



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA**

Thursday, March 4, 2021, 6:30 P.M.

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. **CALL TO ORDER AND ROLL CALL**
2. **ADOPTION OF THE AGENDA**
Draft Motion:
BE IT RESOLVED THAT the Regular Council Agenda dated March 4, 2021 be adopted as presented/amended.
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **REPORT FROM CLOSED SESSIONS**
5. **ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS**
- 5.1. **DRAFT Regular Council Meeting - February 11, 2021**
Draft Motion:
BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on February 11, 2021 be adopted as presented/amended.
6. **BUSINESS ARISING FROM THE MINUTES**
7. **DELEGATIONS/PRESENTATIONS**
 - 7.1. **Registered Delegations - With Presentations**
 1. **Dave Wilfong**
RE: 50' Canoe - Building Location

Draft Motion:
BE IT RESOLVED THAT Council receive the presentation from David Wilfong regarding permission to use the Temagami Arena from April to September, 2021.
 - 7.2. **Invited Presentations**
 - 7.3. **Registered Delegations - Without Presentations**
 - 7.4. **Unregistered Delegations**
** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**
8. **CONSENT AGENDA ITEMS**
Draft Motion:
BE IT RESOLVED THAT Council adopt the consent agenda motions presented on

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the agenda.

8.1. Staff Report(s) for Information:

8.2. Correspondence for Information:

Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.5 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

- | | | |
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| 1. | Ministry of Natural Resources and Forestry (MNRF) | 11 |
| | RE: Review of Proposed Draft Spruce Budworm Insect Pest Management Program | |
| 2. | Association of Municipal Clerks and Treasurers of Ontario (AMCTO) | 12 |
| | RE: Letter to Ontario Municipal Councils | |
| 3. | ROMA 2021 - Minister of Long Term Care | 14 |
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| 5. | ROMA 2021 - Minister of Energy, Northern Development and Mines | 17 |
| 8.3. | Minutes of Local Boards & Committee: | |
| | Draft Motion: | |
| | BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information. | |
| 1. | Board of Management of AuChâteau - January 2021 Minutes | 19 |
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| 9.1. | Marten River Fire Department - January Report | 28 |
| | Draft Motion: | |
| | BE IT RESOLVED THAT Council receive the report from Marten River Fire Department for the month of January, 2021. | |
| 9.2. | Public Works Department - January & February Report | 30 |
| | Draft Motion: | |
| | BE IT RESOLVED THAT Council receive the report from Public Works Department for the months of January and February 2021. | |
| 9.3. | Treasurer Administrator - Report | 32 |
| | Draft Motion: | |
| | BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated March 4, 2021. | |
| 9.4. | 2021-M-024 Year End | 33 |
| | Draft Motion: | |
| | BE IT RESOLVED THAT Council receive Memo 2021-M-024, Year End, for information. | |
| 9.5. | 2021-M-025 Taxation Ratios | 51 |

	Draft Motion: BE IT RESOLVED THAT Council receive Memo 2021-M-025, Taxation Ratios.	
9.6.	2021-M-026 Request from Ratepayer Draft Motion: BE IT RESOLVED THAT Council direct Staff to refund assessments of 54,111 and 48,222 for 2019 and 2018 respectively due to a gross or manifest error.	52
9.7.	2021-M-027 OCWA Capital Letter Draft Motion: BE IT RESOLVED THAT Council direct Staff to respond to OCWA approving the items in the Capital Letter as noted in this report; AND FURTHER THAT Council direct Staff to request quotes for engineering the backup treatment train for the Temagami South Water Plant from OCWA and Tulloch Engineering.	53
9.8.	2021-M-028 OCWA Quarterly Operations Report Draft Motion: BE IT RESOLVED THAT Council receive Memo 2021-M-028, OCWA Quarterly report, December 31, 2020, for information.	57
9.9.	2021-M-029 Waste Management Plan Implementation Draft Motion: BE IT RESOLVED THAT Council direct Staff establish the expansion and acquisition project for our landfill sites as the top priority; AND FURTHER THAT Council authorizes the Mayor to commission an ad hoc committee with appropriate membership to review the transfer site at the Lake Temagami Access Area and make recommendations to Council; AND FURTHER THAT Staff be directed to continue working with Temagami First Nation on a Municipal Type Service Agreement covering waste management items; AND FURTHER THAT Council direct Staff to contact Tulloch to start the Waste Audit as noted in their report.	68
9.10.	2021-M-030 Civil Unions Draft Motion: BE IT RESOLVED THAT Council receive Memo 2021-M-030, Civil Unions, for information.	70
9.11.	2021-M-031 Equipment Subsidy Draft Motion: BE IT RESOLVED THAT Council direct Staff to create and advertise a winter equipment subsidy for youth in our community offering a maximum of \$55 to offset the cost of winter recreation equipment; AND FURTHER THAT this be funded from the Phase 1 COVID-19 funding.	71
9.12.	2021-M-032 Former MNRF Property Draft Motion: BE IT RESOLVED THAT Council receive report 2021-M-032, former MNRF Property, for information.	72

9.13.	2021-M-033 Ombudsman Reply	73
	Draft Motion: BE IT RESOLVED THAT Council receive report 2021-M-033, reply to recommendations from the Ombudsman, for information.	
9.14.	2021-M-034 Guppyville Road - Assessment 2021	75
	Draft Motion: BE IT RESOLVED THAT Council provide direction to Staff on the option to progress to the next step.	
9.15.	2021-M-035 Recommended Funding Initiatives	76
	Draft Motion: BE IT RESOLVED THAT Council direct staff to apply to the Canada Healthy Communities Initiative through Community Foundations Canada for enhancements to the outdoor recreation facility and community complex in Temagami North; AND FURTHER THAT Council Direct Staff to apply to the Rural Enhancement Funding Stream through the Northern Ontario Heritage Fund for enhancements for the Caribou Mountain Chalet active living component.	
10.	<u>COUNCIL COMMITTEE REPORTS</u>	
11.	<u>ANNOUNCEMENTS - MAYOR AND COUNCIL</u>	
12.	<u>CORRESPONDENCE</u>	
12.1.	Action Correspondence	
12.2.	Resolution from Other Municipalities	
1.	2021-M-036 Resolution from Township of Coleman	77
	Draft Motion: BE IT RESOLVED THAT Council support Resolution No. 21-02-08 of Township of Coleman.	
2.	2021-M-037 Resolution from Town of Latchford	79
	Draft Motion: BE IT RESOLVED THAT Council support Resolution No. 21-021 of Town of Latchford.	
3.	2021-M-038 Resolution from Township of the Archipelago	81
	Draft Motion: BE IT RESOLVED THAT Council support Resolution No. 21-033 of Township of the Archipelago.	
4.	2021-M-039 Resolution from Town of Orangeville	83
	Draft Motion: BE IT RESOLVED THAT Council receive and file Resolution 21-069 from Town of Orangeville.	
13.	<u>BY-LAWS</u>	
13.1.	21-1543 to establish taxation ratios for 2021	86
	Draft Motion: BE IT RESOLVED THAT By-law 20-1543, being a by-law to establish tax ratios for	

the year 2021, be taken as read a first, second and third time and finally passed this 4th day of March, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.2. 21-1544 Building By-law 87

Draft Motion:

BE IT RESOLVED THAT By-law 20-1544, being a by-law respecting construction, demolition and change of use permits and inspections. This By-law shall repeal By-law 08-782, be taken as read a first, second and third time and finally passed this 4th day of March, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

13.3. 21-1545 Fire Department ER By-law 102

Draft Motion:

BE IT RESOLVED THAT By-law 20-1545, being a by-law to establish fire departments for areas within the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 4th day of March, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. COMMITTEE MEETINGS

15. UNFINISHED BUSINESS

16. NEW BUSINESS

16.1. 2021-M-041 Recreation Strategy 117

Draft Motion:

BE IT RESOLVED THAT Council ask the Recreation Events Committee that was started in 2020 to act as the Recreation Working Committee to review and comment on the formation of our Recreation Strategy;

AND FURTHER THAT the Recreation Working Committee be granted the freedom to add local expertise depending on the type of recreation activity or infrastructure being studied.

17. NOTICE OF MOTION

18. QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

19. CONFIRMATION BY-LAW 118

Draft Motion:

BE IT RESOLVED THAT By-law 21-1546, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 4 day of March 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

20. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

REGULAR COUNCIL MEETING

DRAFT MINUTES

Thursday, February 11, 2021, 9:30 A.M.

PRESENT: D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Shymko,
J. Koistinen *arrived at 6:36 p.m.*

STAFF: C. Davidson, S. Fournier, S. Pandolfo, B. Turcotte, J. Sanderson,
P. Elliot, K. Hearn

CALL TO ORDER AND ROLL CALL

Mayor O'Mara called the meeting to order at 6:32 pm.
There were 8 people in the audience. The Mayor called the Roll.

ADOPTION OF THE AGENDA

21-027

MOVED BY: J. Shymko

SECONDED BY: M. Youngs

BE IT RESOLVED THAT the Regular Council Agenda dated February 11, 2021 be adopted as presented.

CARRIED

During the meeting s.16.1 2021-M-012 Arena Discussion was moved under Memo 2021-M-015 Notice of Motion Winter Equipment

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

REPORT FROM CLOSED SESSIONS

ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

DRAFT Regular Council Meeting - January 21, 2021

21-028

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on January 21st, 2021 be adopted as presented.

CARRIED

DRAFT Special Council Meeting - January 27, 2021
21-029

MOVED BY: M. Youngs
SECONDED BY: C. Dwyer

BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on January 27th, 2021 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS/PRESENTATIONS

Registered Delegations - With Presentations

Invited Presentations

Registered Delegations - Without Presentations

Unregistered Delegations

** 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations**

Mrs. Lowery noted that she would like to do a registered delegation in future meeting.

CONSENT AGENDA ITEMS

21-030

MOVED BY: C. Dwyer
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

CARRIED

Staff Report(s) for Information:

Correspondence for Information:

Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.

21-030 B

MOVED BY: C. Dwyer
SECONDED BY: B. Leudke

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.3 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

CARRIED

8.2.1 Ministry of Energy, Northern Development and Mines

RE: Letter from the Honourable Greg Rickford and Bill Walker

8.2.3 Ministry of Municipal Affairs and Housing

RE: Letter from Honourable Steve Clerk

8.2.3 2021 Census

It was noted that a memo will be prepared at the next Council Meeting.

Minutes of Local Boards & Committee:

21-030 C

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.

CARRIED

8.3.1 Board of Management of AuChâteau - December 2020 Minutes

8.3.2 DNSSAB Regular Board - December 2020 Minutes

STAFF REPORTS

Temagami Fire Department - January Report

21-031

MOVED BY: J. Harding

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the report from Temagami Fire Department for the month of January, 2021.

CARRIED

Treasurer Administrator - Report

21-032

MOVED BY: J. Shymko

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive report from Treasurer/Administrator dated February 11, 2021.

CARRIED

2021-M-008 Remuneration Report

21-033

MOVED BY: C. Dwyer

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive the Statement of the Treasurer on Remuneration paid.

CARRIED

2021-M-009 Water Financial Plan

21-034

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council approve the 6 year financial plan provided to OCWA for the purposes of the licence renewals for the Temagami Water Systems.

CARRIED

2021-M-010 Temagami North Water Inspection

21-035

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council invite appropriate representatives of OCWA to the next Council meeting to discuss the need for a water conservation by-law or if assurances that the maximum rates capacity will not be exceeded can be achieved in other methods.

CARRIED

2021-M-011 User Charges 2021

21-036

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council maintain 2021 user charges at the 2020 level due to the economic uncertainty caused by the COVID-19 Pandemic;

AND FURTHER THAT the construction waste delivered to transfer stations by boat would have the one cubic meter fee of \$7.00 applied to each boat load.

CARRIED

2021-M-013 Fire Department Establishing & Regulating Bylaw

21-037

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the draft Establishing & Regulating By-law for Fire Departments, to replace current Fire Department E&R Bylaws, as recommended by Fire Chiefs from the Marten River and Temagami Fire Departments;

AND FURTHER THAT Council consider the draft E&R By-Law for first reading, for approval at the March 4, 2021 Council meeting.

CARRIED

2021-M-017 MFIPPA Legislation

Councillor Koistinen left the electronic participation at 7:21 p.m. due to technical issues.

21-038

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

That that the following motions be passed in support of a request to review and reform of the Municipal Freedom of Information and Protection of Privacy Act:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Municipality of Temagami, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;

5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments;

AND FURTHER THAT The Corporation of Temagami send a letter to Premier of Ontario Doug Ford, Honourable Lisa Thompson, Minister of Government and Consumer Services , Honourable Steve Clark, Minister of Municipal Affairs and Housing, Patricia Kosseim, Information and Privacy Commissioner of Ontario, Gradon Smith, President, Association of Municipalities of Ontario, AMCTO Legislative and Policy Advisory Committee and Local MPP's Office acknowledging the need for a review and change of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

CARRIED

COUNCIL COMMITTEE REPORTS

ANNOUNCEMENTS - MAYOR AND COUNCIL

Councillor Koistinen returned to the Electronic Participation and took her seat at 7:25p.m.

Councillor B. Leudke reported on the COVID-19 situation.

Deputy Mayor Dwyer congratulated Temagami First Nation (TFN) and the Temagami and District Chamber of Commerce for their successful FEDNOR funding applications.

Councillor Youngs reported on her attendance to the ROMA conference.

It was noted that a memo will be provided at the next meeting regarding the consultations with the Ministers at ROMA.

Mayor O'Mara reported on the Broadband project. He reported on his attendance to the Temagami Forestry Management Corp, Temagami Dry and the meeting with Mayors across the province regarding the Covid-19 vaccines.

CORRESPONDENCE

Action Correspondence:

2021-M-016 Ombudsman Final Report

21-039

MOVED BY: J. Shymko

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council receive the report from the Ombudsman dated February 2021;

AND FURTHER THAT Council direct Staff to prepare a report addressing the recommendations made by the Ombudsman.

CARRIED

Resolution from Other Municipalities:

2021-M-018 Municipality of Charlton and Dack Resolution

21-040

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council support Resolution from December 18th, 2021 of the Municipality of Charlton and Dack.

CARRIED

2021-M-019 City of North Bay Resolution

21-041

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council support Resolution No. 2021-28 (a) & (b) from January 26, 2021 of the City of North Bay.

CARRIED

2021-M-020 Township of Matachewan Resolution

21-042

MOVED BY: J. Harding

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive and file Resolution 20-257 from Township of Matachewan.

CARRIED

2021-M-021 Town of Mattawa Resolution

21-043

MOVED BY: M. Youngs

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive and file Resolution 21-06 from Town of Mattawa.

CARRIED

BY-LAWS

COMMITTEE MEETINGS

UNFINISHED BUSINESS

2021-M-022 Temagami Memorial Park Proposal

21-044

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council direct Staff to set aside part of the land located at 26 Lakeshore Drive for the future development of the proposed Temagami Memorial Park;

AND FURTHER THAT Staff draft a lease agreement for this parcel, which will contain the conditions/use of the property, to be reviewed at the next regular council meeting.

DEFERRED

21-045

MOVED BY: J. Shymko

SECONDED BY: J. Harding

Deferred to March 4, 2020 meeting.

CARRIED

2021-M-023 Waste Management Master Plan

RE: Waste Management Plan is available on the Municipal Website *www.temagami.ca*

21-046

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the Waste Management Master Plan from Tulloch Engineering;

AND FURTHER THAT Council direct Staff to create a review and implementation plan for Council's consideration.

CARRIED

NEW BUSINESS

2021-M-014 Notice of Motion - Civil Union

21-047

MOVED BY: C. Dwyer

SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council direct Staff to prepare a report on the potential economic benefits to local businesses of training and certifying appropriate municipal employees to perform civil unions.

CARRIED

2021-M-015 Notice of Motion - Winter Equipment

21-048

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council direct Staff to cost analysis of offering a skate/snowshoe/Nordic ski/ toboggan subsidy in lieu of hosting Shiverfest in 2021.

CARRIED

2021-M-012 Arena Discussion

21-049

MOVED BY: B. Leudke
SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council direct staff to prepare a report:

- 1- that reveal the cost history for the Arena for the past five years;
- 2- that provide projections for the next five years including Capital and operations;
- 3- that reveal a more detailed survey from the public input; and to
- 4- Invite Tulloch to discuss terms of reference for a study to examine the purposing of the Arena.

CARRIED

NOTICE OF MOTION

Mayor O'Mara provided notice of his intention to bring a resolution forward concerning the 2+1 highway test project at the next meeting.

QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

Mr. Lowery asked a question related to the Asset Management Plan.

Mr. Goodman asked a question regarding the Waste Management Master Plan.

CONFIRMATION BY-LAW

21-050

MOVED BY: B. Leudke
SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 21-1542, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 11 day of February 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

21-051

MOVED BY: M. Youngs
SECONDED BY: J. Shymko

BE IT RESOLVED THAT this meeting adjourn at 9:30 p.m.

CARRIED

Mayor

Clerk

REVIEW

Review of Proposed Draft Spruce Budworm Insect Pest Management Program The Abitibi River, Gordon Cosens, Martel, Nipissing, Pineland, Romeo Malette, Spanish, Sudbury, Temagami And Timiskaming Forests

The Ontario Ministry of Natural Resources and Forestry (MNRF) invites you to review, and comment on, the proposed insect pest management program and draft project proposals for specific aerial insecticide project(s) to control the spruce budworm infestation on the **Abitibi River, Gordon Cosens, Martel, Nipissing, Pineland, Romeo Malette, Spanish, Sudbury, Temagami and Timiskaming Forests** in Chapleau, Cochrane, Hearst, Kirkland Lake, North Bay, Sudbury and Timmins Districts. Based upon the analysis of the available insect pest management options, the MNRF is proposing a course of action that includes aerial spraying of insecticide on selected forest stands.

The Information Forum related to the review of the proposed insect pest management program will be held via individual or group remote meetings which may be arranged by calling the individual listed below during the review period from **March 1, 2021 – March 15, 2021**.

Remote meetings with representatives of the interdisciplinary team that developed the insect pest management program can also be requested at any time during the review period. Reasonable opportunities to remotely meet the program development team members during non-business hours will be provided upon request. If you require more information or wish to discuss your interests with a program development member, please e-mail NERbudworm@ontario.ca.

How to Get Involved

To facilitate your review, the following information can be obtained electronically on the Natural Resources Information Portal <https://nrip.mnr.gov.on.ca/s/fmp-online>:

- insect infestation information and population forecasts;
- a portrayal of areas eligible for insect pest management;
- the current version of values information for the affected management unit(s) in the MNRF district(s);
- the evaluation of management options;
- the selected course of action, with reasons;
- draft project proposals for specific aerial insecticide projects, and associated information products (e.g., maps); and
- the results of the district insect pest management program for the same insect species in the previous year (if any)

Comments on the proposed insect pest management program and associated project proposals must be received by the MNRF contact individual listed below by **March 15, 2021**.

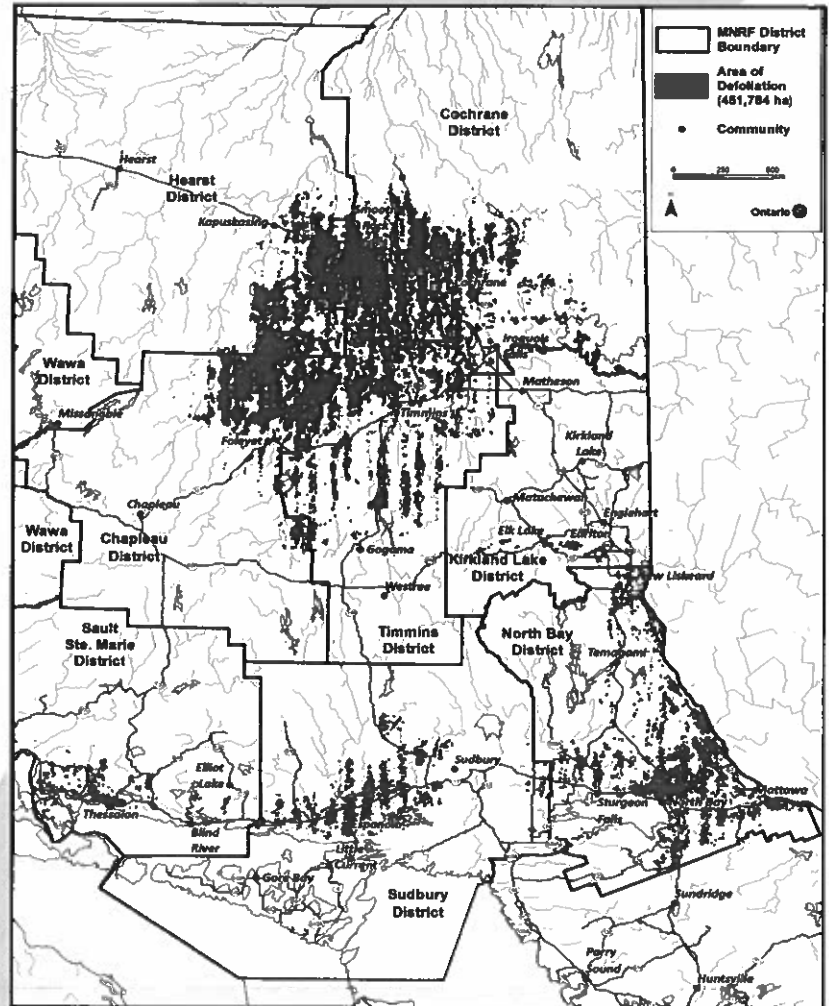
For more information on the Insect Pest Management Program please contact NERbudworm@ontario.ca.

During the planning process there is an opportunity to make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the 2020 *Forest Management Planning Manual (Part D, Section 7.5.4)*.

The final date to request issue resolution with the Regional Director is **March 30, 2021**.

The Ministry of Natural Resources and Forestry (MNRF) is collecting your personal information and comments under the authority provided by the Forest Management Planning Manual, 2020 approved by regulation under Section 68 of the *Crown Forest Sustainability Act, 1994*. Any personal information you provide (home and/or email address, name, telephone number, etc.) may be used by MNRF to contact you regarding comments submitted. Your comments will become part of the public consultation process and may be shared with the general public. Your personal information may also be used by the MNRF to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Jennifer Rosko, MNRF, District Business Co-ordinator, at 705-668-0534.

Renseignements en français : NERbudworm@ontario.ca.



From: [AMCTO President](#)
To: [Suzie Fournier](#)
Subject: An Open Letter to Ontario Municipal Councils
Date: Thursday, February 18, 2021 8:33:01 AM

Dear Suzie Fournier,

We would appreciate your support in sharing the below open letter and for this letter to be included on your municipal council agenda:

February 18, 2021



AN OPEN LETTER TO ONTARIO MUNICIPAL COUNCILS

Dear Council,

As a vital municipal association with membership roots that reach deep into each and every part of Ontario, we know the challenges you have faced in continuing to provide essential municipal services within your community during the COVID-19 pandemic.

As elected officials, we know that you recognize the contribution made by your municipal staff, many of whom are members of AMCTO. Municipal professionals across this entire province have been at the forefront of service delivery, applying their knowledge and skills to innovate processes and procedures to meet the evolving needs of residents and businesses.

One key point that is often overlooked in this pandemic is that many municipal staff were prepared to act and innovate BECAUSE of the professional municipal training and development they receive from organizations like AMCTO. The leadership skills, education and technical training prepare your staff in getting ahead of immediate community needs, reacting and responding to new challenges brought on by COVID-19. This unique and sought-after skillset has allowed your staff to provide council with options and solutions for keeping your municipality running.

In these challenging financial times, there will be temptation to divert operational funding away from staff training budgets. Now more than ever, it is crucial that municipalities continue to invest in your most valuable resource – your staff.

In addition to increased levels of employee retention, engagement and empowerment,

investments in staff professional development strengthens your council's ability to provide reliable, effective and efficient services to your community, both today and in the future. The question is no longer "if" you innovate but "when". Innovation comes with knowledge, training, and exposing municipal staff to new opportunities to grow and develop professionally.

On behalf of AMCTO and its over 2,200 members, please accept my heartfelt thank you for your service during these difficult times. As "Municipal Experts", AMCTO will continue to be at your service to help you and your staff meet the needs of your community.

Sincerely,



Robert Tremblay, MPA, CMO, AOMC
President
AMCTO

CC: Graydon Smith, President, AMO

###

Robert Tremblay, MPA, CMO, AOMC
President



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Minister of Long Term Care
Delegation, January 25, 2021

Good Afternoon

Thank you for meeting with us. For context, the Municipality of Temagami is the municipality located at the northern edge of the District of Nipissing and is separated from other municipalities in the District by a large area of unorganized municipalities. Through Ontario Regulation 79/10, we are part of the Nipissing West Territorial District which was established to, basically, govern Au Chateau, the Class 'C' Long Term Care Home located in West Nipissing. This home has 162 beds, 102 of which have been operated through special enhanced funding.

When we met a couple of years ago on this topic, we highlighted that Ontario Regulation 79/10 has, in essence, created a monopoly in favour of the Municipality of West Nipissing in that of the 6 members on the board, 3 come from the Municipality of West Nipissing, 2 appointed by the Province and 1 from the Municipality of Temagami. We expressed our concern that between capital enhancements and the projected loss of the special shelter funding we could see our levy for the home increase significantly and increase our property taxes by 10%.

While, at the time of writing, the 2021 budget for Au Chateau has yet to be approved by the Board, the special enhanced funding which funded 102 beds was not being continued for 2021. Any solution other than adding these costs to the 'municipal share' revenue line is most likely short-term however there does not appear to be any scenario where the number of beds will be reduced. If we assume, then, that this shortfall will be shared by the two municipalities that support the home, our share would be about \$250,000 and represents a 6.4% of our property taxes. With this increase, we would be paying more for the operation of Au Chateau than we are paying for Police Services. This increase is not reasonable and becomes even more unreasonable when you consider that no Temagami resident has ever been placed in this home.

We repeat our plea to have cost certainty and control over our tax increases. It is clear that as long as we are associated with this home this will not happen. We were hopeful that after our last presentation there would be some meaningful discussions on this matter. While there may have been some discussions at the board level, we have yet to receive a response to these. We are also aware that your attention has been drawn to the pandemic response which pay account for some delays. Perhaps the review presently being held of Long Term Care Home in Ontario will also provide some insight and recommendations on how these homes are funded.

Not only are we in the same situation as we were in 2018, some of the fears we highlighted then are being realized. Council is scheduling a meeting to discuss different options that may be available to ensure that other areas of our budget do not erode to absorb this level of increase.

Thank You

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Minister of Natural Resources and Forestry
Delegation, January 2021

Good Morning

Thank you for agreeing to meet with us today. While you have no doubt heard a great deal about Temagami recently, for context, we are located at the northern edge of the District of Nipissing and are separated from most other District municipalities by a large area of unorganized municipalities.

We would like to start by thanking you for your involvement in the approval of the Temagami Forest Management Corporation. While there is still structural work that needs to be completed we believe that this Corporation will provide good stewardship for our forests and, with the restarting of harvesting operations, there will be more regular ‘maintenance’ of forest access roads which will benefit recreational users of crown land and those who rely on these roads for access. While we are aware of the restrictions given the pandemic we are presently experiencing, we would like to extend an open invitation to you and your Ministry to use our community to host any announcements and, when we can gather once again, we would be pleased to be your host for any area meetings you may hold.

We continue to have a positive relationship with your Staff at your North Bay office. Lately, they have been very helpful in explaining the process for Crown Lands to be acquired by the Municipality for development or residential purposes. With the various studies and plans required the estimate for this process is 4 to 5 years, provided everything goes well. Especially with lands adjacent to our Industrial Park, this seems to be in conflict with statements made by your government that we are ‘open for business’. We have no available lands in our Industrial Park and there are some Crown Land in close proximity that would be ideal for expansion. While we are soon to start the process to attempt to acquire lands for present and future growth, if there was a way that the time frame could be shortened, we would be appreciative. We are ready and able to discuss any possibilities that may exist.

Our Treasurer/Administrator started his employ with the Municipality in July 2018. Since that time, in addition to other duties, he has attempted to reduce the amount owed to the Municipality by various provincial ministries. At the end of 2020, our records show that there is an amount owed of \$67,161.92 related to lands with the Ministry of Natural Resources and Forestry is shown as the owner. As a municipality, we are bound by the provisions of the Municipal Act and must calculate our tax rate, and levy taxes on the basis of the assessment roll prepared by the Municipal Property Assessment Corporation (MPAC). Included in the assessment values are amounts for those properties where payment in lieu of taxes is expected. When payments are not received, not only have we, in essence, not levied appropriate amounts to fund our budget but, in cases where there is a land use permit, we are paying money to the school boards. We have supplied the listing

of properties where amounts have not been paid but have not received a reply. While, ideally, we would appreciate amounts be paid as assessed, alternatively, if payment is not forthcoming we would like to receive notification and we can then make the necessary adjustments for past years as well as asking MPAC to review the properties so this situation does not continue into the future. It should be highlighted that there are no penalties and interest charged provincial land accounts and even with this, over 10% of our taxes receivable relate to properties owned by various provincial ministries. Our Staff is eager to work with the appropriate Ministry personnel to resolve this situation.

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Minister of Energy, Northern Development and Mines
Delegation, January 2021

Good Morning

The Municipality of Temagami covers just over 1900 square kilometres and is situated at the north end of the District of Nipissing bordering the District of Timiskaming. While our full time population is between 800 and 900 (depending on which source you use), seasonally our population explodes as we have a multitude of lakes within our boundary. There are also four Provincial Parks and other tourist draws from the Temagami Tower to the White Bear Forest to the Old Growth Trails on Lake Temagami.

Historically, employment was through mining, forestry, and a significant number of provincial personnel mostly employed by the Ministry of Natural Resources and Forestry. While prospecting still occurs from time to time, similar to most other historic mining areas, there are no active mines in operation. The same can be said for the forestry. While there is a group working on improvements to the state and harvest of the Temagami Forest, the industry will most likely not be restored to its former glory. As for the government workers? Well even if there was a policy change, the majority of government buildings are no longer standing.

So we are not all 'doom and gloom' Council has been working on planning for the future of Temagami. In 2020 we completed a Strategic Plan and Service Delivery Review and are now working on implementation plans to put the contents of these into action. One area where both were in agreement is enhanced economic development. To that end, Council is considering different models for economic development up to and including an economic development corporation. While our Staff are good in working with people who may want to start up business operations in Temagami, we do not have any dedicated personnel wholly focused on economic development. Whether through a municipal position or through a corporation, more directed focus on economic development will certainly see more activity in this area.

As we work through our next steps, key to this will be involvement of the various programs offered through your Ministry. While it may not have directly resulted in increased economic activity, hosting further opportunities where your representative, along with their federal counterpart, can have conversations with our entrepreneurs with facilities offered by the Municipality was well received locally. While the facilities may be electronic for the time being, this was a very worthwhile day.

One area of concern that has been brought to the Council table deals with mining claims. Our understanding is that there are legacy items that need to be cleaned up and then certified before claim areas are open for other individuals or firms to start their prospecting activities. We have also been told that there seems to be a delay in clearing these claims and having them available for

new prospecting initiatives. Anything that can be done to shorten the time between where one prospector has completed their activities and the claim is once again available for prospecting activities would be appreciated. Even if the chances of a sizable mining operation is remote, there are spin off benefits even during the prospecting stage.

Within our border we also have a former mine, the Sherman Mine. The basic infrastructure that still exists makes this site prime to host light industrial activities whether part of the mining industry or not, it would also ensure that we can have industrial uses in the same general location given that our industrial park is in close proximity. We are not familiar with the closure plan that was put in place for this parcel of land or if different uses would even be possible but having this land return to productive use is a key foundational block of future economic development planning.

Thank you for your time.

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
on January 20, 2021 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	
	Dan O'Mara	
	Catherine Neddow	Vice-Chair / Provincial Appointee
	Joanne Savage	
	Nicole Janson	Recording Secretary

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Elections

The Administrator chaired the elections having the following resolutions being adopted:

Resolution No. 1

Moved by : Léo Malette

Seconded by : Joanne Savage

BE IT RESOLVED THAT Lise Senécal be appointed Chair for the year 2021.

Carried

Resolution No. 2

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT Catherine Neddow be appointed Vice-Chair for the year 2021.

Carried

04. Adoption of Agenda

Resolution No. 3

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Annual Meeting on January 20, 2021 be approved as presented at 12:15 pm.

Carried

05. Adoption of Minutes

Resolution No. 4

Moved by : Léo Malette
Seconded by : Catherine Neddow

BE IT RESOLVED THAT the Minutes of the Regular Meeting held December 16, 2020 be approved as presented.

Carried

06. **New Business:**

a) **Health & Safety Committee Meeting Minutes**

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 5

Moved by : Catherine Neddow
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) **ONA Collective Agreement Ratification**

After summarizing the agreement the Board approved the ONA Memorandum of Agreement and the following resolution was adopted:

Resolution No. 6

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Board agrees to ratify the term of the Memorandum of Agreement dated January 6, 2021 for the ONA bargaining.

Carried

c) **CUPE Pay Equity Final Report**

Administrator informed the Board that pay equity exercise imposed by CUPE due to a few new categories was completed in December 2020. The result of the evaluation process was no financial impact whatsoever.

d) **LTC Home Performance Report – March 2020**

A review of the report was made and in comparison with the provincial average and benchmark, the Home is trending well and continues to focus on improving areas where it's needed.

e) **Critical Incident Report – 2020**

The overall results showed that incidents have reduced from previous years. A description of each incident was also provided for Board's convenience. It was further stressed that Staff to Resident is one area that the Home must continue to address.

f) **COVID-19 Update**

Administrator provided a summary on the following:

- Continued weekly testing
- New Rapid testing and its process
- COVID-19 vaccination process

g) **Strategic Plan**

Board member, Joanne Savage, advised the Board that both Municipalities have secured a delegation with the MOH-LTC regarding the loss of funding for the 102 bed shelter, and its adverse effect on both the Home and participating Municipalities.

07. **Unfinished Business:**

a) **Financial Report**

None presented due to the finalization of the year-end.

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 7

Moved by : Catherine Neddow
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

08. **In-Camera Session**

None presented.

09. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for February 17th, 2021 at 12:00 noon.

b) **Information Items**

None

10. **Adjournment**

Resolution No. 8

Moved by : Yvon Duhaime

Seconded by : Léo Malette

BE IT RESOLVED THAT the meeting now adjourn at 12:55 pm.

Carried

Chairperson

Administrator / Secretary

Temagami Public Library

Regular Board Meeting

Via Zoom

Tuesday, November 24th 2020

Present: Carol Lowery (Chair), Claudia Smith, Paul Middleton

Absent with notice: John Shymko

Staff Present: Quelia Cormier (CEO)

1. **MEETING CALLED TO ORDER AT: 7:30PM**
2. **ADOPTION OF THE AGENDA: MOVED** by Claudia Smith and **SECONDED** by Paul Middleton that the agenda of the Temagami Public Library Board meeting dated Tuesday November 24th 2020 be accepted as presented. **CARRIED.**
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST:** None Declared.
4. **REVIEW AND APPROVAL OF THE MINUTES:** of the regular board meeting dated October 27th 2020. **MOVED** by Claudia Smith and **SECONDED** by Paul Middleton that the minutes dated October 27th 2020 be accepted as presented. **CARRIED.**
5. **Business arising from the minutes**
 - The chair has visited the bank and reported that the Tracy Gauvreau Scholarship account has been closed and funds have been transferred to the Community Foundation. The chair also reported that the bank has sent documentation to the library with regards to closing the account. The CEO has not yet received this documentation from the bank.
6. **CORRESPONDENCE:** None
7. **TREASURER'S REPORT: MOVED** by Paul Middleton and **SECONDED** by Claudia Smith that the Treasurer's Report dated Nov 1st 2020 be accepted as presented. **CARRIED.**
8. **CEO's REPORT:**
 - CEO had an interview with the Temiskaming Speaker on the reopening of the library.
 - An application has been filled out allowing us to apply to the Park Pass lending program through Parks Ontario. This will allow us to lend out Park Passes to our patrons.

- The CEO is looking at putting together a Christmas craft package for the children of Temagami as well as virtual Christmas story reading with Santa.
 - Do to Covid-19 the warming tree will be outside the library door this winter.
 - The CEO has been working on editing the library's website.
 - The CEO has been working with municipal staff to get the 9 iPad and cases that we received with funding from the Community Foundations Canada Emergency Community Support Fund ready to be able to start using for programming and lending out to library patrons.
 - CEO is currently working on the 2021 Budget.
- MOVED by Claudia Smith and **SECONDED** by Paul Middleton that the CEO's Report dated November 19th be accepted as presented. **CARRIED.**

9. NEW BUSINESS:

- Holiday Hours: The Library will be closed at 12:00pm on Thursday December 24th 2020 and will reopen on Tuesday January 5th 2021 at 9:00am.
- Establish hiring committee for Occasional Back Up: The CEO, Board Chair Carol Lowery and Board Member Paul Middleton will set on the hiring committee.
- Discussion was had on draft minutes being sent to the Municipal Clerks office. The Chair will contact the Clerk with regards to this matter.

10. Next Meeting: January 26th 2020

Moved by Paul Middleton and **SECONDED** by Claudia Smith that our next meeting be held January 26th 2021 at 7:30pm. **CARRIED.**

11. ADJOURNMENT: MOVED by Paul Middleton and **SECONDED** by Claudia Smith that the regular board meeting of November 24th 2020 be adjourned at 8:00pm. **CARRIED.**

Temagami Public Library

Regular Board Meeting

Via Zoom

Tuesday January 26th 2021

7:30pm

Present: Carol Lowery (Chair), John Shymko (Vice Chair) Claudia Smith

Absent without notice: Paul Middleton

Staff Present: Quelia Cormier (CEO) Guest: Suzie Fournier (Municipal Clerk)

Via Zoom

1. **MEETING CALLED TO ORDER AT: 7:35PM**
2. **ADOPTION OF THE AGENDA:** The Chair made an amendment to add the following items to the agenda.
 - I. Advertising for new board members
 - II. Policy Review and update

MOVED BY Claudia Smith and **SECONDED BY** John Shymko that the amended agenda dated January 26th 2021 be accepted. **CARRIED.**
3. **DECLARATION OF PECUNIARY INTEREST:** None Declared.
4. **REVIEW AND APPROVAL OF THE MINUTES:** of the regular board meeting dated November 24th 2020. **MOVED BY** John Shymko and **SECONDED BY** Claudia Smith that the minutes of November 24th 2020 be accepted as presented. **CARRIED.**
5. **BUSINESS ARISING FROM THE MINUTES**
 - The library received a bank statement with regards to the Tracy Gauvreau Scholarship Bank Account which was reported to have been closed by the chair. The Chair will revisit the bank with the statement to see as to why the account has not yet been closed and funds have not yet been transferred to the Temagami Community Foundation which will go towards the scholarship fund.
 - The chair will contact the Temagami Community Foundation with regards to our annual statement from them regarding the Tracy Gauvreau Scholarship fund.
 -
6. **CORRESPONDENCE:**
 - The Temagami Public Library received a thank you card from Anita Mamen.

7. **TREASURERS REPORT: MOVED BY** Claudia Smith and **SECONDED BY** John Shymko that the Treasurers report dated January 11th 2021 be accepted as presented. **CARRIED.**

8. **CEO's REPORT:**

- The CEO reported that the Virtual Story Time with Santa went well with over 1000 views each.
- The take home Christmas Craft kit was well received by our community families. The CEO will look into doing something similar for Easter.
- The CEO has been working with the Deputy Treasurer/Special Projects Manager to get the iPad ready to lend out to Patrons.
- The Library has received our Parks Ontario Passes.
- We will be receiving medical supplies and PPE from funding secured by our Municipal Recreation Manager.
- The CEO reported that she has been working from home as well as going into the library to check messages, fill curbside orders, sanitizing and shelving books etc.
- CEO has been attending EOC-CM (Covid-19 Community Control Group) Meetings.
- The CEO has been working with the Treasurer Administrator on the 2021 Budget.
- The CEO reported that the Library has hired Laurel Beardmore for the Occasional Library Assistant position. Due to the current Covid-19 measures in place, training for the position has been put on hold.

MOVED BY John Shymko **SECONDED BY** Claudia Smith that the CEO's Report dated Wednesday January 20, 2021. **CARRIED.**

9. **NEW BUSINESS**

- John Shymko will contact the CEO to set up a time to install the Security Cameras in the Library as well as a time to work on the Library Website.

10. **ADVERTISING FOR NEW LIBRARY BOARD MEMBERS: MOVED BY** John Shymko and **SECONDED** by Claudia Smith that the board direct the CEO to work with the Municipal Clerk to advertise for new library board members. **CARRIED.**

11. **POLICY REVIEW AND UPDATE:** The board has directed the CEO to review and update the library policies by bringing forward a policy to each meeting for review and approval from the board.

12. **NEXT MEETING:** February 23rd 2021

13. **ADJOURNMENT:** Moved by John Shymko and **SECONDED** by Claudia Smith that the regular board meeting of January 26th 2021 be adjourned at 8:20pm. **CARRIED.**



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott
2877 Hwy 11 North
Marten River, ON
POH 1T0
705 471 5874
mrfire@temagami.ca

JANUARY 2021 MONTHLY REPORT

TRAINING

- Jan. 11th Deputy Chief/Trainer Siegner let the group through its annual **WHMIS** review. **Working in the Cold** safety concerns, hazards protective measures and emergency procedures were discussed. Fire Chief Elliott reviewed the **cold weather operating procedures** for the pump panels on Rescue 3 and Pumper4. Fire department correspondence was discussed.
- Jan. 18th Fire Department members met using the ZOOM platform because of the stay at home order issued by the province. Members reviewed the summary of responses for 2020 and were informed of all correspondence and information coming from the Fire Marshal's teleconference. Budget submissions were discussed.

January was an incident free month.

NEWS

- Fire Chief Elliott attended Emergency Operations Control cycle meeting via Zoom on January 7, 14 and 21.
- Chief Elliott participated in a WebEx teleconference with Fire Marshal Jon Pegg.
Topics Discussed Were:
 - Emergency Declaration by the Province of Ontario**~ Departments advised to follow the guidance in OFN Communique and avoid unnecessary operations.
 - Vaccinations**~ First responders that preform medical will be included in Phase 1 of vaccine rollout. This includes fire fighters.
 - Fire Fighter Training** ~ The Ontario Fire College will be closing on March 31, 2021. Training will be moving to regional centers.
 - Live Fire Training** ~ Two mobile live training units will be made available.
 - Masking in Stations** ~ Is now required.
 - Fire Training and the Declaration of Emergency** ~ Training can continue with a strong adherence to regulations.
 - Inspections** ~ Circumstances that meet definition of a threat to life should be dealt with.
- Core Fire Service conducted an inspection of the fire department's fire extinguishers and the kitchen's suppressions system.

- Fire Chief Elliott and Fire fighter N. Malbrecht designed and built a stand for the new air compressor. Thanks to Captain Smetana and Firefighter DesRoches for assisting them with the air compressor installation.
- Fire Chief Elliott attended the January 21st Council Meeting via ZOOM.



**PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
January/February 2021**

ROADS	<ul style="list-style-type: none"> • Haul snow and patrol roads as needed/ sanded as needed too • Scarified roads twice as needed , once in January and once in February • Clean out mine landing parking lots and around transfer station • Put out Barricades for TFN and residents for wood dumping area • Installed bump signs on mine road and other roads as needed • Inspect all road signs in the community and make order list up.
WATER & SEWER	<ul style="list-style-type: none"> • Grinder pump repairs/replacement and maintenance, all spare pumps have been repaired • Shop repairs are being completed in grinder pump with Teflon for cleaning purposes. (Work bench and wash bay walls) • Clean out and thaw a couple shut off's in TS • Training on Trimble (GPS Unit) • Clear hydrants of snow • Assisted with frozen water and sewer lines on lakeshore drive (Turning curbstop ON/Off)
EQUIPMENT	<ul style="list-style-type: none"> • Truck repairs on T-14 , ordered new front plow harness at Gincor (Viking) It was qouted and ordered • Service equipment and clean inside and out of each unit • 1 Ton has wiring issues, sent to pioneer then to Cobalt Car Clinic for repairs. Built wooden sides for one ton and installed. • Compactor Truck had alternator replaced and is working fine
WASTE MANAGEMENT	<ul style="list-style-type: none"> • Push and compact garbage at Strathy

	<ul style="list-style-type: none"> • Push snow banks back at Briggs and Sisk for better access • Sanded, grinded, welded, serviced bearings and repainted the frame and trailer on our landfill trailer for the Municiple waterfront. Also put new municipal decals on it. • Welded doors on Dump wagon at mine landing. • Push briggs landfill
BUILDINGS	<ul style="list-style-type: none"> • Clean out floor drains at Temagami Ambulance and order replacement grating for them also. Will install when received. • Public Works has cleaned, built shelves, painted and reorganized the Public works Garage top to bottom when time permitted. • Public Works Office was also reorganized at the same time. A lot of time was spent reorganizing files • PW installed new exhaust fans in our public works garage • C-Cans were also reorganized as well • Removed snow from around Waterplants, Lagoon buildings and Hydrants.
CAPITAL PROJECTS	



Corporation of the Municipality of Temagami

Memo No.

Memorandum to Council

Subject: Report from Treasurer/Administrator

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated March 4, 2021.

INFORMATION

Year End

The year end from a 'cash perspective' has been completed and the results of our operations for the year ended December 31, 2020 are included elsewhere in this agenda. The year end audit is being planned and will be a virtual audit expected to be completed some time near the end of March. Prior to that time, the PSAB entries that are required to take our operations from the 'cash basis' to the 'accrual basis' will be completed. These entries alter how we report principal payments of long term debt, reserve transfer and capitalizes expenditure and amortizes capital assets.

The Financial Information Return that is required by the Province will be completed by Municipal Staff at this time.

Budget

A special meeting of Council has been scheduled so the draft budget can be presented and discussed.

Asset Management

We are working with the Balance program which will be the conduit between our Municipal Data Works database and internally created asset management plans. This program will also allow for assessing our buildings and facilities.

Training is being arranged in March and we should have some initial reporting for the April meeting of Council.

COVID-19

While we wait for decisions from our local Health Unit, we have been asked for the availability of space for vaccination clinics. We have informed the Health Unit that presently we have space in our arena, community centre and municipal office (Council Chambers) depending on the size they may need.

Respectfully Submitted:

Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-024

Memorandum to Council

Subject:	Year End
Agenda Date:	March 4, 2021
Attachments:	Budget Variance, December, Reserve Activity/Balances

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2021-M-024, Year End, for information.

INFORMATION

There are two entries yet to be made. The first is updating the estimate for the closure and post closure costs for our landfill sites. The second is to transfer any surplus funds to reserves as per municipal policy. Attached to this report is the budget variance for 2020 after all but these two entries have been made. Also, the updated reserve activity which assumes, for the moment, that the total surplus from the budget variance will be transferred to reserves.

During 2020 we received unexpected revenues. Among them were the \$60,000 used to offset pandemic response costs (or decreased revenue), \$26,789 additional funds from the MTO for Marten River Fire responses, funding from the Community Foundation Association of \$19,000, \$11,000 for sale of land, \$10,000 more in building permits than what was expected.

We also had some expenses that were lower than expected. During the first six months of the pandemic we had 2.5 FTE go on voluntary layoff for personal reasons, our legal expenses leveled off for this year, our early winter season was (knock on wood) easier than previous years when led to lower overtime and material costs, we did not have as much activity in our training and conferences or in our recreation areas due to the pandemic all leading to operating costs.

Most of our planned capital was completed with the lagoon clean out, the Community Improvement Plan, the Official Plan and the Fire Hall Roof being the notable projects that have been carried forward to 2021. Most of these were to be funded through the use of efficiency funding or through transfer from reserves so these funds are also being carried forward to the 2021 budget.

The one area that is higher than budget is that the allowance for doubtful taxes receivable was increased by \$126,000. This does not write off any tax accounts but sets the expectation that we may not receive them. Work will continue to attempt to collect funds owed by the Province. The auditors have noted that this is an area of concern to them over the past couple of years and we are able to rectify this.

When everything is taken into consideration, we ended up with \$215,883.55 available to be transferred to reserves as per municipal policy subject to any adjustment that may be required when the landfill closure and post closure costs are available for consideration. In addition to this amount, \$84,769.05 was transferred to the water and sewer capital reserve, \$4,966.85 to the grinder pump capital reserve and \$22,090.75 to the Library reserves.

In total, at the end of the year, subject to possible adjustments noted above, our reserves total \$3,814,189.29. Some of these will be used as will be explained during budget deliberations that are presently being scheduled.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Budget Variance Report

Date : Feb 25,2021

Time : 8:38 am

Fiscal Year : 2020 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
1000 Municipal Taxes						
1-4-1000-1000	Municipal Taxes	0.00	-3962825.14	-3960608	2217.14	-0.06
1-4-1000-1300	Ontc - PIL - Right of Way	0.00	-13647.27	-13647	0.27	0.00
Total Municipal Taxes		0.00	-3976472.41	-3974255	2217.41	-0.06
1100 Interest and Investment Income						
1-4-1100-1100	Interest on Bank Accounts	-2277.53	-23754.87	-45000	-21245.13	47.21
1-4-1100-1400	Penalty and Interest on Taxes	-8448.42	-105935.68	-80000	25935.68	-32.42
Total Interest and Investment Income		-10725.95	-129690.55	-125000	4690.55	-3.75
1499 Transfer from Reserves						
1-4-1499-9100	Transfer from Reserves	0.00	0.00	-246556	-246556.00	100.00
1-4-1499-9200	Transfer from Reserves	113056.03	203056.03	90000	-113056.03	-125.62
1-4-1499-9300	Transfer from Reserves	0.00	-25603.33	-21095	4508.33	-21.37
1-4-1499-9400	Transfer from Reserves	149735.90	89735.90	-3610	-93345.90	2585.76
1-4-1499-9500	Transfer From Reserves	30000.00	38972.64	-4300	-43272.64	1006.34
1-4-1499-9700	Transfer from Reserves	0.00	15000.00	-12000	-27000.00	225.00
1-4-1499-9750	Transfer from Reserve	22090.75	22090.75	0	-22090.75	0.00
1-4-1499-9800	Transfer from Reserves	100.00	100.00	-124230	-124330.00	100.08
Total Transfer from Reserves		314982.68	343351.99	-321791	-665142.99	206.70
1500 Grants						
1-4-1500-2000	OMPF	0.00	-860200.00	-860200	0.00	0.00
1-4-1500-2010	Provincial Support - CSPT	0.00	-1665.00	-2500	-835.00	33.40
1-4-1500-2020	Other Provincial Funding	-34391.30	-387147.48	-387815	-667.52	0.17
Total Grants		-34391.30	-1249012.48	-1250515	-1502.52	0.12
1600 Administration Revenue						
1-4-1600-4000	Admin User Charges	-3048.13	-15157.27	-13000	2157.27	-16.59
1-4-1600-4100	Tax Certificates	-100.00	-1425.00	-1500	-75.00	5.00
1-4-1600-4110	Lottery Licences	0.00	-25.00	-500	-475.00	95.00
1-4-1600-4200	Building/Property Rentals	-133.37	-25600.00	-32000	-6400.00	20.00
1-4-1600-4210	Office/Room Rentals	0.00	-1185.00	-500	685.00	-137.00
1-4-1600-4220	Docking Fees - Town	0.00	-12997.50	-9000	3997.50	-44.42
1-4-1600-4500	Insurance Facility Rentals	0.00	0.00	-600	-600.00	100.00
1-4-1600-4510	Suppl Municipal Revenue	0.00	0.00	-6000	-6000.00	100.00
1-4-1600-5000	Sundry Revenue	-8015.00	-11819.88	0	11819.88	0.00
1-4-1600-5100	Charitable Donations	-2500.00	-2500.00	0	2500.00	0.00
1-4-1600-6000	Land Sales	-16000.00	-19539.82	-8000	11539.82	-144.25
Total Administration Revenue		-29796.50	-90249.47	-71100	19149.47	-26.93
2000 Marten River Fire Revenue						
1-4-2000-2000	MTO Recovery	-11477.40	-41789.90	-15000	26789.90	-178.60
1-4-2000-4000	Emergency and fire Response	0.00	-6345.00	-6000	345.00	-5.75
1-4-2000-4100	Burn Permits Marten River	0.00	0.00	-100	-100.00	100.00
1-4-2000-4110	Misc Revenue - Search	0.00	-181.17	0	181.17	0.00
1-4-2000-5100	Donations	-5285.58	-12285.58	0	12285.58	0.00
Total Marten River Fire Revenue		-16762.98	-60601.65	-21100	39501.65	-187.21
2100 Temagami Fire Revenue						
1-4-2100-2000	MTO Recovery	0.00	-1895.92	-5000	-3104.08	62.08
1-4-2100-4100	Burn Permits	-10.00	-630.00	-1000	-370.00	37.00
1-4-2100-4110	Misc Revenue - Search	-734.61	-897.03	-500	397.03	-79.41
1-4-2100-5100	Donations	0.00	-5677.68	0	5677.68	0.00
Total Temagami Fire Revenue		-744.61	-9100.63	-6500	2600.63	-40.01
2200 Police Services Revenue						
1-4-2200-2000	RIDE Program Revenue	-6025.98	-6025.98	-6700	-674.02	10.06
1-4-2200-3000	POA Income	0.00	-5153.35	-13000	-7846.65	60.36
Total Police Services Revenue		-6025.98	-11179.33	-19700	-8520.67	43.25

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
Total Police Services Revenue		-6025.98	-11179.33	-19700	-8520.67	43.25
2300 Animal Control Revenue						
1-4-2300-4100	Dog Licences	0.00	-90.00	-300	-210.00	70.00
Total Animal Control Revenue		0.00	-90.00	-300	-210.00	70.00
2500 CBO Revenue						
1-4-2500-4000	Building Permits	356.00	-5310.75	-23200	-17889.25	77.11
1-4-2500-4100	Building Permits	-526.00	-33383.25	0	33383.25	0.00
1-4-2500-4110	Travel	0.00	-110.00	-6000	-5890.00	98.17
1-4-2500-4510	Buidling Search	0.00	-420.00	-600	-180.00	30.00
1-4-2500-5000	Parking Fines	0.00	-1522.00	-200	1322.00	-661.00
Total CBO Revenue		-170.00	-40746.00	-30000	10746.00	-35.82
2700 911 Sign Fees						
1-4-2700-4000	911 Sign Fees	0.00	-115.00	-400	-285.00	71.25
Total 911 Sign Fees		0.00	-115.00	-400	-285.00	71.25
3100 Public Works Revenue						
1-4-3100-4000	User Fees	-633.07	-1913.89	-3000	-1086.11	36.20
1-4-3100-4200	Parking/Mine Landing	0.00	-16530.00	-16000	530.00	-3.31
1-4-3100-5000	Sundry Sales	485.25	-5282.68	-5000	282.68	-5.65
1-4-3100-5100	Public Works Aggregate Royalty	0.00	-5002.84	0	5002.84	0.00
Total Public Works Revenue		-147.82	-28729.41	-24000	4729.41	-19.71
4100 Sewer Revenue						
1-4-4100-4000	Sewer Fees - Res/Comm	0.00	-137378.79	-136802	576.79	-0.42
Total Sewer Revenue		0.00	-137378.79	-136802	576.79	-0.42
4200 Grinder Pumps Revenue						
1-4-4200-4000	Grinder Maintenance Fees	440.35	-66678.49	-65612	1066.49	-1.63
Total Grinder Pumps Revenue		440.35	-66678.49	-65612	1066.49	-1.63
4300 Water Revenue						
1-4-4300-4000	Water Fees - Res/Comm	0.00	-416663.79	-417863	-1199.21	0.29
1-4-4300-4100	Water Service Fees	0.00	-228.00	0	228.00	0.00
1-4-4300-5000	Water Sundry Revenue	0.00	0.00	-500	-500.00	100.00
Total Water Revenue		0.00	-416891.79	-418363	-1471.21	0.35
4400 Garbage Collection Revenue						
1-4-4400-4000	Garbage Collection Town	-1051.35	-36966.32	-36000	966.32	-2.68
Total Garbage Collection Revenue		-1051.35	-36966.32	-36000	966.32	-2.68
4410 Garbage Collection Mine Landing						
1-4-4410-4000	Garbage Collection Mine Landing	0.00	-39633.83	-38200	1433.83	-3.75
Total Garbage Collection Mine Landing		0.00	-39633.83	-38200	1433.83	-3.75
4520 Strathy Landfill Site Fees						
1-4-4520-4000	Strathy Landfill Site Fees	-570.00	-5070.10	-6000	-929.90	15.50
Total Strathy Landfill Site Fees		-570.00	-5070.10	-6000	-929.90	15.50
4530 Sisk Landfill Sites Fees						
1-4-4530-4000	Sisk Landfill Sites Fees	-98.00	-9896.00	-6000	3896.00	-64.93
Total Sisk Landfill Sites Fees		-98.00	-9896.00	-6000	3896.00	-64.93
4540 Brigg Landfill Sites Fees						
1-4-4540-4000	Brigg Landfill Sites Fees	-20575.00	-20858.50	-127645	-106786.50	83.66
Total Brigg Landfill Sites Fees		-20575.00	-20858.50	-127645	-106786.50	83.66
4600 Recycling Revenue						

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
4600 Recycling Revenue						
1-4-4600-4000	Recycling Revenue	0.00	-315.25	-15000	-14684.75	97.90
Total Recycling Revenue		0.00	-315.25	-15000	-14684.75	97.90
5100 Min of Health - Helipads Maint						
1-4-5100-2000	Min of Health - Helipads Maint	0.00	-7000.00	-7000	0.00	0.00
Total Min of Health - Helipads Maint		0.00	-7000.00	-7000	0.00	0.00
5200 Ambulance Revenue						
1-4-5200-2000	Provincial Programs	-5238.11	-670098.39	-712800	-42701.61	5.99
1-4-5200-5000	Sundry	0.00	-8795.34	0	8795.34	0.00
Total Ambulance Revenue		-5238.11	-678893.73	-712800	-33906.27	4.76
5300 Cemetery Revenue						
1-4-5300-4000	Cemetery Fees	0.00	1025.00	-2500	-3525.00	141.00
1-4-5300-4010	Cemetery Care and Maintenance	562.56	479.56	-1000	-1479.56	147.96
1-4-5300-4020	Cemetery Plot Sales	0.00	-5462.50	-1000	4462.50	-446.25
1-4-5300-4100	Sales - Columarium Niches	0.00	-1150.00	-500	650.00	-130.00
Total Cemetery Revenue		562.56	-5107.94	-5000	107.94	-2.16
7100 Parks and Recreation Revenue						
1-4-7100-1500	Parks and Recreation Federal Funding	-7308.00	-23184.00	0	23184.00	0.00
1-4-7100-2000	Parks and Recreation Provincial Funding -	0.00	0.00	-10000	-10000.00	100.00
1-4-7100-5000	Parks and Recreation Misc Donations	-584.70	-3474.70	-1500	1974.70	-131.65
1-4-7100-5100	Donations - Canada Day	0.00	0.00	-3000	-3000.00	100.00
1-4-7100-5200	Donations - Shiverfest	0.00	-5038.00	-3000	2038.00	-67.93
1-4-7100-5300	Donations - Santa Train	88.35	0.00	-500	-500.00	100.00
Total Parks and Recreation Revenue		-7804.35	-31696.70	-18000	13696.70	-76.09
7200 Community Centre Revenue						
1-4-7200-4200	Arena Ice Rental Fees	0.00	-3731.57	-6000	-2268.43	37.81
1-4-7200-4210	Arena Hall Rentals	0.00	-210.00	-5000	-4790.00	95.80
1-4-7200-5000	Arena Rent/Vending Sales	0.00	-1366.85	-500	866.85	-173.37
Total Community Centre Revenue		0.00	-5308.42	-11500	-6191.58	53.84
7300 Tower Revenue						
1-4-7300-4000	Tower User Fees	0.00	-443.25	0	443.25	0.00
1-4-7300-5000	Tower Donations	0.00	-7788.32	-3000	4788.32	-159.61
1-4-7300-5210	Interpretive Centre Sales	0.00	100.00	0	-100.00	0.00
Total Tower Revenue		0.00	-8131.57	-3000	5131.57	-171.05
7400 Other Recreation Revenue						
1-4-7400-4000	User Fees - Fitness Centre	0.00	-558.00	-3000	-2442.00	81.40
Total Other Recreation Revenue		0.00	-558.00	-3000	-2442.00	81.40
7500 Library Revenue						
1-4-7500-2000	Library Provincial Funding	0.00	-8636.00	-4318	4318.00	-100.00
1-4-7500-4000	User Fees	-5940.40	-7130.35	-1500	5630.35	-375.36
Total Library Revenue		-5940.40	-15766.35	-5818	9948.35	-170.99
8100 Planning Revenue						
1-4-8100-4000	Planning Applications	881.72	-6427.89	-8000	-1572.11	19.65
1-4-8100-4100	Development Applications	0.00	-1000.00	-3000	-2000.00	66.67
1-4-8100-4110	Zoning Certificate Revenue	0.00	-370.00	-600	-230.00	38.33
Total Planning Revenue		881.72	-7797.89	-11600	-3802.11	32.78
8200 Development Revenue						
1-4-8200-1500	Development Federal Funding	-25708.84	-25708.84	-42609	-16900.16	39.66
1-4-8200-4000	Development Other Fees	0.00	-7600.00	0	7600.00	0.00
1-4-8200-5000	Microfit - Hydro	0.00	-6633.34	0	6633.34	0.00

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
REVENUE						
1-4-8200-5000	Microfit - Hydro	0.00	-6633.34	0	6633.34	0.00
Total Development Revenue		-25708.84	-39942.18	-42609	-2666.82	6.26
Total REVENUE		151116.12	-6786526.79	-7514610	-728083.21	9.69
EXPENSE						
1100 Council						
1-5-1100-1020	Council Honourariums	9432.17	73681.85	77100	3418.15	4.43
1-5-1100-1132	Council CPP	308.25	2329.66	2800	470.34	16.80
1-5-1100-1135	Council EHT	183.95	1437.23	1500	62.77	4.18
1-5-1100-2100	Council Travel	0.00	5276.18	19000	13723.82	72.23
1-5-1100-2103	Council Membership Fees	0.00	2293.36	1300	-993.36	-76.41
1-5-1100-2110	Council Telephone	4.58	811.28	1500	688.72	45.91
1-5-1100-2131	Council Legal Fees	10158.83	49120.01	50000	879.99	1.76
1-5-1100-2300	Council Materials and Supplies	48.00	1316.37	3000	1683.63	56.12
1-5-1100-2307	Election Expense	0.00	648.72	1000	351.28	35.13
1-5-1100-2330	Council Materials and Supplies	40.70	141.75	20000	19858.25	99.29
1-5-1100-3040	Council Contracted Services	0.00	0.00	4000	4000.00	100.00
Total Council		20176.48	137056.41	181200	44143.59	24.36
1200 Administration						
1-5-1200-1010	Admin Salaries	33397.24	250320.37	330600	80279.63	24.28
1-5-1200-1132	Admin CPP	621.56	8663.21	11500	2836.79	24.67
1-5-1200-1133	Admin EI	221.76	3218.29	5200	1981.71	38.11
1-5-1200-1134	Admin Omers	2943.78	23420.47	29600	6179.53	20.88
1-5-1200-1135	Admin EHT	687.47	4858.81	6600	1741.19	26.38
1-5-1200-1136	Admin Group Benefits	2672.52	29191.30	32700	3508.70	10.73
1-5-1200-1137	Admin WSIB	-3518.48	3969.89	10800	6830.11	63.24
1-5-1200-2100	Admin Travel and Training	994.71	4878.83	20000	15121.17	75.61
1-5-1200-2102	Admin Training	502.19	2793.83	0	-2793.83	0.00
1-5-1200-2103	Admin Memberships	0.00	2318.53	4500	2181.47	48.48
1-5-1200-2104	Admin Subscriptions	0.00	0.00	1500	1500.00	100.00
1-5-1200-2110	Admin Telephone	866.16	10024.21	10000	-24.21	-0.24
1-5-1200-2112	Admin Courier	0.00	38.69	200	161.31	80.66
1-5-1200-2113	Admin Postage	1170.44	6814.30	8000	1185.70	14.82
1-5-1200-2115	Admin Office Supplies	338.04	4138.73	10000	5861.27	58.61
1-5-1200-2117	Admin Office Equipment	876.15	4567.36	6000	1432.64	23.88
1-5-1200-2121	Admin Advertising	0.00	1007.96	6000	4992.04	83.20
1-5-1200-2131	Admin Legal Fees	180.88	3159.91	20000	16840.09	84.20
1-5-1200-2132	Admin Audit Fees	0.00	20076.75	20000	-76.75	-0.38
1-5-1200-2133	Admin Professional Fees	0.00	0.00	4000	4000.00	100.00
1-5-1200-2300	Admin Materials and Supplies	2651.22	6541.06	2500	-4041.06	-161.64
1-5-1200-2305	Admin Health and Safety	0.00	139.58	500	360.42	72.08
1-5-1200-2400	Admin Technology	12560.55	32546.63	28000	-4546.63	-16.24
1-5-1200-3040	Admin Contracted Services	798.79	10304.87	10000	-304.87	-3.05
1-5-1200-3116	Admin Insurance	-7522.00	119142.36	115000	-4142.36	-3.60
1-5-1200-3120	Admin Maintenance Contracts	0.00	2051.48	10000	7948.52	79.49
1-5-1200-3134	Admin Property Assessment Services	0.00	57039.36	57000	-39.36	-0.07
1-5-1200-4123	Admin Grants & Donations	100.36	6621.05	15000	8378.95	55.86
1-5-1200-4125	Admin Staff Recognition	4300.00	4643.02	3000	-1643.02	-54.77
Total Administration		54843.34	622490.85	778200	155709.15	20.01
1300 Financial Expenses						
1-5-1300-2000	Admin Contingency	0.00	0.00	20000	20000.00	100.00
1-5-1300-2010	Penny Rounding	0.01	0.06	0	-0.06	0.00
1-5-1300-5030	Tax Write Offs	998.61	16773.11	10000	-6773.11	-67.73
1-5-1300-5100	Admin Cash Management	473.87	5052.35	6000	947.65	15.79
1-5-1300-5500	Admin Allowance for Doubtful Accounts	126737.54	126737.54	0	-126737.54	0.00
Total Financial Expenses		128210.03	148563.06	36000	-112563.06	-312.68

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
Total Financial Expenses		128210.03	148563.06	36000	-112563.06	-312.68
1400 Municipal Building						
1-5-1400-1010	Municipal Building Salaries and Wages	2197.74	16457.61	21600	5142.39	23.81
1-5-1400-1031	Mun Bldg Redistributed Wages	0.00	483.75	0	-483.75	0.00
1-5-1400-1130	Mun Bldg Redistributed Benefits	0.00	51.63	0	-51.63	0.00
1-5-1400-1132	Municipal Building CPP	87.53	727.64	800	72.36	9.05
1-5-1400-1133	Municipal Building EI	45.51	347.26	500	152.74	30.55
1-5-1400-1134	Municipal Building OMERS	174.57	1369.13	1700	330.87	19.46
1-5-1400-1135	Municipal Building EHT	40.13	306.12	400	93.88	23.47
1-5-1400-1137	Municipal Building WSIB	75.72	577.68	800	222.32	27.79
1-5-1400-2111	Welcome Centre Utilities	2261.56	27430.16	27000	-430.16	-1.59
1-5-1400-2150	Building Repairs and Maintenance	386.68	2638.49	5000	2361.51	47.23
1-5-1400-2152	Mun Bldg Janitorial Supplies	0.00	649.65	1500	850.35	56.69
1-5-1400-2300	Mun Bldg Materials and Supplies	0.00	1324.00	4000	2676.00	66.90
1-5-1400-3040	Mun Bldg Contracted Services	0.00	0.00	3600	3600.00	100.00
1-5-1400-5000	Municipal Taxes	0.00	12295.02	14000	1704.98	12.18
1-5-1400-5100	Leases and Land Use Permits	0.00	244.24	6500	6255.76	96.24
1-5-1400-5110	ONR Parking - Lease	0.00	0.00	2000	2000.00	100.00
Total Municipal Building		5269.44	64902.38	89400	24497.62	27.40
1410 Train Station Utilities						
1-5-1410-2107	Train Station Utilities	3689.38	12369.79	15000	2630.21	17.53
Total Train Station Utilities		3689.38	12369.79	15000	2630.21	17.53
2000 Marten River Fire						
1-5-2000-1020	Marten River Fire Honorariums	3292.33	26891.90	27000	108.10	0.40
1-5-2000-1135	Marten River Fire EHT	-337.26	122.85	180	57.15	31.75
1-5-2000-1136	Marten River Fire VFIS	0.00	1691.28	3000	1308.72	43.62
1-5-2000-1137	Marten River Fire WSIB	983.59	7741.77	6500	-1241.77	-19.10
1-5-2000-2100	Marten River Fire Travel	576.16	1753.00	2500	747.00	29.88
1-5-2000-2101	Marten River Fire Conference Expense	0.00	1546.76	1500	-46.76	-3.12
1-5-2000-2102	Marten River Fire Training Expense	0.00	250.36	1500	1249.64	83.31
1-5-2000-2103	Marten River Fire Membership Fees	0.00	0.00	700	700.00	100.00
1-5-2000-2110	Marten River Fire Telephone	1234.45	6097.05	5500	-597.05	-10.86
1-5-2000-2111	Marten River Fire Utilities	2045.88	9197.55	9000	-197.55	-2.20
1-5-2000-2114	Marten River Fire Communications	0.00	2979.55	1500	-1479.55	-98.64
1-5-2000-2115	Marten River Fire Office Supplies	652.45	1059.72	1000	-59.72	-5.97
1-5-2000-2117	Marten River Fire Small Equipment Inspec	0.00	1736.38	4000	2263.62	56.59
1-5-2000-2118	Marten River Fire Small Equipment Purcha	2440.55	2599.38	6000	3400.62	56.68
1-5-2000-2119	Marten River Fire Small Equipment Repair	0.00	439.37	500	60.63	12.13
1-5-2000-2150	Marten River Fire Building Repairs and M	3712.31	3712.31	3500	-212.31	-6.07
1-5-2000-2300	Marten River Fire Materials and Supplies	0.00	853.99	1200	346.01	28.83
1-5-2000-2301	Marten River Fire Fire Prevention	0.00	0.00	1500	1500.00	100.00
1-5-2000-2350	Marten River Fire Vehicle Operations	77.59	1493.59	2000	506.41	25.32
1-5-2000-2351	Marten River Fire Vehicle Repairs & Main	258.08	1241.90	4000	2758.10	68.95
1-5-2000-3040	Marten River Fire Contracted Services	65.08	1007.06	4000	2992.94	74.82
Total Marten River Fire		15001.21	72415.77	86580	14164.23	16.36
2100 Temagami Fire						
1-5-2100-1020	Temagami Fire Honorariums	4432.42	35949.03	39000	3050.97	7.82
1-5-2100-1031	Temagami Fire Redistributed Wages	0.00	44.66	0	-44.66	0.00
1-5-2100-1130	Temagami Fire Benefits	0.00	5.62	0	-5.62	0.00
1-5-2100-1135	Temagami Fire EHT	-257.49	357.00	500	143.00	28.60
1-5-2100-1136	Temagami Fire VFIS	0.00	1691.28	3000	1308.72	43.62
1-5-2100-1137	Temagami Fire WSIB	1091.81	4953.58	6700	1746.42	26.07
1-5-2100-2100	Temagami Fire Travel	213.39	213.39	1200	986.61	82.22
1-5-2100-2102	Temagami Fire Training Expense	1644.66	6701.77	12860	6158.23	47.89
1-5-2100-2103	Temagami Fire Membership Fees	259.49	259.49	450	190.51	42.34
1-5-2100-2109	Temagami Fire Natural Gas	346.18	2635.03	3000	364.97	12.17
1-5-2100-2110	Temagami Fire Telephone	448.08	5065.67	5500	434.33	7.90

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-2100-2110	Temagami Fire Telephone	448.08	5065.67	5500	434.33	7.90
1-5-2100-2111	Temagami Fire Utilities	209.04	1409.68	1500	90.32	6.02
1-5-2100-2114	Temagami Fire Communications	0.00	2300.60	1300	-1000.60	-76.97
1-5-2100-2115	Temagami Fire Office Supplies	152.63	229.89	400	170.11	42.53
1-5-2100-2117	Temagami Fire Small Equipment Operations	138.22	2786.74	3000	213.26	7.11
1-5-2100-2118	Temagami Fire Small Equipment Purchases	1907.35	6252.95	7000	747.05	10.67
1-5-2100-2122	Temagami Fire Public Education	0.00	763.61	2500	1736.39	69.46
1-5-2100-2150	Temagami Fire Building Repairs and Maint	3745.77	3799.54	600	-3199.54	-533.26
1-5-2100-2152	Temagami Fire Janitorial Supplies	48.80	145.83	200	54.17	27.09
1-5-2100-2300	Temagami Fire Materials and Supplies	345.53	1056.87	500	-556.87	-111.37
1-5-2100-2301	Temagami Fire Fire Prevention	360.86	940.38	2500	1559.62	62.38
1-5-2100-2350	Temagami Fire Vehicle Operations	524.97	4465.40	5000	534.60	10.69
1-5-2100-2351	Temagami Fire Vehicle Repairs & Maintena	936.25	3846.06	6000	2153.94	35.90
1-5-2100-3040	Temagami Fire Contracted Services	0.00	4310.71	3750	-560.71	-14.95
1-5-2100-5000	Temagami Fire Utility Charges (taxes)	0.00	3285.29	0	-3285.29	0.00
Total Temagami Fire		16547.96	93470.07	106460	12989.93	12.20
2200 Police Services						
1-5-2200-1020	Police Service Board Honorarium	0.00	300.00	300	0.00	0.00
1-5-2200-2100	Police Service Board Travel Travel	0.00	1466.15	5900	4433.85	75.15
1-5-2200-2102	Police Service Board Training Expense	0.00	0.00	2585	2585.00	100.00
1-5-2200-2103	Police Service Board Membership Fees	0.00	772.74	825	52.26	6.33
1-5-2200-2114	Police Service Board Communications	0.00	0.00	2000	2000.00	100.00
1-5-2200-2115	Police Service Board Office Supplies	26.24	34.37	300	265.63	88.54
1-5-2200-2133	Police Service Board Professional Fees	174.25	1034.63	3240	2205.37	68.07
1-5-2200-3040	Local Police Services	34022.48	407803.04	409500	1696.96	0.41
1-5-2200-3041	Police RIDE Program	0.00	5509.66	6630	1120.34	16.90
Total Police Services		34222.97	416920.59	431280	14359.41	3.33
2300 Animal Control						
1-5-2300-1020	Animal Control Honorariums	0.00	0.00	3000	3000.00	100.00
1-5-2300-2300	Animal Control Materials and Supplies	0.00	0.00	1000	1000.00	100.00
Total Animal Control		0.00	0.00	4000	4000.00	100.00
2400 By-Law Enforcement						
1-5-2400-1031	BLEO Redistributed Wages	0.00	0.00	1900	1900.00	100.00
1-5-2400-2100	BLEO Travel	955.12	9586.80	2500	-7086.80	-283.47
Total By-Law Enforcement		955.12	9586.80	4400	-5186.80	-117.88
2410 OPP 911 Call Centre						
1-5-2410-2300	Materials and Supplies	0.00	0.00	600	600.00	100.00
1-5-2410-3040	OPP 911 Call Centre	0.00	0.00	1800	1800.00	100.00
Total OPP 911 Call Centre		0.00	0.00	2400	2400.00	100.00
2500 Building Inspection						
1-5-2500-1010	CBO Salaries and Wages	6905.84	57882.33	36500	-21382.33	-58.58
1-5-2500-1132	CBO CPP	298.05	2810.74	1800	-1010.74	-56.15
1-5-2500-1133	CBO EI	34.62	1159.28	800	-359.28	-44.91
1-5-2500-1135	CBO EHT	136.31	1218.90	700	-518.90	-74.13
1-5-2500-1137	CBO WSIB	257.24	2037.01	1400	-637.01	-45.50
1-5-2500-2100	CBO Travel	193.32	716.60	12000	11283.40	94.03
1-5-2500-2102	CBO Training Expense	0.00	2307.85	6000	3692.15	61.54
1-5-2500-2103	CBO Membership Fees	0.00	424.69	600	175.31	29.22
1-5-2500-2110	CBO Telephone	50.88	1203.41	2000	796.59	39.83
1-5-2500-2115	CBO Office Supplies	0.00	110.80	1000	889.20	88.92
1-5-2500-2119	CBO Small Tools and Equipment	0.00	0.00	500	500.00	100.00
1-5-2500-2300	CBO Materials and Supplies	0.00	431.84	500	68.16	13.63
1-5-2500-2513	CBO Snowmobile Expense	0.00	36.00	500	464.00	92.80
1-5-2500-3040	CBO Contracted Services	0.00	38160.03	50000	11839.97	23.68
Total Building Inspection		7876.26	108499.48	114300	5800.52	5.07

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
Total Building Inspection		7876.26	108499.48	114300	5800.52	5.07
2900 Emergency Management						
1-5-2900-2300	Em Manange Materials and Supplies	0.00	739.79	4000	3260.21	81.51
1-5-2900-6126	Emergency Response	8349.97	31377.22	12000	-19377.22	-161.48
1-5-2900-7400	Fire Pump Subsidy	0.00	760.21	4000	3239.79	80.99
Total Emergency Management		8349.97	32877.22	20000	-12877.22	-64.39
3100 Public Works						
1-5-3100-1010	Public Works Salaries and Wages	46628.36	267540.42	247175	-20365.42	-8.24
1-5-3100-1130	Public Works Benefits	0.00	757.51	0	-757.51	0.00
1-5-3100-1132	Public Works CPP	1203.31	11346.71	8927	-2419.71	-27.11
1-5-3100-1133	Public Works EI	336.05	4009.57	3988	-21.57	-0.54
1-5-3100-1134	Public Works OMERS	4578.38	35079.69	35600	520.31	1.46
1-5-3100-1135	Public Works EHT	883.50	5068.44	3534	-1534.44	-43.42
1-5-3100-1136	Public Works Group Benefits	4140.55	48682.80	53500	4817.20	9.00
1-5-3100-1137	Public Works WSIB	1667.30	9565.01	9086	-479.01	-5.27
1-5-3100-2102	PW Training Expense	0.00	6583.06	10000	3416.94	34.17
1-5-3100-2109	PW Natural Gas	356.34	3768.04	5000	1231.96	24.64
1-5-3100-2110	PW Telephone	1089.88	10132.44	9000	-1132.44	-12.58
1-5-3100-2111	PW Utilities	621.92	7651.79	10000	2348.21	23.48
1-5-3100-2112	PW Courier/Freight	11.01	277.47	800	522.53	65.32
1-5-3100-2114	PW Communications	944.77	3566.81	3200	-366.81	-11.46
1-5-3100-2117	PW Small Equipment Operations	0.00	250.51	800	549.49	68.69
1-5-3100-2119	PW Small Tools and Equipment	244.22	4580.68	2000	-2580.68	-129.03
1-5-3100-2121	PW Advertising	0.00	878.06	600	-278.06	-46.34
1-5-3100-2300	PW Materials and Supplies	2337.37	14947.36	16000	1052.64	6.58
1-5-3100-2305	PW Health and Safety	1719.84	3671.65	1000	-2671.65	-267.17
1-5-3100-3040	PW Contracted Services	4931.13	12662.13	5000	-7662.13	-153.24
1-5-3100-5000	PW Utility Charges (taxes)	0.00	2457.32	0	-2457.32	0.00
1-5-3100-5100	PW Interest charges	0.00	39.64	0	-39.64	0.00
Total Public Works		71693.93	453517.11	425210	-28307.11	-6.66
3120 Paved Roads Maintenance						
1-5-3120-1031	PW Paved Roads Redistributed Wages	252.97	10657.23	7000	-3657.23	-52.25
1-5-3120-1130	PW Paved Redistributed Benefits	29.65	1342.50	1050	-292.50	-27.86
Total Paved Roads Maintenance		282.62	11999.73	8050	-3949.73	-49.06
3121 Paved Roads Winter Maintenance						
1-5-3121-1031	PW Paved WM Redistributed Wages	2317.96	15976.62	25000	9023.38	36.09
1-5-3121-1130	PW Paved WM Redistributed Benefits	216.10	1940.96	3750	1809.04	48.24
1-5-3121-2300	PW Paved Road WM Materials and Supplies	999.98	22853.13	1000	-21853.13	-2185.31
1-5-3121-2480	PW Patching	0.00	13569.29	10000	-3569.29	-35.69
1-5-3121-3040	PW Paved Road WM Contracted Services	0.00	0.00	12000	12000.00	100.00
Total Paved Roads Winter Maintenance		3534.04	54340.00	51750	-2590.00	-5.00
3122 Mine Road Winter Maintenance						
1-5-3122-1031	PW Mine Road WM Redistributed Wages	995.69	6109.42	8500	2390.58	28.12
1-5-3122-1130	PW Mine Road WM Redistributed Benefits	80.70	726.72	1275	548.28	43.00
1-5-3122-2300	PW Mine Road WM Materials and Supplies	1890.39	35142.41	28000	-7142.41	-25.51
1-5-3122-3040	PW Mine Road WM Contracted Services	0.00	5779.97	8000	2220.03	27.75
Total Mine Road Winter Maintenance		2966.78	47758.52	45775	-1983.52	-4.33
3123 Unpaved Road Winter Maintenance						
1-5-3123-1031	PW Unpaved Road WM Redistributed Wages	3725.92	12614.95	24000	11385.05	47.44
1-5-3123-1130	PW Unpaved Road WM Redistributed Benefit	383.47	1505.06	3600	2094.94	58.19
1-5-3123-2300	PW Unpaved Road WM Materials and Supplie	999.99	21297.46	25000	3702.54	14.81
1-5-3123-3040	PW Unpaved Road WM Contracted Services	0.00	924.75	10000	9075.25	90.75
Total Unpaved Road Winter Maintenance		5109.38	36342.22	62600	26257.78	41.95

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EXPENSE						
Total Unpaved Road Winter Maintenance		5109.38	36342.22	62600	26257.78	41.95
3130 Unpaved Road Maintenance						
1-5-3130-1031	PW Unpaved Roads Redistributed Wages	751.02	13673.70	18000	4326.30	24.04
1-5-3130-1130	PW Unpaved Roads Redistributed Benefits	92.31	1721.99	2700	978.01	36.22
Total Unpaved Road Maintenance		843.33	15395.69	20700	5304.31	25.62
3140 Mine Road Maintenance						
1-5-3140-1031	PW Mine Road Redistributed Wages	123.40	23667.20	15000	-8667.20	-57.78
1-5-3140-1130	PW Mine Road Redistributed Benefits	15.59	2984.31	2250	-734.31	-32.64
Total Mine Road Maintenance		138.99	26651.51	17250	-9401.51	-54.50
3210 Rabbit Lake Access Point						
1-5-3210-1031	PW Rabbit Lake Access Point Redistribute	0.00	1119.13	1000	-119.13	-11.91
1-5-3210-1130	PW Rabbit Lake Access Point Redistribute	0.00	141.19	150	8.81	5.87
Total Rabbit Lake Access Point		0.00	1260.32	1150	-110.32	-9.59
3220 Cassels Access Point						
1-5-3220-1031	PW Cassels Access Point Redistributed Wa	0.00	818.70	1000	181.30	18.13
1-5-3220-1130	PW Cassels Access Point Redistributed B	0.00	102.99	150	47.01	31.34
Total Cassels Access Point		0.00	921.69	1150	228.31	19.85
3230 Net Lake Access Point						
1-5-3230-1031	PW Net Lake Access Point Redistributed W	0.00	849.92	1000	150.08	15.01
1-5-3230-1130	PW Net Lake Access Point Redistributed B	0.00	107.19	150	42.81	28.54
Total Net Lake Access Point		0.00	957.11	1150	192.89	16.77
3240 Mine Access Point						
1-5-3240-1031	PW Mine Access Point Redistributed Wages	1012.89	2517.53	6000	3482.47	58.04
1-5-3240-1130	PW Mine Access Point Redistributed Benef	109.13	298.96	900	601.04	66.78
1-5-3240-2300	PW Mine Access Materials and Supplies	0.00	120.28	6000	5879.72	98.00
Total Mine Access Point		1122.02	2936.77	12900	9963.23	77.23
3250 Dock Maintenance						
1-5-3250-2512	PW Dock Maintenance	38.41	2547.53	5000	2452.47	49.05
Total Dock Maintenance		38.41	2547.53	5000	2452.47	49.05
3260 Navigational Aid						
1-5-3260-2300	Navigational Aid Materials and Supplies	0.00	3434.77	5000	1565.23	31.30
1-5-3260-3040	Navigational Aid Contracted Services	1199.40	8032.24	7000	-1032.24	-14.75
Total Navigational Aid		1199.40	11467.01	12000	532.99	4.44
3510 PW Grader						
1-5-3510-2360	PW Grader Operations	1259.54	10158.33	14000	3841.67	27.44
1-5-3510-2361	PW Grader Maintenance and Repairs	571.64	12653.01	16000	3346.99	20.92
1-5-3510-7201	PW Grader LTD Interest	493.42	7440.10	10000	2559.90	25.60
1-5-3510-7204	PW Grader LTD Principal	3207.18	38486.16	38486	-0.16	0.00
Total PW Grader		5531.78	68737.60	78486	9748.40	12.42
3520 Pw Loader						
1-5-3520-2360	PW Loader Operations	629.76	5273.01	10000	4726.99	47.27
1-5-3520-2361	PW Loader Maintenance and Repairs	0.00	3038.84	3000	-38.84	-1.29
Total Pw Loader		629.76	8311.85	13000	4688.15	36.06
3530 PW Dozer						
1-5-3530-2360	PW Dozer Operations	629.76	5273.01	7000	1726.99	24.67
1-5-3530-2361	PW Dozer Maintenance and Repairs	0.00	9295.62	5000	-4295.62	-85.91
Total PW Dozer		629.76	14568.63	12000	-2568.63	-21.41
3540 PW Large Truck						

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EXPENSE						
3540 PW Large Truck						
1-5-3540-2350	PW Large Truck Operations	3604.39	18227.73	27000	8772.27	32.49
1-5-3540-2351	PW Large Truck Maintenance and Repairs	1583.55	30378.25	15500	-14878.25	-95.99
1-5-3540-7201	PW Large Truck LTD Interest	371.56	5587.26	8200	2612.74	31.86
1-5-3540-7204	PW Large Truck LTD Principal	2350.54	28206.48	28206	-0.48	0.00
Total PW Large Truck		7910.04	82399.72	78906	-3493.72	-4.43
3550 PW Small Truck Maintenance and Repairs						
1-5-3550-2350	PW Small Truck Operations	190.05	8332.69	13500	5167.31	38.28
1-5-3550-2351	PW Small Truck Maintenance and Repairs	1254.43	10741.17	8000	-2741.17	-34.26
Total PW Small Truck Maintenance and Repairs		1444.48	19073.86	21500	2426.14	11.28
3600 Town Streetlight						
1-5-3600-2111	PW Town Streetlight Utilities	522.06	16371.74	27000	10628.26	39.36
1-5-3600-3040	PW Town Streetlight Contracted Services	0.00	816.02	4000	3183.98	79.60
Total Town Streetlight		522.06	17187.76	31000	13812.24	44.56
3620 Cassels Streetlight						
1-5-3620-2111	PW Cassels Lake Streetlights Utilities	0.00	420.97	1050	629.03	59.91
Total Cassels Streetlight		0.00	420.97	1050	629.03	59.91
3640 Mine Access Streetlight						
1-5-3640-2111	PW Mine Access Utilities	168.22	3037.73	3200	162.27	5.07
1-5-3640-3040	PW Mine Access Streetlight Contracted Se	946.37	1533.43	2000	466.57	23.33
Total Mine Access Streetlight		1114.59	4571.16	5200	628.84	12.09
3900 Crossing Guard						
1-5-3900-1020	Crossing Guard Honorarium	643.34	3860.04	6600	2739.96	41.51
1-5-3900-2300	Crossing Guard Materials and Supplies	0.00	81.69	0	-81.69	0.00
Total Crossing Guard		643.34	3941.73	6600	2658.27	40.28
4100 North Sewer Treatment						
1-5-4100-1031	Sewer North Redistributed Wages	0.00	205.67	1100	894.33	81.30
1-5-4100-1130	Sewer North Redistributed Benefits	0.00	25.82	165	139.18	84.35
1-5-4100-2110	Sewer North Telephone	68.86	965.75	1200	234.25	19.52
1-5-4100-2111	Sewer North Utilities	0.00	0.00	5000	5000.00	100.00
1-5-4100-2300	Sewer North Materials and Supplies	0.00	961.40	0	-961.40	0.00
1-5-4100-3040	Sewer North Contracted Services	4739.05	59353.58	58500	-853.58	-1.46
Total North Sewer Treatment		4807.91	61512.22	65965	4452.78	6.75
4102 North Sewer Breaks						
1-5-4102-1031	Sewer North Breaks Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4102-1130	Sewer North BreaksRedistributed Benefits	0.00	0.00	150	150.00	100.00
Total North Sewer Breaks		0.00	0.00	1150	1150.00	100.00
4103 North Sewer Shut Off						
1-5-4103-1031	Sewer North Shut Off Redistributed Wages	0.00	85.82	1000	914.18	91.42
1-5-4103-1130	Sewer North Shut OffRedistributed Benefi	0.00	10.83	150	139.17	92.78
Total North Sewer Shut Off		0.00	96.65	1150	1053.35	91.60
4150 South Sewer Treatment						
1-5-4150-1031	Sewer South Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4150-1130	Sewer South Redistributed Benefits	0.00	0.00	150	150.00	100.00
1-5-4150-2110	Sewer South Telephone	68.87	687.46	700	12.54	1.79
1-5-4150-2300	Sewer South Materials and Supplies	246.47	1182.33	3100	1917.67	61.86
1-5-4150-3040	Sewer South Contracted Services	4422.66	38100.55	50000	11899.45	23.80
Total South Sewer Treatment		4738.00	39970.34	54950	14979.66	27.26
4152 South Sewer Breaks						
1-5-4152-1031	Sewer South Breaks Redistributed Wages	0.00	0.00	500	500.00	100.00

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EXPENSE						
1-5-4152-1031	Sewer South Breaks Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4152-1130	Sewer South Breaks Redistributed Benefit	0.00	0.00	75	75.00	100.00
Total South Sewer Breaks		0.00	0.00	575	575.00	100.00
4153 South Sewer Shut Off						
1-5-4153-1031	Sewer South Shut Off Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4153-1130	Sewer South Shut Off Redistributed Benefi	0.00	0.00	75	75.00	100.00
Total South Sewer Shut Off		0.00	0.00	575	575.00	100.00
4200 Grinder Pumps						
1-5-4200-1031	Grinder Pump Redistributed Wages	1253.46	6824.03	5000	-1824.03	-36.48
1-5-4200-1130	Grinder Pump Redistributed Benefits	120.03	830.91	750	-80.91	-10.79
1-5-4200-2300	Grinder Pump Materials and Supplies	12223.97	25503.50	10000	-15503.50	-155.04
1-5-4200-3040	Grinder Pump Contracted Services	0.00	656.35	15000	14343.65	95.62
1-5-4200-7201	Grinder Pump LTD Interest	0.00	572.45	1000	427.55	42.76
1-5-4200-7204	Grinder Pump LTD Principal	0.00	27324.40	27897	572.60	2.05
Total Grinder Pumps		13597.46	61711.64	59647	-2064.64	-3.46
4300 North Water Treatment						
1-5-4300-1031	Water North Redistributed Wages	109.56	109.56	1000	890.44	89.04
1-5-4300-1130	Water North Redistributed Benefits	10.75	45.83	150	104.17	69.45
1-5-4300-2110	Water North Telephone	222.81	1844.89	1000	-844.89	-84.49
1-5-4300-2111	Water North Utilities	3962.39	23158.02	0	-23158.02	0.00
1-5-4300-2300	Water North Materials and Supplies	490.59	1626.08	20800	19173.92	92.18
1-5-4300-3040	Water North Contracted Services	25541.85	149409.00	135000	-14409.00	-10.67
Total North Water Treatment		30337.95	176193.38	157950	-18243.38	-11.55
4302 North Water Breaks						
1-5-4302-1031	Water North Break Redistributed Wages	0.00	0.00	2500	2500.00	100.00
1-5-4302-1130	Water North Break Redistributed Benefits	0.00	0.00	375	375.00	100.00
Total North Water Breaks		0.00	0.00	2875	2875.00	100.00
4303 North Water Shut Off						
1-5-4303-1031	Water North Shut Off Redistributed Wages	0.00	1018.06	3000	1981.94	66.06
1-5-4303-1130	Water North Shut Off Redistributed Benef	0.00	93.39	450	356.61	79.25
Total North Water Shut Off		0.00	1111.45	3450	2338.55	67.78
4350 South Water Treatment						
1-5-4350-1031	Water South Redistributed Wages	0.00	883.62	500	-383.62	-76.72
1-5-4350-1130	Water South Redistributed Benefits	0.00	0.00	75	75.00	100.00
1-5-4350-2110	Water South Telephone	0.00	0.00	500	500.00	100.00
1-5-4350-2111	Water South Utilities	76.32	35085.57	56000	20914.43	37.35
1-5-4350-2300	Water South Materials and Supplies	490.58	7046.20	20800	13753.80	66.12
1-5-4350-3040	Water South Contracted Services	10901.81	140437.19	136000	-4437.19	-3.26
Total South Water Treatment		11468.71	183452.58	213875	30422.42	14.22
4352 South Water Breaks						
1-5-4352-1031	Water South Break Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4352-1130	Water South Break Redistributed Benefits	0.00	0.00	75	75.00	100.00
Total South Water Breaks		0.00	0.00	575	575.00	100.00
4353 South Water Shut Off						
1-5-4353-1031	Water South Shut Off Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4353-1130	Water South Shut Off Redistributed Benef	0.00	0.00	150	150.00	100.00
Total South Water Shut Off		0.00	0.00	1150	1150.00	100.00
4400 Waste Collection						
1-5-4400-1031	Waste Collection Redistributed Wages	1357.11	15670.80	15000	-670.80	-4.47
1-5-4400-1130	Waste Collection Redistributed Benefits	148.45	1952.21	2250	297.79	13.24
1-5-4400-2300	Waste Collection Materials and Supplies	107.17	151.32	500	348.68	69.74

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-4400-2300	Waste Collection Materials and Supplies	107.17	151.32	500	348.68	69.74
1-5-4400-2350	Waste Collection Vehicle Operations	943.67	3155.29	8000	4844.71	60.56
1-5-4400-2351	Waste Collection Vehicle Repairs & Mainte	479.20	4095.89	5000	904.11	18.08
Total Waste Collection		3035.60	25025.51	30750	5724.49	18.62
4500 Strathy Lanfill						
1-5-4500-1031	Strathy Landfill Redistributed Wages	1856.58	6461.53	6000	-461.53	-7.69
1-5-4500-1130	Strathy Landfill Redistributed Benefits	215.26	969.91	900	-69.91	-7.77
1-5-4500-2300	Strathy Landfill Materials and Supplies	46.70	187.72	500	312.28	62.46
1-5-4500-2485	Strathy Landfill Monitoring Costs and An	0.00	2107.68	2500	392.32	15.69
1-5-4500-3040	Strathy Landfill Contracted Services	1565.54	22281.76	20000	-2281.76	-11.41
Total Strathy Lanfill		3684.08	32008.60	29900	-2108.60	-7.05
4510 Sisk Landfill						
1-5-4510-1031	Sisk Landfill Redistributed Wages	1606.90	3727.09	5000	1272.91	25.46
1-5-4510-1130	Sisk Landfill Redistributed Benefits	199.89	467.15	750	282.85	37.71
1-5-4510-2300	Sisk Landfill Materials and Supplies	46.71	187.72	500	312.28	62.46
1-5-4510-2485	Sisk Landfill Monitoring Costs and Annua	0.00	8107.80	5000	-3107.80	-62.16
1-5-4510-3040	Sisk Landfill Contracted Services	1565.54	24487.92	20000	-4487.92	-22.44
Total Sisk Landfill		3419.04	36977.68	31250	-5727.68	-18.33
4520 Brigg Landfill						
1-5-4520-1031	Brigg Landfill Redistributed Wages	1201.38	4180.61	4000	-180.61	-4.52
1-5-4520-1130	Brigg Landfill Redistributed Benefits	140.27	335.98	600	264.02	44.00
1-5-4520-2300	Brigg Landfill Materials and Supplies	46.71	3191.34	1000	-2191.34	-219.13
1-5-4520-2485	Brigg Landfill Monitoring Costs and Annu	0.00	8078.10	12000	3921.90	32.68
1-5-4520-3040	Brigg Landfill Contracted Services	40484.23	45786.10	151500	105713.90	69.78
Total Brigg Landfill		41872.59	61572.13	169100	107527.87	63.59
4540 Mine Access Transfer Station						
1-5-4540-3040	Mine Access Transfer Contracted Services	10731.60	11682.04	9000	-2682.04	-29.80
Total Mine Access Transfer Station		10731.60	11682.04	9000	-2682.04	-29.80
4550 Welcome Centre Transfer Station						
1-5-4550-3040	Welcome Centre Transfer Contracted Servi	9845.28	9845.28	9000	-845.28	-9.39
Total Welcome Centre Transfer Station		9845.28	9845.28	9000	-845.28	-9.39
4600 Strathy Recycling						
1-5-4600-3040	Strathy Recycling Contracted Services	14761.26	86752.23	65000	-21752.23	-33.46
Total Strathy Recycling		14761.26	86752.23	65000	-21752.23	-33.46
4610 Sisk Recycling						
1-5-4610-3040	Sisk Recycling Contracted Services	25.45	1328.03	5000	3671.97	73.44
Total Sisk Recycling		25.45	1328.03	5000	3671.97	73.44
4640 Mine Landing Recycling						
1-5-4640-2204	Mine Landing Bin Rental	40.70	1410.87	0	-1410.87	0.00
1-5-4640-3040	Mine Landing Recycling Contracted Servic	0.00	0.00	6000	6000.00	100.00
Total Mine Landing Recycling		40.70	1410.87	6000	4589.13	76.49
4660 Recycling Bins						
1-5-4660-2204	R&D Recycle - Bin Rental	305.28	1811.68	2500	688.32	27.53
Total Recycling Bins		305.28	1811.68	2500	688.32	27.53
4700 Waste Hazardous Material North Bay						
1-5-4700-2450	Waste Hazardous Material North Bay	0.00	2424.23	3000	575.77	19.19
Total Waste Hazardous Material North Bay		0.00	2424.23	3000	575.77	19.19
5100 Public Health Services						
1-5-5100-2402	Public Health Services	0.00	39889.32	39900	10.68	0.03

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-5100-2402	Public Health Services	0.00	39889.32	39900	10.68	0.03
Total Public Health Services		0.00	39889.32	39900	10.68	0.03
5200 Ambulance						
1-5-5200-1010	Ambulance SPC Supervisor	11505.67	95933.22	82000	-13933.22	-16.99
1-5-5200-1017	Ambulance SPH Full Time	9248.35	46640.96	65000	18359.04	28.24
1-5-5200-1018	Ambulance SPH Part Time	18988.18	167797.67	126500	-41297.67	-32.65
1-5-5200-1019	Ambulance Shift/Weekend Premium	223.00	2295.18	2300	4.82	0.21
1-5-5200-1021	Ambulance Shift OT	436.55	4495.40	5100	604.60	11.85
1-5-5200-1022	Ambulance Stand By	10759.00	85370.54	88000	2629.46	2.99
1-5-5200-1023	Ambulance Call Back	3672.55	34942.69	43000	8057.31	18.74
1-5-5200-1024	Ambulance Stat Holiday taken	309.52	1260.00	10200	8940.00	87.65
1-5-5200-1026	Ambulance Vacation Pay	1815.96	15628.20	18500	2871.80	15.52
1-5-5200-1027	Ambulance Sick Pay	696.42	8929.60	12200	3270.40	26.81
1-5-5200-1028	Ambulance EHS approved training	309.52	2658.52	5100	2441.48	47.87
1-5-5200-1055	Ambulance Uniforms	0.00	705.24	1000	294.76	29.48
1-5-5200-1132	Ambulance Benefits - CPP	1369.11	17072.15	16800	-272.15	-1.62
1-5-5200-1133	Ambulance Benefits - EI	634.21	7401.83	9400	1998.17	21.26
1-5-5200-1134	Ambulance Benefits - OMERS	3519.90	29516.49	37000	7483.51	20.23
1-5-5200-1135	Ambulance Benefits - EHT	1164.98	9088.45	9400	311.55	3.31
1-5-5200-1136	Ambulance Benefits - Group Plan	1503.74	16067.45	21000	4932.55	23.49
1-5-5200-1137	Ambulance Benefits - WSIB	1493.46	15534.06	28000	12465.94	44.52
1-5-5200-1138	Ambulance Benefits - In Lieu of Benefits	0.00	0.00	16500	16500.00	100.00
1-5-5200-2050	Ambulance Furniture	0.00	0.00	1000	1000.00	100.00
1-5-5200-2090	Ambulance Meal Allowance	130.00	992.57	2000	1007.43	50.37
1-5-5200-2100	Ambulance Travel	0.00	815.78	1550	734.22	47.37
1-5-5200-2106	Ambulance Cell phone	0.00	844.06	1000	155.94	15.59
1-5-5200-2107	Ambulance fax line 23951	0.00	0.00	2100	2100.00	100.00
1-5-5200-2111	Ambulance Utilities	933.89	7781.67	10000	2218.33	22.18
1-5-5200-2114	Ambulance Telephone	564.94	3849.37	1350	-2499.37	-185.14
1-5-5200-2115	Ambulance Office Supplies & Equipment	0.00	452.48	1300	847.52	65.19
1-5-5200-2117	Ambulance Oxygen	147.50	1628.17	3000	1371.83	45.73
1-5-5200-2119	Ambulance Other Supplies & Equipment	0.00	199.38	500	300.62	60.12
1-5-5200-2132	Ambulance Audit Fees	2100.00	2100.00	2100	0.00	0.00
1-5-5200-2133	Ambulance Professional Fees	0.00	54.03	8000	7945.97	99.32
1-5-5200-2134	Ambulance Management Fees	7249.98	7249.98	24000	16750.02	69.79
1-5-5200-2136	Ambulance Other Services and Rentals EXP	0.00	0.00	1000	1000.00	100.00
1-5-5200-2150	Ambulance Building Maintenance	6344.22	9108.07	1800	-7308.07	-406.00
1-5-5200-2152	Ambulance Cleaning Supplies & Equipment	81.93	830.38	750	-80.38	-10.72
1-5-5200-2300	Ambulance Medical Materials & Supplies	128.83	1569.66	2650	1080.34	40.77
1-5-5200-2350	Ambulance Gas Oil Fluid Minor Vehicle Re	724.85	5965.51	7600	1634.49	21.51
1-5-5200-2400	Ambulance Computer Communications Equip	425.83	2407.04	1500	-907.04	-60.47
1-5-5200-3040	Ambulance Contracted Services	0.00	0.00	1700	1700.00	100.00
1-5-5200-3116	Ambulance Insurance	7522.00	7522.00	6200	-1322.00	-21.32
1-5-5200-3120	Ambulance Administration	1041.63	12500.00	12500	0.00	0.00
1-5-5200-5000	Ambulance Water Sewer Grinder Garbage	0.00	2086.43	2600	513.57	19.75
1-5-5200-5100	Ambulance Building Rental	1633.37	19600.00	19600	0.00	0.00
Total Ambulance		96679.09	648894.23	712800	63905.77	8.97
5300 Cemetery						
1-5-5300-1010	Cemetery Salaries and Wages	0.00	3599.96	3600	0.04	0.00
1-5-5300-1031	Cemetery Redistributed Wages	0.00	3033.96	0	-3033.96	0.00
1-5-5300-1130	Cemetery Redistributed Benefits	0.00	664.72	0	-664.72	0.00
1-5-5300-1134	Cemetery EHTBenefits	0.00	0.00	300	300.00	100.00
1-5-5300-2150	Cemetery Repairs & Maintenance	0.00	491.64	0	-491.64	0.00
1-5-5300-2300	Cemetery Materials and Supplies	-4558.85	883.26	5000	4116.74	82.33
1-5-5300-3040	Cemetery Contracted Services	0.00	0.00	500	500.00	100.00
Total Cemetery		-4558.85	8673.54	9400	726.46	7.73
6100 Local Services Realignment						
1-5-6100-7400	Local Services Realignment	77628.97	933953.64	931514	-2439.64	-0.26

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-6100-7400	Local Services Realignment	77628.97	933953.64	931514	-2439.64	-0.26
Total Local Services Realignment		77628.97	933953.64	931514	-2439.64	-0.26
6200 Au Chateau						
1-5-6200-7400	Au Chateau	0.00	347772.00	347772	0.00	0.00
Total Au Chateau		0.00	347772.00	347772	0.00	0.00
7100 Parks and Recreation						
1-5-7100-1010	Parks and Recreation Salaries and Wages	10306.38	80501.14	121800	41298.86	33.91
1-5-7100-1031	Parks and Recreation Redistributed Wages	65.45	1949.45	5000	3050.55	61.01
1-5-7100-1130	Parks and Recreation Redistributed Benef	8.18	244.25	750	505.75	67.43
1-5-7100-1132	Parks and Recreation CPP	402.20	3524.12	4200	675.88	16.09
1-5-7100-1133	Parks and Recreation EI	146.66	1570.65	2400	829.35	34.56
1-5-7100-1134	Parks and Recreation OMERS	607.47	3637.50	5900	2262.50	38.35
1-5-7100-1135	Parks and Recreation EHT	156.98	1532.93	2300	767.07	33.35
1-5-7100-1136	Parks and Recreation Group Benefits	723.74	4198.51	7800	3601.49	46.17
1-5-7100-1137	Parks and Recreation WSIB	296.24	2892.94	4200	1307.06	31.12
1-5-7100-2041	Parks and Recreation Ball Field Maintena	0.00	0.00	1600	1600.00	100.00
1-5-7100-2100	Parks and Recreation Travel	0.00	1518.27	1000	-518.27	-51.83
1-5-7100-2300	Parks and Recreation Materials and Suppl	0.00	1734.79	4500	2765.21	61.45
1-5-7100-3040	Parks and Recreation Contracted Services	0.00	2470.73	500	-1970.73	-394.15
1-5-7100-6124	Canada Day	0.00	0.00	15000	15000.00	100.00
1-5-7100-6126	Events	1185.45	3231.88	4000	768.12	19.20
1-5-7100-6129	Shiverfest	126.14	4288.67	3000	-1288.67	-42.96
Total Parks and Recreation		14024.89	113295.83	183950	70654.17	38.41
7200 Community Centre						
1-5-7200-1010	Community Centre Salaries and Wages	0.00	1115.40	0	-1115.40	0.00
1-5-7200-1031	Community Centre Redistributed Wages	0.00	5167.47	7500	2332.53	31.10
1-5-7200-1130	Community Centre Redistributed Benefits	0.00	638.04	1125	486.96	43.29
1-5-7200-1132	Community Centre CPP	0.00	148.40	0	-148.40	0.00
1-5-7200-1133	Community Centre EI	0.00	51.59	0	-51.59	0.00
1-5-7200-1135	Community Centre EHT	0.00	54.93	0	-54.93	0.00
1-5-7200-1137	Community Centre WSIB	0.00	103.66	0	-103.66	0.00
1-5-7200-2103	Community Centre Membership Fees	0.00	120.00	200	80.00	40.00
1-5-7200-2109	Community Centre Natural Gas	1431.84	11096.24	14000	2903.76	20.74
1-5-7200-2110	Community Centre Telephone	510.39	5641.95	7000	1358.05	19.40
1-5-7200-2111	Community Centre Utilities	1779.11	30599.12	38000	7400.88	19.48
1-5-7200-2119	Community Centre Shop Tools/Equipment	0.00	567.43	1000	432.57	43.26
1-5-7200-2121	Community Centre Advertising	0.00	0.00	1000	1000.00	100.00
1-5-7200-2150	Community Centre Building Maintenance	174.14	1717.42	10000	8282.58	82.83
1-5-7200-2152	Community Centre Janitorial Supplies	72.72	1026.06	1500	473.94	31.60
1-5-7200-2159	Community Centre Vending Supplies	82.05	1262.01	500	-762.01	-152.40
1-5-7200-2300	Community Centre Materials and Supplies	433.18	2570.95	2000	-570.95	-28.55
1-5-7200-2305	Community Centre Health and Safety	0.00	1493.60	500	-993.60	-198.72
1-5-7200-2351	Community Centre Vehicle Maintenance & R	69.94	3120.92	2500	-620.92	-24.84
1-5-7200-2360	Community Centre Equipment Operations	0.00	937.06	2500	1562.94	62.52
1-5-7200-2361	Community Centre Equipment Maintenance a	0.00	1687.57	2500	812.43	32.50
1-5-7200-3040	Community Centre Contracted Services	1124.50	7639.59	12000	4360.41	36.34
1-5-7200-3120	Community Centre Ice Plant Maintenance	0.00	397.00	12000	11603.00	96.69
Total Community Centre		5677.87	77156.41	115825	38668.59	33.39
7300 Tower Complex						
1-5-7300-1010	Tower Salaries and Wages	0.00	1428.32	0	-1428.32	0.00
1-5-7300-1031	Tower Redistributed Wages	0.00	299.53	1500	1200.47	80.03
1-5-7300-1130	Tower Redistributed Benefits	0.00	37.33	225	187.67	83.41
1-5-7300-1132	Tower CPP	0.00	65.48	0	-65.48	0.00
1-5-7300-1133	Tower EI	0.00	30.90	0	-30.90	0.00
1-5-7300-1135	Tower EHT	0.00	27.85	0	-27.85	0.00
1-5-7300-1137	Tower WSIB	0.00	52.58	0	-52.58	0.00
1-5-7300-2110	Tower Telephone	157.63	1422.60	1000	-422.60	-42.26

Budget Variance Report

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
1-5-7300-2110	Tower Telephone	157.63	1422.60	1000	-422.60	-42.26
1-5-7300-2111	Tower Utilities	63.17	794.53	1200	405.47	33.79
1-5-7300-2120	Tower Trail Maintenance and Signage	0.00	241.80	2000	1758.20	87.91
1-5-7300-2121	Tower Advertising	0.00	0.00	1000	1000.00	100.00
1-5-7300-2150	Tower Building Maintenance	0.00	664.38	1200	535.62	44.64
1-5-7300-2152	Tower Janitorial Supplies	0.00	335.55	100	-235.55	-235.55
1-5-7300-2300	Tower Materials and Supplies	0.00	832.86	2500	1667.14	66.69
1-5-7300-3040	Tower Contracted Services	-1124.50	-1002.40	0	1002.40	0.00
Total Tower Complex		-903.70	5231.31	10725	5493.69	51.22
7400 Fitness Centre						
1-5-7400-2724	Fitness Centre	0.00	5188.24	4000	-1188.24	-29.71
Total Fitness Centre		0.00	5188.24	4000	-1188.24	-29.71
7500 Library						
1-5-7500-1010	Library Salaries and Wages	6044.13	41754.54	53600	11845.46	22.10
1-5-7500-1132	Library CPP	227.90	1821.44	2300	478.56	20.81
1-5-7500-1133	Library EI	85.90	724.07	1200	475.93	39.66
1-5-7500-1134	Library OMERS	425.58	3606.29	3900	293.71	7.53
1-5-7500-1135	Library EHT	145.76	823.67	1100	276.33	25.12
1-5-7500-1136	Library Group Benefits	704.40	7482.81	7300	-182.81	-2.50
1-5-7500-1137	Library WSIB	121.59	1343.35	2000	656.65	32.83
1-5-7500-2100	Library Travel	0.00	60.43	575	514.57	89.49
1-5-7500-2102	Library Training Expense	0.00	342.64	1000	657.36	65.74
1-5-7500-2103	Library Membership Fees	50.88	1197.59	1200	2.41	0.20
1-5-7500-2104	Library Subscriptions	0.00	199.95	800	600.05	75.01
1-5-7500-2110	Library Telephone	378.49	1840.85	850	-990.85	-116.57
1-5-7500-2115	Library Office Supplies	107.29	481.02	700	218.98	31.28
1-5-7500-2117	Library Small Equipment Operations	60.53	70.35	1000	929.65	92.97
1-5-7500-2123	Library Tech Support	1587.46	1587.46	1800	212.54	11.81
1-5-7500-2150	Library Office Repairs and Maintenance	0.00	1145.70	500	-645.70	-129.14
1-5-7500-2300	Library Materials and Supplies	8.45	683.00	500	-183.00	-36.60
1-5-7500-2302	Library Book Purchases	2365.83	6374.02	7800	1425.98	18.28
1-5-7500-2400	Library Technology	0.00	0.00	500	500.00	100.00
1-5-7500-2453	Library Literacy	8.12	49.90	500	450.10	90.02
1-5-7500-2456	Library Service Ontario Expenses	0.00	0.00	425	425.00	100.00
1-5-7500-3040	Library - Inter Library Loans	0.00	40.12	0	-40.12	0.00
Total Library		12322.31	71629.20	89550	17920.80	20.01
8100 Planning Services						
1-5-8100-1010	Planning Salaries and Wages	6638.71	29602.68	50500	20897.32	41.38
1-5-8100-1020	PAC Honorariaums	0.00	0.00	300	300.00	100.00
1-5-8100-1132	Planning CPP	250.17	1433.16	2500	1066.84	42.67
1-5-8100-1133	Planning EI	93.31	534.75	1100	565.25	51.39
1-5-8100-1134	Planning OMERS	462.04	2471.01	4200	1728.99	41.17
1-5-8100-1135	Planning EHT	100.50	699.88	1000	300.12	30.01
1-5-8100-1136	Planning Group Benefits	606.10	5849.81	7800	1950.19	25.00
1-5-8100-1137	Planning WSIB	189.67	961.09	1900	938.91	49.42
1-5-8100-2101	Planning Conference Expense	0.00	305.74	2500	2194.26	87.77
1-5-8100-2103	Planning Membership Fees	0.00	0.00	500	500.00	100.00
1-5-8100-2121	Planning Advertising	0.00	778.67	2000	1221.33	61.07
1-5-8100-2131	Planning Legal Fees	0.00	1987.12	0	-1987.12	0.00
1-5-8100-2133	Planning Professional Fees	7072.34	49182.93	20000	-29182.93	-145.91
1-5-8100-2136	Planning Registration and Search Fees	76.39	1445.93	2000	554.07	27.70
1-5-8100-2140	Planning OMB Hearings	0.00	0.00	5000	5000.00	100.00
1-5-8100-2300	Planning Materials and Supplies	122.98	563.24	2000	1436.76	71.84
1-5-8100-2306	Planning Inspections	0.00	0.00	2000	2000.00	100.00
1-5-8100-3040	Planning GIS Contracted Services	3841.83	15857.92	14000	-1857.92	-13.27
1-5-8100-9000	CAP Community Improvement Plan	0.00	771.34	0	-771.34	0.00
Total Planning Services		19454.04	112445.27	119300	6854.73	5.75

Budget Variance Report

Date : Feb 25,2021

Time : 8:39 am

Fiscal Year : 2020 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
Total Planning Services						
		19454.04	112445.27	119300	6854.73	5.75
8200 Development Services						
1-5-8200-1010	Development Salaries and Wages	12867.93	79901.84	103300	23398.16	22.65
1-5-8200-1132	Development CPP	621.36	3762.75	4300	537.25	12.49
1-5-8200-1133	Development EI	245.05	1518.90	1900	381.10	20.06
1-5-8200-1134	Development OMERS	566.73	4324.75	6500	2175.25	33.47
1-5-8200-1135	Development EHT	245.95	1513.86	2000	486.14	24.31
1-5-8200-1136	Development Group Benefits	668.75	7599.90	8400	800.10	9.53
1-5-8200-1137	Development WSIB	464.17	2856.94	3800	943.06	24.82
1-5-8200-2100	Development Travel	0.00	56.96	1000	943.04	94.30
1-5-8200-2101	Development Conferences	0.00	415.05	2000	1584.95	79.25
1-5-8200-2102	Development Training	0.00	41.00	1500	1459.00	97.27
1-5-8200-2103	Development Memberships	16.26	2220.73	500	-1720.73	-344.15
1-5-8200-2121	Development Advertising	0.00	-1658.08	3000	4658.08	155.27
1-5-8200-2300	Development Materials and Supplies	0.00	173.31	2000	1826.69	91.33
1-5-8200-3040	Development Contracted Services	5.49	54.90	4000	3945.10	98.63
Total Development Services		15701.69	102782.81	144200	41417.19	28.72
Total EXPENSE		789194.09	5866259.25	6414970	548710.75	8.55
REVENUE						
1500 Government funding						
2-4-1500-1500	Gax Tax Revenue	-48659.32	-48659.32	-53510	-4850.68	9.06
2-4-1500-2000	OCIF Formula	0.00	-53168.00	-53867	-699.00	1.30
Total Government funding		-48659.32	-101827.32	-107377	-5549.68	5.17
7200 Community Centre						
2-4-7200-5000	Arena Capital Revenue	0.00	-17107.02	0	17107.02	0.00
Total Community Centre		0.00	-17107.02	0	17107.02	0.00
8200 Development						
2-4-8200-2000	Development Capital - Province	-641.10	-38355.01	-38355	0.01	0.00
Total Development		-641.10	-38355.01	-38355	0.01	-0.00
Total REVENUE		-49300.42	-157289.35	-145732	11557.35	-7.93
EXPENSE						
1200 Administraton Capital						
2-5-1200-8000	Administraton Capital	9158.41	56672.73	184112	127439.27	69.22
Total Administraton Capital		9158.41	56672.73	184112	127439.27	69.22
1400 Municipal Building Capital						
2-5-1400-8200	Ambulance Building Capital	0.00	3027.36	0	-3027.36	0.00
Total Municipal Building Capital		0.00	3027.36	0	-3027.36	0.00
2000 Marten River Fire Capital						
2-5-2000-8000	Marten River Fire Capital	8214.37	34182.21	36000	1817.79	5.05
Total Marten River Fire Capital		8214.37	34182.21	36000	1817.79	5.05
2100 Temagami Fire Capital						
2-5-2100-8000	Temagami Fire Capital	0.00	12257.00	7000	-5257.00	-75.10
Total Temagami Fire Capital		0.00	12257.00	7000	-5257.00	-75.10
2500 CBO Capital						
2-5-2500-8000	CBO Capital	0.00	6753.98	7500	746.02	9.95
Total CBO Capital		0.00	6753.98	7500	746.02	9.95
3100 Public Works Capital						

Budget Variance Report

Date : Feb 25,2021

Time : 8:39 am

Fiscal Year : 2020 Period : 12
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
EXPENSE						
3100 Public Works Capital						
2-5-3100-8000	Public Works Capital	0.00	118473.88	419095	300621.12	71.73
2-5-3100-8200	Public Works Capital	0.00	4508.59	0	-4508.59	0.00
2-5-3100-8400	Public Works Capital	19963.59	44950.76	0	-44950.76	0.00
2-5-3100-8500	Public Works Capital	57868.12	92848.16	0	-92848.16	0.00
Total Public Works Capital		77831.71	260781.39	419095	158313.61	37.78
3230 Gravel Road Resurface						
2-5-3230-8000	Gravel Roadway Resurfacing	0.00	163315.58	0	-163315.58	0.00
Total Gravel Road Resurface		0.00	163315.58	0	-163315.58	0.00
4000 Environment Capital						
2-5-4000-8000	CWWF Projects	0.00	8272.18	90000	81727.82	90.81
Total Environment Capital		0.00	8272.18	90000	81727.82	90.81
4100 Sewer Capital						
2-5-4100-8000	Sewer Capital - OCWA Letter	0.00	5137.14	0	-5137.14	0.00
2-5-4100-8100	Tem North Lagoon ECA	10230.70	24685.71	30000	5314.29	17.71
Total Sewer Capital		10230.70	29822.85	30000	177.15	0.59
4300 Water Capital						
2-5-4300-8000	Reserve Water OCWA Cap Letter	0.00	24333.79	23510	-823.79	-3.50
Total Water Capital		0.00	24333.79	23510	-823.79	-3.50
4500 Waste Site Capital						
2-5-4500-8000	Waste Site Capital	11063.96	68615.54	67500	-1115.54	-1.65
2-5-4500-8200	Waste Site capital	0.00	60477.10	60000	-477.10	-0.80
Total Waste Site Capital		11063.96	129092.64	127500	-1592.64	-1.25
5300 Cemetery						
2-5-5300-8000	Cemetery Capital	25114.38	25114.38	30100	4985.62	16.56
Total Cemetery		25114.38	25114.38	30100	4985.62	16.56
7200 Community Centre Capital						
2-5-7200-8000	Community Centre Capital	0.00	17107.01	0	-17107.01	0.00
Total Community Centre Capital		0.00	17107.01	0	-17107.01	0.00
7300 Tower Capital						
2-5-7300-8000	Tower Capital	0.00	0.00	20000	20000.00	100.00
Total Tower Capital		0.00	0.00	20000	20000.00	100.00
7400 Recreation Capital						
2-5-7400-8000	Recreation Equipment	8717.54	27543.15	27000	-543.15	-2.01
Total Recreation Capital		8717.54	27543.15	27000	-543.15	-2.01
7500 Library Capital						
2-5-7500-8000	Library Capital	5778.40	5778.40	0	-5778.40	0.00
Total Library Capital		5778.40	5778.40	0	-5778.40	0.00
8200 Development Capital						
2-5-8200-8000	Development Capital	8005.95	57618.69	243555	185936.31	76.34
Total Development Capital		8005.95	57618.69	243555	185936.31	76.34
Total EXPENSE		164115.42	861673.34	1245372	383698.66	30.81
Report Total		1055125.21	-215883.55	0	215883.55	0.00

Municipality of Temagami					
Continuity of Reserves					
2020 Activity					Proposed
	Balance	Budget		Reallocation	Balance
Description	31-Dec-19	Addition	Deletion	Addition	31-Dec-20
Working Capital	\$ 390,000.00				\$ 390,000.00
Welcome Centre General	\$ 50,000.00				\$ 50,000.00
Loan Reserve	\$ 112,981.00				\$ 112,981.00
Discretionary Operating Reserve	\$ 692,878.62	\$ 215,883.55	\$ 50,603.33		\$ 858,158.84
Tax Rate Stabilization	\$ 267,031.00				\$ 267,031.00
Cannibis	\$ 10,000.00				\$ 10,000.00
Marten River Fire	\$ 207,000.00	\$ 50,000.00			\$ 257,000.00
Temagami Fire	\$ 40,500.00	\$ 40,000.00			\$ 80,500.00
COVID		\$ 175,600.00	\$ 62,543.97		\$ 113,056.03
Public Works Complex	\$ 509,400.00				\$ 509,400.00
Fox Run Reserve	\$ 125,000.00				\$ 125,000.00
Future IMP Town road	\$ 111,094.74	\$ 15,000.00			\$ 126,094.74
Future LT Access Road	\$ 183,000.00	\$ 10,000.00			\$ 193,000.00
Dedicate Water Waste Water	\$ 135,918.35	\$ 84,769.05			\$ 220,687.40
Grinder Capital	\$ 68,797.00	\$ 4,966.85			\$ 73,763.85
Landfill Closure	\$ 150,000.00				\$ 150,000.00
Ambulance Building	\$ 11,847.36	\$ 12,000.00	\$ 3,027.36		\$ 20,820.00
Ambulance Operations		\$ 30,000.00			\$ 30,000.00
Cemember col/mw	\$ 4,313.14				\$ 4,313.14
Arena	\$ 65,474.00	\$ 15,000.00			\$ 80,474.00
Library	\$ 15,488.54	\$ 22,090.75			\$ 37,579.29
Official Plan Review	\$ 94,230.00				\$ 94,230.00
Community Improvement	\$ 10,000.00				\$ 10,000.00
Development - Canoe		\$ 100.00			\$ 100.00
					\$ -
	\$ 3,254,953.75	\$ 675,410.20	\$ 116,174.66	\$ -	\$ 3,814,189.29



Corporation of the Municipality of Temagami

Memo No.
2021-M-025

Memorandum to Council

Subject: Taxation Ratios

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2021-M-025, Taxation Ratios.

INFORMATION

In recent years, the taxation ratios were set using the revenue neutral calculations contained on the Ontario Property Taxation Assistance (OPTA) portal. The purpose of the revenue neutral taxation ratios is to maintain the relationship between the tax classes on a broader scale and using notional taxation values as established by legislation.

Earlier, the Province of Ontario announced that as part of their COVID-19 pandemic response, the update to the basis of assessment that was scheduled to be effective for the 2021 taxation year was not proceeding. As 2020 was the last of a four year phase-in of assessment values established in 2016, there is no change in the basis of, or in the phase-in of any assessments that would be effective for the 2021 taxation year. Accordingly, there is no revenue neutral calculation for taxation ratios for this year.

That being said, our ratios, especially in the Multi-Residential Class, is different than was the case in 2020. This is due to the fact that the previously established taxation ratio for this class is outside the 'range of fairness' as established by Provincial Legislation. When ratios are higher than the range of fairness, any budget increase that is proposed cannot be levied in that tax class but rather is spread amongst the other tax classes. This has the effect of altering the taxation ratio for the Multi-Residential Class. Eventually, the taxation ratio will be within the range of fairness and this would no longer apply.

The OPTA portal is relied on for these calculations and is also relied on when the tax rates are established to ensure our taxes are levied appropriately as required by Provincial Legislation.

A By-Law has been prepared to establish taxation ratios for 2021 and has been included in this agenda for Council's consideration.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-026

Memorandum to Council

Subject: Request from Ratepayer

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to refund assessments of 54,111 and 48,222 for 2019 and 2018 respectively due to a gross or manifest error.

INFORMATION

During 2020, Minutes of Settlement were received which effectively removed 10.56% of the assessment of a property due to the square footage of the cottage of the property being recorded higher than actual in the assessment information. From a review of the assessment history, it appears that this assessment started in 2008 when the cottage was completed. Due to legislative constraints, MPAC is not able to provide relief for more than one year based on the timing the appeal is received. The ratepayer has requested Council review this situation and provide relief.

Section 354 of the Municipal Act, 2001, as amended, does permit Council to write-off taxes in certain circumstances. It should be noted that this section actually prohibits Council from writing off taxes except for these circumstances. Of this section, clause (b) is being used for this report as a result of tax relief under Section 357 and or Section 358.

Section 357 (1) (f) of the Municipal Act, 2001, as amended, permits tax relieve if taxes are charged in error "due to a gross or manifest error that is clerical or factual in nature". As it is not a question of the per square foot valuation that is in question but the number of square feet, this section appears to be relevant. There are timing limitations in this section which would prevent Council from considering this request but this section also provides a basis for examining this situation under Section 358.

Section 358 does permit consideration of this type of error for two additional years. While there are also application timing restrictions, given that MPAC did provide some relief on application due dates due to the pandemic response, Council could consider the same type of relief.

If this request is approved for 2019 and 2018, this would equate to \$526.46 and \$473.59 respectively.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-027

Memorandum to Council

Subject:	OCWA Capital Letter
Agenda Date:	March 4, 2021
Attachments:	OCWA Capital Letter dated December 1, 2020

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to respond to OCWA approving the items in the Capital Letter as noted in this report;

AND FURTHER THAT Council direct Staff to request quotes for engineering the backup treatment train for the Temagami South Water Plant from OCWA and Tulloch Engineering.

INFORMATION

OCWA's Capital letter for 2021 has been received and is attached to this report. There was a slight delay in getting this to Council mainly to ensure that ongoing projects would appear.

Of these ongoing projects, we are progressing with the UV Filtration at Temagami North Lagoon as well as the repair work for both water towers as approved by Council last year. These are to be funded by the acquisition of debt. Plans are continuing to have these projects completed in 2021.

The other item that does not have a dollar figure attached to it is the addition of the second treatment train for the south water plant. In total, last year the estimate for this was in the \$2 million range. This year, OCWA is suggesting that we complete the engineering for this plan. We could ask for quotes from OCWA and from Tulloch for this work.

If we consider the lagoons first, in the south there are no recommended projects and in the north there is the removal of the sludge. The sludge removal project was deferred from last fall and is scheduled to be completed by the end of Spring this year. This project was being funded through an allocation of our Modernization and Efficiency funds that were received a couple years ago and this is how it will be budgeted, pending Council approval, in 2021.

For Temagami North Water there is a total of \$28,250 and for Temagami South Water, \$32,500. These projects could be approved with funding coming from a combination of the Federal Gas Tax and the capital amounts raised through our water levy.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Ontario Clean Water Agency
 Northeastern Ontario Hub
 P.O. Box 513
 1 Browning Street
 Haileybury, ON P0J 1K0
 Tel: 705-672-5549
 Fax: 705-672-2534

December 1 2020

Town of Temagami
 P.O. Box 220,
 7 Lakeshore Drive
 Temagami, ON
 P0H 2H0

Attention: Craig Davidson, C.A.O.

Dear Craig,

As per the current Fixed Price Agreement with the Ontario Clean Water Agency, we are giving notice of possible capital expenditures for 2021. They were arrived at through consultation with operations staff. They require your careful consideration and approval before they will be incurred. OCWA would be pleased to quote on any of this work or the supply of the identified repair or component.

Many of these items are a carryover from previous years and require careful consideration. A proactive approach to repair and renewal in the long run, saves the municipality costs that can be incurred when work has to proceed on an emergency basis.

I would be happy to attend a council meeting and discuss and prioritize the issues identified in this letter.

The estimated capital expenditures for 2021 are as follows:

Temagami North Water Plants

Proposed Expenditure	Estimated Cost	Rational
Process PH on Filters #1 and 2	\$15,000.00	Plant optimization. Currently there is no online ph monitoring on either filter. Ph monitoring will allow for better operation and will assist in raw water fluctuation adjustment

CL17 (chlorine analyzer)	\$10,000.00	Due to the severity of the operation, if a unit breaks down in either Temagami North or South plant, the potential without a spare could be catastrophic.
CL17 replacement parts	\$750.00	A small list of breakdown parts should be on hand in case of minor breakdown
Chemical transfer pump	\$2,500.00	Currently the existing transfer pump is unreliable and needs to have a longer pickup.
Tower Interior and Exterior LANDMARK recommendation's	Earmarked for 2021	Interior and Exterior tank work, as per report. Town to assist in a RFP

Temagami North Sewage Treatment Facilities

Proposed Expenditure	Estimated Cost	Rational
Desludging of Cells	\$60,000.00	The desludging of cells in an integral part of the operations of the system. Capital should be planned annually
Aeration Line Repair	\$2,500.00	Repair lines and headers for better treatment during desludge of cells
Temagami North Installation of UV system. Cambium Engineering working on the design as per Temagami	TBD	This work should be completed as per ECA and WSER regulation with regards to disinfection of the Effluent

Temagami South Water Treatment Plant

Proposed Expenditure	Estimated Cost	Rational
Water plant	Engineering should be completed to allow for Top Man. to make an informed decision.	The backup plant for Temagami South has severe deficiencies with regards to the integrity of the plant. An assessment will need to be conducted with recommendations on a new train for backup to the existing plant that was installed in 2005/2006

Alum Chemical Panel	\$30,000.00	The existing chemical pumps have reached life expectancy and parts are unavailable. As per the North Plant, a plan for renewal is existing.
Chemical transfer pump	\$2,500.00	Currently the existing transfer pump is unreliable and needs to have a longer pickup.
Tower Interior and Exterior LANDMARK recommendation's	Earmarked for 2021	Interior and Exterior tank work, as per report. Town to assist in a RFP

Temagami South Sewage Treatment Facility1

Proposed Expenditure	Estimated Cost	Rational

DWQMS and Response Required

In regards to the recently implemented Drinking Water Quality Management System (DWQMS), a written response to this correspondence has become mandatory. Please provide your response to this letter at your earliest convenience, and if any decision is to be deferred to a later date, please advise as to the dates and particulars so that we can maintain the records as required by the province.

I hope that the above supplies you with an accurate estimate of capital requirements for 2021. However, despite best maintenance practices, unexpected equipment failures can occur as your facility ages. A contingency fund for such an event can make it much less painful.

Sincerely,

Victor Legault
Senior Operations Manager
Northeastern Ontario Hub,
Ontario Clean Water Agency



Corporation of the Municipality of Temagami

Memo No.
2021-M-028

Memorandum to Council

Subject: OCWA Quarterly Report – December 31

Agenda Date: **March 4, 2021**

Attachments: OCWA Quarterly Report

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2021-M-028, OCWA Quarterly report, December 31, 2020, for information.

INFORMATION

We have received OCWA's quarterly report for December 31, 2020. Most of the issues noted in the report have already been reported to Council in other forms and we are working on plans with OCWA to resolve these issues and report further to Council in the future.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

Temagami North & South Water & Wastewater Systems Quarterly Operations Report

GENERAL

- All preventative maintenance completed as per the work management system
- Municipal drinking water sampling and testing required by Ontario Regulation 170/03 was completed and all results complied with limits.
- Wastewater sampling and testing required by the systems' Environmental Compliance Approval and the Wastewater Systems Effluent Regulation was completed.
- Municipal Wastewater Systems reporting and Wastewater Systems Effluent Regulation reporting was completed as required.

2020 CAPITAL RECOMMENDATIONS & PROGRESS

Temagami North WTP	
Scope of Work	Status
Clearwell Inspection & Cleaning(if required)	Approved (2021)
Submersible Pump for CW level analyzer	Approved (2021)
Generator Servicing	Completed
Chlorination system at the tower	Approved (2021)
New turbidity meters for filters 1 & 2	Completed
Chemical pump parts	Completed
Pocket Colorimeter	Completed
Maintenance of "Tempered Water Controls"	Completed
New treated pH meter	Completed
Portable pH meter	Completed
Tower work (as per Landmark Recommendations)	Approved (2021)
Unplanned Capital	
Chemical Feed Pump	Completed
Alum panel and chemical feed system	In Progress

Temagami South WTP	
Scope of Work	Status
Refurbish/replace old plant (filter 1 train)	Deferred
Milltronics control for the waste pit	Completed
Generator Servicing	Completed
2 Chemical tanks (1500 L) for Alum & Soda Ash	Completed
Chemical pump parts	Deferred to 2021
Portable pH meter	Completed
Pocket Colorimeter	Completed
Service the second backwash pump	Approved (2021)
Clearwell Inspection & cleaning (if required)	Approved (2021)

Temagami South WTP

Investigate and repair water tower riser leak	Approved (2021)
Tower repairs (as per Landmark Recommendations)	Approved (2021)
Unplanned Capital	
Replace pH controller & probe	Completed
Replace raw flow meter	Completed

Temagami North Lagoon

Scope of Work	Status
Generator Servicing (Spruce Drive SPS)	Completed
Desludging of Cells	Municipality 2021
Aeration Line Repair	Deferred 2021
Lagoon electrical building repair	Municipality
Spruce Drive pumping station clean out	*Deferred
Unplanned Capital	
Repair SPS #1 pump	Completed
Replace UPS	Completed
Portable dissolved oxygen meter	Completed
Lifting chains for Spruce Dr. SPS	Completed
Hour meters for Spruce Dr. SPS	Completed

**Pumping station inspection completed: clean out not yet required.*

Temagami South Lagoon

Scope of Work	Status
ECA amendment to allow for GEO TUBE technology	Deferred
Heater in Ferric Room	Municipality
Repair/replace chemical tank valves and piping	Deferred to 2021
Ferric tank clean out	Deferred to 2021
Install radio communications at Temagami Shores	In progress
Unplanned Capital	
UPS battery for Temagami Shores SPS	Completed

QUALITY & ENVIRONMENTAL MANAGEMENT SYSTEM (QEMS) PROGRESS

An Internal Audit of the Temagami Drinking Water Systems' Quality & Environmental Management System was completed in November and December 2020 to ensure that the Temagami QEMS conforms to the Drinking Water Quality Management Standard. All elements were audited and found to be in conformance with the Standard.

INSPECTIONS & FINDINGS

The Temagami North DWS was inspected by the Ministry of the Environment, Conservation and Parks on September 28, 2020. The system received an inspection rating of 88.54%; three non-compliances were identified, all of which have been resolved.

1. The owner was not in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.

Condition 1.0 of Schedule C of the MDWL identifies the rated capacity for the Temagami North DWS as 328 A review of plant records for this inspection period indicated that the rated capacity (328 m³/day) was exceeded on June 11 due to watermain flushing program (342 m³/day) and on June 18 (340 m³/day), July 4 (329 m³/day) and July 5 (329 m³/day) due to increased usage in the community due to warm weather. The MDWL allows for temporary exceedance of the above noted rated capacity for the purpose of fighting a large fire or for maintenance of the DWS. Therefore, only the flow exceedances which occurred on June 18, July 4 and 5, 2020 were not permitted and are a non-compliance with condition 1.0 of Schedule C to the MDWL.

Failure to ensure that the WTP is operated in a manner to ensure that the rated capacity is not exceeded is a violation of the MDWL and section 31 (1)(b) of the Safe Drinking Water Act.

Required Action: The owner and/or operating authority shall provide written documentation to Provincial Officer/Water Inspector Lori Duquette of the North Bay Office outlining the steps that will be taken to ensure that the maximum rated capacity is not exceeded in the future as a result of increase consumer demand during warm weather.

Corrective Action: Written documentation to Provincial Officer/Water Inspector Lori Duquette on January 27, 2021 indicating that the owner will work at creating a water conservation by-law for days when temperature is high and/or when there is a risk of the WTP flows exceeding the limit.

2. Records did not indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.

For the period of time from 12:30 am on August 19 to 9:30 am on August 20, 2020 coagulant was only being dosed on every second pump cycle as one of the pumps stopped working. Therefore, for that period of time the filters failed to meet item 1 of the conventional filtration criteria noted above and did not receive log removal credits. Failure to meet the log removal/inactivation credit assignment criteria identified in Schedule E of MDWL No. 201-102 issue no. 2 is a violation of the SDWA.

Required Actions: The owner and/or operating authority shall provide written documentation to Provincial Officer/Water Inspector Lori Duquette identifying the action that will be taken to ensure the following:

- That the broken chemical dosing pump is replaced; and
- Steps are taken to prevent a similar situation from occurring

Corrective Actions: written documentation provided to Provincial Officer/Water Inspector Lori Duquette on January 27, 2021 indicating that;

- OCWA is in the process of replacing the existing ALUM pumps with a new chemical panel that includes two new pumps with the functionality of alarming and shutting the system down.
- There is a plan in place to replace all chemical pumps over the next few years to all have the same functionality preventing the same issue from happening.

3. Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and/or was not recording data with the prescribed format.

With the exception of a few short periods, the continuous monitoring equipment monitored and recorded the required free chlorine residual and filter effluent turbidity data in accordance with the requirements of section 6-5 of Schedule 6 to O. Reg. 170/03. However, based on a review of the documentation provided during the inspection, there were two short periods of time on April 8, 2020 (i.e. 51 minutes and 52 minutes) when the free chlorine residual value was not being continuously recorded and water was being distributed. The incident occurred due to a problem with the chlorination system causing a spike in the free chlorine residual level in the treated water above the upper range for the continuous monitoring equipment (i.e. 5.0 mg/L). During this time the free chlorine residual trend flat lined at 5.0 mg/L with the exact free chlorine residual test result not been recorded until the residual value was within the analyzer range (i.e. 0.00-5.00 mg/L). Failure to ensure that the continuous monitoring equipment records the result of every test is a violation of section 6- 5(1)(ii) of Schedule 6 to O. Reg. 170/03.

No further action is required as the following actions were taken by the operating authority:

- On November 12, 2020, a high level free chlorine residual alarm set point of 4.9 mg/L was programmed and will trigger a plant shutdown if activated.
- The standard operating procedure for responding to a free chlorine residual alarm was amended to include the requirement for the operator to manually test and record the free chlorine residual in treated water every 5 minutes if the level is at or above the alarm set point of 4.9 mg/L and water is being sent to the distribution system.

HEALTH & SAFETY

- The monthly Health and Safety inspections were completed.
- Health & Safety training topics reviewed include: Hearing Protection, Confined Spaces and Ladder Safety.

INCIDENTS & COMPLAINTS

Temagami North DWS: Watermain Break & Boil Water Advisory - December 29th AWQI# 153341

Details: Watermain break, caused by deterioration, was repaired on December 29, 2020. Boil Water Advisory issued by the Timiskaming Health Unit because there was a possibility of contamination while the repair was being done.

Resolution: The watermain was repaired and the affected area flushed on December 30th at 00:00hrs. The first set of 3 microbiological samples then taken. The second set of required microbiological samples was taken on December 31st. All results good and BWA lifted on January 1st, 2020

Temagami North Lagoon: Flow Exceedance - October 23rd

Details: The maximum daily flow exceeded the limit of 1200 m³ on October 23 the total flow for the day was 1208 m³. Elevated flows were due to precipitation.

Resolution: Ministry of the Environment, Conservation and Parks notified.

CALL-BACK SUMMARY

System	Call-Backs this Quarter	Total Call-Backs to Date
Temagami North WTP	1	17
Temagami North Lagoon	0	0
Temagami South WTP	1	21
Temagami South Lagoon	1	3
Total to Date	6	41

Please see Appendix A for Call-Back details

DRINKING WATER SYSTEM PERFORMANCE & COMPLIANCE SUMMARY

Temagami North Drinking Water System	October	November	December	Compliance
Maximum Daily Raw Flow Volume (m ³ /d)	258	231	498	Max 460
Maximum Peak Raw Flow Rate (L/min)	413	416	418	Max 456
Maximum Treated Flow (m ³ /d)	27	224	533*	Max 328
Total Treated Flow (m ³ /d)	5,326	5,406	7,320	NA
Free Chlorine Residual from analyzer (mg/L)	1.31 to 1.84	1.41 to 1.99	1.39 to 1.91	Min 0.85
Distribution Chlorine Residual (mg/L)	0.33 to 1.65	0.26 to 1.65	0.18 to 1.66	Min 0.05
% of time turbidity ≤ 0.3 NTU	Filter 1	100	100	Min 95%
	Filter 2	100	100	

*Maximum total flow exceeded on December due to the watermain break (allowed under the Permit to Take Water)

Temagami South Drinking Water System	October	November	December	Compliance
Maximum Daily Raw Flow Volume (m ³ /d)	280	164	175	Max 1,005
Maximum Peak Raw Flow Rate (L/min)	699.6	699	698	Max 700
Maximum Treated Flow (m ³ /d)	269	132	130	Max 950
Total Treated Flow (m ³ /d)	3,394	3,000	3,379	NA
Free Chlorine Residual from analyzer (mg/L)	1.53 to 4.44	1.52 to 1.89	1.47 to 1.82	Min 1.00
Distribution Chlorine Residual (mg/L)	0.80 to 2.11	0.53 to 1.74	1.03 to 1.59	Min 0.05
% of time turbidity ≤ 0.3 NTU (filter 2)	100	100	100	Min 95%

WASTEWATER TREATMENT SYSTEM PERFORMANCE & COMPLIANCE SUMMARY

Temagami North Lagoon	October	November	December	Compliance
<i>As per the Environmental Certificate of Approval</i>				
Average Daily Flow - Influent (m ³ /day)	495	418	317	Max 390 (annual average)
Max Daily Flow (m ³ /day)	1,208*	646	577	Max 1,200/day
Total Volume – Treated (m ³)	15,343	12,544	9,816	NA
cBOD ₅ (mg/L)	1.63	1.58	2.14	20 mg/L (monthly average)
Total Suspended Solids (mg/L)	1.63	3.63	3.1	30 mg/L (monthly average)
Total Phosphorous (mg/L)	0.029	0.032	0.068	0.6 mg/L (monthly average)
Total Ammonia Nitrogen (mg/L)	0.40	1.06	1.95	6 mg/L (monthly average)
Dissolved Oxygen	10.3 - 11.4	9.53 - 11.6	9.54 - 13.4	NA
pH	7.8 - 8.1	7.2 - 7.7	7.1 - 7.6	6.0 to 9.5 (inclusive)
Temperature (°C)	4.4 - 11.6	2 - 11.6	1 - 4.3	NA
Un-ionized Ammonia	0.006	0.003	0.005	NA
<i>Escherichia coli</i> (<i>E. coli</i>) (cfu/100mL)	240	368	1,320	Geometric Mean of 200 (objective)
AS PER WASTEWATER SYSTEM EFFLUENT REGULATIONS (WSER)				
cBOD ₅	1.63	1.58	2.14	25 mg/L (quarterly average)
Total Suspended Solids	1.63	3.63	3.1	25 mg/L (quarterly average)

*Limit exceeded on October 23 due to precipitation.

Temagami South Lagoon	October	November	December	Compliance
As per the Environmental Certificate of Approval				
Influent				
Average Daily Flow (m³/day)	126	113	112	Annual Average of 232
Total Volume Treated (m³)	3,899	3,394	3,486	NA
Prior to Discharge Sampling				
Total Phosphorous (mg/L)	0.104			NA
Hydrogen Sulphide (mg/L)	0.03			NA
Escherichia coli (E. coli) (cfu/100mL)	45			NA
Effluent - Spring Discharge				
Discharge Period	Oct 29 - Nov 12 (14 days) <i>Oct 29 - Nov 6 & Nov 8 - 12</i>			October 15 to November 30
Average Discharge Flow (m³/day)	2,466			Max 2,877.12
Total Volume Discharged (m³)	34,525			NA
BOD5 (mg/L)	4.1			25 mg/L (seasonal average)
Total Suspended Solids (mg/L)	20.3			25 mg/L (seasonal average)
Total Phosphorous (mg/L)	0.47			1.0 mg/L (seasonal average)
Total Ammonia Nitrogen (mg/L)	15.3			NA
AS PER WASTEWATER SYSTEM EFFLUENT REGULATIONS (WSER)				
cBOD5	2.4			25 mg/L (annual average)
Total Suspended Solids (TSS)	20.3			25 mg/L (annual average)

APPENDIX A

CALL BACK REPORTS

Work Order Call Back Details Report

1959764: high cl2 residual temagami south WTP 6028

Asset:

Location: 6028-WTTM-P-DI 6028, Temagami South WTP, Process, Disinfection

Page Time:	10/03/2020 03:30 AM
Arrive time:	10/03/2020 04:30 AM
Leave time:	10/03/2020 05:30 AM
Finish Time:	10/03/2020 09:57 AM
Report Date:	10/3/20
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	CLOSE
Classification	REFURBISH/REPLACE
GL Account:	TEMAGY6028-200M

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
10/3/20	Claude Mongrain	high cl2 res.
due to faulty regulating level valve filter overflow to waste pit hypo getting injected with no water		

Work Order Call Back Details Report

1998278: Shut down Temagami South Lagoon Drawdown 5997

Asset: 0000293289 **SITE**
Location: 5997-WLTM 5997, Temagami South Lagoon

Page Time:	11/07/2020 11:00 AM
Arrive time:	11/07/2020 11:45 AM
Leave time:	11/07/2020 01:00 PM
Finish Time:	11/08/2020 09:54 AM
Report Date:	11/8/20
Reported By:	Chris Barkhouse
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	CLOSE
Classification	COMPLIANCE
GL Account:	TEMAGY5997-210M

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Chris Barkhouse	00:00	04:00

Log		
Date	Created By	Description
11/8/20	Chris Barkhouse	Called by ORO to go and do an emergency shutdown of lagoon drawdown due to a bad TSS sample.

Work Order Call Back Details Report

2036890: high turb.filter #1 temagami north WTP 6030

Asset:

Location: 6030-WTTM-P 6030, Temagami North WTP, Process

Page Time:	12/02/2020 10:45 PM
Arrive time:	12/02/2020 11:45 PM
Leave time:	12/03/2020 12:15 AM
Finish Time:	12/04/2020 07:36 AM
Report Date:	12/4/20
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGY6030-210M

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
12/4/20	Claude Mongrain	#1 filter high turb.
due to new turb meter install had to adjust water flow to meter and monitor		



Corporation of the Municipality of Temagami

Memo No.
2021-M-029

Memorandum to Council

Subject:	Waste Management Plan Implementation
Agenda Date:	March 4, 2021
Attachments:	

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff establish the expansion and acquisition project for our landfill sites as the top priority;

AND FURTHER THAT Council authorizes the Mayor to commission an ad hoc committee with appropriate membership to review the transfer site at the Lake Temagami Access Area and make recommendations to Council;

AND FURTHER THAT Staff be directed to continue working with Temagami First Nation on a Municipal Type Service Agreement covering waste management items;

AND FURTHER THAT Council direct Staff to contact Tulloch to start the Waste Audit as noted in their report.

INFORMATION

At our last meeting the Waste Management Master Plan report was received by Council. At that time, it was noted that Staff would review the recommendations and present Council with a prioritization and timing at this meeting. Recommendations can be found starting on page 55 of the report.

One of the key elements to the future of waste management for the Municipality of Temagami is landfill site acquisition and expansion. Staff have contacted Story Environmental who presently completes the monitoring at our sites and requested the information from the Strathy site be received as early as possible. We are expecting this information at the end of February. From this Staff and the appropriate consultants can meet with the Ministry of Environment, Culture and Parks to confirm the next steps. Once we have the expansion and acquisition completed we will have a better idea of what the future of waste management could look like.

Another recommendation that Staff is proposing work start on is the Transfer Station at the Lake Temagami Access Area. There are different recommendations made in the report concerning this area. To ensure that all views are considered when Council is considering options an ad hoc committee could be established. The committee would be charged with reviewing present operations, consider the recommendations made and outline a plan on any changes. To ensure there are as many views as possible, this ad hoc committee should have representation from Council, Temagami First Nation, Temagami Lake Association, and the Lake Temagami Permanent Resident Association. If the recommendation is adopted then the Mayor would be granted the authority to create this ad hoc committee including assigning a Member of Council to Chair. From the work this committee will do, Council will have more complete information (with the addition of the public component) to make decisions on the future operations of this transfer site.

Work is continuing on the Municipal Type Service Agreement with Temagami First Nation. While we are not totally in charge with the schedule and timing of this agreement, Staff will continue to work with Temagami First Nation on the structure and content of this Agreement but at this time we believe that it will mostly take the form that was discussed last year during budget deliberations.

The last item that Staff is recommending be started quickly is the waste audit. Again this is a key foundational item on which future waste management strategies and activities will be built. The Waste Management Report provided an estimate of \$7,500 to complete this audit.

Public Works will also be working on the data management items included in the report. This will round out the information that will be available to then consider different aspects of the Waste Management Master Plan report that are not included in this initial timing report.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-030

Memorandum to Council

Subject:	Civil Unions
Agenda Date:	March 4, 2021
Attachments:	

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2021-M-030, Civil Unions, for information.

INFORMATION

Staff have been asked to prepare a report on the possible business advantage should appropriate Municipal Staff be trained and offer the service of Civil Unions.

From a municipal perspective, any cost associated with the performance of the ceremony would be recovered from the recipients. If municipal facilities, including the Community Centre, were also used then the result would be increased revenues. Presently our Community Centre does not cover all the operational costs so this would narrow this gap.

Typically, weddings are accompanied by a meal, reception, and friends and relatives from out of town. It is understood that presently, not all weddings are religious events. Municipal Clerks have been able to, with the appropriate training, perform Civil Unions for the past decade or so. Having this service based in Temagami increases the possibility that Lodges and Resorts located within the Municipality as well as our facilities, could be used to host weddings of this nature.

According to 2015 figures, for Tourism Zone 13 (we are in Zone 13a) there was a total of \$1,122,197 spent by tourist with a total of 7,727,900 visits. This works out to an average spend of \$145.21 per visit. This takes in all types of tourism activity from hunting/fishing to snowmobile to some of the newer types of tourism like geocaching and dark sky visits. While these numbers are dated, if we round to \$150 average spend per visitor, even a small wedding with a total of 20 'visitors' would add \$3,000 to the local economy.

Add to this catering (approximately \$30 per plate) and other events that typically go with weddings, even a small wedding could add about \$5,000 to our local economy. If the number of guests at a wedding was 100, it is conceivable that this event would add \$20,000 to our local economy between accommodation, meals, and tourist like activities.

We have requested information from the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) on the course and cost required for Municipal Staff to perform these services. As we approach the time when this is possible, Staff will prepare a report for Council's consideration on the municipal fees and costs for this service.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-031

Memorandum to Council

Subject: Notice of Motion – Equipment Subsidy

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to create and advertise a winter equipment subsidy for youth in our community offering a maximum of \$55 to offset the cost of winter recreation equipment;

AND FURTHER THAT this be funded from the Phase 1 COVID-19 funding.

INFORMATION

In past years, the Municipality of Temagami hosted Shiverfest during the month of February. This year, with COVID-19 restriction, this festival was not possible. Through a resolution, Council directed Staff to report on the possibility of using funds that would normally be spent on Shiverfest and provide a subsidy to area families for the purchase of winter equipment such as snowshoes, skis, skates, and toboggans.

Shiverfest is budgeted on a break even basis in that donations are to cover the cost of the event. In 2020, both revenue and expense was budgeted at \$3,000. The actual was a cost of \$4,288.67 and donations received totaling \$6,038.00 which was used in other community recreation initiatives.

While not necessarily the same, the Municipality does have a supply of snowshoes which are available to be loaned out. This loan of equipment is coordinated by the Family Health Team.

That being said, through our Phase 1 COVID-19 funding, Council could provide a subsidy for winter recreation activities. If we use the enrollment for the Virtual Breakfast with Santa as a guide, with 54 participants at \$55 maximum subsidy, the total available would be in the \$2,970 which is close to the target amount.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-032

Memorandum to Council

Subject: Former MNR Property

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive report 2021-M-032, former MNR Property, for information.

INFORMATION

Over this term of Council, we have had different discussions with Infrastructure Ontario regarding the former MNR Property on Lakeshore Drive. Infrastructure Ontario is guided by the legislation and policies of the Province. Part of these is that should the use of provincial land meet a presently unmet need of the Community, they can negotiate directly with the local municipal government. This is a key concept in that it does not provide any exclusive negotiation right to the municipality if the potential use is not to fulfill and unmet need.

While the Municipality of Temagami is able to facilitate the process should a different land use zone be required, we are not the agency that facilitates changes to the environmental classification of property. This property, in particular, has a commercial environmental classification. This restricts some potential uses and, in fact, works opposite than land use planning classifications. For example, in land use planning, Commercial zoning is a much more robust zone and comes with more restrictions than does a Residential zoning. When considering environmental classification, Residential is the more robust classification.

While we did not commence any studies or reviews associated with this property, our information was that the application fees and required studies to attempt to change the environmental classification to Residential would be about 1.5 times more than the estimated market value of the property. This made using this property for residential uses not feasible.

While we could consider commercial uses, these may not be able to meet the test of meeting an unmet need. There are also community uses that could be considered although most of these would create additional future costs.

It is our understanding that the types of uses, and the corresponding environmental classifications, would apply regardless who the owner of the land was. If the property is listed and sold through the normal Infrastructure Ontario methods, it would be the proposed use of any future owner that would dictate what, if any, applications and/or studies may be required prior to having a use hosted on the property.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2021-M-033

Memorandum to Council

Subject:	Reply to recommendations from the Ombudsman
Agenda Date:	March 4, 2021
Attachments:	

RECOMMENDATION

BE IT RESOLVED THAT Council receive report 2021-M-033, reply to recommendations from the Ombudsman, for information.

INFORMATION

The report from the Ombudsman was received in open Council at the last regular session. The report made 6 recommendations and Council has directed Staff to respond to these recommendations.

Recommendation 1

All members of Council for the Municipality of Temagami should be vigilant in adhering to their individual and collective obligation to ensure that Council complies with its responsibilities under the Municipal Act, 2001 and its own procedural by-law.

Prior to the pandemic response, Staff was trying to coordinate a refresher in Council training with our Integrity Commissioner. This completed with personal effort on the part of individual members of Council should satisfy this recommendation.

Recommendation 2

The Municipality of Temagami should ensure that no subject is discussed in closed session unless it clearly comes within one of the statutory exceptions to the open meeting requirements.

Staff does take every effort to ensure agendas are prepared in this manner. In the report from the Ombudsman, two very similar situations were considered very differently by the Ombudsman. Staff will consider the comments made in this report and suggested reading from the Ombudsman and will strive to ensure only those items that meet the statutory exceptions to the open meeting requirements are included in a closed session agenda. As a reminder, apart from Section 239.2 (3), Council can choose to have any discussion in open session and have the ability to remove certain items from closed session agendas.

Recommendation 3

The Municipality of Temagami should ensure that meeting records are complete and accurately reflect all of the substantive and procedural items that were discussed, as well as all votes and resolutions.

Staff will continue to maintain minutes from meetings to the AMCTO standard. The maintaining of the open portion of the meeting before the closed session will be maintained in the open session minute book.

Recommendation 4

The Municipality of Temagami should ensure that its resolution to proceed 'in camera' provides a general description of the issue to be discussed in a way that maximizes the information available to the public while not undermining the reason for excluding the public.

While care is taken to do this, there will always be a grey area as to what is enough and what is too much. Staff will continue to take efforts to have appropriate descriptions that highlight the 'general nature of its subject-matter as required by the Municipal Act, 2001.

Recommendation 5

The Municipality of Temagami should ensure that its resolution to proceed 'in camera' is passed during an open session, recorded in the meeting minutes, and captured by the audio recording of the meeting. This was being done. With item 3 above and by posting the open portion of the audio to our website the rest of the recommendation will be satisfied.

Recommendation 6

The Municipality of Temagami should ensure that it provides notice of its meetings, including open sessions that precede 'in camera' meeting.

Notices for all meetings are posted in the manner as outlined in the Procedural By-Law. The notice for 'in camera' meetings note that the meeting could potentially be held in closed session. Until the subject matter is reviewed by Council and the resolution to proceed to a closed session is considered and passed, it is not known if the items on the agenda would be held in closed session or not. If an item was removed from a closed session discussion, Staff's recommendation would be to place the item on the agenda for the next regular session.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
2020-M-034

Memorandum to Council

Subject: Guppyville Road

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council provide direction to Staff on the option to progress to the next step.

INFORMATION

Public Works assessed Guppyville Road on January 15, 2021. This assessment was a visual inspection completed using the approved policy for the assumption of roads by the Municipality as a guideline. At the time of inspection, Guppyville road was covered in snow but Public Works had time in the late fall to drive the short 0.2 - 0.3 km of road and found the base of the road in fair condition for a class 6 road.

It was also noted that where the road ends and private property starts that the Municipality will need to get permission to go onto their property to create a turnaround because the property line crosses the road half way up the hill. Having the turnaround at the bottom of the hill will reduce the occurrence of vehicles requiring assistance to navigate the road starting halfway up a hill.

To meet the minimum standard contained in the Policy, this road does need some improvements. Among these are drainage issues, culvert issues, lack of granular materials, brushing and tree removal, lack of crown on most of the road. Further testing could also indicate that blasting would be required to create ditching on both sides of the road.

There are some narrow sections on the road that would create an issue when plowing because our plow/wings on our trucks and grader are 27' feet wide and the road is narrowed to 16' feet wide in some spots. This is a real safety concern for Public Works.

Council's options at this point in time are to either inform the requester that the Municipality is not in the position to proceed with the steps to assume the road into our system or to move to the next step of the assessment process and obtain a cost estimate for upgrading this road.

Ideally, the cost of obtaining such an assessment should be borne by the benefitting landowners although Council could direct that this assessment be paid by the municipality and added to the total costs of the project should it move forward.

Prepared by

Barry Turcotte,
Public Works Superintendent



The Corporation of the Municipality of Temagami

Memo No.
2021-M-035

Subject:	Recommended Funding Initiatives
Agenda Date:	March 4, 2021
Attachments:	

RECOMMENDATION

BE IT RESOLVED THAT Council direct staff to apply to the Canada Healthy Communities Initiative through Community Foundations Canada for enhancements to the outdoor recreation facility and community complex in Temagami North;

AND FURTHER THAT Council Direct Staff to apply to the Rural Enhancement Funding Stream through the Northern Ontario Heritage Fund for enhancements for the Caribou Mountain Chalet active living component.

INFORMATION

The Northern Ontario Heritage Fund Corporation has recently announced the Rural Enhancement Funding Stream. Funding is in the form of a conditional contribution. For communities under 1,500, up to 90% of total eligible costs to a maximum of \$200,000. Incremental improvements, repairs, and/or renovations to improve and extend the useful life of capital assets including; social and recreational facilities, municipal assets and community halls, that contribute to a healthy and vibrant community.

Staff is recommending that we apply to this program to retrofit the Caribou Mountain Chalet. This would include a rental facility in the basement for Mountain Bikes, snowshoes, and cross country skis. It would also include a community gathering space with a fully equipped kitchen. Ideally the building would also act as a business incubator for those wanting to start up in the area.

The Healthy Communities Initiative, administered through Community Foundations Canada supports communities as they create and adapt public spaces, and programming and services for public spaces to respond to ongoing needs arising from COVID-19 over the next two years. The minimum funding amount for projects is \$5,000 and the maximum funding amount is \$250,000 for each project.

Staff is recommending that we apply to this program for enhancements to the Community Complex in Temagami North. Revitalizing the beach area, installing new accessible playground equipment, installing sun shelters/gazeebos for shade, and installing rubberized paths and walking track to be inclusive to those with mobility issues.

The two projects that are being put forth stem from previously approved funding initiatives that were unsuccessful. The original initiatives have been revamped to suit the current needs of our community as it relates to healthy living and lifestyles, during COVID.

Submitted by:
Sabrina Pandolfo, Deputy Treasurer



Corporation of the Municipality of Temagami

Memo No.
2021-M-036

Memorandum to Council

Subject: Resolution from Township of Coleman

Agenda Date: **March 4, 2021**

Attachments: Resolution No. 21-02-08

RECOMMENDATION

BE IT RESOLVED THAT Council support Resolution No. 21-02-08 of Township of Coleman.

INFORMATION

This resolution is to support the resolution from Township of Coleman regarding the request that the Province Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



The Corporation of the Township of Coleman
Resolution

The Council of the Corporation of the Township of Coleman approved the following resolution at the regular meeting held on February 1, 2021.

Resolution No. 21-02-08

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that the Council of the Township of Coleman request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place;

And further that this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP John Vanthof, the Temiskaming Municipal Association, the Temiskaming Mayors Action Group, and circulated to all municipalities in Ontario.

Carried.

I, Patrick Cormier, do hereby certify this to be a true copy of the original document, which has not been altered in any way.

Patrick Cormier

Chief Administrative Officer/Clerk-Treasurer



Corporation of the Municipality of Temagami

Memo No.
2021-M-037

Memorandum to Council

Subject: Resolution from Town of Latchford

Agenda Date: **March 4, 2021**

Attachments: Resolution No. 21/021

RECOMMENDATION

BE IT RESOLVED THAT Council support Resolution No. 21-021 of Town of Latchford.

INFORMATION

This resolution is to support the resolution from Town of Latchford regarding the actions of the Temiskaming Municipal Association (TMA) in their appeal to the Ministry of Community Safety and Correctional Services (MCSCS) to extend the deadline until the spring of 2022 to complete and implement the Community Safety and Well Being Plan for the municipalities of the District of Temiskaming.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk

**TOWN OF LATCHFORD
RESOLUTION**

MOVED BY: 

No.: 21/022

SECONDED BY: 

Date: February 18th 2021

Whereas the Temiskaming Municipal Association (TMA) has entered into agreement with the District of Temiskaming Social Services Administration Board (DTSSAB) to prepare and provide the Community Safety and Well Being Plan for the municipalities of the District of Temiskaming,

And Whereas DTSSAB has advised the TMA that it would be impossible to meet the deadline of July 01, 2021 and have requested the TMA to appeal to the Ministry of Community Safety and Correctional Services (MCSCS) to extend the deadline until the spring of 2022 for completion so as to provide for the required time to complete and implement the plan,

Therefore, be it resolved that Council of the Corporation of the Town of Latchford supports the actions of the TMA in their appeal to the MCSCS. **And further,** that this resolution be shared with the TMA and its member municipalities, DTSSAB, MCSCS and John Vanthof, MPP

Carried 

Amended _____

Defeated _____


Signature of Presiding Officer

DIVISION VOTE

FOR

AGAINST

Declaration of Pecuniary Interest/Conflict of Interest

declared interest, abstained from discussion and did not vote on the question.

Clerk-Treasurer



Corporation of the Municipality of Temagami

Memo No.
2021-M-038

Memorandum to Council

Subject: Resolution from Township of the Archipelago

Agenda Date: **March 4, 2021**

Attachments: Resolution No. 21-033

RECOMMENDATION

BE IT RESOLVED THAT Council support Resolution No. 21-033 of Township of the Archipelago.

INFORMATION

This resolution is to support the resolution from Township of the Archipelago regarding the request that Minister Clark review the Municipal Elections Act and provide amendments to provide clearer, stronger wording to assist Municipal Clerks in addressing issues related to non-resident electors, and to allow for a more definitive decision to be made when adding names to the voter's list.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

February 19, 2021

21-033

Moved by Councillor Manners
Seconded by Councillor Andrews

RE: Request that Minister Clark review the Municipal Elections Act and provide amendments to provide clearer, stronger wording to assist Municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list

WHEREAS the Township of The Archipelago recognizes that the current language in the Municipal Elections Act with regards to non-resident electors, is weak and ambiguous;

AND WHEREAS the Township of The Archipelago wishes to ensure the integrity of the election process;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of The Archipelago hereby request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, initiate a review of the Municipal Elections Act and make amendments to provide such clearer, stronger wording, to assist Municipal Clerks in addressing issues related to non-resident electors, and to allow for a more definitive decision to be made when adding names to the voters' list;

AND FURTHER BE IT RESOLVED that Council of the Corporation of the Township of The Archipelago request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, ensure that there is a clear and accessible way to enforce the rules described in the Municipal Elections Act;

AND FURTHER BE IT RESOLVED that this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Norm Miller MPP, all Ontario Municipalities and the Association of Municipalities of Ontario.

Carried.



Corporation of the Municipality of Temagami

Memo No.
2021-M-039

Memorandum to Council

Subject: Resolution from Town of Orangeville

Agenda Date: **March 4, 2021**

Attachments: Resolution No. 2021-069

RECOMMENDATION

BE IT RESOLVED THAT Council receive and file Resolution 21-069 from Town of Orangeville.

INFORMATION

Correspondence was received from the Town of Orangeville regarding the request that Government of Ontario develop and implement a plan to phase-out all gas-fired electricity generation, and direct the IESO to accelerate the use of renewable electricity supply, energy storage, and energy efficiency in all sectors, in order to reduce provincial greenhouse gas emissions as soon as possible and bolster our competitiveness in the global cleantech marketplace and overall emerging low-carbon economy.

Respectfully Submitted:
Suzie Fournier
Municipal Clerk

From: [Report.Meeting](#)
To: [Suzie Fournier](#)
Subject: FW: Town of Orangeville Resolution - Greenhouse Gas Emissions
Date: Friday, February 26, 2021 12:33:05 PM

From: Tracy MacDonald [mailto:tmacdonald@orangeville.ca]
Sent: Wednesday, February 10, 2021 1:39 PM
Subject: Town of Orangeville Resolution - Greenhouse Gas Emissions

Good afternoon,

Please see below a resolution passed by the Town of Orangeville on February 8, 2021 regarding greenhouse gas emissions.

2021-069

Moved: Councillor Peters

Seconded: Councillor Andrews

Whereas the Town of Orangeville prides itself on being a municipal leader with respect to sustainability, including the endorsement of the Sustainable Neighbourhood Action Plan and a community greenhouse gas (GHG) inventory;

And whereas the Town will be establishing a long term carbon goal later this year;

And whereas municipalities account for 50% of global emissions thus necessitating further action by all sectors and other levels of government;

And whereas the Ontario government recently purchased 3 gas plants, a move that could lead to the increase of provincial greenhouse gas pollution by more than 400% by 2040;

And whereas a number of municipalities, as partners in government, have passed motions to ask Queen's Park to reverse this decision in keeping with the need to reduce, not increase, greenhouse gas emissions;

Therefore Be It Resolved That the Town of Orangeville write to the Minister of Municipal Affairs and Housing and the Minister of Environment, Conservation, Energy, and Parks to request that the Government of Ontario develop and implement a plan to phase-out all gas-fired electricity generation as soon as possible, with an emphasis on proven renewable energy technologies and energy storage, to ensure that Orangeville and other municipalities are enabled to achieve climate action goals (or "GHG emission reduction targets"); and

That the Town of Orangeville write the respective portfolio critics, all party leaders in the Legislature, and the Association of Municipalities of Ontario, requesting that the Government of Ontario develop and implement a plan to phase-out all gas- fired electricity generation, and direct the IESO to accelerate the use of renewable electricity supply, energy storage, and energy efficiency in all sectors, in order to reduce provincial greenhouse gas emissions as soon as possible and bolster our competitiveness in the global cleantech marketplace and overall emerging low-carbon economy.

Result: Carried

Regards,

Tracy Macdonald | Assistant Clerk | Corporate Services

Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1

519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256

tmacdonald@orangeville.ca | www.orangeville.ca

**THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI**

BY-LAW NO. 21-1543

Being a bylaw to establish tax ratios for the year 2021

WHEREAS under section 308 (2) of the Municipal Act, 2001, S.O., 2001, c. 25, as amended, a set of tax ratios for every municipality shall be established in accordance with this section;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the tax ratios for the municipality for the year 2021 are as follows:

Residential	1.000000
Multi-Residential	2.080065
Commercial (Broad Class)	1.228837
Industrial (Broad Class)	0.849974
Landfill	1.100000
Pipelines	0.968707
Managed Forests	0.250000
Farmland	0.250000

2. That the subclass reduction factors for the municipality for the year 2021 are as follows:

Commercial Subclass Reduction Factor	0.70
Industrial Subclass Reduction Factor	0.65

3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

This bylaw shall come into force and take effect on the day of the final passing thereof.

BE TAKEN AS READ A FIRST time on this 4th day of March, 2021.

READ A SECOND AND THIRD time and finally passed this 4th day of March, 2021.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI BY-LAW NO. 21-1544

Being a By-law respecting Construction, Demolition and Change of Use Permits
and Inspections. This By-law shall repeal By-law 08-782

WHEREAS Section 7 of the Building Code Act, 1992, S. O. 1992 c.23 as amended, empowers Council to pass certain by -laws respecting construction, demolition, change of use, conditional permits, sewage systems and inspections;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. SHORT TITLE

This By-law may be cited as the “Building By-law”.

2. DEFINITIONS AND WORD USAGE

2.1 In this By-law;

- a) “Act” means the Ontario Building Code Act
- b) “Applicant” means the owner of a building or property who applies for a permit, or any person authorized by the owner to apply for a permit on the owner’s behalf, or any person or corporation empowered by statute to cause the demolition of a building or buildings and anyone acting under the authority of such person or corporation.
- c) “Building Code” means the regulations made under section 34 of the Act.
- d) “Chief Building Official” means the Chief Building Official appointed by Council under section 3 of the Act.
- e) “Corporation” means the Corporation of the Municipality of Temagami.
- f) “Owner” means the registered owner of the land and includes a lessee, mortgagee in possession, and the person in charge of the property.
- g) “Permit” means permission or authorization given in writing by the Chief Building Official to perform work regulated by the Act and the Building Code, or to occupy a building or part thereof.
- h) “Permit Holder,” means the person to whom the permit has been issued and who assumes the primary responsibility for complying with the Act and the Building Code.

2.2 Definition of words and phrases used in this By-Law that are not included in the list of definitions and are not defined in the Ontario Building Code or Act shall have the meanings that are commonly assigned to them in the context in which they are used, taking into account the specialized use of terms by the various trades and professions to which the terminology applies.

3. CLASSES OF PERMITS

Classes of permits required for construction, demolition or change of use are set forth in Schedule “A”_appended to and forming part of this By-law.

4. PERMITS

1. To obtain a permit, an applicant shall file an application in writing on forms approved by the Minister, along with any other information related to the application as required by the Chief Building Official.
2. Every building permit application shall be completed in full and:
 - a. State the names, addresses and telephone numbers of the owner, applicant, architect, engineer, designer, sewage system installer, constructor or person hired to carry out the demolition, as the case may be;
 - b. Describe the land on which the work is to be done, by description that will readily identify and locate the site on which the building or demolition is to occur;
 - c. State estimated valuation of the proposed work including material and labour;
 - d. Identify and describe in detail the work, use and occupancy to be covered by the permit for which the application is made;
 - e. Identify and describe in detail the existing uses and the proposed use(s) for which the premises are intended;
 - f. Be accompanied by plans as described in schedule “B” of this By-law;
 - g. Be accompanied by the required fee as set out in schedule “A” appended to and forming part of this By-law;
 - h. When Section 1.2 Div. C of the Building Code applies, be accompanied by a signed acknowledgement of the owner on a form prescribed by the Chief Building Official that an architect or professional engineer, or both, have been retained to carry out the general review of the construction or demolition of the building;
 - i. When Section 1.2 Div. C of the Building Code applies, be accompanied by a signed Commitment Certificate from the architect or professional engineer, or both, on the prescribed form, undertaking to provide general review of the construction or demolition of the building;
 - j. Include, where applicable, the registration number of the builder or vendor as provided in the Ontario New Home Warranties Plan Act.
 - k. Be signed by the applicant who shall certify as to the truth of the contents of the application.
 - l. The applicant shall complete an Acknowledgment of Notice of Mandatory Inspections. See Schedule “E”
 - m. Where the applicant is not the owner, the applicant shall provide a Letter of Authorization signed by the owner authorizing the applicant to act as an Agent to apply for the Building permit.
 - n. The Chief Building Official may at any time where a building permit remains open, re-evaluate building costs that were submitted by the applicant for calculation of building fees in the building permit application and may subsequently re-assess said fees, recalculate Building permit fees and should the reassessment be greater than the initial submitted costs, the Chief Building Official may make an Order to collect differences in building permit fees.
3. In addition to the requirements of subsection (2) above, every demolition permit application shall:
 - a. When Section 1.2 Div. C of the Building Code applies, be accompanied by structural design characteristics of the building and method and time schedule of the demolition; and

- b. Be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the termination and capping of all the water, sewer, gas, electric, telephone or other utilities and services.
- 4. In addition to the requirements of subsection (2) above, every conditional permit application for the construction of a building shall:
 - a. State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted; and
 - b. State necessary approvals that must be obtained in respect of the proposed building and the time in which such approvals will be obtained.
- 5. In addition to the applicable requirements of subsection (2) above, every change of use permit application shall:
 - a. Describe the building or part thereof in which the occupancy is to be changed; and
 - b. Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, floor and roof assemblies identifying required fire resistance rating and load bearing capacities.
- 6. Where an application for a permit remains incomplete or inactive for six months after it is made, the application may be deemed by the Chief Building Official to have been abandoned and notice thereof shall be given to the applicant.

5. PLANS AND SPECIFICATIONS

- 1. Every applicant shall furnish,
 - a. Sufficient plans, specifications, documents and other information to enable the Chief Building Official to determine whether the proposed construction, demolition, or change of use conforms to the Act and the Building Code; and
 - b. A site plan referenced to a current plan of survey certified by a registered Ontario Land Surveyor and a copy of such a survey shall be filed with the Municipality unless this requirement is waived because the Chief Building Official is able, without having a current plan of survey, to determine whether the proposed work conforms to the Act, the Building Code, and any other applicable law.
 - c. Site plan will include:
 - i. lot size and dimensions of property;
 - ii. locations of existing and proposed buildings;
 - iii. setbacks from existing and proposed buildings to property boundaries and to each other;
 - iv. existing vegetation and areas to be cleared;
 - v. existing and finished ground levels or grades; and
 - vi. existing rights-of-way, easements and municipal services.
- 2. Plans submitted shall be legible and be drawn to scale upon paper or other suitable durable material.
- 3. The Chief Building Official shall determine the number of plans, specifications,

documents and other information required to be furnished with an application for permit having regard for the requirements of any Act, regulation or By-law respecting the examination or circulation of the application.

4. On completion of the construction of a building, the Chief Building Official may require a set of constructed plans, including a plan of survey showing the location of the building.
5. Plans and specifications furnished according to the By-law or otherwise required by the Act become the property of the municipality and will be disposed or retained in accordance with relevant legislation.
6. Plans provided by persons other than the owner shall be by a Professional Engineer, Architect or Registered Designer and be listed on the Schedule 1 Designer Information form with the required information.

6. FEES

1. The Chief Building Official shall determine the required fees calculated in accordance with the fees as prescribed in the User Fee By-law #20-1512, as amended, Schedule “K” for the work proposed and the applicant shall pay such fees. No permit shall be issued until the fees therefore have been paid in full.
2. Upon written request, the Chief Building Official shall determine the fees, if any, that may be refunded in accordance with Schedule “A” in the case of:
 - a. Withdrawal of an application,
 - b. Abandonment of an application pursuant to subsection 4(10) above, or
 - c. Request for revocation of a permit pursuant to Clause 8(10)(e) of the Act.
3. Subject to subsection 7(1) of this Bylaw, there shall be no refund of permit fees where a permit has been revoked.

7. PERMIT REVOCATION, DEFERRAL OR REVOCATION

1. Revocation of Permit - Prior to revoking a permit under Clauses 8(10)(b) and (c) of the Act, the Chief Building Official shall give written notice of intention to revoke to the permit holder at his last known address and if on the expiration of thirty (30) days from the date of such notice, the grounds for revocation continues to exist, the permit may be revoked without further notice and all submitted plans and other information may be disposed of.
2. Deferral of Revocation:
 - a. On receipt of a notice of intention to revoke a permit, a permit holder may request in writing within thirty (30) days from the date thereof the Chief Building Official to defer the revocation of such permit.
 - b. A request for deferral shall set out the reasons why the permit should not be revoked and the date by which the work will be commenced or resumed.
 - c. Having considered the circumstances of the request and having determined that there have been no changes to the Act and the Building Code and any other applicable law which would have prevented the issuance of the original permit, the Chief Building Official may allow a deferral to a prescribed date, and shall notify the permit holder.

- d. A request for deferral of revocation is subject to a fee in accordance with Schedule “A”.

8. NOTIFICATIONS

1. The permit holder shall notify the Chief Building Official at least 2 business days prior to each stage of construction as listed in the Building Permit. In addition, the permit holder shall provide the notice of completion as prescribed by Section 11 of the Act, or where occupancy is required prior to completion, notice of inspection to ensure that the requirements of Section 11 of the Act and Subsection 1.3.3., Division C of the Building Code are complied with.
2. A notice pursuant to this Part of this By-law is not effective until notice is actually received by the Chief Building Official.
3. Upon receipt of proper notice, the inspector shall undertake a site inspection of the building to which the notices relate in accordance with the time periods stated in Article 1.3.5.3., Division C of the Building Code and Section 11 of the Act.
4. Due to seasonal freeze-up and ice-out conditions on water based properties, if a permit holder requires an inspection and conditions are not supportive for safe travel for the CBO or other Building Officials, the permit holder shall provide photos of all work related to the notice of completion, to the satisfaction of the Building Official. The permit holder shall ensure that the Building Official has granted approval before commencing with the next stage of construction or covering the work.

9. ENFORCEMENT

1. No person shall:
 - a) Construct a building without a permit contrary to subsection 8(1) of the Act;
 - b) Cause construction of building without a permit contrary to subsection 8(1) of the Act;
 - c) Demolish a building without a permit contrary to subsection 8(1) of the Act;
 - d) Cause demolition of a building without a permit contrary to subsection 8(1) of the Act;
 - e) Make a material change without authorization contrary to subsection 8(12) of the Act;
 - f) Construct a building not in accordance with plans contrary to subsection 8(13) of the Act;
 - g) Change the use of a building without a permit contrary to subsection 10(1) of the Act;
 - h) Occupy a building newly erected without notice or inspection contrary to section 11 (1) of the Act;
 - i) Obstruct or remove a posted order without authorization contrary to section 20 of the Act;
 - j) Furnish false information on an application for a permit contrary to clause 36(1)(a) of the Act;
 - k) Commence demolition before a building has been vacated contrary to Div. C sentence 1. 3. 1. 1.(4) of the Building Code;
 - l) Fail to post a permit on the construction site contrary to Div. C article 1. 3. 2. 1 of the Building Code;
 - m) Fail to post a permit on the demolition site contrary to Div. C article 1. 3. 2. 1 of

- the Building Code;
 - n) Occupy an unfinished building without a permit contrary to Div. C sentence 1. 3. 3. 1.(1) of the Building Code;
 - o) Fail to provide notification of construction phase contrary to Div. C sentence 1. 3. 5. 1 (2) of the Building Code;
 - p) No person shall hinder or obstruct or attempt to hinder or obstruct, a chief building official or an inspector contrary to section 19(1) of the Building Code Act.
2. No Person Shall Fail to Comply With:
- a) An order to comply made by an inspector under subsection 12(2) of the Act;
 - b) An order not to cover made by an inspector under subsection 13(1) of the Act;
 - c) An order to uncover made by the Chief Building Official under section 13(6) of the Act;
 - d) A stop work order made by the Chief Building Official under subsection 14(4) of the Act;
 - e) An order to remedy an unsafe building made by an inspector under subsection 15. 9(4) of the Act;
 - f) An order prohibiting use or occupancy of an unsafe building made by the Chief Building Official under subsection 15. 9(6) of the Act; and
 - g) An Emergency order to repair a dangerous building made by the Chief Building Official under subsection 15.10(1) of the Act

10. PENALTIES

1. Every person who contravenes any provision of this by -law or the Act or is party to such contravention is guilty of an offence and conviction is liable to a fine, in accordance with section 36 of the Act with respect to offences arising from section 8. 01 and 8. 02 of this by -law; or otherwise as provided for in the Provincial Offences Act R. S. O. 1990, c. P. 33.
2. Every person who hinders or obstructs a person lawfully carrying out the enforcement of this by -law is guilty of an offence;
3. Every person who is guilty of an offence under this by -law shall, if permitted under the Provincial Offences Act, R. S.O. c 1990, c. P33 as amended, pay a set fine, and the Chief Judge of the Ontario Court of Justice shall be requested to establish set fines as set out in Schedule “D” of this By -law;
4. No part of the provisions of the Provincial Offences Act, R. S.O. 1990, shall come into force and take effect until the set fines are approved and filed by the Chief Judge of the Ontario Court of Justice, pursuant to Provincial Offences Act Part 1.

11. CODE OF CONDUCT

Municipal Building Officials shall adhere to the Code of Conduct set out in schedule “C” of this By-law

12. VALIDITY

If a court of competent jurisdiction declares any provision, or any part of a provision, of this By-law to be invalid, or to be of no force and effect, it is the intention of the Council in enacting this by-law, that each and every other provision of this By-law authorized by law, be applied and enforced in accordance with its terms to the extent possible according to law.

13. REPEAL

- 1) That By-law No. 08-782, as amended, is hereby repealed.
- 2) That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

This by-law shall come into force and take effect on the day of the final passing thereof

READ a first and time on this 4th day of March, 2021.

READ a second time on this 4th day of March, 2021.

READ a third and final time on this 4th day of March, 2021.

Mayor

CAO/Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI**

**Schedule “A” to By-law # 21-1544, as amended,
respecting: Building Permit Classes**

Building Permits Required

1. Residential fee formula (New Homes, sleep cabins, additions, carports, garages, boat houses, accessory buildings greater than 220 square feet in size and major renovations with a value of \$10,000 or higher)
2. Commercial/industrial fee formula (include additions and major renovations)
3. Other classes of Building Permits;
 - a) Installation of Solid Fuel Burning Appliance/Chimney
 - b) Retaining Wall
 - c) Factory built Solariums / sunrooms
 - d) Deck/Porch and accessory building up to 220 sq. ft in size.
 - e) Fence
 - f) Window Replacement (if changing size or structure)
 - g) Minor Residential Alterations or Repairs Under \$10,000
 - h) Demolition Permits
 - i) File Search Fee
 - j) Change of Use
 - k) Deferral of Revocation of Permit
 - l) Conditional Permit
 - m) Partial occupancy permit
 - n) Revision to Permit
 - o) Plumbing Permits : (no permit required if only changing fixtures)
 - p) Basic Plumbing includes: water closet, bathtubs, shower stalls, washbasins, kitchen sinks, slop sinks, urinals, automatic washers, laundry tubs, drinking fountains, floor drains, roof hoppers and rain water leaders
 - q) HVAC- New or Replacement/Alterations, Special Ventilation Systems, commercial cooking exhausts, dust collectors, spray booth, etc...
4. Administrative fees;
 - a) An area based fees where applicable will be added to the above permits as per the attached map.
 - b) The area based fee will be calculated at the time the permit is issued using the following formula. # of required Inspections x additional time required x Hourly rate.
 - c) Hourly rate for water based properties.

- d) Hourly rate for road based properties.
- e) There will be an annual renewal fee for all permits.
- 5. Refunds or Withdrawal of Application or Abandoned Application
 - a) 90% of the permit fee will be refunded if no review has occurred.
 - b) Permit refunds of less than \$50.00 shall not be issued.
 - c) There will be no refund if a permit is revoked under Section 8(10) of BCA.
 - d) Refunds will be paid to the owner named on the permit or to the person named on the receipt for payment.
- 6. Double Building Permit Fees will apply to all applications received after the work has started.

The required fees are calculated in accordance with the fees as prescribed in the User Fee By-law #20-1512, as amended, Schedule “K” for the work proposed and the applicant shall pay such fees. No permit shall be issued until the fees therefore have been paid in full.

**Schedule “B” to By-law # 21-1544, as amended, respecting:
Building Permit Application Checklist for Approval process
(where applicable)**

1. Completed and signed application to construct or demolish
2. Signed Acknowledgment of Notice of Mandatory Inspections
3. Proof of ownership of property
4. Letter of Authorization (If other than owner is undertaking)
5. PEO/Architect Commitment Certificate (where applicable)
6. Site Plan with dimensions to all lot lines, easements, location of proposed building, location to wells, septic tank and field beds, shoreline, (two sets of plans)
7. 2 sets of scaled Building Plans showing, footing/foundation plan, floor plans, 4 elevations, cross section details, specifications.
8. Engineered Truss layout plan/ Engineered floor layout plan (two sets)
9. Heating, Ventilation and Air conditioning Drawings (2 sets)
10. HVAC Heat loss/gain calculations
11. Energy Efficiency Design Summary (E.E.D.S)
12. Schedule 1 Designer Information
13. Schedule 1B Sewage Installer Information
14. Health Unit Septic system permit (from Timiskaming Health Unit)
15. Plumbing Drawings (two sets)
16. Fire Alarm and Sprinkler Plan (two sets)
17. Incomplete application waiver (2 day deadline)
18. Applicable Law
19. Fees to be paid

Note: The Chief Building Official may specify that not all the above-mentioned plans are required to accompany an application for a permit.

Schedule “C” to By-law 21-1544, as amended, Code of Conduct for Building Officials

Introduction

The Municipality of Temagami maintains this Code of Conduct in accordance with the provisions of The Building Code Act. Building Officials undertake building certification functions that ensure quality, structural integrity and safety of buildings. Building Officials are exposed to potential conflicts of interest because of the special powers conferred on them. The conduct and behaviour of the Municipalities Building Officials reflects the Temagami Building Department’s commitment to the highest standards of professionalism, technical competence, skill, honesty, fairness and independence. Building Officials observe both the letter and the spirit of this code of conduct as it pertains to situations that bear on their responsibilities.

Purpose

The purposes of this code of conduct are:

- To promote appropriate standards of behaviour by building officials in the exercise of their powers and performance of their duties.
- To prevent practices that may constitute an abuse of power, and
- To promote appropriate standards of honesty and integrity.

Standards of Conduct and Professionalism

The Municipality of Temagami Building Officials undertake at all times to:

1. Act in the public interest, particularly with regard to the safety of building works or structures;
2. Maintain their knowledge and understanding of the best building practice, the building laws and regulations relevant to their building certifying functions;
3. Commit themselves to a process of continuous education so as to constantly be aware of developments in building design, practice and law relevant to their duties;
4. Comply with the provisions of Building Code Act, the Building Code and any other Act or Law that regulates or governs Building Officials or their functions;
5. Avoid situations where there may be, or where there may reasonably appear to be, a conflict between their duties to their clients, their profession, their peers and the public at large and their personal interests;
6. Not act beyond their level of competence or outside their area of expertise
7. Apply all relevant building laws, regulations and standards strictly and without favour and independent of influence of interested parties;
8. Perform their inspections and certifying duties impartially and in accordance with the highest professional standards;
9. Not divulge any confidential or sensitive information or material, that they became privy to in the performance of their duties, except in accordance with the laws governing freedom of information and protection of privacy;
10. To avoid any conduct that could bring Building Officials or the Municipality of Temagami into disrepute;
11. Extend professional courtesy to all;
12. Accept responsibility for the conduct of their subordinate employees;
13. Maintain current accreditation to perform functions assigned to them;
14. Take all reasonable steps to ascertain and document all available facts relevant to the performance of their duties;
15. Exemplify compliance with all regulations and standards that govern building construction, health & safety or other matters related to their status as a building

official.

Guideline for responding to misconduct allegations

The Building Code Act provides that the performance of Building Officials will be measured against this code of conduct. In response to any allegation of a breach of this code, the Chief Building Official shall direct an investigation and where appropriate, recommend disciplinary action against any Building Official who fails to comply with this code of conduct. Where the allegation is against the Chief Building Official, Council will direct the investigation and make such recommendations as are reasonable.

In determining the appropriate discipline, the Chief Building Official or Council will have regard to the relevance of the conduct to the official's powers and responsibilities as well as severity of any misconduct.

Disciplinary Action arising from the violations of this code of conduct is the responsibility of Temagami's administration and is subject to relevant employee agreements, employment law and standards.

**Schedule “D” to By-law # 21-1544, as amended, respecting:
Short Form Wordings and Set Fines**

By Law No.	Short Form Wording	Provision Creating / Defining Offence	Set Fine
1	Property owner - Construct building without permit	s. 8(1)	250
2	Property owner - Cause construction of building without a permit	s. 8(1)	250
3	Property owner - Demolish building without permit	s. 8(1)	150
4	Property owner - Cause demolition of building without permit	s. 8(1)	150
5	Property owner – Make material change to plans without authorization	s. 8(12)	150
6	Property owner - Construct building not in accordance with plans	s. 8(13)	150
7	Property owner - Change the use of building without permit	s10(1)	250
8	Property owner - Occupy newly erected building without notices or inspections.	s11(1)	250
9	Property owner - Obstruct or remove posted order without authorization	s. 20	250
10	Property owner - Furnish false information on permit application	s. 36(1)(a)	300
11	Property owner - Commence demolition before building vacated	Div. C sentence 1. 3. 1. 1.(4) of the Building Code	300
12	Property owner - Fail to post permit on construction site	Div. C article 1. 3. 2. 1. of the Building Code	150
13	Property owner - Fail to post permit on demolition site	Div. C article 1. 3. 2. 1. of the Building Code	150
14	Property owner - Occupy unfinished building without permit	Div. C sentence 1. 3. 3. 1.(1) of the Building Code	300
15	Property owner - Fail to provide notification of construction phase	Div. C sentence 1. 3. 5. 1 2) of the Building Code	150
16	Property owner- Fail to comply with order to comply	s. 12(2)	400
17	Property owner - Fail to comply with order not to cover	s. 13(1)	400
18	Property owner- Fail to comply with order to uncover	s. 13(6)	400
19	Property owner - Fail to comply with stop work order	s. 14(4)	400
20	Property owner - Fail to comply with order to remedy unsafe building	s. 15. 9(4)	400
21	Property owner - Fail to comply with an order prohibiting use or occupancy of unsafe building	s. 15. 9(6)	400
22	Property owner - Fail to comply with emergency order to repair dangerous building	s. 15. 10(1)	400
23	Property owner - Hinder or obstruct person lawfully carrying out enforcement duties	s. 19(1)	400

24	Builder - Construct building without permit	s. 8(1)	500
25	Builder - Cause construction of building without permit	s. 8(1)	500
26	Builder - Demolish building without permit	s. 8(1)	300
27	Builder - Cause demolition of building without permit	s. 8(1)	300
28	Builder – Make material change to plans without authorization	s. 8(12)	300
29	Builder - Construct building not in accordance with plans	s. 8(13)	300
30	Builder - Change the use of building without permit	s.10(1)	500
31	Builder - Occupy newly erected building without notice or inspection	s.11(1)	500
32	Builder - Obstruct or remove posted order without authorization	s.20	500
33	Builder - Furnish false information on permit application	s.36(1)(a)	500
34	Builder - Commence demolition before building vacated	Div. C sentence 1. 3. 1. 1.(4) of the Building Code	600
35	Builder - Fail to post permit on construction site	Div. C article 1. 3. 2. 1of the Building Code	300
36	Builder - Fail to post permit on demolition site	Div. C article 1. 3. 2. 1of the Building Code	300
37	Builder - Occupy unfinished building without permit	Div. C sentence 1. 3. 3. 1.(1) of the Building Code	500
38	Builder - Fail to provide notification of construction phase	Div. C sentence 1. 3. 5. 1.(2) of the Building Code	400
39	Builder - Fail to comply with order to comply	s.12(2)	600
40	Builder - Fail to comply with order not to cover	s.13(1)	600
41	Builder - Fail to comply with order to uncover	s.13(6)	600
42	Builder - Fail to comply with stop work order	s.14(4)	600
43	Builder - Fail to comply with order to remedy unsafe building	s.15.9(4)	600
44	Builder - Fail to comply with an order prohibiting use or occupancy of unsafe building	s.15.9(6)	600
45	Builder – Fail to comply with order to repair a dangerous building	s.15.10(1)	600
46	Builder - Hinder or obstruct person lawfully carrying out enforcement duties	s.19(1)	600

Note: "the penalty provisions for the offences listed above are section 36 of the Building Code Act, S. O. 1992, Ch.23, and s.61 of the Provincial Offences Act, R, S. O, c. P. 33".

Schedule "E" to By-law # 21-1544, as amended, respecting:
Required forms



Acknowledgment of Notice of Mandatory Inspections

Building Permit # _____ Date _____

I, _____ hereby acknowledge that under the **Ontario Building Code Act 10.2-(1)**, at each stage of construction specified by the **Ontario Building Code, section 1.3.5.1 (2) div. C**, I must notify the Chief Building Official that the construction is ready for inspection prior to covering and/or occupying and failure to do so may result in an Order to Uncover, an Order to Comply, a Stop Work Order and/or a Provincial Offence Set fine.

1. Readiness to construct **footings**,
2. Substantial completion of **footings** and **foundations** prior to commencement of backfilling,
3. Substantial completion of **framing** and **ductwork** and piping for **heating** and **air conditioning**, systems, if within the scope of part 9,
4. Substantial completion of **structural framing** and rough-in of **heating, ventilation, air-conditioning, air contamination extraction** equipment, if the building is not part 9,
5. Substantial completion of **insulation** and **vapour barriers**,
6. Substantial completion of **air barrier systems**,
7. Substantial completion of all required **fire separations** and **closures** and all **fire protection** systems including **standpipe, sprinkler, fire alarm**, and **emergency lighting** systems,
8. Substantial completion of **fire access routes**,
9. Readiness for inspection and testing of,
 - a) Building sewers and building drains,
 - b) Water service pipes,
 - c) Fire service mains,
 - d) Drainage systems and venting systems,
 - e) The water distribution systems, and
 - f) Plumbing fixtures and plumbing appliances,
10. Completion of construction and installation of components required to permit the issue of an **Occupancy Permit**
11. Additional notices may be required as per By-Laws, resolutions or regulations imposed by the principal authorities having jurisdiction.

Signature: _____

**THE CORPORATION OF THE MUNICIPALITY OF
TEMAGAMI BY-LAW NO. 21-1545**

Being a By-law to establish fire departments for areas within the
Municipality of Temagami.

WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS the *Municipal Act* provides that sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

WHEREAS the *Municipal Act, 2001, S.O.2001, C25* and the *Fire Protection and Prevention Act, 1997, S.O. 1996, c4* ("FPPA") permit *Council* to enact a by-law to establish and regulate a fire department

AND WHEREAS section 2 of the *FPPA* requires that every municipality establish a program which must include public education with respect to fire safety and certain components of fire prevention and to provide other fire protection services as it determines may be necessary and in accordance with its needs and circumstances;

AND WHEREAS the *FPPA* requires a municipality that establishes a *Fire Department* to appoint a *Fire Chief*;

AND WHEREAS the *FPPA* authorizes a *council* of a municipality to pass by-laws under the *FPPA* to regulate fire prevention, to regulate the setting of open-air fires and to designate private roads as fire routes.

AND WHEREAS section 5(0.1) of the *FPPA* states that a *council* of a municipality may establish, maintain and operate a *fire department* for all or any part of the municipality;

BE IT THEREFORE ENACTED by the Municipal *Council* of the Corporation of the Municipality of Temagami as follows:

1) In this by-law, unless the context otherwise requires,

- a) **approved** means approved by council
- b) **"Automatic Aid"** means any agreement under which a municipality agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department is capable of responding more quickly than any fire department situated in the other municipality; or a municipality agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the municipality is capable of

providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another municipality

- c) **Chief Administrative Officer (CAO)** means the person appointed by council to act as the most senior administrative officer for the corporation,
- d) **“Chief Fire Official”** shall mean the Assistant to the Fire Marshal who is the **Fire Chief** or a member or members of the **Fire Department** appointed by the **Fire Chief** under the **FPPA** or a person appointed by the Fire Marshal under the **FPPA**;
- e) **corporation** means the Corporation of the Municipality of Temagami,
- f) **Council** means the Council of the Corporation of the Municipality of Temagami,
- g) **Deputy Chief** means the person(s) appointed by council to act in the place of each Fire Chief in the case of an absence or a vacancy in the office of Fire Chief. The deputy Fire Chief has the same authority and responsibilities as the Fire Chief and shall perform all the duties of the Fire Chief in the Fire Chief's absence,
- h) **Fire Chief** means the person(s) appointed under subsections 6(1), (20 or (4) of the Fire Protection and Prevention Act and is ultimately responsible to council for delivery of fire protection services as defined within this Act,
- i) **Fire Department** means the Marten River Fire Department and the Temagami Fire Department,
- j) **Firefighter** means any person employed in, or appointed to, a fire department and assigned to undertake fire protection services, and includes a volunteer fire fighter,
- k) **“Fire Protection Agreement”** is a contract between municipalities, other agencies, individuals, or a company that clearly defines the responsibilities, terms, conditions, and all other aspects of the fire services purchased, provided and/or required.
- l) **“Fire Coordinator”** means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to coordinate the mutual aid plan, or the person appointed by the Fire Marshal to act in the absence of the Fire Coordinator;
- m) **fire protection services** means a range of programs designed to protect the lives and property of the inhabitants and public at-large within the fire department response area from the adverse effects of fire, sudden medical emergency or exposure to dangerous conditions created by man or nature and includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in the provision of fire protection services, rescue and emergency services and the delivery of all those services,
- n) **Fire Prevention Officer** means a person that is appointed as an Assistant to the Fire Marshall under the Fire Protection and Prevention Act and works at the direction of the Fire Chief. This position is responsible for fire inspections, fire investigations and public education
- o) **Interior structural firefighting** means the physical activity of fire suppression, rescue or both, inside of buildings or enclosed structures which are involved in a fire situation beyond the incipient stage.
- p) **Incipient stage fire** is defined as a fire which is in the initial or beginning stage and which can be controlled or extinguished by portable fire extinguishers, class II standpipe or small hose systems without the need for protective clothing or breathing apparatus.
- q) **Limited Service** means a variation of services significantly differentiating from the norm as a result of extenuating circumstances, such as environmental factors,

obstructions, remote and/or island properties, private roadways, lanes and drives, and/or insufficient Volunteer Firefighters responding to a call to safely perform the necessary services required,

- r) **Member**, means any defined Firefighter or employee of the department,
- s) **Mutual Aid** means the Province of Ontario Mutual Aid Plan, including the county, regional and district plans developed under the authority of the Fire Protection and Prevention Act, 1997 and the direction of the Fire Marshal and Chief, Emergency Management to facilitate provisions of fire protection services to the residents of the county, district or region under a coordinated and cooperative provincial plan.
- t) **Volunteer firefighter** means a Part Time firefighter who provides fire protection services for a nominal consideration, honorarium, training or activity allowance.

Scope

This By-law shall apply to both the Marten River Fire Department and the Temagami Fire Department unless otherwise specified.

2) Fire Department Establishment

- a) Fire departments for the Corporation of Municipality of Temagami are to be known as the Marten River Fire Department and the Temagami Fire Department are hereby continued
- b) The head of each fire department shall be known as the Fire Chief.
- c) The fire departments shall be structured in conformance with the Organizational Chart, **Appendix A**, forming part of this by-law.
- d) The goals of the fire departments shall be as those contained in **Appendix B**, forming part of this by-law.
- e) The core fire protection services provided by the fire departments, as approved by Council, shall be those contained in **Appendix C**, forming part of this by-law.

3) Fire Department's Administrative Areas

- a) The Marten River Fire Department shall provide fire department administrative, prevention & education services within: the Townships of Sisk, Olive, Milne, and portions of Law & Askin Township lying South of the Rabbit Lake Access Road at HWY 11 and 695 Wilson Lake Road.
- b) The Temagami Fire Department shall provide fire department administrative, prevention & education services to all areas within the Municipality of Temagami, excluding parts assigned to the Marten River Fire Department.

4) Fire Department's Emergency Response Areas:

- a) The Marten River Fire Department emergency response area includes:
 - i) All areas **accessible by fire department vehicles** within the department's administrative area
 - ii) Properties accessible by fire department vehicles, having an approved fire protection agreement with the Municipality, located in the Unincorporated Townships of McCallum, Thistle, McLaren, Gladman & Kenny,
 - iii) Highway response coverage, as identified in the Rescue Support Plan for the Nipissing East Parry Sound Mutual Aid includes: Highway 11, from Rabbit Lake

- Road to the Tomiko River Bridge / Tilden Lake; Highway 64 from Hwy 11 to the Temagami River Road
- iv) Heavy Rescue Support within the highway response areas of both departments
- b) Temagami Fire Department emergency response area includes:
 - i) All areas **accessible by fire department vehicles** within the department's administrative area.
 - ii) Highway response coverage is from the Municipal northern Boundary, to and including, the Rabbit Lake Access Road.
- c) Departments may respond to calls outside their emergency response area if the incident commander believes immediate action is necessary to preserve life (within the department's "trained and equipped capabilities).

5) Fire Department Personnel Management

- a) In addition to the Fire Chiefs, the council shall appoint a deputy chief for each department and such numbers of other officers, and members, as may be deemed necessary by Council.
- b) Each fire department is permitted a maximum complement of 25 members. The strength of a department shall not fall below the minimum staffing requirements as per the Mutual Aid System Plan.
- c) The Fire Chiefs may recommend to the Council the appointment of any qualified person as a member of the fire department, subject to the approved hiring policies of the Corporation of the Municipality of Temagami.
- d) Persons appointed as a member of the fire department to provide fire protection services shall be on probation for a period of 12 months during which period they shall take such special training and examinations as may be required by their Fire Chief.
- e) If a probationary member appointed to provide fire protection services fails any such examinations, the Fire Chief may extend the probation period, or recommend to the council that he/she be dismissed.
- f) If a medical examiner finds a member is physically unfit to perform assigned duties as set out in this by-law, then the member can be placed on suspension while healing or retired, based on the report from the medical examiner.
- g) The Fire Chief may reprimand, suspend or recommend dismissal of any member for infraction of any provisions of this by-law, policies, general orders and departmental rules that, in the opinion of the Fire Chief, would be detrimental to discipline, health, safety, or efficiency of the fire department.
 - (1) Following the suspension of any member, the Fire Chief shall immediately report, in writing, the suspension and recommendation to the chief administrative officer and council
 - (2) A volunteer fire fighter shall not be dismissed without the opportunity for a review of termination, if he/she makes a written request for such a review to the CAO within seven (7) working days after receiving notification of the proposed dismissal. The CAO shall conduct the review.

6) Fire Department Volunteer Firefighter Rates of Pay

- a) The remuneration of volunteer firefighters shall be as determined by council
- b) The honorarium for all fire department members, as set out by council, will be increased each year with the percentage of increase commensurate to full time employees of the Municipality.

- c) The honorarium rates for officers, as set out by council shall also be increased yearly with the percentage of increase commensurate to full time employees of the Municipality.
- d) Payroll shall be funded through the annual fire department operating budget.

7) Fire Chief General Responsibilities

- a) The Fire Chiefs are ultimately responsible to Council
- b) The Fire Chiefs are responsible to council, through the Chief Administrative Officer, for the proper administration and operation of the fire department, including the delivery of fire protection services. The Fire Chief is under the general direction of the CAO.
- c) The Fire Chiefs shall implement all approved policies and shall develop such operating procedures and guidelines, general orders and departmental rules as may be necessary to implement the approved policies and to ensure the appropriate care and protection of all fire department personnel and fire department equipment.
- d) The Fire Chiefs shall review periodically all policies, orders, rules and operating procedures and guidelines of the fire department and may establish an advisory committee consisting of such members of the fire department as the Fire Chief may determine from time to time to assist in these duties.
- e) The Fire Chiefs shall submit to the Chief Administrative Officer and Council for approval, the annual budget estimates for the fire department; an annual report and any other specific reports requested by the Chief Administrative Officer or Council.
- f) Each division of the fire department is the responsibility of the Fire Chief and is under the direction of the Fire Chief or a member designated by the Fire Chief. Designated members shall report to the Fire Chief on divisions and activities under their supervision and shall carry out all orders of the Fire Chief.
- g) Where the Fire Chief designates a member to act in the position of an officer, in the fire department, such member, when so acting, has all of the powers and shall perform all duties of the officer replaced.
- h) The Fire Chief shall take all proper measures for the prevention, control and extinguishment of fires and for the protection of life and property, and shall exercise all powers mandated by the Fire Protection and Prevention Act, and the Fire Chief shall be empowered to authorize:
 - i) pulling down or demolishing any building or structure to prevent the spread of fire,
 - ii) all necessary actions which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident, when unable to contact the property owner
 - iii) recovery of expenses incurred by such necessary actions for the corporation in the manner provided through the Municipal Act and the Fire Prevention and Protection Act
- i) Recovery of Costs – Additional Expenses
 - i) The Fire Chief may require property owners, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the Municipality of Temagami Users Fees By-law in-force.
 - ii) If as a result of a Fire Department response to a fire or emergency incident, the Fire Chief or his/her designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried

on a fire apparatus, or use more materials than are carried on a fire apparatus (the "Additional Service") in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the Fire Department and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the Additional Service or expense shall be charged the full costs to provide the Additional Service including all applicable taxes. Property shall mean personal and real property.

- j) The Fire Chief shall have all powers, rights, and duties assigned to a Fire Chief under the FPPA including, without limitation, the authority to enforce compliance with the Fire Code. Further, the Fire Chief shall be afforded the ability to take all proper measures for the prevention, control and extinguishment of fires and for the protection of life and property and shall be able to enforce all municipal by-laws respecting fire prevention.

8) Deputy Fire Chief General Responsibilities

- a) The Deputy Fire Chief is responsible to the Fire Chief and
- b) In the Fire Chiefs absence, the Deputy Fire Chief has the same authority and responsibilities as the Fire Chief and shall perform all the duties of the Fire Chief.

9) Firefighter & Member Responsibilities

- a) All members shall act in a professional manner as representatives of the Fire Department
- b) Each member shall conduct themselves in accordance with general orders, policies, procedures, guidelines, rules and regulations made by their Fire Chief, or Council and shall give their whole and undivided attention while on duty to the efficient operation of the Fire Department and shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any other written agreement that may be applicable.

10) Fire Departments level of Service

- a) The Municipality of Temagami Fire Departments are committed to protecting life, property and the environment from fire, hazardous materials, natural disasters and other emergencies. The Fire Departments shall provide such services through the different divisions as set out below
- b) Due to the reliance upon volunteer firefighters, the topographic and geographic configuration of the Municipality, the level and amount of equipment at Fire departments disposal and other budgetary constraints the services listed below in sections 11, 12, 13, 14 and 15, may be provided as limited services as defined in Section 1 of this Bylaw.
- c) Emergency response services may be delayed, limited or not provided to areas where access roads are not maintained to allow safe access & egress for large emergency response vehicles (Road Standards - Appendix D).

- d) The Municipality of Temagami accepts no liability for the delay or inability to supply the services set out in the section of this By-law due to the provision of its approved services as limited services or due to the existence of unsafe conditions encountered enroute, impeded access to property, lack of volunteer firefighters available to respond, and /or for environmental factors/constraints

11) Administration and Support Services

- a) Prepare the departmental budget and exercise control of the budget;
- b) Prepare the payroll of the department and initiate requisitions for materials and services and certify all accounts of the department;
- c) Maintain personal records in accordance with the policy of the corporation;
- d) Arrange for the provision of medical services in the event of fire fighter(s) injury at department responses or training sessions;
- e) Make recommendations for the construction of new buildings, or renovations, as approved;
- f) Provide liaison with associations i.e. the local fire fighters association, mutual aid association;
- g) Prepare monthly and annual reports of the department;
- h) Carry out the general administrative duties of the department;
- i) Maintain & Monitor emergency dispatching agreement
- j) Provide liaison with the District fire coordinator, and District Mutual Aid coordinator
- k) Advise senior management on any matters with respect to the Fire Protection and Prevention Act

12) Fire Prevention & Public Education

- a) Implement the approved fire prevention, fire safety and public education policy,
- b) Carry out the duties and activities of the fire prevention, fire safety and public education and inspections and enforcement policy.
- c) Maintain fire loss records, which shall include structural fire cause determination.
- d) Follow all directives issued by the OFMEM

13) Emergency Operations:

- a) Prevent, control and extinguish fires in areas accessible by all fire department vehicles;
- b) Conduct investigations of fires actioned by the department in order to determine cause, origin, and where required, to request appropriate agencies to assist with the investigation;
- c) Respond and assist at such emergencies as may be deemed necessary by the Fire Chief
- d) Perform pre-emergency planning for those areas accessible by fire department vehicles,
- e) Liaison with the North Bay office of the Ministry of Natural as per the Forest Fire Protection Agreement with the Ministry of Natural Resources.

14) Emergency Operations Outside of Municipal Boundaries

- a) The fire department shall not respond to a call with respect to a fire or emergency outside the limits of the municipality except with respect to a fire or emergency:
 - i) That in the opinion of the Fire Chief, or designate of the fire department, threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality,
 - ii) in a municipality with which an approved agreement has been entered into to provide fire protection services which may include automatic aid
 - iii) on property with which an approved agreement has been entered into with any person or corporation to provide fire protection services
 - iv) at the discretion of the fire chief or designate and under the direction of the Nipissing East Parry Sound Fire coordinator to respond to calls for assistance from other fire departments authorized to participate in the District Mutual Aid Plan or any other County, District or Regional Mutual Aid Plan.
 - v) on property beyond the municipality boundary where the Fire Chief or designate determines that immediate action is necessary to preserve life or property and where applicable the appropriate department is notified to response and assume command or establish alternative measures, acceptable to the Fire Chief or designate
- b) Providing assistance under a mutual aid request shall prevail over provision of service identified under other authorized fire protection agreements.

15) Training and Staff Development

- a) The fire department shall provide such training and staff development activities as are necessary for the efficient operation of all divisions. The Ontario Firefighters Curriculum, International Fire Service Training Association (IFSTA), National Fire Protection Association (NFPA) Professional Qualifications Standards and other related industry training standards and reference materials may be used as reference guides for fire department training as approved by the Fire Chief.
- b) Members may be required to attend the Ontario Fire College or any other recognized training venue as designated by the Fire Chief in order to acquire or maintain the necessary knowledge, skills and abilities to perform their job function.

16) Maintenance

- a) Prepare specifications for the purchase of apparatus and equipment;
 - b) Maintain and keep in repair all existing buildings, apparatus and equipment of the department;
 - c) Perform apparatus maintenance and cleaning duties; and
 - d) Authorize for "outside repair: of equipment, that in the opinion of the Fire Chief, cannot be obtained within the municipality.
 - e) Maintain records pertaining to apparatus, equipment and communications.
- 17) If any part of this by-law is found to be illegal or beyond the power or jurisdiction of the Municipality, such section or part shall be deemed to be severable and all other sections or parts of this by-law shall be deemed to be separate and independent there from and to enacted as such.

- 18) This By-law shall be known as the **"Fire Department Establishing and Regulating By-Law"**.

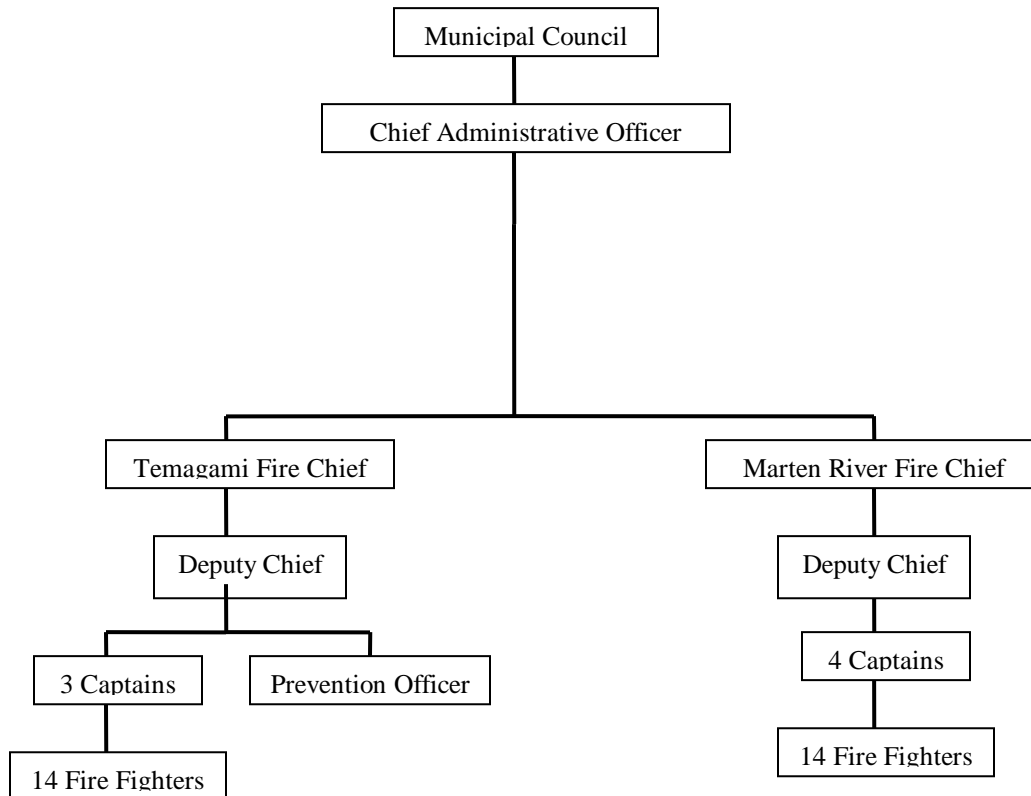
- 19) This by-law comes into effect the day it is passed by council, in the manner appropriate to the municipality
- 20) That By-law No. 84-120, By-law No. 99-460 as amended, and By-law No. 99-466 as amended be the same are hereby repealed.
- 21) That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law and schedules, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 4th day of March 2021.

Mayor

Clerk

Appendix A Organization Chart – Municipality of Temagami Fire Services
E&R By-Law



APPENDIX 'B'

The goal of the fire department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fires, or exposure to dangerous conditions created by man or nature; first to their municipality; second to those municipalities requiring assistance through authorized emergency fire service plan and program (mutual aid) activities; and third to those municipalities/agencies which are provided fire protection by the fire department via authorized agreement.

Primary objectives of the fire department:

In order to achieve the goal of the Fire Department, necessary funding must be in place and the following objectives met:

1. Identify and review the fire services requirements of the municipality.
2. Provide an administrative process consistent with the needs of the department.
3. Ensure that firefighting equipment and available personnel respond to a citizen's call within a reasonable length of time.
4. Provide departmental training to an accepted standard which will ensure the continuous up-grading of all personnel in the latest techniques of fire prevention, fire fighting, and control of emergency situations and to cooperate with other municipal departments with respect to management training and other programs.
5. Provide a maintenance program to ensure all fire protection apparatus, including allied equipment, is ready to respond to emergency calls.
6. Provide an effective fire prevention program to:
 - a. Ensure, through fire code inspections, compliance with applicable municipal, provincial and federal fire prevention legislation, statutes, codes and regulations;
 - b. Reducing and/or eliminating fire hazards.
7. May develop and maintain an effective public information system and educational program, with particular emphasis on school children & seniors fire safety programs.
8. Ensure that, in the event of a major catastrophe in the municipality, assistance to cope with the situation is available from outside departments and other agencies.
9. Develop and maintain a good working relationship with federal, provincial, and municipal departments, utilities and agencies, related to the protection of life and property.
10. Develop and maintain a Forest Fire Protection Agreement with the Ministry of Natural Resources and Forestry.
11. Interact with other municipal departments respecting the aspects of fire on any given program.
12. Ensure these objectives are not in conflict with any other municipal departments.

APPENDIX 'C'

Fire Department CORE SERVICES PROVIDED Municipality of Temagami

Fire Prevention & Education

Fire Departments shall provide, within their administrative areas, fire prevention and public fire safety education services as outlined in the Municipal Fire Prevention Policy, Smoke Alarm Policy, Open Air Burning By-Law and the Forest Fire Protection Agreement and comply with all directives issued by the OFMEM under the authority of the Fire Prevention and Protection Act.

Emergency Response Services

Unless otherwise specified, emergency response services shall be provided a single department response, within that department's emergency response area. A multi-department response will be provided, if requested by the home department. For responses outside the municipality, the assisting department shall retain (unless otherwise requested) minimal capacity to respond to a second activation within the municipality.

Emergency response services may be delayed, limited or not provided to areas where access roads are not maintained to allow safe access & egress for large emergency response vehicles (Road Standards - Appendix D).

1. Structure Firefighting
 - Exterior attack/exposure protection; no interior structural firefighting operations; no expected rescue
 - Multi-department response to confirmed structure fires
2. Grass, Brush, Forestry Firefighting
 - Fire department response based on the Forest Fire Management Agreement.
 - MNRF provides this service for 99.5% of the Municipality – provides values protection (lives & property) through suppression of forest fires; NO suppression of structure fires; Temagami Fire is the lead department for the Municipal Protection Area
3. Vehicle Collisions, Extrication, Firefighting
 - Emergency response services provided, as per the Rescue Support Plan for the Nipissing East Parry Sound Mutual Aid
 - Daytime duel (multi-department) response may be provided, if required, to address low daytime availability of volunteer firefighters
4. Transportation incidents involving vehicles, aircraft
5. Water & Ice Rescue – Shore Based
 - On waterways/lakes accessible by fire department vehicles.
 - **Departments are not authorized to do in-water or ice-water rescue**
6. Off-Road Rescue:
 - Marten River Fire Department provides limited off-road rescue assistance to EMS & OPP (snowmobile, rescue sleigh, and UTV) within their response area
 - Off-road rescue vehicles may be used, where legally permitted, to support existing services being provided, not intended to be used as a fire suppression vehicle
 - Not provided by Temagami Fire Department
7. Ambulance Assistance
 - Fire Departments may ONLY be activated by ambulance services (EMS)

- Marten River Fire Department: as per the tiered response agreement; provide advanced medical assist, Emergency First Aid, AED, and Oxygen therapy.
 - Temagami Fire Department: assist ambulance services at major incidents, and provides Emergency First Aid and CPR when ambulance services are unavailable for life-threatening emergencies
8. Awareness Level Hazardous Materials
 - Provide a defensive style response until specialized HAZ-MAT team arrives.
 - May provide spill control/containment for minor vehicle fuel/fluids spills/leaks
 9. CO Awareness
 - Respond to alarms / attempt to determine CO levels / ~~locate the source~~; provide safety information to occupants.
 10. Mutual Aid
 11. Police Assistance
 12. Public Utilities Assistance
 13. Public Assistance
 - Subject to the approval of Fire Chief, and the availability of trained fire department members, the department may provide manpower and/or equipment, as long as, in the opinion of the Fire Chief, the ability to provide emergency response is not compromised. Fees for services provided may be requested.
 - PET RESUSCITATOR - Made available at a fire incident for property/pet owner to administer oxygen to pets experiencing breathing difficulties due to smoke inhalation. A department member may assist only if sufficient manpower is available (not assigned to the fire incident) on scene
 14. Community Emergency Plan Participation
 15. Other:
 - EMERGENCY: The departments will respond to other such emergencies (within the department's "trained and equipped" capabilities) as may be deemed necessary by the Fire Chief or designate where immediate action is necessary to preserve and protect life and property.

APPENDIX "D"

Private Road Standards

1. Purpose/Application

The purpose of this policy is to provide information to property owners on private or un-assumed roads as to the standard that private roads shall be maintained in order to receive Municipal Fire Services to their property

Private roads not maintained to the standards established herein may have emergency response services withdrawn, or receive a significantly delayed and diminished level of response.

2. Definitions

Private Road – means any crown or private road, lane, ramp, un-assumed Municipal road allowance, or other means of vehicle access to or from a building or structure and may include part of a parking lot.

Dead-end-driveways are defined as dead-end roads over 150 feet in length serving a single residence.

3. Private Road Standards

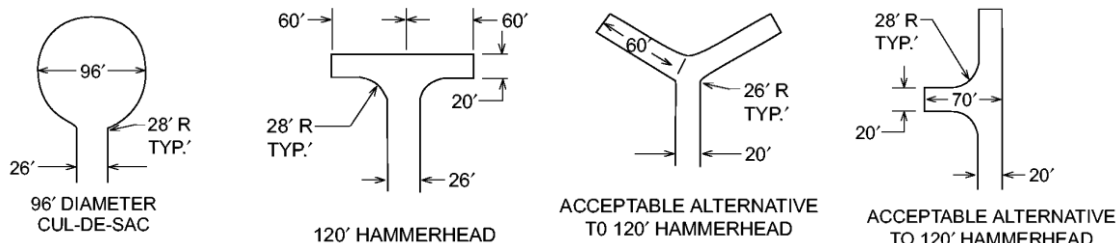
The private road standard must meet the following requirements:

- a. Have a clear width of not less than 6m (19'8")
- b. Have an overhead clearance of not less than 4 meters (13'6")
- c. Have a minimum curve radius of 14 m (45') on all curves in the roadway
- d. Have a turnaround facility for any dead end road that allows for the parking and turning around of two 30' fire vehicles.
- e. Dead end driveways exceeding 90m (295') from a public thoroughfare shall be provided with a turn around facility sufficient to allow for turning around of fire department vehicles
- f. Driveways and Single lane roads that are in excess of 120 meters (400') shall provide 6m (20') wide by 12m (40') long turnouts at a maximum spacing of ½ the driveway length or 150m (500'), whichever is less. Wherever visibility is limited, these distances should be reduced appropriately.
- g. Have a change in gradient of not more than 1 in 12.5 over a minimum distance of fifteen (15) meters.
- h. The average road grade shall not exceed 12% and no grade shall exceed 15% gradient
- i. Have an unobstructed path of travel for the firefighter from the vehicle to the principal entrance or entrances which shall not exceed sixty (60) meters.
- .

- j. Be designed to support the expected loads imposed by firefighting apparatus and be surfaced with material designed to permit accessibility under all climate conditions. The structural section of the road shall be designed to support 50,000 pounds of vehicle weight.
- k. Bridges on private roads must be engineered to withstand the weight of the aforementioned apparatus and must be inspected by an engineer every ten years to certify the weight allowance.
- l. Private roads are to be maintained free of pot holes, snow, ice, and foreign debris. Appropriate cross drainage shall be provided to prevent ponding on the road.
- m. Private roads that provide access to more than one property cannot be obstructed by a fence or other mechanism that may impede through traffic.
- n. Damage to emergency service vehicles resulting from the lack of adherence to this policy will result in the owner being liable for all vehicle towing and/or repair costs. Notwithstanding, if the owner does not pay forthwith, the associated costs may be incorporated into their annual property taxes.
- o. Have the Civic Address prominently displayed in accordance with Municipal Bylaw

4. Turnaround Facilities

- a. Turnarounds must be of sufficient size to permit the parking of a single Fire truck (30') with sufficient area remaining to permit the entry and turning around of a second (30') Fire truck /water supply vehicle.
- b. Turnarounds must not exceed 5% in slope
- c. Sample designs for turnaround facilities:
 - All lengths are the minimum acceptable length and widths to permit an optimal fire response of a single fire attack vehicle with sufficient room to allow for water supply vehicles to support fire suppression.
 - Sizes shown are for optimal emergency fire service delivery and have very limited provisions for resident parking
 - Cul-de-sac may reduced to 80' diameter with NO parking provisions





Corporation of the Municipality of Temagami

Memo No.
2021-M-040

Memorandum to Council

Subject: Recreation Strategy

Agenda Date: March 4, 2021

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council ask the Recreation Events Committee that was started in 2020 to act as the Recreation Working Committee to review and comment on the formation of our Recreation Strategy;

AND FURTHER THAT the Recreation Working Committee be granted the freedom to add local expertise depending on the type of recreation activity or infrastructure being studied.

INFORMATION

At the last meeting of Council we started the discussion concerning the future of the arena. While the arena is a key item of recreation infrastructure in our Municipality, there are other items of recreation infrastructure and activities that would all work together in a strategy for our community recreation.

Prior to the pandemic, a Recreation Events Committee was established that included municipal representation as well as individuals and other community organizations. This Committee did get off to a great start although their efforts were stalled with the arrival of the restrictions associated with the pandemic response.

That being said, there is a good diversity of views and interest hosted by this Committee. On page 55 of our Service Delivery Review, one of the recreation initiatives is to establish a Recreation Strategy Plan and a Recreation Working Committee. Our Recreation Events Committee could be repurposed to be our Recreation Working Committee and be charged with providing comments towards the formation of an all-encompassing recreation strategy for the municipality.

This Committee should also be granted some freedom to invite local expertise depending on the type of recreation that is being discussed. For example, there are many people who may have good insight in our recreational trails while others may have insight on sports fields, etc. The whole purpose of this is to get a better sense of what our community would like as part of our recreation offerings and then develop a strategy on how these can be achieved.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 21-1546

Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the March 4, 2021 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 4th day of March, 2021.

Mayor

Clerk