



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COUNCIL IN COMMITTEE OF THE WHOLE MEETING
MERGED AGENDA

Tuesday, May 15, 2018, 6:30 P.M.
Welcome Center

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

Draft Motion:

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated May 15, 2018 be adopted as presented / amended.

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. MOVE TO COMMITTEE OF THE WHOLE

Draft Motion:

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

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6. BUSINESS ARISING FROM THE MINUTES

6.1 Consideration of Candidates for Vacant Position on Council

1. *Applicant Presentations*

Applicants will present their answers to predetermined questions provided in advance to all candidates.

Applicants will be heard in the order determined by lot. They are *listed below in alphabetical order by last name for information purposes only.*

- Brooker, Michael
- Graham, Barry
- Koistinen, Robin

- Leudke, Barret
- Shymko, John

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	Draft Motion: BE IT RESOLVED THAT Council accept the recommendation from the LTAPP Ad Hoc Committee that trees and brush need to be removed from the access point; AND FURTHER THAT Council direct that any trees to be removed or significantly cut back and the areas to be brushed are to be marked to make it clear to Public Works staff what is to be removed; AND FURTHER THAT _____ is hereby delegated the responsibility to mark the appropriate trees for removal.	
13.3	11482 - City of Stratford National Public Works Week	348
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the City of Stratford regarding National Public Works Week; AND FURTHER THAT Council recognize the week of May 20-26, 2018 as National Public Works Week.	
14.	<u>NEW BUSINESS</u>	

15. **NOTICES OF MOTION**

16. **RETURN TO SPECIAL COUNCIL MEETING**

Draft Motion:

BE IT RESOLVED THAT this meeting return to regular session at p.m.

16.1 **Motion to receive items for information**

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: to on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

AND FURTHER THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

17. **MOTIONS ON URGENT * ITEMS**

(*Items on this agenda that need to be dealt with prior to the next regular council meeting)

17.1 **Public Works Recommendation re Asset Management Plan**

Draft Motion:

BE IT RESOLVED THAT Council receive Memo No. 2018-M-18; AND FURTHER THAT Council adopt the Public Works & Water Advisory Committee recommendation that Council put money aside to revise our Municipal Asset Management Plan.

17.2 **LTAPP Documents Containing Discussion or Recommendation for Tree Removal**

Draft Motion:

BE IT RESOLVED THAT Council accept the recommendation from the LTAPP Ad Hoc Committee that trees and brush need to be removed from the access point; AND FURTHER THAT Council direct that any trees to be removed or significantly cut back and the areas to be brushed are to be marked to make it clear to Public Works staff what is to be removed; AND FURTHER THAT _____ is hereby delegated the responsibility to mark the appropriate trees for removal.

17.3 **11482 - City of Stratford National Public Works Week**

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the City of Stratford regarding National Public Works Week; AND FURTHER THAT Council recognize the week of May 20-26, 2018 as National Public Works Week.

17.4 **Memo 2018-M-019 - Follow up from CAO Resignation**

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-019 regarding Follow up from Chief Administrative Officer's Resignation; AND FURTHER THAT Council appoint _____ as the Municipality's Emergency Management Program Coordinator.

Draft Motion:

BE IT RESOLVED THAT Council appoint _____ as a temporary staff signing authority for banking purposes until such time as the new Treasurer/Administrator is hired and appointed.

18. ADJOURNMENT



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING
DRAFT MINUTES

Tuesday, April 17, 2018, 3:00 P.M.
Welcome Center

PRESENT: L. Hunter, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: Tammy Lepage

PURPOSE OF THIS SPECIAL MEETING

THE PURPOSES OF THE MEETING are:

1. For Council to address matters in Closed Session as authorized by Section 239 of the Municipal Act, 2001, as amended, which pertain to subsections (2)(b) Personal matters about identifiable individuals, including municipal employees and (2)(d) Labour relations or employee negotiations regarding personal matters and employment of administrative personnel.
2. For Council to discuss the senior office management positions and to possibly give direction as to these roles.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 3:00 pm. There was 1 person in the audience.

ADOPTION OF THE AGENDA

18-122

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Special Council Meeting Agenda dated April 17, 2018 at 3:00 pm be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

CLOSED SESSION

18-123

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 3:04 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to (2)(b) Personal matters about identifiable individuals, including municipal employees and (2)(d) Labour relations or employee negotiations regarding personal matters and employment of administrative personnel.
CARRIED

The meeting returned to regular session at 3:22 pm. Mayor Hunter announced that CAO Patrick Cormier has resigned his position effective immediately and that Council wishes him the best and that Council will be discussing its plans for seeking new administrative leadership.

UNFINISHED BUSINESS

Discussion of Senior Management Positions

Council discussed options for making changes to senior management positions. The following motions were passed:

18-124

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council combine the positions CAO & Treasurer thus reducing the senior management levels by one.

AMENDED

18-125

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the motion be amended to include the title of the new position to be Treasurer/Administrator

CARRIED

18-124 (As amended)

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council combine the position of CAO & Treasurer thus reducing the senior management levels by one; AND FURTHER THAT the title of the new position be Treasurer/Administrator.

CARRIED

18-126

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council direct staff to hire the services of Ironside Consulting Services to assist with recruitment initiatives for the new position Treasurer/Administrator as per set out in the quote for services dated March 7, 2018.

CARRIED

18-127

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVE that Council forms an Ad-Hoc Committee to work with Ironside Consulting;
AND FURTHER THAT Council appoint Councillor O'Mara, Councillor Prefasi, Mayor Hunter and
the Clerk to the Ad-Hoc Committee.

AMENDED

18-128

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT the motion be amended to include Councillor O'Mara be the main lead
on this project.

CARRIED

18-127 (As amended)

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council forms an Ad-Hoc Committee to work with Ironside Consulting;
AND FURTHER THAT Council appoint Councillor O'Mara, Councillor Prefasi, Mayor Hunter and
the Clerk to the Ad-Hoc Committee.

AND FURTHER THAT Councillor O'Mara be the main lead on this project.

CARRIED

ADJOURNMENT

18-129

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting adjourn at 4:07 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING - ZONING BY-LAW HEARING
DRAFT MINUTES**

**Tuesday, April 17, 2018, 5:30 P.M.
Welcome Center**

PRESENT: L. Hunter, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: T. Lepage, Planning Assistant /Acting Clerk

PURPOSE OF THIS SPECIAL MEETING

The Purpose of this Special Meeting is for Council to receive public comments on Zoning By-law Amendment application # Z-17-01.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 5:30 pm. There were 2 of people in the audience.

ADOPTION OF THE AGENDA

18-130

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT the Special Council Meeting / Zoning By-law Hearing Agenda dated April 17, 2018 at 5:30 pm be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

PRESENTATION OF THE APPLICATION

Application Z-17-01 - Geromaer

Planning Assistant, Acting Clerk Tammy Lepage, gave an overview of the application. She also informed Council regarding the status of the concurrent Consent Application C-17-04 that was granted on March 22, 2018, subject to conditions, one of which was the rezoning of the property as outlined. She explained that the application will be considered by the Planning Advisory Committee

(PAC) on April 23, 2018 and that a memo with their recommendation will be provided to Council for the April 26, 2018 regular Council meeting.

The Agent Mr. Leo Deloyde spoke to the application and stated that he agrees with the Planning Consultants report. He informed Council that the retained parcel is not part of the plan of subdivision agreement and the re-zoning only applies to the lots proposed as part of the consent. He further explained that the R3 zone allows for one residential dwelling per proposed lot and that the lots are bigger than the maximum of 1.5 ha. He answered questions and comments from Council.

WRITTEN SUBMISSIONS MADE AFTER THE POSTING OF NOTICE OF THE MEETING

There were no written submissions made after the posting of notice of the meeting.

COMMENTS FROM THE PUBLIC ON THE APPLICATION

There were no comments from the public on the application.

ADJOURNMENT

18-131

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT this meeting adjourn at 5:40 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COUNCIL IN COMMITTEE OF THE WHOLE MEETING
DRAFT MINUTES**

**Tuesday, April 17, 2018, 6:30 P.M.
Welcome Center**

PRESENT: L. Hunter , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi
STAFF: Tammy Lepage

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:30 pm. There were 43 people in the audience.

ADOPTION OF THE AGENDA

18-132

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated April 17, 2018 be adopted as amended.

CARRIED

The amendment was that items 10.8, 10.28 and 14.1 be moved to the beginning of item NO. 4.

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL
NATURE THEREOF**

- Councillor Lowery declared on item #12.1 as her husband is a shareholder in Temagami Barge.
- Councillor Harding declared on item #9 verbal report from Councillor Koski regarding Public Works update on the Waste Management as he is a dump attendant.

MOVE TO COMMITTEE OF THE WHOLE

18-133

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

CARRIED

Temagami First Nation Resolution regarding remarks on Facebook

Council permitted Robin Koistinen and Randy Becker to speak to this matter. Discussion took place between Council and members of the public and direction was given for it to be considered under urgent items after returning to regular session.

11536A - Temagami First Nation Letter to Mayor and Council regarding Facebook Posts

This correspondence was discussed in conjunction with correspondence No.11534 no further direction was given.

Code of Conduct Complaint

Council permitted Jamie Koistinen to speak and Councillor Prefasi to read out a statement on this matter. This item was discussed and direction was given for it to be placed on the agenda as an item to be considered separately. Council as a Committee of the Whole considered the following motion:

18-134

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT item 14.1 be moved to item 17 for resolution of Council.

Councillor Lowery requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
L. Hunter	X		
J. Harding		X	
B. Koski	X		
C. Lowery	X		
D. O'Mara		X	
R. Prefasi		X	
Results	3	3	0

DEFEATED

MINUTES OF PREVIOUS MEETINGS

Regular Council Meeting March 22, 2018 - DRAFT Minutes

The draft minutes of the March 22, 2018 regular council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

Special Council Meeting March 22, 2018 - DRAFT Minutes

The draft minutes of the March 22, 2018 special council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

Special Council Meeting March 28, 2018 - DRAFT Minutes

The draft minutes of the March 28, 2018 regular council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

BUSINESS ARISING FROM THE MINUTES

None.

STAFF REPORTS

- *Memo 2018-M-021- Request to Deem Lots 33 and 39 of Plan 36M-610*
To be placed on the consent agenda.

- *Memo 2018-M-022- 2018 OACA Conference*
To be placed on the agenda as an item to be considered separately under Staff Reports.
- *Memo 2018-M-024 - Ad-Hoc Website Committee Terms of Reference*
The draft Terms of Reference was discussed and Council directed that the wording that would authorize the Chair to obtain additional legal and planning advice or to send correspondence be changed to authorize the committee and that it be added that the committee shall report back to council at earliest opportunity; and that the Acting Clerk make these changes and that it be placed as an item on the consent agenda.
- *Memo 2018-M-026 - Changes to the Land Use Planning Appeal System*
To be placed on the consent agenda with the motion as proposed and direction for the Planning Assistant to attend.
- *Report 2018-008 - Marten River Fire Department February 2018*
To be placed on the consent agenda and to be received for information.
- *Report 2018-009 - Marten River Fire Department March 2018*
To be placed on the consent agenda and to be received for information.
- *Report 2018-010 - Temagami Fire Department March*
To be placed on the consent agenda and to be received for information.
- *Report 2018-011 re Process for Filling the Vacant Office of Councillor*
Discussion took place regarding this matter and that direction was given for it to be considered under urgent items after returning to regular session.
- *MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April*
Council permitted Robin Koistinen to speak to this matter. Council discussed this matter and gave direction for it to be considered under urgent items after returning to regular session.
- *MHBC Planning Report - R1 R2 Planning Analysis related to Home Occupations - Simpson Property*
Discussion took place regarding this matter and Council permitted Mr. Graham to speak. Direction is for this item to be placed on the consent agenda for the regular council meeting, with a proposed motion directing staff to provide the Planner with Mr. Simpson contact information, to review and look at definitions of home occupation/home industry in other municipalities, and provide an updated report for the next council meeting.
- *Report 2018-012 - Matters to be addressed due to Councillor Burrows' resignation*
Discussion took place regarding this matter and direction was given for this item to be placed on the agenda as an item to be considered separately.

COUNCIL COMMITTEE REPORTS

- *Memo 2018-M-023 - Planning Advisory Committee Composition*
Discussion took place regarding this matter and Council permitted Mr. Graham and Ms. St. Germain to speak to this issue. Direction was given for this item to be placed on the agenda as an item to be considered separately, including the motion passed by recorded vote.

Councillor Lowery requested a recorded vote.

18-135

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council reconsider motion 17-058 passed at the regular Council meeting held on February 2, 2017.

Recorded	YEAS	NAYS	Abstain
L. Hunter		X	
J. Harding	X		
B. Koski	X		
C. Lowery		X	
D. O'Mara	X		
R. Prefasi	X		
Results	4	2	0

CARRIED

- *11521 - Ron Prefasi Resignation from the OMB and Website Ad Hoc Committee*
Discussion took place regarding this matter and Council permitted Robin Koistinen to speak. Direction was given for this item to be placed on the consent agenda with a proposed motion to accept his resignation.

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

- Councillor Koski gave a verbal report regarding the Public Works meeting and waste management master plan.
- Councillor Prefasi gave a verbal report regarding Parks and Rec & Service Committee regarding the Tower renovations.
- Mayor Hunter gave a verbal report regarding EXP memo that will be provided at the next Council meeting regarding additional funding.

CORRESPONDENCE

The correspondence items were discussed and direction was given for them to be referred as shown below:

- *11488 - City of Hamilton Resolution regarding school boards closing schools be offered to Municipality*
To be placed on the consent agenda with a proposed motion regarding a letter of support.
- *11520 - Township of Madawaska Valley Resolution regarding Asset Management*
To be placed on the consent agenda with a proposed motion regarding a letter of support.
- *11522 + 26 - Federation of Northern Ontario Municipalities 2018 FONOM/MMA Conference May 9-11 and Conference Flyer*
To be received for information.

- *11528 + 37 - Ontario Northland re Spruce Drive Repair work at ONR Tracks at Spruce Drive*
To be placed on the agenda as an item to be considered separately.
- *11497 - Township of South Stormont Resolution re: Landfill Approval We Demand the Right*
To be placed on the consent agenda with a proposed motion regarding a letter of support.
- *11505 - Ministry of the Environment and Climate Change Available Funding from Ontario Community Environment Fund re Watersheds*
To be received for information.
- *11508 - Minister of Seniors Affairs 2018 Senior of the Year Award*
To be placed on the agenda as an item to be considered separately.
- *11535 - Living Temagami Request for Ontario Trillium Foundation Grow Grant Collaboration with Municipality*
To be placed on this agenda under section 17 – motions on urgent items.
- *11531 - Bev McDougall Improvement Money should be used to provide internet for people outside of town*
Direction for this item & 10.10 to be placed on the consent agenda with a proposed motion to say your concerns are noted and the Municipality of Temagami shares some of your concerns regarding internet services, but unfortunately, the downtown revitalization grant cannot be used for it.
- *11532 - Bobbie-Ann McDougall Improvement Money should be used to provide internet for people outside of town*
This item be placed on the consent agenda with a proposed motion.
- *11490 - Ministry of Natural Resources and Forestry Inspection of Approved 2018-2019 Annual Work Schedule Nipissing, Sudbury, and Temagami Forests*
To be received for information.
- *11492A - Temiskaming Health Unit Letter to Food Premise Owners Regarding New Regulations*
To be received for information.
- *11502 - Environment and Land Tribunals Ontario Joint Appointment for Hearing*
To be received for information.
- *11499A - Building Ties Temiskaming Report for February 14, 2018 Meeting*
To be received for information.
- *11519 - Building Ties Temiskaming Thank You from the Passport Tour Coordinator*
To be received for information.
- *11500 + 11 - Ministry of Environment and Climate Change Notice of Adverse Test Results and Issue Resolution and OCWA Notice of Resolution*
To be received for information.
- *11517 + 18 - Ontario Clean Water Agency Temagami North and South Lagoon Annual Report 2017*

To be received for information.

- *11503 - Temagami Area Fish Involvement Program Tax Receipts and Update on Activities*
To be received for information.
- *11507 - College of Physicians and Surgeons Outstanding Physician Award 2019*
To be received for information.
- *11516 - Daniels Faculty of the University of Toronto Thank You and Invitation to Exhibition*
To be received for information.
- *11525 - Federation of Northern Ontario Municipalities Relocation of Fonom Office*
To be received for information.
- *11527 - Federation of Northern Ontario Municipalities Review of the 2018 Ontario Budget*
To be received for information.
- *11529 - MNRF through Temagami and District Chamber of Commerce Geographic Naming Applications*
To be received for information.
- *11530 - Ministry of Education Lincoln M. Alexander Award*
To be received for information.
- *11536 - Industry Canada - FedNor Prosperity and Growth Strategy for Northern Ontario*
To be received for information.
- *11482 - City of Stratford National Public Works Week*
To be placed on the agenda as an item to be considered separately.

BY-LAWS

- *By-law 18-1393 - to amend Procedural Bylaw 16-1279 re electronic participation*
To be placed on this agenda under section 17 – motions on urgent items.
- *By-law 18-1394 - to sign an agreement with AMO for funding for Main Street Revitalization Initiatives*
To be placed on consent agenda with proposed motion.
- *By-law 18-1395 - Deeming Bylaw for 33 and 39 Whitebear*
To be placed on consent agenda with proposed motion.
- *By-law 18-1396 - To Amend Zoning By-law 06-650 re Z-17-01*
To be placed on consent agenda with proposed motion.

APPROVED MINUTES OF COMMITTEE MEETINGS

The minutes of committee and local boards that had been submitted for council consideration were reviewed. Direction was given for them all to be included in the motion to receive items for information following the return to regular session in this meeting.

- *Temagami Public Library - December 19, 2017 Minutes*
- *Temagami Public Library - January 23, 2018 Minutes*
- *Protection to Persons and Property Advisory Committee - January 17, 2018 - Minutes*
- *Economic Development Advisory Committee - February 8, 2018 - Minutes*
- *Au Chateau Board Meeting - February 21, 2018 Minutes*
- *Economic Development Advisory Committee - April 5, 2018 - DRAFT Minutes*
- *Protection to Persons and Property Advisory Committee - April 10, 2018 - DRAFT Minutes*

UNFINISHED BUSINESS

LTAPP Documents Containing Discussion or Recommendation for Tree Removal

Discussion took place regarding this matter and Council permitted Barret Leudke to speak to this matter. Direction was given to place this item on the consent agenda with a proposed motion that the area and significant trees to be removed be marked.

NEW BUSINESS

None.

NOTICES OF MOTION

None.

RETURN TO SPECIAL COUNCIL MEETING

18-136

MOVED BY: J. Harding

SECONDED BY: B. Koski

BE IT RESOLVED THAT this meeting return to regular session at 9:11 p.m.

CARRIED

MOTIONS ON URGENT * ITEMS

(*Items on this agenda that need to be dealt with prior to the next regular council meeting)

By-law 18-1393 - to amend Procedural Bylaw 16-1279 re electronic participation

18-137

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 18-1393, being a by-law to amend Procedural Bylaw 16-1279 to provide for electronic participation be taken as read a first, second and third time and finally passed this 17th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

Report 2018-011 re Process for Filling the Vacant Office of Councillor

18-138

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

WHEREAS Councillor Debby Burrows' letter of resignation effective March 22, 2018 was filed with the Clerk of the Municipality, in accordance with Section 260 of the Municipal Act (the Act) on the 22nd of March, 2018; AND WHEREAS Section 262 of the Act requires that Council shall at its next meeting declare the office to be vacant; NOW THEREFORE BE IT RESOLVED THAT Council receive Report 2018-011 and Debby Burrows' letter of resignation; AND FURTHER THAT Council acknowledge her resignation with regret and send a letter of thanks for her service to the Municipality; AND FURTHER THAT Council declare the office to be vacant.

CARRIED

To Amend

18-139

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the motion be amended to include that the process be completed at the May 24, 2018 regular council meeting where council will select a person to fill the position; AND FURTHER THAT candidate submissions be received by May 11, 2018 Committee of the Whole meeting; AND FURTHER THAT the candidates make presentation to Council up to 5 minutes.

CARRIED

18- 138 - As Amended

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

WHEREAS Council has received Report 2018-011 regarding the Options for Filling the Vacant Office of Councillor; AND WHEREAS the Municipal Elections Act (MEA) does not permit a by-election if an office is declared vacant after March 31 in an election year; AND WHEREAS Section 263 of the Act requires that Council appoint a person to fill the vacancy within 60 days after the office has been declared vacant; NOW THEREFORE BE IT RESOLVED THAT Council fill the vacancy by means of option # 1.

AND FURTHER THAT the process be completed at the May 24, 2018 regular council meeting where council will select a person to fill the position; AND FURTHER THAT candidate submissions be received by May 11, 2018 Committee of the Whole meeting; AND FURTHER THAT the candidates make presentation to Council up to 5 minutes.

CARRIED

18-140

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the meeting be extended to 10:30 p.m.

CARRIED

Council Adjourned at 9:34 p.m. and reconvened at 9:36 p.m.

MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April
To be received for information and direction given to follow up on the process of the amendment.

11535 - Living Temagami Request for Ontario Trillium Foundation Grow Grant Collaboration with Municipality

Council discussed this matter and passed the following motion:

18-141

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Municipality of Temagami will act as the applicant for the Grow Grant Application on behalf of Living Temagami.

CARRIED

- *11534 - Temagami First Nation Resolution regarding remarks on Facebook*

Discussion took place regarding this matter and Councillor Prefasi read out a s.223.4 (5) of the *Municipal Act*, regarding penalties or sanctions in which a Code of Conduct is in place.

18-143

MOVED BY: B. Koski

SECONDED BY: C. Lowery

WHEREAS the Municipality of Temagami values our working relationship and friendship with the Temagami First Nation (TFN), and the Teme-Augama Anishnabai (TAA);

AND WHEREAS we have received the Temagami First Nation Band Council resolution #2018-008 “asking the Municipality of Temagami’s Council to denounce Councillor Ron Prefasi’s letter and actions as posted on his social media page “Temagami Ron Prefasi – Your Voice Matters”;

AND WHEREAS Council had not met to deliberate on the matter of moving of construction trailers on the Lake Temagami Access road when Councillor Prefasi’s comments were made on Facebook and Council had not made a decision on the matter;

AND WHEREAS only the Mayor of the Municipality of Temagami has the authority to speak on behalf of Council;

AND WHEREAS Councillor Ron Prefasi had no authority to speak on behalf of Council;

AND WHEREAS the Council of the Municipality of Temagami understands that the Temagami First Nation will not participate in any future meetings where Councillor Prefasi is present until an apology is made by Councillor Prefasi to the Temagami First Nation Chief and Council, citizens and Capital Project Manager;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Temagami’s Municipal Council in no way supports Councillor Ron Prefasi’s letter and actions as posted on his social media page “Temagami Ron Prefasi – Your Voice Matters” on Saturday March 17, 2018;

AND FURTHER THAT the Council of the Municipality of Temagami join the TFN by asking Councillor Ron Prefasi to make a public apology to Temagami First Nation Chief and Council, citizens and Capital project Manager for his manner in handling this matter.

Councillor Prefasi requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
L. Hunter	X		
J. Harding		X	
B. Koski	X		
C. Lowery	X		
D. O'Mara			X
R. Prefasi		X	
Results	3	2	1

DEFEATED

18-142

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT this motion be deferred until the next regular Council meeting.

Mayor Hunter requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
L. Hunter		X	
J. Harding	X		
B. Koski		X	
C. Lowery		X	
D. O'Mara	X		
R. Prefasi	X		
Results	3	3	0

DEFEATED

ADJOURNMENT

18-144

MOVED BY: B. Koski

SECONDED BY: J. Harding

BE IT RESOLVED THAT this meeting adjourn at 9:54 p.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
DRAFT MINUTES

Thursday, April 26, 2018, 6:30 P.M.
Welcome Center

PRESENT: L. Hunter, B. Koski, C. Lowery
ABSENT: J. Harding, D. O'Mara, R. Prefasi
STAFF: E. Gunnell

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:30 p.m. with no quorum present. She explained to those present the procedural requirement to wait for 15 minutes and then if there was still no quorum, for the clerk to call the roll and adjourn the meeting. At 6:45 p.m. the clerk called the roll and adjourned the meeting.

Mayor

Clerk



Corporation of the Municipality of Temagami

Memo No.
2018-M-019

Memorandum to Council

☒ Staff
☐ Committee

Subject: Follow up from Chief Administrative Officer's Resignation

Agenda Date: April 26, 2018

Attachments:

RECOMMENDATION

That Council consider the following resolutions:

1. BE IT RESOLVED THAT Council receive Memo 2018-M-019 regarding Follow up from Chief Administrative Officer's Resignation; AND FURTHER THAT Council appoint _____ as the Municipality's Emergency Management Program Coordinator.
2. BE IT RESOLVED THAT Council appoint _____ as a temporary staff signing authority for banking purposes until such time as the new Treasurer/Administrator is hired and appointed.

INFORMATION

Council accepted Chief Administrative Officer, Patrick Cormier's resignation on April 17, 2018. Although Council has appointed an Acting CAO, the following items should be considered now that the CAO has resigned, as opposed to being on medical leave.

EMERGENCY MANAGEMENT

In addition to being the CAO, Patrick was also the Municipality's Emergency Management Program Coordinator (EMPC). Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9, requires every Municipality to appoint an EMPC. Temagami has an Alternate EMPC, our Temagami Fire Chief, who is available to fill in if the EMPC is not available, i.e. sick or out of town; however, now that the Municipality does not have a primary EMPC, Council should consider who they wish to appoint asap. If the new Treasurer/Administrator position is to take on this responsibility, Council may wish to appoint an interim EMPC. The Alternate has indicated that he is not willing to take on the responsibility of being the primary. The EMPC may be an employee of the Municipality or a member of its Council. The legislation is as follows:

10. (1) Every municipality shall designate an employee of the municipality or a member of the council as its emergency management program co-ordinator. O. Reg. 380/04, s. 10 (1).

(2) The emergency management program co-ordinator shall complete the training that is required by the Chief, Emergency Management Ontario. O. Reg. 380/04, s. 10 (2).

(3) The emergency management program co-ordinator shall co-ordinate the development and implementation of the municipality's emergency management program within the municipality and shall co-ordinate the municipality's emergency management program in so far as possible with the emergency management programs of other municipalities, of ministries of the Ontario government and of organizations outside government that are involved in emergency management. O. Reg. 380/04, s. 10 (3).

(4) The emergency management program co-ordinator shall report to the municipality's emergency management program committee on his or her work under subsection (3). O. Reg. 380/04, s. 10 (4).

The required training referred to in subsection (2) is the courses (EM 200, EM 300, IMS 100, IMS 200) which must be completed within 1 year of the appointment.

BANKING SIGNING AUTHORITY

The Bank requires one member of Council and one member of staff to jointly sign for banking purposes, such as cheques, GICs, and loan documents. The Chief Administrative Officer, Treasurer and Municipal Clerk are the staff signing authorities. Currently this leaves the Municipal Clerk (who is also Acting CAO and Deputy Treasurer) as the only staff signing authority. In order to provide for the possibility of the Municipal Clerk not being available in the event of an emergency, Council may wish to temporarily appoint another Manager as a signing authority until such time as the Treasurer/Administrator is hired.

Prepared by:

Elaine Gunnell, Municipal Clerk



Corporation of the Municipality of Temagami

Report No.
2018-013

File No.

Subject:	Additional work required for TN Lagoon Application
Agenda Date:	May 15, 2018
Attachments:	

RECOMMENDATION

That Council consider the following resolution:

WHEREAS the Ministry of Environment and Climate Change (MOECC) is requiring an Assimilative Capacity Assessment be done to accompany the application for amendment to the ECA for the Temagami North Lagoon; AND WHEREAS this was not known at the time EXP quoted the work to be done to submit the application; NOW THEREFORE BE IT RESOLVED THAT Council receive Report 2018-013 and authorized EXP to do the additional work as per their quote for \$7,700 plus tax.

BACKGROUND

At the March 22, 2018 special meeting, Council received a presentation from EXP regarding work required at the Temagami North Lagoon to meet the MOECC requirements. In the regular council meeting that evening, Council passed Resolution 18-115, as follows:

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive correspondence from the MOECC regarding the May 25 deadline for Temagami North Lagoon - Condition 12 of ECA Requirements; AND FURTHER THAT Council agrees to sole source this work to EXP due to the urgent nature of the work required; AND FURTHER THAT Council direct staff to work with EXP and OCWA to submit the required documentation to the MOECC before the May 25th deadline, as per the March 22, 2018 estimate from EXP in the amount of \$61,930; AND FURTHER THAT it be referred to the GGF Advisory Committee to address in the draft budget.

CARRIED

ANALYSIS

Subsequent to the presentation and the passing of Resolution 18-115, the MOECC advised us that there had never been an Assimilative Capacity Assessment done for the lagoon when it was put into operation, or when the Municipality assumed it in 1983, so they were requiring one for this application. This assessment was not included in the quote. After some discussion with the MOECC, it was determined that EXP had most of the data required from the previous studies that were done earlier in this process, but that ammonia testing would be also required once the ice goes out in order to get all the data needed to do the additional study. The MOECC advised us that they would extend the May 25, 2018 deadline to allow for this additional study because it is the MOECC that is requiring it.

Staff obtained a quote from EXP to do this additional work. The quote includes the sampling program for ammonia (based on three sampling events over one month at three sample locations); sample analyses; development of Effluent Discharge Mixing Zone model; and Assimilative Capacity Assessment Report; for a total of \$7,700 plus tax. Since this is related to the work to complete the application for the amendment, but is over and above the original quote (as it was not known at that time that it would be required), it is more than 10% over the approved amount, it is being brought to Council for approval.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes ☐

No ☒

N/A ☐

This item is within the approved budgeted amount:

Yes ☐

No ☐

N/A ☒

Submitted by:



Elaine Gunnell, Municipal Clerk

Temagami Fire Department
Monthly Report of Activities

for the month of: *April 2018*

4 Activations

- 14:20, April 16th, Garage fire at 6468 Hwy 11 – garage fully engulfed when fire department arrived. Initial issue with getting new truck pumping. Marten River activated, assisted with 1 load of water – 2005 pumper used as water tender – 8 firefighters responded.
- 13:01 April 21, report of vehicle fire, Hwy 11, approx. 10 km north of Hwy 64, cancelled before responding by original caller advising fire out, fire dept not required
- 5:48 April 25th, report of hydro pole on fire, Hwy 11 north of Rabbit lake road – stood fire department down, fire chief investigated report – nothing found – advised Hydro
- 10:16 April 27th, Report of fire alarm activation @ 289 Foxrun – cancelled by monitoring company 8 minutes later, indicating a false alarm activation – **1 firefighter responded to hall (no other members available)**

Training:

- 4 regular meetings – 1 meeting on use of Who's Responding app, 2 practices on Pump theory, 1 practice on getting pumper 2 pumping/ flowing water

Fire Prevention:

- Several Fire Safety Plans in various stages of review
- Fire inspection at Temagami Public School – diagram in fire safety plan required updating; Prevention officer attended school's Fire drill
- Fire inspection at Temagami non-profit buildings – all in compliance

Fire Education:

- Regular radio "fire safety" announcements on CJTT
- Monthly community newsletter - Fire Safety messages
- Provide information for Temagami Times Municipal page - summer edition

Other:

- 1 new member working on mandatory training requirements (before pager issued)
- Emergency Management Program Committee required to review/develop revisions to the Emergency Plan, for council approval, - ongoing
- Chief discussed with the acting CAO the requirement to appoint a Community Emergency Management Coordinator(CEMC) with the CAO leaving the municipality
- Chief attended Temiskaming Fire Chief's Association meeting
- Chief attended meeting with MRFD chief, acting CAO, & councilor O'Mara - Dual dispatch protocol revised so that a minimal fire coverage is maintained within the municipality when both departments respond to incident(s) outside the Municipality
- Chief attended Protection to Persons and Property meeting
- 1 daytime burning permit authorized

Jim Sanderson

Fire Chief, Temagami Fire Department
Alternate CEMC

Date: *May 2, 2018*



Corporation of the Municipality of Temagami

Memo No.
2018-M-017

Memorandum to Council

☐

Staff

☒

Committee

Subject:	Waste Management Plan
Agenda Date:	April 17, 2018
Attachments:	Solid Waste Management Master Plan – Page 7, 8 & 9

RECOMMENDATION

This memorandum is:

☒

To recommend that Council consider the following motion:

BE IT RESOLVED THAT: Council receive Memo No. 2018-M-017

AND FURTHER THAT: Council adopt the recommendation of the Public Works & Water Advisory Committee that the Municipality review and revamp our Waste Management Plan;

AND FURTHER THAT: the review addresses items in the Solid Waste Management Plan such as, bag limits, transfer sites, method of collection and negotiations with TFN.

INFORMATION:

AECOM Canada Ltd. prepared our solid Waste Management Plan in 2012.

This report documented the plan as determined by the Solid Waste Management Plan Steering Committee, which included council representation, municipal staff and consultants.

The purpose of this document is to guide and inform Municipal Council and staff over the next twenty years.

The Steering Committee came up with 5 significant recommendations:

1. Take control of waste transfer stations
2. Apply for expansion of Strathy waste disposal site – (application submitted, in process).
3. Improve operations at waste disposal sites
4. Charge tipping fees for construction and demolition waste
5. Reduce frequency of curbside collection

In addition to the above, the Solid Waste Management Plan Steering committee recommended:

6. The Municipality continue negotiations with MNRF to take ownership of Briggs and Sisk sites.
7. The Municipality continue negotiations with TFN for disposal of Bear Island waste at Briggs Disposal site.

At the March 20, 2018 meeting the Committee passed the following motion.

The Public Works & Water Advisory Committee recommends that we address and implement these items as soon as possible.

MOVED BY: S Prefasi

SECONDED BY: B Leudke

Prepared by:

Deb Larochelle
Public Works Clerk

Reviewed by:

On behalf of: The Public Works & Water Advisory Committee

- **Changes to status quo at Temagami Waste Transfer Station** – The Committee has changed its recommendation that this transfer station be relocated to a fenced compound at the public works garage. In response to numerous comments the Committee is recommending that this transfer station be closed. The Municipality will work with Lake residents to identify alternative arrangements.
- **Diversion Initiatives** – The Committee has identified three additional recommendations for improvements to existing waste diversion programs.

The purpose of this document is to guide and inform Municipal Council and staff over the next twenty years. The Steering Committee will recommend that Council receive this report.

Recommendations

The Solid Waste Management Plan Steering Committee has five significant recommendations for Council's consideration:

1. **Changes to status quo at Lake Temagami Access Point Waste Transfer Station** - The Steering Committee recommends the following on a one year trial basis:
 - The site will remain unfenced.
 - Additional effort will be put into education, improved signage and enforcement.
 - An attendant will be provided for 40 hours per week during the summer months (about 10 weeks). Duties of the attendant will be well defined.
 - User groups will be requested to coordinate and provide one recommendation for the attendant's hours of work.
 - User groups will be requested to provide a volunteer attendant for ½ day per week during the off-months.

The Committee recommends that the Municipality assess operation of the site again one year after the improvements are implemented. If non-compliance issues (as identified by the Ministry of the Environment) persist then further measures will be required. Further measures to be considered will include securing the site and limiting hours of operation.

2. **Closure of Temagami Waste Transfer Station** - The Steering Committee recommends the following on a one year trial basis:
 - The transfer station will be closed.
 - The Municipality will work with Lake residents to identify alternative arrangements.

The Committee recommends that the Municipality assess the long term need for a permanent waste transfer station again after one year. A decision on re-opening or permanent closure of the transfer station should be made at that time.

3. **Apply for expansion of Temagami Waste Disposal Site** – There is sufficient approved capacity within the Municipality's three active waste disposal sites to serve Municipal needs for the next twenty years. However, most of the capacity is at the Marten River site which is not a convenient location for most Temagami residents. The very busy Temagami site, on the other hand, is at or near capacity. Preparation of an application to expand the Temagami site should commence immediately.

Briggs Waste Disposal Site is estimated to be full in eleven years. Preparations to expand Briggs Waste Disposal Site should commence three years in advance of it being full to ensure that the expansion is in place in time.

4. **Improve operations at waste disposal sites** – The Municipality of Temagami should arrange for good compaction of its sites, either by purchasing specialized landfill compaction equipment or by contracting for this service. The payback on this cost is longer lifespans which will defer the cost of capping a site and applications for expansion.

Bears are a nuisance at all three of Temagami's waste disposal sites and at the waste transfer stations. The Municipality should take advantage of advice and Bear Wise funding offered by the Ontario Ministry of Natural Resources to help solve this issue.

5. **Charge tipping fees for construction and demolition waste** – Tipping fees on construction and demolition wastes should be reinstated as soon as supervision of the waste transfer stations is implemented.
6. **Reduce frequency of curbside collection** – Reducing the collection of commercial wastes from twice weekly to once a week in the off season is recommended.

In addition to the above, the Waste Management Plan Steering Committee recommends:

7. The Municipality should continue negotiations with MNR to take ownership of Briggs and Marten River Waste Disposal Sites.
8. The Municipality should continue negotiations with Temagami First Nations for disposal of Bear Island waste at Briggs Waste Disposal Site.
9. The Municipality should undertake a review of its current practice of retaining two agencies for collection and processing of blue box recyclables. There might be an opportunity to improve the level of subsidy if everything were under one contract.
10. The Municipality should continue discussions with Ontario Tire Stewardship towards providing residents with free disposal of used tires. The Municipality should consider entering into an agreement with Ontario Electronic Stewardship for disposal of e-wastes.
11. The Municipality should be constantly looking for ways to improve waste diversion. The following waste diversion initiatives are recommended for immediate implementation:
 - A dedicated bin for cardboard should be added at the Lake Temagami Access Point Waste Transfer Station.
 - The Municipality will encourage re-use initiatives such as community garage sales organized by residents.
 - The Municipality will provide residents with more information regarding diversion initiatives and practices including composting at home.
12. Over time, the Municipality should consider the following initiatives to encourage diversion of recyclable materials from its waste disposal sites (the following initiatives not proposed for implementation in the near term):
 - User fees (bag tags for example) on all waste disposal – user fees have been shown to be an effective means to encourage residents and ratepayers to recycle.
 - Prohibitions on disposal of materials, such as blue box recyclables, that do not need to be disposed of in the waste disposal site.
 - Required use of clear plastic garbage bags – clear garbage bags, in conjunction with a prohibition on recyclable materials, has been shown to encourage diversion.
13. The Municipality should be constantly looking for ways to improve its public involvement and education programs.
14. Municipal staff should undertake annual reviews of this program. Every fifth year staff should undertake a more thorough review equivalent to the review that has gone into this report.

The following implementation plan is proposed.

Table EX.1 - Implementation Plan

Item	Timeframe
1. Changes to Status Quo at Lake Temagami Access Point Waste Transfer Station <ul style="list-style-type: none"> Complete site improvements Full implementation 	2012/13 Summer 2013
2. Close Temagami Waste Transfer Station	Fall 2012
3. Apply for Expansion of Temagami Waste Disposal Site	Immediate
4. Improve Site Operations	Immediate
5. Impose Tipping Fees on Construction and Demolition Wastes	Spring 2013
6. Reduce Frequency of Curbside Collection of Commercial Wastes	Fall 2012
7. to 14. All Other Initiatives	Ongoing

Summary

The Waste Management Plan Steering Committee will recommend that Council receive this report to guide Council and staff on waste management initiatives over the next twenty years. The recommendations of this report are to be brought back to Council for approval on an individual basis. Implementation of many recommendations will also be subject to budget approval.



Corporation of the Municipality of Temagami

Memo No.
2018-M-18

Memorandum to Council

☐

Staff

☒

Committee

Subject: Asset Management Plan

Agenda Date: April 17, 2018

Attachments:

RECOMMENDATION

This memorandum is:

☒

To recommend that Council consider the following resolution:

BE IT RESOLVED THAT: Council receive Memo No. 2018-M-18

AND FURTHER THAT: Council adopt the Public Works & Water Advisory Committee recommendation that Council put money aside to revise our Municipal Asset Management Plan.

INFORMATION

KPMG prepared our Municipal Asset Management Plan in 2013.

The development of an asset management plan has been identified as a pre-requisite for the receipt of funding from the Province of Ontario under the Municipal Infrastructure Investment Initiative. This represents an important first step in obtaining financing for necessary infrastructure investments.

Asset management planning is the process of making the best possible decisions regarding the acquisition, operating, maintaining, renewing, replacing and disposing of infrastructure assets.

The Municipality was informed recently that the funding application for the Temagami North Sewage Treatment Plant project was not selected for funding.

Projects were assessed primarily on health and safety criticality, as well demonstrated financial need and *completeness of asset management plans*.

At the March 20, 2018 meeting, the committee passed the following motion.

The Public Works & Water Advisory Committee recommends that Council revise our current Asset Management Plan.

MOVED BY: S Prefasi

SECONDED BY: B Leudke

Prepared by:

Reviewed by:

**Deb Larochelle
Public Works Clerk**

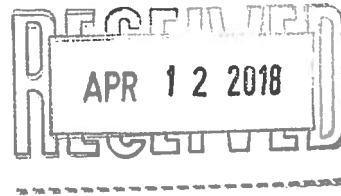
On behalf of: The Public Works & Water Advisory Committee

From: Elaine Gunnell
Sent: Thursday, April 12, 2018 12:59 PM
To: Roxanne St. Germain
Subject: Caribou Mountain Structural Inspection
Attachments: 17510_TEM_Caribou Mountain_Structural Inspection_11APRIL18.pdf

For incoming.

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk
 The Corporation of the Municipality of Temagami
 7 Lakeshore Drive, P.O. Box 220
 Temagami, ON P0H 2H0
 Phone: 705-569-3421 ext 208
 Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☒ ☒
 CAO ☐
 Building ☐
 Finance ☐ ☐ ☐ ☐
 Ec Dev ☐ ☐ ☐ ☐
 Parks & Rec ☒ ☒ ☒ ☒
 Planning ☐ ☐ ☐ ☐
 Public Wks ☒ ☒ ☒ ☒
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

From: Shawn Hoffmeyer [mailto:shoffmeyer@p-sec.ca]
Sent: Wednesday, April 11, 2018 1:04 PM
To: Elaine Gunnell <clerk@temagami.ca>
Subject: RE: follow up on purchase order from Municipality of Temagami

Hi Elaine,

Attached is the completed report for the structural inspection of the tower.

Overall we did not find any members that had experienced a significant loss of material, in fact we only found the one diagonal that had a very minor loss and is still within a reasonable value.

Recommendations beyond the general repairs from the previous inspection include repairing the (2) diagonals that appear to have split and the (1) support rail connection that looks to have been a previous repair where the welds have cracked.

There are also (2) platform balusters that have cracked and should be replaced.

While on site we investigated possible causes for the cracked platform balusters and it appears that the saddles that attach the balusters to the rail are warped and water has been able enter the baluster. This occurs at multiple locations throughout the tower so we recommend either welding to seal these or drilling weep holes to allow any water to drain out.

Lastly, based on how the inner tower appears to be constructed there should really be no way for water to enter most of the member, but since there are (2) diagonals that appear to have cracked and there are members throughout the tower that have weep holes we would recommend drilling weep holes on all continuous HSS members to prevent any future water build up.

If you have any questions or need further clarification on anything please let me know.

Thanks,

Shawn

Shawn Hoffmeyer | P.E, P.Eng

Structural Inspection Report



Caribou Mountain Tower

Temagami, Ontario

30.5m Self Support



Pier Structural Engineering Corp.
198-55 Northfield Drive East
Waterloo, ON N2K 3T6

P-SEC Project Number 17510

April 11, 2018



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OBSERVATIONS

SITE INFORMATION			
<u>SITE:</u>		<u>SITE LOCATION:</u>	
Site Name	Caribou Mountain Tower	Address	170 Jack Guppy Way Temagami, Ontario
		Coordinates	47.05821° N 79.77325° W
		Elevation (ASL)	396.0m
INSPECTION INFORMATION			
Date of Inspection	March 21-22, 2017	Report by	Shawn Hoffmeyer
Weather	Sun and Cloud	Reviewed by	
Temperature	-8°C	Inspectors	Mike Deyo
Site Conditions	Clear		Shawn Hoffmeyer
TOWER INFORMATION			
<u>TOWER:</u>		<u>TOWER LIGHTING:</u>	
Manufacturer	Unknown	Elevation	N/A
Series Number	Unknown	Type	N/A
Project Number	Unknown	Manufacturer, Model	N/A
Tower Height	30.5m	Elevation	N/A
Tower Type	Self-Support	Type	N/A
Construction	Knock Down	Manufacturer, Model	N/A
Face Width	6.71m (at base)		
Leg A Azimuth	50° MN		
		<u>CLIMBING FACILITIES:</u>	
		Type	Stairs
		Location	Inside Tower
		Safety Rail	N/A

EXECUTIVE SUMMARY

At the request of Elaine Gunnell of the Municipality of Temagami, P-SEC has carried out a structural field review of this tower site. This structural field review is to be read in conjunction with the maintenance inspection report dated September 14, 2017, P-SEC job number 16413 Rev 2

Our work included the following:

- Visual inspection of structural members and connections
- Visual inspection of platforms and walkways
- Measurement of member thickness throughout the tower at various locations
- At select locations of rust a measurement was taken with the rust present, the rust was then gently removed and a second reading taken. Once completed the area was coated with zinc rich paint and then green paint to prevent further rust in the interim.

It is important to note that this report does not comment on the structural conformance of the tower to the CSA-S31-13 standard or other applicable codes, only the structural condition of the members that can be reasonably ascertained by visual inspection and use of measurement devices.

A summarized list of deficiencies and categorized recommendations, remedial work performed on site, antenna chart, typical photos and sampling procedures are located on the following pages.

Original design drawings have not been provided as such the design thickness of the members is unknown. Based on the consistency of the measurements for all members throughout the height of the tower, design thickness has been assumed and has been recorded in Appendix B.

From the results of the measurements taken and a review of the consistency of these measurements, there were no locations of significant material loss found during this investigation.

DEFICIENCIES AND RECOMMENDATIONS

Our terms of reference do not include analytical review of this structure for conformance with the strength requirements of CSA S37-13 or other pertinent CSA Standards.

Summary of Outstanding Deficiencies and Items Requiring Further Attention As Noted In Report:

DEFICIENCY & RECOMMENDATION
<p>Deficiency #1- At an elevation of 23.5m on face DA on leg D side near the center the top section of the diagonal has started to split at a corner. Recommendation- Grind off rust down to sound metal and repair member by adding weld. Ensure weld if ground flush before applying cold galvanizing.</p>
<p>Deficiency #2- At an elevation of 22.5m on face AB on leg B side near the leg the bottom section of the diagonal has started to split at a corner. Recommendation- Grind off rust down to sound metal and repair member by adding weld. Ensure weld if ground flush before applying cold galvanizing.</p>
<p>Deficiency #3- At an elevation of 24.7m from leg B to the curved support there is a small portion of rectangular HSS that has cracked/poor welds. This appears to possibly have been a previous fix not properly welded. Recommendation- Remove poor welds and re-weld rectangular HSS at both ends.</p>
<p>Deficiency #4- At an elevation of 6.71m inside face DA near leg D there is a handrail baluster that is fractured. Recommendation- Replace baluster.</p>
<p>Deficiency #5- At an elevation of 6.71m inside face CD near the center of the face there is a handrail baluster that has just started to fracture. Recommendation- Replace baluster.</p>
<p>Deficiency #6- At multiple locations on the tower the handrail saddle at the top of the posts has separated from the post creating a gap where water can enter. Recommendation- Re-weld the saddle to the posts or install a weep hole at the bottom of the posts to prevent water buildup.</p>
<p>Deficiency #7- Weep holes have not been installed on the majority of the members throughout the tower. Recommendation- Based on the presence of (2) diagonal members that appear to have split installing weep holes at the bottom end of all continuous HSS members should be considered.</p>



**Deficiency #1**

At an elevation of 23.5m on face DA on leg D side near the center the top section of the diagonal has started to split at a corner.

Recommendation

Grind off rust down to sound metal and repair member by adding weld. Ensure weld if ground flush before applying cold galvanizing.

**Deficiency #2**

At an elevation of 22.5m on face AB on leg B side near the leg the bottom section of the diagonal has started to split at a corner.

Recommendation

Grind off rust down to sound metal and repair member by adding weld. Ensure weld if ground flush before applying cold galvanizing.

**Deficiency #3**

At an elevation of 24.7m from leg B to the curved support there is a small portion of rectangular HSS that has cracked/poor welds. This appears to possibly have been a previous fix not properly welded.

Recommendation

Remove poor welds and re-weld rectangular HSS at both ends.

**Deficiency #4**

At an elevation of 6.71m inside face DA near leg D there is a handrail baluster that is fractured.

Recommendation

Replace baluster.

**Deficiency #5**

At an elevation of 6.71m inside face CD near the center of the face there is a handrail baluster that has just started to fracture.

Recommendation

Replace baluster.

**Deficiency #6**

At multiple locations on the tower the handrail saddle at the top of the posts has separated from the post creating a gap where water can enter.

Recommendation

Re-weld the saddle to the posts or install a weep hole at the bottom of the posts to prevent water buildup.

**Deficiency #7**

Weep holes have not been installed on the majority of the members throughout the tower.

Recommendation

Based on the presence of (2) diagonal members that appear to have split installing weep holes at the bottom end of all continuous HSS members should be considered.



Example of installed weep hole



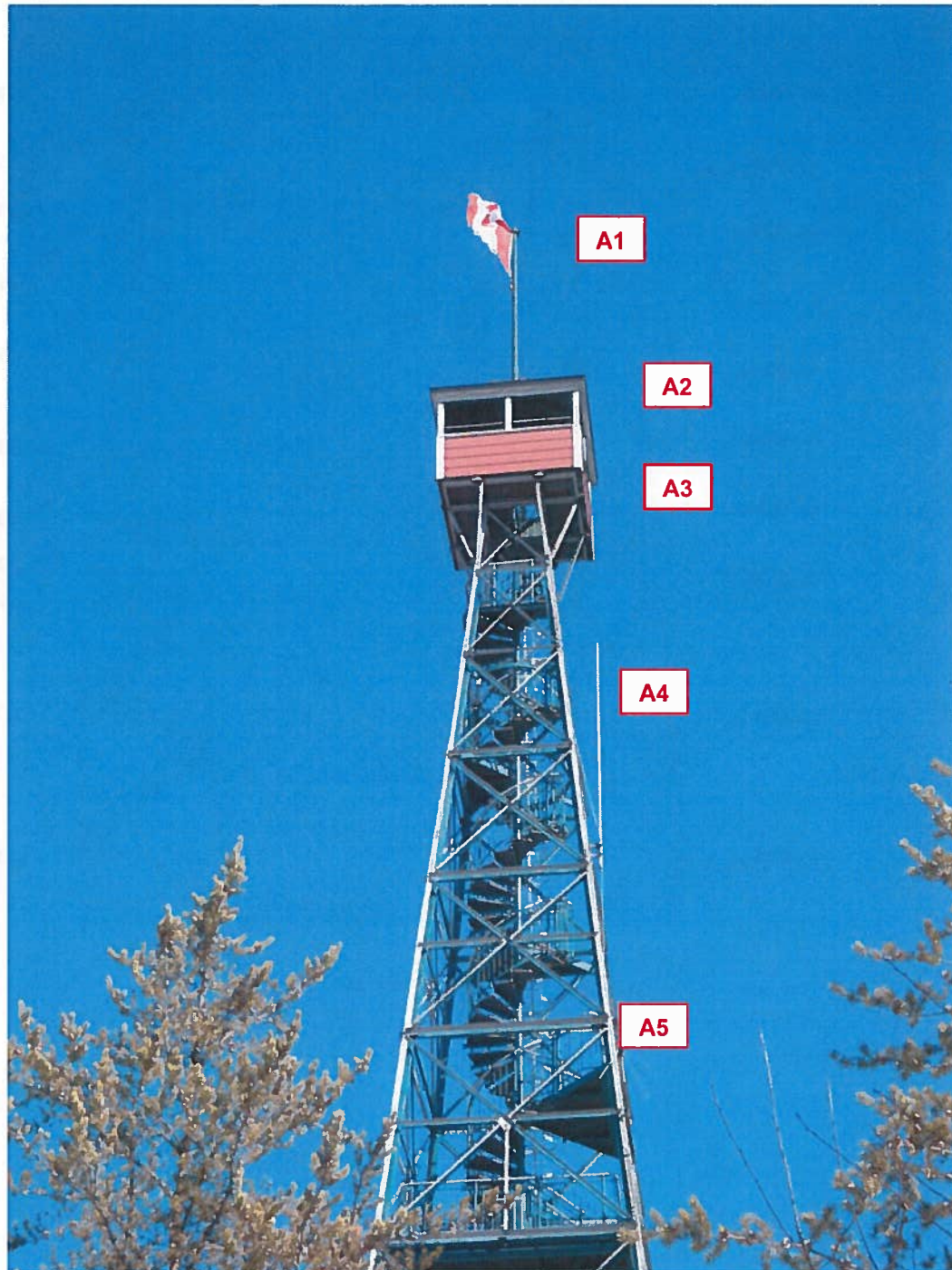
Example of installed weep hole

Appendix A: Antenna Chart, Photos & Tower Profile

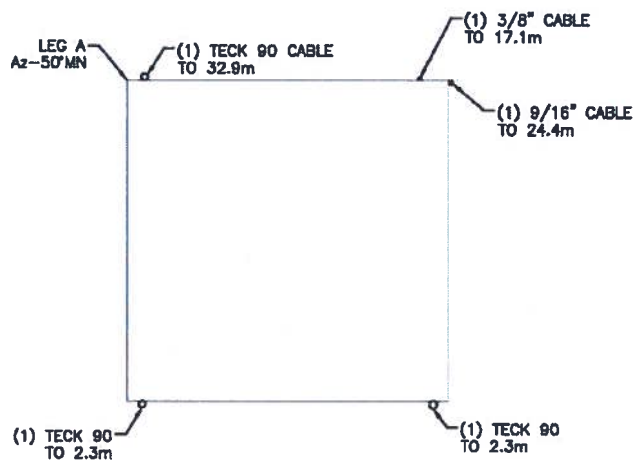
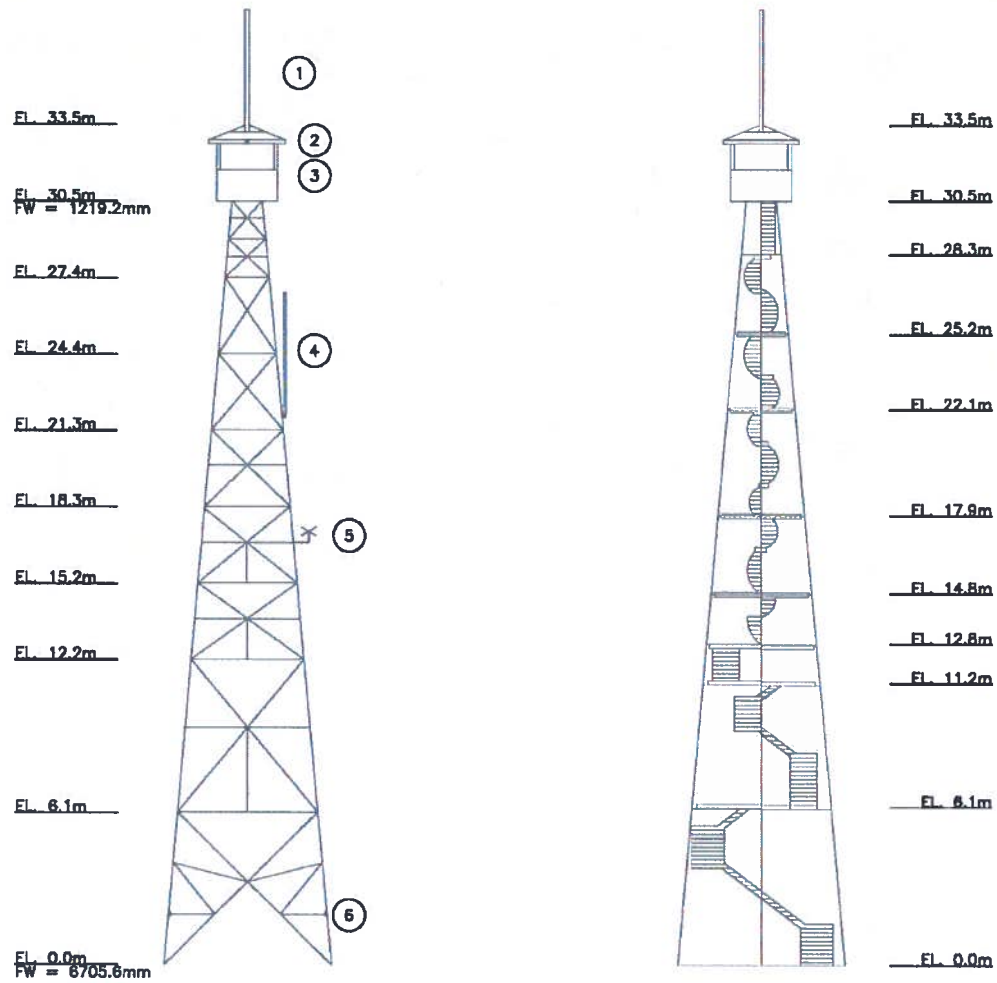
ANTENNA CHART

Antenna	Elevation (m)	Type	Equipment at Antenna Elevation	Location	Azimuth* (deg) MN	Tx Line	Owner
1	33.5	Flag Pole	--	--	--	--	TEM
2	32.9	(1) Electrical Outlet	--	Face AD	--	(1) Teck 90	
3	30.5	Covered Cupola	--	--	--	--	
4	24.4	16' Omni Antenna	--	Leg B	--	(1) 9/16"	
5	17.1	4-Prong Omni	--	Leg B	185	(1) 3/8"	
6	2.3	(4) Electrical Outlets	(2) Junction Boxes	A/B/C/D	--	(2) Teck 90	

* The azimuths are $\pm 10^\circ$



Antennas



Appendix B: Summary of Measurements

Temagami Fire Tower Thickness Gauge Measurements Summary
March 21 and 22, 2018

Center support pipe was 5.563" ODx0.258" (0.241) and was measured throughout the height of the structure, measurements were all 0.235.
Based on the consistency of the measurements member thickness has been assumed with design thickness in brackets
All measurement are in inches

Section 1

Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.3	Max Reading	0.3	Max Reading	0.3	Max Reading	0.305
Min Reading	0.285	Min Reading	0.285	Min Reading	0.285	Min Reading	0.285
Avg Reading	0.29	Avg Reading	0.29	Avg Reading	0.29	Avg Reading	0.295
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.235	Max Reading	0.235	Max Reading	0.24
Min Reading	0.225	Min Reading	0.225	Min Reading	0.23	Min Reading	0.23
Avg Reading	0.23	Avg Reading	0.23	Avg Reading	0.233	Avg Reading	0.235
Top Horizontal Face AB		Top Horizontal Face BC		Top Horizontal Face CD		Top Horizontal Face DA	
2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.23	Max Reading	0.235	Max Reading	0.235
Min Reading	0.225	Min Reading	0.225	Min Reading	0.225	Min Reading	0.225
Avg Reading	0.233	Avg Reading	0.23	Avg Reading	0.233	Avg Reading	0.23
Inner Support Bracing Face CD only (approx 3ft down from top of panel)							
2.5"x2.5"x1/4" HSS (0.233)							
Max Reading	0.235						
Min Reading	0.23						
Avg Reading	0.232						
Mid-Horizontal Face AB		Mid-Horizontal Face BC		Mid-Horizontal Face CD		Mid-Horizontal Face DA	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.23	Max Reading	0.235	Max Reading	0.235
Min Reading	0.225	Min Reading	0.225	Min Reading	0.225	Min Reading	0.23
Avg Reading	0.23	Avg Reading	0.23	Avg Reading	0.23	Avg Reading	0.233
Secondary Horizontal Face AB		Secondary Horizontal Face BC		Secondary Horizontal Face CD		Secondary Horizontal Face	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.235	Max Reading	0.23	Max Reading	0.235
Min Reading	0.23	Min Reading	0.23	Min Reading	0.225	Min Reading	0.23
Avg Reading	0.233	Avg Reading	0.233	Avg Reading	0.23	Avg Reading	0.233
Secondary Diagonal Face AB		Secondary Diagonal Face BC		Secondary Diagonal Face CD		Secondary Diagonal Face D	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.235	Max Reading	0.23	Max Reading	0.235
Min Reading	0.23	Min Reading	0.23	Min Reading	0.23	Min Reading	0.23
Avg Reading	0.233	Avg Reading	0.233	Avg Reading	0.23	Avg Reading	0.233

Section 2							
Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.305	Max Reading	0.3	Max Reading	0.295	Max Reading	0.305
Min Reading	0.29	Min Reading	0.295	Min Reading	0.29	Min Reading	0.29
Avg Reading	0.295	Avg Reading	0.29	Avg Reading	0.293	Avg Reading	0.295
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.23	Max Reading	0.235	Max Reading	0.23	Max Reading	0.235
Min Reading	0.225	Min Reading	0.23	Min Reading	0.225	Min Reading	0.23
Avg Reading	0.228	Avg Reading	0.233	Avg Reading	0.228	Avg Reading	0.234
Top Horizontal Face AB		Top Horizontal Face BC		Top Horizontal Face CD		Top Horizontal Face DA	
2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)	
Max Reading	0.23	Max Reading	0.23	Max Reading	0.235	Max Reading	0.24
Min Reading	0.225	Min Reading	0.23	Min Reading	0.225	Min Reading	0.23
Avg Reading	0.227	Avg Reading	0.23	Avg Reading	0.23	Avg Reading	0.235
Inner Support Bracing Face CD only (approx 3ft down from top of panel)							
3.5"x2"x1/4" HSS (0.233)							
Max Reading	0.235						
Min Reading	0.23						
Avg Reading	0.233						
Mid-Horizontal Face AB		Mid-Horizontal Face BC		Mid-Horizontal Face CD		Mid-Horizontal Face DA	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.23	Max Reading	0.235	Max Reading	0.23
Min Reading	0.225	Min Reading	0.225	Min Reading	0.225	Min Reading	0.225
Avg Reading	0.23	Avg Reading	0.227	Avg Reading	0.23	Avg Reading	0.228
		Vertical Member Face BC				Vertical Member Face DA	
		2"x2"x1/4" HSS (0.233)				2"x2"x1/4" HSS (0.233)	
		Max Reading	0.235			Max Reading	0.235
		Min Reading	0.225			Min Reading	0.23
		Avg Reading	0.23			Avg Reading	0.231

Section 3							
Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.315	Max Reading	0.3	Max Reading	0.315	Max Reading	0.305
Min Reading	0.295	Min Reading	0.29	Min Reading	0.3	Min Reading	0.295
Avg Reading	0.305	Avg Reading	0.295	Avg Reading	0.305	Avg Reading	0.3
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.23	Max Reading	0.235	Max Reading	0.235	Max Reading	0.235
Min Reading	0.225	Min Reading	0.225	Min Reading	0.23	Min Reading	0.23
Avg Reading	0.228	Avg Reading	0.23	Avg Reading	0.233	Avg Reading	0.232
Top Horizontal Face AB		Top Horizontal Face BC		Top Horizontal Face CD		Top Horizontal Face DA	
2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.23	Max Reading	0.235	Max Reading	0.235
Min Reading	0.23	Min Reading	0.225	Min Reading	0.23	Min Reading	0.23
Avg Reading	0.233	Avg Reading	0.228	Avg Reading	0.232	Avg Reading	0.232
Mid-Horizontal Face AB		Mid-Horizontal Face BC		Mid-Horizontal Face CD		Mid-Horizontal Face DA	
2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)		2"x2"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.23	Max Reading	0.235	Max Reading	0.23
Min Reading	0.23	Min Reading	0.225	Min Reading	0.225	Min Reading	0.22
Avg Reading	0.233	Avg Reading	0.227	Avg Reading	0.23	Avg Reading	0.225
		Vertical Member Face BC				Vertical Member Face DA	
		2"x2"x1/4" HSS (0.233)				2"x2"x1/4" HSS (0.233)	
		Max Reading				Max Reading	
		0.23				0.235	
		Min Reading				Min Reading	
		0.225				0.23	
		Avg Reading				Avg Reading	
		0.228				0.231	

Section 4							
Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.3	Max Reading	0.3	Max Reading	0.29	Max Reading	0.295
Min Reading	0.295	Min Reading	0.29	Min Reading	0.285	Min Reading	0.29
Avg Reading	0.298	Avg Reading	0.295	Avg Reading	0.288	Avg Reading	0.292
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)	
Max Reading	0.175	Max Reading	0.175	Max Reading	0.175	Max Reading	0.18
Min Reading	0.17	Min Reading	0.17	Min Reading	0.17	Min Reading	0.17
Avg Reading	0.173	Avg Reading	0.172	Avg Reading	0.174	Avg Reading	0.175
Top Horizontal Face AB		Top Horizontal Face BC		Top Horizontal Face CD		Top Horizontal Face DA	
2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.23	Max Reading	0.235	Max Reading	0.23
Min Reading	0.225	Min Reading	0.225	Min Reading	0.23	Min Reading	0.225
Avg Reading	0.23	Avg Reading	0.226	Avg Reading	0.232	Avg Reading	0.227
Mid-Horizontal Face AB		Mid-Horizontal Face BC		Mid-Horizontal Face CD		Mid-Horizontal Face DA	
1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)	
Max Reading	0.175	Max Reading	0.175	Max Reading	0.18	Max Reading	0.18
Min Reading	0.17	Min Reading	0.17	Min Reading	0.17	Min Reading	0.17
Avg Reading	0.172	Avg Reading	0.173	Avg Reading	0.175	Avg Reading	0.175

Section 5

Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.295	Max Reading	0.29	Max Reading	0.3	Max Reading	0.3
Min Reading	0.285	Min Reading	0.285	Min Reading	0.29	Min Reading	0.295
Avg Reading	0.29	Avg Reading	0.288	Avg Reading	0.295	Avg Reading	0.292
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)	
Max Reading	0.175	Max Reading	0.18	Max Reading	0.175	Max Reading	0.18
Min Reading	0.17	Min Reading	0.17	Min Reading	0.165	Min Reading	0.17
Avg Reading	0.171	Avg Reading	0.175	Avg Reading	0.17	Avg Reading	0.175
Top Horizontal Face AB		Top Horizontal Face BC		Top Horizontal Face CD		Top Horizontal Face DA	
2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)	
Max Reading	0.235	Max Reading	0.235	Max Reading	0.235	Max Reading	0.23
Min Reading	0.225	Min Reading	0.225	Min Reading	0.23	Min Reading	0.225
Avg Reading	0.23	Avg Reading	0.23	Avg Reading	0.233	Avg Reading	0.227
Mid-Horizontal Face AB		Mid-Horizontal Face BC		Mid-Horizontal Face CD		Mid-Horizontal Face DA	
1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)	
Max Reading	0.175	Max Reading	0.17	Max Reading	0.18	Max Reading	0.175
Min Reading	0.17	Min Reading	0.17	Min Reading	0.17	Min Reading	0.17
Avg Reading	0.172	Avg Reading	0.17	Avg Reading	0.175	Avg Reading	0.172

Section 6

Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.295	Max Reading	0.3	Max Reading	0.3	Max Reading	0.295
Min Reading	0.295	Min Reading	0.29	Min Reading	0.3	Min Reading	0.29
Avg Reading	0.295	Avg Reading	0.295	Avg Reading	0.3	Avg Reading	0.293
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)	
Max Reading	0.175	Max Reading	0.175	Max Reading	0.17	Max Reading	0.175
Min Reading	* 0.155	Min Reading	0.17	Min Reading	0.17	Min Reading	* 0.165
Avg Reading	0.165	Avg Reading	0.172	Avg Reading	0.175	Avg Reading	0.17
* measure at locations of split members							
Top Horizontal Face AB		Top Horizontal Face BC		Top Horizontal Face CD		Top Horizontal Face DA	
2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)		2.5"x2.5"x1/4" HSS (0.233)	
Max Reading	0.23	Max Reading	0.235	Max Reading	0.23	Max Reading	0.23
Min Reading	0.225	Min Reading	0.225	Min Reading	0.23	Min Reading	0.225
Avg Reading	0.228	Avg Reading	0.23	Avg Reading	0.23	Avg Reading	0.227
4"x2"x1/8" Curved Rectangular HSS at top of section (0.116)							
Max Reading	0.12						
Min Reading	0.11						
Avg Reading	0.115						

Section 7							
Leg A		Leg B		Leg C		Leg D	
3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)		3.5"x3.5"x5/16" HSS (0.291)	
Max Reading	0.305	Max Reading	0.3	Max Reading	0.29	Max Reading	0.29
Min Reading	0.295	Min Reading	0.29	Min Reading	0.285	Min Reading	0.295
Avg Reading	0.3	Avg Reading	0.295	Avg Reading	0.287	Avg Reading	0.292
Main Diagonals Face AB		Main Diagonals Face BC		Main Diagonals Face CD		Main Diagonals Face DA	
1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)		1.5"x1.5"x3/16" HSS (0.174)	
Max Reading	0.17	Max Reading	0.175	Max Reading	0.175	Max Reading	0.175
Min Reading	0.17	Min Reading	0.17	Min Reading	0.165	Min Reading	0.17
Avg Reading	0.17	Avg Reading	0.173	Avg Reading	0.17	Avg Reading	0.177
4"x2"x1/8" Curved Rectangular HSS at top of section (0.116)							
Max Reading	0.12						
Min Reading	0.11						
Avg Reading	0.115						

Appendix C: Photos



Tower Profile B



Tower Profile AD



Tower Profile CD



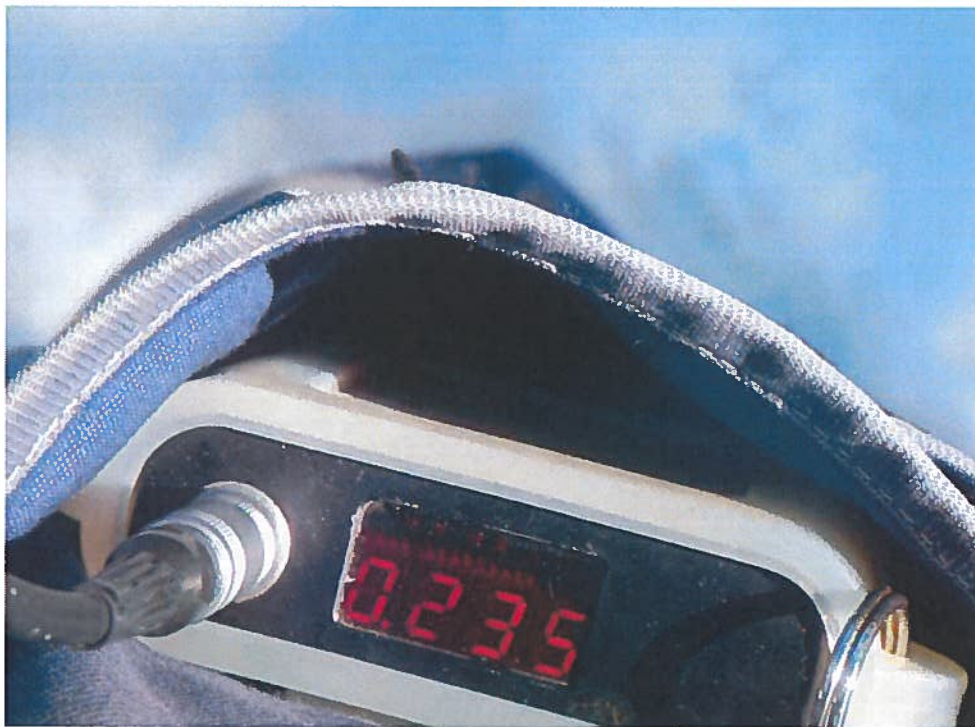
Site Layout



Site Layout



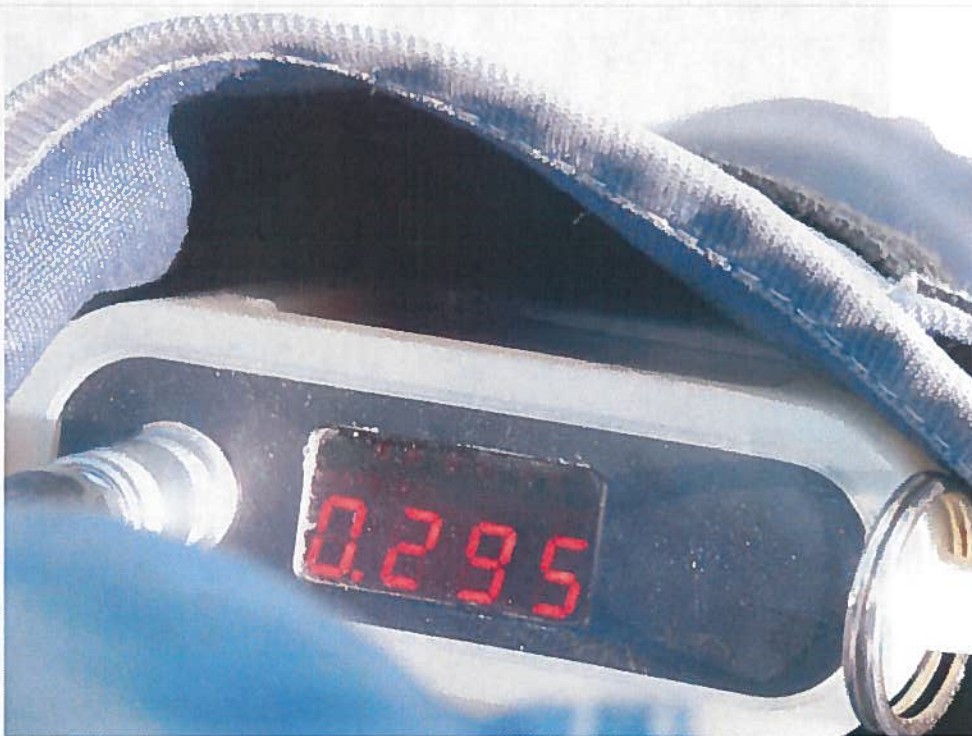
Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Measurement Sample



Area of rust on leg member where a measurement was taken, typical reading between 0.295 and 0.285. Measurement was 0.295.



Rust was removed and a second measurement taken, measurement was 0.29. No significant loss of material has occurred.



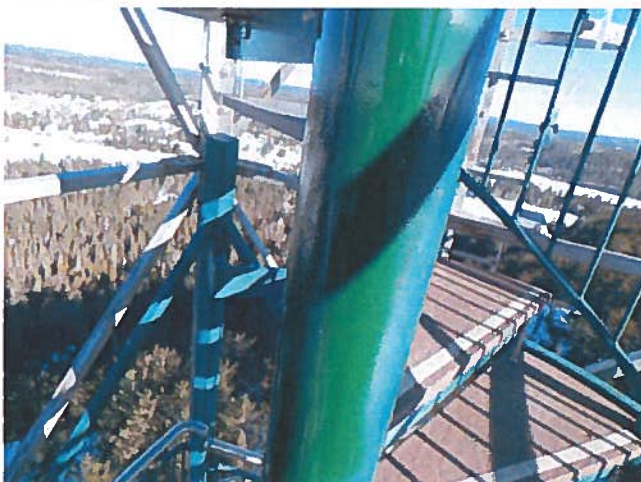
Location coated with zinc rich paint and then green paint to prevent further rust in the interim



Area of rust on leg member where a measurement was taken, typical reading 0.235. Measurement was 0.235.



Rust was removed and a second measurement taken, measurement was 0.235. No loss of material has occurred.



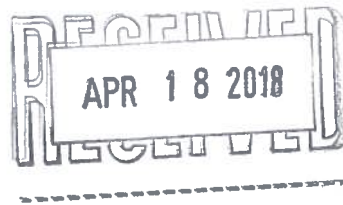
Location coated with zinc rich paint and then green paint to prevent further rust in the interim

Appendix D: Sampling Procedures

Sampling Procedures
Overall Structure
Recorded height, azimuth, diameter, location of attachments (antennas, transmission lines etc.).
Structural Members
Sampled for bent, missing, and damaged members.
Sampled member sizes for conformance to available drawings.
Measured member thickness throughout structure height
Connections
Randomly Sampled a sample of connections for loose and missing bolts, short bolts, cracked welds.
Sampled connection sizes for conformance to available drawings.
Antennas
Recorded type, elevation, location on structure, azimuth and transmission line(s) of all antennas.
Recorded mounting details of new antennas, including members, connections and hardware.
Sampled antennas and mounts for damaged and missing members, loose and missing bolts, cracked welds.
Transmission Lines and Conduit
Recorded type, top elevation and location on structure of all transmission lines.
Sampled transmission lines for damage, loose and missing support clamps and hangers, loose and missing grounding straps.
Sampled electrical conduit for damaged, loose or missing support clamps, loose and damaged junction boxes.
Sampled taped connections for clean, dry and properly installed junctions.
Lighting
Sampled light fixtures for broken and loose globes and fittings, burnt out light bulbs.
Ladders, Safety Devices, Platforms and Rails
Sampled safety cable for continuity, obstructions, loose and missing connections.
Sampled general condition of fall arrest system.
Sample ladder construction for conformance to S37-01 requirements.
Painting
Sampled for peeling, cuts, blisters, flaking, rust, fading.

11548

13 April 2018

Municipality of Temagami
P.O. Box 220
Temagami, ON P0H 2H0**ATTENTION: Patrick Cormier
Chief Administrative Officer:**

Dear Sir:

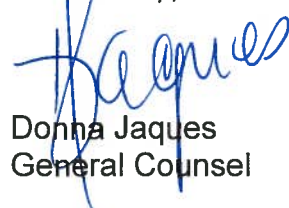
**RE: Lease of Land – Temagami Station Grounds
Part 5 on Plan 36R-10947**

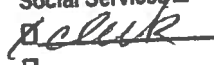
The term of the lease agreement for the above property dated 19 February 2001 expired on 1 July 2017.

Please accept this letter as confirmation that, in accordance with section 26 of the lease agreement, the occupation of the land by the Municipality of Temagami will continue on an overholding basis with all the terms and conditions of the lease agreement remaining in full force and effect.

If the Municipality wishes to enter into a new lease agreement for the property, please advise, failing which we will consider the terms and conditions of the existing agreement satisfactory to the Municipality.

Yours truly,


Donna Jaques
General CounselT: 705-472-4500 X 316
E: donna.jaques@ontarionorthland.ca

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐

☐

This Indenture

10023

made the 19th day of Feb. 2001 ~~two thousand~~

In Pursuance of the Short Forms of Leases Act

Between

ONTARIO NORTHLAND TRANSPORTATION COMMISSION

hereinafter called the "Lessor"
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

hereinafter called the "Lessee"
OF THE SECOND PART

1) PREMISES

WITNESSETH that in consideration of the rents, covenants and agreements hereinafter reserved and contained on the part of the said Lessee, to be paid, observed and performed, the said Lessor has demised and leased and by these presents doth demise and lease unto the said Lessee the surface rights of that certain parcel or tract of land and premises located at Temagami, Ontario, more particularly described as the Ontario Northland Railway station grounds designated as Part 5 on Plan 36R-10947.

2) TERM

TO HAVE AND TO HOLD the said demised Premises for and during the term to be computed from the date that the transfer of the Temagami Station property has been registered in the Land Titles office for the District of Nipissing and from thenceforth ensuing and to be fully completed and ended on the 1st day of July 2017, unless sooner terminated by written notice as hereinafter mentioned.

3) RENTAL

(1) YIELDING AND PAYING THEREFOR yearly during the said term hereby granted, unto the said Lessor, the sum of \$1.00 per annum plus G.S.T., the receipt and adequacy of which is hereby acknowledged.

(2) THE Lessee further covenants to pay all other sums required by this Lease to be paid by him and agrees that all amounts payable by the Lessee to the Lessor or to any other party pursuant to the provisions of this Lease shall be deemed to be additional rent ("Additional Rent") whether or not specifically designated as such in this Lease.

(3) THE Lessor and the Lessee agree that it is their mutual intention that this Lease shall be a completely carefree net lease for the Lessor and that the Lessor shall not, during the Term of this Lease, be required to make any payments in respect of the Premises other than charges of a kind personal to the Lessor (such as income and estate taxes and mortgage payments):

(a) and to effect the said intention of the parties the Lessee promises to pay the following expenses related to the Premises as Additional Rent;

(i) utilities (including but not limited to gas, electricity, water, heat, air-conditioning);

- (ii) services supplied to the Premises, provided that this does not in any way oblige the Lessor to provide any services, unless otherwise agreed in this Lease;
- (iii) maintenance;
- (iv) insurance premiums;
- (v) any tax or duty imposed upon, or collectable by the Lessor which is measured by or based in whole or in part directly upon the Rent including, without limitation, the goods and services tax, value added tax, business transfer tax, retail sales tax, federal sales tax, excise tax or duty or any tax similar to any of the foregoing;
- (vi) real property taxes, rates, duties and assessments including such portion of real property taxes formerly known as business taxes.

(b) and if any of the foregoing charges are invoiced directly to the Lessee, the Lessee shall pay same as and when they become due and produce proof of payment to the Lessor immediately if requested to do so, but the Lessee may contest or appeal any such charges at the Lessee's own expense;

(c) and the Lessee hereby agrees to indemnify and protect the Lessor from any liability accruing to the Lessor in respect of the expenses payable by the Lessee as provided herein;

(d) and if the Lessee fails to make any of the payments required by this Lease then the Lessor may make such payments and charge to the Lessee as Additional Rent the amounts paid by the Lessor, and if such charges are not paid by the Lessee on demand the Lessor shall be entitled to the same remedies and may take the same steps for recovery of the unpaid charges as in the event of Rent in arrears;

(4) ALL payments to be made by the Lessee pursuant to this Lease shall be delivered to the Lessor at the Lessor's address for service set out in Section 23 or to such other place as the Lessor may from time to time direct in writing.

(5) THE Lessee acknowledges and agrees that the payments of Rent and Additional Rent provided for in this Lease shall be made without any deductions for any reason whatsoever unless expressly allowed by the terms of this Lease or agreed to by the Lessor in writing; and

(a) no partial payment by the Lessee which is accepted by the Lessor shall be considered as other than a partial payment on account of Rent owing and shall not prejudice the Lessor's right to recover any rent owing.

4) REMOVAL OF STRUCTURES UPON TERMINATION OF LEASE

AT the expiration of the term or upon the earlier termination of this Lease, the Lessee shall within sixty (60) days remove off the Premises of the Lessor at its expense all buildings, structures, improvements, other facilities and materials thereon not belonging to the Lessor which the Lessee shall have placed thereon, leaving the property in as good condition in all respects as it was before the erection of the said buildings, structures, improvements, other facilities and materials. If the Lessee shall not remove the buildings, structures, improvements, other facilities and materials as aforesaid the same shall belong to the Lessor without any right to the Lessee to have compensation therefore, or the Lessor may if it sees fit remove or cause to be removed the buildings, structures, improvements, other facilities and materials at the expense of the Lessee who shall pay to the Lessor forthwith the cost of such removal. The Lessee shall have no claim against the Lessor for injury, if any, done to the premises by any such removal.

5) ASSIGNMENT (1) THE Lessee shall not assign this Lease or sublet the whole or any part of the demised Premises unless he first obtains the consent of the Lessor in writing, which consent shall not unreasonably be withheld, and the Lessee hereby waives his right to the benefit of any present or future Act of the Legislature of Ontario which would allow the Lessee to assign this Lease or sublet the demised Premise without the Lessor's consent.

(2) THE consent of the Lessor to any assignment or subletting shall not operate as a waiver of the necessity for consent to any subsequent assignment or subletting.

(3) ANY consent granted by the Lessor shall be conditional upon the assignee, sub-lessee or occupant executing a written agreement directly with the Lessor agreeing to be bound by all the terms of this Lease as if the assignee, sub-lessee or occupant had originally executed this Lease as Lessee.

(4) ANY consent given by the Lessor to any assignment or other disposition of the Lessee's interest in this Lease or in the demised Premises shall not relieve the Lessee from his obligations under this Lease, including the obligation to pay rentals provided for herein.

(5) IF the party originally entering into this Lease as Lessee or any party who subsequently becomes the Lessee by way of assignment or sublease or otherwise as provided for in this Lease, is a corporation then;

(a) The Lessee shall not be entitled to deal with its authorized or issued capital or that of an affiliated company in any way that results in a change in the effect of voting control of the Lessee unless the Lessor first consents in writing to the proposed change;

(b) If any change is made in the control of the Lessee's corporation without the written consent of the Lessor then the Lessor shall be entitled to treat the Lessee as being in default and to exercise the remedies stipulated in the Lease and any other remedies available in law;

(c) The Lessee agrees to make available to the Lessor or his authorized representatives the corporate books and records of the Lessee for inspection at reasonable times.

AND the said Lessee covenants with the said Lessor, its successors and assigns:

6) ACCESS

(1) THAT the Lessor, its servants or agents, shall have full and free access for inspection purposes during normal business hours and in the presence of the Lessee or a representative of the Lessee to any part of the leased land comprising said Premises; it being expressly understood and agreed, however, that in cases of emergency, the Lessor, its officers, servants or agents shall at all times and for all purposes have full and free access to and over the leased land comprising said Premises.

(2) THAT the Lessor, its servants or agents together with the customers of the Lessor's public transportation services, shall have full, free and unencumbered access over the Premises to the passenger waiting room located in the Temagami Station and to its abutting properties.

7) USE

THE demised Premises shall be used by the Lessee for the purpose only of permitting the encroachment of the Temagami Station on to the rail lands of the Lessor. The Lessee shall not carry on or permit to be carried on in the Station or on the demised Premises any type of business without the prior written consent of the Lessor which consent shall not be unreasonably withheld.

8) MAINTENANCE

- (1) THE Lessee accepts the Premises in an "as is" condition and any improvements made to the said Premises by the Lessee at any time during the Lease, to make the Premises suitable for the operations of the Lessee hereunder, shall be at the risk, cost and expense of the Lessee and to the satisfaction of the Lessor.
- (2) THE Lessee covenants that during the term of this Lease and any renewal thereof the Lessee shall keep in good condition the Premises including all alterations and additions made thereto, and shall, with or without notice, promptly make all needed repairs and all necessary replacements as required by the Lessor.
- (3) THE Lessee shall permit the Lessor or a person authorized by the Lessor to enter the Premises to examine the condition thereof and view the state of repair at reasonable times.
 - (a) and if upon such examination repairs are found to be necessary, written notice of the repairs required shall be given to the Lessee by or on behalf of the Lessor and the Lessee shall make the necessary repairs within the time specified in the notice.
 - (b) and if the Lessee refuses or neglects to keep the Premises in good repair the Lessor may, but shall not be obliged to, make any necessary repairs, and shall be permitted to enter the Premises by itself or its servants or agents, for the purpose of effecting the repairs without being liable to the Lessee for any loss, damage or inconvenience to the Lessee in connection with the Lessor's entry and repairs, and if the Lessor makes repairs the Lessee shall pay the cost of them immediately as Additional Rent.
- (4) UPON the expiry of the Term or other determination of this Lease the Lessee agrees peaceably to surrender the Premises, including any alterations or additions made thereto, to the Lessor in a state of good repair.
- (5) THE Lessee shall immediately give written notice to the Lessor of any substantial damage that occurs to the Premises from any cause.
- (6) THE Lessee shall maintain and repair, at the cost and expense of the Lessee, the said Premises and shall keep the Premises free of debris and neat and tidy to the reasonable satisfaction of the Lessor.

9) ALTERATIONS AND ADDITIONS

- (1) THE Lessee shall not construct or erect any buildings or other structures on the said Premises without obtaining the approval of the Lessor or his or her designated representative, of plans showing the design and nature of construction of such building or structures and their proposed location, and all such buildings or structures shall be constructed and thereafter maintained by and at the cost and expense of the Lessee to the reasonable satisfaction of the Lessor.
- (2) NO building, structure or piles of material over four feet (4') in height shall be placed at less distance than six feet (6') at right angles from the gauge side of the nearest rail of any railway track; if the track is curved, no building, structure or piles of material over four feet (4') in height shall be placed at less distance than ten feet (10') from the gauge side of the nearest rail of such track without first obtaining the approval of the Lessor.

(3) ANY and all alterations or additions to the Premises made by the Lessee must comply with all applicable building code standards and by-laws of the municipality in which the Premises are located.

(4) THE Lessee shall be responsible for and pay the cost of any alterations, additions, installations or improvements that any governing authority, municipal, provincial or otherwise, may require to be made in, on or to the Premises.

(5) IF at any time during the term of Lease or any renewal thereof, the Lessee defaults in its obligation of maintaining the said Premises and the said buildings, structures and improvements and every of them, in accordance with the requirements of this Lease, the Lessor may give written notice, specifying the respect in which such maintenance is deficient.

(6) THE Lessee agrees, at its own expense and by whatever means may be necessary, immediately to obtain the release or discharge of any encumbrance that may be registered against the Lessor's property in connection with any additions or alterations to the Premises made by the Lessee or in connection with any other activity of the Lessee.

(7) THE Lessee shall, at its own expense, if requested by the Lessor, remove any or all additions or improvements made by the Lessee to the Premises during the Term and shall repair all damage caused by the installation or the removal or both.

10) RULES

(1) THAT the Lessee covenants that it will at all times during the occupancy of the demised Premises observe and conform to such rules as shall be made by the Lessor from time to time including the rules set forth in Schedule "A" attached hereto and of which the Lessee shall be notified, such rules being deemed to be incorporated in and form part of these presents.

(2) THAT the Lessee will comply with and conform to all laws, by-laws, orders, rules and regulations of any lawful authority having jurisdiction whether municipal, parliamentary or otherwise, respecting all buildings, structures, other facilities, goods and other property on the demised Premises and the Lessee's use of the demised Premises.

11) DISTRESS

AND the Lessee further covenants, promises and agrees with the Lessor that notwithstanding any present or future Act of the Legislature of the Province of Ontario, none of the goods or chattels of the Lessee at any time during the continuance of the term hereby created on the said demised Premises shall be exempt from levy by distress for rent in arrears by the Lessee as provided for by the said Section of said Act, and that upon any claim being made for such exemption by the Lessee or on distress being made by the Lessor, this covenant and agreement may be pleaded as an estoppel against the Lessee in any action brought to test the right to the levying upon any such goods as are named exempted in the said Section, the Lessee waiving as he hereby does all and every benefit that could or might have accrued to him under and by virtue of the said section of the said act but for the above covenant.

The Lessor covenants with the Lessee for quiet enjoyment.

PROVISO for re-entry by the said Lessor on non-payment of rent or non-performance of covenants.

12) ACTS OF DEFAULT
AND LESSOR'S
REMEDIES (1)

AN Act of Default has occurred when:

- (a) the Lessee has failed to pay rent for a period of 15 consecutive days, regardless of whether demand for payment has been made or not;
 - (b) the Lessee has breached his covenants or failed to perform any of his obligations under this lease; and
 - i) the Lessor has given notice specifying the nature of the default and the steps required to correct it; and
 - ii) the Lessee has failed to correct the default as required by the notice;
 - (c) the Lessee has:
 - i) become bankrupt or insolvent or made an assignment for the benefit of creditors;
 - ii) had its properties seized or attached in satisfaction of a judgment;
 - iii) had a receiver appointed;
 - iv) committed any act or neglected to do anything with the result that a Construction Lien or other encumbrance is registered against the Lessor's property;
 - v) without the consent of the Lessor, made or entered into an agreement to make a sale of its assets to which the Bulk Sales Act applies;
 - vi) taken action if the Lessee is a corporation, with a view to winding up dissolution or liquidation;
 - (d) any insurance policy is cancelled or not renewed by reason of the use or occupation of the demised Premises, or by reason of non-payment of premiums;
 - (e) the demised Premises:
 - i) become vacant or remain unoccupied for a period of thirty (30) consecutive days; or
 - ii) are used by any other person or persons, or for any other purpose than as provided for in this Lease without the written consent of the Lessor.
- (2) WHEN an Act of Default on the part of the Lease has occurred:
- (a) the current month's rent together with the next three (3) months' rent shall become due and payable immediately and;
 - (b) the Lessor shall have the right to terminate this Lease and to re-enter the demised Premises and deal with them as it may choose.
- (3) IF, because an Act of Default has occurred, the Lessor exercises its right to terminate this Lease and re-enter the demised Premises prior to the end of the term, the Lessee shall nevertheless be liable for payment of rent and other amounts payable by the Lessee in accordance with the provisions of this Lease until the Lessor has re-let the demised Premises or otherwise dealt with the demised Premises in such manner that the cessation of payments by the Lessee will not result in loss to the Lessor and the Lessee agrees to be liable to the Lessor, until the end of the term of this Lease for payment of any differences between the amount of rent hereby agreed to be paid for the term hereby granted and the rent any new Lessee pays to the Lessor.
- (4) IF, when an Act of Default has occurred, the Lessor chooses not to terminate this Lease and re-enter the demised Premises, the Lessor shall have the right to take any and all necessary

steps to rectify any or all Acts of Default of the Lessee and to charge the cost of such rectification to the Lessee and to recover the costs as rent.

(5) IF, when an Act of Default has occurred, the Lessor chooses to waive its rights to exercise the remedies available to it under this Lease or at law the waiver shall not constitute condonation of the Act of Default, nor shall the waiver be pleaded as an estoppel against the Lessor to prevent his exercising his remedies with respect to a subsequent Act of Default. No covenant, term, or condition of this Lease shall be deemed to have been waived by the Lessor unless the waiver is in writing and signed by the Lessor.

13) RISKS OF INJURY

(1) THE Lessee covenants to assume all risk of injury, loss or damage by fire, theft or other cause whatsoever, whether due to the negligence of the Lessor, its servants or otherwise and to all property of or in the custody of the Lessee on the demised Premises.

(2) THE Lessee shall indemnify and save the Lessor harmless from and against any and all claims, actions, damages, costs and expenses (including legal expenses) which may arise by reason of the exercise of the rights and privileges granted herein by the Lessee or as a result of any breach of the terms of this Lease by the Lessee or by any act or omission of the Lessee or those for whom the Lessee is at law responsible, including all legal costs and expenses reasonably incurred by the Lessor in connection with the defence or settlement of any such claim, notwithstanding that any injury, loss, or damage may have been caused or contributed to by the negligence of the Lessor.

14) NOTICE OF ACCIDENT

THE Lessee shall give the Lessor prompt written notice of any accident or other defect in the sprinkler system, water pipes, gas pipes or wires on any part of the Premises.

15) INSURANCE

(1) General Liability Insurance - The Lessee, at its expense, will procure and maintain throughout the term of this Lease or any renewal thereof, Commercial General Liability Insurance in form and content satisfactory to and with insurance companies acceptable to the Lessor, protecting both the Lessor and the Lessee against liability for bodily injury and death and for damage to or destruction of property by reason of any occurrence or accident in, on or about the demised Premises leased by the Lessee, including tenant's legal liability, with liability coverage in an amount of not less than two million dollars (\$2,000,000.00), and such higher limits as the Lessor may reasonably require from time to time. It is understood and agreed that the employees of the Lessee shall not be considered employees of the Lessor.

The insurance provided herein shall apply to the Lessor and the Lessee (the Insureds) in the same manner and to the same extent as if a separate policy had been issued to each and shall contain a cross liability clause.

The Lessee agrees that the insurance provided herein does in no way limit the Lessee's liability pursuant to the indemnity provisions of this Lease.

(2) Fire and Extended Perils Direct Damage Insurance - The Lessee shall take out and keep in force and effect throughout the term, fire and extended perils direct damage insurance coverage on the Temagami Station building at a replacement cost basis, with a responsible insurance company in an amount such as would be carried by a prudent owner and in an amount satisfactory to the Lessor. The Lessee shall include the Lessor as an additional insured and shall provide evidence of insurance to the Lessor.

(3) Insurance of Property - The Lessee shall at its expense procure and maintain sufficient insurance in respect of all insurable goods, merchandise and other property in respect of which the Lessee has an insurable interest which may and any time be on or in the demised Premises, and the

Lessee releases the Lessor from all claims for any loss resulting from the Lessee's neglect or failure to so insure.

(4) Subrogation - The Lessee shall have no claim against the Lessor or the Lessor's insurance for any damage the Lessee may suffer, and the Lessee shall require the insurers under the insurance in subsections (1) and (2) to waive any right of subrogation by the insurers against the Lessor.

(5) Evidence of Insurance - Upon the request of the Lessor, the Lessee shall provide to the Lessor evidence of such insurance having been obtained and maintained in the form of a certificate of insurance and such insurance shall not be subject to cancellation except after at least ninety (90) days' prior written notice to the Lessor.

(6) Notification - The Lessor shall not be responsible for notifying the insurers of any occurrence or accident in or around the demised Premises leased by the Lessee.

(7) Insurance During Assignment - Notwithstanding the provisions of the assignment clause herein, the Lessee shall ensure that any Assignee of the demised Premises shall obtain and maintain in full force and effect, during the term of such assignment, the insurance referred to in this clause. The Lessee shall obtain from such assignee, and shall file with the Lessor, a certificate that such insurance has been obtained and is being maintained.

16) NUISANCE

THE Lessee covenants to not at any time use the demised Premises in any way considered objectionable to the Lessor, nor to obstruct or interfere with the operation, maintenance or use of any railway track, roadway or works of the Lessor, or others, in the vicinity of the demised Premises. The said Lessee also covenants not to obstruct or interfere with the rights of the Lessor or other occupants of the said Premises or in any way injure or annoy them or conflict with any of the rules and regulations of the Board of Health or with any Statute or municipal by-law.

17) ENVIRONMENT

(1) IT is understood and agreed that the Premises are being leased to the Lessee "as is". The Lessee has satisfied itself as to the condition of the Premises and its future for the use intended. The Lessee acknowledges that it has inspected the Premises and conducted an independent investigation of current and past uses of such Premises and the Lessee has not relied on any representations by the Lessor concerning any condition of the Premises, environmental or otherwise. The Lessor makes no representations or warranties whatsoever regarding the fitness of the Premises for any particular use regarding the presence or absence upon or under such leased lands or any surrounding or neighbouring lands of leakage or likely leakage or emission from or onto the Premises or of any dangerous or potentially dangerous substance or condition.

(2) THE Lessee shall immediately carry out all measures which the Lessor, in its sole discretion, considers necessary to keep the Premises free and clear of all contaminants or residue (hereinafter referred to as "environmental contamination") resulting from Lessee's occupation or use of the Premises. The Lessee shall be solely responsible for the cost of all work carried out to correct any environmental contamination which occurs on other lands as a result of the Lessee's occupation or use of the Premises.

(3) IF the Lessee fails to correct any environmental contamination to the satisfaction of the Lessor or any public authority having jurisdiction, the Lessor may perform such work by its employees or agents. The Lessor may charge the Lessee from time to time for all the costs incurred by the Lessor correcting such environmental contamination plus 15% for overhead and the Lessee shall pay the Lessor's invoice for such costs within 10 days of receipt of each invoice. In the event that such remedial work is carried out by any public authority the cost of such work shall be borne by the Lessee.

(4) THE Lessee shall comply with the provisions of any federal, provincial or municipal laws applicable to the Premises with respect to maintaining a clean environment. If any public authority having jurisdiction with respect to environmental protection, or fire protection, requires the installation of equipment or apparatus to take such measures as may be required by such public authority as a result of the Lessee's use of the Premises, the Lessee shall be solely responsible for the cost of all work carried out to comply with the requirements of the public authority.

(5) UPON the termination of this Lease, the Lessee shall leave the Premises in a clean and tidy condition free of any environmental contamination resulting from the Lessee's occupation or use of the Premises. The Lessee shall remove such facility and contents by the date of termination of this Lease unless the Lessor consents in writing to such facility remaining on the Premises and in such case the Lessee shall have the burden of proving that any environmental contamination has not resulted from its occupation or use of the Premises.

(6) THE Lessee shall indemnify and save harmless the Lessor from any claim, penalty, fine, cause of action or demand (including legal fees) which may result from any environmental contamination.

(7) THE responsibility of the Lessee to the Lessor with respect to environmental obligations contained herein shall continue to be in force by the Lessor notwithstanding the termination of the Lease.

18) NO ABATEMENT
OF RENT

THERE shall be no abatement from or reduction of the rent due hereunder, nor shall the Lessee be entitled to damages, losses, costs or disbursements from the Lessor during the term hereby created on, caused by or on account of fire, water, or sprinkler systems to the said Premises, whether due to acts of God, strikes, accidents, the making of alterations, repairs, renewals or improvements to the said Premises or the equipment or systems supplying the said services, or from any cause whatsoever; provided that the said failure or stoppage be remedied within a reasonable time.

19) RIGHT TO SHOW
PREMISES

THAT the Lessee will permit the Lessor to exhibit the demised Premises during the last three months of the term to any prospective tenant and will permit all persons having written authority therefor to view the said Premises at all reasonable hours.

20) PROHIBITED
SUBSTANCES

THE Lessee covenants that no substances of an explosive, dangerous or inflammable nature or character, including but without restricting the generality of the foregoing, dangerous or prohibited substances within the scope of any applicable environmental legislation, including orders of any other lawful authority having jurisdiction, shall be stored in or upon the said Premises, without the written consent of the Lessor and due compliance with all legislation, regulations, orders or other lawful requirements of any authority having jurisdiction.

21) DRAINAGE

THE Lessee covenants to maintain the existing drainage pattern of the demised Premises and cause no alteration therein without the prior approval of the Lessor.

22) ACCESS TO
THE PREMISES

THE Lessor does not warrant safe access to the demised Premises and access thereto shall be at the risk of the Lessee. If it is necessary to cross other lands of the Lessor or over railway tracks to have access to the demised Premises, the way used therefor shall be that designated by the Lessor.

- 23) NOTICES (1) ANY notice required or permitted to be given by one party to the other pursuant to the terms of this Lease may be given

To the Lessor at: 555 Oak St. East, North Bay, Ontario, P1B 8L3

To the Lessee at: PO Box 220, Temagami ON P0H 2H0

- (2) THE above addresses may be changed at any time by giving ten (10) days written notice.
- (3) ANY notice given by one party to the other in accordance with the provision of this Lease shall be deemed conclusively to have been received on the date delivered, if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed.

24) SUBORDINATION AND POSTPONEMENT

- (1) THIS Lease and all the rights of the Lessee under this Lease are subject and subordinate to any and all charges against the land, buildings or improvements of which the demised Premises form part, whether the charge is in the nature of a mortgage, trust deed, lien or any other form of charge arising from the financing or refinancing, including extensions or renewals, of the Lessor's interest in the property.
- (2) UPON the request of the Lessor, the Lessee will execute any form required to subordinate this Lease and the Lessee's rights to any such charge, and will, if required, attorn to the holder of the charge.
- (3) NO subordination by the Lessee shall have the effect of permitting the holder of any charge to disturb the occupation and possession of the demised Premises by the Lessee as long as the Lessee performs his obligations under this Lease.

25) REGISTRATION

THE Lessee shall not at any time register notice of a copy of this Lease on title to the property of which the demised Premises form part without the consent of the Lessor.

26) OVER HOLDING

PROVIDED further and it is hereby agreed that should the Lessee hold over after the expiration of this Lease and the Lessor thereafter accept rent for the said Premises, the Lessee shall hold the said Premises as a monthly tenant only of the Lessor but subject in all other respects to the terms and conditions of this Lease.

27) INTERPRETATION

THE words importing the singular number only shall include the plural, and vice versa, and words importing the masculine gender shall include the feminine gender, and words importing persons shall include firms and corporations and vice versa.

Unless the context otherwise requires, the word "Lessor" and the word "Lessee" wherever used herein shall be construed to include and shall mean the executors, administrators, successors and/or assigns of the said Lessor and Lessee, respectively, and when there are two or more Lessees bound by the same covenants herein contained, their obligations shall be joint and several.

28) RAIL OPERATIONS

THE Lessor or its assigns or successors in interest has or have a right-of-way within 100 metres from the Premises. There may be alterations to or expansion of the rail facilities on such right-of-way in the future including the possibility that the railway or its assigns or successors as

aforesaid may expand its operations which expansion may affect the living environment of the residents in the vicinity. Notwithstanding the inclusion of any noise and vibration attenuating measures in the design of the development and individual dwelling(s) the Lessor will not be responsible for any complaints or claims arising from use of such facilities and/or operations on, over and under the aforesaid right-of-way.

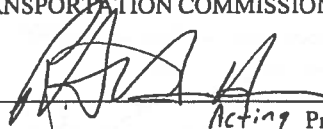
IN WITNESS WHEREOF the parties hereto have executed these presents.

SIGNED, SEALED and DELIVERED

In the presence of

ONTARIO NORTHLAND
TRANSPORTATION COMMISSION

per

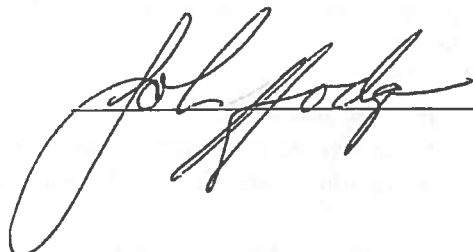

Acting President

Secretary

THE CORPORATION OF THE MUNICIPALITY
OF TEMAGAMI

per





APPROVED
APPROVED
APPROVED
APPROVED
COUNCIL
COMMISSION APPROVAL

SCHEDULE "A"

SCHEDULE OF RULES FORMING PART OF THE WITHIN LEASE

- (a) The encroachment of the Temagami Station onto the abutting railway lands of the Lessor shall be deemed to be with the consent of the Lessor to the extent that neither the Lessee nor any person claiming under it, shall acquire any easement or other right in respect of the said encroachment.
- (b) In making any of its installations, the Lessee shall observe and carry them out according to recognized good engineering practice in accordance with all applicable governmental laws, regulations or requirements concerning the same.
- (c) The Lessee shall comply with all statutes, regulations, by-laws, codes and requirements of all governments and governmental authorities and all boards and commissions applicable thereto with respect to its use and occupation of the demised Premises.
- (d) The Lessee shall submit to the Lessor a copy of any licence to install or maintain any such installation as required by the appropriate governmental authorities.
- (e) The Lessee shall cause itself and its subcontractors to comply with and keep in good standing under the provisions of the Workplace Safety and Insurance Act, if applicable, and any changes or amendments thereto.
- (f) The Lessee shall be responsible for the removal of snow from the demised Premises plus the track side platform required for required for use by the customers of the Lessor and shall be responsible for all expenses incurred while fulfilling this obligation.
- (g) The Lessee covenants to observe any rules and regulations which are in effect or may be placed in effect by ONTC with respect to the use and occupation of the demised Premises.
- (h) Any installations, maintenance or alterations to the Lessee's occupation and use of the demised Premises must first meet with the requirements and approval of the Lessor and will be done at the Lessee's sole expense. Such work shall include signage, structural, mechanical and electrical repairs and changes, leasehold improvements and any demising construction on the Premises, to the satisfaction of the local Building Department and shall be constructed and paid for by the Lessee.
- (i) The Lessee agrees that no work shall at any time be done on the demised Premises in such a manner as to obstruct, delay in any way or interfere with the Lessor's operations or with the ability of the Lessor's employees or customers to utilize the Lessor's operations. The Lessor will not carry out any work upon the demised Premises without prior written notice to the Licensee.
- (j) The Lessee shall obtain approval from the Lessor's O.N.Tel division before digging, installing stakes or poles or posts into the ground or commencing any activity that might disturb buried or overhead cables. Any damage caused by the Lessee, its officers, employees, servants, agents, contractors or invitees or those for whom it is responsible shall be paid by the Licensee.

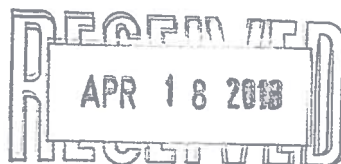
- (k) In the event that the Temagami Station or any part thereof is razed, removed or destroyed, the Lessee shall cause any rebuilding or replacement of the Temagami Station to be such as will ensure that the encroachment onto the Lessor's railway land is terminated.



Living Temagami
~ Heritage & Culture Centre ~
Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
1-800-661-7609 ~ 705-569-3344
www.livingtemagami.ca office@livingtemagami.ca



April 17th, 2018



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~CA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐

Dear Mayor & Council,

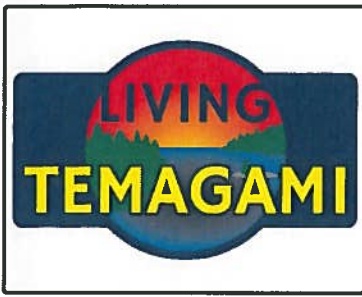
Living Temagami is starting the Woodworking classes shortly. We would like to propose instead of sending all of the wood, windows and other articles that are being stored in the container(s), that were recently listed on Gov Deals, to our landfill we would like to use the wood and other materials for our classes and other projects and donate or dispose of any unusable items. This will decrease the amount of material going to our landfill and the Public Work crew's labour and cost to dispose of the items. Living Temagami and the students would appreciate the material to be donated if possible, however if the Municipality requires a financial contribution we could offer \$150.00 - \$200.00 for the lot. Living Temagami would be responsible for ensuring all the material is removed so the Municipality would not be responsible for any further rental charges.

Thank you for your time and consideration.

Sincerely,

Roxanne St. Germain

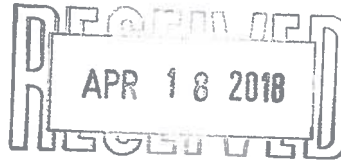
Director, Living Temagami ~ Heritage & Culture Centre



Living Temagami
~ Heritage & Culture Centre ~
Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
1-800-661-7609 ~ 705-569-3344
www.livingtemagami.ca office@livingtemagami.ca



April 17th, 2018



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Dear Mayor & Council,

Living Temagami is excited to announce we will be hosting the Benjamin Chee Chee exhibit from June 25 to July 27, 2018 at the Temagami Train Station. This is a wonderful opportunity for our community to celebrate and enjoy the work of a Canadian Icon and be proud of this amazing local First Nation artist's accomplishments. Further details of the opening reception will be sent to Council as soon as they are finalized.

To safeguard the exhibit Living Temagami will be purchasing security cameras that will need to be installed in the Train Station. Will it be possible for the Municipality to arrange for the installation of the cameras as we do not have the authority to be drilling and running wiring or touching any electrical infrastructure in the building? We are presently sourcing the cameras and may have an option for battery or hard wired and will advise if we can do battery to avoid possible installation issues. We would appreciate any assistance and direction the Municipality can provide.

Thank you for your time and consideration.

Sincerely,

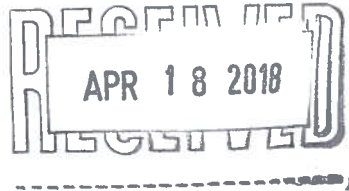
Roxanne St. Germain
Director, Living Temagami ~ Heritage & Culture Centre



Living Temagami
~ Heritage & Culture Centre ~
Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
1-800-661-7609 ~ 705-569-3344
www.livingtemagami.ca office@livingtemagami.ca



April 17th, 2018



Dear Mayor & Council,

Living Temagami is starting to plan for the cataloguing and scanning of the historical document and item collection in the library. We are asking Council's permission to access the collection and begin the organizing of the documents. It is our understanding the goal is to eventually have an online database where items can be searched and viewed by the public and the collection archived in an organized and accessible manner and used in displays. Is this in line with Council's vision for the collection and can Living Temagami proceed with this project? If we are successful in being awarded the Ontario Trillium Foundation SEED Grant application that was submitted through the Municipality in collaboration with Living Temagami we will be able to make huge progress in accomplishing this task. The announcement is expected in late June or early July. Living Temagami plans to continue to apply for funding for this project and other Culture and Heritage initiatives.

In the meantime, Living Temagami has secured funding for a summer student to help with this project and our plan is to meet with Judy Gouin to figure out where the organization of the collection left off. We are hoping to arrange for some space in the welcome centre to organize and maybe display some of the collection over the summer, if this is appropriate, and of course the scale and timeline of the cataloging and displays will depend on the SEED Grant outcome. The Contact North office is being turned back over to the town shortly and perhaps this space would be suitable for the summer student to work from with the collection being near that room. The old Chamber space might also be an option and it could still be made available for meetings and other needed uses. Living Temagami would appreciate any assistance or guidance the Municipality can offer.

Thank you for your time and consideration.

Sincerely,

Roxanne St. Germain

Director, Living Temagami ~ Heritage & Culture Centre

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

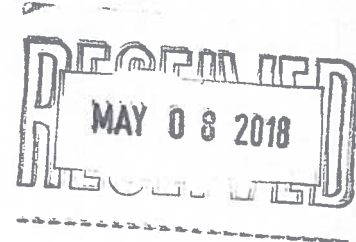
11582



Living Temagami
~ Heritage & Culture Centre ~
Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
1-800-661-7609 ~ 705-569-3344
www.livingtemagami.ca office@livingtemagami.ca



May 8th, 2018



Dear Mayor & Council,

Living Temagami is starting the Woodworking classes shortly. We would like to use the tents that are set up for the Temagami Community Market to do the woodworking outside as much as possible. If this is agreeable we would appreciate if the tents could be set up earlier this year, even if it is only a couple it would really be helpful. We would like to start the woodworking just after the long weekend and we will be sure to not interfere with the Market day or other scheduled events.

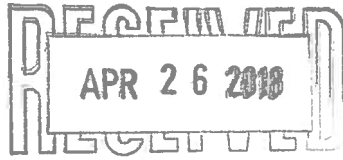
Thank you for your time and consideration.

Sincerely,

Roxanne St. Germain

Director, Living Temagami ~ Heritage & Culture Centre

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☒ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____



Corporation of the Municipality of Temagami
April 30th 2018

Temiskaming Smallmouth Bass Series
Tournament Director
Dave LaFontaine
1-705-647-2793

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Spring is here and we are getting ready for our 15th year as the biggest live release Bass Tournament Series in northern Ontario. Anglers from Canada, U.S.A. and even the Netherlands have come to fish our Series and see the beauty of northern Ontario and what we have to offer and the great fishing on Cassels and Temagami Lakes.

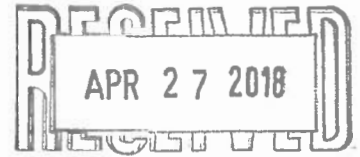
We are proud to have the Municipality of Temagami, as one of our great sponsors for the Series and do our best to show what we have to offer anglers and their families here.

The price for sponsorship is still \$300 for the 2 events. Please make cheque out to Temiskaming Smallmouth Bass Series and forward it to Dave LaFontaine
RR1 Englehart Ontario
Hy. 569
POJ 1HO

Thank You

11564

From: Roxanne St. Germain
Sent: Friday, April 27, 2018 9:19 AM
To: Roxanne St. Germain
Subject: RFP for Healthy Communities Fund Opens Tomorrow
Attachments: Healthy Communities Fund 2018 - Ad.pdf



From: Marianne Zadra [mailto:Marianne.Zadra@dnssab.ca]
Sent: Thursday, April 26, 2018 3:41 PM
To: Cc: Saxon Yanta <Saxon.Yanta@dnssab.ca>; David Plumstead <David.Plumstead@dnssab.ca>
Subject: RFP for Healthy Communities Fund Opens Tomorrow

Hello everyone:

Please see the attached notice regarding the Request for Proposals for the Healthy Communities Fund, which goes live tomorrow. This year, we are accepting applications electronically. Everything is explained in the attached RFP notice and on the website starting tomorrow. Please feel free to share this information with anyone you think might be interested.

Thanks,
Marianne



Marianne Zadra
Communications & Executive Coordinator | Communications et Coordonatrice exécutive
District of Nipissing Social Services Administration Board (DNSSAB) |
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Healthy communities without poverty | Des communautés saines et sans pauvreté

200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8
Phone | Téléphone: (705) 474-2151 x. 3127
Fax | Télécopieur: (705) 474-7155



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐ ☐
CAO ☐
Building ☐
Finance ☐ ☐ ☐ ☐
Ec Dev ☐ ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐ ☐
Planning ☐ ☐ ☐ ☐
Public Wks ☐ ☐ ☐ ☐
PPP ☐
Social Services ☐
DeerK
☐

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REQUEST FOR PROPOSAL 2018-04 DISTRICT OF NIPISSING HEALTHY COMMUNITIES FUND

The District of Nipissing Social Services Administration Board (DNSSAB) is seeking proposals from organizations qualified to support innovative solutions to identified Human Services gaps with a focus on poverty reduction strategies in the Nipissing District. These funds can potentially support individual proposals or multi-sector collaborations, and may also build on capacity within organizations to deliver their programs and services in the most effective and efficient manner with the aim of achieving positive outcomes for citizens throughout the District.

To apply, please visit our website at www.dnssab.ca/hcf starting **Friday, April 27, 2018** and follow the instructions to obtain a copy of the RFP Guide and to complete the electronic application.

Electronic applications will be received through our website at www.dnssab.ca/hcf **no later than 4:30 p.m. on Friday, May 25, 2018.**

DEMANDE DE PROPOSITIONS 2018-04 FONDS POUR LES COMMUNAUTÉS EN SANTÉ DU DISTRICT DE NIPISSING

Le Conseil d'administration des services sociaux du district de Nipissing (CASSDN) invite les fournisseurs qualifiés à soumettre une proposition en vue d'établir des solutions novatrices pour combler les lacunes dans les services à la personne offerts dans le district de Nipissing, et particulièrement en ce qui a trait à la réduction de la pauvreté. Le financement pourra être accordé à des projets individuels ou à des initiatives de collaboration multisectorielles. Le financement pourra aussi aider les organismes à rehausser leur capacité de fournir des programmes et des services de manière efficace et efficiente, afin d'entraîner des résultats positifs pour les citoyens de l'ensemble du district.

Pour soumettre une demande, rendez-vous sur le site www.dnssab.ca/hcf à compter du **vendredi 27 avril 2018**. Suivez les instructions pour obtenir le guide de la demande de propositions et pour remplir la demande en ligne.

Les demandes électroniques seront acceptés sur le site www.dnssab.ca/hcf **au plus tard le vendredi 25 mai 2018 à 16 h 30.**

11570



Services de santé du
TIMISKAMING
Health Unit

Enhancing your health in so many ways.

Head Office:

247 Whitewood Avenue, Unit 43
PO Box 1090
New Liskeard, ON P0J 1P0
Tel.: 705-647-4305 Fax: 705-647-5779

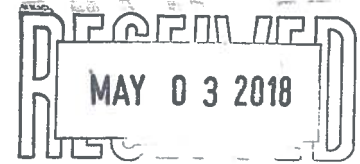
Branch Offices:

Dymond Tel.: 705-647-8305 Fax: 705-647-8315
Englehart Tel.: 705-544-2221 Fax: 705-544-8698
Kirkland Lake Tel.: 705-567-9355 Fax: 705-567-5476

www.timiskaminghu.com

April 26, 2018

Municipal/Township Clerk
(Please forward to council for review)



Re: Roadside Springs

One of the goals of the Safe Water Program under the Ontario Public Health Standards is "to prevent or reduce the burden of water-borne illness related to drinking water".

Unfortunately, there is a common belief that natural springs provide pristine, chlorine-free, safe drinking water. In most cases, this is untrue and drinking water from unprotected sources can lead to illness. Roadside springs are not considered safe sources of drinking water.

To help increase public awareness of the risks associated with roadside springs, the Timiskaming Health Unit (THU) is providing new permanent signs (and U-channel metal posts) for all known roadside springs within the district.



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐
☐ _____
☐ _____

There is no cost for these signs or posts and the THU will make the arrangements for installation.

It is our hope that each municipality will support this public health education effort.

Please contact me if you have any questions or to discuss further.

Ryan Peters

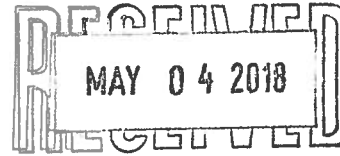
Ryan Peters,
Program Manager

From: Elaine Gunnell
Sent: Monday, May 7, 2018 1:17 PM
To: Roxanne St. Germain
Subject: FW: 2018 Ontario Community Infrastructure Fund (OCIF)

For incoming.

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk
 The Corporation of the Municipality of Temagami
 7 Lakeshore Drive, P.O. Box 220
 Temagami, ON P0H 2H0
 Phone: 705-569-3421 ext 208
 Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☒ ☐ ☐
 Ec Dev ☒ ☐ ☐
 Parks & Rec ☐ ☐ ☒
 Planning ☐ ☐ ☐
 Public Wks ☒ ☐ ☐
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

From: Duquette, Lori (MOECC) [mailto:Lori.Duquette@ontario.ca]
Sent: Friday, May 4, 2018 3:08 PM
To: Elaine Gunnell <clerk@temagami.ca>
Subject: 2018 Ontario Community Infrastructure Fund (OCIF)

Elaine,

I've been asked to forward the following information regarding the OCIF 2018 application intake to municipalities for upcoming infrastructure projects.

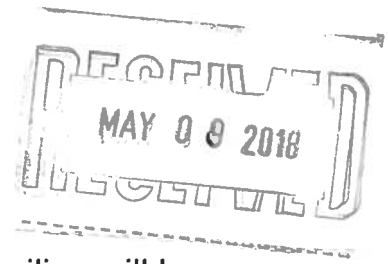
The 2018 OCIF top-up application intake was launched yesterday afternoon. The program guidelines and application form can be found at: <https://www.ontario.ca/page/infrastructure-funding-small-communities>.

Please note that, when requested, the Ministry **may** be able to provide letters of support to OCIF applications for municipal drinking water or sewage treatment projects.

Regards,

Lori Duquette, Water Inspector/Provincial Officer Badge # 812 | Drinking Water and Environmental Compliance Division – North Bay Office | Ontario Ministry of the Environment and Climate Change | 191 Booth Road, Unit 16 & 17, North Bay, Ontario, P1A 4K3 | ph: 705-495-3804 or 1-800-609-5553 | fax: 705-497-6866 | lori.duquette@ontario.ca

11584



Municipality of Temagami

Mayor and Councillors;

On June 8, 9, & 10 2018, the Renaud and the Gauvreau families will be hosting the 15th annual mixed slo-pitch Kimmy and Tracy baseball tournament in Temagami. Half of all monies raised from this tournament will go to the Kim Renaud and the Tracy Gauvreau scholarship funds. The other half will be donated to the Temagami Fire Department.

Kim's scholarship fund is designed to help anyone pursuing a career in the field of aviation, while Tracy's is for someone pursuing a career in early childhood education or teaching. Both of these scholarships are active and can be applied for in the 2018-2019 school year. The scholarships are both available to Temagami residents. The Temagami Community Foundation manages the funds.

We have made this tournament a very successful annual event that has benefitted both the scholarship funds and the local economy while bringing together family and friends for a weekend of activities. In the first 14 years we have raised over \$ 43,000.00 for the two scholarships. We have donated approximately \$15,000.00 to the Temagami Fire Department, and approximately \$2,000.00 to the Temagami Family Health Team, both local fundraising efforts. THANK YOU.

Without the local support we have received we would not have been so successful. The first year we had 14 teams participate. The past 13 years we have had 16 or more teams participate.

At this time we are looking for volunteers and for donations to help make this weekend a memorable success. We are asking the town to donate, the arena rental fee for the weekend. If you have any questions or concerns please don't hesitate to contact me. I can be reached at 948-0507(evening) or 569-2486 (work). Debby or Joan can be reached at 569-3423.

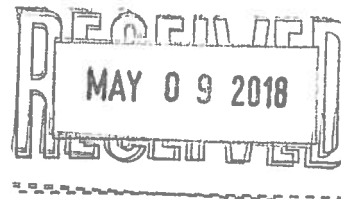
Again thank-you. As always your generosity is greatly appreciated. It's a wonderful place we live in, when we can keep the memory of these two wonderful and extraordinary women alive and well.

Sincerely,

Wendy Allair

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ EA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ Page 87 of 351
☐

11585



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐
☐

Dear Mayor Lorie Hunter and Council:

Each year Temagami First Nation (TFN) hosts a Pow Wow that draws visitors to the area and is an important part of the cultural identity of the Temagami First Nation. The Pow Wow is a cultural celebration, a ceremonial gathering and a time for visiting with new and old friends and family.

Our Pow Wow generally is attended by over 1200 people, including invited guests, dancers, drummers, dignitaries, vendors, community members, neighbors and visitors. It is of great benefit to the region as a whole, both culturally and financially. As you may be aware, a Pow Wow is a huge event for Temagami First Nation in terms of financial and human resources.

Over the past 24 years, the Pow Wow has been held both on Bear Island and in the town of Temagami. The Pow Wow Committee and the Municipality have worked in cooperation in past years when the event occurred in town. JC Hebert, in particular, was very helpful with the Pow Wow.

This year the Pow Wow will be a two day event taking place on July 14 and July 15, 2018. The Pow Wow Committee would like to have it in Temagami. We are interested in working in collaboration with the Municipality of Temagami to make the event a success.

For a location, the Pow Wow Committee is interested in the townsite ballfield grounds, with some usage of the arena building (kitchen, upstairs hall, bathrooms, changerooms, electricity for a small PA system). We are also considering the Caribou Mountain/ski chalet area.

We are asking for Council's support of the Pow Wow and for in-kind usage of the location. In the past, the Municipality also assisted with setting up the grounds (tents, bleachers etc.) and garbage collection/removal. And, of course, we would like to invite the Mayor Hunter to the Grand Entry. And everyone is welcome.

The details could be worked between the Pow Wow Committee and the Municipality's contact person(s). Our Pow Wow Coordinator is Tyler Paul, 705-237-8900.

The Committee is looking forward to this year's Pow Wow and working with the Municipality of Temagami for this important celebration.

Miigwech,

John Shymko, Economic Development Officer
On behalf of the Temagami First Nation Pow Wow Committee

11538
 RECEIVED
 APR 12 2018

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

Dear Mayor Hunter & members of the Municipality
 of Temagami Council,

I wanted to thank you personally for your
 contribution to All Aboard Northern Ontario's
 conceptual plan to facilitate a return of passenger
 train service through Nipissing & Temiskaming
 Districts.

Sincerely,

Eric Boutlier

ÉRIC BOUTLIER

A WAY NORTH ... UNE VOIE VERS LE NORD



Thank you for supporting
 our campaign to revive
 Ontario Northland Rail
 Passenger Service



Merci d'avoir appuyé notre
 campagne de rétablissement
 du service de train de
 passagers d'Ontario Northland

From: Roxanne St. Germain
Sent: Thursday, April 12, 2018 8:38 AM
To: Roxanne St. Germain
Subject: Halton Region Correspondence - Seeking Support on the Court Application Involving the CN Truck-Rail Development in the Town of Milton
Attachments: Halton Region Correspondence - Seeking Support on the Court Application Involving the CN Truck-Rail Development in the Town of Milton.pdf; CN Motion for Endorsement by Other Municipalities-March 23 2018.doc

From: Finn, Michele [mailto:Michele.Finn@halton.ca]

Sent: Wednesday, April 11, 2018 4:13 PM

Subject: Halton Region Correspondence - Seeking Support on the Court Application Involving the CN Truck-Rail Development in the Town of Milton

Please find attached a copy of the above-noted Council resolution.

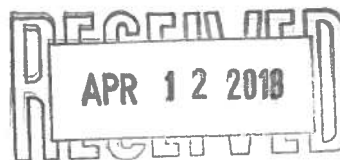
Sincerely,

Michele Finn

Michele Finn
Committee Assistant
 Office of the Regional Clerk
 Legislative & Planning Services
Halton Region
 905-825-6000, ext. 7747 | 1-866-442-5866



halton.ca | 311



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☒ BA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☒ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

This message, including any attachments, is intended only for the person(s) named above and may contain confidential and/or privileged information. Any use, distribution, copying or disclosure by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please notify us immediately by telephone or e-mail and permanently delete the original transmission from us, including any attachments, without making a copy.



VIA EMAIL

Legislative & Planning Services
Department
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1

April 11, 2018

Federation of Canadian Municipalities, Brock Carlton
Association of Municipalities of Ontario, Pat Vanini
Large Urban Municipal Caucus of Ontario (LUMCO), Mayor Jeffrey
Mayors and Regional Chairs Caucus of Ontario (MARCO), Ken Seiling
Rural Ontario Municipal Association (ROMA), Mayor Ronald Holman
Northwestern Ontario Municipal Association (NOMA), Mayor Wendy Landry
Federation of Northern Ontario Municipalities (FNOM), Mayor Alan Spacek
Conservation Authority of Ontario, Richard Hibma
all Ontario municipalities

Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: Seeking Support on the Court Application Involving the CN
Truck-Rail Development in the Town of Milton**

WHEREAS under the Municipal Act, Ontario municipalities have the authority and responsibility to advance and protect the “economic, social and environmental well-being of the municipality” and the “health, safety and well-being of persons”;

WHEREAS the Provincial Government has designated Ontario municipalities to have responsibility to establish official plans that meet or exceed provincial standards for managing and directing physical change and effects on the social, economic, built and natural environment;

WHEREAS Halton Region and its area municipalities (“Halton Municipalities”), in partnership with Conservation Halton, have carried out multi-year, multi-phase planning processes to update their applicable official plans to address all relevant provincial plans and policy and foster healthy communities;

WHEREAS the most recent Halton Region official plan process engaged railways, including CN Rail, and was amended to accommodate stated railway plans for rail-supported development;

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

- b. the existence of federal regulation over a development does not preclude and may require provincial and municipal regulation of the proposed development to avoid regulatory gaps.
2. THAT Halton Region calls on the Government of Ontario to join the Court Application of the Halton Municipalities.
3. THAT a copy of this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario; the Honourable Bill Mauro, Minister of Municipal Affairs; the Honourable Yasir Naqvi, Attorney General of Ontario; Halton's Members of Parliament (MPs), Members of Provincial Parliament(MPPs), and Leaders of the Opposition Parties.
4. THAT a copy of the attached resolution be forwarded to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), the Large Urban Municipal Caucus of Ontario (LUMCO), the Mayors and Regional Chairs Caucus of Ontario (MARCO), the Rural Ontario Municipal Association (ROMA), the Northwestern Ontario Municipal Association (NOMA), Federation of Northern Ontario Municipalities (FNOM), the Conservation Authority of Ontario, and to all Ontario municipalities for their endorsement.

As per the above resolution, please accept this correspondence and attached resolution for your information and consideration.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,



Graham Milne
Regional Clerk
graham.milne@halton.ca

Resolution for Endorsement by Other Municipalities

WHEREAS under the *Municipal Act*, Ontario municipalities have the authority and responsibility to advance and protect the “economic, social and environmental well-being of the municipality” and the “health, safety and well-being of persons”;

WHEREAS the Provincial Government has designated Ontario municipalities to have responsibility to establish official plans that meet or exceed provincial standards for managing and directing physical change and effects on the social, economic, built and natural environment;

WHEREAS CN Rail has declared that the Province of Ontario and the Halton Municipalities (the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville) and Conservation Halton have no regulatory role whatsoever with respect to a proposed truck/rail development that will have a direct impact on the economic, social and environmental well-being of the municipality and health, safety and well-being of residents;

WHEREAS the Halton Municipalities and Conservation Halton recognize that railways are a matter of federal jurisdiction, but assert that truck-rail developments have non-rail aspects that engage multiple areas of provincial and municipal government regulatory responsibility;

WHEREAS the Halton Municipalities and Conservation Halton have commenced a Court Application to confirm their legitimate regulatory role in respect of the CN development;

WHEREAS CN's position that its proposed truck-rail development falls exclusively under federal jurisdiction, if upheld, would create a regulatory gap that would prevent the Province of Ontario, the Halton Municipalities and Conservation Halton from discharging their statutory responsibilities, and leave CN Rail, a for-profit company, to self-regulate on matters that engage provincial and municipal responsibilities; and

WHEREAS irrespective of the merits of CN's proposed development, CN's interpretation of jurisdiction over this development, if upheld, would be detrimental to all provinces and municipalities that contain existing or proposed developments that engage matters of federal, provincial and municipal regulatory interest;

NOW THEREFORE BE IT RESOLVED:

1. THAT the [insert municipality name] endorse the principles that:
 - a. there must be a cooperative approach to all developments that engage federal, provincial and municipal regulatory matters.
 - b. the existence of federal regulation over a development does not preclude and may require provincial and municipal regulation of the proposed development to avoid regulatory gaps.
2. THAT the [insert municipality name] calls on the Government of Ontario to join the court Application of the Halton Municipalities.

From: Karin Bates <karin@baldwin.ca>
Sent: Thursday, April 12, 2018 10:08 AM
To: Karin Bates
Cc: Vern Gorham; Bert McDowell; Dave Fairbairn; Ray Maltais; Texas MacDonald
Subject: SUPPORT MOTION - BILL C-71
Attachments: SUPPORT MOTION - Bill C71.pdf

Good Morning:

Please review and support MOTION #18-39 & letter approved by our Municipality.

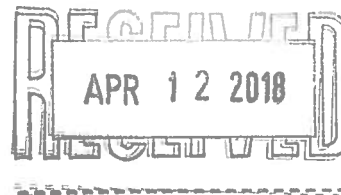
This has also been send to all MP's & Senators for Ontario – via Canada Post.

Thank you

Karin Bates
 CAO
 Township of Baldwin



karin@baldwin.ca
 (705) 869-0225 – P
 (705) 869-5049 – F



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~41~~ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



Mailed — 121-MP's
April 10/18 22-Senator

The Corporation of the
TOWNSHIP OF BALDWIN

P.O. Box 7095, 11 Spooner Street
MCKERROW, ONTARIO
POP 1M0

TEL: (705) 869-0225 FAX: (705) 869-5049

April 9th 2018

Dear Members of Parliament, House of Commons,

In our absence from being able to speak in person on this matter of Bill C-71, I request that our esteemed colleagues from the Canadian Shooting Sports Association (CSSA) be allowed to speak on our behalf. These folks are well versed in the existing firearms legislation and licensing requirements in Canada and can easily explain to non-firearm's owners current legislation already in place and the rigorous criteria needed to obtain a Firearms License or PAL that is required before any person can purchase any firearm or any ammunition.

We have listened to both sides of the debate concerning bill C-71 and have also done extensive reading on the matter, reviewed the flawed statistics charts that single out the lowest year of crime in 40 years and use it as a base point for increase or decrease. Its unfortunate that the Federal Government and News Media do not realize what's contained in the currant legislation that is already in place and has been since the mid 1990's. Rather than create new legislation, why not spend the time and money in enforcing the laws that are on the books today that never really seems to matter as a deterrent to the criminal and gang element?

The RCMP daily checks all Firearms License holders (Commonly called Firearms License or PAL) in Canada for any wrong doing and that is more than sufficient without putting additional or duplicate checks in place.

Simply enforce the laws that are in place now without putting new ones in place.

We have heard numerous times that a Police Officer needs to know what firearms he may be facing each time he comes to a residence. That statement, if applied, creates a very false sense of security because if the answer came back and said “no firearms” and he/she proceeds with that thought in mind, and it just happens to be a criminal with illegal firearms, then what happens? However, the Police know better than that and always proceed with caution to any domestic dispute but the Media like to glamourize it as a selling point for any proposed new gun legislation.

The Conservation Officers (CO'S) in this province during a single hunting season encounter more law-abiding people with firearms than most police officers would in their entire career. Many of these encounters are often in very remote locations with no cell service. There are no issues with their checks due to the fact that the majority of all firearms owners are very responsible citizens. For those folks that are unsure of a “Conservation Officer's” duty, they are officers that work for the MNRF enforcing all the hunting and fishing laws in all parts of the province.

Much of our country was founded and built with the use of firearms first in the fur trade and then in the rebellions/uprisings in the 1700's and 1800's and then the wars.

Many Canadian families have a long list of service in the military in WW 1 and WW2 and Foreign Wars with many being left overseas at very young ages. These folks fought for some of the rights and the privileges that we have today.

Trapping has been and still is a way of life for generations in many families.

For many Ontarian's firearms are a part of their lifestyle and culture and heritage especially those living in the north and even to some extent those in the GTA.

I'm asking that you make a wise move and cancel Bill C-71 and simply enforce the legislation that is in place.

Thanks very much,

Sincerely.

**Mayor Vern Gorham,
Township of Baldwin.**

THE CORPORATION OF THE TOWNSHIP OF BALDWIN

MOVED BY: David Fairbairn DATE: April 9th, 2018
SECONDED BY: B. McDowell MOTION NO.: 18-39

NOW THEREFORE BE IT RESOLVED THAT: The Township of Baldwin send the attached explanatory letter to all Municipalities in Ontario for their support via e-mail as well as by Canada Post to all MP'S and Senators that represent our Province of Ontario.
We don't need bill C-71 and it should be quashed without further ado.

Carried ✓

Defeated _____

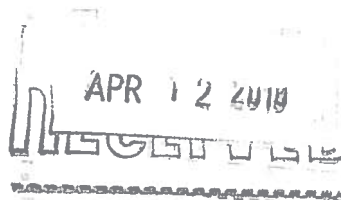
Mayor [Signature]



RECORDED VOTE	FOR	AGAINST
Vern Gorham	✓	
David Fairbairn	✓	
Texas MacDonald	✓	
Ray Maltais	✓	
Bert McDowell	✓	



LEGISLATIVE ASSEMBLY



11541

ERNIE HARDEMAN, M.P.P.

Oxford

March 26, 2018

Lori Hunter

Municipality of Temagami

7 Lakeshore Dr., Box 220

Temagami, ON POH 2H0

Dear Mayor Hunter,

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☒ ☒
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐

Queen's Park Office:
 Room 413, Legislative Bldg.
 Toronto, Ontario
 M7A 1A8

Tel. (416) 325-1239
 Fax (416) 325-1259

Constituency Office:
 12 Perry Street
 Woodstock, Ontario
 N4S 3C2

Tel. (519) 537-5222
 Fax (519) 537-3577

I am writing to let you know that I recently introduced a private members' bill which would give municipalities the authority to decide whether or not they would be willing to receive a landfill. I have enclosed a copy for your information and comments. I believe municipalities should have a say in the location of something that would have such a lasting impact on their community.

As you know, today municipal governments can decide where a Tim Hortons should go, but they can't decide where something as significant as a landfill should go. That doesn't make sense.

Currently, only the Ministry of the Environment approves a new landfill, but Bill 16, *Respecting Municipal Authority Over Landfilling Sites*, would ensure that waste companies are required to have approval from the municipality as well before they can move forward with the landfill placement.

I know that this authority has been requested by a number of municipalities. The Mayor of Ingersoll requested this legislative change during a committee hearing on Bill 139 last fall at Queen's Park. Since then, nearly 30 municipalities have passed resolutions of support and another 150 municipal leaders have signed petitions to demand this right.

I would appreciate hearing your comments on the bill and any support you can offer. For your convenience I have enclosed a sample resolution of support.

Thank you for your consideration. As always please feel free to contact me if I can be of assistance.

Sincerely,

Ernie Hardeman, MPP
 Oxford



Draft resolution

MUNICIPALITIES CALL ON PROVINCE FOR “RIGHT TO APPROVE” LANDFILL DEVELOPMENTS

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario’s Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades’ worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

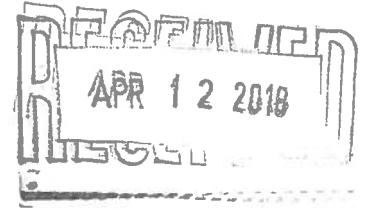
THEREFORE BE IT RESOLVED THAT the **[INSERT NAME OF MUNICIPALITY]** supports *Bill 16, Respecting Municipal Authority Over Landfilling Sites Act* introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities

AND FURTHER THAT the **[INSERT NAME OF MUNICIPALITY]** send copies of this resolution to MPP Ernie Hardeman and all municipalities.

From: Ontario Trillium Foundation | Fondation Trillium de l'Ontario <communications@otf.ca>
Sent: Thursday, April 12, 2018 11:01 AM
To: Roxanne St. Germain
Subject: Ontario Trillium Foundation launches Knowledge Centre | La Fondation Trillium de l'Ontario lance le Centre des connaissances



An agency of the Government of Ontario
 Un organisme du gouvernement de l'Ontario



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

La version en français suit la version en anglais.

Dear OTF Friends,

Today, the Ontario Trillium Foundation invites the nonprofit sector to connect with the Knowledge Centre, an online community with a shared learning environment. <https://otf.ca/knowledge>

This online resource hosts a discussion forum, and provides access to knowledge products including reports, videos, infographics, and more to foster community engagement, collaboration and learning.

We heard from the sector that an online resource has been needed for many years, and our hope is that this new Knowledge Center will provide a valuable venue for the nonprofit community.

It is hoped that the conversations started, the resources shared, and the connections made through the Knowledge Centre will change the landscape of

public benefit work in Ontario and beyond.

We look forward to your participation!

For more information, please see the [news release](#).

Sincerely,

Chers amis de la FTO,

Aujourd'hui, la Fondation Trillium de l'Ontario invite les organismes du secteur sans but lucratif à se connecter au [Centre des connaissances](#), une communauté en ligne disposant d'un environnement d'apprentissage partagé.

« Cette ressource en ligne héberge un forum de discussion et permet d'accéder à des outils de connaissances, notamment des rapports, des vidéos, des documents infographiques et bien plus encore. Ils permettront d'encourager l'engagement communautaire, la collaboration et l'apprentissage. »

Le secteur nous a révélé qu'une ressource en ligne était nécessaire depuis de nombreuses années et nous avons espoir que le nouveau Centre des connaissances constituera un précieux lieu de rencontre pour la communauté des organismes sans but lucratif.

J'espère que les conversations commencées, les ressources partagées et les liens tissés par le biais du Centre des connaissances changeront le paysage du

travail d'intérêt public en Ontario et au-delà.

Nous avons hâte que vous participiez.

Pour de plus amples informations, je vous invite à prendre connaissance du communiqué de presse.

Cordialement,



Katharine Bambrick

CEO

Chef de la direction

We are sending you this email because you have previously expressed interest in receiving information from the Ontario Trillium Foundation. Replies to this email will not be monitored. If you have any questions about our granting programs, please visit www.otf.ca or contact our Support Centre at 1.800.263.2887 or otf@otf.ca.

Vous recevez ce courriel, car vous nous avez précédemment fait part de votre souhait de recevoir de l'information de la part de la Fondation Trillium de l'Ontario. Les messages envoyés en réponse à ce courriel ne seront pas vérifiés. Si vous avez des questions sur nos programmes de subventions, veuillez visiter notre site Web à www.otf.ca, communiquer avec notre Centre de soutien au 1 800 263-2887 ou envoyer un courriel à otf@otf.ca.



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Our mailing address is:

800 Bay Street, 5th Floor
Toronto, ON M5S 3A9

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Notre adresse :

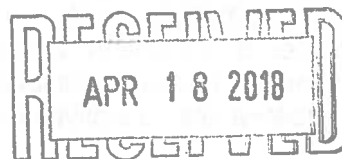
800, rue Bay, 5^e étage
Toronto (Ontario)
M5S 3A9

Vous pouvez [mettre à jour vos préférences](#) or vous [désinscrire de cette liste](#).

From: MTO Cycling <Cycling@ontario.ca>
Sent: Wednesday, April 18, 2018 3:51 PM
Subject: FLaunch of #CycleON Action Plan 2.0 / Lancement du Plan d'action #VéloOntario 2.0

Un message en français se trouve ci-dessous.

Dear cycling partner,



Today, we are excited to announce that Ontario is continuing to make it easier to cycle in the province with the release of [#CycleON Action Plan 2.0](#). The Action Plan sets out the second wave of initiatives to help achieve the vision of [#CycleON: Ontario's Cycling Strategy](#).

Together with our predecessors, Minister Eleanor McMahon and Minister Steven Del Duca, we would like to thank the Ministers' Advisory Panel on Cycling and all those who have provided ideas and comments on the action plan. Your input continues to play a crucial role to help Ontario become a North American leader in cycling.

The Action Plan sets out initiatives across all five targeted Strategic Directions outlined in [Ontario's Cycling Strategy](#), ensuring that we continue to take the comprehensive approach needed to advance cycling in Ontario. The plan will promote cycling as a great choice for commuting, active living, recreation and tourism, encourage people to learn how to cycle and share the road, and build communities, routes and dedicated infrastructure that support cycling.

Some of the initiatives in Action Plan 2.0 include:

- A continued commitment to investing in municipal cycling infrastructure
- Developing a comprehensive cycling education framework that will provide program standards for cycling curriculum, instructional development and certification, and provincewide course delivery
- Showcasing Ontario as a premier cycling tourism destination through focused marketing, and highlighting cultural and heritage sites along identified cycling routes
- Launching a public education campaign on cyclist rights and responsibilities.

We encourage you to read the action plan to learn more about these and other initiatives we will take to advance cycling in Ontario.

We hope you will consider sharing our [Facebook post](#) and [Tweet](#) about today's announcement so others can learn more about how we are advancing cycling in Ontario.

Once again, thank you for advocating for cycling. Together we can ensure that cycling plays an important role in connecting communities, promoting a healthy lifestyle, and enhancing our quality of life.

With kind regards,

Kathryn McGarry
Minister of Transportation

Daiene Vernile
Minister of Tourism, Culture and Sport

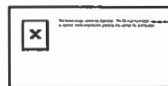
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 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐

Cher partenaire cycliste,

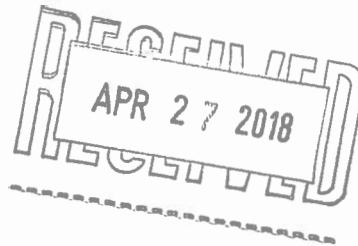
Aujourd'hui, nous sommes heureuses d'annoncer que l'Ontario continue de faciliter le cyclisme dans la province avec la publication du [Plan d'action #VéloOntario 2.0](#). Le plan d'action annonce la deuxième vague d'initiatives pour aider à réaliser la vision de [#VéloOntario](#) : Stratégie ontarienne de promotion du vélo.

From: Ministry of Education (EDU) <MinistryofEducation@ontario.ca>
Sent: Friday, April 27, 2018 1:57 PM
To: Ministry of Education (EDU)
Subject: Revised Pupil Accommodation Review Guideline and an update on integrated planning initiatives/Version révisée de la Ligne directrice relative à l'examen des installations destinées aux élèves et mise à jour sur les initiatives à la planification intégrée
Attachments: PUPIL ACCOMMODATION REVIEW GUIDELINE.pdf; LIGNE DIRECTRICE RELATIVE À L'EXAMEN PORTANT SUR LES INSTALLATIONS DESTINÉES AUX ÉLÈVES.pdf; Revised Pupil Accommodation Review Guideline and an update on integrated planning initiatives.pdf; Version révisée de la Ligne directrice relative à l'examen des installations destinées aux élèves et mise à jour sur les initiatives à la planification intégrée.pdf

Please see the attached letter regarding a revised Pupil Accommodation Review Guideline and Updates on Integrated Planning and Supports for Urban Education.



Veuillez trouver ci-joint une lettre au sujet de la version révisée de la Ligne directrice relative à l'examen des installations destinées aux élèves et des mises à jour concernant la planification intégrée et les soutiens à l'éducation en milieu urbain.



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ ☐
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



MINISTRY OF EDUCATION

PUPIL ACCOMMODATION REVIEW GUIDELINE

April 2018

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PREAMBLE

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ACCOMMODATION REVIEW**
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- VII. THE ACCOMMODATION REVIEW COMMITTEE**
- VIII. SCHOOL INFORMATION PROFILE**
- IX. CONSULTATION WITH LOCAL MUNICIPAL GOVERNMENTS**
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- XIV. MODIFIED ACCOMMODATION REVIEW PROCESS**
- XV. ADMINISTRATIVE REVIEW PROCESS**
- XVI. EXEMPTIONS**
- XVII. DEFINITIONS**

APPENDIX A – ADMINISTRATIVE REVIEW PETITION TEMPLATE

PREAMBLE

School boards are responsible for managing their school capital assets in an effective manner. They must respond to changing demographics and program needs while being cognizant of the impacts of their decisions on student programming and well-being, school board resources and the local community.

One aspect of a school board's capital and accommodation planning is reviewing schools that have underutilized space. These are schools where the student capacity of the school is greater than the number of students enrolled. When a school board identifies a school that is projected to have long-term excess space, a school board would typically look at a number of options such as:

- moving attendance boundaries and programs to balance enrolment between over and underutilized schools;
- offering to lease underutilized space within a school to a coterminous school board;
- finding community partners who can pay the full cost of operating the underutilized space; and/or
- decommissioning or demolishing a section of the school that is not required for student use to reduce operating costs.

If none of these options are deemed viable by a school board, the board may determine that a pupil accommodation review process take place which could lead to possible school consolidations and closures. These decisions are made within the context of supporting the school board's student achievement and well-being strategy and to make the most effective use of its school buildings and funding.

The Ministry of Education expects school boards to work with their community partners when undertaking capital planning, including when a school board is beginning to develop options to address underutilized space in schools. The Ministry of Education's *Community Planning and Partnerships Guideline* (CPPG) outlines requirements for school boards to reach out to their local municipalities and other community partners to share planning related information and to explore potential partnership opportunities. The *Pupil Accommodation Review Guideline* (the "Guideline") builds upon the CPPG by providing requirements for school boards to share information with and seek feedback from their local municipalities and other community partners related to any pupil accommodation reviews a school board initiates.

If a pupil accommodation review results in a school closure decision, a school board will then need to decide whether to declare that school as surplus, potentially leading to the future disposition (that is, sale or lease) of the property. These dispositions are governed by Ontario Regulation 444/98 – Disposition of Surplus Real Property. Alternately, a school board may decide to use a closed school for other school board purposes, or hold the property as a strategic long-

term asset of the school board due to a projected need for the facility in the future. Each school board decides when it is appropriate to review its strategic property holdings to determine if these properties are still required to be held or should be considered surplus to the school board's needs and considered for a future disposition.

This document provides direction to school boards on one component of their capital planning - the pupil accommodation review process. It provides the minimum standards the province requires school boards to follow when undertaking a pupil accommodation review. It is important to note that school boards have flexibility to modify their pupil accommodation review policies to meet their local needs, and can develop policies that exceed the provincial minimum standards outlined in this document.

I. PURPOSE

The purpose of the *Guideline* is to provide a framework of minimum standards for school boards to undertake pupil accommodation reviews to determine the future of a school or group of schools. This *Guideline* ensures that where a decision is taken by a school board regarding the future of a school, that decision is made with the involvement of an informed local community and is based on a broad range of criteria regarding the quality of the learning experience for students.

This *Guideline* is effective upon release and replaces the previous *Guideline* of March 2015.

II. INTRODUCTION

Ontario's school boards are responsible for deciding the most appropriate pupil accommodation arrangements for the delivery of their elementary and secondary programs. These decisions are made by school board trustees in the context of carrying out their primary responsibilities of fostering student achievement and well-being, and ensuring effective stewardship of school board resources. In some cases, to address changing student populations, this requires school boards to consider undertaking pupil accommodation reviews that may lead to school consolidations and closures.

Under paragraph 26, subsection 8 (1) of the *Education Act*, the Minister of Education may issue guidelines with respect to school boards' school closure policies.

III. GUIDING PRINCIPLES

The *Guideline* has been established to align with the Ministry of Education's vision and as such, focuses on achieving excellence, ensuring equity, promoting well-being and enhancing public confidence.

All school board pupil accommodation review policies should be designed to align with these guiding principles.

IV. SCHOOL BOARD ACCOMMODATION REVIEW POLICIES

School boards are responsible for creating and implementing a policy to address pupil accommodation reviews to serve their local needs. School boards are required to consult with local communities prior to adopting or subsequently amending their pupil accommodation review policies.

All pupil accommodation review policies must be clear in stipulating that the final decision regarding the future of a school or group of schools rests solely with the Board of Trustees. If the Board of Trustees votes to close a school or schools in accordance with their policy, the school board must provide clear timelines regarding the closure(s) and ensure that a transition plan is communicated to all affected school communities within the school board.

It is important to note that this *Guideline* is intended as a **minimum** requirement for school boards in developing their policies. School boards are responsible for establishing and complying with their pupil accommodation review policies to serve their local needs.

A copy of the school board's pupil accommodation review policy and the government's *Pupil Accommodation Review Guideline* are to be made available to the public as determined in the school board's policy, and posted on the school board's website.

The *Guideline* recognizes that pupil accommodation reviews include a school or group of schools to facilitate the development of viable solutions for pupil accommodation that support the guiding principles.

School board pupil accommodation review policies will include statements that encourage the sharing of relevant information as well as providing the opportunity for the public and affected school communities to be heard.

The Ministry of Education recommends that, wherever possible, schools should only be subject to a pupil accommodation review once in a five-year period, unless there are circumstances determined by the school board, such as a significant change in enrolment.

V. SCHOOL BOARD PLANNING PRIOR TO AN ACCOMMODATION REVIEW

As described in the *Community Planning and Partnerships Guideline*, school boards must undertake long-term capital and accommodation planning, informed by any relevant information obtained from local municipal governments and other

community partners, which takes into consideration long-term enrolment projections and planning opportunities for the effective use of excess space in all area schools.

School boards must document their efforts to obtain information from local municipal governments as well as other community partners that expressed an interest prior to the pupil accommodation review; and provide any relevant information from municipalities and other community partners as part of the initial staff report (see Section VI).

VI. ESTABLISHING AN ACCOMMODATION REVIEW

School boards may proceed to establish a pupil accommodation review only after undertaking the necessary assessment of long-term capital and accommodation planning options for the school(s).

Initial Staff Report

Prior to establishing a pupil accommodation review, the initial staff report to the Board of Trustees must contain a recommended scenario and at least two alternative scenarios, which could include the status quo, to address the accommodation issue(s). The initial staff report must also include information on actions taken by school board staff prior to establishing a pupil accommodation review process and supporting rationale as to any actions taken or not taken.

Boards must use the ministry-approved template to write their initial staff reports.

The recommended and alternative accommodation scenarios included in the initial staff report must address the following four impacts:

- Impact on student programming;
- Impact on student well-being;
- Impact on school board resources; and
- Impact on the local community.

In addition, if at least one school that is eligible to receive support from the Rural and Northern Education Fund (RNEF) is included in a pupil accommodation review at any time, the initial staff report must address the following impact:

- Impact on the local economy¹.

¹ Boards must use the ministry-approved economic impact assessment template.

Boards should refer to section 5.6 (1) of *Ontario Regulation 193/10 – Restricted Purpose Revenues* (O. Reg. 193/10) for a description of the location of the list of schools eligible for Rural and Northern Education Fund Allocation. The list of RNEF-eligible schools can be found here: <http://edu.gov.on.ca/eng/funding/>

If a school board has included a new school on the list through board motion, then the board should confirm that it has been included in the ministry's list of schools eligible for Rural and Northern Education Fund Allocation (as per O. Reg. 193/10) prior to the initial staff report to the Board of Trustees.

School boards will *have discretion* to undertake economic impact assessments in other communities, if needed, however this will only be *required* if at least one RNEF-eligible school is included in a pupil accommodation review at any time.

To support these impact analyses, the following factors should be included for each accommodation scenario:

- summary of accommodation issue(s) for the school(s) under review;
- where students would be accommodated;
- if proposed changes to existing facility or facilities are required as a result of the pupil accommodation review;
- identify any program changes as a result of the recommended and alternative scenarios;
- how student transportation would be affected if changes take place;
- if new capital investment is required as a result of the pupil accommodation review, how the school board intends to fund this, as well as a proposal on how students would be accommodated if funding does not become available; and
- any relevant information obtained from municipalities and other community partners prior to the commencement of the pupil accommodation review, including any confirmed interest in using the underutilized space.

Each recommended and alternative accommodation scenario must also include a timeline for implementation.

The initial staff report and School Information Profiles (SIPs) (see Section VIII) will be made available to the public, as determined in the school board's policy, and posted on the school board's website following the decision to proceed with a pupil accommodation review by the Board of Trustees.

School boards must ensure that individuals from the school(s) under review and the broader community are invited to participate in the pupil accommodation review consultation. At a minimum, the pupil accommodation review process must consist of the following methods of consultation:

- Accommodation Review Committee (ARC) (see Section VII);

- consultation with municipal governments local to the affected school(s) (see Section IX);
- public meetings (see Section X); and
- public delegations (see Section XI).

VII. THE ACCOMMODATION REVIEW COMMITTEE

Role

School boards must establish an ARC that represents the school(s) under review and acts as the official conduit for information shared between the school board and the school communities. The ARC may comment on the initial staff report and may, throughout the pupil accommodation review process, seek clarification of the initial staff report. The ARC may provide other accommodation scenarios than those in the initial staff report; however, it must include supporting rationale for any such scenario.

The ARC members do not need to achieve consensus regarding the information provided to the Board of Trustees.

The school board's staff resources assigned to the ARC are required to compile feedback from the ARC as well as the broader community in the Community Consultation section of the final staff report (see Section XI) to be presented to the Board of Trustees.

Membership

The membership of the ARC should include, at a minimum, parent/guardian representatives from each of the schools under review, chosen by their respective school communities.

Where established by a school board's pupil accommodation review policy, there may also be the option to include students and representation from the broader community. For example, a school board's policy may include a requirement for specific representation from the First Nations, Metis, and Inuit communities. In addition, school board trustees may be ad hoc ARC members to monitor the ARC progress.

Formation

The ARC should be formed following the Board of Trustees' consideration of the initial staff report but prior to the first public meeting. The school board will invite ARC members from the school(s) under review to an orientation session that will describe the mandate, roles and responsibilities, and procedures of the ARC.

Terms of Reference

School boards will provide the ARC with Terms of Reference that describe the ARC's mandate. The mandate will refer to the school board's education and accommodation objectives in undertaking the pupil accommodation review and reflect the school board's strategy for supporting student achievement and well-being.

The Terms of Reference will also clearly outline the school board's expectations of the roles and responsibilities of the ARC; and describe the procedures of the ARC. At a minimum, the ARC will provide feedback on the initial staff report recommended and alternative scenarios.

The Terms of Reference will outline the minimum number of working meetings of the ARC.

Meetings of the Accommodation Review Committee

The ARC will meet to review materials presented by school board staff. It is recommended that the ARC hold as many working meetings as is deemed necessary within the timelines established in their school board's pupil accommodation review policy.

VIII. SCHOOL INFORMATION PROFILE

School board staff are required to develop School Information Profiles (SIPs) as orientation documents to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review. The SIP provides an understanding of and familiarity with the facilities under review.

The SIP is expected to include data for each of the following four considerations about the school(s) under review:

- Impact on student programming;
- Impact on student well-being;
- Impact on school board resources; and
- Impact on the local community.

A SIP will be completed by school board staff for each of the schools under review. The following are the minimum data requirements and factors that are to be included in the SIP:

- Facility Profile:
 - School name and address.

- Site plan and floor plan(s) (or space template) of the school with the date of school construction and any subsequent additions.
 - School attendance area (boundary) map.
 - Context map (or air photo) of the school indicating the existing land uses surrounding the school.
 - Planning map of the school with zoning, Official Plan or secondary plan land use designations.
 - Size of the school site (acres or hectares).
 - Building area (square feet or square metres).
 - Number of portable classrooms.
 - Number and type of instructional rooms as well as specialized classroom teaching spaces (e.g., science lab, tech shop, gymnasium, etc.).
 - Area of hard surfaced outdoor play area and/or green space, the number of play fields, and the presence of outdoor facilities (e.g., tracks, courts for basketball, tennis, etc.).
 - Ten-year history of major facility improvements (item and cost).
 - Projected five-year facility renewal needs of school (item and cost).
 - Current Facility Condition Index (FCI) with a definition of what the index represents.
 - A measure of proximity of the students to their existing school, and the average distance to the school for students.
 - Percentage of students that are and are not eligible for transportation under the school board policy, and the length of bus ride to the school (longest, shortest, and average length of bus ride times).
 - School utility costs (totals, per square foot, and per student).
 - Number of parking spaces on site at the school, an assessment of the adequacy of parking, and bus/car access and egress.
 - Measures that the school board has identified and/or addressed for accessibility of the school for students, staff, and the public with disabilities (i.e., barrier-free).
 - On-the-ground (OTG) capacity, and surplus/shortage of pupil places.
- Instructional Profile:
 - Describe the number and type of teaching staff, non-teaching staff, support staff, itinerant staff, and administrative staff at the school.
 - Describe the course and program offerings at the school.
 - Describe the specialized service offerings at the school (e.g., cooperative placements, guidance counseling, etc.).
 - Current grade configuration of the school (e.g., junior kindergarten to Grade 6, junior kindergarten to Grade 12, etc.).
 - Current grade organization of the school (e.g., number of combined grades, etc.).
 - Number of out of area students.
 - Utilization factor/classroom usage.
 - Summary of five previous years' enrolment and 10-year enrolment projection by grade and program.

- Current extracurricular activities.
- Other School Use Profile:
 - Current non-school programs or services resident at or co-located with the school as well as any revenue from these non-school programs or services and whether or not it is at full cost recovery.
 - Current facility partnerships as well as any revenue from the facility partnerships and whether or not it is at full cost recovery.
 - Community use of the school as well as any revenue from the community use of the school and whether or not it is at full cost recovery.
 - Availability of before and after school programs or services (e.g., child care) as well as any revenue from the before and after school programs and whether or not it is at full cost recovery.
 - Lease terms at the school as well as any revenue from the lease and whether or not it is at full cost recovery.
 - Description of the school's suitability for facility partnerships.

School boards may introduce additional items that could be used to reflect local circumstances and priorities which may help to further understand the school(s) under review.

Each school under review will have a SIP completed at the same point-in-time for comparison purposes. The Ministry of Education expects school boards to prepare SIPs that are complete and accurate, to the best of the school board's ability, prior to the commencement of a pupil accommodation review.

While the ARC may request clarification about information provided in the SIP, it is not the role of the ARC to approve the SIP.

IX. CONSULTATION WITH LOCAL MUNICIPAL GOVERNMENTS

Following the Board of Trustees' approval to undertake a pupil accommodation review, school boards must invite affected single, lower and upper-tier municipalities as well as other community partners that expressed an interest prior to the pupil accommodation review to discuss and comment on the recommended and alternative scenarios in the school board's initial staff report.

Invitations for this meeting will be sent to the elected Mayor, Chair, Warden, Reeve or equivalent, and to the Chief Administrative Officer, City Manager or equivalent for the affected single, lower and upper-tier municipalities.

If the affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the pupil accommodation review, provide their response on the recommended and alternative accommodation scenarios in the school board's initial staff report before the final public meeting school boards must include this response in the final staff report. School boards will not be required to include responses received after the final

public meeting. School boards must provide them with advance notice of when the final public meeting is scheduled to take place.

School boards must document their efforts to meet with the affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the pupil accommodation review; and provide any relevant information from this meeting as part of the final staff report to the Board of Trustees (see Section XI).

X. PUBLIC MEETINGS

Once a school board has received an initial staff report and has approved the initiation of a pupil accommodation review, the school board must arrange to hold a minimum of three public meetings for broader community consultation on the initial staff report. School boards are expected to provide facilitated public meetings to solicit broader community feedback on the recommended and alternative scenarios contained in the initial staff report. In addition to the required public meetings, school boards may use other methods to solicit community feedback.

The public meetings are to be announced and advertised publicly by the school board through an appropriate range of media as determined by the school board.

At a minimum, the first public meeting must include the following:

- an overview of the ARC orientation session;
- the initial staff report with recommended and alternative accommodation scenarios; and
- a presentation of the SIPs.

XI. COMPLETING THE ACCOMMODATION REVIEW

Final Staff Report

At the conclusion of the pupil accommodation review process, school board staff will submit a final staff report to the Board of Trustees which must be available to the public as determined in the school board's policy, and posted on the school board's website.

The final staff report must include:

- A Community Consultation section that contains feedback from the ARC and all public consultations as well as any relevant information obtained

from municipalities and other community partners prior to and during the pupil accommodation review.¹

- A section that summarizes secondary school student feedback for pupil accommodation reviews involving one or more secondary schools. School boards will determine how best to involve secondary school students in the pupil accommodation review process, to promote their voice and ensure their well-being. Potential options could include a dedicated meeting for students or an online tool for students to submit anonymous feedback. School boards could also determine whether to include feedback from elementary students in this section.

School board staff may choose to amend their recommended and alternative accommodation scenarios included in the initial staff report. However, if a new school closure² is introduced as part of any recommended or alternative scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.

School board staff will compile feedback from this additional public meeting, which will be presented to the Board of Trustees as part of the final staff report.

The recommended and alternative scenarios must also include a proposed accommodation plan, prepared for the decision of the Board of Trustees, which contains a timeline for implementation.

¹ Community partners may use the ministry-approved template to engage boards with proposed alternatives to closures and proposals for community use of schools.

² Refer to Section XVI. EXEMPTIONS.

Delegations to the Board of Trustees Meeting

Once school board staff submits the final staff report to the Board of Trustees, the school board must allow an opportunity for members of the public to provide feedback on the final staff report through public delegations to the Board of Trustees. Notice of the public delegation opportunities will be provided based on school board policy.

After the public delegations, school board staff will compile feedback from the public delegations which will be presented to the Board of Trustees with the final staff report.

Decision of the Board of Trustees

The Board of Trustees will be provided with the final staff report, including the compiled feedback from the public delegations, when making its final decision regarding the pupil accommodation review.

The Board of Trustees has the discretion to approve the recommendation(s) of the final staff report as presented, modify the recommendation(s) of the final staff report, or to approve a different outcome.

The Ministry encourages school boards not to make final pupil accommodation review decisions during the summer holiday period (typically from July 1 to the day after Labour Day).

XII. TRANSITION PLANNING

The transition of students should be carried out in consultation with parents/guardians and staff. Following the decision to consolidate and/or close a school, the school board is expected to establish a separate committee to address the transition for students and staff.

XIII. TIMELINES FOR THE ACCOMMODATION REVIEW PROCESS

The pupil accommodation review process must comply with the following minimum timelines:

- Following the date of the Board of Trustees' approval to conduct a pupil accommodation review, the school board will provide written notice of the Board of Trustees' decision within 5 business days to each of the elected Mayors, Chairs, Wardens, Reeves or equivalent and to the Chief Administrative Officers, City Managers, or equivalent of the affected single, lower and upper-tier municipalities, other community partners that expressed an interest prior to the pupil accommodation review; and

include an invitation for a meeting to discuss and comment on the recommended and alternative accommodation scenarios in the school board's initial staff report. School boards must also notify the Director(s) of Education of their coterminous school boards and the Ministry of Education through the office of the Assistant Deputy Minister of the Capital and Business Support Division.

- The meeting between the school board, affected single, lower and upper-tier municipalities and other community partners that expressed an interest prior to the pupil accommodation review must be scheduled to take place before the first public meeting.
- The affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the pupil accommodation review, should provide their response on the recommended and alternative accommodation scenarios in the school board's initial staff report before the final public meeting, otherwise school boards will not be required to include this response in the final staff report.
- The Accommodation Review Committee (ARC) should be formed following the Board of Trustees' consideration of the initial staff report but prior to the first public meeting. An overview of the ARC orientation session must be included at the first public meeting.
- Beginning with the date of the Board of Trustees' approval to conduct a pupil accommodation review, there must be no fewer than 40 business days before the first public meeting is held.
- There must be a minimum period of 60 business days between the first and final public meetings.
- The final staff report must be publicly posted no fewer than 10 business days after the final public meeting.
- From the posting of the final staff report, there must be no fewer than 10 business days before the public delegations.
- If a new school closure¹ is introduced as part of any recommended or alternative accommodation scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.
- If there is an additional public meeting, there must be no fewer than 10 business days before the public delegations.
- There must be no fewer than 10 business days between public delegations and the final decision of the Board of Trustees.

¹ Refer to Section XVI. EXEMPTIONS.

XIV. MODIFIED ACCOMMODATION REVIEW PROCESS

In certain circumstances, where the potential pupil accommodation options available are deemed by the school board to be less complex and do not include one or more schools eligible to receive support from the ministry's Rural and Northern Education Fund (RNEF), school boards may find it appropriate to undertake a modified pupil accommodation review process. The *Guideline* permits a school board to include an optional modified pupil accommodation review process in its pupil accommodation review policy.

A school board's pupil accommodation review policy must clearly outline the conditions where a modified pupil accommodation review process could be initiated by explicitly defining the factors that would allow the school board the option to conduct a modified pupil accommodation review process. The conditions for conducting a modified pupil accommodation review process are satisfying condition one and two or more of conditions two to five:

1. exclusion of any RNEF-eligible school in the pupil accommodation review; and, either
2. distance to the nearest available accommodation; or
3. utilization rate of the facility; or
4. number of students enrolled at the school; or
5. when a school board is planning the relocation (in any school year or over a number of school years) of a program, in which the enrolment constitutes more than or equal to 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years).

School boards may consider additional factors that are defined in their pupil accommodation review policy to qualify for the modified pupil accommodation review process. Multiple factors may be developed by the school board to appropriately reflect varying conditions across the board (e.g., urban, rural, elementary panel, secondary panel, etc.). The Board of Trustees must approve these explicitly defined factors, after community consultation, in order to adopt a modified pupil accommodation review process as part of their school board's pupil accommodation review policy.

The guiding principles of this *Guideline* apply to the modified pupil accommodation review process.

Even when the criteria for a modified pupil accommodation review are met, a school board may choose to use the standard pupil accommodation review process.

Implementing the Modified Accommodation Review Process

The initial staff report will explain the rationale for exempting the school(s) from the standard pupil accommodation review process, in accordance with the school board's pupil accommodation review policy.

The initial staff report and SIPs must be made available to the public, as determined in the school board's policy, and posted on the school board's website.

A public meeting will be announced and advertised through an appropriate range of media as determined by the school board.

Following the public meeting, school board staff will submit a final staff report to the Board of Trustees which must be available to the public as determined in the school board's policy, and posted on the school board's website. However, if a new school closure¹ is introduced as part of any recommended or alternative accommodation scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.

The final staff report must include:

- A Community Consultation section that contains feedback from all public consultations as well as any relevant information obtained from municipalities and other community partners prior to and during the modified pupil accommodation review.
- A section that summarizes secondary school student feedback for pupil accommodation reviews involving one or more secondary schools. School boards will determine how best to involve secondary school students in the pupil accommodation review process, to promote their voice and ensure their well-being. Options could include a dedicated meeting for students or an online tool for students to submit anonymous feedback. School boards could also determine whether to include feedback from elementary students in this section.

Once school board staff submit the final staff report to the Board of Trustees, the school board must allow an opportunity for members of the public to provide feedback through public delegations to the Board of Trustees. Notice of the public delegation opportunities will be provided based on school board policy.

¹ Refer to Section XVI. EXEMPTIONS.

After the public delegations, school board staff will compile feedback from the public delegations which will be presented to the Board of Trustees with the final staff report.

The Board of Trustees has the discretion to approve the recommendation(s) of the final staff report as presented, modify the recommendation(s) of the final staff report, or to approve a different outcome.

The Ministry encourages school boards not to make final pupil accommodation review decisions during the summer holiday period (typically from July 1 to the day after Labour Day).

A transition plan will be put in place following the decision to consolidate and/or close a school.

Timelines for the Modified Accommodation Review Process

The modified pupil accommodation review process must comply with the following minimum timelines:

- Following the date of the Board of Trustees' approval to conduct a modified pupil accommodation review, the school board will provide written notice of the Board of Trustees' decision within 5 business days to each of the elected Mayors, Chairs, Wardens, Reeves or equivalent and to the Chief Administrative Officers, City Managers, or equivalent of the affected single, lower and upper-tier municipalities, other community partners that expressed an interest prior to the modified pupil accommodation review; and include an invitation for a meeting to discuss and comment on the recommended and alternative scenarios in the school board's initial staff report. School boards must also notify the Director(s) of Education of their coterminous school boards and the Ministry of Education through the office of the Assistant Deputy Minister of the Capital and Business Support Division.
- The meeting between the school board, affected single, lower and upper-tier municipalities and other community partners that expressed an interest prior to the pupil accommodation review must be scheduled to take place before the first public meeting.
- The affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the modified pupil accommodation review, should provide their response on the recommended and alternative scenarios in the school board's initial staff report before the final public meeting, otherwise school boards will not be required to include this response in the final staff report.
- The school board must hold at least one public meeting. Beginning with the date of the Board of Trustees' approval to conduct a modified pupil

accommodation review, there must be no fewer than 40 business days before this public meeting is held.

- The final staff report must be publicly posted no fewer than 10 business days after the final public meeting.
- From the posting of the final staff report, there must be no fewer than 10 business days before the public delegations.
- If a new school closure¹ is introduced as part of any recommended or alternative scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.
- If there is an additional public meeting, there must be no fewer than 10 business days before the public delegations.
- There must be no fewer than 10 business days between public delegations and the final decision of the Board of Trustees.

XV. ADMINISTRATIVE REVIEW PROCESS

What is an Administrative Review?

The Ministry of Education encourages students, parents and community members to get involved in the accommodation review process.

If during the course of the pupil accommodation review process, an individual or individuals become concerned that the board is not following its pupil accommodation review policy, they may want to consult the board's policy and advise the Accommodation Review Committee (ARC) of their concerns.

A copy of the board's policy can be found on its website, or can be requested from the board.

If at the end of the process, an individual or individuals believe that the board did not follow its pupil accommodation review policy, then they can request an Administrative Review from the ministry.

Steps to Request an Administrative Review

Once the trustees have made their final decision, there are 30 calendar days to submit a petition to the ministry. The ministry will notify the contact person when

¹ Refer to Section XVI. EXEMPTIONS.

the petition has been received. Within 60 calendar days, the ministry will decide whether to appoint a facilitator to undertake an Administrative Review.

A review of a school board's accommodation review process may be sought if the following conditions are met.

An individual or individuals must:

Step 1

- Review the board's policy governing pupil accommodation reviews and identify areas where they believe the board did not follow its policy. A copy of the board's pupil accommodation review policy must be submitted, highlighting how the pupil accommodation review process was not compliant with the school board's pupil accommodation review policy. Some examples could include:
 - The board policy may require that public meetings be held over a 90 day period, but the meetings were held over a 70 day period.
 - The board policy may require board staff to analyze a certain number of accommodation scenarios, and the board staff may not have done so.

Step 2

- Collect signatures of people who also believe the board did not follow its policy and who support a request for an Administrative Review. Demonstrate the support of a portion of the school community through the completion of a petition signed by a number of supporters equal to at least 30% of the affected school's student headcount (e.g., if the headcount is 150, then 45 signatures would be required). An affected school is one that trustees agreed to close as part of their final decision on the pupil accommodation review. Parents/guardians of students attending the affected school and/or other individuals that formally participated in the accommodation review process are eligible to sign the petition.
- Eligible signatures are from:
 - parents or guardians of students who attend the affected school
 - other individuals who formally participated in the accommodation review process by attending a meeting, presenting a submission in person or in writing (including by email), or as ARC members.

- The petition¹ should clearly provide a space for individuals to print and sign their name or provide an e-signature²; address (street name and postal code); and to indicate whether they are a parent/guardian of a student attending the school subject to the accommodation review, or an individual who has formally participated in the review process.

Step 3

- Write a letter or email to the Minister of Education to accompany the petition. Petitioners may want to follow the format provided in Appendix A. The letter or email must explain in detail how petitioners think the board did not follow its accommodation review policy.
- Submit the petition, letter, and justification to the school board and the Minister of Education within thirty (30) calendar days of the board's closure resolution. The letter or email must identify one person as the contact person. One copy of your letter or email is to be sent to the Ministry and another copy is to be sent to the board.

The school board is then required to:

- Confirm to the Minister of Education that the names on the petition are parents/guardians of students enrolled at the affected school and/or individuals who formally participated in the review process.
- Prepare a response to the individual's or individuals' submission regarding the process and forward the board's response to the Minister of Education and the petitioner within thirty (30) calendar days of receiving the petition.

If the conditions set out above have been met, the Ministry is then required to:

- Undertake a review to determine whether the school board accommodation review process was undertaken in a manner consistent with the board's accommodation review policy within thirty (30) calendar days of receiving the school board's response and, if warranted, appoint a facilitator to undertake an Administrative Review.

¹ Information contained in the petition is subject to the *Freedom of Information and Protection of Privacy Act, 1990*.

² Petitioners must follow ministry-approved guidelines regarding the use of e-signatures.

- If the ministry decides not to appoint a facilitator, the ministry will notify the petitioner and the school board to explain why a facilitator was not appointed. The school board may post this response on its website.
- If the ministry decides to appoint a facilitator the ministry will notify the petitioner and the school board. The school board may post this response on its website. The facilitator will consult with the community and the school board to gather information to write the report to the Minister. The facilitator will determine the timing and manner in which the consultations will be conducted. The facilitator will use the information collected to write a report that responds to the question of whether the school board followed its pupil accommodation review policy, and submit the report to the Minister. The Minister will post the report on the ministry's website.

XVI. EXEMPTIONS

This *Guideline* applies to schools offering elementary or secondary programs. However, there are specific circumstances where school boards are not obligated to undertake a pupil accommodation review. These include:

- where a replacement school is to be built by the school board on the existing site, or built or acquired within the existing school attendance boundary, as identified through the school board's policy;
- where a replacement school is to be built by the school board on the existing site, or built or acquired within the existing school attendance boundary and the school community must be temporarily relocated to ensure the safety of students and staff during the reconstruction, as identified through the school board's policy;
- when a lease for the school is terminated;
- when a school board is planning the relocation (in any school year or over a number of school years) of grades or programs, in which the enrolment constitutes less than 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
- when a school board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
- where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair; or

- where there are no students enrolled at the school at any time throughout the school year.

In the above circumstances, a school board is expected to inform school communities about proposed accommodation plans for students before a decision is made by the Board of Trustees. The school board will also provide written notice to each of the affected single, lower and upper-tier municipalities through the Clerks Department (or equivalent), as well as other community partners that expressed an interest prior to the exemption, and their coterminous school boards in the areas of the affected school(s) through the Director of Education, and to the Ministry of Education through the Assistant Deputy Minister of the Capital and Business Support Division no fewer than 5 business days after the decision to proceed with an exemption.

A transition plan will be put in place following the Board of Trustees' decision to consolidate, close or move a school or students in accordance with this section.

XVII. DEFINITIONS

Accommodation review: A process, as defined in a school board pupil accommodation review policy, undertaken by a school board to determine the future of a school or group of schools.

Accommodation Review Committee (ARC): A committee, established by a school board that represents the affected school(s) of a pupil accommodation review, which acts as the official conduit for information shared between the school board and the affected school communities.

ARC working meeting: A meeting of ARC members to discuss a pupil accommodation review, and includes a meeting held by the ARC to solicit feedback from the affected school communities of a pupil accommodation review.

Business day: A calendar day that is not a weekend or statutory holiday. It also does not include calendar days that fall within school boards' Christmas, spring, and summer break. For schools with a year-round calendar, any break that is five calendar days or longer is not a business day.

Consultation: The sharing of relevant information as well as providing the opportunity for municipalities and other community partners, the public and affected school communities to be heard.

Facility Condition Index (FCI): A building condition as determined by the Ministry of Education by calculating the ratio between the five-year renewal needs and the replacement value for each facility.

On-the-ground (OTG) capacity: The capacity of the school as determined by the Ministry of Education by loading all instructional spaces within the facility to current Ministry standards for class size requirements and room areas.

Public delegation: A regular meeting of the Board of Trustees where presentations by groups or individuals can have their concerns heard directly by the school board trustees.

Public meeting: An open meeting held by the school board to solicit broader community feedback on a pupil accommodation review.

School Information Profile (SIP): An orientation document with point-in-time data for each of the schools under a pupil accommodation review to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review.

Space template: A Ministry of Education template used by a school board to determine the number and type of instructional areas to be included within a new school, and the size of the required operational and circulation areas within that school.

APPENDIX A – ADMINISTRATIVE REVIEW PETITION TEMPLATE

Dear Minister,

I am writing to request an Administrative Review of the accommodation review process undertaken by the [name of the school board] for the following school(s): [school name] , [school name] , [school name] .

On [date] , the Board of Trustees voted to [describe board resolution to close school/s, move students, keep school/s open and/or build new school/s] .

Attached please find our petition. The petitioners believe that the board did not follow its accommodation review policy in the following ways:

1) The board's policy states: [describe relevant section of the board's policy]

Instead, the board [describe how actual events differed]

2) The board's policy states: [describe relevant section of the board's policy]

Instead, the board [describe how actual events differed]

3) The board's policy states: [describe relevant section of the board's policy]

Instead, the board [describe how actual events differed]

[other examples as appropriate]

We believe the board did not follow its accommodation review policy, we hope that you will appoint an independent facilitator to review the board's accommodation review process.

Sincerely,

[Contact person for the petitioners]

Contact information

Ministry of Education

Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



April 27, 2018

Dear colleagues,

We are writing to share an update with you on the ongoing work across government on Ontario's commitment to revise the Pupil Accommodation Review Guideline (PARG) and strengthen integrated capital and community planning. We are also pleased to announce a new engagement focused on the challenges facing education planning in urban areas experiencing rapid population intensification.

Pupil Accommodation Review Guideline (PARG)

While strengthening the PARG is a key element of the province's Plan to Strengthen Rural and Northern Education, revisions to the PARG will apply to all school boards. As you know, the draft revised PARG that was shared publicly on February 9, 2018, reflected the feedback received by the ministry in fall 2017, during the first phase of consultations. The ministry's aim in revising the PARG is to create a stronger, more collaborative process that better promotes student achievement and well-being and better recognizes the community impact of school closures. Thank you to everyone who contributed valuable input through the online portal or played a role on either the Minister's Reference Group or the Technical Working Group.

As you know, in response to initial feedback received in fall 2017, the draft revised PARG included:

- Additional public meeting(s), which extends timeframes, for a standard pupil accommodation review
- Limiting use of the shorter, modified pupil accommodation review (PAR)
- New information requirements for the initial staff report
- Promotion of community input in the pupil accommodation review process and inclusion of student voice
- Streamlining the administrative review process by allowing e-signatures
- Development of ministry supports.

.../2

On March 23, the Ministry of Education concluded its second phase of consultations on the draft revised PARG. The key themes emerging from all of the feedback suggested that the ministry focus on: improving the clarity and consistency of information presented by school boards; providing more opportunities for public discussion, where needed; and, providing additional supports to improve information sharing between school boards and community partners.

Based on feedback received, the Ministry of Education has also made the following revisions to the PARG:

- Consideration of elementary student input into the accommodation decision
- Extending the timeframe for the first public meeting from 30 to 40 business days
- Requiring the municipal/community partner meeting to take place prior to the first public meeting.

The final PARG has now been posted to the ministry's website.

To support school boards in providing clear and consistent information, the Ministry of Education will work with its partners to develop templates and guidelines to assist boards in conducting pupil accommodation reviews, including templates for the initial staff report and the economic impact assessment.

The ministry aims to release these materials before fall 2018 to inform school boards' local consultations with communities and municipal governments on their local pupil accommodation review policies. While these tools are being developed and finalized in collaboration with our partner ministries and education and municipal stakeholders, there will continue to be no new pupil accommodation reviews, unless they are required to support a joint-use school initiative between two coterminous school boards.

Integrated Capital and Community Planning

Throughout the numerous consultation sessions, the need for improved community and capital planning was highlighted. In response, the Ministry of Education, in collaboration with the Ministries of Infrastructure; Municipal Affairs; Agriculture, Food and Rural Affairs; and Economic Development and Growth, will work together to assess how the province encourages and supports integrated local planning.

Feedback from the Minister's Reference Group was instrumental in pointing out the need for a new type of community planning table that looks beyond organizational mandates and builds on existing relationships. To address this feedback, we are pleased to announce the development of a Voluntary Integrated Planning and Partnerships Initiative (VIPPI) to provide flexible support to local partners that wish to enhance their collective capacity for integrated capital and community planning.

A call for proposals will be issued this summer seeking approximately three communities, representing a mix of urban, rural, Northern and Francophone communities, to participate in VIPPI. Each community will be required to identify partners to participate in a local integrated planning table that should include, at a minimum, school boards and municipalities and relevant local partners that reflect each area's unique needs. The Ministry of Education will provide a facilitator to lead a series of sessions spanning approximately one year to align with various planning cycles. The goal of this initiative is to generate a collection of best practices for integrated planning by having all participants share and discuss capital and community planning processes and relevant data and to inform future amendments to the CPPG.

New Supports for School Boards' Integrated Planning

We are pleased to announce that we will be offering additional capital supports to school boards to better support projects that involve community partnerships. As a first step, we will introduce immediate new supports for school boards working with their communities to share and co-build facilities.

The Ministry of Education will provide boards with seed funding of up to \$40,000 to assist with the planning of projects that involve a municipal or community partner. Currently, the ministry offers seed funding to support coterminous school boards that wish to pursue joint-use opportunities. The ministry will also provide funding for a project manager to assist with approved projects as they move forward.

Understanding that we must continue to ensure that school boards and communities have flexible support that can respond to local needs, the Ministry of Education will also look for opportunities to support integrated planning through the capital funding processes, with a focus on better aligning the timing of capital decision-making processes with community needs.

Community Planning and Partnerships Guideline (CPPG)

The Ministry of Education also remains committed to updating the CPPG within the next year to enhance planning and reporting practices, after we have consulted with our partners through the Minister's Reference Group. Until the new CPPG is in place, school boards should continue to use the existing CPPG and to convene their annual Community Planning and Partnerships meeting(s).

Strengthening Supports for Urban Education

During our rural and Northern engagements, we have heard from a number of stakeholders regarding the unique challenges related to growth and intensification that are unique to our province's large urban communities. This includes the challenges faced by school boards and municipalities with planning, partnering and building schools in these changing communities and the financial tools available to support this work. In response, the Ministry of Education is pleased to announce the following:

- **Urban Student Accommodation Engagement:** The government will undertake an engagement this fall focusing on supports for pupil accommodation in urban areas experiencing rapid growth and intensification, which will include Education Development Charges.
- **Land Priorities Enhancement:** The government will increase the amount of funding available through its Land Priorities program from \$60 million to \$100 million this coming year. This will support land acquisition for all boards, including those dealing with rapid enrolment growth in urban, densely populated areas within their boundaries.

We wish to extend a sincere thank you for your valuable contributions in shaping key provincial policies and initiatives over the last year. We are confident that our collaborative efforts, to date and yet to come, will result in better outcomes for our students and local communities.

Sincerely,



Indira Naidoo-Harris
Minister of Education
Minister Responsible for Early Years and Child Care



Bob Chiarelli
Minister of Infrastructure



Bill Mauro
Minister of Municipal Affairs

Ministry of Citizenship and
Immigration

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 325-6200

Fax: (416) 325-6195

March 2018

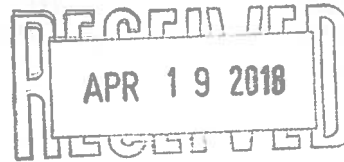
Ministère des Affaires civiques et
de l'Immigration

Ministre

6^e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 325-6200

Télééc.: (416) 325-6195



Dear Friends,

Throughout the year, Ontarians from all walks of life play a vital role in championing diversity and the richness it brings to the province.

Today, I am writing to encourage you to submit a nomination for the **Champion of Diversity Award** so that outstanding individuals, groups and employers receive the recognition they deserve for actively promoting diversity and inclusion and immigrant economic success in Ontario. You can submit a nomination under the following award categories:

- Inclusion and Diversity
- Cross-Cultural Understanding
- Business Leadership in Immigrant Employment

To submit a nomination for this award:

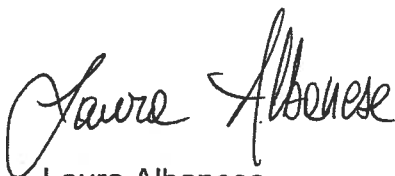
- Visit ontario.ca/honoursandawards.
- Select the **Inclusion** category.
- Click on **Champion of Diversity Award**.
- Download the PDF form.
- Read the eligibility criteria and instructions carefully.
- Fill out the form, then submit it **no later than May 15, 2018**. Instructions for submitting your nomination package can be found on the website.

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐
☐ _____
☐ _____

If you have any questions please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

Thank you for your support of this important recognition program.

Sincerely,



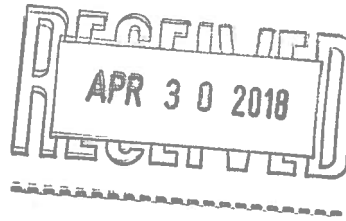
Laura Albanese
Minister

From: Roxanne St. Germain
Sent: Monday, May 7, 2018 2:57 PM
To: Roxanne St. Germain
Subject: THU - 2017 Financial Statements
Attachments: DYE - 2017.pdf

For incoming.

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk
 The Corporation of the Municipality of Temagami
 7 Lakeshore Drive, P.O. Box 220
 Temagami, ON P0H 2H0
 Phone: 705-569-3421 ext 208
 Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ ☐
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

From: Rachelle Cote [<mailto:coter@timiskaminghu.com>]
Sent: Monday, April 30, 2018 4:28 PM
Subject: THU - 2017 Financial Statements

Good afternoon, please find enclosed a copy of the **2017 Audited Financial Statements**.

For distribution as appropriate.

Rachelle Côté

Executive Assistant
 Secretary to the Board of Health
Timiskaming Health Unit
 247 Whitewood Avenue, Unit 43
 P.O. Box 1090
 New Liskeard, ON P0J 1P0
 Tel: 705-647-4305 ext: 2254
 Fax: 705-647-5779



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THE TITANIC

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THE TITANIC

TIMISKAMING HEALTH UNIT

AUDITED FINANCIAL STATEMENTS

DECEMBER 31, 2017

TIMISKAMING HEALTH UNIT

INDEX TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

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Page 2	Independent Auditors' Report
Page 3	Statement of Financial Position
Page 4	Statement of Operations
Page 5	Statement of Change in Net Financial Assets
Page 6	Statement of Cash Flows
Pages 7 to 14	Notes to the Financial Statements
Pages 15 to 19	Schedule 1 – Mandatory Programs
Page 20	Schedule 2 – Vector-Borne Disease Program
Page 21	Schedule 3 – Small Drinking Water Systems Program
Page 22	Schedule 4 – Healthy Babies/Healthy Children Programs
Page 23	Schedule 5 – Early Years and Childcare Service Program
Page 24	Schedule 6 – Unorganized Territories Program
Page 25	Schedule 7 – Infection Control Programs
Page 26	Schedule 8 – Smoke Free Ontario Programs
Page 27	Schedule 9 – Immunization Programs – Influenza, Meningococcal, HPV and MMR
Page 28	Schedule 10 – Chief Nursing Officer Program
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Page 37	Schedule 19 – Needle Exchange Initiative Program – One-Time
Page 38	Schedule 20 – Northern Fruit and Vegetable Program
Page 39	Schedule 21 – Healthy Menu Choices Program
Page 40	Schedule 22 – Harm Reduction Program
Page 41	Schedule 23 – Smoke-Free Ontario Smoking Cessation Program One-Time

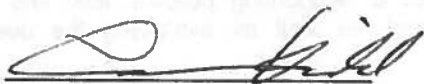
MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of the Timiskaming Health Unit are the responsibility of the Timiskaming Health Unit's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Chartered Professional Accountants Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Timiskaming Health Unit's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.

The Board and/or the audit committee meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Kemp Elliott & Blair LLP, independent external auditors appointed by the Timiskaming Health Unit. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Timiskaming Health Unit's financial statements.



Chairperson



Chief Executive Officer (A)/
Director of Corporate Services

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Health of the Timiskaming Health Unit

We have audited the accompanying financial statements of TIMISKAMING HEALTH UNIT which comprise the statement of financial position as at December 31, 2017 and the statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of TIMISKAMING HEALTH UNIT as at December 31, 2017, and the results of its operations, change in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Kemp Elliott & Blair LLP

Kemp Elliott & Blair LLP

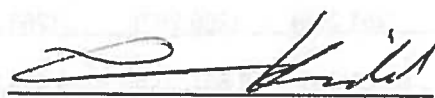
Licensed Public Accountants
New Liskeard, Ontario
April 25, 2018

Chartered Professional Accountants

TIMISKAMING HEALTH UNIT
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017

	2017	2016
FINANCIAL ASSETS		
Cash – note 6	\$ 2,069,923	\$ 1,981,059
Accounts receivable – note 7	123,272	144,082
Due from Province of Ontario – note 10	32,684	139,676
	<u>2,225,879</u>	<u>2,264,817</u>
LIABILITIES		
Accounts payable and accrued liabilities – note 8	425,401	497,081
Due to Province of Ontario – note 10	213,240	89,547
Deferred revenue – note 9	4,363	58,126
Retirement benefit liability – note 12	312,210	292,706
	<u>955,214</u>	<u>937,460</u>
Commitments – note 11		
NET FINANCIAL ASSETS	1,270,665	1,327,357
NON-FINANCIAL ASSETS		
Tangible capital assets – note 16	100,909	190,126
Prepaid expenses	59,532	41,835
	<u>160,441</u>	<u>231,961</u>
ACCUMULATED SURPLUS – note 13	\$ 1,431,106	\$ 1,559,318

Approved on behalf of the Board:


Chairperson


Chief Executive Officer (A)/ Director of Corp. Services

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Municipal Funded Programs (Sch 1 - Sch 3)	Other Programs (Sch 5 - Sch 23)	Actual 2017	Budget 2017	Actual 2016
REVENUES					
Province of Ontario	\$ 2,881,700	\$ 2,343,757	\$ 5,225,457	\$ 5,219,993	\$ 5,116,677
Province of Ontario – One-time	-	87,411	87,411	131,986	114,085
Municipalities (Sch. 1, pg. 19)	908,654	-	908,654	1,236,011	1,287,731
DTSSAB – One time	-	6,753	6,753	-	47,349
Sundry revenue	-	-	-	-	2,475
Offset revenue	114,458	500	114,958	-	96,082
Interest	13,190	-	13,190	-	3,588
Total revenues	3,918,002	2,438,421	6,356,423	6,587,990	6,667,987
EXPENDITURES					
Salaries and wages	2,234,357	1,513,250	3,747,607	4,270,213	4,070,633
Fringe benefits	616,355	357,539	973,894	1,068,728	1,054,630
Fees for service	330,133	40,440	370,573	243,583	307,705
Travel	64,501	38,931	103,432	99,974	83,208
Materials and supplies	267,969	54,188	322,157	236,164	283,393
Administrative	219,112	199,173	418,285	483,910	385,532
Rent and utilities	448,100	-	448,100	471,700	427,660
Amortization	120,953	-	120,953	-	192,564
One-time expenditures	-	-	-	-	7,168
	4,301,480	2,203,521	6,505,001	6,874,272	6,812,493
Allocated to other programs	(281,283)	-	(281,283)	(286,282)	(253,214)
Total expenditures	4,020,197	2,203,521	6,223,718	6,587,990	6,559,279
Annual surplus (deficit) before provincial settlements	(102,195)	234,900	132,705	-	108,708
Provincial settlements	16,551	241,998	258,549	-	74,637
Annual surplus (deficit)	\$ (118,746)	\$ (7,098)	(125,844)	-	34,071
Accumulated surplus, beginning of year			1,559,318	1,559,318	1,519,046
Change in accounting estimate – note 15			(2,368)	-	6,201
Accumulated surplus, end of year – note 13			\$ 1,431,106	\$ 1,559,318	\$ 1,559,318

The accompanying notes form an integral part of these financial statements

TIMISKAMING HEALTH UNIT**STATEMENT OF CHANGE IN NET FINANCIAL ASSETS****FOR THE YEAR ENDED DECEMBER 31, 2017**

	Actual 2017	Budget 2017	Actual 2016
Annual surplus (deficit)	\$ (125,844)	\$ -	\$ 34,071
Acquisition of tangible capital assets	(31,736)	-	(54,992)
Amortization of tangible capital assets	120,953	-	192,564
	<u>89,217</u>	<u>-</u>	<u>137,572</u>
Consumption (acquisition) of prepaid expenses	<u>(17,697)</u>	<u>-</u>	<u>1,398</u>
Increase (decrease) in net financial assets	(54,324)	-	173,041
Net financial assets, beginning of year	1,327,357	1,327,357	1,148,115
Change in accounting estimate – note 15	<u>(2,368)</u>	<u>-</u>	<u>6,201</u>
Net financial assets, end of year	<u>\$ 1,270,665</u>	<u>\$ 1,327,357</u>	<u>\$ 1,327,357</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2017

	2017	2016
Operating activities		
Annual surplus (deficit)	\$ (125,844)	\$ 34,071
Change in accounting estimate	(2,368)	6,201
Charges not affecting cash - Amortization	120,953	192,564
	(7,259)	232,836
Net change in non-cash working capital items –		
Accounts receivable	20,810	96,544
Due from Province of Ontario	106,992	(53,946)
Accounts payable and accrued liabilities	(71,680)	(63,696)
Prepaid expenses	(17,697)	1,398
Due to Province of Ontario	123,693	6,434
Deferred revenue	(53,763)	(17,413)
Retirement benefit liability	19,504	7,208
	127,859	(23,471)
Cash provided by operating activities	120,600	209,365
Capital activities		
Acquisition of tangible capital assets	(31,736)	(54,992)
Cash used for capital activities	(31,736)	(54,992)
Increase in cash	88,864	154,373
Cash, beginning of year	1,981,059	1,826,686
Cash, end of year	\$ 2,069,923	\$ 1,981,059
Represented by		
Cash	\$ 2,069,923	\$ 1,981,059

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

1. Nature of operations

The Timiskaming Health Unit offers public health services to the District of Timiskaming through a variety of programs. There are full-time offices in Kirkland Lake, Temiskaming Shores, and Englehart, Ontario and nursing stations in Matachewan and Elk Lake, Ontario.

In May 2006, the Ministry of Health and Long-Term Care released "The Final Report of the Capacity Review Committee". Recommendation #29 in the Report recommends the amalgamation of the Porcupine Health Unit and the Timiskaming Health Unit "...for the purpose of achieving critical mass and strengthening public health". While the Report states that this reconfiguration should take place as quickly as possible, it does not provide a specific deadline for the achievement of the amalgamation. In the meantime, the Timiskaming Health Unit continues to operate as a separate entity.

2. Significant accounting policies

The financial statements of the Timiskaming Health Unit ("the Health Unit") are the representations of management and have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Professional Accountants. The more significant of the accounting policies are summarized below.

(a) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the Change in Net Financial Assets for the year.

(b) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Furniture and equipment	5 years
Leasehold improvements	5 years

Only one-half the normal rate of amortization is taken in the year of acquisition.

The Health Unit has a capitalization threshold of \$5,000. Individual assets of lesser value may be capitalized if they are pooled, or because, collectively, they have significant value, or for operational purposes.

(c) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

2. Significant accounting policies (continued)

(d) Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Such estimates include provisions for amounts owed to the Province of Ontario, pay equity and union contract settlements, employee future benefits and various other accrued liabilities, and determination of tangible capital assets historical cost, estimated useful life and related amortization. Actual results could differ from these estimates.

(e) Revenue recognition

The programs administered by the Health Unit are funded primarily by the Province of Ontario in accordance with budget arrangements established by the Ministry of Health and Long Term Care and the Ministry of Children and Youth Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period. Any excess of program funding over recoverable expenditures is due to the Province of Ontario.

The programs are also funded by twenty-four municipalities from the District of Timiskaming. Contributions for the year were calculated based on the approved cost apportionment formula applied to the Health Unit's budget for the year. Any excess or deficiency of the municipalities' contributions in the year over their respective share of the Health Unit's expenditures is apportioned among the municipalities in the same proportion as the original contributions.

(f) Retirement and other employee future benefits

The Health Unit provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, and long term disability benefits. The Health Unit has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, insurance and health care costs trends, disability recovery rates, long term inflation rates and discount rates.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for long term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System ("OMERS") pensions, are the employer's contributions due to the plan in the period.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

2. Significant accounting policies (continued)

- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(g) Financial instruments

(i) Fair value of financial instruments

The Health Unit's financial instruments consist of cash, accounts receivable, account payable and accrued liabilities, deferred revenue and amounts due from (to) the Province of Ontario. Unless otherwise noted, it is management's opinion that the Health Unit is not exposed to significant interest or currency risks arising from these financial instruments. The carrying values of the Health Unit's financial instruments approximate their fair values unless otherwise noted.

(ii) Credit risk

The Health Unit does not have significant exposure to any individual or party. A large portion of the Health Unit's receivables are due from other levels of government and other Health Unit programs. No allowance for doubtful accounts has been established as at December 31, 2017 as management feels all receivables will be collected.

3. Programs administered by the Health Unit

These financial statements do not reflect any revenues or expenditures of the Community Health Centre Programs, Land Control Program, Stay on Your Feet Program, Mental Health Program, Smoking Cessation (RNAO) Program, Well Baby Visit (Best Start) Program and Post-Partum Mood Disorder (Best Start) Program, all of which are administered by the Health Unit. Each program is funded separately and reported upon in separate financial statements.

4. Self-funded leave plan

Under the self-funded leave plan, employees have the opportunity to be paid 80% of their salaries over four years. The remaining 20% is accumulated in a bank account to cover 80% of their salaries in the fifth year when they take a year leave of absence. The cash and related liability have been included with cash and accounts payable and accrued liabilities on the Statement of Financial Position.

5. Interest

In 2017, interest earned on the surplus account amounted to \$2,425 (2016 \$1,368). This amount is included in interest revenue reported on the Statement of Operations.

6. Operating line loan agreement

The Health Unit has entered into an operating line loan agreement with its financial institution. The credit limit for this agreement is \$300,000. Interest is calculated at prime plus 1%. This operating line is utilized from time to time to cover temporary cash shortfalls that may occur during the year.

As at December 31, 2017, the outstanding balance of the operating line was \$nil (2016 \$nil).

7. Accounts receivable

Due from associated programs
GST/HST receivable
Municipalities
Sundry

	2017	2016
\$	48,873	\$ 66,621
	67,397	67,599
	4,418	3,490
	2,584	6,372
\$	123,272	\$ 144,082

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

8. Accounts payable and accrued liabilities	2017	2016
Trade payables and accrued liabilities	\$ 408,914	\$ 480,594
Due to DTSSAB	16,487	16,487
	<u>\$ 425,401</u>	<u>\$ 497,081</u>
9. Deferred revenue		
Ministry of Health and Long-Term Care	2017	2016
Panorama	\$ -	\$ 20,267
Electronic Cigarettes Act – base funding	-	6,487
Smoke-Free Ontario Strategy Expanded Smoking Cessation	-	338
Northern Fruit and Vegetable	-	20,200
	<u>-</u>	<u>47,292</u>
District of Timiskaming Social Services Administration Board		
Fair Start program	-	6,753
Other Sources		
Tobacco Free Timiskaming Coalition	2,461	2,461
Prevent Alcohol & Risk Related Trauma in Youth program	1,902	1,620
	<u>4,363</u>	<u>4,081</u>
	<u>\$ 4,363</u>	<u>\$ 58,126</u>

During the year, the Health Unit incurred expenditures for the Ministry of Health and Long-Term Care programs in the January to March period totalling \$40,805 and set up \$6,487 as Due to Province for unspent funds.

During the year, the Health Unit spent the remaining funds of \$6,753 for the Fair Start program.

During the year, the Health Unit received funding of \$3,500 for the Other Source programs and incurred expenditures totalling \$3,218. The revenue will be matched against the released expenditures when they are incurred.

TIMISKAMING HEALTH UNIT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

10. Due from (to) Province of Ontario	Previous years	Current year	2017 Total	2016 Total
Due from Province of Ontario				
Children in Need of Treatment	\$ -	\$ -	\$ -	\$ 1
Infection control	-	-	-	3,262
Smoke Free Ontario	-	-	-	11,315
Immunization programs	-	17,412	17,412	22,754
Panorama	-	-	-	17,199
Healthy Smiles Ontario	-	-	-	20,298
Enhanced Food Safety	-	-	-	1,747
MOH/AMOH Compensation Initiative	30	-	30	-
Needle exchange	-	215	215	-
Needle exchange – One-Time	-	5,906	5,906	-
Northern Fruit and Vegetable	-	-	-	20,200
Healthy Menu Choices	-	1,333	1,333	-
Smoke Free Ontario – One-Time	-	7,788	7,788	-
Capital: Office Relocation	-	-	-	42,900
	30	32,654	32,684	139,676
Due to Province of Ontario				
Mandatory Programs	-	(7,223)	(7,223)	-
Vector-Borne Disease	-	(4,292)	(4,292)	(1,781)
Small Drinking Water Systems	-	(5,036)	(5,036)	(2,173)
Healthy babies/Healthy children programs	-	(5,693)	(5,693)	(16,652)
Early Years and Childcare Service	-	-	-	(2,883)
Unorganized territories	-	(2,178)	(2,178)	(10,891)
Infection control	-	(8,036)	(8,036)	-
Smoke Free Ontario	(5,460)	(14,984)	(20,444)	-
Chief Nursing Officer	-	(2,776)	(2,776)	(313)
Panorama	5,515	(17,811)	(12,296)	-
Healthy Smiles Ontario	-	(18,524)	(18,524)	-
Enhanced Food Safety	-	(3,164)	(3,164)	-
Enhanced Safe Water	-	(134)	(134)	(953)
Diabetes Prevention	(1,190)	(4,483)	(5,673)	(28,666)
Screening Liaison Nurse	-	-	-	(97)
Healthy Communities Fund	-	-	-	(25,138)
Northern Fruit and Vegetables	-	(3,806)	(3,806)	-
Harm Reduction	-	(113,965)	(113,965)	-
	(1,135)	(212,105)	(213,240)	(89,547)
Total due from (to) Province of Ontario	\$ (1,105)	\$ (179,451)	\$ (180,556)	\$ 50,129

The Mandatory Programs, Vector Borne Disease, Children in Need of Treatment and Small Drinking Water Systems programs are funded 75% by the Ministry of Health and Long-Term Care ("the MOHLTC") and 25% by the member municipalities while the One-time, Unorganized Territories, Infection Control, Smoke Free Ontario, Immunization, Chief Nursing Officer, Panorama, Healthy Communities Fund, Healthy Smiles Ontario, Social Determinants of Health Nurses, Enhanced Food Safety, Enhanced Safe Water, Diabetes Prevention, MOH/AMOH Compensation Initiative, Needle Exchange, Northern Fruit and Vegetable, Healthy Menu Choices and Harm Reduction programs are funded 100% by the MOHLTC. The Healthy Babies/Healthy Children, Early Years and Childcare Service and Screening Liaison Nurse programs are funded 100% by the Ministry of Children and Youth Services ("the MCYS").

The previous year's balances outstanding represent amounts owed for settlements in previous years which have not yet been processed by the MOHLTC and/or the MCYS. Provincial funding is subject to historical audit by the Province of Ontario.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

11. Commitments

Leases

The offices of the Health Unit are located in various leased premises. Minimum annual lease payments of approximately \$308,202 (excluding HST) are required with various expiry dates.

The Health Unit had a 15 year lease agreement with the Temiskaming Hospital which covered to December 31, 2018. The Health Unit discontinued payments on this lease as of August 1, 2012, and at this time it is undeterminable if any further payment will be required.

Information Technology

The Health Unit has entered into a five-year Information Technology agreement for \$7,000 (excluding HST) per month starting in June 2015. The agreement includes server, desktop/notebook, printer and network support, as well as a help desk application and consulting services on IT policies and purchases. The agreement includes an annual percentage increase of 4% per year and allows the Health Unit to terminate the agreement with a one year written notice or one year payment.

Financial Services

The Health Unit entered into a five-year Financial Services agreement based on an hourly rate beginning April 1, 2013 with a provision for an increase in the hourly rate based on the 2014 Cost of Living Rate effective April 1, 2015. This agreement may be terminated at any time by mutual agreement of the parties, after March 31, 2018 with 90 days' notice, or upon default by either party.

12. Retirement and other employee future benefits

(a) Retirement and other employee future benefit liabilities

	2017	2016
Accrued employee future benefit obligations	\$ 341,307	\$ 323,852
Unamortized actuarial losses	(29,097)	(31,146)
Employee future benefit liability	<u>\$ 312,210</u>	<u>\$ 292,706</u>

(b) Retirement and other employee future benefit expenses

	2017	2016
Current year benefit cost	\$ 48,005	\$ 45,751
Amortization of actuarial gains and losses	2,049	2,049
Interest on accrued benefit obligation	15,431	14,906
Employee future benefits expenses ¹	<u>\$ 65,485</u>	<u>\$ 62,706</u>

¹ Excluding pension contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan, described below.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

12. Retirement and other employee future benefits - continued

(c) Retirement benefits

(i) Ontario Municipal Employees Retirement System

All permanent employees of the Health Unit are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Health Unit contributions equal the employee contributions to the plan. During the year ended December 31, 2017, the Health Unit contributed \$379,124 (2016 \$411,096) to the plan. As this is a multi-employer pension plan, these contributions are the Health Unit's pension benefit expenses. No pension liability for this type of plan is included in the Health Unit's financial statements. As of December 31, 2017, OMERS has a funding deficit of \$5.4 billion (2016 \$5.7 billion) and Net Assets Available for Benefits of \$95.2 billion (2016 \$85.4 billion).

(ii) Retirement Life Insurance and Health Care Benefits

The Health Unit continues to provide life insurance and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The Health Unit provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities to this plan are included in the Health Unit's financial statements.

(d) Assumptions

The accrued benefit obligations for employee future benefit plans as at December 31, 2017 are based on actuarial valuations for accounting purposes as at December 31, 2015. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Health Unit's best estimates of expected rates of:

	2017	2016
Inflation	2%	2%
Wage and salary escalation	3%	3%
Insurance and health care cost escalation	4.71426% for 2017 decreasing to 4% in 2019	5.0714% for 2017 decreasing to 4% in 2019
Dental Care Cost escalation	4%	4%
Discount on accrued benefit obligations	4.75%	4.75%

13. Accumulated surplus

The accumulated surplus is made up of the following:

	2017	2016
Net financial assets		
Operational surplus	\$ 1,270,665	\$ 1,327,357
Non-financial assets		
Investment in tangible capital assets	100,909	190,126
Prepaid expenses	59,532	41,835
	<u>160,441</u>	<u>231,961</u>
Accumulated surplus	<u>\$ 1,431,106</u>	<u>\$ 1,559,318</u>

14. Economic dependence

The continuation of this organization is dependent on funding received from the Ministry of Health and Long-Term Care, the Ministry of Children and Youth Services and the funding municipalities.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

15. **Change in accounting estimate**

The change in accounting estimate represents adjustments to the amounts set up as payable to the Province of Ontario for some settlements for the 2015 and 2016 fiscal years.

16. **Schedule of tangible capital assets**

	Opening Cost	Additions	Ending Cost	Opening Accumulated Amortization	Current Amortization	Ending Accumulated Amortization	Net 2017	Net 2016
Furniture and equipment	\$ 828,717	\$ 31,736	\$ 860,453	\$ 724,148	\$ 61,191	\$ 785,339	\$ 75,114	\$ 104,569
Leasehold Improvements	560,770	-	560,770	475,213	59,762	534,975	25,795	85,557
	<u>\$1,389,487</u>	<u>\$ 31,736</u>	<u>\$1,421,223</u>	<u>\$ 1,199,361</u>	<u>\$ 120,953</u>	<u>\$ 1,320,314</u>	<u>\$ 100,909</u>	<u>\$ 190,126</u>

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 2,764,800	\$ 2,764,800	\$ 2,764,800
Province of Ontario – One-time	-	-	42,900
Municipalities (Sch. 1, page 19)	869,743	1,197,100	1,248,820
Offset revenue	114,458	-	96,082
Interest	13,190	-	3,588
Total revenues	3,762,191	3,961,900	4,156,190
EXPENDITURES			
Salaries and wages	2,154,387	2,511,595	2,364,406
Fringe benefits	597,763	644,587	659,287
Fees for service	328,923	203,300	254,212
Travel	54,144	31,000	37,754
Materials and supplies	262,158	153,500	216,040
Administrative	191,623	232,500	223,242
Rent and utilities	448,100	471,700	427,660
Amortization	120,953	-	190,877
	4,158,051	4,248,182	4,373,478
Allocated to other programs	(281,283)	(286,282)	(253,214)
Total expenditures	3,876,768	3,961,900	4,120,264
Annual surplus (deficit) before provincial settlement	(114,577)	-	35,926
Provincial settlement	7,223	-	-
Annual surplus (deficit)	\$ (121,800)	\$ -	\$ 35,926

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
SALARIES AND WAGES			
Nursing	\$ 629,921	\$ 653,424	\$ 675,210
Administration	1,026,621	1,047,877	598,658
Inspection	212,073	215,414	225,170
Medical officer	-	226,331	280,083
Health promoter	145,852	194,879	453,588
Nutritionist	89,980	103,142	106,555
Tobacco enforcement officer	2,317	3,466	-
Epidemiologist	47,623	67,062	25,142
	\$ 2,154,387	\$ 2,511,595	\$ 2,364,406
FRINGE BENEFITS			
Pension	\$ 313,025	\$ 352,828	\$ 341,861
Employment insurance	35,529	37,975	42,473
EHT	43,754	49,783	46,785
WSIB	21,536	24,897	22,332
Group life and health guard	103,986	118,764	112,703
Long-term disability	38,095	60,340	45,520
Other	41,838	-	47,613
	\$ 597,763	\$ 644,587	\$ 659,287
FEES FOR SERVICE			
Legal and audit fees	\$ 28,242	\$ 21,800	\$ 54,167
Board fees	7,090	12,000	9,400
Consultants	288,087	166,500	185,986
Dental	4,054	2,000	(3,614)
Web fees	1,450	1,000	8,273
	\$ 328,923	\$ 203,300	\$ 254,212

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES (CONT'D)

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
TRAVEL			
Infectious diseases	\$ 7,836	\$ 9,000	\$ 8,309
Family health	18,160	7,500	4,822
Administration	15,977	6,000	10,014
Board	3,024	2,500	2,440
Chronic disease	6,327	5,000	5,287
Inspection	2,820	1,000	6,882
	<u>\$ 54,144</u>	<u>\$ 31,000</u>	<u>\$ 37,754</u>
MATERIALS AND SUPPLIES			
Family health	\$ 236,056	\$ 125,000	\$ 192,570
Infectious diseases	14,034	18,000	12,299
Chronic disease	10,206	8,000	9,233
Inspection	1,862	2,500	1,938
	<u>\$ 262,158</u>	<u>\$ 153,500</u>	<u>\$ 216,040</u>
ADMINISTRATIVE			
Telephone	\$ 34,784	\$ 38,000	\$ 40,735
Office supplies	19,636	22,000	17,108
Staff recruitment	2,575	2,000	1,585
Professional development	16,552	39,000	31,649
Insurance	32,458	35,000	33,807
Equipment rental	18,811	18,000	18,931
Postage	4,264	3,500	5,667
Courier express	9,024	12,000	9,039
Advertising and promotion	21,121	24,500	27,528
Association fees	8,219	8,000	6,585
Website/database maintenance	12,455	16,000	18,202
Bank charges	2,723	2,500	2,666
Miscellaneous	9,001	12,000	9,740
	<u>\$ 191,623</u>	<u>\$ 232,500</u>	<u>\$ 223,242</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES (CONT'D)

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
RENT AND UTILITIES			
NEW LISKEARD			
Rent	\$ 216,770	\$ 223,000	\$ 162,245
Utilities	46,846	50,000	52,397
Janitor and supplies	42,937	43,500	42,913
Office maintenance	6,946	5,000	3,233
	<u>313,499</u>	<u>321,500</u>	<u>260,788</u>
KIRKLAND LAKE			
Rent	80,650	87,000	82,725
Utilities	22,300	30,000	24,840
Janitor and supplies	19,601	20,000	19,344
Office maintenance	3,896	5,000	2,634
	<u>126,447</u>	<u>142,000</u>	<u>129,543</u>
ENGLEHART			
Rent	5,617	5,600	21,813
Utilities	-	-	3,067
Janitor and supplies	2,076	2,100	6,242
Office maintenance	461	500	6,207
	<u>8,154</u>	<u>8,200</u>	<u>37,329</u>
	<u>\$ 448,100</u>	<u>\$ 471,700</u>	<u>\$ 427,660</u>
ALLOCATED COSTS			
March year-end programs	\$ 64,357	\$ 69,357	\$ 99,033
Land Control Program	11,975	11,975	14,510
Other programs	<u>204,951</u>	<u>204,950</u>	<u>139,671</u>
	<u>\$ 281,283</u>	<u>\$ 286,282</u>	<u>\$ 253,214</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF MUNICIPAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2017

	2017	2016
Temiskaming Shores	\$ 309,556	\$ 438,697
Kirkland Lake	236,688	335,433
Englehart	45,003	63,778
Armstrong	36,311	51,459
Cobalt	33,928	48,082
Temagami	26,497	37,552
Larder Lake	21,836	30,945
McGarry	20,784	29,455
Coleman	18,261	25,879
Charlton/Dack	17,735	25,134
Harley	16,088	22,799
Harris	15,667	22,203
Evanturel	14,020	19,869
Hudson	13,879	19,670
James	12,688	17,981
Casey	12,513	17,733
Latchford	10,830	15,348
Kerns	10,515	14,901
Matachewan	10,094	14,305
Chamberlain	10,024	14,206
Hilliard	6,905	9,785
Gauthier	3,435	4,868
Brethour	2,979	4,222
Thornloe	2,418	3,427
	\$ 908,654	\$ 1,287,731

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

VECTOR-BORNE DISEASE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 83,500	\$ 83,500	\$ 83,500
Municipalities	27,805	27,805	27,805
Total revenues	<u>111,305</u>	<u>111,305</u>	<u>111,305</u>
EXPENDITURES			
Salaries and wages	58,065	58,434	54,082
Fringe benefits	14,778	15,195	13,859
Fees for service	750	750	750
Travel	7,046	7,998	5,619
Materials and supplies	5,811	7,767	6,082
Administrative	19,161	21,161	22,491
Total expenditures	<u>105,611</u>	<u>111,305</u>	<u>102,883</u>
Annual surplus before provincial settlement	5,694	-	8,422
Provincial settlement	<u>4,292</u>	-	<u>6,338</u>
Annual surplus	<u>\$ 1,402</u>	<u>\$ -</u>	<u>\$ 2,084</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

SMALL DRINKING WATER SYSTEMS PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 33,400	\$ 33,400	\$ 33,400
Municipalities	11,106	11,106	11,106
Total revenues	<u>44,506</u>	<u>44,506</u>	<u>44,506</u>
EXPENDITURES			
Salaries and wages	21,905	19,304	22,952
Fringe benefits	3,814	4,900	3,615
Fees for service	460	460	460
Travel	3,311	9,608	4,446
Administrative	8,328	10,234	9,432
Total expenditures	<u>37,818</u>	<u>44,506</u>	<u>40,905</u>
Annual surplus before provincial settlement	6,688	-	3,601
Provincial settlement	5,036	-	2,721
Annual surplus	<u>\$ 1,652</u>	<u>\$ -</u>	<u>\$ 880</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

HEALTHY BABIES/HEALTHY CHILDREN PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 601,973	\$ 601,973	\$ 601,973
EXPENDITURES			
Salaries and wages	439,418	458,671	446,952
Fringe benefits	109,629	111,637	111,604
Fees for service	5,884	5,880	5,884
Travel	13,719	8,000	10,940
Materials and supplies	7,092	7,409	4,960
Administrative	5,538	10,377	6,386
Total expenditures	581,280	601,974	586,726
Annual surplus (deficit) before provincial settlement	20,693	(1)	15,247
Provincial settlement	20,693	-	15,247
Annual surplus (deficit)	\$ -	\$ (1)	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

EARLY YEARS AND CHILDCARE SERVICE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 102,720	\$ 102,720	\$ 102,720
EXPENDITURES			
Salaries and wages	70,011	70,084	66,906
Fringe benefits	15,707	16,462	15,531
Fees for service	6,750	2,200	4,350
Travel	660	134	356
Materials and supplies	1,956	4,000	1,271
Administrative	10,056	9,840	9,923
Total expenditures	105,140	102,720	98,337
Annual surplus (deficit) before provincial settlement	(2,420)	-	4,383
Provincial settlement	-	-	4,383
Annual surplus (deficit)	\$ (2,420)	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

UNORGANIZED TERRITORIES PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 114,800	\$ 114,800	\$ 108,100
EXPENDITURES			
Salaries and wages	66,197	73,296	55,882
Fringe benefits	16,644	16,006	13,560
Fees for service	1,000	1,000	2,989
Travel	525	2,941	4,021
Administrative	21,556	21,556	21,766
Total expenditures	105,922	114,799	98,218
Annual surplus before provincial settlement	8,878	1	9,882
Provincial settlement	8,878	-	9,882
Annual surplus	\$ -	\$ 1	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

INFECTION CONTROL PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Nurse Actual 2017	Infectious Diseases Actual 2017	Actual Total 2017	Budget 2017	Actual Total 2016
REVENUES					
Province of Ontario	\$ 90,100	\$ 111,200	\$ 201,300	\$ 201,300	\$ 201,300
EXPENDITURES					
Salaries and wages	72,303	70,539	142,842	141,803	140,858
Fringe benefits	17,636	8,896	26,532	35,117	26,438
Fees for service	-	1,000	1,000	1,000	1,000
Travel	-	868	868	940	882
Materials and supplies	-	1,665	1,665	2,082	1,189
Administrative	-	20,358	20,358	20,358	24,088
Total expenditures	89,939	103,326	193,265	201,300	194,455
Annual surplus before provincial settlement	161	7,874	8,035	-	6,845
Provincial settlement	161	7,874	8,035	-	6,994
Annual surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ (149)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

SMOKE FREE ONTARIO PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 302,800	\$ 302,800	\$ 303,138
Province of Ontario – One-time	-	-	8,517
Total revenues	<u>302,800</u>	<u>302,800</u>	<u>311,655</u>
EXPENDITURES			
Salaries and wages	191,785	203,189	207,386
Fringe benefits	48,772	49,105	52,936
Fees for service	2,658	4,000	1,518
Travel	8,593	11,594	9,774
Materials and supplies	5,288	2,535	3,605
Administrative	30,720	32,378	33,872
Total expenditures	<u>287,816</u>	<u>302,801</u>	<u>309,091</u>
Annual surplus (deficit) before provincial settlement	14,984	(1)	2,564
Provincial settlement	14,984	-	2,564
Annual surplus (deficit)	<u>\$ -</u>	<u>\$ (1)</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

IMMUNIZATION PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Meningococcal FLU HPV and MMR Actual 2017	Actual Total 2017	Budget 2017	Actual Total 2016
REVENUES					
Province of Ontario	\$ 14,390	\$ 6,749	\$ 21,139	\$ 25,500	\$ 24,878
EXPENDITURES					
Salaries and wages	7,536	1,291	8,827	8,213	12,582
Fringe benefits	1,124	102	1,226	872	1,559
Travel	647	62	709	5,014	708
Materials and supplies	5,194	-	5,194	5,000	4,378
Administrative	8,859	-	8,859	6,401	7,581
Total expenditures	23,360	1,455	24,815	25,500	26,808
Annual surplus (deficit) before provincial settlement	(8,970)	5,294	(3,676)	-	(1,930)
Provincial settlement	-	-	-	-	-
Annual surplus (deficit)	\$ (8,970)	\$ 5,294	\$ (3,676)	\$ -	\$ (1,930)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

CHIEF NURSING OFFICER PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 121,500	\$ 121,500	\$ 121,500
EXPENDITURES			
Salaries and wages	97,106	99,656	95,259
Fringe benefits	21,618	21,845	23,586
Total expenditures	118,724	121,501	118,845
Annual surplus (deficit) before provincial settlement	2,776	(1)	2,655
Provincial settlement	2,776	-	2,655
Annual surplus (deficit)	\$ -	\$ (1)	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

PANORAMA PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario – One-time	\$ 42,333	\$ 57,300	\$ 55,500
EXPENDITURES			
Salaries and wages	13,220	42,887	41,982
Fringe benefits	2,037	10,663	9,171
Fees for service	-	-	644
Travel	1,149	3,750	-
	<u>16,406</u>	<u>57,300</u>	<u>51,797</u>
Annual surplus before provincial settlement	25,927	-	3,703
Provincial settlement	<u>25,927</u>	<u>-</u>	<u>3,703</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

HEALTHY SMILES ONTARIO PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 344,800	\$ 344,800	\$ 344,800
Sundry revenue	-	-	2,475
	<u>344,800</u>	<u>344,800</u>	<u>347,275</u>
EXPENDITURES			
Salaries and wages	183,331	189,995	251,306
Fringe benefits	51,476	43,935	65,768
Fees for service	-	-	11,332
Travel	3,893	10,798	3,739
Materials and supplies	6,713	10,000	9,290
Administrative	80,863	90,071	4,449
Amortization	-	-	1,687
Total expenditures	<u>326,276</u>	<u>344,799</u>	<u>347,571</u>
Annual surplus (deficit) before provincial settlement	18,524	1	(296)
Provincial settlement	<u>18,524</u>	-	-
Annual surplus (deficit)	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ (296)</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

SOCIAL DETERMINANTS OF HEALTH NURSES PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 180,500	\$ 180,500	\$ 180,500
EXPENDITURES			
Salaries and wages	144,700	143,623	146,297
Fringe benefits	35,819	36,878	35,882
Total expenditures	<u>180,519</u>	<u>180,501</u>	<u>182,179</u>
Annual surplus (deficit) before provincial settlement	(19)	(1)	(1,679)
Provincial settlement	-	-	-
Annual surplus (deficit)	<u>\$ (19)</u>	<u>\$ (1)</u>	<u>\$ (1,679)</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

FAIR START PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
DTSSAB – One-time	\$ 6,753	\$ -	\$ 47,349
EXPENDITURES			
Salaries and wages	3,740	-	22,094
Fringe benefits	-	-	4,014
Fees for service	3,013	-	21,241
Total expenditures	6,753	-	47,349
Annual surplus before DTSSAB settlement	-	-	-
DTSSAB settlement	-	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

ENHANCED FOOD SAFETY AND ENHANCED SAFE WATER PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Enhanced Food Safety Actual 2017	Enhanced Safe Water Actual 2017	Actual Total 2017	Budget 2017	Actual Total 2016
REVENUES					
Province of Ontario	\$ 25,000	\$ 15,500	\$ 40,500	\$ 40,500	\$ 40,500
EXPENDITURES					
Salaries and wages	4,931	10,057	14,988	18,000	19,989
Fringe benefits	492	997	1,489	4,500	2,071
Travel	6,943	922	7,865	4,530	3,224
Materials and supplies	6,777	3,390	10,167	8,470	14,972
Administrative	2,693	-	2,693	5,000	-
Total expenditures	21,836	15,366	37,202	40,500	40,256
Annual surplus before provincial settlement	3,164	134	3,298	-	244
Provincial settlement	3,164	134	3,298	-	953
Annual surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ (709)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

DIABETES PREVENTION PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 150,000	\$ 150,000	\$ 172,422
Offset revenue	500	-	-
	<u>150,500</u>	<u>150,000</u>	<u>172,422</u>
EXPENDITURES			
Salaries and wages	88,276	90,423	90,454
Fringe benefits	22,341	22,562	15,749
Fees for service	8,532	4,411	3,325
Travel	432	1,500	1,745
Materials and supplies	7,906	9,603	19,650
Administrative	<u>18,530</u>	<u>21,500</u>	<u>22,302</u>
Total expenditures	<u>146,017</u>	<u>149,999</u>	<u>153,225</u>
Annual surplus before provincial settlement	4,483	1	19,197
Provincial settlement	<u>4,483</u>	<u>-</u>	<u>19,197</u>
Annual surplus	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MOH/AMOH COMPENSATION INITIATIVE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ -	\$ -	\$ 31,246
EXPENDITURES			
Salaries and wages	-	-	31,246
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NEEDLE EXCHANGE INITIATIVE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 11,725	\$ 1,900	\$ 1,900
EXPENDITURES			
Materials and supplies	2,115	1,900	1,956
Annual surplus (deficit) before provincial settlement	9,610	-	(56)
Provincial settlement	9,610	-	-
Annual surplus (deficit)	\$ -	\$ -	\$ (56)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NEEDLE EXCHANGE INITIATIVE PROGRAM – ONE-TIME

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario – One-time	\$ 5,906	\$ -	\$ -
EXPENDITURES			
Materials and supplies	5,906	-	-
Annual surplus before provincial settlement	-	-	-
Provincial settlement	-	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NORTHERN FRUIT AND VEGETABLE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario – One-Time	\$ 27,219	\$ 56,059	\$ -
EXPENDITURES			
Supplies and wages	13,825	19,540	-
Fringe benefits	1,865	4,091	-
Fees for service	-	4,205	-
Travel	518	1,792	-
Materials and supplies	186	23,898	-
Administrative	-	2,534	-
Total expenditures	16,394	56,060	-
Annual surplus (deficit) before provincial settlement	10,825	(1)	-
Provincial settlement	10,825	-	-
Annual surplus (deficit)	\$ -	\$ (1)	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

HEALTHY MENU CHOICES PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario – One-time	\$ 1,333	\$ 2,250	\$ -
EXPENDITURES			
Salaries and wages	1,259	1,500	-
Fringe benefits	74	374	-
Materials and supplies	-	375	-
	<u>1,333</u>	<u>2,249</u>	<u>-</u>
Annual surplus before provincial settlement	-	1	-
Provincial settlement	-	-	-
Annual surplus	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

HARM REDUCTION PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario	\$ 150,000	\$ 150,000	\$ -
EXPENDITURES			
Salaries and wages	33,725	120,000	-
Fringe benefits	2,310	29,999	-
Total expenditures	36,035	149,999	-
Annual surplus before provincial settlement	113,965	1	-
Provincial settlement	113,965	-	-
Annual surplus	\$ -	\$ 1	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

SMOKE-FREE ONTARIO SMOKING CESSATION PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	Actual 2017	Budget 2017	Actual 2016
REVENUES			
Province of Ontario – One-Time	\$ 10,620	\$ 16,377	\$ 7,168
EXPENDITURES			
Fees for service	11,603	16,377	7,168
Annual surplus (deficit) before provincial settlement	(983)	-	-
Provincial settlement	-	-	-
Annual surplus (deficit)	\$ (983)	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

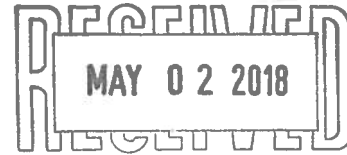
From: Karen Matthew <kmatthew@lakeshore.ca>
Sent: Wednesday, May 2, 2018 2:53 PM
Subject: Resolution Re Renovation.pdf
Attachments: Resolution Re Renovation.pdf



Please see attached resolution passed by the Town of Lakeshore Council on April 24, 2018 regarding renovation and/or demolition of all buildings containing hazardous materials.

Thank you

Karen Matthew
 Administrative Assistant

Town of Lakeshore
 T 519-728-1975 x269
kmatthew@lakeshore.ca



Remember to Like, Follow, and Share us on  and .

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ ☐
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



TOWN OF LAKESHORE

419 Notre Dame St.
Belle River, ON N0R 1A0

April 27, 2018

All Ontario Municipalities

VIA EMAIL

To Whom It May Concern:

**RE: RENOVATION AND/OR DEMOLITION OF ALL BUILDINGS
CONTAINING HAZARDOUS MATERIALS**

At their meeting of April 24, 2018 the Council of the Town of Lakeshore duly passed the following resolution.

Councillor Wilder moved and Councillor Bailey seconded:

WHEREAS municipalities are encouraged to develop planning strategies that allow for the redevelopment of existing properties;

WHEREAS redevelopment of existing properties involves the alteration, renovation and/or demolition of existing buildings, which due to their age of construction, may contain hazardous materials such as lead and asbestos;

WHEREAS disturbing hazardous materials increases health risks to those who are exposed to it;

WHEREAS the current law in Ontario allows for some buildings to be altered, renovated and/or demolished, without being required to adhere to the standard health and safety requirements regarding the identification, isolation, handling and disposal of hazardous materials; and

WHEREAS homes and public spaces, such as schools, parks and workplaces, are often located next to buildings containing hazardous building materials, which are being altered, renovated and/or demolished.

NOW THEREFORE BE IT RESOLVED that the Government of Ontario be urged to review and revise the laws regarding the alteration, renovation and/or demolition of all buildings containing hazardous materials, to ensure that proper steps and preventative measures are taken to protect the public from exposure to hazardous materials;

BE IT FURTHER RESOLVED that a copy of this motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Doug Ford, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Motion Carried Unanimously

Should you require any additional information with respect to the above matter, please contact the undersigned.

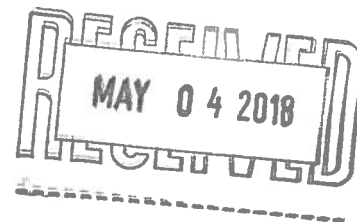
Yours truly,


Darlene Mooney
Deputy Clerk

/km

cc: Hon. Kathleen Wynne, Premier
cc: Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada
cc: Hon. Andrea Horwath, Leader of New Democratic Party
cc: Members of Provincial Parliament in Ontario
cc: Association of Municipalities Ontario (AMO)

From: Keetch, Blair (MTCS) <Blair.Keetch@ontario.ca>
Sent: Friday, May 4, 2018 1:32 PM
Cc: Keetch, Blair (MTCS); Harrison, Sue (MTCS)
Subject: SAVE THE DATE: Travel Information Services conference



Dear Destination Ontario stakeholder –

Are you eager to learn about new trends in the Visitor Info Services industry?

Are you interested in discovering the best practices from other provinces and visitor information centres?

Do you want to learn more about some of Ontario's newest and most innovative tourism attractions?

If so, the team at Destination Ontario has some exciting news to share with you.

For our annual Travel Information Services conference, we've finalized the location, dates and venue and hope you'll be able to join us!

WHAT: Destination Ontario Annual Travel Information Services Conference

WHEN: Tuesday, October 16 – Thursday, October 18, 2018

- National Meeting (invitation only), October 16
- Opening Reception ,October 1
- Full Day conference, October 17
- Awards Dinner & Entertainment, October 17
- Product Tour, October 18

WHERE: Sault Ste. Marie, Delta Hotel

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

Our partners, Tourism Sault Ste. Marie and Tourism Northern Ontario will be supporting our conference to ensure further success and to showcase this beautiful part of the province.

Our hotel for the conference and accommodations will be the Delta Hotel located right on the waterfront with the boardwalk running alongside. It's also within short walking distance to some of the nearby attractions and events such as the Bushplane Heritage Museum who will be hosting our opening evening product event.

Please stay tuned for information on agenda, speakers and when our website will be open for registration.

Looking forward to another exciting conference in the fall!

Blair Keetch
 Manager, Ontario Travel Information Centres

Destination Ontario
 10 Dundas Street East, Suite 900 | Toronto, Ontario | M7A 2A1
 W: 416 212-9938 | C: 647 964-1637

E: Blair.Keetch@Ontario.ca

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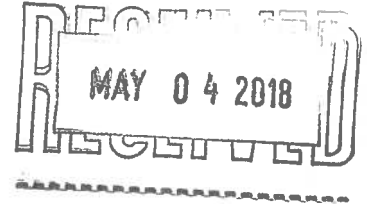
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**Minister of
Seniors Affairs**

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 314-9710
Fax: (416) 325-4787

**Ministre des Affaires
des personnes âgées**

6e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 314-9710
Télé.: (416) 325-4787



May 4, 2018

Dear Friends:

June is Ontario's 34th annual Seniors' Month. This year's theme, "Now's the time to start something new," highlights how aging does not prevent any of us from leading fulfilling lives. Seniors continue to contribute to our community and we can all benefit from their wisdom, friendship, and experience.

To help spread the word, we have enclosed a copy of this year's poster in English and French. If you would like additional copies, please send an email to infoseniors@ontario.ca and indicate the quantity you require and your full mailing address. Posters are available while quantities last.

Finally, I continue to encourage everyone to celebrate Seniors' Month by hosting an event in your community. For more information about programs and services that are available to help seniors lead a healthy, active, and engaged life over 65, please visit our new website ontario.ca/AgingWell.

Thank you for your continued support and for celebrating Ontario's seniors.

Sincerely,

Dipika Damerla
Minister

Enclosure

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
GAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____



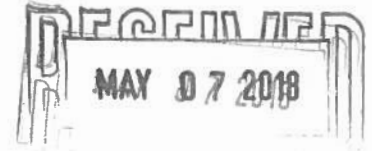
Now's the time to start something new

June is Seniors' Month in Ontario

Find programs and services in your community

ontario.ca/AgingWell

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Sunday, May 6, 2018 9:21 PM
Subject: FONOM Annual Report 2017-2018
Attachments: FONOM Annual Report 2017-2018.pdf



Good morning

Please find the Annual Report for FONOM's Annual General Meeting on Friday May 11th, 2018. I will have 20 hard copies on Friday. To conserve paper, I would ask you to have those attending the FONOM Conference save the Annual Report to their devices.

Deb Bain
Project & Operations Coordinator
615 Hardy Street, North Bay P1B 8S2
705478-7672

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
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The Federation of Northern Ontario Municipalities

ANNUAL REPORT TO MEMBERS 2017-2018
AND ANNUAL BUSINESS MEETING

Friday, May 11, 2018

Parry Sound, Ontario

FONOM ANNUAL BUSINESS MEETING

AGENDA

Friday, May 11, 2018 – 8:30 am

Charles W. Stockey Centre
Two Bay Street
Parry Sound, Ontario

1. Approval of / Additions to Agenda
2. Introduction of the Executive
3. President's Report (verbal)
4. Financial Report (resolution required)
5. Approval of Minutes of Meeting Friday May 12th, 2017 (resolution required)
6. Resolutions
7. Adjourn

Appendix A; 2017-2018 Media Releases

Appendix B: 2017-2018 Presentations and Submissions

FONOM BOARD OF DIRECTORS

PRESIDENT

Mayor Alan Spacek
Town of Kapuskasing
88 Riverside Drive
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Email: alan.spacek@kapuskasing.ca

Telephone

Mun Tel 337-4250
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Representing

District of Cochrane

PAST PRESIDENT

Councillor Mac Bain
City of North Bay City
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FIRST VICE PRESIDENT

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District of
Timiskaming

SECOND VICE PRESIDENT

Mayor Brian Bigger
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City of Greater
Sudbury

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City of Timmins

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District of
Manitoulin

DIRECTORS (in alphabetical order by surname)

Councillor Terry Kelly Municipality of East Ferris 390 Highway 94 Corbeil, ON P0H 1K0 Email : municipality@eastferris.ca	Mun Tel Mun Fax	752-2740 752-2452	District of Nipissing
Mayor Hector Lavigne Municipality of Callander PO Box 100 P0H 1H0 280 Main Street North Callander, ON P0H 1H0 Email: mayor@callander.ca	Mun Tel Mun Fax	752-1410 752-3116	District of Parry Sound
Mayor Paul Schoppmann Municipality of St.-Charles Box 70, 2 King St. E. St.-Charles, ON P0M 2W0 Email: mayor@stcharlesontario.ca	Mun Tel Ext 210 Mun Fax	867-2032 867-5789	District of Sudbury
Councillor Matthew Shoemaker City of Sault Ste. Marie PO Box 99 Foster Drive P6B 3G5 Sault Ste. Marie, ON P6A 5N1 Email: m.shoemaker@cityssm.on.ca	Mun Tel Mun Fax	759-5344 541-7171	City of Sault Ste.Marie
Mayor Lynn Watson Township of Macdonald, Meredith & Aberdeen Add'l Box 10, 208 Church St Echo Bay, ON P0S 1C0 Email: twpmacd@onlink.net	Mun Tel Mun Fax	248-2441 248-3091	District of Algoma

EXECUTIVE DIRECTOR

Alison Stanley
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PROJECT AND OPERATIONS COORDINATOR

Deb Bain
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FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES

FINANCIAL REPORT 2017-2018 (UNAUDITED)

	Actual 2016-17	Budget 2017-18	Actual 2017-18	Budget 2018-19
<u>REVENUES</u>				
Membership	\$31,563	\$33,000	\$35,039	\$32,000
MNDM	50,000	50,000	37,500	50,000
Conference Revenue	55,588	60,000	59,205	50,000
Conference Sponsors	10,000	12,000	20,485	12,000
NOHFC Intern				15,000
Other Revenue:	15,800	25,000	10,571	15,000
Total Revenues	\$162,951	\$180,000	\$162,800	\$174,000
<u>EXPENDITURES</u>				
Board & AMO Meetings	\$81,164	\$75,000	\$74,874	\$75,000
General & Administration Expense	4,317	10,000	8,503	10,000
Consulting Fees	1,189	2,000	97	2,000
Staff Wages/Benefits	43,828	45,000	55,258	50,000
Staff Travel	6,817	10,000	7,702	10,000
Directors' Honorarium	5,000	5,000	5,000	5,000
Conference Expenses	6,261	8,000	13,000	8,000
Growing Ontario/Forestry	3,298		87	
Total Expenditures	\$151,874	\$155,000	\$164,526	\$160,000
Year End Surplus/Deficit	11,077	25,000	-1,726	\$14,000
Prior Year Surplus	313,417	324,494	324,494	
End of Year	\$324,494		\$322,768	

Note:

Awaiting remaining balance of 2017-18 MNDM Grant - \$12,500

Received April 16th wage reimbursement for NOHFC Intern - \$15,135

**FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES
MINUTES**

57th Annual Conference and Business Meeting

May 10, 11 & 12, 2017

North Bay, Ontario

WEDNESDAY, MAY 10, 2017

- 12:45 pm **Official Opening**
Al Spacek, President, FONOM
Al McDonald, Mayor, City of North Bay
Lynn Buckham, Regional Director, Ministry of Municipal Affairs
- 1:15 pm **Steve Paikin, Canadian Journalist, Author, Anchor of TVO's 'The Agenda'**
- 2:15 pm Refreshment Break
- 3:00 pm **Overview of Northern Ontario's Forest Economy**
Dean Caron, *Forestry and Forest Operations Specialist, FPInnovations*
Dave Canfield, *Mayor, City of Kenora*
Sarah Hicks, *Communications Manager, Ontario WoodWORKS!*
- 2:45 pm **The Film Industry and its Impact on the North**
Tanya Bédard, *Economic Development Officer, City of North Bay*
- 3:15 pm **Knowing the Region: Economic and Labour Market Trends in
Northeastern Ontario**
Stacie Fiddler, *Executive Director, The Labour Market Group*
Ms. Reggie Caverson, *Executive Director, Workforce Planning for Sudbury and
Manitoulin*
- 4:30 pm *Greetings from Patrick Brown, Leader, Progressive Conservative Party of
Ontario*
- 4:45 pm Welcome Reception
- 7:00 pm Tradeshow Adjourns

THURSDAY, MAY 11, 2017

- 8:00 am *Greetings from Andrea Horwath, Leader, Ontario New Democratic Party*
- 8:15 am **Connecting the North: Broadband Update**
Randy McAllister, *Senior Program Advisor – Broadband, Ministry of Northern
Development and Mines*
- 8:45 am **Updates from FedNor**

- 9:15 am Aime Dimatteo, *Director General, FedNor*
Opportunities for a Sustainable Northern Bioeconomy
Dawn Lambe, *Executive Director, Biomass North Development Centre*
- 9:45 am **Provincial Review of the District Social Services Administration Board Act**
Richard Steele, *Assistant Deputy Minister, Ministry of Community and Social Services*
- 10:15 am Refreshment Break
- 10:45 am **Multimodal Transportation Plan for Northern Ontario (MTO)**
Tija Dirks, *Director, Policy and Planning, Ministry of Transportation*
- 11:15 am **Strong Municipal and Indigenous Relations: Wiidooktaadwin – Working together and helping each other**
Al McDonald, *Mayor, City of North Bay*
Dwayne Nashkawa, *CEO, Nipissing First Nation*
Keith Robicheau, *CAO, City of North Bay*
- 12:15 pm Lunch
- 1:15 pm **Fireside Chat with The Honourable Kathleen Wynne, Premier of Ontario**
- 1:45 pm **Ontario Ombudsman – Expanded Oversight: Taking Stock After Year One**
Paul Dubé, *Ontario Ombudsman*
- 2:15 pm Concurrent Sessions
- In This Together: A Look at Council Conduct and Staff Relations**
Paul Cassan, *Lawyer, Wishart Law Firm*
- Immigration: Filling the Labour Gap in Northeastern Ontario**
Stacie Fiddler, *Executive Director, Labour Market Group*
Steve Owen, *Immigration, Refugees and Citizenship Canada*
Ms. Reggie Caverson, *Executive Director, Workforce Planning for Sudbury and Manitoulin*
- Laying the Groundwork for Long Term Affordable Housing in Your Community**
Cindy Couillard, *Team Lead, Regional Housing Services*
Wendy Kaufman, *Team Lead, Planning*
Sophia Minor, *Senior Municipal Financial Advisor*
Steve May, *Senior Housing/Planning Advisor*
- 3:15 pm Refreshment Break

3:45 pm Concurrent Sessions

Reserves and Reserve Funds: Key Elements of Prudent Financial Planning

Dean Decaire, *Partner, BDO Canada LLP*

Alicia Croskery, *Assurance Partner, BDO Canada LLP*

Joe Filippelli, *Advisory Services Senior Manager, BDO Canada LLP*

Hands on Planning: How to Use Site Plans to Achieve Planning Goals in Small Communities

Christopher Brown, *Planner, Ministry of Municipal Affairs*

David Welwood, *Planner, Ministry of Municipal Affairs*

The Pursuit of Low-Carbon Initiatives

Chris Wray, *CAO, Municipality of Wawa*

Jason Innis, *Municipal Advisor, Ministry of Municipal Affairs*

4:45 pm Sessions Adjourn and Trade Show Adjourns

6:00 pm Pre-Banquet Reception – Town of Parry Sound, 2017 Conference Host

6:30 pm Banquet and Program

9:00 pm Entertainment

11:00 pm Adjourn

FRIDAY, MAY 12, 2017

8:30 am **FONOM Annual General Meeting**

Resolution: That the agenda be approved and presented to the membership
M.Forster/L. Watson CARRIED.

Introduction of FONOM Board of Directors

President's Report

Resolution: That the FONOM Financial Report for the year ending March 31, 2017 be accepted as presented.

C. Bouffard/R. Sigouin CARRIED.

Resolution: That the minutes of the Annual General Meeting in Timmins on May 13, 2016 be accepted as presented.

T. Kelly/M. Forster CARRIED.

Resolutions # 2017-01 to #2017-09

Resolution No/Year	Resolution Name	Therefore Be It Resolved That ...	Outcome
2017-01	FONOM Board Term Length	<p>"...the Federation of Northern Ontario Municipalities (FONOM) recommends extending the term of office to a four year term to follow the general municipal election cycle; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities."</p>	Carried.
2017-02	Proposed Building Code Change – Septic Tank Inspections	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests the Ministry of Municipal Affairs to reconsider the proposed change to the Building Code that would require regular pumping out of septic tanks and the keeping of maintenance records; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the Minister of Municipal Affairs, northeastern MPs and MPPs and Leaders of the Opposition Parties."</p>	Carried.
2017-03	Residential Rental Maintenance Standards	<p>"...the Federation of Northern Ontario Municipalities (FONOM) urges the Ministry of Housing to reconsider changes to the Residential Tenancies Act that would require municipalities who do not have a property standards by-law or by-law that does not address the interior of rental buildings to assume enforcement responsibility for residential rental maintenance standards; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the Minister of Housing, the Minister of Municipal Affairs, northeastern MPs and MPPs and Leaders of the Opposition Parties."</p>	Carried.
2017-04	Municipal Facilities Hydro Exemption	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests that all municipal facilities be exempted from</p>	Carried.

		<p>hydro charges including delivery, global adjustment, debt retirement, regulatory charges and the Harmonized Sales Tax; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the Minister of Energy, northeastern MPs and MPPs and Leaders of the Oppositions Parties."</p>	
2017-05	Municipal Election Requirements – 25 Signatures	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests the Ministry of Municipal Affairs to reconsider requiring anyone wishing to run for municipal office to submit the signatures of 25 voters to support a nomination; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the Minister of Municipal Affairs, northeastern MPs and MPPs and Leaders of the Opposition Parties."</p>	Carried.
2017-06	Fire Services Infrastructure Funding	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests the provincial government to recognize municipal fire services as critical infrastructure and be eligible for infrastructure funding; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the Minister of Infrastructure, the Minister of Community Safety and Correctional Services, northeastern MPs and MPPs, and Leaders of the Opposition Parties."</p>	Carried.
2017-07	Local and Regional Airports Definition in New Building Canada Fund	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests the Government of Canada review the definition of local and regional airports as it pertains to the New Building Canada Fund and should local and regional airports become eligible under the New Building Canada Fund, those that are not owned or operated by a municipality must require municipal support by way of resolution when applying for financial</p>	Carried.

		<p>support; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the federal Minister of Infrastructure and Communities, northeastern MPs and MPPs, and Leaders of the Opposition Parties."</p>	
2017-08	Provincial Offences Act Fine Collection	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests the provincial government to implement regulations that would ensure outstanding fines are paid first and subsequent fines are paid in order, allowing the tax rolling of fines onto property taxes regardless of the number of property owners, introduce changes to the Municipal Act so that inter-municipal agreements are not required to collect fines from other municipalities, and that POA fines are treated as priority lien similar to waste and waste water fees to ensure enforceability; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be sent to all member municipalities, the Attorney General of Ontario, the Minister of Municipal Affairs, northeastern MPs and MPPs, and Leaders of the Opposition Parties."</p>	Carried.
2017-09	Railway Rights-of-Way Property Taxation	<p>"...the Federation of Northern Ontario Municipalities (FONOM) requests that the Ministry of Finance implement a new system of municipal taxation for railway rights-of-way that is based on assessed values and tonnage and that any new tax system implemented be reviewed on a regular basis; and</p> <p>BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all member municipalities, the Minister of Finance, northeastern MPs and MPPs, and the Leaders of the Opposition Parties."</p>	Carried.

Resolution: That the Annual General Meeting be adjourned.

C. Bouffard/B. Marlow

CARRIED.

- 9:15 am **Innovation, the Environment and the Future of Canadian Oil and Gas**
Tim McMillan, *President, Canadian Association of Petroleum Producers*
- 9:45 am **AMO Update and AMO Policy Update**
Lynn Dollin, *President, Association of Municipalities of Ontario*
Monika Turner, *Director of Policy, Association of Municipalities of Ontario*
- 10:40 am **Presentation of Long-Standing Service Awards**
The Honourable Bill Mauro, *Minister of Municipal Affairs*
- 11:00 am **Ministers' Forum**
The Honourable Bill Mauro
Minister of Municipal Affairs
- The Honourable Kathryn McGarry
Minister of Natural Resources and Forestry
- The Honourable Glenn Thibeault
Minister of Energy
- 12:00 pm Wrap-up and Adjournment
Lunch

FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES
2017-2018 Resolutions
58th Annual Conference and Business Meeting
May 9,10 & 11, 2018
Parry Sound, Ontario

There are 9 policy resolutions for discussion and voting on at the Annual General Meeting of the Federation of Northern Ontario Municipalities.

Resolution 2018-01: Fire Medic Protection

Resolution 2018-02: Firefighter Regulations

Resolution 2018-03: Local Share

Resolution 2018-04: Municipal Elections Nomination Requirement

Resolution 2018-05: Cannabis Legalization

Resolution 2018-06: Policing

Resolution 2018-07: EMS Upload

Resolution 2018-08: Incentives to operate in Northern Ontario

Resolution 2018-09: Energy Program Expansion



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-01

Fire Medic Protection

WHEREAS the Federation of Northern Ontario Municipalities (FONOM) has maintained its strong opposition to changes that would see firefighters perform expanded medical services if certified as a paramedic; and

WHEREAS there has been no evidence that the fire medic pilot would improve patient outcomes and yet municipalities would experience significant labour and risk management issues; and

WHEREAS the Government of Ontario stated that the fire medic model would be a pilot project and only implemented on a volunteer basis by willing host municipalities; and

WHEREAS without amendments to the legislation to guarantee that it will remain voluntary, arbitrators can impose upon unwilling participants, given the current interest arbitration system; and

WHEREAS *Bill 160, Strengthening Quality and Accountability for Patients Act, 2017* is now law without the requested amendments; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) calls on the Government of Ontario to introduce legislative amendments to the *Fire Protection and Prevention Act, 1997*, and the *Ambulance Services Collective Bargaining Act*, to ensure that the fire medic pilot will not be imposed on unwilling municipalities; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Premier of Ontario, Minister of Health and Long-Term Care, Minister of Community Safety and Correctional Services, Minister of Labour, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-02

Firefighter Regulations

WHEREAS the Government of Ontario proposed regulations under the *Fire Protection and Prevention Act, 1997* that would see mandatory certification and training for firefighters and implementation of Community Risk Assessments for all fire services; and

WHEREAS these proposed regulations are beyond the capability and affordability of many municipalities, particularly rural communities that depend on a volunteer fire department; and

WHEREAS the Federation of Northern Ontario Municipalities (FONOM) shares Ontario's vision to keep communities safe through public and firefighter safety measures, however, these proposed changes would arguably not result in a safer or improved fire service; and

WHEREAS requiring mandatory certification requirements for new and existing firefighters currently employed will put volunteer fire departments at risk of closure; and

WHEREAS any new mandates forced onto municipalities must be accompanied with adequate funding supports and resources; and

WHEREAS municipal governments are the sole funders of fire services and thus the sector's concerns must be taken into consideration; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests amendments to the proposed regulations under the *Fire Protection and Prevention Act, 1997* (FPPA) that would include eliminating mandatory firefighter certification and Community Risk Assessments as they will negatively impact fire services in municipalities, particularly voluntary fire departments;

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Premier of Ontario, Minister of Community Safety and Correctional Services, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-03

Local Share

WHEREAS the Association of Municipalities of Ontario (AMO) has lead the call to action for a 1% increase in the Harmonized Sales Tax (HST) that would be dedicated to municipal infrastructure; and

WHEREAS projections have indicated that for the next ten years there is an average annual need of \$4.9 billion to fix local infrastructure and provide for municipal operating needs; and

WHEREAS this gap assumes all existing and multi-year planned federal and provincial transfers to municipal governments will be fulfilled and maintained at current levels; and

WHEREAS municipal governments have limited authority in their ability to reduce the cost of delivering municipal services and financing infrastructure projects; and

AND WHEREAS a 1% increase to the provincial portion of the HST, adjusted for low income rebates, would result in about \$2.5 billion in new revenue would be distributed equitably to help every municipal government in Ontario fund their infrastructure and services with greater predictability; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) supports a one percent increase to the Harmonized Sales Tax (HST) that would be dedicated to municipal infrastructure; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Premier of Ontario, Minister of Finance, Minister of Infrastructure, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-04

Municipal Elections Nomination Requirement

WHEREAS the Government of Ontario proposed amendments to Regulation 101/97 under the Municipal Elections Act, 1996; and

WHEREAS the amendment sought to recognize the challenges that small and rural communities would experience if anyone wishing to run for municipal office would be required to obtain the signatures of 25 voters to support a nomination; and

WHEREAS the amendment would exempt municipalities with less than 4,000 electors; and

WHEREAS it has become increasingly difficult to attract candidates to run for municipal office in many communities across the North;

WHEREAS the municipal sector strongly encourages the Government of Ontario to not impose additional barriers for potential candidates; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests the requirement of 25 signatures to support a nomination be eliminated regardless of the number of electors in a municipality; and

BE IT FURTHER RESOLVED THAT a copy of the resolution be sent to the Premier of Ontario, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-05

Cannabis Legalization

WHEREAS the federal government passed legislation that will legalize recreational cannabis by July 1, 2018; and

WHEREAS the Liquor Control Board of Ontario will oversee the sale and distribution of recreational cannabis through a subsidiary corporation within the Province of Ontario; and

WHEREAS Ontario plans to open 49 stores by July 1, 2018, 80 stores by 2019, and 150 by 2020; and

WHEREAS municipalities did not pass this legislation yet will be the level of government responsible for the successful implementation; and

WHEREAS there is a need for the province to consider a long-term approach to maximize opportunities for local economic development; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests the province to provide adequate resources and funding to municipalities for law enforcement and community support and to develop opportunities for local economic development; and

BE IT FURTHER RESOLVED THAT a copy of the resolution be sent to the Premier of Ontario, Minister of Community Safety and Correctional Services, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-06

Policing

WHEREAS Bill 175, Safer Ontario Act, 2017, was an all encompassing Bill that aimed to replace the Police Services Act, 1990 and amend several other Acts; and

WHEREAS concerns remain around a lack of concrete action to reduce the rising costs of policing as well as the implementation of several new requirements for municipalities; and

WHEREAS Ontarians pay the highest costs in the country for policing; and

WHEREAS the civilianization of specific functions could assist in reducing costs of policing;

WHEREAS mandating municipalities to develop Community Safety and Well-Being Plans should be based on the size of a municipality or where an acute local public safety need exists; and

WHEREAS this additional responsibility for municipalities should be supported through funding; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests the province to take further action to reduce the rising costs of policing and provide supports to municipalities for the additional mandates that resulted from Bill 175, Safer Ontario Act, 2017.

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Premier of Ontario, Minister of Community Safety and Correctional Services, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-07

EMS Upload

WHEREAS municipal governments bear a financial burden associated with ambulance services either directly or indirectly through their designated delivery partner such as District Social Services Administration Boards; and

WHEREAS the Government of Ontario should be funding healthcare services in its entirety; and

WHEREAS ambulance services are funded solely at the provincial level in other provinces; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests that Emergency Medical Services be uploaded to the provincial government; and

BE IT FURTHER RESOLVED THAT a copy of the resolution be forwarded to the Premier of Ontario, Minister of Health and Long-Term Care, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



MOVED BY:

SECONDED BY:

RESOLUTION No. 2018-07

Incentives to Operate in Northern Ontario

WHEREAS urban centres such as Toronto are highly populated and efforts to reduce growing levels of congestion appear to have little effect; and

WHEREAS there is a high cost to taxpayers for office space for Government of Ontario employees in the GTA; and

WHEREAS there are opportunities for new or existing Government of Ontario positions to be located in Northern Ontario that would be beneficial for communities in the North as well as assist government objectives of reducing congestion; and

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests the provincial government to provide incentives such as tax reductions, tax exemptions and/or relocation initiatives for businesses, institutions, and government departments to operate in Northern Ontario; and

BE IT FURTHER RESOLVED THAT a copy of the resolution be sent to the Premier of Ontario, Minister of Northern Development and Mines, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



The Federation of Northern Ontario Municipalities

Appendix A:

2017-2018 Media Releases

#	Topic
1	FONOM Pleased with the Federal Government's Commitment to Northern Ontario
2	Minister of Natural Resources and Forestry Commits to Delaying the Posting of the Draft Species At Risk Guide
3	The Future of Species at Risk Policy is a Question of Credibility
4	FONOM Disappointed with Decision to Cancel Energy East
5	Activists 10 Years Behind the Current State of Science on Woodland Caribou
6	Forestry Coalition Asks Government to Support Sector
7	Ontario Increases Financial Support to Communities Through the Ontario Municipal Partnership Fund
8	FONOM Pleased Government Investing in Transportation Services
9	FONOM Seeking Northern Ontario Platforms from Party Leaders
10	FONOM and NOMA Expecting Increase in Number of Long-Term Care Beds in the North



For immediate release:

FONOM Pleased with the Federal Government's Commitment to Northern Ontario

April 20, 2017 – Kapuskasing, ON – The Federation of Northern Ontario Municipalities (FONOM) President, Mayor Alan Spacek of Kapuskasing attended a federal government announcement and met with the Minister of Innovation, Science and Economic Development, Honourable Navdeep Bains along with MP – Nipissing-Timiskaming Anthony Rota, MP – Nickel Belt Marc Serré and other Northern Leaders in North Bay on April 19, 2017.

Minister Bains, along with MP Anthony Rota and MP Marc Serré announced an investment of \$25 million over five years through the Federal Economic Development Initiative for Northern Ontario (FedNor) to support projects that will help to create jobs and opportunities in Northern Ontario.

In addition to the announcement, the Minister and MP Anthony Rota met with Northern Leaders to discuss the Prosperity and Growth Strategy for Northern Ontario which will focus on economic opportunities and efforts required to diversify the economic base of the region's communities. The Strategy will help to facilitate discussions and inform future budget considerations for economic development in Northern Ontario.

"I appreciated the opportunity to meet with Minister Bains and MP Anthony Rota to discuss Northern Ontario and the important role that FedNor plays in our communities. The federal government's strategy to seek new opportunities in emerging industries such as clean technology but also focus on the unique strengths of the industries already operating in Northern Ontario will help to ensure a sustainable future for the region," says Mayor Alan Spacek of Kapuskasing and President of FONOM. "It was particularly exciting to hear about the opportunities in mining innovation, agriculture and forestry and how these industries will assist in addressing climate change objectives."

We look forward to continuing to work with the federal government to build strong and vibrant communities.

-30-

For more information:

Mayor Alan Spacek
FONOM President
705-335-0001

Pour diffusion immédiate

La FMNO se réjouit de l'engagement du fédéral envers le Nord de l'Ontario

Kapuskasing, Ont., le 20 avril 2017 – Le président de la Fédération des municipalités du Nord de l'Ontario (FMNO), M. Alan Spacek, maire de Kapuskasing, s'est rendu à North Bay le 19 avril 2017, à l'occasion d'une annonce du gouvernement fédéral. En plus du ministre de l'Innovation, de la Science et du Développement économique (ISDE), l'honorable Navdeep Bains, et des députés fédéraux Anthony Rota (Nipissing-Timiskaming) et Marc Serré (Nickel Belt), il a pu y rencontrer d'autres dirigeants du Nord.

Le ministre Bains, en compagnie des députés Rota et Serré, a annoncé un investissement de plus de 25 millions de dollars sur cinq ans, par l'intermédiaire de l'Initiative fédérale de développement économique pour le Nord de l'Ontario (FedNor), pour appuyer des projets qui contribueront à créer de l'emploi et des débouchés économiques dans le Nord de l'Ontario.

En plus de cette annonce, il y a eu une rencontre entre le ministre, les députés fédéraux et les dirigeants du Nord pour discuter de la Stratégie pour la prospérité et la croissance du Nord de l'Ontario. Cette stratégie sera axée sur les occasions et les efforts de développement économique nécessaires pour diversifier l'économie de base des collectivités de cette région. La Stratégie contribuera à faciliter les discussions et à éclairer les futures considérations budgétaires pour le développement économique du Nord de l'Ontario.

« J'ai apprécié la possibilité de rencontrer le ministre Bains et le député Anthony Rota pour discuter avec eux du Nord de l'Ontario et du rôle important que joue FedNor au sein de nos collectivités. La stratégie du gouvernement fédéral, qui vise à chercher de nouveaux débouchés du côté des industries émergentes comme la technologie propre en plus de miser sur les forces uniques des industries déjà présentes dans le Nord de l'Ontario, contribuera à assurer un avenir durable à cette région » a déclaré le président de la FMNO et maire de Kapuskasing, M. Alan Spacek. « Il a été particulièrement stimulant d'entendre parler des débouchés en innovation minière, en agriculture et en foresterie, et comment ces secteurs de l'industrie aideront à atteindre les objectifs en matière de changement climatique ».

Nous sommes heureux à l'idée de poursuivre notre travail avec le gouvernement fédéral pour créer des collectivités vigoureuses et dynamiques

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Président de la FMNO

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For immediate release:

Minister of Natural Resources and Forestry Commits to Delaying the Posting of the Draft Species At Risk Guide

August 16, 2017 – Ottawa, ON – The Federation of Northern Ontario Municipalities (FONOM) is pleased with the commitment to delay the posting of the draft Species At Risk (SAR) guide for 28 species to the Environmental Registry by the Hon. Kathryn McGarry, Minister of Natural Resources and Forestry (MNRF).

The commitment was made during the annual conference of the Association of Municipalities of Ontario (AMO) and is welcomed news to northern municipal leaders who have been asking for the delay. "There were significant concerns that the posting of a draft SAR guide would see little change before becoming policy and ultimately have dire consequences across northern and rural Ontario," said Mayor Al Spacek of Kapuskasing and President of FONOM. "It would in essence, shut down the economy in many of our communities" continued Spacek.

Previously, FONOM along with the Northwestern Ontario Municipal Association (NOMA), the Rural Ontario Municipal Association (ROMA), forest sector and Indigenous communities expressed their deep concerns to the Ministry for failing to consult and work with affected stakeholders on the draft SAR guide.

Forestry activity operates under the Crown Forest Sustainability Act (CFSA) which protects species at risk while managing industry objectives as it must take into consideration the social, economic and environmental well-being of a forest, including species and their habitats. However, the push to take a species first approach would protect species without any consideration for the economic and social consequences that it would have.

FONOM looks forward to continuing to work with the Ministry of Natural Resources and Forestry to implement policies and legislation that will help grow the economy while also protecting species at risk.

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Pour diffusion immédiate

Engagement du ministère des Richesses naturelles et des Forêts à retarder l'inscription du projet de Guide des espèces en péril

Ottawa, ON, le 16 août 2017 – À la Fédération des municipalités du Nord de l'Ontario (FMNO), on se réjouit de l'engagement de Mme Kathryn McGarry, ministre des Richesses naturelles et des Forêts (MRNF), de retarder l'inscription au Registre environnemental du projet de Guide des espèces en péril (EEP) pour 28 espèces.

Cet engagement, pris par la ministre au cours de la conférence annuelle de l'Association des municipalités de l'Ontario (AMO), est une bonne nouvelle pour les dirigeants municipaux du Nord, lesquels avaient demandé ce délai. « Nous étions vivement inquiets du fait qu'on apporterait peu de changement au projet de guide avant qu'il ne soit rendu officiel et qu'à la fin cela n'entraîne des conséquences désastreuses partout dans les collectivités rurales et du Nord de l'Ontario » a confié M. Alan Spacek, maire de Kapuskasing et président de la FMNO. « En fait », a-t-il poursuivi, « cette mesure était de nature à nuire à l'économie de plusieurs de nos communautés ».

La FMNO, ainsi que l'Association des municipalités du Nord-Ouest de l'Ontario (NOMA), l'Association des municipalités rurales de l'Ontario (AMRO), le secteur forestier, de même que les collectivités autochtones, avaient précédemment exprimé à la ministre leurs profondes préoccupations suite à l'omission de consulter et de travailler de pair avec les intervenants touchés à l'étape de l'ébauche du projet de guide des EEP.

Les activités forestières sont menées conformément à la *Loi sur la durabilité des forêts de la Couronne* (LDFO), laquelle protège les espèces en péril tout en gérant les objectifs de l'industrie car elle doit prendre en considération le bien-être social, économique et environnemental des forêts, y compris des espèces et de leurs habitats. Toutefois, la volonté d'adopter une approche avant tout axée sur les espèces protégerait ces dernières sans considération aucune pour les conséquences économiques et sociales qui en découleraient.

Les membres de la FMNO sont heureux à l'idée de continuer à travailler de concert avec le ministère des Richesses naturelles et des Forêts pour la mise en œuvre de politiques et de mesures législatives qui favoriseront la croissance économique tout en protégeant les espèces en péril.

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The Federation of Northern Ontario Municipalities

For immediate release:

The Future of Species at Risk Policy is a Question of Credibility

Ontario Forestry Coalition Says Fact-Based Arguments Should Trump Emotional Rhetoric

A coalition of municipal leaders, chambers of commerce, unions, and the forest sector are raising alarm bells that draft provincial species at risk policy will jeopardize jobs in northern and rural Ontario.

The Ontario Forestry Coalition has been repeatedly requesting that the Ministry of Natural Resources and Forestry (MNR) consult with municipalities, Indigenous communities, and industry leaders to address the impact that the proposed species at risk policy will have on the forest sector.

"Although NOMA initially graded the government as completely off track with regard to the Endangered Species Act, we sincerely appreciate Minister McGarry's announcement that the posting of finalized species at risk policy will be suspended. We are now growing more and more concerned that even with the suspension of the policy, plans are in the works that will negatively impact the forest industry and those who rely on a robust sector to provide for their families," said Wendy Landry, NOMA President and Mayor of Shuniah.

Landry voiced concerns raised by a constituent in the region, "I have a forestry contractor in my own community who has recently made investments in excess of \$6 million to buy equipment, expand his workforce, and invest in infrastructure. It has become clear to him that the proposed species at risk policy will have a devastating impact on fibre availability in our region, the life blood of his business, his employees, and the families these important jobs support."

Recently, the Minister of Natural Resources and Forestry, Kathryn McGarry, announced that her ministry needs a better understanding of the impacts of climate change, the cumulative effects of all activity on a broad, dynamic landscape, and a much better appreciation for the socio-economic implications, before finalizing species at risk policy.

Mayor Dave Canfield of Kenora stated, "We welcomed the news from the Ministry of Natural Resources and Forestry, however we remain concerned that campaign-driven and emotionally-charged arguments being presented by environmental activists will continue to drive the process. MNR is choosing to ignore credible, fact-based arguments being presented by people who have been working on the land for years, and MNR's own research scientists. For example, MNR has spent \$11 million in caribou research that suggests the range of woodland caribou herds has barely changed since the 1950s."



The Federation of Northern Ontario Municipalities

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President of FONOM and Mayor of Kapuskasing, Al Spacek, made similar comments, "Decisions on policy needs to be informed by the people who are most impacted. Arguments presented by those with special interests and no skin in the game cannot be viewed as credible. This is our own backyard and we deserve to have a say in the policy that governs it."

President and CEO of OFIA, Jamie Lim, concluded, "If we truly want to strengthen our forest sector and the middle class, government policy needs to support current operations and provide consistent, reliable and affordable access to wood fibre. The future of 57,000 people directly employed by the sector, and their families, depend on getting this policy right."

About the OFC

The Ontario Forestry Coalition is a grassroots organization focused on ensuring that government policy supports the continued resurgence of Ontario's renewable forest sector, the maintenance of full-time forestry jobs, the transition to a low-carbon economy, and the three pillars of sustainability.

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La Coalition forestière de l'Ontario soutient que les arguments fondés sur les faits devraient l'emporter sur un discours teinté d'émotivité

Une coalition qui regroupe des dirigeants municipaux, des chambres de commerce, des syndicats et le secteur forestier sonne l'alarme : le projet de politique provinciale sur les espèces en péril menacera certains emplois dans les régions rurales et du Nord de l'Ontario.

La Coalition forestière de l'Ontario a demandé à plusieurs reprises que le ministère des Richesses naturelles et des Forêts (MRNF) consulte les municipalités, les communautés autochtones et les chefs de file de l'industrie pour contrer l'impact que la politique proposée en matière d'espèces en péril aura sur le secteur forestier.

« Bien qu'au départ l'AMNO ait jugé que le gouvernement faisait complètement fausse route en ce qui avait trait à la *Loi sur les espèces en voie de disparition*, ses membres apprécient sincèrement l'annonce faite par la ministre McGarry à l'effet que le projet de politique sera suspendu. En ce moment, nous sommes de plus en plus préoccupés car, en dépit de la suspension de cette politique, des plans qui auront un impact négatif sur l'industrie forestière et sur ceux qui dépendent d'un secteur dynamique pour subvenir aux besoins de leurs familles sont en cours » a déclaré Mme Wendy Landry, présidente de l'AMNO et mairesse de Shuniah.

Mme Landry a fait part des préoccupations exprimées par un électeur de la région. « Un entrepreneur forestier de ma communauté vient d'investir plus de 6 millions de dollars dans l'achat d'équipement, dans l'augmentation de ses effectifs et dans l'infrastructure. Pour lui, il est clair que la politique proposée en matière d'espèces en péril aura un effet dévastateur sur la disponibilité de la fibre de bois dans notre région, la force vive de son entreprise, sur ses employés et sur les familles soutenues par ces importants emplois. »

Récemment, la ministre des Richesses naturelles et des Forêts, Mme Kathryn McGarry, a annoncé qu'avant de finaliser la politique sur les espèces en péril son ministère doit parvenir à une meilleure compréhension des impacts du changement climatique, des effets cumulatifs de toute l'activité sur un territoire vaste et dynamique, ainsi qu'à une bien meilleure appréciation des répercussions socioéconomiques.

De dire M. David Canfield, maire de Kanora : « Nous avons bien accueilli cette nouvelle du ministère des Richesses naturelles et des Forêts. Nous demeurons toutefois préoccupés par le fait que des arguments axés sur une campagne et teintés d'émotivité continueront d'orienter le processus. Le MRNF choisit de ne pas tenir compte d'arguments crédibles, fondés sur des faits qui leur sont présentés par des gens qui ont travaillé sur les terres depuis de nombreuses années et par les propres chercheurs du ministère. À titre d'exemple, le MRNF a investi 11 millions de dollars dans une recherche portant sur les caribous qui a révélé que l'aire de répartition des troupeaux de caribou des bois n'a pratiquement pas changé depuis les années 1950. »

Le président de la FMNO et maire de Kapuskasing, M. Al Spacek, a émis des commentaires du même ordre. « Les décisions relatives à cette politique doivent être éclairées par les personnes qui en seront le plus touchées. On ne peut considérer crédibles les arguments mis de l'avant par des groupes d'intérêts spéciaux et par ceux qui ne risquent pas leur peau. Il s'agit de notre territoire et nous méritons d'avoir notre mot à dire dans les politiques qui le gouverne. »

La PDG de l'AIFO, Mme Jamie Lim, a conclu en ces termes : « Si nous voulons vraiment renforcer notre secteur forestier et consolider la classe moyenne, la politique gouvernementale doit appuyer les activités actuelles et favoriser un accès constant, fiable et abordable à la fibre de bois. L'avenir de 57 000 personnes qui travaillent directement dans ce secteur et des familles de celles-ci dépend de l'élaboration d'une bonne politique. »

Au sujet de la Coalition forestière de l'Ontario

La Coalition forestière de l'Ontario est une organisation de base qui veille à ce que les politiques du gouvernement appuient la résurgence continue du secteur forestier renouvelable de l'Ontario, le maintien d'emplois à plein temps dans le secteur forestier, la transition vers une économie pauvre en carbone, et les trois piliers de la durabilité.

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FONOM Disappointed with Decision to Cancel Energy East

October 10, 2017 – Kirkland Lake, ON - The Federation of Northern Ontario Municipalities (FONOM) is disappointed with the decision to cancel the proposed Energy East pipeline project as announced on October 5, 2017 by TransCanada.

The proposed Energy East project, which included approximately 3,000 kilometres of existing pipeline to be converted and 1,500 kilometres of new pipeline, would have had significant socio-economic benefits within Northern Ontario. Communities would have experienced job creation as well as economic activity through the purchase of goods and services during the development and construction phase and during the long-term operation of the pipeline.

Also troubling are the negative impacts to the environment as a result of the cancellation of the Energy East proposal. Transporting oil by pipeline is a much more environmentally sound method of transportation rather than by rail or truck and there is less risk of a spill. Pipelines must adhere to high environmental regulations and safety standards.

"The negative impact to municipalities will be felt not only in Northern Ontario but also across Canada," said Mayor Al Spacek of Kapuskasing and President of FONOM. "Canada will be forced to continue to import oil from foreign nations, including those that have deplorable human rights violations," continued Spacek.

"Environmentalists will claim this as a victory but in fact, this is a serious detriment to the safety and security of our communities. There is no question when you factor in the negative effects on the environment and potential for dangerous spills, shipping by rail or truck is statistically less safe than by pipeline."

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Annulation du projet d'oléoduc Énergie Est : la FMNO déçue

Kirkland Lake, ON – le 10 octobre 2017 - À la Fédération des municipalités du Nord de l'Ontario (FMNO) on se dit déçu de la décision de TransCanada, rendue publique le 5 octobre 2017, d'annuler le projet d'oléoduc Énergie Est.

Le projet d'oléoduc Énergie Est, qui comprenait la conversion d'environ 3000 kilomètres de pipeline et l'ajout de 1500 kilomètres de nouveau pipeline, aurait eu des retombées socioéconomiques considérables dans le nord de l'Ontario. Au cours des phases de développement et de construction du projet, ainsi que pendant l'exploitation à long terme de l'oléoduc, les collectivités auraient bénéficié de la création d'emplois et de l'activité économique qui auraient découlé de l'achat de biens et de services.

L'annulation du projet Énergie Est aura également des impacts négatifs inquiétants sur le plan de l'environnement. Le transport du pétrole par pipeline est un moyen de transport nettement plus écologique que le transport ferroviaire ou routier; il présente des risques moins élevés de déversement. La construction d'oléoducs doit se faire en respectant des normes rigoureuses en matière d'environnement et de sécurité.

« L'impact négatif sur les municipalités se fera non seulement sentir dans le nord de l'Ontario, mais également partout au Canada » a déclaré M. Alan Spacek, maire de Kapuskasing et président de la FMNO. « Le Canada sera contraint de continuer à importer du pétrole de pays étrangers, y compris ceux qui ont un bilan déplorable au chapitre des violations des droits de la personne » a ajouté M. Spacek.

« Les écologistes crieront victoire, mais en fait cette décision est au détriment de la sécurité et de la sûreté de nos collectivités. Il ne fait aucun doute que lorsque l'on tient compte des effets négatifs sur l'environnement et d'éventuels déversements de produits dangereux, l'expédition ferroviaire ou routière est statistiquement plus risquée que par pipeline. »

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Renseignements :

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Activists 10 Years Behind the Current Science on Woodland Caribou

October 30, 2017 - To claim Ontario has not acted to save caribou is conveniently ignoring over 20 years of work, 600 tracked animals and \$11 million dollars of government research. As if it was Groundhog Day, campaign science is once again attempting to shut down Ontario's most renewable and sustainable sector, at the expense of 57,000 hardworking men and women in northern and rural communities across this province.

The Ministry of Natural Resources and Forestry's (MNRF) surveys confirm that the recession of caribou range in Ontario has been minimal or non-existent over the last several decades. The majority of the core range occupied since the 1950s is still occupied today, and the range has been extended southward significantly along parts of the southern range edge in northwestern Ontario (compared with the area occupied in the 1950s).

The Dynamic Caribou Habitat Schedule has been in place in forest management plans for over 20 years and requires that forest managers concentrate harvesting, minimize road densities, implement road decommissioning strategies, and develop approaches to promote conifer species (caribou habitat). This is consistent with the Caribou Conservation Plan developed by Ontario government and makes management decisions based on the state of caribou ranges. This places Ontario as a leader within Canada in terms of caribou range research and management.

In northwestern Ontario, progressive forestry practices for caribou habitat management have been in place since the early 1990's. Recent data suggest that caribou range retraction has ceased within the past few decades and that caribou are returning to previously harvested areas, suggesting that existing management practices are effective in promoting habitat renewal.

Climate change might be the single greatest threat to caribou habitat, yet activists remain largely silent on this. An article published this year in the research journal Rangifer, states that by 2050, "under the most conservative greenhouse gas emissions scenarios, with a range of increase in minimum winter temperature between 0.9-5.3°C, we projected a loss of 57.2-99.8% of woodland caribou range in Ontario."

Instead, activists continue to hang their hat on human disturbance, despite an evolved understanding of caribou behaviour and ecosystem management within scientific literature. You cannot help but connect the dots and realize that these groups do not care about the conservation of caribou, they only care about fundraising dollars, putting an end to an industry, and threatening a way of life within our northern communities.

Sustainable harvest volumes within Ontario have increased by 75% since their historic low in 2009, according to Natural Resources Canada. The industry is recovering and busy providing Toronto's booming real estate market with an affordable, sustainable, local, and climate-friendly material to build homes with. This renewed economic activity also provides northern, rural, and Indigenous communities with amazing opportunities. The forest sector continues to sustainably harvest less than 0.5% of Ontario's managed Crown forests annually, yet this small amount supports 57,000 direct jobs. At the end of the day, we will continue to manage our forests responsibly and for generations to come.

To accuse the forest sector and the MNRF of not taking action on woodland caribou, without an understanding of the current state of science, enormous volume of work completed, and an acknowledgement of the progressive changes to sustainable forest management is an embarrassment. Our jobs, communities, and way of life are irresponsibly being placed at risk by the lobbying efforts of activists and based on information that is 10 years behind the curve.

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Le caribou boréal : des activistes accusent dix ans de retard relativement à l'état actuel des connaissances scientifiques

Le 30 Octobre 2017- Prétendre que le gouvernement ontarien n'a rien entrepris pour protéger la population de caribous, c'est commodément passer sous silence plus de 20 ans de travail, l'étude de plus de 600 animaux et plus de 11 millions de dollars consacrés à la recherche gouvernementale. Comme si nous revivions chaque jour le même jour, une campagne scientifique vise encore à faire disparaître le secteur ontarien le plus renouvelable et le plus durable, au détriment de 57 000 hommes et femmes qui travaillent fort, dans des collectivités nordiques et rurales partout dans la province.

Les études du ministère des Richesses naturelles et des Forêts (MRNF) confirment que le recul de l'aire de répartition du caribou boréal (ou caribou des bois) a été minime ou non existant au cours des dernières décennies. La majeure partie de la principale zone occupée par les caribous depuis les années 1950 est encore occupée aujourd'hui; cette zone s'est sensiblement étendue vers le sud, dans certaines parties le long de la limite sud de la zone dans le Nord-Ouest de l'Ontario (comparativement à la zone occupée dans les années 1950).

Voilà plus de vingt ans que la Planification de l'habitat dynamique du caribou a été mise en place dans le cadre des Plans de durabilité des forêts existants. Cette planification prévoit que les gestionnaires de forêts concentrent leur zone de récolte, réduisent au minimum les réseaux routiers, adoptent des stratégies de mise hors service de routes, et élaborent des prescriptions sylvicoles afin de promouvoir les peuplements forestiers dominés par les conifères (l'habitat préféré du caribou). Cette démarche s'inscrit dans la logique du Plan de protection des caribous mis au point par le gouvernement de l'Ontario et permet de prendre des décisions de gestion qui s'appuient sur l'état des aires de répartition du caribou. Cette stratégie fait du gouvernement ontarien le chef de file canadien en ce qui concerne la recherche sur l'aire de répartition du caribou et sa gestion.

Dans le Nord-Ouest de l'Ontario, des pratiques forestières progressives pour la gestion de l'aire de répartition du caribou sont en place depuis le début des années 1990. Des données récentes donnent à penser que la diminution des aires réservées au caribou a cessé au cours des dernières décennies et que les caribous retournent dans les zones antérieurement récoltées, ce qui suggère que les pratiques de gestion existantes sont efficaces pour favoriser le renouveau de l'habitat.

Les changements climatiques pourraient constituer la plus importante menace à l'habitat des caribous. Cependant, les activistes ont plutôt tendance à se taire à ce sujet. Un article publié cette année dans la revue de recherche *Rangifer* révèle que d'ici 2050, « dans les scénarios les plus conservateurs d'émissions de gaz à effet de serre, avec une plage d'augmentation minimale des températures hivernales se situant entre 0,9 et 5,3 °C, nous avons projeté une perte de 57,2 à 99,8 % de l'aire de répartition du caribou en Ontario ».

En dépit d'une meilleure compréhension du comportement du caribou et de la gestion de l'écosystème dont fait état la documentation scientifique, ces activistes continuent d'attribuer la situation actuelle à la perturbation anthropique. On ne peut s'empêcher de tirer les conclusions qui s'imposent et de prendre conscience que ces groupes ne se soucient aucunement de la protection des populations de caribou. Il leur importe seulement d'amasser des fonds, d'abolir une industrie et de menacer un mode de vie cher aux collectivités nordiques.

D'après Ressources naturelles Canada, les volumes d'exploitation durable en Ontario ont augmenté de 75 % depuis leur niveau historique le plus bas, en 2009. L'industrie se rétablit et s'active à fournir au marché immobilier florissant de Toronto des matériaux abordables, durables, locaux et respectueux du climat, avec lesquels construire des maisons. Ce regain d'activité économique offre également de magnifiques possibilités aux collectivités du Nord, des milieux ruraux et des Premières Nations. Le secteur forestier continue d'exploiter chaque année, de manière durable, moins de 0,5 % des forêts de la Couronne gérées. Pourtant faible, ce montant soutient 57 000 emplois directs. Au final, nous continuerons de gérer nos forêts de façon responsable, pour les générations à venir.

Accuser le secteur forestier et le MRN de ne pas avoir adopté les mesures nécessaires relatives au caribou des bois, sans comprendre l'état actuel des connaissances scientifiques, l'énorme volume de travail accompli, et sans reconnaître les changements progressifs liés à la gestion durable des forêts, est honteux. Nos emplois, nos collectivités, et notre mode de vie sont mis en péril de façon irresponsable par les efforts de lobbying des activistes qui se fondent sur de l'information qui accuse dix ans de retard.

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Forestry Coalition Asks Government to Support Sector

Leaders say Policy Must Consider Climate Change, Cumulative, and Socio-Economic Impacts

November 20, 2017 – Queen’s Park- A coalition of municipal and Indigenous leaders, chambers of commerce, unions, and forest professionals are coming to Queen’s Park on Wednesday, November 22nd to dispel misinformation about Ontario’s forest sector and to urge the Government to avoid unintended consequences from rushed species at risk (SAR) policy.

Recently, a co-ordinated effort by groups opposed to forestry has attempted to label Ontario’s forest sector as unsustainable. On October 25th an opinion piece in the Toronto Star, authored by the David Suzuki Foundation and Environmental Defense, asked, “will anyone act to save the caribou? Ontario is not.” Similar comments were made by CPAWS Wildlands League and the American activist group Natural Resources Defence Council (NRDC).

In response, FONOM President and Mayor of Kapuskasing, Al Spacek, said, “To claim Ontario has not acted to save caribou is conveniently ignoring over 20 years of work, 600 tracked animals and \$11 million dollars of government research.”

On October 18th, Ben and Jerry’s ice cream wrote a letter to provincial Ministers and Premiers to say that they are concerned about “unsustainable logging practices” in Canada’s boreal forest. NOMA President and Mayor of Shuniah, Wendy Landry, stated, “These attacks on forestry are extremely concerning. Decisions on policy need to be made on the best available science and informed by the people who are most impacted.” She went on to say, “Arguments presented by those with special interests and no skin in the game cannot be viewed as credible. We are forestry. This is our backyard and we deserve to have a say in the policy that governs it.”

Chair of ROMA and Mayor of the Township of Rideau Lakes, Ron Holman, said, “Each day, we grow more concerned with how activist rhetoric may threaten forest sustainability. New policy based on misinformation will have unintended consequences for communities in every region of this province.”

Chief Ed Wawia, from Red Rock Indian Band, stated, “The socio-economic impacts of the proposed species at risk rules have the potential to negatively impact Indigenous communities. If these proposed new regulations are implemented, the sustainable forestry businesses we have built and the jobs dependent on them will be lost.”

Jamie Lim, President and CEO of the Ontario Forest Industries Association (OFIA), said, "Since 2013, we have been asking the Ministry of Natural Resources to act on their commitment to establish a panel that would review the linkages between the Crown Forest Sustainability Act (CFSA) and the Endangered Species Act (ESA). A change in timelines and an extension to the current Section 55 Rules in Regulation is required to take the appropriate amount of time to get things right." She continued, "These are the affected stakeholders that need to form the panel. 57,000 direct jobs in this province are at stake and we can't let misinformation get in the way of evidence-based policy decisions."

Unifor's Research Director, Bill Murnighan, concluded by saying, "Forestry is one of the most important sectors of the Canadian economy, shapes many of our communities, and affects a wide and diverse range of stakeholders. Policy can dramatically affect forestry and workers need to ensure their views are heard and their interests are represented. Their livelihoods should not be threatened and undermined by misinformation and policy should be based on solid science."

About the OFC

The Ontario Forestry Coalition is a grassroots organization focused on ensuring government policy that supports the continued resurgence of Ontario's renewable forest sector, the maintenance of full-time forestry jobs, the transition to a low-carbon economy, and the three pillars of sustainability.

- 30 -

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**RED ROCK
INDIAN BAND**
Strength. Tradition. Empowerment.



Une coalition forestière demande au gouvernement d'appuyer le secteur

Le 10 novembre 2017 – Queen's Park - Une coalition formée de dirigeants municipaux et autochtones, de chambres de commerce et de professionnels de l'industrie forestière sera présente à Queen's Park, ce mercredi 22 novembre, afin de rectifier l'information erronée qu'on entend au sujet du secteur forestier de l'Ontario ainsi que pour exhorter le gouvernement à éviter les conséquences indésirables de la politique précipitée visant les espèces en péril (EEP).

Récemment, un effort concerté de groupes opposés à l'industrie forestière a tenté de faire étiqueter le secteur forestier de l'Ontario comme secteur non durable. Dans un article d'opinion paru dans le *Toronto Star* le 25 octobre 2017, signé par la Fondation David Suzuki et le Fonds de défense de l'environnement, on posait la question suivante : « Qui agira pour sauver les caribous? L'Ontario ne le fait pas ». Des commentaires semblables ont été émis par la Wildlands League de la SNAP et par le National Resource Defence Council (NRDC), un groupe d'activistes américain.

En réponse, le président de la FMNO et maire de Kapuskasing, M. Alan Spacek, a déclaré : « Prétendre que l'Ontario n'a rien entrepris pour protéger la population de caribous, c'est commodément passer sous silence plus de 20 ans de travail, l'étude de plus de 600 animaux et 11 million de dollars consacrés à la recherche par le gouvernement ».

Le 18 octobre, c'était au tour du fabricant de glaces Ben & Jerry's d'écrire une lettre aux ministres et premiers ministres provinciaux pour exprimer ses craintes au sujet des « pratiques d'exploitation forestière non durables » dans la forêt boréale du Canada. Mme Wendy Landry, présidente de l'AMNO et mairesse de Shuniah, a affirmé que « [c]es attaques contre le secteur forestier sont extrêmement préoccupantes. Les décisions qui ont trait aux politiques doivent être prises en s'appuyant sur les meilleures données scientifiques et être éclairées par ceux qui sont le plus directement touchés ». Elle a poursuivi en ces termes « On ne peut accorder de la crédibilité aux arguments présentés par des groupes d'intérêts spéciaux qui ne courent aucun risque. Nous sommes l'industrie forestière. Elle est située chez nous. Nous méritons d'avoir notre mot à dire au sujet de la politique qui la régit ».

Pour sa part, M. Ronald Holman, président de l'AMRO et maire du canton de Rideau Lakes, a déclaré : « Chaque jour, nous sommes de plus en plus préoccupés par la façon dont la rhétorique des activistes peut constituer une menace pour la durabilité des forêts. Une nouvelle politique fondée sur de la désinformation aura des conséquences indésirables pour les collectivités de toutes les régions de la province ».

Quant au chef de la Première nation de Red Rock, Ed Wawia, il a souligné que « Les répercussions socioéconomiques de la réglementation proposée sur les espèces en péril risquent d'avoir un impact négatif sur les communautés autochtones. Si la nouvelle réglementation proposée est mise en œuvre, les entreprises de foresterie durable que nous avons bâties et les emplois qui en dépendent disparaîtront ».

Mme Jamie Lim, présidente-directrice générale de l'Association de l'industrie forestière de l'Ontario (AIFO) a déclaré : « Depuis 2013, nous avons demandé au ministère des Richesses naturelles et des Forêts de respecter son engagement d'établir un groupe d'experts pour étudier les liens entre la *Loi de 1994 sur la durabilité des forêts de la Couronne* et la *Loi de 2007 sur les espèces en voie de disparition*. Il faut apporter des modifications aux calendriers et prolonger l'actuel article 55 de la réglementation par règles afin de prendre le temps nécessaire pour bien faire les choses ». Elle a poursuivi en ajoutant « Voici les parties prenantes touchées, celles qui doivent former ce groupe d'experts. En tout, ce sont 57 000 emplois directs qui sont en jeu dans cette province. Nous ne pouvons laisser la désinformation être un obstacle à la prise de décisions fondées sur des données probantes ».

M. Bill Murnighan, directeur de la recherche chez Unifor, a conclu en ces termes : « L'industrie forestière est l'un des secteurs les plus importants de l'économie canadienne. Elle façonne plusieurs communautés, en plus d'avoir un impact sur un éventail large et varié de parties prenantes. Une politique peut avoir des répercussions considérables sur le secteur forestier et les travailleurs doivent s'assurer de faire connaître leur point de vue et de faire représenter leurs intérêts. Leur moyen de subsistance ne devrait pas être menacé ni miné par la désinformation et les politiques devraient être fondées sur des données scientifiques solides ».

Au sujet de la Coalition ontarienne de l'industrie forestière (OFC)

La Coalition ontarienne de l'industrie forestière est un organisme communautaire qui veille à faire en sorte que les politiques gouvernementales appuient la résurgence continue du secteur forestier renouvelable de l'Ontario, le maintien des emplois à temps plein dans le secteur forestier, la transition vers une économie à faible intensité carbonique, ainsi que les trois piliers du développement durable.

-30-

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Ontario Government Increases Financial Support to Communities through the Ontario Municipal Partnership Fund

November 21, 2017 – Kirkland Lake, ON - The Federation of Northern Ontario Municipalities (FONOM) is pleased with the provincial government's announcement on November 20, 2017 to increase the Ontario Municipal Partnership Fund (OMPF) by \$5 million for 2018 to a total of \$510 million in funding for 389 municipalities across the province.

The province has recognized that municipalities are facing challenging fiscal circumstances by not only increasing funding but also targeting the funding to municipalities that are most challenged. Specifically, the funding will be increased for the Northern and Rural Fiscal Circumstances Grant, the Rural Communities Grant, and the Northern Communities Grant.

"While we are pleased with the increase in funding and for recognizing rural and northern communities are facing unique circumstances, it is important to acknowledge that not all communities are seeing increases. In fact, there are communities across Northern Ontario that will be seeing a decrease from their 2017 funding allocations," says Mayor Alan Spacek of Kapuskasing and FONOM President.

"We would also like to acknowledge the government for fulfilling their commitment to upload social assistance benefit costs and court security and prisoner transportation costs from the property tax base as part of the 2008 Provincial Municipal Fiscal Service Delivery Review agreement," said Spacek.

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For more information:

Mayor Alan Spacek
FONOM President
705-335-0001



**Le gouvernement ontarien accroît son aide financière aux collectivités
au moyen du Fonds de partenariat avec les municipalités de l'Ontario**

Kirkland Lake, ON – le 21 novembre 2017 - À la Fédération des municipalités du Nord de l'Ontario (FMNO), on se réjouit de l'annonce faite par le gouvernement provincial, le 20 novembre 2017, d'un financement additionnel de 5 millions de dollars, en 2018, par l'entremise du Fonds de partenariat avec les municipalités de l'Ontario (FPMO). Ce montant porte à 510 millions de dollars la somme que se partagent 389 municipalités dans l'ensemble de la province.

Le gouvernement provincial a reconnu que les municipalités sont confrontées à un contexte financier difficile, non seulement en augmentant le financement, mais aussi en ciblant ce financement vers les municipalités dont la situation est la plus précaire. Plus précisément, on augmentera le financement de la Subvention liée à la situation financière pour les municipalités rurales et du Nord, celui de la Subvention aux collectivités rurales et celui de la Subvention aux collectivités du Nord.

« Bien que nous soyons heureux que l'on augmente le financement et que l'on reconnaisse que les collectivités rurales et du Nord font face à des contextes particuliers, il est important de signaler que ce ne sont pas toutes les collectivités qui connaîtront une augmentation. En fait, certaines collectivités de partout dans le Nord de l'Ontario verront leurs affectations de fonds diminuer par rapport à 2017 » a déclaré M. Alan Spacek, maire de Kapuskasing et président de la FMNO.

« Nous aimerions profiter de l'occasion pour remercier le gouvernement d'avoir respecté son engagement, pris dans le cadre de l'accord de 2008 lié à l'*Examen provincial-municipal du financement et du mode de prestation des services*, de reprendre de la base imposable les coûts relatifs aux prestations d'aide sociale, à la sécurité dans les tribunaux et au transport des prisonniers » a déclaré M. Spacek.

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Renseignements :

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The Federation of Northern Ontario Municipalities

FONOM Pleased Ontario Government Investing in Transportation Services

December 6, 2017 – Kirkland Lake, ON - The Federation of Northern Ontario Municipalities (FONOM) commends the provincial government's announcement to improve transportation services within and between communities across the North. The announcement to enhance bus services and implement the Community Transportation Grant Program was made on December 1, 2017 by the Minister of Northern Development and Mines, Michael Gravelle and the Minister of Transportation, Steven Del Duca alongside the Minister of Municipal Affairs, Bill Mauro.

The Ministers announced that return service would be in place five days a week between all communities served by Ontario Northland or private carriers. The government has also committed to monitoring ridership levels to ensure customer demand is met and service is expanded when needed.

"FONOM will be holding the government to account to ensure that bus services will in fact be improved and expanded when needed," said Mayor Alan Spacek of Kapuskasing and President of FONOM. "Many Northern Ontarians depend on bus transportation to get to medical appointments, post secondary education and to visit friends and family. We need a system that is both accessible and reliable. A person should never have to wait on the side of a highway in the middle of the night to be able to get on a bus."

In addition to enhancing bus transportation, the government also introduced the Community Transportation Grant Program. The program aims to assist municipalities in developing new transportation services or improve existing service to communities across the province that are not served or are underserved by regular transit and intercommunity bus service.

"This program will prove beneficial particularly for those with limited mobility, seniors, people with disabilities, youth and people living on low income. However, we caution the government not to shift responsibility of intercommunity transportation to local governments."

The announcement demonstrates that the government is listening to the needs and concerns of Ontarians by improving and enhancing bus transportation services. FONOM will continue to call on the government to ensure that the transportation network in Northern Ontario is reliable and properly invested in.

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For More Information:

Mayor Al Spacek
FONOM President
705-335-0001



L'investissement du gouvernement ontarien dans les services de transport: une annonce qui réjouit la FMNO

Kirkland Lake, ON – le 6 décembre 2017 - À la Fédération des municipalités du Nord de l'Ontario (FMNO), on félicite le gouvernement provincial pour sa décision d'améliorer les services de transport au sein des communautés du Nord et entre celles-ci. Le 1^{er} décembre, M. Michael Gravelle, ministre du Développement du Nord et des Mines, accompagné de M. Steven Del Duca, ministre des Transports, et de M. Bill Mauro, ministre des Affaires municipales, a annoncé l'intention du gouvernement de l'Ontario d'améliorer les services d'autobus et de mettre en place un Programme de subventions pour les transports communautaires.

Les ministres ont annoncé qu'un service aller-retour serait mis en place, à raison de cinq jours par semaine, dans toutes les collectivités desservies par Ontario Northland ou par des transporteurs privés. Le gouvernement s'est aussi engagé à suivre le niveau d'achalandage pour s'assurer de répondre aux demandes de la clientèle et de façon à étendre les services, le cas échéant.

« La FMNO demandera des comptes au gouvernement pour s'assurer que les services d'autobus seront effectivement améliorés et accrus en cas de besoin » a déclaré M. Alan Spacek, maire de Kapuskasing et président de la FMNO. « De nombreux habitants du Nord de l'Ontario dépendent du service d'autobus pour se rendre à des rendez-vous médicaux, pour aller poursuivre leurs études et pour rendre visite à leurs amis ou à des membres de leur famille. Ce dont nous avons besoin, c'est un système à la fois accessible et fiable. Personne ne devrait avoir à attendre le long de la route, en pleine nuit, afin de pouvoir monter à bord de l'autobus ».

En plus d'améliorer le service de transport par autobus, le gouvernement a lancé le Programme de subventions pour les transports communautaires. Ce programme vise à aider les municipalités à mettre en place de nouveaux services de transport ou à améliorer le service vers des collectivités de partout en province qui ne sont pas desservies ou mal desservies par un service régulier ou par un service d'autobus intercommunautaire.

« Ce programme se révélera particulièrement bénéfique pour les personnes à mobilité réduite, âgées, handicapées, à faible revenu ainsi que pour les jeunes. Toutefois, nous exhortons le gouvernement à ne pas chercher à transférer aux administrations locales la responsabilité du transport intercommunautaire ».

Cette annonce du projet d'améliorer et de renforcer les services de transport par autobus montre que le gouvernement est à l'écoute des besoins et des préoccupations de la population de l'Ontario. La FMNO continuera de faire appel au gouvernement pour s'assurer que le réseau de transport du Nord de l'Ontario est fiable et adéquatement financé.

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Renseignements :

M. Alan Spacek
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Président de la FMNO
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For immediate Release

FONOM Seeking Northern Ontario Platforms from Party Leaders

January 18, 2018 - Kirkland Lake, ON - The Federation of Northern Ontario Municipalities (FONOM) sent requests on November 29, 2017 to the three main political parties in the province, seeking their vision for Northern Ontario. The sole party to respond to date is the Progressive Conservative Party of Ontario.

"While we wait to hear from the Ontario Liberal Party and the Ontario New Democrats about their platforms for Northern Ontario, we are encouraged by several commitments made by the Progressive Conservatives," said Mayor Alan Spacek of Kapuskasing and President of FONOM. Specifically, they committed to bringing back the Ontario Northlander by the end of their mandate, reverse increases to the aviation fuel tax for all Northern airports, invest in a mobile PET scanner for Northern Ontario and repeal the Far North Act which was a sweeping piece of legislation that ignored Northern voices and stood in the way of economic development opportunities.

Northern Ontario is home to approximately one third of Ontario's municipalities and also includes nearly 90 percent of the province's landmass. The region also faces unique challenges, which require a different approach than the rest of the province.

"We believe that all three parties should have a plan for the North. Hearing campaign promises about transit in the GTA for example has little relevance to those living and travelling in Northern Ontario," continued Spacek.

Northern Ontario needs a committed and willing provincial partner that listens and works hard for the region now and after Ontarians head to the polls on June 7, 2018.

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For more information:

Mayor Alan Spacek
FONOM President
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Pour diffusion immediate

La FMNO demande aux chefs de partis quels sont leurs programmes pour le Nord de l'Ontario

Kirkland Lake, ON - le 18 janvier 2018 - La direction de la Fédération des municipalités du Nord de l'Ontario (FMNO) a demandé aux trois principaux partis politiques de la province de leur faire parvenir sa vision pour le Nord de l'Ontario. Le Parti progressiste-conservateur de l'Ontario est le seul à avoir répondu jusqu'à présent.

« Alors que nous attendons des nouvelles du Parti libéral de l'Ontario et du Nouveau Parti démocratique de l'Ontario au sujet de leurs programmes pour le Nord de l'Ontario, plusieurs engagements des progressistes-conservateurs nous semblent encourageants » a déclaré M. Alan Spacek, maire de Kapuskasing et président de la FMNO. Plus précisément, ils se sont engagés à rétablir les services du train Ontario Northlander avant la fin de leur mandat, à renverser la hausse de la taxe sur les carburants, à investir dans un scanner TEP pour le Nord de l'Ontario et à abroger la *Loi sur le Grand Nord*, une mesure législative d'une grande portée qui ne tenait pas compte des voix du Nord et qui faisait obstacle à des possibilités de développement économique.

Le Nord de l'Ontario comprend environ un tiers de toutes les municipalités ontariennes et près de 90 % de la masse terrestre de la province. Pour relever les défis uniques auxquels fait face cette région, il faut adopter une approche différente qu'ailleurs en Ontario.

« Nous croyons que les trois partis devraient avoir un plan pour le Nord. Entendre parler de promesses électorales au sujet du transport en commun dans la région du Grand Toronto, par exemple, a bien peu de pertinence pour les gens qui vivent dans le Nord de l'Ontario et qui s'y déplacent » a poursuivi M. Spacek.

Ce dont le Nord de l'Ontario a besoin, c'est d'un partenaire provincial engagé, disposé à l'écouter et à travailler fort pour la région, maintenant et après que les Ontariennes et les Ontariens ne soient allés aux urnes le 7 juin 2018.

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Renseignements :

M. Alan Spacek, maire de Kapuskasing

Président de la FMNO

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FONOM and NOMA Expecting Increase in Number of Long-Term Care Beds for the North

February 7, 2018 – Kirkland Lake, ON - The Federation of Northern Ontario Municipalities (FONOM) and the Northwestern Ontario Municipal Association (NOMA) are pleased to learn that the government will soon be announcing calls for proposals for new bed developments in long-term care.

The government had committed to creating 5,000 new long-term care beds by 2022 and over 30,000 new beds over the next decade which was outlined in their recent paper, *Aging with Confidence: Ontario's Action Plan for Seniors*, and reiterated in the Fall Economic Statement. This commitment was welcomed news by stakeholders advocating for greater system capacity to address the growing number of seniors.

"We are pleased that the government is moving forward and taking concrete action to increase the number of long-term care beds in the province," said Mayor Al Spacek of Kapuskasing and FONOM President. "Northern Ontario feels the effects of an aging population disproportionately than the rest of the province. We hope the North will see their fair share of new beds."

"Ontario seniors deserve the best care and support as possible. As northerners, we have long been advocating for a commitment to provide more long-term care beds in our communities," said Mayor Wendy Landry, President of NOMA. "The ability for people to age in their home community, surrounded by family and friends enhances patient outcome and provides for a vibrant and inclusive community," added Landry.

FONOM and NOMA are encouraging their membership to begin preparing to submit proposals to the Ministry of Health and Long-Term Care.

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For More Information:

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Mayor Wendy Landry
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(807) 626-6686



**À la FMNO et à l'AMNO, on s'attend à ce que le Nord compte plus de lits
pour soins de longue durée**

Kirkland Lake, ON – le 7 février 2018 - À la Fédération des municipalités du Nord de l'Ontario (FMNO) et à l'Association des municipalités du Nord-Ouest de l'Ontario (AMNO) on est heureux d'apprendre que le gouvernement annoncera sous peu le lancement d'un appel à propositions en vue de la création de nouveaux lits pour les soins de longue durée.

Le gouvernement s'était engagé à créer 5 000 nouveaux lits de soins de longue durée d'ici 2022 et plus de 30 000 nouveaux lits au cours des dix prochaines années. Cet engagement a été pris à la fois dans *Vieillir en confiance : le Plan d'action de l'Ontario pour les personnes âgées* et dans *L'Énoncé économique de l'automne*. Il s'agit là d'une nouvelle réjouissante pour les divers acteurs plaidant pour une augmentation de la capacité du système pour faire face au nombre croissant de personnes âgées.

« Nous sommes heureux que le gouvernement aille de l'avant et qu'il adopte des mesures concrètes pour augmenter le nombre de lits pour soins de longue durée dans la province » a déclaré M. Alan Spacek, maire de Kapuskasing et président de la FMNO. « Dans le Nord de l'Ontario, comparativement à ailleurs en province, nous ressentons de façon disproportionnée les effets d'une population vieillissante. Nous espérons que le Nord reçoive sa juste part de ces nouveaux lits. »

« Les personnes âgées de l'Ontario méritent les meilleurs soins et le meilleur soutien qui soient. Il y a déjà longtemps que la population du Nord milite pour que le gouvernement s'engage à augmenter le nombre de lits pour soins de longue durée dans ses collectivités » a indiqué Mme Wendy Landry, mairesse de la municipalité de Shuniah et présidente de l'AMNO. « La possibilité, pour un patient, de vieillir dans sa communauté, entouré de ses parents et amis, améliore ses résultats de santé en plus de créer des collectivités dynamiques et inclusives » a-t-elle ajouté.

Les dirigeants de la FMNO et de l'AMNO encouragent les municipalités membres à se préparer à soumettre des propositions au ministère de la Santé et des Soins de longue durée.

-30-

Renseignements :

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Appendix C:

2017-2018 Presentations and Submissions

Presentations/Consultations

- Presentation to Provincial Cabinet during the Association of Municipalities of Ontario (AMO) Conference
- Presentation to Provincial Cabinet during the Rural Ontario Municipal Association (ROMA) Conference
- Ministry of Community Safety and Correctional Services – Cannabis Legalization Enforcement Summit
- Ministry of Education – Minister's Reference Group on Community and Education Planning and Partnerships
- Ministry of Seniors Affairs – Seniors Active Living Centers
- Northern Ontario Multimodal Transportation Strategy consultations

Submissions

- Submission to the Standing Committee on Finance and Economic Affairs – 2018 Pre-Budget Consultation
- Submission to Standing Committee on Finance and Economic Affairs – Bill 148, Fair Workplaces, Better Jobs Act, 2017
- Submission to the Standing Committee on Justice Policy – Bill 175, Safer Ontario Act, 2017
- Submission to the Ontario Standing Committee on General Government – Bill 160, Strengthening Quality and Accountability for Patients Act, 2017
- Submission to Ontario Regulatory Registry – Proposed regulations under the Fire Protection and Prevention Act, 1997
- Submission to Environmental Bill of Rights Registry – No. 013-1669: Amendments of Ontario Regulation 242/108 – Endangered Species Act, 2007
- Submission to Environmental Bill of Rights Registry – No. 013-0903: Regulatory amendments related to air emissions of sulphur dioxide and other items (mining sector)
- Submission to Canadian Radio-television Telecommunications Corporation – Support for The Weather Network to remain on basic cable television packages

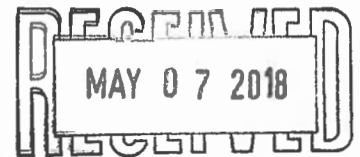


Throughout the year FONOM corresponds with our member municipalities, many Federal and Provincial Ministers' and Ministries, First Nation Councils, our partners in the forestry & mining industries and greater business community. In the past year members of the FONOM Board, have made seven presentations and made eight submissions too numerous government ministries.

These presentations, submissions and correspondence are often referred to in our membership emails following our board meetings. Also they are referenced in our Newsletters and Media Releases throughout the year. If you would like a complete list of our correspondence please contact the FONOM office and one will be forwarded to you.

11579

From: Elaine Gunnell
Sent: Monday, May 7, 2018 1:17 PM
To: Roxanne St. Germain
Subject: FW: Temagami Operations Report - 1st Quarter
Attachments: Temagami Operations Report 2018 1stQ.pdf



For incoming.

Elaine Gunnell, Dipl.M.A., AOMC
Municipal Clerk
The Corporation of the Municipality of Temagami
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File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
Rebecca Marshall

From: Rebecca Marshall [mailto:RMarshall@ocwa.com]
Sent: Friday, May 4, 2018 2:50 PM
To: Elaine Gunnell <clerk@temagami.ca>
Cc: Rebecca Marshall <RMarshall@ocwa.com>
Subject: Temagami Operations Report - 1st Quarter

Good Afternoon,

Please find attached: The Temagami North and South Water and Wastewater Systems Quarterly Operations Report for the first quarter of 2018. Please do not hesitate to contact me if you have any questions.

Regards,
Rebecca Marshall | Process and Compliance Technician | North Eastern Ontario Hub | Ontario Clean Water Agency | Tel: 705-648-4267 | Fax: 705-567-7974 | Email: rmarshall@ocwa.com

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Temagami North & South Water & Wastewater Systems

SYSTEM HIGHLIGHTS

- All preventative maintenance completed as per the work management system
- Regular weekly microbiological and quarterly chemical testing completed – no exceedances
- 2017 Annual Permit to Take Water Reporting Completed
- Municipal Sewage Reporting completed for the fourth quarter of 2017

CAPITAL WORK & PROGRESS

- Ultrasonic level transmitters were installed on all of the chemical tanks at the Temagami North and South Water Treatment Plants in March (2017 Item)
- Temagami South WTP Backwash pump removal approved
- Plans for the Temagami South WTP generator are in progress
- Items from the capital letter have not yet been approved

Temagami North WTP	
Proposed Expenditure from Capital Letter	Status
The clear wells should be inspected and if required cleaned	Waiting for Response
A submersible pump is required to supply water pressure and flow to the plant in order for it to operate when the high lift pumps are unavailable	Waiting for Response
The emergency generator should be load tested.	Waiting for Response
Chlorination system should be installed at the tower	Waiting for Response
The turbidity meters need to be replaced. The current meters are failing. Process pH will be added at the same time	Waiting for Response
The pH adjustment for the distribution water should be relocated and a pH meter installed.	Waiting for Response
Chemical pump parts	Waiting for Response
Soda Ash pumps	Waiting for Response
Generator Water Treatment/Pump Station – Annual Service	Waiting for Response
Painting of Floors	Waiting for Response
Repairing doors	Waiting for Response
Insulating of the Plant	Waiting for Response
SCADA programming repair	Waiting for Response

Temagami North WTP	
Proposed Expenditure from Capital Letter	Status
DWQMS External Audit	Required

Temagami North Lagoon	
Proposed Expenditure from Capital Letter	Status
Generator at Spruce Drive Pump Station – Annual Service	Waiting for Response
Spruce Drive Pumping station clean out	Waiting for Response

Temagami South WTP	
Proposed Expenditure from Capital Letter	Status
Computer and Printer	Completed
The pH adjusted for the distribution water should be relocated and a pH meter added.	Waiting for Response
Chemical pump parts	Waiting for Response
DR3900 Spectrophotometer	Waiting for Response
Painting of Floors	Waiting for Response
Repairing doors	Waiting for Response
Insulating of the Plant	Waiting for Response
DWQMS External Audit	Required

Temagami South Lagoon	
Proposed Expenditure from Capital Letter	Status
Sludge needs to be removed from the sewage lagoon.	Waiting for Response
Chemical tank valves and piping renewal	Waiting for Response
Ferric tank clean out	Waiting for Response

QUALITY & ENVIRONMENTAL MANAGEMENT SYSTEM (QEMS) PROGRESS

- The Operational Plan will be revised in the next quarter to reflect the recent update of the Drinking Water Quality Management Standard to Version 2.0.
- The third party re-accreditation audit will be completed by SAI Global next quarter.

MOECC INSPECTIONS & FINDINGS

- There were no inspections during the quarter.

HEALTH & SAFETY

- The monthly Health and Safety inspections were completed.
- Training Topics: Chemical Use and Handling, Hearing Protection and Emergency Showers and Eyewash Stations

INCIDENTS & COMPLAINTS

Temagami North DWS

- Category 1 Watermain Break on February 10 at Hydrant #13 on Birch Crescent – Valve to hydrant was turned off (repairs to be completed in warmer weather). No notifications required.

Temagami South DWS

- Loss of coagulant (AWQI 138928) - The chemical pump was accidentally left on pause after it was cleaned on March 14. On March 16 there were some process issues which led to the discovery of the loss of coagulant. The chemical pump was immediately turned back on and microbiological sampling was conducted to ensure that water in the distribution system was properly disinfected. All tests were good. Operators are investigating ways to alarm the system to prevent this problem from occurring in the future. MOECC Spills Action Center and local MOH notified.

Temagami South Lagoon

- Sewage Line Break on January 17 at 6718A Wildflower Ave – the break occurred at the sanitary system connection beside the building and sewage was running across the street. The connection was shut off and repaired and a sucker truck was used to clean up the raw sewage. MOECC Spills action center and the local MOH were notified.

CALL-BACK SUMMARY

System	Call-Backs this Quarter	Total Call-Backs to Date
Temagami North WTP	4	4
Temagami North Lagoon	4	4
Temagami South WTP	11	11
Temagami South Lagoon	2	2
Total	21	21

Please see Appendix A for Call-Back details

DRINKING WATER SYSTEM PERFORMANCE SUMMARY

Temagami North Drinking Water System		Jan	Feb	Mar	Compliance
Maximum Daily Raw Flow Volume (m ³ /d)		205	272	183	Max 460
Maximum Peak Raw Flow Rate (L/min)		406	381	373	Max 456
Maximum Treated Flow (m ³ /d)		171	253	160	Max 328
Total Treated Flow (m ³ /d)		4701	4166	4348	-
Free Chlorine Residual from analyzer (mg/L)		1.09 to 1.76	1.07 to 1.66	1.20 to 1.55	Min 0.85
Distribution Chlorine Residual (mg/L)		0.52 to 1.47	0.48 to 1.39	0.52 to 1.48	Min 0.05
Percent of time turbidity was below 0.3 NTU	Filter 1	100	100	100	Min 95%
	Filter 2	100	100	100	

Temagami South Drinking Water System		Jan	Feb	Mar	Compliance
Maximum Daily Raw Flow Volume (m ³ /d)		292	272	342	Max 1,005
Maximum Peak Raw Flow Rate (L/min)		603	607	602	Max 700
Maximum Treated Flow (m ³ /d)		279	219	222	Max 950
Total Treated Flow (m ³ /d)		7043	5145	5747	-
Free Chlorine Residual from analyzer (mg/L)		1.24 to 1.63	1.21 to 1.46	0.44* to 1.55	Min 1.00
Distribution Chlorine Residual (mg/L)		0.68 to 1.51	0.36 to 1.39	0.30 to 1.54	Min 0.05
Percent of time turbidity was below 0.3 NTU (filter 2)		100	100	99.9	Min 95%

**Low chlorine caused by an airlock in the chemical pump; the plant shut off automatically and a Contact Time calculation was completed to ensure that any water directed to users was properly disinfected.*

WASTE WATER TREATMENT SYSTEM PERFORMANCE SUMMARY

Temagami North Lagoon	Jan	Feb	Mar	Compliance (ECA)
AS PER THE ENVIRONMENTAL CERTIFICATE OF APPROVAL				
Average Daily Flow - Influent (m ³ /day)	212	160	152	Max 390 (<i>annual average</i>)
Max Daily Flow (m ³ /day)	403	188	241	Max 1,200/day
Total Volume Treated (m ³)	6584	4475	4712	-
cBOD ₅	2.6	2.5	1.5	25 mg/L (<i>annual average</i>)
Total Suspended Solids	2.5	2	<1	25 mg/L (<i>annual average</i>)
Total Phosphorous	0.076	0.114	0.114	1.0 mg/L (<i>annual average</i>)
(Ammonia + Ammonium) Nitrogen	2.22	2.91	2.07	-
pH	7.18 to 7.34	7.09 to 7.31	7.36 to 7.41	6.0 to 9.5 (<i>inclusive</i>)
<i>Escherichia coli</i> (<i>E. coli</i>) (cfu/100mL)	780	2000	745	Geometric Mean of 200 (<i>objective</i>)
AS PER WASTEWATER SYSTEM EFFLUENT REGULATIONS (WSER)				
cBOD ₅	2.6	2.5	1.5	25 mg/L (<i>quarterly average</i>)
Total Suspended Solids	2.5	2	<1	25 mg/L (<i>quarterly average</i>)

Temagami South Lagoon	Jan	Feb	Mar	Compliance (ECA)
AS PER THE ENVIRONMENTAL CERTIFICATE OF APPROVAL				
Average Daily Flow - Influent (m ³ /day)	168	169	149	Annual Average of 232
Total Volume Treated (m ³)	4877	4388	4330	-

APPENDIX A

CALL BACK REPORTS

Work Order Call Back Details Report

626156: call SPS high level 6029

Asset:
Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	01/04/2018 09:45 PM
Arrive time:	01/04/2018 10:25 PM
Leave time:	01/04/2018 10:35 PM
Finish Time:	01/04/2018 11:15 PM
Report Date:	1/5/18
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	CLOSE
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
1/5/18	Claude Mongrain	call high level
check station all ok		

Work Order Call Back Details Report

626560: Chemical pump fail 6030

Asset:
Location: 6030-WTTM 6030, Temagami North WTP

Page Time:	01/05/2018 10:30 AM
Arrive time:	01/05/2018 11:15 AM
Leave time:	01/05/2018 02:00 PM
Finish Time:	01/05/2018 02:00 PM
Report Date:	1/9/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	CLOSE
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	03:30	00:00

Log		
Date	Created By	Description
1/9/18	Josh Dubois	Chemical pump failure - plant shut down
Call for chem pump failure at temagami north WTP. Upon arrival plant shutdown and soda ash pre and post chem pumps failed. During troubleshooting/testing it was determined soda ash tank lines were frozen. Attempted to hot flush and try operation, still appeared to be frozen partially. Took apart strainers and removed ice, hot flushed again for longer. Started plant back up and all is ok. Placed portable heater beside lines in freezing location.		

Work Order Call Back Details Report

628110: Chem Pump Fail alarm Temagami South 6028

Asset:

Location: 6028-WTTM-P 6028, Temagami South WTP, Process

Page Time:	01/18/2018 09:45 PM
Arrive time:	01/18/2018 10:45 PM
Leave time:	01/19/2018 12:15 AM
Finish Time:	01/19/2018 08:12 AM
Report Date:	1/19/18
Reported By:	Chris Barkhouse
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Chris Barkhouse	00:00	04:00

Log		
Date	Created By	Description
1/19/18	Chris Barkhouse	Respond to chem pump fail alarm. Arrived to find both pre soda pumps tripped. Flushed pumps with hot water. Restart plant and monitor operation for a bit. CL17 dropped to 0.99 earlier as well for three minutes. Performed a CT calculation and we met CT. HL pumps were off at the time.

Work Order Call Back Details Report

628319: Low Chlorine Temagami South WTP 6028

Asset:

Location: 6028-WTTM-P-DI 6028, Temagami South WTP, Process, Disinfection

Page Time:	01/21/2018 02:30 AM
Arrive time:	01/21/2018 02:45 AM
Leave time:	01/21/2018 03:15 AM
Finish Time:	01/21/2018 10:27 AM
Report Date:	1/21/18
Reported By:	Chris Barkhouse
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	COMPLIANCE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Chris Barkhouse	00:00	04:00

Log		
Date	Created By	Description
1/21/18	Chris Barkhouse	Respond to Low chlorine residual in Temagami South WTP. Review trend on Wonder ware and determined that it was a momentary dip on chlorine analyzer. Residual dropped to 0.87 for one cycle and then returned to normal. No CT calculation was necessary as the High Lift pumps were not running.

Work Order Call Back Details Report

628578: Temagami WTP low CL2 - 6028

Asset:

Location: 6028-WTTM

6028, Temagami South WTP

Page Time:	01/22/2018 10:30 AM
Arrive time:	01/22/2018 10:45 AM
Leave time:	01/22/2018 11:30 AM
Finish Time:	01/22/2018 11:30 AM
Report Date:	1/23/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	04:00

Log		
Date	Created By	Description
1/23/18	Josh Dubois	Temagami S WTP low CL2
Upon call in, log into Wonderware on computer. Review trends, see CL17 dipped to 1.00mg/L. Right on setpoint for alarm, stayed 1.00mg/L for one cycle then returned back to normal. Multiple issue in the last week, contact Rico In regards to replacing either process pump or CL17 cell to diagnose problem.		

Work Order Call Back Details Report

628682: Temagami South Low CL2 - 6028

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	01/23/2018 06:15 PM
Arrive time:	01/23/2018 06:30 PM
Leave time:	01/23/2018 07:00 PM
Finish Time:	01/23/2018 07:00 PM
Report Date:	1/24/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	04:00

Log		
Date	Created By	Description
1/24/18	Josh Dubois	Checked wonderware trends. A dip in the cell again for 1 cycle. Went to 1.00mg/L and hi lifts were off. No CT calculation needed. Dip was from 18:14:18 to 18:16:50. Cycles back to normal (1.26mg/L) Instrument tech has been previously noted and is working on this system first thing Wednesday, the 24th, morning.

Work Order Call Back Details Report

628683: Temagami south low CL2

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	01/23/2018 10:30 PM
Arrive time:	01/23/2018 11:15 PM
Leave time:	01/23/2018 11:45 PM
Finish Time:	01/24/2018 12:30 AM
Report Date:	1/24/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	04:00

Log		
Date	Created By	Description
1/24/18	Josh Dubois	Temagami south low CL2
Checked wonderware trends. A dip in the cell again for 1 cycle. Went to 1.00mg/L and hi lifts were running but plant shutdown immediately. A CT calc was performed and CT was met. Instrumentation technician has been previously noted of this issue and is schedule to perform repair/maintenance first thing Wednesday, the 24th, morning.		

Work Order Call Back Details Report

628934: Plant Shutdown 6030

Asset:

Location: 6030-WTTM

6030, Temagami North WTP

Page Time:	01/11/2018 12:15 AM
Arrive time:	01/11/2018 01:15 AM
Leave time:	01/11/2018 03:30 AM
Finish Time:	01/11/2018 01:15 AM
Report Date:	1/11/18
Reported By:	Eddie Hillman
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	SUPER	Eddie Hillman	00:00	04:00

Log		
Date	Created By	Description
1/26/18	Eddie Hillman	Plant Shutdown
When I arrived, I found that the plant was shutdown. Reset the plant and troubleshoot to find what had caused the shutdown. Looks like it was an issue that happened at the end of a backwash. Possibly backwash flow.		

Work Order Call Back Details Report

629178: Low Chlorine Alarm

Asset:

Location: 6028-WTTM

6028, Temagami South WTP

Page Time:	01/27/2018 10:00 AM
Arrive time:	01/27/2018 10:45 AM
Leave time:	01/27/2018 11:15 AM
Finish Time:	01/27/2018 11:15 AM
Report Date:	1/29/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
1/29/18	Bryce Logan	Call For low Chlorine
Chlorine dropped and came right back up while plant was off line no CT calc needed this was caused by faulting photo cell in chlorine analyzer. It needs to be replaced.		

Work Order Call Back Details Report

629179: Low Chlorine alarm

Asset:

Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	01/27/2018 10:00 PM
Arrive time:	01/27/2018 10:45 PM
Leave time:	01/27/2018 11:15 PM
Finish Time:	01/27/2018 11:15 PM
Report Date:	1/29/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
1/29/18	Bryce Logan	Low Chlorine Alarm
Call for low chlorine alarm. The Chlorine dropped and came right back up. Plant was offline so no need for CT calculation. this problem was caused by faulty Photocell in CL-17.		

Work Order Call Back Details Report

661902: High Level Alarm 6029

Asset:
 Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	02/03/2018 04:45 AM
Arrive time:	02/03/2018 05:30 AM
Leave time:	02/03/2018 06:15 AM
Finish Time:	02/03/2018 06:15 AM
Report Date:	2/5/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
2/5/18	Bryce Logan	On Arrival found nothing wrong level in pit was down and pumps both operating properly. Cause is the faulty wire that needs proper repair

Work Order Call Back Details Report

662403: call water break temagami north 6030

Asset:

Location: 6030-WTTW 6030, Temagami North WTP Tower

Page Time:	02/10/2018 05:30 PM
Arrive time:	02/10/2018 06:30 PM
Leave time:	02/11/2018 05:30 AM
Finish Time:	02/11/2018 06:30 AM
Report Date:	2/11/18
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	13:30

Log		
Date	Created By	Description
2/11/18	Claude Mongrain	call water break
#13 hydrant leaking try to get on valve full off frozen sand town call for located and vac truck got to valve after almost 9 hour due to cold weather		

Work Order Call Back Details Report

664384: High/Low Wetwell Level 6029

Asset:
Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	02/13/2018 02:15 AM
Arrive time:	02/13/2018 03:00 AM
Leave time:	02/13/2018 05:00 AM
Finish Time:	02/13/2018 05:00 AM
Report Date:	2/12/18
Reported By:	Eddie Hillman
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	SUPER	Eddie Hillman	00:00	04:00

Log		
Date	Created By	Description
2/21/18	Eddie Hillman	High/Low Wetwell Level
When I arrived I found that nothing was wrong. Seems like the temperature may have caused the issue. Station wiring needs to be repaired.		

Work Order Call Back Details Report

700148: call plant shut down temagami north wtp 6030

Asset:

Location: 6030-WTTM-P-FI 6030, Temagami North WTP, Process, Filtration

Page Time:	03/08/2018 09:30 PM	Site:	OCWASITE
Arrive time:	03/08/2018 10:30 PM	Priority:	5
Leave time:	03/08/2018 11:00 PM	Work Type:	CALL
Finish Time:	03/09/2018 12:00 AM	Status:	COMP
Report Date:	3/9/18	Classification:	REFURBISH/REPLACE
Reported By:	Claude Mongrain		
Supervisor:		GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
3/9/18	Claude Mongrain	call plant shut down
found #1 plant shut down reset and monitor suspect fault at backwash ending		

Work Order Call Back Details Report

700439: call pump fail 5997 SPS

Asset:
 Location: 5997-WLTM 5997, Temagami South Lagoon

Page Time:	03/12/2018 06:00 AM
Arrive time:	03/12/2018 06:05 AM
Leave time:	03/12/2018 06:15 AM
Finish Time:	03/12/2018 06:45 AM
Report Date:	3/12/18
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM5997S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
3/12/18	Claude Mongrain	call pump fail
talk to josh about it and he will check today		

Work Order Call Back Details Report

700733: #2 pump tripped

Asset:
Location: 5997-WLTM 5997, Temagam| South Lagoon

Page Time:	03/14/2018 06:45 PM	Site:	OCWASITE
Arrive time:	03/14/2018 07:30 PM	Priority:	5
Leave time:	03/14/2018 08:15 PM	Work Type:	CALL
Finish Time:	03/15/2018 10:48 AM	Status:	COMP
Report Date:	3/15/18	Classification:	REFURBISH/REPLACE
Reported By:	Bryce Logan		
Supervisor:		GL Account:	TEMAGM5997S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/15/18	Bryce Logan	Pump # 2 tripped
Found number 2 pump tripped, reset overloads and tested the pump tripped almost immediately, reversed motor and ran backwards to clear blockage, returned to forward rotation tested seems all ok let the pump run for 10 minutes and it did not trip. Blockage cleared.		

Work Order Call Back Details Report

701008: Low Chlorine Alarm 6028

Asset:

Location: 6028-WTTM-F 6028, Temagami South WTP, Facility

Page Time:	03/17/2018 08:00 AM
Arrive time:	03/17/2018 08:45 AM
Leave time:	03/17/2018 06:00 PM
Finish Time:	03/17/2018 06:00 PM
Report Date:	3/19/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	10:00

Log		
Date	Created By	Description
3/19/18	Bryce Logan	Call For low Chlorine residual
<p>On Arrival found that the clearwell chlorine was at 0.99mg/l, and the ph was at 7.7. triggered a manual backwash on the plant to pull some of the water out of the clearwell and put it to waste to make room for new water with higher chlorine dosage and lower ph. Took multiple hand held chlorine readings of the clearwell water at the same point as the CL-17, and found that the reading was off by 0.1mg/l, the actual value was 1.10mg/l not 0.99. changed setting on analyzer. turned up the hypo dosage to help raise the chlorine residual and turned the post soda ash down to reduce the PH. turned highlifts back on. Took 3 distribution samples to comply with the 24hour separation between samples due to loss of primary disinfection on the plant due to alum pump failed and plant kept running with out dosing chemicals.</p>		



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Work Order Call Back Details Report

701011: High level alarm 6029

Asset:

Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	03/18/2018 08:00 PM
Arrive time:	03/18/2018 08:45 PM
Leave time:	03/18/2018 10:30 PM
Finish Time:	03/18/2018 10:30 PM
Report Date:	3/19/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/19/18	Bryce Logan	High Level Alarm
Call for high level alarm on arrival found nothing wrong pit was pumped down all ok. Caused by the splice in the transponder head wire.		

4/10/18 10:46:36

18 / 21

Work Order Call Back Details Report

701691: low Chlorine Alarm 6028

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	03/25/2018 10:00 AM
Arrive time:	03/25/2018 10:45 AM
Leave time:	03/26/2018 12:00 PM
Finish Time:	03/25/2018 10:00 AM
Report Date:	3/26/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/26/18	Bryce Logan	Low Chlorine Alarm
<p>Call for low CL2 alarm. CL2 was at 1.01 when I arrived but had dropped to 0.99 and shut the plant down and high lifts. found the number 1 hypo pump air locked. tested pump to see why it wouldn't trip out and switch over, found that about every 5 strokes of the pump the plunger would move not allowing the alarm to trigger switching over the pumps. Bled the air from the pump and primed the line. Restarted the plant and turned highlifts back online. CL2 jumped up to 1.13mg/l and continued to climb. Will need to change suction line on hypo pump most likely a pin hole in the line or crack causing air to get in.</p>		

Work Order Call Back Details Report

701706: Low Chlorine Alarm 6028

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	03/21/2018 10:00 PM
Arrive time:	03/21/2018 10:45 PM
Leave time:	03/22/2018 03:00 AM
Finish Time:	03/22/2018 03:00 AM
Report Date:	3/26/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/26/18	Bryce Logan	Call for plant shut down
On arrival found plant shut down and CL2 at .98mg/l Checked pumps for proper operation OK checked hypo line for a leak and did not find a leak pulled injector and tested pump. Hypo pumped out of the injector everything seems ok. Turned up hypo dosage from 3.8 to 4.1mg/l waiting till Chlorine started to climb but it kept dropping. triggered a manual backwash on plant to use up some clearwell water and circulate the water in the clearwell. Left highlifts off and the Low CL2 alarm off for the night and left the plant running to give it time to fill up and allow the Chlorine to come up. Will check in the morning.		

Work Order Call Back Details Report

740218: Low CL2 Alarm Temagami South WTP 6028

Asset:

Location: 6028-WTTM-P-DI 6028, Temagami South WTP, Process, Disinfection

Page Time:	03/30/2018 04:45 AM
Arrive time:	03/30/2018 05:30 AM
Leave time:	03/30/2018 11:45 AM
Finish Time:	03/30/2018 11:45 AM
Report Date:	4/2/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

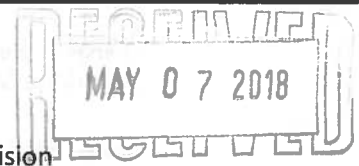
Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	08:00

Log		
Date	Created By	Description
4/2/18	Josh Dubois	Low CL2 alarm

MP1 was air locked. Upon investigation it appeared to be the dosing monitor that was allowing air into the system, causing the air lock. The dosing monitor also was causing MP1 to not fail due to its nature of failure not triggering a fault. Using parts within the plant from spare units, repaired the entire MP1 system with a working dosing monitor and testing the pump failure operations. Pump is now working and failing properly.

11580

From: Elaine Gunnell
Sent: Monday, May 7, 2018 1:45 PM
To: Roxanne St. Germain
Subject: FW: OGRA Heads-Up Alert - Minister McGarry Approves MMS Revision



For incoming

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk

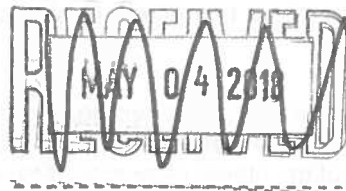
The Corporation of the Municipality of Temagami

7 Lakeshore Drive, P.O. Box 220

Temagami, ON P0H 2H0

Phone: 705-569-3421 ext 208

Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ BA
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

From: Ontario Good Roads Association [mailto:DoNotReply@ConnectedCommunity.org]

Sent: Friday, May 4, 2018 11:55 AM

To: Elaine Gunnell <clerk@temagami.ca>

Subject: OGRA Heads-Up Alert - Minister McGarry Approves MMS Revision



Minister McGarry Approves MMS Revision

OGRA is pleased to announce that the Minister of Transportation, Kathryn McGarry, has signed the Minimum Maintenance Standard (MMS) regulation.

Since the regulation has been filed with the Register of Regulations, the 2018 revision of the MMS is now law.

OGRA played a pivotal role in the recent revision of the regulation, as well as the previous five-year review.

"OGRA is extremely pleased that the revisions to this critical regulation have been passed prior to the Ontario provincial election. Minimum maintenance standards provide a consistent level of service for road maintenance across Ontario and are important for setting expectations for the travelling public" said Chris Traini, OGRA President. "I would like to express my thanks to the volunteers and ministry staff who worked through many revisions and reviews of the regulation to ensure that public safety and municipal interests are now both better protected."

OGRA continues to be an invaluable source of municipal expertise and knowledge on numerous issues, including MMS.

For further information on the regulation, please contact James@ogra.org.

Join the conversation about this *Heads Up Alert* at [the OGRA Interchange](#)

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.



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From: Elaine Gunnell
Sent: Monday, May 7, 2018 1:49 PM
To: Roxanne St. Germain
Subject: FW: Be in the know with new Asset Management training.

For incoming

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk

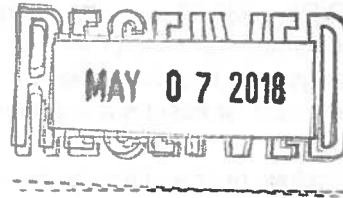
The Corporation of the Municipality of Temagami

7 Lakeshore Drive, P.O. Box 220

Temagami, ON P0H 2H0

Phone: 705-569-3421 ext 208

Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ A *via email*
 CAO ☐
 Building ☐
 Finance ☐ ☐ ☐ ☐
 Ec Dev ☐ ☐ ☐ ☐
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 Planning ☐ ☐ ☐ ☐
 Public Wks ☐ ☐ ☐ ☐
 PPP ☐
 Social Services ☐
☐ _____
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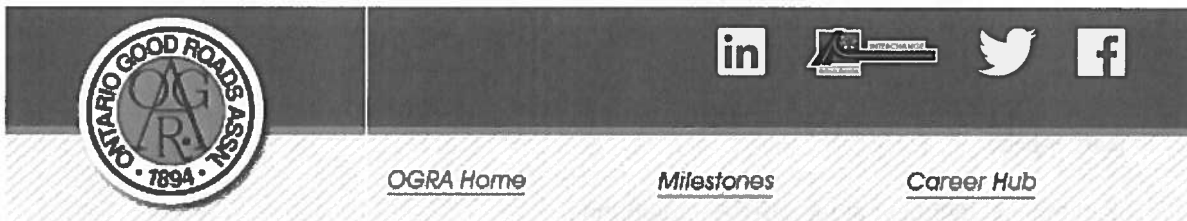
From: Ontario Good Roads Association [mailto:DoNotReply@ConnectedCommunity.org]

Sent: Monday, May 7, 2018 11:40 AM

To: Elaine Gunnell <clerk@temagami.ca>

Subject: Be in the know with new Asset Management training.

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Elected Officials

*Be in the know with new
municipal asset
management training.*



Offered in partnership with the Federation of Canadian Municipalities

Canada FCM
The initiative is offered through the Municipal Asset Management Program, which is delivered by the Federation of Canadian Municipalities and funded by the Government of Canada.



A Workshop for Elected Officials - Introduction to Asset Management

Coming to a location near you
\$25.00 (Lunch included)

With Asset Management becoming an ever prevalent issue in today's municipal world, what are your responsibilities as an **Elected Official** to remain compliant with the new O.Reg. 588/17? This workshop is for **Elected Officials Only**. It helps Elected Officials to build their asset management capacity. This workshop increases your awareness of asset management and your related responsibilities. Hot topics include:

- The new O.Reg. 588/17 and your obligations as a member of municipal council
- Establishing your local level of service
- Asset management decision making
- Financial support for asset management

Choose a location below, near you and be sure to register quickly before spots fill up.

May 23 - Dryden

12:00pm - 3:00pm

June 11 - Kapuskasing

12:00pm - 3:00pm

June 20 - London

12:00pm - 3:00pm

Have a look at the [OGRA Career Hub](#). Where you look for a career, not just a job.

Join the conversation at [the OGRA Interchange](#)

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.



Ontario Good Roads Association

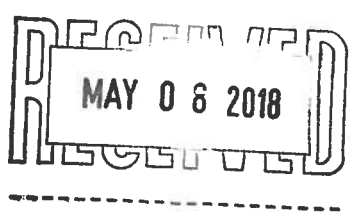
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From: Elaine Gunnell
Sent: Wednesday, May 9, 2018 1:59 PM
To: Roxanne St. Germain
Subject: FW: Three Regulations under the Fire Protection and Prevention Act, 1997 relating to mandatory certification, community risk assessments, and public reporting
Attachments: Fire Safety Regulations - Letter to Stakeholders .pdf; ATT00001.htm; Fire Safety Regulations - Questions and Answers .pdf; ATT00002.htm; Fire Safety Regulations - Clause-by-Clause Explanation.pdf; ATT00003.htm; Fire Safety Regulations - Narrative.pdf; ATT00004.htm

For incoming.

Elaine Gunnell, Dipl.M.A., AOMC
Municipal Clerk
The Corporation of the Municipality of Temagami
7 Lakeshore Drive, P.O. Box 220
Temagami, ON P0H 2H0
Phone: 705-569-3421 ext 208
Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~EA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

From: Jim Sanderson
Sent: Tuesday, May 8, 2018 7:02 PM
To: Elaine Gunnell <clerk@temagami.ca>
Cc: Barry Graham <waterlog2000@yahoo.com>; Monty Cummings <building@temagami.ca>; Ken Richardson <knrich@ontera.net>; Ryan Cyr <cyr_ryan@live.ca>; Derek Trahan <derektrahan@hotmail.com>; Des Connelly <desconnelly@gmail.com>; Wendell Gustavson <wgcouncil@ontera.net>; Trent McIntyre <theparrotguy@hotmail.com>; Thomas Shank <jshank83@outlook.com>; Roxanne St Germain <rr_stgermain@hotmail.com>; Dan Lacroix <d_manlacroix@hotmail.ca>; Dirk Van Manen <docksplustemagami@gmail.com>; Nick Lepage <nlepage34@gmail.com>; M. J. Hoyle <hoylemj@hotmail.com>
Subject: Fwd: Three Regulations under the Fire Protection and Prevention Act, 1997 relating to mandatory certification, community risk assessments, and public reporting

FYI
FPPA regulations passed into law. Elaine please provide to council
Thanks
Jim

Sent from my iPhone

Begin forwarded message:

From: "Nichols, Ross (MCSCS)" <Ross.Nichols@ontario.ca>
Date: May 8, 2018 at 4:49:23 PM EDT
To: "OFM Subscribers (MCSCS)" <OFM.Subscribers@ontario.ca>
Subject: Three Regulations under the Fire Protection and Prevention Act, 1997 relating to mandatory certification, community risk assessments, and public reporting

Good afternoon, Chiefs.

Attached you will find documents relating to the three (3) new *Fire Protection and Prevention Act* Regulations that were filed earlier today.

The attachments include a Letter to Stakeholders from MCSCS Minister Lalonde, a Q&A document, a Clause-by-Clause Explanation of the Regulations, and a brief Narrative.

The Ministry has advanced the same information to municipal Mayors, CAOs, Clerks, as well as AMO, NOMA, ROMA, OGRA, the OPFFA and FFAO.

Per the Minister's Letter to Stakeholders, If you have further questions about next steps, please contact mcscsinput@ontario.ca.

Ross

Ross Nichols

**Fire Marshal and
Chief, Emergency Management**

Office of the Fire Marshal and Emergency Management
Ministry of Community Safety and Correctional Services
Telephone: 647.329.1200
Toll Free: 800.565.1842
Mobile: 416.700.4210

If you have any accommodation needs or require communication supports or alternate formats, please let me know.



May 8, 2019

As Minister of Community Safety and Correctional Services, it is my responsibility to ensure that the framework for the delivery of municipal fire services meets the needs and circumstances of the communities they serve across the province.

Ontario's firefighters – both career and volunteer – are among the best in the world. Our government is committed to the safety of our firefighters and of the communities they serve. An important part of my responsibilities is to work with municipalities to identify and address emerging gaps and challenges related to the delivery of fire protection services.

The ministry established the Fire Safety Technical Table (the Table) in January 2017 to provide recommendations on the enhancement of fire safety in Ontario.

The Table meets on a monthly basis and includes municipal representation (the Association of Municipalities of Ontario and the Town of Aurora), representatives from firefighter associations and representatives from career, composite and volunteer fire departments.

I want to thank the members of the Table for their dedication and for their work with my ministry on the development of three new fire safety regulations under the Fire Protection and Prevention Act (FPPA). The regulations relate to:

- Certification of firefighters;
- Risk assessments to inform the delivery of fire protection services; and,
- Public reporting on fire department response times.

These regulations respond to a number of coroner's inquest recommendations, enhance the consistency of fire safety across the province, increase transparency and accountability, and ensure that fire protection services meet the unique needs of communities.

The regulations were posted for comment on the regulatory registry in early 2018, and a great deal of valuable commentary was received. A number of changes have been made to reflect the thoughtful feedback.

I want to thank municipalities for their participation in this process and I am pleased to provide an update on the outcome of the regulatory consultation.

Mandatory Certification

The mandatory certification of firefighters, based on internationally recognized National Fire Protection Association (NFPA) standards, is a key step forward in building safer communities.

I want to emphasize that mandatory certification for four firefighter roles – including basic fire suppression – would only apply to new hires.

As such, the majority of existing suppression firefighters in Ontario – including those that work in volunteer departments – will not need to certify to maintain their jobs in their current positions. To progress to more senior positions in the fire service, certification would be required.

Some fire services in Ontario already train to NFPA standards – and over 80 have already begun certifying their firefighters. Province-wide certification would help ensure firefighters have a consistent level of knowledge and skill to safely provide fire protection services.

We recognize that some municipalities may require more time to comply with the mandatory certification of their firefighters. In response to feedback from the public posting of this regulation, we are delaying the in-force date for several roles to July 1st, 2019 and for others to January 1st, 2020 and January 1st, 2021.

For firefighters who have made best efforts to complete the certification in 24 months but were not able to do so, we are allowing an additional 12 months for completion, if the extension is approved by the Fire Marshal. This program would allow firefighters to work while completing their training and certification.

The internship program will also be expanded to include in-service fire instructors and fire inspectors for an initial 6-month internship. These participants will also benefit from a potential 6-month extension, if the extension is approved by the Fire Marshal. Firefighters who are certified and deemed-to-be certified (i.e., grandfathered) will have the ability to supervise firefighters in the internship program.

We believe the training and certification process for fire services across the province should be convenient and straightforward – particularly for small and rural municipalities who may face challenges in recruiting new volunteer firefighters.

We also recognize that firefighters will need a straightforward way to access testing services – and we will provide an online testing system that will be available free of charge. Where high-speed internet is not available, paper testing will continue to be available to fire services, also free of charge.

To ensure any challenges small or rural fire services may have adapting to the new requirements are mitigated, we will work with these municipalities to assess their current state of readiness and we will provide funding to cover all additional costs associated with this initiative.

In collaboration with our partners, MCSCS will be setting up an implementation table with a specific focus on small and rural communities to address their unique challenges throughout the implementation process.

Community Risk Assessments

Most communities undertake a risk assessment of some sort to help inform local decisions on the provision of fire protection services.

This regulation requires that all municipalities undertake a standardized risk assessment that will be used to inform the development of municipal fire protection services. A full risk assessment must be conducted every five years, with monitoring and reviewing conducted annually.

Undertaking a risk assessment will ensure that the delivery of fire protection services, including the development of public education and fire prevention programs, are based on consideration of key profiles of the community.

Public Reporting

Fire services across Ontario report their response times to the Office of the Fire Marshal and Emergency Management (OFMEM) using varying definitions. The result is inconsistent data that may be misinterpreted. There is no requirement to share this data with municipal governments or to make the information public. The public reporting regulation will create consistent reporting, and will increase transparency and accountability by providing the public with a clear understanding of what they can expect from the fire department in terms of response times.

This regulation is consistent with the Ontario Government's "open-by-default" approach to data sharing, and it is in line with the public's expectation that key information be available about their fire services.

Conclusion

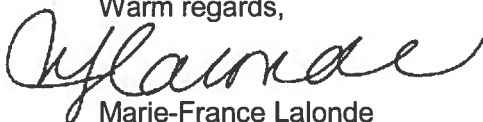
My most important priority as Minister is the safety and security of every Ontarian. That is why we are requiring firefighters to certify, fire departments to develop risk assessments, and fire department response time data to be publicly reported – it will help to improve community safety across our province.

We will work closely with communities to ensure a smooth transition to the new regulations that will begin to come into force on July 1st, 2019.

I want to thank all of our partners who worked with us on these regulations, and the municipal governments who submitted comments to the public registry.

If you have further questions about next steps, please contact mcscsinput@ontario.ca.

Warm regards,



Marie-France Lalonde
Minister

Fire Protection and Prevention Act Regulations

Narrative

Ontario is committed to the safety of both firefighters, and the public. That is why it's critical that the framework for the delivery of fire services across the province meets the needs and circumstances of communities they serve.

Following recommendations from multiple coroner's inquests, the Ministry of Community Safety and Correctional Services (MCSCS) formed a Fire Safety Technical Table (the Table) to provide recommendations on enhancing fire service delivery in Ontario. The Table includes municipal representation from the Association of Municipalities of Ontario (AMO), the Town of Aurora, fire associations and representatives from career, composite and volunteer fire departments from both urban and rural communities.

To date, the work of the Table has been informing the development of regulations related to mandatory certification of firefighters, community risk assessments to inform the delivery of fire protection services, and public reporting of fire department response times.

In regards to mandatory certification, currently, under the Occupational Health and Safety Act, employers must provide information, instruction and supervision to a worker to protect their health or safety. Ontario voluntarily adopted National Fire Protection Association (NFPA) standards in 2013/14, although certification is not yet mandatory. NFPA uses codes and standards that are considered best practice, evidence based and are used throughout North America.

More than 80 fire departments (a mix of urban/rural, large/small, professional/composite and volunteer) are already voluntarily certifying to the NFPA standards and many are training to the NFPA standards, but not yet certifying.

Under the new regulation, certification for four firefighter roles – including basic fire suppression – would only apply to new hires. As such, the majority of existing suppression firefighters in Ontario will not need to certify to maintain their jobs in their current positions. Those seeking to advance to a higher rank (e.g., Fire Officer) would be required to certify.

Firefighters who need to be certified will be able to work under the supervision of another certified firefighter, via an internship program, while they complete their training. They will have up to two years (with the potential of a one-year extension, with the approval of the Fire Marshal) to complete their certification.

Firefighters not certified before being hired by a fire department would need to be enrolled in the two year internship program. Firefighters seeking to certify to NFPA 1001 Levels 1 and 2 (exterior and interior attack), would be required to train approximately 3 hours a week to achieve certification if the firefighter is enrolled in the two year internship program.

Those who have previously trained to the former Ontario standards may be eligible to have their previous knowledge or experience qualify them for alternative compliance to certification

(i.e., grandfathering). In these instances, fire chiefs would need to attest that training has been received by the firefighter and provide documentation, upon request.

The earliest that any part of the regulation comes into force is July 2019, with other parts coming in force in 2020 and 2021.

The government of Ontario will work closely with the Table and municipalities, especially those who represent small, northern and rural areas, to identify specific challenges and seek their input in developing an implementation model that would best address their needs in order to ensure successful implementation.

Clause-by-Clause Explanation

Mandatory Certification Regulation under the

Fire Protection and Prevention Act, 1997

Regulation Section Affected	Provision	Description
Definitions		
1.	Definition 1. In this Regulation, "NFPA" means the National Fire Protection Association.	In the regulation, "NFPA" means the National Fire Protection Association.
Mandatory Certification		
2.(1)	Mandatory certification 2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters perform a fire protection service set out in Table 1 only if, (a) the firefighter performing the fire protection service is certified to the corresponding certification standard set out in that Table; or (b) this Regulation provides that the certification standard referred to in clause (a) does not apply with respect to the firefighter.	A municipality is responsible for ensuring its firefighters that perform fire protection services are certified except where a firefighter is grandfathered or is enrolled in an internship program. In an area where there is no local government, the fire department is responsible for

Regulation Section Affected	Provision	Description
		ensuring its firefighters that perform fire protection services are certified except where a firefighter is grandfathered or is enrolled in an internship program.
2.(2)	Who provides certifications (2) The certification must be provided by the Fire Marshal.	The Office of the Fire Marshal and Emergency Management (OFMEM) is responsible for knowledge and skills testing and issuing certificates to firefighters.
	Intern firefighters	
3.(1)	Intern firefighters 3. (1) A certification standard does not apply with respect to a firefighter who, (a) is enrolled in an internship program approved by the Fire Marshal; and (b) is operating under the supervision of a firefighter certified to that standard; and (c) has, (i) been a firefighter for no more than 24 months, or	If a firefighter is performing a role in the internship program under the supervision of a certified firefighter and has not been a firefighter for more than two years, the intern firefighter does not have to be certified. The intern firefighter must be supervised by another firefighter who is certified to the appropriate NFPA standard. (e.g., if an intern is training to become a Public Educator, their supervisor must be

Regulation Section Affected	Provision	Description
	(ii) been in the internship program for no more than six months, if the internship program is to train to be a fire instructor or to train to be a fire inspector.	<p>certified as a Public Educator [NFPA 1035]).</p> <p>An intern firefighter can also be an existing firefighter who is training to become a Fire Instructor or Fire Inspector. These individuals have six months to become certified.</p>
3.(2)	<p>Extension of time</p> <p>(2) If a firefighter did their best to fulfil the requirements of the internship program but did not fulfil the requirements, the Fire Marshal must grant them an extension of a further,</p> <p>(a) 12 months; or</p> <p>(b) 6 months, if the internship program is to train to be a fire instructor or to train to be a fire inspector.</p>	<p>OFMEM will grant an extension of 12 months to an intern firefighter if they have made their best efforts to achieve certification within the two year internship period but were unable to do so.</p> <p>OFMEM will grant an extension of six months to an intern firefighter who has made their best efforts to achieve certification to become a Fire Instructor or Fire Inspector within the six month internship period but were unable to do so.</p>

Regulation Section Affected	Provision	Description
Transition		
4.(1)	<p>Transition</p> <p>4. (1) A certification standard set out in item 1, 2, 3, or 4 of Table 1 does not apply with respect to a firefighter who,</p> <p>(a) became a firefighter before July 1, 2019; and</p> <p>(b) performed the fire protection service that the standard corresponds to before July 1, 2019</p>	<p>This section states that mandatory certification for Public Educators, Suppression Firefighters (interior and exterior) and Pump Operators will be implemented on a go-forward basis for newly hired firefighters.</p> <p>Firefighters in the roles of Public Educator, Suppression Firefighter (both interior and exterior attack) and Pump Operators hired after July 1, 2019 will have to be certified. Existing firefighters hired before July 1, 2019 in these roles do not have to be certified.</p>
4.(2)	<p>Same, technical rescue</p> <p>(2) The certification standard set out in item 5.1 of Table 1 does not apply with respect to a firefighter who,</p> <p>(a) became a firefighter before January 1, 2021; and</p>	<p>Firefighters in the role of a Technical Rescuer hired after January 1, 2021 will have to be certified.</p> <p>Existing firefighters hired before January 1, 2021 in the</p>

Regulation Section Affected	Provision	Description
	(b) performed the fire protection service that the standard corresponds to before January 1, 2021.	role of Technical Rescuer <u>do not</u> have to be certified.
4.(3)	<p>Letter of compliance</p> <p>(3) A certification standard set out in item 1, 2 or 3 of Table 1 does not apply with respect to a firefighter that both of the following criteria apply to:</p> <ol style="list-style-type: none"> 1. The firefighter became a firefighter before July 1, 2019. 2. The firefighter's fire chief was given permission by the Fire Marshal to issue the firefighter a Letter of Compliance with NFPA Standards respecting the relevant standard under Fire Marshal's Communiqué 2014-04, "Transition to NFPA Professional Qualifications Standards: Grandfathering Policy", which is dated January 2014 and available on a website of the Government of Ontario. 	<p>This section speaks to firefighters that have been grandfathered.</p> <p>Firefighters in the roles of Public Educator and Suppression Firefighter (both interior and exterior attack) <u>do not</u> have to be certified if they were hired before July 1, 2019 and have been grandfathered to the appropriate NFPA standard.</p>
4.(4)	<p>Earlier version of standard</p> <p>(4) A certification standard does not apply with respect to a firefighter who, prior to July 1, 2019, was certified to an earlier version of that standard.</p>	Firefighters who, before July 1, 2019 are certified to an earlier version of an NFPA standard <u>do not</u> need to re-certify to the newer editions of the standard.
4.(5)	<p>Deemed certification for the purpose of supervising interns</p> <p>(5) If subsection (3) or (4) provides that a certification standard does not apply with respect to a firefighter, that firefighter is deemed to be certified to that standard for the purpose of clause 3 (1) (b).</p>	A firefighter who has been grandfathered or holds certification to an earlier version of the appropriate NFPA standard may supervise intern firefighters.

Regulation Section Affected	Provision	Description																		
Amendments																				
5.(1)	Amendments (1) Subsection 4 (3) of this Regulation is amended by striking out "item 1, 2 or 3" in the portion before paragraph 1 and substituting "item 1, 1.3, 2, 3, 5 or 6".	As of January 1, 2020, Fire Inspectors, Fire Officers and Fire Instructors will need to be certified unless they were hired before July 1, 2019 and received grandfathering to appropriate NFPA standard.																		
5.(2)	(2) Table 1 to this Regulation is amended by adding the following items: <table border="1"> <tr> <td>1.1</td><td>Dispatch fire department resources (personnel and equipment)</td><td>NFPA 1061, "Professional Qualifications for Public Safety Telecommunications Personnel", 2014 Edition, Level I</td></tr> <tr> <td>1.2</td><td>Fire investigation activities</td><td>NFPA 1033, "Standard for Professional Qualifications for Fire Investigator", 2014 Edition</td></tr> <tr> <td>1.3</td><td>Fire prevention inspections or plans examination activities</td><td>NFPA 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner", 2014 Edition, Level I</td></tr> <tr> <td>3.1</td><td>Hazardous materials response at the Technician Level</td><td>NFPA 1072, "Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications", 2017 Edition</td></tr> <tr> <td>5.</td><td>Supervise other firefighters</td><td>NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Level I</td></tr> <tr> <td>6.</td><td>Training courses for fire protection services</td><td>NFPA 1041, "Standard for Fire Service Instructor Professional Qualifications", 2012 Edition, Level I</td></tr> </table>	1.1	Dispatch fire department resources (personnel and equipment)	NFPA 1061, "Professional Qualifications for Public Safety Telecommunications Personnel", 2014 Edition, Level I	1.2	Fire investigation activities	NFPA 1033, "Standard for Professional Qualifications for Fire Investigator", 2014 Edition	1.3	Fire prevention inspections or plans examination activities	NFPA 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner", 2014 Edition, Level I	3.1	Hazardous materials response at the Technician Level	NFPA 1072, "Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications", 2017 Edition	5.	Supervise other firefighters	NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Level I	6.	Training courses for fire protection services	NFPA 1041, "Standard for Fire Service Instructor Professional Qualifications", 2012 Edition, Level I	As of January 1, 2020, Table 1, which outlines the roles that require certification, will be amended to include Fire Dispatchers, Fire Investigators, Fire Inspectors, Hazardous Materials Personnel (Technician), Fire Officers, and Fire Instructors.
1.1	Dispatch fire department resources (personnel and equipment)	NFPA 1061, "Professional Qualifications for Public Safety Telecommunications Personnel", 2014 Edition, Level I																		
1.2	Fire investigation activities	NFPA 1033, "Standard for Professional Qualifications for Fire Investigator", 2014 Edition																		
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5.	Supervise other firefighters	NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Level I																		
6.	Training courses for fire protection services	NFPA 1041, "Standard for Fire Service Instructor Professional Qualifications", 2012 Edition, Level I																		
5.(3)	(3) Table 1 to this Regulation is amended by adding the following item: <table border="1"> <tr> <td>5.1</td><td>Technical rescue activities, but only the following technical rescue activities: 1. Confined space rescue 2. Ice rescue 3. Rope rescue 4. Surface water rescue 5. Swift water rescue </td><td>NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2017 Edition</td></tr> </table>	5.1	Technical rescue activities, but only the following technical rescue activities: 1. Confined space rescue 2. Ice rescue 3. Rope rescue 4. Surface water rescue 5. Swift water rescue	NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2017 Edition	On January 1, 2021, Table 1, which outlines the roles that require certification, will be amended to include Technical Rescuers who perform these seven specific rescue activities need to be certified.															
5.1	Technical rescue activities, but only the following technical rescue activities: 1. Confined space rescue 2. Ice rescue 3. Rope rescue 4. Surface water rescue 5. Swift water rescue	NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2017 Edition																		

Regulation Section Affected	Provision		Description
		6. Trench rescue 7. Vehicle rescue	
	Commencement		
6. (1)	<p>Commencement</p> <p>6. (1) Subject to subsections (2) and (3), this Regulation comes into force on July 1, 2019.</p>		
6. (2)	<p>(2) Subsections 5 (1) and (2) come into force on January 1, 2020.</p>		

On July 1, 2019, Sections 1 to 4 and Table 1 of the regulation come into force.

On July 1, 2019, newly hired firefighters in the roles of Public Educator, Suppression Firefighter (interior and exterior attack) and Pump Operator will need to be certified.

On January 1, 2020 subsection 5(1) and Table 1 are amended with respect to adding the firefighter roles that are eligible for grandfathering and require certification: Fire Inspector, Fire Officer and Fire Instructor.

On January 1, 2020 existing firefighters in the roles of Fire Dispatchers, Fire Investigators and Hazardous Materials Personnel (Technician) will need to be certified.

Regulation Section Affected	Provision	Description
		Grandfathered Fire Inspectors, Fire Officers and Fire Instructors will not need to be certified.
6. (3)	(3) Subsections 4 (2) and 5 (3) come into force on January 1, 2021.	On January 1, 2021, subsection 4 (2) and Table 1 are amended so that Technical Rescuers performing seven specific rescue activities will need to be certified, unless they performed these specific rescue activities before January 1, 2021.

Clause-by-Clause Explanation

Public Reports Regulation under the

Fire Protection and Prevention Act, 1997

Regulation Section Affected	Provision	Description
Definitions		
1.	Definition 1. In this Regulation, “PSAP” is short for public safety answering point, which means a call centre responsible for answering calls to 9-1-1 for police, firefighting and ambulance services.	In the regulation, “PSAP” is short for public safety answering point, which means a call centre responsible for answering calls to 9-1-1 for police, firefighting and ambulance services.
Preparation of public reports		
2.(1)	Preparation of public reports Fire Marshal sends fire department the information 2. (1) The Fire Marshal must give every fire department the information required by Schedule 1, based on the information the Fire Marshal has received through reports under subsection 11 (2) of the Act.	Fire departments must time stamp information through the Standard Incident Reporting system to the Office of the Fire Marshal and Emergency Management (OFMEM). OFMEM will then provide calculated response times to fire departments.
2.(2)	Fire department prepares the public report (2) Every fire department must prepare a public report setting out,	Using the calculated response time data from OFMEM, fire departments will prepare a public report.

Regulation Section Affected	Provision	Description
	(a) the information required by Schedule 1; and (b) any other information the fire department chooses to include.	This report will include all response times set out in Schedule 1. Fire departments may include any other information, including explanatory language that will help the public understand the factors that may have impacted the department's response times.
2.(3)	Fire department may use Fire Marshal's data (3) The fire department may use the information required by Schedule 1 that the Fire Marshal provided to prepare their public report, or may carry out their own calculations respecting the same time period.	A fire department may choose to calculate their own response time data in their public report instead of relying on OFMEM to conduct and provide calculations.
	Dissemination of public reports	
3.(1)	Dissemination of public reports From fire department to Fire Marshal 3. (1) Every fire department must give their public report to the Fire Marshal no later than 180 days after the Fire Marshal gives the fire department the information.	After the fire department receives their calculated response time data from OFMEM or does their own calculations, the fire department will have six months to provide their public report to the OFMEM.
3.(2)	From fire department to municipality (2) Every fire department that is authorized to provide fire protection services by a municipality must give their public report to the municipal council before giving its public report to the Fire Marshal.	Before a fire department submits their public report to OFMEM, they must submit the report to their municipal council.
3.(3)	From fire department to group of municipalities (3) Every fire department that is authorized to provide fire protection services by a group of municipalities must	If a fire department provides services to more than one municipality (e.g., through an automatic or mutual aid agreement),

Regulation Section Affected	Provision	Description
	give their public report to the municipal council of each municipality in the group of municipalities before giving their public report to the Fire Marshal.	the fire department must submit the public report to each municipal council for which they provide services.
3.(4)	Fire Marshal makes public (4) The Fire Marshal may make the public report available to the public.	OFMEM may make the public report available to the public (e.g., on its website)
Clarification		
4.	Clarification 4. For greater certainty, this Regulation does not imply that firefighters have authority to perform acts that the <i>Regulated Health Professions Act, 1991</i> does not permit them to perform.	The Regulated Health Professions Act (RHPA) provides authority for firefighters to perform "controlled acts" in response to medical emergencies in specific instances. The purpose of this provision is to clarify that the regulation does not authorize firefighters to provide any medical services that would not be permitted under the RHPA.
Commencement		
5.	Commencement 5. This Regulation comes into force on the later of January 1, 2020 and the day it is filed.	The regulation comes into force on January 1, 2020.

**Regulation
Section
Affected**

Provision

Description

**SCHEDULE 1
REQUIRED INFORMATION
CAREER FIREFIGHTERS**

1. (1)	<p>1. (1) The public report must set out the following information respecting incidents in which the first fire department unit that arrives on the scene does not include a volunteer firefighter:</p> <p>1. For each standard set out in the following Table,</p> <p>i. the percentage value of how often the fire department achieves that standard for the corresponding time interval, and</p> <p>ii. the corresponding benchmark percentage value for how often the fire department should achieve or exceed that standard.</p> <p>2. For each time interval set out in the following Table that does not have a corresponding standard, the time interval value that the fire department achieves or exceeds 90% of the time.</p>	<p>In instances, where the first fire truck on scene only includes career firefighters, the fire department must include response time benchmark data as outlined in Schedule 1 (e.g., turnout time of 80 seconds for fire and special operations) and the percentage of time the fire department achieved the benchmark (e.g., turnout time benchmark of 90%).</p> <p>Where a response time does not have a benchmark, the first fire truck that only includes career firefighters will report the response time that they met or exceeded 90% of the time.</p>								
Table	<table><tr><th>Item</th><th>Column 1</th><th>Column 2</th><th>Column 3</th></tr><tr><td>1.</td><td>Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre</td><td>Standard 30 seconds</td><td>Benchmark 95%</td></tr></table>	Item	Column 1	Column 2	Column 3	1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre	Standard 30 seconds	Benchmark 95%	<p>Definitions of each item are as follows:</p> <p>1. Alarm transfer time: The time the call the PSAP is in receipt of the alarm from the time that the alarm is first</p>
Item	Column 1	Column 2	Column 3							
1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre	Standard 30 seconds	Benchmark 95%							

Regulation Section Affected	Provision			Description	
	2.	Alarm answering time: The time interval that begins when the alarm is received at the fire department communication centre and ends when the alarm is acknowledged at the communication centre	15 seconds	95%	received at the communication or dispatch centre 2. Alarm answering time: The time the call is received at the communication or dispatch centre from the time the alarm is acknowledged by the communication or dispatch centre 3. Alarm processing time: The time the call is initially received by the communication or dispatch centre from the first time facilities/units are notified of the emergency by the communication or dispatch centre 4. Alarm handling time: The time the alarm is received at the PSAP from the beginning time that emergency facilities/unit(s) have information transmitted to them 5. Turnout time: The time the call is received by the facilities/unit from the time that the unit leaves the station 6. Travel time: The time the unit(s) leaves the station from the time that the first unit arrives on scene 7. Initiating action/intervention time: The time between when the fire department first arrives on the scene and when they begin to respond to the emergency
	3.	Alarm processing time: The time interval from when the alarm is acknowledged at the fire department communication centre until response information begins to be transmitted via voice or electronic means to fire department facilities and fire department units	64 seconds for calls other than the following calls; and 90 seconds for the following calls: 1. Calls requiring emergency medical dispatch questioning and pre-arrival medical instructions 2. Calls requiring language translation 3. Calls requiring the use of a TTY/TDD device or audio/video relay services 4. Calls of criminal activity that require information vital to emergency responder safety prior to dispatching units 5. Hazardous material incidents 6. Technical rescue 7. Calls that require determining the	90%	

Regulation Section Affected	Provision			Description
		location of the alarm due to insufficient information		8. Total response time: The time the call is initially received by the PSAP from the time the first unit arrives on scene
4.	Alarm handling time: The time interval from the receipt of the alarm at the PSAP until the beginning of the transmittal of the response information via voice or electronic means to fire department facilities or the fire department units in the field	8. Calls received by text message	No benchmark	
5.	Turnout time: The time interval that begins when the fire department facilities and fire department units notification process begins by either an audible alarm or visual announcement or both and ends at the beginning point of travel time	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	90%	
6.	Travel time: The time interval that begins when a fire department unit is en route to the incident and ends when the fire department unit arrives at the scene	80 seconds for fire and special operations; 60 seconds for emergency medical services	90%	
7.	Initiating action/intervention time: The time interval from when a fire department unit arrives on the scene to the initiation of emergency mitigation	240 seconds for fire suppression; 240 seconds for the arrival of a unit with a first responder with an automatic external defibrillator or higher level capability	No benchmark	
8.	Total response time: The time interval from the receipt of the alarm at the PSAP to when the first	no standard for other services	No benchmark	

Regulation Section Affected	Provision			Description
	fire department unit is initiating action or intervening to control the incident	department achieves or exceeds 90% of the time		
1. (2)	(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.			If a fire department does not have information for alarm transfer time, alarm answering time, alarm processing time, alarm handling time, or total response time, then this information does not need to be included in the public report.
<div>SCHEDULE 1 REQUIRED INFORMATION VOLUNTEER FIREFIGHTERS</div>				
2. (1)	2. (1) The public report must set out the following information respecting incidents in which the first fire department unit that arrives on the scene includes at least one volunteer firefighter: 1. For each time interval set out in the following Table, the time interval value that the fire department achieves or exceeds 90% of the time.			In instances, where the first fire truck on scene has at least one volunteer firefighter, the fire department will include the response time that they met or exceeded 90% of the time in their public report.
Table	Item	Column 1		Definitions of each item are as follows: 1. Alarm transfer time: The time the call the PSAP is in receipt of the alarm from the time that the alarm is first received at the communication or dispatch centre
		Time interval		
	1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre		
	2.	Alarm answering time: The time interval that begins when the alarm is received at the fire department communication centre and ends when the alarm is acknowledged at the communication centre		
	3.	Alarm processing time: The time interval from when the alarm is acknowledged at the fire department communication centre until response information begins to be transmitted via voice or electronic		

Regulation Section Affected	Provision	Description
	means to fire department facilities and fire department units	2. Alarm answering time: The time the call is received at the communication or dispatch centre from the time the alarm is acknowledged by the communication or dispatch centre
4.	Alarm handling time: The time interval from the receipt of the alarm at the PSAP until the beginning of the transmittal of the response information via voice or electronic means to fire department facilities or the fire department units in the field	3. Alarm processing time: The time the call is initially received by the communication or dispatch centre from the first time facilities/units are notified of the emergency by the communication or dispatch centre
5.	Turnout time: The time interval that begins when the fire department facilities and fire department units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time	4. Alarm handling time: The time the alarm is received at the PSAP from the beginning time that emergency facilities/unit(s) have information transmitted to them
6.	Travel time: The time interval that begins when a fire department unit is en route to the incident and ends when the fire department unit arrives at the scene	5. Turnout time: The time the call is received by the facilities/unit from the time that the unit leaves the station
7.	Initiating action/intervention time: The time interval from when a fire department unit arrives on the scene to the initiation of emergency mitigation	6. Travel time: The time the unit(s) leaves the station from the time that the first unit arrives on scene
8.	Total response time: The time interval from the receipt of the alarm at the PSAP to when the first fire department unit is initiating action or intervening to control the incident	7. Initiating action/intervention time: The time between when the fire department first arrives on the scene and when they begin to respond to the emergency

Regulation Section Affected	Provision	Description
2. (2)	(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.	8. Total response time: The time the call is initially received by the PSAP from the time the first unit arrives on scene If a fire department does not have information for alarm transfer time, alarm answering time, alarm processing time, alarm handling time, or total response time then this information does not need to be included in the public report.

Clause-by-Clause Explanation

Community Risk Assessments Regulation under the

Fire Protection and Prevention Act, 1997

Regulation Section Affected	Provision	Description
Mandatory Use		
1.	<p>Mandatory use</p> <p>1. Every municipality, and every fire department in a territory without municipal organization, must,</p> <p>(a) complete and review a community risk assessment as provided by this Regulation; and</p> <p>(b) use its community risk assessment to inform decisions about the provision of fire protection services.</p>	<p>A municipality is responsible for completing a community risk assessment and using the completed assessment to make evidence-based decisions on the provision of fire protection services in their community.</p> <p>In an area where there is no local government, the fire department is responsible for completing a community risk assessment and using the completed assessment to make evidence-based decisions on the provision of fire protection services in their community.</p>

Regulation Section Affected	Provision	Description
	What it is	
2. (1)	What it is 2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.	An explanation of what is a community risk assessment in the regulation.
	Mandatory profiles	
2. (2)	Mandatory profiles (2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.	Schedule 1 lists all of the factors within a community that a municipality must consider when identifying and categorizing risks.
	Form	
2. (3)	Form (3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.	If OFMEM provides a community risk assessment template a municipality or fire department in an area where there is no local government must use the template provided. A municipality or fire department in an area where there is no local government that uses another risk assessment process can be approved by OFMEM provided the mandatory profiles outlined in Schedule 1 are included.
	When to complete (at least every five years)	
3. (1)	When to complete (at least every five years) 3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.	Municipalities or fire departments in areas with where there is no local government must complete a risk assessment every five years.

Regulation Section Affected	Provision	Description
New municipality or fire department		
3. (2)	New municipality or fire department (2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence	If a new municipality or fire department in an area where there is no local government is created after the regulation comes into force, they must complete their first community risk assessment within two years.
Transition		
3. (3)	Transition (3) A municipality that exists on July 1, 2019, or a fire department in a territory without municipal organization that exists on July 1, 2019, must complete a community risk assessment no later than July 1, 2024.	A municipality or fire department in an area where there is no local government has five years to complete its community risk assessment when the regulation comes into force on July 1, 2019. As a result, the first community risk assessment will not need to be in place until July 1, 2024.
Revocation		
3. (4)	Revocation (4) Subsection (3) and this subsection are revoked on July 1, 2025	The 'transition' item in the regulation will be removed on July 1, 2025, as municipalities or fire departments in areas where there is no local government will have completed a risk assessment.
When to review (at least every year)		
4. (1)	When to review (at least every year)	Risk assessments must be reviewed annually within the five year period.

Regulation Section Affected	Provision	Description
	4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after, (a) the day its community risk assessment was completed; and (b) the day its previous review was completed.	
Other reviews		
	Other reviews (2) The municipality or fire department must also review its community risk assessment whenever necessary.	Risk assessments must be reviewed whenever necessary.
Revisions		
4. (3)	Revisions (3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect, (a) any significant changes in the mandatory profiles; (b) any other significant matters arising from the review.	Municipalities and or fire departments in an area where there is no local government must revise its risk assessment if there are any significant changes to the mandatory profiles or another significant change in the community
New assessment instead of review		
4. (4)	New assessment instead of review (4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.	If a municipality or fire department plans to complete a new risk assessment before the five years is up, then an annual review is not required.
Commencement		
5.	Commencement 5. This Regulation comes into force on the later of July 1, 2019 and the day it is filed.	The regulation comes into force July 1, 2019.

Regulation Section Affected	Provision	Description
SCHEDULE 1 MANDATORY PROFILES		
Schedule 1	1. Geographic profile: The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.	Physical features of the community may present inherent risks or potentially have an impact on fire department access or response time.
Schedule 1	2. Building stock profile: The types of buildings in the community, the uses of the buildings in the community, the number of buildings of each type, the number of buildings of each use and any building-related risks known to the fire department.	Potential fire risks associated with different types or uses of buildings given their prevalence in the community and the presence or absence of fire safety systems and equipment at time of construction.
Schedule 1	3. Critical infrastructure profile: The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.	Presence/availability and capacity of infrastructure elements that could have a significant impact on such things as dispatch, communications, suppression operations, overall health care or transportation for the community if compromised, or that may present unique fire risks by virtue of their size or design.
Schedule 1	4. Demographic profile: The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.	Characteristics of the population in the community in order to tailor delivery of fire protection services including public education and fire prevention programs.
Schedule 1	5. Hazard profile: The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.	Hazards, to which fire departments may be expected to respond, that may have a significant impact on the

Regulation Section Affected	Provision	Description
		community. Examples of natural hazards would include floods, forest fires or earthquakes; human caused hazards would include such things as chemical or biological attacks, or other terrorist activity; and technological hazards would include such things as industrial pollution, nuclear or hazardous materials incidents.
Schedule 1	6. Public safety response profile: The types of incidents responded to by other entities in the community, and those entities' response capabilities.	Other public safety response agencies (such as police/ambulance/rescue) that might be tasked to or able to assist in the some capacity to the response to emergencies or in mitigating the impact of emergencies to which the fire department responds.
Schedule 1	7. Community services profile: The types of services provided by other entities in the community, and those entities' service capabilities.	Presence or absence and potential abilities of other agencies, organizations, or associations to provide services that may assist in mitigating the impact of emergencies to which the fire department responds.
Schedule 1	8. Economic profile: The economic sectors affecting the community that are critical to its financial sustainability.	Economic drivers in the community that have significant influence on the ability of the community to provide or maintain service levels.

Regulation Section Affected	Provision	Description
Schedule 1	<p>9. Past loss and event history profile: The community's past emergency response experience, including the following analysis:</p> <ol style="list-style-type: none"> 1. The number and types of emergency responses, injuries, deaths and dollar losses. 2. Comparison of the community's fire loss statistics with provincial fire loss statistics. <p>Note: Each profile is to be interpreted as extending only to matters relevant to fire protection services.</p>	<p>Evaluation of previous response data to identify circumstances and behaviours that will inform decisions on fire protection services delivery including public fire safety education and inspection programs.</p>

Questions & Answers

Fire Safety Regulations

General

1. What are the new regulations that the ministry developed under the Fire Protection and Prevention Act (FPPA)?

- The ministry has developed three new regulations under the FPPA that relate to:
 - Certification of firefighters;
 - Community risk assessments to inform the delivery of fire protection services; and,
 - Public reporting on fire department response times.

2. What is the Fire Safety Technical Table (the Table)?

- The Table was established in January 2017 to identify policy gaps and challenges, and to provide recommendations to the ministry to modernize fire service delivery in Ontario.
- The Table includes municipal representation from the Association of Municipalities of Ontario (AMO), the Town of Aurora, fire associations and representatives from career, composite and volunteer fire departments from both urban and rural communities.
- The initial focus of the Table has been to inform the development of recommendations for the ministry on firefighter certification, conducting community risk assessments, public reporting of fire-related data, and other matters of collective interest.

3. Why does the government need the advice of a technical table?

- The FPPA is over 20 years old, which means there is a need to address emerging gaps and challenges related to the delivery of fire safety in Ontario, including a lack of mandatory standards related to firefighter training and certification.
- The ministry established the Table to seek input from knowledgeable stakeholders, including firefighter associations, fire departments and municipalities. The advice received from stakeholders complements the existing technical expertise of the Office of the Fire Marshal and Emergency Management (OFMEM), allowing the ministry to take into account municipal and local concerns when addressing various challenges.

4. Who has been consulted on these regulations?

- In addition to consultations with the Table and partner ministries, the proposals were posted on the regulatory registry for public comment in early 2018 – approximately 400 comments were received.

5. When would the regulations come into force?

- Mandatory certification: July 1, 2019, with some sections coming into force on January 1, 2020 and January 1, 2021.
- Community risk assessment: July 1, 2019.
- Public reporting: January 1, 2020.

Questions & Answers

Fire Safety Regulations

6. Do these regulations apply to fire services that operate in unincorporated territories where the province has jurisdiction?

- Yes, the regulatory requirements will apply to unincorporated territories as well as municipalities.

Mandatory Certification

1. Why is the ministry mandating that firefighters be certified?

- Numerous coroner's inquests have identified and/or recommended the need to implement mandatory certification of firefighters/fire services personnel.
- The Occupational Health and Safety Act requires employers to provide information, instruction and supervision to a worker to protect the health or safety of the worker; however there is no mandatory requirement to train to a specific standard.
- To increase public and firefighter safety by ensuring firefighters delivering fire protection services are trained and certified to National Fire Protection Association (NFPA) standards – which are best practice, internationally regarded and evidence based.

2. Why is the government using NFPA standards?

- NFPA is a body that creates and maintains consensus-based standards and codes for usage and adoption by local governments. These codes and standards are considered best practice, evidence based and are used throughout North America.
- NFPA standards are regularly reviewed and updated based on the latest information, with input from multiple sectors, including fire services, health care facilities, manufacturers, architects/engineers and others.

3. Which NFPA standards will firefighters have to certify to?

- Mandatory certification requirements will be implemented for the following firefighter roles:

Firefighter Roles and NFPA Standard	Available for Grandfathering	In-Force Date
Newly Hired Firefighters		
Suppression firefighters: NFPA 1001	Yes	July 1, 2019
Pump Operators: NFPA 1002	No	July 1, 2019
Technical Rescuers: NFPA 1006 (for 7 chapters)	No	January 1, 2021
Fire Educators: NFPA 1035	Yes	July 1, 2019
Newly Hired and Existing Firefighters		
Fire Officers: NFPA 1021	Yes	January 1, 2020
Fire Inspectors: NFPA 1031	Yes	January 1, 2020
Fire Investigators: NFPA 1033	No	January 1, 2020
Fire Instructors: NFPA 1041	Yes	January 1, 2020
Fire Dispatchers: NFPA 1061	No	January 1, 2020
Hazardous Materials Personnel: NFPA 1072	No	January 1, 2020

Questions & Answers

Fire Safety Regulations

4. **Why are some mandatory certification requirements only applicable to new hires while others are applicable to existing firefighters?**
- Based on discussions with the Table, concern was raised that a number of fire service roles are exposed to increased risk, both for the individuals performing these roles and the municipalities themselves and therefore all firefighters in these roles should be certified.
5. **If a municipality has a mutual aid agreement with another jurisdiction or First Nation department who will be responsible for ensuring the firefighters are certified?**
- Firefighters from other provinces, territories, countries outside Canada and First Nation fire departments will not be required to certify to NFPA standards.
 - The certification regulation applies to municipalities and fire departments in unorganized territories. As such, all firefighters employed by or appointed to a fire department within these areas must be certified.

Grandfathering

6. **What does grandfathering mean?**
- The grandfathering program allows existing firefighters to achieve alternative compliance with specific NFPA standards based on knowledge or experience gained to December 31, 2015.
 - Grandfathering has been re-opened to all fire departments in Ontario using the same requirements as the previous program in 2013/14.
7. **What will be required for grandfathering?**
- The grandfathering program allows existing firefighters to achieve alternative compliance with specific NFPA standards based on knowledge or experience gained to December 31, 2015.
 - Grandfathering has been re-opened to all fire departments in Ontario using the same requirements as the previous program in 2013/14.
 - Firefighters who wish to take advantage of grandfathering must submit an application through their fire department by September 30, 2018. Each firefighter's application must be signed by their Fire Chief, confirming the information provided is valid and that supporting documentation is available for audit. Supporting documentation includes proof of completion of Ontario Fire College courses or programs and training or in-service records.
 - OFMEM maintains a repository of Northern Fire Protection Program (NFPP) firefighter training records. OFMEM will support NFPP fire departments through the grandfathering process by providing, upon request, individual firefighter training records to the department.
 - Applications are reviewed and approved by the OFMEM. Fire departments will receive a list of successful applicants. Successful applicants may request a Letter of Compliance

Questions & Answers

Fire Safety Regulations

from their department. Fire Chiefs have the authority to sign the Letter of Compliance with NFPA Standards for their firefighters.

- Existing firefighters who do not submit an application prior to September 30, 2018 will be required to complete the necessary training and testing to achieve certification where required by the regulation (e.g., fire inspectors, fire instructors).
- 8. How many fire services personnel were grandfathered when the program was offered in 2013/14?**
- When Ontario decided to voluntarily adopt NFPA standards in 2013/14, a voluntary grandfathering program was offered that allowed fire service personnel to gain an entry point into the certification system based on knowledge or experience for:
 - Suppression Firefighters (NFPA 1001)
 - Fire Officers (NFPA 1021)
 - Fire Inspector (NFPA 1031)
 - Fire Educators (NFPA 1035)
 - Fire Instructors (NFPA 1041)
 - When the grandfathering program was first offered, the ministry received over 17,000 applications from over 350 fire services.
 - Approximately 66% (i.e., 11,500) of applicants applied for and were grandfathered for two or more levels of NFPA standards based on knowledge or experience.
- 9. If a firefighter has been grandfathered prior to the regulation coming into force and moves to another fire department, is their grandfathering still valid?**
- Yes. Grandfathering is assigned to the individual, so it would remain with them even if they move to a new department.
- 10. Why are all NFPA standards outlined for mandatory certification not available for grandfathering?**
- Grandfathering is not available for all positions as there were no Ontario based programs in place for some positions before Ontario endorsed NFPA certification standards in 2013/14.
- 11. If training records are not available, could Fire Chiefs swear an oath to say somebody has completed the necessary skills and training?**
- No. Training information/records or calls for service records are needed to substantiate eligibility for grandfathering. This information should already be in the firefighters' training and calls for service records that fire departments are required to maintain.
- 12. How much time will it take a Fire Chief to grandfather each firefighter in their department?**
- Time for a Fire Chief or designate to complete the application to grandfather each firefighter in his/her department would vary as the review of training or calls to service records would be required in order to substantiate a firefighter's eligibility.

Questions & Answers

Fire Safety Regulations

- The training and calls for service information needed to substantiate eligibility for grandfathering should already be in the firefighters' records maintained by the fire department.

13. Who will be responsible for grandfathering firefighters in the fire departments that operate in unorganized territories?

- Fire Chiefs appointed to NFPP departments would be responsible.
- The ministry understands that some NFPP fire departments may face issues with locating and compiling the necessary records for their firefighters.
- For these cases, OFMEM would provide, upon request, individual firefighter training records or calls for service records to the department.

Internship Program

14. What does “internship” mean, as outlined in the regulation?

- The internship program would allow municipalities/fire departments to hire new uncertified individuals who would have up to 24 months, with the potential of an additional 12 months upon approval of the Fire Marshal, to become certified.
- Firefighters seeking employment as either a Fire Instructor or Fire Inspector may enter into the internship program for a period of six months (with an additional six months upon approval of the Fire Marshal) to allow them to train and become certified.
- The ministry will work with the sector and appropriate stakeholders to determine the criteria for the internship program, including acceptable duties an intern may perform under direct supervision by a qualified individual before the regulation comes into force.

Training and Testing

15. What is mandatory certification going to cost municipalities?

- Since 2013/14, many fire services have been voluntarily training to NFPA standards. There are also a number of fire departments that have voluntarily been certifying their firefighters.
- Additional costs to municipalities for mandatory certification primarily relate to training materials (i.e., study manuals) and staff compensation. This would include the potential need to pay a firefighter to take training offsite if it is not delivered in-house or for a volunteer firefighter to take time off work and attend in-house or offsite training.
- Fire departments that are training to NFPA standards would likely already have training materials.

16. How much will it cost a new recruit to become a volunteer firefighter?

- The cost for a new recruit to become certified is dependent on the level of service provided by the municipality and the location of training. As such, costs will vary.
- The cost for a new volunteer recruit to be certified to NFPA 1001, Levels I and II (exterior and interior attack) at the Ontario Fire College, would be \$130 if the recruit enrolls in the 2-Part “Recruit” (which is a blend of in-class and online learning) delivery model. It would

Questions & Answers

Fire Safety Regulations

cost \$325 if the recruit enrolls in the 5-Part (which is only in-class learning) delivery model.

- Costs for training at Regional Training Centres or at a College of Applied Arts and Technology/Private Career College may vary and, in some circumstances, be more costly than what is charged at the Ontario Fire College.
- In addition, there may be costs for travel and staff compensation; however, these would vary depending on the distance travelled and whether the municipality/fire department provides staff compensation.

17. How will the ministry support fire departments with training and certification?

- Ontario specific training course content produced by the Ontario Fire College will continue to be made available online and free of charge, while other instructor material through third party publishers is made available at a nominal cost (\$75-125 for study manuals that can be shared amongst students).
- Online knowledge testing will be made available at no charge which would reduce municipal travel expenses.
- The ministry will work with the Table and municipalities, especially those who represent small, northern and rural areas, to identify specific challenges and seek their input in developing an implementation model that would best address their needs in order to ensure successful implementation.

18. How will the fire departments that operate in unorganized territories be supported?

- Fire departments that operate in the unorganized territories are part of the NFPP.
- OFMEM, having oversight for the NFPP, would support the NFPP Fire Chiefs with the implementation of the regulations, including covering related costs as appropriate.

19. When will training content be made available to fire services?

- Content for fire services that choose to deliver in-house training to their firefighters is currently available online through recognized third-party publishers and through OFMEM for Ontario specific content.

20. When will online testing be made available?

- The ministry is currently working to help ensure that online testing is made available before requirements come into force July 1, 2019.

21. Will the requirement to certify to NFPA standards mean that firefighters train for incidents that they may not be dealing with in their community?

- No. Firefighters will not have to certify to NFPA standards for roles that they do not perform in their community.
- Municipalities set levels of service and provide fire protection services in accordance with their needs and circumstances.

Questions & Answers

Fire Safety Regulations

22. Would firefighters be required to re-train and pass a certification test every time a new edition of an NFPA standard is issued?

- No. However, it would be recommended that fire departments and firefighters review and train to any new edition of an NFPA standard to stay current in their field.

23. How many hours will it take a new recruit in a northern/rural area with no high-rise/urban issues to become certified as a volunteer firefighter?

- A new volunteer recruit would have an opportunity to spread these hours over a period of two years, or three upon approval of the Fire Marshal, if they enrol in the internship program (which will likely be the case if they are not certified before being hired).
- A new recruit training to NFPA 1001 Level 1 (exterior attack) would have to complete approximately 225 hours of training.
 - If the new recruit is enrolled in the internship program which provides 24 months, this would equate to approximately two hours of training per week with 52 weeks per year (or approximately nine and a half hours a month) over the course of a two year period.
 - Should this new recruit obtain an extension by the Fire Marshal to be an intern for an additional 12 months on top of the 24 months, this would equate to approximately one and a half hours of training per week with 52 weeks per year (or approximately six and a quarter hours a month) over the course of a three year period.
- An additional 90 hours of training is required should a recruit want to be certified to NFPA 1001 Level 1 and Level 2 (interior attack).
 - If the new recruit is enrolled in the internship program, this would equate to approximately three hours of training per week with 52 weeks per year (or approximately 13 hours a month) over the course of a two year period.
 - Should this new recruit obtain an extension by the Fire Marshal to be an intern for an additional 12 months on top of the 24 months, this would equate to approximately two hours per week with 52 weeks per year (or approximately nine hours a month) over the course of a three year period.

24. Would volunteer firefighters be expected to travel for training/testing? If so, who would be expected to cover these costs for fire departments in unorganized territories?

- In some instances, volunteer firefighters may have to travel for training and testing.
- The ministry will work with municipalities to minimize impacts such as reducing travel to take training and certification so that fire services who wish to train their firefighters locally will be able to do so.
- We will work with the Table and municipalities, especially those who represent small, northern and rural areas, to identify specific challenges and seek their input in developing an implementation model that would best address their needs in order to ensure successful implementation.

Questions & Answers

Fire Safety Regulations

Community Risk Assessments

- 1. Why is the ministry requiring municipalities to conduct mandatory community risk assessments?**
 - Community risk assessments will better ensure fire departments understand the unique needs and circumstances of their communities, including fire risks.
 - This will help municipalities make evidence based decisions on the provision of fire protection services in their communities.
- 2. How is the new community risk assessment different from the risk assessment some municipalities currently complete?**
 - OFMEM has promoted the completion of a simplified risk assessment to inform decisions relating to the provision of fire protection services.
 - OFMEM has found that a large portion of municipalities do complete risk assessments. Although this is occurring, there is no mandatory requirement for them to do so.
 - The new requirements in the community risk assessment regulation build on the existing simplified risk assessments that many municipalities already conduct. This would standardize the process and help ensure a consistent and robust approach to assessing community risk across the province.
 - If a municipality currently conducts an equivalent risk assessment process, the municipality, upon approval from the Fire Marshal, would not be required to complete the risk assessment as set out in the regulation.
- 3. How is the ministry planning to support small and rural municipalities that do not have the resources to complete a more comprehensive assessment?**
 - OFMEM will be providing municipalities with a risk assessment guideline that includes a sample template to assist municipalities in completing the risk assessment.
 - OFMEM will also provide support to small/rural communities who may not be able to complete the risk assessment without assistance.
- 4. When will the template be made available to municipalities and fire services?**
 - The ministry will work with stakeholders on the development of the template which will be available before the regulation comes into force on July 1, 2019.
 - All municipalities will have to complete the new community risk assessment by July 1, 2024.

Public Reporting

- 1. Why is the ministry requiring that municipalities publicly report on their response times?**
 - Under the FPPA, fire departments report information through the completion of a Standard Incident Report (SIR) to the Fire Marshal.

Questions & Answers

Fire Safety Regulations

- Fire departments report response times using varying definitions which results in inconsistent data that may not be properly interpreted.
 - Not all fire departments report response times to their municipal councils and where they do, only some departments, typically the larger ones, report this information publicly.
 - This regulation will create consistent reporting and increase transparency and accountability by providing the public with a clear understanding of what they can expect from their fire service in terms of their response times.
- 2. Why does the ministry have different requirements for fire trucks made up of career firefighters and volunteer firefighters?**
- The public reporting regulation requirements differ for career and volunteer firefighters to recognize there are differences in the make-up of fire service delivery across Ontario and response times may vary depending on the department type.
 - Fire trucks made up of all career firefighters are required to report their response times against benchmarks that have been set out in NFPA.
 - Fire trucks made up of at least one volunteer firefighter would only be required to report what their response time is 90 percent of the time. They would not be required to compare these to benchmarks that have been set out in NFPA.
- 3. What is the process for public reporting?**
- Beginning January 1, 2020:
 - Fire departments provide time stamp data to OFMEM through the existing Standard Incident Reporting system.
 - OFMEM will use this information to calculate response times and will then provide calculated response times back to fire departments.
 - Upon receiving calculated response time data, fire departments must prepare a public report. Fire departments must submit their public report to municipal council. This provides fire departments and municipalities the opportunity to explain their response times. Explanatory language will help the public understand the factors that may impact a fire department's response times.
 - Once OFMEM receives public reports from all fire departments, OFMEM will publicly post these reports on its website.
- 4. What evidence was used to support the response times in the regulation?**
- The definitions and benchmarks for response times come from NFPA – an association that creates and maintains industry best practice, evidence based standards and codes internationally.
 - NFPA standards are regularly reviewed and updated based on the latest information, with input from multiple sectors, including fire services, health care facilities, manufacturers, architects/engineers and others.

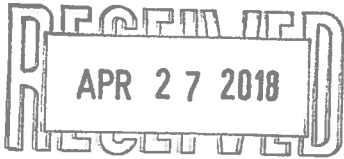
Questions & Answers

Fire Safety Regulations

5. Why has the ministry included medical response times as part of the public reporting regulation?

- Currently, fire departments respond to medical emergency calls. Information from these calls are reported to OFMEM through the SIR system.
- The public reporting regulation requires fire departments to report on their turnout times related to emergency medical services and travel time for a fire department unit with a first responder with an automatic external defibrillator or higher level capability.
- The ministry will be conducting a comprehensive review of the SIR and through this process, will ensure that the capability to report on the medical calls in the regulation are reported and captured accurately by fire departments.
- The public reporting regulation does not imply that firefighters have the authority to perform acts that the *Regulated Health Professions Act, 1991* does not permit them to perform.

From: Rachelle Cote <coter@timiskaminghu.com>
Sent: Monday, April 30, 2018 9:41 AM
To: City of Temiskaming Shores; Roxanne St. Germain; Town of Cobalt; Town of Englehart; Town of Latchford; Township of Armstrong & Thornloe; Township of Brethour; Township of Casey/Hudson/Harley/Kerns; Township of Chamberlain; Township of Coleman; Township of Evanturel; Township of Gauthier; Township of Harris; Township of Hilliard; Township of James; Township of KL; Township of Larder Lake; Township of Matachewan; Township of McGarry; Township of Charlton & Dack; Village of Thornloe
Subject: THU Board Correspondence
Attachments: Board Minutes-Feb.7.18.pdf; BOH Report Q1 - 2018.pdf



Good morning, the following correspondence is attached for information:

- Board of Health Minutes (February 7, 2018)
- 2018 Q1 Board Report

For distribution as appropriate. Thank you!

Rachelle Côté
Executive Assistant
Secretary to the Board of Health
Timiskaming Health Unit
247 Whitewood Avenue, Unit 43
P.O. Box 1090
New Liskeard, ON P0J 1P0
Tel: 705-647-4305 ext: 2254
Fax: 705-647-5779



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ *minutes*
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
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Social Services ☐
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MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on February 7, 2018 at 6:30 P.M.

Englehart Medical Centre Boardroom

1. The meeting was called to order at 6:40 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe (<i>Teleconference</i>)
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Maria Overton	Provincial Appointee
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart

Regrets

Vacant	Provincial Appointee
Kathleen Bougie	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Jean-Guy Chamaillard	Municipal Appointee for Town of Kirkland Lake

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Medical Officer of Health (A)
Randy Winters	Director of Corporate Services, CEO (A)
Kerry Schubert-Mackey	Director of Community Health
Rachelle Cote	Executive Assistant

3. Presentation: **2018 Public Health Budget and Related Programs**
By Randy Winters

4. ELECTIONS OF OFFICERS/APPOINTMENT OF SUB-COMMITTEES

Nominations were opened by Mr. Randy Winters.

a. ELECTION OF CHAIRPERSON**MOTION #1R-2018**

Moved by: Jesse Foley

Seconded by: Tony Antoniazzi

That the Board of Health approves the appointment of Carman Kidd as Chairperson for the Timiskaming Board of Health for year 2018.

CARRIED

b. ELECTION OF VICE-CHAIR**MOTION #2R-2018**

Moved by: Mike McArthur

Seconded by: Maria Overton

That the Board of Health approves the appointment of Tony Antoniazzi as Vice-Chair for the Timiskaming Board of Health for year 2018.

CARRIED

c. APPOINTMENT OF AUDITORS**MOTION #3R-2018**

Moved by: Kim Gauthier

Seconded by: Jesse Foley

That the Board of Health approves the appointment of Kemp Elliott & Blair as auditors for the Timiskaming Health Unit for the calendar year of 2018.

CARRIED

d. APPOINTMENT OF SIGNING OFFICERS**MOTION #4R-2018**

Moved by: Kim Gauthier

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2018:

- Carman Kidd, Chair (*ex officio*)
- Mike McArthur
- Jesse Foley
- Tony Antoniazzi
- Randy Winters, Director of Corporate Services

CARRIED

e. **APPOINTMENT OF FINANCE/AUDIT SUB-COMMITTEE****MOTION #5R-2018**

Moved by: Jesse Foley

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2018:

- Carman Kidd, Chair (*ex officio*)
- Tony Antoniazzi
- Maria Overton
- Sue Cote
- Medical Officer of Health
- Randy Winters, Director of Corporate Services

CARRIED

f. **APPOINTMENT OF GRIEVANCE/PERSONNEL SUB-COMMITTEE****MOTION #6R-2018**

Moved by: Maria Overton

Seconded by: Sue Cote

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair or Tony Antoniazzi, Vice-Chair (*when Conflict of Interest*)
- Merrill Bond
- Mike McArthur
- Sue Cote
- Jesse Foley
- Medical Officer of Health
- Randy Winters, Director of Corporate Services

CARRIED

g. **APPOINTMENT OF POLICY/PROCEDURE SUB-COMMITTEE****MOTION #7R-2018**

Moved by: Jesse Foley

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair (*ex officio*)
- Sue Cote
- Maria Overton
- Kim Gauthier
- Medical Officer of Health
- Rachelle Cote, Executive Assistant

CARRIED

5. APPROVAL OF AGENDA**MOTION #8R-2018**

Moved by: Maria Overton

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on February 7, 2018, with the following addition:

- New Business – 11a – 2018 Public Health Budget and Related Program

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None.

7. APPROVAL OF MINUTES**MOTION #9R-2018**

Moved by: Merrill Bond

Seconded by: Kim Gauthier

Be it resolved that the Board of Health approves the minutes of its regular meeting held on December 6, 2017, as presented.

CARRIED

8. BUSINESS ARISING

None

9. REPORT OF THE CHIEF EXECUTIVE OFFICER (A)

Mr. Winters updated the Board on recent discussions and development of the North East Health Unit Collaboration committee. The committee is looking at a shared services model. A request for proposal has been released to engage a consultant. Mr. Winters to inform the Board on progress.

Chair Kidd was approached by Mr. Mike Baker, CEO of Temiskaming Hospital, regarding potential shared services opportunities. Chair Kidd to have further discussions with Mr. Winters and Dr. Corneil in regards to possible options.

10. MANAGEMENT REPORTS

The 2017 Q4 Board Report and Staff List was reviewed by the Board for information. Will look into sharing the quarterly reports with the media to hopefully further encourage the public to get more informed of THU services and programs available in the district area.

11. NEW BUSINESS**a. 2018 PUBLIC HEALTH BUDGET & RELATED PROGRAMS****MOTION #10R-2018**

Moved by: Kim Gauthier

Seconded by: Tony Antoniazzi

That the Board of Health approves the 2018 Public Health Budget and Related Programs as presented.

b. 2017 FINANCIAL CONTROLS CHECKLIST**MOTION #11R-2018**

Moved by: Glenn Corneil

Seconded by: Mike McArthur

That the Board of Health acknowledges receipt of the 2017 Financial Controls Checklist.

12. CORRESPONDENCE**MOTION #12R-2018**

Moved by: Merrill Bond

Seconded by: Jesse Foley

The Board of Health acknowledges receipt of the correspondence for information purposes;

- Renfrew County District Health Unit

Resolution regarding any increased obligations arising from the revised Ont. Public Health Standards trigger a commensurate increase in MOHLTC funding.

CARRIED

Audrey Lacarte disconnected from the teleconference line at 7:36 p.m.

13. IN-CAMERA**MOTION #13R-2018**

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to move in-camera at 7:37 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (December 6, 2017)
- b. MOH-CEO Recruitment Update
- c. Provincial Appointee Candidate
- d. Service Delivery Divestment

CARRIED

14. **RISE AND REPORT**

MOTION #14R-2018

Moved by: Kim Gauthier

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to rise with report at 7:44 p.m.

In-Camera Minutes

MOTION #15R-2018

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on December 6, 2017 as presented.

Provincial Appointee Candidate

MOTION #16R-2018

Moved by: Glenn Corneil

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to recommend to the Public Appointment Secretariat, the appointment of Danielle Belanger-Corbin, as a Public Appointee for the Timiskaming Health Unit.

Service Delivery Divestment

MOTION #17R-2018

Moved by: Jesse Foley

Seconded by: Maria Overton

Be it resolved that the Board of Health approves the divestment of the Elk Lake Nursing Station to the Englehart & District Family Health Team and the Matachewan Nursing Station to the Kirkland Lake & District Family Health Team pending Ministry approval.

CARRIED

15. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on March 7, 2018 at 6:30 p.m. in New Liskeard.

16. **ADJOURNMENT**

MOTION #18R-2018

Moved by: Mike McArthur

Seconded by: Kim Gauthier

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:49 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Cote, Recorder

Report Content

- On Our Radar
- THU in Action - Our Stories
- Upcoming Events
- HR Update

On Our Radar

Hot topics

- **Transparency - Disclosure of Information** - the modernized Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (2018) now have an explicit requirement for Boards of Health to publically disclose results of all inspections or information in accordance with protocols and regulations. The inspection topics range from food and water safety to infection prevention and control to tanning beds and tobacco and electronic cigarette sales and display. Working with the ministry, we will be planning and implementing additional ways to publically disclose the required information.
- **Cannabis legalization and regulation** developments including the final Senate debate and vote June 7, 2018. Public health is working to support our communities through this transition.
- The Smoke-Free Ontario Act, 2017 coming into force on a day to be proclaimed by the Lieutenant Governor. Once in force, the SFOA, 2017 will repeal the existing Smoke-Free Ontario Act and Electronic Cigarettes Act, and replace them with a single legislative framework. The SFOA, 2017 will regulate the sale, supply, use, display, and promotion of tobacco and vapour products, and the smoking and vaping of medical cannabis.

Timiskaming Health Unit in Action

Our people – our stories.

General Report

The first quarter of 2018 was a very busy time as staff responded to the continuous roll out of protocols and guidelines that support implementation of the modernized *Ontario Public Health Standards (OPHS): Requirements for Programs, Services, and Accountability (2018)*. Furthermore, in addition to ongoing planning and program and service delivery, for the first time, all Public Health Programs were required to submit content for our submission of an Annual Service Plan to the Ministry of Health and Long-Term Care. This plan is to communicate our program plans related to budget expenditures and in accordance with the new OPHS and based on local need. This required submitting an overall community assessment summary and describing the needs of the population we serve using most recent available data. Moreover, we were required to describe programs within each

overarching program standard, list program objectives, key stakeholders and partners, indicators of success and related intervention activities and related budget expenditures. In total, over 40 programs were described in the Annual Service Plan template.

In Q1, another edition of Public Health Matters was developed and circulated to local Health Care Providers which included local data on reportable disease rates.

There was also extensive activity internally as well as with some external partners, to use data to inform program and service delivery as well as healthy public policy dialogue. This included discussions and presentations on poverty and the impact of income and income disparities as a powerful determinant of health.

Chronic Disease Prevention and Well-Being

During Q1, staff continued planning for activities for the upcoming quarters. In addition, we ran a Winter Sun Safety Campaign targeting outdoor recreationalists and wrapped up implementation of the Healthy Eating in Recreation Settings project in Temiskaming Shores. In partnership with the City of Temiskaming Shores, this project has resulted in the addition of healthy menu options to the base requirements for those interested in operating any of the canteens within the municipality's recreation facilities. This is a great example of the long-term success that can come from positive partnerships. We are now planning steps to reach out to other operators in the district to explore similar opportunities.

Substance Use and Injury Prevention

We began 2018 with a Rethink Your Drinking: Cancer campaign to continue building awareness of Canada's Low-Risk Alcohol Drinking Guidelines. We also worked with the City of Temiskaming Shores in applying a public health lens on reviewing and revising their Municipal Alcohol Policy, again emphasizing the importance of standard drink sizes and limiting exposure of alcohol and alcohol marketing to youth.

We partnered with NEOFACS to promote and deliver a local Safe Talk Suicide Alertness Training. High interest led to a second session being scheduled and a third training is being considered due to expression of interest.

With positive Mental Health explicitly listed as a topic in numerous programs standards in the modernized Ontario Public Health Standards, Q1 saw many staff working together to further assess the local situation and plan staff training and other activities to support this in our communities.

With confirmation from the NE LHIN that the 3-year Stay on Your Feet Project, to prevent falls among older adults, will be renewed for a further three years, staff are working to clarify objectives and deliverables and begin planning for the next year's activities in Timiskaming and along with the rest of northeastern Ontario.

Lastly, our efforts in reducing tobacco harms across Timiskaming have continued with, among a variety of other activities, expansion of our Nicotine Replacement Therapy voucher program to a multitude of service providers and of course enforcement activities. During Q1, THU issued 1 charge for smoking in an enclosed workplace, and 16 warnings. 12 of these warnings related to smoking on hospital property.

Healthy Growth and Development

Healthy Babies – Healthy Children (HBHC): The BORN-ISCIS provincial initiative was launched locally in January thanks to a partnership between THU and the Temiskaming Hospital. This initiative enhances the way in which key maternal child screening information moves between hospitals and public health and ensures that the needs of mothers and newborns are met. Public health's HBHC program staff use this screening information to prioritize home visits and supportive community care for women and newborns. Since the launch in January, HBHC staff have noticed a decrease in the amount of missing, incomplete and duplicate screens and strengthened partnership collaboration.

HBHC Protocol (2018): In January, the Ministry of Children and Youth Services released an updated version of the Healthy Babies Healthy Children Protocol. This protocol aligns with the Healthy Growth and Development Program Standard in the modernized Ontario Public Health Standards (2018). A guideline document is currently in development, and focuses on:

- Improving the effectiveness of the response to screening results;
- Introducing streamlined processes focusing on consent and technology;
- Strengthening the program's ability to support the complex needs of some families;
- Streamlining data requirement and focusing on outcome measurement.

School Health

The first months of 2018 involved launching the Northern Fruit and Vegetable Program in Timiskaming area schools. In addition, the tobacco youth champions at our local secondary schools were very active. THU staff supported them in their efforts to raise awareness amongst their peers and adult allies about the harms of commercial tobacco use and tactics used by the tobacco industry. Staff along with other community partners attended training regarding an innovative "Weed Out the Risk" educational program to address road safety risks of driving under the influence of marijuana for youth drivers.

Infectious and Communicable Disease Prevention and Control

Influenza/Vaccine Preventable Diseases. Nursing staff and support staff wrapped up influenza immunization season and began to return unused flu vaccines and anticipate wastage numbers. An evaluation of our community flu clinics was completed to examine how we can improve our program in a changing environment with pharmacy involvement of flu vaccine immunization. Timiskaming, like the rest of the country, saw earlier-than-usual arrival of Influenza B, which made for a very busy flu season.

Outbreaks. THU staff have been busy supporting the annual winter spike of institutional outbreaks and continuing to improve the tools that support institutions in managing and mitigating outbreaks. In Q1, there were four daycare *enteric* outbreaks in total. There were eight institutional *respiratory* outbreaks, six of which were in long-term care homes and two were in daycares. Influenza A was the causal agent of three of the outbreaks, Influenza B was identified in two of the outbreaks, respiratory syncytial virus was identified in one of the outbreaks, and the other two were due to an unknown causative agent.

Sexual Health/Harm Reduction. Staff are navigating several changes to the modernized Ontario Public Health Standards (2018), as well as revised guidelines for the management of Hepatitis C. The needle exchange program continues to grow, as well as the naloxone dispensing activities. Timiskaming Health Unit purchased two community sharps disposal bins that will be installed in an accessible outdoor area at our New Liskeard and Kirkland Lake offices in the spring. The Harm Reduction Enhancement Program will see a concentrated effort as a new staff member was welcomed to lead the program. Priorities in the next quarter are to connect with and engage partners in assessing the local context and priorities for action as part of a community overdose response plan or drug strategy, as well as to set-up Naloxone distribution to fire departments and eligible community agencies and developing an early warning surveillance system.

Environmental Health & Emergency Preparedness

Food Safety. With new regulations and protocols coming into effect July 1, 2018, there are many new practices the environmental health team are looking at. One particular item of focus is interpreting and assessing the impact of the requirement for certified food handlers on site at all food premises during every hour of operation. We anticipate an increased need for local food handler training and are planning to deliver more courses. A communication summarizing the main changes in the regulations was developed and sent to all food premises, which also included a schedule of food handler courses we are offering in 2018.

Safe Water. Along with safe food regulation changes there are also many within safe water. One item that is on the forefront is the safety requirements for recreational camps, and specifically the lifeguard requirements. Review is underway to determine if operators meet the new requirements or if additional training needs to be held.

Rabies (Infectious and Communicable Diseases). Another item that had been worked on in the first quarter is a communication piece to Veterinarians in our district. It summarized changes to the rabies regulation and protocol, which included reporting requirements for them, along with information for the public in regards to pet vaccination requirements. Although Veterinarians are not responsible to enforce these regulations, public health will work with them in partnership as they have a face to face relationship with the target client group.



Upcoming Events

The following list contains *some* of the upcoming events and opportunities that THU staff are participating in or supporting.

- **April 17-19-21** – Food Handler Courses
- **May** – NE Youth Tobacco Champion Summit
- **May 2** – Weeding Out the Facts: A Community Discussion About Youth Marijuana Use
- **May 7** – Emergency Preparedness Week, Mental Health Awareness Week.
- **May 10** – Food Handler Course
- **May 10** – alPHa Fitness Challenge
- **May 17**– THU celebration of National Nurses Week (week of May 7)
- **May 31** – World No Tobacco Day
- **June** – Safe Kids Week
- **June 5** – Food Handler Course
- **June 21** –National Indigenous Peoples Day

Human Resource Update

The comings and goings of our colleagues



New Staff:

- Family Home Visitor – New Liskeard - Contract *(March 2018-March 2019)*
- Public Health Nurse – New Liskeard – Contract *(Apr.2018 – Sept.2018)*
- Public Health Dietitian – New Liskeard – Contract Extension *(Apr.2018-Sept.2018)*
- Public Health Inspection – District – Contract *(Apr.2018-September 2018)*

Resignation:

- Research-Analyst-Policy-Planning – New Liskeard - Contract *(Feb 2018)*

Current Vacancies:

- MOH-CEO – New Liskeard - Permanent

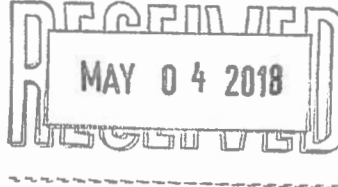
Report contributors: Randy Winters –Acting Chief Executive Officer/Director of Corporate Services , Kerry Schubert-Mackey –Director of Community Health, Program Managers; Ryan Peters , Angie Manners, Erin Cowan (CNO), Amanda Mongeon. Executive Assistant: Rachelle Cote.

From: Elaine Gunnell
Sent: Monday, May 7, 2018 1:43 PM
To: Roxanne St. Germain
Subject: FW: Board meeting minutes
Attachments: DOC050418-05042018084939.pdf

For incoming

Elaine Gunnell, Dipl.M.A., AOMC

Municipal Clerk
 The Corporation of the Municipality of Temagami
 7 Lakeshore Drive, P.O. Box 220
 Temagami, ON P0H 2H0
 Phone: 705-569-3421 ext 208
 Email: clerk@temagami.ca



File ☒ Incoming ☐ Other

Mayor ☐

Council ☐

CAO ☐

Building ☐

Finance ☐ S ☐ C

Ec Dev ☐ S ☐ C

Parks & Rec ☐ S ☐ C

Planning ☐ S ☐ C

Public Wks ☐ S ☐ C

PPP ☐

Social Services ☐

☐ _____

☐ _____

From: Nicole Janson [mailto:nicolej@auchateau.ca]
Sent: Friday, May 4, 2018 10:54 AM
To: Elaine Gunnell <clerk@temagami.ca>
Subject: Board meeting minutes

Good Morning:

Please find attached the Au Chateau's Board meeting minutes for March.

Thank you
 Nicole

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on March 21, 2018 at 4:45 pm**

PRESENT:	Léo Malette	Chairperson
	Bertrand Bizier	Vice-Chairperson
	Denise Brisson	
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Guy Éthier	
	Henri Laflamme	Chief Financial Officer / Treasurer
	Caroline Lowery	
	Corinne Restoule	Financial Accountant
	Joanne Savage	

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 20

Moved by : Bertrand Bizier

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Agenda of the Regular Meeting on March 21, 2018 be approved as amended at 4:45 pm.

Carried

04. Adoption of Minutes

Resolution No. 21

Moved by : Guy Éthier
Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the Minutes of the Regular Meeting held February 21, 2018 and the Minutes of the Special Meeting held February 28, 2018 be approved as presented.

Carried

05. New Business:

a) Budget Presentation

The Chief Financial Officer presented the budget for review. After discussion the following resolution was adopted:

Resolution No. 22

Moved by : Joanne Savage
Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the Budget for the year 2018 be approved as presented.

Carried

b) Quality Improvement Plan

Administrator presented the Home's Quality Improvement Plan for the year 2018. After review and discussion, the Board approved the recommendation of the Quality Assurance Committee and the following resolution was passed:

Resolution No. 23

Moved by : Bertrand Bizier
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Quality Improvement Plan be approved as presented.

Carried

06. **In-Camera Session**

Resolution No. 24

Moved by : Denise Brisson
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding an Identifiable Individual at 5:35 pm.

Carried

Identifiable Individual:

The Administrator updated the Board on a Code White situation that occurred on third floor.

Resolution No. 25

Moved by : Caroline Lowery
Seconded by : Denise Brisson

BE IT RESOLVED THAT the Board returns to its Regular meeting a 6:00 pm.

Carried

07. **Adjournment**

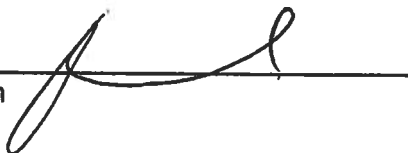
Resolution No. 26

Moved by : Caroline Lowery
Seconded by : Denise Brisson

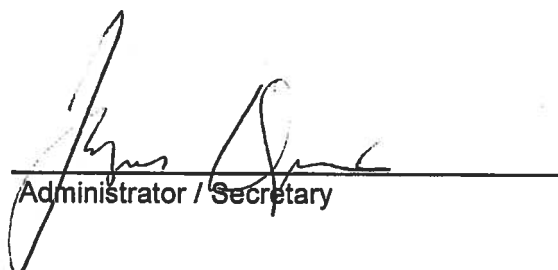
BE IT RESOLVED THAT the meeting now adjourn at 6:01 pm

Carried

Chairperson



Administrator / Secretary



**Corporation of the Municipality of Temagami
Public Works & Water Advisory Committee Meeting
Public Works Office
April 17, 2018**

These minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

PRESENT: Chair B Koski, G Stroud, B Leudke, G Stroud, D O'Mara and S Prefasi.

Staff: B Turcotte and D Larochelle

Observed: R Prefasi and J Harding

1. CALL TO ORDER

Chair B Koski called the meeting to order at 10:05 am

2. DECLARATION OF PECUNIARY INTEREST

None

3. AGENDA

MOVED BY: G Stroud

SECONDED: S Prefasi

BE IT RESOLVED THAT the Agenda dated April 17, 2018 be adopted.

CARRIED

4. MINUTES

MOVED BY: S Prefasi

SECONDED: B Leudke

BE IT RESOLVED THAT the Draft Minutes dated March 20, 2018 be adopted as amended to correct item no. 6 (memo numbers)

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- B Turcotte reported that a memo went to Council regarding removal of trees at the Lake Temagami Access Road.
- MOU Meetings - S Prefasi suggested that the Public Works Superintendent be invited when the meeting pertains to public works matters.

6. Waste Management

- B Koski recommends that we renew the landfill attendant contracts on a month-by-month basis and or when the Waste Management Master Plan is updated.

- The Committee recommends that we hold an information session with Council, Public Works & Water Advisory Committee and Brent Trach from the Ministry of the Environment and Climate Change to discuss important issues regarding waste management.

Action: D Larochelle will schedule a meeting within the next couple of weeks.

Action: Waste Management Contractors “out to tender” late June

Action: B Koski will advise Council at tonight's COW meeting

CARRIED

7. Asset Management

Ten-Year Capital

The Committee reviewed the Public Works ten-year capital plan and made committee recommendations.

Item #	Item	Notes	2018 Committee Recommendation
1	Soil Testing		10,000
2	Engineering Capital Projects	2019 60,000 – PW complex	
4	Public Works Complex	Use some of the 100,00 for engineering costs	100,000
16	Float	Move heavy equipment	30,000
20	Compactor for landfills	Discuss in the SWMMP	
24	Grader	Adjust the years	75,000
25	Backhoe/Loader	Move to 2018	20,000
27	Fox Run	2019 - \$100,000	
28	Combination Unit	Spread smaller amounts over a number of years	
29	1 Ton Truck	2021 - \$20,000	
	Future Improvements LK Tem Access Rd	2019 - \$50,000 2020 - \$50,000	

CARRIED

- Small Trucks -B Turcotte will do a cost benefit analysis – leasing vs purchasing
- Committee will review 10-year capital (environmental) at the next meeting.
- ONR Tracks – Place \$15,000 in our budget
- Landfill Monitoring – budget \$8,000 per landfill

8. PUBLIC WORKS SUPERINTENDENT REPORT

B Turcotte, Public Works Superintendent gave his public works report, including the following:

Roads

- Half Load Limits effective March 9, 2018
- Brushing – receiving quotes

Equipment

- 2014 Freightliner – replaced rad
- Excavator Rental – receiving quotes

Access Points

- Cassels Lk Boat Ramp – Install ASAP

9. NEXT MEETING

Public Works & Water Advisory Committee will meet in the next couple of weeks.

10. ADJOURNMENT

BE IT RESOLVED THAT this meeting adjourn at 1:00 pm

MOVED BY: G Stroud

SECONDED BY: B Leudke

JANUARY 2018 Lake Temagami Access Point Plan Review

INITIAL RECOMMENDATIONS TO COUNCIL

For clarity the recommendations have been separated into the three sections envisioned in LTAPP's request to the public for comment on the process.

- a. Section "C" for contractors' parking, docking, storage and propane.
- b. Section "P" for parking and roads.
- c. Section "V" for various issues: docks, washrooms, buildings, garbage area.

The issues considered through the LTAPP review process included the following:

Contractors	Parking and Roads	Various issues
C1 contractor parking and storage area	P1 parking bylaw and ticketing	V1 docks and breakwater
C2 contractor docking and Breakwall	P2 parking issues	V2 user fees boat launching
C3 ring road and storage on 2007 plan	P3 road issues	V3 user fees docking and reserved docking
C4 propane storage	P4 user fees for parking	V4 washroom facilities
	P5 TFN parking area	V5 buildings and shelters
	P6 reserved parking	V6 TLA building
	P7 trailers	V7 new joint building
		V8 signage
		V9 helipad
		V10 cell service/cameras
		V11 other items
		V12 payment and enforcement
		V13 winter plowing

Index

"C": Contractors: Pages 2 and 3.

"P": Parking: Pages 3, 4 and 5.

"V": Various Issues: Pages 5, 6, 7 and 8.

Precis of public comments to date: Pages 9 and 10.

C1/C2

Contractor parking, storage area, docking and Breakwall:

The LTAPP committee recommends to Council that the Municipality:

1. : determine a funding source for the continued development of staging, storage areas and parking for contractors.	Yes look for funding
2. : expand the contractor parking lot to a size that will accommodate appropriate staging, storage and parking. Put in details from previous notes & pictures. Outside Contractor's charged to park and use dumpsters. Define staging of materials. Supply definition of Contractor. Define who qualifies as a Contractor to use this area.	Yes
3. : develop a fair, reasoned method of allocating particular spots in the contractors' area. Outside contractors? Should outside contractors be charged more	Yes
4. : set a suitable and equitable fee structure for contractor spots for parking and docking	Yes
5. : provide coloured/numbered tags for contractor vehicle parking.	Yes
6. : provide coloured/numbered stickers for contractor boats for monitoring short term parking at the docks at the south end of the loading wall. Presently hard to ticket because don't know who owns boat. How will we enforce? Education regarding parking will be needed and no sticker will help deter many from parking.	Yes
7. : add 4 to 8 docks for contractor day use at south end of the loading wall. 4 docks were added in November 2018 in south end. Need solution for docks to go at shallow area. Maybe some room at north end but doubtful. Install ramp to place docks out farther to deeper area in the South may work. The area off the big Breakwall is not as serviceable as expected because the water is too shallow to accommodate many boats. Materials cannot be allowed to sit at the wall not being picked up for long time and impeding flow.	Yes
8. : widen access to contractors' new docking area and consider building a turnaround at the Lake to allow for easier access and drop off at the docks. More vehicle parking is needed. Need spot for forklift from Home Hardware to be left. Winter maintenance is required for the Breakwall areas as presently no winter maintenance to allow for winter material delivery. Contractor bay access needs to be maintained until iced out.	Yes
9. : widen the south corner of the roadway at the new loading wall to allow for pull around for 53' tractor trailers to reach the loading wall.	Yes
10. : sign the area: "Contractors Only" and aggressively monitor parking and use.	Yes
11.: Determine fee for none local contractors. Regarding TFN major construction projects expected over next 3-5 years. TFN major projects are going to put an undue burden on the resources, transfer station/dumps, and damage to road with the transports. Possible have Contractor's register with Municipality as an outside contractor. Urgent matter. MOU Committee.	URGENT ITEM

C3

Ring road and storage in 2007 plan

The LTAPP committee recommends to Council that the Municipality:

<p>1.: set aside the concept of the Ring Road and contractor storage envisioned in the 2007 Plan until there is a demonstrable need for further expansion of contractor areas.</p> <p>Adoption of the recommendations in C1/C2 will preclude the necessity at this time to pursue the development of the Ring Road and storage areas as mapped in the 2007 plan.</p>	<p>Future Consideration if needed</p>
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C

Propane Storage

The LTAPP committee recommends to Council that the Municipality:

<p>1.: set aside the concept of developing a propane storage area or facility at the Access Point until there is a demonstrable need for such a facility. Preclude necessity to do this at this time.</p> <p>Notes</p> <p>Restrictive regulations, present practice and liability preclude the necessity to proceed with plans for a propane storage area. The 2007 proposal for a propane storage area may at this time have been resolved by suppliers' rules as they will not deliver any propane if the customer/contractor is not there to meet them and take delivery. Empties are not permitted to be dropped off and left unattended. The municipality received a TSSA order in 2017 regarding unattended propane tanks.</p> <p>Tanks are being left at the landing sitting on barges not on the land Enforcement then moves from TSSA to Transport Canada and they do not enforce (this is an issue – safety issue?). Area for propane must have a space allocated for it even if not developed at this time.</p>	<p>Safety Issue Municipality may not be able to address (authority) regarding propane on barges on water.</p>
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P1/P2

Parking Issues, By-Laws and Ticketing

The LTAPP committee recommends to Council that the Municipality:

<p>1.: review and amend the Municipality's parking bylaws to fit the updated method of using the access point with designated user areas and parking fees.</p>	<p>Yes</p>
<p>2.: enhance the Municipality's ability to enforce parking.</p> <p>Improved bylaws; summer personnel; office space; designated parking officials (course available – what is process?). Look into what is required to become an</p>	<p>Yes</p>

official to do ticketing. Need continuing committee. Check Municipal liability for fees being charged – e.g. paying for parking spot not for safety or security.	
3.: design and provide appropriate signage to address parking fees and restrictions. Public Works has some signs already to review for suitability, may have been the letters to identify parking lots.	Yes
4.: increase width of accesses into all parking lots.	Yes
5.: carve out additional parking lots and or expanded lots to meet present and future demands. Consider additional lots envisioned in 2007 Plan to the East of the TLA road.	Yes
6.: name and number each parking lot for convenience.	Yes
7.: mark parking spaces at the beginning of the summer season to get parking started correctly. Paint lines in year one and two. Have diagram of parking lots at parking entrance showing how parking in the lot is supposed to be done.	Yes
8.: clear areas along the road for increased and safer roadside parking. NOTE: Interim solution to make parking on road safer until solutions can be addressed for lack of parking space.	Yes
9.: allow parking only on one side of the road. Need NO Parking signs	Yes
10.: retain a tree buffer zone between lots to delineate them but cut selective trees and underbrush to allow for larger lots and visual continuity.	Yes
11.: develop combination unit parking for vehicles with trailers with angled parking along the centre of the lot.	Yes
12.: remove derelict vehicles, boats and trailers from the parking lots to create more parking spaces. (Possible Notice in Tax bills to remove items from parking lots)	Yes
13.: there is a possible spot for contractor's parking near the entrance or more permanent residents spots could be identified and generate revenue. Balance between contractors and permanent residents parking allocation needs to be considered.	Yes
14.: No Parking signs on one side of road	Yes

P3 Access Road

The LTAPP committee recommends to Council that the Municipality:

1.: pursue ownership / tenure of the Access Road as the municipality does not own nor control the road. MTO does not have jurisdiction of road. Who does?	Yes
2.: acquire the right to regulate signs on the Access Road and to collect permit fees for advertising signs. As per item one and aesthetics	Yes
3.: extend LUP to include an extra 2 km of road for enforcement of parking along the road where it meets the Municipality's LUP. LUP or other form of tenure and to protect our investment in upgrades.	Yes
4.: Keep speed limit to 50? km/hr on road with a lower limit within the LUP and in parking areas.	Yes
5.: Need signage in parking lots and entrances and exits. Liability issues as there have been many accidents and close calls in these areas. Find Council motion regarding the signage and the PP&P report and recommendations. Review to see if addresses issues as parking lots may not have been addressed for signage.	Yes

P4/P5/P6/P7 Parking: User Fees and Reserved Spots

The LTAPP committee recommends to Council that the Municipality:

1.: Set a graduated parking fee structure: long term, short term, visitors, day use, contractors, commercial, residents, etc....	Yes
2.: direct parking and launching revenues to improvements at the Access Point for 3 to 5 years or longer.	Yes
3.: consider various parking fee collection methodologies and determine the most feasible. e.g. Parking Valet requires WiFi or cell service to use.	Yes
4.: re-institute coloured/numbered parking tags for reserved parking.	Yes
5.: review the policy and procedure for acquiring a reserved spot.	Yes
6.: increase the number of reserved spots and reserved hydro spots. Look at demand and use of Hydro and will see what the usage is. How can we review present hydro spots for need of hydro and could they be switched out.	Yes
7.: dedicate a lot for camps, commercial activities, lodges or other similar uses.	Consider
8.: explore the concept of a winter storage area or facility for storage of boat trailers, utility trailers etc... could generate revenue. Potential storage at TFN storage highway 11. Other businesses have storage available. Mainland development and official plan conflict? Domino effect to other access points? What would we allow to be stored to limit use? Enforcement issues.	Future review
9.: Explore the potential for enlarging the TFN designated parking lot with a similar agreement to the 10 year free parking agreement in place until 2022 that represents approximately \$50,000 worth of work by TFN on their parking lot. Not owned by TFN it is used by TFN. Still belongs to MOT. This could be an issue in 2022 when agreement runs out. Agreement background: The designated TFN parking lot does not belong to the TFN it belongs to the Municipal. TFN put capital dollars up to build the area and in return they could use the space for 10 years – Capital monies = parking space rental fee that MOT would have collected for use of parking spot. The space is open to all users after the 10 years. If each space is not paid for at that point they will lose their spot and who is willing to pay will have the spot. The area is not reserved for TFN. It is being used under a signed agreement and after 10 years spots will be administered by Municipality. Present signage is not suitable and confusing and may result in problem.	To Discuss - TFN may have further capital to build more parking areas for TFN to use under another agreement.

V1/V2/V3/V4/V5 Docks and Breakwater

The LTAPP committee recommends to Council that the Municipality:

1.: reuse old docks wherever they can be used to increase docking spaces. 4 have been installed on the south end of loading wall; three are put aside for docking at trail system for Temagami Island. Set another 4 aside for possible to be added to the other 4 just put in.	Yes
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2.: mark shoals approaching docking area and along breakwater and place "Caution Low Water" signs on docks and breakwater. Need opinion on liability re shoal markers outside of maintenance of buoy.	Yes once check liability
3.: Move breakwater further out into channel (approx. 28 feet) to lessen the negative effect of the shoal it presently sits on. New piece is almost ready and will be delivered and installed in spring. Balance of grant has been used in gravel and steel bollards.	Yes
4.: monitor the "rock docks" and finger docks near garbage collection area and relocate them if possible, one location would be near boat launch, contention if the "rock docks" are useable or not. Suggested to switch wide docks with narrow docks if possible. Hard to get out of "rock docks" when windy.	Review
5.: improve signage on the garbage dock ("Loading/Unloading"), post rules and enforce.	Yes
*NEW: 6.: Ontario Regulation 347 – states transfer station to be manned. With a plan in place and Municipality working toward the plan as long as continue we are ok. Top of list of the plan is Cameras so would be a priority now that the phone line is in and there is a WiFi signal need internet and proper equipment that can take the cold and elements. Transfer Station is open 24/7 even though not supposed to be. Main concerns with MOECC were the bears and we have dealt with the bear issue. They were not as concerned with 24/7 operation and unmanned as long as working toward agreed plan and other issues do not start arising, such as dumped paint cans or other improperly disposed of articles. Transfer station must be vigilantly monitored and used properly so when inspected everything is good.	Yes for cameras that can be real time monitored to be installed.
7.: ensure docks are properly spaced where possible to allow increased dockage and see if any way to make more efficient so all docking spaces can be used.	Review
8.: develop a system of tags (stickers) for boats and monitor if in correct area and to prevent long-term boat parking. Maybe not stickers but better signage about not parking a long-term. Need system of how to monitor use, how to enforce.	Yes - Signage and education and discussions with user groups
9.: loading wall: crusher fines needed for this area? PW will monitor sinking at new walls and mitigate issues.	Public Works will Monitor
10.: set a suitable and equitable fee structure and collection method for boat launching. How do we collect boat launch fee? Attendant at every boat launch costly. Parking fee amount covers boat being launched? Parking fee larger for vehicles with trailers? Voluntary payment by user? Parking Valet would work. If personnel are at landing full time would address many of these issues. Possible future boat washing area re invasive species and being proactive on this issue before too late, water has to be collected not run off. TLA looking at education area on invasive species. Did not discuss installing cameras in all areas of access point the TPSB has reviewed this item.	Yes to build cost of boat launching into cost of parking. Do not collect separate boat launching fees at this point in time.
11.: explore build/upgrade standalone washrooms on both landings... Supported by Temiskaming Health Unit and MOECC at any and all landings. a. potential for washrooms in a multi-purpose building on the LUP. b. requires a process for cleaning and keeping supplies stocked. Pricing and pump outs and rental fees have been obtained from rental company. Permanent structures like at the Hwy rest stops could be installed. Need easily cleanable possibly power washable?	Review

7
V6/V7

New joint multi-purpose building including meeting spaces

The LTAPP committee recommends to Council that the Municipality:

<p>1.: set aside the consideration of constructing a joint building with the Temagami Lakes Association.</p> <p>BACKGROUND:</p> <p>1. The 2007 plan required that the TLA building be demolished or relocated to the Municipality's LUP.</p> <p>2. The TLA holds a lease on the land which it has recently renewed until 2023, giving TLA members five years to decide on the building.</p>	Yes
<p>*NEW: 2.:</p> <p>a) recognize the immediate value to the public of a multi-purpose building with meeting spaces, washrooms and parking personnel office space, and,</p> <p>b) that the Municipality pursue funding and set aside reserves for such a building on the Access Point LUP.</p> <p>Having this building would allow for public washrooms that would hopefully be treated respectfully.</p>	Yes recommend for future possibility

V8 Signage

The LTAPP committee recommends to Council that the Municipality

*NEW: 1.: review and expand upon the Trow signage documents and order signs for the Access Point.	Yes
2.: install signage to improve garbage areas: e.g. what belongs and where do things belong: fridges, raw wood, painted wood.	Yes
3.: install "Do Not Litter" signage at landings.	Yes
4.: place signs so that they can be read in time for reaction: i.e. before a turnoff like Manitou.	Yes
5.: all dogs must be on a leash at all times. (What about poop & scoop signs re By law)	Yes

V9 Helipad

The LTAPP committee recommends to Council that the Municipality:

1.: pursue the possibility of clearing an area to provide a helicopter landing spot for emergencies. This item is considering a safe space to land in an emergency not a full Helipad.	Review
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V10 Cell service, WiFi and Cameras

The LTAPP committee recommends to Council that the Municipality:

1.: Aggressively pursue cell service and internet service for the Access Point for convenience and safety issues. a) LaTempa has installed a cell booster. b) The Municipality has extended a phone line to the transfer station attendant's building.	Yes
2.: Install cameras at the transfer station as per requirement of MOECC order.	Yes

V11/V12 Other Items

The LTAPP committee recommends to Council that the Municipality:

1.: contact Canada Post to remove old mailboxes.	Yes
2.: clean area and remove outdated signage.	Yes
3.: develop a methodology for interest groups and users to provide input towards improvement of the access area and to suggest corrective actions to mitigate problems. Possible a group or Committee to handle this project for at least 12 months, until needed, or maybe permanently.	Yes
4.: implement an education/outreach plan in cooperation with the stakeholders (TFN, TLA, LaTempa, lake residents, contractors, commercial operators, and any other groups) and for the new processes to include the maintenance and update of the interactive LTAPP web page.	Yes
5.: acquire a stronger land use tenure from the MNRF for the Access Point area.	Yes
6.: develop seating/waiting areas at landings. E.g. Gazebo	Yes
7.: upon receipt of this report, appoint an ad hoc committee, including stakeholders, to monitor and guide the implementation of these recommendations and provide public feedback to the Council.	Yes

V13 Winter Plowing

The LTAPP committee recommends to Council that the Municipality:

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Contractors Ad Hoc Meeting Notes dated October 27, 2017

Attendees: Dan O'Mara, Barrett Leudke, Kirk Smith

Items to be completed to make contractor area more functional:

1. The brush area in front of the new Contractor ramp



The brush area in front of the new Contractor ramp area should be cut back to about the same width as the area that was recently cleared at the far end. Larger trees could be kept if this is an issue but most of this area is brush or is small poplar or birch. This does not need to be set up as a road way but could be used as an off load area. It can get crowded with piles of wood/supplies and more than one truck trying to access this area. The costing here is not excessive and possibly could be worked in into Public Works spring work plan.

2. Shallow end of new ramp area



Unfortunately the far end of new dock ramp area is very shallow and not useable as a loading area. It is being recommended that one row of four older docks be attached and added off this area. About 18-20 feet in from the far end of the Wall. Contractors could then approach both sides of this dock area pointing in and could load off their front of their boats. The farther area along the docks could be also be used as a loading or unloading area or for short term docking.

The intention is not to provide additional docking as the main contactor area would still be planned to be used for this purpose. Costing here again should be minimal as we have the older docks and it could be added to Public Work docking work they do every spring.

3. Widening the far Corner of Roadway off of the new ramp area



One of the Contractors was speaking to a transport truck driver and he informed them that for them to do a drive through the new ramp area that far corner needs to be widened about 20ft in and carried through up to where the new road to the contractor docks area comes into the new road way. There is a fair amount of clearing needed to be done and some new gravel and fill. Mainly brush and some cedar trees in this area.. Estimate about \$4-5000. to do this work .

4. Contractor dock area



This has been discussed as the path down to the new Contractor docks needs to be widened to allow at least two trucks to back down for unloading. This requires removal of brush on both sides leaving part close to the docks untouched so this will not cause additional concerns from people living across the Lake Area. The widening of the roadway on both sides is possible as both sides are brush areas and there would be need for fill and gravel.. Estimate cost \$2-3000.

5. More parking spots near Contractor docking area.



If you want Contractors to use the new Contractor Docking area about 8-10 more parking spaces are needed along with a wide enough area to allow for a turning area so vehicles can approach docking area and then get out. Additional parking spots could be added by clearing out more area where the current back up/parking area is and then widening the roadway on the lakeside coming in to allow for angle type parking. It is close to the new Dock area and the area is mostly brush. Additional fill and gravel would be required. Estimate about \$4-5000.

6. New Contractor Staging areas



Opening up the back area off the roadway leading out of the contractor area for a staging area would provide the space needed now instead of creating Contractor pods as described in the current plan. Again this would require clearing out some of the brush along this roadway and opening up an area for about 4-5 contractors as required. Again about a further \$4-5,000 would be needed for fill and gravel. In discussing costs for providing these areas it was noted that a contractor who would have about 3-4 cars parked, docking for a couple of boats and a staging area could expect to pay about 1500-2000 annually.

7. Additional reserved parking areas. (on next page)



The area as you come out of the contractors parking area has a room for about 10-15 new paid spots without too much work involved. These could be offered to some of the smaller scale contractors or others on the waiting list. There are as many as 10-12 people parking in this area who do not pay for their spots on ongoing bases... Again this could generate another \$1500 and the money generated from these new area developed could pay for this work in a few years. Also once all the contractors and those occupying the extra spots paying then everyone in the private parking and contractor area could receive tags and parking enforcement is made easier.

New Contractors Wall.

- A - 2 Sets of 4 dock at South end. Reuse old docks.
- Must be able to plow in winter.

Contractors Bay bet to Docks

- B - Clear lot as mapped in 2007 plan. - Full width of bay.
- Clear a minimum 3 vehicle width access to docks.
- A tree screen can be left at the shoreline for the remainder. This is less intrusive than the 2007 plan
- Must be plowed in winter.

Rock Docks.

- C - Remove all but the last two on the north side.
- Move entire dock length north as far as possible. Check water depth.

- D - Removed docks to be added to the end of docks at Mine Landing boat launch.

This will help to protect the remaining Rock Docks from wind action. These are single float docks without anchors. Very often these are very dangerous to use, due to wind and wave action.

E

Bear Island Contract Parking.

- Behind current recycling Containers + Outhouses; add two lot, if Bear Island plans to extend upon their parking contract. One lot contract + one lot numbered spots for residents.
- IF BI does not expand on their contract; construct ONE Parking lot in the same area as marked E + F for numbered Municipal spots
- Maintain the wetland drainage area to the east.

Contractor Wall Turnaround.

- As per my tree count paper... thing.
- Two options for the turn around.
 - Make the south turn at the point of the current isolated clump of Red Pines.
This will cause some lost trees, but the scar is already there. The rise hiding the most from view is mentioned in my tree count.
 - Second option will be to follow in "Labourbeard says NO."

Maritau Parking lot

- Current setup is an absurd waste of space. To maintain and expand on the same principal would eventually require at least double the landspace to accommodate adequate parking.
- Better laid out lots equals less tree ~~loss~~ loss and less expenditure!!.

- G
- Clear and fill the interior as per suggestion.
 - SE section. - Current cable for trailer back-up. With the ~~centre~~ section filled in the cable parking will end up as wasted space, unless removed. Keep the cable and make these numbered spots for minimal access long term parking. i.e. winter storage, etc. The parking is already there and can generate income without needing plowing in winter.

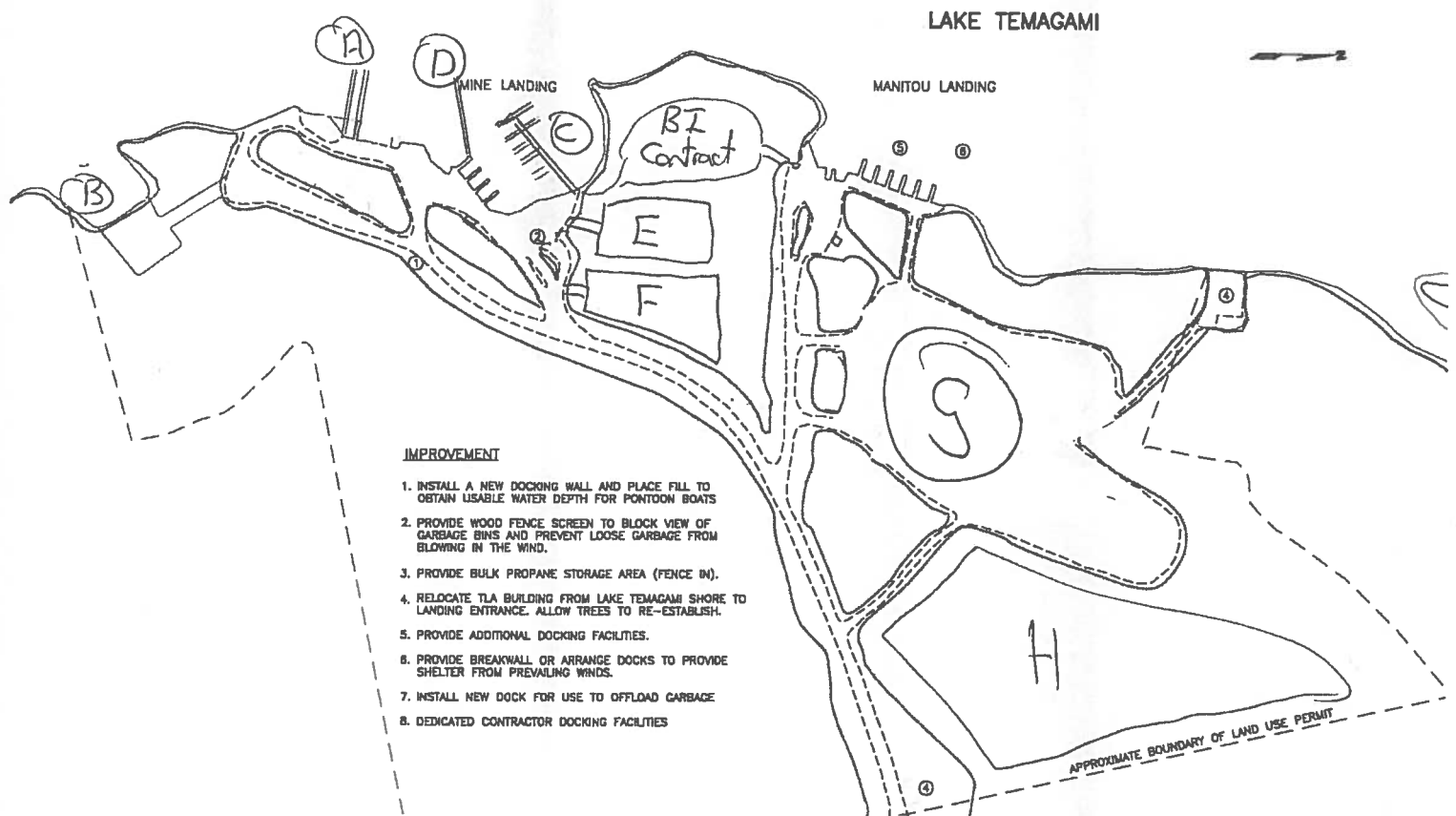
- H
- New lot
 - Both Maritau lots, properly cleared can be a Orange landyspot. When the Labour Board comes back and says NO.

- Currently and it seems for the future, Next to the Milline hardly beat lunch. Trucks are forced to access, park and back-up inside of a public (non-commercial area.) Currently that is impossible to separate.
- If the HB does not tolerate, ~~accept~~ or accept this. The solution.

- The Rock Docks moved as in (P.)
Place these immediately south of the Mine handling boat launch.
- Any unutilized docks from the contractors bay can be added as fingers on the south side.
- This dock will be the "chainlink Fence" between residential and commercial.
- Barge handling. Move truck turnaround further South, without negatively interfering with Contractor Bay lot. This would provide a much more level turn for trucks.
The turn will be used for truck to back up onto barges.
- For sufficient water depth a crib/wall may ~~not~~ need to be constructed.
- It is an additional expenditure, but it is seen as the only way to get as close to a full separation of Res/Com as demanded by the HB.

Multi-Use Building.

- Meeting place for council and various lake groups & Associations
- First Aid station. Lake Watch etc. can have a core of trained volunteer to service the location.



IMPROVEMENT

1. INSTALL A NEW DOCKING WALL AND PLACE FILL TO OBTAIN USABLE WATER DEPTH FOR PONTOON BOATS
2. PROVIDE WOOD FENCE SCREEN TO BLOCK VIEW OF GARBAGE BINS AND PREVENT LOOSE GARBAGE FROM BLOWING IN THE WIND.
3. PROVIDE BULK PROPANE STORAGE AREA (FENCE IN).
4. RELOCATE TLA BUILDING FROM LAKE TEMAGAMI SHORE TO LANDING ENTRANCE. ALLOW TREES TO RE-ESTABLISH.
5. PROVIDE ADDITIONAL DOCKING FACILITIES.
6. PROVIDE BREAKWALL OR ARRANGE DOCKS TO PROVIDE SHELTER FROM PREVAILING WINDS.
7. INSTALL NEW DOCK FOR USE TO OFFLOAD GARBAGE
8. DEDICATED CONTRACTOR DOCKING FACILITIES

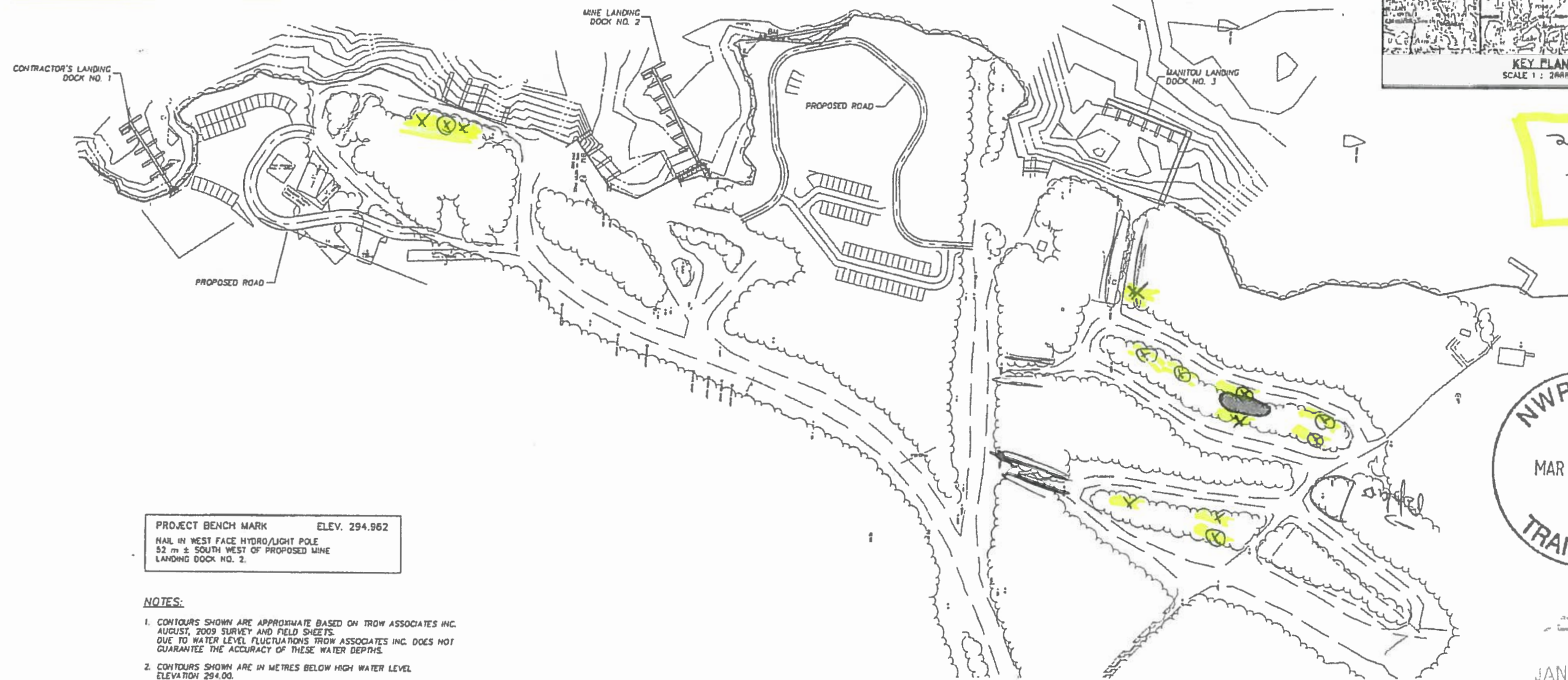
LAKE TEMAGAMI ACCESS POINT PROJECT PLAN

MISCELLANEOUS SITE IMPROVEMENTS - DRAWING No. 4



Contractor will do Pushback x 3 Pines
 Remaining slope has healthy stand of R. Pine
 Contractor 1st to width of Bay - No Pines

LAKE TEMAGAMI



PROJECT BENCH MARK ELEV. 294.962
 NAIL IN WEST FACE HYDRO/LIGHT POLE
 52 m ± SOUTH WEST OF PROPOSED MINE
 LANDING DOCK NO. 2.

- NOTES:**
1. CONTOURS SHOWN ARE APPROXIMATE BASED ON TROW ASSOCIATES INC. AUGUST, 2009 SURVEY AND FIELD SHEETS. DUE TO WATER LEVEL FLUCTUATIONS TROW ASSOCIATES INC. DOES NOT GUARANTEE THE ACCURACY OF THESE WATER DEPTHS.
 2. CONTOURS SHOWN ARE IN METRES BELOW HIGH WATER LEVEL ELEVATION 294.00.
 3. ALL SHORE WORKS NOT IN CONTRACT.

SITE PLAN
 SCALE 1 : 1000



RECEIVED BY
 JAN 12 2010
 REGION
 NAVIGABLE WATERS
 PROGRAMS

DRAWING NOT TO BE SCALED
 100 mm ON ORIGINAL DRAWING

REVISIONS		
DATE	DETAILS	BY

CAUTION

- ALL UTILITIES ARE NOT NECESSARILY SHOWN ON THIS DRAWING.
- WHERE UTILITIES ARE SHOWN, LOCATIONS ARE NOT GUARANTEED
- LOCATION & SIZE OF ALL UTILITIES MUST BE VERIFIED IN THE FIELD

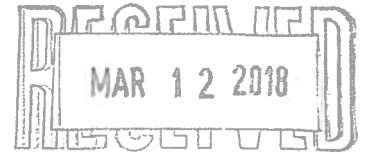
Trow ASSOCIATES INC.
 Sudbury Branch
 885 Regent St. Sudbury Ontario Canada
 Ph: 705-674-9681 Fax: 705-674-6271



Project
THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
LAKE TEMAGAMI ACCESS IMPROVEMENTS
 Drawing
PHASE 1 - FLOATING DOCKS
SITE PLAN

Drawn by: NEL
 Checked by: R.O.S.
 Project No.
SU-4837
 Date: DEC /2009
 Scale: AS NOTED
 Drawing No.
DK-1

From: Roxanne St. Germain
Sent: Monday, March 12, 2018 12:12 PM
To: Roxanne St. Germain
Subject: National Public Works Week 2018
Attachments: Municipal National Public Works Week Proclamation.pdf



From: Karen Downey [mailto:KDowney@stratford.ca]
Sent: Monday, March 12, 2018 11:41 AM
ToCc: Ed Dujlovic <EDujlovic@stratford.ca>
Subject: National Public Works Week 2018

Good Morning,
 Please see the attached letter and sample proclamation for the 2018 National Public Works Week - May 20 to 26, 2018, for your consideration.
 Thank you.
 Regards,
 Karen Downey

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ I-BA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☒ S ☒ C
 PPP ☐
 Social Services ☐
☐
☐



Karen Downey
 Administrative Assistant to the
 Director of Infrastructure and Development Services
 City of Stratford
 82 Erie Street, 3rd Floor
 Stratford, ON N5A 2M4
 Phone: (519) 271-0250 Ext. 261
 Fax: (519) 271-1427
 Email: kdowney@stratford.ca
 Web: www.stratfordcanada.ca

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Please consider your environmental responsibility before printing this e-mail.



March 12, 2018

Via Email

Dear Mayor and Council:

**Re: 2018 National Public Works Week
May 20 – 26, 2018
"The Power of Public Works"**

Since 1960, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 58th year in 2018.

The theme for the 2018 National Public Works Week is **"The Power of Public Works."** This theme gives voice to the impact the many facets of public works have on modern civilization. From providing clean water to disposing of solid waste, to building roads and bridges or planning for and implementing mass transit, to removing snow on roadways or devising emergency management strategies to meet natural or manmade disasters, public works services determine a society's quality of life.

As a steward of your municipality's public interest, we appeal to you to lend your support to our efforts by issuing a proclamation officially recognizing May 20–26, 2018 as National Public Works Week. Enclosed for your consideration is a draft proclamation. We hope to have all proclamations in our possession by April 13, 2018.

Together, the more than 30,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate

stability—of the nation. Therefore, we believe it is in the national interest to honour those who devote their lives to its service.

An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works agencies—particularly during National Public Works Week—tens of thousands of adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professionals, operators and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

We respectfully request that you join other Canadian and U.S. Municipalities in proclaiming the importance of public works to the quality of life in our nations and affirm the contributions of public works professionals.

Should you have questions, please contact me at:

Ed Dujlovic
President, Ontario Chapter
Canadian Public Works Association
Director of Infrastructure and Development Services
City of Stratford
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4
edujlovic@stratford.ca
519-271-0250 ext. 224

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed Dujlovic', with a long horizontal flourish extending to the right.

Ed Dujlovic
President
Ontario Chapter, Canadian Public Works Association

National Public Works Week
May 20–26, 2018
"The Power of Public Works"

Municipal Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the year 2018 marks the 58th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

RESOLVED, We, the Mayor and Council of *MUNICIPALITY* do hereby designate the week May 20–26, 2018 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Municipality to be affixed,

DONE at the _____, Ontario this _____ the day of _____ 2018.

Mayor