



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
REGULAR COUNCIL MEETING  
AGENDA

Thursday, May 6, 2021, 6:30 P.M.

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

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	<b>Pages</b>
1. <b><u>CALL TO ORDER AND ROLL CALL</u></b>	
2. <b><u>ADOPTION OF THE AGENDA</u></b>	
Draft Motion: BE IT RESOLVED THAT the Regular Council Agenda dated May 6, 2021 be adopted as presented/amended.	
3. <b><u>DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF</u></b>	
4. <b><u>REPORT FROM CLOSED SESSIONS</u></b>	
5. <b><u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS</u></b>	
5.1. <b>DRAFT Regular Council Meeting - April 15, 2021</b>	1
Draft Motion: BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on April 15, 2021 be adopted as presented/amended.	
5.2. <b>DRAFT Special Council Meeting - April 29, 2021</b>	14
Draft Motion: BE IT RESOLVED THAT the Minutes of the Special Council Meeting held on April 29, 2021 be adopted as presented/amended.	
6. <b><u>BUSINESS ARISING FROM THE MINUTES</u></b>	
7. <b><u>DELEGATIONS/PRESENTATIONS</u></b>	
7.1. <b>Registered Delegations - With Presentations</b>	
7.2. <b>Invited Presentations</b>	
1. <b>Jamie Robinson from MHBC Planning Limited</b>	16
RE: Recommendation Report for Home Industries, Home Occupation Official Plan Amendment and Zoning by-law Amendment	
Draft Motion: BE IT RESOLVED THAT Council receive the presentation from MHBC regarding the recommendation report form Home Industries and Home Occupations Official Plan Amendment and Zoning By-law Amendment.	
AND FURTHER THAT Council consider the Home Industries, Home Occupation	

	Official Plan Amendment and Zoning by-laws Amendment later at this meeting.	
2.	<b>Jamie Robinson from MHBC Planning Limited</b> RE: Lake Management Plan Considerations	83
	Draft Motion: BE IT RESOLVED THAT Council receive the presentation from MHBC Lake Management Plan.	
7.3.	<b>Registered Delegations - Without Presentations</b>	
7.4.	<b>Unregistered Delegations</b> <i>* 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations*</i>	
8.	<b><u>CONSENT AGENDA ITEMS</u></b>	
	Draft Motion: BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.	
8.1.	<b>Staff Report(s) for Information:</b>	
8.2.	<b>Correspondence for Information:</b> <i>Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.</i>	
	Draft Motion: BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.3 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;	
1.	<b>Ontario Provincial Police</b> RE: 2022 Municipal Policing Billing Statement Property Count	85
2.	<b>Minister of Infrastructure</b> RE: A message from the Honourable Laurie Scott	86
3.	<b>FireSmart Temagami Preparedness Week - MAY 15 to May 22, 2021</b>	89
8.3.	<b>Minutes of Local Boards &amp; Committee:</b>	
	Draft Motion: BE IT RESOLVED THAT Council receive Minutes of Local Board and Committee Meetings for Information.	
1.	<b>DNASSB Regular Board - March 2021 Minutes</b>	91
2.	<b>MOU Committee - March 2021 Minutes</b>	104
3.	<b>Committee of Adjustment - March 4 &amp; 25, 2021 Minutes</b>	106
4.	<b>Library Public Board - March, 2021 Minutes</b>	109
9.	<b><u>STAFF REPORTS</u></b>	
9.1.	<b>Temagami Fire Department - 2020 Annual Report</b>	112
	Draft Motion: BE IT RESOLVED THAT Council receive Temagami Fire Department 2020 Annual Report.	

<b>9.2.</b>	<b>Marten River Fire Department - March 2021 Report</b>	123
	Draft Motion: BE IT RESOLVED THAT Council receive the report from Marten River Fire Department for the month of March, 2021.	
<b>9.3.</b>	<b>Public Works Department - March &amp; April 2021 Report</b>	125
	Draft Motion: BE IT RESOLVED THAT Council receive the reports from Public Works Department for the month of March and April 2021.	
<b>9.4.</b>	<b>Treasurer/Administrator Report</b>	128
	Draft Motion: BE IT RESOLVED THAT Council receive report from Treasurer/Administrator dated May 6, 2021.	
<b>9.5.</b>	<b>2021-M-070 Budget Variance</b>	129
	Draft Motion: BE IT RESOLVED THAT Council receive the budget variance dated April 30, 2021.	
<b>9.6.</b>	<b>2021-M-073 Site Plan Consent Application</b>	145
	Draft Motion: BE IT RESOLVED THAT Council approve amending the Set User Fees, Schedule L of the Planning Fees by requiring a \$500.00 deposit for Site Plans and removing the Site Plan Application Amendment category;	
	AND FURTHER THAT Staff be directed to prepare a by-law to amend Schedule L of the Set User Fees for Council’s consideration at the next meeting.	
<b>9.7.</b>	<b>2021-M-074 Sewer Cam</b>	146
	Draft Motion: BE IT RESOLVED THAT Council set aside the provisions of the procurement policy and accept the quote from Ray and Sons Inc. for flushing, vacuuming and camera inspection of the sanitary sewer pipe and manholes in Temagami North in the amount of \$30,000 plus HST.	
<b>9.8.</b>	<b>2021-M-080 Fire Hall Roof Project</b>	147
	Draft Motion: WHEREAS the Temagami Micro-FIT (solar panel array) installation on the Fire hall roof has caused significant damage to the roof to the point where a new roof is required to address multiple leaks inside the fire hall;	
	AND WHEREAS Council directs Staff to obtain a structural engineer evaluation of the existing building’s ability to support the additional weight load capacities of the existing roof and prepare recommendation on either continuing with the Micro-FIT installation on the new roof of the fire hall or to initiate the process to terminate the Micro-FIT contract;	
	NOW THEREFORE BE IT RESOLVED: that Council receive the structural engineer evaluation report and associated staff report;	
	AND FURTHER THAT: Staff initiate the process to terminate the Micro-FIT contract, dispose of the components following Municipal Asset Disposal Policy and proceed with initiating a tender for repair of the Fire Hall roof.	

9.9.	<b>2021-M-082 Terms of Reference for Recreation Master Plan Committee</b>	174
	Draft Motion: BE IT RESOLVED THAT Council approve the draft Terms of Reference for the Recreation Master Plan Committee.	
10.	<b><u>COUNCIL COMMITTEE/BOARD REPORTS</u></b>	
10.1.	<b>2021-M-081 Public Library Board</b>	178
	Draft Motion: BE IT RESOLVED THAT Council approve the change in membership of the Temagami Public Library Board, from 7 members to 5 members;  AND FURTHER THAT Council approve the recommended appointment of Victoria Winsor to the Temagami Public Library Board;  AND FURTHER THAT staff draft a by-law to encompass the changes for review at the next regular meeting.	
11.	<b><u>ANNOUNCEMENTS - MAYOR AND COUNCIL</u></b>	
12.	<b><u>CORRESPONDENCE</u></b>	
12.1.	<b>Action Correspondence</b>	
1.	<b>2021-M-071 2021 Census</b>	179
	Draft Motion: BE IT RESOLVED THAT the Council of the Municipality of Temagami supports the 2021 Census, and encourages all residents to complete their census questionnaire online at <a href="http://www.census.gc.ca">www.census.gc.ca</a> . Accurate and complete census data supports programs and services that benefit our community.	
2.	<b>2021-M-072 MMAH Consultation</b>	182
	Draft Motion: BE IT RESOLVED THAT Council requests Deputy Mayor Dwyer be the identified member for the town hall session on June 10 <sup>th</sup> on potential changed to the code of conduct legislation;  AND FURTHER THAT Staff be directed to tend to this registration;  AND FURTHER THAT other Members of Council and Staff be encouraged to participate in the online survey prior to the June 15 <sup>th</sup> deadline.	
3.	<b>2021-M-075 Police Boards</b>	185
	Draft Motion: BE IT RESOLVED THAT Council direct the Mayor and Staff to promote the concept of three municipal Police Services Boards for the Temiskaming Detachment;  AND FURTHER THAT after discussion with other municipalities, Staff be directed to prepare a letter for the Mayor's signature to be sent to the Solicitor General noting our preference.	
4.	<b>2021-M-076 Gerry Gooderham - Letter of Request</b>	191
	Draft Motion: BE IT RESOLVED THAT Council approve the request for a letter of support to accompany Gerry Gooderham's Temagami Old Growth Art Project funding	



- application to Ontario Arts Council.
5. **2021-M-077 Temagami Lions Club - Facility Use Request** 195  
 Draft Motion:  
 BE IT RESOLVED THAT Council approve the request from the Temagami Lions Club for temporary use of dressing room 5 at the Temagami Community Centre to store their flea market items and direct staff to make the appropriate arrangements.
6. **2021-M-078 Living Temagami - Qualified Donee Request** 197  
 Draft Motion:  
 BE IT RESOLVED THAT Council approve the request to be a flow through qualified donee for Living Temagami if successful in their application to the Temagami Community Foundation for the Temagami Community Market;  
 AND FURTHER THAT all requirements associated with the application and ensuring that Health guidelines are followed will be the responsibility of Living Temagami.
7. **2021-M-079 James Black - Letter of Purchase** 203  
 Draft Motion:  
 BE IT RESOLVED THAT Council direct Staff to negotiate the sale of Lot 199 to the adjacent property owner;  
 AND FURTHER THAT Council direct Staff to coordinate water line repair once the sale of the lot has been materially completed with the amount to be charged to the property owner.
- 12.2. **Resolution from Other Municipalities**
13. **BY-LAWS**
- 13.1. **21-1558 Official Plan Amendment for Home Industries and Home Occupations**  
 Draft Motion:  
 BE IT RESOLVED THAT By-Law 21-1558, being a By-Law to Amendment No. 4 to the Official Plan for the Municipality of Temagami, be taken as second and third time and finally passed this 6th day of May, 2021;  
 AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
- 13.2. **21-1559 Zoning By-Law Amendment for Home Industries and Home Occupations**  
 Draft Motion:  
 BE IT RESOLVED THAT By-Law 21-1559, being a By-Law to amend the Municipality of Temagami By-law No. 06-650 as amended to include updated regulations regarding home industries and home occupations, be taken as second and third time and finally passed this 6th day of May, 2021;  
 AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
14. **COMMITTEE MEETINGS**
15. **UNFINISHED BUSINESS**
- 15.1. **Proposed Organizational Chart** 215  
 Draft Motion:  
 BE IT RESOLVE THAT Council approve the Municipality of Temagami Proposed

Organizational Chart.

- 15.2. **2021-M-083 Economic Development Corporation Business Case** 216
- Draft Motion:  
BE IT RESOLVED THAT Council approve the Business Case for the Economic Development Corporation;
- AND FURTHER THAT Council directs Staff proceed to the next phase of the creation of this Corporation.
16. **NEW BUSINESS**
- 16.1. **2021-M-061 Notice of Motion - Contract Planning Services** 217
- Draft Motion:  
BE IT RESOLVED THAT Council directs Staff to prepare a report which compares the terms of the proposal accepted for contract planning services with the services received.
- 16.2. **2021-M-062 Notice of Motion - Official Plan** 218
- Draft Motion:  
BE IT RESOLVED THAT Council requests the contract planners prepare a report highlighting which sections of our current official plan are presently more restrictive than the Provincial Policy Statement and relevant Provincial Legislation and how this may change in the Official Plan update presently being prepared.
17. **NOTICE OF MOTION**
18. **QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA**
19. **CONFIRMATION BY-LAW** 219
- Draft Motion:  
BE IT RESOLVED THAT By-law 21-1561, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 6 day of May, 2021;
- AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
20. **ADJOURNMENT**
- Draft Motion:  
BE IT RESOLVED THAT this meeting adjourn at x:xx p.m.



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**REGULAR COUNCIL MEETING  
DRAFT MINUTES**

**Thursday, April 15, 2021, 6:30 P.M.**

**PRESENT:** D. O'Mara, C. Dwyer, B. Leudke, J. Harding, M. Youngs, J. Shymko,  
J. Koistinen

**STAFF:** C. Davidson, S. Fournier, S. Pandolfo, B. Turcotte , D. Bell ,  
J. Sanderson

**CALL TO ORDER AND ROLL CALL**

Mayor O'Mara called the meeting to order at 6:37 pm.  
There were 21 people in the audience. The Mayor called the Roll.

**ADOPTION OF THE AGENDA**

**21-118**

**MOVED BY:** B. Leudke  
**SECONDED BY:** M. Youngs

BE IT RESOLVED THAT the Regular Council Agenda dated April 15, 2021 be adopted as presented.

**CARRIED**

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

**REPORT FROM CLOSED SESSIONS**

**ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS**

**DRAFT Regular Council Meeting - March 25, 2021**

**21-119**

**MOVED BY:** B. Leudke  
**SECONDED BY:** C. Dwyer

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on March 25, 2021 be adopted as presented.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**DELEGATIONS/PRESENTATIONS**

**Registered Delegations - With Presentations:**

**Invited Presentations:**

**Jamie Robinson from MHBC Planning Limited**

RE: Recommendation Report for Home Industries, Home Occupation and Secondary Dwelling Units Official Plan Amendment and Zoning by-law Amendment

**21-120**

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the presentation from Planning Urban Design & Landscape Architecture regarding the Recommended wording for Home Industries, Home Occupation and Secondary Dwelling Units Official Plan Amendment and Zoning By-Law Amendment.

AND FURTHER THAT Council consider the Home Industries, Home Occupation and Secondary Dwelling Units Official Plan Amendment and Zoning by-laws Amendment later at this meeting.

**CARRIED**

**Jamie Robinson from MHBC Planning Limited**

RE: Official Plan Review Timeline

**21-121**

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council receive the presentation from MHBC Planning Consultants regarding the Official Plan Review Timeline.

**CARRIED**

**Registered Delegations - Without Presentations:**

**Unregistered Delegations:**

P. Tamburro and T. Muzaffar commented on the Home Industry and Home Occupation Amendments.

**CONSENT AGENDA ITEMS**

*DNSSAB Minutes was removed from 8.3.1 Consent Agenda Items.*

**21-122**

MOVED BY: C. Dwyer

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council adopt the consent agenda motions presented on the agenda.

**CARRIED**

**Staff Report(s) for Information:**

**Correspondence for Information:**

*Hard copies of all correspondence for information is available at the Municipal office on request. The information items have been circulated to Council prior to the meeting.*

**21-122 B**

MOVED BY: C. Dwyer  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT correspondence items numbered: 8.2.1 to 8.2.8 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

**CARRIED**

**8.2.1 COVID-19 Vaccine Distribution Task Force**

RE: Letter from General (Re'd) Rick Hillier

**8.2.2 Ministry of the Solicitor General**

RE: Letter from Assistant Deputy Minister and Chief Teepu Khawja

**8.2.3 Ministry of Natural Resources and Forestry**

RE: Letter from Honourable John Yakabuski

**8.2.4 Ministry of Infrastructure**

RE: Letter from Honourable Laurie Scott

**8.2.5 Ministry of Government and Consumer Services**

RE: Letter from Honourable Lisa Thompson

**8.2.6 Ministry of Natural Resources and Forestry**

RE: Inspection of 2021-2022 Annual Work Schedule Sudbury Forest

**8.2.7 MPAC: Province-Wide Assessment Update Continues to be Postponed**

**8.2.8 Sturgeon-Nipissing French Committee - Minutes**

**Minutes of Local Boards & Committee:**

**DNSSAB Regular Board - February 2021 Minutes**

**21-123**

MOVED BY: M. Youngs  
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receive the Minutes of Nipissing DNSSAB for February 2021.

**CARRIED**

**STAFF REPORTS**

**Temagami Fire Department - March Report**

**21-124**

MOVED BY: J. Harding  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the report from Temagami Fire Department for the month of March, 2021.

**CARRIED**

**Treasurer Administrator – Report**

**21-125**

MOVED BY: J. Harding

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receive the report from the Treasurer/Administrator dated April 15, 2021.

**CARRIED**

**2021-M-057 Budget Comment**

**21-126**

MOVED BY: J. Harding

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council receive the budget comments for consideration.

**CARRIED**

**2021-M-058 Payments to AuChâteau**

**21-127**

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council direct Staff remit payments to Au Chateau on the 2020 payment schedule until this matter is discussed further with legal counsel.

**CARRIED**

**2021-M-059 Annual Report - Temagami North Lagoon**

**21-128**

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receives the Annual Report for the Temagami North Lagoon for the year ended December 31, 2020.

**CARRIED**

**2021-M-060 Annual Report - Temagami South Lagoon**

**21-129**

MOVED BY: M. Youngs

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receives the Annual Report for the Temagami South Lagoon for the year ended December 31, 2020.

**CARRIED**

**2021-M-061 Request from Leapfrog**

**21-130**

MOVED BY: J. Shymko  
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council authorizes Leapfrog to place broadband equipment on the two water towers and the fire tower and equipment installation at the landing area;

AND FURTHER THAT the Mayor and Treasurer/Administrator be authorized to negotiate an equitable rental rate for this use of municipal infrastructure.

**CARRIED**

**2021-M-062 Equipment Subsidy - Request for Amendment**

**21-131**

MOVED BY: J. Shymko  
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council direct Staff to update the winter equipment subsidy that was passed on March 4<sup>th</sup>, 2021, by resolution # 2021-M-031, to include all season recreation equipment for youth in our community offering a maximum of \$55 to offset the cost.

AND FURTHER THAT this be funded from the Phase 1 COVID-19 funding.

**CARRIED**

**2021-M-063 LAS Natural Gas Agreement**

**21-132**

MOVED BY: B. Leudke  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council consider the LAS Natural Gas extension agreement later at this meeting

**CARRIED**

**2021-M-064 Temagami Dry Ad Hoc Committee**

**21-133**

MOVED BY: C. Dwyer  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approves the recommendation of the Temagami Dry Ad Hoc Committee, in Principal;

AND FURTHER THAT Council directs Staff to invite representatives of New Ontario to make a presentation at the next meeting of Council.

**AMENDED**

**21-134**

MOVED BY: J. Shymko  
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council approves the recommendation of the Temagami Dry Ad Hoc Committee, that Council consider an arrangement with New Ontario;

**CARRIED**

**21-133**

MOVED BY: C. Dwyer  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council approves the recommendation of the Temagami Dry Ad Hoc Committee, that Council consider an arrangement with New Ontario;

AND FURTHER THAT Council directs Staff to invite representatives of New Ontario to make a presentation at the next meeting of Council.

**CARRIED**

**2021-M-065 Request for reconsideration**

**21-135**

MOVED BY: J. Shymko  
SECONDED BY: M. Youngs

BE IT RESOLVED THAT Council reconsider motions related to the supply of water at 41 Goward and the further communication received from the property owner at the meeting of May 6, 2021.

**RECORDING VOTE**

DEPUTY MAYOR DWYER	YAY
COUNCILLOR HARDING	YAY
COUNCILLOR KOISTINEN	YAY
COUNCILLOR LEUDKE	YAY
COUNCILLOR SHYMKO	YAY
COUNCILLOR YOUNGS	YAY
MAYOR O'MARA	YAY

**CARRIED**

**COUNCIL COMMITTEE REPORTS**

Mayor O'Mara and Councillor Leudke reported on the vaccination clinics and COVID-19 situation.

**ANNOUNCEMENTS - MAYOR AND COUNCIL**

**CORRESPONDENCE**

**Action Correspondence:**

**Resolution from Other Municipalities:**

**2021-M-066 Town of Kingsville Resolution**

**21-136**

MOVED BY: C. Dwyer  
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council supports resolution 205-2021 of the Town of Kingsville regarding Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms).

**CARRIED**



**2021-M-067 Township of Pickle Lake Resolution**

**21-137**

MOVED BY: M. Youngs

SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council receives and files resolution 21-32 of the Township of Pickle Lake, Municipal Election Legislation amendments.

**CARRIED**

**BY-LAWS**

**21-1549 Appointment of Chief Building Official & Building Inspectors**

**21-138**

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 21-1549, being a By-law to appoint a Chief Building Official and Building Inspectors for the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1550 LAS Natural Gas Agency Appointment Agreement**

**21-139**

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

BE IT RESOLVED THAT By-law 21-1550, being a By-law to authorize the execution of an Agency Appointment Agreement with Local Authority Services (LAS) for the LAS Natural Gas Procurement Program, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1551 2021 Budget By-Law**

**21-140**

MOVED BY: B. Leudke

SECONDED BY: J. Shymko

BE IT RESOLVED THAT By-law 21-1551, being a By-law to adopt the estimates of all sums required during the year 2021 for the purposes of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1552 to Set 2021 Rates of Taxation and Instalment Billings**

**21-141**

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-law 21-1552, being a By-law to strike rates of taxation for the Municipality of Temagami the year 2021 and to provide for the payment of taxes by instalments, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1553 2021 Area-Rates Charges**

**21-142**

MOVED BY: B. Leudke

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 21-1553, being a By-law to set the amounts for area-rated charges to be levied for municipal and environmental services for the year 2021, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1554 to Authorize an Agreement with Office of the Fire Marshal for the Transfer Agreement Temagami**

**21-143**

MOVED BY: J. Shymko

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-law 21-1554, being a By-law to authorize the Treasurer/Administrator to execute an Agreement with her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal the Transfer Agreement for the Corporation of the Municipality of Temagami under the Fire Safety Grant Program, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1555 Spoiled By-Law**

**21-1556 Official Plan Amendment for Secondary Dwelling Units**

**21-144**

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 21-1556, being a By-law to adopt Amendment No. 3 to the Official Plan for the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1557 Zoning By-Law Amendment for Secondary Dwelling Units**

**21-145**

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT By-law 21-1557, being a By-law to amend the Municipality of Temagami By-law No. 06-650 as amended to include regulations regarding Secondary Dwelling Units, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**21-1558 Official Plan Amendment for Home Industries and Home Occupations**

**21-146**

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 21-1558, being a By-law to adopt Amendment No. 4 to the Official Plan for the Municipality of Temagami, be taken as read a first time this 15th day of April, 2021.

**AMENDED**

**21-147**

MOVED BY: J. Harding

SECONDED BY: B. Leudke

BE IT RESOLVED THAT By-Law 21-1558, being a By-Law to Amendment No. 4 to the Official Plan for the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**RECORDING VOTE**

DEPUTY MAYOR DWYER	NAY
COUNCILLOR HARDING	YAY
COUNCILLOR KOISTINEN	NAY
COUNCILLOR LEUDKE	YAY
COUNCILLOR SHYMKO	NAY
COUNCILLOR YOUNGS	YAY

MAYOR O'MARA NAY  
**DEFERRED**

**21-146**

MOVED BY: J. Shymko  
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 21-1558, being a By-law to adopt Amendment No. 4 to the Official Plan for the Municipality of Temagami, be taken as read a first time this 15th day of April, 2021.

**RECORDING VOTE**

DEPUTY MAYOR DWYER	YAY
COUNCILLOR HARDING	NAY
COUNCILLOR KOISTINEN	YAY
COUNCILLOR LEUDKE	NAY
COUNCILLOR SHYMKO	YAY
COUNCILLOR YOUNGS	NAY
MAYOR O'MARA	YAY

**CARRIED**

**21-1559 Zoning By-Law Amendment for Home Industries and Home Occupations**

**21-148**

MOVED BY: J. Koistinen  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT By-law 21-1559, being a By-law to amend the Municipality of Temagami By-law No. 06-650 as amended to include updated regulations regarding home industries and home occupations, be taken as read a first time this 15th day of April, 2021.

**RECORDING VOTE**

DEPUTY MAYOR DWYER	YAY
COUNCILLOR HARDING	NAY
COUNCILLOR KOISTINEN	YAY
COUNCILLOR LEUDKE	NAY
COUNCILLOR SHYMKO	YAY
COUNCILLOR YOUNGS	NAY
MAYOR O'MARA	YAY

**CARRIED**

**21-149**

MOVED BY: C. Dwyer  
SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council extend the meeting by one hour.

**CARRIED**

**COMMITTEE MEETINGS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**2021-M-054 Notice of Motion - Staff Members present during Council Meeting**

BE IT RESOLVED THAT future meeting of Council occur with only the Clerk present;

AND FURTHER THAT should Council wish other members of Staff be present at a meeting, a resolution will be passed requesting attendance at the following regular session.

*The Notice of Motion was withdrawn.*

**2021-M-055 Notice of Motion - Reduction of Council Members**

BE IT RESOLVED THAT Council reduce the size of Council to a total of five (5) members, including the Mayor;

AND FURTHER THAT Council directs Staff to take the necessary steps to implement this reduction in the size of Council for the next Municipal Election.

*The Notice of Motion was withdrawn.*

**2021-M-056 Notice of Motion - Ward System**

**21-150**

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council investigate a ward system for use in the 2022 Municipal Elections.

**CARRIED**

**2021-M-068 Business Case, Economic Development Corporation**

**21-151**

MOVED BY: J. Koistinen

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT Council accepts the business case prepared for the economic development corporation;

AND FURTHER THAT Staff be authorized to proceed to the next steps of formation of this corporation.

**DEFERRED**

**21-152**

MOVED BY: M. Youngs

SECONDED BY: J. Shymko

BE IT RESOLVED THAT Council deferred Memo 2021-M-068 until the next Regular Council Meeting May 6, 2021.

**CARRIED**

**NOTICE OF MOTION**

Councillor Leudke informed Council of his intention to bring a motion to request administration for a comprehensive review of the performance of the contract Planners, their services provided

to the municipality, and weather they are giving the best planning advice and support to the Municipality.

Councillor Leudke informed Council of his intention to bring a motion forward to ask the Planners for a review of what sections in our official plan are more restrictive than the Provincial Policy Statements and the Planning Act or any other legislations requirements for comparison of what we have to do vs what we are doing.

**QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA**

P. Tamburro asked a question related to the behavior, attitudes and comments made by specific Councillors.

T. Muzaffar asked a question related to the Home Industry By-Law Amendments.

C. Pender asked a question related to the Building Department.

C. Lowery asked a question related to the Planning Department.

**CONFIRMATION BY-LAW**

**21-153**

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 21-1560, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 15th day of April, 2021;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**ADJOURNMENT**

**21-154**

MOVED BY: M. Youngs

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT this meeting adjourn at 10:17 p.m.

**CARRIED**

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Mayor

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Clerk





**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**SPECIAL COUNCIL MEETING  
DRAFT MINUTES**

**Thursday, April 29, 2021, 6:00 P.M.**

**PRESENT:** D. O'Mara, B. Leudke, J. Harding, M. Youngs, J. Shymko, J. Koistinen  
**REGRETS:** C. Dwyer,

**STAFF:** C. Davidson, S. Fournier, S. Pandolfo, P. Elliot, D. Bell, B. Turcotte  
D. Larochelle

**PURPOSE OF THIS SPECIAL MEETING**

A Special Meeting of Council to be held on April 29, 2021, by electronic participation is to discuss is the posting of the Integrity Commissioner Report received in a previous open session and the proposed organizational chart.

**CALL TO ORDER AND ROLL CALL**

Mayor O'Mara called the meeting to order at 6:02 pm.  
There were 6 people in the electronic participation. The Mayor called the Roll.

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

**NEW BUSINESS**

**Integrity Commissioner Report  
21-157**

MOVED BY: J. Shymko  
SECONDED BY: B. Leudke

BE IT RESOLVED THAT Council direct staff to post on the Municipal Website the Integrity Commissioner Report received in open session on March 12, 2020.

**RECORDING VOTE**

DEPUTY MAYOR DWYER	-
COUNCILLOR HARDING	YAY
COUNCILLOR KOISTINEN	YAY
COUNCILLOR LEUDKE	YAY
COUNCILLOR SHYMKO	YAY
COUNCILLOR YOUNGS	YAY
MAYOR O'MARA	YAY

**CARRIED**



**Proposed Organizational Chart**

**21-158**

MOVED BY: J. Shymko

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council approve the Municipality of Temagami Proposed Organizational Chart presentation.

**DEFERRED**

**21-159**

MOVED BY: J. Koistinen

SECONDED BY: J. Shymko

BE IT RESOLVED THAT the Proposed Organizational Chart be deferred to May 6th, 2021 Regular Council Meeting.

**CARRIED**

**ADJOURNMENT**

**21-160**

MOVED BY: M. Youngs

SECONDED BY: B. Leudke

BE IT RESOLVED THAT this meeting adjourn at 6:54 p.m.

**CARRIED**

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Mayor

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Clerk

<b>MUNICIPALITY OF TEMAGAMI</b>	
<b>Report Prepared For:</b>	Suzie Fournier, Municipal Clerk
<b>Report Prepared By:</b>	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd MHBC Planning, Planning Consultants
<b>Subject:</b>	Recommendation Report for Home Industries and Home Occupations Official Plan Amendment and Zoning By-law Amendment
<b>Report Date:</b>	May 6, 2021

**A. PROPOSAL/BACKGROUND**

This Recommendation Report has been prepared following the meeting that was held on April 15<sup>th</sup> and the deferral of the OPA and ZBA. A copy of the April 15<sup>th</sup> Staff Report and updated version of the OPA and ZBA are attachments to this document. The analysis and recommendations of the April 15<sup>th</sup> Staff Report remain applicable.

Since that meeting discussions have been held with the TLA’s planning consultant and tweaking to the wording of both documents has been made. The following paragraphs highlight the changes that are proposed to the draft documents. The changes between the April 15<sup>th</sup> documents and the May 5<sup>th</sup> documents are identified in red and italics.

The changes to each document are as follows:

**Official Plan – Contractors Yards**

**5.3.18 Contractor’s Yards**

Contractor’s yards may be permitted on a Remote Residential lot in the Lake Temagami Neighbourhood as an accessory use, subject to an amendment to the Zoning By-law and site plan approval in accordance with the following policies.

The contractor’s yard shall be used for the outside storage of tools, equipment and in-transit building materials, except noxious or hazardous goods or materials and shall be screened by a solid vegetative buffer from the viewing public.

The contractor’s yard shall:

- In the case of a lot fronting on a public road, be located in the rear yard;
- In the case of a lot fronting on both a public road and Lake Temagami, be located in the yard abutting the road;

- In the case of a water access lot, the contractor’s yard may be located in any yard, but shall be screened from view from the shoreline; and,
- at all times be clearly incidental to the primary residential use of the property.

*The Zoning By-law may prescribe minimum shoreline setbacks and vegetative buffer widths for contractor's yards on water access lots. Relief from any such provisions shall only be considered if it has been demonstrated that due to lot configuration or physical or environmental constraints, it is not possible to comply with the provisions.”*

## Zoning By-law – Contractor’s Yards

### 6.11 CONTRACTOR’S YARD

No change

## Official Plan – Home Industry

### 5.3.9 Home Industry

Home industries may be permitted in all or part of a building accessory to a dwelling, and/or in part of a single detached dwelling unit on a Remote Residential lot in the Lake Temagami Neighbourhood.

Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the building for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact from the shore, and the potential for the home industry, including any outside storage, to become a nuisance because of noise, fumes, dust, odour, traffic or to otherwise interfere with the enjoyment of the residential amenities of the Neighbourhood, water quality, the environment and other matters as may be set out in the Zoning By-law.

Clarification that outside storage associated with a home industry is subject to these policies

There shall be no outside storage associated with the home industry, unless the storage area is limited in size to support the on-site use, and is completely screened and not visible from off site. *The Zoning By-law may prescribe minimum shoreline setbacks and vegetative buffer widths for home industry outside storage on water access lots. Relief from any such provisions shall only be considered if it has been demonstrated that due to lot configuration or physical or environmental constraints, it is not possible to comply with the provisions.*

Clarification on the role of the Zoning By-law in implementing the OP policies on home industries; the role of vegetative buffers and setbacks; the considerations for amendments to the buffer and setbacks of the Zoning By-law

A Home Industry shall at all times be clearly incidental to the primary residential use of the property and shall be subject to Site Plan Control.

## Zoning By-law – Home Industry

### 6.22 Home Industry

A home industry may be carried out in the R1, R2 and R3 Zones in accordance with the following and in accordance with the provisions of Section 7.4.3, Section 7.5.3 and Section 7.6.3.

- (a) there is no external advertising other than a sign erected in accordance with any by-laws of the Municipality regulating signs;
- (b) such home industry is not an obnoxious use, trade, business or manufacture;
- (c) such home industry is clearly secondary to the main residential use, and does not change the residential character of the dwelling and lot;
- (d) The maximum size of a home industry, **including storage in accordance with subsection (j)**, shall be in accordance with the following:
  - i. If located in a dwelling, the home industry shall occupy a maximum area of forty percent (40%) of the ground floor area of the dwelling.
  - ii. If located in **one or more** ~~an~~ accessory ~~buildings~~**building**, the home industry shall not occupy **a total** ~~an~~ area greater than 140 square metres for a property not on a waterbody or more than 84 square metres for a property abutting a waterbody.
  - iii. If the home industry is conducted within both the dwelling and an accessory building, the maximum areas identified in subsections (i) and (ii) shall also apply.
- (e) except in the case of island lots, for every person, other than the owner of the dwelling employed therein on a full-time basis, one parking space shall be provided but shall not be located in the front yard or flanking yard;
- (f) except in the case of island lots, one on-site parking space shall be provided for patrons of the home industry and such parking space shall not be provided in the front yard;
- (g) except in the case of island lots, an accessory building used for a home industry shall not be located in the front yard or flankage yard of the residential lot; and
- (h) notwithstanding any of the provisions of this By-law, an accessory building used for a home industry shall have a minimum setback from the property line of five (5.0) metres.
- (i) Where permitted on shoreline lots, any accessory building used for the home industry, excepting any portion used for storage in

Clarification that more than one building can be used for home industry to a maximum cumulative area.
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accordance with subsection (j), shall be setback a minimum of 15 metres from the shore.

- (j) Enclosed buildings may be used for the storage of goods or materials that are part of the home industry. The storage of noxious or hazardous materials ~~is~~ are not permitted within such building.
- (k) **On a water access lot, any permitted outside storage shall be setback a minimum of 15 metres from the shore, and shall be screened by a solid vegetative buffer no less than 10 metres in width inland from the shore in order to buffer the outside storage from the viewing public and adjacent lots.**
- (l) A home industry is not permitted within a sleep cabin or a secondary dwelling unit.

Clarification on the location of outside storage associated with a home industry and the vegetation and screening requirements
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**E. SUMMARY**

The analysis and recommendations of the April 15<sup>th</sup> Staff Report remain applicable when applied to the updated OPA and ZBA that are attached to this Staff Report. The modification proposed provide additional clarity to the proposed amendments and represent good land use planning. It is recommended that Council pass the By-laws supporting the two amendments.

Respectfully Submitted,  
**MHBC Planning**



Jamie Robinson, BES, MCIP, RPP  
Partner

Attachment 1 – April 15, Staff Report  
Attachment 2 – Official Plan Amendment  
Attachment 3 – Zoning By-law Amendment

<b>MUNICIPALITY OF TEMAGAMI</b>	
<b>Report Prepared For:</b>	Suzie Fournier, Municipal Clerk
<b>Report Prepared By:</b>	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd MHBC Planning, Planning Consultants
<b>Subject:</b>	Recommendation Report for Home Industries and Home Occupations Official Plan Amendment and Zoning By-law Amendment
<b>Report Date:</b>	April 15, 2021

**A. PROPOSAL/BACKGROUND**

This Recommendation Report has been prepared to bring the Home Industries and Home Occupations Official Plan Amendment and Zoning By-law Amendment applications to Council for a decision. The purpose of the amendments is to include modifications to the policies and regulations regarding home industries and home occupations the Municipality’s planning documents.

The Municipality held an Open House to discuss the proposed Official Plan Amendment and Zoning By-law Amendment on August 6, 2019 at the Community Centre and a Statutory Public Meeting was held on March 12, 2020.

The proposed amendments that have been prepared for a decision have been drafted following consideration of comments and written submissions provided:

- prior to and at the March 12, 2020 Statutory Public Meeting for the Official Plan Amendment;
- from the Temagami First Nation and Temagami Lakes Association; and,
- at the December 23, 2020 Council meeting.

The following resolutions are recommended:

*THAT Council receive the report prepared by MHBC Planning regarding the Home Industries and Home Occupations Official Plan Amendment and Zoning By-law Amendment, dated April 15, 2021; and,*

*THAT Council adopt Official Plan Amendment No. 4 (By-law No. 21-1558) and pass the Zoning By-law Amendment (By-law No. 21-1559) to implement the policies and regulations regarding Home Industries and Home Occupations into the Municipality’s planning documents.*

**B. OVERVIEW OF COMMENTS**

The following is a summary of the most recent comments received on the proposed amendment. The proposed amendments were posted on the Municipality’s website in advance of the Council Meeting, and forwarded to those who made previous comments on the draft amendments.

## **Council Members:**

- Comments provided at the December 23, 2020 Council meeting.
  - If the minimum setback from the shore for a home industry is 15 metres, how are home industries permitted in a boathouse?  
The policy in the Official Plan that prohibited home industries in a boathouse has been removed. Therefore, an Official Plan Amendment is not required to permit a home industry in a boathouse. Home industries on shoreline lots require a Zoning By-law Amendment, and therefore if a home industry is proposed in a boathouse, the 15 metre setback requirement in the Zoning By-law would also have to be amended. This allows the opportunity for staff and Council to review home industries on site by site basis and to evaluate land use compatibility amongst surround land uses.
  - Where did the maximum size of 84 square metres come from for a home industry?  
The original amendment include a maximum size of 140 square metres for a home industry. Through the review of public comments, a maximum size of 84 square metres was recommended for shoreline lots and a maximum size of 140 square metres was still recommended for non-shoreline lots.
  - A standard two slip boathouse is larger than 84 square metres, does the 84 square metres just apply to the home industry use?  
This is correct, the maximum 84 square metres applies to the home industry use. Again, a Zoning By-law Amendment is required for a Home Industry. If a larger size is proposed than 84 square metres, it would be reviewed and evaluated on a site by site basis.
  - Can you have a contractor's yard and a home industry?  
Yes, a Zoning By-law Amendment is required but the uses could occur on the same lot.
  - Questions regarding definitions in the Official Plan and Zoning By-law, particularly regarding the definitions of a small engine repair shop and a service and repair shop. It is intended that these are two different uses, a small engine repair shop being a home industry type use and a service and repair shop being a home occupation type use. An example of a repair shop in this context would be a home-based watch repair business.

## **Temagami Lakes Association:**

- Comments provided on October 22, 2020 by Tony Usher on behalf of the Temagami Lakes Association.
  - The storage of materials within an accessory building may be appropriate, but home industries on the shoreline lots within accessory buildings is not appropriate. Home industries on a shoreline lot require a Zoning By-law Amendment to evaluate the appropriateness of the proposed use and to evaluate land use compatibility amongst surrounding uses.
  - Do not want to see the restriction on employees removed from the By-law. The intensity of the use is controlled by the maximum size of the building/area to occupy a home industry or home occupation. Through a site specific amendment

for a home industry, it would be possible to implement a maximum employee limit. This is difficult for the municipality to regulate and enforce.

- A contractor's yard should not be permitted within the R1 Zone.  
A contractor's yard is not permitted within the R1 Zone on Lake Temagami.

### **Temagami First Nation:**

- Discussion occurred with Temagami First Nation on October 15, 2020.
  - Home industries that are to be located within a dwelling should require a site specific Zoning By-law Amendment.  
A Zoning By-law Amendment is required.
  - Concerns about as-of-right permissions for home industries within dwellings and within the village.  
A Zoning By-law Amendment is required.
  - Parking – one of our concerns for urban areas is not allowing parking of a home industry/occupation to overwhelm a neighbourhood. Parking space must be addressed when people are applying to open a home industry/occupation. This could be covered in a section which addresses keeping all visual aspects of a home industry/occupation in line with the vision of the Official Plan and Zoning By-law. Parking requirements are included in the Zoning By-law.
- Additional comments provided to confirm that amendments are in-keeping with what was previously circulated. The proposed amendment are in-keeping with what was discussed in October of 2020 with Temagami First Nation.

### **C. OVERVIEW OF PROPOSED AMENDMENTS**

A summary of the updated Official Plan Amendment and the Zoning By-law Amendment follow:

- 1) Provided updated policies and regulations in the planning documents to reflect changes in the dynamics of home occupations and home industries in the Municipality.

#### Official Plan

- 2) Home occupations and home industries to be permitted in a dwelling and in an enclosed accessory building.
- 3) Removed requirement for an Official Plan Amendment in order to establish a home industry in a boathouse.
- 4) Similar to the Zoning By-law Amendment, the reference to the number of employees for a home industry and home occupation was removed.
- 5) The Official Plan permits a home occupation, a home industry and a contractor's yard in all Neighbourhoods. A home industry and a contractor's yard are only permitted through a site specific Zoning By-law Amendment. The Official Plan includes criteria in order to evaluate a home industry and a contractor's yard.



- 6) Provided clarification in the policies that a home industry is a different use than a contractor's yard.

### Zoning By-law

- 7) Updated the list of uses included in the definition of a home industry and a home occupation.
- 8) Included/amended regulations related to a home occupation, home industry and contractor's yards.
- 9) Included permissions for storage of materials within enclosed buildings within 15 metres of the shore.

## **D. ANALYSIS**

### **Provincial Policy Framework**

The Provincial Policy Statement (PPS) directs the majority of growth and development to Settlement Area within municipalities. Home industries and home occupations are permitted within these Settlement Areas. In addition to the permitted uses within Settlement Areas, home occupations and home industries are also permitted on Rural Lands within municipalities. The majority of the Municipality, including shoreline areas, are considered as Rural Lands in the context of the PPS. The policies and regulations for such uses are included in the local planning documents, and provide direction on where they are permitted.

### **Official Plan**

The intent of the proposed amendments is to permit both home industries and home occupations in all neighbourhoods, within a dwelling and/or within an accessory building. The previous document permitted a home industry within an accessory building and a home occupation within a dwelling.

The proposed amendments for each Neighbourhood include home occupations and home industries as permitted uses. Home occupations are permitted within the implementing Zoning By-law, however home industries are not permitted as of right in the Zoning By-law. As a result, a Zoning By-law Amendment is required in order to establish a home industry, and the Official Plan is proposed to include policies that evaluate the use on a site by site basis. The following policy is recommended in the Official Plan in order to evaluate a proposed home industry use:

*Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the building for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact from the shore, and the potential for the home industry to become a nuisance because of noise, fumes, dust, odour, traffic or to otherwise interfere with the enjoyment of the residential amenities of the Neighbourhood, the adequacy of on-site parking and other matters as may be set out in the*

*Zoning By-law. There shall be no outside storage associated with the home industry, unless the storage area is limited in size to support the on-site use, and is completely screened and not visible from off site.*

In addition, the policy that restricts the number of employees and prohibits a home industry within a boathouse have been removed. A Zoning By-law Amendment can evaluate the aspects of a proposed use to ensure that the home industry is compatible with surrounding land uses.

Similar to home industries, the maximum number of employees has been removed in the Official Plan for home occupations. The maximum size of the home occupation and home industry is intended to limit the scale of the operation.

## **Zoning By-law**

Home occupations continue to be permitted in the R1, R2 and R3 Zones, and home industries and contractor's yards continue to require a Zoning By-law Amendment in order to be permitted. The provisions and standards for home occupations and home industries have been revised in the Zoning By-law to:

- Remove the maximum number of employees. The maximum size of the home occupation and home industry is intended to regulate the intensity of the use.
- Include maximum size provisions for home occupations and home industries. Again, a home industry requires a Zoning By-law Amendment. The aspects of a home industry are to be reviewed on a site by site basis in order to consider land use compatibility and impacts to adjacent property owners.
- Require a minimum setback from shore of 15 metres for accessory buildings that contain a home industry or home occupation. If proposed within a boathouse, and amendment to the Zoning By-law is required.

The intent of the Official Plan and Zoning By-law is to permit home occupations within the Municipality subject to the policies and regulations, and to permit home industries through a site specific amendment to the Zoning By-law so that the proposed use can be reviewed and determined that impacts to adjacent properties does not occur, or an incompatible use from a land use planning perspective.

## **E. SUMMARY**

The Municipality has undertaken extensive public consultation through this process, and have resulted in the creation of Temagami focused policies and regulations for home industries and home occupations.

A summary of the proposed amendments is included below:

- To permit home occupations and home industries in all Neighbourhoods in the Official Plan and to establish policies to evaluate Zoning By-law Amendments to permit home industries on the shoreline.

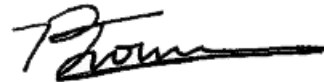
- To permit home industries and home occupations within a dwelling and/or an accessory building, where permitted.
- To require a Zoning By-law Amendment for a home industry or a contractor's yard.
- To remove policies and regulations that restrict the number of employees associated with a home industry or a home occupation.

Respectfully Submitted,

**MHBC Planning**



Jamie Robinson, BES, MCIP, RPP  
Partner



Patrick Townes, BA, BEd  
Associate

**Official Plan Amendment No. 4**

**Municipality of Temagami**

**Amendment Number 4 to the  
Official Plan of the  
Municipality of Temagami**

The attached explanatory text and constituting Amendment Number 4 to the Official Plan for the Municipality of Temagami, was prepared and adopted by the Council of the Corporation of the Municipality of Temagami, by By-law Number 21-1558 in accordance with the provisions of Sections 17 and 22 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended.

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Dan O'Mara, Mayor

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Suzie Fournier, Municipal Clerk

**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**BY-LAW NO. 21-1558**

**A By-law to adopt Amendment No. 4 to the  
Official Plan for the Municipality of Temagami.**

**WHEREAS** The Corporation of the Municipality of Temagami is empowered to amend its Official Plan as required;

**AND WHEREAS** Sections 17 and 22 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provide Council such authority to amend its Official Plan;

**AND WHEREAS** the policies of the Official Plan of the Municipality of Temagami are approved and in force and effect at this time;

**AND WHEREAS** the Council of the Corporation of the Municipality of Temagami deems it necessary and desirable to adopt an Amendment to the Official Plan of the Temagami;

**AND WHEREAS** a public meeting was held in accordance with the provisions of the *Planning Act*, R.S.O. 1990.

**AND WHEREAS** changes have been made to the Official Plan Amendment following the public meeting and Council has determined that no further notice is required to be given;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami enacts as follows:

1. Amendment No. 4 to the Official Plan for the Municipality of Temagami, consisting of the explanatory text is hereby adopted.
2. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

This By-law will take effect on the date of its passage, subject to the provisions of Section 17 and 22 of the Planning Act, R.S.O. 1990, c.P.13.

READ A FIRST AND SECOND TIME on the 15<sup>th</sup> day of April, 2021.

READ A THIRD TIME and finally passed this 6<sup>th</sup> day of May, 2021.

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Mayor

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Municipal Clerk

**Certification**

Certified that the above is a true copy of By-law No. 21-1558 as enacted and passed by Council of the Municipality of Temagami on the 6<sup>th</sup> day of May, 2021.

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Suzie Fournier, Municipal Clerk



## THE CONSTITUTIONAL STATEMENT

The following Amendment to the Official Plan for the Municipality of Temagami consists of three parts:

**Part A** – THE PREAMBLE does not constitute part of this Amendment.

**Part B** – THE AMENDMENT, consisting of the text of Amendment No. 4 to the Official Plan to the Municipality of Temagami. There is no map or schedule associated with the Amendment.

**Part C** – APPENDIX 1 does form part of this Amendment. The Appendix is the tracked changes version of the Official Plan that incorporates the Amendment to the Official Plan.

## **Part A – Preamble**

### **Purpose**

The purpose of this Amendment is to revise policies in the Municipality of Temagami Official Plan to provide clarification for the development permissions related to home occupations and home industries, following direction from Council.

### **Location**

Amendment No. 4 is a textual Amendment and generally applies to all lands within the Municipality, therefore there is no schedule provided with the Amendment.

### **Basis**

The Provincial Policy Statement and the current Official Plan permit home occupations and home industries. In adopting this Official Plan Amendment, Council relies on the following basis:

- The Provincial Policy Statement speaks to permissions for home occupations and home industries on rural lands, and encourages development within settlement areas.
- The Municipality of Temagami's Official Plan includes a definition for a home occupation and a home industry, and also policies for the various Neighbourhoods that state how these uses may be carried out.
- A desire by the Municipality to provide for clearer regulations for home occupations and home industries resulted in a proposed Amendment to the implementing Zoning By-law. Based on the Amendment proposed to the implementing Zoning By-law, Amendments to the Official Plan are required to also clarify where home occupations and home industries shall be permitted.
- The need to amend the Official Plan arose following direction to amend the Zoning By-law to provide clarification as to the interpretation of the examples of uses which have been referenced in the Zoning By-law.
- In addition to updated definitions for a home occupation and home industry, home occupations and home industries are to be permitted within a dwelling and/or within an accessory building.
- Policies have also been included in the Official Plan to evaluate proposed home industries on shoreline lots (a Zoning By-law Amendment is required to permit a home industry on the shoreline).

## **Part B – The Amendment**

### **1.0 Introductory Statement**

Part B – The Amendment, consisting of the following text constitutes Amendment No. 4 to the Official Plan for the Municipality of Temagami.

### **2.0 Details of the Amendment**

The Official Plan of the Municipality of Temagami is amended in accordance with the track-changed document attached as Appendix 1.

### **3.0 Implementation and Interpretation**

The provisions of the Official Plan regarding the implementation of that Plan shall also apply to this Amendment. In all other respects the provisions of the Municipality of Temagami Official Plan shall apply.

Upon approval of this Amendment, Council shall consider an implementing Zoning By-law.

The provisions of the Official Plan, as amended from time to time, shall apply in regard to the Amendment.

**Part C – The Appendices**

Appendix 1: Track-changed Version of Official Plan Document

THE CORPORATION OF THE  
MUNICIPALITY OF TEMAGAMI  
P.O. BOX 220  
TEMAGAMI, ONTARIO P0H 2H0  
(705) 569-3421  
FAX: (705) 569-2834  
E-MAIL: [visit@temagami.ca](mailto:visit@temagami.ca)  
WEBSITE: [www.temagami.ca](http://www.temagami.ca)



# OFFICIAL PLAN

## TEXT

As adopted by the Council of  
the Corporation of the  
Municipality of Temagami  
by By-law 11-1031  
on October 13, 2011

As modified and approved by the  
Ministry of Municipal Affairs  
and Housing

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<b>PART C</b>	<b>THE APPENDIX</b>	

In carrying out its mandate, the Ministry of Natural Resources is encouraged to have regard for the policies of this Plan. The Ministry of Natural Resources should have particular regard for: the size, location, density and means of access to new patented land for commercial tourist and private residential development; the Municipality's objectives with respect to the establishment of new roads and access points; the amount of development permitted; and the rate of change.

Notwithstanding these statements, the Municipality recognises that the Temagami Land Use Plan for the Temagami Comprehensive Planning Area, MNR (1997) is the governing land use planning document except in the geographic township of Sisk. The Municipality will only consider an amendment to this Plan for areas currently designated as Crown land, if the Ministry of Natural Resources first approves an amendment to the Temagami Land Use Plan (if required), North Bay District Land Use Guidelines and the Ontario Lands for Life Land Use Strategy or any relevant resource management plan.

Crown land within the Urban Neighbourhood is managed subject to the policies in the Temagami Land Use Plan. The Temagami Land Use Plan 'zones' within the Urban Neighbourhood include Development Area, Integrated Management Area, and Special Management Area. In some instances, this Plan reflects the land use 'zones' in the Temagami Land Use Plan in that lands are designated Future Development, Integrated Management Area, or Special Management Area. The sole purpose of the Temagami Land Use Plan designations in this Plan is to recognize the authority of the Temagami Land Use Plan as the governing Plan affecting these lands, most, if not all of which are Crown Lands.

#### **4.3.2 Permitted Uses**

Permitted uses within the Urban Neighbourhood include a broad range of residential, commercial, industrial, institutional and community uses to meet the needs of existing and future residents and visitors.

#### **4.3.3 Rural and Remote Residential**

The Municipality is actively involved in acquiring Crown land for cottage lot development. This plan establishes policies to guide the creation of new lots from Crown land subject to MNR's land disposition process. The Municipality's policy is to allow continued, meaningful negotiations with the MNR on the issue of Crown land disposition on lake trout lakes.

Should the disposition of Crown land on lake trout lakes be permitted by the Ministry of Natural Resources, a Lot Creation and Development Plan Study shall be carried out for those designated lake trout lakes where new lots will be created, prior to development taking place. The results of such a study shall be incorporated into this Plan, by amendment.

Some Rural Residential and Remote Residential development exists within the Urban Neighbourhood. These properties may not be serviced with municipal water or sewers and may be located on Municipal roads. New lots of a similar type, may be created by consent or plan of subdivision or by patent from Crown land within the Urban Neighbourhood, only within the Integrated Management Area land use designation.

Certain accessory uses and structures are permitted on Rural Residential and Remote Residential ~~dwelling lots in addition to~~ and include: a boathouse, ~~and~~ include sleep cabins, a home occupation, a home industry, a bed and breakfast, and a detached garage, in accordance with the provisions of the Zoning By-law.

In addition, on a Rural Residential lot located on a maintained municipal road, ~~accessory uses include~~: a bed and breakfast establishment in the dwelling unit only, ~~without~~ sleep cabin(s), ~~and with or without a~~ home occupation and home industry is permitted.

#### **4.3.3.1 Rural Residential**

New Rural Residential lots shall be located on a municipal road, open and maintained on a year round basis. The lots may have municipal or private water supply and sewage disposal systems, depending on their location or may be serviced with communal servicing systems. The creation of new lots by consents or letters patent from Crown land are permitted throughout the Neighbourhood. Plans of subdivision or condominium are permitted. All rural residential lots shall conform to the following policies:

- the intended use of the lot or lots conform to the intent and policies of the Plan;
- prior consultation is required with the Ministry of Transportation before granting draft approval for any plan of subdivision or condominium on recreational lakes that propose access from Highway # 11;
- the lot or lots are not within 500m of a known sanitary landfill site;
- the applicant, when required, shall provide a study or studies acceptable to the Municipality that include an inventory of all existing natural and cultural heritage features both on the site and in the water adjacent to the site, including the shoreline characteristics such as type of littoral community and physical characteristics, the anticipated impact of the development and any measures proposed to satisfactorily mitigate the anticipated impacts of the development on the features, otherwise the Municipality will not approve the consent;
- the soil, drainage, and slope conditions on the lot or lots are suitable or can be made suitable for the proper siting of buildings and the installation of an approved water supply and sewage disposal system, in accordance with the requirements of Section 2.9;
- where a water well is proposed, the well shall be established and quality and quantity standards proven prior to final consent being granted;

#### 4.3.4 Sleep Cabins

Sleep cabins are permitted on Rural and Remote Residential lots within the Urban Neighbourhood where a residential dwelling exists and in conformity with the following policies and provisions of the Zoning By-law.

One sleep cabin may be constructed prior to the construction of the main dwelling on the lot. The sleep cabin may have either bathroom or kitchen facilities. The sleep cabin may have both bathroom and kitchen facilities, subject to conforming to the policies of Section 4.3.5.

The size and number of sleep cabins on a lot affects the intensity of use on the property. In order to reduce visual impact, sleep cabins should be located no closer to the lake than the main residential dwelling or the minimum front yard setback specified in the Zoning By-law whichever is the lesser. Cabins to provide additional sleeping accommodation are not permitted in the Urban Neighbourhood except in association with remote residential and rural residential development. Sleep cabins are permitted in accordance with Section 4.3.5.

#### 4.3.5 Number of Sleep Cabins Permitted on a Lot

The maximum number of sleep cabins permitted on a remote residential or rural residential lot in the Urban Neighbourhood is set out in the Zoning By-law.

The total number of sleep cabins shall not detract from the main residential use of the property and shall not exceed two sleep cabins per lot.

For the purpose of this section, a boathouse with sleeping accommodations, as set out in Section 4.3.8, is deemed to be a sleep cabin.

One sleep cabin may have bathroom and kitchen facilities subject to an approved connection to an independent, on-site sewage disposal system. The fully serviced sleep cabin shall be located on the lot so that the sleep cabin and the associated sewage disposal system could be severed from the remainder of the lot so that the severed and retained lots conform to the provisions and standards of the Zoning By-law.

#### 4.3.6 Home Occupations

Home occupations shall only be carried out in part of a residential dwelling, and/or part of or all of a building accessory to a dwelling, an enclosed accessory building, and shall be incidental to the residential use. The home occupation shall not change the residential character of ~~the dwelling~~ or the lot. -

~~One employee who does not reside on the property may be employed in the home occupation except on a remote residential or rural residential lot where a maximum of two non-residents of the property may be employed.~~ The sale of goods or the provision of a service shall only be permitted if adequate parking is provided as set out in the Zoning By-law or in the case of a water access lot, adequate docking facilities. Sale of goods or the



provision of a service shall not result in an unacceptable level of increased vehicular or boat traffic nor may it become a nuisance because of noise, fumes, dust, odour, traffic or otherwise interfere with the enjoyment of the residential amenities of the Neighbourhood.

~~Home occupations shall be permitted in accordance with the Zoning By-law. The specific home occupations permitted within the Urban Neighbourhood shall be set out in the Zoning By-law and may differ between remote residential and rural residential lots and other types of lots. However, as a guide, occupations such as small engine repair and minor boat repairs are not considered to be home occupations. Home occupations such as oil or watercolour painting, making crafts and writing, professional offices, the business office of tradespeople and couriers, as set out in the Zoning By-law, are permitted.~~

#### **4.3.7 Home Industry**

Home industries ~~such as electrical, carpentry and plumbing shops~~ may be permitted in all or part of a building accessory to a dwelling, an accessory building to a single detached dwelling unit, and/or in part of a single detached dwelling unit. ~~In addition, a contractor's yard is permitted as a home industry~~ on a Rural Residential or Remote Residential lot in the Urban Neighbourhood. Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the ~~accessory building~~ for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact from the shore, and the potential for the home industry to become a nuisance because of noise, fumes, dust, odour, traffic or to otherwise interfere with the enjoyment of the residential amenities of the Neighbourhood, the adequacy of on-site parking and other matters as may be set out in the Zoning By-law. ~~However, home industries shall not be carried out in a wet or dry boathouse and There shall be no outside storage associated with the home industry, unless the storage area is limited in size to support the on-site use, and is completely screened and not visible from off site. there shall be no outside storage associated with the home industry, except for a contractor's yard, as set out in the Zoning By-law. Up to two persons, plus the owner may be employed in a home industry.~~

A Home Industry, ~~including a contractor's yard~~, shall at all times be clearly incidental to the primary residential use of the property and shall be subject to Site Plan Control.

#### **4.3.8 Shoreline Structures**

Boathouses, both water based and land based, pumphouses, saunas and storage units have the potential for significant visual impact. In order to minimise impacts when locating a new boathouse, consideration should first be given to screening the boathouse from adjacent dwellings and passing boat traffic and to protect the sight lines of adjacent properties. This may be achieved by orienting the boathouse beyond the immediate view of adjacent dwellings, away from known boating routes or behind rock outcrops and/or trees. The specific siting of boathouses and the size of boathouses shall be in accordance with the

home industries and low intensity recreational uses such as campsites and provincial parks and conservation areas are also permitted.

Land within the Special Management Area may be redesignated to permit Tourist Commercial development. Commercial timber harvesting, mining and aggregate extractions are permitted, but they shall be carefully managed in order to ensure compatibility with other permitted uses and values.

New Tourist Commercial facilities such as lodges shall develop in accordance with the policies of Section 4.4.5, require an amendment to this Plan, an amendment to the Zoning By-law and shall be subject to site plan approval.

New residential development on existing patented land in the Special Management Area land use designation is permitted within the Urban Neighbourhood. New residential development on new patented land shall be in accordance with the policies of Section 4.3.3 and other relevant policies of this Plan and shall be subject to a rezoning.

Access to lakes within the Special Management Area shall be controlled in order to provide a variety of front country and back country recreational opportunities. Public access may be by road, air, motorboat, canoe or trail (snowmobile, cross-country ski, hiking, mountain bike, and horse).

The Zoning By-law shall include the zones necessary to accommodate the existing and anticipated uses.

It is the policy of the Ministry of Natural Resources to consider granting land use permits and patents in the Special Management Area for the uses permitted by this Plan. The Municipality of Temagami supports this approach provided that the long-term goals and objectives of the Municipality are maintained and the policies of this Plan are satisfied.

In order to guide the Municipality's discussions with the Ministry of Natural Resources when considering applications for land use permits and patents, and to guide the provisions of the Zoning By-law, consideration should be given to the policies of Sections 3.0, 9.7 and other relevant sections of this Plan.

**Add New Section - 4.4.12 ~~Contractors'~~Contractor's Yards**

~~Contractors'~~Contractor's yards may be permitted on a Rural Residential and Remote Residential lot in the Urban Neighbourhood as an accessory use, subject to an amendment to the Zoning By-law and site plan approval in accordance with the following policies.

The ~~contractors'~~contractor's yard shall be used for the outside storage of tools, equipment and in-transit building materials, except noxious or hazardous goods or materials and shall be screened by a solid vegetative buffer from the viewing public.

The ~~contractors'~~contractor's yard shall:

- In the case of a lot fronting on a public road, be located in the rear yard;
- In the case of a lot fronting on both a public road and Lake Temagami, be located in the yard abutting the road;
- In the case of a water access lot, the lot shall be located no closer than 10m from the contractor's yard may be located in any yard, but shall be screened from view from the shoreline. ~~normal shoreline;~~
- In the case of a water access lot, buffering shall be provided in the form of a vegetative buffer of no less than 10 metres in width from the normal shoreline; and
- at all times be clearly incidental to the principal ~~primary~~ residential use of the property

~~Contractors'~~Contractor's yards are permitted in accordance with Section 5.3.18 and subject to a Zoning By-law amendment and site plan control.

### **5.3.3 Rural Residential and Remote Residential**

Remote Residential development exists within the Lake Temagami Neighbourhood and a small amount of new development is anticipated on islands in the Special Management Area land use designation. The development impact by existing and new lots should be mitigated to the extent possible in order to conserve wilderness and semi-wilderness values. Plans of subdivision are not permitted in this Neighbourhood. New lots shall be created by consent and letters patent from Crown land within the Lake Temagami Neighbourhood and shall be subject to the following policies.

Certain accessory uses and structures are permitted on Remote Residential ~~dwelling~~ lots and include: in addition to a boathouse, ~~and includes~~ sleep cabins, a home occupation, a home industry, a bed and breakfast establishment and a garage, in accordance with the provisions of the Zoning By-law.

#### **5.3.3.1 Rural Residential**

Rural Residential lots are located on a municipal road, open and maintained on a year round basis. No Rural Residential lots exist within the Lake Temagami Neighbourhood and none shall be permitted in the future.

#### **5.3.3.2 Remote Residential**

New lots will be created in accordance with the policies of this Plan. The lots shall have approved private water supply and sewage disposal systems, in accordance with the requirements of Section 2.9. The creation of new Remote Residential lots, by consent on private lands and by letters patent from Crown land are permitted provided they conform to the following policies:

##### **Lot Creation Through Consents on Private Land**

- the intended use of the lot conforms to the intent and policies of the Plan and the provisions of the Zoning By-law;
- the Municipality shall not assume any responsibility for the provision of municipal services such as fire fighting, ambulance, water supply, sewage treatment and garbage collection to remote residential properties;
- in creating the lot, conformity with this Plan's policies is required respecting any natural heritage features and areas identified in this Plan;
- the applicant, when required, shall provide a study or studies acceptable to the Municipality that include an inventory of all existing natural and cultural heritage features both on the site and in the water adjacent to the site, including the shoreline

- This policy does not apply to land use permits, leases of record and licences of occupation for existing improved and established residential and commercial properties on islands being converted to patents or any consent required for lot additions or minor variances to bring existing lots into compliance with the Zoning By-law.

### 5.3.8 Home Occupations

Home occupations shall only be carried out in part of a residential dwelling, and/or part of or all of a ~~n-enclosed accessory building accessory to a dwelling,~~ and shall be incidental to the residential use. The home occupation shall not change the residential character of the dwelling or the character of the dwelling or the lot.

~~Two employees who do not reside in the dwelling may be employed in the home occupation.~~ The sale of goods or the provision of a service shall only be permitted if adequate docking facilities can be provided and an unacceptable level of increased boat traffic does not result, and these activities do not, in, nor does it become a nuisance because of noise, fumes, dust, odour, traffic or otherwise interferes with the enjoyment of the residential amenities of the Neighbourhood.

Home occupations shall be permitted in accordance with the Zoning By-law, however~~The specific home occupations permitted within the Lake Temagami Neighbourhood shall be set out in the Zoning By-law. However,~~ as a guide, occupations such as small engine repair and minor boat repairs are not considered to be home occupations. ~~Home occupations such as oil or watercolour painting, making crafts and writing, professional offices, the business office of tradespeople, as set out in the Zoning By-law, are permitted.~~

### 5.3.9 Home Industry

~~Home industries such as electrical, carpentry, plumbing and contractors, except a contractor's yard (Section 5.3.18), as set out in the Zoning By-law~~ may be permitted in all or part of a building accessory to a dwelling, ~~n- accessory building to a single detached dwelling unit, and/or~~ and in part of a single detached dwelling unit on a Rural Residential or Remote Residential lot in the Lake Temagami Neighbourhood. -

Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the ~~accessory~~ building for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact from the shore, and the potential for the home industry, including any outside storage to become a nuisance because of noise, fumes, dust, odour, traffic or to otherwise interferes with the enjoyment of the residential amenities ~~-of the Neighbourhood,~~ water quality, the environment and other matters as may be set out in the Zoning By-law. ~~However, home industries shall not be carried out in a wet or dry boathouse and there-~~ There shall be no

outside storage associated with the home industry, unless the storage area is limited in size to support the on-site use, and is completely screened and not visible from off site. – Up to two persons, plus the owner may be employed in a home industry. The Zoning By-law may prescribe minimum shoreline setbacks and vegetative buffer widths for home industry outside storage on water access lots. Relief from any such provisions shall only be considered if it has been demonstrated that due to lot configuration or physical or environmental constraints, it is not possible to comply with the provisions.

A Home Industry shall at all times be clearly incidental to the primary residential use of the property and shall be subject to Site Plan Control.

### **5.3.10 Shoreline Structures**

The size and location of shoreline structures, including docks, decks, gazebos, boatports and boathouses, both water based and land based, pumphouses, saunas, utility structures and storage units have the potential for significant visual impact and environmental impact. Wherever possible, utility structures shall be located back from the shore a distance greater than the minimum setback for the main dwelling on the lot. In order to minimise impacts when locating a new boathouse, consideration should first be given to screening the boathouse from adjacent dwellings and passing boat traffic and to protect the sight lines of adjacent properties. This may be achieved by orienting the boathouse beyond the immediate view of adjacent dwellings, away from known boating routes or behind rock outcrops and/or trees. The specific siting of boathouses and the size of boathouses shall be in accordance with the standards established in the Zoning By-law. There shall be a maximum distance from the shoreline that a boathouse can extend into the water. In addition to boat storage, portions of boathouses may be used for general storage, maintenance and repair (non-commercial). Individuals proposing boathouses shall consult with the Ministry of Natural Resources and/or the Department of Fisheries and Oceans and obtain any required authorisation or tenure prior to the Municipality issuing a building permit for the boathouse.

While the exterior appearance of boathouses, including the paint scheme is beyond the legislative authority of the Municipality to control, owners are strongly encouraged to design boathouses as small as is practical and to apply earth tone exterior finishes, that are in keeping with the natural setting of the lake and the surrounding area.

### **5.3.11 Prohibited Uses**

Mobile homes, mobile home parks, multiple unit attached residential structures, development on the mainland unless specifically permitted by this Plan and mineral aggregate extraction in the Skyline Reserve are not permitted in the Lake Temagami Neighbourhood.

There shall be no new development on islands or the mainland in the following areas of Lake Temagami: Kokoko Bay, Pickerel Bay, Partridge Neck, and Couch Bay in order to preserve their pristine nature. There shall be no new development on Cross Lake and, no new public

Notwithstanding the policies of Section 5.4.2 of this Plan and the above, uses permitted on patented land on islands in Lake Temagami within the Skyline Reserve, include cottages and tourist commercial uses subject to the relevant sections of this Plan.

In addition to the above, uses permitted on the mainland within the Skyline Reserve shall be limited to:

- Forest renewal and maintenance
- Hunting, trapping, and angling
- Mineral exploration, subject to the Ontario Mining Regulations
- Water based camping;
- Snowmobile, hiking, and ski trails
- Non-extractive resource use, (i.e. trapping, sugar bush, harvesting pine cones)

Uses permitted on specific parcels of land on the mainland within the Skyline Reserve shall be limited to the legal uses legally existing on those specific parcels on the date of adoption of this Plan by Council. Any new structures or modifications to the existing structures, except those deemed to be minor by the Municipality, shall be subject to site plan approval.

Prior to any development along the shoreline of Lake Temagami from Boatline Bay, through the Manitou and Mine landings and Strathcona Landing, extra scrutiny shall be taken.

The matters to be considered include:

- The physical constraints and capability of the land to accommodate the proposed use;
- Compatibility with and separation from other land uses;
- Infrastructure requirements;
- The provision of waste disposal facilities;
- Tourist and lake resident transfer needs;
- The growth of home industries on the islands;
- Tourism related service requirements;
- Health and safety issues regarding the handling of any potentially contaminating materials and wastes, including fuel and sewage; and
- The need for infrastructure to support the social and economic needs of the Lake Temagami Neighbourhood.

### **5.3.18 Contractors' Contractor's Yards**

~~Contractors' Contractor's~~ yards may be permitted on a ~~Rural Residential or Remote Residential residential~~ lot in the Lake Temagami Neighbourhood as an accessory use, subject to an amendment to the Zoning By-law and site plan approval in accordance with the following policies.

The ~~contractors'~~contractor's yard shall be used for the outside storage of tools, equipment and in-transit building materials, except noxious or hazardous goods or materials and shall be screened by ~~a fence made of natural materials or~~ a solid vegetative buffer from the viewing public.

The contractor's<sup>2</sup> yard shall:

- In the case of a lot fronting on a public road, be located in the rear yard;
- In the case of a lot fronting on both a public road and Lake Temagami, be located in the yard abutting the road;
- In the case of a water access lot, the ~~contractor's yard may be located in any yard, but shall be screened from view from the shoreline. lot shall be located no closer than 10m from the normal shoreline; and and,~~
- ~~In the case of a water access lot, buffering shall be provided in the form of a vegetative buffer of no less than 10 metres in width from the normal shoreline.~~
- at all times be clearly incidental to the primary residential use of the property

The Zoning By-law may prescribe minimum shoreline setbacks and vegetative buffer widths for contractor's yards on water access lots. Relief from any such provisions shall only be considered if it has been demonstrated that due to lot configuration or physical or environmental constraints, it is not possible to comply with the provisions.

### **5.3.19 Transit of Industrial/Building Supplies at Lake Access Points**

Limited industrial activities may be permitted at approved public lake access points only to facilitate the transit of industrial goods, building supplies and/or equipment between the mainland and lots or sites only accessible by water.

The limited industrial activities are not intended to be a permanent use at any access points. Rather these activities are only for the purpose of a staging or transfer area where goods, supplies or equipment are unloaded and temporarily stored for short periods of time, pending transit by watercraft to the intended final delivery destination. Construction, assembly, manufacturing, fabricating, processing or other similar industrial production activities generally associated with industrial land uses shall not be allowed at any access point. A contractor's yard is not permitted at any access point.

Where lots or sites are accessible by an existing road, industrial goods and/or equipment shall be transported to those lots or sites by road. Goods, supplies or equipment that can be transported by an existing road access to their delivery destination will not be allowed as limited industrial activities at access points.

## **5.4 LAND USE DESIGNATIONS**

### **5.4.1 Integrated Management Area**



the area of concern and may include: aesthetic viewscape management areas, road-crossing standards, seasonal resource extraction prescriptions, mining prescriptions, and forest management Area of Concern prescriptions (AOC), such as moose calving sites, fisheries, natural heritage sites.

The Municipality will encourage, and work with, the MNR to ensure that biodiversity is maintained, sensitive species, and population levels of rare, threatened and endangered species are sustained, if not increased through the implementation of the policies of this Plan.

### 6.3.2 Permitted Uses

Permitted uses in the Marten River Neighbourhood focus on recreational, residential and Tourist Commercial uses and include the following.

Residential uses permitted within the Marten River Neighbourhood are limited to:

- Permanent or seasonal single detached dwelling units;
- Residential condominiums or timeshare facilities converted from an existing tourist commercial facility;
- Sleep cabins (in conformity with the policies of this Plan and the provisions of the Zoning By-law); and
- Accessory uses such as boathouses, docks and storage sheds.

Commercial uses permitted within the Marten River Neighbourhood include Tourist Commercial uses, in conformity with the policies of this Plan.

### 6.3.3 Rural Residential and Remote Residential

Some Rural Residential and Remote Residential development exists within the Marten River Neighbourhood and more is anticipated in the Special Management Area and the Integrated Management Area. Properties will not be serviced with municipal water or sewers but Rural Residential lots must be located on Municipal roads while Remote Residential lots will be water access. The development impact by existing and new lots should be mitigated to the extent possible in order to conserve wilderness and semi-wilderness values. New lots of a similar type, created by consent or plan of subdivision or condominium or by letters patent from Crown land within the Marten River Neighbourhood are subject to the following policies.

Certain accessory uses are permitted on Rural Residential and Remote Residential dwelling lots ~~in addition to and include:~~ a boathouse, ~~and include~~ sleep cabins, a home occupation, a home industry, a bed and breakfast establishment and a detached garage, in accordance with the provisions of the Zoning By-law.

In addition, on a Rural Residential lot located on a maintained municipal road accessory uses include: a bed and breakfast establishment in the dwelling unit only, sleep cabin(s), home occupation and home industry.

~~In addition, on a Rural Residential lot located on a maintained municipal road, a bed and breakfast establishment without sleep cabin(s), and with or without a home occupation or home industry is permitted.~~

### **6.3.3.1 Rural Residential**

New Rural Residential lots shall be located on a Municipal road, open and maintained on a year round basis. The lots may have private water supply and sewage disposal systems or may be serviced with communal servicing systems, in accordance with the requirements of Section 2.9. The creation of new lots by consents or letters patent from Crown land is permitted throughout the Neighbourhood. Plan of subdivision or condominium on recreation lakes immediately adjacent to Highway #11 are permitted. All lots shall conform to the following policies.

- The intended use of the lot or lots conform to the intent and policies of the Plan;
- Prior consultation is required with the Ministry of Transportation before granting draft approval for any plan of subdivision or condominium on recreation lakes that propose access from Highway #11;
- The lot or lots are not within 500m of a known sanitary landfill site;
- The applicant, when required, has provided a study or studies acceptable to the Municipality that include an inventory of all existing natural and cultural heritage features both on the site and in the water adjacent to the site, including the shoreline characteristics such as type of littoral community and physical characteristics, the anticipated impact of the development and any measures proposed to adequately mitigate the anticipated impacts of the development on the features otherwise, the Municipality will not approve the consent;
- The soil, drainage, and slope conditions on the lot or lots are suitable or can be made suitable for the proper siting of buildings and the installation of an approved water supply and sewage disposal system, as set out in Section 2.9;
- Where a water well is proposed, the well shall be established and quality and quantity standards proven prior to final consent being granted;
- The fisheries habitat, cultural heritage features, steep or unstable soils, environmentally sensitive areas, and other bio-physical aspects of the lot or lots are not negatively impacted by the development;
- Demonstrated ability that the dock locations are suitable by study and/or approval by the appropriate authority;
- The lot shall be subject to site plan control which shall include:

converted to patents or any consents required for lot additions or minor variances to bring lots into compliance with the Zoning Bylaw.

### 6.3.8 Home Occupations

Home occupations shall only be carried out in part of a residential dwelling, and/or part of or all of a building accessory to a dwelling, an enclosed accessory building, and shall be incidental to the residential use. The home occupation shall not change the residential character of ~~the dwelling or the lot.~~

~~Two employees who do not reside in the dwelling may be employed in the home occupation.~~ The sale of goods or the provision of a service shall only be permitted if adequate parking is provided as set out in the Zoning By-law. Sale of goods or the provision of a service shall not result in an unacceptable level of increased vehicular or boat traffic nor shall it become a nuisance because of noise, fumes, dust, odour, traffic or otherwise interfere with the enjoyment of the residential amenities of the Neighbourhood.

~~Home occupations shall be permitted in accordance with the Zoning By-law. The specific home occupations permitted within the Marten River Neighbourhood shall be set out in the Zoning By law. However,~~ as a guide, occupations such as small engine repair and minor boat repairs are not considered to be home occupations. ~~Home occupations such as oil or watercolour painting, making crafts and writing, professional offices, the business office of tradespeople and couriers, as set out in the Zoning By law, are permitted.~~

### 6.3.9 Home Industry

Home industries ~~such as electrical, carpentry, plumbing, a contractor's yard and machine shops~~ may be permitted in all or part of a building accessory to a dwelling, an accessory building to a single detached dwelling unit, and/or in part of a single detached dwelling unit on a Rural Residential or Remote Residential lot in the Marten River Neighbourhood. Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the ~~accessory~~ building for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact from the shore and the potential for the home industry to become a nuisance because of noise, fumes, dust, odour, traffic or to otherwise interferes with the enjoyment of the residential amenities of the Neighbourhood, the environment and other matters as may be set out in the Zoning By-law. ~~However, home industries shall not be carried out in a wet or dry boathouse and~~ ~~There shall be no outside storage associated with the home industry, unless the storage area is limited in size to support the on-site use, and is completely screened and not visible from off site. except for a contractor's yard, as set out in the Zoning By law. Up to two persons, plus the owner may be employed in a home industry.~~

A Home Industry, ~~including a contractor's yard,~~ shall at all times be clearly incidental to the

primary residential use of the property and shall be subject to Site Plan Control.

### 6.3.16 Bed and Breakfast Establishments

A bed and breakfast establishment, licensed by the Municipality, is permitted within a single detached dwelling on a lot serviced by a maintained municipal road provided the physical character of the dwelling is not substantially altered. The single detached dwelling must clearly be the principal use of the land, the owner must live in the dwelling and the bed and breakfast must clearly be an accessory use to the dwelling. Bed and Breakfast accommodation shall not be provided in a sleep cabin or boathouse. The local health unit shall be consulted when a new bed and breakfast establishment is proposed and, if require, approval of this agency shall be first obtained before a bed and breakfast establishment begins operating. The implementing Zoning By-law shall define a bed and breakfast use and the appropriate zone provisions.

### 6.3.17 Aesthetic Viewscape Management Area

The Municipality recognises that the Marten River Neighbourhood has high recreational values. It is the policy of the Municipality to develop, in conjunction with the Ministry of Natural Resources, prescriptions to establish and protect Aesthetic Viewscape Management Areas around the recreational lakes, canoe routes/boating lakes and railway lines, highways, municipally maintained roads, and designated tourism roads, and to define the AVMA physical limits on these lakes. Although it is recognised that the Nipissing Forest Management Plan does not contain AVMA prescriptions, it is the goal of this Plan that AVMA prescriptions apply to both Nipissing and Temagami Forest Management Plans.

### 6.3.18 Contractors' Contractor's Yards

~~Contractors' Contractor's~~ yards may be permitted on a Rural Residential or Remote Residential residential lot in the Marten River Neighbourhood, as an accessory use, as a Home Industry, subject to an amendment to the Zoning By-law and site plan approval, in accordance with the following policies.

The ~~contractors' contractor's~~ yard shall be used for the outside storage of tools, equipment and in-transit building materials, except noxious or hazardous goods or materials and shall be screened by ~~a fence made of natural materials or~~ a solid vegetative buffer from the viewing public.

The ~~contractors' contractor's~~ yard shall:

- In the case of a lot fronting on a public road, be located in the rear yard;
- In the case of a lot fronting on both a public road and a lake be located in the yard abutting the road;
- In the case of a water access lot, the ~~contractor's yard shall be located no closer than 10 m from the normal shoreline~~ ~~contractors' contractor's~~ yard may be located in any yard, but shall be ~~buffered~~ screened from view from the shoreline: and,;

• \_\_\_\_\_ at all times be clearly incidental to the primary residential use of the property.

### **6.3.19 Transit of Industrial/Building Supplies at Lake Access Points**

Limited industrial activities may be permitted at approved public lake access points only to facilitate the transit of industrial goods, building supplies and/or equipment between the mainland and lots or sites only accessible by water.

The limited industrial activities are not intended to be a permanent use at any access points. Rather these activities are only for the purpose of a staging or transfer area where goods, supplies or equipment are unloaded and temporarily stored for short periods of time, pending transit by watercraft to the intended final delivery destination. Construction, assembly, manufacturing, fabricating, processing or other similar industrial production activities generally associated with industrial land uses shall not be allowed at any access point. A contractor's yard is not permitted at any access point.

Where lots or sites are accessible by an existing road, industrial goods and/or equipment shall be transported to those lots or sites by road. Goods, supplies or equipment that can be transported by an existing road access to their delivery destination will not be allowed as limited industrial activities at access points.

## **6.4 LAND USE DESIGNATIONS**

### **6.4.1 Integrated Management Area**

The Integrated Management Area land use designation recognises those Crown land areas and patent lands where resource management activities and recreational uses may be integrated. To achieve this, resource extraction activities shall be carefully managed to ensure compatibility with the significant uses and values.

Uses permitted within the Integrated Management Area land use designation in the Marten River Neighbourhood are limited to existing and new private residential development, in accordance with the policies of Section 6.3.3 and other relevant policies of this Plan. Home occupations and home industries and low intensity recreational uses such as campsites and provincial parks and conservation areas are also permitted.

Commercial timber harvesting, and aggregate extraction and mining are permitted, but they shall be carefully managed in order to ensure compatibility with other permitted uses.

Land within the Integrated Management Area land use designation may be redesignated to permit Tourist Commercial development such as lodges shall develop in accordance with the policies of Section 6.4.6.2, require an amendment to this Plan, an amendment to the Zoning By-law and shall be subject to site plan approval.

New residential development on existing patented land in the Integrated Management Area

In addition, an array of guidelines has been designed to maintain critical habitat for a number of species. These guidelines guide resource management prescriptions throughout the area of concern and may include: aesthetic viewscape management areas, road-crossing standards, seasonal resource extraction prescriptions, mining prescriptions, and Forest Management Area of Concern prescriptions (AOC), such as moose calving sites, fisheries, natural heritage sites.

The Municipality will encourage, and work with, the MNR to ensure that biodiversity is maintained, sensitive species, and population levels of rare, threatened and endangered species are sustained, if not increased through the implementation of the policies of this Plan.

### **7.3.2 Permitted Uses**

Permitted uses in the Matabitchuan Neighbourhood focus on recreational residential and Tourist Commercial uses and include the following.

Residential uses are limited to:

- permanent or seasonal single detached dwelling units
- residential condominiums or timeshare facilities converted from an existing tourist commercial facility;
- sleep cabins (in conformity with the policies of this Plan and the provisions of the Zoning By-law)

Commercial uses permitted within the Matabitchuan Neighbourhood include Tourist Commercial uses, in conformity with the policies of this Plan.

Mineral aggregate uses are permitted within the Matabitchuan Neighbourhood, in conformity with the policies of this Plan.

### **7.3.3 Rural Residential and Remote Residential**

Some Rural Residential and Remote Residential development exists within the Matabitchuan Neighbourhood and more is anticipated in the Special Management Area and the Integrated Management Area. Properties will not be serviced with municipal water or sewers but Rural Residential lots must be located on Municipal roads while Remote Residential lots will be water access. The development impact by existing and new lots should be mitigated to the extent possible in order to conserve wilderness and semi- wilderness values. New lots of a similar type, created by consent or plan of subdivision or condominium or by letters patent from Crown land on recreation lakes immediately adjacent to Highway #11 within the Matabitchuan Neighbourhood shall be subject to the following policies.

Certain accessory uses and structures are permitted on Rural Residential and Remote Residential ~~dwelling~~ lots and include: in addition to a boathouse, ~~and includes~~ sleep cabins, a home occupation, a home industry, a bed and breakfast establishment and a garage, in accordance with the provisions of the Zoning By- law.

In addition, on a Rural Residential lot located on a maintained municipal road accessory uses include: a bed and breakfast establishment in the dwelling unit only, sleep cabin(s), home occupation and home industry.

~~In addition, on a Rural Residential lot located on a maintained municipal road, a bed and breakfast establishment without sleep cabin(s), and with or without a home occupation or home industry is permitted.~~

### **7.3.3.1 Rural Residential**

New Rural Residential lots shall be located on a Municipal road, open and maintained on a year round basis. The lots may have private water supply and sewage disposal systems or may be serviced with communal servicing systems, in accordance with the requirements of Section 2.9. The creation of new lots by consent or letters patent from Crown land is permitted throughout the Neighbourhood. Plan of subdivision or condominium on recreation lakes immediately adjacent to Highway #11 are permitted. All lots shall conform to the following policies.

- The intended use of the lot or lots conform to the intent and policies of the Plan;
- Prior consultation is required with the Ministry of Transportation before granting draft approval for any plan of subdivision or condominium on recreation lakes that propose access from Highway #11;
- The lot or lots are not within 500m of a known sanitary landfill site;
- the applicant, when required, has provided a study or studies acceptable to the Municipality that include an inventory of all existing natural and cultural heritage features both on the site and in the water adjacent to the site, including the shoreline characteristics such as type of littoral community and physical characteristics, the anticipated impact of the development and any measures proposed to satisfactorily mitigate the anticipated impacts of the development on the features otherwise, the Municipality will not approve the consent: and
- The soil, drainage, and slope conditions on the lot or lots are suitable or can be made suitable for the proper siting of buildings and the installation of an approved water supply and sewage disposal system, in accordance with the requirements of Section 2.9;
- Where a water well is proposed, the well shall be established and quality and quantity standards proven prior to final consent is granted;
- The fisheries habitat, cultural heritage features, steep or unstable soils,



accordance with MNR's planning process however; the Municipality encourages the MNR to consider the policies of this Plan during its process.

### 7.3.7.1 Number of Lots Permitted from Patented or Crown Land

- Five (5) lots from patented or Crown land per year, cumulative from calendar year to calendar year.
- This policy does not apply to land use permits, leases of record and licences of occupation for existing improved and established properties being converted to patents or any consents required for lot additions or minor variances to bring lots into compliance with the Zoning Bylaw.

### 7.3.8 Home Occupations

Home occupations shall only be carried out in part of a residential dwelling, and/or part of or all of a building accessory to a dwelling~~enclosed accessory building~~, and shall be incidental to the residential use. The home occupation shall not change the residential character of the dwelling or the lot.

~~Two employees who do not reside in the dwelling may be employed in the home occupation.~~

The sale of goods or the provision of a service shall only be permitted if adequate parking is provided as set out in the Zoning By-law. Sale of goods or the provision of a service shall not result in an unacceptable level of increased vehicular or boat traffic nor does it become a nuisance because of noise, fumes, dust, odour, traffic or otherwise interferes with the enjoyment of the residential amenities of the Neighbourhood.

~~Home occupations shall be permitted in accordance with the Zoning By-law. The specific home occupations permitted in the Matabitchuan Neighbourhood shall be set out in the Zoning By-law. However, as a guide, occupations such as small engine repair and minor boat repairs are not considered to be home occupations. Home occupations such as oil or watercolour painting, making crafts and writing, professional offices, the business office of trades people and couriers, as set out in the Zoning By law, are permitted.~~

### 7.3.9 Home Industry

Home industries ~~such as electrical, carpentry, plumbing, a contractor's yard and machine shops~~ may be permitted in all or part of a building accessory to a dwelling, n accessory building to a single detached dwelling unit, and/or in part of a single detached dwelling unit on a Rural Residential or Remote Residential lot in the Matabitchuan Neighbourhood. Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the ~~accessory~~ building for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact from the shore and the potential for the home industry to become a nuisance because of noise,

fumes, dust, odour, traffic or to otherwise interferes with the enjoyment of the residential amenities of the Neighbourhood, the environment and other matters as may be set out in the Zoning By-law. ~~However, home industries shall not be carried out in a wet or dry boathouse and there shall be no outside storage associated with the home industry, except for a contractor's yard, as set out in the Zoning By-law. Up to two persons, plus the owner may be employed in a home industry.~~

A Home Industry, ~~including a contractor's yard,~~ shall at all times be clearly incidental to the primary residential use of the property and shall be subject to Site Plan Control.

### **7.3.10 Shoreline Structures**

Boathouses, both water based and land based, pumphouses, saunas utility structures and storage units have the potential for significant visual impact. Wherever possible, utility structures shall be located back from the shore a distance greater than the minimum setback for the main dwelling on the lot. In order to minimise impacts when locating a new boathouse, consideration should first be given to screening the boathouse from adjacent dwellings and passing boat traffic and to protect the sight lines of adjacent properties. This may be achieved by orienting the boathouse beyond the immediate view of adjacent dwellings, away from known boating routes or behind rock outcrops and/or trees. The specific siting of boathouses and the size of boathouses shall be in accordance with the standards established in the Zoning By-law. There shall be a maximum distance from the shoreline that a boathouse can extend into the water.

In addition to boat storage, portions of boathouses may be used for general storage, maintenance and repair (non-commercial) and sleeping quarters in the upper level. A boathouse with sleeping accommodations shall be deemed to be a sleep cabin for the purpose of Section 7.3.5. Boathouses may be provided with electricity and bathroom facilities but shall not be equipped with cooking facilities. Boathouses are not intended to function as a self-contained dwelling unit. Individuals proposing boathouses shall consult with the Ministry of Natural Resources and/or the Department of Fisheries and Oceans and obtain any required authorisation or tenure prior to the Municipality issuing a building permit for the boathouse.

While the exterior appearance of boathouses, including the paint scheme is beyond the legislative authority of the Municipality to control, owners are strongly encouraged to design boathouses as small as is practical and to apply earth tone exterior finishes, that are in keeping with the natural setting of the lake and the surrounding area

### **7.3.11 Prohibited Uses**

Mobile homes, mobile home parks and multi unit attached residential structures are not permitted in the Matabitchuan Neighbourhood.

The Municipality recognises that the Matabitchuan Neighbourhood has high recreational values. It is the policy of the Municipality to develop, in conjunction with the Ministry of Natural Resources, prescriptions to establish and protect Aesthetic Viewscape Management Areas around the recreational lakes, canoe routes/boating lakes and railway lines, highways, municipally maintained roads, and designated tourism roads, and to define the AVMA physical limits on these lakes.

### **7.3.18 Contractors' Contractor's Yards**

~~Contractors' Contractor's~~ yards may be permitted on a Rural Residential or Remote Residential lot in the Matabitchuan Neighbourhood, ~~as an accessory use, as a Home Industry,~~ subject to an amendment to the Zoning By-law and site plan approval, in accordance with the following policies.

The ~~contractors' contractor's~~ yard shall be used for the outside storage of tools, equipment and in-transit building materials, except noxious or hazardous goods or materials and shall be screened by ~~a fence made of natural materials or~~ a solid vegetative buffer from the viewing public.

The ~~contractors' contractor's~~ yard shall:

- In the case of a lot fronting on a public road, be located in the rear yard;
- In the case of a lot fronting on both a public road and a lake be located in the yard abutting the road;
- ~~In the case of a water access lot, the contractor's yard may be located in any yard, but shall be screened from view from the shoreline; and, contractor's yard shall be located no closer than 10 m from the normal shoreline;~~
- ~~In the case of a water access lot, buffering shall be provided in the form of a vegetative buffer of no less than 10 metres in width from the normal and~~
- ~~Shall~~ at all times be clearly incidental to the primary residential use of the property.

### **7.3.19 Transit of Industrial/Building Supplies at Lake Access Points**

Limited industrial activities may be permitted at approved public lake access points only to facilitate the transit of industrial goods, building materials and/or equipment between the mainland and lots or sites only accessible by water.

The limited industrial activities are not intended to be a permanent use at any access points. Rather these activities are only for the purpose of a staging or transfer area where goods, supplies or equipment are unloaded and temporarily stored for short periods of time, pending transit by watercraft to the intended final delivery destination. Construction, assembly, manufacturing, fabricating, processing or other similar industrial production activities generally associated with industrial land uses shall not be allowed at any access point. A

which are Crown Lands. The MNR and the Temagami Land Use Plan guide the development of future resource management plans. In order to maintain biodiversity, a number of protected areas have been established to conserve representative vegetation and landform types, to provide areas for low-intensity use and to maintain, enhance and protect those areas.

In addition, an array of guidelines have been designed to maintain critical habitat for a number of species. These guidelines guide resource management prescriptions throughout the area of concern and may include: aesthetic viewscape management areas, road-crossing standards, seasonal resource extraction prescriptions, mining prescriptions, and forest management Area of Concern prescriptions (AOC), such as moose calving sites, fisheries and natural heritage sites.

The Municipality will encourage, and work with the MNR to ensure that biodiversity is maintained, sensitive species, and population levels of rare, threatened and endangered species are sustained, if not increased through the implementation of the policies of this Plan.

### 8.3.2 Permitted Uses

Permitted uses in the Backcountry Neighbourhood focus on remote residential and tourist commercial uses and include the following.

Residential uses are limited to:

- A remote seasonal single detached dwelling unit, (in accordance with the policies of this Plan and the provisions of the Zoning By-law);
- Residential condominiums or timeshare facilities converted from an existing tourist commercial facility;
- Sleep cabins (in conformity with the policies of this Plan and the provisions of the Zoning By-law); and
- accessory uses such as boathouses, docks and storage sheds.

Commercial uses permitted within the Backcountry Neighbourhood are limited to remote tourist commercial uses, in conformity with the policies of this Plan.

### 8.3.3 Rural Residential and Remote Residential

Some Rural Residential and Remote Residential development exists within the Backcountry Neighbourhood and more is anticipated in the Special Management Area and the Integrated Management Area. Properties will not be serviced with municipal water or sewers but Rural Residential lots must be located on Municipal roads while Remote Residential lots will be water access. The development impact by existing and new lots should be mitigated to the extent possible in order to conserve wilderness and semi- wilderness values.

Certain accessory uses are permitted on Rural Residential and Remote Residential dwelling lots and include: in addition to a boathouse, and includes sleep cabins, a home

occupation, a home industry, a bed and breakfast establishment and a garage, in accordance with the provisions of the Zoning By-law.

In addition, on a Rural Residential lot located on a maintained municipal road accessory uses include: a bed and breakfast establishment in the dwelling unit only, sleep cabin(s), home occupation and home industry.

~~In addition, on a Rural Residential lot located on a maintained municipal road, a bed and breakfast establishment without sleep cabin(s), and with or without a home occupation or home industry is permitted.~~

### **8.3.3.1 Rural Residential**

New Rural Residential lots shall be located on a Municipal road, open and maintained on a year round basis. The lots may have private water supply and sewage disposal systems or may be serviced with communal servicing systems, in accordance with the requirements of Section 2.9. The creation of new lots by consents or letters patent from Crown land are permitted throughout the Neighbourhood. Plans of subdivision or condominium on recreation lakes immediately adjacent to Highway #11 are permitted. All lots shall conform to the following policies:

- The intended use of the lot or lots conform to the intent and policies of the Plan;
- Prior consultation is required with the Ministry of Transportation before granting draft approval for any plan of subdivision or condominium on recreation lakes that propose access from Highway #11;
- The lot or lots are not within 500m of a known sanitary landfill site;
- The applicant, when required, has provided a study or studies acceptable to the Municipality that include an inventory of all existing natural and cultural heritage features both on the site and in the water adjacent to the site, including the shoreline characteristics such as type of littoral community and physical characteristics, the anticipated impact of the development and any measures proposed to satisfactorily mitigate the anticipated impacts of the development on the features otherwise, the Municipality will not approve the consent,
- The soil, drainage, and slope conditions on the lot or lots are suitable or can be made suitable for the proper siting of buildings and the installation of an approved water supply and sewage disposal system, in accordance with the requirements of Section 2.9;
- Where a water well is proposed, the well shall be established and quality and quantity standards proven prior to final consent is granted;
- The fisheries habitat, cultural heritage features, steep or unstable soils, environmentally

The Municipality of Temagami has authority to grant consent to sever patented land within the Municipality. Applications to create new parcels on Crown land shall proceed in accordance with MNR's planning process; however the Municipality encourages the MNR to consider the policies of this Plan during its process.

### 8.3.7.1 Lots Permitted from Patented

- Five (5) lots from patented or Crown land per year, cumulative from calendar to calendar year.
- This policy does not apply to land use permits, leases of record and licences of occupation for improved and established properties being converted to patents or any consents required for lot additions or minor variances to bring lots into compliance with the Zoning Bylaw.

### 8.3.8 Home Occupations

Home occupations shall only be carried out in part of a residential dwelling, and/or part of or all of a building accessory to a dwelling~~n enclosed accessory building~~, and shall be incidental to the residential use. The home occupation shall not change the residential character of the dwelling or the lot.

~~Two employees who do not reside in the dwelling may be employed in the home occupation.~~ Sale of goods or the provision of a service shall not result in an unacceptable level of increased boat traffic nor will it become a nuisance because of noise, fumes, dust, odour, traffic or otherwise interfere with the enjoyment of the residential amenities of the Neighbourhood.

~~Home occupations shall be permitted in accordance with the Zoning By-law, however, The specific home occupations permitted in the Backcountry Neighbourhood shall be set out in the Zoning By law. However,~~ as a guide, occupations such as small engine repair and minor boat repairs are not considered to be home occupations. ~~Home occupations such as oil or watercolour painting, making crafts and writing, professional offices, the business office of tradespeople and couriers, as set out in the Zoning By law, are permitted.~~

### 8.3.9 Home Industry

Home industries ~~such as electrical, carpentry, plumbing, a contractor's yard and machine shops~~ may be permitted in all or part of; a building accessory to a dwelling, -an accessory building to a single detached dwelling unit, and/or in part of a single detached dwelling unit on a Rural Residential or Remote Residential lot in the Backcountry Neighbourhood. Home industries shall proceed by way of a rezoning. As part of the rezoning process, Council shall consider the adequacy of the ~~accessory~~ building for the use proposed, the potential impact of the home industry on adjacent residential areas, the size of the operation, the visual impact

from the shore, and the potential for the home industry to become a nuisance because of noise, fumes, dust, odour, traffic or otherwise to interfere with the enjoyment of the residential amenities of the Neighbourhood, the environment and other matters as may be set out in the Zoning By-law. ~~However, home industries shall not be carried out in a wet or dry boathouse and there shall be no outside storage associated with the home industry, except for a contractor's yard, as set out in the Zoning By law. Up to two persons, plus the owner may be employed in a home industry.~~

A Home Industry, ~~including a contractor's yard,~~ shall at all times be clearly incidental to the primary residential use of the property and shall be subject to Site Plan Control.

### **8.3.10 Shoreline Structures**

Boathouses, both water based and land based, pump houses, saunas, utility structures and storage units have the potential for significant visual impact. Wherever possible, utility structures shall be located back from the shore a distance greater than the minimum setback for the main dwelling on the lot. In order to minimise impacts when locating a new boathouse, consideration should first be given to screening the boathouse from adjacent dwellings and passing boat traffic and to protect the sight lines of adjacent properties. This may be achieved by orienting the boathouse beyond the immediate view of adjacent dwellings, away from known boating routes or behind rock outcrops and/or trees. The specific siting of boathouses and the size of boathouses shall be in accordance with the standards established in the Zoning By-law. There shall be a maximum distance from the shoreline that a boathouse can extend into the water. In addition to boat storage, portions of boathouses may be used for general storage, maintenance and repair (non-commercial) and sleeping quarters in the upper level. Boathouses may be provided with electricity and bathroom facilities but shall not be equipped with cooking facilities. A boathouse with sleeping accommodations shall be deemed to be a sleep cabin for the purpose of Section

8.3.5. Boathouses are not intended to function as a self-contained dwelling unit. Individuals proposing boathouses shall consult with the Ministry of Natural Resources and/or the Department of Fisheries and Oceans and obtain any required authorisation or tenure prior to the Municipality issuing a building permit for the boathouse.

While the exterior appearance of boathouses, including the paint scheme is beyond the legislative authority of the Municipality to control, owners are strongly encouraged to design boathouses as small as is practical and to apply earth tone exterior finishes, that are in keeping with the natural setting of the lake and the surrounding area

### **8.3.11 Prohibited Uses**

Mobile Homes, mobile home parks, and multi unit attached residential structures are not permitted in the Backcountry Neighbourhood.



The Municipality recognises that the Backcountry Neighbourhood has high recreational values. It is the policy of the Municipality to develop, in conjunction with the Ministry of Natural Resources, prescriptions to establish and protect Aesthetic Viewscape Management Areas around the recreational lakes, canoe routes/boating lakes and railway lines, highways, municipally maintained roads, and designated tourism roads, and to define the AVMA physical limits on these lakes.

### **8.3.17 Contractors' Contractor's Yards**

~~Contractors' Contractor's~~ yards may be permitted on a Rural Residential and Remote Residential residential lot in the Backcountry Neighbourhood; as an accessory use, as a Home Industry, subject to an amendment to the Zoning By-law and site plan approval, in accordance with the following policies.

The ~~contractors' contractor's~~ yard shall be used for the outside storage of tools, equipment and in-transit building materials, except noxious or hazardous goods or materials and shall be screened by ~~a fence made of natural materials or~~ a solid vegetative buffer from the viewing public.

The ~~contractors' contractor's~~ yard shall:

- In the case of a lot fronting on a public road, be located in the rear yard;
- In the case of a lot fronting on both a public road and a lake be located in the yard abutting the road;
- In the case of a water access lot, the contractor's yard may be located in any yard, but shall be screened from view from the shoreline; and,
- ~~— In the case of a water access lot, the contractor's yard shall be located no closer than 10 m from the normal shoreline;~~
- ~~• In the case of a water access lot, buffering shall be provided in the form of a vegetative buffer of no less than 10 metres in width from the normal shoreline; and~~
- ~~Shall~~ at all times be clearly incidental to the primary residential use of the property.

### **8.3.18 Transit of Industrial/Building Supplies at Lake Access Points**

Limited industrial activities may be permitted at approved public lake access points only to facilitate the transit of industrial goods, building materials and/or equipment between the mainland and lots or sites only accessible by water.

The limited industrial activities are not intended to be a permanent use at any access points. Rather these activities are only for the purpose of a staging or transfer area where goods, supplies or equipment are unloaded and temporarily stored for short periods of time, pending transit by watercraft to the intended final delivery destination. Construction, assembly,



## GLOSSARY OF TERMS

*ATV* – All-Terrain Vehicle

*AVMA – Aesthetic Viewscape Management Area* – is an area of concern identified in the Forest Management Plan 1999-2019 where the value or feature to be protected is the aesthetic viewscape area around canoe routes/boating lakes, recreation lakes and certain roads in the Municipality. See Section 1.8 of the Plan.

*Apartments-in-House* – These are second self-contained units in detached or semi-detached houses in a residential zone serviced by a publicly owned or operated sewage system and which satisfy special provisions of the Ontario Building Code and the Fire Code.

*Bed and Breakfast* – A home occupation within a single detached dwelling wherein not more than two rooms are rented and meals are served to overnight guests for commercial purposes.

*Boat House* – A building or structure used for the storage of private boats and equipment accessory to their use, or as an accessory building to a residential use, no part of which is to be used for commercial purposes.

*Community Improvement* – Those activities, both public and private, which plan, rehabilitate, redesign and redevelop the existing physical environment within a community improvement project area, as further defined by and within the context of the Planning Act.

*Condominium Corporation, Freehold* – A corporation in which all the units and their appurtenant common interests are held in fee simple by the owner.

*Condominium Corporation, Leasehold* – A corporation in which all the units and their appurtenant common interests are subject to leasehold interests held by the owners.

*Consent* – the authorized separation of a piece of land to form no more than (3) new adjoining properties. No formal plan of subdivision is required.

*Contractors Yard* – A portion of a rural or remote residential property used for the storage of tools and equipment and the temporary storage of surplus or in-transit

~~building materials. Standards are described in the Zoning By-law.~~

***Cottage*** – A building or structure designed and built as an independent and separate housekeeping establishment with separate culinary and sanitary facilities, provided for the exclusive use of one family for temporary occupancy during vacation periods and not for year-round or permanent human habitation.

***Crown Land Tenure*** – Tenure that is issued to a proponent that consists of Land Use Permits, Licenses of Occupation, Crown Leases and Letters of Authority that provides temporary tenure to Crown land.

***Cultural/Heritage Resources*** – Cultural heritage resources include, but are not restricted to, archaeological sites, aboriginal and non-aboriginal cemeteries and burials with historic significance, buildings and structural remains of historical and architectural value, and human-made rural village or urban districts or landscapes.”

***Development*** – The creation of a new lot, a change in land use or the construction of buildings and structures, requiring the approval under the Planning Act or the Public Lands Act; but does not include activities that create or maintain infrastructure authorized under an environmental assessment process; or works subject to the Drainage Act.

***Dwelling Unit*** – A building or part of a building that may be used as a permanent residence excluding a mobile home, but including a factory-built home that is fully serviced with sleeping accommodations, cooking facilities and plumbing fixtures.

***Environmentally Sensitive Areas (ESA's)*** – ESA's can be defined as areas having: fragile or unstable soils, regeneration problems caused by geoclimatic or biotic factors; exceptional high recreational values; critical importance to wildlife; and/or high water values and sensitivity to harvesting.

***Garden Suite*** – An additional temporary dwelling unit intended for the sole occupancy of one or two adult persons and serviced from the services of the primary/main residential dwelling on the same property. The floor area of the garden suite shall not exceed 30 percent of the existing living area of the primary residence or 1,200 square feet in a floor area on a lot zoned residential, whichever is lesser. The units are portable so that when they are no longer required they may be removed and relocated to a new site.

~~***Home Industry*** – An occupation conducted in whole or in part in a building accessory to a single detached dwelling, and such home industry is clearly~~

secondary to the main residential use of the property, does not change the residential character of the neighbourhood, and as further defined in the Zoning By-law.

~~**Home Occupation** – Any gainful occupation which is conducted within the dwelling unit by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in the Zoning By-law.~~

**Institutional Use** – The use of land, buildings or structures for a public or non-profit purpose and without limiting the generality of the foregoing, may include such uses as schools, places of worship, indoor recreation facilities, community centres, public hospitals, cemeteries and government buildings.

**Land Severance** – see “Consent”.

**Locational Criteria** – This is the criteria used to set the location and spatial distribution of new lots created from Crown land.

**Lot Density** – This is a lot development standard that sets the maximum number of structures and/or bedrooms permitted on a lot based on its area. Most density provisions will be found in the zoning by-law.

**Lot Intensity** – This is the percentage of the total area of Crown lease and patented land in a neighbourhood that is located in a specified area.

**Mobile Home** – A dwelling that is designed to be transportable, and constructed or manufactured to provide a permanent residence for one or more persons, but does not include a travel or tent trailer.

**Modular Home** – A dwelling that is composed of components substantially manufactured at an off-site location, and transported to a site for installation on a permanent foundation.

**Old Growth Forest** – Old growth forests are those which are well past the age of maximum growth, frequently showing great horizontal and vertical density of structure and plant species composition, and possessing one or more features not seen in much younger forests such as snags, downed woody material, or arboreal lichens.

**Patented Land** – Privately owned land that is registered under the Registry Act or

**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**BY-LAW NO. 21-1559**

**A By-law to amend the Municipality of Temagami By-law No. 06-650 as amended to include updated regulations regarding home industries and home occupations**

**WHEREAS** the Council of the Corporation of the Municipality of Temagami is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990, c.P.13; and,

**AND WHEREAS**, the Council of the Corporation of the Municipality of Temagami passed By-law No. 21-1558 adopting a Official Plan for the Municipality of Temagami regarding home industries and home occupations; and,

**AND WHEREAS**, a public meeting was held in accordance with the provisions of Section 34(12) of the *Planning Act*, R.S.O. 1990; and

**AND WHEREAS**, in accordance with Section 34 (17) of the *Planning Act*, R.S.O. 1990, changes have been made to the By-law following the public meeting and Council has determined that no further notice is required to be given; and

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the Zoning By-law No. 06-650 be amended in accordance with Appendix 1 to this By-law.

This By-law will take effect on the date of its passage, subject to the provisions of Section 34(30) and (31) of the Planning Act, R.S.O. 1990, c.P.13.

READ A FIRST AND SECOND TIME on the 15<sup>th</sup> day of April, 2021.

READ A THIRD TIME and finally passed this 6<sup>th</sup> day of May 2021.

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Dan O'Mara, Mayor

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Suzie Fournier, Municipal Clerk

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 06-650 AS AMENDED

**CONSOLIDATED OFFICE VERSION**, as amended by By-laws 06-675, 07-722, 07-745, 07-694, 07-695, 08-813, 08-823, 08-768, 08-785, 09-828, 09-834, 09-860, 11-1037, 11-1038, 11-1040, 12-1053, 12-1093, 13-1105, 13-1106, 13-1121, 13-1127, 13-1146, 14-1177, 15-1236, 15-1240, 15-1254, 15-1258, 15-1537, 16-1280 and OMB decisions contained in OMB File PL080067 and OMB File PL131380.

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**Being a By-law to regulate the use of land and the character, location and use of buildings and structures in the Municipality of Temagami.**

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WHEREAS it is considered desirable to regulate the use of land, the character, location and use of buildings and structures within the Municipality of Temagami;

AND WHEREAS authority is granted under Section 34.1 of the Planning Act R.S.O. to the Council of the Municipality of Temagami to exercise such powers subject to appeals to the Ontario Municipal Board;

NOW THEREFORE the Council of the Municipality of Temagami enacts as follows:

### SECTION 1

This By-law shall be known as the "Zoning By-law for the Municipality of Temagami".

### SECTION 2 - DEFINED AREA

This By-law applies to all land within the boundaries of the Municipality of Temagami, hereafter known as the "Municipality", and to the adjoining shores of various lakes and rivers including land covered by water wherever there is or may be erected any jetty, dock, boathouse, pier or other building or structure.

### SECTION 3 - INTERPRETATION

#### 3.01 GENERAL

In their interpretation and application, the provisions of this By-law shall be held to be the minimum requirement adopted for the promotion of the public health, safety, convenience or general welfare. Whenever the requirements of this By-law are at variance with the requirements of any other By-law, the more restrictive, or the By-law imposing the higher standards, shall govern and apply. Nothing in this By-law shall be construed to exempt any person from complying with the requirements of any other By-law of the Municipality or from any law of the Province of Ontario or of Canada.

## **SECTION 5 - DEFINITIONS**

In this By-law, unless the context otherwise requires:

**ACCESS ROAD** shall mean a temporary road constructed on Crown land to facilitate the extraction of natural resources.

**ACCESSORY APARTMENT** shall mean a second dwelling unit in a single detached dwelling for use as a complete, independent living facility with provision within the accessory apartment for cooking, eating, sanitation, and sleeping. Such dwelling is an accessory use to the main dwelling.

**ACCESSORY BUILDING** shall mean a detached building located on the same lot as the main building, the use of which is incidental or secondary to that of the main building and which is not used for human habitation, and includes a detached garage, a boathouse or a sleep cabin on a residential lot. (By-law 07-745)

**ACCESSORY USE** shall mean a use that is normally incidental, subordinate and exclusively devoted to a principle use located on the same lot.

**ALTER** shall mean any alteration in a bearing wall or partition, column, beam, girder or other supporting member of a building or structure or any alteration in the area or volume of a building or structure.

‘**APARTMENT BUILDING** shall mean a building containing four (4) or more dwelling units which units have a common entrance from the street level and common halls and/or stairs, elevators and yards.’ (By-law 13-1121)

**AUTO BODY REPAIR SHOP** shall mean an industrial establishment for the repair of damage to a motor vehicle caused by collision, accident, corrosion or age, and, without limiting the generality of the foregoing, includes the reconstruction of motor vehicles, the painting or repainting of motor vehicles and the rebuilding or conversion of automotive engines or engine parts. (By-law 13-1121)

**AUTOMOBILE SERVICE STATION** shall mean a building or place where petroleum products and new supplies, parts and accessories are kept for sale to service motor vehicles, snowmobiles, and machinery and where minor and/or emergency repairs are performed to motor vehicles, snowmobiles and machinery but no other activities of an auto body repair shop or a motor vehicle repair shop are conducted.

**BASEMENT** shall mean that portion of a building which is partly underground but which has more than one-half of its height, from finished floor to underside of floor joists of the next above storey, above the adjacent average finished grade level adjacent to the exterior walls of the building and in which the height from finished grade to underside of the floor joists of the next above storey is less than one and eight-tenths (1.8) metres. (See plate #6).

**BASEMENT, WALKOUT** shall mean that portion of a building which is partly underground, but which has more than fifty per cent (50%) of the floor area not greater than one (1.0) metre below grade, and which has an entrance and exit at grade level. This definition shall only apply in an area where the natural terrain permits construction of a walkout basement. (See plate #7).

**BED AND BREAKFAST ESTABLISHMENT** shall mean a single detached dwelling unit or portion thereof, in which the proprietor resides and supplies for hire or gain to other persons, particularly tourists, on a temporary or day to day basis, lodging with or without meals, but shall not include a boarding house, hotel, motel, tourist cabin establishment, sleep cabin or restaurant accommodating the general public. Such an establishment shall be licensed by the Municipality and shall provide for no more than two (2) guest rooms, with no facilities for cooking, used or maintained for the

CLUB shall mean an association of persons, whether incorporated or not, united by some common interest, meeting periodically for co-operation or conviviality. Club shall also mean, where the context requires, premises owned or occupied by members of such associations within which the activities of the club are conducted.

COMMERCIAL shall mean the use of land, a building or structure for the purpose of buying or selling commodities and supplying of services as distinguished from such uses as manufacturing or assembling of goods, warehousing, construction and other similar uses.

COMMUNITY CENTRE shall mean any tract of land, or building or buildings or any part of any buildings used for community activities whether used for commercial purposes or not, and the control of which is vested in the Municipality, a local board or agent thereof except that in the case of a Community Centre located within a Mobile Home Park, the control of such use may be vested in the owner of the Mobile Home Park.

CONTRACTOR'S YARD shall mean a yard of any general contractor or builder where tools, equipment and in-transit materials are stored outdoors on a temporary basis. A contractor's yard does not include any other yard or establishment otherwise defined or classified herein. A contractor's yard does not include a home industry. (By-law 13-1121) For rural or remote residential lots, an accessory contractor's yard shall mean land used for the storage of tools and equipment and the temporary storage of surplus or in-transit building materials.

COUNCIL shall mean the Council of the Municipality of Temagami.

COVERAGE shall mean the percentage of lot area covered by all buildings.

DAYLIGHTING TRIANGLE shall mean an area free of buildings or structures, which area is to be determined by measuring from the point of intersection of street lines on a corner lot, the distance required by this By-law along each such street line and joining such points with a straight line. The triangular shaped land between the intersecting street lines and the straight line joining the points the required distance along the street lines is the "daylighting triangle".

DAY NURSERY shall mean an establishment providing care and maintenance of children separated from their parents or guardian during the part of the day between 6 a.m. and 7 p.m. except an elementary school having at least four grades.

DENSITY shall mean the maximum number of dwelling units allowed by this By-law on a lot.

DEVELOPMENT shall mean the creation of a new lot, a change in land use or the construction of buildings and structures, requiring the approval under the Planning Act or the Public Lands Act; but does not include activities that create or maintain infrastructure authorised under an environmental assessment process; or works subject to the Drainage Act.

DRY INDUSTRY shall mean an industry which by nature of its operation, process, or fabrication of raw materials or service rendered does not require a water supply other than that available from within the limits of the lot upon which the use is located, does not discharge effluent from the limits of the lot upon which the use is located and from which the only sewage effluent to be disposed of within the limits of the said lot will be that produced from normal sanitary and eating facilities required for the employees.

DWELLING, CONVERTED shall mean a single detached dwelling unit altered to contain more than one but less than 4 self contained dwelling units.

DWELLING, DUPLEX shall mean a building of two or more storeys that is divided horizontally into two dwelling units each of which has an independent entrance either directly or through a common vestibule.



HEREIN shall mean anywhere in this By-law

HOME INDUSTRY shall mean a gainful occupation, secondary to a residential use, including fabrication, light manufacturing, processing, assembly or repair of goods, that is conducted in or part of an enclosed accessory building to a single detached dwelling, and/or in part of single detached dwelling. A home industry may include, but is not limited to, such uses as an electrical, woodworking, carpentry, window framing, welding, plumbing, machine or small engine repair shop, or a live bait supplier. A Home Industry is conducted entirely in an accessory building or part of an accessory building on a Rural Residential or Remote Residential lot by the residents. A home industry does not include a contractor's yard. (By-law 13-1121)

HOME OCCUPATION shall mean any gainful occupation which is conducted within the dwelling unit, or within an enclosed accessory building by the resident(s) of the dwelling, and such home occupation that is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in this Zoning By-law. A home occupation may include, but is not limited to, such uses as a service or repair shop, artisan shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices, indoor teaching/tutoring/instruction, but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations.

HOSPITAL shall mean any institution, building or other premises or place established for the maintenance, observation, medical and dental care and supervision and skilled nursing care of persons afflicted with or suffering from sickness, disease or injury or for the convalescent or chronically ill persons.

HOTEL shall mean a building or part of a building or a group of buildings used primarily for the purpose of providing overnight guest room accommodation to the travelling public, with or without accessory restaurants, dining rooms or refreshment rooms, and includes any establishment containing guest rooms which is defined as a "hotel" in the Hotel Registration of Guests Act, R.S.O. 1990, Chapter H.17. The owner or caretaker may live in the hotel accessory to the use'. (By-law 13-1121)\*

HUNT CAMP shall mean an area where one or more tents are used for sleeping accommodation, the preparation and serving of food and is intended for use as a base camp for hunting. The hunt camp is to be used on a temporary or seasonal basis and shall not be a commercial facility.

INDUSTRIAL USE shall mean the use of land, buildings or structures for the manufacturing, processing, fabricating, transporting, or assembly of raw materials or goods, warehousing or bulk storage of goods and related accessory uses.

INSTITUTIONAL USE shall mean the use of land, buildings or structures for a public or non-profit purpose and without limiting the generality of the foregoing, may include such uses as schools, places of worship, indoor recreation facilities, community centres, public hospitals and government buildings.

LANDSCAPING shall mean any combination of trees, shrubs, flowers, grass or other horticultural elements, together with decorative stonework, paving, screening or other architectural elements, all of which is designed to enhance the visual amenity of a property and/or to provide a screen to mitigate any objectionable adjacent land use but does not include parking areas, patios, walkways, driveways or ramps.

LANE shall mean a public thoroughfare that affords only a secondary means of access to abutting lots and which is not intended for general traffic circulation.

LAUNDROMAT shall mean a building or structure where the services of coin-operated laundry machines, using only water, detergents and additives are made available to the public for the purpose of laundry cleaning.



## 6.08 BUILDINGS TO BE MOVED

In all zones, no building, residential or otherwise normally requiring a building permit for construction shall be moved within the area covered by this By-law or shall be moved into the limits of the area covered by this By-law without a permit from the Building Inspector.

## 6.09 CHANGE OF USE

A use of a lot, building or structure which, under the provisions hereof, is not permissible within the zone in which such lot, building or structure is located, shall not be changed except to a use which is permissible within such zone.

## 6.10 COMMERCIAL MOTOR VEHICLE PARKING

In any residential zone, the temporary parking of one commercial motor vehicle shall be permitted provided that:

- a) the gross weight of the vehicle is not greater than 4,475 kg;
- b) the vehicle is operated by the owner or occupant of the dwelling unit on the lot;
- c) the vehicle is not parked in the front yard; and
- d) the vehicle is not stored on the lot.

## 6.11 CONTRACTOR'S YARD

A contractor's yard may be carried out in the R1, R2 and R3 Zones in accordance with the following and in accordance with the provisions of Section 7.4.3, Section 7.5.3 and Section 7.6.3.

- (a) in the case of a lot fronting on a public road, a contractor's yard shall be located in the rear yard;
- (b) in the case of a lot fronting on both a public road and a navigable body of water, a contractor's yard shall be located in the yard abutting the road;
- (c) in the case of a water access lot, a contractor's yard may be located in the front yard, subject to the provisions of this By-law, and must be located a minimum of 10 metres from the shore;
- (d) there is no external advertising other than a sign erected in accordance with any by-laws of the Municipality regulating signs;
- (e) a contractor's yard shall be used only for the outdoor storage of tools, equipment and in-transit building materials, except noxious or hazardous good or materials;
- (f) neither accessory buildings nor boathouses shall be used in conjunction with the contractor's yard;
- (g) an office associated with the contractor's yard may be located in the dwelling located on the same lot;
- (h) on a water access lot, a contractor's yard shall be screened by a solid vegetative buffer no less than ten (10.0) metres in width from the normal shoreline in order to buffer the contractor's yard from the viewing public and adjacent lots;
- (i) such contractor's yard is clearly secondary to the main residential use, does not change the residential character of the dwelling;

## 6.21 HEIGHT EXCEPTIONS

Notwithstanding the height provisions, nothing in this By-law shall apply to prevent the erection of a church spire, flag pole, belfry, clock tower, chimney, radio or television tower or antenna.

## 6.22 HOME INDUSTRY

A home industry may be carried out in the R1, R2 and R3 Zones in accordance with the following and in accordance with the provisions of Section 7.4.3, Section 7.5.3 and Section 7.6.3.

- (a) there is no external advertising other than a sign erected in accordance with any by-laws of the Municipality regulating signs;
- ~~(b) the external storage of goods, materials or equipment is not permitted;~~
- (b) such home industry is not an obnoxious use, trade, business or manufacture;
- (c) such home industry is clearly secondary to the main residential use, and does not change the residential character of the dwelling and lot~~and in no case shall the accessory building used for the home industry have a gross floor area greater than forty percent (40%) of the ground floor area of the dwelling;~~
- ~~(d) The maximum size of a home industry, including storage in accordance with subsection (j) shall be in accordance with the following:~~
  - ~~i. If located in a dwelling, the home industry shall occupy a maximum area of forty percent (40%) of the ground floor area of the dwelling.~~
  - ~~ii. If located in ~~an~~ one or more accessory buildings, the home industry shall not occupy a total ~~an~~ area greater than 140 square metres for a property not on a waterbody or more than 84 square metres for a property abutting a waterbody.~~
  - ~~iii. If the home industry is conducted within both the dwelling and an accessory building, the maximum areas identified in subsections (i) and (ii) shall also apply.~~
- ~~(e) not more than two (2) persons, other than the owner of the dwelling shall be employed in a home industry on a full-time basis;~~
- (e) except in the case of island lots, for every person, other than the owner of the dwelling employed therein on a full-time basis, one parking space shall be provided but shall not be located in the front yard or flanking yard;
- (f) except in the case of island lots, one on-site parking space shall be provided for patrons of the home industry and such parking space shall not be provided in the front yard;
- (g) except in the case of island lots, an accessory building used for a home industry shall not be located in the front yard or flankage yard of the residential lot; and
- (h) notwithstanding any of the provisions of this By-law, an accessory building used for a home industry shall have a minimum setback from the property line of five (5.0) metres.
- ~~(i) Where permitted on shoreline lots, any accessory building used for the home industry, excepting any portion used for storage in accordance with (j) shall be setback a minimum of 15 metres from the shore.~~
- ~~(j) Enclosed buildings may be used for the storage of goods or materials that are part of the home industry within the minimum setback from the shore. The storage of noxious or hazardous materials ~~are~~is not permitted within such building.~~

- ~~(k) An enclosed accessory building may only be used for the purpose of a home industry if the lot is a minimum of 0.4 hectares in size.~~
- ~~(k) On a water access lot, any permitted outside storage shall be set back a minimum of 15 metres from the shore, and shall be screened by a solid vegetative buffer no less than 10 metres in width inland from the shore in order to buffer the outside storage from the viewing public and adjacent lots.~~
- ~~l) A home industry is not permitted within a sleep cabin or a secondary dwelling unit.~~

## 6.23 HOME OCCUPATION

A ~~h~~Home ~~o~~ccupation may be carried out in certain zones, where permitted, subject to the following:

- ~~(a) no person, other than a resident of the dwelling unit and one non-resident employee may be employed in the home occupation, except in the R1, R2 and R3 Zones where two non-resident employees may be employed in the home occupation;~~
- (a) there is no display, other than an un-illuminated sign not greater than one (1.0) square metre in size, to indicate to persons outside that any part of the dwelling unit or lot is being used for a purpose other than a dwelling unit, except in the, R1 and R2 Zones where no such sign is permitted;
- (b) such home occupation is clearly secondary to the main residential use and does not change the residential character of the dwelling unit nor creates or becomes a public nuisance, particularly in regard to noise, noxious odours or emission of smoke, traffic or parking;
- (c) such home occupation does not interfere with television or radio reception;
- (d) there is no outside storage of goods or materials and there is no use of any part of an accessory building;
- (e) not more than twenty five per cent (25%) of the gross floor area of the dwelling unit or forty six (46.0) square metres, whichever is the lesser, is used for the purposes of a home occupation;
- ~~(g) such home occupation uses may include a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;~~
- (f) when retail sales are carried out as part of a home occupation located on a lot accessible by a municipally maintained road, one on-site parking space shall be provided in addition to any required for the dwelling unit and employees;
- (g) (By-law 13-1121) except in the R1 and R2 Zones, one parking space shall be provided for each employee not residing in the residence.
- ~~(h) An enclosed accessory building may only be used for the purpose of a home occupation if the lot is a minimum of 0.4 hectares in lot area and the home occupation does not occupy more than 50 square metres of the enclosed accessory building.~~
- ~~(i) A maximum of five (5) parking spaces shall be permitted on mainland properties.~~

(j) Where permitted on shoreline lots, any enclosed accessory building used for the home occupation shall be setback a minimum of 15 metres from the shore.

## **6.24 LICENSES, PERMITS AND OTHER BY-LAWS**

Nothing in this By-law shall exempt any person from complying with requirements of any other By-law in force within the Municipality or from obtaining any permit, license, permission, authority or approval required by this or any other By-law of the Municipality or by any other law in force from time to time.

## **6.25 LIGHTING BESIDE NAVIGABLE WATER BODIES**

Lighting shall not interfere with the view of the night sky or spill onto the surrounding properties. Lighting shall not exceed a maximum height of nine (9.0) metres and shall be directed downward.

## **6.26 LOADING SPACE REGULATIONS AND REQUIREMENTS**

### **a) Access**

Access to loading or unloading spaces shall be by means of a driveway at least six (6.0) metres wide.

### **b) Loading Space Surface**

The driveways, loading and unloading spaces shall be constructed and maintained with a stable surface, which is treated so as to prevent the raising of dust or loose particles and with provisions for drainage facilities.

### **c) Location**

The loading space or spaces required shall be located in the interior side or rear yard unless set back from the street line a minimum distance of twenty-five (25.0) metres.

### **d) Addition of Existing Use**

When a building or structure has insufficient loading space at the date of passing of this By-law to comply with the requirements herein, this By-law shall not be construed to require that the deficiency be made up prior to the construction of any addition. No addition may be built, however, and no change of use may occur, the effect of which would be an increase in that deficiency.

### **e) Loading Requirements**

For every commercial or industrial building having in excess of two hundred (200.0) square metres gross floor area, located on a lot having access from a municipal road, one (1) loading space for the first four hundred (400.0) square metres of gross floor area plus one space (1) for every additional two hundred (200.0) square metres of gross floor area, or portion thereof. (By-law 13-1121)

## **6.27 MOBILE HOMES**

Mobile homes as defined in the Planning Act are only permitted in Mobile Home Parks.

<b>MUNICIPALITY OF TEMAGAMI</b>	
<b>Report Prepared For:</b>	Suzie Fournier, Municipal Clerk
<b>Report Prepared By:</b>	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd MHBC Planning, Planning Consultants
<b>Subject:</b>	Lake Management Plan Considerations
<b>Report Date:</b>	May 6, 2021

#### **A. PROPOSAL/BACKGROUND**

This Report has been prepared to provide information in follow-up to the Council meeting of September 17, 2020, where a Capacity Study was discussed. Since the September meeting it has become apparent that a Lake Management Plan, as opposed to a Lake Capacity Study, is a document that could provide more benefit to the Municipality of Temagami and Lake Temagami. It is anticipated that a Lake Management Plan would consider such issues as:

- First Nation treaty rights;
- The prospect of a new First Nation mainland community;
- Future use of undeveloped patented lands on the lake;
- Lake access considerations
- Resource management activities surrounding the lake including forestry, mining and hydroelectric generation;
- Growth management impacts associated with the Temagami town site;
- Consideration of watershed land use impacts in the area;
- Seasonal residents;
- Fulltime residents;
- Tourists (summer and winter);
- Sewage disposal systems;
- Waste management facilities;
- Boating impacts;
- Aesthetics;
- Protection of natural heritage features such as wetlands, significant woodlands;
- Wildland fire risk;
- Water quality;
- Fisheries; and
- Wildlife.

It is anticipated that a Lake Management Plan will provide information on these matters, and possibly others, in order to ensure a sustainable Lake Temagami into the future.

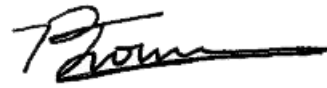
It is recommended that such an exercise be collaborative. In this regard it is recommended that the municipality consider leading such a Study, but engage key partners, which may include the Temagami First Nation, Temagami Lakes Association and other interested parties. If Council would like to proceed with the establishment of a Lake Management Plan, in partnership with other interested parties, it is recommended that Council direct staff to consult potential interested partners in a Lake Temagami Management Plan and develop a terms of reference for the study, budget and funding considerations

Respectfully Submitted,

**MHBC Planning**



Jamie Robinson, BES, MCIP, RPP  
Partner



Patrick Townes, BA, BEd  
Associate



File number/Référence: 4000- GOV

Date: April 23, 2021

The Municipality of Temagami  
P.O. Box 220  
7 Lakeshore Drive  
Temagami, ON P0H 2H0

Dear Chief Administrative Officer:

**Re: 2022 Municipal Policing Billing Statement Property Count**

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the requirements defined in O. Reg. 267/14 of the Police Services Act (PSA). The counts are based upon the 2020 Assessment Roll data delivered by MPAC to municipalities for the 2021 tax year. The property counts will be used by the OPP to help determine policing costs in the 2022 Annual Billing Statements.

Municipality	Household	Commercial & Industrial	Property Count
The Municipality of Temagami	1454	72	1526

The Household count is reflected in your 2020 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having the designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ). Please find the details on <http://www.opp.ca/billingmodel> (search for Property Count Description document).

Please review the count for your municipality and if you have any questions or concerns, please contact your local MPAC Account Manager, Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2020 year end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2022 municipal billing will be adjusted for the applicable changes.

Yours truly,

Phil Whitton, Superintendent  
Bureau Commander  
Municipal Policing Bureau

**From:** [Info.Meeting](#)  
**To:** [Suzie Fournier](#)  
**Subject:** FW: A message from the Minister of Infrastructure / Un message du ministre de l'Infrastructure  
**Date:** Friday, April 9, 2021 3:52:26 PM

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**From:** Minister of Infrastructure <[Minister.MOI@ontario.ca](mailto:Minister.MOI@ontario.ca)>  
**Date:** March 23, 2021 at 10:59:26 AM EDT  
**To:** Minister of Infrastructure <[Minister.MOI@ontario.ca](mailto:Minister.MOI@ontario.ca)>  
**Subject: A message from the Minister of Infrastructure / Un message du ministre de l'Infrastructure**

Dear Mayor / Stakeholder:

I am writing to share some great news with you about the *Asset Management Planning for Municipal Infrastructure* regulation (O.Reg. 588/17). I am pleased to announce that the regulation has been amended to extend the upcoming phase 2 (July 1, 2021) timeline by one year, and subsequent timelines for phases 3 and 4 by one year. The amended regulation came into effect on March 15, 2021.

Our government recognizes that the COVID-19 pandemic has placed unprecedented operational pressure on municipalities, which has made it increasingly difficult to meet the upcoming requirements under the regulation. We have heard concerns from several municipalities regarding the upcoming July 1, 2021 regulatory timeline, which requires every municipality to prepare an asset management plan for core infrastructure assets. While some municipalities were able to meet the deadline, we heard from many who were not. As such, we have taken action to address this important concern from our municipal partners. We believe these timeline extensions will empower municipalities to successfully complete their asset management plans, while addressing local priorities resulting from the impacts of COVID-19.

Good asset management planning allows municipalities to stretch capital dollars by helping them make well-informed, evidence-based decisions. It's about making the right infrastructure investments in the right places, at the right time.

With the resulting data, municipalities will be able to prioritize their investments. The data will also allow the province to make targeted investments while working with municipalities to help develop solutions that address structural challenges.

The revised regulatory timelines are as follows:

- Phase 2 (by July 1, 2022): Asset management plan for core infrastructure assets which include water, wastewater and stormwater assets, roads, bridges and culverts; within this, the plan for core assets must also include current levels of service and costs to maintain these levels.



- Phase 3 (by July 1, 2024): Asset Management Plan for all municipal assets, including current levels of service and costs to maintain these levels.
- Phase 4 (by July 1, 2025): Builds on phase 3 where plans shift from current levels of service to focus on proposed levels of service and related lifecycle management and financial strategy for all assets.

For reference, the amended regulation can be found on the Ontario eLaws website: <https://www.ontario.ca/laws/regulation/170588#BK7>.

Thank you to all who provided feedback on this issue, and I look forward to continuing to work closely with our municipal partners on this important initiative.

Sincerely,

The Honourable Laurie Scott  
Minister of Infrastructure

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Madame la Mairesse, Monsieur le Maire / mesdames les intervenantes,  
messieurs les intervenants,

Je vous écris pour vous transmettre d'excellentes nouvelles au sujet du règlement sur la *Planification de la gestion des biens pour l'infrastructure municipale* (Règl. de l'Ont. 588/17). Je suis heureuse d'annoncer que le règlement a été modifié pour prolonger le délai de la phase 2 à venir (le 1<sup>er</sup> juillet 2021) d'une année, ainsi que les délais subséquents pour les phases 3 et 4 d'une année également. Le règlement modifié est entré en vigueur le 15 mars 2021.

Notre gouvernement reconnaît que la pandémie de la COVID-19 a exercé des pressions opérationnelles sans précédent sur les municipalités, ce qui a rendu encore plus difficile l'atteinte des exigences à venir en vertu de la réglementation. Nous avons entendu les préoccupations de plusieurs municipalités concernant l'échéance réglementaire à venir du 1<sup>er</sup> juillet 2021, qui exige de chaque municipalité de préparer un plan de gestion des biens pour les infrastructures essentielles. Même si certaines municipalités étaient à même de répondre à la date d'échéance, nous avons entendu que plusieurs ne le pouvaient pas. Par conséquent, nous avons pris des mesures en vue de répondre à cette préoccupation importante de nos partenaires municipaux. Nous croyons que ces prolongations de délais permettront aux municipalités de réussir à terminer leurs plans de gestion des biens, tout en traitant les priorités locales provoquées par les répercussions de la COVID-19.

Une bonne planification de la gestion des biens permet aux municipalités de tirer le maximum des fonds d'immobilisation en les aidant à prendre des décisions bien éclairées fondées sur des données probantes. Il s'agit de réaliser les bons investissements en infrastructure aux bons endroits, au bon moment.

Grâce aux données correspondantes, les municipalités pourront hiérarchiser leurs investissements. Les données permettront aussi à la province d'effectuer des investissements ciblés tout en travaillant avec les municipalités pour aider à développer des solutions qui relèvent les défis structurels.

Les calendriers réglementaires révisés sont les suivants :

- Phase 2 (d'ici le 1<sup>er</sup> juillet 2022) : Plan de gestion des biens pour les infrastructures essentielles qui comprennent les infrastructures d'eau, d'eaux usées et d'eaux pluviales, les routes, les ponts et les ponceaux; dans le cadre de ce plan, le plan des infrastructures essentielles doit également comprendre les niveaux actuels de service et les coûts en vue de maintenir ces niveaux.
- Phase 3 (d'ici le 1<sup>er</sup> juillet 2024) : Plan de gestion des biens pour tous les biens municipaux, notamment les niveaux actuels de service et les coûts en vue de maintenir ces niveaux.
- Phase 4 (d'ici le 1<sup>er</sup> juillet 2025) : Établie sur la phase 3 où les plans étaient tournés sur les niveaux de service actuels, la phase 4 se concentrera sur les niveaux proposés de service, ainsi que la gestion relative au cycle de vie et la stratégie financière pour tous les biens.

Aux fins de référence, la réglementation modifiée peut être consultée sur le site Web Lois-en-ligne de l'Ontario : <https://www.ontario.ca/fr/lois/reglement/170588>.

Merci à tous ceux qui ont fourni des commentaires à ce sujet. J'ai hâte de continuer à collaborer étroitement avec nos partenaires municipaux sur ce projet important.

Cordialement,

L'honorable Laurie Scott  
Ministre de l'Infrastructure

**Confidentiality Warning:** This e-mail contains information intended only for the use of the individual(s) named above. If you have received this e-mail in error, we would appreciate it if you could advise us through the Minister's website at [www.ontario.ca/page/ministry-infrastructure](http://www.ontario.ca/page/ministry-infrastructure) and destroy all copies of this message. Thank you.

**Avis de confidentialité:** Ce courriel contient des renseignements destinés uniquement aux personnes dont le nom figure ci-dessus. Si vous le recevez par erreur, nous vous serions très reconnaissants de nous en aviser en vous servant du lien suivant du site du ministre [www.ontario.ca/fr/page/ministere-de-linfrastructure](http://www.ontario.ca/fr/page/ministere-de-linfrastructure) et de détruire toute copie de ce message. Merci d'avance.

## TEMAGAMI PREPAREDNESS WEEK – MAY 15 TO MAY 22, 2021

**Wildfire season is coming!** Staying home is a crucial strategy to reduce the spread of coronavirus. With extra time at home, you can implement FireSmart improvements around your property.

The Municipality of Temagami is encouraging homeowners this May 15 to May 22, 2021 to protect their properties by reducing risks of structural loss to wildfires. Communities whose residents have taken steps to reduce their vulnerability have a greater chance of lessening the impacts of wildfire. This program is designed to encourage residents to implement solutions for wildfire safety and supporting homeowners in protecting their own neighborhood from wildfire.

**Being FireSmart is Easy!** Making FireSmart improvements can be as simple as: cleaning leaves, needles, and debris from roofs and gutters. Collect downed tree branches and take them to a disposal site.

**Submit pictures of your before and after shots of your property by midnight on May 22, 2021 to [communicate@temagami.ca](mailto:communicate@temagami.ca) for the Chance to WIN A 28” Bond Portable Fire Bowl**

Registration form is available at the Temagami Municipal Office, Website [www.temagami.ca](http://www.temagami.ca) or by e-mail. Please reach out to [communicate@temagami.ca](mailto:communicate@temagami.ca) or 705-569-3421, if you would like to register. Upon registration you will be given 3 disposable leaf bags and a small prize will be given to the first 8 registrants.

### **Municipal Landfill Sites Hours**

**STRATHY Waste Disposal** | 300 Mine – Sherman Road

Wednesday, Thursday, Friday and Saturday | 8:00 to 12:00 p.m.

Sunday | 8:00 to 12:00 p.m.

**BRIGGS Waste Disposal** | 1380 Lake Temagami Access Road

Monday and Wednesday | 1:00 to 4:30 p.m.

Thursday | 8:30 to 12:00 p.m.

**SISK Waste Disposal** | 3232 Highway 11 North, Marten River

Wednesday, Thursday and Saturday | 1:00 to 4:30 p.m.

Sunday | 1:00 to 4:30 p.m.

Please ensure that all combustible debris, including dry leaves, branches tree needles are not in plastic bags so that they can be placed in the burn piles at the landfill.

**TOGETHER WE ARE PREPARED** | for further information please contact the Municipal Office at 705-569-3421 or visit the Municipal Website [www.temagami.ca](http://www.temagami.ca)



# PREPAREDNESS WEEK – REGISTRY FORM

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

I, NAME \_\_\_\_\_

Hereby grant FireSmart Canada and the Municipality of Temagami and its legal representatives the right and permission to publish, without change, images or film footage from our Fire Smart Community Preparedness Day Event Wildfire Community Preparedness Week 2021 event.

I hereby warrant that I (or undersigned parent/guardian) am over 18 years of age, and am competent to contract my own name in so far as the above statement is concerned.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**Submit pictures of your before and after shots of your property by midnight on May 22, 2021 to [communicate@temagami.ca](mailto:communicate@temagami.ca) for a Chance to WIN A 28” Bond Portable Fire Bowl**





MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – MARCH 24, 2021**  
**Directly following the Community Services Committee**

**MEMBERS PRESENT:**

Councillor Terry Kelly (East Ferris)  
**Councillor Mark King - Chair (North Bay)**  
Councillor Chris Mayne (North Bay)  
Councillor Dave Mendicino (North Bay)  
Mayor Dan O'Mara (Temagami)  
**Councillor Dan Roveda Vice Chair (West Nipissing)**  
Councillor Scott Robertson (North Bay)  
Councillor Bill Vrebosch (North Bay)  
Mayor Jane Dumas (South Algonquin)  
Mayor Dean Backer (East Nipissing)  
Representative Amanda Smith (Unincorporated)

**REGRETS:**

Councillor Mac Bain – (North Bay)

**STAFF ATTENDANCE:**

Catherine Matheson, CAO  
Marianne Zadra, Executive Coordinator and Communications  
Melanie Shaye, Director of Corporate Services  
David Plumstead – Manager Planning, Outcomes & Analytics  
Justin Avery, Manager of Finance  
Stacey Cyopeck, Director, Housing Programs  
Pierre Guenette, Director, Housing Operations  
Lynn Demore-Pitre, Director, Children's Services  
Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

**1.1 CALL TO ORDER**

**Resolution No. 2021-24**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

**Resolved THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the Regular Board meeting of March 24, 2021 at 2:03 PM.**

The regular Board Meeting was called to order at 2:03 PM by Chair Mark King.

***Carried.***

**1.2 DECLARATION OF CONFLICTS OF INTEREST**

Councillor Dave Mendicino declared a conflict with items 8.4 and 8.5 due to a personal relationship with an employee of NMHHSS and Amanda Smith noted a conflict with items 8.2 and 8.3 as her employer is listed in both reports.

**2.0 CHAIR'S REMARKS**

The Chair welcomed everyone. He noted the funding received through SSRF Phase 2 and 3. He thanked Minister Clark for the generosity in funding. The Chair congratulated EMS on the successful bid for a three-year pilot project involving community paramedics and people awaiting or needing long- term care. He acknowledged local paramedics for responding to an unusually high number of emergency response calls over the weekend in North Bay.

**3.0 ADOPTION OF THE AGENDA**

**Resolution No. 2021-25**

**Moved by:** Amanda Smith

**Seconded by:** Dan O'Mara

**Resolved THAT the Board accepts the agenda as presented.**

***Carried.***

**4.0 APPROVAL OF MINUTES**

**4.1 Resolution No. 2021-26-A**

**Moved by:** Terry Kelly

**Seconded by:** Dave Mendicino

**Resolved THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of February 24, 2021.**

*Carried.*

**4.2 Resolution No. 2021-26-B**

**Moved by:** Scott Robertson

**Seconded by:** Chris Mayne

**Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of February 24, 2020.**

*Carried.*

**5.0 DELEGATIONS**

There were no delegations.

**6.0 CAO VERBAL UPDATE**

**Resolution No. 2021-27**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for March 24, 2021.**

CAO Catherine Matheson provided an update on information items including a final draft of the Community Safety and Well-Being Plan for the City of North Bay to be delivered in June. As well, Mental Health and Addiction Funding through SSRF approved by the Board is being used for research on a harm reduction strategy through Public Health and a task force will support the development of this strategy. She informed the Board the 16 bed transitional housing project will open in the next few months. A policy on how the beds will be accessed will be brought forward. She also informed the Board that while the Rapid Housing Initiative applications were not successful in the first round, they will stand in the event there's more funding for another round of applications.

*Carried.*

**7.0 CONSENT AGENDA** – there were no consent agenda items.

## **8.0 MANAGER’S REPORTS**

### **8.1 B06-21 One-year Review of DNSSAB By Laws**

#### **RESOLUTION: #2021-28**

**Moved by:** Dan Roveda

**Seconded by:** Dave Mendicino

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) accepts the recommended General Business By-law (By-law #1) and Procedure By-law (By-law #2), including the amendment to section 14 Delegation, to replace the existing Procedural By-law 2020-01 as described in briefing note B06-21.**

Corporate Services Director Melanie Shaye reviewed the proposed changes to the By-Law which sees one large By-Law broken down into two sections. She highlighted the changes to the Conflict of Interest Section in By-Law #1. Members agreed to change part of Section 14 - Delegations, changing the time-period for second delegations from the same party to one year rather than one term of the Board. The resolution was amended to include this change.

***Carried.***

### **8.2 HS15-21 SSRF Phase 3** *(Conflict for Dave Mendicino as previously noted for this item.)*

#### **RESOLUTION: #2021-29**

**Moved by:** Amanda Smith

**Seconded by:** Scott Robertson

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2021 Investment Plan for the allocation of the Social Services Relief Fund Phase 3 as set out in the report HS15-21, and;**

**THAT the DNSSAB authorizes staff to reallocate funds throughout the 2021/22 fiscal year to programs/initiatives which will support the homelessness programs and reduce the risk of COVID amongst the homeless population and within congregate settings.**

Housing Services Manager Stacey Cyopec reviewed how this funding will be used to support the low barrier shelter. Once costs for the shelter are finalized, other needs in the community will be identified through a process involving community groups and advisory boards. A full



reconciliation will be brought to the Board with a recommendation on how best to use the remainder of the funds.

**Carried**

[Scott Robertson excused himself from the meeting at 2:44 PM.]

**8.3 HS16-21 SSRF Phase 2 - Additional Funding Allocation** (*Conflict for Dave Mendicino as previously noted for this item.*)

**RESOLUTION: #2021-30**

**Moved by:** Terry Kelly

**Seconded by:** Dan O'Mara

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS16-21 regarding the recommendations for the allocation of the Social Services Relief Fund Phase 2 - additional funding allocation.**

**Carried**

**8.4 HS13-21 2021-22 CHPI Investment Plan** (*Conflict for Amanda Smith as previously noted for this item.*)

**RESOLUTION: #2021-31**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

Stacey noted that contracts expiring March 31<sup>st</sup> have been extended to September 30<sup>th</sup>.

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2021/22 Investment Plan for the allocation of the Community Homelessness Prevention Initiative as set out in the report HS13-21, and attached as Appendix A; and;**

**THAT the DNSSAB authorizes staff to reallocate funds throughout the 2021/22 fiscal year to programs/initiatives which will support the homelessness programs**

**Carried**

**8.5 B07-21 HCF Next Steps** (*Conflict for Amanda Smith as previously noted for this item.*)

**RESOLUTION: #2021-32**

**Moved by:** Dan O'Mara

**Seconded by:** Terry Kelly

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) reviews the options for distributing this year's Healthy Communities Fund (HCF) and approves option # 1 recommended by staff, to retain the \$170,000 funding and invest it where it is needed most in the community (similar to 2020/2021).**

*Carried.*

#### **8.6 EMS02-21 Community Paramedicine – LTC Funding**

##### **RESOLUTION: #2021-33**

**Moved by:** Jane Dumas

**Seconded by:** Dave Mendicino

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves participation in a pilot project for the provision of Community Paramedicine for Long Term Care (CPLTC) for citizens across Nipissing District for the period ending 2024.**

EMS Chief Rob Smith reviewed the \$3.2Million, three-year pilot project that will use four Community Paramedics and the work that will be done with people in their homes who need long-term care or are waiting for placement in long-term care. One member asked that at least one Community Paramedic of the team be bilingual.

*Carried.*

#### **8.7 FA03-21 Board Honoraria**

##### **RESOLUTION: #2021-34**

**Moved by:** Chris Mayne

**Seconded by:** Dan O'Mara

**Resolved THAT the draft revisions to the Board Service Reimbursement policy, previously approved under resolution 2020-39, be approved by the District of Nipissing Social Services Administration Board (DNSSAB) as presented in report FA03-21.**

*Carried.*

#### **9. NEW BUSINESS**

There was no new business.

**10. NEXT MEETING DATE**

Wednesday, April 28, 2021

**11. ADJOURNMENT**

**Resolution No. 2021-35**

**Moved by:** Terry Kelly

**Seconded by:** Jane Dumas

**Resolved THAT the Board meeting be adjourned at 3:10 PM.**

*Carried.*

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MARK KING  
CHAIR OF THE BOARD

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CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



MINUTES OF PROCEEDINGS

**COMMUNITY SERVICES COMMITTEE MEETING  
WEDNESDAY, MARCH 24, 2021  
12:00 PM VIA ZOOM**

**MEMBERS PRESENT:**

Mayor Dean Backer (East Nipissing)  
Mayor Jane Dumas (South Algonquin)  
Councillor Terry Kelly – (East Ferris)  
Councillor Mark King – (North Bay)  
Councillor Chris Mayne (North Bay)  
**Councillor Dave Mendicino - Vice Chair (North Bay)**  
Mayor Dan O'Mara (Temagami)  
Councillor Scott Robertson (North Bay)  
**Councillor Dan Roveda - Chair (West Nipissing)**  
Representative Amanda Smith (Unincorporated)  
Councillor Bill Vrebosch (North Bay)

**REGRETS:**

Councillor Mac Bain – (North Bay)

**STAFF ATTENDANCE:**

Catherine Matheson, CAO  
Marianne Zadra, Executive Coordinator and Communications  
Melanie Shaye, Director of Corporate Services  
Michelle Glabb, Director of Social Services and Employment  
Lynn Demore-Pitre, Director Children's Services  
Stacey Cyopeck, Director, Housing Programs  
Pierre Guenette, Director, Housing Operations  
Robert Smith, EMS Chief  
Justin Avery, Manager of Finance  
Dawn Carlyle, Project Manager

David Plumstead – Manager Planning, Outcomes & Analytics

### **1.1 CALL TO ORDER**

The Community Services Committee was called to order at 12:02 PM by Chair Dan Roveda.

### **1.2 DECLARATION OF CONFLICTS OF INTEREST**

Dave Mendicino declared a conflict for Consent Agenda items 5.4. and 5.5.

### **2.0 CHAIR'S REMARKS**

The Chair welcomed everyone.

### **3.0 ADOPTION OF THE AGENDA**

#### **RESOLUTION: #CS04-2021**

MOVED BY: Mark King

SECONDED BY: Jane Dumas

That the agenda for the Community Services Committee is accepted as presented.

*Carried.*

### **4.0 DELEGATIONS**

#### **4.1 Near North Landlords Association and LIPI - Low income People Involvement of Nipissing's Housing & Homelessness Covid Recovery Response Plan - Lana Mitchell and Tricia Marshall**

The Chair reminded the presenters about the 10-minute time allotment.

Tricia Marshal and Lana Mitchell presented the results of surveys they conducted regarding the number of tenants who may be at risk of losing their housing, particularly as a result of impacts from the pandemic. On behalf of LIPI, Lana Mitchell proposed a Covid Recovery Response pilot to mitigate the effects of rent arrears.

The Chair thanked the presenters, and indicated staff will analyze the evidence offered in the delegation, consult with community partners and then come back with a report to the committee.

### **5.0 CONSENT AGENDA**

Items 5.1, 5.3, 5.4 and 5.6 were pulled from the agenda for further discussion. Dave

Mendicino noted conflicts for items 5.4 and 5.5.

**RESOLUTION #CSC05-2021**

MOVED BY: Dan O'Mara  
SECONDED BY: Bill Vrebosch

**That the Committee receives for Consent Agenda items 5.2 and 5.5.**

**5.2 SSE02-21 Canadore PSW Program Update** - an update on the Personal Support Worker collaboration with Canadore College.

**5.5 HS14-21 Housing and Homelessness Service Eligibility** - information on service eligibility for district Housing and Homelessness programs, and methods to be used to manage shelter capacity and resources. (Conflict for Dave Mendicino noted.)

***Carried.***

**5.1 SSE03-21 Reloadable Payment Card**  
**RESOLUTION #CSC05-2021-A**

**That the Committee receives for information purposes item 5.1 SSE03-21 Reloadable Payment Card.**

MOVED BY: Scott Robertson  
SECONDED BY: Mark King

Ontario Works and Employment Director Michelle Glabb indicated that the Reloadable Payment Card (RPC) is part of a provincial strategy for harder to serve clients who don't have bank accounts. RPC works like a debit card. Direct Bank Deposit (DBD) is also being widely used. Staff will continue to promote both RPC and DBD as both methods of receiving benefits are less risky for recipients than paper cheques.

***Carried.***

**5.3 HS11-21 Coordinated Access and PiT**  
**RESOLUTION #CSC05-2021-B**

**That the Committee receives for information purposes item 5.3 HS11-21 Coordinated Access and PiT.**

MOVED BY: Bill Vrebosch  
SECONDED BY: Jane Dumas

Housing Programs Director Stacey Cyopeck explained the implementation of HIFIS 4.0, which includes a by-name list, will be fully implemented by April 2022. She added that

the provincial Point in Time count of homeless individuals was put on hold until a by-name list could be established for the 2021 enumeration. Matters of confidentiality are being worked out through the data providers and a data sharing agreement. Coordinated access ensures a person gets the services they need.

***Carried.***

**5.4 HS10-21 Shelter Update – Dave Mendicino’s conflict is noted.  
RESOLUTION #CSC05-2021-C**

**That the Committee receives for information purposes item 5.4 HS10-21 Shelter Update**

MOVED BY: Jane Dumas  
SECONDED BY: Dan O’Mara

Stacey presented the charts contained in the report that show the relationship between temperatures and the lockdown to attendance, overflow, and capacity at various shelter sites since the pandemic started.

***Carried.***

**5.6 EMS03-21 EMS Response Times  
RESOLUTION #CSC05-2021-D**

**That the Committee receives for information purposes item 5.6 EMS03-21 EMS Response Times**

MOVED BY: Amanda Smith  
SECONDED BY: Dave Mendicino

EMS Chief Robert Smith explained Response Time Standard Reporting that is required by the province every year by March 31. He also reviewed the Canadian Triage Acuity Scale and the numbers representative of the Nipissing District. In response to a question about non-emergent transfers, Rob indicated that DNSSAB is trying to access ministry funding to operate similar systems to what’s more common in Southern Ontario, which often don’t require a paramedic in the vehicle. He also indicated he will be reviewing when the best time is for on-call and on-site staffing.

***Carried.***

**6.0 MANAGERS’ REPORTS**

## **6.1 IN CAMERA**

### **RESOLUTION: #CSC06-21**

**That the committee move in-camera at 1:14 PM to discuss a matter involving labour relations and negotiations. Moved by Jane and mark. Bill noted a conflict with the Labour Relations item.**

MOVED BY: Jane Dumas  
SECONDED BY: Mark King

***Carried.***

**[In camera minutes are filed separately.]**

## **6.2 ADJOURN IN CAMERA**

### **RESOLUTION: #CSC07-21**

**That the committee adjourn in-camera at 1:42 PM**

MOVED BY: Scott Robertson  
SECONDED BY: Mark King

## **7.0 OTHER BUSINESS**

There was no other business.

## **8.0 NEXT MEETING DATE**

Wednesday, March 24, 2021

## **9.0 ADJOURNMENT**

### **RESOLUTION #CS03-2021**

Moved by: Scott Robertson  
Seconded by: Terry Kelly

***Resolved* That the Community Services Committee meeting be adjourned at 1:43 PM.**

The Chair indicated the next meeting, DNSSAB Board, would begin after a 10-minute break.



***Carried.***

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DAN ROVEDA  
CHAIR OF THE COMMITTEE

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CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator

**MEMORANDUM OF UNDERSTANDING MEETING  
MUNICIPALITY OF TEMAGAMI AND TEMAGAMI FIRST NATION  
MINUTES**

**Monday, March 22, 2021 10:00 a.m.**

**Electronic Participation**

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<b>PRESENT:</b>	Chief	S. Moore-Frappier
	Councillor	V. McKenzie
	Lands and Resources Director	R. Koistinen
	Assistant Lands & Resources Director	M. Molyneaux
	Mayor	D. O'Mara
	Deputy Mayor	C. Dwyer
	Councillor	B. Leudke
	Treasurer/Administrator	C. Davidson
	Municipal Clerk	S. Fournier
	Deputy Treasurer	S. Pandolfo

**1. OPENING MEETING**

Mayor O'Mara called to meeting at 10:09 a.m.

**2. OPENING PRAYER**

An opening prayer was offered by Chief Moore-Frappier.

**3. ADOPT AGENDA**

MOVED BY: B. Leudke

SECONDED BY: C. Dwyer

BE IT RESOLVED THAT The MOU agenda dated March 22<sup>nd</sup>, 2021 be adopted as amended.

Add:

Section 6.5 Police Board

Section 6.6 Briggs Dump

**CARRIED**

**4. ADOPTION OF THE MINUTE OF PREVIOUS MEETING**

MOVED BY: C. Dwyer

SECONDED BY: B. Leudke

BE IT RESOLVED THAT The Minutes of the MOU held on February 22<sup>nd</sup>, 2021 be adopted as

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

**6. BUSINESS**

**6.1 Broadband Tower Location Update**

An update was provided by Mayor O'Mara.

**6.2 RFP Joint Corporation Legal Services Update**

It was noted that an RFP was received from Loopstra Nixon LLP. It was also noted that the RFP will be brought forward to Temagami Council for discussion and that the input will be discuss at a future MOU Meeting.

Councillor B. Leudke noted that he would like to coordinate a meeting with MNRF to discuss on the Land Use Permit.

**6.3 Lake Capacity Study**

An update was provided by Deputy Mayor Dwyer regarding the meeting between the Municipality and Temagami First Nation.

**6.4 EOC-CM COVID-19 Update**

Councillor B. Leudke reported on the COVID-19 situation.

**6.5 Police Board**

An update was provided by Mayor O'Mara on the OPP Detachment Police Services Board Framework.

**6.6 Briggs Dump**

C. Davidson noted that an update will be provided at the next MOU meeting.

**7. NEXT MEETING**

April 12, 2021 at 10:00

**8. MOTION TO ADJOURN**

MOVED BY: B. Leudke

SECONDED BY: S. Moore-Frappier

This meeting adjourn at 11:31 a.m.

**9. CLOSING PRAYER**

A closing prayer was offered by Chief Moore-Frappier.



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**COMMITTEE OF ADJUSTMENT  
MINUTES**

**March 4, 2021 1:00 P.M.**

**PRESENT:** C. Dwyer, B. Leudke, B. Graham, B. Rice, G. Cline, N. Brooker

**REGRET:** B. Ballentine

**STAFF:** S. Fournier, D. Bell, J. Robinson, BES, MCIP, RPP

**1. CALL TO ORDER**

The Municipal Clerk called the meeting to order at 1:05 p.m.

There were 3 people in the audience. The Municipal Clerk called the Roll.

The Municipal Clerk read out the meeting procedures.

**Appointment of Chair**

**21-001**

**MOVED BY:** B. Leudke

**SECONDED BY:** C. Dwyer

WHEREAS subsection 44(7) of the *Planning Act* states, the members of the Committee shall elect one of themselves as Chair;

AND FURTHER THAT the Committee of Adjustment appoint Deputy Mayor Cathy Dwyer as Chair.

**CARRIED**

**2. ADOPTION OF THE AGENDA**

**Adoption of the Agenda**

**21-002**

**MOVED BY:** B. Graham

**SECONDED BY:** B. Leudke

BE IT RESOLVED THAT the agenda dated March 4, 2021 be adopted as presented.

**CARRIED**

**3. ADOPTION OF THE MINUTES**

**21-003**

**MOVED BY:** B. Rice

**SECONDED BY:** N. Brooker

BE IT RESOLVED THAT the Minutes of the Committee of Adjustment Meeting held on August 27, 2020 be adopted as presented.

**CARRIED**

**4. DECLARATION OF CONFLICT OF INTEREST**

Deputy Mayor Cathy Dwyer declared a conflict interest regarding 5.1

**5. APPLICATIONS**

**21-004**

**MOVED BY:** N. Brooker

**SECONDED BY:** B. Rice

BE IT RESOLVE THAT the Committee appoint Councillor Leudke as vice chair for item 5.1.  
**CARRIED**

**5.1 MV 20-03 LEWIS**

**21-005**

**MOVED BY:** B. Graham

**SECONDED BY:** B. Rice

BE IT RESOLVED THAT the Committee of Adjustment received the report from Jamie Robinson, BES, MCIP, RPP dated March 4, 2021;

AND FURTHER THAT the Committee of Adjustment approved the Notice of Decision M 20-03 (Minor Variance Application) as presented.

**CARRIED**

**5.2 MV 20-04 JONES**

**21-006**

**MOVED BY:** B. Leudke

**SECONDED BY:** B. Graham

BE IT RESOLVED THAT the Committee of Adjustment received the report from Jamie Robinson, BES, MCIP, RPP dated March 4, 2021;

AND FURTHER THAT the Committee of Adjustment approved the Notice of Decision M 20-04 (Minor Variance Application) as presented.

**CARRIED**

**6. NEXT MEETING DATE**

Next meeting will be held on March 25, 2021.

**7. ADJOURNMENT**

**21-007**

**MOVED BY:** B. Graham

**SECONDED BY:** B. Leudke

BE IT RESOLVED THAT March 4, 2021 Committee of Adjustment meeting be adjourned at 1:52 p.m.

**CARRIED**



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

**COMMITTEE OF ADJUSTMENT**

**MINUTES**

**March 25, 2021, 1:00 P.M.**

**PRESENT:** C. Dwyer, B. Leudke, C. Brooker, B. Graham

**REGRET:** B. Rice, G. Cline, B. Ballentine

**STAFF:** S. Fournier, D. Bell, M. Pilon

**CALL TO ORDER**

The Municipal Clerk read out the meeting procedures.

Deputy Mayor Dwyer called the meeting to order at 1:07 p.m.

There were 1 people in the audience. The Deputy Mayor Dwyer called the Roll.

**ADOPTION OF THE AGENDA**

**21-008**

**MOVED BY:** B. Leudke

BE IT RESOLVED THAT the agenda dated March 25, 2021 be adopted as presented.

**CARRIED**

**DECLARATION OF CONFLICT OF INTEREST**

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosure made.

**APPLICATIONS**

**Property Standards - Appeal 20-07**

Loss of quorum, the Committee of Adjustment meeting adjourned at 1:32 p.m.

**DRAFT MINUTES  
TEMAGAMI PUBLIC LIBRARY BOARD  
TUESDAY MARCH 23, 2021 / 7:30 P.M.  
ELECTRONIC PARTICIPATION**

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**Attendance:** Carol Lowery (Chair), John Shymko (Vice Chair), Paul Middleton, Claudia Smith, Sabrina Pandolfo (Support Staff)

**1. CALL TO ORDER**

The meeting was called to order at 7:30 pm

**2. APPROVAL OF THE AGENDA**

MOVED BY: John Shymko

SECONDED BY: Claudia Smith

BE IT RESOLVED THAT the Public Library Board Agenda dated March 23, 2021 be adopted as presented.

CARRIED

**3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**4. ADOPTION OF THE MINUTES**

**4.1 MINUTES OF FEBRUARY 23, 2021 MEETING**

MOVED BY: John Shymko

SECONDED BY: Paul Middleton

BE IT RESOLVED THAT the Public Library Board Minutes dated February 23, 2021 be adopted as amended.

- To include the direction to investigate policies for the library.
- To include the direction on correcting the hours on the website
- To include the discussion about historic slides being given by a donor

CARRIED AS AMENDED

- *The board would like to include item descriptions or titles in the minutes.*
- *The board would like to include more detail than what is presently in the minutes.*
- *The Board would like to wait until the minutes are approved by the board before they go to council.*

**4.2 MINUTES OF MARCH 2, 2021 MEETING**

MOVED BY: John Shymko

SECONDED BY: Claudia Smith

BE IT RESOLVED THAT the Public Library Board Minutes dated March 2, 2021 be adopted as presented.

CARRIED

**5. BUSINESS ARISING FROM THE MINUTES**

None

**6. DELIGATIONS & PRESENTATIONS**

None

## **7. ACTION/INFORMATION ITEMS**

### **7.1 - Library Policies and Procedures**

MOVED BY: John Shymko  
SECONDED BY: Claudia Smith

Be it resolved that the CEO bring forward at least one policy per month for the Board's consideration and approval.

CARRIED

### **7.2 - Library Board Training**

MOVED BY: John Shymko  
SECONDED BY: Paul Middleton

Be it resolved that the Board request Craig Davidson, Treasurer/Administrator, Municipality of Temagami do a presentation on governance, protocols and responsibilities at a future Library Board meeting.

CARRIED

*The board suggested that a push be done to get another board member before the training commences.*

### **7.3 - Library Employee training**

MOVED BY: John Shymko  
SECONDED BY: Paul Middleton

Be it resolved that the CEO complete training for Laurel Beardmore before our next Board Meeting if at all possible.

CARRIED

### **7.4 - Library Hours of Operation / Administrative Hours**

MOVED BY: John Shymko  
SECONDED BY: Paul Middleton

Be it resolved that the open hours for the Temagami Public Library be as follows and that proper COVID procedures be followed.

And further that the library CEO schedule the staff to meet the hours within the budget guidelines.

Tuesday	10am – 12pm	1pm – 4:30pm	5:30pm – 8:30pm
Wednesday	10am – 12pm	1pm – 4:30pm	
Thursday	10am – 12pm	1pm – 4:30pm	5:30pm – 8:30pm
Friday	10am – 12pm	1pm – 4:30pm	
Saturday	10am – 12pm	1pm – 3pm	

CARRIED

*The Board discussed that administration hours could be increased on an as needed basis.*

*The Board suggested that the Library could reopen April 13<sup>th</sup>, 2021, should COVID19 restrictions allow.*

### **7.5 - Methods of Communication**



MOVED BY: Claudia Smith  
SECONDED BY: John Shymko

Be it resolved that communication between the Board and Staff go through John Shymko at libraryboard@temagami.ca  
CARRIED

**7.6 - Time and Vacation approval**

MOVED BY: John Shymko  
SECONDED BY: Claudia Smith

Be it resolved that time and vacation of the CEO be approved by the Chair.  
CARRIED

**7.7 - Cleaning Protocols**

The board discussed the daily cleaning that occurs in the library. If there is a need for additional cleaning to be done, it will be discussed in the future.

**7.8 - Library Website Updates**

*The link to the Library on the Municipal Website is not working properly. John Shymko will be working on the Library website, The CEO continues to manage the Library Facebook page*

**8. NOTICE OF NEW BUSINESS**

None

**9. NEXT MEETING**

Tuesday, April 27, 2021 at 7:30 pm

**10. ADJOURNMENT**

MOVED BY: John Shymko  
SECONDED BY: Paul Middleton

Be it resolved that the March 23, 2021 meeting adjourn at 8:51 pm



# ANNUAL REPORT

2020

To his Worship Mayor Dan O'Mara  
And Members of Municipal Council  
Corporation of the Municipality of Temagami  
Temagami Welcome Centre, Lakeshore Drive  
Temagami Ontario  
POH 2H0

Dear Mayor and Council:

I am extremely proud of the dedication and professionalism shown by members of the department, and support from their families and employers. It is a privilege to serve with such fine people.

As Fire Chief of the Temagami Fire Department, it gives me great pleasure to present the annual report for the year ending December 31, 2020.

*Word of Thanks*

I would like to thank Mayor O'Mara and council for their support, and look forward to working with, and continuing support from Mayor and council towards making our community a fire safe community.

Respectfully submitted

*Jim Sanderson*

Jim Sanderson  
Fire Chief  
Temagami Fire Department

## **Introduction**

The Temagami Fire Department, located at 5 Stevens Road, is one of two municipal fire departments providing fire services within the Municipality of Temagami.

### **Administrative Area**

Temagami Fire Department's administrative coverage area includes all areas with-in the Municipality of Temagami, excluding Sisk, Olive, Milne, and portions of Law and Askin Township lying South of the Rabbit Lake Access Road at HWY 11 and 695 Wilson Lake Road. Fire departments provide Fire Prevention and Public Fire Education within their administrative area.

### **Emergency Response**

Temagami Fire Department provides emergency response services within the administrative area that is accessible by fire department vehicles, and assist/support, as required, emergency response services provided by Marten River fire department within their emergency response area. A 2017 Initial Response Apparatus (pumper) and a 2002 rescue/support vehicle are stationed at the main hall at 5 Stevens road, with the 2005 fire truck/pumper stationed at the community center at 100 Spruce Drive to improve response times to Temagami north.

Temagami emergency response coverage area includes approximately 302 properties (49 vacant lots) within the town centre and Temagami North with hydrant service, and another 190 non-hydrant properties (50 vacant parcels) in the rural area along the highway corridor, and on roads accessible to our vehicles.

Forest fire suppression, for 99.7% of the municipality is contracted out to Ministry of Natural Resources and Forestry under a Forest Fire Management Agreement.

Core services provided are outlined in the Fire Department Establishing and Regulating by-law.

## **ADMINISTRATIVE DIVISION**

### **Fire Service Operations Budget**

The 2020 operations budget was \$106,460; with anticipated expenditures being offset with a projected revenue of \$6,500. Actual expenditures were \$93,470 with revenue of \$4,882.

### **Fire Service Capital**

Projects identified for capital budget funding in 2020 included: three sets of Bunker suits (\$6,273), and \$40,000 to be placed in reserves to offset future fire apparatus purchasing requirements.

### **Fire Service Revenues**

The fire department generates revenues for the Municipality through burning permit fees (\$630), Misc. revenue /searches (\$897), MTO recovery (\$1896) and donations (\$5,678)

The Fire Department is extremely grateful for a grant from the Temagami Community Foundation of \$4,000; which along with \$1,648 from donations previously received from the Kimmy and Tracey Memorial Tournament Scholarship fund, the department acquired a Bunker Gear Washer / Extractor.

### **Administrative Reports, Memos, Presentations and By-laws**

Monthly Department Update reports (12)

Annual Fire Department Report

Report recommending revisions to the Open Air Burning By-law (defeated by Council)

Report regarding leaking Fire Hall roof and solar panel array located on the roof

**Personnel**



The Temagami Fire Department currently has 10 members of the maximum 20 volunteer positions approved by council. Members receive a hourly honorarium for responding to emergencies, attending training, and performing authorized department activities.

Jim Sanderson (Chief)	30 years	Wendell Gustavson (Deputy)	15 years
Nick Lepage (Captain)	10 years	Ken Richardson	25 years
Thomas Shank	7 years	Joe Blanchard	2 year
Ken Mourice	2 year	Travis Goodyear	2 year
Lawrence Chmielewski	1 year	Matt Fuller	3 months

One new recruit this year; two Firefighters resigning during the year (unavailable/other commitments); and one firefighter terminated for lack of commitment to training.

**2020 department awards**

- Firefighter of the Year Award: Lawrence Chmielewski
- Incident Attendance Award: Nick Lepage
- Training Attendance Award: Lawrence Chmielewski

**Retirements:**

Howard Stewart: Department Mechanic  
15 years service

Monty Cummings: Fire Prevention Officer  
31 years service



## **EMERGENCY RESPONSE DIVISION**

Temagami Fire provides a range of emergency response services to areas accessible by fire department vehicles within the department's administrative area, and assists Marten River FD when requested

### **2020 Response Details**

#### 9 - Fire related activations:

- 0 Structure fires
- 1 pre-fire condition (overheat)
- 1 vehicle (ATV) fire – extinguished prior to FD arrival
- 1 electrical short in commercial occupancy – investigate to confirm no extension
- 3 Forest Fires responded to
  - 2 grass fire associated with Hydro wires down
  - 1 incident not found
- 2 reports of Hydro pole / tree on line on fire
  - 1 incident remained on scene until Hydro arrived (wires down, arcing)
  - 1 incident turned over to resident to monitor until Hydro arrival (tree on line)
- 1 Fire Alarm activation - Alarm system equipment malfunction

#### 3 - Motor Vehicle Collisions (MVC):

- 0 MVC in the Temagami FD response area
- 3 MVC in the Marten River FD response area (Assistance requested by MRFD)
  - All cancelled enroute, before Temagami fire department vehicle reached scene

### **Response Statistics**

Year	# Calls	Average # firefighters response	Highest # firefighter response	Lowest firefighter response	Average Turn-out Time (minutes)	Response time (time on scene) (high to Low) minutes
2011	18	7.11	11 (twice)	4	5:30	1:12 to 10:06
2012	17	6.76	9 (twice)	4	5:01	3:28 to 6:20
2013	23	6.04	11	1	5:21	2:52 to 14:09
2014	17	4.76	8	2	5:56	2:38 to 11:20
2015	25	6.72	11 (twice)	3	5:05	1:31 to 12:48
2016	30	6.43	10 (twice)	3	6:17	1:16 to 12:33
2017	22	5.73	11 (twice)	1	5:33	3:23 to 9:26
2018	31	5.1	9	1	5:12	6:31 to 26:06
2019	24	4.61	9 (twice)	1 (investigate)	5:04	3:09 to 30:08
2020	12	4.25	7	1	6:18	2:34 to 12:00
10 year Average	21.9	5.75			5.21	

Number	Date	Address	Response Type Called In	Occupancy Description	Response Type Description	Personnel at Scene	Total Response Personnel	Multi Department Response	911-call reciev	FD paged time	Depart Station	Turn-out time	Page cancelled	Time On Scene	Estimated Distance	Response Time
20-001	3/8/2020	33 Spruce Drive, TEMAGAMI		Detached Dwelling	Other Cooking/toasting/ smoke/steam (no fire)	1	1							14:15:00	1	
20-002	3/26/2020	5760 Highway 11, TEMAGAMI	846 Tree on Hydro Line on fire	Residential Camp	Call cancelled on route	0	2		10:43:20	10:43:59	nil	7:00	11:00:00		8	
20-003	6/11/2020	Hwy 11 at Milne/ Sherman road	NO LOSS OUTDOOR fire (see exclusions)	Open Land (bush, grass, etc.)	NO LOSS OUTDOOR fire (see exclusions)	6	6		17:15:00	17:16:14	17:21:23	5:09		17:27:34	2	0:11:20
20-004	6/22/2020	Hwy 11 at Rockpine	Fire	Trailer Combo	Call cancelled on route	0	5	MRFD requested TFD	13:56:04	14:03:01	14:05:35	2:34	14:16:35		45	
20-005	7/4/2020	Hwy 11 at Andorra lodge road	NO LOSS OUTDOOR fire (see exclusions)	Open Land (bush, grass, etc.)	NO LOSS OUTDOOR fire (see exclusions)	5	5		22:55:22	22:56:11	23:06:10	9:59		23:10:02	9	0:13:51
20-006	7/12/2020	Hwy 11 at Bidwell road	Vehicle Collision - MVC	Trailer Combo	Call cancelled on route	1	7	MRFD requested TFD	9:53:37	9:53:49	9:58:23	4:34	10:18:18		50	
20-007	8/13/2020	7977 Hwy 11	Fire	Other specialty vehicle - ATV	Call cancelled on route	1	3	TFD requested MRFD	13:27:09	13:27:49	nil	12:00	13:39:32	13:35:00	8	0:07:11
20-008	8/21/2020	6710 Highway 11	Other pre fire conditions (no fire)	Detached Dwelling with Business	Alarm System Equipment Malfunction	4	4		22:47:13	22:48:28	22:55:24	6:56		23:02:14	1	0:13:46
20-009	9/25/2020	Hwy 11 - South of Lake Temagami Road	NO LOSS OUTDOOR fire (see exclusions)	Forest, Standing Timber	Incident not found	5	5		12:44:50	12:47:37	12:51:22	3:45	13:03:46		5	
20-010	9/27/2020	Hwy 11 at Rabbit Creek	NO LOSS OUTDOOR fire (see exclusions)	Hydro/Telephone Pole	Power Lines Down, Arcing	2	2		9:47:36	9:48:27	9:53:04	4:37		10:08:39	17	0:20:12
20-011	10/27/2020	Hwy 11 at Handley Road	Assisting Other FD: Mutual Aid	Multiple Road Vehicles	Assistance not required by other agency	1	5	MRFD requested TFD	14:31:29	14:32:54	14:40:46	7:52	15:06:49		45	
20-012	12/21/2020	6527 Highway 11	Fire	Garage Structure	Other pre fire conditions (no fire)	2	6		10:45:55	10:47:10	10:52:12	4:58		11:00:15	3	0:13:05

## **TRAINING DIVISION**

Training is a cornerstone for the delivery of fire services, with firefighters practicing tasks, repetitively, so that tasks become routine and can be performed safely, with confidence in stressful, emergency situations.

The department meets the first four Mondays of every month. In late fall of 2019 the department purchased a subscription to an online fire service training platform for it's members to further support firefighter's knowledge base training that is provided through a combination of in-house training by Fire Chief/officers and an Officer/Trainer from outside department.

**Target Solutions** is online training program that can be accessed anywhere with internet connection. Target Solutions utilizes International Fire Service Training Association (IFSTA) courses & has modules for tracking of OFMEM firefighter skills sign-offs curriculum for firefighter 1 & 2 training. The program also allows creating & assigning of department specific training modules to fire fighters, and incorporates an electronically tracking and database of individual firefighter's training progress. The training officer to decide how training activities/courses are available to the firefighter; either by assignment to individual(s) or by all firefighters or labeling courses "self-assignable" for optional training accessible to the firefighters.

Regardless of how the firefighter gets the assignment, the status of all assignments (complete / incomplete) can be queried from the database. A number of department specific credentials, including a basic introduction set of modules specifically targeted for new recruits, are now in place (consistency / reduces in-house theory presentations). Having the ability to provide theory based training to firefighters to access when they have time now allows the department to focus practice nights to providing more hands-on skills training.

In 2020 firefighters, accessed 105 difference courses with a combined 173 Target Solutions courses and 62 department e-training modules completed.

With Covid-19 lockdowns / stay-at-home orders in the spring, five training sessions were completed using either telephone conference call or Zoom platform. In mid-December, practices were replaced with on-line (Target-Solution) driver theory modules assigned to the firefighters.

### Hands-on, practical training included:

PPE/SCBA annual refresher,	Enter & exit restricted openings(SCBA)	Mask fit-testing,
Rope & Knots,	Apparatus driving skills,	Pump operations,
Portable pumps,	Wildland hose lays, & water application	Hose handling,
Auto extrication,	Fire streams & advancing charged lines,	Fire extinguishers
Hose loads, hose testing	Ladders, including operating fire streams from ladders	
Extinguishing vehicle fires,	Salvage tarps (deploying/inspecting/maintenance)	
Structure fire response scenarios x2 (evaluating/improving tasks performances)		

### Specialized Training in 2019 included:

SCBA Mask FIT testing	10 members
TransCanada Energy – Pipeline (Zoom) presentation	10 firefighters
Standard First Aid course /refresher	3 members
Chainsaw safety training (Dymond fire hall)	2 members
TWMFR Essential Primary course (PTSD awareness training)	1 firefighters
OFMEM webinars: Inspection Orders, Change of Use & Hording	Fire Chief
OFMEM webinars: Fire Investigation & Evidence collection	Fire Chief & Deputy Chief
Recruit training (16 hours)	1 recruit



# **MECHANICAL DIVISION**

## **Fire Apparatus /Vehicles**

The fire department fleet consists of 2 fire trucks and 1 Rescue/support vehicle.

- All vehicles obtain annual mechanical / commercial highway safety inspections.
- Weekly, pre-trip inspections of fire vehicles are completed by a licensed mechanic, meeting the intent of MTO legislation regarding pre-trip inspections for commercial vehicles; catching defects before they become an issue.
- Fire trucks are tested annually to ensure the on-board fire pumps can pump to their rated capacity (as per MOL section 21 guidelines for the Fire Service)
- Annual vehicle inspections for Rescue & Pump 1 at North Bay Freightliner, annual oil change & servicing done by Temagami Public Works
- Annual vehicle inspection for 2017 initial Attack apparatus, including oil change & servicing completed by Bill Mathews Motors (Ford dealer) to maintain vehicle warranty.

### **2017 Initial Attack Fire Apparatus/pumper (Pump 2)**



- ▶ Received late October 2017
- ▶ Primary response vehicle (fires)
- ▶ requires Class "G" licence
- ▶ *Truck: 2017 Ford 550*
- ▶ *1050 lpm Hale pump*
- ▶ *284 gallon water tank*
- ▶ *10 gallon foam*

Service in 2019 included vehicle recall for engine heater cord.

### **2005 E-One Traditional Pumper (Pump 1)**



- ▶ Primary response vehicle (fires)
- ▶ requires Class "D" licence with "Z" endorsement (air brakes)
- ▶ *Truck: 2005 Freightliner M2*
  - 300 hp Caterpillar C7 diesel engine
  - Allison EVS3000 automatic transmission
  - Onboard Diesel exhaust filter system
- ▶ *1050 lpm Hale pump*
- ▶ *840 gallon tank*

Repairs in 2020 includes replacing signal control switch, Air dryer (for the air brake system), and undercoating treatment.

**2002 American LaFrance Rescue / Support Vehicle** (converted ALF Ambulance out of Florida)



- ▶ Primary response vehicle for Motor Vehicle Collisions (MVC)
- ▶ requires Class "G" licence
- ▶ *Truck: 2002 Freightliner FL60*
  - 260 hp Turbo diesel engine
  - 5.9 Cummins /Allison automatic transmission
- ▶ *4 bottle cascade system, SCBA fill station, firefighter rehab area*
- ▶ *Acquired/in service date: Nov/14*

Repairs & servicing in 2020 include replacing front brake pads (third time in 5 years), back-up light replaced, hydrostatic testing 2 of the 4 bottle cascade system. Steering wheel outer covering identified as poor shape in 2018, remains a recommended replacement.

**Small Equipment**

All equipment must be maintained in a complete state of readiness. One meeting a month is dedicated to inspecting equipment to ensure it is functioning & ready for use.

- Specialized inspections over and above monthly inspections by fire fighters included:
  - Bunker Suits: annual professional cleaning, repair and testing,
  - Self-Contained Breathing Apparatus: annual professional flow testing of the units and face pieces, replaced low-pressure alarms on 2 units that failed in practice
  - Fire Hose: annual in-house testing completed
  - Ladder testing (outside service provider) done every 2 years. Pumper 1 Ladders tested this year
  - 2 cascade (air) bottles hydrostatic testing completed (5 year requirement)
  - Replaced radio communications recording device
  - Replaced the power supply & trickle charger on the fire hall radio(mobile)
- Purchases in 2020 included 4 used 38mm fire nozzles from North Bay Fire, 3 sets bunker suits, Washer Extractor (grant/donation); 8 portable radio batteries, 1 Rhyno Windshield cutter, Acer laptop & radio transmission recording software, 1 pair fire (rubber) boots & 2 firefighter structural helmets

**Fire Halls / Buildings**

The 2017 Fire Pumper and 2002 Rescue/Support truck respond out of the main hall in the town center, with the 2005 Fire truck responding from a garage bay at the Community hall/Arena.

Repairs / upgrades include first steps to addressing leaks caused by 2012 solar panel installation:

- Solar panels removed off the roof (frames left on roof) as first step in repairing leaking roof
- Engineers completed an evaluation of the structural condition of the roof/building, to report on the level of damage caused by the solar panels, and options on repairing/replacing the leaking roof, including impacts to consider if the solar panels are re-installed. (report received in March 2021).

# **FIRE PREVENTION, PUBLIC EDUCATION DIVISION**

## **Fire Prevention**

Fire safety inspections and fire code enforcement in 2020 was conducted by Prevention officer Monty Cummings, who retired from the fire department in November 2020

### **Fire Safety Inspections**

- No Fire Safety Complaints received
- No Requests for assistance to comply with the Ontario Fire Code were received
- Fire Safety Inspections completed:
  - Temagami Catholic Church (inspection & Fire Safety Plan approval)
  - Ronnoco House, & Minawassi apartments – fire safety plan review (remote)
  - Temagami Outfitters – request for inspection for liquor license application
  - No Fire Drills attended in 2020

### **Request for Information**

- 1 request for File search for outstanding orders on a property
- 1 request for information on requirements to conduct Daytime Open Air Burning (summer)

### **Fire Cause Determination**

- None required in 2020

### **Open Air Burning By-law Enforcement**

- 1 complaint of daytime burning during RFZ investigated – unsubstantiated
- 1 complaint of day-time burning investigated – warning issued (education)
- Special Conditions Permit issued for Living Temagami's Winter Solstice celebration

## **Public Fire Safety Education**

### **Smoke Alarm program**

- No door to door smoke alarm surveys completed in 2020 (*Covid-19 precautions*)
- Fire Department continues to provide Carbon Monoxide and Smoke Alarms for sale to residents at cost at the Municipal office.
- Monthly Smoke alarm messaging in the community newsletter

### **Fire Prevention Week**

- Fire Safety material provided to the teachers to distribute to students. As part of an effort to promote fire safety in the classrooms, the department provided fire safety prizes for 3 students this year. No in-class fire safety presentation or providing one lucky student with a ride to school in one of the Fire Department's fire trucks. (*Covid-19 precautions*)
- Shared page advertisement promoting several fire safety messages in Temiskaming Speaker, and Weekender

### **Distribution of Fire Prevention Messages / Education Material**

- Daily fire safety messages on CJTT radio (partnership - 10 fire departments)
- Fire Safety messages in the monthly community newsletter
- Pamphlet display units at the Temagami library & Municipal office
- Fire Prevention newsletter Mail-out during Fire Prevention Week
- No Fire Education Displays / Presentation / community activities in 2020 (*Covid-19 precautions*)

## **CHALLENGES:**

### **Covid-19**

Similar to other municipal departments, implementing ever-changing best practices, policies & procedures to maximize the protection of our firefighters from Covid-19 exposure, while continuing to (safely) provide firefighter training and emergency response services. The largest impact was in the Fire Prevention & Education division, with very little Fire Safety public education or Fire Safety Inspections initiated / completed after March of 2020.

### **Recruiting and retaining (vol.) firefighters**

This is an ongoing challenge that almost every fire department grapples with, and solutions that works for one department will not necessarily work for another department.

### **Prevention & Education requirements:**

Providing fire prevention and public fire safety education is mandated by the province, and at a basic level includes a smoke alarm program, fire escape planning, inspections on requests or complaint, and other fire safety education and prevention activities as determined by community risk assessment. - a "Community Risk Assessment" a legislated Regulation under the FPPA in 2019 is required to be completed & submitted to OFMEM before July 2024

### **Firefighter Training:**

Training firefighters to learn and maintain the skills needed to provide core services continues to be the focus of the training division. Training needs to be stimulating, rewarding, and that provides value for the family time they are giving-up so that they can safely provide emergency services to the community when called-out.

A Provincial training standard seems inevitable, the challenge is anticipating what form that will take to tailor our training program to meet future requirements – whether it is a “one size fits all” Provincial Certification or based on community size, or the level of emergency services mandated by Council.



## MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott  
2877 Hwy 11 North  
Marten River, ON  
POH 1T0  
705 471 5874  
[mrfire@temagami.ca](mailto:mrfire@temagami.ca)

### MARCH 2021 MONTHLY REPORT

#### TRAINING

- March 1<sup>st</sup> DC/Trainer Siegner used the YouTube video “**7 Knots Fire Fighters Should Know**” to demonstrate these essential skills. Members practiced these knots to demonstrate their ability to complete this skill. Discussion on when & where each knots could be used in fire service applications followed. Practice skill sheets were supplied. FF Devost instructed the members in the uses of the **new washer extractor**.
- March 15<sup>th</sup> Under the tutorage of DC/Trainer Siegner, using essentials and firefighting videos members learned **Ladder Basics**. Situation assessments, determining hazards, body mechanics and positioning, throwing and rolling ladder technics and ladder safely were investigated.  
A review on **naloxone** use (nasal and injected) was conducted and the nasal spray kit was placed into the Oxygen case for easy asses.  
Fire Department correspondence including Provincial grants for training, OFM communiques and OFC modernization plans was shared with the members.
- March 22<sup>nd</sup> A Maintenance night was held where Rescues 3 & 5 were washed, Inventories for Rescues 3 & 5 and Pumper 4 were completed, batteries for E-draulic equipment were changed and charged and the equipment cycled and all vehicles lighting equipment was checked for operation.  
The illuminated sign was changed to read “PREVENT COVID19 STAY SAFE AT HOME”

#### INCIDENTS

- March 3<sup>rd</sup> Marten River fire fighters responded to trees on powerlines along Highway11 south of the Rock Pine Motel. Members set out flares and the emergency ahead signs and monitored the scene until Hydro one arrived.
- March 3<sup>rd</sup> Members responded to a utility incident along Highway 11 and Marion Lake. Hydro One was on scene to downed powerlines when this fire department arrived.

- March 5<sup>th</sup> Fire fighters were called to a suspected snowmobile through the ice call on Marten Lake. No incident could be determined from shore. OPP used a drone to determine a false alarm.
- March 28<sup>th</sup> High winds and slippery road conditions caused the MRFD and TFD to be dispatched to a fire with 50' flames, powerlines down and a vehicle possibly leaving highway 11 at Rabbit Lake Road. Temagami Fire Department handled the vehicle incident. No fire or down wires were found and the power outage was reported to Hydro One.

#### **OTHER**

- Fire Chief Elliott attended the Emergency Operations Control group meetings via Zoom on March 4<sup>th</sup> and 25<sup>th</sup>.
- Fire Chief Elliott Attended the March 4<sup>th</sup> Regular council meeting via zoom.
- Several Marten River firefighters have received their first dose of the COVID 19 vaccine and some others have appointments for early in April. This is in compliance with the fire marshal's directive that places fire departments that respond to medical activations in phase one of the vaccine rollout.

**PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT FOR  
March/April 2021**

**ROADS**

- Plowing and Sanding all roads when needed
- Haul snow from bad areas in Town and TN
- Pushed Banks in TN, TS and hauled snow away where needed
- Push back banks on all our roadways and getting ready for rain and spring thaw. We also had all storm water drains open before rain and melting started. We also cleaned out ditches in troubled spots on our roadways before melt started.
- 9 New Street lights were installed and Hydro One was suppose to hook them up April 29<sup>th</sup> 2021. I will check them at night to confirm that this was completed.
- Were receiving a lot more complaints about dangerouse tree's in and around our area, contractors will be hired to do removal and clean up.
- Repaired any boat ramps that needed it and installed all ramps, docks. All landings are complete except Snake lake , Cassel's and South Rabbit Lake due to the water being so low. When water permits the rest will be installed.
- Inspect NEW driveway entrance and approve on White Bear Court
- We rented our steam jenny, truck and 2 men to the Provincial Park for thawing a culvert
- Starting to grade any roads that can be graded at the time.
- Received email this week on the MTO Storm Water Drain ( Our Daily Bread) , they are saying it looks like it's our problem due to the area where the separation is but are looking into it further. I have recommended that any meeting on this subject should be attended by the Municipality ( Public Works) . This drain has been repaired a few years ago by the MTO and I have stated this to them in an email. Waiting for a response.

	<ul style="list-style-type: none"> <li>• Thawing culverts where needed</li> <li>• Waiting on plow harness for large truck, Gincor said it should be here in May</li> <li>• Started GPS ing all our assets , shut off etc... in town</li> <li>• Safety Meetings</li> <li>• Install bump signs on roads where needed, also Half load limit signs</li> <li>• Change winter tires over to summer tires on Vehicles</li> </ul>
<b>WATER &amp; SEWER</b>	<ul style="list-style-type: none"> <li>• Worked on and thawed Sewer/Water shuts for residents to complete work</li> <li>• Sewage repairs ( Panel Replacement) at a commercial business in Town</li> <li>• Had a New Panel installed at our Grinder Pump Shop for Testing procedures</li> <li>• PW cleaned up, painted, and installed puck board in the grinder pump shop at PW so we can disinfect room better and easier</li> <li>• Repaired Grinder Pumps</li> </ul>
<b>EQUIPMENT</b>	<ul style="list-style-type: none"> <li>• 140M grader articulate not working, ordered part and had it installed and is working again</li> <li>• T-14 Frieghtliner needed Air lubricator replaced so PW ordered parts and repaired it ourselves.</li> <li>• Dozer window replaced</li> <li>• Repairs to mini sander completed and is working well ( chain and Shaft)</li> <li>• Serviced Kubota and is ready for summer</li> </ul>
<b>WASTE MANAGEMENT</b>	<ul style="list-style-type: none"> <li>• Clean and cover Strathy Landfill. Briggs and Sisk will be completed shortly</li> <li>• Burn all wood piles at all 3 dumps before the dead line</li> <li>• Service Dump Trailers for the Mine Landing and installed stairs for summer. We are early this year, completed on April, 12<sup>th</sup> / 2021</li> <li>• Received 2 qoutes for metal pricing per TON, the Municipality will be receiving a cheque for \$77,233.80 plus HST for all the metals in our 3 landfills that was cleaned up by Premier Recycling from Timmins. Their bid was \$ 185 per TON and Mid North Recycling was \$ 180 per TON. It has</li> </ul>



	<p>been approximately 3 years of collecting metals and the prices were up a lot compared to back then.</p>
<b>BUILDINGS</b>	<ul style="list-style-type: none"> <li>• Ordered and replaced floor drain grating at the Temagami Ambulance Base</li> <li>• Deliver Fish Hatchery sign to Waterfront for Installation</li> <li>• Ordered N95 mask for Public Works through the Temagami Fire Department</li> <li>• Received Quotes on Heater and AIR exchanger replacement for grinder pump shop.</li> <li>• Service and put away By-Law / Municipality's snow mobile, also serviced Trailer and repaired all lights, wheel bearings and cleaned.</li> <li>• Repair leak in Munciple office from toilet upstairs Leaking</li> <li>• Install exhaust fans in PW Works garage</li> </ul>
<b>PARKS &amp; REC</b>	<ul style="list-style-type: none"> <li>• Rented, set up, and fueled heaters for the Vaccination clinics at the Arena</li> </ul>
<b>CAPITAL PROJECTS (2021)</b>	<ul style="list-style-type: none"> <li>• RFQ was put on the Municipality's website for the reconstruction/replacement of the Strathacona Retaining Wall, it was also sent to all contractors on our contrators list for the Municipality They were 4 qoutes received and it was awarded to Manderstrom Construction LTD. With a couple unforeseen circumstances it was completed on April 8<sup>th</sup>/2021. Pictures were taken and put on MDW for future work/ replacement We used all our 8X8's that were instock for the project, the cost for the work, lags, washers, filter cloth ,town staff ext... will be under budget</li> <li>• Finish lay down area for the Geo Tube bags at the Temagami North Lagoon , waiting for schedule from Bishop to when the work will start.</li> </ul>



Corporation of the Municipality of Temagami

Memo No.

Memorandum to Council

**Subject:** Report from Treasurer/Administrator

**Agenda Date:** May 6, 2021

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council receives the report of the Treasurer/Administrator dated May 6, 2021.

**INFORMATION**

Changes to Election Legislation

The Province of Ontario has made some changes to the Municipal Elections Act 1966. Most of these appear to provide options with how nominations or third party advertiser registrations are received and when the campaign period is deemed to have started.

Over the next while, there will be some election decisions that will be presented to Council for consideration. Mostly these will be with how the election will be held (vote by mail, internet, traditional) and some procedural matters. Once these have been decided by Council it is the Clerk who is the Returning Officer for the Election.

We will also try to have more information for third party advertisers. As it presently is drafted, there does not appear to be any lower limit of what cost would result in a requirement to register as a third party advertiser and, in essence, any person or group that promotes a candidate, or candidates, in an election is basically a third party advertiser. The first municipal election the registration of third party advertisers appeared was the last election and now, with about 18 months before the next election, we will have more time to educate those who may wish to promote a candidate.

Section 357

Section 357 of the Municipal Act allows property owners to apply for a reduction of taxation if the building was razed by fire, demolition or otherwise or if the building was damaged by fire, demolition or otherwise so as to render it substantially unusable for the purpose it was being used for. In some areas, some commercial property owners have filed for reductions under this section due to the COVID-19 Pandemic. The Ministry of Finance issued communication that the provisions of Section 357 are not intended to provide relief in a situation where a property has not been physically damaged or demolished.

Some have tried the request for reconsideration route and MPAC notes that as the date of valuation presently is January 1, 2016, that request that cite the COVID-19 as the only reason will not be considered for reduction.

Employee Matters

We were made aware after the last meeting of Council that Kelly Hearn has accepted employment elsewhere. We have advertised for an individual to supervise the students and tend to operations on Caribou Mountain this summer however, a more permanent Recreation Coordinator would be considered in the fall, after Council has had an opportunity to develop the Recreation Strategy which will be key in determining what, if any changes to the job description may be required.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Corporation of the Municipality of Temagami

**Memo No.**  
2021-M-070

**Memorandum to Council**

**Subject:** Budget Variance

**Agenda Date:** **May 6, 2021**

**Attachments:** Budget Variance

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the budget variance dated April 30, 2021.

**INFORMATION**

Attached is the budget variance prepared the morning of April 30, 2021. Month-end entries for April and some adjusting entries will still occur but this provides Council a view of our financial activities over the first third of the year.

As we get closer to the end of the June, final taxes will be billed and we can also start providing projections with the variance reports presented to Council.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

**Budget Variance Report**

Fiscal Year : 2021    Period : 4  
 Account Code : ??-????-????    To ??-????-????

Budget Type : Budget Values - 5

ACCT Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>REVENUE</b>						
<b>1000 Municipal Taxes</b>						
1-4-1000-1000	Municipal Taxes	0.00	-3275280.18	-4000214	-724933.82	18.12
1-4-1000-1300	Ontc - PIL - Right of Way	0.00	0.00	-13647	-13647.00	100.00
<b>Total Municipal Taxes</b>		<b>0.00</b>	<b>-3275280.18</b>	<b>-4013861</b>	<b>-738580.82</b>	<b>18.40</b>
<b>1100 Interest and Investment Income</b>						
1-4-1100-1100	Interest on Bank Accounts	0.00	-3446.82	-36000	-32553.18	90.43
1-4-1100-1400	Penalty and Interest on Taxes	-9221.67	-32474.84	-80000	-47525.16	59.41
<b>Total Interest and Investment Income</b>		<b>-9221.67</b>	<b>-35921.66</b>	<b>-116000</b>	<b>-80078.34</b>	<b>69.03</b>
<b>1499 Transfer from Reserves</b>						
1-4-1499-9100	Transfer from Reserves	0.00	0.00	-209480	-209480.00	100.00
1-4-1499-9200	Transfer from Reserves	0.00	19639.58	100000	80360.42	80.36
1-4-1499-9300	Transfer from Reserves	0.00	0.00	-168000	-168000.00	100.00
1-4-1499-9400	Transfer from Reserves	0.00	0.00	-234250	-234250.00	100.00
1-4-1499-9500	Transfer From Reserves	0.00	0.00	-4300	-4300.00	100.00
1-4-1499-9700	Transfer from Reserves	0.00	0.00	-20000	-20000.00	100.00
1-4-1499-9800	Transfer from Reserves	0.00	0.00	-189230	-189230.00	100.00
<b>Total Transfer from Reserves</b>		<b>0.00</b>	<b>19639.58</b>	<b>-725260</b>	<b>-744899.58</b>	<b>102.71</b>
<b>1500 Grants</b>						
1-4-1500-2000	OMPF	-213550.00	-427100.00	-854200	-427100.00	50.00
1-4-1500-2010	Provincial Support - CSPT	-540.00	-540.00	-2500	-1960.00	78.40
1-4-1500-2020	Other Provincial Funding	0.00	-20000.00	-203870	-183870.00	90.19
<b>Total Grants</b>		<b>-214090.00</b>	<b>-447640.00</b>	<b>-1060570</b>	<b>-612930.00</b>	<b>57.79</b>
<b>1600 Administration Revenue</b>						
1-4-1600-4000	Admin User Charges	-1580.46	-6587.54	-14000	-7412.46	52.95
1-4-1600-4100	Tax Certificates	-100.00	-350.00	-1500	-1150.00	76.67
1-4-1600-4110	Lottery Licences	0.00	0.00	-500	-500.00	100.00
1-4-1600-4200	Building/Property Rentals	-2650.00	-8600.00	-32000	-23400.00	73.13
1-4-1600-4210	Office/Room Rentals	0.00	0.00	-1000	-1000.00	100.00
1-4-1600-4220	Docking Fees - Town	-1350.00	-15175.73	-13000	2175.73	-16.74
1-4-1600-4500	Insurance Facility Rentals	0.00	0.00	-600	-600.00	100.00
1-4-1600-4510	Suppl Municipal Revenue	0.00	0.00	-6000	-6000.00	100.00
1-4-1600-5000	Sundry Revenue	-2267.07	-2787.07	0	2787.07	0.00
1-4-1600-6000	Land Sales	0.00	0.00	-4000	-4000.00	100.00
<b>Total Administration Revenue</b>		<b>-7947.53</b>	<b>-33500.34</b>	<b>-72600</b>	<b>-39099.66</b>	<b>53.86</b>
<b>2000 Marten River Fire Revenue</b>						
1-4-2000-2000	MTO Recovery	0.00	-4860.20	-15000	-10139.80	67.60
1-4-2000-4000	Emergency and fire Response	0.00	-6615.00	-6000	615.00	-10.25
1-4-2000-4100	Burn Permits Marten River	0.00	0.00	-100	-100.00	100.00
<b>Total Marten River Fire Revenue</b>		<b>0.00</b>	<b>-11475.20</b>	<b>-21100</b>	<b>-9624.80</b>	<b>45.62</b>
<b>2100 Temagami Fire Revenue</b>						
1-4-2100-2000	MTO Recovery	0.00	0.00	-5000	-5000.00	100.00
1-4-2100-4100	Burn Permits	-440.00	-560.00	-1000	-440.00	44.00
1-4-2100-4110	Misc Revenue - Search	-110.00	-230.00	-500	-270.00	54.00
<b>Total Temagami Fire Revenue</b>		<b>-550.00</b>	<b>-790.00</b>	<b>-6500</b>	<b>-5710.00</b>	<b>87.85</b>
<b>2200 Police Services Revenue</b>						
1-4-2200-2000	RIDE Program Revenue	0.00	0.00	-6700	-6700.00	100.00
1-4-2200-3000	POA Income	0.00	0.00	-10000	-10000.00	100.00
<b>Total Police Services Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-16700</b>	<b>-16700.00</b>	<b>100.00</b>
<b>2300 Animal Control Revenue</b>						
1-4-2300-4100	Dog Licences	-60.00	-60.00	-300	-240.00	80.00
<b>Total Animal Control Revenue</b>		<b>-60.00</b>	<b>-60.00</b>	<b>-300</b>	<b>-240.00</b>	<b>80.00</b>

**Budget Variance Report**

Date : Apr 30,2021

Time : 9:36 am

Fiscal Year : 2021    Period : 4  
 Account Code : ??-????-????    To ??-????-????

Budget Type : Budget Values - 5

ACCT Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>REVENUE</b>						
<b>Total Animal Control Revenue</b>		<b>-60.00</b>	<b>-60.00</b>	<b>-300</b>	<b>-240.00</b>	<b>80.00</b>
<b>2500 CBO Revenue</b>						
1-4-2500-4000	Building Permits	0.00	0.00	-24000	-24000.00	100.00
1-4-2500-4100	Building Permits	-1569.00	-9798.25	0	9798.25	0.00
1-4-2500-4110	Travel	0.00	0.00	-6000	-6000.00	100.00
1-4-2500-4510	Buidling Search	-100.00	-250.00	-600	-350.00	58.33
1-4-2500-5000	Parking Fines	0.00	0.00	-200	-200.00	100.00
<b>Total CBO Revenue</b>		<b>-1669.00</b>	<b>-10048.25</b>	<b>-30800</b>	<b>-20751.75</b>	<b>67.38</b>
<b>2700 911 Sign Fees</b>						
1-4-2700-4000	911 Sign Fees	-225.00	-225.00	-400	-175.00	43.75
<b>Total 911 Sign Fees</b>		<b>-225.00</b>	<b>-225.00</b>	<b>-400</b>	<b>-175.00</b>	<b>43.75</b>
<b>3100 Public Works Revenue</b>						
1-4-3100-4000	User Fees	-478.45	-1044.23	-3000	-1955.77	65.19
1-4-3100-4200	Parking/Mine Landing	0.00	-16135.00	-16000	135.00	-0.84
1-4-3100-5000	Sundry Sales	0.00	-50.00	-5000	-4950.00	99.00
1-4-3100-5100	Public Works Aggregate Royalty	0.00	-426.58	0	426.58	0.00
<b>Total Public Works Revenue</b>		<b>-478.45</b>	<b>-17655.81</b>	<b>-24000</b>	<b>-6344.19</b>	<b>26.43</b>
<b>4100 Sewer Revenue</b>						
1-4-4100-4000	Sewer Fees - Res/Comm	0.00	-4720.46	-136802	-132081.54	96.55
<b>Total Sewer Revenue</b>		<b>0.00</b>	<b>-4720.46</b>	<b>-136802</b>	<b>-132081.54</b>	<b>96.55</b>
<b>4200 Grinder Pumps Revenue</b>						
1-4-4200-4000	Grinder Maintenance Fees	0.00	-1541.24	-47988	-46446.76	96.79
<b>Total Grinder Pumps Revenue</b>		<b>0.00</b>	<b>-1541.24</b>	<b>-47988</b>	<b>-46446.76</b>	<b>96.79</b>
<b>4300 Water Revenue</b>						
1-4-4300-4000	Water Fees - Res/Comm	0.00	-5994.30	-423421	-417426.70	98.58
1-4-4300-4100	Water Service Fees	0.00	0.00	-500	-500.00	100.00
<b>Total Water Revenue</b>		<b>0.00</b>	<b>-5994.30</b>	<b>-423921</b>	<b>-417926.70</b>	<b>98.59</b>
<b>4400 Garbage Collection Revenue</b>						
1-4-4400-4000	Garbage Collection Town	0.00	-336.45	-36000	-35663.55	99.07
<b>Total Garbage Collection Revenue</b>		<b>0.00</b>	<b>-336.45</b>	<b>-36000</b>	<b>-35663.55</b>	<b>99.07</b>
<b>4410 Garbage Collection Mine Landing</b>						
1-4-4410-4000	Garbage Collection Mine Landing	0.00	13.09	-39600	-39613.09	100.03
<b>Total Garbage Collection Mine Landing</b>		<b>0.00</b>	<b>13.09</b>	<b>-39600</b>	<b>-39613.09</b>	<b>100.03</b>
<b>4520 Strathy Landfill Site Fees</b>						
1-4-4520-4000	Strathy Landfill Site Fees	-719.00	-2379.00	-6000	-3621.00	60.35
<b>Total Strathy Landfill Site Fees</b>		<b>-719.00</b>	<b>-2379.00</b>	<b>-6000</b>	<b>-3621.00</b>	<b>60.35</b>
<b>4530 Sisk Landfill Sites Fees</b>						
1-4-4530-4000	Sisk Landfill Sites Fees	0.00	-4097.00	-7000	-2903.00	41.47
<b>Total Sisk Landfill Sites Fees</b>		<b>0.00</b>	<b>-4097.00</b>	<b>-7000</b>	<b>-2903.00</b>	<b>41.47</b>
<b>4540 Brigg Landfill Sites Fees</b>						
1-4-4540-4000	Brigg Landfill Sites Fees	-35.00	-35.00	-127645	-127610.00	99.97
<b>Total Brigg Landfill Sites Fees</b>		<b>-35.00</b>	<b>-35.00</b>	<b>-127645</b>	<b>-127610.00</b>	<b>99.97</b>
<b>4600 Recycling Revenue</b>						
1-4-4600-4000	Recycling Revenue	-231.00	-440.25	-15000	-14559.75	97.07
<b>Total Recycling Revenue</b>		<b>-231.00</b>	<b>-440.25</b>	<b>-15000</b>	<b>-14559.75</b>	<b>97.07</b>
<b>5100 Min of Health - Helipads Maint</b>						
1-4-5100-2000	Min of Health - Helipads Maint	0.00	0.00	-7000	-7000.00	100.00

## Budget Variance Report

Date : Apr 30,2021

Time : 9:36 am

Fiscal Year : 2021 Period : 4  
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

ACCT Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>REVENUE</b>						
1-4-5100-2000	Min of Health - Helipads Maint	0.00	0.00	-7000	-7000.00	100.00
<b>Total Min of Health - Helipads Maint</b>		<b>0.00</b>	<b>0.00</b>	<b>-7000</b>	<b>-7000.00</b>	<b>100.00</b>
<b>5200 Ambulance Revenue</b>						
1-4-5200-2000	Provincial Programs	-60075.00	-240300.00	-720900	-480600.00	66.67
<b>Total Ambulance Revenue</b>		<b>-60075.00</b>	<b>-240300.00</b>	<b>-720900</b>	<b>-480600.00</b>	<b>66.67</b>
<b>5300 Cemetery Revenue</b>						
1-4-5300-4000	Cemetery Fees	0.00	0.00	-2500	-2500.00	100.00
1-4-5300-4010	Cemetery Care and Maintenance	0.00	0.00	-1000	-1000.00	100.00
1-4-5300-4020	Cemetery Plot Sales	0.00	-4475.00	-1000	3475.00	-347.50
1-4-5300-4100	Sales - Columarium Niches	0.00	0.00	-500	-500.00	100.00
<b>Total Cemetery Revenue</b>		<b>0.00</b>	<b>-4475.00</b>	<b>-5000</b>	<b>-525.00</b>	<b>10.50</b>
<b>7100 Parks and Recreation Revenue</b>						
1-4-7100-1500	Parks and Recreation Federal Funding	0.00	0.00	-10000	-10000.00	100.00
1-4-7100-5000	Parks and Recreation Misc Donations	-2000.00	-4000.00	-1500	2500.00	-166.67
1-4-7100-5100	Donations - Canada Day	0.00	0.00	-3000	-3000.00	100.00
1-4-7100-5200	Donations - Shiverfest	0.00	0.00	-3000	-3000.00	100.00
1-4-7100-5300	Donations - Santa Train	0.00	0.00	-500	-500.00	100.00
<b>Total Parks and Recreation Revenue</b>		<b>-2000.00</b>	<b>-4000.00</b>	<b>-18000</b>	<b>-14000.00</b>	<b>77.78</b>
<b>7200 Community Centre Revenue</b>						
1-4-7200-4200	Arena Ice Rental Fees	0.00	0.00	-6000	-6000.00	100.00
1-4-7200-4210	Arena Hall Rentals	0.00	0.00	-5000	-5000.00	100.00
1-4-7200-5000	Arena Rent/Vending Sales	0.00	0.00	-500	-500.00	100.00
<b>Total Community Centre Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-11500</b>	<b>-11500.00</b>	<b>100.00</b>
<b>7300 Tower Revenue</b>						
1-4-7300-5000	Tower Donations	0.00	0.00	-5000	-5000.00	100.00
<b>Total Tower Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-5000</b>	<b>-5000.00</b>	<b>100.00</b>
<b>7400 Other Recreation Revenue</b>						
1-4-7400-4000	User Fees - Fitness Centre	0.00	0.00	-3000	-3000.00	100.00
<b>Total Other Recreation Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-3000</b>	<b>-3000.00</b>	<b>100.00</b>
<b>7500 Library Revenue</b>						
1-4-7500-2000	Library Provincial Funding	0.00	0.00	-4318	-4318.00	100.00
1-4-7500-4000	User Fees	0.00	0.00	-1500	-1500.00	100.00
<b>Total Library Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-5818</b>	<b>-5818.00</b>	<b>100.00</b>
<b>8100 Planning Revenue</b>						
1-4-8100-4000	Planning Applications	-100.00	-3471.12	-8000	-4528.88	56.61
1-4-8100-4100	Development Applications	-100.00	-100.00	-3000	-2900.00	96.67
1-4-8100-4110	Zoning Certificate Revenue	-200.00	-300.00	-600	-300.00	50.00
<b>Total Planning Revenue</b>		<b>-400.00</b>	<b>-3871.12</b>	<b>-11600</b>	<b>-7728.88</b>	<b>66.63</b>
<b>8200 Development Revenue</b>						
1-4-8200-1500	Development Federal Funding	0.00	0.00	-20000	-20000.00	100.00
<b>Total Development Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-20000</b>	<b>-20000.00</b>	<b>100.00</b>
<b>Total REVENUE</b>		<b>-297701.65</b>	<b>-4085133.59</b>	<b>-7735865</b>	<b>-3650731.41</b>	<b>47.19</b>
<b>EXPENSE</b>						
<b>1100 Council</b>						
1-5-1100-1020	Council Honourariums	5840.50	23362.00	78000	54638.00	70.05
1-5-1100-1132	Council CPP	189.00	756.00	3000	2244.00	74.80
1-5-1100-1135	Council EHT	113.90	455.60	1600	1144.40	71.53
1-5-1100-2100	Council Travel	0.00	1221.12	19000	17778.88	93.57
1-5-1100-2103	Council Membership Fees	0.00	2022.95	1300	-722.95	-55.61

## Budget Variance Report

Date : Apr 30,2021

Time : 9:36 am

Fiscal Year : 2021 Period : 4  
 Account Code : ??-????-???? To ??-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
1-5-1100-2103	Council Membership Fees	0.00	2022.95	1300	-722.95	-55.61
1-5-1100-2110	Council Telephone	0.00	4.89	2300	2295.11	99.79
1-5-1100-2131	Council Legal Fees	264.58	1037.96	30000	28962.04	96.54
1-5-1100-2300	Council Materials and Supplies	16.00	48.00	3000	2952.00	98.40
1-5-1100-2307	Election Expense	0.00	648.72	1000	351.28	35.13
1-5-1100-2330	Council Materials and Supplies	20.35	61.05	10000	9938.95	99.39
1-5-1100-3040	Council Contracted Services	0.00	0.00	4000	4000.00	100.00
<b>Total Council</b>		<b>6444.33</b>	<b>29618.29</b>	<b>153200</b>	<b>123581.71</b>	<b>80.67</b>
<b>1200 Administration</b>						
1-5-1200-1010	Admin Salaries	19945.80	76955.91	315300	238344.09	75.59
1-5-1200-1132	Admin CPP	971.08	3931.58	11700	7768.42	66.40
1-5-1200-1133	Admin EI	341.21	1394.52	4950	3555.48	71.83
1-5-1200-1134	Admin Omers	1880.24	7514.99	29600	22085.01	74.61
1-5-1200-1135	Admin EHT	368.46	1852.76	6200	4347.24	70.12
1-5-1200-1136	Admin Group Benefits	2883.17	11392.26	32700	21307.74	65.16
1-5-1200-1137	Admin WSIB	695.33	-1755.18	10450	12205.18	116.80
1-5-1200-2100	Admin Travel and Training	534.24	1047.27	20000	18952.73	94.76
1-5-1200-2103	Admin Memberships	168.00	168.00	3500	3332.00	95.20
1-5-1200-2104	Admin Subscriptions	0.00	167.90	1500	1332.10	88.81
1-5-1200-2110	Admin Telephone	1718.26	5487.83	10000	4512.17	45.12
1-5-1200-2112	Admin Courier	13.83	55.79	200	144.21	72.11
1-5-1200-2113	Admin Postage	199.96	1415.70	8000	6584.30	82.30
1-5-1200-2115	Admin Office Supplies	49.09	362.86	8000	7637.14	95.46
1-5-1200-2117	Admin Office Equipment	0.00	876.15	6000	5123.85	85.40
1-5-1200-2121	Admin Advertising	0.00	0.00	5000	5000.00	100.00
1-5-1200-2131	Admin Legal Fees	0.00	0.00	10000	10000.00	100.00
1-5-1200-2132	Admin Audit Fees	0.00	0.00	25000	25000.00	100.00
1-5-1200-2133	Admin Professional Fees	0.00	0.00	4000	4000.00	100.00
1-5-1200-2300	Admin Materials and Supplies	305.14	2811.92	4000	1188.08	29.70
1-5-1200-2305	Admin Health and Safety	0.00	1608.78	500	-1108.78	-221.76
1-5-1200-2400	Admin Technology	3439.28	14126.51	30000	15873.49	52.91
1-5-1200-3040	Admin Contracted Services	461.63	2038.23	10000	7961.77	79.62
1-5-1200-3116	Admin Insurance	0.00	5010.60	130000	124989.40	96.15
1-5-1200-3120	Admin Maintenance Contracts	2051.48	2051.48	10000	7948.52	79.49
1-5-1200-3134	Admin Property Assessment Services	14099.12	28198.24	57000	28801.76	50.53
1-5-1200-4123	Admin Grants & Donations	0.00	2406.00	15000	12594.00	83.96
1-5-1200-4125	Admin Staff Recognition	0.00	175.00	3000	2825.00	94.17
<b>Total Administration</b>		<b>50125.32</b>	<b>169295.10</b>	<b>771600</b>	<b>602304.90</b>	<b>78.06</b>
<b>1300 Financial Expenses</b>						
1-5-1300-2000	Admin Contingency	0.00	0.00	20000	20000.00	100.00
1-5-1300-2010	Penny Rounding	0.01	-0.08	0	0.08	0.00
1-5-1300-5030	Tax Write Offs	0.00	988.61	10000	9011.39	90.11
1-5-1300-5100	Admin Cash Management	505.61	1774.60	6000	4225.40	70.42
<b>Total Financial Expenses</b>		<b>505.62</b>	<b>2763.13</b>	<b>36000</b>	<b>33236.87</b>	<b>92.32</b>
<b>1400 Municipal Building</b>						
1-5-1400-1010	Municipal Building Salaries and Wages	1273.03	4859.94	19000	14140.06	74.42
1-5-1400-1031	Mun Bldg Redistributed Wages	0.00	276.88	0	-276.88	0.00
1-5-1400-1130	Mun Bldg Redistributed Benefits	0.00	32.34	0	-32.34	0.00
1-5-1400-1132	Municipal Building CPP	54.70	223.11	850	626.89	73.75
1-5-1400-1133	Municipal Building EI	28.16	99.02	450	350.98	78.00
1-5-1400-1134	Municipal Building OMERS	114.57	454.02	1700	1245.98	73.29
1-5-1400-1135	Municipal Building EHT	24.83	99.78	400	300.22	75.06
1-5-1400-1137	Municipal Building WSIB	46.84	164.73	700	535.27	76.47
1-5-1400-2111	Welcome Centre Utilities	2566.03	14601.96	27000	12398.04	45.92
1-5-1400-2150	Building Repairs and Maintenance	7.04	237.53	5000	4762.47	95.25
1-5-1400-2152	Mun Bldg Janitorial Supplies	0.00	72.10	1500	1427.90	95.19
1-5-1400-2300	Mun Bldg Materials and Supplies	0.00	35.58	4000	3964.42	99.11
1-5-1400-3040	Mun Bldg Contracted Services	0.00	916.49	3600	2683.51	74.54

**Budget Variance Report**

Date : Apr 30,2021

Time : 9:36 am

Fiscal Year : 2021 Period : 4  
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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
1-5-1400-3040	Mun Bldg Contracted Services	0.00	916.49	3600	2683.51	74.54
1-5-1400-5000	Municipal Taxes	0.00	0.00	14000	14000.00	100.00
1-5-1400-5100	Leases and Land Use Permits	0.00	0.00	6500	6500.00	100.00
1-5-1400-5110	ONR Parking - Lease	0.00	0.00	2000	2000.00	100.00
<b>Total Municipal Building</b>		<b>4115.20</b>	<b>22073.48</b>	<b>86700</b>	<b>64626.52</b>	<b>74.54</b>
<b>1410 Train Station Utilities</b>						
1-5-1410-2107	Train Station Utilities	267.68	3439.02	15000	11560.98	77.07
<b>Total Train Station Utilities</b>		<b>267.68</b>	<b>3439.02</b>	<b>15000</b>	<b>11560.98</b>	<b>77.07</b>
<b>2000 Marten River Fire</b>						
1-5-2000-1020	Marten River Fire Honorariums	4629.39	9563.02	27000	17436.98	64.58
1-5-2000-1135	Marten River Fire EHT	90.29	192.49	180	-12.49	-6.94
1-5-2000-1136	Marten River Fire VFIS	0.00	0.00	3000	3000.00	100.00
1-5-2000-1137	Marten River Fire WSIB	662.03	2364.39	6500	4135.61	63.62
1-5-2000-2100	Marten River Fire Travel	0.00	0.00	2500	2500.00	100.00
1-5-2000-2101	Marten River Fire Conference Expense	0.00	0.00	1500	1500.00	100.00
1-5-2000-2102	Marten River Fire Training Expense	0.00	0.00	1500	1500.00	100.00
1-5-2000-2103	Marten River Fire Membership Fees	100.00	180.39	700	519.61	74.23
1-5-2000-2110	Marten River Fire Telephone	1038.27	1667.51	5500	3832.49	69.68
1-5-2000-2111	Marten River Fire Utilities	646.33	4927.52	9000	4072.48	45.25
1-5-2000-2114	Marten River Fire Communications	0.00	647.39	1500	852.61	56.84
1-5-2000-2115	Marten River Fire Office Supplies	0.00	10.62	1000	989.38	98.94
1-5-2000-2117	Marten River Fire Small Equipment Inspec	0.00	532.21	4000	3467.79	86.69
1-5-2000-2118	Marten River Fire Small Equipment Purcha	0.00	0.00	6000	6000.00	100.00
1-5-2000-2119	Marten River Fire Small Equipment Repair	0.00	0.00	500	500.00	100.00
1-5-2000-2150	Marten River Fire Building Repairs and M	0.00	0.00	3500	3500.00	100.00
1-5-2000-2300	Marten River Fire Materials and Supplies	0.00	436.58	1200	763.42	63.62
1-5-2000-2301	Marten River Fire Fire Prevention	0.00	0.00	1500	1500.00	100.00
1-5-2000-2350	Marten River Fire Vehicle Operations	0.00	0.00	2000	2000.00	100.00
1-5-2000-2351	Marten River Fire Vehicle Repairs & Main	0.00	0.00	4000	4000.00	100.00
1-5-2000-3040	Marten River Fire Contracted Services	66.38	874.46	4000	3125.54	78.14
<b>Total Marten River Fire</b>		<b>7232.69</b>	<b>21396.58</b>	<b>86580</b>	<b>65183.42</b>	<b>75.29</b>
<b>2100 Temagami Fire</b>						
1-5-2100-1020	Temagami Fire Honorariums	2506.72	10351.92	39000	28648.08	73.46
1-5-2100-1135	Temagami Fire EHT	48.89	207.17	500	292.83	58.57
1-5-2100-1136	Temagami Fire VFIS	0.00	0.00	3000	3000.00	100.00
1-5-2100-1137	Temagami Fire WSIB	378.30	756.60	6700	5943.40	88.71
1-5-2100-2100	Temagami Fire Travel	0.00	0.00	1200	1200.00	100.00
1-5-2100-2102	Temagami Fire Training Expense	0.00	0.00	12860	12860.00	100.00
1-5-2100-2103	Temagami Fire Membership Fees	0.00	0.00	450	450.00	100.00
1-5-2100-2109	Temagami Fire Natural Gas	0.00	1249.03	3000	1750.97	58.37
1-5-2100-2110	Temagami Fire Telephone	1096.68	1692.17	5500	3807.83	69.23
1-5-2100-2111	Temagami Fire Utilities	165.66	597.33	1500	902.67	60.18
1-5-2100-2114	Temagami Fire Communications	0.00	718.90	1300	581.10	44.70
1-5-2100-2115	Temagami Fire Office Supplies	0.00	0.00	400	400.00	100.00
1-5-2100-2117	Temagami Fire Small Equipment Operations	0.00	1128.02	3000	1871.98	62.40
1-5-2100-2118	Temagami Fire Small Equipment Purchases	170.39	344.78	7000	6655.22	95.07
1-5-2100-2122	Temagami Fire Public Education	0.00	352.25	2500	2147.75	85.91
1-5-2100-2150	Temagami Fire Building Repairs and Maint	0.00	0.00	600	600.00	100.00
1-5-2100-2152	Temagami Fire Janitorial Supplies	0.00	9.76	200	190.24	95.12
1-5-2100-2300	Temagami Fire Materials and Supplies	148.28	597.56	500	-97.56	-19.51
1-5-2100-2301	Temagami Fire Fire Prevention	0.00	0.00	2500	2500.00	100.00
1-5-2100-2350	Temagami Fire Vehicle Operations	0.00	0.00	5000	5000.00	100.00
1-5-2100-2351	Temagami Fire Vehicle Repairs & Maintena	116.50	253.87	6000	5746.13	95.77
1-5-2100-2400	Temagami Fire Technology	123.32	123.32	0	-123.32	0.00
1-5-2100-3040	Temagami Fire Contracted Services	0.00	1321.40	3750	2428.60	64.76
1-5-2100-5000	Temagami Fire Utility Charges (taxes)	0.00	0.00	3300	3300.00	100.00
<b>Total Temagami Fire</b>		<b>4754.74</b>	<b>19704.08</b>	<b>109760</b>	<b>90055.92</b>	<b>82.05</b>



**Budget Variance Report**

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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
<b>Total Temagami Fire</b>		<b>4754.74</b>	<b>19704.08</b>	<b>109760</b>	<b>90055.92</b>	<b>82.05</b>
<b>2200 Police Services</b>						
1-5-2200-1020	Police Service Board Honorarium	0.00	0.00	300	300.00	100.00
1-5-2200-2100	Police Service Board Travel Travel	0.00	0.00	5900	5900.00	100.00
1-5-2200-2102	Police Service Board Training Expense	0.00	1068.48	2585	1516.52	58.67
1-5-2200-2103	Police Service Board Membership Fees	0.00	711.69	825	113.31	13.73
1-5-2200-2114	Police Service Board Communications	0.00	0.00	2000	2000.00	100.00
1-5-2200-2115	Police Service Board Office Supplies	0.00	0.00	300	300.00	100.00
1-5-2200-2133	Police Service Board Professional Fees	0.00	90.00	3240	3150.00	97.22
1-5-2200-3040	Local Police Services	33091.00	139224.57	409500	270275.43	66.00
1-5-2200-3041	Police RIDE Program	0.00	0.00	6630	6630.00	100.00
<b>Total Police Services</b>		<b>33091.00</b>	<b>141094.74</b>	<b>431280</b>	<b>290185.26</b>	<b>67.28</b>
<b>2300 Animal Control</b>						
1-5-2300-1020	Animal Control Honorariums	0.00	0.00	1000	1000.00	100.00
1-5-2300-2300	Animal Control Materials and Supplies	0.00	0.00	1000	1000.00	100.00
<b>Total Animal Control</b>		<b>0.00</b>	<b>0.00</b>	<b>2000</b>	<b>2000.00</b>	<b>100.00</b>
<b>2400 By-Law Enforcement</b>						
1-5-2400-1031	BLEO Redistributed Wages	0.00	0.00	1900	1900.00	100.00
1-5-2400-2100	BLEO Travel	429.75	962.91	2500	1537.09	61.48
1-5-2400-2300	BLEO Materials	1272.00	1272.00	0	-1272.00	0.00
<b>Total By-Law Enforcement</b>		<b>1701.75</b>	<b>2234.91</b>	<b>4400</b>	<b>2165.09</b>	<b>49.21</b>
<b>2410 OPP 911 Call Centre</b>						
1-5-2410-2300	Materials and Supplies	0.00	0.00	600	600.00	100.00
1-5-2410-3040	OPP 911 Call Centre	0.00	0.00	1800	1800.00	100.00
<b>Total OPP 911 Call Centre</b>		<b>0.00</b>	<b>0.00</b>	<b>2400</b>	<b>2400.00</b>	<b>100.00</b>
<b>2500 Building Inspection</b>						
1-5-2500-1010	CBO Salaries and Wages	3336.89	13131.05	37000	23868.95	64.51
1-5-2500-1132	CBO CPP	167.18	672.77	1800	1127.23	62.62
1-5-2500-1133	CBO EI	73.81	296.87	800	503.13	62.89
1-5-2500-1135	CBO EHT	65.07	261.72	700	438.28	62.61
1-5-2500-1137	CBO WSIB	122.80	493.92	1400	906.08	64.72
1-5-2500-2100	CBO Travel	0.00	0.00	12000	12000.00	100.00
1-5-2500-2102	CBO Training Expense	0.00	534.24	6000	5465.76	91.10
1-5-2500-2103	CBO Membership Fees	0.00	549.28	600	50.72	8.45
1-5-2500-2110	CBO Telephone	0.00	340.86	2000	1659.14	82.96
1-5-2500-2115	CBO Office Supplies	0.00	0.00	1000	1000.00	100.00
1-5-2500-2119	CBO Small Tools and Equipment	0.00	0.00	500	500.00	100.00
1-5-2500-2300	CBO Materials and Supplies	0.00	0.00	500	500.00	100.00
1-5-2500-2400	CBO Technology	123.32	123.32	0	-123.32	0.00
1-5-2500-2513	CBO Snowmobile Expense	0.00	0.00	2500	2500.00	100.00
1-5-2500-3040	CBO Contracted Services	12758.17	25516.34	50000	24483.66	48.97
<b>Total Building Inspection</b>		<b>16647.24</b>	<b>41920.37</b>	<b>116800</b>	<b>74879.63</b>	<b>64.11</b>
<b>2900 Emergency Management</b>						
1-5-2900-2300	Em Manange Materials and Supplies	66.14	245.38	4000	3754.62	93.87
1-5-2900-6126	Emergency Response	1425.74	1425.74	0	-1425.74	0.00
1-5-2900-7400	Fire Pump Subsidy	0.00	0.00	4000	4000.00	100.00
<b>Total Emergency Management</b>		<b>1491.88</b>	<b>1671.12</b>	<b>8000</b>	<b>6328.88</b>	<b>79.11</b>
<b>3100 Public Works</b>						
1-5-3100-1010	Public Works Salaries and Wages	23343.86	87542.78	241200	153657.22	63.71
1-5-3100-1130	Public Works Benefits	0.00	187.51	500	312.49	62.50
1-5-3100-1132	Public Works CPP	1067.24	4266.53	9699	5432.47	56.01
1-5-3100-1133	Public Works EI	377.29	1509.10	4066	2556.90	62.88
1-5-3100-1134	Public Works OMERS	2708.73	10831.78	36000	25168.22	69.91
1-5-3100-1135	Public Works EHT	407.03	2061.83	3399	1337.17	39.34

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<b>EXPENSE</b>						
1-5-3100-1135	Public Works EHT	407.03	2061.83	3399	1337.17	39.34
1-5-3100-1136	Public Works Group Benefits	4728.11	17545.30	53500	35954.70	67.21
1-5-3100-1137	Public Works WSIB	768.10	2637.28	8966	6328.72	70.59
1-5-3100-2102	PW Training Expense	997.25	997.25	10000	9002.75	90.03
1-5-3100-2109	PW Natural Gas	0.00	2276.64	5000	2723.36	54.47
1-5-3100-2110	PW Telephone	1343.94	3209.35	9500	6290.65	66.22
1-5-3100-2111	PW Utilities	1169.15	3722.85	10000	6277.15	62.77
1-5-3100-2112	PW Courier/Freight	0.00	9.26	600	590.74	98.46
1-5-3100-2114	PW Communications	198.27	1131.21	3200	2068.79	64.65
1-5-3100-2117	PW Small Equipment Operations	0.00	183.06	800	616.94	77.12
1-5-3100-2119	PW Small Tools and Equipment	0.00	1427.69	3000	1572.31	52.41
1-5-3100-2121	PW Advertising	0.00	0.00	1000	1000.00	100.00
1-5-3100-2300	PW Materials and Supplies	852.71	4253.55	16000	11746.45	73.42
1-5-3100-2305	PW Health and Safety	0.00	1202.89	3000	1797.11	59.90
1-5-3100-2400	PW Technology	369.96	369.96	0	-369.96	0.00
1-5-3100-3040	PW Contracted Services	1807.26	5027.92	9000	3972.08	44.13
1-5-3100-5000	PW Utility Charges (taxes)	0.00	0.00	2600	2600.00	100.00
<b>Total Public Works</b>		<b>40138.90</b>	<b>150393.74</b>	<b>431030</b>	<b>280636.26</b>	<b>65.11</b>
<b>3120 Paved Roads Maintenance</b>						
1-5-3120-1031	PW Paved Roads Redistributed Wages	486.53	767.96	12000	11232.04	93.60
1-5-3120-1130	PW Paved Redistributed Benefits	61.73	97.75	1800	1702.25	94.57
<b>Total Paved Roads Maintenance</b>		<b>548.26</b>	<b>865.71</b>	<b>13800</b>	<b>12934.29</b>	<b>93.73</b>
<b>3121 Paved Roads Winter Maintenance</b>						
1-5-3121-1031	PW Paved WM Redistributed Wages	489.69	7961.03	21000	13038.97	62.09
1-5-3121-1130	PW Paved WM Redistributed Benefits	62.32	1174.96	3150	1975.04	62.70
1-5-3121-2300	PW Paved Road WM Materials and Supplies	0.00	4257.13	23000	18742.87	81.49
1-5-3121-2480	PW Patching	0.00	0.00	18000	18000.00	100.00
1-5-3121-3040	PW Paved Road WM Contracted Services	0.00	0.00	10000	10000.00	100.00
<b>Total Paved Roads Winter Maintenance</b>		<b>552.01</b>	<b>13393.12</b>	<b>75150</b>	<b>61756.88</b>	<b>82.18</b>
<b>3122 Mine Road Winter Maintenance</b>						
1-5-3122-1031	PW Mine Road WM Redistributed Wages	349.03	4203.40	8000	3796.60	47.46
1-5-3122-1130	PW Mine Road WM Redistributed Benefits	44.08	375.63	1200	824.37	68.70
1-5-3122-2300	PW Mine Road WM Materials and Supplies	0.00	8514.28	28000	19485.72	69.59
1-5-3122-3040	PW Mine Road WM Contracted Services	0.00	0.00	8000	8000.00	100.00
<b>Total Mine Road Winter Maintenance</b>		<b>393.11</b>	<b>13093.31</b>	<b>45200</b>	<b>32106.69</b>	<b>71.03</b>
<b>3123 Unpaved Road Winter Maintenance</b>						
1-5-3123-1031	PW Unpaved Road WM Redistributed Wages	964.99	7390.19	20000	12609.81	63.05
1-5-3123-1130	PW Unpaved Road WM Redistributed Benefit	122.39	937.98	3000	2062.02	68.73
1-5-3123-2300	PW Unpaved Road WM Materials and Supplie	0.00	4257.13	25000	20742.87	82.97
1-5-3123-3040	PW Unpaved Road WM Contracted Services	0.00	0.00	8000	8000.00	100.00
<b>Total Unpaved Road Winter Maintenance</b>		<b>1087.38</b>	<b>12585.30</b>	<b>56000</b>	<b>43414.70</b>	<b>77.53</b>
<b>3130 Unpaved Road Maintenance</b>						
1-5-3130-1031	PW Unpaved Roads Redistributed Wages	693.92	793.64	18000	17206.36	95.59
1-5-3130-1130	PW Unpaved Roads Redistributed Benefits	88.76	101.51	2700	2598.49	96.24
<b>Total Unpaved Road Maintenance</b>		<b>782.68</b>	<b>895.15</b>	<b>20700</b>	<b>19804.85</b>	<b>95.68</b>
<b>3140 Mine Road Maintenance</b>						
1-5-3140-1031	PW Mine Road Redistributed Wages	1500.90	1707.54	23000	21292.46	92.58
1-5-3140-1130	PW Mine Road Redistributed Benefits	191.69	218.16	3450	3231.84	93.68
<b>Total Mine Road Maintenance</b>		<b>1692.59</b>	<b>1925.70</b>	<b>26450</b>	<b>24524.30</b>	<b>92.72</b>
<b>3210 Rabbit Lake Access Point</b>						
1-5-3210-1031	PW Rabbit Lake Access Point Redistribute	0.00	0.00	1000	1000.00	100.00
1-5-3210-1130	PW Rabbit Lake Access Point Redistribute	0.00	0.00	150	150.00	100.00
<b>Total Rabbit Lake Access Point</b>		<b>0.00</b>	<b>0.00</b>	<b>1150</b>	<b>1150.00</b>	<b>100.00</b>

**Budget Variance Report**

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Budget Type : Budget Values - 5

ACCT Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
<b>Total Rabbit Lake Access Point</b>		<b>0.00</b>	<b>0.00</b>	<b>1150</b>	<b>1150.00</b>	<b>100.00</b>
<b>3220 Cassels Access Point</b>						
1-5-3220-1031	PW Cassels Access Point Redistributed Wa	185.76	185.76	1000	814.24	81.42
1-5-3220-1130	PW Cassels Access Point Redistributed B	23.52	23.52	150	126.48	84.32
<b>Total Cassels Access Point</b>		<b>209.28</b>	<b>209.28</b>	<b>1150</b>	<b>940.72</b>	<b>81.80</b>
<b>3230 Net Lake Access Point</b>						
1-5-3230-1031	PW Net Lake Access Point Redistributed W	153.18	153.18	1000	846.82	84.68
1-5-3230-1130	PW Net Lake Access Point Redistributed B	19.60	19.60	150	130.40	86.93
<b>Total Net Lake Access Point</b>		<b>172.78</b>	<b>172.78</b>	<b>1150</b>	<b>977.22</b>	<b>84.98</b>
<b>3240 Mine Access Point</b>						
1-5-3240-1031	PW Mine Access Point Redistributed Wages	820.50	1105.35	6000	4894.65	81.58
1-5-3240-1130	PW Mine Access Point Redistributed Benef	104.39	140.07	900	759.93	84.44
1-5-3240-2300	PW Mine Access Materials and Supplies	0.00	428.24	6000	5571.76	92.86
<b>Total Mine Access Point</b>		<b>924.89</b>	<b>1673.66</b>	<b>12900</b>	<b>11226.34</b>	<b>87.03</b>
<b>3250 Dock Maintenance</b>						
1-5-3250-2512	PW Dock Maintenance	0.00	0.00	5000	5000.00	100.00
<b>Total Dock Maintenance</b>		<b>0.00</b>	<b>0.00</b>	<b>5000</b>	<b>5000.00</b>	<b>100.00</b>
<b>3260 Navigational Aid</b>						
1-5-3260-2300	Navigational Aid Materials and Supplies	0.00	0.00	2500	2500.00	100.00
1-5-3260-3040	Navigational Aid Contracted Services	0.00	1799.10	8100	6300.90	77.79
<b>Total Navigational Aid</b>		<b>0.00</b>	<b>1799.10</b>	<b>10600</b>	<b>8800.90</b>	<b>83.03</b>
<b>3510 PW Grader</b>						
1-5-3510-2360	PW Grader Operations	1178.70	3688.80	14000	10311.20	73.65
1-5-3510-2361	PW Grader Maintenance and Repairs	0.00	2104.54	16000	13895.46	86.85
1-5-3510-7201	PW Grader LTD Interest	483.51	1925.63	6500	4574.37	70.37
1-5-3510-7204	PW Grader LTD Principal	3207.18	13161.78	38486	25324.22	65.80
<b>Total PW Grader</b>		<b>4869.39</b>	<b>20880.75</b>	<b>74986</b>	<b>54105.25</b>	<b>72.15</b>
<b>3520 Pw Loader</b>						
1-5-3520-2360	PW Loader Operations	589.34	1844.36	7500	5655.64	75.41
1-5-3520-2361	PW Loader Maintenance and Repairs	2576.02	2576.02	5000	2423.98	48.48
<b>Total Pw Loader</b>		<b>3165.36</b>	<b>4420.38</b>	<b>12500</b>	<b>8079.62</b>	<b>64.64</b>
<b>3530 PW Dozer</b>						
1-5-3530-2360	PW Dozer Operations	589.34	1844.35	6000	4155.65	69.26
1-5-3530-2361	PW Dozer Maintenance and Repairs	483.67	483.67	20000	19516.33	97.58
<b>Total PW Dozer</b>		<b>1073.01</b>	<b>2328.02</b>	<b>26000</b>	<b>23671.98</b>	<b>91.05</b>
<b>3540 PW Large Truck</b>						
1-5-3540-2350	PW Large Truck Operations	797.28	6201.87	25000	18798.13	75.19
1-5-3540-2351	PW Large Truck Maintenance and Repairs	560.19	6830.23	31000	24169.77	77.97
1-5-3540-7201	PW Large Truck LTD Interest	364.15	1116.90	4500	3383.10	75.18
1-5-3540-7204	PW Large Truck LTD Principal	2350.54	9402.16	28206	18803.84	66.67
<b>Total PW Large Truck</b>		<b>4072.16</b>	<b>23551.16</b>	<b>88706</b>	<b>65154.84</b>	<b>73.45</b>
<b>3550 PW Small Truck Maintenance and Repairs</b>						
1-5-3550-2350	PW Small Truck Operations	326.93	2150.91	10000	7849.09	78.49
1-5-3550-2351	PW Small Truck Maintenance and Repairs	0.00	5102.80	15000	9897.20	65.98
<b>Total PW Small Truck Maintenance and Repairs</b>		<b>326.93</b>	<b>7253.71</b>	<b>25000</b>	<b>17746.29</b>	<b>70.99</b>
<b>3600 Town Streetlight</b>						
1-5-3600-2111	PW Town Streetlight Utilities	483.50	2444.95	15000	12555.05	83.70
1-5-3600-3040	PW Town Streetlight Contracted Services	0.00	0.00	16000	16000.00	100.00
<b>Total Town Streetlight</b>		<b>483.50</b>	<b>2444.95</b>	<b>31000</b>	<b>28555.05</b>	<b>92.11</b>

**Budget Variance Report**

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ACCT Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
<b>Total Town Streetlight</b>		<b>483.50</b>	<b>2444.95</b>	<b>31000</b>	<b>28555.05</b>	<b>92.11</b>
<b>3620 Cassels Streetlight</b>						
1-5-3620-2111	PW Cassels Lake Streetlights Utilities	0.00	0.00	500	500.00	100.00
<b>Total Cassels Streetlight</b>		<b>0.00</b>	<b>0.00</b>	<b>500</b>	<b>500.00</b>	<b>100.00</b>
<b>3640 Mine Access Streetlight</b>						
1-5-3640-2111	PW Mine Access Utilities	307.14	1306.02	3200	1893.98	59.19
1-5-3640-3040	PW Mine Access Streetlight Contracted Se	0.00	473.44	2000	1526.56	76.33
<b>Total Mine Access Streetlight</b>		<b>307.14</b>	<b>1779.46</b>	<b>5200</b>	<b>3420.54</b>	<b>65.78</b>
<b>3900 Crossing Guard</b>						
1-5-3900-1020	Crossing Guard Honorarium	304.74	1997.74	6600	4602.26	69.73
1-5-3900-2300	Crossing Guard Materials and Supplies	30.52	30.52	1000	969.48	96.95
<b>Total Crossing Guard</b>		<b>335.26</b>	<b>2028.26</b>	<b>7600</b>	<b>5571.74</b>	<b>73.31</b>
<b>4100 North Sewer Treatment</b>						
1-5-4100-1031	Sewer North Redistributed Wages	0.00	0.00	1100	1100.00	100.00
1-5-4100-1130	Sewer North Redistributed Benefits	0.00	0.00	165	165.00	100.00
1-5-4100-2110	Sewer North Telephone	138.65	276.05	1000	723.95	72.40
1-5-4100-2300	Sewer North Materials and Supplies	0.00	0.00	5300	5300.00	100.00
1-5-4100-3040	Sewer North Contracted Services	3818.48	23219.19	60000	36780.81	61.30
<b>Total North Sewer Treatment</b>		<b>3957.13</b>	<b>23495.24</b>	<b>67565</b>	<b>44069.76</b>	<b>65.23</b>
<b>4102 North Sewer Breaks</b>						
1-5-4102-1031	Sewer North Breaks Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4102-1130	Sewer North BreaksRedistributed Benefits	0.00	0.00	150	150.00	100.00
<b>Total North Sewer Breaks</b>		<b>0.00</b>	<b>0.00</b>	<b>1150</b>	<b>1150.00</b>	<b>100.00</b>
<b>4103 North Sewer Shut Off</b>						
1-5-4103-1031	Sewer North Shut Off Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4103-1130	Sewer North Shut OffRedistributed Benefi	0.00	0.00	150	150.00	100.00
<b>Total North Sewer Shut Off</b>		<b>0.00</b>	<b>0.00</b>	<b>1150</b>	<b>1150.00</b>	<b>100.00</b>
<b>4150 South Sewer Treatment</b>						
1-5-4150-1031	Sewer South Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4150-1130	Sewer South Redistributed Benefits	0.00	0.00	150	150.00	100.00
1-5-4150-2110	Sewer South Telephone	138.67	276.05	750	473.95	63.19
1-5-4150-2300	Sewer South Materials and Supplies	0.00	0.00	5300	5300.00	100.00
1-5-4150-3040	Sewer South Contracted Services	3163.99	15138.30	45000	29861.70	66.36
<b>Total South Sewer Treatment</b>		<b>3302.66</b>	<b>15414.35</b>	<b>52200</b>	<b>36785.65</b>	<b>70.47</b>
<b>4152 South Sewer Breaks</b>						
1-5-4152-1031	Sewer South Breaks Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4152-1130	Sewer South Breaks Redistributed Benefit	0.00	0.00	75	75.00	100.00
<b>Total South Sewer Breaks</b>		<b>0.00</b>	<b>0.00</b>	<b>575</b>	<b>575.00</b>	<b>100.00</b>
<b>4153 South Sewer Shut Off</b>						
1-5-4153-1031	Sewer South Shut Off Redistributed Wages	0.00	0.00	1500	1500.00	100.00
1-5-4153-1130	Sewer South Shut OffRedistributed Benefi	0.00	0.00	225	225.00	100.00
<b>Total South Sewer Shut Off</b>		<b>0.00</b>	<b>0.00</b>	<b>1725</b>	<b>1725.00</b>	<b>100.00</b>
<b>4200 Grinder Pumps</b>						
1-5-4200-1031	Grinder Pump Redistributed Wages	466.60	2901.04	7500	4598.96	61.32
1-5-4200-1130	Grinder Pump Redistributed Benefits	59.29	370.38	1125	754.62	67.08
1-5-4200-2300	Grinder Pump Materials and Supplies	1854.45	3608.27	25000	21391.73	85.57
1-5-4200-3040	Grinder Pump Contracted Services	0.00	1125.55	10000	8874.45	88.74
<b>Total Grinder Pumps</b>		<b>2380.34</b>	<b>8005.24</b>	<b>43625</b>	<b>35619.76</b>	<b>81.65</b>
<b>4300 North Water Treatment</b>						

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<b>EXPENSE</b>						
<b>4300 North Water Treatment</b>						
1-5-4300-1031	Water North Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4300-1130	Water North Redistributed Benefits	0.00	0.00	150	150.00	100.00
1-5-4300-2110	Water North Telephone	304.95	913.13	1000	86.87	8.69
1-5-4300-2111	Water North Utilities	50.88	152.64	0	-152.64	0.00
1-5-4300-2300	Water North Materials and Supplies	0.00	465.65	15000	14534.35	96.90
1-5-4300-3040	Water North Contracted Services	11172.99	33285.03	143000	109714.97	76.72
<b>Total North Water Treatment</b>		<b>11528.82</b>	<b>34816.45</b>	<b>160150</b>	<b>125333.55</b>	<b>78.26</b>
<b>4302 North Water Breaks</b>						
1-5-4302-1031	Water North Break Redistributed Wages	0.00	0.00	2500	2500.00	100.00
1-5-4302-1130	Water North Break Redistributed Benefits	0.00	0.00	375	375.00	100.00
<b>Total North Water Breaks</b>		<b>0.00</b>	<b>0.00</b>	<b>2875</b>	<b>2875.00</b>	<b>100.00</b>
<b>4303 North Water Shut Off</b>						
1-5-4303-1031	Water North Shut Off Redistributed Wages	0.00	175.73	3000	2824.27	94.14
1-5-4303-1130	Water North Shut Off Redistributed Benef	0.00	22.52	450	427.48	95.00
<b>Total North Water Shut Off</b>		<b>0.00</b>	<b>198.25</b>	<b>3450</b>	<b>3251.75</b>	<b>94.25</b>
<b>4350 South Water Treatment</b>						
1-5-4350-1031	Water South Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4350-1130	Water South Redistributed Benefits	0.00	0.00	150	150.00	100.00
1-5-4350-2110	Water South Telephone	0.00	0.00	500	500.00	100.00
1-5-4350-2111	Water South Utilities	4781.92	19102.24	57078	37975.76	66.53
1-5-4350-2300	Water South Materials and Supplies	301.06	766.72	15000	14233.28	94.89
1-5-4350-3040	Water South Contracted Services	10918.40	52360.43	143000	90639.57	63.38
<b>Total South Water Treatment</b>		<b>16001.38</b>	<b>72229.39</b>	<b>216728</b>	<b>144498.61</b>	<b>66.67</b>
<b>4352 South Water Breaks</b>						
1-5-4352-1031	Water South Break Redistributed Wages	0.00	0.00	500	500.00	100.00
1-5-4352-1130	Water South Break Redistributed Benefits	0.00	0.00	75	75.00	100.00
<b>Total South Water Breaks</b>		<b>0.00</b>	<b>0.00</b>	<b>575</b>	<b>575.00</b>	<b>100.00</b>
<b>4353 South Water Shut Off</b>						
1-5-4353-1031	Water South Shut Off Redistributed Wages	0.00	0.00	1000	1000.00	100.00
1-5-4353-1130	Water South Shut Off Redistributed Benef	0.00	0.00	150	150.00	100.00
<b>Total South Water Shut Off</b>		<b>0.00</b>	<b>0.00</b>	<b>1150</b>	<b>1150.00</b>	<b>100.00</b>
<b>4400 Waste Collection</b>						
1-5-4400-1031	Waste Collection Redistributed Wages	838.69	3672.62	16000	12327.38	77.05
1-5-4400-1130	Waste Collection Redistributed Benefits	105.93	467.81	2400	1932.19	80.51
1-5-4400-2300	Waste Collection Materials and Supplies	0.00	241.85	500	258.15	51.63
1-5-4400-2350	Waste Collection Vehicle Operations	265.76	2050.63	5000	2949.37	58.99
1-5-4400-2351	Waste Collection Vehicle Repairs & Mainte	0.00	0.00	5000	5000.00	100.00
<b>Total Waste Collection</b>		<b>1210.38</b>	<b>6432.91</b>	<b>28900</b>	<b>22467.09</b>	<b>77.74</b>
<b>4500 Strathy Lanfill</b>						
1-5-4500-1031	Strathy Landfill Redistributed Wages	1165.59	1737.79	6500	4762.21	73.26
1-5-4500-1130	Strathy Landfill Redistributed Benefits	151.47	222.25	975	752.75	77.21
1-5-4500-2300	Strathy Landfill Materials and Supplies	0.00	0.00	500	500.00	100.00
1-5-4500-2485	Strathy Landfill Monitoring Costs and An	659.66	1396.91	2500	1103.09	44.12
1-5-4500-3040	Strathy Landfill Contracted Services	1565.54	6262.16	23000	16737.84	72.77
<b>Total Strathy Lanfill</b>		<b>3542.26</b>	<b>9619.11</b>	<b>33475</b>	<b>23855.89</b>	<b>71.26</b>
<b>4510 Sisk Landfill</b>						
1-5-4510-1031	Sisk Landfill Redistributed Wages	64.53	189.18	5000	4810.82	96.22
1-5-4510-1130	Sisk Landfill Redistributed Benefits	4.50	20.45	750	729.55	97.27
1-5-4510-2300	Sisk Landfill Materials and Supplies	0.00	0.00	500	500.00	100.00
1-5-4510-2485	Sisk Landfill Monitoring Costs and Annua	777.19	1256.73	10000	8743.27	87.43
1-5-4510-3040	Sisk Landfill Contracted Services	1565.54	6262.16	25000	18737.84	74.95
<b>Total Sisk Landfill</b>		<b>2411.76</b>	<b>7728.52</b>	<b>41250</b>	<b>33521.48</b>	<b>81.26</b>

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<b>EXPENSE</b>						
<b>Total Sisk Landfill</b>		<b>2411.76</b>	<b>7728.52</b>	<b>41250</b>	<b>33521.48</b>	<b>81.26</b>
<b>4520 Brigg Landfill</b>						
1-5-4520-1031	Brigg Landfill Redistributed Wages	0.00	468.63	4200	3731.37	88.84
1-5-4520-1130	Brigg Landfill Redistributed Benefits	0.00	58.37	630	571.63	90.73
1-5-4520-2300	Brigg Landfill Materials and Supplies	0.00	9.14	1000	990.86	99.09
1-5-4520-2485	Brigg Landfill Monitoring Costs and Annu	634.73	1114.27	12000	10885.73	90.71
1-5-4520-3040	Brigg Landfill Contracted Services	2449.36	6536.04	151500	144963.96	95.69
<b>Total Brigg Landfill</b>		<b>3084.09</b>	<b>8186.45</b>	<b>169330</b>	<b>161143.55</b>	<b>95.17</b>
<b>4540 Mine Access Transfer Station</b>						
1-5-4540-3040	Mine Access Transfer Contracted Services	983.00	2949.00	12000	9051.00	75.43
<b>Total Mine Access Transfer Station</b>		<b>983.00</b>	<b>2949.00</b>	<b>12000</b>	<b>9051.00</b>	<b>75.43</b>
<b>4550 Welcome Centre Transfer Station</b>						
1-5-4550-3040	Welcome Centre Transfer Contracted Servi	0.00	0.00	10000	10000.00	100.00
<b>Total Welcome Centre Transfer Station</b>		<b>0.00</b>	<b>0.00</b>	<b>10000</b>	<b>10000.00</b>	<b>100.00</b>
<b>4600 Strathy Recycling</b>						
1-5-4600-3040	Strathy Recycling Contracted Services	6704.54	20587.79	80000	59412.21	74.27
<b>Total Strathy Recycling</b>		<b>6704.54</b>	<b>20587.79</b>	<b>80000</b>	<b>59412.21</b>	<b>74.27</b>
<b>4610 Sisk Recycling</b>						
1-5-4610-3040	Sisk Recycling Contracted Services	0.00	25.44	5000	4974.56	99.49
<b>Total Sisk Recycling</b>		<b>0.00</b>	<b>25.44</b>	<b>5000</b>	<b>4974.56</b>	<b>99.49</b>
<b>4640 Mine Landing Recycling</b>						
1-5-4640-3040	Mine Landing Recycling Contracted Servic	40.70	274.75	6000	5725.25	95.42
<b>Total Mine Landing Recycling</b>		<b>40.70</b>	<b>274.75</b>	<b>6000</b>	<b>5725.25</b>	<b>95.42</b>
<b>4660 Recycling Bins</b>						
1-5-4660-2204	R&D Recycle - Bin Rental	152.64	457.92	2500	2042.08	81.68
<b>Total Recycling Bins</b>		<b>152.64</b>	<b>457.92</b>	<b>2500</b>	<b>2042.08</b>	<b>81.68</b>
<b>4700 Waste Hazardous Material North Bay</b>						
1-5-4700-2450	Waste Hazardous Material North Bay	0.00	2692.00	3000	308.00	10.27
<b>Total Waste Hazardous Material North Bay</b>		<b>0.00</b>	<b>2692.00</b>	<b>3000</b>	<b>308.00</b>	<b>10.27</b>
<b>5100 Public Health Services</b>						
1-5-5100-2402	Public Health Services	10470.95	20941.90	41884	20942.10	50.00
<b>Total Public Health Services</b>		<b>10470.95</b>	<b>20941.90</b>	<b>41884</b>	<b>20942.10</b>	<b>50.00</b>
<b>5200 Ambulance</b>						
1-5-5200-1010	Ambulance SPC Supervisor	7022.39	23432.19	83600	60167.81	71.97
1-5-5200-1017	Ambulance SPH Full Time	7060.93	23086.87	66300	43213.13	65.18
1-5-5200-1018	Ambulance SPH Part Time	8612.71	36778.68	129000	92221.32	71.49
1-5-5200-1019	Ambulance Shift/Weekend Premium	155.50	1236.04	2300	1063.96	46.26
1-5-5200-1021	Ambulance Shift OT	0.00	358.43	5400	5041.57	93.36
1-5-5200-1022	Ambulance Stand By	6720.00	26801.21	90000	63198.79	70.22
1-5-5200-1023	Ambulance Call Back	2254.65	7443.93	44000	36556.07	83.08
1-5-5200-1024	Ambulance Stat Holiday taken	0.00	928.56	10400	9471.44	91.07
1-5-5200-1026	Ambulance Vacation Pay	1335.86	5343.44	19000	13656.56	71.88
1-5-5200-1027	Ambulance Sick Pay	0.00	3117.12	12400	9282.88	74.86
1-5-5200-1028	Ambulance EHS approved training	260.58	260.58	5200	4939.42	94.99
1-5-5200-1055	Ambulance Uniforms	0.00	405.24	1100	694.76	63.16
1-5-5200-1132	Ambulance Benefits - CPP	1550.57	6472.19	17200	10727.81	62.37
1-5-5200-1133	Ambulance Benefits - EI	595.49	2534.28	9600	7065.72	73.60
1-5-5200-1134	Ambulance Benefits - OMERS	2322.84	9804.55	38000	28195.45	74.20
1-5-5200-1135	Ambulance Benefits - EHT	591.55	2504.74	9600	7095.26	73.91
1-5-5200-1136	Ambulance Benefits - Group Plan	1503.76	6015.04	21500	15484.96	72.02

**Budget Variance Report**

Date : Apr 30,2021

Time : 9:36 am

Fiscal Year : 2021    Period : 4  
 Account Code : ?-?-????-????    To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
1-5-5200-1136	Ambulance Benefits - Group Plan	1503.76	6015.04	21500	15484.96	72.02
1-5-5200-1137	Ambulance Benefits - WSIB	1116.36	4682.33	17800	13117.67	73.69
1-5-5200-1138	Ambulance Benefits - In Lieu of Benefits	0.00	0.00	16500	16500.00	100.00
1-5-5200-2050	Ambulance Furniture	0.00	0.00	1000	1000.00	100.00
1-5-5200-2090	Ambulance Meal Allowance	70.00	257.50	2000	1742.50	87.13
1-5-5200-2100	Ambulance Travel	120.00	264.08	1600	1335.92	83.50
1-5-5200-2102	Ambulance Other Training	450.87	950.87	0	-950.87	0.00
1-5-5200-2106	Ambulance Cell phone	128.76	257.52	1000	742.48	74.25
1-5-5200-2111	Ambulance Utilities	1453.04	5340.08	10000	4659.92	46.60
1-5-5200-2114	Ambulance Telephone	478.32	1370.56	3500	2129.44	60.84
1-5-5200-2115	Ambulance Office Supplies & Equipment	0.00	13.73	1000	986.27	98.63
1-5-5200-2117	Ambulance Oxygen	455.36	602.86	3000	2397.14	79.90
1-5-5200-2119	Ambulance Other Supplies & Equipment	0.00	229.25	800	570.75	71.34
1-5-5200-2132	Ambulance Audit Fees	0.00	0.00	2200	2200.00	100.00
1-5-5200-2133	Ambulance Professional Fees	0.00	0.00	8000	8000.00	100.00
1-5-5200-2134	Ambulance Management Fees	0.00	4833.34	29000	24166.66	83.33
1-5-5200-2136	Ambulance Other Services and Rentals EXP	0.00	0.00	1000	1000.00	100.00
1-5-5200-2150	Ambulance Building Maintenance	0.00	403.90	1800	1396.10	77.56
1-5-5200-2152	Ambulance Cleaning Supplies & Equipment	56.85	151.52	750	598.48	79.80
1-5-5200-2300	Ambulance Medical Materials & Supplies	244.55	1411.65	2800	1388.35	49.58
1-5-5200-2350	Ambulance Gas Oil Fluid Minor Vehicle Re	565.51	797.84	7500	6702.16	89.36
1-5-5200-2400	Ambulance Computer Communications Equip	472.55	924.37	2000	1075.63	53.78
1-5-5200-3040	Ambulance Contracted Services	2416.67	2512.32	2000	-512.32	-25.62
1-5-5200-3116	Ambulance Insurance	0.00	0.00	6000	6000.00	100.00
1-5-5200-3120	Ambulance Administration	1062.50	4250.00	12750	8500.00	66.67
1-5-5200-5000	Ambulance Water Sewer Grinder Garbage	0.00	0.00	2500	2500.00	100.00
1-5-5200-5100	Ambulance Building Rental	1650.00	6600.00	19800	13200.00	66.67
<b>Total Ambulance</b>		<b>50728.17</b>	<b>192376.81</b>	<b>720900</b>	<b>528523.19</b>	<b>73.31</b>
<b>5300 Cemetery</b>						
1-5-5300-1010	Cemetery Salaries and Wages	0.00	0.00	3600	3600.00	100.00
1-5-5300-1134	Cemetery EHTBenefits	0.00	0.00	300	300.00	100.00
1-5-5300-2300	Cemetery Materials and Supplies	478.04	478.04	5000	4521.96	90.44
1-5-5300-3040	Cemetery Contracted Services	0.00	0.00	500	500.00	100.00
<b>Total Cemetery</b>		<b>478.04</b>	<b>478.04</b>	<b>9400</b>	<b>8921.96</b>	<b>94.91</b>
<b>6100 Local Services Realignment</b>						
1-5-6100-7400	Local Services Realignment	79637.89	318551.56	955655	637103.44	66.67
<b>Total Local Services Realignment</b>		<b>79637.89</b>	<b>318551.56</b>	<b>955655</b>	<b>637103.44</b>	<b>66.67</b>
<b>6200 Au Chateau</b>						
1-5-6200-7400	Au Chateau	86943.00	173886.00	401986	228100.00	56.74
<b>Total Au Chateau</b>		<b>86943.00</b>	<b>173886.00</b>	<b>401986</b>	<b>228100.00</b>	<b>56.74</b>
<b>7100 Parks and Recreation</b>						
1-5-7100-1010	Parks and Recreation Salaries and Wages	4675.12	16686.78	120000	103313.22	86.09
1-5-7100-1031	Parks and Recreation Redistributed Wages	0.00	37.40	5000	4962.60	99.25
1-5-7100-1130	Parks and Recreation Redistributed Benef	0.00	4.79	750	745.21	99.36
1-5-7100-1132	Parks and Recreation CPP	212.04	848.16	4500	3651.84	81.15
1-5-7100-1133	Parks and Recreation EI	75.14	300.56	2400	2099.44	87.48
1-5-7100-1134	Parks and Recreation OMERS	374.38	1497.52	5800	4302.48	74.18
1-5-7100-1135	Parks and Recreation EHT	81.12	401.02	2300	1898.98	82.56
1-5-7100-1136	Parks and Recreation Group Benefits	723.75	2895.00	7800	4905.00	62.88
1-5-7100-1137	Parks and Recreation WSIB	153.08	535.78	4100	3564.22	86.93
1-5-7100-2041	Parks and Recreation Ball Field Maintena	0.00	0.00	2000	2000.00	100.00
1-5-7100-2100	Parks and Recreation Travel	0.00	167.90	2000	1832.10	91.61
1-5-7100-2300	Parks and Recreation Materials and Suppl	17.28	17.28	3500	3482.72	99.51
1-5-7100-3040	Parks and Recreation Contracted Services	0.00	0.00	500	500.00	100.00
1-5-7100-3500	Parks and Recreations Funded Programs	55.00	2704.26	0	-2704.26	0.00
1-5-7100-6124	Canada Day	0.00	0.00	15000	15000.00	100.00
1-5-7100-6126	Events	0.00	681.71	4000	3318.29	82.96

## Budget Variance Report

Date : Apr 30,2021

Time : 9:36 am

Fiscal Year : 2021 Period : 4  
 Account Code : ?-?-????-???? To ?-?-????-????

Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
1-5-7100-6126	Events	0.00	681.71	4000	3318.29	82.96
1-5-7100-6129	Shiverfest	0.00	0.00	3000	3000.00	100.00
<b>Total Parks and Recreation</b>		<b>6366.91</b>	<b>26778.16</b>	<b>182650</b>	<b>155871.84</b>	<b>85.34</b>
<b>7200 Community Centre</b>						
1-5-7200-1031	Community Centre Redistributed Wages	347.57	347.57	7500	7152.43	95.37
1-5-7200-1130	Community Centre Redistributed Benefits	44.30	44.30	1125	1080.70	96.06
1-5-7200-2103	Community Centre Membership Fees	0.00	0.00	200	200.00	100.00
1-5-7200-2109	Community Centre Natural Gas	0.00	5397.88	14000	8602.12	61.44
1-5-7200-2110	Community Centre Telephone	916.62	1883.76	6000	4116.24	68.60
1-5-7200-2111	Community Centre Utilities	1170.66	5161.50	38000	32838.50	86.42
1-5-7200-2119	Community Centre Shop Tools/Equipment	0.00	0.00	1000	1000.00	100.00
1-5-7200-2121	Community Centre Advertising	0.00	0.00	1000	1000.00	100.00
1-5-7200-2150	Community Centre Building Maintenance	0.00	0.00	10000	10000.00	100.00
1-5-7200-2152	Community Centre Janitorial Supplies	0.00	8.18	1500	1491.82	99.45
1-5-7200-2159	Community Centre Vending Supplies	0.00	0.00	500	500.00	100.00
1-5-7200-2300	Community Centre Materials and Supplies	219.41	249.03	2000	1750.97	87.55
1-5-7200-2305	Community Centre Health and Safety	0.00	1026.34	500	-526.34	-105.27
1-5-7200-2351	Community Centre Vehicle Maintenance & R	169.17	1034.96	2500	1465.04	58.60
1-5-7200-2360	Community Centre Equipment Operations	0.00	240.00	2500	2260.00	90.40
1-5-7200-2361	Community Centre Equipment Maintenance a	0.00	0.00	2500	2500.00	100.00
1-5-7200-2400	Community Centre Technology	123.32	123.32	0	-123.32	0.00
1-5-7200-3040	Community Centre Contracted Services	0.00	1410.69	12000	10589.31	88.24
1-5-7200-3120	Community Centre Ice Plant Maintenance	0.00	0.00	12000	12000.00	100.00
<b>Total Community Centre</b>		<b>2991.05</b>	<b>16927.53</b>	<b>114825</b>	<b>97897.47</b>	<b>85.26</b>
<b>7300 Tower Complex</b>						
1-5-7300-2110	Tower Telephone	0.00	0.00	1000	1000.00	100.00
1-5-7300-2111	Tower Utilities	77.33	283.96	1200	916.04	76.34
1-5-7300-2120	Tower Trail Maintenance and Signage	0.00	244.24	2000	1755.76	87.79
1-5-7300-2121	Tower Advertising	0.00	0.00	1000	1000.00	100.00
1-5-7300-2150	Tower Building Maintenance	0.00	0.00	1200	1200.00	100.00
1-5-7300-2152	Tower Janitorial Supplies	0.00	0.00	500	500.00	100.00
1-5-7300-2300	Tower Materials and Supplies	0.00	17.80	2000	1982.20	99.11
1-5-7300-3040	Tower Contracted Services	0.00	1041.14	0	-1041.14	0.00
<b>Total Tower Complex</b>		<b>77.33</b>	<b>1587.14</b>	<b>8900</b>	<b>7312.86</b>	<b>82.17</b>
<b>7400 Fitness Centre</b>						
1-5-7400-2724	Fitness Centre	0.00	0.00	4000	4000.00	100.00
<b>Total Fitness Centre</b>		<b>0.00</b>	<b>0.00</b>	<b>4000</b>	<b>4000.00</b>	<b>100.00</b>
<b>7500 Library</b>						
1-5-7500-1010	Library Salaries and Wages	2965.62	11698.31	54400	42701.69	78.50
1-5-7500-1132	Library CPP	154.62	598.47	2500	1901.53	76.06
1-5-7500-1133	Library EI	61.15	226.41	1200	973.59	81.13
1-5-7500-1134	Library OMERS	279.56	1085.24	3900	2814.76	72.17
1-5-7500-1135	Library EHT	65.22	243.64	1100	856.36	77.85
1-5-7500-1136	Library Group Benefits	704.40	2817.60	7300	4482.40	61.40
1-5-7500-1137	Library WSIB	123.05	459.80	2000	1540.20	77.01
1-5-7500-2100	Library Travel	0.00	0.00	575	575.00	100.00
1-5-7500-2102	Library Training Expense	0.00	0.00	1000	1000.00	100.00
1-5-7500-2103	Library Membership Fees	0.00	571.64	1200	628.36	52.36
1-5-7500-2104	Library Subscriptions	0.00	140.48	800	659.52	82.44
1-5-7500-2110	Library Telephone	572.81	1177.23	850	-327.23	-38.50
1-5-7500-2115	Library Office Supplies	9.36	89.65	700	610.35	87.19
1-5-7500-2117	Library Small Equipment Operations	0.00	5.01	1000	994.99	99.50
1-5-7500-2123	Library Tech Support	0.00	132.29	1800	1667.71	92.65
1-5-7500-2150	Library Office Repairs and Maintenance	0.00	87.49	500	412.51	82.50
1-5-7500-2300	Library Materials and Supplies	0.00	803.71	500	-303.71	-60.74
1-5-7500-2302	Library Book Purchases	301.13	1444.98	7800	6355.02	81.47
1-5-7500-2400	Library Technology	123.32	123.32	500	376.68	75.34



**Budget Variance Report**

Date : Apr 30,2021

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Fiscal Year : 2021 Period : 4  
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Budget Type : Budget Values - 5

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Var
<b>EXPENSE</b>						
1-5-7500-2400	Library Technology	123.32	123.32	500	376.68	75.34
1-5-7500-2453	Library Literacy	0.00	0.00	500	500.00	100.00
1-5-7500-2456	Library Service Ontario Expenses	0.00	0.00	425	425.00	100.00
<b>Total Library</b>		<b>5360.24</b>	<b>21705.27</b>	<b>90550</b>	<b>68844.73</b>	<b>76.03</b>
<b>8100 Planning Services</b>						
1-5-8100-1010	Planning Salaries and Wages	0.00	6680.16	44200	37519.84	84.89
1-5-8100-1020	PAC Honorariaums	0.00	0.00	300	300.00	100.00
1-5-8100-1132	Planning CPP	0.00	472.94	2200	1727.06	78.50
1-5-8100-1133	Planning EI	0.00	168.88	1000	831.12	83.11
1-5-8100-1134	Planning OMERS	0.00	783.07	3900	3116.93	79.92
1-5-8100-1135	Planning EHT	0.00	182.35	900	717.65	79.74
1-5-8100-1136	Planning Group Benefits	0.00	1636.12	7900	6263.88	79.29
1-5-8100-1137	Planning WSIB	0.00	344.10	1600	1255.90	78.49
1-5-8100-2101	Planning Conference Expense	0.00	0.00	2500	2500.00	100.00
1-5-8100-2103	Planning Membership Fees	0.00	0.00	500	500.00	100.00
1-5-8100-2121	Planning Advertising	0.00	192.33	1000	807.67	80.77
1-5-8100-2131	Planning Legal Fees	0.00	676.70	5000	4323.30	86.47
1-5-8100-2133	Planning Professional Fees	0.00	7745.98	25000	17254.02	69.02
1-5-8100-2136	Planning Registration and Search Fees	0.00	305.56	2000	1694.44	84.72
1-5-8100-2140	Planning OMB Hearings	0.00	0.00	3000	3000.00	100.00
1-5-8100-2300	Planning Materials and Supplies	0.00	0.00	1000	1000.00	100.00
1-5-8100-2306	Planning Inspections	0.00	114.18	2000	1885.82	94.29
1-5-8100-2400	Planning Technology	123.32	123.32	0	-123.32	0.00
1-5-8100-3040	Planning GIS Contracted Services	0.00	0.00	14000	14000.00	100.00
<b>Total Planning Services</b>		<b>123.32</b>	<b>19425.69</b>	<b>118000</b>	<b>98574.31</b>	<b>83.54</b>
<b>8200 Development Services</b>						
1-5-8200-1010	Development Salaries and Wages	3833.98	14611.19	71000	56388.81	79.42
1-5-8200-1132	Development CPP	193.96	806.68	3200	2393.32	74.79
1-5-8200-1133	Development EI	69.06	291.74	1200	908.26	75.69
1-5-8200-1134	Development OMERS	344.52	1378.08	6500	5121.92	78.80
1-5-8200-1135	Development EHT	74.64	312.22	1400	1087.78	77.70
1-5-8200-1136	Development Group Benefits	718.76	2875.04	8400	5524.96	65.77
1-5-8200-1137	Development WSIB	140.88	589.30	2600	2010.70	77.33
1-5-8200-2100	Development Travel	0.00	0.00	1000	1000.00	100.00
1-5-8200-2101	Development Conferences	0.00	0.00	2000	2000.00	100.00
1-5-8200-2102	Development Training	0.00	0.00	1500	1500.00	100.00
1-5-8200-2103	Development Memberships	8.13	533.19	1000	466.81	46.68
1-5-8200-2121	Development Advertising	0.00	400.00	3000	2600.00	86.67
1-5-8200-2300	Development Materials and Supplies	152.13	152.13	2000	1847.87	92.39
1-5-8200-2400	Development Technology	123.32	123.32	0	-123.32	0.00
1-5-8200-3040	Development Contracted Services	4.63	25.26	4000	3974.74	99.37
<b>Total Development Services</b>		<b>5664.01</b>	<b>22098.15</b>	<b>108800</b>	<b>86701.85</b>	<b>79.69</b>
<b>Total EXPENSE</b>		<b>491652.69</b>	<b>1744773.42</b>	<b>6497415</b>	<b>4752641.58</b>	<b>73.15</b>
<b>REVENUE</b>						
<b>1500 Government funding</b>						
2-4-1500-1500	Gax Tax Revenue	0.00	0.00	-49000	-49000.00	100.00
2-4-1500-2000	OCIF Formula	0.00	-53168.00	-53000	168.00	-0.32
<b>Total Government funding</b>		<b>0.00</b>	<b>-53168.00</b>	<b>-102000</b>	<b>-48832.00</b>	<b>47.87</b>
<b>9000 Proceeds from LTD</b>						
2-4-9000-7000	Proceeds from LTD	0.00	0.00	-1650000	-1650000.00	100.00
<b>Total Proceeds from LTD</b>		<b>0.00</b>	<b>0.00</b>	<b>-1650000</b>	<b>-1650000.00</b>	<b>100.00</b>
<b>Total REVENUE</b>		<b>0.00</b>	<b>-53168.00</b>	<b>-1752000</b>	<b>-1698832.00</b>	<b>96.97</b>

## EXPENSE

<b>1200 Administraton Capital</b>						
2-5-1200-8000	Administraton Capital	0.00	0.00	125000	125000.00	100.00
<b>Total Administraton Capital</b>		<b>0.00</b>	<b>0.00</b>	<b>125000</b>	<b>125000.00</b>	<b>100.00</b>
<b>2000 Marten River Fire Capital</b>						
2-5-2000-8000	Marten River Fire Capital	748.91	1137.71	36000	34862.29	96.84
<b>Total Marten River Fire Capital</b>		<b>748.91</b>	<b>1137.71</b>	<b>36000</b>	<b>34862.29</b>	<b>96.84</b>
<b>2100 Temagami Fire Capital</b>						
2-5-2100-8000	Temagami Fire Capital	0.00	0.00	12500	12500.00	100.00
<b>Total Temagami Fire Capital</b>		<b>0.00</b>	<b>0.00</b>	<b>12500</b>	<b>12500.00</b>	<b>100.00</b>
<b>3100 Public Works Capital</b>						
2-5-3100-8000	Public Works Capital	0.00	0.00	670000	670000.00	100.00
2-5-3100-8300	Public Works Capital	0.00	4075.49	0	-4075.49	0.00
2-5-3100-8400	Public Works Capital	0.00	4282.29	0	-4282.29	0.00
2-5-3100-8500	Public Works Capital	15831.42	16751.48	0	-16751.48	0.00
<b>Total Public Works Capital</b>		<b>15831.42</b>	<b>25109.26</b>	<b>670000</b>	<b>644890.74</b>	<b>96.25</b>
<b>4000 Environment Capital</b>						
2-5-4000-8000	CWWF Projects	0.00	0.00	90000	90000.00	100.00
<b>Total Environment Capital</b>		<b>0.00</b>	<b>0.00</b>	<b>90000</b>	<b>90000.00</b>	<b>100.00</b>
<b>4100 Sewer Capital</b>						
2-5-4100-8000	Sewer Capital - OCWA Letter	0.00	2284.98	325000	322715.02	99.30
2-5-4100-8100	Tem North Lagoon ECA	0.00	1962.70	750000	748037.30	99.74
<b>Total Sewer Capital</b>		<b>0.00</b>	<b>4247.68</b>	<b>1075000</b>	<b>1070752.32</b>	<b>99.60</b>
<b>4300 Water Capital</b>						
2-5-4300-8000	Reserve Water OCWA Cap Letter	3802.11	61294.40	873250	811955.60	92.98
<b>Total Water Capital</b>		<b>3802.11</b>	<b>61294.40</b>	<b>873250</b>	<b>811955.60</b>	<b>92.98</b>
<b>4500 Waste Site Capital</b>						
2-5-4500-8000	Waste Site Capital	0.00	3561.60	0	-3561.60	0.00
2-5-4500-8100	Waste Site Acquittion	0.00	0.00	205500	205500.00	100.00
2-5-4500-8200	Waste Site capital	0.00	0.00	18100	18100.00	100.00
<b>Total Waste Site Capital</b>		<b>0.00</b>	<b>3561.60</b>	<b>223600</b>	<b>220038.40</b>	<b>98.41</b>
<b>5300 Cemetery</b>						
2-5-5300-8000	Cemetery Capital	0.00	0.00	10600	10600.00	100.00
<b>Total Cemetery</b>		<b>0.00</b>	<b>0.00</b>	<b>10600</b>	<b>10600.00</b>	<b>100.00</b>
<b>7300 Tower Capital</b>						
2-5-7300-8000	Tower Capital	0.00	0.00	20000	20000.00	100.00
<b>Total Tower Capital</b>		<b>0.00</b>	<b>0.00</b>	<b>20000</b>	<b>20000.00</b>	<b>100.00</b>
<b>7500 Library Capital</b>						
2-5-7500-8000	Library Capital	1731.72	1731.72	0	-1731.72	0.00
<b>Total Library Capital</b>		<b>1731.72</b>	<b>1731.72</b>	<b>0</b>	<b>-1731.72</b>	<b>0.00</b>
<b>8200 Development Capital</b>						
2-5-8200-8000	Development Capital	94.44	7570.20	230000	222429.80	96.71
<b>Total Development Capital</b>		<b>94.44</b>	<b>7570.20</b>	<b>230000</b>	<b>222429.80</b>	<b>96.71</b>
<b>Total EXPENSE</b>		<b>22208.60</b>	<b>104652.57</b>	<b>3365950</b>	<b>3261297.43</b>	<b>96.89</b>
<b>Report Total</b>		<b>216159.64</b>	<b>-2288875.60</b>	<b>375500</b>	<b>2664375.60</b>	<b>709.55</b>



Corporation of the Municipality of Temagami

Memo No.  
2021-M-073

**Memorandum to Council**

**Subject:** Site Plan Consent Application

**Agenda Date:** May 6, 2021

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve amending the Set User Fees, Schedule L of the Planning Fees by requiring a \$500.00 deposit for Site Plans and removing the Site Plan Application Amendment category;

AND FURTHER THAT Staff be directed to prepare a by-law to amend Schedule L of the Set User Fees for Council's consideration at the next meeting.

**INFORMATION**

After training with the City of Sault Ste-Marie on Site Plan Control Applications and having discussions with different departments it would be important that we involve a few more departments in the process of a Site Plan Control Applications as:

- Health Unit regarding the septic
- Building and Planning Dept.
- Public Works regarding the driveway/culvert
- Fire Department for Fire Protection

Previously, only the Building Inspector signed off on the Site Plan. To avoid unforeseen implications and liabilities all departments must be involved to provide their professional input for proposals that other departments might not be aware of.

It would be recommended that a deposit of \$500.00 be required as part of the application submission, which will be used for any additional cost associated with the process. These additional costs may include, but are not limited to: Registration Fees, Legal Fees, Planning Consultant fees, etc. Any unused funds will be reimbursed to the applicant at the end of the process and if additional funds are needed to complete the process an additional deposit will be required. This is similar to how other planning fees now operate.

It would also be recommended that the Site Plan Application Amendment be removed from the Planning Fees. Every request should be treated as a new application. We would need to start from the beginning with the new amendments in order to proceed with the application.

**Respectfully Submitted:**  
**Suzie Fournier**  
**MUNICIPAL CLERK**



Corporation of the Municipality of Temagami

Memo No.  
2021-M-074

Memorandum to Council

**Subject:** Sewer Camera Work

**Agenda Date:** May 6, 2021

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council set aside the provisions of the procurement policy and accept the quote from Ray and Sons Inc. for flushing, vacuuming and camera inspection of the sanitary sewer pipe and manholes in Temagami North in the amount of \$30,000 plus HST.

**INFORMATION**

As noted during the budget deliberations, we have a significant amount of infiltration into the sanitary sewer system in Temagami North in that the flows into the lagoon are higher than the treated water that leaves the water treatment plant. As noted in the 2020 annual report from OCWA, there are times, especially during spring runoff, where we are close to, or even a little over, our daily flow limits.

Working with OCWA, we are planning a smoke test in July as an investigation tool to determine if there are storm drains, down spouts or sump pumps that are connected to the sanitary sewer system rather to the storm water management system being our ditches. It is estimated that this will cost \$5,000.

With the amount of infiltration, we also suspect that there may be some manholes or cracked sewer lines where groundwater is making its way into the system.

Ray and Sons have provided vacuum truck services for the Municipality for some time and another service they offer is camera inspections. The video would give a 360 view of the pipe and identify locations where groundwater infiltration may occur. From this we can develop a plan to eliminate this infiltration.

At the present rate, the infiltration limits the development capabilities of Temagami North without first expanding the capacity of our lagoon. We have been in contact with OCWA to outline steps for this process but the more timely solution is to try to eliminate the present infiltration. If the flow to the lagoon can be reduced then would be in the position to consider looping services in the Cedar and Goward areas.

Our procurement policy at this level requires three quotes or a note to the file as to why this was not possible. While this could be handled at the Administrator level, it is prudent to report this to Council so Council is aware of some steps to reduce the extra flow into our lagoon and provide approval for the sole sourcing. Based on experience elsewhere, Staff believe the price is fair given the work that is proposed.

Our budget has \$75,000 for servicing studies. At this point, should this recommendation be approved, \$35,000 would be allocated to the smoke testing and camera work leaving \$40,000 for servicing studies for Caribou Mountain.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Corporation of the Municipality of Temagami

Memo No.  
2021-M-080

Memorandum to Council

Subject:

FIRE HALL ROOF; MICROFIT CONTRACT (Bylaw 12-1059)

Agenda Date:

May 6, 2021

Attachments:

August 27, 2020 Staff report: Temagami Fire Hall Roof - Solar Panels  
Tulloch Engineering Fire Hall Structural Review Report (February 2021)

**RECOMMENDATION**

WHEREAS the Temagami Micro-FIT (solar panel array) installation on the Fire hall roof has caused significant damage to the roof to the point where a new roof is required to address multiple leaks inside the fire hall;

AND WHEREAS Council directs Staff to obtain a structural engineer evaluation of the existing building's ability to support the additional weight load capacities of the existing roof and prepare recommendation on either continuing with the Micro-FIT installation on the new roof of the fire hall or to initiate the process to terminate the Micro-FIT contract.

NOW THEREFORE BE IT RESOLVED: that Council receive the structural engineer evaluation report and associated staff report;

AND FURTHER THAT: Staff initiate the process to terminate the Micro-FIT contract, dispose of the components following Municipal Asset Disposal Policy and proceed with initiating a tender for repair of the Fire Hall roof.

**INFORMATION**

On August 27, 2020, council resolution 20-244 directed

- Staff to obtain a structural engineer evaluation of the existing building's ability to support the additional weight load capacities of the existing roof to safely support 1) a new roof covering (re-roof); and 2) the additional weight of the solar panel array design;
- AND based on the results of this evaluation, Staff prepare a report that provides a recommendation on either continuing with the Micro-FIT installation on the new roof of the fire hall or to initiate the process to terminate the Micro-FIT

The Tulloch engineering report recommends that the solar panel project be placed on hold until the building envelope damage is repaired. Repairs required include, removal and replacement of all saturated insulation, sealing of all penetrations in the roof membrane, installation of eavestrough, and downspouts. They provided three options to pursue for repair or replacement to prevent further damages. All three options require replacement of the saturated insulation for protection against mold.

Micro-FIT contract:

Staff estimate the remaining potential revenue of the Micro-FIT contract (2022-2031) at \$52,000. Based on additional installation costs, and higher future maintenance, continuing with the Micro-Fit project is expected to have higher operating costs than potential revenue. Terminating the Micro-FIT contract and disposing of the components per Asset Disposal Policy would provide immediate (&long-term) cost savings.

Roof repair:

Tulloch confirms the main structural members are in good overall condition at the time of inspection. It is their opinion that the water infiltration as well as the corrosion observed on members are a direct result of the building envelope damage. The damage is beginning to cause corrosion and deterioration of protection systems on structural members but has not caused catastrophic failure concerns to date.

Three options provided in the Tulloch engineering report.

1. Repair Existing Roof

Repair existing roofing material by caulking seams and fasteners, replacing saturated blanket insulation, and providing roof drainage. MBA's steel reinforcement requirements will be required for solar panel installation. Most economical yet least practical option. Continued repair costs to be required yearly.

2. Replace Roof with Like for Like Materials

Replace roofing material with new corrugated steel roof, blanket insulation and provide roof drainage. MBA's steel reinforcement recommendation only required for solar panel installation. Current building envelope problems likely to reoccur in the future.

3. SIP Replacement

Replace roofing with rigid structural insulated panels (SIP), provide roof drainage, ice guards, and standing seam clips to support solar array without penetrating the roof. Most expensive with longest life expectancy and limited repair costs. Option will require additional structural analysis with the likelihood of additional structural steel reinforcements.

**OTHER:** A contractor familiar with Robertson buildings has looked at the roof, and indicated to the Fire Chief that installing a seamless standing roof (& insulation) over the existing roof is better (& cheaper) than removing and replacing with a similar style roof. An estimation has not yet been received/provided. *The Fire Chief recommends exploring this option, as the work can be completed with-out having to relocate the fire department while the work is being done.* Both Robertson & Butler steel building manufacture representatives indicate that it is important that the work is done by an experienced standing seam metal roof system contractor.

NOTE:

- Micro-FIT contract does not allow for re-location. The supplier (Municipality) can cancel the contract, without penalty, by providing a 30-day notice to ISO.
- Staff have started implementing the capital project to reroof the Fire Hall.
- A review of solar panels listed on Kijiji & GovDeals.ca suggests used solar panels have a value of around \$100 each; no listings for solar panel support racks (local contractor indicted support racks might hold more value than the solar panels as they are an older, less efficient panel.

**Prepared by:**

**Reviewed by:**

Jim Sanderson, Temagami Fire Chief

Craig Davidson, Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No  
2020-M-105

Memorandum to Council

**Subject:**

Feed-in Tariff Microfit Contract (Bylaw 12-1059)

**Agenda Date:**

**August 27, 2020**

**Attachments:**

Temagami Fire Hall Roof - Solar Panels

**RECOMMENDATION**

WHEREAS the Temagami Micro-FIT (solar panel array) installation on the Fire hall roof has caused significant damage to the roof to the point where a new roof is required to address multiple leaks inside the fire hall;

AND WHEREAS it may be in the best interest on the Municipality to relocate the Micro-FIT or terminate the Temagami Micro-FIT contract based on additional information;

NOW THEREFORE BE IT RESOLVED that Council directs Staff to obtain a structural engineer evaluation of the existing building's ability to support the additional weight load capacities of the existing roof to safely support 1) a new roof covering (re-roof); and 2) the additional weight of the solar panel array design;

AND FURTHER THAT based on the results of this evaluation, Staff prepare a report that provides a recommendation on either continuing with the Micro-FIT installation on the new roof of the fire hall or to initiate the process to terminate the Micro-FIT contract.

**INFORMATION**

**Executive Summary:**

March 2012 – entered into 20-year Micro-FIT contract – install tender price: \$50,200 (unconfirmed).

Revenue to date: \$49,674.82

Maintenance costs to date: solar equip & roofing deficiencies: +\$8,140

Anticipated costs for re-roofing fire hall (without the solar system) \$40,000.

- Existing structure may not support the added weight of a new roof and the solar system.
- Installing the solar system might void the new roof warranty

After roof installation, it is estimated the Micro-FIT project has cost the Municipality +\$56,665.

- Installing the solar panels on top of the new roof is an additional unknown cost (+\$10,000)

Micro-FIT contract does not allow for re-location; the contract has a set price (no annual increase) of 80.2¢/kWh. The supplier (Municipality) can cancel the contract, without penalty, by providing a 30-day notice to ISO.

Based on a Solar panel “efficiency loss of 4%” annually, & projected revenue of \$6,450 in 2021, the total estimated revenue calculated: \$58,000 if there is no equipment failure (highly unlikely).

Staff have started implementing the capital project to reroof the Fire Hall.

As disposal of the solar system is a consideration, a review of solar panels listed on Kijiji & GovDeals.ca suggests used solar panels have a value of \$100 each (\$5,200); have not been able to find any sales specifically for solar panel support racks.

### **Additional Details**

The Temagami Fire Hall is a Robertson Steel (pre-fab) building, built in 2000. The Building was designed / engineered for snow, ice, rain and wind loads only. The building was never engineered for installation of the solar panel array, covering approximately 40% of the roof.

Power generation revenue decreased in 2013 through 2016. 2016 maintenance included diagnose & rectify problems with inverters, solar panels, & array wiring; pursued replacement or warranty repairs available (\$2,441).

June 2017 the Fire Chief identified 4 roof leaks in the fire hall attributed to solar panel install – September 2017: system was de-energized and 2 applications of roofing compound applied to screws/fasteners (\$5,700). Treatment appeared successful (late fall/early winter). Note: Solar System remained de-energized through the winter, reenergized in late April / early May 2018.

2018: Solar system re-energized in April, Fire Chief reported 1 leak in roof in May. Roofing contractor indicated leaks not necessarily where the leak is seen inside, water could be following roof panel seams for long distance before coming through, no guarantee future compound applications would solve the problem

2019: Fire Chief reports +3 leaks in roof (June), by early fall total of 8 spots where water is dripping through the roof insulation vapour barrier, some are intermittent leaks, while other spots required pails to be placed to catch constant water drips. Total annual revenue in 2019 was \$7,057

2020: Staff started the capital project for the Fire Hall roof.

- Phase 1: De-energizing and removal of the solar panel system. Municipality will have electrician reenergize the system and make it safe for contractor to remove & transport solar panels to the former ski chalet for storage (until the future of the solar panel system is determined).
- Phase 2: Draft Request for Proposal for re-roofing being circulated for staff comment; would include removal of solar panel racking in conjunction with new roof cover (re-roof) installation & structural engineer's evaluation/certification that the current structure can safely support the additional weight of their proposed roofing solution.

Treasurer/Administrator Comment – if the resolution is adopted we will review the requirement first with Tulloch Engineering as they are our Engineers of Record.

**Prepared by:**

**Reviewed by:**

Jim Sanderson, Temagami Fire Chief

Craig Davidson, Treasurer/Administrator





## Fire Hall Structural Review

Municipality of Temagami  
7 Lakeshore Drive  
PO Box 200  
Temagami, ON P0H 2H0

Project No. 20-1129-300

February 2021

## **TABLE OF CONTENTS**

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## **LIST OF APPENDICES**

APPENDIX A - Photographs

APPENDIX B – MBA Letter & Construction Drawings

APPENDIX C - Statement of Limitations

## 1. INTRODUCTION

Tulloch Engineering (Tulloch) was retained by The Municipality of Temagami to conduct a structural evaluation of the firehall located at 5 Stevens Rd, Temagami, ON P0H 2H0. Our scope included attending the site to complete a visual inspection of the interior and exterior of the building from ground level as well as with an articulating boom lift to access elevated features of the structure. Additional scope included completing a structural analysis to confirm the adequacy of the structure with the addition of solar panels.

## 2. BUILDING DESCRIPTION

The structure is a rigid frame steel building with a mono sloped roof with an overall footprint of 2,288 ft<sup>2</sup>. The ground floor is occupied with offices and a garage space for vehicle storage. A mezzanine is located above the offices which can be reached from the garage using a wood staircase. The mezzanine is primarily used for storage and group meetings. Solar panels have been previously mounted on the roof, and at the time of our inspection all panels had been removed leaving only the brackets installed.

The building is constructed as follows:

- Concrete slab foundation
- Structural steel frame with purlins
- Interior stick framed walls
- Vertical metal siding
- Steel roof sheathing
- Blanket roof insulation

The above noted construction methods are typical for structures of this type and vintage.

## 3. SITE OBSERVATIONS

As noted above members of our staff attended the site on November 25, 2020 to review the condition of the structure. Our review included a walkabout of the structure both from the interior and exterior of the building. Note that no finishes were removed and therefore those members which were concealed at the time of our visit were not investigated. Below are our observations from our site review.

- Light to moderate corrosion of paint protection system of structural steel members at the floor level, no loss of steel section present.

- Light to moderate corrosion of bolts connecting purlins to main beams at areas of water infiltration through the ceiling, no loss of steel section present.
- Blanket insulation saturated and holding water. Water absorbed by the insulation was frozen in several areas. Mold was observed in some areas of the insulation.
- Blanket insulation compressed at all purlin members creating thermal bridging of through the roof membrane.
- Brackets for solar racking are pulling from the roof. Open holes and damaged caulking throughout. It is believed that this is the main source of roof leaks.
- Several fasteners which secure the corrugated steel roof membrane to the purlins below have pulled out causing water infiltration.
- corrugated steel roof membrane does not extend past the flashing at the rear of the building, causing pooling of water in areas.
- No eavestrough is present.

All the above noted deficiencies have been photographically documented and are presented in Appendix A.

#### 4. CONCLUSION

Following the completion of our initial review, Tulloch confirms the main structural members are in good overall condition at the time of inspection. It is our opinion that the water infiltration as well as the corrosion observed on members are a direct result of the building envelope damage. The damage is beginning to cause corrosion and deterioration of protection systems on structural members but has not caused catastrophic failure concerns to date. Therefore, all structural members were calculated with full structural capacity considered. In our experience these types of buildings provide little to no R-Value due to the compression of the insulation above the steel purlins. The compression is produced by roof dead and snow loads causing excessive heat loss and ice damming. These processes will eventually lead to building envelope damage, water infiltration, and mold all of which are now present. The brackets for the solar array have caused additional penetrations to the roof membrane and as a result of ice damming the fasteners are no longer snug to the roof which will require yearly maintenance to seal.

#### 5. STRUCTURAL EVALUATION

Tulloch Engineering Inc. in association with Bao Ngo, P.Eng. of MBA Engineering Ltd. (MBA) have completed a structural design review of the Fire Hall. MBA has completed an analysis on the steel frame members and with the addition of solar panels.

MBA's report confirms the buildings structural members pass all design considerations without the solar array. With the addition of the solar array, the purlins between sections 1 and 2 are overstressed by 14%. MBA provides reinforcement details for these purlins which includes fastening 2 – 3"x3" angles to each purlin.

A brief letter and construction drawings for steel reinforcement provided by MBA can be found in Appendix B.

## 6. RECOMMENDATIONS

After review of MBA's report, Tulloch recommends that the solar panel project be placed on hold until the building envelope damage is repaired. Repairs required include, removal and replacement of all saturated insulation, sealing of all penetrations in the roof membrane, installation of eavestrough, and downspouts. In our experience there are three options to pursue for repair or replacement to prevent further damages. All three options require replacement of the saturated insulation for protection against mold. See options below with a cost analysis provided in Table 1.

### 1. Repair Existing Roof

Repair existing roofing material by caulking seams and fasteners, replacing saturated blanket insulation, and providing roof drainage. MBA's steel reinforcement requirements will be required for solar panel installation. Most economical yet least practical option. Continued repair costs to be required yearly.

### 2. Replace Roof with Like for Like Materials

Replace roofing material with new corrugated steel roof, blanket insulation and provide roof drainage. MBA's steel reinforcement requirements will be required for solar panel installation. Current building envelope problems likely to reoccur in the future.

### 3. SIP Replacement

Replace roofing with rigid structural insulated panels (SIP), provide roof drainage, ice guards, and standing seam clips to support solar array without penetrating the roof. Most expensive with longest life expectancy and limited repair costs. Option will require additional structural analysis with the likelihood of additional structural steel reinforcements.

Tulloch recommends the Municipality replace the roof in its entirety by completing Option 3 (SIP Replacement). The SIP system will provide greater insulation capabilities and is a long-lasting option. Tulloch does not recommend installing solar panels using a membrane penetrating method. If the Municipality would like to continue with the solar panel installation a standing seam clamp will need to be designed. These two projects can be completed together to save on design and construction costs.

Table 1 Recommendation Cost Analysis - Class D Estimates

Recommendation Cost Analysis – Class D Estimates			
No.	1	2	3
Description	Repair Existing Roof	Replace Roof with Like for Like Materials	SIP Replacement
Advantages	<ul style="list-style-type: none"> <li>- Initial cost savings</li> <li>- Addition of drainage improvements</li> </ul>	<ul style="list-style-type: none"> <li>- Addition of drainage improvements</li> <li>- New materials</li> </ul>	<ul style="list-style-type: none"> <li>- Increase R-Value</li> <li>- Long life expectancy</li> <li>- Minimal maintenance costs</li> </ul>
Disadvantages	<ul style="list-style-type: none"> <li>- Large future maintenance costs</li> <li>- Ongoing roof leaks</li> <li>- Interior damages</li> </ul>	<ul style="list-style-type: none"> <li>- Current issues to occur in the future</li> <li>- Maintenance costs to be expected</li> </ul>	<ul style="list-style-type: none"> <li>- Most expensive</li> </ul>
Life Expectancy	2 years	30 years	50 years
Additional Structural Engineering Design	\$0	\$0	\$15,000
Tendering and Contract Administration Costs	\$10,000	\$15,000	\$15,000
Construction Costs Without Solar	\$30,000	\$100,000	\$200,000
Construction Costs with Solar	\$60,000	\$130,000	\$210,000
10-year Maintenance Costs	\$50,000-\$100,000	\$30,000-\$60,000	\$0-\$5,000
20-year Maintenance Costs	\$80,000-\$200,000	\$50,000-\$150,000	\$5,000-\$10,000
<b>Totals</b>			
<b>Costs after 10-year Term without Solar</b>	<b>\$140,000</b>	<b>\$175,000</b>	<b>\$235,000</b>
<b>Costs after 10-year Term with Solar</b>	<b>\$170,000</b>	<b>\$205,000</b>	<b>\$245,000</b>

## 7. CLOSURE

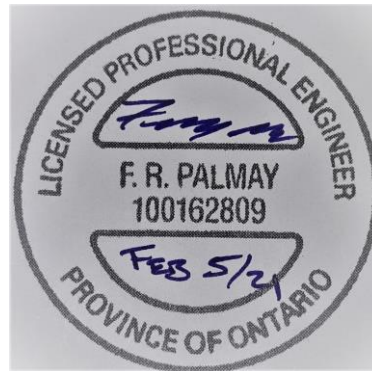
Please note that we have only reviewed the information specifically noted in this letter. Should existing conditions or proposed construction methods be different than those assumed above please notify me prior to commencing construction.

I trust this brief report is sufficient for your purposes at this point. Should you have any questions or require clarification please do not hesitate to call me.

Regards,  
**TULLOCH ENGINEERING INC.**



Frank Palmay, P. Eng.  
Structural Design Engineer  
[frank.palmay@tulloch.ca](mailto:frank.palmay@tulloch.ca)



## **APPENDIX A**

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### **Photographs**





Photograph 1: West elevation of building



Photograph 2: General view of roof with solar panel brackets



Photograph 3: View of interior



Photograph 4: View of main steel frame





Photograph 5: View of corrosion to protection system of steel columns at ground level



Photograph 6: Corrosion of bolts connecting purlins to steel frame



Photograph 7: View of solar panel brackets pulled away form roof



Photograph 8: Damaged caulking at bracket locations





Photograph 9: Metal roofing cut back from edge of building flashing



Photograph 10: Pooling water at low areas of roof edge



Photograph 11: General view of building sidewall with flashing



Photograph 12: View of no roof drainage

## **APPENDIX B**

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### **MBA Letter & Construction Drawings**

Date: February 03<sup>rd</sup>, 2021  
Ref: MBA# 2021-Q1-00024

## TO WHOM IT MAY CONCERN

Sub: Existing Building Adequacy due to solar panels  
Ref: MBA# 2021-Q1-00024 Temagami Firehall, Temagami, ON

This letter is to confirm that we have analysed the above-mentioned pre-engineered building for additional loads from solar panels which are to be roof mounted. The additional load from solar panels is estimated at 2.5 psf.

We have reviewed all structural members that are affected by additional loads from solar panels including purlins, endwall frames and interior rigid frames. We have excluded all endwall and sidewall girts along with building bracing system which are not impacted by the introduction of solar panels.

Upon the review, we have discovered that majority of primary frames including endframes and rigid frames are still adequate. All end frames and rigid frames have been duplicated from drawings S02 to S05. However, roof purlins between frame lines 1 & 2 exhibited 14% overstress and will need to be reinforced as per Detail A/ S05.

We trust that this letter meets your satisfaction, if you need further clarification, please do not hesitate to contact us.

Cordially,



Bao Ngo, P.Eng.  
Project Engineer





DESIGN LOADS:

GENERAL COMMENTS:

1. IMPORTANCE FACTOR OF 1.0 USED
2. DESIGN DATA BASED ON ULS AND SLS PROCEDURES AS PER PART 4 OF NBC

SPECIFIED LOADS

BUILDING CODE	OBC 2012
BUILDING IMPORTANCE CATEGORY	NORMAL
ROOF DEAD LOAD SUPERIMPOSED	3.50 psf
ROOF COLLATERAL LOAD:	2.50 psf
	(Solar Panels)
ROOF LIVE LOAD	20.89 psf
GROUND SNOW LOAD (Ss)	48.04 psf
RAIN LOAD (Sr)	8.35 psf
BASIC ROOF SNOW LOAD FACTOR(Cb)	0.80
ROOF SLOPE FACTOR (Cs)	1.00
SHAPE FACTOR (Ca)	1.00
SNOW EXPOSURE FACTOR (Cw)	1.00
ROOF SNOW LOAD	46.80 psf
WIND LOAD $v^2/50$	8.35 psf
WIND EXPOSURE (Ce)	Open Terrain
WIND IMPORTANCE FACTOR (Iw)	1.00
BUILDING INTERNAL PRESSURE	CATEGORY 2

SEISMIC DATA	So(0.2)= 0.270
	So(0.5)= 0.160
	So(1.0)= 0.083
	So(2.0)= 0.027

SOIL CLASS: D	
IMPORTANCE FACTOR (Ie)	1.00
TRANSVERSE RESPONSE MODIFICATION Rd	1.50
LONGITUDINAL RESPONSE MODIFICATION Rd	1.50
OVER-STRENGTH FACTOR Ro	1.30

STRUCTURAL STEEL:

1. MATERIAL PROPERTIES OF STEEL BAR, PLATE AND SHEET USED IN THE FABRICATION OF BUILT-UP PRIMARY AND SECONDARY STRUCTURAL FRAMING MEMBERS CONFORM TO ASTM A529, ASTM A572, ASTM A1011 SS, OR ASTM A1011 HSLAS WITH A MINIMUM YIELD POINT OF 50 KSI.
2. MATERIAL PROPERTIES OF HOT ROLLED STRUCTURAL SHAPES CONFORM TO ASTM A992, ASTM A529, OR ASTM A572 WITH A MINIMUM SPECIFIED YIELD POINT OF 50 KSI. HOT ROLLED ANGLES, OTHER THAN FLANGE BRACES, CONFORM TO ASTM A36 MINIMUM.
3. HOLLOW STRUCTURAL SHAPES CONFORM TO ASTM A500 GRADE B. MINIMUM YIELD POINT IS 42 KSI FOR ROUND HSS AND 46 KSI FOR RECTANGULAR HSS.
4. MATERIAL PROPERTIES OF COLD-FORMED LIGHT GAGE STEEL MEMBERS CONFORM TO THE REQUIREMENTS OF ASTM A1011 SS GRADE 55, OR ASTM A1011 HSLAS CLASS 1 GRADE 55, WITH A MINIMUM YIELD POINT OF 55 KSI.
5. HOT DIPPED GALVANIZING ZINC COATING 600GRAMS/SQUARE METER TO CAN/CSA-G164-M92
6. BOLTS, NUTS, WASHERS TO ASTM A325
7. ANCHOR BOLTS TO ASTM A307.
8. THREADED RODS TO ASTM A193 B7.
9. AFTER ERECTION, PRIME ALL WELDS NOT SHOP PRIMED EXCEPT SURFACES TO BE IN CONTACT WITH CONCRETE.

MASONRY:

1. DESIGN AND CONSTRUCTION TO CAN3-S304.1-04. CONCRETE BLOCK TO CSA STANDARD A165 SERIES-04, TYPE H/15/C/M. MORTAR TO CAS STANDARD A179-04, TYPE S. MASONRY GROUT FOR ALL COREFILLING, BOND BEAMS AND LINTELS TO BE COARSE GROUT TO CSA STANDARD A179-04, TABLE 3

GENERAL NOTES:

1. THE CONTRACTOR SHALL CHECK ALL DIMENSIONS BY SITE MEASUREMENT PRIOR TO COMMENCING WORK AND VERIFY SITE CONDITIONS WITH THE DETAILS SHOWN. REPORT ANY INCONSISTENCIES TO THE ENGINEER.
2. COORDINATE CONSTRUCTION OPERATIONS WITH THE OWNER TO ENSURE MINIMUM INTERFERENCE WITH THE OWNER'S ACTIVITIES. ALLOW FOR TEMPORARY CONNECTIONS IF REQUIRED.
3. COMPLY WITH THE REQUIREMENTS OF THE ONTARIO BUILDING CODE AND ONTARIO CONSTRUCTION SAFETY ACT AND REGULATION.
4. THE CONTRACTOR SHALL APPLY FOR AND PAY FOR ALL PERMITS REQUIRED FOR THIS PROJECT.
5. EXACT LOCATIONS OF ALL EXISTING SERVICES (WATER, GAS, BELL, ETC.) TO BE VERIFIED BY CONTRACTOR PRIOR TO COMMENCEMENT OF ANY WORK.
6. ALL INFORMATION CONCERNING EXISTING CONSTRUCTION HAS BEEN TAKEN FROM ORIGINAL DRAWINGS AND SITE MEASUREMENTS. CONTRACTOR TO CONFIRM ON SITE ALL EXISTING DIMENSIONS, ELEVATION AND DETAILS PRIOR TO COMMENCING WORK. SHOULD INFORMATION DIFFER SIGNIFICANTLY FROM THOSE SHOWN, CONSULT MBA ENGINEERING LTD. PRIOR TO PROCEEDING. ALL EXISTING CONSTRUCTION ALTERED OR DAMAGED DURING COURSE OF WORK TO BE MADE GOOD TO MATCH.
7. REPORT AND DISCREPANCIES TO MBA ENGINEERING LTD. BEFORE PROCEEDING WITH THE WORK. IN THE CASE OF DISCREPANCIES BETWEEN DRAWINGS AND BOOK SPECIFICATION, THE LATER SHALL GOVERN.
8. CONTRACTOR TO SUBMIT PAPER OR PDF COPIES OF PRE-MANUFACTURED STRUCTURAL MATERIAL TO THE CONSULTANT FOR REVIEW PRIOR TO CONSTRUCTION.
9. CONTRACTOR IS RESPONSIBLE FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF ALL TEMPORARY WORKS AS MAYBE REQUIRED DURING THE COURSE OF CONSTRUCTION. TEMPORARY WORKS INCLUDE, BUT ARE NOT LIMITED TO SHORING, SCAFFOLDING AND BRACING REQUIRED TO STABILIZE THE STRUCTURE UNTIL PERMANENT STRUCTURE IS IN PLACE. CONTRACTOR TO ENGAGE PROFESSIONAL DESIGN SERVICES WHERE REQUIRED TO COMPLY WITH APPLICABLE CODE REQUIREMENTS.

FIELD WELDING:

1. ALL WELDS MUST BE DONE BY A CWB CERTIFIED WELDER AND MUST BE VISUALLY INSPECTED FOR QUALITY AND SOUNDNESS.
2. ELECTRODE E49XX OR EQUIVALENT.
3. NO TORCHING IS PERMITTED UNLESS SPECIFIED BY THE ENGINEER OF RECORD.

REVISION LOG			
Rev.	Description	By	Chk'd
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4145 North Service Rd., 2nd Floor  
Burlington, Ontario  
Canada L7L 6A3

Phone: (905) 906-9557  
Toll Free: (844) 834-0939  
www.mba-engineering.com

PROJECT ENGINEER:

Bao Ngo

CUSTOMER NAME & LOCATION:

PROJECT NAME & LOCATION:

TEMAGAMI FIRE HALL  
Temagami, ON

DRAWING TITLE:

GENERAL NOTES

PROJECT NUMBER:

2021-Q1-00024

DRAWING STATUS:

- PRELIMINARY
- FOR CUSTOMER APPROVAL
- ISSUED FOR PERMIT
- ISSUED FOR CONSTRUCTION

DRAWN BY:

MC (2021-02-03)

CHECKED BY:


BN

SHEET NUMBER

**S01**



REVISION LOG			
Rev.	Description	By	Chk'd
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**PROJECT ENGINEER:**  
Bao Ngo

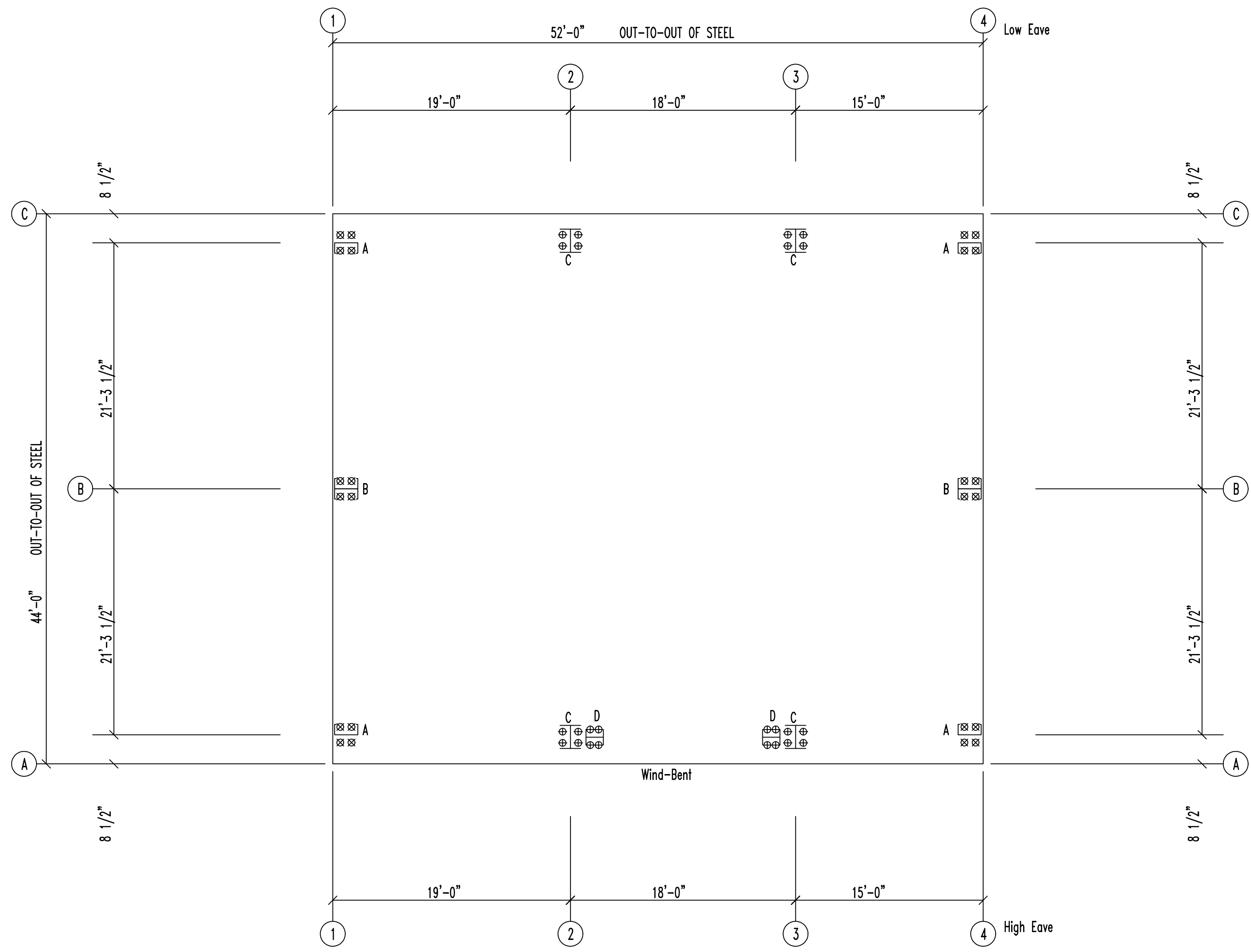
**CUSTOMER NAME & LOCATION:**

**PROJECT NAME & LOCATION:**  
TEMAGAMI FIRE HALL  
Temagami, ON

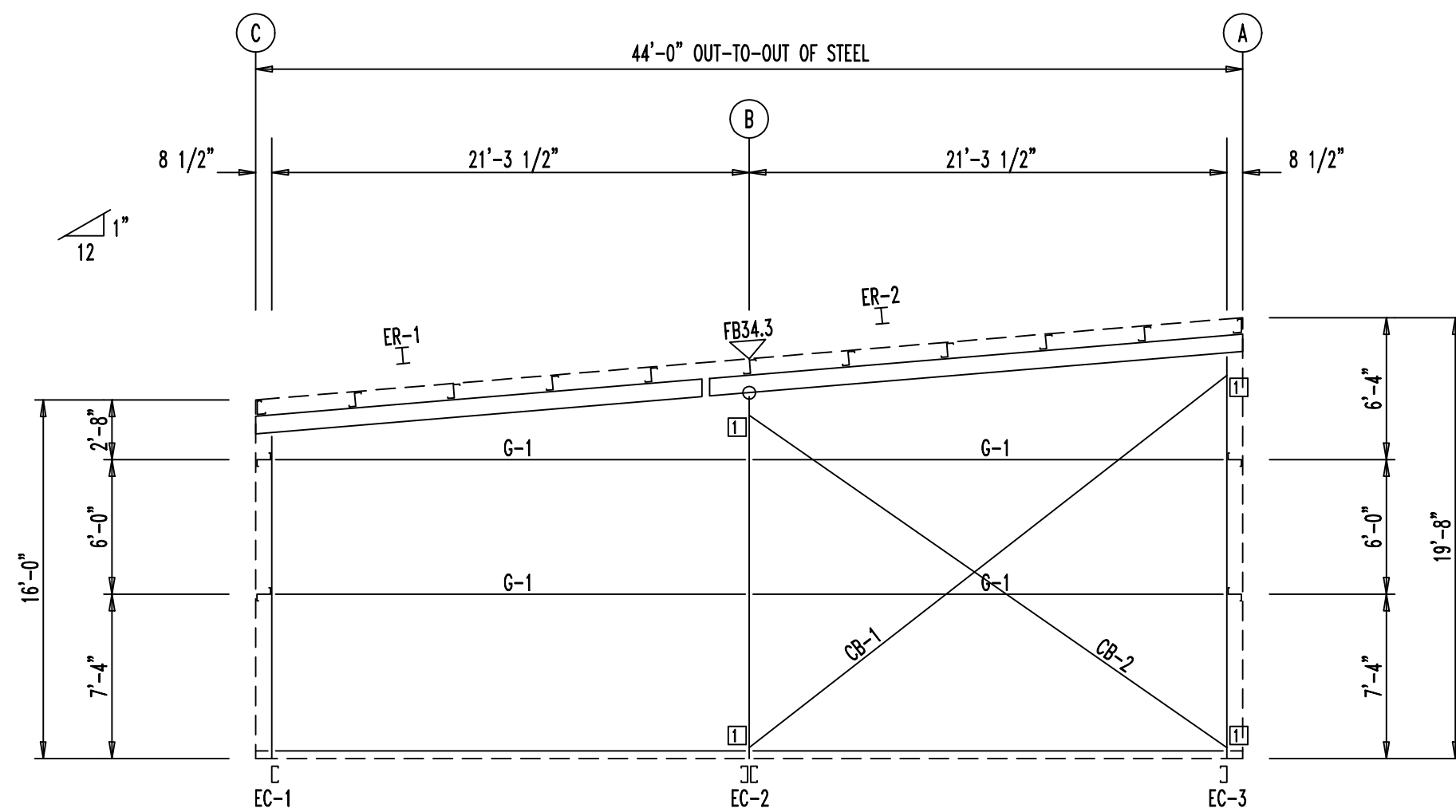
**DRAWING TITLE:** COLUMN LAYOUT  
**PROJECT NUMBER:** 2021-Q1-00024

**DRAWING STATUS:**  
 PRELIMINARY  
 FOR CUSTOMER APPROVAL  
 ISSUED FOR PERMIT  
 ISSUED FOR CONSTRUCTION

**DRAWN BY:** MC (2021-02-03)  
**CHECKED BY:** BN  
**SHEET NUMBER:** **S02**



**ANCHOR BOLT PLAN**  
NOTE: All Base Plates @ 100'-0" (U.N.)



BOLT TABLE				
FRAME LINE 1				
LOCATION	QUAN	TYPE	DIA	LENGTH
ER-1/ER-2	2	A325	3/4"	2 1/4"
Columns/Raf	4	A325	3/4"	2 1/4"

MEMBER TABLE		
FRAME LINE 1		
MARK	PART	LENGTH
EC-1	8.5C75	14'-5 15/16"
EC-2	(2)8.5C75	16'-3 1/4"
EC-3	8.5C92	18'-0 1/4"
ER-1	W10X22	20'-1 5/8"
ER-2	W10X22	23'-11 5/16"
G-1	8.5Z72	20'-7 1/2"
CB-1	1/2" ROD	26'-6 3/4"
CB-2	1/2" ROD	25'-6 1/4"

REVISION LOG			
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**MBA Engineering**  
STRUCTURAL ENGINEERS

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Burlington, Ontario  
Canada L7L 6A3

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Toll Free: (844) 834-0939  
www.mba-engineering.com

PROJECT ENGINEER:  
Bao Ngo

BOLT TABLE				
FRAME LINE 4				
LOCATION	QUAN	TYPE	DIA	LENGTH
ER-3/ER-4	2	A325	3/4"	2 1/4"
Columns/Raf	6	A325	3/4"	2 1/4"

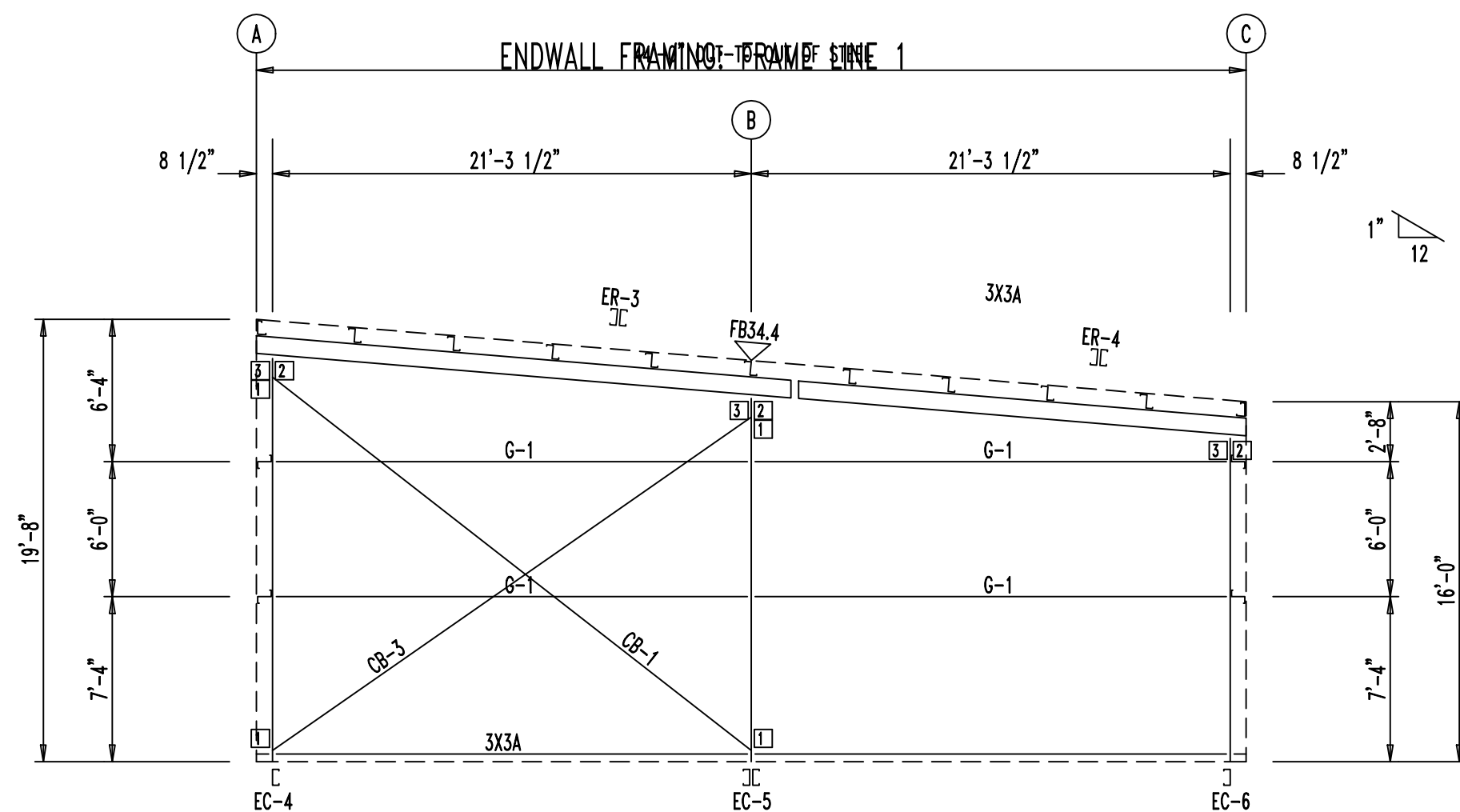
MEMBER TABLE		
FRAME LINE 4		
MARK	PART	LENGTH
EC-4	8.5C92	18'-0 1/4"
EC-5	(2)8.5C75	16'-2 15/16"
EC-6	8.5C75	14'-5 5/8"
ER-3	(2)10C100	23'-11 3/8"
ER-4	(2)10C100	20'-1 5/8"
G-1	8.5Z72	20'-7 1/2"
CB-1	RD4	26'-6 3/4"
CB-3	RD4	25'-6"

CUSTOMER NAME & LOCATION:

PROJECT NAME & LOCATION:  
TEMAGAMI FIRE HALL  
Temagami, ON

DRAWING TITLE: ENDWALL FRAMING  
PROJECT NUMBER: 2021-Q1-00024

DRAWING STATUS:  ISSUED FOR CONSTRUCTION  
DRAWN BY: MC (2021-02-03)  
CHECKED BY: BN  
SHEET NUMBER: **S03**



ENDWALL FRAMING: FRAME LINE 4

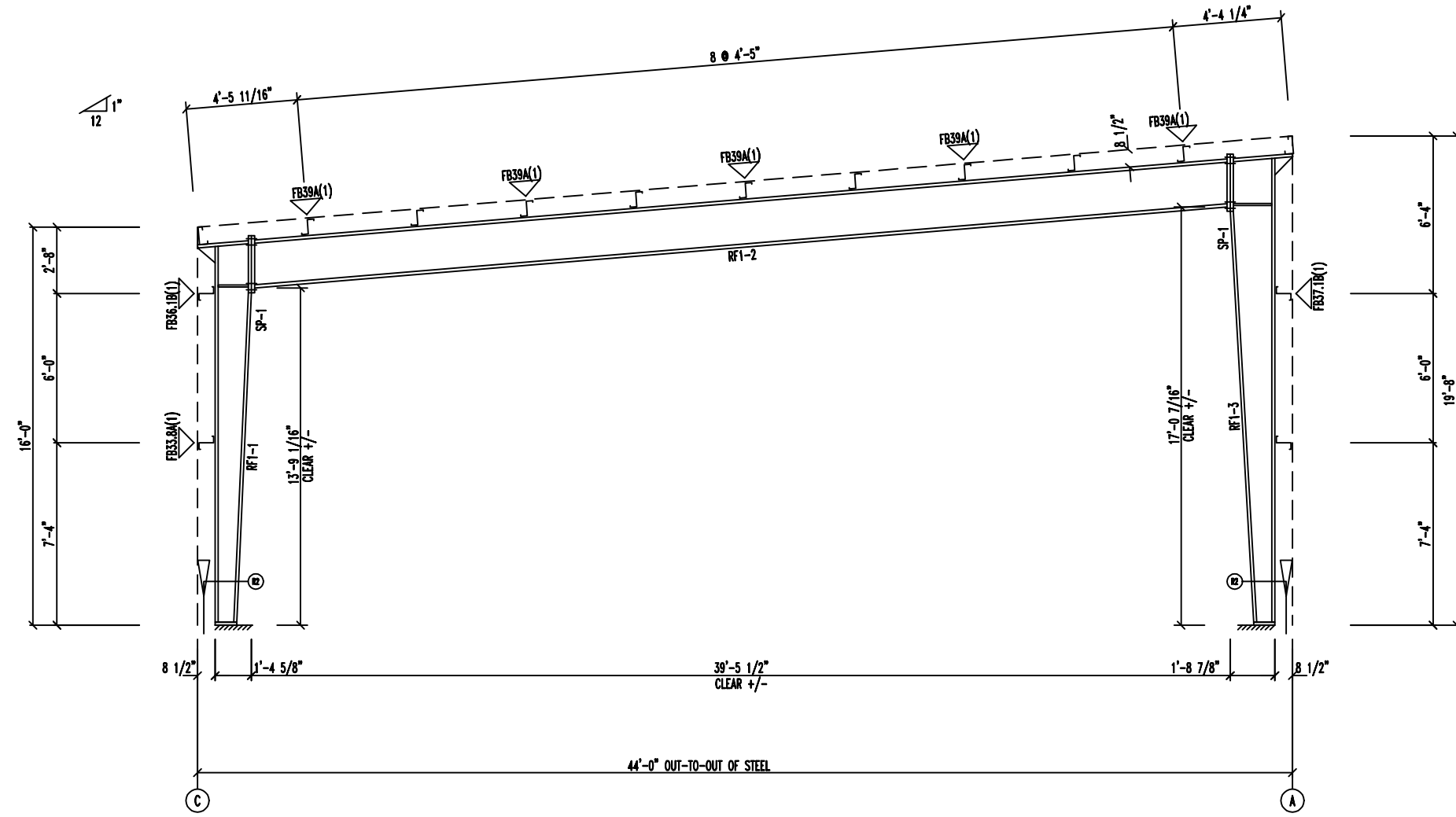


SPLICE PLATE & BOLT TABLE									
Mark	Qty Top	Qty Bot	Int	Type	Dia	Length	Width	Thick	Length
SP-1	4	4	0	A325	0.750	2.25	8"	1/2"	2'-2 7/8"

FLANGE BRACES: Both Sides(U.N.)  
 FBxxA(1): xx=length(in)  
 A - FB2x14G  
 B - FB2X1/8

MEMBER TABLE										
Mark	Weight	Length	Web Depth		Web Plate		Outside Flange		Inside Flange	
			Start/End	Thick	Length	W x Thk x Length	W x Thk x Length	W x Thk x Length		
RF1-1	369	15'-4 3/16"	7.4/16.0	0.188	15'-4 13/16"	6 x 1/4" x 15'-3 7/16"	6 x 3/8" x 13'-5 9/16"			
RF1-2	1034	39'-7 1/8"	20.0/20.0	0.188	20'-0"	6 x 1/4" x 2'-0 13/16"	6 x 1/4" x 39'-6 1/8"	6 x 1/4" x 39'-6 1/8"		
RF1-3	553	18'-10 3/4"	20.0/ 7.1	0.188	18'-10"	6 x 5/16" x 39'-6 1/8"	6 x 1/4" x 2'-4 13/16"	6 x 5/8" x 16'-9 3/16"		

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RIGID FRAME ELEVATION: FRAME LINE 2

SPLICE PLATE & BOLT TABLE									
Mark	Qty Top	Qty Bot	Int	Type	Dia	Length	Width	Thick	Length
SP-1	4	4	0	A325	0.750	2.25	8"	1/2"	2'-2 7/8"

FLANGE BRACES: Both Sides(U.N.)  
 FBxxA(1): xx=length(in)  
 A - FB2x14G  
 B - FB2X1/8

MEMBER TABLE										
Mark	Weight	Length	Web Depth		Web Plate		Outside Flange		Inside Flange	
			Start/End	Thick	Length	W x Thk x Length	W x Thk x Length	W x Thk x Length		
RF2-1	369	15'-4 3/16"	7.4/16.0	0.188	15'-4 13/16"	6 x 1/4" x 15'-3 7/16"	6 x 3/8" x 13'-5 9/16"			
RF2-2	1034	39'-7 1/8"	20.0/20.0	0.188	20'-0"	6 x 1/4" x 2'-0 13/16"	6 x 1/4" x 39'-6 1/8"	6 x 1/4" x 39'-6 1/8"		
RF2-3	553	18'-10 3/4"	20.0/ 7.1	0.188	18'-10"	6 x 5/16" x 39'-6 1/8"	6 x 1/4" x 2'-4 13/16"	6 x 5/8" x 16'-9 3/16"		

CUSTOMER NAME & LOCATION:

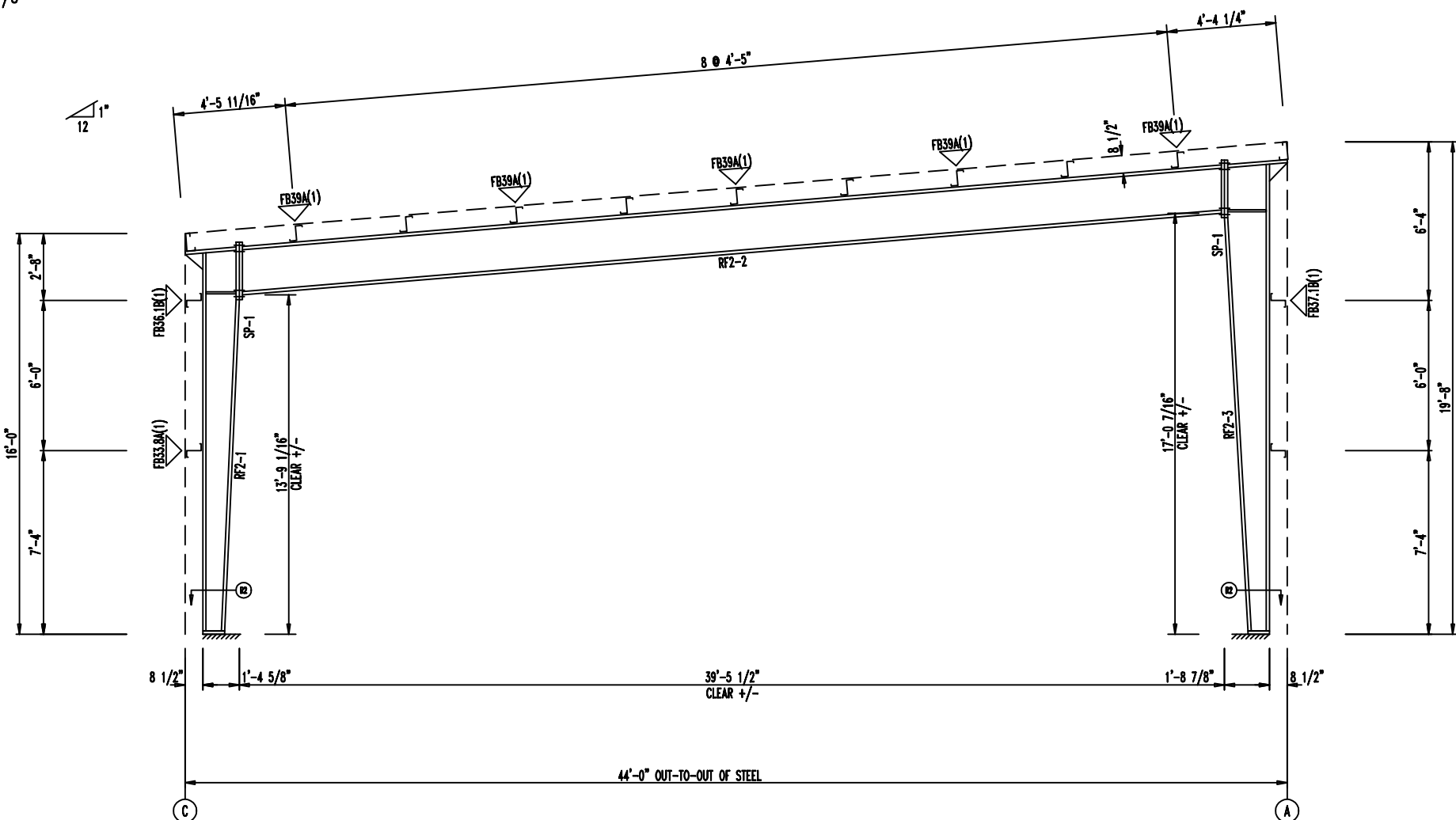
PROJECT NAME & LOCATION:

TEMAGAMI FIRE HALL  
 Temagami, ON

DRAWING TITLE: FRAME SECTIONS  
 PROJECT NUMBER: 2021-Q1-00024

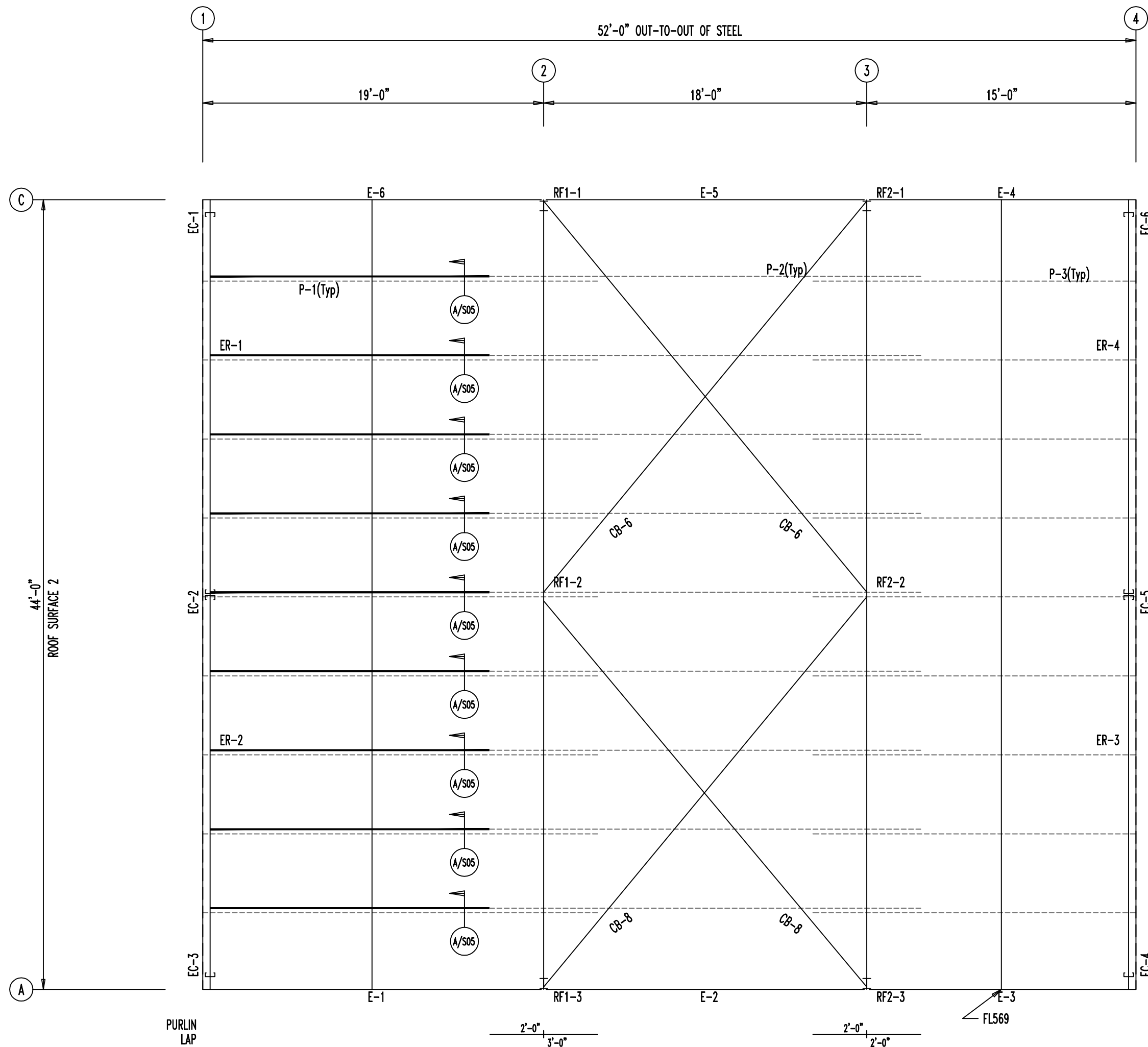
DRAWING STATUS:  
 PRELIMINARY  
 FOR CUSTOMER APPROVAL  
 ISSUED FOR PERMIT  
 ISSUED FOR CONSTRUCTION

DRAWN BY: MC (2021-02-03)  
 CHECKED BY: BN  
 SHEET NUMBER: **S04**



RIGID FRAME ELEVATION: FRAME LINE 3

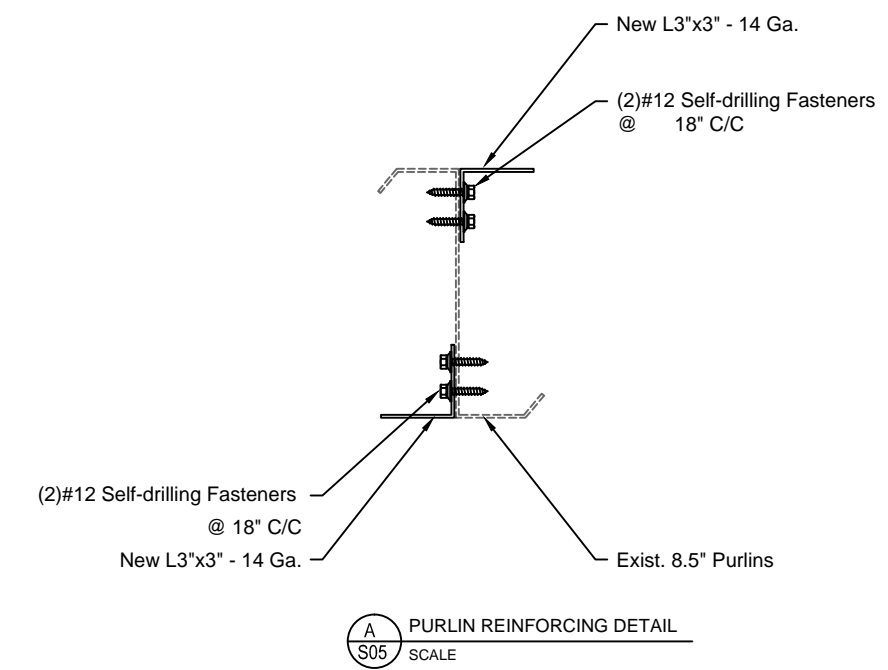




ROOF FRAMING PLAN

MEMBER TABLE  
ROOF PLAN

MARK	PART	LENGTH
P-1	8.5Z72	21'-11 3/4"
P-2	8.5Z64	24'-0"
P-3	8.5Z64	17'-11 3/4"
E-1	08532DD6	18'-11 1/2"
E-2	08534DD6	17'-11 1/2"
E-3	08534DD6	14'-11 1/2"
E-4	08534DU6	14'-11 1/2"
E-5	08532DU6	17'-11 1/2"
E-6	08532DU6	18'-11 1/2"
CB-5	RD4	18'-8 1/2"
CB-6	RD4	21'-1 1/4"
CB-7	RD4	18'-11 1/2"
CB-8	RD4	20'-8"



REVISION LOG			
Rev.	Description	By	Chk'd
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**MBA Engineering**  
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Canada L7L 6A3

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Toll Free: (844) 834-0939  
www.mba-engineering.com

PROJECT ENGINEER:  
Bao Ngo

CUSTOMER NAME & LOCATION:

PROJECT NAME & LOCATION:  
TEMAGAMI FIRE HALL  
Temagami, ON

DRAWING TITLE: ROOF FRAMING LAYOUT  
PROJECT NUMBER: 2021-Q1-00024

DRAWING STATUS:  
 PRELIMINARY  
 FOR CUSTOMER APPROVAL  
 ISSUED FOR PERMIT  
 ISSUED FOR CONSTRUCTION

DRAWN BY:  
MC (2021-02-03)

CHECKED BY:  
BN

SHEET NUMBER  
**S05**



## **APPENDIX C**

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### **Statement of Limitations**



## STATEMENT OF LIMITATIONS AND QUALIFICATIONS

The attached Report (the “Report”) has been prepared by Tulloch Engineering Inc. (“Consultant”) for the benefit of the client (“Client”) in accordance with the agreement between Consultant and Client.

The information, data, recommendations and conclusions contained in the Report (collectively, the “Information”):

- represents Consultant’s professional judgement in light of the Limitations and industry standards for the preparation of similar reports;
- may be based on information provided to Consultant which has not been independently verified;
- has not been updated since the date of issuance of the Report and its accuracy is limited to the time period and circumstances in which it was collected, processed, made or issued;
- must be read as a whole and sections thereof should not be read out of such context;
- was prepared for the specific purposes described in the Report; and
- in the case of subsurface, environmental or geotechnical conditions, may be based on limited testing and on the assumption that such conditions are uniform and not variable either geographically or over time.

Consultant shall be entitled to rely upon the accuracy and completeness of information that was provided to it and has no obligation to update such information. Consultant accepts no responsibility for any events or circumstances that may have occurred since the date on which the Report was prepared and, in the case of subsurface, environmental or geotechnical conditions, is not responsible for any variability in such conditions, geographically or over time.

Consultant agrees that the Report represents its professional judgement as described above and that the Information has been prepared for the specific purpose and use described in the Report, but Consultant makes no other representations, or any guarantees or warranties whatsoever, whether express or implied, with respect to the Report, the Information or any part thereof.

Without in any way limiting the generality of the foregoing, any estimates or opinions regarding probable construction costs or construction schedule provided by Consultant represent Consultant’s professional judgement in light of its experience and the knowledge and information available to it at the time of preparation. Since Consultant has no control over market or economic conditions, prices for construction labour, equipment or materials or bidding procedures, Consultant, its directors, officers and employees are not able to, nor do they, make any representations, warranties or guarantees whatsoever, whether express or implied, with respect to such estimates or opinions, or their variance from actual construction costs or schedules, and accept no responsibility for any loss or damage arising therefrom or in any way related thereto. Persons relying on such estimates or opinions do so at their own risk.

Except (1) as agreed to in writing by Consultant and Client; (2) as required by-law; or (3) to the extent used by governmental reviewing agencies for the purpose of obtaining permits or approvals, the Report and the Information may be used and relied upon only by Client.

Consultant accepts no responsibility, and denies any liability whatsoever, to parties other than Client who may obtain access to the Report or the Information for any injury, loss or damage suffered by such parties arising from their use of, reliance upon, or decisions or actions based on the Report or any of the Information (“improper use of the Report”), except to the extent those parties have obtained the prior written consent of Consultant to use and rely upon the Report and the Information. Any injury, loss or damages arising from improper use of the Report shall be borne by the party making such use.

This Statement of Qualifications and Limitations is attached to and forms part of the Report and any use of the Report is subject to the terms hereof.



Corporation of the Municipality of Temagami

Memo No.  
2021-M-082

Memorandum to Council

<b>Subject:</b>	Terms of Reference – Recreation Master Plan Committee
<b>Agenda Date:</b>	May 6, 2021
<b>Attachments:</b>	Draft Terms of Reference

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the draft Terms of Reference for the Recreation Master Plan Committee.

**INFORMATION**

The 2020 Service Delivery Review that was conducted by BDO recommended that the Municipality develop a Recreation Master Plan that would be a guiding document for future investments and decisions regarding recreation in Temagami.

At the March 4, 2020 Council meeting, the following Resolution was passed:

*"BE IT RESOLVED THAT Council ask the Recreation Events Committee that was started in 2020 to act as the Recreation Working Committee to review and comment on the formation of our Recreation Strategy;*

*AND FURTHER THAT the Recreation Working Committee be granted the freedom to add local expertise depending on the type of recreation activity or infrastructure being studied."*

The Committee will assist in conducting research, reviewing documents, providing input and seeking public consultation to assist in developing a Recreation Master Plan for the Municipality of Temagami.

**Respectfully Submitted:**  
**Sabrina Pandolfo**  
**Deputy Treasurer**



# Recreation Master Plan Committee

## Terms of Reference

### **Purpose**

The Municipality of Temagami, Recreation Master Plan Committee, is a committee comprised of Council, Staff, community interest groups and community minded individuals that have expressed an interest in assisting council to determine the best path for recreation in the Municipality over the next several years.

The 2020 Service Delivery Review that was conducted by BDO recommended that the Municipality develop a Recreation Master Plan that would be a guiding document for future investments and decisions regarding recreation in Temagami.

At the March 4, 2020 Council meeting, the following Resolution was passed:

“BE IT RESOLVED THAT Council ask the Recreation Events Committee that was started in 2020 to act as the Recreation Working Committee to review and comment on the formation of our Recreation Strategy;

AND FURTHER THAT the Recreation Working Committee be granted the freedom to add local expertise depending on the type of recreation activity or infrastructure being studied.”

### **Duties and Functions**

The Committee will assist in conducting research, reviewing documents, providing input and seeking public consultation to assist in developing a Recreation Master Plan for the Municipality of Temagami.

### **Step 1: Review Existing Conditions**

To plan for future parks and recreation needs, the committee will need to understand and assess the context of the existing conditions. The committee will:

- Research existing conditions and trends for population, socio-economic conditions, and other factors that may govern demand for parks and recreation facilities and programs.
- Conduct an inventory and analysis of current parks facilities and recreation programs. This could include a condition rating and mapping.
- Accessibility review to ensure that parks and recreation facilities and programs provide equivalent opportunities and experiences for persons with disabilities.

### **Step 2: Analyze Needs and Preferences**

Public opinion is extremely important to guide the municipality in the parks and recreation master planning process. There is no right or wrong way to analyze parks and recreation needs and preferences. The Committee will consider using a variety of “best practice” methods to ensure that information is gathered from a representative cross-section of the municipalities’ stakeholders. This step includes:

- Review previous plans, studies and public outreach documents related to recreation and programming.
- Review Provincial and Federal trends in parks, recreation and programming.
- Consult with Health Care Professionals to assist in determining effective programs to lessen the impacts of physical health related concerns.
- Assess the community needs. This process can occur during scheduled workshops, public

meetings, surveys, and stakeholder interviews, as well as digital engagement through social media and websites.

- Seek community expertise in the various areas of recreation and programming as needed to obtain feedback and ideas in specific areas of interest.

### **Step 3: Develop a Prioritized Action Plan**

Once the parks and recreation needs have been analyzed, key findings should be summarized. These findings will be the basis of developing a vision statement that charts the general course of the plan, identifies assets that need to be maintained, what needs to be changed, and how the plan will be accomplished. A prioritized action plan can then be developed that sets forth a series of goals, objectives, and recommendations to implement the vision. The prioritized action plan will describe and rank-order priorities related to new or upgrades to existing:

- Facilities – including parks, open space system, greenways, recreation and community special-use facilities, libraries and active transportation infrastructure (e.g., trail systems, bikeways, or shared-use paths)
- Recreation programs – such as recreation activities, classes, interest and education, fitness and wellness programs, special events, and/or community festivals
- Management and operations – including implications for staffing levels, service levels, budgeting, capital improvements, maintenance and risk management plans, marketing plans, and technology improvements.

The action plan will include a matrix that describes the programs/projects, location, cost estimates, funding strategies and potential sources of funding, and year(s) of implementation. In addition, the action plan will provide a timeline, assigned responsibility for implementation, and evaluation metrics to guide development, capital improvements, and strategic initiatives for the next five years. Best management practices will be described such as partnering with other recreation providers, using volunteers to promote stewardship, adopting conservation and “green” environmental practices, outreaching to special needs populations, and instituting performance measurement programs.

### **Step 4: Final Recommendations and Implement Plan**

The final master plan will serve as a decision-making tool for Municipal officials to help set priorities for implementation and to provide a high level of parks and recreation services. Prior to adoption by Council, a final public meeting will be advertised and held to give the public a final opportunity to provide feedback and comment.

The general cost estimates developed as part of the prioritized action plan will inform the operating budget and help identify capital expenditures. Capital projects are generally expenditures for infrastructure, buildings and facilities, equipment, and land.

### **Committee Membership**

The committee will be comprised of a diverse group of citizen volunteers that represent various community members and interests. Correspondence was sent to the various community groups in the Municipality to determine their interest in having a member sit on the Recreation Master Plan Committee.

The Municipality will be requesting one member of each interested group to sit on the committee, with the option of bringing in additional community members that have an expertise in the current subject matter.

The Committee will include: 1 Member from each of the following Community Groups:

- Temagami Municipal Council
- Temagami Public Works
- Temagami Recreation Department
- Friends of Temagami
- Living Temagami
- Temagami and Area Fish Involvement Program
- Temagami Chamber of Commerce
- Temagami Family Health Team
- Temagami First Nations
- Temagami Lakes Association
- Temagami Legion
- Temagami Lions Club
- Temagami Public Library
- Community Member

The Committee membership will be “floating” for lack of a better term. Members will attend based on their interests, expertise and availability. The meetings will continue on a regular basis, with or without quorum, as the intention is to provide Council with recommendations around the beginning of September.

### **Meetings**

Members of the Committee shall meet, in person or through tele/video conference, as needed to make recommendations. This Committee shall be open to the public for observation, notice shall be given of the meetings and minutes will be taken:

- A staff person shall keep minutes of the meetings, which shall include the time and place of the meeting, those in attendance (including by remote means), the general nature of discussion and any recommendations to Council. Although formal motions shall not be required, they may be used as deemed advisable by the committee.
- Meetings open to the public: All meetings shall be open to the public to observe the proceedings.
- Notice of meetings shall be made at least 24 hours in advance of such meeting and shall be posted on the Municipal website and on the bulletin board in the lobby of the Municipal Office.

### **Administrative Support Staff**

The Municipality shall provide the following municipal staff support to the committee:

- Provide advice and background information;
- Provide administrative support in preparing agendas and recommendations of the Committee;
- Take minutes of all Committee meetings. Minutes shall record the proceedings of the meeting. This means recording the agenda items considered, the general nature of the discussion thereon, and any action items, recommendations, or resolutions resulting there from. The minutes shall be submitted to Council once approved;
- Assist in acquiring information from funding initiatives; and
- Other tasks and/or duties as directed.



Corporation of the Municipality of Temagami

Memo No.  
2021-M-081

Memorandum to Council

<b>Subject:</b>	Temagami Public Library Board Membership
<b>Agenda Date:</b>	May 6, 2021
<b>Attachments:</b>	

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the change in membership of the Temagami Public Library Board, from 7 members to 5 members.

AND FURTHER THAT Council approve the recommended appointment of Victoria Winsor to the Temagami Public Library Board.

AND FURTHER THAT staff draft a by-law to encompass the changes for review at the next regular meeting.

**INFORMATION**

The Temagami Public Library Board has experience a number of changes in its board composition since the 2019 appointing By-Law 19-1436. The Board has advertised numerous times, since the resignation of three board members.

At the April 27, 2021 library board meeting, the members received and accepted a board member application from Victoria Winsor. The board passed the following motion:

***LIBRARY BOARD MEMBER APPLICATION***

*MOVED BY: Paul Middleton*

*SECONDED BY: Claudia Smith*

*BE IT RESOLVED THAT the Temagami Public Library Board accepts the board application from Victoria Winsor;*

*AND FURTHER THAT a recommendation be drafted for Councils approval.*

*CARRIED*

This appointment would bring the number of board members up to five (5) members, not inclusive of the Mayor, who is an “ex-officio” by virtue of office on the Temagami Public Library Board. The Ontario Public Libraries Act, requires that the board consists of at least 5 members.

**Respectfully Submitted:**  
**Sabrina Pandolfo**  
**Deputy Treasurer**



Corporation of the Municipality of Temagami

**Memo No.**  
2021-M-071

**Memorandum to Council**

<b>Subject:</b>	2021 Census
<b>Agenda Date:</b>	<b>May 6, 2021</b>
<b>Attachments:</b>	Communication from Stat Canada

**RECOMMENDATION**

BE IT RESOLVED THAT the Council of the Municipality of Temagami supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data supports programs and services that benefit our community.

**INFORMATION**

Stats Canada launched an online portal on May 3, 2021 to help collect information for the 2021 census while making data collection safer in this time of pandemic.

There are links and information that we will put on our website and through normal information channels to ensure there is a broad sharing of this information.

Census data is used to determine future government programs and investments at all three levels.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

Dear Mayor:

The 2021 Census is almost here! As you know, census data are critical to decision makers and Canadians from coast to coast to coast. In addition to informing public policy, census data are vital for planning schools, hospitals, daycare centres, family services, public transportation, and skills training for employment. In addition, census data support numerous municipal programs related to infrastructure and public transportation and are used to measure Canada's sustainable development and environmental goals. Information from the 2021 Census will be even more crucial because it will help your community evaluate the impact of the COVID-19 pandemic and to better plan for the future.

Census collection will begin on May 3, 2021. Statistics Canada has adapted the collection process to ensure that all Canadians and our employees remain safe while participating in this vital national exercise. Data collected in the 2021 Census will inform many of the economic and health-related policy decisions that must be made by all levels of government in the coming months and years, as the aftermath of the COVID-19 pandemic continues to affect the lives of Canadians.

Statistics Canada will do everything it can to get Canadians to respond to the census without an in-person visit from a census employee. Completing the census questionnaire online is the best and fastest way to fulfill the census obligation. We anticipate that the great majority of Canadians will complete the questionnaire through our efficient, secure and user-friendly online application. Respondents without reliable access to the Internet can also call the Census Help Line to complete their census questionnaire over the phone or request a paper questionnaire.

In cases where a Statistics Canada census employee is sent to a dwelling for non-response follow-up, a new no-contact protocol will be followed. Under this protocol, no interviews will be conducted inside the respondent's dwelling. These interviews will instead be physically-distanced and the census employee will be required to wear a mask, and follow all public health guidelines.

I would appreciate your active support in helping us make the 2021 Census a success. We have developed the [Community Supporter Toolkit](#) and brought together products and resources to help you spread the word about the benefits and positive impact of the census for your community.

If you would like to express your municipality's support for the census, please share the municipal council resolution text below with your residents:

Be it resolved:

The "Council of (NAME OF CITY/TOWN/MUNICIPALITY)" supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.

I would like to thank you and your municipality for your input to the census to date, and for your continued support and collaboration. I invite you to learn more about the 2021 Census on our [census website](#) and to follow our official [social media accounts](#).

In the coming weeks, a member of our communications team may contact you to discuss ways in which we can work together. Should you have any questions, please contact us at [statcan.censusoutreach.ontario-rayonnementdurec.ontario.statcan@canada.ca](mailto:statcan.censusoutreach.ontario-rayonnementdurec.ontario.statcan@canada.ca).

Sincerely,

Anil Arora  
Chief Statistician of Canada  
Statistics Canada / Government of Canada  
[anil.arora@canada.ca](mailto:anil.arora@canada.ca)



Corporation of the Municipality of Temagami

Memo No.  
2021-M-072

**Memorandum to Council**

<b>Subject:</b>	MMAH Consultation
<b>Agenda Date:</b>	<b>May 6, 2021</b>
<b>Attachments:</b>	Letter from Minister Clark, April 27, 2021

**RECOMMENDATION**

BE IT RESOLVED THAT Council requests Deputy Mayor Dwyer be the identified member for the town hall session on June 10<sup>th</sup> on potential changed to the code of conduct legislation;

AND FURTHER THAT Staff be directed to tend to this registration;

AND FURTHER THAT other Members of Council and Staff be encouraged to participate in the online survey prior to the June 15<sup>th</sup> deadline.

**INFORMATION**

The Province of Ontario has opened consultation on how to strengthen accountability for municipal council members. A letter received from Minister Clark is attached to this report.

The Province has developed a survey and have arranged a town hall for which we have been asked to select one member to attend. As registrations have to be completed prior to this meeting, we have proceeded and registered Deputy Mayor Dwyer to attend. Should Council resolve otherwise, we can work to amend the registration.

There is also a link to a survey that all Members of Council and Staff are encouraged to complete.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



April 27, 2021

Dear Head of Council,

As you may be aware, the Ontario government is consulting on how to strengthen accountability for municipal council members. We want to ensure that councillors and heads of council maintain a safe and respectful workplace and carry out their duties as elected officials ethically and responsibly. More information on the scope of consultations can be found at [Ontario.ca](https://www.ontario.ca).

As part of this work, my colleague Jill Dunlop, Associate Minister for Children and Women's Issues will be seeking input from members of council representing each of Ontario's municipalities through one of two hour-long telephone townhall sessions with municipal representatives from Northern Ontario's municipalities on June 10, 2021 at 11:15 AM EDT.

This session will provide participants with the opportunity to share their valuable feedback on:

- what changes or mechanisms are needed to better hold council members accountable for municipal code of conduct violations;
- how to effectively enforce these codes
- whether a broader range of penalties for violations of the codes of conduct are needed; and
- the circumstances in which these potential penalties could be applied.

Please identify one member of your council to participate in the session. Once chosen, the one identified member of your council should register via [Eventbrite](https://www.eventbrite.com) by Thursday, May 6, 2021. The registered member will receive instructions about how to participate in the session prior to the meeting.

We have also launched an online survey to seek input on ways to strengthen accountability mechanisms for municipal council members. I encourage members of council and municipal staff to provide their input on this important topic through the online survey: [Consultation: Strengthening accountability for municipal council members | Ontario.ca](https://www.ontario.ca). This online survey will be available until July 15, 2021. Please share this link with your municipal staff.

I hope you will accept this invitation to participate in this session, as we look forward to hearing your feedback on how to strengthen accountability for municipal council members.

Sincerely,



Steve Clark

Minister of Municipal Affairs and Housing

- c: Clerk and Chief Administrative Officers
  - Jill Dunlop, Associate Minister of Children and Women's Issues
  - Kate Manson-Smith Deputy Minister, Ministry of Municipal Affairs and Housing
  - Marie-Lison Fougère, Deputy Minister Responsible for Women's Issues



Corporation of the Municipality of Temagami

Memo No.  
2021-M-075

Memorandum to Council

<b>Subject:</b>	Police Service Board
<b>Agenda Date:</b>	May 6, 2021
<b>Attachments:</b>	Letter from Temiskaming Shores, Census for Detachment Communities, Letter from Solicitor General

**RECOMMENDATION**

BE IT RESOLVED THAT Council direct the Mayor and Staff to promote the concept of three municipal Police Services Boards for the Temiskaming Detachment;

AND FURTHER THAT after discussion with other municipalities, Staff be directed to prepare a letter for the Mayor's signature to be sent to the Solicitor General noting our preference.

**INFORMATION**

The Solicitor General is moving ahead with plans to alter how Police Services Boards are formed in the Province of Ontario. Presently, any community serviced by the Ontario Provincial Police (OPP) can establish a Police Services Board which we have. The Province wants to move to a model where there would be one Police Services Board for each detachment.

While this may work in many southern communities where the area covered by any one detachment is fairly small, here, not only is there a large area but we also occupy a different District than the other municipalities serviced by the detachment.

The City of Temiskaming Shores is interested in maintaining their own separate Police Services Board. We do have an opportunity this month to advise the Solicitor General what we would like to see have happen. While there is no guarantee that any proposal submitted will be accepted by the Solicitor General, we can be fairly certain that in the absence of an alternative suggestion the Province will work to consolidate all of the present Police Services Boards within the Temiskaming Detachment into one board.

On the listing of Municipalities/Communities serviced by the Temiskaming Detachment you will note that Temagami First Nation is included. The latest from the Province is that this exercise will not alter the relationship Temagami First Nation has with the OPP Detachment. With this in mind, and given that Temiskaming Shores wishes to maintain their own separate Police Services Board, one idea is to have a total of our Police Services Boards for the Temiskaming Detachment – Temagami First Nation, Temiskaming Shores, Municipalities to the south of the City of Temiskaming Shores and Municipalities to the north of the City of Temiskaming Shores.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, April 20, 2021

**Resolution**

**Notice of Motion - Ontario Provincial Police Detachment Boards (Councillor Whalen)**

Resolution No. 2021-179

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Whereas the Temiskaming Detachment of the Ontario Provincial Police provides service to 19 municipalities and supports 1 First Nation Police Service in its coverage area representing 20,200 residents; and

Whereas the Ministry of the Solicitor General initiated consultations on OPP Detachments Boards in January/February, 2020; and

Whereas the Ministry of the Solicitor General sent a letter to all Heads of Council and First Nations Chiefs dated March 18, 2021 requesting that municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment submit one proposal indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board; and

Whereas the deadline to submit completed proposals to the Ministry is Monday, June 7, 2021; and

Whereas the Temiskaming Shores Police Services Board was formed in 2004 with hybrid municipal and OPP police service; and

Whereas the municipal police service was disbanded in September 2007 in favour of an OPP contract for the entire municipality with the preference that a Police Services Board be maintained; and

Whereas the Temiskaming Shores Police Services Board represents almost one-half of the population covered by the Temiskaming Detachment of the Ontario Provincial Police (9,920 residents); and

Whereas the City of Temiskaming Shores desires to maintain a Police Services Board in order to ensure effective and accountable police governance for its residents.

Now therefore be it resolved that the City of Temiskaming Shores hereby petitions the Minister of the Solicitor General to maintain the Temiskaming Shores Police Services Board as a separate entity from any proposed Detachment Board(s);

That the City of Temiskaming Shores respectfully requests support from the municipalities and First Nation covered by the Temiskaming Detachment of the Ontario Provincial; and

Further that Council directs the City Manager to contact each of the municipalities and Temagami First Nation in an effort to develop a joint proposal and rationale for multiple boards for the Temiskaming Detachment of the Ontario Provincial Police.

**Carried**

Certified True Copy  
City of Temiskaming Shores

A handwritten signature in cursive script, appearing to read "Logan Belanger".

Logan Belanger  
Municipal Clerk

**TIMISKAMING MUNICIPALITIES - CENSUS DATA**

**2016**

Armstrong Township/Earlton	1,166
Brethour Township	97
Casey Township	368
Chamberlain Township	332
Municipality of Charlton-Dack	686
Town of Cobalt	1,128
Coleman Township	595
Town of Englehart	1,479
Evanturel Township	449
Harley Township	551
Harris Township	545
Hilliard Township	223
Hudson Township	503
James Township/Elk Lake	420
Kerns Township	358
Town of Latchford	313
Municipality of Temagami	802
Temagami First Nation (Bear Island)	153
City of Temiskaming Shores	9,920
Village of Thornloe	112
<b>TOTAL</b>	<b>20,200</b>

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 325-0408  
MCSCS.Feedback@Ontario.ca

**Solliciteur général**

Bureau du solliciteur général

25, rue Grosvenor, 18<sup>e</sup> étage  
Toronto ON M7A 1Y6  
Tél. : 416 325-0408  
MCSCS.Feedback@Ontario.ca



132-2021-404  
**By email**

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

.../2

Dear Heads of Council and First Nations Chiefs  
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at [sarah.caldwell@ontario.ca](mailto:sarah.caldwell@ontario.ca). If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at [joanna.reading@ontario.ca](mailto:joanna.reading@ontario.ca)

Sincerely,



Sylvia Jones  
Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks





Corporation of the Municipality of Temagami

Memo No.  
2021-M-076

**Memorandum to Council**

<b>Subject:</b>	Gerry Gooderham Request for Letter of Support – Arts Funding
<b>Agenda Date:</b>	<b>May 6, 2021</b>
<b>Attachments:</b>	Email Correspondence from Gerry Gooderham

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the request for a letter of support to accompany Gerry Gooderham’s Temagami Old Growth Art Project funding application to Ontario Arts Council.

**INFORMATION**

The Municipality of Temagami received a an email from Gerry Gooderham request a letter of support to accompany his application to the Ontario Arts Council for the Northern Arts Projects Grant. As per the attached correspondence the project will focus on the Old Growth Forests and provide a bit of a documentary on myths, legends and truths of the forests. The project will include various local artists and it will touch on the Old Growth Stands in White Bear Forest, on Temagami Island and Lake Obabika.

The Purpose of the project is to bring environmental awareness and understanding to such elements as Ecological Services.

**Respectfully Submitted:**  
**Sabrina Pandolfo**  
**Deputy Treasurer**

**From:** [Suzie Fournier](#)  
**To:** [Craig Davidson](#); [Sabrina Pandolfo](#)  
**Subject:** FW: OAC grant project  
**Date:** Thursday, April 22, 2021 1:31:14 PM

---

**From:** Gerry [mailto:grg@ontera.net]  
**Sent:** Wednesday, April 21, 2021 6:04 PM  
**To:** Suzie Fournier <Suzie.f@Temagami.ca>  
**Subject:** OAC grant project

Good afternoon Suzie

I am not sure if it is you I should approach for this but here goes

I am looking for a letter of support for this project

If I could take a moment of your time .

I am getting ready to finish writing this grant I would really appreciate your input and a letter of support

Gerry

### **Draft 3**

NORTHERN ARTS PROJECT: "The Ancients" draft title, "The Ancients" draft title .Grant application due by April 29

<https://www.arts.on.ca/grants/northern-arts-projects>.

### THEME:

To create a new perspective of the Old growth forests with a strong conservation aspect that involves the Exploration of ancient forests including myth, legend and truth, this will be an opportunity for both knowledge sharing and creative exploration .This will be an intergenerational project to form a collaboration under my leadership with the help of youth and elders from the indigenous and non indigenous community. This project will echo across storytelling methods, artwork, and professional experience. using and exploring older style film photography, traditional contemporary digital photography and new ideas with drone photography and cinematography. The purpose is to bring environmental awareness and understanding to such elements as Ecological Services

(<https://www.fs.usda.gov/ccrc/topics/ecosystem-services>) as well as the UNESCO Temiskaming Rift Valley geopark.

We would concentrate our project in the local and unique forests of Temagami the White Bear forest and the temagami island old growth trail we will also arrange a visit to the WAKIMIKA ( <http://www.ottertooth.com/Temagami/Sites/waki-tri.htm>) old growth with the *Teme-Augama Anishnaba* (<https://www.temagamifirstnation.ca/governance/taa/>)elder Alex Mathias on Lake Obabika. This project will better bring an understanding of cultures and traditions of the North and our unique situation in the environment

I did look at several people to work with me and narrowed it down to the ones I choose after interviews and considerations, more included below

"How was each artist chosen?"

I was looking for 3 to 4 collaborators as explained earlier , All with connections to the Temagami region to make an intergenerational crew based on youth and elders from the indigenous and non indigenous community and professional experience. I interview

several candidates these are who I came up with. The idea of exploring this project with older style film photography ( Steve Speer), traditional contemporary digital photography ( Gerry Gooderham) and new ideas with drone photography.( Matt Steeves) and cinematography. (-Bradley Paul -/first nations youth) and cinematographer new to the game but has a unique voice

Steve Speer- Traditional bW film photographer. Steve is a local grown boy and his photography is without a doubt what I want, his skill and art are unparalleled in my opinion. Traditional B&W film with a larger format camera. I can think of no one else . I can nix his travel expenses if that helps

Matt Steeves that may be a good fit ([mattcsteeves@gmail.com](mailto:mattcsteeves@gmail.com)). He loves Temagami and is well traveled and has been filming old-growth in the region. He comes Highly recommended

Bradley Paul -/first nations youth and cinematography cinematographer new to the game but has a unique voice. He graduate from Candore Collage in media arts and has experience

Gerry Gooderham. 20 years experience in traditional and digital photography specializing in HDR photography

Alex Mathias First nations elder with intimate knowledge of old growth forest, guide and consult

“How will their involvement will be coordinated? “

Steve and myself will coordinate still photography type journal of our explorations for the final framed images and exhibitions

Matt will coordinate drone flying and the cinematic story as well as editor for the visual moving picture segment of the online exhibition, QR locations will help enhance this and pre publish aspect.

Bradley will aid me in our trip to Wakimaka to talk with Alex Mathias in the old growth forest , he will record film video this, excepts to be integrated into the project via online exhibit as well as spoken word excerpts

“If there is a creative dispute in this collaboration, how will concerns be resolved?”

Essentially I am employing them to this project, they will have input and collaborative discussion but I will make the final decisions

“Concerns that "tokanism" might come up and there may be concerns about how the narrative evolves. If looking at it from a colonial viewpoint”

OLD GROWTH as defined by nature and as primary long standing forests and to create a perspective of the Old growth forests with a strong conservation aspect that involves the Exploration of ancient forests to bring environmental awareness and understanding to such elements as Ecological Services (<https://www.fs.usda.gov/ccrc/topics/ecosystem-services>) as well as the UNESCO Temiskaming Rift Valley geopark which we are part of.

We would concentrate our project in the local and unique forests of Temagami the White Bear forest and the Temagami island old growth trail we will also arrange a visit to the WAKIMIKA ( <http://www.ottertooth.com/Temagami/Sites/waki-tri.htm>) old growth.

First nations is included but it is not from that perspective . It is from a perspective of a whole ecosystem effected and affected by everyone, each player will help give voice to it. Part of the story will be told by *Teme-Augama Anishnaba*, elder Alex Mathias who lives on Lake Obabika (<https://www.temagamifirstnation.ca/governance/taa/>) This project will better bring an understanding of cultures and traditions of the North and our unique situation in this environment

“Will be involved to talk about history of the area? “

Alex and myself and Steve

‘What does "old growth" mean in the colonial context? ‘

I believe in the context it is the defined remaining ancient stands of forests trees left unharvested and surviving in their natural way

The project will be exhibited at the Living Temagami Gallery, Gallery 222 and hopefully Open Studio Libra. Possibly TAG? There will be a strong online presence virtual gallery as well. Possibly even a travel exhibit.

Contacts collaborators

-Matt Steeves that may be a good fit ([mattcsteeves@gmail.com](mailto:mattcsteeves@gmail.com)). He loves Temagami and is well traveled and has been filming old-growth in the region. Has a drone but I may still want to purchase

-Bradley Paul -/first nations youth and cinematography

-Steve Speer- Traditional bW film photographer

-Alex Mathais First Nations elder

-Gerry Gooderham- director, admin. digital photographer for HDR

A few other notes

1. I have yet to contact UNESCO Temiskaming Rift Valley geopark (<https://temiskamingriftvalley.ca/about/where-are-we/>)
2. There will be a tourism aspect ( community involvement etc.) a pamphlet with a QR code. Which people can buy at the main tourist spots around town. There might be some outdoor installation element involved QR code plaque etc that direct you to the virtual Gallery.
3. There will be a physical exhibit of approx. 24 images @24 x 28 and this might be a traveling tour exhibit and also an on-line virtual space, exhibit gallery . Possibly at LTAC and showing at NOVAH Gallery in 2022
4. There maybe a music element to it ( Wayne Potts or David Laronde) for a multi media exhibit if there is budget time to organize
5. This will be September October Fall project or must push into 2022 summer

Feel free to give me a call if you have any concerns, as it will likely be easier to go over details that way.

Best,

Gerry

705 237 8080



Corporation of the Municipality of Temagami

Memo No.  
2021-M-077

**Memorandum to Council**

<b>Subject:</b>	Temagami Lions Club Storage Request
<b>Agenda Date:</b>	<b>May 6, 2021</b>
<b>Attachments:</b>	Letter from the Temagami Lions Club

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the request from the Temagami Lions Club for temporary use of dressing room 5 at the Temagami Community Centre to store their flea market items and direct staff to make the appropriate arrangements.

**INFORMATION**

The Municipality of Temagami received a letter from the Temagami Lions requesting use of a dressing room at the Temagami Community Centre for storage of their Flea Market items. The Flea Market is an annual sale that the Temagami Lions club hosts to raise many for community projects. As COVID has limited a number of their typical activities, including the yearly Hockey Tournament, this is one of the only fundraisers that they are planning to host this year.

The dressing room that they are requesting has a separate entry that would not allow them access to other parts of the building. It has already been keyed separately and would grant easy access to all of their market items as required.

Staff would have the designated member of the Lions club sign out the appropriate key and fill out the rental agreement form. The agreement form has the renter agree to leave the facility in the same condition it was received and states that they are responsible for any damages caused by their use.

**Respectfully Submitted:**  
**Sabrina Pandolfo**  
**Deputy Treasurer**



Mayor and Council

**TEMAGAMI LIONS CLUB**

P.O. BOX 39  
TEMAGAMI, ONTARIO  
P0H2H0

Municipality of Temagami

7 Lakeshore dr.

Temagami On.

Honourable Mayor

The Temagami Lions club is requesting the temporary use of dressing room 5 at the arena to store items for our flea market this summer. We have used this room in the past for the market and it has advantages of be accessible from the outside by a door whose key will allow us access and the key does not allow access to the rest of the facility.

The flea market is really our only project this year we are using to raise money to use in the municipality. The money from this project will support Lions activities such as bursaries, senior dinner, youth activities, Health projects and celebrations such as Canada Day.

We thank you in advance for your co-operation on this matter.

Yours in Lions

Brian Koski President



**Corporation of the Municipality of Temagami**

**Memo No.**  
2021-M-078

**Memorandum to Council**

<b>Subject:</b>	Living Temagami – Request to Act as Qualified Donee
<b>Agenda Date:</b>	<b>May 6, 2021</b>
<b>Attachments:</b>	Email Correspondence from Living Temagami

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the request to be a flow through qualified donee for Living Temagami if successful in their application to the Temagami Community Foundation for the Temagami Community Market.

AND FURTHER THAT all requirements associated with the application and ensuring that Health guidelines are followed will be the responsibility of Living Temagami.

**INFORMATION**

Living Temagami has submitted a request to the Municipality of Temagami to be the qualified donee for a funding application to the Temagami Community Foundation. The Application is for funding of \$1000 to provide entertainment during the 2021 Community Market. This would all be dependent on the COVID restrictions at that time and it would be solely up to Living Temagami to ensure that they are operating within those guidelines.

Living Temagami is now incorporated as a not for profit, but this particular fund seems to only recognize Municipalities and First Nations as qualified donees. Although, we have previously asked that the Municipality have a chance to vet the application before the cutoff date for applications, and this request has not been met. Over the past couple of years, Living Temagami has proven to follow through with all aspects of the funding application request, with minimal to no additional work for Municipal Staff.

**Respectfully Submitted:**  
**Sabrina Pandolfo**  
**Deputy Treasurer**

**From:** [LIVINGTEMAGAMI\\_finance](#)  
**To:** [Sabrina Pandolfo](#)  
**Cc:** [Dave MacDonald](#)  
**Subject:** Request to have Council approve application as a Qualified Donee  
**Date:** Monday, April 26, 2021 3:51:30 PM  
**Attachments:** [Qualified donee letter to MOT April 2021.pdf](#)  
[TCF-Grant-Application.pdf](#)  
[Attachment to Market grant request.pdf](#)  
[2020 Balance Sheet.pdf](#)  
[2020 P&L.pdf](#)  
[Project Budget -Temagami Community Market.pdf](#)

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Hi Sabrina

We have prepared a grant application on behalf of the Temagami Community Market. The funder is the Temagami Community Foundation. The grant deadline is April 30/21.

I have attached a letter to Council to ask that they support our application as a Qualified Donee. Please arrange for it to be submitted with the Council package for their next meeting.

In the interim, I have forwarded the application on to the Foundation so that they are aware that the letter of support is forthcoming ( assumption on my part!!!!)

Thankyou

--

*Mary McTavish  
Finance / Project Support  
Living Temagami Arts & Culture  
705-650-1191*



P.O. Box 338  
 Temagami, ON  
 P0H 2H0

Telephone 705-569-3737

Email: [info@temagamicommunityfoundation.com](mailto:info@temagamicommunityfoundation.com)



## General Grant Application Form

Name of Organization: Temagami Community Market

Address of Organization: 6715 Highway 11 North, PO Box 565

Telephone Number: 705-650-1191 Fax Number:

E-mail Address: livingtemagami@gmail.com

Contact Person: Dave MacDonald/ Laura Irvine

Your Charitable Registration Number:

If you are not a Charitable Organization:

Sponsoring Organization, Municipality or First Nation, contact name and information:  
 Municipality of Temagami - Sabrina Pandolfo - 705-569-3421 Ext 207

---

Sponsoring group charitable number: To be provided - request has been submitted to council

Project Title: Promotion and Entertainment for 2021 Temagami Community Market

What is Mandate of your Organization?

Refer to attached sheet

What is your Project Proposal?

Give a brief statement/description of the purpose of the project, its specific goals and how they are to be accomplished (attach a separate page if necessary):

Refer to attached sheet

How this will be accomplished ?

Refer to attached sheet

*Co-operatively and actively nurture and care for the place we know as Temagami - the land and its inhabitants - for today and the future.*

*Form: April 2021*

Specifically, how will your project directly benefit the residents of Temagami? (attach a separate page if necessary):

Refer to attached sheet

Start Date of Project: June 1, 2021

Duration of Project: Summer Market - September 4, 2021

Amount of Funds Requested: \$1,000

Estimated Total Budget of the Project: \$5,500

When are the Funds Required? June 2021

Please attach a Proposed Budget for the Project **Attached**

	Description	Cost
Requested funds	Contribution towards 2021 Temagami Community Market	\$1,000
Other Funding Sources	Forecasted revenue from market 2021 -\$2,000 Other grants - approved 2,300 - forecast - pending 200	\$4,500
In-kind contributions (volunteers, equipment, venue)	<small>volunteers - Parks and Rec and Public Works staff - min 20 person hours for set up and tear down and ongoing support as requested - est Value \$500 Community Volunteers: minimum of 15HRS/week @ \$20 x 10Wks=\$3,000 Venue and Large tents - MOT property - Community Market allowed to use for duration of market. Equipment - Musicians, artists, vendors supplement the base inventory the market has for sound, tables, tent</small>	Estimate - \$5,000
	<b>Total Cost of Project</b>	<b>\$5,500</b>

What Recognition will your Organization be able to give the Temagami Community Foundation?

.Show as sponsor on all promotion material for the market events including being named at each market Saturday event  
.TCF could make arrangements with the market manager for a booth  
at any of the weekly markets - at no charge.

Please provide a copy of your latest Financial Statements.

**Attached**

FOR OFFICE USE ONLY	
Date Received: _____	Amount Approved: _____
Date Approved: _____	Cheque Number: _____

## Temagami Community Foundation Grant Application - April 2021

### Attachment to grant application

#### Mandate of Organization

The Temagami Community Market's mandate is to provide a safe and vibrant venue for local and regional vendors, farmers, bakers and artisans to showcase, sell, and promote their work in an open and accessible environment.

The market exists to encourage a strong sense of togetherness and community engagement by providing a social environment where those of all ages and backgrounds can enjoy local offerings. This organization currently runs on a seasonal basis during the summer and Christmas seasons.

Please note, the Temagami Community Market was founded on the notion of providing community support. Despite the shift of administrative governance in the spring of 2020, this remains the central focus of those volunteers who organize the event under the wings of the Non-profit Organization - Living Temagami.

Similarly, Living Temagami's mandate focuses on connecting, cultivating and engaging community. That organization's mandate is specifically to develop and deliver programs to engage people and promote our rich history and diverse cultural heritage; including but not limited to fine arts, craftsmanship, music, dance, and theatre. Their workshops, skills presentations, and events serve to foster a deeper appreciation and increased support for local talents in all arts, and to embrace the heritage and culture of our community.

#### What is your Project Proposal?

***Give a brief statement/description of the purpose of the project, its specific goals and how they are to be accomplished (attach a separate page if necessary):***

**Purpose:** To enhance the market environment for vendors and community attendees, while supporting the work of local musicians and presenting artists. By providing entertainment free of cost to the community, we ensure that everyone has equal access to regional arts and culture. We also seek financial support to draw strong attention to the region through publicity efforts, to attract regional tourists, seasonal residents, and community members into the down-town core. This outreach effort allows us to spread the word across communication mediums, to ensure that those without internet also have access to community opportunities. We seek to draw community participants out of their pandemic-driven isolation and into a safe, outdoor, social distancing space where we can share the gifts of talented entrepreneurs and artists.

#### **Goals:**

- Provide an inviting, engaging venue each market day by creating a social atmosphere through live music, performances, and intergenerational community entertainment.
- Ensure members of the local and regional community are kept aware of upcoming market events through communication and outreach mediums (such as print and radio publicity)

-Engage local artisans and compensate them fairly through monetary honorariums. Recognizing that they deserve fair wages for their skills and experience as professionals and artists.

**How this will be accomplished?**

We will invite local and regional professional artists to express their interest in performing at the market. We will then curate a program of musical and performance talent to showcase a diverse entertainment program over the course of the summer. We will work with the performers to select dates that work best for them while maintaining a rotating schedule or performance art forms, styles, and cultural influences.

We will work with local and regional print and media groups, like TLA, the Bear Island Blast, regional newspapers, and radio stations (like CJTT) to find cost—efficient methods to promote the market and entertainment offerings available. This will complement our constant social-media outreach presence.

**Specifically, how will your project directly benefit the residents of Temagami? (attach a separate page if necessary):**

The residents of Temagami will enjoy a safe, outdoor social environment that upholds the social-distancing regulations of our health unit.

Family-friendly programming offers an avenue for intergenerational public interaction.

Creating a vibrant and dependable social core through market events brings permanent residents, tourists, visitors, and seasonal residents together, to create a stronger sense of “togetherness”, while encouraging cultural sharing.

Financially accessible arts programming ensures that all are welcome to participate, whether they can afford the market vendor offerings that week or not.

Vendors and artisans benefit from the atmosphere created, because attendees are encouraged to linger for longer periods, and they will therefore become inspired to purchase more as they enjoy their morning and lunch period with others. This also encourages local money to be spent locally, causing re-investment in the community, rather than purchase food items in nearby regions.

Those without access to the internet, and those who choose not to engage online, can receive information about community opportunities through alternative communication mediums.

Since we are situated along the highway, the presence of the social-distancing crowds and musical entertainment will inspire those on the highway to stop and explore the activities. This attracts new dollars into our economy and enhancing the wellbeing of local businesses and entrepreneurs.

Arts and culture is the known heartbeat by which every society in history is identified. By supporting the presentation of a diverse selection of local artists, we give voice to the stories, music, and cultural experiences that our community members share.



Corporation of the Municipality of Temagami

Memo No.  
2021-M-079

Memorandum to Council

<b>Subject:</b>	41 Goward Street
<b>Agenda Date:</b>	May 6, 2021
<b>Attachments:</b>	2020-M-132 October 8 <sup>th</sup> , 2020-M-154 October 29 <sup>th</sup> , 2018 Survey, Photo, Letter April 5 <sup>th</sup>

**RECOMMENDATION**

BE IT RESOLVED THAT Council direct Staff to negotiate the sale of Lot 199 to the adjacent property owner;

AND FURTHER THAT Council direct Staff to coordinate water line repair once the sale of the lot has been materially completed with the amount to be charged to the property owner.

**INFORMATION**

At the last meeting of Council, a resolution was passed to reconsider previous direction regarding water service at 41 Goward.

Present Municipal Policy directs that property owners are responsible for water and wastewater services between the curb stop and their building. In this case, the curb stop is not on, or near, the lot line and the water line does travel through two vacant lots, presently owned by the Municipality. It should be noted that there are other properties who receive services where there is considerable distance between the curb stop and the building and all properties are the same.

Council did provide direction for Public Works to work on a bleeder line and the recirculating pump to which our Public Works Department did work with the property owner. Council also directed to discuss servicing options during budget deliberations and these have been delayed due to capacity issues at the lagoon caused by infiltration into our sanitary sewer lines. At present, any discussion of altering our water service lines has been put on hold as we work on the sewer issues to ensure we have capacity for more connections.

What has been offered to the property owner is that, on his approval, we would bill the cost of the work as an accounts receivable and at the point in time when Council is able to discuss service alterations in this area (after the lagoon capacity has been rectified) that the bill could be examined and altered by Council based on this alteration. To date this has not been accepted.

The company that offers service line insurance coverage in our Municipality has also made an offer to provide some financial assistance and it is our understanding that this was not accepted.

The last offer received from the property owner is that we would transfer the two vacant lots, at our cost, plus \$3,000 and then the property owner would tend to the water lines.

The most recent letter appears to request that one lot be sold. While the assessed value of this lot is \$23,000, other vacant lots in this area of Temagami North have been sold for \$8,000 from direction from previous Councils. The letter does not indicate any value in the offer of purchase but did indicate that should the one lot be sold that the offer of holding a receivable would be more acceptable.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

**From:** [Report.Meeting](#)  
**To:** [Suzie Fournier](#)  
**Subject:** FW: To discuss the purchase of Lot 199 and my water system on next council meeting.  
**Date:** Friday, April 30, 2021 11:29:02 AM  
**Attachments:** [2018 Goward Survey.pdf](#)

---

**From:** James Black <[jamesblack90@gmail.com](mailto:jamesblack90@gmail.com)>

**Sent:** April 5, 2021 11:05 AM

**To:** Suzie Fournier <[Suzie.f@Temagami.ca](mailto:Suzie.f@Temagami.ca)>

**Cc:** John Harding <[john.harding@Temagami.ca](mailto:john.harding@Temagami.ca)>; John Shymko <[john.shymko@Temagami.ca](mailto:john.shymko@Temagami.ca)>; Margaret Youngs <[margaret.youngs@Temagami.ca](mailto:margaret.youngs@Temagami.ca)>; Barret Leudke <[barret.leudke@Temagami.ca](mailto:barret.leudke@Temagami.ca)>; jamie.koistinen <[jamie.koistinen@Temagami.ca](mailto:jamie.koistinen@Temagami.ca)>; Cathy Dwyer <[cathy.dwyer@Temagami.ca](mailto:cathy.dwyer@Temagami.ca)>; Dan Omara <[dan.omara@Temagami.ca](mailto:dan.omara@Temagami.ca)>

**Subject:** To discuss the purchase of Lot 199 and my water system on next council meeting.



To whom it might concern,

Please include me at the next Council meeting to discuss the purchase of Lot 199 and moving forward with my water problem.

As shown in the photo above, The town already installed my 911 sign at the beginning of lot 199. I would like to purchase this lot to make official.

Attached to this email is also a letter I recently received from Crag D. If I own lot 199, it would make more sense for me to accept his offer for fixing my water line since the majority of the line would now be on my property.

I have also attached the survey of the lots from 2018.

Please consider this and add me into the next council meeting so that we can move forward.

Thank you for your time

James Black  
705-221-0256



Corporation of the Municipality of Temagami

Memo No.  
2020-M-132

**Memorandum to Council**

<b>Subject:</b>	Correspondence from Ratepayer
<b>Agenda Date:</b>	October 8, 2020
<b>Attachments:</b>	Letter from Mr. Black, 41 Goward

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the letter from ratepayer;

AND FURTHER THAT Council directs Staff to coordinate any disturbance in the road for this project and offer \$3,000 towards the cost.

**INFORMATION**

Attached is a letter received from Mr. Black regarding a failed heat trace on his water line.

By way of history, when water and wastewater services were extended to this area of Temagami North, initially the then owner of 41 Goward declined these services as they had an adequate well and septic. As such, when the services were installed, the initial installation stopped at 32 Goward.

Later, the owner reported that the well was in poor condition and services were extended at that time. Construction was not to extend the water main but rather to provide a service line from 32 Goward, where the main stopped, to 41 Goward. As is par for the course in our municipality, bedrock was encountered relatively close to the surface and, as such, the lines are only a couple feet deep. To counter the effects of frost, a heat tracer as well as a circulating pump was installed.

There are a few other properties in the Municipality that have a very long heat trace line which we believe is the responsibility of the homeowner. This seems to have been handled on a case by case basis by this and previous Councils. This term, the one exception was on a very crowded street in Temagami South where Council did reinstall a heat trace with a cost of under \$2,000. In this case, we asked for an estimate to reinstall a heat trace and were told that the previous line was 'stuck' and to replace would require excavation. This would also require road repairs. As such, the estimated cost of replacing the heat trace is \$13,000.

Continuing with the premise that the landowner is responsible for the lines from the curb stop to their service location, this cost should be at the homeowner's expense. For areas where it crosses the road, we could contribute, say \$3,000 for excavation and repair of the road after the heat trace issue has been resolved.

As always, Council is free to accept the recommendation, reject, or come up with their own. From a budget perspective, we do not have funds in our water budget for this project. As such, it would either be added to next year's water rates or from a discretionary reserve when reviewed at the end of the year.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



## Suzie Fournier

---

**From:** Suzie Fournier  
**Sent:** Friday, October 23, 2020 3:33 PM  
**To:** Suzie Fournier  
**Subject:** FW: James Black - Water line for 41 Goward Ave.  
**Attachments:** 2018 Goward Survey.pdf; Lots 199 200.docx

**From:** James Black [<mailto:jamesblack90@gmail.com>]  
**Sent:** Thursday, October 22, 2020 11:31 AM  
**To:** John Harding <[john.harding@Temagami.ca](mailto:john.harding@Temagami.ca)>; Margaret Youngs <[margaret.youngs@Temagami.ca](mailto:margaret.youngs@Temagami.ca)>; jamie.koistinen <[jamie.koistinen@Temagami.ca](mailto:jamie.koistinen@Temagami.ca)>; Barret Leudke <[barret.leudke@Temagami.ca](mailto:barret.leudke@Temagami.ca)>; Cathy Dwyer <[cathy.dwyer@Temagami.ca](mailto:cathy.dwyer@Temagami.ca)>; Dan Omara <[dan.omara@Temagami.ca](mailto:dan.omara@Temagami.ca)>; John Shymko <[john.shymko@Temagami.ca](mailto:john.shymko@Temagami.ca)>; Craig.D <[craig.d@Temagami.ca](mailto:craig.d@Temagami.ca)>  
**Cc:** Judi Feeney <[pwfeeney@gmail.com](mailto:pwfeeney@gmail.com)>  
**Subject:** James Black - Water line for 41 Goward Ave.

To whom it may concern:

I was informed that there are some issues with the agreement I had with the town to run my new waterline. Last council meeting it was agreed that the town would pay 2/3rds of the cost to run my new water line to my home. The reason being is that my water line runs across two vacant municipality owned properties before reaching my property.

Craig informed me that the council was under the impression that these properties could be sold after. Because my waterline is 40ft into the vacant properties, this isn't the case. The properties could not be sold if my waterline runs through them.

Either way as a taxpayer in this community I need a proper water system before winter. Otherwise I will be running my water constantly through a garden hose outside during the winter. We really would not want to consider that option but financially I could not afford to pay for this waterline myself. (\$10,000 plus tax)

I have a new proposal to resolve this.

Craig in the last meeting had originally mentioned the town providing 3000 towards my new water line. That offer would work for me if the two vacant properties were put into my name for no cost.

- That way this will never become an issue again, I will own up to my curb stop.
- I will be able to afford the new water line with the financial help from the town and not have to consider running my water all year.
- My current property access runs through these two vacant properties, If I own the properties, that will also never become an issue in the future.
- The way I see it is I will be heating my water line across those properties for as long as I live here anyway. I might as well have my name on them.
- The financial cost for the town is a lot lower than paying 2/3rds the cost of the waterline.
- The Survey for these lots was done last year.

I have attached a 2018 survey of these lots which shows my road access coming off of Goward and running through Lots 199 and 200. (municipality owned)

Also a photo to help you picture what I am describing.

Could this please be decided on Asap. Time is running out.

Thank you,

James Black

[jamesblack90@gmail.com](mailto:jamesblack90@gmail.com)

Phone: 705-221-0256



Corporation of the Municipality of Temagami

Memo No.  
2020-M-154

**Memorandum to Council**

**Subject:** 41 Goward Avenue – Waterline

**Agenda Date:** October 29, 2020

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council direct Staff to ensure the recirculating pump is operational and take the appropriate steps to install a bleeder line for this winter;

AND FURTHER THAT Council discuss options during the budget deliberations regarding the waterline in the area of 41 Goward Avenue.

**INFORMATION**

Initially, the Municipality received a letter from Mr. Black of 41 Goward Avenue noting that the heat trace for his waterline has failed. Staff conferred with the plumber who noted that the line was stuck and to be replaced would require excavating the line. While this was being discussed at the Council meeting of October 8<sup>th</sup>, it was noted that the line travels through two lots from the end of the main at 32 Goward to the property at 41 Goward. Excavation of the roadway would also be required. The cost estimate for all was \$13,000. Initially the recommendation was to offer \$3,000 which would basically cover the costs associated with the excavation and replacement of the roadway where required.

At the time it was thought that if the line was to be replaced, we could do it in such a fashion as to make the two lots marketable, the Municipality could recover a portion of the costs which then we could share the costs, two thirds to the Municipality and one third to the owner of 41 Goward.

Subsequently, we were informed that the present water line does not follow the road but actually is 30 to 40 feet inside the property line which makes the marketability of these properties questionable.

Also, since then, a new proposal was received from Mr. Black. This was communicated to Council. It should be noted that in 2018, a vacant lot was sold to Mr. Black for \$8,000 and due to the policies at the time of sale it cost the Municipality more to sell this lot than was received due to the requirement to complete a survey.

Another possibility the Council could consider is to alter the existing waterline and connect Goward Ave. to Hillcrest Drive. This would eliminate two dead end water lines and one bleeder line. Should Council choose this option, it would include the need to engage engineering and the project cost (based on previous estimates received) would be approximately \$300,000.

While time may be of the essence, it is possible to use the recirculation pump which was used in the past and/or use a bleeder for this winter which would provide time for Council to consider and provide the appropriate direction. It should be noted that there would be no cost to the property owner for the operation of the bleeder.

The options available to Council are:

1. Accept Mr. Black's second proposal;
2. Use the recirculating pump and/or bleeder this year and obtain quotes to run the lines along the end of the property line which would create lots for sale;
3. Use the recirculating pump and/or bleeder this year and obtain quotes to connect the waterline to the dead end waterlines on Hillcrest;
4. Use the recirculating pump and/or bleeder for this year and provide direction during the budget process how best to proceed.

Using the recirculating pump and/or bleeder would take the 'emergency' status of this down a little. Until the letter was received for the last meeting of Council, this was not a known issue and, as such, could not be planned appropriately. By using the options at our disposal we can do what we can to ensure the water does not freeze this winter and we can have the appropriate discussions and receive direction as we move into 2021.

**Prepared by:**

**Reviewed by:**

**Barry Turcotte Public Works Superintendent**  
Name, Position

## Craig Davidson

---

**From:** James Black <jamesblack90@gmail.com>  
**Sent:** Thursday, October 22, 2020 11:31 AM  
**To:** John Harding; Margaret Youngs; jamie.koistinen; Barret Leudke; Cathy Dwyer; Dan Omara; John Shymko; Craig.D  
**Cc:** Judi Feeney  
**Subject:** James Black - Water line for 41 Goward Ave.  
**Attachments:** 2018 Goward Survey.pdf; Lots 199 200.docx

To whom it may concern:

I was informed that there are some issues with the agreement I had with the town to run my new waterline. Last council meeting it was agreed that the town would pay 2/3rds of the cost to run my new water line to my home. The reason being is that my water line runs across two vacant municipality owned properties before reaching my property.

Craig informed me that the council was under the impression that these properties could be sold after. Because my waterline is 40ft into the vacant properties, this isn't the case. The properties could not be sold if my waterline runs through them.

Either way as a taxpayer in this community I need a proper water system before winter. Otherwise I will be running my water constantly through a garden hose outside during the winter. We really would not want to consider that option but financially I could not afford to pay for this waterline myself. (\$10,000 plus tax)

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Also a photo to help you picture what I am describing.

Could this please be decided on Asap. Time is running out.

Thank you,

James Black  
[jamesblack90@gmail.com](mailto:jamesblack90@gmail.com)  
Phone: 705-221-0256

INTEGRATION DATA		
SPECIFIED CONTROL POINTS (SCP's) UTM ZONE 17, NAD 83 (ORIGINAL).		
COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.REG 216/10.		
MONUMENT	NORTHING	EASTING
HCM 01019790366	5,218,254.732	591,841.695
HCM 01019790369	5,217,908.615	591,545.304
100	5,217,949.269	591,641.233
101	5,217,872.229	591,601.543
CAUTION: COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 36R-14252

RECEIVED AND DEPOSITED

Nov. 6, 2018

DATE

*Arie Lise*  
ARIE LISE  
ONTARIO LAND SURVEYOR

November 7, 2018

DATE

*nwhite*  
REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF NIPISSING (36)

SCHEDULE

PART	LOCATION	PIN	AREA (Ha.)
1			0.1019
2	PART OF LOCATION CL-8559	PART OF PIN 49005-0931	0.1103
3			0.1120

PARTS 1, 2 & 3 COMPRISES PART OF PIN 49005-0931

GEOGRAPHIC TOWNSHIP OF STRATHY

PLAN OF SURVEY OF  
PART OF LOCATION CL 8559  
GEOGRAPHIC TOWNSHIP OF STRATHY  
MUNICIPALITY OF TEMAGAMI

DISTRICT OF NIPISSING  
ARIE LISE - ONTARIO LAND SURVEYOR  
SCALE 1:500

5m 0metres 10 20m

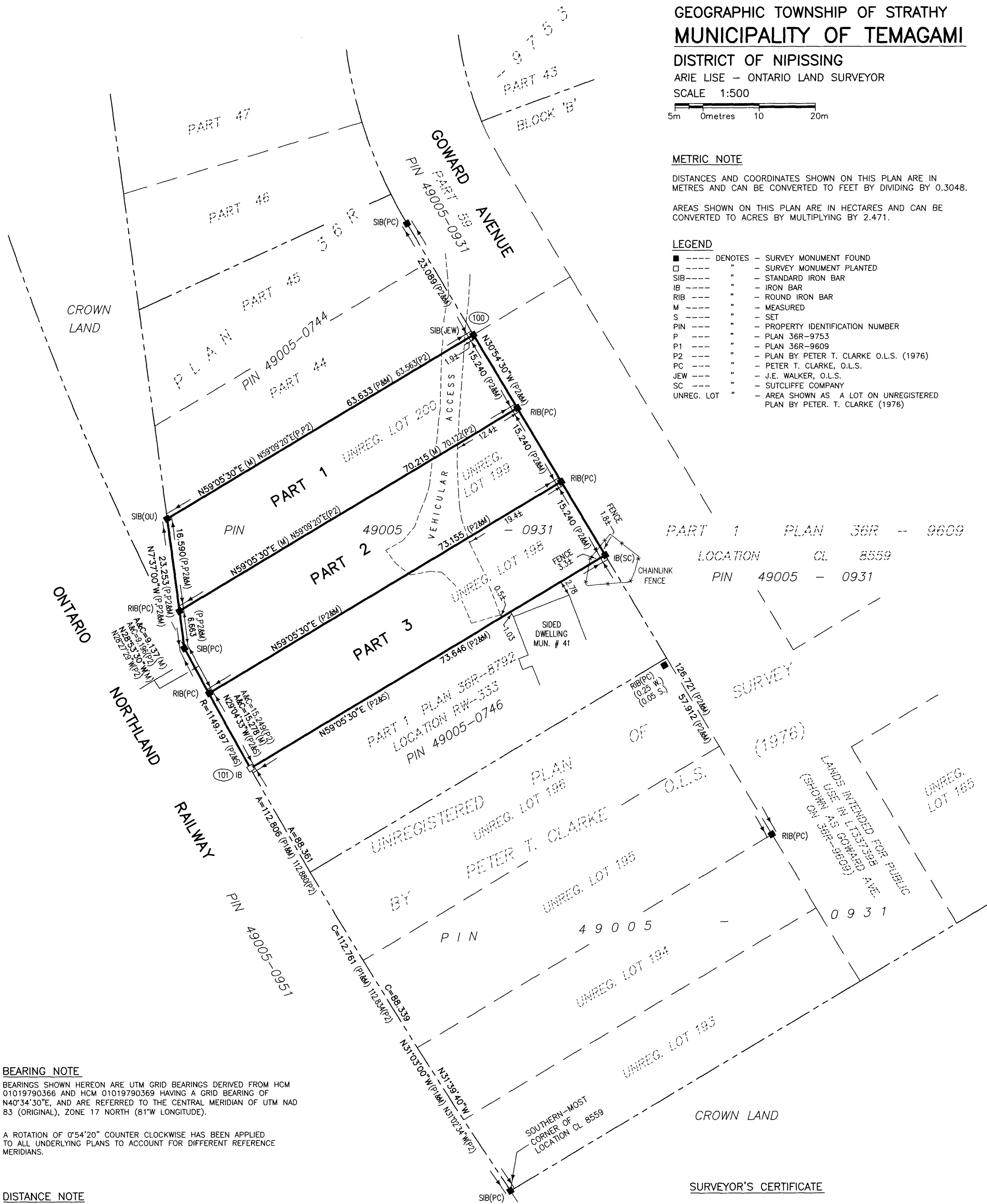
METRIC NOTE

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

AREAS SHOWN ON THIS PLAN ARE IN HECTARES AND CAN BE CONVERTED TO ACRES BY MULTIPLYING BY 2.471.

LEGEND

- DENOTES - SURVEY MONUMENT FOUND
- DENOTES - SURVEY MONUMENT PLANTED
- SIB - STANDARD IRON BAR
- IB - IRON BAR
- RIB - ROUND IRON BAR
- M - MEASURED
- S - SET
- PIN - PROPERTY IDENTIFICATION NUMBER
- P - PLAN 36R-9753
- P1 - PLAN 36R-9609
- P2 - PLAN BY PETER T. CLARKE O.L.S. (1976)
- PC - PETER T. CLARKE, O.L.S.
- JEW - J.E. WALKER, O.L.S.
- SC - SUTCLIFFE COMPANY
- UNREG. LOT - AREA SHOWN AS A LOT ON UNREGISTERED PLAN BY PETER T. CLARKE (1976)



BEARING NOTE

BEARINGS SHOWN HEREON ARE UTM GRID BEARINGS DERIVED FROM HCM 01019790366 AND HCM 01019790369 HAVING A GRID BEARING OF N40°34'30"E, AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM NAD 83 (ORIGINAL), ZONE 17 NORTH (81°W LONGITUDE).

A ROTATION OF 0°54'20" COUNTER CLOCKWISE HAS BEEN APPLIED TO ALL UNDERLYING PLANS TO ACCOUNT FOR DIFFERENT REFERENCE MERIDIANS.

DISTANCE NOTE

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.999662.

DIGITAL DISTANCE DATA IS ON GRID AND CAN BE CONVERTED TO GROUND BY MULTIPLYING BY 1.000338.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 31st DAY OF OCTOBER, 2018.

Nov. 6, 2018

DATE

*Arie Lise*  
ARIE LISE  
ONTARIO LAND SURVEYOR



exp Geomatics Inc.  
8-405 Maple Grove Road  
Cambridge, Ontario, N3E 1B6  
1-519-850-4918

PARTY CHIEF: B. PHILLIPS	NOTES: Bk 2202 Pg 73-76
CHECKED BY: A. LISE	
FILE: NWL-01802018-01	DRAWN BY: SEG



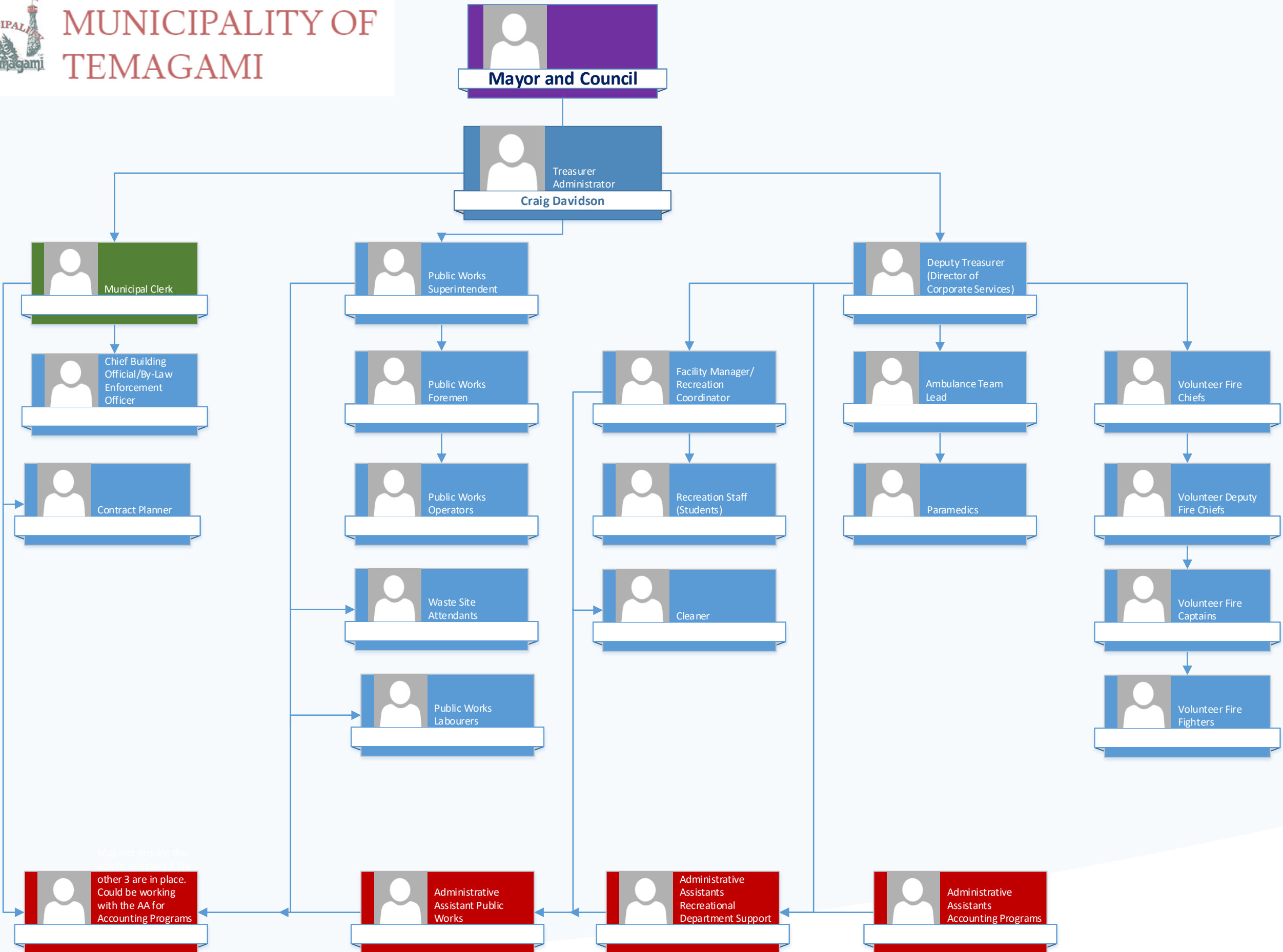




# MUNICIPALITY OF TEMAGAMI PROPOSED ORGANIZATIONAL CHART



MUNICIPALITY OF  
TEMAGAMI





Corporation of the Municipality of Temagami

Memo No.  
2021-M-083

**Memorandum to Council**

**Subject:** Economic Development Corporation Business Case

**Agenda Date:** May 6, 2021

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the Business Case for the Economic Development Corporation;

AND FURTHER THAT Council directs Staff proceed to the next phase of the creation of this Corporation.

**INFORMATION**

At the last meeting of Council, the business case in support of the Economic Development Corporation was deferred to this meeting. The Business Case provides a framework although there would be other items, such as desired Board member competencies, that will be presented to Council for further discussion and direction. A summary of the process from the business case to establish this corporation is:

Phase I: Complete the legislated requirements and draft the articles of incorporation/letters of patent. Consideration given at this stage to the skills desired to be contained in the Board of Directors and advertised for interested parties to submit their names for consideration.

Phase II: Council, or a committee of Council, will lead the selection of Board Members and when completed the corporate documents can be filed.

Phase III: Create a job description and working with FEDNOR and NOHFC search for possible grants and seek advice on priority setting.

Phase IV: Advertise and hire key employee.

Phase V: Working with municipal staff, create an action plan to be approved by the Board and start the framework for the three main projects being the economic development strategy, business development and parking facilities.

The intent is to work to develop the Corporation (Phase I and II) and working with FEDNOR and NOHFC for funding possibilities at the same time. The Board of Directors needs to be established prior to the articles of incorporation being filed. There would be some time working with the Board by Municipal Council and Staff while the Corporation Staff is being hired.

Typically, Board Members would have a specified term and, in some cases, there are limits as to how many terms one person can be a Board member. As well, the terms of Board members are often staggered so there is a lower chance that there would be a totally brand new Board at any one time.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Corporation of the Municipality of Temagami

**Memo No.**  
2021-M-061

## Memorandum to Council

**Subject:** Notice of Motion – Contract Planning Services

**Agenda Date:** May 6, 2021

**Attachments:**

### **RECOMMENDATION**

BE IT RESOLVED THAT Council directs Staff to prepare a report which compares the terms of the proposal accepted for contract planning services with the services received.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**



Corporation of the Municipality of Temagami

Memo No.  
2021-M-062

**Memorandum to Council**

**Subject:** Notice of Motion

**Agenda Date:** May 6, 2021

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council requests the contract planners prepare a report highlighting which sections of our current official plan are presently more restrictive than the Provincial Policy Statement and relevant Provincial Legislation and how this may change in the Official Plan update presently being prepared.

**INFORMATION**

We are early in the process of reviewing our Official Plan. Our Official Plan was last reviewed in 2013. Since that time there has been a new Provincial Policy Statement (PPS). The PPS outlines, in essence, a Provincial Standard for planning policies. This, and any Northern Ontario specific plan, would form the basis of planning policy contained in our Official Plan.

As the PPS has been updated since the time of our last Official Plan Review, it would be prudent to see where our Official Plan is more restrictive than the present planning framework that exists in Ontario.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 21-1561

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### Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

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**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the May 6, 2021 Regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Treasurer/Administrator or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 6th day of May, 2021.

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Mayor

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Clerk