



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA

Thursday, November 23, 2017, 6:30 P.M.

Thursday, November 23, 2017, 7:00 P.M.

Welcome Center

PLEASE NOTE: THE CLOSED SESSION WILL COMMENCE AT 6:30 AND THE OPEN SESSION WILL
COMMENCE AT 7:00 pm.

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

Draft Motion:

BE IT RESOLVED THAT the Regular Council Meeting Agenda dated November 23, 2017 be adopted as presented / amended.

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. CLOSED SESSION

Draft Motion:

BE IT RESOLVED THAT this Regular Council meeting proceed in camera at p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to subsections: (2)(d) Labour relations or employee regarding hiring for the Treasurer position; and (2)(f) The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose regarding a legal opinion on an appeal to the OMB.

5. ADOPTION OF MINUTES

5.1 Draft Minutes of the Council in Committee of the Whole Meeting held on November 14 ,2017

1

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on November 14, 2017 be adopted as presented / amended.

5.2 Draft Minutes of the Special Council Meeting held on November 14, 2017 at 3:00 pm

7

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on November 14, 2017 be adopted as presented / amended.

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS/ PRESENTATIONS

7.1	Registered Delegations/ Presentations	
1.	Presentation by Paul Ouimette and Laura Imhoff of NEOne regarding Update on NEOnet initiatives.	9
	Draft Motion: BE IT RESOLVED THAT the Presentation by Paul Ouimette and Laura Imhoff of NEOne regarding Update on NEOnet be received.	
7.2	Unregistered Presentations (Maximum 15 Minutes in Total - per Procedure By-law)	
8.	<u>CONSENT AGENDA ITEMS</u>	
	Draft Motion: BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda.	
8.1	Report 2017-045 - Marten River Fire Department October 2017	12
	Draft Motion: To receive for information.	
8.2	Temagami Lakes Association Request re Invasive Species Awareness Billboard	13
	Draft Motion: To receive the correspondence and send a letter to thank the TLA for doing this and inform them that Council would prefer that they put the sign somewhere on the Lake Temagami Access Road rather than at a specific landing.	
8.3	Nimkie Mining offer to donate Mining Display Items	15
	Draft Motion: To receive the correspondence and send a letter to Randy Becker to thank him very much for the donation, to accept it, and to explain that we would like to store it until we can find a proper place and manner to display it, and that Council will commit to deciding where to display it within the next 6 months.	
8.4	Ministry of Transportation Update on Temagami Corridor Snow Maintenance Programs	17
	Draft Motion: To receive the correspondence and to send a letter to MTO to express Council's concern over the poor road conditions during the recent snowstorm despite using this liquid.	
8.5	Association of Municipalities of Ontario Province Releases New Action Plan for Seniors	18
	Draft Motion: To receive the correspondence and refer it to the MOU Committee.	
8.6	Ministry of Finance Framework to govern lawful use and retail distribution of non-medical cannabis	20
	Draft Motion: To receive the correspondence and to send a letter to ask the Ministry to consider putting a cannabis store in Temagami.	
8.7	DRAFT Minutes of Special Council Meeting held October 23, 2017	24
	Draft Motion: To adopt the minutes as presented.	
8.8	Draft Minutes of the Special Council Meeting held October 26, 2017	27
	Draft Motion:	

	To adopt the minutes as presented.	
8.9	Draft Minutes of the Regular Council Meeting held October 26, 2017	29
	Draft Motion:	
	To adopt the minutes as presented.	
8.10	DRAFT Minutes of the Special Council Meeting held October 31, 2017	42
	Draft Motion:	
	To adopt the minutes as presented.	
9.	<u>STAFF REPORTS</u>	
9.1	Items to be Considered Separately from Consent Agenda:	
1.	Report 2017-044 - Property Request re 41 Goward Ave.	45
	Draft Motion:	
	WHEREAS the Municipality of Temagami has received a letter from Mr. Black inquiring about purchasing two lots abutting his property; AND WHEREAS at the regular Council meeting held on October 26, 2017 Council directed staff to prepare a report including information on whether lots merge on title in this plan of subdivision; NOW THEREFORE BE IT RESOLVED THAT Council receive Report No. 2017-044 regarding the information on whether lots merge on title in Reference Plans; AND FURTHER THAT Council direct staff to notify Mr. Black that Council is not interested in selling these properties at this time.	
2.	Report 2017-046 Temagami Fire Department Report for Oct 2017	50
	Draft Motion:	
	BE IT RESOLVED THAT Report 2017-046 be received for information.	
10.	<u>COUNCIL COMMITTEE REPORTS</u>	
10.1	Items to be Considered Separately from Consent Agenda:	
1.	Memo 2017-M-103 - PAC re Second Units	51
	Draft Motion:	
	WHEREAS the Committee of Adjustment passed Resolution 17-46 at their October 30, 2017 meeting, that the Committee of Adjustment recommends to Council that any correspondence related to any application that ends up at the Ontario Municipal Board hearing be provided to the Committee of Adjustment, once the process is complete; NOW THEREFORE BE IT RESOLVED THAT Council received Memo 2017-M-105; AND FURTHER THAT Council adopt the recommendation of the Committee of Adjustment regarding any and all correspondence be provided to the Committee of Adjustment.	
11.	<u>ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS</u>	
12.	<u>CORRESPONDENCE</u>	
12.1	Items to be Considered Separately from Consent Agenda:	
1.	Township of Montague and supporting Municipalities Resolutions regarding Bill 148 and Additional Information on Bill 148 [MMA letter to AMO Nov 2017]	96
2.	Temagami Police Services Board Letters to Minister Lalonde, Mayor and Council and a Resolution	116
	Draft Motion:	
	Whereas the continuance of a Section 10 Police Services Board is a priority to the	

Municipality of Temagami; and

Whereas the Ministry of Community Safety and Correctional Services has advised the Ontario Association of Police Services Boards that it will be introducing a new/revised Police Services Act in the Provincial Legislature during the 2017 Fall Session; and

Whereas it is anticipated that the new Police Services Act may recommend the establishment of one (1) Police Services Board per OPP Detachment; and

Whereas the Temiskaming Detachment of the Ontario Provincial Police services 17 municipalities, each with its own unique policing issues and circumstances; and

Whereas the Municipality of Temagami has a major component of seasonal residents, along with a large inland waterway for policing as well as the Trans-Canada Highway (Hwy 11) runs from one end to the other end entire municipality and a vast forested area serviced by the Temiskaming Ontario Provincial Police Detachment; and

Whereas the Temagami Police Services Board believes it is extremely important to maintain its own Police Services Board in order to maintain the excellent Specialized Policing currently being administered to its very unique community policing issues.

Now therefore be it resolved that the Council of the Municipality of Temagami hereby petitions the Minister of Community Safety and Correctional Services to ensure that the Municipality of Temagami will be able to maintain its own Police Services Board under the provisions of the new/revised Police Services Act and not be required to participate in an amalgamated Board.

3. Tillsonburg and East Zorra-Tavistock in Support of Oxford People Against Landfill. 120

Draft Motion:

BE IT RESOLVED THAT Council receive the correspondence from Tillsonburg and East Zorra-Tavistock in Support of Oxford People Against Landfill; AND FURTHER THAT the Municipality of Temagami send a letter of support.

13. BY-LAWS
None.

14. APPROVED MINUTES OF COMMITTEE MEETINGS

Draft Motion:

BE IT RESOLVED THAT the minutes of committees and local boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

14.1 DRAFT Minutes of the General Government and Finance Advisory Committee Meeting held on November 13, 2017 126

14.2 Minutes of the Public Works and Water Advisory Committee meeting held October 3, and Draft Minutes of November 14, 2017 128

14.3 Temagami Police Services Board Minutes September 13, 2017 134

15. UNFINISHED BUSINESS

15.1 Memo 2017 M 098 - Lake Temagami Access Point Upgrades 139
Motions 17-651 and 17-652 deferred from the October 26 regular meeting:

"BE IT RESOLVED that Council receive memo 2017-M-098; AND FURTHER THAT Council adopt the recommendation of the Public Works & Water Advisory Committee that Council direct the CAO to designate a staff member to lead the Lake Temagami Access

Point upgrades." *and proposed amendment:* "BE IT RESOLVED THAT the motion be amended to add: "AND FURTHER THAT Council direct that ____ be the designated staff member."

16. NEW BUSINESS

None.

17. NOTICES OF MOTION

17.1 **Motion by Councillor Burrows regarding Education for Council regarding the TFN Land Code**

Draft Motion:

Be it resolved that the Council of the Municipality of Temagami send a letter to the Temagami First Nation to request that David Laronde attend a special council meeting in Temagami to educate Council regarding the Land Code; and further that the Council of the Municipality of Temagami be kept informed of any changes concerning the Land Code and the effects it may have on our citizens.

17.2 **Motion by Councillor O'Mara regarding Old Docks at Breakwall**

Draft Motion:

Be it resolved that Council approve the recommendation from the LTAPP Committee to install 4 of the older docks on the new Contractor Break-wall to be used as a loading /drop off area and to provide residents living on the Lake an area to get off the ice during break up.

17.3 **Motion by Councillor Prefasi regarding Recreation Staff**

Draft Motion:

WHEREAS the arena attendant/public works position which was vacant has now been filled and consists of a part time position; AND WHEREAS the vacant position of full time Recreation Coordinator/Facility Operator has not yet been filled; BE IT RESOLVED THAT Council revise the direction previously given regarding these positions and direct that the part time Public Works Equipment Operator/Arena Attendant position be designated as full time; AND THAT the position of Facility Operator/Recreation Coordinator not be filled at this time; AND THAT the Facility Operator/Recreation Coordinator position be reviewed by Parks and Recreation and General Government and Finance during the early part of 2018.

18. CONFIRMATION BY-LAW

Draft Motion:

BE IT RESOLVED THAT By-law 17-1378, being a by-law to confirm the proceedings of the Council of The Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 23rd day of November 2017; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

19. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COUNCIL IN COMMITTEE OF THE WHOLE MEETING
DRAFT MINUTES

Tuesday, November 14, 2017, 6:30 P.M.
Welcome Center

PRESENT: L. Hunter, D. Burrows, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: P. Cormier, E. Gunnell

CALL TO ORDER

Mayor Hunter called the meeting to order at 6:30 p.m. and called the roll. There was one person in the audience.

ADOPTION OF THE AGENDA

17-684

MOVED BY: D. Burrows

SECONDED BY: B. Koski

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated November 14, 2017 and Addendum #1 to that agenda be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor C. Lowery declared on item 12.1 regarding the Lake Temagami Access Point plan as her husband is a shareholder of Temagami Barge.

MOVE TO COMMITTEE OF THE WHOLE

17-685

MOVED BY: B. Koski

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

CARRIED

MINUTES OF PREVIOUS MEETINGS

The following draft minutes were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting:

DRAFT Minutes of Special Council Meeting held October 23, 2017

DRAFT Minutes of the Special Council Meeting held October 26, 2017

DRAFT Minutes of the Regular Council Meeting held October 26, 2017

DRAFT Minutes of the Special Council Meeting held October 31, 2017

BUSINESS ARISING FROM THE MINUTES

None.

STAFF REPORTS

The following Staff Reports were discussed and direction was given for listing them on the regular council agenda as follows:

Report 2017-045 - Marten River Fire Department October 2017

To be placed on the consent agenda and to be received for information.

Report 2017-044 - Property Request re 41 Goward Ave.

To be placed on the agenda as an item to be considered separately under Staff Reports.

COUNCIL COMMITTEE REPORTS

The following Committee Report was discussed and direction was given for listing it on the regular council agenda as follows:

Memo 2017-M-103 - PAC re Second Units

To be placed on the agenda as an item to be considered separately under Committee Reports.

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

Councillor C. Lowery announced that the Daycare at the Temagami Public School is having an open house this Saturday from 10:00 to 12:00 and will be having a grand opening sometime in the future.

Councillor B. Koski reported on the public works meeting that was held earlier in the day. He reported that the public works one-ton truck is not in good shape.

Councillor R. Prefasi announced that M.J. Hoyle has been hired as the part-time arena attendant and public works equipment operator. He also reported on the Parks and Recreation Advisory Committee meeting and the remaining parks and recreation position. He reminded Council that the Horizons 360 event is at the arena on November 15th and that the Santa Train event will be on December 4th at 5:45 p.m. He reported that the Parks and Recreation Committee is not planning a Santa Parade this year and also gave updates on the status of the ice guards on the arena roof, dogsledding at winterfest, and arena ice.

Councillor J. Harding reported that the Economic Development Advisory Committee meeting was snowed out last Thursday and has been rescheduled for the 16th.

Councillor D. O'Mara reported that they did not have quorum at the last Protection to Persons and Property Advisory Committee meeting and that they have been working on budget.

CORRESPONDENCE

The correspondence items were discussed and direction was given for the following items to be placed on the regular council agenda for action, on either the consent agenda or to be considered separately as shown below:

Township of Montague, Township of North Frontenac, Town of Mono, and Township of Sioux Narrows-Nestor Falls Resolutions regarding Bill 148

To be considered separately with the draft motion to support, but with additional information as to exactly how Bill 148 affects municipalities with call outs/ call ins.

Temagami Lakes Association Request re Invasive Species Awareness Billboard

To be placed on the consent agenda with a motion to send a letter to thank the TLA for doing this and that we would prefer that they put the sign somewhere on the Lake Temagami Access road rather than at a specific landing.

Nimkie Mining offer to donate Mining Display Items

To be placed on the consent agenda with a motion to send a letter to Randy Becker to thank him very much for the donation, to accept it, and to explain that we would like to store it until we can find a proper place and manner to display it, and that Council will commit to deciding where to display it within the next 6 months.

Temagami Police Services Board Letters to Minister Lalonde, Mayor & Council and a Resolution

To be considered separately with the motion as proposed:

Ministry of Transportation Update on Temagami Corridor Snow Maintenance Programs

To be placed on the consent agenda with a motion to send a letter to MTO to express Council's concern over the poor road conditions during the recent snowstorm despite using this liquid.

Ministry of Finance Framework to Govern Lawful Use and Retail Distribution of Non-Medical Cannabis

To be placed on the consent agenda with a motion to send a letter to ask the ministry to consider putting a cannabis store in Temagami.

Association of Municipalities of Ontario Province Releases New Action Plan for Seniors

To be placed on the consent agenda to refer to the MOU committee.

BY-LAWS

None.

APPROVED MINUTES OF COMMITTEE MEETINGS

The minutes of committee and local boards that had been submitted for council consideration were reviewed. Direction was given for them all to be included in the motion to receive items for information following the return to regular session in this meeting.

UNFINISHED BUSINESS

Memo 2017 M 098 - Lake Temagami Access Point Upgrades

Motions 17-651 and 17-652 deferred from the October 26 regular meeting:

"BE IT RESOLVED that Council receive memo 2017-M-098; AND FURTHER THAT Council adopt the recommendation of the Public Works & Water Advisory Committee that Council direct the CAO to designate a staff member to lead the Lake Temagami Access Point

upgrades." *and proposed amendment:* "BE IT RESOLVED THAT the motion be amended to add: "AND FURTHER THAT Council direct that ____ be the designated staff member."

C. Lowery declared a conflict on this item and moved away from the council table during the discussion.

Motions 17-651 and 17-652 deferred from the October 26 regular meeting were discussed and Council gave direction to place them on the consent agenda with Barry Turcotte's name in the blank on the motion.

June Callwood Awards Nomination

The Clerk reported that no nominations had been received.

NEW BUSINESS

None.

RETURN TO SPECIAL COUNCIL MEETING

17-686

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting return to regular session at 8:00 p.m.

CARRIED

NOTICES OF MOTION

None.

MOTIONS ON URGENT * ITEMS

(*Items on this agenda that need to be dealt with prior to the next regular council meeting)

Canadian Stimulus Fund Correspondence to MPPs and Ministers Fund for Northern Ontario

No motion was moved on this item.

To Receive Correspondence Items for Information and Committee/Local Board Minutes

17-687

MOVED BY: B. Koski

SECONDED BY: J. Harding

BE IT RESOLVED THAT correspondence items numbered: 9.5 to 9.8, 9.10 to 9.12, 9.14 to 9.23, and 9.25 to 9.26 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

AND FURTHER THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

CARRIED

The items received for information were:

Correspondence:

- Canadian Stimulus Fund Correspondence to MPPs and Ministers Fund for Northern Ontario
- Building Ties Temiskaming Passport Follow Up Information
- Temiskaming Health Unit Inspection of Arena
- Ministry of Northern Development and Mines Exploration Permit Submission PR-17-11197 Trap Rock Project Best Township
- Hydro One Line Clearing Work is commencing in the Temagami area
- Ministry of Natural Resources and Forestry MOECC Recovery Planning Documents on the Species at Risk Public Registry
- Ministry of Environment and Climate Change Notification of Permit to Take Water 4505-AS3NUQ Ref 6686-ARVKJ6
- Ministry of Energy Ontario's Long-Term Energy Plan Delivering Fairness and Choice
- Municipality of Morris-Turnberry Resolution re Tenanted Farm Tax Class
- Living Temagami-Heritage and Culture Centre Thank you for the Municipalities support of Culture Days 2017
- FONOM Release 10 years behind the current state of the Woodland Caribou
- Ministry of Transportation Policy for Commercial Buildings in Built up Areas
- Ministry of Agriculture, Food and Rural Affairs New Horizons Ontario Draft Agriculture Soil Health and Conservation
- Town of Hearst Letter to Prime Minister and Ontario Premier and support resolution Going the Extra Mile for Safety
- Town of Lakeshore Support of Resolution for Provincial Flood Insurance Program
- Ontario Good Roads Association Call for Nominations Board of Directors
- OSUM Executive Committee – Resolution re Patients First Act
- Ministry of Natural Resources and Forestry Matabitchuan 2016 Annual Report and Water Management Plan Annual Report.
- Union Gas EB-2017-0087 Notice of Application 2018 Rates

Minutes of Committees and Local Boards

- Au Chateau Board Meeting Minutes for September 27, 2017
- Temagami Public Library Board Approved Minutes of June 27 and Sept. 21, 2017
- MOU Committee Approved Minutes of Feb. 21 and March 31, 2017
- Ad Hoc LTAPP Committee Approved Minutes of October 15 and DRAFT Minutes of November 2, 2017
- Committee of Adjustment Approved Minutes of Sept. 28, 2017
- Protection to Persons and Property Advisory Committee Approved Minutes of June 12 and DRAFT Minutes of October 10, 2017
- Planning Advisory Committee Approved Minutes of Sept. 28 and DRAFT Minutes of October 30, 2017
- Economic Development Advisory Committee Approved Minutes of May 17 and June 15 and DRAFT Minutes of October 5, 2017
- General Government and Finance Advisory Committee Approved Minutes of August 2, 2017 and DRAFT Minutes of November 2, 2017

CLOSED SESSION

Update on Hiring for Treasurer Position

17-688

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 8:04 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to subsection 2(d) employee relations and negotiations regarding hiring for the Treasurer Position.

CARRIED

17-689

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting return to regular session at 8:34 p.m.

CARRIED

Mayor Hunter reported that Council had gone into closed session and had given the CAO direction regarding hiring for the Treasurer position.

ADJOURNMENT

17-690

MOVED BY: B. Koski

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting adjourn at 8:36 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING
DRAFT MINUTES**

**Tuesday, November 14, 2017, 3:00 P.M.
Welcome Center**

PRESENT: L. Hunter, D. Burrows, J. Harding , B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: P. Cormier, E. Gunnell

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 3:15 p.m. There were no people in the audience.

ADOPTION OF THE AGENDA

17-681

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Special Council Meeting Agenda dated November 14, 2017 at 3:00 pm be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

DELEGATIONS/ PRESENTATIONS

Education and Training on eScribe software

The Municipal Clerk made a presentation to Council on how to use the new agenda and management meeting software as meeting participants and answered questions from Council. Council members did hands-on training and practiced using the new software.

STAFF REPORTS

Memo 2017-M-105 - Goals and Objectives for Next 6 Months - Details

Council discussed the list as presented and gave direction for the following amendments: to add the Strathy Landfill expansion to the list; and to bring a written update report to monthly council meetings.

17-682

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT Memo 2017-M-105 be received; AND FURTHER THAT Council adopt the list of priorities as amended.
CARRIED

CLOSED SESSION (If Required)

None.

ADJOURNMENT

17-683

MOVED BY: D. Burrows

SECONDED BY: B. Koski

BE IT RESOLVED THAT this meeting adjourn at 4:56 p.m.

CARRIED

Mayor

Clerk

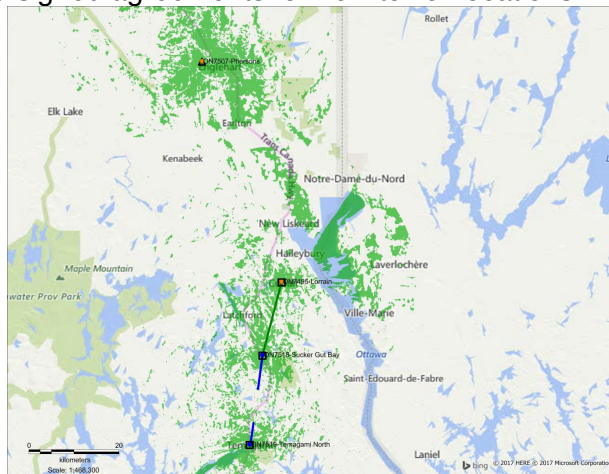
MUNICIPALITY OF TEMAGAMI**Council Meeting, Thursday, November 23, 2017**

Re: Status Update on Broadband Internet in the North and other NEOnet initiatives

Broadband Internet:

Xplornet has been awarded Federal Public funding to implement Fixed Cellular Data-only LTE wireless networks in several communities, across Canada. The funding is through the 'Connecting Canadians Program' (CCP). NEOnet was successful in securing Provincial funding to complement the Federal dollars, however, Innovation, Science and Economic Development (ISED) and Xplornet, were unable to reach agreement and allow provincial funding for Northeastern Ontario without re-opening and putting into jeopardy the rest of the Federal funding for the rest of Ontario and the other provinces.

- Xplornet has a plan to roll-out their service in Temagami
- Service offerings are, on average, competitively priced and able to support up to 25Mbps download. The network is for data only and not shared with mobile cellular devices.
- Xplornet is currently working out the deployment schedule – they have already been in Northeastern Ontario communities to identify colocation space on existing towers and signed agreements for new tower locations



- December 2016: The CRTC has declared broadband internet a basic telecommunications service. The national regulator ordered the country's internet providers to begin working toward boosting internet service and speeds in rural and isolated areas and has set new targets for internet service providers to offer customers in all parts of the country download speeds of at least 50 megabits per second (Mbps) and upload speeds of at least 10 Mbps, and to also offer the option of unlimited data. No enforcement policy for this ruling are currently in place and we have only seen improvements towards these targets in limited areas where the infrastructure already existed to support it. A new fund, growing to 750\$ million over five years, in which Internet Service Providers (ISP) will be required to pay into.
- Service Gaps are known to exist – nationwide and especially in low population density areas across Northeastern Ontario – these will be difficult to identify until after network

builds, funded by CCP and the newer 'Connect to Innovate' Federal funding, are announced/started.

Cellular communications:

There are known gaps in the cellular service providers networks in Northeastern Ontario. A further challenge is technology where higher density areas support 4G/LTE while highway sections and smaller communities are currently 3G/HSPA+. In conversation with some providers, hardware upgrade is a slower roll-out where needed due to failure or obsolescence rather than a strategic business growth opportunity due to limited profit growth opportunities.

- NEOnet is identifying several Kings Roads segments that are unserved
- NEOnet has provided information regarding these gaps to a NOHFC consultant that is hoped to influence future funding opportunities

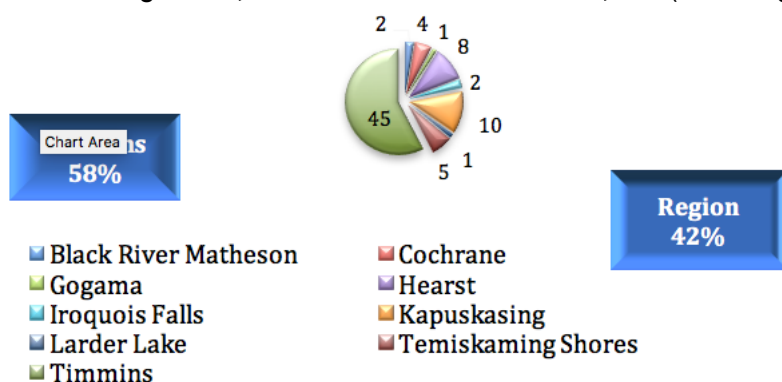
Public Funding Agencies, Departments, Programs:

- FedNor has until recently, funded Information, Communications and Technology Infrastructure project. ISED is now the only Federal agency that funds these projects.
- ISED is cautious in partnering with Provincial agencies for such projects
- CCP – awaiting builds
- CTI – awaiting announcements
- No policy has yet to be written on how ISPs will deliver to rural Canada the recent CRTC ruling
- FedNor/ISED: Prosperity and Growth Strategy for Northern Ontario; a series of round-tables took place across our area and an online survey portal was available to provide input. This input will serve to form/influence part of the strategy – of which Technology was key to support the Innovation and Skills Plan

NEOnet Programs – for SMEs and Communities:

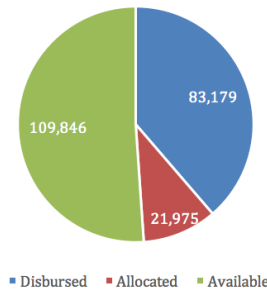
BEAM (Broadband for E-Business and Marketing)

- Consultations – **157**: 103 in Timmins and 54 Consultations in the Region
- **78 BEAM Applications by Region**
- Total Funding: **\$365,000** - Allocated funds: **\$273,970** (including Disbursed: **\$65,684**)



STAMP (Small Business Technology Assessment, Monitoring and Planning)

STAMP Project Funds



- *STAMP Funds Year-To-Date - **\$83,179** disbursed, **23** assessments; total Project funding is **\$215,000***

Municipal GIS (Geographic Information System)

- Additional work is continuing by most participating communities related to Roads, Culverts and Signs
- Project end-date is set to December 2017 for both NOHFC and FedNor.
- Opportunity exists to build a business case for a second GIS project initiative.

Education & Outreach

- NEOnet works in partnership with several communities and agencies to offer ICT-related education across Northeastern Ontario
- Latest long-term offering: TechSocial for Seniors to address Digital Literacy and social isolation and leveraging mobile devices such as smartphone and tablets



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT Report #2017-045

Fire Chief Paul Elliott
2877 Highway 11 North
Marten River, ON
POH 1T0
705 892 2340
pelliott@ontera.net

MONTHLY REPORT OCTOBER 2017

TRAINING

Oct. 3rd Fire Chief Elliott ran training for Portable Water Pumps. Each fire fighter demonstrated their ability to attach the suction and fire hose, run the pump engine, prime the pump and pump water.

Oct. 17th Trainer A. Siegner led members through a power point and discussion on proper note taking.

Fire fighter personal protective equipment was inspected and requisitions created for damaged and/or missing gear.

INCIDENTS

Oct 1st Fire fighters were dispatched to a false alarm on Richfield Road

Oct. 15th The department responded to a MVC rollover on Highway 11 south of Rabbit Lake Road.

Oct. 21st Fire fighters attended a medical call of a senior experiencing heart attack symptoms. Oxygen was administered and the patient monitored until EMS arrived.

Oct. 28th Members responded to a medical call on Hwy 11 at Arthurs Road. Oxygen was administered and the patient monitored until EMS arrived.

Oct 29th The department responded to a MVC on Highway 11 at Dump Road. Members assisted the driver, checked for leaking fuel/fluids and directed traffic. The gate and sign at the dump entrance were damaged.

OTHER

The illuminated sign at the fire hall for Fire Prevention Week read:

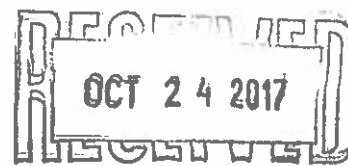
EVERY SECOND COUNTS

PLAN 2 WAYS OUT

Fire Chief Elliott attended the October 10th Protection to Persons and Property Committee meeting at the Municipal office.

11225

From: Amelia Brooker <brookera@edu.etsb.qc.ca>
Sent: Tuesday, October 24, 2017 12:18 PM
To: Elaine Gunnell; Roxanne St. Germain
Subject: Fwd: Invasive Species Awareness Billboard



Amelia Brooker, Director
Temagami Lakes Association
118 rue Archie-Mitchell, Apt. 101
Sherbrooke, Quebec
J1M 2K1

Monday October 23, 2017

Dear Sirs and Madams of the Temagami First Nations and Town Council,

Re: Invasive Species Awareness Billboard

I am writing on behalf of the Temagami Lakes Association to deliver good news and to ask for your opinion on a project in which I am involved. This year I got involved as a director on the board of the TLA and decided to focus my efforts on spreading awareness about the threat of Invasive Species to Lake Temagami and other surrounding lakes.

I started with a few articles in the Temagami Times, conducted sample testing for Ontario's Invading Species Awareness program and spoke to as many people as I could at the Temagami Community Market and the boat launch sites at the end of the Mine Road. I also applied and received a grant through the Federation of Ontario Cottagers' Association to erect a billboard on the mine road to promote awareness about invasive species. They have provided me with a picture of what the billboard will look like. I have included the image as an attachment in this email.

I would like to have your opinion on where the billboard should be placed. Is there a location better than another? I have a few ideas, but I wanted your opinions. This is only the beginning. I hope to work with the TFN and the Town on projects that will help keep the waters of Lake Temagami and the surrounding areas pristine for generations to come.

This project needs to be completed by December 31, 2017, so I hope to hear from you as soon as possible. I look forward to hearing from you.

Sincerely,

Amelia Brooker
819 239 9260
brookera@edu.etsb.qc.ca

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☒
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____



Clean Drain Dry Your Boat Sign FINAL.pdf



Invasive Species Sign

CLEAN + DRAIN + DRY YOUR BOAT



Motors, boats, and Ontario's ecosystems can be ruined by zebra mussels and other aquatic invasive species. Take a few simple steps to preserve our lakes and fisheries: **CLEAN** off any plants or debris, **DRAIN** bilges and ballast water, and **DRY** any wet areas of your boat.



ZEBRA MUSSELS



2.0 cm

ROUND GOBY



6 - 10 cm

EURASIAN WATERMILFOIL



DON'T LET THEM CATCH A RIDE

STOP AQUATIC HITCHHIKERS

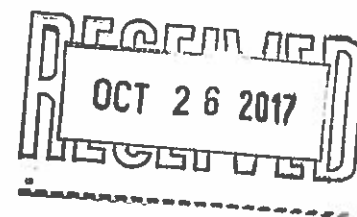
TO REPORT INVASIVE SPECIES:

1-800-563-7711

www.EDDMapS.org/Ontario



From: Randy Becker <RandallBecker@nimkiemining.net>
Sent: Thursday, October 26, 2017 10:58 AM
To: Roxanne St. Germain
Cc: Ron.yourvoicematters@gmail.com; Lorie Hunter (lorieh472@gmail.com); Christine Bond
Subject: Mining display



Hi.

This is a local cage from a gold mine in temagami that oporated in the 1930's.

It is available for donation on the condition that it has a plaque installed crediting the company who is ready to donate it.

I would like to see this by the train staion.

I also have a few other mining items such as this that could be donated if you are interested?

Many people lived and some gave thier lives working underground here in temagami.

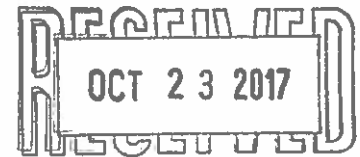
Get [Outlook for Android](#)

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☒
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐
☐



11222

From: Cantin, Lara (MTO) <Lara.Cantin@ontario.ca>
Sent: Monday, October 23, 2017 11:54 AM
To: Roxanne St. Germain
Cc: Thom, Brad (MTO)
Subject: RE: Follow up Questions regarding the Temagami Corridor Issues



Good Morning, Roxanne,

As a follow-up to my email below, I am pleased to provide you with a further update on our winter liquids (DLA) and Track My Plow programs for this winter in the New Liskeard maintenance area.

The Ministry of Transportation and its maintenance contractor, Integrated Maintenance Operating Services (IMOS) have been working together to prepare for the 2017/2018 winter season in the New Liskeard maintenance area. As a result, we are introducing two new specific contract enhancements.

Anti-icing liquids (DLA) will be used on the Highway 11 corridor this winter from the maintenance area boundary north of Marten River to the Englehart area. The ministry and IMOS will review the effectiveness of the anti-icing liquid program this winter and will review options to expand the program north on the Highway 11 corridor in the future.

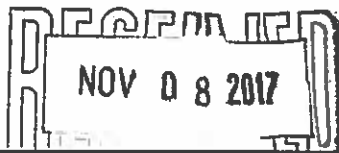
On October 10, 2017, the ministry activated our web-based tracking service Track My Plow that allows the public to view the live location information of winter maintenance equipment. The Track My Plow site will include the New Liskeard maintenance area this winter. The site can be accessed from www.trackmyplow.com.

If you like additional information about either of these matters, you may contact Brad Thom, our Regional Maintenance Engineer at (705) 564-7712 or brad.thom@ontario.ca.

Thank you for your continued interest in the work the ministry is doing to improve winter maintenance services on provincial highways.

Lara Cantin
Regional Issues and Media Advisor
Ministry of Transportation
Northeastern Region

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☒
Social Services ☐
☐ _____
☐ _____



11351

Elaine Gunnell

From: AMO Communications <communicate@amo.on.ca>
Sent: Wednesday, November 8, 2017 4:33 PM
To: Elaine Gunnell
Subject: AMO Policy Update - Province Releases New Action Plan for Seniors

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☒

November 8, 2017

Province Releases New Action Plan for Seniors

Yesterday, the Ontario government released *Aging with Confidence: Ontario's Action Plan for Seniors*. The plan includes commitments to a range of measures intended to support seniors including enhancing municipal services. Ontario will be investing \$155 million over three years through the action plan. This will include improving long-term care homes, supporting age-friendly communities, and providing additional services to seniors.

It is welcome news to see new government investments in seniors' services and planning initiatives. AMO has advocated for: increased hours of care in long-term care homes; enhancing culturally appropriate practices; engaging in a capacity review to determine the need for more long-term care beds; better transportation options in rural and northern areas; and, expansion of age-friendly programs that support municipal governments to provide services to seniors.

A full set of recommendations can be found in AMO's Health Task Force policy paper, *Strengthening Age-Friendly Communities and Seniors' Services for 21st Century Ontario: A New Conversation about the Municipal Role*.

Of significant interest to municipal government, the Province has committed to:

- expanding 30,000 new long-term care beds over the next decade with 5,000 created over the next four years;
- providing 15 million more hours of care in long-term care homes for nursing, personal support, and therapeutic care;
- facilitating greater access to culturally appropriate practices in long-term care homes and in-home supports;
- providing specialized training in behavioural supports and in palliative and end-of-life care;
- expanding the Age-Friendly Community Planning Grant for municipal governments;
- improving community transportation for seniors to connect them with services and support, particularly in Northern Ontario; and
- reconfirming the commitment to expand 40 more Seniors Active Living Centres across the province (formerly known as Elderly Persons Centres). Municipal governments and community agencies can apply for funding through Grants Ontario.

Other measures in the plan are intended to:

- support seniors at all stages of their life;
- support seniors to live independently in their communities;
- support seniors requiring enhanced supports at home and in their communities;
- support seniors living independently in the community; and,
- support seniors who require intensive supports.

For more information, see the Ontario government's [news release](#) or view the full [action plan](#).

AMO Contact: Michael Jacek, Senior Advisor, mjacek@amo.on.ca, 416.971.9856 ext. 329.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



11332

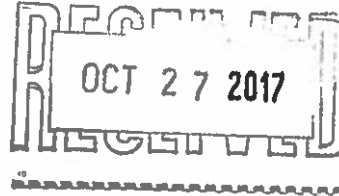
Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374



File ☒ Incoming ☐ Other
Mayor ☒
Council ☒ BA
CAO ☒
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐

October 27, 2017

Dear Heads of Municipal Councils:

In April 2017, the federal government introduced legislation to legalize and regulate non-medical cannabis across Canada, and has firmly stated its intention to have the legislation in force by July 2018.

In response to the federal legalization of cannabis, the Government of Ontario announced, on September 8, 2017, a safe and sensible framework to govern the lawful use and retail distribution of non-medical cannabis as a carefully controlled substance within the province of Ontario.

As part of this framework, our government is proposing to retail cannabis through a government-operated Crown Corporation, as a subsidiary of the Liquor Control Board of Ontario (LCBO). This approach would meet the standards of control and social responsibility that Ontarians expect, while responding to consumer demand and displacing the illegal market.

Under the proposed approach, the retail and distribution system would include an online province-wide sales channel by July 2018 and up to 150 stand-alone stores by the end of 2020, starting with 40 by July 2018 and rising to 80 within the first year. This proposed retail system would sell cannabis and cannabis-related items only, not alcohol.

Our proposed approach is to build on the expertise and back-office capabilities of the LCBO to set up the Crown Corporation. Our priority is to reduce the illegal market by building on our strengths to create an efficient and secure system for people across the province.

Engagement with Ontario Municipalities

Our government acknowledges that municipalities are critical partners in provincial efforts to retail and distribute cannabis in communities across the province. We recognize that many municipalities have questions regarding the legal retail and distribution of cannabis and how municipalities will be involved going forward.

.../cont'd

Since the announcement on September 8th, staff from the Ministry of Finance, Ministry of the Attorney General, Ministry of Municipal Affairs, and other partner ministries have engaged with municipalities through the Association of Municipalities of Ontario (AMO) on topics of interest to municipalities, including the retail model, enforcement and places of use. The input received to date has been valuable to informing the continued development of our approach and we look forward to ongoing discussions.

I would like to thank the municipalities that have engaged with our government to date, particularly those municipalities who participated on the conference call Minister Naqvi and I held with Mayors following the announcement, as well as, those municipalities participating on the AMO's Marijuana Task Force. I understand that there have already been several productive consultation sessions with AMO since our announcement.

I am writing you today to outline our government's approach to continuing to engage with municipalities on how retail stores may be located in advance of July 2018.

As we move forward with preparations to implement the proposed retail and distribution system, Ministry of Finance staff, together with the LCBO, will begin direct engagement with municipalities on how stores may be located for July 2018. We are proposing that the LCBO partner with impacted municipalities in advance of launch to ensure that input from municipalities can be provided directly to the LCBO and local community interests can be heard.

Identification of Municipalities for Initial Stores

To ensure Ontario's readiness for the federal government's deadline of July 2018, Ministry of Finance and the LCBO have begun identifying municipalities under consideration for initial stores. Municipalities will be identified in stages. This will support ongoing engagement with municipal staff in these affected municipalities and phase efforts to search for store sites.

Two primary considerations will be used to guide the identification of municipalities where stores will be located: first, to achieve geographic distribution of stores across the province; and second, to reduce the number of illegal stores, including dispensaries, currently operating in Ontario.

As municipalities are identified, letters from the Ministry of Finance will be sent to the municipal Clerk or CAO of each identified municipality. Ministry of Finance staff will also work to notify Heads of Councils in identified municipalities in advance of these letters and will work with these municipalities to continue an open dialogue to ensure that council's perspectives are considered. The letters will request meetings between municipal staff, Ministry of Finance staff and the LCBO to discuss the guidelines and a process for siting stores, how the LCBO will address local concerns, and municipal

.../cont'd

interests in siting. This will serve as the beginning of the partnership between municipalities and LCBO. Municipalities selected for initial stores will also be transparently identified on a website maintained by the LCBO: <http://www.lcbocannabisupdates.com/>. This website is expected to be launched today, October 27, 2017 and will be updated in coming weeks as the first group of letters are sent to the municipal Clerks/CAO's notifying them the LCBO intends to locate an initial store in their municipality. The LCBO will continue to update this website on a regular basis as additional municipalities are notified of the intention to locate stores in their municipality.

Guidelines and Process for Siting of Cannabis Retail Stores

Informed by consultations with AMO, proposed guidelines and a process for siting stores are being developed. The LCBO would utilize guidelines to identify specific store locations with the objectives of ensuring that youth are protected and addressing the illegal market. This includes ensuring stores are not located in close proximity to schools. Ministry of Finance staff and the LCBO are keen to meet with municipalities directly to discuss the proposed guidelines and ensure that local interests are being appropriately taken into account.

The LCBO would utilize a public notification process to inform the public that a specific store location has been identified in their community. As part of this process, the LCBO will provide information to the public that outlines the store's operations and how local impacts would be mitigated.

This notification process will also provide an opportunity for public questions and concerns on specific store sites to be submitted directly to the LCBO. More details of this process will be shared with municipal staff through the planned direct engagement.

Province-wide Online Sales Channel

Alongside the roll-out of stores, the LCBO will be implementing a province-wide online sales channel for cannabis beginning July 2018. As with retail stores, this online channel will be carefully controlled and include important social responsibility measures. It will also help meet the demand for legal cannabis access in all parts of the province.

As we establish a new legal retail system for cannabis, it is critical that we do so with the objectives of protecting our youth and addressing the illegal market. I look forward to ongoing dialogue with AMO and with municipalities as we take the next steps in implementing this important initiative.

.../cont'd

I welcome your support in ensuring an open and productive partnership with our government, the LCBO and your municipality as we continue to prepare for federal legalization of cannabis in July 2018.

Where municipal staff may require assistance, please contact:

Nicole Stewart
Executive Lead – Cannabis Retail Implementation Project
Ontario Ministry of Finance
Nicole.Stewart@ontario.ca
416-325-1593

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa', with a stylized, flowing script.

Charles Sousa
Minister

- c: Yasir Naqvi, Attorney General of Ontario
Bill Mauro, Minister of Municipal Affairs
Lynn Dollin, President, Association of Municipalities of Ontario
Penny Lipsett, Chair (Acting), LCBO
George Soleas, President and Chief Executive Officer, LCBO
Scott Thompson, Deputy Minister, Ontario Ministry of Finance
Municipal Clerks/CAOs

.../cont'd



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
DRAFT MINUTES**

**Monday, October 23, 2017, 10:00 A.M.
Welcome Center**

PRESENT: L. Hunter , D. Burrows , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi
STAFF: P. Cormier, E. Gunnell

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order and called the roll. There were 6 people in the audience.

ADOPTION OF THE AGENDA

17-629

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the Agenda of the Special Council Meeting of October 23, 2017 at 10:00 a.m. be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

BY-LAWS

By-law 17-1374 - to amend 14-1171 disposal of real property bylaw

17-630

MOVED BY: J. Harding

SECONDED BY: D. Burrows

BE IT RESOLVED THAT By-law 17-1374, being a by-law to amend 14-1171 disposal of real property bylaw of The Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 23rd day of October 2017; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

AMENDED

Amendment:

17-631

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT the motion be split into two motions - one for first reading and one for second and third readings.

CARRIED

17-632

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT By-law 17-1374, being a by-law to amend 14-1171 disposal of real property bylaw of The Corporation of the Municipality of Temagami, be taken as read a first time.

CARRIED

17-633

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the wording for Section 5 – Appraisals shall be changed to remove the words “the CAO or” following the words “If, in the opinion of”

And to change the words “an independent appraisal shall be obtained” to “an independent appraisal may be obtained for all classes of properties” and remove the words “For properties that are residential properties and properties that consist of vacant land, the independent appraisal may be a written opinion of value prepared by local real estate agent as to the amount that the real property might be expected to realize if sold in the open market by a willing seller to a willing buyer. For all other properties, a written appraisal of value by a qualified appraiser shall be obtained.”

AMENDED

Amendment:

17-634

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the motion be amended to add "or opinion of value" after "independent appraisal"

CARRIED

17-633 (As Amended)

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the wording for Section 5 – Appraisals shall be changed to remove the words “the CAO or” following the words “If, in the opinion of”

And to change the words “an independent appraisal shall be obtained” to “an independent appraisal or opinion of value may be obtained for all classes of properties” and remove the words “For properties that are residential properties and properties that consist of vacant land, the independent appraisal may be a written opinion of value prepared by local real estate agent as to the amount that the real property might be expected to realize if sold in the open market by a willing seller to a willing buyer. For all other properties, a written appraisal of value by a qualified appraiser shall be obtained.”

CARRIED

17-635

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT By-law 17-1374, being a by-law to amend 14-1171 disposal of real property bylaw of The Corporation of the Municipality of Temagami, be taken as read a second and third time and finally passed this 23rd day of October 2017; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
CARRIED

UNFINISHED BUSINESS

Consideration of a possible sale of land in the Temagami Industrial Park.

This item was not dealt with, as a formal offer had not yet been received.

CLOSED SESSION (IF REQUIRED)

No closed session was required.

ADJOURNMENT

17-636

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting adjourn at 10:41 a.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
DRAFT MINUTES

Thursday, October 26, 2017, 4:00 P.M.
Welcome Center

PRESENT: L. Hunter , D. Burrows , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi
STAFF: P. Cormier, E. Gunnell
GUESTS: B. Graham (real estate agent)

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 4:00 p.m. and then called a recess for two minutes for an administrative matter.

ADOPTION OF THE AGENDA

17-637

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Special Council Meeting Agenda dated October 26, 2017 at 4:00 p.m. be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

NEW BUSINESS

Review of process of to consider offers to purchase municipal property.

The real estate agent, Barry Graham, was present and answered questions from Council regarding dual agency and having the broker represent the purchaser. He explained the process of receiving offers and the revocable time and date. There was discussion by Council of inviting the agent into the closed session and the consensus was to have him in the closed session to answer questions about the offers.

CLOSED SESSION

17-638

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 4:15 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to: A proposed or pending acquisition or disposition of land by the municipality or local board regarding 6710 and 6714 Highway 11 North.

CARRIED

17-639

MOVED BY: D. Burrows

SECONDED BY: B. Koski

BE IT RESOLVED THAT this meeting return to regular session at 5:25 p.m.

CARRIED

Upon return to open session, Mayor Hunter reported that the Council had met in closed session and had given direction to staff regarding the proposed disposition of land at 6710 and 6714 Highway 11 North.

ADJOURNMENT

17-640

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting adjourn at 5:26 p.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

REGULAR COUNCIL MEETING

DRAFT MINUTES

Thursday, October 26, 2017, 6:00 P.M.

Welcome Center

PRESENT: L. Hunter , D. Burrows , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi

STAFF: P. Cormier, E. Gunnell, B. Turcotte

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:00 p.m. and called the roll. There were no people in the audience.

ADOPTION OF THE AGENDA

17-640

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the regular council meeting agenda dated October 26, 2017 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

- Councillor Lowery declared on item 8.41 and 10 as her husband is an owner of Temagami Barge.
- Councillor Koski declared on item 12.2 and 12.3 as he is the financial officer for the Legion and treasurer for the Lions.

CLOSED SESSION

Motion to go to closed session

17-641

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT this Regular Council Meeting proceed in Camera at 6:08 p.m. under section 239 of the Municipal Act in order to address matters pertaining to subsections: (2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board regarding 6710 and 6714 Highway 11 North; and (2)(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality along with (2)(f) The receiving of advice that is subject to solicitor/client privilege, including communications

necessary for that purpose regarding a legal opinion on an appeal to the OMB; and (2)(d) Labour relations or employee negotiations regarding hiring for the Treasurer position.
CARRIED

17-642

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting return to regular session at 6:30 p.m.

CARRIED

ADOPTION OF MINUTES

DRAFT Minutes of the Committee of the Whole Meeting held on October 17, 2017

17-643

BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on October 17, 2017 be adopted as presented.

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATIONS and PRESENTATIONS

Registered Delegations/ Presentations

Van Manen Presentation to Council of Funds Raised for the Skate Park

Dirk and Joanne Van Manen and Kimberly from Our Daily Bread grocery store made a presentation of \$2409.35 that had been raised for the skateboard park. The following motion was passed:

17-644

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive the Presentation by Joanne & Dirk Van Manen of Our Daily Bread Grocery Store of the funds raised by the bottle returns collection for the skate park and thank them for this contribution to our community.

CARRIED

Presentation by Hec Lavigne of Rivet Insurance re Insurance Renewal

Hec Lavigne gave an overview of the insurance renewal. He informed Council that he had gone out to market as directed and explained that the premiums had come down to about \$94,000 from two companies and he reviewed the two comparable policies for Council. He cautioned that the premiums reflect the claim trends for Municipalities and may not remain constant. He answered questions from Council regarding firefighter coverage, facility user program, legal expenses coverage, business travel insurance over the personal auto policy amount, coverage for volunteers, master key coverage, the benefits of going out to market, and claims reports. The following motions were considered:

17-645

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Presentation by Hec Lavigne of Rivet Insurance regarding the Municipal Insurance Renewal be received.

AMENDED

Amendment:

17-646

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the motion be amended to add: AND FURTHER THAT the Municipality continue with BFL insurance as per the quote.

CARRIED

17-645 (As amended)

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Presentation by Hec Lavigne of Rivet Insurance regarding the Municipal Insurance Renewal be received;

AND FURTHER THAT the Municipality continue with BFL insurance as per the quote

CARRIED

Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)

Presenter: Wayne Adair; Subject: spoke on behalf of Colleen Pender and Temagami Country Christmas to ask that Council agree to provide similar in-kind support as they have in past years for this not-for-profit activity, including road preparation by Public Works, permission to use the road for the hay rides and the Municipality to provide insurance coverage. He also asked that the Municipality put in a small display.

Brian Koski declared a conflict on this presentation and moved back from the table during it.

CONSENT AGENDA ITEMS

17-647

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda as revised.

CARRIED

The following is the list of consent agenda motions as adopted:

Draft Minutes of September 28, 2017 Regular Council Meeting

Motion: That the Minutes of the Regular Council Meeting held on September 28, 2017 be adopted as presented.

Report 2017-037 - Temagami Fire Department August 2017

Report 2017-038 - Temagami Fire Department September 2017

Report 2017-040 - Marten River Fire Department July 2017

Report 2017-041 - Marten River Fire Department August 2017

Report 2017-042 - Marten River Fire Department September 2017

Motion: That the Fire Departments' Reports 2017-037, 038, 040, 041, and 042 be received for information.

Memo 2017-M-099 - GGF re December meetings

Motion: That Council receive Memo 2017-M-099 regarding the General Government and Finance Advisory Committee's Recommendation regarding December meetings; AND FURTHER THAT Council adopt the Committee's recommendation to reschedule the December Regular Council and Committee of the Whole (CoW) meetings and have one combined CoW/Regular meeting on December 14, 2017 with a special Council meeting at 3:00 pm to consider the initial budget submissions.

Memo 2017-M-101 re TFN Representation on LTAPP

Motion: That Council receive Memo 2017-M-101 regarding TFN Representation on the LTAPP Committee; AND FURTHER THAT Council select option #1 as outlined in the memo.

Motion: WHEREAS Council passed Resolution 17-512 on the 10th day of August 2017 to adopt the Terms of Reference for the Ad Hoc Lake Temagami Access Point Project (LTAPP) Committee; AND WHEREAS Council has received Memo 2017-M-101 and deemed it advisable to amend the LTAPP Committee Terms of Reference; NOW THEREFORE BE IT RESOLVED THAT Council hereby amends said Terms of Reference by adding to the list in the Committee Members section "One representative from the Temagami First Nation".

Ontario Trillium Foundation dated October 3, 2017 re Collective Impact Framework and information sessions

Motion: That Councillor R. Prefasi be authorized to attend the Information Session at the Sudbury location.

James Black dated October 10, 2017 re Request to purchase Municipal Property abutting 41 Goward Ave

Motion: That Council receive the item and direct staff to prepare a report for the next Committee of the Whole on the request including information on whether lots merge on title in this plan of subdivision.

Temagami District Chamber of Commerce dated September 16, 2017 re Wild Game Dinner 25th Anniversary November 18, 2017 donation request

Motion: That Council receive the item and direct staff to purchase a Hugh McKenzie painting with a value of up to \$150 as a donation to the silent auction in recognition of the 25th anniversary of the Wild Game Dinner and Canada's 150th Birthday.

Temiskaming Shores dated September 25, 2017 re Resolution for Hwy 11 four laning

Motion: Whereas a resolution was circulated on October 6, 2015 requesting support for the Four (4) Laning of Highway 11 from North Bay to Cochrane, which was supported by 34 municipalities from Northeastern Ontario; and

Whereas after meetings with MTO and OPP officials to review traffic counts and other statistics, and being informed that we did not meet the requirements for MTO to consider four (4) Laning of this portion of highway 11; and

Whereas OPP findings showed that accidents were spread out over the entire length of the highway and not just in certain high risk areas, with 15% involving Commercial Motor Vehicles, causing death or injuries; and

Whereas Highway 11 is the preferred truck route connecting Ontario to Manitoba and Western Canada, and almost all goods and services travel by truck through the Timiskaming and Cochrane Districts; and

Whereas the amount of transports and tourist traffic has been steadily increasing over the last few years, raising safety issues for those using this two (2) Lane highway; and

Whereas when major accident investigations occur, the road is closed down for periods of 8 to 10 hours, with no detours being available in many areas, resulting in isolation of our residents; and

Whereas the two plus one roads program has been successful in many European countries, as outlined in our attachments;

Now therefore be it resolved that the Council of the Corporation of the Municipality of Temagami firmly endorses and petitions the Government of Canada, the Government of Ontario and the Ministry of Transportation of Ontario to develop a pilot project involving a two plus one roads program, somewhere between North Bay and Cochrane, and

Further, that this resolution be sent to the Temiskaming Municipal Association (TMA), the Northeastern Ontario Municipal Association (NEOMA), and all municipalities in the Nipissing, Timiskaming and Cochrane Districts for their support; and

Further that all resolutions of support be copied to the City of Temiskaming Shores for submission to the Members of Parliament of Nipissing-Timiskaming and Cochrane-James Bay; the Members of Provincial Parliament for Nipissing, Timiskaming-Cochrane and Timmins-James Bay; the Premier of Ontario; and the Minister of Transportation of Ontario.

Ike Laba dated July 13, 2017 re Resignation from the Economic Development Committee

Motion: That Council accept his resignation with regret and send a letter of thanks for his service.

Pauline Lockhart dated September 19, 2017 re Request for decision of disposal of the windows from train station

Motion: That Council receive the item and direct staff to deal with these and any other similar items by the end of the year.

Twp of Armstrong dated October 6, 2017 re One Integrity Commissioner for all member Municipalities of the TMA

Motion: That Council receive the item and advise the Township of Armstrong that Temagami is interested in joining with the other Municipalities to have one Integrity Commissioner.

Expertise for Municipalities (E4m) dated Oct 11, 2017 Re Upcoming Code of Conduct Drafting Workshop

Motion: That Council direct that the Mayor and the Municipal Clerk attend this workshop.

Ministry of Seniors Affairs dated September 28, 2017 re Seniors Community Grant Program 2017-19 Deadline Nov 30

Motion: That Council receive the item and direct that staff forward this information to the Living Temagami group and the Family Health Team and various boards and committees within the community.

Economic Partners dated September 29, 2017 re New Lead Coordinator for International Plowing Match

Fire Underwriters Survey (FUS) Letter to Temagami Fire Department dated October 10, 2017 re FUS for Municipality of Temagami

Office of the Fire Marshall and Emergency Management dated October 11, 2017 re Municipal Establishing and Regulating By Laws

Federation of Northern Ontario Municipalities dated Sept 27, 2017 re Order of the North - Jack Munroe Historical Society of Elk Lake

**Union Gas dated October 6, 2017 re Municipal News from the energy experts at Union Gas
Ontario Provincial Police Municipal Policing 2018 Annual Statement Package**

Township of Montague dated October 2, 2017 re Resolutions of Support re Ontario Wildlife Damage Compensation Program and Farm House Severances

University of Guelph and OMAFRA Infrastructure for Ontario's Rural Communities Final Research Report available

Building Ties Temiskaming dated September 22 and October 4, 2017 re Press Releases

Northeastern Ontario Immigration dated September 15, 2017 re Immigration Portal Launch and new brochure distribution

Hydro One dated Sept 15, 2017 re Upcoming Line Refurbishment Circuit D2L Information

Ontario Trillium Foundation Dated September 28, 2017 re Correspondence from the CEO

Federation of Northern Ontario Municipalities dated September 25, 2017 re New contact details

City of Hamilton dated September 27, 2017 re Assessment Act Amendments concerning Non-Profit Long-Term Care Homes

Trans Canada dated October 5, 2017 re Trans Canada withdraws Energy East and Eastern Mainline Project Applications

Town of Blue Mountain dated September 25, 2017 re Resolution to not support Marmora and Bluewater concerning remuneration paid to officials

MNRF dated September 28, 2017 re Matabitchuan 2015 Annual Report and Water Management Plan Annual Report

Ministry of Community Safety and CS dated October 6, 2017 re Regulation for Police Services Act to amend OPP billing model

Lawrence Twain Letters dated September 23, October 5 and 10, 2017 to the Mayor and Council of Temagami and to the Temagami First Nation

Federation of Northern Ontario Municipalities dated October 10, 2017 re Press Release re cancelation of Energy East

Municipality of East Ferris dated October 2, 2017 re Letter to Anthony Rota concerning Proposed Tax Rules for Small Business

Motion: That Consent Agenda correspondence items numbered 8.18 to 8.38 be received for information.

Ministry of Citizenship and Immigration dated September 2017 re Outstanding Achievement Award for Volunteerism

Motion: That Council receive the item and request that names be submitted to the Municipal Clerk for consideration at the next Committee of the Whole meeting.

BY-LAW 17-1373 - To Authorize a contract with the OPP for Policing Services from Jan. 1, 2018 to Dec. 31, 2020.

Motion: That BY-LAW 17-1373, being a By-law to Authorize a contract with the OPP for Policing Services from Jan. 1, 2018 to Dec. 31, 2020 be taken as read a first, second and third time and finally passed on this 26th day of October, 2017; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

Draft Minutes of the Lake Temagami Access Point Plan Committee meeting held on September 27, 2017

Draft Minutes of the General Government and Finance Advisory Committee meetings held on Sept. 18 and 29, 2017

Minutes of the Au Chateau Board meeting held on June 21, 2017

DRAFT Minutes of the Public Works and Water Advisory Committee meeting held on September 5, 2017 and October 3, 2017

DRAFT Minutes of the Parks and Recreation Advisory and Service Committee meetings held on September 7 and October 2, 2017

Committee of Adjustment Minutes held on August 30, 2017

DRAFT Minutes of the Planning Advisory Committee meeting held on September 7 and 28, 2017

Minutes of the Temiskaming Health Unit Board of Health Meeting held on September 6, 2017

Motion: That the minutes of the Advisory Committees and Local Boards, being Consent Agenda items 8.41 to 8.47, that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

Waiving of Rental Fees for Joint Event Between Temagami Community Foundation and Parks and Recreation - Horizon: A 360 Degree Journey

Motion: That the item be received and that Council authorize the Waiving of Rental Fees for Horizon: A 360 Degree Journey, as a Joint Event Between the Temagami Community Foundation and the Municipality's and Parks and Recreation Department; AND FURTHER THAT Council hereby authorizes a budget of up to \$150 for refreshments for this event.

STAFF REPORTS

Items to be Considered Separately from Consent Agenda:

CAO's List of Priorities

17-648

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT Memo 2017-M-102 be received; AND FURTHER THAT Council adopt the list of priorities 1 to 6 as presented amended.

DEFERRED

This item was referred to closed session as part of the CAO's performance appraisal.

Report 2017-043 - Financial Report - YTD Operations Expenditures

17-649

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive Report 2017-043 - Financial Report for Year to Date Operations Expenditures - for information.

CARRIED

Memo 2017-M-100 - OMB Appeal Update

17-650

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT Memo 2017-M-100 regarding OMB Update be received for information

CARRIED

COUNCIL COMMITTEE REPORTS

Items to be Considered Separately from Consent Agenda:

Memo 2017 M 098 - Lake Temagami Access Point Upgrades

17-651

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED that Council receive memo 2017-M-098; AND FURTHER THAT Council adopt the recommendation of the Public Works & Water Advisory Committee that Council direct the CAO to designate a staff member to lead the Lake Temagami Access Point upgrades.

DEFERRED

Amendment:

17-652

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the motion be amended to add: "AND FURTHER THAT Council direct that ____ be the designated staff member."
DEFERRED

Amendment:

17-653

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the motion be deferred to the next Committee of the Whole meeting.
DEFERRED

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

Councillor D. Burrows gave a report on the workshop "13 Ways to Kill Your Community" that she had attended with Councillor J. Harding and informed Council that she will do a full report for the next council package.

Councillor R. Prefasi reported that he had attended the webinar on social media and will do a presentation at the Committee of the Whole meeting.

CORRESPONDENCE

Items to be Considered Separately from Consent Agenda:

The Ontario Good Roads Association dated October 4, 2017 re OGRA Conference

17-654

MOVED BY: C. Lowery

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council receive correspondence from The Ontario Good Roads Association dated October 4, 2017 re OGRA 2018 Conference; AND FURTHER THAT Council authorize Councillor Koski to attend.

CARRIED

17-655

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council authorize Barry Turcotte to attend the 2018 OGRA conference:

CARRIED

Royal Canadian Legion Request for Support for prizes for the Halloween Dance

Councillor B. Koski had declared a conflict on this item and the next item and moved away from the council table during the consideration of these two items.

17-656

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from the Royal Canadian Legion dated October 10, 2017 regarding a Request for prizes for the Halloween Dance; AND

FURTHER THAT Council donate \$100.00.
CARRIED

Temagami Lions Club Request for Support of the Lions Seniors Dinner

17-657

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from the Temagami Lions Club dated October 10, 2017 re Request for Support of the Lions' Seniors Dinner on November 26, 2017; AND FURTHER THAT Council authorize a donation equivalent to the cost of the Hall rental plus \$200.00 towards refreshments.

CARRIED

Councillor Koski returned to the council table.

DSSAB Review Team re DNSSAB Review Invitation to provide a written submission

17-658

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from the DSSAB Review Team dated October 6, 2017 re DNSSAB Review Invitation to provide a written submission, and the draft submission prepared by Councillors Lowery and O'Mara and Mayor Hunter; AND FURTHER THAT Council approve the draft submission as presented.

CARRIED

Council directed the correction of a typographical error in the approved text.

BY-LAWS

Items to be Considered Separately from Consent Agenda:

By-law 17-1377, being a by-law to sell municipal property in the Industrial Park

17-659

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive correspondence from Northern Lights Cannabis Corporation regarding an offer to purchase land at 22 Industrial Park Road, being lot 10 in the Temagami Industrial Park; AND FURTHER THAT Council deem the offer to be acceptable to the Municipality; AND FURTHER THAT Council consider By-law 17-1377 to sell the property in accordance with our Disposal of Real Property By-law.

CARRIED

17-660

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT By-law number 17-1377, being a by-law to sell Municipal Property in the Industrial Park be taken as read a first time.

CARRIED

17-661

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT By-law number 17-1377, being a by-law to sell Municipal Property in the Industrial Park be taken as read a second and third time and finally passed this 26th day of October 2017; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

APPROVED MINUTES OF COMMITTEE MEETINGS

None.

UNFINISHED BUSINESS

Financial System Upgrade

17-662

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive the revised proposal from Vadim for the Financial System Software; AND FURTHER THAT Council agree to proceed with Vadim as the provider of the new financial system software.

CARRIED

17-663

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive the options for the hardware and software implementation schedule for the new financial system; AND FURTHER THAT Council hereby directs that we buy the software all in the first year; AND FURTHER THAT we get two quotes for the hardware and a detailed work plan.

CARRIED

NEW BUSINESS

Temagami Country Christmas Request from Delegation Section

17-664

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council receive the request from the Temagami Country Christmas organizers from the Unregistered Delegations; AND FURTHER THAT Council donate the in-kind work from Public Works for the road preparation and the insurance coverage for the hay rides.

CARRIED

RETURN TO CLOSED SESSION

17-665

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this Regular Council Meeting proceed in Camera at 8:19 p.m. under section 239 of the Municipal Act in order to address matters pertaining to subsections: (2)(b) A personal matter regarding an identifiable individual, including municipal or local board employees regarding setting goals for the CAO's performance appraisal; and (2)(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality along with (2)(f) The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose regarding a legal opinion on an appeal to the OMB; and (2)(d) Labour relations or employee negotiations regarding hiring for the Treasurer position.
CARRIED

17-666

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting return to regular session at 9:30 p.m.
CARRIED

17-668

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this Regular Council Meeting proceed in Camera at 09:35 p.m. under section 239 of the Municipal Act in order to address matters pertaining to subsections: (2)(b) A personal matter regarding an identifiable individual, including municipal or local board employees regarding setting goals for the CAO's performance appraisal; and (2)(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality along with (2)(f) The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose regarding a legal opinion on an appeal to the OMB.
CARRIED

17-669

MOVED BY: J. Harding

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting return to regular session at 10:18 p.m.
CARRIED

Mayor Hunter reported that during the closed session, Council had given direction to staff regarding the hiring for the Treasurer position, the OMB hearing and the goals for the CAO's performance appraisal.

NOTICES OF MOTION

None.

CONFIRMATION BY-LAW

17-670

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT By-law 17-1376, being a by-law to confirm the proceedings of Council be taken as read a first, second and third time and finally passed this 26th day of October, 2017; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

17-671

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting adjourn at 10:21 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
DRAFT MINUTES**

**Tuesday, October 31, 2017, 3:00 P.M.
Welcome Center**

PRESENT: L. Hunter , D. Burrows , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi
STAFF: P. Cormier, E. Gunnell, B. Turcotte
GUESTS: S. Lostun - Bercell Integrated Technologies
B. Graham - Real Estate Agent

THE PURPOSE OF THIS MEETING was for Council to meet and then go into closed session, as authorized under section 239 of the Municipal Act, to address a matter pertaining to subsection (2)(c) A proposed or pending disposition of land by the municipality regarding 6710 and 6714 Highway 11 North; and to consider in open session, unfinished Business regarding the Financial System Upgrade.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 3:05 p.m. and called the role. There were no people in the audience.

ADOPTION OF THE AGENDA

17-672

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Special Council Meeting Agenda dated October 31, 2017 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

UNFINISHED BUSINESS

Financial System Update

Sacha Lostun of Bercell Integrated Technologies presented the final proposal to Council and answered questions. The CAO informed Council that the Municipality had just received the comparative hardware quote and had not yet had time to review it. The following motion was passed:

17-673

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive the financial system update; AND FURTHER THAT we give our CAO the direction to go ahead and purchase the hardware at the best possible price for the hardware that can be delivered here by November 13, 2017.

TABLED

17-674

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the motion be tabled until after the closed session.

CARRIED

CLOSED SESSION

A motion to go into closed session under section 239 of the Municipal Act

17-675

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 3:30 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to subsection (2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board regarding 6710 and 6714 Highway 11 North.

CARRIED

17-676

MOVED BY: C. Lowery

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT this meeting return to regular session at 4:10 p.m.

CARRIED

Mayor Hunter reported out that Council had gone into closed session and had given direction to staff regarding potential sales of land.

UNFINISHED BUSINESS (Continued)

Financial System Update

Sacha returned after closed session with the comparable quotes for the hardware. He reviewed them with Council. He reiterated the need for moving on this as soon as possible. He reviewed the four year budget in Bercell's proposal. Council passed the following motions:

17-677

MOVED BY: C. Lowery

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT the motion regarding the financial system update be taken from the table.

CARRIED

17-678

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive the financial system update; AND FURTHER THAT we give our CAO the direction to go ahead and purchase the hardware at the best possible price for the hardware that can be delivered here by November 13, 2017.

CARRIED

17-679

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council approve the four year budget as provided by Bercell in principle.

CARRIED

ADJOURNMENT

17-680

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting adjourn at 4:43 p.m.

CARRIED

Mayor

Clerk

FIELD	OFFICE	FILE
J.E.W.,J.W.,M.H.	J.E.W.,M.L.	93-05



Corporation of the Municipality of Temagami

Report No.
2017-044

File No.

Subject:	Property Request regarding 41 Goward Avenue.
Agenda Date:	November 23, 2017
Attachments:	<ul style="list-style-type: none">• 36R9753 – Reference Plan Goward and Trailer Park• M393 – Plan of Subdivision Townsite

RECOMMENDATION

This memorandum is:

To recommend that Council consider the following motion:

WHEREAS the Municipality of Temagami has received a letter from Mr. Black inquiring about purchasing two lots abutting his property;

AND WHEREAS at the regular Council meeting held on October 26, 2017 Council directed staff to prepare a report including information on whether lots merge on title in this plan of subdivision.

NOW THEREFORE BE IT RESOLVED THAT Council receive Report No. 2017-044 regarding the information on whether lots merge on title in Reference Plans;

AND FURTHER THAT Council direct staff to notify Mr. Black that Council is not interested in selling these properties at this time.

BACKGROUND INFORMATION

James Black submitted a letter of interest in purchasing Lots 198 & 199 on October 10, 2017. At the regular Council meeting dated October 26, 2017 Council received the request to purchase the Municipal Property abutting 41 Goward Ave and directed staff to prepare a report for the next Committee of the Whole meeting including information on whether lots merge on title in this plan of subdivision. Mr. Black is requesting the purchase of Lots 198 & 199 to avoid being land locked. These lots are not part of a plan of subdivision.

A plan of subdivision will always have the “M” as the **attached** M393. The “M” is a reference to “Master of titles”, which was the formal title for the land registrar in the Land Titles system. Lots in a registered plan of subdivision don’t “merge on title” automatically, when the same property owner purchases (abutting) side-by-side properties, as per Section 50(3) of the *Planning Act*. In order for a “merge” to occur a deeming by-law is required.

When lots are not located in a plan of subdivision they will automatically “merge on title” when two abutting lots are owned by the same person. The “R” in the **attached** 36R9753 Trailer Park is defined as a reference plan. A reference plan is similar to a survey. The purpose of a reference plan is to illustrate in graphic form the part of land perhaps being sold and/or can describe the parcels of land granted to a municipality for things like road allowances.

In reviewing the below GIS Aerial View, the location of the potential road development extending and leading in to Hillcrest, seems to be the best option, in terms of municipal services connectivity. By creating this road it also could increase approximately 12 other fully services lots to be sold. The blue star shapes, outlined in yellow, circles demonstrates the approximate areas of services. If the road is developed services can be run and tied into the other 12 potential lots. I’ve demonstrated in the **attached** Reference plan the potential for future road development.

Another option could be granting an easement to Mr. Black over Lots 198 & 199; unfortunately, granting such an easement, these two lots could no longer be developed.

In the past Public Works Department utilized Lots 198 and 199 as a snow plow turnaround during the winter months.

The Official Plan is clear on its primary long-term goal to promote growth that creates benefits and to secure a sustainable future for the community and to promote prosperity.



This item has been approved in the current budget:

Yes ☐

No ☐

N/A ☒

This item is within the approved budgeted amount:

Yes ☐

No ☐

N/A ☒

Tammy Lepage, Planning Assistant

Patrick Cormier, CAO

PLAN AND FIELD NOTES
OF
PART OF
LOCATION CL 8559
TOWNSHIP OF STRATHY
now in the municipality of
INCORPORATION OF THE TOWNSHIP OF TEMAGAMI
DISTRICT OF NIPISSING
SCALE 1 INCH = 50 FEET
J. E. WALKER, O.L.S.
1993

RECEIVED AND DEPOSITED
May 9 1994
Crisle Boube
as of LAND REGISTRAR FOR
THE LAND TITLES DIVISION
OF NIPSSING.

DECEMBER 17, 1993

James E. Walker
JAMES E. WALKER
ONTARIO LAND SURVEYOR

PARTS 1 TO 60 BOTH INCLUSIVE ARE
PART OF PARCEL 28270 NIP.
PARTS 59 AND 60 ARE SUBJECT
TO PUBLICLY MAINTAINED
TRAVELLED ROADS.

CAUTION:

THIS PLAN IS NOT A PLAN
OF SUBVERSION WITHIN THE
MEANING OF THE PLANNING
ACT.



LEGEND:

■	DENOTES	SURVEY MONUMENTS FOUND
□	DENOTES	SURVEY MONUMENTS PLANTED
■	DENOTES	HP/SP/AS
(A/M)	DENOTES	A.B. McLENNAN, D.L.S.
(S/T)	DENOTES	SIMPSON AND TAYLOR LIMITED
(S.C.)	DENOTES	SOUTCLIFFE COMPANY
(S.C.)	DENOTES	SOUTCLIFFE COMPANY FIELD NOTES (1978)
		BOOK 2-3, PAGES 129 TO 118
(P)	DENOTES	UNREGISTERED PLAN (1976) BY PETER T. CLARKE, D.L.S.
		FOR SIMPSON AND TAYLOR LIMITED
(P2)	DENOTES	REGISTERED PLAN M-348
(P3)	DENOTES	PLAN 368-6609
(D)	DENOTES	DISTURBED
(R)	DENOTES	RE-SET
(M)	DENOTES	MEASURED
(S)	DENOTES	SOURCE
(P4)	DENOTES	PROPORTION
(O.U.)	DENOTES	ORIGIN UNKNOWN

BEARING NOTE:
BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE
NORTH LIMIT OF LOTS 133 TO 136 AS SHOWN ON
REGISTERED PLAN M-308 HAVING A BEARING OF N86°45'10"W.

SURVEYOR'S CERTIFICATE:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE LAND TITLING ACT AND THE REGULATIONS MADE THEREUNDER;

2. THE SURVEY WAS COMPLETED ON THE 9th DAY OF SEPTEMBER, 1993.

ENGLEHART, ONTARIO,
DECEMBER 17, 1993

J. E. Walker
JAMES E. WALKER
ONTARIO LAND SURVEYOR
J. E. WALKER SURVEYING LTD.

FIELD	OFFICE	FILE
J.E.W.,J.W.M.H.	J.E.W.M.L.	93-05

PLAN AND FIELD NOTES
OF SUBDIVISION OF
PART OF
TOWNSHIP OF STRATHY
IN THE CORPORATION OF
THE TOWNSHIP OF TEMAGAMI
DISTRICT OF NIPISSING

M - 393

SCALE 1 INCH = 100 FEET

A. B. McLENNAN O. L. S.

1968
REDRAWN 1984

CONTOUR OF ELEVATION 973.00 FT. SHOWN ON THIS
PLAN IS THE HIGH WATER MARK OF NET LAKE.

GEODETIC B.M. No. 2931 ELEV. 983.012 FT.
CONCRETE BRIDGE OVER NET LAKE 3 MILES NORTH OF O.N.R.
STATION AT TEMAGAMI TABLE IN WEST FACE OF BRIDGE, 1 FOOT
FROM NORTHWEST CORNER AND AT ROAD LEVEL.



LOT	RADIUS	ARC	CHORD	BEARING
45	224.04'	54.73'	54.60'	N 74° 43' 10" E
53	104.21'	18.13'	18.11'	N 62° 44' 09" E
54	104.21'	71.00'	69.63'	N 38° 14' 02" E
55	290.04'	15.60'	15.60'	N 80° 10' 44" E
56	290.04'	55.27'	55.19'	N 61° 25' 03" E
65	227.30'	55.00'	49.90'	N 48° 11' 02" E
66	227.30'	55.00'	54.87'	N 34° 19' 12" E
67	227.30'	55.00'	49.82'	N 37° 24' 00" E
68	170.21'	50.00'	49.82'	N 59° 16' 14" E
69	170.21'	50.00'	10.50'	N 21° 19' 40" W
75	315.70'	35.00'	34.97'	N 19° 15' 54" W
76	249.70'	72.00'	71.40'	N 54° 55' 55" E
77	161.30'	68.71'	68.20'	N 29° 56' 25" E
78	161.30'	38.29'	38.25'	N 22° 33' 44" E
80	170.21'	55.00'	54.76'	N 19° 43' 39" E
81	170.21'	81.7'	81.7'	N 9° 05' 42" E
85	105.88'	21.01'	21.01'	N 7° 10' 30" E
86	105.88'	56.82'	56.81'	N 5° 09' 30" E
87	105.88'	57.28'	57.27'	N 2° 12' 10" E
88	1039.88'	63.52'	63.51'	N 2° 28' 10" E
89	1039.88'	63.52'	63.51'	N 5° 58' 10" E
91	66.00'	61.37'	59.19'	N 48° 55' 15" W
92	66.00'	45.80'	44.89'	N 64° 33' 30" E
93	66.00'	41.21'	40.54'	N 46° 47' 30" E
94	66.00'	40.00'	40.35'	N 1° 33' 30" E
95	66.00'	43.01'	42.25'	N 34° 54' 30" W
96	66.00'	46.02'	45.09'	N 75° 33' 10" W
97	66.00'	56.16'	54.48'	N 22° 05' 45" E
99	104.21'	20.00'	19.97'	N 13° 13' 02" E
102	75.00'	44.65'	43.99'	N 29° 01' 27" E
103	75.00'	50.40'	49.46'	N 7° 18' 53" W
104	75.00'	51.26'	50.27'	N 48° 06' 45" W
105	75.00'	47.58'	46.78'	N 83° 51' 55" W
113	249.70'	68.00'	67.79'	N 8° 31' 05" E
114	249.70'	65.22'	65.03'	N 6° 45' 59" W
116	43.50'	69.41'	62.27'	N 27° 58' 20" W
123	315.70'	37.00'	36.98'	N 12° 57' 40" E
124	315.70'	55.00'	54.93'	N 4° 36' 50" E
125	315.70'	55.19'	55.12'	N 5° 23' 10" W
126	315.70'	55.00'	54.93'	N 15° 23' 00" W
BLK. 'B'	66.00'	11.00'	10.99'	N 24° 07' 50" E
BLK. 'C'	170.21'	15.07'	15.06'	N 48° 21' 07" E

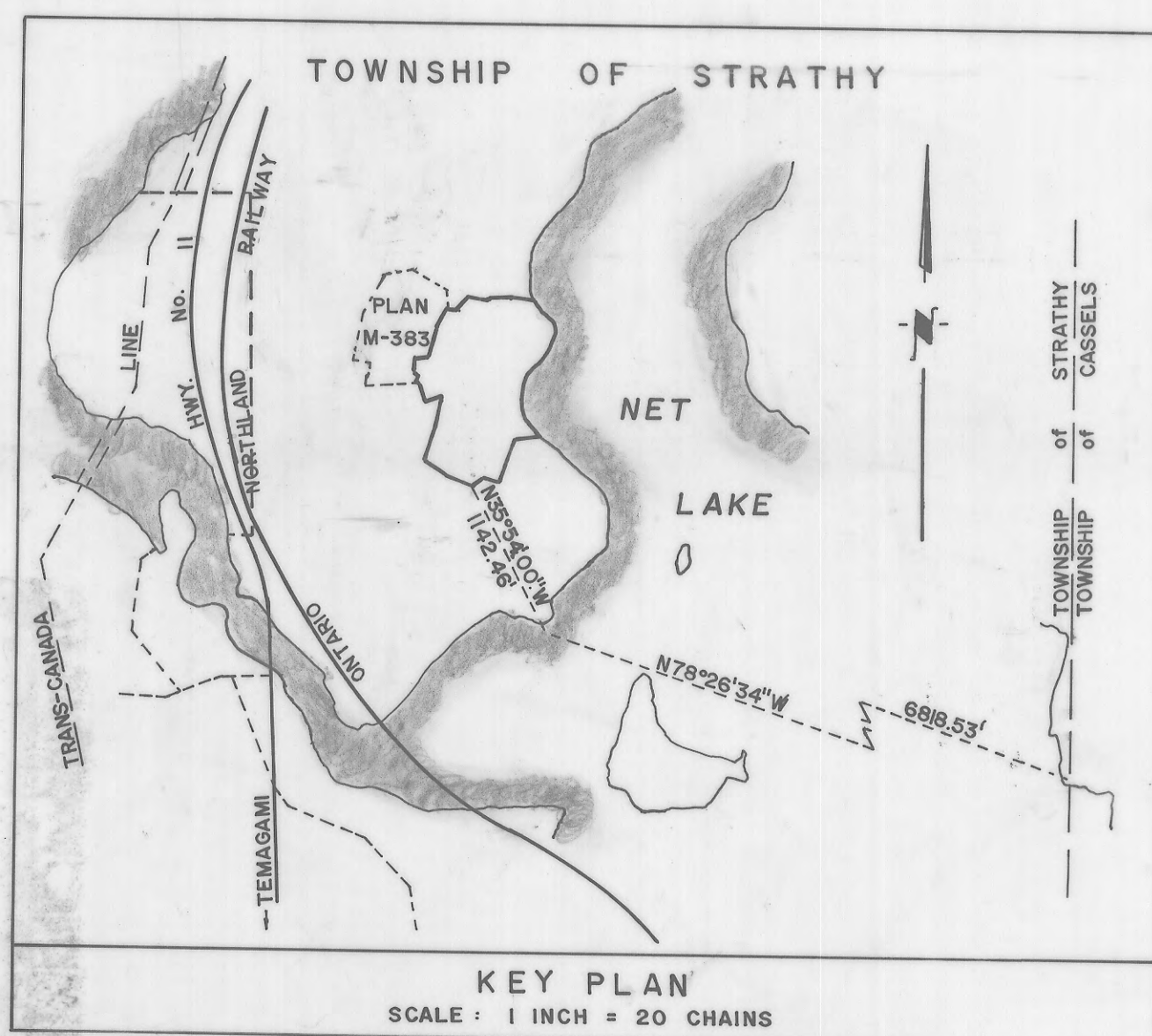
BEARINGS HEREON ARE ASTRONOMIC AND ARE DERIVED FROM THE
SOUTH BOUNDARY OF SPRUCE DRIVE SHOWN AS N81°43'10"E ON A
PLAN REGISTERED IN THE OFFICE OF LAND TITLES AT NORTH
BAY AS PLAN M-383.

ALL MEASUREMENTS ARE IN FEET AND DECIMAL PARTS THEREOF.

- - DENOTES STANDARD IRON BAR (1"x1"x48")
- S.S.I.B. - DENOTES SHORT STANDARD IRON BAR (1"x1"x24")
- R.B. - DENOTES ROCK BAR (1"x1"x6")
- I.B. - DENOTES IRON BAR (5/8"x5/8"x24")
- C.C. - DENOTES CUT CROSS
- (P) - DENOTES PLAN
- (M) - DENOTES MEASURED

ALL SURVEY MONUMENTS PLANTED ARE S.I.B.'S UNLESS
OTHERWISE NOTED.

D. MOYER



Temagami Fire Department
Monthly Report of Activities

for the month of: **October 2017**

4 Activations

- 12:50 PM, October 4th – strong smell of gas reported – attended scene, turned off gas meter, checked for gas, released by Union gas on arrival - 4 firefighters responded
- 12:52 AM, October 12th – large campfire in bush area – 8 firefighters responded
- 10:28 AM, October 15th – MVC Hwy 11 south of Angus Lake Lodge – Duel dispatch, assistance not required by MRFD - 10 firefighters responded
- 2:16 PM, October 29th – MVC Hwy 11 at 3232 Hwy 11 – Duel dispatch, assistance not required by MRFD – 11 firefighters responded

Training:

- 3 meetings, 2 special training sessions on new truck pumping operations: natural gas, size-up, Thermal Imaging Camera, equipment maintenance, new vehicle training (from supplier) – 2 pump training sessions - 9 firefighters signed-off
- Chief attended Fire Prevention Officers Association workshop /training and OFMEM social media training information session (North Bay, Oct. 25 & 26)

Fire Prevention:

- Several Fire Safety Plans in various stages of review
- Smoke alarm deficiencies at rental properties - Follow-ups completed

Fire Education:

- Fire Prevention week – 17 Smoke alarm surveys conducted; three “*Notice of Deficiency*” issued
- Fire Safety display at Ronnoco
- Regular radio “fire safety” announcements on CJTT
- Monthly community newsletter - Fire Safety messages

Other:

- Work on developing training policy, program, training schedule, and associated training documentation - ongoing
- Fire Underwriters survey results received - recognizing town hall for insurance ratings - insufficient firefighters to have townsite hall classified as satellite hall.
- Updating Fire Department E & R Bylaws – meeting scheduled for November.
- Air quality at downtown hall: Quote received for diesel exhaust filtration system for the apparatus bays – capital budget project
- Roof repairs – contractor working on roof leaks caused by solar panels – 1 spot needs additional work.
- Temiskaming Fire Chief’s meeting & Nipissing Mutual Aid meeting attended
- New truck delivered October 17th – training provided on 18th, in service Oct 20th
- 1990 Pumper truck sold on GovDeals.ca for \$3,025

Jim Sanderson

Fire Chief, Temagami Fire Department

Date: *November 13, 2017*



Corporation of the Municipality of Temagami

Memo No.
2017-M-103

Memorandum to Council

☐

Staff

☒

Committee

Subject:

PAC recommendation regarding Second Units

Agenda Date:

November 23, 2017

Attachments for
Information:

- Second Units info Sheet from MMA
- Second Unit Info Sheet Release Spring 2017
- S.16(3) Excerpt of the Planning Act – Second Unit
- Excerpt from the September 6, 2017 MMA PPT Presentation
- Excerpt from the September 6, 2017 MMA PPT Presentation Bill 73 – No Appeal on Second Units

RECOMMENDATION

This memorandum is to recommend that Council consider the following motion:

WHEREAS the Planning Advisory Committee (PAC) passed resolution 17-25 at their October 30, 2017 meeting, which PAC recommends to Council to initiate a housekeeping amendment to the Official Plan and Zoning By-Law to incorporate the existing legislation dealing with second units;

NOW THEREFORE BE IT RESOLVED THAT that Council receive Memo 2017-M-103.

AND FURTHER THAT Council adopt the recommendation of the PAC and direct Staff to commence an Official Plan Amendment application.

INFORMATION

In 2011 the *Strong Communities through Affordable Housing Act, 2011* amended the Planning Act to require that municipalities permit second units in their official plans & zoning by-laws. These changes took effect on January 1, 2012. This amendment helps the housing development initiative and employment securement, by reducing costs for construction of a new dwelling that has a second unit. In 2016, the province updated the Long-Term Affordable Housing Strategy amending the *Development Charges Act, 1997*. This amendment releases second units in new dwellings from development charges, as currently existing second units within an existing dwelling are exempted.

At the Planning 101 Training Session held September 6, 2017, Christopher Brown, Planner with the Ministry of Municipal Affairs along with his associate Caitlin Carmichael made a presentation to Council, the Committee of Adjustment and PAC on the legislative updates and changes to the *Planning Act*.

A second unit can be defined as a self-contained residential unit, with a private kitchen, bathroom facilities and sleeping areas, the dwelling or structure must be ancillary to the main dwelling. Some of these second units can be basement apartments, granny flats, in-law apartments. Second units are used to increase efforts in affordable rental accommodation and to help with ageing communities like Temagami.

Second Units must comply with all applicable law such as: Ontario Building Code, Fire Code, Municipal Property Standards by-laws etc. The location of these units will depend on the size of the house and lot to ensure that the unit is suitable for the location and property. Subsection 16 (3) of the *Planning Act* includes the “No appeal of Second Units” policies at the time of an official plan update.

The *Planning Act* provides that OP policies and ZBL implementation should allow second units in detached, semi-detached and row houses if an ancillary (secondary) building or structure, which does not already have a second unit. **(Refer to S.16 (3) Excerpt of the Planning Act – Second Unit)**

Within the **attached** “Spring 2017 Second Units Info Sheet” it explains that in some municipalities second units may not be suitable in certain areas, such as: waterfront areas/ development on private roads, limited lake capacity, and seasonal residences.

The OP designation can set the goals as shown by several examples within the sheets, all the while, the ZBL sets out the specifics of which zones second units can apply too, and size of the units. Another concern would be for parking you may only have one permitted parking space for this second unit.

Second Units are also used for increasing affordable rental accommodations, within the info sheet it mentions that the municipality must monitor the rental income properties, by way of a registry form. This could potentially be implemented at staff level when a building permit application is initiated for second units.

Section 2.2.2 Housing of the Municipality of Temagami’s Official Plan (OP) has set out policies in place to promote affordable housing. While promoting affordable housing within our community the Municipality will also face challenges of lots sizes, severances and also availability of municipal services. The long term goal of the Municipality is to ensure that municipal services such as: water and sewer are continued. It is also the goal of the municipality to encourage and provide facilities to meet the aging population growth within our community.

The Provincial Policy Statement, 2014 (PPS) gives direction and promotes the growth of vigorous communities as noted in s.1.1.1. Section 1.4.3 of the PPS gives direction to municipalities to allow all types of housing and give a variety of mixed housing types, including second units.

PAC has had several discussions regarding the second unit legislation, and why this wasn’t incorporated during the 2013 OP Review, and if this item should wait until the upcoming OP review in 2018. At the Committee meeting held on October 30, 2017, PAC decided to recommend doing a housekeeping amendment prior to the comprehensive review by the following resolution:

17 – 25

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT *the Planning Advisory Committee recommends to Council to perform a housekeeping amendment in the official plan and zoning by-law to incorporate the existing legislation dealing with second units;*

AND WHEREAS the benefits of second units are to allow homeowners to earn additional income to help meet the cost of homeownership; support changing demographics by providing more housing options for extended families or elderly parents, or for a live-in caregiver; help create mixed-income communities, which support local businesses and local labour markets; make more efficient use of the existing infrastructure, including public transit where it exists or is planned; make more efficient use of the existing housing stock; create jobs in the construction/renovation industry and assist municipalities in meeting their goals regarding affordable housing, intensification and density targets and climate change mitigation and greenhouses gas emissions reduction;

AND WHEREAS however; they may be circumstances where second units may not be appropriate given other planning considerations and policies, particularly relating to health and safety or the natural environment.

YEAS

NAYS

C. Dwyer

☐☒

J. Hasler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
J. Kenrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Leudke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
L. Hunter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
C. Rannie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
B. Graham	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chair D. Burrows	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CARRIED

The Municipality of Temagami is exempt from the Minister's approval of Official Plan Amendments (except for 5 or 10 year reviews); however, the Ministry of Municipal Affairs must receive a draft copy of the proposed plan and all notices required under section 17, at least 90 days prior to the notice of the public meeting. Notice of the Public Meeting, information and material shall be made available to the public at least 20 days prior to the public meeting. Written Notice of the decision must be given within 15 days after the date of adoption followed by the 20 day appeal period process.

These recommendations have not been reviewed by staff.

When reviewing a request and preparing a recommendation for Council consideration, staff would typically consider the following factors:

- *Operating and capital budget,*
- *Staff resources,*
- *Material costs*
- *Recurring and future maintenance costs,*
- *Subsidies,*
- *Municipal policies,*
- *Risk Assessment*
- *Legislation*
- *Status of related Initiatives*

Prepared by:

Reviewed By:

Approved for Council consideration by:

Tammy Lepage, Planning Assistant	Elaine Gunnell, Municipal Clerk Debby Burrows, Chair (PAC)	Patrick Cormier, Chief Administrative Officer
Name, Position	Name, Position	Name, Position
On behalf of the Planning Advisory Committee		



Ministry of Municipal Affairs and Ministry of Housing

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Second Units Info Sheet

[Email this page](#)

Purpose

This document is to assist municipalities and the general public to better understand what second units are, why they are important, and the legislative authority behind second units. It provides some examples of specific second unit policy and zoning best practice approaches currently in use in official plans or zoning by-laws by Ontario municipalities.

What are second units?

Second units are self-contained residential units with a private kitchen, bathroom facilities and sleeping areas within dwellings or within structures ancillary to a dwelling (e.g., above laneway garages).

Second units are also referred to as secondary suites, basement apartments, accessory apartments, granny flats, in-law apartments, or nanny suites.

What are the benefits of second units?

Second units increase the supply and range of affordable rental accommodation. In addition, they benefit the wider community in many ways as they:

- Allow homeowners to earn additional income to help meet the cost of homeownership
- Support changing demographics by providing more housing options for extended families or elderly parents, or for a live-in caregiver
- Help create mixed-income communities, which support local businesses and local labour markets
- Make more efficient use of existing infrastructure, including public transit where it exists or is planned
- Make more efficient use of the existing housing stock
- Create jobs in the construction/renovation industry
- Assist municipalities in meeting their goals regarding affordable housing, intensification and density targets, and climate change mitigation and greenhouse gas emissions reduction.

Where are Second Units Located?

The majority of second units are created through internal alterations, although some are built as additions to the main house or in/above ancillary structures like garages. The size, type (e.g., internal, addition, ancillary structure) and location of the second unit will depend on the size and design of the house as well as its location on and the size of the lot.

Regardless of where they are located second units must comply with health, safety and municipal property



- [Download a printer-friendly version of the info sheet \(PDF\)](#)

standards, including but not limited to, the Ontario Building Code, the Fire Code and municipal property standards by-laws.

Background

The *Strong Communities through Affordable Housing Act, 2011*, amended the *Planning Act* to require that municipalities authorize second units in their official plans and zoning by-laws. The changes took effect on January 1, 2012.

Ontario's updated Long-Term Affordable Housing Strategy, 2016 continues this effort, with a focus on reducing the cost of constructing second units by:

- proposing changes to the Building Code to reduce the cost of construction of a new dwelling with a second unit, while maintaining occupant health and safety
- amending the *Development Charges Act, 1997* that, when in effect, would exempt second units in new dwellings from development charges in the same manner as second units in existing dwellings are exempted, as specified in a regulation.



Legislative Framework

Planning Act

Section 16(3) of the *Planning Act* requires municipal official plans to authorize second units:

- in detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and
- in a building or structure ancillary to these housing types provided that the primary dwelling does not contain a second unit.

Section 35.1 requires that each local municipality ensure that its zoning by-law gives effect to the policies described in Section 16.3.

No appeals to the Ontario Municipal Board

The *Planning Act* restricts appeals of second unit official plan policies and zoning by-law provisions to the Ontario Municipal Board except by the Minister.

Provincial Policy Statement, 2014 (PPS)

The Provincial Policy Statement, 2014 (PPS) directs and promotes the development of healthy and complete communities. The goal is to create strong, livable, healthy and resilient communities through efficient land use (s.1.1.1).

Section 1.4.3 of the PPS directs municipalities to permit all forms of housing to provide an appropriate range and mix of housing types and densities – including affordable housing. Further, municipalities should permit and facilitate all forms of residential intensification and redevelopment, including second units.

Provincial plans

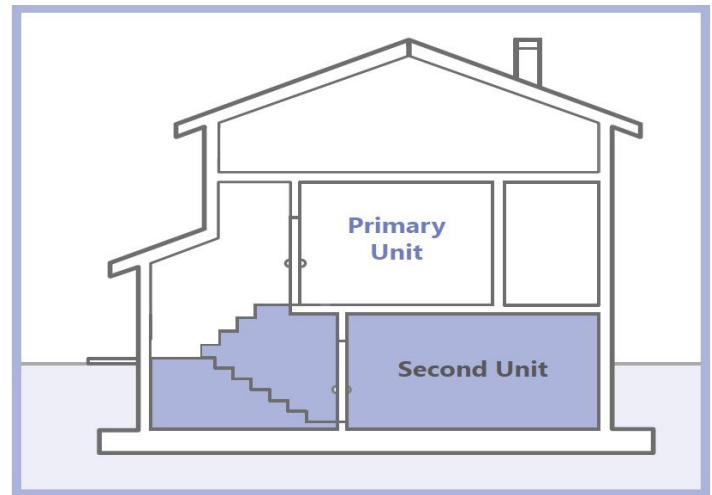
Some provincial plans contain specific policy which directly or indirectly relates to second units in the geographic areas they apply to (eg. the Oak Ridges Moraine Conservation Plan and Niagara Escarpment Plan). Municipalities need to consider and reflect any such policies in developing their official plans and zoning by-laws.

Official Plans

Municipal official plans outline a community's vision and priorities. They contain policies to guide development in order to achieve land use goals. Official plans must reflect any legislative requirements, be consistent with the PPS and conform to any applicable provincial plans.

Zoning By-laws

A zoning by-law sets standards for development and must conform to a municipality's official plan. Zoning by-laws must be updated within three years of a new or amended official plan and must also reflect any requirements of the *Planning Act*, be consistent with the PPS and conform to any applicable provincial plan.



Best Practices

The Planning Act provides a broad legislative foundation for permitting second units by requiring that they be authorized in single detached, semi-detached and row dwellings, and in ancillary structures. In practice though, there are circumstances where second units are not appropriate based on good land use planning principles, including health and safety and environmental considerations. So while official plan policies should be permissive and zoning by-laws should generally allow second units to be established "as of right", there may be situations where second units should not be allowed and/ or require some specific assessment prior to their establishment. The following are some examples of best practices in official plan policies and zoning by-laws, including specifics which relate to a number of these circumstances.

"As of right"

For the purposes of this document, "as of right" is a phrase used to refer to the ability to apply for a building permit without having to make a development application (e.g., an official plan or zoning bylaw amendment, a minor variance or a site plan). Similarly, homeowners generally should not need to produce any type of study to demonstrate that they conform to any policy or zoning provisions.

Housing types and ancillary building structures

The *Planning Act* provides that official plan policies and implementing zoning by-laws should permit second units in detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and, in a building or structure ancillary to these housing types provided that the primary dwelling does not contain a second unit.

In municipalities with limited housing types (e.g. only single detached dwellings), second units would only need to be authorized for that housing type.

Township of Wainfleet Official Plan, August 14, 2014

3.3.1.4 Secondary suites

Secondary suites shall be permitted in all Residential Area designations, and shall be subject to the following criteria and the regulations of the Zoning By-law:

- a. Only one *secondary suite* per single detached, semi-detached, or townhouse dwelling is permitted;
- b. The secondary suite may be contained within the primary residential dwelling or in a building or structure accessory to the residential dwelling, but not in both;

Official plan designations

Municipalities should allow second units in designations or zones that permit detached, semi-detached, or row dwellings.

There may be circumstances where second units may not be appropriate given other planning considerations and policies, particularly relating to health and safety or the natural environment. For example:

- areas that are prone to flooding
- waterfront areas/developments on private roads that are not maintained and where emergency access may be limited
- areas adjacent to lakes with limited lake capacity
- areas of recreational dwellings where there may be a lack of year round roads and/or which lack other daily needs and services residents may require.

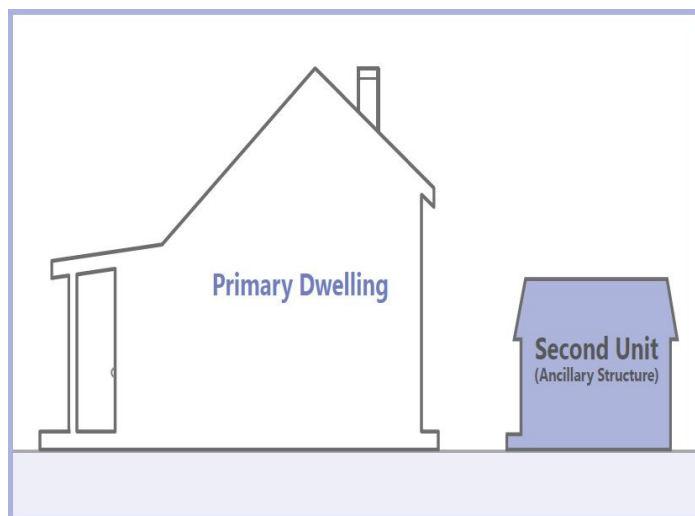
Tay Valley Township Official Plan, 2016

3.6.4(1)

...an accessory apartment (secondary suite) is permitted in residential areas within a four-season single detached, semi-detached, or row-house dwelling unit, or attached to a detached garage, located on a road maintained year-round and accessible by Emergency Services, subject to considerations of carrying capacity of lakes and hydrological capacity....

Second Units in existing dwellings and new dwellings

Second units should be allowed in both newly built and existing dwellings. Designing new houses to accommodate a second unit at the outset can be more efficient than retrofitting an existing home to have a second unit. Recent changes to the *Development Charges Act, 1997* and a potential regulation to exempt second units in new homes from development charges (once in effect), and proposed changes to the Building Code, if approved, are expected to reduce the cost of constructing second units in new dwellings. A proposed regulation under the *Planning Act*, if made, would permit second units without regard to the date of construction of the primary building.



Town of Smiths Falls Official Plan, October 2014

LU-2.14 Second Residential Units

The Town will permit the addition of one self-contained residential dwelling unit (i.e. second unit), within single-detached and semi-detached and row house dwellings in both existing and newly developing residential neighborhoods.

Parking

The maximum parking required per second unit should be one space. In some jurisdictions where transit is available, some municipalities have eliminated parking requirements for second units. Tandem parking (a parking space that is only accessed by passing through another parking space) should also be permitted. A proposed regulation under the *Planning Act* would, if made, restrict the maximum parking requirement for a second unit to one space while also requiring that tandem parking be allowed.

City of Ottawa Zoning By-law 2012-147 (June 10, 2015)

Secondary Dwelling Units

Sec. 133 (14)

Where a secondary dwelling unit is located on a lot subject to Section 139 - Low Rise Residential Development in Mature Neighbourhoods, no parking is required for the secondary dwelling unit.

Mississauga Zoning By-law 0158-2013 (July 2013)

4.1.20.10

Tandem parking spaces to accommodate a second unit shall be permitted.

City of Toronto Zoning By-law 569-2013

800.50 Defined Terms

(850) Tandem Parking Space means a **parking space** that is only accessed by passing through another **parking space** from a **street, lane, drive aisle** or **driveway**.

Servicing

In areas with municipal services, second units should be permitted without a requirement to demonstrate sewer or water capacity, unless there are previously documented servicing constraints.

For second units in dwellings serviced by septic systems and private wells, there should be a demonstration of capacity to the satisfaction of the municipality. This is because Building Code permits for septic systems are, in part, based on the number of bedrooms and plumbing fixtures, because septs may be old and/or in order to ensure there is sufficient potable water from the private well.

Howick Township OP, 2016

5. Settlement Areas

D. Policies and Actions

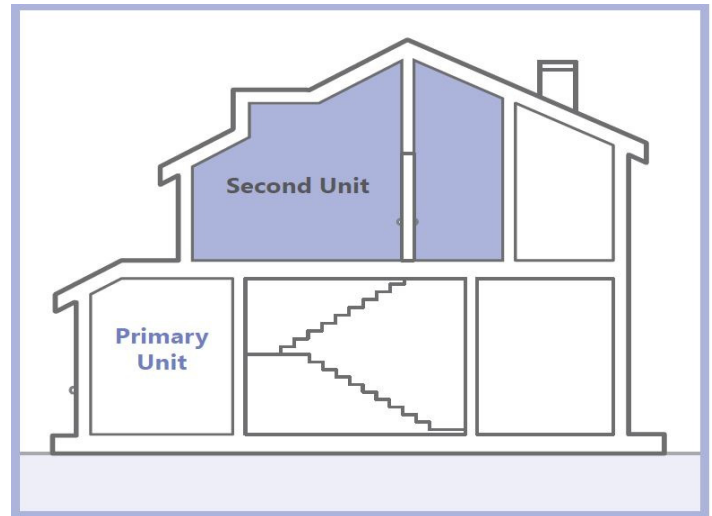
10.1 ... Second residential units are permitted in settlement areas and rural areas of the Township provided that:

f) It must be demonstrated that on-site servicing (e.g. water, sewage) have sufficient capacity for the additional dwelling unit.

Unit Size

The size of second units and the number of bedrooms should solely be regulated by the Building Code. The Building Code establishes health and safety standards for second units. As such, municipal by-laws should not seek to impose size or other standards that are regulated by the Building Code.

The *Development Charges Act, 1997* (via Ontario Regulation 82/98) states that, in order for second units in existing homes to be exempt from development charges, they must be less than or equal to the size of the primary dwelling. This is the only potential size standard a municipality should contemplate including in a by-law.



Egress

Requirements for entrances or means of egress for second units are set by the Ontario Building Code and Ontario Fire Code (which need to be referred to for specific standards). In general, second units can share a joint entrance with the primary unit, subject to having a fire separation with appropriate fire resistance rating, and at least two means of egress (exit) that may include windows of an appropriate size. Therefore, there is a need to ensure that by-laws do not contain any standards/provisions that differ from those in the Codes.

Streetscape and Architectural Design

Given most second units are internal to a primary dwelling, second units should have limited impact on streetscape and architectural design. In the case of an addition to a primary dwelling, there may be valid design considerations, particularly in heritage areas. If municipalities establish design standards in relation to streetscape or architectural design, they should be clearly set out in the zoning by-law so a second unit can be planned in accordance with the by-law and a homeowner can proceed directly to obtain a building permit.

Owner occupancy

The *Planning Act* does not allow zoning to have the effect of distinguishing on the basis of relationship. Zoning by-laws should permit occupancy of the primary or second unit regardless of whether or not the owner of the home is a resident of either unit. A proposed regulation under the *Planning Act*, if made, would establish a provision which precludes establishing occupancy requirements for either the primary or second unit.

Tracking and monitoring

A municipality should have a means for tracking and monitoring second units. A registry, in some form, could help the municipality be aware of where second units existed. This could assist in establishing inspection processes to help ensure public safety. It could also provide emergency services with the knowledge that there are two units in the home.

A registry could be established through a mandatory enrollment by the applicant when constructing a second unit or by having the municipal building official inform the appropriate office that a building permit has been issued for a second unit on a property. Ideally, there would be no or only modest fees for registration in order to encourage the creation and registration of second units.

City of Brantford OP

13.1.8

The City shall permit the creation of a self-contained second unit dwelling on lands designated to permit single detached dwellings, semi-detached dwellings, street townhouse dwellings, or accessory structures in accordance with the applicable zoning bylaw regulations and the following provisions: OPA #125 Dec. 3/08 OPA #180 Dec. 17/12

6. Second unit dwellings shall be registered with the Building Department.

Additional Sources

- [Landlord Self Help Centre website](#)
- Canada Mortgage and Housing Corporation – [Second Unit Policies](#)

For More Information, Contact:

Ministry of Municipal Affairs, Provincial Planning Policy Branch, (416) 585-6014

Municipal Services Offices:

- Central (Toronto), 416-585-6226, Toll Free: 1-800-668-0230
- West (London), (519) 873-4020, Toll Free: 1-800-265-4736
- East (Kingston), (613) 545-2100, Toll Free: 1-800-267-9438
- Northeast (Sudbury), (705) 564-0120, Toll Free: 1-800-461-1193
- Northwest (Thunder Bay), (807) 475-1651, Toll Free: 1-800-465-5027

Note to User

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SECOND UNITS

Info Sheet - Spring 2017

Purpose

This document is to assist municipalities and the general public to better understand what second units are, why they are important, and the legislative authority behind second units. It provides some examples of specific second unit policy and zoning best practice approaches currently in use in official plans or zoning by-laws by Ontario municipalities.

What are second units?

Second units are self-contained residential units with a private kitchen, bathroom facilities and sleeping areas within dwellings or within structures ancillary to a dwelling (e.g., above laneway garages).

Second units are also referred to as secondary suites, basement apartments, accessory apartments, granny flats, in-law apartments, or nanny suites.

<http://www.mah.gov.on.ca/Page9575.aspx>



Neighbourhood visualization of second units.

What are the benefits of second units?

Second units increase the supply and range of affordable rental accommodation. In addition, they benefit the wider community in many ways as they:

- Allow homeowners to earn additional income to help meet the cost of homeownership
- Support changing demographics by providing more housing options for extended families or elderly parents, or for a live-in caregiver
- Help create mixed-income communities, which support local businesses and local labour markets
- Make more efficient use of existing infrastructure, including public transit where it exists or is planned
- Make more efficient use of the existing housing stock
- Create jobs in the construction/renovation industry
- Assist municipalities in meeting their goals regarding affordable housing, intensification and density targets, and climate change mitigation and greenhouse gas emissions reduction.

Where are Second Units Located?

The majority of second units are created through internal alterations, although some are built as additions to the main house or in/above ancillary structures like garages. The size, type (e.g., internal, addition, ancillary structure) and location of the second unit will depend on the size and design of the house as well as its location on and the size of the lot.

Regardless of where they are located second units must comply with health, safety and municipal property standards, including but not limited to, the Ontario Building Code, the Fire Code and municipal property standards by-laws.

Background

The *Strong Communities through Affordable Housing Act, 2011*, amended the *Planning Act* to require that municipalities authorize second units in their official plans and zoning by-laws. The changes took effect on January 1, 2012.

Ontario's updated Long-Term Affordable Housing Strategy, 2016 continues this effort, with a focus on reducing the cost of constructing second units by:

- proposing changes to the Building Code to reduce the cost of construction of a new dwelling with a second unit, while maintaining occupant health and safety
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Legislative Framework

Planning Act

Section 16(3) of the *Planning Act* requires municipal official plans to authorize second units:

- in detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and
- in a building or structure ancillary to these housing types provided that the primary dwelling does not contain a second unit.

Section 35.1 requires that each local municipality ensure that its zoning by-law gives effect to the policies described in Section 16.3.

No appeals to the Ontario Municipal Board

The *Planning Act* restricts appeals of second unit official plan policies and zoning by-law provisions to the Ontario Municipal Board except by the Minister.

Provincial Policy Statement, 2014 (PPS)

The Provincial Policy Statement, 2014 (PPS) directs and promotes the development of healthy and complete communities. The goal is to create strong, livable, healthy and resilient communities through efficient land use (s.1.1.1).

Section 1.4.3 of the PPS directs municipalities to permit all forms of housing to provide an appropriate range and mix of housing types and densities – including affordable housing. Further, municipalities should permit and facilitate all forms of residential intensification and redevelopment, including second units.

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Some provincial plans contain specific policy which directly or indirectly relates to second units in the geographic areas they apply to (eg. the Oak Ridges Moraine Conservation Plan and Niagara Escarpment Plan). Municipalities need to consider and reflect any such policies in developing their official plans and zoning by-laws.

Official Plans

Municipal official plans outline a community's vision and priorities. They contain policies to guide development in order to achieve land use goals. Official plans must reflect any legislative requirements, be consistent with the PPS and conform to any applicable provincial plans.

Zoning By-laws

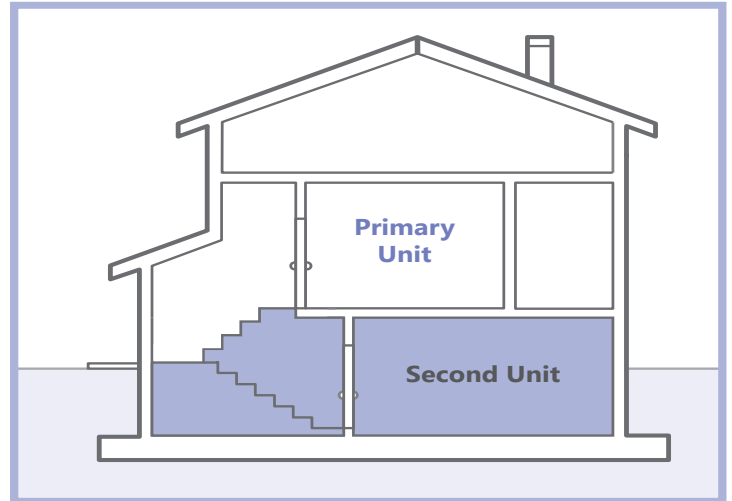
A zoning by-law sets standards for development and must conform to a municipality's official plan. Zoning by-laws must be updated within three years of a new or amended official plan and must also reflect any requirements of the *Planning Act*, be consistent with the PPS and conform to any applicable provincial plan.

Best Practices

The *Planning Act* provides a broad legislative foundation for permitting second units by requiring that they be authorized in single-detached, semi-detached and row dwellings, and in ancillary structures. In practice though, there are circumstances where second units are not appropriate based on good land use planning principles, including health and safety and environmental considerations. So while official plan policies should be permissive and zoning by-laws should generally allow second units to be established "as of right", there may be situations where second units should not be allowed and/or require some specific assessment prior to their establishment. The following are some examples of best practices in official plan policies and zoning by-laws, including specifics which relate to a number of these circumstances.

"As of right"

For the purposes of this document, "as of right" is a phrase used to refer to the ability to apply for a building permit without having to make a development application (e.g., an official plan or zoning bylaw amendment, a minor variance or a site plan). Similarly, homeowners generally should not need to produce any type of study to demonstrate that they conform to any policy or zoning provisions.



Second unit - Contained within primary dwelling.

Housing types and ancillary building structures

The *Planning Act* provides that official plan policies and implementing zoning by-laws should permit second units in detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and, in a building or structure ancillary to these housing types provided that the primary dwelling does not contain a second unit.

In municipalities with limited housing types (e.g. only single detached dwellings), second units would only need to be authorized for that housing type.

Township of Wainfleet Official Plan, August 14, 2014

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Secondary suites shall be permitted in all Residential Area designations, and shall be subject to the following criteria and the regulations of the Zoning By-law:

- Only one *secondary suite* per single detached, semi-detached, or townhouse dwelling is permitted;
- The secondary suite may be contained within the primary residential dwelling or in a building or structure accessory to the residential dwelling, but not in both;

Official plan designations

Municipalities should allow second units in designations or zones that permit detached, semi-detached, or row dwellings.

There may be circumstances where second units may not be appropriate given other planning considerations and policies, particularly relating to health and safety or the natural environment. For example:

- areas that are prone to flooding
- waterfront areas/developments on private roads that are not maintained and where emergency access may be limited
- areas adjacent to lakes with limited lake capacity
- areas of recreational dwellings where there may be a lack of year round roads and/or which lack other daily needs and services residents may require.

Tay Valley Township Official Plan, 2016

3.6.4(1)

...an accessory apartment (secondary suite) is permitted in residential areas within a four-season single detached, semi-detached, or row-house dwelling unit, or attached to a detached garage, located on a road maintained year-round and accessible by Emergency Services, subject to considerations of carrying capacity of lakes and hydrological capacity....

Second Units in existing dwellings and new dwellings

Second units should be allowed in both newly built and existing dwellings. Designing new houses to accommodate a second unit at the outset can be more efficient than retrofitting an existing home to have a second unit. Recent changes to the *Development Charges Act, 1997* and a potential regulation to exempt second units in new homes from development charges (once in effect), and proposed changes to the Building Code, if approved, are expected to reduce the cost of constructing second units in new dwellings. A proposed regulation under the *Planning Act*, if made, would permit second units without regard to the date of construction of the primary building.

Town of Smiths Falls Official Plan, October 2014

LU-2.14 Second Residential Units

The Town will permit the addition of one self-contained residential dwelling unit (i.e. second unit), within single-detached and semi-detached and row house dwellings in both existing and newly developing residential neighborhoods.

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The maximum parking required per second unit should be one space. In some jurisdictions where transit is available, some municipalities have eliminated parking requirements for second units. Tandem parking (a parking space that is only accessed by passing through another parking space) should also be permitted. A proposed regulation under the *Planning Act* would, if made, restrict the maximum parking requirement for a second unit to one space while also requiring that tandem parking be allowed.

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Secondary Dwelling Units
Sec. 133 (14)

Where a secondary dwelling unit is located on a lot subject to Section 139 - Low Rise Residential Development in Mature Neighbourhoods, no parking is required for the secondary dwelling unit.

Mississauga Zoning By-law 0158-2013 (July 2013)

4.1.20.10

Tandem parking spaces to accommodate a **second unit** shall be permitted.

City of Toronto Zoning By-law 569-2013

800.50 Defined Terms

(850) Tandem Parking Space means a **parking space** that is only accessed by passing through another **parking space** from a **street, lane, drive aisle** or **driveway**.

Servicing

In areas with municipal services, second units should be permitted without a requirement to demonstrate sewer or water capacity, unless there are previously documented servicing constraints.

For second units in dwellings serviced by septic systems and private wells, there should be a demonstration of capacity to the satisfaction of the municipality. This is because Building Code permits for septic systems are, in part, based on the number of bedrooms and plumbing fixtures, because septs may be old and/or in order to ensure there is sufficient potable water from the private well.

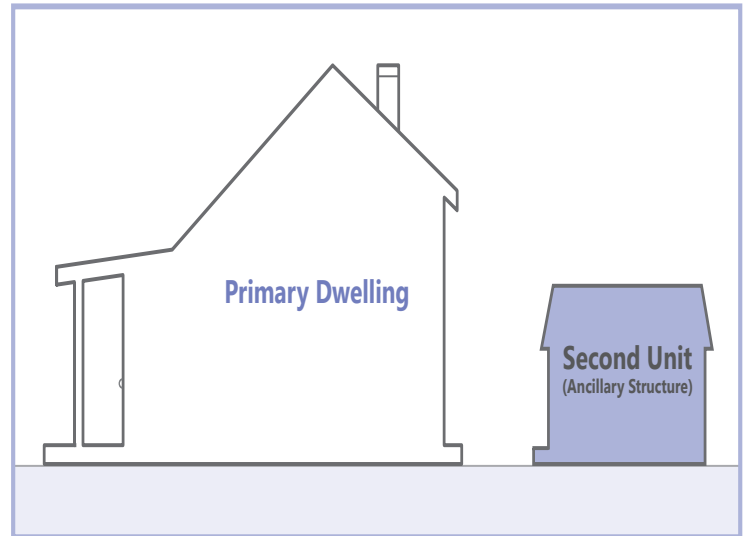
Howick Township OP, 2016

5. Settlement Areas

D. Policies and Actions

10.1 ... Second residential units are permitted in settlement areas and rural areas of the Township provided that:

f) It must be demonstrated that on-site servicing (e.g. water, sewage) have sufficient capacity for the additional dwelling unit.

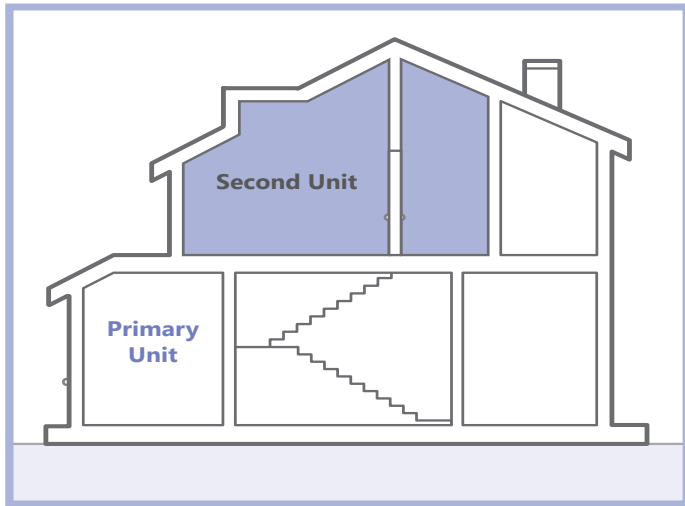


Second unit - Ancillary structure located on property.

Unit Size

The size of second units and the number of bedrooms should solely be regulated by the Building Code. The Building Code establishes health and safety standards for second units. As such, municipal by-laws should not seek to impose size or other standards that are regulated by the Building Code.

The *Development Charges Act, 1997* (via Ontario Regulation 82/98) states that, in order for second units in existing homes to be exempt from development charges, they must be less than or equal to the size of the primary dwelling. This is the only potential size standard a municipality should contemplate including in a by-law.



Second unit - Contained within primary dwelling
(Above ground-level unit).

Egress

Requirements for entrances or means of egress for second units are set by the Ontario Building Code and Ontario Fire Code (which need to be referred to for specific standards). In general, second units can share a joint entrance with the primary unit, subject to having a fire separation with appropriate fire resistance rating, and at least two means of egress (exit) that may include windows of an appropriate size. Therefore, there is a need to ensure that by-laws do not contain any standards/provisions that differ from those in the Codes.

Streetscape and Architectural Design

Given most second units are internal to a primary dwelling, second units should have limited impact on streetscape and architectural design. In the case of an addition to a primary dwelling, there may be valid design considerations, particularly in heritage areas. If municipalities establish design standards in relation to streetscape or architectural design, they should be clearly set out in the zoning by-law so a second unit can be planned in accordance with the by-law and a homeowner can proceed directly to obtain a building permit.

Owner occupancy

The *Planning Act* does not allow zoning to have the effect of distinguishing on the basis of relationship. Zoning by-laws should permit occupancy of the primary or second unit regardless of whether or not the owner of the home is a resident of either unit. A proposed regulation under the *Planning Act*, if made, would establish a provision which precludes establishing occupancy requirements for either the primary or second unit.

Tracking and monitoring

A municipality should have a means for tracking and monitoring second units. A registry, in some form, could help the municipality be aware of where second units existed. This could assist in establishing inspection processes to help ensure public safety. It could also provide emergency services with the knowledge that there are two units in the home.

A registry could be established through a mandatory enrollment by the applicant when constructing a second unit or by having the municipal building official inform the appropriate office that a building permit has been issued for a second unit on a property. Ideally, there would be no or only modest fees for registration in order to encourage the creation and registration of second units.

City of Brantford OP

13.1.8

The City shall permit the creation of a self-contained second unit dwelling on lands designated to permit single detached dwellings, semi-detached dwellings, street townhouse dwellings, or accessory structures in accordance with the applicable zoning bylaw regulations and the following provisions: OPA #125 Dec. 3/08 OPA #180 Dec. 17/12

6. Second unit dwellings shall be registered with the Building Department.

Additional Sources

Landlord Self Help Centre website
<http://www.landlordselfhelp.com/intro.htm>

Canada Mortgage and Housing Corporation –
Second Unit Policies –
<https://www.cmhc-schl.gc.ca/en/inpr/afhoce/afhoce/afhostcast/afhoid/pore/pesesu/index.cfm>

For More Information, Contact:

Ministry of Municipal Affairs, Provincial Planning
Policy Branch, (416) 585-6014

Municipal Services Offices:

Central (Toronto), 416-585-6226,
Toll Free: 1-800-668-0230

West (London), (519) 873-4020,
Toll Free: 1-800-265-4736

East (Kingston), (613) 545-2100,
Toll Free: 1-800-267-9438

Northeast (Sudbury), (705) 564-0120,
Toll Free: 1-800-461-1193

Northwest (Thunder Bay), (807) 475-1651,
Toll Free: 1-800-465-5027

Note to User

This Info Sheet summarizes complex matters and reflects legislation, policies and practices that are subject to change. It should not be a substitute for specialized legal or professional advice in connection with any particular matter and should not be construed as legal advice. The user is solely responsible for any use or the application of this information. As such, the Ministry of Municipal Affairs does not accept any legal responsibility for the contents of this Info Sheet or for any consequences, including direct or indirect liability, arising from its use.

Ministry of Municipal Affairs

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Section Amendments with date in force (d/m/y) [+]**Deemed council, municipality**

14.8 (1) Sections 2 and 3, subsections 4 (1), (4) and (5), 5 (1), (2), (4) and (5), 6 (2), 8 (1) and (3), sections 16, 16.1, 17, 20, 21, 22, 23 and 26, subsection 51 (37) and (45), sections 62.1, 65, 66, 68 and 69 apply to a municipal planning area or a municipal planning authority, as appropriate, and the municipal planning area and municipal planning authority shall be deemed to be a municipality or a council of a municipality, respectively, for those purposes. 1994, c. 23, s. 8.

(2) Repealed: 1996, c. 4, s. 7.

Section Amendments with date in force (d/m/y) [+]**Upper-tier municipalities, planning functions**

15. The council of an upper-tier municipality, on such conditions as may be agreed upon with the council of a lower-tier municipality, may,

- (a) assume any authority, responsibility, duty or function of a planning nature that the lower-tier municipality has under this or any other Act; or
- (b) provide advice and assistance to the lower-tier municipality in respect of planning matters generally. 2002, c. 17, Sched. B, s. 4.

Section Amendments with date in force (d/m/y) [+]

PART III
OFFICIAL PLANS

Official plan**Contents of official plan**

16. (1) An official plan shall contain,

- (a) goals, objectives and policies established primarily to manage and direct physical change and the effects on the social, economic, built and natural environment of the municipality or part of it, or an area that is without municipal organization;
- (b) a description of the measures and procedures for informing and obtaining the views of the public in respect of,
 - (i) proposed amendments to the official plan or proposed revisions of the plan,
 - (ii) proposed zoning by-laws,
 - (iii) proposed plans of subdivision, and
 - (iv) proposed consents under section 53; and
- (c) such other matters as may be prescribed. 2015, c. 26, s. 17.

Same

(2) An official plan may contain,

- (a) a description of the measures and procedures proposed to attain the objectives of the plan;
- (b) a description of the measures and procedures for informing and obtaining the views of the public in respect of planning matters not mentioned in clause (1) (b); and
- (c) such other matters as may be prescribed. 2015, c. 26, s. 17.

Second unit policies

(3) Without limiting what an official plan is required to or may contain under subsection (1) or (2), an official plan shall contain policies that authorize the use of a second residential unit by authorizing,

Note: On a day to be named by proclamation of the Lieutenant Governor, subsection 16 (3) of the Act is amended by

striking out “Without limiting what an official plan is required to or may contain under subsection (1) or (2)” at the beginning of the portion before clause (a). (See: 2016, c. 25, Sched. 4, s. 1 (1))

- (a) the use of two residential units in a detached house, semi-detached house or rowhouse if no building or structure ancillary to the detached house, semi-detached house or rowhouse contains a residential unit; and
- (b) the use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse if the detached house, semi-detached house or rowhouse contains a single residential unit. 2011, c. 6, Sched. 2, s. 2.

(4) REPEALED: 1996, c. 4, s. 8 (2).

Note: On a day to be named by proclamation of the Lieutenant Governor, section 16 of the Act is amended by adding the following subsections: (See: 2016, c. 25, Sched. 4, s. 1 (2))

Inclusionary zoning policies

(4) An official plan of a municipality that is prescribed for the purpose of this subsection shall contain policies that authorize inclusionary zoning by,

- (a) authorizing the inclusion of affordable housing units within buildings or projects containing other residential units; and
- (b) providing for the affordable housing units to be maintained as affordable housing units over time. 2016, c. 25, Sched. 4, s. 1 (2).

Same

(5) An official plan of a municipality that is not prescribed for the purpose of subsection (4) may contain the policies described in subsection (4). 2016, c. 25, Sched. 4, s. 1 (2).

Goals and objectives

(6) The policies described in subsection (4) shall include goals and objectives and a description of the measures and procedures proposed to attain those goals and objectives. 2016, c. 25, Sched. 4, s. 1 (2).

Prescribed provisions and matters

(7) The policies described in subsection (4) shall include the prescribed provisions and provisions about the prescribed matters. 2016, c. 25, Sched. 4, s. 1 (2).

No limitation

(8) Each subsection of this section shall be read as not limiting what an official plan is required to or may contain under any of the other subsections. 2016, c. 25, Sched. 4, s. 1 (2).

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Assessment report

(9) Before adopting the parts of an official plan which contain policies described in subsection (4), the council of the municipality shall ensure that an assessment report has been prepared. 2016, c. 25, Sched. 4, s. 1 (3).

Updating of assessment report

(10) Within five years after the parts of its official plan which contain policies described in subsection (4) come into effect, the council of the municipality shall ensure that an updated assessment report is prepared for the purpose of determining whether any of those parts of the official plan should be amended. 2016, c. 25, Sched. 4, s. 1 (3).

Periodic updating

(11) As long as its official plan contains policies described in subsection (4), the council of the municipality shall ensure that an updated assessment report is prepared within five years after the date of the most recent updated assessment report, for the purpose of determining whether any of the parts of the official plan which contain policies described in subsection (4) should be amended. 2016, c. 25, Sched. 4, s. 1 (3).

No Appeal of Second Units

Subsections
17(24.2) and
17(36.2)

Changes remove ability to appeal second unit policies at time of an OP update

Intended Outcomes

- Removes ability to appeal second unit policies at time of an official plan update
- Provide municipalities with increased ability to facilitate second units (i.e., basement apartments)

Previously

- Municipal second unit policies included in an update of the official plan could be appealed by any party

Implementation Considerations

- Provides municipalities with control over second unit policies / standards
- Changes made to Planning Act in 2011 require municipalities to permit second units, while enabling municipalities to consider any constraints (e.g., flood-prone areas or those with inadequate servicing) in developing or reviewing second unit policies or standards
- Second unit policies should continue to be reviewed during the regular OP policy updates
- No change to non-appealability of second unit policies at all other times



Bill 73 Highlights

(Please see Handouts)

Smart Growth for Our Communities Act 2015



Strong Communities

A Better Land Use System

Highlights of Changes to the Planning Act

Ontario's Long Term Affordable Housing Strategy: Second Units and Garden Suites

- All municipalities must have policies for second units
- Second unit policies, cannot be appealed to the Ontario Municipal Board except at the time of an official plan five-year update
- Garden suites are temporary one-unit, detached residences containing housekeeping facilities that are ancillary to existing houses and that are designed to be portable
- Garden suites can be permitted on a temporary basis for up to 20 years (renewable)

Second Units



Garden Suites





Ministry of Municipal Affairs and Ministry of Housing

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Second Units Info Sheet

[Email this page](#)

Purpose

This document is to assist municipalities and the general public to better understand what second units are, why they are important, and the legislative authority behind second units. It provides some examples of specific second unit policy and zoning best practice approaches currently in use in official plans or zoning by-laws by Ontario municipalities.

What are second units?

Second units are self-contained residential units with a private kitchen, bathroom facilities and sleeping areas within dwellings or within structures ancillary to a dwelling (e.g., above laneway garages).

Second units are also referred to as secondary suites, basement apartments, accessory apartments, granny flats, in-law apartments, or nanny suites.

What are the benefits of second units?

Second units increase the supply and range of affordable rental accommodation. In addition, they benefit the wider community in many ways as they:

- Allow homeowners to earn additional income to help meet the cost of homeownership
- Support changing demographics by providing more housing options for extended families or elderly parents, or for a live-in caregiver
- Help create mixed-income communities, which support local businesses and local labour markets
- Make more efficient use of existing infrastructure, including public transit where it exists or is planned
- Make more efficient use of the existing housing stock
- Create jobs in the construction/renovation industry
- Assist municipalities in meeting their goals regarding affordable housing, intensification and density targets, and climate change mitigation and greenhouse gas emissions reduction.

Where are Second Units Located?

The majority of second units are created through internal alterations, although some are built as additions to the main house or in/above ancillary structures like garages. The size, type (e.g., internal, addition, ancillary structure) and location of the second unit will depend on the size and design of the house as well as its location on and the size of the lot.

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- [Download a printer-friendly version of the info sheet \(PDF\)](#)

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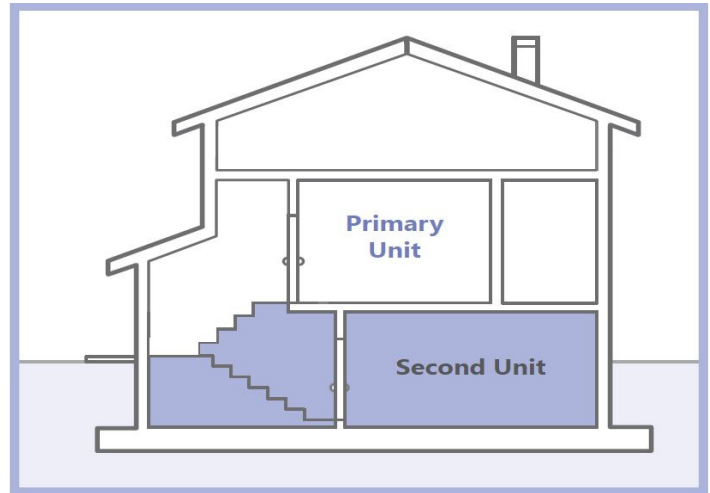
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There may be circumstances where second units may not be appropriate given other planning considerations and policies, particularly relating to health and safety or the natural environment. For example:

- areas that are prone to flooding
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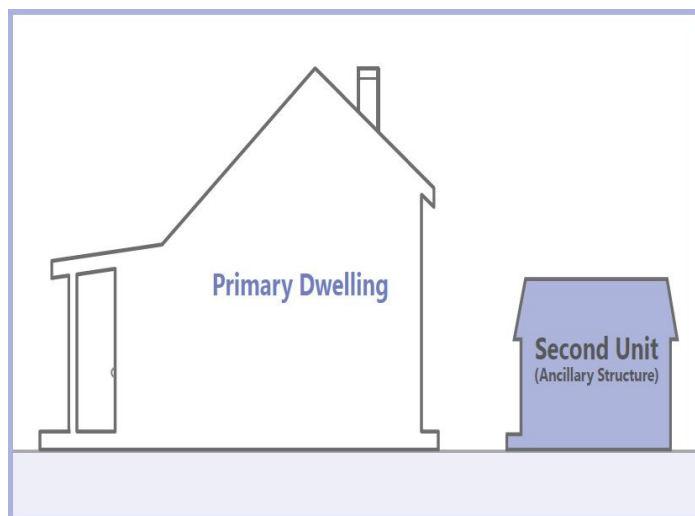
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Town of Smiths Falls Official Plan, October 2014

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City of Ottawa Zoning By-law 2012-147 (June 10, 2015)

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City of Toronto Zoning By-law 569-2013

800.50 Defined Terms

(850) Tandem Parking Space means a **parking space** that is only accessed by passing through another **parking space** from a **street, lane, drive aisle** or **driveway**.

Servicing

In areas with municipal services, second units should be permitted without a requirement to demonstrate sewer or water capacity, unless there are previously documented servicing constraints.

For second units in dwellings serviced by septic systems and private wells, there should be a demonstration of capacity to the satisfaction of the municipality. This is because Building Code permits for septic systems are, in part, based on the number of bedrooms and plumbing fixtures, because septs may be old and/or in order to ensure there is sufficient potable water from the private well.

Howick Township OP, 2016

5. Settlement Areas

D. Policies and Actions

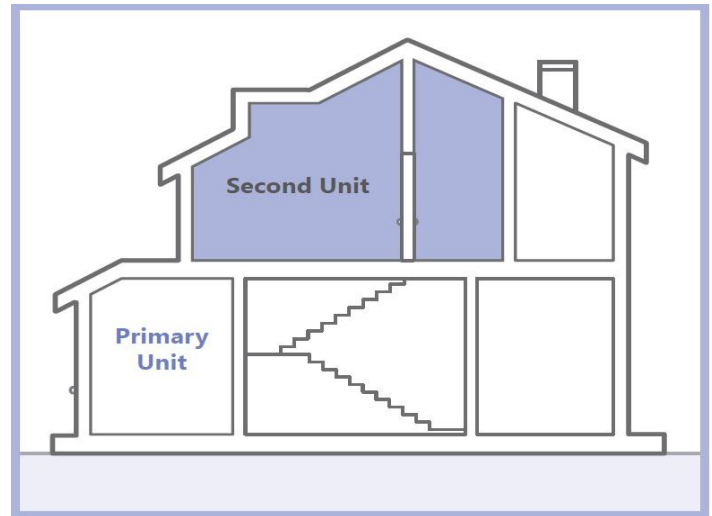
10.1 ... Second residential units are permitted in settlement areas and rural areas of the Township provided that:

f) It must be demonstrated that on-site servicing (e.g. water, sewage) have sufficient capacity for the additional dwelling unit.

Unit Size

The size of second units and the number of bedrooms should solely be regulated by the Building Code. The Building Code establishes health and safety standards for second units. As such, municipal by-laws should not seek to impose size or other standards that are regulated by the Building Code.

The *Development Charges Act, 1997* (via Ontario Regulation 82/98) states that, in order for second units in existing homes to be exempt from development charges, they must be less than or equal to the size of the primary dwelling. This is the only potential size standard a municipality should contemplate including in a by-law.



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Requirements for entrances or means of egress for second units are set by the Ontario Building Code and Ontario Fire Code (which need to be referred to for specific standards). In general, second units can share a joint entrance with the primary unit, subject to having a fire separation with appropriate fire resistance rating, and at least two means of egress (exit) that may include windows of an appropriate size. Therefore, there is a need to ensure that by-laws do not contain any standards/provisions that differ from those in the Codes.

Streetscape and Architectural Design

Given most second units are internal to a primary dwelling, second units should have limited impact on streetscape and architectural design. In the case of an addition to a primary dwelling, there may be valid design considerations, particularly in heritage areas. If municipalities establish design standards in relation to streetscape or architectural design, they should be clearly set out in the zoning by-law so a second unit can be planned in accordance with the by-law and a homeowner can proceed directly to obtain a building permit.

Owner occupancy

The *Planning Act* does not allow zoning to have the effect of distinguishing on the basis of relationship. Zoning by-laws should permit occupancy of the primary or second unit regardless of whether or not the owner of the home is a resident of either unit. A proposed regulation under the *Planning Act*, if made, would establish a provision which precludes establishing occupancy requirements for either the primary or second unit.

Tracking and monitoring

A municipality should have a means for tracking and monitoring second units. A registry, in some form, could help the municipality be aware of where second units existed. This could assist in establishing inspection processes to help ensure public safety. It could also provide emergency services with the knowledge that there are two units in the home.

A registry could be established through a mandatory enrollment by the applicant when constructing a second unit or by having the municipal building official inform the appropriate office that a building permit has been issued for a second unit on a property. Ideally, there would be no or only modest fees for registration in order to encourage the creation and registration of second units.

City of Brantford OP

13.1.8

The City shall permit the creation of a self-contained second unit dwelling on lands designated to permit single detached dwellings, semi-detached dwellings, street townhouse dwellings, or accessory structures in accordance with the applicable zoning bylaw regulations and the following provisions: OPA #125 Dec. 3/08 OPA #180 Dec. 17/12

6. Second unit dwellings shall be registered with the Building Department.

Additional Sources

- [Landlord Self Help Centre website](#)
- Canada Mortgage and Housing Corporation – [Second Unit Policies](#)

For More Information, Contact:

Ministry of Municipal Affairs, Provincial Planning Policy Branch, (416) 585-6014

Municipal Services Offices:

- Central (Toronto), 416-585-6226, Toll Free: 1-800-668-0230
- West (London), (519) 873-4020, Toll Free: 1-800-265-4736
- East (Kingston), (613) 545-2100, Toll Free: 1-800-267-9438
- Northeast (Sudbury), (705) 564-0120, Toll Free: 1-800-461-1193
- Northwest (Thunder Bay), (807) 475-1651, Toll Free: 1-800-465-5027

Note to User

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No Appeal of Second Units

Subsections
17(24.2) and
17(36.2)

Changes remove ability to appeal second unit policies at time of an OP update

Intended Outcomes

- Removes ability to appeal second unit policies at time of an official plan update
- Provide municipalities with increased ability to facilitate second units (i.e., basement apartments)

Previously

- Municipal second unit policies included in an update of the official plan could be appealed by any party

Implementation Considerations

- Provides municipalities with control over second unit policies / standards
- Changes made to Planning Act in 2011 require municipalities to permit second units, while enabling municipalities to consider any constraints (e.g., flood-prone areas or those with inadequate servicing) in developing or reviewing second unit policies or standards
- Second unit policies should continue to be reviewed during the regular OP policy updates
- No change to non-appealability of second unit policies at all other times



Bill 73 Highlights

(Please see Handouts)

Smart Growth for Our Communities Act 2015



Strong Communities

A Better Land Use System

Highlights of Changes to the Planning Act

Ontario's Long Term Affordable Housing Strategy: Second Units and Garden Suites

- All municipalities must have policies for second units
- Second unit policies, cannot be appealed to the Ontario Municipal Board except at the time of an official plan five-year update
- Garden suites are temporary one-unit, detached residences containing housekeeping facilities that are ancillary to existing houses and that are designed to be portable
- Garden suites can be permitted on a temporary basis for up to 20 years (renewable)

Second Units



Garden Suites



SECOND UNITS

Info Sheet - Spring 2017

Purpose

This document is to assist municipalities and the general public to better understand what second units are, why they are important, and the legislative authority behind second units. It provides some examples of specific second unit policy and zoning best practice approaches currently in use in official plans or zoning by-laws by Ontario municipalities.

What are second units?

Second units are self-contained residential units with a private kitchen, bathroom facilities and sleeping areas within dwellings or within structures ancillary to a dwelling (e.g., above laneway garages).

Second units are also referred to as secondary suites, basement apartments, accessory apartments, granny flats, in-law apartments, or nanny suites.

<http://www.mah.gov.on.ca/Page9575.aspx>



Neighbourhood visualization of second units.

What are the benefits of second units?

Second units increase the supply and range of affordable rental accommodation. In addition, they benefit the wider community in many ways as they:

- Allow homeowners to earn additional income to help meet the cost of homeownership
- Support changing demographics by providing more housing options for extended families or elderly parents, or for a live-in caregiver
- Help create mixed-income communities, which support local businesses and local labour markets
- Make more efficient use of existing infrastructure, including public transit where it exists or is planned
- Make more efficient use of the existing housing stock
- Create jobs in the construction/renovation industry
- Assist municipalities in meeting their goals regarding affordable housing, intensification and density targets, and climate change mitigation and greenhouse gas emissions reduction.

Where are Second Units Located?

The majority of second units are created through internal alterations, although some are built as additions to the main house or in/above ancillary structures like garages. The size, type (e.g., internal, addition, ancillary structure) and location of the second unit will depend on the size and design of the house as well as its location on and the size of the lot.

Regardless of where they are located second units must comply with health, safety and municipal property standards, including but not limited to, the Ontario Building Code, the Fire Code and municipal property standards by-laws.

Background

The *Strong Communities through Affordable Housing Act, 2011*, amended the *Planning Act* to require that municipalities authorize second units in their official plans and zoning by-laws. The changes took effect on January 1, 2012.

Ontario's updated Long-Term Affordable Housing Strategy, 2016 continues this effort, with a focus on reducing the cost of constructing second units by:

- proposing changes to the Building Code to reduce the cost of construction of a new dwelling with a second unit, while maintaining occupant health and safety
- amending the *Development Charges Act, 1997* that, when in effect, would exempt second units in new dwellings from development charges in the same manner as second units in existing dwellings are exempted, as specified in a regulation.

Legislative Framework

Planning Act

Section 16(3) of the *Planning Act* requires municipal official plans to authorize second units:

- in detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and
- in a building or structure ancillary to these housing types provided that the primary dwelling does not contain a second unit.

Section 35.1 requires that each local municipality ensure that its zoning by-law gives effect to the policies described in Section 16.3.

No appeals to the Ontario Municipal Board

The *Planning Act* restricts appeals of second unit official plan policies and zoning by-law provisions to the Ontario Municipal Board except by the Minister.

Provincial Policy Statement, 2014 (PPS)

The Provincial Policy Statement, 2014 (PPS) directs and promotes the development of healthy and complete communities. The goal is to create strong, livable, healthy and resilient communities through efficient land use (s.1.1.1).

Section 1.4.3 of the PPS directs municipalities to permit all forms of housing to provide an appropriate range and mix of housing types and densities – including affordable housing. Further, municipalities should permit and facilitate all forms of residential intensification and redevelopment, including second units.

Provincial plans

Some provincial plans contain specific policy which directly or indirectly relates to second units in the geographic areas they apply to (eg. the Oak Ridges Moraine Conservation Plan and Niagara Escarpment Plan). Municipalities need to consider and reflect any such policies in developing their official plans and zoning by-laws.

Official Plans

Municipal official plans outline a community's vision and priorities. They contain policies to guide development in order to achieve land use goals. Official plans must reflect any legislative requirements, be consistent with the PPS and conform to any applicable provincial plans.

Zoning By-laws

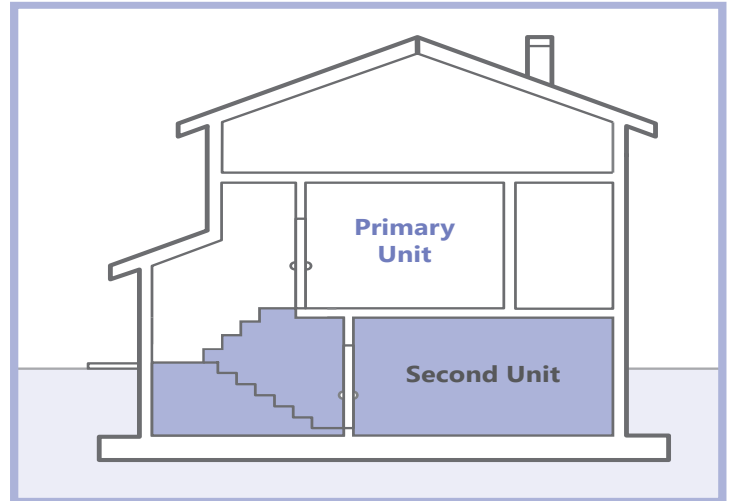
A zoning by-law sets standards for development and must conform to a municipality's official plan. Zoning by-laws must be updated within three years of a new or amended official plan and must also reflect any requirements of the *Planning Act*, be consistent with the PPS and conform to any applicable provincial plan.

Best Practices

The *Planning Act* provides a broad legislative foundation for permitting second units by requiring that they be authorized in single-detached, semi-detached and row dwellings, and in ancillary structures. In practice though, there are circumstances where second units are not appropriate based on good land use planning principles, including health and safety and environmental considerations. So while official plan policies should be permissive and zoning by-laws should generally allow second units to be established "as of right", there may be situations where second units should not be allowed and/or require some specific assessment prior to their establishment. The following are some examples of best practices in official plan policies and zoning by-laws, including specifics which relate to a number of these circumstances.

"As of right"

For the purposes of this document, "as of right" is a phrase used to refer to the ability to apply for a building permit without having to make a development application (e.g., an official plan or zoning bylaw amendment, a minor variance or a site plan). Similarly, homeowners generally should not need to produce any type of study to demonstrate that they conform to any policy or zoning provisions.



Second unit - Contained within primary dwelling.

Housing types and ancillary building structures

The *Planning Act* provides that official plan policies and implementing zoning by-laws should permit second units in detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and, in a building or structure ancillary to these housing types provided that the primary dwelling does not contain a second unit.

In municipalities with limited housing types (e.g. only single detached dwellings), second units would only need to be authorized for that housing type.

Township of Wainfleet Official Plan, August 14, 2014

3.3.1.4 Secondary suites

Secondary suites shall be permitted in all Residential Area designations, and shall be subject to the following criteria and the regulations of the Zoning By-law:

- Only one *secondary suite* per single detached, semi-detached, or townhouse dwelling is permitted;
- The secondary suite may be contained within the primary residential dwelling or in a building or structure accessory to the residential dwelling, but not in both;

Official plan designations

Municipalities should allow second units in designations or zones that permit detached, semi-detached, or row dwellings.

There may be circumstances where second units may not be appropriate given other planning considerations and policies, particularly relating to health and safety or the natural environment. For example:

- areas that are prone to flooding
- waterfront areas/developments on private roads that are not maintained and where emergency access may be limited
- areas adjacent to lakes with limited lake capacity
- areas of recreational dwellings where there may be a lack of year round roads and/or which lack other daily needs and services residents may require.

Tay Valley Township Official Plan, 2016

3.6.4(1)

...an accessory apartment (secondary suite) is permitted in residential areas within a four-season single detached, semi-detached, or row-house dwelling unit, or attached to a detached garage, located on a road maintained year-round and accessible by Emergency Services, subject to considerations of carrying capacity of lakes and hydrological capacity....

Second Units in existing dwellings and new dwellings

Second units should be allowed in both newly built and existing dwellings. Designing new houses to accommodate a second unit at the outset can be more efficient than retrofitting an existing home to have a second unit. Recent changes to the *Development Charges Act, 1997* and a potential regulation to exempt second units in new homes from development charges (once in effect), and proposed changes to the Building Code, if approved, are expected to reduce the cost of constructing second units in new dwellings. A proposed regulation under the *Planning Act*, if made, would permit second units without regard to the date of construction of the primary building.

Town of Smiths Falls Official Plan, October 2014

LU-2.14 Second Residential Units

The Town will permit the addition of one self-contained residential dwelling unit (i.e. second unit), within single-detached and semi-detached and row house dwellings in both existing and newly developing residential neighborhoods.

Parking

The maximum parking required per second unit should be one space. In some jurisdictions where transit is available, some municipalities have eliminated parking requirements for second units. Tandem parking (a parking space that is only accessed by passing through another parking space) should also be permitted. A proposed regulation under the *Planning Act* would, if made, restrict the maximum parking requirement for a second unit to one space while also requiring that tandem parking be allowed.

City of Ottawa Zoning By-law 2012-147 (June 10, 2015)

Secondary Dwelling Units
Sec. 133 (14)

Where a secondary dwelling unit is located on a lot subject to Section 139 - Low Rise Residential Development in Mature Neighbourhoods, no parking is required for the secondary dwelling unit.

Mississauga Zoning By-law 0158-2013 (July 2013)

4.1.20.10

Tandem parking spaces to accommodate a **second unit** shall be permitted.

City of Toronto Zoning By-law 569-2013

800.50 Defined Terms

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Servicing

In areas with municipal services, second units should be permitted without a requirement to demonstrate sewer or water capacity, unless there are previously documented servicing constraints.

For second units in dwellings serviced by septic systems and private wells, there should be a demonstration of capacity to the satisfaction of the municipality. This is because Building Code permits for septic systems are, in part, based on the number of bedrooms and plumbing fixtures, because septs may be old and/or in order to ensure there is sufficient potable water from the private well.

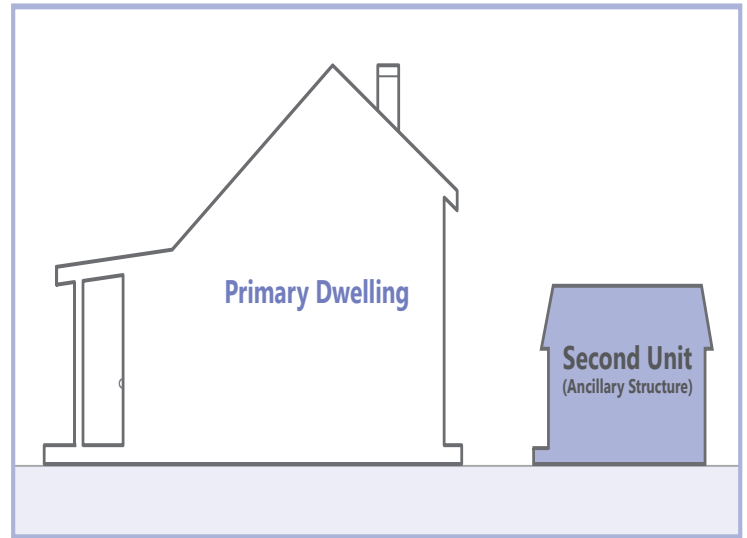
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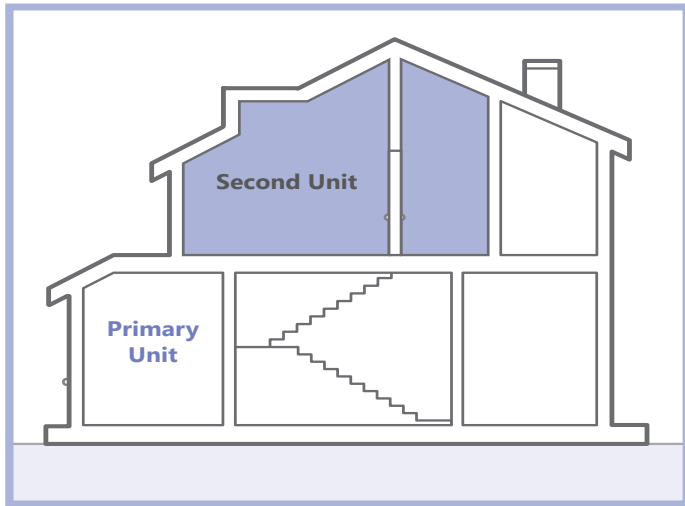


Second unit - Ancillary structure located on property.

Unit Size

The size of second units and the number of bedrooms should solely be regulated by the Building Code. The Building Code establishes health and safety standards for second units. As such, municipal by-laws should not seek to impose size or other standards that are regulated by the Building Code.

The *Development Charges Act, 1997* (via Ontario Regulation 82/98) states that, in order for second units in existing homes to be exempt from development charges, they must be less than or equal to the size of the primary dwelling. This is the only potential size standard a municipality should contemplate including in a by-law.



Second unit - Contained within primary dwelling
(Above ground-level unit).

Egress

Requirements for entrances or means of egress for second units are set by the Ontario Building Code and Ontario Fire Code (which need to be referred to for specific standards). In general, second units can share a joint entrance with the primary unit, subject to having a fire separation with appropriate fire resistance rating, and at least two means of egress (exit) that may include windows of an appropriate size. Therefore, there is a need to ensure that by-laws do not contain any standards/provisions that differ from those in the Codes.

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Additional Sources

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Ministry of Municipal Affairs

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Section Amendments with date in force (d/m/y) [+]**Deemed council, municipality**

14.8 (1) Sections 2 and 3, subsections 4 (1), (4) and (5), 5 (1), (2), (4) and (5), 6 (2), 8 (1) and (3), sections 16, 16.1, 17, 20, 21, 22, 23 and 26, subsection 51 (37) and (45), sections 62.1, 65, 66, 68 and 69 apply to a municipal planning area or a municipal planning authority, as appropriate, and the municipal planning area and municipal planning authority shall be deemed to be a municipality or a council of a municipality, respectively, for those purposes. 1994, c. 23, s. 8.

(2) Repealed: 1996, c. 4, s. 7.

Section Amendments with date in force (d/m/y) [+]**Upper-tier municipalities, planning functions**

15. The council of an upper-tier municipality, on such conditions as may be agreed upon with the council of a lower-tier municipality, may,

- (a) assume any authority, responsibility, duty or function of a planning nature that the lower-tier municipality has under this or any other Act; or
- (b) provide advice and assistance to the lower-tier municipality in respect of planning matters generally. 2002, c. 17, Sched. B, s. 4.

Section Amendments with date in force (d/m/y) [+]

PART III
OFFICIAL PLANS

Official plan**Contents of official plan**

16. (1) An official plan shall contain,

- (a) goals, objectives and policies established primarily to manage and direct physical change and the effects on the social, economic, built and natural environment of the municipality or part of it, or an area that is without municipal organization;
- (b) a description of the measures and procedures for informing and obtaining the views of the public in respect of,
 - (i) proposed amendments to the official plan or proposed revisions of the plan,
 - (ii) proposed zoning by-laws,
 - (iii) proposed plans of subdivision, and
 - (iv) proposed consents under section 53; and
- (c) such other matters as may be prescribed. 2015, c. 26, s. 17.

Same

(2) An official plan may contain,

- (a) a description of the measures and procedures proposed to attain the objectives of the plan;
- (b) a description of the measures and procedures for informing and obtaining the views of the public in respect of planning matters not mentioned in clause (1) (b); and
- (c) such other matters as may be prescribed. 2015, c. 26, s. 17.

Second unit policies

(3) Without limiting what an official plan is required to or may contain under subsection (1) or (2), an official plan shall contain policies that authorize the use of a second residential unit by authorizing,

Note: On a day to be named by proclamation of the Lieutenant Governor, subsection 16 (3) of the Act is amended by

striking out “Without limiting what an official plan is required to or may contain under subsection (1) or (2)” at the beginning of the portion before clause (a). (See: 2016, c. 25, Sched. 4, s. 1 (1))

- (a) the use of two residential units in a detached house, semi-detached house or rowhouse if no building or structure ancillary to the detached house, semi-detached house or rowhouse contains a residential unit; and
- (b) the use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse if the detached house, semi-detached house or rowhouse contains a single residential unit. 2011, c. 6, Sched. 2, s. 2.

(4) REPEALED: 1996, c. 4, s. 8 (2).

Note: On a day to be named by proclamation of the Lieutenant Governor, section 16 of the Act is amended by adding the following subsections: (See: 2016, c. 25, Sched. 4, s. 1 (2))

Inclusionary zoning policies

(4) An official plan of a municipality that is prescribed for the purpose of this subsection shall contain policies that authorize inclusionary zoning by,

- (a) authorizing the inclusion of affordable housing units within buildings or projects containing other residential units; and
- (b) providing for the affordable housing units to be maintained as affordable housing units over time. 2016, c. 25, Sched. 4, s. 1 (2).

Same

(5) An official plan of a municipality that is not prescribed for the purpose of subsection (4) may contain the policies described in subsection (4). 2016, c. 25, Sched. 4, s. 1 (2).

Goals and objectives

(6) The policies described in subsection (4) shall include goals and objectives and a description of the measures and procedures proposed to attain those goals and objectives. 2016, c. 25, Sched. 4, s. 1 (2).

Prescribed provisions and matters

(7) The policies described in subsection (4) shall include the prescribed provisions and provisions about the prescribed matters. 2016, c. 25, Sched. 4, s. 1 (2).

No limitation

(8) Each subsection of this section shall be read as not limiting what an official plan is required to or may contain under any of the other subsections. 2016, c. 25, Sched. 4, s. 1 (2).

Note: On a day to be named by proclamation of the Lieutenant Governor, section 16 of the Act is amended by adding the following subsections: (See: 2016, c. 25, Sched. 4, s. 1 (3))

Assessment report

(9) Before adopting the parts of an official plan which contain policies described in subsection (4), the council of the municipality shall ensure that an assessment report has been prepared. 2016, c. 25, Sched. 4, s. 1 (3).

Updating of assessment report

(10) Within five years after the parts of its official plan which contain policies described in subsection (4) come into effect, the council of the municipality shall ensure that an updated assessment report is prepared for the purpose of determining whether any of those parts of the official plan should be amended. 2016, c. 25, Sched. 4, s. 1 (3).

Periodic updating

(11) As long as its official plan contains policies described in subsection (4), the council of the municipality shall ensure that an updated assessment report is prepared within five years after the date of the most recent updated assessment report, for the purpose of determining whether any of the parts of the official plan which contain policies described in subsection (4) should be amended. 2016, c. 25, Sched. 4, s. 1 (3).

From: Jasmin Ralph <jralph@township.montague.on.ca>
Sent: Thursday, October 12, 2017 11:26 AM
To: amo@amo.on.ca; 'premier@ontario.ca'; kflynn.mpp@liberal.ola.org
Cc: treasurer (Montague)
Subject: Resolution - Bill 148
Attachments: SKM_C30817101211210.pdf

Hello,

Please find the attached correspondence.

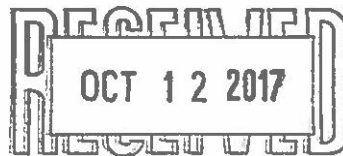
Thank you,

Jasmin Ralph, MPA

Clerk-Deputy Administrator, Township of Montague

613-283-7478 ext. 250

www.township.montague.on.ca



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~CA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐

☐ _____
☐ _____

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
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FAX: (613) 283-3112
www.township.montague.ca

October 2nd, 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto Ontario, M7A 1A1
Via Email

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19th, 2017:

MOVED BY: K. Van Der Meer
SECONDED BY: I. Streight

RESOLUTION NO: 104-2017
DATE: September 19, 2017

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

Please contact me if you have any additional questions.

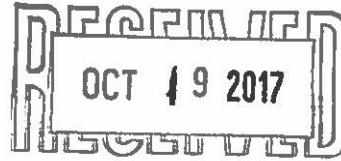
Thank you,

Jasmin Ralph
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

From: Roxanne St. Germain
Sent: Thursday, October 19, 2017 11:45 AM
To: Roxanne St. Germain
Subject: Request for Support re Bill 148

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



From: Sonia McLuckie [mailto:officesupport@northfrontenac.ca]
Sent: Thursday, October 19, 2017 11:42 AM
To: **Subject:** Request for Support re Bill 148

Good Afternoon,

The Township of North Frontenac held a Council Meeting on October 13, 2017 and is requesting support for the below resolution:

Moved by Councillor Inglis, Seconded by Councillor Hermer #470-17

BE IT RESOLVED THAT Council is concerned with the negative impacts of Bill 148, including potential increase of costs on Volunteer Fire Departments;

AND THAT Council instructs the Clerk to circulate a copy of this Resolution to all other municipalities in Ontario requesting their support; AMO and Randy Hillier MPP.

Carried

If you have any questions or concerns, please contact Tara Mieske, Clerk/Planning Manager
www.clerkplanning@northfrontenac.ca.

Thank you,
 Sonia

Sonia McLuckie

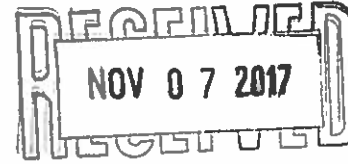
Administrative Assistant to the Fire Chief, Clerk/Planning Manager, and to Assist with the CLSP
Township of North Frontenac
 6648 Road 506, Plevna, ON, K0H 2M0
 1-800-234-3953 or 613-479-2231 Ext. 239
officesupport@northfrontenac.ca

11344

From: Roxanne St. Germain
Sent: Tuesday, November 7, 2017 11:29 AM
To: Roxanne St. Germain
Subject: Support of Township of Montague Resolution re: Bill 148
Attachments: Town of Mono Resolution re Bill 148.pdf

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐

From: Fred Simpson [mailto:fred.simpson@townofmono.com]
Sent: Friday, November 3, 2017 12:42 PM
Subject: Support of Township of Montague Resolution re: Bill 148



Attached is a resolution by the Town of Mono Council supporting the Township of Montague's resolution regarding the on-call provisions of Bill 148.

Fred Simpson
Deputy Clerk
Town of Mono
519.941.3599, 234



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify fred.simpson@townofmono.com.



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

30 October 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building – Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne,

The Council of the Town of Mono passed the following resolution at its Council Session of October 24, 2017:

Moved by R. Manktelow; Seconded by K. McGhee

THAT Council supports and endorses the Township of Montague Resolution No: 104-2017 dated September 19, 2017 regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017;

AND THAT this resolution be forwarded to Premier Wynne, MPP Sylvia Jones and all Ontario municipalities.

Carried.

Town of Mono Council is concerned with the affect the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017 will have on Municipal budgets. Of particular concern is how the proposed changes will impact the cost of providing emergency services, including firefighting and fire prevention services, as Mono relies heavily on volunteer fire fighters. Changing to a 3-hour at regular time on-call regime will prove to be cost prohibitive.

We request that the Government of Ontario provide an exemption from article s. 21.4 for all municipal employees who are required to be on-call to provide statutorily mandated public safety services.

Regards,

Laura Ryan
Mayor

cc: Sylvia Jones, MPP (Dufferin—Caledon)
All Ontario Municipalities

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

October 2nd, 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto Ontario, M7A 1A1
Via Email

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19th, 2017:

MOVED BY: K. Van Der Meer
SECONDED BY: I. Streight

RESOLUTION NO: 104-2017
DATE: September 19, 2017

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

From: Roxanne St. Germain
Sent: Wednesday, November 8, 2017 11:09 AM
To: Roxanne St. Germain
Subject: Support of Township of Montague Resolution re: Bill 148
Attachments: Letter resolution Bill 148.docx

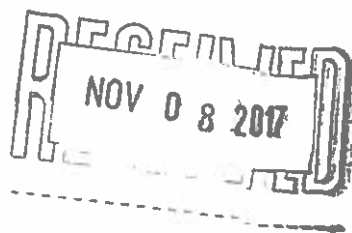
From: mhanson@snnf.ca [mailto:mhanson@snnf.ca]
Sent: Wednesday, November 8, 2017 10:49 AM
Subject: Support of Township of Montague Resolution re: Bill 148

Attached is a resolution by the Council of the Township of Sioux Narrows-Nestor Falls supporting the Township of Montague's resolution regarding the on-call provisions of Bill 148.

Maureen Hanson

Treasurer — TOWNSHIP OF SIOUX NARROWS-NESTOR FALLS
P O Box 417, Sioux Narrows, ON P0X 1N0
807-226-5241 ext 202
mhanson@snnf.ca

 Studies show trees live longer when they're not cut down.
Please do not print this email unless you really need to.



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Township of Sioux Narrows - Nestor Falls

P.O. BOX 417
Highway 71', Town Office, Recreation Centre Building
Sioux Narrows, Ontario
POX 1N0

Phone (807) 226 - 5241
FAX (807) 226 - 5712
info@siouxnarrows-nestorfalls.ca
www.siouxnarrows-nestorfalls.ca

November 7, 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building-Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premiere Wynne:

The Council of the Township of Sioux Narrows-Nestor Falls passed the following resolution at its Council Meeting on November 7, 2017:

Moved by Gale Black, Seconded by Suzanne Bouvier

THAT the Council of the Township of Sioux Narrows-Nestor Falls supports and Endorses the Township of Montague Resolution No. 104-2017 dated September 19, 2017 regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017;

AND THAT this resolution be forwarded to Premier Wynne, MPP Sarah Campbell (Kenora-Rainy River) and all Ontario municipalities.

Carried.

The Township of Sioux Narrows-Nestor Falls is concerned with the affect the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017 will have on Municipal budgets. Of particular concern is how the proposed changes will impact the cost of providing emergency services, including firefighting and fire prevention services, as Sioux Narrows-Nestor Falls relies heavily on volunteer fire fighters. Changing to a 3-hour at regular time on-call regime will prove to be cost prohibitive.

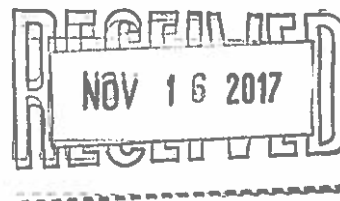
We request that the Government of Ontario provide an exemption from article s. 21.4 for all municipal employees who are required to be on-call to provide statutorily mandated public safety services.

Sincerely,

Jerry O'Leary, Mayor

cc: Sarah Campbell, MPP (Kenora-Rainy River)
All Ontario Municipalities

From: Roxanne St. Germain
Sent: Thursday, November 16, 2017 12:19 PM
To: Roxanne St. Germain
Subject: Bill 148 Resolution
Attachments: Bill 148 resolution - St Charles.pdf



From: Joanne MacNeill [mailto:jmacneill@stcharlesontario.ca]
Sent: Thursday, November 16, 2017 12:03 PM
Subject: Bill 148 Resolution

Good morning,

Please find attached a copy of Resolution No. 2017-308 which was carried by the Council of the Corporation of the Municipality of St.-Charles at their regular meeting of November 15, 2017, regarding Bill 148.

Thank you,

Joanne MacNeill
 Acting Clerk, Municipality of St.-Charles
 2 King St., East
 St.-Charles, ON POM 2W0
 705-867-2032 ext. 207
[Jmacneill@stcharlesontario.ca](mailto:jmacneill@stcharlesontario.ca)



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~HA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

"Please consider the environment before printing this e-mail/Pensez à l'environnement avant d'imprimer ce courriel This communication, including any attachments, is directed in confidence solely to the addressees listed herein, and may not otherwise be distributed, copied or used. If you have received this communication in error, please notify us by reply e-mail or by calling the telephone number above, and delete this communication, including any attachments, without making a copy. Thank you.

La présente communication et toutes les pièces jointes ne s'adressent qu'aux personnes dont le nom figure sur la liste incluse aux présentes et ne peuvent pas être distribuées, copiées ou utilisées. Si vous avez reçu cette communication par erreur, veuillez nous en aviser en répondant au courriel ou en composant le numéro de téléphone susmentionné, et supprimer cette communication, y compris toutes les pièces jointes, sans faire de copie. Merci. "



*La Corporation de la Municipalité de / The Corporation of the Municipality of
ST.CHARLES*

C.P. / Box 70, 2 King Street East St.-Charles ON POM 2W0
Tel: 705-867-2032 Fax: 705-867-5789 www.stcharlesontario.ca

November 16th, 2017

Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

To the Honourable Kathleen Wynne,

Please be advised that the Council for the Corporation of the Municipality of St.-Charles at its meeting held on November 15th, 2017 passed the following resolution number 2017-308.

WHEREAS the Municipality of St.-Charles maintains a motivated and well-functioning volunteer fire department; and

WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality; and

WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted; and

WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE Council for the Corporation of the Municipality of St.-Charles requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

THAT Council for the Corporation of the Municipality of St.-Charles request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

THAT this motion be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities, and Local MPP John Vanthof.

Carried

Hoping this is satisfactory.

Sincerely,

Joanne MacNeill
Acting Clerk

Cc: Minister of Labour Kevin Daniel Flynn
Association of Municipalities of Ontario
All Ontario municipalities
Local MPP John Vanthof

THE MUNICIPALITY OF ST.-CHARLES RESOLUTION

Date: 15 Nov 2017

No: 2017-308

Moved By: Moved by: Councillor Lafleur
Seconded by: Councillor Lemieux

RESOLUTION:

Motion regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017

WHEREAS the Municipality of St.-Charles maintains a motivated and well-functioning volunteer fire department; and

WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality; and

WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted; and

WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE Council for the Corporation of the Municipality of St.-Charles requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

THAT Council for the Corporation of the Municipality of St.-Charles request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

THAT this motion be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities, and Local MPP John Van Thof

Recorded Vote Requested by:

	Yea	Nay
Lemieux	_____	_____
Lafleur	_____	_____
Loftus	_____	_____
Belanger	_____	_____
Schoppmann	_____	_____

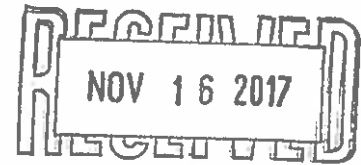

MAYOR

Deferred _____ Tabled _____ Lost _____ Carried ☒

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

From: Roxanne St. Germain
Sent: Thursday, November 16, 2017 12:19 PM
To: Roxanne St. Germain
Subject: Bill 148 Resolution



From: Peggy Greco [mailto:pgreco@twp.prince.on.ca]
Sent: Thursday, November 16, 2017 11:33 AM
Subject: Re: Bill 148 Resolution

The Township of Prince also supported this resolution.

Peggy Greco

Peggy Greco, CAO/Clerk-Treasurer
Township of Prince
3042 Second Line W.,
Prince Township, ON
P6A 6K4
Phone: 705-779-2992 Ext. 2
Fax: 705-779-2725

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐
☐

On 16 November 2017 at 11:18, Christina Conklin <deputyclerk@merrickville-wolford.ca> wrote:

Good morning,

Please find attached a copy of Resolution No. R-298-17 which was carried by the Council of the Corporation of the Village of Merrickville-Wolford at their regular meeting of November 14, 2017, regarding Bill 148.

Thank you,

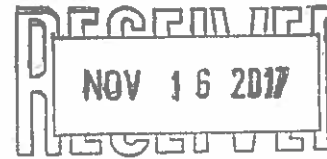
Christina Conklin

Deputy Clerk

Merrickville-Wolford

613-269-4791 ext. 257

From: Roxanne St. Germain
Sent: Thursday, November 16, 2017 12:18 PM
To: Roxanne St. Germain
Subject: Bill 148 Resolution
Attachments: DOC111617-11162017110613.pdf



From: Christina Conklin [mailto:deputyclerk@merrickville-wolford.ca]
Sent: Thursday, November 16, 2017 11:19 AM
Subject: Bill 148 Resolution

Good morning,

Please find attached a copy of Resolution No. R-298-17 which was carried by the Council of the Corporation of the Village of Merrickville-Wolford at their regular meeting of November 14, 2017, regarding Bill 148.

Thank you,

Christina Conklin
 Deputy Clerk
 Merrickville-Wolford
 613-269-4791 ext. 257

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: November 14, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark


Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford hereby supports and endorses the Township of Montague Resolution No. 104-2017 dated September 19, 2017 regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017; and

That this resolution be forwarded to Premier Wynne, Minister of Labour Kevin Flynn, MPP Steve Clark, the Association of Municipalities in Ontario, and all Ontario municipalities.

Carried Defeated



David Nash, Mayor

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

Town of Mono
Schedule A
Council Session 16-2017

October 2nd, 2017

**Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto Ontario, M7A 1A1
Via Email**

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19th, 2017:

**MOVED BY: K. Van Der Meer RESOLUTION NO: 104-2017
SECONDED BY: I. Streight DATE: September 19, 2017**

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

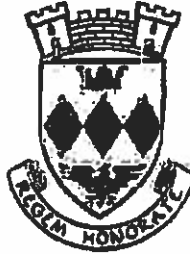
NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. 416-585-7000
Téléc. 416-585-6470



Ministry of Labour

Office of the Minister

400 University Avenue
14th Floor
Toronto ON M7A 1T7

Ministère du Travail

Bureau du ministre

400, avenue University
14^e étage
Toronto ON M7A 1T7

17-75368

Dear President Dollin:

As you are aware, our government has introduced reforms through the Fair Workplaces, Better Jobs Act (Bill 148), that if passed, will enhance fairness and improve the lives of Ontario's working families.

Our government values and respects the partnership we have with municipalities, and appreciate hearing your concerns and feedback on this legislation. The submission from AMO, and input from municipal leaders, has helped us find common ground toward addressing your concerns.

As a result, we have brought forward amendments that, if approved, will ultimately make the Fair Workplaces, Better Jobs Act (Bill 148) stronger for the people of Ontario and the municipalities where they live.

We're proposing that Bill 148 be amended at Standing Committee to add exemptions to the on-call pay and the 96 hours' notice scheduling rules in Bill 148. Specifically, an employer would not be required to provide on-call pay to an employee who was on call, and not required to work, if the reason for the on-call shift was to ensure the continued delivery of essential public services, such as fire, utility and snow removal services. Similarly, an employee's right to refuse an employer's request to work or be on call would not apply if the reason for the request is to ensure the continued delivery of essential public services.

The Fair Workplaces, Better Jobs Act (Bill 148) is currently going through the legislative process. Should the Fair Workplaces, Better Jobs Act be adopted by the legislature, it is our intention to bring forward a regulation that, if approved, would exempt firefighters from the equal pay for equal work provisions with respect to employment status. It is our intention to make this regulation before the relevant section of the Act comes into force. This would provide clarity that volunteer firefighters will not be entitled the same pay as full-time firefighters.

We appreciate the support from Ontario's 444 municipalities and recognize that you have a strong record when it comes to improving your employees' lives through better working conditions, more predictable income, and access to needed personal time.

Ultimately Bill 148 will help ensure our workplaces are fairer for all Ontarians, and we look forward to your continued partnership in ensuring fairness and decency for all Ontario workers and in all Ontario workplaces.

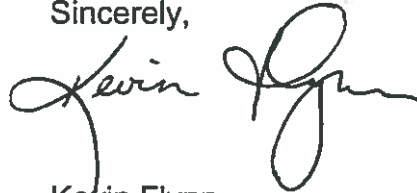
Together we are building a stronger and fairer Ontario.

Sincerely,



Bill Mauro
Minister of Municipal Affairs

Sincerely,

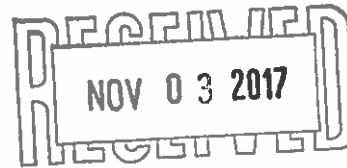


Kevin Flynn
Minister of Labour

From: Elaine Gunnell
Sent: Friday, November 3, 2017 11:26 AM
To: Roxanne St. Germain
Subject: FW: Draft Cover Letter to Minister Lalonde and Resolution
Attachments: 8.1a Letter to Council.doc; 8.1b Letter to Minister.doc; 8.1c Resolution.doc

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk
 The Corporation of the Municipality of Temagami
 7 Lakeshore Drive, P.O. Box 220
 Temagami, ON P0H 2H0
 Phone: 705-569-3421 ext 208
 Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ ☒
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

From: Temagami Police Services Board [mailto:temagamitpsb@gmail.com]
Sent: Monday, September 25, 2017 10:00 AM
To: Elaine Gunnell <clerk@temagami.ca>
Subject: Fwd: Draft Cover Letter to Minister Lalonde and Resolution

Hi Elaine

I am hoping that this can get on the Agenda for the upcoming council meeting it would be more meaningful with the council and mayor's support.

See attached letter to council and letter to the Minister of Community Safety and Correctional Services and Temagami Police Services Board Resolution .

Any questions please contact Don or myself. If this package is too late for the upcoming meeting if you could let me know so we can forward our package anyway.

Thanks

Deb

----- Forwarded message -----

From: Don Johnson <dgjohnson472@gmail.com>
Date: Sat, Sep 23, 2017 at 1:01 PM
Subject: Re: Draft Cover Letter to Minister Lalonde and Resolution
To: Temagami Police Services Board <temagamitpsb@gmail.com>

Deb

Attached is a letter to go to council along with the resolution and cover letter to the Minister.

Could you send this to Elane and see if we can get it on the next council meeting agenda. If we can't, than I think we should go ahead and send our resolution in with out Council endorsement and they can send their endorsement later. It would be nice to see them go to the minister together.

Temagami Police Services Board

7 Lakeshore Drive
P.O. Box 220
Temagami, ON
POH 2H0
E-mail: temagamitpsb@gmail.com

THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI
P.O. BOX 220
TEMAGAMI, ONTARIO POH 2H0
(705) 569-3421
FAX: (705) 569-2834
E-MAIL: info@temagaminc.ca



September 25, 2017

Mayor and Council:

At the last TPSB meeting, the board passed the attached resolution. The Temiskaming Shores board passed a similar resolution.

As you already know, the Province will be making changing to the Police Services Act this fall. One of the changes, for OPP contract boards, is to allow only one police services board per OPP detachment. This would mean that there would be one board covering from Englehart to Marten River.

The idea of local a PSB is to allow local input into how the police do their job within the local municipality. Both our board and the Temiskaming board feel that the proposed legislation would defeat this purpose.

We are asking council to endorse the attached resolution. The Board feels that it would carry more weight if it came from both the Board and Council.

There is some urgency to this request as this will be considered in the fall sitting of the legislature.

Thank you for your consideration on this matter.

Don Johnson
Board Chair, Temagami Police Services Board

Temagami Police Services Board

7 Lakeshore Drive
P.O. Box 220
Temagami, ON
POH 2H0
E-mail: temagamitpsb@gmail.com

THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI
P.O. BOX 220
TEMAGAMI, ONTARIO POH 2H0
(705) 569-3421
FAX: (705) 569-2834
E-MAIL: visit a <http://temagami.on.ca>



Police Services Act Review

Temagami Police Services Board Resolution passed at their meeting on September 13, 2017.

Moved by: Dan O'Mara

Seconded by: Penny St. Germain

Whereas the continuance of a Section 10 Police Services Board is a priority to the Municipality of Temagami; and

Whereas the Ministry of Community Safety and Correctional Services has advised the Ontario Association of Police Services Boards that it will be introducing a new/revised Police Services Act in the Provincial Legislature during the 2017 Fall Session; and

Whereas it is anticipated that the new Police Services Act may recommend the establishment of one (1) Police Services Board per OPP Detachment; and

Whereas the Temiskaming Detachment of the Ontario Provincial Police services 17 municipalities, each with its own unique policing issues and circumstances; and

Whereas the Municipality of Temagami has a major component of seasonal residents, along with a large inland waterway for policing as well as the Trans-Canada Highway (Hwy 11) runs from one end to the other end entire municipality and a vast forested area serviced by the Temiskaming Ontario Provincial Police Detachment; and

Whereas the Temagami Police Services Board believes it is extremely important to maintain its own Police Services Board in order to maintain the excellent Specialized Policing currently being administered to its very unique community policing issues.

Now therefore be it resolved that the Temagami Police Services Board hereby petitions the Minister of Community Safety and Correctional Services to ensure that the Municipality of Temagami will be able to maintain its own Police Services Board under the provisions of the new/revised Police Services Act and not be required to participate in an amalgamated Board.

CARRIED

Temagami Police Services Board

7 Lakeshore Drive
P.O. Box 220
Temagami, ON
POH 2H0
E-mail: temagamitpsb@gmail.com

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(705) 569-3421
FAX: (705) 569-2504
E-MAIL: info@temagamion.ca



September 25, 2017

The Honorable Marie-France Lalonde
Minister of Community Safety and Correctional Services
18th Floor, George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 1Y6

Dear Minister Lalonde

RE: TEMAGAMI POLICE SERVICES BOARD

Please find enclosed a copy of Temagami Police Services Board Resolution which was adopted by the Temagami Police Services Board at their September 13, 2017 Regular Board Meeting for your consideration.

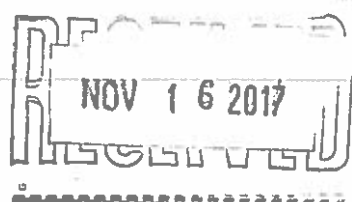
Should you have any questions or would like to discuss the content of the resolution, please do not hesitate to contact our Board Chair, Don Johnson at 705-237-8673 or by email: djohnson472@gmail.com

Yours truly

Don Johnson
Board Chair, Temagami Police Services Board

c.c. The Honourable Kathleen Wynne, Premier of Ontario
The Honourable Yasir Naqvi, Attorney General of Ontario
John Vanthof MPP, Timiskaming-Cochrane

From: Roxanne St. Germain
Sent: Thursday, November 16, 2017 8:20 AM
To: Roxanne St. Germain
Subject: Town of Tillsonburg Resolution - Oxford People Against Landfill (OPAL)
Attachments: 171113 Resolution 4b.pdf



From: Lana White [mailto:lwhite@tillsonburg.ca]
Sent: Wednesday, November 15, 2017 2:48 PM
Subject: Town of Tillsonburg Resolution - Oxford People Against Landfill (OPAL)

To County of Oxford MP, MPP, Ontario Municipalities,

Please be advised that the Council of the Town of Tillsonburg, at the November 13, 2017 Council Meeting, passed the attached resolution.

The resolution was passed following a presentation by Bryan Smith, representing Oxford People Against Landfill (OPAL), providing a status update on the campaign.

Lana White, AMCT
Executive Assistant/Deputy Clerk
Town of Tillsonburg
200 Broadway, Suite 204
Tillsonburg, ON N4G 5A7
Phone: 519-688-3009 Ext. 3225

www.Tillsonburg.ca
www.DiscoverTillsonburg.ca
[www.Facebook.com/TillsonburgON](https://www.facebook.com/TillsonburgON)



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____



COUNCIL RESOLUTION

AGENDA ITEM NO.: 7.1

Date: November 13, 2017

RESOLUTION NO.: 4b

MOVED BY:

SECONDED BY:

THAT Council receives the presentation FROM Oxford People Against Landfill Group;

AND THAT the Town of Tillsonburg calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND FURTHER THAT the Town of Tillsonburg encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

☒ Carried

☐ Defeated

☐ Deferred

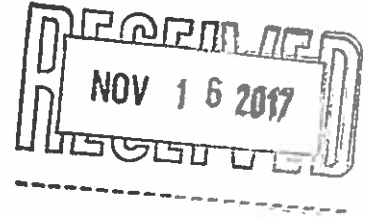
☐ Tabled

☐ Recorded
Vote

Mayor's Initials

From: Roxanne St. Germain
Sent: Thursday, November 16, 2017 12:49 PM
To: Roxanne St. Germain
Subject: Township of East Zorra-Tavistock Resolution - Oxford People Against Landfill (OPAL)
Attachments: 2017-11-15_Resolution_3.pdf

From: Will Jaques [mailto:wjaques@ezt.ca]
Sent: Thursday, November 16, 2017 11:46 AM
Subject: Township of East Zorra-Tavistock Resolution - Oxford People Against Landfill (OPAL)



To County of Oxford MP, MPP and Ontario Municipalities,

Please be advised that the Council of the Township of East Zorra-Tavistock, at their November 15, 2017 meeting, considered and passed the attached resolution.

The resolution was passed following a presentation by Bryan Smith, representing Oxford People Against Landfill (OPAL), providing a status update on the campaign.

Thank you kindly,

Will Jaques, MPA
 Corporate Services Manager/ Clerk
 Township of East Zorra-Tavistock

Phone 519.462.2697 x225
 Fax 519.462.2961

Email wjaques@ezt.ca
 Website www.ezt.ca

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~1-BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

2017-11-15.b

Township of East Zorra-Tavistock – Council Resolution

Moved by: JS

November 15, 2017

Seconded by: SMH

Resolution # 3

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS proposed Ontario legislation (Bill 139) will grant municipalities additional authority and autonomy to make decisions for their communities;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND UNLESS significant efforts are made to increase recycling and diversion rates, a new home for this Toronto garbage will need to be found, as landfill space is filling up quickly;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites for future Toronto garbage by private landfill operators;

AND WHEREAS other communities should not be forced to take Toronto waste, as landfills can contaminate local watersheds, air quality, dramatically increase heavy truck traffic on community roads, and reduce the quality of life for local residents;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the exclusive right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the Township of East Zorra – Tavistock calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND FURTHER THAT the Township of East Zorra – Tavistock encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

carried
E. McKay

**Municipality of Temagami
General Government & Finance Advisory Committee Meeting
Welcome Centre Boardroom
November 13, 2017 at 8:30 a.m.
Draft Minutes**

These minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

Present: R. Prefasi (Chair), B. Koski, L. Hunter, P. Cormier, E. Gunnell

Chair Ron Prefasi called the meeting to order at 8:38 a.m.

Adoption of Agenda

The agenda for November 13, 2017 was adopted by consensus.

Adoption of Minutes

The draft minutes of the November 2, 2017 General Government and Finance Advisory Committee were accepted by consensus.

Business Arising

There was no business arising besides items already on this agenda.

Website proposals shortlist and prices

The committee discussed the proposals that had been provided and decided to revisit matter at the next committee meeting. Elaine will provide for that meeting a chart with the base price and additional costs for each of the top ranked proposals and a recommendation. The committee will review this for a submission and recommendation to Council at the December council meeting.

Funding for an EDO

There was no new information to report at this time.

Review Tax Arrears Summary and Non-identifying Detail.

The Committee reviewed the additional non-identifying detail on the tax arrears listing that differentiated between provincial and mining claim properties and patent land properties. There was discussion of the available means to collect outstanding taxes from mining claims including the possibility of the Ministry of Northern Development and Mines (MNDN) requiring taxes to be paid up before renewing claims. Staff will contact the MDND to find out what measures they can take to assist the municipality in collecting mining claim tax arrears.

Salary and Wage Comparisons

There was discussion regarding the salary and wage comparisons that Patrick had provided electronically to the committee members and also of the impact of the change to the minimum wage might have on these and municipal wages in Temagami. The committee was informed that Temagami wages and salaries are close to the bottom of the ranges of the other comparable

municipalities. The Committee discussed the possibility of adding an increase equal to the increase in minimum wage to all municipal salaries and wages across the board, over two years and of suspending COLA for two years and instead increase the wage structure over the two years. Staff were asked to come back to the next meeting with information on the financial impact of doing so.

Budget

The committee was informed that staff have not yet received the capital budget recommendations from all committees. There was discussion on the capital budget items for the General Government and Finance departments. Staff were requested to get an updated price from Ontel for a new phone system; to get a price on the Welcome Centre clock replacement; to get a price to sandblast and paint the Welcome Centre railings instead of replacing them; to get an updated price for windows and to look into the availability of energy funding for retrofitting municipal buildings. The Train station elevator was discussed and staff were asked to look into pricing to replace it. Elaine will follow up with J. Harding re EcDev capital items.

The committee decided to recommend to Council to hire a Planner on an 18-month contract, if possible, to do the OP review and the CIP instead of hiring outside consultants and to also provide planning advice on a day-to-day basis working with the Planning Assistant. Elaine to contact Debby Burrows to advise her of this discussion.

User Fees

Elaine will follow up with the various committees to get submissions in for user fees. It was decided to review user fees at the next meeting for submission to Council at the December budget meeting.

Elaine will contact Deb Larochelle to get the new garbage survey and email both the new one and the old one to the General Government and Finance Advisory Committee members by email.

Closed session: to review the chart for overtime and time in lieu.

Moved by: B. Koski

Seconded: L. Hunter

To move into closed session at 10:45 am.

CARRIED

The Committee moved to closed session as authorized by Council by Resolution 17-493 under section 239 of the Municipal Act, 2001, to address matters regarding identifiable individuals including municipal employees regarding overtime and discussed the information provided.

Next Meeting

The next meeting was set for December 6 at 9:00 a.m.

Key items for the next meeting will include the capital budget spreadsheet; user fees; website proposals; results of the garbage survey; salary and wage review – costs of suggested measures; and (in closed session) overtime with total costs.

Adjournment

The meeting was adjourned at 11:32 a.m.

**Corporation of the Municipality of Temagami
Public Works & Water Advisory Committee Meeting
Public Works Office
October 3, 2017**

These minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

PRESENT: Chair B Koski, G Stroud, B Leudke and S Prefasi by phone.

Staff: B Turcotte and D Larochelle.

Members of the Public in Attendance: G Lavigne

1. CALL TO ORDER

Chair B Koski called the meeting to order at 10:14 am

2. AGENDA

MOVED BY: B Leudke

SECONDED: G Stroud

BE IT RESOLVED THAT the Agenda dated October 3, 2017 be adopted as amended to add tires and staffing.

3. DECLARATION OF PECUNIARY INTEREST

S Prefasi declared a conflict on item 10, Public Works Superintendent Report – Springgarden water repairs.

4. MINUTES

MOVED BY: S Prefasi

SECONDED: G Stroud

BE IT RESOLVED THAT the Minutes dated September 5, 2017 were accepted as presented by consensus.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- MOU Meeting (Briggs Landfill & Lake Temagami Access Road) – Staff is directed to gather 2-3 years of operating costs.
- Lake Temagami Access Point Upgrades –The Public Works & Water Advisory Committee is requesting that a staff member be assigned to take the lead on this project. B Koski suggested that the Committee ask Council for direction.

BE IT RESOLVED that Council direct the CAO to designate a staff member to lead the Lake Temagami Access Point upgrades.

MOVED BY: B Leudke

SECONDED BY: S Prefasi

6. CAPITAL PRIORITY LIST

- Temagami North Lagoon Optimization – include 1,900,000 CWWF funding to the priority list.

Action: D Larochelle will forward priority list to the General Government & Finance committee.

MOVED BY: S Prefasi

SECONDED BY: G Stroud

7. FINANCIALS

- Soil Testing Poplar Crescent – B Turcotte reported Exp. completed the soil testing in 2013 therefore, this is a shelf ready project.
- Parks & Recreation– Public Works portion for the purchase of the Kubota is \$2,600.

8. WATER & SEWER – LAGOON

- Generator – Exp. working on Request for Proposal.
- B Turcotte reported that we have to spend 60% of the funding dollars before March 1, 2018.
- Chemical Tanks – OCWA installing meters.
- Temagami North Lagoon - B Koski reported that it costs the municipality \$2,000 per week in chemicals.

9. WASTE MANAGEMENT – COST/COLLECTION/DISPOSAL

Committee will review at the December 12, 2017 meeting:

- Suspend two waste sites
- Committee will look at preliminary cost
- Strathy Landfill – staff submitted an application requesting extra capacity. To date we have not received approval from the Ministry of Environment and Climate Change (MOECC).

Action: Staff will contact MOECC and Aecom regarding the progress.

9 (a) STAFFING

- S Prefasi questioned why is the Public Works Clerk processing the payroll and believes that the Accounting Clerk would have been better suited to fill the temporary vacancy.
- D Larochelle commented that all staff have taken on extra duties due to vacancies.
- D Larochelle reported that she enjoys the temporary position.
- S Prefasi asked B Turcotte what is the cost to obtain an A license? S Prefasi heard that the cost is approximately \$17,000.

Action: B Turcotte will look into the cost.

10. PUBLIC WORKS SUPERINTENDENT REPORT

B Turcotte, Public Works Superintendent gave his public works report, including the following:

Access Points

- Lake Temagami Access Point Upgrades – Widening the corner for transports.
- Rabbit Lake boat ramp installation scheduled for October.

- Net Lake and Strathcona ramps installed.

Water & Sewer

- Springgarden Water Repairs – B Turcotte is not sure what Council is asking? Do we repair all lines on Springgarden or only repair the one line? B Turcotte advised that it would cost approximately \$5,000 to do the repairs, providing that the pyrotenax does not break when removing. B Koski recommends that B Turcotte use his own judgement.
- Temagami North Lagoon- Residents are taking trees and rubbish to the lagoon instead of the landfill site. In the past residents would take leaves, branches etc. However, it is getting out of hand. PW staff hauled sixteen tandem loads of waste to our landfill site.

Action: PW staff will install a “NO DUMPING ALLOWED” sign at the Temagami North Lagoon.

Waste Management

- Sisk Landfill – Schedule site inspection on October 17, 2017 by the Ministry of Environment and Climate Change.
- Strathy Landfill – Scheduled for October, removal of approximately four hundred large truck tires.
- S Prefasi advised the committee that the Province is shutting down Ontario Tire Stewardship by 2018.

Roads

Purchased 2700 tonnes of gravel from Miller Minerals. B Turcotte suggested that we distribute the material to the following roads:

- Ski Hill Road -1000 tonnes
- Lake Temagami Access Road -1200 tonnes
- Stockpile - 500 tonnes

Parks & Recreation

- The arena de humidifier is not working properly. B Turcotte believes that staff maybe wasting time getting the ice surface ready due to the humidity in the arena.

Action: B Turcotte will contact P Cormier, CAO regarding repairs to the de humidifier.

11. NEXT MEETING

Public Works & Water Advisory Committee will meet on Tuesday November 14, 2017. Meeting scheduled for 10:00 am.

12. ADJOURNMENT

BE IT RESOLVED THAT this meeting adjourn at 11:45 am

MOVED BY: B Leudke

SECONDED BY: G Stroud

**Corporation of the Municipality of Temagami
Public Works & Water Advisory Committee Meeting
Public Works Office
October 3, 2017**

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4. MINUTES

MOVED BY: S Prefasi

SECONDED: G Stroud

BE IT RESOLVED THAT the Minutes dated September 5, 2017 were accepted as presented by consensus.

CARRIED

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Action: D Larochelle will forward priority list to the General Government & Finance committee.

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11. NEXT MEETING

Public Works & Water Advisory Committee will meet on Tuesday November 14, 2017. Meeting scheduled for 10:00 am.

12. ADJOURNMENT

BE IT RESOLVED THAT this meeting adjourn at 11:45 am

MOVED BY: B Leudke

SECONDED BY: G Stroud

TEMAGAMI POLICE SERVICES BOARD
MEETING MINUTES
Wednesday, September 13, 2017 at 1:00 pm
Boardroom-Temagami Municipal Office

Present: Don Johnson
Dan O'Mara
Penny St. Germain

Inspector Brent Cecchini
Debbie Morrow-Secretary

1 Call to Order

Meeting called to order at 1:08 pm.

2 Adoption of Agenda

Agenda adopted as presented

Moved by Penny St. Germain

Seconded by Dan O'Mara

BE IT RESOLVED THAT: the September 13, 2017 Agenda be accepted as presented.

Carried

3 Conflict of Interest / Pecuniary Interest disclosure

3.1 Conflict of Interest for Dan O'Mara declared for item 7.1a&b Ratification for the payment of Dan O'Mara's Travel Expenses for Zone 1A conference totalling \$326.08.

3.2 Conflict of Interest for Dan O'Mara declared for item 7.2 a&b&c Ratification for the payment of Dan O'Mara's Travel Expenses to OAPSB Conference totalling \$635.16

4 Presentations and Delegations

None

5 Acceptance of minutes of the previous meeting

Minutes for Temagami Police Service Board Meeting on July 12, 2017 accepted as presented.

Moved by Dan O'Mara

Seconded by Penny St. Germain

BE IT RESOLVED THAT: the minutes of Temagami Police Services Board Meeting on July 12, 2017 be accepted as presented.

Carried

6 Business arising from the minutes

- 6.1 Lake Temagami Watch Update from Dan O'Mara:
- 6.1a Lake Watch meeting held on August 28, 2017 was well attended.
- 6.1b OPP officers attended the meeting to show their continued support of the program.
- 6.1c Prior to meeting the Temagami Lake Watch Sign located on the access road had its media unveiling. Attended by Inspector Cecchini and Temagami Detachment Officers. The Speaker attended as well for photo and article to be printed in the paper.
- 6.1d Lake Watch Members worked together and along with the OPP to ensure thieves were apprehended on September 10, 2017 after a break-in.
- 6.1e Media Release on the arrest will reference the help of the Lake Watch Members.
- 6.1f Thanks to the communication and support of Inspector Cecchini and his Temagami detachment the success of the Lake Watch Program just keeps on growing.
- 6.1gi Lake Watch is working with Municipality to have an emergency telephone line with an internet hot spot installed at the building at the Mine Landing.
- 6.1gii Cost for phone line was \$26,000 which is ridiculous considering there is a phone booth located too far away for the building.
- 6.1hi Request from the Lake Watch Program for the Temagami Police Service Board to donate funds towards another sign for the Stathcona Landing Road (Temagami Marine Road)
- 6.1hii Dan is working on a quote for a 12x8 sign.

7 Ratification / Consent items

- 7.1a&b Ratification for the payment of Dan O'Mara's Travel Expenses for Zone 1A conference totalling \$326.08.
- 7.2 a&b&c Ratification for the payment of Dan O'Mara's Travel Expenses to OAPSB Conference totalling \$635.16

Moved by Don Johnson

Seconded by Penny St. Germain

BE IT RESOLVED THAT: the payment for Dan O'Mara's costs incurred to attend the Zone 1a meeting totalling \$326.08 and the payment for Dan O'Mara's costs incurred to attend OAPSB Spring conference totalling \$635.16 both received ratification.

Carried

- 7.3a&b Consent to pay Secretary's wages totalling \$158.40.

Moved by Don Johnson

Seconded by Dan O'Mara

BE IT RESOLVED THAT: consent was received to pay Secretary's wages totalling \$158.40.

Carried

8 Items for discussion

8.1a Temagami Police Services Board summary of 2017 OAPSB Spring Conference has been completed.

8.1b Motion to forward the completed summary to Mayor and Council.

Moved by Dan O'Mara

Seconded by Penny St. Germain

BE IT RESOLVED THAT: the presentation prepared by the members of the Temagami Police Services Board with reference to the benefit and education gained while attending the 2017 OAPSB Spring Conference.

Carried

8.2a Zone 1A and joint chief's conference to be held in Timmins on October 4 & 5, 2017. Agenda to be forward when completed.

8.2b Motion to have Dan O'Mara attend the conference and represent the Temagami Police Service Board.

Moved by Don Johnson

Second by Penny St. Germain

BE IT RESOLVED THAT: Dan O'Mara will attend the Zone1A conference being held in Timmins on October 4 & 5, 2017 as a Temagami Police Services Board representative.

Carried

8.3 Motion to forward photos taken of the Temagami Lake Watch program sign installed on the Access Road to Tammy Lepage to be put on the Municipality of Temagami's website and also to be included in the next month's community events flyer.

Moved by Penny St. Germain

Seconded by Don Johnson

BE IT RESOLVED THAT: Photos of the Lake Temagami Watch Sign and article will be forward to Tammy Lepage to put on the Municipality of Temagami's website and included in the next month's Community Events flyer.

Carried

8.4a Confirmation from Inspector Cecchini and Staff Sgt Breault that the 2017/2018 RIDE grant has received Minister's approval.

8.4b Original signed copy should be forthcoming.

8.5a Resolution from the Temiskaming Shores Police Services Board to remain a standalone Police Services Board and not be part of an amalgamation was forward to the Minister of Community Safety and Correctional Services.

8.5b Motion passed to prepare a resolution similar to Temiskaming Shores Resolution for presentation and support of Temagami Police Services Board Chair and Municipality of Temagami's Mayor to maintain a standalone Temagami Police Services Board and not amalgamate with any other board and forward resolution to Minister of Community Services.

*Moved by Dan O'Mara
Seconded by Penny St. Germain*

*BE IT RESOLVED THAT: Temagami Police Services Board present their resolution to the Municipality of Temagami for the Mayor's signature on a petition to the Minister of Community Safety and Correction Services, to support the importance of maintaining its own Police Services Board and not be required to amalgamate with other communities under the Temiskaming OPP Detachment.
Carried*

9 Items for General Information

Items 9.1 to 9.4 forwarded to board members ahead of meeting when received.

No questions regarding the general information emails.

Discussion of decreased amount of general information emails could be due to summer holidays and the Police Service Act being re-written and that no major legislative changes being done.

10 Detachment Commander's Report

10.1 Detachment Commander's Report

Note: all stats are for July/August 2017 unless otherwise stated.

10.1ai Public Complaints none.

10.1aii 35.75 Cruiser Patrol Hrs, 2.50 Motorcycle Patrol Hrs, 30.5 Marine Patrol Hrs, and 8 Foot Patrol Hrs.

10.1bi Criminal Code and Provincial Statute Charges Laid-All violations 28 charges laid down from 81 same period last year.

10.1bii Overall July/August 2016=81 compared to July/August 2017=28; decrease due to new officers and Traffic Unit Officers re-deployed to cover other areas.

10.1biii Traffic Related Charges for Speeding 23 down from 39 last year, Seatbelt 1up from 0 same period last year, Impaired and Distracted 0 same as last year same period.

10.1ci Violent Crime-1 Other Crimes Against a Person; no other chargers in these categories this July/August and No charges in all areas same period last year.

10.1cii Property Crime-total 14 up from 8 same time last year. Overall year to date charges up 70.4%

10.1ciii Noted that not all break-ins on Lake Temagami other areas have crime problems include Strathcona Landing and Temagami North and along Hwy 11 corridor. Inspector Cecchini commented that it is thought that it involves 3 different pockets of thieves.

10.1civ Drug Crime-no charges same as last year.

10.1cv Overall Clearance Rate is 13% down from 25% same time last year.

10.1cvi Clearance Rate should go UP next report with 3 charges having been laid.

10.1cvii Screening checks report 0 for entire year. Perhaps the stats are not being captured.

10.1di Calls for Service total 800.7 weighted hours up from 651.9 year to date last year.

10.1dii Over half the calls for service are for PROPERTY CRIME AT 410.4 weighted hours from last year to date total 296.4; Violent Crime up 120.8 weighted hours up from 90.6 year to date last year; Drugs total unchanged at 12.4 weighted hours; Operational Hours 149.6 down from 159.8 weighted hours year to date last year's total.

10.2a Support for stiffer sentencing with another letter would not be beneficial.
10.2b Victim impact is more visible with presence at court even if no statements can be made.

11 Next Meeting: Wednesday, November 15, 2017 at 1:00 pm at the Temagami Municipal Office Boardroom

12 In Camera Agenda

None

13 Adjournment

BE IT RESOLVED THAT: The meeting is adjourned at 2:14pm.

Moved by Dan O'Mara

Second by Penny St. Germain

Carried



Corporation of the Municipality of Temagami

Memo No.
2017-M-098

Memorandum to Council

☐

Staff

☒

Committee

Subject: Lake Temagami Access Point Upgrades – Designate Staff Member

Agenda Date: **October 17, 2017**

Attachments:

RECOMMENDATION

This memorandum is:

☒ To be received for recommendation

BE IT RESOLVED that Council receive memo 2017-M-098;
FURTHER THAT: Council adopt the recommendation of the Public Works & Water Advisory committee that Council direct the CAO to designate a staff member to lead the Lake Temagami Access Point upgrades.

BACKGROUND

In 2007, KMK Consultants developed a proposal known as the Lake Temagami Access Point Project Plan. This report reviewed the existing facilities at the Lake Temagami Access Point and made recommendations for improvement.

In this report, the Municipality, the Ministry of Natural Resources & Forestry and the Temagami Lakes Association have all expressed a concern that any development, expansion or upgrades must be completed in a way to prevent the erosion of the access point's visual aesthetic features. There are also several development ideas that can be phased in at varying stages such as, contractor storage lots.

Currently the Municipality does not have a designated staff member to lead this project.

The Public Works & Water Advisory committee passed the resolution:

MOVED BY: B Leudke

SECONDED BY: S Prefasi

BE IT RESOLVED THAT: Council direct the CAO to designate a staff member to lead the Lake Temagami Access Point upgrades.

Prepared by

Deb Larochelle,
Public Works Clerk

Reviewed by:

On behalf of: the Public Works and Water Advisory Committee