



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA**

Thursday, January 21, 2021, 6:30 P.M.

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. **CALL TO ORDER AND ROLL CALL**
2. **ADOPTION OF THE AGENDA**
Draft Motion:
BE IT RESOLVED THAT the Regular Council Agenda dated January 21st, 2021 be adopted as presented/amended.
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **REPORT FROM CLOSED SESSIONS**
5. **ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS**
- 5.1. **DRAFT Regular Council Meeting - December 10, 2020** 1
Draft Motion:
BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on December 10th, 2020 be adopted as presented/amended.
- 5.2. **DRAFT Special Council Meeting - December 23, 2020** 12
Draft Motion:
BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on December 23rd, 2020 be adopted as presented/amended.
6. **BUSINESS ARISING FROM THE MINUTES**
7. **DELEGATIONS/PRESENTATIONS**
- 7.1. **Registered Delegations - With Presentations**
 1. **Staff Recognition**
- 7.2. **Invited Presentations**
- 7.3. **Registered Delegations - Without Presentations**
- 7.4. **Unregistered Delegations**
** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**
8. **CONSENT AGENDA ITEMS**
Draft Motion:
BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the

agenda.

8.1. Staff Report(s) for Information:

8.2. Correspondence for Information:

Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.7 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

- | | | |
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| 1. | District of Nipissing Social Services Administration Board | 14 |
| | RE: DNSSAB Explores Potential for Direct Delivery of EMS Services | |
| 2. | Ministry of Energy, Northern Development and Mines | 15 |
| | RE: Letter from the Honourable Greg Rickford and the Honourable Bill Walker | |
| 3. | Ministry of Agriculture Food and Rural Affairs | 16 |
| | RE: Letter from the Honourable Ernie Hardeman | |
| 4. | Solicitor General | 18 |
| | RE: Letter from the Solicitor General Sylvia General | |
| 5. | Ministry of Municipal Affairs and Housing | 20 |
| | RE: Letter from the Honourable Steve Clerk | |
| 6. | Ministry of Transportation | 23 |
| | RE: Letter from the Honourable Caroline Mulroney | |
| 7. | Ministry of Children, Community and Social Services | 26 |
| | RE: Letter from the Honourable Todd Smith | |

8.3. Minutes of Local Boards & Committee:

Draft Motion:

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

- | | | |
|----|--|----|
| 1. | Board of Management of AuChâteau - November 2020 Minutes | 28 |
| 2. | DNSSAB Finance and Administration Committee - November 2020 Minutes | 33 |
| 3. | DNSSAB Regular Board - November 2020 Minutes | 37 |

9. STAFF REPORTS

9.1. Temagami Fire Department - December 2020 Report 44

Draft Motion:

BE IT RESOLVED THAT Council receive the report from Temagami Fire Department for the month of December, 2020.

9.2. Marten River Fire Department - December 2020 Report 45

Draft Motion:

BE IT RESOLVED THAT Council receive the report from Marten River Fire Department for the month of December, 2020.

9.3. Public Works Department - December 2020 Report 47

Draft Motion:

BE IT RESOLVED THAT Council receive the report from Public Works Department for the

month of December, 2020.

- 9.4. Facility Recreation Department - Report** 49
Draft Motion:
BE IT RESOLVED THAT Council receive report from Facility Recreation Department dated January 21, 2021.
- 9.5. Treasurer Administrator - Report** 51
Draft Motion:
BE IT RESOLVED THAT Council receive report from Treasurer/Administrator dated January 21, 2021.
- 9.6. 2021-M-001 MMAH Financial Review** 53
Draft Motion:
BE IT RESOLVED THAT Council receive the Financial Indicators from the Ministry of Municipal Affairs and Housing for 2019.
- 9.7. 2021-M-002 TAX AR Summary** 67
Draft Motion:
BE IT RESOLVED THAT Council receive the taxes receivable summary for 2020.
- 9.8. 2021-M-003 Au Chateau Report** 68
Draft Motion:
BE IT RESOLVED THAT Council direct Staff to organize a special meeting with appropriate counsel invited to review options related to Au Chateau projected budget increases.
- 9.9. 2021-M-004 Air Compressor Agreement with the City of Temiskaming Shores** 69
Draft Motion:
BE IT RESOLVED THAT Council direct Staff to draft a By-Law to renew the joint maintenance of the breathable air compressor with the City of Temiskaming Shores.
- 9.10 2021-M-005 Provincial Offences Act Advisory Committee** 99
.
Draft Motion:
BE IT RESOLVED THAT Council endorses the appointment of Councillor Mathew Johnson, Town of Cobalt in being our collective's representative for the Provincial Offences Act Advisory Committee.
- 9.11 2021-M-006 Citizen Awards** 102
.
Draft Motion:
BE IT RESOLVED THAT Council approve the recommendation of the Ad Hoc Committee that;

The 2020 Citizen of the Year be presented to Gerald Stroud;
The 2020 Lifetime Achievement Award be presented to Lorne Pacey, Niki Plumstead and Jim Kitts;
The 2020 Posthumous Lifetime Achievement Award be presented to Marcello Bernardo and Gary Potts;

AND FURTHER THAT Council direct staff to organize the presentation of the awards including the purchase a small gift of recognition.
- 9.12 2021-M-007 Proposed Amendments to the Building By-Law** 104
.

Draft Motion:

BE IT RESOLVED THAT Council consider approving an amendment to the Building By-law 08-782, as amended, that notification of inspection is not deemed effective till it has actually been received by the CBO;

AND FURTHER THAT Council consider approving an amendment to the Building By-law 08-782. As amended, to require photos of the building project which satisfy the requirements of the building inspector the when inspections cannot be completed due to the seasonal concerns of Temagami;

AND FURTHERMORE should Council approve amending the Building By-law 08-782, as amended, staff be directed to prepare an amended Building By-law to be brought forward to the next Council Meeting for Council's consideration.

10. COUNCIL COMMITTEE REPORTS

11. ANNOUNCEMENTS - MAYOR AND COUNCIL

12. CORRESPONDENCE

12.1. Action Correspondence

12.2. Resolution from Other Municipalities

13. BY-LAWS

13.1. 20-1527 Temagami Retention By-Law

106

Draft Motion:

BE IT RESOLVED THAT By-law 20-1527, being a by-law to authorize and provide a Schedule of Retention Periods for the records of the Municipality of Temagami and to repeal By-Law 93-303, be taken as third and finally passed on this 21st day of January, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.2. 21-1537 Annual Borrowing By-Law for 2021

112

Draft Motion:

BE IT RESOLVED THAT By-law 21-1537, being a by-law to provide for annual borrowing from the Bank of Nova Scotia, be taken as read a first, second and third time and finally passed this 21st day of January, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.3. 21-1538 Interim tax By-Law for 2021

114

Draft Motion:

BE IT RESOLVED THAT By-law 21-1538, being a by-law to provide for an interim tax levy, be taken as read a first, second and third time and finally passed this 21st day of January, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.4. 21-1539 Amendment to the Human Resources Policies and Procedures By-law

116

Draft Motion:

BE IT RESOLVED THAT By-law 21-1539, being a by-law to amend Appendix "G" of

Bylaw 09-887, a bylaw to establish human Resources Policies and Procedures for the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 21st day of January, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.5. 21-1540 Air Compressor Agreement with the City of Temiskaming Shores

118

Draft Motion:

BE IT RESOLVED THAT By-law 21-1540, being a by-law to enter into a Maintenance Agreement between the Municipality of Temagami and the City of Temiskaming Shores for the joint maintenance of a breathable air compressor, be taken as read a first, second and third time and finally passed this 21st day of January, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. COMMITTEE MEETINGS

15. UNFINISHED BUSINESS

16. NEW BUSINESS

17. NOTICE OF MOTION

18. QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

19. CONFIRMATION BY-LAW

120

Draft Motion:

BE IT RESOLVED THAT By-law 21-1541, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 21st day of January 21, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

20. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

**REGULAR COUNCIL MEETING
DRAFT MINUTES**

Thursday, December 10, 2020, 6:30 P.M.

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Shymko,
J. Koistinen

STAFF: C. Davidson, S. Fournier, S. Pandolfo, B. Turcotte, D. Bell,
J. Sanderson, K. Hearn

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 6:30 pm.
There were 7 people in the audience. The Mayor called the Roll.

ADOPTION OF THE AGENDA

20-380

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Regular Council Agenda dated 10th of December, 2020 be adopted as presented.

CARRIED

Section 12.1.4 was moved under Section 12.1.5 during the meeting.

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Shymko declared a pecuniary interest regarding 12.1.4. and declaration of conflict regarding 12.1.6

REPORT FROM CLOSED SESSIONS

Treasurer/Administrator Davidson reported that during the closed session an update was received regarding potential land acquisition by the Municipality, property investigation, Municipal Freedom of Information request received and regarding communication received from the Office of the Ombudsman.

ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

DRAFT Special Council Meeting - October 29, 2020 18:00

20-381

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on October 29th, 2020 - 1800 be adopted as presented.

CARRIED

DRAFT Regular Council Meeting - November 19, 2020

20-382

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on November 19, 2020 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS/PRESENTATIONS

Registered Delegations - With Presentations:

David Wilfong

RE: 50' Canoe

20-383

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive a presentation from D. Wilfong regarding the 50' Canoe.

CARRIED

Ontario Clean Water Agency (OCWA)

RE: Additional Sampling Requirements

20-384

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the presentation from V. Legault and S. Lemieux from Ontario Clean Water Agency (OCWA) regarding the additional sampling requirements.

CARRIED

Invited Presentations:

Registered Delegations - Without Presentations:

Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

CONSENT AGENDA ITEMS

20-385

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.
CARRIED

Staff Report(s) for Information:

Correspondence for Information:

20-385 B

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.3 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

CARRIED

8.2.1 Ontario Power Generation

RE: Building A Brighter Tomorrow Our Climate Change Plan
(Document available on the Municipal Website)

8.2.2 Ministry of Natural Resources and Forestry

RE: Letter from John Yakabuski

8.2.3 Ministry of Municipal Affairs and Housing

RE: Letter from Deputy Minister, Kate Manson-Smith

Minutes of Local Boards & Committee:

20-385 C

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

CARRIED

8.3.1 Memorandum of Understanding Committee - September 2020 Minutes

8.3.2 Memorandum of Understanding Committee - November 2020 Draft Minutes

8.3.3 Community Recreation and Events Committee - November 2020 Draft Minutes

8.3.4 Temagami Polices Services Board - August 2020 Minutes

8.3.5 Temagami Polices Services Board - November 2020 Draft Minutes

8.3.6 Whispering Pines Cemetery Board - November 2020 Draft Minutes

8.3.7 Board of Management of Au Château - October 2020 Minutes

8.3.8 Temagami Public Library Board - October 2020 Minutes

STAFF REPORTS

Temagami Fire Department Report - November, 2020

20-386

MOVED BY: J. Harding

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the report from Temagami Fire Department for the month of November, 2020.

CARRIED

Marten River Fire Department - October, November Reports

20-387

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive the reports from Marten River Fire Department for the month of October and November, 2020.

CARRIED

Public Works Department - November Report

20-388

MOVED BY: J. Koistinen

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the report from Public Works Department for the month of November, 2020.

CARRIED

2020-M-175 Treasurer Administrator Report

20-389

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the Treasurer/Administrator's report dated December 10, 2020.

CARRIED

2020-M-176 Variance Report - November, 2020

20-390

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the Variance Report for November.

CARRIED

2020-M-181 2021 Budget Update

20-391

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the 2021 Budget planning update received on December 10, 2020.

CARRIED

2020-M-177 2021 Meeting Dates

20-392

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council adopt the meeting schedule for 2021 as presented.

CARRIED

2020-M-178 OCWA Quarterly Report

20-393

MOVED BY: M. Youngs

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the report from OCWA for the July 1, 2020 to September 30, 2020 period for information.

CARRIED

2020-M-179 COLA for 2020

20-394

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council approve a cost of living adjustment effective January 1, 2020 of 0.7%;

AND FURTHER THAT Council directs Staff to update the appropriate Schedule to the HR Policy to reflect this adjustment.

AMENDED

20-395

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council approve a cost of living adjustment effective January 1, 2020 of 1%;

CARRIED

20-394

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council approve a cost of living adjustment effective January 1, 2020 of 1%;

AND FURTHER THAT Council directs Staff to update the appropriate Schedule to the HR Policy to reflect this adjustment.

CARRIED

2020-M-180 Natural Wildfire Preparedness Day - FireSmart Canada

20-396

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council direct Staff to apply for the National Wildfire Community Preparedness Day through the Ministry Resources and Forestry.

CARRIED

2020-M-186 Plans Implementation - Next Steps and Timing

20-397

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the Plans Implementation - Next Steps and Timing presented on December 10, 2020.

CARRIED

2020-M-187 Canoe Project

20-398

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council authorize Deputy Mayor Dwyer to coordinate with the other parties associated with the 50' foot canoe project and bring an draft action plan to Council.

CARRIED

2020-M-190 Temagami Memorial Park Proposal

20-399

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to conduct further research to find a suitable alternative to a parking area or Memorial Park for the town core of Temagami;

AND FURTHER THAT Staff report back to Council at a future meeting with the recommendations.

AMENDED

20-400

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to conduct further research to find a suitable location of a Memorial Park for the town core of Temagami;

CARRIED

20-399

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to conduct further research to find a suitable location of a Memorial Park for the town core of Temagami;

AND FURTHER THAT Staff report back to Council at a future meeting with the recommendations.

CARRIED

Extension of Time

MOVED BY: J. Harding

SECONDED BY: J. Shymko

20-401

BE IT RESOLVED THAT Council approved extending the meeting by one (1) hour.

CARRIED

2020-M-191 Residential and Industrial Properties – MNRF

20-402

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council direct staff to commence the process of acquiring Crown Lands from The Ministry of Natural Resources and Forestry;

AND FURTHER THAT Staff provide regular updates and information to Council regarding the process, as it becomes available.

CARRIED

COUNCIL COMMITTEE REPORTS

ANNOUNCEMENTS - MAYOR AND COUNCIL

Mayor O'Mara reported on the Emergency Operation Centre Meeting and his teleconference with the Premier regarding the Coronavirus (COVID-19) vaccine.

Mayor O'Mara reported his appreciation regarding the Christmas Events.

CORRESPONDENCE

Action Correspondence:

2020-M-182 Temagami Polices Services Board – Request

20-403

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council direct Staff to grant access to OPP upon their request for security tape footage from the cameras located at the Temagami Access Road Mine Landing;

AND FURTHER THAT Council direct Staff to erect appropriate signage in the surveillance area.

CARRIED

2020-M-183 Temagami Non Profit Housing Corporation – Request

20-404

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council accept with regret the resignation of Sherry Larochelle from the Board of the Temagami Non-Profit Housing (TNPHC);

AND FURTHER THAT Council endorse the appointment of Debby Renaud to fill the Board Vacancy.

CARRIED

2020-M-184 Correspondence, Bill 213

20-405

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council endorse Bill 213, the Canada Pharmacare Act;

AND FURTHER THAT Council directs Staff to communicate this endorsement appropriately.

CARRIED

2020-M-188 Living Temagami - Winter Solstice Request

20-406

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approve the request from Living Temagami to proceed with their holiday events on Municipal Property in accordance with the guidelines indicated in the report.

CARRIED

Where Relevant:

Councillor Shymko declared a conflict and vacated his seat and left the Electronic Participation.

2020-M-185 Living Temagami - Rent Request

20-407

MOVED BY: C. Dwyer

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council waive rental charges for the Train Station as a result of altered business plans due to COVID-19;

AND FURTHER THAT Council directs Staff to ‘fund’ this lost revenue from use of Phase 1 COVID-19 Funding.

CARRIED

2020-M-189 Temagami First Nation - FedNor - EDO - Letter of Support

20-408

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council direct Staff to prepare and send a letter in support of Temagami First Nation's Funding application to FedNor for an Economic Development Officer.
CARRIED

Councillor Shymko returned to the Electronic Participation and took his seat.

Resolution from Other Municipalities:

BY-LAWS

19-1485 Municipal Land Use By-Law

20-409

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-Law 19-1485, being a by-law to establish the Municipal Land Use Permits on Municipally Owned Land, be taken as read a third time and finally passed this 10th day of December, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

20-1535 Building Services Contract By-Law

20-410

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-law 20-1533, being a by-law to adopt an Agreement between the City of Temiskaming Shores and the Municipality of Temagami for Chief Building Official and Building Inspector Services, be taken as first read a second and third time and finally passed this 10th day of December, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

COMMITTEE MEETINGS

UNFINISHED BUSINESS

2020-M-173 Handling Frivolous and Vexatious Complaint Policy

20-411

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approve the draft policy, as amended;

AND FURTHER Staff be directed to prepare a By-Law to entrench the policy for Council's consideration.

CARRIED

2020-M-192 Christmas Gift

20-412

MOVED BY: J. Shymko

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council support the Ad Hoc Committee and recommend that all full time employees be granted a \$100.00 Christmas Bonus Cheque and that all part time employees be granted a \$50.00 Christmas Bonus Cheque;

AND FURTHER THAT A Christmas Card from a Local Artist be given to the employee's wishing them a Merry Christmas.

CARRIED**2020-M-193 Ad Hoc Committee Temagami Dry**

20-413

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council authorize the Mayor to form an ad hoc Committee to provide recommendations on the future use of the Temagami Dry trademark and product lines and other general trademark items;

AND FURTHER THAT the size and composition of this ad hoc Committee can be determined by the Mayor based on the circumstances.

CARRIED**NEW BUSINESS****NOTICE OF MOTION****QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA****CONFIRMATION BY-LAW**

20-414

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 20-1536, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 10 day of December, 2020;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED**ADJOURNMENT**

20-415

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT this meeting adjourn at 9:51p.m.
CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

SPECIAL COUNCIL MEETING DRAFT MINUTES

Wednesday, December 23, 2020, 5:00 P.M.

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs

ABSENT: J. Shymko, J. Koistinen

STAFF: C. Davidson, S. Fournier

PURPOSE OF THIS SPECIAL MEETING

A Special Meeting of Council to be held on December 23, 2020 at 5:00p.m. by Electronic Participation is to review the Camp Wanapitei - Insurance; Letter of Support for Temagami First Nation Funding Application to CMHC for a Housing Project and; The Official Plan & Zoning By-Law Amendment Home Industry/Home Occupation and to review the Official Plan & Zoning By-Law Amendment Secondary Dwelling Units with the Consultant.

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 5:00 p.m. There were 6 people in the audience. The Mayor called the Roll.

ADOPTION OF THE AGENDA

20-416

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT the Regular Council Agenda dated 23rd of December, 2020 be adopted as amended. *Section 6.1 was removed from the Agenda*

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

DELEGATIONS/ PRESENTATIONS

Camp Wanapitei

RE: Insurance

20-417

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive a presentation from J. Hodgins, Camp Wanapitei Site Director regarding the Camp Insurance.

CARRIED

MHBC Planning Urban Design & Landscape Architecture

RE: Official Plan & Zoning By-Law Amendment regarding the Home Industry/Home Occupation and Secondary Dwelling Units

20-418

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the presentation from J. Robinson and P. Townes from MHBC Planning Urban Design & Landscape Architecture regarding the Official Plan and Zoning By-Law Amendment Home Industry/Home Occupation and to review the Official Plan and Zoning By-Law Amendment Secondary Dwelling Units and further that Council directs MHBC to proceed as outlined in their presentation with the result available for Council's consideration early in 2021.

CARRIED

ADJOURNMENT

20-419

MOVED BY: M. Youngs

SECONDED BY: B. Leudke

BE IT RESOLVED THAT this meeting adjourn at 6:18p.m.

CARRIED

Mayor

Clerk



FOR IMMEDIATE RELEASE

JANUARY 6, 2021

DNSSAB Explores Potential for Direct Delivery of EMS Services

North Bay, ON – With the approval of its 2021 Budget, the District of Nipissing Social Services Administration Board (DNSSAB) will explore the potential of direct delivery of EMS/Land Ambulance Services. The provincial trend has been shifting to direct delivery and the DNSSAB is one of only a few municipal entities that does not deliver EMS services directly but contracts out to third party operators. Currently, the operators are North Bay Regional Health Centre, Mattawa General Hospital and the Municipality of Temagami.

At various times since 2001, when the Province transferred the responsibility for land ambulance to the municipalities/DSSABs, Board members have raised the subject of EMS direct delivery. More recently, the Board has directed staff to look into this in more depth. A preliminary review has indicated that the direct delivery of land ambulance services could bring benefits in the areas of centralized operations and administration, operating efficiencies, increased performance, and evolving the system to meet community needs.

To build on the preliminary review above, the 2021 Budget supports a more detailed financial analysis and potential transition plan for direct delivery. This analysis will start in the second quarter of 2021 with a final report expected before the end of the year.

“The intention of the review is to consider what delivery model offers the best overall service,” says DNSSAB Board Chair, Mark King.

If the Board undertakes direct delivery, the transition plan will be executed with the view of having the service transferred in-house during early 2022. The status quo for EMS Services delivery will remain until a decision is made.

Regardless of the service delivery model chosen, the Board is committed to continuing to work with the contracted ambulance service providers and values their leadership and participation in ambulance operations to date. The Board also takes this opportunity to continue to acknowledge the invaluable work of paramedics in Nipissing District.

- 30 -

Media Contacts: Marianne Zadra marianne.zadra@dnssab.on.ca

**Ministry of Energy,
Northern Development
and Mines**

Office of the Minister

Office of the Associate Minister
of Energy

77 Grenville Street, 10th Floor
Toronto ON M7A 2C1
Tel.: 416-327-6758

**Ministère de l'Énergie,
du Développement du Nord
et des Mines**

Bureau du ministre

Bureau du ministre associé
de l'Énergie

77, rue Grenville, 10^e étage
Toronto ON M7A 2C1
Tél. : 416 327-6758



January 5, 2021

Dear Stakeholder:

We are writing today to inform you that our government has revoked Ontario Regulation 355/17, effective January 1, 2021, removing the requirement to release a new Long-Term Energy Plan (LTEP) every three years.

As we indicated during our consultations this summer, revoking O. Reg. 355/17 is the first step toward our plan to reform Ontario's long-term energy planning process, building on our commitment to increase the effectiveness, transparency and accountability of energy decision-making in Ontario. Ontarians' confidence in our electricity system will be improved through the design and implementation of an improved framework.

As we develop this new framework, we will be calling upon you and a range of energy sector participants, experts, Indigenous leaders, and Ontario businesses and residents more broadly, to share your expertise, experience and ideas about how we can eliminate political interference and maximize transparency and accountability in our energy planning process. This new framework, with your support, will ensure that future decisions are made with an eye to cost, and in the best interest of Ontario's electricity customers.

In order to solicit broad-based feedback from across the province, the Ministry of Energy, Northern Development and Mines will be opening a formal 90-day engagement on the Environmental Registry of Ontario (ERO), through which we invite you to share your perspectives and expertise. Please monitor the ERO for this notice and for a more detailed timeline in the near future.

Our government, through the Ministry of Energy, Northern Development and Mines, is committed to building a transparent long-term energy planning framework that prioritizes Ontario's energy consumers. With your support, we are confident we will achieve this.

Sincerely,

The Honourable Greg Rickford
Minister of Energy, Northern
Development and Mines

The Honourable Bill Walker
Associate Minister of Energy

Office of the Minister

Bureau du ministre

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
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77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
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www.ontario.ca/MAAARO



December 21, 2020

Craig Davidson
CAO/Treasurer
Municipality of Temagami
craig.d@temagami.ca

Dear Mr. Davidson,

I am writing today to let you know about upcoming updates to the Ontario Wildlife Damage Compensation Program (OWDCP). The OWDCP provides financial assistance to owners whose livestock, poultry and honeybees have been damaged or killed by wildlife.

These updates are the result of concerns raised by farmers, their organizations and other stakeholders regarding the timeliness of payments for approved claims. We are also providing administrative flexibility if program timelines cannot be met in exceptional and extenuating circumstances such as COVID-19.

Key program changes will include:

- Notifying municipalities of an applicant's fully approved claim and initiating the payment process when the approval decision is made rather than after the appeal period ends; and,
- providing to the Administrator authority to waive deadlines if there are unforeseen issues or extenuating circumstances affecting program timelines.

OWDCP program updates will take effect for any applications with a kill (or injury) date on or after **January 1st, 2021**.

.../2

By notifying municipalities and initiating the payment process for fully approved claims upon approval rather than at the end of the appeal period, it is estimated that over 80% of successful claims will be paid out up to 20 business days earlier. In the event an issue with the claim approval is discovered, all applicants retain the ability to appeal within 20 business days of the date indicated on their decision letter. These payment process changes will only apply to claims with an injury or kill date on or after January 1, 2021.

In addition, allowing the Administrator to waive certain deadlines in extenuating circumstances is another way the government is providing flexibility in these uncertain times. This change will help ensure that applicants' claims will be considered if deadlines are missed for exceptional reasons outside their control.

Please visit the OWDCP website for details of the program updates at:
www.ontario.ca/predation

For further information, please contact my ministry's [Agricultural Information Contact Centre](#) at 1-877-424-1300.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ernie Hardeman', with a large, stylized loop at the end.

Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

COVID-19 Reminders

- Practise physical distancing – stay 2 metres away from others in public
- Wash your hands – with soap and water thoroughly and often
- Get the facts - www.ontario.ca/page/covid-19-stop-spread

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2020-5553

By email

December 24, 2020

Dear Head of Council/Chief Administrative Officer/Municipal Clerk:

As you know, on January 1, 2019, amendments to the *Police Services Act* (PSA) came into force which mandate every municipality in Ontario to prepare and adopt a community safety and well-being (CSWB) plan, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services, and children/youth services. As previously communicated, municipalities originally had two years from the in-force date to prepare and adopt their first CSWB plan (i.e., by January 1, 2021).

The government recognizes that the pandemic has created unprecedented challenges for communities across Ontario. Over the past several months, we have heard from municipal partners that resources have been redirected to the pandemic response and, as a result, some have experienced delays in their CSWB planning and engagement processes.

In an effort to support municipal, policing and community partners during the emergency, on April 14, 2020, the government passed the *Coronavirus (COVID-19) Support and Protection Act, 2020*, which amended the PSA to allow the Solicitor General to prescribe a new deadline for the completion and adoption of CSWB plans post January 1, 2021. This amendment came into force immediately upon Royal Assent.

I would like to inform you that the new deadline for municipalities to prepare and adopt a CSWB plan is now July 1, 2021. This extension provides municipalities with an additional six months to complete their plans.

This change will ensure municipalities, police services and local service providers can continue to dedicate the necessary capacity and resources to respond to COVID-19, while also providing adequate time to effectively undertake consultations, work collaboratively with multi-sectoral partners, and meet the legislative requirements to develop meaningful and effective CSWB plans.

Community partners continue to underscore the importance and need for this type of holistic planning that addresses crime and complex social issues on a long-term, sustainable basis and improves the safety and well-being of Ontario communities.

.../2

Despite the unforeseen challenges that the pandemic has created, it is encouraging to see municipalities across the province persevere and make significant progress on their CSWB plans through innovative and forward-thinking approaches.

I greatly appreciate your on-going support as we move forward on this modernized approach to CSWB together. Through collaboration, we will continue to build safer and stronger communities in Ontario.

Lastly, if municipalities have any questions about CSWB planning, please direct them to ministry staff, Tiana Biordi, Community Safety Analyst, at Tiana.Biordi@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', with a stylized, cursive script.

Sylvia Jones
Solicitor General

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



MIN-234-2020-5724

December 16, 2020

Mayor Dan O'Mara
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara:

From the outset of COVID-19, our government knew that the pandemic was going to put a significant strain on Ontario's municipalities. That is why we are committed to working with all levels of government to ensure municipalities can continue to deliver the critical services Ontarians rely on.

In our negotiations with the federal government, what started as a \$14 billion national proposal was negotiated into the \$19 billion Safe Restart Agreement – securing up to \$4 billion for Ontario's municipalities and transit systems.

In August, our government committed \$695 million in an initial round of allocations under the \$1.39 billion municipal operating stream. Earlier today, I announced that the Ontario government is investing an additional \$695 million under the historic Safe Restart Agreement's municipal operating stream to help our municipal partners manage the financial impacts of COVID-19 and start 2021 in a more secure financial position.

I am pleased to advise that your municipality's allocation is \$20,000. This amount is being provided to help your municipality with 2021 COVID-related operating pressures.

Allocations for 2021 funding for all 444 municipalities are based on the number of households in the municipality and the proportion of COVID-19 cases occurring in the municipality's public health unit. Funding under the municipal operating stream is in addition to funding being provided under the Safe Restart Agreement for municipal transit systems, Social Services Relief Fund and public health.

We know municipalities will continue to feel the impacts of COVID-19 into 2021. Our government is providing this additional support as you develop your 2021 budgets. With this funding, your municipality can continue to deliver the high-quality local services your

residents and business rely on every day and have the confidence you need to proceed with budgeting for planned capital projects in 2021.

We have heard that you require flexible funding and we are delivering. Funding under the municipal operating stream of the Safe Restart Agreement can be used to support your municipality's highest priority COVID-related operating needs. The province expects that any amount of funding not required by your municipality in 2020 will be used to address 2021 pandemic-related operating needs.

As previously communicated, your municipality will be expected to report back to the province in March 2021 with information about your COVID-related operating pressures and use of both funding allocations. This report template will be available via the Transfer Payment Ontario system by late January 2021. Municipalities will also be expected to report back on 2021 operating pressures due to the pandemic at a later date.

I am requesting that your municipal treasurer sign the acknowledgement below and return the signed copy to the ministry by December 24, 2020 by email to Municipal.Programs@ontario.ca. Please note that we must receive this acknowledgement before making a payment to your municipality. We expect to begin making payments to municipalities in December 2020 and complete all payments by the end of January 2021.

Municipalities are welcome to contact their municipal advisor or e-mail Municipal.Programs@ontario.ca with any questions.

Thank you once again for your commitment to serving your residents during these challenging times. Our government will continue to stand with our municipal partners because we know that strong communities are the foundation of a strong Ontario – your success is Ontario's success.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c. Municipal Treasurer and Chief Administrative Officer

By signing below, I acknowledge that the allocation of \$20,000 is provided to Municipality of Temagami for the purpose of assisting with COVID-19 operating costs and pressures and that the province expects that any funds not required for this purpose in 2020 will be used to support COVID-19 operating costs and pressures in 2021.

I further acknowledge that Municipality of Temagami is expected to report back to the province on 2020 and 2021 COVID-19 operating costs and pressures and the use of this funding.

Name:

Title:

Signature:

Date:

**Ministry of
Transportation**

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
416 327-9200

www.ontario.ca/transportation

**Ministère des
Transports**

Bureau de la ministre

777, rue Bay, 5^e étage
Toronto ON M7A 1Z8
416 327-9200

www.ontario.ca/transports



December 14, 2020

107-2020-5029

His Worship Dan O'Mara
Mayor
Municipality of Temagami
dan.omara@temagami.ca

Dear Mayor O'Mara:

I am pleased to announce that today the province released its plan to build a better transportation system in Northern Ontario. [Connecting the North: A Draft Transportation Plan for Northern Ontario](#) includes more than 60 actions that will get people moving, improve travel options for people in northern First Nations and remote communities, and support economic growth in the North. As we continue the path to economic recovery from COVID-19, this plan will be vital to driving economic activity, keeping people and goods moving and creating jobs in the North.

This plan is centered on 6 goals: getting people moving and connecting communities, enabling economic opportunities, keeping people safe and providing reliable transportation options, preparing for the future, maintaining a sustainable transportation system and providing reliable travel options for remote and Far North communities. Key actions include improvements to rest areas, expanding bus service and moving forward with highway widening projects on key corridors in the region, such as Highway 11/17. The plan also includes actions to make further progress on our plan for passenger rail service in the North.

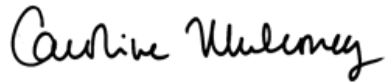
Municipalities and Indigenous communities are important partners to support the implementation of the transportation plan and provide safe and reliable travel options. We are seeking your input and feedback to discuss opportunities that will help achieve the goals of the plan. We invite you to submit your comments through the [Environmental Registry of Ontario](#) (ERO number 019-2830) until March 10, 2021.

This transportation plan is vital for long-term planning in Northern Ontario that will drive economic growth as the province continues on the path to economic recovery. It is a living document that requires continuing updates and improvements to stay relevant as the needs of people and businesses evolve.

.../2

We are committed to working closely with the public, Indigenous communities and organizations, municipalities, transportation agencies, industry and businesses to improve transportation in Northern Ontario. If you have any questions or require additional information, please do not hesitate to email NorthernTransportationPlan@ontario.ca.

Sincerely,

A handwritten signature in black ink, reading "Caroline Mulroney". The signature is written in a cursive, flowing style.

Caroline Mulroney
Minister of Transportation

bc. Jennifer Backler Jennifer.backler@ontario.ca

**Ministry of Children,
Community and Social
Services**

Minister's Office

7th Floor
438 University Avenue
Toronto ON M5G 2K8

Tel.: 416 325-5225
Fax: 416 325-5240

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

Bureau du ministre

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438, avenue University
Toronto ON M5G 2K8

Tél. : 416 325-5225
Téléc. : 416 325-5240



127-2020-14553

December 16, 2020

Dear Municipal Partner:

Last December, I invited stakeholders to participate in consultations to inform the development of a new five-year poverty reduction strategy.

I am pleased to announce the release of [*Building a Strong Foundation for Success: Reducing Poverty in Ontario \(2020-2025\)*](#). In this new five-year strategy, we set out a vision for an Ontario where everyone can participate to their full potential in their communities and achieve greater independence, stability and, wherever possible, long-term job success to support themselves and their families. I want to extend my sincere thanks to those who contributed to the development of our strategy to reduce poverty in Ontario.

Through the consultation process, we heard from people across the province about their community's experiences with poverty. We received more than 2,500 survey responses and over 280 submissions and had additional engagement with Indigenous partners and municipal committees. As our consultations came to a close, Ontario was faced with one of its greatest challenges, the COVID-19 outbreak that led to an unprecedented economic downturn that continues to deeply impact our communities.

Reducing and preventing poverty is a goal that is even more important in the context of the health, social and economic challenges resulting from COVID-19. Building on the government's COVID-19 response, the strategy connects initiatives across government, identifying actions that will help stabilize peoples' lives, connect them with employment, training, health, mental health and housing supports to set them on a pathway to jobs and financial stability. The Social Assistance Recovery and Renewal Plan and Employment Services Transformation are the cornerstone initiatives of the strategy, supported by others like the *Roadmap to Wellness*, Ontario's mental health and addictions strategy.

.../cont'd

As we move forward with the strategy's implementation over the next five years, I look forward to listening to and working with municipalities, community partners, the federal government, the private sector and Indigenous partners to create an Ontario where everyone can participate in their communities to their full potential.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping horizontal stroke extending to the right.

Todd Smith
Minister

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
on November 18, 2020 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Catherine Neddow	Provincial Appointee
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 50

Moved by : Léo Malette

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Agenda of the Regular Meeting on November 18, 2020 be approved as presented at 12:17 pm.

Carried

04. Adoption of Minutes

Resolution No. 51

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Regular Meeting held October 21, 2020 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 52

Moved by : Catherine Neddow
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) Life Lease 2021 Budget

The Life Lease Budget for the year 2021 was presented and adopted by the Board and the following resolution was passed:

Resolution No. 53

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Life Lease Budget for the year 2021 be approved as presented and that the attached summary documents form part of this resolution.

Carried

c) **Insurance Update**

Administrator updated the Board on the insurance industry now excluding contagious diseases due to the COVID-19 pandemic. Therefore, Homes will no longer be protected for COVID-19 or any other contagious diseases; Homes will have to defend themselves. However, a Bill 218 which is in the process of being passed will exonerate Homes of any lawsuit due to this pandemic. A concern was raised whereas if the Board is in a lawsuit if members could be personally liable. Administrator is to look into this matter and advise members accordingly.

d) **End of Year Agreement Report**

The Board was updated on the current situation with the 102 Shelter and what it will entail if funding is no longer available. Discussion was held whereas Board was made aware that the extra funding needed will affect the municipal levy. This will be discussed further at the budget meeting. The Board recommended that Administrator look at the following:

- Evaluate assets and operation of both Au Chateau and West Nipissing Non-Profit Housing Corporation
- A strategy to minimize the impact to municipalities
- Write a letter to the Municipal Council explaining the situation including a letter to be inserted in the Tribune to make the community aware.

e) **Sector Comparison Report**

This report summarizes that in comparison with other Homes our Home is doing well.

f) **LTC COVID-19 Commission Letter**

This letter confirms what Homes have been reporting for years such as:

- Lack of staff
- Resident to staff ratio too high
- Need for IPAC

g) **Strategic Plan**

Discussed under item d.

06. Unfinished Business:

a) Financial Report

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 54

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) Administrative Report

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 55

Moved by : Dan O'Mara
Seconded by : Léo Malette

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

Prior to proceeding with the remainder of the meeting Administrator requested attestation from Board members that they were alone and did not have anyone else present at their location due to the scheduled In-camera session. Confirmation received by all members.

07. In-Camera Session

Resolution No. 56

Moved by : Catherine Neddow
Seconded by : Léo Malette

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding Labour Matters at 1:15 pm.

Carried

a) **Labour Matters**

Administrator updated the Board on ONA negotiations.

Resolution No. 57

Moved by : Yvon Duhaime

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Board returns to its Regular Meeting at 1:25 pm.

Carried

08. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for December 16th, 2020 at 12:00 noon.

b) **Information Items**

None provided.

09. **Adjournment**

Resolution No. 58

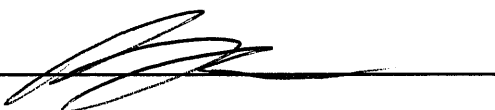
Moved by : Joanne Savage

Seconded by : Léo Malette

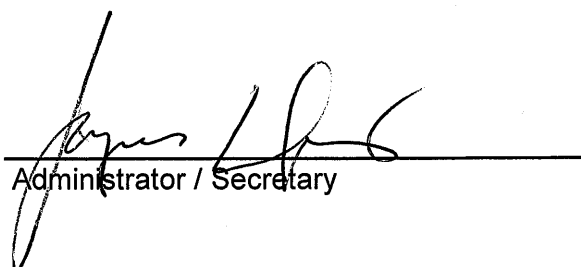
BE IT RESOLVED THAT the meeting now adjourns at 1:27 pm.

Carried

Chair



Administrator / Secretary





MINUTES OF PROCEEDINGS

FINANCE AND ADMINISTRATION COMMITTEE MEETING WEDNESDAY, SEPTEMBER 23, 2020 9:30 AM VIA ZOOM

MEMBERS PRESENT:

Councillor Mark King - Chair (North Bay)

Councillor Chris Mayne (North Bay)

Councillor Dave Mendicino (North Bay)

Mayor Dan O'Mara (Temagami)

Councillor Scott Robertson (North Bay)

Councillor Dan Roveda - Vice Chair (West Nipissing)

Representative Amanda Smith (Unincorporated)

Councillor Mac Bain – (North Bay)

Councillor Bill Vrebosch (North Bay)

REGRETS:

Mayor Dean Backer (East Nipissing)

Mayor Jane Dumas (South Algonquin)

STAFF ATTENDANCE:

Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

Michelle Glabb, Director of Social Services and Employment

Lynn Demore-Pitre, Director Children's Services

Stacey Cyopeck, Manager, Housing Programs

Pierre Guenette, Manager, Housing Operations

Justin Avery, Manager of Finance

Dawn Carlyle, Project Manager

CALL TO ORDER

The Finance and Administration Committee was called to order at 9:31 AM by Chair Mark King.

DECLARATION OF CONFLICTS OF INTEREST

Conflicts related to item 5.1- Q3 Financial Report by the following:

Bill Vrebosch – any discussion involving Ontario Works as his daughter is an employee

Mac Bain – any discussion involving indigent funerals as he is a Funeral Director

Amanda Smith – any discussion involving the Healthy Communities Fund as her employer receives funding from this program.

CHAIR'S REMARKS

The Chair will provide opening remarks at the DNSSAB Board meeting.

ADOPTION OF THE AGENDA

RESOLUTION: FA #2020-11

MOVED BY: Dave Mendicino

SECONDED BY: Dan Roveda

That the agenda for the Finance and Administration Committee is accepted as presented.

Carried.

DELEGATIONS – None

Consent Agenda

RESOLUTION: FA #2020-12

MOVED BY: Dan Roveda

SECONDED BY: Dan O'Mara

That the Committee receives for information purposes Consent Agenda item 5.1.

5.1 FA16-20 Year-to-date (YTD) Financial Report, January 1 to September 30, 2020

Finance Manager Justin Avery provided members with an overview of the Q3 report and touched on estimated surpluses to year end and where future pressures may lie.

When asked about using the surplus to lower the levy to municipalities, Justin indicated he would not recommend this, as the DNSSAB needs to build up its reserves to increase its financial strength. Justin brought up Briefing Note FA13-20 New Reserves Policy and Annual Reserves Report that was presented to the Committee in September 2020. This report described that DNSSAB's reserves were underfunded. Currently, the DNSSAB has the lowest reserve level relative to the total budget of all northern DSSABs. There was also member discussion about the ability to pay for future costs related to the Low Barrier Shelter once funding runs out at the end of March 2021.

Carried.

MANAGERS REPORTS

Move In Camera

RESOLUTION: FA #2020-13

MOVED BY: Amanda Smith

SECONDED BY: Scott Robertson

THAT the Finance and Administration Committee moves in-camera at 9:53 to discuss a matter of negotiation.

Carried.

In Camera minutes are filed separately.

Accept In Camera

RESOLUTION: FA #2020-15

MOVED BY: Dan Roveda

SECONDED BY: Chris Mayne

THAT the Finance and Administration Committee approves the action/direction agreed to in-camera.

Carried.

OTHER BUSINESS

There was no other business.

NEXT MEETING DATE

Wednesday, December 16, 2020 at 9:30 AM.

ADJOURNMENT
RESOLUTION FA#2020-16

Moved by: Dan O'Mara
Seconded by: Dan Roveda

Resolved That the Finance and Administration Committee meeting be adjourned at 10:23 AM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – NOVEMBER 25, 2020

10:30 AM VIA ZOOM (or directly following the Finance and Administration Committee)

MEMBERS PRESENT:

Councillor Mac Bain – (North Bay)

Councillor Terry Kelly (East Ferris)

Councillor Mark King - Chair (North Bay)

Councillor Chris Mayne (North Bay)

Councillor Dave Mendicino (North Bay)

Mayor Dan O'Mara (Temagami)

Councillor Dan Roveda Vice Chair (West Nipissing)

Councillor Scott Robertson (North Bay)

Representative Amanda Smith (Unincorporated)

Councillor Bill Vrebosch (North Bay)

REGRETS:

Mayor Dean Backer (East Nipissing)

Mayor Jane Dumas (South Algonquin)

STAFF ATTENDANCE:

Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

David Plumstead – Manager Planning, Outcomes & Analytics

Justin Avery, Manager of Finance

Stacey Cyopeck, Manager, Housing Programs

Pierre Guenette, Manager, Housing Operations

Lynn Demore-Pitre, Director, Children's Services

Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

CALL TO ORDER

Resolution No. 2020-117

Moved by: Bill Vrebosch

Seconded by: Terry Kelly

Resolved THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the Regular Board meeting of November 25, 2020 at 10:34 AM.

The regular Board Meeting was called to order at 10:34 AM by Chair Mark King.

Carried.

DECLARATION OF CONFLICTS OF INTEREST

Bill Vrebosch declared a conflict of interest in an in-camera item, as this item may involve a family member (daughter) who is on staff. Amanda Smith declared a conflict with item 8.2 for Reaching Home funding as her employer is listed as one of the funding recipients.

CHAIR'S REMARKS

The Chair thanked all organizations (CCNB, NMHHSS, NBIFC and LIPI) that have been working together to support people who are homeless during this challenging time and emphasized that services are available for them. He noted that DNSSAB's capable staff is putting together an application for Rapid Housing funding (federal) and that MP Anthony Rota is supportive in this application. He noted that systems are in place but the lack of support dollars is increasing pressure on this organization.

ADOPTION OF THE AGENDA

Resolution No. 2020-118

Moved by: Dan Roveda

Seconded by: Amanda Smith

That the Board accepts the agenda for the Regular Board meeting of November 25, 2020.

Carried.

APPROVAL OF MINUTES

Resolution No. 2020-119-A

Moved by: Dan O'Mara

Seconded by: Dave Mendicino

THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of November 25, 2020.

Carried.

Resolution No. 2020-119-B

Moved by: Scott Robertson

Seconded by: Chris Mayne

***Resolved* THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of November 25, 2020.**

Carried.

DELEGATIONS

There were no delegations.

CAO VERBAL UPDATE

Resolution No. 2020-120

Moved by: Chris Mayne

Seconded by: Dave Mendicino

That the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for November 25, 2020.

CAO Catherine Matheson noted DNSSAB is engaging with partners locally, provincially and nationally on upcoming opportunities. The DNSSAB work and focus has not changed, with continued EOC weekly meetings, working with staff and the senior team to stay on top of issues and move on priorities. DNSSAB has been successful with provincial relationships regarding SSRF funding and is also applying for federal Rapid Housing funding regarding modular units (closing Dec. 31). The proponents who submitted responses to the EOI have each been informed of the application for Rapid Housing so that they can apply.

Carried.

CONSENT AGENDA

MOTION: #2020-121

Moved by: Terry Kelly

Seconded by: Dan O'Mara

That the Board (DNSSAB) receives briefing note HS39-20 for information.

7.1 HS39-20 Social Services Relief Fund – Phase 2 Allocations

Carried

MANAGER'S REPORTS

B20-20 Emergency Medical Services (EMS) Defibrillator Request for Proposal (RFP)

RESOLUTION: #2020-122

Moved by: Amanda Smith

Seconded by: Dan O'Mara

THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives briefing note B20-20, outlining the 2020 EMS Defibrillator RFP process and anticipated future costs, and approves the process outlined in this report.

Carried

HS37-20 Reaching Home Covid-10 Economic Response Funding

RESOLUTION: #2020-123

Moved by: Scott Robertson

Seconded by: Dave Mendicino

[Amanda Smith's conflict was noted for this item.]

THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS37-20 regarding the Reaching Home COVID-19 Economic Response Funding, and directs staff to enter into agreements with the successful proponents, as recommended by the Nipissing District Housing and Homelessness Partnership (NDHHP).

Carried

HS38-20 LBS – Capital Costs

RESOLUTION: #2020-124

Moved by: Dan Roveda

Seconded by: Chris Mayne

THAT the District of Nipissing Social Services Administration Board (DNSSAB) accepts report HS38-20 outlining the total capital expenditures for the Low Barrier Shelter, and; Approves additional allocations from the SSRF Phase II, through underspends in other categories and/or from DNSSAB year-end surpluses, for contractor costs specific to the COVID-19 responsive 21-bed low-barrier shelter located at 590 Chippewa Street.

Carried

Nipissing District Housing Corporation (NDHC) Shareholder Declaration

RESOLUTION: #2020-125

Moved by: Terry Kelly

Seconded by: Bill Vrebosch

THAT the District of Nipissing Social Services Administration Board (DNSSAB) authorizes the termination of the NDHC Shareholder Declaration, in accordance with Resolution 2017-20, and the DNSSAB's signing officers authorize in writing the termination.

Carried

Move in Camera

RESOLUTION: #2020-126

Moved by: Chris Mayne

Seconded by: Dave Mendicino

[Bill Vrebosch's conflict was again noted for an item in-camera regarding labour relations.]

THAT the District of Nipissing Social Services Administrative Board (DNSSAB) moves in-camera at _10:54 to discuss matters involving:

Labour Relations; Information Supplied in Confidence; Identifiable individual.

Carried.

IN CAMERA MINUTES ARE FILED SEPARATELY

Adjourn In Camera

RESOLUTION: #2020-127

Moved by: Amanda Smith

Seconded by: Dan O'Mara

That the District of Nipissing Social Services Administrative Board (DNSSAB) adjourns in-camera at 12:06 PM.

Carried.

Approve in Camera

RESOLUTION: #2020-128

Moved by: Chris Mayne

Seconded by: Amanda Smith

That the District of Nipissing Social Services Administrative Board (DNSSAB) approves the action/direction agreed to in-camera.

Carried.

NEW BUSINESS

It was noted that the date for meetings in December has been moved to December 16th. The Board meeting will start at 11:00 AM or as soon as the NDHC Board meeting has ended. The Finance and Administration Meeting will follow the DNSSAB meeting.

NEXT MEETING DATE

Wednesday, December 16, 2020

ADJOURNMENT

Resolution No. 2020-129

Moved by: Scott Robertson

Seconded by: Terry Kelly

RESOLVED that the Board meeting be adjourned at 12:09 PM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator

Temagami Fire Department
Monthly Report of Activities
for the month of: *December 2020*

1 Activation

- December 21st @ 10:47 AM – Hydro Line Fire 6527 Hwy 11 – Hydro line sparking on side of building – 5 firefighters responded – pre-fire condition, remained on scene till Hydro attended, & shut off power

Training:

- 2 meetings – chimney fires, CO hazards, equipment maintenance
- Online driver theory training assigned over lock-down period

Fire Prevention:

- Review of Fire Safety Plans ongoing
- Updated supply of Smoke Alarms & CO alarms that are sold at Municipal office (at cost)
- Issued Special Conditions Burning Permit for Living Temagami's Winter Solstice celebration

Fire Education:

- Regular radio "fire safety" announcements on CJTT
- Monthly community newsletter

Other:

- Firefighters delivered pancake mix for Parks & Rec's breakfast with Santa
- Officers meeting with contract trainer/facilitator to develop 2021 training schedule
- Chief attended Municipal Emergency Management, COVID-19 Zoom meeting
- Chief attended Dec. 10th on-line /Zoom Council meeting
- Chief attended Fire Coordinator's meeting with several departments regarding Mutual Aid
- No report received yet from engineer's evaluation of the fire hall roof
- Updated (draft) Establishing & Regulating By-law (to replace the current 1999 by-law) reviewed by Fire Chiefs & submitted to Treasurer/Administrator for Council consideration
- Department's mechanic resigned – weekly inspections to be completed by firefighters
- Requested information from building department requiring sprinklers for multi-residential (multi-story) facilities.
- Started work on capital & operating budget submission

Jim Sanderson

Fire Chief, Temagami Fire Department

Date: *January 1, 2021*



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott
2877 Highway 11 North
Marten River, ON
POH 1T0
705 471 5874
mrfire@temagami.ca

DECEMBER 2020 MONTHLY REPORT

TRAINING

Dec. 7th Fire fighters were individually trained on the setup of the new "Emergency Scene Ahead" sign. Then the group discussed sign placement, safety precautions and highway hazards. Signs were then stowed on Rescues #3 and #5. New boots were distributed to members providing fire fighter footwear that is warmer and has more grips and replaces outdated (over 10 year old) boots.



Fire fighter DesRoches completed the wiring for the emergency lights on top of Pumper 4. The E-draulic equipment's batteries were changed and the units cycled. The fire hall floor was washed. The illuminated sign's message was changed. Fire department correspondence was shared with members.

Dec. 21st Members watched the MidCanada Fiberglass Limited video on the rescue sled operations. Then Fire Chief Elliott ran an orientation for the snowmobile, rescue sleigh, first aid and safety equipment and the snowmobile trailer. Deputy Chief Siegner continued the training with recognition of head, neck and spinal injuries training, patient boarding and immobilization techniques and patient helmet removal to avoid further injury.

Dec. 28th Fire fighters met to perform a number of maintenance tasks:

- Washed all trucks
- Tape and paint lines on floor for truck parking alignment
- Tape and paint lines on floor around electrical panel as per request for insurance provider
- Paint three floor grates
- Change illuminated sign to read BE COVID SMART STAY SAFE AT HOME
- Repair and reprogram opener for #3 garage door
- Restock PPE on entrance tables



INCIDENTS

December was an incident free month.

Fire prevention

The illuminated sign carried a Holiday fire safety message for the month.



OTHER ITEMS

- ✓ Fire Chief Elliott continued to participate with the Emergency Operations Control Group on the COVID 19 Pandemic response attending Zoom meetings on December 10th and 21st.
- ✓ On December 17th Fire Chief Elliott attended a virtual Emergency Management Program Committee meeting that reviewed the municipal response to the COVID 19 pandemic, the Hazard Identification and Risk Assessment (HIRA), the critical infrastructure list and the emergency operations control procedures.
- ✓ A purchase of a new Porter Cable air compressor and two retractable hose reels was made. This purchase will make the use of pneumatic tools while completing in house repairs more viable as well as allowing the maintenance of proper air pressures for department apparatus.
- ✓ Marten River Fire fighters were pleased to be part of the “Virtual Breakfast with Santa and Gift Giving. Deliveries of pancake mix, breakfast items and toys for the Marten River area children were made using fire department vehicles (lights and sirens). Lots of happy faces. Kudos to the municipal recreations committee for their work this very different holiday season.



**PUBLIC WORKS DEPARTMENT
MONTHLY REPORT FOR
December 2020**

<p style="text-align: center;">ROADS</p>	<ul style="list-style-type: none"> • Plowed and sanded all roads as needed • Scarified mine road to smooth out some wash board • Haul Snow from intersections and piles around town • Put out bump signs on roads where needed • Move docks at mine landing and finished removing ramps, we had to repair 2 ramps because of ice damage • Repair and straightened road signs. • Completed tree removal in Temagami North
<p style="text-align: center;">WATER & SEWER</p>	<ul style="list-style-type: none"> • Install/ replace/rebuild grinder pumps • Winterized one residents house in TS • On December 27th 2020 PW received a call that there might be a water in Temagami North. I drove around TN checking ditches and Vacant lots for any pooling water and couldn't find anything. Water was not surfacing and sewer flows were just above normal. Arena was checked also. December 28th 2020 the water flows were higher again so we checked manholes for flows and found waterflows on the West side of Birch in Temagami North to be more than anywhere else, so we started the process of elimination on our main valves and found that the break was on the west side of Birch between the water tower and Spruce Dr. With water still not surfacing and high flows (and the time of year with frost) I had Temiskaming shores come down (on the 29th) with their leak detection device and try to located exactly where the break was , they too had a hard time to pin point where the break was in that area. PW had Pedersens do the frost breaking and digging, the break was found and repaired. It was

	<p>a 6" ductile iron pipe installed on bedrock. This is now the 4th break on this section of line.</p> <p>A boil Water was put on by MOH on December 29 2020 (just on the west side of Birch)when we had loss of pressure due to repairing the break.</p> <p>Repairs/ work were completed by 2:00 am with samples taken and road open.</p> <p>Boil water was lifted on New Years Day and everything is back to normal.</p> <p>I would like to thank OCWA, Pedersen's, Temiskaming Shores Public Works and My STAFF for another job well done.</p>
EQUIPMENT	<ul style="list-style-type: none"> • 1 Ton is at pioneer with wiring issues • Fire truck Maintenance • New tires installed on 2011 GMC • Maintenance on Equipment and cleaning • Winterize Kubota
WASTE MANAGEMENT	<ul style="list-style-type: none"> • All landfills are winter ready and Brush piles burnt
BUILDINGS	<ul style="list-style-type: none"> • Put lights and tree up at Train station
CAPITAL PROJECTS (2020)	<ul style="list-style-type: none"> • Help install NEW Columbarium



Corporation of the Municipality of Temagami

☒ Staff

Memorandum to Council

Subject: Parks & Recreation Department Update

Agenda Date: January 21, 2021

Attachments for Information:

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Facility Recreation's report dated January 21, 2021.

INFORMATION

FUNDING INITIATIVES:

- Researching funding options to improve and/or introduce recreation to the Municipality
- Applied for funding to TC Energy for playground upgrades and was not successful
- Applied for and was successful for COVID funding of \$5,000 through TC Energy for purchasing safety equipment and supplies
- Received \$2000 from Village Noel to go towards our Christmas Events
- Working on ordering safety supplies for and equipment with the TC Energy Funding

COMMUNITY EVENTS UPDATE:

- Delivery of Virtual Breakfast bags and gift from the Lion's Club was enjoyed by the kids. A special thank you to the Temagami Fire Department and Marten River Fire Department for the added touch of delivering the bags in the Fire truck.
- There was a total of 24 households and 54 kids that registered for the Virtual Breakfast bags
- The virtual breakfast with Santa had around 20 zoom participants with households having multiple kids and had plenty of great feedback. The exact number of kids was not counted but estimated to be 36 kids.
- Memorial Tree Lighting went very well with 15 people from the community attending and with the Live Facebook feed, we were able to reach just over 2000 people. Special thanks to Councillor Youngs for the reading of the memorial names
- Light up Temagami was a great success. The town was decorated very nicely. As for the decorating contest, there was 29 households registered with 21 prizes given away. Prize donations came from local business/Village Noel/local organizations/Recreation Department and more adding over \$2200. Plans to keep this event happening year after year
- Elf on the Shelf was enjoyed by all ages in the community and beyond. There was 16 entries for the contest with two prizes drawn worth over \$500
- Thank you to John Shymko for all his assistance and donating his time to organize the virtual Christmas loop.
- Recreation committee postponed its early January meeting as it was to discuss Shiverfest. With the current restrictions in place and the unknown of where we will be, Shiverfest is in jeopardy of being cancelled for 2021

CAPITAL PROJECTS UPDATE:

- Enclosed trail has arrived closing off that aspect of the capital project
- The walking bridge at the tower was not completed this year as with COVID and we were not able to obtain the proper lumber.

GENERAL OPERATIONS UPDATE:

- Risk Management from Insurance has been completed and signed off
- Awarded contractor for repairs to Ambulance building and have work of the roof has commenced with the remainder of the work to be completed in the spring time
- Decorated the waterfront area, put inflatables up at Municipal office building, put wreaths up on hydro poles along main street, decorated the gazebo's
- Wrapped up Christmas gifts for the kids Virtual Breakfast with Santa that were donated by the Lion's club and purchased by the Recreation
- Staying in contact with Health Unit regularly to keep on top of recent restrictions
- Assisted Living Temagami with the burning of the Phoenix
- Finalizing expenses for the 2020 calendar year
- Drying out and finding storage for all new and old Christmas decorations
- Keeping entrances clear at the Community Centre

Prepared by:

Reviewed and Approved for Council consideration by:

Kelly Hearn, Recreation	
Name, Position	Name, Position



Corporation of the Municipality of Temagami

Memorandum to Council

Subject: Report from Treasurer/Administrator

Agenda Date: January 21, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive report from Treasurer/Administrator dated January 21, 2021.

INFORMATION

Ambulance Service Delivery

As included in information correspondence, the Nipissing DSSAB has included in their 2021 budget a study to determine the best method of providing land ambulance services, whether through the continued use of delivery agreements or whether through direct delivery by DNSSAB. It should be remembered that the Province has determined that land ambulance services is provided by Counties, Regions and DSSABs. So, while it is DNSSAB's study and decision to make, we have offered to participate should they wish as this study moves forward in 2021.

2021 Budget

Draft Budgets have been received (or discussed) including capital requests. We are still on track to having a draft 2021 budget in February.

Asset Management

Ontario regulation 588/17 created a time frame for asset management plan enhancement. We did complete and public an asset management policy in July 2019 and the next step is enhanced asset management plans for core infrastructure assets to be completed by July 1, 2021. Even with the pandemic, the Province has yet to alter this date.

A key focus of asset management planning is level of service. Staff has attended workshops on this topic this week. Level of service, combined with the condition assessment that has been completed over the past 18 months, will allow Staff to prepare draft asset management plans for infrastructure assets for Council's consideration this spring.

Community Safety and Well-being

Another deadline that the Province is moving ahead with during the pandemic is the creation of Community Safety and Well-Being plans. Before the pandemic, there was a plan to create these plans for the whole of Timiskaming District. We are proceeding on the basis that this is still the desired course of action and have reached out appropriately to try to have this verified.

District Affiliation

An introductory meeting has been scheduled with Timiskaming District. This meeting should give an idea of the willingness to discuss this matter further and what next steps, if any, may be.

Waste Management Master Plan

A final report was circulated to Council in December for review. We are working with Tulloch to organize a meeting where questions and answers related to the Waste Management Master Plan can occur before the end of January.

Service Delivery

After a seasonal pause, Marina and I have been exchanging emails that are reviewing organizational structure and job descriptions to support that structure. They were not to the point for presentation and discussion at the time this agenda was being put together. Once this is done then I will communicate with the Mayor whether there should be a special meeting of Council or if this should go to the next regular session. While the structure may change as we work through other aspects of the Service Delivery Review, it is important to have the base understanding as we review other areas.

At the next regular meeting of Council, as per the draft timelines presented at the December meeting, we will be discussing options for the future of the arena including pros and cons of these options. While this will inform a larger recreation strategy, the future of the arena is very key to what the recreation strategy may be.

Playground

Staff are still working through different options related to placement of the playground. These were delayed due to the seasonal break but should be available for the next regular meeting of Council.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-001

Memorandum to Council

Subject:	Ministry of Municipal Affairs and Housing Financial Review
Agenda Date:	January 21, 2021
Attachments:	Temagami Financial Indicators, Temagami Financial Profile

RECOMMENDATION

BE IT RESOLVED THAT Council receive the Financial Indicators from the Ministry of Municipal Affairs and Housing for 2019.

INFORMATION

In December, the Province issued the financial indicators based on the 2019 Financial Information Return. The Financial Indicator Review and the Financial Profile are attached to this report.

There are two indicators where we are not in the 'low risk' area. These are taxes receivable as a percentage of total taxes – 13.9% and total amortization as a percentage of total capital asset costs – 53.2%. To be in the low risk area for these two we need to get to taxes receivable being under 10% and total amortization being less than 50% of the total cost of capital assets.

Taxes receivable are further explained in a separate report on this agenda.

With the asset consumption ratio this is an indication of capital projects that have been completed in recent years. It could also be a function of our capital assets, both size and composition. There are many assets where although there are annual maintenance costs, assets are only replaced at the end of their life. While, ideally, the replacement of assets would be staggered, ensuring appropriate planning for capital asset replacement is more important. As we work through April and May, the next steps of our asset management plan will be reviewed with Council to accomplish this.

The Ministry can be scheduled to review these indicators should Council wish.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

FINANCIAL INDICATOR REVIEW

(Based on 2019 Financial Information Return)

Temagami M

Date Prepared:	29-Oct-20
MSO Office:	Northeast
Prepared By:	Bryan Searle
Tier	ST

2019 Households:	1,346
2019 Population	840
2020 MFCI Index	8.4

Median Household Income:	52,045
Taxable Residential Assessment as a % of Total Taxable Assessment:	68.3%
Own Purpose Taxation:	4,499,293

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	North - Population <= 1000		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2015	16.8%	14.3%	23.6%	HIGH
		2016	13.8%	13.1%	19.8%	MODERATE
		2017	13.0%	12.8%	22.2%	MODERATE
		2018	14.1%	13.4%	17.1%	MODERATE
		2019	13.9%	10.8%	13.3%	MODERATE
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2015	52.5%	47.4%	45.1%	LOW
		2016	60.8%	53.1%	49.1%	LOW
		2017	54.2%	51.4%	51.8%	LOW
		2018	56.4%	55.5%	53.0%	LOW
		2019	55.6%	70.1%	73.5%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2015	31.5%	34.7%	41.7%	LOW
		2016	33.9%	39.5%	44.3%	LOW
		2017	53.4%	42.2%	47.2%	LOW
		2018	56.2%	43.0%	50.1%	LOW
		2019	54.0%	58.1%	61.4%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2015	3.95:1	3.71:1	4.56:1	LOW
		2016	2.41:1	3.13:1	4.84:1	LOW
		2017	4.23:1	3.34:1	4.84:1	LOW
		2018	3.63:1	4.09:1	4.89:1	LOW
		2019	6.5:1	4.8:1	6.58:1	LOW

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2015	2.2%	1.6%	3.1%	LOW
		2016	0.7%	1.4%	2.6%	LOW
		2017	1.6%	1.6%	2.7%	LOW
		2018	2.2%	1.3%	2.6%	LOW
		2019	2.0%	1.5%	2.1%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2015	51.3%	50.8%	50.2%	MODERATE
		2016	49.9%	51.1%	51.0%	LOW
		2017	50.3%	50.9%	51.6%	MODERATE
		2018	52.2%	52.1%	51.7%	MODERATE
		2019	53.2%	50.3%	50.9%	MODERATE
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2015	10.1%	3.5%	12.9%	LOW
		2016	47.6%	4.6%	11.9%	LOW
		2017	7.7%	7.2%	16.1%	LOW
		2018	0.6%	10.7%	23.9%	LOW
		2019	1.4%	28.0%	44.2%	LOW

The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2019 Financial Information Return)

Temagami M

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.

A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.

- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - Shows how much of the taxes billed are not collected.

Net Financial Assets or Net Debt as % of Own Source Revenues - Indicates how much property tax and user fee revenue is servicing debt.

Reserves and Reserve Funds as a % of Municipal Expenses - Indicates how much money is set aside for future needs and contingencies.

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Indicates how much cash and liquid investments could be available to cover current obligations.

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Indicates how much of the assets' life expectancy has been consumed.

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

The Northern and Rural Municipal Fiscal Circumstances Index (MFCl) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFCl is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFCl corresponds to relatively positive fiscal circumstances, whereas a higher MFCl corresponds to more challenging fiscal circumstances. (Note: the MFCl index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2019 Financial Information Return)

Temagami M

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Total Reserves and Reserve Funds as a % of Municipal Expenses	(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

MUNICIPAL FINANCIAL PROFILES

(Based on 2019 Financial Information Return)

Temagami M

Date Prepared:	
MSO Office:	Northeast
Prepared By:	

2019 FIR Load Status:	Submitted Under Review
Last Updated:	August 5, 2020

2019 Households:	1,346
2019 Population:	840
2020 MFCL Index: ^{*8}	8.4

Median Household Income (2016) : ^{*4}	52,045
2020 Annual Repayment Limit:	1,483,853
Borrowing Capacity 7% over 10 yrs:	10,421,960

STATISTICAL INFORMATION

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:		19/18 %	18/17 %	17/16 %	16/15 %
						North - Population <= 1000	PROVINCE				
Population ^{*3}	820	802	802	802	840	531	39,062	4.7%	0.0%	0.0%	-2.2%
Households ^{*3}	1,224	806	806	806	1,346	451	15,745	67.0%	0.0%	0.0%	-34.2%
Municipal Expenses ^{*7}	\$ 6,159,424	\$ 6,223,269	\$ 6,232,573	\$ 5,920,339	\$ 6,104,927	\$ 2,061,933	\$ 130,507,781	3.1%	-5.0%	0.1%	1.0%
Own Source Revenues	\$ 4,417,676	\$ 4,700,597	\$ 4,744,652	\$ 4,757,358	\$ 4,988,622	\$ 1,579,217	\$ 108,045,986	4.9%	0.3%	0.9%	6.4%
Own Source Revenue per Household	\$ 3,609	\$ 5,832	\$ 5,887	\$ 5,902	\$ 3,706	\$ 3,815	\$ 3,641	-37.2%	0.3%	0.9%	61.6%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	66.7%	55.4%	71.8%	72.0%	73.1%	57.5%	71.0%	1.5%	0.3%	29.5%	-16.9%
Total Revenues	\$ 6,621,702	\$ 8,479,052	\$ 6,611,446	\$ 6,607,393	\$ 6,824,810	\$ 2,736,184	\$ 152,633,269	3.3%	-0.1%	-22.0%	28.0%
Annual Repayment Limit	\$ 1,307,829	\$ 1,368,084	\$ 1,426,014	\$ 1,563,415	\$ 1,525,591	\$ 408,775	\$ 18,885,714	-2.4%	9.6%	4.2%	4.6%
Own Purpose Taxation	\$ 3,428,197	\$ 3,564,043	\$ 4,248,101	\$ 3,753,204	\$ 4,499,293	\$ 1,186,363	\$ 59,684,854	19.9%	-11.6%	19.2%	4.0%
Direct Water Billings as % of Gross Water Expenditures	0.0%	0.0%	0.0%	87.1%	6.0%	20.1%	60.6%				
Taxable Res. Assessment as a % of Total Taxable Assessment	68.0%	68.1%	68.0%	68.2%	68.3%	76.6%	78.4%				

DISCOUNTED WEIGHTED ASSESSMENT ^{*1} (Source: Financial Information Return)

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:	
						North - Population <= 1000	PROVINCE
Taxable	421,040,180	430,762,848	432,923,627	451,185,353	471,710,107	130,419,502	8,338,289,557
PIL	8,164,371	8,277,680	6,318,689	7,003,862	7,175,634	4,842,676	120,472,894
Total	429,204,551	439,040,528	439,242,316	458,189,215	478,885,741	135,262,177	8,458,762,451

MUNICIPAL FINANCIAL PROFILES

(Based on 2019 Financial Information Return)

Temagami M

Date Prepared:	
MSO Office:	Northeast
Prepared By:	

2019 FIR Load Status:	Submitted Under Review
Last Updated:	August 5, 2020

2019 Households:	1,346
2019 Population:	840
2020 MFCI Index: *8	8.4

Median Household Income (2016) : *4	52,045
2020 Annual Repayment Limit:	1,483,853
Borrowing Capacity 7% over 10 yrs:	10,421,960

RESIDENTIAL TAXES

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:		19/18 %	18/17 %	17/16 %	16/15 %
						North - Population <= 1000	PROVINCE				
# of Residential Households	1,405	1,407	1,410	1,407	1,412	443	11,624	0.4%	-0.2%	0.2%	0.1%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,564	\$ 1,632	\$ 1,710	\$ 1,751	\$ 1,798	\$ 1,669	\$ 2,392	2.7%	2.4%	4.8%	4.3%
Avg Total Property Taxes per Avg Residential Household	\$ 1,943	\$ 2,005	\$ 2,072	\$ 2,110	\$ 2,155	\$ 1,902	\$ 2,781	2.1%	1.9%	3.3%	3.2%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	3.9%	3.9%	4.0%	4.1%	4.1%	3.0%	4.2%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	453	451	443	442	439	266	11,156	-0.7%	-0.2%	-1.8%	-0.4%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 1,173	\$ 1,261	\$ 1,292	\$ 1,290	\$ 1,314	\$ 1,661	\$ 2,371	1.9%	-0.1%	2.4%	7.5%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 1,457	\$ 1,550	\$ 1,564	\$ 1,555	\$ 1,575	\$ 1,890	\$ 2,754	1.3%	-0.6%	1.0%	6.4%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	2.9%	3.0%	3.0%	3.0%	3.0%	3.0%	4.2%				

RESIDENTIAL TAX RATES *2 (Source: Financial Information Return)

	2015	2016	2017	2018	2019	19/18 %	18/17 %	17/16 %	16/15 %
Lower / Single-Tier General Rate	0.0080479	0.0082170	0.0084720	0.0082737	0.0081192	-1.9%	-2.3%	3.1%	2.1%
Upper-Tier General Rate	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%
Education Rate	0.0019500	0.0018800	0.0017900	0.0017000	0.0016100	-5.3%	-5.0%	-4.8%	-3.6%

TAXES RECEIVABLE

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:		19/18 %	18/17 %	17/16 %	16/15 %
						North - Population <= 1000	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ 902,339	\$ 763,617	\$ 806,236	\$ 803,990	\$ 894,764	\$ 171,074	\$ 3,783,546	11.3%	-0.3%	5.6%	-15.4%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	16.8%	13.8%	13.0%	14.1%	13.9%	13.3%	8.7%				
Current Year Taxes Receivable as % of Total Taxes Receivable	35.2%	31.4%	29.0%	36.7%	29.5%	54.9%	57.0%				
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	240.2%	390.1%	143.2%	98.5%	143.9%	764.3%	282.4%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	46.2%	51.8%	52.7%	46.0%	50.4%	33.6%	32.3%				

MUNICIPAL FINANCIAL PROFILES

(Based on 2019 Financial Information Return)

Temagami M

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Borrowing Capacity 7% over 10 yrs:	10,421,960

GRANTS

						2019 AVERAGES FOR:					
						North - Population <= 1000	PROVINCE	19/18 %	18/17 %	17/16 %	16/15 %
	2015	2016	2017	2018	2019						
Total Unconditional Grants	\$ 984,000	\$ 934,800	\$ 890,000	\$ 870,500	\$ 875,300	\$ 465,410	\$ 1,356,438	0.6%	-2.2%	-4.8%	-5.0%
Ontario Municipal Partnership Fund	\$ 984,000	\$ 934,800	\$ 890,000	\$ 870,500	\$ 865,300	\$ 353,364	\$ 1,197,625	-0.6%	-2.2%	-4.8%	-5.0%
As % of Municipal Expenses	16.0%	15.0%	14.3%	14.7%	14.2%	18.8%	9.7%				
Other	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 112,047	\$ 158,813	0.0%	0.0%	0.0%	0.0%
Total Ontario Conditional Grants	\$ 1,006,768	\$ 2,460,029	\$ 885,151	\$ 130,841	\$ 238,130	\$ 530,397	\$ 23,979,966	82.0%	-85.2%	-64.0%	144.3%
As a % of Municipal Expenses	16.3%	39.5%	14.2%	2.2%	3.9%	25.9%	15.2%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	32.3%	54.6%	28.5%	16.9%	18.2%	48.3%	19.4%				

TOTAL DEBT BURDEN

						2019 AVERAGES FOR:					
						North - Population <= 1000	PROVINCE	19/18 %	18/17 %	17/16 %	16/15 %
	2015	2016	2017	2018	2019						
Total Debt Burden	\$ 226,672	\$ 179,891	\$ 758,295	\$ 640,776	\$ 521,104	\$ 339,472	\$ 63,977,510	-18.7%	-15.5%	321.5%	-20.6%
Per Household	\$ 185	\$ 223	\$ 941	\$ 795	\$ 387	\$ 839	\$ 1,370	-51.3%	-15.5%	321.5%	20.5%
Debt Servicing Cost	\$ 142,665	\$ 55,798	\$ 108,029	\$ 143,710	\$ 137,683	\$ 56,167	\$ 6,334,847	-4.2%	33.0%	93.6%	-60.9%
Per Household	\$ 117	\$ 69	\$ 134	\$ 178	\$ 102	\$ 144	\$ 181	-42.6%	33.0%	93.6%	-40.6%
As a % of Municipal Expenses	2.3%	0.9%	1.7%	2.4%	2.3%	2.6%	4.0%				
As a % of Own Purpose Taxation	4.2%	1.6%	2.5%	3.8%	3.1%	5.0%	7.6%				
As a % of Own Source Revenue	3.2%	1.2%	2.3%	3.0%	2.8%	3.5%	4.6%				
As a % of Total Revenues (Less Donated TCAs)	2.2%	0.7%	1.6%	2.2%	2.0%	2.1%	3.3%				
Debt Service Coverage Ratio (Target: Ratio >= 2)	10	58	12	6	7	43	42				

MUNICIPAL FINANCIAL PROFILES

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LIABILITIES (Including Post-Employment Benefits)

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:		19/18 %	18/17 %	17/16 %	16/15 %
						North - Population <= 1000	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%	0.2%				
Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,233	\$ 24,667,487	0.0%	0.0%	0.0%	0.0%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,469	\$ 3,976,122	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:		19/18 %	18/17 %	17/16 %	16/15 %
						North - Population <= 1000	PROVINCE				
Total Reserves	\$ 1,942,745	\$ 2,110,245	\$ 3,330,035	\$ 3,324,654	\$ 3,296,350	\$ 1,083,136	\$ 27,705,297	-0.9%	-0.2%	57.8%	8.6%
Total Discretionary Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 339,084	\$ 38,358,807	0.0%	0.0%	0.0%	0.0%
Total Reserves and Discretionary Reserve Funds	\$ 1,942,745	\$ 2,110,245	\$ 3,330,035	\$ 3,324,654	\$ 3,296,350	\$ 1,422,220	\$ 66,064,105	-0.9%	-0.2%	57.8%	8.6%
Per Household	\$ 1,587	\$ 2,618	\$ 4,132	\$ 4,125	\$ 2,449	\$ 3,043	\$ 2,637	-40.6%	-0.2%	57.8%	65.0%
As a % of Total Taxes Receivable	170.7%	267.2%	400.1%	400.6%	359.0%	1332.1%	1130.9%				
As a % of Municipal Expenses	31.5%	33.9%	53.4%	56.2%	54.0%	61.4%	64.4%				
As a % of Own Purpose Taxation	56.7%	59.2%	78.4%	88.6%	73.3%	114.2%	116.9%				

FINANCIAL ASSETS

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:	
						North - Population <= 1000	PROVINCE
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	35.0%	33.7%	38.9%	40.6%	40.7%	39.9%	32.3%
Net Financial Assets or Net Debt as % of Own Source Revenues	52.5%	60.8%	54.2%	56.4%	55.6%	73.5%	46.5%
Net Working Capital as a % of Municipal Expenses	59.2%	50.6%	55.5%	58.7%	62.9%	64.7%	65.3%
Net Book Value of Capital Assets as a % of Cost of Capital Assets	48.5%	49.6%	49.2%	48.4%	46.9%	49.3%	54.2%
Asset Sustainability Ratio (Target: > 90%)	82.9%	271.8%	172.9%	59.6%	123.7%	188.7%	174.9%
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	51.3%	49.9%	50.3%	52.2%	53.2%	50.9%	46.2%

MUNICIPAL FINANCIAL PROFILES

(Based on 2019 Financial Information Return)

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2020 Annual Repayment Limit:	1,483,853
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SURPLUS / DEFICIT

						2019 AVERAGES FOR:					
						North - Population <= 1000	PROVINCE	19/18 %	18/17 %	17/16 %	16/15 %
	2015	2016	2017	2018	2019						
Annual Surplus / (Deficit) (Less Donated TCAs)	\$ 445,667	\$ 2,236,248	\$ 365,317	\$ 29,853	\$ 71,431	\$ 643,790	\$ 16,580,561	139.3%	-91.8%	-83.7%	401.8%
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	\$ 1,223,940	\$ 3,184,879	\$ 1,173,688	\$ 758,296	\$ 875,035	\$ 941,024	\$ 30,595,696	15.4%	-35.4%	-63.1%	160.2%
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	10.1%	47.6%	7.7%	0.6%	1.4%	44.2%	24.2%				
Current Ratio (Target: >= 100%)	597.0%	409.6%	611.6%	494.9%	867.9%	920.5%	629.2%				

OTHER INDICATORS

						2019 AVERAGES FOR:					
						North - Population <= 1000	PROVINCE				
	2015	2016	2017	2018	2019						
Rates Coverage Ratio (Target: >=40%)	66.7%	68.8%	71.2%	68.6%	70.5%	64.3%	74.3%				
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	3.95:1	2.41:1	4.23:1	3.63:1	6.5:1	6.58:1	4.71:1				
Operating Balance as a % of Total Revenues (Less Donated TCAs) ^{*5}	6.7%	26.4%	5.5%	0.5%	1.0%	19.4%	16.1%				
Cumulative Annual Growth Rate ^{*6}	4.4%	6.5%	3.2%	-2.2%	-9.6%	6.9%	3.4%				
Interest Payments as a % of Total Revenues (Less Donated TCAs)	0.2%	0.1%	0.3%	0.4%	0.3%	0.3%	0.8%				

MUNICIPAL FINANCIAL PROFILES

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Prepared By:				2020 MFCL Index: *8	8.4	Borrowing Capacity 7% over 10 yrs:	10,421,960

VULNERABILITY MEASURES

	2015	2016	2017	2018	2019	2019 AVERAGES FOR:					
						North - Population <= 1000	PROVINCE				
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	66.7%	55.4%	71.8%	72.0%	73.1%	57.5%	71.0%	1.5%	0.3%	29.5%	-16.9%
Own Source Revenue per Household	\$ 3,609	\$ 5,832	\$ 5,887	\$ 5,902	\$ 3,706	\$ 3,815	\$ 3,641	-37.2%	0.3%	0.9%	61.6%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,564	\$ 1,632	\$ 1,710	\$ 1,751	\$ 1,798	\$ 1,669	\$ 2,392	2.7%	2.4%	4.8%	4.3%
as a % of Median Household Income (Tax Effort)	3.9%	3.9%	4.0%	4.1%	4.1%	3.0%	4.2%				

SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

Own Source Revenue as a % of Total Revenues (Less TCAs)

Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.

Own Source Revenue per Household

Indicates the demand for resources and the municipality's ability and willingness to provide resources.

Average Municipal Property Taxes per Average Residential Household

Indicates the level of taxes on residential households for municipal purposes.

Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income

Indicates the portion of a ratepayer's income used to pay municipal property taxes.

MUNICIPAL FINANCIAL PROFILES
(Based on 2019 Financial Information Return)
Temagami M

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The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals.
This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

NOTES

- 1* 2015 and 2016 assessment use phase-in assessment based on 2012 property values. 2017 , 2018 and 2019 assessment uses phase-in assessment based on 2016 property values.
- 2* Average tax rates are calculated where necessary when amalgamations occur.
- 3* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4* Median Household Income - Source: Statistics Canada - 2016 Census - File: 98-402-X2016006-t1-CSD-ENG.
- 5* Total Revenues include revenues from other municipalities.
- 6* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7* Total Municipal Expenses exclude amounts for other municipalities
- 8* MFCI index - Source: Ministry of Finance. This index is available for northern and rural municipalities only.

NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	North - Population <= 1000	Province
2015	70	444
2016	70	444
2017	70	444
2018	70	444
2019	58	343

MUNICIPAL FINANCIAL PROFILES

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CALCULATIONS

STATISTICAL INFORMATION

Population *3	SLC 02 0041 01
Households *3	SLC 02 0040 01
Municipal Expenses *7	SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
Own Source Revenues	SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
Own Source Revenue per Household	Own Source Revenues / SLC 02 0040 01
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
Total Revenues	SLC 10 9910 01
Annual Repayment Limit	The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm
Own Purpose Taxation	ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
Direct Water Billings as % of Gross Water Expenditures	SLC 10 0299 01
Taxable Res. Assessment as a % of Total Taxable Assessment	(SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11) SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

Taxable	SLC 26 9199 17
PIL	SLC 26 9299 17
Total	SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

# of Residential Households	Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes:
Avg Municipal Property Taxes Per Avg Residential Household	Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
Avg Total Property Taxes per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	If labeled (Excl. RDUs) Recreational units are excluded.
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier.
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	(the estimated tax rates are provided by OPTA).

MUNICIPAL FINANCIAL PROFILES

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RESIDENTIAL TAX RATES ^{*2} (Source: Financial Information Return)

Lower / Single-Tier General Rate	SLC 22 0010 12 / SLC 22 0010 16
Upper-Tier General Rate	SLC 22 0010 13 / SLC 22 0010 16
Education Rate	SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles	SLC 70 0699 01
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Current Year Taxes Receivable as % of Total Taxes Receivable	SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	(SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	(SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants	SLC 10 0699 01
Ontario Municipal Partnership Fund	SLC 10 0620 02
As % of Municipal Expenses	SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Other	SLC 10 0699 01 - SLC 10 0620 01
Total Ontario Conditional Grants	SLC 10 0810 01 + SLC 10 0815 01
As a % of Municipal Expenses	(SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Total Ontario Conditional and Unconditional Grants	
As a % of Municipal Expenses	(SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

TOTAL DEBT BURDEN

Total Debt Burden	SLC 74 9910 01
Per Household	SLC 74 9910 01 / SLC 02 0040 01
Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 10 0299 01
As a % of Own Source Revenue	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
As a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Debt Service Coverage Ratio (Target: Ratio >= 2)	(SLC 10 9910 01 - SLC 40 9910 11 + SLC 40 9910 02 + SLC 40 9910 16) / (SLC 74 3099 01 + SLC 74 3099 02)

MUNICIPAL FINANCIAL PROFILES

(Based on 2019 Financial Information Return)

Temagami M

Date Prepared:	
MSO Office:	Northeast
Prepared By:	

2019 FIR Load Status:	Submitted Under Review
Last Updated:	August 5, 2020

2019 Households:	1,346
2019 Population:	840
2020 MFCI Index: ^{*8}	8.4

Median Household Income (2016) : ^{*4}	52,045
2020 Annual Repayment Limit:	1,483,853
Borrowing Capacity 7% over 10 yrs:	10,421,960

LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses	SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Post-Employment Benefits	SLC 70 2899 01
Total Reserves and Reserve Funds for Post-Employment Benefits	SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves	SLC 60 2099 03
Total Discretionary Reserve Funds	SLC 60 2099 02
Total Reserves and Discretionary Reserve Funds	SLC 60 2099 02 + SLC 60 2099 03
Per Household	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
As a % of Total Taxes Receivable	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
As a % of Municipal Expenses	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Net Working Capital as a % of Municipal Expenses	(SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Net Book Value of Capital Assets as a % of Cost of Capital Assets	(SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
Asset Sustainability Ratio (Target: > 90%)	SLC 51 9910 03 / SLC 51 9910 08
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs)	SLC 10 2099 01 - SLC 10 1831 01
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY - PREVIOUS YEAR)
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Current Ratio (Target: >= 100%)	(SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%)	(SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Operating Balance as a % of Total Revenues (Less Donated TCAs) ^{*5}	(SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
Cumulative Annual Growth Rate ^{*6}	(SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY -3) ^ (1/3) - 1)
Interest Payments as a % of Total Revenues (Less Donated TCAs)	SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)



Corporation of the Municipality of Temagami

Memo No.
2020-M-002

Memorandum to Council

Subject: Taxes Receivable Summary, 2020

Agenda Date: January 21, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive the taxes receivable summary for 2020.

INFORMATION

At December 31, taxes receivable were:

2020	\$347,720.75
2019	130,332.32
2018	82,975.66
2017 and prior	292,281.55
Penalty and Interest	201,287.26

For a total of \$1,102,984.67. This equates to 16.9% of the current amounts levied. This is also higher than past years with a further year owed on long past due accounts and some accounts that the Province has yet to pay.

Of the total, the MNR accounts for \$67,161.92 and other provincial ministries account for \$48,806.12 for a total of \$115,968.04 due from the Province.

As well, we have commenced registration procedures on accounts totalling \$359,487.33, have a further \$32,794.22 that will be registered in March and are working with property owners with payment plans and following through on commitments for accounts totalling \$237,595.55.

In the latter category, payment amounts are agreed to when there is a reasonable expectation that the amount will eventually be paid. For those accounts where commitments have been made, should the commitment remain outstanding then they will be sent for registration. This has been communicated to the property owners.

There was a few years where registration did not happen. As the accounts that have been registered work through the system the percentage of outstanding taxes will reduce significantly. In fact, assuming that all of these amounts will be received, one way or another (including amounts owed by the Province) our percentage of outstanding taxes would be 5.5%

We have already sent initial letters for properties that will become eligible in 2021 for tax registration procedures and have made some headway. In fact, in the first two weeks of 2021, we have received just over \$64,000 in tax payments.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-003

Memorandum to Council

Subject: Au Chateau Budget

Agenda Date: January 21, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to organize a special meeting with appropriate counsel invited to review options related to Au Chateau projected budget increases.

INFORMATION

Previously it was reported that the enhanced DNSSAB funding that Au Chateau used to fund a majority of their units was being discontinued for 2021. At that time, it was estimated that the effect could be a 6% increase in the Au Chateau levy. This is in addition to any increases that may be requested when the capital improvement plans of Au Chateau moves forward.

Continued participation in Au Chateau has been a topic of conversation for this and previous Councils for a number of years. Should Council adopt the recommendation, a review of options that may be available to Council, and reviewed by the appropriate advisor, will allow Council to determine what, if any, next steps they would like to take.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-004

Memorandum to Council

Subject:	Air Compressor Agreement
Agenda Date:	January 21, 2021
Attachments:	City of Temiskaming Shores By-Law and Schedule

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to draft a By-Law to renew the joint maintenance of the breathable air compressor with the City of Temiskaming Shores.

INFORMATION

In April of 2011 the Municipality of Temagami entered into an agreement for the joint purchase and maintenance of an air compressor with the City of Temiskaming Shores, the Towns of Cobalt and Latchford, and the Townships of Armstrong, Casey, Harley, Kerns, Hudson and Coleman.

In November 03, 2020 Council for the City of Temiskaming Shores adopted by-law No. 2020-109, to enter in to a maintenance agreement between the Municipality of Temagami and the City of Temiskaming Shores. The cost contract \$200.00 per year, same as the previous years.

For your reference, I have included the City of Temiskaming By-law, as well the relevant Schedule for your consideration.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk

The Corporation of the City of Temiskaming Shores

By-law No. 2020-109

Being a by-law to enter into a Maintenance Agreement between the City of Temiskaming Shores and the Towns of Cobalt and Latchford, the Townships of Casey, Coleman, and Harley, and the Municipality of Temagami for the joint maintenance of a breathable air compressor

Whereas under Section 8 of the Municipal Act 2001, S.O. c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and the enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act 2001, S.O. c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any Act; and

Whereas under Section 10 (1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas at its Regular Meeting held on November 3, 2020, Council for The Corporation of the City of Temiskaming Shores acknowledged receipt of Administrative Report No. PPP-011-2020, and adopted a resolution authorizing staff to prepare the necessary by-law to enter into a maintenance agreement with the Towns of Cobalt and Latchford, the Townships of Casey, Harley, and Coleman and the Municipality of Temagami for the maintenance of a breathable air compressor, for consideration at the November 3, 2020 regular meeting; and

Whereas the Council of The Corporation of the City of Temiskaming Shores deems it necessary to enter into an agreement for the maintenance of a breathable air compressor.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into a maintenance agreement with the Towns of Cobalt and Latchford; the Townships of Casey, Harley, and Coleman; the Municipality of Temagami; for the joint maintenance of a breathable air compressor, a copy of which is attached hereto as Schedule "A" through Schedule "F" and forming part of this by-law;
2. That the Mayor and Clerk are hereby authorized to execute such Agreement and Affix the Corporate Seal thereto;

3. That By-law No. 2011-043 is hereby repealed, effective December 31, 2020.

4. That this By-law shall come into force and have effect on January 1, 2021.

Read a first, second and third time and finally passed this 3rd day of November, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



Schedule “A” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Township of Casey

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Township of Casey
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use by the parties for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
- 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
- 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
- 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party shall ensure that positive identification is attached to all air cylinders delivery by

- it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.
- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Township of Casey
the presence of)	
)	
)	
Municipal Seal)	_____
)	Reeve
)	
)	_____
)	Clerk
)	
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “B” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Town of Cobalt

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Town of Cobalt
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use by the parties for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
- 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
- 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
- 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party

shall ensure that positive identification is attached to all air cylinders delivery by it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.

- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Town of Cobalt
the presence of)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “C” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Township Coleman

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Township of Coleman
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use by the parties for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
- 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
- 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
- 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party shall ensure that positive identification is attached to all air cylinders delivery by

- it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.
- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Township of Coleman
the presence of)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
Municipal Seal)	_____
)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “D” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Township of Harley

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Township of Harley
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use by the parties for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
- 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
- 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
- 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party

shall ensure that positive identification is attached to all air cylinders delivery by it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.

- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Township of Harley
the presence of)	
)	
)	
Municipal Seal)	_____
)	Reeve
)	
)	_____
)	Clerk
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “E” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Town of Latchford

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Town of Latchford
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use by the parties for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
- 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
- 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
- 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party

shall ensure that positive identification is attached to all air cylinders delivery by it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.

- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Town of Latchford
the presence of)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “F” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Municipality of Temagami

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Municipality of Temagami
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use by the parties for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
- 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
- 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
- 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party shall ensure that positive identification is attached to all air cylinders delivery by

- it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.
- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Municipality of
The presence of)	Temagami
)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger

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and

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Remainder of Page left blank intentionally

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Signed and Sealed in)	The Corporation of the Municipality of
The presence of)	Temagami
)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Corporation of the Municipality of Temagami

Memo No.
2021-M-005

Memorandum to Council

Subject: Provincial Offences Act Advisory Committee

Agenda Date: January 21, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council endorses the appointment of Councillor Mathew Johnson, Town of Cobalt in being our collective's representative for the Provincial Offences Act Advisory Committee.

INFORMATION

A letter was received from the City of Temiskaming regarding the appointment of a member for the Provincial Offences Act Advisory Committee. In accordance with the Intermunicipal Service Agreement with respect to Provincial Offences, Section 1(b)(ii) of the agreement indicated that there shall be one member appointed to this committee to represent the combined municipalities (Temagami, Latchford, Coleman, Cobalt, Harris, Kerns, Hudson).

On December 18, 2020 a letter was received from John Hodgson, Interim Clerk/Treasurer from The Corporation of the Town of Cobalt regarding the interest of Councillor Mathew Johnson of the Town of Cobalt in being our collective's representative.

Respectfully Submitted:

Suzie Fournier
Municipal Clerk



City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Provincial Offences Office
Tel: (705) 672-3221
Fax: (705) 672-3200
poa@temiskamingshores.ca
www.temiskamingshores.ca

December 15, 2020

Municipality of Temagami
Box 220
TEMAGAMI, ON
P0H 2H0

Dear Sir /Madam:

RE: Provincial Offences Act Advisory Committee

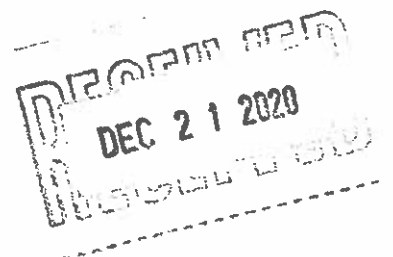
In accordance with the Intermunicipal Service Agreement with respect to Provincial Offences, please provide the undersigned with the name of your council representative appointed to the Provincial Offences Advisory Committee.

Section 1 (b)(ii) of the agreement indicates that there shall be one member appointed to this committee to represent your combined municipalities (Temagami, Latchford, Coleman, Cobalt, Harris, kerns, Hudson).

Yours truly,

Julie Grégoire, Dipl. M.A.
Deputy Treasurer

Cc: Town of Latchford, Township of Coleman, Town of Cobalt, Township of Harris, Township of Kerns, Township of Hudson





THE CORPORATION OF THE
TOWN OF COBALT

December 18, 2020

Attention: Councils for Temagami, Latchford, Coleman, Harris, Kerns and Hudson

Sent by email

Dear Council,

The *Provincial Offences Act Advisory Committee* resides with the City of Temiskaming Shores. They have informed us all that a Representative has not been assigned from our group of Municipalities after the last round of municipal elections (as required).

Councillor Mathew Johnson of the Town of Cobalt is very interested in being our collective's representative. This letter will serve as our request for your individual municipality's support.

Yours truly,

John Hodgson CMO
Interim Clerk/Treasurer
lhodgson@cobalt.ca
705-679-8877



Corporation of the Municipality of Temagami

Memo No.
2021-M-006

Memorandum to Council

Subject:	Citizen Awards
Agenda Date:	January 21, 2020
Attachments:	

RECOMMENDATION

BE IT RESOLVED THAT Council approve the recommendation of the Ad Hoc Committee that;

- The 2020 Citizen of the Year be presented to Gerald Stroud;
- The 2020 Lifetime Achievement Award be presented to Lorne Pacey, Niki Plumstead and Jim Kitts;
- The 2020 Posthumous Lifetime Achievement Award be presented to Marcello Bernardo and Gary Potts;

AND FURTHER THAT Council direct staff to organize the presentation of the awards including the purchase a small gift of recognition.

INFORMATION

In 2014, Council established the following categories for Citizen Awards. Awards could be for an individual, couple, family, or a group of persons. The names of the individuals will be engraved on a plaque and displayed at the Municipal Office.

Citizen of the Year: It is recommended that one award is presented each year to a person, persons or group that has improved the quality of life for the people of Temagami in that year. It is recommended that this be kept to one award per year, to maintain the significance of the award; however, it is also recommended that there be some flexibility allowed so that in special circumstances, where a tie is clearly evident, a second award may be awarded in a given year at the discretion of Council.

Lifetime Achievement Award: It is recommended that this award is presented to a person or persons or group that has enhanced the quality of life for the people of Temagami on an ongoing basis for an extended period of time. While it may be anticipated that this award would be presented to a person or persons in their senior years, it should be recognized that a person does not necessarily have to have reached the age of 65 years (or any other set age) in order to have made a sufficiently significant positive impact on the community to be considered for a lifetime achievement award. It is recommended that this be kept to one award per year and that there may be some years where no award is presented, to maintain the significance of the award; however, it is also recommended that there be some flexibility allowed so that in special circumstances, where a tie is clearly evident, a second award may be awarded in a given year at the discretion of Council.

Posthumous Lifetime Achievement Award: There have already been some outstanding individuals in Temagami who are now deceased, having left the community a better place for them having been here. Additionally, there may be occasions in the future when an individual passes away who is deserving of a lifetime achievement award, but who had not yet been recognized for such during their lifetime. It is recommended that this is not intended to be simply a memorial for deceased individual, but to recognize someone who has left a lasting legacy of benefit to the community. It is recommended that in the first two

years of the program additional awards may be given in order to “catch up”, but that in future years, the amount be restricted in the same way as the Lifetime Achievement Award.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



Corporation of the Municipality of Temagami

Memo No
2021-M-007

Memorandum to Council

☒ **Staff**

Subject: Proposed amendments to the Building By-law

Agenda Date: **January 21, 2021**

Attachments: Building By-law 08-782, as amended

RECOMMENDATION

BE IT RESOLVED THAT Council consider approving an amendment to the Building By-law 08-782, as amended, that notification of inspection is not deemed effective till it has actually been received by the CBO;

AND FURTHER THAT Council consider approving an amendment to the Building By-law 08-782. As amended, to require photos of the building project which satisfy the requirements of the building inspector the when inspections cannot be completed due to the seasonal concerns of Temagami;

AND FURTHERMORE should Council approve amending the Building By-law 08-782, as amended, staff be directed to prepare an amended Building By-law to be brought forward to the next Council Meeting for Council's consideration.

INFORMATION

Staff have been addressing issues with building projects in the Municipality of Temagami due to the weather, predominately winter freeze-up and spring ice out. Staff have encountered projects requesting inspections during the periods when inspection is not possible. Due to the time restraints put in place under the Ontario Building Code, we are bound to inspect within 2 days of being notified that a project is ready for inspection. Failing to meet the requirement results in the work being deemed as accepted and approved. A recent request occurred right after it was announced that Bear Island was suspending the shuttle till it was safe to travel by ice. The requester advised that we were bound to inspect or his project could proceed and would be deemed approved. It was deemed as unsafe for staff to attempt a crossing.

The concerns with our situation have been raised with Ministry of Municipal Affairs and Housing (MMAF).

The City of Windsor was addressing similar concerns but for a different reason and addressed the concerns with an amendment their by-law which deemed that the notification was not effective until the notice was actually received by the Chief Building Official (CBO). This change still maintains the 48 hour inspection requirement but the clock does not start ticking upon being notified but sets the timer with the CBO and the time period is maintained in accordance with Ontario Building Code Act (OBC).

Staff are of the opinion that the by-law should also reflect that in times when staff cannot meet the inspection requirements as provided for in the OBC, that the by-law be amended to require the Permit Holder provide photographic proof of the work done before the continuing with the build. The Building Inspector will review the information provided in much the same manner as an actual inspection before granting permission to continue the build or if the photos do not provide sufficient clarity, request further photos. The time frames will remain consistent with the OBC.

Staff recommend that the Building By-law 08-782, as amended, be amended to require photos of the building project which satisfy the requirements of the building inspector the when inspections cannot

be completed due to the seasonal concerns of Temagami and that notification of inspection is not deemed effective till it has actually been received by the CBO.

Furthermore Staff recommend amending the Building By-law 08-782, to include a penalty clause which is inclusive of set fines and short form wordings as approved by the Chief Justice.

Respectfully Submitted:
Daryl Bell,
Municipal Law Enforcement Officer

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 20-1527

Being a by-law to authorize and provide a Schedule of Retention Periods for the records of the Municipality of Temagami and to repeal By-Law 93-303

WHEREAS Section 255 of the *Municipal Act, S.O. 2001, c. 25*, as amended, provides that a municipality may, subject to the approval of the municipal auditor, establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254 thereof;

AND WHEREAS That Council of The Corporation of the Municipality of Temagami deems it desirable to establish a corporate records management policy and retention periods for the records of the municipality by enactment of this By-law;

NOW THEREFORE the Council of The Corporation of the Municipality of Temagami enacts as follows:

1. DEFINITIONS:

- 1.1. **Auditor** means the person or firm appointed by the Council of the Municipality of Temagami from time to time to perform the annual audit of the records of the Municipality of Temagami;
- 1.2. **Corporate Records Officer** shall mean the individual designated by the Municipal Clerk who is authorized to act on behalf of the Municipality and entrusted for overall governance of the records management program;
- 1.3. **Classification** means the systematic identification and arrangement of records into categories according to logically structured conventions, methods, and procedural rules, represented in a classification scheme;
- 1.4. **Council** shall mean the Council for the Corporation of the Municipality of Temagami.
- 1.5. **Destroy** means the process of eliminating or deleting data, documents and records so that the recorded information no longer exists.
- 1.6. **Disposition with respect to records** means a range of processes, associated actions, implementation, retention, destruction, loss, or transfer of custody or ownership that are documented in Disposition Notice or another instruments;
- 1.7. **Electronic Record/Document** means records that exist in an electronic format only (may include e-mail or electronically created records or electronic records contained in other electronic databases);
- 1.8. **Expungement** means a process to eliminate completely, to wipe out, to destroy, or to obliterate an electronic record.

- 1.9. **Files** has the same meaning as “Records” and may be used inter-changeably;
- 1.10. **Medium/media** means the physical material which serves as a functional unit, in or on which information or data is normally recorded, in which information or data can be retained and carried, from which information or data can be retrieved, and which is nonvolatile in nature;
- 1.11. **Official Records** means recorded information in any format or medium that documents the Municipality business activities, rights, obligations or responsibilities or recorded information that was created, received, distributed or maintained by the Municipality in compliance with a legal obligation or in transaction of business;
- 1.12. **Orphan Data** means data that is not machine readable because the data exists with no identifiable computer application or system that can retrieve it, or the data is machine readable but does not have sufficient content, context or structure to render it understandable;
- 1.13. **Records** means any recorded information, however recorded, whether in printed form, on film, by electronic means or otherwise, including, but not limited to, correspondence, memoranda, plans, maps, drawings, graphic works, photographs, film, microfilm, microfiche, sound records, videotapes, e-mail, machine readable records, and any other documentary material regardless of physical form or characteristics, and includes Official Records” and “Transitory Records”;
- 1.14. **Records Management** means the field of management responsible for the efficient and systematic control of the creation, receipt, maintenance, use and disposition of records, including processes for capturing and maintaining evidence of and information about business activities and transactions in the form of records;
- 1.15. **Retention Period** means the period of time during which records must be kept by the Municipality before they may be disposed of;
- 1.16. **Retention Schedule** means a control document that describes the Municipality’s records at a series level, and indicates the length of time that each series shall be retained before its final disposition. It specifies those records to be preserved for their archival or legal values, and authorizes on a continuing basis the destruction of the remaining records after the lapse of a specified retention period or the occurrence of specified actions or events. Records retention schedules serve as the legal authorization for the disposal of the Municipality’s records;
- 1.17. **Municipality** means The Corporation of the Municipality of Temagami;
- 1.18. **Transitory Records** means records kept solely for convenience of reference and of limited value in documenting the planning or implementation of Municipality policy or programs, such as:
- 1.18.1 copies of miscellaneous notices or memoranda concerning routine administrative matters or other minor issues;
- 1.18.2 information copies of widely distributed materials, such as minutes, agendas and newsletters, unless the information copy has been annotated to reflect significant input or for other program purposes;

- 1.18.3 preliminary drafts of letters, memoranda or reports and other informal notes which do not represent significant steps in the preparation of a final document and which do not record decisions;
- 1.18.4 duplicate copies of documents in the same medium which are retained only for convenience or future distribution;
- 1.18.5 voice-mail messages;
- 1.18.6 e-mail messages and other communications that do not relate to Municipality business;
- 1.18.7 copies of publications, such as, published reports, administration manuals, telephone directories, catalogues, pamphlets or periodicals;
- 1.18.8 duplicate stocks of obsolete publications, pamphlets or blank forms; and;
- 1.18.9 unsolicited advertising materials, including brochures, company profiles and price lists.

2. RETENTION SCHEDULE

- 2.1. The records retention schedule attached hereto as Schedule "A" forms part of this By-Law, and may be amended from time to time as necessary;
- 2.2. The Corporate Records Officer shall administer this By-Law and shall ensure that the retention periods set out in Schedule "A" attached hereto comply with all relevant legal requirements for records retention;
- 2.3. In determining the retention periods for any records, the Corporate Records Officer shall consider, in consultation with other Municipal employees and Municipal solicitors, where appropriate:
 - 2.3.1. the operational nature of the records, including the period of time during which the Municipality uses the records to perform its functions;
 - 2.3.2. the legal nature of the records, including the period of time necessary to comply with statutory or regulatory requirements or requirements imposed by agreements, permits or similar documents, or to ensure that the records are available in case of investigation or litigation;
 - 2.3.3. the fiscal nature of the records, including the period of time necessary for audit or tax purposes; and
 - 2.3.4. the historical nature of the records, including the long-term value of the records for documenting past events or the origins and history of the Municipality.

3. EMPLOYEE RESPONSIBILITIES

- 3.1. All Municipal employees who create, work with or manage records shall:
 - 3.1.1. comply with the retention periods as specified in Schedule "A" attached herto;

- 3.1.2. ensure that official records in their custody or control are protected from inadvertent destruction or damage; and,
- 3.1.3. ensure that transitory records in their custody or control are destroyed when they are no longer needed for reference.

4. CORPORATE RECORDS OFFICER

4.1 The Corporate Records Officer shall:

- 4.1.1. develop and administer policies and establish and administer procedures for the Municipality's records management program;
- 4.1.2. periodically review and make recommendations with respect to this by-law, including Schedule "A" attached hereto;
- 4.1.3. ensure that official records are preserved and disposed of in accordance with the Schedule "A" attached hereto;
- 4.1.4. ensure that all disposition notices prepared pursuant to Subsection (5.1) of Section 5 of this by-law and all certificates of disposition prepared pursuant to Subsection (5.3.1.6) of Section 5 of this by-law are preserved.

5. DISPOSITION OF RECORDS

- 5.1. The Corporate Records Officer of the business unit shall provide in writing, the scheduled disposition of records, including a list of the records eligible for disposition and the schedule disposition date;
- 5.2. The Municipal department head or manager shall notify the Corporate Records Officer in writing, before the scheduled disposition date, whether any of the records included in the disposition notice need to be retained past the scheduled disposition date, and the reason why such further retention is necessary;
- 5.3. Prior to destruction of an information database or orphan data, the following documents shall be required:
 - 5.3.1. a written description containing, to the extent that such information is available, the following:
 - 5.3.1.1. the title of the system;
 - 5.3.1.2. the identification of the business unit responsible for the creation or use of the data;
 - 5.3.1.3. a brief description of the system's purpose;
 - 5.3.1.4. where possible, a contents list of the information being destroyed; or,
 - 5.3.1.5. a brief description of any sub-systems, their purpose and relationship to the main system or other sub-systems; and,
 - 5.3.1.6. the name of the technical contact person who is responsible for documenting the system.

8.1. This by-law shall be known as the “Records Retention By-law”.

9. REPEAL

9.1 Upon the date of enactment of this by-law, By-law 93-303 is hereby repealed.

BE TAKEN AS READ A FIRST time on this 29th day of October, 2020.

READ A SECOND AND THIRD time and finally passed this 21 day of January, 2021.

Mayor

Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI**

BY-LAW NUMBER 21-1537

BEING a bylaw to provide for annual borrowing from the Bank of Nova Scotia

WHEREAS The Corporation of the Municipality of Temagami (the Corporation) deems it may be necessary to borrow the sum of One Million and Fifty Thousand Dollars (\$1,050,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year;

BE IT THEREFORE ENACTED as a By-Law of the Corporation as follows:

1. Any two of the authorized signing officers are hereby authorized to borrow on behalf of the Corporation from THE BANK OF NOVA SCOTIA (the 'Bank') from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time the lesser of one million and fifty thousand (\$1,050,000.00) or the amount available to commit to payments relating to debt and financial obligations in accordance with our current annual repayment limit under O. Reg. 403/02, to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year 2021.
2. Any two of the authorized signing officers are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rate as the Bank may from time to time determine.
3. Any two of the authorized signing officers are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received and that any two of the authorized signing officers are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith.

Initials:
____ Mayor
____ Clerk

5. Any two of the authorized signing officers are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.
6. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST TIME on the 21st day of January 2021.

_____	_____
Mayor	Clerk

READ A SECOND AND THIRD TIME and finally passed on the 21st day of January 2021.

_____	_____
Mayor	Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BYLAW NUMBER 21-1538

BEING a by-law to provide for an interim tax levy

WHEREAS Section 317 of the Municipal Act, S.O. 2001, c25 as amended, provides that a local municipality, before the adoption of the estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS, the Council of the Municipality of Temagami deems it appropriate to provide for such interim levy on the assessment of property in this Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. An interim tax rate be hereby imposed and levied on the whole of the assessment for real property in all classes, according to the last revised roll subject to the following rules:
 - a) The amount levied on a property shall not exceed the prescribed percentage, or 50 per cent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
 - b) The percentage under paragraph a) may be different for different property classes but shall be the same for all properties in a property class.
 - c) For the purposes of calculating the total amount of taxes for the previous year under paragraph a), if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.
2. The said interim tax levy shall become due and payable in 2 installments as follows:
50 per cent of the interim levy shall become due and payable on the date stipulated on the interim tax billing notice, which shall be at least 21 days following the date of the mailing of the tax bills. The second due date shall be stipulated on the interim tax billing notice. For the non-payment of taxes or any installment by the due date, a percentage charge, of 1 1/4 per cent of the amount of taxes due and unpaid, may be imposed as a penalty for the non-payment of taxes on the first day of default. In addition, interest charges in the amount of 1¼ per cent per month, or 15 per cent per annum, shall be levied on unpaid taxes in the manner established by section 345 of the *Municipal Act*;

Initials:

_____ Mayor

_____ Clerk

3. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
4. The Treasurer may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. That taxes are payable to the Corporation of the Municipality of Temagami, Temagami, Ontario.
6. The Treasurer is hereby authorized to accept part payment from time to time, on account, of any taxes that have become due pursuant to this bylaw. The Treasurer is hereby authorized to enter into arrangements for payment by alternative installments to allow taxpayers to spread the payment of taxes more evenly over the year in accordance with Section 342 of the Municipal Act;
7. This bylaw, in accordance with the provisions of Section 392 of the Municipal Act, permits the incorporation of water and sewer billings, and garbage billings to be applied to the tax billing in a manner and amount determined by Council.
8. That Bylaw No. 20-1494 is hereby repealed.
9. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

BE TAKEN AS READ A FIRST time on this 21st day of January, 2021.

READ A SECOND AND THIRD time and finally passed this 21st day of January, 2021.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 21-1539

Being a by-law to amend Appendix “G” of Bylaw 09-887, a bylaw to establish Human Resources Policies and Procedures for the Municipality of Temagami

WHEREAS under Section 8.1 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS the Municipal Act, 2001, S.O., 2001, c.25, part VI, Section 270, as amended, states that a municipality shall adopt policies with respect to the hiring of employees;

AND WHEREAS Council passed Bylaw 09-887, a bylaw to establish Human Resources Policies and Procedures, on the 10th day of December, 2009, and has subsequently amended schedule G as required;

AND WHEREAS Council passed Resolution 20-394 on the 10th day of December, 2020 to authorize and direct a change to Schedule G to include a 1.0% cost of living increase;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the SALARY SCHEDULE – APPENDIX G of the Human Resources Policy adopted by Bylaw 09-887 be replaced by the SALARY SCHEDULE – APPENDIX G of the Human Resources Policy attached hereto as “Schedule A” and forming part of this by-law.
2. That this bylaw shall come into force and take effect upon final passing thereof.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST time on this 21st day of January, 2021.

READ A SECOND AND THIRD time and finally passed on this 21st day of January, 2021.

Mayor

Clerk

Schedule A - SALARY SCHEDULE – APPENDIX G

Salary Scale – Non Management Positions

Position Title	Note	Step 1	Step 2	Step 3	Step 4
Public Works Foreman		\$23.11	\$24.22	\$25.48	\$26.73
Equipment Operator		\$21.51	\$22.55	\$23.69	\$24.93
Equipment Operator with Level 1 Water & Sewer	1	\$22.51	\$23.55	\$24.69	\$25.93
Deputy Treasurer		\$21.68	\$22.80	\$23.89	\$24.99
Planning Technician		\$21.68	\$22.80	\$23.89	\$24.99
Planning Clerk (Assistant with Tech duties)		\$20.79	\$21.68	\$22.80	\$23.89
Planning Assistant		\$19.87	\$20.31	-	-
Office Assistant		\$18.95	\$19.87	\$20.79	\$21.68
Public Works Clerk		\$18.95	\$19.87	\$20.79	\$21.68
Cleaner		\$16.86	\$18.33	\$19.25	\$20.18
Casual Worker	2	\$14.00	\$14.67	\$15.53	\$16.37
Summer Student (18 years and older)	2, 3	minimum wage	min wage \$0.50	min wage \$1.00	min wage \$1.50
Summer Student (under 18 years of age)	2, 3	minimum wage	min wage \$0.50	min wage \$1.00	min wage \$1.50

Notes:

- Public Works Employees can earn \$ 1.00 per hour (in addition to regular rate) for successful completion of Grinder Pump, Operator in Training (OIT) and Level 1 Water & Sewer courses.
- Casual worker and summer student steps are based on consecutive years of service with the municipality and merit. In other words, a casual worker in his second year of service would receive the wage indicated in Step 2 of the applicable Salary Scale if his performance warrants.
- Ontario Ministry of Labour (MOL) minimum wage (as published on the MOL website) is:
As of January 1, 2018: General (18 and older) \$14.00; Student (under 18) \$13.15.

Salary Scale – Management Positions

Position Title	Minimum	Maximum
Treasurer / Administrator	\$100,218	\$126,591
Public Works Superintendent	\$58,074	\$74,040
Municipal Clerk	\$49,606	\$66,641
Municipal Law Enforcement Officer and Chief Building Official	\$48,396	\$61,705
Facility Manager / Recreation Coordinator	\$45,976	\$61,705

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 21-1540

Being a by-law to enter into a Maintenance Agreement between the Municipality of Temagami and the City of Temiskaming Shores for the joint maintenance of a breathable air compressor

WHEREAS under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

WHEREAS the Municipal Act, 2001, Section 20(1) provides that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in Section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

WHEREAS at its Regular Meeting held on January 21, 2021, Council for The Corporation of the Municipality of Temagami acknowledged receipt of the Administration Report Memo No. 2021-M-004, and adopted a resolution authorizing staff to prepare the necessary by-law to enter a maintenance agreement with the City of Temiskaming Shores for the maintenance of a breathable air compressor, for consideration at the January 21, 2020 regular meeting; and

WHEREAS the Council of the Corporation of the Municipality of Temagami deems it necessary to enter into an agreement for the maintenance of a breathable air compressor.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows as a by-law;

1. That Council authorizes the entering into a maintenance agreement with the City of Temiskaming Shores; for the joint maintenance of a breathable air compressor, as attached hereto as Schedule A, is hereby adopted.
2. That the Mayor and Clerk are hereby authorized to sign the Agreement on behalf of the Corporation of the Municipality of Temagami.

3. That By-Law No. 2011-999 is hereby repealed, effective January 21, 2021

TAKEN AS READ A FIRST, SECOND AND THIRD time and finally passed this 21st day of January, 2020.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 21-1541

Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the January 21, 2021 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 21st day of January, 2021.

Mayor

Clerk