



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA**

Thursday, June 4, 2020, 6:30 P.M.

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

Draft Motion:

BE IT RESOLVED THAT the Regular Council Agenda dated June 4th, 2020 be adopted as presented/amended.

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. REPORT FROM CLOSED SESSIONS

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

5.1 DRAFT Regular Council Meeting - May 14, 2020

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on May 14, 2020 be adopted as presented/amended.

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS/PRESENTATIONS

7.1 Registered Delegations - With Presentations

7.2 Invited Presentations

7.3 Registered Delegations - Without Presentations

7.4 Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

8. CONSENT AGENDA ITEMS

Draft Motion:

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

8.1 Staff Report(s) for Information:

8.2 Correspondence for Information:

Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.3 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

1. **Camp Wabikon - 2020 Cancellation** 11
2. **Letter from Marten River Volunteer Fire Fighting Team Association** 12
3. **Inspection of Approved 2020-2021 Annual Work Schedule Sudbury Forest** 14
- 8.3 **Minutes of Local Boards & Committee:**

Draft Motion:

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

 1. **Au Château Board - April, 2020 Minutes** 15
 2. **Temagami Police Board - February, 2020 Minutes** 19
9. **STAFF REPORTS**
- 9.1 **Temagami Fire Department Annual Report 2019** 24

Draft Motion:

BE IT RESOLVED THAT Council receive the 2019 annual report from Temagami Fire Department for information.
- 9.2 **Memo 2020-M-059 Treasurer/Administrator Report** 37

Draft Motion:

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated June 4, 2020.
- 9.3 **Memo 2020-M-055 Lake Temagami Navigation Aid Tender** 39

Draft Motion:

BE IT RESOLVED THAT Council accept the three year tender for maintenance and servicing of navigational aids on Lake Temagami from Temagami Electrical Services Inc. in the total amount of \$21,215.88 plus HST.
- 9.4 **Memo 2020-M-056 Ontario's Main Street Revitalization Initiative** 40

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2020-M-055: AMO funds;

AND FURTHER THAT Council provide direction to staff to complete the use of funds in a timely fashion.
- 9.5 **Memo 2020-M-057 Qualified Donee Request** 41

Draft Motion:

BE IT RESOLVED THAT Council agrees to be the Qualified Donee for applications to the Emergency Community Support Fund via the Temagami Community Foundation and the Community Foundations of Canada;

AND FURTHER THAT Council direct Staff to work with appropriate community partners to create and submit applications through the online portal.
- 9.6 **Memo 2020-M-058 Reciprocal Use Facilities Agreement with District School Board Ontario North East** 48

Draft Motion:

BE IT RESOLVED THAT Council acknowledges receipt of Memo 2020-M-058;

AND FURTHER THAT Council authorize Staff to commence negotiations with District School Board Ontario North East to renew the reciprocal use of facilities agreement for the Community Centre/Arena and the Temagami Public School.

10. COUNCIL COMMITTEE REPORTS

11. ANNOUNCEMENTS - MAYOR AND COUNCIL

12. CORRESPONDENCE

12.1 Action Correspondence

1. Memo 2020-M-052 Request from Temagami Community Foundation 53

Draft Motion:

BE IT RESOLVED THAT Council of the Municipality of Temagami approves the request and will continue to sponsor the Temagami Community Foundation for the 2nd Annual Truck N Boat Lottery with the draw now being held in 2021.

2. Memo 2020-M-053 Request from Living Temagami Art & Culture, Chamber of Commerce and Temagami Community Foundation 55

Draft Motion:

BE IT RESOLVED THAT Council direct Staff to waive/refund rental payments for the Train Station tenants for the months of April, May and June, 2020;

AND FURTHER THAT these costs be recorded as emergency response costs.

3. Memo 2020-M-060 Request from a Resident 57

Draft Motion:

BE IT RESOLVED THAT Council receive Memo-M-060;

AND FURTHER THAT Council direct staff to install Speed Limit signs on streets in accordance with the Traffic By-law 09-826, as amended;

FURTHERMORE concerns with moving violations and speeding be directed to the Ontario Provincial Police (OPP).

12.2 Resolution from Other Municipalities

1. Memo 2020-M-062 Resolution from the Township of Armour 62

Draft Motion:

BE IT RESOLVED THAT Council receive Memo No. 2019-M-061;

AND FURTHER THAT Council supports resolution number 6 dated April 28, 2020 passed by the Council of the Township of Armour supporting Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in rural areas of Ontario.

13. BY-LAWS

13.1 By-Law 20-1506 Engineering Services 66

Draft Motion:

BE IT RESOLVED THAT By-law 20-1506, being a by-law to authorize of an agreement with Tulloch Engineering Services, be taken as read a first, second and third time and finally

passed this 4th day of June, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. COMMITTEE MEETINGS

15. UNFINISHED BUSINESS

16. NEW BUSINESS

16.1 Needle Disposal Facilities

Draft Motion:

BE IT RESOLVED THAT Council direct the Staff to prepare a report to develop a bio-hazard disposal policy for the installation of needle disposal containers in our public washrooms.

16.2 Fees Pertaining to Councillor Harding Investigation

Draft Motion:

BE IT RESOLVED THAT Council directs the staff to prepare a report concerning the legal fees and the integrity commissioner's recommendations pertaining to the investigation of Councillor Harding.

16.3 Memo 2020-M-061 Lake Capacity Study for Lake Temagami

85

Draft Motion:

BE IT RESOLVED THAT Council direct Staff to contact MHBC Planners to receive an estimate cost and methodology for a lake capacity study to be completed for Lake Temagami.

16.4 Memo 2020-M-054 Budget Presentation

86

2020 Budget available on the Municipality Website under: Budget Finance & Tax

Draft Motion:

BE IT RESOLVED THAT Council direct Staff to prepare the necessary by-laws to establish Service Charges and Tax Rates as supported by the Budget proposal received and approved on June 4, 2020.

17. NOTICE OF MOTION

18. QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

19. CONFIRMATION BY-LAW

Draft Motion:

BE IT RESOLVED THAT By-law 20-1507, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 4 day of June, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

20. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

REGULAR COUNCIL MEETING

**DRAFT MINUTES
ELECTRONIC PARTICIPATION**

Thursday, May 14, 2020, 6:30 P.M.

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Shymko,
J. Koistinen

STAFF: C. Davidson, S. Fournier, S. Pandolfo, B. Turcotte, D. Bell,
J. Sanderson, P. Elliot

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 6:30 pm.

There were 3 people in the electronic participation. The Mayor called the Roll.

20-1503 - Amendments to Procedural Bylaw 19-1478

Draft Motion: 20-088

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-law 20-1503, to amend the Procedural By-law 19-1478, be taken as read a first, second and third time and finally passed this 14th day of May, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADOPTION OF THE AGENDA

Draft Motion: 20-089

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Regular Council Agenda dated May 14, 2020 be adopted as amended.

CARRIED

Item 12.1.2 was removed from the agenda; Memo 2020-M-045 Sponsor Request for Grant.

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Harding declared a conflict of interest regarding 15.1

REPORT FROM CLOSED SESSIONS

Council has discussed how to proceed with closed Council Meetings.

ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

DRAFT Public Council Meeting - March 12, 2020

Draft Motion: 20-090

MOVED BY: J. Shymko

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT the Minutes of the Public Meeting held on March 12, 2020 be adopted as presented.

CARRIED

DRAFT Regular Council Meeting - March 12, 2020

Draft Motion: 20-091

MOVED BY: B. Leudke

SECONDED BY: M. Youngs

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on March 12, 2020 be adopted as presented.

CARRIED

DRAFT Special Council Meeting - March 31, 2020

Draft Motion: 20-092

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on March 31, 2020 be adopted as presented.

CARRIED

DRAFT Special Council Meeting - April 23, 2020

Draft Motion: 20-093

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on April 23, 2020 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS/PRESENTATIONS

Registered Delegations - With Presentations

Invited Presentations

Registered Delegations - Without Presentations

Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

CONSENT AGENDA ITEMS

Draft Motion: 20-094

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

CARRIED

Staff Report(s) for Information:

Correspondence for Information:

Draft Motion: 20-094 B

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT correspondence items numbered 8.2.1 to 8.2.5 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

CARRIED

8.2.1 Association of Municipalities Ontario (AMO)

RE: New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance.

8.2.2 Association of Municipalities Ontario

RE: 2020-2022 AMO Board of Directors Call for Nominations

8.2.3 Temagami Community Foundations & Living Temagami

RE: Notice - Working Group

8.2.4 Solicitor General

RE: Letter from the Honourable Sylvie Jones

8.2.5 Ministry of Municipal Affairs and Housing

RE: Letters from Minister Steve Clerk

Minutes of Local Boards & Committee:

Draft Motion: 20-094 C

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

CARRIED

8.3.1 Au Château Board - February & March, 2020 Minutes

STAFF REPORTS

Temagami Fire Department Report - February, March and April 2020

Draft Motion: 20-095

MOVED BY: J. Shymko
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the monthly reports from Temagami Fire Department for information.

CARRIED

Marten River Fire Department Report - March and April 2020

Draft Motion: 20-096

MOVED BY: J. Shymko
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the monthly report from Marten River Fire Department for information.

CARRIED

Marten River Fire Department Annual Report 2019

Draft Motion: 20-097

MOVED BY: C. Dwyer
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the 2019 annual report from Marten River Fire Department for information.

CARRIED

Public Works Report - February, March and April 2020

Draft Motion: 20-098

MOVED BY: M. Youngs
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the monthly reports from Public Works Department for information.

CARRIED

Memo-M-049 Treasurer/Administrator Report

Draft Motion: 20-099

MOVED BY: C. Dwyer
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated May 14, 2020.

CARRIED

Memo 2020-M-037 Taxation Ratios

Draft Motion: 20-100

MOVED BY: C. Dwyer
SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the report on taxation ratios.

CARRIED

Memo 2020-M-039 North Lagoon ECA

Draft Motion: 20-101

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive the Amended Environmental Compliance Approval for the Temagami North Lagoon dated April 30, 2020;

AND FURTHER THAT Council directs Staff to bring details of the enhanced sampling required and costs to complete engineering required to complete tender packages.

CARRIED

Memo 2020-M-040 Waste Management Master Plan

Draft Motion: 20-102

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council approve the estimate received from Tulloch Engineering for the development of a Solid Waste Management Plan dated March 23, 2020 in the amount of \$66,060 plus HST;

AND FURTHER THAT Council directs that this project be funded through the Modernization Fund.

CARRIED

Memo 2020-M-041 Services Rates

Draft Motion: 20-103

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council approve the number of units at 348.55 for Water, 376.75 for Sewer, 149 for Grinder Pump, and 428 for Waste Collection effective the 2020 budget year.

CARRIED

Memo 2020-M-042 FCM-ICLEI Partners for Climate Protection Program

Draft Motion: 20-104

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

WHEREAS The Federation of Canadian Municipalities (FCM) and ICLEI-Local Governments for Sustainability (ICLEI Canada) have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

AND WHEREAS over 350 municipal governments across Canada representing more than 65% of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

AND WHEREAS the PCP program is based on the five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

BE IT RESOLVED THAT Council of the Municipality of Temagami review the guidelines on PCP Member Benefits and Responsibilities and then communicate to FCM and ICLEI Canada its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

AND FURTHER THAT Cathy Dwyer, Deputy Mayor and Kelly Hearn, Recreation and Facility Coordinator be appointed to oversee the implementation of the PCP milestones and be the points of contact of the PCP program within the municipality.

CARRIED

Memo 2020-M-043 Open Air Burning By-law

Draft Motion: 20-105

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council direct that the requirements of O.Reg 207/96 be followed when enforcing a Provincial Restricted Fire Zone or Municipal Fire Ban;

AND FURTHER THAT a full review of By-Law 11-976 be presented for Council's consideration at the meeting scheduled for November 19, 2020, being the first meeting after the 2020 restricted fire season.

DEFEATED

Memo 2020-M-044 Ontario Main Street Revitalization Initiative

Draft Motion: 20-106

MOVED BY: J. Shymko

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Memo 2020-M-044; Ontario Main Street Revitalization Initiative.

CARRIED

Memo 2020-M-046 1995 Compactors Truck Repairs

Draft Motion: 20-107

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council directs Staff to investigate the purchase of a gently used Compactor Truck to replace the 1995 unit with a budget of \$50,000 being included in the 2020 Capital Budget.

CARRIED

Memo 2020-M-048 Proposed User Charges

Draft Motion: 20-108

MOVED BY: J. Shymko

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council direct Staff to prepare a By-Law to adjust user fees on the agenda for the Meeting of Council scheduled for June 25, 2020.

CARRIED

Memo 2000-M-051 Service Delivery Review

Draft Motion: 20-109

MOVED BY: J. Koistinen

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council accepts the proposal from BDO as the consultant for the Service Delivery Review at the estimated cost of \$42,130;

AND FURTHER THAT Staff be directed to take the necessary steps to start this project directly.

CARRIED

COUNCIL COMMITTEE REPORTS

ANNOUNCEMENTS - MAYOR AND COUNCIL

Councillor Leudke reported on the COVID-19 situation.

Councillor Shymko and Youngs reported their appreciation to the Emergency Control Group and the posted messages.

Deputy Mayor Dwyer reported her appreciation to the Municipality staffs during COVID-19.

Mayor O'Mara reported on his attendance to Au Château meeting and on the Emergency Control Group.

CORRESPONDENCE

Action Correspondence:

Memo 2020-M-038 Temagami Outfitting

Draft Motion: 20-110

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the communication from Temagami Outfitting;

AND FURTHER THAT Council directs Staff to prepare a lease agreement with terms similar to previous agreements for the same assets.

AMENDED

Draft Motion: 20-111

MOVED BY: J. Koistinen

SECONDED BY: J. Harding

AND FURTHER THAT Council directs staff to negotiate a lease for the fences in area of the deck and revisit it for the walkway and park area in the near future.

CARRIED

Draft Motion: 20-110

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the communication from Temagami Outfitting;

AND FURTHER THAT Council directs staff to negotiate a lease for the fences in area of the deck and revisit it for the walkway and park area in the near future.

CARRIED

Draft Motion: 20-112

MOVED BY: J. Koistinen

SECONDED BY: M. Youngs

BE IT RESOLVED THAT The meeting be extended for one hour.

CARRIED

Memo 2020-M-047 Train Station Signages

Draft Motion: 20-113

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council agrees for the installation of the three signages manufactured in a historical style at 7½ feet from the ground and that the signage committee are responsible at their own cost for any future maintenance of the signages;

AND THAT The Municipal Clerk will be in contact with the committee regarding their idea related to the canoe project.

CARRIED

Resolution from Other Municipalities:

BY-LAWS

20-1504 Establish Taxation Ratios for 2020

Draft Motion: 20-114

MOVED BY: J. Shymko

SECONDED BY: M. Youngs

BE IT RESOLVED THAT By-law 20-1499, being a by-law to establish tax ratios for the year 2020, be taken as read a first, second and third time and finally passed this 14th day of May, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

COMMITTEE MEETINGS

UNFINISHED BUSINESS

Memo 2020-M-050 Report from Integrity Commissioner

Draft Motion: 20-115

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council refer the development of a Council report card to the Strategic Plan finalization and implementation discussion.

CARRIED

Draft Motion: 20-116

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct staff to include a review of the accountability and transparency By-law on the agenda for the Regular Meeting of Council scheduled for July 16, 2020;

AND FURTHER THAT Staff be directed to obtain a prize and possible schedule for training recommended by the Integrity Commissioner.

CARRIED

Draft Motion: 20-117

MOVED BY: J. Koistinen

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council suspend Councillor Harding's pay for a period of three months.

CARRIED

Draft Motion: 20-118

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council request that Councillor Harding tender his resignation in the normal fashion.

CARRIED

NEW BUSINESS

NOTICE OF MOTION

It was noted that the Notice of Motions from March 12th will be carry and discuss to June 4th, 2020 Regular Council Meeting.

QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

CONFIRMATION BY-LAW

Draft Motion: 20-119

MOVED BY: J. Shymko

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 20-1505, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 14 day of May, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

Draft Motion: 20-120

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT this meeting adjourn at 10:03 p.m.

CARRIED

Mayor

Clerk



CAMP WABIKON

48 Delhi Avenue, Toronto, Ontario M5M 3B7, Canada

email: info@wabikon.com • www.wabikon.com

Tel.: (416) 483-3172

Dear Wabikon Staff, CITs, campers, families and friends,

The last few months have been challenging, to say the least. Adjusting to changes and a physically distanced lifestyle has been scary, exhausting, frustrating, and at times extremely disappointing. We have, however, also seen how the power of positivity and kindness can strengthen communities. How creativity and ingenuity can bring us together and help us grow in new ways. Perhaps now more than ever we draw on our camp experiences to comfort us, keep us smiling and help us move forward. We know that the familiarity of camp has been a beacon of hope for so many and we have been reminded how lucky and privileged we are to have the opportunity of summer camp.

The logistics involved in offering the incredible Wabikon experience that our staff, CITs, campers and families appreciate and expect means that a decision about camp this summer must be made. We cannot wait any longer. We have explored every reasonable possibility and option presented to us and waited patiently for some “good news” and a positive answer to our guiding question:

“Can we keep our staff, CITs, campers and families **safe** while offering them the incredible Wabikon experience they deserve?”

Sadly, the answer is NO. Safety is our top priority. There are too many known and unknown risks for Wabikon to responsibly operate this summer. In addition to the fact that there is simply no way to ensure COVID-19 would not make its way to Wabikon, all of the current health and safety directives issued by provincial and local governments present us with a long list of insurmountable obstacles.

As such, we have made the extremely difficult decision to cancel ALL Camp Wabikon sessions for summer 2020.

The beauty of Wabikon is that it brings together youth from all over the world and provides a safe space for them to engage and grow in a highly interactive environment.

This was to be the Bernardo family's 40th summer welcoming campers, CITs and Staff to Camp Wabikon. Whether this was to be your first summer with us, or a return to your home away from home, we share your disappointment and feel your frustration for this lost experience. It is time to draw strength from each other and our mutual love and enthusiasm for camp as we navigate the new reality of a summer apart.

Full refunds for all Summer 2020 registrations will be issued in the coming weeks. This will occur automatically so there is no need to contact us regarding finances unless you wish to make other arrangements.

Our wish is that every one of you remains safe and well as we continue to adjust to life during a global pandemic. Our hope is that we will be able to be together again in 2021. Thank you for your love, understanding and patience. A 'Frequently Asked Questions' page will be available on our website shortly, which strives to address the most common questions we have been receiving and provide clarity surrounding our decisions. We look forward to staying in touch and keeping our Wabikon Family connected.

Our best wishes to you always,

The Bernardo Family



“An International, Co-Ed, Overnight Camp for Youth ages 6 - 17”

Summer Address: 2430 T234 Lake Temagami, Temagami, Ontario P0H 2H0, Canada

Tel.: (705) 237-8940



Dear sponsor,

The Marten River Volunteer Fire Fighting Team Association (MRVFFTA) 18th annual Winterfest has been cancelled in order to prevent the exposure to and possible spreading of the COVID-19 virus to the numerous volunteers, to the many people who support us by attending the event and to the volunteer fire fighters. The cancellation of this popular annual fundraiser is consistent with provincial and municipal directives.

We are very grateful for your donations in support of the MRVFFTA Winterfest event. Given this year's cancellation, we will document and store your donations for next year's Winterfest. We will check the dates on the gift cards and certificates with expiry dates and you will be contacted to request an extension of the date.

Thank you for your support and generosity. Stay well during these trying times.

Sincerely,

Rachel Cantin and Jackie Devost / Co-chairpersons for the Winterfest

It is with heartfelt appreciation that we
thank you for your generous support.

Receiving donations from friends and sponsors
like you ensure the continued success of our
WINTERFEST fundraiser.

Your thoughtfulness means the world to us.

*Your generous donation
of food items was greatly
appreciated.*

*Thank you for your support!
Rose Collins*

With gratitude,

**The Marten River Volunteer
Fire Fighting Team Association**

INSPECTION

Inspection of Approved 2020–2021 Annual Work Schedule Sudbury Forest

The **Sudbury District Office** of the **Ontario Ministry of Natural Resources and Forestry (MNRF)** has reviewed and approved the April 1, 2020 – March 31, 2021 Annual Work Schedule (AWS) for the **Sudbury Forest**.

A request for an Individual Environmental Assessment (IEA) of the 2020–2021 Forest Management Plan (FMP) for the Sudbury Forest has been made to the Ministry of Environment, Conservation and Parks (MECP). As such, implementation of this AWS is pending until the MECP Director's decision on how to proceed with this IEA request. The MNRF is providing the public an opportunity to review this approved AWS by posting it for public inspection. MNRF will not approve operations within the area subject to the IEA until the MECP makes a decision on the IEA. This AWS is subject to change pending MECP's decision.

Availability

The AWS will be available for public inspection at the MNRF Sudbury District Office and Vermilion Timber Corporation, by appointment during normal business hours and on the Ontario government website at

www.ontario.ca/forestplans, beginning **April 1, 2020** and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

Vermilion Forest Management Company Ltd. is responsible for tree planting on the Sudbury Forest. Please contact Doug Maki, Silviculture Forester, at 705-560-6363 for information regarding tree planting job opportunities.

For information on the locations and licence requirements for obtaining fuelwood for personal use, please contact the MNRF Sudbury District Office at 705-564-7823. For commercial fuelwood opportunities, please contact Ron Luopa, Operations Forester, at 705-560-6363.

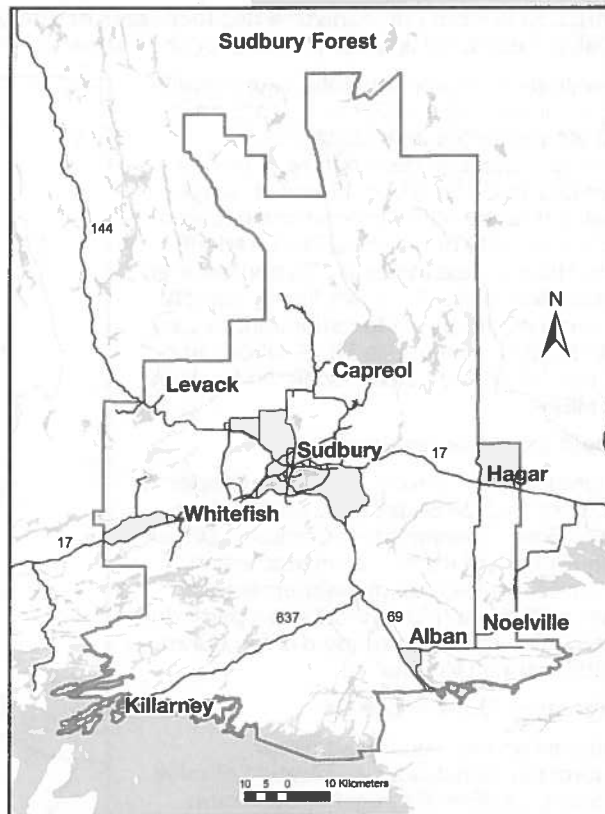
More Information

For more information on the AWS or to arrange an appointment with MNRF staff to discuss the AWS or to request an AWS operations summary map, please contact:

Ministry of Natural Resources and Forestry
Sudbury District Office
3767 Hwy. 69 South, Suite 5
Sudbury, ON P3G 1E7
tel: 705-564-7823
fax: 705-564-7879
e-mail: SudburyDistrictGeneric@ontario.ca
office hours: 8:30 a.m. – 4:30 p.m.

Ron Luopa, R.P.F.
Operations Forester
Vermilion Forest Management Company Ltd.
311 Harrison Drive, Sudbury, ON P3E 5E1
tel: 705-560-6363
fax: 705-560-7887
e-mail: vfm@sudburyforest.com
website: www.sudburyforest.com
office hours: 8:00 a.m. – 5:00 p.m.

Renseignements en français : André Vincent au 705 564-7883



**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
April 29, 2020 at 12:30 pm**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Henri Laflamme	Chief Financial Officer
	Léo Malette	Vice-Chair
	Dan O'Mara	
	Corinne Restoule	Financial Accountant
	Joanne Savage	
	Nicole Janson	Recording Secretary
	Daniel Longlade	Bakertilly

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

No conflicts of interest were declared

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 20

Moved by : Léo Malette

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Agenda of the Regular Meeting on April 29, 2020 be approved as presented at 12:30 pm.

Carried

04. Adoption of Minutes

Resolution No. 21

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Regular Meeting held March 11, 2020 be approved as presented.

Carried

05. New Business:

a) COVID-19 UPDATE

Administrator provided the Board with the directives from the Ministry that the Home needs to follow during the pandemic and the dedication and commitment of Management and more specifically Michelle Piette – OHSC, Cindy Brouillette – DOC and Dr. D. Henstridge, Medical Director of the Home. Administrator further informed the Board of the Home's good position in terms of the Personal Protective Equipment (PPE). Members were further made aware that all Long-Term Care Home's staff and residents will need to be tested as per Ministry directives. Au Chateau is set for testing possibly next week. A meeting between the Home, the local hospital and the Health Unit is scheduled for tomorrow to discuss the testing process.

b) Staffing Update

The Board were provided with the staffing report which shows the shortages and staffing accordingly, and the importance of the Helping Hands.

06. Unfinished Business:

a) Financial Report - Presentation of Draft Financial Statements by Bakertilly

Daniel Longlade of the firm of Bakertilly presented the Independent Auditors Report which outlined the audit of the Financial Statements. Amongst other matters, there were no internal control matters and no misstatements and as such, a clean audit opinion was provided. Furthermore, because they did not note any significant issues, they will not be issuing a letter to management. The Chief Financial Officer then summarized the Audited Financial Statements and after clarification of a few items, the following resolutions were then adopted as presented:

Resolution No. 22

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Audited Statements for the year 2019 be approved as presented.

Carried

Resolution No. 23

Moved by : Dan O'Mara
Seconded by : Léo Malette

BE IT RESOLVED THAT the Financial Report be accepted as presented.

b) **Administrative Report**

None presented.

07. **In-Camera Session**

None

08. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for May 20th, 2020 at 12:00 noon.

b) **Information Items**

None

09. **Adjournment**

Resolution No. 24

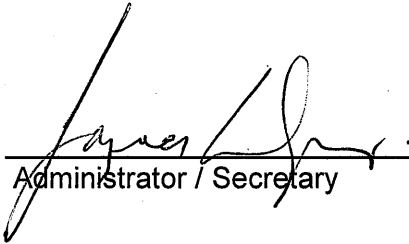
Moved by : Léo Malette

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the meeting now adjourn at 1:30 pm.

Carried



Chair

Administrator / Secretary

TEMAGAMI POLICE SERVICES BOARD
MEETING MINUTES
Thursday, February 20, 2020 at 1:00 pm
Temagami Municipal Office

Present:	Penny St. Germain Dan O'Mara Gerry Stroud	S/Sgt Terry Foreshaw Debbie Morrow - Secretary
Absent:	Inspector Joel Breault	

1 Call to Order

Chair Penny St. Germain called the meeting to order at 1:04

2 Adoption of Agenda

Agenda for February 20, 2020 Meeting is accepted with the following addition:
8.9 Speed Monitor to be purchased and placed on Hwy 11 in front of Temagami Public School to slow down South Bound traffic.

Moved by: Gerry Stroud
Seconded by: Dan O'Mara

*BE IT RESOLVED THAT: February 20, 2020 Agenda be accepted with addition of 8.9:
8.9 Speed Monitor to be purchased and placed on Hwy 11 in front of Temagami Public School to slow down South Bound traffic.*
Carried

3 Conflict of Interest / Pecuniary Interest disclosure

3.1a&b Conflict of Interest declared by Dan O'Mara re: "7.1a" & 7.9a&b:
7.1a Ratification of Dan O'Mara's \$100.00 honorarium dated November 30, 2019.
7.9a&b Ratification of payment of \$956.19 Dan O'Mara for OPP Governance Conference Jan 30, 2020.

3.2 Conflict of Interest declared by Gerry Stroud re: "7.2a"
7.2a Ratification of Gerry Stroud's \$100.00 honorarium dated November 30, 2019.

3.3 Conflict of Interest declared by Penny St. Germain re: "7.3a"
7.3a Ratification of Penny St. Germain's \$100.00 honorarium dated November 30, 2019.

4 Presentations/Delegations

None.

5 Acceptance of minutes of the previous meetings

Minutes from November 21, 2019 were accepted with a correction to Section 11 date change for next meeting should read "February 20, 2020 at 1:00 pm."

Moved by: Dan O'Mara
Seconded by: Penny St. Germain

BE IT RESOLVED THAT: the Temagami Police Services Board November 21, 2019 Minutes be accepted with the following amendment to section 11: Next Meeting: Thursday, November 21, 2019 to read Next Meeting: February 20, 2020 at 1:00pm.

Carried

6 Business arising from the minutes

6.1 Update from Dan O'Mara on Temagami Lake Watch Program

6.1ai Dan O'Mara has completed cottage checks on behalf of Temagami Lake Association.

6.1aii Trees down on trails and property; some trails not accessible due to blow downs.

6.1aiii Few doors left open- possible due to winds no signs of break-ins.

6.1b Social Media has stated that a known offender has been released but positive signs that the offender is receiving help and will not repeat.

6.1c In June a meeting with Ministry of Natural Resources planned regarding Forest Fire Prevention.

6.2 Update on Community Safety and Well Being Planning

6.2a Meeting of neighbouring Mayors was held in Temiskaming Shores.

6.2b Possibility that DSAAB will hire a Consultant to work on a district Plan.

7 Ratification / Consent items

7.1a Ratification of Dan O'Mara's \$100.00 honorarium dated November 30, 2019.

Moved by Penny St. Germain
Seconded by Gerry Stroud

BE IT RESOLVED THAT: payment of Dan O'Mara's \$100.00 honorarium received ratification.
Carried

7.2a Ratification of Gerry Stroud's \$100.00 honorarium dated November 30, 2019.

Moved by Dan O'Mara
Seconded by Penny St. Germain

BE IT RESOLVED THAT: payment of Gerry Stroud's \$100.00 honorarium received ratification.
Carried

7.3a Ratification of Penny St. Germain's \$100.00 honorarium dated November 30, 2019.

Moved by Dan O'Mara
Seconded by Gerry Stroud

BE IT RESOLVED THAT: payment of Penny St. Germain's \$100.00 honorarium received ratification.
Carried

7.4a&b&c Ratification of Professional Fees \$220.50 & Office Supplies \$85.66. dated December 20, 2019

7.5a&b Ratification of payment to OAPSB 2020 OPP Governance Conference Fee \$226.00 dated December 7, 2019.

7.6a&b Ratification of payment of \$36.21 for coffee and snacks for Joint Training Session dated December 21, 2019.

7.7a&b Ratification of payment of \$774.81 to OAPSB for 2020 OAPSB Membership

Moved by Dan O'Mara

Seconded by Gerry Stroud

BE IT RESOLVED THAT: payment of Professional Fees \$220.50 & Office Supplies 85.66, OPP Governance Conference Fee \$226.00, \$36.21 Coffee & Snacks for joint training session and \$774.81 for 2020 OAPSB Membership all received ratification.

Carried

7.8a&b Consent to pay Professional Fees for January & February 2020 totalling \$72.00.

Moved by Penny St. Germain

Seconded by Dan O'Mara

BE IT RESOLVED THAT: consent was received to pay Professional Fees totalling \$72.00.

Carried

7.9a&b Ratification of payment of \$956.19 Dan O'Mara for OPP Governance Conference Jan 30, 2020.

Moved by Gerry Stroud

Seconded by Penny St. Germain

BE IT RESOLVED THAT: payment of \$956.19 for Dan O'Mara's travel expenses received ratification.

Carried

8 Items for discussion

8.1 Tom Gervais is Zone 1A's new Solicitor General Representative.

8.2a Dan O'Mara attended OPP Governance Summit in January.

8.2b Many changes coming while the new Police Service Act Regulations are being drafted.

8.2c Temiskaming Shores detachment encompasses 15 communities not including Kirkland Lake area (Amalgamation of Kirkland Lake with Temiskaming Shores has now been put on hold)

8.2di Large board for Temiskaming Shores involving 15 communities would require large staffing i.e. Provincial Appointee, Community Representative and Municipal Representative.

8.2dii 45 member board is questionable.

- 8.2diii Large resistance from Boards with a large geographic area to combine.
- 8.2div Various Board sections i.e. Section 10 and Section 5 are being written out with new regulations.
- 8.3a 2019 Budget is being reviewed by Penny.
- 8.3b 2020 Budget will be prepared by Penny and reviewed by email for submission.
- 8.4a Sign for Lake Temagami Watch Program has been removed from Forestry Island.
- 8.4b Permission has been received to install board on the East facing wall of the Fish Hatchery (faces the boat launch for Lake Temagami).
- 8.5 New Password for the OAPSB website was shared. All board members can access it and review documents for meeting as well.
- 8.6 New Regulations should be ready for Fall 2020.
- 8.7 OPP Roundtable in Sudbury is being attended by Penny, Dan and Gerry on February 24, 2020.
- 8.8a OAPSB Spring Conference is being held in Toronto May 27-30 at the Marriott Downtown – Toronto Eaton Center.
- 8.8bi Early Bird Registration by March 20, 2020.
- 8.8bii Board Members to confirm with Deb attendance by 2nd week of March.
- 8.9a Dan suggests that the Temagami Police Services Board use part of its Communication Budget and apply for a grant to install an Electronic Speed Sign on Hwy 11 across from the Temagami Public School to aid in South Bound Traffic abide by the 50km speed limit.
- 8.9b The area is already a designated School Zone and Community Safe Zone.

9 Items for discussion

- 9.1 to 9.19 were sent prior to meeting to board members for the review.
- 9.15a Discussion with Staff Sgt Foreshaw about the new Ontario License Plates.
- 9.15b He has not been made aware of issues in his detachment area yet.
- 9.15c Staff Sgt Foreshaw commented that the OPP Car equipped with an Electronic License Plate Reader might have issues down the road.

10 Detachment Commander's Report

All Statistics cover November 2019 to January 2020(unless otherwise noted)

- 10.1ai Public Complaints none.
- 10.1aii Daily Activities – Cruiser Patrol Hours =493.5, Marine Patrol Hours = 4 and Foot Patrol Hours = 8.
- 10.1aiii Staffing shortages have now being filled and many officers started positions in February. Special Constables have been hired and are already making a difference on Court Duties
- 10.1aiv RIDE program funded by grant is completed as of Family Day Weekend. Statistics compiled and reports will be filed.
- 10.1av Snowmobile Patrols will be a concentration during March. (3 week campaign)
- 10.1avi Temiskaming Shores now is participating in electronic briefs and it is reducing paperwork back log.
- 10.1bi Motor Vehicle Collision data is incorrect.
- 10.1bii Fatalities in Detachment Area remain unchanged for 2 years at Zero.
- 10.1biii Hunt Camp Break In otherwise the break in stats are down
- 10.1bi Violent Crime charges are up 44% year to date in 2019
- 10.1bii Drug Crime remains unchanged at zero

10.1bii Clearance Rates show on these charges show a 6.3% decrease for year to date.

10.1ci Weighted Hours are down.

10.1cii 911 hang-ups and pocket dials are still increasing.

10.1ciii Suggestion to prepare a media blast and mail out with next tax bills.

10.1civ New rules for requirement to attend on 911 error calls.

10.1cv 911 from Landline or mobile device and contact made it was an error no need to attend anymore.

10.1cvi 911 error from a business and confirmation it was an error no need to attend.

10.1cvii 911 from a burner phone (non subscriber) no attendance required.

10.1di OnLine Reporting is a new Tool.

10.1dii Thefts under \$5,000, loss or missing goods from vehicle under \$5,000

10.1diii As long a No Suspect is available.

11 Next Meeting: May 21, 2020 at 1:00 pm

at the Temagami Municipal Office Boardroom

12 In Camera Agenda

None

13 Adjournment

Moved by: Dan O'Mara

Second by: Penny St. Germain

BE IT RESOLVED THAT: The meeting is adjourned at 2:30 pm.

Carried



ANNUAL REPORT

2019

To his Worship Mayor Dan O'Mara
And Members of Municipal Council
Corporation of the Municipality of Temagami
Temagami Welcome Centre, Lakeshore Drive
Temagami Ontario
POH 2H0

Dear Mayor and Council:

I am extremely proud of the dedication and professionalism shown by members of the department, and support from their families and employers. It is a privilege to serve with such fine people.

As Fire Chief of the Temagami Fire Department, it gives me great pleasure to present the annual report for the year ending December 31, 2019.

Word of Thanks

I would like to thank Mayor O'Mara and council for their support, and look forward to working with, and continuing support from Mayor and council towards making our community a fire safe community.

Respectfully submitted

Jim Sanderson

Jim Sanderson
Fire Chief
Temagami Fire Department

Introduction

The Temagami Fire Department, located at 5 Stevens Road, is one of two municipal fire departments providing fire services within the Municipality of Temagami.

Administrative Area

Temagami Fire Department's administrative coverage area includes all areas with-in the Municipality of Temagami, excluding Sisk, Olive, Milne, and portions of Law and Askin Township lying South of the Rabbit Lake Access Road at HWY 11 and 695 Wilson Lake Road. Fire departments provide Fire Prevention and Public Fire Education within their administrative area.

Emergency Response

Temagami Fire Department provides emergency response services within the administrative area that is accessible by fire department vehicles, and assist/support, as required, emergency response services provided by Marten River fire department within their emergency response area. A 2017 Initial Response Apparatus (pumper), and a 2002 rescue/support vehicle are stationed at the main hall at 5 Stevens road, with the 2005 fire truck/pumper stationed at the community center at 100 Spruce Drive to improve response times to Temagami north.

Details of services provided are outlined in the Fire Department Establishing and Regulating by-law.

Temagami emergency response coverage area includes approximately 302 properties (49 vacant lots) within the town centre and Temagami North with hydrant service, and another 190 non-hydrant properties (50 vacant parcels) in the rural area along the highway corridor, and on roads accessible to our vehicles.

Forest fire suppression, for the entire municipality is contracted out to Ministry of Natural Resources and Forestry under a Forest Fire Management Agreement.

Personnel

The Temagami Fire Department has an upper limit of 20 members. Members receive a hourly honorarium for responding to emergencies, attending training, and performing authorized department activities.

Organization / reporting structure:

The Fire department reports to council through the Municipal CAO.

Fire Department members as of December 31, 2019:

Jim Sanderson (Chief)	29 years	Monty Cummings (Prevention)	31 years
Wendell Gustavson (Deputy)	14 years	Nick Lepage (Captain)	9 years
Ken Richardson	25 years	Trent McIntyre	24 years
Thomas Shank	6 years	Joe Blanchard	1 year
M.J. Hoyle	1 year	Travis Goodyear	1 year
Ken Mourice	1 year	Lawrence Chmielewski	3 months

Four Firefighters resigned during the year (unavailable / other commitments); two firefighters terminated for lack of commitment to training (not attended training practices in over 1 year)

2019 department awards

- Firefighter of the Year Award: Jim Sanderson
- Incident & Training Attendance Awards: Jim Sanderson

Challenges:

Recruiting and retaining (vol.) firefighters

This is an ongoing challenge that almost every fire department grapples with, and solutions that works for one department will not necessarily work for another department.

Prevention & Education requirements:

Providing fire prevention and education is mandated by the province, and at a basic level includes a smoke alarm program, fire escape planning, inspections on requests or complaint, and other fire safety education and prevention activities as determined by community risk assessment.

The provision of existing Prevention and Education services, including the desire to develop additional programs, is challenged by the need / completing ongoing evaluation of the effectiveness of current fire prevention programs. One of those programs we are hoping to expand on is promoting the recommendations of Fire Smart, as recent wildfire seasons have illustrated the vulnerability of Canadian communities to wildfire, with the potential of devastating loss for rural properties as well as community centers.

Firefighter Training:

A Provincial training standard is inevitable, the challenge is anticipating what form that will take – whether it is a “one size fits all” approach or based on community size, or the emergency services mandated by Council. Fire department members recognize the need for in-house weekly training and the obligation to learn and keep up the skills required. The challenge for the department is providing cost effective training (delivery & documentation) that is stimulated, rewarding, and that the members see as value for the family time they are being asked to give in providing Council mandated services.

Attending outside specialized training courses usually requires the volunteer to take vacation time to attend, something most members can't give. A “one size fits all” Provincial Certification requirement(s) might have profound impacts on volunteer fire services, especially as it relates to officer and senior management positions in a volunteer department.

Administrative Workload: There has been significantly increasing municipal and provincial demands and pressure over the years for increased documentation for everything the fire department does, from firefighter training, vehicle and equipment inspections to reporting at the municipal and provincial level. Training documentation including sorted & summarized, individual sign-off documentation requirements; training lesson planning, safety plans & training plan documentation

Ongoing priorities include providing & maintaining:

- On-line firefighter access to training, schedules & documentation, operational policies & guidelines
- Reviewing operational guidelines (OG); revise or develop new ones as required
- Streamlining existing / develop new procedures to help improve operational efficiencies, meet current/emerging training documentation requirements

ADMINISTRATIVE DIVISION

Fire Service Operations Budget

The 2019 operations budget was \$104,350; with anticipated expenditures being offset with a projected revenue of \$14,200. Actual expenditures were \$99,143 with revenue of \$4,882.

Fire Service Capital

A number of project were funded under capital budget including: five Bunker suits (\$9,750), replaced +20 year old heater for the downtown fire hall (\$4,654), commercial dehumidifier for the townsite hall (\$1,774), replaced 24 year old 2.5 hp Portable Pump (\$1,597.91) and replaced + 12 year old Fire hose (\$18,900)

Fire Service Revenues

The fire department generates revenues for the Municipality through burning permit fees (\$924), Misc. revenue /searches, reports (\$463), and MTO recovery (\$477).

The Fire Department is extremely grateful for donations from the Kimmy and Tracey Memorial Tournament Scholarship fund, which donates a portion of revenues from the annual baseball tournament towards improving the equipment available to Temagami firefighters. Donations are held in trust by the Fire Fighters Association. In 2019 dash cameras for the fire trucks, and a smart HDTV for the training room was purchased for the department (\$2,966).

Administrative Reports, Memos, Presentations and By-laws

Monthly Department Update reports (12)

Memo to Council recommending a fire department Years of Services Award Program as an opportunity for the Municipality/council to recognize the dedication and value that volunteer firefighters provide.

Review of the 1999 Establishing and Regulating Bylaws for Fire Departments and a *Fire Smart presentation by MNRF* to Council did not occur.

EMERGENCY RESPONSE DIVISION

Forest fire suppression, for the entire municipality is contracted out to Ministry of Natural Resources and Forestry under a Forest Fire Management Agreement.

Temagami Fire provides a range of emergency response services, as identified in Establishing and Regulating By-law 99-460, as amended, to areas accessible by fire department vehicles.

Response Statistics

In 2019 Temagami Fire Department was activated 24 times.

Total fire loss for 2019: \$750 (Contents: \$750)

Period of time from when firefighters are first notified of an emergency (paged out) to the time when first truck is responding, is called the *turn-out time*. In 2019 the *turn-out time* ranged from 1:26 to 11:31 minutes, with an average turn-out time of 5 minutes, 04 seconds. Six incidents were not included in calculating the average turn-out time as the incidents did not involve a full department activation.

Response Details

11 - Fire related activations:

- 0 Structure fires
- 1 electrical short in commercial occupancy – investigate to confirm no extension
- 1 Vehicle fire in Marten River – water supply support
- 1 Vehicle electrical short – extinguished prior to arrival
- 1 Vehicle overhear – assistance not required
- 2 Forest Fires responded to
 - 1 grass fire associated with Hydro wires down – turned over to MNRF
 - 1 Outdoor fire with contents loss – extinguished by FD
- 3 reports of Hydro pole / tree on line on fire
 - 1 incident NOT Found
 - 1 incident turned over to OPP to monitor until Hydro arrival (wires across hwy)
 - 1 incident turned over to resident to monitor until Hydro arrival (tree on line)
- 1 reported Open Air burning – authorized controlled burning complaint
- 1 Fire Alarm activation - Alarm system equipment malfunction

4 - Motor Vehicle Collisions (MVC):

- 0 MVC in the Temagami FD response area
- 4 MVC in the Marten River FD response area (Daytime dual dispatching)
 - All cancelled enroute, assistance not required

5 – Co Alarm activated

- 1 location confirmed CO presence due to cracked exhaust line
- 4 locations unable to confirm cause, resident advised to contact heating contractor

1 – Natural Gas Emergency - gas supply line cracked

3 – Request for Assistance – other agencies

- 2 request for assistance from ambulance
- 1 request for assistance from OPP

10 year Statistical Comparison

Year	# Calls	Average # firefighters response	Highest # firefighter response	Lowest firefighter response	Average Turn-out Time (minutes)	Response time (time on scene) (high to Low) minutes
2010	10	6.00	12	3	6:14	1:26 to 12:13
2011	18	7.11	11 (twice)	4	5:30	1:12 to 10:06
2012	17	6.76	9 (twice)	4	5:01	3:28 to 6:20
2013	23	6.04	11	1	5:21	2:52 to 14:09
2014	17	4.76	8	2	5:56	2:38 to 11:20
2015	25	6.72	11 (twice)	3	5:05	1:31 to 12:48
2016	30	6.43	10 (twice)	3	6:17	1:16 to 12:33
2017	22	5.73	11 (twice)	1	5:33	3:23 to 9:26
2018	31	5.1	9	1	5:12	6:31 to 26:06
2019	24	4.61	9 (twice)	1 (investigate)	5:04	3:09 to 30:08
10 year Average	21.7	5.94			5.31	

Day-time automatic dual dispatching of both Departments (Marten River and Temagami) was initiated in 2015. For statistical purposes, call volumes prior to January 2014 do not easily compare with call volumes after that date.

Year	# Dual dispatch activations	# Incidents where assistance provided
2014	7	1
2015	13	0
2016	11	1
2017	7	2
2018	10	1
2019	4	0

Number	Date	Address	Response Type Called In	Occupancy Description	Response Type Description	Personnel at Scene	Total Response Personnel	Mutual Aid Department	FD paged time	Depart Station	turn-out time	Estimated Distance	Time On Scene	Response Time
19-001	1/9/2019	22 Goward Ave, TEMAGAMI	Assistance to Other Agencies (exc 921 and 922)	Detached Dwelling	Assistance to Other Agencies (exc 921 and 922)	3	4		15:09:51	15:13:00	03:09	1	15:13:00	03:09
19-002	1/12/2019	Hwy 11 - south of Wilson lake road	Fire	Hydro/Telephone Pole	Incident not found	2	3		8:36:56	8:48:27	11:31	30	n/a	n/a
19-003	1/23/2019	Hwy 11 at Marion lake	Overheat (no fire, e.g. engines, mechanical devices)	Automobile	Call cancelled on route	0	0	Duel Dispatch - Assistance not required	6:16:46	6:20:41	03:55	36	n/a	n/a
19-004	1/27/2019	Hwy 11, 1 km south of Tonono Road	Vehicle Collision - MVC	Multiple Road Vehicles	Assistance not required by other agency	2	9	Duel Dispatch - Assistance not required	13:04:31	13:05:57	01:26	31	13:29:57	25:26
19-005	2/6/2019	Hwy 11, 1.5 Km North of Wilson Lake road	Fire	Large Truck (excluding truck trailer)	Assistance not required by other agency	9	9		17:11:43	17:14:48	03:05	10	17:26:05	14:22
19-006	2/25/2019	50 Spruce Drive, TEMAGAMI	CO incident, CO Alarm activated	Detached Dwelling	CO false alarm - perceived emergency (no CO present)	3	4		0:11:29	0:19:50	08:21	1	0:21:17	09:48
19-007	3/16/2019	22 Birch Cres, TEMAGAMI	Fire	Automobile	Other pre fire conditions (no fire)	4	7		17:17:09	17:20:27	03:18	1	17:21:52	04:43
19-008	4/3/2019	Hwy 11 - 0.4 km North of Lake Temagami Access rd	Fire	Hydro/Telephone Pole	Public Hazard no action required	1	1		4:32:10	4:40:00	07:50	6	4:50:00	17:50
19-009	4/5/2019	6730 Highway 11, TEMAGAMI	Gas Leak - Natural Gas	Pharmacy	Gas Leak - Natural Gas	5	5		16:01:00	16:06:00	05:00	1	16:14:01	13:01
19-010	4/16/2019	24 Railway Road, TEMAGAMI	CO incident, CO Alarm activated	Rooming/Boarding/Lodging House	CO incident, CO present (exc false alarms)	8	8		21:37:17	21:42:34	05:17	1	21:49:12	11:55
19-011	5/7/2019	6692 Highway 11, TEMAGAMI	Suspicious substance	Service Station	Assistance to other agencies Suspected Public Hazard	2	2		23:02:00	23:20:00	18:00	1	23:25:00	23:00
19-012	5/22/2019	44 Birch Cres, TEMAGAMI	CO incident, CO Alarm activated	Detached Dwelling	CO false alarm - perceived emergency (no CO present)	4	4		22:31:07	22:39:03	07:56	1	22:40:00	08:53
19-013	6/20/2019	25 Hillcrest Drive, TEMAGAMI	CO incident, CO Alarm activated	Mobile Home	CO false alarm - equipment malfunction (no CO present)	4	6		15:49:25	15:54:35	05:10	1	15:57:12	07:47
19-014	7/29/2019	Hwy 11, 14 km south of Temagami	NO LOSS OUTDOOR fire (see exclusions)	Open Land (light ground cover, bush, grass, etc.)	Power Lines Down, Arcing	2	7		17:09:15	17:13:03	03:48	14	17:27:06	17:51
19-015	8/8/2019	Hwy 11 - 1km south of Rattler road	Assisting Other FD: Other	Large Truck (excluding truck trailer)	Assisting Other FD: Other	3	3	Assist MRFD	23:59:52	0:10:00	10:08	25	0:30:00	30:08
19-016	9/8/2019	6454 Highway 11, TEMAGAMI	NO LOSS OUTDOOR fire (see exclusions)	Open Land (light ground cover, bush, grass, etc.)	Fire	7	7		11:54:00	11:57:00	03:00	4	12:01:00	07:00
19-017	9/27/2019	11 Bayview Lane, TEMAGAMI	Assistance to Other Agencies (exc 921 and 922)	Multi Unit Dwelling - Over 12 Units	Assistance to Other Agencies (exc 921 and 922)	2	2		23:26:00	23:32:00	06:00	1	23:32:00	06:00
19-018	10/1/2019	73 O'connor Drive, TEMAGAMI	CO incident, CO Alarm activated	Detached Dwelling	CO false alarm - perceived emergency (no CO present)	1	1		13:00:00	13:10:00	10:00	1	13:30:00	30:00
19-019	10/5/2019	6692 Highway 11, TEMAGAMI		Service Station	Other pre fire conditions (no fire)	1	1		15:58:00	16:01:00	03:00	1	16:15:00	17:00
19-020	10/31/2019	50 meters from 62 Stevens road	Hydro wires down	Forest, Standing Timber	Other Public Hazard	1	1		22:25:00	22:30:00	05:00	1	22:50:00	25:00
19-021	11/27/2019	52 Temagami Marine Road, TEMAGAMI	Fire	Marina, Marine Service Station	Authorized controlled burning - complaint	3	6		15:42:23	15:46:37	04:14	3	15:49:47	07:24
19-022	12/6/2019	289 Fox Run, TEMAGAMI	Fire	Detached Dwelling	Remote Alarm monitoring - Call cancelled on route	9	9		16:11:45	16:14:51	03:06	3	n/a	n/a
19-023	12/12/2019	Hwy 11 & Bidwell road	Vehicle Collision - MVC	Automobile	Call cancelled on route	7	7	Duel Dispatch - Assistance not required	15:04:09	15:07:37	03:28	50	n/a	n/a
19-024	12/14/2019	Hwy 64 & Pozniaks Road	Vehicle Collision - MVC	Automobile	Call cancelled on route	5	5	Duel Dispatch - Assistance not required	7:49:32	7:55:00	05:28	40	n/a	n/a

TRAINING DIVISION

Because safety is the very nature of our business, having safe work practices is a key component of the fire department culture.

Training is a cornerstone for the delivery of fire services, with firefighters practicing tasks over and over so that tasks become routine and can be performed with confidence in emergency situations. The department utilizes International Fire Service Training Association (IFSTA) courses & curriculum for firefighter training. The department meets the first four Tuesdays of every month. Training is provided through a combination of in-house training by Fire Chief/officers and a fire personnel from outside department that provide monthly high quality/experience based training lessons.

2019 in-house training including: Personal protective equipment, Self Contained Breathing Apparatus (SCBA) annual refresher /recertification, communications/ initiating a mayday, refilling SCBA cylinders from cascade system, fire extinguisher training, portable scene lighting, Forcible entry, Firefighter decontamination program, Carbon Monoxide, Use & calibrating Multi-gas detector, chimney fires, Ventilation, Forest Fire Pump & hose handling fire hose basics, hose handling, and fire scene safety.

Pump operator training included basic pump theory (friction loss, residual pressure, principles of water, fire ground hydraulic); practical exercises involving water supply from draft, hydrant use, relay pumping, port-a-tank set-up, hose handling, loading & testing, fire foam nozzles & application patterns, and extending fire hose line.

Vehicle fires training included theory on vehicle fires & risks, and practical vehicle fire extinguishment. Auto extrication practices included in-house theory sessions & practice with roof and door removal, windshield removal, dash displacement, and use of rams/making space. roadway extrication & safety awareness.

Remaining practices related to new equipment, equipment maintenance, incident debriefings, driver training & evaluations, WDHP, OHSA, training documentation, using TrainingSolutions on-line training portal/program, responding to livestock incidents, Occupational Health & Safety & department operational guidelines.

Specialized Training in 2019 included:

Recruit training (16 hours)	1 recruits
SCBA Mask FIT testing	10 members
North Eastern Fire Education conference	Chief, Deputy
Standard First Aid course /refresher	3 members
TWMFR Essential Primary course (PTSD awareness training)	5 firefighters
S103 Forest Fire Training for Municipal Firefighters	5 firefighters
NFPA 472 HazMat online training	1 Firefighter
Naloxone training from Temiskaming Health Unit;	Department
Rapid Response Extrication Course (Code 4)	Department
DZ license	1 Firefighter
Alternate Fuel/electrical vehicle fire safety course (TEST)	3 Firefighters
Traffic collision Investigation – Fire Department role (TEST)	3 Firefighters
Essentials of Municipal Fire Protection	Chief
Emergency Management training for senior and elected officials	Chief, Deputy
Exercise Program Management Training (EM 225)	Chief
EMO sector meeting (May)	Chief
EMO 2019 Hazard Identification Report and Methodology guide	Chief
OFMEM webinars: on “Inspection Orders”	

MECHANICAL DIVISION

Fire Apparatus /Vehicles

The department operates a fleet of 2 fire trucks and 1 Rescue/support vehicle.

- ▶ All vehicles obtain annual mechanical / commercial highway safety inspections.
- Weekly, pre-trip inspections of fire vehicles are completed by a licensed mechanic, meeting the intent of MTO legislation regarding pre-trip inspections for commercial vehicles; catching defects before they become an issue.
- Fire trucks are tested annually to ensure the on-board fire pumps can pump to their rated capacity (as per MOL section 21 guidelines for the Fire Service)
- Annual vehicle inspections for Rescue & Pump 1 at North Bay Freightliner, annual oil change & servicing done by Temagami Public Works
- Annual vehicle inspection for 2017 initial Attack apparatus, including oil change & servicing completed by Bill Mathews Motors (Ford dealer) to maintain vehicle warranty.

2017 Initial Attack Fire Apparatus/pumper (Pump 2)



- ▶ Received late October 2017
- ▶ Primary response vehicle (fires)
- ▶ requires Class "G" licence
- ▶ Truck: 2017 Ford 550
- ▶ 1050 lgpm Hale pump
- ▶ 284 gallon water tank
- ▶ 10 gallon foam

Service in 2019 included vehicle undercoating; onboard Foam injection pump, rear step lights & switch caps replaced under warranty.

2005 E-One Traditional Pumper (Pump 1)



- ▶ Primary response vehicle (fires)
- ▶ requires Class "D" licence with "Z" endorsement (air brakes)
- ▶ Truck: 2005 Freightliner M2
 - 300 hp Caterpillar C7 diesel engine
 - Allison EVS3000 automatic transmission
 - Onboard Diesel exhaust filter system
- ▶ 1050 lgpm Hale pump
- ▶ 840 gallon tank

Repairs in 2019 includes replacing rear brake shoes & drums, muffler hangers, Fire pump gear oil, and 6" pump intake cap (replaces seized intake ball valve),

2002 American LaFrance Rescue / Support Vehicle (converted ALF Ambulance out of Florida)



- ▶ Primary response vehicle for Motor Vehicle Collisions (MVC)
- ▶ requires Class “G” licence
- ▶ *Truck: 2002 Freightliner FL60*
 - 260 hp Turbo diesel engine
 - 5.9 Cummins /Allison automatic transmission
- ▶ *4 bottle cascade system, SCBA fill station, firefighter rehab area*
- ▶ *Acquired/in service date: Nov/14*

Repairs & servicing in 2019 include replacing Front brake pads, both steering U-joints, heater hose to back air conditioner, intake hose and undercoating. Steering wheel outer covering identified as poor shape in 2018, recommended for replacement.

Small Equipment

All equipment must be maintained in a complete state of readiness. One meeting a month is dedicated to inspecting equipment to ensure it is functioning & ready for use.

- Specialized inspections over and above monthly inspections by fire fighters included:
 - Bunker Suits: annual professional cleaning, repair and testing,
 - Self-Contained Breathing Apparatus (SCBA): annual professional flow testing of the units and face pieces
 - Fire Hose: annual in-house testing completed
 - Ladder testing (outside service provider) done every 2 years. Ladders on Pumper 2 tested – 10’ attic ladder defective – manufacturer provided replacement ladder
- Purchases in 2019 included fire hose (capital), 5 sets bunker suits, 2.5 hp fire pump, supplies for a on-scene gear decontamination Kit, tool chest, hose washer, 5 sets coveralls, 2 helmets, 4 pair gloves, 1 pair rubber boots, portable air conditioner, pop-up tent, laptop computer, wireless router, smart HDTV for training & 3 vehicle dash cameras

Fire Halls / Buildings

The Department operates the 2017 Fire Pumper and 2002 Rescue/Support truck out of the main hall in the town center, with the 2005 Fire truck kept at the Community hall/Arena in a garage bay.

Repairs / upgrades include:

- Installed covers to protect natural gas and hydro meters from falling ice (downtown hall)
- Replaced blower motor on the office/training room heater unit (downtown hall)
- Replaced the heater Unit for the apparatus bays (downtown hall)
- Increased electrical outlets in the training room, and apparatus bays (downtown hall)
- Replaced outside exterior lights (downtown hall)
- Installed a commercial dehumidifier (Townsite hall / parking bay)
- Several leaks in downtown hall roof are related to the solar panels installed on the roof, roofing company indicated only effective solution would include removal of the solar panels as the roof is not designed for them.

FIRE PREVENTION, PUBLIC EDUCATION DIVISION

Fire Prevention

Fire safety inspections and fire code enforcement is conducted by Prevention officer, Monty Cummings, during regular municipal hours (as workload permits). Public education is a joint effort of both the Fire Chief and the Prevention Officer, and relies heavily on firefighters to conduct door to door smoke alarm surveys, open houses, and displays at public events.

Fire Safety Inspections

- All inspections (request/complaint/departement initiated).
 - No Fire Safety Complaints received
 - No Requests for assistance to comply with the Ontario Fire Code were received
 - Fire Safety Inspections completed:
 - Ronnoco House, & Minawassi apartments
 - Temagami Public School
 - Lake Temagami youth camps (7)
 - Fire Drills
 - Attended fire drills at Temagami Public School, Ronnoco House, & Minawassi apartments

Request for Information

- 1 request for File search for outstanding orders on a property

Fire Cause Determination

The Office of the Fire Marshal requires Fire departments to investigate and report fire cause on all fires within the Municipality.

- 1 Outdoor fire with content loss caused by improper disposal of Wood-stove ash (embers)
- 1 vehicle electrical short – fault in the window control module

Open Air Burning By-law Enforcement

- 1 complaint of daytime burning investigated – warning issued

Public Fire Safety Education

Smoke Alarm program

- Fire Department continues to provide Carbon Monoxide and Smoke Alarms for sale to residents at cost at the Municipal office.
- Monthly Smoke alarm messaging in the community news letter
- No door to door smoke alarm surveys completed in 2019

Fire Prevention Week

- Fire safety presentation to students and staff at Temagami Public School
- Fire Safety material provided to the teachers to distribute to students
- As part of a fire safety contest, one lucky student received a ride to school in one of the Fire Department's fire trucks. Additional fire safety prizes were provided to 2 other students
- Shared page advertisement promoting several fire safety messages in Temiskaming Speaker, and Weekender
- Fire Prevention static display, prevention material:
 - Temagami Non Profit Housing - Ronnoco House

Distribution of Fire Prevention Messages / Education Material

- Daily fire safety messages on CJTT radio (partnership - 10 fire departments)
- Fire Safety messages in the monthly community newsletter
- Fire prevention and education information available on the Municipal Website
- Pamphlet display units at the Temagami library & Municipal office maintained / updated on a seasonal basis

Fire Education Displays / Presentation / community activities

- July 1st Canada Day events– Display & educational materials distributed
- Fire Smart presentation at TLA annual general meeting
- Fire Extinguisher demonstration / staff training @ Temagami Marine
- Fire Safety Display set up at the Ronnoco house during Fire Prevention Week
- Fire fighters, Fire trucks participated in the following annual events
 - *Breakfast with Santa,*
 - *Country Christmas (2 nights)* – Display & educational materials distributed



Corporation of the Municipality of Temagami

Memo No.
2020-M-059

Memorandum to Council

Subject: Report from Treasurer/Administrator

Agenda Date: June 4, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated June 4, 2020.

INFORMATION

Audit

The initial draft of the audited financial statements have been received. There were some changes in the budget numbers requested. Once these have been updated, draft statements will be circulated. The auditors have been invited to attend the June 25th meeting of Council, virtually.

Budget

The budget proposal was circulated prior to this meeting. The intent was to provide Council time to review and discuss at this meeting. As noted in the last meeting, there may be special meeting(s) required to finalize the budget so rate by-laws can be prepared for Council's consideration for the meeting of June 25th.

Official Plan Amendment/Zoning By-Law Amendment/Official Plan Review

For the next meeting we are expecting to receive information regarding these processes. The last public comment for the OPA and the ZBA were received by the Planners on May 15th.

Waste Management Master Plan

Staff had the initial meeting with Tulloch Engineering and GHD Ltd regarding the waste management master plan. This meeting reviewed information that has previously been exchanged and highlighted the additional information required at the beginning of the project. Once the information has been reviewed the work plan can be finalized. The work plan will include how the public and Temagami First Nation will be consulted. During the conversation it was noted that if the first draft can be received around Labour Day then we would be able to incorporate recommendations in the planning for 2021.

Service Delivery Review

Staff had the initial meeting with BDO for the Service Delivery Review. This meeting was introductory and a meeting is being scheduled to review information exchange. A broad outline of a work plan was discussed. There are some blanks to be filled in such as public engagement but it was noted that the drafts need to be received with provide Council with time to review and implement any changes for the 2021 year.

Public Engagement

At the interim tax billing in 2019 a newsletter was included that promoted the communicate@temagami.ca address as a way to get messages to our ratepayers. The concept was that ratepayers could sign up and we would sent them notifications from time to time. At the time of writing this report, we have 439 different email addresses in this database. In addition, there are some associations that will broadcast our mailings to their members. While not 100%, we have developed a critical mass that can be used for public engagement that has a broader circulation radius than our weekend papers. This number also far exceeds the average attendance at any of our public meetings. This will be useful when we are working through processes where public input is vital to good decision making.

Office

While nothing is changing presently, Staff have been responding to requests for services as required. We are mostly using outside to transfer burn permits and other items requested.

As the Province moves to a further stage, we will be ready for limited opening of the office that complies with the safety advice issued by the Province.

COVID Relief

While there are still no official programs of the other levels of government that is providing sources of funding to municipal governments, the conversations are starting. Staff is accepting any invitation to be part of these discussions. Personally, I have been asked to sit on a technical committee for the Ontario Community Infrastructure Fund.

Delegations

Now that we have completed our second virtual Council meeting, Staff will start inviting delegations to the Council meetings once again. It was important that Council have a couple of meetings to get use to the virtual meeting before adding another layer of complication.

Respectfully Submitted:

Craig Davidson

Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-055

Memorandum to Council

Subject: Navigational Aid Tender – Lake Temagami

Agenda Date: June 4, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council accept the three year tender for maintenance and servicing of navigational aids on Lake Temagami from Temagami Electrical Services Inc. in the total amount of \$21,215.88 plus HST.

INFORMATION

A Tender Call was advertised for a three year period from June 15, 2020 to June 14, 2023. There was one response received from Temagami Electrical Services Inc. In the amount of \$21,215.88 plus HST.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2020-M-055

☒ **Staff**
☐ **Committee**

Subject: Ontario's Main Street Revitalization Initiative

Agenda Date: May 14, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2020-M-055: AMO funds;

AND FURTHER THAT Council provide direction to staff to complete the use of funds in a timely fashion.

INFORMATION

Due to time constraints and previous memos, staff will proceed with the purchase of recycled plastic benches, picnic tables, garbage cans, bear wise recycling garbage's, banners for the front office, brackets, Hwy signage. We are still waiting to receive a few more quotes, if we have enough funds left we will proceed with the purchase of a giant Adirondack chair for the main street.

Respectfully Submitted:
Suzie Fournier
MUNICIPAL CLERK



Corporation of the Municipality of Temagami

Memo No.
2020-M-057

Memorandum to Council

Subject: Qualified Donee Request

Agenda Date: June 4, 2020

Attachments: ECSF Application Guide

RECOMMENDATION

BE IT RESOLVED THAT Council agrees to be the Qualified Donee for applications to the Emergency Community Support Fund via the Temagami Community Foundation and the Community Foundations of Canada;

AND FURTHER THAT Council direct Staff to work with appropriate community partners to create and submit applications through the online portal.

INFORMATION

Recently we met with the Temagami Community Foundation. The information discussed is attached to this report. Presently, \$60,000 has been 'earmarked' for application through the Temagami Community Foundation' Qualified Donee. The Municipality is already established as a Qualified Donee.

Working with community partners, such as Temagami Family Health Team, Temagami Seniors Home Support, Temagami Non-Profit Housing, and Temagami First Nation, applications for eligible programs can be made during the month of June.

This recommendation is in agreement with the Donation Policy of the Municipality as a flow through grant and should not result in any change in our municipal budget.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Applicant Guide:

The Emergency Community Support Fund (ECSF)

The Emergency Community Support Fund (ECSF) is a \$350 million investment made by the Government of Canada to support vulnerable populations as they manage the impacts of COVID-19.

The Government of Canada has partnered with national intermediaries, namely, Community Foundations of Canada, the Canadian Red Cross, and United Way Centraide Canada, to deliver the ECSF. While intermediaries are managing their respective funding streams separately, they are coordinating to ensure funding flows swiftly to organizations. See the [infographic](#) to learn more about what intermediary is funding and where you can apply.

This document intends to support qualified donee applicants interested in applying to Community Foundations of Canada's ECSF program.

Which partner should I apply to?	2
What is a community foundation?	2
Eligible organizations	2
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When can I expect to receive results?	6
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Which partner should I apply to?

- **Community Foundations of Canada** - Local community foundations across Canada will accept and assess applications from **qualified donees** through a centralized national portal.
- **United Way Centraide Canada** - Local United Way Centraide members will accept and assess grant applications from **charities** through local portals. In some cases, local United Way Centraide members may also support **non-profit organizations** through an appropriate trustee relationship with a qualified donee.
- **Canadian Red Cross** - National granting program for eligible **non-profit organizations** across Canada. As well, the Red Cross Preventing Disease Transmission Training and Equipment Program is open for all **eligible charities, qualified donees and non-profit organizations**.

See [this infographic](#) for further information.

This document outlines the eligibility criteria and steps to apply to the ECSF as hosted by Community Foundations of Canada and the community foundation network.

What is a community foundation?

Community foundations are philanthropic organizations that direct grants, leadership and other investments toward community initiatives. Across the country more than 85% of communities have access to a community foundation - from our largest cities to our smallest towns. The ECSF will be managed at the local community level by a network of community foundations, located coast to coast to coast.

Visit our website to find the community foundation [nearest you](#).

Eligible organizations

The ECSF run by CFC will support qualified donees in running projects at the community level that serve vulnerable populations that have been especially affected by COVID-19.

Eligible projects include ongoing programs that meet the eligibility criteria outlined in this document. Qualified donees should be in touch with their local community foundation to learn more about available grant sizes.

Applicants will be required to share how their project assists vulnerable populations, the populations they serve, and the impact of the project on the community.

Examples of qualified donees include:

- registered charities;
- registered Canadian amateur athletic associations;
- registered Canadian municipalities;
- registered municipal or public bodies performing a function of government in Canada.

Those ineligible to apply include:

- Individuals
- the Government of Canada (federal government);
- provincial and territorial governments;
- the Crown; and
- the United Nations.

Qualified donees must be registered on the CRA's list of [qualified donees](#).

Eligible projects

The ESCF will provide immediate financial support for projects that are serving vulnerable populations as they manage the impacts of COVID-19. Qualified donees may apply for more than one grant, as long as each application describes a distinct project.

Specifically, eligible projects will:

- Clearly address a pressing social inclusion or well-being need caused by COVID-19;
- Serve one or more vulnerable groups (defined below);
- Be carried out in a short timeframe with a reasonable budget, before March 31, 2021

Examples of eligible projects where vulnerable populations impacted by COVID-19 include:

- Creation of a digital health platform to continue mental health and addictions recovery programming
- Development and delivery of a virtual mental health program for caregivers
- Purchase of food kits for marginalized families experiencing interrupted support services



- Addition of meal service staff at a women's shelter to meet public health guidelines
- Food purchase assistance for members living on-reserve, where supplies and delivery are interrupted
- Purchase of a freezer by a food bank to accommodate rise in food orders
- Technology purchase and service enabling seniors in-residence to connect with their families virtually
- Increased staffing and supplies at a shelter for women and children fleeing violence
- Preparing and delivering food for persons with disabilities
- Remote arts programming for vulnerable youth
- Procurement and delivery of educational materials to Aboriginal Friendship Centre families
- Development of online social skills curriculum for individuals with special needs, replacing in-person programming
- Deployment of a social worker to provide Deaf community with information on COVID-19 and support to navigate impact relief services

Vulnerable populations include:

Children, Youth or Elderly

- Children and youth (ages 0-29)
- Youth ageing out of care
- Seniors and Elders (in and not in care)

Vulnerable Workers

- Caregivers
- Workers who are vulnerable (essential, temporary foreign, those in the informal labour market)

Populations Requiring Specific Care or Supports

- People experiencing homelessness
- People struggling with addiction
- People living with mental illness
- People with low-income or living in poverty
- Persons with disabilities
- People experiencing domestic or gender-based violence
- People living in group homes or supportive living (under the age of 55)
- Prison populations (detained and incarcerated)
- Veterans
- Students (postsecondary)

Marginalized Communities in Canada

- Official Language Minority Communities (OLMCs)
- Women and girls

- Members of LGBTQ2s+ communities
- Newcomers (Permanent and temporary residents including immigrants and refugees)
- Racialized people (Arab, Black, Chinese, Filipino, Japanese, Korean, Latin American, South Asian, Southeast Asian, West Asian, Other racialized groups)
- Indigenous people (First Nations, Métis, Inuit)

Eligible expenses

All budget items must be project-related and must be incurred between April 1, 2020 and March 31, 2021. Eligible expenditures will vary depending on the project. The list below are examples of possible expenditures.

- Wages and employment-related costs for existing or additional staff;
- Fees for professional service;
- Disability supports for staff of the Grant Recipient;
- Materials and supplies;
- Printing and communication;
- Travel costs;
- Utilities;
- Insurance;
- Rental of premises;
- Lease, purchase and maintenance of equipment;
- Performance monitoring and reporting costs;
- Data collection;
- Knowledge development activities; and
- Other administrative costs associated with the project.

Ineligible Projects and expenditures

Ineligible projects include:

- Projects that are designed for fundraising purposes,
- Profit generating projects or activities,
- Any activity taking place outside of Canada
- Projects that have received funding through another ECSF intermediary (Red Cross or United Way)

The following expenditures are ineligible, and will not be supported by the ECSF:

- Purchase of real property (land or building)
- Expenses incurred prior to April 1, 2020

- Expenses incurred after March 31, 2021
- Any expenses that are covered by another funding source (including the Government of Canada, Canadian Red Cross and United Way Centraide Canada or their local affiliates). Projects may receive funding from other sources, but those funds may not cover the same expenses as this grant.

Timeline

The community foundation network is accepting applications beginning on May 19, 2020. Applications must be submitted before July 27, 2020 for activities occurring between April 1, 2020 and March 31, 2021.

What are the grant amounts through the ECSF?

The ECSF offers a range to be effective to organizations working in communities of various sizes and geographies. In small communities of 15,000 residents or less, the maximum ECSF grant amount is usually \$40,000. For larger cities and regions, the maximum grant amount is usually \$75,000. Community Foundations may also set their own limits, please check with your local Community Foundation. There is no minimum grant amount.

When can I expect to receive results?

Applications are received and evaluated on a rolling basis. Decisions will be made weekly. Applicants will receive a decision no later than July 31, 2020.

How to apply

If you are eligible and would like to apply, please reach out to your local community foundation to discuss your project and application.

When you are ready to apply, please visit the [Application Portal](#). Please review this video (link forthcoming May 19) for instructions and help with submitting your application.

If your organization is located in an area that is not served by a community foundation and you are interested in applying, please contact CFC at covid19@communityfoundations.ca.



Corporation of the Municipality of Temagami

Memo No.
2020-M-058

Memorandum to Council

☒ **Staff**
☐ **Committee**

Subject:	Reciprocal Use of Facilities Agreement with District School Board Ontario North East
Agenda Date:	June 4, 2020
Attachments:	2015 Reciprocal Use Agreement & By-law

RECOMMENDATION

BE IT RESOLVED THAT Council acknowledges receipt of Memo 2020-M-058;

AND FURTHER THAT Council authorize Staff to commence negotiations with District School Board Ontario North East to renew the reciprocal use of facilities agreement for the Community Centre/Arena and the Temagami Public School.

BACKGROUND

In 2015 Council approved a reciprocal use of facilities agreement with the District School Board Ontario North East (DSBONE) for the Community Centre/Arena and the Temagami Public School. The purpose of the agreement is to reduce costs and administration to each organization for use of each other's facilities.

INFORMATION

The facilities that are covered by the agreement include the Temagami Public School (TPS) and the Temagami Arena and Community Centre. The agreement has allow the parties to use these facilities at no cost to one another. The original signed agreement and by-law are attached for Council's information.

The process required in order for this to take place will be the same process in place for anyone else looking to rent the facilities, with the exception of the rental rates which will not apply. Each party will be required to complete a facility rental agreement / use of school request prior to use and each will be reviewed by the party to ensure facility availability and insurance coverage. Once availability of facility is confirmed and all necessary documentation is in place, confirmation can be granted for the use.

Staff will continue to investigate 3rd party uses through this mechanism. 3rd party uses meaning a local resident or organization looking to run a weekly program for a certain period of time through the agreement the Municipality has with DSBONE as opposed to going through DSBONE's process. Advice from the insurer will be sought to inform the Municipality of risks and liabilities and what steps will be needed to ensure adequate insurance coverage for 3rd party uses.

Prepared and Submitted by:

Sabrina Pandolfo, Deputy Treasurer

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 15-1263

Being a by-law to authorize the Mayor and Chief Administrative Officer to execute an agreement with District School Board Ontario North East for reciprocal use of the Community Centre/Arena and the Temagami Public School.

WHEREAS under Section 8. (1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other act;

AND WHEREAS on the 16th day of July 2015, Council passed Resolution 15-392 to receive Memo 2015-M-052 and to approve an agreement with District School Board Ontario North East for reciprocal use of the Community Centre/Arena and the Temagami Public School;

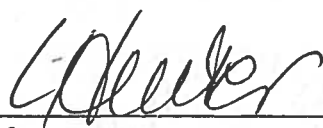
AND WHEREAS the proposed agreement is for a period of five (5) years from September 1, 2015 to August 31, 2015;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

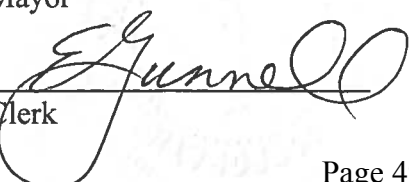
1. That the Mayor and the Chief Administrative Officer are hereby authorized and directed to execute the Agreement attached hereto as Schedule "A" and forming part of this bylaw.
2. That the Mayor and the Chief Administrative Officer are hereby authorized to execute any subsequent extensions to this same agreement.
3. This bylaw shall come into force and take effect upon final passing thereof.
4. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

BE TAKEN AS READ A FIRST time on this 17th day of September 2015;

READ A SECOND AND THIRD time and finally passed this 17th day of September 2015.



Mayor



Clerk



JOINT RENTAL AGREEMENT

THIS AGREEMENT made in duplicate this 3rd day of September, 2015.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
(hereinafter called "the Municipality")

AND

DISTRICT SCHOOL BOARD ONTARIO NORTH EAST
(hereinafter called "the Board")

Both parties agree to the joint use of the following facilities at no cost to one another:

Temagami Community Centre/Arena

Temagami Public School

AND WHEREAS it is necessary to establish certain guidelines and rules for the purpose of the joint use of the aforesaid premises';

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual terms and covenants hereinafter contained, the parties hereby agree as follows:

1. The Municipality and the Board agree to rent one another their facilities stated above from September 1, 2015 to August 31, 2020 subject to availability of dates.
2. There will be no charge to either party for the use of the facilities listed above.
3. The Board agrees to cover any and all damages that may occur while using a facility owned by the Municipality.
4. The Municipality agrees to cover any and all damages that may occur while using a facility owned by the Board.
5. The Municipality acknowledges that the Board properties are smoke free as per the Smoke-Free Ontario Act. An exception may be made to accommodate the ritual of "Smudging" as part of a First Nations activity.

6. The Municipality acknowledges no alcoholic beverages (except by Special Permission from the Board) or illegal substances will be allowed or consumed on Board property.
7. When permitted, the parties hereby undertake and agree to comply with all necessary requirements under the Municipal Alcohol Policy and the Liquor License Act, all amendments thereto and all regulations there under.
8. If permitted, each party is responsible for obtaining their own Special Occasion Permit, and must provide a copy to the other party a minimum of two weeks before each event. LCBO regulations must be adhered to.
9. The parties acknowledge and agree that agents and employees of the facility owner shall have access to the premises during the function for the purpose of inspection and ensuring that all regulations hereunder are complied with.
10. Each party shall be responsible for their own set up and clean up and the building shall be left in the same condition as received.
11. Each party is required to obtain their own liability insurance covering the activities while using the facilities. An insurance certificate must be obtained naming each facility owner as an "additional insured".
12. All personal items must be removed at the end of each event (i.e. liquor, empty bottles, food, etc...), except by special permission granted by either party.
13. Each party hereby acknowledges receipt of a copy of this contract, the Municipal Facilities Rental Policy and the Board's Regulations and Conditions for Use of Schools and agrees to abide by all the conditions contained therein.
14. The Damage/Cleaning Deposit form, Facility Rental Checklist/Questionnaire and, where necessary, the Agreement Form for Special Occasion Permit Holder, shall be completed.
15. Each party is responsible for supervising and will be held accountable for all persons attending the event.
16. Supervision of persons will not be provided by the facility owner or their employees or agents.
17. This contract will be reviewed annually and may be terminated by either party at any time.



Corporation of the Municipality of Temagami

Memo No.
2020-M-052

Memorandum to Council

Subject:	Request from Temagami Community Foundation
Agenda Date:	June 4, 2020
Attachments:	Letter from Temagami Community Foundation

RECOMMENDATION

BE IT RESOLVED THAT Council of the Municipality of Temagami approves the request and will continue to sponsor the Temagami Community Foundation for the 2nd Annual Truck N Boat Lottery with the draw now being held in 2021.

INFORMATION

We received the attached letter from the Temagami Community Foundation requesting that the Municipality continue supporting their sponsorship program.

Temagami Community Foundation also noted that they have received permission from the AGCO to postpone the 2nd Annual Truck N Boat Lottery Draws until 2021 due to COVID-19 pandemic. They are hoping to start selling tickets by early fall, this will ensure their 2nd Annual Lottery.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



May 8, 2020

2nd Annual Truck N Boat Lottery Status Update

The Temagami Community Foundation would like to thank you for your sponsorship of this year's lottery.

We have received permission from the AGCO to postpone our 2nd Annual Truck 'N' Boat Lottery Draws until 2021 due to COVID 19 pandemic.

We are working with our prize suppliers to secure pricing for 2021 prizes and will proceed with printing new tickets.

The billboards for the sponsorship are ready to go to print once the communities can return to the new normal for businesses and we will have our sponsorship signs will be out in the community as soon as possible this summer to until September 2021.

We are contacting you asking for your continued support in our sponsorship program. We hope to start selling tickets by early fall and this will ensure our 2nd Annual Lottery will be even more successful.

We are asking you to email us at info@temagamicommunityfoundation.com your most recent logo for the Billboards; if no change from last year let us know.

Sincerely,

Bill Kitts **Jack Tuomi**
Co-Chair **Co-Chair**

--

Debbie Morrow

Temagami Community Foundation

P.O. Box 338

Temagami, ON P0H 2H0

Phone: 705-569-3737

Email - info@temagamicommunityfoundation.com

Web - www.temagamicommunityfoundation.com

Facebook - <https://www.facebook.com/TemagamiCF>

Co-operatively and actively nurture and care for the place we know as Temagami-the land and its inhabitants-for today and the future.



Corporation of the Municipality of Temagami

Memo No.
2020-M-053

Memorandum to Council

Subject: Request from Living Temagami

Agenda Date: June 4, 2020

Attachments: Letter from Living Temagami

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to waive/refund rental payments for the Train Station tenants for the months of April, May and June, 2020;

AND FURTHER THAT these costs be recorded as emergency response costs.

INFORMATION

We have received a letter from Living Temagami asking for their rent at the Train Station to be waived during the Provincial Emergency.

Presently the Train Station is rented to Living Temagami and the Temagami and District Chamber of Commerce. Both pay \$500 per month. Should Council deem it appropriate to waive the rent for Living Temagami, in the interest of fairness, the same should be extended to the Temagami and District Chamber of Commerce. Both organizations have been effected by the emergency declaration whether it is not being able to host workshops or economic activities of their membership.

It should also be remembered that at the rate of \$500 the rent is already being charged at a reduced rate than previous Councils have deemed to be market value (\$1,600 for the building plus utilities). With utilities being included in the rent, in essence the rent charged for use of the Train Station basically covers the cost of utilities only.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Living Temagami

~ Arts & Culture ~

Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
livingtemagami@gmail.com



Date: March 30/20

From: Board of Directors , Living Temagami Arts & Culture, Chamber of Commerce and Temagami Community Foundation

To: Mayor and Council, Municipality of Temagami

Re: Rent

We are jointly requesting that council consider waiving the rent on the building till this Covid crisis is behind us. We respectfully request that our limited resources be put to keeping the organizations open and functioning while our ability to generate revenue has all but disappeared.

All indications are that the federal and provincial governments are in the process of providing funding to municipalities to help out in just these types of circumstances. This will help to ensure that we have resources to restart when the all clear is given.

Dave MacDonald

Living Temagami Arts&Culture

Penny St. Germaine

Temagami Chamber of Commerce

Bill Kitts

Temagami Community Foundation



Corporation of the Municipality of Temagami

Memo No.
2020-M-060

Memorandum to Council

☒ Staff

Subject: Request for "slow down" sign on Mountain View Lane

Agenda Date: June 4, 2020

Attachments: Traffic By-law 09-826, as amended, Schedule "H"
Letter from resident

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo-M-060;

AND FURTHER THAT Council direct staff to install Speed Limit signs on streets in accordance with the Traffic By-law 09-826, as amended;

FURTHERMORE concerns with moving violations and speeding be directed to the Ontario Provincial Police (OPP).

INFORMATION

Staff received a letter from a concerned citizen with concerns for children's safety on Mountain View Lane due to high rates of speed from passing traffic. The resident would like to have "Slow Down" sign placed on the road.

Staff reviewed the area and found that the road is a residential junction between Highway 11 North and the ONR property. The road does receive traffic from local residents, transport trucks making deliveries and ONR who use the road to access both Highway 11 N. and the ONR corridor. Currently the road does not have any posted speed limit.

Traffic By-law 09-826, as amended, Schedule "H" is a list of roads that have Rates of Speed that are contrary to the provisions of the *Highway Traffic Act*. The by-law has listed the speed limit of Mountain View Rd. as 30 km per hr. The Schedule contains numerous roads in the local municipality with speed limits ranging from 30-70 km per hr.

The authority to pass speed limit by-laws fall under the *Highway Traffic Act, R.S.O. 1990, c.H.8. The Act states under Section 128*

(1)(a) No person shall drive a motor vehicle at a rate of speed greater than 50km per hour on a highway within a local municipality or within a built-up area.

(2) The council of a municipality may, for motor vehicles driven on a highway or a portion of a highway under its jurisdiction, by by-law prescribe a rate of speed different from the rate set out in subsection(1) that is not greater than 100 km per hr. and may prescribe different rates for different times of day.

The passed by-law would be enforceable if the roads were posted with the speed limits as approved in the Traffic By-law 09-928, as amended. The price for each sign is approximately \$60.00 which would change if ordered in quantity.

Posting a "Slow Down" sign would serve as a caution but would not be enforceable. Without the proper sign posted the street speed would be deemed to be 50 km per hr. Moving violations are enforceable by the police and residents with concerns should be directing their concerns with speed to the Ontario Provincial Police (OPP).

Staff recommend that posted speed limit signs installed on all roads listed in the Traffic By-law 09-826, as amended Schedule "H", as amended, in accordance with the Highway Traffic Act.

Furthermore, all concerns of moving vehicle violations be directed to the Ontario Provincial Police (OPP) for proper enforcement actions.

Respectfully Submitted:
Daryl Bell,
Municipal Law Enforcement Officer

BY-LAW NO. 09-826**SCHEDULE “H”****HIGHER OR LOWER RATES OF SPEED THAN THAT PRESCRIBED IN THE
HIGHWAY TRAFFIC ACT**

	STREET	FROM	TO	MAXIMUM RATE OF SPEED IN KM / HOUR
1.	Ojibway Lane	Ojibway Lane	Highway #11	30 km
2.	Sunset Crescent	Highway #11	Highway #11	30 km
3.	Harmony Avenue	Harmony Avenue	Highway #11	30 km
4.	O'Connor Drive	O'Connor Drive	Highway #11	30 km
5.	Mountainview Avenue	Mountainview Avenue	Highway #11	30 km
6.	Village Lane	Village Lane	Highway #11	30 km
7.	Springgarden Avenue	Springgarden Avenue	Highway #11	30 km
8.	Parkwood Lane	Parkwood Lane	Highway #11	30 km
9.	Railway Road	Railway Road	Highway #11	30 km
10.	Memory Lane	Memory Lane	Highway #11	30 km
11.	Lakeshore Drive	Lakeshore Drive	Highway #11	30 km
12.	Wildflower Avenue	Lakeshore Drive	Highway #11	30 km
13.	Stevens Road	Stevens Road	O'Connor Drive	40 km
14.	Fox Run	Fox Run	Stevens Road	40 km
15.	Jack Guppy Way	Jack Guppy Way	O'Connor Drive	40 km
16.	Old Dump Road	Old Dump Road	Highway #11	50 km
17.	Milne-Sherman Road	Milne-Sherman Road	Highway #11	70 km
18.	Spruce Drive	Spruce Drive	Highway #11	30 km
19.	Goward Avenue	Goward Avenue	Spruce Drive	30 km
20.	Hillcrest Drive	Hillcrest Drive	Goward Avenue	30 km
21.	Alder Lane	Alder Lane	Goward Avenue	30 km
22.	Birch Crescent	Spruce Drive	Spruce Drive	30 km
22.	Hazel Circle	Hazel Circle	Spruce Drive	30 km
23.	Cedar Avenue	Cedar Avenue	Spruce Drive	30 km
24.	Poplar Crescent	Poplar Crescent	Cedar Avenue	30 km
25.	Lake Temagami Access Rd	Lake Temagami Access Rd	Highway #11	50 km
26.	Wilson Lake Road	Wilson Lake Road	Highway #11	40 km
27.	Lowell Lake Road	Lowell Lake Road	Highway #11	50 km
28.	Tonomo Road	Tonomo Road	Highway #11	40 km
29.	Marten River Dump Road	Marten River Dump Rd	Highway #11	30 km
30.	Bayview Lane	Wildflower	Highway #11	30 km
31.	School Road	School Road	Ojibway Lane	30 km
32.	Woodcrest Street	Woodcrest Street	Lakeshore Dr.	30 km
33.	Shoreline Road	Shoreline Road	Woodcrest St.	30 km
34.	Ridgeway Lane	Ridgeway Lane	Woodcrest St.	30 km
35.	Temagami Marine Road	Temagami Marine Road	Highway #11	50 km

Dear Mayor and Council,

I am putting in a request for a “slow down” sign or something similar to this on Mountain View Lane, here in Temagami.

My backyard goes onto this street, and the way the traffic speeds down the road is crazy. My children play outside on a regular basis as well as 8 other children in the area. My children are very good at watching for cars and looking both ways before they cross the street, but who knows what is going to be flying down the road.

I do have two signs that say “slow children at play”, but nobody pays attention to them, it’s not just regular traffic, it’s ATV’s, Transports that are making deliveries, ONR Trucks, and regular local traffic.

I’m hoping this gets taken seriously before someone gets hurt.

Thanks

Jessica Cyr



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-062

☒ **Staff**
☐ **Committee**

Subject: Resolution from the Township of Armour

Agenda Date: **March 12, 2020**

Attachments: Correspondence dated April 29, 2020

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo No. 2019-M-061;

AND FURTHER THAT Council supports resolution number 6 dated April 28, 2020 passed by the Council of the Township of Armour supporting Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in rural areas of Ontario.

INFORMATION

Correspondence has been received from the Township of Amour regarding the need to high speed internet connectivity in rural Ontario.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: info@armourtownship.ca

Website: www.armourtownship.ca

April 29, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Support Resolution - High Speed Internet Connectivity in Rural Ontario

At its meeting held on April 28, 2020, the Council of the Township of Armour passed Resolution #6 supporting our Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in the rural areas of Ontario.

A copy of Council's Resolution #6 dated April 28, 2020 and Councillor Ward's letter is attached for your consideration.

Sincerely,

Charlene Watt
Deputy Clerk

Cc: MPP Norm Miller, MP Scott Aitchison and Ontario Municipalities

Enclosures



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: April 28, 2020

Motion # 6.

That the Council of the Township of Armour supports the letter, dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high-speed internet connectivity in rural areas. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
MacPhail, Bob
Ward, Rod
Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

April 15, 2020

To whom it may concern,

The COVID-19 pandemic in Ontario has highlighted both our positive responses to a crisis, and some definite shortcomings in infrastructure, systems and services which need to be addressed on a long-term basis. Setting priority on solving these issues will be a challenge, given the differing agendas and the strained budgets. Solving fundamental issues should focus on the most basic needs as a starting point. One of the clear needs in a rural community such as the Almaguin Highlands, highlighted further by recent events, is the need for proper high-speed internet connectivity. Healthcare and education are both going down a path where appropriate connectivity is assumed. Like many models that move outward from metropolitan areas, this assumption is lost on rural areas. For the vast majority of households in our community, true high-speed connectivity simply does not exist. For the vast majority of future strategies in healthcare and education, there is an assumption that it does exist.

Even in areas in the Almaguin Highlands which have 'high-speed' internet, the overall infrastructure is still limited. It is certainly not designed to deal with a sudden huge peak in demand. Whereas the capacity in large urban centres is built to handle the added throughput, there are clear limitations here. The best way to explain it is a comparison to hydro. Imagine if everyone went home at the same time and turned their lights on, but because there wasn't enough hydro capacity overall, all lights were 50% dimmer than normal and some appliances simply didn't work. We no longer have to imagine what happens with internet speed during peak usage. Suddenly during the COVID pandemic, people are working from home who have never worked from home. Kids are trying to do courses on-line. People who are not working are turning on-line to stay connected. Video-conferencing, which was a totally foreign concept to many, is now part of daily routine. Any idea how much internet bandwidth video uses? It's no wonder we hit a wall.

The future of healthcare sees patients being monitored and cared for in their own homes, through the use of technology. The future of education sees students doing much of their learning on-line. The future of business and commerce sees the ability to function outside the 'bricks and mortar' of an office location. Malls disappear and on-line shopping is the norm. For some, that future has already arrived. Our area has already been drastically affected by cutbacks in the area of healthcare and education through gradual decreases in budgets and services. Technology offers us the ability to level the playing field to a great extent. High-speed connectivity cannot be seen as a luxury or a nice-to-have, any more than hydro should be seen that way. In order to solve some other problems (i.e. skyrocketing budgets in healthcare and education) the wise investment is in providing connectivity for every resident in the province.

A handwritten signature in dark ink, appearing to read 'Rod Ward', with a stylized flourish at the end.

Rod Ward
Councillor
Armour Township

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1506

Being a bylaw to authorize the execution of an agreement with Tulloch Engineering Services

WHEREAS under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS the Municipality of Temagami has, by resolution passed on November 28, 2019, accepted the proposal from Tulloch Engineering for the provision of Municipal Engineering Services;

NOW THEREFORE the Council of The Corporation of the Municipality of Temagami hereby enacts the following:

1. That the Mayor and Clerk are hereby authorized to execute the Engineer Agreement with Tulloch Engineering, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST TIME this 4th day of June, 2016.

READ A SECOND AND THIRD time and finally passed this 4th day of June, 2020.

Mayor

Clerk

Consulting Engineers of Ontario (CEO)
in partnership with the
Municipal Engineers Association (MEA)

CLIENT/ENGINEER AGREEMENT
FOR
PROFESSIONAL CONSULTING SERVICES

2019
(VERSION 3.0)



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**AGREEMENT
FOR
PROFESSIONAL CONSULTING SERVICES**

Dated the ____ day of _____ 20 ____

-BETWEEN-

The Municipality of Temagami

Hereinafter called the 'Client'

-AND-

TULLOCH ENGINEERING INC.

Hereinafter called the 'Engineer'

WHEREAS the Client intends to (Description of Project)

Retain a Municipal Engineer to provide general engineering services on an as-needed basis.

Hereinafter called the 'Project' and has requested the Engineer to furnish professional Services in connection therewith.

NOW THEREFORE WITNESSETH that in consideration of the covenants contained herein, the Client and the Engineer mutually agree as follows:

DEFINITIONS

1. Client

Client shall be the party identified herein, and shall mean a municipality within the Province of Ontario or a related municipal organization representing the interests of Ontario municipalities.

2. Engineer

Engineer shall be the party identified herein, and shall be properly qualified to provide the professional services prescribed in this Agreement.

3. Municipal Engineers Association (MEA)

MEA shall mean the association of public sector Professional Engineers engaged in performing the various functions that comprise the field of municipal engineering in Ontario

4. Consulting Engineers of Ontario (CEO)

CEO shall mean the industry association created to represent the business interests of member consulting engineering firms, working with all levels of government and other stakeholders to promote fair procurement and business practices to support its member firms as necessary.

5. Order of Precedence:

- i. Standard Agreement
- ii. Schedule A: Supplementary Conditions to the Standard Agreement
- iii. Schedule B: Addenda to the Request for Proposals (RFP)
- iv. Schedule C: Request for Proposal (RFP)
- v. Schedule D: Proposal submission document(s) from the Engineer
- vi. Schedule E: Other

ARTICLE 1 - GENERAL CONDITIONS

1.1 **Retainer**

The Client hereby retains the services of the Engineer in connection with the Project and the Engineer agrees to provide the services described in Article 2 (Services to be provided) for the Project under the general direction and control of the Client.

1.2 **Compensation**

The Client shall pay the Engineer in accordance with the provisions set forth in Article 3. For purposes of this agreement, the basis of payment shall be as specified in Article 3.2.

1.3 **Staff and Methods**

The Engineer shall perform the services under this agreement with the degree of care, skill and diligence normally provided in the performance of such services as contemplated by the agreement at the time such services are rendered and as required by the Professional Engineers Act (RSO 1990, Chapter P.28) and the regulations therein. The Engineer shall employ only competent staff who will be under the supervision of a senior member of the Engineer's staff. The Engineer shall obtain the prior agreement of the Client before making any changes to the staff list after commencement of the Project.

1.4 **Drawings and Documents**

Subject to Article 3, drawings and documents or copies thereof required for the Project shall be exchanged between the parties on a reciprocal basis. Documents prepared by the Engineer for the Client may be used by the Client, for the Project herein described, including "record" drawings. Subject to Article 1.5, the Client has ownership of the drawings and the client indemnifies the Engineer for unauthorized use of the documents and deliverables.

1.5 **Intellectual Property**

All concepts, products or processes produced by or resulting from the Services rendered by the Engineer in connection with the Project, or which are otherwise developed or first reduced to practice by the Engineer in the performance of his/her Services, and which are patentable, capable of trademark or otherwise, shall be and remain the property of the Engineer.

The Client shall have permanent non-exclusive royalty-free license to use any concept, product or process, which is patentable, capable of trademark or otherwise produced by or resulting from the Services rendered by the Engineer in connection with the Project and for no other purpose or project.

1.6 **Records and Audit**

- a) In order to provide data for the calculation of fees on a time basis, the Engineer shall keep a detailed record of the hours worked by staff employed for the Project.
- b) The Client may inspect timesheets and record of expenses and disbursements of the Engineer during regular office hours with respect to any item which the Client is required to pay on a time scale or disbursement basis as a result of this Agreement.

- c) The Engineer, when requested by the Client, shall provide copies of receipts with respect to any disbursement for which the Engineer claims payment under this Agreement.
- d) For seven (7) years after the expiry date or any date of termination of the Agreement, the Engineer shall maintain all necessary records to substantiate i) all charges and payments under the Agreement and ii) that all deliverables were provided in accordance with the Agreement.

1.7 Changes and Alterations and Additional Services

With the consent of the Engineer, the Client may in writing at any time after the execution of the Agreement or the commencement of the Services delete, extend, increase, vary or otherwise alter the Services forming the subject of the Agreement, and if such action by the Client necessitates additional staff or Services, the Engineer shall be paid in accordance with Section 3.2.2.1 for such additional Services and staff employed directly thereon, together with such expenses and disbursements as allowed under Section 3.2.4, or as otherwise agreed in writing between the parties.

1.8 Delays

In the event that the start of the project is delayed for sixty (60) days or more for reasons beyond the control of the Engineer, the Engineer shall have the right to renegotiate the agreement before the commencement of the project.

1.9 Suspension or Termination

The Client may at any time by notice in writing suspend or terminate the Services or any portion thereof at any stage of the project. Upon receipt of such written notice, the Engineer shall perform no further Services other than those reasonably necessary to close out his/her Services. In such an event, the Engineer shall be entitled to payment in accordance with Section 3.2 for any of the Engineer's staff employed directly thereon together with such expenses and disbursements allowed under Section 3.2.

If the Engineer is an individual and deceases before his/her Services have been completed, this Agreement shall terminate as of the date of his/her death, and the Client shall pay for the Services rendered and disbursements incurred by the Engineer to the date of such termination.

1.10 Indemnification

The Engineer shall indemnify and save harmless the Client from and against all claims, actions, losses, expenses, costs or damages of every nature and kind whatsoever which the Client, his employees, officers or agents may suffer, to the extent the Engineer is legally liable resulting from the negligent acts of the Engineer, his employees, officers or agents in the performance of this Agreement.

The Client agrees to hold harmless, indemnify and defend the Engineer from and against any and all claims, actions, losses, expenses, costs or damages of every nature including liability and costs of defense arising out of or in any way connected with the presence, discharge, release or escape of contaminants of any kind, excluding only such liability as may arise out of the negligent acts of the Engineer in the performance of his/her Services to the Client within this project.

1.11 Insurance

The Client will accept the insurance coverage amount specified in this clause section (a) or (b), or whichever is applicable to the claim or as specified in the RFP as the aggregate limit of liability of the Engineer for Client's damages.

- a) Comprehensive General Liability and Automobile Insurance

The Insurance Coverage shall be \$ 5,000,000.0 per occurrence and in the aggregate for general liability and \$ 5,000,000.00 for automobile insurance. When requested, the Engineer shall provide the Client with proof of Comprehensive General Liability and Automobile Insurance (Inclusive Limits) for both owned and non-owned vehicles.

- b) Professional Liability Insurance 2,000,000.00

The Insurance Coverage shall be in the amount of \$ _____ per claim and in the aggregate. When requested, the Engineer shall provide to the Client proof of Professional Liability Insurance carried by the Engineer, and in accordance with Professional Engineers Act (RSO 1990, Chapter P.28) and Regulations therein.

- c) Additional Coverage

If the Client requests to have the amount of coverage increased from that detailed in the RFP, or requests other special insurance for this Project then the Engineer shall endeavour forthwith to obtain such additional or special insurance at the Client's expense as a disbursement allowed under Section 3.2.

It is understood and agreed that the coverage provided by these policies will not be changed or amended in any way nor cancelled by the Engineer until (30) days after written notice of such change or cancellation has been delivered to and acknowledged by the Client.

1.12 Force Majeure

The Client agrees that the Engineer is not responsible for damages arising directly or indirectly from any delays for causes beyond the Engineer's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labour disputes; severe weather disruptions or other natural disasters or acts of God; fires; riots, war or other emergencies; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if such delays resulting from any such causes increase the cost or time required by the Engineer to perform its services in an orderly and efficient manner, the Engineer shall be entitled to a reasonable adjustment in schedule and compensation.

1.13 Contracting for Construction

The Engineer or any person, firm or corporation associated or affiliated with or subsidiary to the Engineer shall not tender for the construction of the Project or have an interest either directly or indirectly in the construction of the Project.

1.14 Assignment

Neither party may assign this Agreement or any portion thereof without the prior consent in writing of the other party.

1.15 Previous Agreements

This Agreement supersedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the Project.

1.16 Approval by Other Authorities

Unless otherwise provided in this Agreement, where the work of the Engineer is subject to the approval or review of an authority, department of government, or agency other than the Client, such applications for approval or review shall be the responsibility of the Engineer, but shall be submitted through the offices of the Client and unless authorized by the Client in writing, such applications for approval or review shall not

be obtained by direct contact by the Engineer with such other authority, department of government or agency. Costs for all application fees shall be borne by the Client unless otherwise provided for by the Engineer. The foregoing in no way limits the Engineer's responsibility to identify, understand and coordinate any and all approvals and permits required for the Project unless otherwise specified in the RFP or agreed to by the Client.

1.17 Sub-Consultants

The Engineer may engage Sub-Consultants for specialized services provided that prior approval is obtained, in writing, from the Client and may add a mark-up of 5 % of the cost of such Services to cover office administration costs when claiming reimbursement from the Client.

1.18 Inspection (Review by the Client)

The Client, or persons authorized by the Client, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, under the Project and the premises where they are being performed.

1.19 Publication

The Engineer agrees to obtain the consent in writing of the Client before publishing or issuing any information regarding the Project.

1.20 Confidential Data

The Engineer shall not divulge any specific information identified as confidential, communicated to or acquired by him/her, or disclosed by the Client in the course of carrying out the Services provided for herein. These obligations of confidentiality shall not apply to information which is in the public domain, which is provided to the Engineer by a third party without obligation of confidentiality, which is independently developed by the Engineer without access to the Client's information, or which is required to be disclosed by law or court order. No such information shall be used by the Engineer on any other project without the approval in writing of the Client.

1.21 Dispute Resolution

1) Negotiation

- a) In the event a matter of difference between the Engineer and the Client in relation to the Contract the grieved party shall send a notice in writing of dispute to the other party which contains the particulars of the matter in dispute and the relevant provisions of the Contract Documents. The responding party shall send a reply in writing to the dispute within ten (10) business days after receipt of the notice of dispute setting out particulars of this response and any relevant provisions of the Contract Documents.
- b) The Engineer and the Client shall make all reasonable efforts to resolve their dispute by amicable negotiations and agree to provide, without prejudice, frank, candid and timely disclosure of any and all relevant facts, information, and documents to facilitate these negotiations.

- c) In the event of failure by the Engineer and the Client to reach agreement within ten (10) business days of receipt of the responding party's reply, or if either party concludes that further negotiation is unlikely to result in agreement, the matter shall be referred to mediation as provided in Section 2 herein.

2) Mediation

- a) The Engineer and the Client shall jointly select an impartial Mediator who shall be, preferably, properly qualified in the area of work as contemplated by this Contract. In the event that the parties, acting reasonably, cannot agree on a mediator, the candidates selected by the parties shall, acting reasonably, choose a third party to act as the Mediator.
- b) The Mediator shall meet with the parties within ten (10) business days after the selection of the Mediator, or as soon thereafter as is practicable, to attempt to mediate and resolve the dispute. The Engineer and the Client shall observe such reasonable procedures for conducting the mediation as the Mediator may reasonably request.
- c) If no agreement is reached upon mediation, or if either party concludes that further mediation is unlikely to result in agreement, then either the Engineer or the Client may request the Mediator to recommend (and only recommend) a basis, or bases, for resolution of the dispute. The Mediator shall, after consideration of the parties' positions and written submissions (if so requested), issue a written recommendation in this regard. Any recommended basis for resolution shall have absolutely no binding effect upon either party unless both parties agree to accept it and shall be without prejudice to the parties' positions in any further proceeding.
- d) If no agreement is reached either party may refer such matter as is arbitrable to arbitration as provided in Section 3 herein or exercise any legal rights it may have.
- e) All meetings and proceedings shall be held in the municipality of the Client or a reasonable alternate at a time and location as determined by the parties.
- f) The costs and expenses of the Mediator shall be shared equally by the Engineer and the Client.

3) Arbitration

- a) In the event that the parties are unable to settle any dispute between them which is under mediation, either party may refer such matter to arbitration as provided herein:
 - i. The Client and the Engineer shall select an arbitrator within ten (10) business days of the submission of a dispute to arbitration under this Section, which arbitrator shall be neutral and independent of the parties. If the parties are unable to agree on an arbitrator, either party shall be at liberty to seek an appointment of an arbitrator upon application under the Arbitration Act, 1991, S.O. 1991, C. 17.
 - ii. The arbitration shall be conducted in accordance with the provisions of the *Arbitration Act, 1991*, S.O. 1991, C.17, unless the parties otherwise agree. If the issue in dispute is particularly time sensitive, the parties shall, in good faith, take such reasonable steps as may be required to expedite the arbitration process. In any event, all disputes shall be submitted to the arbitrator within thirty (30) calendar days of the selection of the arbitrator. All arbitration meetings and proceedings shall be held in the municipality of the Client or a reasonable alternate, at a time and location determined by the parties, but in any event no later than thirty (30) calendar days following the submission of the dispute to the arbitrator.
 - iii. In addition to the examination of the parties by each other, the arbitration panel may examine, in the ordinary course, the parties or either of them and the witnesses in the matter referred to the arbitration panel, and the parties and witnesses, if examined, shall be examined on oath or affirmation.
 - iv. The arbitration panel shall, after full consideration of the issues in dispute, the relevant facts and applicable law, render a decision within thirty (30) calendar days after argument of the issue to the arbitrator, which decision shall be final and binding on the parties and not subject to appeal or challenge, except such limited relief provided under Subsection 45(1) (appeal on a question of law, with leave) or Section 46 (setting aside award) of the *Arbitration Act, 1991*.
 - v. Each party shall bear its own costs and expenses incurred in the arbitration, and the parties shall share equally in the costs and expenses of the arbitrator.

- vi. Any award of the arbitration panel may, at the instance of either of the parties to this Agreement and without notice to the other of them, be made an Order of the Superior Court of Ontario, pursuant to the *Arbitration Act, 1991* and the *Courts of Justice Act, R.S.O. 1990, c.C-43*.

4) Adjudication

- a) Nothing in this Agreement shall prevent the right of either the Engineer or the Client to refer to adjudication any dispute which may be adjudicated under the provisions of section 13.5 of the *Construction Act, R.S.O. 1990, c. C-30*.
- b) Any such adjudication shall be governed by the provisions of Part II.1 CONSTRUCTION DISPUTE INTERIM ADJUDICATION of the *Construction Act*.

1.22 Time

The Engineer shall perform the Services in accordance with the requirements of Article 2 and shall complete any portion or portions of the Services in such order as the Client may require.

The Client shall give due consideration to all designs, drawings, plans, specifications, reports, tenders, proposals and other information submitted by the Engineer, and shall make any decisions which he/she is required to make in connection therewith within a reasonable time so as not to delay the work of the Engineer.

1.23 Estimates, Schedules and Staff List

1.23.1 Preparation of Estimate of Fees, Schedule of Progress and Staff List

When requested by the Client, and where payment is calculated on a time basis, the Engineer shall provide, for approval by the Client:

- a) An estimate of the total fees to be paid for the Services.
- b) A Schedule showing an estimate of the portion of the Services to be completed in each month and an estimate of the portion of the fee which will be payable for each such month.
- c) A Staff list showing the number, classifications and hourly rate ranges for staff, Principals and Executives, for which the Engineer will seek payment on a time basis. The Engineer shall relate such information to the particular type of work that such staff is to perform, while employed on the Project. Such list shall designate the member of the Engineer's staff who is to be the liaison person between the Engineer and the Client.

1.23.2 Subsequent Changes in the Estimate of Fees, Schedule of Progress and Staff List

The Engineer will require prior written approval from the Client for any of the following changes:

- a) Any increase in the estimated fees beyond those approved under Subsection 1.23.1(a).
- b) Any change in the schedule at progress which results in a longer period than provided in Subsection 1.23.1 (b).
- c) Any change in the number, classification and hourly rate ranges of the staff provided under Subsection 1.23.1 (c).

1.23.3 Monthly Reporting of Progress

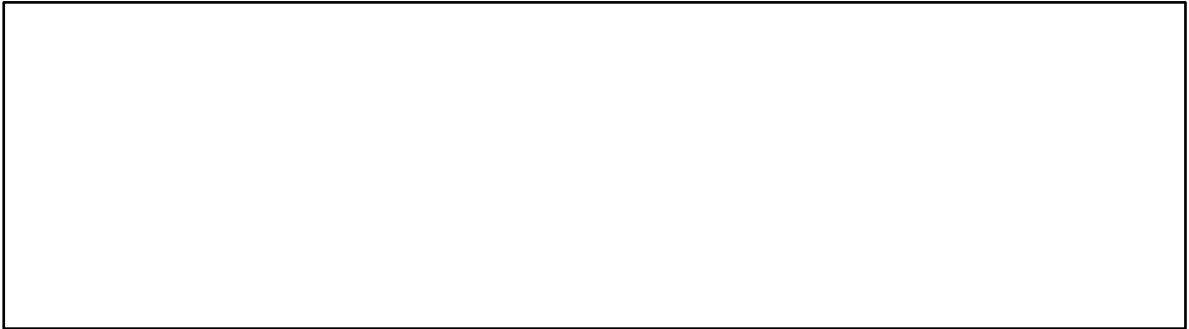
When requested by the Client, the Engineer shall provide the Client with a written report showing the portion of the Services completed in the preceding month.

1.24 **Additional Conditions**

Any requirements regarding insurance, WSIB, permits, approvals, AODA, etc. to be listed here. If there are no additional conditions, then this section is to be left blank. Documentation supporting additional conditions detailed here shall be contained in Article 5.

ARTICLE 2 – SERVICES TO BE PROVIDED

- 2.1 Services to be provided by Engineer as detailed in the RFP and as provided for in the Engineer's Proposal.

A large, empty rectangular box with a black border, intended for the Engineer to detail the services to be provided as specified in the RFP and their proposal.

- 2.2 Services to be provided by Client as detailed in the RFP and as provided for in the Engineer's Proposal.

A large, empty rectangular box with a black border, intended for the Client to detail the services to be provided as specified in the RFP and the Engineer's proposal.

ARTICLE 3 - FEES AND DISBURSEMENTS

3.1 Definitions

For the purpose of this Agreement, the following definitions shall apply:

a) Cost of the Work:

- i. The "Cost of the Work" shall mean the total construction cost of the Project including all materials, equipment, sales taxes, labour and contractor's overhead and profit, necessary to complete the work for which the Engineer prepares designs, drawings or specifications, for which he/she is responsible. Where sales taxes are not included in the cost of the work, the fee shall be adjusted upwards by the factor equivalent to the sales taxes. The adjusted fee may be computed to the nearest one-tenth of one percent (1/10%).
- ii. Wherever the Client furnishes labour or other service which is incorporated in the work, the current price of labour or other service when the work was executed shall be used to compute the Cost of the Work.
- iii. Whenever used materials or equipment is furnished by or on behalf of the Client, the fair market value of such materials or equipment, as though it was purchased new, shall be used to compute the Cost of the Work.
- iv. In computing the Cost of the Work, no deductions shall be made on account of any penalties or damages claimed by the Client from any contractor or on account of any other sum withheld from any contractor.
- v. The Cost of the Work shall not include any fees and disbursements due to the Engineer, the Client's engineering and office expenses, or cost of land.

b) Site:

Site includes the actual work site and other locations where the checking of materials, equipment and workmanship is carried out.

3.2 Basis of Payment for this agreement Fees Calculated on Time

3.2.1 Fees Calculated on a Percentage of Cost Basis

The Client shall pay the Engineer fees to be calculated as a percentage of the Cost of the Work for normal projects as follows:

CALCULATION OF FEE

TYPE OF SERVICE	PERCENTAGE

3.2.2 Fees Calculated on a Time Basis

a) Fees

The Client shall pay the Engineer a fee, calculated on a time basis, for that part of the Services described in Article 2. Fees on a time basis for all staff shall be hourly rates based on job classifications as detailed in the Engineer's proposal.

For a project of over one (1) year duration, or for projects which become extended beyond one (1) year in duration, the Engineer may from time to time seek approval from the Client to adjust hourly rates and such approval shall not be unreasonably withheld.

b) Time Expended

All time expended on the assignment, whether in the Engineer's office, at the Client's premises, or elsewhere, and including travel time, shall be chargeable.

3.2.3 Upset Cost Limit

- (a) The Engineer shall be paid a fee, calculated on a time basis, for the Services.
- (b) Included in the fee, the Engineer shall be reimbursed at cost plus an administrative charge of ____% for all reasonable expenses properly incurred by them in connection with the Services, including but not limited to: vehicle use charges, traveling and living expenses, long distance telephone charges, report production costs, photography, special delivery charges, supplies and equipment, field equipment costs, laboratory costs. Computer and office charges are considered part of overhead and shall not be invoiced as disbursements.
- (c) Notwithstanding Subsections (a) and (b) of this Section, the total fees and disbursements paid by the Client to the Engineer for the Services shall not exceed the total upset amount of \$_____plus, applicable taxes made up as follows:
 - (i) \$_____plus, applicable taxes for Core Services as described in Schedule A; and,
 - (ii) \$_____plus, applicable taxes as a Contingency Allowance for Additional Services that may be required but are not included in Schedule A.
- (d) Notwithstanding Subsections (a) and (b) of this Section, the Client, at its sole discretion, may limit the fees and disbursements paid by the Client to the percentage equivalent to the project complete in the opinion of the Client.
- (e) The Engineer must request and receive the written approval of the Client before any Additional Services are carried out that are not included in Schedule A. The Engineer shall not be entitled to any payment from the Contingency Allowance unless the Engineer has satisfied this condition. When approving Additional Services that are not included in Schedule A, the Client, at its sole discretion, may, in writing, set a limit on the monies from the Contingency Allowance that may be permitted for the requested Additional Services.

3.2.4 Reimbursable Expenses – Apply to 3.2.1. through 3.2.3. and shall be included in 3.2.5.

In addition to the fee, the Engineer shall be reimbursed at cost plus an administrative charge of %, for all expenses and disbursements properly incurred by the Engineer in connection with the project.

3.2.5 Lump Sum Basis

- a) Fees for the scope of work covered under this Agreement will be on a Lump Sum Price Basis, inclusive of labour, disbursements and reimbursable expenses.
- b) Monthly progress invoices will be based on the percentage of project completed or

milestone achieved as detailed in the RFP.

- c) If the project is abandoned or delayed for any reason beyond the Engineer's control, the Client shall pay a fee for services rendered to that date, plus the termination expenses reasonably incurred by the Engineer in winding down the project.

3.3 **Payment**

3.3.1 **Fees Calculated on a Time Basis** Does Not Apply

The Engineer shall submit an invoice to the Client for all Services completed in the immediately preceding month.

3.3.2 **Fees Calculated on a Percentage of Cost Basis** Does Not Apply

a) Monthly Payment

The Engineer shall submit an invoice to the Client for that part of the design of the Project completed in the immediately preceding month calculated upon the basis of the Engineer's estimate of the cost of that part of the Project, and, if the Client agrees with such estimate and that such part has been completed, the Engineer will be paid the amount of the fee so invoiced.

b) On Award of Contract

Following the award of the contract for the construction of the Project, the Engineer shall recalculate his/her fee on the basis of the tender quantities and prices on which the contract for the construction of the Project was awarded, plus the estimated cost of materials and other services supplied by the Client and upon such recalculation, the amount paid to the Engineer shall be adjusted to equal the full amount of the recalculated fee including the repayment by the Engineer of any overpayment made to the Engineer.

c) Delay of Award of Contract

In the event the contract for construction of the Project is not awarded within _____ months of the acceptance of the Design by the Client the final fee for design shall be determined as in paragraph (a) above, and paragraph (b) shall not apply.

Further services for the Project beyond the _____ months will be undertaken on a time basis.

d) On Completion of the Work

Following Completion of the Work, the Engineer shall recalculate his/her fee on the basis of the actual Cost of the Work and upon such recalculation the amount paid to the Engineer shall be adjusted to equal the full amount of the recalculated fee including the repayment by the Engineer of any overpayment to the Engineer.

3.3.3 Lump Sum Does Not Apply

Based on a milestone basis as per the Engineer's proposal.

3.3.4 Invoices Generally

a) Requirements for a proper invoice

All invoices submitted by the Engineer to the Client under this Agreement shall contain the following information:

- (1) The Engineer's name and address;
- (2) The date of the invoice and the period during which invoiced Services were supplied;
- (3) Information identifying the Agreement under which Services were supplied;
- (4) A description of the services supplied;
- (5) The amount payable for the services supplied, and a statement that payment is due upon receipt;
- (6) The name, title, telephone number and mailing address of the person to whom payment is to be sent; and
- (7) The following additional information (if any):

b) Disputed invoices

If the Client intends to dispute any invoice delivered by the Engineer, in whole or in part, the Client shall within 14 calendar days of receiving the invoice, deliver to the Engineer a notice of non-payment in Form 1.1 as prescribed by the *Construction Act*.

Any undisputed portion of any invoice shall remain payable upon receipt in accordance with the terms of payment set out in section 3.3.5.

3.3.5 Terms of Payment

The Client will compensate the Engineer in accordance with the fees and charges for services as set out in the proposal or as otherwise mutually agreed.

All fees, irrespective of their basis, shall be exclusive of HST, and HST will be added to each invoice.

All fees and charges will be payable in Canadian funds unless noted otherwise.

Invoices will be due and payable, as presented and without hold-backs, by the Client upon receipt, and in any event no later than 28 days after receiving the proper invoice.

Interest on overdue accounts will be charged at the rate of 12% per annum.

ARTICLE 4 – FORM OF AGREEMENT

ENGINEER: TULLOCH ENGINEERING

The signatory shall have the authority to bind the Engineer for the purposes of this agreement.

This _____ Day of _____, 20____

Signature		Signature	
Name		Name	
Title		Title	

CLIENT: _____

The signatory shall have the authority to bind the municipality or its agency for the purposes of this agreement.

This _____ Day of _____, 20 ____

Signature		Signature	
Name		Name	
Title		Title	

ARTICLE 5 – SCHEDULES

Copies of Request for Proposal and Proposal Submission documents if required.

This article includes all schedules, (i.e. Request for Proposal, Proposal Submission, Certificates of Insurance, etc.) as well as any additional information required to form the Agreement, such as supplemental general conditions, etc.

The following schedules form part of:

- Schedule A: Supplementary Conditions – attached OR not used
- Schedule B: Addenda – attached OR not used
- Schedule C: Scope of Services – RFP attached OR not used
- Schedule D: Proposal from engineer – attached OR not used
- Schedule E: Other

Attached
<input type="checkbox"/>
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NOTE: Attach all appropriate schedule documents as indicated (✓).



Corporation of the Municipality of Temagami

Memo No.
2020-M-061

Memorandum to Council

Subject: Lake Capacity Study

Agenda Date: June 4, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to contact MHBC Planners to receive an estimate cost and methodology for a lake capacity study to be completed for Lake Temagami.

INFORMATION

At the March 12, 2020 meeting of Council, Deputy Mayor Dwyer provided a notice of motion regarding receiving a proposal for the completion of a lake capacity study for Lake Temagami. As MHBC are our contract planners, the first step would be to receive information from them regarding this similar to the Official Plan methodology and estimate considered by Council earlier this year.

Especially with Lake Temagami, Council should recognize that there are other interest groups and, in particular, a First Nation, that also would have interest in any study completed regarding Lake Temagami. The methodology for lake capacity study should recognize and provide details on how this interest will be respected.

With the Provincial Orders limiting the size of gatherings the methodology should also outline how public engagement is anticipated to occur.

Also, there are many lakes within the boundary of the Municipality. Should Council want capacity studies completed for any other lake there may be economies of scale that could make the process more cost effective.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-054

Memorandum to Council

Subject:	2020 Budget
Agenda Date:	June 4, 2020
Attachments:	2020 Budget (previously distributed) Reserve Summary

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to prepare the necessary by-laws to establish Service Charges and Tax Rates as supported by the Budget proposal received and approved on June 4, 2020.

INFORMATION

Prior to the Agenda being published the proposed 2020 budget was circulated to Council.

The budget would see taxes increase by 4.4% mainly due to increases from Au Chateau, Nipissing DSSAB and Timiskaming Public Health Unit.

Attached to this report is a summary of what the reserve balances would be if the budget is approved in its present form. Part 3 of the presentation recommends some COVID relief. If this was approved then the reserve balance, in total, would be projected at \$2,931,645.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Municipality of Temagami
Continuity of Reserves
2020 Budget

Description	Balance 31-Dec-19	Budget Addition	Deletion	Reallocation Addition	Proposed Balance 31-Dec-20
Working Capital	\$ 390,000.00				\$ 390,000.00
Welcome Centre General	\$ 50,000.00		\$ 50,000.00		\$ -
Loan Reserve	\$ 112,981.00				\$ 112,981.00
Discretionary Operating Reserve	\$ 692,878.62		\$ 308,556.00		\$ 384,322.62
Tax Rate Stabilization	\$ 267,031.00				\$ 267,031.00
Cannibis	\$ 10,000.00				\$ 10,000.00
Marten River Fire	\$ 207,000.00	\$ 50,000.00			\$ 257,000.00
Temagami Fire	\$ 40,500.00	\$ 40,000.00			\$ 80,500.00
Public Works Complex	\$ 509,400.00	\$ 100,000.00			\$ 609,400.00
Fox Run Reserve	\$ 125,000.00				\$ 125,000.00
Future IMP Town road	\$ 111,094.74	\$ 15,000.00	\$ 46,094.74		\$ 80,000.00
Future LT Access Road	\$ 183,000.00	\$ 10,000.00			\$ 193,000.00
Dedicated water waste capital	\$ 135,915.38	\$ 50,425.00			\$ 186,340.38
Grinder Capital	\$ 68,797.00	\$ 5,965.00			\$ 74,762.00
Landfill Closure	\$ 150,000.00				\$ 150,000.00
Ambulance Building	\$ 11,847.36	\$ 12,000.00			\$ 23,847.36
Cemetery	\$ 4,313.14		\$ 4,300.00		\$ 13.14
Arena	\$ 65,474.00	\$ 15,000.00	\$ 7,000.00		\$ 73,474.00
Library	\$ 15,488.54				\$ 15,488.54
Official Plan Review	\$ 94,230.00		\$ 94,230.00		\$ -
Community Improvement Plan	\$ 10,000.00		\$ 10,000.00		\$ -
	\$ 3,254,950.78	\$ 298,390.00	\$ 520,180.74	\$ -	\$ 3,033,160.04