



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
REGULAR COUNCIL MEETING  
MERGED AGENDA**

**Thursday, March 22, 2018, 6:30 P.M.  
Welcome Center**

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

	<b>Pages</b>
<b>1. <u>CALL TO ORDER AND ROLL CALL</u></b>	
<b>2. <u>ADOPTION OF THE AGENDA</u></b>	<b>1</b>
Draft Motion: BE IT RESOLVED THAT the Regular Council Meeting Agenda dated March 22, 2018 be adopted as presented / amended.	
<b>3. <u>DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF</u></b>	
<b>4. <u>CLOSED SESSION</u></b>	
<b>5. <u>ADOPTION OF MINUTES</u></b>	
<b>5.1 Committee of the Whole Meeting - March 13, 2018 - DRAFT Minutes</b>	<b>6</b>
Draft Motion: BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on March 13, 2018 be adopted as presented / amended.	
<b>6. <u>BUSINESS ARISING FROM THE MINUTES</u></b>	
<b>7. <u>DELEGATIONS/ PRESENTATIONS</u></b>	
<b>7.1 Registered Delegations/ Presentations</b>	
<b>7.2 Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)</b>	
<b>8. <u>CONSENT AGENDA ITEMS</u></b>	
Draft Motion: BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda.	
<b>8.1 Regular Council Meeting February 22, 2018 - Draft Minutes</b>	<b>12</b>
Draft Motion: BE IT RESOLVED THAT the Minutes of the Regular Council meeting held on February 22, 2018 be adopted as presented.	
<b>8.2 Report 2018-007 TFD Feb 2018 (for information)</b>	<b>21</b>
Draft Motion:	

BE IT RESOLVED THAT Report 2018-007 Temagami Fire Department Report for Feb 2018 be received for information.

**8.3 Report 18-006 - Acting CAO Report** 22

Draft Motion:

BE IT RESOLVED THAT Report 18-006 - Acting CAO Report be received for information.

**8.4 OCWA - annual drinking water reports** 28

Draft Motion:

WHEREAS the Ontario Clean Water Agency has prepared an Annual / Summary Report of the operation of the Municipality's water treatment systems for Temagami North and South and the quality of the water as required by the Ontario's Drinking-Water Systems Regulation (O. Reg. 170/03), made under the Safe Drinking Water Act in 2002; NOW THEREFORE BE IT RESOLVED THAT Council receive correspondence from Ontario Clean Water Agency (OCWA) dated February 27, 2016 regarding Temagami North & South Annual Reports; AND FURTHER THAT Council direct staff to post notice of said reports on the municipal website;

AND FURTHER THAT Council direct staff to provide a copy of said reports, without charge, to every person who requests a copy as per Section 11 (7) of O.Reg. 170/03, and to make the reports available for inspection by any member of the public at the Municipal Office during normal business hours as per Section 12.

**8.5 Minister Gravel re meeting at ROMA** 68

Draft Motion:

BE IT RESOLVED THAT Council receive the correspondence from Minister Gravel re meeting at ROMA; AND FURTHER THAT the Municipality send a letter back to Minister Gravel to remind him of his commitment made at that meeting.

**9. STAFF REPORTS**

**9.1 Items to be Considered Separately from Consent Agenda:**

**1. REVISED Report 2018-007 - 2017 statement of remuneration and expenses** 69

Draft Motion:

WHEREAS the Treasurer of the Municipality is required under Section 284 of the Municipal Act, 2001, as amended, to provide to Council by March 31st a statement of remuneration and expenses paid in the previous year to members of Council and others appointed by Council as detailed in the Act; THEREFORE BE IT RESOLVED THAT: Council acknowledge receipt of Report 2018-007 and accept the statement of remuneration attached thereto.

**2. Memo 2018-M-010 - Deem Completion for Application Z-17-01 - Geromaer Inc** 86

Draft Motion:

BE IT RESOLVED THAT Council acknowledge receipt of Consent Application File No. C-17-04 & Zoning By-law Amendment Application File No. Z-17-01 – Geromaer Inc. and deems application Z-17-01 complete; AND FURTHER THAT Council receive Memo No. 2018-M- regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-17-01 – 292 Fox Run; NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory public meeting for Zoning By-law Amendment File No. Z-17-01 as Tuesday, April 17, 2018 at 5:30 p.m.

**3. Memo 2018-M-012 - Options for remote attendance in Procedure By-law** 109

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-012 - Options for remote

attendance in Procedure By-law; AND FURTHER THAT Council direct staff to draft an amendment to the Procedure By-law to provide for electronic participation in meetings from the direction given at the March 13, 2018 Committee of the Whole meeting; AND FURTHER THAT Council hereby gives notice of intent to consider an amendment to the Procedure By-law as required by section 21 of said by-law.

4. **Memo 2018-M-013 - Backwash Pump**

116

Draft Motion:

BE IT RESOLVED THAT Council receive memo 2018-M-013 regarding Backwash Pump at Temagami South Water Plant; AND FURTHER THAT Council authorize staff to purchase the backwash pump as quoted before the budget is passed due to the urgency of this.

10. **COUNCIL COMMITTEE REPORTS**

10.1 **Items to be Considered Separately from Consent Agenda:**

1. **Memo 2018-M-014 - GGF recommendation re increases due to min wage increase**

119

Draft Motion:

That Council receive Memo 2018-M-014 on behalf of the General Government and Finance Advisory Committee regarding Recommendation for Salary/Wages due to Impact of Minimum Wage Increase; AND FURTHER THAT Council direct that an increase be given phased in over \_\_\_\_ years.

2. ***Memo 2018-M-011 - OMB Ad-Hoc Committee Terms of Reference***

121

*Draft Motion:*

WHEREAS at the OMB Ad-hoc Committee meeting held on February 21, 2018 the Committee reviewed and revised the draft Terms of Reference prepared by staff; NOW THEREFORE BE IT RESOLVED THAT that Council receive Memo-2018-M-011 regarding the OMB Ad-Hoc Committee Terms of Reference; AND FURTHER THAT Council adopt the Terms of Reference as presented.

3. ***Memo 2018-M-020 - GGF re Fit for Life***

124

*Draft Motion:*

That Council receive Memo 2018-M-020 on behalf of the General Government and Finance Advisory Committee regarding Recommendation for Fit for Life Funding; AND FURTHER THAT Council direct that staff apply to amend the project to cover a full time contract for one year.

11. **ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS**

12. **CORRESPONDENCE**

12.1 **Items to be Considered Separately from Consent Agenda (from CoW):**

1. **Township of Norwich Resolution regarding Ontario Building Code Amendments**

125

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Township of Norwich asking for support of their Resolution regarding the Ontario Building Code Amendments; AND FURTHER THAT Council send a letter of support..

1. **Accompanying Memo 2018-M-016**

128

12.2 **Items to be Considered Separately from Consent Agenda (New Items)**

1.	<b>Temagami and District Chamber of Commerce Information Centre Update</b>	130
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Temagami and District Chamber of Commerce regarding Information Centre Update; AND FURTHER THAT	
2.	<b>Steve Simpson UDT Diving regarding R1 R2 Zoning List Interpretation</b>	131
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Steve Simpson UDT Diving regarding R1 R2 Zoning List Interpretation; AND FURTHER THAT	
1.	<b>Accompanying Memo 2018-M-015 PAC recommendation</b>	136
3.	<b>Industry Canada - FedNor Funding for Economic Development Projects</b>	140
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Industry Canada - FedNor Funding for Economic Development Projects; AND FURTHER THAT	
4.	<b>Temagami Community Foundation Donation Request for Fundraiser in the City</b>	143
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Temagami Community Foundation regarding Donation Request for Fundraiser in the City; AND FURTHER THAT	
5.	<b>Daniels Facility of the University of Toronto Letter requesting the use of the Theatre</b>	145
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Daniels Facility of the University of Toronto Letter requesting the use of the Theatre; AND FURTHER THAT	
6.	<b>Building Ties Temiskaming regarding 2018 Lake Tour Passport Contribution</b>	146
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Building Ties Temiskaming regarding 2018 Lake Tour Passport Contribution; AND FURTHER THAT Council authorize a contribution of \$500 for the 2018 passport project.	
7.	<b>Ontario Trillium Foundation Grow Grant Due May 16, 2018 and webinars and Workshop Schedules</b>	153
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Ontario Trillium Foundation Grow Grant Due May 16, 2018 and webinars and Workshop Schedules; AND FURTHER THAT	
8.	<b>Association of Municipalities of Ontario Main Street Revitalization Funding Update</b>	159
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Association of Municipalities of Ontario regarding Main Street Revitalization Funding Update for information.	
9.	<b>Temiskaming Art Gallery Benjamin Chee Chee Exhibition February 26 to April 20, 2018</b>	163
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Temiskaming Art Gallery regarding Benjamin Chee Chee Exhibition February 26 to April 20, 2018 for information.	



10. **Ministry of Municipal Affairs Planning Act Regulations related to Building Better Communities - Conserving Watersheds Act, 2017** 164
- Draft Motion:  
BE IT RESOLVED THAT Council receive correspondence from the Ministry of Municipal Affairs Planning Act regarding Regulations related to Building Better Communities for information.
11. **Environment and Land Tribunals Ontario Confirmation of Hearing Room Arrangements Case No PL171041 and PL171040** 168
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BE IT RESOLVED THAT Council receive correspondence from Environment and Land Tribunals Ontario regarding Confirmation of Hearing Room Arrangements Case No PL171041 for information.
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14. **APPROVED MINUTES OF COMMITTEE MEETINGS**
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BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.
- 14.1 **General Government and Finance January 11, 2018 - Draft Minutes** 169
- 14.2 **Draft Public Works Minutes February 6, 2018 doc** 171
15. **UNFINISHED BUSINESS**
16. **NEW BUSINESS**
17. **NOTICES OF MOTION**
18. **CONFIRMATION BY-LAW**
- 18.1 **By-law 18-1342, being a by-law to confirm the proceedings of Council.**
- Draft Motion:  
BE IT RESOLVED THAT By-law 18-1342, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 22nd day of March; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
19. **ADJOURNMENT**
- Draft Motion:  
BE IT RESOLVED THAT this meeting adjourn at      p.m.



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**1. Accompanying Memo 2018-M-016**

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**3. Industry Canada - FedNor Funding for Economic Development Projects**

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14.	<b><u>APPROVED MINUTES OF COMMITTEE MEETINGS</u></b>	

Draft Motion:

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

14.1     **General Government and Finance January 11, 2018 - Draft Minutes** 140

14.2     **Draft Public Works Minutes February 6, 2018 doc** 142

15.     **UNFINISHED BUSINESS**

16.     **NEW BUSINESS**

17.     **NOTICES OF MOTION**

18.     **CONFIRMATION BY-LAW**

18.1     **By-law 18-1342, being a by-law to confirm the proceedings of Council.**

Draft Motion:

BE IT RESOLVED THAT By-law 18-1342, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 22nd day of March; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

19.     **ADJOURNMENT**

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at     p.m.



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
COUNCIL IN COMMITTEE OF THE WHOLE MEETING  
DRAFT MINUTES**

**Tuesday, March 13, 2018, 6:30 P.M.  
Welcome Center**

PRESENT: L. Hunter , D. Burrows , J. Harding , C. Lowery, R. Prefasi  
ABSENT: B. Koski (with notice), D. O'Mara (with notice)  
STAFF: E. Gunnell

**CALL TO ORDER AND ROLL CALL**

Mayor Hunter called the meeting to order at 6:30pm. There were 8 people in the audience.

**ADOPTION OF THE AGENDA**

**18-075**

MOVED BY: J. Harding

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated March 13, 2018 be adopted as amended to include Addendum #1.

**CARRIED**

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor J. Harding declared on Item 11 - Briggs Landfill attendant and dump wagon by-laws as he is the contractor.

**MOVE TO COMMITTEE OF THE WHOLE**

**18-076**

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

**CARRIED**

**MINUTES OF PREVIOUS MEETINGS**

*Regular Council Meeting February 22, 2018 - Draft Minutes*

The draft minutes of the February 22, 2018 regular council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

## **BUSINESS ARISING FROM THE MINUTES**

The timing of the posting of draft minutes was discussed.

## **STAFF REPORTS**

- *Memo 2018 -010 - Deem Completion for Application Z-17-01 - Geromaer Inc*  
To be placed on the agenda as an item to be considered separately under Staff Reports.
- *MHBC Planning Report regarding Secondary Suites and Addendum Item - PAC motion passed March 13, 2018 re MHBC Report*  
To be considered in urgent items after return to regular session
- *Memo 2018-M-012 - Options for remote attendance in Procedure By-law*  
To be placed on the agenda as an item to be considered separately under Staff Reports, with the options directed by Council.
- *Report 2018-007 TFD Feb 2018 (for information)*  
To be placed on the consent agenda and to be received for information.
- *Acting CAO Report*  
To be placed on the consent agenda for the regular council meeting, but a motion regarding the Contribution Agreement to be considered in urgent items after return to regular session.
- *PROPOSED SUBMISSION FROM Resolution 18-059 re FPP Act*  
To be considered in urgent items after return to regular session.

## **COUNCIL COMMITTEE REPORTS**

- *Memo 2018-M-011 - OMB Ad-Hoc Committee Terms of Reference*  
The draft Terms of Reference was discussed and Council directed that the wording that would authorize the Chair to obtain additional legal and planning advice or to send correspondence be changed to authorize the committee and that it be added that the committee shall report back to council at earliest opportunity. The Clerk to make these changes and that it be placed on the regular council agenda as an item to be considered separately.

## **ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS**

None.

## **CORRESPONDENCE**

The correspondence items were discussed and direction was given for them to be referred as shown below:

- *11458 - Township of Norwich Resolution regarding Ontario Building Code Amendments*  
To be placed on the regular council agenda to be considered separately, with comment from our Chief Building Official. It was requested that the CBO attend the council meeting if possible.
- *OCWA - annual drinking water reports*  
To be placed on the consent agenda with the standard resolution.



- *Dan OMara request for Ling Fling*  
To be considered in urgent items after return to regular session
- *Minister Gravel re meeting at ROMA*  
To be placed on the consent agenda with a motion for a letter back to Minister Gravel to remind him of his commitment.
- *Sylvia Jones re AMPs and Ministries*  
To be received for information.
- *11459 - Chuck McCrudden Fisheries Resolution by Council*  
To be received for information.
- *11461 - Federation of Northern Ontario Municipalities Winter Newsletter 2018*  
To be received for information.
- *11462 - Federation of Northern Ontario Municipalities Municipal Elections Act Amendments*  
To be received for information.
- *11463 - Federation of Northern Ontario Municipalities Environmental Bill of Rights 013-1669 Submission and template for letter*  
To be received for information.
- *11464 - Jim Krech Snowmobile Trails regarding Fox Run Court*  
To be received for information, but the Mayor agreed to call Mr. Ramsay to discuss it with him.
- *FedNor - Prosperity and Growth Strategy for N Ont*  
To be received for information.
- *OCWA - 4th Quarter report for TN and TS wastewater systems*  
To be received for information.
- *OPP - 2018 calendar and policing cost model*  
To be received for information.
- *MCSCS re EMPCA Compliance Guide*  
To be received for information.
- *MOECC re May 25 deadline*  
Council discussed this item and decided to call a special council meeting for Thursday, March 22nd at 3:00 p.m. The item was referred to the special meeting.

### **BY-LAWS**

All 3 by-laws to be considered in urgent items after return to regular session

- *18-1839 - To Amend Schedule A of By-law 13-1101- Strathy and Sisk Landfill Attendant Contract*
- *18-1840 To Amend Schedule A of By-law 13-1102 - Briggs Landfill Attendant Contract*
- *18-1841 To Amend Schedule A of By-law 13-1103 - Dump Wagon and Welcome Ctr Transf Station Attendant Contract*

### **APPROVED MINUTES OF COMMITTEE MEETINGS**

The minutes of committee and local boards that had been submitted for council consideration were reviewed. Direction was given for them all to be included in the motion to receive items for information following the return to regular session in this meeting.

- *Committee of Adjustment Minutes held on December 14 2017*
- *Planning Advisory Committee Meeting held on November 22, 2017 -11*
- *Planning Advisory Committee Meeting Minutes held on January 23, 2018 -*
- *11460 - Temiskaming Health Unit Board Meeting Minutes December 6, 2017 and Health Report Q4*
- *Temagami Police Services Board January 17, 2018 Minutes*

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

### **RETURN TO SPECIAL COUNCIL MEETING**

**18-077**

MOVED BY: C. Lowery

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT this meeting return to regular session at 8:30 p.m.

**CARRIED**

### **NOTICES OF MOTION**

None.

### **MOTIONS ON URGENT \* ITEMS**

(\*Items on this agenda that need to be dealt with prior to the next regular council meeting)

*Living Temagami Agreement*

**18-078**

MOVED BY: D. Burrows

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council authorize the Acting CAO to execute the proposed collaboration agreement with Living Temagami as required by the Ontario Trillium Foundation since the Municipality has agreed to be the qualified donee for Trillium Funding.

**CARRIED**

*PROPOSED SUBMISSION FROM Resolution 18-059 re FPP Act*

**18-079**

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

**CARRIED**

*Ling Fling donation*

**18-080**

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council authorize a donation of \$162.00 to the Ling Fling to cover the cost of insurance for the event.

**CARRIED**

*Second Units*

**18-081**

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

WHEREAS PAC has requested that Council deal with the issues of second units by allowing them in all neighbourhoods therefore BE IT RESOLVED THAT that Council direct staff to begin the process of amending Temagami's Official Plan to allow second units in all neighbourhoods

*Councillor Lowery requested a recorded vote.*

<b>Recorded</b>	<b>YEAS</b>	<b>NAYS</b>	<b>Abstain</b>
L. Hunter		X	
D. Burrows	X		
J. Harding	X		
C. Lowery		X	
R. Prefasi	X		
<b>Results</b>	<b>3</b>	<b>2</b>	<b>0</b>

**CARRIED**

*By-laws 18-1839, 18-1840, and 18-1841*

**18-082**

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

BE IT RESOLVED THAT By-laws number 18-1839, 18-1840, and 18-1841 to authorize amendments to Landfill contracts be taken as read a first, second and third time and finally passed this 13th day of March 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

*To receive items for information only*

**18-083**

MOVED BY: C. Lowery

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT correspondence items numbered:10.5 to 10.14 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting; AND FURTHER THAT the minutes of the Advisory Committees and Local Boards

that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

**CARRIED**

**ADJOURNMENT**

**18-084**

MOVED BY: J. Harding

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting adjourn at 8:48 p.m.

**CARRIED**

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Mayor

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Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
REGULAR COUNCIL MEETING  
MINUTES**

**Thursday, February 22, 2018, 6:30 P.M.  
Welcome Center**

**PRESENT:** L. Hunter, D. Burrows, J. Harding, C. Lowery, D. O'Mara, R. Prefasi  
**ABSENT:** B. Koski (with notice)  
**STAFF:** E. Gunnell, J. Sanderson

**CALL TO ORDER AND ROLL CALL**

Mayor Hunter called the meeting to order at 6:30 pm. There were 2 people in the audience.

**ADOPTION OF THE AGENDA**

18-054

MOVED BY: J. Harding

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the Regular Council Meeting Agenda dated February 22, 2018 be adopted as presented.

CARRIED

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL  
NATURE THEREOF**

- Councillor C. Lowery declared on item 10.1 - LTAPP Committee Report, as her husband is a shareholder in Temagami Barge.
- Councillor J. Harding declared on item 9.1.1 - Landfill Attendant Contracts, as he does the job.

**CLOSED SESSION**

None.

**ADOPTION OF MINUTES**

**Committee of the Whole Meeting February 20, 2018 - DRAFT Minutes**

18-055

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on February 20, 2018 be adopted as presented.

CARRIED

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **DELEGATIONS/ PRESENTATIONS**

### **Registered Delegations/ Presentations**

None.

### **Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)**

None.

## **CONSENT AGENDA ITEMS**

18-056

MOVED BY: C. Lowery

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda.

CARRIED

Regular Council Meeting Jan 25, 2018 - DRAFT Minutes

18-056

MOVED BY: C. Lowery

SECONDED BY: J. Harding

That the draft minutes of the Regular Council Meeting held on January 25, 2018 be adopted as presented.

CARRIED

Lori Poirier Resignation for the Parks and Recreation Committee

18-056

MOVED BY: C. Lowery

SECONDED BY: J. Harding

That Council receive Lori Poirier's resignation from the Parks and Recreation Advisory and Service Committee with regret; AND FURTHER THAT a letter be sent to thank her for her service.

CARRIED

Memo 2018-M-009 - Ontario Trillium Foundation Seed and Other Grants Workshop

18-056

MOVED BY: C. Lowery

SECONDED BY: J. Harding

BE IT RESOLVED THAT consent agenda items numbered 8.3 to 8.23 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting.

**CARRIED**

- Report 2018-005 - Temagami Fire Department - January
- Au Chateau Letter to Minister of Health and Long Term Care regarding a Registered Nurse
- Town of Lakeshore Resolution regarding marijuana tax revenue
- Ministry of Community Safety 2 new proposed regulations under the Fire Protection and Prevention Act 1997
- Ministry of Northern Development and Mines Ontario, revitalizing main streets and helping small business grow
- PowerTel Utilities Letter regarding the plowing of Wilson Lake Road and liability of PowerTel
- District of Nipissing Social Services Admin Bd Intent to negotiate for Ambulance for the fiscal year 2019-2020
- Temagami and District Chamber of Commerce Northeast Healthline website for Home and community care services
- International Plowing Match New office Grand Opening January 17, 2018
- Federation of Northern Ontario Municipalities Media release seeking Northern Ontario platforms from Party Leaders
- Ministry of Natural Resources and Forestry Review of long term management direction Nipissing Forest 2019-2029
- Infrastructure Ontario Canadian Water and Wastewater Fund program extension to March 31, 2020
- Temagami Gold - Gino Chitaroni Notice of Confirmation of Staking
- Ministry of Environment and Climate Change Inspection Reports for North and South Water Treatment Plants
- Federation of Northern Ontario Municipalities 2018 Executive Awards call for nominations
- Town of Lakeshore Resolution regarding Storm Water Management and Drain Improvement
- Ministry of Environment and Climate Change Draft Watershed Planning and Registry Posting
- Draft Minutes - PAC -January 9,2018
- TPSB - Approved November 15 2017 Minutes
- Au Chateau Board Meeting Minutes December 20, 2017

**STAFF REPORTS**

**Items to be Considered Separately from Consent Agenda:**

**Report 2016-006 - Landfill Attendant Contracts**

*Councillor J. Harding had declared a conflict on this item and moved away from the council table during this item.*

18-057

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive report No. 2018-006 – Landfill Attendant Contracts;  
AND FURTHER THAT Council direct staff to proceed with alternative #\_\_\_\_\_.  
AMENDED

**Amendment:**

18-058

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

BE IT RESOLVED that the motion be amended to state that there be an increase of 2.9 % for the first year of the contract and 3.1 % for the second year of the contract extension.

CARRIED

18-057 (as amended)

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive report No. 2018-006 – Landfill Attendant Contracts;  
AND FURTHER THAT Council direct staff to proceed with an increase of 2.9 % for the first year of the contract extension and 3.1 % for the second year of the contract extension.

CARRIED

**Memo 2018-M-008 - pending FPPA legislation**

Chief Sanderson made a presentation to Council concerning the report.

18-059

MOVED BY: D. Burrows

SECONDED BY: J. Harding

BE IT RESOLVED THAT Report 2018-M-008 from Temagami Fire Chief Jim Sanderson, regarding proposed regulations on Mandatory Firefighter Certification and Training and Community Risk Assessments, be received; AND FURTHER THAT Council direct staff to prepare the necessary documents to provide comments and feedback to MCSCS on the proposed regulations prior to March 11, 2018.; AND FURTHER THAT municipal fire services respond to the upcoming MCSCS survey, highlighting funding requirements to support implementation of the regulations; clearly identify how achievable the mandatory certification will be, and the additional training costs that will be necessary.

CARRIED

18-060

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT The Municipality send a letter to the Ministry of Community Safety regarding the costs and implications of the proposed mandatory certification of volunteer firefighters; AND FURTHER THAT it be circulated to AMO, FONOM, ROMA TMA and to other northern municipalities for support.

CARRIED



## **COUNCIL COMMITTEE REPORTS**

### **Items to be Considered Separately from Consent Agenda:**

#### **LTAPP Ad Hoc Committee Report**

*Councillor C. Lowery had declared a conflict on this item and moved away from the council table during this item.*

18-061

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

Be it resolved that the LTAPP Ad Hoc Committee Report dated February 8, 2018 be received.

**CARRIED**

18-062

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

Be it resolved that Council accept the recommendations of LTAPP.

**AMENDED**

#### **Amendment:**

18-063

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

Be it resolved that the motion be amended to request that the committee continue its work on an implementation plan and suggest priorities to Council and that the main priorities would be the tenure, the contractors yard, parking fees and signage and that the Committee bring this back to Council for the Committee of the Whole meeting in April.

**CARRIED**

18-062 (as amended)

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

Be it resolved the LTAPP committee continue its work on an implementation plan and suggest priorities to Council and that the main priorities would be the tenure, the contractors yard, parking fees and signage and that the Committee bring this back to Council for the Committee of the Whole meeting in April.

**CARRIED**

## **ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS**

- Councillor Ron Prefasi made an announcement regarding the upcoming Shiverfest.
- Councillor Carol Lowery gave an update on the enhanced staffing levels at the local Post Office and on the Accommodation Review process.
- Councillor John Harding asked for an update on the Economic Development Officer application and on the Intern position. The Acting CAO provided a verbal update.
- Mayor Lorie Hunter gave an update on the OMB ad hoc committee and on trying to schedule for Council to meet with the planning lawyer.

## **CORRESPONDENCE**

### **Items to be Considered Separately from Consent Agenda (NEW Items):**

#### **OMAFRA regarding OCIF application not selected for funding**

18-064

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from OMAFRA regarding OCIF application not selected for funding; AND FURTHER THAT Council direct staff to contact the Ministry to find out what the deficiencies were in the application and that the Municipality contact MPP John Vanthof for assistance with the situation and exp for a copy of the application.

CARRIED

#### **ROMA regarding New LTC Beds**

18-065

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from ROMA regarding New LTC Beds; AND FURTHER THAT this information be forwarded to the Temagami First Nation.

CARRIED

## **BY-LAWS**

None.

## **APPROVED MINUTES OF COMMITTEE MEETINGS**

None to be considered separately from the consent agenda.

## **UNFINISHED BUSINESS**

#### **Ad Hoc committee for web page redesign members and Resolution 17-732**

18-066

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive the recommendation of the Ad Hoc Website Committee Councillor; AND FURTHER THAT Council hereby appoints the following to the Ad Hoc Website Committee:

- Michelle Anderson
- Mike Drenth
- John Shymko

AMENDED

**Amendment:**

18-067

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

Be it resolved that the motion be amended to add Councillor Burrows.

CARRIED

18-066 (as amended)

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive the recommendation of the Ad Hoc Website Committee Councillor; AND FURTHER THAT Council hereby appoints the following to the Ad Hoc Website Committee:

- Michelle Anderson
- Mike Drenth
- John Shymko
- Debbie Burrows

CARRIED

18-068

MOVED BY: D. Burrows

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council direct staff to draft a Terms of Reference for this committee with the following parameters:

AMENDED

**Amendment:**

18-069

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

Be it resolved that the motion be amended to state that Council direct staff to work with Councillor Prefasi to draft a Terms of Reference for Council's consideration.

CARRIED

18-068 (as amended)

MOVED BY: D. Burrows

SECONDED BY: J. Harding

Be it resolved that Council direct staff to work with Councillor Prefasi to draft a Terms of Reference for Council's consideration.

CARRIED

**NEW BUSINESS**

Councillor Debby Burrows asked for an update on hiring a planner for the Official Plan Review and the Acting CAO provided an update.

## **NOTICES OF MOTION**

### **Notice of Motion by Mayor Hunter regarding Electronic Participation in Meetings**

*Mayor Hunter gave up the Chair to move this motion and Councillor Dan O'Mara took over as Chair for this item.*

18-070

MOVED BY: L. Hunter

SECONDED BY: C. Lowery

WHEREAS the Municipal Act, 2001 Section 238 (3.1) came into force 01 January 2018; AND WHEREAS a Municipality's procedural by-law may now provide that a member can participate electronically in a meeting which is open to the public, provided that the member shall not be counted in determining whether or not a quorum of members is present; AND WHEREAS the extent and manner of participation is to be set out in the by-law; AND WHEREAS section 3.2 states that members cannot participate electronically in a meeting which is closed to the public; NOW THEREFORE BE IT RESOLVED THAT Council direct staff to provide a list of options for a future Committee of the Whole meeting on how the Municipality may use electronic participation in meetings open to the public and consider an amendment to our procedural by-law.

CARRIED

### **Amendment:**

18-071

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT the motion be amended to remove everything after "be it resolved that" and to add that Council amend our procedure by-law to permit participation by telephone in meetings.

**DEFEATED**

*Mayor Hunter resumed the Chair.*

### **Notice of Motion by Councillor Ron Prefasi regarding CAO Report**

18-072

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

WHEREAS Council recently passed a resolution assigning the Clerk the temporary position of Acting CAO; AND WHEREAS Councillors continue to be unaware of the activities taking place within the Municipality's purview which potentially affect everything from Council's budget to the ongoing health of the Municipality; THEREFORE BE IT RESOLVED that the Clerk, as temporary Acting CAO, provide regular updates to Council that outline the activities that she is involved in within that capacity; AND FURTHER THAT a CAO/Acting CAO report be added to the regular council meeting agenda.

CARRIED

## **CONFIRMATION BY-LAW**

### **By-law 18-1388 - Confirmation Bylaw February 20, 2018**

18-073

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT By-law 18-1388, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 22nd day of February; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

## **ADJOURNMENT**

18-074

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting adjourn at 8:28 p.m.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

*Temagami Fire Department*  
*Monthly Report of Activities*

for the month of: *February 2018*

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**3 Activations**

- 9:46 AM, February 4<sup>th</sup> – Request for Automatic Aid from MRFD for fire at 2372 Hwy 11 (Rockpine Motel), 6 firefighters responded; cancelled enroute by MRFD.
- 4:00 PM, February 20<sup>th</sup> – activated by Union Gas for possible smell of gas – 14 Hazel Circle, 6 firefighters responded, nothing showing, downgraded resources, 2 firefighters remained to monitor scene – nothing showing after 1.5 hrs. - departed as Union gas arrived
- 1:07PM February 22<sup>nd</sup> – requested by EMS to respond to Medical assist at Expectation Lake – advised dispatch unable to access location – **did not respond**
- 3:03 PM, February 25<sup>th</sup> – OPP reported tree on line on fire – Hwy 11 south of Lake Temagami Access rd. – 1 truck sent to investigate – nothing found – 3 firefighters responded

**Training:**

- 4 regular meetings
- Deputy Chief Gustavson registered for Basic Emergency Management course, New Liskeard, June 13 & 14<sup>th</sup>
- Driving evaluation / sign-off completed for Pumper 2 by 1 firefighter in February

**Fire Prevention:**

- Several Fire Safety Plans in various stages of review

**Fire Education:**

- Regular radio “fire safety” announcements on CJTT
- Monthly community newsletter - Fire Safety messages

**Other:**

- 2017 Pumper – company replaced water tank with smaller size as per tender, to improved equipment carrying capacity – truck was out of service for 6 days
- 1 new member joining the department – received documentation late February
- Ministry of Community Safety and Correctional Services (MCSCS) released 3 proposed regulations under the Fire Protection and Prevention Act, 1997 (FPPA) related to new requirements for: Mandatory training and certification for firefighters; and Community risk assessments to inform the delivery of fire protection services; public reporting requirements for fire departments – council briefing note provided
- Chief attended special Temiskaming Fire Chief’s Association meeting, February 28<sup>th</sup>, to discuss proposed regulations
- Chief attended Community Emergency Management Program Committee meeting – 3 Emergency Plan appendix reviewed.
- 3 members registered for Northeastern Fire Educational Conference (Huntsville), March 23-25<sup>th</sup>

*Jim Sanderson*

Fire Chief, Temagami Fire Department

Date: *March 6, 2018*

## **Report # 18-006 -- Acting CAO Report – For March 12, 2018 Committee of the Whole Meeting.**

### **CRITICAL ITEMS:**

- Followed up on OCIF funding not received: met with M. Delmonte from Exp regarding options. Requested he come to Council to outline options to meet MOECC deadline; received copy of OCIF application from him. Contacted Lori Duquette from MOECC – THEY WILL NOT CONSIDER AN EXTENSION TO THE MAY 25 DEADLINE, as we have already been given an extension. We must have an application submitted to them by May 25<sup>th</sup> or we will be non-compliant. Met with Vic Legault from OCWA and Barry Turcotte regarding next steps. Contacted the Ministry to find out why the application was not accepted. See attachment 1.
- Problems with T4 slips from Payweb. Staff worked with Payweb to correct these. A second proof of the T4s did not have all items corrected. These corrections were sent back to Payweb and all amended T4s were submitted and distributed to employees early in the week of March 11, 2018. We continue to have issues with Payweb and Advanced Tracker software. I will be reviewing the contract and meeting with the staff doing payroll to determine ongoing problems and will report to Council on this.

### **CAPITAL ITEMS:**

- Used 2006 plow truck has been sold to Temagami First Nation as directed by Council.
- Request to purchase municipal property on Goward is ongoing.
- Remediation has been done to new fire truck to adjust weight and water tank volume to meet requirements. Truck now meets our requirements. Small refund forthcoming from supplier.

### **FUNDING APPLICATIONS AND REPORTS**

- Applications have been submitted for summer student funding (2 different funding sources).
- Followed up on Celebrate Canada funding applications for 2018 – due November 2017 – none were submitted.
- Worked with FedNor to get an extension to the Canada 150 funding for the tower painting, etc. Extended from December 31, 2017 to March 31, 2018. Can claim any expenditures incurred by March 31, 2018 including materials purchased and received even if project is not complete.
- Discussed sharing an EDO with Reeve Fiset of Elk Lake. Their Council is interested. Will work out details and bring to the 2 councils.
- Submitted FedNor funding reports and final claim submitted for Train Station (due Oct. '17 and Feb. '18) and for Waterfronts Project (claim due July '17 and report due Dec '17).
- Submitted NOHFC funding reports and claims for above 2 projects.  
**Note:** Funding reports show that we did not spend all funds on these two projects: Waterfront was underspent by \$14,721, so we did not access \$12,262.59 of possible funding; Train Station was underspent by \$15,331.87, so we did not access \$12,771.45 of possible funding.
- Submitted DNSSAB Ambulance quarterly reporting to end of December 2017.
- Submitted CWWF Baseline report due February 28<sup>th</sup>.
- Worked on funding report for Celebrate Ontario - overdue from July 17 event – withdrawn because the scaled back event did not meet the criteria. We were still under budget for expenses and over in revenues for this event, without this funding.
- RED Funding progress report is overdue (was due December 31, 2017).

**NOTE: The Provincial and Federal year ends are March 31, so getting this reporting completed and claims in is very time sensitive.**

### **UPCOMING FUNDING/OTHER LEGISLATED REPORTING**

- Public Sector Salary Disclosure report **was submitted by March 7, 2018** deadline.
- IPC Statistical Report is **due by March 14, 2018**
- First CWWF funding report is **due March 15, 2018**.
- Employer health tax reconciliation reporting is **due March 15, 2018**
- Report on Council Remuneration due to Council **by March 31, 2018** – to come to March 22 regular meeting.
- Ontario Sport and Recreation Communities Fund report is **due March 31, 2018**
- Gas Tax reporting is **due March 31, 2018**
- WSIB reconciliation reporting is **due March 31, 2018**
- Cemetery Licence Reporting is **due by March 31, 2018**

### **FINANCIAL MATTERS**

- Interim tax bills were issued and mailed by February 9, 2018, with a due date of March 8 for the first installment. This is about a week later than usual.

- The capital budget spreadsheet has been updated with changes from the Committee of the Whole meeting and reviewed by the General Government and Finance Advisory Committee
- The operating budget submissions are being compiled for review by the GGF in preparation to bring them to a Committee of the Whole meeting.
- The Vadim Financial System implementation was put on hold in December, because we were without a Treasurer and an Accounting Clerk and the CAO was on medical leave. This should be re-instituted as soon as possible in the second quarter of 2018.
- In the absence of a CAO and a Treasurer, the Municipal Clerk/Acting CAO is the only staff person in the office with signing authority. If Council does not foresee these vacancies being remedied in the near future, Council may wish to consider temporarily authorizing another manager as a signing authority.

#### **EMERGENCY MANAGEMENT UPDATE:**

- The Emergency Management Program Committee met to review changes in legislation and how that impacts our emergency plan. Recommendations will be coming to Council in the near future to amend our plan to assist in complying with changes.
- The appendixes of the plan were updated by the committee and staff, and information has been updated in all of the binders.

#### **AGREEMENTS:**

- Met with landfill contractors and prepared contracts as directed by Council. By-laws submitted for Council's consideration.
- Some work done on draft leases for Chamber of Commerce and Living Temagami – the drafts still need to be finalized and brought for council's consideration.
- Worked with Living Temagami representative on agreement required for Trillium Funding Application for their seed funding application. To be approved by Council – please see Attachment 2.

#### **STAFFING:**

- Ongoing staff vacancies continue to create backlog and stress on remaining staff: Treasurer Position vacant since June 2017; Special Projects Coordinator on leave since July 2017; and CAO on medical leave since December 2017. In addition, we have a staff member with ongoing medical issues who is being accommodated as required under the AODA, a staff member who is undergoing physiotherapy for a work-related injury, and a staff member who is was absent due to a family medical emergency and is now on bereavement leave. Adding in the inevitable colds and flues that go around this time of year, this has put a severe strain on our staff resources.
- We have brought in casual administrative staff to assist as much as possible and have reorganized duties as much as feasible in an attempt to keep up on the essential services, duties and requirements.
- In February 2017, Council decided to create a position of Recreation Coordinator / Facility Operator (RCFO) and another part time position in place of the Recreation Coordinator / Facility Manager Position, but the RCFO position was never filled. Council subsequently decided in November to put this position on hold, with the Parks and Recreation and General Government and Finance Advisory Committees to revisit it during the early part of 2018. In the interim, administrative staff have been assisting with Parks and Recreation matters, which takes time away from their regular administrative duties.
- Performance Evaluation time is upon us. PA's for management personnel were due in February and I am planning to do these, with the PA's with the administrative, finance and planning non-management personnel who report to me, that are due in March, by early April.



Feedback from OMAFRA regarding OCIF Application.

I spoke with OMAFRA staff today regarding our OCIF application and why it was not approved. I was informed of the following:

- 263 applications for over \$300 million were received. 78 were approved – total \$100 million.
- It was a really competitive process – the deciding factors were:
  1. It had to be a critical health and safety need.
  2. It had to be supported by a comprehensive Asset Management Plan (AMP)
  3. It had to demonstrate the applicant's financial need.
- How Temagami's application ranked:
  1. H & S criteria-as set out in technical schedule to the application – within the framework of the standards, policies, and requirements of MOECC. Temagami's application assessed well in this area.
  2. AMP-comprehensiveness of AMP as measured against the provincial guide. Temagami's application assessed weak in this area. Looked at 4 areas of AMP:
    - State of Local Infrastructure: (this info was good)
    - Desired levels of service: (our AMP **needs** improvement in this area)
    - Asset management strategy: (our AMO could use some improvement in this area)
    - Financing strategy: (our AMP **needs** improvement in this area)
  3. Applicant financial need-this was based on the following:
    - Cost of project per household
    - Median household income
    - Weighted property assessment per household
    - NOTE: municipal debt, reserve levels, and taxes were NOT part of this assessment.Temagami's application reviewed well in this area.

There is a second intake anticipated this spring. It is expected that costs can be incurred as of the launch date to qualify. The focus of the application should be on a local priority project that is identified in the AMP that demonstrates a strong alignment with the program criteria.

# Collaboration Agreement

The Corporation of the Municipality of Temagami (Party A ) and Living Temagami ~ Heritage & Culture Centre (Party B), collectively known as the "Parties" each desire to enter into a mutually beneficial working relationship. This collaboration agreement is intended to serve as a legally binding contract governing the terms of that relationship. The Agreement will be valid for the term of the Grant period of one year commencing when the grant outcome is announced and the funds are received.

## Involved Parties

### Party A

The Corporation of the Municipality of Temagami  
7 Lakeshore Drive, P.O. Box 220  
Temagami, Ontario  
P0H 2H0  
705-569-3421  
[clerk@temagami.ca](mailto:clerk@temagami.ca)

### Party B

Living Temagami ~ Heritage & Culture Centre  
6715 Highway 11 North, P.O. Box 565  
Temagami, Ontario  
P0H 2H0  
705-569-3344  
[office@livingtemagami.ca](mailto:office@livingtemagami.ca)

## Authority and Representation

### Primary Representatives

Chosen primary representatives shall be vested with the full ability to make decisions on behalf of their respective organizations.

It is mutually understood that the Parties shall make every effort to ensure that all involved parties are fully aware of any pertinent facts related to the above listed objectives for the duration of this collaboration agreement.

The following individuals have been appointed as chosen primary representatives for their respective organizations:

### Party A

The Corporation of the Municipality of Temagami  
Elaine Gunnell – Municipal Clerk

### Party B

Living Temagami ~ Heritage & Culture Centre  
Roxanne St. Germain – Executive Director

## Purpose and Responsibility

### **The Parties wish to combine their resources to accomplish the following:**

To develop a Heritage and Culture Centre to gather, display and archive collected cultural and historical data and artifacts of the area and to investigate programs for archiving and databases that are accessible online. The archived documents will be placed in an online database accessible by the public. Community gatherings and educational programming will build upon displayed documents and artifacts helping people to connect with their heritage and culture. Presently there is no such space for the community to save and secure, share or access this collective knowledge and information and the Heritage and Culture Centre will fill this void.

### **The Parties responsibilities will be as follows:**

The Collaboration will be between the Corporation of the Municipality of Temagami that will receive the grant and distribute it to the Living Temagami ~ Heritage & Culture Centre that will be the hands on partner responsible for the project execution, time commitments, personnel and collection and archiving of the historical and heritage data. Living Temagami will provide and operate a location or space for the Heritage and Culture Centre. The Municipality of Temagami will assist with the project by providing access to any community and culture related historical documents and recordings in their possession, subject to the requirements of the Municipal Freedom of Information and Protection of Privacy Act with respect to personal information, so they can be catalogued and archived and made readily accessible to the public. The Municipality of Temagami may assist with access to a location or space for this project. Living Temagami will be responsible for record keeping and the accountability of expenditures for the project related to the grant funds. Monthly reports will be provided to the Municipality of Temagami who will submit the required financial reports to the Ontario Trillium Foundation.

The Municipality of Temagami shall receive the funds from the Ontario Trillium Foundation and shall reimburse Living Temagami upon receipt of a request for an advance(s) including details of expected expenditures with copies of invoices paid to follow and / or an invoice accompanied by the receipts for expenses incurred for the Project.

Living Temagami shall provide all of the required information and documentation necessary for the Municipality to complete and submit any and all reports required by Trillium, including all details relating to finances and narrative descriptions of the project outcomes as may be required.

The Municipality of Temagami shall take no responsibility for any shortage of funding or any repayment required resulting from lack of information and/or proof required to be submitted to the funding agency that Living Temagami does not provide to the Municipality.

## Agreement Extension

This contract may be extended or amended only by written approval from all participating parties. The decision to amend or extend the agreement shall include the date of the amendment/extension, and the signatures of appointed representative of each participating organization as well as any new terms and conditions amended or added to this agreement.

## Acceptance

Each collaborator has had the ability to read and accept all conditions and terms listed above, and indicates full acceptance and approval of this collaboration agreement by signing below.

### **The Corporation of the Municipality of Temagami**

---

**Name: Elaine Gunnell**

**Date: February 21<sup>st</sup>, 2018**

### **Living Temagami ~ Heritage & Culture Centre**

---

**Name: Roxanne St. Germain**

**Date: February 21<sup>st</sup>, 2018**

**From:** Rebecca Marshall <RMarshall@ocwa.com>  
**Sent:** Wednesday, February 28, 2018 10:07 AM  
**To:** Elaine Gunnell; Roxanne St. Germain; Patrick Cormier  
**Cc:** Rebecca Marshall; Duquette, Lori (ENE); Ilersich, Sherry (MOECC)  
**Subject:** Temagami North & South 2017 Annual Report  
**Attachments:** Temagami North Annual & Summary Report 2017.pdf; Temagami South Annual & Summary Report 2017.pdf

Mayor ☐  
 Council ☐ ☐ A  
 CAO ☐  
 Building ☐  
 Finance ☐ S ☐ C  
 Ec Dev ☐ S ☐ C  
 Parks & Rec ☐ S ☐ C  
 Planning ☐ S ☐ C  
 Public Wks ☐ S ☐ C  
 PPP ☐  
 Social Services ☐  
☐  
☐

Good Morning,

Ontario's Drinking Water Systems Regulation (O. Reg. 170/03) made under the *Safe Drinking Water Act in 2002*; requires that the owner of a drinking water system prepare an Annual Compliance Report and an Annual Summary Report which describes the operation of the system and the quality of its water.

### Annual Compliance Report

The annual report must cover the period of January 1<sup>st</sup> to December 31<sup>st</sup> in a year and must be prepared not later than February 28<sup>th</sup> of the following year. Pursuant to the legislative requirements, enclosed for your records is the Annual Compliance Report.

In accordance with Section 11 (6), the annual report must:

- (a) contain a brief description of the drinking-water system, including a list of water treatment chemicals used by the system during the period covered by the report;
- (b) summarize any reports made to the Ministry under subsection 18 (1) of the Act or section 16-4 of Schedule 16 during the period covered by the report;
- (c) summarize the results of tests required under the Regulation, the system's approval, drinking water works permit, municipal drinking water licence, or order, including an OWRA order, during the period covered by the report and, if tests required under this Regulation in respect of a parameter were not required during that period, summarize the most recent results of tests of that parameter;
- (d) describe any corrective actions taken under Schedule 17 or 18 during the period covered by the report;
- (e) describe any major expenses incurred during the period covered by the report to install, repair or replace required equipment; and
- (f) if the case of a large municipal residential system or a small municipal residential system, include a statement of where a report prepared under Schedule 22 will be available for inspection under subsection 12 (4) O. Reg. 170/03, s. 11 (6).

In addition, Section 11 (7) gives the direction that a copy of an annual report for the system is given, without charge, to every person who requests a copy and be made available for inspection by any member of the public during normal business hours. The reports should be made available at the Municipal office, or at a location that is accessible to the users of the water system.

### Annual Summary Report

The annual summary report must cover the period of January 1<sup>st</sup> to December 31<sup>st</sup> in a year and must be prepared not later than March 31<sup>st</sup> of the following year. Pursuant to the legislative requirements, enclosed for your records is the Annual Summary Report.

As required in *Schedule 22, Summary Reports for Municipalities*, the annual summary must:

- (2) (a) list the requirements of the Act, the regulations, the system's approval, drinking water works permit, municipal drinking water licence, and any orders applicable to the system that were not met at any time during the period covered by the report; and
- (b) for each requirement referred to in clause (a) that was not met, specify the duration of the failure and the measures that were taken to correct the failure.
- (3) The report must also include the following information for the purpose of enabling the owner of the system to assess the capability of the system to meet existing and planned uses of the system:

1. A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system's approval, drinking water works permit or municipal drinking water licence, or if the system is receiving all of its water from another system under an agreement pursuant to subsection 5 (4), to the flow rates specified in the written agreement.

In addition, Section 12 (1) – 4 – gives the direction that a copy of the annual summary for the system is given, without charge, to every person who requests a copy and be made available for inspection by any member of the public during normal business hours. The reports should be made available at the municipal office, or at a location that is accessible to the users of the water system.

These reports were prepared by the Ontario Clean Water Agency (OCWA) on behalf of the municipality and are based on information kept on record by OCWA. The reports cover the period January 1<sup>st</sup> to December 31<sup>st</sup> 2017.

Please note that any Provincial Officers Orders or non-compliance issues that you have received directly from the Ministry of the Environment (MOE) should be reviewed. Where non-compliance with the Order or Issue is evident and it is not included in the attached 2017 Annual Compliance/Summary Report, then we recommend that this information be added to the report.

After your review and inclusion of any additional information, this report is to be provided to the members of Council before March 31, 2018. Please ensure this distribution.

Yours truly,  
Ontario Clean Water Agency

**Rebecca Marshall** | Process and Compliance Technician | North Eastern Ontario Hub | Ontario Clean Water Agency | Tel: 705-648-4267 | Fax: 705-567-7974 | Email: [rmarshall@ocwa.com](mailto:rmarshall@ocwa.com)

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**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Temagami North Drinking Water System

# **2017 ANNUAL/SUMMARY REPORT**

Prepared by the Ontario Clean Water Agency  
on behalf of the Municipality of Temagami



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## EXECUTIVE SUMMARY

The 2017 Annual/Summary Report for the Temagami North Drinking Water System addresses the requirements outlined in Schedule 11 and 22 of the Ontario Drinking Water Systems Regulation (O. Reg. 170/03) under the *Safe Drinking Water Act*, 2002.

The Ontario Clean Water Agency prepares this report on behalf of the Municipality of Temagami by February 28 of each year. The report is accessible on-line on the Municipality of Temagami website at: <http://www.temagami.ca/pagesmith/48> and in hard copy upon request. The availability of the Annual/Summary Report is communicated to the Municipality of Temagami consumers via an ad in the community bulletin and notice at the City Hall.

This report is divided into two sections. Section 11 – Annual Report provides a detailed description of the drinking water system, list of chemicals used, significant expenses incurred, notices of adverse test results, any incidents issued, and a summary of all microbiological and operational testing performed. Section 12 – Summary Report for Municipalities presents any requirements the system failed to meet. Also included is a summary of quantities and flow rates generated by the drinking water system.

The Municipality of Temagami complied with the terms and conditions of all Licences and Permits, Ontario Drinking Water Quality Standards Regulation (O. Reg. 169/03), and the Drinking Water Systems Regulation (O. Reg. 170/03) with the exception of those events detailed in Section 2 of the Summary Report.



## INTRODUCTION

Municipalities throughout Ontario are required to comply with Ontario Regulation 170/03 made under the *Safe Drinking Water Act*, 2002. The Act was passed following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking-water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

O. Reg. 170/03 requires the owner to produce an Annual Report, under Section 11. This report must include the following:

1. Description of system and chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This Annual Report must be completed by February 28 of each year.

The regulation also requires a Summary Report which must be presented and accepted by Council by March 31 of each year for the preceding calendar year reporting period.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any Provincial Officer Order the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The *Safe Drinking Water Act*, 2002 and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows.
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The two reports have been combined and presented to council as the 2017 Annual/Summary Report.



Temagami North Drinking Water System

Section 11

# 2017 ANNUAL REPORT

for MUNICIPALITIES



Section 11

**ANNUAL REPORT**

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**1.0 INTRODUCTION**

<b>Drinking-Water System Name</b>	<b>TEMAGAMI NORTH DRINKING WATER SYSTEM</b>
<b>Drinking-Water System Number</b>	220000433
<b>Drinking-Water System Owner</b>	The Corporation of the Municipality of Temagami
<b>Drinking-Water System Category</b>	Large Municipal, Residential System
<b>Reporting Period</b>	January 1, 2017 to December 31, 2017

**Does your Drinking-Water System serve more than 10,000 people?** No

**Is your annual report available to the public at no charge on a web site on the Internet?**

Yes at: <http://www.temagami.ca/pagesmith/48>

**Location where Report required under O. Reg. 170/03 Schedule 22 will be available for inspection:**

Temagami Municipal Office  
7 Lakeshore Drive  
Temagami, ON P0H 2H0

**Drinking-Water Systems that receive drinking water from the Temagami North Drinking Water System**

The Temagami North Drinking Water System provides all of its drinking water to the community of Temagami North within the Municipality of Temagami.

**The Annual Report was not provided to any other Drinking Water System owners**

The Ontario Clean Water Agency prepared the 2017 Annual Report for the Temagami North Drinking Water System and provided a copy to the system owner; the Municipality of Temagami. The Temagami North Drinking Water System is a stand-alone system that does not receive water from or send water to another system.

**Notification to system users that the Annual Report is available for viewing is accomplished through:**

Public access/notice via the web

Public access/notice via Municipal Office

Public access/notice via a community bulletin Public access/notice via a newspaper



## 2.0 DESCRIPTION OF THE DRINKING WATER SYSTEM

The Temagami North Drinking Water System is owned by The Corporation of the Municipality of Temagami. OCWA is the Operating Authority of the Water Treatment and Distribution Systems. This subject system is not interconnected to any other drinking water systems owned by different owners.

The intake pipe for the Temagami North water treatment plant is located approximately 165 m off the west shore of Net Lake at 10 m below the low water level of the lake. The raw water is directed by gravity via a 222 m long, 250 mm diameter intake pipe to a low lift pumping station consisting of a wet well and two submersible low lift pumps, each rated at 3.8 L/s (328 m<sup>3</sup>/day). These pumps are controlled by the systems PLC (programmable logic controller) and discharge to the two BCA Pre-Fabricated package treatment plants.

The BCA plants each consist of a flash mixing chamber, flocculation tank, two clarification chambers, and two deep dual media filters (sand/anthracite). Aluminum sulphate and polymer are added for the coagulation/flocculation process, sodium carbonate for pH adjustment and sodium hypochlorite for disinfection. All chemicals are added using metering pumps. The plant is equipped with an automated monitoring system that records various components of the process including system flows and chemical dosages.

The treated water is directed to two of the three clearwells, which have a combined capacity of 268.9 m<sup>3</sup>. The two highlift pumps direct the treated water into the distribution system, which is equipped with a standpipe known as the North Tower. The standpipe has a total storage capacity of 732 m<sup>3</sup> and helps to maintain water pressure within the system. Alarmed chlorine and turbidity monitoring systems are in place to ensure the water is of acceptable quality before entering the distribution system.

Filter backwashes are initiated by head loss, turbidity levels, time or manually by the operator. The backwash wastewater and sedimentation sludge is directed to a drainage system that leads to the Municipal sanitary sewer system for disposal.

A back up 80 kW diesel generator with automatic start is located in a nearby sewage pumping station and is available to provide emergency power for the entire facility in the event of a power interruption.

Classified as a Large Municipal Residential Drinking Water System, Temagami North has approximately 218 service connections serving an estimated population of 300 residents.



### 3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD

The following chemicals were used in the Temagami North treatment process:

Aluminum Sulphate (Alum) - Coagulation/Flocculation  
 Polyelectrolyte (Polymer) - Coagulant Aid  
 Sodium Carbonate (Soda Ash) – pH and Alkalinity Adjustment  
 Sodium Hypochlorite - Primary Disinfection

All treatment chemicals are NSF/ANSI approved.

### 4.0 SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM

The following work was completed in 2017:

- Multi Ranger (level indicator)
- Generator Load Testing
- New Miltronics installed (spare also purchased)
- Reprogram SCADA

All routine maintenance functions were accomplished through OCWA's comprehensive Workplace Management computerized work order system.

### 5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER

#### Incident #1 – Sodium Exceedance (AWQI #137330)

<b>Date</b>	October 10, 2017
<b>Details</b>	Sodium result = 26.5 mg/L
<b>Corrective Action</b>	Re-Sample (result = 23.7) MOECC SAC and MOH notified

### 6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD

Sample Type	Number of Samples	<i>E.coli</i> Results (min to max)	Total Coliform Results (min to max)	Number of HPC Samples	Range of HPC Results (min to max)
Raw	52	<2 to <4	<2 to 90	N/A	N/A
Treated	52	0 to 0	0 to 0	52	<10 to >1500
Distribution	104	0 to 0	0 to 0	40*	<10 to 80



Maximum Acceptable Concentration (MAC) for *E. coli* = 0 Counts/100 mL

MAC for Total Coliforms = 0 Counts/100 mL

\*HPC testing was not completed on any of the monthly samples taken in March and April

## 7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD

### Continuous Flow Analyzers in Treatment Process

Parameter	Number of Samples	Range of Results (min to max)	Unit of Measure
Turbidity (Filter 1)	8760	0 to 2	NTU
Turbidity (Filter 2)	8760	0 to 2	NTU
Free Chlorine	8760	0.94 to 3.33	mg/L

Note: For continuous monitors use 8760 as the number samples for one year.

Effective backwash procedures, including filter to waste are in place to ensure that the effluent turbidity requirements are met all times. Thus, the maximum result of 2 NTU is not representative of the water entering the clearwell.

### Free Chlorine Residual in the Distribution System

Number of Samples	Free Chlorine (min to max)	Unit of Measure	Standard
364	0.11 to 2.15	mg/L	≥ 0.05

Note: Four (4) chlorine residual samples are collected one day and three (3) on a second day of each week. The sample sets must be collected at least 48-hours apart.

### Nitrate & Nitrite at the Water Treatment Plant

Date of Sample	Nitrate Result	Nitrite Result	Unit of Measure	Exceedance
January 9	0.2	<0.03	mg/L	No
April 18	0.2	<0.03	mg/L	No
July 10	<0.1	<0.03	mg/L	No
October 10	0.16	<0.03	mg/L	No

MAC for Nitrate = 10 mg/L

MAC for Nitrite = 1.0 mg/L

### Total Trihalomethane in the Distribution System

Date of Sample	THM Result	Running Average	Unit of Measure	Exceedance
January 9	49	49.3	ug/L	No
April 18	37	47.2	ug/L	No
July 10	36.5	43.8	ug/L	No
October 10	47.8	42.6	ug/L	No

MAC for Trihalomethanes = 100 ug/L (Four Quarter Running Average)



### Total Haloacetic Acids in the Distribution System

Date of Sample	HAA Result	Running Average	Unit of Measure	Exceedance
January 9	31	-	ug/L	NA
April 18	40	-	ug/L	NA
July 10	14	-	ug/L	NA
October 10	44	32.3	ug/L	NA

MAC for Haloacetic Acids = 80 ug/L (Four Quarter Running Average) – Effective January 2020

### Summary of Most Recent Lead Data

(Applicable to the following drinking water systems; large municipal residential systems, small, municipal residential systems, and non-municipal year-round residential systems)

The Temagami North Drinking Water System qualified for the 'Exemption from Plumbing Sampling' as described in section 15.1-5 (9) and 15.1-5 (10) of Ontario Regulation 170/03. The exemption applies to a drinking water system if; in two consecutive periods at reduced sampling, not more than 10% of all samples from plumbing exceed the maximum allowable concentration of 10 ug/L for lead. The system is required to test for total alkalinity and pH in one distribution sample collected during the period of December 15 to April 15 and one distribution sample during the period of June 15 to October 15. This testing is required in every 12-month period with lead testing in every third 12-month period.

### pH & Alkalinity in the Distribution System

Sample Periods	Number of Samples	Lead	pH	Alkalinity (mg/L)
December 15 to April 15	1	-	7.45	85.9
June 15 to October 15	1	-	6.6	75

Sample Dates: April 12 and October 12, 2017

Next round of lead sample scheduled for 2018

### Schedule 23 Inorganic at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	Exceedance
Antimony	0.5	ug/L	6	No
Arsenic	1	ug/L	25	No
Barium	1	ug/L	1000	No
Boron	2	ug/L	5000	No
Cadmium	0.1	ug/L	5	No
Chromium	1	ug/L	50	No
Mercury	0.1	ug/L	1	No
Selenium	1	ug/L	10	No
Uranium	1	ug/L	20	No

Sample Date: October 10, 2017

Note: Sample required every 12 months. Next sampling scheduled for October 2018.



**Schedule 24 Organic at the Water Treatment Plant**

Parameter	Result Value	Unit of Measure	MAC	Exceedance
1,1-Dichloroethylene (vinylidene chloride)	<0.3	ug/L	14	No
1,2-Dichlorobenzene	<0.2	ug/L	200	No
1,2-Dichloroethane	<0.2	ug/L	5	No
1,4-Dichlorobenzene	<0.3	ug/L	5	No
2,3,4,6-Tetrachlorophenol	<0.3	ug/L	100	No
2,4,6-Trichlorophenol	<0.2	ug/L	5	No
2,4-D	<0.08	ug/L	100	No
2,4-Dichlorophenol	<0.2	ug/L	900	No
Alachlor	<0.2	ug/L	5	No
Atrazine	<0.2	ug/L	No MAC	No
Atrazine + N-dealkylated metabolites	<0.5	ug/L	5	No
Azinphos-methyl (Guthion)	<0.2	ug/L	20	No
Benzene	<0.1	ug/L	5	No
Benzo(a)pyrene	<0.005	ug/L	0.01	No
Bromoxynil	<0.1	ug/L	5	No
Carbaryl	<1	ug/L	90	No
Carbofuran	<1	ug/L	90	No
Carbon tetrachloride	<0.2	ug/L	5	No
Chlorobenzene	<0.5	ug/L	80	No
Chlorpyrifos (Dursban)	<0.2	ug/L	90	No
Desethyl atrazine	<0.3	ug/L	No MAC	No
Diazinon	<0.2	ug/L	20	No
Dicamba	<0.08	ug/L	120	No
Dichloromethane	<1	ug/L	50	No
Diclofop-methyl	<0.08	ug/L	9	No
Dimethoate	<0.2	ug/L	20	No
Diquat	<0.7	ug/L	70	No
Diuron	<6	ug/L	150	No
Glyphosate	<20	ug/L	280	No
Malathion	<0.2	ug/L	190	No
MCPA	<10	ug/L	100	No
Metolachlor	<0.1	ug/L	50	No
Metribuzin (Sencor)	<0.1	ug/L	80	No
Paraquat	<0.3	ug/L	10	No
Pentachlorophenol	<0.3	ug/L	60	No
Phorate	<0.1	ug/L	2	No
Picloram	<0.08	ug/L	190	No
Prometryne	<0.06	ug/L	1	No
Simazine	<0.2	ug/L	10	No
Terbufos	<0.1	ug/L	1	No
Tetrachloroethylene	<0.3	ug/L	30	No
Total PCBs	<0.06	ug/L	3	No



Parameter	Result Value	Unit of Measure	MAC	Exceedance
Triallate	<0.1	ug/L	230	No
Trichloroethylene	<0.2	ug/L	5	No
Trifluralin	<0.1	ug/L	45	No
Vinyl chloride	<0.1	ug/L	1	No

Sample Date: October 10, 2017

Note: Sample required every 12 months. Next sampling scheduled for October 2018.

### Inorganic or Organic Parameter(s) that Exceeded Half the Standard Prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg.169/03) during the reporting period.

### Most Recent Sodium at the Water Treatment Plant

Date of Sample	Number of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 10, 2017	1	26.5	mg/L	20	Yes
October 18, 2017	1	23.7	mg/L	20	Yes

Note: Sample required every 60 months. Next sampling scheduled for October 2022.

Exceedance reported as required by O. Reg. 170/03 (see AWQI 137330).

### Most Recent Fluoride at the Water Treatment Plant

Date of Sample	Number of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 10, 2017	1	0.077	mg/L	1.5	No

Note: Sample required every 60 months. Next sampling scheduled for October 2017.

### Additional Testing Performed in Accordance with a Legal Instrument

No additional sampling and testing was required for the Temagami North Drinking Water System during the 2017 reporting year.



Temagami North Drinking Water System

Schedule 22

# 2017 SUMMARY REPORT

for MUNICIPALITIES



Schedule 22

## SUMMARY REPORTS for MUNICIPALITIES

### 1.0 INTRODUCTION

<b>Drinking-Water System Name</b>	<b>TEMAGAMI NORTH DRINKING WATER SYSTEM</b>
<b>Municipal Drinking Water Licence (MDWL)</b>	201-102 (issued July 25, 2016)
<b>Drinking Water Works Permit (DWWP)</b>	201-202 (issued July 25, 2016)
<b>Permit to Take Water (PTTW)</b>	7317-8PBM2Z (issued December 9, 2011) 4505-AS3NUQ (issued October 26, 2017)
<b>Reporting Period</b>	January 1, 2017 to December 31, 2017

### 2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET

According to documentation available to the Ontario Clean Water Agency, the following table lists any requirements the system failed to meet during the 2017 reporting period.

#### Requirement Failure #1 – Permit to Take Water

<b>Legislation</b>	<b>Permit to Take Water# 4505-AS3NUQ (issued Oct. 26, 2017)</b>
<b>Requirement(s) the System Failed to Meet</b>	The maximum flow was exceeded on November 28; due to an increase in turbidity more water was needed to perform extra backwashes
<b>Corrective Action</b>	The issue resolved itself once the turbidity returned to normal
<b>Status</b>	Resolved

#### Requirement Failure #2 – Missed Heterotrophic Plate Count (HPC) Testing

<b>Legislation</b>	<b>SDWA - O. Reg. 170/03</b>
<b>Requirement(s) the System Failed to Meet</b>	HPC testing was not completed on any of the micro bacteriological samples taken from the distribution in the month of March and April 2017. This was due to an error on the chain of custody form.
<b>Corrective Action</b>	The chain of custody form was corrected and re-issued. HPC testing is being done on a weekly basis.
<b>Status</b>	Resolved

*For Adverse Water Quality Incidents please see page 7*



### 3.0 SUMMARY OF QUANTITIES & FLOW RATES

The following Water Usage Tables summarize the quantities and flow rates of water taken and produced during the 2017 reporting period, including average monthly volumes, maximum monthly volumes, total monthly volumes and maximum flow rates.

#### 2017 - Monthly Summary of Water Takings from the Source (Net Lake)

Governed by Permit to Take Water (PTTW) #7317-8PBM2Z(Dec. 9, 2011) and #4505-AS3NUQ (Oct. 26, 2017)

Raw Water Usage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Total Volume (m <sup>3</sup> )	4526	3664	4240	3451	4054	4999	4891	4294	3841	4357	5118	4806	52241
Average Volume (m <sup>3</sup> /day)	146	131	137	115	131	167	158	139	128	141	171	155	143
Maximum Volume (m <sup>3</sup> /day)	389	174	180	183	177	375	206	180	184	272	528	198	528
PTTW - Maximum Allowable Volume (m <sup>3</sup> /day)	460	460	460	460	460	460	460	460	460	460	460	460	460
Maximum Flow Rate (L/min)	460	455	433	404	424	460	436	418	410	435	452	414	460
PTTW - Maximum Allowable Flow Rate (L/min)	456	456	456	456	456	456	456	456	456	456	456	456	456

#### 2017 - Monthly Summary of Treated Water Supplied to the Distribution System

Governed by Municipal Drinking Water Licence #201-102

Treated Water Usage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Total Volume (m <sup>3</sup> )	3555	3282	3807	3294	3568	4108	4361	3866	3394	3878	4033	4352	45498
Average Volume (m <sup>3</sup> /day)	123	122	123	110	115	137	141	125	113	125	134	140	126
Maximum Volume (m <sup>3</sup> /day)	176	167	164	184	167	322	203	187	162	242	316	192	322
MDWL - Rated Capacity (m <sup>3</sup> /day)	328	328	328	328	328	328	328	328	328	328	328	328	328



## Flow Monitoring

Municipal Drinking Water Licence (MDWL) #201-102 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of water conveyed from the treatment system to the distribution system, and
- the flow rate and daily volume of water conveyed into the treatment system.

The Temagami North drinking water system has three flow meters as listed in the MDWL; two installed to monitor raw water entering each package treatment plant and one installed to monitor treated water entering the distribution system. Flow metering devices were calibrated in accordance to manufacturers' specifications on an annual basis and are operating as required.

## Comparison of Summary to the Rated Capacity & Flow Rates Approved in the Systems Approval, Licence and Permit

Temagami North DWS' Permit to Take Water (PTTW) #7317-8PBM2Z issued December 9, 2011 allowed the Municipality of Temagami to withdraw water at a maximum flow rate of 456 L/minute and a maximum total daily volume of 460 m<sup>3</sup>/day from Net Lake. PTTW #4505-AS3NUQ issued October 26, 2017 allows the same amounts. PTTW #4505-AS3NUQ also allows flow rate exceedances to occur during pump start up if they last less than five minutes.

The maximum flow rate was exceeded in January and June due to spikes on pump startup which lasted less than 5 minutes. The maximum total daily volume exceeded in November when more water was needed for extra backwashes due to an increase in turbidity.

Schedule C, Section 1.1 of the MDWL requires that the maximum daily volume of treated water that flows to the distribution system shall not exceed 328 m<sup>3</sup>/day. This rate was not exceeded as the maximum flow was 322 m<sup>3</sup>.

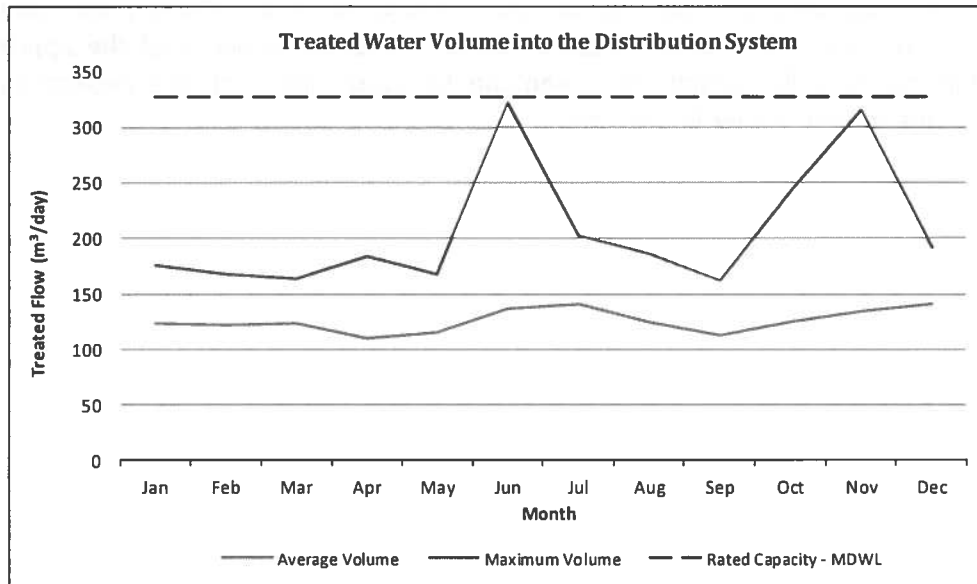
The following table and graph compare the average and maximum flow rates into the distribution system to the approved rated capacity of the system as identified in the MDWL.



## Temagami North Drinking Water System – 2017 Annual/Summary Report

### 2017 - Daily Volume of Treated Water into the Distribution System

Treated Flow	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average Volume (m <sup>3</sup> /day)	123	122	123	110	115	137	141	125	113	125	134	140
Maximum Volume (m <sup>3</sup> /day)	176	167	164	184	167	322	203	187	162	242	316	192
Rated Capacity - MDWL	328	328	328	328	328	328	328	328	328	328	328	328
% Rated Capacity	54	51	50	56	51	98	62	57	49	74	96	59





## Summary of System Performance

The following information is provided to enable the Owner to assess the capability of the system to meet existing and future water usage needs:

Rated Capacity of the Plant (MDWL)	328 m <sup>3</sup> /day	
Average Daily Flow for 2017	126 m <sup>3</sup> /day	38% of the rated capacity
Maximum Daily Flow for 2017	322 m <sup>3</sup> /day	98% of the rated capacity
Total Treated Water Produced in 2017	45498 m <sup>3</sup>	

## 4.0 CONCLUSION

The Temagami North Drinking Water System addressed incidents of non-compliance with the regulatory requirements of the Safe Drinking Water Act and its Regulations and the terms and conditions outlined in its specific approval, drinking water works permit and municipal drinking water licence during the reporting period.

The system was able to operate, for the most part, in accordance with the terms and conditions of the Permit to Take Water and in accordance with the rate capacity of the approval and licence while meeting the community's demand for water use with the exceptions of the exceedances mentioned earlier in the report.





**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Temagami South Drinking Water System

# 2017 ANNUAL/SUMMARY REPORT

Prepared by the Ontario Clean Water Agency  
on behalf of the Municipality of Temagami



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## EXECUTIVE SUMMARY

The 2017 Annual/Summary Report for the Temagami South Drinking Water System addresses the requirements outlined in Section 11 and Schedule 22 of the Ontario Drinking Water Systems Regulation (O. Reg. 170/03) under the *Safe Drinking Water Act*, 2002.

The Ontario Clean Water Agency prepares this report on behalf of the Municipality of Temagami by February 28 of each year. The report is accessible on-line on the Municipality of Temagami website at: <http://www.temagami.ca/pagesmith/48> and in hard copy upon request. The availability of the Annual/Summary Report is communicated to the Municipality of Temagami consumers via an ad in the community bulletin and notice at the City Hall.

This report is divided into two sections. Section 11 – Annual Report provides a detailed description of the drinking water system, list of chemicals used, significant expenses incurred, notices of adverse test results, any incidents issued, and a summary of all microbiological and operational testing performed. Schedule 22 – Summary Report for Municipalities presents any requirements the system failed to meet. Also included is a summary of quantities and flow rates generated by the drinking water system.

The Municipality of Temagami complied with the terms and conditions of all Licences and Permits, Ontario Drinking Water Quality Standards Regulation (O. Reg. 169/03), and the Drinking Water Systems Regulation (O. Reg. 170/03) with the exception of those events detailed in Section 2 of the Summary Report.



## INTRODUCTION

Municipalities throughout Ontario are required to comply with Ontario Regulation 170/03 made under the *Safe Drinking Water Act*, 2002. The Act was passed following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking-water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

O. Reg. 170/03 requires the owner to produce an Annual Report, under Section 11. This report must include the following:

1. Description of system and chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This Annual Report must be completed by February 28 of each year.

The regulation also requires a Summary Report which must be presented and accepted by Council by March 31 of each year for the preceding calendar year reporting period.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any Provincial Officer Order the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The *Safe Drinking Water Act*, 2002 and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows.
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The two reports have been combined and presented to council as the 2017 Annual/Summary Report.



Temagami South Drinking Water System

Section 11

# **2017 ANNUAL REPORT**

for MUNICIPALITIES



Section 11

**ANNUAL REPORT**

---

**1.0 INTRODUCTION**

<b>Drinking-Water System Name</b>	<b>TEMAGAMI SOUTH DRINKING WATER SYSTEM</b>
<b>Drinking-Water System Number</b>	220000424
<b>Drinking-Water System Owner</b>	The Corporation of the Municipality of Temagami
<b>Drinking-Water System Category</b>	Large Municipal, Residential System
<b>Reporting Period</b>	January 1, 2017 to December 31, 2017

**Does your Drinking-Water System serve more than 10,000 people?** No

**Is your annual report available to the public at no charge on a web site on the Internet?**

Yes at: <http://www.temagami.ca/pagesmith/48>

**Location where Report required under O. Reg. 170/03 Schedule 22 will be available for inspection:**

Temagami Municipal Office  
7 Lakeshore Drive  
Temagami, ON P0H 2H0

**Drinking-Water Systems that receive drinking water from the Temagami South Drinking Water System**

The Temagami South Drinking Water System provides all drinking water to the Municipality of Temagami.

**The Annual Report was not provided to any other Drinking Water System owners**

The Ontario Clean Water Agency prepared the 2017 Annual Report for the Temagami South Drinking Water System and provided a copy to the system owner; the Municipality of Temagami. The Temagami South Drinking Water System is a stand-alone system that does not receive water from or send water to another system.

**Notification to system users that the Annual Report is available for viewing is accomplished through:**

Public access/notice via the web

Public access/notice via Government Office

Public access/notice via a community bulletin Public access/notice via a newspaper



## 2.0 DESCRIPTION OF THE DRINKING WATER SYSTEM

The Temagami South Drinking Water System is owned by The Corporation of the Municipality of Temagami. The Ontario Clean Water Agency is the Operating Authority of the Water Treatment and Distribution systems. This subject system is not interconnected to any other drinking water systems owned by different owners.

Located on Lakeshore Road, the Temagami South treatment plant obtains its source water from Lake Temagami. The water is drawn through a 20 m long, 200 mm diameter intake pipe that extends from a submerged intake structure 5.7 m below the average water level. The intake pipe directs water by gravity to a low lift pumping station consisting of a wet well and two submersible low lift pumps, each rated at 11 L/s (950 m<sup>3</sup>/day). These pumps are controlled by the treatment systems' PLC and discharge to the two package plants located within the WTP.

The treatment systems are two different package plants. One is a BCA Pre-Fabricated package treatment plant which operates automatically and the other is a Neptune Microfloc "Trident" package treatment plant which operates manually. Each plant provides chemically assisted filtration through coagulation, flocculation, sedimentation and filtration operations. Aluminum sulphate and polymer are added to the raw water upstream of the static mixer for the coagulation/flocculation process. Sodium carbonate is injected for pH adjustment and sodium hypochlorite is used for disinfection. All chemicals are added using two metering pumps. The plant is equipped with an automated monitoring system that records various components of the process.

The filtered water is then directed to two clearwells having a total capacity of 280.68 m<sup>3</sup>. Two high lift pumps rated at 916 m<sup>3</sup>/day direct finished water to the distribution system and an elevated tower, which maintains pressure to the distribution system. Alarmed chlorine and turbidity monitoring systems are in place to monitor water quality leaving the treatment facility.

Filter backwashes are initiated by head loss, turbidity levels, and timer or manually by the operator. Filter backwash and clarifier waste are stored in a wastewater holding tank before being pumped to the Municipal sewer system for disposal.

For emergency purposes, a 60 kW diesel generator set is available to provide emergency power to the entire facility in the event of a power outage.

Temagami South is classified as a Large Municipal Residential Drinking Water System and has 182 service connections serving a nominal population of 350 residents. The distribution system is equipped with an elevated storage reservoir known as the "South Tower" which has a working storage capacity of 570 m<sup>3</sup> and assists with maintaining water pressure in the system.

## 3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD

The following chemicals were used in the Temagami South Drinking Water System treatment process:

Aluminum Sulphate (Alum) – Coagulation/Flocculation  
 Polyelectrolyte (Polymer) - Coagulant Aid  
 Sodium Carbonate (Soda Ash) – pH and Alkalinity Adjustment  
 Sodium Hypochlorite – Disinfection

All treatment chemicals are NSF/ANSI approved.

#### 4.0 SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM

The following work was completed in 2017:

- New Multi-Ranger (Level indicator) installed
- New PLC Power Supply installed
- Intake Inspection completed

All routine maintenance functions were accomplished through OCWA's comprehensive Workplace Management computerized work order system.

#### 5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER

##### Incident #1 – Sodium Exceedance (AWQI #137332)

<b>Date</b>	October 10, 2017
<b>Details</b>	Sodium result = 23.1 mg/L (Treated sample)
<b>Corrective Action</b>	Re-Sample (result = 19.4)

#### 6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD

Sample Type	Number of Samples	<i>E.coli</i> Results (min to max)	Total Coliform Results (min to max)	Number of HPC Samples	Range of HPC Results (min to max)
Raw	52	0 to 12* NDOGT	0 to 485* NDOGT	N/A	N/A
Treated	52	0 to 0	0 to 0	52	<10 to 40
Distribution	104	0 to 0	0 to 0	52	<10 to 70





Maximum Acceptable Concentration (MAC) for *E. coli* = 0 Counts/100 mL

MAC for Total Coliforms = 0 Counts/100 mL

\* EC/TC results for May 23, July 17 and December 4 were reported as NDOGT – no data, overgrown with target organisms

## 7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD

### Continuous Flow Analyzers in Treatment Process

Parameter	Number of Samples	Range of Results (min to max)	Unit of Measure
Turbidity (Filter 1)	-	-	NTU
Turbidity (Filter 2)	8760	0 to 2	NTU
Free Chlorine	8760	0.96 to 4.13	mg/L

Note: For continuous monitors use 8760 as the number samples for one year.

Filter 1 was not in use in 2017. The Neptune Plant only operates manually.

Effective backwash procedures, including filter to waste are in place to ensure that the effluent turbidity requirements are met all times. Thus, the maximum result of 2 NTU is not representative of the water entering the clearwell.

### Free Chlorine Residual in the Distribution System

Number of Samples	Free Chlorine (min to max)	Unit of Measure	Standard
368	0.25 to 1.69	mg/L	≥ 0.05

Note: Four (4) chlorine residual samples are collected one day and three (3) on a second day of each week. The sample sets must be collected at least 48-hours apart.

### Nitrate & Nitrite at the Water Treatment Plant

Date of Sample	Nitrate Result	Nitrite Result	Unit of Measure	Exceedance
January 9	<0.1	<0.03	mg/L	No
April 18	<0.1	<0.03	mg/L	No
July 10	<0.1	<0.03	mg/L	No
October 10	<0.1	<0.03	mg/L	No

MAC for Nitrate = 10 mg/L

MAC for Nitrite = 1.0 mg/L

### Total Trihalomethane in the Distribution System

Date of Sample	THM Result	Running Average	Unit of Measure	Exceedance
January 9	32.8	53.9	ug/L	No
April 18	22	47.7	ug/L	No
July 10	37.4	42.8	ug/L	No



Date of Sample	THM Result	Running Average	Unit of Measure	Exceedance
October 10	69.3	40.4	ug/L	No

MAC for Trihalomethanes = 100 ug/L (Four Quarter Running Average)

### Total Haloacetic Acids in the Distribution System

Date of Sample	HAA Result	Running Average	Unit of Measure	Exceedance
January 9	26	-	ug/L	NA
April 18	40	-	ug/L	NA
July 10	<8	-	ug/L	NA
October 10	52	31.5	ug/L	NA

MAC for Haloacetic Acids = 80 ug/L (Four Quarter Running Average) – Effective January 2020

### Summary of Most Recent Lead Data

(Applicable to the following drinking water systems; large municipal residential systems, small, municipal residential systems, and non-municipal year-round residential systems)

The Temagami South Drinking Water System qualified for the 'Exemption from Plumbing Sampling' as described in section 15.1-5 (9) and 15.1-5 (10) of Ontario Regulation 170/03. The exemption applies to a drinking water system if; in two consecutive periods at reduced sampling, not more than 10% of all samples from plumbing exceed the maximum allowable concentration of 10 ug/L for lead. As such, the system was required to test for total alkalinity and pH in one distribution sample collected during the period of December 15 to April 15 and one distribution sample collected during the period of June 15 to October 15. This testing is required in every 12-month period with lead testing in every third 12-month period.

### pH & Alkalinity in the Distribution System

Sample Periods	#of Samples	Lead Results ug/L	pH Results	Alkalinity Results (mg/L)
December 15 to April 15	1	-	7.34	114
June 15 to October 15	1	-	7.5	50.1

Sample Dates: April 12 and October 12, 2017

Next round of lead testing scheduled for 2018

### Schedule 23 Inorganic at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	Exceedance
Antimony	<0.5	ug/L	6	No
Arsenic	<1	ug/L	25	No
Barium	6	ug/L	1000	No
Boron	4.8	ug/L	5000	No



Parameter	Result Value	Unit of Measure	MAC	Exceedance
Cadmium	<0.1	ug/L	5	No
Chromium	<1	ug/L	50	No
Mercury	<0.1	ug/L	1	No
Selenium	<1	ug/L	10	No
Uranium	<1	ug/L	20	No

Sample Date: October 10, 2017

Note: Sample required every 12 months. Next sampling scheduled for October 2018.

#### Schedule 24 Organic at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	Exceedance
1,1-Dichloroethylene	<0.3	ug/L	14	No
1,2-Dichlorobenzene	<0.2	ug/L	200	No
1,2-Dichloroethane	<0.2	ug/L	5	No
1,4-Dichlorobenzene	<0.3	ug/L	5	No
2,3,4,6-Tetrachlorophenol	<0.3	ug/L	100	No
2,4,6-Trichlorophenol	<0.2	ug/L	5	No
2,4-D	<0.08	ug/L	100	No
2,4-Dichlorophenol	<0.2	ug/L	900	No
Alachlor	<0.2	ug/L	5	No
Atrazine	<0.5	ug/L	No MAC	No
Atrazine + N-dealkylated metabolites	<1	ug/L	5	No
Azinphos-methyl (Guthion)	<0.2	ug/L	20	No
Benzene	<0.5	ug/L	5	No
Benzo(a)pyrene	<0.2	ug/L	0.01	No
Bromoxynil	<0.1	ug/L	5	No
Carbaryl	<0.005	ug/L	90	No
Carbofuran	<0.09	ug/L	90	No
Carbon tetrachloride	<1	ug/L	5	No
Chlorobenzene	<1	ug/L	80	No
Chlorpyrifos (Dursban)	<0.2	ug/L	90	No
Desethyl atrazine	<0.5	ug/L	No MAC	No
Diazinon	<0.2	ug/L	20	No
Dicamba	<0.3	ug/L	120	No
Dichloromethane	<0.2	ug/L	50	No
Diclofop-methyl	<0.08	ug/L	9	No
Dimethoate	<1	ug/L	20	No
Diquat	<0.08	ug/L	70	No
Diuron	<0.2	ug/L	150	No
Glyphosate	<0.6	ug/L	280	No
Malathion	<6	ug/L	190	No
MCPA	0.084	ug/L	100	No
Metolachlor	<20	ug/L	50	No



Parameter	Result Value	Unit of Measure	MAC	Exceedance
Metribuzin (Sencor)	<0.2	ug/L	80	No
Paraquat	<10	ug/L	10	No
Pentachlorophenol	<0.1	ug/L	60	No
Phorate	<0.1	ug/L	2	No
Picloram	<0.3	ug/L	190	No
Prometryne	<0.3	ug/L	1	No
Simazine	<0.1	ug/L	10	No
Terbufos	<0.08	ug/L	1	No
Tetrachloroethylene	<0.06	ug/L	30	No
Total PCBs	<0.2	ug/L	3	No
Triallate	<0.1	ug/L	230	No
Trichloroethylene	<0.3	ug/L	5	No
Trifluralin	<0.06	ug/L	45	No
Vinyl chloride	<0.1	ug/L	1	No

Sample Date: October 10, 2017

Note: Sample required every 12 months. Next sampling scheduled for October 2018.

### Inorganic or Organic Parameter(s) that Exceeded Half the Standard Prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg.169/03) during the reporting period.

### Most Recent Sodium at the Water Treatment Plant

Date of Sample	Number of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 10, 2017	1	23.1	mg/L	20	Yes
October 18, 2017	1	19.7	mg/L	20	No

Note: Sample required every 60 months. Next sampling scheduled for October 2022.

Exceedance reported as required by O. Reg. 170/03 (see AWQI 137332).

### Most Recent Fluoride at the Water Treatment Plant

Date of Sample	Number of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 10, 2017	1	0.084	mg/L	1.5	No

Note: Sample required every 60 months. Next sampling scheduled for October 2022.

### Summary of Additional Testing Performed in Accordance with a Legal Instrument



No additional sampling and testing was required for the Temagami South Drinking Water System during the 2017 reporting year.



Temagami South Drinking Water System

Schedule 22

# 2017 SUMMARY REPORT

for MUNICIPALITIES



Schedule 22

## SUMMARY REPORTS for MUNICIPALITIES

---

### 1.0 INTRODUCTION

<b>Drinking-Water System Name</b>	<b>TEMAGAMI SOUTH DRINKING WATER SYSTEM</b>
<b>Municipal Drinking Water Licence (MDWL)</b>	201-101 (issued July 25, 2016)
<b>Drinking Water Works Permit (DWWP)</b>	201-201 (issued July 25, 2016)
<b>Permit to Take Water (PTTW)</b>	7317-8PBM2Z (issued December 9, 2011) 4505-AS3NUQ (issued October 26, 2017)
<b>Reporting Period</b>	January 1, 2017 to December 31, 2017

### 2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET

#### Requirement Failure #1 – Turbidity Analyzer not Alarmed

<b>Legislation</b>	<b>O. Reg. 170/03 - subsection 6-5(1) 5 of schedule 6</b>
<b>Requirement(s) the System Failed to Meet</b>	On October 2 the turbidity analyzer malfunctioned (bulb failure) without an alarm being triggered. The alarm feature was not enabled.
<b>Corrective Action</b>	The plant was shut down and the analyzer was immediately repaired and the alarm feature was enabled.
<b>Status</b>	Resolved

#### Requirement Failure #2 – Filter Turbidity not Tested and Recorded

<b>Legislation</b>	<b>. Reg. 170/03 - subsection 6-5(1) 1 of schedule 6</b>
<b>Requirement(s) the System Failed to Meet</b>	On October 2 when the analyzer failed the filter effluent turbidity was not being tested and recorded at the required frequency. The analyzer was stuck at zero for 56 minutes- there was no alarm because it was not enabled.
<b>Corrective Action</b>	The plant was shut down and the analyzer was immediately repaired and the alarm feature was enabled.
<b>Status</b>	Resolved



## Temagami South Drinking Water System – 2017 Annual/Summary Report

### 3.0 SUMMARY OF QUANTITIES & FLOW RATES

The following Water Usage Tables summarize the quantities and flow rates of water taken and produced during the 2017 reporting period, including average monthly volumes, maximum monthly volumes, total monthly volumes and maximum flow rates.

#### 2017 - Monthly Summary of Water Takings from the Source (Lake Temagami)

Governed by Permit to Take Water (PTTW) #7317-8PBM22, issued December 9, 2011 and 4505-AS3NUQ, issued October 26, 2017

Raw Water Usage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Total Volume (m <sup>3</sup> )	4208	4342	4870	3700	4338	5429	5129	6204	4128	4691	5144	6078	58261
Average Volume (m <sup>3</sup> /day)	150	155	157	128	140	181	165	200	138	151	171	203	162
Maximum Volume (m <sup>3</sup> /day)	217	220	216	165	232	401	213	326	197	273	405	277	405
PTTW - Maximum Allowable Volume (m <sup>3</sup> /day)	1006	1006	1006	1006	1006	1006	1006	1006	1006	1006	1006	1006	1006
Maximum Flow Rate (L/min)	700	706	723	628	642	614	652	643	687	615	641	606	723
PTTW - Maximum Allowable Flow Rate (L/min)	700	700	700	700	700	700	700	700	700	700	700	700	700

#### 2017 - Monthly Summary of Treated Water Supplied to the Distribution System

Governed by Municipal Drinking Water Licence #201-101, issued July 25, 2016

Treated Water Usage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Total Volume (m <sup>3</sup> )	4452	3865	4657	3603	4148	5156	4867	5784	3928	4484	4832	5742	55518
Average Volume (m <sup>3</sup> /day)	148	149	150	124	134	172	157	187	131	145	161	191	154
Maximum Volume (m <sup>3</sup> /day)	191	211	187	164	172	394	209	318	173	266	344	266	394
MDWL - Rated Capacity (m <sup>3</sup> /day)	950	950	950	950	950	950	950	950	950	950	950	950	950





## Flow Monitoring

Municipal Drinking Water Licence (MDWL) #201-101 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of water conveyed from the treatment system to the distribution system, and
- the flow rate and daily volume of water conveyed into the treatment system.

The Temagami South drinking water system has a total of four flow meters as listed in the MDWL; two installed to monitor raw water entering the treatment plant and one installed to monitor treated water entering the distribution system, the fourth one is to measure backwashes. Flow metering devices were calibrated in accordance to manufacturers' specifications on an annual basis and are operating as required.

## Comparison of Summary to the Rated Capacity & Flow Rates Approved in the Systems Approval, Licence and Permit

Temagami South DWS' Permit to Take Water (PTTW) #7317-8PBM2Z issued December 9, 2011 allows the Municipality of Temagami to withdraw water at a maximum flow rate of 700 L/minute and a maximum total daily volume of 1006 m<sup>3</sup>/day from Net Lake. PTTW #4505-AS3NUQ issued October 26, 2017 allows the same amounts. PTTW #4505-AS3NUQ also allows flow rate exceedances to occur during pump start up if they last less than five minutes.

The maximum volume taken was 405m<sup>3</sup>/day and the maximum flow rate was 723 L/minute. The maximum flow rate was exceeded in February and March due to spikes on pump startup which lasted less than 5 minutes.

Schedule C, Section 1.1 of the MDWL requires that the maximum daily volume of treated water that flows to the distribution system shall not exceed 950 m<sup>3</sup>/day. This rate was not exceeded during the reporting period. The maximum recorded volume was 394 m<sup>3</sup>/day which represents approximately 41 % of the rated capacity.

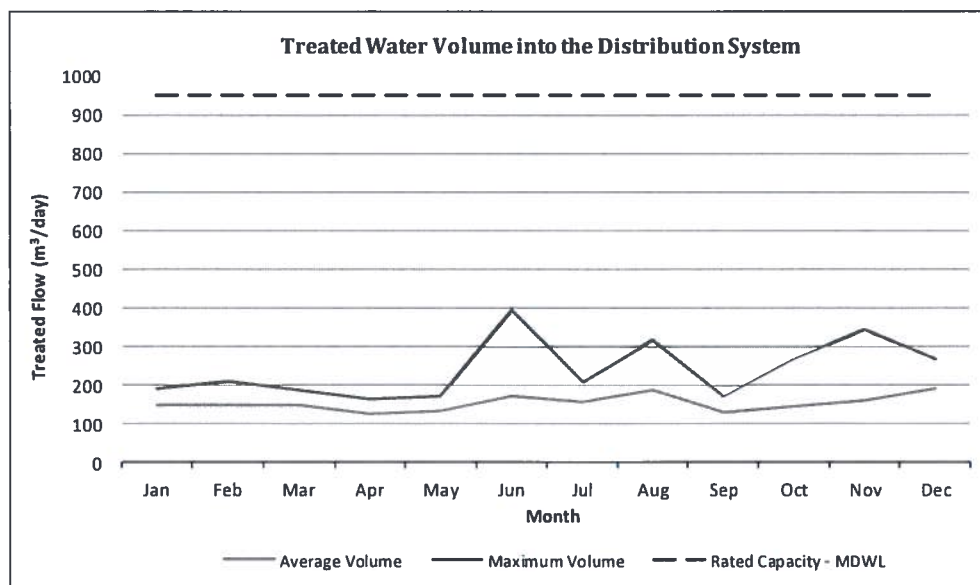
The following table and graph compare the average and maximum flow rates into the distribution system to the approved rated capacity of the system as identified in the MDWL.



# Temagami South Drinking Water System – 2017 Annual/Summary Report

## 2017 - Daily Volume of Treated Water into the Distribution System

Treated Flow	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average Volume (m <sup>3</sup> /day)	148	149	150	124	134	172	157	187	131	145	161	191
Maximum Volume (m <sup>3</sup> /day)	191	211	187	164	172	394	209	318	173	266	344	266
Rated Capacity - MDWL	950	950	950	950	950	950	950	950	950	950	950	950
% Rated Capacity	20	22	20	17	18	41	22	33	18	28	36	28





## Summary of System Performance

The following information is provided to enable the Owner to assess the capability of the system to meet existing and future water usage needs:

Rated Capacity of the Plant (MDWL)	950 m <sup>3</sup> /day	
Average Daily Flow for 2016	154m <sup>3</sup> /day	16% of the rated capacity
Maximum Daily Flow for 2016	394 m <sup>3</sup> /day	41 % of the rated capacity
Total Treated Water Produced in 2017	55518 m <sup>3</sup>	

## 4.0 CONCLUSION

The Temagami South Drinking Water System addressed incidents of non-compliance with the regulatory requirements of the Safe Drinking Water Act and its Regulations and the terms and conditions outlined in its specific approval, drinking water works permit and municipal drinking water licence during the reporting period.

The system was able to operate in accordance with the terms and conditions of the Permit to Take Water and in accordance with the rate capacity of the approval and licence while meeting the community's demand for water use at times other than dates listed in section 2.0.



Ministry of Northern Development  
and Mines

Office of the Minister

99 Wellesley Street West  
Room 5630, Whitney Block  
Toronto ON M7A 1W3  
Tel: 416-327-0633  
Fax: 416-327-0665

Ministère du Développement du Nord et  
des Mines

Bureau du ministre

99, rue Wellesley ouest  
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Toronto ON M7A 1W3  
Tél. : 416-327-0633  
Télec. : 416-327-0665



**FEB 22 2018**

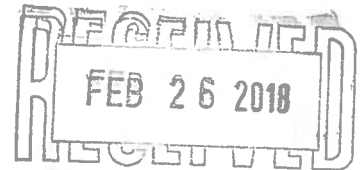
Her Worship Lorie Hunter  
Mayor  
The Municipality of Temagami  
PO Box 220  
Temagami, ON P0H 2H0

Dear Mayor Hunter:

*Lorie*

File ☐ Incoming ☐ Other  
Mayor ☐  
Council ☐ I ☐ A  
CAO ☐  
Building ☐  
Finance ☐ S ☐ C  
Ec Dev ☐ S ☐ C  
Parks & Rec ☐ S ☐ C  
Planning ☐ S ☐ C  
Public Wks ☐ S ☐ C  
PPP ☐  
Social Services ☐  
☐ \_\_\_\_\_

MNDM4676MC-2018-34



It was a pleasure meeting with you and delegates from the Municipality of Temagami at the Rural Ontario Municipal Association (ROMA) Conference on January 22, 2018, in Toronto.

As Minister of Northern Development and Mines, your input and knowledge of Northern Ontario municipal matters are important to me. Certainly, I appreciated having the opportunity to hear your thoughts and concerns regarding the Lake Temagami access road and I understand that you will send follow-up correspondence to my ministry outlining this issue.

Our government is committed to working with municipalities, Indigenous communities, and local industries of the North to take advantage of emerging opportunities for jobs and growth, while addressing the unique challenges facing the North.

I encourage you to work with Ms. Anne Marie LeRoy, Northern Development Advisor, in New Liskeard. Ms. LeRoy would be pleased to assist you with information on the programs of the Northern Ontario Heritage Fund Corporation, as well as other applicable Ontario government programs and initiatives available. She can also help you get in touch with other provincial ministries, as may be required. Ms. LeRoy can be reached by telephone at 705-647-7392, or by email at [anne-marie.leroy@ontario.ca](mailto:anne-marie.leroy@ontario.ca).

Once again, thank you for sharing your thoughts and concerns. It was a pleasure meeting with you at ROMA. Please accept my best wishes.

Sincerely,

*Michael Gravelle*

Michael Gravelle  
Minister of Northern Development and Mines



# Corporation of the Municipality of Temagami

Report No.  
2018-007

File No.

<b>Subject:</b>	Statement Of Remuneration and Expenses Paid in 2017.
<b>Agenda Date:</b>	March 22, 2018
<b>Attachments:</b>	1. Attachment #1 - Treasurer's Statement of Remuneration and Expenses 2. Copies of authorizing By-laws and Resolutions

## **RECOMMENDATION**

That Council consider the following resolution:

**WHEREAS** the Treasurer of the Municipality is required under Section 284 of the Municipal Act, 2001, as amended, to provide to Council by March 31<sup>st</sup> a statement of remuneration and expenses paid in the previous year to members of Council and others appointed by Council as detailed in the Act;

**THEREFORE BE IT RESOLVED THAT:** Council acknowledge receipt of Report 2018-007 and accept the statement of remuneration attached thereto.

## **BACKGROUND**

The Municipal Act, 2001, as amended, states in section 284:

**284. (1)** *The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,*

*(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*

*(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*

*(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*

### ***Mandatory item***

*(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).*

### ***Statement to be provided to municipality***

*(3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).*

### ***Public records***

*(4) Despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).*

## **ANALYSIS**

According to this requirement, Schedule A to this report has been prepared, which shows the names of all persons on Council and also those who were appointed by Council to sit on another body as specified in the legislation and the amounts of the honorariums paid for serving as well as the reimbursement of expenses incurred while serving.

The by-law which authorized the payment of honorariums to members of Council is 92-279, which was updated by resolutions 00-056, 14-155, 14-367, 14-438, 14-440, 14-441, 14-442 and 14-475 17-011, and the amount set is confirmed in the annual budget adopted by By-law 17-1339. The authorization for expenses is by By-law 14-1215 amended by 17-1370. The authorization for a \$500 amount for computers is resolution 17-709.

The amounts paid out in 2017 to those persons specified in the Act are set out in the attached table.

## **FINANCIAL/STAFFING IMPLICATIONS**

This item has been approved in the current budget: Yes ☐ No ☐ N/A ☒

This item is within the approved budgeted amount: Yes ☐ No ☐ N/A ☒

**Prepared By:**

---

**Elaine Gunnell**  
**Municipal Clerk / Deputy Treasurer / Acting CAO**

Statement of Remuneration and Expenses  
2017

Name	Position	Municipality of Temagami												District of Nipissing Social Services Administration Board (DNSSAB) Au Château Timiskaming Health Unit (Note 4) Local Citizens Committee (LCC) 2019 Forest Mgmt Planning Team (PT) (Appointed by Council)			Total	
		Elected Officials						Committee of Adjustment (CofA) Planning Advisory (PAC)			Police Services Board (PSB)							Total
		Remuneration			Expenses		Total	(Appointed by Council)			(Appointed by Council)							
		Income (2 thirds)	Expenses (1 third)	Total	Computer (Res 17-709)	Other		Honorarium	Expenses	Total	Honorarium	Expenses	Total					
Lorie Hunter	Mayor	10,624.44	5,312.16	15,936.60	500.00	1,950.44	17,887.04							17,887.04				17,887.04
Debby Burrows	Councilor	6,226.50	3,113.25	9,339.75	500.00	1,744.71	11,084.46							11,084.46				11,084.46
John Harding	Councilor	6,226.50	3,113.25	9,339.75	500.00	1,450.42	10,790.17							10,790.17				10,790.17
Brian Koski	Councilor	6,226.50	3,113.25	9,339.75	500.00	-	9,339.75							9,339.75				9,339.75
Caroline Lowery	Councilor	6,226.50	3,113.25	9,339.75	500.00	1,421.96	10,761.71							10,761.71	8,863.65	3,985.22	12,848.87	23,610.58
Daniel O'Mara	Councilor	6,226.50	3,113.25	9,339.75	500.00	1,576.02	10,915.77				100.00	1,421.31	1,521.31	12,437.08				12,437.08
Ronald Prefasi	Councilor	6,226.50	3,113.25	9,339.75	500.00	1,939.79	11,279.54							11,279.54				11,279.54
Don Johnson	PSB										100.00	1,211.27	1,311.27	1,311.27				1,311.27
Cathy Dwyer	C of A							5.00		5.00				5.00				5.00
John Kenrick	C of A, PAC, Forest Tenure							4.00	502.50	506.50				506.50		920.86	920.86	1,427.36
Jim Hasler	C of A							8.00	108.00	116.00				116.00				116.00
Paul Middleton	C of A							10.00		10.00				10.00				10.00
Claire Rannie	C of A							8.00		8.00				8.00				8.00
Susan Coté	THU Board of Health Member									0.00				0.00	480.00	421.75	901.75	901.75
Total		47,983.44	23,991.66	71,975.10		10,083.34	82,058.44	35.00	610.50	645.50	200.00	2,632.58	2,832.58	85,536.52	9,343.65	5,327.83	14,671.48	100,208.00



CORPORATION OF THE TOWNSHIP OF TEMAGAMI

BY-LAW NO. 92-279

-----  
BEING A BY-LAW TO ESTABLISH REMUNERATION FOR MEMBERS OF COUNCIL  
-----

WHEREAS Section 238 of the Municipal Act, R.S.O. 1980, c.302 provides that the Council of a municipality may pass by-laws for paying remuneration to members of Council:

NOW THEREFORE, the Council of the Corporation of the Township of Temagami enacts as follows:

1. The remuneration of the Reeve shall be \$10,000. per annum.
2. The remuneration of the other members of Council shall be \$7,884. per annum.
3. All other remuneration by-laws are hereby appealed.
4. This by-law shall come into force and take effect on the first (1st) day of January, 1992.

READ a first and second time this 13th day of February, 1992

READ a third time and finally passed this 13th day of February, 1992

  
REEVE

  
CLERK

## THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 00-056DATE: May 11, 2000MOVED BY: W.K. Bill KittsSECONDED BY: Joan M. Broughton

**BE IT RESOLVED THAT:** the remuneration level of the Mayor for the Municipality of Temagami be set at \$14,000 effective January 1, 2000.

CARRIED / AMENDED \_\_\_\_\_ DEFEATED \_\_\_\_\_ DEFERRED \_\_\_\_\_

**Declaration of Conflict of Interest:** WAYNE ADAIR (MAYOR)

MAYOR: W.K. Broughton

CAO: \_\_\_\_\_

**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

NO.: 14-155

DATE: March 13, 2014

MOVED BY: [Signature]

SECONDED BY: [Signature]

**WHEREAS** the Performance Management Policy, adopted by By-law 13-1157, requires that Council make a decision annually on the Cost of Living Allowance (COLA) for municipal employees and, if one is given, to determine the COLA percentage increase for that year as outlined in the policy;

**AND WHEREAS** the Municipality pays honorariums to Members of Council, to volunteer firefighters, and to the crossing guard, for which cost of living adjustments have not historically been made;

**AND WHEREAS** Council deems it appropriate that honorariums should receive the same consideration with respect to cost of living adjustments as wages and salaries;

**NOW THEREFORE BE IT RESOLVED THAT** Council authorize and direct that municipal honorariums, as outlined above, be adjusted annually for COLA by the same percentage as determined for the wage and salary increases under the Performance Management Policy;

**AND FURTHER THAT** this adjustment commence with the 2014 budget.

CARRIED ✓ AMENDED \_\_\_\_\_ DEFEATED \_\_\_\_\_ DEFERRED \_\_\_\_\_

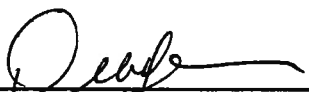
**Declaration of Conflict of Interest:**

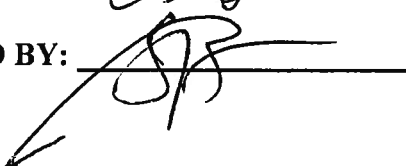
**MAYOR:** [Signature]

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 14- 367

DATE: July 17, 2014

MOVED BY: 

SECONDED BY: 

WHEREAS in March of 2014 Council, recognizing that there has been no increase in the amount of Council honorariums for many years, authorized and directed that all municipal honorariums, including those for Council, should be adjusted annually for COLA by the same percentage as determined for the wage and salary increases under the Performance Management Policy;

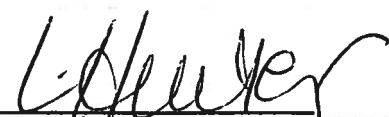
AND WHEREAS Council honorarium reviews in past years have indicated that the historical amounts of honorariums should be increased, but Councils chose not to increase their own honorariums due to budget concerns;

AND WHEREAS Council deems it appropriate to review and update the base rate for Council honorariums to be effective in the NEXT term of Council to avoiding any conflict over setting their own honorariums;

NOW THEREFORE BE IT RESOLVED THAT Council direct that the General Government and Finance Advisory Committee, with assistance from the Municipality's auditors, compile historical data for Temagami as well as current honorarium information from comparable municipalities and report this to Council.

CARRIED \_\_\_\_\_ AMENDED  DEFEATED \_\_\_\_\_ DEFERRED \_\_\_\_\_

Declaration of Conflict of Interest:

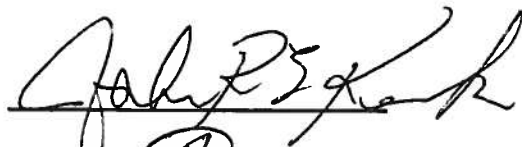
MAYOR: 

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 14-438

DATE: September 18, 2014

MOVED BY:



SECONDED BY:



WHEREAS the Council of the Municipality of Temagami asked the General Government and Finance Advisory Committee in conjunction with our auditors to bring historic and comparative data about honorariums for Mayor and Council along with recommendations;

AND WHEREAS the honorariums for Councillors have not been updated since 1992 and for the Mayor since 2000;

AND WHEREAS Council required that this review take place prior to the Municipal Election, so that the remuneration is being set for the next Council, not the current Council;

NOW THEREFORE BE IT RESOLVED THAT Memo 2014-M-054 on behalf of the General Government and Finance Advisory Committee regarding recommendation for Council Honorariums review be received;

AND FURTHER THAT Council adopt the recommendation of KPMG of an 11% increase for Councillor honorariums, bringing it to \$8,868 per annum;

AND FURTHER THAT Council adopt the recommendation of KPMG for no increase in the base honorarium for the Mayor, but that in recognition for the additional meetings that the Mayor attends, that a per diem of \$1,000 per year be recommended payable quarterly, with a list of meetings attended to be provided to the Treasurer at the end of each calendar year for purposes of transparency and accountability.

AND FURTHER THAT a full review of council honorariums be done early in the final year of each Council term on an ongoing basis.

AND FURTHER THAT the travel expense policy by-law be amended to reflect the higher cost of gasoline in northern Ontario to be 2 cents above the current Revenue Canada automobile allowance rate for amounts over 5,000 km travelled.

CARRIED \_\_\_\_\_ AMENDED ✓ DEFEATED \_\_\_\_\_ DEFERRED \_\_\_\_\_  
(split)

Declaration of Conflict of Interest:

MAYOR:



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

NO.: 14-440

September 18, 14

DATE: April 3, 2014

MOVED BY: 

SECONDED BY: 

WHEREAS the Council of the Municipality of Temagami asked the General Government and Finance Advisory Committee in conjunction with our auditors to bring historic and comparative data about honorariums for Mayor and Council along with recommendations;  
AND WHEREAS the honorariums for Councillors have not been updated since 1992 and for the Mayor since 2000;  
AND WHEREAS Council required that this review take place prior to the Municipal Election, so that the remuneration is being set for the next Council, not the current Council;  
NOW THEREFORE BE IT RESOLVED THAT Memo 2014-M-054 on behalf of the General Government and Finance Advisory Committee regarding recommendation for Council Honorariums review be received;  
AND FURTHER THAT Council adopt the recommendation of KPMG of an 11% increase for Councillor honorariums, bringing it to \$8,868 per annum.

CARRIED ☒ AMENDED ☐ DEFEATED ☐ DEFERRED ☐

**Declaration of Conflict of Interest:**

**MAYOR:** 

**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

NO.: 14- 441

DATE: September 18,  
April 3, 2014

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT Council adopt the recommendation of KPMG for no increase in the base honorarium for the Mayor, but that in recognition for the additional meetings that the Mayor attends, that a per diem of \$1,000 per year be recommended payable quarterly, with a list meetings attended to be provided to the Treasurer at the end of each calendar year for purposes of transparency and accountability.

CARRIED ☒ AMENDED ☐ DEFEATED ☐ DEFERRED ☐

**Declaration of Conflict of Interest:**

**MAYOR:**

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 14- 442

DATE: September 18  
April 3, 2014

MOVED BY: [Signature]

SECONDED BY: [Signature]

**BE IT RESOLVED**

**AND FURTHER** THAT a full review of council honorariums be done early in the final year of each Council term on an ongoing basis.

AND FURTHER THAT the travel expense policy by-law be amended to reflect the higher cost of gasoline in northern Ontario to be 2 cents above the current Revenue Canada automobile allowance rate for amounts over 5,000 km travelled.

CARRIED ✓ AMENDED \_\_\_\_\_ DEFEATED \_\_\_\_\_ DEFERRED \_\_\_\_\_

**Declaration of Conflict of Interest:**

**MAYOR:** [Signature]



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

NO.: 14- 475

DATE: October 9, 2014

MOVED BY:

SECONDED BY:

WHEREAS the Council of the Municipality of Temagami passed Resolution 14-441 to adopt the recommendation of KPMG for no increase in the base honorarium for the Mayor, but that in recognition for the additional meetings that the Mayor attends, that a per diem of \$1,000 per year be recommended payable quarterly, with a list meetings attended to be provided to the Treasurer at the end of each calendar year for purposes of transparency and accountability;

AND WHEREAS due to the fact that the original motion was split, the intent that the remuneration was being set for the next Council, not the current Council was not stated in Resolution 14-441;

NOW THEREFORE BE IT RESOLVED THAT Council hereby clarifies that the per diem authorized in Resolution 14-441 is to commence with the new term of Council, which takes office on December 1st 2014.

CARRIED ☒ AMENDED ☒ DEFEATED ☐ DEFERRED ☐

**Declaration of Conflict of Interest:**

MAYOR:

6.

**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI**

NO.: 17-011 \_\_\_\_\_

DATE: January 12, 2017

MOVED BY: \_\_\_\_\_ 

SECONDED BY: \_\_\_\_\_ 

WHEREAS the Performance Management Policy, adopted by By-law 13-1157, requires that Council make a decision annually on the Cost of Living Allowance (COLA) and if one is given, to determine the COLA percentage increase for that year as outlined in the policy;

AND WHEREAS Council passed Resolution 14-367 to direct that the same COLA percentage be applied to all municipal honorariums;

NOW THEREFORE BE IT RESOLVED THAT Council received Memo 2017-M-001 and the accompanying CPI figures prepared according to the policy;

AND FURTHER THAT Council authorize a COLA increase of 1.70% (one point seven per cent) for 2017, to be applied to all wages, salaries and honourariums as stated in the Performance Management Policy Bylaw 13-1157, as amended, and Resolution 14-367.

CARRIED ✓ AMENDED \_\_\_\_\_ DEFEATED \_\_\_\_\_ DEFERRED \_\_\_\_\_

**Declaration of Conflict of Interest:**

MAYOR: \_\_\_\_\_ 

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 14-1215

---

**Being a by-law to authorize the paying of expenses incurred by members of Council, local boards and other bodies, officers and employees of the corporation.**

---

WHEREAS Section 283 of the *Municipal Act*, S.O. 2001, as amended, provides for the payment in whole or in part of the expenses of members of Council, local boards and other bodies, officers and employees of the corporation in their capacity as members, officers or employees that are actually incurred; or are in lieu of the expenses actually incurred, provided that they are a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

**NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:**

1. That the following policies on travel expenses shall apply to municipal staff, council members and members of local boards and other bodies as specified.

***Mode of Transportation:*** This policy recognizes that the standard means of travel out of the Municipality to meetings, conferences, etc. will be by personal or municipally owned automobile. Other means of transportation including air, ship, railway, limousine, bus, or rented automobile may be dealt with on a case by case basis as the need arises and as authorized by the CAO or by resolution of Council.

***Reimbursement for Use of Personal Automobile:*** Reimbursement for use of personal automobile shall be granted for business trips outside of normal travel to and from work. Whenever practical, travel shall be by the shortest route.

***More Than One Person:*** Reimbursement for use of personal automobile shall be granted for only one vehicle if all persons travelling can reasonably be expected to travel together.

***Kilometer Reimbursement:*** The number of kilometres to be reimbursed for the use of a personal vehicle shall be either:

- (a) The distance to the destination and return based on the exact odometer reading; or
- (b) The distance to the destination and return based on the standard mileage rate chart, attached hereto as Schedule "A" to this bylaw, if the person travelling does not submit an odometer reading.

***Advance Authorization:*** Reimbursement for use of personal vehicle shall be authorized in advance by the department head, who shall be responsible for the accuracy and validity of the claim.

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 17-1370

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**Being a by-law to amend By-law 14-1215, a by-law to authorize the paying of expenses incurred by members of Council, local boards and other bodies, officers and employees of the corporation.**

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WHEREAS Section 283 of the *Municipal Act*, S.O. 2001, as amended, provides for the payment in whole or in part of the expenses of members of Council, local boards and other bodies, officers and employees of the corporation in their capacity as members, officers or employees that are actually incurred; or are in lieu of the expenses actually incurred, provided that they are a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred;

AND WHEREAS the Council of the Municipality of Temagami passed Resolution 17-525 (As Amended) on the 31<sup>st</sup> day of August, 2017 receive Memo 2017-M-085 and to change the reimbursement for travel to Planning Advisory Committee and Committee of Adjustment meetings;

**NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:**

1. That By-law 14-1215 is hereby amended by adding the wording below to paragraph three of section number 1 of following the words:

***Reimbursement for Use of Personal Automobile:*** Reimbursement for use of personal automobile shall be granted for business trips outside of normal travel to and from work. Whenever practical, travel shall be by the shortest route.:

“Committee members travelling to Planning Advisory Committee and/or Committee of Adjustment meetings shall be paid up to a maximum of \$0 per trip when traveling from outside the municipal boundaries for meetings (i.e. no reimbursement). This policy shall supersede any references in the Committee of Adjustment By-law or the Terms of Reference of Standing Advisory Committees regarding travel to meetings held within the Municipality.”

2. That this bylaw shall come into force and take effect upon the final passing thereof.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST time on this 28<sup>th</sup> day of September, 2017.

READ A SECOND time and third time and finally passed this 28th day of September, 2017.

Mayor

Clerk

***Municipal Vehicle:*** Business travel outside of the Municipality may be by means of a municipally owned vehicle when this is practical taking into consideration the needs of the department and with the authorization of the department manager.

***Kilometre Rate:*** The Kilometre rate for use of personal automobile shall be the rate that is published by the Canada Revenue Agency for automobile allowance rates over 5,000 kilometers plus two (2) cents per kilometre.

***Meals:*** Meals will be reimbursed at the daily rate of \$15.00 breakfast, \$20.00 lunch, and \$40.00 supper. There will also be flexibility in this category, with receipts, should the CAO be of the opinion that it is a business expense that is justifiable. For planned travel, the daily rate allowance may be obtained as an advance; for other meals, employees are to pay for the meals and then submit the claim afterwards. Alcoholic beverages are not a reimbursable expense.

***Accommodations:*** The per diem rate shall be the actual cost of the accommodation with a single room maximum, preferably at hotels offering government rates. Receipts must be submitted for accommodations, out of pocket expenses and necessary business expenses.

***Parking and Taxis:*** Will be recognized as out-of-pocket expenses, particularly when travelling to Toronto. Moving violations shall be the responsibility of the person travelling. Parking infractions shall be reviewed on a case by case basis by the CAO.

***Advances:*** For planned travel, advances may be obtained prior to travel for meals, mileage and accommodation. When an advance is received, the person travelling is still required to submit an expense report with the appropriate receipts and reconciliation upon their return.

2. That Bylaw No. 09-839 and amendments thereto are hereby repealed.
3. That this bylaw shall come into force and take effect upon the final passing thereof.
4. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST time on this 20<sup>th</sup> day of November, 2014.

READ A SECOND time and finally passed this 20<sup>th</sup> day of November, 2014.

READ A THIRD time and finally passed this 20<sup>th</sup> day of November, 2014.

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Mayor

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Clerk

Schedule A to Bylaw 14-1215

MILEAGE “RETURNS” FROM TEMAGAMI

Destination	kms
Lake Temagami Access Point	48
Barrie	688
Bracebridge	513
Brampton	885
Cobalt	94
Cochrane	551
Earlton	170
Elk Lake	243
Englehart	198
Haileybury	114
Hearst	977
Kapuskasing	787
Kirkland Lake	290
Latchford	67
London	1205
Marten River	79
Mattawa	322
New Liskeard	122
North Bay	196
Orillia	625
Ottawa	911
Sault Ste. Marie	936
Sturgeon Falls	192
Sudbury	367
Sudbury via North Bay	445
Tilden Lake	125
Timmins	527
Toronto	885
Verner	188
Washago	588
Waterloo	1025



Corporation of the Municipality of Temagami

Memo No.  
2018-M-010

Memorandum to Council



Staff



Committee

Subject:

Deem Completion for Application Z-17-01 - Geromaer Inc /Statutory Public Meeting and Notice of Public Hearing for Consent Application C-17-04 – Deloyde Development Solutions, on behalf of Geromaer Inc.

Agenda Date:

March 13, 2018

Attachments:

#1 Z-17-01 Application & Sketch  
#2 C-17-04 – Application & Sketch

**RECOMMENDATION**

This memorandum is to recommend that Council consider the following motions:

1. BE IT RESOLVED THAT Council acknowledge receipt of Consent Application File No. C-17-04 & Zoning By-law Amendment Application File No. Z-17-01 – Geromaer Inc. and deems application Z-17-01 complete;  
AND FURTHER THAT Council receive Memo No. 2018-M- regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-17-01 – 292 Fox Run;  
NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory public meeting for Zoning By-law Amendment File No. Z-17-01 as Tuesday, April 17, 2018 at 5:30 p.m.

**INFORMATION**

The Municipality of Temagami has received an application for consent to create three new lots (plus one retained) located at 292 Fox Run. Submitted concurrently with the consent application was an application to amend the Comprehensive Zoning By-law 06-650. The application is included as Attachment #1. The subject lands are described as HS2183, 292 Fox Run, herein referred to as “the subject lands.”

The purpose of the requested amendment is to rezone the subject lands from Integrated Management Area (IMA) Zone to Rural Residential (R3-Exception 3) Zone to facilitate the creation of the three new lots.

The consent application is provided as Attachment #2.

**COMPLETE APPLICATION**

In accordance with the *Planning Act*, Council must deem the application complete. The Planning Consultant has reviewed the ZBA application and has confirmed it is complete. To meet the *Planning Act* and advertising requirements, the public meeting could be held 21 days from the date Council receives this memo and deems the application complete as per Section 34 (10.4):

*Within 30 days after the person or public body that makes the application for an amendment to a by-law pays any fee under section 69, the council shall notify the person or public body that the information and material required under subsections (10.1) and (10.2), if any, have been provided, or that they have not been provided, as the case may be. 2006, c. 23, s. 15 (4).*

## **PUBLIC MEETING**

Setting a date is at Council's discretion. The Public meeting could be held on the date of the regular Committee of the Whole meeting scheduled for April 17, 2018 at 5:30p.m.. The public meeting will allow Council to obtain the comments and views from the public and public agencies. The public can also submit comments in writing before the meeting, to be included in the meeting package or read out at the hearing. A subsequent staff report, incorporating comments received in writing or at the public meeting and any subsequent recommendations from the Planning Advisory Committee (PAC), should be prepared to assist Council's decision.

Council will have the option of considering the proposed By-law Amendment at the subsequent regular Council meeting scheduled for April 26<sup>th</sup>, 2018 or, if no comments are received, Council could consider it at the April 17<sup>th</sup> meeting.

## **PAC REVIEW**

In By-Law No. 14-1198 Adopted Terms of Reference for Standing Advisory Committees, PAC can review the ZBA request prior to the public hearing on the matter and submit Committee comments to Council in the form of a resolution as part of the Public Hearing and/or meet subsequent to the Public meeting and submit any Committee resolutions to the Planning Assistant to be included in the Planning Consultant's Report to Council, and such resolutions shall also be included as Appendixes to the Report.

## **PARKLAND**

By-Law No.15-1265 Cash in Lieu of Parkland states:

*Notwithstanding Section 3 of this by-law, the following shall be **exempt** from the requirement for parkland or cash in lieu thereof:*

- a) Creation of three (3) or less lots through consent;*
- b) Consents to convey lots separately in accordance with subsection 50.3(b) of the Act (commonly known as "technical severances for lots that have "merged on title").*

Prepared by:

Reviewed by & Approved for Council consideration

**Tammy Lepage,  
Planning Assistant**

**Elaine Gunnell,  
Municipal Clerk**

Name & Position

Name & Position



# The Corporation of the Municipality of Temagami



Application to Amend the Official Plan ☐  
 Application to Amend the Zoning By-law ☒

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the schedules to Ontario Regulations 198/96 and 199/96 made under the Planning Act, R.S.O. 1990 as amended. In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information or studies that may be necessary to assess the

proposal. Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets. Three copies of the completed application accompanied by the fee, in the form of a cheque, are required upon submission of the application.

**Please Print and Complete or (//) Appropriate Box(es)**

<b>SECTION 1 APPLICANT INFORMATION</b>			
1.1 Name of Owner(s). An owner's authorisation is required in Section 11.1, if the applicant is not the owner.			
Name of Owner(s) Geromaer – George Leger		Home Telephone No. [REDACTED]	
Business Telephone No	Fax No.	Email [REDACTED]	
Address [REDACTED]		Postal Code [REDACTED]	
1.2 Agent/Applicant: Name of the person who is to be contacted about this application, if different than the owner. (This may be a person or a firm acting on behalf of the owner)			
Name of Owner(s) Leo DeLoyde MCIP, RPP		Cell No. [REDACTED]	
Business [REDACTED]	Fax No.	Email [REDACTED]	
Address [REDACTED]		Postal Code [REDACTED]	
1.3 Communications to be between the Municipality and owner Leo DeLoyde Applicant/Agent and George Leger, Owner			
<b>2. LOCATION OF THE SUBJECT LAND (Complete applicable boxes in 2.1)</b>			
2.1 Address Part Sawmill Site HS 2183			
District	Township Cassells	Municipality Temagami	Section or Mining Loc. No.
Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s) Block(s)
Reference Plan No.	Part Number(s)	Parcel Number	Island Number
2.2 Are there any easements or restrictive covenants affecting the subject land?			
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes describe the easement or covenant and its effect			
<b>3. NAMES AND ADDRESSES OF ANY MORTGAGES&lt; CHARGES OR OTHER ENCUMBRANCES IN RESPECT TO THE SUBJECT LANDS.</b>			
None			

4. DESCRIPTION OF SUBJECT LAND & SERVICING INFORMATION (Complete each section)				
4.1 Description	Frontage (m)	1301.3 m		
	Depth(m)	340		
	Area (ha)	42.9 ha		
4.2 Use of Property	Existing Use(s)	Vacant		
	Proposed Use (s)	Single family houses (3)		
4.3 Access (check the appropriate space)	Provincial Highway	-----		
	Municipal road, maintained all year	X		
	Municipal road, seasonally maintained	-----		
	Other public road (e.g. LRB)	-----		
	Right of way	-----		
	Water access (if so please describe)	-----		
If access to the subject land is by private toad, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year				
-----				
If access to the subject land is by water describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				
-----				
4.4 Water Supply	Publicly owned and operated piped water system	N/A		
	Privately owned and operated individual well	X		
	Privately owned and operated communal well	N/A		
	Lake or other water body			
	other means			
	4.5 Sewage Disposal (check the appropriate space)	Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank		X		
Privately owned and operated communal septic system		N/A		
Privy				
Other means				
4.6 Other services Check if the service is available		Electricity	X	
	School Bussing	X		
	Garbage Collection	X		
5. LAND USE				
5.1 What is the existing Official Plan designation(s), of the subject land? Integrated Management Area				
5.2 What is the existing Zoning? IMA				
5.3 What is the Proposed Zoning /Official Plan designation? R3 Residential				
5.4 Complete the following chart for all <u>existing</u> buildings or structures on the subject land				
	Building No. 1	Building No. 2	Building No. 3	Building No. 4

Type	Vacant land	Vacant Land	Vacant Land	
Height	-----	-----	-----	
Dimensions	-----	-----	-----	
Ground Floor Area	-----	-----	-----	
Date Constructed	-----	-----	-----	

**5.5** Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified.

Use or Feature	On the subject Land	Within 500 meters of subject land, Unless otherwise specified (indicate approximate distance)
An agricultural operation including livestock facility or stockyard	No	
A landfill	No	
A sewage treatment plant or waste stabilisation plant	No	
A provincially significant wetland (class 1,2, or 3 wetland)	No	
A provincially significant wetland within 120 meters of the subject property	No	
Flood Plain	No	
A rehabilitated mine site	No	
A non-operating mine site within 1 kilometre of the subject land	No	
A active railway line , a municipal/federal airport, utility corridors, Heritage Buildings, structures, sites	Yes	Hydro corridor

**6. HISTORY OF THE SUBJECT LAND**

**6.1** Has the subject land ever been the subject of an application for approval of a previous official plan or zoning amendment?

☒ **No** ☐ **Yes** ☐ **Unknown** If yes and if known provide the details and decision of the previous application

**6.2** If this application is a re-submission or a previous consent application, describe how it has been changed from the original application

**6.3** Provide the date that the subject land was acquired by the owner 1992

**6.4** Provide the length of time that the existing uses of the subject lands have continued (Proof may be required) 1995

**7. CURRENT APPLICATION**

**7.1** Describe why this amendment is being requested:

To construct three single family detached houses on three lots to be created by way of consent.

**7.2** Is the subject land the subject of any other planning approvals application at this time?

☐ **Yes** ☒ **No** If yes and if known specify the details and file number of the application

-----

-----

**7.3** Complete the following chart for all proposed buildings or structures on the subject lands

	Building No. 1	Building No. 2	Building No. 3	Building No. 4
Type	Single family	Single family	Single family	
Height	TBD	TBD	TBD	
Dimensions	TBD	TBD	TBD	

Ground floor area	TBD	TBD	TBD	
Proposed Constructed Date	Unknown	Unknown	Unknown	

**8. SKETCH NOTE: Future owners will prepare building plans for Town of Temagami approval.**

The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land;
- all existing and proposed buildings and structures on the subject land showing the distance of said buildings and structures from front, rear, and side lotlines
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells septic tanks, steep slopes, and narrow waterbodies:
- the existing uses on adjacent lands
- the location, width and name of any roads within or abutting the subject land: indicating whether it is an unopened road allowance, a public travelled road, a private road, a right of way
- if access to the subject land is by water only,, the location of the parking and boat docking facilities to be used;
- the location and name of any easement affecting the subject land.

**9. OFFICIAL PLAN AMENDMENT**

9.1 Does this application involve an amendment to the Official Plan? ☐ Yes ☒ **No** if yes complete Section 9, if no skip to Section 10

9.2 What is the purpose of the proposed Official Plan Amendment? \_\_\_\_\_

9.3 Does the proposed Official Plan Amendment

Change policy ☐ yes ☐ No delete policy ☐ Yes ☐ No **N/A**

No replace policy ☐ Yes ☐ No adds policy ☐ Yes ☐ No

List all policy sections to be amended \_\_\_\_\_

9.4 Does the proposed Official Plan amendment change a land use designation within the Official Plan

☐ Yes ☐ No **N/A**

9.5 What is the proposed Official Plan designation \_\_\_\_\_

**10. AUTHORISATION**

10.1 If the applicant is not the owner of the land that is the subject of this application, the written authorisation of the owner that the applicant is authorised to make the application must be included with this form or the authorisation set out below must be completed.

**AUTHORISATION OF OWNER FOR AGENT TO MAKE THE APPLICATION**

I, George Leger, am the owner of the land that is subject of this application and I authorise

Leo DeLoyde MCIP RPP to make this application on my Behalf.

Dec 12 - 17 \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_






## 12. Check List

Applicants check list: **HAVE YOU REMEMBERED TO ATTACH:**

3 copies of the complete application form  
3 copies of the required sketch  
2 copies of any required technical or justification study  
the required fee, cheque payable to the Municipality of Temagami

### CONSENT OF OWNER – SITE VISIT

I, Geroge Leger, am the owner of the land that is subject of this application and I authorise municipal staff, committee of adjustment members, and council members to enter onto the property to gather information necessary for assessing this application.

Dec 12. 17  
Date   
  
Signature 

**SKETCH NEW LOT DEVELOPMENT**  
**PART OF LOCATION H.S. 2183**  
**TOWNSHIP OF CASSELS**  
 now in the  
**MUNICIPALITY OF THE**  
**TOWNSHIP OF TEMAGAMI**  
**DISTRICT OF NIPISSING**  
**NOT TO SCALE**

LEROY LAKE

CROWN

Existing Vacant Land

RETAINED  
 AREA= 24.62ha  
 60.84acres

BLOCK 49

Existing Vacant Land

ROAD BLOCK 48

EDGE

FOX RUN

LOG STOCK PILE

SAWMILL

EQUIPMENT YARD

GRAVEL PIT

BUSH

PROPOSED SEVERANCE LOT 3  
 AREA=6.12ha  
 15.0acres  
 Existing Proposed Residential

Existing Vacant Land

PROPOSED SEVERANCE LOT 2  
 AREA=6.17ha  
 15.25acres  
 Proposed Residential

Existing Vacant Land

PROPOSED SEVERANCE LOT 1  
 AREA=6.02ha  
 14.88acres  
 Proposed Residential

Existing Vacant Land

H.S.

RIGHT OF WAY RESERVED UNDER PATENT B370

355.60

211.38

207.32

72.32

314.33

352.14

210.43

231.00

104.63

189.20

523.49

277.02

241.68

140.57

100.61

507.69

331.59

338.08

36M

PLAN

BLOCK 50

1

2

610

3

4

5

6

7

8

9

10

11

12

13

14

15

16

exp Geomatics Inc.  
 1-800-461-1461  
 100 Main Street  
 Suite 101, St. John's  
 NL A1B 1X6  
 Canada  
 www.exp.ca

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Revisions: 3

CHECKED BY:

FILE:

DRAWN BY: M.B. HARROD

**The Corporation of the Municipality of  
Temagami**



**Application for Consent**

**PLEASE READ BEFORE COMPLETING THIS APPLICATION**

In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information required to assess the proposal. Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets.

**Please Print and Complete or (✓) Appropriate Box(es)**

SECTION 1 – APPLICANT INFORMATION		
<b>1.1 Owner Information</b>		
Name of Owner(s) Geromaer Inc. - George Leger		
Home Telephone Number [REDACTED]	Business Telephone Number [REDACTED]	
Fax Number [REDACTED]	Email Address [REDACTED]	
Mailing Address [REDACTED]		Postal Code [REDACTED]
If the owner is a corporation, please provide the name of the person who has the authority to bind the corporation and who will sign the legal agreement on behalf of the Corporation		
Name(s): <u>George Leger</u>		
Position(s): <u>President</u>		
<b>1.2 Agent Information (Who is making the application on behalf of the owner)</b>		
Name of Agent / Contact Person: Leo Deloyde / Deloyde Development Solutions		
Home Telephone Number [REDACTED]	Business Telephone Number [REDACTED]	
Fax Number [REDACTED]	Email Address [REDACTED]	
Mailing Address [REDACTED]		Postal Code [REDACTED]



<b>1.3 Please specify to whom all communications should be sent</b> <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Both Owner and Agent										
<b>1.4 Names and addresses of any mortgages, holders of charges or other encumbrances</b> N/A										
<b>SECTION 2 – LOCATION OF THE SUBJECT LAND</b>										
<b>2.1 Location of Land</b>										
<b>Municipal Address</b> Not available     292 Fox Run										
<b>Legal Description</b> Part Saw Mill Site HS2183 Cassels Municipality of Temagami										
<b>SECTION 3 – PURPOSE OF APPLICATION</b>										
<b>3.1 Proposal Description and Details</b>										
<b>Type and purpose of proposed transaction (circle the appropriate transaction)</b>										
<table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Transfers:</td> <td style="width: 20%; border: 1px solid black; border-radius: 10px; padding: 2px;">New lot creation</td> <td style="width: 20%;">Addition to a lot</td> <td style="width: 20%;">An easement</td> <td style="width: 20%;">Other</td> </tr> <tr> <td>Other:</td> <td>A charge</td> <td>A lease</td> <td colspan="2">A correction of title</td> </tr> </table>	Transfers:	New lot creation	Addition to a lot	An easement	Other	Other:	A charge	A lease	A correction of title	
Transfers:	New lot creation	Addition to a lot	An easement	Other						
Other:	A charge	A lease	A correction of title							
<b>Nature and extent of proposal</b> Create 3 new lots and 1 retained lot for residential purposes.										
<b>Number of new lots to be created</b> 3										
<b>Name or person(s), if known, whom land or interest in land is to be transferred, leased or charged</b> Not known at this time.										
<b>If a lot addition, identify the lands to which the parcel will be added</b> Not a lot addition										
<b>SECTION 4 – DESCRIPTION OF SUBJECT LAND AND PROPOSAL</b>										
<b>4.1 Are there any easements or restrictive covenants affecting the subject land?</b> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes   If Yes, describe the easement or covenant and its effect _____										
<b>4.2 Date the subject land was acquired by the current owner</b> 1992										

<b>4.3 Property Information - Existing Site</b>						
Lot Area: <u>42.9ha</u>						
Road Frontage: <u>1301.3m</u>						
Water Frontage: <u>313.4m</u>						
Lot Depth: <u>340m</u>						
Lot Width: <u>1514.7m</u>						
<b>4.4 Description of lots</b>		<b>Lot 1</b>	<b>Lot 2</b>	<b>Lot 3</b>	<b>Retained</b>	
Area (ha)		6.02	6.17	6.12	24.62 <input type="radio"/>	
Frontage (m)		352	210	231	508	
Depth (m)		355	338	338	277	
<b>4.5 Property Information - Existing Use</b>						
Existing use(s) of the subject land: <u>Vacant Land</u>						
Length of time the existing uses of the subject land have continued: <u>1995</u>						
<b>4.6 Use of lots</b>		<b>Lot 1</b>	<b>Lot 2</b>	<b>Lot 3</b>	<b>Retained</b>	
Existing		Vacant	Vacant	Vacant	Vacant	
Proposed		Residential	Residential	Residential	Residential	
<b>4.7 Existing uses of abutting properties</b>						
Hydro Easement / Crown Land / Vacant Land Personal Sawmill & Gravel Pit of Owner						
<b>4.8 Particulars of all buildings and structures on or proposed for the subject land</b>						
<b>Existing</b>	Date of Construction	Ground and Gross Floor Area	No. of Stories	Width	Length	Height
	No Existing	Buildings	_____	_____	_____	_____
			_____	_____	_____	_____
			_____	_____	_____	_____
			_____	_____	_____	_____
<b>Proposed</b>	Date of Construction	Gross Floor Area	No. of Stories	Width	Length	Height
	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
<b>4.9 Location of all buildings and structures on or proposed for the subject land (specify distance)</b>						
<b>Existing</b>	Side Lot Lines		Rear Lot Lines		Front Lot Lines	
No Buildings	_____		_____		_____	
	_____		_____		_____	
	_____		_____		_____	
<b>Proposed</b>	Side Lot Lines		Rear Lot Lines		Front Lot Lines	
Unknown	_____		_____		_____	
	_____		_____		_____	
	_____		_____		_____	

SECTION 5 – SERVICING INFORMATION				
<b>5.1 Access</b> (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Provincial Highway	N/A	N/A	N/A	N/A
Municipal road - maintained all year	x	x	x	x
Municipal road - seasonally maintained	N/A	N/A	N/A	N/A
Other public road (e.g. LRB)	''	''	''	''
Right of way	''	''	''	''
Water access	''	''	''	''
Other (e.g. private road)	''	''	''	''
<b>5.2</b> If access to the subject land is by 'water access' describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road N/A				
<b>5.3</b> If access to the subject land is by 'private road', 'other public road', or 'right of way', indicate who owns the land or road, who is responsible for its maintenance, and whether it is maintained seasonally or all year N/A				
<b>5.4 Water Supply</b> (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Publicly owned and operated piped water system	N/A	N/A	N/A	N/A
Privately owned and operated individual well	x	x	x	x
Privately owned and operated communal well	N/A	N/A	N/A	N/A
Lake or other water body	N/A	N/A	N/A	N/A
Other				
<b>5.5 Sewage Disposal</b> (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Publicly owned and operated sanitary sewage system	N/A	N/A	N/A	N/A
Privately owned and operated individual septic tank	x	x	x	x
Privately owned and operated communal septic system	N/A	N/A	N/A	N/A
Privy	N/A	N/A	''	''
Other				
NOTE: A certificate of approval, or comments, from the local Health Unit or Ministry of the Environment and energy (MOEE) submitted with this application will facilitate the review.				
<b>5.6 Other Services</b> (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Electricity	x	x	x	x
School Bussing	x	x	x	x
Garbage Collection	x	x	x	x
<b>5.7 Storm Water Drainage</b> Specify: <u>Existing Drainage Easements built during Subdivision</u>				

## SECTION 6 – LAND USE

**6.1** Official Plan Designation  
Integrated Management Area

**6.2** Zoning  
IMA to be rezoned to R3 Residential

**6.3** Are any of the following uses/features on the subject land, or within 500 meters to 1 kilometer, of the subject land: An agricultural operation including livestock facility or stockyard, a landfill, a sewage treatment plant or waste stabilisation plant, a provincially significant wetland (class 1,2, or 3 wetland), a flood plain, a rehabilitated mine site, a non-operating mine site within 1 kilometer of the subject land, an active railway line, a municipal/federal airport, a utility corridor, or a heritage building/structure/site?

☒ No ☐ Yes If Yes, describe \_\_\_\_\_

## SECTION 7 – PREVIOUS/CURRENT APPLICATIONS

**7.1** Has the subject land ever been the subject of an application under the Planning Act?

☒ No ☐ Yes ☐ Unknown If Yes, describe \_\_\_\_\_

**7.2** Aside from this application, is the subject land currently the subject of an application under the Planning Act?

☒ No ☐ Yes ☐ Unknown If Yes, describe \_\_\_\_\_

**7.3** Is there any other information that you think may be useful to the Municipality in reviewing this application? If so, explain below or attach on a separate page

N/A

## SECTION 8 – AUTHORIZATION

**8.1** If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

### AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, George Leger, am the owner of the land that is subject of this application and I authorize Deloyde Development Solution to make this application

on my behalf

Signature of Owner(s)

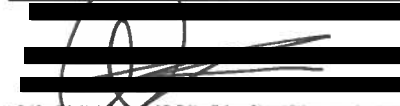
Date

Dec 12-17

**8.2** If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**AUTHORIZATION OF OWNER FOR AGENT TO DISCLOSE PERSONAL INFORMATION**

I, George Leger, am the owner of the land that is subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act I authorize Exp Services Inc. to make this application on my behalf.



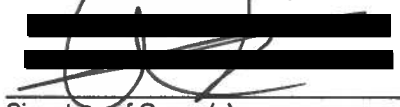
Signature of Owner(s)

Dec 12-17  
Date

**8.3** Consent of Owner – Complete the consent of the owner concerning personal information set out below

**CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION**

I, George Leger, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.



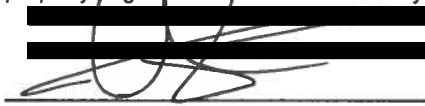
Signature of Owner(s)

Dec 12-17  
Date

**8.4** Consent of Owner – Site Visit

**CONSENT OF THE OWNER FOR SITE VISIT**

I, George Leger, am the owner of the land that is the subject of this application and I authorize municipal staff and committee of adjustment members to enter onto the property to gather information necessary for assessing this application.



Signature of Owner(s)

Dec 12-17  
Date

**SECTION 9 – CHECK LIST**

Have you remembered to attach the following

- ☐ 2 copies of the completed application form
- ☐ 2 copies of the required sketch
- ☐ 2 copies of any required technical or justification study
- ☐ The required fee (cheque payable to the Municipality of Temagami)

SECTION 10 – AFFIDAVIT OR SWORN DECLARATION (to be completed by each owner)

I, Vanessa Drinoczy  
(full name)  
of the Scottsdale Arizona  
(city, town)  
in the County of Maricopa  
(region, county, district)

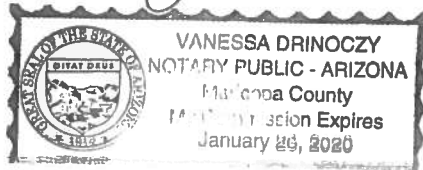
make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the City of Scottsdale, Arizona  
(city, town)  
in the County of Maricopa  
(region, county, district)  
this 12th day of December, 2017

Vanessa Drinoczy  
(Commissioner, etc.)

[Signature]  
Owner



SKETCH NEW LOT DEVELOPMENT  
PART OF LOCATION H.S. 2183  
TOWNSHIP OF CASSELS  
now in the  
MUNICIPALITY OF THE  
TOWNSHIP OF TEMAGAMI  
DISTRICT OF NIPISSING  
NOT TO SCALE

LEROY LAKE

CROWN

CROWN

Existing Vacant Land

RETAINED  
AREA= 24.62ha  
60.84acres

EXISTING VACANT LAND

PROPOSED SEVERANCE LOT 1  
AREA=6.02ha  
14.88acres  
Proposed Residential

PROPOSED SEVERANCE LOT 2  
AREA=6.17ha  
15.25acres  
Proposed Residential

PROPOSED SEVERANCE LOT 3  
AREA=6.12ha  
15.0acres  
Existing Residential  
Vacant Land

BLOCK 50  
PLAN 36M

BLOCK 49  
ROAD BLOCK 48

BUSH

LOG STOCK PILE

SAWMILL

EQUIPMENT YARD

GRAVEL PIT

EXP. GEOMATICS INC.

BUILDINGS • INFRASTRUCTURE • ENERGY •  
INDUSTRIAL • MANUFACTURING • SUSTAINABILITY





























Corporation of the Municipality of Temagami

Memo No.  
2018-M-012

Memorandum to Council

☒ Staff  
☐ Committee

**Subject:** Options for remote attendance in Procedure By-law

**Agenda Date:** March 13, 2018

**Attachments:**

**RECOMMENDATION**

That Council receive Memo 2018-M-012 - Options for remote attendance in Procedure By-law and provide direction on the extent and manner that Council would like to see incorporated in changes to our by-law.

**INFORMATION**

Bill 68 amended the Municipal Act to allow electronic participation in Council and/or Committee meetings. Section 238, leaves it up to each individual council to determine the extent and manner of such electronic participation. Some items for consideration are as follows:

At which meetings will electronic participation be allowed: Regular Council, Special Meetings, Committee of the Whole?

How often should each member of Council be allowed to participate electronically?

Will there be a limit on the number of consecutive meetings that a member can participate in electronically?

Do Council members get to vote when participating remotely?

If so, how do you count the votes? [If it is not clear how many voted in favour or against, the results of any vote could be contested, since this is new legislation that has not yet been tested in court.]

Would there be restrictions on when they can vote? [For example: If Council goes into closed session, to receive legal advice prior to the vote, those attending electronically cannot participate. Information might be shared in closed session that might have affect the opinion of a member if they had been present to participate. If a vote is taken after returning from closed session, would council members who did not participate in the closed session be able to vote on an item resulting from information/ discussion they were not privy to?]

What would be the process to move an amendment? Or call a point of order? [There is no ability to show a raised hand-would they be allowed to interrupt? Must the Chair ask for amendments?].

How many can participate electronically at one time? [At least a quorum must be present in person, but does Council want to allow 3 members to participate electronically, or less than that?]

How do you decide who gets to participate electronically if more than the allowed number wish to do so?

How much notice would have to be given to the Clerk?

Should advance notice be provided to the public that certain member(s) will be participating electronically?

How do you deal with electronic connections/service interruptions? [This could happen even by telephone. Will there be a limit, for example: “after 10 minutes not connected, the meeting will resume, no more efforts will be taken to reconnect”]

Would the Head of Council, or Acting Head, be allowed to chair the meeting if participating remotely? [Council this be done effectively?]

How will electronic participation be handled when someone has declared a conflict on an item?

Will Council use conference calling (could be a substantial cost) or add additional phone lines to use with the “bat” phone?

How will this affect the ability of people who want to make telephone delegations?

There may be additional questions that Members of Council would like to add to the above list.

**Prepared by:**

Elaine Gunnell, Municipal Clerk



Corporation of the Municipality of Temagami

Memo No.  
2018-M-012

Memorandum to Council

☒ Staff  
☐ Committee

<b>Subject:</b>	Options for remote attendance in Procedure By-law
<b>Agenda Date:</b>	March 13, 2018
<b>Attachments:</b>	(1) Table showing Council direction; (2) Recommended wording for by-law amendment.

**RECOMMENDATION**

That Council receive Memo 2018-M-012 - Options for remote attendance in Procedure By-law and provide direction on the extent and manner that Council would like to see incorporated in changes to our by-law.

**INFORMATION**

Bill 68 amended the Municipal Act to allow electronic participation in Council and/or Committee meetings. Section 238, leaves it up to each individual council to determine the extent and manner of such electronic participation. Some items for consideration are as follows:

At which meetings will electronic participation be allowed: Regular Council, Special Meetings, Committee of the Whole?

How often should each Member of Council be allowed to participate electronically?

Will there be a limit on the number of consecutive meetings that a Member can participate in electronically?

Do Council Members get to vote when participating remotely?

If so, how do you count the votes? [If it is not clear how many voted in favour or against, the results of any vote could be contested, since this is new legislation that has not yet been tested in court.]

Would there be restrictions on when they can vote? [For example: If Council goes into closed session, to receive legal advice prior to the vote, those attending electronically cannot participate. Information might be shared in closed session that might have affect the opinion of a Member if they had been present to participate. If a vote is taken after returning from closed session, would Council Members who did not participate in the closed session be able to vote on an item resulting from information/ discussion they were not privy to?]

What would be the process to move an amendment? Or call a point of order? [There is no ability to show a raised hand-would they be allowed to interrupt? Must the Chair ask for amendments?].

How many can participate electronically at one time? [At least a quorum must be present in person, but does Council want to allow 3 Members to participate electronically, or less than that?]

How do you decide who gets to participate electronically if more than the allowed number wish to do so?

How much notice would have to be given to the Clerk?



Should advance notice be provided to the public that certain Member(s) will be participating electronically?

How do you deal with electronic connections/service interruptions? [This could happen even by telephone. Will there be a limit, for example: “after 10 minutes not connected, the meeting will resume, no more efforts will be taken to reconnect”]

Would the Head of Council, or Acting Head, be allowed to chair the meeting if participating remotely? [Council this be done effectively?]

How will electronic participation be handled when someone has declared a conflict on an item?

Will Council use conference calling (could be a substantial cost) or add additional phone lines to use with the “bat” phone?

How will this affect the ability of people who want to make telephone delegations?

There may be additional questions that Members of Council would like to add to the above list.

**Prepared by:**

Elaine Gunnell, Municipal Clerk

QUESTIONS	SUMMARY OF COUNCIL RESPONSES
At which meetings will electronic participation be allowed?	Electronic participation shall be allowed at all regular, special and committee of the whole meetings of Council that are open to the public.
How often should each Member of Council be allowed to participate electronically?	There shall be no restriction on how often each Member of Council shall be allowed to participate electronically.
Will there be a limit on consecutive meetings that a Member can participate in electronically?	There shall be no limit on the number of consecutive meetings that a Member of Council can participate in electronically.
Do Council Members get to vote when participating remotely?	Council Members shall be permitted to vote when participating electronically.
If so, how do you count the votes?	When the question is called on a motion, a Member or Members participating by telephone may state verbally whether they are for or against, rather than by a show of hands, as required by section 14.8.1. [Note: 14.8.1 should also be amended to address voting by telephone.
Would there be restrictions on when they can vote? [See example in memo)	No. Although Members participating electronically are not permitted to participate in a closed session, if following the consideration of a matter in closed session a vote is taken in open session, they shall be permitted to vote on the matter, or they may choose to abstain from voting having not been privy to the closed session discussion.
What would be the process to move an amendment? Or call a point of order? [There is no ability to show a raised hand by phone].	When participating by telephone, a Member may call a point of order or move an amendment verbally. The Chair shall ensure that Members participating electronically are given the same opportunity to speak to each questions as they would have if participating in person.
How many can participate electronically at one time? [At least a quorum must be present in person]	A maximum of three (3) Members of Council may participate electronically at a meeting, provided that a quorum of Council is present in person at the meeting.
How do you decide who gets to participate electronically if more than the allowed number wish to do so?	Any Member wishing to participate electronically in a meeting shall send a request to do so by email to the Municipal Clerk. The ability to participate electronically shall be allocated on a first-come-first-serve basis.
How much notice would have to be given to the Clerk?	In order for a Member to participate electronically in an afternoon/evening meeting, the request shall be sent by 4:30 pm on the business day before the meeting. In order to participate electronically in a morning meeting, the request shall be sent by noon on the business day before the meeting. The Municipal Clerk may, at his or her sole discretion, accept a request submitted later than the prescribed time due to unanticipated circumstances (including, but not limited to weather or road conditions).
Should advance notice be provided to the public that certain Member(s) will be participating electronically?	No. This is not necessary.
How do you deal with electronic connections/service interruptions?	In the event of connection/service interruptions, the Chair may recess the meeting to allow for attempts to reconnect. After 10 minutes not connected, the meeting shall resume and no more efforts shall be taken to reconnect.
Would the Head of Council, be allowed to chair the meeting if participating remotely?	No. A Member must be present at the meeting in order to chair the meeting.
How will electronic participation be handled when someone has declared a conflict on an item?	A Member who is participating in a meeting electronically may email the declaration form to the Municipal Clerk in advance of the meeting and shall verbally state their conflict when the Chair calls for declarations.
Will Council use conference calling (could be a substantial cost) or add additional phone lines to use with the “bat” phone?	The municipality may use telephone conference calling, or other technology to facilitate electronic participation. The municipality shall pay the cost of the conference calling or technology option and where direct dialing is used the municipality shall initiate the call, so that the cost goes to the municipality.
How will this affect the ability of people who want to make telephone delegations?	This may be affected by the type of technology option selected, but the municipality will endeavor to find an option that still maintains this option for the public.
<div>Memo 2018-M-006</div> <div>Page 3 of 5 Page 113 of 173</div>	

**Recommended wording for a procedure by-law amendment to be brought for Council's consideration at a future meeting.**

1. That the following definition be added as subsection 1.14, with the remaining subsections to be renumbered accordingly: *“Electronic Participation” shall mean participation in a meeting from a location other than that at which the meeting is physically being held by means of telephone, internet, or other electronic as may be decided upon by Council from time to time.*
2. That the following be added as section 2.7: *“Subject to the provisions of the Municipal Act, 2001, as amended, the Municipality of Temagami shall allow electronic participation by Members of Council and Committees in the manner and to the extent set out in section 6 of this by-law.”*
3. That the following be added as section 6, with the remaining subsections to be renumbered accordingly:

**6. ELECTRONIC PARTICIPATION:**

**6.1. Extent:**

- a. *Electronic participation shall be allowed at all Regular, Special and Committee of the Whole meetings of Council that are open to the public.*
- b. *There shall be no restriction on how often each Member of Council shall be allowed to participate electronically.*
- c. *There shall be no limit on the number of consecutive meetings that a Member of Council can participate in electronically.*
- d. *A maximum of three (3) Members of Council may participate electronically at a meeting, provided that a quorum of Council is present in person at the meeting.*
- e. *Council Members shall be permitted to vote when participating electronically.*
- f. *In order to Chair a meeting, a Member of Council shall be present in person at the meeting. When the Head of Council is participating in a meeting electronically, another Member shall chair the meeting as set out in Section 3 of this By-law.*
- g. *Although Members participating electronically are not permitted to participate in a closed session, if following the consideration of a matter in closed session a vote is taken in open session, they shall be permitted to vote on the matter, or they may choose to abstain from voting having not been privy to the closed session discussion.*

**6.2. Manner:**

- a. *When the question is called on a motion, a Member or Members participating by telephone may state verbally whether they are for or against, rather than by a show of hands, as required by section 15.8.1.*
- b. *When participating by telephone, a Member may call a point of order or move an amendment verbally. The Chair shall ensure that Members participating electronically are given the same opportunity to speak to each question as they would have been given if participating in person.*
- c. *A Member who is participating in a meeting electronically may declare a conflict of interest by emailing the declaration form to the Municipal Clerk in advance of the meeting and shall verbally state their conflict when the Chair calls for declarations.*

6.3. Process:

- a. *Any Member wishing to participate electronically in a meeting shall send a request to do so by email to the Municipal Clerk. The ability to participate electronically shall be allocated on a first-come-first-serve basis.*
  - b. *In order for a Member to participate electronically in an afternoon/evening meeting, the request shall be received by 4:30 pm on the business day before the meeting. In order to participate electronically in a morning meeting, the request shall be received by noon on the business day before the meeting. The Municipal Clerk may, at his or her sole discretion, accept a request submitted later than the prescribed time due to unanticipated circumstances (including, but not limited to weather or road conditions).*
  - c. *The municipality may use telephone conference calling, or other technology to facilitate electronic participation. The municipality shall pay the cost of the conference calling or technology option and where direct dialing is used the municipality shall initiate the call, so that the cost goes to the municipality.*
  - d. *In the event of connection/service interruptions, the Chair may recess the meeting to allow for attempts to reconnect. After 10 minutes not connected, the meeting shall resume and no more efforts shall be taken to reconnect.*
4. That the following be added to the end of section 7.2 *“If the Mayor and/or Deputy Mayor is/are present at the meeting, but is/are participating electronically, this section applies with regard to who will chair the meeting; however, those participating electronically shall be counted as present for the purpose of choosing an alternate Chair.”*
5. That the following be added to the end of section 15.8.1: *“Notwithstanding this provision, a Member or Members participating electronically may state verbally whether they are for or against a motion.”*



Corporation of the Municipality of Temagami

Memo No.  
2018 – M - 013

Memorandum to Council

☒ Staff  
☐ Committee

**Subject:** Backwash Pump at Temagami South Water Plant

**Agenda Date:** March, 13, 2018

**Attachments:** Two Quotes

**RECOMMENDATION**

This memorandum is for information purposes only

☒ To recommend that Council authorize staff to purchase the backwash pump as quoted before the budget is passed due to the urgency of this.

**INFORMATION**

Public works would like to inform Council that we have a backwash pump that has failed at our Temagami South Water Plant and it is very important that we replace this pump ASAP.

This pump works in conjunction with the water plant to take the backwash water and pump it out to our main sewer line. There is a second pump that is still in operation but if it fails the water plant cannot operate without these pumps.

The Public Works Department and OCWA had Spec and Sons from Sudbury design a bracket to be able to remove this one pump because of the building design. (No way to pull the pump out when the building was designed) the pump was pulled out and sent away for a quote and its cheaper to buy a new pump than to repair the old one.

Attached are two quotes for the replacement pump and the Xylem pump is the cheapest. All of our other pumps are Xylem as well.

If Public Works orders this pump we can save the mark up that OCWA would charge us. Also in the near future the other pump will most likely need repairs also which will include another bracket being designed by Spec and Son.

The reason for this memo is because the budget is not completed yet and the delivery on these pumps is minimal 3 weeks. This item is not included in the budget submissions.

**Prepared by:**

**Reviewed by:**

**Barry Turcotte Public Works Superintendent**  
Name, Position

**Elaine Gunnell, Municipal Clerk/Acting CAO**

# Proposal

Date: Friday, February 9, 2018

Quotation #: 18-36-0049

## Project Information

Company Name: ONTARIO CLEAN WATER AGENCY  
Project Name: TEMAGAMI SOUTH VERTICAL TURBINE  
Xylem Representative: Dale Columbus

Attention to: ED HILLMAN

## GOULDS REPLACEMENT VERTICAL TURBINE PUMP

Qty	ArtNo	Description
1	13-00 92 01	GOULDS VERTICAL TURBINE OPEN LINE SHAFT 11 CMC/2 STAGE VIT-FFTM 840 usgpm @ 86.30ft. TPL 141.996 in. DISCHARGE 8" COATING TNEMEC 141: 16 MILS-BOWL ASSEMBLY-OD COLUMN ASSEMBLY OD AND ID HEAD ASSEMBLY OD AND ID
1	GL-9571	FREIGHT CHARGES TO TEMAGAMI ONTARIO CANADA
		NOTE START UP CHARGE IS NOT INCLUDED IN THIS QUOTE. START UP WILL BE EXTRA
		<b>Total Price \$ 12,588.00</b>

## Business Terms

**Mode of delivery** SURFACE  
**Prices** PRICES ARE IN CANADIAN DOLLARS  
**Taxes** ALL TAXES ARE EXTRA AND NOT INCLUDED IN THE ABOVE PRICES.  
**Terms of delivery** FOB CDN ORIGIN, FREIGHT ALLOWED TO TEMAGMI ONTARIO CANADA  
**Terms of payment** 30 DAYS FROM INVOICE DATE  
**Validity** THIS QUOTE IS VALID FOR THIRTY (30) DAYS.



INTERNATIONAL WATER SUPPLY LTD.  
**quotation**

Ground Water Development - Drilling Services  
Pumps - Water Treatment - Service & Maintenance

342 Bayview Dr., P.O. Box 310  
Barrie, Ontario, Canada, L4M 4T5  
Tel. 705-733-0111 • 800-461-9636 • Fax 705-721-0138  
E-mail: iws@iws.ca www.iws.ca

**TO:** Eddie Hillman  
OCWA

**EMAIL:** EHillman@ocwa.com

**FROM:** Bruce Wilson

**SUBJECT:** Temagami South WTP Pump

**QUOTATION NO.** Q180206

**DATE:** February 28, 2018

**NUMBER OF PAGES:** 9



**1933 85 2018  
YEARS**

International Water Supply Ltd. is pleased to provide this quotation to replace a vertical turbine pump below the head with new column and bowl assemblies. The pump will match the overall dimensions and hydraulic performance of the pumps installed in 2006. The original pumps were Layne/VertiLine model 12RL pumps and we can supply the same model. Our quotation is based on the information you provided. Performance and technical data for the pump follow.

The existing discharge head and mechanical seal will be re-used. It is believed the discharge had been fabricated in-house by the supplier of the original pump bowls. We have no details on this head other than the overall height. This dimension will be used along with motor dimension data to determine the length of the top shaft. It may be possible the top shaft will have to be modified in the field.

Price for new column and bowl assemblies is \$13,443.07, all taxes extra, net 30 days. Ships from factory within three weeks of order being placed.

Please contact me if you have any questions.

Yours truly,  
International Water Supply Ltd.

Bruce Wilson, M.A.Sc., P.Eng.  
Vice President



Corporation of the Municipality of Temagami

Memo No.  
2018-M-014

Memorandum to Council

☒ Staff  
☐ Committee

<b>Subject:</b>	GGF Recommendation for Salary/Wages due to Impact of Minimum Wage Increase
<b>Agenda Date:</b>	March 22, 2018
<b>Attachments:</b>	Cost of Suggested Measures to Address Minimum Wage Increases – Spreadsheet to GGF

**RECOMMENDATION**

That Council receive Memo 2018-M-014 on behalf of the General Government and Finance Advisory Committee regarding Recommendation for Salary/Wages due to Impact of Minimum Wage Increase; AND FURTHER THAT Council direct that an increase be given phased in over \_\_\_\_ years.

**INFORMATION**

In December of 2013, Council adopted a Performance Management Policy by By-law 13-1157. This by-law was subsequently amended by by-law 14-1206 to address student wages. Among the matters addressed in the Performance Management Policy are the annual cost of living (COLA) increases, merit increases, and a requirement for the General Government and Finance Advisory Committee to do a review of the adequacy of the grid and the ranges for positions, using the criteria in the policy, once during each term of Council.

While the complete review has yet to be done this term, in late 2017, the General Government and Finance Advisory Committee looked at the significant increase to the Ontario minimum wage and its impact on the wage grid and salary ranges. Attachment #1 to this memo is the information provided to the committee at the December 6, 2017 meeting. The Committee reviewed the calculations provided at that time, but did not make a recommendation. It was discussed further at the January 2018 meeting. The Committee reviewed the spreadsheet provided to the Committee at the previous meeting and discussed whether to recommend an increase to the grid/ranges to compensate for the increase in the minimum wage rate be spread over 3 or 4 years. There was also discussion of the suggestion to add \$1.20 per year for three years instead of COLA and then in the 4th year give a COLA increase, but not add it to the grid/ranges. No recommendation to council was finalized.

At the March 12, 2018 committee meeting, the committee decided to recommend to Council, two options:

1. to phase an increase in over 3 years, which would be a flat increase of \$1.33 per hour each year, added to the grids and ranges, and in the 4<sup>th</sup> year COLA would be given, but not added to the grid or ranges; or
2. to phase an increase in over 4 years at \$0.85 per hour each year, added to the grids and ranges, and in the 5<sup>th</sup> year COLA would be given, but not added to the grid or ranges.

It is recommended that this increase be given to all of staff, both hourly and salary, and the volunteer firefighters. The crossing guard and Council do not have an hourly wage, but it is recommended that a comparable increase be added to their honorariums.

**Prepared by:**

**Reviewed by:**

Elaine Gunnell, Municipal Clerk

Ron Prefasi, Chair

On behalf of the General Government and Finance Advisory Committee



**Cost of Suggested Measure to Address Minimum Wage Increases.**

For GGF Meeting December 6, 2017

Minimum wage rises from \$11.40 per hour to \$11.60 an hour on Oct. 1, 2017, then to \$14 on Jan. 1, 2018, then to \$15 on Jan. 1, 2019.

NOTE: \$11.60 / \$11.40 = 1.0175 or 1.75% increase approx. = to COLA calculation

Based on increase from \$11.40

\$11.40 to \$14.00	\$ 2.60
\$14.00 to \$15.00	\$ 1.00
	<u>\$ 3.60</u>

Based only on increase from \$11.60

\$11.60 to \$14.00	\$ 2.40
\$14.00 to \$15.00	\$ 1.00
	<u>\$ 3.40</u>

A - Employees on 40 hours per week = 2080 hours per year

8 Employees x	2080 =	16640 hours x	\$ 3.60 =	\$ 59,904	\$ 3.40 =	\$ 56,576
---------------	--------	---------------	-----------	-----------	-----------	-----------

B - Employees on 37.5 hours per week = 1950 hours per year

7 Employees x	1950 =	13650 hours x	\$ 3.60 =	\$ 49,140	\$ 3.40 =	\$ 46,410
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C - Permanent PartTime - Budget 30 hrs per week total

30 hours/wk x	52 =	1560 hours x	\$ 3.60 =	\$ 5,616	\$ 3.40 =	\$ 5,304
---------------	------	--------------	-----------	----------	-----------	----------

\$ 114,660\$ 108,290

Spread over 2 years	\$ 57,330.00	\$ 54,145
Spread over 3 years	\$ 38,220.00	\$ 36,097

NOTES: Does not include ambulance - they are paid according to Collective Agreement.

Does not include Library Employees - TPL Library Board sets their rates.

Does not include Cemetery Employee - Cemetery Board sets the rate.

Does not include honorariums for Council, Crossing Guard, or Firefighters

Assumes the following staff compliment:

A - Public Works Superintendent, Public Works Foreman, Public Works Clerk,

4 FT Equip Operators, 1 FT Rec / Public Works person

B - CAO, Clerk, Treasurer, Accounting Clerk, Admin Assistant, Planning Assistant, CBO

C - Cleaning Staff

Fire Fighters

current honorarium is \$16.22 / hour	Calculated budget hours	x \$3.60	x \$3.40
Temagami Budget submission for 2018 is \$38,240	2,358	\$ 8,489	\$ 8,017
Marten River Budget submission for 2018 is \$20,400	1,258	\$ 4,529	\$ 4,277
		<u>\$ 13,018</u>	<u>\$ 12,294</u>

Spread over 2 years	\$ 6,509	\$ 6,147
Spread over 3 years	\$ 6,509	\$ 6,147

Crossing Guard (paid through A/P)

Daily honorarium, not an hourly rate. 2017 budget for full year was \$6,050



# Corporation of the Municipality of Temagami

## Memorandum to Council

Memo No.  
2018-M-011

☐

Staff

☒

Committee

**Subject:** OMB Ad - Hoc Committee Terms of Reference

**Agenda Date:** March 13, 2018

**Attachments:** Draft OMB Ad – Hoc Committee Terms of Reference

### RECOMMENDATION

☒

To recommend that:

WHEREAS at the OMB Ad-hoc Committee meeting held on February 21, 2018 the Committee reviewed and revised the draft Terms of Reference prepared by staff; NOW THEREFORE BE IT RESOLVED THAT that Council receive Memo-2018-M-011 regarding the OMB Ad-Hoc Committee Terms of Reference; AND FURTHER THAT Council adopt the Terms of Reference as presented.

### INFORMATION

At the regular Council meeting held on January 25<sup>th</sup>, 2018 Councillor Prefasi, Chair of the Committee of Adjustment brought a Notice of Motion to Council for the December 15, 2017 meeting regarding the creation of an Ad-Hoc Committee to review and deal with the OMB appeals regarding Files No C-17-02 & C-17-03 Reid. Council directed the creation of an Ad-Hoc Committee on January 25, 2018.

Council passed the following resolution:

18-043 (As Amended)

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT *Council appoint an Ad Hoc Committee composed of the Chairs of PAC and the Committee of Adjustment, the Mayor (or the Mayor's designate) and the Clerk to review the situation, to deal with this OMB Hearing proactively before the Municipality is engulfed in process and procedures which will not present the opportunity to speak to these issues in advance of a hearing, and to take proactive and appropriate actions and inform Council on a regular basis as to the progress of the OMB process as we move forward; AND THAT the Municipality's lawyer who is charged with defending the Municipality's position regarding this appeal be invited to meet with Council in February in a question and answer period.*

CARRIED

At the OMB Ad-Hoc Committee meeting held on February 21, 2018 the consensus of the Committee was to present to Council the revised draft Terms of Reference attached to this Memo, which sets out the proposed purpose and scope of the Committee.

This committee is composed of 3 members of Council and one member of staff, with no members of the public, which meets the criteria for a Committee as defined in s.238(1)the *Municipal Act, 2001*, as amended.

Prepared by:

Reviewed by & Approved for Council consideration

**Tammy Lepage,  
Planning Assistant**

**Elaine Gunnell,  
Municipal Clerk**

Name & Position

Name & Position

## **Municipality of Temagami**

### **TERMS OF REFERENCE FOR THE OMB AD-HOC COMMITTEE**

#### **Purpose**

This is the Terms of Reference for the OMB Ad-Hoc Committee formed as directed by Resolution 18-043 on January 25, 2018 and appointed by the Council of the Corporation of the Municipality of Temagami on January 25, 2018. The purpose of the Committee is to review and to deal with the situation regarding two OMB appeals File No. PL171041 (C-17-02 - Reid) & File No. PL171040 (C-17-03 - Reid) in a proactive and appropriate manner prior to the Municipality being engulfed in process and procedures which will not present the opportunity to speak to these issues in advance of a hearing. The Committee shall inform Council on a regular basis as to the progress of the Committee.

#### **Background**

Councillor Prefasi, Chair of the Committee of Adjustment brought a Notice of Motion to Council for the December 15, 2017 meeting regarding the creation of an Ad-Hoc Committee to review and deal with the OMB appeals regarding Files No C-17-02 & C-17-03 Reid. Council directed the creation of an Ad-Hoc Committee on January 25, 2018 by motion 18-043, as amended.

#### **Context and Scope**

The Committee shall examine the process & procedures during the OMB appeal and provide recommendations to Council.

In carrying out their function the committee shall:

- Take proactive measures regarding the two OMB appeals and make recommendations to Council;
- Carry out any responsibility that may be assigned by Council in a timely manner;
- Review the OMB procedures and practices regarding Bill 139 and all committee members be provided a copy;
- Consider legal and planning advice that has been provided to Council on the matter. The Committee is authorized under these Terms of Reference to obtain additional legal and planning advice pertaining to these OMB hearings.

In making their report, the Committee shall also identify/define and advise Council on all pertinent issues, including but not limited to the following:

- Financial considerations regarding litigation matters pertaining to administrative tribunals;
- Level of risk (liability) to the municipality.
- Potential or existing obstacles to be addressed.

The Ad Hoc Committee is authorized by these Terms of Reference to send correspondence on behalf of the committee to individuals or groups as needed.

#### **Committee Members**

- The Committee Chair shall be Ron Prefasi
- The committee shall be comprised of:
  - Ron Prefasi, Chair of C of A
  - Debby Burrows, Chair of PAC
  - Lorie Hunter, Mayor (or her designate)

- Elaine Gunnell, Municipal Clerk

### **Meetings**

Members of the Committee shall meet, in person or through teleconference, as needed to make recommendations.

This committee is composed of 3 members of Council and one member of staff with no members of the public, which meets the criteria for a Committee as defined in s.238(1)the Municipal Act, 2001, as amended. This Committee shall be subject to the Procedure By-law No. 17-1365 for: notice of meetings; meetings open to the public; and records of meetings:

- A staff person shall keep minutes of the meetings, which shall include the time and place of the meeting, those in attendance (including by remote means), the general nature of discussion and any recommendations to Council. Although formal motions shall not be required, they may be used as deemed advisable by the committee.
- Meetings open to the public: All meetings shall be open to the public to observe the proceedings, except where a meeting is closed under Section 239 of the Municipal Act. The Committee is authorized to go into Closed Session as specifically authorized by Council by the resolution adopting this Terms of Reference. All rules of the Procedure By-law and the Municipal Act concerning closed meetings shall apply.
- All meetings included closed session shall be audio recorded and available on the municipal website.
- Notice of meetings shall be made at least 2 working days in advance of such meeting and shall be posted on the Municipal website and on the bulletin board in the lobby of the Municipal Office.
- **Administrative Support Staff**

The Municipality shall provide the following municipal staff support to the committee:

Tammy Lepage, Planning Assistant as staff support will assist the committee as follows:

- Provide advice and background information;
- Provide administrative support in preparing agendas and recommendations of the Committee;
- Provide all documentation and correspondence relating to the appeals files;
- Take minutes of all Committee meetings. Minutes shall record the proceedings of the meeting without note or comment. This means recording the agenda items considered, the general nature of the discussion thereon, and any action items, recommendations, or resolutions resulting there from. The minutes shall be submitted to Council once approved;
- Assist in acquiring information from other organizations, including but not limited to the Provincial
- Government and its Ministries
- Other tasks and/or duties as directed.

### **Timing**

This Committee shall be dissolved, once the Committee has submitted its final report to Council.



**Corporation of the Municipality of Temagami**

**Memo No.**  
2018-M-020

**Memorandum to Council**

☒ **Staff**  
☐ **Committee**

**Subject:** GGF Recommendation for Fit for Life Funding

**Agenda Date:** March 22, 2018

**Attachments:**

**RECOMMENDATION**

That Council receive Memo 2018-M-020 on behalf of the General Government and Finance Advisory Committee regarding Recommendation for Fit for Life Funding; AND FURTHER THAT Council direct that staff apply to amend the project to cover a full time contract for one year.

**INFORMATION**

In 2017, the Municipality applied for funding through the Ontario Sport and Recreation Communities Fund for the Fit Now, Fit for Life initiative. The funding approved was \$31,000 for a project running from May 1, 2017 to October 31, 2018. The application included \$4,500 cash contribution and \$5,564 in-kind contributions from the Municipality. The original intention was to apply for a variety of programs for all ages, but due to timing, the application was pared down to just programming for youth and swim instructor. Last summer we were unable to attract a qualified programmer/swimming instructor, so did not run this program.

We have approached the funding agency and have been informed that we can apply to re-write the project application and have the full amount carried forward. The General Government and Finance Advisory Committee discussed this opportunity at the March 21<sup>st</sup> meeting and recommends to Council that staff apply to amend the project. The committee also recommends that the Municipality advertise for a graduate of a college or university recreation program and offer them a one year contract to design fitness programming for all ages and to get this up and running. In order to attract a qualified candidate for a year, the Committee recommends increasing the Municipality's cash contribution by \$15,000 to cover wage and program expenses. The Municipality has previously discussed hiring a Recreation Coordinator/Facility Operator, this position could be a suitable alternative to proceeding with that position at this time.

**Prepared by:**

**Reviewed by:**

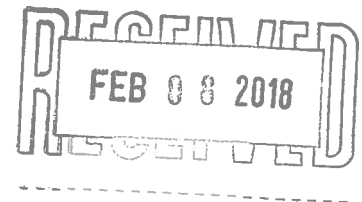
Elaine Gunnell, Municipal Clerk

Ron Prefasi, Chair

On behalf of the General Government and Finance Advisory Committee

11458

**From:** Roxanne St. Germain  
**Sent:** Thursday, February 8, 2018 9:22 AM  
**To:** Roxanne St. Germain  
**Subject:** OBC Amendments  
**Attachments:** Resolution - OBC Amendments.pdf



**From:** Kim Armstrong [mailto:karmstrong@norwich.ca]  
**Sent:** Wednesday, February 7, 2018 2:05 PM  
**Subject:** OBC Amendments

Good Afternoon

Please see attached resolution passed by the Township of Norwich Council regarding amendments to the Ontario Building Code.

*Kimberley Armstrong*  
Deputy Clerk  
Township of Norwich  
519-468-2410 ext. 226

File ☒ Incoming ☐ Other  
Mayor ☐  
Council ☒ ~~BA~~  
CAO ☐  
Building ☐  
Finance ☐ S ☐ C  
Ec Dev ☐ S ☐ C  
Parks & Rec ☐ S ☐ C  
Planning ☐ S ☐ C  
Public Wks ☐ S ☐ C  
PPP ☐  
Social Services ☐  
☐ \_\_\_\_\_  
☐ \_\_\_\_\_



## THE CORPORATION OF THE TOWNSHIP OF NORWICH

February 5, 2018

Honourable Peter Milczyn, MPP  
Minister of Housing  
17th Floor - 777 Bay Street  
Toronto, Ontario  
M5G 2E5

Dear Sir

### Re: Ontario Building Code Amendments

At their meeting held Tuesday January 30, 2018 the Council of the Township of Norwich passed the following resolution:

"... Whereas the Preface and Introduction to the Ontario Building Code Compendium reads such that the Code is meant to be; "essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility, and structurally sufficiency,

And Whereas the Ministry of Housing has for a number of years and continues to make significant changes to the scope of the Ontario Building Code to include provincial policy initiatives such as Environmental Protection, Resource Conservation, and Energy Conservation,

And Whereas these expanded roles in the Code have had significant impacts on local municipal Building Departments for additional training, staffing, and other resources required to implement such initiatives,

Therefore be it resolved that the Township of Norwich hereby requests that the Province ensure that the intent of the legislation and regulations relative to the Ontario Building Code continues to be principally for the protection of the public, and occupant health and safety in relation to the built environment, and examine other avenues for implementation of other initiatives."

If you require further information with respect to the above noted matter, please contact the undersigned.

The Corporation of The Township of Norwich  
285767 Airport Road, Norwich, Ontario N0J 1P0  
Phone (519) 468-2410 Fax: (519) 468-2414 [www.norwich.ca](http://www.norwich.ca)

Sincerely



Kimberley Armstrong  
Deputy Clerk

cc. Honourable Kathleen Wynne, Premier  
Ontario Building Officials Association CAO Aubrey LeBlanc, [cao@oboa.on.ca](mailto:cao@oboa.on.ca)  
Ms. Hannah Evans, Director, Building Development Branch, MMA  
[hannah.evans@ontario.ca](mailto:hannah.evans@ontario.ca)  
Ontario Municipalities – via email





Corporation of the Municipality of Temagami

Memo No.  
2018-M-016

Memorandum to council

☒ Staff  
☐ Committee

**Subject:** Township of Norwich letter  
**Agenda Date:** Mar 22, 2018  
**Attachments:** Introduction and Preface to the Building Code

**RECOMMENDATION**

This memorandum is:

☒ To be received for information

OR

☐ To recommend that:

That Council receive memo 2018-M-016 regarding the proposed changes to the Ontario building Code.

**INFORMATION**

After reviewing the letter from the Township of Norwich, I agree that there is some burden put on Municipal Building Departments in respect to training for new code requirements, in regards to energy conservation, resource conservation and environmental protection. But I do feel that the Building Code is the best place to address these issue and most of the burden is placed on the designers and Architects before permit applications get to the municipality for review.

Energy conservation, resource conservation and environmental protection, are not new to the Building Code, as per the attached introduction they were included in the 2012 version of the Ontario Building Code along with changes to renovations to existing building, barrier free access requirements and a list of other changes..

Prepared by:  
Monty Cummings  
CBO/MLEO

Reviewed by:  
Elaine Gunnel  
Municipal Clerk / Acting CAO

# Preface

## Introduction

The Building Code is a regulation made under the Building Code Act, 1992. This edition of the Building Code Compendium contains the Supplementary Standards referenced by the Code and additional explanatory material and is prepared for purposes of convenience only. For the authoritative text of the Building Code regulation, see the official volumes. The 2012 Building Code was enacted by Ontario Regulation 332/12, which comes into force on January 1, 2014.

The Building Code sets out technical requirements for the construction (including renovation) and demolition of buildings, the change of use of existing buildings where the change would result in an increase in hazard and the maintenance and operation of on-site sewage systems. The technical requirements of the Building Code do not have application to existing buildings other than the maintenance and operation of on-site sewage systems and buildings which undergo a change of use where the change would result in an increase in hazard.

The Code is essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility and structural sufficiency. It is not intended to be a textbook on building design, advice on which should be sought from professional sources. Its primary purpose is the promotion of public safety through the application of appropriate uniform building standards.

The 2012 Building Code updates the previous edition of the Building Code, which dates from 2006. Many of the changes introduced into the 2012 Building Code will increase the level of harmonization between Ontario's Code and those in other Canadian jurisdictions. As well, the 2012 Building Code is written in an objective-based format which is intended to promote innovation and flexibility in design and construction.

## The Building Code and the Model National Construction Codes

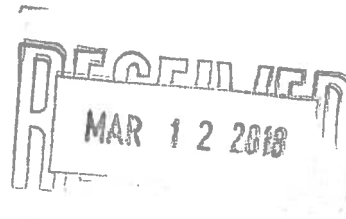
The Canadian Commission on Building and Fire Codes (CCBFC), supported by the National Research Council (NRC), released new editions of the model National Building, Plumbing and Fire Codes (mNBC, mNPC and mNFC) in 2010. These Codes have no legal status unless adopted by a province, territory or municipality.

Ontario's 2012 Building Code applies throughout Ontario and is based in large measure on the 2010 mNBC and mNPC. However, differences between the model National Codes and Ontario's Building Code occur. Ontario's 2012 Building Code has Ontario-specific requirements in areas such as energy efficiency, water conservation, renovation of existing buildings, and barrier-free access. Ontario has also moved to consolidate construction requirements from other legislation into the Building Code, including those related to on-site sewage systems, pools, spas, food premises, private sewers and private water supplies.

## Objective-Based Code Format

The 2012 Building Code is Ontario's second edition of the Building Code published in an objective-based format. The objective-based format augments specific technical requirements by identifying the underlying objectives and sub-objectives of those requirements (see table below). Each technical requirement that is an acceptable solution in Division B is linked to one or more of the objectives, as well as functional statements, through the Attribution Tables in Supplementary Standard SA-1. Some objectives were developed jointly by the NRC and Canadian provincial/territorial jurisdictions.

11483



File ☒ Incoming ☐ Other  
Mayor ☐  
Council ☒ ~~HA~~ BA  
CAO ☐  
Building ☐  
Finance ☐ S ☐ C  
Ec Dev ☐ S ☐ C  
Parks & Rec ☐ S ☐ C  
Planning ☐ S ☐ C  
Public Wks ☐ S ☐ C  
PPP ☐  
Social Services ☐  
☐ \_\_\_\_\_  
☐ \_\_\_\_\_

February 20, 2018

Mayor Hunter, Council & Municipality of Temagami

RE: Information Centre Update

We are pleased to say that the 2017 year for the Chamber of Commerce was a successful one.

Some of the 2017 highlights:

Completed the permanent move of the Information Centre to the Historic Temagami Train Station on July 1<sup>st</sup>. We obtained over 1100 signatures on our Visitor Questionnaire. The Canada Day Pancake Breakfast, Blueberry Festival, Chili Lunch and the 25th Wild Game Dinner all were well attended and successful; Through these fundraisers the Chamber can donate to community events when requested: Temagami Country Christmas, Lion's Seniors Dinner, Shiverfest, Public Skating, TAFIP Kid's Fishing Derby, Marten River Winterfest, CALA's Poker Run, ONR Santa Train, to mention a few.

Some plans for 2018

Continued and improved use of social media to help increase awareness of the area and what it has to offer. Construct displays from the many historical items of Temagami that the Chamber currently has in storage. New fixtures and fittings to better utilize the space in the Train Station for Information.

A couple of concern:

Sharing the Train Station with Living Temagami, although we feel this groups mandate is commendable we are having some difficulty with communication regarding use of the mezzanine space. There is no attempt on their part to keep the Chamber in the loop as to when the space is needed so that we can plan for someone to protect our interests in the south end of the building. The chamber would like to see this area dedicated to historical displays and a meeting space. We had an agreement with them to help fund shared expenses (phone/internet) but to date no monies have been received.

The Chamber submitted an email to Public Works and has since gone to Monty Cummings for work that needs to be done in the Train Station. Debbie is currently working with them to get these things addressed. We hope to have this completed before the season begins in May.

The Chamber of Commerce is committed to Temagami not only supporting its Members but all businesses and events. We thank you for your continued support and look forward to furthering discussions to help us improve your Information Centre.

*Penny St Germain*

Penny St. Germain  
Treasurer/Director

**Temagami & District Chamber of Commerce**

P.O. Box 57, Temagami, Ontario P0H 2H0

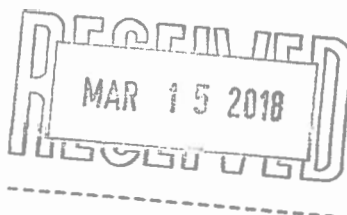
Tel: (705) 569-3344

[www.temagamiinformation.com](http://www.temagamiinformation.com) [info@temagamiinformation.com](mailto:info@temagamiinformation.com)

**From:** Elaine Gunnell  
**Sent:** Thursday, March 15, 2018 10:55 PM  
**To:** Roxanne St. Germain  
**Subject:** FW: Letter to Mayor and Council from Steve Simpson UDT Diving Inc.  
**Attachments:** Letter from Steve Simpson UDT Diving Inc.pdf; Northland Paradise Letter of Support UDT Diving Inc.jpg; Wilson Lake Cottages Business Support Letter for UDT Diving Inc.pdf

For incoming

*Elaine Gunnell, Dipl.M.A., AOMC*  
 Municipal Clerk  
 The Corporation of the Municipality of Temagami  
 7 Lakeshore Drive, P.O. Box 220  
 Temagami, ON P0H 2H0  
 Phone: 705-569-3421 ext 208  
 Email: [clerk@temagami.ca](mailto:clerk@temagami.ca)



File ☒ Incoming ☐ Other  
 Mayor ☐  
 Council ☒ ☐  
 CAO ☐  
 Building ☐  
 Finance ☐ S ☐ C  
 Ec Dev ☐ S ☐ C  
 Parks & Rec ☐ S ☐ C  
 Planning ☐ S ☐ C  
 Public Wks ☐ S ☐ C  
 PPP ☐  
 Social Services ☐  
☐ \_\_\_\_\_  
☐ \_\_\_\_\_

**From:** Steve Simpson [mailto:udt@udtdiving.com]  
**Sent:** Sunday, March 11, 2018 6:18 PM  
**To:** Lorie Hunter <mayor@temagami.ca>; debbyburrowsinfo@yahoo.ca; harding.john210@gmail.com; carol.lowery234@gmail.com; danomar@ontera.net; bhkoski62@gmail.com; ron.yourvoicematters@gmail.com  
**Cc:** Elaine Gunnell <clerk@temagami.ca>; Monty Cummings <building@temagami.ca>; Tammy Lepage <planning@temagami.ca>  
**Subject:** Letter to Mayor and Council from Steve Simpson UDT Diving Inc.

Dear Mayor and Council,  
 Please see attached Letter from myself to the Mayor and Council and Correspondence in Support of UDT Diving from Wilson Lake Cottages and Northland Paradise. I would appreciate these letters to be added to the next meeting agenda. Thank you for your time and consideration.  
 Sincerely,  
 Steve Simpson  
 UDT Diving Inc.

March 5<sup>th</sup>, 2018

The Municipality of Temagami

By email:

Mayor and Council

cc. Chair and Committee of Adjustment

cc. Chair and Planning Advisory Committee

cc. Chair and Economic Development Advisory Committee

cc. Clerk, Bylaw Enforcement, Planning

Dear Mayor, Council, Chair's and Committee Members, Clerk, By-Law Enforcement, and Planning

Without prejudice and with no disrespect intended, the Municipality of Temagami's definitions of what businesses are acceptable in their zoning bylaws are far too restrictive to fit and no longer relative to the times we live in. I would suggest that Council examine ways in which it can develop and grow business opportunities by broadening the scope of home occupation and home industry currently being used. The present "such as" listing of business acceptable in our Community is interpretive, exclusionary, biased, and detrimental to the town's growth and very survival. Our town professes to be working to attract and develop new sources of tax base and employment opportunities while fostering bylaws and policies that are working to do exactly the opposite. Our economic development history shows a record of disallowing and discouraging more businesses than it welcomes. Many of the disallowed opportunities were visionary and ahead of their time and now the same ideas are thriving businesses all over Ontario. It is time to make some serious changes. We need to be market friendly and market ready if we are to be ready for economic development opportunities. The very length of time it took to sell an industrial lot to a business bringing industry and employment to the town shows we are far from ready.

Employment trends are indicating that home occupations are increasing significantly, and that home entrepreneurial activity is emerging as a key sector in today's work environment. The growth of home occupations is likely responsive to many factors including the downsizing of larger businesses, decreasing overhead costs to remain viable, the growth of multiple income families, the desire of a better work-life balance. As such, other Municipalities are recognizing that home occupations are a valid way of combining home and work lives, while encouraging the economic stability of local economies. In the situation of my business, more importantly, I have brought in customers who have spent money at every retail business in the Town of Temagami, they have stayed at 3 lodge operations and returned for family vacations, they have attended several events and festivals. I have supplied letters from 2 of the lodges, the 3<sup>rd</sup> has changed ownership. If bringing money into the local economy is not an important factor in the official plan for this Municipality I would suggest it well should be. Every business that fails or is walked away from removes a tax base that is seriously needed to financially contribute to providing the infrastructure required to those who live here and brings money into the town economy. This Community will either evolve or it will continue on its decline, we need to work together to stop the later from happening.

If this Community is to evolve we need a common and common sense vision for the next twenty years that will guide how our community grows and develops. Our future vision should aim to create a vibrant living environment within the Town by taking into consideration all aspects of planning for Temagami's Future - social, economic, physical, cultural, esthetic, and environmental factors. Presently there is nothing in the Official Plan addressing economic development and this is a serious issue that needs to be address in the revisions presently being done. The community's vision should be central to the development of the new Official Plan. The plan needs to remove barriers to economic development, survival depends on it.

There is deep diving available for specific training in this area. I am well connected in the diving world and had begun to reach out to Diving Instructors and facilities across North America and they are extremely interested in coming here. This could be a great opportunity for local businesses in our community as one facility alone certifies 250 technical divers a year and that is just the tip of the iceberg. All of these divers will require accommodation, meals, will spend money at retail establishments, will attend local events and many will return to the area again, maybe even move here. This level of diving requires a diving facility to be close by. Unfortunately for the community, I have put the development of this important economic opportunity on hold until the issues I am facing with my diving business have been decided.

I am requesting that Council, the Planning Advisory Committee, and the Committee of Adjustment immediately make the necessary changes to allow businesses that are not on the "such as" list be allowed to be factored in to operate if they are located in an R1 or R2 zoning or any other appropriate zoned area for business. The SCUBA Diving Industry is not a common business and as such has not been included on the "such as" list of example businesses allowed in R1 R2 zoning. The very wording itself "such as" denotes a listing of some examples not a definitive list yet it is interpreted as exclusionary. It should not be necessary to fill out an application, pay a fee, go through hearings, and create an unnecessary administrative burden to an already overburdened staff in order to be added to a list so you can contribute to a community and try to make a living. I am asking for Council and/or the Committees to use their ability to remedy this situation and have SCUBA Diving Operations added to the acceptable businesses of R1 R2 and other applicable zoning so this businesses can operate and the community can continue to benefit financially from the students and their families being brought to the area.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Simpson', with a long horizontal flourish extending to the right.

Steve Simpson  
UDT Diving Inc.

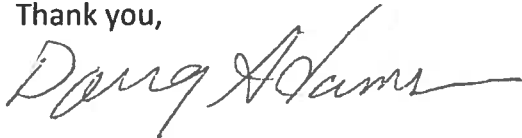
March 8<sup>th</sup>, 2018

UDT Diving Inc.  
Temagami, Ontario

To Whom it may concern,

Northland Paradise has financially benefited from the students of UDT Diving staying at our lodge and we are looking forward to future bookings. The town needs as much of an economic base as possible and we should be encouraging every business we can to choose our community to be in.

Thank you,

A handwritten signature in black ink, appearing to read "Doug Adams", with a long horizontal flourish extending to the right.

Doug Adams  
Northland Paradise

**From:** Wilson Lake Cottages [mailto:mjkmacleod@ontera.net]  
**Sent:** Saturday, February 17, 2018 6:20 PM  
**To:** UDT@udtdiving.ca; udt@udtdiving.com  
**Subject:** Letter of Support

To whom it may concern:

This is a letter of support confirming that Wilson Lake Cottages has had customers from UDT Diving and they did repeat coming back to Wilson Lake Cottages.

Thank-you for sending business our way.

Marilyn MacLeod

Wilson Lake Cottages

705-569-3710





Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2018-M-015

☐

Staff

☒

Committee

Subject:	PAC recommendation regarding Mr. Simpson correspondence date March 5, 2018
Agenda Date:	March 22, 2018
Attachments:	

**RECOMMENDATION**



To recommend that:

WHEREAS at the Planning Advisory Committee meeting held on March 13, 2018 the Committee reviewed the correspondence from Mr. Simpson;

NOW THEREFORE BE IT RESOLVED THAT that Council receive Memo-2018-M-015 regarding the recommendation from PAC to amend the zoning by-law to include a broader definition of home occupation/home industry;

AND FURTHER THAT Council if they deem it desirable adopt the recommendation from PAC;

AND FURTHER THAT Council direct staff to proceed with a municipal initiated zoning by-law amendment.

**INFORMATION**

At the March 13, 2018 PAC meeting the Committee revised the agenda to include correspondence from Mr. Simpson regarding his diving business. The committee discussed the importance of bringing in new business and promoting economic prosperity and passed the following motion:

18-22

MOVED BY: J. Kenrick

SECONDED BY: B. Leudke

BE IT RESOLVED THAT *the Committee recommends to Council to proceed with a Zoning By-law Amendment in response to the correspondence from Mr. Simpson's inquiry dated march 5, 2018 and encourages a broader range of the definition in the zoning by-law of home occupation/home industry;*

AND FURTHER THAT *the definition of home occupation/home industry include home teaching and small learning facility in section 6.23 (g).*

**CARRIED**

Council should keep in mind that s.6.23 (g) "Home Occupation" states:

*"Such a home occupation may include a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations."*

The definition of a home occupation in the zoning by-law is as follows:

*"Home occupation shall mean any gainful occupation which is conducted within the dwelling unti by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in this Zoning By-law."*

If Council if deems it desirable to proceed with a municipally initiated zoning by-law amendment it will still require the following legislative process:

1. Preparation of a draft bylaw wording.

2. Notice of public meeting 20 days prior to Public Meeting;
3. Circulate to properties within a 120m (394 Feet) 20 days prior to Public Meeting;
4. Public meeting held to receive comments; and
5. Notice of decision within 15 days to all interested parties.

**\*\* Note: after Council makes a decision on the by-law amendment it is subject to a 20 day appeal period.**

*These recommendations have not been reviewed by staff. When reviewing a request and preparing a recommendation for Council consideration, staff would typically consider the following factors:*

- Operating and capital budget,
- Staff resources,
- Material costs,
- Government grants,
- Municipal policies,
- Legislation and
- Risk assessment

Prepared by:

Reviewed by & Approved for Council consideration

**Tammy Lepage,  
Planning Assistant**

**Elaine Gunnell,  
Municipal Clerk**

Name & Position

Name & Position

**Planning Advisory Committee**

## **6.20 GREATER RESTRICTIONS**

This By-law shall not be effective to reduce or mitigate any restrictions lawfully imposed by a governmental authority having jurisdiction to make such restrictions.

## **6.21 HEIGHT EXCEPTIONS**

Notwithstanding the height provisions, nothing in this By-law shall apply to prevent the erection of a church spire, flag pole, belfry, clock tower, chimney, radio or television tower or antenna.

## **6.22 HOME INDUSTRY**

A home industry may be carried out in the R1, R2 and R3 Zones in accordance with the following and in accordance with the provisions of Section 7.4.3, Section 7.5.3 and Section 7.6.3.

- (a) there is no external advertising other than a sign erected in accordance with any by-laws of the Municipality regulating signs;
- (b) the external storage of goods, materials or equipment is not permitted;
- (c) such home industry is not an obnoxious use, trade, business or manufacture;
- (d) such home industry is clearly secondary to the main residential use, does not change the residential character of the dwelling and in no case shall the accessory building used for the home industry have a gross floor area greater than forty percent (40%) of the ground floor area of the dwelling;
- (e) not more than two (2) persons, other than the owner of the dwelling shall be employed in a home industry on a full-time basis;
- (f) except in the case of island lots, for every person, other than the owner of the dwelling employed therein on a full-time basis, one parking space shall be provided but shall not be located in the front yard or flanking yard;
- (g) except in the case of island lots, one on-site parking space shall be provided for patrons of the home industry and such parking space shall not be provided in the front yard;
- (h) except in the case of island lots, an accessory building used for a home industry shall not be located in the front yard or flankage yard of the residential lot; and
- (i) notwithstanding any of the provisions of this By-law, an accessory building used for a home industry shall have a minimum setback from the property line of five (5.0) metres.

## **6.23 HOME OCCUPATION**

A Home Occupation may be carried out in certain zones, where permitted, subject to the following:

- (a) no person, other than a resident of the dwelling unit and one non-resident employee may be employed in the home occupation, except in the R1, R2 and R3 Zones where two non-resident employees may be employed in the home occupation;
- (b) there is no display, other than an un-illuminated sign not greater than one (1.0) square metre in size, to indicate to persons outside that any part of the dwelling unit or lot is

being used for a purpose other than a dwelling unit, except in the, R1 and R2 Zones where no such sign is permitted;

- (c) such home occupation is clearly secondary to the main residential use and does not change the residential character of the dwelling unit nor creates or becomes a public nuisance, particularity in regard to noise, noxious odours or emission of smoke, traffic or parking;
- (d) such home occupation does not interfere with television or radio reception;
- (e) there is no outside storage of goods or materials and there is no use of any part of an accessory building;
- (f) not more than twenty five per cent (25%) of the gross floor area of the dwelling unit or forty six (46.0) square metres, whichever is the lesser, is used for the purposes of a home occupation;
- (g) such home occupation uses may include a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;
- (h) when retail sales are carried out as part of a home occupation located on a lot accessible by a municipally maintained road, one on-site parking space shall be provided in addition to any required for the dwelling unit and employees;
- (i) (By-law 13-1121) except in the R1 and R2 Zones, one parking space shall be provided for each employee not residing in the residence.

## **6.24 LICENSES, PERMITS AND OTHER BY-LAWS**

Nothing in this By-law shall exempt any person from complying with requirements of any other By-law in force within the Municipality or from obtaining any permit, license, permission, authority or approval required by this or any other By-law of the Municipality or by any other law in force from time to time.

## **6.25 LIGHTING BESIDE NAVIGABLE WATER BODIES**

Lighting shall not interfere with the view of the night sky or spill onto the surrounding properties. Lighting shall not exceed a maximum height of nine (9.0) metres and shall be directed downward.

## **6.26 LOADING SPACE REGULATIONS AND REQUIREMENTS**

### **a) Access**

Access to loading or unloading spaces shall be by means of a driveway at least six (6.0) metres wide.

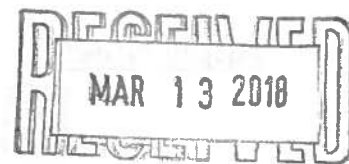
### **b) Loading Space Surface**

The driveways, loading and unloading spaces shall be constructed and maintained with a stable surface, which is treated so as to prevent the raising of dust or loose particles and with provisions for drainage facilities.

**From:** FedNor Outreach / Sensibilisation communautaire FedNor (IC) <ic.fednoroutreach-sensibilisationcommunautairefednor.ic@canada.ca>  
**Sent:** Tuesday, March 13, 2018 2:30 PM  
**To:** Roxanne St. Germain  
**Subject:** Apply for funding for your Community Economic Development project! / Présentez une demande de financement pour votre projet de développement économique communautaire!  
 IC:00082002137

La version française suit...

If you are having difficulty viewing this email, please view the [web version](#).



Please redistribute.

## Apply for funding for your Community Economic Development project!

FedNor can provide funding and expertise to help you develop and implement Community Economic Development projects that will grow your local economy.



*Learn how Parry Sound Airport's industrial expansion project helped attract 10 new business operators and create 60 full-time jobs.*

### Who can apply?

Municipalities, municipal organizations, First Nations and not-for-profit organizations, as well as industry and business associations, networks and alliances.

### What projects are eligible?

Projects include efforts to organize resources, to enhance business presence, and to take advantage of opportunities for development and diversification in key sectors such as tourism, clean-tech and manufacturing.

For example, we can help your community:

- Identify priorities through strategic planning;
- Implement priorities by funding projects including:
  - industrial park development

File ☒ Incoming ☐ Other  
 Mayor ☐  
 Council ☒ BA  
 CAO ☐  
 Building ☐  
 Finance ☐ S ☐ C  
 Ec Dev ☒ S ☒ C  
 Parks & Rec ☐ S ☐ C  
 Planning ☐ S ☐ C  
 Public Wks ☐ S ☐ C  
 PPP ☐  
 Social Services ☐  
☐ \_\_\_\_\_  
☐ \_\_\_\_\_

- downtown revitalization or waterfront development initiatives
- initiatives that attract investment
- Expand regional partnerships and collaboration

Talk with one of our [FedNor experts](#). They are ready to work with you to help turn your idea into reality.

## Apply Now!



English version above.

Si vous trouvez des difficultés à lire ce courriel, s'il vous plaît consulter la [version web](#).



Veuillez redistribuer.

## Présentez une demande de financement pour votre projet de développement économique communautaire!

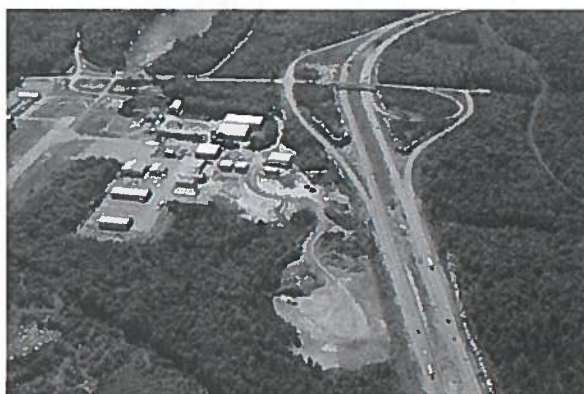
FedNor peut fournir une expertise et des fonds pour vous aider à élaborer et à mettre en œuvre des projets de [développement économique communautaire](#) qui renforceront votre économie locale.

### Qui peut présenter une demande?

Les municipalités, les organismes municipaux, les Premières Nations, les organismes sans but lucratif, ainsi que les associations industrielles et commerciales, les réseaux et les alliances d'entreprises.

### Quels projets sont admissibles?

Ce sont des projets visant à planifier les ressources, à accroître la présence



Découvrez comment le [projet d'agrandissement industriel de l'Aéroport municipal de Parry Sound](#) a contribué à attirer 10 nouveaux exploitants d'entreprise et à créer 60 emplois à temps plein.

commerciale et à tirer parti des possibilités de développement et de diversification dans des secteurs économiques clés comme le tourisme, les technologies propres et la fabrication.

Par exemple, nous pouvons aider votre collectivité à :

- cerner les priorités au moyen d'une planification stratégique;
- mettre en œuvre des priorités en finançant des projets, comme les suivants :
  - aménagement d'un parc industriel;
  - initiatives de revitalisation du centre ville ou d'aménagement du secteur riverain;
  - initiatives qui attirent des investissements;
- intensifier la collaboration et les partenariats régionaux.

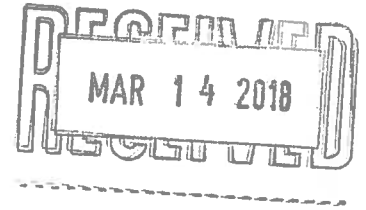
Parlez avec l'un de nos [spécialistes de FedNor](#). Ils sont prêts à travailler avec vous pour concrétiser votre idée.

### **Présentez une demande maintenant!**



11491

**From:** Elaine Gunnell  
**Sent:** Wednesday, March 14, 2018 1:55 PM  
**To:** Roxanne St. Germain  
**Subject:** FW: Temagami Community Foundation Fundraiser in the City  
**Attachments:** 2018 tcf fundraiser in the city copy.pdf; ATT00001.txt



Elaine Gunnell, Dipl.M.A., AOMC  
Municipal Clerk  
The Corporation of the Municipality of Temagami  
7 Lakeshore Drive, P.O. Box 220  
Temagami, ON P0H 2H0  
Phone: 705-569-3421 ext 208  
Email: clerk@temagami.ca

File ☒ Incoming ☐ Other  
Mayor ☐  
Council ☒ ~~BA~~  
CAO ☐  
Building ☐  
Finance ☐ S ☐ C  
Ec Dev ☐ S ☐ C  
Parks & Rec ☐ S ☐ C  
Planning ☐ S ☐ C  
Public Wks ☐ S ☐ C  
PPP ☐  
Social Services ☐  
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-----Original Message-----

From: Victoria Grant [mailto:jiimaan@me.com]  
Sent: Wednesday, March 14, 2018 12:46 PM  
To: Elaine Gunnell <clerk@temagami.ca>  
Subject: Temagami Community Foundation Fundraiser in the City

Please find attached information on our Fundraiser in the City. It would be wonderful if we could count on the Town's support for this fundraiser, and purchase a table of 8 for \$2000. As an organization that works to the betterment of the whole community, it would be wonderful to have representation from both political bodies. The Temagami First Nation has committed to buying to table. I understand there is a council meeting on next Thursday and I am hoping that you could bring it to the Council's attention.





## Fundraiser in the City

Join us for an evening of fine dining, dazzling musical entertainment, and spectacular prizes all in support of the Temagami Community Foundation.

**Date:** Monday April 23<sup>rd</sup>, 2017

**Time:** 6:00 pm to 9:30 pm

**Place:** George Restaurant at Verity,  
111 Queen St. E, Toronto  
between Jarvis & Church



MC: **Sandra Laronde**  
Director of Red Sky Performance  
[www.redskyperformance.com](http://www.redskyperformance.com)



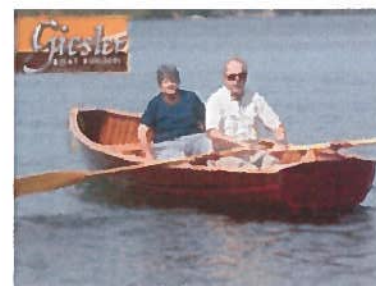
Special Guest Speaker:  
**Patrick Farmer**  
Chairman of the Board of  
Cymbria Corp. and CEO of  
Edgepoint Wealth Management  
[www.edgepointwealth.com](http://www.edgepointwealth.com)



Musical Guest: **David Laronde**  
Singer, Songwriter  
[www.davidlarondemusic.com](http://www.davidlarondemusic.com)



**Raffle & Silent Auction**  
Items include a hand-crafted Head Waters wood and canvas canoe, an artisan cedar-strip Geisler dory, and Hugh McKenzie original artwork.



### RSVP

Tickets ~ \$275 each or save \$25/ticket by purchasing a table of 8 seats for \$2000.

Interac eTransfer your ticket purchase amount to:  
[info@temagamicommunityfoundation.com](mailto:info@temagamicommunityfoundation.com)

### DONATE

Can't make it to the event? Please consider making a donation in lieu of your attendance

Interac eTransfer your donation to:  
[info@temagamicommunityfoundation.com](mailto:info@temagamicommunityfoundation.com)

### SPONSOR

Are you interested in a sponsorship opportunity?  
Contact Vicki Grant [jiimaan@me.com](mailto:jiimaan@me.com) to learn more

File ☒ Incoming ☐ Other  
 Mayor ☐  
 Council ☒ ☐ ☐ Incoming ☐ Other  
 CAO ☐  
 Building ☐  
 Finance ☐ S ☐ C  
 Ec Dev ☐ S ☐ C  
 Parks & Rec ☐ S ☐ C  
 Planning ☐ S ☐ C  
 Public Wks ☐ S ☐ C  
 PPP ☐  
 Social Services ☐  
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Alissa North  
 Associate Professor of Landscape Architecture  
 Daniels Faculty of Architecture, Landscape, and Design, University of Toronto  
 1 Spadina Crescent, Toronto ON M5S 2J5  
 (416) 978-6480  
 alissa.north@daniels.utoronto.ca  
 www.daniels.utoronto.ca

January 30, 2018

Temagami Council  
 FrontDesk@Temagami.ca

Dear Temagami Mayor and Council,

I am a Professor at the University of Toronto, and am arranging to bring my Master of Landscape Architecture students up to Temagami to snowshoe to see the Old Growth Forests. While we are in Temagami we also hope to meet with and learn about the history and current issues of Temagami and its forests from members of Temagami Council, Temagami First Nation, locals, and Temagami related organizations.

We are planning to have two full days in Temagami on March 24 and 25, 2018. There will be approximately 30 students and three professors on this trip.

We understand that Temagami Theatre could possibly be made available as a forum to meet and for presentations during our two days in Temagami, and we would like to respectfully request from Council that the fee for the use of the theatre be waived. We will need to solidify the speaker schedule, at which point we will know if we will need the theater for two mornings or two evenings.

Should you require any additional information regarding our visit, please do not hesitate to contact me, as I'd be happy to answer any questions. Thank you for your time and consideration.

Sincerely,



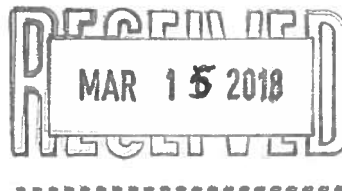
Alissa North

**From:** Anne-Marie Loranger <tdlt.btt@gmail.com>  
**Sent:** Thursday, March 15, 2018 1:59 PM  
**To:** Roxanne St. Germain  
**Subject:** financial contribution  
**Attachments:** Letter to Temagami 2018.pdf; Testimonial of the Lake Passport 2017.docx; Accomplissements.docx; Budget Lake Temiskaming Tour.xlsx

Hello,

You will find in the attachment all the documents requested for the financial contribution to the Lake Temiskaming Tour du lac Témiscamingue.

Thank you



File ☒ Incoming ☐ Other  
 Mayor ☐  
 Council ☒ BA  
 CAO ☐  
 Building ☐  
 Finance ☐ S ☐ C  
 Ec Dev ☒ S ☒ C  
 Parks & Rec ☐ S ☐ C  
 Planning ☐ S ☐ C  
 Public Wks ☐ S ☐ C  
 PPP ☐  
 Social Services ☐  
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**Anne-Marie Loranger**

Tisser des Liens Témiscamingue / Building Ties Temiskaming  
 Temiskaming Shores and Area Chamber of Commerce  
 c.p. 811 / P.O. Box 811  
 883356 Chemin / Hwy 65  
 Téléphone / Telephone: 705-647-5771  
 Télécopie / Fax: 705-8633  
[tdlt.btt@gmail.com](mailto:tdlt.btt@gmail.com)



March 15, 2018

Roxanne St-Germain  
Administrative Assistant  
Municipality of Temagami  
7 Lakeshore Drive  
Temagami, Ontario  
P0H 2H0

**Re : Lake Temiskaming Tour from partners contribution**

Dear Roxanne,

With the completion of the second year of Tisser des Liens / Building Ties, we wish to reflect on our many successes. The website has over 120 businesses/organizations registered and continues to grow. We have dedicated a coop student to contact businesses and organizations around the lake to populate the website. We have over 1000 followers on our Lake Temiskaming Tour du lac Témiscamingue Facebook page and 200 followers added to our new Instagram page. The new Passport project was a great success and the 2018 passport will be distributed throughout Ontario and Québec for the 2018 tourism season.

We are making plans for the future of the Lake Temiskaming Tour du lac Témiscamingue and through the Temiskaming Shores & Area Chamber of Commerce, another application to FedNor is in Phase II approvals. Among other things, the proposed project will continue the promotion of the Lake Temiskaming Tour du lac Témiscamingue.

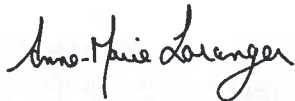
Working with the Ottawa River Heritage Designation Committee we hope to collaborate to leverage the new designation of the Ottawa River as a Canadian Heritage River as a way to further promote the Lake Temiskaming Tour du lac Témiscamingue. Tourism Northern Ontario will help us develop packages to target consumers in the international market. By participating in the 2019 International Plowing Match in the West-Nipissing area we will have the opportunity to highlight our natural beauty of Lake Temiskaming.

You have historically contributed \$ 500 annually to the Lake Temiskaming Tour du lac Témiscamingue and we would ask to commit this amount over the 3-year period. We are enclosing a copy of a proposed budget for the promotion of the Lake Temiskaming Tour. You will note your contribution will be leveraging a \$ 450,000.00 budget with \$ 195,000.00 directly related to the Lake Temiskaming Tour du lac Témiscamingue. We hope you will agree this is good value for your contribution.

The Lake Temiskaming Tour is gaining momentum and continuing support from our partners is crucial to the success of this project.

Do not hesitate to contact the Temiskaming Shores & Area Chamber of Commerce if you have any questions or if you require any further information.

Sincerely,



Anne-Marie Loranger  
Tisser des Liens / Building Ties Temiskaming  
Lake Temiskaming Tour du lac Témiscamingue

Accomplissements Lake Temiskaming Tour du lac Témiscamingue  
2016-2018

- 6000 passports 2017
- 10 000 passports 2018
- 50 signs 2 x 2 Lake Temiskaming Tour lac Témiscamingue with website
- 5000 Winter Fun Guides (Centre map of the Tour)
- 1000 magnetic clips to promote the website.
- 1000 Hello / Bonjour kit
- 800 search and rescue Map of Lake Temiskaming
- 700 t-shirts distributed around the lake
- 3 Take the Lake signs
- 4 Building Ties networking evenings
- Temiskaming Ambassador Day
- Shuttle to the Foire Gourmande (76 people)
- Expédition à la Vivianne
- 4 bloggers writing articles about Lake Temiskaming
- Articles with Northeastern Ontario
- 120 businesses and organisations on [www.laketemiskaming.com](http://www.laketemiskaming.com)
- 1015 Facebook followers
- 194 Instagram followers
- Marketing (Temiskaming Speaker, Le Voyageur, CTV North Bay, Le Reflet, Temiskaming District visitor's guide, Temiskaming Shores district & area map, CKVM-FM (chronique), CJTT-FM, Good Gauley Production, Guide touristique Abitibi-Temiskaming )

## Testimonial of the Lake Passport 2017

1. Thank you for this great opportunity! We loved touring and getting our 'stamps' So much great local culture! Sincerely,  
Cindy Charlebois and Family  
North Bay, Ontario
2. Dear Organizers, we had a great week exploring your region of Ontario and definitely intend to return. The Discovery Passport was a great impetus to get us to see & visit a couple of spots we might otherwise have overlooked. I did have trouble using the correct punch in Haileybury but that was my inattention to detail easily rectified, I hope. Thank you for the opportunity.  
Paul Mundy  
Kitchener, Ontario
3. Hello, I finished!! However, the museum in Temiskaming was closed and punching station Inside. (sept 27 at 9;30 am) I have a photo of me there today to email as proof that I completed circle. Thank you. This was FUN!!  
Connie Hergott  
North Bay, Ontario
4. The Lake Temiskaming Tour was a great ride with wonderful scenery. The Blue Passport boxes were easy to find. Lunch at La Bannick was excellent. Tour well organised!  
Stephane Trudel  
Latulipe, Québec
5. Dear Lake Temicaming Tour, This was a delightful adventure. We drove over to North Bay and spent one night there, then 3 nights in New Liskeard, two in Ville Marie, and back to North Bay for 2 nights. The scenery along the way with all the lakes, rocky outcrops, hills and valleys and trees was beautiful. The museums displaying some aspects of local history were informative and unique. We were surprised at all the beautiful and large lakeshores parks and marinas in each town no matter how small the town was. We played frisbee golf in New Liskeard. The motel we liked best was the Caroline Motel and Restaurant in Ville Marie. The older couple there were very accommodating and the room was really clean and comfortable. One suggestion we have an information sheet in English at the Green Estate Historical Site. The young girl there did not know English and we don't know much French. We feel you did a great job organizing and presenting your area. However, since we found out about this Tour at the end of the season we think that next year there needs to be more widespread exposure such as CBC North and public announces on various TV Stations. We will tell other people we know here about your area. Feel free to use any part of this letter in your future marketing.  
Rita Fink & Art Fink  
Sault Ste Marie, Ontario
6. I just thought I should let you know that the Lake Tour (Tour du Lac) has been extremely effective. In all the years I have been in business and the 5 years in Cobalt, I have now seen people touring around the lake, passports in hand and enjoying the sites and history of the place. First time in years that we are seeing Temagami tourists coming THIS way to tour around and shop, instead of going back toward North Bay. The only issue I have is that with the lake tour extending to the end of September...the museums should be open ALL day till then as well instead of just the afternoons. I have had so many tourists in the shop in the morning who have come for the museums. So, I give them my tour maps, which I keep in-shop and tell them the directions to take and what the NEED to see on the Cobalt Heritage Trails. They are thrilled and grateful to have this to do. So please suggest to the museums my take on this. I hope it happens again next year.

Laura Landers Laura's Art Shoppe COBALT  
Cobalt, Ontario

7. Dear Organizers. We enjoyed our time in an area of Ontario we had not yet explored. Using your Lake Tour Passport added to the fun and interest in the area. We have used an adventure passport in the Bruce Peninsula which has grown and improved each year. What we also love is that using this system, our daughter (now 30) has promoted excursions in the Bruce by bike, hike, car and camping to her friends. She loves the on-line aspect as well. She and her hubby are on a limited budget and have kept vacations local using the passport information to explore (and earn a T-Shirts -loves the reward). I encourage you to continue to share those 'special' locations in your area though the passport program.

Janice Cruickhank  
Kitchener, Ontario



We had so much fun completing the Lake Temiskaming Tour this summer! We even won some prizes!



Josée Caron  
Winner of the Water Fantasy (valued at 1 500\$)



## Budget - Lake Temiskaming Tour du lac Témiscamingue

FedNor Project -3 years

June 1 2018 to May 31 2021

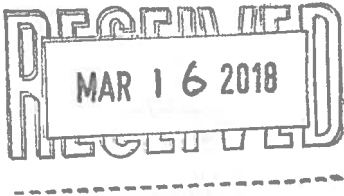


Historic Partners' Contribution	per year
MRC du Témiscamingue	5,000.00 \$
City of Temiskaming Shores	5,000.00 \$
Tourim North Bay	2,500.00 \$
Mattawa-Bonfield	1,200.00 \$
Cobalt, Coleman, Latchford	500.00 \$
Temagami	500.00 \$
<b>TOTAL</b>	<b>\$ 14,700.00 X3 years</b>

Costs for the Lake Temiskaming Tour	
Canadian Heritage Rivers System (Ottawa River)	30,000.00 \$
Packages	10,000.00 \$
Way Finding signs	40,000.00 \$
Annual Passport	40,000.00 \$
Website	30,000.00 \$
International Plowing Match 2019 West Nipissing	25,000.00 \$
Marketing	20,000.00 \$
<b>TOTAL</b>	<b>195,000.00 \$</b>

**\*\* The total cost of the project is greater than 450,00.00\$ and is mostly funded by FEDNOR. We also have a partnership with Tourim Northern Ontario.**

**From:** Ontario Trillium Foundation | Fondation Trillium de l'Ontario <communications@otf.ca>  
**Sent:** Friday, March 16, 2018 10:01 AM  
**To:** Roxanne St. Germain  
**Subject:** Grow Grant Application Outreach Workshops | Séance d'information sur les subventions de croissance



File ☐ Incoming ☐ Other  
Mayor ☐  
Council ☒ ☐  
CAO ☐  
Building ☐  
Finance ☐ S ☐ C  
Ec Dev ☐ S ☐ C  
Parks & Rec ☐ S ☐ C  
Planning ☐ S ☐ C  
Public Wks ☐ S ☐ C  
PPP ☐  
Social Services ☐  
☐ \_\_\_\_\_  
☐ \_\_\_\_\_

*La version en français suit la version en anglais.*

Dear OTF friends,

Our team of experts are on the road again this spring bringing you the tools and knowledge you need to write great grant applications.

The Ontario Trillium Foundation team has organized workshops across the province to help you strengthen your Grow Grant Application so you can avoid common mistakes and boost your chances of making a positive impact in your community.

In addition to these workshops, OTF has put together a series of webinars to provide you with top tips to submit a Grow Grant Application.

See the full list of webinars and workshops in English [here](#). See below for the upcoming sessions and click on the link to register. Read the news release [here](#).

Please share these exciting opportunities with other organizations in your community and on social media ([OTF on Twitter](#), [OTF on Facebook](#)).

If you have any questions, please contact the OTF Support Centre at 1.800.263.2887 or by email at [otf@otf.ca](mailto:otf@otf.ca).

<b>Date</b>	<b>Subject</b>
Monday, March 26	<b><u>Top Reasons Grow Applications Don't Move Forward</u></b>
Tuesday, March 27	<b><u>Applying for a Grow Grant? Join our workshop in Kemptville!</u></b>
Tuesday, March 27	<b><u>Applying for a Grow Grant? Join our workshop in Dryden!</u></b>
Tuesday, March 27	<b><u>Applying for a Grow Grant? Join our workshop in Brantford!</u></b>
Tuesday, March 27	<b><u>Applying for a Grow Grant? Join our workshop in Toronto (Downtown)!</u></b>
Wednesday, March 28	<b><u>Top Reasons Grow Applications Don't Move Forward</u></b>
Wednesday, March 28	<b><u>Applying for a Grow Grant? Join our workshop in Woodbridge!</u></b>
Thursday, March 29	<b><u>Top Reasons Grow Applications Don't Move Forward</u></b>
Thursday, March 29	<b><u>Let's Talk About the Grow Workbook</u></b>
Thursday, March 29	<b><u>Applying for a Grow Grant? Join our workshop in Thunder Bay!</u></b>
Tuesday, April 3	<b><u>Applying for a Grow Grant? Join our workshop in Bancroft!</u></b>
Wednesday, April 4	<b><u>Top Reasons Grow Grant Applications Don't Move Forward (in</u></b>

	French)
Wednesday, April 4	<b><u>Applying for a Grow Grant? Join our workshop in Kitchener!</u></b>
Wednesday, April 4	<b><u>Applying for a Grow Grant? Join our workshop in Toronto (East)!</u></b>
Thursday, April 5	<b><u>Webinar - Top Reasons Grow Grant Applications Don't Move Forward</u></b>
Thursday, April 5	<b><u>Applying for a Grow Grant? Join our workshop in Kingston!</u></b>
Thursday, April 5	<b><u>Applying for a Grow Grant? Join our workshop in Parry Sound!</u></b>
Thursday, April 5	<b><u>Applying for a Grow Grant? Join our workshop in Niagara!</u></b>
Friday, April 6	<b><u>Webinar - Let's Talk About the Grow Workbook</u></b>

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Chers amis de la FTO,

Notre équipe d'experts est à nouveau sur la route ce printemps pour vous transmettre les outils et connaissances dont vous avez besoin pour rédiger d'excellentes demandes de subvention.

L'équipe de la Fondation Trillium de l'Ontario organise des ateliers à travers la province pour vous aider à améliorer votre demande de subvention de croissance afin que vous puissiez éviter des erreurs courantes et augmenter vos chances d'avoir un impact positif dans votre communauté.

En plus de ces ateliers, la FTO a prévu une série de webinaires pour vous donner les conseils principaux concernant les demandes de subvention de croissance.

Consultez la liste complète des webinaires et ateliers offerts en français en cliquant [ici](#). Vous pouvez lire le communiqué de presse [ici](#).

Veuillez informer d'autres organismes de votre communauté de ces perspectives intéressantes et en parler sur les réseaux sociaux ([FTO sur Twitter](#), [FTO sur Facebook](#)).

Si vous avez des questions, veuillez communiquer avec le Centre de soutien de la FTO au 1 800 263-2887 ou à [otf@otf.ca](mailto:otf@otf.ca).

Date	Sujet
Lundi 26 mars	<b><u>Principales raisons pour lesquelles des demandes de subvention de croissance ne sont pas acceptées (en anglais)</u></b>
Mardi 27 mars	<b><u>Vous faites une demande de subvention de croissance? Participez à notre atelier à Kemptville! (en anglais)</u></b>
Mardi 27 mars	<b><u>Vous faites une demande de subvention de croissance? Participez à notre atelier à Dryden! (en anglais)</u></b>
Mardi 27 mars	<b><u>Vous faites une demande de subvention de croissance? Participez à notre atelier à Brantford! (en anglais)</u></b>
Mardi 27 mars	<b><u>Vous faites une demande de subvention de croissance? Participez à notre atelier à Toronto (Centre-ville)! (en anglais)</u></b>
Mercredi 28 mars	<b><u>Principales raisons pour lesquelles des demandes de subvention de croissance ne sont pas acceptées (en anglais)</u></b>
Mercredi 28 mars	<b><u>Vous faites une demande de subvention de croissance? Participez à notre atelier à Woodbridge! (en anglais)</u></b>

Jeudi 29 mars	<b><u>Principales raisons pour lesquelles des demandes de subvention de croissance ne sont pas acceptées</u></b> (en anglais)
Jeudi 29 mars	<b><u>Parlons du Feuillet de travail de la demande de subvention de croissance</u></b> (en anglais)
Jeudi 29 mars	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Thunder Bay!</u></b> (en anglais)
Mardi 3 avril	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Bancroft!</u></b> (en anglais)
Mercredi 4 avril	<b><u>Webinaire – Principales raisons pour lesquelles des demandes de subvention de croissance ne sont pas acceptées</u></b>
Mercredi 4 avril	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Kitchener!</u></b> (en anglais)
Mercredi 4 avril	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Toronto (East)!</u></b> (en anglais)
Jeudi 5 avril	<b><u>Webinaire – Principales raisons pour lesquelles des demandes de subvention de croissance ne sont pas acceptées</u></b> (en anglais)
Jeudi 5 avril	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Kingston!</u></b> (en anglais)
Jeudi 5 avril	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Parry Sound!</u></b> (en anglais)
Jeudi 5 avril	<b><u>Vous faites une demande de subvention de croissance de la FTO? Venez assister à un atelier à Niagara!</u></b> (en anglais)
Vendredi 6 avril	<b><u>Webinaire – Parlons du Feuillet de travail de la demande de</u></b>

	<b>subvention de croissance (en anglais)</b>
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**Our mailing address is:**

800 Bay Street, 5th Floor  
Toronto, ON M5S 3A9

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M5S 3A9

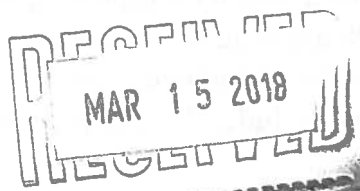
Vous pouvez [mettre à jour vos préférences](#) ou vous [désinscrire de cette liste](#).

**From:** Elaine Gunnell  
**Sent:** Thursday, March 15, 2018 9:44 PM  
**To:** Roxanne St. Germain  
**Subject:** FW: Main Street Revitalization – funding update  
**Attachments:** Main Street Revitalization Allocations.pdf

For incoming

*Elaine Gunnell, Dipl. M.A., AOMC*

Municipal Clerk  
 The Corporation of the Municipality of Temagami  
 7 Lakeshore Drive, P.O. Box 220  
 Temagami, ON P0H 2H0  
 Phone: 705-569-3421 ext 208  
 Email: [clerk@temagami.ca](mailto:clerk@temagami.ca)



File ☒ Incoming ☐ Other  
 Mayor ☐  
 Council ☒ ~~BA~~  
 CAO ☐  
 Building ☐  
 Finance ☒ ~~AS~~ ☒ ~~AC~~  
 Ec Dev ☒ ~~AS~~ ☒ ~~AC~~  
 Parks & Rec ☒ ~~AS~~ ☒ ~~AC~~  
 Planning ☒ ~~AS~~ ☒ ~~AC~~  
 Public Wks ☒ ~~AS~~ ☒ ~~AC~~  
 PPP ☐  
 Social Services ☐  
*ACP*  
☐

**From:** AMO Communications [mailto:communicate@amo.on.ca]  
**Sent:** Thursday, March 15, 2018 6:01 PM  
**To:** Elaine Gunnell <clerk@temagami.ca>  
**Subject:** Main Street Revitalization – funding update

This week, AMO signed an agreement with the Province to administer its \$26m Main Street Revitalization Initiative for Ontario's lower and single-tier municipalities (except for the City of Toronto). This initiative ensure investment in communities' main street/downtown areas to support small businesses.

AMO is pleased to announce that our administrative efficiencies mean that 413 municipalities will receive about 4% more than originally indicated in January when the program was announced by the province. The final allocations, compared to the original estimate, is attached.

Funding will follow a model similar to the Federal Gas Tax Fund (GTF) so there is no application process. Municipal governments will need a by-law authorizing it to sign a funding agreement with AMO. As with the GTF, treasurers are the administrator of this contract. Municipalities will need to identify the program category, the project(s), anticipated results and estimated cost when council deals with the agreement by-law. Please send this project information to AMO by sending an email to [mainstreets@amo.on.ca](mailto:mainstreets@amo.on.ca).

AMO will be distributing your municipal agreement the week of March 19th. Watch for it – it will be an electronic delivery from one of AMO's staff – Brittany Ardiel. It's critical that the funding agreement by-law be put on Council agendas as soon as possible to avoid potential municipal lame duck provisions, particularly for any 2018 projects.

### What projects qualify?

The funding can be used to support revitalization efforts related to energy efficiency, accessibility, aesthetics and marketability. There will be two program categories:



1. Implementing priorities under existing Community Improvement Plans (includes grants for renovations, retrofits and structural improvements); and/or,
  2. Funding for municipal improvements that will support main street businesses, such as signage, streetscape improvement and marketing plan implementation.
- Municipalities can fund projects in one or both categories.

Information on eligible projects and cost along with reporting requirements will be in a Guide that accompanies the funding agreement. Please read it. Like the GTF accountability framework, municipalities will need to demonstrate due diligence around project progress, financial controls and risk management. Individual projects should include plans to promote and communicate the benefits, just as we do for the GTF.

AMO looks forward to working with all of you to ensure Ontario municipalities can put this funding to work in support of our main streets.

**AMO Contact:** Pat Vanini, Executive Director, [pvanini@amo.on.ca](mailto:pvanini@amo.on.ca), 416.971.9856 ext. 316.

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**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#).



<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
MUNICIPALITY OF NEEBING	\$ 37,784.19	\$ 39,463.48
MUNICIPALITY OF NORTH GRENVILLE	\$ 49,977.73	\$ 52,198.96
MUNICIPALITY OF NORTH MIDDLESEX	\$ 41,423.78	\$ 43,264.84
MUNICIPALITY OF NORTH PERTH	\$ 47,164.81	\$ 49,261.02
MUNICIPALITY OF NORTHERN BRUCE PENINSULA	\$ 39,430.77	\$ 41,183.25
MUNICIPALITY OF OLIVER PAIPOONGE	\$ 41,059.57	\$ 42,884.44
MUNICIPALITY OF PORT HOPE	\$ 50,233.52	\$ 52,466.13
MUNICIPALITY OF POWASSAN	\$ 38,970.00	\$ 40,702.00
MUNICIPALITY OF RED LAKE	\$ 39,522.25	\$ 41,278.79
MUNICIPALITY OF SHUNIAH	\$ 38,413.51	\$ 40,120.78
MUNICIPALITY OF SIOUX LOOKOUT	\$ 40,509.01	\$ 42,309.42
MUNICIPALITY OF SOUTH BRUCE	\$ 40,819.87	\$ 42,634.08
MUNICIPALITY OF SOUTH DUNDAS	\$ 45,219.23	\$ 47,228.97
MUNICIPALITY OF SOUTH HURON	\$ 44,594.99	\$ 46,576.98
MUNICIPALITY OF SOUTHWEST MIDDLESEX	\$ 40,891.02	\$ 42,708.39
MUNICIPALITY OF ST.-CHARLES	\$ 37,118.44	\$ 38,768.15
MUNICIPALITY OF TEMAGAMI	\$ 36,722.88	\$ 38,355.01
MUNICIPALITY OF THAMES CENTRE	\$ 47,216.48	\$ 49,314.99
MUNICIPALITY OF THE NATION	\$ 46,892.07	\$ 48,976.17
MUNICIPALITY OF TRENT HILLS	\$ 46,970.00	\$ 49,057.55
MUNICIPALITY OF TRENT LAKES	\$ 40,614.89	\$ 42,420.00
MUNICIPALITY OF TWEED	\$ 41,162.91	\$ 42,992.37
MUNICIPALITY OF WAWA	\$ 38,504.14	\$ 40,215.44
MUNICIPALITY OF WEST ELGIN	\$ 40,274.39	\$ 42,064.37
MUNICIPALITY OF WEST GREY	\$ 46,646.44	\$ 48,719.62
MUNICIPALITY OF WEST NIPISSING	\$ 48,210.02	\$ 50,352.69
MUNICIPALITY OF WEST PERTH	\$ 43,552.32	\$ 45,487.98
MUNICIPALITY OF WHITESTONE	\$ 36,819.44	\$ 38,455.86
NORFOLK COUNTY	\$ 82,575.14	\$ 86,245.14
TOWN OF AJAX	\$ 129,696.78	\$ 135,461.09
TOWN OF AMHERSTBURG	\$ 54,623.57	\$ 57,051.29
TOWN OF ARNPRIOR	\$ 43,493.03	\$ 45,426.05
TOWN OF AURORA	\$ 75,291.71	\$ 78,638.01
TOWN OF AYLMER	\$ 42,389.37	\$ 44,273.35
TOWN OF BANCROFT	\$ 39,330.83	\$ 41,078.86
TOWN OF BLIND RIVER	\$ 38,984.40	\$ 40,717.04
TOWN OF BRACEBRIDGE	\$ 49,604.20	\$ 51,808.83
TOWN OF BRADFORD WEST GWILLIMBURY	\$ 58,249.89	\$ 60,838.77
TOWN OF BRUCE MINES	\$ 36,536.54	\$ 38,160.39
TOWN OF CALEDON	\$ 84,657.09	\$ 88,419.62
TOWN OF CARLETON PLACE	\$ 45,059.15	\$ 47,061.78
TOWN OF COBALT	\$ 36,999.01	\$ 38,643.41
TOWN OF COBOURG	\$ 52,509.44	\$ 54,843.19
TOWN OF COCHRANE	\$ 40,550.52	\$ 42,352.76

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWN OF COLLINGWOOD	\$ 54,502.45	\$ 56,924.78
TOWN OF DEEP RIVER	\$ 39,523.94	\$ 41,280.56
TOWN OF DESERONTO	\$ 37,546.18	\$ 39,214.90
TOWN OF EAST Gwillimbury	\$ 56,364.17	\$ 58,869.25
TOWN OF ENGLEHART	\$ 37,296.31	\$ 38,953.92
TOWN OF ERIN	\$ 45,732.52	\$ 47,765.07
TOWN OF ESPANOLA	\$ 40,275.24	\$ 42,065.25
TOWN OF ESSEX	\$ 53,345.43	\$ 55,716.34
TOWN OF FORT ERIE	\$ 54,340.94	\$ 56,756.09
TOWN OF FORT FRANCES	\$ 42,598.59	\$ 44,491.86
TOWN OF GANANOQUE	\$ 40,413.30	\$ 42,209.45
TOWN OF GEORGINA	\$ 66,798.75	\$ 69,767.58
TOWN OF GODERICH	\$ 42,504.57	\$ 44,393.66
TOWN OF GORE BAY	\$ 36,777.94	\$ 38,412.52
TOWN OF GRAND VALLEY	\$ 38,547.34	\$ 40,260.56
TOWN OF GRAVENHURST	\$ 46,471.11	\$ 48,536.49
TOWN OF GREATER NAPANEE	\$ 49,504.25	\$ 51,704.44
TOWN OF GRIMSBY	\$ 51,464.50	\$ 53,751.81
TOWN OF HALTON HILLS	\$ 80,133.21	\$ 83,694.69
TOWN OF HANOVER	\$ 42,555.39	\$ 44,446.74
TOWN OF HAWKESBURY	\$ 44,736.44	\$ 46,724.72
TOWN OF HEARST	\$ 40,337.92	\$ 42,130.72
TOWN OF HUNTSVILLE	\$ 52,827.91	\$ 55,175.82
TOWN OF INGERSOLL	\$ 46,848.88	\$ 48,931.05
TOWN OF INNISFIL	\$ 59,301.03	\$ 61,936.63
TOWN OF IROQUOIS FALLS	\$ 39,886.46	\$ 41,659.19
TOWN OF KAPUSKASING	\$ 43,066.98	\$ 44,981.07
TOWN OF KEARNEY	\$ 36,790.65	\$ 38,425.79
TOWN OF KINGSVILLE	\$ 54,298.32	\$ 56,711.58
TOWN OF KIRKLAND LAKE	\$ 42,803.56	\$ 44,705.94
TOWN OF LAKESHORE	\$ 59,339.14	\$ 61,976.44
TOWN OF LASALLE	\$ 53,892.03	\$ 56,287.23
TOWN OF LATCHFORD	\$ 36,308.70	\$ 37,922.42
TOWN OF LAURENTIAN HILLS	\$ 38,551.58	\$ 40,264.98
TOWN OF LINCOLN	\$ 56,191.38	\$ 58,688.78
TOWN OF MARATHON	\$ 38,815.84	\$ 40,540.99
TOWN OF MATTAWA	\$ 37,731.67	\$ 39,408.64
TOWN OF MIDLAND	\$ 50,327.54	\$ 52,564.32
TOWN OF MILTON	\$ 121,608.70	\$ 127,013.53
TOWN OF MINTO	\$ 43,388.00	\$ 45,316.35
TOWN OF MONO	\$ 43,335.48	\$ 45,261.50
TOWN OF MOOSONEE	\$ 37,298.00	\$ 38,955.69
TOWN OF NEW TECUMSETH	\$ 57,332.58	\$ 59,880.69
TOWN OF NEWMARKET	\$ 99,667.78	\$ 104,097.46

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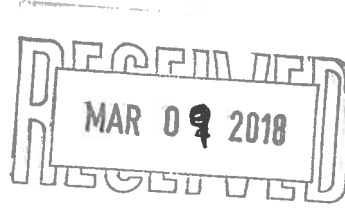
# TEMISKAMING ART GALLERY

325 Farr Drive, P.O. Box 1090, Haileybury, Ontario. P0J 1K0  
 Telephone: (705) 672-3706 Email: temiskamingartgallery@gmail.com  
 Web Page: www.temiskamingartgallery.ca



February 27, 2018

The Corporation of the Municipality of Temagami  
 7 Lakeshore Drive  
 Temagami, ON  
 P0H 2H0



Dear Municipality of Temagami,

On behalf of the Temiskaming Art Gallery and our project partner le Centre culturel ARTEM it is my privilege to invite you to a very special exhibition.

## Benjamin Chee Chee: Life and Legacy

Opening Reception Sunday March 4 from 1 – 4 pm 2018.

This opening reception promises to be breath-taking. Thunderbird Singers, and dancer Lyndsay Cote will perform. We are honoured to have this opportunity to host Benjamin Chee Chee's work in our gallery, particularly as it is so close to his home in Temagami First Nation.

A unique background soundscape by John Shymko provides another creative layer to the reception. Included is a recording of music by Paula Potts of Bear Island and Dave Laronde and John Shymko of Temagami, as well as portions of interviews with Benjamin Chee Chee and others from the CBC "Between Ourselves: the Life and Death of Benjamin Chee Chee" audio from 1978.

This exhibition has many unique features including the fact that it will travel to other galleries in Ontario. To the best of our knowledge this has never been attempted by a Northern gallery or museum to date. That this is possible is the result of the combined creative skills of Hugh MacKenzie, Felicity Buckell, Kirsten Hill, Kathy Hakola, and Melissa La Porte. We are grateful for the financial support of the Department of Canadian Heritage and the Ontario Arts Council.

We very much hope you will join us.

Yours truly,

Lydia Alexander  
 Chair, Temiskaming Art Gallery

File ☒ Incoming ☐ Other  
 Mayor ☐  
 Council ☒ ~~EA~~  
 CAO ☐  
 Building ☐  
 Finance ☐ S ☐ C  
 Ec Dev ☐ S ☐ C  
 Parks & Rec ☐ S ☐ C  
 Planning ☐ S ☐ C  
 Public Wks ☐ S ☐ C  
 PPP ☐  
 Social Services ☐  
☐ \_\_\_\_\_  
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ONTARIO ARTS COUNCIL  
 CONSEIL DES ARTS DE L'ONTARIO  
 an Ontario government agency  
 un organisme du gouvernement de l'Ontario

**Ministry of  
Municipal Affairs**

Provincial Planning Policy  
Branch  
777 Bay Street, 13<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel. 416-585-6014  
Fax 416-585-6870

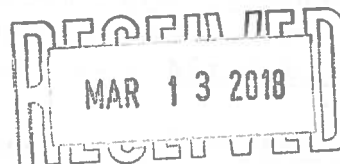
**Ministère des  
Affaires municipales**

Direction des politiques provinciales  
d'aménagement  
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Toronto ON M5G 2E5  
Tél. 416-585-6014  
Télé. 416-585-6870



**Ontario**

11487  
File Incoming ☐ Other ☐  
Mayor ☐  
Council ☐ H-BA ☐  
CAO ☐  
Building ☐  
Finance ☐ ☐ ☐  
Ec Dev ☐ ☐ ☐  
Parks & Rec ☐ ☐ ☐  
Planning ☒ ☐ ☐  
Public Wks ☐ ☐ ☐  
PPP ☐  
Social Services ☐ ☐



**Date:** March 5, 2018

**Subject: Planning Act Regulations related to the Building Better Communities and Conserving Watersheds Act, 2017**

Further to the email sent on February 27, 2018, I am writing to provide an update on regulations under the Planning Act related to the Building Better Communities and Conserving Watersheds Act, 2017.

The Planning Act regulations will come into effect on April 3, 2018.

New regulations under the Local Planning Appeal Tribunal Act, 2017 are also proposed and it is anticipated that they will be finalized in the near future. In the interim, please visit the [Ontario Regulatory Registry posting](#) for information on the Local Planning Appeal Tribunal Act, 2017 regulations.

Under the *Planning Act*, changes will be made to existing regulations to facilitate implementation of the Building Better Communities and Conserving Watersheds Act, 2017 changes to the land use planning and appeal system by:

- requiring explanations of how planning proposals are consistent/conform with provincial and local policies and clarify requirements for municipal notices;
- making technical changes, such as changing references from Ontario Municipal Board to Local Planning Appeal Tribunal, and amending cross-references; and
- establishing new transition provisions to set out rules for planning matters in process at the time of proclamation.

You can view copies of the amending *Planning Act* regulations on Ontario's e-Laws:

- [Ontario Regulation 67/18 "Transitional Matters – General"](#) – amending Ontario Regulation 174/16 "Transitional Matters Relating to the *Smart Growth for Our Communities Act*, 2015"
- [Ontario Regulation 68/18](#) – amending Ontario Regulation 543/06 "Official Plans and Plan Amendments"
- [Ontario Regulation 69/18](#) – amending Ontario Regulation 549/06 "Prescribed Time Period – Subsections 17 (44.4), 34 (24.4) and 51 (52.4) of the Act"
- [Ontario Regulation 70/18](#) – amending Ontario Regulation 551/06 "Local Appeal Bodies"

- Ontario Regulation 71/18 – amending Ontario Regulation 200/96 “Minor Variance Applications”
- Ontario Regulation 72/18 – amending Ontario Regulation 197/96 “Consent Applications”
- Ontario Regulation 73/18 – amending Ontario Regulation 545/06 “Zoning By-Laws, Holding By-Laws and Interim Control By-Laws”
- Ontario Regulation 74/18 – amending Ontario Regulation 544/06 “Plans of Subdivision”
- Ontario Regulation 75/18 – amending Ontario Regulation 173/16 “Community Planning Permits”

## **Questions**

If you have any questions about the changes to the land use planning and appeal system, including the Planning Act regulatory changes, please email [OMBReview@ontario.ca](mailto:OMBReview@ontario.ca).

Sincerely,

Laurie Miller, Director  
Provincial Planning Policy Branch  
Ministry of Municipal Affairs

**Ministry of  
Municipal Affairs**

Provincial Planning Policy  
Branch  
777 Bay Street, 13<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel. 416-585-6014  
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Affaires municipales**

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Télééc. 416-585-6870



**Ministry of  
the Attorney General**

Agency and Tribunal Relations  
Division  
720 Bay St, 3<sup>rd</sup> Floor  
Toronto ON M7A 2S9  
Tel. 416-326-3723  
Fax 647-723-2051

**Ministère du  
Procureur général**

Direction des relations avec les  
organismes et les tribunaux  
720, rue Bay, 3<sup>e</sup> étage  
Toronto ON M7A 2S9  
Tél. 416-326-3723  
Télééc. 647-723-2051

**Date:** February 27, 2018

**Subject:** Proclamation of the *Building Better Communities and Conserving Watersheds Act, 2017* changes to the land use planning and appeal system

---

We are writing to provide an update on the *Building Better Communities and Conserving Watersheds Act, 2017*, which was passed by the Legislature on December 12, 2017.

**In Effect Date**

The changes the Act makes to the land use planning and appeal system will come into effect on April 3, 2018, as specified by proclamation.

This includes changes to:

- establish the Local Planning Appeal Tribunal (the Tribunal) as the province-wide appeal body for land use planning matters;
- improve the hearing process at the Tribunal;
- establish the Local Planning Appeal Support Centre to provide legal and planning support services to eligible Ontarians for matters before the Tribunal;
- limit the Tribunal's ability to overturn municipal decisions that adhere to municipal official plans, provincial plans and the Provincial Policy Statement;
- give municipalities more control over local planning, resulting in fewer decisions being appealed; and
- shelter certain major planning decisions from appeal.

These changes are in response to the province-wide consultation undertaken as part of the Ontario Municipal Board Review.

## **Regulations**

To facilitate implementation of the *Building Better Communities and Conserving Watersheds Act, 2017*, several new and amended regulations have been proposed.

Proposals for the regulations under the Act were posted on Ontario's Regulatory and Environmental Registries for a 45-day public consultation period from December 7, 2017 to January 21, 2018.

We anticipate providing you with an update on the proposed regulation changes and finalized approach to transition in the near future.

## **Questions**

If you have any questions about the changes to the land use planning and appeal system, please email [OMBReview@ontario.ca](mailto:OMBReview@ontario.ca).

Sincerely,

Laurie Miller, Director  
Provincial Planning Policy Branch  
Ministry of Municipal Affairs

Mariela Orellana, Director (Acting)  
Agency and Tribunal Relations Branch  
Ministry of the Attorney General



**Environment and Land Tribunals  
Ontario**

Ontario Municipal Board

655 Bay Street, Suite 1500

Toronto ON M5G 1E5

Telephone: (416) 212-6349

Toll Free: 1-866-448-2248

Fax: (416) 326-5370

Website: www.elto.gov.on.ca

**Tribunaux de l'environnement et de  
l'aménagement du territoire Ontario**

Commission des affaires municipales  
de l'Ontario

655 rue Bay, suite 1500

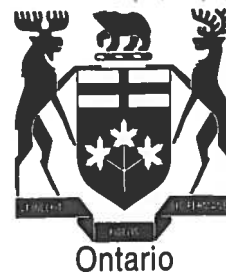
Toronto ON M5G 1E5

Téléphone: (416) 212-6349

Sans Frais: 1-866-448-2248

Télocopieur: (416) 326-5370

Site Web: www.elto.gov.on.ca



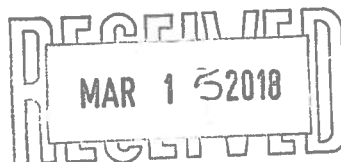
March 15, 2018

Tammy Lepage

Phone: (705) 569-3421 Ext. 210

Fax: (705) 569-2834

E-mail: planning@temagami.ca



**CONFIRMATION OF HEARING ROOM ARRANGEMENTS**

**CASE NUMBER:**

PL171041, PL171040

**FILE NUMBER:**

PL171041, PL171040

**PROPERTY LOCATION:**

44 & 50 Lake Temagami Island 970

130 Lake Temagami, Island 992

**CASE TITLE:**

N. Reid, Island 970, 44 & 50 Lake Temagami

N. Reid, Island 992, 130 Lake Temagami

**FIRST DAY OF HEARING:**

TUESDAY 19-JUN-2018 10:30 AM

**TOTAL HEARING LENGTH:**

1 Day(s)

**HEARING LOCATION:**

Municipal Building

**Council Chambers/Bunny Miller Theatre**

7 Lakeshore Drive

Temagami, ON P0H 2H0

File ☒ Incoming ☐ Other  
Mayor ☐  
Council ☒ BA  
CAO ☐  
Building ☐  
Finance ☐ S ☐ C  
Ec Dev ☐ S ☐ C  
Parks & Rec ☐ S ☐ C  
Planning ☒ S ☒ C  
Public Wks ☐ S ☐ C  
PPP ☐  
Social Services ☐  
*check*  
☐

**Retiring Room: Municipal Office Boardroom (same floor)**

**PLEASE NOTE:**

Along with the use of a Hearing Room the Board requests that the Board Member **be provided with a separate room in order to have a place for private deliberation on cases before them.** The Hearing Room and the separate Room should be accessible ½ hour prior to the designated hearing time.

The Board Member will check in at Reception or General Enquiry upon arrival at the venue. Please ensure that staff is aware of the Board hearing being conducted and the arrangements that have been made. No change in venue or room location should be made without first consulting the Board.

Thank you for your assistance.

Alix de la Haye

(416) 326 – 6779

Alix.delahaye@ontario.ca

SR 1/Hearing

Municipality of Temagami  
General Government & Finance Advisory Committee Meeting  
Welcome Centre Boardroom  
Thursday, January 11, 2018 at 1:00 p.m.  
Draft Minutes

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**Attendance:** Chair R. Prefasi, B. Koski, L. Hunter, E. Gunnell

Chair R. Prefasi called the meeting to order at 1:05 p.m.

**Adoption of the Agenda**

The Agenda for this meeting was adopted by consensus.

**Adoption of Minutes of December 6, 2017**

The minutes were adopted by consensus as amended to remove L. Hunter's name from the attendance, she was not at the meeting.

**Business Arising from the Minutes**

Updates were provided regarding outstanding taxes on mining claims, the EDO position and the intern position. Elaine also gave an update regarding her conversation with Denise Deschamps on the Canada 150 project for the Tower.

**Unfinished Business**

Capital Budget Review

The Committee reviewed items to recommend to move to a future year. There was discussion on the dumpsters and on the need to have discussion with the TFN re landing issues due to the elders building being built.

User Fee Review and Recommendations

The Committee discussed user fees and recommended adding a fee for casual curling. There was discussion on the phase-in period for the truck parking at the arena to equal other parking fees. Elaine to find the resolution addressing this. It was recommended to add a late fee for overdue invoices for both the parking areas. It was recommended that we ask Public Works to look at providing recommendations for boat docking and tipping fees. It was recommended that a fee for taking Visa payments be added. There was more discussion on parking rates. It was decided to discuss this item again before the end of January.

### Financial Impact of Suggested Measures for Salary and Wages

The Committee reviewed the spreadsheet provided to the Committee at the previous meeting and discussed whether to recommend an increase to the grid/ranges to compensate for the increase in the minimum wage rate be spread over 3 or 4 years. There was also discussion of the suggestion to add \$1.20 per year for three years instead of COLA and then in the 4<sup>th</sup> year give a COLA increase, but not add it to the grid/ranges. No recommendation to council was finalized.

### Garbage Survey follow up

This item was postponed to a future meeting.

### **Closed session: re: chart for overtime and time in lieu.**

The Committee meeting moved into closed session as authorized by Council by Resolution 17-493 under section 239 of the Municipal Act, 2001. Then returned to open session at 2:35 pm.

### **Next Meeting**

The next meeting date and time was not determined. It will be set later.

### **Adjournment**

The meeting was adjourned at 2:40 pm.

**Corporation of the Municipality of Temagami  
Public Works & Water Advisory Committee Meeting  
Public Works Office  
February 6, 2018**

These minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

**PRESENT:** Chair B Koski, G Stroud, B Leudke, D O'Mara and S Prefasi.

Staff: B Turcotte and D Larochelle

**ABSENT:** G Stroud, and B Leudke

**1. CALL TO ORDER**

Chair B Koski called the meeting to order at 10:00 am

**2. AGENDA**

MOVED BY: S Prefasi

SECONDED: D O'Mara

BE IT RESOLVED THAT the Agenda dated February 6, 2018 be adopted.

CARRIED

**3. DECLARATION OF PECUNIARY INTEREST**

None

**4. MINUTES**

MOVED BY: S Prefasi

SECONDED: B Leudke

BE IT RESOLVED THAT the Minutes dated November 14, 2017 were accepted as presented by consensus.

CARRIED

**5. BUSINESS ARISING FROM THE MINUTES**

None

**6. FINANCIAL/BUDGET**

B Koski reviewed the Public Works 2018 budget.

Capital:

The General Government & Finance Advisory Committee removed items from the 2018 budget:

- Temagami South Water Treatment Plant – furnaces
- Loader/Backhoe – snow blade

Public Works Shop:

- B Turcotte advised the committee that within the building there are many safety concerns.

Clean Water Wastewater Fund

- CWWF funding is extended to 2019.

- Generator Installation (TSWTP) – contract awarded to Val Equipment.
- B Turcotte advised that any work on Lake Temagami Access Road and Rural roads would be contracted out this year. The Public Works Department is dedicating their time to water and sewer locates.

## **7. WASTE MANAGEMENT**

- Strathy Landfill Site Expansion – AECOM is working with the Ministry of Natural Resources and Forestry.
- Landfill Site Tipping Fee Schedule – the committee recommends that we round the numbers off.

**Action:** B Koski will make recommendation to General Government & Finance.

## **8. ANIMAL CONTROL**

- Animal Control Tipping Fee Schedule – the committee recommends that we round the numbers off.

**Action:** B Koski will make recommendation to General Government & Finance.

## **9. OTHER DUTIES**

### Arena:

- Repaired the drinking fountain
- Trophy Case – relocated
- Washrooms – Painted and repairs
- B Koski would like to acknowledge that MJ Hoyle and Eli Serbina did a fantastic job on the hockey tournament weekend.

## **10. PUBLIC WORKS SUPERINTENDENT REPORT**

B Turcotte, Public Works Superintendent gave his public works report, including the following:

### Roads

- Wilson/Tonomo Road – Power Tel Utilities Contractors Limited have been awarded the contract to complete the D2L transmission line refurbishment project.

Power Tel has cleared a portion of roadway that the municipality does not maintain in the winter. E Gunnell will contact our insurance company asking who is liable should there be an accident.

## **11. NEXT MEETING**

Public Works & Water Advisory Committee will meet on the first or second Tuesday of March 2018. Meeting scheduled for 10:00 am.

## **12. ADJOURNMENT**

BE IT RESOLVED THAT this meeting adjourn at 11:55 am

MOVED BY: B Leudke  
SECONDED BY: S Prefasi

DRAFT