



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA**

Thursday, October 29, 2020, 6:30 P.M.

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. **CALL TO ORDER AND ROLL CALL**
2. **ADOPTION OF THE AGENDA**
Draft Motion:
BE IT RESOLVED THAT the Regular Council Agenda dated October 29th, 2020 be adopted as presented/amended.
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **REPORT FROM CLOSED SESSIONS**
5. **ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS**
6. **BUSINESS ARISING FROM THE MINUTES**
- 6.1. **DRAFT Regular Council Meeting - October 8, 2020** 1
Draft Motion:
BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on October 08th, 2020 be adopted as presented/amended.
- 6.2. **DRAFT Special Council Meeting - October 15, 2020** 9
Draft Motion:
BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on October 15th, 2020 be adopted as presented/amended.
7. **DELEGATIONS/PRESENTATIONS**
- 7.1. **Registered Delegations - With Presentations**
- 7.2. **Invited Presentations**
- 7.3. **Registered Delegations - Without Presentations**
- 7.4. **Unregistered Delegations**
** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**
8. **CONSENT AGENDA ITEMS**
Draft Motion:
BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

8.1. Staff Report(s) for Information:

8.2. Correspondence for Information:

Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.11 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

- | | | |
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| 1. | Ministry of Municipal Affairs and Housing | 11 |
| | RE: Letter from the Minister Steve Clerk | |
| 2. | Ministry of Infrastructure | 13 |
| | RE: Letter from the Honourable Laurie Scott | |
| 3. | Ministry of Solicitor General | 15 |
| | RE: Letter from the Honourable Sylvia Jones | |
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| | RE: Letter from the Assistant Deputy Minister Richard Stubblings | |
| 5. | Tribunals Ontario | 24 |
| | RE: Letters from A/Associate Chair Maureen Helt | |
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| 7. | Ontario Developing a Stronger, More Effective Blue Box Program | 32 |
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| 10. | New rest area being built for travellers on Highway 11 near Marten River | 39 |
| 11. | Posting on the Environmental Registry | 42 |

8.3. Minutes of Local Boards & Committee:

Draft Motion:

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

- | | | |
|----|---|----|
| 1. | Committee of Adjustment June and August, 2020 Minutes | 44 |
| 2. | Committee Recreation and Events Sept and Oct, 2020 Minutes | 48 |

9. STAFF REPORTS

9.1. Public Works Department Report

52

Draft Motion:

BE IT RESOLVED THAT Council receive the report from Public Works Department for the months of September and October, 2020.

9.2. 2020-M-147 Parks and Recreation Report

55

Draft Motion:

BE IT RESOLVED THAT Council receive the Parks and Recreation Report dated October 29, 2020.

9.3. 2020-M-135 Treasurer/Administrator Report

56

Draft Motion:

BE IT RESOLVED THAT Council receive the Treasurer/Administrator's report dated October 29, 2020

9.4. 2020-M-136 AMO Rural Caucus Vacancy 57

Draft Motion:

BE IT RESOLVED THAT Council support the Expression of Interest of Craig Davidson to serve as the Staff Representative on the AMO Rural Caucus for the remainder of the 2020-2022 term.

9.5. 2020-M-137 Variance Report - September 60

Draft Motion:

BE IT RESOLVED THAT Council receive the Variance Report for September.

9.6. 2020-M-138 OCWA Rate Increase 78

Draft Motion:

BE IT RESOLVED THAT Council approve the increase in OCWA Fees of \$995.45 per month due to increase sampling required by the Ministry of Environment, Conservation, and Parks.

9.7. 2020-M-139 2021 Policing Annual Billing 79

Draft Motion:

BE IT RESOLVED THAT Council receive the 2021 Billing Report from the OPP;

AND FURTHER THAT Staff be directed to place this information in the 2021 Budget File.

9.8. 2020-M-140 Frivolous and Vexation Policy 93

Draft Motion:

BE IT RESOLVED THAT Council approve the draft policy to govern the handling of frivolous and vexatious complaints;

AND FURTHER THAT Staff be directed to prepare the appropriate by-law for Council's consideration at the next meeting.

9.9. 2020-M-141 Firearm By-Law 98

Draft Motion:

BE IT RESOLVED THAT Council direct staff to prepare a new Discharging Firearms By-law within the Municipality of Temagami for their consideration at the next Council Meeting.

9.10 2020-M-142 Building Code Set Fines 100

Draft Motion:

BE IT RESOLVED THAT Council approve the proposed changes to the Building By-Law;

AND FURTHER THAT Council directs Staff to bring the appropriate by-Law to the next meeting for Council's consideration.

9.11 2020-M-143 Winter Maintenance Tonomo Road 111

Draft Motion:

BE IT RESOLVED THAT Council acknowledge receipt of Memo 2020-M-143 on behalf of the Public Works Department regarding a request that we provide winter maintenance on Tonomo road to the 7.2 km mark (852 Tonomo Road).

9.12 2020-M-144 Pre-consultation 114

Draft Motion:

BE IT RESOLVED THAT Council clarify that pre-consultation costs be incurred by the benefitting landowner.

- 9.13 **2020-M-145 Zoning By-Law Amend 6 Lakeshore Dr** 115

Draft Motion:

BE IT RESOLVED THAT Council receive the Memorandum from MHBC Planning, Urban Design and Landscape architect, and direct Staff to follow up with the applicants to support them in their endeavors.

- 9.14 **2020-M-146 Legion Support Request** 118

Draft Motion:

BE IT RESOLVED THAT Council direct staff to prepare and send a letter of support for the Temagami Royal Canadian Legion Branch 408.

10. **COUNCIL COMMITTEE REPORTS**

11. **ANNOUNCEMENTS - MAYOR AND COUNCIL**

12. **CORRESPONDENCE**

12.1. **Action Correspondence**

12.2. **Resolution from Other Municipalities**

1. **2020-M-148 Resolution from Township of Asphodel Norwood** 119

Draft Motion:

BE IT RESOLVED THAT Council support resolution 239/20 of the Township of Asphodel Norwood.

2. **2020-M-149 Resolution from Township of North Glengarry** 122

Draft Motion:

BE IT RESOLVED THAT Council support resolution # 6 of the Township of North Glengarry.

3. **2020-M-150 Resolution from Township of Loyalist** 124

Draft Motion:

BE IT RESOLVED THAT Council support resolution 2020.35.16 of the Township of Loyalist.

4. **2020-M-151 Resolution from Township of Wollaston** 127

Draft Motion:

BE IT RESOLVED THAT Council support Motion# 3 of the Township of Wollaston.

5. **2020-M-152 Resolution from County of Wellington** 131

Draft Motion:

BE IT RESOLVED THAT Council support Motion from September 24, 2020 of the County of Wellington.

13. **BY-LAWS**

- 13.1. **20-1526 - to Appoint CEMC By-Law** 138

Draft Motion:

BE IT RESOLVED THAT By-law 20-1526, being a by-law to appoint an Community Emergency Management Coordinate and an Altermate for the Municipality of Temagami, be taken as read a second and third time and finally passed this 29th day of October, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.2. 20-1527 - Retention By-Law 139

Draft Motion:

BE IT RESOLVED THAT By-law 20-1526, being a by-law to authorize and provide a Schedule of Retention Periods for the records of the Municipality of Temagami and to repeal By-Law 93-303, be taken as first read on this 29th day of October, 2020.

14. COMMITTEE MEETINGS

15. UNFINISHED BUSINESS

15.1. Update on Planning OPA's and ZBA's 145
For Council Information

16. NEW BUSINESS

16.1. 2020-M-153 Notice of Motion - Temagami North Ditches 146

Draft Motion:

BE IT RESOLVED THAT Council direct Staff to place the estimate received in 2019 for the third phase of the ditch rehabilitation project on the next agenda for further discussion.

16.2. 2020-M-154 Notice of Motion - Councillor Shymko 147

Draft Motion:

BE IT RESOLVED THAT Council direct Staff to amend the terms of reference for the Youth Advisory Council as it relates to the age range of participants;

AND FURTHER THAT these amended terms of reference be presented to Council for their consideration at the next meeting.

17. NOTICE OF MOTION

18. QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

19. CONFIRMATION BY-LAW 148

Draft Motion:

BE IT RESOLVED THAT By-law 20-1528, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 29 day of October, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

20. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

**REGULAR COUNCIL MEETING
DRAFT MINUTES**

Thursday, October 8, 2020, 6:30 P.M.

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Shymko,
J. Koistinen

STAFF: C. Davidson, Suzie Fournier, Sabrina Pandolfo, B. Turcotte, D. Bell,
J. Sanderson

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 6:39 pm.
There were 3 people in the audience. The Mayor called the Roll.

ADOPTION OF THE AGENDA

20-280

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT the Regular Council Agenda dated October 8, 2020 be adopted as amended.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Shymko declared a conflict of interest regarding 12.1.2

REPORT FROM CLOSED SESSIONS

Deputy Treasurer Pandolfo reported that during the closed session an update was received regarding MNRF Forestry Island House and regarding 3 offers to purchase Municipal Land.

ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

DRAFT Regular Council Meeting - September 17, 2020

20-281

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on September 17, 2020 be adopted as presented.

CARRIED

DRAFT Special Council Meeting - September 22, 2020

20-282

MOVED BY: B. Leudke
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on September 22, 2020 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS/PRESENTATIONS

Registered Delegations - With Presentations

James Black

RE: Domestic water supply line servicing 41 Goward Ave

Presenter; J. Black presented to Council the request of replacing the existing waterline from the curb stop to 41 Goward Ave and answered questions from Council.

Invited Presentations

Registered Delegations - Without Presentations

Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

UNFINISHED BUSINESS

Home Occupations and Home Industries

20-283

MOVED BY: J. Shymko
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council approved the draft wording for circulation.

CARRIED

Secondary Dwelling Units

20-284

MOVED BY: M. Youngs
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approved the draft wording for circulation.

DEFERRED

20-285

MOVED BY: J. Shymko
SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council deferred the Secondary Dwelling Units until a Special Council Meeting to be held.

CARRIED

CONSENT AGENDA ITEMS

20-286

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

CARRIED

Staff Report(s) for Information:

Correspondence for Information:

20-286 B

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.5 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

CARRIED

8.2.1 AMO's Annual Report on the Federal Gas Tax Fund

Report available on the Municipality Website

8.2.2 Solicitor General

Re: Letter from Minister Sylvia Jones

8.2.3 Ministry of Municipal Affairs and Housing

RE: Letter from Minister Steve Clerk

8.2.4 Halloween Pumpkin Carving Contest

8.2.5 Trick or Treat

Minutes of Local Boards & Committee:

20-286 C

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

CARRIED

8.3.1 Board of Management of Au Château - June 2020 Minutes

8.3.2 Temagami Public Library Board - June 2020 Minutes

8.3.3 Memorandum of Understanding Committee - June and September, 2020 Draft Minutes

8.3.4 Temagami Whispering Pines Cemetery Board - August and September, 2020 Minutes

STAFF REPORTS

Temagami Fire Department Report - September 2020

20-287

MOVED BY: M. Youngs

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the report from Temagami Fire Department for the month of September, 2020.

CARRIED

2020-M-123 Treasurer/Administrator Report

20-288

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the Treasurer/Administrator's report dated October 8, 2020.

CARRIED

2020-M-124 COVID Financial Reporting

20-289

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the COVID Financial Report up to September 25th for information;

AND FURTHER THAT Council approves the design of the report subject to amendments once the template from the Province has been received.

CARRIED

2020-M-125 COVID Phase 2

20-290

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to prepare for an application under phase 2 of COVID-19 funding from the Province of Ontario if a major COVID-19 related project is known.

CARRIED

2020-M-126 Types of Structures for Economic Development

20-291

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to prepare a business case supporting the establishment of an Economic Development Corporation as required by Provincial Regulation.

CARRIED

2020-M-127 Records Retention Policy

20-292

MOVED BY: C. Dwyer
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council directs Staff to update the Records Retention Policy;
AND FURTHER THAT Staff prepare a By-Law for Council's consideration at the next meeting.
CARRIED

2020-M-128 Frivolous and Vexations Policy

20-293

MOVED BY: M. Youngs
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to prepare a policy to govern the handling of frivolous and vexatious complaints.
CARRIED

2020-M-129 Sharps Policy

20-294

MOVED BY: J. Shymko
SECONDED BY: J. Harding

BE IT RESOLVED THAT Council directs Staff to ensure that handling sharps is included in the Health and Safety Manual;

AND FURTHER THAT the 'sharps' policy be deferred until there is more evidence of need.
CARRIED

2020-M-130 Access Point Next Step

20-295

MOVED BY: C. Dwyer
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council direct the MOU Committee and Staff to work with Temagami First Nation to engage legal counsel for the purpose of assisting in the formation of the appropriate entity to jointly manage the Lake Temagami Access Point Parking.
CARRIED

2020-M-131 Temagami Forest Management Corporation

20-296

MOVED BY: B. Leudke
SECONDED BY: J. Harding

BE IT RESOLVED THAT Council provide direction to Staff on how to proceed with nominating a representative to the Temagami Forest Management Corporation's Board of Directors.

AMENDED

20-297

MOVED BY: B. Leudke
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council provide direction to Staff on how to proceed with nominating a representative to the Temagami Forest Management Corporation's Board of Directors and further that Council direct staff to complete the necessary paper work to appoint Mr. Kenrick as Municipality of Temagami nominee.

CARRIED

20-296

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council provide direction to Staff on how to proceed with nominating a representative to the Temagami Forest Management Corporation's Board of Directors and further that Council direct staff to complete the necessary paper work to appoint Mr. Kenrick as Municipality of Temagami nominee.

CARRIED

COUNCIL COMMITTEE REPORTS

ANNOUNCEMENTS - MAYOR AND COUNCIL

Councillor Shymko reported on the new signs and banners.

Councillor Leudke reported on the COVID-19 situation.

Mayor O'Mara reported on the Broadband.

CORRESPONDENCE

Action Correspondence:

2020-M-132 Correspondence from Ratepayer

20-298

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the letter from ratepayer;

AND FURTHER THAT Council directs Staff to coordinate any disturbance in the road for this project and offer \$3,000 towards the cost.

AMENDED

20-299

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

AND FURTHER THAT Council directs Staff to coordinate any disturbance in the road for this project and offer 2/3rds of the cost.

CARRIED

20-298

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the letter from ratepayer;

AND FURTHER THAT Council directs Staff to coordinate any disturbance in the road for this project and offer 2/3rds of the cost.

CARRIED

Where Relevant:

Councillor Shymko declared a conflict and vacated his seat and left the Electronic Participation.

2020-M-133 ZBA 20-01 Hull

20-300

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive Memo 2020-M-133 regarding Statutory Public Meeting for Zoning By-law Amendment – ZBA-20-01- Hull, for the subject property located at 2 Sunset Crescent;

AND FURTHER THAT Council acknowledges receipt of Zoning By-Law Amendment – ZBA-20-01 - Hull, and deems the application complete;

AND FURTHER THAT Council set the date and time for the Statutory Public Meeting for Zoning By-Law Amendment - ZBA-20-01 - Hull. The first available date for the Statutory Public Meeting can be held on the same day as the regular Council meeting on Thursday, October 29, 2020 at 6:00 p.m.

AND FURTHER THAT a secondary date of November 19, 2020 at 6:00 p.m. be scheduled if the Statutory Public Meeting is unable to be held on October 29, 2020.

CARRIED

Councillor Shymko returned to the Electronic Participation and took his seat.

Resolution from Other Municipalities:

2020-M-134 Resolution from Township of Matachewan

20-301

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council support resolution 2020-280 of the Township of Armstrong as supported by Resolution 2020-184 of the Township of Matachewan.

CARRIED

BY-LAWS

COMMITTEE MEETINGS

NEW BUSINESS

NOTICE OF MOTION

It was noted by Councillor Shymko his attention to bring forward a motion at the next meeting to bring down the age limit of the Youth Advisory Committee.

Councillor Youngs provided a notice of motion to revisit stage 3 of Temagami North ditches.

QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

CONFIRMATION BY-LAW

20-302

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 20-1525, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 08 day of October, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

20-303

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT this meeting adjourn at 9:05 p.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

SPECIAL COUNCIL MEETING

DRAFT MINUTES

Thursday, October 15, 2020, 5:00 P.M.

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Koistinen
REGRETS: J. Shymko

STAFF: C. Davidson, S. Fournier, S. Pandolfo, J. Sanderson, P. Elliot,
B. Turcotte, D. Larochelle, D. Bell

PURPOSE OF THIS SPECIAL MEETING

A Special Meeting of Council to be held on October 15, 2020 at 5:00 p.m. by Electronic Participation is to meet with our Waste Management Plan Consultants to receive initial information and discuss next steps.

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 5:00 p.m.
There were 2 people in the audience. The Mayor called the Roll.

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made

DELEGATIONS/ PRESENTATIONS

Waste Management Plan

Presenters; Phillipa Cryderman from Tulloch, Blair Shoniker and Peter Lesieczko from GHD Limited, presented to Council the Waste Management Master Plan and answered questions from Council.

20-304

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive the Waste Management Master Plan presentation.
CARRIED

ADJOURNMENT

20-305

MOVED BY: B. Leudke

SECONDED BY: M. Youngs

BE IT RESOLVED THAT this meeting adjourn at 6:59 p.m.
CARRIED

Mayor

Clerk

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-4374

October 8, 2020

Dear Heads of Council and Chairs of District Social Services Administration Boards:

On August 28, 2020, our government announced its intention to stabilize rent by introducing legislation this fall to ensure that the vast majority of families do not see a rent increase in 2021.

On October 1, 2020, the *Helping Tenants and Small Businesses Act, 2020* received Royal Assent. The Act amends the *Residential Tenancies Act, 2006* (RTA), to deliver on the commitment to freeze residential rent increases in 2021 to give the vast majority of Ontario tenants some relief and financial security as we continue to recover from the pandemic.

The amendments set the 2021 rent increase guideline to zero per cent and freeze annual rent increases starting January 1, 2021 and lasting until December 31, 2021. The rent freeze applies to the majority of rental units that are covered by the RTA, including:

- Newly built units occupied for the first time on or after November 15, 2018, which are typically exempt from the rent increase guideline;
- Purpose-built rental apartments, condos, houses and basement apartments;
- Rented sites in mobile home parks and land lease communities;
- Care homes, including retirement homes;
- Affordable housing units created through various federally and/or provincially funded programs; and
- Households living in community housing that receive rent-geared-to-income (RGI) assistance or pay low end of market rent, with the exception of non-profit housing co-op members who pay market rates.

The Ministry of Municipal Affairs and Housing is committed to engaging the community housing sector through consultations under the Community Housing Renewal Strategy to monitor and understand the impacts of the rent freeze, as we work together to mitigate the financial impacts of COVID-19 on Ontarians, increase housing affordability, and deliver on our goal to sustain and grow the community housing system.

.../2

The Act is available [online here](#) and additional details can be found [online here](#).

On behalf of our government, I would like to extend our thanks for your support in working with the ministry to support tenants during this challenging time. We welcome your continued input and look forward to continuing to work with our municipal partners in the coming months.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister

Suzie Fournier

From: Suzie Fournier
Sent: Thursday, October 22, 2020 11:39 AM
To: Suzie Fournier
Subject: FW: A message from the Minister of Infrastructure

From: Minister of Infrastructure <Minister.MOI@ontario.ca>
Date: October 13, 2020 at 12:11:04 PM EDT
To: Dan Omara <dan.omara@Temagami.ca>
Subject: A message from the Minister of Infrastructure

His Worship Dan O'Mara
Mayor
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara:

On behalf of the Ministry of Infrastructure, I would like to thank you for participating in the 2020 Association of Municipalities Ontario (AMO) Annual Conference. I appreciate you taking the time to meet with my Parliamentary Assistant, MPP Stephen Crawford, and I regret that I wasn't able to meet with you and your delegation personally.

I understand that your discussion touched on a range of topics, including funding streams under the Investing in Canada Infrastructure Program, and broadband. Launched in 2019, the Investing in Canada Infrastructure Plan (ICIP) will provide Ontario with a total of \$11.8 billion in federal funding over 10 years. This money is allocated through four funding streams: Rural and Northern Infrastructure, Public Transit, Green Infrastructure, and Community, Culture and Recreation. Ontario has launched intakes for all four of the ICIP funding streams. To date, Ontario has nominated 760 projects to the federal government, of which over 390 have been approved.

The federal government recently announced a new COVID-19 Resilience Infrastructure stream under ICIP with additional eligible project types. The stream does not provide new money. It provides Ontario the opportunity to allocate up to 10 per cent of unallocated ICIP federal funding to utilize the stream. Ontario appreciates the potential flexibility the new stream could provide. We are reviewing the details to determine how this stream could support Ontario's infrastructure priorities, while also maintaining funding for an additional intake of ICIP Green. More information will be available soon.

Ontario will continue to ask for additional federal funding to make more investments in infrastructure projects and broadband that are critical to the province and our municipal partners as well as continue to push for additional flexibility and expedited project approvals within ICIP. I am committed to working with municipalities and the federal government to streamline the delivery of programs through bi-lateral funding agreements that support the best interests of the people of Ontario. I look forward to continuing the conversation and working to support your municipality as these opportunities become available.

Additionally, as part of *Up to Speed: Ontario's Broadband and Cellular Action Plan*, Ontario is investing \$315 million over the next five years to expand broadband and cellular access and help promote job creation and economic competitiveness.

On July 9, 2020, Ontario launched the \$150 million Improving Connectivity for Ontario (ICON) program, designed to leverage funding from other levels of government and the private sector to maximize the impact of Ontario's investment. Applications for the first intake of ICON closed on August 21, 2020. We are targeting the first projects to break ground by spring 2021. The program will have a second intake for more projects that require additional time to develop in early winter 2020/21. The program will be open to non-profit or for-profit entities, Ontario municipalities or Band councils contingent on one applicant on the proposal having three years of experience building, owning, servicing and/or operating broadband infrastructure.

As discussed, please contact Fausto Iannialice (Fausto.Iannialice@ontario.ca), Director of Broadband Deployment and Digital Connectivity, to continue the discussion on options for broadband projects within your community.

The success of the ICON program is contingent on support from key partners, including the federal government. We are working to align our program criteria with federal programs, which will help to maximize the impact of Ontario's investment.

Thank you again. I look forward to continuing to work with you in the future.

Sincerely,

The Honourable Laurie Scott
Minister of Infrastructure

Confidentiality Warning: This e-mail contains information intended only for the use of the individual(s) named above. If you have received this e-mail in error, we would appreciate it if you could advise us through the Minister's website at www.ontario.ca/page/ministry-infrastructure and destroy all copies of this message. Thank you.

Solicitor General

Office of the Solicitor General

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Solliciteur général

Bureau de la sollicitrice générale

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132-2020-3484

By email

October 2, 2020

Dear Head of Council:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected. I would like to take this opportunity to share some information with your municipality regarding the anti-racism initiatives of my ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring the *Community Safety and Policing Act, 2019*, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.

Anti-Racism

Our government has zero tolerance for hate, racism or discrimination in all its forms. We share a responsibility to speak out and act against racism and hate and build a stronger society. Our government is committed to addressing racism and building a stronger, more inclusive province for us all.

I am proud to be the minister responsible for Ontario's Anti-Racism Directorate (ARD), which leads strategic initiatives to advance anti-racism work across government with a plan that is grounded in evidence and research. Through the ARD, the government continues to invest in community-led research, public education and awareness initiatives. This includes investments to the Canadian Mental Health Association (CMHA) Ontario to undertake research that seeks to identify key mental health issues impacting survivors of victims of homicide violence in Ontario.

Community Safety and Policing Act, 2019

Our government is also committed to addressing racism at a systemic level through the regulatory framework under the *Anti-Racism Act, 2017*, and through the work we are doing to bring the *Community Safety and Policing Act, 2019*, into force. As we work to develop regulations under the *Community Safety and Policing Act, 2019*, we will continue to engage racialized groups, including Black, South Asian, First Nation, Inuit and Métis organizations. We are committed to ensuring that Ontario's communities are well supported and protected by law enforcement and that all interactions between members of the public and police personnel are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps our communities safe.

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The *Community Safety and Policing Act, 2019*, which is part of the *Comprehensive Ontario Police Services Act, 2019*, provides policing and police oversight legislation. Once in force, the *Community Safety and Policing Act, 2019*, will address a number of recommendations made by Justice Michael H. Tulloch, including:

- Mandatory training for all police service board members, the Inspector General, inspectors, police officers and special constables on human rights, systemic racism as well as training that promotes the diverse, multiracial and multicultural character of Ontario society and the rights and cultures of First Nation, Inuit and Métis Peoples;
- The requirement for each municipality that maintains a municipal board to prepare and publish a diversity plan to ensure members of the board are representative of the diversity of the population of the municipality;
- Not releasing the names of officials and witnesses in SIU investigations;
- Ensuring information made available to the public about an SIU investigation helps them understand the decision made by the SIU director; and
- Ensuring the SIU continues to publish investigative reports on its website.

New Measures for Police Oversight

Inspector General of Policing

The *Community Safety and Policing Act, 2019*, will establish an Inspector General (IG) of Policing who will be required to monitor and conduct inspections related to compliance with the Act and regulations. The IG will work with policing entities to ensure consistent application of policing across the province by measuring compliance with prescribed standards.

Key functions of the IG include:

- Consulting with, advising, monitoring and conducting inspections of police service boards, Ontario Provincial Police (OPP) detachment boards, First Nation OPP boards, OPP Advisory Council, chiefs of police, special constable employers, police services and other policing providers regarding compliance with the Act and regulations.
- Receiving and investigating, if warranted, public complaints about members of police service boards, OPP detachment boards, First Nation OPP boards and the OPP Advisory Council regarding misconduct and policing complaints regarding the provision of adequate and effective policing, failure to comply with the Act and regulations, and policies and procedures.
- Reporting inspection findings, issuing directions to remedy or prevent non-compliance with the Act and imposing measures if the direction is not complied with, or, reprimanding, suspending or removing a board member if board member misconduct is identified.
- Conducting analysis regarding compliance with the Act and regulations.
- Reporting on the activities of the IG annually, including inspections conducted, complaints dealt with, directions issued and measures imposed; and compliance with the Act and regulations.

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The Act also gives the IG and its inspectors the right to access closed police service board meetings.

Law Enforcement Complaints Agency

The *Community Safety and Policing Act, 2019* will continue the office of the Independent Police Review Director as the Law Enforcement Complaints Agency (LECA), headed by the Complaints Director.

The LECA will receive and screen complaints from the public about the conduct of police officers. In addition, the LECA will have the authority to initiate an investigation in the absence of a public complaint if, in the Complaints Director's opinion, it is in the public interest to do so.

The Complaints Director may also undertake reviews of issues of a systemic nature that have been the subject of public complaints or investigations, or that may contribute or otherwise be related to misconduct.

The Special Investigations Unit

The *Special Investigations Unit Act, 2019*, (SIU Act), once in force, will set out a new legal framework for the SIU. The SIU Act will focus and clarify the mandate of the SIU to better ensure more timely, efficient, reasonable and transparent investigations. Key changes contained in the Act will focus the SIU's investigative resources where they are needed most – on criminal activity.

The Ministry of the Attorney General will continue to consult with law enforcement, community organizations and advocates to ensure their input is incorporated into the development of regulations under the SIU Act.

Police Training

Training is developed and delivered in a manner that reinforces principles of fairness, equity and compliance with the Ontario *Human Rights Code* and *Canadian Charter of Rights and Freedoms*.

All Basic Constable Training (BCT) recruits undergo diversity-focused training designed to improve their ability to engage with the public and respond to victims of crime. This training focuses on improving recruits' understanding of the experiences of, and systemic barriers faced by, diverse communities, including racialized, Indigenous, First Nations and Metis, and Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning and Two-Spirited (LGBTQ2S) people.

Diversity and anti-racism training includes:

- Human rights framework for policing;
- Equity and inclusion;
- Harassment and discrimination;

- Defining police professional;
- Collection of Identifying Information in Certain Circumstances regulation;
- History of profiling in policing and the impact of racial profiling on the community;
- Profiling practices and the mindset behind it;
- Stereotyping;
- Bias free policing – racial profiling vs. criminal profiling;
- Hate crimes and bias incidents of a non-criminal nature; and
- Practical skills scenario that reinforces academic learning on hate crimes.

Training on Indigenous issues includes:

- Indigenous culture;
- Residential schools;
- Land claims and treaties;
- First Nations Policing;
- Cultural appropriation;
- Cultural practices; and
- Practical skills scenario that reinforces academic learning on Indigenous issues.

The Serving with Pride organization attends each intake to deliver a presentation to all recruits entitled “LGBTQ2S 101” which covers a number of issues related to the LGBTQ2S communities including historical events, current and appropriate terminology, gender expression, gender identity and other topics.

In addition to the standalone sessions, the above noted issues are interwoven and reinforced throughout the BCT program. For example, recruits are taught to respond to victims in a trauma-informed manner for all victims of crime acknowledging potentially vulnerable groups.

De-escalation and Mental Health Crisis Response Training

The Ontario Police College’s current de-escalation training emphasizes communication techniques such as establishing rapport, threat management and conflict resolution and mediation.

The training specifically addresses scenarios in which police interact with people in crisis with a goal of resolving conflicts in a manner that protects the safety of the public, the person in crisis and police officers. Officers must also undertake follow-up training every 12 months. Police services are also encouraged to have policies and procedures in place as set out in the “Use of Force” Guideline. This includes procedures for impact weapons, aerosol weapons, conducted energy weapons, firearms and use of force reporting.

Training on the BCT program is reviewed and updated to reflect the most current information after every BCT intake.

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Once in force, the *Community Safety and Policing Act, 2019*, will require all police officers, special constables and board members to successfully complete training related to human rights, systemic racism and the rights and cultures of Indigenous Peoples. This training will also be required for the new Inspector General of Policing, its inspectors, the Complaints Director at LECA and LECA investigators. This is part of the government's commitment to ensure that all interactions are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps communities safe.

Mental Health and Addictions Initiatives and Investments

Dedicated Funding for Mental Health and Addictions Programs

Ontario's community mental health services include:

- assertive community treatment teams, case management, crisis intervention, early psychosis intervention, eating disorders programs, vocational programs, supportive housing and consumer/survivor initiatives, peer supports and other programs; and
- initiatives to keep people with serious mental health issues out of the criminal justice system which include, but are not limited to, court support and diversion, crisis intervention and safe beds.

In July 2018, Ontario announced its commitment to invest \$3.8 billion over 10 years, with the support of the Government of Canada, to develop and implement a comprehensive and connected mental health and addictions strategy. This includes \$174 million for mental health and addictions programs in 2019-20. As part of the \$174 million commitment of funds to support mental health and addictions in 2019-20, my ministry partnered with the Ministry of Health to announce \$18.3 million in new funding to support those affected by mental health and addictions challenges in the justice sector.

Specifically, in 2019-20, the Ministry of Health provided funding for an integrated set of mobile crisis services that assist in the de-escalation and stabilization of persons in crisis and their connection to community programming and supports to address their physical and mental well-being over the longer term, in order to prevent further crises. Five teams were implemented in 2019-20 with \$6.95 million of the \$174 million in new, annualized funding to develop and enhance mobile crisis services. Mobile crisis services partner police with community mental health organizations to respond to persons in mental health and addictions (MHA) crises and determine if the crisis:

- can be de-escalated and resolved at the scene;
- warrants further psychiatric attention at hospital emergency rooms; or
- requires short-term community stabilization and reintegration.

Part of the \$18.3 million in new funding also includes \$2.5 million for various programs run by the ministry, one of which includes de-escalation training.

Ministry of the Solicitor General Grant Programs

Apart from the dedicated funding for mental health and addictions programs highlighted above, the ministry also offers a number of grant programs that are primarily available to police services, working in collaboration with municipal and community partners, to support local Community Safety and Well-Being (CSWB) initiatives, including mental health-related programs. For example, under the 2019-20 to 2021-22 Community Safety and Policing Grant local and provincial priorities funding streams, the ministry is providing funding to 27 police services/boards for projects involving an integrated response between police and a mental health worker to respond to situations of crisis (e.g., Mobile Crisis Response Teams).

Community Safety and Well-Being Planning

The ministry developed the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet, which includes the CSWB Planning Framework and a toolkit of practical guidance documents to assist municipalities, First Nations and their community partners as they engage in the CSWB planning process. The Framework encourages communities to work with various partners across sectors to proactively identify and address local priority risks in the community before they escalate and result in situations of crisis (e.g., crime, victimization or suicide). This involves reducing the number of incidents that require enforcement by shifting to more proactive, preventative programs and strategies that improve the social determinants of health (e.g., education, housing, mental health).

In support of this work, effective January 1, 2019, the government mandated municipalities lead the development of CSWB plans which identify and address local priority risks to safety and well-being, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services and children/youth services.

Complementary to the Framework, a Situation Table is one type of multi-sectoral risk intervention model that is being implemented across our province.

The ministry also offers the Risk-driven Tracking Database (RTD), which allows for the collection of risk-based data and helps to inform the CSWB planning process, free of charge to communities across Ontario that are engaged in multi-sectoral risk intervention models, such as Situation Tables. As of June 2020, 60 sites have been on-boarded to the RTD and any communities who are interested in being on-boarded to the RTD is encouraged to contact the ministry.

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Police-Hospital Transition Protocol

Additionally, to improve front-line response to persons experiencing a mental health or addictions-related crisis, my ministry partnered with the Ministry of Health to support the Provincial Human Services and Justice Coordinating Committee and CMHA of Ontario to develop a framework for local police emergency room transition protocols for persons apprehended under the *Mental Health Act*.

On June 3, 2019, the Ministry of the Solicitor General and the Ministry of Health jointly endorsed the release of [Improving Police-Hospital Transitions: A Framework for Ontario](#), as well as the supporting toolkit, *Tools for Developing Police-Hospital Transition Protocols in Ontario*. The purpose of the framework and toolkit is to assist police services and hospitals with developing joint emergency department transition protocols, which are responsive to unique local needs, in order to ensure the seamless transfer of care for persons in a mental health or addictions crisis brought to a hospital by police officers.

I hope you find this information useful and I appreciate your municipality's support during this time of uncertainty.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Jones'.

Sylvia Jones
Solicitor General
Minister Responsible for Anti-Racism

c: Chief Administrative Officers

Municipal Clerks

October 15, 2020

MEMORANDUM TO: Municipal CAOs

SUBJECT: Court Security and Prisoner Transportation Program Review

The Ministry of the Solicitor General (ministry) is committed to keeping communities across Ontario safe, supported and protected.

As you may recall, in August 2020, the ministry communicated to stakeholders and municipalities that a Request for Services would be issued to retain an external vendor to review programs that support the delivery of court security and inmate transportation across the province, including the Court Security and Prisoner Transportation (CSPT) Transfer Payment (TP) Program. Under the CSPT TP Program, the ministry allocates funding to municipalities to offset costs associated with both court security and prisoner transportation services to and from courts.

The ministry has now retained an independent consultant, Goss Gilroy Inc. (GGI), with expertise in public safety and security to conduct the review, following a competitive procurement process.

In the upcoming weeks, Goss Gilroy Inc. will engage ministry stakeholders – including municipalities, police services and other justice sector partners – to help assess and identify improvements to the court security and inmate transportation process and the design of the CSPT TP Program.

The review will explore best practices and ways to improve the delivery of services, streamline processes and maximize effectiveness to ensure the continued safety of Ontarians. This continuous improvement effort is part of the government's ongoing work to build a more responsive and resilient justice system.

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Throughout this process, the safety of Ontarians and frontline staff will remain the ministry's top priority.

Be well and stay safe,

A handwritten signature in black ink, appearing to read 'R. Stubbings'.

Richard Stubbings
Assistant Deputy Minister
Public Safety Division



October 9, 2020

TO: ARB Stakeholders
Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: ARB Legacy and Expert Report Initiative Update

We are writing to provide an update on the Legacy appeal and Expert Report initiatives and provide information with respect to how we intend to move forward with these initiatives.

Legacy Appeals Initiative

The Legacy appeal initiative was launched January 1, 2020. At the time of the launch, the Board had close to 7600 appeals and, as of October 1, 2020, there are approximately 3000 legacy appeals remaining against 474 properties. This is a tremendous success and we wanted to take this opportunity to acknowledge the efforts put into resolving close to 4600 legacy appeals.

Legacy appeals will continue as scheduled on their Expedited Schedule of Events. (18 weeks). There are currently about 205 properties with approximately 600 associated appeals that do not have a current cycle appeal, the remaining 269 properties have both current and legacy appeals.

The Board intends to actively case manage these matters to ensure timely resolution.

Expert Report Initiative

The Expert Report Initiative was launched on July 27, 2020 with the Board sending an email to all parties that opted for the extended timeframe of 104 weeks under the Schedule of Events for the purpose of obtaining expert reports. The email set out several questions in order for the Board to better assess where each property/appeal was in the process and, if in fact parties were still intending on retaining experts.

Over the last several weeks we have been compiling the information provided and, an analysis of the information reveals that as of September 1, 2020, the Expert Reports listing currently has 1221 properties with 6664 appeals. Further analysis has indicated that there are about 650 properties that have indicated settled and minutes of settlement will be filed with the Board; there are 791 appeals where the parties request that the Board schedule a case conference; and there are about 100 properties where

no response was received or an indication that the parties have decided not to obtain expert reports.

Changes effective November 1, 2020

Expert Report Initiative:

Based on the information provided by the parties, the Board will make the following adjustments:

- Any appeal that has opted in for the additional 40 weeks to obtain expert reports but **have not** secured expert reports will be moved to the regular schedule and will be set down to a settlement conference. A hearing will be scheduled if the appeals do not resolve.
- If any party (ies) requested the Board's assistance in the resolution of their appeals, a settlement conference/case conference will be scheduled in the next several weeks
- The remaining appeals where a party or parties opted in for the 104 weeks, and expert reports have been secured, the Board will schedule earlier hearing dates if requested.
- For any appeals where no response was received, the Board will be scheduling the appeals to a case management conference.

ARB Pathways for Resolution:

To ensure that we continue to move in the direction of resolving appeals effectively and efficiently the Board:

- Where possible, if an appeal/property can be heard on an earlier date, the Board requests that parties contact the Board immediately.
- If the Board, through monitoring and evaluating the appeals, deems it appropriate, the Board may schedule a case conference with the parties to request a status update.
- The hearing month assigned for an appeal(s) must be adhered to. All schedules have been posted for the cycle and all parties are aware of the timelines in the schedule of events.
- The Board's intention is to have all new appeals that are filed for taxation year 2021 be assigned to the new 40 week schedule of events.

Next Steps:

- Schedule of Events will be adjusted based on the above information and will be posted on November 1, 2020 on the website.
- Requests for changes for adjustments set out above for a particular appeal must be submitted by an Expedited Board Directions form no later than **October 26, 2020**, and no changes will be actioned after that date.

Please continue to visit the [ARB website](#) for updates.

We look forward to working with you in resolving appeals, and we appreciate your commitment and dedication to the Board's process.

Thank you

Maureen Helt
A/Associate Chair

Kelly Triantafilou
Registrar

Tribunals Ontario

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October 19, 2020

TO: ARB Stakeholders
Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: Proposed changes to the Assessment Review Board's Rules of Practice and Procedure

We are writing to seek your input on [proposed changes to the Assessment Review Board's \(ARB\) Rules of Practice and Procedure](#).

We are now in the fourth year of the assessment cycle, and ARB continues to evaluate the caseload and the processes that were established at the beginning of 2017. ARB is taking this opportunity to consider how changes to the service delivery model can enhance our effectiveness and efficiency.

The ARB is proposing the following changes:

- reducing the Schedule of Events timelines from 66 - 104 weeks to 40 weeks
- removal of any reference to mediation
- streamlining, clarifying and re-positioning the rules and language to help with understanding processes

These changes are attached to the email and available on [our website](#). Please email your comments and suggestions to ARB.Registrar@ontario.ca, with the subject line ARB Rules of Practice and Procedure – Comments. The consultation period will end on November 19, 2020.

We look forward to your valuable feedback.

The ARB is committed to providing fair, effective and timely services to the people of Ontario

Thank you,

Maureen Helt
A/Associate Chair
Assessment Review Board

Kelly Triantafilou
Registrar
Assessment Review Board

COMMUNIQUÉ

du commissaire des incendies

October 6, 2020

No. 2020-18

Staffing Levels and Firefighter Safety

The Office of the Fire Marshal (OFM) is aware of the Interest Arbitration decision involving the City of Greater Sudbury dated August 31, 2020ⁱ. In light of the discussions arising as a result of the decision, I have determined that it is appropriate to provide an interpretation of the *Fire Protection and Prevention Act, 1997* (“the Act”)ⁱⁱ. These considerations are made in accordance with my Order in Council and fully based on the powers, duties, and responsibilities as set out in the Act. I provide the following information for municipal consideration, as applicable.

The intent of the Act is to establish minimum mandatory service levels with respect to public education and fire prevention, as well as to provide municipal council the authority to determine, based on community needs and circumstances, a desired level of fire protection services beyond the minimum requirements and including emergency response capabilities. As set out in legislation, a fire chief is the person who is ultimately responsible to their municipal council for the delivery of fire protection services. Municipal council sets or amends the fire protection service levels within their respective municipality. The establishment of fire protection service levels for emergency response within a municipality is the legislative responsibility and prerogative of municipal council, informed by the advice and guidance of the fire chief. The OFM has the authority to monitor, review and advise municipalities respecting the provision of fire protection services and to make recommendations to municipal councils for improving the efficiency and effectiveness of those services.

In 2018, Ontario enacted the Community Risk Assessment, a regulation under the Act (O. Reg 378/18)ⁱⁱⁱ. A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services. Municipalities set the level of service and delivery methods based on their needs and circumstances as informed by the community risk assessment, in consideration of the advice and guidance of the fire chief.

Fire departments are required to respond to numerous types of emergency calls, including (but not limited to), motor vehicle collisions, medical emergencies, rescue, hazardous materials and other technical operations and fire suppression. In terms of appropriate staffing levels on first arriving vehicles, consideration must be given to the following:

- Standard Operating Guidelines/Procedures (SOG/Ps) must be in place and enforced to align with the fire protection services provided under the Establishing and Regulating By-law. These should address, among other things, the issue of firefighter safety.
- Within the SOG/Ps, the discretion of trained and competent Incident Commanders must be empowered and supported to make on-scene decisions based on the specifics of the incident.

- All firefighters must be trained to comply with the SOG/Ps and the direction of the Incident Commander.
- An initial response, with four or more firefighters represents a self-sufficient unit able to perform a substantial number of tasks required at an emergency response without additional resources. Anything less than four firefighters typically requires staffing levels to be augmented to safely perform all required functions based on circumstances.
- Deployment models of fewer than 4 staff members on an initial response apparatus is not necessarily a firefighter safety concern, however actions/capabilities and tasks they can perform will be limited. Local deployment models and procedures are required to establish adequate resources to safely provide fire protection services as set out by the municipal Establishing & Regulating By-law. Therefore, the simultaneous arrival of four firefighters on one apparatus is not required under the Act, regardless of full-time, volunteer or part-time.
- In the case of fire suppression calls, initial crews of less than four firefighters should not attempt interior suppression or rescue operations except in very limited circumstances (such as a victim collapsed in close proximity to a window or exterior doorway, or where the fire is confined to a very small, readily accessible area).

While the council of each municipality is responsible for establishing their respective fire protection service levels, as the employer, they must ensure that employees (under the direction of the fire chief) are provided with SOG/Ps, equipment and training to safely carry out the mandated duties. Council decides if these services are to be delivered by volunteer, composite or full-time departments.

Therefore, in my opinion and considering all of the above factors, the decision to set, alter or adjust fire protection service levels in any municipality lies with the council of that municipality, in consideration of advice and guidance provided by the fire chief.

The OFM remains available to provide advice and assistance to municipal council and fire chiefs, through your local fire protection adviser.

Endnotes

ⁱ [Interest Arbitration](#) - The City of Greater Sudbury and the Sudbury Professional Fire Fighters Association Local 527, International Association of Fire Fighters and Ontario Volunteer Firefighters Association, Christian Labour Association of Canada Local 92. Re: Val Therese Staffing Issue

ⁱⁱ [Fire Protection and Prevention Act, 1997](#)

Definitions

1 (1) In this Act,

“fire chief” means a fire chief appointed under subsection 6 (1), (2) or (4); (“chef des pompiers”)

“fire department” means a group of firefighters authorized to provide fire protection services by a municipality, group of municipalities or by an agreement made under section 3; (“service d’incendie”)

“firefighter” means a fire chief and any other person employed in, or appointed to, a fire department and assigned to undertake fire protection services, and includes a volunteer firefighter; (“pompier”)

“Fire Marshal” means the Fire Marshal appointed under subsection 8 (1); (“commissaire des incendies”)

“fire protection services” includes,

- (a) fire suppression, fire prevention and fire safety education,
- (b) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels,
- (c) rescue and emergency services,
- (d) communication in respect of anything described in clauses (a) to (c),
- (e) training of persons involved in providing anything described in clauses (a) to (d), and
- (f) the delivery of any service described in clauses (a) to (e); (“services de protection contre les incendies”)

Municipal responsibilities

2 (1) Every municipality shall,

- (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
- (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.

Services to be provided

(3) In determining the form and content of the program that it must offer under clause (1) (a) and the other fire protection services that it may offer under clause (1) (b), a municipality may seek the advice of the Fire Marshal.

Fire chief, municipalities

6 (1) If a fire department is established for the whole or a part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department.

Responsibility to council

(3) A fire chief is the person who is ultimately responsible to the council of a municipality that appointed him or her for the delivery of fire protection services.

Appointment of Fire Marshal

8 (1) There shall be a Fire Marshal who shall be appointed by the Lieutenant Governor in Council.

Powers of Fire Marshal

9 (1) The Fire Marshal has the power,

- (a) to monitor, review and advise municipalities respecting the provision of fire protection services and to make recommendations to municipal councils for improving the efficiency and effectiveness of those services;
- (c) to advise and assist ministries and agencies of government respecting fire protection services and related matters;

Duties of Fire Marshal

(2) It is the duty of the Fire Marshal,

- (b) to advise municipalities in the interpretation and enforcement of this Act and the regulations;

iii [O. Reg. 378/18 Community Risk Assessments](#)

NEWS RELEASE

Ontario Developing a Stronger, More Effective Blue Box Program

Province consulting on plan to increase recycling in more communities and help divert more waste from landfills

October 19, 2020

[Environment, Conservation and Parks](#)

TORONTO — Ontario is kicking off Waste Reduction Week by unveiling regulations to improve the blue box program. The enhancements include expanding the items that can be recycled and making producers of products and packaging fully responsible for the waste they create.

"We're creating a stronger and more effective Blue Box program that actually works," said Minister Yurek. "By harnessing the innovation and ingenuity of industry and expanding recycling opportunities for people and businesses across the province, we can divert more waste away from landfills by finding new purposes for products and reinserting them back into the economy."

The proposed new Blue Box regulation will:

- Standardize and increase the list of materials accepted in the blue box including paper and plastic cups, wraps, foils, trays, and bags and other single use items such as stir sticks, straws, cutlery and plates.
- Transition the costs of the program away from municipal taxpayers by making the producers of products and packaging fully responsible for costs, resulting in an estimated savings of \$135 million annually for municipalities.
- Expand blue box services to more communities, such as smaller, rural and remote communities, including those under 5,000 people.
- Set the highest diversion targets in North America for the various categories of waste producers are expected to recycle such as paper, glass, beverage containers and rigid and flexible plastic, encouraging innovation such as better product design and the use of new technologies for better environmental outcomes.

The province will also expand blue box services to facilities such as apartment buildings, long-term care homes, schools and municipal parks in 2026 to provide the people of Ontario with more opportunities to recycle and keep their communities clean.

The [draft Blue Box regulation](#) will be posted for 45 days for public feedback, ending December 2, 2020.

Reducing plastic waste and litter and making producers responsible for managing the full life-cycle of their products is a key part of the [Made-in-Ontario Environment Plan](#) commitment to balance a healthy economy, a healthy environment and keep Ontario clean and beautiful.

Quick Facts

- The proposed framework ensures that programs already having a positive impact on the environment, like the Beer Store's deposit return program, can continue under the new producer responsibility model.
 - Waste Reduction Week runs from October 19-25 to promote environmental stewardship and increase opportunities for Ontarians to participate in efforts to reduce waste.
-

Quotes

"The Ontario Waste Management Association supports the Ontario government's commitment to strengthen the Blue Box recycling program and set some of the highest waste diversion targets in North America. Shifting funding responsibility of the Blue Box to producers will create a catalyst to improve Ontario's recycling performance. This is not only good for the environment, it is good for the economy, and will encourage investment, job creation and innovation in the recycling and resource recovery sector."

- Mike Chopowick
CEO, Ontario Waste Management Association

"The Canadian Beverage Association welcomes the government's proposed beverage container diversion targets of 75 per cent by 2026 and 80 per cent by 2030. Our sector plans to build on the success of the Blue Box collection system and meet these targets by introducing a new, comprehensive beverage container recycling program with convenient public space recycling at parks, public buildings and special events."

- Jim Goetz
President, Canadian Beverage Association

"As one of Canada's leading beverage companies, Keurig Dr Pepper Canada supports the Ontario Government's policy to expand and improve the recycling system, by ensuring items like recyclable coffee pods will be included. Our company remains steadfastly committed to reducing packaging waste. We look forward to continuing to work with the government and municipalities across the province to build a more sustainable Ontario for generations to come."

- Stéphane Glorieux
President, Keurig Dr Pepper Canada

Additional Resources

- Made-in-Ontario Environment Plan
- Waste management in Ontario
- Waste Discussion Paper

Related Topics

Environment and Energy

Learn more about how Ontario protects and restores wildlife and the environment. Includes information on conservation and the electricity system.

[Learn more](#)

Government

Learn about the government services available to you and how government works. [Learn more](#)

Media Contacts

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Communications Branch

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416-314-6666

Andrew Buttigieg

Minister's Office

Andrew.Buttigieg@ontario.ca

437-224-4599

Suzie Fournier

From: Suzie Fournier
Sent: Friday, October 23, 2020 9:53 AM
To: Suzie Fournier
Subject: FW: CRRBC Special Treat for Community Representatives

From: Amedeo Bernardi [<mailto:amedeo@greenhexagon.ca>]
Sent: Thursday, October 22, 2020 8:10 PM
To: Amedeo Bernardi <amedeo@greenhexagon.ca>
Subject: CRRBC Special Treat for Community Representatives

Hello everyone,

As a community representative that participated in **Canada's Rural & Remote Broadband Conference** this past June, our Founding Sponsor, **Calix** has graciously offered the opportunity for you to take part in the Mountain Connect and ConneXions virtual conferences this coming week at no charge!

I will be moderating two Canadian specific discussions focused on the different community models and regulatory influences. Take a look:

[Mountain Connect - Innovative Rural Broadband Community Models in Canada](#)

[Mountain Connect - Canadas Intertwined Regulatory and Funding Regimes for Rural Broadband](#)

Virtual Mountain Connect 2020.

The Industry's Consummate American Community Broadband Event Goes Virtual. The most dynamic, most relevant content available in the American Community Broadband industry will be available this year from the comfort of your own home office. Now more than ever, broadband is an essential service for our communities. Gather virtually to experience critical information for both communities and providers in community broadband.

We know now, more than ever, that robust broadband is an essential service for our communities. Gather virtually to experience critical information for both communities and providers in community broadband. The conference will be hosted over two days (October 26 & 27) with a dedicated 5-hour timeframe each day. We are including plenty of time during the event to refresh yourself as well as network with Sponsors and other attendees.

Calix ConneXions 2020.

Additionally, Calix ConneXions is inviting you to attend their industry-leading virtual conference from October 26th to 29th. Join Calix, industry pioneers, thought leaders, and executives from winning services providers in this immersive virtual environment and discover innovations that will fuel your business transformation. **Calix will also be hosting a Canadian specific session at ConneXions focused on performance testing.**

Use code **CalixMC2020** at the links below and get access to Mountain Connect and Calix ConneXions at \$0.

[CALIX CONNEXIONS](#)

[MOUNTAIN CONNECT](#)

Lastly, make sure to "Save the Date" for our next Canada's Rural & Remote Broadband Conference set for November 27, 2020. I'll be sending updates in the coming weeks.

Keep well,
Amedeo

October 9, 2020

Via Email

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON 1A1

Dear Honourable Premier Doug Ford:

RE: Reform to the Municipal Insurance Policy

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that Council would like to express their concern and request a reform to the Municipal Insurance Policy.

As outlined in the Association of Municipalities of Ontario (AMO) report entitled, "[Towards a Reasonable Balance: Addressing Growing Municipal Liability and Insurance Costs](#)", dated October 1, 2019, joint and several liability creates a higher insurance cost for municipalities. Local municipalities within Muskoka have experienced a 20% increase in municipal liability for 2019 and are expecting at least 20% increase for 2020.

Throughout the Township of Lake of Bays, the area of concern is the Errors and Omissions for building code claims. There is a much higher value of newly built cottages/seasonal residences within Lake of Bays and it is populated by a commanding number of ratepayers who possess the financial means to sue and will endure the protracted legal process. The Township has a lower than average number of building claims, however a higher than average payout.

Please consider an amendment to Bill 124 to make it a requirement that the building contractor name be disclosed and that the contractor must provide proof of insurance, thus providing greater accountability and responsibility and ensuring that municipalities will not bear the burden alone.

...2

Page 2

Kindly review and consider the recommendations as outlined in the above-noted AMO report. Should you have any questions or concerns, please do not hesitate to contact the Municipal Office at 705-635-2272.

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.

CS/cw

Copy to: MP, Scott Aitchison
MPP, Norm Miller
Association of Municipalities of Ontario
Municipalities in Ontario

.ca

New rest area being built for travellers on Highway 11 near Marten River

Oct 9, 2020 2:06 PM By: [Jeff Turl](#)

Updated Oct 9, 2020 2:11 PM



The government is building a new highway rest stop near Marten River. Stock photo.

Motorists travelling in northern Ontario will benefit from the building of four new rest areas and repairing or expanding 10 existing facilities along provincial highways.

A new rest area/pull-off area will be built just north of Marten River at the intersection of Highway 11 and Highway 64, the roadway leading to Field and Sturgeon Falls.

The completion date is set for 2023, and will be open year-round.

See the [complete list here](#).

The new amenities will include more bathrooms, improved lighting, and increased parking, partly to help combat human trafficking says [a government news release](#).

"In these extraordinary times, we recognize that there is a significant need for better facilities at rest areas in northern Ontario for our province's travellers and truck drivers," said Caroline Mulroney, Minister of Transportation. "Building more rest areas with better facilities will make travelling safer and more comfortable, especially for those who need to drive long distances. Through these improvements, we are also taking steps to raise awareness of human trafficking to help put an end to this serious problem."

As part of the government's commitment to raising awareness and combatting human trafficking, the province is exploring anti-human trafficking measures at rest areas, such as improved lighting, posting information such as a support hotline, and adding security cameras.

"Improving rest areas is critical to ensuring Northerners and visitors alike can use our roads safely," said Greg Rickford, Minister of Northern Development.

As part of the government's commitment to raising awareness and combatting human trafficking, the province is exploring anti-human trafficking measures at rest areas, such as improved lighting, posting information such as a support hotline, and adding security cameras.

"By building new rest areas and expanding existing facilities in northern Ontario, our government is making travel easier and more comfortable for all commuters," said Ross Romano, MPP for Sault Ste. Marie.

Ontario 511 and the 511 app will be updated whenever a rest area is expanded or developed to identify new facilities for truckers.

Rest areas help serve the tourism industry in the province by providing travellers with places to stop and rest at 202 locations throughout Ontario.

Research confirms that driver fatigue contributes to a significant number of truck collisions. Providing more opportunities for trucks and other vehicles to stop and safely park so that drivers can rest will help keep Ontario's roads and highways among the safest in North America.

About the Author: Jeff Turl



Jeff is a veteran of the news biz. He's spent a lengthy career in TV, radio, print and online, covering both news and sports. He enjoys free time riding motorcycles and spoiling grandchildren.

[Read more](#)

Comments (5)

Suzie Fournier

From: Suzie Fournier
Sent: Friday, October 23, 2020 2:48 PM
To: Suzie Fournier
Subject: FW: Posting on the Environmental Registry: Proposed amendments to regulations made under the Environmental Protection Act and Ontario Water Resources Act to make modifications to Environmental Activity and Sector Registry requirements and exemptions for l

From: Scovino, Izabel (MECP) [<mailto:Izabel.Scovino@ontario.ca>]
Sent: Tuesday, October 6, 2020 7:52 PM
To: Scovino, Izabel (MECP) <Izabel.Scovino@ontario.ca>
Cc: Labarge, Christina (MECP) <Christina.Labarge@ontario.ca>; Obaid, Juwairia (MECP) <Juwairia.Obaid@ontario.ca>
Subject: Posting on the Environmental Registry: Proposed amendments to regulations made under the Environmental Protection Act and Ontario Water Resources Act to make modifications to Environmental Activity and Sector Registry requirements and exemptions for low r

Good Evening:

I am writing to inform you that the Ministry of the Environment, Conservation and Parks has posted a notice on the Environmental Registry of Ontario (ERO) about our proposal to amend regulations made under the *Environmental Protection Act* and the *Ontario Water Resources Act*. The proposed changes would streamline permissions for low risk, short-term water taking activities through exemptions and by modifying Environmental Activity and Sector Registry (EASR) requirements.

The proposal notice will be available for public comment for 45 days, closing on November 20, 2020. The posting can be accessed on the Environmental Registry of Ontario through [ERO posting 019-2525](#).

Our proposed changes and their benefits

We are proposing to move low-risk, short-term water taking activities, such as pumping tests, to a more flexible approval process that saves municipalities and developers time and money, while ensuring Ontario's water resources continue to be safeguarded in accordance with the province's strict environmental standards.

These changes align with our Made-in-Ontario Environment Plan commitment to enhance how we manage water takings to ensure we have sustainable water resources for generations to come.

Some of the changes we are proposing include:

- Introducing low risk pumping tests with well understood impacts as a new prescribed activity for registration on the EASR.
- Removing certain EASR restrictions related to construction site dewatering and road construction activities that do not further environmental outcomes and create undue burden for businesses and individuals.
- Introducing well development as a new exemption activity.

- Removing current restrictions on diversion exemptions.

Our regulatory proposal also expands the current EASR criteria so that additional types of projects (e.g. linear projects under construction dewatering and transit projects under road construction) can be self-registered on the Water Taking EASR.

How you can provide input

As part of the consultation process, the ministry is seeking your feedback on the above proposal as well as a discussion paper on the proposed amendments.

Both are available on the [ERO posting 019-2525](#) where you may also submit your comments.

We will consider all feedback received before any final decisions on the proposal are made.

We look forward to your suggestions and comments on this proposal notice. If you have any questions feel free to contact Juwairia Obaid, Senior Program Advisor at 416-561-9523 or Juwairia.Obaid@Ontario.ca.

Thank you,

Izabel Scovino

Izabel Scovino
Director, Client Services and Permissions Branch
Environmental Assessment and Permissions Division
Ministry of the Environment, Conservation and Parks
Izabel.scovino@ontario.ca
(416) 725-1602



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COMMITTEE OF ADJUSTMENT
ELECTRONIC PARTICIPATION
MINUTES

June 25, 2020, 1:00 P.M.

PRESENT: C. Dwyer, N. Brooker, K. Ballentine, B. Leudke

STAFF: S. Fournier, D. Bell,
J. Robinson, & P. Townes of MHBC Planning

CALL TO ORDER AND ROLL CALL

The Chair called the meeting to order at 1:00 p.m.
There were 2 people in the electronic participation. The Chair called the Roll.

MEETING PROCEDURES

ADOPTION OF THE AGENDA

Draft Motion: 20-05

MOVED BY: N. Brooker

SECONDED BY: K. Ballentine

BE IT RESOLVED THAT the agenda dated June 25, 2020 be adopted as presented
CARRIED

ADOPTION OF THE MINUTES

Draft Motion: 20-06

MOVED BY: B. Leudke

SECONDED BY: N. Brooker

BE IT RESOLVED THAT the minutes of the Committee of Adjustment meeting held January 30, 2020 be adopted presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

The Chair requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

APPLICATIONS

C 19-03 and MV 19-04

Applicants: Ian Carswell and Shora Amyotte

Application Type: Consent and Minor Variance

Draft Motion: 20-07

MOVED BY: B. Leudke

SECONDED BY: N. Brooker

BE IT RESOLVED THAT the Committee of Adjustment received the report from Jamie Robinson, BES, MCIP, RPP and Patrick Townes, BA, BEd dated June 25th, 2020;

AND FURTHER THAT The Committee of Adjustment approved the Notice of Decision C-19-03 (Consent Application) as presented;

AND FURTHER THAT the Committee of Adjustment approved the Notice of Decision MV-19-04 (Minor Variance Application) as presented.

CARRIED

NEXT MEETING DATE

As required.

ADJOURNMENT

Draft Motion: 20-08

MOVED BY: K. Ballentine

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the June 25, 2020 Committee of Adjustment meeting be adjourned at 1:43 p.m.

CARRIED



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

**COMMITTEE OF ADJUSTMENT
ELECTRONIC PARTICIPATION**

DRAFT - MINUTES

**August 27, 2020, 1:00 P.M.
Main Level Chambers**

PRESENT: C. Dwyer, N. Brooker, B. Rice, B. Graham,
ABSENT: G. Cline, B. Leudke, K. Ballentine
STAFF: T. Lepage, D. Bell, S. Fournier, J. Robinson

CALL TO ORDER

The Chair called the meeting to order at 1:12 p.m.

There were 8 people in the electronic participation. The Chair called the Roll.

MEETING PROCEDURES

The Secretary-Treasurer read out the meeting procedures.

ADOPTION OF THE AGENDA

Draft Motion: 20-09

MOVED BY: N. Brooker

SECONDED BY: B. Rice

BE IT RESOLVED THAT the agenda dated August 27, 2020 be adopted as presented.

CARRIED

ADOPTION OF THE MINUTES

Draft Motion: 20-10

MOVED BY: N. Brooker

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT the minutes of the Committee of Adjustment meeting held June 25, 2020 be adopted presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

The Chair requested disclosure of pecuniary interest. The Secretary-Treasurer reported that none were received prior to the meeting. There was no other disclosure made.

DEFERRED APPLICATIONS

MV-19-03 - Allen

The Planning Consultant informed the Committee that no new information is provided at this time.

APPLICATIONS

MV-20-01 - Comé

Draft Motion: 20-11

MOVED BY: B. Graham

SECONDED BY: B. Rice

BE IT RESOLVED THAT the Committee of Adjustment receive the report from Jamie Robinson, BES, MCIP, RPP and Patrick Townes, BA, BE dated August 21, 2020;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment approve the Notice of Decision MV-20-02 (Minor Variance Application) as presented.

CARRIED

NEXT MEETING DATE

ADJOURNMENT

Draft Motion: 20-11

MOVED BY: N. Brooker

SECONDED BY: B. Rice

BE IT RESOLVED THAT the August 27, 2020 Committee of Adjustment meeting be adjourned at 1:57 p.m.

CARRIED

Prepared by: Tammy Lepage Secretary-Treasurer Committee of Adjustment

DRAFT MINUTES
COMMUNITY RECREATION AND EVENTS COMMITTEE
September 23rd, 2020

PRESENT: S.Pandolfo, S. Goodyear, C. Kramer, J.Shymko, B.Mills, K.Hearn

1. CALL TO ORDER AND DETERMINE MEETING CHAIR

Meeting called to order at 6:33 p.m. by Chair **S. Pandolfo**

2. APPROVAL OF THE AGENDA

The Recreation and Activities Committee approved the Agenda of September 23rd, 2020 as presented.

3. ADOPTION OF THE MINUTES

4. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS & PRESENTATIONS

6. ACTION/INFORMATION ITEMS

6.1 Halloween Event

- It was suggested by the Committee that K.Hearn be in contact with Our Daily Bread to order 100 pumpkins and also contact businesses for prizes/donations.
- I was also suggested by the Committee that we have a Drive In movie night. It was also noted that J.Shymko would ask Living Temagami to donate their projector for the showing of 2 movies outside at the Community Center.

6.2 New Events/ Ideas

It was noted that J.Shymko was approached by a lady from Village Noel in New Liskeard, she's looking for communities to host a lower scale of Village Noel. It was also noted that she will be willing to help by giving monetary donations. It was suggested by the Committee that we invite her to one of our meetings to discuss this further.

7. CORRESPONDENCE

8. NEW BUSINESS

9. NEXT MEETING

October 7th, 2020 at 6:30 P.M.
Electronic Participation

10. ADJOURNMENT

This meeting adjourned at 7:08 P.M.

**DRAFT MINUTES
COMMUNITY RECREATION AND EVENTS COMMITTEE
October 7th, 2020**

PRESENT: S.Pandolfo, S. Goodyear, C. Kramer, J.Shymko, B.Mills, K.Hearn,
I.Laba, D.MacDonald, B.Koski, P.Nietlispach, C,Pender

1. CALL TO ORDER AND DETERMINE MEETING CHAIR

Meeting called to order at 6:35 p.m. by Chair **S. Pandolfo**

2. APPROVAL OF THE AGENDA

The Recreation and Activities Committee approved the Agenda of October 7th, 2020 as presented.

3. ADOPTION OF THE MINUTES

4. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS & PRESENTATIONS

6. ACTION/INFORMATION ITEMS

6.1 Pumpkin Carving Contest/details

- It was noted that K.Hearn would pick up the pumpkins on October 15th, 2020 at Our Daily Bread.
- It was noted by K.Hearn that he had very few donation prizes for the pumpkin carving contest. It was suggested by the Committee that K.Hearn approach local businesses for donations.

6.2 Trick or Treat/details

- This was reviewed and discussed.

6.3 Drive In theater update

- It was noted by D.MacDonald that the audio for the Drive In theater will be provided by FM transmitter. It was suggested by the Committee that the Community Center washrooms be open during the Drive In theater by following the Health Unit regulations.

6.4 Country Christmas

- This was reviewed, discussed and that further information will be provided at the next meeting.

7. CORRESPONDENCE

8. NEW BUSINESS

8.1 Seniors Christmas Dinner and Hockey Tournament

- It was noted by B.Koski that the Seniors Christmas Dinner and the Hockey tournament will be cancelled this year.

9. NEXT MEETING

October 21st, 2020 at 6:30 P.M.
Electronic Participation

10. ADJOURNMENT

This meeting adjourned at 7:35 P.M.

**PUBLIC WORKS DEPARTMENT
MONTHLY REPORT FOR
September/ October 2020**

<p style="text-align: center;">ROADS</p>	<ul style="list-style-type: none"> • Graded Lake Temagami Access road several times • Graded all roads and get ready for winter • MTO inspected and cleaned out most of there storm water catch basins in Temagami, they also video taped the condition of drains except by the Grocery store because of blockage and to much water and sand in pipes. They also tried videoing wildflower toward the hatchery but couldn't due to water. PW called MTO for information on it and have not received a call back yet • Sent in Compliance report to MNRF for Strathy Pit • Meetings for Service review / Waste Management • Received 1 qoute on Brushing roads , waiting for 1 more • Clean up and organize top of hill behind Public Works garage , organize culverts • Road patrols after wind/ rain storms • Install all NEW speed limit signs on roads • Cold Patch roads around town and TN • Remove Curbs, benches,garbage cans and Delineators and getting ready for Winter plowing • Paving in TS 2 spots, Paving completed by Demora's from New Liskeard
<p style="text-align: center;">WATER & SEWER</p>	<ul style="list-style-type: none"> • Change grinder pumps, and Rebuild pumps • OCWA flushed hydrants in Temagami North and Temagami South • Public Works worked with OCWA to take water samples on NET Lake with our boat • Meeting with OCWA over Capital Craig and Myself • PW turned off several water/ sewer residences for the winter • Installed 2 laydown area's at the TN lagoon for spring pumping, waiting for fabricate to complete project

EQUIPMENT	<ul style="list-style-type: none"> • Serviceing and getting equipment ready for Annual inspection and oiling before winter plowing and sanding starts • 2011 GMC Repairs, replaced Ball Joints on Both sides and rear brakes • NEW F350 arrived , just completing rear rack and undercoating now. Should be in service by the end of October. Plow has also been installed • T-3 2014 Frieghtlinear needed repairs to the Sander Unit before winter • 2009 Sterling had heater motor replaced • Dozer needs repairs and it is out of service, parts ordered and most of the repairs are done , just waiting on parts for hoses • Repaired leaking on Steel boat and painted it • Refabricated lifting device for the TN Lagoon and are ready for work in spring time • Repair and Weld door latch on 420 Loader • T-14 Annual completed and ready for Winter maintenance • Install new wear plates on grader blades • 2002 1 ton plow and Sander Unit out of service due to some major repairs. Waiting on quotes
WASTE MANAGEMENT	<ul style="list-style-type: none"> • SEI completed Fall Monitoring samples • Push ALL landfills • Steel prices are still low, will wait for prices to rise and get more money for the Municipality • Repair Hand Railing for Recycling at Strathy Dump
BUILDINGS	<ul style="list-style-type: none"> • Clean and set up for Council's dinner with TFN • Install updates • Remove Flags off Light Poles at Waterfront for winter
PARKS & REC	

CAPITAL PROJECTS (2020)	<ul style="list-style-type: none"> • The New LED street light Retro Fit is now completed and the 9 NEWLY added street lights have been approved and I'm waiting on the paperwork to proceed ahead with the installation • PW Qouted 5 different Float trailers and purchased a NEW 24 Ton Milano Float Trailer that should be delivered to Public Works by the end of October • Public Works installed the bypass road for the TN railway crossing project, the work for the crossing was completed by the ONR on September 23/2020 and releveled of tracks and paving was completed on the 9th of October. Bypass is scheduled to be removed on November 4th 2020. • Temagami North Lagoon project is on hold till Spring but Public Works is working on getting the 2 laydown area's ready for the spring work. PW is waiting on linear from Bishop Waters to complete this work. • PW will be surplusing our old float trailer and F-250 plow truck to the other departments of the municipality
NAVIGATION AIDS	<ul style="list-style-type: none"> • Navigational Aids are all in place but money will be put in next years Budget for Supplies that are needed
CEMETERY	<ul style="list-style-type: none"> • PW had 2 services • PW dug out, compacted and installed the base for Pedersen's to come and pour a cement Base for the new columbarium. PW filled in around base and soiled/seeded it.
BUDGET (Operations 2020)	



**Corporation of the Municipality of
Temagami**

**Memo No.
2020-M-147**

Memorandum to Council

Subject:	Parks & Recreation Department Update
Agenda Date:	October 29, 2020
Attachments for Information:	

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Parks and Recreation Report dated October 29, 2020.

INFORMATION

FUNDING INITIATIVES:

- Applied and was successful in obtaining funding through the Canadian Tire Jump Start Program for kids sporting equipment.
- Applied for funding through Trans Canada Energy for COVID-19 safety supplies
- Applied for park equipment upgrades through Trans Canada Energy
- Returned funds to Heritage Canada of \$2400 for Celebrate Canada as the Pandemic halted community events and this keeps the Municipality in good standings for next year's application
- Researching funding options to improve and/or introduce recreation to the Municipality

COMMUNITY EVENTS UPDATE:

- Purchased and provided pumpkins for a community carving contest
- Community Treat bags will be handed out at the Temagami Municipal Office on Halloween. Donations have been made by many Temagami residents.
- Living Temagami approached for partnering of a Drive-In movie for two separate nights. Parks and Recreation to supply extension cords, Hydro, use of Theatre Licence, use of washrooms at the arena under the Health Units safety guidelines, as well as the use of parking lot at the Community Centre
- It was noted from the Lions Club that the Lions Hockey Tournament in January is cancelled
- It was noted that the Country Christmas will be cancelled
- Committee is looking at other options for Christmas events for the community

CAPITAL PROJECTS UPDATE:

- Zero turn Kubota was purchased and has been utilized from MCK – New Liskeard
- Enclosed trailer has been ordered – ETA mid-Nov delivery

GENERAL OPERATIONS UPDATE:

- Museum at the Fire Tower was well attended this year – Opened July until Sept
- Painting of playground equipment in beach area
- Swim raft and ladder received damage and has been taken out of commission due to safety to the public
- Sanitize stations placed at Parks, Waterfront, Fire Tower

Respectfully Submitted by:
Kelly Hearn



Corporation of the Municipality of Temagami

Memo No.
2020-M-135

Memorandum to Council

Subject: Report from Treasurer/Administrator

Agenda Date: **October 29, 2020**

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Treasurer/Administrator's report dated October 29, 2020.

INFORMATION

ROMA

The annual ROMA conference is being hosted virtually on January 25 and 26, 2021. Registration is now open with the cost being \$400 between now and the end of 2020. Registrations received in 2021 (cut off is January 22nd) will cost \$450.

By reports, the AMO platform for the virtual conference held this past August was good (perhaps others can speak to this as I did not attend). As AMO would be the hosting organization for ROMA the experience should be similar.

Training

Sabrina Pandolfo has completed the required Community Emergency Management Coordinator (CEMC) program. There is a by-law later in this meeting to appoint her as the alternate CEMC. This will allow Chief Sanderson the ability to pull back from emergency management.

Administrative Staff have completed their certification (or recertification as the case may be) for First Aid.

Many of the training sessions that are normally attended by Staff have moved to a virtual environment this year. We did present at a forum hosted by the Ministry of Municipal Affairs and Housing and attempt to make as many of the other training sessions as practical.

Halloween

Staff, working with the Recreation Committee, have worked hard to create a different Halloween experience in light of the ongoing pandemic. Pumpkins and carving kits were handed out to families and treat bags were compiled. Many thanks to Staff and the generosity of our Community to make this event possible.

COVID reporting

Further to the report from last meeting, the Province has yet to develop a template for reporting of Phase 1 costs. Once this template has been received we will amend our report to the required standard.

Respectfully Submitted:

Craig Davidson

Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-136

Memorandum to Council

Subject:	AMO Rural Caucus vacancy
Agenda Date:	October 29, 2020
Attachments:	AMO Rural Caucus Information

RECOMMENDATION

BE IT RESOLVED THAT Council support the Expression of Interest of Craig Davidson to serve as the Staff Representative on the AMO Rural Caucus for the remainder of the 2020-2022 term.

INFORMATION

As part of the Strategic Plan, increased involvement in Municipal Agencies, especially those that work with the Provincial and Federal Governments is encouraged.

When the Association of Municipalities of Ontario (AMO) held their nomination and election process this past August, there was no nominations received for the Staff position for the Rural Caucus. In order to fill this position, a call for Expressions of Interest has been issued. Further information is attached to this report.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Following the recent AMO Board elections as part of the AMO Conference and AGM, two Board vacancies remain. The vacancies are two municipal employee seats, one on the Rural Caucus and one on the Large Urban Caucus. The vacancies occur because no one was nominated for these director positions in the election. AMO's By-Law No.2 governs the filling of the vacancies for the remainder of 2020-2022 Board term. Note that members of the AMO Rural Caucus are also appointed to the Board of the Rural Ontario Municipal Association (ROMA), which meets 8-9 times a year.

AMO is soliciting expressions of interest from qualified candidates who are employees of member municipalities. Qualified candidates (who meet the requirements set out in By-Law No. 2) will be interviewed by the respective Caucus members and a candidate for each Caucus will be recommended to the AMO Board for appointment for a term ending August 2022.

In filling any vacancy, the Board and Caucuses will be mindful of the need for broad geographic representation and gender representation. In the request for nominations for the recent Board election, nominations were encouraged from those who reflect the diversity of Ontario's communities.

Note that no Member Municipality may be represented on the AMO Board by more than one Director (staff or elected official).

Process for filling the vacancies:

Step 1: Call for Expressions of Interest

The Deadline is 12:00 p.m. Noon, November 30th, 2020.

Individuals can indicate their interest by downloading and submitting a completed Expression of Interest form by the 12:00 p.m. noon November 30, 2020 deadline along with a CV. A Council resolution of support is required and must be included in the application.

Step 2: Interview by Caucus Directors: A panel of Caucus Directors will interview qualified candidates and make a recommendation for appointment to the AMO Board. Interviews will occur in December or January.

Step 3: Board approval of Caucus Nominee. This step is expected no later than January 2021.

What is the Board of Directors role? The Caucus structure is how the Board is constructed. It is intended to represent the different types of municipal government structure, service responsibilities and geography. With 43 members, the Board has a pan-Ontario breadth so that its work reflects the range of its membership as it works to speak on shared interests and a common voice.

What is the time commitment? The Board meets six times a year, generally the last Friday of the month. It is preceded by a Thursday Committee of the Whole meeting, and the caucuses meet individually before the Board meeting. The Board participates at the Annual Conference in August.

Meeting Schedule for 2021:

Thursday, January 28, 3:00 – 5:00 p.m. Committee of the Whole

Friday, January 29, 9:00 a.m. – 1:00 p.m. Board of Directors

Thursday, March 25, 3:00 – 5:00 p.m. Committee of the Whole

Friday, March 26, 9:00 a.m. – 1:00 p.m. Board of Directors

Thursday, June 24, 3:00 – 5:00 p.m., Committee of the Whole

Friday, June 25, 9:00 a.m. – 1:00 p.m. Board of Directors

AMO Annual Conference

Saturday, August 14, 2:00 – 5:00 p.m. Board of Directors

Sunday, August 15, 10:30 a.m. – 1:30 p.m. Board of Directors

Thursday, September 23, 3:00 – 5:00 p.m. Committee of the Whole

Friday, September 24, 9:00 a.m. – 1:00 p.m. Board of Directors

Thursday, November 25, 3:00 – 5:00 p.m. Committee of the Whole

Friday, November 26, 9:00 a.m. – 1:00 p.m. Board of Directors

What are the Bylaw's Qualification Requirements? The municipality must be an AMO member in good standing. The individual must be eighteen (18) or more years of age and not be an undischarged bankrupt; and not be declared incapable. The individual must be an employee of the municipality.



Corporation of the Municipality of Temagami

Memo No.
2020-M-137

Memorandum to Council

Subject:	Variance Report - September
Agenda Date:	October 29, 2020
Attachments:	Year End Projection; Variance - GL

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Variance Report for September.

INFORMATION

Attached is the variance report and the year end projection to the end of September. We are still tracking to have a small surplus at the end of the year.

From last meeting's report, the sludge removal project has been removed. The projected expense has been removed with the corresponding reduction in the anticipated revenue from the Modernization Fund.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Municipality of Temagami
Estimate of Year-end Position
to the end of September 2020

Surplus (Deficit) to October 6 8th \$1,759,160.00

Revenue to Come		
final OMPF Payment	\$215,050.00	
Gas Tax	\$48,000.00	
Ambulance Funding	\$178,200.00	
Student Funding	\$6,000.00	
Service Delivery Funding	\$52,178.00	
Modernization Funding	\$144,595.00	
Mainstreet Funding	\$15,156.00	
COVID Funding	\$57,000.00	
Intern Funding	\$14,000.00	
Investment Income	\$30,000.00	
Misc Charges	\$12,000.00	
Ambulance Rent and Admin	\$8,019.00	\$780,198.00

Operating Expenses		
Future Payroll - All departments	\$468,000.00	
Insurance	\$130,000.00	
Helipad Repairs	\$7,000.00	
Police Services	\$111,000.00	
Debt Payments	\$23,250.00	
OCWA Payments	\$120,000.00	
Landfill Contracts and Recycling	\$97,500.00	
DSSAB Payments	\$231,000.00	
Department Spending		
Council	\$42,000.00	
Administration	\$97,500.00	
Protection	\$90,000.00	
Transportation	\$130,000.00	
Environment	\$45,000.00	
Ambulance	\$105,000.00	
Recreation	\$55,000.00	
Planning and Development	\$35,000.00	\$599,500.00
		\$1,787,250.00

Net after Operations \$752,108.00

Capital	
Mainstreet Project	\$7,500.00
Waste Management	\$44,000.00
Water/Sewer Projects	\$33,500.00
ONR Crossing	\$24,000.00
Truck/Float	\$110,000.00
Road Projects	\$45,000.00
Marten River Fire	\$36,000.00
Temagami Fire	\$7,000.00
Planning/Development/Admin	\$367,800.00
	\$674,800.00

Potential Reserve Transfer	\$30,000.00
Potential Deferred Revenue	

\$704,800.00

Estimated position at end of 2020 \$47,308.00

Surplus \$47,308.00

Unfinance Capital

Balance \$47,308.00

Budget Variance Report

Date : Oct 06,2020

Time : 10:05 am

Fiscal Year : 2020 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
1000 Municipal Taxes						
1-4-1000-1000	Municipal Taxes	0.00	-3962825.14	-3960608	2217.14	-0.06
1-4-1000-1300	Ontc - PIL - Right of Way	0.00	-13647.27	-13647	0.27	0.00
Total Municipal Taxes		0.00	-3976472.41	-3974255	2217.41	-0.06
1100 Interest and Investment Income						
1-4-1100-1100	Interest on Bank Accounts	0.00	-15209.38	-45000	-29790.62	66.20
1-4-1100-1400	Penalty and Interest on Taxes	0.00	-67493.96	-80000	-12506.04	15.63
Total Interest and Investment Income		0.00	-82703.34	-125000	-42296.66	33.84
1499 Transfer from Reserves						
1-4-1499-9100	Transfer from Reserves	0.00	0.00	-246556	-246556.00	100.00
1-4-1499-9200	Transfer from Reserves	0.00	90000.00	90000	0.00	0.00
1-4-1499-9300	Transfer from Reserves	0.00	-25603.33	-21095	4508.33	-21.37
1-4-1499-9400	Transfer from Reserves	0.00	-61439.07	-3610	57829.07	-1601.91
1-4-1499-9500	Transfer From Reserves	0.00	8972.64	-4300	-13272.64	308.67
1-4-1499-9700	Transfer from Reserves	0.00	15000.00	-12000	-27000.00	225.00
1-4-1499-9800	Transfer from Reserves	0.00	0.00	-124230	-124230.00	100.00
Total Transfer from Reserves		0.00	26930.24	-321791	-348721.24	108.37
1500 Grants						
1-4-1500-2000	OMPF	0.00	-645150.00	-860200	-215050.00	25.00
1-4-1500-2010	Provincial Support - CSPT	0.00	0.00	-2500	-2500.00	100.00
1-4-1500-2020	Other Provincial Funding	0.00	-127619.10	-387815	-260195.90	67.09
Total Grants		0.00	-772769.10	-1250515	-477745.90	38.20
1600 Administration Revenue						
1-4-1600-4000	Admin User Charges	0.00	-8766.88	-13000	-4233.12	32.56
1-4-1600-4100	Tax Certificates	0.00	-1025.00	-1500	-475.00	31.67
1-4-1600-4110	Lottery Licences	0.00	-25.00	-500	-475.00	95.00
1-4-1600-4200	Building/Property Rentals	0.00	-19566.64	-32000	-12433.36	38.85
1-4-1600-4210	Office/Room Rentals	0.00	-1185.00	-500	685.00	-137.00
1-4-1600-4220	Docking Fees - Town	0.00	-13895.00	-9000	4895.00	-54.39
1-4-1600-4500	Insurance Facility Rentals	0.00	0.00	-600	-600.00	100.00
1-4-1600-4510	Suppl Municipal Revenue	0.00	0.00	-6000	-6000.00	100.00
1-4-1600-5000	Sundry Revenue	0.00	-3425.44	0	3425.44	0.00
1-4-1600-6000	Land Sales	0.00	0.00	-8000	-8000.00	100.00
Total Administration Revenue		0.00	-47888.96	-71100	-23211.04	32.65
2000 Marten River Fire Revenue						
1-4-2000-2000	MTO Recovery	0.00	-30312.50	-15000	15312.50	-102.08
1-4-2000-4000	Emergency and fire Response	0.00	-6480.00	-6000	480.00	-8.00
1-4-2000-4100	Burn Permits Marten River	0.00	0.00	-100	-100.00	100.00
1-4-2000-4110	Misc Revenue - Search	0.00	-181.17	0	181.17	0.00
1-4-2000-5100	Donations	0.00	-7000.00	0	7000.00	0.00
Total Marten River Fire Revenue		0.00	-43973.67	-21100	22873.67	-108.41
2100 Temagami Fire Revenue						
1-4-2100-2000	MTO Recovery	0.00	-1895.92	-5000	-3104.08	62.08
1-4-2100-4100	Burn Permits	0.00	-620.00	-1000	-380.00	38.00
1-4-2100-4110	Misc Revenue - Search	0.00	-109.38	-500	-390.62	78.12
1-4-2100-5100	Donations	0.00	-5647.68	0	5647.68	0.00
Total Temagami Fire Revenue		0.00	-8272.98	-6500	1772.98	-27.28
2200 Police Services Revenue						
1-4-2200-2000	RIDE Program Revenue	0.00	0.00	-6700	-6700.00	100.00
1-4-2200-3000	POA Income	0.00	-3137.92	-13000	-9862.08	75.86
Total Police Services Revenue		0.00	-3137.92	-19700	-16562.08	84.07
2300 Animal Control Revenue						
1-4-2300-4100	Dog Licences	0.00	-90.00	-300	-210.00	70.00

Budget Variance Report

Date : Oct 06, 2020

Time : 10:05 am

Fiscal Year : 2020 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
1-4-2300-4100	Dog Licences	0.00	-90.00	-300	-210.00	70.00
	Total Animal Control Revenue	0.00	-90.00	-300	-210.00	70.00
2500 CBO Revenue						
1-4-2500-4000	Building Permits	0.00	-5666.75	-23200	-17533.25	75.57
1-4-2500-4100	Building Permits	0.00	-27449.50	0	27449.50	0.00
1-4-2500-4110	Travel	0.00	-110.00	-6000	-5890.00	98.17
1-4-2500-4510	Building Search	0.00	-420.00	-600	-180.00	30.00
1-4-2500-5000	Parking Fines	0.00	-492.00	-200	292.00	-146.00
	Total CBO Revenue	0.00	-34138.25	-30000	4138.25	-13.79
2700 911 Sign Fees						
1-4-2700-4000	911 Sign Fees	0.00	-115.00	-400	-285.00	71.25
	Total 911 Sign Fees	0.00	-115.00	-400	-285.00	71.25
3100 Public Works Revenue						
1-4-3100-4000	User Fees	0.00	-1280.82	-3000	-1719.18	57.31
1-4-3100-4200	Parking/Mine Landing	0.00	-15780.00	-16000	-220.00	1.38
1-4-3100-5000	Sundry Sales	0.00	-15.00	-5000	-4985.00	99.70
1-4-3100-5100	Public Works Aggregate Royalty	0.00	-5002.84	0	5002.84	0.00
	Total Public Works Revenue	0.00	-22078.66	-24000	-1921.34	8.01
4100 Sewer Revenue						
1-4-4100-4000	Sewer Fees - Res/Comm	0.00	-137288.79	-136802	486.79	-0.36
	Total Sewer Revenue	0.00	-137288.79	-136802	486.79	-0.36
4200 Grinder Pumps Revenue						
1-4-4200-4000	Grinder Maintenance Fees	0.00	-65612.19	-65612	0.19	0.00
	Total Grinder Pumps Revenue	0.00	-65612.19	-65612	0.19	-0.00
4300 Water Revenue						
1-4-4300-4000	Water Fees - Res/Comm	0.00	-416663.79	-417863	-1199.21	0.29
1-4-4300-4100	Water Service Fees	0.00	-93.00	0	93.00	0.00
1-4-4300-5000	Water Sundry Revenue	0.00	0.00	-500	-500.00	100.00
	Total Water Revenue	0.00	-416756.79	-418363	-1606.21	0.38
4400 Garbage Collection Revenue						
1-4-4400-4000	Garbage Collection Town	0.00	-35914.97	-36000	-85.03	0.24
	Total Garbage Collection Revenue	0.00	-35914.97	-36000	-85.03	0.24
4410 Garbage Collection Mine Landing						
1-4-4410-4000	Garbage Collection Mine Landing	0.00	-39644.57	-38200	1444.57	-3.78
	Total Garbage Collection Mine Landing	0.00	-39644.57	-38200	1444.57	-3.78
4520 Strathy Landfill Site Fees						
1-4-4520-4000	Strathy Landfill Site Fees	0.00	-2974.10	-6000	-3025.90	50.43
	Total Strathy Landfill Site Fees	0.00	-2974.10	-6000	-3025.90	50.43
4530 Sisk Landfill Sites Fees						
1-4-4530-4000	Sisk Landfill Sites Fees	0.00	-9358.00	-6000	3358.00	-55.97
	Total Sisk Landfill Sites Fees	0.00	-9358.00	-6000	3358.00	-55.97
4540 Brigg Landfill Sites Fees						
1-4-4540-4000	Brigg Landfill Sites Fees	0.00	-283.50	-127645	-127361.50	99.78
	Total Brigg Landfill Sites Fees	0.00	-283.50	-127645	-127361.50	99.78
4600 Recycling Revenue						
1-4-4600-4000	Recycling Revenue	0.00	-315.25	-15000	-14684.75	97.90
	Total Recycling Revenue	0.00	-315.25	-15000	-14684.75	97.90

Budget Variance Report

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 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
Total Recycling Revenue						
		0.00	-315.25	-15000	-14684.75	97.90
5100 Min of Health - Helipads Maint						
1-4-5100-2000	Min of Health - Helipads Maint	0.00	-7000.00	-7000	0.00	0.00
Total Min of Health - Helipads Maint						
		0.00	-7000.00	-7000	0.00	0.00
5200 Ambulance Revenue						
1-4-5200-2000	Provincial Programs	0.00	-534600.00	-712800	-178200.00	25.00
1-4-5200-5000	Sundry	0.00	-8795.34	0	8795.34	0.00
Total Ambulance Revenue						
		0.00	-543395.34	-712800	-169404.66	23.77
5300 Cemetery Revenue						
1-4-5300-4000	Cemetery Fees	0.00	927.50	-2500	-3427.50	137.10
1-4-5300-4010	Cemetery Care and Maintenance	0.00	67.00	-1000	-1067.00	106.70
1-4-5300-4020	Cemetery Plot Sales	0.00	-1582.50	-1000	582.50	-58.25
1-4-5300-4100	Sales - Columarium Niches	0.00	-1150.00	-500	650.00	-130.00
Total Cemetery Revenue						
		0.00	-1738.00	-5000	-3262.00	65.24
7100 Parks and Recreation Revenue						
1-4-7100-1500	Parks and Recreation Federal Funding	0.00	-18276.00	0	18276.00	0.00
1-4-7100-2000	Parks and Recreation Provincial Funding -	0.00	0.00	-10000	-10000.00	100.00
1-4-7100-5000	Parks and Recreation Misc Donations	0.00	-210.00	-1500	-1290.00	86.00
1-4-7100-5100	Donations - Canada Day	0.00	0.00	-3000	-3000.00	100.00
1-4-7100-5200	Donations - Shiverfest	0.00	-5038.00	-3000	2038.00	-67.93
1-4-7100-5300	Donations - Santa Train	0.00	0.00	-500	-500.00	100.00
Total Parks and Recreation Revenue						
		0.00	-23524.00	-18000	5524.00	-30.69
7200 Community Centre Revenue						
1-4-7200-4200	Arena Ice Rental Fees	0.00	-3731.57	-6000	-2268.43	37.81
1-4-7200-4210	Arena Hall Rentals	0.00	-210.00	-5000	-4790.00	95.80
1-4-7200-5000	Arena Rent/Vending Sales	0.00	-1366.85	-500	866.85	-173.37
Total Community Centre Revenue						
		0.00	-5308.42	-11500	-6191.58	53.84
7300 Tower Revenue						
1-4-7300-4000	Tower User Fees	0.00	-443.25	0	443.25	0.00
1-4-7300-5000	Tower Donations	0.00	-7541.32	-3000	4541.32	-151.38
1-4-7300-5210	Interpretive Centre Sales	0.00	100.00	0	-100.00	0.00
Total Tower Revenue						
		0.00	-7884.57	-3000	4884.57	-162.82
7400 Other Recreation Revenue						
1-4-7400-4000	User Fees - Fitness Centre	0.00	-558.00	-3000	-2442.00	81.40
Total Other Recreation Revenue						
		0.00	-558.00	-3000	-2442.00	81.40
7500 Library Revenue						
1-4-7500-2000	Library Provincial Funding	0.00	-8636.00	-4318	4318.00	-100.00
1-4-7500-4000	User Fees	0.00	-1164.95	-1500	-335.05	22.34
Total Library Revenue						
		0.00	-9800.95	-5818	3982.95	-68.46
8100 Planning Revenue						
1-4-8100-4000	Planning Applications	0.00	-7665.61	-8000	-334.39	4.18
1-4-8100-4100	Development Applications	0.00	-3000.00	-3000	0.00	0.00
1-4-8100-4110	Zoning Certificate Revenue	0.00	-370.00	-600	-230.00	38.33
Total Planning Revenue						
		0.00	-11035.61	-11600	-564.39	4.87
8200 Development Revenue						
1-4-8200-1500	Development Federal Funding	0.00	0.00	-42609	-42609.00	100.00
1-4-8200-4000	Development Other Fees	0.00	-7600.00	0	7600.00	0.00
1-4-8200-5000	Microfit - Hydro	0.00	-5598.76	0	5598.76	0.00
Total Development Revenue						
		0.00	-13198.76	-42609	-29410.24	69.02

Budget Variance Report

Date : Oct 06,2020

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Fiscal Year : 2020 Period : 12		Budget Type : Budget Values - 5				
Account Code : ?-?-????-???? To ?-?-????-????						
Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
Total Development Revenue		0.00	-13198.76	-42609	-29410.24	69.02
Total REVENUE		0.00	-6296301.86	-7514610	-1218308.14	16.21
EXPENSE						
1100 Council						
1-5-1100-1020	Council Honourariums	0.00	52684.32	77100	24415.68	31.67
1-5-1100-1132	Council CPP	0.00	1656.41	2800	1143.59	40.84
1-5-1100-1135	Council EHT	0.00	1027.68	1500	472.32	31.49
1-5-1100-2100	Council Travel	0.00	5082.02	19000	13917.98	73.25
1-5-1100-2103	Council Membership Fees	0.00	2293.36	1300	-993.36	-76.41
1-5-1100-2110	Council Telephone	0.00	339.62	1500	1160.38	77.36
1-5-1100-2131	Council Legal Fees	0.00	38961.18	50000	11038.82	22.08
1-5-1100-2300	Council Materials and Supplies	0.00	1134.41	3000	1865.59	62.19
1-5-1100-2307	Election Expense	0.00	648.72	1000	351.28	35.13
1-5-1100-2330	Council Materials and Supplies	0.00	101.05	20000	19898.95	99.49
1-5-1100-3040	Council Contracted Services	0.00	0.00	4000	4000.00	100.00
Total Council		0.00	103928.77	181200	77271.23	42.64
1200 Administration						
1-5-1200-1010	Admin Salaries	0.00	177785.53	330600	152814.47	46.22
1-5-1200-1132	Admin CPP	0.00	7049.27	11500	4450.73	38.70
1-5-1200-1133	Admin EI	0.00	2593.07	5200	2606.93	50.13
1-5-1200-1134	Admin Omers	0.00	16827.55	29600	12772.45	43.15
1-5-1200-1135	Admin EHT	0.00	3419.69	6600	3180.31	48.19
1-5-1200-1136	Admin Group Benefits	0.00	21033.44	32700	11666.56	35.68
1-5-1200-1137	Admin WSIB	0.00	6453.58	10800	4346.42	40.24
1-5-1200-2100	Admin Travel and Training	0.00	3548.51	20000	16451.49	82.26
1-5-1200-2102	Admin Training	0.00	2291.64	0	-2291.64	0.00
1-5-1200-2103	Admin Memberships	0.00	2318.53	4500	2181.47	48.48
1-5-1200-2104	Admin Subscriptions	0.00	0.00	1500	1500.00	100.00
1-5-1200-2110	Admin Telephone	0.00	7093.90	10000	2906.10	29.06
1-5-1200-2112	Admin Courier	0.00	34.11	200	165.89	82.95
1-5-1200-2113	Admin Postage	0.00	4428.12	8000	3571.88	44.65
1-5-1200-2115	Admin Office Supplies	0.00	3585.34	10000	6414.66	64.15
1-5-1200-2117	Admin Office Equipment	0.00	3691.21	6000	2308.79	38.48
1-5-1200-2121	Admin Advertising	0.00	1007.96	6000	4992.04	83.20
1-5-1200-2131	Admin Legal Fees	0.00	1503.51	20000	18496.49	92.48
1-5-1200-2132	Admin Audit Fees	0.00	20076.75	20000	-76.75	-0.38
1-5-1200-2133	Admin Professional Fees	0.00	0.00	4000	4000.00	100.00
1-5-1200-2300	Admin Materials and Supplies	0.00	3349.34	2500	-849.34	-33.97
1-5-1200-2305	Admin Health and Safety	0.00	139.58	500	360.42	72.08
1-5-1200-2400	Admin Technology	0.00	16160.84	28000	11839.16	42.28
1-5-1200-3040	Admin Contracted Services	0.00	8514.37	10000	1485.63	14.86
1-5-1200-3116	Admin Insurance	0.00	618.84	115000	114381.16	99.46
1-5-1200-3120	Admin Maintenance Contracts	0.00	2051.48	10000	7948.52	79.49
1-5-1200-3134	Admin Property Assessment Services	0.00	42779.52	57000	14220.48	24.95
1-5-1200-4123	Admin Grants & Donations	0.00	4340.69	15000	10659.31	71.06
1-5-1200-4125	Admin Staff Recognition	0.00	204.63	3000	2795.37	93.18
Total Administration		0.00	362901.00	778200	415299.00	53.37
1300 Financial Expenses						
1-5-1300-2000	Admin Contingency	0.00	0.00	20000	20000.00	100.00
1-5-1300-2010	Penny Rounding	0.00	0.07	0	-0.07	0.00
1-5-1300-5030	Tax Write Offs	0.00	10725.92	10000	-725.92	-7.26
1-5-1300-5100	Admin Cash Management	0.00	4051.00	6000	1949.00	32.48
Total Financial Expenses		0.00	14776.99	36000	21223.01	58.95
1400 Municipal Building						
1-5-1400-1010	Municipal Building Salaries and Wages	0.00	11869.42	21600	9730.58	45.05

Budget Variance Report

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Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-1400-1010	Municipal Building Salaries and Wages	0.00	11869.42	21600	9730.58	45.05
1-5-1400-1031	Mun Bldg Redistributed Wages	0.00	483.75	0	-483.75	0.00
1-5-1400-1130	Mun Bldg Redistributed Benefits	0.00	51.63	0	-51.63	0.00
1-5-1400-1132	Municipal Building CPP	0.00	541.82	800	258.18	32.27
1-5-1400-1133	Municipal Building EI	0.00	248.87	500	251.13	50.23
1-5-1400-1134	Municipal Building OMERS	0.00	991.59	1700	708.41	41.67
1-5-1400-1135	Municipal Building EHT	0.00	219.38	400	180.62	45.16
1-5-1400-1137	Municipal Building WSIB	0.00	414.00	800	386.00	48.25
1-5-1400-2111	Welcome Centre Utilities	0.00	23893.32	27000	3106.68	11.51
1-5-1400-2150	Building Repairs and Maintenance	0.00	1259.42	5000	3740.58	74.81
1-5-1400-2152	Mun Bldg Janitorial Supplies	0.00	568.79	1500	931.21	62.08
1-5-1400-2300	Mun Bldg Materials and Supplies	0.00	1214.21	4000	2785.79	69.64
1-5-1400-3040	Mun Bldg Contracted Services	0.00	0.00	3600	3600.00	100.00
1-5-1400-5000	Municipal Taxes	0.00	0.00	14000	14000.00	100.00
1-5-1400-5100	Leases and Land Use Permits	0.00	244.24	6500	6255.76	96.24
1-5-1400-5110	ONR Parking - Lease	0.00	0.00	2000	2000.00	100.00
Total Municipal Building		0.00	42000.44	89400	47399.56	53.02
1410 Train Station Utilities						
1-5-1410-2107	Train Station Utilities	0.00	7704.75	15000	7295.25	48.64
Total Train Station Utilities		0.00	7704.75	15000	7295.25	48.64
2000 Marten River Fire						
1-5-2000-1020	Marten River Fire Honorariums	0.00	19069.11	27000	7930.89	29.37
1-5-2000-1135	Marten River Fire EHT	0.00	371.77	180	-191.77	-106.54
1-5-2000-1136	Marten River Fire VFIS	0.00	0.00	3000	3000.00	100.00
1-5-2000-1137	Marten River Fire WSIB	0.00	4915.04	6500	1584.96	24.38
1-5-2000-2100	Marten River Fire Travel	0.00	1176.84	2500	1323.16	52.93
1-5-2000-2101	Marten River Fire Conference Expense	0.00	1546.76	1500	-46.76	-3.12
1-5-2000-2102	Marten River Fire Training Expense	0.00	250.36	1500	1249.64	83.31
1-5-2000-2103	Marten River Fire Membership Fees	0.00	0.00	700	700.00	100.00
1-5-2000-2110	Marten River Fire Telephone	0.00	4324.33	5500	1175.67	21.38
1-5-2000-2111	Marten River Fire Utilities	0.00	6665.63	9000	2334.37	25.94
1-5-2000-2114	Marten River Fire Communications	0.00	1186.64	1500	313.36	20.89
1-5-2000-2115	Marten River Fire Office Supplies	0.00	407.27	1000	592.73	59.27
1-5-2000-2117	Marten River Fire Small Equipment Inspec	0.00	1054.08	4000	2945.92	73.65
1-5-2000-2118	Marten River Fire Small Equipment Purcha	0.00	158.83	6000	5841.17	97.35
1-5-2000-2119	Marten River Fire Small Equipment Repair	0.00	439.37	500	60.63	12.13
1-5-2000-2150	Marten River Fire Building Repairs and M	0.00	0.00	3500	3500.00	100.00
1-5-2000-2300	Marten River Fire Materials and Supplies	0.00	753.29	1200	446.71	37.23
1-5-2000-2301	Marten River Fire Fire Prevention	0.00	0.00	1500	1500.00	100.00
1-5-2000-2350	Marten River Fire Vehicle Operations	0.00	563.28	2000	1436.72	71.84
1-5-2000-2351	Marten River Fire Vehicle Repairs & Main	0.00	845.79	4000	3154.21	78.86
1-5-2000-3040	Marten River Fire Contracted Services	0.00	811.82	4000	3188.18	79.70
Total Marten River Fire		0.00	44540.21	86580	42039.79	48.56
2100 Temagami Fire						
1-5-2100-1020	Temagami Fire Honorariums	0.00	25343.87	39000	13656.13	35.02
1-5-2100-1031	Temagami Fire Redistributed Wages	0.00	44.66	0	-44.66	0.00
1-5-2100-1130	Temagami Fire Benefits	0.00	5.62	0	-5.62	0.00
1-5-2100-1135	Temagami Fire EHT	0.00	494.15	500	5.85	1.17
1-5-2100-1136	Temagami Fire VFIS	0.00	0.00	3000	3000.00	100.00
1-5-2100-1137	Temagami Fire WSIB	0.00	2808.56	6700	3891.44	58.08
1-5-2100-2100	Temagami Fire Travel	0.00	0.00	1200	1200.00	100.00
1-5-2100-2102	Temagami Fire Training Expense	0.00	4547.18	12860	8312.82	64.64
1-5-2100-2103	Temagami Fire Membership Fees	0.00	0.00	450	450.00	100.00
1-5-2100-2109	Temagami Fire Natural Gas	0.00	1871.85	3000	1128.15	37.61
1-5-2100-2110	Temagami Fire Telephone	0.00	3932.04	5500	1567.96	28.51
1-5-2100-2111	Temagami Fire Utilities	0.00	1107.96	1500	392.04	26.14
1-5-2100-2114	Temagami Fire Communications	0.00	2164.75	1300	-864.75	-66.52
1-5-2100-2115	Temagami Fire Office Supplies	0.00	77.26	400	322.74	80.69

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-2100-2115	Temagami Fire Office Supplies	0.00	77.26	400	322.74	80.69
1-5-2100-2117	Temagami Fire Small Equipment Operations	0.00	1358.26	3000	1641.74	54.72
1-5-2100-2118	Temagami Fire Small Equipment Purchases	0.00	3750.16	7000	3249.84	46.43
1-5-2100-2122	Temagami Fire Public Education	0.00	611.38	2500	1888.62	75.54
1-5-2100-2150	Temagami Fire Building Repairs and Maint	0.00	31.40	600	568.60	94.77
1-5-2100-2152	Temagami Fire Janitorial Supplies	0.00	97.03	200	102.97	51.49
1-5-2100-2300	Temagami Fire Materials and Supplies	0.00	702.08	500	-202.08	-40.42
1-5-2100-2301	Temagami Fire Fire Prevention	0.00	579.52	2500	1920.48	76.82
1-5-2100-2350	Temagami Fire Vehicle Operations	0.00	3362.15	5000	1637.85	32.76
1-5-2100-2351	Temagami Fire Vehicle Repairs & Maintena	0.00	1311.27	6000	4688.73	78.15
1-5-2100-3040	Temagami Fire Contracted Services	0.00	4310.71	3750	-560.71	-14.95
Total Temagami Fire		0.00	58511.86	106460	47948.14	45.04
2200 Police Services						
1-5-2200-1020	Police Service Board Honorarium	0.00	0.00	300	300.00	100.00
1-5-2200-2100	Police Service Board Travel Travel	0.00	1466.15	5900	4433.85	75.15
1-5-2200-2102	Police Service Board Training Expense	0.00	0.00	2585	2585.00	100.00
1-5-2200-2103	Police Service Board Membership Fees	0.00	772.74	825	52.26	6.33
1-5-2200-2114	Police Service Board Communications	0.00	0.00	2000	2000.00	100.00
1-5-2200-2115	Police Service Board Office Supplies	0.00	8.13	300	291.87	97.29
1-5-2200-2133	Police Service Board Professional Fees	0.00	630.88	3240	2609.12	80.53
1-5-2200-3040	Local Police Services	0.00	305538.56	409500	103961.44	25.39
1-5-2200-3041	Police RIDE Program	0.00	5509.66	6630	1120.34	16.90
Total Police Services		0.00	313926.12	431280	117353.88	27.21
2300 Animal Control						
1-5-2300-1020	Animal Control Honorariums	0.00	0.00	3000	3000.00	100.00
1-5-2300-2300	Animal Control Materials and Supplies	0.00	0.00	1000	1000.00	100.00
Total Animal Control		0.00	0.00	4000	4000.00	100.00
2400 By-Law Enforcement						
1-5-2400-1031	BLEO Redistributed Wages	0.00	0.00	1900	1900.00	100.00
1-5-2400-2100	BLEO Travel	0.00	6439.93	2500	-3939.93	-157.60
Total By-Law Enforcement		0.00	6439.93	4400	-2039.93	-46.36
2410 OPP 911 Call Centre						
1-5-2410-2300	Materials and Supplies	0.00	0.00	600	600.00	100.00
1-5-2410-3040	OPP 911 Call Centre	0.00	0.00	1800	1800.00	100.00
Total OPP 911 Call Centre		0.00	0.00	2400	2400.00	100.00
2500 Building Inspection						
1-5-2500-1010	CBO Salaries and Wages	0.00	42005.89	36500	-5505.89	-15.08
1-5-2500-1132	CBO CPP	0.00	2068.96	1800	-268.96	-14.94
1-5-2500-1133	CBO EI	0.00	926.22	800	-126.22	-15.78
1-5-2500-1135	CBO EHT	0.00	907.67	700	-207.67	-29.67
1-5-2500-1137	CBO WSIB	0.00	1449.66	1400	-49.66	-3.55
1-5-2500-2100	CBO Travel	0.00	426.62	12000	11573.38	96.44
1-5-2500-2102	CBO Training Expense	0.00	2307.85	6000	3692.15	61.54
1-5-2500-2103	CBO Membership Fees	0.00	424.69	600	175.31	29.22
1-5-2500-2110	CBO Telephone	0.00	1451.89	2000	548.11	27.41
1-5-2500-2115	CBO Office Supplies	0.00	60.04	1000	939.96	94.00
1-5-2500-2119	CBO Small Tools and Equipment	0.00	0.00	500	500.00	100.00
1-5-2500-2300	CBO Materials and Supplies	0.00	431.84	500	68.16	13.63
1-5-2500-2513	CBO Snowmobile Expense	0.00	0.00	500	500.00	100.00
1-5-2500-3040	CBO Contracted Services	0.00	38160.03	50000	11839.97	23.68
Total Building Inspection		0.00	90621.36	114300	23678.64	20.72
2900 Emergency Management						
1-5-2900-2300	Em Manange Materials and Supplies	0.00	739.79	4000	3260.21	81.51
1-5-2900-6126	Emergency Response	0.00	23027.25	12000	-11027.25	-91.89
1-5-2900-7400	Fire Pump Subsidy	0.00	360.21	4000	3639.79	90.99

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-2900-7400	Fire Pump Subsidy	0.00	360.21	4000	3639.79	90.99
	Total Emergency Management	0.00	24127.25	20000	-4127.25	-20.64
3100 Public Works						
1-5-3100-1010	Public Works Salaries and Wages	0.00	184303.75	247175	62871.25	25.44
1-5-3100-1130	Public Works Benefits	0.00	607.51	0	-607.51	0.00
1-5-3100-1132	Public Works CPP	0.00	8417.49	8927	509.51	5.71
1-5-3100-1133	Public Works EI	0.00	3075.46	3988	912.54	22.88
1-5-3100-1134	Public Works OMERS	0.00	25588.97	35600	10011.03	28.12
1-5-3100-1135	Public Works EHT	0.00	3321.93	3534	212.07	6.00
1-5-3100-1136	Public Works Group Benefits	0.00	35073.43	53500	18426.57	34.44
1-5-3100-1137	Public Works WSIB	0.00	6269.05	9086	2816.95	31.00
1-5-3100-2102	PW Training Expense	0.00	6530.06	10000	3469.94	34.70
1-5-3100-2109	PW Natural Gas	0.00	2872.74	5000	2127.26	42.55
1-5-3100-2110	PW Telephone	0.00	7300.94	9000	1699.06	18.88
1-5-3100-2111	PW Utilities	0.00	6740.80	10000	3259.20	32.59
1-5-3100-2112	PW Courier/Freight	0.00	127.12	800	672.88	84.11
1-5-3100-2114	PW Communications	0.00	2114.26	3200	1085.74	33.93
1-5-3100-2117	PW Small Equipment Operations	0.00	183.14	800	616.86	77.11
1-5-3100-2119	PW Small Tools and Equipment	0.00	4235.77	2000	-2235.77	-111.79
1-5-3100-2121	PW Advertising	0.00	345.86	600	254.14	42.36
1-5-3100-2300	PW Materials and Supplies	0.00	10696.49	16000	5303.51	33.15
1-5-3100-2305	PW Health and Safety	0.00	1443.10	1000	-443.10	-44.31
1-5-3100-3040	PW Contracted Services	0.00	7731.00	5000	-2731.00	-54.62
1-5-3100-5100	PW Interest charges	0.00	39.64	0	-39.64	0.00
	Total Public Works	0.00	317018.51	425210	108191.49	25.44
3120 Paved Roads Maintenance						
1-5-3120-1031	PW Paved Roads Redistributed Wages	0.00	7244.52	7000	-244.52	-3.49
1-5-3120-1130	PW Paved Roads Redistributed Benefits	0.00	913.95	1050	136.05	12.96
	Total Paved Roads Maintenance	0.00	8158.47	8050	-108.47	-1.35
3121 Paved Roads Winter Maintenance						
1-5-3121-1031	PW Paved WM Redistributed Wages	0.00	13470.87	25000	11529.13	46.12
1-5-3121-1130	PW Paved WM Redistributed Benefits	0.00	1701.23	3750	2048.77	54.63
1-5-3121-2300	PW Paved Road WM Materials and Supplies	0.00	19911.39	1000	-18911.39	-1891.14
1-5-3121-2480	PW Patching	0.00	0.00	10000	10000.00	100.00
1-5-3121-3040	PW Paved Road WM Contracted Services	0.00	0.00	12000	12000.00	100.00
	Total Paved Roads Winter Maintenance	0.00	35083.49	51750	16666.51	32.21
3122 Mine Road Winter Maintenance						
1-5-3122-1031	PW Mine Road WM Redistributed Wages	0.00	4895.13	8500	3604.87	42.41
1-5-3122-1130	PW Mine Road WM Redistributed Benefits	0.00	618.44	1275	656.56	51.49
1-5-3122-2300	PW Mine Road WM Materials and Supplies	0.00	33252.02	28000	-5252.02	-18.76
1-5-3122-3040	PW Mine Road WM Contracted Services	0.00	5779.97	8000	2220.03	27.75
	Total Mine Road Winter Maintenance	0.00	44545.56	45775	1229.44	2.69
3123 Unpaved Road Winter Maintenance						
1-5-3123-1031	PW Unpaved Road WM Redistributed Wages	0.00	8286.58	24000	15713.42	65.47
1-5-3123-1130	PW Unpaved Road WM Redistributed Benefit	0.00	1045.90	3600	2554.10	70.95
1-5-3123-2300	PW Unpaved Road WM Materials and Supplie	0.00	20297.47	25000	4702.53	18.81
1-5-3123-3040	PW Unpaved Road WM Contracted Services	0.00	924.75	10000	9075.25	90.75
	Total Unpaved Road Winter Maintenance	0.00	30554.70	62600	32045.30	51.19
3130 Unpaved Road Maintenance						
1-5-3130-1031	PW Unpaved Roads Redistributed Wages	0.00	10348.41	18000	7651.59	42.51
1-5-3130-1130	PW Unpaved Roads Redistributed Benefits	0.00	1305.31	2700	1394.69	51.66
	Total Unpaved Road Maintenance	0.00	11653.72	20700	9046.28	43.70
3140 Mine Road Maintenance						
1-5-3140-1031	PW Mine Road Redistributed Wages	0.00	21987.24	15000	-6987.24	-46.58

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Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-3140-1031	PW Mine Road Redistributed Wages	0.00	21987.24	15000	-6987.24	-46.58
1-5-3140-1130	PW Mine Road Redistributed Benefits	0.00	2773.32	2250	-523.32	-23.26
Total Mine Road Maintenance		0.00	24760.56	17250	-7510.56	-43.54
3210 Rabbit Lake Access Point						
1-5-3210-1031	PW Rabbit Lake Access Point Redistribute	0.00	3102.18	1000	-2102.18	-210.22
1-5-3210-1130	PW Rabbit Lake Access Point Redistribute	0.00	391.61	150	-241.61	-161.07
Total Rabbit Lake Access Point		0.00	3493.79	1150	-2343.79	-203.81
3220 Cassels Access Point						
1-5-3220-1031	PW Cassels Access Point Redistributed Wa	0.00	327.90	1000	672.10	67.21
1-5-3220-1130	PW Cassels Access Point Redistributed B	0.00	41.35	150	108.65	72.43
Total Cassels Access Point		0.00	369.25	1150	780.75	67.89
3230 Net Lake Access Point						
1-5-3230-1031	PW Net Lake Access Point Redistributed W	0.00	728.87	1000	271.13	27.11
1-5-3230-1130	PW Net Lake Access Point Redistributed B	0.00	91.94	150	58.06	38.71
Total Net Lake Access Point		0.00	820.81	1150	329.19	28.63
3240 Mine Access Point						
1-5-3240-1031	PW Mine Access Point Redistributed Wages	0.00	1504.64	6000	4495.36	74.92
1-5-3240-1130	PW Mine Access Point Redistributed Benef	0.00	189.83	900	710.17	78.91
1-5-3240-2300	PW Mine Access Materials and Supplies	0.00	120.28	6000	5879.72	98.00
Total Mine Access Point		0.00	1814.75	12900	11085.25	85.93
3250 Dock Maintenance						
1-5-3250-2512	PW Dock Maintenance	0.00	2396.93	5000	2603.07	52.06
Total Dock Maintenance		0.00	2396.93	5000	2603.07	52.06
3260 Navigational Aid						
1-5-3260-2300	Navigational Aid Materials and Supplies	0.00	3434.77	5000	1565.23	31.30
1-5-3260-3040	Navigational Aid Contracted Services	0.00	6233.14	7000	766.86	10.96
Total Navigational Aid		0.00	9667.91	12000	2332.09	19.43
3510 PW Grader						
1-5-3510-2360	PW Grader Operations	0.00	8548.07	14000	5451.93	38.94
1-5-3510-2361	PW Grader Maintenance and Repairs	0.00	9749.79	16000	6250.21	39.06
1-5-3510-7201	PW Grader LTD Interest	0.00	5923.47	10000	4076.53	40.77
1-5-3510-7204	PW Grader LTD Principal	0.00	28864.62	38486	9621.38	25.00
Total PW Grader		0.00	53085.95	78486	25400.05	32.36
3520 Pw Loader						
1-5-3520-2360	PW Loader Operations	0.00	4467.89	10000	5532.11	55.32
1-5-3520-2361	PW Loader Maintenance and Repairs	0.00	2300.51	3000	699.49	23.32
Total Pw Loader		0.00	6768.40	13000	6231.60	47.94
3530 PW Dozer						
1-5-3530-2360	PW Dozer Operations	0.00	4467.89	7000	2532.11	36.17
1-5-3530-2361	PW Dozer Maintenance and Repairs	0.00	2526.58	5000	2473.42	49.47
Total PW Dozer		0.00	6994.47	12000	5005.53	41.71
3540 PW Large Truck						
1-5-3540-2350	PW Large Truck Operations	0.00	13892.71	27000	13107.29	48.55
1-5-3540-2351	PW Large Truck Maintenance and Repairs	0.00	15627.70	15500	-127.70	-0.82
1-5-3540-7201	PW Large Truck LTD Interest	0.00	4446.38	8200	3753.62	45.78
1-5-3540-7204	PW Large Truck LTD Principal	0.00	21154.86	28206	7051.14	25.00
Total PW Large Truck		0.00	55121.65	78906	23784.35	30.14
3550 PW Small Truck Maintenance and Repairs						
1-5-3550-2350	PW Small Truck Operations	0.00	7791.60	13500	5708.40	42.28

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Account Code : ?-?-????-???? To ?-?-????-????						
Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-3550-2350	PW Small Truck Operations	0.00	7791.60	13500	5708.40	42.28
1-5-3550-2351	PW Small Truck Maintenance and Repairs	0.00	7169.30	8000	830.70	10.38
Total PW Small Truck Maintenance and Repairs		0.00	14960.90	21500	6539.10	30.41
3600 Town Streetlight						
1-5-3600-2111	PW Town Streetlight Utilities	0.00	15333.79	27000	11666.21	43.21
1-5-3600-3040	PW Town Streetlight Contracted Services	0.00	816.02	4000	3183.98	79.60
Total Town Streetlight		0.00	16149.81	31000	14850.19	47.90
3620 Cassels Streetlight						
1-5-3620-2111	PW Cassels Lake Streetlights Utilities	0.00	404.57	1050	645.43	61.47
Total Cassels Streetlight		0.00	404.57	1050	645.43	61.47
3640 Mine Access Streetlight						
1-5-3640-2111	PW Mine Access Utilities	0.00	2647.46	3200	552.54	17.27
1-5-3640-3040	PW Mine Access Streetlight Contracted Se	0.00	587.06	2000	1412.94	70.65
Total Mine Access Streetlight		0.00	3234.52	5200	1965.48	37.80
3900 Crossing Guard						
1-5-3900-1020	Crossing Guard Honorarium	0.00	1930.02	6600	4669.98	70.76
1-5-3900-2300	Crossing Guard Materials and Supplies	0.00	81.69	0	-81.69	0.00
Total Crossing Guard		0.00	2011.71	6600	4588.29	69.52
4100 North Sewer Treatment						
1-5-4100-1031	Sewer North Redistributed Wages	0.00	205.67	1100	894.33	81.30
1-5-4100-1130	Sewer North Redistributed Benefits	0.00	25.82	165	139.18	84.35
1-5-4100-2110	Sewer North Telephone	0.00	759.85	1200	440.15	36.68
1-5-4100-2111	Sewer North Utilities	0.00	0.00	5000	5000.00	100.00
1-5-4100-2300	Sewer North Materials and Supplies	0.00	860.71	0	-860.71	0.00
1-5-4100-3040	Sewer North Contracted Services	0.00	38919.49	58500	19580.51	33.47
Total North Sewer Treatment		0.00	40771.54	65965	25193.46	38.19
4102 North Sewer Breaks						
1-5-4102-1031	Sewer North Breaks Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4102-1130	Sewer North BreaksRedistributed Benefits	0.00	0.00	150	150.00	100.00
Total North Sewer Breaks		0.00	0.00	1150	1150.00	100.00
4103 North Sewer Shut Off						
1-5-4103-1031	Sewer North Shut Off Redistributed Wages	0.00	85.82	1000	914.18	91.42
1-5-4103-1130	Sewer North Shut OffRedistributed Benefi	0.00	10.83	150	139.17	92.78
Total North Sewer Shut Off		0.00	96.65	1150	1053.35	91.60
4150 South Sewer Treatment						
1-5-4150-1031	Sewer South Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4150-1130	Sewer South Redistributed Benefits	0.00	0.00	150	150.00	100.00
1-5-4150-2110	Sewer South Telephone	0.00	481.55	700	218.45	31.21
1-5-4150-2300	Sewer South Materials and Supplies	0.00	935.86	3100	2164.14	69.81
1-5-4150-3040	Sewer South Contracted Services	0.00	27743.35	50000	22256.65	44.51
Total South Sewer Treatment		0.00	29160.76	54950	25789.24	46.93
4152 South Sewer Breaks						
1-5-4152-1031	Sewer South Breaks Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4152-1130	Sewer South Breaks Redistributed Benefit	0.00	0.00	75	75.00	100.00
Total South Sewer Breaks		0.00	0.00	575	575.00	100.00
4153 South Sewer Shut Off						
1-5-4153-1031	Sewer South Shut Off Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4153-1130	Sewer South Shut OffRedistributed Benefi	0.00	0.00	75	75.00	100.00
Total South Sewer Shut Off		0.00	0.00	575	575.00	100.00

Budget Variance Report

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Account Code : 7-7-7777-7777 To 7-7-7777-7777						
Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
Total South Sewer Shut Off		0.00	0.00	575	575.00	100.00
4200 Grinder Pumps						
1-5-4200-1031	Grinder Pump Redistributed Wages	0.00	4386.98	5000	613.02	12.26
1-5-4200-1130	Grinder Pump Redistributed Benefits	0.00	561.83	750	188.17	25.09
1-5-4200-2300	Grinder Pump Materials and Supplies	0.00	13279.53	10000	-3279.53	-32.80
1-5-4200-3040	Grinder Pump Contracted Services	0.00	656.35	15000	14343.65	95.62
1-5-4200-7201	Grinder Pump LTD Interest	0.00	572.45	1000	427.55	42.76
1-5-4200-7204	Grinder Pump LTD Principal	0.00	27324.40	27897	572.60	2.05
Total Grinder Pumps		0.00	46781.54	59647	12865.46	21.57
4300 North Water Treatment						
1-5-4300-1031	Water North Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4300-1130	Water North Redistributed Benefits	0.00	35.08	150	114.92	76.61
1-5-4300-2110	Water North Telephone	0.00	677.63	1000	322.37	32.24
1-5-4300-2111	Water North Utilities	0.00	14447.53	0	-14447.53	0.00
1-5-4300-2300	Water North Materials and Supplies	0.00	905.49	20800	19894.51	95.65
1-5-4300-3040	Water North Contracted Services	0.00	98832.84	135000	36167.16	26.79
Total North Water Treatment		0.00	114898.57	157950	43051.43	27.26
4302 North Water Breaks						
1-5-4302-1031	Water North Break Redistributed Wages	0.00	0.00	2500	2500.00	100.00
1-5-4302-1130	Water North Break Redistributed Benefits	0.00	0.00	375	375.00	100.00
Total North Water Breaks		0.00	0.00	2875	2875.00	100.00
4303 North Water Shut Off						
1-5-4303-1031	Water North Shut Off Redistributed Wages	0.00	1018.06	3000	1981.94	66.06
1-5-4303-1130	Water North Shut Off Redistributed Benef	0.00	93.39	450	356.61	79.25
Total North Water Shut Off		0.00	1111.45	3450	2338.55	67.78
4350 South Water Treatment						
1-5-4350-1031	Water South Redistributed Wages	0.00	883.62	500	-383.62	-76.72
1-5-4350-1130	Water South Redistributed Benefits	0.00	0.00	75	75.00	100.00
1-5-4350-2110	Water South Telephone	0.00	0.00	500	500.00	100.00
1-5-4350-2111	Water South Utilities	0.00	30346.04	56000	25653.96	45.81
1-5-4350-2300	Water South Materials and Supplies	0.00	6311.89	20800	14488.11	69.65
1-5-4350-3040	Water South Contracted Services	0.00	108535.78	136000	27464.22	20.19
Total South Water Treatment		0.00	146077.33	213875	67797.67	31.70
4352 South Water Breaks						
1-5-4352-1031	Water South Break Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4352-1130	Water South Break Redistributed Benefits	0.00	0.00	75	75.00	100.00
Total South Water Breaks		0.00	0.00	575	575.00	100.00
4353 South Water Shut Off						
1-5-4353-1031	Water South Shut Off Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4353-1130	Water South Shut Off Redistributed Benef	0.00	0.00	150	150.00	100.00
Total South Water Shut Off		0.00	0.00	1150	1150.00	100.00
4400 Waste Collection						
1-5-4400-1031	Waste Collection Redistributed Wages	0.00	11920.21	15000	3079.79	20.53
1-5-4400-1130	Waste Collection Redistributed Benefits	0.00	1502.09	2250	747.91	33.24
1-5-4400-2300	Waste Collection Materials and Supplies	0.00	44.15	500	455.85	91.17
1-5-4400-2350	Waste Collection Vehicle Operations	0.00	1976.20	8000	6023.80	75.30
1-5-4400-2351	Waste Collection Vehicle Repairs & Mainte	0.00	3217.94	5000	1782.06	35.64
Total Waste Collection		0.00	18660.59	30750	12089.41	39.32
4500 Strathy Lanfill						
1-5-4500-1031	Strathy Landfill Redistributed Wages	0.00	4053.08	6000	1946.92	32.45
1-5-4500-1130	Strathy Landfill Redistributed Benefits	0.00	685.20	900	214.80	23.87

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Fiscal Year : 2020 Period : 12		Budget Type : Budget Values - 5				
Account Code : ?-?-????-???? To ?-?-????-????						
ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-4500-1130	Strathy Landfill Redistributed Benefits	0.00	685.20	900	214.80	23.87
1-5-4500-2300	Strathy Landfill Materials and Supplies	0.00	127.18	500	372.82	74.56
1-5-4500-2485	Strathy Landfill Monitoring Costs and An	0.00	1437.69	2500	1062.31	42.49
1-5-4500-3040	Strathy Landfill Contracted Services	0.00	16524.63	20000	3475.37	17.38
Total Strathy Lanfill		0.00	22827.78	29900	7072.22	23.65
4510 Sisk Landfill						
1-5-4510-1031	Sisk Landfill Redistributed Wages	0.00	1934.50	5000	3065.50	61.31
1-5-4510-1130	Sisk Landfill Redistributed Benefits	0.00	243.84	750	506.16	67.49
1-5-4510-2300	Sisk Landfill Materials and Supplies	0.00	127.17	500	372.83	74.57
1-5-4510-2485	Sisk Landfill Monitoring Costs and Annua	0.00	5585.30	5000	-585.30	-11.71
1-5-4510-3040	Sisk Landfill Contracted Services	0.00	18730.79	20000	1269.21	6.35
Total Sisk Landfill		0.00	26621.60	31250	4628.40	14.81
4520 Brigg Landfill						
1-5-4520-1031	Brigg Landfill Redistributed Wages	0.00	2838.20	4000	1161.80	29.05
1-5-4520-1130	Brigg Landfill Redistributed Benefits	0.00	177.91	600	422.09	70.35
1-5-4520-2300	Brigg Landfill Materials and Supplies	0.00	3130.80	1000	-2130.80	-213.08
1-5-4520-2485	Brigg Landfill Monitoring Costs and Annu	0.00	5633.57	12000	6366.43	53.05
1-5-4520-3040	Brigg Landfill Contracted Services	0.00	4241.36	151500	147258.64	97.20
Total Brigg Landfill		0.00	16021.84	169100	153078.16	90.53
4540 Mine Access Transfer Station						
1-5-4540-3040	Mine Access Transfer Contracted Services	0.00	950.44	9000	8049.56	89.44
Total Mine Access Transfer Station		0.00	950.44	9000	8049.56	89.44
4550 Welcome Centre Transfer Station						
1-5-4550-3040	Welcome Centre Transfer Contracted Servi	0.00	0.00	9000	9000.00	100.00
Total Welcome Centre Transfer Station		0.00	0.00	9000	9000.00	100.00
4600 Strathy Recycling						
1-5-4600-3040	Strathy Recycling Contracted Services	0.00	56892.31	65000	8107.69	12.47
Total Strathy Recycling		0.00	56892.31	65000	8107.69	12.47
4610 Sisk Recycling						
1-5-4610-3040	Sisk Recycling Contracted Services	0.00	1226.26	5000	3773.74	75.47
Total Sisk Recycling		0.00	1226.26	5000	3773.74	75.47
4640 Mine Landing Recycling						
1-5-4640-2204	Mine Landing Bin Rental	0.00	1248.06	0	-1248.06	0.00
1-5-4640-3040	Mine Landing Recycling Contracted Servic	0.00	0.00	6000	6000.00	100.00
Total Mine Landing Recycling		0.00	1248.06	6000	4751.94	79.20
4660 Recycling Bins						
1-5-4660-2204	R&D Recycle - Bin Rental	0.00	1201.12	2500	1298.88	51.96
Total Recycling Bins		0.00	1201.12	2500	1298.88	51.96
4700 Waste Hazardous Material North Bay						
1-5-4700-2450	Waste Hazardous Material North Bay	0.00	2424.23	3000	575.77	19.19
Total Waste Hazardous Material North Bay		0.00	2424.23	3000	575.77	19.19
5100 Public Health Services						
1-5-5100-2402	Public Health Services	0.00	39889.32	39900	10.68	0.03
Total Public Health Services		0.00	39889.32	39900	10.68	0.03
5200 Ambulance						
1-5-5200-1010	Ambulance SPC Supervisor	0.00	72454.28	82000	9545.72	11.64
1-5-5200-1017	Ambulance SPH Full Time	0.00	24586.22	65000	40413.78	62.18
1-5-5200-1018	Ambulance SPH Part Time	0.00	130092.39	126500	-3592.39	-2.84
1-5-5200-1019	Ambulance Shift/Weekend Premium	0.00	1477.76	2300	822.24	35.75

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Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-5200-1019	Ambulance Shift/Weekend Premium	0.00	1477.76	2300	822.24	35.75
1-5-5200-1021	Ambulance Shift OT	0.00	3698.28	5100	1401.72	27.48
1-5-5200-1022	Ambulance Stand By	0.00	61607.00	88000	26393.00	29.99
1-5-5200-1023	Ambulance Call Back	0.00	27974.82	43000	15025.18	34.94
1-5-5200-1024	Ambulance Stat Holiday taken	0.00	950.48	10200	9249.52	90.68
1-5-5200-1026	Ambulance Vacation Pay	0.00	11390.96	18500	7109.04	38.43
1-5-5200-1027	Ambulance Sick Pay	0.00	7536.76	12200	4663.24	38.22
1-5-5200-1028	Ambulance EHS approved training	0.00	1873.76	5100	3226.24	63.26
1-5-5200-1055	Ambulance Uniforms	0.00	705.24	1000	294.76	29.48
1-5-5200-1132	Ambulance Benefits - CPP	0.00	14325.44	16800	2474.56	14.73
1-5-5200-1133	Ambulance Benefits - EI	0.00	6150.48	9400	3249.52	34.57
1-5-5200-1134	Ambulance Benefits - OMERS	0.00	21354.35	37000	15645.65	42.29
1-5-5200-1135	Ambulance Benefits - EHT	0.00	6684.50	9400	2715.50	28.89
1-5-5200-1136	Ambulance Benefits - Group Plan	0.00	11556.23	21000	9443.77	44.97
1-5-5200-1137	Ambulance Benefits - WSIB	0.00	12391.37	28000	15608.63	55.75
1-5-5200-1138	Ambulance Benefits - In Lieu of Benefits	0.00	0.00	16500	16500.00	100.00
1-5-5200-2050	Ambulance Furniture	0.00	0.00	1000	1000.00	100.00
1-5-5200-2090	Ambulance Meal Allowance	0.00	727.57	2000	1272.43	63.62
1-5-5200-2100	Ambulance Travel	0.00	771.78	1550	778.22	50.21
1-5-5200-2106	Ambulance Cell phone	0.00	715.30	1000	284.70	28.47
1-5-5200-2107	Ambulance fax line 23951	0.00	0.00	2100	2100.00	100.00
1-5-5200-2111	Ambulance Utilities	0.00	6315.02	10000	3684.98	36.85
1-5-5200-2114	Ambulance Telephone	0.00	2599.34	1350	-1249.34	-92.54
1-5-5200-2115	Ambulance Office Supplies & Equipment	0.00	452.48	1300	847.52	65.19
1-5-5200-2117	Ambulance Oxygen	0.00	1168.06	3000	1831.94	61.06
1-5-5200-2119	Ambulance Other Supplies & Equipment	0.00	199.38	500	300.62	60.12
1-5-5200-2132	Ambulance Audit Fees	0.00	0.00	2100	2100.00	100.00
1-5-5200-2133	Ambulance Professional Fees	0.00	54.03	8000	7945.97	99.32
1-5-5200-2134	Ambulance Management Fees	0.00	0.00	24000	24000.00	100.00
1-5-5200-2136	Ambulance Other Services and Rentals EXP	0.00	0.00	1000	1000.00	100.00
1-5-5200-2150	Ambulance Building Maintenance	0.00	59.99	1800	1740.01	96.67
1-5-5200-2152	Ambulance Cleaning Supplies & Equipment	0.00	617.30	750	132.70	17.69
1-5-5200-2300	Ambulance Medical Materials & Supplies	0.00	752.43	2650	1897.57	71.61
1-5-5200-2350	Ambulance Gas Oil Fluid Minor Vehicle Re	0.00	3729.22	7600	3870.78	50.93
1-5-5200-2400	Ambulance Computer Communications Equip	0.00	1581.37	1500	-81.37	-5.42
1-5-5200-3040	Ambulance Contracted Services	0.00	0.00	1700	1700.00	100.00
1-5-5200-3116	Ambulance Insurance	0.00	0.00	6200	6200.00	100.00
1-5-5200-3120	Ambulance Administration	0.00	8333.36	12500	4166.64	33.33
1-5-5200-5000	Ambulance Water Sewer Grinder Garbage	0.00	2086.43	2600	513.57	19.75
1-5-5200-5100	Ambulance Building Rental	0.00	13066.64	19600	6533.36	33.33
Total Ambulance		0.00	460040.02	712800	252759.98	35.46
5300 Cemetery						
1-5-5300-1010	Cemetery Salaries and Wages	0.00	2828.54	3600	771.46	21.43
1-5-5300-1031	Cemetery Redistributed Wages	0.00	1015.84	0	-1015.84	0.00
1-5-5300-1130	Cemetery Redistributed Benefits	0.00	349.46	0	-349.46	0.00
1-5-5300-1134	Cemetery EHTBenefits	0.00	0.00	300	300.00	100.00
1-5-5300-2150	Cemetery Repairs & Maintenance	0.00	491.64	0	-491.64	0.00
1-5-5300-2300	Cemetery Materials and Supplies	0.00	841.76	5000	4158.24	83.16
1-5-5300-3040	Cemetery Contracted Services	0.00	0.00	500	500.00	100.00
Total Cemetery		0.00	5527.24	9400	3872.76	41.20
6100 Local Services Realignment						
1-5-6100-7400	Local Services Realignment	0.00	701066.73	931514	230447.27	24.74
Total Local Services Realignment		0.00	701066.73	931514	230447.27	24.74
6200 Au Chateau						
1-5-6200-7400	Au Chateau	0.00	347772.00	347772	0.00	0.00
Total Au Chateau		0.00	347772.00	347772	0.00	0.00
7100 Parks and Recreation						

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Budget Type : Budget Values - 5

ACCT CODE	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
7100 Parks and Recreation						
1-5-7100-1010	Parks and Recreation Salaries and Wages	0.00	61611.59	121800	60188.41	49.42
1-5-7100-1031	Parks and Recreation Redistributed Wages	0.00	1786.40	5000	3213.60	64.27
1-5-7100-1130	Parks and Recreation Redistributed Benef	0.00	223.77	750	526.23	70.16
1-5-7100-1132	Parks and Recreation CPP	0.00	2716.56	4200	1483.44	35.32
1-5-7100-1133	Parks and Recreation EI	0.00	1274.59	2400	1125.41	46.89
1-5-7100-1134	Parks and Recreation OMERS	0.00	2288.43	5900	3611.57	61.21
1-5-7100-1135	Parks and Recreation EHT	0.00	1215.27	2300	1084.73	47.16
1-5-7100-1136	Parks and Recreation Group Benefits	0.00	2027.29	7800	5772.71	74.01
1-5-7100-1137	Parks and Recreation WSIB	0.00	2293.46	4200	1906.54	45.39
1-5-7100-2041	Parks and Recreation Ball Field Maintena	0.00	0.00	1600	1600.00	100.00
1-5-7100-2100	Parks and Recreation Travel	0.00	1518.27	1000	-518.27	-51.83
1-5-7100-2300	Parks and Recreation Materials and Suppl	0.00	1689.06	4500	2810.94	62.47
1-5-7100-3040	Parks and Recreation Contracted Services	0.00	2470.73	500	-1970.73	-394.15
1-5-7100-6124	Canada Day	0.00	0.00	15000	15000.00	100.00
1-5-7100-6126	Events	0.00	164.21	4000	3835.79	95.89
1-5-7100-6129	Shiverfest	0.00	4162.53	3000	-1162.53	-38.75
Total Parks and Recreation		0.00	85442.16	183950	98507.84	53.55
7200 Community Centre						
1-5-7200-1010	Community Centre Salaries and Wages	0.00	1115.40	0	-1115.40	0.00
1-5-7200-1031	Community Centre Redistributed Wages	0.00	5167.47	7500	2332.53	31.10
1-5-7200-1130	Community Centre Redistributed Benefits	0.00	638.04	1125	486.96	43.29
1-5-7200-1132	Community Centre CPP	0.00	148.40	0	-148.40	0.00
1-5-7200-1133	Community Centre EI	0.00	51.59	0	-51.59	0.00
1-5-7200-1135	Community Centre EHT	0.00	54.93	0	-54.93	0.00
1-5-7200-1137	Community Centre WSIB	0.00	103.66	0	-103.66	0.00
1-5-7200-2103	Community Centre Membership Fees	0.00	120.00	200	80.00	40.00
1-5-7200-2109	Community Centre Natural Gas	0.00	7963.38	14000	6036.62	43.12
1-5-7200-2110	Community Centre Telephone	0.00	4112.51	7000	2887.49	41.25
1-5-7200-2111	Community Centre Utilities	0.00	28138.44	38000	9861.56	25.95
1-5-7200-2119	Community Centre Shop Tools/Equipment	0.00	547.45	1000	452.55	45.26
1-5-7200-2121	Community Centre Advertising	0.00	0.00	1000	1000.00	100.00
1-5-7200-2150	Community Centre Building Maintenance	0.00	1516.02	10000	8483.98	84.84
1-5-7200-2152	Community Centre Janitorial Supplies	0.00	733.74	1500	766.26	51.08
1-5-7200-2159	Community Centre Vending Supplies	0.00	1179.96	500	-679.96	-135.99
1-5-7200-2300	Community Centre Materials and Supplies	0.00	2137.77	2000	-137.77	-6.89
1-5-7200-2305	Community Centre Health and Safety	0.00	1481.61	500	-981.61	-196.32
1-5-7200-2351	Community Centre Vehicle Maintenance & R	0.00	1882.78	2500	617.22	24.69
1-5-7200-2360	Community Centre Equipment Operations	0.00	937.06	2500	1562.94	62.52
1-5-7200-2361	Community Centre Equipment Maintenance a	0.00	1687.57	2500	812.43	32.50
1-5-7200-3040	Community Centre Contracted Services	0.00	4978.37	12000	7021.63	58.51
1-5-7200-3120	Community Centre Ice Plant Maintenance	0.00	397.00	12000	11603.00	96.69
Total Community Centre		0.00	65093.15	115825	50731.85	43.80
7300 Tower Complex						
1-5-7300-1010	Tower Salaries and Wages	0.00	1428.32	0	-1428.32	0.00
1-5-7300-1031	Tower Redistributed Wages	0.00	299.53	1500	1200.47	80.03
1-5-7300-1130	Tower Redistributed Benefits	0.00	37.33	225	187.67	83.41
1-5-7300-1132	Tower CPP	0.00	65.48	0	-65.48	0.00
1-5-7300-1133	Tower EI	0.00	30.90	0	-30.90	0.00
1-5-7300-1135	Tower EHT	0.00	27.85	0	-27.85	0.00
1-5-7300-1137	Tower WSIB	0.00	52.58	0	-52.58	0.00
1-5-7300-2110	Tower Telephone	0.00	1594.11	1000	-594.11	-59.41
1-5-7300-2111	Tower Utilities	0.00	614.92	1200	585.08	48.76
1-5-7300-2120	Tower Trail Maintenance and Signage	0.00	241.80	2000	1758.20	87.91
1-5-7300-2121	Tower Advertising	0.00	0.00	1000	1000.00	100.00
1-5-7300-2150	Tower Building Maintenance	0.00	664.38	1200	535.62	44.64
1-5-7300-2152	Tower Janitorial Supplies	0.00	335.55	100	-235.55	-235.55
1-5-7300-2300	Tower Materials and Supplies	0.00	832.86	2500	1667.14	66.69
1-5-7300-3040	Tower Contracted Services	0.00	122.10	0	-122.10	0.00

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Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-7300-3040	Tower Contracted Services	0.00	122.10	0	-122.10	0.00
	Total Tower Complex	0.00	6347.71	10725	4377.29	40.81
7400 Fitness Centre						
1-5-7400-2724	Fitness Centre	0.00	5188.24	4000	-1188.24	-29.71
	Total Fitness Centre	0.00	5188.24	4000	-1188.24	-29.71
7500 Library						
1-5-7500-1010	Library Salaries and Wages	0.00	29690.33	53600	23909.67	44.61
1-5-7500-1132	Library CPP	0.00	1307.02	2300	992.98	43.17
1-5-7500-1133	Library EI	0.00	530.30	1200	669.70	55.81
1-5-7500-1134	Library OMERS	0.00	2642.85	3900	1257.15	32.23
1-5-7500-1135	Library EHT	0.00	561.37	1100	538.63	48.97
1-5-7500-1136	Library Group Benefits	0.00	5369.61	7300	1930.39	26.44
1-5-7500-1137	Library WSIB	0.00	1001.83	2000	998.17	49.91
1-5-7500-2100	Library Travel	0.00	60.43	575	514.57	89.49
1-5-7500-2102	Library Training Expense	0.00	342.64	1000	657.36	65.74
1-5-7500-2103	Library Membership Fees	0.00	1146.71	1200	53.29	4.44
1-5-7500-2104	Library Subscriptions	0.00	199.95	800	600.05	75.01
1-5-7500-2110	Library Telephone	0.00	1163.00	850	-313.00	-36.82
1-5-7500-2115	Library Office Supplies	0.00	359.50	700	340.50	48.64
1-5-7500-2117	Library Small Equipment Operations	0.00	9.82	1000	990.18	99.02
1-5-7500-2123	Library Tech Support	0.00	0.00	1800	1800.00	100.00
1-5-7500-2150	Library Office Repairs and Maintenance	0.00	951.34	500	-451.34	-90.27
1-5-7500-2300	Library Materials and Supplies	0.00	644.55	500	-144.55	-28.91
1-5-7500-2302	Library Book Purchases	0.00	3442.37	7800	4357.63	55.87
1-5-7500-2400	Library Technology	0.00	0.00	500	500.00	100.00
1-5-7500-2453	Library Literacy	0.00	0.00	500	500.00	100.00
1-5-7500-2456	Library Service Ontario Expenses	0.00	0.00	425	425.00	100.00
1-5-7500-3040	Library - Inter Library Loans	0.00	40.12	0	-40.12	0.00
	Total Library	0.00	49463.74	89550	40086.26	44.76
8100 Planning Services						
1-5-8100-1010	Planning Salaries and Wages	0.00	16394.28	50500	34105.72	67.54
1-5-8100-1020	PAC Honorariums	0.00	0.00	300	300.00	100.00
1-5-8100-1132	Planning CPP	0.00	871.74	2500	1628.26	65.13
1-5-8100-1133	Planning EI	0.00	324.90	1100	775.10	70.46
1-5-8100-1134	Planning OMERS	0.00	1428.75	4200	2771.25	65.98
1-5-8100-1135	Planning EHT	0.00	473.66	1000	526.34	52.63
1-5-8100-1136	Planning Group Benefits	0.00	4031.51	7800	3768.49	48.31
1-5-8100-1137	Planning WSIB	0.00	534.17	1900	1365.83	71.89
1-5-8100-2101	Planning Conference Expense	0.00	305.74	2500	2194.26	87.77
1-5-8100-2103	Planning Membership Fees	0.00	0.00	500	500.00	100.00
1-5-8100-2121	Planning Advertising	0.00	778.67	2000	1221.33	61.07
1-5-8100-2131	Planning Legal Fees	0.00	1987.12	0	-1987.12	0.00
1-5-8100-2133	Planning Professional Fees	0.00	32885.32	20000	-12885.32	-64.43
1-5-8100-2136	Planning Registration and Search Fees	0.00	2709.14	2000	-709.14	-35.46
1-5-8100-2140	Planning OMB Hearings	0.00	0.00	5000	5000.00	100.00
1-5-8100-2300	Planning Materials and Supplies	0.00	405.67	2000	1594.33	79.72
1-5-8100-2306	Planning Inspections	0.00	0.00	2000	2000.00	100.00
1-5-8100-3040	Planning GIS Contracted Services	0.00	12016.09	14000	1983.91	14.17
1-5-8100-9000	CAP Community Improvement Plan	0.00	771.34	0	-771.34	0.00
	Total Planning Services	0.00	75918.10	119300	43381.90	36.36
8200 Development Services						
1-5-8200-1010	Development Salaries and Wages	0.00	53847.87	103300	49452.13	47.87
1-5-8200-1132	Development CPP	0.00	2587.03	4300	1712.97	39.84
1-5-8200-1133	Development EI	0.00	1050.59	1900	849.41	44.71
1-5-8200-1134	Development OMERS	0.00	3075.74	6500	3424.26	52.68
1-5-8200-1135	Development EHT	0.00	1044.30	2000	955.70	47.79
1-5-8200-1136	Development Group Benefits	0.00	5493.65	8400	2906.35	34.60

Budget Variance Report

Date : Oct 06,2020

Time : 10:05 am

Fiscal Year : 2020 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-8200-1136	Development Group Benefits	0.00	5493.65	8400	2906.35	34.60
1-5-8200-1137	Development WSIB	0.00	1970.79	3800	1829.21	48.14
1-5-8200-2100	Development Travel	0.00	56.96	1000	943.04	94.30
1-5-8200-2101	Development Conferences	0.00	415.05	2000	1584.95	79.25
1-5-8200-2102	Development Training	0.00	41.00	1500	1459.00	97.27
1-5-8200-2103	Development Memberships	0.00	2204.47	500	-1704.47	-340.89
1-5-8200-2121	Development Advertising	0.00	-1658.08	3000	4658.08	155.27
1-5-8200-2300	Development Materials and Supplies	0.00	173.31	2000	1826.69	91.33
1-5-8200-3040	Development Contracted Services	0.00	43.92	4000	3956.08	98.90
Total Development Services		0.00	70346.60	144200	73853.40	51.22
Total EXPENSE		0.00	4157616.19	6414970	2257353.81	35.19
REVENUE						
1500 Government funding						
2-4-1500-1500	Gax Tax Revenue	0.00	0.00	-53510	-53510.00	100.00
2-4-1500-2000	OCIF Formula	0.00	-53168.00	-53867	-699.00	1.30
Total Government funding		0.00	-53168.00	-107377	-54209.00	50.48
7200 Community Centre						
2-4-7200-5000	Arena Capital Revenue	0.00	-17107.02	0	17107.02	0.00
Total Community Centre		0.00	-17107.02	0	17107.02	0.00
8200 Development						
2-4-8200-2000	Development Capital - Province	0.00	-25614.64	-38355	-12740.36	33.22
Total Development		0.00	-25614.64	-38355	-12740.36	33.22
Total REVENUE		0.00	-95889.66	-145732	-49842.34	34.20
EXPENSE						
1200 Administraton Capital						
2-5-1200-8000	Administraton Capital	0.00	26892.64	184112	157219.36	85.39
Total Administraton Capital		0.00	26892.64	184112	157219.36	85.39
1400 Municipal Building Capital						
2-5-1400-8200	Ambulance Building Capital	0.00	3027.36	0	-3027.36	0.00
Total Municipal Building Capital		0.00	3027.36	0	-3027.36	0.00
2000 Marten River Fire Capital						
2-5-2000-8000	Marten River Fire Capital	0.00	5285.58	36000	30714.42	85.32
Total Marten River Fire Capital		0.00	5285.58	36000	30714.42	85.32
2100 Temagami Fire Capital						
2-5-2100-8000	Temagami Fire Capital	0.00	5647.68	7000	1352.32	19.32
Total Temagami Fire Capital		0.00	5647.68	7000	1352.32	19.32
2500 CBO Capital						
2-5-2500-8000	CBO Capital	0.00	0.00	7500	7500.00	100.00
Total CBO Capital		0.00	0.00	7500	7500.00	100.00
3100 Public Works Capital						
2-5-3100-8000	Public Works Capital	0.00	85819.07	419095	333275.93	79.52
2-5-3100-8200	Public Works Capital	0.00	4508.59	0	-4508.59	0.00
2-5-3100-8400	Public Works Capital	0.00	8262.94	0	-8262.94	0.00
2-5-3100-8500	Public Works Capital	0.00	24046.68	0	-24046.68	0.00
Total Public Works Capital		0.00	122637.28	419095	296457.72	70.74
3230 Gravel Road Resurface						
2-5-3230-8000	Gravel Roadway Resurfacing	0.00	130537.39	0	-130537.39	0.00

MUNICIPALITY OF TEMAGAMI
Budget Variance Report

GL5070

Page : 16

Date : Oct 06,2020

Time : 10:05 am

Fiscal Year : 2020 Period : 12
 Account Code : 7-7-7777-7777 To 7-7-7777-7777

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
2-5-3230-8000	Gravel Roadway Resurfacing	0.00	130537.39	0	-130537.39	0.00
	Total Gravel Road Resurface	0.00	130537.39	0	-130537.39	0.00
4000 Environment Capital						
2-5-4000-8000	CWWF Projects	0.00	0.00	90000	90000.00	100.00
	Total Environment Capital	0.00	0.00	90000	90000.00	100.00
4100 Sewer Capital						
2-5-4100-8100	Tem North Lagoon ECA	0.00	11273.99	30000	18726.01	62.42
	Total Sewer Capital	0.00	11273.99	30000	18726.01	62.42
4300 Water Capital						
2-5-4300-8000	Reserve Water OCWA Cap Letter	0.00	14215.93	23510	9294.07	39.53
	Total Water Capital	0.00	14215.93	23510	9294.07	39.53
4500 Waste Site Capital						
2-5-4500-8000	Waste Site Capital	0.00	22726.46	67500	44773.54	66.33
2-5-4500-8200	Waste Site capital	0.00	60477.10	60000	-477.10	-0.80
	Total Waste Site Capital	0.00	83203.56	127500	44296.44	34.74
5300 Cemetery						
2-5-5300-8000	Cemetery Capital	0.00	0.00	30100	30100.00	100.00
	Total Cemetery	0.00	0.00	30100	30100.00	100.00
7200 Community Centre Capital						
2-5-7200-8000	Community Centre Capital	0.00	35932.62	0	-35932.62	0.00
	Total Community Centre Capital	0.00	35932.62	0	-35932.62	0.00
7300 Tower Capital						
2-5-7300-8000	Tower Capital	0.00	0.00	20000	20000.00	100.00
	Total Tower Capital	0.00	0.00	20000	20000.00	100.00
7400 Recreation Capital						
2-5-7400-8000	Recreation Equipment	0.00	0.00	27000	27000.00	100.00
	Total Recreation Capital	0.00	0.00	27000	27000.00	100.00
8200 Development Capital						
2-5-8200-8000	Development Capital	0.00	36760.96	243555	206794.04	84.91
	Total Development Capital	0.00	36760.96	243555	206794.04	84.91
	Total EXPENSE	0.00	475414.99	1245372	769957.01	61.83
Report Total						
		0.00	-1759160.34	0	1759160.34	0.00



Corporation of the Municipality of Temagami

Memo No.
2020-M-138

Memorandum to Council

Subject: OCWA Rate Increase

Agenda Date: **October 29, 2020**

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council approve the increase in OCWA Fees of \$995.45 per month due to increase sampling required by the Ministry of Environment, Conservation, and Parks.

INFORMATION

As has been reported earlier, on April 30, 2000, the Ministry of Environment, Conservation, and Parks (MECP) approved our amended ECA for the lagoon in Temagami North. This was the approval that requires a UV Filtration system be operational by April 30, 2025.

As part of this approval, a more robust sampling and testing regime was also required. Prior to the approval we were sampling on a monthly basis and now we are required to have weekly sampling, or a further 40 samples on the average year. As well, we are required to have dissolved oxygen testing completed on a regular basis.

In 2018, when Council approved the OCWA Contract, the contract included monthly sampling. The increase is to incorporate the costs associated with weekly sampling into our monthly payment.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-xxx

Memorandum to Council

Subject:	OPP 2021 Billing
Agenda Date:	October 29, 2020
Attachments:	Letter and 2021 Billing Amount and support

RECOMMENDATION

BE IT RESOLVED THAT Council receive the 2021 Billing Report from the OPP;

AND FURTHER THAT Staff be directed to place this information in the 2021 Budget File.

INFORMATION

We have received the 2021 budget estimate from the Ontario Provincial Police. Included in the package is the summary of offences for the past four years.

Should Council wish, a representative from the local OPP Detachment could be invited to attend a future meeting of Council. This should be arranged through our Police Services Board.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Municipal Policing Bureau
Bureau des services policiers des municipalités**

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

612-20

September 28, 2020

Dear CAO/Treasurer,

Please find attached the OPP municipal policing 2021 Annual Billing Statement package.

This year's billing package includes a statement for the 2019 year-end reconciliation. The final cost adjustment calculated as a result of the 2019 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2021 calendar year.

The final reconciliation of the 2021 annual costs will be included in the 2023 Annual Billing Statement.

For more detailed information on the 2021 Annual Billing Statement package please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Phil Whitton
Superintendent
Commander,
Municipal Policing Bureau

OPP 2021 Annual Billing Statement

Temagami M

Estimated costs for the period January 1 to December 31, 2021

Please refer to www.opp.ca for 2021 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,454		
	Commercial and Industrial	72		
	Total Properties	<u>1,526</u>	177.48	270,828
Calls for Service	(see summaries)			
	Total all municipalities	168,336,779		
	Municipal portion	0.0602%	66.39	101,307
Overtime	(see notes)		7.95	12,131
Prisoner Transportation	(per property cost)		2.11	3,220
Accommodation/Cleaning Services	(per property cost)		<u>4.68</u>	<u>7,142</u>
Total 2021 Estimated Cost			<u>258.60</u>	394,628
2019 Year-End Adjustment	(see summary)			2,464
Grand Total Billing for 2021				<u>397,092</u>
2021 Monthly Billing Amount				33,091

OPP 2021 Annual Billing Statement

Temagami M

Estimated costs for the period January 1 to December 31, 2021

Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2021 billing purposes the allocation of the municipal workload in detachments has been calculated to be 53.1 % Base Services and 46.9 % Calls for Service. The total 2021 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$177.48 estimated for 2021. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2016, 2017, 2018 and 2019 has been analyzed and averaged to estimate the 2021 costs. The costs incorporate the 2021 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2021 hours and salary rates and included in the 2023 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2021 costs have been based on 2019 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2021.

There was no information available about the status of 2021 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

- 6) **Year-end Adjustment** - The 2019 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

Salaries and Benefits		Positions	Base	Total Base Services and Calls for Service	Base Services	Calls for Service
		FTE	%	\$/FTE	\$	\$
Uniform Members	Note 1					
Inspector		25.65	100.0	163,514	4,194,122	4,194,122
Staff Sergeant-Detachment Commander		10.64	100.0	146,750	1,561,415	1,561,415
Staff Sergeant		33.08	100.0	136,731	4,523,048	4,523,048
Sergeant		217.05	53.1	122,479	26,584,114	14,103,482
Constable		1,701.98	53.1	104,552	177,945,194	94,399,884
Part-Time Constable		6.55	53.1	83,335	545,844	289,172
Total Uniform Salaries		1,994.95		-	215,353,736	119,071,123
Statutory Holiday Payout				3,873	7,701,966	4,212,066
Shift Premiums				1,033	1,988,817.77	1,055,068
Uniform Benefits - Inspector				25.86%	1,084,600	1,084,600
Uniform Benefits - Full-Time Salaries				30.37%	63,963,402	34,800,324
Uniform Benefits - Part-Time Salaries				14.98%	81,767	43,318
Total Uniform Salaries & Benefits					290,174,290	160,266,499
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk		173.80	53.1	66,104	11,488,895	6,094,799.27
Detachment Operations Clerk		1.88	53.1	63,248	118,905	63,248
Detachment Clerk - Typist		0.33	53.1	56,792	18,741	10,223
Court Officer		17.20	53.1	67,187	1,155,622	612,748
Crimestoppers Co-ordinator		0.80	53.1	62,084	49,667	26,075
Total Detachment Civilian Salaries		194.01			12,831,831	6,807,093
Civilian Benefits - Full-Time Salaries				29.53%	3,789,240	2,010,135
Total Detachment Civilian Salaries & Benefits					16,621,071	8,817,228
Support Costs - Salaries and Benefits	Note 2					
Communication Operators				6,940	13,844,953	7,570,777
Prisoner Guards				1,853	3,696,642	2,021,419
Operational Support				5,129	10,232,099	5,595,175
RHQ Municipal Support				2,647	5,280,633	2,887,586
Telephone Support				120	239,394	130,907
Office Automation Support				673	1,342,601	734,169
Mobile and Portable Radio Support				264	528,396	288,911
Total Support Staff Salaries and Benefits Costs					35,164,718	19,228,943
Total Salaries & Benefits					341,960,078	188,312,670
Other Direct Operating Expenses	Note 2					
Communication Centre				165	329,167	179,997
Operational Support				742	1,480,253	809,440
RHQ Municipal Support				148	295,253	161,452
Telephone				1,456	2,904,647	1,588,336
Mobile Radio Equipment Repairs & Maintenance				39	78,059	42,680
Office Automation - Uniform				2,603	5,192,855	2,839,587
Office Automation - Civilian				1,803	349,800	185,565
Vehicle Usage				8,294	16,546,115	9,047,842
Detachment Supplies & Equipment				502	1,001,465	547,627
Uniform & Equipment				2,102	4,207,153	2,300,345
Uniform & Equipment - Court Officer				925	15,910	8,436
Total Other Direct Operating Expenses					32,400,676	17,711,305
Total 2021 Municipal Base Services and Calls for Service Cost					\$ 374,360,754	\$ 206,023,975
Total OPP-Policed Municipal Properties						1,160,856
Base Services Cost per Property						\$ 177.48

OPP 2021 Estimated Base Services and Calls for Service Cost Summary

For the period January 1 to December 31, 2021

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2016 through 2019. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 87.76 FTEs with a cost of \$14,900,558 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2021 salaries incorporate the 2021 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (uniform staff - 1.00% January 1 and 0.97% July 1, civilian staff (one 2021 increase) 1.0% January 1). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2020-21). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 53.1% Base Services : 46.9% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2020 Municipal Policing Cost-Recovery Formula.

OPP 2021 Calls for Service Billing Summary

Temagami M

Estimated costs for the period January 1 to December 31, 2021

Calls for Service Billing Workgroups	Calls for Service Count					2021 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2021 Estimated Calls for Service Cost
	2016	2017	2018	2019	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	2	3	1	-	2	6.5	10	0.0006%	985
Drugs	-	1	-	1	1	45.9	23	0.0014%	2,318
Operational	65	65	82	68	70	3.6	252	0.0151%	25,457
Operational 2	34	22	44	67	42	1.3	54	0.0033%	5,483
Other Criminal Code Violation	5	3	4	3	4	7.8	29	0.0018%	2,955
Property Crime Violations	53	73	46	53	56	6.5	366	0.0219%	36,935
Statutes & Acts	3	10	15	17	11	3.4	38	0.0023%	3,864
Traffic	12	9	16	18	14	3.4	47	0.0028%	4,723
Violent Criminal Code	7	17	11	11	12	16.0	184	0.0110%	18,587
Total	181	203	219	238	210		1,003	0.0602%	\$101,307
Provincial Totals	Note 4	364,578	368,157	391,030	429,951	388,429	1,666,390	100.0%	\$168,336,779

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals.
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

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OPP 2021 Calls for Service Details
Temagami M
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Grand Total	181	203	219	238	210.25
Drug Possession	2	3	1	0	1.50
Drug Related Occurrence	0	1	0	0	0.25
Possession - Cannabis	2	1	1	0	1.00
Possession - Other Controlled Drugs and Substances Act	0	1	0	0	0.25
Drugs	0	1	0	1	0.50
Drug Operation - Residential Grow Indoor	0	1	0	0	0.25
Trafficking - Heroin	0	0	0	1	0.25
Operational	65	65	82	68	70.00
Alarm - Master Code	0	0	1	0	0.25
Alarm - Others	0	0	1	0	0.25
Animal - Bear Complaint	1	2	1	0	1.00
Animal - Dog Owners Liability Act	0	1	0	0	0.25
Animal - Left in Vehicle	2	0	0	0	0.50
Animal - Other	0	1	1	0	0.50
Animal - Stray	2	2	1	2	1.75
Assist Fire Department	0	2	1	0	0.75
Assist Public	16	15	19	8	14.50
Bomb Threat	0	0	1	0	0.25
Compassionate Message	0	1	0	0	0.25
Distressed / Overdue Motorist	0	0	1	4	1.25
Domestic Disturbance	6	5	10	8	7.25
Family Dispute	3	1	2	3	2.25
Fire - Building	1	0	1	0	0.50
Fire - Master Code	0	0	0	1	0.25
Fire - Other	1	0	3	0	1.00
Found - Gun	2	0	0	1	0.75
Found - Others	0	2	3	1	1.50
Found - Personal Accessories	0	1	1	2	1.00
Found - Sporting Goods, Hobby Equip.	1	1	0	0	0.50
Found - Vehicle Accessories	0	1	0	0	0.25
Found Property - Master Code	1	2	0	4	1.75
Insecure Condition - Building	0	0	0	1	0.25
Lost - Gun	1	0	0	0	0.25
Lost - License Plate	0	0	1	0	0.25
Lost - Others	0	1	3	1	1.25
Lost - Personal Accessories	2	1	1	2	1.50
Lost - Radio, TV, Sound-Reprod. Equip.	0	1	0	0	0.25
Lost - Sporting Goods, Hobby Equip.	1	0	0	0	0.25
Lost - Vehicle Accessories	0	1	1	0	0.50
Lost Property - Master Code	0	0	2	0	0.50
Medical Assistance - Other	1	0	0	0	0.25
Missing Person - Master Code	1	0	0	0	0.25
Missing Person 12 & older	3	2	3	2	2.50
Missing Person Located 12 & older	4	1	0	0	1.25

OPP 2021 Calls for Service Details
Temagami M
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Neighbour Dispute	3	3	9	7	5.50
Noise By-Law	0	0	1	0	0.25
Noise Complaint - Business	0	0	1	0	0.25
Noise Complaint - Master Code	1	0	0	1	0.50
Noise Complaint - Others	0	2	2	4	2.00
Noise Complaint - Residence	0	0	2	2	1.00
Noise Complaint - Vehicle	0	0	0	1	0.25
Other Municipal By-Laws	0	0	0	2	0.50
Phone - Nuisance - No Charges Laid	0	2	0	1	0.75
Phone - Other - No Charges Laid	1	0	0	0	0.25
Sudden Death - Natural Causes	1	0	0	1	0.50
Sudden Death - Others	0	0	0	1	0.25
Suspicious Person	5	8	3	2	4.50
Suspicious vehicle	2	2	3	1	2.00
Trouble with Youth	1	2	2	1	1.50
Unwanted Persons	1	0	1	3	1.25
Vehicle Recovered - Master Code	1	0	0	0	0.25
Vehicle Recovered - Other	0	1	0	1	0.50
Vehicle Recovered - Trucks	0	1	0	0	0.25
Operational 2	34	22	44	67	41.75
911 call - Dropped Cell	0	2	4	20	6.50
911 call / 911 hang up	20	11	12	29	18.00
911 hang up - Pocket Dial	0	3	3	5	2.75
False Alarm - Accidental Trip	2	0	2	1	1.25
False Alarm - Cancelled	8	0	7	3	4.50
False Alarm - Malfunction	1	3	4	1	2.25
False Alarm - Others	1	0	4	4	2.25
Keep the Peace	2	3	8	4	4.25
Other Criminal Code Violations	5	3	4	3	3.75
Attempts, Conspiracies, Accessories	1	0	0	0	0.25
Bail Violations - Fail To Comply	1	0	0	1	0.50
Breach of Probation	1	1	1	1	1.00
Disturb the Peace	0	0	1	0	0.25
Indecent acts - Other	0	0	1	0	0.25
Obstruct Public Peace Officer	0	0	0	1	0.25
Offensive Weapons - Careless use of firearms	2	1	0	0	0.75
Offensive Weapons - Possession of Weapons	0	0	1	0	0.25
Trespass at Night	0	1	0	0	0.25
Property Crime Violations	53	73	46	53	56.25
Break & Enter	19	32	6	5	15.50
Break & Enter - Firearms	0	0	0	1	0.25
Fraud - False Pretence Under \$5,000	1	0	0	0	0.25
Fraud - Money/property/security Over \$5,000	0	0	1	0	0.25
Fraud - Money/property/security Under \$5,000	2	2	0	1	1.25
Fraud - Other	2	0	0	1	0.75

OPP 2021 Calls for Service Details
Temagami M
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Mischief - Master Code	1	7	5	9	5.50
Mischief Graffiti - Non-Gang Related	0	0	0	1	0.25
Possession of Stolen Goods over \$5,000	0	0	1	2	0.75
Possession of Stolen Goods under \$5,000	0	0	0	1	0.25
Property Damage	1	0	1	1	0.75
Theft from Motor Vehicles Over \$5,000	0	0	0	1	0.25
Theft from Motor Vehicles Under \$5,000	3	0	0	1	1.00
Theft of - All Terrain Vehicles	0	1	0	0	0.25
Theft of - Construction Vehicles	0	0	1	0	0.25
Theft of - Snow Vehicles	3	2	0	1	1.50
Theft of - Trucks	0	0	1	0	0.25
Theft of Motor Vehicle	0	0	0	1	0.25
Theft Over \$5,000 - Boat (Vessel)	1	1	1	1	1.00
Theft Over \$5,000 - Boat Motor	0	0	2	0	0.50
Theft Over \$5,000 - Mail	0	1	0	0	0.25
Theft Over \$5,000 - Master Code	0	0	1	0	0.25
Theft Over \$5,000 - Other Theft	0	1	0	0	0.25
Theft Under \$5,000 - Bicycles	0	1	0	0	0.25
Theft Under \$5,000 - Boat (Vessel)	0	0	1	1	0.50
Theft Under \$5,000 - Boat Motor	1	3	0	0	1.00
Theft Under \$5,000 - Construction Site	0	1	0	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	13	11	11	13	12.00
Theft Under \$5,000 - Master Code	1	1	3	0	1.25
Theft Under \$5,000 - Other Theft	3	9	10	11	8.25
Theft Under \$5,000 - Persons	1	0	0	0	0.25
Theft Under \$5,000 - Trailers	1	0	0	1	0.50
Theft Under \$5,000 Shoplifting	0	0	1	0	0.25
Statutes & Acts	3	10	15	17	11.25
Landlord / Tenant	0	1	1	8	2.50
Mental Health Act	1	0	1	1	0.75
Mental Health Act - Attempt Suicide	1	3	1	0	1.25
Mental Health Act - Threat of Suicide	0	3	3	3	2.25
Mental Health Act - Voluntary Transport	0	1	1	1	0.75
Trespass To Property Act	1	2	8	4	3.75
Traffic	12	9	16	18	13.75
MVC - Personal Injury (Motor Vehicle Collision)	1	2	3	0	1.50
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	2	2	1	1.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	1	3	4	8	4.00
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	9	2	7	9	6.75
Violent Criminal Code	7	17	11	11	11.50
Assault - Level 1	1	6	1	5	3.25
Assault With Weapon or Causing Bodily Harm - Level 2	0	3	0	1	1.00
Criminal Harassment	1	3	2	1	1.75
Extortion	1	0	0	0	0.25
Indecent / Harassing Communications	0	1	2	1	1.00

OPP 2021 Calls for Service Details
Temagami M
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Sexual Assault	2	1	1	1	1.25
Sexual Assault With a Weapon	0	1	0	0	0.25
Utter Threats to Person	2	2	5	2	2.75

OPP 2019 Reconciled Year-End Summary

Temagami M

Reconciled cost for the period January 1 to December 31, 2019

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	1,449		
	Commercial and Industrial	<u>73</u>		
	Total Properties	<u>1,522</u>	191.43	291,354
Calls for Service				
	Total all municipalities	158,415,856		
	Municipal portion	0.0708%	73.72	112,207
Overtime			7.42	11,301
Prisoner Transportation	(per property cost)		2.03	3,090
Accommodation/Cleaning Services	(per property cost)		<u>4.91</u>	<u>7,473</u>
Total 2019 Reconciled Cost			<u>279.52</u>	<u>425,424</u>
Year Over Year Variance (reconciled cost for the year is not subject to phase-in adjustment)				
2018 Reconciled Cost per Property			278.22	
2019 Reconciled Cost per Property (see above)			<u>279.52</u>	
Cost per Property Variance	Increase		1.30	
2019 Billed Amount				<u>(422,960)</u>
2019 Year-End-Adjustment				<u><u>2,464</u></u>

Note

The Year-End Adjustment above is included as an adjustment on the 2021 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2021.

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Corporation of the Municipality of Temagami

Memo No.
2020-M-140

Memorandum to Council

Subject: Frivolous and Vexatious Policy

Agenda Date: **October 29, 2020**

Attachments: Draft Policy

RECOMMENDATION

BE IT RESOLVED THAT Council approve the draft policy to govern the handling of frivolous and vexatious complaints;

AND FURTHER THAT Staff be directed to prepare the appropriate by-law for Council's consideration at the next meeting.

INFORMATION

Following direction received at the last meeting, attached to this report is a draft policy to govern the handling of frivolous and vexatious complaints.

While not to be confused with the majority of requests received either through the office or through requests made under the Municipal Freedom of Information, many municipalities have found that by adopting a policy that governs the handling of frivolous and vexatious complaints works to reduce the amount of Staff time consumed in responding to these.

As well, this policy would establish a foundation of what frivolous and vexatious is defined as which will provide guidance as Staff are completing recommendations for Freedom of Information requests for Council's consideration.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



MUNICIPALITY OF TEMAGAMI POLICY MANUAL
SECTION: ADMINISTRATION
SUB-SECTION: COUNCIL
POLICY TITLE: **STAFF HANDLING FRIVOLOUS AND VEXATIOUS COMPLAINTS**
SCHEDULE A TO BY-LAW: 20-XXXX
POLICY NO: TBD

PURPOSE

The Municipality continues to strive to promote the values of trust, quality and excellence and provide exemplary service to all members of the public and resolve complaints in a timely manner.

Complaints which are Frivolous and Vexatious consume a disproportionate amount of Municipal time and resources and impede Staff from attending to other essential issues.

This policy establishes the process to be used by all Municipal Staff when handling Frivolous and Vexatious complaints.

SCOPE

Except as noted in the exclusions below, this policy would apply to complaints and/or expressions of concern related to municipal by-laws, policies, procedures and rules or regulations that have been initiated through the avenues available to the public.

This policy may also be referred to when recommendations are made to Council as the Head of the Institution under the Municipal Freedom of Information and Protection of Privacy Act.

Exclusions

This policy does not apply to complaints involving Members of Council. These complaints are forwarded to the Integrity Commissioner appointed by the Municipality.

This policy does not apply to complaints about Municipal Staff. These complaints will be received and managed as outlined in the Human Resources Policies of the Municipality.

Related Policies

Municipal Policies surrounding harassment and a safe work environment remain and are further supported through this policy.

DEFINITION

For the purpose of this policy, Frivolous and Vexatious means a complaint that is initiated with the intent to embarrass or annoy the recipient or is part of a pattern of conduct by the complainant that amounts to an abuse of the complaints process.

Pattern of Conduct occurs when, on three or more occasions, a complainant engages in one or more of the following

- Brings complaints concerning an issue which Staff have already investigated and determined to be groundless;
- Brings a complaint that is substantially similar to an issue which has already been investigated and determined to be groundless;
- Engages in unreasonable conduct which is abusive in the complaints process, including

but not limited to:

- Harassing, verbally abusing or otherwise seeking to intimidate Staff dealing with their complaint, in violation with the applicable harassment policies of the Municipality;
- Making excessive or multiple enquiries regarding the same issue (as an example – pursuing a complaint with multiple Staff and/or Elected Officials simultaneously) while their complaint is in the process of being investigated;
- Repeatedly challenging the findings of a complaint investigations, complaining about the outcome and/or denying that an adequate response has been given;
- Refusing to accept that an issue falls outside the scope of Municipal jurisdiction;
- Making unreasonable demands on Staff by, for example, insisting on responses to complaints and enquiries within an unreasonable time-frame;
- Making statements or providing representations that the complainant knows or ought to know are incorrect, or persuading others to do so;
- Demanding special treatment from Staff (as an example - not following the normal chain of command and immediately demanding to speak to a manager or supervisor);
- Using new complaints to resurrect issues which were investigated and completed in previous complaints;
- Changing the basis of the complaint as the investigation progresses and/or denying statements they had made at an earlier stage;
- Refusing to cooperate with the investigation process while still wanting their complaint to be resolved
- Failing to clearly identify the precise issue of the complaint, despite reasonable efforts and/or of Staff to help them clarify their concerns.

COMPLAINT PROCEDURE

Response Time

Recognizing that Staff typically are responsible for many different Municipal Services, each with their own reporting timelines, the following will be used to guide response times.

Issues of an urgent nature will be responded to within a reasonable time frame. The expected response time will be communicated when these items are first reviewed by Staff.

Non-urgent complaints should be responded to within 15 business days.

When the nature of the complaint requires a longer time for investigation and response, the anticipated response time will be communicated as soon as practical after it has been determined.

Employee Responsibility

Staff must establish through documentation that the complaint is Frivolous or Vexatious prior to applying the processes outlined in this policy.

If an employee believes a complaint is Frivolous or Vexatious, the employee should consult with their supervisor and provide any supporting documentation and outline what steps have been taken to resolve the issue. This information should include the length of time that Staff have been in contact with the complainant and the amount of correspondence that has been exchanged, the number of complaints that the complainant has brought and the status of each, and the nature of the complainants' behaviour.

Supervisor/Manager Responsibility

Supervisors and Managers are responsible for reviewing the information provided by Staff and determining if the complainant's behaviour should be escalated to the next level. The next level for the Municipality of Temagami is to report to the Treasurer/Administrator who would then, in concert with Council, determine measures appropriate in the circumstances.

Prior to escalating the Supervisor/Manager must be satisfied that

- The complaint has been properly investigated
- Communication with the complainant has been adequate
- The complainant is not attempting to provide any significant new information when contacting Staff

If the Treasurer/Administrator, working in concert with Council, determined that action should be taken under this policy, the appropriate action will be taken. A letter will be sent to the complainant indicating the actions that will be put into effect if complaints of a Frivolous and Vexatious nature continue.

Types of action to restrict the complainant's impact on Staff

- Limiting the complainant's correspondence with Staff to a particular format (email to the specified address)
- Limiting the complainant to a particular point of contact. Staff would be advised to refer all matters to that point of contact.
- Requiring that all face to face interactions between the complainant and Staff be held in the presence of an appropriate witness
- Requiring the complainants produce full disclosure of documentation or information before Staff will further investigate a complaint
- Instructing Staff not to respond to further correspondence from the complainant regarding the complaint or a substantially similar issue
- Instructing Staff not to investigate any complaints regarding an issue that has already been investigated or which is substantially similar to an issue in which already been investigated
- In extreme circumstances, instructing staff to severely reduce or completely cease responses to further complaints and correspondence from the complainant

If the actions continue after the letter has been sent, a further letter will be issued that will note that the actions are now in place.

Extreme Behaviour

If the actions of a complainant are such that the health, safety, or security of Staff is threatened, appropriate action will be taken in accordance with the Human Resources Policies of the Municipality of Temagami.

New Complaints

New complaints received will be assessed by the point of contact and referred to the appropriate Staff to respond. The point of contact would be the only Member of the Municipality to communicate with the complainant.

Review

The list of complainants where special procedures have been put in place will be reviewed, at minimum, once per term of Council.

Approval Date:		Resolution #:	
Amendment Date:		Resolution #:	
Amendment Date:		Resolution #:	
Amendment Date:		Resolution #:	



Corporation of the Municipality of Temagami

Memo No.
2020-M-141

Memorandum to Council

Subject:	Firearm By-Law
Agenda Date:	October- 8 -2020
Attachments:	Discharge of Firearms By-law, 92-297, as amended

RECOMMENDATION

BE IT RESOLVED THAT Council direct staff to prepare a new Discharging Firearms By-law within the Municipality of Temagami for their consideration at the next Council Meeting.

INFORMATION

Staff and the Ontario Provincial Police (OPP) have received complaints of individuals using firearms with the urban area. Currently, Discharge of Firearms within the Boundaries of the Township of Temagami By-law 92-297, as amended, raises concerns about validity.

The recent complaints revolved around hunting within the urban area and when investigated, staff could not prove hunting but could prove firing a firearm. There is an offence for firing a firearm within 400 metres of a building, residence, municipal or private property within the Township of Temagami. While this is an offence under the by-law, the antiquated by-law did not support enforcement. The by-law was passed in 1992 under the Township of Temagami and did not contain a penalty clause.

The amalgamation of Temagami In 1998 increased the Municipal boundaries to include lands from Marten River to Smoothwater. The by-law needs to meet the requirements of the Municipal Act, 2001 and become an inclusive by-law supporting enforcement within all the municipal boundaries.

Staff recommend repealing *Discharge of Firearms within the Boundaries of the Township of Temagami. 92-297, as amended*, and that a new by-law be brought forward to the next council meeting for council's consideration.

Respectfully Submitted:
Daryl Bell,
Municipal Law Enforcement Officer

THE CORPORATION OF THE TOWNSHIP OF TEMAGAMI

BY-LAW NO. 92-297

Being a by-law to regulate the discharge of
Fire Arms within the boundaries of the
Township of Temagami.

WHEREAS section 210 of the Municipal Act, R.S.O. 1990 as amended,
c. 302 provides that the council of every local municipality may
pass a by-law to regulate the discharge of fire-arms.

AND WHEREAS section 210 (29) of the Municipal Act specifies for the
purpose of public safety, for prohibiting or regulating the
discharge of guns and other fire-arms, air-guns, spring guns,
cross-bows, long-bows or any class or type thereof in the
municipality or in any defined areas thereof.

NOW THEREFORE, the Council of the Corporation of the Township of
Temagami (hereinafter called the Corporation) enacts as follows:

1. For the purpose of Public Safety that no fire-arms as
described above be discharged within an area of 400
meters from any residence, building or municipal or private
property within the Township of Temagami.
2. This by-law shall come into force and take effect on the
8th day of October, 1992.

Read a first and second time this 8th day of October, 1992.

Read a third time and passed this 8th day of October, 1992.



REEVE

CLERK



Corporation of the Municipality of Temagami

Memo No.
2020-M-142

Memorandum to Council

Subject:	Proposed amendments to the Building By-law 08-782, as amended
Agenda Date:	October 29, 2020
Attachments:	Building By-law 08-782, as amended

RECOMMENDATION

BE IT RESOLVED THAT Council approve the proposed changes to the Building By-Law;

AND FURTHER THAT Council directs Staff to bring the appropriate by-Law to the next meeting for Council's consideration.

INFORMATION

Staff have been addressing issues with building projects in the Municipality of Temagami. Staff have encountered projects being built without the benefit of a Building Permit or work progressing without the benefit of required inspections as prescribed in the Ontario Building Code Act (BCA). The BCA has provisions to charge double fees when work is commenced without a building permit. The BCA allows for an inspector who finds jobs that have proceeded without the prescribed inspections, the ability to issue work orders to uncover or proceed to court action. This provides limited inspection ability and could result in court actions.

Staff have reviewed other municipalities and found that this practice has been adopted to assist and better manage their enforcement practices. The issuance of Part 1 Provincial Offence Notices serves to gain compliance without the additional time require to move forward with costly court time, thus making them more effective in the short term. Sudbury has moved into short form wordings and set fines which they applied to the BCA for administrative purposes. Oher municipalities have applied changes applied to the Building by-laws. The maximum fine for a Part 1 Provincial Offence is \$500, the ability to issue a Part 1 Ticket on the spot, will serve to gain compliance with the Building By-law 08-872, as amended.

Staff recommend making application to the Chief Justice for approval of set fines and short form wordings for the Building By-law 08-782, as amended.

Furthermore Staff recommend amending the Building By-law 08-782, to include a penalty clause which is inclusive of set fines and short form wordings as approved by the Chief Justice.

Respectfully Submitted:
Daryl Bell,
Municipal Law Enforcement Officer

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 08-782

Being a By-law respecting Construction, Demolition and Change of Use Permits and Inspections. This By-law shall repeal By-law 08-777

WHEREAS Section 7 of the Building Code Act, S.O.1992 authorizes the municipality to establish By-laws respecting Construction, Demolition and Change of Use Permits and Inspections.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. SHORT TITLE

This By-law may be cited as the “Building By-law”.

2. DEFINITIONS AND WORD USAGE

2.1 In this By-law

- a) “Act” means the Ontario Building Code Act
- b) “Applicant” means the owner of a building or property who applies for a permit, or any person authorized by the owner to apply for a permit on the owners behalf, or any person or corporation empowered by statute to cause the demolition of a building or buildings and anyone acting under the authority of such person or corporation.
- c) “Building Code” means the regulations made under section 34 of the Act.
- d) “Chief Building Official” means the Chief Building Official appointed by Council under section 3 of the Act.
- e) “Corporation” means the Corporation of the Municipality of Temagami.
- f) “Owner” means the registered owner of the land and includes a lessee, mortgagee in possession, and the person in charge of the property.
- g) “Permit” means permission or authorization given in writing by the Chief Building Official to perform work regulated by the Act and the Building Code, or to occupy a building or part thereof.
- h) “Permit Holder,” means the person to whom the permit has been issued and who assumes the primary responsibility for complying with the Act and the Building Code.

2.2 Terms not defined in this By-law shall have the meaning ascribed to them in the Act or the Building Code.

3. CLASSES OF PERMITS

Classes of permits required for construction, demolition or change of use are set forth in Schedule “A” appended to and forming part of this By-law.

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 08-782

Being a By-law respecting Construction, Demolition and Change of Use Permits and Inspections. This By-law shall repeal By-law 08-777

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2.2 Terms not defined in this By-law shall have the meaning ascribed to them in the Act or the Building Code.

3. CLASSES OF PERMITS

Classes of permits required for construction, demolition or change of use are set forth in Schedule “A” appended to and forming part of this By-law.

4. PERMITS

1. To obtain a permit, an applicant shall file an application in writing on forms prescribed by the Act and supplied by the Chief Building Official, along with any other information related to the application as required by the Chief Building Official.
2. Every building permit application shall be completed in full and:
 - a. State the names, addresses and telephone numbers of the owner, applicant, architect, engineer or other designer, sewage system installer, constructor or person hired to carry out the demolition, as the case may be;
 - b. Describe the land on which the work is to be done, by description that will readily identify and locate the site on which the building or demolition is to occur;
 - c. State estimated valuation of the proposed work including material and labour; and
 - d. Identify and describe in detail the work, use and occupancy to be covered by the permit for which the application is made;
 - e. Identify and describe in detail the existing uses and the proposed use(s) for which the premises are intended;
 - f. Be accompanied by plans as described in schedule "B" of this By-law;
 - g. Be accompanied by the required fee as set out in schedule "A" appended to and forming part of this By-law;
 - h. When Section 2.3 of the Building Code applies, be accompanied by a signed acknowledgement of the owner on a form prescribed by the Chief Building Official that an architect or professional engineer, or both, have been retained to carry out the general review of the construction or demolition of the building;
 - i. When Section 2.3 of the Building Code applies, be accompanied by a signed statement of the architect or professional engineer, or both, on a form prescribed by the Chief Building Official, undertaking to provide general review of the construction or demolition of the building;
 - j. Include, where applicable, the registration number of the builder or vendor as provided in the Ontario New Home Warranties Plan Act; the registration number of the sewage system installer or the registration number of the H.V.A.C. installer, as the case may be;
 - k. Be signed by the applicant who shall certify as to the truth of the contents of the application.
3. In addition to the requirements of subsection (2) above, every demolition permit application shall:
 - a. When Section 2.3 of the Building Code applies, be accompanied by structural design characteristics of the building and method and time schedule of the demolition; and
 - b. Be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the termination and capping of all the water, sewer, gas, electric, telephone or other utilities and services.
4. In addition to the requirements of subsection (2) above, every construction permit application for part of a building shall:
 - a. Include an application for the entire project; and

- b. Include plans and specifications covering the part of the work for which an expeditious approval is desired, together with such information pertaining to the remainder of the work as may be required by the Chief Building Official.
- 5. In addition to the requirements of subsection (2) above, every conditional permit application for the construction of a building shall:
 - a. State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted; and
 - b. State necessary approvals that must be obtained in respect of the proposed building and the time in which such approvals will be obtained.
- 6. In addition to the applicable requirements of subsection (2) above, every change of use permit application shall:
 - a. Describe the building or part thereof in which the occupancy is to be changed; and
 - b. Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, floor and roof assemblies identifying required fire resistance rating and load bearing capacities.
- 7. The Chief Building Official shall, where conditions in subsection (4) above have been fulfilled, issue a permit for part of a building subject to compliance with the Act, the Building Code and any applicable law.
- 8. The Chief Building Official shall, where conditions in subsection 8(3) and 8(5) of the Act and subsection (5) above have been fulfilled, issue a conditional permit for a building subject to compliance with the Act, the Building Code and any other applicable law.
- 9. The Chief Building Official shall not, by reason of the issuance of a permit or permits for a part or parts of the building issued under subsection (4) and (5) be under any obligation to grant any further permit or permits therefore.
- 10. Where an application for a permit remains incomplete or inactive for six months after it is made, the application may be deemed by the Chief Building Official to have been abandoned and notice thereof shall be given to the applicant.

5. PLANS AND SPECIFICATIONS

- 1. Every applicant shall furnish,
 - a. Sufficient plans, specifications, documents and other information to enable the Chief Building Official to determine whether the proposed construction, demolition, or change of use conforms to the Act and the Building Code; and
 - b. A site plan referenced to a current plan of survey certified by a registered Ontario Land Surveyor and a copy of such a survey shall be filed with the Municipality unless this requirement is waived because the Chief Building Official is able, without having a current plan of survey, to determine whether the proposed work conforms to the Act, the Building Code, and any other applicable law.

- c. Site plan will include:
 - i. lot size and dimensions of property;
 - ii. locations of existing and proposed buildings;
 - iii. setbacks from existing and proposed buildings to property boundaries and to each other;
 - iv. existing vegetation and areas to be cleared;
 - v. existing and finished ground levels or grades; and
 - vi. existing rights-of-way, easements and municipal services.
2. Plans submitted shall be legible and be drawn to scale upon paper or other suitable durable material.
3. The Chief Building Official shall determine the number of plans, specifications, documents and other information required to be furnished with an application for permit having regard for the requirements of any Act, regulation or By-law respecting the examination or circulation of the application.
4. On completion of the construction of a building, the Chief Building Official may require a set of constructed plans, including a plan of survey showing the location of the building.
5. Plans and specifications furnished according to the By-law or otherwise required by the Act become the property of the municipality and will be disposed or retained in accordance with relevant legislation.

6. FEES

1. The Chief Building Official shall determine the required fees calculated in accordance with Schedule "A" for the work proposed and the applicant shall pay such fees. No permit shall be issued until the fees therefore have been paid in full.
2. Upon written request, the Chief Building Official shall determine the fees, if any, that may be refunded in accordance with Schedule "A" in the case of:
 - a. Withdrawal of an application,
 - b. Abandonment of an application pursuant to subsection 4(10) above, or
 - c. Request for revocation of a permit pursuant to Clause 8(10)(e) of the Act.
3. Subject to subsection 7(1) of this Bylaw, there shall be no refund of permit fees where a permit has been revoked.

7. PERMIT REVOCATION, DEFERRAL OR REVOCATION OR TRANSFER

1. Revocation of Permit - Prior to revoking a permit under Clauses 8(10)(b) and (c) of the Act, the Chief Building Official shall give written notice of intention to revoke to the permit holder at his last known address and if on the expiration of thirty (30) days from the date of such notice, the grounds for revocation continues to exist, the permit may be revoked without further notice and all submitted plans and other information may be disposed of.
2. Deferral of Revocation
 - a. On receipt of a notice of intention to revoke a permit, a permit holder may request in writing within thirty (30) days from the date thereof the Chief Building Official to defer the revocation of such permit.
 - b. A request for deferral shall set out the reasons why the permit should not be revoked and the date by which the work will be commenced or resumed.
 - c. Having considered the circumstances of the request and having determined that there have been no changes to the Act and the Building Code and any other

applicable law which would have prevented the issuance of the original permit, the Chief Building Official may allow a deferral to a prescribed date, and shall notify the permit holder.

- d. A request for deferral of revocation is subject to a fee in accordance with Schedule "A".
3. Transfer of Permit
 - a. Permits are transferable only upon the new owner completing a permit application to the requirements of Section 4.
 - b. A fee, as prescribed in Schedule "A" shall be payable on a transfer of permit by the new owner who shall thenceforth be the permit holder for the purpose of the Act and the Building Code.

8. NOTIFICATIONS

1. Notices for inspections respecting stages of construction required by the Building Code Shall be given by the permit holder to the Chief Building Official at least two business days in advance of each stage of construction specified therein.
2. A notice pursuant to this section is not effective until written or oral notice is received by the Chief Building Official.

9. CODE OF CONDUCT

Municipal building officials shall adhere to the code of Conduct set out in schedule "C" of this By-law

10. SEVERABILITY

Should any section, subsection, clause or provision of this By-law be declared by court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof, other than the part so declared to be invalid.

This by-law shall come into force and take effect on the day of the final passing thereof

READ a first and time on this 22nd day of May, 2008.

READ a second time on this 22nd day of May, 2008.

READ a third and final time on this 22nd day of May, 2008.



Mayor



CAO/Clerk

SCHEDULE "A"
This is schedule "A" to By-law # 08-782 respecting:
Building Permit Classes and fees

Building Permits

Construction Value Determination

Class of Building	Cost per square foot
Residential	
Single storey dwellings and additions	\$135.00
Cottage/sleep cabins on piers	\$100.00
Two storey dwellings or more	
First storey	\$140.00
Second and additional stories	\$ 90.00
Accessory buildings	\$0.50 per square foot
Commercial/Industrial	
Office, Showrooms, Restaurants, retail	\$ 110.00
Industrial	\$ 50.00
Accessory buildings	\$0.40 per square foot

1 - New Residential fee formula (New Homes, sleep cabins, additions and major renovations)

\$9.00 per \$1000.00 of construction valued.
Minimum Permit fee: \$300.00

2 - New Commercial/industrial fee formula (include additions and major renovations)

\$8.00 per \$1000.00 of construction valued up to \$150,000.00
\$4.00 per \$1000.00 of construction value above \$150,000.00
Minimum Permit fee: \$300.00

-A refundable final inspection fee of \$250.00 will be added to all class 1 and 2 permits and refunded if the final inspection is requested within 24 months of the date on the permit (* this fee also applies).

3 - Other Classes of permits and fees

(i)	Installation of Solid Fuel Burning Appliance/Chimney	\$100.00
(ii)	Carport	\$250.00
(iii)	Retaining Wall	\$200.00
(iv)	Factory built Solariums / sunrooms	\$200.00
(v)	Deck/Porch	\$150.00
(vi)	Fence	\$100.00
(vii)	Window Replacement (if changing size or structure)	\$100.00
(viii)	Minor Residential Alterations or Repairs Under \$10,000	\$100.00
(ix)	Demolition Permits	\$100.00
(x)	File Search Fee	\$55.00

(xi)	Change of Use	\$200.00
(xii)	Transfer of Permit	\$50.00
(xiii)	Deferral of Revocation of Permit	\$50.00
(xiv)	Conditional Permit	\$150.00
(xv)	Partial occupancy permit	\$100.00
(xvi)	Revision to Permit	\$75.00

4 - Plumbing Permit Fees shall be as follows: (no permit required if only changing fixtures)

(xvii)	Basic Plumbing Fee to system plus \$4.00 per fixture fixture includes: water closet, bathtubs, shower stalls, washbasins, kitchen sinks, slop sinks, urinals, automatic washers, laundry tubs, drinking fountains, floor drains, roof hoppers and rain water leaders	\$60.00
(xviii)	Repairs to a plumbing system	\$50.00

5 - HVAC Permit Fees shall be as follows:

(xix)	New or Replacement/Alterations	\$100.00
(xx)	Special Ventilation Systems Includes commercial cooking exhausts, dust collectors, spray booth, etc.	\$100.00

6 - Administrative fees

- (xxi) An area based fee where applicable will be added to the above permits as per the attached map.
- (xxii) The area based fee will be calculated at the time the permit is issued using the following formula: # of required Inspections x additional time required x Hourly rate.
- (xxiii) The area based fee for remote properties not covered by the attached map will be determined at the time of the permit application.
- (xxiv) Hourly rate for water based properties \$50.00 (calculated to nearest ¼ hour)
- (xxv) Hourly rate for road based properties \$30.00 (calculated to nearest ¼ hour)
- (xxvi) Additional inspection fees for remote properties will be calculated at the time the permit is issued on an individual basis using the above fees where possible.

7 - Refunds – Withdrawal of Application or Abandoned Application:

90% of the permit fee will be refunded if no review has occurred.
 50% of the permit fee will be refunded if the permit has been issued.
 Permit refunds of less than \$50.00 shall not be issued.
 There will be no refund after 6 months.
 There will be no refund if a permit is revoked under Section 8(10) of BCA.
 Refunds will be paid to the owner named on the permit or to the person named on the receipt for payment.

Surcharge: A 100% surcharge applies to the above fees if permit application is received after work has begun.

SCHEDULE “B”

**This is Schedule “B” to By-law # 08-782 respecting:
List of Plans or Working Drawing to accompany applications for permits**

1. Site Plan (two sets of plans)
2. Floor Plans (two sets)
3. Foundation Plans (two sets)
4. Framing Plans (two sets)
5. Roof Plans (two sets)
6. Sections and Details (two sets)
7. Building Elevations (two sets)
8. Electrical Drawings (two sets)
9. Heating, Ventilation and Air conditioning Drawings (three sets)
10. Plumbing Drawings (two sets)
11. Fire Alarm and Sprinkler Plan (two sets)

Note: The Chief Building Official may specify that not all the above-mentioned plans are required to accompany an application for a permit.

Schedule “C” to By-law 08-782

Code of Conduct for Building Officials

Introduction

The Municipality of Temagami maintains this Code of Conduct in accordance with the provisions of The Building Code Act. Building Officials undertake building certification functions that ensure quality, structural integrity and safety of buildings. Building Officials are exposed to potential conflicts of interest because of the special powers conferred on them. The conduct and behaviour of the Municipalities Building Officials reflects the Temagami Building Department’s commitment to the highest standards of professionalism, technical competence, skill, honesty, fairness and independence. Building Officials observe both the letter and the spirit of this code of conduct as it pertains to situations that bear on their responsibilities.

Purpose

The purposes of this code of conduct are:

- To promote appropriate standards of behaviour by building officials in the exercise of their powers and performance of their duties.
- To prevent practices that may constitute an abuse of power, and
- To promote appropriate standards of honesty and integrity.

Standards of Conduct and Professionalism

The Municipality of Temagami Building Officials undertake at all times to:

1. Act in the public interest, particularly with regard to the safety of building works or structures;
2. Maintain their knowledge and understanding of the best building practice, the building laws and regulations relevant to their building certifying functions;
3. Commit themselves to a process of continuous education so as to constantly be aware of developments in building design, practice and law relevant to their duties;
4. Comply with the provisions of Building Code Act, the Building Code and any other Act or Law that regulates or governs Building Officials or their functions;
5. Avoid situations where there may be, or where there may reasonably appear to be, a conflict between their duties to their clients, their profession, their peers and the public at large and their personal interests;
6. Not act beyond their level of competence or outside their area of expertise
7. Apply all relevant building laws, regulations and standards strictly and without favour and independent of influence of interested parties;
8. Perform their inspections and certifying duties impartially and in accordance with the highest professional standards;
9. Not divulge any confidential or sensitive information or material, that they became privy to in the performance of their duties, except in accordance with the laws governing freedom of information and protection of privacy;
10. To avoid any conduct that could bring Building Officials or the Municipality of Temagami into disrepute;
11. Extend professional courtesy to all;
12. Accept responsibility for the conduct of their subordinate employees;
13. Maintain current accreditation to perform functions assigned to them;
14. Take all reasonable steps to ascertain and document all available facts relevant to the performance of their duties;
15. Exemplify compliance with all regulations and standards that govern building construction, health & safety or other matters related to their status as a building official.

Guideline for responding to misconduct allegations

The Building Code Act provides that the performance of Building Officials will be measured against this code of conduct. In response to any allegation of a breach of this code, the Chief Building Official shall direct an investigation and where appropriate, recommend disciplinary action against any Building Official who fails to comply with this code of conduct. Where the allegation is against the Chief Building Official, Council will direct the investigation and make such recommendations as are reasonable.

In determining the appropriate discipline, the Chief Building Official or Council will have regard to the relevance of the conduct to the official’s powers and responsibilities as well as severity of any misconduct.

Disciplinary Action arising from the violations of this code of conduct is the responsibility of Temagami’s administration and is subject to relevant employee agreements, employment law and standards.



Corporation of the Municipality of Temagami

Memo No.
2020-M-143

Memorandum to Council

Subject: Winter Maintenance Tonomo Road

Agenda Date:

Attachments: Email; Pictures

BE IT RESOLED THAT Council acknowledge receipt of Memo 2020-M-143 on behalf of the Public Works Department regarding a request that we provide winter maintenance on Tonomo road to the 7.2 km mark (852 Tonomo Road).

INFORMATION

The Municipality assumed Wilson/Tonomo road around the year 2000 from the Ministry of Transportation (part of the amalgamation). Currently the Municipality provides winter maintenance from the intersection of Highway 11 and Tonomo Road to our snow plow turnaround covering a distance of about 2.5 km. From the other end of the road, we provide winter maintenance from the intersection of Highway 11 to the entrance for Wilson Lake Cottages.

The Ontario Federation of Snowmobile Clubs uses the non-winter maintained section of the road from (2.5 km mark to the 15 km) as part of their trail.

The Public Works Department has never performed Winter Maintenance activities on this road between the 2 turn arounds due to a lot of safety concerns such as:

- A section of road runs along TC Energy Pipeline
- The dangerous curves and deep embankments will require guardrails
- Some sections of the roadway being too narrow for snow plow equipment to navigate
- Lack of other snow plow turnarounds along the road (especially at the 7.2 km mark)
- The bridge located at the 5.1 km mark which has load restrictions due to condition (concerns with crossing bridge with unit due to weight) and is narrow (bridge is 12 feet wide and our combination unit with plow and wing width is 27 feet)

For these concerns, Public Works recommends that we do not move forward with the request to extend winter maintenance to 852 Tonomo Road due of the severity of and safety concerns with this road (SAFETY OF OUR STAFF).

Most of the seasonally maintained portion of the road was not constructed to any standard but, instead, was basically used as a cottage access road. In order to maintain this road in the winter a full construction would be required, especially in areas where there are sharp curves and the need for guardrails, not to mention work on the bridge.

Respectfully Submitted
Barry Turcotte, Public Works Superintendent

Suzie Fournier

From: LISA SACCHETTI <lisa.sacchetti@rogers.com>
Sent: Wednesday, October 7, 2020 3:57 PM
To: Suzie Fournier
Subject: Road plowing

I have recently purchased [852 Tonomo Lake Rd.](#) I will pay \$2800.00 a year in taxes and understand you stop plowing approximately 3 km from our property.

I am having trouble obtaining house insurance on the property because of this.

Is there anyway we can get the road cleared a little further down?

Is it the Bailey Bridge that is the reason for not plowing the roads?

I would like to stay here in the winter, not just 3 seasons.

Hoping you or someone can help me or direct this email to someone who can?

I appreciate your time and any information or suggestions you may have.

Lisa Sacchetti

Sent from my iPhone

Tonomo Road



4.1 km



5 km



Hill with hidden curve



TC Energy Pipeline

Along side of roadway 7.1 km



5.1 km



Corporation of the Municipality of Temagami

Memo No.
2020-M-144

Memorandum to Council

Subject: Pre-consultation

Agenda Date: October 29, 2020

**Attachments for
Information:**

RECOMMENDATION

BE IT RESOLVED THAT Council clarify that pre-consultation costs be incurred by the benefitting landowner.

INFORMATION

Pre-consultation is required under the *Planning Act* prior to any submission of an application. The pre-consultation processes provides the applicant, with a clear understanding of what the Municipality requires, as part of, any complete application.

The role of Staff is to generally protect the interest of the Municipality, and ensure that the proposed development on municipal lands conforms to all provincial policies, meets the intent of official plans & zoning by-laws. Furthermore, pre-consultation will provide the applicant with the knowledge of any required studies i.e. archaeological assessments, environmental impact study, hydrogeological assessment etc.

The pre-consultation process can also inform the Planning and Building Departments on the merits of an application, and or if the application is required. Planning consultant costs for pre-consultation still incur whether the application moves forward or is deemed unnecessary.

Recently we had one pre-consultation where the result was the Planner advising that there was no need to proceed with the application. In other cases, it may be the option of the property owner not to proceed beyond the pre-consultation phase. To ensure consistency, the cost of the pre-consultation in these instances should be borne by the property owner.

Consistency is maintained as the cost for pre-consultation is borne by the property owner both when the planning process proceeds to the application point and also when it does not.

Prepared and Submitted by:

Reviewed by:

**Reviewed and Accepted for
Council Consideration by:**

Tammy Lepage,
Planning Clerk

Daryl Bell,
Municipal By-Law Enforcement
Officer

Suzie Fournier,
Municipal Clerk



Corporation of the Municipality of Temagami

Memo No.
2020-M-145

Memorandum to Council

Subject:	Zoning By-Law Amendment – 6 Lakeshore Drive
Agenda Date:	October 29, 2020
Attachments:	MHBC Memo dated October 2, 2020

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Memorandum from MHBC Planning, Urban Design and Landscape architect, and direct Staff to follow up with the applicants to support them in their endeavors.

INFORMATION

Pre-consultation was submitted to the MHBC on September 21, 2020. A follow up Teleconference was held on October 1, 2020 with the Municipal By-Law Enforcement Officer and the Planning Clerk to review the merits of the application.

The attached Memo from MHBC provides the professional opinion of the Planners that in accordance with the Zoning By-Law 06-650, as amended, the use of the barber shop and proposed use of a cannabis retail store meets the intent of the Zoning By-law.

The Memo further outlines the historic retail uses of the building and the requirements of parking to be provided at a rate of one space per 30 square metres of floor area. The zoning by-law requires the same parking ration for both retail use and personal service shop. The Planners provided that the proposed uses would comply, with the parking requirements of the Zoning By-law. Please note that currently there is no parking spaces on the subject property and there is no ability to add parking to the lot due to the existing lot coverage.

Therefore an application to amend the zoning by-law is not required at this time.

Context Map:
- Subject land is highlighted



Prepared and Submitted by:

Reviewed by:

**Reviewed and Accepted
for Council Consideration
by:**

Tammy Lepage,
Planning Clerk

Daryl Bell,
Municipal By-Law
Enforcement Officer

Suzie Fournier,
Municipal Clerk

MEMO

KITCHENER
WOODBRIDGE
LONDON
KINGSTON
BARRIE
BURLINGTON

To:	Tammy Lepage, Planning Clerk and Darryl Bell, Municipal Law Enforcement Officer
From:	Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP – Planning Consultants
Date:	October 2, 2020
File:	12134CC
Subject:	Zoning Review for 6 Lakeshore Drive

Overview

Following a discussion with municipal staff on October 1, 2020, it is understood that the owners of the property located at 6 Lakeshore Drive are proposing a barber shop and a cannabis retail dispensary within the existing building that has historically been used as a retail store. The building is owned by the Temagami Adventure Outfitting Company Inc.

The property is located within the Urban Commercial (UC) Zone in the Zoning By-law. Section 17.14.1 of the By-law identifies permitted uses for the UC Zone and permitted uses include a personal service shop and a retail store. A barber shop falls under the definition of a personal service shop and the cannabis retail dispensary is considered a retail store in the context of the Zoning By-law.

A question was posed by municipal staff regarding the proposed uses and minimum parking requirements on the property. A response to these two questions is provided below.

Proposed Uses

The proposed uses are permitted in the Zoning By-law. Within commercial zones, it is not uncommon for more than one use to occur within a building on one property. The owners are proposing two commercial uses within the existing building.

Parking

In accordance with the parking requirements of the Zoning By-law, the historic retail use of the building required parking to be provided at a rate of one space per 30 square metres of floor area. The Zoning By-law requires the same parking ratio for the proposed retail use and personal service shop. On this basis, the proposed uses would comply to the parking requirements of the Zoning By-law.

It is noted that there are currently no parking spaces on the subject property and there is no ability to add parking to the lot due to the existing lot coverage.



Corporation of the Municipality of Temagami

MEMO No.
2020-M-146

Subject:	Temagami Legion Support
Agenda Date:	October 29, 2020
Attachments:	

RECOMMENDATION

BE IT RESOLVED THAT: Council direct staff to prepare and send a letter of support for the Temagami Royal Canadian Legion Branch 408.

INFORMATION

Municipal staff have been involved in some recent discussions as to the future of the Temagami Royal Canadian Legion Branch 408 and the Temagami Legion building on Parkwood Lane.

The Legion building benefits our community by hosting various community group meetings, private meetings, private events, community events, training events, and much more. In more recent years the Legion building has been used as an emergency shelter for those individuals and families that are stuck on the highway during our winter highway road closures. They are provided with warm shelter, washroom facilities, warm beverages and snacks.

Typically our highways are closed multiple times over the winter months and any time after 8:00 p.m. there is nowhere for the stranded people to go. This is a volunteer run initiative and has been received very well by the community and by those that have utilized it.

The Legion Board is requesting a letter from Mayor and Council to support these types of initiatives and the importance of the service and building in our community.

Prepared By:
Sabrina Pandolfo
Deputy Treasurer



Corporation of the Municipality of Temagami

Memo No.
2020-M-148

Memorandum to Council

Subject: Resolution from Township of Asphodel Norwood

Agenda Date: **October 29, 2020**

Attachments: Resolution 239/20

RECOMMENDATION

BE IT RESOLVED THAT Council support resolution 239/20 of the Township of Asphodel Norwood.

INFORMATION

This resolution supports a resolution of the Township of Asphodel Norwood requesting a governing body in cannabis production that:

1. Takes a unified approach to land use planning restrictions;
2. Enforces the regulations under the Cannabis Act on behalf of the licensing agency and ensure local authorities are in fact provided with notification of any licence issuance, amendment, suspension, reinstatement, or revocation within their region;
3. Communicates more readily with local governments; and
4. Provides local governments with more support.

Respectfully Submitted:

Suzie Fournier
Municipal Clerk

Office of the Mayor

Rodger Bonneau

October 7, 2020

Sent via E-mail

Re: Cannabis Production

Dear Ministers, Members of Parliament, and Members of Provincial Parliament,

Please be advised that the Council for the Corporation of the Township of Asphodel-Norwood passed the following resolution at its regular meeting of September 22, 2020:

Motion No. 239/20 | Moved by: Councillor Walsh | Seconded by: Deputy Mayor Burt

WHEREAS the Ontario Federation of Agriculture has adopted the position that licenced cannabis production for medical and/or recreational-use purposes should be considered a farming activity;

AND WHEREAS the Government of Canada introduced Bill C-45 (the Cannabis Act) to create the foundation for a comprehensive national framework to provide restricted access to regulated cannabis, and to control its production, distribution, sale, importation, exportation, and possession;

AND WHEREAS Section 7 of the Cannabis Act requires that any person who intends to submit an application for a licence for cultivation, a licence for processing, or a licence for sale that authorizes the possession of cannabis must provide written notice to: a) The local government, b) The local fire authority, and c) The local police force or the Royal Canadian Mounted Police detachment responsible for providing policing services to the area in which the site is referred to in the application;

AND WHEREAS Section 35(1) of the Act requires a holder of a licence for cultivation, a licence for processing, or a licence for sale that authorizes the possession of cannabis to provide a written notice to the local authorities within 30 days of issuance, amendment, suspension, reinstatement or revocation of a licence and provide a copy of said notice to the Minister; and

FURTHER BE IT RESOLVED THAT the Township of Asphodel-Norwood requests a governing body in cannabis production that:

1. Takes a unified approach to land use planning restrictions;
2. Enforces the regulations under the Cannabis Act on behalf of the licencing agency and ensures local authorities are in fact provided with notification of any licence issuance, amendment, suspension, reinstatement, or revocation within their region;
3. Communicates more readily with local governments; and
4. Provides local governments with more support.

AND FURTHER BE IT RESOLVED THAT the Township of Asphodel-Norwood will forward this motion to the following partners: All municipalities in Ontario, the MP and MPP of Northumberland-Peterborough South, the MP and MPP of Peterborough-Kawartha, the Minister of Agriculture, Food and Rural Affairs, and the Minister of Agriculture and Agri-Food with the request that they enact legislation to support local governments with land use management and enforcement issues.

Thank you for your time and consideration.

Sincerely,



Rodger Bonneau, Mayor
Township of Asphodel-Norwood

- c. E. Hardeman, Minister of Agriculture, Food and Rural Affairs
M. Bibeau, Minister of Agriculture and Agri-Food
D. Piccini, MPP Northumberland-Petrborough South
P. Lawrence, MP Northumberland-Petrborough South
D. Smith, MPP Peterborough –Kawartha
M. Monsef, MP Peterborough-Kawartha
All municipalities in Ontario



Corporation of the Municipality of Temagami

Memo No.
2020-M-149

Memorandum to Council

Subject: Resolution from Township of North Glengarry

Agenda Date: **October 29, 2020**

Attachments: Resolution # 6

RECOMMENDATION

BE IT RESOLVED THAT Council support resolution # 6 of the Township of North Glengarry.

INFORMATION

This resolution supports a resolution of the Township of North Glengarry requesting the urges Ontario to allow capital expenditures under the Safe Restart Agreement, and that a copy of this resolution be forwarded to Premier Doug FORD, Jim McDonell, MPP and the Association of Municipalities of Ontario (AMO).

Respectfully Submitted:
Suzie Fournier
Municipal Clerk

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date:

Monday, September 28, 2020

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT Council of the Township of North Glengarry adopt the following resolution:

WHEREAS the Ontario government has provided emergency assistance funding to municipalities through the Safe Restart Agreement to offset the financial impact due to the COVID-19 pandemic;

AND WHEREAS the Province has specified funding must be used for operating costs and pressures due to COVID-19;

AND WHEREAS due to the nature of the pandemic and the necessity to make physical retrofits to offices to accommodate staff and the public in a safe environment, capital costs will be incurred by municipalities;

AND WHEREAS the Township has been advised by SDG County, through the Ministry of Finance that COVID-19 related capital costs are ineligible for Safe Restart Agreement Funding;

THEREFORE, BE IT RESOLVED THAT the Township of North Glengarry urges Ontario to allow capital expenditures under the Safe Restart Agreement, and that a copy of this resolution be forwarded to Premier Doug Ford, Jim McDonell, MPP and the Association of Municipalities of Ontario (AMO).

Carried

Deferred

Defeated

Mayor / Deputy Mayor



Corporation of the Municipality of Temagami

Memo No.
2020-M-150

Memorandum to Council

Subject: Resolution from Township of Loyalist

Agenda Date: **October 29, 2020**

Attachments: Resolution # 2020.35.16

RECOMMENDATION

BE IT RESOLVED THAT Council support resolution 2020.35.16 of the Township of Loyalist.

INFORMATION

This resolution supports a resolution of the Township of Loyalist requesting confirmation from the governments of Ontario and Canada that funding will be available for these local small charities, community groups and service clubs.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk

October 9, 2020

The Right Honourable Justin Trudeau
Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

Re: Funding for community groups and service clubs affected by pandemic

Please be advised that at the Regular Meeting of Council on September 28, 2020, the Council of Loyalist Township passed the following resolution:

Resolution No. 2020.35.16

Moved by: Deputy Mayor Hegadorn

Seconded by: Councillor Porter

“Whereas, the world health organization characterized covid-19 as a pandemic on March 11, 2020

And whereas, travel restrictions were put in place March 21st, 2020 with emergency orders being established under the quarantine act

And whereas, the province of Ontario entered a state of emergency on March 17, 2020

And whereas Loyalist Township declared a state of emergency on March 26, 2020

And whereas the Kingston, Frontenac, Lennox and Addington Public Health Unit have enacted orders under Section 22 of the Ontario Health Protection and Promotion Act, 1990

And whereas the above noted state of emergencies and orders restricted the ability for charities, community groups and service clubs to raise or acquire funds through conventional methods

And whereas these charities, community groups and service clubs provide vital resources and support critical to community members

And whereas these charities, community groups and service clubs' partner with municipal governments reducing the financial pressures on the government while enhancing the lives of residents

Therefore be it resolved that Loyalist Township council requests confirmation from the governments of Ontario and Canada that funding will be available for these local smaller charities, community groups and service clubs.

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Derek Sloan, Hastings - Lennox and Addington ; the Honourable Daryl Kramp, MPP Hasting-Lennox and Addington; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario".

Regards,

A handwritten signature in cursive script that reads "B Teeple".

Brandi Teeple
Deputy Clerk
Loyalist Township

cc. MP Derek Sloan- Hastings-Lennox and Addington
MPP Daryl Kramp- Hastings- Lennox and Addington
Association of Municipalities Ontario
Rural Ontario Municipalities Association
All Ontario Municipalities



Corporation of the Municipality of Temagami

Memo No.
2020-M-151

Memorandum to Council

Subject: Resolution from Township of Wollaston

Agenda Date: **October 29, 2020**

Attachments: Motion #3

RECOMMENDATION

BE IT RESOLVED THAT Council support Motion# 3 of the Township of Wollaston.

INFORMATION

This resolution supports a resolution of the Township of Wollaston regarding a request to review the Municipal Act 1996.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



Wollaston Township (via e-mail)
90 Wollaston Lake Road
COE HILL, ON K0L 1P0

October 8, 2020

Re: Support of Resolution from Wollaston Township regarding a Request to review the Municipal Elections Act

Please be advised that on September 30th 2020 the Town of Plympton-Wyoming Council passed the following motion to support Wollaston Township's motion (attached) regarding a Request to review the Municipal Elections Act that was passed on September 16th 2020:

Motion #13 – Moved by Muriel Wright , Seconded by Gary Atkinson that Council support the correspondence item 's' regarding changes to the Municipal Elections Act.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Premier of Ontario
M.P.P for Hastings-Lennox and Addington
M.P.P for Sarnia-Lambton
AMO
All municipalities within the Province of Ontario



September 16, 2020

**MINISTRY OF MUNICIPAL
AFFAIRS AND HOUSING**
17th Floor, 777 Bay street
TORONTO, ON
M7A 2J3

ATTN: THE HON. STEVE CLARK

Dear Minister Clark:

At a special meeting of council held on August 24, 2020, members discussed concerns regarding the 2018 municipal election.

In the last six weeks of the 2018 municipal election in Wollaston Township, seasonal property owners presented signed leases with family members for sleeping cabins, bunkies and sheds. The \$100.00 leases added a significant number of new non-resident electors to the voters' list.

Although concerns were raised regarding the Township's Comprehensive Zoning By-law and non-use of the standard lease form, the leases were used as eligibility, allowing the children of seasonal property owners access to a Township election for the first time.

Because this gave the appearance of a pay to play campaign, and because the leases were with family members, and because no people actually lived in these structures that lacked hydro, running water and washroom facilities, this was reported to the OPP, who have a duty to enforce the rules and regulations of the *Municipal Elections Act*.

The OPP did not proceed with charges because they said there was no case law.

The following Motion was adopted:

MOTION NO.: 03
MOVED BY: TIM CONLIN
SECONDED BY: DARLENE COLTON

BE IT RESOLVED, that the Council of Wollaston Township ask Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the *Municipal Elections Act* and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not turn into ballots for garden sheds.

AND BE IT FURTHER RESOLVED, that the County of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described in the Municipal Elections Act are actually enforceable even if there is not current case law.

AND BE IT FURTHER RESOLVED, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

CARRIED

Should you have any questions or concerns regarding the above, do not hesitate to contact me.

Sincerely,



BERNICE CROCKER
Clerk/Administrator

cc. Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, AMO and all Ontario Municipalities.



Corporation of the Municipality of Temagami

Memo No.
2020-M-152

Memorandum to Council

Subject: Resolution from County of Wellington

Agenda Date: **October 29, 2020**

Attachments: Motion from September 24, 2020

RECOMMENDATION

BE IT RESOLVED THAT Council support Motion from September 24, 2020 of the County of Wellington.

INFORMATION

This resolution supports a resolution of the County of Wellington regarding:

1. the need to review the current assessment scheme for aggregate resource properties to address the inequity of the property values;
2. Calls upon the Province to work the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value.

Respectfully Submitted:

Suzie Fournier
Municipal Clerk



KIM COURTS
DEPUTY CLERK
T 519.837.2600 x 2930
F 519.837.1909
E kimc@wellington.ca

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

October 2, 2020

Sent via email to all Ontario Municipal Clerks

Dear Municipal Clerks,

At its meeting held September 24, 2020, Wellington County Council approved the following recommendation from the Administration, Finance and Human Resources Committee:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Wellington County Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Wellington County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties.

NOW THEREFORE BE IT RESOLVED:

(a) That Wellington County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) That Wellington County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That Wellington County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

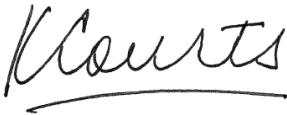
(d) That Wellington County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Please find the Aggregate Resource Property Valuation and Advocacy report and Municipal Resolution enclosed.

Wellington County Council is requesting that all Ontario municipalities adopt the Municipal Resolution and forward to Donna Bryce, Wellington County Clerk at donnab@wellington.ca upon passing.

Should you have any questions please contact Ken DeHart, County Treasurer, at kend@wellington.ca or call 519.837.2600 ext 2920.

Sincerely,

A handwritten signature in black ink that reads "Kim Courts". The signature is written in a cursive style with a horizontal line underneath the name.

Kim Courts
Deputy Clerk



COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 15, 2020
Subject: **Aggregate Resource Property Valuation and Advocacy Report**

Background:

Through the County's Assessment Base Management Policy and Programme approved in 2016; Wellington County has made significant efforts to maintain, protect and enhance the quality of the assessment roll. This includes reviewing the accuracy of individual assessments and ensuring the equitable distribution of the tax burden. The County remains a strong advocate for the accurate and equitable valuation and property tax treatment of all properties, including gravel pit and aggregate resource properties in the County and throughout Ontario.

The County has been actively pursuing fair and accurate assessment valuations for gravel pits through two streams:

1. Assessment appeals heard by the Assessment Review Board
2. Advocacy through the province on a permanent policy solution

Assessment Appeals

The County has filed assessment appeals on all aggregate producing properties in its three southern-most municipalities, being Puslinch, Erin and Guelph/Eramosa for the 2017 to 2020 taxation years. The purpose of these appeals is to ensure that the current value assessment of these properties is captured through the existing legislation, and to deal with how those properties are classified for taxation purposes.

The effect of the current property tax valuation structure by the Municipal Property Assessment Corporation ("MPAC") unfairly sees active gravel pits incurring less property tax than many single-family homes and small businesses as a result of unduly low and inaccurate current value assessments. It also leads to properties that are located in the same areas and are similar to gravel pits receiving vastly different property valuations, which contradicts the principle of fairness and transparency underpinning our taxation system that similar properties should be treated and taxed equally. Arbitrarily classifying gravel pits as among the lowest form of farmland (Class 5) sets an artificial cap on these producers' property assessments and keeps their property taxes well below what they should be paying. In turn, residents and businesses are subsidizing the break that gravel producers are receiving.

In terms of next steps for these appeals, a settlement conference is scheduled to take place on September 16 and hearings are scheduled for the weeks of November 16 and 23.

Advocacy for a Permanent Policy Solution

The County has been working with its colleagues through the Top Aggregate Producing Municipalities of Ontario (TAPMO) to raise awareness of the assessments and the inequitable treatment of these properties and ask the government to review how these properties are assessed and treated from a property tax policy perspective through the MPAC review that is currently taking place.

Through this work, TAPMO endorsed the attached municipal resolution to be shared with TAPMO municipalities for consideration at local Councils. The resolution formally asks the province to review how these properties are assessed in light of the inequitable treatment in comparison to other residential and business properties in the municipality. Several municipalities across the province have approved and forwarded this resolution to the province and local MPPs.

To be clear, the County believes MPAC's property valuation is incorrect even within the current legislation, however, the County is looking for further direction and possible legislative or regulatory changes that will eliminate future disputes. This kind of permanent policy change is in everyone's best interest to resolve this issue once and for all.

Staff recommend that the Administration, Finance and Human Resources Committee support the resolution and pass it along to County Council for approval. This is also an opportunity for the County to remind its member municipalities to review and give consideration to this resolution as well.

AMO Delegation Meeting

On August 18, 2020, in collaboration with the Top Aggregate Producing Municipalities of Ontario (TAPMO), County representatives met with Stan Cho, Parliamentary Assistant to the Minister of Finance, to discuss the need to improve how aggregate properties are assessed across Ontario under an equitable valuation system. The meeting was held during the Association of Municipalities of Ontario (AMO) conference. This is where municipal and provincial policymakers come together to discuss pressing issues facing both levels of government.

Wellington County and other TAPMO members presented several policy-driven solutions to Mr. Cho that would make MPAC's property tax valuations accurate and equitable. There are many possible legislative, regulatory or policy changes that can achieve a permanent solution. These include:

- Creating a separate class for aggregate producing properties (as was done for landfills in 2015);
- Directive (or regulation) from the Minister to MPAC regarding how to assess these types of properties to reflect their true market or industrial value;
- Remove the aggregate exemption from the *Assessment Act* (as was the situation prior to 2008).

This would enable municipalities to maintain stability in local taxation levels and meet the needs of their communities. Directing MPAC on how to assess these properties based on their true market value makes common sense and will result in stability and accuracy in the assessment process. The solution to remove the exemption of aggregate in the *Assessment Act* would allow MPAC to assess the full value of the property.

Summary

Aggregate sites are important job creators and an increasingly critical element of public works that help to fuel steady economic growth across Ontario, especially as part of municipalities' post-pandemic recovery. Yet, under the current MPAC valuation formula, their current value assessment is inaccurate such that these sites generate significantly less revenue for municipalities and the Province than other possible uses for the same land. This costs Ontario municipalities millions of dollars in lost tax revenue every year and negatively impacts their abilities to deliver more fulsome services and programmes to residents. The current system also generates less Education property taxes which shifts even more tax burden onto homeowners and small businesses. Municipalities are therefore eager to find a solution that is fair for all involved: the municipality, taxpayers, and aggregate producers.

COVID-19 has highlighted the urgency for a policy-driven, equitable approach. Municipalities across Ontario are fighting to continue providing a high standard of services to our families and businesses who need them now more than ever. The lost tax revenue undermines our ability to enhance those services and make key infrastructure investments at a time when our residents are suffering. The County wants to be fair to aggregate producers while recognizing that they should be part of the solution in terms of helping families and businesses get back on their feet – the very people who are carrying the burden of the current MPAC system.

Recommendation:

That the Aggregate Resource Property Valuation and Advocacy Update Report be received for information; and

That the attached resolution be supported by County Council and sent to the Ministry of Finance.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart', with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA
County Treasurer

SCHEDULE A – MUNICIPAL RESOLUTION

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Wellington County Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Wellington County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED:

- (a) That Wellington County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and
- (b) That Wellington County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and
- (c) That Wellington County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and
- (d) That Wellington County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1526

**Being a by-law to appoint an Community Emergency Management Coordinate and an
Altermate for the Municipality of Temagami.**

WHEREAS Section 2.1 (1) of the Emergency Management and Civil Protection Act; R.S.O. 1990, CHAPTER E.9, as amended, requires every municipality to develop and implement an emergency management program; which the Municipality of Temagami did by By-law 05-628;

AND WHEREAS Section 14(3) of the Emergency Management and Civil Protection Act requires that Municipalities shall ensure that their emergency management programs and emergency plans conform to the set regulatory standards;

AND WHEREAS Section 10(1) of the regulatory standard set in Ontario Regulation 380/04 requires that each municipality designate an emergency management program co-ordinator;

AND WHEREAS the Council of the Municipality of Temagami wishes to appoint a affirm the appointment of the Community Emergency Management Coordinator and a new Alternate;

NOW THEREFORE the Council for the Corporation of the Municipality of Temagami hereby enacts as follows:

- 1) THAT Barret Leudke is hereby appointed as the Community Emergency Management Coordinator (CEMC) for the Municipality of Temagami;
- 2) THAT Sabrina Pandolfo is hereby appointed as the Alternate Community Emergency Management Coordinator for the Municipality of Temagami;
- 2) That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
- 4) That any By-laws contrary to this By-Law, namely 19-1427 are hereby repealed.

READ a First time this 29th day of October, 2020

READ a Second and Third and Finally passed this 29th day of October , 2020.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1527

Being a by-law to authorize and provide a Schedule of Retention Periods for the records of the Municipality of Temagami and to repeal By-Law 93-303

WHEREAS Section 255 of the *Municipal Act, S.O. 2001, c. 25*, as amended, provides that a municipality may, subject to the approval of the municipal auditor, establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254 thereof;

AND WHEREAS That Council of The Corporation of the Municipality of Temagami deems it desirable to establish a corporate records management policy and retention periods for the records of the municipality by enactment of this By-law;

AND WHEREAS The Municipal Auditor approved the Records Retention By-law on XXXXX, XX, XXXX.

NOW THEREFORE the Council of The Corporation of the Municipality of Temagami enacts as follows:

1. DEFINITIONS:

- 1.1. Auditor** means the person or firm appointed by the Council of the Municipality of Temagami from time to time to perform the annual audit of the records of the Municipality of Temagami;
- 1.2. Corporate Records Officer** shall mean the individual designated by the Municipal Clerk who is authorized to act on behalf of the Municipality and entrusted for overall governance of the records management program;
- 1.3. Classification** means the systematic identification and arrangement of records into categories according to logically structured conventions, methods, and procedural rules, represented in a classification scheme;
- 1.4. Council** shall mean the Council for the Corporation of the Municipality of Temagami.
- 1.5. Destroy** means the process of eliminating or deleting data, documents and records so that the recorded information no longer exists.
- 1.6. Disposition with respect to records** means a range of processes, associated actions, implementation, retention, destruction, loss, or transfer of custody or ownership that are documented in Disposition Notice or another instruments;
- 1.7. Electronic Record/Document** means records that exist in an electronic format only (may include e-mail or electronically created records or electronic records contained in other electronic databases);

- 1.8. Expungement** means a process to eliminate completely, to wipe out, to destroy, or to obliterate an electronic record.
- 1.9. Files** has the same meaning as “Records” and may be used inter-changeably;
- 1.10. Medium/media** means the physical material which serves as a functional unit, in or on which information or data is normally recorded, in which information or data can be retained and carried, from which information or data can be retrieved, and which is nonvolatile in nature;
- 1.11. Official Records** means recorded information in any format or medium that documents the Municipality business activities, rights, obligations or responsibilities or recorded information that was created, received, distributed or maintained by the Municipality in compliance with a legal obligation or in transaction of business;
- 1.12. Orphan Data** means data that is not machine readable because the data exists with no identifiable computer application or system that can retrieve it, or the data is machine readable but does not have sufficient content, context or structure to render it understandable;
- 1.13. Records** means any recorded information, however recorded, whether in printed form, on film, by electronic means or otherwise, including, but not limited to, correspondence, memoranda, plans, maps, drawings, graphic works, photographs, film, microfilm, microfiche, sound records, videotapes, e-mail, machine readable records, and any other documentary material regardless of physical form or characteristics, and includes Official Records” and “Transitory Records”;
- 1.14. Records Management** means the field of management responsible for the efficient and systematic control of the creation, receipt, maintenance, use and disposition of records, including processes for capturing and maintaining evidence of and information about business activities and transactions in the form of records;
- 1.15. Retention Period** means the period of time during which records must be kept by the Municipality before they may be disposed of;
- 1.16. Retention Schedule** means a control document that describes the Municipality’s records at a series level, and indicates the length of time that each series shall be retained before its final disposition. It specifies those records to be preserved for their archival or legal values, and authorizes on a continuing basis the destruction of the remaining records after the lapse of a specified retention period or the occurrence of specified actions or events. Records retention schedules serve as the legal authorization for the disposal of the Municipality’s records;
- 1.17. Municipality** means The Corporation of the Municipality of Temagami;
- 1.18. Transitory Records** means records kept solely for convenience of reference and of limited value in documenting the planning or implementation of Municipality policy or programs, such as:
- 1.18.1** copies of miscellaneous notices or memoranda concerning routine administrative matters or other minor issues;

- 1.18.2 information copies of widely distributed materials, such as minutes, agendas and newsletters, unless the information copy has been annotated to reflect significant input or for other program purposes;
- 1.18.3 preliminary drafts of letters, memoranda or reports and other informal notes which do not represent significant steps in the preparation of a final document and which do not record decisions;
- 1.18.4 duplicate copies of documents in the same medium which are retained only for convenience or future distribution;
- 1.18.5 voice-mail messages;
- 1.18.6 e-mail messages and other communications that do not relate to Municipality business;
- 1.18.7 copies of publications, such as, published reports, administration manuals, telephone directories, catalogues, pamphlets or periodicals;
- 1.18.8 duplicate stocks of obsolete publications, pamphlets or blank forms; and;
- 1.18.9 unsolicited advertising materials, including brochures, company profiles and price lists.

2. RETENTION SCHEDULE

- 2.1. The records retention schedule attached hereto as Schedule "A" forms part of this By-Law, and may be amended from time to time as necessary;
- 2.2. The Corporate Records Officer shall administer this By-Law and shall ensure that the retention periods set out in Schedule "A" attached hereto comply with all relevant legal requirements for records retention;
- 2.3. In determining the retention periods for any records, the Corporate Records Officer shall consider, in consultation with other Municipal employees and Municipal solicitors, where appropriate:
 - 2.3.1. the operational nature of the records, including the period of time during which the Municipality uses the records to perform its functions;
 - 2.3.2. the legal nature of the records, including the period of time necessary to comply with statutory or regulatory requirements or requirements imposed by agreements, permits or similar documents, or to ensure that the records are available in case of investigation or litigation;
 - 2.3.3. the fiscal nature of the records, including the period of time necessary for audit or tax purposes; and
 - 2.3.4. the historical nature of the records, including the long-term value of the records for documenting past events or the origins and history of the Municipality.

3. EMPLOYEE RESPONSIBILITIES

- 3.1.** All Municipal employees who create, work with or manage records shall:
- 3.1.1.** comply with the retention periods as specified in Schedule “A” attached herto;
 - 3.1.2.** ensure that official records in their custody or control are protected from inadvertent destruction or damage; and,
 - 3.1.3.** ensure that transitory records in their custody or control are destroyed when they are no longer needed for reference.

4. CORPORATE RECORDS OFFICER

- 4.1** The Corporate Records Officer shall:
- 4.1.1.** develop and administer policies and establish and administer procedures for the Municipality’s records management program;
 - 4.1.2.** periodically review and make recommendations with respect to this by-law, including Schedule “A” attached hereto;
 - 4.1.3.** ensure that official records are preserved and disposed of in accordance with the Schedule “A” attached herto;
 - 4.1.4.** ensure that all disposition notices prepared pursuant to Subsection (5.1) of Section 5 of this by-law and all certificates of disposition prepared pursuant to Subsection (5.3.1.6) of Section 5 of this by-law are preserved.

5. DISPOSITION OF RECORDS

- 5.1.** The Corporate Records Officer of the business unit shall provide in writing, the scheduled disposition of records, including a list of the records eligible for disposition and the schedule disposition date;
- 5.2.** The Municipal department head or manager shall notify the Corporate Records Officer in writing, before the scheduled disposition date, whether any of the records included in the disposition notice need to be retained past the scheduled disposition date, and the reason why such further retention is necessary;
- 5.3.** Prior to destruction of an information database or orphan data, the following documents shall be required:
- 5.3.1.** a written description containing, to the extent that such information is available, the following:
 - 5.3.1.1.** the title of the system;
 - 5.3.1.2.** the identification of the business unit responsible for the creation or use of the data;
 - 5.3.1.3.** a brief description of the system’s purpose;
 - 5.3.1.4.** where possible, a contents list of the information being destroyed; or,

- 5.3.1.5. a brief description of any sub-systems, their purpose and relationship to the main system or other sub-systems; and,
 - 5.3.1.6. the name of the technical contact person who is responsible for documenting the system.
- 5.3.2. the written approval of the signing authority if necessary;
- 5.3.3. where applicable to satisfy the provisions of the *Federal Income Tax Act*, *Excise Tax Act*, *Employment Insurance Act* or Canada Pension Plan, an exemption from the Minister of National Revenue from the requirement to keep records in an electronically readable format;
- 5.3.4. after the destruction of an information database or orphan data, the signing authority must provide a destruction certificate to the Corporate Records Officer to provide an audit trail.
- 5.4. Where appropriate and taking into account the principles governing the disposition of official records, the Corporate Records Officer shall re-schedule the disposition of any records listed in the disposition notice referred to in Subsection (5.1) for up to one year later than the scheduled disposition date;
- 5.5. Re-scheduling the disposition of any records beyond a one year period requires written notice from the Municipality department head or manager to the Corporate Records Officer for each additional year;
- 5.6. If no notice is received under Subsection (5.2) of this by-law before the scheduled disposition date, the records shall be deemed to be authorized for disposition by the Municipal department head or manager; and
- 5.7. When official records have been disposed of pursuant to this by-law, the Corporate Records Officer shall obtain written confirmation of such disposition.

6. PRINCIPLES GOVERNING THE DESTRUCTION OF OFFICIAL RECORDS

- 6.1. The following principles shall govern the destruction of official records:
 - 6.1.1. when there are no further business or legal reasons for retaining official records, they shall be destroyed or expunged as appropriate;
 - 6.1.2. official records pertaining to pending or actual investigation or litigation shall not be destroyed; and
 - 6.1.3. official Records disposed of at the end of a retention period, as well as drafts and copies of records disposed of on a regular basis, shall be destroyed in a way that preserves the confidentiality of any information they contain.
- 6.2. Official records in the custody or control of the Municipality shall not be destroyed unless such records are older than the retention period set out in the Retention Schedule "A" attached hereto and have been identified in a disposition notice prepared pursuant to Subsection (5.1) of Section 5 this by-law; and
- 6.3. Copies of official records may be destroyed at any time if the original records are being retained in accordance with Schedule "A" attached herto.

7. EFFECT

7.1. This by-law will take effect on the date it is passed.

8. SHORT TITLE

8.1. This by-law shall be known as the “Records Retention By-law”.

9. REPEAL

9.1 Upon the date of enactment of this by-law, By-law 93-303 is hereby repealed.

BE TAKEN AS READ A FIRST time on this 29th day of October, 2020.

READ A SECOND AND THIRD time and finally passed this xx day of xxxxxx, 2020.

Mayor

Clerk

Craig.D

From: Patrick Townes <ptownes@mhbcplan.com>
Sent: Monday, October 19, 2020 2:11 PM
To: Craig.D
Cc: Suzie Fournier; Daryl Bell; Tammy Lepage; Jamie Robinson
Subject: Update on Planning OPA's and ZBA's

Hi Craig,

We had productive discussions with TFN, TLA and Councillor Luedke last week regarding the proposed amendments. Based on these discussions, TLA noted that they would need until the end of this week to provide comments. TLA's Planner needs time to go back to the Association to finalize the comments.

On this basis, we are expecting comments by Friday, October 23, 2020. Depending on the nature of comments that are received on the 23rd, we can aim to finalize the amendments by October 30, 2020. The drafts prepared for the 30th will serve as the documents that get circulated to Council for review and consideration. We are suggesting that a cover letter/memo be prepared to accompany the amendments that highlights the proposed changes and the important themes of the amendments.

For a potential Special Council meeting, we are available the week of November 23rd.

If you would like to set-up a time to discuss, please let us know.

Thanks,

Patrick

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Corporation of the Municipality of Temagami

Memo No.
2020-M-153

Memorandum to Council

Subject: Notice of Motion – Councillor Youngs

Agenda Date: **October 29, 2020**

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to place the estimate received in 2019 for the third phase of the ditch rehabilitation project on the next agenda for further discussion.

INFORMATION

At the last meeting of Council a Notice of Motion was provided by Councillor Youngs to discuss the third phase of the Temagami North ditch project.

Should Council pass this recommendation, Staff will place the item on the next agenda and will also provide the third phase estimate received in 2019.

Should the project go forward it would most likely be completed in the 2021 construction year. An update quote would be received at that point however, the 2019 estimate would be a reasonable basis for Council's discussion.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-154

Memorandum to Council

Subject: Notice of Motion – Councillor Shymko

Agenda Date: **October 29, 2020**

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to amend the terms of reference for the Youth Advisory Council as it relates to the age range of participants;

AND FURTHER THAT these amended terms of reference be presented to Council for their consideration at the next meeting.

INFORMATION

At the last meeting of Council a Notice of Motion was provided by Councillor Shymko to discuss the age range contained in the Terms of Reference for the Youth Advisory Committee.

Should Council pass this recommendation, Staff will place the item on the next agenda with the age range updated. Direction regarding how the age range should be amended would be appreciated.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1528

Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the October 29, 2020 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 29th day of October, 2020.

Mayor

Clerk