



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
REGULAR COUNCIL MEETING  
AGENDA**

**Thursday, August 6, 2020, 6:30 P.M.**

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

**Pages**

**1. CALL TO ORDER AND ROLL CALL**

**2. ADOPTION OF THE AGENDA**

Draft Motion:

BE IT RESOLVED THAT the Regular Council Agenda dated August 6, 2020 be adopted as presented/amended.

**3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**4. REPORT FROM CLOSED SESSIONS**

**5. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS**

**5.1 DRAFT Regular Council Meeting - July 16, 2020**

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on July 16, 2020 be adopted as presented/amended.

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS/PRESENTATIONS**

**7.1 Registered Delegations - With Presentations**

**7.2 Invited Presentations**

**7.3 Registered Delegations - Without Presentations**

**7.4 Unregistered Delegations**

*\* 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations\**

**8. CONSENT AGENDA ITEMS**

Draft Motion:

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

**8.1 Staff Report(s) for Information:**

**8.2 Correspondence for Information:**

*Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.*

1

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.7 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

1. **Inspection of Approved Aerial herbicide Projects Temagami Management Unit** 11
2. **Ontario watershed Boundaries (OWB) Data Release** 12
3. **Ministry of Transportation Safety Program Development Branch** 14  
RE: Letter from A/Director Angela Litrenta
4. **Ministry of Municipal Affairs and Housing** 19  
RE: Letter from Minister Steve Clerk
5. **Ministry of Natural Resources and Forestry** 22  
RE: Letter from Director Chris Cythbertson
6. **Solid Waste Master Plan - Community Survey** 24  
RE: Community Survey
7. **Notice - Active Bears in Area** 28  
visit: <https://www.ontario.ca/page/prevent-bear-encounters-bear-wise>
- 8.3 **Minutes of Local Boards & Committee:**  
Draft Motion:  
BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.
1. **Au Château Board Minutes - May 2020** 29
9. **STAFF REPORTS**
- 9.1 **Temagami Fire Department Report - June 2020** 34  
Draft Motion:  
BE IT RESOLVED THAT Council receive the monthly report from Temagami Fire Department for information.
- 9.2 **Memo 2020-M-087 Treasurer/Administrator Report** 36  
Draft Motion:  
BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated August 6, 2020.
- 9.3 **Memo 2020-M-088 Strategic Plan Update** 37  
Draft Motion:  
BE IT RESOLVED THAT Council direct Staff to make the Draft Strategic Plan available through the normal communication channels.
- 9.4 **Memo 2020-M-089 Water Capital Projects** 38  
Draft Motion:  
BE IT RESOLVED THAT Council directs Staff to start the procedure to apply for a long-term loan through Infrastructure Ontario in support of Water and Sewer Projects with a total budget of \$1,650,000.
- 9.5 **Memo 2020-M-090 Broadband Access Petition** 40  
Draft Motion:  
WHEREAS the Canadian Radio-television and Telecommunications Commission has

established internet target speeds of 50 Mbps download and 10 Mbps upload as well as the access to unlimited data;

AND WHEREAS there has been limited enhancements and growth of Broadband Internet initiatives throughout Northeastern Ontario due in part to past decisions to divest these assets by the Province of Ontario;

AND WHEREAS projects considered by Internet Service Providers (ISP) are often deemed to be unsustainable or feasible due to the elevated cost of connecting to the fibre optic backhaul along the Highway 11 Corridor;

AND WHEREAS fair access for third-party internet access to existing ISP Infrastructure that may exist does not allow for innovation and enhanced service offerings that the existing large networks have not been able to provide;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Temagami hereby request the CRTC, or other appropriate bodies, review and assist in opening connectivity to aid in the networking of communities in Northeastern Ontario;

AND FURTHER THAT this should be done at a cost reasonable when compared to other areas of the Province of Ontario and respectful of established Internet target speeds.

**9.6 Memo 2020-M-095 EOI Broadband Community** 41

Draft Motion:

BE IT RESOLVED THAT Council directs Staff to complete the expression of interest for the Community program for the Northern Project #3 of CENGN;

AND FURTHER THAT should additional technical support be required Staff is authorized to use amounts in the Development budget with the normal procurement limits remaining.

**9.7 Memo 2020-M-091 Xplornet Project** 42

Draft Motion:

BE IT RESOLVED THAT Council direct Staff provide a letter in support of Xplornet's application to Stage 1 of the Improving Connectivity in Ontario program.

**9.8 Memo 2020-M-092 Electronic Payments** 44

Draft Motion:

BE IT RESOLVED THAT Council accept the protocol for electronic payments;

AND FURTHER THAT Council directs Staff to develop a policy for payments of accounts through cheques, electronic fund transfers and preauthorized payments.

**9.9 Memo 2020-M-093 Procedural By-Law** 45

Draft Motion:

BE IT RESOLVED THAT Council approve the proposed changes to the Procedural By-Law;

AND FURTHER THAT Council directs Staff to bring the appropriate by-law to the next meeting for Council's consideration.

**9.10 Memo 2020-M-094 Budget Variance** 101

Draft Motion:

BE IT RESOLVED THAT Council receive the budget variance report to July 31, 2020.

**9.11 Memo 2020-M-097 Temagami Dry Public Results** 118

Draft Motion:

BE IT RESOLVED THAT Council receive the results of the Public Consultation regarding the potential purchase of the Temagami Dry Trademark.

**10. COUNCIL COMMITTEE REPORTS**

**11. ANNOUNCEMENTS - MAYOR AND COUNCIL**

**12. CORRESPONDENCE**

**12.1 Action Correspondence**

**1. Memo 2020-M-096 Electronic Vehicle Charging Stations 120**

Draft Motion:

BE IT RESOLVED THAT Council receive the email correspondence from Mr. Bull regarding interest in pursuing funding opportunities for Electric Vehicle Charging Stations;

AND FURTHER THAT municipal staff conduct more research on the proposed initiative and provide recommendation at a subsequent meeting.

**12.2 Resolution from Other Municipalities**

**13. BY-LAWS**

**13.1 20-1518 Trademark Acquisition 122**

Draft Motion:

BE IT RESOLVED THAT By-law 20-1518, being a by-law to authorize the purchase of a trademark, be taken as read a second and third time and finally passed this 6th day of August, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**14. COMMITTEE MEETINGS**

**15. UNFINISHED BUSINESS**

**16. NEW BUSINESS**

**16.1 Memo 2020-M-098 Logo Protection 123**

Draft Motion:

WHEREAS the Municipality of Temagami enjoys the recognition of a unique cottage, canoeing, and wilderness area and it is becoming common for companies to name products and services using the 'Temagami' brand name;

AND WHEREAS it is now in the Municipality's best interest to consider protection 'Temagami' and its logo as Official Marks with the understanding that such protection is available to public authorities like a Municipality;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Temagami seek appropriate legal assistance to move forward with the protection of its name 'Temagami' and its logos;

AND FURTHER THAT Staff report back to Council once details have been finalized along with the cost of such an initiative.

**17. NOTICE OF MOTION**

**18. QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA**

**19. CONFIRMATION BY-LAW**

124

Draft Motion:

BE IT RESOLVED THAT By-law 20-1521, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 06 day of August, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**20. ADJOURNMENT**

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**REGULAR COUNCIL MEETING**

**DRAFT MINUTES**

**Thursday, July 16, 2020, 6:30 P.M.  
Main Level Chambers**

**PRESENT:** D. O'Mara, C. Dwyer, J. Harding, M. Youngs, J. Shymko, J. Koistinen

**STAFF:** C. Davidson, S. Fournier, S. Pandolfo, B. Turcotte, D. Bell,  
J. Sanderson

**CALL TO ORDER AND ROLL CALL**

Mayor O'Mara called the meeting to order at 6:30 pm.  
There were 5 people in the audience. The Mayor called the Roll.

**ADOPTION OF THE AGENDA**

Draft Motion: 20-179  
MOVED BY: J. Koistinen  
SECONDED BY: M. Youngs

BE IT RESOLVED THAT the Regular Council Agenda dated July 16, 2020 be adopted as presented.

**CARRIED**

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

**REPORT FROM CLOSED SESSIONS**

**ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS**

**DRAFT Regular Council Meeting - June 25, 2020**

Draft Motion: 20-180  
MOVED BY: C. Dwyer  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on June 25, 2020 be adopted as presented.

**CARRIED**

**DRAFT Special Council Meeting - June 29, 2020**

Draft Motion: 20-181

MOVED BY: J. Koistinen  
SECONDED BY: C. Dwyer

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on June 29, 2020 be adopted as presented.

**CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

### **DELEGATIONS/PRESENTATIONS**

#### **Registered Delegations - With Presentations**

#### **Invited Presentations**

#### **Registered Delegations - Without Presentations**

#### **Unregistered Delegations**

*\* 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations\**

### **CONSENT AGENDA ITEMS**

Draft Motion: 20-182

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

**CARRIED**

#### **Staff Report(s) for Information:**

#### **Correspondence for Information:**

Draft Motion: 20-182 B

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.5 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

**CARRIED**

#### **8.2.1 Temagami Service Review – SurveyMonkey**

visit: [www.temagami.ca SurveyMonkey](http://www.temagami.ca/SurveyMonkey)

#### **8.2.2 Be FireSmart - protect your property from Wildland Fire**

visit: <https://www.ontario.ca/page/firesmart>

#### **8.2.3 Be Bear Wise - Tips and Tools**

visit: <https://www.ontario.ca/page/prevent-bear-encounters-bear-wise>

#### **8.2.4 Ministry of Municipal Affairs and Housing**

RE: Letter from the Minister Steve Clerk

## **8.2.5 Ministry of Government and Consumer Services**

RE: Letter from Jeffrey W. Lem, Director of Titles for the Province of Ontario

### **Minutes of Local Boards & Committee:**

#### **8.3.1 Au Château Board Minutes - May 2020**

It was noted that Au Château Board Minutes of May 2020, will be provided at the next Council Meeting.

### **STAFF REPORTS**

#### **Temagami Fire Department Report - May 2020**

Draft Motion: 20-183

MOVED BY: J. Harding

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the monthly report from Temagami Fire Department for information.

**CARRIED**

#### **Marten River Fire Department Report - May and June 2020**

Draft Motion: 20-184

MOVED BY: J. Koistinen

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the monthly reports from Marten River Fire Department for information.

**CARRIED**

#### **Memo 2020-M-086 Treasurer/Administrator Report**

Draft Motion: 20-185

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated July 16, 2020.

**CARRIED**

#### **Memo 2020-M-075 OCWA Capital List**

Draft Motion: 20-186

MOVED BY: M. Youngs

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council reply to OCWA's capital letter noting that the second treatment train at the south water plant is beyond the means of the municipality and highlight the projects included in this year's budget;

AND FURTHER THAT Staff be directed to provide approvals as appropriate for the smaller amount items;

AND FURTHER THAT Staff be directed to proceed with the work necessary to bring a more wholesome report for Council's considerations regarding the acquisition of debt for the UV



Filtration System, repairs to the water towers and other higher value items.

**CARRIED**

Councillor Harding left the electronic participation at 7:15 p.m.

**Memo 2020-M-076 One Investment Funds**

Draft Motion: 20-187

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to amend the Municipal Investment Policy (1.3.11) by adding ONE Investment's portfolios as an allowable investment option, as the securities held in the ONE Portfolios consist exclusively of highly-rates diversified investment instruments that are guaranteed to be eligible investments as defined in O.Reg 438/97, as amended, under the Municipal Act.

**CARRIED**

**Memo 2020-M-077 By-law to Permit Off-Road Vehicles on Municipal Land**

Draft Motion: 20-188

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Memo 2020-M-077; By-law to Permit Off-Road Vehicles on Municipal Land.

**CARRIED**

Councillor Harding returned to the Electronic Participation at 7:20 p.m

**Memo 2020-M-078 Freedom of Information Procedure**

Draft Motion: 20-189

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approve the procedures for handling requests made for information made under the Municipal Freedom of Information and Protection of Privacy Act as presented by Staff;

AND FURTHER THAT these procedures be implemented directly.

**CARRIED**

**Memo 2020-M-079 Photography Project - Gerry Gooderham**

Draft Motion: 20-190

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

WHEREAS: past Council had approved 5 portraits to be taken and framed of past Chairs, Reeves and Mayors;

AND WHEREAS Council has received a request from Gerry Gooderham for financial assistance to complete the project;

NOW THEREFORE BE IT RESOLVED THAT Council approve the additional portraits to be completed at a cost of \$200.00 per portrait;

AND FURTHER THAT every effort be made to find a way to include any Heads of Council that have since passed.

**CARRIED**

**Memo 2020-M-085 Temagami Elders Project - Gerry Gooderham**

Draft Motion: 20-191

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

WHEREAS: The Municipality has received correspondence from Gerry Gooderham requesting support to continue with the Temagami Elders Portrait Project;

AND WHEREAS: The Temagami Community Foundation would require a qualified donee for Gerry Gooderham to apply for a grant program;

NOW THEREFORE BE IT RESOLVED THAT Council approve to act as a qualified donee on Gerry Gooderham's Temagami Elders Portrait project.

**CARRIED**

**Memo 2020-M-080 MOU Committee Membership**

Draft Motion: 20-192

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council appoint Deputy Mayor Dwyer to the MOU Committee.

**RECORDING VOTE**

DEPUTY MAYOR DWYER	YAY
COUNCILLOR HARDING	NAY
COUNCILLOR KOISTINEN	YAY
COUNCILLOR LEUDKE	ABSENT
COUNCILLOR SHYMKO	YAY
COUNCILLOR YOUNGS	NAY
MAYOR O'MARA	YAY

**CARRIED**

**Memo 2020-M-081 Installation of Needle Disposal Containers**

Draft Motion: 20-193

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED That Council directs Staff to develop a Bio-Hazard Policy.

**CARRIED**

**COUNCIL COMMITTEE REPORTS**

**ANNOUNCEMENTS - MAYOR AND COUNCIL**

Mayor O'Mara reported his appreciation on the online 2020 Canada Day involvement.

Mayor O'Mara reported on his participation with Premier conference call, on his attendance with Service Delivery Review; Temagami Forest Tenure Modernization Initiative; AMO Health Task Force; Strategic Plan and on Broadband meetings.

Councillor Youngs reported on Temiskaming Health Unit to make masks mandatory.

### **11.1 Online 2020 Canada Day**

Councillor Shymko reported on the online 2020 Canada Day.

## **CORRESPONDENCE**

### **Action Correspondence:**

### **Resolution from Other Municipalities:**

#### **Memo 2020-M-082 Resolution from the Municipality of Mississippi Mills**

RE: Broadband Internet

Draft Motion: 20-194

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive Memo No. 2020-M-082;

AND FURTHER THAT Council supports resolution no. 246-20 dated June 19, 2020 passed by the Council of the Municipality of Mississippi Mills regarding the need to make substantial investments in high-speed internet connectivity in rural areas of Ontario.

**CARRIED**

#### **Memo 2020-M-083 Resolution from the City of Sarnia**

RE: Long Term Home Improvements

Draft Motion: 20-195

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive Memo No. 2020-M-083;

AND FURTHER THAT Council supports resolution dated June 22, 2020 passed by the Council of the City of Sarnia regarding Long Term Care Homes in Ontario.

**CARRIED**

#### **Memo 2020-M-084 Resolution of the Municipality of North Bay**

RE: Federation of Canadian Municipalities (FCM) request

Draft Motion: 20-196

MOVED BY: J. Harding

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Memo No. 2020-M-084;

AND FURTHER THAT Council supports resolution no.2020-200(a) & (b) dated June 30, 2020 passed by the Council of the Corporation of the City of North Bay regarding the Federation of Canadian Municipalities request to the Federal Government to support communities with a

minimum \$10-billion funding for emergency operational support.

**CARRIED**

**BY-LAWS**

**20-1514 to Permit Off-Road Vehicles on Municipal Roads**

Draft Motion: 20-197

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 20-1514, being a By-law to Permit Off-Road Vehicles on Municipal Roads, be taken as read a first, second and third time and finally passed this 16th day of July, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**20-1515 to Amend Schedule A of Building By-Law 08-782**

Draft Motion: 20-198

MOVED BY: C. Dwyer

SECONDED BY: J. Harding

BE IT RESOLVED THAT By-law 20-1515, being a by-law to amend Schedule "A" of Building By-Law 08-782, be taken as read a first, second and third time and finally passed this 16th day of July, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**20-1516 for Setting Planning Fees**

Draft Motion: 20-199

MOVED BY: J. Shymko

SECONDED BY: M. Youngs

BE IT RESOLVED THAT By-law 20-1516, being a By-law to establish the Tariff Fee Schedules for Planning related matters and to repeal Schedule "A" of by-law 06-684, be taken as read a first, second and third time and finally passed this 16th day of July 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**20-1517 for Regulating the Use of Municipal Owned Docks**

Draft Motion: 20-200

MOVED BY: J. Shymko

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 20-1517, being a by-law for Regulating the Use of Municipal Owned Docks, be taken as read a first, second and third time and finally passed this 16th day of July, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**20-1518 Trademark Acquisition**

Draft Motion: 20-201

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 20-1518, being a by-law to authorize the purchase of a trademark, be taken as read a first, second and third time and finally passed this 16th day of July, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**AMENDED**

Draft Motion: 20-202

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 20-1518, being a by-law to authorize the purchase of a trademark, be taken as read a first and passed this 16th day of July, 2020;

**RECORDING VOTE**

DEPUTY MAYOR DWYER	YAY
COUNCILLOR HARDING	NAY
COUNCILLOR KOISTINEN	YAY
COUNCILLOR LEUDKE	ABSENT
COUNCILLOR SHYMKO	YAY
COUNCILLOR YOUNGS	YAY
MAYOR O'MARA	YAY

**CARRIED**

Draft Motion: 20-201

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 20-1518, being a by-law to authorize the purchase of a trademark, be taken as read a first and passed this 16th day of July, 2020;

**CARRIED**

Draft Motion: 20-203

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct staff to reach out for public comment prior to the next Regular Council Meeting.

**CARRIED**

**20-1519 ONE Investment**

Draft Motion: 20-204

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 20-1518, being a by-law to authorize the an Agency Agreement between CHUMS Financing Corporation and Local Authority Services, as Agent, and Eligible Investors with respect to “ONE Investment” and to authorize the Treasurer to execute the necessary documents from time to time for that purpose, be taken as read a first, second and third time and finally passed this 16th day of July, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**COMMITTEE MEETINGS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Memo 2020-M-072 Advisory Committees**

Draft Motion: 20-205

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council defer the discussion on Advisory Committees until September when the Service Delivery Review and Waste Management Master Plan reports are discussed.

**CARRIED**

**Memo 2020-M-073 Youth Advisory Committee**

Draft Motion: 20-206

MOVED BY: J. Koistinen

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council direct Staff to develop terms of reference for a Youth Advisory Committee that can be further defined after meeting with the Youth;

AND FURTHER THAT these terms of reference be available at the next meeting for Council’s consideration.

**CARRIED**

**Memo 2020-M-074 Procedural By-law Amendment**

Draft Motion: 20-207

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council direct Staff to make appropriate amendments to the Procedural By-Law to be considered at a Special Meeting of Council called by the Mayor once Ontario Bill 197 – The COVID Economic Recovery Act, 2020 receives Royal Assent.

**CARRIED**

### **NOTICE OF MOTION**

Mayor O'Mara informed Council of his intention to bring a motion forward to have Staff to prepare a report to protect the name of Temagami and its logos.

### **QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA**

C. Lowery questioned the trademark of Temagami Dry.

### **CONFIRMATION BY-LAW**

Draft Motion: 20-208

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 20-1520, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 16 day of July, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

### **ADJOURNMENT**

Draft Motion: 20-209

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT this meeting adjourn at 8:55 p.m.

**CARRIED**

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Mayor

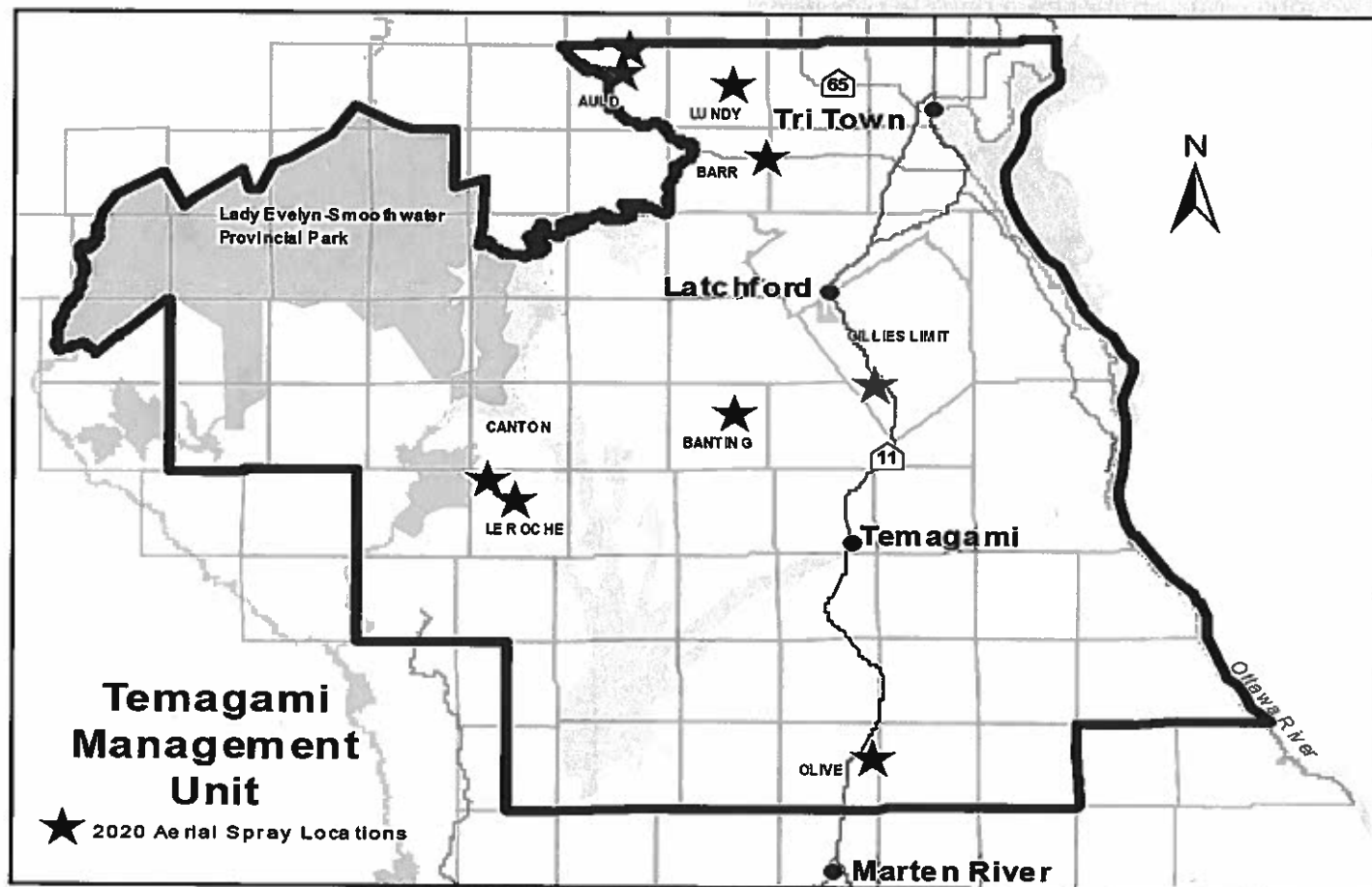
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Clerk

# INSPECTION

## Inspection of Approved Aerial Herbicide Projects Temagami Management Unit

The Ontario Ministry of Natural Resources and Forestry (MNRF) invites you to inspect the MNRF-approved aerial herbicide projects. As part of our ongoing efforts to regenerate and protect Ontario's forests, selected stands on the **Temagami Management Unit** (see map) will be sprayed with herbicide to control competing vegetation, starting on or about: **August 15, 2020**.



The approved project description and project plan for the aerial herbicide project are available electronically for public inspection on the Ontario government website at [www.ontario.ca/forestplans](http://www.ontario.ca/forestplans) beginning **July 15, 2020 until March 31, 2021** when the Annual Work Schedule expires.

Interested and affected persons and organizations can arrange a remote meeting with MNRF staff to discuss the aerial herbicide projects. For more information, please contact:

**Robert Baker, R.P.F.**  
Management Forester  
Ministry of Natural Resources and Forestry  
North Bay District Office  
3301 Trout Lake Road, North Bay, ON P1A 4L7  
tel: 705-475-5521 / fax: 705-475-5500  
e-mail: [robert.baker@ontario.ca](mailto:robert.baker@ontario.ca)  
office hours: Monday to Friday  
8:00 a.m. to 4:30 p.m.

**Etienne Green, R.P.F.**  
Planning Forester  
First Resource Management Group Inc.  
P.O. Box 850  
22 Paget Street, New Liskeard, ON P0J 1P0  
tel: 705-650-3360  
e-mail: [etienne.green@frmg.ca](mailto:etienne.green@frmg.ca)  
office hours: Monday to Friday  
8:00 a.m. to 5:00 p.m.

Renseignements en français : Yanish Bhoolaton, tél : 705 475-5520 / courriel : [Yanish.Bhoolaton@ontario.ca](mailto:Yanish.Bhoolaton@ontario.ca)



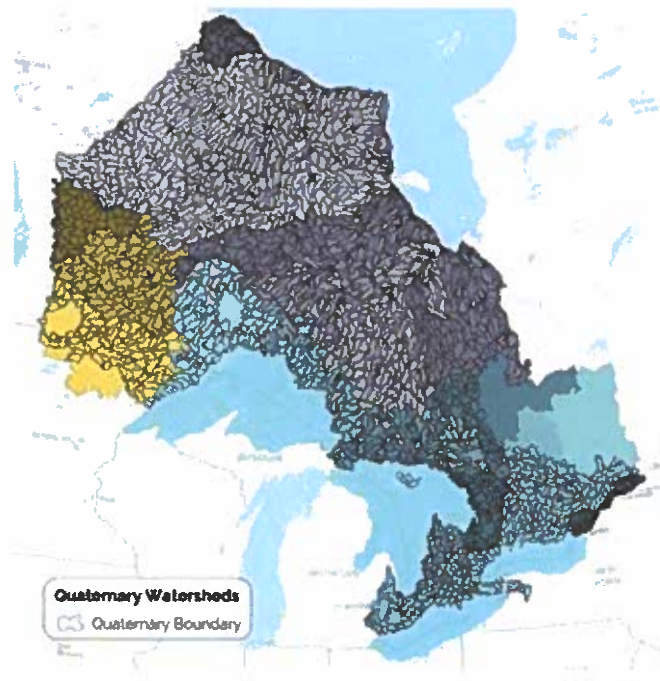
## Ontario Watershed Boundaries (OWB) Data release

The Provincial Mapping Unit of the Ontario Ministry of Natural Resources and Forestry is pleased to announce the release of the new [Ontario Watershed Boundaries \(OWB\)](#) dataset.

The OWB includes five layers:

- OWB Main (OWB) – containing all levels by attribute and source information
- OWB Primary Watersheds (OWBPRIM)\*
- OWB Secondary Watersheds (OWBSEC)\*
- OWB Tertiary Watersheds (OWBTERT)\*
- OWB Quaternary Watersheds (OWBQUAT)\*

\* Note the last four data classes are derived from OWB Main.



The OWB comes with several new features and enhancements suitable for science and research related applications, while still honouring current federal and international watershed frameworks. For documentation describing these enhancements and to access the data, please refer to the [OWB Metadata Page on Ontario GeoHub](#).

Please note this new dataset replaces the following old watershed data classes which will no longer be available after September 30, 2020:

- Watershed, Primary
- Watershed, Secondary
- Watershed, Tertiary
- Watershed, Quaternary

The old watershed data will continue to be available as download packages from their respective GeoHub metadata sites until the replacement date. The old watershed open data mapping services have been replaced by the new OWB data services which are listed on the OWB metadata page.

PMU would welcome your feedback regarding the new OWB datasets. If you have further questions, comments or suggestions for further improvement, please contact [pmu@ontario.ca](mailto:pmu@ontario.ca).

If you have any further questions contact LIO Support at 705 772-5891 or email [lio@ontario.ca](mailto:lio@ontario.ca).

As part of providing [accessible customer service](#), please let LIO Support know if you have any accommodation needs or require communication supports or alternate formats.

July 10, 2020

Dear Municipal Stakeholder,

I am pleased to announce that as of **July 1, 2020** the province expanded the types of off-road vehicles permitted on-road to two new additional types: off-road motorcycles commonly known as dirt bikes; and, extreme terrain vehicles, which are semi-amphibious vehicles with six or more wheels. This updated regulation can be found at <https://www.ontario.ca/laws/regulation/030316>.

It is important to note that the same on-road access rules for existing off-road vehicles continue to apply for these new vehicles on provincial roadways (Please see Schedule B of *Ontario Regulation 316/03: Operation of Off-Road Vehicles on Highways*). Similarly to the previously permitted vehicle types, municipalities may permit the use of off-road motorcycles and extreme terrain vehicles in their local jurisdiction through by-law. However, municipalities with existing by-laws permitting off-road vehicles will need to amend their by-law after July 1, 2020 if they want to allow these the new types of vehicles on their local roads. By-laws created before July 1, 2020 apply only to those classes of off-road vehicle which were permitted to operate on-road at the time: all-terrain vehicles, two-up all-terrain vehicles, and side by sides (utility terrain-vehicles, recreational off highway vehicles).

To support municipalities with these changes, the ministry has developed guidance documents to help municipalities decide whether to permit these new vehicles on their local roadways. These documents also provide guidance for proposed, yet to be proclaimed, changes for municipalities listed in Ontario Regulation 8/03 which will amend the way off-road vehicles are permitted on-road access to municipal roads. In municipalities listed in Ontario Regulation 8/03, off-road vehicles will automatically be allowed on municipal roads unless the municipality creates a by-law to prohibit or restrict their use. These new provisions have a target implementation date of January 1, 2021 and will replace the current requirement that those municipalities listed in Ontario Regulation 8/03 must enact a by-law to permit off-road vehicles to operate on identified municipal roads. If you have any questions regarding these future changes, please contact the general inquiry line for the Safety and Information Management office of the Operations Division at 905-704-2960.

For reference, the guidance documents are attached.

I would ask that you please forward this notice and enclosed guidance material to the attention of municipal staff in charge of traffic safety and those responsible for enforcing off-road vehicle laws in your area. If there are any questions regarding these amendments, please do not hesitate to contact the Acting Manager at the Safety Program Development Office Erik Thomsen at (647)-638-5210 or [erik.thomsen@ontario.ca](mailto:erik.thomsen@ontario.ca).

.../2

-2-

Thank you for your assistance in communicating this change.

Sincerely,







A handwritten signature in black ink, appearing to read "Angela Litrenta". The script is cursive and fluid.

Angela Litrenta  
A/Director  
Safety Program Development Branch  
Ministry of Transportation

Attachment – Municipal Guidance Materials

## Additional Off-road Vehicles Allowed On-road

Effective July 1, 2020, the Ministry of Transportation (MTO) is making changes to add off-road motorcycles (ORM) and extreme terrain vehicles (XTV) to the existing list of off-road vehicles (ORV) permitted on-road. These two new ORV types will be in addition to the currently permitted 4 wheeled ORV types.

Municipal Considerations	<p><b>Municipalities will continue to have the authority and make decisions about ORVs by way of by-law to:</b></p> <ul style="list-style-type: none"><li>▶ <b>Permit ORVs</b></li><li>▶ <b>Only allow specific ORVs on road</b></li><li>▶ <b>Only allow ORVs at specific hours of the day</b></li><li>▶ <b>Impose additional speed limits</b></li></ul> <p>ORV is a general term used to capture several different vehicles designed for off-road, however, only certain off-road vehicles that meet the requirements in Ontario Regulation 316/03 are permitted on-road:</p>	
All-Terrain Vehicles	<p>“A “single-rider” all-terrain vehicle (ATV) is designed to travel on four low-pressure tires, having a seat designed to be straddled by the operator, handlebars for steering control and it must be designed by the manufacturer to carry a driver only and no passengers.</p> <p>A two-up ATV is designed and intended for use by an operator or an operator and a passenger. It is equipped with straddle-style seating and designed to carry only one passenger.</p>	 
Side-by-Sides	<p>A recreational off-highway vehicle (ROV) has two abreast seats, typically built with a hood, and uses a steering wheel instead of a motorcycle steering handlebar.</p> <p>A utility terrain vehicle (UTV) has similar characteristics to an ROV but typically also features a box bed. UTVs are generally designed for utility rather than for recreational purposes.</p>	 
New Off-Road Vehicle Types	<p>Extreme Terrain Vehicles (XTVs), commonly referred to as Argos are 6+ wheeled off-road vehicles capable of riding in multiple terrains, including through water. These vehicles sometimes come with tracks, however, tracked versions are not being permitted on road and are restricted to off-road use only.</p> <p>Off-Road Motorcycles (ORMs) are 2 wheeled off-road vehicles that come in varying configurations such as, but not limited to: Recreational ORM, Trail ORM, Competition ORM, Dual sport ORM.</p>	 
July 1, 2020	<p>Vehicles permitted on any municipal road where a by-law is created to enable their use will continue to be permitted.</p> <p><b>MUNICIPAL BY-LAWS:</b> Effective July 1, 2020, additional types of ORVs can be permitted on municipal roads and provincial roadways where local municipalities create <b>new</b> by-laws to enable their use (existing ORV by-laws granting access will not automatically permit new types; a new by-law will need to be passed after July 1, 2020).</p> <p><b>LICENCE REQUIREMENT:</b> These new vehicle types will require at least a G2 or M2 licence, the same as other off-road vehicles. These vehicles do not come with lights so they are restricted from operating at night or when the weather is poor unless equipped with proper aftermarket lighting. Also, no passengers are allowed on ORMs.</p>	
Proposed for January 1, 2021	<p>Proposed for January 1, 2021, in municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads. Municipalities must create a by-law to restrict or prohibit their use.</p>	
More Information	<p>With respect to the enforcement of these laws, the police act independently when carrying out their duties. Any issues with the day-to-day operations of police services and the actions of its officers should be raised with the local chief of police or his/her representative. All set fines can be found on the <a href="#">Ontario Court of Justice website</a>.</p> <p>This document is a guide only. For official purposes, please refer to the <i>Highway Traffic Act</i> and regulations. For more information, please visit <a href="#">Ontario.ca/ATV</a>.</p>	

Additional Off-road Vehicles Allowed On-road (continued)



Existing Types permitted:  
ATVs, Two-Up ATVs,  
ROVs, UTVs



New Types:  
ORMs and XTVs

Operator  
Requirements

- Existing rider safety requirements:
- ▶ Must be at least 16 years old
  - ▶ Must hold at least a valid G2 or M2 licence
  - ▶ Wear an approved motorcycle helmet
  - ▶ Wear a seat belt, where provided
  - ▶ Travel at speeds less than the posted speed limit
  - ▶ Travel only on shoulder, and where unavailable, right most portion of the roadway
  - ▶ Be driven in the same direction as traffic
  - ▶ Carry the ATV/ORV's registration permit

- Rider safety requirements:
- ▶ Must hold at least a valid G2 or M2 licence (same as existing ORV types)
  - ▶ Must be at least 16 years old
  - ▶ Wear an approved motorcycle helmet
  - ▶ Wear a seat belt, where provided
  - ▶ Travel at speeds less than the posted speed limit
  - ▶ Travel only on shoulder, and where unavailable, right most portion of the
  - ▶ Be driven in the same direction as traffic
  - ▶ Carry the ATV/ORV's registration permit

Passenger  
Safety  
Requirements

- Existing passenger safety requirements:
- ▶ If the vehicle was manufactured with seat belts, everyone must buckle up
  - ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests
  - ▶ The number of occupants is limited to the number of available seating positions
  - ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence
  - ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet

- Passenger safety requirements
- ▶ **NEW** No passengers are permitted on ORMs while operating on-road
  - ▶ If the vehicle was manufactured with seat belts, everyone must buckle up
  - ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests
  - ▶ The number of occupants is limited to the number of available seating positions
  - ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence
  - ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet

Vehicle  
Requirements







- ▶ Be registered and plated
- ▶ Be insured
- ▶ Must have wheels in contact with the ground
- ▶ Be compliant with one of the ANSI/COHV standards listed in s.10 of Ontario Regulation 316/03 (certification label commonly found near footrest)
- ▶ Have headlights and taillights on at all times








- ▶ **NEW** Exempted from the standards listed in s.10
- ▶ **NEW** As an alternative to the standards listed in s.10 of Ontario Regulation 316/03 XTVs must comply with sections 7.2, 7.3, 7.4, 7.5 (other than section 7.5.1), 7.6, 7.7, 7.8 and 7.9 of the Society of Automotive Engineers Standard J2258, entitled “Light Utility Vehicles” (braking ability, lighting, rollover protection)
- ▶ **NEW** XTVs that are tracked are not permitted on-road
- ▶ **NEW** Have headlights and taillights on between sunset and sunrise (nighttime riding) or when the weather is unfavourable
- ▶ **NEW** ORMs must have a minimum wheel rim diameter of 250 mm, and has a minimum wheelbase of 1 016 mm (to prevent pocket bikes)
- ▶ **NEW** ORMs may meet federal definition for Restricted Use Motorcycles, and would need to meet federal standards, or may be Competition Vehicles, for which no federal standards apply
- ▶ Be registered and plated
- ▶ Be insured
- ▶ Must have wheels in contact with the ground



## Off-Road Vehicles

During 2019, the Ministry of Transportation made two legislative amendments to the *Highway Traffic Act* to improve the experience of off-road vehicle (ORV) riding in the province. These changes, outlined within this infographic, have two effective dates: One set of changes became effective as of July 1, 2020 and the second set of changes are proposed to take effect January 1, 2021.

Common ORV Types	All Terrain Vehicles (ATVs)		Side-by-Sides		New ORV Types	
						
	“single-rider” all-terrain vehicle (ATV)	two-up all-terrain vehicle (two-up ATV)	recreational off-highway vehicle (ROV)	utility terrain vehicle (UTV)	off-road motorcycle (ORM)	extreme terrain vehicle (XTV)

	Municipality A Default speed limit less than 80km/h	Better for People, Smarter for Business Act	Getting Ontario Moving Act
<b>Municipality B</b> Municipalities listed in Regulation 8/03)	<p><b>Current vehicles permitted on road</b></p>  <p>Permitted on ANY municipal road where a by-law is created to enable their use</p> <hr/> <p><b>Not permitted on road</b> Restricted to off road use</p> 	 <p>Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road</p> <hr/> <p><u>Additional by-law/amended existing by-law is required</u> to permit new vehicle types</p>  <p>By-laws made before July 1, 2020 will not automatically permit these vehicles</p> <hr/>  <p>Where a by-law is/was created to enable their use, these vehicles types will continue to be permitted on any municipal road</p> <hr/> <p><u>Additional by-law/amended existing by-law is required</u> to permit new vehicle types</p>  <p>By-laws made before July 1, 2020 will not automatically permit these vehicles</p>	<p><b>No changes</b></p> <p>Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road</p> <hr/> <p><u>Additional by-law/amended existing by-law is required</u> to permit new vehicle types</p>  <p><b>No changes</b></p> <p>By-laws made before July 1, 2020 will not automatically permit these vehicles</p> <hr/> <p>In municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads.</p> <p><b>Municipalities must create a by-law to restrict or prohibit their use</b></p>
			<p>OPT - IN ←</p> <p>→ OPT - OUT</p>

**Ministry of Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17th Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage  
Toronto ON M7A 2J3  
Tél.: 416 585-7000



234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the COVID-19 Economic Recovery Act, 2020, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

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In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's [website](#).

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Head of Council  
Page 3

Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert). I thank you for your continued support and collaboration in these challenging times.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers  
Municipal Clerks  
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing  
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

Chris Cuthbertson, Director  
Aviation, Forest Fire and  
Emergency Services

Chris Cuthbertson, directeur  
Services d'urgence, d'aviation et de  
lutte contre les feux de forêt

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Téléc. : 705 945 5785



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## MEMO

To: Ontario Municipalities

Date: July 20, 2020

From: Chris Cuthbertson, Director

Subject: Community Toolkit – Fire Prevention

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Early in April, I wrote to you regarding the implementation of a Restricted Fire Zone (RFZ) order for the entire fire region that took effect on April 3, 2020. This RFZ was put in place proactively to help manage the wildland fire season this year, in the face of the COVID-19 outbreak.

While this RFZ has now been lifted, minimizing wildland fire in Ontario continues to be a priority for us – and we are seeking your support.

Preventing human-caused fire is everybody's responsibility. We know we can count on partners like you to help reduce fire hazard and ensure the health and safety of our staff and communities across the province this wildland fire season.

To support you and your community, we have created an educational toolkit with information and resources that you may wish to consult and distribute broadly. This toolkit includes:

- Executive Summary of the Ministry of Natural Resources and Forestry's (MNRF) Preparedness Actions;
- FireSmart Canada Resource Links:
  - [FireSmart Protecting Your Community](#);
  - [FireSmart Home Ignition Poster](#);
  - [FireSmart Home Owners Manual](#); and
  - [FireSmart Home Assessment](#).

- Fire Prevention Fact Sheets (attached within the memo):
  - RFZ Fact Sheet;
  - RFZ and Campground Fact Sheet;
  - Fireworks Fact Sheet;
  - Compost Don't Burn Fact Sheet;
  - Safe Campfire Fact Sheet;
  - Shore Lunch Fire Fact Sheet;
  - Unmanned Aerial Vehicle (UAV) Safety Poster; and
  - Waterbomber Safety Poster.

Depending on the severity of the fire season, and any new guidelines recommended by the Chief Medical Officer of Health, RFZ designations may be implemented again in the future. Please be assured that as the government takes gradual and cautious steps to reopen the province, we remain vigilant in our efforts to protect people, property, infrastructure and communities. You'll find more information in the toolkit about some of the proactive measures we're taking to modify our wildland fire response plan this year, in the face of COVID-19.

I hope the tools and information we have provided will help to promote public education in your community. Thank you for your continued cooperation and support during these unprecedented times.

Sincerely,



Chris Cuthbertson  
 Director  
 Aviation, Forest Fire and Emergency Services

c. Tracey Mill, Assistant Deputy Minister, Provincial Services Division

## Solid Waste Management Community Survey - Municipality of Temagami

1. Which community do you live in:

- ☐ Temagami
- ☐ North Temagami
- ☐ Marten River
- ☐ Seasonal resident on Lake Temagami
- ☐ Rural
- ☐ Other (please specify)

2. What type of dwelling do you live in:

- ☐ Single Family Dwelling
- ☐ Multi-Unit Building
- ☐ Seasonal Residence
- ☐ Other (please specify)

3. Please rank your level of use of the following services/programs provided by the Municipality of Temagami.

	Use Often	Use Sometimes	Use Rarely	Never Use
Curbside Waste Collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curbside Recycling Collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wood and Brush Disposal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E-Waste Disposal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other Waste Disposal (e.g. Scrap Metal, Appliances, Tires)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transfer Stations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste Disposal Site Access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hazardous Waste Disposal at North Bay Site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

#### 4. How satisfied are you with the Municipality of Temagami Solid Waste Services?

	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	I haven't used this service
Curbside Waste Collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curbside Recycling Collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wood and Brush Disposal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E-Waste Disposal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other Waste Disposal (e.g. Scrap Metal, Appliances, Tires)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transfer Stations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste Disposal Site Access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hazardous Waste Disposal at North Bay Site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

#### 5. Which of the following influence your participation in the municipal recycling program? (Select all that apply)

- ☐ Availability of curbside collection
- ☐ Location of facilities or recycling centers
- ☐ Frequency of curbside collection
- ☐ Educational information available regarding the recycling process
- ☐ Concern for the environment
- ☐ Other (please specify)

#### 6. Direct Disposal - How many times in the past year did you or someone from your household take trash or other waste items to a transfer station or waste site?

	None	One	Two	Three or More	Don't Know
Transfer Station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste Disposal Site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Recycling - How many times in the past year did you or someone from your household take recycling to a recycling facility?

- ☐ None
- ☐ One
- ☐ Two
- ☐ Three or More
- ☐ Don't know

8. Do you compost food waste (such as banana peels, coffee grounds, and uneaten food) in a backyard compost bin?

- ☐ Yes, in a compost bin
- ☐ Yes, compost without a bin
- ☐ No, my household does not compost
- ☐ If no, why not?

9. How willing would you be to separate organic waste (such as food waste and non-recyclable paper products like paper towels) from the rest of your household's trash if your community...

	Very Willing	Willing	Unwilling	Very Unwilling	Undecided
Offered curbside collection of such wastes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Offered a designated disposal site for such wastes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. How supportive would you be of a weekly bag limit for waste in order to promote recycling and waste diversion programs?

- ☐ Very Supportive
- ☐ Somewhat Supportive
- ☐ Not Supportive
- ☐ Don't Know

11. Please think about the information you receive from the Municipality of Temagami about recycling and waste management. Would you say you receive...

- ☐ Not enough information
- ☐ About the right amount of information
- ☐ Too much information

12. In your opinion, what is the most effective way for you to receive information regarding waste disposal programs and services? (Select all that apply)

- ☐ Brochures, Newsletters, Flyers
- ☐ Media (i.e., Radio, TV or Newspaper)
- ☐ Local Government Electronic Newsletters
- ☐ Local Government Websites
- ☐ Schools, Libraries
- ☐ Social Media (i.e., Facebook, Twitter)
- ☐ Presentations and Tours
- ☐ Other (please specify)

13. Do you believe you have a clear understanding of solid waste management in your community?

- ☐ Yes
- ☐ No
- ☐ Not Sure
- ☐ If you answered no or unsure, which items are you confused about? (Which plastics are recyclable, pizza boxes, glass, juice boxes, e-waste/electronics, paint, used oil, bulky items, mattresses, sorting requirements, collection days, other)

14. Do you have any suggestions that would help the Municipality of Temagami Solid Waste Department improve its programs and decrease waste and reduce landfilling?

15. What are the most pressing needs in your community regarding solid waste management?

16. Do you have any additional comments or questions about the Municipality of Temagami's Solid Waste Management operations or the Solid Waste Master Plan?



DUE TO THE INCREASE OF BEARS IN OUR  
COMMUNITY

THE MUNICIPALITY IS ADVISING  
RESIDENTS TO PLACE YOUR GARBAGE  
CAN OUT ON THE CURB THE MORNING  
OF COLLECTION DAY

Thank you for your cooperation

**Minutes of the Regular Meeting  
of the Board of Management of Au Château  
held by conference call  
May 20, 2020 at 12:00 noon**

---

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

---

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

No conflicts of interest were declared

**01. Meeting called to order**

Meeting was called to order.

**02. Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03. Adoption of Agenda**

Resolution No. 25

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Agenda of the Regular Meeting on May 20, 2020 be approved as presented at 12:00 pm.

Carried

**04. Adoption of Minutes**

Resolution No. 26

Moved by : Léo Malette

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Regular Meeting held April 29, 2020 be approved as presented.

Carried

**05. New Business:**

**a) Personal Protective Equipment Update**

The Board was updated on the PPE inventory the Home currently has and its efforts in keeping a reasonable supply available at all time. Only two (2) items are of concern being mask / visor combination and disposable / re-usable gowns.

**b) Pandemic Pay Update**

Administrator provided the Board with the guidelines on the pandemic pay as to the main purpose of the programs and amounts that staff will receive. Also, unfortunately the management group remains excluded from this program.

**c) Admissions to LTC from Hospital**

After discussion on the issue in question, the Board agreed with Administrator not to proceed with admissions and continue to follow Ministry's directives / guidelines. Board commended Administrator on his efforts in keeping the residents' and staff's health and safety a priority.

**d) COVID-19 UPDATE**

**Resident and Staff Testing Results**

Administrator informed the Board that testing results for all residents and most of the staff came back negative for COVID-19. Due to these encouraging news it was recommended by the Board that a press release be issued to recognize the staff's efforts in maintaining a pandemic-free Home and their continued devotion in keeping residents safe and healthy.

### Activity Programs

Residents' activities continue to be provided to keep morale up while at the same time respecting precautions and distancing.

### Communication Program – Families and Staff

Communication with families is being done by staff on a regular basis either by phone, email or face time including Facebook to keep family members informed on the well-being of their loved ones.

#### **e) LHIN's Declaration of Compliance – MSSA - CSS**

Board approval was required to authorize the Chair to sign the Declaration of Compliance and therefore the following resolution was passed:

Resolution No. 27

Moved by : Léo Malette  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board authorizes the Chair to sign the Declaration of Compliance with respect to Au Château's Multi-Sector Service Accountability Agreement.

Carried

#### **f) Strategic Plan – Update Meeting with DNSSAB**

Administrator updated the Board on his meeting with DNSSAB regarding the 40 units and more specifically the 102 bed shelter whereby requesting a five (5) year extension with the same funding level from DNSSAB. This will be reviewed and discussed at the DNSSAB Board level and a response will be provided once a decision has been made.

**06. Unfinished Business:**

**a) Financial Report**

Administrator updated the Board on the expenses incurred and the amount remaining from the government funding provided for COVID-19.

The Financial Report was then accepted as presented and the following resolution was adopted:

Resolution No. 28

Moved by : Léo Malette  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

**b) Administrative Report**

None presented.

**07. In-Camera Session**

None

**08. Other Business / Information Items**

**a) Next Meeting**

The next meeting is scheduled for June 17<sup>th</sup>, 2020 at 12:00 noon.

**b) Information Items**

None


09. **Adjournment**

Resolution No. 29

Moved by : Dan O'Mara  
Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 12:45 pm.

Carried

  
\_\_\_\_\_  
Chair  
\_\_\_\_\_  
Administrator / Secretary

*Temagami Fire Department*  
*Monthly Report of Activities*  
for the month of: *June 2020*

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## **1 Activations**

- June 12<sup>th</sup> @ 17:15 – Hwy 11 & Milne/Sherman road – forest fire, with hydro wires down, located in Crown Protection Area for the Forest Fire Management agreement – MNRF notified & turned fire over to Temagami FD – FD remained on scene, extinguished fire after Hydro de-energized downed wires – 2 Pumpers & 6 firefighters responded.
- June 22<sup>nd</sup> @ 14:03 – motor vehicle tire fire in Marten River coverage area – activated by dispatch as per the 5 minute protocol – cancelled on route @ 14:15 by Marten River Fire Department – both pumpers, 6 firefighters responded

## **Training:**

- Moved to single practice (all members) from the smaller group size/ 2 practices/night
- 4 meetings – ladders, portable pump operations, drafting, hydrant ops, & equipment maintenance
- Chief attended OFMEM webinars on Fire Investigation; & several virtual training events provided by suppliers as alternate to cancelled fire conferences – presentations included: NYFD Apparatus cleaning protocols; water flow; Mental Health: leading the way forward; moving ahead with intention (Fire Chief's round table); the new back to basics (training).

## **Fire Prevention:**

- Review of Fire Safety Plans: ongoing
- 1 daytime open-air burning complaint investigated (warning/education provided)
- Researched Fire applicable fuel storage requirements, information provided to by-law officer

## **Fire Education:**

- Regular radio "fire safety" announcements on CJTT
- Monthly community newsletter

## **Other:**

- Annual hose testing started – Forestry hose & 80% of 1 ¾" hose (hand-lines) completed in June; remaining hand-line & supply line hose scheduled for July completion
- Annual Pump testing completed for both Pumpers
- Grant application for hose storage unit submitted to Jenny's Hero's grant foundation
- Completing weekly survey requests from Mutual Aid Coordinator & OFMEM for data on COVID19 responses, & Department Personal Protective Equipment(PPE) supplies
- Chief attended June 29<sup>th</sup> Fire Marshal's Web-ex with Ontario fire chiefs
- Chief attends weekly Municipal Emergency Management, COVID-19 cycle meetings
- Attended the June 4<sup>th</sup>, 17<sup>th</sup>, 25<sup>th</sup> & 29<sup>th</sup> Council meetings (on-line /Zoom meeting)
- Reviewing equipment in storage, evaluating if still required or surplus to the department
- Sanitizing / disinfecting high traffic areas in the Fire Hall
- 1 firefighter remains on medical leave

*Jim Sanderson*

Date: *July 3 2020*

Fire Chief, Temagami Fire Department





Corporation of the Municipality of Temagami

Memo No.  
2020-M-087

**Memorandum to Council**

**Subject:** Report from Treasurer/Administrator

**Agenda Date:** August 6, 2020

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated August 6, 2020.

**INFORMATION**

**Service Delivery Review**

As noted at the last meeting, a survey has been sent out in support of our Service Delivery Review. At last count BDO reported they had received 250 replies. BDO is nearing the end of their interviews and we await their next steps in this project.

**Public Comment**

As noted above, we have received 250 completed surveys as part of the Service Delivery Review. Elsewhere in the agenda it is noted that we received 131 replies through [communicate@temagami.ca](mailto:communicate@temagami.ca) in response to questions asked about the Temagami Dry Trademark. What these indicate is that we are getting good responses through our electronic communication system. While we also use the more traditional route, especially when we must be respectful of distancing restrictions, we are able to use technology to provide information for Council's consideration on what the Public thinks on certain matters.

**Official Plan**

With MHBC, we have had the initial meeting with the 'One Window' consultation from the Province. The purpose of this meeting was to highlight changes in Provincial Policy as well as provide some insight regarding individual Ministry priorities related to Municipal Official Plans.

**Strategic Plan**

Please remember to inform the office of any dates you are not available so a meeting can be scheduled in the appropriate fashion to discuss and prioritize the recommendations made in the strategic plan. Ideally we would like to have this meeting in August as it may also provide information for the Service Delivery Review and the Waste Management Master Plan as well as outlining a path forward for the Municipality.

**Garden**

We have had some people stop by to pick some lettuce and other vegetables that are ready. Shortly the peas and tomatoes will be ready for the taking. We have received a few positive comments on our gardens this summer.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Corporation of the Municipality of Temagami

**Memo No.**  
2020-M-088

**Memorandum to Council**

**Subject:** Strategic Plan update

**Agenda Date:** August 6, 2020

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council direct Staff to make the Draft Strategic Plan available through the normal communication channels.

**INFORMATION**

We have received a few requests for copies of the draft strategic plan. There are many recommendations put forth by the Consultant that Council has not yet had the opportunity to discuss. Should Council not adopt some of the recommendations made in the draft plan, premature release could lead to confusion in the community as to what the Strategic Plan contains. On the other hand, if the draft plan was released, especially with the [communicate@temagami.ca](mailto:communicate@temagami.ca) address being used to receive comments, there may be comments received from the public that could further direct Council's priority decision making process.

We have experienced an abnormal long time between the time the initial draft was received on January 28<sup>th</sup> and when we are now in the process of attempting to have a special meeting to discuss the recommendations made. This is due to the restrictions at the start of the response to the pandemic and then working through the backlog once we were able to have meetings through electronic means.

In September, we should be receiving reports from the Waste Management Master Plan and our Service Delivery Review. Hopefully a meeting for Council to discuss the recommendations made in the draft Strategic Plan prior to Labour Day would allow all three to inform the other Municipal processes, including the budget, as we move towards 2021.

Should Council wish to release the draft Strategic Plan prior to discussing the recommendations then this direction should be contained in a resolution.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-089

**Memorandum to Council**

**Subject:** Water Capital Project

**Agenda Date:** August 6, 2020

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council directs Staff to start the procedure to apply for a long-term loan through Infrastructure Ontario in support of Water and Sewer Projects with a total budget of \$1,650,000.

**INFORMATION**

As noted at our last meeting when discussing the OCWA Capital proposals, in the absence of external funding or the acquisition of long-term debt, some projects are beyond the ability of our water and wastewater systems to pay.

With the Amended ECA being approved by the Ministry of Environment Conservation and Parks, we are required to have the UV Filtration system operational by April 30, 2025.

Also recommended to be a priority is the repair work for the water towers. While it is true that the towers will be in need of repair until that project is done, in the south there is the unknown leak that could pose problems moving forward and with the rust inside the towers we are actually consuming more chemicals than we normally would.

There are many pieces that Council needs to know when determining if long-term debt is an option. The first is ensuring the after the debt has been acquired that the Municipality is still within the annual repayment limit. The annual repayment limit is a function of municipal revenue excluding any grants received. Attached to this report is the 2019 annual repayment limit as reported in our Financial Information Return. As of December 31, 2019, our debt repayment limit was \$1,109,473. This is not what we can borrow but what our annual payments can be. The actual amount that can be borrowed depends on interest rate, length of loan and the ability to acquire debt.

Since the end of 2019, our repayment limit would have increased by approximately \$26,000 since our debt payments in 2020 have reduced with our last grinder pump debt payment being made in May. As well, assuming that the proposed agreement with Temagami First Nation is approved by their funding agency as well as both Councils, our repayment limit would also increase slightly.

Given that the annual repayment of the loan as noted at the last meeting is between \$120,000 and \$180,000 annually, the Municipality would remain well within our annual repayment limit.

Another consideration when acquiring debt is the length of time, or term of the debt. In the municipal world, long-term debt can only be acquired for capital purposes. The limit to the term of the debt is the useful life of the asset. Both the work at the water towers and the installation of the UV Filtration System should have a useful life exceeding 25 years. The water tower repair useful life would be calculated based on what the increase in useful life would be. The construction of the UV Filtration and associated buildings should have a useful life of between 35 and 60 years, depending on which asset we are discussing. Therefore, if the term of the proposed debt was either 10 or 15 years we would be within the restrictions placed on long-term borrowing.

Another important factor when considering acquiring long term debt is the interest rate. As noted at the last meeting when the budget was being prepared this year, Infrastructure Ontario was contacted for interest rates on long term borrowing. At that time, the rates supplied were 1.65% for a 10 year loan and 1.91% for a 15 year loan. Since that time there has been no significant changes in the Bank of Canada Rate which would alter these rates significantly.

For comparison, we did receive the interest rates from our local bank. They offer loans similar to mortgages in that they need to be renegotiated every 5 years. At present, their 15 year fixed rate is between 2.6 and 2.7%.

The last piece that should be considered (sometimes it is not) is what the effect of acquiring the debt would have on future rates. With both water and sewer, 77.2% of the annual budget is represented by payments made to OCWA. The agreement that the municipality has with OCWA has a 2% increase annually until the agreement is completed in 2028. With the largest component increasing by 2%, the assumption has been made that moving forward, the rates charged would also increase by 2% per year.

What has not been estimated in the rates above is the effect the increased testing now required by MECP with the new amended ECA. This estimate has not yet been received from OCWA.

Including the 10% 'premium' for capital works/reserves, the present water rate is \$1,198.86 and the present sewer rate is \$363.11. Assuming the 2% annual increase, this would translate into water rates of \$1,247.29 and sewer rates of \$377.78 in the year 2022. This year has been selected as it is the best estimate of when the debt would be finalized.

Again, as noted at the last meeting, the total debt used in the calculations is \$1,650,000 and is split equally between water and sewer. It is believed that this should be the worst case scenario. The actual amount would be the cost of the projects (after HST Rebates) to a maximum of the amount of the application. It is also assumed that this would be recovered through user rates although Council can decide when the loan is finalized how the funds are to be paid back.

If the loan was over 10 years, the 2022 water rate estimated above would increase by \$262.55 to \$1,509.84 and the 2022 sewer rate estimated above would increase by \$240.52 to \$618.13. This would be a 30% increase for the 10 years that we had the loan, assuming there was no other debt and other variables remain constant.

If the loan was for 15 years, the increase in the 2022 estimated rates would be \$186.30 for water (rate to \$1,433.59) and \$170.00 for sewer (rate to \$547.78). This represents a 22% increase for the 15 years the loan was in place with the same assumptions as noted above.

After investigating, and assuming Council agrees that the water tower repairs and the UV Filtration should be completed through the acquisition of debt, direction should be provided for the Treasurer/Administrator to start the application process with Infrastructure Ontario. If this is done, there will be further by-laws and/or resolutions required before we can access the debt.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-090

**Memorandum to Council**

**Subject:** Broadband Access Petition

**Agenda Date:** August 6, 2020

**Attachments:**

**RECOMMENDATION**

WHEREAS the Canadian Radio-television and Telecommunications Commission has established internet target speeds of 50 Mbps download and 10 Mbps upload as well as the access to unlimited data;

AND WHEREAS there has been limited enhancements and growth of Broadband Internet initiatives throughout Northeastern Ontario due in part to past decisions to divest these assets by the Province of Ontario;

AND WHEREAS projects considered by Internet Service Providers (ISP) are often deemed to be unsustainable or feasible due to the elevated cost of connecting to the fibre optic backhaul along the Highway 11 Corridor;

AND WHEREAS fair access for third-party internet access to existing ISP Infrastructure that may exist does not allow for innovation and enhanced service offerings that the existing large networks have not been able to provide;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Temagami hereby request the CRTC, or other appropriate bodies, review and assist in opening connectivity to aid in the networking of communities in Northeastern Ontario;

AND FURTHER THAT this should be done at a cost reasonable when compared to other areas of the Province of Ontario and respectful of established Internet target speeds.

**INFORMATION**

As part of NEONet's advocacy role in increasing the availability of 'high speed' broadband internet, petitioning the CRTC through the Petition to the Governor in Council process is being considered as an approach that may provide for easier access at a more reasonable price. Typically, given the size of local installations, smaller ISPs are not able provide a reasonably priced product as the high cost of access are spread amongst few users. As well, access agreement for larger companies like comwave or teksavy, while required for the 'Bell Network' appear not to be required for the Ontera network which leads to a competitive imbalance.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Corporation of the Municipality of Temagami

Memo No.  
2020-M-095

**Memorandum to Council**

<b>Subject:</b>	Memo 2020-M-095 Broadband Community
<b>Agenda Date:</b>	<b>August 6, 2020</b>
<b>Attachments:</b>	

**RECOMMENDATION**

BE IT RESOLVED THAT Council directs Staff to complete the expression of interest for the Community program for the Northern Project #3 of CENG;N;

AND FURTHER THAT should additional technical support be required Staff is authorized to use amounts in the Development budget with the normal procurement limits remaining.

**INFORMATION**

Under the [Next Generation Network Program \(NGNP\)](#), CENG;N is looking to fund innovative projects across Rural Ontario that demonstrate technology solutions that offer flexible, lower cost, higher performance residential broadband access for Northern Ontario communities. These live technology projects are funded to support implementation of commercial internet service offerings and designed to test new technologies as well as validate business case solutions to improve high-speed internet access to residences within Northern Ontario communities. CENG;N will be issuing a Call for both Community and Technology Expressions of Interest (EOI) applicants for Northern Project #3 on **August 4<sup>th</sup>, 2020**.

Through the upcoming call for Community EOI, CENG;N is looking for a rural Ontario community interested in working with technology applicant(s) to prove a cost effective and high-performance solution. CENG;N will be providing up to \$500,000 in funding for each individual project in its Northern Ontario Residential Broadband Program as part of the NGNP.

There will also be a call for Technology EOI. Technology applicants will propose a technology or business case innovation solution for a typical rural community matching the problem statement in the call for Technology EOI. The technology applicants will need to prove that they will provide a lower cost, and high-performance solution that meets or exceeds the capacity of 50 Mbps download and 10 Mbps upload performance per residence from a primary broadband internet POP in the community.

Eligible technology applicants must agree to co-invest by contributing cash and/or in-kind to the project of an equivalent amount to the CENG;N funding. Technology applicants are welcome to submit proposals not exceeding a CENG;N contribution of \$500,000, to be matched or exceeded by the Technology applicant. These CENG;N funds are expensed by the technology applicant and must be applied against eligible expenses associated with supporting a 3 - 6 month project in the community.

Eligible northern communities for Northern Ontario Residential Broadband Project #3 must be north of a line running west from Parry Sound to Huntsville, then west to Renfrew. Any community interested in a project that could provide up to \$1 million of funding toward improved residential broadband services are welcome to apply provided their community's technical residential problem statement matches what is stated in the call for EOI.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



**Corporation of the Municipality of Temagami**

**Memorandum to Council**

**Memo No.**  
2020-M-091

<b>Subject:</b>	Xplornet Project
<b>Agenda Date:</b>	<b>August 6, 2020</b>
<b>Attachments:</b>	

**RECOMMENDATION**

BE IT RESOLVED THAT Council direct Staff provide a letter in support of Xplornet's application to Stage 1 of the Improving Connectivity in Ontario program.

**INFORMATION**

Recently, the Province of Ontario opened the first intake of the Improving Connectivity in Ontario (ICON) program. Stage 1 applications are due August 21<sup>st</sup>. We have had a call with Xplornet who is intending to make application to this program. Overall, throughout Central and Northern Ontario, Xplornet is proposing to install 2,650 km of fibre lines. This includes installing fibre lines to their existing tower situated just north of Temagami.

Once completed, through the tower, Xplornet would be able to supply wireless services of 100 Megabits per second (Mbps) to residents. While the initial project would be to increase the speed available from the tower, one benefit of their project would be the access available along the fibre lines installed that could, in the future, service other communities such as Marten River.

Xplornet estimates that the cost of this project is \$200-220 Million. As they already have a LTE Tower, installing fibre to increase the strength of the tower, they are looking at the 'Temagami' extension to be one of the first stages of the overall project. To assist, they have asked that we consider providing a letter of support they can include in their application to the ICON fund. A draft of this letter has been included for Council's consideration.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

## Letter in support of Xplornet's

Please accept this letter in support of your project under the Improving Connectivity in Ontario program. The Municipality of Temagami believes that your program of constructing 2,650 km of new fibre across the province, including 76 km to allow for a direct connection to the existing tower site in Temagami, is a key piece for improving broadband access to meet, and in most cases exceed, the speed targets established for internet connections by the Canadian Radio-Television and Telecommunications Commission.

This project builds on your track record of providing broadband access to rural residents, typically in places unserved by others. This project is also a key piece to improve the broadband access to rural and northern communities like ours as more reliance is placed on broadband, especially for economic development opportunities.

As well, as our normal practices in health care, education, and even working from home, have been drastically altered as a result of the response to the COVID-19 pandemic, access to higher speed broadband is essential for the growth and health of our residents, now more than ever. Completing this project would ensure that a majority of our residents are able to access services, especially when these are not practical with connections at lower speeds.

Council of the Municipality of Temagami supports the application to the Improving Connectivity in Ontario program by Xplornet to improve broadband availability in Central and Northern Ontario.

Yours Truly,

Dan O'Mara  
Mayor





**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-092

**Memorandum to Council**

**Subject:** Electronic Payments

**Agenda Date:** August 6, 2020

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council accept the protocol for electronic payments;

AND FURTHER THAT Council directs Staff to develop a policy for payments of accounts through cheques, electronic fund transfers and preauthorized payments.

**INFORMATION**

Presently, the majority of our payments to suppliers and other agencies are made by cheque. The municipal signing officers are the Mayor, Deputy Mayor, Treasurer/Administrator and the Deputy Treasurer. As restrictions came into place as part of the pandemic response, a protocol was established whereby the list of cheques were emailed weekly to the Mayor and Deputy Mayor and, once a response was received, were prepared and signed by the Treasurer/Administrator and the Deputy Treasurer. This was to ensure there was Council oversight while cheques were issued.

There are some accounts such as Ontera, Hydro One, and MPAC where balances are paid with direct debit. These are not part of the weekly list but, rather, are included in the accounts in the appropriate function.

Recently, we have received a few requests to submit payments through electronic fund transfer. Our banking agreement is able to accommodate this as is our accounting system. With the old system we would have to type all the detail for payments to be made and then transfer the file to the bank while now we can identify those invoices to be paid through electronic transfer and the system will, on command, prepare a file that we can transfer to the bank which reduces the chance of error and time to complete payments in this fashion.

From an internal control perspective, whether items are paid by cheque or electronic fund transfer does not really matter. It is more important to ensure the procurement policy and departmental approval is followed prior to the invoice being submitted for payment.

This report is to do two things. First, to inform Council that Staff are working towards being able to pay funds electronically to our suppliers. This will progress unless Council has an objections which we can discuss at the meeting. The second is to note that the protocol to ensure Council oversight remains in the payment function will be altered to include the provision of two lists, one list for items paid by cheque and the other for items paid by electronic fund transfer.

Building on that, and as part of our larger cash management area, Staff will develop/refresh policies related to cash management for Council's consideration.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



## Corporation of the Municipality of Temagami

**Memo No.**  
2020-M-093

### Memorandum to Council

<b>Subject:</b>	Procedural By-Law update
<b>Agenda Date:</b>	<b>August 6, 2020</b>
<b>Attachments:</b>	19-1478 Procedural By-Law Revised 8-19-19

#### **RECOMMENDATION**

BE IT RESOLVED THAT Council approve the proposed changes to the Procedural By-Law;

AND FURTHER THAT Council directs Staff to bring the appropriate by-law to the next meeting for Council's consideration.

#### **INFORMATION**

As we entered the pandemic response and Provincial Orders restricting public gatherings were put in place, the Province amended the Municipal Act by permitting broader electronic participation in Council meetings, including those times when the meeting is closed to the Public as permitted by Section 239 of the Municipal Act.

In July, Bill 197 received Royal Assent. While Bill 197 amends many pieces of Provincial Legislation, there are changes related to meetings of Council. The first of these is re-amending the Municipal Act that effectively alters the rules for electronic participation outside of a declared emergency to make them consistent with the changes put in place in March.

The second change to the Municipal Act deals with Proxy Voting. At this time Staff are not making a recommendation regarding Proxy Voting. Should a Member of Council wish Proxy Voting to be considered by Council, direction should be given to the Clerk to draft guidelines on how the Proxy Vote would work in the Municipality of Temagami. For Council's benefit, an information package about Proxy Voting has been included as an attachment to this report.

Also attached to this report is an information package concerning electronic participation. Simply put, the choice to have and to what extent to have electronic participation at Council meetings remains with Council. What the Province has done through the passage of this part of Bill 197 is provided more choice.

If you consider the recent Council meetings held using zoom, recommended changes to our Procedural By-Law are being offered so as to allow meetings to continue in this fashion on a moving forward basis. For example, Members participating electronically would be counted in quorum and for those occasions when the meeting is closed to the Public, as provided, Members would be able to participate.

Most likely, assuming Council adopts the recommendation, what would be available is a hybrid of what we have now and how we met before the pandemic response. There may be some Members in Council Chambers during the meeting and some participating electronically. As well, once we are able to host members of the Public in our Council Chambers during a meeting, there may also be some who log into the zoom meeting site. While it does not have to be part of the Procedural By-Law, this would effectively mean that whether meeting in person or electronically, the use of Council laptops would be required regardless. Also, while the Provincial Emergency Orders remain in place as they relate to physical distancing, the furniture in Council Chambers will be moved to provide for this distancing as well as access to a power supply.

Council did discuss changes to our audio recording policy. From the discussion, it is believed that Council is not of the mind to make changes to this policy. As such, there will be no video recording of the Council meeting although audio recordings will still be made in the normal fashion. Future recommendations made by made, especially as they relate to the part of the Policy which notes that the no part of the recorded minutes should be reproduced.

#### Recommended changes

By-Law 20-1503 which was read and passed by Council on May 14, 2020, is now basically redundant. The sections of the Municipal Act that authorized this By-Law were altered by Bill 197. This By-Law should therefore be rescinded in its entirety.

#### Definition 1.1.1 Changed to read

“Electronic Meeting” means a Meeting where any Member is not physically present but participates via electronic means of communication. Such Member would be counted in quorum and vote in the manner directed by the Chair. The Member participating electronically may participate in a Closed Meeting.”

#### Section 2.6 Changed to read

“Unless otherwise authorized by Council, all meetings of Council shall be hosted in the Municipal Building located at 7 Lakeshore Drive, Temagami, Ontario, Canada in addition to being hosted virtually through the appropriate virtual meeting site. The access to Members of Council, Staff and the Public to attend the meeting virtually will be included in the published agenda.”

#### Section 4.2.1 Changed to read

“Regular meetings shall be held on every third Thursday at 6:30 PM. Regular Meetings shall be preceded, when required, by a Closed Session starting no earlier than 3:00 PM. A report of the Closed Session will be made at the appropriate time during the Regular Meeting.”

Section 4.2.3 dealing with reduced meetings during summer months should be removed in its entirety.

As well, Schedule D will be updated to reflect the recent changes made by Council resolution.

Schedule E – Electronic Participation is recommended to be amended by replacing when electronic participation is or is not permitted by “Electronic Participation is permitted for all Meetings of Council. When appropriate, Electronic Participation is permitted for Committee Meetings.

The section dealing with quorum and the restrictions regarding how many Members of Council can participate electronically will be removed.

The Chair is not required to be in Council Chambers and the appropriate change to Schedule E will be made.

Based on Council’s decision on the recommended changes, the appropriate By-Law will be prepared for Council’s consideration at our next meeting unless a Special Meeting is called in accordance with our present Procedural By-Law.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



## **Council Procedural By-Law**

*Municipality of Temagami*

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# **The Corporation of the Municipality of Temagami**

## **By-Law Number 19-1478**

BEING a By-Law to establish rules governing the proceedings of Council, the calling of Meetings and the conduct of Members, Staff and the Public.

SHORT TITLE – This By-Law may be cited as the “Procedural By-Law.”

WHEREAS a Municipality is a level of government and requires formality and procedures in Meetings so that clear, informed, written decisions, direction, Resolutions and by-laws can be both adopted and implemented.

AND WHEREAS Council, pursuant to section 238 of the *Municipal Act*, 2001, is required to establish the procedures governing the Meetings of Council and Committees, the conduct of its Members and the calling of Meetings.

AND WHEREAS Council must adopt by by-law, the procedures which address the rules of order which shall be observed in all proceedings of Council, Committees of Council and Local Boards unless specifically provided otherwise.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami enacts as follows:

### **Preamble**

In addition to this By-Law, Members of Council are governed by the following documents and legislation:

- *Municipal Act*, 2001
- *Municipal Conflict of Interest Act*
- Municipal Code of Conduct, By-Law 13-1138
- *Municipal Elections Act*
- *Municipal Freedom of Information and Protection of Privacy Act*
- *Accessibility for Ontarians with Disabilities Act*
- *Occupational Health and Safety Act*
- Workplace Harassment/Workplace Violence Policy, By-Law No. 15-1226
- Staff Council Relations Policy
- Social Media Policy, By-Law No. 14-1202
- *Planning Act*
- Accountability and Transparency By-Law, No. 10-939
- Travel Expenses Policy, By-Law 14-1215

Members of council shall be familiar with the above-noted documents and legislation and shall rely upon them when making decisions and exercising their powers.

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## 1. Definitions

In this By-Law:

**1.1 Ad-Hoc Committee.**

“Ad-Hoc Committee” means a Committee to advise Council on a specific issue or project. An Ad-Hoc Committee shall be governed by clear terms of reference, set out in a Resolution or By-Law which includes language indicating when the Committee will cease to exist.

**1.2 Agenda.**

“Agenda” means the list of business to be conducted at a Meeting.

**1.3 Chair.**

“Chair” means the person presiding at a Meeting.

**1.4 Clerk.**

“Clerk” means the person appointed by the Municipality pursuant to Section 228 of the *Municipal Act*, and other relevant legislation.

**1.5 Committee of the Whole.**

“Committee of the Whole” means a Committee of all Members of Council.

**1.6 Consent Agenda.**

“Consent Agenda” means a list of items of a routine nature that do not require substantial discussion or debate at a Council Meeting. Items on the Consent Agenda are approved in a single Resolution.

**1.7 Council.**

“Council” means the elected Members of the Municipal Council.

**1.8 Council Package.**

“Council Package” means a copy of the Agenda, Closed Meeting Agenda, Reports and all other information that Members require prior to a Meeting.

**1.9 Closed Meeting.**

“Closed Meeting” means a Meeting of Council or Committee that is not open to the public pursuant to Section 239 of the *Municipal Act* or other legislation.

**1.10 Deputy Mayor.**

“Deputy Mayor” means a Member of Council appointed, in accordance with the Municipality’s policies, to act in the place of the Mayor when the Mayor is absent.

**1.11 Electronic Meeting.**

“Electronic Meeting” means a Meeting where any Member is not physically present but participates via electronic means of communication. Such Member does not count for Quorum. The Member participating electronically can vote. The Member participating electronically may not participate in a Closed Meeting.

**1.12 Emergency Meeting.**

“Emergency Meeting” means a meeting, held without written notice where there is insufficient time to provide notice of a Special Meeting, to deal with an Urgent Matter confronting the Municipality.

**1.13 Ex Officio.**

“Ex Officio” means that the Mayor is a Member of all Committees of Council established by Council, unless prohibited by law. The Mayor, as an Ex Officio Member, is not entitled to vote unless legally specified otherwise.

**1.14 Head of Council.**

“Head of Council” means the Mayor or, in the absence of the Mayor, the Deputy Mayor.

**1.15 Local Board.**

“Local Board” means a Local Board as defined in the *Municipal Act*, and shall include the Public Utilities Commission, Police Services Board, Health Service Board and Public Library Board.

**1.16 Meeting.**

“Meeting” means any regular, special or other Meeting of Council, a Local Board or a Committee where a Quorum of Members is present, and Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee as stated in Section 238 of the *Municipal Act*.

**1.17 Member.**

“Member” means a Member of Council, Local Board or Committee.

**1.18 Motion.**

“Motion” means a written question moved and seconded by two Members, presented at a Meeting, read by the Chair or Clerk/Secretary subject to debate and voting by Council or a Committee. When a Motion passes, it becomes a Resolution or By-Law.

**1.19 Motion to Amend.**

“Motion to Amend” means a Motion to vary the main Motion before Council or a Committee.

**1.20 *Municipal Act.***

“*Municipal Act*” means the *Municipal Act*, 2001, S.O. c.25. as amended.

**1.21 Municipality.**

“Municipality” means the Municipal Corporation of the Municipality of Temagami.

**1.22 Notice of Motion**

“Notice of Motion” means an advance notice to Members regarding a matter on which Council will be asked to take a position.

**1.23 Officers.**

“Officer(s)” means a person, such as the Treasurer/Administrator, Clerk, Chief Building Official, Fire Chief and Integrity Commissioner, who holds a position of responsibility with definite rights and duties prescribed by statute or By-Law.

**1.24 Order of Business.**

“Order of Business” means the sequence of business to be introduced and considered in a Meeting.

**1.25 Point of Procedure.**

“Point of Procedure” is a verbal statement made by a Member to the Chair when the Member believes there has been a contravention of the rules laid out in the Procedural By-Law.

**1.26 Presentation.**

“Presentation” means a person or group (including a Member, staff or Public) who provides information to Council or Committee.

**1.27 Quorum.**

“Quorum” means a majority of Members of Council or Committee.

**1.28 Recorded Vote.**

“Recorded Vote” means a vote in Council or Committee where the names of the Members and the position in favour or against a Motion are recorded in the minutes.

**1.29 Regular Meeting.**

“Regular Meeting” means a scheduled Meeting held at regular intervals in accordance with the approved schedule of Meetings.

**1.30 Report.**

“Report” means a written or other Report from the Treasurer/Administrator, Clerk, Department Heads, Staff or Committee which is approved by the Treasurer/Administrator or Clerk.

**1.31 Resolution.**

“Resolution” means a Motion that has been approved by Council.

**1.32 Special Meeting.**

“Special Meeting” means a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that has arisen between Regular Meetings.

**1.33 Standing Committee.**

“Standing Committee” means a Committee comprised solely of Members of Council.

**1.34 Unfinished Business.**

“Unfinished Business” means matters listed in the Agenda which have not been dealt with in their entirety at a previous Meeting.

**1.35 Treasurer/Administrator**

“Treasurer/Administrator” means the person appointed by the Municipality pursuant to Section 229 of the *Municipal Act*.

**1.36 Urgent.**

“Urgent” means, for the purposes of calling an Emergency Meeting, a matter that is occurring or imminent, and if not brought forward immediately, could result in or cause:

- a. Danger to the life, health or safety of individuals;
- b. Damage to property;
- c. An interruption of the essential services provided by the Municipality;
- d. Immediate and significant loss of revenue by the Municipality;
- e. Legal Issue and/or
- f. Prejudice to the Municipality.

## 2. General Meeting Rules

**2.1 Rules – to be observed at all times**

The rules contained in this By-Law shall be observed in all Meetings of Council and with necessary modifications in every Committee Meeting.

**2.2 Suspending Procedural By-Law**

This By-Law may be suspended, except for those rules or regulations set out by legislation, with the consent of at least two-thirds of the Members of Council and may be suspended before, during or after a Meeting.

**2.3 Mayor**

The Mayor shall act as the Chair for all Council Meetings. The Mayor may delegate his or her authority to Chair any Meeting.

#### **2.4 Absence of Mayor**

In the absence of the Mayor, if he or she refuses to act or if the office is vacant, the Deputy Mayor shall carry out the Mayor's duties and shall have all the rights, powers and authority of the Head of Council.

#### **2.5 Absence of Deputy Mayor**

If both the Mayor and the Deputy Mayor are unable to act as Head of Council for a Meeting, Council shall appoint an Acting Mayor who shall have all the rights, powers and authority of the Head of Council for the purposes of that Meeting. The Clerk shall call the Meeting to order.

#### **2.6 Meeting Location**

Unless otherwise authorized by Council, all Meetings of Council shall be held in the Council Chambers, at the Temagami Welcome Centre, located at 7 Lakeshore Dr, Temagami, Ontario, Canada.

#### **2.7 Clerk**

A Clerk or Deputy Clerk must be present at all Council Meetings or other Meetings where there is a Quorum of Council. The Clerk or Deputy Clerk may attend by electronic means.

#### **2.8 Quorum**

Quorum must be present at all Meetings. (2.8.1)

If Quorum is not present fifteen (15) minutes after the time appointed for the Meeting, the Meeting will be automatically adjourned until the next Regular Meeting or until a Special Meeting is called to deal with matters intended to be dealt with at the adjourned Meeting. (2.8.2)

The Clerk shall record the names of the Members present at the fifteen (15) minute time limit, will include those names on the Minutes for the adjourned Meeting and will include those Minutes on the Agenda for the next Meeting. (2.8.3)

If at any time during a Meeting there is not Quorum, the Meeting shall automatically be recessed until there is Quorum again or until the Chair adjourns the Meeting. (2.8.4)



## **2.9 Minutes**

Minutes of all Meetings will be recorded without note or comment. (2.9.1)

After approval, minutes of all Meetings, except Closed Meetings, will be posted in accordance with the applicable municipal policies. (2.9.2)

## **2.10 Arriving Late/Leaving Early**

If a Member arrives after a Meeting has started or leaves before the end of the Meeting, the Clerk will record in the minutes the time of arrival/departure. If a Member needs to leave before the end of a Meeting, they must inform the Chair and be excused. The best practice is to advise the Chair at the beginning of Meeting that the Member needs to leave before the end of the Meeting.

## **2.11 Staff Attendance**

Staff have a statutory duty to provide advice to Council. As such, staff, and particularly Officers and Department Heads, are expected to attend Council Meetings and to provide advice on a regular basis. Staff and Officers shall attend Meetings of Council when required by the Treasurer/Administrator or Clerk.

## **2.12 Declarations of Conflicts of Interest**

Where a Member has a pecuniary interest and discloses that interest in accordance with Section 5 of the *Municipal Conflict of Interest Act*, the Member will:

1. Provide a written statement of the interest and its general nature to the Clerk in accordance with **Schedule A**;
2. Will vacate Council Chambers while the issue is considered; and,
3. Will take no steps to influence the decision in any way, either prior to, during or after the Meeting, even if the Member did not attend the Meeting where the matter was discussed. (2.12.1)

If the Member is not at a Meeting where a matter in which they have a conflict of interest was discussed, they must declare the conflict at the next Meeting and complete the written statement. Alternatively, if the Member knows they will not be at the Meeting where they have a conflict of interest in an item Council will consider, they can advise the Clerk and complete the declaration prior to the Meeting. (2.12.2)

Members will, at all times, comply with their statutory obligations pursuant to the *Municipal Conflict of Interest Act*. (2.12.3)

### **2.13 Rules of Debate**

The Chair shall preside over the Meeting, ensure good order and decorum, and rule on procedural questions. (2.13.1)

All Agenda items to be discussed are to proceed by Motion. (2.13.2)

Each Motion requires a moving Member and a seconding Member. If no Member agrees to move or second the Motion, the item will be struck from the Agenda and will not be subject to debate. (2.13.3)

The Chair or the Clerk will read the Motion or question. (2.13.4)

The mover has the first right of speaking on that Motion, after the Chair. (2.13.5)

The seconder has the next right of speaking on the Motion after the Chair and the mover have spoken. (2.13.6)

After the Chair, the mover and the seconder have spoken, the Chair will canvas each remaining Member for their opinion on the Motion. (2.13.7)

After being recognized by the Chair, every Member shall respectfully acknowledge the Chair before speaking on any matter. (2.13.8)

A Member shall not speak a second time on a matter until all Members have had a chance to speak, except:

- a. With permission of Council,
- b. If questioned by another Member;
- c. To explain comments which the Member believes have been misunderstood; or,
- d. In the case of the mover of a Motion, in reply just before the Chair and after everyone else has spoken. (2.13.9)

No Member, without the permission of Council or the Committee, shall speak to a matter or in reply for longer than five (5) minutes. (2.13.10)

Motions and amendments to a Motion must be moved and seconded by the mover and seconder. (2.13.11)

A Motion may be withdrawn at any time prior to the vote thereon with the consent of the majority of Members present. (2.13.12)

When a matter is being debated, no other Motion shall be entertained other than a Motion:

- a. to refer the matter to a certain body;
- b. to amend the Motion;
- c. to defer the Motion;
- d. to adjourn the Meeting;
- e. that the vote be taken. (2.13.13)

A Motion to refer or defer shall be heard before any Motion or amendment, except a Motion to adjourn. (2.13.14)

A Motion to refer shall require direction as to the body to which it is being referred and a date the body is to Report to Council or Committee. A Motion to refer is not debatable. (2.13.15)

A Motion to defer must give a reason and a date to which the matter is deferred. Only the date of deferral is debatable. (2.13.16)

A Motion that the vote be taken shall not be entertained by the Chair until each of the Members has had an opportunity to speak on the matter at least once. (2.13.17)

Once a Motion that the vote be taken is passed, the original Motion and any amendments shall be voted upon without further debate. (2.13.18)

## **2.14 Conduct**

Members are required to follow the Municipality's Code of Conduct during all Meetings.

No Member shall:

- a. Speak disrespectfully of the Mayor, Deputy Mayor, Member, Staff, or any Member of the Public;
- b. Engage in private conversation while in the Council Chambers in such manner as to interrupt the proceedings of council;
- c. Speak on any subject other than the subject in debate unless raising a point of privilege or procedure;
- d. Speak in open Council about matters discussed in a Closed Meeting until authorized by Council;
- e. Interrupt a Member who is speaking by speaking out, or making a noise or disturbance, except to raise a procedural question; and
- f. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee. (2.14.1)

At a Meeting, no person shall:

- a. Speak disrespectfully of the Mayor, Deputy Mayor, a Member, any staff person, or any Member of the Public;
- b. Use offensive words;
- c. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee;
- d. Leave his or her seat while a vote is being taken and until the results of the vote are declared;
- e. Make any disruptive noise or disturbance;
- f. Enter the Meeting while a vote is being taken;
- g. Walk between a Member who is speaking and the Chair; and
- h. Display signs or placards, applaud, engage in conversation or any other behavior, which may disrupt debate. (2.14.2)

Electronic devices must be silenced during a Meeting and must not be used to disrupt a Meeting. (2.14.3)

No persons, except Members, the Clerk or the Secretary of a Committee, may approach Members without permission from the Chair. (2.14.4)

No person shall speak aloud at a Meeting or address Members without first receiving permission from the Chair. (2.14.5)

All remarks shall be addressed to the Chair. Members of the Public will not routinely be recognized and permitted to speak during a debate.

Members of the Public may not be recognized unless it is to ask a question during Question Period. (2.14.6)

Any person who contravenes any of the rules in this By-Law are guilty of misconduct and, after an initial warning, may be removed from the Meeting by the Chair. (2.14.7)

## **2.15 Questions during Debate**

A Member may, through the Chair, ask a question arising out of or request an explanation of the previous speaker's remarks. (2.15.1)

A Member may, through the Chair, ask questions during the discussion on any item on the Agenda and ask questions on the item to any staff of the Municipality in attendance at the Meeting. (2.15.2)

Any Member may, at any time during the debate, request that a Motion under discussion be read by the Chair. A Member may only make such a request once and may not interrupt another Member while they are speaking. (2.15.3)

## **2.16 Points of Procedure**

When a Member believes there is a violation of this By-Law, the Member shall state that they wish to raise a Point of Procedure. Once recognized by the Chair, the Member shall raise the Point of Procedure. A Point of Procedure can only be raised during the Meeting. (2.16.1)

Upon raising the Point of Procedure, a Member shall explain the violation of the rules and the Chair shall rule upon the Point of Procedure. (2.16.2)

Once the Point of Procedure has been dealt with, the debate shall resume, unless the ruling has changed this procedure. (2.16.3)

Any Member may appeal a ruling of the Chair by announcing their appeal to the Members. An appeal must be made immediately following the Chair's ruling. If the appeal is not made immediately, the Chair's ruling shall be final. (2.16.4)

Upon appeal, the Member shall state the reasons for the appeal. The Chair may then indicate why the appeal should be rejected. (2.16.5)

Without debate on the appeal, the Members, apart from the Member making the appeal and the Chair, shall vote on the appeal. (2.16.6)

If the appeal is upheld by the majority of voting Members, the Chair shall change his or her ruling accordingly; if the appeal is rejected then the ruling stands. (2.16.7)

No Member shall disobey the rules of Council or a decision of the Mayor, Chair or Council on questions of order or procedure or an interpretation of the rules of Council. (2.16.8)

Where a person (including a Member) has been warned about misconduct and has continued the conduct, the Chair may expel the person from the Meeting. If such person refuses to leave, the Chair may recess or adjourn the Meeting without any Motion to do so until such time as the person has left the Meeting room. (2.16.9)

If the person engaging in misconduct is a Member and the Member apologizes, he or she may, by vote of the majority Council, be permitted to retake his or her seat. (2.16.10)

### **2.17 Voting - General**

Once the vote is called by the Chair, no Member shall speak to any issue, ask any question or present any other Motion until the vote has been taken. (2.17.1)

Voting shall be by way of a "show of hands" in favour or against, except when a Recorded Vote is requested. (2.17.2)

A Member may request a Recorded Vote on any Motion. Such request made me made before, during or after the vote. When a Recorded Vote is requested, the Clerk shall call each Member's name in alphabetical order and request and record their vote on the Motion. Notwithstanding the alphabetical calling of names, the Chair shall vote last in a Recorded Vote. After completion of a Recorded Vote, the Clerk shall announce the result. (2.17.3)

If a Member present at a Meeting fails to or refuses to vote, their vote will be counted as a vote against the Motion. (2.17.4)

The Chair shall announce the results of the vote once the vote is completed. (2.17.5)

If during a non-recorded vote, a Member disagrees with the Chair's results of the vote, the Member may object immediately to the Chair's declaration and require a Recorded Vote be taken. (2.17.6)

If there is a tie vote, the Motion will be defeated. (2.17.7)

When the question under consideration contains multiple options/issues, the Motion shall be split without requiring a separate Motion and each option/issue will be voted on separately. The Motion shall be split without debate. (2.17.8)

### **2.18 Corrections**

A Motion containing a minor or typographic error may be corrected on the request of the mover and seconder and the correction shall be made in writing on the face of the Motion.

### **2.20 Amendments**

The following rules shall apply to amendments to Motions:

- a. A “Motion Amendment” is a change to the question asked in the Motion;
- b. an “amendment to an amendment” is a change to the proposed Motion Amendment;
- c. only one amendment (whether a Motion Amendment or an amendment to an amendment) can be presented at a time;
- d. when an amendment has been decided upon, another may be introduced;
- e. the order of voting shall be:
  - i. an amendment to an amendment shall be voted upon;
  - ii. A Motion Amendment shall be voted upon next, and
  - iii. the Motion, as amended, shall finally be voted upon.

An amendment which is simply a rejection of the Motion will not be permitted.

#### **2.21 Voting - Reconsideration**

When a Motion has been decided, any Member who voted with the majority may move for the Motion to be reconsidered. The reconsidering of the Motion shall be called the “Motion to Reconsider”. Members who were not in the majority cannot move for a Motion to Reconsider. (2.21.1)

Before a Motion to Reconsider is heard, the Motion to Reconsider must be added to the Agenda. The Motion to Reconsider shall only be added to the Agenda upon Council’s approval. (2.21.2)

The process whereby a Motion to Reconsider is added to the Agenda is set out below:

- a. A Member who voted in the majority shall move for the Motion to Reconsider to be added to the Agenda;
- b. The Chair shall ask the Member to affirm that they voted with the majority;
- c. The Chair shall hold a vote whereby the Members shall vote on whether to allow the Motion to Reconsider to be added to the Agenda;
- d. When the Member is moving to have the Motion to Reconsider added to the Agenda of the same Meeting as that at which the Motion was originally voted on, **the majority** of Members must agree to add the Motion to Reconsider to the Agenda.
- e. Where the Member is moving to have the Motion to Reconsider added to the Agenda of a Meeting other than that at which the Motion was originally voted on, **a 2/3 majority** must agree to add the Motion to Reconsider to the Agenda.

- f. Once the Motion to Reconsider is added to an Agenda, the Motion to Reconsider follows the same process as all other Motions.
- g. No Motion shall be reconsidered more than twice in the same calendar year.
- h. A Motion to Reconsider of any decided matter shall not operate to stop or delay an action on the decided matter.
- i. Debate on a motion to add a Motion to Reconsider to the Agenda must be confined to reasons for or against reconsidering the Motion.
- j. No Committee shall reconsider any question decided by Council during the current term nor consider any other matter, which could involve a decision inconsistent with such Council decision, unless specifically authorized by Council. (2.21.3)

### 3. Roles and Responsibilities

#### 3.1 Head of Council. (*Municipal Act*, s.225)

It is the role of the Head of Council to:

- a. Act as Chief Executive Officer (“CEO”) of the Municipality;
- b. Preside over Council Meetings so that its business can be carried out efficiently and effectively;
- c. Assign the seating arrangements in Council Chambers for all Members prior to the First Meeting of Council;
- d. Provide leadership to Council;
- e. Provide information and recommendations to Council with respect to the role of Council;
- f. Represent the Municipality at official functions;
- g. Uphold and promote the purposes of the Municipality;
- h. Promote public involvement in the Municipality’s activities;
- i. Act as the representative of the Municipality both within and outside the Municipality and promote the Municipality locally, nationally and internationally;
- j. Participate in and foster activities that enhance the economic, social and environmental well-being of the Municipality and its residents; and
- k. Carry out duties prescribed by the *Municipal Act*;



### 3.2 Chair

It is the role of the Chair to:

- a. Open Meetings by calling the Meeting to order;
- b. Address the business listed on the Agenda;
- c. Receive and have read to Council all Motions presented by Members;
- d. Put to a vote all Motions which are moved and seconded, and announce the result of a vote;
- e. Decline to put Motions to a vote which breach the Procedural By-Law or other Legislation;
- f. Enforce, on all occasions, order, polite conduct and decorum among all present at a Meeting;
- g. When, in the Chair's opinion, the words or conduct of any person, including a Member, is in contravention of the Procedural By-Law or is causing unreasonable disruption to the Meeting, rule the person out of order and require the person to cease the activity or vacate the Meeting;
- h. Provide information to Members on any matter relating to the business of the Municipality;
- i. Authenticate by signature all By-Laws, Resolutions and Minutes;
- j. Rule on any points of order raised by Members;
- k. Maintain order, and, where it is not possible to maintain order, adjourn Meetings to a time to be named by the Head of Council without any Motion being put forward; and
- l. Call for the adjournment of the Meeting when business is concluded.

### 3.3 Deputy Head of Council. (*Municipal Acts.242*)

In the event the Head of Council is absent from the Municipality, the Deputy Head of Council shall act in his or her absence and shall have all the rights, powers, and authority as the Head of Council. (3.3.1)

If the Deputy Head of Council is unable to act in the place and stead of the Head of Council and Quorum is present at the Meeting, the Clerk shall call the Meeting to order and another Councillor shall be appointed by Council to act as the presiding official and shall preside over the Meeting. (3.3.2)

### 3.4 Council. (*Municipal Act, s.224*)

It is the role of Council to:

- a. Represent the public and to consider the well-being and interests of the Municipality;
- b. Develop and evaluate the policies and programs of the Municipality;
- c. Determine which services the Municipality provides;
- d. Ensure that administrative policies, practices, and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- e. Ensure the accountability and transparency of the operations of the Municipality, including the activities of the senior management of the Municipality;
- f. Maintain the financial integrity of the Municipality; and,
- g. Carry out duties of council prescribed by the *Municipal Act*.

### 3.5 Clerk. (*Municipal Act, s.228*)

It is the duty of the Clerk to:

- a. Record, without note or comment, all Resolutions, decisions and other proceedings of Council;
- b. If required by any Member present at a vote, record the name and vote of every Member voting on any matter or question;
- c. Keep the originals or copies of all By-Laws and of all minutes of the proceedings of Council;
- d. Perform other duties required under the *Municipal Act* or any other *Act*; and
- e. Prepare and circulate Council Packages to all Members.
- f. Perform any other duties as assigned by the Municipality;

The Clerk, where appropriate, may delegate, in writing, the duties of the Clerk to another person in accordance with Section 228(4) of the *Municipal Act*.

### **3.6 Staff. (*Municipal Act*, s. 227)**

It is the duty of Staff to:

- a. Implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;
- b. Undertake research and provide advice to Council on the policies and programs of the Municipality; and,
- c. Carry out other duties required under the *Act* and other duties assigned by the Municipality.

### **3.7 Treasurer/Administrator (as Chief Administrative Officer. (*Municipal Act*, s. 229))**

It is the duty of the Treasurer/Administrator to:

- a. Exercise general control and management of the affairs of the Municipality for the purpose of ensuring the efficient and effective operation of the Municipality; and
- b. Perform such other duties as are assigned by the Municipality.

### **3.8 Members of the Public.**

It is the role of Members of the Public to:

- a. Attend Meetings which are open to the public;
- b. Follow the rules of order, polite conduct and decorum;
- c. Provide input and information to Council only at Meetings, or portions of Meetings specifically designed for public engagement and in a manner dictated by Council (e.g. writing, in person, electronic, etc.).

## **4. Meetings**

### **4.1 First Meeting**

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held within the first 31 days of the term and preferably on the second Thursday in December. (4.1.1)

At the First Meeting, the Clerk or shall administer the declarations of office and oaths of allegiance, and the Code of Conduct for all Members. (4.1.2)

No business shall be conducted at the First Meeting until the declarations of office and oaths of allegiance and Code of Conduct have been administered to all Members. (4.2.3)

## 4.2 Regular Meetings

**421 Time and Place.** Regular Meetings shall be held on the second and fourth Thursdays of each month at 6:30 P.M. Regular Meetings shall be preceded, when required, by a Closed Session starting no earlier than 3:00 P.M. A report of the Closed Session will be made at the appropriate time during the Regular Meeting.

**422 Election Year.** Following a regular election, Council shall only meet as is deemed necessary by the Head of Council and the Clerk, until the new term of Council takes effect.

**423 Summer and December.** During the months of July, August and December, there shall only be one Meeting of Council will shall be held on the date and time and in such a location as is chosen by the Clerk.

## 4.3 Special Meetings

**431** A Special Meeting is a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that must be dealt with before the next Regular Meeting.

**432 The Head of Council.** The Head of Council may, at any time, summon a Special Meeting by providing a Notice of the Meeting to Members twenty-four (24) hours before the Meeting.

**433** Upon receipt of a petition from the majority of Council, the Clerk may summon a Special Meeting by providing a Notice of Meeting to Members twenty-four (24) hours before the Special Meeting.

**434** The only business to be dealt with at a Special Meeting is that which is listed in the Notice of the Meeting.

**435** Special Meetings may be open or closed, depending on the business of the Special Meeting, as provided in the *Municipal Act*.

#### 4.4 Emergency Meetings

**4.4.1** An Emergency Meeting may be called by the Head of Council and/or the Clerk, without written notice, to deal with an Urgent Matter.

**4.4.3** The Clerk will attempt to notify all Members, Treasurer/Administrator and the appropriate staff about the Urgent Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise the Urgent Meeting to the public.

**4.4.4.** Only business dealing directly with the Urgent Matter shall be dealt with at the Emergency Meeting.

**4.4.5** Quorum is still required at an Emergency Meeting.

**4.4.6** These provisions shall apply, with necessary modifications, to Committees and Local Boards.

#### 4.5 Closed Meetings

**4.5.1** A Closed Meeting is a Meeting, or a portion of a Meeting, that is not open to the Public.

**4.5.2.** No Member, Officer or employee shall disclose the subject matter or deliberation of a Closed Meeting, unless expressly authorized to do so by Council or the Committee.

**4.5.3** After the Closed Meeting is adjourned the Chair shall report to the public:

- a. That the Meeting has resumed open session; and,
- b. The general nature of the matters dealt with in the Closed Meeting.

**4.5.4 Permissive Closed Meetings.** A Meeting may be closed where the matter to be discussed is, as contemplated in Section 239(2) of the *Municipal Act*, as follows:

- a. The security of the property of the Municipality or Local Board;

- b. Personal matters about an identifiable individual, including municipal or Local Board employees;
- c. A proposed or pending acquisition or disposition of land by the Municipality or Local Board;
- d. Labour relations or employee negotiations;
- e. Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or Local Board;
- f. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- g. A matter in respect of which a council, board, committee or other body may hold a Closed Meeting under another Act;
- h. Information explicitly supplied in confidence to the Municipality or Local Board by Canada, a province or territory or a Crown agency of any of them;
- i. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j. A trade secret or scientific, technical, commercial or financial information that belongs to the Municipality or Local Board and has monetary value or potential monetary value; or
- k. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality or Local Board.

A Meeting may be closed if the Meeting is held for the purpose of educating or training the Members and at the Meeting no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee.

**4.5.5 Mandatory Closed Meeting.** A Meeting must be closed if the subject matter being considered is, as detailed in Section 239(3) of the *Municipal Act*, as follows:

- a. A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the Council, Board, Commission or other body is the head of an institution for the purposes of that *Act*;

- b. An ongoing investigation respecting a Municipality, a Local Board or a municipally controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in Subsection 223.13(1) of the *Municipal Act*, or the Investigator referred to in Subsection 239.2(1) of the *Municipal Act*.

A Meeting must be closed if the subject matter being considered is a harassment, complaint or investigation, pursuant to the *Occupational Health and Safety Act*.

#### **4.6 Cancelled Meetings**

**461** A Meeting may be cancelled by the Head of Council, in consultation with the Treasurer/Administrator and/or Clerk, in the following instances:

- a. Quorum cannot be achieved;
- b. By Council Resolution;
- c. In the event of an unforeseen, significant event; or,
- d. The Meeting is no longer required.

**462** For the purposes of section 4.6, an unforeseen, significant event includes, but is not limited to, the following:

- a. Safety concern for participants in the Meeting, including Members and Members of the Public (ex. snow storm, closing of the highway);
- b. Loss of heat/electricity or water;
- c. Clerk/deputy clerk's inability to attend;
- d. A state of emergency;
- e. The inability of a required participant to attend; and/or
- f. The Meeting becomes redundant.

**463** The Clerk will attempt to notify all Members, Treasurer/Administrator and the appropriate staff about the cancelled Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise to the public that the Meeting has been cancelled.

## **5. Notice of Meetings**

### **5.1 Annual Schedule of Meetings**

**5.1.1** The Clerk shall, by January 31<sup>st</sup> of each calendar year, submit a schedule of the upcoming Regular Meetings for each Council year for consideration and adoption by Council.

**5.1.2.** The Clerk shall post on the municipal website notice of all Meetings. This posting will constitute notice to the public of the Meeting.

**5.1.3** Prior to the first Meeting in January of each year, the Clerk shall post on the municipal website the schedule for all Regular Meetings for the calendar year.

**5.1.4** The Clerk may amend the schedule from time to time with the direction of Council to reflect scheduling conflicts and holidays. The Clerk's amendments shall be circulated to all Members and will be posted on the municipal website as soon as possible after the amendments are made.

**5.1.5** The Clerk shall give at least twenty-four (24) hours' notice to the public of all Special Meetings and Committee Meetings.

**5.1.6** Where a statute or the Notice By-Law requires, notice will be published in accordance with the statute/By-Law. The notice will also be posted on the municipal website.

**5.1.7** Nothing in this Procedural By-Law prevents the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

**5.1.8** Lack of receipt of notice or failure to comply with the notice provisions of this Procedural By-Law shall not invalidate the Meeting or any decision of Council or the Committee made at the Meeting.

## 6. Agenda

### 6.1 Agenda

**6.1.1** It shall be the duty of the Clerk to prepare the Agenda of all Meetings in consultation with the Mayor and Treasurer/Administrator. Where there is a dispute about including or excluding an item from the Agenda, the Clerk's decision shall be final.

**6.1.2** All Council Agendas shall be prepared by the Clerk in writing and shall be in accordance with the attached **Schedule B**.



**613** The Council Meeting shall consider the items to be dealt with in accordance with the order that is set out in the Agenda unless otherwise decided by Resolution of the Members present at the Meeting.

**614** Items on the Agenda, but not dealt with at the Meeting, will be placed on the next Regular Meeting Agenda under “Unfinished Business” unless set to a subsequent Meeting by Resolution of the Members present.

**615** All items to be included on the Agenda will be provided to the Clerk by Members, Staff or the Public no later than eight (8) calendar days before the Meeting. Reports for a Meeting will be finalized and filed with the Clerk no later than seven (7) calendar days before the Meeting.

**616** Reports to Council shall be in the standard form set out in **Schedule C**.

**617** Members wishing to have a matter placed on the Agenda will provide the Clerk with their matter, the deadline for submissions being the Wednesday of the week before Council Meetings.

**618** Individuals or Bodies wishing to have a matter placed on the Agenda will provide the Clerk with their matter, the deadline for submissions being the Wednesday of the week before Council Meetings.

**619** The Clerk, Mayor and Treasurer/Administrator may decline to add items and/or Reports to an Agenda. Reasons to decline include, but are not limited to the following:

- a. More time is required to prepare Staff Reports for Council;
- b. The Delegation Request Form was not submitted by the deadline;
- c. The Delegation Request Form is incomplete;
- d. The subject matter of the Delegation is outside of the jurisdiction of Council;
- e. The subject matter is with respect to a matter that should be discussed in a Closed Meeting;
- f. The Meeting Agenda is already too lengthy;
- g. The subject matter is set to be discussed on another Agenda;

- h. The issue is frivolous or vexatious;
- i. The issue has been or is to be considered by the Committee of Adjustment;
- j. Council has previously considered or decided the issue and a Delegation has appeared before Council with respect to the same issue;
- k. Council previously indicated that it will not hear further from this Delegation; or
- l. The issue should be referred to the Administrative Department for action.

Council Packages will be provided to Council no later than five (5) calendar days before the Meeting.

## **6.2 Closed Meeting Agenda**

**621** In the event the Clerk receives items for a Closed Meeting Agenda, they shall be placed on the Closed Meeting Agenda and provided to Council in a separate confidential Council Package.

## **6.3 Adjournment**

**631** A Motion to adjourn does not need a seconding Member.

**632** A Motion to adjourn a Meeting will be considered at any time except the following:

- a. When another Member has been recognized by the Chair and is speaking on a matter, or
- b. During the taking of a vote.

**633** If a Motion to adjourn is defeated, the moving Member may not bring another Motion to adjourn until the Agenda is completed.

## **6.4 Curfew**

Meetings shall be automatically adjourned at 10:00 p.m. unless otherwise determined by Resolution passed by a majority of the Members present.

## **6.5 Committees/Appointments**

**651** Committees and Appointments will be governed as per **Policy/Schedule D**.

**6.6 Electronic Participation**  
**6.6.1 Policy/Schedule E**

**6.7. Amendment**

**6.7.1.** Any provision contained in this By-Law may be repealed, amended or varied and additions may be made to this By-Law by a majority vote, provided that no Motion for that purpose may be considered unless notice thereof has been given in accordance with the Municipality's Notice By-Law.

**6.8. Mandatory Review**

**6.8.1** This By-Law shall have a mandatory review in one year following the date of approval.

**6.9. Repeal – Enactment**

**6.9.1** That By-Law 17-1337 and amendments thereto be and are hereby repealed.

**6.9.2** This By-Law comes into force and takes effect on the date of enactment.

Read a first and second time this \_\_\_\_ day of \_\_\_\_\_, 2019.

Read a third and final time and enacted and passed this \_\_\_\_ day of \_\_\_\_\_ 2019.

## **7. Schedules to the By-Law**

Schedule A – Conflict of Interest

Schedule B – Agenda and Consent Agenda

Schedule C – Reports

Schedule D – List of Committees/Appointments

Schedule E – Electronic Participation

Schedule F – Delegations/Presentation

Schedule G – Audio Recording Policy

## Schedules A - Conflict of Interest

### THE CORPORATION OF THE MUNICIPALITY OF TEMGAMI

#### DECLARATION OF CONFLICT OR PECUNIARY INTEREST FORM

*The declaration is to be read aloud in the meeting and then forwarded to the Clerk*

**I declare that I have a pecuniary interest in item(s)\_\_\_\_\_on this agenda, which is (are)**

\_\_\_\_\_  
*(description of the item(s) on the agenda)*

**Because**\_\_\_\_\_  
*(general nature of that interest – MUST be included EXCEPT for Closed Session items)*

*Name of Member* \_\_\_\_\_ *Date of Meeting* \_\_\_\_\_

**Note:** When a declaration of interest is made in closed session, for an item on the closed session agenda, the declaration, not including the general nature, shall be recorded in the minutes of the next meeting that is open to the public.

**Excerpt from the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50**

*Duty of Member*

*When present at meeting at which matter considered*

5. (1) Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, the member,

- a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question. R.S.O. 1990, c. M.50, s. 5 (1).

*Where member to leave closed meeting*

(2) Where the meeting referred to in subsection (1) is not open to the public, in addition to complying with the requirements of that subsection, the member shall forthwith leave the meeting or the part of the meeting during which the matter is under consideration. R.S.O. 1990, c. M.50, s. 5 (2).

*When absent from meeting at which matter considered*

(3) Where the interest of a member has not been disclosed as required by subsection (1) by reason of the member's absence from the meeting referred to therein, the member shall disclose the interest and otherwise comply with subsection (1) at the first meeting of the council or local board, as the case may be, attended by the member after the meeting referred to in subsection (1). R.S.O. 1990, c. M.50, s. 5 (3).


## Schedules B – Agenda and Conflict Agenda

The Agenda will shall be prepared by the Clerk using the following headings:

- 1. Call to Order and Roll Call**
- 2. Adoption of the Agenda**
- 3. Declaration of Conflict of Pecuniary Interest and the General Nature thereof**
- 4. Report from Closed Sessions**
- 5. Adoption of the Minutes of previous meetings**
- 6. Business Arising from Minutes**
- 7. Delegations/Presentations**
  - 7.1 Registered Delegations – With Presentations
  - 7.2 Invited Presentations
  - 7.3 Registered Delegations – Without Presentations
  - 7.4 Unregistered Delegations
- 8. Consent Agenda Items**
  - 8.1 Staff Reports for Information
  - 8.2 Correspondence for Information
  - 8.3 Minutes of Local Boards & Committees
- 9. Staff Reports**
- 10. Council Committee Reports**
- 11. Announcements – Mayor and Council**
- 12. Correspondence**
  - 12.1 Action Correspondence
  - 12.2 Resolutions from Other Municipalities
- 13. By-Laws**
- 14. Committee Minutes**
- 15. Unfinished Business**
- 16. New Business**
- 17. Notice of Motion**
- 18. Questions from Public – Items on the Agenda**
- 19. Confirmation By-Law**
- 20. Adjournment**

# Schedules C – Administrative Report Template and Memo to Council

29

	<h2 style="margin: 0;">Corporation of the Municipality of Temagami</h2>	<div style="border-bottom: 1px solid black; padding-bottom: 5px;">Report No.</div> <div style="padding-top: 5px;">File No.</div>
Subject:		
Agenda Date:		
Attachments:		

**RECOMMENDATION**

**BACKGROUND**

**ANALYSIS**

**FINANCIAL/STAFFING IMPLICATIONS**


This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budgeted amount:	Yes	No	N/

**ALTERNATIVES**

<p><b>Prepared By:</b></p>  <div style="border-top: 1px solid black; margin-top: 10px; display: flex; justify-content: space-between;"> <span><b>Name</b></span> <span><b>Position</b></span> </div>	<p><b>Reviewed and submitted by:</b></p>  <div style="border-top: 1px solid black; margin-top: 10px; display: flex; justify-content: space-between;"> <span><b>Name</b></span> <span><b>Position</b></span> </div>	<p><b>Accepted for Council consideration by:</b></p>  <div style="border-top: 1px solid black; margin-top: 10px; display: flex; justify-content: space-between;"> <span><b>Name</b></span> <span><b>Position</b></span> </div>
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**Note:** The Report should not exceed 2 pages in length. It should contain enough information for Council to base their decision. Additional information should be presented as required in the Attachments and referenced in the report.

	<p align="center"><b>Corporation of the Municipality of Temagami</b></p> <p align="center"><b>Memorandum to Council</b></p>	<p align="center"><b>Memo No.</b></p>
		<p><input checked="" type="checkbox"/> <b>Staff</b></p> <p><input checked="" type="checkbox"/> <b>Committee</b></p>
<p><b>Subject:</b></p>		
<p><b>Agenda Date:</b></p>		
<p><b>Attachments:</b></p>		
<p><b><u>RECOMMENDATION</u></b></p> <p>This memorandum is:</p> <p><input checked="" type="checkbox"/> To be received for information</p> <p><b><u>INFORMATION</u></b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>Prepared by:</b></p>    <p align="center">Name, Position</p>   <p><b>On behalf of:</b></p> <p align="center">Name of committee if applicable</p> </div> <div style="width: 45%;"> <p><b>Reviewed by:</b></p>    <p align="center">Name, Position</p> </div> </div>		



## Schedules D – List of Committees/Appointments

**Resolution Number:** 19-01  
**Title:** A resolution of the appointment of Council Members  
**Date:** 12/05/2018

**MOVED BY:** C. Dwyer

**SECONDED BY:** B. Leudke

BE IT RESOLVED THAT Council of the Municipality of Temagami make the following appointments and direct Staff to prepare By-Laws for Council's consideration where required.

Dan O'Mara	Police Services Board, Nipissing DSSAB, Au Chateau & Memorandum of Understanding Committee
Cathy Dwyer	Deputy Mayor and Committee of Adjustment
Barret Leudke	CEMC-Emergency Management Committee, Memorandum of Understanding Committee and Lake Temagami Access Point Planning Group
John Harding	Memorandum of Understanding Committee and Lake Temagami Access Point Planning Group
Margaret Youngs	Cemetery Board and Temagami Family Health Team
Jamie (N.E.) Koistinen	Administrator Review Committee and Emergency Management Program Committee
John Shymko	Library Board and Parks and Recreation Event Planning Committee

**CARRIED**

## Schedules E – Electronic Participation

The Municipal Act, under Section 238 (2), permits electronic participation. Municipalities are able to permit and provide the extent and manner of this participation.

- Members may participate electronically by phone or internet. Other forms of electronic communication may be permitted at the time by Council resolution. The Municipality shall pay costs associated with conference calling required for electronic participation. In the event there is a service interruption, the Chair may call one recess for ten (10) minutes to rectify the situation.
- Members participating through electronic means shall declare any Conflicts as may arise through notice filed with the Clerk's office.
- There is no restriction to the number of meetings that an individual Member of Council may participate through electronic means.
- Electronic participation is permitted for any Open Session of Council.
- Electronic participation is NOT permitted for any Closed Session of Council.
- Members participating in the meeting by electronic means are not included when determining quorum. Accordingly, a maximum of three Members may participate by electronic means provided that the rest of Council is present in Council Chambers. Members wishing to participate electronically shall advise the Clerk. Once three requests have been received the Clerk shall advise Council that the limit for electronic participation has been met. Requests should be received by noon on the business day preceding the meeting.
- The Chair of the meeting shall be physically present. When the Head of Council, or Chair of the Committee as the case may be, is participating electronically, the Chair for the meeting will be determined as set out in the Procedural By-Law.
- The Chair shall ensure that Members participating electronically are given the same opportunity to speak to each questions as they would have been given if present in Council Chambers.
- Members participating electronically shall be permitted to vote through verbal means.
- Members participating electronically shall have the same privileges related to 'rising on a point of order' or moving amendments verbally.

## Schedules F – Delegations/Presentation

### Delegations/Presentations

The general rules of conduct shall apply to all delegations and presentations received by Council

### Registered Delegations – With Presentations

1. Council may hear a maximum of two registered delegations at each Regular Council Meeting. Staff may schedule delegations for later meetings with respect to this guideline.
2. Any person wishing to register as a delegation shall submit to the Clerk a written request including their name and contact information by Wednesday at 4:30 pm, eight days prior to the regular meeting at which the person wishes to be heard. This request should include the full content of the delegation. Staff will respond in the appropriate format to advise if Council will hear the presentation and outline details that may be necessary.
3. Delegations are not allowed to appear on an issue that has already been heard by Council unless there is new information.
4. Prior to a delegation being heard at Council, Staff shall prepare reports that may be necessary.
5. Those addressing Council shall confine their remarks to the business stated in their request.
6. Delegations shall limit their presentations to not more than ten (10) minutes except where delegations consisting of more than two (2) people, delegations shall be limited to two (2) speakers and limited to speaking not more than fifteen (15) minutes in total.
7. Council shall receive the delegation by resolution.
8. Council shall, as a matter of course, defer decisions arising from the delegation until the next regular session of Council.

### Registered Delegations – No Presentation

1. Delegations wishing to appear before Council but without a formal presentation shall, within the time prescribed above, make a request to appear with the Clerk.
2. The request shall include the person's name and the general nature and the general nature of the topic they wish to discuss.
3. The guidelines for Delegations stated above apply.

### Invited Presentations

1. Persons or groups invited by Council to make a special presentation on a specific subject shall not be constrained by the time limits set out for other delegations. Sufficient time will be allowed as required to present their information and respond to questions from Council as necessary. In consultation with the Mayor and the Treasurer/Administrator,

the Clerk shall determine whether invited presentations will count towards the maximum delegations permitted at any meeting.

2. Council may choose to receive invited presentations at a Special meeting called for that purpose or to alter the start time of the regular session based on the needs of the needs and nature of the presentation.

#### Unregistered Delegations

1. At regular sessions of Council, following Registered Delegations and Invited Presentations, Council shall allow a further fifteen (15) minutes (maximum) to hear unregistered delegations.
2. Unregistered Delegations shall confine their remarks to items on the current agenda adopted by Council.
3. The Minutes of the meeting shall list only the name of the presenter and the agenda topic they spoke to.
4. Each presenter shall be limited to a maximum of five (5) minutes and shall be heard in the order designated by the Chair.
5. Once the maximum of fifteen (15) minutes in total has been reached, no further unregistered delegations shall be heard.
6. Unregistered delegations shall not be permitted to address matters related to statutory public meetings or items related to hearing or tribunals that may be on the agenda. Those wishing to comment relative to a statutory public meeting will be asked to save their remarks for the appropriate time during the statutory public meeting.

## Schedules G – Audio Recording Policy

### 1. PURPOSE

As stated in the Municipality of Temagami's Accountability and Transparency Policy: "The Council of The Corporation of the Municipality of Temagami acknowledges that it is responsible to provide good government for its stakeholders in an accountable and transparent manner ... Accountability, transparency and openness are standards of good government that enhance public trust. They are achieved through the municipality adopting measures ensuring, to the best of its ability, that all activities and services are undertaken utilizing a process that is open and accessible to its stakeholders."

A high percentage of Temagami's taxpaying population resides outside the physical land base of Temagami, making attendance at council meetings difficult for the majority, therefore Council has decided to provide audio recordings of the public sessions of Council meetings to enhance transparency and accountability by providing an additional means for its residents to be fully aware of council proceedings.

This document is to specify the policy for creating, storing, accessing and disposing of audio recordings of Council meetings.

### 2. SCOPE

This policy will apply to the recording of both open and closed sessions Council meetings.

### 3. DEFINITIONS

For the purposes of this Policy:

3.1. Council meeting – means a regular or special meeting of Council as provided for in the Procedural By-law.

3.2. Audio recording – means any recording made by any electronic device capable of recording sound. This includes but is not limited to recordings made by digital audio files and stored on a computer, or in any other format.

3.3. Official Record of a Meeting – means the written minutes of the proceedings of the meeting as prepared by the Municipal Clerk.

3.4. Transitory Record – for the purpose of this policy means a record, that has only a temporary value and is not required to meet statutory obligations, set policy, establish

guidelines or procedures, certify a transaction, become a receipt, or provide evidence of legal, financial, operational or other official decisions.

#### **4. OFFICIAL RECORD**

In accordance with the Municipal Act, 2001, minutes of meetings are to be recorded by the Clerk and approved minutes are the official record of the Municipality of Temagami meetings. The keeping of audio recordings of meetings in no way detracts or undermines the position of approved minutes as the official record of decisions and are considered to be transitory records.

#### **5. PURPOSE OF RECORDINGS**

Audio recordings of open sessions of Council meetings shall be for the primary purpose of making the recordings available to the public thorough the municipal website, and may also be used by the Clerk or designate for the purpose of reference when compiling the minutes of the meeting.

Audio recordings of Closed Session meetings of Council shall be for the primary purpose of making the recordings available to an investigator from the Ombudsman's office (or other official closed meeting investigator appointed by Council in accordance with the Municipal Act) in the event of a formal investigation of a closed meeting complaint, and may also be used by the Clerk or designate for the purpose of reference when compiling the minutes of the meeting.

#### **6. TECHNICAL DIFFICULTIES**

The inability to record any meeting due to technical difficulties with recording equipment will not prohibit the meeting from commencing or continuing.

The Municipality shall not be liable for failing to publish or produce audio recordings of any meeting where recording the meeting was not viable due to technical difficulties.

Due to the nature of technical equipment, it is not guaranteed that audio recordings will be continuous or fault-free.

#### **7. NOTICE**

Notice shall be provided to ensure that presenters and members of the public are aware that the meeting proceedings are being audio recorded and made available through the municipal website.

The wording of the notice shall be as follows:

"An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government".

“As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting”.

The Notice shall be displayed/expressed in the following manner:

- On the agenda for the relevant meeting of Council
- On notices posted at the entry doors to the meeting room
- On the municipal website
- On the information sheet for delegations
- Verbally to phone-in delegations

## **8. TERMINATION OR SUSPENSION OF RECORDING**

The recording of Council meetings shall begin at the commencement of the meeting and conclude at the adjournment of the meeting. The Chair has the authority to request termination or suspension of the recording of a meeting if continuing the recording would prejudice the proceedings of the meeting. This would include:

- Public disturbance or other suspension of the meeting
- Exclusion of the public and press
- Any other reason as agreed by Council.

## **9. RESPONSIBILITY**

### **9.1. Municipal Clerk and/or Designate**

Shall be responsible for:

- Audio recordings of all open sessions and closed sessions of Council.
- Ensuring that closed sessions are recorded in separate files from open session recordings.
- Publishing the audio recordings of all open sessions so that they are accessible through the municipal website (by means of storage on the municipal website or a link to an outside provider such as SoundCloud) without alterations to the original recording.
- Archiving and storing the audio recordings of Council meetings electronically.
- Ensuring the confidential storage of closed session recordings

### **9.2. Chair**

Shall be responsible for:

- Clearly announcing all business before Council
- Maintaining order as outlined within the Procedural By-law, and acknowledging each member by name prior to him or her speaking.

### **9.3. Members of Council**

Shall be responsible for:

- Ensuring that his or her microphone at the council table is turned on any and every time he or she has the floor to speak.
- Speaking directly into his or her microphone at the council table to ensure that his or her words are recorded.
- Refraining from speaking at the same time as another member is speaking to ensure that the member who has the floor is clearly recorded.

## **10. STORAGE AND RETENTION**

Storage of audio recordings of Council meetings will be maintained by the Municipal Clerk. Archived audio meeting files will be maintained and disposed of in accordance with the Municipal Record Retention Schedule.

## **11. ACCESS TO RECORDINGS**

Audio recordings of Open Council meetings can be accessed through the municipal website.

Audio recordings of Closed Council meetings can be accessed by Members of Council through a request filed with the Clerk. Once requested, a time to attend the Municipal Office and listen to the session will be arranged through mutual agreement between the Member and the Clerk. Copies of Closed Council meeting recordings shall not be made.

Any costs for reproduction of audio recordings, including the cost of the medium they are recorded on and staff time involved shall be the responsibility of the requester and must be paid before an audio recording is released. These costs shall be included in the annual Municipal User Fees By-law.

Copyright to the records of council meetings made available on the Municipal website is owned by the Municipality. No part of the recorded materials posted on the Municipal website may be reproduced except in accordance with the provisions of the Copyright Act, as may be amended or replaced from time to time or without the express written permission of the Municipality.

## **12. POLICY REVIEW**

This policy shall be reviewed a minimum of once per Council term to ensure its effectiveness.







# Proxy Voting for Municipal Council Members

July 2020

This document is intended to give a summary of complex matters. It does not include all details and does not take into account local facts and circumstances. This document refers to or reflects laws and practices that are subject to change. Municipalities are responsible for making local decisions that are in compliance with the law such as applicable statutes and regulations. This document applies only to those municipalities whose meeting rules are governed by the Municipal Act, 2001.

This document, as well as any links or information from other sources referred to in it, should not be relied upon, including as a substitute for specialized legal or other professional advice in connection with any particular matter. The user is solely responsible for any use or application of this document.

## Overview

The province is providing municipalities with the flexibility to choose to allow proxy votes for municipal council members who are absent. This power helps ensure continuing representation of constituents' interests on municipal councils when a member is unable to attend in person due to, for example, illness, a leave of absence, or the need to practice physical distancing.

Municipalities that wish to allow proxy voting must amend their procedure bylaws to allow a member of council to appoint another member of the same council to act in their place when they are absent.

## Optional and Flexible

Allowing proxy voting is optional and it is up to each municipality to determine whether to allow proxies for council and under what circumstances. If a municipal council chooses to allow proxy voting, it is up to each member to decide whether they wish to appoint a member of that council as a proxy or not if they are to be absent.

Municipalities have the flexibility to determine the scope and extent of proxy appointments including, for example, any local rules or limitations, the process for appointing or revoking a proxy, and how proxyholders may participate in meetings. Municipalities may wish to consider:

- how proxies may be established and revoked;
- circumstances where proxies may or may not be used; and
- how a proxyholder may participate in a meeting including voting, speaking, or asking questions on behalf of the appointing member.

If a municipality chooses to allow proxy voting, it would be the role of the municipal clerk to establish a process for appointing and revoking proxies. Municipalities may also wish to consider addressing proxy voting in their code of conduct or other local policies to help ensure that votes are appropriately cast and that the local process is followed.

Once a proxy has been appointed, the appointing member could revoke the proxy using the process established by the municipal clerk.

## Limitations

Limits to the proxy appointment process are set out in legislation. These include:

- A proxyholder cannot be appointed unless they are a member of the same council as the appointing member:
  - For upper-tiers, this means that a proxyholder has to be a member of the same upper-tier council as the appointee, regardless of lower-tier membership;

- A member cannot act as a proxyholder for more than one other member of council at a time;
- An appointed proxy is not counted when determining if a quorum is present;
- A member appointing a proxy shall notify the municipal clerk of the appointment in accordance with a local process established by the clerk; and
- When a recorded vote is taken, the clerk shall record the name and vote of every proxyholder and the name of the member of council for whom the proxyholder is acting.

Council member absence rules still apply. This means that a member's seat would become vacant if they are absent from the meetings of council for three successive months without being authorized to do so by a resolution of council.

## Accountability and Transparency

Members appointing proxies or acting as proxyholders are required to follow existing accountability and transparency requirements. For example, a member may not appoint a proxy or serve as a proxyholder on a matter in which they have a pecuniary interest under the *Municipal Conflict of Interest Act*. Municipalities may also want to consider transparency measures such as:

- communicating to the public who has appointed a proxy and who is serving as a proxy;
- publishing meeting agendas in advance so that proxies can be appointed, if needed, and potential conflicts of interest can be identified; and
- allowing members to participate electronically when not able to attend meetings in person rather than appointing a proxy.

For more information about existing accountability and transparency requirements, including the Municipal Conflict of Interest Act, codes of conduct and the role of the local integrity commissioner, please see the [Municipal Councillor's Guide](#).

## Contact

If you have questions regarding how these new provisions may impact your municipality, contact your local Municipal Services Office with the Ministry of Municipal Affairs and Housing.

- **Central Municipal Services Office**  
Telephone: 416-585-6226 or 1-800-668-0230
- **Eastern Municipal Services Office**  
Telephone: 613-545-2100 or 1-800-267-9438
- **Northern Municipal Services Office (Sudbury)**  
Telephone: 705-564-0120 or 1-800-461-1193
- **Northern Municipal Services Office (Thunder Bay)**  
Telephone: 807-475-1651 or 1-800-465-5027
- **Western Municipal Services Office**  
Telephone: 519-873-4020 or 1-800-265-4736

## Additional Resources

- Municipal Act, 2001: <https://www.ontario.ca/laws/statute/01m25>
- The Ontario Municipal Councillor's Guide: <https://www.ontario.ca/document/ontario-municipal-councillors-guide-2018>



# Electronic Participation in Municipal Meetings

July 2020

This document is intended to give a summary of complex matters. It does not include all details and does not take into account local facts and circumstances. This document refers to or reflects laws and practices that are subject to change. Municipalities are responsible for making local decisions that are in compliance with the law such as applicable statutes and regulations. This document applies only to those municipalities whose meeting rules are governed by the Municipal Act, 2001.

This document replaces previous guidance released in March 2020 regarding electronic participation in municipal meetings during emergencies.

This document, as well as any links or information from other sources referred to in it, should not be relied upon, including as a substitute for specialized legal or other professional advice in connection with any particular matter. The user is solely responsible for any use or application of this document.

## Overview

The province has made changes to the *Municipal Act* to allow members of councils, committees and certain local boards who participate in open and closed meetings electronically to be counted for purposes of quorum (the minimum number of members needed to conduct business at a meeting).

These provisions are optional. Municipalities continue to have the flexibility to determine if they wish to use these provisions and incorporate them in their individual procedure bylaws.

Municipalities may wish to review their procedure bylaws to determine whether to allow members to participate in meetings electronically, and whether to take advantage of the new provisions based on their local needs and circumstances.

## What a municipality can do

A municipality can choose to hold a special meeting to amend their procedure bylaw to allow electronic participation. During this special meeting, members participating electronically can be counted for the purposes of quorum.

Municipal councils, committees and boards can choose to amend their procedure bylaws to:

- allow the use of electronic participation at meetings
- state whether members can participate in both open meeting and closed meetings
- state whether members participating electronically count towards quorum

It is up to municipalities to determine:

- whether to use these provisions
- the method of electronic participation
- the extent to which members can participate electronically (for example, it is up to municipalities to decide whether all council members participate electronically or whether some still participate when physically present in council chambers)

## Technology to use for electronic meetings

Municipalities, their boards and committees can choose the technology best suited to their local circumstances so:

- their members can participate electronically in decision-making
- meetings can be open and accessible to the public

Municipalities may want to engage with peers who have electronic participation in place to find out about best practices as they revise their procedure bylaws. Some municipalities may choose to use teleconferences while others may use video conferencing.

## Open meeting requirements

If a municipality chooses to amend their procedure bylaw to allow people to participate electronically, meetings would still be required to follow existing meeting rules, including that the municipality:

- provides notice of meetings to the public
- maintains meeting minutes
- continues to hold meetings open to the public ([subject to certain exceptions](#))

The *Municipal Act* [specifies requirements for open meetings](#) to ensure that municipal business is conducted transparently, and with access for and in view of the public. There are limited circumstances under the *Municipal Act* when municipal meetings can be conducted in closed session.

## Rules for local boards

Local boards subject to the meeting rules in the *Municipal Act* include:

- municipal service boards
- transportation commissions
- boards of health
- planning boards
- many other local boards and bodies

Some local boards may not be covered. For example, police services, library and school boards have different rules about their meetings, which are found in other legislation.

Municipalities are best positioned to determine whether a local entity is considered a local board. If in doubt whether a local entity is covered under these rules, municipalities can seek independent legal advice regarding the status of local entities and whether these new provisions would apply to them.



## Contact

If you have questions regarding how these new provisions might impact your municipality, contact your [local Municipal Services Office](#).

- **Central Municipal Services Office**  
Telephone: 416-585-6226 or 1-800-668-0230
- **Eastern Municipal Services Office**  
Telephone: 613-545-2100 or 1-800-267-9438
- **Northern Municipal Services Office (Sudbury)**  
Telephone: 705-564-0120 or 1-800-461-1193
- **Northern Municipal Services Office (Thunder Bay)**  
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- **Western Municipal Services Office**  
Telephone: 519-873-4020 or 1-800-265-4736

## Additional Resources

- Municipal Act, 2001: <https://www.ontario.ca/laws/statute/01m25>
- The Ontario Municipal Councillor's Guide: <https://www.ontario.ca/document/ontario-municipal-councillors-guide-2018>



**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-094

**Memorandum to Council**

**Subject:** Budget Variance

**Agenda Date:** August 6, 2020

**Attachments:** Budget Variance

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the budget variance report to July 31, 2020.

**INFORMATION**

The budget variance to July 31, 2020 is attached to and forms part of this report.

It should be noted that none of the monthly reconciliations have been done for July as the report was completed on the morning of July 31, 2020 to meet the deadline for the agenda publishing. As such, there may be some adjustments required when these reconciliations are complete.

Next month the year end projections will be part of the variance reporting.

There are some variances due to the pandemic response. These will be more fully explained at the next meeting. This hopefully will coincide with the provincial pandemic funding allocation notice which is expected shortly.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>REVENUE</b>					
<b>1000 Municipal Taxes</b>					
1-4-1000-1000	Municipal Taxes	-3,962,825.14	-3,960,608	2,217.14	-0.06
1-4-1000-1300	Ontc - PIL - Right of Way	-13,647.27	-13,647	0.27	0.00
<b>Total Municipal Taxes</b>		<b>-3,976,472.41</b>	<b>-3,974,255</b>	<b>2,217.41</b>	<b>-0.06</b>
<b>1100 Interest and Investment Income</b>					
1-4-1100-1100	Interest on Bank Accounts	-13,742.87	-45,000	-31,257.13	69.46
1-4-1100-1400	Penalty and Interest on Taxes	-59,175.15	-80,000	-20,824.85	26.03
<b>Total Interest and Investment Income</b>		<b>-72,918.02</b>	<b>-125,000</b>	<b>-52,081.98</b>	<b>41.67</b>
<b>1499 Transfer from Reserves</b>					
1-4-1499-9100	Transfer from Reserves	0.00	-246,556	-246,556.00	100.00
1-4-1499-9200	Transfer from Reserves	90,000.00	90,000	0.00	0.00
1-4-1499-9300	Transfer from Reserves	-27,603.33	-21,095	6,508.33	-30.85
1-4-1499-9400	Transfer from Reserves	-59,439.07	-3,610	55,829.07	-1546.51
1-4-1499-9500	Transfer From Reserves	12,000.00	-4,300	-16,300.00	379.07
1-4-1499-9700	Transfer from Reserves	15,000.00	-12,000	-27,000.00	225.00
1-4-1499-9800	Transfer from Reserves	0.00	-124,230	-124,230.00	100.00
<b>Total Transfer from Reserves</b>		<b>29,957.60</b>	<b>-321,791</b>	<b>-351,748.60</b>	<b>109.31</b>
<b>1500 Grants</b>					
1-4-1500-2000	OMPF	-645,150.00	-860,200	-215,050.00	25.00
1-4-1500-2010	Provincial Support - CSPT	0.00	-2,500	-2,500.00	100.00
1-4-1500-2020	Other Provincial Funding	-75,728.59	-387,815	-312,086.41	80.47
<b>Total Grants</b>		<b>-720,878.59</b>	<b>-1,250,515</b>	<b>-529,636.41</b>	<b>42.35</b>
<b>1600 Administration Revenue</b>					
1-4-1600-4000	Admin User Charges	-7,624.99	-13,000	-5,375.01	41.35
1-4-1600-4100	Tax Certificates	-595.00	-1,500	-905.00	60.33
1-4-1600-4110	Lottery Licences	-25.00	-500	-475.00	95.00
1-4-1600-4200	Building/Property Rentals	-17,433.31	-32,000	-14,566.69	45.52
1-4-1600-4210	Office/Room Rentals	-1,185.00	-500	685.00	-137.00
1-4-1600-4220	Docking Fees - Town	-13,845.00	-9,000	4,845.00	-53.83
1-4-1600-4500	Insurance Facility Rentals	0.00	-600	-600.00	100.00
1-4-1600-4510	Suppl Municipal Revenue	0.00	-6,000	-6,000.00	100.00
1-4-1600-6000	Land Sales	0.00	-8,000	-8,000.00	100.00
<b>Total Administration Revenue</b>		<b>-40,708.30</b>	<b>-71,100</b>	<b>-30,391.70</b>	<b>42.75</b>
<b>2000 Marten River Fire Revenue</b>					
1-4-2000-2000	MTO Recovery	-14,792.50	-15,000	-207.50	1.38
1-4-2000-4000	Emergency and fire Response	-6,345.00	-6,000	345.00	-5.75
1-4-2000-4100	Burn Permits Marten River	0.00	-100	-100.00	100.00
1-4-2000-4110	Misc Revenue - Search	-181.17	0	181.17	0.00
1-4-2000-5100	Donations	-7,000.00	0	7,000.00	0.00
<b>Total Marten River Fire Revenue</b>		<b>-28,318.67</b>	<b>-21,100</b>	<b>7,218.67</b>	<b>-34.21</b>
<b>2100 Temagami Fire Revenue</b>					
1-4-2100-2000	MTO Recovery	-1,895.92	-5,000	-3,104.08	62.08
1-4-2100-4100	Burn Permits	-600.00	-1,000	-400.00	40.00
1-4-2100-4110	Misc Revenue - Search	-109.38	-500	-390.62	78.12
1-4-2100-5100	Donations	-4,000.00	0	4,000.00	0.00
<b>Total Temagami Fire Revenue</b>		<b>-6,605.30</b>	<b>-6,500</b>	<b>105.30</b>	<b>-1.62</b>
<b>2200 Police Services Revenue</b>					
1-4-2200-2000	RIDE Program Revenue	0.00	-6,700	-6,700.00	100.00
1-4-2200-3000	POA Income	-2,795.58	-13,000	-10,204.42	78.50
<b>Total Police Services Revenue</b>		<b>-2,795.58</b>	<b>-19,700</b>	<b>-16,904.42</b>	<b>85.81</b>
<b>2300 Animal Control Revenue</b>					
1-4-2300-4100	Dog Licences	-60.00	-300	-240.00	80.00
<b>Total Animal Control Revenue</b>		<b>-60.00</b>	<b>-300</b>	<b>-240.00</b>	<b>80.00</b>

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ??-?-?-?-???? To ??-?-?-?-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>REVENUE</b>					
<b>Total Animal Control Revenue</b>		<b>-60.00</b>	<b>-300</b>	<b>-240.00</b>	<b>80.00</b>
<b>2500 CBO Revenue</b>					
1-4-2500-4000	Building Permits	-5,666.75	-23,200	-17,533.25	75.57
1-4-2500-4100	Building Permits	-370.00	0	370.00	0.00
1-4-2500-4110	Travel	-110.00	-6,000	-5,890.00	98.17
1-4-2500-4510	Buidling Search	-320.00	-600	-280.00	46.67
1-4-2500-5000	Parking Fines	-212.00	-200	12.00	-6.00
<b>Total CBO Revenue</b>		<b>-6,678.75</b>	<b>-30,000</b>	<b>-23,321.25</b>	<b>77.74</b>
<b>2700 911 Sign Fees</b>					
1-4-2700-4000	911 Sign Fees	-40.00	-400	-360.00	90.00
<b>Total 911 Sign Fees</b>		<b>-40.00</b>	<b>-400</b>	<b>-360.00</b>	<b>90.00</b>
<b>3100 Public Works Revenue</b>					
1-4-3100-4000	User Fees	-1,280.82	-3,000	-1,719.18	57.31
1-4-3100-4200	Parking/Mine Landing	-15,780.00	-16,000	-220.00	1.38
1-4-3100-5000	Sundry Sales	-15.00	-5,000	-4,985.00	99.70
<b>Total Public Works Revenue</b>		<b>-17,075.82</b>	<b>-24,000</b>	<b>-6,924.18</b>	<b>28.85</b>
<b>4100 Sewer Revenue</b>					
1-4-4100-4000	Sewer Fees - Res/Comm	-137,651.90	-136,802	849.90	-0.62
<b>Total Sewer Revenue</b>		<b>-137,651.90</b>	<b>-136,802</b>	<b>849.90</b>	<b>-0.62</b>
<b>4200 Grinder Pumps Revenue</b>					
1-4-4200-4000	Grinder Maintenance Fees	-65,612.19	-65,612	0.19	0.00
<b>Total Grinder Pumps Revenue</b>		<b>-65,612.19</b>	<b>-65,612</b>	<b>0.19</b>	<b>-0.00</b>
<b>4300 Water Revenue</b>					
1-4-4300-4000	Water Fees - Res/Comm	-417,862.65	-417,863	-0.35	0.00
1-4-4300-4100	Water Service Fees	-93.00	0	93.00	0.00
1-4-4300-5000	Water Sundry Revenue	0.00	-500	-500.00	100.00
<b>Total Water Revenue</b>		<b>-417,955.65</b>	<b>-418,363</b>	<b>-407.35</b>	<b>0.10</b>
<b>4400 Garbage Collection Revenue</b>					
1-4-4400-4000	Garbage Collection Town	-35,999.08	-36,000	-0.92	0.00
<b>Total Garbage Collection Revenue</b>		<b>-35,999.08</b>	<b>-36,000</b>	<b>-0.92</b>	<b>0.00</b>
<b>4410 Garbage Collection Mine Landing</b>					
1-4-4410-4000	Garbage Collection Mine Landing	-39,676.07	-38,200	1,476.07	-3.86
<b>Total Garbage Collection Mine Landing</b>		<b>-39,676.07</b>	<b>-38,200</b>	<b>1,476.07</b>	<b>-3.86</b>
<b>4520 Strathy Landfill Site Fees</b>					
1-4-4520-4000	Strathy Landfill Site Fees	-1,657.60	-6,000	-4,342.40	72.37
<b>Total Strathy Landfill Site Fees</b>		<b>-1,657.60</b>	<b>-6,000</b>	<b>-4,342.40</b>	<b>72.37</b>
<b>4530 Sisk Landfill Sites Fees</b>					
1-4-4530-4000	Sisk Landfill Sites Fees	-3,910.00	-6,000	-2,090.00	34.83
<b>Total Sisk Landfill Sites Fees</b>		<b>-3,910.00</b>	<b>-6,000</b>	<b>-2,090.00</b>	<b>34.83</b>
<b>4540 Brigg Landfill Sites Fees</b>					
1-4-4540-4000	Brigg Landfill Sites Fees	-283.50	-127,645	-127,361.50	99.78
<b>Total Brigg Landfill Sites Fees</b>		<b>-283.50</b>	<b>-127,645</b>	<b>-127,361.50</b>	<b>99.78</b>
<b>4600 Recycling Revenue</b>					
1-4-4600-4000	Recycling Revenue	-10.00	-15,000	-14,990.00	99.93
<b>Total Recycling Revenue</b>		<b>-10.00</b>	<b>-15,000</b>	<b>-14,990.00</b>	<b>99.93</b>
<b>5100 Min of Health - Helipads Maint</b>					
1-4-5100-2000	Min of Health - Helipads Maint	0.00	-7,000	-7,000.00	100.00

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>REVENUE</b>					
1-4-5100-2000	Min of Health - Helipads Maint	0.00	-7,000	-7,000.00	100.00
<b>Total Min of Health - Helipads Maint</b>		<b>0.00</b>	<b>-7,000</b>	<b>-7,000.00</b>	<b>100.00</b>
<b>5200 Ambulance Revenue</b>					
1-4-5200-2000	Provincial Programs	-415,800.00	-712,800	-297,000.00	41.67
1-4-5200-5000	Sundry	-8,795.34	0	8,795.34	0.00
<b>Total Ambulance Revenue</b>		<b>-424,595.34</b>	<b>-712,800</b>	<b>-288,204.66</b>	<b>40.43</b>
<b>5300 Cemetery Revenue</b>					
1-4-5300-4000	Cemetery Fees	-200.00	-2,500	-2,300.00	92.00
1-4-5300-4010	Cemetery Care and Maintenance	0.00	-1,000	-1,000.00	100.00
1-4-5300-4020	Cemetery Plot Sales	-1,147.50	-1,000	147.50	-14.75
1-4-5300-4100	Sales - Columarium Niches	-1,150.00	-500	650.00	-130.00
<b>Total Cemetery Revenue</b>		<b>-2,497.50</b>	<b>-5,000</b>	<b>-2,502.50</b>	<b>50.05</b>
<b>7100 Parks and Recreation Revenue</b>					
1-4-7100-1500	Parks and Recreation Federal Funding	-2,400.00	0	2,400.00	0.00
1-4-7100-2000	Parks and Recreation Provincial Funding -	0.00	-10,000	-10,000.00	100.00
1-4-7100-5000	Parks and Recreation Misc Donations	-210.00	-1,500	-1,290.00	86.00
1-4-7100-5100	Donations - Canada Day	0.00	-3,000	-3,000.00	100.00
1-4-7100-5200	Donations - Shiverfest	-5,038.00	-3,000	2,038.00	-67.93
1-4-7100-5300	Donations - Santa Train	0.00	-500	-500.00	100.00
<b>Total Parks and Recreation Revenue</b>		<b>-7,648.00</b>	<b>-18,000</b>	<b>-10,352.00</b>	<b>57.51</b>
<b>7200 Community Centre Revenue</b>					
1-4-7200-4200	Arena Ice Rental Fees	-3,731.57	-6,000	-2,268.43	37.81
1-4-7200-4210	Arena Hall Rentals	-210.00	-5,000	-4,790.00	95.80
1-4-7200-5000	Arena Rent/Vending Sales	-1,366.85	-500	866.85	-173.37
<b>Total Community Centre Revenue</b>		<b>-5,308.42</b>	<b>-11,500</b>	<b>-6,191.58</b>	<b>53.84</b>
<b>7300 Tower Revenue</b>					
1-4-7300-4000	Tower User Fees	-443.25	0	443.25	0.00
1-4-7300-5000	Tower Donations	-1,976.48	-3,000	-1,023.52	34.12
1-4-7300-5210	Interpretive Centre Sales	100.00	0	-100.00	0.00
<b>Total Tower Revenue</b>		<b>-2,319.73</b>	<b>-3,000</b>	<b>-680.27</b>	<b>22.68</b>
<b>7400 Other Recreation Revenue</b>					
1-4-7400-4000	User Fees - Fitness Centre	-558.00	-3,000	-2,442.00	81.40
<b>Total Other Recreation Revenue</b>		<b>-558.00</b>	<b>-3,000</b>	<b>-2,442.00</b>	<b>81.40</b>
<b>7500 Library Revenue</b>					
1-4-7500-2000	Library Provincial Funding	0.00	-4,318	-4,318.00	100.00
1-4-7500-4000	User Fees	-420.00	-1,500	-1,080.00	72.00
<b>Total Library Revenue</b>		<b>-420.00</b>	<b>-5,818</b>	<b>-5,398.00</b>	<b>92.78</b>
<b>8100 Planning Revenue</b>					
1-4-8100-4000	Planning Applications	-2,306.96	-8,000	-5,693.04	71.16
1-4-8100-4100	Development Applications	-100.00	-3,000	-2,900.00	96.67
1-4-8100-4110	Zoning Certificate Revenue	-270.00	-600	-330.00	55.00
<b>Total Planning Revenue</b>		<b>-2,676.96</b>	<b>-11,600</b>	<b>-8,923.04</b>	<b>76.92</b>
<b>8200 Development Revenue</b>					
1-4-8200-1500	Development Federal Funding	0.00	-42,609	-42,609.00	100.00
1-4-8200-5000	Microfit - Hydro	-4,435.86	0	4,435.86	0.00
<b>Total Development Revenue</b>		<b>-4,435.86</b>	<b>-42,609</b>	<b>-38,173.14</b>	<b>89.59</b>
<b>Total REVENUE</b>		<b>-5,995,809.64</b>	<b>-7,514,610</b>	<b>-1,518,800.36</b>	<b>20.21</b>

## EXPENSE

1100 Council

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
<b>1100 Council</b>					
1-5-1100-1020	Council Honourariums	41,494.15	77,100	35,605.85	46.18
1-5-1100-1132	Council CPP	1,304.30	2,800	1,495.70	53.42
1-5-1100-1135	Council EHT	809.40	1,500	690.60	46.04
1-5-1100-2100	Council Travel	5,082.02	19,000	13,917.98	73.25
1-5-1100-2103	Council Membership Fees	2,293.36	1,300	-993.36	-76.41
1-5-1100-2110	Council Telephone	330.46	1,500	1,169.54	77.97
1-5-1100-2131	Council Legal Fees	23,020.86	50,000	26,979.14	53.96
1-5-1100-2300	Council Materials and Supplies	581.48	3,000	2,418.52	80.62
1-5-1100-2307	Election Expense	648.72	1,000	351.28	35.13
1-5-1100-2330	Council Materials and Supplies	40.00	20,000	19,960.00	99.80
1-5-1100-3040	Council Contracted Services	0.00	4,000	4,000.00	100.00
<b>Total Council</b>		<b>75,604.75</b>	<b>181,200</b>	<b>105,595.25</b>	<b>58.28</b>
<b>1200 Administration</b>					
1-5-1200-1010	Admin Salaries	140,984.83	330,600	189,615.17	57.35
1-5-1200-1132	Admin CPP	6,053.29	11,500	5,446.71	47.36
1-5-1200-1133	Admin EI	2,219.43	5,200	2,980.57	57.32
1-5-1200-1134	Admin Omers	13,068.44	29,600	16,531.56	55.85
1-5-1200-1135	Admin EHT	2,637.45	6,600	3,962.55	60.04
1-5-1200-1136	Admin Group Benefits	15,548.10	32,700	17,151.90	52.45
1-5-1200-1137	Admin WSIB	4,977.36	10,800	5,822.64	53.91
1-5-1200-2100	Admin Travel and Training	3,548.51	20,000	16,451.49	82.26
1-5-1200-2102	Admin Training	1,251.64	0	-1,251.64	0.00
1-5-1200-2103	Admin Memberships	2,318.53	4,500	2,181.47	48.48
1-5-1200-2104	Admin Subscriptions	0.00	1,500	1,500.00	100.00
1-5-1200-2110	Admin Telephone	5,445.91	10,000	4,554.09	45.54
1-5-1200-2112	Admin Courier	34.11	200	165.89	82.95
1-5-1200-2113	Admin Postage	3,353.89	8,000	4,646.11	58.08
1-5-1200-2115	Admin Office Supplies	3,353.88	10,000	6,646.12	66.46
1-5-1200-2117	Admin Office Equipment	2,815.06	6,000	3,184.94	53.08
1-5-1200-2121	Admin Advertising	1,007.96	6,000	4,992.04	83.20
1-5-1200-2131	Admin Legal Fees	407.04	20,000	19,592.96	97.96
1-5-1200-2132	Admin Audit Fees	20,076.75	20,000	-76.75	-0.38
1-5-1200-2133	Admin Professional Fees	0.00	4,000	4,000.00	100.00
1-5-1200-2300	Admin Materials and Supplies	2,833.24	2,500	-333.24	-13.33
1-5-1200-2305	Admin Health and Safety	139.58	500	360.42	72.08
1-5-1200-2400	Admin Technology	11,645.42	28,000	16,354.58	58.41
1-5-1200-3040	Admin Contracted Services	7,452.39	10,000	2,547.61	25.48
1-5-1200-3116	Admin Insurance	618.84	115,000	114,381.16	99.46
1-5-1200-3120	Admin Maintenance Contracts	2,051.48	10,000	7,948.52	79.49
1-5-1200-3134	Admin Property Assessment Services	28,519.68	57,000	28,480.32	49.97
1-5-1200-4123	Admin Grants & Donations	340.69	15,000	14,659.31	97.73
1-5-1200-4125	Admin Staff Recognition	65.14	3,000	2,934.86	97.83
<b>Total Administration</b>		<b>282,768.64</b>	<b>778,200</b>	<b>495,431.36</b>	<b>63.66</b>
<b>1300 Financial Expenses</b>					
1-5-1300-2000	Admin Contingency	0.00	20,000	20,000.00	100.00
1-5-1300-2010	Penny Rounding	0.04	0	-0.04	0.00
1-5-1300-5030	Tax Write Offs	7,656.69	10,000	2,343.31	23.43
1-5-1300-5100	Admin Cash Management	3,116.58	6,000	2,883.42	48.06
<b>Total Financial Expenses</b>		<b>10,773.31</b>	<b>36,000</b>	<b>25,226.69</b>	<b>70.07</b>
<b>1400 Municipal Building</b>					
1-5-1400-1010	Municipal Building Salaries and Wages	9,439.63	21,600	12,160.37	56.30
1-5-1400-1031	Mun Bldg Redistributed Wages	483.75	0	-483.75	0.00
1-5-1400-1130	Mun Bldg Redistributed Benefits	51.63	0	-51.63	0.00
1-5-1400-1132	Municipal Building CPP	451.50	800	348.50	43.56
1-5-1400-1133	Municipal Building EI	195.12	500	304.88	60.98
1-5-1400-1134	Municipal Building OMERS	801.49	1,700	898.51	52.85
1-5-1400-1135	Municipal Building EHT	172.01	400	227.99	57.00

## Budget Variance Report

Date : Jul 31,2020

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Fiscal Year : 2020 Period : 12  
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
1-5-1400-1135	Municipal Building EHT	172.01	400	227.99	57.00
1-5-1400-1137	Municipal Building WSIB	324.58	800	475.42	59.43
1-5-1400-2111	Welcome Centre Utilities	18,747.01	27,000	8,252.99	30.57
1-5-1400-2150	Building Repairs and Maintenance	1,000.63	5,000	3,999.37	79.99
1-5-1400-2152	Mun Bldg Janitorial Supplies	426.85	1,500	1,073.15	71.54
1-5-1400-2300	Mun Bldg Materials and Supplies	1,106.82	4,000	2,893.18	72.33
1-5-1400-3040	Mun Bldg Contracted Services	0.00	3,600	3,600.00	100.00
1-5-1400-5000	Municipal Taxes	0.00	14,000	14,000.00	100.00
1-5-1400-5100	Leases and Land Use Permits	244.24	6,500	6,255.76	96.24
1-5-1400-5110	ONR Parking - Lease	0.00	2,000	2,000.00	100.00
<b>Total Municipal Building</b>		<b>33,445.26</b>	<b>89,400</b>	<b>55,954.74</b>	<b>62.59</b>
<b>1410 Train Station Utilities</b>					
1-5-1410-2107	Train Station Utilities	7,049.07	15,000	7,950.93	53.01
<b>Total Train Station Utilities</b>		<b>7,049.07</b>	<b>15,000</b>	<b>7,950.93</b>	<b>53.01</b>
<b>2000 Marten River Fire</b>					
1-5-2000-1020	Marten River Fire Honorariums	16,779.65	27,000	10,220.35	37.85
1-5-2000-1135	Marten River Fire EHT	327.16	180	-147.16	-81.76
1-5-2000-1136	Marten River Fire VFIS	0.00	3,000	3,000.00	100.00
1-5-2000-1137	Marten River Fire WSIB	3,686.28	6,500	2,813.72	43.29
1-5-2000-2100	Marten River Fire Travel	321.94	2,500	2,178.06	87.12
1-5-2000-2101	Marten River Fire Conference Expense	1,546.76	1,500	-46.76	-3.12
1-5-2000-2102	Marten River Fire Training Expense	250.36	1,500	1,249.64	83.31
1-5-2000-2103	Marten River Fire Membership Fees	0.00	700	700.00	100.00
1-5-2000-2110	Marten River Fire Telephone	2,761.89	5,500	2,738.11	49.78
1-5-2000-2111	Marten River Fire Utilities	5,660.93	9,000	3,339.07	37.10
1-5-2000-2114	Marten River Fire Communications	1,186.64	1,500	313.36	20.89
1-5-2000-2115	Marten River Fire Office Supplies	407.27	1,000	592.73	59.27
1-5-2000-2117	Marten River Fire Small Equipment Inspec	1,054.08	4,000	2,945.92	73.65
1-5-2000-2118	Marten River Fire Small Equipment Purcha	158.83	6,000	5,841.17	97.35
1-5-2000-2119	Marten River Fire Small Equipment Repair	439.37	500	60.63	12.13
1-5-2000-2150	Marten River Fire Building Repairs and M	0.00	3,500	3,500.00	100.00
1-5-2000-2300	Marten River Fire Materials and Supplies	638.33	1,200	561.67	46.81
1-5-2000-2301	Marten River Fire Fire Prevention	0.00	1,500	1,500.00	100.00
1-5-2000-2350	Marten River Fire Vehicle Operations	463.43	2,000	1,536.57	76.83
1-5-2000-2351	Marten River Fire Vehicle Repairs & Main	845.79	4,000	3,154.21	78.86
1-5-2000-3040	Marten River Fire Contracted Services	681.66	4,000	3,318.34	82.96
<b>Total Marten River Fire</b>		<b>37,210.37</b>	<b>86,580</b>	<b>49,369.63</b>	<b>57.02</b>
<b>2100 Temagami Fire</b>					
1-5-2100-1020	Temagami Fire Honorariums	19,395.58	39,000	19,604.42	50.27
1-5-2100-1135	Temagami Fire EHT	378.16	500	121.84	24.37
1-5-2100-1136	Temagami Fire VFIS	0.00	3,000	3,000.00	100.00
1-5-2100-1137	Temagami Fire WSIB	2,106.42	6,700	4,593.58	68.56
1-5-2100-2100	Temagami Fire Travel	0.00	1,200	1,200.00	100.00
1-5-2100-2102	Temagami Fire Training Expense	3,082.05	12,860	9,777.95	76.03
1-5-2100-2103	Temagami Fire Membership Fees	0.00	450	450.00	100.00
1-5-2100-2109	Temagami Fire Natural Gas	1,595.31	3,000	1,404.69	46.82
1-5-2100-2110	Temagami Fire Telephone	2,655.50	5,500	2,844.50	51.72
1-5-2100-2111	Temagami Fire Utilities	848.71	1,500	651.29	43.42
1-5-2100-2114	Temagami Fire Communications	2,164.75	1,300	-864.75	-66.52
1-5-2100-2115	Temagami Fire Office Supplies	77.26	400	322.74	80.69
1-5-2100-2117	Temagami Fire Small Equipment Operations	1,312.52	3,000	1,687.48	56.25
1-5-2100-2118	Temagami Fire Small Equipment Purchases	2,088.93	7,000	4,911.07	70.16
1-5-2100-2122	Temagami Fire Public Education	0.00	2,500	2,500.00	100.00
1-5-2100-2150	Temagami Fire Building Repairs and Maint	10.06	600	589.94	98.32
1-5-2100-2152	Temagami Fire Janitorial Supplies	97.03	200	102.97	51.49
1-5-2100-2300	Temagami Fire Materials and Supplies	702.08	500	-202.08	-40.42
1-5-2100-2301	Temagami Fire Fire Prevention	579.52	2,500	1,920.48	76.82
1-5-2100-2350	Temagami Fire Vehicle Operations	1,317.02	5,000	3,682.98	73.66

## Budget Variance Report

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 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
1-5-2100-2350	Temagami Fire Vehicle Operations	1,317.02	5,000	3,682.98	73.66
1-5-2100-2351	Temagami Fire Vehicle Repairs & Maintena	1,270.00	6,000	4,730.00	78.83
1-5-2100-3040	Temagami Fire Contracted Services	4,310.71	3,750	-560.71	-14.95
<b>Total Temagami Fire</b>		<b>43,991.61</b>	<b>106,460</b>	<b>62,468.39</b>	<b>58.68</b>
<b>2200 Police Services</b>					
1-5-2200-1020	Police Service Board Honorarium	0.00	300	300.00	100.00
1-5-2200-2100	Police Service Board Travel Travel	1,466.15	5,900	4,433.85	75.15
1-5-2200-2102	Police Service Board Training Expense	0.00	2,585	2,585.00	100.00
1-5-2200-2103	Police Service Board Membership Fees	772.74	825	52.26	6.33
1-5-2200-2114	Police Service Board Communications	0.00	2,000	2,000.00	100.00
1-5-2200-2115	Police Service Board Office Supplies	0.00	300	300.00	100.00
1-5-2200-2133	Police Service Board Professional Fees	369.88	3,240	2,870.12	88.58
1-5-2200-3040	Local Police Services	238,206.87	409,500	171,293.13	41.83
1-5-2200-3041	Police RIDE Program	5,509.66	6,630	1,120.34	16.90
<b>Total Police Services</b>		<b>246,325.30</b>	<b>431,280</b>	<b>184,954.70</b>	<b>42.89</b>
<b>2300 Animal Control</b>					
1-5-2300-1020	Animal Control Honorariums	0.00	3,000	3,000.00	100.00
1-5-2300-2300	Animal Control Materials and Supplies	0.00	1,000	1,000.00	100.00
<b>Total Animal Control</b>		<b>0.00</b>	<b>4,000</b>	<b>4,000.00</b>	<b>100.00</b>
<b>2400 By-Law Enforcement</b>					
1-5-2400-1031	BLEO Redistributed Wages	0.00	1,900	1,900.00	100.00
1-5-2400-2100	BLEO Travel	3,535.43	2,500	-1,035.43	-41.42
<b>Total By-Law Enforcement</b>		<b>3,535.43</b>	<b>4,400</b>	<b>864.57</b>	<b>19.65</b>
<b>2410 OPP 911 Call Centre</b>					
1-5-2410-2300	Materials and Supplies	0.00	600	600.00	100.00
1-5-2410-3040	OPP 911 Call Centre	0.00	1,800	1,800.00	100.00
<b>Total OPP 911 Call Centre</b>		<b>0.00</b>	<b>2,400</b>	<b>2,400.00</b>	<b>100.00</b>
<b>2500 Building Inspection</b>					
1-5-2500-1010	CBO Salaries and Wages	32,678.83	36,500	3,821.17	10.47
1-5-2500-1132	CBO CPP	1,606.50	1,800	193.50	10.75
1-5-2500-1133	CBO EI	719.90	800	80.10	10.01
1-5-2500-1135	CBO EHT	725.79	700	-25.79	-3.68
1-5-2500-1137	CBO WSIB	1,106.42	1,400	293.58	20.97
1-5-2500-2100	CBO Travel	329.96	12,000	11,670.04	97.25
1-5-2500-2102	CBO Training Expense	2,043.84	6,000	3,956.16	65.94
1-5-2500-2103	CBO Membership Fees	424.69	600	175.31	29.22
1-5-2500-2110	CBO Telephone	1,053.93	2,000	946.07	47.30
1-5-2500-2115	CBO Office Supplies	60.04	1,000	939.96	94.00
1-5-2500-2119	CBO Small Tools and Equipment	0.00	500	500.00	100.00
1-5-2500-2300	CBO Materials and Supplies	431.84	500	68.16	13.63
1-5-2500-2513	CBO Snowmobile Expense	0.00	500	500.00	100.00
1-5-2500-3040	CBO Contracted Services	25,440.02	50,000	24,559.98	49.12
<b>Total Building Inspection</b>		<b>66,621.76</b>	<b>114,300</b>	<b>47,678.24</b>	<b>41.71</b>
<b>2900 Emergency Management</b>					
1-5-2900-2300	Em Manange Materials and Supplies	177.06	4,000	3,822.94	95.57
1-5-2900-6126	Emergency Response	23,027.25	12,000	-11,027.25	-91.89
1-5-2900-7400	Fire Pump Subsidy	0.00	4,000	4,000.00	100.00
<b>Total Emergency Management</b>		<b>23,204.31</b>	<b>20,000</b>	<b>-3,204.31</b>	<b>-16.02</b>
<b>3100 Public Works</b>					
1-5-3100-1010	Public Works Salaries and Wages	152,023.32	247,175	95,151.68	38.50
1-5-3100-1130	Public Works Benefits	195.08	0	-195.08	0.00
1-5-3100-1132	Public Works CPP	6,406.39	8,927	2,520.61	28.24
1-5-3100-1133	Public Works EI	2,352.17	3,988	1,635.83	41.02
1-5-3100-1134	Public Works OMERS	20,169.49	35,600	15,430.51	43.34



## Budget Variance Report

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<b>EXPENSE</b>					
1-5-3100-1134	Public Works OMERS	20,169.49	35,600	15,430.51	43.34
1-5-3100-1135	Public Works EHT	2,528.18	3,534	1,005.82	28.46
1-5-3100-1136	Public Works Group Benefits	25,604.61	53,500	27,895.39	52.14
1-5-3100-1137	Public Works WSIB	4,771.12	9,086	4,314.88	47.49
1-5-3100-2102	PW Training Expense	6,835.34	10,000	3,164.66	31.65
1-5-3100-2109	PW Natural Gas	3,006.84	5,000	1,993.16	39.86
1-5-3100-2110	PW Telephone	5,223.80	9,000	3,776.20	41.96
1-5-3100-2111	PW Utilities	6,296.29	10,000	3,703.71	37.04
1-5-3100-2112	PW Courier/Freight	127.12	800	672.88	84.11
1-5-3100-2114	PW Communications	1,757.96	3,200	1,442.04	45.06
1-5-3100-2117	PW Small Equipment Operations	183.14	800	616.86	77.11
1-5-3100-2119	PW Small Tools and Equipment	113.77	2,000	1,886.23	94.31
1-5-3100-2121	PW Advertising	313.36	600	286.64	47.77
1-5-3100-2300	PW Materials and Supplies	8,619.24	16,000	7,380.76	46.13
1-5-3100-2305	PW Health and Safety	425.68	1,000	574.32	57.43
1-5-3100-3040	PW Contracted Services	3,614.52	5,000	1,385.48	27.71
1-5-3100-5100	PW Interest charges	11.18	0	-11.18	0.00
<b>Total Public Works</b>		<b>250,578.60</b>	<b>425,210</b>	<b>174,631.40</b>	<b>41.07</b>
<b>3120 Paved Roads Maintenance</b>					
1-5-3120-1031	PW Paved Roads Redistributed Wages	4,540.04	7,000	2,459.96	35.14
1-5-3120-1130	PW Paved Redistributed Benefits	573.02	1,050	476.98	45.43
<b>Total Paved Roads Maintenance</b>		<b>5,113.06</b>	<b>8,050</b>	<b>2,936.94</b>	<b>36.48</b>
<b>3121 Paved Roads Winter Maintenance</b>					
1-5-3121-1031	PW Paved WM Redistributed Wages	13,470.87	25,000	11,529.13	46.12
1-5-3121-1130	PW Paved WM Redistributed Benefits	1,701.23	3,750	2,048.77	54.63
1-5-3121-2300	PW Paved Road WM Materials and Supplies	10,934.68	1,000	-9,934.68	-993.47
1-5-3121-2480	PW Patching	0.00	10,000	10,000.00	100.00
1-5-3121-3040	PW Paved Road WM Contracted Services	0.00	12,000	12,000.00	100.00
<b>Total Paved Roads Winter Maintenance</b>		<b>26,106.78</b>	<b>51,750</b>	<b>25,643.22</b>	<b>49.55</b>
<b>3122 Mine Road Winter Maintenance</b>					
1-5-3122-1031	PW Mine Road WM Redistributed Wages	4,895.13	8,500	3,604.87	42.41
1-5-3122-1130	PW Mine Road WM Redistributed Benefits	618.44	1,275	656.56	51.49
1-5-3122-2300	PW Mine Road WM Materials and Supplies	16,231.65	28,000	11,768.35	42.03
1-5-3122-3040	PW Mine Road WM Contracted Services	5,779.97	8,000	2,220.03	27.75
<b>Total Mine Road Winter Maintenance</b>		<b>27,525.19</b>	<b>45,775</b>	<b>18,249.81</b>	<b>39.87</b>
<b>3123 Unpaved Road Winter Maintenance</b>					
1-5-3123-1031	PW Unpaved Road WM Redistributed Wages	8,286.58	24,000	15,713.42	65.47
1-5-3123-1130	PW Unpaved Road WM Redistributed Benefit	1,045.90	3,600	2,554.10	70.95
1-5-3123-2300	PW Unpaved Road WM Materials and Supplie	7,909.22	25,000	17,090.78	68.36
1-5-3123-3040	PW Unpaved Road WM Contracted Services	924.75	10,000	9,075.25	90.75
<b>Total Unpaved Road Winter Maintenance</b>		<b>18,166.45</b>	<b>62,600</b>	<b>44,433.55</b>	<b>70.98</b>
<b>3130 Unpaved Road Maintenance</b>					
1-5-3130-1031	PW Unpaved Roads Redistributed Wages	7,778.75	18,000	10,221.25	56.78
1-5-3130-1130	PW Unpaved Roads Redistributed Benefits	981.72	2,700	1,718.28	63.64
<b>Total Unpaved Road Maintenance</b>		<b>8,760.47</b>	<b>20,700</b>	<b>11,939.53</b>	<b>57.68</b>
<b>3140 Mine Road Maintenance</b>					
1-5-3140-1031	PW Mine Road Redistributed Wages	17,626.39	15,000	-2,626.39	-17.51
1-5-3140-1130	PW Mine Road Redistributed Benefits	2,223.43	2,250	26.57	1.18
<b>Total Mine Road Maintenance</b>		<b>19,849.82</b>	<b>17,250</b>	<b>-2,599.82</b>	<b>-15.07</b>
<b>3210 Rabbit Lake Access Point</b>					
1-5-3210-1031	PW Rabbit Lake Access Point Redistribute	2,867.13	1,000	-1,867.13	-186.71
1-5-3210-1130	PW Rabbit Lake Access Point Redistribute	361.96	150	-211.96	-141.31
<b>Total Rabbit Lake Access Point</b>		<b>3,229.09</b>	<b>1,150</b>	<b>-2,079.09</b>	<b>-180.79</b>

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<b>EXPENSE</b>					
<b>Total Rabbit Lake Access Point</b>		<b>3,229.09</b>	<b>1,150</b>	<b>-2,079.09</b>	<b>-180.79</b>
<b>3220 Cassels Access Point</b>					
1-5-3220-1031	PW Cassels Access Point Redistributed Wa	327.90	1,000	672.10	67.21
1-5-3220-1130	PW Cassels Access Point Redistributed B	41.35	150	108.65	72.43
<b>Total Cassels Access Point</b>		<b>369.25</b>	<b>1,150</b>	<b>780.75</b>	<b>67.89</b>
<b>3230 Net Lake Access Point</b>					
1-5-3230-1031	PW Net Lake Access Point Redistributed W	728.87	1,000	271.13	27.11
1-5-3230-1130	PW Net Lake Access Point Redistributed B	91.94	150	58.06	38.71
<b>Total Net Lake Access Point</b>		<b>820.81</b>	<b>1,150</b>	<b>329.19</b>	<b>28.63</b>
<b>3240 Mine Access Point</b>					
1-5-3240-1031	PW Mine Access Point Redistributed Wages	1,249.61	6,000	4,750.39	79.17
1-5-3240-1130	PW Mine Access Point Redistributed Benef	157.75	900	742.25	82.47
1-5-3240-2300	PW Mine Access Materials and Supplies	93.57	6,000	5,906.43	98.44
<b>Total Mine Access Point</b>		<b>1,500.93</b>	<b>12,900</b>	<b>11,399.07</b>	<b>88.36</b>
<b>3250 Dock Maintenance</b>					
1-5-3250-2512	PW Dock Maintenance	2,396.93	5,000	2,603.07	52.06
<b>Total Dock Maintenance</b>		<b>2,396.93</b>	<b>5,000</b>	<b>2,603.07</b>	<b>52.06</b>
<b>3260 Navigational Aid</b>					
1-5-3260-2300	Navigational Aid Materials and Supplies	3,434.77	5,000	1,565.23	31.30
1-5-3260-3040	Navigational Aid Contracted Services	4,434.04	7,000	2,565.96	36.66
<b>Total Navigational Aid</b>		<b>7,868.81</b>	<b>12,000</b>	<b>4,131.19</b>	<b>34.43</b>
<b>3510 PW Grader</b>					
1-5-3510-2360	PW Grader Operations	6,228.71	14,000	7,771.29	55.51
1-5-3510-2361	PW Grader Maintenance and Repairs	7,090.60	16,000	8,909.40	55.68
1-5-3510-7201	PW Grader LTD Interest	4,856.78	10,000	5,143.22	51.43
1-5-3510-7204	PW Grader LTD Principal	22,450.26	38,486	16,035.74	41.67
<b>Total PW Grader</b>		<b>40,626.35</b>	<b>78,486</b>	<b>37,859.65</b>	<b>48.24</b>
<b>3520 Pw Loader</b>					
1-5-3520-2360	PW Loader Operations	3,308.21	10,000	6,691.79	66.92
1-5-3520-2361	PW Loader Maintenance and Repairs	170.31	3,000	2,829.69	94.32
<b>Total Pw Loader</b>		<b>3,478.52</b>	<b>13,000</b>	<b>9,521.48</b>	<b>73.24</b>
<b>3530 PW Dozer</b>					
1-5-3530-2360	PW Dozer Operations	3,308.22	7,000	3,691.78	52.74
1-5-3530-2361	PW Dozer Maintenance and Repairs	2,258.74	5,000	2,741.26	54.83
<b>Total PW Dozer</b>		<b>5,566.96</b>	<b>12,000</b>	<b>6,433.04</b>	<b>53.61</b>
<b>3540 PW Large Truck</b>					
1-5-3540-2350	PW Large Truck Operations	10,892.86	27,000	16,107.14	59.66
1-5-3540-2351	PW Large Truck Maintenance and Repairs	8,289.09	15,500	7,210.91	46.52
1-5-3540-7201	PW Large Truck LTD Interest	3,644.24	8,200	4,555.76	55.56
1-5-3540-7204	PW Large Truck LTD Principal	16,453.78	28,206	11,752.22	41.67
<b>Total PW Large Truck</b>		<b>39,279.97</b>	<b>78,906</b>	<b>39,626.03</b>	<b>50.22</b>
<b>3550 PW Small Truck Maintenance and Repairs</b>					
1-5-3550-2350	PW Small Truck Operations	5,390.33	13,500	8,109.67	60.07
1-5-3550-2351	PW Small Truck Maintenance and Repairs	4,463.91	8,000	3,536.09	44.20
<b>Total PW Small Truck Maintenance and Repairs</b>		<b>9,854.24</b>	<b>21,500</b>	<b>11,645.76</b>	<b>54.17</b>
<b>3600 Town Streetlight</b>					
1-5-3600-2111	PW Town Streetlight Utilities	9,643.33	27,000	17,356.67	64.28
1-5-3600-3040	PW Town Streetlight Contracted Services	0.00	4,000	4,000.00	100.00
<b>Total Town Streetlight</b>		<b>9,643.33</b>	<b>31,000</b>	<b>21,356.67</b>	<b>68.89</b>

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<b>EXPENSE</b>					
<b>Total Town Streetlight</b>					
		<b>9,643.33</b>	<b>31,000</b>	<b>21,356.67</b>	<b>68.89</b>
<b>3620 Cassels Streetlight</b>					
1-5-3620-2111	PW Cassels Lake Streetlights Utilities	254.40	1,050	795.60	75.77
<b>Total Cassels Streetlight</b>		<b>254.40</b>	<b>1,050</b>	<b>795.60</b>	<b>75.77</b>
<b>3640 Mine Access Streetlight</b>					
1-5-3640-2111	PW Mine Access Utilities	2,261.61	3,200	938.39	29.32
1-5-3640-3040	PW Mine Access Streetlight Contracted Se	0.00	2,000	2,000.00	100.00
<b>Total Mine Access Streetlight</b>		<b>2,261.61</b>	<b>5,200</b>	<b>2,938.39</b>	<b>56.51</b>
<b>3900 Crossing Guard</b>					
1-5-3900-1020	Crossing Guard Honorarium	1,625.28	6,600	4,974.72	75.37
1-5-3900-2300	Crossing Guard Materials and Supplies	81.69	0	-81.69	0.00
<b>Total Crossing Guard</b>		<b>1,706.97</b>	<b>6,600</b>	<b>4,893.03</b>	<b>74.14</b>
<b>4100 North Sewer Treatment</b>					
1-5-4100-1031	Sewer North Redistributed Wages	156.31	1,100	943.69	85.79
1-5-4100-1130	Sewer North Redistributed Benefits	19.59	165	145.41	88.13
1-5-4100-2110	Sewer North Telephone	622.63	1,200	577.37	48.11
1-5-4100-2111	Sewer North Utilities	0.00	5,000	5,000.00	100.00
1-5-4100-2300	Sewer North Materials and Supplies	62.95	0	-62.95	0.00
1-5-4100-3040	Sewer North Contracted Services	26,205.20	58,500	32,294.80	55.20
<b>Total North Sewer Treatment</b>		<b>27,066.68</b>	<b>65,965</b>	<b>38,898.32</b>	<b>58.97</b>
<b>4102 North Sewer Breaks</b>					
1-5-4102-1031	Sewer North Breaks Redistributed Wages	0.00	1,000	1,000.00	100.00
1-5-4102-1130	Sewer North BreaksRedistributed Benefits	0.00	150	150.00	100.00
<b>Total North Sewer Breaks</b>		<b>0.00</b>	<b>1,150</b>	<b>1,150.00</b>	<b>100.00</b>
<b>4103 North Sewer Shut Off</b>					
1-5-4103-1031	Sewer North Shut Off Redistributed Wages	85.82	1,000	914.18	91.42
1-5-4103-1130	Sewer North Shut OffRedistributed Benefi	10.83	150	139.17	92.78
<b>Total North Sewer Shut Off</b>		<b>96.65</b>	<b>1,150</b>	<b>1,053.35</b>	<b>91.60</b>
<b>4150 South Sewer Treatment</b>					
1-5-4150-1031	Sewer South Redistributed Wages	0.00	1,000	1,000.00	100.00
1-5-4150-1130	Sewer South Redistributed Benefits	0.00	150	150.00	100.00
1-5-4150-2110	Sewer South Telephone	344.33	700	355.67	50.81
1-5-4150-2300	Sewer South Materials and Supplies	0.00	3,100	3,100.00	100.00
1-5-4150-3040	Sewer South Contracted Services	20,908.27	50,000	29,091.73	58.18
<b>Total South Sewer Treatment</b>		<b>21,252.60</b>	<b>54,950</b>	<b>33,697.40</b>	<b>61.32</b>
<b>4152 South Sewer Breaks</b>					
1-5-4152-1031	Sewer South Breaks Redistributed Wages	0.00	500	500.00	100.00
1-5-4152-1130	Sewer South Breaks Redistributed Benefit	0.00	75	75.00	100.00
<b>Total South Sewer Breaks</b>		<b>0.00</b>	<b>575</b>	<b>575.00</b>	<b>100.00</b>
<b>4153 South Sewer Shut Off</b>					
1-5-4153-1031	Sewer South Shut Off Redistributed Wages	0.00	500	500.00	100.00
1-5-4153-1130	Sewer South Shut OffRedistributed Benefi	0.00	75	75.00	100.00
<b>Total South Sewer Shut Off</b>		<b>0.00</b>	<b>575</b>	<b>575.00</b>	<b>100.00</b>
<b>4200 Grinder Pumps</b>					
1-5-4200-1031	Grinder Pump Redistributed Wages	2,882.00	5,000	2,118.00	42.36
1-5-4200-1130	Grinder Pump Redistributed Benefits	371.77	750	378.23	50.43
1-5-4200-2300	Grinder Pump Materials and Supplies	13,004.03	10,000	-3,004.03	-30.04
1-5-4200-3040	Grinder Pump Contracted Services	656.35	15,000	14,343.65	95.62
1-5-4200-7201	Grinder Pump LTD Interest	572.45	1,000	427.55	42.76
1-5-4200-7204	Grinder Pump LTD Principal	27,324.40	27,897	572.60	2.05

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<b>EXPENSE</b>					
1-5-4200-7204	Grinder Pump LTD Principal	27,324.40	27,897	572.60	2.05
<b>Total Grinder Pumps</b>		<b>44,811.00</b>	<b>59,647</b>	<b>14,836.00</b>	<b>24.87</b>
<b>4300 North Water Treatment</b>					
1-5-4300-1031	Water North Redistributed Wages	0.00	1,000	1,000.00	100.00
1-5-4300-1130	Water North Redistributed Benefits	35.08	150	114.92	76.61
1-5-4300-2110	Water North Telephone	527.46	1,000	472.54	47.25
1-5-4300-2111	Water North Utilities	14,294.89	0	-14,294.89	0.00
1-5-4300-2300	Water North Materials and Supplies	107.73	20,800	20,692.27	99.48
1-5-4300-3040	Water North Contracted Services	74,415.03	135,000	60,584.97	44.88
<b>Total North Water Treatment</b>		<b>89,380.19</b>	<b>157,950</b>	<b>68,569.81</b>	<b>43.41</b>
<b>4302 North Water Breaks</b>					
1-5-4302-1031	Water North Break Redistributed Wages	0.00	2,500	2,500.00	100.00
1-5-4302-1130	Water North Break Redistributed Benefits	0.00	375	375.00	100.00
<b>Total North Water Breaks</b>		<b>0.00</b>	<b>2,875</b>	<b>2,875.00</b>	<b>100.00</b>
<b>4303 North Water Shut Off</b>					
1-5-4303-1031	Water North Shut Off Redistributed Wages	993.38	3,000	2,006.62	66.89
1-5-4303-1130	Water North Shut Off Redistributed Benef	90.26	450	359.74	79.94
<b>Total North Water Shut Off</b>		<b>1,083.64</b>	<b>3,450</b>	<b>2,366.36</b>	<b>68.59</b>
<b>4350 South Water Treatment</b>					
1-5-4350-1031	Water South Redistributed Wages	883.62	500	-383.62	-76.72
1-5-4350-1130	Water South Redistributed Benefits	0.00	75	75.00	100.00
1-5-4350-2110	Water South Telephone	0.00	500	500.00	100.00
1-5-4350-2111	Water South Utilities	20,943.30	56,000	35,056.70	62.60
1-5-4350-2300	Water South Materials and Supplies	5,507.54	20,800	15,292.46	73.52
1-5-4350-3040	Water South Contracted Services	75,701.29	136,000	60,298.71	44.34
<b>Total South Water Treatment</b>		<b>103,035.75</b>	<b>213,875</b>	<b>110,839.25</b>	<b>51.82</b>
<b>4352 South Water Breaks</b>					
1-5-4352-1031	Water South Break Redistributed Wages	0.00	500	500.00	100.00
1-5-4352-1130	Water South Break Redistributed Benefits	0.00	75	75.00	100.00
<b>Total South Water Breaks</b>		<b>0.00</b>	<b>575</b>	<b>575.00</b>	<b>100.00</b>
<b>4353 South Water Shut Off</b>					
1-5-4353-1031	Water South Shut Off Redistributed Wages	0.00	1,000	1,000.00	100.00
1-5-4353-1130	Water South Shut Off Redistributed Benef	0.00	150	150.00	100.00
<b>Total South Water Shut Off</b>		<b>0.00</b>	<b>1,150</b>	<b>1,150.00</b>	<b>100.00</b>
<b>4400 Waste Collection</b>					
1-5-4400-1031	Waste Collection Redistributed Wages	8,767.72	15,000	6,232.28	41.55
1-5-4400-1130	Waste Collection Redistributed Benefits	1,105.41	2,250	1,144.59	50.87
1-5-4400-2300	Waste Collection Materials and Supplies	44.15	500	455.85	91.17
1-5-4400-2350	Waste Collection Vehicle Operations	1,348.00	8,000	6,652.00	83.15
1-5-4400-2351	Waste Collection Vehicle Repairs & Mainte	745.64	5,000	4,254.36	85.09
<b>Total Waste Collection</b>		<b>12,010.92</b>	<b>30,750</b>	<b>18,739.08</b>	<b>60.94</b>
<b>4500 Strathy Lanfill</b>					
1-5-4500-1031	Strathy Landfill Redistributed Wages	2,734.94	6,000	3,265.06	54.42
1-5-4500-1130	Strathy Landfill Redistributed Benefits	518.97	900	381.03	42.34
1-5-4500-2300	Strathy Landfill Materials and Supplies	0.00	500	500.00	100.00
1-5-4500-2485	Strathy Landfill Monitoring Costs and An	1,437.69	2,500	1,062.31	42.49
1-5-4500-3040	Strathy Landfill Contracted Services	12,610.78	20,000	7,389.22	36.95
<b>Total Strathy Lanfill</b>		<b>17,302.38</b>	<b>29,900</b>	<b>12,597.62</b>	<b>42.13</b>
<b>4510 Sisk Landfill</b>					
1-5-4510-1031	Sisk Landfill Redistributed Wages	1,621.87	5,000	3,378.13	67.56
1-5-4510-1130	Sisk Landfill Redistributed Benefits	204.70	750	545.30	72.71

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<b>EXPENSE</b>					
1-5-4510-1130	Sisk Landfill Redistributed Benefits	204.70	750	545.30	72.71
1-5-4510-2300	Sisk Landfill Materials and Supplies	0.00	500	500.00	100.00
1-5-4510-2485	Sisk Landfill Monitoring Costs and Annua	5,585.30	5,000	-585.30	-11.71
1-5-4510-3040	Sisk Landfill Contracted Services	13,623.29	20,000	6,376.71	31.88
<b>Total Sisk Landfill</b>		<b>21,035.16</b>	<b>31,250</b>	<b>10,214.84</b>	<b>32.69</b>
<b>4520 Brigg Landfill</b>					
1-5-4520-1031	Brigg Landfill Redistributed Wages	2,542.04	4,000	1,457.96	36.45
1-5-4520-1130	Brigg Landfill Redistributed Benefits	140.53	600	459.47	76.58
1-5-4520-2300	Brigg Landfill Materials and Supplies	2,911.44	1,000	-1,911.44	-191.14
1-5-4520-2485	Brigg Landfill Monitoring Costs and Annu	5,633.57	12,000	6,366.43	53.05
1-5-4520-3040	Brigg Landfill Contracted Services	3,047.71	151,500	148,452.29	97.99
<b>Total Brigg Landfill</b>		<b>14,275.29</b>	<b>169,100</b>	<b>154,824.71</b>	<b>91.56</b>
<b>4540 Mine Access Transfer Station</b>					
1-5-4540-3040	Mine Access Transfer Contracted Services	950.44	9,000	8,049.56	89.44
<b>Total Mine Access Transfer Station</b>		<b>950.44</b>	<b>9,000</b>	<b>8,049.56</b>	<b>89.44</b>
<b>4550 Welcome Centre Transfer Station</b>					
1-5-4550-3040	Welcome Centre Transfer Contracted Servi	0.00	9,000	9,000.00	100.00
<b>Total Welcome Centre Transfer Station</b>		<b>0.00</b>	<b>9,000</b>	<b>9,000.00</b>	<b>100.00</b>
<b>4600 Strathy Recycling</b>					
1-5-4600-3040	Strathy Recycling Contracted Services	39,576.73	65,000	25,423.27	39.11
<b>Total Strathy Recycling</b>		<b>39,576.73</b>	<b>65,000</b>	<b>25,423.27</b>	<b>39.11</b>
<b>4610 Sisk Recycling</b>					
1-5-4610-3040	Sisk Recycling Contracted Services	289.61	5,000	4,710.39	94.21
<b>Total Sisk Recycling</b>		<b>289.61</b>	<b>5,000</b>	<b>4,710.39</b>	<b>94.21</b>
<b>4640 Mine Landing Recycling</b>					
1-5-4640-2204	Mine Landing Bin Rental	194.34	0	-194.34	0.00
1-5-4640-3040	Mine Landing Recycling Contracted Servic	0.00	6,000	6,000.00	100.00
<b>Total Mine Landing Recycling</b>		<b>194.34</b>	<b>6,000</b>	<b>5,805.66</b>	<b>96.76</b>
<b>4660 Recycling Bins</b>					
1-5-4660-2204	R&D Recycle - Bin Rental	895.84	2,500	1,604.16	64.17
<b>Total Recycling Bins</b>		<b>895.84</b>	<b>2,500</b>	<b>1,604.16</b>	<b>64.17</b>
<b>4700 Waste Hazardous Material North Bay</b>					
1-5-4700-2450	Waste Hazardous Material North Bay	2,424.23	3,000	575.77	19.19
<b>Total Waste Hazardous Material North Bay</b>		<b>2,424.23</b>	<b>3,000</b>	<b>575.77</b>	<b>19.19</b>
<b>5100 Public Health Services</b>					
1-5-5100-2402	Public Health Services	29,916.99	39,900	9,983.01	25.02
<b>Total Public Health Services</b>		<b>29,916.99</b>	<b>39,900</b>	<b>9,983.01</b>	<b>25.02</b>
<b>5200 Ambulance</b>					
1-5-5200-1010	Ambulance SPC Supervisor	52,496.26	82,000	29,503.74	35.98
1-5-5200-1017	Ambulance SPH Full Time	14,471.40	65,000	50,528.60	77.74
1-5-5200-1018	Ambulance SPH Part Time	105,694.21	126,500	20,805.79	16.45
1-5-5200-1019	Ambulance Shift/Weekend Premium	1,201.76	2,300	1,098.24	47.75
1-5-5200-1021	Ambulance Shift OT	2,701.40	5,100	2,398.60	47.03
1-5-5200-1022	Ambulance Stand By	48,636.00	88,000	39,364.00	44.73
1-5-5200-1023	Ambulance Call Back	23,549.40	43,000	19,450.60	45.23
1-5-5200-1024	Ambulance Stat Holiday taken	619.04	10,200	9,580.96	93.93
1-5-5200-1026	Ambulance Vacation Pay	8,969.68	18,500	9,530.32	51.52
1-5-5200-1027	Ambulance Sick Pay	6,100.08	12,200	6,099.92	50.00
1-5-5200-1028	Ambulance EHS approved training	1,873.76	5,100	3,226.24	63.26
1-5-5200-1055	Ambulance Uniforms	705.24	1,000	294.76	29.48

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
1-5-5200-1055	Ambulance Uniforms	705.24	1,000	294.76	29.48
1-5-5200-1132	Ambulance Benefits - CPP	11,737.81	16,800	5,062.19	30.13
1-5-5200-1133	Ambulance Benefits - EI	5,019.80	9,400	4,380.20	46.60
1-5-5200-1134	Ambulance Benefits - OMERS	16,998.07	37,000	20,001.93	54.06
1-5-5200-1135	Ambulance Benefits - EHT	5,168.60	9,400	4,231.40	45.01
1-5-5200-1136	Ambulance Benefits - Group Plan	8,548.75	21,000	12,451.25	59.29
1-5-5200-1137	Ambulance Benefits - WSIB	9,754.14	28,000	18,245.86	65.16
1-5-5200-1138	Ambulance Benefits - In Lieu of Benefits	0.00	16,500	16,500.00	100.00
1-5-5200-2050	Ambulance Furniture	0.00	1,000	1,000.00	100.00
1-5-5200-2090	Ambulance Meal Allowance	547.57	2,000	1,452.43	72.62
1-5-5200-2100	Ambulance Travel	771.78	1,550	778.22	50.21
1-5-5200-2106	Ambulance Cell phone	522.16	1,000	477.84	47.78
1-5-5200-2107	Ambulance fax line 23951	0.00	2,100	2,100.00	100.00
1-5-5200-2111	Ambulance Utilities	5,805.61	10,000	4,194.39	41.94
1-5-5200-2114	Ambulance Telephone	1,560.61	1,350	-210.61	-15.60
1-5-5200-2115	Ambulance Office Supplies & Equipment	338.40	1,300	961.60	73.97
1-5-5200-2117	Ambulance Oxygen	923.50	3,000	2,076.50	69.22
1-5-5200-2119	Ambulance Other Supplies & Equipment	199.38	500	300.62	60.12
1-5-5200-2132	Ambulance Audit Fees	0.00	2,100	2,100.00	100.00
1-5-5200-2133	Ambulance Professional Fees	54.03	8,000	7,945.97	99.32
1-5-5200-2134	Ambulance Management Fees	0.00	24,000	24,000.00	100.00
1-5-5200-2136	Ambulance Other Services and Rentals EXP	0.00	1,000	1,000.00	100.00
1-5-5200-2150	Ambulance Building Maintenance	59.99	1,800	1,740.01	96.67
1-5-5200-2152	Ambulance Cleaning Supplies & Equipment	438.95	750	311.05	41.47
1-5-5200-2300	Ambulance Medical Materials & Supplies	752.43	2,650	1,897.57	71.61
1-5-5200-2350	Ambulance Gas Oil Fluid Minor Vehicle Re	2,794.40	7,600	4,805.60	63.23
1-5-5200-2400	Ambulance Computer Communications Equip	1,129.55	1,500	370.45	24.70
1-5-5200-3040	Ambulance Contracted Services	0.00	1,700	1,700.00	100.00
1-5-5200-3116	Ambulance Insurance	0.00	6,200	6,200.00	100.00
1-5-5200-3120	Ambulance Administration	7,291.69	12,500	5,208.31	41.67
1-5-5200-5000	Ambulance Water Sewer Grinder Garbage	2,086.43	2,600	513.57	19.75
1-5-5200-5100	Ambulance Building Rental	11,433.31	19,600	8,166.69	41.67
<b>Total Ambulance</b>		<b>360,955.19</b>	<b>712,800</b>	<b>351,844.81</b>	<b>49.36</b>
<b>5300 Cemetery</b>					
1-5-5300-1010	Cemetery Salaries and Wages	1,799.98	3,600	1,800.02	50.00
1-5-5300-1130	Cemetery Redistributed Benefits	141.05	0	-141.05	0.00
1-5-5300-1134	Cemetery EHTBenefits	0.00	300	300.00	100.00
1-5-5300-2150	Cemetery Repairs & Maintenance	491.64	0	-491.64	0.00
1-5-5300-2300	Cemetery Materials and Supplies	790.56	5,000	4,209.44	84.19
1-5-5300-3040	Cemetery Contracted Services	0.00	500	500.00	100.00
<b>Total Cemetery</b>		<b>3,223.23</b>	<b>9,400</b>	<b>6,176.77</b>	<b>65.71</b>
<b>6100 Local Services Realignment</b>					
1-5-6100-7400	Local Services Realignment	545,808.79	931,514	385,705.21	41.41
<b>Total Local Services Realignment</b>		<b>545,808.79</b>	<b>931,514</b>	<b>385,705.21</b>	<b>41.41</b>
<b>6200 Au Chateau</b>					
1-5-6200-7400	Au Chateau	260,829.00	347,772	86,943.00	25.00
<b>Total Au Chateau</b>		<b>260,829.00</b>	<b>347,772</b>	<b>86,943.00</b>	<b>25.00</b>
<b>7100 Parks and Recreation</b>					
1-5-7100-1010	Parks and Recreation Salaries and Wages	39,480.05	121,800	82,319.95	67.59
1-5-7100-1031	Parks and Recreation Redistributed Wages	1,228.15	5,000	3,771.85	75.44
1-5-7100-1130	Parks and Recreation Redistributed Benef	153.90	750	596.10	79.48
1-5-7100-1132	Parks and Recreation CPP	1,786.66	4,200	2,413.34	57.46
1-5-7100-1133	Parks and Recreation EI	803.29	2,400	1,596.71	66.53
1-5-7100-1134	Parks and Recreation OMERS	1,557.81	5,900	4,342.19	73.60
1-5-7100-1135	Parks and Recreation EHT	773.84	2,300	1,526.16	66.35
1-5-7100-1136	Parks and Recreation Group Benefits	579.81	7,800	7,220.19	92.57
1-5-7100-1137	Parks and Recreation WSIB	1,460.41	4,200	2,739.59	65.23

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
1-5-7100-1137	Parks and Recreation WSIB	1,460.41	4,200	2,739.59	65.23
1-5-7100-2041	Parks and Recreation Ball Field Maintena	0.00	1,600	1,600.00	100.00
1-5-7100-2100	Parks and Recreation Travel	191.12	1,000	808.88	80.89
1-5-7100-2300	Parks and Recreation Materials and Suppl	1,638.12	4,500	2,861.88	63.60
1-5-7100-3040	Parks and Recreation Contracted Services	2,470.73	500	-1,970.73	-394.15
1-5-7100-6124	Canada Day	0.00	15,000	15,000.00	100.00
1-5-7100-6126	Events	164.21	4,000	3,835.79	95.89
1-5-7100-6129	Shiverfest	4,162.53	3,000	-1,162.53	-38.75
<b>Total Parks and Recreation</b>		<b>56,450.63</b>	<b>183,950</b>	<b>127,499.37</b>	<b>69.31</b>
<b>7200 Community Centre</b>					
1-5-7200-1010	Community Centre Salaries and Wages	1,115.40	0	-1,115.40	0.00
1-5-7200-1031	Community Centre Redistributed Wages	4,495.06	7,500	3,004.94	40.07
1-5-7200-1130	Community Centre Redistributed Benefits	553.36	1,125	571.64	50.81
1-5-7200-1132	Community Centre CPP	148.40	0	-148.40	0.00
1-5-7200-1133	Community Centre EI	51.59	0	-51.59	0.00
1-5-7200-1135	Community Centre EHT	54.93	0	-54.93	0.00
1-5-7200-1137	Community Centre WSIB	103.66	0	-103.66	0.00
1-5-7200-2103	Community Centre Membership Fees	120.00	200	80.00	40.00
1-5-7200-2109	Community Centre Natural Gas	7,358.96	14,000	6,641.04	47.44
1-5-7200-2110	Community Centre Telephone	3,094.05	7,000	3,905.95	55.80
1-5-7200-2111	Community Centre Utilities	24,836.27	38,000	13,163.73	34.64
1-5-7200-2119	Community Centre Shop Tools/Equipment	547.45	1,000	452.55	45.26
1-5-7200-2121	Community Centre Advertising	0.00	1,000	1,000.00	100.00
1-5-7200-2150	Community Centre Building Maintenance	10.99	10,000	9,989.01	99.89
1-5-7200-2152	Community Centre Janitorial Supplies	549.12	1,500	950.88	63.39
1-5-7200-2159	Community Centre Vending Supplies	470.46	500	29.54	5.91
1-5-7200-2300	Community Centre Materials and Supplies	2,086.00	2,000	-86.00	-4.30
1-5-7200-2305	Community Centre Health and Safety	1,197.61	500	-697.61	-139.52
1-5-7200-2351	Community Centre Vehicle Maintenance & R	623.10	2,500	1,876.90	75.08
1-5-7200-2360	Community Centre Equipment Operations	699.10	2,500	1,800.90	72.04
1-5-7200-2361	Community Centre Equipment Maintenance a	1,687.57	2,500	812.43	32.50
1-5-7200-3040	Community Centre Contracted Services	4,772.87	12,000	7,227.13	60.23
1-5-7200-3120	Community Centre Ice Plant Maintenance	397.00	12,000	11,603.00	96.69
<b>Total Community Centre</b>		<b>54,972.95</b>	<b>115,825</b>	<b>60,852.05</b>	<b>52.54</b>
<b>7300 Tower Complex</b>					
1-5-7300-1010	Tower Salaries and Wages	1,308.32	0	-1,308.32	0.00
1-5-7300-1031	Tower Redistributed Wages	0.00	1,500	1,500.00	100.00
1-5-7300-1130	Tower Redistributed Benefits	0.00	225	225.00	100.00
1-5-7300-1132	Tower CPP	61.36	0	-61.36	0.00
1-5-7300-1133	Tower EI	28.24	0	-28.24	0.00
1-5-7300-1135	Tower EHT	25.51	0	-25.51	0.00
1-5-7300-1137	Tower WSIB	48.16	0	-48.16	0.00
1-5-7300-2110	Tower Telephone	777.19	1,000	222.81	22.28
1-5-7300-2111	Tower Utilities	472.45	1,200	727.55	60.63
1-5-7300-2120	Tower Trail Maintenance and Signage	204.66	2,000	1,795.34	89.77
1-5-7300-2121	Tower Advertising	0.00	1,000	1,000.00	100.00
1-5-7300-2150	Tower Building Maintenance	0.00	1,200	1,200.00	100.00
1-5-7300-2152	Tower Janitorial Supplies	196.15	100	-96.15	-96.15
1-5-7300-2300	Tower Materials and Supplies	670.05	2,500	1,829.95	73.20
<b>Total Tower Complex</b>		<b>3,792.09</b>	<b>10,725</b>	<b>6,932.91</b>	<b>64.64</b>
<b>7400 Fitness Centre</b>					
1-5-7400-2724	Fitness Centre	5,188.24	4,000	-1,188.24	-29.71
<b>Total Fitness Centre</b>		<b>5,188.24</b>	<b>4,000</b>	<b>-1,188.24</b>	<b>-29.71</b>
<b>7500 Library</b>					
1-5-7500-1010	Library Salaries and Wages	23,688.21	53,600	29,911.79	55.81
1-5-7500-1132	Library CPP	974.92	2,300	1,325.08	57.61
1-5-7500-1133	Library EI	397.65	1,200	802.35	66.86

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
1-5-7500-1133	Library EI	397.65	1,200	802.35	66.86
1-5-7500-1134	Library OMERS	2,033.08	3,900	1,866.92	47.87
1-5-7500-1135	Library EHT	421.05	1,100	678.95	61.72
1-5-7500-1136	Library Group Benefits	3,960.81	7,300	3,339.19	45.74
1-5-7500-1137	Library WSIB	737.03	2,000	1,262.97	63.15
1-5-7500-2100	Library Travel	60.43	575	514.57	89.49
1-5-7500-2102	Library Training Expense	152.64	1,000	847.36	84.74
1-5-7500-2103	Library Membership Fees	1,146.71	1,200	53.29	4.44
1-5-7500-2104	Library Subscriptions	199.95	800	600.05	75.01
1-5-7500-2110	Library Telephone	512.37	850	337.63	39.72
1-5-7500-2115	Library Office Supplies	221.19	700	478.81	68.40
1-5-7500-2117	Library Small Equipment Operations	8.02	1,000	991.98	99.20
1-5-7500-2123	Library Tech Support	0.00	1,800	1,800.00	100.00
1-5-7500-2150	Library Office Repairs and Maintenance	824.21	500	-324.21	-64.84
1-5-7500-2300	Library Materials and Supplies	459.47	500	40.53	8.11
1-5-7500-2302	Library Book Purchases	1,926.70	7,800	5,873.30	75.30
1-5-7500-2400	Library Technology	0.00	500	500.00	100.00
1-5-7500-2453	Library Literacy	0.00	500	500.00	100.00
1-5-7500-2456	Library Service Ontario Expenses	0.00	425	425.00	100.00
1-5-7500-3040	Library - Inter Library Loans	40.12	0	-40.12	0.00
<b>Total Library</b>		<b>37,764.56</b>	<b>89,550</b>	<b>51,785.44</b>	<b>57.83</b>
<b>8100 Planning Services</b>					
1-5-8100-1010	Planning Salaries and Wages	10,813.84	50,500	39,686.16	78.59
1-5-8100-1020	PAC Honorariaums	0.00	300	300.00	100.00
1-5-8100-1132	Planning CPP	516.37	2,500	1,983.63	79.35
1-5-8100-1133	Planning EI	192.62	1,100	907.38	82.49
1-5-8100-1134	Planning OMERS	932.34	4,200	3,267.66	77.80
1-5-8100-1135	Planning EHT	206.97	1,000	793.03	79.30
1-5-8100-1136	Planning Group Benefits	3,972.05	7,800	3,827.95	49.08
1-5-8100-1137	Planning WSIB	390.58	1,900	1,509.42	79.44
1-5-8100-2101	Planning Conference Expense	305.74	2,500	2,194.26	87.77
1-5-8100-2103	Planning Membership Fees	0.00	500	500.00	100.00
1-5-8100-2121	Planning Advertising	778.67	2,000	1,221.33	61.07
1-5-8100-2131	Planning Legal Fees	1,510.12	0	-1,510.12	0.00
1-5-8100-2133	Planning Professional Fees	28,358.52	20,000	-8,358.52	-41.79
1-5-8100-2136	Planning Registration and Search Fees	1,719.97	2,000	280.03	14.00
1-5-8100-2140	Planning OMB Hearings	0.00	5,000	5,000.00	100.00
1-5-8100-2300	Planning Materials and Supplies	0.00	2,000	2,000.00	100.00
1-5-8100-2306	Planning Inspections	0.00	2,000	2,000.00	100.00
1-5-8100-3040	Planning GIS Contracted Services	12,016.09	14,000	1,983.91	14.17
1-5-8100-9000	CAP Community Improvement Plan	771.34	0	-771.34	0.00
<b>Total Planning Services</b>		<b>62,485.22</b>	<b>119,300</b>	<b>56,814.78</b>	<b>47.62</b>
<b>8200 Development Services</b>					
1-5-8200-1010	Development Salaries and Wages	41,605.91	103,300	61,694.09	59.72
1-5-8200-1132	Development CPP	1,960.32	4,300	2,339.68	54.41
1-5-8200-1133	Development EI	793.25	1,900	1,106.75	58.25
1-5-8200-1134	Development OMERS	2,396.43	6,500	4,103.57	63.13
1-5-8200-1135	Development EHT	791.31	2,000	1,208.69	60.43
1-5-8200-1136	Development Group Benefits	4,056.15	8,400	4,343.85	51.71
1-5-8200-1137	Development WSIB	1,493.34	3,800	2,306.66	60.70
1-5-8200-2100	Development Travel	56.96	1,000	943.04	94.30
1-5-8200-2101	Development Conferences	415.05	2,000	1,584.95	79.25
1-5-8200-2102	Development Training	41.00	1,500	1,459.00	97.27
1-5-8200-2103	Development Memberships	2,171.95	500	-1,671.95	-334.39
1-5-8200-2121	Development Advertising	-1,658.08	3,000	4,658.08	155.27
1-5-8200-2300	Development Materials and Supplies	32.55	2,000	1,967.45	98.37
1-5-8200-3040	Development Contracted Services	27.45	4,000	3,972.55	99.31
<b>Total Development Services</b>		<b>54,183.59</b>	<b>144,200</b>	<b>90,016.41</b>	<b>62.42</b>



## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020		Period : 12	Budget Type : Budget Values - 5		
Account Code : ??-????-????		To ??-????-????			
Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
EXPENSE					
Total Development Services		54,183.59	144,200	90,016.41	62.42
Total EXPENSE		3,186,740.28	6,414,970	3,228,229.72	50.32
REVENUE					
1500 Government funding					
2-4-1500-1500	Gax Tax Revenue	0.00	-53,510	-53,510.00	100.00
2-4-1500-2000	OCIF Formula	-53,168.00	-53,867	-699.00	1.30
Total Government funding		-53,168.00	-107,377	-54,209.00	50.48
7200 Community Centre					
2-4-7200-5000	Arena Capital Revenue	-17,107.02	0	17,107.02	0.00
Total Community Centre		-17,107.02	0	17,107.02	0.00
8200 Development					
2-4-8200-2000	Development Capital - Province	0.00	-38,355	-38,355.00	100.00
Total Development		0.00	-38,355	-38,355.00	100.00
Total REVENUE		-70,275.02	-145,732	-75,456.98	51.78
EXPENSE					
1200 Administraton Capital					
2-5-1200-8000	Administraton Capital	11,486.17	184,112	172,625.83	93.76
Total Administraton Capital		11,486.17	184,112	172,625.83	93.76
2000 Marten River Fire Capital					
2-5-2000-8000	Marten River Fire Capital	0.00	36,000	36,000.00	100.00
Total Marten River Fire Capital		0.00	36,000	36,000.00	100.00
2100 Temagami Fire Capital					
2-5-2100-8000	Temagami Fire Capital	0.00	7,000	7,000.00	100.00
Total Temagami Fire Capital		0.00	7,000	7,000.00	100.00
2500 CBO Capital					
2-5-2500-8000	CBO Capital	0.00	7,500	7,500.00	100.00
Total CBO Capital		0.00	7,500	7,500.00	100.00
3100 Public Works Capital					
2-5-3100-8000	Public Works Capital	0.00	419,095	419,095.00	100.00
2-5-3100-8200	Public Works Capital	4,508.59	0	-4,508.59	0.00
2-5-3100-8400	Public Works Capital	6,634.78	0	-6,634.78	0.00
2-5-3100-8500	Public Works Capital	65,566.83	0	-65,566.83	0.00
Total Public Works Capital		76,710.20	419,095	342,384.80	81.70
3230 Gravel Road Resurface					
2-5-3230-8000	Gravel Roadway Resurfacing	128,960.11	0	-128,960.11	0.00
Total Gravel Road Resurface		128,960.11	0	-128,960.11	0.00
4000 Environment Capital					
2-5-4000-8000	CWWF Projects	0.00	90,000	90,000.00	100.00
Total Environment Capital		0.00	90,000	90,000.00	100.00
4100 Sewer Capital					
2-5-4100-8100	Tem North Lagoon ECA	1,465.34	30,000	28,534.66	95.12
Total Sewer Capital		1,465.34	30,000	28,534.66	95.12
4300 Water Capital					
2-5-4300-8000	Reserve Water OCWA Cap Letter	14,215.93	23,510	9,294.07	39.53
Total Water Capital		14,215.93	23,510	9,294.07	39.53

## Budget Variance Report

Date : Jul 31,2020

Time : 8:37 am

Fiscal Year : 2020 Period : 12  
 Account Code : ??-?-?-?-?-? To ??-?-?-?-?-?

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>					
<b>Total Water Capital</b>					
		<b>14,215.93</b>	<b>23,510</b>	<b>9,294.07</b>	<b>39.53</b>
<b>4500 Waste Site Capital</b>					
2-5-4500-8000	Waste Site Capital	661.44	67,500	66,838.56	99.02
2-5-4500-8200	Waste Site capital	59,439.07	60,000	560.93	0.93
<b>Total Waste Site Capital</b>		<b>60,100.51</b>	<b>127,500</b>	<b>67,399.49</b>	<b>52.86</b>
<b>5300 Cemetery</b>					
2-5-5300-8000	Cemetery Capital	0.00	30,100	30,100.00	100.00
<b>Total Cemetery</b>		<b>0.00</b>	<b>30,100</b>	<b>30,100.00</b>	<b>100.00</b>
<b>7200 Community Centre Capital</b>					
2-5-7200-8000	Community Centre Capital	17,107.01	0	-17,107.01	0.00
<b>Total Community Centre Capital</b>		<b>17,107.01</b>	<b>0</b>	<b>-17,107.01</b>	<b>0.00</b>
<b>7300 Tower Capital</b>					
2-5-7300-8000	Tower Capital	0.00	20,000	20,000.00	100.00
<b>Total Tower Capital</b>		<b>0.00</b>	<b>20,000</b>	<b>20,000.00</b>	<b>100.00</b>
<b>7400 Recreation Capital</b>					
2-5-7400-8000	Recreation Equipment	0.00	27,000	27,000.00	100.00
<b>Total Recreation Capital</b>		<b>0.00</b>	<b>27,000</b>	<b>27,000.00</b>	<b>100.00</b>
<b>8200 Development Capital</b>					
2-5-8200-8000	Development Capital	22,103.92	243,555	221,451.08	90.92
<b>Total Development Capital</b>		<b>22,103.92</b>	<b>243,555</b>	<b>221,451.08</b>	<b>90.92</b>
<b>Total EXPENSE</b>		<b>332,149.19</b>	<b>1,245,372</b>	<b>913,222.81</b>	<b>73.33</b>
<b>Report Total</b>		<b>-2,547,195.19</b>	<b>0</b>	<b>2,547,195.19</b>	<b>0.00</b>



Corporation of the Municipality of Temagami

**Memo No.**  
2020-M-097

**Memorandum to Council**

**Subject:** Public Consultation – Temagami Dry

**Agenda Date:** August 6, 2020

**Attachments:** Questions and Graph Results

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the results of the Public Consultation regarding the potential purchase of the Temagami Dry Trademark.

**INFORMATION**

At the last meeting of Council, By-Law 20-1518 – Trademark Acquisition received first reading and Council directed Staff to conduct public consultation prior to second and third reading being considered.

Information was compiled and questions prepared to gauge Public support. This was shared through our email, [communicate@temagami.ca](mailto:communicate@temagami.ca), as well as being posted on our website, our Facebook page and supplied in Press Release format to the two papers who have weekend circulation throughout the Municipality of Temagami.

Within minutes of sending the email through our email service we started receiving comments. The numbers supporting the graph on the attached document are:

In Favour of Option 1	95
In Favour of Option 2	21
In Favour of Option 3	15
Total Replies Received	131

Overwhelmingly, it appears that the support is for the Municipality to accept the opportunity and acquire the Temagami Dry trademark and take the appropriate steps to license its use, including the possibility of an economic development entity.

Based on this, the next step is for Council to consider second and third reading of By-Law 20-1518.

As an aside, it should be noted that receiving 131 responses to a question is a good return. Last summer when we hosted an open house covering a few planning matters there were around 35 people in attendance which, according to our planners, was higher than the average that they had experienced.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

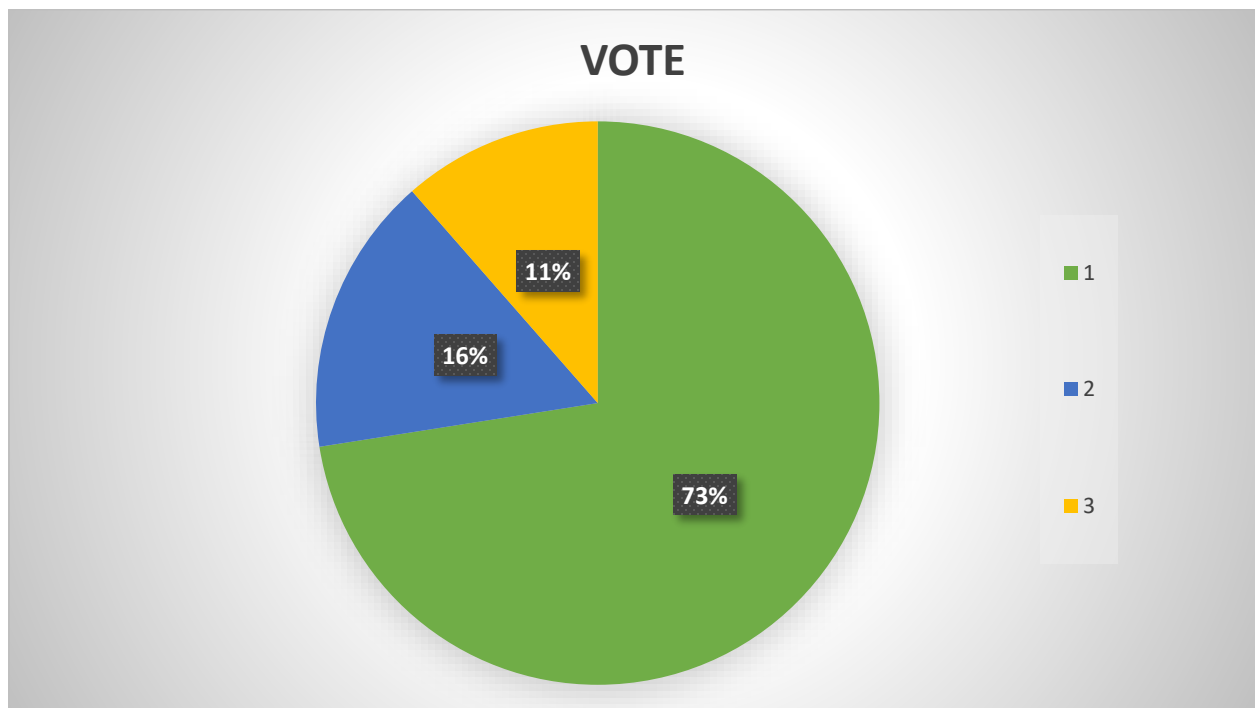
# Temagami Dry Trademark

**Option 1** - I think the Municipality should accept the opportunity and acquire the Temagami Dry trademark and take the appropriate steps to license its use, including the possibility of an economic development entity

**Option 2** - I think the Municipality should accept the opportunity and acquire the Temagami Dry trademark and do nothing further at the moment

**Option 3** - I think the Municipality should not accept the opportunity and not accept the funds that would be donated to purchase the trademark

The below pie chart represents the votes of individuals who emailed the Municipal communicate email as a response to the Temagami Dry Product.





**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-096

**Memorandum to Council**

**Subject:** Electric Vehicle Charging Stations

**Agenda Date:** August 6, 2020

**Attachments:** correspondence

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the email correspondence from Mr. Bull regarding interest in pursuing funding opportunities for Electric Vehicle Charging Stations

AND FURTHER THAT municipal staff conduct more research on the proposed initiative and provide recommendation at a subsequent meeting.

**INFORMATION**

The Municipality received an email from Mr. George Bull on July 20, 2020, expressing his interest in Electronic Vehicle Charging Stations and is requesting that Council consider taking on this initiative and seek out funding opportunities to do so.

If this resolution is approved, staff will conduct the research and bring a recommendation back to council.

**Submitted by:**  
**Sabrina Pandolfo**  
**Deputy Treasurer**

## Suzie Fournier

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**From:** George Bull <[george.bull@hotmail.com](mailto:george.bull@hotmail.com)>  
**Sent:** Sunday, July 19, 2020 9:46 PM  
**To:** Dan Omara; Cathy Dwyer; Barret Leudke; John Harding; Margaret Youngs; jamie.koistinen; John Shymko; Suzie Fournier  
**Subject:** Municipal EV Charging Infrastructure

Dear Mr. O'Mara and Members of the Temagami Council

I would like to propose an economic development and sustainability initiative for serious consideration.

Over the last few years I have noticed an increasing number of electric vehicles driving through town and myself I plan on buying an electric vehicle next year. During my research I have noticed an absence in northern public charging infrastructure.

When looking at Plug Share, a map of public EV chargers in North America, both New Liskeard and North Bay are investing heavily in electric vehicle charging with almost 20 new stations opening by 2021 in our closest municipalities. The closest public charger to Temagami is in Martin River at the Rock Pine Motel.

While modern electric vehicles can easily travel up to 600km on a single charge I feel having charging stations in Temagami will promote drivers to stop for a charge and spend time shopping and exploring the town. When the Municipality installs fast EV chargers, they will have complete access to determine and set their own minutely or hourly charging prices as a source of revenue.

Installing fast EV charging infrastructure in the community has several benefits, aside from helping to meet municipal and federal sustainability goals. EV drivers stop on average for 15-60 minutes to charge, during this time 92% of EV drivers spend money at nearby shops and restaurants promoting both tourism and the local economy. Adopting EV charging early will help to future-proof the community and allow current EV owners to drive further distances and see the community as a forward thinking, EV friendly destination.

According to Statistics Canada the number of EV sales increased from 460 units in 2011 to over 30,000 units in 2018 (*Source: Statistics Canada, FleetCarma/Matthew Klippenstein's Canadian EV sales*). With every major automaker like Ford, General Motors, Volkswagen and others bringing EV's to the Canadian market by 2021, the Government of Canada expects that 65% of vehicles on Canadian roads will be fully electric or hybrid electric by 2035 and has many Federal incentives in place to reach this goal.

Funding opportunities through the BDC and Natural Resources Canada are willing to fund 50% of EV charging projects for municipalities. Please consider the long-term benefits of this proposal.

Should you require further input do not hesitate to email me at [george.bull@hotmail.com](mailto:george.bull@hotmail.com)

Thank you,

George Bull

# **THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

## **BY-LAW NO. 20-1518**

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### **Being a by-law to authorize the a purchase of a trademark**

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**WHEREAS** under Section 8 (1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** under Section 9 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other act;

**AND WHEREAS** the Council of the Municipality of Temagami deems it desirable to purchase the trademark of Temagami Dry, including the right to production of the various product lines;

**AND WHEREAS** the Council of the Municipality of Temagami deems it desirable to licence the use of this trademark;

**NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:**

1. THAT the Mayor be authorized offer to purchase the trademark of Temagami Dry and associated product lines in an amount not to exceed \$7,500.00;
2. THAT Staff be directed to develop appropriate procedures for enhancing and diversifying the product lines associated with this trademark;
3. THAT Staff be directed to develop appropriate licence agreements for the purpose of licencing the use of the trademark;
4. That this bylaw shall come into force and take effect upon final passing thereof.
5. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

BE TAKEN AS READ A FIRST time on this 16<sup>th</sup> day of July, 2020.

READ A SECOND AND THIRD time and finally passed this 06<sup>th</sup> day of August, 2020.

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Mayor

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Clerk



**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-098

**Memorandum to Council**

**Subject:** Notice of Motion - Logo Protection

**Agenda Date:** August 6, 2020

**Attachments:**

**RECOMMENDATION**

WHEREAS the Municipality of Temagami enjoys the recognition of a unique cottage, canoeing, and wilderness area and it is becoming common for companies to name products and services using the 'Temagami' brand name;

AND WHEREAS it is now in the Municipality's best interest to consider protection 'Temagami' and its logo as Official Marks with the understanding that such protection is available to public authorities like a Municipality;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Temagami seek appropriate legal assistance to move forward with the protection of its name 'Temagami' and its logos;

AND FURTHER THAT Staff report back to Council once details have been finalized along with the cost of such an initiative.

**INFORMATION**

Typically, geographical names, such as used by Towns, Villages and Regions, are not available for exclusive use such as a registered trademark would provide. That being said, public authorities, such as a Municipality, can apply for protection of their name and logo as Official Marks. This protection is different from the conventional trademark in that there is no requirement to identify a product line or specific goods or services in the application and once approval is received, this official mark protection does not have to be renewed.

Protecting the name and official marks would better position the Municipality to restrain the use of the official marks or marks that would be so close that they could be mistaken for them. In this way, while not limiting the use of the name, over time, a Temagami Brand can emerge through the use of the official mark and logos.

In other discussions the concept of an Economic Development Corporation or similar type operation has been discussed, at least initially. The protection of official marks could be something that is considered as Council is considering the overall structure of the economic development of the Municipality and, perhaps, of the region.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



# **THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

## **BY-LAW NO. 20-1521**

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### **Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami**

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**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the August 06, 2020 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 06th day of August, 2020.

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Mayor

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Clerk