



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**  
**REGULAR COUNCIL MEETING**  
**AGENDA**

**Thursday, June 27, 2019, 6:30 P.M.**  
**Main Level Chambers**

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

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**Pages**

1. **CALL TO ORDER AND ROLL CALL**
2. **ADOPTION OF THE AGENDA**  
Draft Motion:  
BE IT RESOLVED THAT the Regular Council Agenda dated June 27, 2019 be adopted as presented.
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **CLOSED SESSION**
5. **ADOPTION OF MINUTES**
- 5.1 **DRAFT Special Council Meeting - June 10, 2019** 1  
Draft Motion:  
BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on June 10, 2019 be adopted as presented/amended.
- 5.2 **DRAFT Regular Council Meeting - June 13, 2019** 5  
Draft Motion:  
BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on June 13, 2019 be adopted as presented/amended.
6. **BUSINESS ARISING FROM THE MINUTES**
7. **DELEGATIONS/ PRESENTATIONS**
- 7.1 **Registered Delegations/ Presentations**  
  1. **Peter Christie** 14  
RE: Memo-M-086  
  
Draft Motion:  
BE IT RESOLVED THAT Council receive the presentation from Peter Christie regarding Memo-M-086.
- 7.2 **Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)**  
*\* 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered*

*presentations\**

**8. CONSENT AGENDA ITEMS**

Draft Motion:

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

**8.1 Staff Report(s) for Information:**

**8.2 Correspondence for Information:**

*Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.*

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.6 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

- |    |   |    |
|----|---|----|
| 1. | <b>District of Nipissing Social Services Administration Board</b> | 15 |
|    | RE: DNSSAB EMS Chief to Retire July 31st                          |    |
| 2. | <b>Ministry of Natural Resources &amp; Forestry</b>               | 17 |
|    | RE: Temagami Access Road  |    |
| 3. | <b>Timiskaming Health Unit</b>                                    | 18 |
|    | RE: Ontario Active School Travel Fund Steering Committee          |    |
| 4. | <b>Ministry of the Solicitor General</b>                          | 19 |
|    | RE: 2019 Municipal/NFPP Fire Protection Profile Submissions       |    |
| 5. | <b>Canada Day Celebrations</b>                                    | 20 |
|    | RE: Schedule of Events  |    |
| 6. | <b>Temagami Lakes Association</b>                                 | 21 |
|    | RE: Municipal Updates throughout the Winter and Spring            |    |

**8.3 Minutes of Local Boards & Committee Meetings**

Draft Motion:

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received listed in the minutes of this meeting.

- |    |  |    |
|----|--|----|
| 1. | <b>Au Château Board Minutes - May 2019</b>                                   | 22 |
| 2. | <b>District of Nipissing Social Services Administration Board - May 2019</b> | 27 |

**9. STAFF REPORTS**

**9.1 Items to be Considered Separately from Consent Agenda:**

- |    |   |    |
|----|---|----|
| 1. | <b>Marten River Volunteer Fire Department Report - May 2019</b>   | 35 |
|    | Draft Motion:   |    |
|    | BE IT RESOLVED THAT Council receive the annual reports from the Marten River Volunteer Fire Department for information. |    |
| 2. | <b>Temagami Fire Department Report - May 2019</b>   | 39 |
|    | Draft Motion:   |    |
|    | BE IT RESOLVED THAT Council receive the annual reports from the Temagami Volunteer Fire Department for information.     |    |

3. **Public Works Department Report - June 2019** 40  
Draft Motion:  
BE IT RESOLVED THAT Council receive the annual reports from the Public Works Department for information.
4. **Memo-M-096 Alternate Fire Coordinator for Nipissing East Parry Sound Mutual Aid Association** 43  
Draft Motion:  
BE IT RESOLVED THAT Council receive Memo No. 2019-M-096;  
  
AND FURTHER THAT Council supports the application of Chief Sanderson for the position of Alternate Fire Coordinator for the Nipissing East Parry Sound Mutual Aid Association.
5. **Memo-M-097 2019 Fire Pump Subsidy Information Sheet** 44  
Draft Motion:  
BE IT RESOLVED THAT Council receive Memo No. 2019-M-097;  
  
AND FURTHER THAT Council approve the Information Sheet for the 2019 Fire Pump Subsidy Program.
6. **Memo-M-098 Temiskaming Shores and Area Physician Recruitment** 47  
Draft Motion:  
BE IT RESOLVED THAT Council receive Memo No. 2019-M-098;  
  
AND FURTHER THAT Council approve the request of the Temiskaming Shores and Area Physician Recruitment and Retention Committee to contribute an amount equal to \$3.00 per capital per year for the next five years (annual contribution estimated at \$2,406) in support of the Committee's activities.
7. **Memo-M-099 July Open House** 49  
Draft Motion:  
BE IT RESOLVED THAT Council receive Memo No. 2019-M-099;  
  
AND FURTHER THAT Council host an Open House on Saturday, July 27<sup>th</sup>  
  
AND FURTHER THAT Council direct Staff to provide the appropriate notice for this Open House.
8. **Memo-M-100 PSAB Budget** 50  
Draft Motion:  
BE IT RESOLVED THAT Council receive Memo No. 2019-M-100;  
  
AND FURTHER THAT Council approve the PSAB budget for 2019.
9. **Memo-M-103 North Lagoon UV Design** 52  
Draft Motion:  
BE IT RESOLVED THAT Council receive Memo 2019-M-103;  
  
AND FURTHER THAT Council receive correspondence from the Ministry of Environment, Conservation, and Parks outlining conditions for the Environmental Compliance Approval for the North Lagoon including the deadline of September 30, 2019 to submit an application to upgrade the existing works to include an effluent

disinfection system along with a detailed design to the Director for approval;

AND FURTHER THAT the proposal for the design and completion of the application received from EXP be approved in the amount of \$118,800 excluding HST.

**10. Memo-M-104 AMO**

71

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2019-M-104;

AND FURTHER THAT Council advise that the following Members of Council will attend the AMO Conference this year

(Add names)

**10. COUNCIL COMMITTEE REPORTS**

**10.1 Items to be Considered Separately from Consent Agenda:**

**11. ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS**

**12. CORRESPONDENCE**

**12.1 Action Correspondence**

**1. Memo-M-101 Temagami First Nation and Teme-Augama Anishnabai Youth Retreat**

73

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2019-M-101;

AND FURTHER THAT Council receive correspondence from Teme-Augama Anishnabai received June 19, 2019 regarding a request for donation of the arena rental fee for the days of August 17, 16, 17 & 18, 2019;

AND FURTHER THAT Council authorize a donation equivalent to the amount paid for the facility rental, which would be \$1,695 including HST for the full weekend.

**2. Memo-M-102 Temagami Police Services Board**

76

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2019-M-102;

AND FURTHER THAT Council receive correspondence from the Temagami Police Service Board May 29, 2019 regarding a request to install a Lake Watch Program Billboard (8x8) somewhere along the Waterfront.

AND FURTHER THAT Council approved the installation of a Lake Watch Program Board along the Waterfront.

**12.2 Resolution from Other Municipalities**

**13. BY-LAWS**

**13.1 Items to be Considered Separately from Consent Agenda:**

**1. Strategic Asset Management Policy**

78

Draft Motion:

BE IT RESOLVED THAT By-law 19-1464, being a by-law to establish the Strategic Asset Management Policy, be taken as read a first, second and third time and finally passed this 27th day of June;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. APPROVED MINUTES OF COMMITTEE MEETINGS

Draft Motion:

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council’s consideration be received listed in the minutes of this meeting.

The following item were received for information:

14.1 **DRAFT Cemetery Board Minutes - May 29 2019** 84

15. UNFINISHED BUSINESS

16. NEW BUSINESS

17. NOTICES OF MOTION

18. CONFIRMATION BY-LAW 87

Draft Motion:

BE IT RESOLVED THAT By-law 19-1463, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 27th day of June;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

19. ADJOURNMENT



## **THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

### **SPECIAL COUNCIL MEETING**

#### **DRAFT MINUTES**

**Monday, June 10, 2019, 6:30 P.M.**

**Main Level Chambers**

PRESENT: D. O'Mara, C. Dwyer, J. Harding, J. Shymko, B. Leudke, M. Youngs,  
J. Koistinen  
STAFF: C. Davidson

#### **PURPOSE OF THIS SPECIAL MEETING**

A Special Meeting of Council to be held on June 10, 2019 at 6:30 in the Council Chambers at the Welcome Centre to receive an update from:

a recent meeting with the MNRF (potentially in closed session as permitted under (239 (2)(c)) disposal or acquisition of property);

Receive an update from a recent Temagami Lake Association (TLA) Meeting;

Discussion about Building Inspector Position;

Budget Finalization Discussions.

#### **CALL TO ORDER AND ROLL CALL**

Mayor O'Mara called the meeting to order at 6:30 pm.

The Mayor called the Roll.

There were two guests in attendance.

#### **DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Mayor asked for any disclosures of interest. Administration noted that none had been received. There were no declarations made at this time

## **CLOSED SESSION**

### **MNRF Disposal or Acquisition of Property**

19-257

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Council proceed into closed session to discuss matters related to:  
an update from a recent meeting with the MNRF (potentially in closed session as permitted under (239 (2)(c)) disposal or acquisition of property).

**CARRIED**

### **Report from Closed Session**

Council rose from Closed Session. Mayor O'Mara reported that Council received an update from a recent meeting with the MNRF and that we have received confirmation that the Lake Temagami Access Road is a Municipal Road

## **NEW BUSINESS**

19-258

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council discuss items numbered 5.1 to 5.3.

**CARRIED**

### **5.1 Temagami Lake Association (TLA) Meeting Update**

## 5.2 Building Inspector Position

19-257.1

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council direct Staff to return with options on contracting out the position of Chief Building Official.

<b>Recorded</b>	<b>YEAS</b>	<b>NAYS</b>	<b>Abstain</b>
J. Harding		X	
J. Koistinen		X	
J. Shymko		X	
C. Dwyer	X		
B. Leudke	X		
M. Youngs	X		
D. O'Mara		X	
<b>Results</b>	<b>3</b>	<b>4</b>	<b>0</b>
			<b>DEFEATED</b>

## 5.3 Budget Finalization Discussions

19-259

MOVED BY: J. Harding

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council establish an Ad Hoc Committee charged with finalizing the use of the Mainstreet Funding and report on projected uses as soon as practical;

AND FURTHER THAT former Economic Development Committee Members be invited to sit on the Committee.

**CARRIED**

## **ADJOURNMENT**

19-260

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council adjourn this Special Meeting at 910 p.m.

**CARRIED**



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Mayor

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Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**  
**REGULAR COUNCIL MEETING**  
**MINUTES**

**Thursday, June 13, 2019, 6:30 P.M.**  
**Main Level Chambers**

**PRESENT:** D. O'Mara, C. Dwyer, J. Harding, B. Leudke, M. Youngs, J. Shymko,  
J. Koistinen

**STAFF:** C. Davidson, S. Fournier, B. Turcotte, J. Sanderson

**CALL TO ORDER AND ROLL CALL**

Mayor O'Mara called the meeting to order at 6:30 pm. There were 3 people in the audience. The Mayor called the Roll.

**ADOPTION OF THE AGENDA**

19-263

MOVED BY: J. Koistinen

SECONDED BY: M. Youngs

BE IT RESOLVED THAT the Regular Council Agenda dated June 13, 2019 be adopted as presented.

**CARRIED**

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor J. Shymko declared a conflict of interest regarding section 12.1.3.

**CLOSED SESSION**

Mayor O'Mara reported that Council met in closed session as part of the special meeting held on June 10, 2019. At that meeting Council received an update of the recent meeting held with the MNRF and discussed the possible purchase of some provincial properties. Mayor O'Mara also reported that confirmation was received at this meeting that the Lake Temagami Access Road is a Municipal Road and we are waiting for correspondence to that effect.

Mayor O'Mara reported that Council met in closed session earlier on June 13, 2019. Council received an update on Freedom of Information Process and an update on a harassment claim.

## **ADOPTION OF MINUTES**

### **DRAFT Regular Council Minutes - May 23, 2019**

19-264

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on May 23, 2019 be adopted as amended.

#### **Amendment:**

TO ADMEND Section 1. by adding "Deputy" to be read "The Deputy Mayor called the Roll".

TO ADMEND Section 11. by removing "Forest Management Plan" to "First Resource Management Group".

**CARRIED**

### **DRAFT Public Council Minutes - May 27, 2019**

19-265

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Minutes of the Public Council Meeting held on May 27, 2019 be adopted as presented.

**CARRIED**

### **DRAFT Public Council Minutes - May 28, 2019**

19-266

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Minutes of the Public Council Meeting held on May 28, 2019 be adopted as presented.

**CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

Councillor Leudke brought forward clarification regarding Memo. 2019-M-086 Correspondence from Mr. Christie.

Councillor Dwyer requested an update from Councillor Harding regarding his intention to bring forward a motion to request compensation for property owners who experience damage due to the high water levels.

Councillor Harding noted that no further information will be provided at this time.

It was also noted by C. Davidson that if Councillor Harding wishes to proceed that administration would assist with the process.

## **DELEGATIONS/ PRESENTATIONS**

### **Registered Delegations/ Presentations**

NONE.

### **Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)**

*\* 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations\**

## **CONSENT AGENDA ITEMS**

19-267

MOVED BY: J. Shymko

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

**CARRIED**

### **Staff Report(s) for Information:**

19-267A

MOVED BY: J. Shymko

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive the 2018 Annual Report from the Temagami Volunteer Fire Department.

**CARRIED**

### **8.1.1 Temagami Fire Department - 2018 Annual Report**

#### **Correspondence for Information:**

*Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.*

Section 8.2.4 Boatline Bay Marine was moved under section 12.1.4.

19-267B

MOVED BY: J. Shymko

SECONDED BY: J. Harding

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.6 (except 8.2.4) on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

**CARRIED**

### **House of Commons Canada**

RE: 2019 New Horizons for Seniors Program

### **Ministry of Natural Resources and Forestry**

RE: Broad-scale Monitoring Program on Cross, Net and Temagami

**Federation of Ontario Cottages Associations**

RE: Rural Ontario: we're in this together

**Greenstone Gold Mines**

RE: Harrick Project Expression of Interest (EOI) Process

**Premier of Ontario**

RE: A letter from the Premier of Ontario - Clean Up Ontario's Financial Nightmare

**Minutes of Local Boards & Committee Meetings:**

19-267C

MOVED BY: J. Shymko

SECONDED BY: J. Harding

BE IR RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

**CARRIED**

- Temagami Police Services Board Minutes - March 2019
- District of Nipissing Social Services Administration Board - April 2019
- Temagami Public Library - April 2019
- Temagami Advisory Team Meeting - May 2019

**STAFF REPORTS**

NONE.

**Items to be Considered Separately from Consent Agenda:****Memo-M-088 Strategic Asset Management Policy**

19-268

MOVED BY: J. Harding

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive Memo No. 2019-M-088;

AND FURTHER THAT Council direct Staff to prepare a by-law to entrench the Strategic Asset Management Policy for Council's consideration at their next meeting.

**CARRIED**

**COUNCIL COMMITTEE REPORTS**

NONE.

**Items to be Considered Separately from Consent Agenda:****ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS**

Mayor O'Mara reported that reports of training and meetings will be provided once available.

Mayor O'Mara reported of his attendances to the Ministry of Natural Resources and Forestry (NMNRF) meeting, Inaugural meeting of Team Highway 11 North, Water Level meeting and Engineering Architecture Design and Consulting (EXP) meeting.

Mayor O'Mara would like to thank everyone on their budget feedback.

Mayor O'Mara updated on Temagami Access Road.

Councillor Youngs reported on the Cemetery Board, Family Advisory Committee and updated on the Broad Band Services.

Councillor Leudke reported on his attendance to the Temagami First Resource Management Group meeting.

## **CORRESPONDENCE**

### **Action Correspondence**

#### **Memo-M-091 16th Annual Mixed Slo-Pitch Kimmy and Tracy Tournament of Temagami 19-269**

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive Memo 2019-M-091;

AND FURTHER THAT Council receive correspondence from the Kimmy & Tracy Baseball Tournament received May 21, 2018 regarding a request for donation of the arena rental fee for the weekend of June 7 - 9, 2019;

AND FURTHER THAT Council authorize a donation equivalent to the amount paid for the facility rental, which would be \$1,695 including HST for the full weekend.

**CARRIED**

#### **Memo-M-090 True North Voyageur Brigade 2019**

19-270

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive Memo 2019-M-090;

AND FURTHER THAT Council directs Staff to coordinate as necessary with the True North Voyageur Brigade 2019 as they host a Canoe Trip that will take place from Friday, July 12 to Saturday, July 20, 2019.

**CARRIED**

#### **Memo-M-095 New Tipi canvas - Support Request**

19-271

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Memo 2019-M-095;

AND FURTHER THAT Council receive correspondence from Temagami Canoe Festival May 31, 2019 regarding the request that the cost of the new canvas be jointly shared amongst the Municipality of Temagami, Temagami First Nation, Temagami Community Foundation and Temagami Canoe Festival and also that the Municipality care and for store the canvas.

AND FURTHER THAT Council defer the decision until ownership of the Tipi, a location for storage, and clarification on the responsibility of erecting and dismantling is confirmed.

**AMENDED**

**Amendment:**

19-272

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

TO ADMEND resolution 19-271 by removing "AND FURTHER THAT Council defer the decision until ownership of the Tipi, a location for storage, and clarification on the responsibility of erecting and dismantling is confirmed." and replacing it with "AND FURTHER THAT Council approved the financial request which be \$584.78 and the storage of the canvas".

**CARRIED**

**Motion as Amended:**

19-271

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Memo 2019-M-095;

AND FURTHER THAT Council receive correspondence from Temagami Canoe Festival May 31, 2019 regarding the request that the cost of the new canvas be jointly shared amongst the Municipality of Temagami, Temagami First Nation, Temagami Community Foundation and Temagami Canoe Festival and also that the Municipality care and for store the canvas.

AND FURTHER THAT Council approved the financial request which be \$584.78 and the storage of the canvas.

**CARRIED**

**Boatline Bay Marine**

RE: To our friends of Temagami Ambulance

This was reviewed and discussed. Further information will be provided once available.

**Resolution from Other Municipalities**

**Memo-M-089 Resolution Regarding Bill 108**

19-273

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Memo No. 2019-M-089;

AND FURTHER THAT Council supports the resolutions passed by the Council of multiple Municipalities requesting the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipality to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved.

**CARRIED**

**Memo-M-092 Resolution from the Township of Tudor and Cashel**

Re: Resolution regarding Hydro Cost for service delivery

19-274

MOVED BY: J. Harding

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive Memo No. 2019-M-092;

AND FURTHER THAT Council supports the resolutions passed by the Council of the Township of Tudor and Cashel in their motion to have affordable service delivery for hydro.

**CARRIED**

**Memo-M-093 Resolution from the Township of Bonnechere Valley**

RE: Resolution regarding the proposed Bill C-68

19-275

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive Memo No. 2019-M-093;

AND FURTHER THAT Council supports the resolutions passed by the Council of the Township of Bonnechere Valley requesting the Parliament of Canada to remove the proposed changes to Section 2(2) of the Fisheries Act.

**CARRIED**

**Memo-M-094 Correspondence from the Township of McNab/Braeside**

RE: Resolution regarding the Government of Ontario proposing education adjustment

19-276

MOVED BY: C. Dwyer

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive Memo No. 2019-M-094;

AND FURTHER THAT Council supports the resolutions passed by the Council of the Township of McNab/Braeside requesting the Premier of Ontario to reconsider these online courses until rural Ontario students can be given the same opportunity to access the internet as the urban students.

**CARRIED**

**BY-LAWS**

**Items to be Considered Separately from Consent Agenda:**

**By-Law 19-1458 to establish Tax ratios for 2019**

19-277

MOVED BY: J. Harding

SECONDED BY: J. Koistinen



BE IT RESOLVED THAT By-Law 19-1458, being a by-law to establish Tax ratios for 2019, be taken as a first read, second and third time and finally passed this 13<sup>th</sup> day of June, 2019;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**By-Law 19-1460 to adopt the establish of all sums for 2019 (budget)**

19-278

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT By-Law 19-1460, being a by-law to establish all sums required during the year 2019 budget, be taken as a first read, second and third time and finally passed this 13<sup>th</sup> day of June, 2019;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**By-Law 19-1461 to set area rated charges for 2019**

19-279

MOVED BY: J. Harding

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-Law 19-1461, being a by-law to establish the amounts for area-rated charges to be levied for municipal and environmental services for the year 2019, be taken as a first read, second and third time and finally passed this 13<sup>th</sup> day of June, 2019;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**By-Law 19-1462 to strike rates of taxation and authorize tax installments for 2019**

19-280

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-Law 19-1462, being a by-law to establish the strike of taxation for the Municipality of Temagami the year 2019 and to provide for the payment taxes by instalments, be taken as a first read, second and third time and finally passed this 13<sup>th</sup> day of June, 2019;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**APPROVED MINUTES OF COMMITTEE MEETINGS**

NONE.

**UNFINISHED BUSINESS**

NONE.

**NEW BUSINESS**

NONE.

**NOTICES OF MOTION**

NONE.

**CONFIRMATION BY-LAW**

19-281

MOVED BY: J. Shymko

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 19-1459, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 13th day of June;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**ADJOURNMENT**

19-282

MOVED BY: J. Harding

SECONDED BY: J. Koistinen

THAT This meeting adjourn at 7:40 p.m.

**CARRIED**

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Mayor

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Clerk

June 14th, 2019

Dear Mayor and Council,

The purpose of this letter is to request an appearance before Council at the next meeting, on June 27th, as a registered delegation. It would be my intention to present further information regarding Memo-M-086 that was discussed at the council meeting on May 23. My remarks will be brief, however I think it is important that Counsel has a full understanding of the circumstances surrounding my correspondence sent to the Mayor and Council on April 30 which was the catalyst for Memo-M-086 that resulted in a motion being passed by Council on May 23. I look forward to receiving confirmation of this request as well as confirmation of the date, time and location of the meeting that I can address council should my request be granted.

Peter Christie  
58 Pozniak Road  
Marten River



**FOR IMMEDIATE RELEASE**

**June 5, 2019**

## **DNSSAB EMS Chief to Retire July 31<sup>st</sup>**

**North Bay, ON** – The Chief of EMS with the District of Nipissing Social Services Board, Jean-Guy Belzile, will be retiring July 31<sup>st</sup> after 19 years of service.

During the nearly two decades with DNSSAB, Jean-Guy has seen many changes to how land ambulance services have been delivered and how they are funded. Through all the changes, he has ensured that EMS/Land Ambulance services are provided to all citizens of the District, in an efficient and affordable way.

“Jean-Guy Belzile has been a diligent and hard-working advocate of Nipissing District paramedics for as long as I’ve known him, and he will be greatly missed,” says DNSSAB CAO Joe Bradbury. “I’m certain he will continue to work for his community even in his retirement and we all wish him the best,” adds Bradbury.

On a regular basis, he has managed contracts for services with three providers in the area; North Bay Regional Health Centre, Mattawa General Hospital and the Town of Temagami. He has ensured paramedics have modernized ambulances and equipment to do their daily work, and ensures that all qualifications, regulations and response times are met. As a former paramedic, he understands the importance of the job.

Jean-Guy has made positive changes to the communities the DNSSAB serves. Among his accomplishments, he initiated the installation of Automatic External Defibrillators in public places throughout the district, he garnered support for a new EMS station in North Bay, 24 hour service in West Nipissing, enhanced service in Algonquin Park, and helped to bring the paramedicine program to the District.

He has also worked tirelessly to ensure volunteers are properly trained and recognized for their service in the Emergency First Response Teams, who assist in emergency situations in rural areas until paramedics arrive on the scene.

Those in the emergency response business also know Jean-Guy for organizing an annual symposium for the past 17 years so that emergency health care providers and mechanics stay current on new developments.

“We certainly have valued Jean-Guy’s contribution to the DNSSAB and its member municipalities in coordinating, managing and ensuring quality emergency medical service throughout the District,” says DNSSAB Chair, Mark King. “One can’t put a value on the importance of having well-trained and efficient response teams in the event of emergencies,

and Jean-Guy has ensured that the Board is always aware of what needs to be done. He will be greatly missed by every member of the Board but we wish him the very best in the future.”

“It has been my privilege to serve and to contribute in any way I can to enhance services to the Nipissing District community,” says Belzile.

- 30 -

Ministry of Natural Resources & Forestry Ministère des Richesses naturelles et des Forêts

North Bay District Office

District de North Bay

3301 Trout Lake Road  
North Bay, ON P1A 4L7  
Tel : 705-475-5550  
Fax : 705-475-5500

3301 chemin Trout Lake  
North Bay, ON P1A 4L7  
Tél. : 705-475-5550  
Téléc. : 705-475-5500

June 13, 2019

Temagami First Nation  
Robin Koistinen, Lands and Resources Manager  
Bear Island  
Lake Temagami ON P0H 1C0

Dear Ms. Koistinen,

Re: Temagami Access Road

This letter is in response to the Temagami First Nation's inquiry regarding the ownership of the Temagami Access Road.

During a meeting last June in Temagami, the Ministry of Natural Resources and Forestry committed to looking into the question as to the ownership and jurisdiction of the Temagami Access Road.

As discussed in our meeting of May 30, 2019, MNRF is of the view that the Temagami Access Road, from Hwy 11 to the water's edge is that of the Municipality of Temagami's. MNRF understands that this is consistent with the Municipality's view of the status of the road.

Please contact me at 705-475-5580 if you have any questions regarding the above.

Sincerely,



Matt Hollands  
A/Resource Operations Supervisor

cc. Municipality of Temagami



**Head Office:**

247 Whitewood Avenue, Unit 43  
PO Box 1090  
New Liskeard, ON P0J 1P0  
Tel.: 705-647-4305 Fax: 705-647-5779

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Englehart Tel.: 705-544-2221 Fax: 705-544-8698  
Kirkland Lake Tel.: 705-567-9355 Fax: 705-567-5476

[www.timiskaminghu.com](http://www.timiskaminghu.com)

June 14, 2019

**Re: Ontario Active School Travel Fund Steering Committee**

We are excited to announce success with an application to the Ontario Active School Travel Fund.

This project will allow community partners to work together in encouraging and enhancing opportunities for active school travel by establishing an Active School Travel (AST) Steering Committee and hiring a Project Coordinator to implement school travel planning across Timiskaming. Using the "5 E's Approach" (education, encouragement, engineering, enforcement and evaluation), we will build support for students to engage in active transportation. Our first task is selecting schools that would benefit from school travel planning.

Municipalities are key in the development of communities that promote active travel and we hope to build on the work that many of you are already doing. We do not yet know which schools will be part of the project, but if any participating schools are located within your community, we hope that you will be able to join in supporting the young people within your jurisdiction.

**As a key partner, we hope you are able to join the upcoming Active School Travel (AST) Steering Committee meeting.**

**When:** July 3, 2019 from 1:30-3 pm.

**How to join:** THU office in Kirkland Lake or New Liskeard, or via teleconference.

**RSVP:** RSVP to Crystal Gorman at [gormanc@timiskaminghu.com](mailto:gormanc@timiskaminghu.com) or 705-567-9355 x3238.

We know that municipalities, particularly smaller ones, may have difficulty participating in all aspects of this project. **If you are unable to attend, but would like to follow the project's implementation (including list of participating schools), please indicate within your RSVP.**

Municipal representation is key to the success of this project and ideally includes support from public works, planning and elected officials. Recognizing that capacity constraints may not allow from representation of all three of these departments at each meeting, our hope is that everyone can be connected in some way. We hope to have all groundwork for this project established over the course of the summer and begin working with schools in September/October 2019.

We look forward to working with you in supporting students to safely get active to and from school.

Sincerely,

Amanda Mongeon

Program Manager—Chronic Disease, Substance Use and Injury Prevention and Well -Being

June 19, 2019

CAOs, Clerks and Fire Chiefs

**Re: 2019 Municipal/NFPP Fire Protection Profile Submissions**

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The Office of the Fire Marshal and Emergency Management (OFMEM) collects on an annual basis essential municipal and fire department data to assist in the fulfillment of its fire protection mandate. Due to operational difficulties the OFMEM is unable to provide an updated request for your municipal profile for 2019, as such we are requesting that you submit your 2019 data on the 2018 template. This can be accomplished by highlighting the changes from your 2018 submission.

If you require the 2018 template please e-mail a request to [OFMFDM@ontario.ca](mailto:OFMFDM@ontario.ca).

The OFMEM requests that forms be completed and returned by e-mail to [OFMFDM@ontario.ca](mailto:OFMFDM@ontario.ca) no later than July 31, 2019.

Enquiries regarding completing specific fields on the form should be directed to the Advice and Assistance Unit, Field and Advisory Services, OFMEM. Staff can be reached by e-mail at [OFMEM-FAS-AA@ontario.ca](mailto:OFMEM-FAS-AA@ontario.ca) or by telephone at 1-844-638-9560.

Enquiries regarding the profile data collection process and the use of the electronic forms should be directed to Bruce Robinson, Manager, Data, Applications and Technical Support, OFMEM, who can be reached by e-mail at [Bruce.Robinson@ontario.ca](mailto:Bruce.Robinson@ontario.ca).

In closing, thank you for your cooperation and assistance in achieving our goal of having current and accurate information.

Regards,



Keith Wells  
Assistant Deputy Fire Marshal, Field and Advisory Services  
Office of the Fire Marshal and Emergency Management

c: Douglas Browne, Deputy Fire Marshal  
Art Booth, Operations Manager, Field and Advisory Services  
Michael Potvin, Operations Manager, Field and Advisory Services



1867



2019

# Canada Day Temagami

[www.temagamilocal.ca](http://www.temagamilocal.ca)



**Nacho Jam**  
with Toe Jam Dayv Poulin  
from Toe Jam Tequilla

**Community Market Opening** ✳ Saturday, June 29th 9:00 am – 1:00 pm – **Train Station**  
**Marten River Pancake Breakfast** ✳ Sunday, June 30, 8:30 am – 11:30 am – **Marten River Fire Hall**  
**Lions Flea Market** ✳ June 29th, 30th & July 1st – 8:00 am – 3:00 pm – **Waterfront**  
**Library Book Sale** ✳ 10:00 am – 1:00 pm – **Temagami Public Library**  
**Inflatables** ✳ 10:00 am – 4:00 pm – **Waterfront**  
**Face Painting & Tattoos** ✳ 10:00 am – 4:00 pm – **Temagami Public Library**  
**Promotional Item Sale** ✳ 10:00 am – 4:00 pm – **Waterfront**  
**Temagami Fire Department Education Display** ✳ 10:00 am – 4:00 pm – **Waterfront**  
**Temagami Ambulance Service Educational Display** ✳ 10:00 am – 4:00 pm – **Waterfront**  
**TAFIP BBQ Lunch** ✳ 11:00 am – 2:00 pm – **Waterfront**  
**Birthday Cake, National Anthem, & Speeches** ✳ 1:00 pm – **Waterfront**  
**Pony Rides** ✳ 1:00 - 3:00 pm  
**Music, Speeches** ✳ 12:00 pm – 4:00 pm – **Waterfront**  
**Nacho Jam** ✳ 7:00 pm – 10:00 pm – **Waterfront**  
**Fireworks** ✳ 10:00 pm – **Waterfront**

All events are  
Monday, July 1,  
unless otherwise specified

**Rib Dinner at the Legion - July 1, 5:00 pm - 7:00 pm**  
**Adults \$15.00, Under 8, \$8.00**



**IN CASE OF BAD WEATHER: ALL events will take place at the arena.**

**Fireworks will be Rescheduled.**



## TEMAGAMI LAKES ASSOCIATION

1720 Lake Temagami Access Rd., Temagami, ON | P0H 2H0 | 705-237-8927  
tla@onlink.net | [www.tla-temagami.org](http://www.tla-temagami.org) | Fax: 1-877-281-4687

---

June 18, 2019

Mayor Dan O'Mara,  
Municipality of Temagami,  
7 Lakeshore Drive,  
Temagami, ON P0H 2H0

Dear Mayor O'Mara:

TLA members have certainly appreciated your Municipal Updates throughout the Winter and Spring. Thank you !

The TLA Board would like to invite you to address our membership at this year's Annual General Meeting on Saturday, July 27th at Camp Wabun. The Board and I hope you would be willing to participate in a townhall-style Q & A, which is a new format we'll be introducing in 2019. One vision for your participation is that I would introduce you towards the end of the Q & A, and offer some brief remarks regarding our Association's desire to work with the Municipality on shared goals, opportunities, and recent challenges from Mother Nature. Topics of discussion will include:

- After the high water levels this spring, the membership will be most interested in your persistent efforts to work with OPG and other stakeholders.
- Members will also be interested in learning about the Municipal "After Action Report" following last year's fire season, and the opportunities for improvement that were identified for dealing with future fires.
- Of keen interest will be the Municipality's approach for developing a new Official Plan, voted on by the prior Council, and future planning steps anticipated by the current Council.

Perhaps we could discuss ahead of time how I might introduce these items to you during the Q & A. We would also allow for any questions from attending members, while respecting our limited meeting time frame.

Thank you in advance for considering participation in a Q & A with our membership at the 2019 AGM. If you'd like to discuss this in more detail as part of your consideration, I can be reached at 1-330-416-3074, or you can respond to this e-mail address.

Best Regards,

Brit Hyde, Board President  
Temagami Lakes Association

**Minutes of the Regular Meeting  
of the Board of Management of Au Château  
held in Au Château's Boardroom  
on May 15, 2019 at 12:00 noon**

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PRESENT: MEMBERS :	Yvon Duhaime	
	Guy Éthier	Vice-Chair
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary
REGRETS:	Lise Senécal	Chair

---

The Vice-Chair presided the meeting in the absence of the Chair.

**01. Meeting called to order**

Meeting was called to order.

**02. Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03. Adoption of Agenda**

Resolution No. 29

Moved by : Léo Malette  
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on May 15, 2019 be approved as amended at 12:00 pm.

Carried

**04. Adoption of Minutes**

Resolution No. 30

Moved by : Dan O'Mara

Seconded by : Léo Malette

BE IT RESOLVED THAT the Minutes of the Regular Meeting held April 24, 2019 be approved as presented.

Carried

**05. New Business:**

**a) Health & Safety Committee Meeting Minutes**

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 31

Moved by : Léo Malette

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

**b) Quality Management Team Meeting Minutes**

The Quality Management Team Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 32

Moved by : Dan O'Mara

Seconded by : Léo Malette

BE IT RESOLVED THAT the Minutes of the Quality Management Team have been received.

Carried

c) **LHIN's Declaration of Compliance - MSSA**

Board approval was required to authorize the Chair to sign the Declaration of Compliance and therefore the following resolution was passed:

Resolution No. 33

Moved by : Yvon Duhaime  
Seconded by : Léo Malette

BE IT RESOLVED THAT the Board authorizes the Chair to sign the Declaration of Compliance with respect to Au Château's Multi-Sector Service Accountability Agreement.

Carried

d) **Ontario Health Teams**

Administrator summarized the purpose of the Ontario Health Teams and the process involved to qualify. After a lengthy discussion it was agreed that the Board sign-off on the Ontario Health Team Self-Assessment Form as the first stage of a multi-stage approval process to become an Ontario Health Team candidate for the Nipissing region. The Board will be updated as new developments occur. The following resolution was then passed as presented:

Resolution No. 34

Moved by : Léo Malette  
Seconded by : Yvon Duhaime

WHEREBY at a meeting held on May 6<sup>th</sup> with many partners from the Nipissing geographical area, a presentation was made regarding the application for an Ontario Health Team, and

WHEREBY subsequently, a conceptual model, as per attached, for the proposed Corporation name of Near North Health and Wellness was agreed upon which consists of Cross Sectional Leadership Team, and

WHEREBY the next step in the process is the completion of the Self-Assessment which is the first stage of a multi-stage approval process to become an Ontario Health Team Candidate, and

WHEREBY each participating organization must endorse and sign-off by May 15<sup>th</sup>,

THEREFORE BE IT RESOLVED that the Board of Directors gives the Board Chair the approval to endorse and sign-off on the Ontario Health Team Self-Assessment Form, on behalf of Au Château as per attached.

Carried

e) **Strategic Plan – Discussion on Planning Exercise**

Discussion was held regarding the current strategic plan and whether to continue with this plan or start a new plan due to the Ontario Health Teams. It was agreed to maintain the current plan until redevelopment after which is to be reviewed. Due to its critical situation related to the Special Agreement for the 102 Shelter it was recommended that a letter be sent from the Board to DNSSAB requesting their support and cooperation in securing the funds. This letter will also be sent to John Vanthof, Marc Serré, and the municipalities of West Nipissing and Temagami.

f) **MOH Inspection Update**

Administrator informed the Board on the recent Ministry inspection which brought positive results whereas all previous orders from annual and complaint inspections were lifted. Two new orders were issued, one on documentation related to our Falls Prevention Program and the other being staffing concerns with respect to Physiotherapy. The Board praised Administrator and staff on their great efforts in meeting compliancy.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 35

Moved by : Yvon Duhaime  
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 36

Moved by : Joanne Savage  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. **In-Camera Session**

None

08. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for June 19<sup>th</sup>, 2019 at 12:00 noon.

b) **Information Items**

None

09. **Adjournment**

Resolution No. 37

Moved by : Yvon Duhaime  
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the meeting now adjourn at 12:55 pm.

Carried

Chairperson

Administrator / Secretary



## **MINUTES OF PROCEEDINGS**

### **REGULAR BOARD MEETING – WEDNESDAY MAY 22, 2019**

**3:00 PM – West Nipissing Council Chamber 101-225 Holditch Street, Sturgeon Falls.**

#### **MEMBERS PRESENT:**

Mayor Dean Backer (East Nipissing)  
Councillor Mac Bain (North Bay) via teleconference  
Mayor Jane Dumas (South Algonquin)  
Councillor Mark King (North Bay)  
Councillor Terry Kelly (East Ferris)  
Councillor Chris Mayne (North Bay)  
Councillor Dave Mendicino (North Bay)  
Mayor Dan O'Mara (Temagami) via teleconference  
Councillor Dan Roveda (West Nipissing)  
Councillor Scott Robertson (North Bay) via teleconference  
Representative Amanda Smith (Unincorporated)

#### **REGRETS:**

Councillor Bill Vrebosch (North Bay)

#### **STAFF ATTENDANCE:**

Joseph Bradbury, Chief Administrative Officer  
Jean Guy Belzile, EMS Chief  
Melanie Shaye, Director of Corporate Services  
Lynn Démoré-Pitre, Director of Children's Services  
Michelle Glabb, Director Social Services  
Marianne Zadra, Executive Coordinator and Communications  
Stacey Cyopeck, Manager, Housing Services  
Pierre Guenette, Manager, Housing Operations

#### **CALL TO ORDER**

The Regular Board Meeting was called to order at 3:02 PM by Chair Mark King.



**DECLARATION OF CONFLICTS OF INTEREST**

No conflicts were declared.

**Adoption of the Roll Call  
Resolution No. 2019-73**

**Moved by:** Councillor Terry Kelly  
**Seconded by:** Councillor Dan Roveda

**That the Board of Directors accepts the Roll Call as read by the Secretary for the Regular Board meeting of May 22, 2019. Motion carried.**

**PRESENTATIONS**

**[The Auditor presented later in the agenda.]**

**Adoption of the Agenda  
Resolution No. 2019-74**

**Moved by:** Councillor Terry Kelly  
**Seconded by:** Councillor Dan Roveda

**That the Board accepts the agenda for the Regular Board meeting of May 22, 2019. Motion carried.**

**Minutes of Proceedings**

**Resolution No. 2019-75**

**Moved by:** Councillor Dave Mendicino  
**Seconded by:** Mayor Jane Dumas

***Resolved* THAT the Board adopt the minutes of the proceedings of the Proceedings of the Regular Board Meeting of April 24, 2019.**

**Motion carried.**

**CHAIR'S REMARKS**

Chair Mark King welcomed everyone to the West Nipissing council chambers and thanked Mayor Savage, Councilor Roveda and Deputy Clerk Dupuis for their hospitality and for hosting our Board meeting.  
The Chair talked about conferences attended by himself, the CAO and other members,

including the OMSSA conference in Thunder Bay where they also visited social housing units and long term care homes, remarking that municipality seems to be advanced in this respect. The Chair also mentioned FONOM, attended by the Chair, CAO and members Bain, Kelly, Roveda and Vrebosch. He congratulated Councilor Bain on an award he received from FONOM.

The Chair reminded members the auditors would be presenting the financial statements for 2018.

He also indicated the CAOs last day is June 10<sup>th</sup> but that he would be attending the Board meeting in South Algonquin on June 19<sup>th</sup>. He also stated that the Board move immediately to start the recruitment process for the new CAO, and that anyone with concerns can speak with him after the Board meeting.

### **CAO Report** **Resolution #2019-76**

**Moved by:** Councillor Roveda  
**Seconded by:** Councillor Terry Kelly

The CAO talked about provincial budget implications with relation to child care and EMS, and funding that has been either frozen or reduced. Ministry officials are concerned about potential EMS service reduction in South Algonquin, particularly Algonquin Park since the area sees in excess of 1.1M visitors a year. They advise they are willing to meet to offset this expense so it's not advisable to close this station now. Over the next month or so we should have clarity about funding for that station. Municipal clerks of member municipalities have been informed about a potential levy adjustment. Information we're receiving from the province is sporadic so we have no idea about shortfalls. We don't have sufficient reserves in EMS to offset this cost. And there are additional risks with other costs that are outside of our control, such as PTSD and equipment. The province continues to insist front line jobs won't be lost.

The Indigenous Hub is moving ahead well. He also offered a reminder that the South Algonquin Community Hub will have its official opening the same day as the Board meeting.

The Board will be asked to approve a motion to go ahead with a business case for additional housing to be built at the Edgewater property. The approved build could receive up to 95% federal funding. There are no guarantees but if approved the project can move ahead with an additional 92 units to help with increase required units towards service level standards.

Caseloads are trending down again. This is significant in a negative fiscal environment

when we're not growing as a community. It's unclear if we can sustain this trend.

Mayor Backer asked about flexibility of staff regarding EMS and if a reduction would put people at risk. The CAO does not recommend a reduction in staffing patterns. The only area this would be feasible would be in the closure of a station or reductions in West Nipissing or North Bay. Call volumes in both those areas warrant current staffing patterns and even enhanced staffing patterns.

CAO added we don't want reserves to be used and auditor will point this out. Cash flow can change very quickly depending on what transpires with the province. Currently we have 30-days of reserve coverage if funding was to stop. The \$225K shortfall is just for EMS and at this time.

Councillor Mendicino asked if there is any sense of movement with the province regarding EMS. The EMS funding level is at 2017 levels that doesn't reflect increases since then. The Chair says the province claims they will do everything they can to work with us. Further discussion about EMS funding followed.

The Chair indicated he has big concerns about not having a CAO at this time, and that is why he is pushing to have a search begin soon.

There was no support at the executive level to move forward with an added levy and Board members felt they need more definite information before making any decisions. They want to know as much as possible because they don't want to go to their municipality more than once, if at all. It was agreed to continue the discussion at the June meeting in South Algonquin. Mayor Backer suggested that managers be advised to move ahead as usual.

***Resolved THAT the Board accepts the Report from the Chief Administrative Officer B04-19, dated May 22, 2019.***

**Motion carried.**

### **Consent Agenda**

#### **Resolution #2019-77**

**Moved by:** Mayor Dean Backer

**Seconded by:** Mayor Jane Dumas

***Resolved THAT the Board of Directors approves the Consent Agenda of May 22, 2019 which includes the following:***

**7.1 Executive Audit Committee Minutes – May 7, 2019**

**7.2 Social Services and Employment Committee Minutes – May 7, 2019**

**7.3 Children's Services and EMS Committee Minutes – May 7, 2019**

**7.4 Housing Services Minutes – May 7, 2019**

**7.5 Special Board Meeting Minutes – May 7, 2019**

**7.6 Correspondence/Media Coverage**

7.6.1 Memo from MOHLTC received May 7 2010 RE 2019/20 Land Ambulance Budget Allocation

7.6.2 May 9 2019 Nugget article RE May 9 Nugget Article RE DNSSAB issues 30-day layoff and surplus notices

7.6.3 May 9 2019 Nugget Article RE Province freezes EMS funding

7.6.4 May 10 Nugget Article RE North Bay Crisis Centre braces for surge in demand

**Motion carried.**

**EX14-19 2018 Investment Report  
Resolution #2019-78**

**Moved by:** Councillor Dave Mendicino

**Seconded by:** Representative Amanda Smith

*Resolved* THAT the Board of Directors accepts the 2018 Investment Report EX14-19 for information purposes.

**Motion carried.**

**HS09-19 Edgewater Development Briefing  
Resolution #2019-79**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Mayor Dean Backer

*Resolved* THAT the District of Nipissing Social Services Administration Board (DNSSAB) provides a decision on the immediate future of the Co-Investment Fund application for an affordable housing development located on the property of 365 Lakeshore Drive, North Bay, as outlined in report HS09-19.

**Motion carried.**

**In - Camera  
Resolution #2019-80**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Councillor Terry Kelly

THAT the Board move in-camera at 3:58 to discuss a legal matter.

**Motion carried.**

**\*\*\*In Camera minutes are filed separately\*\*\***

**Adjourn In-Camera**  
**Resolution #2019-81**

**Moved by:** Councillor Terry Kelly  
**Seconded by:** Councillor Dave Mendicino

**THAT the Board adjourns in-camera at 4:14.**

**Motion carried.**

**Approve In-Camera**  
**Resolution No. 2019-82**

**Moved by:** Mayor Jane Dumas  
**Seconded by:** Representative Amanda Smith

**THAT the Board accepts action(s) discussed in-camera.**

**CARRIED**  
**Staff returned to the room.**

The Auditors presented their findings and financial statements at this time. Dean Decaire of BDO Canada, North Bay walked members through the audit findings and financial statements. He explained that Board has oversight of the organization. The external auditor must be licensed and independent and he explained this along with materiality. Materiality was set at \$1M for DNSSAB. He noted the biggest change in 2017 to 2018 was in Childcare with an increase of about \$7M. DNSSAB has net assets of \$5.9M but much of this is earmarked. DNSSAB has a clean audit in the non-consolidated financial statements. There are no statements of claim against DNSSAB. The auditor commended Senior Accountant Justin Avery and his team on a job well done.

**In-Camera**  
**Resolution No. 2019-83**

**Moved by:** Councillor \_\_\_\_\_  
**Seconded by:** Councillor \_\_\_\_\_

**THAT the Board move in camera at \_\_\_\_\_ to discuss a financial matter.**

**Adjourn In-Camera**  
**Resolution No. 2019-84**

**Moved by:** Councillor \_\_\_\_\_

**~~Seconded by: Councillor—~~**

**~~THAT the Board of Directors Adjourns the in-camera session at \_\_\_\_\_ PM.~~**

Members felt no need to have a private discussion with the Auditor, and decided to forgo the in-camera session scheduled on the agenda.

**Accept Financial Statements**

**Resolution No. 2019-84**

**Moved by:** Mayor Dean Backer

**Seconded by:** Councillor Dave Mendicino

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the information presented at the in-camera session;**

**AND THAT the District of Nipissing Social Services Administration Board accepts the 2018 Audited Non-Consolidated Financial Statements and the Audited Consolidated Financial Statements as presented by the Auditors.**

## **OTHER BUSINESS**

Councillor Bain asked for clarity on the hiring committee for the CAO. It was determined previously that Councillors Kings, Bain, Roveda and Mayor O'Mara would be on the hiring committee. It was clarified that Sudbury Manitoulin District CAO Fern Dominelli has agreed to be part of this process.

## **Next Meeting Date**

**Wednesday, June 19, South Algonquin Township Office, Whitney**

**Adjournment**

**Resolution No. 2018-86**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Councillor Terry Kelly

***Resolved That the Board meeting be adjourned at 4:55 p.m.***

**Motion carried.**

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MARK KING  
CHAIR OF THE BOARD

---

JOSEPH BRADBURY  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



## Marten River Volunteer Fire Department

Fire Chief Paul Elliott  
2877 Highway 11  
Marten River, ON  
POH 1T0  
705 471 5874  
[mrfire@temagami.ca](mailto:mrfire@temagami.ca)

### MAY 2019 MONTHLY REPORT

#### TRAINING

- May 7<sup>th</sup> Canadian Red Cross Trainer/Deputy Chief, A. Siegner ran the annual CPR recertification course for fourteen fire fighters.
- May 21<sup>st</sup> Thirteen firefighters completed the Canadian Red Cross Emergency First Aid course under Trainer, A.Siegner

#### INCIDENTS

- May 27<sup>th</sup> Marten River Fire Department was dispatched to an MVC involving a tractor-trailer and two moose (cow & calf). Fire fighters secured the scene, preformed fire prevention tasks and monitored the drivers condition until cleared by OPP
- May 28<sup>th</sup> Fire fighters responded to a MVC involving a car and a moose. The scene was secured, flares set out, traffic directed, the car checked for leaking fluids and the driver monitored until EMS departed the scene and we were cleared to leave by OPP.

#### OTHER

1. This fire department was approached to carry **naloxone kits** on the rescue truck.



## What naloxone does

Naloxone (pronounced na-LOX-own, also known by the brand name Narcan) is a drug that can temporarily reverse an opioid overdose. Opioids are drugs that are usually used to treat pain, but some people use opioids to get high. Some commonly used opioids include: fentanyl morphine heroin methadone oxycodone

When someone overdoses on opioids, their breathing either slows or stops completely. If used right away, naloxone can help them breathe normally and regain consciousness. Naloxone can either be injected or given as a nasal spray.

Because of distances from Temagami or North Bay, this fire department is often the first on the scene of local medical emergencies. Because the use/misuse of opioid drugs has reached a crisis level in Ontario this department's members feel that for the protection of our community, tourist and emergency responders having naloxone kits available is a must. With council's approval fire fighters are willing to train in the use of this product.

2. **New uniform shirts** were purchased for Marten River fire fighters by the Marten River Volunteer Fire Fighting Team Association. Many thanks for this gift.



3. The London Fire Department donated two TA Hydraulics Fog Fighter nozzles to Marten River one unit had never been used.

### **FOGFIGHTER®**

**FOGFIGHTER® is a spray nozzle with excellent extinguishing characteristics. The spray pattern can be steplessly varied by handgrip action from a closed jet to a protective jet, with the right droplet size for every situation. Water flow rate can be quickly varied between closed and the 100 litre and 300 litre rates.**

We thank our friends in London for this contribution.

4. May 13<sup>th</sup> Fire Chief Elliott attended the Municipality of Temagami Council meeting a budget meeting.
5. May 28 A number of firefighters attended the public information session of the 2019 municipal budget that was held at the Marten River Fire hall.

6. Plans are underway for our annual pancake breakfast. **(BREAKFAST WITH SPARKY)** This event is a major opportunity for us to spread the fire prevention message to our community and its visitors. (Poster is attached.)

7. **Long Service Pins** will be presented at the Pancake Breakfast on June 30<sup>th</sup>

Member receiving distinction are:

**5yr. service** Captain Charles McDougal

Fire fighter Ivan Seguin

**10yr. service** Fire Fighter Joyce Mackenzie

Fire Fighter Raymond DesRoches

**15yr. service** Deputy Chief/Training Officer Anne Siegner

Captain Mary Jane Elliott

**20yr.service** Fire Chief Paul Elliott

It is time that the service of our department most important asset is recognized and fully appreciated.



# Breakfast with Sparky

& the Marten River

Firefighters

ALL YOU CAN EAT PANCAKES SAUSAGE  
AND..... MORE

SUNDAY JUNE 30TH 2019

8:30 to 11:30

MARTEN RIVER FIRE HALL

\$9.00 adult... \$5.00 children 5-12

Under 5 FREE

CELEBRATING SPARKY'S LONG  
SERVICE TO FIRE PREVENTION.

EVERY ONE WELCOME

ALL PROCEEDS TO THE

Marten River Volunteer Fire Fighting Team Association.



*Temagami Fire Department*  
*Monthly Report of Activities*  
for the month of: *May 2019*

---

## **2 Activations**

- May 7<sup>th</sup> @ 11:00PM – request from OPP officer to assist / provide preventive protection measures following an enforcement stop; requested wash-down of an area where suspect fled from vehicle as preventive measure in event drugs were discarded in the area, one firefighter and Chief attended scene.
- May 22<sup>nd</sup> @ 10:31 PM – gas/CO alarm at 44 Birch Crescent – completed search of the residence with multi-gas detector – higher than normal readings located in the service room – recommended owner contact service technicians to check gas appliances (Hot water heater & furnace) – 1 vehicle and 4 firefighters from the townsite responded

## **Training:**

- 3 meetings – water supply; fire streams, pump operations - drafting & working off hydrants
- Working Minds for First Responders (Mental Health awareness training session (through OAFC) for members requiring this training – was made available/offered to MRFD
- 3 Firefighters attended 4 hour training seminar on Alternate Fuel/Electrical Vehicle fire Safety in Dymond (course presented through Temiskaming Emergency Services Training association)

## **Fire Prevention:**

- Review of Fire Safety plan received from Temagami Marine – ongoing
- Several Fire Safety Plans in various stages of review
- 1 daytime burning (recreational campfire) investigated, given a verbal warning

## **Fire Education:**

- Regular radio “fire safety” announcements on CJTT
- Monthly community newsletter - Fire Safety messages – Emergency Preparedness theme

## **Other:**

- Roof leaks at the downtown hall continue – buckets placed around the apparatus bay area to collect rainwater - collected +5 liters in 3 pails over the May 25<sup>th</sup> weekend
- 1 member resigned (reasons cited: no time - working out of town & vacation)
- 2 members currently suspended from attending activations have made no attempt to schedule their *return to active duty* evaluation(s).
- 2 other member now inactive for over 60 days as of end of May
- Rainwater entering the Hot water Exhaust vent – reported to reliance
- Annual Report completed & submitted to Municipal clerk for council information
- Chief attended Emergency Management sector meeting in Kearney

*Jim Sanderson*

Fire Chief, Temagami Fire Department

Date: *June 6, 2019*

**PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT  
June 2019**

<b>ROADS</b>	<ul style="list-style-type: none"> <li>• Grade all roads and repair washouts due to heavy rain</li> <li>• Patching holes on our roads</li> <li>• Removing beaver dams that hold back water and flooding our roads</li> <li>• Sweeper came this week and swept all our streets</li> <li>• Half load signs removed off our roads except Wilson/ Tonomo roads due to flooding and still wet on edges of road.</li> <li>• Road patrols and cutting trees off edges of roads is on going</li> </ul>
<b>WATER &amp; SEWER</b>	<ul style="list-style-type: none"> <li>• Public works repaired a few water and sewer shuts in TN and TS</li> <li>• Public Works changed 5 grinder pumps, and also completed some grinder pump repairs.</li> <li>• Maps were completed and installed in our Water/Sewer plants</li> <li>• PW picked up Sewer tank at Parkwood lane residence and returned to our shop</li> <li>• Half power ( 1 phase) in Temagami south caused a starter to fail on one of our pumps at Temagami Shores pumping station . we had it replaced and everything is working fine again</li> <li>• OCWA noticed a leak in a pipe at the Temagami South tower , PW and OCWA checked it out but we think it was coming from the top of the pipe somewhere. PW and OCWA are going to get a quote from Landmark to inspect both our towers because it been approximately 6 years since the last inspection was completed. PW will keep everyone updated</li> <li>• All docks have been installed and hooked up to break walls</li> <li>• Clean up at rabbit lake completed and back wall holding tree's and material up was replaced with Ballast.</li> </ul>

<p><b>EQUIPMENT</b></p>	<ul style="list-style-type: none"> <li>• T11- 2011 half ton had rad replaced and will need to replace ball joints on the front end by the fall of this year</li> <li>• 2009 ¾ ton truck needs severe box repairs due to age and rotting cross members on the box</li> <li>• Maintenance on Equipment</li> <li>• T-3 is all painted up and looks good , just missing a plastic piece on the fender and everything is completed from the accident. Waiting for part.</li> <li>• Welded bottom of floor on Garbage Truck Compactor due to wearing and age. This unit is showing signs of fatigue. Unit is a 1995.</li> </ul>
<p><b>WASTE MANAGEMENT</b></p>	<ul style="list-style-type: none"> <li>• Strathy Landfill – pushed domestic and wood waste</li> <li>• Haul fridges from Sisk to Strathy compound</li> <li>• Cleaned up all dumps but will be renting excavator for bailing holes for summer rush.</li> <li>• Landfill monitoring samples at all landfills were completed and awaiting results</li> </ul>
<p><b>BUILDINGS</b></p>	<ul style="list-style-type: none"> <li>• Unplugged toilets at municipal office and made minor repairs</li> <li>• Replaced water Valves and hose reel at the Temagami Ambulance building. Repaired eyewash station. PW will clean out both floor drains when time permits.</li> </ul>
<p><b>PARKS &amp; REC</b></p>	<ul style="list-style-type: none"> <li>• Staff cleaned and prepared both fields for Base Ball tournament , they also cleaned and had everything completed for arena that weekend as well. Staff worked on weekend as well. Kubota was started and used to drag fields and pick up garbage.</li> <li>• Removed , releveled and replaced bleachers at TN park</li> <li>• Back bladed and Leveled out TN beach sand , also cleaned up wood and garbage from winter.</li> <li>• Cleaned up at the tower and found 2 of our benches from the lookout were thrown over and are in pieces at the bottom of the lookout. They also threw our swing over the railing but because</li> </ul>

	<p>it was changed to a tree there was minimal damage and we can repair the parts that are broken. It has been reported to the police but have not heard back from them yet</p> <ul style="list-style-type: none"> <li>• PW temporarily repaired 4 steps at the tower, steps should be replaced</li> <li>• Repaired handicap ramp to tower, flower beds should be replaced at bottom of tower whenever time permits</li> </ul>
<b>CAPITAL PROJECTS (2019)</b>	<ul style="list-style-type: none"> <li>• RFP for Granular 'M' gravel for our roads was sent out. We received 2 quotes and then awarded it to James Lathem.</li> </ul>
<b>CEMETERY</b>	<ul style="list-style-type: none"> <li>• PW Cut Trees and Brush along road and fence area and used chipper to clean everything up</li> <li>• PW Received 2 quotes for a load of top soil, had it delivered to cemetery</li> <li>• PW Removed Whispering Pines sign, pressure washed it and repainted letters then reinstalled it. Looks great. PW also repaired and painted bench that was there</li> <li>• PW helped re level headstones</li> <li>• PW had 2 Burials</li> <li>• PW marked lots for headstones to be installed</li> </ul>
<b>BUDGET (Operations 2019)</b>	<ul style="list-style-type: none"> <li>•</li> </ul>



**Corporation of the Municipality of Temagami**

**Memorandum to Council**

**Memo No.**  
2019-M-096



**Staff**



**Committee**

<b>Subject:</b>	Alternate Fire Coordinator for Nipissing East Parry Sound Mutual Aid Association
<b>Agenda Date:</b>	<b>June 27, 2019</b>
<b>Attachments:</b>	

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo No. 2019-M-096;

AND FURTHER THAT Council supports the application of Chief Sanderson for the position of Alternate Fire Coordinator for the Nipissing East Parry Sound Mutual Aid Association.

**INFORMATION**

Due to a resignation, there is an opportunity presently available as the Alternate Coordinator for the Nipissing East Parry Sound Mutual Aid Association. This opportunity provides the ability to obtain further training and increased understanding how to access regional and provincial resources through the area mutual aid association. The expectation is that the workload would be minimal and that a majority of the costs for participation at this level will be borne by the Ontario Fire Marshall.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**





Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2019-M-097



Staff



Committee

<b>Subject:</b>	Fire Pump Subsidy Program
<b>Agenda Date:</b>	<b>June 27, 2019</b>
<b>Attachments:</b>	2019 Fire Pump Subsidy Information Sheet

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo No. 2019-M-097;

AND FURTHER THAT Council approve the Information Sheet for the 2019 Fire Pump Subsidy Program.

**INFORMATION**

In order for Staff to process expressions of interest and claims received under the 2019 Fire Pump Subsidy Program, changes to the information sheet are required. The change being proposed is to change the wording to set a minimum standard rather than having only one option for a Honda pump.

Based on previous discussions, it is the belief of Staff that Council wishes to keep the standard of a Honda Pump to better ensure compatibility with pumps that have been purchased through earlier subsidy programs.

Once the information sheet is approved then Staff will have the tools required to operate the program.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

## Information Sheet for 2019 Fire Pump Subsidy Program

The Municipality of Temagami is continuing the Fire Pump Subsidy Program for 2019. This program stated as a result of reviewing the possibility of Fire Service to those unable to receive fire suppression services. The Lake Temagami Fire Protection Committee was formed to develop a report regarding the review of the original request brought forward by LaTempa.

Resolution No.19-197 was adopted by Council on April 11, 2019 and the recommendation to provide a further 15 pump subsidy of \$400 towards the purchase of a fire pump, for the purpose of self-protection to residents that are not accessible by fire department vehicles.

The pump must be a Honda engine and pump with the following minimum specifications:

Honda WH20X pressure pump (Specifications attached)

### Hose Kit – Option 1 (2" hose)

- 1 length of 20'x2" PVC suction hose assembly with camlock and combination pipe nipple
- 2" steel foot valve/strainer for the suction hose
- 2" aluminum camlock adapter
- 3 lengths of 2" x 50' brown lay flat hose equipped with aluminum camlocks
- 2" to 1/2" camlock spool adapter
- Red plastic fire hose nozzle

### Hose Kit – Option 2 (1 1/2" hose)

- 1 length of 20'x2" PVC suction hose assembly with camlock and combination pipe nipple
- 2" steel foot valve/strainer for the suction hose
- 2" aluminum camlock adapter
- 2" to 1 1/2" reducer (black pipe bushing)
- 1 1/2" camlock
- 3 lengths of 1 1/2" x 50' brown hose equipped with camlocks
- Red plastic fire hose nozzle

**\*\*Only pumps meeting the minimum standards identified above will be considered for the subsidy\*\***

The 2019 Budget approved by Council extended to Fire Pump Subsidy Program. The Program will continue until we have reached 15 qualifying and completed Expressions of Interest for 2018. Purchases must be made within 60 days of approval and completed documentation must be provided within the 60 days in order to receive the subsidy. Anyone not approved or disqualified has an opportunity to re-apply.

The pump can be purchased at any authorized dealer. If you would like a Municipal verified business then please contact the office. It would be helpful to receive confirmation from the Dealer that the minimum specification has been met or exceeded.

The interest in the program will help determine if this program will be extended in future years. This will be determined on a first come first serve basis up to 15 Expressions of Interest received for the 2019 program.

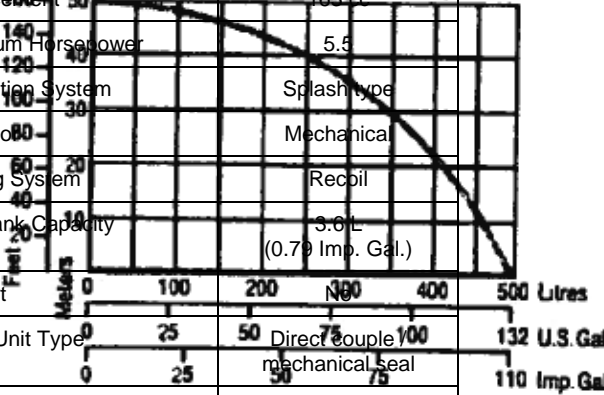
**Honda WH20X High Pressure Pump Specifications and Information**

Model		WH20X
Length		425mm (16.7 in.)
Width		375mm (14.7 in.)
Height		405mm (15.9 in.)
Dry Weight		23.5 kg (52 lb.)
Pump		Centrifugal
Type		Self-Priming
Suction Port Diameter		50mm (2.0 in.)
Discharge Port Diameter		50mm (2.0 in.)
Pumping Capacity	Litres per minute	500
	Imp. Gal. per minute	110
	Litres per hour	30,000
	Imp. Gal. per hour	6,600
Total head		50m (164 ft.)
Suction Head (Total lift)		8M (26 ft.)
Priming		60 seconds
Pump Body		Aluminum
Impeller		Cast iron
Engine		Honda GX160 OHV four-stroke, OHV air cooled, single cylinder
Displacement		163 cc
Maximum Horsepower		5.5
Lubrication System		Splash type
Governor		Mechanical
Starting System		Recoil
Fuel Tank Capacity		3.6 L (0.7 Imp. Gal.)
Oil Alert		
Driver Unit Type		Direct couple mechanical seal
Frame Type		Handle type, steel base



**WH20X - This is a high output, high pressure pump with a strong 5.5HP OHV engine, with 50mm (2") ports and a maximum capacity of 500 litres per minute.**

**TOTAL HEAD VS PUMP OUTPUT**  
**Discharge Capacity (per minute)**





**Corporation of the Municipality of Temagami**

**Memo No.**  
2019-M-098

**Memorandum to Council**



**Staff**



**Committee**

**Subject:** Temiskaming Shores and Area Physician Recruitment

**Agenda Date:** June 27, 2019

**Attachments:** Letter

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo No. 2019-M-098;

AND FURTHER THAT Council approve the request of the Temiskaming Shores and Area Physician Recruitment and Retention Committee to contribute an amount equal to \$3.00 per capita per year for the next five years (annual contribution estimated at \$2,406) in support of the Committee's activities.

**INFORMATION**

Communication was received from the Temiskaming Shores and Area Physician Recruitment and Retention Committee requesting support over the next five years at a rate of \$3.00 per capita.

Staff requested input from the Temagami Family Health Team and received the comment that supporting this initiative should work to ensure that we continue to be well served by our medical community.

With the response date being August 1, it is expected that this contribution would start in 2020. That being said, if contributions were to start in 2019, Staff proposes using some of the \$20,000 budgeted for contingency for this expense.

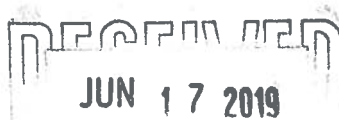
**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

TEMISKAMING SHORES AND AREA  
PHYSICIAN RECRUITMENT  
AND RETENTION COMMITTEE



June 12, 2019

Municipality of Temagami  
P.O. Box 220  
Temagami, ON  
P0H 2H0



Dear Mayor and Council:

**RE: Temiskaming Shores and Area Physician Recruitment and Retention Initiative**

Further to our letter dated August 1st, 2018 the Temiskaming Shores and Area Physician Recruitment and Retention Committee is requesting you consider a contribution of \$3.00 per capital per year over a five-year period. Based on census data, your annual contribution would be \$2,406.

With your support, we would like to increase our incentive fund as well as maintain it over the next five years to continue our strong recruitment initiatives.

Should you have any questions or would like a presentation to your Municipal Council, please do not hesitate to contact me at (705) 648-0018.

A response by **August 1, 2019** with your decision to support or decline would be greatly appreciated.

On behalf of the Physician Recruitment and Retention Committee, I thank you for your consideration.

Yours truly,

A handwritten signature in black ink, appearing to read "Carman Kidd", with a large, stylized initial "C" and "K".

Mayor Carman Kidd  
Physician Recruitment and Retention Committee Chair



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2019-M-099



Staff



Committee

**Subject:** July Open House

**Agenda Date:** June 27, 2019

**Attachments:** Letter

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo No. 2019-M-099;

AND FURTHER THAT Council host an Open House on Saturday, July 27<sup>th</sup>

AND FURTHER THAT Council direct Staff to provide the appropriate notice for this Open House.

**INFORMATION**

There are a few processes presently underway. The Official Plan Amendment for Second Units requires an Open House to receive public input. Council had previously 'opted out' of retail cannabis until public consultation can be held. The amended wording proposed for the Zoning By-Law dealing with Home Occupations and Home Industry requires an opportunity for public input. As well, an all-inclusive Open House could be rounded out with some preliminary public discussion regarding the Official Plan.

The schedule for the day is to start with the OPA regarding second units, move to a brief explanation and discussion around cannabis, a presentation on the proposed Zoning By-Law change and then finishing up with facilitated discussions about the Official Plan.

While Municipal Staff will take the lead on the cannabis discussion, MHBC will also be in attendance for the planning processes part of the day.

As it is expected this will be a full day, a pizza lunch could be coordinated for the participants.

At present the day is expected to go from 10 am to 3 pm but this will be confirmed prior to notices being sent.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



**Corporation of the Municipality of Temagami**

**Memorandum to Council**

**Memo No.**  
2019-M-100

☒ **Staff**  
☐ **Committee**

**Subject:** Budget in PSAB format

**Agenda Date:** **June 27, 2019**

**Attachments:** Budget summary

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo No. 2019-M-100;

AND FURTHER THAT Council approve the PSAB budget for 2019.

**INFORMATION**

At our last meeting, Council enacted By-Laws which approved the tax rates and special area charged. The budget these rates are based on is a 'cash' budget where the result is the tax levy required to fund the operations of the Municipality.

The Municipal Act, as amended, requires municipalities to adopt a budget that complies with accounting requirements of the Public Sector Accounting Board (PSAB). With PSAB policies, capital assets are recorded as assets and amortized over their useful life. As well, principal payments on long-term debt and transfers to and from reserves are not part of the revenues and expenditures of the Municipality and, while they are part of determining the cash required for operations, they do not form part of the expenses (or revenue) reported in the annual audited financial statements.

The schedule that accompanies this memo tracks the changes from a cash requirement budget used to determine the tax levy and has an operating surplus of zero to a budget that complies with PSAB requirements.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

Municipality of Temagami  
Budget Summary  
for 2019

	<b>2019 Cash Budget</b>	Reserve Transfer	Capital Expense	Depreciation	LTD Principal	<b>2019 PSAB Budget</b>
Municipal Taxation	<b>3,907,461</b>					<b>3,907,461</b>
Provincial Grants	<b>2,145,573</b>					<b>2,145,573</b>
Federal Grants	<b>145,366</b>					<b>145,366</b>
User Charges	<b>934,788</b>					<b>934,788</b>
Investment Income	<b>116,000</b>					<b>116,000</b>
Other Revenue	<b>26,500</b>					<b>26,500</b>
Total Revenue	<b>7,275,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,275,688</b>
Operations						
General Government	<b>1,087,075</b>			122,000		<b>1,209,075</b>
Protection	<b>769,177</b>			41,000		<b>810,177</b>
Public Works	<b>985,706</b>			209,000	(66,692)	<b>1,128,014</b>
Environmental	<b>808,666</b>			366,000	(53,793)	<b>1,120,873</b>
Health	<b>717,137</b>			3,900		<b>721,037</b>
Social Services	<b>1,171,026</b>					<b>1,171,026</b>
Parks, Recreation and Culture	<b>323,621</b>			99,500		<b>423,121</b>
Planning	<b>266,220</b>			2,500		<b>268,720</b>
Total Operations	<b>6,128,628</b>	<b>0</b>	<b>0</b>	<b>843,900</b>	<b>(120,485)</b>	<b>6,852,043</b>
Capital						
General Government	<b>225,000</b>		(225,000)			<b>0</b>
Protection	<b>93,100</b>		(93,100)			<b>0</b>
Public Works	<b>419,867</b>		(419,867)			<b>0</b>
Environmental	<b>412,020</b>		(412,020)			<b>0</b>
Health						<b>0</b>
Social Services						<b>0</b>
Parks, Recreation and Culture	<b>57,000</b>		(57,000)			<b>0</b>
Planning	<b>162,785</b>		(162,785)			<b>0</b>
Total Capital	<b>1,369,772</b>	<b>0</b>	<b>(1,369,772)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total Expense	<b>7,498,400</b>	<b>0</b>	<b>(1,369,772)</b>	<b>843,900</b>	<b>(120,485)</b>	<b>6,852,043</b>
Net	<b>(222,712)</b>	<b>0</b>	<b>1,369,772</b>	<b>(843,900)</b>	<b>120,485</b>	<b>423,645</b>
Transfer to/from Reserves	<b>222,712</b>	<b>(222,712)</b>				<b>0</b>
Surplus	<b>0</b>					<b>423,645</b>
Balance Start of Year						<b>17,741,833</b>
Balance End of Year	<b>0</b>					<b>18,165,478</b>





Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2019-M-103

☒ Staff  
☐ Committee

**Subject:** North Lagoon  
**Agenda Date:** June 27, 2019  
**Attachments:** ECA (MECP) and EXP Proposal

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo 2019-M-103;

AND FURTHER THAT Council receive correspondence from the Ministry of Environment, Conservation, and Parks outlining conditions for the Environmental Compliance Approval for the North Lagoon including the deadline of September 30, 2019 to submit an application to upgrade the existing works to include an effluent disinfection system along with a detailed design to the Director for approval;

AND FURTHER THAT the proposal for the design and completion of the application received from EXP be approved in the amount of \$118,800 excluding HST.

**INFORMATION**

In 2018, there was a proposal to alter the sewage works at the lagoon in Temagami North to include processing (RBC) and disinfection. The design work that was being completed was based on certain parameters using best estimates at the time. The application process to amend the Environmental Compliance Approval (ECA) was put on hold as we were waiting for information from the Ministry of Environment, Conservation, and Parks (MECP) regarding updated limits after the results of testing they were completing in the lake. When these updated limits were received and reviewed, concern was expressed that the RBC as designed would not be able to meet the limits and clarification was requested.

We then received a draft amended ECA which set at a condition a disinfection system only (without any additional processing) with the limits similar to what is presently the case. When clarification was received, if there is additional processing then the new limits would apply but if there was the addition of a disinfection system only then the current limits would still be in effect. There is also the need to conduct additional testing to monitor certain levels at different depths in the lake.

In between the date the draft amended ECA was received and the date it was issued on June 18, 2019, the application date noted above was amended to ensure there was time available to prepare the design for the disinfection system. There are basically two choices for disinfection being chlorination and UV Filtration. With a chlorination system, chlorine is added and then a second process is required to remove the chlorine. There is also concern surrounding the use of chlorine in advance of new federal rules surrounding the use of chlorine that are in the process of being implemented. UV Filtration does not have the same concerns. With either system, it is also important that additional processing could be added in advance of the disinfection process should further changes be made in the future.

EXP was requested to provide a quote for design and application process. The quote received, and attached to this report, is the estimate to have tender ready documents prepared in advance of the application being made.

While not available at the time of publishing, we have requested a quote for the minimum design required to complete the application by September 20, 2019. This is similar to the quotes received last year for

the design when the RBC plant was being contemplated. In that situation, the quoted amount eventually approved was significantly reduced from the initial proposal to one that met the minimum requirements of application completion. We should have a quote for minimum requirements prior to Council's meeting. Should Council accept the amended proposal, it needs to be remembered that prior to completing any works after Provincial approval has been received, that additional engineering work will be required to get to the point of tender documents.

While the exact timeline is not known, once the application has been submitted in advance of the September 30<sup>th</sup> deadline, the Province will review and either approve or request amendments. Once approved, the time to start construction should be included in this approval. Considering the various changes that have already been encountered in this process, completing the minimum design work required to submit an application may be the most prudent choice to ensure we are not doubling our engineering budget depending on the approval received.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Engineering Design Services for  
**The Municipality of Temagami**  
**North Sewage Treatment**  
**Lagoon UV System**

The Corporation of the Municipality of Temagami

**Proposal Number:** 999-00066557-PP

**Prepared By:** Mark Langille

**Reviewed By:** Michael Del Monte

EXP Services Inc.  
310 Whitewood Ave. West  
New Liskeard, ON P0J 1P0  
Phone: +1.705.647.4311  
Fax: +1.705.647.3111

**Date Submitted:** June 20, 2019

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# 1 Introduction

## EXP Company Profile

EXP is a full-service multi-disciplinary engineering and architectural firm. We offer consulting, investigation, testing and problem-solving services in geosciences, environment, building science, mechanical, electrical, construction materials, pipeline services, fire and life safety, municipal, transportation and facilities engineering. We serve both private and public-sector clients across Canada, USA and internationally.

EXP has extensive Experience and an excellent reputation in Water and Wastewater Treatment, including our numerous infrastructure planning feasibility studies for waterfront projects. With the support of our other service lines, we provide seamless delivery of integrated projects.

## 2 Understanding of Local Conditions

Amended Environmental Compliance approval 7518-BBQPKC Issue Date: June 18, 2019, Condition 12 indicates;

*"Before September 30, 2019, the Owner shall submit an application to the Director for the upgrade of the Existing Works including installation of an effluent disinfection system along with a detailed design drawing, design specifications and design calculations for the Proposed Works for approval by the Director. EXP understands that at present the Municipality discharges treated effluent into Net Lake."*

Based on these considerations, EXP understands that the Municipality requires an engineer to complete design, sizing and obtain approvals for the installation of an Ultra-violet (UV) treatment system for the Engineering Design Services for the Temagami North Sewage Treatment Lagoon UV System effluent. A separate structure will need to be constructed to house the UV system. Accordingly, design of a suitable structure is also included within the scope of work for this project. It is anticipated that the new structure will be located the south west corner of the existing lagoon Cell #1. We trust that the project understanding is effectively demonstrated in this section and throughout our proposal.

### 2.1 Project Rationale

The primary reason for the construction of an effluent UV facility for the Temagami North Sewage Treatment Lagoon is to comply with the effluent discharge criteria as referenced in the ECA and future Federal Wastewater Systems Effluent Regulation (WSER) criteria.

We understand that this will, at minimum, consist of the following:

- 1 Construction of a building, suitable to house the UV units.
- 2 Modifications to the existing effluent discharge piping to feed the UV treatment equipment via a pumping system to and subsequent discharge into the receiver.
- 3 Determine appropriate size of the UV system.
- 4 Provide accurate measurement and recording of effluent volumes.
- 5 Provide standby power to the UV system, including evaluating the required generator sizing.

## 6 Amendment to the Lagoon ECA.

### 2.2 Project Considerations and Scope

To summarize the work required, the following examinations of the effluent sewage and subsequent UV design would need to be made:

EXP will design a UV system that will adequately control effluent water quality to meet current Environmental Compliance Approval guidelines, current Wastewater System Effluent Regulations and future Wastewater System Effluent Regulations.

EXP will work with the selected geotechnical consultant to provide design recommendations for the foundation of the proposed UV building.

EXP will provide drawings for the building, including details on the proposed UV system, piping, sample points and associated appurtenances.

EXP will design a properly classified HVAC system that will adequately manage air quality conditions within the UV system building. EXP recognizes the objective of this aspect of the project is to reduce the effects of humidity and corrosion on metal surfaces within the affected areas.

EXP staff will review and size a diesel generator service both the existing Treatment System and proposed UV system. Based upon these findings, EXP will determine the size a generator unit.

EXP will update the existing Environmental Compliance Approval to incorporate the appropriate changes based on the proposed UV system. This will include coordinating with local MOECC personnel and submitting the appropriate applications.

EXP's architectural staff will complete a design of the proposed building envelope. The plant's infrastructure will be examined, and plans created for the installation of all required pumps and piping to convey the sewage to the UV system for treatment.

EXP will work with OCWA to design PLC programming to facilitate control and monitoring of the UV system.

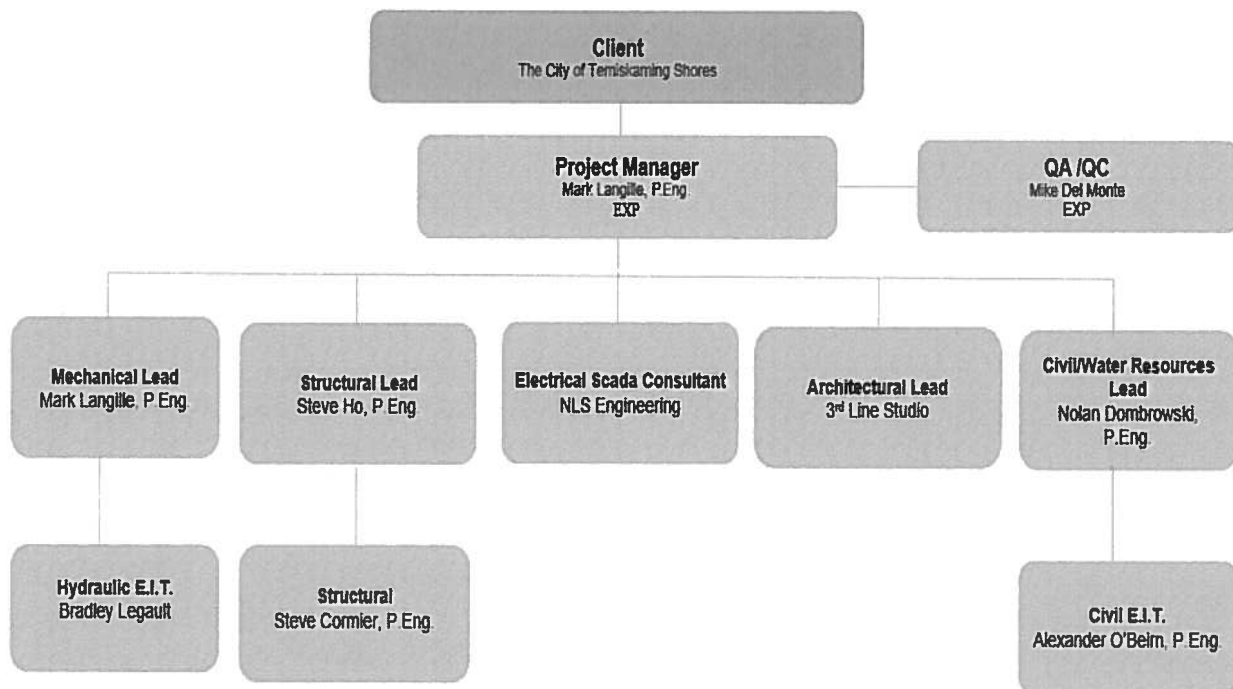
A detailed review of the effluent sewage, as well as a biological/quality analysis of the water itself, will assist in determining the minimum sizing for the UV system necessary to treat the water.

### 2.3 Project Staging

EXP acknowledges that the Municipality requires that the Temagami North Sewage Treatment Lagoon remains in full operation during construction. Furthermore, all upgrades are to be completed with a minimum of disruption to existing equipment for cost saving purposes. The goal is to have the proposed UV system installed with minimal disruption to existing systems, up to commissioning when the effluent will be redirected to the new UV system.

## 3 Project Team

### 3.1 Organization Chart



### 3.2 Project Team

Project Manager/Water Resource Engineer | Mark Langille, P.Eng.

28 years of Experience

Mark will serve as the project manager as well as the will lead the mechanical design team. Mark is a senior mechanical engineer with over 28 years of Experience in management, project management and civil and mechanical engineering. He has experience on projects involving water distribution systems, sanitary sewer, sanitary and drinking water pumping stations as well as large multi discipline industrial projects. Mark has worked as a Designer, Project Manager, Construction Superintendent and Contract Administrator during his professional career. Mark was the Project Manager and design engineer for the recently completed multi-million-dollar Gray Road Lift Station for the City of Temiskaming Shores, Ont.

## Quality Assurance Manager | Michael Del-Monte 20 years of Experience

Michael Del Monte will be responsible for assisting Nolan Dombroski in the project management role. Michael is a graduate Biochemical Technologist and Mining Technician. Michael holds Class 3 Certificates in Water Treatment, Wastewater Treatment, Water Distribution and Wastewater Collection. During the past 16 years, he has been a Senior Operations Manager with the Ontario Clean Water Agency, managing multiple projects in water and wastewater treatment, water distribution and wastewater collection for municipalities, industrial clients as well as First Nations. As a resource to his clients and their consultants he has participated in water treatment plants design; wastewater treatment plant design, upgrade, modifications; water distribution network design; sewage network design; and sanitary lift station designs.

## Civil/Water Resource Engineer | Nolan Dombroski, P.Eng. 10 years of Experience

Nolan will serve as the Civil and Water Resource Engineer Lead. Nolan is an experienced Civil and Water Resource Engineer in the design of municipal roadways, highways, watermains, sewer systems, water and sewage treatment plants and systems and pumping stations. Nolan has experience as a project manager on projects ranging in construction value from \$5,000 to \$11,000,000. Nolan began his career with EXP in 2008 as a construction supervisor and progressed to Branch Manager at the New Liskeard office with a staff complement of 35 people.

## Electrical/SCADA Engineering Lead | Mark Presti, M.Eng. D., P.Eng. (NLS Engineering) 18 years of Experience

Mark Presti, M. Eng. D., P. Eng., is an Electrical Engineer with a master's degree in Process Optimization and Design. He has over 18 years of Experience in automation ranging from water treatment & distribution and wastewater collection & treatment, energy, food processing and printing. He spent seven years with the Niagara Region as the Manager of Technical Trades & SCADA Engineer. While at the Niagara Region, he built a team of professionals that allowed the Region to implement state of the art technologies in all of their 12 treatment facilities along with wide area solutions for management and information distribution. His post graduate degree was focused on wastewater collection real time control strategies and made reference to the Port Dalhousie collection system for analysis. Mark also completed a multiyear energy efficiency plan including and facilitated an energy audit in all Water & Wastewater locations which included recommendations to the Energy Efficiency Steering Committee on cost savings initiatives.

## Structural Engineering Lead | Stephen Ho, M, P.Eng., 29 years of Experience

Stephen Ho is a senior structural engineer, offering 29 years of Experience in inspection, planning, design, contract preparation, and construction administration of both building and bridge projects. Stephen has significant amount of Experiences serving Northern Ontario communities. His recent building projects including an industrial (fuel distribution) building in Hearst, a sewage treatment plant in Kapuskasing, a two-story reinforced concrete live fire training building in Temiskaming Shores and the new Subaru Gold Fleet facility in North Bay.



## 4 Corporate Experience

### 4.1 Similar Projects

We are pleased to provide the following relevant project examples that demonstrate our capability to successfully undertake this assignment:

#### **Detailed Surface Water Impact Assessment and Sewage Treatment Plant Conceptual Design | 2017**

**Client:** The Corporation of the Municipality of Temagami

**Contact:** Patrick Cormier, CAO – (705) 569-3421

**Project Value:** \$2,000,000 (excl. HST)

**Relevance:** The project included the consideration of an Ultra-Violet Disinfection System verses Full Sewage Treatment

Design included the analysis of an open channel UV disinfection verses a full treatment system based upon Rotating Biological Contactor technology. Preliminary design parameters have suggested that two (2) Trojan 3400K PTP Ultra-Violet units will be needed to provide adequate disinfection of effluent for the proposed system based on an average daily flow of 390 m<sup>3</sup>/day, peak flow of 2,600 m<sup>3</sup>/sec and BOD5 of 250 mg/L.

#### **Cost Analysis Study - Haileybury Wastewater Treatment Plant | 2017**

**Client:** The City of Temiskaming Shores

**Contact:** Doug Walsh, Director of Public Works – (705) 672-3363

**Project Value:** \$9,000 (Engineering) (excl. HST)

**Relevance:** The project included a feasibility analysis to incorporate a UV System for Hail WWTP.

Analysis included a full cost estimate to incorporate ultraviolet (UV) disinfection into the Haileybury Wastewater Treatment Plant process, and a full cost estimate to pump the effluent to the North Cobalt Lagoon for treatment.

#### **Emergency Water Distribution System Linking | 2014-2016**

**Client:** The City of Temiskaming Shores

**Contact:** Doug Walsh, Director of Public Works – (705) 672-3363

**Project Value:** \$5,000,000 (excl. HST)

**Relevance:** The project included the assessment and retrofit of two water treatment plants.

In plant piping modifications at the New Liskeard and Dymond Reservoirs. At the New Liskeard Shepherdson Road reservoirs, three variable frequency drive (VFD) pumps and components for flow monitoring were installed with electrical system updates, piping in Dymond reservoirs were modified to accommodate new flow control and check valve combination, and installation of trunk watermain. Engineering Services included pre-engineering surveys, preliminary design, Municipal EA and all approvals, detailed hydraulic design using Bentley's Water GEMS and Hammer software, and Contract Administration.

## **Niven Street Reservoir and Pumping Station | 2008-2010**

**Client:** The City of Temiskaming Shores

**Contact:** Doug Walsh, Director of Public Works – (705) 672-3363

**Project Value:** \$1,100,000 (excl. HST)

**Relevance:** The project included the retrofit of a water treatment plant.

The replacement of existing water reservoir (referred to as No. 1) to increase capacity from 660 cu m to 2000 cu m, all associated replumbing with a new concrete reservoir (referred to as No. 3), and the relocation of two existing valves in the valve chamber of another existing reservoir (referred to as No. 2). Engineering Services included preliminary design, Municipal EA and all approvals, detailed design and Contract Administration.

## **Dymond Reservoir Pump Replacement/ St. Michel's School Water | 2016**

**Client:** The City of Temiskaming Shores

**Contact:** Doug Walsh, Director of Public Works – (705) 672-3363

**Project Value:** \$250,000 (excl. HST)

**Relevance:** The project included the retrofit of a water treatment plant and its conversion into a reservoir.

The replacement of four existing submersible pumps with two higher capacity vertical turbine pumps at the Dymond Reservoir, and associated plant upgrades to accommodate the replacement. In the fall of 2015, the New Liskeard drinking water system, and the Dymond drinking water systems were interconnected and later placed into full service in the spring of 2016.

## **5 Work Plan**

### **5.1 Project Management**

#### **Our Process**

Strong project management is required throughout all phases of the project in parallel with the tasks described in the work plan. The major project management tasks to be carried out include:

- Effective and efficient communication with project team.
- Management of the inputs of the design team and specialists by the Team Leaders.
- Regular liaison activities with the project team, led by the Team Leaders and/or the EXP Project Manager.
- Preparation of reports by the Team Leaders assisted by other consulting staff and;
- Maintenance of detailed financial and accounting records of the project by the Project Manager.

## Our Data Collection Approach

Data collection is the first step in the site visit report. In previous studies, a great amount of information on assorted topics has been collected. Close co-ordination of the project team will be required to validate and update the data, so that it can be used for the preliminary phase of this project.

Accurate knowledge of the existing situation and all relevant elements will help to optimize, restore, and design the networks and facilities, as well as define the most appropriate alternatives.

- The required basic data is related to the following topics:
- Demography: present and past populations, population distribution and growth rate, existing demographic studies.
- Topography, climatology, hydrography, topographic maps, identification of main waterways, hydrologic parameters (imperviousness, area, land use, etc.).
- Existing infrastructure: information on present and planned water supply and for the distribution system.
- Related water quality and environmental norms and standards as applicable.

## Our Design and Cost Evaluation Approach

The proposed scheme for treatment will be examined. The alternatives will be screened with respect to pre-set objectives resulting in the selection of a preferred alternative.

The design objective is to provide the lowest cost option which meets all applicable water quality requirements. The water treatment system selected must adequately perform the necessary functions over the design service life of the system.

## 5.2 Preliminary Design

### The Site Visit

The site visit is an important first step of the project and will take place immediately following the award of the project. This process consists of a preliminary field visit of the site by the Project Manager, and the Team Leaders to have a general overview of the project. The main objectives of the site visit are as follows:

- Establish a communication protocol.
- Establish a detailed work plan in consultation with the project team.
- To collect and conduct a preliminary review of background data, relevant documents, previous studies, and applicable laws and regulations.

EXP will meet with the project team and other stakeholders for the project to assess available studies and plans. We will prepare a revised and detailed work plan to be approved. The final detailed work plan will consider comments of the project team and stakeholders. It will become the main guideline in terms of activities and schedule for the entire project.

## The Pre-design Meeting

Key members of our team will attend a pre-design meeting with Municipal staff within one week of project award. Specific items to be covered include:

- Reviewing the proposed work plan (including milestone dates);
- Establishing key design criteria;
- Determining the preferred tendering approach; and
- Understanding any other unique project challenges or constraints.

Following the meeting, we will also take the opportunity to complete a full site walk-through.

## Our Proposed Design Brief

Prior to our meeting with the Municipality to conclude the preliminary design stage, a design brief will be prepared to present our findings and recommendations. This will be an important step in the project and at a minimum will include the following.

- Design/construction concerns that may affect costs.
- Comprehensive list of required approvals and reviews.
- Plant flow schematics indicating all treatment units and equipment for the primary treatment process and waste handling system.
- Conceptual plant layouts showing the arrangement of treatment process units and other related facilities.
- Plant hydraulic profile establishing operating water elevations through the plant at normal and peak flows.
- Design parameters establishing treatment unit sizes and specific design criteria for minimum, average and maximum conditions.
- Plant control concepts including plant control logic and key control parameters.
- Electrical power supply requirements.
- Evaluation of potential construction risk and proposed mitigation measures to avoid cost overrun.

## Hydraulic Analysis for the System.

EXP will utilize Bentley SewerGEMS and Bentley HAMMER to undertake the hydraulic modelling of the existing and proposed configuration of the ultraviolet system. Using the existing and collected information as input, EXP will develop and analyze various scenarios as follows:

- Existing system as it is operated today to calibrate model by comparing model output pressures with field measured pressure records.
- Model proposed system after implementation of the new ultraviolet system to compare with the previous gravity discharge piping, it should be noted that the new system which will bring the piping above ground near the Farr pumping station will essentially convert the gravity piping to a pressure system that will somewhat reduce the capacity.
- All modelling will be completed using the average daily flow, peak flow, and maximum day plus fire demand conditions.

In addition to the steady state and extended period simulation SewerGEMS analysis, a transient analysis using Bentley HAMMER will be conducted for the various configurations to determine if water hammer is an issue in valve open/close situations. This analysis will assist in determining the ancillary equipment needed to buffer against unacceptable pressures due to water hammer.

EXP is a licensed user of Bentley SewerGems and Bentley Hammer, and we have Experience using these products in environments very similar to the conditions that exist in the Temagami North Lagoons.

### Process Control Narrative

The process control narrative will be a comprehensive document that provides a detailed roadmap for how the UV treatment system is going to operate with the automated control system. When operational consensus is reached, we will update the existing process control narrative, or create a new one if one doesn't exist. A first draft of the process control narrative will be submitted for the Municipality's review and comment. Feedback will be incorporated, and the resulting process control narrative will be submitted as final. This document will also function as a *software programming requirements (SPR)* document which functions as the yard-stick to which the PLC programming will be based upon.

### Sizing and Selecting the Ultra-Violet System

As part of this proposal, EXP has conducted a limited analysis to get a sense of size and scope for the UV system, below are the design parameters anticipated for this design.

- Peak Flow  $\leq 390$  L/s
- UV Transmittance (UVT)  $\geq 65\%$
- TSS  $\leq 6$  mg/L
- Bioassay Dose  $\geq 30$  mJ/cm<sup>2</sup>
- Faecal Coliforms  $\leq 200$  CFU/100 mL (based on a 30-day geometric mean of daily grab samples)

Based upon on the preliminary information, EXP anticipates that to treat the 280 L/s (6.39 mgd) peak flow, the Municipality is going to require a minimum two (2) duty 32AL50's ultra violet treatment units. It also may be beneficial to allow for a third unit to provide some level of redundancy. EXP will consider the alternate option of providing smaller units to save cost as part of our proposed engineering services.

### Preliminary Electrical Design

NLS Engineering (NLS) will complete an assessment of the existing electrical systems including the supervisory control and data acquisition system (SCADA), stand by power, and other electrical systems as required.

There will be many components to the electrical design, including an evaluation of the hydro power supply, and power requirement calculations for the Temagami North Lagoon UV System as well as coordination with the Hydro One for the 600 VAC for phase three services. It will include two drawings of the switch room plan layout for the sites, including motor control centers (MCCs) (if required), switchgears, and control panels. In addition, there will be site plans showing the location of the electrical power supply and usage including catalogue sheets for electrical transformers, and switchgears for each site which will include the preferred routing of the buried cables. A single line diagram for the electrical will also be completed. A motor schedule with equipment description, location, power, phase, and type will be prepared. Fire protection system design, and electrical equipment vendor coordination will be completed. The electrical will be considered in the construction cost estimate and material take-offs that

will have an accuracy between -15% to +20 percent. The project schedule for final design, construction, and commissioning will be contained within the design.

### **Value Added Engineering**

In addition, EXP will Explore all funding and rebate programs available under Green Energy initiatives, Save on Energy and any other programs.

## **5.3 Detailed Design**

### **Mechanical Design**

EXP will review the existing system installation, drawings specifications and operating parameters. This will assist in determining the optimum performance characteristics that the ultraviolet system must adhere by.

Our team will re-review the theoretical and the actual effluent flow data. These will ensure that the findings identified in the preliminary design are accurate and are practical for accurate equipment selection.

Our engineers will calculate the system head loss curve (SHLC) using the Moody Diagram approach and the Hazen William formula. The SHLC will include head loss generated by all valves, fittings and other appurtenances, as well as the static head loss caused by the elevation difference between the start and finish of the ultraviolet system. The SHLC is essential to establishing the new capacity of the proposed system.

### **Mechanical Design (Ventilation)**

Data collection and review is an essential step in developing a sound design. The building's proximity to residential housing will play a key role in the ventilation design.

Our engineers will define the ventilation system requirements and calculate the appropriate ventilation rates. This will be accomplished by a thorough review of design standards, guidelines, codes of practice and local laws and regulations. We will ensure environmental parameters, occupational areas and emission points are identified and considered in our design.

Based upon technical calculations, the conditions achieved by different systems are then compared to target levels to aid in identifying acceptable systems. Acceptable alternate systems are then compared, and the most suitable system is selected based on parameters such as:

- Power and energy consumption
- Initial cost
- Life cycle cost

## Structural Design

Structural designs of the proposed building will be completed in-house by EXP's structural engineering staff. We will carry out the design work in accordance with the latest edition of the Ontario Building Code (OBC). Public treatment and storage facilities are defined as post-disaster building in OBC. The subject treatment building will therefore be designed as such.

For the purposes of this proposal, we are assuming that the building will be founded on competent native material and that deep foundations are not required.

## Civil Design

EXP will prepare detailed Site Grading and Servicing Plans for the location to the satisfaction of Municipality and the building approval authorities. The plans will illustrate the existing and proposed grades, general slopes of parking lot and access roads, finished ground floor elevations of building(s), and the overland storm drainage. Additionally, EXP will complete the design of any necessary on-site ditches or swales, sanitary sewers, and water services required for both sites.

## Automation / SCADA

In the detail design stage, NLS and OCWA will develop the process control systems (PCS) and SCADA operations manual based on the provided process narratives. NLS and OCWA will continue to develop the process control network (PCN) design as well as the detailed specifications. The proposed control philosophies, equipment improvements, and opportunities for improvements will be reviewed against the preliminary design report with the Municipality. With consensus on the control philosophy and the equipment, IO and any potential process optimizations or energy improvements, we will develop the detail design drawings and specifications. The design and specifications will include network, SCADA (PLC & HMI), data management, alarm response management, electrical, instrumentation and controls necessary to facilitate the new build. The detail design and tender package will be quantified with construction cost estimates and submitted. Two-week review opportunities will be utilized as client review periods.

At the final detailed design stage, we will incorporate all comments from the previous pre-design meeting and prepare a complete set of contract documents, drawings and specifications relating to the PLC/SCADA scope of work. We will ensure the design package is marked as "Issued for Approval". The draft process control narrative and SCADA operations manual will be updated for Municipality review as well as the cost estimates for PLC/SCADA related equipment.

## Diesel Generator System

The existing sewage treatment system does not include a standby generator. Recommendations of the required upgrades from the mechanical team, we will provide inputs to the new generator specifications and prepare the specifications for the new Automatic Transfer Switch (ATS). The electrical team will also provide the electrical portion of the wrap-around engineering for the installation of the new external diesel / natural gas generator, should one be required.

## Electrical Design

The 60% design submittals package will contain 60% or more of the essential design components including specifications and details. Some components are the electrical site layout for both sites, the major equipment selection of electrical input, as well as the switch room and building layouts which will include the raceway layouts. The design of the electrical single line diagrams will be updated to at least

the 60% design mark as well as the standby generators grounding layout. The pumping station building grounding layout and lighting layout (for both sites) will be more than 60% completion. A typical motor schematic and wiring diagram drawing will be at least 60% complete and will be included in the submission. Also included will be a detailed specification for Div. 1 (first submission) which will include a summary of electrical works, sequence of construction, testing, and commissioning. The electrical cable schedule will include power cables, control and a communication cable schedule by automation scope for both sites. The 60% design submittals package will include the first detailed specification submission for the following components: standby generators, automatic transfer switches, motor control centers, lighting panelboards and the cables.

The 90% design submittal package will incorporate comments and input from the previous review. It will include a complete set of contract documents consisting of drawings, and technical specifications. The submission will include a complete set of stamped drawings and the cost estimate will be updated to an accuracy within -5% and +10 percent.

## Architectural Design

The architectural design component will include the following:

- Based upon site drawings and client requirements, prepare architectural renderings and design drawings of the site and building for review and approval by client.
- Attend planning meeting and site visit with the client.
- Revise design drawings based upon comments received from client for review and approval.
- Review and comment on project cost estimate.
- Prepare architectural construction contract drawings and specifications.

## Drawings and specifications 60% and 90% Submissions

This phase of the work will involve preparing detailed drawings and specifications within the framework established during the preliminary design. Throughout this phase, project control must be maintained by close communication with the Project Team.

Following the design of the treatment system, EXP shall design a building to house the ultraviolet system including all architectural, structural, electrical, controls and mechanical components of the building.

## The ECA Submission Process

Any fees for permits/applications are excluded from the terms of this proposal. In addition, EXP will prepare the required ECA documents.

## 5.4 The Tendering Process

EXP will prepare Tender Documents and Technical Specifications in accordance with procurement procedures to hire contractors for execution of the work. In addition, we will ensure that required approvals are in place prior to tender and that all contract documents are complete and contain sufficient detail necessary for the construction of the works.



## 6 Insurance

EXP is a Professional Consulting Engineering firm, as such, Professional Liability insurance for any actual or alleged error, omission, or negligent act arising out of the professional services provided by EXP, including environmental services, will be provided.

EXP will provide our generic insurance certificates upon award, if requested.

The insurance includes coverage for liability arising out of the actual, alleged or threatened discharge, dispersal, release or escape of pollutants, including, but not limited to, any solid, liquid, gaseous or thermal irritants, toxic or hazardous substances, and contaminants.

Our insurance certificates will show that we are covered for the following

- General Liability      \$2,000,000.00
- Professional Liability    \$2,000,000.00
- Errors and Omissions    \$2,000,000.00
- Automobile                \$2,000,000.00

## 7 Schedule

Assuming a project award date of July 3<sup>rd</sup>, 2019, the completion of the design phase will be September 30<sup>th</sup>, 2019.

Throughout the project duration, our Project Manager will provide bi-weekly status updates to the Municipality which tracks our progress against schedule. We will also be employing key elements of our internal Quality Management System to ensure that the project stays on track.

## 8 EXP's Health and Safety Policy

At EXP, we are committed to fostering excellence in environment, health and safety ("EHS") performance in all aspects of our business. We strive to create an injury-free and environmentally responsible workplace for the benefit of our employees, our clients, our business partners and the communities where we work. Excellence in the management of EHS responsibilities and issues is a fundamental corporate responsibility and part of the EXP way of doing business.

EXP's Executive Committee has overall responsibility for EHS matters and leads the strategic direction and performance monitoring of activities carried out by the EHS function in the company. Our business unit leaders also have overall accountability for EHS matters within their businesses and are responsible for implementing organizational arrangements to ensure compliance with this policy and applicable laws.

EXP's employees, at all levels, have a personal responsibility to take due care and follow the company's EHS rules. They also have a responsibility to warn others of potential hazards and unsafe behaviors. Fulfilling these responsibilities is an employment obligation and is consistent with EXP's Worldwide Code of Ethics and Business Conduct.

EXP conducts its business in accordance with the following key EHS principles and is dedicated to creating effective management systems that are based upon the following:

- Meeting or exceeding all applicable laws, regulations and other requirements to which EXP is subject and monitoring compliance with such requirements through periodic assessment;
- Commitment to an injury-free workplace through employee involvement and continual improvement in EHS performance and hazard reduction;
- Robust training systems to ensure that all persons working for or on behalf of the company are competent to fulfill their EHS responsibilities;
- Promotion of health and wellness of our employees;
- Consideration of EHS issues during acquisitions and divestitures;
- Selecting competent subcontractors who will commit to complying with EXP's EHS standards and requirements;
- Communicating with persons working for, or on behalf of, EXP and other stakeholders regarding EXP's EHS policies, programs and performance;
- Update and report to the Executive Committee, on a periodic basis, performance in respect of EHS goals and related metrics for continuous improvement;
- Existing Service locates;
- Fire flow capacities for new or existing hydrants;
- Design of roadways and dewatering systems for newly constructed easements.

Overall, EXP is committed to continually improving our EHS standards, culture and performance and will continue to maintain appropriate controls to ensure compliance with this policy.

## 9 Closure

Based upon the information provided in the RFP, and the design methodology described in the previous sections, a budget with an upset limit of **\$118,800.00** (excluding HST) is proposed for this project. The project budget breakdown is:

Topographic Survey	\$3,500.00
Geotechnical Investigation	\$9,600.00
Civil Design	\$10,000.00
Structural Design	\$18,000.00
Architectural Design	\$5,000.00
Process Design (Process Flow and P&ID Drawings)	\$4,500.00
Mechanical Design (Including HVAC)	\$20,000.00
Electrical, Instrumentation and Controls Design	\$40,000.00
ECA Submission	\$3,200.00
OCWA Allowance (Consultation & Coordination)	\$5,000.00
<b>Total (excluding HST)</b>	<b>\$118,800.00</b>

Disbursements will be charged at standard company rates or at cost plus 5% administration fee.

We thank you for the opportunity of this submission and look forward to working with the Municipality on this project.

  
\_\_\_\_\_  
Mark Langille, P.Eng.  
Infrastructure Manager  
Sudbury



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2019-M-104

☒ Staff  
☐ Committee

Subject: AMO Conference

Agenda Date: June 27, 2019

Attachments:

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo 2019-M-104;

AND FURTHER THAT Council advise that the following Members of Council will attend the AMO Conference this year

(Add names)

**INFORMATION**

The Annual Conference for the Association of Municipalities of Ontario (AMO) will be held in Ottawa this year from Sunday, August 18, 2019 to Wednesday, August 21, 2019.

In order to receive the benefit of the early bird discounts, earlier this year there were three registrations completed for Members of Council. Presently, these have holder names which can be changed.

Staff would like some direction regarding attendance and then we will secure rooms as close to the facility as possible.

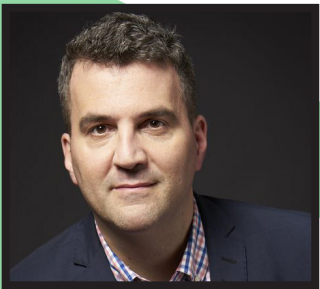
Respectfully Submitted:  
Craig Davidson  
Treasurer/Administrator

# Municipalities: Ontario's Frontline

August 18 - 21, 2019 • Ottawa

AMO's aim is to provide conference participants with information on timely topics. It will deliver the latest on provincial policy areas such as housing supply and health care. Check out some programming highlights below and register today!

## Main Stage



**Max Valiquette,**  
**Innovation,**  
**Transformation, and**  
**Marketing Expert**  
***Disruptive Economy***  
***and Municipal***  
***Governments***

## Concurrent Sessions

The AMO Conference always presents highly educational sessions with expert speakers. Stay tuned for the complete list, but here's some examples.

1. Fast Tracking the Planning Process
2. Rural Economic Development
3. Blue Box and Upcoming Transition
4. Infrastructure Spend and Financing
5. Development Charges Going Forward

## Pre-Conference Clinics

These three half-day clinics are available to purchase as part of your Conference experience. These sessions will run concurrently on Sunday, August 18, 2019 from 9:00 am to Noon.

1. Communications 101 for Elected Officials
2. Codes of Conduct Clinic
3. Indigenous Cultural Competency

## Delegate's Opportunities

1. Ministers' Forum: Q&A with Cabinet Ministers
2. Addresses from Provincial Political Leaders
3. Delegation Meetings with Province and each Provincial Political Party
4. Networking with over 1800 colleagues
5. Connecting with over 130 vendors

## Plan Your Trip

Hotel information and travel discount codes can be found here: [amo.on.ca/Events/AMOCConference](http://amo.on.ca/Events/AMOCConference)

Don't delay, register today at





Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2019-M-101

☒ Staff  
☐ Committee

**Subject:** Request from Teme-Augama Anishnabai

**Agenda Date:** June 27, 2019

**Attachments:** Correspondence

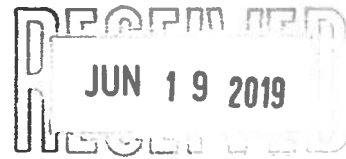
**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo 2019-M-101;

AND FURTHER THAT Council receive correspondence from Teme-Augama Anishnabai received June 19, 2019 regarding a request for donation of the arena rental fee for the days of August 17, 16, 17 & 18, 2019;

AND FURTHER THAT Council authorize a donation equivalent to the amount paid for the facility rental, which would be \$1,695 including HST for the full weekend.

**Respectfully Submitted:**  
**Suzie Fournier**  
**Municipal Clerk**



Greetings,

On August 15, 16, 17 & 18 the Teme-Augama Anishnabai Chief and Council are hosting a youth retreat for all Temagami First Nation and Teme-Augama Anishnabai youth. We will be inviting youth from surrounding reserves to join us for a concert the Saturday evening of that weekend. We have decided to have this event in Temagami located at the Temagami Arena. I have booked the Arena for this weekend and it is available. The Teme-Augama Anishnabai Chief and Council are asking if the Temagami Mayor and Council members can waive the cost of the arena rental or provide us with a discounted price for this weekend. This event is a drug and alcohol-free event and all youth will always be supervised. The purpose of this retreat is to get the youth familiar with the Teme-Augama Anishnabai, to start up a Teme-Augama Anishnabai Youth Council, to get the youth more familiar with N'Daki Menan and To give the youth a spiritual experience. We please ask for your support for this weekend for fun with our youth.

Thank you

A handwritten signature in black ink, appearing to be "NF" or similar initials.

Teme-Augama Anishnabai Executive Assistant Natasha Fortin







**Corporation of the Municipality of Temagami**

**Memorandum to Council**

**Memo No.**  
2019-M-102

☒ **Staff**  
☐ **Committee**

**Subject:** Request from Temagami Police Services Board

**Agenda Date:** **June 27, 2019**

**Attachments:** Correspondence

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo 2019-M-102;

AND FURTHER THAT Council receive correspondence from the Temagami Police Service Board May 29, 2019 regarding a request to install a Lake Watch Program Billboard (8x8) somewhere along the Waterfront.

AND FURTHER THAT Council approved the installation of a Lake Watch Program Board along the Waterfront.

**Respectfully Submitted:**  
**Suzie Fournier**  
**Municipal Clerk**

## Temagami Police Services Board

7 Lakeshore Drive  
P.O. Box 220  
Temagami, ON  
POH 2H0  
E-mail: temagamitpsb@gmail.com

THE CORPORATION OF THE  
MUNICIPALITY OF TEMAGAMI  
P.O. BOX 220  
TEMAGAMI, ONTARIO POH 2H0  
(705) 569-3421  
FAX: (705) 569-2834  
E-MAIL: visit@twp.temagami.on.ca



May 23, 2019

The Temagami Police Services Board along with the Temagami Lake Watch Program would like to request permission to install a Lake Watch Program Billboard (8x8) somewhere along the Waterfront. Our idea is on the wall by the Petro Canada. We are open to other locations but feel this is the most visible spot.

Since the inception of the program the Temagami Police Services Board has donated funds towards these billboards which are currently on the Lake Temagami Access Road and on the side of the Boat Storage at Temagami Marine.

We hope that the Municipality will support this very successful program and allow the billboard to be installed (at Lake Watches expense) on the waterfront.

Thank You

A handwritten signature in cursive script that reads "Penny St Germain".

Penny St Germain  
Chair

# **THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

## **BY-LAW NO. 19-1464**

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### **Being a By-law to adopt a Strategic Asset Management Policy**

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**WHEREAS** Ontario Regulation 588/17 requires every municipality establish and adopt a Strategic Asset Management Policy;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami enacts as follows:

1. That the Strategic Asset Management Policy attached hereto as Schedule “A”, which forms part of this By-Law be hereby adopted;
2. That the Strategic Asset Management Policy be posted on the Municipal website as required;
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. That this By-law shall come into full force and effect upon final passing thereof.

TAKEN AS READ A FIRST time this 27<sup>th</sup> day of June, 2019.

READ A SECOND AND THIRD time and finally passed this 27<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

# **Municipality of Temagami**

## **Strategic Asset Management Policy**

### **1.0 Purpose:**

A strategic asset management policy formalizes the Municipality of Temagami's commitment to asset management, aligns its asset management actions with strategic goals and objectives, and provides direction to guide Council, management and Staff in carrying out its business strategies, plans and activities. This policy will support the Municipality in focusing its infrastructure efforts on managing risks, addressing priorities, and meeting short and long-term needs within the bounds of possible funding.

### **2.0 Vision:**

The Municipality of Temagami's vision is to proactively manage its assets to best serve Municipal Objectives, including:

- Prioritizing the need for existing and future assets to effectively deliver services,
- Supporting sustainability and economic development, and
- Maintaining prudent financial planning and decision making.

### **3.0 Objectives:**

The objectives of this policy are to:

- Provide a consistent framework for implementing asset management throughout the organization.
- Provide transparency and accountability and to demonstrate to stakeholders the legitimacy of decision-making processes which combine strategic plans, budgets, service levels and risks.

### **4.0 Strategic Alignment:**

The Municipality of Temagami has developed and adopted a Strategic Plan, an Official Plan, an Emergency Management Plan, a Multi-Year Accessibility Plan, a Community Improvement Plan, and an Asset Management Plan. These plans were designed to meet the legislative requirements and work together to achieve the Municipality's mission of providing innovation and excellence in service delivery. Spending requirements defined in the budgeting process and in long-term financial planning will reflect the objectives of these plans.

All Municipal Plans rely to some extent on the physical assets owned by the Municipality of Temagami and the commitment of Staff to ensure their strategic use. This includes the long-term maintenance, repair, and replacement of existing assets along with the acquisition of new assets to meet the evolving needs of the Municipality.

Asset management planning therefore will not occur in isolation from other municipal goals, plans and policies.

## 5.0 Stakeholder Engagement

The Municipality recognizes the importance of stakeholder engagement as an integral component of a comprehensive asset management approach. The Municipality recognizes the residents, businesses, institutions within the Municipality as stakeholders and neighboring municipal bodies, provincial agencies, and regulated utilities partners in service delivery. Accordingly, the Municipality will foster informed dialogue with these parties using the best available information and engage with them by:

- Providing opportunities for residents and other stakeholders served by the municipality to provide input in asset management planning; and
- Coordinating asset management planning with other infrastructure asset owning agencies such as municipal bodies and regulated utilities.

## 6.0 Guiding Principles

The Infrastructure for Jobs and Prosperity Act, 2015 sets out principles to guide asset management planning in municipalities in Ontario. The Municipality of Temagami will strive to incorporate the following principles whenever possible into the day to day operation of the Municipality:

- **Forward looking:** The Municipality shall take a long-term view while considering demographic and economic trends in the region.
- **Budgeting and planning:** The Municipality shall take into account any applicable budgets or fiscal plans, including those adopted through Ontario legislation
- **Prioritizing:** The Municipality shall clearly identify infrastructure priorities which will drive investment decisions.
- **Economic development:** The Municipality shall promote economic competitiveness, productivity, job creation, and training opportunities.
- **Transparency:** The Municipality shall be evidence-based and transparent, basing decision on publicly shared information and make info available to the public
- **Consistency:** The Municipality shall ensure the continued provision of core public services, such as health care and education.
- **Environmentally conscious:** The Municipality shall minimize the impact of infrastructure on the environment by: 1. Respecting and helping maintain ecological and biological diversity, 2. Augmenting resilience to the effects of

climate change, and 3. Endeavoring to make use of acceptable recycled aggregates.

- **Health and safety:** The Municipality shall ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.
- **Community focused:** The Municipality shall promote community benefits, being the supplementary social and economic benefits arising from an infrastructure project that are intended to improve the well-being of a community affected by the project, such as: 1. Local job creation and training opportunities (including for apprentices, within the meaning of section 9 of the Infrastructure for Jobs and Prosperity Act, 2015), 2. Improvement of public space within the community, and 3. Promoting accessibility for persons with disabilities.
- **Innovation:** The Municipality shall create opportunities to make use of innovative technologies, services, and practices, particularly where doing so would utilize technology, techniques, and practices developed in Ontario.
- **Integration:** The Municipality shall where relevant and appropriate, be mindful and consider the principles and content of non-binding provincial or municipal plans and strategies established under an Act or otherwise, in planning and making decisions surrounding the infrastructure that supports them.

## 7.0 Community Planning

Asset management planning will be aligned with the Municipality's Official Plan and the Provincial Policy Statement. The asset management plans will reflect how the community is projected to change with respect to development. The Municipality will achieve this by consulting with those responsible for managing the services to analyze the future costs and viability of projected changes. The combination of lifecycle analysis and financial sustainability principles will be the driver in the selection of community development or redevelopment that requires new assets, or existing asset enhancements. Methods, assumptions, and data used in the selection of projected changes should be documented to support the recommendations in the Asset Management Plan.

Cross-referencing the Municipality's Official Plan and the Asset Management Plan will ensure that development occurs within the Municipality's means through an understanding of current and future asset needs.

## 8.0 Climate Change

Climate change will be considered as part of the Municipality's risk management approach embedded in local asset management planning methods. This approach will balance the potential cost of vulnerabilities to climate change impact and other risks with

the cost of reducing these vulnerabilities. Bolstering resilience to climate change includes adapting to opportunities to manage vulnerabilities, anticipating possible costs to support contingency funds, and disaster planning to allow for business continuity. These actions will be taken in addition to acquiring or modifying assets based on greenhouse gas reduction targets. The Municipality will continue to work with the Region to support climate change mitigation and adaptation.

## **9.0 Scope and Capitalization Thresholds**

This policy applies to all assets owned by the Municipality whose role in service delivery requires deliberate management by the Municipality. The Municipality will use a service-based (qualitative) perspective when applying this policy to municipal assets, rather than a monetary value (quantitative). The service-focus intent of this policy differentiates its requirements for identifying assets from the capitalization thresholds that are developed for the purposes of financial reporting. For this reason, the capitalization threshold developed for financial reporting will not be the guide in selecting the assets covered by the asset management planning process.

## **10.0 Financial Planning and Budgeting**

The Municipality will integrate asset management planning into the annual capital budget, operating budget, and its long-term financial plan. The asset management plan will be used as a resource in order to:

- Identify all potential revenues and costs (including operating, maintenance, replacement and decommissioning) associated with forthcoming infrastructure asset decisions;
- Evaluate the validity and need of each significant new capital asset, including considering the impact on future operating costs; and incorporate new revenue tools and alternative funding strategies where possible.
- The department level budget submission prepared by each Senior Manager will be reviewed and evaluated by the Treasurer/Administrator in the preparation of the Municipality's annual budget. Service area personnel will reference the asset management plan for their area in order to look up forecasted spending needs identified in the plan, verify progress made on the plan to identify potential gaps, and prioritize spending needs, across the gap identified in the plan and recent developments, for the year to be budgeted for. Administrative Staff will be involved in the asset management planning process to coordinate the information from the service personnel in the preparation of the budget submission.
- For the purposes of managing water and wastewater assets, the water and wastewater financial plans will be used as a basis for establishing user fees, and master plans will be referenced in order to ensure alignment with the budgeting process.

## **11.0 Governance and Continuous Improvement**

The policy requires the commitment of key stakeholders within the Municipality's organization to ensure the policy guides the development of a clear plan that can be implemented, reviewed and updated.

The Council is entrusted with the responsibility of overseeing, on behalf of citizens, a large range of services provided through a diverse portfolio of assets. Council, having stewardship responsibility, is the final decision maker on all matters related to asset management in the Municipality. Council and senior management are committed to the success of asset management planning. The following details the responsibilities of the key stakeholders within the Municipality:

### **Council:**

- Approve by resolution the asset management plan and its updates at least every five years;
- Conduct annual reviews of the management plan implementation progress on or before July 1st of every year, that includes:
  - Progress on ongoing efforts to implement the asset management plans;
  - Consideration of the Strategic Asset Management Policy;
  - Any factors affecting the ability of the Municipality to implement its asset management plans;
  - Consultation with senior management;
  - A strategy to address these factors including the adoption of appropriate practices; and
  - Support ongoing efforts to continuously improve and implement the asset management plans.

### **Treasurer/Administrator:**

- Maintain compliance with the asset management policy and provincial asset management regulations.

### **Senior Management:**

- Oversee asset management planning activities that fall within their service area and in support of others.



**MINUTES  
TEMAGAMI WHISPERING PINES CEMETERY BOARD MEETING  
MAY 29, 2019**

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**TIME:** Whispering Pines Cemetery at 5:00 pm  
Welcome Centre Boardroom at 6:00 pm

**PRESENT:** Chair B. Kitts, Councillor M. Youngs, D. Burrows, G. de Man

**STAFF:** D. Carr, B. Turcotte, S. Fournier, D. Larochelle

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1. Meeting called to order at 6:05 p.m. by Chair B. Kitts.

2. ADOPT AGENDA – MOTION

MOVED BY: D. Burrows  
SECONDED BY: G. de Man

BE IT RESOLVED THAT The Cemetery Board Committee agenda dated May 29, 2019 be adopted as presented.  
CARRIED

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE

NONE.

4. PRESENTATION/DELEGATIONS

Carol & Dave Oley provided information regarding the Timagami Cemetery.

5. ADOPT MINUTES - MOTION

MOVED BY: M. Youngs  
SECONDED BY: G. de Man

BE IT RESOLVED THAT The Cemetery Board Committee minutes dated May 6, 2018 be adopted as presented.  
CARRIED

6. BUSINESS ARISING FROM THE MINUTES

6.1 Main Entrance Stone Pillars

It was noted that B. Turcotte will be providing a quote at the next meeting.

6.2 Memory Wall

It was noted that engraving rate has not increased in price.

6.3 Whispering Pines Cemetery Wooden Sign, Bench and Flower Box

It was noted that Public Works Department refurbished the wooden sign and bench.

D. Burrows provided a quote for the purchase of two wooden flower boxes.

It was suggested to use patio slabs to place under the flower boxes.

6.4 Brushing/Trees

It was noted that Public Works Department cleared both sides of the roadway.

6.5 Main Gate Latch

It was noted that Public Works Department repaired the main gate latch.

6.6 Reposition Stones

It was noted that a number of stones have been repositioned.

6.7 Top Soil

It was noted that B. Turcotte will order a load of top soil.

6.8 Temagami Cemetery

It was suggested to build form around present base, resurface with granite and replace the cross with wrought iron.

It was noted that B. Kitts will obtain a quote for the granite including the installation.

MOVED BY: M. Youngs

SECONDED BY: G. de Man

BE IT RESOLVED THAT the Board will purchase two wooden flower boxes from Leis Landscaping.

CARRIED

7. FINANCIALS

7.1 BAO Report

This was provided as information only.

8. USER FEES/COMPARISON

8.1 Municipalities Fees

The Municipalities User Fee report was reviewed and discussed.  
It was noted that a revised list will be provided once available.  
An increase of 50% will be added for non-residents.

9. PLOTS/COLUMBARIUM

It was notes that a quote for a new columbarium will be provided once available for next year budget.

10. BY-LAW

The Cemetery Board recommends that Council adopt and replace By-Law 09-891 with the proposed Cemetery By-Law.

11. REPORTS

B. Turcotte and D. Carr gave their report in section 6.

12. NEW BUSINESS

NONE.

13. NEXT MEETING

Monday July 8, 2019 – 6.00 p.m.  
Location: Boardroom

14. ADJOURNMENT

MOVED BY: G. de Man  
SECONDED BY: D. Burrows

THAT This meeting adjourned at 7:46 p.m.  
CARRIED

# **THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

## **BY-LAW NO. 19-1463**

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### **Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami**

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**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the June 27, 2019 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 27<sup>th</sup> day of June, 2019.

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Mayor

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Clerk