



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA

Thursday, March 12, 2020, 6:30 P.M.
Main Level Chambers

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

	Pages
1. <u>CALL TO ORDER AND ROLL CALL</u>	
2. <u>ADOPTION OF THE AGENDA</u>	
Draft Motion: BE IT RESOLVED THAT the Regular Council Agenda dated March 12, 2020, be adopted as presented/amended.	
3. <u>DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF</u>	
4. <u>REPORT FROM CLOSED SESSIONS</u>	
5. <u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS</u>	
5.1 DRAFT Special Council Meeting - January 28, 2020	1
Draft Motion: BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on January 28, 2020 be adopted as presented/amended.	
5.2 DRAFT Regular Council Meeting - January 30, 2020	2
Draft Motion: BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on January 30, 2020 be adopted as presented/amended.	
6. <u>BUSINESS ARISING FROM THE MINUTES</u>	
7. <u>DELEGATIONS/PRESENTATIONS</u>	
7.1 Registered Delegations - With Presentations	
1. Ike Laba	
RE: Regional Information Session on Broad Scale Survey	
Draft Motion: BE IT RESOLVED THAT Council receive the presentation from Ike Labe regarding Regional Information Session on Broad Scale Survey.	
2. Dale Schultz and Brian Youngs	9
RE: Mining	
Draft Motion:	

BE IT RESOLVED THAT Council receive the presentation from Dale Schultz and Brain Youngs regarding mining.

7.2 Invited Presentations

1. Integrity Commissioner Investigation Report

Draft Motion:

BE IT RESOLVED THAT Council receive the report from the Integrity Commission regarding a complaint investigation.

7.3 Registered Delegations - Without Presentations

7.4 Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

8. CONSENT AGENDA ITEMS

Draft Motion:

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

8.1 Staff Report(s) for Information:

8.2 Correspondence for Information:

Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.10 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

- | | |
|--|----|
| 1. Ike Laba | 10 |
| RE: Changes to FMZ fishing Regulations for year 2020 | |
| 2. Contact North | 18 |
| RE: As a Community-Based Organization, helps underserved Ontarians | |
| 3. District of Nipissing Social Services Administration Board | 19 |
| RE: Board Procedural By-Law | |
| 4. Ontario Heritage Trust | 48 |
| RE: Breaking News from the Ontario Heritage Trust | |
| 5. Ministry of Natural Resources and Forestry (MNRF) | 58 |
| RE: 2020-2030 Forest Management Plan (FMP) | |
| 6. Ministry of Natural Resources and Forestry (MNRF) | 59 |
| RE: Proposed regulatory changes under the Aggregate Resources Act | |
| 7. Ministry of Municipality Affairs and Housing (MMAH) | 61 |
| RE: Letter from Minister Steve Clerk | |
| 8. Ministry of Municipality Affairs and Housing (MMAH) | 62 |
| RE: Provincial Policy Statement 2020 | |
| 9. Ministry of the Solicitor General (MSG) | 64 |
| RE: Letter from Chief of Emergency Management | |
| 10. Ministry of the Solicitor General (MSG) | 65 |

8.3 Minutes of Local Boards & Committee:

Draft Motion:

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

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| 1. | Temagami Police Services Board Minutes - November 2019 | 97 |
| 2. | Community Recreation and Events Committee Minutes - January and February 2020 | 100 |
| 3. | Management of Au Château Board Minutes - January 2020 | 103 |

9. STAFF REPORTS

- | | | |
|------------|---|-----|
| 9.1 | Marten River Department Report - January and February 2020 | 108 |
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Draft Motion:

BE IT RESOLVED THAT Council receive the monthly reports from Marten River Fire Department for information.

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| 9.2 | Temagami Fire Department Report - January 2020 | 114 |
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Draft Motion:

BE IT RESOLVED THAT Council receive the monthly report from Temagami Fire Department for information.

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| 9.3 | Public Work Department Report - January 2020 | 115 |
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Draft Motion:

BE IT RESOLVED THAT Council receive the monthly report from Public Works Department for information.

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| 9.4 | Memo 2020-M-018 Natural Gas Expansion | 118 |
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Draft Motion:

BE IT RESOLVED THAT Council direct Staff to identify areas in the Municipality that presently are not serviced by natural gas;

AND FURTHER THAT Staff contact Union Gas to promote these areas as possible projects for natural gas expansion opportunities.

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| 9.5 | Memo 2020-M-019 DSSAB Alignment | 126 |
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Draft Motion:

BE IT RESOLVED that Council direct the Mayor and the Treasurer/Administrator to arrange meetings with representatives of both involved DSSABs to discuss possible realignment to better represent communities of interest and service patterns.

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| 9.6 | Memo 2020-M-021 LFMC Temagami Management Unit | 129 |
|------------|--|-----|

Draft Motion:

BE IT RESOLVED that Council ratify and support the letter sent by Mayor O'Mara to the Ontario Ministry of Natural Resources and Forestry requesting the LFMC for the Temagami Management Unit be approved and an interim board and transition team be put in place as planned;

AND FURTHER THAT Council direct Staff to invite Mr. Kenrick to a future meeting to provide information on the progress of this initiative.

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| 9.7 | Memo 2020-M-023 Modernization and Innovation Fund | 134 |
|------------|--|-----|

Draft Motion:

BE IT RESOLVED that Council receive the update on the uses of the Modernization and Innovation Fund.

9.8 Memo 2020-M-024 NEOnet and Broadband Presentation

135

Draft Motion:

WHEREAS access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development;

AND WHEREAS communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain;

AND WHEREAS we believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community;

AND WHEREAS this regional partnership should begin with a comprehensive needs analysis conducted by NEOnet, a publically funded non-profit development corporation using their expertise and Blue Sky Net expertise with the Geographic Information System mapping tool MAIMAP (Broadband and Associated Infrastructure Mapping Analysis Project);

AND WHEREAS from the analysis and public consultation NEOnet will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure;

AND WHEREAS once we determine priority areas we propose establishing three classes of gaps:

- 1 – gaps in fibre/backbone infrastructure;
- 2 – gaps in last mile/local access to business and residents; and
- 3 – gaps in access in remote/very isolates areas;

AND WHEREAS the Federal and Provincial governments are proposing funding programs that will support the implantation of Broadband projects and will require this in-depth information;

NOW THEREFORE BE IT RESOLVED that Council of the Municipality of Temagami supports NEOnet leading a steering committee to which a representative from the Municipality of Temagami will be appointed;

AND FURTHER THAT NEOnet work with this committee during the period of analysis, funding application, and any subsequent RFP engagement.

9.9 Memo 2020-M-025 Official Plan Review

139

Draft Motion:

BE IT RESOLVED THAT Council approve the methodology and estimated fee for MHBC to complete the review of the Official Plan;

AND FURTHER THAT Council direct Staff to take the necessary steps to initiate this process directly.

9.10	Memo 2020-M-020 Encroachment Agreement - 12 Parkwood Lane	146
	Draft Motion:	
	WHEREAS Council of the Corporation of the Municipality directed Staff by way of Resolution 18-315 to execute and finalize the encroachment agreement with the proponent;	
	AND WHEREAS the encroachment agreement has been executed by the proponent on January 31, 2020;	
	NOW THEREFORE BE IT RESOLVED THAT Council receive report 2020-022;	
	AND FUTHER THAT Council directs staff to prepare the necessary by-law for council's consideration.	
9.11	Memo 2020-M-028 Report on Remuneration - Statement from Treasurer	148
	Draft Motion:	
	BE IT RESOLVED THAT Council receive the Statement of the Treasurer on Remuneration paid.	
9.12	Memo 2020-M-030 Budget Variance and Year End Reserve Allocation	150
	Draft Motion:	
	BE IT RESOLVED THAT Council receive the budget variance report for the end of the 2019 year;	
	AND FURTHER THAT Council approves funding the Temagami North Ditch project using the non-capital budget surplus, eliminating the Lot Creation Reserve of \$50,000 and transferring the remaining \$145,141.74 from the Discretionary Operating Reserve Account.	
9.13	Memo 2020-M-032 Streetlights Project	168
	Draft Motion:	
	BE IT RESOLVED THAT Council direct Staff to take the necessary steps to apply for the incentive from IESO and complete the conversion of our streetlights to LED in 2020.	
9.14	Memo 2020-M-033 Temagami Winter Carnival Shiverfest	199
	Draft Motion:	
	BE IT RESOLVED THAT Council receive Memo 2020-M-033 regarding the 2020 Shiverfest Winter Carnival;	
9.15	Memo 2020-M-034 Municipal Type Service Agreement - TFN	200
	Draft Motion:	
	BE IT RESOLVED THAT Council approves in principal a Municipal Type Service Agreement with Temagami First Nation for the provision of waste and recycling services;	
	AND FURTHER THAT Staff be directed to include particulars in the 2020 Municipal Budget after consultation with Staff from Temagami First Nation.	
10.	<u>COUNCIL COMMITTEE REPORTS</u>	
11.	<u>ANNOUNCEMENTS - MAYOR AND COUNCIL</u>	
12.	<u>CORRESPONDENCE</u>	
12.1	Action Correspondence	
1.	Memo 2020-M-014 TNPFC Appointment of a New Board Member	201
	Draft Motion:	
	BE IT RESOLVED that Council endorses the appointment of Sherry Larochelle to fill the	

Board vacancy.

2. **Memo 2020-M-015 Request From Temagami Arena Fish Involvement Program** 203
Draft Motion:
BE IT RESOLVED That Council will support the evening rent of the Community Centre/Arena on March 18th, 2020 at no cost for the Regional Information Session.
3. **Memo 2020-M-016 Request from Community Foundation** 205
Draft Motion:
BE IT RESOLVED that Council of the Municipality of Temagami approves the sponsorship request of the Temagami Community Foundation for their 2nd Annual Truck N Boat Lottery being held in 2020.
4. **Memo 2020-M-017 Request from Marten River Winterfest** 207
Draft Motion:
BE IT RESOLVED that Council of the Municipality of Temagami approves the sponsorship request For the Winter Festival in Marten River;

AND FURTHER THAT future budgets contain a contribution for the Winter Festival in Marten River similar to that for Shiverfest held in Temagami/Temagami North.
5. **Memo 2020-M-022 Request from Temagami Community Market** 209
Draft Motion:
BE IT RESOLVED that Council direct Staff to request the Temagami Community Market provide a report including how the 2019 contribution was used, the average number of vendors and the fees charges, the average number of weekly attendees and a financial statement as well as any other pertinent information that will assist Council as they consider this request for funding.
6. **Memo 2020-M-026 Request from Mike Breton** 214
Draft Motion:
BE IT RESOLVED THAT Council approves the request to park two camper trailers at the arena parking lot during the annual ‘Kimmy and Tracy Memorial Baseball Tournament’, subject to availability with no fees as there will be no services provided.
7. **Memo 2020-M-027 Request from Temagami Canoe Festival** 216
Draft Motion:
BE IT RESOLVED THAT Council direct Staff to sign a completed application form from the Temagami Canoe Festival for funding through the Temagami Community Foundation.
8. **Memo 2020-M-029 Request from Living Temagami** 220
Draft Motion:
BE IT RESOLVED THAT Council direct Staff to sign a completed application form from Living Temagami for funding of their Community Wellness program through the Temagami Community Foundation.

12.2 Resolution from Other Municipalities

1. **Memo 2020-M-031 Resolution from the Town of Mattawa** 233
Draft Motion:
BE IT RESOLVED THAT Council receive Memo No. 2019-M-031;

AND FURTHER THAT Council supports resolution number 20-10 dated February 10,

2020 calling on the Nipissing DSSAB to look at reducing costs and services, if necessary, in order to mitigate any municipal levy increase.

13. BY-LAWS

13.1 20-1499 Council Donation Policy By-Law 236

Draft Motion:

BE IT RESOLVED THAT By-law 20-1499, being a by-law to adopt a Council Donation Policy, be taken as read a first, second and third time and finally passed this 12th day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.2 20-1500 Encroachment Agreement - 12 Parkwood Lane 241

Draft Motion:

BE IT RESOLVED THAT By-law 20-1499, being a by-law to authorize the Execution and Registration of an Encroachment Agreement for the lands known as 12 Parkwood Lane and the Corporation of the Municipality of Temagami for the Occupation of Land, be taken as read a first, second and third time and finally passed this 12th day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.3 20-1501 Amendment No.4 to the Official Plan 245

Draft Motion:

BE IT RESOLVED THAT By-law 20-1501, being a by-law to adopt Amendment No. 4 to the Official Plan for the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 12th day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.4 20-1502 Amendment No.3 to the Official Plan 246

Draft Motion:

BE IT RESOLVED THAT By-law 20-1502, being a By-law to adopt Amendment No. 3 to the Official Plan for the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 12th day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.5 20-1503 Amendment Zoning By-Law 06-650 - Home Occupation-Home Industry 247

Draft Motion:

BE IT RESOLVED THAT By-law 20-1503, being a By-law to amend the Municipality of Temagami By-law No. 06-650 as amended to change the definitions and provisions for Home Occupation/Home Industry, be taken as read a first, second and third time and finally passed this 12th day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.6 20-1504 Transfer Payment Agreement - Temagami MMP 249

Draft Motion:

BE IT RESOLVED THAT By-law 20-1504, being a by-law to execute an Agreement with her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing (MMAH) the Transfer Agreement for the Corporation of the Municipality of Temagami under the Municipal Modernization Program (MMP), be taken as read a first, second and third time and finally passed this 12th day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. **COMMITTEE MEETINGS**

15. **UNFINISHED BUSINESS**

16. **NEW BUSINESS**

17. **NOTICE OF MOTION**

18. **QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA**

19. **CONFIRMATION BY-LAW**

273

Draft Motion:

BE IT RESOLVED THAT By-law 20-1505, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 12 day of March, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

20. **ADJOURNMENT**

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

**SPECIAL COUNCIL MEETING
DRAFT MINUTES**

**Tuesday, January 28, 2020, 2:00 P.M.
Main Level Chambers**

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Shymko, J. Koistinen

STAFF: C. Davidson, Suzie Fournier

PURPOSE OF THIS SPECIAL MEETING

A Special Meeting of Council to be held on January 28, 2020 at 14:00 p.m. in the Council Chambers presenting Temagami Draft Strategic Plan.

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 2:00 pm. There were 6 people in the audience. The Mayor called the Roll.

DELEGATIONS/ PRESENTATIONS

Temagami DRAFT Strategic Plan

Presenter; Murray Morello, Senior Associate from Commerce Management Group, presented to Council the Temagami Draft Strategic Plan and answered questions from Council.

20-024

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the presentation from Commerce Management Group regarding Temagami Draft Strategic Plan.

CARRIED

ADJOURNMENT

20-025

MOVED BY: J. Shymko

SECONDED BY: M. Youngs

BE IT RESOLVED THAT this meeting adjourn at 3:38p.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING

DRAFT MINUTES

Thursday, January 30, 2020, 6:30 P.M.
Main Level Chambers

PRESENT: C. Dwyer, B. Leudke, M. Youngs, J. Shymko, J. Koistinen

PRESENT BY PHONE: D. O'Mara, J. Harding,

STAFF: C. Davidson, S. Pandolfo, D. Bell, B. Turcotte, J. Sanderson

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 6:30 pm.
There were 2 people in the audience. The Mayor called the Roll.

ADOPTION OF THE AGENDA

Draft Motion: 20-026
MOVED BY: M. Youngs
SECONDED BY: J. Shymko

BE IT RESOLVED THAT the Regular Council Agenda dated January 30, 2020 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Deputy Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

REPORT FROM CLOSED SESSIONS

Deputy Mayor Dwyer reported that during the closed sessions an update was received in a potential legal matter and Council provided input into staff evaluation.

ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

DRAFT Regular Council Meeting - January 09, 2020

Draft Motion: 20-027
MOVED BY: J. Shymko
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on January 09, 2020 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS/PRESENTATIONS

Registered Delegations - With Presentations

Staff Recognition

Deputy Mayor Dwyer and C. Davidson presented the standing years of service recognition with the Municipality to S. Pandolfo, D. Gravelle, T. Duquette and C. Abraham.

C. Davidson gave a brief background of time with the Municipality for each recipient and then presented them with a gift on behalf of Council.

Invited Presentations

Registered Delegations - Without Presentations

Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

CONSENT AGENDA ITEMS

Draft Motion: 20-028

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

CARRIED

Staff Report(s) for Information:

Correspondence for Information:

Draft Motion: 20-028 B

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.6 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

CARRIED

8.2.1 Solicitor General

RE: Letter from Honorable Sylvia Jones, Solicitor General of Ontario

8.2.2 Ministry of Municipal Affairs and Housing

RE: Letter from Honorable Steve Clark, Minister of Municipal Affairs and Housing

8.2.3 Temagami Community Foundation

RE: A Presentation Of The Temagami Community Foundation - April 23, 2020

8.2.4 Temiskaming Hospital

RE: Improving transitions of care for patients with Mental Health and Addictions

8.2.5 Hydro One Networks Inc.

RE: Vegetation Maintenance Program within Gillies Limit, Best Strathy and Cassels Township

8.2.6 Kimberly and Richard Corbett

RE: Letter from Kimberly Corbett regarding Guppy Road

Minutes of Local Boards & Committee:

Draft Motion: 20-028 C

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

CARRIED

8.3.1 Management of Au Château Board Minutes - December 2019

STAFF REPORTS

Marten River Department Report - December 2019

Draft Motion: 20-029

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive the monthly report from Marten River Fire Department for information.

CARRIED

Memo 2020-M-004 Donation Policy

Draft Motion: 20-030

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approve the amended donation policy;

AND FURTHER THAT Staff be directed to prepare a By-Law to entrench the amended policy for Council's consideration at the next regular meeting.

CARRIED

Memo 2020-M-005 Temagami North Drinking Water Inspection Report

Draft Motion: 20-031

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive the Inspection Report for the Temagami North Drinking Water System as completed by the Ministry of Environment, Conservation and Parks.
CARRIED

Memo 2020-M-012 Temagami South Drinking Water Inspection Report

Draft Motion: 20-032

MOVED BY: B. Leudke

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the Inspection Report for the Temagami South Drinking Water System as completed by the Ministry of Environment, Conservation and Parks.
CARRIED

Memo 2020-M-006 Rabbit Lake Retaining Wall

Draft Motion: 20-033

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council approve the Rabbit Lake Retaining Wall project in the amount of \$30,000;

AND FURTHER THAT Staff be directed to place this project in the 2020 Capital Budget.

CARRIED

Memo 2020-M-007 Temagami Winter Carnival – Shiverfest

Draft Motion: 20-034

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive Memo 2020-M-007 regarding Shiverfest;

AND FURTHER THAT Council accept the invitation to host the Shiverfest community barbeque on Sunday February 16th, 2020 from 12:00pm - 2:00pm as in years past.

CARRIED

Memo 2020-M-008 OPA and Zoning

Draft Motion: 20-035

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council directs Staff to make the necessary arrangements to hold Statutory Public Meetings for the Official Plan Amendment (Secondary Units) and the Zoning By-Law Amendment (Home Occupation/Home Industry) on March 12, 2020 with the proposed final wording being available after February 18, 2020.

CARRIED

Memo 2020-M-009 Public Works F-350 Truck

Draft Motion: 20-036

MOVED BY: M. Youngs

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council received the update on the replacement of the F250 as approved with Resolution 19-487;

AND FURTHER THAT Council refers this purchase to the 2020 budget.

CARRIED

Memo 2020-M-010 Procedural By-Law

Draft Motion: 20-037

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council approved the amended Procedural By-Law;

AND FURTHER THAT Council Direct Staff to prepare a By-Law to repeal and replace By-Law 19-1478 for consideration at the next Regular Council Meeting.

DEFERRED

Draft Motion: 20-038

MOVED BY: B. Leudke

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council, by further amendment to Schedule D, G and Content 6.2, direct Staff to edit the Draft Procedural By-Law and return the edited version at the next meeting.

CARRIED

Memo 2020-M-011 Country Christmas

Draft Motion: 20-039

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council directs the Recreation Events Committee to schedule a meeting with those involved in Country Christmas to discuss the 2020 event and report back to Council at the Regular Meeting scheduled for April 23, 2020.

CARRIED

Memo 2020-M-013 Treasurer Administrator Report

Draft Motion: 20-040

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receives the Report from the Treasurer Administrator.

CARRIED

COUNCIL COMMITTEE REPORTS

ANNOUNCEMENTS - MAYOR AND COUNCIL

Mayor O'Mara reported on his attendance to ROMA conference and on the Regional Broadband sessions held on February 6, 2020 in Temiskaming Shores.

Councillor J. Koistinen noted her days of absence due to training.

Deputy Mayor Dwyer reported on her attendances to ROMA conference, her meetings with Temagami Public School and Bell regarding broadband cell services.

CORRESPONDENCE

Action Correspondence

Resolution from Other Municipalities

BY-LAWS

20-1497 Code of Conduct Municipality Facilities By-Law

Draft Motion: 20-041

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-law 20-1497, being a by-law to adopt a Code of Conduct for Municipal Facilities Policy, providing the public with the rules and regulations at Municipal Facilities and gives direction to Municipal Representatives in the performance of their duties and responsibilities, be taken as read a first, second and third time and finally passed this 30th day of January, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

COMMITTEE MEETINGS

UNFINISHED BUSINESS

NEW BUSINESS

NOTICE OF MOTION

Deputy Mayor Dwyer provided a notice of motion that staff prepare a report how to access the provincial funding on areas in the Municipality that needs Natural Gas.

QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

N. Brooker brought forward concerns regarding local improvement and seasonal tax payers regarding the second unit policy.

CONFIRMATION BY-LAW

Draft Motion: 19-042

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT By-law 19-1498, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 30 day of January 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

Draft Motion: 20-043

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT this meeting adjourn at 8:04 p.m.

CARRIED

Mayor

Clerk

Mining the Key to Temagami's Future?

This 15-minute presentation will explore the past, present and future of the mining sector as it applies to the Municipality of Temagami.

Historically Temagami is a key part of Canadian mining history as the area is the home of the Copper Fields Mine on Temagami Island. This mine was the catalyst propelling Teck Mining Limited to a world leader in mineral extraction and production. The region was also well known during the early 1900 century as a "hot bed" for gold production as evident by the many historic mining sites in and around the town itself (aka Big Dan, Little Dan, Hermiston-McCauley etc.). In addition, attempts were made to develop base metal operations at Kanichee in the 1970s and most people to this date still recall the economic impact of the Sherman Mine on the Town of Temagami. Falconbridge Ltd. back in the 90s also spent significant financial resources drilling for Cu-Zn at Jonny Creek near the old dumpsite. They found minerals but not in sufficient large quantity to make an economic operation. There still remains mineral opportunity in that location for Zn-Cu-Au.

Currently there are consultants and contractors operating in the community that are working on projects within the municipality. In addition, these firms have or will manage projects outside of Ontario and Canada. These Temagami based firm's efforts over the past 3 years have contributed to the development of a Lithium Resource in Manitoba of over 6 million tonnes of 1.38% Li_2O and a Resource of 181 million tonnes or 2.5 million ounces of Gold in the State of Alaska. Both these projects are active, on going and growing. They represent billions of dollars in resource growth for Canada and the World.

There is also on going efforts by DeBeers and others to identify diamond bearing Kimberlite within the municipality. Airborne survey activities over the last few years are testament to companies again exploring for diamonds in the Temagami region.

For the future, the presentation will focus on a vision of how Temagami, given its fantastic geography, can become a key player on the international stage as a location of mining knowledge/expertise and a favourable place to explore and mine.

Municipality of Temagami
7 Lakeshore Drive
Temagami, Ontario
14, 2019
POH 2H0

February

Attention: Mayor Dan Omera and Council

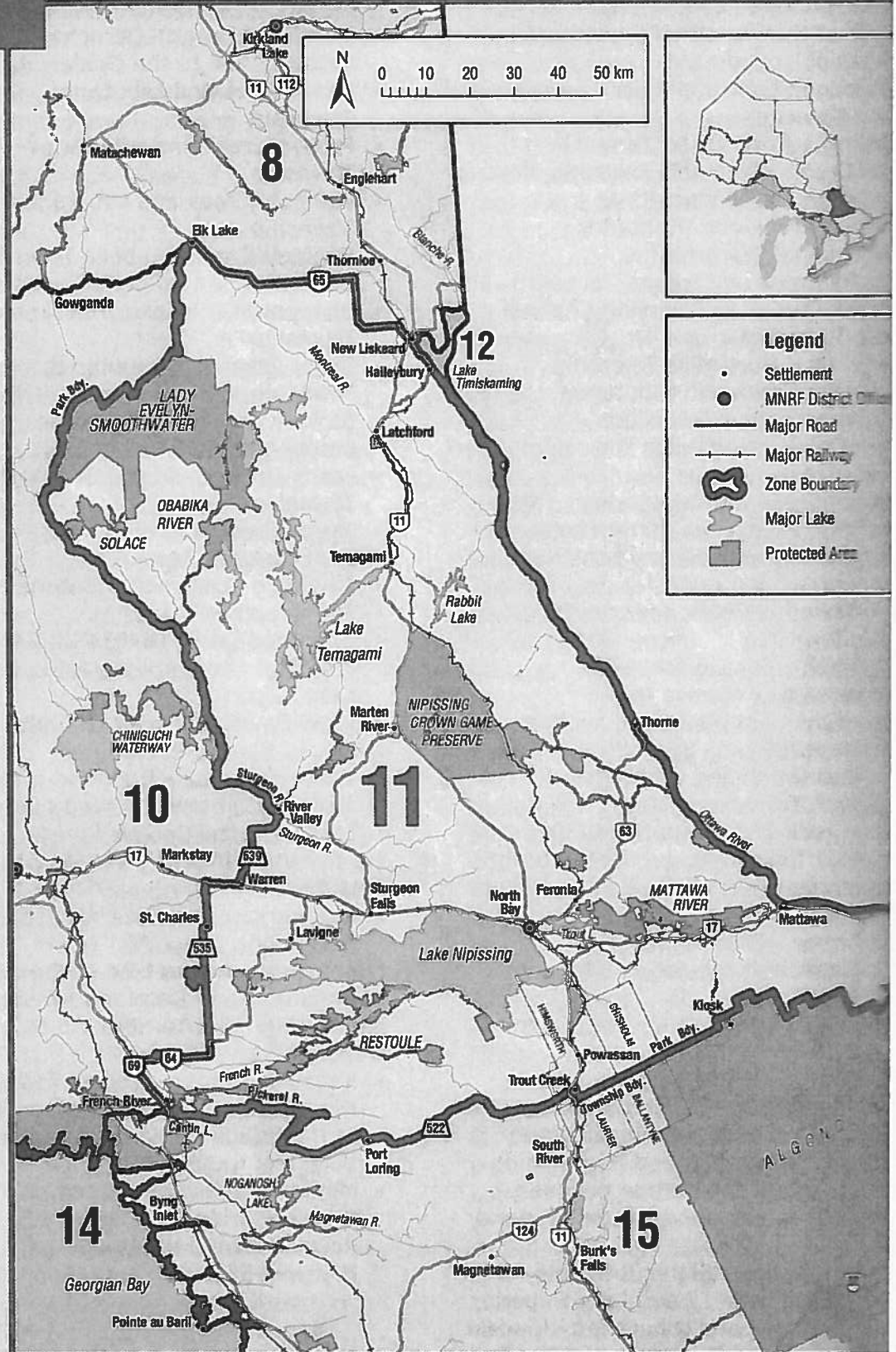
Re: Changes to the FMZ fishing Regulations for year 2020

Mayor Dan O'Mara & Council:

From discussions with Mayor Dan O'Mara I was asked to do a presentation at the next Temagami Council meeting (February 20) regarding the FMZ Fishery regulations changes that will affect the Municipality of Temagami.


Ike Laba

Member of the FMZ committee



General Information

- See General Fishing Regulations for more information on how to use this summary.
- Some Brook Trout Additional Fishing Opportunities in Zone 11 also have Bait Restrictions. Be sure to review these regulations carefully.
- The following waterbodies have regulations that are very different from the Zone-wide season and limits and are only referred to in the Waterbody Exceptions: **Cut Lake**, French River Provincial Park, Green Lake, Lake Nipissing, **Lake Temagami**, **Liberty Lake**, **McConnell Lake**, Shanty Lake, Surecatch Lake, and Trout Lake.

Zone-wide Seasons and Limits**Aggregate Limits for Trout and Salmon (including Splake)**

Limits: S-5 and C-2; total daily catch and possession limit for all trout and salmon species combined

Atlantic Salmon

Season: closed all year

Brook Trout

Season: February 15 to September 30
Limits: S-5; not more than 1 greater than 31 cm, and C-2; none greater than 31 cm

Brown Trout

Season: fourth Saturday in April to September 30
Limits: S-5 and C-2

Channel Catfish

Season: open all year
Limits: S-12 and C-6

Crappie

Season: open all year
Limits: S-30 and C-10

Lake Sturgeon

Season: closed all year

Lake Trout

Season: February 15 to third Sunday in March and third Saturday in May to Labour Day
Limits: S-2; not more than 1 greater than 40 cm, and C-1

Lake Whitefish

Season: open all year
Limits: S-12 and C-6

Largemouth and Smallmouth Bass combined

Season: January 1 to third Sunday in March and third Saturday in May to December 31

Limits: S-6 and C-2

Muskellunge

Season: third Saturday in June to December 15

Limits: S-1; must be greater than 122 cm, and C-0

Northern Pike

Season: January 1 to third Sunday in March and third Saturday in May to December 31

Limits: S-6; not more than 2 greater than 61 cm, of which not more than 1 is greater than 86 cm and C-2; not more than 1 greater than 61 cm, none greater than 86 cm

Pacific Salmon

Season: open all year
Limits: S-5 and C-2

Rainbow Trout

Season: open all year
Limits: S-5 and C-2

Splake

Season: open all year
Limits: S-5 and C-2

Sunfish

Season: open all year
Limits: S-50 and C-25

Zone 11

Walleye and Sauger combined

Season: January 1 to third Sunday in March and third Saturday in May to December 31

Limits: S-4 and C-2; none between 43-60 cm, not more than 1 greater than 60 cm

Yellow Perch

Season: open all year

Limits: S-50 and C-25

Species Exceptions

Brook Trout

Additional Fishing Opportunities

Season: open all year

Limits: S-5 and C-2; no size limit

- Barnett Lake (47°09'05"N., 80°02'37"W.) - Aston Township
- Bartle Lake (47°30'00"N., 79°50'00"W.) - Hudson Township
- Bastien Lake (Tower Lake) (46°23'56"N., 78°54'52"W.) - Mattawan Township
- Beach Lake (46°44'11"N., 79°47'48"W.) - Sisk Township
- Best Lake 73 (47°09'30"N., 79°45'41"W.) - Best Township
- Brown's Lake (47°06'57"N., 80°05'18"W.) - Cynthia Township
- Coppersand Lake (47°08'44"N., 80°03'47"W.) - Aston Township
- Dokis Pond (46°07'23"N., 80°02'46"W.) - Dokis Number 9 First Nation
- Fork Lake (46°09'13"N., 78°43'53"W.) - Boyd Township
- Froggy Lake (46°17'12"N., 79°07'22"W.) - Bonfield Township
- Gillies Limit Lake 19 (47°16'04"N., 79°46'59"W.) - Gillies Limit Township
- Gillies Limit Lake 51 (47°16'57"N., 79°42'44"W.) - Gillies Limit Township
- Glassy Lake (46°23'16"N., 79°06'50"W.) - Phelps Township
- Herbert Lake (46°58'48"N., 80°08'17"W.) - Joan Township
- High Lake (46°53'46"N., 80°20'28"W.) - Afton Township
- Hillcrest Lake (47°00'52"N., 80°03'24"W.) - Joan Township
- Hook Lake (47°08'10"N., 79°50'47"W.) - Strathy Township
- Hush Hush Lake (47°08'12"N., 80°02'54"W.) - Cynthia Township
- Indian Lake (46°28'05"N., 79°08'19"W.) - French Township
- Lake 697 (46°29'51"N., 79°04'00"W.) - Butler Township
- Lake 2 (Pothole 2) (46°30'12"N., 79°09'44"W.) - French Township
- Little McConnell Lake (46°45'12"N., 79°20'13"W.) - McAuslan Township
- Love Lake (45°59'20"N., 79°19'47"W.) - Himsworth Township
- Malloch Lake (47°04'43"N., 80°03'04"W.) - Cynthia Township
- Mirror Lake (46°25'24"N., 79°07'05"W.) - Phelps Township
- Montreuil Lake (46°25'54"N., 78°54'28"W.) - Mattawan Township
- Mowat Lake (47°28'51"N., 79°57'37"W.) - Barr Township
- Mug Lake (46°44'33"N., 79°22'30"W.) - McAuslan Township
- Norway Lake (46°45'08"N., 79°15'08"W.) - Wyse Township
- Pine Lake (46°44'47"N., 79°16'39"W.) - McAuslan Township
- Pole Lake (46°43'44"N., 79°21'51"W.) - McAuslan Township
- Price Lake (46°58'03"N., 80°07'32"W.) - Phyllis Township
- Quarry Lake (46°43'43"N., 79°21'12"W.) - McAuslan Township
- Redbark Lake (46°59'45"N., 80°09'55"W.) - Joan Township
- Robert Lake (Head Lake) (47°16'01"N., 79°51'36"W.) - Brigstocke Township
- Roko Lake (47°07'12"N., 80°02'52"W.) - Cynthia Township
- Round Lake (46°46'34"N., 79°18'55"W.) - McAuslan Township
- Secord Lake (46°45'25"N., 79°24'54"W.) - La Salle Township
- Side Rock Lake (47°04'36"N., 80°03'34"W.) - Cynthia Township
- Strathcona Lake 25 (47°01'23"N., 79°46'40"W.) - Strathcona Township

- Teasdale Lake (46°21'20"N., 79°02'30"W.) - Olrig Township
- Turtle Lake (46°09'15"N., 79°01'52"W.) - Boulter Township
- Whitefawn Lake (46°23'23"N., 79°27'53"W.) - Widdifield Township

Lake Trout

Additional Fishing Opportunities Season: open all year

- Crooked Lake (46°02'45"N., 79°50'36"W.) - Patterson Township
- Hearst Lake (47°17'28"N., 79°45'34"W.) - Gillies Limit Township
- Justin Lake (First Justin) (47°20'36"N., 79°53'27"W.) - Coleman Township
- Kingston Lake (47°35'17"N., 80°05'39"W.) - Cane Township
- Kitt Lake - (47°21'03"N., 79°55'28"W.) - Kittson Township
- McNab Lake (47°09'48"N., 79°40'18"W.) - Best Township
- Roosevelt Lake (47°15'38"N., 79°42'45"W.) - Gillies Limit Township
- Stormy Lake (46°04'47"N., 79°46'29"W.) - Patterson Township
- Threetrails Lake (46°44'07"N., 79°16'18"W.) - McAuslan Township
- Tooth Lake (47°10'53"N., 79°30'31"W.) - South Lorrain Township

Season: closed all year

- Florence Lake (47°13'36"N., 80°33'09"W.) - Dundee Township

Limits: S-2; not more than 1 greater than 50 cm, and C-1

- Cross Lake (46°52'19"N., 79°57'57"W.) - Torrington Township
- Diamond Lake (47°12'12"N., 80°14'37"W.) - Canton Township
- Kokoko Lake (47°05'31"N., 80°01'45"W.) - Cynthia Township
- Makobe Lake (47°26'49"N., 80°25'47"W.) - Tretheway Township

Limits: S-1 and C-0

- Obabika Lake (47°00'60"N., 80°16'26"W.) - Belfast Township

Waterbody Exceptions

Cut Lake (46°46'N., 79°16'W.) - McAuslan Township

- Live fish may not be used as bait or possessed for use as bait
- **Fish Sanctuary - no fishing from January 1 to Friday before third Saturday in May and day after Labour Day to December 31**

French River and French River

Provincial Park - waters lying south of the Five Finger Rapids, and west of the Chaudière Dam downstream to the Highway 69 bridge including Wolseley Bay, the North Channel of the French River, 18 Mile Bay, Ranger Bay and Dry Pine Bay to the Highway 607 Bridge

- Largemouth and Smallmouth Bass combined: S-4 and C-2; none between 33-43 cm, not more than 1 greater than 43 cm
- Northern Pike - open January 1 to March 31 and third Saturday in May to December 31
- Northern Pike - S-4 and C-2; none between 53-86 cm, not more than 1 greater than 86 cm
- Walleye and Sauger: open from January 1 to March 31 and third Saturday in May to December 31
- Walleye and Sauger combined: S-4 and C-2; none between 40-60 cm, not more than 1 greater than 60 cm

Green Lake - Parkman Township

- Live fish may not be used as bait or possessed for use as bait
- Brook Trout - open from May 1 to September 30

Lake Nipissing - Iron Island vicinity, 100 m around shore

- Fish Sanctuary - no fishing from March 16 to Friday before third Saturday in May

Zone 11

Lake Nipissing - Wasi Falls, waters of Lake Nipissing lying east of the east boundary of Lot 9, Concession 24, and south of a line joining this projection where it meets Lake Nipissing to the northwest tip of Burford Point, and mouth of the Wistiswasing River (North Himsworth Township)

- Fish Sanctuary - no fishing from March 16 to May 31 and October 1 to November 30

Lake Nipissing - including the waters of the French River from the Chaudière and the Little Chaudière dams to Lake Nipissing; the west bay of Lake Nipissing (Haddo Township); the northwest bay of Lake Nipissing to the falls of MacPherson Creek; the Sturgeon River from Lake Nipissing to the dam at Sturgeon Falls; the Veuve River from Lake Nipissing to the chutes located in Lot 5 in Concession 1 (Caldwell Township); the South River from Lake Nipissing to Highway 654; and the entire West Arm of Lake Nipissing including Cross Lake

- Closed to all species - from March 16 to Friday before third Saturday in May and December 1 to December 31.
- Largemouth and Smallmouth Bass - open from third Saturday in June to November 30
- Muskellunge - open from third Saturday in June to November 30
- Northern Pike - S-4; not more than 2 greater than 61 cm, of which not more than 1 is greater than 86 cm, and C-2; not more than 1 greater than 61 cm, none greater than 86 cm
- Walleye and Yellow Perch - open from January 1 to March 15 and third Saturday in May to October 15
- Walleye - S-2 and C-1; none less than 46 cm

Lake Temagami

- Only live or dead baitfish less than 13 cm in length may be used as bait
- **Lake Trout** - open February 15 to third Sunday in March and third Saturday in May to September 30

- **Lake Trout** - S-2; not more than 1 greater than 50 cm, and C-1, from February 15 to third Sunday in March and third Saturday in May to Labour Day
- **Lake Trout** - S-0 and C-0; day after Labour Day to September 30
- Lake Whitefish - S-25 and C-12
- Walleye - none between 46-60 cm, not more than 1 greater than 60 cm
- **Fish Sanctuary** - no fishing from Monday after third Sunday in March to June 15 in the following areas:
 - Scholes and Phyllis Townships, Gull Creek from dam at outlet of Gull Lake to 200 m in an arc extending into Lake Temagami
 - Joan Township, Kokoko Bay
 - Briggs and Joan Townships, Spawning Creek from Spawning Lake including all waters of Spawning Bay and Loon Bay

Liberty Lake - Aston Township

- Live fish may not be used as bait or possessed for use as bait
- **Fish Sanctuary** - no fishing from January 1 to July 31 and October 16 to December 31
- **Aurora Trout** - open from August 1 to October 15
- **Aurora Trout** - S-1 and C-0

McConnell Lake - McAuslan Township

- Live fish may not be used as bait or possessed for use as bait
- **Fish Sanctuary** - no fishing from January 1 to Friday before third Saturday in May and day after Labour Day to December 31

Shanty Lake - McAuslan Township

- Live fish may not be used as bait or possessed for use as bait
- **Fish Sanctuary** - no fishing from January 1 to April 30 and October 1 to December 31

Zone 11

Seacatch Lake - Parkman Township
 Live fish may not be used as bait or
 assessed for use as bait
 Brook Trout - open from May 1 to
 September 30

St. Lake - (46°19'09"N., 79°20'11"W.) -
 City of North Bay and East Ferris Township
 Lake Trout and Atlantic Salmon - open
 from third Saturday in June to Friday
 before fourth Saturday in June
 Lake Trout and Atlantic Salmon - S-1 and
 S-1; must be less than 55 cm
 Fish Sanctuary - no fishing from May 15
 to July 31 in the following areas:

Trout Lake - East Ferris Township, lying
 between the water's edge and a line
 drawn 30 m in perpendicular distance
 from Poplar Island along the west side
 of the island from the northwest tip of
 the island to the southwest tip of the
 island

Trout Lake - Widdifield Township,
 lying within a line drawn from the
 most westerly tip of Kirkwood Island,
 commonly known as Camp Island,
 extending 50 m into the water and
 paralleling the shore for a distance of
 500 m then back to the south shore

Fishing Restrictions

**Live fish may not be used as bait or
 assessed for use as bait**

Big Webb Lake - Parkman Township
 Camp Lake - McAuslan Township
 Cut Lake - see Waterbody Exceptions
 Emerald Lake - McAuslan Township
 Green Lake - see Waterbody Exceptions
 Immie Lake - McAuslan Township
 Klock Lake - Klock Township
 Liberty Lake - see Waterbody Exceptions
 Little Clear Lake - Boulter Township
 Little Webb Lake - Parkman Township
 McConnell Lake - see Waterbody
 Exceptions
 Modder Lake - McAuslan and La Salle
 Townships
 Mug Lake - McAuslan Township

- Norway Lake - Wyse Township
 - Orient Lake - McAuslan Township
 - Otter Lake - Parkman Township
 - Pascal Lake - Boulter Township
 - Pine Lake - McAuslan Township
 - Planet Lake - Van Nostrand Township
 - Pole Lake - McAuslan Township
 - Quarry Lake - McAuslan Township
 - Rainbow Lake - Van Nostrand Township
 - Round Lake - McAuslan Township
 - Shanty Lake - see Waterbody Exceptions
 - Slade Lake - Leo Township
 - Spring Lake - McAuslan Township
 - Surecatch Lake - see Waterbody
Exceptions
 - Troutbait Lake - Parkman Township
 - Turtle Lake - Boulter Township
 - Wolf Lake - Sisk Township
- Only live or dead baitfish less than
 13 cm in length may be used as bait**
- Lake Temagami - see Waterbody
Exceptions

Fish Sanctuaries

No fishing - closed all year

- Four Mile Creek - Widdifield Township,
within Lots 8 and 9 in Concession B
- Whirligig Lake - Gamble Township
- Whitepine Lake - Gamble Township

**No fishing - January 1 to April 30 and
 October 1 to December 31**

- Blue Lake - McAuslan Township
- Shanty Lake - see Waterbody Exceptions

**No fishing - January 1 to Friday before
 third Saturday in May**

- Wicksteed Lake - Kenny, Gladman, Flett,
Gooderham and Milne Townships

**No fishing - January 1 to Friday before
 third Saturday in May and day after
 Labour Day to December 31**

- Cut Lake - See Waterbody Exceptions
- McConnell Lake - See Waterbody
Exceptions

**No fishing - January 1 to July 31 and
 October 16 to December 31**

- Liberty Lake - see Waterbody
Exceptions

Zone 11

No fishing - March 1 to Friday before third Saturday in May

- Kaibuskong Bay - in front of Bonfield Township
- Kaibuskong River - from Sheedy Lake to Kaibuskong Bay
- Sharpes Creek - from Highway 17 to Kaibuskong Bay
- Talon Lake - in front of Orlig and Calvin Townships, including Kaibuskong Bay

No fishing - March 1 to June 15

- Restoule Lake and River - Patterson Township, that part in Lots 24 and 25, Concessions 3 and 4

No fishing - March 16 to Friday before third Saturday in May

- Duchesney Creek - City of North Bay and Commanda Township, from Lake Nipissing to the C.N.R. bridge
- Lake Nipissing - see Waterbody Exceptions

No fishing - March 16 to Friday before third Saturday in May and October 1 to November 30

- South River - the waters of the South River lying between the bridge that forms part of Highway 654 and the northerly boundary of Concession 14 (Nipissing Township)

No fishing - March 16 to May 31 and October 1 to November 30

- Lake Nipissing - see Waterbody Exceptions

No fishing - Monday after third Sunday in March to Friday before third Saturday in May

- Ferrim Creek - Cynthia Township, from Ferrim Lake to 200 m in an arc extending out into Kokoko Lake

No fishing - Monday after third Sunday in March to June 15

- Lake Temagami - see Waterbody Exceptions

No fishing - April 1 to June 15

- Anima-Nipissing River - Banting Township, from 100 m in an arc extending out into Red Squirrel Lake to a point upstream 400 m
- Friday Creek - Cassels Township, including the waters in an arc extending 200 m out into Obashkong Lake
- Kanichee Creek - Strathy Township, from Kanichee Lake to 200 m in an arc extending out into Net Lake
- Mattawa River - Papineau and Mattawan Townships, from the face of Hurdman Dam to 200 m downstream
- Montreal River - Town of Latchford and Gillies Limit Township, Ontario Hydro dam to 30 m south of the Ontario Northland Transportation Commission bridge
- Montreal River - Gillies Limit Township, Fountain Falls 150 m upstream and downstream from the concrete abutments
- Net Creek - Cassels Township, from dam on Net Lake to 200 m in an arc extending out into Cassels Lake
- Net Lake - Temagami Township, 100 m easterly and westerly of the O.N.R. bridge
- Thieving Bear Creek - Best Township, from Thieving Bear Lake to 200 m in an arc extending out into Net Lake
- Tomiko River - from the bridge in Lot 8, Concession 4, Grant Township to Tomiko Lake

No fishing - April 1 to Friday before third Saturday in May

- Memesagamesing Lake and Rainy Creek - Hardy Township, waters that fall within Lots 22, 23, 24, 25, Concession 7.

No fishing - May 15 to July 31

- Trout Lake - see Waterbody Exceptions

AS A COMMUNITY-BASED ORGANIZATION, HELPS UNDERSERVED ONTARIANS

IN **600** SMALL, RURAL, REMOTE, INDIGENOUS
AND FRANCOPHONE COMMUNITIES

GET JOBS BY MAKING IT POSSIBLE FOR THEM TO ACCESS EDUCATION
AND TRAINING WITHOUT LEAVING THEIR COMMUNITIES

A 33-YEAR OLD SHARED SERVICE TO PROVIDE 1/3 OF ONTARIANS

4 MILLION RESIDENTS

LOCAL ACCESS TO EDUCATION AND TRAINING OPPORTUNITIES



58,000+

STUDENT REGISTRATIONS GENERATED AND SUPPORTED
IN COURSES FROM ONTARIO'S EDUCATION AND
TRAINING PROVIDERS

ANNUAL OUTCOMES FOR ONTARIANS

800,000+

REQUESTS FOR SERVICES FULFILLED,
INCLUDING CALLS TO STUDENT INFORMATION
HOTLINE AND TECHNICAL HOTLINE

60 PROVINCE-WIDE TARGETED LOCAL
RECRUITMENT CAMPAIGNS EXECUTED

92%
OF CLIENTS SATISFIED WITH THEIR EXPERIENCES
WITH CONTACT NORTH | CONTACT NORD

250,000+
VISITORS GENERATE 675,000
PAGEVIEWS OF PORTALS

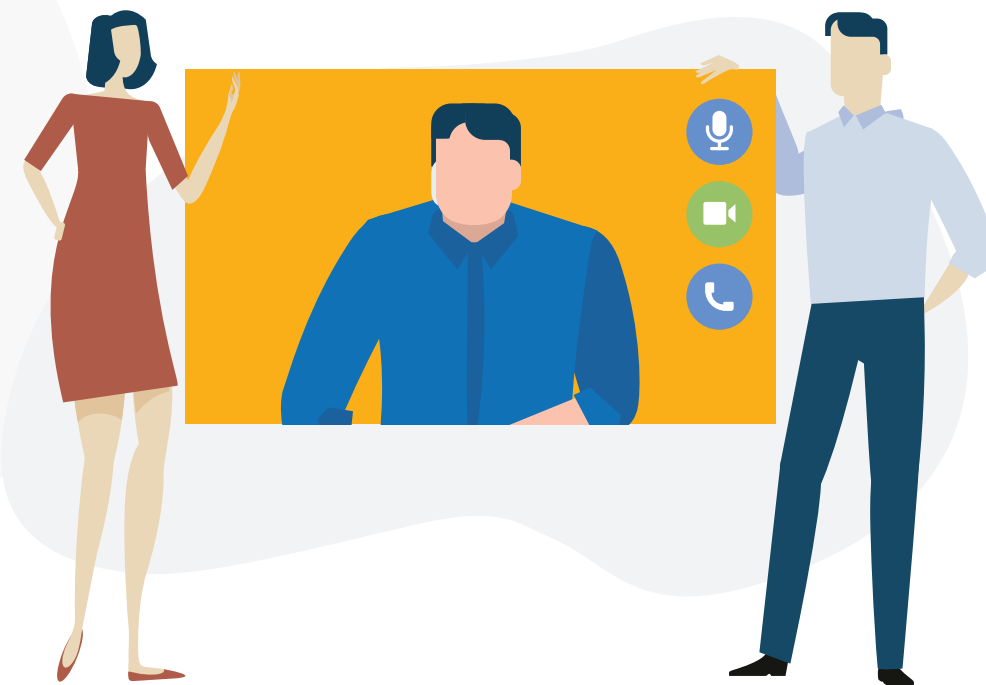


5 LOCAL SUPPORT SERVICES FOR ONTARIANS DELIVERED AT 116 ONLINE LEARNING CENTRES AND THE STUDENT INFORMATION HOTLINE

- 💡 INFORMATION ABOUT AVAILABLE ONLINE PROGRAMS AND COURSES
- 💡 ASSISTANCE WITH REGISTRATION FOR THEIR PROGRAM OR COURSE OF CHOICE
- 💡 FREE USE OF COMPUTER WORKSTATIONS AND HIGH-SPEED INTERNET ACCESS TO COMPLETE THEIR ONLINE COURSES
- 💡 FREE USE OF WEB CONFERENCING, VIDEOCONFERENCING AND AUDIOCONFERENCING DISTANCE LEARNING PLATFORMS TO CONNECT TO, AND PARTICIPATE IN, THEIR ONLINE PROGRAMS AND COURSES
- 💡 SUPERVISION OF WRITTEN EXAMS AND TESTS

5 SUPPORT SERVICES FOR ONTARIO'S EDUCATION AND TRAINING PROVIDERS

- 💡 FREE USE OF DISTANCE DELIVERY PLATFORMS TO DELIVER THEIR ONLINE PROGRAMS AND COURSES
- 💡 TRAINING FOR INSTRUCTORS USING THE DISTANCE DELIVERY PLATFORMS
- 💡 TARGETED RECRUITMENT CAMPAIGNS TO GENERATE REGISTRATIONS FOR ONLINE PROGRAMS AND COURSES THROUGHOUT THE PROVINCE
- 💡 PROMOTE ONLINE PROGRAMS AND COURSES IN 600 COMMUNITIES ACROSS ONTARIO
- 💡 PROVIDE LOCAL SUPPORT SERVICES TO STUDENTS VIA 116 LOCAL ONLINE LEARNING CENTRES AND THE STUDENT INFORMATION HOTLINE



SERVICES DELIVERED IN PARTNERSHIP WITH

24	PUBLIC COLLEGES
22	PUBLIC UNIVERSITIES
9	INDIGENOUS INSTITUTES
76	DISTRICT SCHOOL BOARDS
200	LITERACY AND BASIC SKILLS PROVIDERS
50	SKILLS DEVELOPMENT TRAINING PROVIDERS
	ONTARIO WORKS
	EMPLOYMENT ONTARIO
114	COMMUNITY ORGANIZATIONS HOSTING OUR ONLINE LEARNING CENTRES
4,282	COMMUNITY-BASED ORGANIZATIONS



REPORT

EX06-20

DATE: March 4th, 2020

PURPOSE: Procedural By-Law Changes

PREPARED BY: Melanie Shaye, Director of Corporate Services

REVIEWED BY: Catherine Matheson, CAO

RECOMMENDATION

THAT the District of Nipissing Social Services Administration Board adopts the Board Procedural By-law amendments listed in this report, and as were presented in the Board Committee Structure Analysis report EX03-20.

BACKGROUND AND PURPOSE

In order to move forward with the Committee structure changes outlined in report EX03-20, the Procedural By-law must be updated, to grant the powers of the new structure.

These changes have received legal review prior to being brought to the Board.

RECOMMENDED CHANGES

To enact the new Committee structure, the following changes have been made:

Section 11- Committees of the Board

- Changed the Committee title from Executive Audit to Finance and Administration, and stated the Finance and Administration Committee meets as a Committee of the Whole
- Replaced the Standing Committees of Social Services and Employment, Children's Services and Emergency Medical Services (EMS), and Housing Services Committee with one Community Services Committee, and added that the composition would be at least eight members, with 50/50 representation from the District and the City of North Bay

Section 45- Board Agenda

- Changed the Committee title from Executive Audit to Finance and Administration
- Removed individual Committee titles of Social Services and Employment, Children's Services and EMS, and Housing Services and replaced with Community Services Committee

Section 47- Public or Confidential Meeting

- Added language related to the holding of and calling of in-camera meeting, as was suggested by our lawyer. Requires that the Board state by resolution the fact of holding an in-camera meeting, and the general nature of the meeting.

Housekeeping changes other changes have also been made:

- Section 7- Updated legislative references from the Day Nurseries Act to the Child Care and Early Years Act and from the Social Housing Reform Act to the Housing Services Act
- Section 7- Updated reference to the newly titled Ministry of Labour, Training and Skills Development
- Section 10- Removed reference to CAO being able to dismiss employees 'for cause', as CAO can dismiss with or without cause.
- Section 51- Changed title of policy from Delegation of Authority policy to Purchasing policy.
- Applying acronym DNSSAB consistently
- Fixed minor typos and titles of staff

CONCLUSION

Once the new Procedural By-law is adopted by the Board, a new Chair and Vice Chair for both the Finance and Administration Committee, and the Community Services Committee will be named at the next scheduled Board meeting.

In accordance with the current Procedural By-law "30 days' notice will be given to municipalities when changing by-laws. Changes to the by-law will be accepted with a two-thirds majority vote of the Board". In an effort to expedite the new Committee structure, the draft Procedural By-law revisions will be shared with municipalities March 5, 2020 to allow the new Committee Structure to be enacted effective April 6, 2020.

A new meeting calendar will also be provided to the Board.

SECTION A – INTRODUCTION

1 PURPOSE

- 1.1 The District of Nipissing Social Services Administration Board (DNSSAB) is governed by the District Social Services Administration Act; Ontario Regulations 278/98 and Ontario Regulation 37/99.
- 1.2 The procedural by-laws establish consistent procedures for the DNSSAB Board and Committees to guide decision making, and ensure transparent, fair and open meetings, as well as define the Board's Authority and Role.

2 CORPORATE STATUS

- 2.1 The Board shall be a corporation as established through the District Social Services Administration Board Act (the "Act"). The number of members, the areas that they represent and the manner and term of their appointment shall be set out in the Regulations and Act.

3 CORPORATE SEAL

- 3.1 The seal of the DNSSAB shall be kept by the secretary at the Head Office.

4 OFFICES

- 4.1 The head office of the Corporation shall be in the District of Nipissing. The Board will establish satellite offices in other District Municipalities, as deemed appropriate.

5 TERM OF THE BOARD

- 5.1 Each member of the Board shall begin January 1st, of the year following a municipal election for a four year term to end on December 31st in the year in which municipal elections take place. Generally, no Board meeting will be held in December of the election year. Exceptions to this can only be made as per sections 8.7 and 8.8.

6 AMENDMENTS

- 6.1 Seven days' notice shall be given to members of the Board of any recommendation to amend the By-Laws of the Board. 30 days' notice will be given to municipalities when changing bylaws. Changes to the By-Law will be accepted with a two-thirds majority vote of the Board.

SECTION B – ROLES AND DUTIES

7 ROLE OF THE BOARD

7.1 The role of the Board is to provide overall governance responsibility in order to be accountable for and to carry out the duties of the Board including:

- 7.1.1 To represent the public and to consider the well-being of all the member municipalities and Territories Without Municipal Organization (TWOMOs);
- 7.1.2 To develop and abide by the policies and programs of the Board;
- 7.1.3 To determine which services the Board provides and to carry out the duties of the Board under the District Social Services Administration Boards Act, the Ontario Works Act, the Child Care and Early Years Act, the Housing Services Act, the Municipal Act and the related regulations or any Act as required including the legislation of the Ministry of Health
- 7.1.4 To ensure that administrative practices and procedures are in place to implement the decisions of the Board;
- 7.1.5 To maintain the financial integrity of the Board;
- 7.1.6 Designating a spokesperson to speak publically, when required, regarding the actions and plans of the Board;
- 7.1.7 To ensure open communication channels with provincial government Ministries, specifically Ministry of Education, Ministry of Children, Community and Social Services, Ministry of Labour, Training and Skills Development, Ministry of Health, and the Ministry of Municipal Affairs and Housing through fostering positive working relationships.

8 POWERS OF THE BOARD

- 8.1 Powers: The Directors shall manage or supervise the management of the business affairs of the Corporation. Any and all inquiries and direction by Board members shall be directed through the Chief Administrative Officer or designate of the Board.
- 8.2 Transaction of Business: Business may be transacted by resolutions passed at meetings of Directors or recommendations made by Committees at which a quorum is present. A copy of every resolution in writing shall be kept with the minutes of the proceedings.
- 8.3 Number: The Board shall consist of 12 members as determined by the Act and/or the regulations thereto.
- 8.4 Qualifications of Members: Directors shall be Canadian citizens, who are at least 18 years of age with power under law to contract, who have been appointed by the Municipal Council for their representative area or by a prescribed election as a representative of the unincorporated area. Directors shall meet the qualifications outlined in the Corporation's governing legislation and regulations. Each member shall act in the best interests of the Corporation and the clients it serves.
- 8.5 Resignation: A Director may resign upon giving a written resignation to the Chair and such resignation shall be effective when received by the Chair or at the time specified in the resignation, whichever is later.

- 8.6 Removal: The Board may, by ordinary resolution passed at a regular or special meeting of the Board, remove any Director from office before the expiration of his or her term. Any removal of a member requires a two-thirds majority vote, where a member is deemed to be in contravention of the Act, DNSSAB by-laws or policies.
- 8.7 Vacancy of Office: A Director ceases to hold office when he or she dies, resigns or is removed from office by the Board, becomes disqualified to serve as a Director or is absent from the meetings of the Board for three consecutive regular Board meetings without being authorized by Board resolution.
- 8.8 Vacancies: A vacancy on the Board may be filled for the remainder of its term by a qualified person. Municipalities represented on the Board only have the authority to appoint a member to a position vacated by a member, and do not have the authority to remove a member. Each Board member shall act in the best interests of the District.
- 8.9 The Board members, on behalf of the Corporation, exercise all the powers that the corporation may legally exercise unless restricted by law. These powers include, but are not limited to, the power:
- 8.9.1 To enter into contracts or agreements;
 - 8.9.2 To make banking and financial arrangements;
 - 8.9.3 To direct the manner in which any other person or persons may enter into contracts or agreements on behalf of the corporation;
 - 8.9.4 To execute documents;
 - 8.9.5 To purchase, lease or otherwise acquire, sell, exchange, or otherwise dispose of real or personal property, securities or any rights or interest for such consideration and upon such terms and conditions as the Board members may consider advisable;
 - 8.9.6 To borrow on the credit of the corporation for the purposes of operating expenses, or on the security of the corporation's real or personal property; and
 - 8.9.7 To purchase insurance to protect the property, rights and interests of the corporation and to indemnify the corporation, its members, Board members, and officers from any claims, damages, losses or costs arising from or related to the affairs of the corporation.
- 8.10 Delegation by Directors (Committees): The Board may appoint from their number a Managing Director, or a Committee of Directors, a majority of the members, and delegate to such Managing Director or Committee any of the powers of the Board except those which relate to matters over which a Managing Director or Committee shall not have authority. Unless otherwise determined by the Board, a Committee shall have the power to fix its quorum at not less than a majority of its members to elect its Chairperson and to regulate its procedures.
- 8.11 Remuneration and Expenses: Remuneration will be determined by the Board. The Directors may be entitled to be reimbursed for travelling, training and other expenses properly and reasonably incurred by them in attending meetings of the Board and Committees and for such other out-of-pocket expenses incurred in respect of the performance of their duties as the Board may from time to time determine.

9 THE DUTY OF DIRECTOR

- 9.1 Directors have a fiduciary duty, duty of care, duty of loyalty and duty of obedience to the Corporation. The standard of care set forth provides that all Directors and Officers of a Corporation, in exercising their powers and discharging their duties, shall act honestly and in good faith with a view to the best interests of the corporation, and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
- 9.2 Every Director and Officer of the Corporation must also comply with the Acts that govern them, the Regulations, the articles and by-laws. No provision in a contract, articles, or by-laws relieves a Director or Officer of his/her duties. Directors must comply with the Municipal Act and/or Municipal Conflict of Interest Act, as applicable, and abide by Provincial contractual provisions regarding Conflict of Interest.
- 9.3 Directors have a legal obligation to the Board, wherein, the Director must act in good faith towards the organization and the Board. When a Director ignores this obligation or assumes that an obligation to another Board trumps the interest of the Corporation or Board, the Director is breaching his/her duties.
- 9.3.1 For clarity, Directors receive proprietary information that is not public information. By disclosing the information, without authority, the Director, is making that information public. This is a breach of the Director's duty and as stated when an individual is on a Board, his/her duty is to that Board. If by virtue of being on that Board, the individual finds themselves in a conflict, the Member has an obligation to disclose the conflict and recuse him or herself from any decision.
- 9.4 Information obtained for and from in-camera meetings is not for public dissemination. Disclosing information acquired as the result of sitting on the Board has the effect of making non-public information public. The Director is in breach of his/her obligation when this occurs.
- 9.5 Notwithstanding the above, a Director may be required to disclose information heard in-camera if required to by law.
- 9.6 Should a Board Member want to make an in-camera discussion public, approval of the Board is required, except again where required by law. The proceedings at a closed meeting of a Board should not be discussed beyond the persons entitled to be in attendance at that meeting.
- 9.8 Issues discussed in-camera are confidential and cannot be disclosed without the authority of the Board. Directors have a duty to the Board they sit on. Disclosing confidential information is a breach of this duty.

10 OFFICERS OF THE BOARD

- 10.1 The Officers of the corporation shall be the Chair, Vice Chair, Chief Administrative Officer, Secretary, Treasurer and any such Officers as the Board may, by law, determine.
- 10.2 **Appointment:** The Board may from time to time designate the Offices of the Corporation, appoint Officers (and assistants to Officers), specify their duties and delegate to such Officers powers to manage the business and affairs of the Corporation. A Director may be appointed to any office of the Corporation. Except for the Chairperson of the Board and the Managing Director, an officer may be, but need not be, a Director. Two or more offices may be held by the same person.
- 10.3 **Term of Office and Removal:** In the absence of a written agreement to the contrary, the Board may remove, by resolution with or without cause, any Officer of the Corporation. Unless so removed, an Officer shall hold office until his/her successor is appointed or until his/her resignation, whichever shall first occur. The Chairperson and Vice-Chairperson shall hold office for one year from the date of appointment. In the event the Chairperson resigns or dies before his or her term expires, the Board shall appoint another member of the Board as Chair to complete the unexpired portion of the term.
- 10.4 **Terms of Employment, Duties and Remuneration:** The terms of employment and remuneration of all Officers elected or appointed by the Board shall be determined from time to time and may be varied from time to time by the Board.
- 10.5 **Description of Offices:** Unless otherwise specified by the Board (which may modify, restrict or supplement such duties and powers), the officers of the Corporation, if designated and if officers are appointed thereto, shall have the following duties and powers:
- 10.5.1 Chair:** The Chair of the Board, if one is appointed, shall be a Director, and may be reappointed in one or more subsequent years as outlined in the DSSAB Act. The Chairperson shall, when present, preside at all meetings of the Board of Directors and members of the corporation, will sign all documents which require his/her signature and shall possess and may exercise such powers and shall perform all other duties as may from time to time be assigned to him by the Board of Directors.
- 10.5.2 Vice-Chair:** The Vice Chair of the Board, if one is appointed shall be a Director. The Vice-Chair shall be vested with all powers of the Chair and in the absence or inability of the Chair, shall exercise the duties and functions of the Chair.
- 10.5.3 The Chief Administrative Officer:** The Chief Administrative Officer shall be appointed by the Board and he or she shall report to the Board, be responsible for all operations of the Corporation, record or delegate accurate minute taking of the organization's meetings and ensure that the corporation's files, records and other relevant written materials are kept, recorded and distributed; and take a lead role in financial policy development and monitoring of the corporation's finances and advise and assist the Board in understanding the corporation's finances.

Without limiting the generality of the foregoing, the duties and responsibilities of the CAO shall be as follows:

- 3.1 To direct and co-ordinate the business of the Board in all its branches and departments in accordance with the policy and plans established and approved by the Board;
- 3.2 To direct and co-ordinate the preparation of plans and programs to be submitted to the Board for approval and to fulfill its mandate;
- 3.3 To direct and co-ordinate the compilation, consideration and presentation to the Board, recommendations arising from departmental operations, which require the Board's approval and to propose by-laws or resolutions arising from such recommendations;
- 3.4 To direct the preparation and compilation of and to present to the Board, the annual budget of estimates of revenues and expenditures;
- 3.5 To exercise general financial control over all departments in terms of the approved appropriation;
- 3.6 To act as spokesperson and direct collective bargaining with all Board employees within collective bargaining units, to recommend to the Board agreements concerning wages, salaries and working conditions, and, upon approval by the Board, to administer such agreements and in general to be responsible for wage and salary administration, subject to normal grievance procedures, and to recommend to the Board or its appropriate Committee, a system of grievance procedures for such employees that are not covered by existing agreements, or included in collective bargaining units;
- 3.7 To have full control and direction of all employees subject to the Human Resources policies approved by the Corporation;
- 3.8 To appoint, employ, suspend or dismiss for cause employees not covered by collective bargaining agreements according to annual budgets, organizational structures and policies and salary scales as approved by the Board from time to time and to appoint and employ all other employees of the Board in accordance with procedures obtained in collective bargaining agreements and to suspend or dismiss such employees for cause, subject to the normal grievance procedures contained in the relevant collective bargaining agreements;
- 3.9 To present to the Board reports and information regarding progress and accomplishments in programs and projects, the status of revenues and expenditures, and the general administration of the Board;
- 3.10 To have cognizance of all correspondence and communications to the Board and to receive all communications to direct the submission of the same to the Board together with his/her recommendations thereon;

3.11 To attend all Board meetings;

3.12 To perform such other duties and exercise such other powers as the Board may from time to time lawfully assign to him/her.

3.13 The CAO shall not be dismissed except by a resolution assented to by a majority of the members of the Board; provided that no such resolution shall be presented for consideration at any meeting of the Board unless written notice thereof shall have been given at least ten (10) days prior and the CAO has been given an opportunity to be heard by the Board.

10.5.4 Secretary: The Secretary shall be appointed by the Board. The Secretary, when in attendance, shall be the secretary of all meetings of the Board and Committees of the Board and, whether or not he or she attends, the secretary shall enter or cause to be entered in the Corporation's minute book, minutes of all proceedings at such meetings; he or she shall give, or cause to be given, as and when instructed, notices to directors, auditors and members of Committees; he or she will ensure custodial care of the corporate seal and of all the books, papers, records, correspondence and documents belonging to the corporation.

10.5.5 Treasurer: The treasurer will ensure that full and accurate accounts of all receipts and disbursements of the Corporation in proper books of account are kept and disburse funds of the corporation as directed by the Board. He or she shall render to the Board an account of his or her transactions as treasurer and of the financial position of the Corporation.

10.6 Disclosure – Conflict of Interest: An Officer shall have the same duty to disclose his or her interest in a material contract of transaction or proposed material contract of transaction with the Corporation, as is imposed upon Directors. If an Officer is unclear as to whether he or she is in a position of conflict of interest, the officer is to proactively seek legal advice and the Board, by resolution, shall pay for the costs incurred in seeking legal advice.

10.7 Standard of Care: Every Director and Officer of the Corporation in exercising his or her powers and discharging his or her duties honestly and in good faith with a view to the best interests of the Corporation shall exercise the care, diligence and skill that a reasonable prudent person would exercise in comparable circumstance. Every Director and Officer of the Corporation shall comply with articles, by-laws and all other applicable laws.

10.8 Limitation on Liability: Provided that the standard of care required of him or her has been satisfied, no Director or Officer shall be liable for the acts, receipts, neglects or defaults of any other Director or Officer or employee, for joining in any receipt of other act for conformity, or any loss, damage or expense happening to the Corporation through the insufficiency or deficiency of title to any property acquired for or on behalf of the Corporation, or for the insufficiency or deficiency of any security in or upon which any of the monies of the Corporation shall be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortious acts of any person with whom any of the monies, securities, or effects of the Corporation have been deposited, or for any loss occasioned by any error of judgment or oversight on his part, or for any other loss,

damage or misfortune which shall happen in the execution of his or her office or in relation thereto, unless the same are occasioned by his or her own willful neglect or default.

- 10.9 **Indemnification of Directors and Officer:** Subject to any applicable laws, the Corporation shall indemnify a Director or Officer of the Corporation, a former Director or Officer of the Corporation or a person who acts or acted at the Corporation's request as a Director or Officer, and his or her heirs and legal representatives, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by him or her in respect of civil, criminal or administrative action or proceeding to which he or she was made a party by reason of being or having been a Director or Officer of such Corporation or body corporate if:
- a) he or she acted honestly and in good faith with a view to the best interests of the Corporation; and
 - b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, he or she had reasonable ground for believing that his or her conduct was lawful.

The Corporation shall indemnify such person in all such other matters, actions, proceedings and circumstances as may be permitted by law.

- 10.10 **Insurance:** The Corporation may purchase and maintain such insurance for the benefit of any person entitled to be indemnified by the Corporation pursuant to the immediately preceding section as the Board from time to time may determine.

11 COMMITTEES OF THE BOARD

11.1 General

11.1.1 All Committee Meetings shall be open to the public

11.1.2 No Committee shall have the authority to bind the Corporation or the Board, unless authorized by resolution of the Board

11.3 Duties of the Committees

The purpose of Committees is to facilitate the business of the Board. Committees shall operate with the Terms of Reference established by and approved by the Board.

11.4 Types of Committees:

11.4.1 The Finance and Administration Committee will be considered a Committee of the Whole, and may meet to review the Board agenda and to provide advice to the Chief Administrative Officer concerning the resolution of or recommendations on corporate issues, personnel matters, financial matters, contract management and strategic priority projects.

11.4.2 The Community Services Committee will considers resolutions or recommendations related to program or service delivery such as Social Services and Employment, Children's Services, Emergency Medical Services, and

Housing Services; and will be comprised of at least eight members of the Board, with equal representation from the District and the City of North Bay.

- 11.4.3 As required, ad hoc Committees may be established by motion of the Board to deal with matters before the Board. An ad hoc Committee may have any number of members who are interested in the issues at hand. Ad hoc Committees will report recommendations to the Board.
- 11.4.4 Election of the Committee Chair: The Chair of a Board Committee shall be elected by the Committee members and recommended to the Board for approval at its next regular meeting.
- 11.4.5 Committee Membership: Membership of the Community Services Committee or ad hoc committees will be determined by the Board (The Board Chair is ex-officio on all Board Committees).
- 11.4.5.1 Committees shall make recommendations to the Board by way of Committee Reports, or a recommended motion, on any matter considered by it which requires a decision of the Board.
- 11.4.6 Meetings of standing Committees or ad hoc Committees may be held at any time and place to be determined by the members of such Committee provided that 48 hours' written notice of such meeting shall be given to each member of such Committee. For special or emergency meetings, such notice periods may be waived, provided two-thirds of the Committee members agree by telephone/email poll to the waiver. No error or omission in giving notice of any meeting of a Committee or any adjourned meeting of the Committee of the corporation shall invalidate such meeting or make void any proceedings taken thereat and any member of such Committee may at any time waive notice of any such meeting and may ratify, approve and confirm any or all proceedings taken or had thereat.

SECTION C – MEETING PROCEDURES

12 MEETINGS

- 12.1 All Board meetings shall be open to the public

13 DURATION

- 13.1 The duration of a meeting shall not exceed three hours, unless a majority of members vote otherwise.

14 MEETING TIME

- 14.1 The Chair of the Board, or in his or her absence, the Vice-Chair shall call members to order as soon after the meeting time and a quorum is present.
- 14.2 If the Chair of the Board and Vice-Chair are not present within ten minutes after the scheduled meeting time, the Secretary shall call the members to order if a quorum is

- present, a member shall be chosen from among those present to preside during the meeting or until the arrival of the Chair or Vice-Chair.
- 14.3 In the election of a Presiding Officer, the Secretary shall call the meeting to order and preside.
- 14.4 If there is no quorum within fifteen minutes after the meeting time, the Secretary shall call the roll, take down the names of the members present, and declare the meeting cancelled.
- 14.5 The date and time of regular Board meetings for the upcoming year shall be established by resolution no later than the last regular meeting in each calendar year.
- 14.6 The Board may change the date and time of any regular meeting by resolution, or by notice of the Chair.

15 INAUGURAL MEETING

- 15.1 The Inaugural Meeting date shall:
- 15.1.1 be established by the retiring Board in each election year;
 - 15.1.2 be binding upon the new Board;
 - 15.1.3 be held not later than the end of February of the year immediately following the election year;

16 PLACE OF MEETINGS

- 16.1 Meetings of the Board may be held at the registered head office of the corporation or at any other place within or outside the District.

17 PARTICIPATION BY ELECTRONIC METHODS

- 17.1 A Director may participate in a meeting of the Board or in a meeting of a Committee of Directors by means of such telephone or other technologies that permits all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and a Director participating in such a meeting by such means is deemed to be present at that meeting.

18 CALLING OF MEETING

- 18.1 Lack of receipt of the notice of a regular meeting shall not affect the validity of holding the meeting or any action taken thereat provided a quorum is established.

19 ATTENDANCE

- 19.1 Members shall notify the Secretary or designate if they are not able to attend the regular Board meeting. Attendance of members shall be recorded. Any member absent from regular Board meetings on three consecutive occasions, without a resolution authorizing the absence having been recorded in the minutes, shall be deemed to have resigned and the seat shall become vacant.

20 REGULAR BOARD MEETING

- 20.1 The date and time of regular Board meetings for the upcoming year shall be established by resolution no later than the last regular meeting in each calendar year. (with the exception of the inaugural year in which the annual meeting calendar will be established at the inaugural meeting). The annual meeting calendar can be changed at any time with the consent of the majority of the Board for the purposes of ensuring the highest level of Board participation. A copy of any resolution of the Board fixing the date, place and time of such regular meetings of the Board shall be sent to each Director forthwith after being passed, but no other notice shall be required for any such regular meetings except where required by legislation.
- 20.2 Any Board member wishing to place an item on the agenda may make a request to do so through the Chair or Chief Administrative Officer no later than ten days prior to the meeting.
- 20.3 The meeting package shall be delivered to the Board member's designated email address at least five days prior to the upcoming Board meeting, unless special circumstances prevent the package from being distributed within the established timeframe.
- 20.4 The Board meeting draft agenda shall be published online in advance of the Board meeting.
- 20.5 Immediately following the Board meeting, the meeting package will be published online through the DNSSAB website.

21 SPECIAL MEETINGS

- 21.1 Special meetings of the Board may be held at any time at the call of the Chair. The purpose of the special meeting must be stated in the notice and no other business will be transacted without the consent of the majority of the Board. The meeting notice must be sent to all Directors. Lack of receipt of notice of a Special meeting shall not affect the validity of holding the meeting or any action taken thereat provided a quorum is obtained.
- 21.2 Notice of Special Meetings of the Board shall be given to every Director of the Corporation with not less than 48 hours' notice (excluding Sundays and holidays) before the date of the Special Meeting. Notwithstanding the foregoing, notice of a meeting shall not be necessary if all of the Directors are present, and none object to the holding of the

meeting, or if those absent have waived notice of or have otherwise signified their consent to the holding of such meeting. Notice of a Special Meeting continuance is not required if the time and place of the forthcoming meeting is established at the original Special Meeting.

- 21.3 The notice shall be in the form of a written agenda accompanied by its supporting documents. This package is prepared by Chief Administrative Officer in consultation with the Chair. Minutes of the previous regular meeting and any special meetings shall be provided to the Board members in the same manner as the agenda. The package shall be delivered to the Board member's designated email address. Immediately following the Board meeting, the package will be distributed to appropriate officers, staff and posted for the public. The Board meeting agenda shall be published online in advance of the Board meeting.

22 EMERGENCY MEETINGS

- 22.1 Emergency meetings may be called when a decision or response from the Board is required within 48 hours. Notices of an Emergency Meeting will be sent to all Directors by electronic communication and by telephone. The purpose of the Emergency Meeting must be stated in the notice and no other business will be transacted without the consent of the majority of the Board. Lack of receipt of notice of an emergency meeting shall not affect the validity of holding the meeting or any action taken thereat provided a quorum is obtained.

23 QUORUM

- 23.1 Quorum shall be comprised of the majority (50%+1) of the Board Members (including the Chair).

24 DELEGATIONS

- 24.1 Delegation Wishing to Appear Before the Board and Committees:

24.1.1 Public presentations will be received at both regular and special meetings of the Board and Committees. Presentations at regular meetings shall be on a subject within the jurisdiction or influence of the Board. Presentation at the special meeting shall be related to the agenda item.

24.1.2 Persons wishing to make a formal presentation to the Board or Committees must register with the Secretary one week prior to any regular meeting and one day prior to a special meeting, and must provide the Secretary with a copy of the presentation to be included in the Board or Committee package sent to members in advance of the meeting.

- 24.1.3 The maximum number of presenters at any presentation (including the spokesperson) shall be three. In unique circumstances, the number of presenters may be extended by the Chair and by a majority of the members present. Such question shall be decided by the members without debate.
- 24.1.4 The Secretary shall inform the presenter of the guidelines affecting the presentation (e.g. maximum time, maximum number of presenters and adherence to the subject) and to obtain and acknowledgement by the presenter of his or her understanding of those guidelines.
- 24.1.5 A public presentation, which has been registered with the Secretary, may address a matter of the Board's jurisdiction for up to ten minutes.
- 24.1.6 No delegation shall be permitted when the subject matter to be addressed is related to a recommendation of any tribunal that has conducted a hearing under the Statutory Powers Procedures Act, R.S.O 1990, c.22, as amended.
- 24.1.7 No person will be permitted to address the Board with respect to a labour management dispute or issue, unless provided by legislation.
- 24.1.8 Presenters appearing before the Board who have previously appeared before the same Board on the same subject shall be limited to providing only new information in their second and subsequent appearances.
- 24.1.9 In unique circumstances, the time may be extended by the Chair by a majority vote of the members present. Such question shall be decided by the members without debate.
- 24.1.10 No presenter shall speak disrespectfully of any person; use offensive words or unparliamentarily language; speak on any subject other than the subject for which he or she received approval to address; or disobey the rules of order or a decision of the Chair.
- 24.1.11 After the presenter has completed the presentation, Board members shall each have the opportunity to ask questions for clarification purposes only, and without debate.
- 24.1.12 The Chair may curtail any presenter, any questions of a presenter, or debate during a presentation, for disorder or for any breach of this Procedural By-Law and, should the Chair rule that the presentation is concluded, the presenter shall withdraw immediately and shall be given no further audience by the Board.
- 24.1.13 Public presentations made at the beginning of the meeting may be considered by the Board at the end of the agenda of that meeting.
- 24.1.14 Presentations are not allowed on employer/employee matters from individuals or unions/organizations representing employees where the matters to be presented are part of a collective agreement or where there is a contractual agreement with DNSSAB. A request for exemption from

this requirement must be made in writing and approval granted by the Chair at least one week before the meeting date.

24.1.15 Presentations by DNSSAB employees are limited as per above, unless at the invitation of the Chief Administrative Officer. This applies to non-union as well as unionized staff.

25 MINUTES AND RECORDING OF MEETINGS

25.1 The Minutes of the meetings of the Board and Committees shall record:

25.1.1 the place, time and date of the meeting;

25.1.2 the names of the presiding officer and a record of the members in attendance;

25.1.3 disclosures of conflict of interest

25.2 The minutes of the Board of Directors and its Committees shall be available to the general public except where not permitted according to the *Municipal Freedom of Information and Protection of Privacy Act*, and/or other privacy legislation governing DNSSAB programs.

In order to promote positive interpersonal relations amongst Board members, staff, and other stakeholders, and to engender trust amongst same, Board members and staff are prohibited from creating an audio and/or video recording any proceedings without the expressed knowledge of all other participants. Failure to adhere to this policy, or the belief by any other Board or staff member that this policy may have been breached should be brought to the attention of the Board, which shall determine the appropriate action. Nothing in this section prohibits the making of personal notes regarding a proceeding and discussions therein.

26 CHAIRPERSON

26.1 The Chairperson of any meeting of the Board or Committee shall be the first recognized and will officiate the roll call of the meeting. If no such officer is present, the directors shall choose one of their number to be Chairperson of such meeting.

SECTION D - VOTING & DEBATE PROCEDURES

27 VOTES TO GOVERN

27.1 At all meetings of the Board, every question shall be decided by a simple majority of the votes cast on the question and voting is carried out by a show of hands unless otherwise indicated or required by law.

28 VOTING

28.1 Each Member, including the Chair, is entitled to one (1) vote. The Chair shall be entitled to vote at all meetings of the Board and shall be ex-officio member of all Committees of

the Board and entitled to vote at those meetings, except at the Board Meetings, where the Chair shall vote only in the event of an equality of votes, or when a recorded vote has been requested.

29 TIE VOTES

- 29.1 In the event of a tie vote the motion will be considered lost.

30 NEGATIVE VOTES

- 30.1 If any member present refuses to vote for other than a conflict of interest, it shall be recorded as a vote in the negative.

31 RECORDED VOTE

- 31.1 Where required by statute, and whenever any member, including the Chair, shall request a recorded vote, the names of those who vote for and against the question shall be entered in the Minutes (each member present shall announce their vote openly).

32 TO AMEND A MOTION

- 32.1 A motion to amend a (main) motion must be relevant to that motion and properly moved and seconded. An amendment may propose to leave out certain words; to insert or add certain words; or to leave out certain words in order to insert or add other words.
- 32.2 When “in order” an amendment takes precedence over the main motion and becomes the subject of debate. It must be accepted or rejected before debate reverts to the main motion. If accepted, the main motion as amended is debated. If it fails, the main motion is unchanged.
- 32.3 A sub-amendment may be proposed to an amendment under the same conditions as an amendment is moved to a main motion.
- 32.4 At no time may there be more than one main motion, one amendment and one sub-amendment on the floor. When all three exist, the Chair submits them in the reverse order to which they were moved.
- 32.5 A motion once defeated cannot be re-introduced as an amendment to some other motion. The mover with the consent of his/her seconder may incorporate a “friendly” amendment into the main motion if the mover and seconder of the amendment are agreeable.

33 RECONSIDERATION

a) If a motion has been either carried or defeated during a meeting, and at least one member who voted on the winning side wants to have the vote reconsidered, such a member may make the motion to reconsider.

b) A member may move that the motion be reconsidered at the next meeting; however, there shall be no reconsideration unless verbal notice thereof is given at the meeting at which the question was decided.

34 INQUIRES

34.1 Inquiries about a matter may be raised by any member and put to the Chair or through him or her to the Chair of the Board, who may call upon another officer to reply.

34.2 No argument of opinion shall be offered or fact stated except as is necessary to explain the inquiry or the answer.

34.3 A member or staff are not to debate the matter.

34.4 Inquiries may be in writing or may be made orally.

34.5 An officer shall reply promptly in writing in response to all requests for reports made by Board of Director resolution.

35 RESCISSION

35.1 No matter decided within one year shall be considered for rescission without the prior consent by resolution of two thirds majority of the whole Board of Directors.

36 DISCLOSURE – CONFLICT OF INTEREST

36.1 A director or officer of the Corporation who is a party to, or who is a director or an officer of, or has a material interest in any person who is a party to, a material contract or transaction or proposed material contract or transaction with the Corporation, shall disclose in writing to the Corporation or request to have entered in the minutes of meetings of directors the nature and extent of his interest. A director so having an interest in a contract or transaction shall not vote on any resolution to approve the contract or transaction. For clarity, directors or officers are also expected to abide by all applicable conflict of interest requirements required by statute.

37 RULES OF ORDER

- a. In the event that this by-law does not address an issue, then Robert's Rules of Order shall apply.
- b. All decisions will be made on the basis of motions.
- c. To make a motion, a Board member must obtain the floor first.
- d. Every motion must be seconded by another Board member.
- e. A motion will not be debated until it has been moved and seconded and put on the floor by the Chair.
- f. There will be only one substantive motion before the meeting at any one time. An amendment may be made to a motion, but may not negate the main motion or materially alter the intent.
- g. After members debate the motion the Chair puts the question (puts it to a vote) and announces the results of the vote.
- h. A motion that has been moved and seconded can be withdrawn or modified (modifications that would not occasion debate if proposed as amendments) with the agreement of the mover.

38 BOARD MEETINGS

38.1 Conduct of the Chair: The Chair will:

- 38.1.1 call the meeting to order;
- 38.1.2 determine the presence of a quorum;
- 38.1.3 announce in proper sequence the business that comes before the Board;
- 38.1.4 maintain a list of Board members who have signaled the Chair that they wish to speak or ask questions;
- 38.1.5 recognize Board members in order that they have signaled that they wish to speak or ask questions;
- 38.1.6 state and put to a vote all questions that legitimately come before the Board as motions, announcing the outcome;
- 38.1.7 protect the assembly from obviously frivolous or dilatory motions by refusing to recognize them;
- 38.1.8 expedite business;
- 38.1.9 decide all questions of order;
- 38.1.10 respond to inquiries of members relating to parliamentary procedure bearing on the business of the Board;
- 38.1.11 declare the meeting adjourned when the Board so votes.

38.2 Board members who have already spoken may speak again only after all other Board members have been given the opportunity to speak. A Board member may not speak more than twice on an issue without a Board resolution. The Chair will not put any matter to the vote, nor will any member of the Board move a procedural motion to have the vote taken, until every member of the Board who wishes to speak has spoken at least once.

- 38.3 If the Chair rules that it is beneficial and in the best interests of the Board to deal with a question immediately, then this is the action the Board must take. The Chair's ruling on order or procedure are not debatable, but may be appealed by any Board member by motion, duly seconded. If the motion is carried, the Chair's decision is overturned.
- 38.4 If the Chair rules that a motion is contrary to the rules of the Board, the Chair will tell the members of the Board immediately before putting the question, and will cite the rule or authority applicable to the case without argument or comment.
- 38.5 The Chair may place time limits on speeches and such limits must be the same for all members of the Board.

39 CONDUCT OF MEMBERS

- 39.1 A Board member and Committee member will be courteous and will not engage in any action, which disturbs the meeting.
- 39.2 A Board and Committee member will not:
- 39.2.1 Use unparliamentary or offensive language, including any expressions or statements in debate or in questions that attribute false or undeclared motives to another Board member or staff member, charge another Board member with being dishonest, be abusive or insulting, or cause disorder in compliance with Occupational Health and Safety Act and the Ontario Human Rights Code;
 - 39.2.2 Make any noise or disturbance that prevents Board members from being able to participate in a meeting;
 - 39.2.3 Interrupt a member of the Board who is speaking, except to raise a point of privilege or a point of order;
 - 39.2.4 Disobey the rules of the Board, or disobey a decision of the Chair on question of order or practice or on the interpretation of the rules of the Board.
 - 39.2.5 Speak on any subject other than the subject of debate;
 - 39.2.6 Ask a question except for the purpose of obtaining information relating to the matter under discussion, and then only if the previous speaker, except when a member recognized as the next speaker wishes to ask a question

of the presiding officer or of a member of the staff, and then only for the purpose of obtaining information, after which the Member shall speak.

39.2.7 Speak for more than 10 minutes or more than once on the same question without the leave of the Board, except that a reply shall be allowed to be made only by a member who has presented the motion to the Board, but not by any member who has moved an amendment or a procedural motion;

39.2.8 Disobey the rules of the DSSAB or a decision of the presiding officer on questions of order or practice or on the interpretation of the rules;

39.3 A Board and Committee member who wishes to speak will signal the Chair by a raised hand, and wait for recognition by the Chair.

39.4 All remarks and questions, including questions intended for another Board member or office will be addressed by the Chair.

39.5 The Chair may deny a Board or Committee member the right to speak on a particular topic if the member is disruptive or persistently interrupts others.

39.6 The Chair may exclude a Board or Committee member from the meeting who has been given a warning but continues to disregard the rulings from the Chair.

40 CONDUCT OF THE PUBLIC

40.1 Members of the public will be courteous and will not engage in any action which disturbs the meeting.

40.2 Members of the public will not:

40.2.1 Make any noise or disturbance that prevents Board members from being able to participate in the meeting;

40.2.2 Address the Board without a prior appointment, or without the permission of the Board at the meeting;

40.2.3 Use unparliamentary or offensive language.

40.3 The Chair may exclude any member of the public from a meeting for improper conduct or, potential or perceived security risk.

SECTION E - MINUTES AND AGENDAS

41 DISTRIBUTION

- 41.1 Board and Committee agendas and minutes are public information and will be made available to the public. Copies of all the approved Board and Committee minutes, with the exception of any optional confidential minutes of in-camera sessions, are retained on file in administration for reference by Board members or the public. Minutes of all meetings and motions presented are numbered and indexed by the Secretary to facilitate ready reference.

42 REGULAR BOARD MEETING MINUTES

- 42.1 Minutes are recorded by the appointed recording secretary for later transcription in draft form, and forwarded to Board members before the next meeting. Additions and corrections are brought to the following full Board meeting for adoption in the minutes.

43 COMMITTEE MINUTES

- 43.1 Minutes of Committee meetings are recorded by the appointed recording secretary or designate of the CAO. Additions and corrections are brought forward to the following full Board meeting for adoption in the minutes.

44 NEW BUSINESS

- 44.1 At the beginning of any regular meeting the Chair may announce additional items to be added to the agenda.

45 BOARD AGENDA

- 45.1 The secretary shall prepare for the use of the members an agenda as follows:
- 1) Adoption of Agenda
 - 2) Declarations of Conflicts of Interest
 - 3) Chair's Remarks
 - 4) Public Presentations
 - 5) Minutes of Proceedings
 - 6) Report from the Chief Administration Officer, Staff Director and Managers
 - 7) Consent Agenda: All matters deemed by the Secretary, Chair or CAO as administrative shall be placed on the Consent Agenda and any member has the option

of removing a Consent Agenda Item for discussion by means of a mover and seconder.

- 8) Finance and Administration Committee
- 9) Community Services Committee
- 10) In-Camera
- 11) Correspondence
- 12) Other Business
- 13) Adjournment

45.2 Correspondence which is intended for the Agenda shall be provided to the Secretary of the Board eight days prior to the next Board Meeting.

45.3 The business shall be taken up in the order in which it stands upon the Agenda in all cases except where a majority of the members' otherwise agree.

45.4 A motion that is not listed on the agenda may be presented at the Board of Director's meeting, if not more than one third of the Directors present at the meeting objects to its consideration.

46 MOTIONS

46.1 A motion shall be formally moved and seconded before the presiding officer can put the question to a vote or the motion can be recorded in the minutes.

46.2 Immediately preceding the taking of the vote, the presiding officer or his or her designate shall summarize the question and response unless asked to state the question precisely in the form in which it will be recorded in the minutes.

46.3 Any member may require the question of motion under discussion to be read at any time during the debate but not as to interrupt a person while speaking.

46.4 When a question is under debate, the only motions in order shall be:

46.4.1 To extend the time of the meeting

46.4.2 To refer to a Committee

46.4.3 To amend

46.4.4 To lay on the table

46.4.5 To postpone to a certain time and day

46.4.6 To move the previous question

47 PUBLIC OR CONFIDENTIAL MEETING

47.1 In-camera is a legal term which means “in secret”. In-camera meetings are closed and generally open only to members of the Board and certain management personnel. Other individuals may be included if their presence is considered by the Board as necessary to facilitate its work.

47.2 Typically, a Board only goes in-camera to discuss intimate financial or personnel matters or where matters may be disclosed at the meeting of such a nature that the desirability of avoiding open discussion outweighs the desirability of adhering to the principle that the meeting be open to the public.

47.3 The Authority and Procedure for Holding In-Camera Meetings:

The DNSSAB is governed by the *District Social Services Administration Board Act* and the *Ontario Municipal Act*. The *Ontario Municipal Act*, section 239(1) states that meetings should be open to the public. With regards to the exceptions listed below, in-camera minutes of a general nature shall be taken by the Secretary. Approval of in-camera minutes provided on canary coloured paper shall be at the next in-camera meeting of the Board or the appropriate committee meeting and shall be voted on in closed session. The minutes shall be collected prior to returning to open session. All in-camera minutes and background reports shall be held by the Secretary in a secure location.

47.4 Exceptions to Open Meetings (In-Camera Protocol)

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

1. the security of the property of the Board;
2. personal matters about an identifiable individual, including Board employees;
3. a proposed or pending acquisition or disposition of land by the Board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the Board;
6. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, Board, Committee or other body may hold a closed meeting under another *Act*.

8. information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
9. a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
10. a trade secret or scientific, technical, commercial or financial information that belongs to the Board and has monetary value or potential monetary value; or
11. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Board.

47.5 Other criteria:

A meeting shall be closed to the public if the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

47.6 Educational or training sessions:

A meeting of the Board or of a Committee may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Board.

47.7 Open meeting

A meeting shall not be closed to the public during the taking of a vote.

47.8 Record of meeting

The Board or Committee shall record without note or comment all resolutions, decisions and other proceedings at a meeting of the body, whether it is closed to the public or not.

47.9 If, and to the extent that, the Municipal Act allows other matters to be discussed or decided in camera, the Board shall also be permitted to do so. It is clear that both the *Act* and the by-laws anticipate and allow for certain items to be discussed in-camera. These items again should only be those covered by the *Act* and restated in the by-law.

47.10 In order for the Board to go in-camera a motion must be made. This motion can be discussed and voted on. Once the Board or a Committee has voted in favour of going in-camera, the information discussed should not be disclosed except as outlined below. Before holding a closed meeting or going in camera, the Board shall state by resolution the fact of the holding of the closed meeting or going in camera and the general nature of the matter to be considered during the closed meeting or in camera portion of the meeting. As per section 17.1, Board members may participate in in-camera meetings

via electronic methods provided the member ensures total privacy and confidentiality within their surroundings.

- 47.11 That being said, it makes sense generally to hold discussions of sensitive issues in-camera, move out of in-camera and vote on any motions at that point. For matters requiring discretion, the motion can be worded to avoid any reference to personnel, property or other contentious issues.

SECTION F – FINANCIAL

48 FINANCIAL YEAR

- 48.1 The fiscal year-end of the corporation shall be December 31 of each year.

49 BOOKS AND RECORDS

- 49.1 The Directors shall see that all necessary books and records of the corporation required by the by-laws of the corporation are regularly and properly kept.

50 AUDITORS

- 50.1 On an annual basis, the Board will appoint an auditor to audit the accounts of the Corporation.

51 FINANCIAL TRANSACTIONS, ETC.

- 51.1 All financial transactions and contracts shall be signed as per the DNSSAB Purchasing policy.

52 SALE OF PROPERTY

- 52.1 Before selling real property the Board of Directors shall:

52.1.1 By resolution passed at a meeting open to the public declare the real property to be surplus.

- 52.1.2 Obtain at least one appraisal of the fair market value of real property which is not prescribed by regulation as a class of real property for which an appraisal is not required; and
- 52.1.3 Give notice to the public of the proposed sale by publication in a newspaper having a general circulation within the municipality at least once a week for two consecutive weeks.
- 52.1.4 Sale of property of real estate and assets owned by Nipissing District Housing Corporation are excluded from this provision.

53 DISSOLUTION

- 53.1 It is specially provided that in the event of dissolution or winding-up of the corporation, all its remaining assets after payment of its liabilities shall be distributed to the municipalities in the District of Nipissing, according to a formula to be approved by the Board.

SECTION G – RESTRICTIONS

54 RESTRICTED ACTS AFTER NOMINATION DAY

- 54.1 Whereas the DNSSAB is authorized to enact procedural by-laws to govern the conduct of its business;

And Whereas the members of the Board are all elected members of municipal councils, save and except as to the member elected to represent the unorganized territory;

And Whereas the Board wishes to provide transition rules in election years where certain acts will not be taken which are similar to the rules which would otherwise apply to municipal councils.

Now therefore the board hereby enacts as follows:

The Board shall not take any action described in subsection (3) after Nomination Day, being the first day during the election for a new council on which it can be determined that one of the following applies to the new Board that will take office for the next term:

- A) If the new Board will have the same number of members as the outgoing Board, the new Board will include less than three-quarters of the members of the outgoing Board.
- B) If the new Board will have more members than the outgoing Board, the new Board will include less than three-quarters of the members of the outgoing Board or, if the

- new Board will include at least three-quarters of the members of the outgoing Board, three-quarters of the members of the outgoing Board will not constitute, at a minimum, a majority of the members of the new Board.
- C) If the new Board will have fewer members than the outgoing Board, less than three-quarters of the members of the new Board will have been members of the outgoing Board or, if at least three-quarters of the members of the new Board will have been members of the outgoing Board, three-quarters of the members of the new Board will not constitute, at a minimum, a majority of the members of the outgoing Board.

54.2 Basis for determination

If a determination under section 1 is made:

After nomination day but before voting day, the determination shall be based on the nominations submitted for re-election by current members of the Board that have been certified and any acclamations made to the new councils or Territory Without Municipal Organization; or

- A) After voting day, the determination shall be based on the declaration of the results of the election including declarations of election by acclamation.

54.3 Restrictions

The actions referred to in section (1) are:

- A) the appointment or removal from office of any officer of the Board;
- B) the hiring or dismissal of any employee of the Board;
- C) the disposition of any real or personal property of the Board which had a value exceeding \$50,000 when it was acquired by the Board; and making any expenditures or incurring any other liability which exceeds \$50,000.

54.4 Exception

Restriction C) does not apply if the disposition or liability was included in the most recent budget adopted by the Board before nomination day in the election.

54.5 Powers unaffected

Nothing in this section prevents any person or body exercising authority delegated by the Board.

SECTION H – RETENTION PERIOD FOR BOARD DOCUMENTS

55 RETENTION PERIODS FOR DOCUMENTS, RECORDS AND OTHER PAPERS OF THE BOARD

- 55.1 The District of Nipissing Social Services Administration Board will abide by all ministry standards and legislation with respect to the retention periods during which the receipts, vouchers, instruments, rolls or other documents, records and papers must to kept by the Board.

ENACTED AND PASSED THIS XX, Resolution #XX

CHAIR

Mark King

CHIEF ADMINISTRATIVE OFFICER

Catherine Matheson

We have reviewed Procedural By-law 2020-XX and hereby endorse it.

Dated at North Bay, Ontario this XX

Suzie Fournier

From: dan.omara
Sent: Saturday, February 22, 2020 7:30 AM
To: Suzie Fournier
Subject: Fwd: BREAKING NEWS from the Ontario Heritage Trust | DERNIÈRES NOUVELLES de la Fiducie du patrimoine ontarien

Agenda item

Sent from my iPhone

Begin forwarded message:

From: Ontario Heritage Trust | Fiducie du patrimoine ontarien <marketing@heritagetrust.on.ca>
Date: February 21, 2020 at 1:12:46 PM EST
To: "dan.omara" <dan.omara@temagami.ca>
Subject: BREAKING NEWS from the Ontario Heritage Trust | DERNIÈRES NOUVELLES de la Fiducie du patrimoine ontarien
Reply-To: noreply@heritagetrust.on.ca

February 2020

Heritage Matters ... *more!*



Photo: Ian Crysler

Special edition: Celebrating excellence

Heritage conservation is a forward-thinking, future-looking endeavour. It takes people with passion and vision to make it happen. Each year, we pause during Heritage Week to celebrate special individuals and interesting projects through the [Lieutenant Governor's Ontario Heritage Awards](#). We look at cultural and natural heritage, the tangible and intangible, biodiversity and sustainability.

On February 20, 2020, the Honourable Elizabeth Dowdeswell, Lieutenant Governor of Ontario, and Harvey McCue, Chair of the Trust's Board of Directors, presented 25 awards. We are proud to honour these contributions and the leadership, commitment and creativity of these individuals.

I'd like to introduce them to you (and you can find photos and information on our website by clicking on any of the recipients):



George and Judith Henderson (Photo: Ian Crysler)

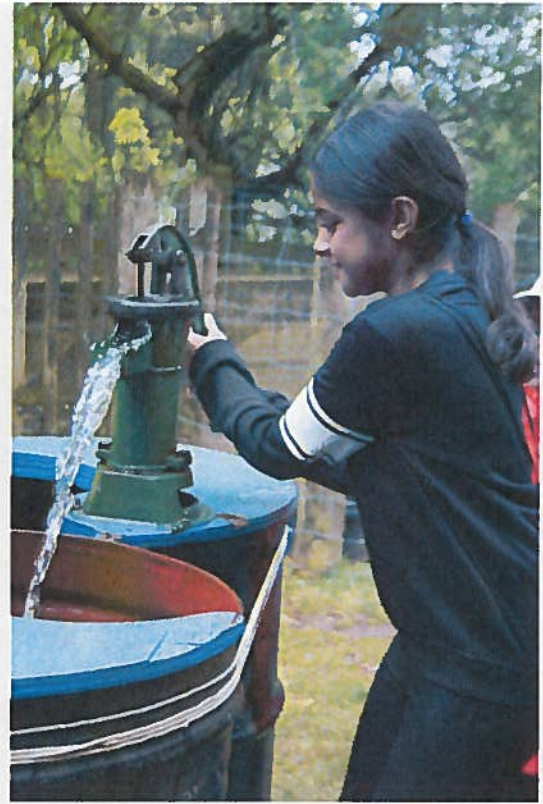
Lifetime Achievement

- [Carol White and Wayne Hugli](#)
- [George and Judith Henderson](#)
- [Laurence Grant](#)
- [Sharon Spall](#)

Youth Achievement



Deon Singh (centre)



Waterloo Wellington Children's
Groundwater Festival

Individual:

- [Ashley Harper](#)
- [Deon Singh](#)
- [Grace Gong](#)

Group:

- [Hidden Histories: Labour to Lofts](#)
- [Holy Trinity School Grade 7](#)
- [Richmond Hill Heritage](#)
- [Architecture Artists](#)
- [Student volunteers at the](#)
[Waterloo Wellington Children's](#)
[Groundwater Festival](#)

The Young Heritage Leaders program is sponsored by:



Excellence in Conservation



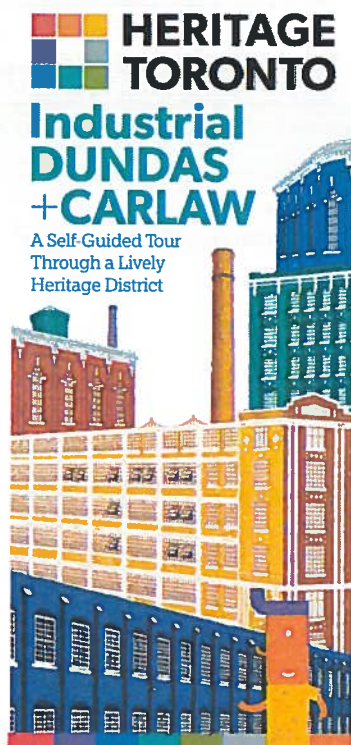
Voices of Freedom Art Park



From the Anishnaabwe Endaat
"Where We Live" exhibit

- [Anishnaabwe Endaat "Where We Live"](#)
- [Charlie Fairbank and the Fairbank Oil Properties](#)
- [Home Made Visible](#)
- [Into the Light: Eugenics and Education in Southern Ontario](#)
- [The Courthouse Hotel Project](#)
- [The John Muir Branch, Windsor Public Library](#)
- [Parkwood National Historic Site Greenhouses Conservation Project](#)
- [The Senate of Canada Building Project](#)
- [The Walper Hotel Project](#)
- [Voices of Freedom Art Park and Digital Interactive Exhibition](#)

Community Leadership



- [Heritage Toronto for Dundas + Carlaw: Made in Toronto](#)
- [The Métis Nation of Ontario Women's Council for the Métis Women's Leadership Gathering](#)



Thomas Symons Award for Commitment to Conservation (NEW):

- [Rick Hill](#)

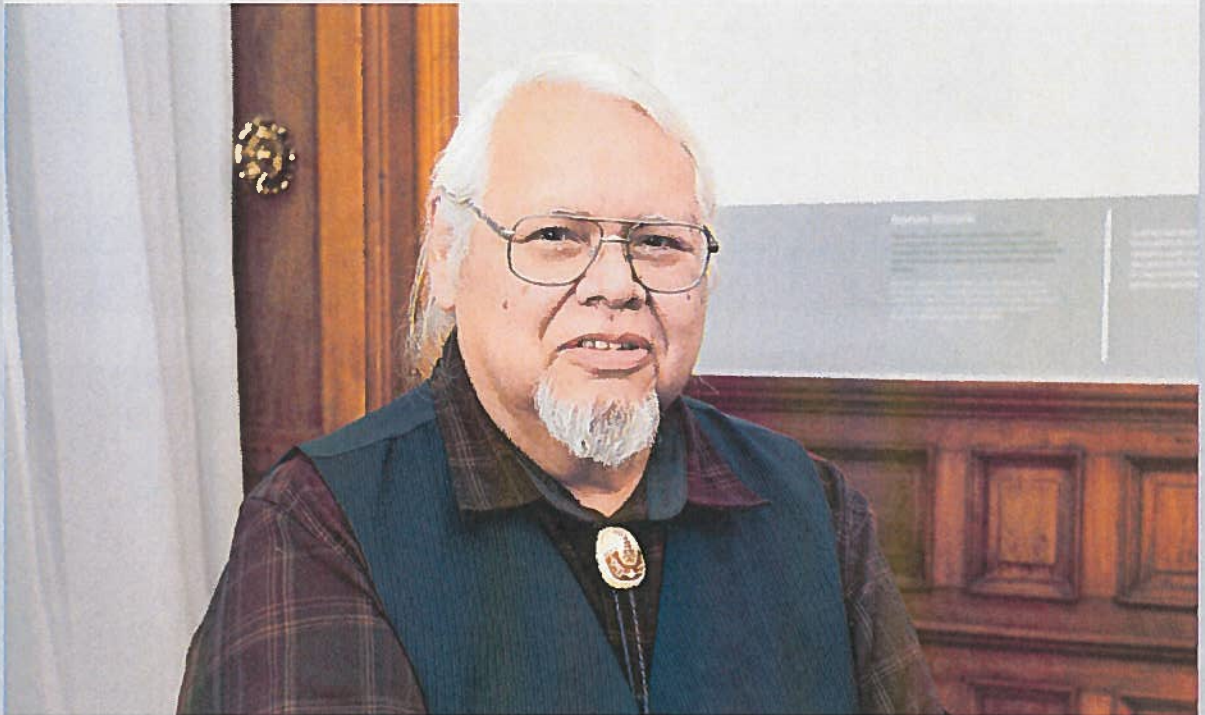


Photo: Ian Crysler

To each of the recipients, thank you, merci, miigwetch, Nyà-wę, marsi for your significant contribution to conservation in Ontario.

On behalf of the Ontario Heritage Trust, I would like to thank the [Lieutenant Governor](#) for her support of these awards and of heritage conservation throughout her career.

We are grateful to Canada Life for partnering with us to encourage and recognize young people involved in conservation in their communities.

Beth Hanna, CEO, Ontario Heritage Trust

Share this newsletter with your friends and colleagues!



This Heritage Week, won't you consider making a donation? The Trust raises more than 65% of its funding. Join us in protecting Ontario's heritage.

Give today

The Ontario Heritage Trust envisions an Ontario where the places, landscapes, traditions and stories that embody our heritage are reflected, valued and conserved for future generations.



Février 2020

Questions de patrimoine ... *toujours plus!*



Photo : Ian Crysler

Édition spéciale : Célébrer l'excellence

La conservation du patrimoine est une entreprise tournée vers l'avenir. Il faut des gens passionnés et visionnaires pour y parvenir. Chaque année, nous faisons une pause pendant la Semaine du patrimoine pour célébrer des personnes spéciales et des projets intéressants par le biais des **Prix du lieutenant-gouverneur pour les réalisations en matière de conservation du patrimoine ontarien**. Nous nous intéressons au patrimoine culturel et naturel, au matériel et à l'immatériel, à la biodiversité et à la durabilité.

Le 20 février 2020, l'honorable Elizabeth Dowdeswell, lieutenant-gouverneure de l'Ontario, et Harvey McCue, président du conseil d'administration de la Fiducie, ont remis 24 prix. Nous sommes fiers d'honorer ces contributions ainsi que le leadership, l'engagement et la créativité de ces personnes.

J'aimerais vous les présenter (vous pouvez trouver des photos et des informations sur notre site web en cliquant sur un des lauréats) :



George et Judith Henderson (Photo : Ian Crysler)

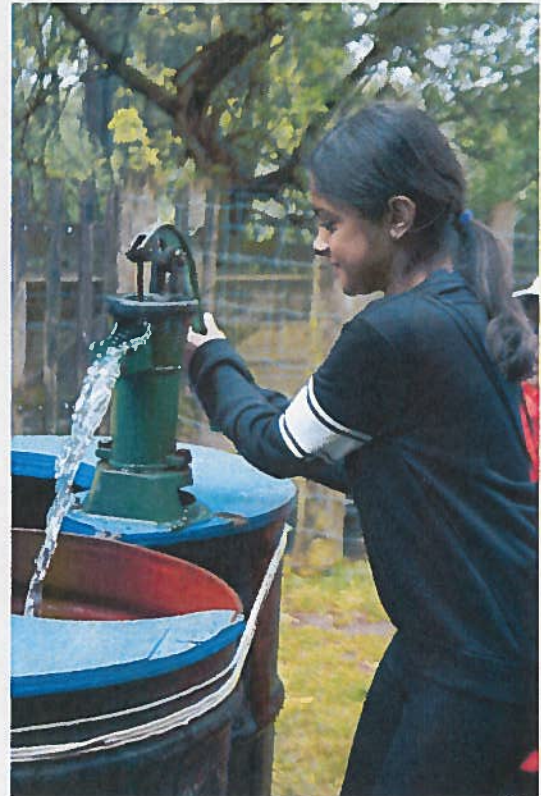
Ensemble des réalisations

- [Carol White et Wayne Hugli](#)
- [George et Judith Henderson](#)
- [Laurence Grant](#)
- [Sharon Spall](#)

Réalisations des jeunes



Deon Singh (au centre)



Étudiants bénévoles au Waterloo Wellington Children's Groundwater Festival

Individuel :

- [Ashley Harper](#)
- [Deon Singh](#)
- [Grace Gong](#)

Groupe :

- [Hidden Histories: Labour to Lofts](#)
- [Élèves de 7e année de l'école Holy Trinity ayant participé au](#)

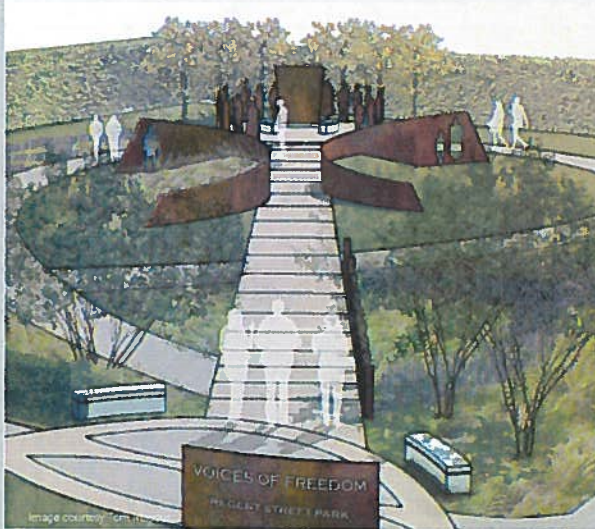
**projet Heritage Architecture
Artists**

- **Étudiants bénévoles au Waterloo
Wellington Children's
Groundwater Festival**

Le programme Jeunes leaders du patrimoine est commanditée par :



Excellence en matière de conservation



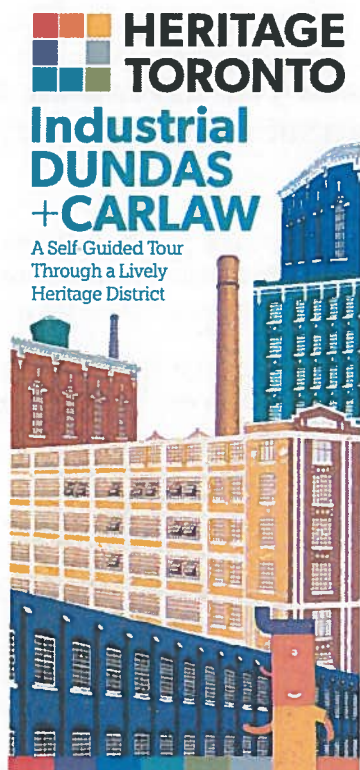
Voices of Freedom Art Park



Extrait de l'exposition *Anishnaabwe Endaat*
« Where We Live »

- **Anishnaabwe Endaat « Where We Live »**
- **Charlie Fairbank et la société
Fairbank Oil Properties**
- **Home Made Visible**
- **Exposition Into the Light:
Eugenics and Education in
Southern Ontario**
- **Projet Courthouse Hotel**
- **Succursale John Muir,
bibliothèque publique de Windsor**
- **Projet de conservation des serres
du lieu historique national du
Canada Parkwood**
- **Projet de l'édifice du Sénat du
Canada**
- **Projet Walper Hotel**
- **Voices of Freedom Art Park and
Digital Interactive Exhibition**

Réalisations communautaires



- [Heritage Toronto pour Dundas + Carlaw: Made in Toronto](#)
- [Conseil des femmes de la Nation Métis de l'Ontario pour Métis Women's Leadership Gathering](#)



Conseil des femmes de la Nation Métis de l'Ontario pour
Métis Women's Leadership Gathering

Prix Thomas Symons pour l'engagement en faveur de la conservation (NOUVEAU) :

- [Rick Hill](#)

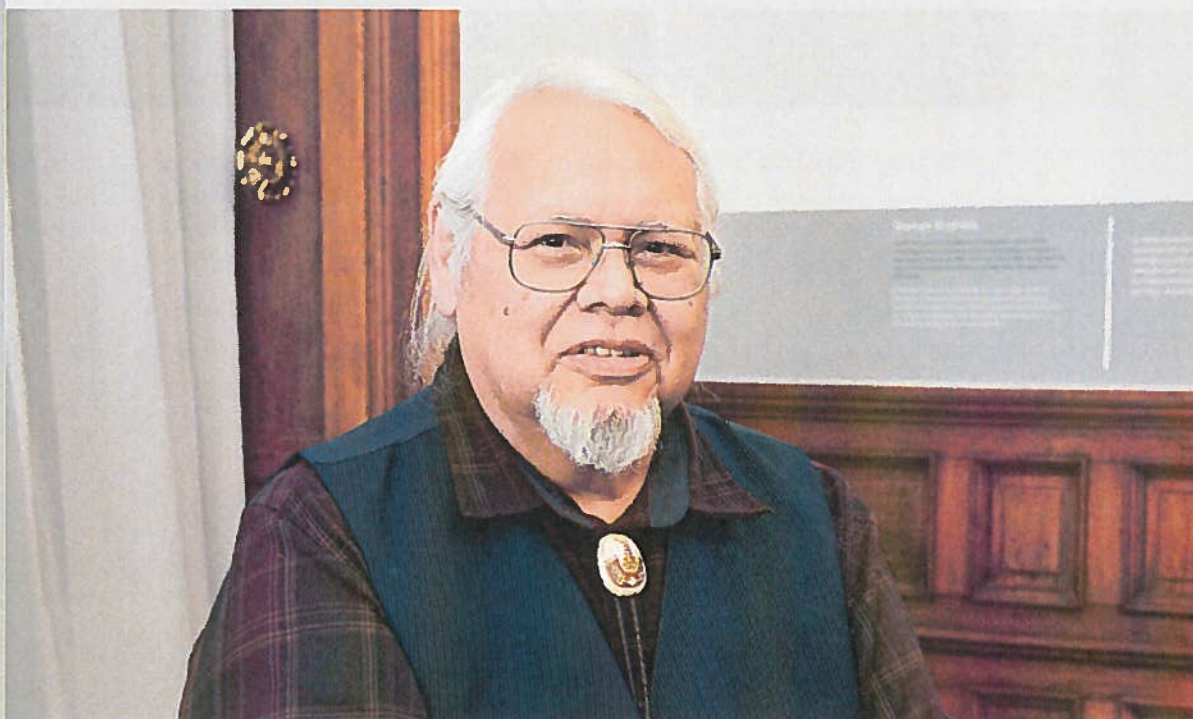


Photo : Ian Crysler

À chacun des lauréats, merci, thank you, miigwetch, Nyà-wę, marsi pour votre importante contribution à la conservation du patrimoine de l'Ontario.

Au nom de la Fiducie du patrimoine ontarien, je tiens à remercier la **lieutenante-gouverneure** pour son soutien à ces prix et à la conservation du patrimoine tout au long de sa carrière.

Nous sommes reconnaissants, à Canada Vie, de s'être associée à nous pour encourager et reconnaître les jeunes qui participent à la conservation dans leurs communautés.

Beth Hanna, directrice générale de la Fiducie du patrimoine ontarien

Partagez ce bulletin avec vos amis et collègues!



En cette Semaine du Patrimoine, songerez-vous à faire un don? Joignez-vous à nous pour protéger le patrimoine de l'Ontario. La Fiducie recueille plus de 65 % de ses fonds.

Donnez aujourd'hui

La Fiducie du patrimoine ontarien a la vision d'un Ontario où les lieux, les paysages, les traditions et les histoires qui incarnent notre patrimoine sont pris en compte, valorisés et conservés pour les générations futures.



Ontario Heritage Trust | Fiducie du patrimoine ontarien | 10 Adelaide Street East, Toronto, Ontario M5C 1J3 Canada

[Unsubscribe dan.omara@temagami.ca](mailto:dan.omara@temagami.ca)

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Sent by marketing@heritagetrust.on.ca

INSPECTION

Approved Forest Management Plan Inspection Sudbury Forest 2020-2030 Forest Management Plan

The Ontario Ministry of Natural Resources and Forestry (MNRF), The Vermilion Forest Management Company Ltd. and the Sudbury Forest Local Citizens' Committee (LCC) would like to advise you that the 2020 - 2030 Forest Management Plan (FMP) for the Sudbury Forest has been approved by the MNRF Regional Director and is available for inspection.

The Planning Process

The FMP takes approximately three years to complete. During this time, five formal opportunities for public and First Nation and Métis community involvement are provided. The fourth opportunity (Stage Four) for this FMP occurred October 28, 2019 to December 26, 2019 when the public was invited to review and comment on the draft FMP. This 'Stage Five' notice is to advise you that the MNRF-approved FMP will be available for inspection for 30 days.

FMP Inspection - Final Opportunity

During the 30-day inspection period, you may make a written request to the Director, Environmental Assessment and Permissions, Ministry of the Environment, Conservation and Parks, 1st Floor, 135 St. Clair Avenue West, Toronto, ON M4V 1P5, for an individual environmental assessment of specific planned operations in the MNRF-approved FMP.

The MNRF-approved FMP and FMP summary are available for inspection, by appointment, during normal office hours for 30 days **February 10, 2020 to March 10, 2020** at the following locations:

- The Vermilion Forest Management Company Ltd. office, 311 Harrison Drive, Sudbury, ON P3E 5E1, Scott McPherson at 705-752-5423, ext. 23.
- MNRF public website at www.ontario.ca/forestplans. (The Ontario government Information Centre in Toronto, ServiceOntario locations in Sudbury and the MNRF District Offices may provide Internet access.)

Interested and affected persons and organizations can arrange an appointment with MNRF staff at the appropriate MNRF District or Area Offices to discuss the FMP.

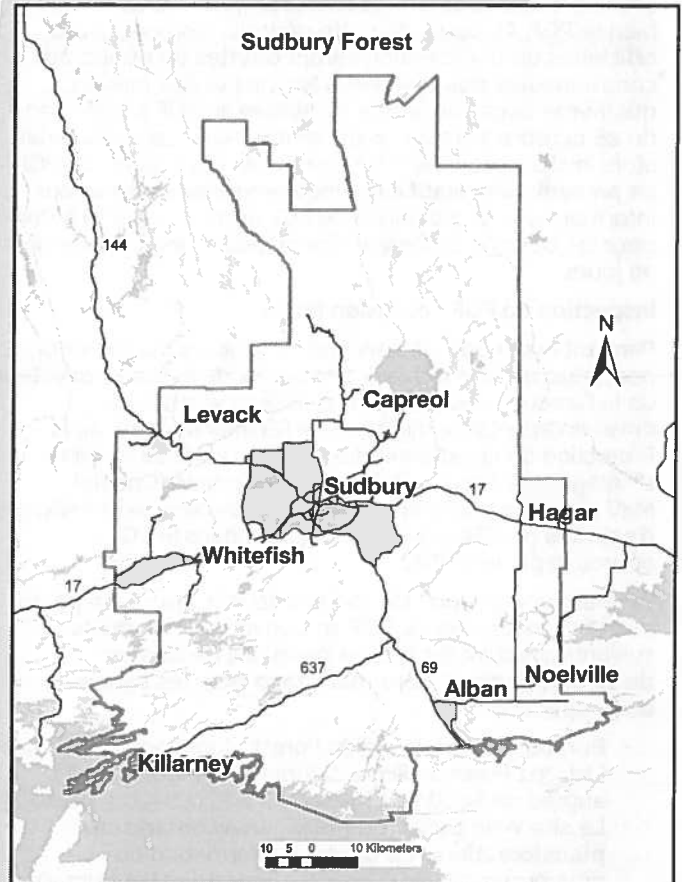
For further information, please contact:

Shelley Straughan, R.P.F.
Ministry of Natural
Resources and Forestry
3767 Hwy, 69 South
Sudbury, ON P3G 1E7
tel: 705-564-7875
e-mail: 2020sudburyFMP@ontario.ca

Scott McPherson, R.P.F.
The Vermilion Forest
Management Company Ltd.
311 Harrison Drive
Sudbury, ON P3E 5E1
tel: 705-752-5430 ext. 23
e-mail: smcpherson@sudburyforest.com

James Gomm
Sudbury Forest LCC
178 Ellesmere Drive
Garson, ON P3L 1H4
tel: 705-693-1549
e-mail: jamesgomm@sympatico.ca

Ron Luopa, R.P.F.
Operations Forester
The Vermilion Forest
Management Company Ltd.
311 Harrison Drive
Sudbury, ON P3E 5E1
tel: 705-560-6363



The approved FMP will be available for the 10-year period of the FMP at the same locations listed beside.

The Ministry of Natural Resources and Forestry is collecting your personal information under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*. Your personal information may be used by the Ministry of Natural Resources and Forestry to send you further information related to this forest management planning exercise. If you have questions about use of your personal information, please contact Laura Julian at 705-564-7838.

Renseignements en français : André Vincent au 705 564-7865.

Suzie Fournier

From: Aggregates (MNRF) <Aggregates@ontario.ca>
Sent: Thursday, February 13, 2020 9:14 AM
To: Keyes, Jennifer (MNRF)
Cc: Desroches, Pauline (MNRF); Zeran, Rebecca (MNRF)
Subject: Proposed regulatory changes under the Aggregate Resources Act
Attachments: ARA-RegER Posting -- Municipality Notification-12Feb2020_French.pdf

Dear Ontario Heads of Council and Clerks,

The Ministry of Natural Resources and Forestry recognizes the critical role Ontario's municipalities play in the lives of Ontarians. We value our strong collaborative partnership with municipalities and the associations that represent their interests.

We want to advise you that the Ministry of Natural Resources and Forestry is proposing changes to the way extraction of aggregate resources are regulated in Ontario, and we are inviting your input on the changes proposed.

The Ministry has gathered perspectives from, industry, municipalities, Indigenous communities, members of the public, and other stakeholders. These proposed changes promote economic growth within the aggregate industry while also maintaining strong protection of the environment and addressing community impacts.

The key areas being proposed for change are summarized below for your convenience. However, we would encourage you to read the details of the proposed regulatory changes which can be found on the Environmental Registry notice# **019-1303** *Proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the ARA* located [here](#).

The posting notice can also be viewed by searching for notice#**019-1303** at the following web link:
www.ero.ontario.ca

We encourage you to provide feedback through the Environmental Registry process.

If you have any questions about the proposed changes, please call Rebecca Zeran at (705) 749-8422.

Kind Regards,

Jennifer Keyes
Director, Natural Resources Conservation Policy Branch
Ministry of Natural Resources and Forestry

Proposed regulatory changes include:

For new pits and quarries:

- enhancing the information required to be included in summary statements and technical reports at the time of application
- improving flexibility in how some standard site plan requirements can be implemented and modernizing how site plans are created

- creating better consistency of site plan requirements between private and Crown land and better alignment with other policy frameworks
- updating the list of qualified professionals who can prepare Class A site plans
- updating the required conditions that must be attached to a newly issued licence or permit
- adjusting notification and consultation timeframes for new pit and quarry applications
- changing and clarifying some aspects of the required notification process for new applications
- updating the objection process to clarify the process
- updating which agencies are to be circulated new pit and quarry applications for comment

For existing pits and quarries:

- making some requirements related to dust and blasting apply to all existing and new pits and quarries (requirements which were previously only applied to new applications)
- updating and enhancing some operating requirements that apply to all pits and quarries, including new requirements related to dust management and storage of recycled aggregate materials
- providing consistency on compliance reporting requirements, while reducing burdens for inactive sites
- enhancing reporting on rehabilitation by requiring more context and detail on where, when and how rehabilitation is or has been undertaken
- clarifying application requirements for site plan amendments
- outlining requirements for amendment applications to expand an existing site into an adjacent road allowance
- outlining requirements for amendment applications to expand an existing site below the water table
- setting out eligibility criteria and requirements to allow operators to self-file changes to existing site plans for some routine activities without requiring approval from the ministry (subject to conditions set out in regulation)

Allowing minor extraction for personal or farm use:

- outlining eligibility and operating requirements in order for some excavation activities to be exempted from needing a licence (i.e., if rules set in regulation are followed). This would only be for personal use (max. of 300 cubic meters) or farm use (max. 1,000 cubic meters)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des Affaires
municipales et du
Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



MIN-234-2020-510

March 2, 2020

Your Worship
Mayor Dan O'Mara
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara,

Thank you for your municipality's submission to the Municipal Modernization Program and for your commitment to find smarter, more efficient ways to operate. I am pleased to advise that the Government of Ontario has approved funding of up to \$75,000.00 towards your project *Municipality of Temagami Service Delivery Review* for the cost of an independent third-party reviewer to deliver a final report by September 18, 2020 (extended from June 30, 2020).

The Municipal Modernization Program is an important part of our government's plan to help municipalities lower costs and improve services for local residents and businesses over the long term. The review project being undertaken by your municipality is an important step toward achieving Ontario's goal of helping municipalities deliver efficient, effective, modern services that meet the evolving needs of our communities.

A transfer payment agreement is required to provide funding for the project. Ministry staff will be in touch with your staff shortly to finalize the transfer payment agreement and work through details of funding implementation. Should you have any questions, please feel free to contact your Municipal Services Office, or the ministry at municipal.programs@ontario.ca.

Congratulations on this funding approval. I extend my best wishes as we work together to modernize service delivery and focus spending on vital programs and services.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

c. Craig Davidson, Chief Administrative Officer, Treasurer, Municipality of Temagami
The Honourable Victor Fedeli, MPP, Nipissing



February 28, 2020

Dear Head of Council:

RE: Provincial Policy Statement, 2020

Earlier today, the government of Ontario released the Provincial Policy Statement (PPS), 2020. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction that guides municipal decision-making.

Municipalities play a key role in implementing provincial land use policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" PPS policies.

The PPS, 2020 supports implementation of **More Homes, More Choice**: Ontario's Housing Supply Action Plan and includes key changes to:

- Encourage an increase in the mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater certainty
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The PPS, 2020 works together with other recent changes to the land use planning system – including changes to the Planning Act through Bill 108, More Homes, More Choice Act, 2019 and **A Place to Grow**: Growth Plan for the Greater Golden Horseshoe. Collectively, these changes support key government priorities of increasing housing supply, supporting job creation and reducing red tape – while continuing to protect Ontarians' health and safety and the environment, including the Greenbelt.

The PPS, 2020 policies will take effect on May 1, 2020. It will replace the Provincial Policy Statement, 2014. In accordance with section 3 of the Planning Act, all decisions affecting land use planning matters made after this date shall be consistent with the PPS, 2020. My ministry will be in touch to provide education and training for municipal staff to support implementation of the new policies.

For more information about the PPS, 2020, please visit ontario.ca/PPS where you will find:

- A digital version of the PPS, 2020
- A link to the decision notice on the Environment Registry of Ontario (ERO #019-0279)

If you have any questions about the Provincial Policy Statement, 2020, please contact the ministry at provincialplanning@ontario.ca or by calling 1-877-711-8208.

Sincerely,



Steve Clark
Minister

c: Planning Head, Planning Board Secretary-Treasurer, and/or Clerks

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



February 19, 2020

Your Worship Dan O'Mara
Municipality of Temagami
Attn: Craig Davidson, 7 Lakeshore Dr., P.O. Box 220
Temagami, ON P0H2H0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2019.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2019. I look forward to continuing to work with you to ensure your continued compliance in 2020.

If you have any questions or concerns about this letter, please contact your Emergency Management Field Officer; their contact information is below.

Name: JohnStothers

Email: John.Stothers@ontario.ca

Phone: 705-774-4185

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Browne".

Douglas Browne
Chief of Emergency Management

cc: Barret Leudke - CEMC
John Stothers - Field Officer - Lakes Sector

Community Safety and Policing Act, 2019: Ontario Provincial Police Regulatory Requirements

**Presented to: Ontario Association
of Police Services Boards (OAPSB)**

Date: January 30, 2020

Purpose

- Provide an overview of the legislative changes under the Community Safety and Policing Act, 2019 (CSPA,2019) related to the Ontario Provincial Police (OPP).
- Discuss matters for regulation related to OPP Governance such as:
 - OPP Detachment Boards;
 - OPP Governance Advisory Council; and
 - Transitioning from the section 10 framework under the PSA to the new OPP detachment framework under the CSPA, 2019.

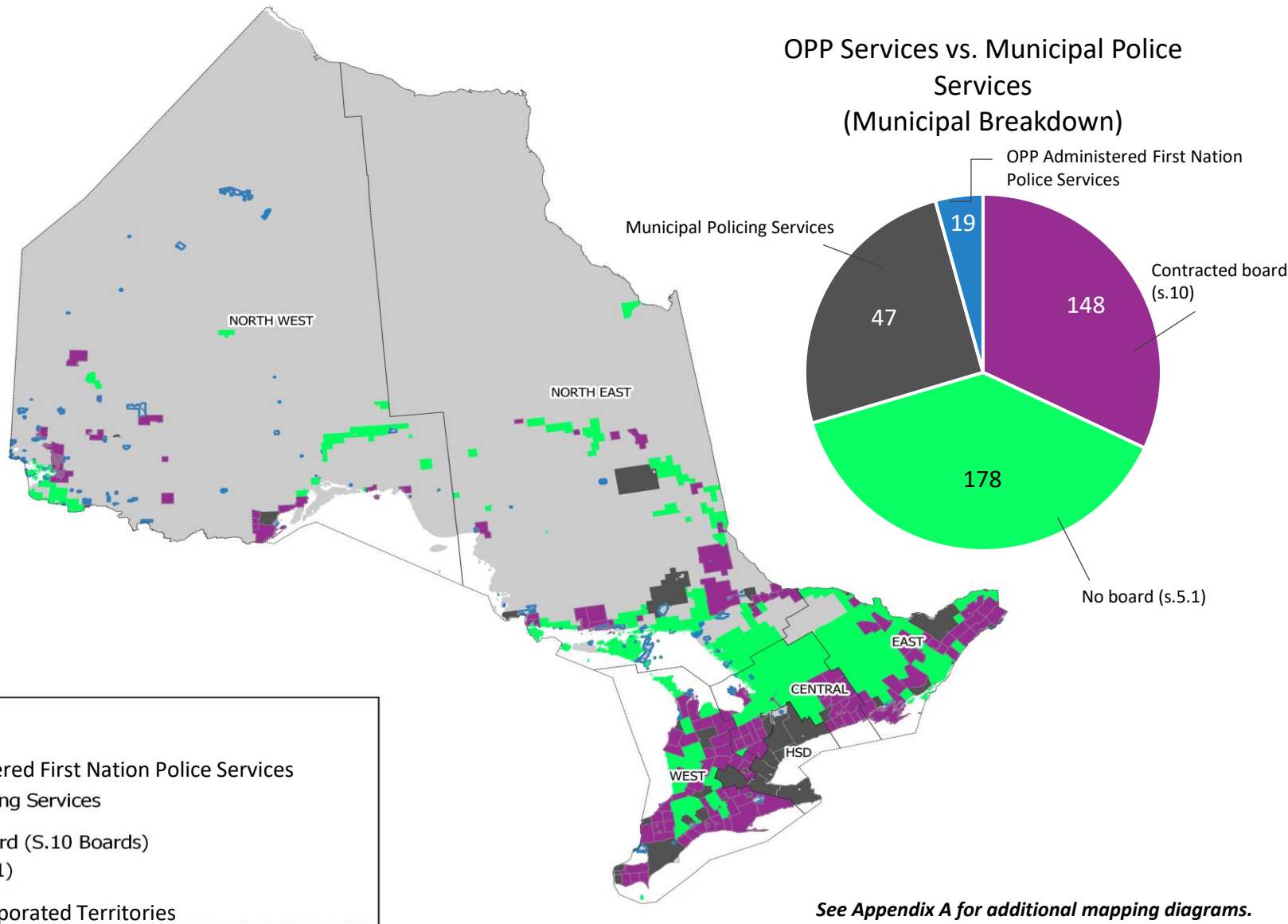
Context

- On March 26, 2019, Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSPA, 2019).
 - Once in-force, the CSPA, 2019 will replace the *Police Services Act* (1990).
- The CSPA, 2019 supports the government's commitment to:
 - Strengthen public confidence in policing and maintain key independent policing oversight functions;
 - Demonstrate respect for front line policing personnel by building the right supports and fair processes to enable police to effectively perform their duties and ensure public safety; and
 - Deliver quality and efficient policing while also realizing better value for money.

CSPA, 2019: Implementation Plan

- The ministry is targeting bringing the CSPA, 2019 into force in 2021.
- There are approximately **50 -70 matters for regulation** that will be developed to bring the CSPA, 2019 into force, including regulations related to the OPP.
- OPP related matters are under the following three thematic areas:
 - OPP Detachment Boards;
 - OPP Advisory Council; and
 - Transitioning from the section 10 framework under the PSA to the new OPP detachment framework under the CSPA, 2019.

Current Landscape: Policing Services Across Ontario

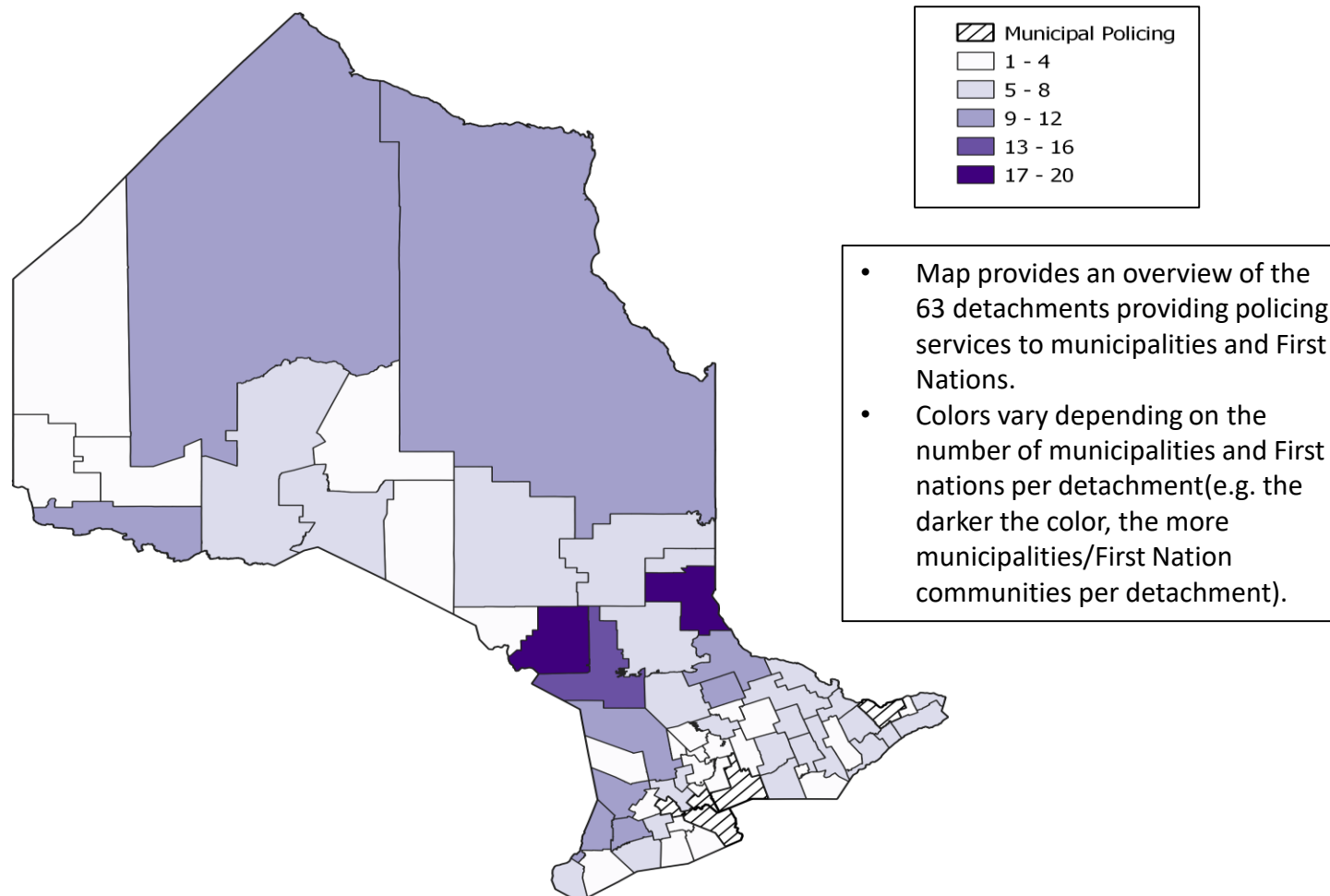


See Appendix A for additional mapping diagrams.

Current Landscape: OPP Services Across Ontario

- The OPP provides policing services through 63 OPP detachments across five OPP regions.
- Through the 63 detachments, the OPP provides policing support and services to:
 - 326 of the 443 municipalities across Ontario; and
 - 45 First Nation communities.
- Each detachment serves anywhere from 1 to 20 municipalities and/or First Nation communities (see Appendix A.1) through a “host” detachment. Some detachments may also have multiple “satellite” detachment locations.
 - A detachment host location is the main operational center for the detachment and the commander.
 - A satellite location is a smaller report location that has some of the host detachments functionality (e.g., cells, administrative support, property vault, etc.).

Current Landscape: OPP Policing Services Across Ontario by Detachment



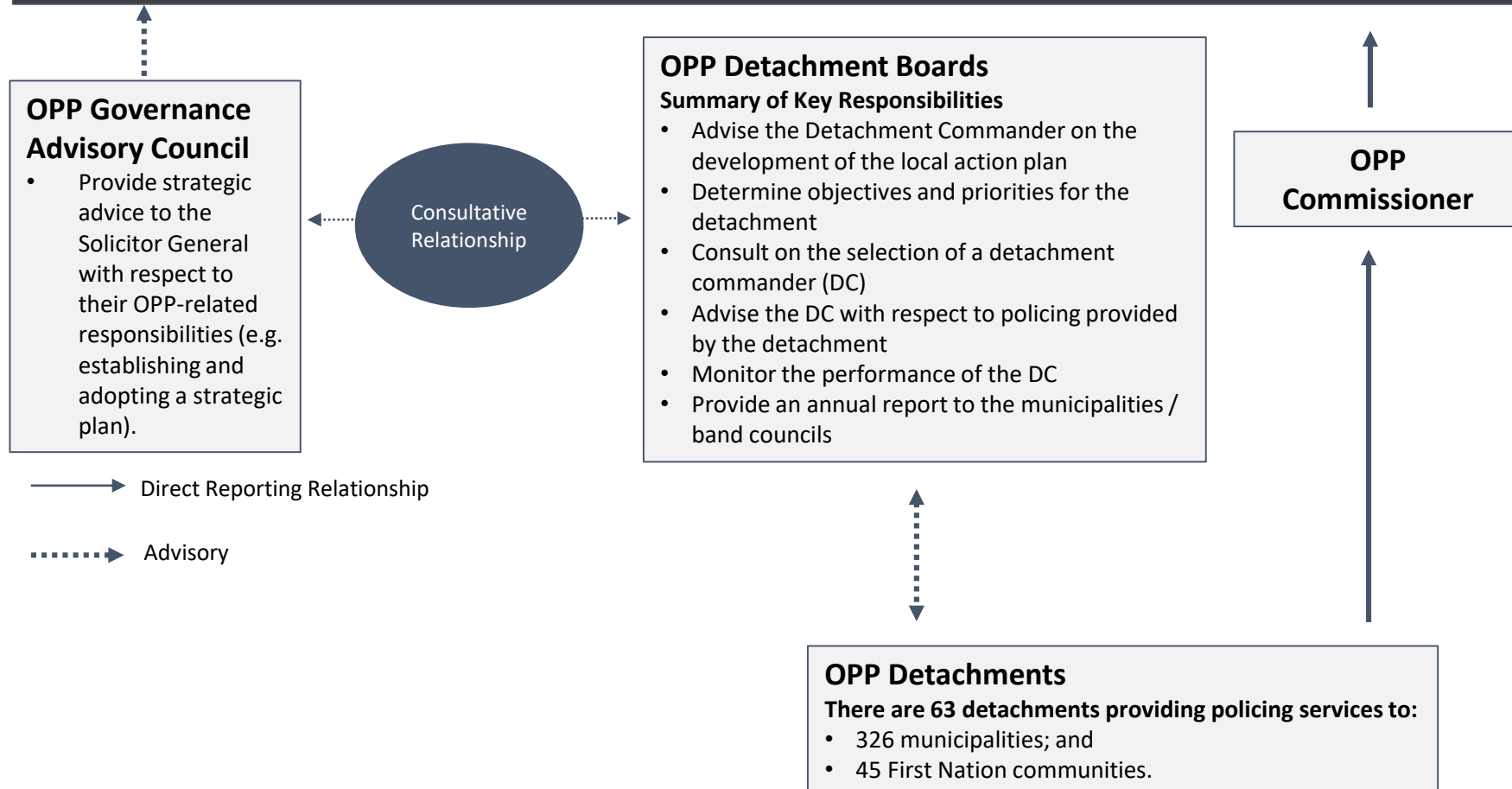
OPP Related Changes: PSA to CSPA, 2019

Items	PSA	CSPA, 2019
Municipalities with a Section 10 Agreements	<ul style="list-style-type: none"> The council of a municipality or two or more municipalities may enter into a “Section 10” agreement with the Solicitor General for the provision of police services by the Ontario Provincial Police. In order for a municipality to enter into an agreement for the provision of police services, the municipality must establish a “Section 10” board. 	<ul style="list-style-type: none"> Section 10 service agreements will be terminated and section 10 boards will be dissolved once the CSPA, 2019 comes into force. <p>NOTE: <i>New OPP detachment boards will be created under the CSPA, 2019 for every detachment.</i></p>
Municipalities captured under Section 5.1 (1)	<ul style="list-style-type: none"> If a municipality does not provide police services by one of the ways set out in the legislation, the Ontario Provincial Police shall provide police services to the municipality. Municipalities are not required to establish a board. 	<ul style="list-style-type: none"> No municipalities receiving OPP policing will require an agreement. All municipalities will receive OPP policing by default unless they adopt another method of policing.
OPP Governance Advisory Council	<ul style="list-style-type: none"> No OPP Governance Advisory Council under the PSA. 	<ul style="list-style-type: none"> An OPP Governance Advisory Council will be established to advise the Solicitor on the use of her powers regarding the OPP (e.g. the Solicitor’s duties, policies, strategic plan and directions to the Commissioner of the OPP).
OPP Detachment Boards	<ul style="list-style-type: none"> No OPP Detachment Boards under the PSA. <p>NOTE: <i>Under the PSA, municipalities with Section 10 agreements are required to participate on a Section 10 board.</i></p>	<ul style="list-style-type: none"> There will be one, or more than one, OPP detachment board for each OPP detachment providing policing services to a municipality or First Nation reserve. A OPP detachment board will: <ul style="list-style-type: none"> monitor the performance of the detachment commander; advise on policing provided by the detachment; review reports provided by the detachment commander; and provide an annual report to the municipal councils and band councils on the policing provided to those communities.

CSPA, 2019: OPP Governance Overview

Solicitor General

- Develop the Strategic Plan for the OPP, in accordance with requirements in the CSPA, 2019;
- Establish policies that ensure the Commissioner provides adequate and effective policing in accordance with the needs of the population in the areas for which the Commissioner has policing responsibility; and
- Monitor and review Commissioner's performance.



CSPA, 2019: Detachment Board Member Governance

RECRUITMENT AND APPOINTMENT

- The appointing person/body shall take into consideration:
 - the representation of the area the board serves, having regard for the diversity of the population;
 - the need for the board to have members with the prescribed competencies; and
 - results of a potential appointee's police record check that was prepared within the past 12 months.

TRAINING

- Detachment board members must successfully complete training on:
 - Role of detachment board and responsibilities of members of the board;
 - Human rights and systemic racism;
 - The diverse, multiracial and multicultural character of Ontario society;
 - The rights and cultures of First Nation, Inuit and Métis Peoples; and
 - Additional training as prescribed in regulation by the Solicitor General.
- A detachment board member can not exercise the powers or perform the duties of their position until they have successfully completed the training on roles and responsibilities.

SUPPORTING TOOLS

- OPP detachment boards must:
 - advise the Detachment Commander on the development of the local action plan;
 - determine objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate.; and
 - consider any community safety and well-being plan adopted by a municipality or First Nation that receives policing from the detachment.
- The Code of Conduct will identify what behaviors detachment board members are prohibited from engaging in or required to perform.

COMPLIANCE AND ENFORCEMENT

- The CSPA, 2019 requires all detachment board members to comply with the Code of Conduct.
- The CSPA, 2019 establishes the role of the IG to monitor, inspect, and ensure compliance with the act.
 - It also empowers the IG to monitor and conduct inspections of members of a OPP detachment board to ensure they do not commit misconduct.
- The IG will be able to impose remedies for detachment board members' misconduct and non-compliance under the CSPA, 2019.



CSPA, 2019: Sequencing Regulatory Development

Phase 1

- Administrative Matters (e.g., oath of office, CSWB time period for review)
- Codes of Conduct for Police Officers, Special Constables, Board Members (Municipal, OPP and First Nations) and Advisory Council
- Potential additional, First Nations Policing Opt-in Criteria
- Special Constables Framework
- Policing Functions Required in Every Community (Adequate & Effective)
- Required Adequate and Effective Standards, including Conflict of Interest
- Delivery of Policing

Phase 2

- OPP Detachment Boards
- OPP Advisory Council
- OPP Billing (i.e., alignment with CSPA)
- Ontario Police Arbitration and Adjudication Commission (OPAAC) (e.g., OPAAC and committee composition)
- Equipment and Weapons
- Discipline (e.g., defining serious offence)
- Special Constables Training
- Additional Priority Adequate and Effective Standards (e.g., Human Trafficking, Domestic Violence)

Phase 3

- Training for Police Officers, Board Members and Special Constables (e.g., human rights, anti-racism and indigenous training)
- Training Exemptions for the Appointment of Police Officers
- Information Sharing (i.e., what information is to be shared with the minister and how)
- Disclosure and De-identification of Personal Information
- Reporting on Internal Investigations (i.e., content for Chief's reports)
- Alternative Entry Stream for Appointment of Police Officers
- Post-Secondary Education Equivalency Criteria for Appointment of Police Officers
- Use of Force, including Race-based Data Collection, and De-escalation Framework

Note: The phased sequencing of the work is based on the ministry's planned filing and in-force dates.

OPERATIONALIZATION:

- Front-line training to be updated on an on-going basis to reflect regulatory changes (e.g. core policing standards).
- Sector to address and implement the appropriate system changes (e.g. IT) and ensure policies and procedures meet new requirements.
- Additional transitional matters related to the OPP:
 - Dissolving Section 10 Boards;
 - Establishing OPP Detachment Boards (e.g. Recruitment and Appointments.)
 - Training of OPP Detachment Board Members as well as OPP Governance Advisory Council Members.

Engagement

CSPA, 2019: Engagement Overview

Ministry of the Solicitor General

- Input from all engagement streams will be provided to the Ministry of the Solicitor General for all final decision-making on regulatory development under the CSPA, 2019.
- Engagement Tables will serve as the ministry's primary instrument for engagement with policing, First Nations and community/social services stakeholders to address gaps and emerging challenges, while supporting the operational and fiscal sustainability of policing across the province.

Toronto - Ontario
Cooperation and
Consultation
Agreement
(TOCCA)

Association of
Municipalities of
Ontario (AMO)
MOU

Community and
Social Services
Table

Policing
Table

Members Include: OAPSB

First Nations
Policing Table

First Nations
Leadership
Engagement

Technical Working Groups (e.g., OPP Regional Roundtables)

To be established to inform the regulatory development process as required on specific topic areas.

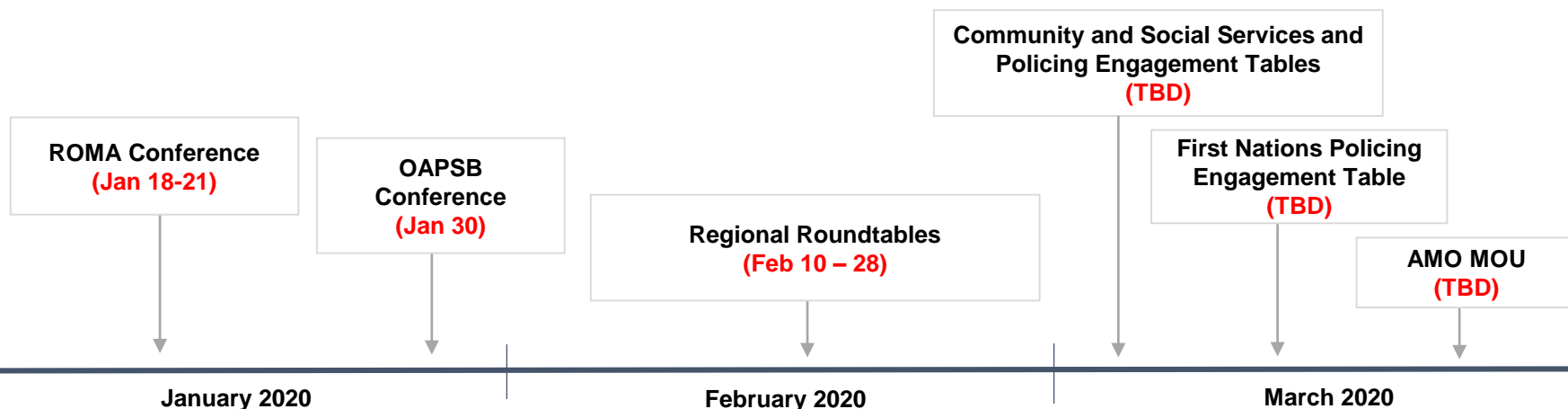
CSPA, 2019: OPP Related Matters for Regulation

Matters for Regulation		
OPP Detachment Boards	OPP Governance Advisory Council	Transition of OPP Billing Model
<ul style="list-style-type: none"> • Composition of OPP detachment board (e.g., size and representation); • Establishing whether there will be more than one OPP detachment board for detachment; • Renumeration of detachment board members; • Terms of office; • Estimates related to board operating costs; • Code of Conduct for Detachment Board Members; and • Any additional prescribed standards. 	<ul style="list-style-type: none"> • Composition of the OPP Governance Advisory Council. • Code of Conduct for Advisory Council Members. 	<ul style="list-style-type: none"> • Transitioning the OPP billing model under the PSA to the CSPA, 2019.

Transitional Matters
<ul style="list-style-type: none"> • The ministry will also address transitional matters prior to the Act coming into force related to Section 10 boards, including contract renewals taking place before the Act comes into force.

CSPA, 2019: OPP-Related Engagement

Winter 2020



To Be Completed by Target 2021 In-Force Date	
Ministry	Sector
<ul style="list-style-type: none"> Finalize regulatory options; File and post regulations for public consideration; and Operationalize OPP-related regulations. 	<ul style="list-style-type: none"> Provide feedback on publicly posted regulations; Dissolution of section 10 boards; Recruit and appoint board members; and Ensure board members successfully complete training.

CSPA, 2019: OPP-Related Regional Roundtables



CSPA, 2019: OPP-Related Regional Roundtables

OPP Region	Regional Roundtable Locations	Date	Date and Location
North West	<ul style="list-style-type: none"> Thunder Bay 	Feb 10, 2020	Valhalla Inn Hotel 1 Valhalla Inn Rd Thunder Bay, ON P7E 6J1
	<ul style="list-style-type: none"> Kenora 	Feb 12, 2020	Kenora Recreation Centre Rotary room, (1st floor) 18 Mike Richards Way Kenora Ontario P9N 1L2
West	<ul style="list-style-type: none"> London 	Feb 19, 2020	Goodwill Industries, Community Hall, 3 rd floor Ontario Great Lakes 255 Horton Street, London, ON N6B 1L1
East	<ul style="list-style-type: none"> Brockville 	Feb 20, 2020	Brockville Memoria Civic Centre The Hall 100 Magedoma Blvd Brockville, ON K6V 7J5
North East	<ul style="list-style-type: none"> Sudbury 	Feb 24, 2020	Northbury Hotel & Conference Centre Aspen Hall 50 Brady Street, Sudbury ON P3E 1C8
	<ul style="list-style-type: none"> Timmins 	Feb 25, 2020	McIntyre Community Centre Hall Facility – Auditorium 85 McIntyre Rd Timmins, ON P4N 8R8
Central	<ul style="list-style-type: none"> Orillia 	Feb 28, 2020	Best Western Plus Mariposa Inn & Conference Centre Hermitage Ballroom 400 Memorial Ave, Orillia, ON L3V 0T7

OPP Governance Under the CSPA, 2019

CSPA, 2019: Principles of the OPP Framework

1. Support and enhance local civilian governance by ensuring municipalities and First Nation communities receiving policing services from the OPP have an opportunity to represent their local perspectives, needs, and priorities;
2. Provide opportunities for municipalities and First Nations to collaborate on efforts to enhance community safety;
3. Enable OPP services to be delivered in a transparent, coordinated and more efficient manner.

CSPA, 2019: OPP Detachment Boards

Matter	Key Objectives	Items for Discussion
Size and composition of an OPP detachment board.	<ul style="list-style-type: none"> OPP detachment boards should be representative of the communities the OPP serves. 	<p>The composition of OPP detachment boards should be based on principles such as:</p> <ol style="list-style-type: none"> Representation from every municipality and band council receiving policing from the detachment. Community representatives who are not members of the municipal/band council nor an employee of the municipality/band council. A minimum number of board members. <ul style="list-style-type: none"> For example, OPP detachment boards be composed of no less than 5 members.

Key Considerations

- Composition requirements should account for the unique factors impacting OPP detachments (e.g. geography, population size, and service demands) across the province.
- Methods to ensure fair representation and enhance civilian governance while trying to minimize barriers that may adversely impact effective governance (e.g. large, unwieldy sized boards) are under consideration.
 - E.g. rotating appointments (see Appendix A.1).
- A minimum size requirement should be consistent with size requirements for municipal police services boards under the CSPA, 2019 but also allow for variations where appropriate.

CSPA, 2019: OPP Detachment Boards Cont'd

Matter	Key Objectives	Items for Discussion
<p>Approach for establishing more than one board for a detachment.</p>	<ul style="list-style-type: none"> • Ensure every municipality and band council served by the OPP has access to civilian governance and fair representation. 	<ul style="list-style-type: none"> • Factors to be taken into consideration when determining if there should be more than one OPP detachment board per detachment include: <ul style="list-style-type: none"> • Geography; • Variations in population size; • The number of municipalities and First Nation communities within an OPP detachment; and • Service demands.

Key Considerations

- Each OPP detachment board per detachment would be required to meet the composition/size requirements set out in regulation.
- Establishing multiple OPP detachment board per detachment could be a barrier to coordination and communication between municipalities and band councils in the detachment.
- Challenges with respect to recruiting members to boards (e.g. inability to fill vacancies) may be heightened when establishing more than one board per detachment.
- Municipalities in a detachment would be responsible for the costs of operating any additional OPP detachment boards, which is consistent with current practice.

CSPA, 2019: OPP Governance Advisory Council

Matter	Key Objectives	Items for Discussion
Composition of the OPP Governance Advisory Council	<ul style="list-style-type: none"> The OPP Governance Advisory Council will advise the Solicitor General on the exercise of her OPP-related duties (e.g. establishing and adopting a strategic plan for the OPP). 	<ul style="list-style-type: none"> To support the Minister in the exercise of her duties with respect to the OPP, specific groups that should be represented on the OPP Governance Advisory Council include: <ul style="list-style-type: none"> First Nations; Indigenous Communities; Municipalities; OPP Regional Representatives; and Members that represent the diversity of Ontario (e.g. youth, Francophone populations, rural and urban representation, members of marginalized and racialized groups, mental health experts).

Key Considerations

- Members of the OPP Governance Advisory Council should be representative of the interests of populations and groups receiving policing services from the OPP.
 - Under the CSPA, 2019, the Solicitor General is required to develop a strategic plan for the OPP that addresses several matters including interactions with specific groups and people youths, members of racialized groups, members of First Nation, Inuit and Métis communities, and persons who appear to have a mental health condition.
- Jurisdictional scans indicate that legislated advisory councils operating in Ontario range from 3-20 members.
 - E.g. Ontario Lung Health Advisory Council consists of 20 members.

CSPA, 2019: Transition of OPP Billing Model

Matter	Key Objectives	Items for Discussion
Aligning existing OPP billing framework to the CSPA, 2019	<ul style="list-style-type: none"> Ensuring the current OPP billing model under the <i>Police Services Act</i> (1990) corresponds with the provisions/language of the CSPA, 2019. Supporting the termination of section 10 agreements established under the <i>Police Services Act</i> (1990) and transitioning to the new OPP detachment framework under the CSPA, 2019. 	<ul style="list-style-type: none"> Section 10 policing agreements between municipalities and the OPP will no longer exist under the CSPA, 2019. <ul style="list-style-type: none"> Municipalities captured under section 10 and section 5.1 of the PSA will be required to transition to the new OPP Detachment framework. Transition to CSPA, 2019 will provide an opportunity to enhance the transparency of the OPP billing model while retaining the principles and methods of the current model. Municipalities may continue enter into agreements for additional services and enhancements (for policing that is not required as a component of adequate and effective) under the CSPA, 2019.

Key Considerations

- The required OPP policing services will continue to be delivered, either through agreements/contract extensions or renewals, until the CSPA, 2019 comes into force.
- Ministry to consider various methods to support municipalities to better understand their OPP billing statements and estimates.

Next Steps

- Ministry to launch Regional Roundtable discussions in mid-February.
- Feedback from Regional Roundtables and Engagement Tables will be consolidated and used to formulate policy proposals for OPP-related matters for regulation.
- Draft regulatory language to be publicly posted for feedback.

Discussion Questions

OPP Detachment Boards

1. What approaches (e.g. rotating appointments) could be leveraged to ensure municipalities and First Nations are appropriately represented on OPP detachment boards?
2. Are there specific community groups/specializations (e.g. mental health, youth) that should be represented on an OPP detachment board?
3. Should there be a maximum size requirement that OPP detachment boards cannot exceed?
4. What are some examples of situations or circumstances that would make it necessary for there to be more than one OPP detachment board per detachment?

OPP Governance Advisory Council

1. What methods (e.g. rotating appointments) could be used to ensure the interests of all communities receiving OPP services are represented by the OPP Governance Advisory Council?
2. What expertise and/or knowledge requirements should OPP Governance Advisory Council members have?

Transition of OPP Billing

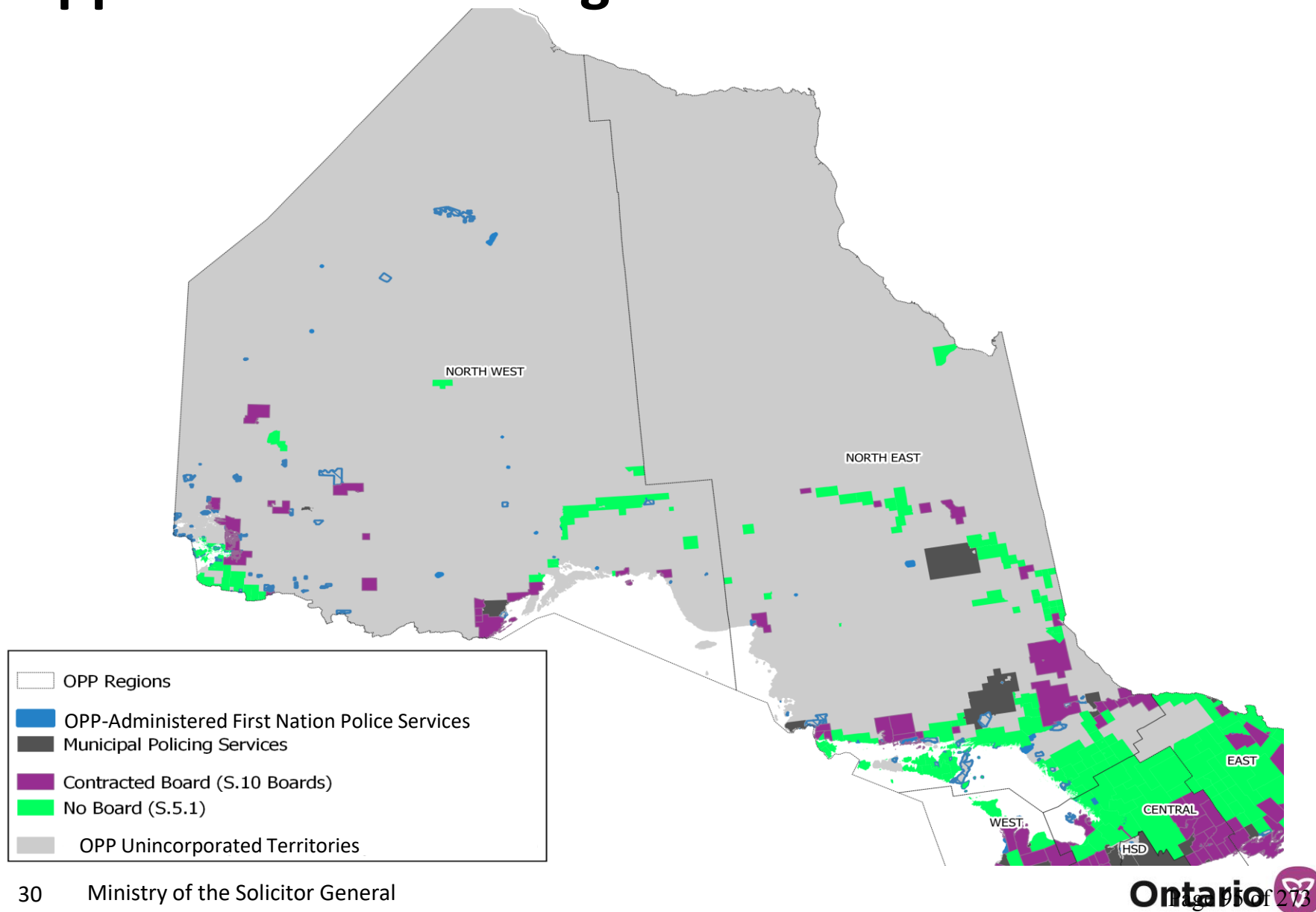
1. What are some ways in which the OPP billing model could be made more transparent?
2. What, if any, are some examples of issues or challenges related to the current format of the OPP billing statements?

Appendix

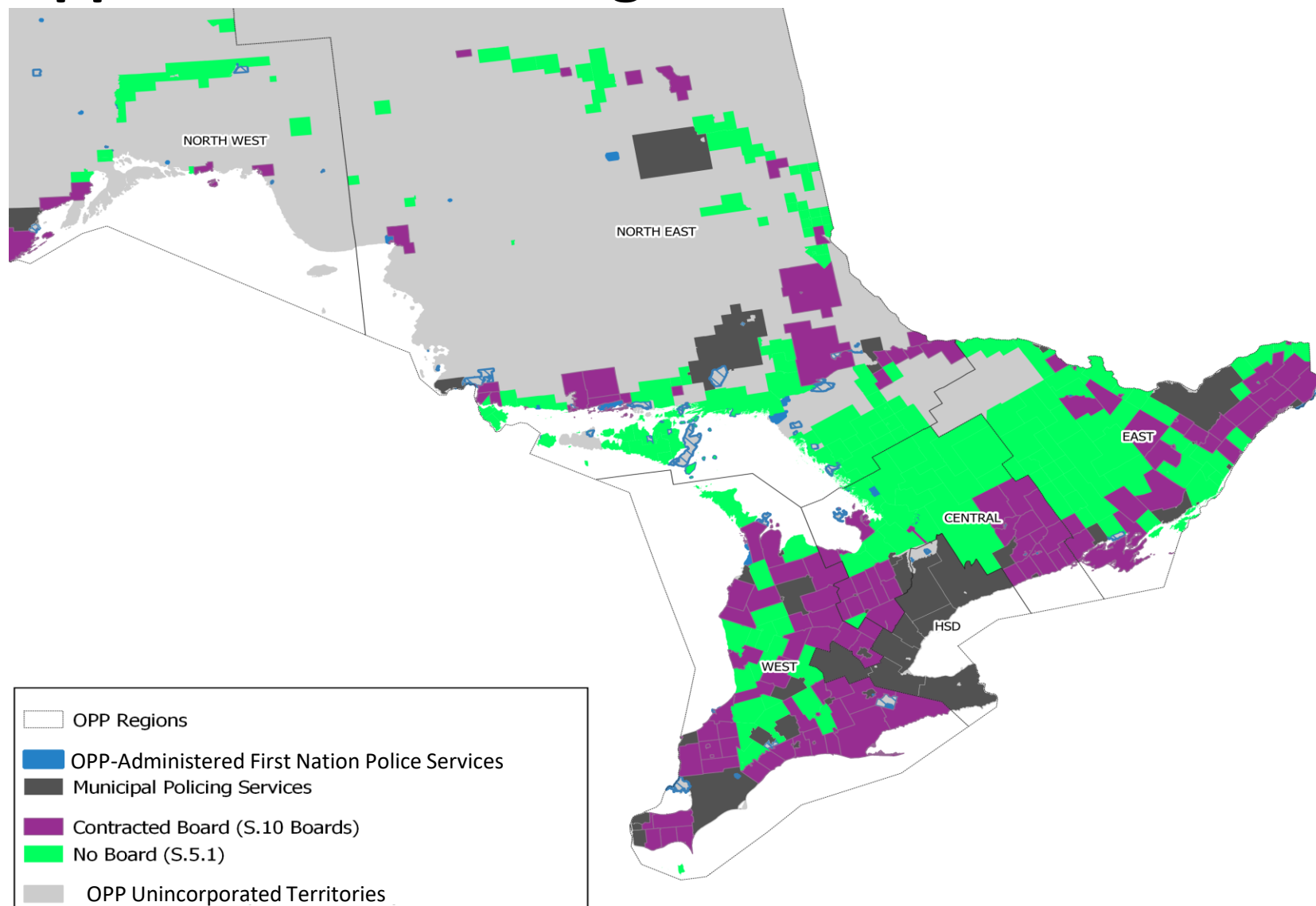
Appendix A.1: Existing Joint Section 10 Boards

Section 10 Board	Notes
Lakehead Group	Five member board representing four municipalities.
Mattawa & Area	Five member board representing four municipalities. The municipalities agree on a rotation schedule. The community member residence also rotates.
Nottawasaga	Five member board representing three municipalities.
Elgin Group	Five member board representing six municipalities. Board administration and appointments managed at upper-tier by agreement of municipalities. Each council appointee represents one of three areas that the county is split into.
Lambton Group	Five member board representing nine municipalities. Board administration and appointments managed at upper-tier by agreement of municipalities. The two municipalities with the highest population each have a council member seat.

Appendix A.2: Policing Services Across Ontario



Appendix A.3: Policing Services Across Ontario



TEMAGAMI POLICE SERVICES BOARD
MEETING MINUTES
Thursday November 21, at 1:00 pm
Temagami Municipal Office

Present:	Penny St. Germain Dan O'Mara Gerry Stroud	Inspector Joel Breault Debbie Morrow - Secretary
Guest :	Graham Wright	

1 Call to Order

Chair Penny St. Germain called the meeting to order at 1:02

2 Adoption of Agenda

Agenda for November 21, 2019 Meeting is accepted as presented.

3 Conflict of Interest / Pecuniary Interest disclosure

3.1 Conflict of Interest declared by Dan O'Mara re:
Ratification item 7.2a&b payment submitted October 5, 2019 for Dan O'Mara's Zone 1A
Conference expenses totalling \$743.47.

4 Presentations/Delegations

None.

5 Acceptance of minutes of the previous meetings

Minutes from September 12, 2019 Temagami Police Services Board meeting were accepted as presented.

*Moved by Penny St. Germain
Seconded by Gerry Stroud*

*BE IT RESOLVED THAT: the minutes from the Temagami Police Services Board September 12, 2019 meeting are accepted as presented.
Carried*

6 Business arising from the minutes

6.1 Update from Dan O'Mara on Temagami Lake Watch Program
6.1a Delayed until next meeting due to Joint Training Session time constraints
6.2 Update on Community Safety and Well Being Planning
6.2a Delayed until next meeting due to Joint Training Session time constraints

6.2b Contact for Community Safety and Well Being is Emily Jefferson:

Emily.Jefferson@ontario.ca phone: 416-212-3557

6.3 Graham Wright is attending meeting and will provide joint training to the Temagami Police Services Board and the Temiskaming Shores Police Services Board immediately following meeting.

7 Ratification / Consent items

7.1a&b Consent to pay Professional Fees totalling \$216.00

Moved by Gerry Stroud

Seconded by Penny St. Germain

BE IT RESOLVED THAT: consent to pay Professional Fees totalling \$216.00 was received.

Carried

7.2a&b Ratification for payment submitted October 5, 2019 for Dan O'Mara's Zone 1A Conference expenses totalling \$743.47.

Moved by Penny St. Germain

Seconded by Gerry Stroud

BE IT RESOLVED THAT: payment of Dan O'Mara's Zone 1A Conference Fees totalling \$743.47 from October 5, 2019 (which included Gerry Stroud's accommodations and meals that were paid by Dan O'Mara) received ratification.

Carried

8 Items for discussion

8.1a Proceeds of Crime Grant Applications in Temiskaming Shores Area totalled 53 and were very detailed.

8.1b None of the Applicants received a grant.

8.1c Grant Application requires partnering with another community stake holder for example Guns & Gangs Program and Human Trafficking.

8.2a 2020 OPP Monthly Billing Statement showed a modest decrease from \$34,801 down to \$34,121.

8.2b Decrease directly related to Calls for Service.

8.3a Email from Erik Fenkell to have Lake Watch Sign removed or redesigned as it is a scary appearing.

8.3b Suggestion to email Erik Fenkell and advise that the sign location is being evaluated and will seek further information on another location.

8.3c Email municipal clerk to receive further clarification on Council's alternate location.

8.3d Penny St. Germain is following up with municipal clerk before emails are sent.

8.4a Governance Summit on January 30, 2020 in Toronto.

8.4b Summit is specific to OPP Police Services Boards.

8.4c As information is received will forward to board members for attendance.

9 Items for discussion

9.1 to 9.19 were sent prior to meeting to board members for the review.

No questions or comments.

10 Detachment Commander's Report

All Statistics cover September to October 2019 (unless otherwise noted)

10.1ai Public Complaints none.

10.1aii Daily Activities – Cruiser Patrol Hours =202, Marine Patrol Hours = 17 and Foot Patrol Hours = 3.

10.1aiii Not as many staffing changes as prior months. (2 transfers in, 1 new recruit, 1 retirement)

10.1aiv Award received from MADD

10.1av 3 Special Candidates to be hired they had 4 candidates.

10.1bi Violent Crime Charges are up 50% for year to date in comparison to last year to date from 8 to 12 charges

10.1bii Property Crime charges are up year to date comparison by 26.5% from 34 Jan to Oct last year to 43 this year.

10.1bii Drug Crime remains unchanged.

10.1bii Clearance Rates show on these charges show a 5.3% decrease for year to date.

10.1c Motor Vehicle Collision Rates year to date show a decline from 42 in Jan to Oct 2018 to 33 Jan to Oct 2019.

10.1c Fatalities in Detachment Area remain unchanged for 2 years at Zero.

10.1fi Calls for Service Summary year to date show a drop from Jan to Oct 2018 of 193 to 188 for Jan to Oct 2019.

10.1fii Increase calls for service involving Trafficking (Heroin) and 911 calls-dropped.

10.1fiii Decreases for calls for service for Violent Crime, Other Criminal Code Violations and Operational.

11 Next Meeting: February 20, 2020 at 1:00 pm

at the Temagami Municipal Office Boardroom

12 In Camera Agenda

None

13 Adjournment

Moved by: Dan O'Mara

Second by: Penny St. Germain

BE IT RESOLVED THAT: The meeting is adjourned at 3:45 pm.

Carried

**MINUTES
COMMUNITY RECREATION AND EVENTS
JANUARY 16, 2020**

PRESENT: I. Laba, B. Koski, R. Mills, P. Mills, K. Corbett, L. Irvine,
H. McKenzie, S. Pandolfo, R. Latour, B. Turcotte, MJ. Hoyle, Q. Cormier

1. CALL TO ORDER AND DETERMINE MEETING CHAIR

Meeting called to order at 6:30 p.m. by Chair S. Pandolfo

2. APPROVAL OF THE AGENDA

The Recreation and Activities Committee approved the Agenda of January 16, 2020 as presented.

3. ADOPTION OF THE MINUTES

4. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS & PRESENTATIONS

6. ACTION/INFORMATION ITEMS

6.1 Confirming Dates – Please see the attached calendar of events

6.2 Confirming Events– Please see the attached calendar of events

6.3 New Events/Ideas. – Tubbing/ Kids Sliding Day, Soap Box Derby, Lions End of Summer Steak Fry & Dance, Net Lake Hockey Tournament, Movie Nights, Curling, Halloween Dance, Legion Rib Dinner

7. CORRESPONDENCE

8. NEW BUSINESS

9. NEXT MEETING

February 5th, 2020 at 6:30 P.M.
Community Centre/Arena

10. ADJOURNMENT

THAT this meeting adjourned at 7:50 P.M.

**DRAFT MINUTES
COMMUNITY RECREATION AND EVENTS COMMITTEE
FEBRUARY 5th, 2020**

PRESENT: B. Mills, K. Corbett, M. Youngs, S. Pandolfo, R. Latour, B. Turcotte, Q. Cormier,

1. CALL TO ORDER AND DETERMINE MEETING CHAIR

Meeting called to order at 6:35 p.m. by Chair S. Pandolfo

2. APPROVAL OF THE AGENDA

The Recreation and Activities Committee approved the Agenda of February 5th, 2020 as presented.

3. ADOPTION OF THE MINUTES

4. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS & PRESENTATIONS

6. ACTION/INFORMATION ITEMS

6.1 2020 Calendar

The Committee reviewed the event calendar for the year 2020 and will be seeking to clarify event dates.

6.2 Shiverfest

The Committee reviewed the schedule, for Shiverfest activities and made minor recommendations. It was discussed the possibility of having Maple Sugar Sticks and Beaver Tails.

6.3 TFN LMLC Winter Carnival

This was provided as information only.

6.4 Municipality Website

Municipal Representatives announced that the website news page is available for advertising community events.

6.5 Next Events

To be discussed at next meeting

7. CORRESPONDENCE

8. NEW BUSINESS

9. NEXT MEETING

February 26th, 2020 at 6:30 P.M.
Community Centre/Arena

10. ADJOURNMENT

THAT this meeting adjourned at 7:40 P.M.

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held in Au Château's Boardroom
on January 15, 2020 at 12:00 noon**

PRESENT: MEMBERS : Léo Malette
Yvon Duhaime
Jacques Dupuis Administrator / Secretary
Dan O'Mara via teleconferencing
Joanne Savage
Lise Senécal at 10:00 am
Nicole Janson Recording Secretary

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Elections

It was agreed to withhold elections until the next meeting due to the physical absence of some Board members and it was further unanimously agreed to have Léo Malette preside the meeting.

04. Adoption of Agenda

Resolution No. 1

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on January 15, 2020 be approved as presented at 12:10 pm.

Carried

05. Adoption of Minutes

Resolution No. 2

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Regular Meeting held December 18, 2019 be approved as presented.

Carried

06. New Business:

a) Staffing Update

Administrator provided staffing data for the month of December to keep the Board apprised of what is happening in the Home. The report outlines the shortage of staff in each discipline and how one-on-one is affecting staffing of PSW's. It was also highlighted how shortages were filled using Helping Hands, which is a very effective way to meet residents' demands.

b) Budget Update

The purpose of this update is to let the Board know of the challenges ahead and the need of either making staff cuts or requesting more funding from the municipalities. The Home is facing a deficit and will be presenting proposals for discussion in the in-camera session. This will require further discussion at the budget level at the next meeting in order to move forward.

c) Strategic Plan – Letter to MOHLTC

A draft letter to the Assistant Deputy-Minister was presented to the Board for their comments. It was agreed to proceed with the letter as presented with the recommendation of requesting a meeting with the Assistant Deputy-Minister for further discussion.

07. Unfinished Business:

a) Financial Report

None presented due to the finalization of the year-end.

b) Administrative Report

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 3

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

08. In-Camera Session

Resolution No. 4

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding Labour Relations at 1:00 p.m.

Carried

Labour Relations

Administrator apprised the Board of potential staff reduction in light of deficit position.

Resolution No. 5

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board returns to its Regular Meeting at 1:35 pm

Carried

09. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for February 19th, 2020 at 12:00 noon.

b) **Information Items**

AdvantAge Ontario – Action Update December, 2019

10. **Adjournment**

Resolution No. 6

Moved by : Yvon Duhaime

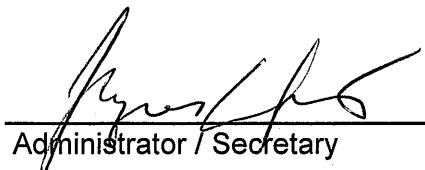
Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 1:40 pm.

Carried



Chairperson



Administrator / Secretary

Au Château Home for the Aged
Au Château foyer pour personnes âgées
100, rue Michaud Street, Sturgeon Falls ON P2B 2Z4

Proposée par/Moved by

Date : February 19, 2020

Appuyée par/Seconded by

Resolution No. : 12

BE IT RESOLVED THAT the Budget for the year 2020 be approved as presented.

BOARD MEMBERS	YEAS	NAYS
DUHAIME, Yvon	✓	
MALETTE, Léo	✓	
O'MARA, Dan		✓
SAVAGE, Joanne	✓	
SENÉCAL, Lise	✓	

Adoptée/Carried

Président(e)/Chairperson



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott
2877 Highway 11 North
Marten River, ON
POH 1T0
705 471 5874
mrfire@temagami.ca

JANUARY 2020 MONTHLY REPORT

TRAINING

Jan.6th Using the Essentials of Firefighting video members learned the **FIRE FIGHTERS RESPONSIBILITIES FOR SAFETY** including: maintaining fitness and health, practices to avoid accidents and injuries, the Incident Command system, Control zones, policies and procedures, on scene rehabilitation and decontamination, surviving entrapment, working on roadways, dealing with utilities and safety around electricity.

Jan 20th Deputy Chief/Trainer used the essential of firefighting video for **FIRE CONTROL** to demonstrate advancing an attack line, various methods of water application and master water streams and how to extinguish Class B (combustible Liquid/gas) fires, vehicle fires and refuse fires, ½ of the team completed the Theory and practical testing for CPR review for choking (Adult, Child, and Infant) and defibrillation.

Three new batteries were installed on the portable Honda pumps.

MAINTENANCE

Jan 27th

- The illuminated sign was changed.
- The rear bumper box and miscellaneous brackets were removed from Engine 4
- The rechargeable flashlights were removed from Engine 4 to be used in Pumper4.
- Foam pails from Engine 4 were emptied for disposal and buckets cleaned.
- The battery for the Honda Pump in Rescue3 was wired to the trucks battery charging system.
- The breathable air compressor was calibrated
- N95 masks and medical glove packages were distributed and protocols for flu and virus discussed.

January was an incident free month.

Other

Fire Chief Elliott attended the January 13th staff meeting at the municipal office

Plans for Marten River's **"The Roaring 20's"** Winterfest on March 21st are well underway.
Please see attached flyer.



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott
2877 Highway 11 North
Marten River, ON
POH 1T0
705 471 5874
pelliott@ontera.net

FEBRUARY 2020 MONTHLY REPORT

TRAINING

- Feb.3rd 1. Using power-point presentations from OFM-EM and Ontario Building Code, Deputy Chief/Trainer Siegner instructed on the causes of **Carbon Monoxide Poisoning**, its prevention, signs and symptoms and treatment. The Hawkins-Gignac Act making carbon monoxide alarms mandatory in Ontario was discussed as well as proper in home placement and correct installation of these alarms.
2. Deputy Chief / Trainer Signer instructed the **Canadian Red Cross CPR/AED** certification program for members. The objectives were to understand and demonstrate the ability to recognize and assist during conscious choking and unconscious choking for Infant, child and adult and to preform CPR on an infant, child and adult patient. Members were tested using an AED training unit with as two person delivery of aid.
- Feb 24th Maintenance tasks completed included: connecting battery charger on Pumper 4 to the portable Honda pump battery (to extend battery life), and replace the rear bumper, headliner and rear brackets on Engine 4. Inventories were completed for Rescue5, Rescue3 and Pumper4. Correspondence was discussed including **CACC'S Novel Coronavirus Protocols** for Emergency Health Service and the screening and triage tool provided. The screening tool was place in Rescue5 as to be available for future reference.

INCIDENTS

- Feb 27th Fire Department members attended a **Multi Vehicle Incident** on Highway 11 just north of Jumping Caribou Road involving a tractor trailer loaded with lumber, a pickup truck with a snowmobile trailer and an OPP cruiser. One person sustained injuries and was transported by Temagami EMS. Fire fighters controlled the scene, set out cones and flares and preformed fire prevention initiatives.

FIRE PREVENTION

The following fire prevention messages were placed on the Marten River Volunteer Fire Fighting Team Association Facebook page.

It's important to plan ahead!!



TECNOLOGY WITH LITHIUM BATTERIES RISING AS A CAUSE OF HOUSEHOLD FIRES

“We would take this opportunity to warn the public that they should not leave electrical devices on soft furnishings like beds or sofas. Laptops, phones and tablets contain lithium batteries that get very hot and can build up heat — potentially causing a fire. “Laptops specifically have air vents underneath the computer that are designed to allow the device to cool — if you have ever used a laptop on your lap you may have felt the build-up of heat as clothing stops this ventilation.”—

People can reduce their risk of fire by:

- Putting laptops on a hard, flat surface like a table — but never on a bed, carpets or cushions.
- Never leaving items charging on soft materials.
- Keeping portable computer air vents unblocked and removing dust or debris caught in them.
- Avoiding damaged laptop power cords, phone chargers or extension cords.
- Turning off devices when not in use and avoid leaving them unattended when switched on.
- Checking smoke detectors at every level to ensure they work properly.

NEWS

- On February 4th Fire Chief Elliott attended the staff meeting at the municipal office.
- Work continues to complete the changeover of tools to Pumper 4. On Feb. 8th P. Elliott and R. DesRoches installed the hose reel on to the pumper. This gives us quick access to a hose line as well as offering an option for on scene decontamination. On the 13th P. Elliott completed the plumbing for the hose reel.
- **The 2019 Annual Report** for the Marten River Fire Department was completed and submitted.

- Four members are registered to attend this year's **North Eastern Fire Education Conference**.
- Debbie Morrow of the **Temagami Community Foundation** sent us a grant application which we completed asking for assistance to fit every Marten River Fire Fighter with up to date made to measure Bunker Gear.
- Kathy Faulkner, Administrative Assistant for the North Bay Fire and Emergency Services declared a **SPARKY SUIT** surplus for their department. We were fortunate enough to be the first to reply and Fire Chief Elliott picked up the suit from her on February 27th.





Marten River Volunteer Fire Fighting Team Association
2877 Hwy 11 North, Marten River, Ontario
POH 1T0

Dear Supporter;

The MRVFFTA "Winterfest" Committee is again planning a fun filled community day on Saturday, March 21, 2020. This year's event features a pancake/sausage breakfast, a lunch stand, outdoor children and family games, elimination draw, fun-money games and races, lumberjack events, live and silent auctions and much, much more.

A **prize donation** in support of our Winterfest fundraiser for the games, activities and silent auction: and/or a **cash donation** from you would be greatly appreciated and helpful in assisting us in achieving our fundraising goals of supporting our Fire Hall and Community Centre.


Marten River is a rural community that shops and does business in your town. The residents of Marten River support your businesses throughout the year. It is at this time that we ask for your generous support.

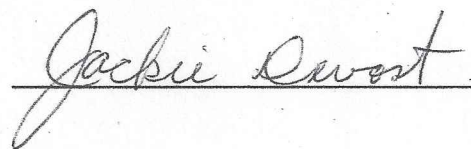
All funds raised by our hard working volunteers will be used by the Marten River Volunteer Fire Department for safety equipment, fire prevention initiatives and for fire hall and community center needs.

Thank you for your support and consideration.

Please make cheques payable to: **Marten River Volunteer Fire Fighting Team Association**
**Your generous donations will be recognized at the event and on our Marten River Volunteer Fire Fighting Team Association Facebook page as well on the martenriver.ca*

Sincerely,





Rachel Cantin and Jackie Devost
Winterfest Committee Chairperson
C 705.769.1012 H 705.892.5959

MARTEN RIVER

18TH WINTERFEST MARCH 21, 2020

**\$5.00 PASSPORT GETS YOU
A HOT BREAKFAST & ENTRY
TO ALL EVENTS**
plus 20-\$20's Fun Money to
Play!

**CHILDREN 10 & UNDER
FREE!**

Activities for all ages throughout
the day!

**WIN A PRIZE FOR BEST
COSTUME CONTEST
(CHILD & ADULT)**

Refer to Facebook for Photo
contest



**JOIN US FOR SOME GREAT
FUN!**

**Children Activities are
outdoors WEAR WARM
CLOTHING
BRING YOUR SKATES
and HELMETS for
ICE RINK**

**CASH IN YOUR FUN MONEY
FOR DRAW AT 4:30 P.M.**

**FACE PAINTING BOOTH
FREE!**

Bring your camera and take a
picture at the photo booth

ELIMINATION DRAW

Only 200 tickets to be sold - \$10.00 each

Prizes - Draw (1st) \$50.00, (50th) \$100.00, (100th) \$50.00 (150th) \$100.00
(199th) \$200.00, (200th) \$500.00 License M783431

SOLD AT TRAPPER'S POST, GRAMP'S AND TOMIKO RESTAURANT

SCHEDULE OF EVENTS!

LISTEN FOR ANNOUNCEMENTS THROUGHOUT THE DAY

8:30 a.m. - 10:30 a.m. **BREAKFAST** - Blueberry & regular Pancakes & Sausage

9:30 a.m. - 11:30 a.m. **CHILDREN'S PROGRAMS (outdoor, dress warm)**

**"Parents are responsible for their children at all time, please make sure
they are safe, thank you!!"**

11:30 a.m. **DONUT EATING CONTEST**

11:45 a.m. **TEA BOIL COMPETITION** (approx. time)

12:00 p.m. **LUNCH** - Beef on a Bun, Hot Dogs, Poutine, French Fries, Soft Drinks

12:00 p.m. - 6:00 p.m. **"Mugg's Club 20/20 Speakeasy"** bar open

1:00 p.m. **LOG SAWING** Competition

1:00 p.m. **HORSE RACES** starts

1:00 p.m. **ELIMINATION DRAW** \$500.00 Grand Prize

3:30 p.m. **SILENT AUCTION CLOSSES**

1:15 p.m. - 4:30 P.M. **LIVE AUCTIONS** THROUGHOUT THE DAY

5:00 p.m. **PICK UP SILENT AUCTION ITEMS**

AUCTION ITEMS

Gifts Certificates
Sportswear
Arts & Crafts
Home Improvement
Lawn & Garden
Electronics
Handcrafted Items
and much more!

WHERE?

35 minutes from
North Bay &
West Nipissing,
20 minutes from
Temagami

**COME BY SLED
WE ARE CLOSE
TO "A" TRAIL**

**ALL ACTIVITIES ARE AT
THE MARTEN RIVER
FIRE HALL**
2877 Hwy 11



Proceeds go to The Marten River Volunteer Fire Fighting Team Association.
Check Out Marten River Volunteer Fire Fighting Team Association on Facebook

Temagami Fire Department
Monthly Report of Activities
for the month of: *January 2020*

0 Activation

- No activations in January

Training:

- 4 training meetings – Self Contained Breathing Apparatus (SCBA) cleaning/sanitizing, SCBA annual refresher, equipment maintenance
- Chief attended 2 OFMEM Fire Prevention webinars – Change of Use & Hording (as it relates to fire safety)

Fire Prevention:

- Fire Chief met with Church official to discuss fire safety requirements
- Fire Safety Plans for Lake Temagami Youth Camps: review ongoing
- Fire Safety Plan from School reviewed – request for revision / corrections
- Municipality working on updating Fire Safety Plan for Welcome center, Community hall & arena

Fire Education:

- Regular radio “fire safety” announcements on CJTT
- Monthly community newsletter
- Work continues on info package for Tourist Camps regarding Fire Code requirements

Other:

- Modified dual dispatching protocol after examining benefits – automatic dual dispatching of both departments for confirmed structure fires remains in place
- 2 SCBA's sent for service – Audi-Larm issue – result of Firefighter moving from warm to extreme cold environment while using SCBA.
- Bunker gear sent for annual cleaning & inspection
- Proposed Capital budget submitted
- Working on replacing radio transmission recorder (tele-recorder)
- Working on draft operations budget
- Prepared fire department insert for the welcome package the Municipality is developing
- 1 firefighter remains on medical leave

Jim Sanderson

Fire Chief, Temagami Fire Department

Date: *February 4, 2020*

**PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
January 2020**

ROADS	<ul style="list-style-type: none"> • Public Works Ice Bladed all roads and then cleaned up all hydrants • Cleaned up Mine Road Access point ,Fridges Ect... • Cleaned all parking spots at mine landing and around garbage Trailers. • Plow and Sand roads as needed • Haul Snow from TN and TS and where ever else needed it • Cut over hanging tree's on any roads that needed it • Repair pot holes in Temagami North at train tracks • Clean and plow all Water Treatment and Water Towers/ lagoons as needed • Clean up Broken Street light pole after transport truck caught guide wire and broke pole in half, OPP and Hydro one were called for disconnect and report. • Ice Bladed all south roads,pushed banks and cut them • Worked with Pedersens and Ladd Shaba to complete drilling on Harmony and sunset for report on Watermain Extention. • Debbie L and Barry T did training for Municiple Data Works • Installed 2 New Jersey Barriers with Reflective Signs on them for By-Law and MNRF
WATER & SEWER	<ul style="list-style-type: none"> • 3 New Furnaces for the Temagami South water plant have been installed and completed by the Contractor . K & S Natural Gas & Propane Services the Contractor did an excellent job on installation. • Repairs to Grinder Pumps and Change 1 pump at a residence

EQUIPMENT	<ul style="list-style-type: none"> • Wash, grease/ maintenance on Equipment • Grader parts came in, parts were installed and everything is working fine again on the Grader • Did in house Training on grader for staff and he is progressing well • Loader had wiring issues on the front end quick connect , it was covered under warrenty and was completed at the same time as grader repairs • 1995 Compactor truck (Garbage Truck) has had a major engine issue, Public Works had a licensed mechanic check it over and the unit will most likely need the engine replaced. PW is looking into the repairs that are needed and will get quotes on replacement engine. <p>In the mean time PW had our municipal trailer recertified and will be collecting garbage with the trailer and 1 Ton.</p> <p>Public Works will keep Staff updated</p>
WASTE MANAGEMENT	<ul style="list-style-type: none"> • Completed maintenance on Strathy Dump
BUILDINGS	<ul style="list-style-type: none"> • Remove Christmas tree from station and take to Landfill • Had Skidoo and trailer ready for By-Law • Public works replaced lights at Municipal Office and repaired a toilet • Public Works helped with the repairs of gym equipment at the FHT •
PARKS & REC	<ul style="list-style-type: none"> • One tournament cancelled due to weather conditions but has since rebooked for March • Lions Tournament went very well with the help of the Temagami Fire Department guys and Public Works would like to thank everyone involved with this very busy weekend. Thank you • Clean snow off the Entrance Roof and put barricades up where needed for public safety

	<ul style="list-style-type: none"> • Parts were ordered for edger (for ice shaving) and Public Works repaired it. Plus we repaired the old edger as well so we have a backup if we ever need one • 3 new rental hot water tanks were installed at arena in Zamboni Room and are working great • PW Repaired snow blower • Elevator inspection was completed at arena.
CAPITAL PROJECTS (2019)	<ul style="list-style-type: none"> • Qoutes were received for culverts and delivery was here on January 8th 2020 • Waiting on reports for Parkwood Lane, Harmony and Sunset, not in yet but will be very soon.
CEMETERY	<ul style="list-style-type: none"> • Nothing to report
BUDGET (Operations 2020)	<ul style="list-style-type: none"> • 2020 Capital Budgets for Transportation and Enviornmental and Parks and Rec were sent to Craig



Corporation of the Municipality of Temagami

Memo No
2020-M-018

Memorandum to Council

Subject:	Natural Gas Expansion
Agenda Date:	February 20, 2020
Attachments:	Letter from Ministry of Energy, Northern Development and Mines Letter to Ontario Energy Board

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to identify areas in the Municipality that presently are not serviced by natural gas;

AND FURTHER THAT Staff contact Union Gas to promote these areas as possible projects for natural gas expansion opportunities.

INFORMATION

Following the Notice of Motion of January 30, 2020 made by Deputy Mayor Dwyer, this report and the accompanying letters are presented for Council's consideration.

There are a few areas that the Ministry is requesting the Board consider when making recommendations for these projects including projects what would be considered uneconomic. Given the expected number of properties not receiving natural gas services there is probably not an economic reason to expand services even though they are in close proximity to the pipeline.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator

**Ministry of Energy,
Northern Development
and Mines**

Office of the Minister
Office of the Associate
Minister of Energy
77 Grenville Street
10th Floor
Toronto ON M7A 2C1
Tel.: 416-327-6758

**Ministère de l'Énergie,
du Développement du Nord
et des Mines**

Bureau du ministre
Bureau du ministre associé de
l'Énergie
77, rue Grenville
10e étage
Toronto ON M7A 2C1
Tél. : 416 327-6758



December 17, 2019

His Worship Dan O'Mara
Mayor
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara:

Our government made a commitment to Ontarians to reduce energy costs and expand access to natural gas to underserved parts of the province. We are writing to inform you about the proposed launch of the second phase in our government's plan to meet this commitment.

The first phase of the Natural Gas Expansion Support Program is currently being rolled out, bringing natural gas to unserved areas of the province through nine expansion projects. To commence the second phase, I have written to the Ontario Energy Board (OEB), requiring them to collect information about potential new natural gas expansion opportunities. You can view our letter to the OEB at www.oeb.ca/sites/default/files/Letter-to-OEB-natural-gas-expansion-20191212.pdf. It is expected that project proponents could be able to access up to \$130 million over a three-year period to ensure a reasonably quick start to construction.

It is anticipated that the OEB will begin a process for collecting information on potential new natural gas projects in early 2020, which is expected to run for 90 days. Following this, the OEB will deliver its report on eligible projects to the Government on or before August 31, 2020. Once we receive the OEB's report, the Government will make the decision on eligible projects to receive support, which should be completed in late 2020. Financial support for selected natural gas projects would ultimately be contingent on the selected project proponents receiving all necessary OEB approvals.

For further information, we encourage municipal officials to work with their local natural gas service provider if they are interested in participating in the OEB's process. We expect the OEB will make additional details available in early 2020.

Natural gas is the most common heating fuel in Ontario and is more affordable than other fuels such as electricity, oil or propane. Expanding natural gas helps makes Ontario communities

more attractive for job creation and new businesses. Natural gas expansion can also lower greenhouse gas emissions by replacing higher emissions fuel sources. Natural gas expansion is part of our government's plan to bring quality jobs back to the province and send the clear message that Ontario is "Open for Business."

Thank you for your support as our government works to deliver on its commitment to bring natural gas to more rural and northern communities across Ontario.
Sincerely,

A handwritten signature in black ink, appearing to read "Greg Rickford". The signature is stylized with a large initial "G" and "R".

The Honourable Greg Rickford
Minister of Energy, Northern
Development and Mines

A handwritten signature in black ink, appearing to read "Bill Walker". The signature is written in a cursive style with a long horizontal stroke at the end.

The Honourable Bill Walker
Associate Minister of Energy

Ministry of Energy,
Northern Development
and Mines

Office of the Minister

Office of the Associate Minister
of Energy

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Ministère de l'Énergie,
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Tél. : 416-327-6758



DEC 12 2019

MC-994-2019-935

Mr. Robert Dodds
Vice-Chair
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto ON M4P 1E4

Dear Mr. Dodds:

I write in my capacity as the Minister of Energy, Northern Development and Mines with the support of the Associate Minister of Energy in order to exercise the statutory power I have under section 35 of the *Ontario Energy Board Act, 1998* ("Act") to require the Ontario Energy Board ("Board") to examine and report back to the Ministry of Energy, Northern Development and Mines ("Ministry") with information on potential projects to expand access to natural gas distribution systems for new customers.

Background

On September 18, 2018, the Government announced it would take action to expand natural gas distribution to communities that are not currently connected to a natural gas distribution system.

The *Access to Natural Gas Act, 2018*, which amended the Act, provides a mechanism to financially support the expansion of natural gas distribution for projects that would otherwise be considered uneconomic under existing policies.

Ontario Regulation 24/19, *Expansion of Natural Gas Distribution Systems* ("Regulation"), under the Act supports natural gas expansion by imposing a \$1 per month charge on existing natural gas customers. The nine projects currently listed in the Regulation are eligible for financial support, subject to receiving any necessary Board approvals. Several of these projects are currently under construction.

In order to build on the progress to date, the Government intends to further increase access to natural gas by making additional new projects eligible for financial support. The Government intends to make use of the same mechanism articulated in the current Regulation; namely, the collection of \$1 per month from existing natural gas customers.

.../cont'd

The Government intends for approximately \$130 million to be made available to support new natural gas projects that can reasonably be expected to commence construction between 2021 and 2023.

Section 35 Report

Therefore, pursuant to my authority under s.35 of the Act, with the support of the Associate Minister of Energy, I require the Board to examine and report back to the Ministry with information about additional natural gas expansion projects that the Government could consider as potential candidates for financial support.

It is the Government's intention that financial support be limited to potential natural gas expansion projects that would, under existing policies, be considered uneconomic.

I expect the Board to apply its expertise in developing a process to solicit information from proponents about proposed natural gas distribution expansion projects, and to analyze the proposed projects with a focus on assessing whether they can be implemented substantially as proposed. This should include a call for a demonstrated commitment by the proponent that it would be willing to be held to the project cost, timelines and volumes forecasts as set out in their project proposal. The Board's approach should consider the following:

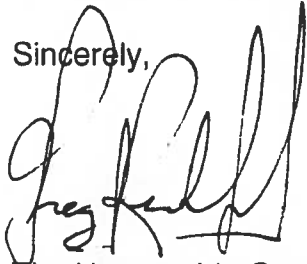
1. The number of customers (in terms of customer count, volume of gas to be distributed, and customer type) that would be connected by each proposed project;
2. The total cost of each proposed project, as well as the dollar amount of support needed for each proposed project to meet the Board's profitability threshold;
3. The proposed construction start date and construction period for each proposed project, as the Government's focus is on projects that can reasonably be expected to start construction by 2023, allowance being made for the timelines typically applicable to the process of obtaining regulatory approvals;
4. The project proponent's demonstrated experience, technical expertise and financial ability to build and operate a natural gas distribution system;
5. Support for the proposed project from Band Council(s) and/or local government, as applicable, demonstrated through a written expression of support and/or a commitment to financial support;
6. If a proposed project is in an area where a Certificate of Public Convenience and Necessity exists, the proponent must be the Certificate holder unless the Certificate holder does not propose a project for the area; and
7. The extent to which the project proponent expects that the proposed project would reduce the household energy cost burden in the project area.

...cont'd

I expect the Board to issue a call for information in early 2020, including details of the information to be filed by interested project proponents. The Board should consider a minimum 90-day window for information submissions. I also ask that, in developing its approach, the Board be mindful of the Government's focus on minimizing regulatory burden for stakeholders.

It is my expectation that the Board will report back to the Ministry no later than August 31, 2020. The information provided by the Board will be taken into account, along with other considerations, to make a determination on future expansion projects. If there is a need to consider further projects for expansion, the Ministry may request that the OEB proceed with a second call for information and report back to the Ministry.

Sincerely,



The Honourable Greg Rickford
Minister of Energy, Northern
Development and Mines



The Honourable Bill Walker
Associate Minister of Energy

c: Mary Anne Aldred, Chief Operating Officer & General Counsel

Suzie Fournier

From: Suzie Fournier
Sent: Friday, March 6, 2020 2:56 PM
To: Suzie Fournier
Subject: FW: Letter from the Minister of Energy, Northern Development and Mines, and the Associate Minister of Energy

From: Hon. Greg Rickford and Hon. Bill Walker <energy@ontario.ca>
Sent: March 6, 2020 12:22 PM
To: dan.omara
Subject: Letter from the Minister of Energy, Northern Development and Mines, and the Associate Minister of Energy

**Ministry of Energy,
Northern Development
and Mines**

Office of the Minister

Office of the Associate
Minister of Energy

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March 6, 2020

His Worship Dan O'Mara
Mayor
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara:

We are pleased to be writing you today to share news of the next step in our government's plan to expand natural gas access to thousands of households, businesses and Indigenous communities throughout rural and northern Ontario.

For the average residential consumer, switching to natural gas from electric heat, propane or oil could result in savings between \$800 and \$2,500 per year on their heating costs. The switch to natural gas can also lead to reductions in greenhouse gas emissions.

The Natural Gas Expansion Support Program was created to help extend access to natural gas

to unserved communities across the province, providing access to clean and affordable fuel. Several projects were selected under the first phase of the program, with construction well underway in Southern Bruce, starting on Scugog Island, and completed in Chatham-Kent and the Chippewas of the Thames First Nation.

Building on these successful projects, we are launching the next phase of our plan to support additional natural gas expansion projects, and will make up to \$130 million available over the three-year period from 2021 to 2023.

In December 2019 our government asked the Ontario Energy Board (OEB) to collect information about natural gas expansion opportunities across Ontario and develop a report on submitted projects. On March 5, 2020, the OEB began accepting proposals from natural gas utilities for potential expansion projects.

If you are interested in being considered for a project in your community, we encourage you to reach out to your local regulated natural gas provider. You can learn more about the proposal process for natural gas providers at www.oeb.ca/industry/policy-initiatives-and-consultations/potential-projects-expand-access-natural-gas.

The OEB will deliver its report by August 2020, after which our government will make a final decision on future expansion projects eligible to receive support. For more information about the Natural Gas Expansion Support Program, please visit www.ontario.ca/page/natural-gas-expansion-support-program.

Thank you for working with your local natural gas provider to help make life more affordable for families and businesses, and your community more attractive for economic development opportunities.

Sincerely,



The Honourable Greg Rickford
Minister of Energy, Northern
Development and Mines



The Honourable Bill Walker
Associate Minister of Energy



Corporation of the Municipality of Temagami

Memo No
2020-M-019

Memorandum to Council

Subject:	DSSAB Alignment
Agenda Date:	February 20, 2020
Attachments:	Letter from Minister Smith

RECOMMENDATION

BE IT RESOLVED that Council direct the Mayor and the Treasurer/Administrator to arrange meetings with representatives of both involved DSSABs to discuss possible realignment to better represent communities of interest and service patterns.

INFORMATION

At the recent ROMA Conference, we (Mayor O'Mara, Deputy Mayor Dwyer, Treasurer/Administrator Davidson and Clerk Fournier) had the opportunity to meet with Minister Smith of the Ministry of Children, Community and Social Services. The main focus of our presentation was our affiliation with the Nippissing District Social Services Administration Board (DSSAB) due to geography while at the same time our Public Health, Family Health Team, and Economic Interest are more aligned with the District of Timiskaming.

During the presentation to the Conference by the Minister of Health, it was noted that the Province is considering changes to the delivery model of Public Health. One change being considered would see the delivery of Public Health services more in line with those provided by the DSSAB which, if made, highlights our concern.

As a first step we should reach out to both DSSABs to discuss this matter.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator

**Ministry of Children,
Community and Social
Services**

Minister's Office

438 University Avenue
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M7A 1N3

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**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

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Téléc. : (416) 325-5240



FEB 11 2020

127-2020-724

His Worship Dan O'Mara
Mayor
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara: *Dan,*

It was a pleasure meeting with you and your delegation on January 20, 2020 at the Rural Ontario Municipal Association's annual conference.

I appreciated hearing your concerns regarding the District Social Services Administration Board (DSSAB) boundaries, and your inclusion in the District of Nipissing that you indicate is placing your municipality at a disadvantage. Our conversation was helpful as it was an opportunity for me to learn more about the challenges affecting Temagami.

I noted your request for the Temagami to become part of a DSSAB based on community of interest and service patterns rather than by geography. I understand that although you are geographically in the District of Nipissing, most of the municipality shares a community of interest with Timiskaming District. I would encourage you to work with both the Nipissing DSSAB and the Timiskaming DSSAB on this matter. I have also shared your concerns with ministry staff for their consideration and further review.

...cont'd/

I value and appreciate the positive relationship between the Ministry of Children, Community and Social Services and the Municipality of Temagami. Thank you again for taking the time to meet with me and discuss your concerns. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Smith', with a long, sweeping horizontal line extending to the right.

Todd Smith
Minister



Corporation of the Municipality of Temagami

Memo No
2020-M-021

Memorandum to Council

Subject:	LFMC for the Temagami Management Unit
Agenda Date:	February 20, 2020
Attachments:	Letters to OMNRF from Mayor O'Mara, Temagami First Nation and Timiskaming First Nation

RECOMMENDATION

BE IT RESOLVED that Council ratify and support the letter sent by Mayor O'Mara to the Ontario Ministry of Natural Resources and Forestry requesting the LFMC for the Temagami Management Unit be approved and an interim board and transition team be put in place as planned.

AND FURTHER THAT Council direct Staff to invite Mr. Kenrick to a future meeting to provide information on the progress of this initiative.

INFORMATION

Due to time constraints, Mayor O'Mara drafted and sent a letter in support of the proposed LFMC for the Temagami Management Unit. This letter, as well as letters received from the Temagami First Nation and the Timiskaming First Nation are attached to and form part of this report.

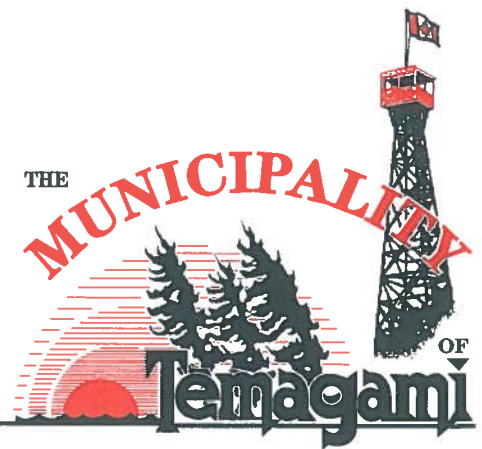
There have been a few delays in the past couple of years, mostly as a result in a change in Provincial Government and Ministers responsible for Natural Resources and Forestry and it is hoped that the letters being sent to the Ministry will highlight the need for action on the part of the Province to move this project forward.

Council is being asked to ratify and support the letter sent by Mayor O'Mara. At the same time, it may be wise to invite Mr. Kenrick to a future Council meeting to receive an update on this project.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator

THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI
P.O. BOX 220
TEMAGAMI, ONTARIO P0H 2H0
(705) 569-3421
FAX: (705) 569-2834
E-MAIL: visit@temagami.ca
WEBSITE: www.temagami.ca



February 11, 2020

Sean Maquire	Grant Ritchie
Director of Operations Branch	Northeast Regional Director
Ontario Ministry of Natural Resources & Forestry (OMNRF)	

Dear Sirs

Re: Proposed LFMC for the Temagami Management Unit

Temagami has been involved in investigating the option of establishing a LFMC, for the Temagami Forest Unit, since 2013. The Temagami Forest is one of our valuable resources available to us so we do support the framework document, including the enhancements made at the November 2019 session. I join the other committee mayors in their efforts to advance this initiative, as the best option for this unit.

Over the years, with the help of our consultants, and MNR support staff, we feel that we do a plan that has support from Municipal leaders, area First Nations and Industry. If a formal resolution from the Municipality is required please advise. We are concerned that any further delays in the approval process beyond April 2020, will have a very detrimental effort on the viability of this proposal. It is urgent that we do not lose another year of stumpage revenue.

I personally feel strongly it is time to move forward with government approvals and proceed with putting in place an interim board and a transition team as planned to provide the leadership needed for the Temagami Forest.

Respectfully

Dan O'Mara
Mayor



TEMAGAMI FIRST NATION

BEAR ISLAND
LAKE TEMAGAMI, ONTARIO P0H 1C0
TEL 1.888.737.9884 or 705.237.8943
tfn@temagamifirstnation.ca
www.temagamifirstnation.ca

February 3, 2020

Sean Maguire
Director of Operations Branch
Ontario Ministry of Natural Resources & Forestry (OMNRF)

Grant Ritchie
Northeast Regional Director

Dear Sirs:

Re: Proposed LFMC for the Temagami Management Unit

Temagami First Nation remains very supportive of the Temagami LFMC framework document and the November 2019 Financial Task Team enhancements.

As a local First Nation living on our homeland, we have lived with the imposition of Ontario's unilateral and often hostile jurisdiction on our homeland, including the imposition Temagami Forest Reserve in 1906. We have endured the hardships of having to ask permission to cut firewood on our lands or face charges by OMNRF.

A LFMC, while certainly not entirely co-management and reconciliation between Nations, is a step forward in the right direction. Our First Nation and other First Nations have passed Resolutions in the past supporting the LFMC. We will be conducting further outreach in the coming months in the First Nation and local communities.

We believe a LFMC remains the best option for this forest. We believe that local indigenous communities working with other local communities and the industry have strengthened the viability of the proposed corporation. We are very optimistic that as the new corporation evolves more benefits to the communities and industry will emerge. We believe local decisions will result in good forest management practices for present and future generations. We need a healthy living diverse forest that provides for everyone, including habitat for other living life forms and other users of the forest.

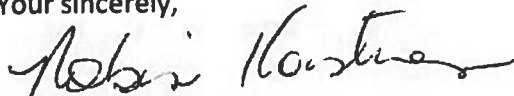
I am confident that the four remaining outstanding items from the January 30th Power Point prepared by Andy Lemetty for the Advisory Teams Review and Finalization can be undertaken, while OMNRF seeks Management Board approval.

We ask that MNRF proceeds to seek Management Board approval by April 2020. Further delays in obtaining approval, will probably require further government mitigation for the model to remain viable, if we lose yet another year of stumpage revenue required for the model to succeed.

On a final note, I would like to thank OMNRF for allowing Andy Lemetty and Rob Baker to assist the Financial Task team with the exercise of fine tuning the framework.

It is really now up to OMNRF to seek government approvals to proceed and work with an interim board, the advisory committee and the transition team. We need to have faith that a skilled Board of Directors will be chosen to provide effective leadership for the success of the LFMC moving forward. Again, an LFMC is a good step toward reconciliation and co-management with our Nation.

Your sincerely,



Robin Koistinen
Lands & Resources Director
Temagami First Nation
(705) 237-8600 Ext. 204

/rk

c.c. Advisory Team Members
Mitch Baldwin,
Andy Lemetty
Rob Baker
Jeff Barton

TIMISKAMING FIRST NATION

Timiskaming First Nation
23 Algonquin Ave
Notre dame du Nord, QC J0Z 3B0
Tel: (819) 723 2370



Ni Dakinan – Natural Resources & Heritage
213 Whitewood Ave
New Liskeard, ON P0J 1K0
Tel: (705) 647-4969

January 27, 2020

To: Mr. Andy Lemmetty, Ministry of Natural Resources and Forestry, Temagami Tenure Modernization Advisory Team

Re: Temagami LFMC

After many years of dedicated work on the Temagami LFMC, Timiskaming First Nation remains committed to the process of this important initiative. TFN is, however, frustrated at the amount of time it is taking for this proposal to work its way through the MNRF. There has been significant effort and time put into developing the Framework Document and TFN is hopeful the MNRF will see fit to dedicate their own resources and time into providing a timely review.

TFN maintains that this model is a step towards greater opportunities for meaningful engagement in the stewardship of the Temagami forest as well as opening the door for the long overdue sharing of some economic benefits deriving from the forest. TFN, along with other First Nations, four municipalities, and some industry stakeholders, have cooperated in the development of the Temagami LFMC. We are now looking forward to sharing our progress with our community and need some certainty from the MNRF to move to this stage.

Accordingly, we hope that the MNRF can provide support for the Temagami LFMC to ensure we do not prolong this project any further. TFN believes that it is critical to the survival of the Temagami LFMC that approval is secured from Management Board by April 2020. It is our hope that further delays do not occur and that the MNRF shows good faith and proactive support.

We look forward to positive news from MNRF and to move ahead in developing the Temagami LFMC to its next stage. Thank-you for your time.

Mr. Randy Polton, Director
Ni Dakinan – Natural Resources
Timiskaming First Nation



Corporation of the Municipality of Temagami

Memo No
2020-M-023

Memorandum to Council

Subject: Modernization and Innovation Fund

Agenda Date: February 20, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED that Council receive the update on the uses of the Modernization and Innovation Fund.

INFORMATION

As included in the 2019 budget, the Municipality received \$439,800 from the Province through their Modernization and Innovation While there was, and continues to be, no contribution agreement for these funds, Administration is asked frequently by our Municipal Services Office what projects are being funded. This report is intended to bring Council up to date.

The projects that were funded through this fund in 2019 were:

Strategic Plan Consultant	\$45,187.70
Computer Finalization	\$15,785.44
Streetlight Retrofit	\$3,741.82
PCL Control Upgrade	\$72,270.00

These total \$136,984.96 leaving \$312,815.04 remaining for projects in 2020. While not yet approved by the auditor, I am suggesting that these funds be held in 'deferred revenue' to ensure we will have up to date reports available on how this fund was utilized when the Province asks for them.

During last year's budget deliberations there were other projects to be funded by these funds. Some of them are still in the forefront. We have requested and are awaiting a quote from Tulloch for the water management master plan and are still working with LAS for the streetlight retrofit. Other projects will be reviewed as part of the budget deliberations and at that point we should know if we were successful in attracting funding for our service delivery review or if this should be covered by these funds.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

**Memo No
2020-M-024**

Memorandum to Council

Subject:	NEOnet and Broadband Presentation
Agenda Date:	February 20, 2020
Attachments:	Materials from Broadband Presentation

RECOMMENDATION

WHEREAS access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development;

AND WHEREAS communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain;

AND WHEREAS we believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community;

AND WHEREAS this regional partnership should begin with a comprehensive needs analysis conducted by NEOnet, a publically funded non-profit development corporation using their expertise and Blue Sky Net expertise with the Geographic Information System mapping tool MAIMAP (Broadband and Associated Infrastructure Mapping Analysis Project);

AND WHEREAS from the analysis and public consultation NEOnet will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure;

AND WHEREAS once we determine priority areas we propose establishing three classes of gaps:

- 1 – gaps in fibre/backbone infrastructure;
- 2 – gaps in last mile/local access to business and residents; and
- 3 – gaps in access in remote/very isolates areas;

AND WHEREAS the Federal and Provincial governments are proposing funding programs that will support the implantation of Broadband projects and will require this in-depth information;

NOW THEREFORE BE IT RESOLVED that Council of the Municipality of Temagami supports NEOnet leading a steering committee to which a representative from the Municipality of Temagami will be appointed;

AND FURTHER THAT NEOnet work with this committee during the period of analysis, funding application, and any subsequent RFP engagement.

INFORMATION

On February 6, 2020, a Broadband Conference was held in Temiskaming Shores. Attached to this report is the presentation given by Mayor O'Mara. In order to ensure we have a wide spread collaborative approach, especially where funding is concerned, it is important that we start working more with our neighbours on this and other files.

Respectfully Submitted
Craig Davidson
Treasurer/Administrator

State of Broadband Conference (Temiskaming Shores, Feb 6, 2020)

Internet: A Municipal Perspective
Dan O'Mara Mayor
Temagami

- Welcome
- Introduction
- WHY-
EXPECTED BROADBAND IS OUR FUTURE

-Our First step was to conduct a study in conjunction with Temagami First Nation
-Study was done by Amedeo Bernardi Consulting
-What did we learn!!!!!!!

Phase One Broadband Assessment
The Corporation of the
Municipality of Temagami and
Temagami First Nation Broadband
Assessment

Monday, November 4, 2019



#1 thing that became clear
To do this today will require a Rural
Area Partnerships!!!



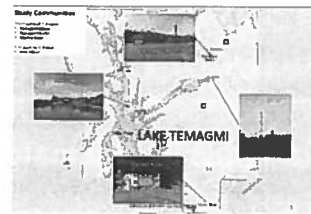
WHY???

- Funding is limited and only so many projects will be approved
- Larger Communities do not see this as an issue
- To get service providers interested they need volume to make it worth their WHILE
- Governments are starting to pay more attention to Groups coming together
- Many of us are too small to make it happen on our own

2 -Solutions will differ between Areas



Just in Temagami Solutions differ



The larger the region will require a collective array of different solutions and approaches !!!

3-There is a considerable amount of infrastructure out there!!



- Getting access to it at a reasonable cost and
- Getting some of the out dated support infrastructure that needs upgrading completed

will be a challenge

4 We will require Provider involvement SOMEHOW?



5-Going Cost a lot!!!!



BROADBAND FUND
Closing the digital divide in Canada

Ontario

6- Some funding is becoming available

- CRTC funding is now available
- Provincial broadband funding was recently announced
- Need to get ready now to get in line!!!

John Vanthof in an article in the Temiskaming Speaker dated January 8, 2020 put it well "Somebody needs to take this bull by the horns and corral it...working together is necessary to finding a solution, but he added that this is not going to be easy or cheap..."

SO WHO IS IN!!!!



Miigwetch!
Thank you!



Corporation of the Municipality of Temagami

Memo No
2020-M-025

Memorandum to Council

Subject: Official Plan Review

Agenda Date: February 20, 2020

Attachments: Memo from MHBC

RECOMMENDATION

BE IT RESOLVED THAT Council approve the methodology and estimated fee for MHBC to complete the review of the Official Plan;

AND FURTHER THAT Council direct Staff to take the necessary steps to initiate this process directly.

INFORMATION

In the fall, Council renewed MHBC as our Contract Planner. One planning item that is outstanding is the review of the Official Plan. This process is very involved and many municipalities that have a Planner as part of their internal Staff still contract this work out.

As Official Plans are being reviewed it is important to ensure there is appropriate consultation with our First Nation Neighbours, Community Stakeholders, and Members of the General Public. While the review is ultimately guided by Provincial direction from various planning documents, including the Provincial Policy Statement, it is important that the finished product is reflective of all inputs wherever possible.

I have included their methodology, timeline and cost estimate with this report. The cost estimate, net of HST rebates, is \$115,068.29. We have an unused reserve amount of \$94,230 leaving a little under \$21,000 to be raised through taxation. Given the timelines, this could be raised over the 2020 and 2021 budgets. During budget deliberations consideration could be given to use some of the Modernization Fund for the review of the Official Plan.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator

MEMO

KITCHENER
WOODBIDGE
LONDON
KINGSTON
BARRIE

To:	Craig Davidson, Treasurer/Administrator	- CONFIDENTIAL -
From:	Jamie Robinson, BES, MCIP, RPP and Patrick Townes, BA, BEd	
Date:	February 12, 2020	
File:	12134D	
Subject:	Official Plan Review	

MHBC Planning and its staff, has worked closely with the Municipality of Temagami as their day-to-day planning consultants, for a number of years and has an in depth understanding of the policies of the Official Plan that function well and those that can be improved upon.

The current Municipality of Temagami Official Plan was adopted by the Council of the Corporation of the Municipality of Temagami by By-law 11-1031 on October 13, 2011, and further modified and approved by the Ministry of Municipal Affairs and Housing on April 18, 2013. Overall, the current Official Plan recognizes that the large degree of Crown land within Temagami has influenced how land use planning has unfolded on the landscape. At a broad level, the goals and objectives outlined in the Official Plan seek to achieve a sustainable future for the Municipality by balancing the social, environmental and economic needs of residents to secure a high quality of life in the area. As such, the current Official Plan strives to recognize Temagami for its social and recreational activities, distinct environmental values and experiences, and economic opportunities presented through the area's natural resources.

In addition to specific Crown Land policies and designations, the current Official Plan divides the Municipality into five Neighbourhood Planning Areas, with the intention of providing more specific land use planning guidance and detailed policies based on area characteristics. These Neighbourhoods include, Urban Neighbourhood, Lake Temagami Neighbourhood, Marten River Neighbourhood, Matabitchuan Neighbourhood, Backcountry Neighbourhood. Within the current Official Plan, each Neighbourhood Planning Area has a distinct set of goals, objectives, policies and permitted uses, along with a more refined set of land use designations applicable to each Neighbourhood.

In accordance with the mandated requirements of the Planning Act, the Township must initiate a review of the Official Plan. Following a request from Staff, we have created a work program that will address the following:

- Satisfy the legislative requirements of the Planning Act;
- Provide the necessary updates to the Official Plan based on changes to Provincial policies;
- Update mapping to include the most up to date environmental features;
- Incorporate Council, stakeholder and public comments in the updated Official Plan document; and,
- Deliver a cost effective product.

As with any land use planning document the Official Plan is not static and requires amendment from time-to-time in order to effectively manage land use and development pressures that result from environmental, economic and social change.

The purpose of the Official Plan Review is to update the Official Plan in accordance with legislative requirements, and to update the Official Plan to address recent and upcoming trends and issues that relate to land use.

The Official Plan Review can be broken down into the following components. A breakdown of the tasks and fees associated with the Official Plan Review are also provided in the attached budget sheet and work program.

Public Consultation and Public Meetings

As part of the process for the Official Review the following meetings and public sessions are anticipated:

- (a) Start-up Meeting with Staff/Statutory Section 26 Special Meeting;
- (b) Pre-consultation Meeting with the Ministry of Municipal Affairs and Housing;
- (c) Meeting with Temagami First Nation;
- (d) Review of Planning Issues with Council;
- (e) Planning Workshop to Review Neighbourhood Policies;
- (f) Present Background Report to Council;
- (g) Present First Draft of Official Plan to Council
- (h) Open House;
- (i) Meeting with Council and Staff to Discuss Second Draft of Official Plan; and,
- (j) Statutory Public Meetings required under the Planning Act.

A Visioning Workshop was already completed for the Official Plan Review.

Provincial Policies and Planning Issues Review

New legislation including the Northern Ontario Growth Plan, Green Energy Act, Bill 51, Endangered Species Act and new local planning issues including, but not limited to, the items in the below list, be the focus of the Official Plan Review. This Section of the Review will include the preparation of a component of the Background Report to Council, for which the updates to the Official Plan will be based. The Provincial Policy Statement is also being updated by the Province, and the updated policies within this document will be included in the updated document.

Planning Issues:

- Growth Management;
- Goals and objectives to reflect community;
- Areas of archaeological potential;
- Consultation with Temagami First Nation;
- Pre-consultation;
- Development on private roads or in proximity to public roads;
- Lake Temagami access point;
- Character on Lake Temagami;
- Home industries, home occupations, second units;
- Lake capacity;
- Wildland fire risks;
- Conversions of existing land uses; and,
- Land use compatibility.

We are proposing a meeting with Council to discuss the planning issues that are present in the Municipality.

Policy Preparation, Mapping and Drafting of the Official Plan

The review of the Provincial policies and the planning issues will provide the basis for the policies to be updated, in combination with comments received throughout the process from Council, staff, stakeholders and members of the public.

The preparation of the new Official Plan will include a review of the existing policies, which will be updated where necessary to reflect new legislation, and to reflect the comments and direction received during public consultation.

The current Official Plan utilizes Neighbourhood policies. These policies capture the dynamics between communities within the Municipality, however the policies within each of these sections are very repetitive. The Neighbourhood policy framework can be carried forward, however it is recommended that there are specific policies that apply to each Neighbourhood, and general policies that apply to the whole Municipality. A workshop is proposed in the work program for members of the community to provide comments on the existing Neighbourhood structure within the Official Plan.

Other updates will be prepared to the following sections of the Official Plan:

- General Development Policies – Population and Housing, Services, Transportation, Cultural Heritage, Environmental, Land Use Compatibility.
- Shoreline Policies – Policies that control land uses and shape the character of the shoreline within the Municipality.
- Implementation Policies – Complete Applications, Notification and Consultation, Pre-consultation.
- New Lot Creation Policies – Review of lot sizes, lot frontages, intensity of uses within shoreline areas.

In addition to the preparation of the updated policies within the Official Plan, the mapping schedules will also be updated to reflect the latest environmental features. Mapping is a vital component of the project. Mapping will inform staff and members of the public not only what Neighbourhood and land designation they are located within, but will also assist in providing direction on whether additional studies would be required to support a proposed development or application.

A review of existing land uses will also occur to ensure the land use designations are reflective of the uses on various properties. The review of the above noted sections of the Official Plan and policies will also form a component of the Background Report, which will be presented to Council to provide recommendations for policies to be included in the first draft of the Official Plan.

An open house will be held to for members of the public to review of first draft of the Official Plan. The fee schedule and work plan also includes meetings to present information to Council throughout the process.

MMAH Review and Finalization

Following the adoption of the Official Plan by Council, we can assist staff as required on the approval of the document with the Ministry of Municipal Affairs and Housing. Time has also been budgeted to respond to Ministry comments on the first draft of the Official Plan.

Please do not hesitate to contact us if you would like to discuss the proposal to complete the Official Plan Review project.

Municipality of Temagami Official Plan Review

Budget Sheet

Task	PROJECT ACTIVITY	Days					Fees/Day					TOTAL BY TASK	
		STAFF TIME					STAFF COSTS						
		Days	Days	Days	Days	Days	Fees	Fees	Fees	Fees	Fees		
1	Review Background Material	1.00	1.00	1.00	0.00	0.00	\$ 1,200.00	\$ 787.50	\$ 637.50	\$ -	\$ -	\$ 2,625.00	
2	Start up Meeting with Staff/Section 26 Special Meeting	1.00	1.00	0.50	0.00	0.50	\$ 1,200.00	\$ 787.50	\$ 318.75	\$ -	\$ -	\$ 2,306.25	
3	Pre-consultation Meeting with Ministry	0.50	0.50	0.50	0.00	0.50	\$ 600.00	\$ 393.75	\$ 318.75	\$ -	\$ -	\$ 1,312.50	
4	Meeting with Temagami First Nation	0.50	0.50	0.00	0.00	0.00	\$ 600.00	\$ 393.75	\$ -	\$ -	\$ -	\$ 993.75	
5	Vision, Goals and Planning Issues Workshop	Complete	Complete	Complete	Complete	Complete							
6	Planning Issues Review	2.00	3.00	3.00	0.00	8.00	\$ 2,400.00	\$ 2,362.50	\$ 1,912.50	\$ -	\$ -	\$ 6,675.00	
7	Review of Planning Issues Review with Council	1.25	1.25	0.50	0.00	3.00	\$ 1,500.00	\$ 984.38	\$ 318.75	\$ -	\$ -	\$ 2,803.13	
8	Review Official Plan Conformity to Provincial Policy - PPS, Bill 51, Endangered Species Act, Green Energy Act	0.50	1.00	2.00	0.00	3.50	\$ 600.00	\$ 787.50	\$ 1,275.00	\$ -	\$ -	\$ 2,662.50	
9	Review of Implementation Policies	0.25	0.50	0.25	0.00	1.00	\$ 300.00	\$ 393.75	\$ 159.38	\$ -	\$ -	\$ 853.13	
10	Review of Neighbourhood Policies	2.00	2.00	2.00	0.00	6.00	\$ 2,400.00	\$ 1,575.00	\$ 1,275.00	\$ -	\$ -	\$ 5,250.00	
11	Planning Workshop to Review Neighbourhood Policies	1.25	1.75	0.50	0.00	3.50	\$ 1,500.00	\$ 1,378.13	\$ 318.75	\$ -	\$ -	\$ 3,196.88	
12	Review of Lot Creation Policies	0.25	0.50	0.50	0.00	1.25	\$ 300.00	\$ 393.75	\$ 318.75	\$ -	\$ -	\$ 1,012.50	
13	Review and Consider Shoreline Character Policies to ensure Implementation of Zoning By-law Regulations	1.00	1.00	0.50	0.00	2.50	\$ 1,200.00	\$ 787.50	\$ 318.75	\$ -	\$ -	\$ 2,306.25	
14	Review General Development Policies	1.00	2.00	1.00	0.00	4.00	\$ 1,200.00	\$ 1,575.00	\$ 637.50	\$ -	\$ -	\$ 3,412.50	
15	Official Plan Review Background Report	2.00	3.00	4.00	1.00	10.00	\$ 2,400.00	\$ 2,362.50	\$ 2,550.00	\$ 637.50	\$ -	\$ 7,950.00	
16	Present Background Report to Council	1.00	1.00	0.25	0.00	2.25	\$ 1,200.00	\$ 787.50	\$ 159.38	\$ -	\$ -	\$ 2,146.88	
17	Prepare First Draft of Official Plan	2.00	4.00	5.00	10.00	21.00	\$ 2,400.00	\$ 3,150.00	\$ 3,187.50	\$ 6,375.00	\$ 15,112.50	\$ 24,843.75	
18	Present First Draft of Official Plan to Council	1.25	1.25	0.00	0.00	2.50	\$ 1,500.00	\$ 984.38	\$ -	\$ -	\$ -	\$ 2,484.38	
19	Public Open House	1.25	1.25	1.00	1.00	4.50	\$ 1,500.00	\$ 984.38	\$ 637.50	\$ 637.50	\$ -	\$ 3,759.38	
20	Address Ministry and Public Comments on First Draft of Official Plan	1.00	3.00	4.00	0.00	8.00	\$ 1,200.00	\$ 2,362.50	\$ 2,550.00	\$ -	\$ -	\$ 6,112.50	
21	Prepare Second Draft of Official Plan	1.50	3.00	4.00	8.00	16.50	\$ 1,800.00	\$ 2,362.50	\$ 2,550.00	\$ 5,100.00	\$ 11,812.50	\$ 21,484.38	
22	Meeting with Council and Staff to Discuss Second Draft of Official Plan	1.00	1.25	0.00	0.00	2.25	\$ 1,200.00	\$ 984.38	\$ -	\$ -	\$ -	\$ 2,184.38	
23	Address Comments on Second Draft of Official Plan	1.00	2.00	3.00	0.00	6.00	\$ 1,200.00	\$ 1,575.00	\$ 1,912.50	\$ -	\$ -	\$ 4,687.50	
24	Prepare Final Draft of Official Plan	1.00	2.00	2.00	5.00	10.00	\$ 1,200.00	\$ 1,575.00	\$ 1,275.00	\$ 3,187.50	\$ 7,237.50	\$ 12,777.50	
25	Statutory Public Meeting	1.00	1.50	0.50	0.00	3.00	\$ 1,200.00	\$ 1,181.25	\$ 318.75	\$ -	\$ -	\$ 2,700.00	
26	Adoption of Official Plan	1.00	1.50	0.00	0.00	2.50	\$ 1,200.00	\$ 1,181.25	\$ -	\$ -	\$ -	\$ 2,381.25	
Total		27.50	48.75	34.00	21.00	129.25	\$ 31,600.00	\$ 32,896.88	\$ 25,896.88	\$ 15,897.50	\$ -	\$ 96,977.13	

Team Members		Initials	Rate
James Robinson - Planner	Planner	AR	\$ 160.00
Patrick Downes - Planner	Planner	PD	\$ 102.00
Patrick Downes - Planner	Planner	PD	\$ 85.00
Patrick Downes - Technician	Technician	PD	\$ 85.00

TOTAL BASE COSTS		TOTAL WITH HST	
Task	Cost	Task	Cost
Total Staff	\$ 103,978.13	Total Staff	\$ 117,495.28
Expenses	\$ 4,200.00	Expenses	\$ 4,746.00
Typing	\$ 4,900.00	Typing	\$ 5,537.00
Total	\$ 113,078.13	Total	\$ 127,778.28

Municipality of Temagami Official Plan Review

Work Plan

#	Tasks	2020												2021					
		Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
1	Review Background Material																		
2	Start-up Meeting with Staff/Section 26 Special Meeting																		
3	Pre-consultation Meeting with Ministry																		
4	Meeting with Temagami First Nation																		
5	Vision, Goals and Planning Issues Workshop																		
6	Planning Issues Review																		
7	Review of Planning Issues Review with Council																		
8	Review Official Plan Conformity to Provincial Policy - PPS, Bill 51,																		
9	Endangered Species Act, Green Energy Act																		
10	Review of Implementation Policies																		
10	Review of Neighbourhood Policies																		
11	Planning Workshop to Review Neighbourhood Policies																		
12	Review of Lot Creation Policies																		
13	Review and Consider Shoreline Character Policies to ensure Implementation of Zoning By-law Regulations																		
14	Review General Development Policies																		
15	Official Plan Review Background Report																		
16	Present Background Report to Council																		
17	Prepare First Draft of Official Plan																		
18	Present First Draft of Official Plan to Council																		
19	Public Open House																		
20	Address Ministry and Public Comments on First Draft of Official Plan																		
21	Prepare Second Draft of Official Plan																		
22	Meeting with Council and Staff to Discuss Second Draft of Official Plan																		
23	Address Comments on Second Draft of Official Plan																		
24	Prepare Final Draft of Official Plan																		
25	Statutory Public Meeting																		
26	Adoption of Official Plan																		



Corporation of the Municipality of Temagami

Memorandum to Council

Report No.
2020-M-020

☒ Staff
☐ Committee

Subject: Encroachment Agreement – 12 Parkwood Lane

Agenda Date: March 12, 2020

Attachments: Resolution 18-315

RECOMMENDATION

WHEREAS Council of the Corporation of the Municipality directed Staff by way of Resolution 18-315 to execute and finalize the encroachment agreement with the proponent;

AND WHEREAS the encroachment agreement has been executed by the proponent on January 31, 2020;

NOW THEREFORE BE IT RESOLVED THAT Council receive report 2020-020;

AND FUTHER THAT Council directs staff to prepare the necessary by-law for council's consideration.

INFORMATION

The purpose of this report is to provide an update on the encroachment agreement for 12 Parkwood Lane (subject property). Since 2014 the proponents and the municipality of Temagami have been dealing with encroachments on the subject property. Several planners over the course of seven years have reviewed and dealt with this file.

Building/structure encroachments is when structures like: retaining walls, garages or houses etc., are not built entirely on the property owners property.

At the July 26, 2018 regular meeting of Council, Council passed resolution 18-315 (**attached**) to direct staff to execute and finalize the agreement with the proponent.

In collaboration with Kemp Pirie & Crombeen office the draft agreement has been drafted and executed by the proponents January 31, 2020. A survey was required in order to register the encroachment agreement on title of the property and this has been completed.

For Council's consideration, please see the attached draft by-law including the draft encroachment agreement & survey. This encroachment agreement permits the garage encroachment to continue on Harmony Avenue, also known as, Third Avenue and for the Municipality of Temagami road Parkwood Lane encroachment to continue on the subject property.

If Council deems it desirable, the by-law can have three readings and passed under section 13 Bylaws on the current agenda.

Prepared by:
Tammy Lepage, Planning Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
Regular Council Meeting

Resolution Number: 18-315
Title: Report 2018-020 - Encroachments and Lot Line Variations regarding 12 Parkwood Lane
Date: 07/26/2018

MOVED BY: Carol Lowery

SECONDED BY: Dan O'Mara

WHEREAS the Municipality of Temagami in 2014 received a request regarding the encroachments on 12 Parkwood Lane; AND WHEREAS the Municipality road encroaches on the property owner's driveway and the applicants garage encroaches on to municipal property; AND WHEREAS the Municipality of Temagami directed staff on February 20, 2014 to prepare and draft encroachment agreement for Council's consideration; AND WHEREAS an encroachment agreement will permit the structures to remain until the structures are demolished or otherwise removed; AND WHEREAS the proponent shall cover all legal costs associated with the encroachment agreement unless Council deems otherwise; NOW THEREFORE BE IT RESOLVED THAT Council receive Report No. 2018-020; AND FURTHER THAT Council direct staff to execute and finalize the agreement with the proponent.

ABSTAIN: 0

CARRIED

Declaration of Conflict of Interest:

A true copy of the resolution by the Council of the Municipality of Temagami



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-028



Staff



Committee

Subject: Statement from Treasurer

Agenda Date: **March 12, 2020**

Attachments: Statement from Treasurer

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Statement of the Treasurer on Remuneration paid.

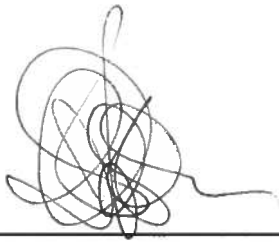
INFORMATION

Section 284 of the Municipal Act requires the Treasurer to provide an itemized statement of remuneration and expenses paid to Members of Council and individual appointed by Council to Local Boards.

Amounts paid by associated boards such as Au Chateau and the Nipissing DSSAB are also included in this statement.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Statement of Treasurer				
2019 Remuneration and Expenses Paid				
Name	Source	Honorarium	Other	Total
Dan O'Mara	Total All Sources	\$ 26,684.54	\$ 16,505.24	\$ 43,189.78
John Harding	Municipality	\$ 10,264.21		\$ 10,264.21
Cathy Dwyer	Municipality	\$ 10,264.21	\$ 4,530.70	\$ 14,794.91
Margaret Youngs	Municipality	\$ 10,178.32	\$ 3,212.37	\$ 13,390.69
John Shymko	Municipality	\$ 10,264.21	\$ 484.38	\$ 10,748.59
Barret Leudke	Municipality	\$ 10,264.21	\$ 497.75	\$ 10,761.96
Jamie Koistinen	Municipality	\$ 10,264.21		\$ 10,264.21
Penny St. Germain	Police Services Board	\$ 100.00		\$ 100.00
Gerry Stroud	Police Services Board	\$ 100.00		\$ 100.00
Total All Sources		\$ 88,383.91	\$ 25,230.44	\$ 113,614.35



Craig Davidson, Treasurer

06 MAR 20

Date

Note: Amounts above including amounts from other sources are summarized as:

D O'Mara	Municipality	\$ 17,640.21	\$ 7,574.19	\$ 25,214.40
	DSSAB	\$ 7,294.33	\$ 8,238.05	\$ 15,532.38
	Au Chateau	\$ 1,650.00	\$ 693.00	\$ 2,343.00
	Police Services Board	\$ 100.00	\$ -	\$ 100.00



Corporation of the Municipality of Temagami

Memo No.
2019-M-030

Memorandum to Council



Staff



Committee

Subject: Year End Budget Variance and Reserve Recommendation

Agenda Date: **March 12, 2020**

Attachments: Budget Variance Report; Reserve Balances

RECOMMENDATION

BE IT RESOLVED THAT Council receive the budget variance report for the end of the 2019 year;

AND FURTHER THAT Council approves funding the Temagami North Ditch project using the non-capital budget surplus, eliminating the Lot Creation Reserve of \$50,000 and transferring the remaining \$145,141.74 from the Discretionary Operating Reserve Account.

INFORMATION

The budget variance report for the end of the year is attached to this report.

While the report shows a deficit of \$195,141.74, when the unfunded capital (Temagami North Ditches) of \$282,477.13 is taken into account, we had an operating surplus of \$87,335.39. This was better than expected due largely to a \$17,000 rebate received from OCWA in our utility payments and \$26,000 returned to us in December by the Timiskaming Health Unit as the reexamined their working reserve policies.

At present, our reserves sit at \$3,507,386. This is higher than expected when the budget was prepared as there are still some projects, like the OP review, that have not been started or completed. It is the practice of your Administration not to transfer approved amounts from reserves until there are expenditures to be funded. For the most part, these transfers will be included in the 2020 budget based on Council's direction and ultimate approval.

As noted above, we have costs associated with the Temagami North Ditch Project that have not yet been funded. Administration's recommendation is to fund the \$282,477.13 in the following manner:

- Allocate the operating surplus to this project rather than to reserves
- Eliminate the Lot Creation Reserve of \$50,000 and apply it to this project
- Transfer the remaining \$145,171.74 from the Discretionary Operating Reserve Account

Should this recommendation be approved, there would be no unfunded capital amounts from 2019 that would need to be funded, or financed in the 2020 budget.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Budget Variance Report

Date : Mar 06,2020

Time : 3:28 pm

Fiscal Year : 2019 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
1000 Municipal Taxes						
1-4-1000-1000	Municipal Taxes	0.00	-3,890,112.32	-3,887,814	2,298.32	-0.06
1-4-1000-1300	Ontc - PIL - Right of Way	0.00	-13,647.27	-13,647	0.27	0.00
Total Municipal Taxes		0.00	-3,903,759.59	-3,901,461	2,298.59	-0.06
1100 Interest and Investment Income						
1-4-1100-1100	Interest on Bank Accounts	-4,959.82	-55,730.26	-36,000	19,730.26	-54.81
1-4-1100-1400	Penalty and Interest on Taxes	3,570.12	-87,019.90	-80,000	7,019.90	-8.77
Total Interest and Investment Income		-1,389.70	-142,750.16	-116,000	26,750.16	-23.06
1499 Transfer from Reserves						
1-4-1499-9100	Transfer from Reserves	-152.64	9,847.36	-243,573	-253,420.36	104.04
1-4-1499-9200	Transfer from Reserves	0.00	53,000.00	52,500	-500.00	-0.95
1-4-1499-9300	Transfer from Reserves	76,094.74	181,494.74	85,400	-96,094.74	-112.52
1-4-1499-9400	Transfer from Reserves	-64,099.62	-74,099.62	34,191	108,290.62	316.72
1-4-1499-9500	Transfer From Reserves	0.00	12,000.00	0	-12,000.00	0.00
1-4-1499-9700	Transfer from Reserves	0.00	15,000.00	3,000	-12,000.00	-400.00
1-4-1499-9750	Transfer from Reserve	15,488.54	15,488.54	0	-15,488.54	0.00
1-4-1499-9800	Transfer from Reserves	0.00	-30,000.00	-154,230	-124,230.00	80.55
Total Transfer from Reserves		27,331.02	182,731.02	-222,712	-405,443.02	182.05
1500 Grants						
1-4-1500-2000	OMPF	0.00	-865,300.00	-865,300	0.00	0.00
1-4-1500-2010	Provincial Support - CSPT	0.00	-4,658.55	-2,660	1,998.55	-75.13
1-4-1500-2020	Other Provincial Funding	312,815.02	-136,984.98	-449,800	-312,815.02	69.55
Total Grants		312,815.02	-1,006,943.53	-1,317,760	-310,816.47	23.59
1600 Administration Revenue						
1-4-1600-4000	Admin User Charges	-1,291.16	-13,298.22	-13,000	298.22	-2.29
1-4-1600-4100	Tax Certificates	-45.00	-1,575.00	-1,500	75.00	-5.00
1-4-1600-4110	Lottery Licences	0.00	-773.00	-200	573.00	-286.50
1-4-1600-4200	Building/Property Rentals	-1,600.00	-32,200.00	-33,000	-800.00	2.42
1-4-1600-4210	Office/Room Rentals	0.00	-165.00	-900	-735.00	81.67
1-4-1600-4220	Docking Fees - Town	0.00	-8,657.25	-9,000	-342.75	3.81
1-4-1600-4500	Insurance Facility Rentals	0.00	-906.65	-600	306.65	-51.11
1-4-1600-4510	Suppl Municipal Revenue	0.00	-17,919.26	-6,000	11,919.26	-198.65
1-4-1600-5000	Sundry Revenue	-26,104.92	-27,898.28	0	27,898.28	0.00
1-4-1600-6000	Land Sales	0.00	0.00	-8,000	-8,000.00	100.00
Total Administration Revenue		-29,041.08	-103,392.66	-72,200	31,192.66	-43.20
2000 Marten River Fire Revenue						
1-4-2000-2000	MTO Recovery	-3,840.00	-18,150.00	-20,000	-1,850.00	9.25
1-4-2000-4000	Emergency and fire Response	0.00	-5,625.00	-7,500	-1,875.00	25.00
1-4-2000-4100	Burn Permits Marten River	0.00	-80.00	-100	-20.00	20.00
1-4-2000-4110	Misc Revenue - Search	-34.03	-54.69	0	54.69	0.00
1-4-2000-5100	Donations	0.00	-725.00	0	725.00	0.00
Total Marten River Fire Revenue		-3,874.03	-24,634.69	-27,600	-2,965.31	10.74
2100 Temagami Fire Revenue						
1-4-2100-2000	MTO Recovery	0.00	-477.00	-10,000	-9,523.00	95.23
1-4-2100-4100	Burn Permits	0.00	-924.20	-1,200	-275.80	22.98
1-4-2100-4110	Misc Revenue - Search	-52.00	-515.18	-3,000	-2,484.82	82.83
1-4-2100-5100	Donations	0.00	-2,966.07	0	2,966.07	0.00
Total Temagami Fire Revenue		-52.00	-4,882.45	-14,200	-9,317.55	65.62
2200 Police Services Revenue						
1-4-2200-2000	RIDE Program Revenue	0.00	0.00	-6,700	-6,700.00	100.00
1-4-2200-3000	POA Income	0.00	-11,088.27	-13,000	-1,911.73	14.71
Total Police Services Revenue		0.00	-11,088.27	-19,700	-8,611.73	43.71

Budget Variance Report

Date : Mar 06,2020

Time : 3:28 pm

Fiscal Year : 2019 Period : 12
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
Total Police Services Revenue		0.00	-11,088.27	-19,700	-8,611.73	43.71
2300 Animal Control Revenue						
1-4-2300-4100	Dog Licences	0.00	-520.00	-300	220.00	-73.33
Total Animal Control Revenue		0.00	-520.00	-300	220.00	-73.33
2500 CBO Revenue						
1-4-2500-4000	Building Permits	0.00	-9,543.00	-21,000	-11,457.00	54.56
1-4-2500-4100	Building Permits	0.00	-15,441.51	0	15,441.51	0.00
1-4-2500-4110	Travel	0.00	-1,242.50	-6,000	-4,757.50	79.29
1-4-2500-4510	Buidling Search	-60.00	-300.00	-600	-300.00	50.00
1-4-2500-5000	Parking Fines	0.00	0.00	-200	-200.00	100.00
Total CBO Revenue		-60.00	-26,527.01	-27,800	-1,272.99	4.58
2700 911 Sign Fees						
1-4-2700-4000	911 Sign Fees	0.00	-360.00	-200	160.00	-80.00
Total 911 Sign Fees		0.00	-360.00	-200	160.00	-80.00
3100 Public Works Revenue						
1-4-3100-4000	User Fees	0.00	-2,231.24	-3,000	-768.76	25.63
1-4-3100-4200	Parking/Mine Landing	0.00	-16,850.00	-15,000	1,850.00	-12.33
1-4-3100-5000	Sundry Sales	0.00	-6,448.83	0	6,448.83	0.00
1-4-3100-5100	Public Works Aggregate Royalty	0.00	-6,100.38	0	6,100.38	0.00
Total Public Works Revenue		0.00	-31,630.45	-18,000	13,630.45	-75.72
4100 Sewer Revenue						
1-4-4100-4000	Sewer Fees - Res/Comm	0.00	-115,299.89	-121,878	-6,578.11	5.40
Total Sewer Revenue		0.00	-115,299.89	-121,878	-6,578.11	5.40
4200 Grinder Pumps Revenue						
1-4-4200-4000	Grinder Maintenance Fees	0.00	-95,013.43	-93,774	1,239.43	-1.32
Total Grinder Pumps Revenue		0.00	-95,013.43	-93,774	1,239.43	-1.32
4300 Water Revenue						
1-4-4300-4000	Water Fees - Res/Comm	0.00	-391,115.85	-415,106	-23,990.15	5.78
1-4-4300-4100	Water Service Fees	0.00	-217.00	0	217.00	0.00
Total Water Revenue		0.00	-391,332.85	-415,106	-23,773.15	5.73
4400 Garbage Collection Revenue						
1-4-4400-4000	Garbage Collection Town	0.00	-36,738.10	-34,430	2,308.10	-6.70
Total Garbage Collection Revenue		0.00	-36,738.10	-34,430	2,308.10	-6.70
4410 Garbage Collection Mine Landing						
1-4-4410-4000	Garbage Collection Mine Landing	0.00	-38,202.89	-37,600	602.89	-1.60
Total Garbage Collection Mine Landing		0.00	-38,202.89	-37,600	602.89	-1.60
4520 Strathy Landfill Site Fees						
1-4-4520-4000	Strathy Landfill Site Fees	-65.10	-9,441.10	-4,000	5,441.10	-136.03
Total Strathy Landfill Site Fees		-65.10	-9,441.10	-4,000	5,441.10	-136.03
4530 Sisk Landfill Sites Fees						
1-4-4530-4000	Sisk Landfill Sites Fees	0.00	-6,115.45	-4,500	1,615.45	-35.90
Total Sisk Landfill Sites Fees		0.00	-6,115.45	-4,500	1,615.45	-35.90
4540 Brigg Landfill Sites Fees						
1-4-4540-4000	Brigg Landfill Sites Fees	-532.50	-4,009.20	-6,000	-1,990.80	33.18
Total Brigg Landfill Sites Fees		-532.50	-4,009.20	-6,000	-1,990.80	33.18
4600 Recycling Revenue						
1-4-4600-4000	Recycling Revenue	-216.90	-226.90	-15,000	-14,773.10	98.49

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REVENUE						
1-4-4600-4000	Recycling Revenue	-216.90	-226.90	-15,000	-14,773.10	98.49
Total Recycling Revenue		-216.90	-226.90	-15,000	-14,773.10	98.49
5100 Min of Health - Helipads Maint						
1-4-5100-2000	Min of Health - Helipads Maint	0.00	-7,000.00	-7,000	0.00	0.00
Total Min of Health - Helipads Maint		0.00	-7,000.00	-7,000	0.00	0.00
5200 Ambulance Revenue						
1-4-5200-2000	Provincial Programs	-23,138.56	-635,563.56	-668,100	-32,536.44	4.87
Total Ambulance Revenue		-23,138.56	-635,563.56	-668,100	-32,536.44	4.87
5300 Cemetery Revenue						
1-4-5300-4000	Cemetery Fees	0.00	-3,449.32	-2,500	949.32	-37.97
1-4-5300-4010	Cemetery Care and Maintenance	-390.43	-955.06	-500	455.06	-91.01
1-4-5300-4020	Cemetery Plot Sales	0.00	-720.00	0	720.00	0.00
1-4-5300-4100	Sales - Columarium Niches	0.00	-300.00	-1,000	-700.00	70.00
Total Cemetery Revenue		-390.43	-5,424.38	-4,000	1,424.38	-35.61
7100 Parks and Recreation Revenue						
1-4-7100-1500	Parks and Recreation Federal Funding	0.00	-12,200.00	-2,400	9,800.00	-408.33
1-4-7100-2000	Parks and Recreation Provincial Funding -	0.00	0.00	-10,000	-10,000.00	100.00
1-4-7100-4000	Parks and Recreation Municipal Equipment	0.00	-500.00	0	500.00	0.00
1-4-7100-5000	Parks and Recreation Misc Donations	-185.00	-1,193.10	-1,500	-306.90	20.46
1-4-7100-5100	Donations - Canada Day	0.00	-3,752.60	-3,000	752.60	-25.09
1-4-7100-5200	Donations - Shiverfest	0.00	-3,513.02	-3,000	513.02	-17.10
1-4-7100-5300	Donations - Santa Train	0.00	-138.00	-1,000	-862.00	86.20
Total Parks and Recreation Revenue		-185.00	-21,296.72	-20,900	396.72	-1.90
7200 Community Centre Revenue						
1-4-7200-4200	Arena Ice Rental Fees	-1,814.00	-5,368.05	-3,000	2,368.05	-78.94
1-4-7200-4210	Arena Hall Rentals	-330.00	-3,534.26	-6,000	-2,465.74	41.10
1-4-7200-5000	Arena Rent/Vending Sales	0.00	-110.00	-300	-190.00	63.33
Total Community Centre Revenue		-2,144.00	-9,012.31	-9,300	-287.69	3.09
7300 Tower Revenue						
1-4-7300-4000	Tower User Fees	0.00	0.00	-4,000	-4,000.00	100.00
1-4-7300-5000	Tower Donations	-42.00	-2,635.17	-4,000	-1,364.83	34.12
Total Tower Revenue		-42.00	-2,635.17	-8,000	-5,364.83	67.06
7400 Other Recreation Revenue						
1-4-7400-4000	User Fees - Fitness Centre	0.00	-3,006.50	-3,000	6.50	-0.22
1-4-7400-4100	User Fees - Sports	0.00	0.00	-300	-300.00	100.00
Total Other Recreation Revenue		0.00	-3,006.50	-3,300	-293.50	8.89
7500 Library Revenue						
1-4-7500-2000	Library Provincial Funding	-8,636.00	-8,636.00	-4,318	4,318.00	-100.00
1-4-7500-4000	User Fees	-711.85	-5,228.06	-1,500	3,728.06	-248.54
Total Library Revenue		-9,347.85	-13,864.06	-5,818	8,046.06	-138.30
8100 Planning Revenue						
1-4-8100-4000	Planning Applications	540.32	-5,089.68	-18,000	-12,910.32	71.72
1-4-8100-4100	Development Applications	0.00	-3,600.00	-2,500	1,100.00	-44.00
1-4-8100-4110	Zoning Certificate Revenue	0.00	-540.00	-600	-60.00	10.00
Total Planning Revenue		540.32	-9,229.68	-21,100	-11,870.32	56.26
8200 Development Revenue						
1-4-8200-1500	Development Federal Funding	-7,391.16	-7,391.16	-89,855	-82,463.84	91.77
1-4-8200-5000	Microfit - Hydro	-40.10	-7,056.80	-6,000	1,056.80	-17.61
Total Development Revenue		-7,431.26	-14,447.96	-95,855	-81,407.04	84.93

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REVENUE						
Total Development Revenue		-7,431.26	-14,447.96	-95,855	-81,407.04	84.93
Total REVENUE		262,775.95	-6,491,617.94	-7,313,594	-821,976.06	11.24
EXPENSE						
1100 Council						
1-5-1100-1020	Council Honourariums	8,674.02	74,960.59	75,500	539.41	0.71
1-5-1100-1030	Council Redistrubed Wages	0.00	100.00	0	-100.00	0.00
1-5-1100-1132	Council CPP	265.51	2,493.78	2,601	107.22	4.12
1-5-1100-1135	Council EHT	169.20	1,467.03	1,472	4.97	0.34
1-5-1100-2100	Council Travel	2,374.90	17,998.04	21,000	3,001.96	14.30
1-5-1100-2110	Council Telephone	45.28	1,041.02	1,300	258.98	19.92
1-5-1100-2131	Council Legal Fees	47,995.62	78,634.06	0	-78,634.06	0.00
1-5-1100-2300	Council Materials and Supplies	141.71	941.14	8,500	7,558.86	88.93
1-5-1100-2307	Election Expense	282.76	1,001.08	0	-1,001.08	0.00
1-5-1100-2330	Council Materials and Supplies	0.00	21,533.68	50,000	28,466.32	56.93
1-5-1100-3040	Council Contracted Services	0.00	3,561.60	17,500	13,938.40	79.65
Total Council		59,949.00	203,732.02	177,873	-25,859.02	-14.54
1200 Administration						
1-5-1200-1010	Admin Salaries	31,060.44	251,466.69	324,606	73,139.31	22.53
1-5-1200-1132	Admin CPP	1,176.49	9,048.63	10,960	1,911.37	17.44
1-5-1200-1133	Admin EI	423.58	3,658.52	5,314	1,655.48	31.15
1-5-1200-1134	Admin Omers	2,713.01	23,747.62	28,630	4,882.38	17.05
1-5-1200-1135	Admin EHT	660.97	5,109.69	6,329	1,219.31	19.27
1-5-1200-1136	Admin Group Benefits	1,891.92	18,837.80	29,338	10,500.20	35.79
1-5-1200-1137	Admin WSIB	799.26	4,365.98	8,968	4,602.02	51.32
1-5-1200-2100	Admin Travel and Training	492.19	15,455.01	20,000	4,544.99	22.72
1-5-1200-2102	Admin Training	0.00	3,927.29	0	-3,927.29	0.00
1-5-1200-2103	Admin Memberships	0.00	3,539.82	7,000	3,460.18	49.43
1-5-1200-2104	Admin Subscriptions	0.00	1,499.88	1,500	0.12	0.01
1-5-1200-2110	Admin Telephone	747.33	8,927.27	14,000	5,072.73	36.23
1-5-1200-2112	Admin Courier	0.00	4.08	200	195.92	97.96
1-5-1200-2113	Admin Postage	-224.80	4,967.57	8,000	3,032.43	37.91
1-5-1200-2115	Admin Office Supplies	1,292.86	12,447.98	8,000	-4,447.98	-55.60
1-5-1200-2117	Admin Office Equipment	25.46	4,687.64	8,000	3,312.36	41.40
1-5-1200-2121	Admin Advertising	228.23	7,050.61	9,000	1,949.39	21.66
1-5-1200-2131	Admin Legal Fees	37,066.37	46,104.10	12,000	-34,104.10	-284.20
1-5-1200-2132	Admin Audit Fees	23,000.00	25,599.97	18,000	-7,599.97	-42.22
1-5-1200-2133	Admin Professional Fees	0.00	610.72	8,000	7,389.28	92.37
1-5-1200-2300	Admin Materials and Supplies	696.78	3,861.68	1,000	-2,861.68	-286.17
1-5-1200-2305	Admin Health and Safety	0.00	332.94	500	167.06	33.41
1-5-1200-2400	Admin Technology	2,805.08	29,367.48	20,000	-9,367.48	-46.84
1-5-1200-3040	Admin Contracted Services	733.23	6,995.09	10,000	3,004.91	30.05
1-5-1200-3116	Admin Insurance	112,252.56	112,834.68	110,000	-2,834.68	-2.58
1-5-1200-3120	Admin Maintenance Contracts	0.00	2,116.59	15,000	12,883.41	85.89
1-5-1200-3134	Admin Property Assessment Services	2,822.28	56,747.36	56,750	2.64	0.00
1-5-1200-4123	Admin Grants & Donations	517.55	15,601.64	15,000	-601.64	-4.01
1-5-1200-4125	Admin Staff Recognition	1,000.00	1,931.20	3,000	1,068.80	35.63
Total Administration		222,180.79	680,845.53	759,095	78,249.47	10.31
1300 Financial Expenses						
1-5-1300-2000	Admin Contingency	0.00	0.00	20,000	20,000.00	100.00
1-5-1300-2010	Penny Rounding	-0.02	-0.25	0	0.25	0.00
1-5-1300-5030	Tax Write Offs	0.00	13,245.23	10,000	-3,245.23	-32.45
1-5-1300-5100	Admin Cash Management	706.33	5,505.16	7,000	1,494.84	21.35
1-5-1300-9999	Penny Rounding 'Bank'	0.00	-0.01	0	0.01	0.00
Total Financial Expenses		706.31	18,750.13	37,000	18,249.87	49.32
1400 Municipal Building						

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EXPENSE						
1400 Municipal Building						
1-5-1400-1010	Municipal Building Salaries and Wages	1,970.70	19,328.16	17,800	-1,528.16	-8.59
1-5-1400-1031	Mun Bldg Redistributed Wages	0.00	2,786.78	0	-2,786.78	0.00
1-5-1400-1130	Mun Bldg Redistributed Benefits	0.00	334.06	0	-334.06	0.00
1-5-1400-1132	Municipal Building CPP	74.88	695.77	602	-93.77	-15.58
1-5-1400-1133	Municipal Building EI	41.68	419.06	404	-15.06	-3.73
1-5-1400-1134	Municipal Building OMERS	157.31	1,952.87	1,284	-668.87	-52.09
1-5-1400-1135	Municipal Building EHT	36.13	390.90	347	-43.90	-12.65
1-5-1400-1137	Municipal Building WSIB	61.66	608.41	570	-38.41	-6.74
1-5-1400-2111	Welcome Centre Utilities	5,721.57	24,623.88	30,000	5,376.12	17.92
1-5-1400-2150	Building Repairs and Maintenance	0.00	918.33	12,000	11,081.67	92.35
1-5-1400-2152	Mun Bldg Janitorial Supplies	0.00	923.93	1,500	576.07	38.40
1-5-1400-2300	Mun Bldg Materials and Supplies	96.67	2,358.63	5,000	2,641.37	52.83
1-5-1400-3040	Mun Bldg Contracted Services	1,906.10	4,911.78	3,600	-1,311.78	-36.44
1-5-1400-5000	Municipal Taxes	0.00	13,318.49	20,000	6,681.51	33.41
1-5-1400-5100	Leases and Land Use Permits	0.00	6,614.54	3,000	-3,614.54	-120.48
1-5-1400-5110	ONR Parking - Lease	0.00	1,780.80	2,000	219.20	10.96
1-5-1400-5120	Helipad Operations	0.00	137.05	0	-137.05	0.00
Total Municipal Building		10,066.70	82,103.44	98,107	16,003.56	16.31
1410 Train Station Utilities						
1-5-1410-2107	Train Station Utilities	929.47	18,742.79	15,000	-3,742.79	-24.95
Total Train Station Utilities		929.47	18,742.79	15,000	-3,742.79	-24.95
2000 Marten River Fire						
1-5-2000-1020	Marten River Fire Honorariums	2,140.54	26,275.04	24,200	-2,075.04	-8.57
1-5-2000-1135	Marten River Fire EHT	-154.19	348.37	180	-168.37	-93.54
1-5-2000-1136	Marten River Fire VFIS	0.00	0.00	3,000	3,000.00	100.00
1-5-2000-1137	Marten River Fire WSIB	0.00	5,615.06	6,500	884.94	13.61
1-5-2000-2100	Marten River Fire Travel	1,180.77	2,502.84	2,500	-2.84	-0.11
1-5-2000-2101	Marten River Fire Conference Expense	0.00	2,745.14	1,500	-1,245.14	-83.01
1-5-2000-2102	Marten River Fire Training Expense	0.00	371.50	1,500	1,128.50	75.23
1-5-2000-2103	Marten River Fire Membership Fees	389.88	660.33	400	-260.33	-65.08
1-5-2000-2110	Marten River Fire Telephone	536.77	4,713.15	5,500	786.85	14.31
1-5-2000-2111	Marten River Fire Utilities	2,143.01	9,090.31	7,000	-2,090.31	-29.86
1-5-2000-2114	Marten River Fire Communications	0.00	691.00	2,000	1,309.00	65.45
1-5-2000-2115	Marten River Fire Office Supplies	0.00	1,371.46	1,000	-371.46	-37.15
1-5-2000-2117	Marten River Fire Small Equipment Inspec	0.00	1,140.48	4,000	2,859.52	71.49
1-5-2000-2118	Marten River Fire Small Equipment Purcha	7,411.07	11,720.29	6,000	-5,720.29	-95.34
1-5-2000-2119	Marten River Fire Small Equipment Repair	0.00	237.63	500	262.37	52.47
1-5-2000-2150	Marten River Fire Building Repairs and M	2,849.28	10,940.37	3,500	-7,440.37	-212.58
1-5-2000-2300	Marten River Fire Materials and Supplies	28.47	1,715.12	1,200	-515.12	-42.93
1-5-2000-2301	Marten River Fire Fire Prevention	0.00	879.21	1,500	620.79	41.39
1-5-2000-2350	Marten River Fire Vehicle Operations	0.00	1,980.27	2,000	19.73	0.99
1-5-2000-2351	Marten River Fire Vehicle Repairs & Main	277.75	889.47	4,000	3,110.53	77.76
1-5-2000-3040	Marten River Fire Contracted Services	63.80	1,600.75	12,615	11,014.25	87.31
Total Marten River Fire		16,867.15	85,487.79	90,595	5,107.21	5.64
2100 Temagami Fire						
1-5-2100-1020	Temagami Fire Honorariums	2,374.06	35,563.76	39,000	3,436.24	8.81
1-5-2100-1031	Temagami Fire Redistributed Wages	0.00	620.31	0	-620.31	0.00
1-5-2100-1130	Temagami Fire Benefits	0.00	74.72	0	-74.72	0.00
1-5-2100-1135	Temagami Fire EHT	-176.27	434.43	500	65.57	13.11
1-5-2100-1136	Temagami Fire VFIS	0.00	0.00	3,000	3,000.00	100.00
1-5-2100-1137	Temagami Fire WSIB	-689.63	3,734.36	6,700	2,965.64	44.26
1-5-2100-2100	Temagami Fire Travel	116.56	380.43	1,200	819.57	68.30
1-5-2100-2101	Temagami Fire Conference Expense	0.00	0.00	4,400	4,400.00	100.00
1-5-2100-2102	Temagami Fire Training Expense	2,697.60	9,362.35	8,000	-1,362.35	-17.03
1-5-2100-2103	Temagami Fire Membership Fees	309.49	724.95	400	-324.95	-81.24
1-5-2100-2109	Temagami Fire Natural Gas	336.75	2,705.00	3,000	295.00	9.83
1-5-2100-2110	Temagami Fire Telephone	478.58	5,202.84	5,500	297.16	5.40

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EXPENSE						
1-5-2100-2110	Temagami Fire Telephone	478.58	5,202.84	5,500	297.16	5.40
1-5-2100-2111	Temagami Fire Utilities	309.51	1,872.49	1,500	-372.49	-24.83
1-5-2100-2114	Temagami Fire Communications	0.00	691.00	1,200	509.00	42.42
1-5-2100-2115	Temagami Fire Office Supplies	0.00	126.76	400	273.24	68.31
1-5-2100-2117	Temagami Fire Small Equipment Operations	0.00	2,715.47	3,000	284.53	9.48
1-5-2100-2118	Temagami Fire Small Equipment Purchases	2,912.87	8,813.95	7,000	-1,813.95	-25.91
1-5-2100-2122	Temagami Fire Public Education	304.53	1,309.18	2,500	1,190.82	47.63
1-5-2100-2150	Temagami Fire Building Repairs and Maint	71.03	5,861.54	600	-5,261.54	-876.92
1-5-2100-2152	Temagami Fire Janitorial Supplies	7.10	23.35	200	176.65	88.33
1-5-2100-2300	Temagami Fire Materials and Supplies	1,621.85	2,114.84	500	-1,614.84	-322.97
1-5-2100-2301	Temagami Fire Fire Prevention	0.00	1,239.50	2,000	760.50	38.03
1-5-2100-2350	Temagami Fire Vehicle Operations	239.92	4,519.08	5,000	480.92	9.62
1-5-2100-2351	Temagami Fire Vehicle Repairs & Maintena	360.22	4,639.55	5,000	360.45	7.21
1-5-2100-3040	Temagami Fire Contracted Services	0.00	4,217.53	3,750	-467.53	-12.47
Total Temagami Fire		11,274.17	96,947.39	104,350	7,402.61	7.09
2200 Police Services						
1-5-2200-1020	Police Service Board Honorarium	300.00	300.00	300	0.00	0.00
1-5-2200-2100	Police Service Board Travel Travel	1,373.08	3,289.95	5,900	2,610.05	44.24
1-5-2200-2102	Police Service Board Training Expense	-2,370.37	1,973.92	2,585	611.08	23.64
1-5-2200-2103	Police Service Board Membership Fees	0.00	751.60	825	73.40	8.90
1-5-2200-2114	Police Service Board Communications	1,820.94	2,397.23	1,020	-1,377.23	-135.02
1-5-2200-2115	Police Service Board Office Supplies	-1,995.80	140.74	300	159.26	53.09
1-5-2200-2133	Police Service Board Professional Fees	1,683.97	1,968.48	3,240	1,271.52	39.24
1-5-2200-3040	Local Police Services	34,801.00	417,614.20	417,613	-1.20	0.00
1-5-2200-3041	Police RIDE Program	0.00	6,607.05	6,630	22.95	0.35
Total Police Services		35,612.82	435,043.17	438,413	3,369.83	0.77
2300 Animal Control						
1-5-2300-1020	Animal Control Honorariums	0.00	0.00	4,000	4,000.00	100.00
1-5-2300-1031	Animal Control Redistributed Wages	0.00	98.72	0	-98.72	0.00
1-5-2300-1130	Animal Control Redistributed Benefits	0.00	11.88	0	-11.88	0.00
1-5-2300-2300	Animal Control Materials and Supplies	0.00	0.00	1,800	1,800.00	100.00
Total Animal Control		0.00	110.60	5,800	5,689.40	98.09
2400 By-Law Enforcement						
1-5-2400-1031	BLEO Redistributed Wages	0.00	0.00	1,900	1,900.00	100.00
1-5-2400-1130	BLEO Redistributed Benefits	0.00	0.00	230	230.00	100.00
1-5-2400-2100	BLEO Travel	403.96	3,918.44	2,500	-1,418.44	-56.74
Total By-Law Enforcement		403.96	3,918.44	4,630	711.56	15.37
2410 OPP 911 Call Centre						
1-5-2410-2300	Materials and Supplies	0.00	12.91	600	587.09	97.85
1-5-2410-3040	OPP 911 Call Centre	0.00	471.24	500	28.76	5.75
Total OPP 911 Call Centre		0.00	484.15	1,100	615.85	55.99
2500 Building Inspection						
1-5-2500-1010	CBO Salaries and Wages	13,221.04	60,501.69	62,728	2,226.31	3.55
1-5-2500-1132	CBO CPP	247.75	2,573.47	2,749	175.53	6.39
1-5-2500-1133	CBO EI	117.10	1,027.47	1,204	176.53	14.66
1-5-2500-1134	CBO OMERS	-1,914.34	1,843.81	5,496	3,652.19	66.45
1-5-2500-1135	CBO EHT	101.55	954.54	1,260	305.46	24.24
1-5-2500-1136	CBO Group Benefits	0.00	3,474.94	7,284	3,809.06	52.29
1-5-2500-1137	CBO WSIB	173.55	1,551.46	2,068	516.54	24.98
1-5-2500-2100	CBO Travel	96.66	10,452.62	14,000	3,547.38	25.34
1-5-2500-2102	CBO Training Expense	0.00	0.00	4,000	4,000.00	100.00
1-5-2500-2103	CBO Membership Fees	0.00	98.16	600	501.84	83.64
1-5-2500-2110	CBO Telephone	198.42	1,975.20	2,000	24.80	1.24
1-5-2500-2115	CBO Office Supplies	0.00	1,112.79	500	-612.79	-122.56
1-5-2500-2119	CBO Small Tools and Equipment	0.00	17.36	500	482.64	96.53
1-5-2500-2300	CBO Materials and Supplies	0.00	1,185.92	400	-785.92	-196.48

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Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-2500-2300	CBO Materials and Supplies	0.00	1,185.92	400	-785.92	-196.48
1-5-2500-2480	CBO Other	0.00	756.44	0	-756.44	0.00
1-5-2500-2513	CBO Snowmobile Expense	0.00	31.79	500	468.21	93.64
1-5-2500-3040	CBO Contracted Services	0.00	17,757.96	5,000	-12,757.96	-255.16
Total Building Inspection		12,241.73	105,315.62	110,289	4,973.38	4.51
2900 Emergency Management						
1-5-2900-2300	Em Manange Materials and Supplies	360.21	7,852.09	14,000	6,147.91	43.91
Total Emergency Management		360.21	7,852.09	14,000	6,147.91	43.91
3100 Public Works						
1-5-3100-1010	Public Works Salaries and Wages	34,954.24	263,939.48	297,917	33,977.52	11.41
1-5-3100-1130	Public Works Benefits	195.08	797.34	0	-797.34	0.00
1-5-3100-1132	Public Works CPP	1,070.10	11,727.51	9,979	-1,748.51	-17.52
1-5-3100-1133	Public Works EI	380.30	4,048.45	5,135	1,086.55	21.16
1-5-3100-1134	Public Works OMERS	4,792.55	43,717.49	39,884	-3,833.49	-9.61
1-5-3100-1135	Public Works EHT	634.97	4,761.41	4,326	-435.41	-10.06
1-5-3100-1136	Public Works Group Benefits	4,720.06	51,669.33	52,879	1,209.67	2.29
1-5-3100-1137	Public Works WSIB	1,083.22	7,748.95	8,569	820.05	9.57
1-5-3100-2102	PW Training Expense	1,514.46	7,043.23	10,000	2,956.77	29.57
1-5-3100-2109	PW Natural Gas	651.13	4,577.74	5,500	922.26	16.77
1-5-3100-2110	PW Telephone	881.93	8,661.43	9,000	338.57	3.76
1-5-3100-2111	PW Utilities	1,328.09	9,120.65	7,500	-1,620.65	-21.61
1-5-3100-2112	PW Courier/Freight	52.55	642.28	1,000	357.72	35.77
1-5-3100-2114	PW Communications	183.03	2,916.56	3,500	583.44	16.67
1-5-3100-2117	PW Small Equipment Operations	34.83	631.77	1,200	568.23	47.35
1-5-3100-2119	PW Small Tools and Equipment	1,062.67	1,462.19	2,000	537.81	26.89
1-5-3100-2121	PW Advertising	0.00	162.87	1,000	837.13	83.71
1-5-3100-2300	PW Materials and Supplies	1,117.70	13,360.33	16,000	2,639.67	16.50
1-5-3100-2305	PW Health and Safety	492.31	1,105.68	500	-605.68	-121.14
1-5-3100-3040	PW Contracted Services	5,061.06	11,484.32	3,000	-8,484.32	-282.81
Total Public Works		60,210.28	449,579.01	478,889	29,309.99	6.12
3120 Paved Roads Maintenance						
1-5-3120-1031	PW Paved Roads Redistributed Wages	1,655.96	5,573.46	7,000	1,426.54	20.38
1-5-3120-1130	PW Paved Redistributed Benefits	144.86	613.31	1,050	436.69	41.59
Total Paved Roads Maintenance		1,800.82	6,186.77	8,050	1,863.23	23.15
3121 Paved Roads Winter Maintenance						
1-5-3121-1031	PW Paved WM Redistributed Wages	3,667.88	24,052.46	18,000	-6,052.46	-33.62
1-5-3121-1130	PW Paved WM Redistributed Benefits	346.93	2,763.50	2,700	-63.50	-2.35
1-5-3121-2300	PW Paved Road WM Materials and Supplies	3,908.86	5,509.74	19,000	13,490.26	71.00
1-5-3121-2480	PW Patching	0.00	6,384.84	15,000	8,615.16	57.43
1-5-3121-3040	PW Paved Road WM Contracted Services	0.00	9,832.05	12,000	2,167.95	18.07
Total Paved Roads Winter Maintenance		7,923.67	48,542.59	66,700	18,157.41	27.22
3122 Mine Road Winter Maintenance						
1-5-3122-1031	PW Mine Road WM Redistributed Wages	1,315.77	5,661.65	8,500	2,838.35	33.39
1-5-3122-1130	PW Mine Road WM Redistributed Benefits	112.11	632.68	1,275	642.32	50.38
1-5-3122-2300	PW Mine Road WM Materials and Supplies	7,817.71	27,062.96	33,000	5,937.04	17.99
1-5-3122-3040	PW Mine Road WM Contracted Services	0.00	5,549.33	10,000	4,450.67	44.51
Total Mine Road Winter Maintenance		9,245.59	38,906.62	52,775	13,868.38	26.28
3123 Unpaved Road Winter Maintenance						
1-5-3123-1031	PW Unpaved Road WM Redistributed Wages	4,041.60	24,945.73	24,000	-945.73	-3.94
1-5-3123-1130	PW Unpaved Road WM Redistributed Benefit	420.75	2,917.54	3,600	682.46	18.96
1-5-3123-2300	PW Unpaved Road WM Materials and Supplie	3,908.86	31,786.06	17,000	-14,786.06	-86.98
1-5-3123-3040	PW Unpaved Road WM Contracted Services	0.00	7,516.66	10,000	2,483.34	24.83
Total Unpaved Road Winter Maintenance		8,371.21	67,165.99	54,600	-12,565.99	-23.01

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EXPENSE						
Total Unpaved Road Winter Maintenance						
		8,371.21	67,165.99	54,600	-12,565.99	-23.01
3130 Unpaved Road Maintenance						
1-5-3130-1031	PW Unpaved Roads Redistributed Wages	535.99	10,145.53	25,000	14,854.47	59.42
1-5-3130-1130	PW Unpaved Roads Redistributed Benefits	35.58	1,186.60	3,750	2,563.40	68.36
Total Unpaved Road Maintenance		571.57	11,332.13	28,750	17,417.87	60.58
3140 Mine Road Maintenance						
1-5-3140-1031	PW Mine Road Redistributed Wages	128.77	11,124.20	15,000	3,875.80	25.84
1-5-3140-1130	PW Mine Road Redistributed Benefits	13.19	1,829.06	2,250	420.94	18.71
Total Mine Road Maintenance		141.96	12,953.26	17,250	4,296.74	24.91
3160 Public Works General						
1-5-3160-1031	PW General Redistributed Wages	0.00	445.36	0	-445.36	0.00
1-5-3160-1130	PW General Redistributed Benefits	0.00	53.64	0	-53.64	0.00
Total Public Works General		0.00	499.00	0	-499.00	0.00
3210 Rabbit Lake Access Point						
1-5-3210-1031	PW Rabbit Lake Access Point Redistribute	0.00	1,591.54	1,000	-591.54	-59.15
1-5-3210-1130	PW Rabbit Lake Access Point Redistribute	0.00	190.80	150	-40.80	-27.20
Total Rabbit Lake Access Point		0.00	1,782.34	1,150	-632.34	-54.99
3220 Cassels Access Point						
1-5-3220-1031	PW Cassels Access Point Redistributed Wa	0.00	881.39	1,000	118.61	11.86
1-5-3220-1130	PW Cassells Access Point Redistributed B	0.00	103.11	150	46.89	31.26
Total Cassels Access Point		0.00	984.50	1,150	165.50	14.39
3230 Net Lake Access Point						
1-5-3230-1031	PW Net Lake Access Point Redistributed W	0.00	611.36	1,000	388.64	38.86
1-5-3230-1130	PW Net Lake Access Point Redistributed B	0.00	72.32	150	77.68	51.79
Total Net Lake Access Point		0.00	683.68	1,150	466.32	40.55
3240 Mine Access Point						
1-5-3240-1031	PW Mine Access Point Redistributed Wages	583.75	7,187.68	6,000	-1,187.68	-19.79
1-5-3240-1130	PW Mine Access Point Redistributed Benef	53.78	848.27	900	51.73	5.75
1-5-3240-2300	PW Mine Access Materials and Supplies	0.00	4,199.38	7,200	3,000.62	41.68
Total Mine Access Point		637.53	12,235.33	14,100	1,864.67	13.22
3250 Dock Maintenance						
1-5-3250-2512	PW Dock Maintenance	0.00	1,415.05	5,000	3,584.95	71.70
Total Dock Maintenance		0.00	1,415.05	5,000	3,584.95	71.70
3260 Navigational Aid						
1-5-3260-2300	Navigational Aid Materials and Supplies	0.00	4,983.19	6,000	1,016.81	16.95
1-5-3260-3040	Navigational Aid Contracted Services	582.24	7,556.31	7,000	-556.31	-7.95
Total Navigational Aid		582.24	12,539.50	13,000	460.50	3.54
3510 PW Grader						
1-5-3510-2360	PW Grader Operations	1,683.58	12,712.29	13,000	287.71	2.21
1-5-3510-2361	PW Grader Maintenance and Repairs	4,646.57	9,095.09	18,000	8,904.91	49.47
1-5-3510-7201	PW Grader LTD Interest	920.45	11,846.82	10,000	-1,846.82	-18.47
1-5-3510-7204	PW Grader LTD Principal	3,207.18	38,486.16	38,486	-0.16	0.00
Total PW Grader		10,457.78	72,140.36	79,486	7,345.64	9.24
3520 Pw Loader						
1-5-3520-2360	PW Loader Operations	841.76	7,492.83	10,000	2,507.17	25.07
1-5-3520-2361	PW Loader Maintenance and Repairs	207.07	2,735.00	500	-2,235.00	-447.00
Total Pw Loader		1,048.83	10,227.83	10,500	272.17	2.59
3530 PW Dozer						

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EXPENSE						
3530 PW Dozer						
1-5-3530-2360	PW Dozer Operations	841.76	4,990.97	10,000	5,009.03	50.09
1-5-3530-2361	PW Dozer Maintenance and Repairs	0.00	1,087.82	5,000	3,912.18	78.24
Total PW Dozer		841.76	6,078.79	15,000	8,921.21	59.47
3540 PW Large Truck						
1-5-3540-2350	PW Large Truck Operations	3,473.58	23,529.49	29,000	5,470.51	18.86
1-5-3540-2351	PW Large Truck Maintenance and Repairs	378.73	25,344.23	15,500	-9,844.23	-63.51
1-5-3540-7201	PW Large Truck LTD Interest	690.11	8,908.43	9,000	91.57	1.02
1-5-3540-7204	PW Large Truck LTD Principal	2,350.54	28,206.48	28,206	-0.48	0.00
Total PW Large Truck		6,892.96	85,988.63	81,706	-4,282.63	-5.24
3550 PW Small Truck Maintenance and Repairs						
1-5-3550-2350	PW Small Truck Operations	1,797.55	11,852.48	12,000	147.52	1.23
1-5-3550-2351	PW Small Truck Maintenance and Repairs	570.06	7,183.40	6,000	-1,183.40	-19.72
Total PW Small Truck Maintenance and Repairs		2,367.61	19,035.88	18,000	-1,035.88	-5.75
3600 Town Streetlight						
1-5-3600-2111	PW Town Streetlight Utilities	3,856.70	26,204.58	24,000	-2,204.58	-9.19
1-5-3600-3040	PW Town Streetlight Contracted Services	9,143.54	13,368.83	3,500	-9,868.83	-281.97
Total Town Streetlight		13,000.24	39,573.41	27,500	-12,073.41	-43.90
3620 Cassels Streetlight						
1-5-3620-2111	PW Cassels Lake Streetlights Utilities	100.61	815.62	1,050	234.38	22.32
Total Cassels Streetlight		100.61	815.62	1,050	234.38	22.32
3640 Mine Access Streetlight						
1-5-3640-2111	PW Mine Access Utilities	528.32	3,180.23	2,500	-680.23	-27.21
1-5-3640-3040	PW Mine Access Streetlight Contracted Se	0.00	1,752.39	800	-952.39	-119.05
Total Mine Access Streetlight		528.32	4,932.62	3,300	-1,632.62	-49.47
3900 Crossing Guard						
1-5-3900-1020	Crossing Guard Honorarium	609.48	5,898.36	6,600	701.64	10.63
Total Crossing Guard		609.48	5,898.36	6,600	701.64	10.63
4100 North Sewer Treatment						
1-5-4100-1031	Sewer North Redistributed Wages	0.00	0.00	1,100	1,100.00	100.00
1-5-4100-1130	Sewer North Redistributed Benefits	0.00	0.00	165	165.00	100.00
1-5-4100-2100	Sewer North Utilities	0.00	156.89	0	-156.89	0.00
1-5-4100-2109	Sewer North Natural Gas	0.00	11.17	0	-11.17	0.00
1-5-4100-2110	Sewer North Telephone	69.22	1,005.70	1,200	194.30	16.19
1-5-4100-2111	Sewer North Utilities	0.00	2,421.33	0	-2,421.33	0.00
1-5-4100-2300	Sewer North Materials and Supplies	62.69	1,965.67	12,500	10,534.33	84.27
1-5-4100-3040	Sewer North Contracted Services	6,612.64	58,486.00	40,000	-18,486.00	-46.22
Total North Sewer Treatment		6,744.55	64,046.76	54,965	-9,081.76	-16.52
4102 North Sewer Breaks						
1-5-4102-1031	Sewer North Breaks Redistributed Wages	0.00	930.85	500	-430.85	-86.17
1-5-4102-1130	Sewer North BreaksRedistributed Benefits	0.00	111.61	75	-36.61	-48.81
Total North Sewer Breaks		0.00	1,042.46	575	-467.46	-81.30
4103 North Sewer Shut Off						
1-5-4103-1031	Sewer North Shut Off Redistributed Wages	24.68	858.06	500	-358.06	-71.61
1-5-4103-1130	Sewer North Shut OffRedistributed Benefi	2.46	99.04	75	-24.04	-32.05
Total North Sewer Shut Off		27.14	957.10	575	-382.10	-66.45
4150 South Sewer Treatment						
1-5-4150-1031	Sewer South Redistributed Wages	0.00	0.00	1,100	1,100.00	100.00
1-5-4150-1130	Sewer South Redistributed Benefits	0.00	0.00	165	165.00	100.00
1-5-4150-2110	Sewer South Telephone	69.22	542.09	1,200	657.91	54.83

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EXPENSE						
1-5-4150-2110	Sewer South Telephone	69.22	542.09	1,200	657.91	54.83
1-5-4150-2111	Sewer South Utilities	0.00	722.15	0	-722.15	0.00
1-5-4150-2300	Sewer South Materials and Supplies	0.00	56.99	12,500	12,443.01	99.54
1-5-4150-3040	Sewer South Contracted Services	7,029.66	45,529.07	33,751	-11,778.07	-34.90
Total South Sewer Treatment		7,098.88	46,850.30	48,716	1,865.70	3.83
4152 South Sewer Breaks						
1-5-4152-1031	Sewer South Breaks Redistributed Wages	0.00	374.32	500	125.68	25.14
1-5-4152-1130	Sewer South Breaks Redistributed Benefit	0.00	44.97	75	30.03	40.04
Total South Sewer Breaks		0.00	419.29	575	155.71	27.08
4153 South Sewer Shut Off						
1-5-4153-1031	Sewer South Shut Off Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4153-1130	Sewer South Shut Off Redistributed Benefit	0.00	0.00	75	75.00	100.00
Total South Sewer Shut Off		0.00	0.00	575	575.00	100.00
4200 Grinder Pumps						
1-5-4200-1031	Grinder Pump Redistributed Wages	143.52	5,007.35	5,000	-7.35	-0.15
1-5-4200-1130	Grinder Pump Redistributed Benefits	13.46	628.52	750	121.48	16.20
1-5-4200-2300	Grinder Pump Materials and Supplies	1,644.85	5,237.60	10,000	4,762.40	47.62
1-5-4200-3040	Grinder Pump Contracted Services	12,780.89	12,780.89	10,000	-2,780.89	-27.81
1-5-4200-7201	Grinder Pump LTD Interest	0.00	2,815.49	2,000	-815.49	-40.77
1-5-4200-7204	Grinder Pump LTD Principal	0.00	52,978.33	53,793	814.67	1.51
Total Grinder Pumps		14,582.72	79,448.18	81,543	2,094.82	2.57
4300 North Water Treatment						
1-5-4300-1031	Water North Redistributed Wages	0.00	425.44	1,500	1,074.56	71.64
1-5-4300-1130	Water North Redistributed Benefits	0.00	51.00	225	174.00	77.33
1-5-4300-2109	Water North Natural Gas	0.00	411.23	0	-411.23	0.00
1-5-4300-2110	Water North Telephone	75.80	774.11	1,200	425.89	35.49
1-5-4300-2111	Water North Utilities	-11,621.28	5,297.15	0	-5,297.15	0.00
1-5-4300-2300	Water North Materials and Supplies	20.34	1,185.16	20,000	18,814.84	94.07
1-5-4300-3040	Water North Contracted Services	10,354.67	136,271.66	120,128	-16,143.66	-13.44
Total North Water Treatment		-1,170.47	144,415.75	143,053	-1,362.75	-0.95
4302 North Water Breaks						
1-5-4302-1031	Water North Break Redistributed Wages	0.00	2,265.32	1,000	-1,265.32	-126.53
1-5-4302-1130	Water North Break Redistributed Benefits	0.00	271.52	150	-121.52	-81.01
Total North Water Breaks		0.00	2,536.84	1,150	-1,386.84	-120.59
4303 North Water Shut Off						
1-5-4303-1031	Water North Shut Off Redistributed Wages	480.89	2,893.16	1,000	-1,893.16	-189.32
1-5-4303-1130	Water North Shut Off Redistributed Benefit	44.82	330.57	150	-180.57	-120.38
Total North Water Shut Off		525.71	3,223.73	1,150	-2,073.73	-180.32
4350 South Water Treatment						
1-5-4350-1031	Water South Redistributed Wages	0.00	0.00	1,500	1,500.00	100.00
1-5-4350-1130	Water South Redistributed Benefits	0.00	0.00	225	225.00	100.00
1-5-4350-2109	Water South Natural Gas	0.00	443.96	0	-443.96	0.00
1-5-4350-2110	Water South Telephone	0.00	67.53	1,200	1,132.47	94.37
1-5-4350-2111	Water South Utilities	50.88	45,511.96	70,959	25,447.04	35.86
1-5-4350-2300	Water South Materials and Supplies	20.34	3,526.49	20,000	16,473.51	82.37
1-5-4350-3040	Water South Contracted Services	15,972.72	151,789.69	119,425	-32,364.69	-27.10
Total South Water Treatment		16,043.94	201,339.63	213,309	11,969.37	5.61
4352 South Water Breaks						
1-5-4352-1031	Water South Break Redistributed Wages	0.00	22.33	1,000	977.67	97.77
1-5-4352-1130	Water South Break Redistributed Benefits	0.00	2.67	150	147.33	98.22
Total South Water Breaks		0.00	25.00	1,150	1,125.00	97.83

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Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
Total South Water Breaks						
		0.00	25.00	1,150	1,125.00	97.83
4353 South Water Shut Off						
1-5-4353-1031	Water South Shut Off Redistributed Wages	0.00	960.27	1,000	39.73	3.97
1-5-4353-1130	Water South Shut Off Redistributed Benef	0.00	115.17	150	34.83	23.22
Total South Water Shut Off						
		0.00	1,075.44	1,150	74.56	6.48
4400 Waste Collection						
1-5-4400-1031	Waste Collection Redistributed Wages	973.83	13,040.28	18,200	5,159.72	28.35
1-5-4400-1130	Waste Collection Redistributed Benefits	109.05	1,522.86	2,730	1,207.14	44.22
1-5-4400-2300	Waste Collection Materials and Supplies	0.00	0.00	500	500.00	100.00
1-5-4400-2350	Waste Collection Vehicle Operations	1,089.01	6,680.88	8,000	1,319.12	16.49
1-5-4400-2351	Waste Collection Vehicle Repairs & Mainte	0.00	3,388.92	5,000	1,611.08	32.22
Total Waste Collection						
		2,171.89	24,632.94	34,430	9,797.06	28.46
4500 Strathy Lanfill						
1-5-4500-1031	Strathy Landfill Redistributed Wages	620.58	5,326.23	6,000	673.77	11.23
1-5-4500-1130	Strathy Landfill Redistributed Benefits	53.18	635.70	900	264.30	29.37
1-5-4500-2300	Strathy Landfill Materials and Supplies	0.00	44.52	500	455.48	91.10
1-5-4500-2485	Strathy Landfill Monitoring Costs and An	0.00	1,072.81	2,500	1,427.19	57.09
1-5-4500-3040	Strathy Landfill Contracted Services	5,540.80	26,856.79	20,000	-6,856.79	-34.28
Total Strathy Lanfill						
		6,214.56	33,936.05	29,900	-4,036.05	-13.50
4510 Sisk Landfill						
1-5-4510-1031	Sisk Landfill Redistributed Wages	172.76	2,532.56	5,000	2,467.44	49.35
1-5-4510-1130	Sisk Landfill Redistributed Benefits	15.73	279.15	750	470.85	62.78
1-5-4510-2300	Sisk Landfill Materials and Supplies	0.00	30.53	500	469.47	93.89
1-5-4510-2485	Sisk Landfill Monitoring Costs and Annua	2,676.86	5,784.87	5,000	-784.87	-15.70
1-5-4510-3040	Sisk Landfill Contracted Services	3,607.20	25,737.08	20,000	-5,737.08	-28.69
Total Sisk Landfill						
		6,472.55	34,364.19	31,250	-3,114.19	-9.97
4520 Brigg Landfill						
1-5-4520-1031	Brigg Landfill Redistributed Wages	1,159.96	3,065.24	4,000	934.76	23.37
1-5-4520-1130	Brigg Landfill Redistributed Benefits	115.91	344.93	600	255.07	42.51
1-5-4520-2300	Brigg Landfill Materials and Supplies	101.30	370.60	1,000	629.40	62.94
1-5-4520-2485	Brigg Landfill Monitoring Costs and Annu	2,439.37	5,077.70	12,000	6,922.30	57.69
1-5-4520-3040	Brigg Landfill Contracted Services	5,361.32	55,437.00	45,000	-10,437.00	-23.19
Total Brigg Landfill						
		9,177.86	64,295.47	62,600	-1,695.47	-2.71
4540 Mine Access Transfer Station						
1-5-4540-3040	Mine Access Transfer Contracted Services	1,425.66	14,390.31	9,000	-5,390.31	-59.89
Total Mine Access Transfer Station						
		1,425.66	14,390.31	9,000	-5,390.31	-59.89
4550 Welcome Centre Transfer Station						
1-5-4550-3040	Welcome Centre Transfer Contracted Servi	0.00	9,933.05	9,000	-933.05	-10.37
Total Welcome Centre Transfer Station						
		0.00	9,933.05	9,000	-933.05	-10.37
4599 Reserve Landfill Closure costs						
1-5-4599-2300	Landfill Closure Costs	0.00	0.00	2,500	2,500.00	100.00
Total Reserve Landfill Closure costs						
		0.00	0.00	2,500	2,500.00	100.00
4600 Strathy Recycling						
1-5-4600-3040	Strathy Recycling Contracted Services	11,286.67	66,856.32	65,000	-1,856.32	-2.86
Total Strathy Recycling						
		11,286.67	66,856.32	65,000	-1,856.32	-2.86
4610 Sisk Recycling						
1-5-4610-3040	Sisk Recycling Contracted Services	411.16	6,001.18	5,000	-1,001.18	-20.02
Total Sisk Recycling						
		411.16	6,001.18	5,000	-1,001.18	-20.02
4640 Mine Landing Recycling						

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Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
4640 Mine Landing Recycling						
1-5-4640-2204	Mine Landing Bin Rental	620.83	6,765.71	2,500	-4,265.71	-170.63
1-5-4640-3040	Mine Landing Recycling Contracted Servic	0.00	1,674.05	6,000	4,325.95	72.10
Total Mine Landing Recycling		620.83	8,439.76	8,500	60.24	0.71
4660 Recycling Bins						
1-5-4660-2204	R&D Recycle - Bin Rental	305.28	1,221.12	0	-1,221.12	0.00
1-5-4660-2300	Strathy Recycling Materials and Supplies	0.00	1,858.06	0	-1,858.06	0.00
Total Recycling Bins		305.28	3,079.18	0	-3,079.18	0.00
4700 Waste Hazardous Material North Bay						
1-5-4700-2450	Waste Hazardous Material North Bay	0.00	2,692.00	3,000	308.00	10.27
Total Waste Hazardous Material North Bay		0.00	2,692.00	3,000	308.00	10.27
5100 Public Health Services						
1-5-5100-2402	Public Health Services	9,184.51	36,738.04	38,000	1,261.96	3.32
Total Public Health Services		9,184.51	36,738.04	38,000	1,261.96	3.32
5200 Ambulance						
1-5-5200-1010	Ambulance SPC Supervisor	9,001.00	80,643.80	80,000	-643.80	-0.80
1-5-5200-1017	Ambulance SPH Full Time	4,623.46	54,639.55	64,000	9,360.45	14.63
1-5-5200-1018	Ambulance SPH Part Time	22,682.22	159,087.08	121,500	-37,587.08	-30.94
1-5-5200-1019	Ambulance Shift/Weekend Premium	212.75	2,055.29	2,200	144.71	6.58
1-5-5200-1021	Ambulance Shift OT	183.10	3,785.24	5,000	1,214.76	24.30
1-5-5200-1022	Ambulance Stand By	10,782.26	86,805.44	86,000	-805.44	-0.94
1-5-5200-1023	Ambulance Call Back	5,158.68	31,662.39	42,000	10,337.61	24.61
1-5-5200-1024	Ambulance Stat Holiday taken	0.00	1,253.92	10,200	8,946.08	87.71
1-5-5200-1026	Ambulance Vacation Pay	1,284.02	15,408.24	18,500	3,091.76	16.71
1-5-5200-1027	Ambulance Sick Pay	3,151.94	13,610.54	12,000	-1,610.54	-13.42
1-5-5200-1028	Ambulance EHS approved training	0.00	2,660.75	5,500	2,839.25	51.62
1-5-5200-1055	Ambulance Uniforms	0.00	675.40	1,000	324.60	32.46
1-5-5200-1132	Ambulance Benefits - CPP	1,956.77	16,014.07	16,400	385.93	2.35
1-5-5200-1133	Ambulance Benefits - EI	894.45	7,378.14	9,200	1,821.86	19.80
1-5-5200-1134	Ambulance Benefits - OMERS	2,851.44	34,974.42	32,000	-2,974.42	-9.30
1-5-5200-1135	Ambulance Benefits - EHT	1,150.13	9,025.14	9,200	174.86	1.90
1-5-5200-1136	Ambulance Benefits - Group Plan	1,364.42	16,503.71	19,000	2,496.29	13.14
1-5-5200-1137	Ambulance Benefits - WSIB	2,116.63	29,069.19	26,500	-2,569.19	-9.70
1-5-5200-1138	Ambulance Benefits - In Lieu of Benefits	0.00	0.00	16,300	16,300.00	100.00
1-5-5200-2050	Ambulance Furniture	122.10	1,123.34	1,000	-123.34	-12.33
1-5-5200-2090	Ambulance Meal Allowance	0.00	846.67	1,800	953.33	52.96
1-5-5200-2100	Ambulance Travel	0.00	572.68	1,500	927.32	61.82
1-5-5200-2102	Ambulance Other Training	0.00	126.07	0	-126.07	0.00
1-5-5200-2106	Ambulance Cell phone	64.38	704.86	1,000	295.14	29.51
1-5-5200-2107	Ambulance fax line 23951	0.00	0.00	2,000	2,000.00	100.00
1-5-5200-2111	Ambulance Utilities	1,794.71	9,824.66	9,700	-124.66	-1.29
1-5-5200-2114	Ambulance Telephone	255.36	2,812.31	1,300	-1,512.31	-116.33
1-5-5200-2115	Ambulance Office Supplies & Equipment	0.00	413.30	1,000	586.70	58.67
1-5-5200-2117	Ambulance Oxygen	486.83	2,809.16	3,000	190.84	6.36
1-5-5200-2119	Ambulance Other Supplies & Equipment	68.87	439.67	500	60.33	12.07
1-5-5200-2132	Ambulance Audit Fees	0.00	0.00	2,100	2,100.00	100.00
1-5-5200-2133	Ambulance Professional Fees	0.00	660.81	8,000	7,339.19	91.74
1-5-5200-2136	Ambulance Other Services and Rentals EXP	0.00	12.00	2,000	1,988.00	99.40
1-5-5200-2150	Ambulance Building Maintenance	118.04	504.60	1,850	1,345.40	72.72
1-5-5200-2152	Ambulance Cleaning Supplies & Equipment	63.96	931.46	750	-181.46	-24.19
1-5-5200-2300	Ambulance Medical Materials & Supplies	1,431.27	1,686.52	2,500	813.48	32.54
1-5-5200-2350	Ambulance Gas Oil Fluid Minor Vehicle Re	692.67	5,946.50	7,500	1,553.50	20.71
1-5-5200-2400	Ambulance Computer Communications Equip	2,071.84	5,230.93	1,500	-3,730.93	-248.73
1-5-5200-3040	Ambulance Contracted Services	0.00	2,130.53	0	-2,130.53	0.00
1-5-5200-3116	Ambulance Insurance	0.00	0.00	6,200	6,200.00	100.00
1-5-5200-3120	Ambulance Administration	1,200.00	12,200.00	14,000	1,800.00	12.86
1-5-5200-5000	Ambulance Water Sewer Grinder Garbage	0.00	2,135.18	3,200	1,064.82	33.28

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EXPENSE						
1-5-5200-5000	Ambulance Water Sewer Grinder Garbage	0.00	2,135.18	3,200	1,064.82	33.28
1-5-5200-5100	Ambulance Building Rental	1,600.00	19,200.00	19,200	0.00	0.00
Total Ambulance		77,383.30	635,563.56	668,100	32,536.44	4.87
5300 Cemetery						
1-5-5300-1010	Cemetery Salaries and Wages	0.00	3,300.08	3,300	-0.08	0.00
1-5-5300-1031	Cemetery Redistributed Wages	0.00	3,380.28	0	-3,380.28	0.00
1-5-5300-1130	Cemetery Redistributed Benefits	0.00	649.56	237	-412.56	-174.08
1-5-5300-2150	Cemetery Repairs & Maintenance	0.00	105.84	0	-105.84	0.00
1-5-5300-2300	Cemetery Materials and Supplies	0.00	2,052.43	7,000	4,947.57	70.68
1-5-5300-3040	Cemetery Contracted Services	0.00	350.00	500	150.00	30.00
Total Cemetery		0.00	9,838.19	11,037	1,198.81	10.86
6100 Local Services Realignment						
1-5-6100-7400	Local Services Realignment	72,565.51	870,786.13	870,786	-0.13	0.00
Total Local Services Realignment		72,565.51	870,786.13	870,786	-0.13	-0.00
6200 Au Chateau						
1-5-6200-7400	Au Chateau	0.00	292,620.62	300,240	7,619.38	2.54
Total Au Chateau		0.00	292,620.62	300,240	7,619.38	2.54
7100 Parks and Recreation						
1-5-7100-1010	Parks and Recreation Salaries and Wages	3,733.38	52,591.25	32,400	-20,191.25	-62.32
1-5-7100-1031	Parks and Recreation Redistributed Wages	0.00	8,165.40	7,000	-1,165.40	-16.65
1-5-7100-1130	Parks and Recreation Redistributed Benef	0.00	975.79	1,050	74.21	7.07
1-5-7100-1132	Parks and Recreation CPP	250.79	2,050.33	796	-1,254.33	-157.58
1-5-7100-1133	Parks and Recreation EI	92.58	1,090.16	735	-355.16	-48.32
1-5-7100-1135	Parks and Recreation EHT	99.85	1,007.21	632	-375.21	-59.37
1-5-7100-1137	Parks and Recreation WSIB	167.61	1,655.57	1,037	-618.57	-59.65
1-5-7100-2041	Parks and Recreation Ball Field Maintena	0.00	0.00	1,600	1,600.00	100.00
1-5-7100-2100	Parks and Recreation Travel	0.00	0.00	2,000	2,000.00	100.00
1-5-7100-2300	Parks and Recreation Materials and Suppl	381.82	6,861.41	4,500	-2,361.41	-52.48
1-5-7100-3040	Parks and Recreation Contracted Services	0.00	3,898.80	500	-3,398.80	-679.76
1-5-7100-3500	Parks and Recreations Funded Programs	0.00	2,743.59	0	-2,743.59	0.00
1-5-7100-6124	Canada Day	0.00	15,526.91	15,000	-526.91	-3.51
1-5-7100-6126	Events	5.08	1,174.53	4,000	2,825.47	70.64
1-5-7100-6129	Shiverfest	0.00	2,656.34	3,000	343.66	11.46
Total Parks and Recreation		4,731.11	100,397.29	74,250	-26,147.29	-35.22
7200 Community Centre						
1-5-7200-1010	Community Centre Salaries and Wages	681.07	5,432.83	0	-5,432.83	0.00
1-5-7200-1031	Community Centre Redistributed Wages	336.12	8,126.48	30,000	21,873.52	72.91
1-5-7200-1130	Community Centre Redistributed Benefits	40.90	971.56	4,500	3,528.44	78.41
1-5-7200-1132	Community Centre CPP	33.83	199.10	0	-199.10	0.00
1-5-7200-1133	Community Centre EI	12.27	104.53	0	-104.53	0.00
1-5-7200-1135	Community Centre EHT	13.41	103.58	0	-103.58	0.00
1-5-7200-1136	Community Centre Group Benefits	0.00	3,246.94	0	-3,246.94	0.00
1-5-7200-1137	Community Centre WSIB	22.98	205.73	0	-205.73	0.00
1-5-7200-2103	Community Centre Membership Fees	0.00	0.00	200	200.00	100.00
1-5-7200-2109	Community Centre Natural Gas	1,713.53	12,874.66	16,000	3,125.34	19.53
1-5-7200-2110	Community Centre Telephone	1,282.38	6,831.65	6,000	-831.65	-13.86
1-5-7200-2111	Community Centre Utilities	9,030.80	37,601.55	38,000	398.45	1.05
1-5-7200-2119	Community Centre Shop Tools/Equipment	0.00	0.00	1,000	1,000.00	100.00
1-5-7200-2121	Community Centre Advertising	0.00	0.00	1,000	1,000.00	100.00
1-5-7200-2150	Community Centre Building Maintenance	144.00	5,460.85	20,000	14,539.15	72.70
1-5-7200-2152	Community Centre Janitorial Supplies	481.04	1,475.16	1,500	24.84	1.66
1-5-7200-2159	Community Centre Vending Supplies	0.00	179.89	1,000	820.11	82.01
1-5-7200-2300	Community Centre Materials and Supplies	666.48	3,163.46	1,000	-2,163.46	-216.35
1-5-7200-2305	Community Centre Health and Safety	0.00	3.50	500	496.50	99.30
1-5-7200-2351	Community Centre Vehicle Maintenance & R	0.00	255.76	3,000	2,744.24	91.47
1-5-7200-2360	Community Centre Equipment Operations	95.85	958.83	4,000	3,041.17	76.03

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EXPENSE						
1-5-7200-2360	Community Centre Equipment Operations	95.85	958.83	4,000	3,041.17	76.03
1-5-7200-2361	Community Centre Equipment Maintenance a	552.00	2,246.33	500	-1,746.33	-349.27
1-5-7200-3040	Community Centre Contracted Services	5,423.41	24,817.50	8,000	-16,817.50	-210.22
1-5-7200-3120	Community Centre Ice Plant Maintenance	0.00	943.00	12,000	11,057.00	92.14
Total Community Centre		20,530.07	115,202.89	148,200	32,997.11	22.27
7300 Tower Complex						
1-5-7300-1031	Tower Redistributed Wages	0.00	96.40	1,500	1,403.60	93.57
1-5-7300-1130	Tower Redistributed Benefits	0.00	11.56	225	213.44	94.86
1-5-7300-2110	Tower Telephone	82.55	1,600.86	1,000	-600.86	-60.09
1-5-7300-2111	Tower Utilities	129.10	801.67	1,200	398.33	33.19
1-5-7300-2120	Tower Trail Maintenance and Signage	0.00	0.00	3,000	3,000.00	100.00
1-5-7300-2121	Tower Advertising	0.00	-386.69	1,000	1,386.69	138.67
1-5-7300-2150	Tower Building Maintenance	0.00	384.91	1,200	815.09	67.92
1-5-7300-2152	Tower Janitorial Supplies	0.00	150.49	100	-50.49	-50.49
1-5-7300-2300	Tower Materials and Supplies	0.00	1,312.08	2,500	1,187.92	47.52
1-5-7300-3040	Tower Contracted Services	0.00	0.00	1,000	1,000.00	100.00
Total Tower Complex		211.65	3,971.28	12,725	8,753.72	68.79
7400 Fitness Centre						
1-5-7400-2300	Program Materials and Supplies	-200.00	1,404.91	0	-1,404.91	0.00
1-5-7400-2724	Fitness Centre	529.15	1,347.25	5,000	3,652.75	73.06
Total Fitness Centre		329.15	2,752.16	5,000	2,247.84	44.96
7500 Library						
1-5-7500-1010	Library Salaries and Wages	4,943.90	45,047.98	46,820	1,772.02	3.78
1-5-7500-1132	Library CPP	192.16	1,944.01	1,914	-30.01	-1.57
1-5-7500-1133	Library EI	88.65	870.51	1,062	191.49	18.03
1-5-7500-1134	Library OMERS	368.88	4,425.81	3,168	-1,257.81	-39.70
1-5-7500-1135	Library EHT	90.81	882.77	913	30.23	3.31
1-5-7500-1136	Library Group Benefits	551.85	6,287.77	5,905	-382.77	-6.48
1-5-7500-1137	Library WSIB	154.83	1,397.09	1,499	101.91	6.80
1-5-7500-2100	Library Travel	0.00	207.98	575	367.02	63.83
1-5-7500-2102	Library Training Expense	0.00	108.00	1,000	892.00	89.20
1-5-7500-2103	Library Membership Fees	0.00	1,208.94	1,200	-8.94	-0.75
1-5-7500-2104	Library Subscriptions	0.00	647.08	800	152.92	19.12
1-5-7500-2110	Library Telephone	73.10	836.91	800	-36.91	-4.61
1-5-7500-2115	Library Office Supplies	0.00	437.48	700	262.52	37.50
1-5-7500-2117	Library Small Equipment Operations	2.63	381.27	1,400	1,018.73	72.77
1-5-7500-2123	Library Tech Support	0.00	1,740.10	1,900	159.90	8.42
1-5-7500-2150	Library Office Repairs and Maintenance	0.00	0.00	700	700.00	100.00
1-5-7500-2300	Library Materials and Supplies	0.00	127.82	500	372.18	74.44
1-5-7500-2302	Library Book Purchases	465.15	7,084.64	7,500	415.36	5.54
1-5-7500-2400	Library Technology	0.00	345.00	500	155.00	31.00
1-5-7500-2453	Library Literacy	0.00	553.52	300	-253.52	-84.51
1-5-7500-2456	Library Service Ontario Expenses	0.00	0.00	425	425.00	100.00
1-5-7500-2499	Library Capital cap matching funds	1,437.37	1,437.37	3,865	2,427.63	62.81
1-5-7500-3040	Library - Inter Library Loans	4.84	31.47	0	-31.47	0.00
Total Library		8,374.17	76,003.52	83,446	7,442.48	8.92
8100 Planning Services						
1-5-8100-1010	Planning Salaries and Wages	4,652.01	33,816.07	47,500	13,683.93	28.81
1-5-8100-1020	PAC Honorariaums	29.00	29.00	300	271.00	90.33
1-5-8100-1031	Planning Redistributed Wages	0.00	1,701.84	0	-1,701.84	0.00
1-5-8100-1130	Planning Redistributed Benefits	0.00	204.99	0	-204.99	0.00
1-5-8100-1132	Planning CPP	265.78	2,041.80	2,244	202.20	9.01
1-5-8100-1133	Planning EI	103.43	874.27	1,078	203.73	18.90
1-5-8100-1134	Planning OMERS	478.70	4,041.69	3,960	-81.69	-2.06
1-5-8100-1135	Planning EHT	108.49	876.79	926	49.21	5.31
1-5-8100-1136	Planning Group Benefits	595.71	6,864.88	6,551	-313.88	-4.79
1-5-8100-1137	Planning WSIB	184.40	1,272.31	1,520	247.69	16.30

Budget Variance Report

Date : Mar 06,2020

Time : 3:28 pm

Fiscal Year : 2019 Period : 12
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-8100-1137	Planning WSIB	184.40	1,272.31	1,520	247.69	16.30
1-5-8100-2101	Planning Conference Expense	0.00	2,101.92	4,000	1,898.08	47.45
1-5-8100-2103	Planning Membership Fees	0.00	501.42	500	-1.42	-0.28
1-5-8100-2121	Planning Advertising	0.00	1,133.40	2,000	866.60	43.33
1-5-8100-2133	Planning Professional Fees	2,780.34	37,287.61	12,000	-25,287.61	-210.73
1-5-8100-2136	Planning Registration and Search Fees	0.00	1,583.65	2,000	416.35	20.82
1-5-8100-2140	Planning OMB Hearings	0.00	44,035.91	30,000	-14,035.91	-46.79
1-5-8100-2300	Planning Materials and Supplies	422.28	2,738.17	1,000	-1,738.17	-173.82
1-5-8100-2306	Planning Inspections	0.00	1,052.72	5,000	3,947.28	78.95
1-5-8100-3040	Planning GIS Contracted Services	386.69	13,312.83	13,000	-312.83	-2.41
Total Planning Services		10,006.83	155,471.27	133,579	-21,892.27	-16.39
8200 Development Services						
1-5-8200-1010	Development Salaries and Wages	9,823.45	61,126.62	95,722	34,595.38	36.14
1-5-8200-1132	Development CPP	558.27	2,950.90	3,956	1,005.10	25.41
1-5-8200-1133	Development EI	211.48	1,176.91	1,798	621.09	34.54
1-5-8200-1134	Development OMERS	508.74	4,150.04	5,040	889.96	17.66
1-5-8200-1135	Development EHT	227.28	1,208.42	1,834	625.58	34.11
1-5-8200-1136	Development Group Benefits	573.44	6,570.95	6,900	329.05	4.77
1-5-8200-1137	Development WSIB	384.55	1,969.57	2,891	921.43	31.87
1-5-8200-2100	Development Travel	190.63	190.63	1,500	1,309.37	87.29
1-5-8200-2101	Development Conferences	0.00	40.21	3,000	2,959.79	98.66
1-5-8200-2102	Development Training	0.00	0.00	1,000	1,000.00	100.00
1-5-8200-2103	Development Memberships	8.13	486.12	1,000	513.88	51.39
1-5-8200-2121	Development Advertising	0.00	7,395.08	2,000	-5,395.08	-269.75
1-5-8200-2300	Development Materials and Supplies	0.00	676.86	3,000	2,323.14	77.44
1-5-8200-3040	Development Contracted Services	10.98	7,842.30	3,000	-4,842.30	-161.41
Total Development Services		12,496.95	95,784.61	132,641	36,856.39	27.79
Total EXPENSE		793,676.95	5,857,960.92	6,128,628	270,667.08	4.42
REVENUE						
1500 Government funding						
2-4-1500-1500	Gax Tax Revenue	-103,165.51	-103,165.51	-107,020	-3,854.49	3.60
2-4-1500-2000	OCIF Formula	0.00	-53,867.00	-53,867	0.00	0.00
Total Government funding		-103,165.51	-157,032.51	-160,887	-3,854.49	2.40
4300 Water Funding						
2-4-4300-1500	CWWF Federal	-14,784.71	-14,784.71	-15,946	-1,161.29	7.28
2-4-4300-2000	CWWF Provincial	-7,392.35	-7,392.35	-7,973	-580.65	7.28
Total Water Funding		-22,177.06	-22,177.06	-23,919	-1,741.94	7.28
7200 Community Centre						
2-4-7200-5000	Arena Capital Revenue	0.00	-14,079.38	0	14,079.38	0.00
Total Community Centre		0.00	-14,079.38	0	14,079.38	0.00
Total REVENUE		-125,342.57	-193,288.95	-184,806	8,482.95	-4.59
EXPENSE						
1200 Administraton Capital						
2-5-1200-8000	Administraton Capital	22,390.93	60,973.16	60,000	-973.16	-1.62
Total Administraton Capital		22,390.93	60,973.16	60,000	-973.16	-1.62
1400 Municipal Building Capital						
2-5-1400-8000	Municipal Building Capital	0.00	0.00	165,000	165,000.00	100.00
2-5-1400-8200	Ambulance Building Capital	0.00	152.64	0	-152.64	0.00
Total Municipal Building Capital		0.00	152.64	165,000	164,847.36	99.91
2000 Marten River Fire Capital						
2-5-2000-8000	Marten River Fire Capital	0.00	63,376.18	55,500	-7,876.18	-14.19

Budget Variance Report

Date : Mar 06,2020

Time : 3:28 pm

Fiscal Year : 2019 Period : 12
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
2-5-2000-8000	Marten River Fire Capital	0.00	63,376.18	55,500	-7,876.18	-14.19
Total Marten River Fire Capital		0.00	63,376.18	55,500	-7,876.18	-14.19
2100 Temagami Fire Capital						
2-5-2100-8000	Temagami Fire Capital	9,921.61	35,263.30	37,600	2,336.70	6.21
Total Temagami Fire Capital		9,921.61	35,263.30	37,600	2,336.70	6.21
3100 Public Works Capital						
2-5-3100-8000	Public Works Capital	0.00	197,773.99	419,867	222,093.01	52.90
2-5-3100-8200	Public Works Capital	8,206.43	282,477.13	0	-282,477.13	0.00
2-5-3100-8500	Public Works Capital	0.00	3,741.82	0	-3,741.82	0.00
Total Public Works Capital		8,206.43	483,992.94	419,867	-64,125.94	-15.27
3230 Gravel Road Resurface						
2-5-3230-8000	Gravel Roadway Resurfacing	0.00	68,605.06	0	-68,605.06	0.00
Total Gravel Road Resurface		0.00	68,605.06	0	-68,605.06	0.00
4000 Environment Capital						
2-5-4000-8000	CWWF Projects	0.00	71,965.18	60,000	-11,965.18	-19.94
Total Environment Capital		0.00	71,965.18	60,000	-11,965.18	-19.94
4100 Sewer Capital						
2-5-4100-8000	Sewer Capital - OCWA Letter	14,606.85	14,606.85	0	-14,606.85	0.00
2-5-4100-8100	Tem North Lagoon ECA	0.00	36,415.76	10,000	-26,415.76	-264.16
Total Sewer Capital		14,606.85	51,022.61	10,000	-41,022.61	-410.23
4300 Water Capital						
2-5-4300-8000	Reserve Water OCWA Cap Letter	64,073.26	146,954.46	205,020	58,065.54	28.32
Total Water Capital		64,073.26	146,954.46	205,020	58,065.54	28.32
4500 Waste Site Capital						
2-5-4500-8000	Waste Site Capital	0.00	18,061.77	0	-18,061.77	0.00
2-5-4500-8100	Waste Site Acquisition	0.00	0.00	75,000	75,000.00	100.00
2-5-4500-8200	Waste Site capital	0.00	0.00	62,000	62,000.00	100.00
Total Waste Site Capital		0.00	18,061.77	137,000	118,938.23	86.82
7200 Community Centre Capital						
2-5-7200-8000	Community Centre Capital	0.00	21,720.41	25,000	3,279.59	13.12
Total Community Centre Capital		0.00	21,720.41	25,000	3,279.59	13.12
7300 Tower Capital						
2-5-7300-8000	Tower Capital	0.00	0.00	12,000	12,000.00	100.00
Total Tower Capital		0.00	0.00	12,000	12,000.00	100.00
7400 Recreation Capital						
2-5-7400-8000	Recreation Equipment	0.00	0.00	20,000	20,000.00	100.00
Total Recreation Capital		0.00	0.00	20,000	20,000.00	100.00
8200 Development Capital						
2-5-8200-8000	Development Capital	0.00	0.00	162,785	162,785.00	100.00
Total Development Capital		0.00	0.00	162,785	162,785.00	100.00
Total EXPENSE		119,199.08	1,022,087.71	1,369,772	347,684.29	25.38
Report Total		1,050,309.41	195,141.74	0	-195,141.74	0.00

Municipality of Temagami					
Continuity of Reserves					
2019 Preliminary Year End					Current
	Balance	Budget		Reallocated	Balance
Description	31-Dec-18	Addition	Deletion	Addition	31-Dec-19
Working Capital	\$ 300,338.00			\$ 89,662.00	\$ 390,000.00
Welcome Centre General	\$ 50,000.00				\$ 50,000.00
Loan Reserve	\$ 112,981.00				\$ 112,981.00
Discretionary Operating Reserve	\$ 927,967.81		\$ 32,654.00		\$ 895,313.81
Tax Rate Stabilization	\$ 267,031.00				\$ 267,031.00
Operating Budget Contingency	\$ 45,717.00			\$ (45,717.00)	\$ -
Cannibis		\$ 10,000.00			\$ 10,000.00
Marten River Fire	\$ 157,000.00	\$ 50,000.00			\$ 207,000.00
Temagami Fire	\$ 37,500.00	\$ 20,000.00	\$ 17,000.00		\$ 40,500.00
Public Works Complex	\$ 429,000.00	\$ 80,400.00			\$ 509,400.00
Fox Run Reserve	\$ 75,000.00	\$ 50,000.00			\$ 125,000.00
Future IMP Town road	\$ 50,000.00	\$ 61,094.74			\$ 111,094.74
Future LT Access Rd	\$ 193,000.00	\$ 10,000.00	\$ 20,000.00		\$ 183,000.00
Dedicated water waste capital	\$ 148,114.00		\$ 64,099.62	\$ 51,901.00	\$ 135,915.38
Grinder Capital	\$ 68,797.00				\$ 68,797.00
Landfill Closure	\$ 150,000.00				\$ 150,000.00
Ambulance Building		\$ 12,000.00	\$ 152.64		\$ 11,847.36
Cememtery col/mw	\$ 4,313.14				\$ 4,313.14
Arena	\$ 50,474.00	\$ 15,000.00			\$ 65,474.00
Library		\$ 15,488.54			\$ 15,488.54
Lot Creation and Development	\$ 50,000.00				\$ 50,000.00
Official Plan Review	\$ 94,230.00				\$ 94,230.00
Survey	\$ 21,291.00			\$ (21,291.00)	\$ -
OMB Hearing	\$ 30,000.00		\$ 30,000.00		\$ -
Community Improvement Plan	\$ 10,000.00				\$ 10,000.00
Water and Waste Water Stabilization	\$ 51,901.00			\$ (51,901.00)	\$ -
	\$ 3,324,654.95	\$ 323,983.28	\$ 163,906.26	\$ 22,654.00	\$ 3,507,385.97



Corporation of the Municipality of Temagami

Memo No.
2019-M-032

Memorandum to Council

☒

Staff

☐

Committee

Subject:	Streetlight Project
Agenda Date:	March 12, 2020
Attachments:	Streetlight report and quote

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to take the necessary steps to apply for the incentive from IESO and complete the conversion of our streetlights to LED in 2020.

INFORMATION

Since the last time a report was presented to Council for the conversion of our streetlights from High Pressure Sodium to LED, we have completed a streetlight audit which provided more information to the type and size of LED lights that would be required for this conversion. There are also some dark spots in our service areas that would be outside of any incentive that we could apply for but could be done at the same time.

When AMO, through the Local Authority Services (LAS), first started supporting municipal efforts in converting streetlights to LED a competitive RFP process was conducted. The streetlight services contract was awarded to Realterm Energy. Council could progress to the next step of this process and rely on the work completed by AMO as ensuring appropriate costs are being paid.

The cost of replacement of the remaining HPS fixtures is estimated to cost \$70,452. In addition to this it is estimated a further \$10,000 would install appropriate poles and fixtures in our dark areas as well as fix poles where there are issues.

Should Council decide to proceed with this project then the incentive offered, estimated to be \$3,832 could be applied for. This application is due by the end of March.

This project is also estimated to reduce our cost of electricity by about \$13,000 annually. As this project leads to efficiencies it would also be acceptable to use the Modernization and Efficiency Funds received last year to pay for this project.

Regardless of the decision Council makes, we will be able to budget appropriately. Last year we had budgeted this projects and reduced our estimates in streetlight repair which led to being over budget in this area. Addressing this recommendation prior to the completion of the budget will allow the budget proposal to better reflect Council priorities.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Investment Grade Audit for the Municipality of Temagami

LED Streetlighting Conversion

December 17, 2019

O-1822 P-1039

Primary Contact

Primary Contact
Steve Harriman
Director, Client Initiatives
T.(438) 816-0154
C. (905) 321-6655
sharriman@realtermenergy.com



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December 17, 2019

Craig Davidson
Treasurer / Administrator
Municipality of Temagami
7 Lakeshore Drive
P.O. Box 220
Temagami ON P0H 2H0

Dear Mr. Davidson,

We are pleased to present this Investment Grade Audit of the streetlight network for the Municipality of Temagami.

We have concluded our detailed analysis of your streetlight system to reflect the proposed upgrade to LEDs based on our GIS/GPS mapping. The existing streetlights to be upgraded to LEDs under the scope of work of the IGA presented are currently consuming 72,446 kWh. By upgrading to LEDs, your projected annual energy consumption will fall substantially to 19,924 kWh, resulting in 52,523 kWh of energy savings, equivalent to 72 % consumption reduction.

The total project cost is \$70,452 including allowances for rewiring, fusing, arm replacement and other installation allowances listed in Section 7.2. – Allowances, in addition to a recommended spare inventory, as depicted in Appendix A. The estimated available incentives are \$3,832 from IESO.

We look forward to moving your project to the next phase. We will arrange for a conference call to discuss the contents of this report in the next few days, but until then please feel free to contact us should you have any questions.

Best regards,



Angelos Vlasopoulos, Chief Executive Officer
avlasopoulos@realtermenenergy.com

1. EXECUTIVE SUMMARY

Technical/ Environmental Assessment	Title	Municipality of Temagami LED Streetlight Conversion
	Baseline	80 HID ⁽¹⁾ Cobrahead fixtures, 10 HID Decorative fixtures Total demand: 16.8 kW Annual energy consumption: 72,446 kWh Annual operating hours: 4,320
	Technology Employed	Smart ready LED Fixtures
	Technology Provider(s)	Cree, Acuity Brands
	Technical Specifications	7-PIN, Smart ready fixtures Color temp: 3,000K Average life ≥ 100,000 hours CRI ≥ 70, IP ≥ IP 65
	Fixture Warranty	10 years
	Annual Energy Savings	52,523 kWh (72%)
Financial Assessment	Financing Scheme	Capital Purchase (Temagami-financed)
	LED Upgrade Project Cost	\$70,452
	Incentive from IESO	\$3,832
	Net Project Cost	\$66,619
	LED Luminaire Life Expectancy	23 Years
	Payback Period	3.8

(1) – High Intensity Discharge

2. INTRODUCTION

RealTerm Energy has examined in detail the Municipality of Temagami's existing streetlight network records to produce this Investment Grade Audit. Our analysis included the following stages:

- Evaluate existing GPS/GIS data of the entire streetlight inventory of the Municipality
- Apply appropriate LED-based lighting designs
- Update the replacement LED fixtures from the desktop review
- Examine in detail the Municipality's utility bills
- Examine detailed maintenance records of the Municipality
- Establish baseline results for energy consumption and maintenance costs
- Revise estimated project costs and savings potential

A summary of our findings is shown below:

	IGA RESULT
Number of Fixtures	90
Type of Fixture	HPS/LED
Energy Savings (%)	72%
Energy Consumption (kWh)	72,446
Projected Annual Energy Costs	\$19,106
Annual Maintenance Cost (5-year average)	\$3,179
Average Annual Cost per Fixture	\$248
Total Annual Operating Cost	\$22,285
Total Project Costs	\$70,452
Incentives (IESO)	\$3,832
Net Project Costs <u>after</u> Incentives	\$66,619

3. GPS MAPPING

RealTerm Energy conducted a complete GIS inventory of the Municipality of Temagami's streetlights and used the information derived from this review to develop a detailed picture of Temagami's current streetlighting network which includes the following:

- Accurate count of all fixtures and fixture types
- Wattage of each existing fixture
- Length of fixture arms, fixture heights, setbacks from roadway, pole spacing, etc.
- Exact GPS coordinates
- Road classifications
- Utility pole ID numbers (when available)

From this data, we established a profile of Temagami's streetlight inventory and defined key parameters such as demand and energy consumption. This then allowed us to accurately estimate energy savings potential associated with the LED upgrade.

A detailed breakdown of the revised lighting inventory, obtained from the GIS/GPS audit is presented below:

3.1. GPS Inventory (Actual)

TYPE	SYSTEM WATTAGE	QTY	DEMAND (kW)
COBRAHEAD FIXTURES			
Cobrahead - HID 150W	190	77	14.6
Cobrahead - HID 250W	310	3	0.9
Subtotal (Cobrahead)		80	15.6
DECORATIVE FIXTURES			
Decorative - Shoe Box - HID 100W	130	7	0.9
Decorative - Shoe Box - LED 100W	100	3	0.3
Subtotal (Decorative)		10	1.2
TOTAL		90	16.8

4. LED REPLACEMENT INVENTORY

The reduced demand following the LED streetlight upgrade will directly impact annual energy consumption, measured in kWh. Our findings show that the demand will be reduced by 12.2 kW. This will result in energy savings of 72% over the current consumption, equivalent to 52,523 kWh annually. The table below illustrates the proposed changes to Temagami's inventory, based on our examination of the GPS data and lighting design results (see next page for more details on our design methodology).

Following input from the Municipality, our design team developed photometric design plans utilizing 3,000K color temperature. The 3,000K fixtures warm color offers pedestrian comfort without compromising the safety and visual acuity required in higher classified roads and areas of high pedestrian activity.

4.1. LED Replacements (Actual, Post-Upgrade)

LDC	TYPE	WATTAGE	QTY	DEMAND (kW)	DLC*	COLOUR-TEMP.
COBRAHEAD FIXTURES						
Hydro One	33W_XSPSM D HT 2LG 5L 30K7 UL SV N Q4	33	36	1.2	DLC	3,000K
Hydro One	49W_XSPSM D HT 2LG 8L 30K7 UL SV N Q4	49	18	0.9	DLC	3,000K
Hydro One	49W_XSPSM D HT 3ME 8L 30K7 UL SV N Q4	49	7	0.3	DLC	3,000K
Hydro One	81W_XSPMD D HT 2ME 12L 30K7 UL SV N Q6	81	15	1.2	DLC	3,000K
Hydro One	156W_XSPLG D HT 2ME 24L 30K7 UL SV N Q6	156	4	0.6	DLC	3,000K
Subtotal (Cobrahead)			80	4.3		

LDC	TYPE	WATTAGE	QTY	DEMAND (kW)	DLC*	COLOUR-TEMP.
DECORATIVE FIXTURES						
Hydro One	36W_ATB0 20BLEDE53 MVOLT R2 3K BK NL UMS-BK P7 PCLL	36	10	0.4	DLC	3,000K
Subtotal (Decorative)			10	0.4		
TOTAL			90	4.6		

*DLC-listed products are LED products that have been tested at a DLC-approved laboratory and comply with specified performance and energy efficiency criteria. These products are eligible for IESO incentive. For further information please visit the DesignLights Consortium website at www.designlights.org.

5. LED LIGHTING DESIGN

RealTerm Energy's technical evaluation team reviewed the collected geospatial dataset and formulated a hybrid approach to completing the roadway designs for Temagami. After evaluating the configuration of each light fixture for road classification, pedestrian activity, pole spacing, mounting height, arm length and curb setback, we have concluded that Temagami can achieve the same or better lighting levels as those under its current streetlights. We have implemented a design solution of selected LED luminaires that follows RP-8-2018 recommendations, where the recommendations are possible within the existing infrastructure configuration (RP-8 is a recommended, though not required, practice for roadway illumination).

The reason that a portion of Temagami's luminaires do not meet RP-8 may be due to several factors, including:

- Inadequate pole spacing (poles are spaced too far apart),
- Insufficient mounting height, or
- Missing light fixtures (at essential locations to eliminate gaps).

Our analysis concludes that in all instances where RP-8 could not be achieved with a new LED fixture, this was already the case for the existing fixture. In such instances, photometric design has been utilized to select an LED luminaire for which the wattage and distribution pattern combine to meet or exceed the existing lighting levels.

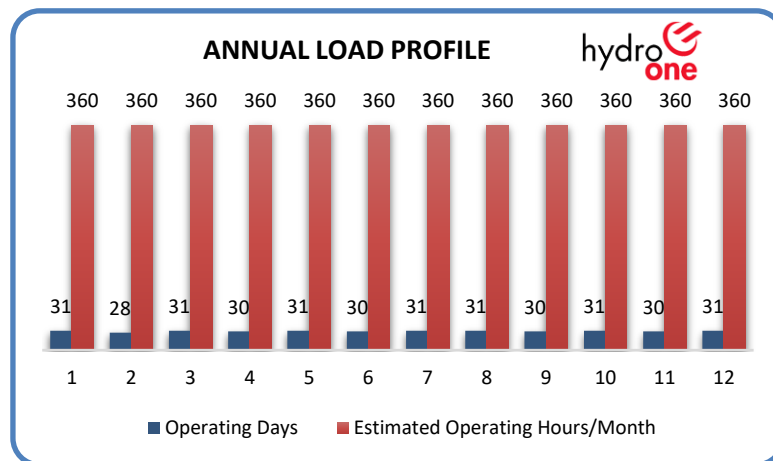
Based on the replacement luminaires detailed in the following pages, we anticipate that the impact on the Municipality's annual energy consumption will be as follows:

PARAMETER	IGA Results	%
Current Annual Energy Consumption (kWh)	72,446	
Projected LED Annual Energy Consumption (kWh)	19,924	
Annual Savings (kWh)	52,523	72%

6. ENERGY AND COST SAVINGS ANALYSIS

6.1. Hydro One's Load Profile

Streetlights are generally not metered, but rather deemed to be 'on' and are therefore billed based on a load profile, determined by the utility company. The annual load profile is a critical part of the Baseline calculation, used to project the actual energy consumption and future energy savings that will be realized after the upgrade. The load profile utilized by Hydro One, Temagami's utility company, appears on the right.

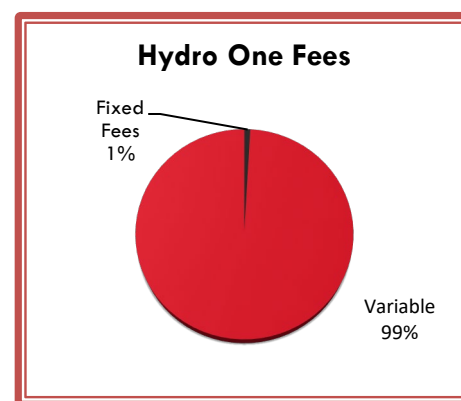


6.2. Baseline Energy Calculations

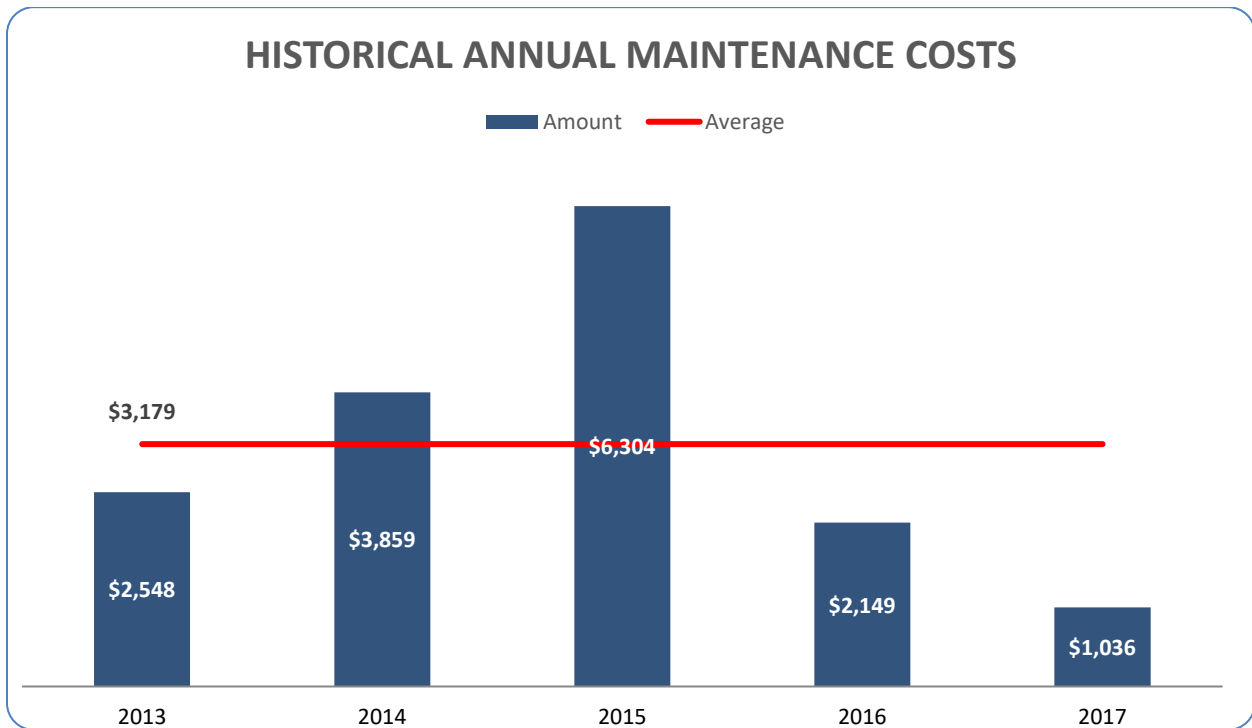
Utilities charge two types of fees: fixed and variable. Fixed fees are constant both before and after the upgrade as they are charged on a per connection basis. Variable fees are based on consumption and therefore decrease following an upgrade to LEDs. Higher fixed fees as a percentage of the total bill result in lower potential dollar savings post-upgrade.

In the case of Hydro One, the fixed fees are almost negligible, close to 1%. Since Hydro One has very low fixed fees, then almost all the demand savings will show up in the municipality's billing.

	Fixed Fees	Variable Fees	Total Energy Cost
Before	\$34	\$19,073	\$19,106
After	\$34	\$5,245	\$5,279
Savings	-	\$13,827	\$13,827



6.3. Baseline Maintenance Analysis

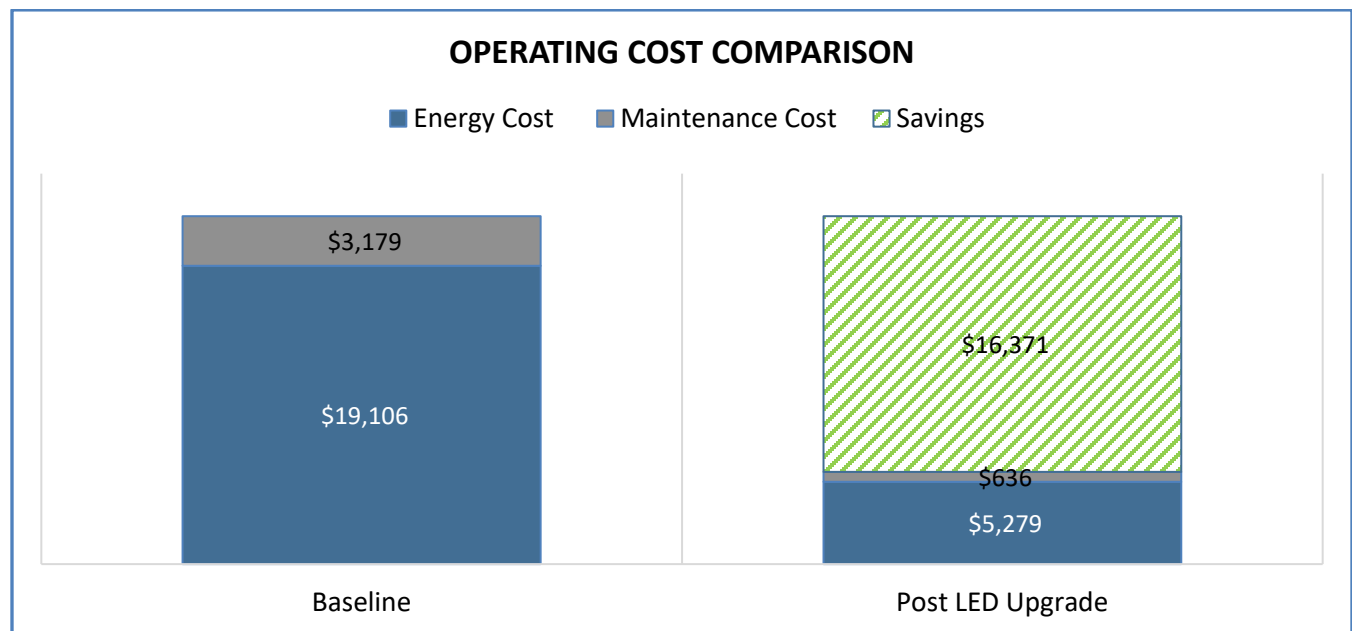


We have examined the maintenance costs for the past 5 years (2013-2017) when data was provided by the municipality and applied an inflation adjustment. The average is \$3,179 per annum, which equates to roughly a cost per fixture of \$35.30 (prorated for the scope of fixtures included in this IGA). This average is in line with the average expenditure we have compiled for Ontario communities of similar size. We conservatively estimate that ongoing LED maintenance will equate to 80% savings over current HPS expenditures, or approximately \$2,543 in savings in the first year.

Different manufacturers propose varying estimates for ongoing maintenance costs of LED fixtures. While it is unrealistic to assume that no annual maintenance will be required, the fixtures themselves do not contain components that require periodic replacement (such as HPS bulbs and ballasts). While actual maintenance costs are likely to be a mere fraction of our estimate in any given year, we recommend incorporating this figure into municipal budgets to account for periodic cleaning or other eventualities over the life of the fixture and not covered under the manufacturer's 10-year warranty.

6.4. Energy and Maintenance Cost Comparison

PARAMETER	BASELINE	POST LED UPGRADE	VARIANCE	PERCENT
Number of Fixtures	90	90	-	-
Annual Electricity Consumption (kWh)	72,446	19,924	52,523	72%
Annual Electricity Costs	\$19,106	\$5,279	\$13,827	72%
Annual Maintenance Cost	\$3,179	\$636	\$2,543	80%
Total Streetlights Expenditures	\$22,285	\$5,915	\$16,370	73%
Average Annual Cost per Fixture	\$248	\$66	\$182	73%



7. PROJECT COSTS: CAPITAL PURCHASE

In a Capital Purchase financing option, or a “Design, Upgrade and Transfer”, the Municipality arranges the financing of the project. Typically, this would be from a source similar to Infrastructure Ontario which has low-cost interest rates.

7.1. Project Costs, Savings and Investment Return

PROJECT COSTS	
Number of Fixtures	90
Total Project Costs	\$70,452
Incentive	\$3,832
Net Project Costs	\$66,619

Note regarding the available incentives:

The above incentive amount is calculated using the Save on Energy Program Prescriptive Worksheet for Exterior Lighting Version 7.0 in force from April 2019. The **Save on Energy** programs are powered by the Independent Electricity System Operator (IESO).

This amount of the incentive may vary in 2019 at the sole discretion of the Utility.

INVESTMENT RETURN

The payback period of the project, before including any financing costs is **3.8 years**.

7.2. Allowances

The total project cost includes provisional allowances as detailed below:

Provisional Items	Cobrahead		Decorative and Other	
	%	Quantity	%	Quantity
Re-wiring	45%	36	-	-
Re-fusing	100%	80	100%	10
Fuse Holder Replacement	45%	36	-	-
Installation in Proximity to High Voltage Situations	15%	12	-	-
Arm Replacement	1%	1	-	-
Secondary Connection Refresh	45%	36	-	-
Re-establishing Connection Between Arm and Pole	2%	2	-	-

Billing of Provisional Items

The work covered by the allowances listed above are recommended as they will minimize the likelihood of service calls over the life of the fixtures, greatly reducing maintenance costs. During the installation phase, if additional work is required, the Municipality will be notified first before allowances are exceeded. Any additional work must first be authorized by the municipality and will be handled as a change order.

Luminaires near high voltage wires within a restricted zone:

In the case of cobrahead fixtures located near high voltage wires within a restricted zone, we have identified 3 different approaches to address and solve the issue while ensuring safety. The exact quantity of the fixtures located within the restricted zone can only be identified in the installation phase.

1. Safety is always the number one priority, and to that end, we will assess each location with the goal of relocating the affected luminaire to a safe location. This may involve the services of an engineer and additional costs imposed by the Hydro One both of which will become a pass-through to the Municipality. However, we anticipate that there is a return to the Municipality through lower maintenance costs (fewer service calls) to the luminaire in the future.
2. Engage the services of high voltage crews to replace the existing luminaires. This option comes at a premium price, and is not recommended, as it does not solve any future access issues.
3. RealTerm Energy supplies the fixtures only (uninstalled), and the Municipality can work in conjunction with the local utilities to organize the installation.

If, during the installation, we find luminaires near high tension wires within a restricted zone, we will work with your municipal staff to determine which approach the Municipality prefers.

8. FINANCIAL APPRAISAL OF THE CAPITAL OPTION

8.1. Loan Costs

Infrastructure Ontario offers loans at favorable rates to most municipalities seeking to improve their civic infrastructure. Interest rates vary with market conditions and are set at the prevailing rate at the time the loan is advanced. The table below summarizes payment options that would be available to fund the project through Infrastructure Ontario.

Please note these rates change daily and are submitted below for evaluative and budgeting purposes.

CAPITAL COST*	TERM (YEARS)	INTEREST RATE	ANNUAL PAYMENT	COST OF BORROWING
\$64,909	10	2.39%	\$7,300	\$8,088

* Investment cost less IESO rebate

8.2. Net Savings After Financing Costs

Year	1	2	3	4	5	6	7	8	9	10
Annual Savings	\$16,371	\$16,836	\$17,315	\$17,808	\$18,316	\$18,838	\$19,375	\$19,927	\$20,496	\$21,081
Loan Repayment	\$7,300	\$7,300	\$7,300	\$7,300	\$7,300	\$7,300	\$7,300	\$7,300	\$7,300	\$7,300
Cash Flow	\$9,071	\$9,536	\$10,015	\$10,508	\$11,016	\$11,538	\$12,075	\$12,627	\$13,196	\$13,781
Cumulative Cash Flow	\$9,071	\$18,608	\$28,623	\$39,131	\$50,148	\$61,686	\$73,761	\$86,389	\$99,585	\$113,366

We have assumed that an Infrastructure Ontario loan with an amortization term of 10 years would optimize the overall savings potential to the Municipality.

As can be seen, there are significant net savings from the outset of the project, net of financing costs.

9. CALCULATION ASSUMPTIONS

1. The electricity cost savings were calculated based on Hydro One's current rates valid at the date of the preparation of this IGA. This information can be obtained online on the Ontario Energy Board website¹. The annual energy savings of the new LED streetlighting system were calculated based on the data collected by the GIS/GPS mapping. Any changes in the data obtained will change the energy consumption and cost savings.
2. In Ontario, electricity rates reflect the wholesale electricity price. For the municipality's streetlight rate, the supply rate is based on the LAS supply rate with the applicable Global Adjustment (updated monthly). In our calculation for the supply rate we used is \$0.0240/kWh (as per the LAS program) and for Global Adjustment we used \$0.1076/kWh. The Global Adjustment prices are the average prices of the last 12 months. The current and the historic Global Adjustment prices are available on the IESO website².
3. We have assumed that the saveONenergy program will continue to be in effect as promised, using the currently published rates (those used for the preapproval), and that there will be no unexpected delays on the part of our partners, which would prevent us from meeting the deadline for the Township to receive this incentive. While we will do everything, we can to meet the requirements of this program and to gain this incentive for the Township, RealTerm Energy cannot take responsibility for those aspects which are outside of its control.
4. After the first year, the energy and maintenance costs' inflation rates are 3% and 2%, respectively.
5. The final project inventory and associated energy savings are subject to change based on modifications to the scope of work (i.e. removed/added luminaires, field design changes, etc.) outlined in this IGA report and are to be confirmed in the Final Installation Report (FIR) following the completion of the project close-out. The FIR will then be used to complete the billing change to the Utility/LDCs to reflect the actual installed LED inventory which ultimately will determine the actual energy and cost savings.

¹ Ontario Energy Board. Electricity Distribution Rate Applications. Retrieved December, 2019, from

<http://www.ontarioenergyboard.ca/OEB/Industry/Regulatory+Proceedings/Applications+Before+the+Board/Electricity+Distribution+Rates>

² Independent Electricity System Operator. Price Overview - Monthly Average Hourly Prices, By Year. Retrieved December, 2019, from

<http://www.ieso.ca/Pages/Power-Data/price.aspx>

10. GREENHOUSE GAS REDUCTION

ESTIMATED GREENHOUSE GAS REDUCTION*	IGA Results
Current Annual Energy Consumption (kWh)	72,446
Projected LED Annual Energy Consumption (kWh)	19,924
Annual kWh Savings	52,523
Estimated Annual GHG Reduction (metric tonnes)	1.6
GHG Reduction over Luminaire Life (metric tonnes)	37.4

* GHG emissions depend on the electricity supply mix of the jurisdiction and time of use. These have been calculated using the most current, verified emissions factors found in the average emissions for 2019, released by The Atmospheric Fund 2019 Edition of "A Clearer View on Ontario's Emissions – Electricity Emissions Factors and Guidelines".



11. CONCLUSION AND RECOMMENDATION

We have implemented a designed solution of selected LED luminaires that conforms to RP-8-2018 guidelines for as many of the streetlight locations as possible.

This combination of LED luminaires will result in energy consumption savings of 52,523 kWh per year over the incumbent HPS fixtures, which is equivalent to 72% energy savings.

If the Municipality of Temagami chooses to move forward with the Design, Upgrade and Transfer option, the total project cost will be \$70,452, which includes the upgrade of some elements of the lighting infrastructure such as fuses, fuse holders, wires, davit arms and secondary connections as stated in section 7.2 - Allowances. The Municipality should expect a payback period of 3.8 years with an IESO Incentive of \$3,832.

The next steps to start the implementation of this new technology and start seeing energy and maintenance savings are as follows:

- Meeting to review IGA with staff and RealTerm Energy team
- Approval of the IGA
- Submit IESO rebate (prepared by RealTerm, but municipal staff must submit)
- Review contract to proceed with project
- Sign contract

12. TERMS AND CONDITIONS

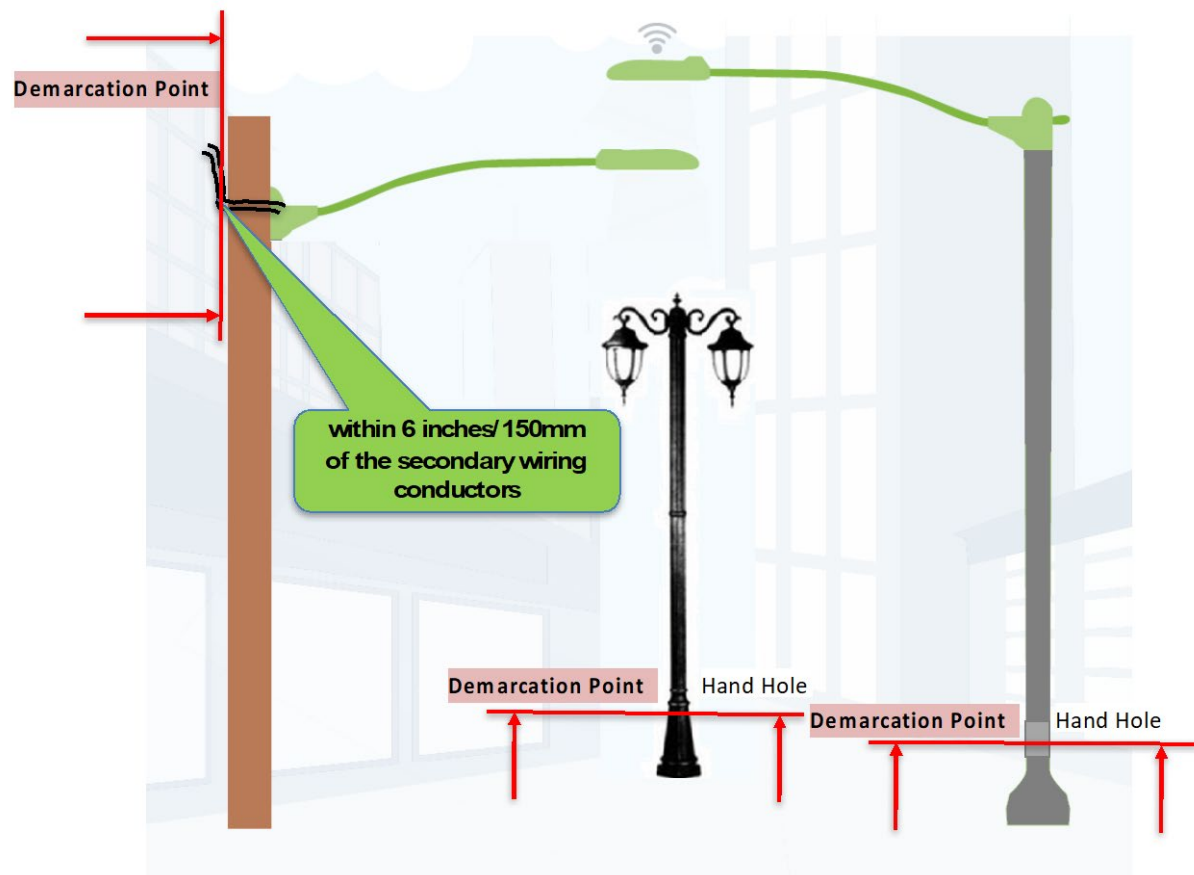
The total project cost includes the following scope of work:

1. Data collection including GIS/GPS mapping of the existing and proposed luminaires.
2. Photometric Lighting Designs.
3. Remove 80 existing HID cobrahead luminaires and supply and install 80 cobrahead LED luminaires with photocell controllers.
4. Remove 10 existing HID/LED decorative luminaires and supply and install 10 decorative LED luminaires with photocell controllers.
5. All provisions and allowance detailed on Section 7.2 – Allowances.
6. A recommended list of Spare fixtures (appendix A).
7. ESA permits and inspection of work.
8. Recycling of the removed HID luminaires.
9. Project management.
10. Provide the Municipality with a copy of the GIS data once installation is complete to include the final LED Inventory installed, date, type, location, etc. The documents will include: Excel file, KMZ file and GIS Shape Files.
11. Commissioning.
12. Completing billing change(s) on your behalf based on the new LED lighting system installed by RealTerm Energy and based on the information provided by the Municipality and Utility regarding the metered and unmetered lights. RealTerm Energy assumes that the information provided by both parties are accurate and reflects the current state of the actual inventory.
13. Applying on your behalf for the available IESO incentives. The final incentive amount will be determined by the Utility and is not guaranteed by RealTerm Energy.
14. RealTerm Energy and our Installation Contractor warrant all workmanship completed within the work area for a period of one (1) year following the completion date of the installation.
15. The Luminaire are covered by their manufacturer's warranties for 10 Years.
16. The photocells are covered by their manufacturer's warranty for 10 years (PCLL, for Decoratives) and 12 Years (TRS-2, for Cobraheads).
17. If material/equipment ordered is removed from the installation scope of work after being ordered, the ordered material/equipment that was not installed will remain in possession of the Municipality after the installation is complete and RealTerm Energy will not provide credit for the uninstalled material/equipment.
18. This IGA is valid until February 14, 2019.
19. The total project cost is in Canadian dollars and does not include the HST.

For greater clarity, the scope of work set forth herein shall constitute the sole and entire scope of work for the Project and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to the Project. The Parties have not relied on any statement, representation, warranty or agreement of the other Party or of any other person acting on such Party's behalf, including any representations, warranties, or agreements arising from statute or otherwise in law, except for the representations, warranties, or agreements expressly contained in this Agreement. Without limitation of the foregoing, the parties acknowledge and agree that the following items are not included in the scope of work and nor the total project cost:

1. Any cost related to upgrading your existing lighting/electrical systems to provincial and or federal standards.
2. Any cost related with the replacement of the existing relays for the group-controlled streetlights (controller box).
3. Any fees related to the connections to the secondary bus in the unlikely case that your Utility insists on charging a fee.
4. Any other fees which may be charged by a third party.
5. Any costs related to works beyond the Demarcation Point, described as follows:
 - Work performed on the electrical system by RealTerm Energy will be confined to the Luminaire and an area between the agreed upon "*Demarcation Point*" (in the majority of cases a point within 6 inches/150mm of the secondary wiring conductors) on what is referred to as the "Tail". This is the location at which a Fuse and Fuse Holder should exist and acts as a disconnect to allow easy service, protect the new luminaire and wiring from voltage surges and provide a safe working environment. In the event that a Fuse and Fuse Holder do not exist, they will be installed.
 - For Decorative Poles and Stand-Alone underground fed units the "*Demarcation Point*" is located at the base of the pole in the "Hand Hole". Where Overhead feeds are in use, the "*Demarcation Point*" is located at the base of the arm holding the fixture, where the connection is made to the secondary wires.
 - If RealTerm Energy dispatches a maintenance contractor and the required repairs are outside of the work areas, we will recommend a solution and communicate this information to the Client for approval before proceeding.

13. SCOPE OF WORK DIAGRAM



The foregoing excluded items and any other items not included within the scope of work may be provided by RealTerm Energy at an additional cost pursuant to a separate written agreement or amendment between the parties only. The above list of exclusions is not meant to be exhaustive, as network site conditions vary, and shall not operate in any way to limit the exclusions of this paragraph or imply any obligation or duty on the party of RealTerm Energy to complete any work other than the specifically defined scope of work set forth herein.

Craig Davidson
Treasurer / Administrator
Municipality of Temagami
7 Lakeshore Drive
P.O. Box 220
Temagami ON P0H 2H0

The information contained herein will form part of the Installation contract documents as well as the Scope of Work for the LED Streetlighting conversion project. The undersigned is authorized to sign on behalf of the Municipality and accepts the entirety of this Investment Grade Audit P-1039_IGA_Report_Temagami_ON_CAN-LAS-2019-12-17.

Authorized Signature

Name (please print)

Title (please print)

Date

APPENDIX A: RECOMMENDED SPARE INVENTORY

Recommended Spare Inventory

A summary list of the recommended inventory spares is presented below (Luminaires, Photocell) and is based on the material specified in the IGA Report.

Summary of Spare Material		
Part Number	QTY	Material Type
33W_XSPSM D HT 2LG 5L 30K7 UL SV N Q4	1	LED Luminaire
49W_XSPSM D HT 2LG 8L 30K7 UL SV N Q4	1	LED Luminaire
81W_XSPMD D HT 2ME 12L 30K7 UL SV N Q6	1	LED Luminaire
36W_ATB0 20BLEDE53 MVOLT R2 3K BK NL UMS-BK P7	1	LED Luminaire
PCLL (1), TRS-2 (3), comes with above listed fixtures	4	Photocell

Notes:

- Spare Material will be sent directly to the Municipality, accordingly additional freight charges have been estimated. Upon approval of this IGA, RealTerm Energy will contact the Municipality in order to request designated shipping address.
- Should the Municipality wish to include an alternative breakdown (type and quantity) of spare material, the list above and associated cost can be adjusted accordingly.

Cost of Spare Material	
Number of Fixtures (Spare)	4
Total Cost of Spare Fixtures (Included in IGA Project Cost)	\$1,711
Total Project Cost	\$68,741
Total Project Cost with Spare Material	\$70,452

Benefits of including spare material

For a relatively minimal added cost to the overall project, the inclusion of spare inventory is greatly recommended for the following main reasons:

- 1) Quicker and more cost-effective maintenance and replacement of failed material under warranty. Having spares allows for a single trip to the pole for both removing and installing the new material, as opposed to waiting for replacement material to be sent by the manufacturer, potentially weeks later and resulting a second mobilization of the contractor.
- 2) Ability to include any uncaptured and/or added lights to the scope of work during the installation. This avoids having to do separate purchase orders and standalone (more costly) mobilizations of the installer.
- 3) Benefit from the economies of scale from the main project for material cost.

APPENDIX B: SITE SPECIFIC FIXTURE REPLACEMENTS

Type	Qty.	Replacement	Before	After
Cobrahead	61	Cree XSPSM		
Cobrahead	15	Cree XSPMD		
Cobrahead	4	Cree XSPLG		
Shoe Box (3 existing LED, 7 existing HID)	10	Acuity ATB0		

Note: The above images are for illustration purposes only.

APPENDIX C: LUMINAIRE SPEC SHEETS

- The Luminaire Spec Sheets are attached in a separate electronic file.

APPENDIX D: LUMINAIRE PRODUCT WARRANTY

- The Luminaire warranty documents are attached in a separate electronic file.

APPENDIX E: LIGHTING DESIGN LAYOUTS

- The designs of the proposed LED luminaires are attached in a separate electronic file.

APPENDIX F: STREETLIGHT INVENTORY

- The streetlight inventory Excel file is attached in the electronic zip file.
- The Webmap version of the inventory can be accessed by clicking on the below link using the username and password provided below:
 - Insert link: <https://arcg.is/10uHbf>
 - Username: guest012
 - Password: guest2018

APPENDIX G: STANDARD CONTRACT

- The standard contract document is included as a separate electronic file.



Corporation of the Municipality of Temagami

Memo No.
2020-M-033

Memorandum to Council

Subject: Shiverfest – Temagami Winter Carnival

Agenda Date: March 12, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2020-M-033 regarding the 2020 Shiverfest Winter Carnival;

INFORMATION

Temagami's 2020 Shiverfest Winter Carnival was received very well by the public. We received a lot of positive feedback from the community and visitors. Many families were extremely grateful for the activities being offered at such a low cost. \$2.00 per button granted you entry to all events and included your breakfast and lunch.

We had a dance with a live band and DJ on Saturday night that was well attended. On Sunday we hosted a pancake breakfast, donut eating competition, money in the hay, kiddie craft corner, sleigh making and sliding completion, a relay race, the Councillor BBQ, human ice bowling, and a family dance in the evening. On Monday we ended the celebrations with an afternoon movie for the kids at the theater.

We had many dedicated community volunteers that helped organize and host these events, who have received letters thanking them for their kind service.

We had also received \$4550.00 dollars in donations and \$388.00 dollars in button sales, which would bring us to a total revenue of \$4938.00. Our total expenses for the event came to \$4066.11.

The remaining supplies from the BBQ will be donated to the Marten River Winter Carnival for their BBQ.

Thank you all for the support and another successful event!

Prepared by:

Reviewed by:

Sabrina Pandolfo
Special Projects Coordinator



Corporation of the Municipality of Temagami

Memo No.
2019-M-034

Memorandum to Council

☒

Staff

☐

Committee

Subject: Municipal Type Service Agreement

Agenda Date: **March 12, 2020**

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council approves in principal a Municipal Type Service Agreement with Temagami First Nation for the provision of waste and recycling services;

AND FURTHER THAT Staff be directed to include particulars in the 2020 Municipal Budget after consultation with Staff from Temagami First Nation.

INFORMATION

Following conversations with Staff from Temagami First Nation regarding the operation of the Briggs Landfill Site, the concept of a Municipal Type Service Agreement has been brought forward.

With this agreement, we would bill an annual amount to Temagami First Nation based on the number of households, number of trips of compacted waste, number of trips for recycling and equipment and administration allowances. From this, Temagami First Nation would act as a subcontractor for waste and recyclables coming from Bear Island to Briggs Landfill site.

After revenues and expenditures, the net to the Municipality would be a per household charge for the waste site plus a small percentage administration fee.

With Council's approval, in principal, Staff from Temagami First Nation and the Municipality will be able to work on finalizing details and ensure the appropriate amounts are in the municipal budget and are available for Temagami First Nation funding agreements.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-014

Memorandum to Council

Subject:	Temagami Non Profit Housing Corporation
Agenda Date:	February 20, 2020
Attachments:	TNPHC correspondence

RECOMMENDATION

BE IT RESOLVED that Council endorses the appointment of Sherry Larochelle to fill the Board vacancy.

INFORMATION

Correspondence has been received from Temagami Non Profit Housing Corporation (TNPHC) regarding the appointment of a new board member due to a resignation.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk

Temagami Non Profit Housing Corporation

P.O. Box 28, 11 Bayview Lane Temagami, Ontario P0H 2H0

Phone: (705) 569-3544

Fax: (705) 569-3543

February 6, 2020

Municipality of Temagami
PO Box 220
Temagami, ON P0H 2H0

Attention: Municipal Council

Dear Mayor and Councilors:

Re: Recommendation of New Board Member

As a result of the recent resignation of Becky Cummings from the Board of the Temagami Non-Profit Housing Corporation (TNPHC), we have been searching for a community-minded individual to fill this vacancy.

Since the Temagami Non-Profit Housing Corporation is a Municipal Non-Profit, it is considered a local board of the municipality. Our incorporating by-law requires that the Municipal Council approve the appointment of any new board members to the Housing Corporation.

We have an interested individual who we feel will be an asset to our Board. We are recommending that Sherry Larochelle, of Temagami, fill our board vacancy.

If Council approves our recommendation, could you please pass a resolution appointing Sherry Larochelle a director on the Board of the Temagami Non-Profit Housing Corporation?

Thank you for your consideration; and, I look forward to hearing from you in the near future.

Yours truly,



Marianne Rinker
Project Manager



Corporation of the Municipality of Temagami

Memo No.
2020-M-015

Memorandum to Council

Subject: Temagami Arena Fish Involvement Program

Agenda Date: **February 20, 2020**

Attachments: TAFIP correspondence

RECOMMENDATION

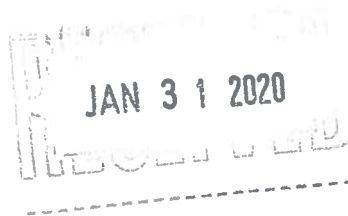
BE IT RESOLVED That Council will support the evening rent of the Community Centre/Arena on March 18th, 2020 at no cost for the Regional Information Session.

INFORMATION

Correspondence has been received from Temagami Area Fish Involvement Program regarding the use of the Community Centre/Arena for the evening of March 18, 2020 at no cost for a Regional Information Session on Broad Scale Survey.

This Information session will benefit the Temagami area as early as this summer where more surveys will be carried out on Temagami area Lakes.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



TAFIP
TEMAGAMI AREA FISH
INVOLVEMENT PROGRAM
P.O. BOX 88
TEMAGAMI, ON P0H 2H0
705-569-3240

Municipality of Temagami
7 Lakeshore Drive
Temagami, Ontario
P0H 2H0

January 30, 2020

Attention: Mayor Dan O'Mara and Council

Re: Use of the Temagami Arena Hall March 18, 2020

During the 2019 season the Temagami and Area Fish Involvement Program received numerous complaints regarding MNRF Broad Scale nets being set in various Temagami lakes. We received complaints such as: many fish being killed; nets in too long; wasted fish; nets too close to cottages; no results after the survey etc.

From discussion with Regional biologists they are willing to come to Temagami on March 18th or (17th or 19th optional) to discuss the Broad Scale Program. Hopefully, we can draw interest from local business and residents as well as communities from outside Temagami e.g. New Liskeard; Sturgeon Falls and North Bay who also use our resources.

We are asking the Temagami Municipal Council for their support for the use of the Arena Hall for March 18th in the evening at no cost as this information session affects the whole community. We (TAFIP) will plan for coffee and light snacks.

We understand this item must go through Council for approval, but timing is crucial as notices must go out to the public that are outside of our community.

Please consider our request for Regional information session on Broad Scale Survey which will benefit the Temagami area as early as this summer where more surveys will be carried out on Temagami Lakes.

Yours

Ike Laba
TAFIP President
1 705 569 3252



Corporation of the Municipality of Temagami

Memo No
2020-M-016

Memorandum to Council

Subject:	Request from Temagami Community Foundation
Agenda Date:	February 20, 2020
Attachments:	Email from Temagami Community Foundation

RECOMMENDATION

BE IT RESOLVED that Council of the Municipality of Temagami approves the sponsorship request of the Temagami Community Foundation for their 2nd Annual Truck N Boat Lottery being held in 2020.

INFORMATION

An email was received from the Temagami Community Foundation on January 31 and is attached to and forms part of this report.

The Temagami Community Foundation is seeking sponsorship of their 2nd Annual Truck N Boat Lottery. They are requesting \$2,000 which is what was requested and received last year.

In consulting our Donations Policy, this item has yet to achieve budget line item status as this would be, if approved, the second year this grant was made. Presently, Council has yet to approve any donations in the 2020 calendar year and while the cash budget has yet to be approved the 2019 budget for this amounted to \$15,000.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator

Suzie Fournier

From: Debbie Morrow <info@temagamicommunityfoundation.com>
Sent: Friday, January 31, 2020 10:04 AM
Subject: Sponsors of our Annual Truck N Boat Lottery

Mayor and Council

The Temagami Community Foundation once again would like to thank you for your sponsorship of last year's lottery!

The Temagami Community Foundation (TCF) has received it's 2nd Annual Truck N Boat Lottery License and have increased their prize package to \$116,051.31 which will include a 2020 Chev Canyon 4x4 and 2020 Lund Boat & Motor & trailer package for the grand prize, along with a 2020 Sea-Doo & trailer as the second prize and two early bird draws totalling \$5,000.

Last year thanks to the success of the Lottery; TCF has an additional \$21,000 to grant out to the community and have already been successful in granting \$4,000 to two applicants (TAFIP and Living Temagami).

Once again, we are asking for your continued support of the 2nd Annual Truck N Boat Lottery thru sponsorship on our A-Frame signs that will be proudly displayed around Temagami and other Northern Ontario locations. Last year we placed your sponsorship logo on **10 A-Frame** signs and decals on the grand prize truck and boat and a cargo trailer that were displayed at vendors and events from Kirkland Lake to Huntsville.

We ask that you continue your level of sponsorship this year by paying the same amount as last year, \$2000.00, to ensure your spot on our increased signage which will now includes at least **31 A-Frame signs and decaling on our truck and boat.**

Please contact Bill Kitts at 705-569-3254, Jack Tuomi at 416-708-7299, Debbie Morrow at 705- 569- 3737 or email: info@temagamicommunityfoundation.com to confirm for your sponsorship space.

Thank you for your continued support and hope to hear from you soon.

Sincerely,



Bill Kitts

Jack Tuomi

Co-Chair

Co-Chair

Temagami Community Foundation
P.O. Box 338
Temagami, ON P0H 2H0
Phone: 705-569-3737
Email - info@temagamicommunityfoundation.com
Web - www.temagamicommunityfoundation.com
Facebook - <https://www.facebook.com/TemagamiCF>

Co-operatively and actively nurture and care for the place we know as Temagami-the land and its inhabitants-for today and the future.



Corporation of the Municipality of Temagami

Memo No
2020-M-017

Memorandum to Council

Subject: Request from Marten River Winterfest

Agenda Date: February 20, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED that Council of the Municipality of Temagami approves the sponsorship request For the Winter Festival in Marten River;

AND FURTHER THAT future budgets contain a contribution for the Winter Festival in Marten River similar to that for Shiverfest held in Temagami/Temagami North.

INFORMATION

A request was received from the Marten River Winterfest Committee requesting support for their Winter Carnival being held on March 21, 2020.

This event is hosted by the Marten River Volunteer Fire Association.

Each year, the Municipality hosts Shiverfest in the Northern Portion of our Municipality and there is a budget allocation for this event. The same should hold true for this event in the Southern Portion of our Municipality and Council is being asked to consider this direction in future budgets.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator



Marten River Volunteer Fire Fighting Team Association
2877 Hwy 11 North, Marten River, Ontario
POH 1T0

Dear Supporter;

The MRVFFTA "Winterfest" Committee is again planning a fun filled community day on Saturday, March 21, 2020. This year's event features a pancake/sausage breakfast, a lunch stand, outdoor children and family games, elimination draw, fun-money games and races, lumberjack events, live and silent auctions and much, much more.

A prize donation in support of our Winterfest fundraiser for the games, activities and silent auction: and/or a cash donation from you would be greatly appreciated and helpful in assisting us in achieving our fundraising goals of supporting our Fire Hall and Community Centre.


Marten River is a rural community that shops and does business in your town. The residents of Marten River support your businesses throughout the year. It is at this time that we ask for your generous support.

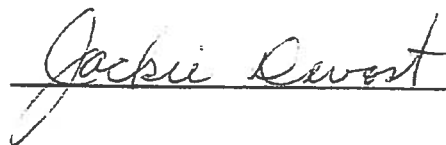
All funds raised by our hard working volunteers will be used by the Marten River Volunteer Fire Department for safety equipment, fire prevention initiatives and for fire hall and community center needs.

Thank you for your support and consideration.

Please make cheques payable to: **Marten River Volunteer Fire Fighting Team Association**
**Your generous donations will be recognized at the event and on our Marten River Volunteer Fire Fighting Team Association Facebook page as well on the martenriver.ca*

Sincerely,





Rachel Cantin and Jackie Devost
Winterfest Committee Chairperson
C 705.769.1012 H 705.892.5959





Corporation of the Municipality of Temagami

Memo No
2020-M-022

Memorandum to Council

Subject:	Request from Temagami Community Market
Agenda Date:	February 20, 2020
Attachments:	2 Letters from Temagami Community Market

RECOMMENDATION

BE IT RESOLVED that Council direct Staff to request the Temagami Community Market provide a report including how the 2019 contribution was used, the average number of vendors and the fees charges, the average number of weekly attendees and a financial statement as well as any other pertinent information that will assist Council as they consider this request for funding.

INFORMATION

Two requests have been received from the Temagami Community Market. The first letter is asking for a contribution of \$2,500 towards an entertainment budget of \$2,750. The second letter is asking for a variety of 'in kind' donations. At present, there has been no donations approved by Council nor has there been a budget set. In 2019 the cash contribution budget was established at \$15,000 and keeping in line with the total contribution of 1% of taxes raised, the 'in kind' budget, had it been included in the accounts, would have been \$12,000.

In 2019, there was a cash contribution made of \$2,500 and a further \$1,646.29 as 'in-kind' donations.

With the list included as 'in kind' donations there are some that may pose issues. The Train Station is fully leased and as such the Municipality cannot make allow access to this facility for storage and washroom facilities but rather this would need to be arranged through one of the tenants. The use of both white marquis tents, especially during the July long weekend could be problematic depending on the timing of Canada Day celebrations. The request that we be the qualified donee and provide staff support on funding applications should not be blindly given but rather should they want to access funds, approval to use the Municipality as the qualified donee should be sought at that time.

There are also some items that need clarification such as the '1 new 10X20 marquis tent' and if this should be read as newer or if they are actually asking for a new tent to be purchased.

If we consider the Donation Policy, this event has been receiving funding for more than four years. Council should determine if there is to be annual support and if so this would be moved to an appropriate budget line. As well, Council has the right to ask for a report on how previous donations were used and a financial statement of their activities.

More concerning is the potential ineligibility due to activities contrary to municipal policies or being unlawful. At their annual bazaar and at the summer market, the Temagami Community Market has, in the past offered an opportunity to purchase tickets on a draw. This organization, due to its structure, is not eligible to receive a municipal lottery license. If an admission was charged and people were given a ticket for a door prize it would be permissible however if tickets on the basket were sold this would be contrary to the municipal policy as established by the Alcohol and Gaming Control Commission of Ontario. Whatever the case, more investigation might be necessary depending on Council's direction and work should be commenced to assist the Temagami Community Market becoming an organization that would be eligible for grants and lottery licenses.

The last point is the future of the Market. After Council approved the contribution in 2019, I was approached by a former member of Council who indicated that the Market was to be self-sufficient at this point. As there is a table fee charged to cover certain costs, perhaps it would be prudent for Council to request their fee structure to ensure that it is sufficient to cover costs and our contribution does not go against the principals contained in the Municipal Act about bonusing commercial enterprises.

If Council's direction is to move these events to other budget lines, it is also possible that our Recreation Events Committee could work to coordinate activities with those presently organizing the Market being on the Committee for that event. We would still need to ensure a reasonable table charge is in place and there would be no ability for the Temagami Community Market to acquire a lottery license as presently municipalities are not able to apply or receive lottery licenses under normal circumstances.

Respectfully Submitted

Craig Davidson
Treasurer/Administrator

TEMAGAMI COMMUNITY MARKET

TEMAGAMI, ONTARIO

POH 2H0

January 24,2020

Municipality of Temagami

7 Lakeshore Drive,

Temagami, Ontario

POH 2H0

RE: FINANCIAL REQUEST REGARDING TCM MUSICIANS AND EVENTS

Dear Mayor O'Mara and Council,

Temagami Community Market has been operating successfully for 12 summers and in so doing has expanded our community service to include experienced musicians and events for children.

We will open for 10 weeks starting June 27,2020 to September 5, 2020

Musicians will cost \$1500.00

BKS Stables charge \$400.00

Ken the Balloon Dude charge 425.00 for July appearance and 425.00 for August appearance

Totalling \$2750.00

I am requesting \$2500.00 to cover these important events to our Market.

Sincerely In Community Spirit

Dianne Laronde, manager


Temagami Community Market

Temagami Community Market

Temagami Ontario

POH 2H0

January 24,2020

Municipality of Temagami

7 Lakeshore Drive

P.O.Box 220

Temagami, Ontario

POH 2H0

RE: REQUEST FOR DONATION-2019 TEMAGAMI COMMUNITY MARKET

Dear Mayor O'Mara and Council

In previous years the Municipality of Temagami has made some very generous, in kind, donations to the Temagami Community Market. Without these kind contributions this community event would suffer greatly.

On Behalf of the Temagami Community Market vendors & the businesses in the downtown core ,,Thank you!

Once again, the vendors and some very dedicated volunteers in our community are hoping to have this wonderful event for 2019.

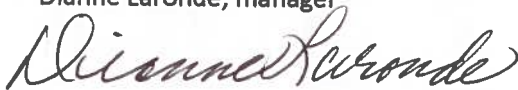
We are asking the Municipality for in kind donations for the following items:

- The use of municipal facilities (i.e.the theatre or arena) when available, for vendor meetings,
- Permission to hold the Community Market on municipal property with the insurance coverage to provide protection in regards to special events such as balloon entertainer, pony rides and petting zoo.
- The donation of administrative support, flyers ,mailouts etc,
- The donation of Public Works/Parks and Recreation time to erect and dismantle all tents at the beginning and end of the season complete with ground stakes.

- Set up and dismantling and storing of 1 new 10x20 marquis tent which is stored at Temagami Arena
- Allow for the closure of part of Railway Road (between Home Hardware yard entrance and the Temagami Train Station Parking Lot) on every Saturday in July & August and the first Saturday in September,
- Be the qualified donee and provide staff support on funding application if necessary,
- The use of all previous equipment such as garbage bins, 2 white marquis tents, 1 blue marquis tent, 15 sand bags .
- Access to the Train Station storage and bathroom facilities,
- Access to electrical supply,
- Also to make available to TCM the use of both white marquis tents especially during the July long weekend

We thank you in advance for your consideration in this matter and hope to hear from you soon.

Sincerely in Community Spirit,
Dianne Laronde, manager



Temagami Community Market
diannelaronde@gmail.com
705-569-3686



Corporation of the Municipality of Temagami

Memo No.
2020-M-026

Memorandum to Council



Staff



Committee

Subject: Request from Mike Breton

Agenda Date: **March 14, 2019**

Attachments: Correspondence

RECOMMENDATION

BE IT RESOLVED THAT Council approves the request to park two camper trailers at the arena parking lot during the annual 'Kimmy and Tracy Memorial Baseball Tournament', subject to availability with no fees as there will be no services provided.

INFORMATION

Correspondence has been received from Mike Breton and is attached to and forms part of this report. Mr. Breton is requesting permission to park two camper trailers at the arena during the weekend of the annual 'Kimmy and Tracy Memorial Baseball Tournament'. In the letter, Mr. Breton states that he is not requesting any services (water, septic or hydro).

This type of usage would be similar to many parking areas where RV's park overnight with no services such as parking lots, pull offs, etc.. As such, permitting this type of use would not necessarily put us in competition with those campgrounds which offered serviced lots.

It should be noted that the parking lot at the Community Centre contains spaces that have been rented on an annual basis to owners of larger trucks. Whether in use or not on the weekend in question, these spaces are to be reserved for those who have rented them and would not be available to satisfy this request.

Prepared by:
Craig Davidson
Treasurer/Administrator

Saturday, January 25, 2020

Mayor and Council of Township of Temagami

My name is Mike Breton, a former resident of Temagami, a previous live-in family member of the Gauvreau family.

I am writing this letter to serve as a formal “request for permission” to park two camper trailers on the arena parking lot from Friday June 12 - Sunday June 14, 2020, during the annual Kimmy and Tracy Memorial Baseball Tournament.

These two camper trailers will be self sustained, meaning no water or electricity required from the township throughout the weekend, as all responsibility will rest on myself.

This chosen option will allow for flexibility in utilizing the children’s parks, access to swimming and personal accommodation for our younger family members, (grandchildren), in Temagami North during the annual event.

This event holds a special place in my heart, as I call Temagami my second home.

If you require further information, please feel free to contact me at the number below or via e-mail.

Thank you for your time and consideration.

Mike Breton
705-232-8881
mbreton73@gmail.com



Corporation of the Municipality of Temagami

Memo No.
2019-M-027

Memorandum to Council



Staff



Committee

Subject: Request from Temagami Canoe Festival

Agenda Date: March 12, 2020

Attachments: Letter, TCF Grant Application form

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to sign a completed application form from the Temagami Canoe Festival for funding through the Temagami Community Foundation.

INFORMATION

The Temagami Canoe Festival has requested the Municipality act as the sponsor for their application to the Temagami Community Foundation for entertainment in this year's event. On inquiry they are intending to request \$10,000.

According to the Call for Grant Proposals issued by the Temagami Community Foundation, there are two different funds that can be applied for, the General Fund and the Lottery Fund.

Given the amount that is available it is assumed that the Lottery Fund will be where the application is made.

While we can sponsor this application, there is a possibility that we would not qualify under this classification. While the rules for a Provincial Lottery are different than those for a Municipal Lottery, we would not be eligible to receive funds under the rules for a Municipal Lottery. It is the responsibility of the Temagami Community Foundation to determine whether requests meet the criteria they operate within.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



TEMAGAMI CANOE FESTIVAL

Email: temagamicanoefestival@gmail.com

P.O. Box 482, Temagami, Ontario P0H 2H0

Website: www.temagamicanoefestival.com

March 4, 2020

Municipality of Temagami
P.O. Box 220,
Temagami, ON P0H 2H0

To Mayor and Council:

RE: Request to act as Sponsor on Application to Temagami Community
Foundation for Temagami Canoe Festival 2020 – application due March 30, 2020.

Temagami Canoe Festival is seeking funding through the Temagami Community Foundation – General Fund, application deadline is March 30, 2020 therefore this is a timely request.

Temagami Canoe Festival is not a registered not-for-profit organization or charity and therefore we are requesting the Municipality of Temagami act as the sponsor for the purposes of this application and tourism and marketing of Temagami. The application and processing will be arranged on our end, as well as any final reporting.

Temagami Canoe Festival provides positive economic impacts for Temagami businesses and the surrounding areas and the promotion of arts and culture is a benefit to the community in a quality of life aspect.

The 6th annual Temagami Canoe Festival is scheduled on July 18-19, 2020. If you have any questions please don't hesitate to email temagamicanoefestival@gmail.com

Thank you,

Carolyn Laronde

On behalf of Temagami Canoe Festival

Suzie Fournier

From: Suzie Fournier
Sent: Friday, March 6, 2020 6:02 PM
To: Suzie Fournier
Subject: FW: Item for Council Package - Timely!
Attachments: Grant Application 2019.pdf; TCF to MOT - Request as sponsor TCF 2020.pdf

Temagami Community Foundation is seeking applications for Grants:

Call for Grant Proposals:

Applications are due: March 30, 2020

Criteria:

- Grant recipients **must** be within the catchment area of Temagami, and be one of the following:
 - An organization that is registered as a charity with the Canada Revenue Agency (CRA);
 - A qualified donee; or
 - Sponsored by a qualified donee: Temagami First Nation, the Municipality of Temagami or other local organization that is registered as a charity with the CRA
- Two different funds available for granting at this time:
 - TCF General Fund
 - This fund provides grants in the areas of education, arts and culture, social and health services, physical fitness and recreation, environmental awareness and other community service of a charitable nature
 - Amount available in this cycle \$8,000.
 - TCF Lottery Fund
 - Generated through specific lottery activity, this fund provides grants for projects that meet criteria as defined by the Alcohol and Gaming Commission of Ontario (AGCO)
 - Amount available in this cycle \$17,000

Activities that are not eligible?

Religious or political purposes, deficit reduction, administration costs, capital-building campaigns, individuals, sponsorships, fundraising campaigns, research.

Applications are available on the Temagami community Foundation Website at:
<https://temagamicommunityfoundation.com/#>

For more information, please email: info@temagamicommunityfoundation.com or telephone 705-569-3737

From: Suzie Fournier [<mailto:Suzie.f@temagami.ca>]
Sent: Friday, March 6, 2020 1:34 PM
To: Temagami Canoe Festival; craig.d
Subject: RE: Item for Council Package - Timely!

Good afternoon Carolyn,

Can you please provide us more information on the application.

Thank you

Suzie Fournier

MUNICIPAL CLERK

Municipality of Temagami
7 Lakeshore Drive P.O. Box 220
Temagami, Ontario P0H 2H0
Tel 705.569.3421 ext.208
Fax 705.569.2834

From: Temagami Canoe Festival [<mailto:temagamicanoefestival@gmail.com>]
Sent: Tuesday, March 3, 2020 2:50 PM
To: Suzie Fournier <Suzie.f@temagami.ca>; craig.d <craig.d@temagami.ca>
Cc: Front Desk <frontdesk@temagami.ca>
Subject: Item for Council Package - Timely!

Hello,

Please find attached a letter of request from Temagami Canoe Festival for Council's consideration at the next meeting. This is of a timely nature as the application deadline to Temagami Community Foundation is March 30, 2020.

Please advise when the next meeting is and if the request will be included.

Thank you,
Carolyn

Temagami Canoe Festival
temagamicanoefestival@gmail.com
www.temagamicanoefestival.com



Corporation of the Municipality of Temagami

Memo No.
2019-M-029

Memorandum to Council



Staff



Committee

Subject: Request from Living Temagami

Agenda Date: **March 12, 2020**

Attachments: Letter, TCF Grant Application form

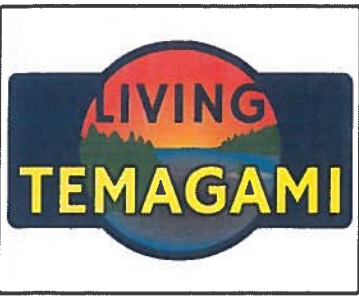
RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to sign a completed application form from Living Temagami for funding of their Community Wellness program through the Temagami Community Foundation.

INFORMATION

Living Temagami has requested the Municipality act as the sponsor for their application to the Temagami Community Foundation for their Community Wellness program. We are waiting for clarification on what is meant by Community Wellness as, presently, the Municipality does not have such programming in our budget. While the intent is for all costs to be covered by Living Temagami, either through the receipt of a grant or through their other sources of revenue, if the program was intended to be continuous by nature, Council could, through their approval, be committing to budget allocations to continue the program after the funding has been exhausted. At present we cannot state this is a fact as we do not have any information other than 'community wellness' as part of this request.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Living Temagami

~ Arts & Culture ~

Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
livingtemagami@gmail.com



Date: March 6, 2020

From: Board of Directors , Living Temagami

To: Members of Council

Municipality of Temagami

Re: Qualified Donee - Grant application to Temagami Community Foundation(TCF)

We are preparing a submission to the TCF to receive grant funding to support our Community Wellness and Lifestyle stream. Our request for grant funding is attached.

Part of the grant submission is to have a letter of support from the Municipality of Temagami as a qualified donee.

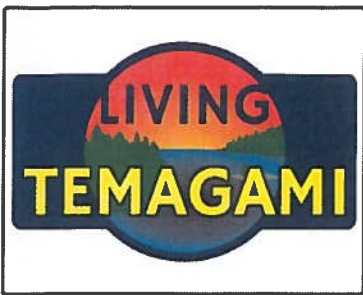
Should we be successful in being awarded any grant funding for this initiative, we will ensure we work with the town to provide the required information to satisfy your requirements as a qualified donee.

Please advise if you would be the qualified donee should we receive approval for this grant funding.

Thankyou

Dave MacDonald

Director, Living Temagami



Living Temagami

~ Arts & Culture ~

Temagami Train Station - 6715 Highway 11 North

P.O. Box 565, Temagami, Ontario, P0H 2H0

705-650-1191

livingtemagami@gmail.com



Date: March 6, 2020

From: Board of Directors , Living Temagami

To: Members of Council, Municipality of Temagami

Re: Incorporation of Living Temagami

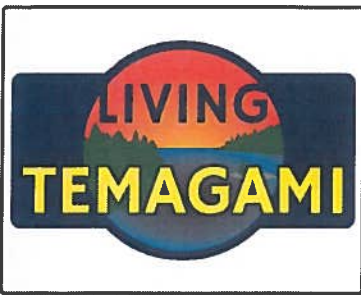
This letter is to advise council that as of February 19, 2020, we have incorporated in the Province of Ontario as Living Temagami Arts & Culture.

We want to take this opportunity to express our appreciation to the staff of the Municipality and Mayor and Council members for the support that you have given us over this period of transition.

Dave MacDonald

Director, Living Temagami

Regards,



Living Temagami

~ Arts & Culture ~

Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
livingtemagami@gmail.com



Date: March 7, 2020

From: Board of Directors , Living Temagami

To: Temagami Community Foundation

Re: Grant Funding application

General Grant Application is attached.

By way of providing background to this application:

- Living Temagami, Heritage & Culture has now been incorporated in the Province of Ontario, as at February 19, 2020. The incorporated name is
 - Living Temagami Arts & Culture Corporation
 - The short form of Living Temagami is how we are known in the community and we will continue with that operating name in the community
- We are initially organizing ourselves to deliver our programs under 4 revenue streams. To clarify, a copy of this organizational model is attached to this submission.
- The program that we are applying for in this grant application is the Revenue Stream 3 of the organizational model.
- The budget prepared for this program reflects our budgeted costs from April to December 2020
 - We plan to work with the community and offer a variety of programs for youth, adults, families that will promote a healthy, balanced, active lifestyle. Our budget reflects the anticipated costs of the variety of programming that we plan for Revenue Stream 3
 - The single largest equipment expenditure that we anticipate is to get a Jiu Jitsu program off the ground in our community. The provider is CBJJ Martial Arts based out of New Liskeard. In the past 3 years, he has established his academy in New Liskeard, and initiated his first Community Program in Elk Lake in the past year. Based on the success of that community model, and based on interest from families in our Temagami community that have experienced this program out of New Liskeard, CBJJ Martial Arts has expressed interest in initiating a community program in Temagami.
 - For the program to start, the community interest group needs to provide the matts and they will be owned by the community interest group. This is the focus of our application that we are making.

Attachment re Purpose, goals and how they will be accomplished.

and

How will the project directly benefit the residents of Temagami

- *Please refer to the document provided to us by CBJJ Martial Arts (CHINO) for the overview of the program and information on his xzCommunity Program that is successfully running in Elk Lake.*

The purpose is to make available ,to all interested community members, the opportunity to enhance their whole body health, through Martial arts, by a world class athlete who is committed to community building and personal growth in people of all ages.

Of note is that the program is offered to "Tiny Ninjas" 5 and under,kids 6 and up, and Adults with an M.A.Fit program targeted to older adults that want to get in shape while learning Martial Arts.

This initiative came to our attention through a community member, Reina Lee. Her family is part of the New Liskeard Academy and through their enthusiasm for this, she has found interest in the local Temagami and Bear island community to have CBJJ Martial Arts run a community program here in Temagami. Reina has been connecting with Tyler Paul, Youth co-ordinator, on Bear Island.

There is interest for this program both on Bear Island and Municipality of Temagami .

On March 20/20, Chino is giving a Martial Arts seminar on Bear Island in the morning and in town of Temagami in the afternoon to garner interest and an understanding of what participants may come to expect in the Community Program that would be offered. Bear Island has already signed up 15 youth and 2 adults for the March 20 seminar on Bear Island. We expect similar numbers in Temagami.

For the ongoing weekly programs, CHINO will offer the programs, in town, for both Bear Island and MOT participants in the various grouping as mentioned above. As seasonal property owners come, they also will be able to join in on a seasonal basis.

- Tyler has let CHINO know that arrangements will be made to facilitate membership and travel to town for the program participants from Bear island
- CHINO is responsible for generating interest through the introductory program.
- Members deal directly with Chino
- Part of the benefit of the community program is that the main academy facility in New Liskeard is fully available to any Community program member

- He has committed to us that he will keep the program going for a minimum of 6 months to allow the community to get established. At that time, he/we would assess the success in the community to establish direction going forward.
- Living Temagami will work closely with CHINO and the Community interest group during the first six months.
- At that point, if the program is successfully supported by the community members, and therefore economically viable for the academy to continue this outreach community program, we see Living Temagami's involvement would be minimal
- Success of the program will be measured on many levels not the least of which will be the level of community building this does, at all ages, in our community of Bear Island, Permanent town and seasonal residents.
- ***The challenge that we know needs to be addressed and we have only just started to explore, is what resources are in the community for families that want to participate and do not have the financial resources to do so.***

Ownership and use of Mats

- Living Temagami would own the mats and be responsible for their use.
- A committed rental space for this weekly program is being identified over the next week.
 - local facilities such as the Catholic Church, school, legion and the Townsite are under consideration
 - a condition of the rental space will be that the mats are able to be stored there on an ongoing basis.
- Living Temagami would promote and facilitate other programming and to other organizations to make use of the mats for other community activities.. example yoga,

Benefit to the Community

- promote unity and sense of belonging in all sectors of our community
- promote health and wellness in the community.
- provide a world class instructor and mentor, in particular for our youth but for all participants, to raise confidence in their abilities and their own self worth.

Request for Other operating costs

. Our grant request asks for funding for permanent part-time wages applicable to offering the stream of activities that we expect will be offered through this revenue stream 3 during the next 9 months

.We have also requested funding for rent for our space for the next 9 months to allow us to continue to expand and grow our community programs for the benefit and growth of all of our community including Temagami, Martin River and Bear Island



P.O. Box 338
 Temagami, ON P0H 2H0
 Telephone 705-569-3737
 Email: info@temagamicommunityfoundation.com

General Grant Application Form

Name of Organization: Living Temagami Arts & Culture
 Address of Organization: 6715 Highway 11 North, PO Box 565, Temagami, Ontario, P0H2H0
 Telephone Number: 705-650-1191 Fax Number:
 E-mail Address: livingtemagami@gmail.com
 Contact Person: Dave MacDonald
 Your Charitable Registration Number: N/A
 If you are not a Charitable Organization:

Sponsoring Organization, Municipality or First Nation, contact name and information:
 Municipality of Temagami - approval letter to be reviewed by council March 9/20 12, 2020.

Sponsoring group charitable number: to be obtained

Project Title: Community Wellness and Lifestyle Program

What is Mandate of your Organization?

To encourage active participation through the arts & culture as fundamental links to quality of life, health and wellness and cross-generational and cultural engagement.

What is your Project Proposal?

Give a brief statement/description of the purpose of the project, its specific goals and how they are to be accomplished (attach a separate page if necessary):

See attached sheet

Feb

Specifically, how will your project directly benefit the residents of Temagami? (attach a separate page if necessary):

See attached sheet

Start Date of Project: April 1, 2020

Duration of Project: 9 months

Amount of Funds Requested: \$23,890

Estimated Total Budget of the Project: \$53,507

When are the Funds Required? April 1, 2020

Please attach a Proposed Budget for the Project

	Description	Cost
Requested funds	Equipment, wages, rent	23,890
Other Funding Sources	Living Temagami - program income Fed Nor & Candada Summer Jobs Program	5,000 13,250
	Other Funding not identified yet	\$20,000
In-kind contributions (volunteers, equipment, venue)	Largest single contribution will be volunteer time . Estimate is conservatively 150 hours at \$25/ hr. As small group activities develop, the in-kind contributions will grow.	3,750
	Total Cost of Project	\$54,507

What Recognition will your Organization be able to give the Temagami Community Foundation?

Acknowledgment at each of our programs, on social media, and we would happily display a plaque or facsimilie, as done with Tirlium grants, that we have received support for working collaborately and co-operatively to actively nurture and care for Temagami, the land and its inhabitants - for today and the future. !!

Please provide a copy of your latest Financial Statements.

FOR OFFICE USE ONLY

Date Received: _____ Amount Approved: _____

Date Approved: _____ Cheque Number: _____

Rev 19 Feb 2020

Co-operatively and actively nurture and care for the place we know as Temagami - the land and its inhabitants - for today and the future.

Form: December 2019

Living Temagami Arts&Culture
- DRAFT as at March 6/20

Community Wellness and Lifestyle

Revenue Stream 3

INCOME		Budget
Internal Funding		April to Dec 2020
Existing Revenue Streams		
Other (expected Revenue from Program fees)		5,000
Total Internal Income		
RNA - requested not approved yet		5,000
A - Approved		
External Funding/Other		
Tem Comm Foundation (RNA)		23,890
Student - summer and intern (RNA)		13,250
Other Grant Funding -(identification and request IP)		20,000
Total External Income		57,140
Total INCOME		62,140
EXPENSES		Budget
Direct Personel		
Students - summer and intern		13,250
Intern - LT share of Wage not covered by Gran		1,167
Permanent Part - time staff (1/2 CM and 1/2		
Gallery- store) - 2 people		11,390
Employer taxes /WSIB		3,000
Contract or honorarium - grant writing		1,000.00
Subtotal		28,807
Work shops and Meetings		
Rental space - local ie churches, arena, legion		900
Adv./ workshop material		1,500
Honorariums for workshop facilitation and setu		2,000.00
Subtotal		4,400
Supplies		
Consumables		2,000
Subtotal		2,000
Travel		
day trip events 2x\$500		1,000
Subtotal		1,000
Equipment		
Matts and Equipment		8,000.00
Equipment under 1000 - to be identified		1,000.00
Subtotal		9,000.00
Overhead and Admin		
Rent		4,500
Directors' Insurance		1,800
Phone /Internet		1,200
Subtotal		7,500
Total EXPENSES		54,507
NET (Income - Expenses)		7,633

Priority of Request

Top priority for TCF Grant

Matts and equipment

All other items are essential to our program and we will seek other funding sources this year.

Secondary priority for TCF Grant

Our secondary priority for TCF grant would rent and program staffing costs
 Or alternatively, any other items on this buc that are within the scope of your granting gu

Profit & Loss Statement - 2019

01/01/2019 through 31/12/2019 (in Canadian Dollars) (Accrual Basis)

07/03/2020

Page 1

Category	01/01/2019- 31/12/2019
INCOME	
Grant Income	
Summer Youth Employment Grant	8,343.00
Trillium Fund - Capital Grant	93,900.00
Trillium Fund - Seed Grant	47,464.27
TOTAL Grant Income	149,707.27
Sales Income	
Commission on Art Gallery Sales	
Hugh McKenzie	600.00
TOTAL Commission on Art Galle...	600.00
Daily Sales Deposits	5,101.98
TOTAL Sales Income	5,701.98
TOTAL INCOME	155,409.25
EXPENSES	
Art Gallery cost of Sales	
Consignment cost for Gallery Sales	
Brenda Canon	78.00
Brian Mitchell	160.00
Gerry Gooderham	379.50
Hugh McKenzie	1,188.00
Lindsay Cote	276.00
Phyllis Mills	39.60
Robert Friday	320.00
TOTAL Consignment cost for Gal...	2,441.10
TOTAL Art Gallery cost of Sales	2,441.10
Capital Grant - Trillium - expenses	35,868.16
Seed Grant Trillium SD 102412	53.56
DIRECT NON-PERSONNEL COSTS	
EQUIPMENT	1,462.13
R&M equipment	200.00
TOTAL EQUIPMENT	1,662.13
OTHER	
Insurance	1,817.64
TOTAL OTHER	1,817.64
SUPPLIES AND MATERIAL	5,635.73
Bathroom and Cleaning Suppli...	78.57
TOTAL SUPPLIES AND MAT...	5,714.30
WORKSHOPS, MEETINGS, CO...	237.96
Advertising	1,974.30
TOTAL WORKSHOPS, MEETI...	2,212.26
TOTAL DIRECT NON-PERSON...	11,406.33
DIRECT PERSONNEL COSTS	
Payroll Expenses	
Net Wages ESDC students	6,335.98
Net Wages Seed Grant	25,529.56
PR remittance to CRA	
2018 Payroll Remittance	1,701.39
2019 Payroll Remittance	5,027.28
TOTAL PR remittance to CRA	6,728.67

Profit & Loss Statement - 2019

01/01/2019 through 31/12/2019 (in Canadian Dollars) (Accrual Basis)

07/03/2020

Page 2

Category	01/01/2019- 31/12/2019
Processing fee monthly remitt...	47.45
Interest Charges	75.34
Late Filing Penalty	666.03
TOTAL Processing fee mon...	788.82
TOTAL Payroll Expenses	39,383.03
TOTAL DIRECT PERSONNEL C...	39,383.03
OVERHEAD and ADMINISTRATION	
Bank Charges and Fees	320.44
Bills & Utilities	
Internet	124.28
TOTAL Bills & Utilities	124.28
Building Costs	
Internet	824.65
Rent	6,500.00
Repair & Maintenance	
R&M building	193.18
TOTAL Repair & Maintenance	193.18
Telephone	398.51
TOTAL Building Costs	7,916.34
Office Supplies	1,427.50
TOTAL OVERHEAD and ADMINI...	9,788.56
TOTAL Seed Grant Trillium SD 102...	60,631.48
TOTAL EXPENSES	98,940.74
OVERALL TOTAL	56,468.51



Preregister: livingtemagami@gmail.com

Martial Arts Seminar

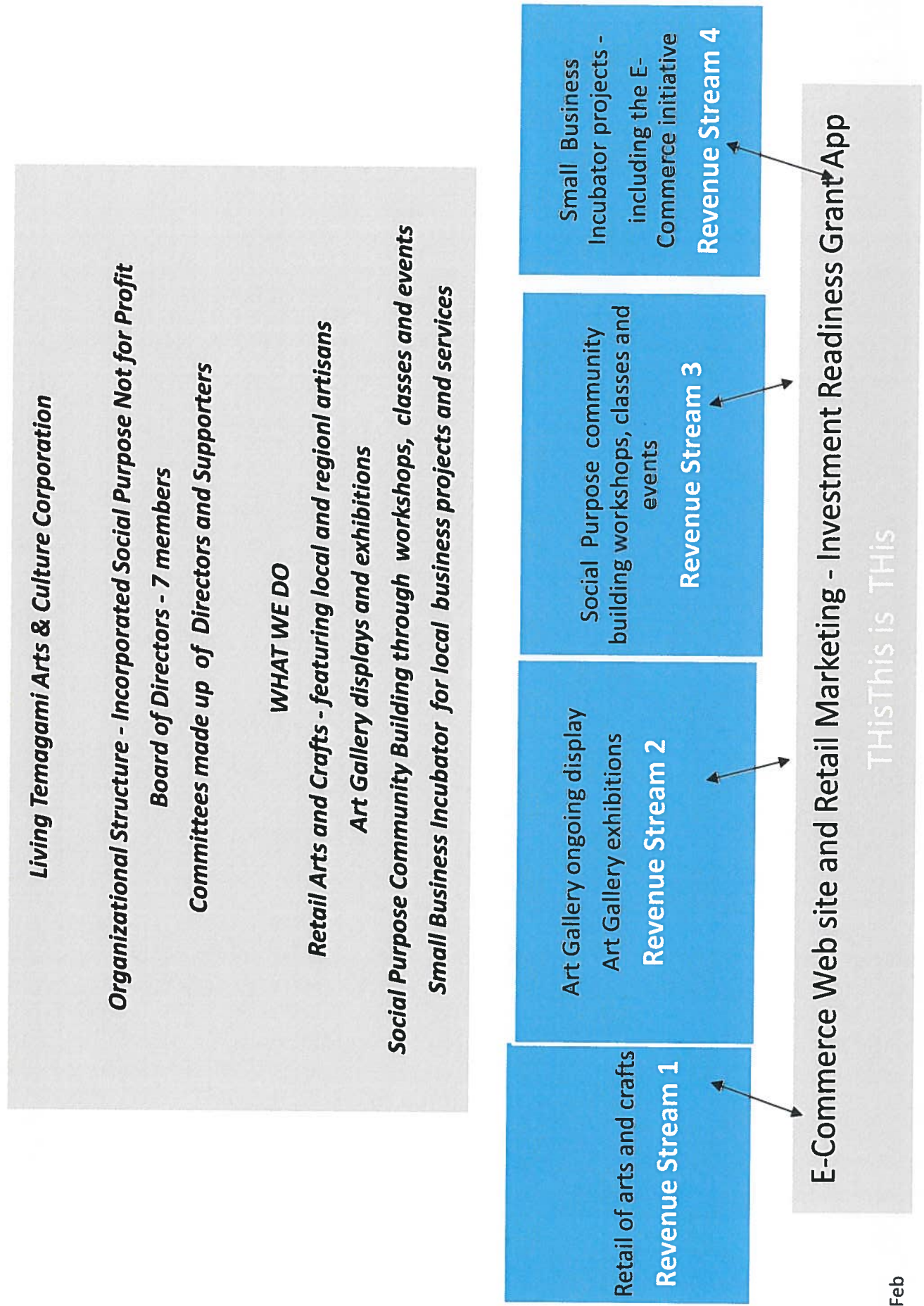
Friday March 20, 2020

Arrive by 2:45PM for 3PM start

Location: St. Elizabeth's Catholic Church, Temagami

chinojiujitsu@gmail.com

- ALL Ages welcome.
- For the class - Barefeet
 - exercise friendly clothing - shorts/pants
 - t-shirts
- No charge for this Seminar





Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-031

☒ **Staff**
☐ **Committee**

Subject:	Resolution from the Town of Mattawa
Agenda Date:	March 12, 2020
Attachments:	Correspondence dated February 11, 2020

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo No. 2019-M-031;

AND FURTHER THAT Council supports resolution number 20-10 dated February 10, 2020 calling on the Nipissing DSSAB to look at reducing costs and services, if necessary, in order to mitigate any municipal levy increase.

INFORMATION

A letter was received from the Town of Mattawa and is attached to and forms part of this report.

While the letter addresses concerns of last spring when the Province had significant reductions in funding contained in their budget and these changes were ultimately reversed, the concern does continue with the increase in the 2020 Nipissing DSSAB budget being 4.42%. This increase is magnified as the Nipissing DSSAB levy is allocated to member municipalities using weighted assessment which translates into our levy increasing by \$60,728 or 6.97% over last year. This increase is a little more than 1.5% of our total budget.

Asking the Nipissing DSSAB to investigate other avenues than increasing their municipal levy is prudent stewardship of our tax levy. Our operations are also affected by changes in provincial funding and inflationary pressures. If a reasonable increase in our tax levy is consumed totally by our payments to the DSSAB and other areas of our budget beyond our control like Au Chateau and the Timiskaming Public Health Unit then Council is faced with either reducing services, not investing minimal amounts to manage our infrastructure deficit or increasing taxation beyond the rate of inflation.

Respectfully Submitted:
Craig Davidson
Treasurer Administrator



Corporation of the Town of Mattawa

☎ (705) 744-5611 • 📠 (705) 744-0104

160 Water Street — P.O. Box 390

MATTAWA, ONTARIO P0H 1V0

✉ info@mattawa.ca

February 11, 2020

Catherine Matheson
Chief Executive Officer
District of Nipissing Social Services Administration Board
200 McIntyre Street East
P. O. Box 750
North Bay, ON
P1B 8J8

Dear Ms. Matheson:

Council of the Town of Mattawa, at their regular meeting of February 10, 2020 approved Page No 25 of Resolution Number 20-10, which stated:

***"WHEREAS** the Province of Ontario has reduced and/or withdrawn funding over the past 10+ years to municipalities and their associated boards, and continues to do so;*

***AND WHEREAS** because of the reduced funding all parties are and will be required to reduce or cut spending and;*

***AND WHEREAS** the District of Nipissing Social Services Administration Board, in a letter on April 29, 2019 to member municipalities stated, "Please prepare yourself for a significant levy adjustment of these downloaded provincial costs";*

***THEREFORE BE IT RESOLVED** that the Corporation of the Town of Mattawa opposes this "Significant levy adjustment due to these downloaded provincial costs" and that DNSSAB, like municipalities, should look at reducing costs and services, if necessary, in order to mitigate any municipal levy increase.*

***AND FURTHER THAT** a copy of this resolution be forwarded to the District of Nipissing Social Services Administration Board and to member municipalities."*

.../2

Trusting this is acceptable.

Sincerely,

A handwritten signature in dark ink, appearing to read "Francine Desormeau". The signature is fluid and cursive, with the first name "Francine" being more prominent than the last name "Desormeau".

Francine Desormeau
Clerk/Deputy-Treasurer

FD/ah

c.c. City of North Bay
 Municipality of West Nipissing
 Municipality of East Ferris
 Municipality of Temagami
 Township of Bonfield
 Township of South Algonquin
 Township of Papineau-Cameron
 Township of Chisholm
 Municipality of Calvin
 Municipality of Mattawan

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1499

Being a By-law to adopt a Council Donation Policy

WHEREAS The Municipality of Temagami deems it desirable to adopt and maintain a policy with respect the process of approval of remitting of municipal donations to non-profit groups, associations and organization;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami enacts as follows:

1. THAT the Municipality of Temagami adopts the Council Donation Policy attached hereto as Schedule “A” which forms part of this By-Law;
2. THAT By-Law 19-1471 be hereby rescinded;
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-Law and schedule, after the passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law.
4. That this By-Law shall come into full force and effect upon final passing thereof.

READ A FIRST time this 12th day of March, 2020.

READ A SECOND AND THIRD time and finally passed this 12th day of March, 2020.

Mayor

Clerk



MUNICIPALITY OF TEMAGAMI POLICY MANUAL
SECTION: ADMINISTRATION
SUB-SECTION: FINANCE
POLICY TITLE: **COUNCIL DONATION POLICY**
SCHEDULE A TO BY-LAW 19-1471
POLICY NO: 1.3.1

PURPOSE

The purpose of this policy is to establish guidelines regarding the process of approval and of remitting of municipal donations to non-profit groups, associations and organizations.

GUIDELINES ELIGIBILITY

Municipal donations are available to groups, associations and organizations that are not for profit.

Preference will be given to non-profit groups, associations or organizations that are based in The Municipality of Temagami and to events that will be held within its boundaries. Council may consider and remit donations to groups or activities that are held outside of his boundaries at their discretion.

Applicants can make only ONE request for the year (either for one event or for the years' events).

INELIGIBILITY

Municipal donations will not be given to the following:

- Individuals;
- Organizations or activities of a political nature;
- Activities benefitting board members only;
- If an activity is deemed discriminatory, contrary to municipal policies and values, or unlawful;
- School bursaries.

FUNDS

The municipal donations given are not intended to be the sole source of financial support for the non-profit group, association, organization, nor for the event.

Amounts will be included in the annual budget for cash contributions and "In-Kind" contributions. The total of these two budget amount shall not exceed 1% of the municipal tax levy.

SPONSORED APPLICATIONS

From time to time, Community Organizations are able to access grants from other funding agencies although most require these grants flow through a Sponsoring Organization if the Community Organization is not qualified to receive these funds. Grant eligibility and qualifications required to receive these funds are the responsibility of the granting agency.

Should a Community Organization wish to make application for such funds, permission to list the Municipality of Temagami as a Sponsoring Organization should be received by Council resolution prior to the application being made. Eligibility requirements shall be consistent to ensure funds are not used in an inappropriate manner as determined by the Municipality.

APPLICATION PROCESS

Applicants must fully and legibly complete the application Form – see Annex “A”.

The Municipality will accept applications for support twice each calendar year, April 30th and October 31st. Applications received at times other than these two intake periods would either be held to be considered at the next application date or, at Council's sole discretion, be considered by when received.

Past recipients shall report on how the donation was used and the impact the donation had on the organization, event, and ongoing operations. This donation report shall be received prior to the organization's application for support being considered. Organization shall also include a financial statement of their activities where possible.

APPROVAL PROCESS

Requests for Municipal Donations will be received by the Office.

In the month following an application intake period, staff will prepare a report summarizing requests received. Included in this report will be the value of any cash and “in-kind” contributions requested as well as any previously approved requests and the approved budget for donations.

Council will review the report and make their decision in the form of a resolution.

Requests made outside the application intake periods where Council has decided to consider the request as it is received, will be presented to Council through a Staff report. The report will include the value of the contribution requested, other contributions approved by Council in the fiscal year as well as the budget approved for donations. Again, Council will review the report and make their decision in the form of a resolution.

AFTER APPROVAL AND REPORTING

Applicants must recognize the Municipality of Temagami contribution (for example a banner or sign at their event with the Municipality logo.

If a municipal contribution of more than \$500.00 is approved, a report detailing how the funds were spent must be sent to The Municipality Council within 60 days following the event or events.

Staff will track the value of 'In Kind' donations and add this amount to the financial donation made.

BUDGET CONSIDERATIONS

If an organization has received funding for three years for the same project, Council will be asked during the budget guideline stage whether this should be included as a line item outside of the Municipal Donations.

At their discretion, Council could provide direction to Staff to include further requests in the Municipal Donation budget, include further requests in a separate area of the budget, or direct Staff to inform the potential applicant that their event will no longer be supported.

Any funds flowed through the Municipality via Sponsored Applications will have no budget effect and the inflow and outflow will be netted against each other.

REQUIREMENTS

If a donation request is received from the same organization for the same purpose on a yearly basis a secondary review will be done in the fourth year.

CANCELLATION

If your event is cancelled or if the non-profit group, association or organization is disbanded and funds have been received, a full refund must be made to The Municipality of Temagami within 30 days of the notice of cancellation or closure.

Approval Date:	August 8, 2019	By-Law #:	19-1471
Amendment Date:	January 30, 2020	Resolution #:	
Amendment Date:		Resolution #:	
Amendment Date:		Resolution #:	

ANNEX A

SECTION A – ORGANIZATION'S INFORMATION

Name of organization:

Mailing Address:

Telephone number:

Fax or Email:

Contact Person Name:

Contact Telephone Number:

Email:

SECTION B – APPLICATION SUMMARY

Is your request for: ☐ 1 activity / Event

Note that only one donation will be given per application / organization per year.

Amount Requested: \$

Name of activity or list of activities:

Description of activity / activities' summary:

Start date / End date of activity / List of dates:

Location of activity / activities:

Is admission free? ☐ Yes/☐ No, the admission fee is: \$

Describe how the Municipality will be recognized during your event(s):

If the amount given to the organization is more than \$500.00, they are required to submit a report of how the money was spent.

If applicable, the organization consents to sending a report to The Municipality of Temagami Council:

☐ Yes/☐ No,

Signature of applicant

Date

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1500

Being a by-law to authorize the Execution and Registration of an Encroachment Agreement for the lands known as 12 Parkwood Lane and the Corporation of the Municipality of Temagami for the Occupation of Land.

WHEREAS under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Municipality of Temagami deems it advisable to execute an encroachment agreement with the owner of 12 Parkwood Lane for the encroachment of a constructed garage which occupies land on the road allowance of Harmony Ave;

AND WHEREAS the executed agreement shall be registered on title and binding on the property owners and its successors;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute the agreement attached hereto as Schedule "A" to this bylaw.
2. This bylaw shall come into force and take effect upon final passing thereof.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

BE TAKEN AS READ A FIRST time on this 12th day of March, 2020

READ A SECOND AND THIRD time and finally passed this 12th day of March, 2020

Mayor

Clerk

SCHEDULE “A”
BY-LAW 20-1500

THIS ENCROACHMENT AGREEMENT is made in duplicate this ____ day of _____, 2020

B E T W E E N:

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
7 LAKESHORE DRIVE, BOX 220, TEMAGAMI, ON, P0H 2H0
(hereinafter called “the Municipality”)

- and -

PAUL HAMEL
P.O. BOX 506, 12 PARKWOOD LANE, TEMAGAMI, ON, P0H 2H0
(hereinafter called “the Owner”)

THAT the Owner and the Municipality shall undertake and agree as follows:

RECITALS

- a) The Owner is the registered and beneficial owner of 12 Parkwood Lane legally described as: PCL14568 SEC NIP; LT 189 PL M66 STRATHY EXCEPTING THE MINES AND MINERALS AND MINING RIGHTS TO THE TEMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION; TEMAGAMI; DISTRICT OF NIPISSING (hereinafter called the “Property”);
- b) The Owner has made a Subject Improvement to the Property, including the construction of a Garage (collectively the “Subject Improvement”), as illustrated in Appendix “A”, which encroaches upon the road allowance for Harmony Avenue, the abutting dedicated municipal road. The Municipality is the registered owner of the municipal road (collectively known as Harmony Avenue). The subject improvement is not to be enlarged/expanded in any way for the duration of this Agreement;
- c) The Municipality is prepared to permit the Subject Improvement to continue to encroach upon the dedicated road. A sketch illustrating the Subject Improvement are hereto attached as Appendix “A” to this Encroachment Agreement.
- d) The Municipality is the registered owner of the municipal road (collectively known as Parkwood Lane), which encroaches upon the Owners property.

TERMS AND CONDITIONS

- 1) The Owner acknowledges that for the duration of time that the Subject Improvement continue to encroach upon the dedicated municipal road and acknowledges and permits the encroachment of Parkwood Lane on the Owner’s property.
- 2) The Owner will not impede passage over Parkwood Lane, or Harmony Avenue and will keep the area clean of debris, garbage, obstructions, and shall not in any way block passage over the road. If the Owner blocks passage, and the Municipality has to clear away debris/obstructions, then the Owner shall be responsible for any expenses incurred for the removal of the material;
- 3) In the event the Municipality delivers written notice to the Owner that the Municipality requires for municipal work purposes any portion of the dedicated municipal road, which is affected by the Subject Improvement, the Owner shall, at its sole cost and expense either reconfigure, or relocate the Subject Improvement in a manner-acceptable to the Municipality, acting reasonably, or in the alternative, remove the Subject Improvement therefrom;
- 4) The Owner shall be responsible for the maintenance and repair of the Subject Improvement and all related expenses. If the lack of repair of the Subject Improvement makes it difficult to grade/plow/travel over the road then the Municipality might incur expenses in order to carry out the repairs. The Owner shall be responsible for any expenses incurred for the repairs;

SCHEDULE “A”
BY-LAW 20-1500

- 5) The Owner shall indemnify the Municipality against all liabilities, claims, damages, losses, charges or expenses whatsoever suffered by the Municipality arising either directly or indirectly out of the Owner’s occupation of the Municipal Lands, or out of any act or neglect of the Owner or its invitees or licensees in and about the Municipality’s Lands, or arising out of any breach, violation or non-performance of any of the terms of this Agreement by the Owners, or its agents, or any damage to the person or property of the Municipality or the Municipal servants, employees, agents, invitees or licensees, other than by reason of negligence of the Municipality;
- 6) The Municipality shall not be liable nor responsible in any way for any loss, claim, damage, injury or expense to any property belonging to the Owner or to any other person during the term of this Agreement unless such loss, damage or injury has been caused by the negligence of the Municipality or the Municipality’s employees, servants or agents;
- 7) The Owner assumes the risk of injury or damages and related reasonable legal fees of the Municipality to defend against third party claims, arising out of the Owner’s use of the Municipality’s Lands except to the extent that the injury or damages area caused by the Municipality’s negligence;
- 8) The Owner covenants and agrees that this encroachment agreement is restricted to the existing Subject Improvement and the use, maintenance and repair thereof, not any expansions or further improvements thereto;
- 9) This encroachment agreement shall be binding upon the owner, its successors and assigns and shall not expire until the date upon which the Subject Improvement are demolished or otherwise removed.

WITNESS the signature and seal of the parties hereto.

THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI

Mayor, Dan O’Mara

Municipal Clerk, Suzie Fournier

Witness

Paul Hamel, Owner

Print Name: _____

APPENDIX “A”
To this Encroachment Agreement

ILLUSTRATION OF ENCROACHMENT

APPENDIX "A"

INTEGRATION COORDINATE TABLES

SPECIFIED CONTROL POINTS (SCPs)

MONUMENT	NORTHING	EASTING
00819980243	5213541.954	591846.212
01019790387	5212622.876	591670.400
UTM ZONE 17, NAD83(ORIGINAL)		

OBSERVED REFERENCE POINTS (ORPs) ARE DERIVED FROM RTK MEASUREMENTS ON SCPS AND ARE REFERRED TO UTM ZONE 17, NAD83(ORIGINAL).

COORDINATES SHOWN HEREON HAVE A RELATIVE ACCURACY TO MEET THE REQUIREMENTS OF AN URBAN AREA AT A 95% CONFIDENCE LEVEL AS PER SEC. 14(2) OF O.REG. 216/10 UNDER THE SURVEYS ACT.

POINT ID	NORTHING	EASTING
A	5213077.85	591780.87
B	5213078.68	591845.32
C	5213040.06	591785.31
D	5213041.56	591906.06

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LEGEND

■	MONUMENT FOUND
□	MONUMENT PLANTED
SSIB	SHORT STANDARD IRON BAR
SIB	STANDARD IRON BAR
IB	IRON BAR
P	DENOTES PLAN 36R-5186
M	MEASURED
S	SET
OU	ORIGIN UNKNOWN
SC	H. SUTCLIFFE LTD., O.L.S.
FNE	FOUND NO EVIDENCE

NOTES

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE COMBINED SCALE FACTOR OF 0.99965837.

BEARINGS ARE UTM GRID, AND ARE DERIVED FROM SCPS, COSINE MONUMENTS HCM00819980243 & HCM01019790387 AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD83(ORIGINAL).

FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:
P - 0°58'50" COUNTER CLOCKWISE

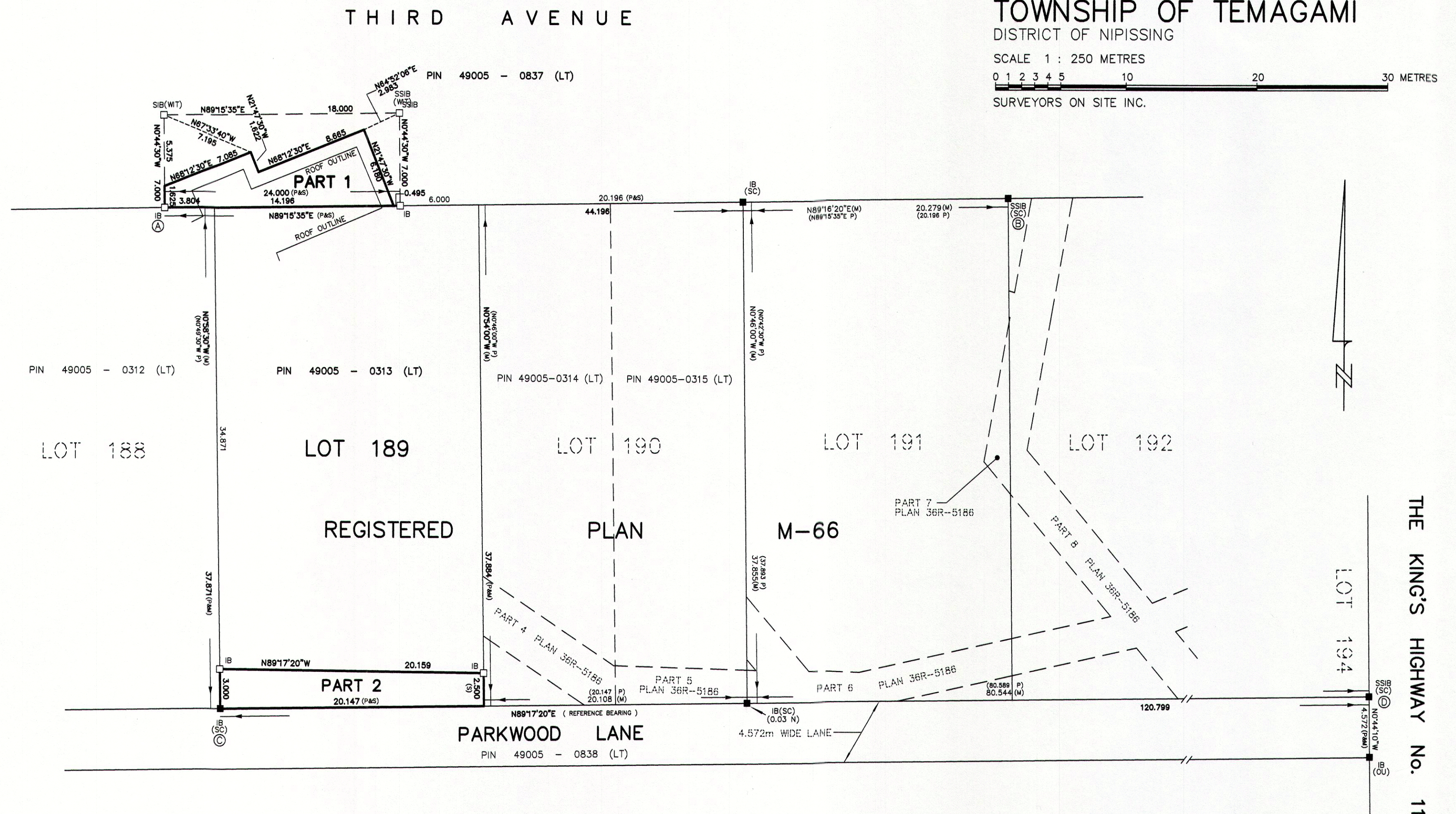
SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 8th DAY OF JANUARY, 2019.

JANUARY 15, 2019
NEW LISKEARD, ONTARIO

Ryan Seguin
RYAN SEGUIN
ONTARIO LAND SURVEYOR



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 36R-14334

RECEIVED AND DEPOSITED

DATE: JUNE 3, 2019

DATE: June 20th, 2019

RYAN SEGUIN
ONTARIO LAND SURVEYOR

"K. Dockery"
REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF NIPISSING (No. 36).

SCHEDULE

PART	LOT	PLAN	PIN	AREA (m ²)
1	PART OF THIRD AVE	REGISTERED	PART OF PIN 49005-0837 (LT)	61.6
2	PART OF LOT 189	PLAN M-66	PART OF PIN 49005-0313 (LT)	55.4

GEOGRAPHIC TOWNSHIP OF TEMAGAMI

PIN SUMMARY - PART 1 COMPRISES PART OF PIN 49005-0837 (LT).
PART 2 COMPRISES PART OF PIN 49005-0313 (LT).

PLAN OF SURVEY OF
PART OF LOT 189
REGISTERED PLAN M-66
TOWNSHIP OF TEMAGAMI
DISTRICT OF NIPISSING

SCALE 1 : 250 METRES

0 1 2 3 4 5 10 20 30 METRES

SURVEYORS ON SITE INC.

THE KING'S HIGHWAY No. 11



P.O. BOX 1599
17 WELLINGTON STREET
NEW LISKEARD, ONTARIO, P0J 1P0
705-622-0872
www.surveyorsonsite.com

DRAWN BY: NEB

CHECKED BY: RWS

DATE: JANUARY 15, 2019

FILE: NL2144 of 273

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1501

Being a By-law to adopt Amendment No. 4 to the Official Plan for the Municipality of Temagami.

WHEREAS The Corporation of the Municipality of Temagami is empowered to amend its Official Plan as required;

AND WHEREAS Sections 17 and 22 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provide Council such authority to amend its Official Plan;

AND WHEREAS the policies of the Official Plan of the Municipality of Temagami are approved and in force and effect at this time;

AND WHEREAS the Council of the Corporation of the Municipality of Temagami deems it necessary and desirable to adopt an amendment to the Official Plan of the Temagami;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami enacts as follows:

1. Amendment No.4 to the Official Plan for the Municipality of Temagami, consisting of the explanatory text is hereby adopted.
2. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

This By-law will take effect on the date of its passage, subject to the provisions of Section 34(30) and (31) of the Planning Act, R.S.O. 1990, c.P.13.

READ A FIRST TIME THIS 12th day of March, 2020

READ A SECOND, THIRD TIME, and finally passed this 12th day of March, 2020

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1502

Being a By-law to adopt Amendment No. 3 to the Official Plan for the Municipality of Temagami.

WHEREAS The Corporation of the Municipality of Temagami is empowered to amend its Official Plan as required;

AND WHEREAS Sections 17 and 22 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provide Council such authority to amend its Official Plan;

AND WHEREAS the policies of the Official Plan of the Municipality of Temagami are approved and in force and effect at this time;

AND WHEREAS the Council of the Corporation of the Municipality of Temagami deems it necessary and desirable to adopt an amendment to the Official Plan of the Temagami;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami enacts as follows:

1. Amendment No. 3 to the Official Plan for the Municipality of Temagami, consisting of the explanatory text is hereby adopted.
2. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

This By-law will take effect on the date of its passage, subject to the provisions of Section 34(30) and (31) of the Planning Act, R.S.O. 1990, c.P.13.

READ A FIRST TIME THIS 12th day of March, 2020

READ A SECOND, THIRD TIME, and finally passed this 12th day of March, 2020

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1503

Being a By-law to amend the Municipality of Temagami By-law No. 06-650 as amended to change the definitions and provisions for Home Occupation/Home Industry.

WHEREAS the Council of the Corporation of the Municipality of Temagami is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990, c.P.13;

NOW THEREFORE the Corporation of the Municipality of Temagami enacts the following as follows:

1. That Section 5 - Definitions of By-law 06-650, as amended, include the following changes for the definition of Home Occupation:

HOME OCCUPATION shall mean any gainful occupation which is conducted within the dwelling unit or an enclosed accessory structure, by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use and does not change the residential character of the dwelling as further defined in this Zoning By-law.

2. That Section 5 - Definitions of By-law 06-650, as amended, include the following changes for the definition of Home Industry:

HOME INDUSTRY shall mean a gainful occupation, secondary to a Residential Use, which includes fabrication, light manufacturing, processing, assembly or repair of goods that is conducted entirely in an accessory building, or part of an accessory building and/or part of a residential dwelling on a Rural Residential or Remote Residential lot. A home industry may include, but not be limited to, electrical, woodworking, carpentry, window frame, welding, plumbing, machine or small engine repair shop, or a live bait supplier.

3. That Section 6.22(d) - Home Industry of By-law 06-650, as amended, is hereby amended to read:

(d) such home industry is clearly secondary to the main residential use, and does not change the residential character of the dwelling and lot;

4. That Section 6.22 - Home Industry of By-law 06-650, as amended, is hereby amended by adding the following as subsection (e), and renumbering the subsequent subsections:
(e) in no case shall the accessory building, or part thereof, and/or portion of the residential dwelling used for the home industry have a combined gross floor area greater than forty percent (40%) of the ground floor area of the dwelling, if located in a dwelling, or 140 square metres if located in an accessory building.

5. That Section 6.23(g) - Home Occupation of By-law 06-650, as amended, is hereby amended to read:

(g) such home occupation uses may include, but not be limited to, such uses as a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices, indoor teaching/tutoring/instruction but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;

6. That Section 6.23 - Home Occupation of By-law 06-650, as amended, is hereby amended by adding the following:

(j) An accessory building or structure may only be used for the purpose of a home occupation if the lot is a minimum of 1 hectare in size and the home business does not occupy more than 50 square metres of the accessory building or structure;

7. That Section 6.23 - Home Occupation of By-law 06-650, as amended, is hereby amended by adding the following:

(k) A maximum of 5 parking spaces shall be permitted.

This By-law will take effect on the date of its passage, subject to the provisions of Section 34(30) and (31) of the Planning Act, R.S.O. 1990, c.P.13.

READ A FIRST TIME THIS 12th day of March, 2020

READ A SECOND, THIRD TIME, and finally passed this 12th day of March, 2020

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1504

Being a by-law to authorize the Mayor and Clerk to execute an Agreement with her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing (MMAH) the Transfer Agreement for the Corporation of the Municipality of Temagami under the Municipal Modernization Program (MMP).

WHEREAS under Section 8. (1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other act;

AND WHEREAS the Province of Ontario is making available to the Corporation of the Municipality of Temagami up to \$75,000.00 for the purposes of Municipal Modernization Program (MMP);

AND WHEREAS the Ministry of Municipal Affairs and Housing (MMAH) is authorized by the Province Ontario to administer the transfer of Funds to the Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute the Agreement with her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing (MMAH), attached hereto as Schedule "A" and forming part of this bylaw.
2. That this bylaw shall come into force and take effect upon final passing thereof.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST time on this 12th day of March 2020;

READ A SECOND AND THIRD time and finally passed this 12th day of March 2020.

Mayor

Clerk

ONTARIO TRANSFER PAYMENT AGREEMENT

The Agreement is effective as of the ____ day of _____, 20____

B E T W E E N

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Municipal Affairs and Housing
(the "Province")**

- and -

**The Corporation of the Municipality of Temagami
(the "Recipient")**

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule "A" - General Terms and Conditions
Schedule "B" - Project Specific Information and Additional Provisions
Schedule "C" - Project Summary
Schedule "D" - Budget
Schedule "E" - Payment Plan
Schedule "F" - Reports

any amending agreement entered into as provided for in section 4.1

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds, it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including *the Broader Public Sector Accountability Act, 2010 (Ontario)*, *the Public Sector Salary Disclosure Act, 1996 (Ontario)*, and *the Auditor General Act (Ontario)*;
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010 (Ontario)*;
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996 (Ontario)*;
- (d) the Province is not responsible for carrying out the Project; and

- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the Minister of Municipal Affairs
and Housing**

Date

Name: The Honourable Steve Clark
Title: Minister of Municipal Affairs and Housing

The Corporation of the Municipality of Temagami

Date

Name:
Title:

I have authority to bind the Recipient.

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all the schedules listed in section 1.1, and any amending agreement entered pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

"Maximum Funds" means the maximum Funds set out in Schedule "B".

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Project" means the undertaking described in Schedule "C".

"Reports" means the reports described in Schedule "F".

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (b) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (c) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and

- (b) taken all necessary actions to authorize the execution of the Agreement, including passing a municipal by-law authorizing the Recipient to enter into the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) procedures to enable the Recipient to manage Funds prudently and effectively;
- (b) procedures to enable the Recipient to complete the Project successfully;
- (c) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (d) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (e) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0, Article A12.0, or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides evidence satisfactory to the Province that the Recipient's council has authorized the execution of this Agreement by the Recipient by municipal by-law;
- (b) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (c) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (d) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (e) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds;

or

(b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 **Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 **Disposal.** The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

(a) the Recipient; or

(b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 **Disclosure to Province.** The Recipient will:

(a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and

(b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedule "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any **rights** provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and

(d) a 30-day written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

(a) provide to the Province, either:

- (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
- (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and

(b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A12.1, the Province may take

one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 No Additional Funds. If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A13.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 Opportunity to Remedy. If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 Recipient not Remediating. If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or

the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province, the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 When Termination Effective. Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 **Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province

A16.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing

under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A17.0 NOTICE

A17.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A17.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A17.3 Postal Disruption. Despite section A17.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 Consent. When the Province provides its consent pursuant to the Agreement it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 Waiver Request. Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 Waiver Applies. Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and

(b) apply only to the specific obligation referred to in the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A28.0 SURVIVAL

A28.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(e), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$75,000.00
Expiry Date	December 31, 2020
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	\$5,000.00
Insurance	\$2,000,000.00
Contact information for the purposes of Notice to the Province	<p>Name: Helen Collins</p> <p>Position: Manager, Municipal Programs and Outreach Unit</p> <p>Address: 777 Bay Street, Toronto, Ontario M7A 2J3, 16th Floor</p> <p>Fax: 416-585-7292</p> <p>Email: helen.collins@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Name:</p> <p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Name:</p> <p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>

Additional Provisions:

B1 Section 4.3 of Schedule "A" is amended by adding the following subsection:

(e) use the Funds only for the purpose of reimbursement for the actual amount

paid to the independent third-party reviewer in accordance with the Project;
and,

- (f) Not use the Funds for the purpose of paying the salaries of the Recipient's employees.

SCHEDULE "C"
PROJECT SUMMARY

Objectives
The objective of the Project is to conduct a review of the Recipient's services in order to identify options to find savings and efficiencies and align services with ratepayer expectations.
Description
<p>The Recipient will retain an independent third-party to conduct a service delivery and modernization review of its municipal services.</p> <p>The review will identify areas of savings in delivered services and make recommendations for the realignment of municipal services in line with public expectations.</p> <p><u>Independent Third-Party Reviewer's Report</u></p> <p>The Recipient will retain the independent third-party reviewer to compile the findings and recommendations in the Independent Third-Party Reviewer's Report.</p> <p>The Recipient will submit a draft of the Independent Third-Party Reviewer's Report to the Province by August 31, 2020. The draft will summarize the reviewer's preliminary findings and recommendations for cost savings and improved efficiencies.</p> <p>The Recipient will submit the Independent Third-Party Reviewer's Report to the Province and publish the report on their publicly accessible website by September 18, 2020.</p> <p>The report will summarize the reviewer's findings and identify specific, actionable recommendations based on the analysis and findings that aim to identify cost savings and improved efficiencies.</p>

SCHEDULE "D"
BUDGET

ITEM	AMOUNT
Reimbursement for payments to independent third-party reviewer	Up to \$75,000.00

SCHEDULE "E"
PAYMENT PLAN

Milestone	Scheduled Payment
<ul style="list-style-type: none"> • Execution of the Agreement 	<p>Initial payment of \$56,250.00 made to Recipient no more than thirty (30) days after the execution of the Agreement</p>
<ul style="list-style-type: none"> • Submission of Interim Progress Report to the Province • Submission of draft Independent Third-Party Reviewer's Report to the Province • Submission of Independent Third-Party Reviewer's Report to the Province • Publishing of Independent Third-Party Reviewer's Report on the Recipient's publicly accessible website • Submission of Final Report to the Province 	<p>Final payment of up to \$18,750.00 made to Recipient no more than thirty (30) days after the Province's approval of the Final Report</p>

SCHEDULE "F" REPORTS

Name of Report	Reporting Due Date
1. Interim Progress Report	June 15 th , 2020
2. Final Report	September 18 th , 2020

Report Details

1. Interim Progress Report

The Recipient will submit an Interim Progress Report to the Province by June 15th, 2020 using the reporting template provided by the Province. The Interim Progress Report will include:

- An update to the estimated cost of the Project, and
- A statement indicating whether the Recipient has retained the independent third-party reviewer.

2. Final Report

The Recipient will submit a Final Report to the Province by September 18th, 2020 using the reporting template provided by the Province. The Final Report will include:

- A hyperlink to the Independent Third-Party Reviewer's Report on the Recipient's publicly accessible website,
- A 250-word abstract of the Project and its findings,
- The actual amount paid by the Recipient to the independent third-party reviewer in accordance with the Project with supporting documentation, such as invoices or receipts, showing actual costs incurred, and
- A statement indicating the percentage of the total amount of service delivery expenditures reviewed that are identified as potential cost savings in the Independent Third-Party Reviewer's Report, which will be the performance measure for the Project.

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1505

Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the March 12, 2020 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 12th day of March, 2020.

Mayor

Clerk