



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
MERGED AGENDA

Thursday, May 24, 2018, 6:30 P.M.
Welcome Center

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

	Pages
1. <u>CALL TO ORDER AND ROLL CALL</u>	
2. <u>ADOPTION OF THE AGENDA</u>	1
Draft Motion: BE IT RESOLVED THAT the Regular Council Meeting Agenda dated May 24, 2018 and the Addendum to that Agenda be adopted as presented / amended.	
3. <u>DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF</u>	
4. <u>CLOSED SESSION</u>	
5. <u>ADOPTION OF MINUTES</u>	
5.1 Committee of the Whole Meeting April 17, 2018 - DRAFT Minutes	12
Draft Motion: BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on April 17, 2018 be adopted as presented / amended.	
5.2 Committee of the Whole Meeting May 15, 2018 - DRAFT Minutes	22
Draft Motion: BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on May 15, 2018 be adopted as presented / amended.	
5.3 Special Council Meeting May 15, 2018 - DRAFT Minutes	31
Draft Motion: BE IT RESOLVED THAT the Minutes of the Special Council meeting held on May 15, 2018 be adopted as presented / amended.	
6. <u>BUSINESS ARISING FROM THE MINUTES</u>	
6.1 Consideration of Candidates for Vacant Position on Council	
Draft Motion: BE IT RESOLVED THAT Council name _____ to fill the vacant office of Councillor.	
6.2 By-law 18-1398 to appoint a councillor	35
Draft Motion: BE IT RESOLVED THAT By-law 18-1398, being a by-law to appoint a Councillor for the	

Municipality of Temagami, be taken as read a first, second and third time and finally passed this 24th day of May 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

6.3	Swearing in of New Councillor	36
7.	<u>DELEGATIONS/ PRESENTATIONS</u>	
7.1	Registered Delegations/ Presentations	
7.2	Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)	
8.	<u>CONSENT AGENDA ITEMS</u>	
	Draft Motion: BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda.	
8.1	Regular Council Meeting March 22, 2018 - DRAFT Minutes	37
	Draft Motion: BE IT RESOLVED THAT the Minutes of the March 22, 2018 regular council meeting be adopted as presented.	
8.2	Special Council Meeting March 22, 2018 - DRAFT Minutes	47
	Draft Motion: BE IT RESOLVED THAT the Minutes of the March 22, 2018 special council meeting be adopted as presented.	
8.3	Special Council Meeting March 28, 2018 - DRAFT Minutes	50
	Draft Motion: BE IT RESOLVED THAT the Minutes of the March 28, 2018 special council meeting be adopted as presented.	
8.4	Special Council Meeting April 17, 2018 - DRAFT Minutes	52
	Draft Motion: BE IT RESOLVED THAT the Minutes of the April 17, 2018 special council meeting be adopted as presented.	
8.5	Special Council Meeting - Zoning By-law Hearing April 17, 2018 - Draft Minutes	55
	Draft Motion: BE IT RESOLVED THAT the Minutes of the April 17, 2018 special council meeting - zoning by-law hearing be adopted as presented.	
8.6	Regular Council Meeting April 26, 2018 - DRAFT Minutes	57
	Draft Motion: BE IT RESOLVED THAT the Minutes of the April 26, 2018 regular council meeting be adopted as presented.	
8.7	Report 2018-009 - Marten River Fire Deptment March 2018	58
	Draft Motion: BE IT RESOLVED THAT Report 2018-008 - Marten River Fire Department March 2018 be received for information.	
8.8	Memo 2018-M-021- Request to Deem Lots 33 and 39 of Plan 36M-610	66
	Draft Motion: BE IT RESOLVED THAT Council receive Memo No. 2018-M-021 regarding the request to	

deem Lots 24 & 25 of Plan 36M-610; AND FURTHER THAT Council consider a Deeming By-law to deem 33 and 39 White Bear Court (Lots 24 & 25 of Plan 36M-610) to not be a part of a Registered Plan of Subdivision for planning purposes.

8.9 Report 2018-008 - Marten River Fire Deptment February 2018 79

Draft Motion:

BE IT RESOLVED THAT Report 2018-008 - Marten River Fire Department February 2018 be received for information.

8.10 Memo 2018-M-026 - Changes to the Land Use Planning Appeal System 80

Draft Motion:

WHEREAS Council deems it desirable to further the training of current/newly appointed Committee members, and members of Council; AND WHEREAS Council concedes that legislation is continuously changing; AND WHEREAS Council deems it desirable to further have training opportunity regarding the Planning Act changes taken into effect April 3, 2018; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-026; AND FURTHER THAT Council invite Christopher Brown, Planner of the Ministry of Municipal Affairs to come and make a presentation to Council; AND FURTHER THAT Council also hereby invite members of the Committee of Adjustment, Planning Advisory Committee, and members of the public to attend and participate in this training session.

8.11 Report 2018-010 - Temagami Fire Dept March 153

Draft Motion:

BE IT RESOLVED THAT Report 2018-008 - Temagami Fire Department March 2018 be received for information.

8.12 MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April 154

Draft Motion:

BE IT RESOLVED THAT Council receive MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April 2018; AND FURTHER THAT Council direct staff to continue with the preparation of the draft Official Plan Amendment, which will include policies to be implemented into the Municipality's Official Plan to permit second units, in anticipation of a Public Meeting to be held at a Council Meeting in June of 2018.

8.13 MHBC Planning Report - R1 R2 Planning Analysis related to Home Occupations - Simpson Property 156

Draft Motion:

BE IT RESOLVED THAT Council receive MHBC Planning Report - R1 R2 Planning Analysis related to Home Occupations - Simpson Property; AND FURTHER THAT Council direct that the Planner be provided with Mr. Simpson's contact information and that he be directed to contact Mr. Simpson to discuss the matter.

Draft Motion:

BE IT RESOLVED THAT Council direct the Planner to look at home occupation and home industry definitions from other municipalities to compare with Temagami's definitions and provide an updated report for the next council meeting.

8.14 11521 - Ron Prefasi Resignation from the OMB and Website Ad Hoc Committee 160

Draft Motion:

BE IT RESOLVED THAT Council accept Councillor Prefasi's resignation from the Ad Hoc Website and OMB Committees.

8.15	11488 - City of Hamilton Resolution regarding school boards closing schools be offered to Municipality	162
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the City of Hamilton Resolution regarding school boards should offer schools being closed should be offered to Municipalities; AND FURTHER THAT the Municipality send a letter of support.	
8.16	11520 - Township of Madawaska Valley Resolution regarding Asset Management	164
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Township of Madawaska Valley Resolution regarding Asset Management; AND FURTHER THAT the Municipality send a letter of support.	
8.17	11497 - Township of South Stormont Resolution re: Landfill Approval We Demand the Right	167
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Township of South Stormont regarding their Resolution re: Landfill Approval; AND FURTHER THAT the Municipality send a letter of support.	
8.18	11531 - Bev McDougall Improvement Money should be used to provide internet for people outside of town	170
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Bev McDougall regarding Improvement Money should be used to provide internet service; AND FURTHER THAT Council direct staff to respond to express that Council has heard her concerns and agree that the Municipality needs better internet service and that the RED grant is in the process, but that the downtown revitalization grant cannot be used for this purpose.	
8.19	11532 - Bobbie-Ann McDougall Improvement Money should be used to provide internet for people outside of town	171
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from Bobbie-Ann McDougall regarding Improvement Money should be used to provide internet service; AND FURTHER THAT Council direct staff to respond to express that Council has heard her concerns and agree that the Municipality needs better internet service and that the RED grant is in the process, but that the downtown revitalization grant cannot be used for this purpose.	
8.20	By-law 18-1394 - to sign an agreement with AMO for funding for Main Street Revitalization Initiatives	172
	Draft Motion: BE IT RESOLVED THAT By-law 18-1394, being a by-law to sign an agreement with AMO for funding for Main Street Revitalization Initiatives be taken as read a first, second and third time and finally passed this 26th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.	
8.21	By-law 18-1396 - To Amend Zoning By-law 06-650 re Z-17-01	191
	Draft Motion: BE IT RESOLVED THAT By-law 18-1396, being a by-law to Amend Zoning By-law 06-650 re Z-17-01, be taken as read a first, second and third time and finally passed this 26th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.	
8.22	11522 + 26 - Federation of Northern Ontario Municipalities 2018 FONOM/MMA Conference	194

May 9-11 and Conference Flyer

Draft Motion:

BE IT RESOLVED THAT consent agenda items numbered 8.20 to 8.43 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting.

8.23	11505 - Ministry of the Environment and Climate Change Available Funding from Ontario Community Environment Fund re Watersheds	197
Draft Motion:		
BE IT RESOLVED THAT correspondence items numbered: 8.23 to 8.37 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting; AND FURTHER THAT the minutes of the Advisory Committees and Local Boards numbered 8.38 to 8.44 on this agenda be received and listed in the minutes of this meeting.		
8.24	11490 - Ministry of Natural Resources and Forestry Inspection of Approved 2018-2019 Annual Work Schedule Nipissing, Sudbury, and Temagami Forests	215
8.25	11502 - Environment and Land Tribunals Ontario Joint Appointment for Hearing	220
8.26	11499A - Building Ties Temiskaming Report for February 14, 2018 Meeting	223
8.27	11519 - Building Ties Temiskaming Thank You from the Passport Tour Coordinator	226
8.28	11500 + 11 - Ministry of Environment and Climate Change Notice of Adverse Test Results and Issue Resolution and OCWA Notice of Resolution	228
8.29	11517 + 18 - Ontario Clean Water Agency Temagami North and South Lagoon Annual Report 2017	237
8.30	11503 - Temagami Area Fish Involvement Program Tax Receipts and Update on Activities	261
8.31	11507 - College of Physicians and Surgeons Outstanding Physician Award 2019	265
8.32	11516 - Daniels Faculty of the University of Toronto Thank You and Invitation to Exhibition	267
8.33	11525 - Federation of Northern Ontario Municipalities Relocation of Fonom Office	269
8.34	11527 - Federation of Northern Ontario Municipalities Review of the 2018 Ontario Budget	270
8.35	11529 - MNRF through Temagami and District Chamber of Commerce Geographic Naming Applications	272
8.36	11530 - Ministry of Education Lincoln M. Alexander Award	280
8.37	11536 - Industry Canada - FedNor Prosperity and Growth Strategy for Northern Ontario	281
8.38	Temagami Public Library - December 19, 2017 Minutes	300
8.39	Temagami Public Library - January 23, 2018 Minutes	302
8.40	Protection to Persons and Property Advisory Committee - January 17, 2018 - Minutes	304
8.41	Economic Development Advisory Committee - February 8, 2018 - Minutes	307
8.42	Au Chateau Board Meeting - February 21, 2018 Minutes	310
8.43	Economic Development Advisory Committee - April 5, 2018 - DRAFT Minutes	316
8.44	Protection to Persons and Property Advisory Committee - April 10, 2018 - DRAFT Minutes	319
8.45	Report 2018-014 - Temagami Fire Dept - April 2018 (for information)	323

Draft Motion:

BE IT RESOLVED THAT Report 2018-014 - Temagami Fire Dept - April 2018 be received

for information.

- 8.46 11560 - Temiskaming Smallmouth Bass Sponsorship for the 2018 Smallmouth Bass Series** 324
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temiskaming Smallmouth Bass Sponsorship dated April 30, 2018 regarding a request to sponsor the 2018 Temagami Events; AND FURTHER THAT Council authorize a donation in the amount of \$300.00 for sponsorship of the 2018 events.
- 8.47 11552 - Living Temagami-Heritage and Culture Centre Announcement of Benjamin Chee Chee exhibit and security camera installation** 325
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Living Temagami-Heritage and Culture Centre regarding Announcement of Benjamin Chee Chee exhibit; AND FURTHER THAT Council direct staff to work with Living Temagami to determine the cost to install security cameras.
- 8.48 11582 - Living Temagami- Heritage and Culture Centre Request for Tents at Train Station to be set up** 326
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Living Temagami- Heritage and Culture Centre regarding Request for Tents at Train Station to be set up; AND FURTHER THAT Council approve the request.
- 8.49 11482 - City of Stratford National Public Works Week** 327
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the City of Stratford regarding National Public Works Week; AND FURTHER THAT Council recognize the week of May 20-26, 2018 as National Public Works Week; AND FURTHER THAT Council put on a staff appreciation barbecue for all staff at end of August.
- 8.50 11584 - Wendy Allair Annual Kim and Tracy Memorial Baseball Tournament Donation Request** 331
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Kimmy & Tracy Baseball Tournament received May 8, 2018 regarding a request for donation of the arena rental fee for the weekend of June 8 - 10, 2018; AND FURTHER THAT Council authorize a donation equivalent to the amount paid for the facility rental, which would be \$1,695 including HST for the full weekend.
- 8.51 11585 - Temagami First Nation Pow Wow 2018 request for use of space and support** 332
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temagami First Nation regarding a request for use of space and support for the 2018 Pow Wow; AND FURTHER THAT Council grant their request for the use of the Temagami North Ballfield for the event.
- 8.52 11562 - Ministry of Education Revised Pupil Accomodation Review Guidelines and Integrated Planning Update** 333
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Ministry of Education regarding the Revised Pupil Accommodation Review Guidelines and Integrated Planning Update; AND FURTHER THAT the Mayor send a letter of appreciation for the revisions.
- 8.53 11579 - Ontario Clean Water Agency Temagami Operations Report 2018** 364

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Ontario Clean Water Agency regarding Temagami Operations Report 2018; AND FURTHER THAT Council refer it to the Public Works Committee to review the list of Capital items.

- 8.54 11583 - Office of the Fire Marshall Three Regulations under FPPA mandatory certification.pdf 392**

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Office of the Fire Marshall regarding Three Regulations under FPPA mandatory certification; AND FURTHER THAT Council refer it to the Protection to Persons and Property Advisory Committee to report on the impact of it on the Municipality of Temagami.

- 8.55 Memo 2018-M-024 - Ad-Hoc Website Committee Terms of Reference (with amendments directed at April 17 meeting) 433**

Draft Motion:

WHEREAS Council passed Resolution 18-068 directing the drafting of a Terms of Reference (T& R) for the Ad-Hoc Website Committee at the regular Council meeting held on February 22, 2018; AND WHEREAS Council by resolution 18-066 as amended appointed members to this Committee; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-024 regarding the T& R for the Ad-Hoc Website Committee; AND FURTHER THAT Council adopt the Terms of Reference as amended.

- 8.56 11570 - Timiskaming Health Unit Roadside Springs Signage 436**

Draft Motion:

BE IT RESOLVED THAT Council receive the correspondence from the Temiskaming Health Unit (THU) regarding Roadside Springs; AND FURTHER THAT Council direct staff to provide information to the THU regarding springs in Temagami.

9. STAFF REPORTS

9.1 Items to be Considered Separately from Consent Agenda:

- 1. Report 2018-012 - Matters to be addressed due to Councillor Burrows' resignation 437**

Draft Motion:

BE IT RESOLVED THAT Report 2018-012 - Matters to be addressed due to Councillor Burrows' resignation be received; AND FURTHER THAT Council appoint the following member(s) of Council to:

- Chair of the Planning Advisory Committee -
- Member of the Cemetery Board -
- Member of the Emergency Management Program Committee -
- Member of the Ad Hoc Website Committee -
- Member of the Community Improvement Plan Ad Hoc Committee -

9.2 New items:

- 1. MHBC Report and Draft OPA By-Law re Second Unit Policies 438**

Draft Motion:

BE IT RESOLVED THAT Council receive the MHBC Report and Draft OPA By-Law re Second Unit Policies dated May 10, 2018; AND FURTHER THAT Council approve the

Draft OPA By-law wording for circulation as part of the public process; AND FURTHER THAT Council direct staff to proceed with the OPA process.

2. **Memo 2018-M-030 - Hiring of Planner for OP Review** 463

Draft Motion:

BE IT RESOLVED THAT Council deem the position of Planner for the OP Review on a fixed term contract to be a management position; AND FURTHER THAT Council appoint the following as a hiring committee for the Contract Planner for the OP Review:

_____.

3. **Memo No. 2018-M-027 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-01 – 33 & 39 White Bear Court** 464

Draft Motion:

BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-01 – Krech and deems the rezoning application Z-18-01 complete; AND FURTHER THAT Council receive Memo No. 2018-M-027 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-01 – 33 & 39 White Bear Court; NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-01 as June 19, 2018 at 5:00 p.m.

4. **DRAFT - Memo 2018 -M-028 - Zoning By-law Amendment - Z-18-02 - 6501 Highway 11 North** 485

Draft Motion:

BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-02 – Pandolfo and deems the rezoning application Z-18-02 complete; AND FURTHER THAT Council receive Memo No. 2018-M-028 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-02 – 6501 Highway 11 North; NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-02 as June 19, 2018 at 5:00 p.m.

5. ***Memo 2018-M-31 - Authorization for Routine expenditures prior to passing the Budget*** 503

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2017-M-031 regarding Authorization for Routine expenditures prior to passing the Budget; AND FURTHER THAT Council authorize and direct that for 2018, each Department shall be allowed an interim appropriation of ____% of their 2017 approved department operating budget, and such interim appropriation shall be deemed to be for routine operating and recurring expenditures or statutory purposes.

10. **COUNCIL COMMITTEE REPORTS**

10.1 **Items to be Considered Separately from Consent Agenda:**

1. **Memo 2018-M-023 - Planning Advisory Committee Composition** 504

Draft Motion:

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee; AND WHEREAS Council by motion 17-058 chose to not alter the PAC composition and to increase efforts in training and not alter the composition; AND WHEREAS at the March 13, 2018 PAC meeting the Committee passed a motion regarding the composition; AND WHEREAS at the April 17, 2017

Committee of the Whole, Council agreed to reconsider motion 17-058 passed at the regular Council meeting held on February 2, 2017; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2018-M-023 regarding the committee composition; AND FURTHER THAT Council adopt the recommendations made by PAC; AND FURTHER THAT Council consider an amendment to By-law 14-1198 to allow for 9 members, which must include a representative from the Lake Temagami neighbourhood and another member from the amalgamated areas beyond Lake Temagami; AND FURTHER THAT Council direct staff to advertise for new members.

2. Memo 2018-M-017 - Solid Waste Management Plan 520

Draft Motion:

BE IT RESOLVED THAT: Council receive Memo No. 2018-M-017; AND FURTHER THAT: Council adopt the recommendation of the Public Works & Water Advisory Committee that the Municipality review and revamp our Waste Management Plan; AND FURTHER THAT: the review addresses items in the Solid Waste Management Plan such as, bag limits, transfer sites, method of collection and negotiations with TFN.

3. Memo 2018-M-025 - Terms of Reference Official Plan Review 525

Draft Motion:

WHEREAS at the Planning Advisory Committee (PAC) meeting held on November 22, 2017, PAC reviewed the first draft of the Terms of Reference (T& R) for the Official Plan (OP) Review prepared by staff; AND WHEREAS at the PAC meeting held on January 23, 2018, PAC reviewed the second draft; AND WHEREAS at the PAC meeting held on February 22, 2018, PAC reviewed the third draft; AND WHEREAS at the PAC meeting held on March 13, 2018, PAC reviewed the fourth and final draft of the T& R; AND WHEREAS PAC passed a motion for Council to review and consider adopting the T& R for the OP review; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-025 regarding the T& R for the OP Review; AND FURTHER THAT Council call a special meeting on _____ to consider the Draft Terms of Reference and give direction for the final Terms of Reference.

11. ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

12. CORRESPONDENCE

12.1 Items to be Considered Separately from Consent Agenda:

1. 11528 + 37 - Ontario Northland re Spruce Drive Repair work at ONR Tracks at Spruce Drive 543

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from Ontario Northland re Spruce Drive Repair work at ONR Tracks at Spruce Drive; AND FURTHER THAT

2. 11548 - Ontario Northland Lease of Land Train Station Grounds Plan 5 on Plan 36R-10947 547

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from Ontario Northland regarding Lease of Land Train Station Grounds Plan 5 on Plan 36R-10947; AND FURTHER THAT

12.2 New Items (for information)

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 12.2.1 to 12.2.3 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting.

- | | | |
|----|--|-----|
| 1. | 11588 - Environmental Commissioner of Ontario Environment, Energy and Climate Resources for Municipalities | 561 |
| 2. | 11590 - Ontario Good Roads Association Invitation to join the Preferred Autonomous Vehicle Test Corridor | 566 |
| 3. | 11591 - Ministry of Transportation Ontario Traffic Manual Book 7 Update Stakeholder Consultation Invite and Workshop | 581 |

13. BY-LAWS

13.1 Items to be Considered Separately from Consent Agenda:

- | | | |
|----|--|-----|
| 1. | By-law 18-1395 - Deeming Bylaw for 33 and 39 Whitebear | 584 |
|----|--|-----|

Draft Motion:

BE IT RESOLVED THAT By-law 18-1395, being a by-law to deem the properties located at 33 and 39 Whitebear to not be lots in a plan of subdivision for planning purposes, be taken as read a first time.

Draft Motion:

BE IT RESOLVED THAT By-law 18-1395, being a by-law to deem the properties located at 33 and 39 Whitebear to not be lots in a plan of subdivision for planning purposes, be taken as read a second time.

Draft Motion:

BE IT RESOLVED THAT By-law 18-1395, being a by-law to deem the properties located at 33 and 39 Whitebear to not be lots in a plan of subdivision for planning purposes, be taken as read a third time and finally passed this 26th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. APPROVED MINUTES OF COMMITTEE MEETINGS

Draft Motion:

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

- | | | |
|------|--|-----|
| 14.1 | Planning Advisory Committee Minutes February 22, 2018 | 586 |
| 14.2 | Planning Advisory Committee Minutes November 22, 2017 at 1pm | 591 |

15. UNFINISHED BUSINESS

- | | | |
|------|---|-----|
| 15.1 | 11536A - Code of Conduct Complaint regarding Facebook Posts | 594 |
|------|---|-----|

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from Jamie Koistinen of the Temagami First Nation regarding a Code of Conduct complaint regarding Councillor Prefasi's Facebook posts; AND FURTHER THAT Council exercise its authority under Section 223 of the Municipal Act 2001, as amended (the Act) to appoint an Integrity

Commissioner who would be responsible for performing an independent investigation and reporting back to Council; AND FURTHER THAT Council hereby appoints _____ as the Integrity Commissioner to perform the investigation on this matter.

16. NEW BUSINESS

16.1 *Appointment to Cemetery Board*

614

Draft Motion:

BE IT RESOLVED THAT Council accept the recommendation of Cemetery Board Chair and appoint Debby Burrows to the Temagami Cemetery Board.

17. NOTICES OF MOTION

17.1 Notice of Motion from Councillor Koski re Landfill Attendant Contracts

Draft Motion:

BE IT RESOLVED THAT the Municipality put out the tenders for contracts for the Landfill Attendant at Sisk and Strathy, and for the Landfill Attendant at Briggs including the Transfer Site at the Mine Landing, and for the Dump Wagons and Welcome Centre Transfer Site; AND FURTHER THAT the term of these contracts be for 18 months commencing August 1, 2018, with a possible six month extension.

18. CONFIRMATION BY-LAW

18.1 By-law 18-1399 - Confirmation Bylaw May 24, 2018

615

Draft Motion:

BE IT RESOLVED THAT By-law 18-1399, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 24th day of May 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

19. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at p.m.



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
AGENDA

Thursday, May 24, 2018, 6:30 P.M.
Welcome Center

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

Draft Motion:

BE IT RESOLVED THAT the Regular Council Meeting Agenda dated May 24, 2018 be adopted as presented / amended.

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. CLOSED SESSION

5. ADOPTION OF MINUTES

5.1 Committee of the Whole Meeting April 17, 2018 - DRAFT Minutes

1

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on April 17, 2018 be adopted as presented / amended.

5.2 Committee of the Whole Meeting May 15, 2018 - DRAFT Minutes

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on May 15, 2018 be adopted as presented / amended.

5.3 Special Council Meeting May 15, 2018 - DRAFT Minutes

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Special Council meeting held on May 15, 2018 be adopted as presented / amended.

6. BUSINESS ARISING FROM THE MINUTES

6.1 Consideration of Candidates for Vacant Position on Council

Draft Motion:

BE IT RESOLVED THAT Council name _____ to fill the vacant office of Councillor.

6.2 By-law 18-1398 to appoint a councillor

11

Draft Motion:

BE IT RESOLVED THAT By-law 18-1398, being a by-law to appoint a Councillor for the

Municipality of Temagami, be taken as read a first, second and third time and finally passed this 24th day of May 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

6.3	Swearing in of New Councillor	12
7.	<u>DELEGATIONS/ PRESENTATIONS</u>	
7.1	Registered Delegations/ Presentations	
7.2	Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)	
8.	<u>CONSENT AGENDA ITEMS</u>	
	Draft Motion: BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda.	
8.1	Regular Council Meeting March 22, 2018 - DRAFT Minutes	13
	Draft Motion: BE IT RESOLVED THAT the Minutes of the March 22, 2018 regular council meeting be adopted as presented.	
8.2	Special Council Meeting March 22, 2018 - DRAFT Minutes	23
	Draft Motion: BE IT RESOLVED THAT the Minutes of the March 22, 2018 special council meeting be adopted as presented.	
8.3	Special Council Meeting March 28, 2018 - DRAFT Minutes	26
	Draft Motion: BE IT RESOLVED THAT the Minutes of the March 28, 2018 special council meeting be adopted as presented.	
8.4	Special Council Meeting April 17, 2018 - DRAFT Minutes	28
	Draft Motion: BE IT RESOLVED THAT the Minutes of the April 17, 2018 special council meeting be adopted as presented.	
8.5	Special Council Meeting - Zoning By-law Hearing April 17, 2018 - Draft Minutes	31
	Draft Motion: BE IT RESOLVED THAT the Minutes of the April 17, 2018 special council meeting - zoning by-law hearing be adopted as presented.	
8.6	Regular Council Meeting April 26, 2018 - DRAFT Minutes	33
	Draft Motion: BE IT RESOLVED THAT the Minutes of the April 26, 2018 regular council meeting be adopted as presented.	
8.7	Report 2018-009 - Marten River Fire Deptment March 2018	34
	Draft Motion: BE IT RESOLVED THAT Report 2018-008 - Marten River Fire Department March 2018 be received for information.	
8.8	Memo 2018-M-021- Request to Deem Lots 33 and 39 of Plan 36M-610	42
	Draft Motion: BE IT RESOLVED THAT Council receive Memo No. 2018-M-021 regarding the request to	

deem Lots 24 & 25 of Plan 36M-610; AND FURTHER THAT Council consider a Deeming By-law to deem 33 and 39 White Bear Court (Lots 24 & 25 of Plan 36M-610) to not be a part of a Registered Plan of Subdivision for planning purposes.

8.9 Report 2018-008 - Marten River Fire Deptment February 2018 55

Draft Motion:

BE IT RESOLVED THAT Report 2018-008 - Marten River Fire Department February 2018 be received for information.

8.10 Memo 2018-M-026 - Changes to the Land Use Planning Appeal System 56

Draft Motion:

WHEREAS Council deems it desirable to further the training of current/newly appointed Committee members, and members of Council; AND WHEREAS Council concedes that legislation is continuously changing; AND WHEREAS Council deems it desirable to further have training opportunity regarding the Planning Act changes taken into effect April 3, 2018; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-026; AND FURTHER THAT Council invite Christopher Brown, Planner of the Ministry of Municipal Affairs to come and make a presentation to Council; AND FURTHER THAT Council also hereby invite members of the Committee of Adjustment, Planning Advisory Committee, and members of the public to attend and participate in this training session.

8.11 Report 2018-010 - Temagami Fire Dept March 129

Draft Motion:

BE IT RESOLVED THAT Report 2018-008 - Temagami Fire Department March 2018 be received for information.

8.12 MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April 130

Draft Motion:

BE IT RESOLVED THAT Council receive MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April 2018; AND FURTHER THAT Council direct staff to continue with the preparation of the draft Official Plan Amendment, which will include policies to be implemented into the Municipality's Official Plan to permit second units, in anticipation of a Public Meeting to be held at a Council Meeting in June of 2018.

8.13 MHBC Planning Report - R1 R2 Planning Analysis related to Home Occupations - Simpson Property 132

Draft Motion:

BE IT RESOLVED THAT Council receive MHBC Planning Report - R1 R2 Planning Analysis related to Home Occupations - Simpson Property; AND FURTHER THAT Council direct that the Planner be provided with Mr. Simpson's contact information and that he be directed to contact Mr. Simpson to discuss the matter.

Draft Motion:

BE IT RESOLVED THAT Council direct the Planner to look at home occupation and home industry definitions from other municipalities to compare with Temagami's definitions and provide an updated report for the next council meeting.

8.14 11521 - Ron Prefasi Resignation from the OMB and Website Ad Hoc Committee 136

Draft Motion:

BE IT RESOLVED THAT Council accept Councillor Prefasi's resignation from the Ad Hoc Website and OMB Committees.

- 8.15 **11488 - City of Hamilton Resolution regarding school boards closing schools be offered to Municipality** 138
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the City of Hamilton Resolution regarding school boards should offer schools being closed should be offered to Municipalities; AND FURTHER THAT the Municipality send a letter of support.
- 8.16 **11520 - Township of Madawaska Valley Resolution regarding Asset Management** 140
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Township of Madawaska Valley Resolution regarding Asset Management; AND FURTHER THAT the Municipality send a letter of support.
- 8.17 **11497 - Township of South Stormont Resolution re: Landfill Approval We Demand the Right** 143
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Township of South Stormont regarding their Resolution re: Landfill Approval; AND FURTHER THAT the Municipality send a letter of support.
- 8.18 **11531 - Bev McDougall Improvement Money should be used to provide internet for people outside of town** 146
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Bev McDougall regarding Improvement Money should be used to provide internet service; AND FURTHER THAT Council direct staff to respond to express that Council has heard her concerns and agree that the Municipality needs better internet service and that the RED grant is in the process, but that the downtown revitalization grant cannot be used for this purpose.
- 8.19 **11532 - Bobbie-Ann McDougall Improvement Money should be used to provide internet for people outside of town** 147
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Bobbie-Ann McDougall regarding Improvement Money should be used to provide internet service; AND FURTHER THAT Council direct staff to respond to express that Council has heard her concerns and agree that the Municipality needs better internet service and that the RED grant is in the process, but that the downtown revitalization grant cannot be used for this purpose.
- 8.20 **By-law 18-1394 - to sign an agreement with AMO for funding for Main Street Revitalization Initiatives** 148
Draft Motion:
BE IT RESOLVED THAT By-law 18-1394, being a by-law to sign an agreement with AMO for funding for Main Street Revitalization Initiatives be taken as read a first, second and third time and finally passed this 26th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
- 8.21 **By-law 18-1396 - To Amend Zoning By-law 06-650 re Z-17-01** 167
Draft Motion:
BE IT RESOLVED THAT By-law 18-1396, being a by-law to Amend Zoning By-law 06-650 re Z-17-01, be taken as read a first, second and third time and finally passed this 26th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.
- 8.22 **11522 + 26 - Federation of Northern Ontario Municipalities 2018 FONOM/MMA Conference** 170

May 9-11 and Conference Flyer

Draft Motion:

BE IT RESOLVED THAT consent agenda items numbered 8.20 to 8.43 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting.

8.23	11505 - Ministry of the Environment and Climate Change Available Funding from Ontario Community Environment Fund re Watersheds	173
Draft Motion:		
BE IT RESOLVED THAT correspondence items numbered: 8.23 to 8.37 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting; AND FURTHER THAT the minutes of the Advisory Committees and Local Boards numbered 8.38 to 8.44 on this agenda be received and listed in the minutes of this meeting.		
8.24	11490 - Ministry of Natural Resources and Forestry Inspection of Approved 2018-2019 Annual Work Schedule Nipissing, Sudbury, and Temagami Forests	191
8.25	11502 - Environment and Land Tribunals Ontario Joint Appointment for Hearing	196
8.26	11499A - Building Ties Temiskaming Report for February 14, 2018 Meeting	199
8.27	11519 - Building Ties Temiskaming Thank You from the Passport Tour Coordinator	202
8.28	11500 + 11 - Ministry of Environment and Climate Change Notice of Adverse Test Results and Issue Resolution and OCWA Notice of Resolution	204
8.29	11517 + 18 - Ontario Clean Water Agency Temagami North and South Lagoon Annual Report 2017	213
8.30	11503 - Temagami Area Fish Involvement Program Tax Receipts and Update on Activities	237
8.31	11507 - College of Physicians and Surgeons Outstanding Physician Award 2019	241
8.32	11516 - Daniels Faculty of the University of Toronto Thank You and Invitation to Exhibition	243
8.33	11525 - Federation of Northern Ontario Municipalities Relocation of Fonom Office	245
8.34	11527 - Federation of Northern Ontario Municipalities Review of the 2018 Ontario Budget	246
8.35	11529 - MNRF through Temagami and District Chamber of Commerce Geographic Naming Applications	248
8.36	11530 - Ministry of Education Lincoln M. Alexander Award	256
8.37	11536 - Industry Canada - FedNor Prosperity and Growth Strategy for Northern Ontario	257
8.38	Temagami Public Library - December 19, 2017 Minutes	276
8.39	Temagami Public Library - January 23, 2018 Minutes	278
8.40	Protection to Persons and Property Advisory Committee - January 17, 2018 - Minutes	280
8.41	Economic Development Advisory Committee - February 8, 2018 - Minutes	283
8.42	Au Chateau Board Meeting - February 21, 2018 Minutes	286
8.43	Economic Development Advisory Committee - April 5, 2018 - DRAFT Minutes	292
8.44	Protection to Persons and Property Advisory Committee - April 10, 2018 - DRAFT Minutes	295
8.45	Report 2018-014 - Temagami Fire Dept - April 2018 (for information)	299

Draft Motion:

BE IT RESOLVED THAT Report 2018-014 - Temagami Fire Dept - April 2018 be received

for information.

- 8.46 11560 - Temiskaming Smallmouth Bass Sponsorship for the 2018 Smallmouth Bass Series** 300
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temiskaming Smallmouth Bass Sponsorship dated April 30, 2018 regarding a request to sponsor the 2018 Temagami Events; AND FURTHER THAT Council authorize a donation in the amount of \$300.00 for sponsorship of the 2018 events.
- 8.47 11552 - Living Temagami-Heritage and Culture Centre Announcement of Benjamin Chee Chee exhibit and security camera installation** 301
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Living Temagami-Heritage and Culture Centre regarding Announcement of Benjamin Chee Chee exhibit; AND FURTHER THAT Council direct staff to work with Living Temagami to determine the cost to install security cameras.
- 8.48 11582 - Living Temagami- Heritage and Culture Centre Request for Tents at Train Station to be set up** 302
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Living Temagami- Heritage and Culture Centre regarding Request for Tents at Train Station to be set up; AND FURTHER THAT Council approve the request.
- 8.49 11482 - City of Stratford National Public Works Week** 303
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the City of Stratford regarding National Public Works Week; AND FURTHER THAT Council recognize the week of May 20-26, 2018 as National Public Works Week; AND FURTHER THAT Council put on a staff appreciation barbecue for all staff at end of August.
- 8.50 11584 - Wendy Allair Annual Kim and Tracy Memorial Baseball Tournament Donation Request** 307
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Kimmy & Tracy Baseball Tournament received May 8, 2018 regarding a request for donation of the arena rental fee for the weekend of June 8 - 10, 2018; AND FURTHER THAT Council authorize a donation equivalent to the amount paid for the facility rental, which would be \$1,695 including HST for the full weekend.
- 8.51 11585 - Temagami First Nation Pow Wow 2018 request for use of space and support** 308
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temagami First Nation regarding a request for use of space and support for the 2018 Pow Wow; AND FURTHER THAT Council grant their request for the use of the Temagami North Ballfield for the event.
- 8.52 11562 - Ministry of Education Revised Pupil Accomodation Review Guidelines and Integrated Planning Update** 309
- Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Ministry of Education regarding the Revised Pupil Accommodation Review Guidelines and Integrated Planning Update; AND FURTHER THAT the Mayor send a letter of appreciation for the revisions.
- 8.53 11579 - Ontario Clean Water Agency Temagami Operations Report 2018** 340

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Ontario Clean Water Agency regarding Temagami Operations Report 2018; AND FURTHER THAT Council refer it to the Public Works Committee to review the list of Capital items.

- 8.54 11583 - Office of the Fire Marshall Three Regulations under FPPA mandatory certification.pdf 368**

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Office of the Fire Marshall regarding Three Regulations under FPPA mandatory certification; AND FURTHER THAT Council refer it to the Protection to Persons and Property Advisory Committee to report on the impact of it on the Municipality of Temagami.

- 8.55 Memo 2018-M-024 - Ad-Hoc Website Committee Terms of Reference (with amendments directed at April 17 meeting) 409**

Draft Motion:

WHEREAS Council passed Resolution 18-068 directing the drafting of a Terms of Reference (T& R) for the Ad-Hoc Website Committee at the regular Council meeting held on February 22, 2018; AND WHEREAS Council by resolution 18-066 as amended appointed members to this Committee; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-024 regarding the T& R for the Ad-Hoc Website Committee; AND FURTHER THAT Council adopt the Terms of Reference as amended.

9. STAFF REPORTS

9.1 Items to be Considered Separately from Consent Agenda:

- 1. Report 2018-012 - Matters to be addressed due to Councillor Burrows' resignation 412**

Draft Motion:

BE IT RESOLVED THAT Report 2018-012 - Matters to be addressed due to Councillor Burrows' resignation be received; AND FURTHER THAT Council appoint the following member(s) of Council to:

- Chair of the Planning Advisory Committee -
- Member of the Cemetery Board -
- Member of the Emergency Management Program Committee -
- Member of the Ad Hoc Website Committee -
- Member of the Community Improvement Plan Ad Hoc Committee -

9.2 New items:

- 1. MHBC Report and Draft OPA By-Law re Second Unit Policies 413**

Draft Motion:

BE IT RESOLVED THAT Council receive the MHBC Report and Draft OPA By-Law re Second Unit Policies dated May 10, 2018; AND FURTHER THAT Council approve the Draft OPA By-law wording for circulation as part of the public process; AND FURTHER THAT Council direct staff to proceed with the OPA process.

- 2. Memo 2018-M-030 - Hiring of Planner for OP Review 438**
- 3. Memo No. 2018-M-027 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-01 – 33 & 39 White Bear Court 439**

Draft Motion:

BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-01 – Krech and deems the rezoning application Z-18-01 complete; AND FURTHER THAT Council receive Memo No. 2018-M-027 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-01 – 33 & 39 White Bear Court; NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-01 as June 19, 2018 at 5:00 p.m.

4. DRAFT - Memo 2018 -M-028 - Zoning By-law Amendment - Z-18-02 - 6501 Highway 11 North

460

Draft Motion:

BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-02 – Pandolfo and deems the rezoning application Z-18-02 complete; AND FURTHER THAT Council receive Memo No. 2018-M-028 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-02 – 6501 Highway 11 North; NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-02 as June 19, 2018 at 5:00 p.m.

10. COUNCIL COMMITTEE REPORTS

10.1 Items to be Considered Separately from Consent Agenda:

1. Memo 2018-M-023 - Planning Advisory Committee Composition

469

Draft Motion:

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee; AND WHEREAS Council by motion 17-058 chose to not alter the PAC composition and to increase efforts in training and not alter the composition; AND WHEREAS at the March 13, 2018 PAC meeting the Committee passed a motion regarding the composition; AND WHEREAS at the April 17, 2017 Committee of the Whole, Council agreed to reconsider motion 17-058 passed at the regular Council meeting held on February 2, 2017; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2018-M-023 regarding the committee composition; AND FURTHER THAT Council adopt the recommendations made by PAC; AND FURTHER THAT Council consider an amendment to By-law 14-1198 to allow for 9 members, which must include a representative from the Lake Temagami neighbourhood and another member from the amalgamated areas beyond Lake Temagami; AND FURTHER THAT Council direct staff to advertise for new members.

2. Memo 2018-M-017 - Solid Waste Management Plan

485

Draft Motion:

BE IT RESOLVED THAT: Council receive Memo No. 2018-M-017; AND FURTHER THAT: Council adopt the recommendation of the Public Works & Water Advisory Committee that the Municipality review and revamp our Waste Management Plan; AND FURTHER THAT: the review addresses items in the Solid Waste Management Plan such as, bag limits, transfer sites, method of collection and negotiations with TFN.

3. Memo 2018-M-025 - Terms of Reference Official Plan Review

490

Draft Motion:

WHEREAS at the Planning Advisory Committee (PAC) meeting held on November 22, 2017, PAC reviewed the first draft of the Terms of Reference (T& R) for the Official Plan (OP) Review prepared by staff; AND WHEREAS at the PAC meeting held on January 23, 2018, PAC reviewed the second draft; AND WHEREAS at the PAC meeting held on February 22, 2018, PAC reviewed the third draft; AND WHEREAS at the PAC meeting held on March 13, 2018, PAC reviewed the fourth and final draft of the T& R; AND WHEREAS PAC passed a motion for Council to review and consider adopting the T& R for the OP review; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-025 regarding the T& R for the OP Review; AND FURTHER THAT Council call a special meeting on _____ to consider the Draft Terms of Reference and give direction for the final Terms of Reference.

11. ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

12. CORRESPONDENCE

12.1 Items to be Considered Separately from Consent Agenda:

1. **11528 + 37 - Ontario Northland re Spruce Drive Repair work at ONR Tracks at Spruce Drive** 508

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from Ontario Northland re Spruce Drive Repair work at ONR Tracks at Spruce Drive; AND FURTHER THAT

2. **11548 - Ontario Northland Lease of Land Train Station Grounds Plan 5 on Plan 36R-10947** 512

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from Ontario Northland regarding Lease of Land Train Station Grounds Plan 5 on Plan 36R-10947; AND FURTHER THAT

12.2 New Items (for information)

Draft Motion:

BE IT RESOLVED THAT correspondence items numbered: 12.2.1 to 12.2.3 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting.

1. **11588 - Environmental Commissioner of Ontario Environment, Energy and Climate Resources for Municipalities** 526
2. **11590 - Ontario Good Roads Association Invitation to join the Preferred Autonomous Vehicle Test Corridor** 531
3. **11591 - Ministry of Transportation Ontario Traffic Manual Book 7 Update Stakeholder Consultation Invite and Workshop** 546

13. BY-LAWS

13.1 Items to be Considered Separately from Consent Agenda:

1. **By-law 18-1395 - Deeming Bylaw for 33 and 39 Whitebear** 549

Draft Motion:

BE IT RESOLVED THAT By-law 18-1395, being a by-law to deem the properties located at 33 and 39 Whitebear to not be lots in a plan of subdivision for planning

purposes, be taken as read a first time.

Draft Motion:

BE IT RESOLVED THAT By-law 18-1395, being a by-law to deem the properties located at 33 and 39 Whitebear to not be lots in a plan of subdivision for planning purposes, be taken as read a second time.

Draft Motion:

BE IT RESOLVED THAT By-law 18-1395, being a by-law to deem the properties located at 33 and 39 Whitebear to not be lots in a plan of subdivision for planning purposes, be taken as read a third time and finally passed this 26th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

14. APPROVED MINUTES OF COMMITTEE MEETINGS

Draft Motion:

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

14.1 Planning Advisory Committee Minutes February 22, 2018 551

14.2 Planning Advisory Committee Minutes November 22, 2017 at 1pm 556

15. UNFINISHED BUSINESS

15.1 11536A - Code of Conduct Complaint regarding Facebook Posts 559

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from Jamie Koistinen of the Temagami First Nation regarding a Code of Conduct complaint regarding Councillor Prefasi's Facebook posts; AND FURTHER THAT Council exercise its authority under Section 223 of the Municipal Act 2001, as amended (the Act) to appoint an Integrity Commissioner who would be responsible for performing an independent investigation and reporting back to Council; AND FURTHER THAT Council hereby appoints _____ as the Integrity Commissioner to perform the investigation on this matter.

16. NEW BUSINESS

17. NOTICES OF MOTION

17.1 Notice of Motion from Councillor Koski re Landfill Attendant Contracts

Draft Motion:

BE IT RESOLVED THAT the Municipality put out the tenders for contracts for the Landfill Attendant at Sisk and Strathy, and for the Landfill Attendant at Briggs including the Transfer Site at the Mine Landing, and for the Dump Wagons and Welcome Centre Transfer Site; AND FURTHER THAT the term of these contracts be for 18 months commencing August 1, 2018, with a possible six month extension.

18. CONFIRMATION BY-LAW

18.1 By-law 18-1399 - Confirmation Bylaw May 24, 2018 579

Draft Motion:

BE IT RESOLVED THAT By-law 18-1399, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 24th day of May 2018; AND FURTHER THAT

the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

19. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at p.m.



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COUNCIL IN COMMITTEE OF THE WHOLE MEETING
DRAFT MINUTES**

**Tuesday, April 17, 2018, 6:30 P.M.
Welcome Center**

PRESENT: L. Hunter , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi
STAFF: Tammy Lepage

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:30 pm. There were 43 people in the audience.

ADOPTION OF THE AGENDA

18-132

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated April 17, 2018 be adopted as amended.

CARRIED

The amendment was that items 10.8, 10.28 and 14.1 be moved to the beginning of item NO. 4.

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL
NATURE THEREOF**

- Councillor Lowery declared on item #12.1 as her husband is a shareholder in Temagami Barge.
- Councillor Harding declared on item #9 verbal report from Councillor Koski regarding Public Works update on the Waste Management as he is a dump attendant.

MOVE TO COMMITTEE OF THE WHOLE

18-133

MOVED BY: B. Koski

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

CARRIED

Temagami First Nation Resolution regarding remarks on Facebook

Council permitted Robin Koistinen and Randy Becker to speak to this matter. Discussion took place between Council and members of the public and direction was given for it to be considered under urgent items after returning to regular session.

11536A - Temagami First Nation Letter to Mayor and Council regarding Facebook Posts

This correspondence was discussed in conjunction with correspondence No.11534 no further direction was given.

Code of Conduct Complaint

Council permitted Jamie Koistinen to speak and Councillor Prefasi to read out a statement on this matter. This item was discussed and direction was given for it to be placed on the agenda as an item to be considered separately. Council as a Committee of the Whole considered the following motion:

18-134

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT item 14.1 be moved to item 17 for resolution of Council.

Councillor Lowery requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
L. Hunter	X		
J. Harding		X	
B. Koski	X		
C. Lowery	X		
D. O'Mara		X	
R. Prefasi		X	
Results	3	3	0

DEFEATED

MINUTES OF PREVIOUS MEETINGS

Regular Council Meeting March 22, 2018 - DRAFT Minutes

The draft minutes of the March 22, 2018 regular council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

Special Council Meeting March 22, 2018 - DRAFT Minutes

The draft minutes of the March 22, 2018 special council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

Special Council Meeting March 28, 2018 - DRAFT Minutes

The draft minutes of the March 28, 2018 regular council meeting were discussed and direction was given for them to be listed on the consent agenda for the regular council meeting.

BUSINESS ARISING FROM THE MINUTES

None.

STAFF REPORTS

- *Memo 2018-M-021- Request to Deem Lots 33 and 39 of Plan 36M-610*
To be placed on the consent agenda.

- *Memo 2018-M-022- 2018 OACA Conference*
To be placed on the agenda as an item to be considered separately under Staff Reports.
- *Memo 2018-M-024 - Ad-Hoc Website Committee Terms of Reference*
The draft Terms of Reference was discussed and Council directed that the wording that would authorize the Chair to obtain additional legal and planning advice or to send correspondence be changed to authorize the committee and that it be added that the committee shall report back to council at earliest opportunity; and that the Acting Clerk make these changes and that it be placed as an item on the consent agenda.
- *Memo 2018-M-026 - Changes to the Land Use Planning Appeal System*
To be placed on the consent agenda with the motion as proposed and direction for the Planning Assistant to attend.
- *Report 2018-008 - Marten River Fire Department February 2018*
To be placed on the consent agenda and to be received for information.
- *Report 2018-009 - Marten River Fire Department March 2018*
To be placed on the consent agenda and to be received for information.
- *Report 2018-010 - Temagami Fire Department March*
To be placed on the consent agenda and to be received for information.
- *Report 2018-011 re Process for Filling the Vacant Office of Councillor*
Discussion took place regarding this matter and that direction was given for it to be considered under urgent items after returning to regular session.
- *MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April*
Council permitted Robin Koistinen to speak to this matter. Council discussed this matter and gave direction for it to be considered under urgent items after returning to regular session.
- *MHBC Planning Report - R1 R2 Planning Analysis related to Home Occupations - Simpson Property*
Discussion took place regarding this matter and Council permitted Mr. Graham to speak. Direction is for this item to be placed on the consent agenda for the regular council meeting, with a proposed motion directing staff to provide the Planner with Mr. Simpson contact information, to review and look at definitions of home occupation/home industry in other municipalities, and provide an updated report for the next council meeting.
- *Report 2018-012 - Matters to be addressed due to Councillor Burrows' resignation*
Discussion took place regarding this matter and direction was given for this item to be placed on the agenda as an item to be considered separately.

COUNCIL COMMITTEE REPORTS

- *Memo 2018-M-023 - Planning Advisory Committee Composition*
Discussion took place regarding this matter and Council permitted Mr. Graham and Ms. St. Germain to speak to this issue. Direction was given for this item to be placed on the agenda as an item to be considered separately, including the motion passed by recorded vote.

Councillor Lowery requested a recorded vote.

18-135

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council reconsider motion 17-058 passed at the regular Council meeting held on February 2, 2017.

Recorded	YEAS	NAYS	Abstain
L. Hunter		X	
J. Harding	X		
B. Koski	X		
C. Lowery		X	
D. O'Mara	X		
R. Prefasi	X		
Results	4	2	0

CARRIED

- *11521 - Ron Prefasi Resignation from the OMB and Website Ad Hoc Committee*
Discussion took place regarding this matter and Council permitted Robin Koistinen to speak. Direction was given for this item to be placed on the consent agenda with a proposed motion to accept his resignation.

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

- Councillor Koski gave a verbal report regarding the Public Works meeting and waste management master plan.
- Councillor Prefasi gave a verbal report regarding Parks and Rec & Service Committee regarding the Tower renovations.
- Mayor Hunter gave a verbal report regarding EXP memo that will be provided at the next Council meeting regarding additional funding.

CORRESPONDENCE

The correspondence items were discussed and direction was given for them to be referred as shown below:

- *11488 - City of Hamilton Resolution regarding school boards closing schools be offered to Municipality*
To be placed on the consent agenda with a proposed motion regarding a letter of support.
- *11520 - Township of Madawaska Valley Resolution regarding Asset Management*
To be placed on the consent agenda with a proposed motion regarding a letter of support.
- *11522 + 26 - Federation of Northern Ontario Municipalities 2018 FONOM/MMA Conference May 9-11 and Conference Flyer*
To be received for information.

- *11528 + 37 - Ontario Northland re Spruce Drive Repair work at ONR Tracks at Spruce Drive*
To be placed on the agenda as an item to be considered separately.
- *11497 - Township of South Stormont Resolution re: Landfill Approval We Demand the Right*
To be placed on the consent agenda with a proposed motion regarding a letter of support.
- *11505 - Ministry of the Environment and Climate Change Available Funding from Ontario Community Environment Fund re Watersheds*
To be received for information.
- *11508 - Minister of Seniors Affairs 2018 Senior of the Year Award*
To be placed on the agenda as an item to be considered separately.
- *11535 - Living Temagami Request for Ontario Trillium Foundation Grow Grant Collaboration with Municipality*
To be placed on this agenda under section 17 – motions on urgent items.
- *11531 - Bev McDougall Improvement Money should be used to provide internet for people outside of town*
Direction for this item & 10.10 to be placed on the consent agenda with a proposed motion to say your concerns are noted and the Municipality of Temagami shares some of your concerns regarding internet services, but unfortunately, the downtown revitalization grant cannot be used for it.
- *11532 - Bobbie-Ann McDougall Improvement Money should be used to provide internet for people outside of town*
This item be placed on the consent agenda with a proposed motion.
- *11490 - Ministry of Natural Resources and Forestry Inspection of Approved 2018-2019 Annual Work Schedule Nipissing, Sudbury, and Temagami Forests*
To be received for information.
- *11492A - Temiskaming Health Unit Letter to Food Premise Owners Regarding New Regulations*
To be received for information.
- *11502 - Environment and Land Tribunals Ontario Joint Appointment for Hearing*
To be received for information.
- *11499A - Building Ties Temiskaming Report for February 14, 2018 Meeting*
To be received for information.
- *11519 - Building Ties Temiskaming Thank You from the Passport Tour Coordinator*
To be received for information.
- *11500 + 11 - Ministry of Environment and Climate Change Notice of Adverse Test Results and Issue Resolution and OCWA Notice of Resolution*
To be received for information.
- *11517 + 18 - Ontario Clean Water Agency Temagami North and South Lagoon Annual Report 2017*

To be received for information.

- *11503 - Temagami Area Fish Involvement Program Tax Receipts and Update on Activities*
To be received for information.
- *11507 - College of Physicians and Surgeons Outstanding Physician Award 2019*
To be received for information.
- *11516 - Daniels Faculty of the University of Toronto Thank You and Invitation to Exhibition*
To be received for information.
- *11525 - Federation of Northern Ontario Municipalities Relocation of Fonom Office*
To be received for information.
- *11527 - Federation of Northern Ontario Municipalities Review of the 2018 Ontario Budget*
To be received for information.
- *11529 - MNRF through Temagami and District Chamber of Commerce Geographic Naming Applications*
To be received for information.
- *11530 - Ministry of Education Lincoln M. Alexander Award*
To be received for information.
- *11536 - Industry Canada - FedNor Prosperity and Growth Strategy for Northern Ontario*
To be received for information.
- *11482 - City of Stratford National Public Works Week*
To be placed on the agenda as an item to be considered separately.

BY-LAWS

- *By-law 18-1393 - to amend Procedural Bylaw 16-1279 re electronic participation*
To be placed on this agenda under section 17 – motions on urgent items.
- *By-law 18-1394 - to sign an agreement with AMO for funding for Main Street Revitalization Initiatives*
To be placed on consent agenda with proposed motion.
- *By-law 18-1395 - Deeming Bylaw for 33 and 39 Whitebear*
To be placed on consent agenda with proposed motion.
- *By-law 18-1396 - To Amend Zoning By-law 06-650 re Z-17-01*
To be placed on consent agenda with proposed motion.

APPROVED MINUTES OF COMMITTEE MEETINGS

The minutes of committee and local boards that had been submitted for council consideration were reviewed. Direction was given for them all to be included in the motion to receive items for information following the return to regular session in this meeting.

- *Temagami Public Library - December 19, 2017 Minutes*
- *Temagami Public Library - January 23, 2018 Minutes*
- *Protection to Persons and Property Advisory Committee - January 17, 2018 - Minutes*
- *Economic Development Advisory Committee - February 8, 2018 - Minutes*
- *Au Chateau Board Meeting - February 21, 2018 Minutes*
- *Economic Development Advisory Committee - April 5, 2018 - DRAFT Minutes*
- *Protection to Persons and Property Advisory Committee - April 10, 2018 - DRAFT Minutes*

UNFINISHED BUSINESS

LTAPP Documents Containing Discussion or Recommendation for Tree Removal

Discussion took place regarding this matter and Council permitted Barret Leudke to speak to this matter. Direction was given to place this item on the consent agenda with a proposed motion that the area and significant trees to be removed be marked.

NEW BUSINESS

None.

NOTICES OF MOTION

None.

RETURN TO SPECIAL COUNCIL MEETING

18-136

MOVED BY: J. Harding

SECONDED BY: B. Koski

BE IT RESOLVED THAT this meeting return to regular session at 9:11 p.m.

CARRIED

MOTIONS ON URGENT * ITEMS

(*Items on this agenda that need to be dealt with prior to the next regular council meeting)

By-law 18-1393 - to amend Procedural Bylaw 16-1279 re electronic participation

18-137

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 18-1393, being a by-law to amend Procedural Bylaw 16-1279 to provide for electronic participation be taken as read a first, second and third time and finally passed this 17th day of April 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

Report 2018-011 re Process for Filling the Vacant Office of Councillor

18-138

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

WHEREAS Councillor Debby Burrows' letter of resignation effective March 22, 2018 was filed with the Clerk of the Municipality, in accordance with Section 260 of the Municipal Act (the Act) on the 22nd of March, 2018; AND WHEREAS Section 262 of the Act requires that Council shall at its next meeting declare the office to be vacant; NOW THEREFORE BE IT RESOLVED THAT Council receive Report 2018-011 and Debby Burrows' letter of resignation; AND FURTHER THAT Council acknowledge her resignation with regret and send a letter of thanks for her service to the Municipality; AND FURTHER THAT Council declare the office to be vacant.

CARRIED

To Amend

18-139

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the motion be amended to include that the process be completed at the May 24, 2018 regular council meeting where council will select a person to fill the position; AND FURTHER THAT candidate submissions be received by May 11, 2018 Committee of the Whole meeting; AND FURTHER THAT the candidates make presentation to Council up to 5 minutes.

CARRIED

18- 138 - As Amended

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

WHEREAS Council has received Report 2018-011 regarding the Options for Filling the Vacant Office of Councillor; AND WHEREAS the Municipal Elections Act (MEA) does not permit a by-election if an office is declared vacant after March 31 in an election year; AND WHEREAS Section 263 of the Act requires that Council appoint a person to fill the vacancy within 60 days after the office has been declared vacant; NOW THEREFORE BE IT RESOLVED THAT Council fill the vacancy by means of option # 1.

AND FURTHER THAT the process be completed at the May 24, 2018 regular council meeting where council will select a person to fill the position; AND FURTHER THAT candidate submissions be received by May 11, 2018 Committee of the Whole meeting; AND FURTHER THAT the candidates make presentation to Council up to 5 minutes.

CARRIED

18-140

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the meeting be extended to 10:30 p.m.

CARRIED

Council Adjourned at 9:34 p.m. and reconvened at 9:36 p.m.

MHBC - Planning Report - Secondary Suites and Summary of OPA Process - 11 April

To be received for information and direction given to follow up on the process of the amendment.

11535 - Living Temagami Request for Ontario Trillium Foundation Grow Grant Collaboration with Municipality

Council discussed this matter and passed the following motion:

18-141

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Municipality of Temagami will act as the applicant for the Grow Grant Application on behalf of Living Temagami.

CARRIED

- *11534 - Temagami First Nation Resolution regarding remarks on Facebook*

Discussion took place regarding this matter and Councillor Prefasi read out a s.223.4 (5) of the *Municipal Act*, regarding penalties or sanctions in which a Code of Conduct is in place.

18-143

MOVED BY: B. Koski

SECONDED BY: C. Lowery

WHEREAS the Municipality of Temagami values our working relationship and friendship with the Temagami First Nation (TFN), and the Teme-Augama Anishnabai (TAA);

AND WHEREAS we have received the Temagami First Nation Band Council resolution #2018-008 “asking the Municipality of Temagami’s Council to denounce Councillor Ron Prefasi’s letter and actions as posted on his social media page “Temagami Ron Prefasi – Your Voice Matters”;

AND WHEREAS Council had not met to deliberate on the matter of moving of construction trailers on the Lake Temagami Access road when Councillor Prefasi’s comments were made on Facebook and Council had not made a decision on the matter;

AND WHEREAS only the Mayor of the Municipality of Temagami has the authority to speak on behalf of Council;

AND WHEREAS Councillor Ron Prefasi had no authority to speak on behalf of Council;

AND WHEREAS the Council of the Municipality of Temagami understands that the Temagami First Nation will not participate in any future meetings where Councillor Prefasi is present until an apology is made by Councillor Prefasi to the Temagami First Nation Chief and Council, citizens and Capital Project Manager;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Temagami’s Municipal Council in no way supports Councillor Ron Prefasi’s letter and actions as posted on his social media page “Temagami Ron Prefasi – Your Voice Matters” on Saturday March 17, 2018;

AND FURTHER THAT the Council of the Municipality of Temagami join the TFN by asking Councillor Ron Prefasi to make a public apology to Temagami First Nation Chief and Council, citizens and Capital project Manager for his manner in handling this matter.

Councillor Prefasi requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
L. Hunter	X		
J. Harding		X	
B. Koski	X		
C. Lowery	X		
D. O'Mara			X
R. Prefasi		X	
Results	3	2	1

DEFEATED

18-142

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT this motion be deferred until the next regular Council meeting.

Mayor Hunter requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
L. Hunter		X	
J. Harding	X		
B. Koski		X	
C. Lowery		X	
D. O'Mara	X		
R. Prefasi	X		
Results	3	3	0

DEFEATED

ADJOURNMENT

18-144

MOVED BY: B. Koski

SECONDED BY: J. Harding

BE IT RESOLVED THAT this meeting adjourn at 9:54 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COUNCIL IN COMMITTEE OF THE WHOLE MEETING
DRAFT MINUTES**

**Tuesday, May 15, 2018, 6:30 P.M.
Welcome Center**

PRESENT: L. Hunter , J. Harding , B. Koski , C. Lowery, D. O'Mara, R. Prefasi
STAFF: E. Gunnell, B. Turcotte
GUESTS: Michael Brooker, Barry Graham, Robin Koistinen, Barret Leudke, John Shymko –
Applicants for Councillor Vacancy.

CALL TO ORDER AND ROLL CALL

Deputy Mayor Brian Koski called the meeting to order at 6:30 p.m. There were 23 people in the audience. He called the roll and reported that Mayor Hunter was present by phone.

ADOPTION OF THE AGENDA

18-153

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated May 15, 2018 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Lowery declared on items 13.2 and 17.2 regarding the Lake Temagami Access Point, as her husband is a shareholder in Temagami Barge. Councillor Harding declared on item 8.1 regarding the Solid Waste Management Master Plan, as he is the dumpster contractor.

MOVE TO COMMITTEE OF THE WHOLE

18-154

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

CARRIED

Council discussed the items on the agenda and gave the following direction regarding them.

MINUTES OF PREVIOUS MEETINGS

Special Council Meeting April 17, 2018 - DRAFT Minutes

This item to be placed on the consent agenda for the May 24th meeting.

Special Council Meeting - Zoning By-law Hearing April 17, 2018 - Draft Minutes

This item to be placed on the consent agenda for the May 24th meeting.

Committee of the Whole Meeting April 17, 2017 - DRAFT Minutes

This item to be considered separately from the consent agenda at the May 24th meeting.

Regular Council Meeting April 26, 2018 - DRAFT Minutes

This item to be placed on the consent agenda for the May 24th meeting.

BUSINESS ARISING FROM THE MINUTES

Consideration of Candidates for Vacant Position on Council

Council heard the presentations of the five candidates who had applied for the vacant position of Councillor. The presentations answered the following questions provided in advance:

1. What skills and knowledge would you bring to Council?
2. What is your understanding of the role of a councillor?
3. There are five recognized different neighbourhoods in our Official Plan, as a Councillor, how would you ensure you represent constituents from all neighbourhoods?
4. What means would you use to keep yourself informed on municipal issues?
5. Are there any other reasons that, in your opinion, would make you the best person to fill this council vacancy?

The candidates made their presentations in the order determined by lot as follows: Michael Brooker, John Shymko, Barret Leudke, Barry Graham, Robin Koistinen. They were informed that Council will consider making an appointment to fill the vacancy at the May 24, 2018 regular council meeting.

STAFF REPORTS

Memo 2018-M-019 - Follow up from CAO Resignation

This item was discussed and direction was given to put on motions for urgent items on this agenda.

Report 2018-013 - Additional work required for TN Lagoon Application

This item was discussed and direction was given to put on motions for urgent items on this agenda.

Report 2018-014 - Temagami Fire Dept - April 2018 (for information)

This item to be placed on the consent agenda for the May 24th meeting.

COUNCIL COMMITTEE REPORTS

Memo 2018-M-017 - Solid Waste Management Plan

Councillor Harding moved away from the Council table during the discussion and motion on this item.

This item to be discussed separately from the consent agenda for the May 24th meeting, with the motion as proposed.

Memo 2018-M-018 - Asset Management

This motion to be considered under urgent items on this agenda, with an amendment to change the wording to direct that Council should revise the plan, not just put money aside for it.

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

None.

CORRESPONDENCE

11544 - Pier Structural Engineering Corp P-Sec P-SEC Project Number 17510 April 11, 2018 Fire Tower Structural Report

Direction was given to move this to urgent items on this agenda with a motion to direct staff to move forward to request quotations for the work that needs to be done.

11548 - Ontario Northland Lease of Land Train Station Grounds Plan 5 on Plan 36R-10947

This item to be considered separately from the May 24th consent agenda with further information to be provided by staff and a map if available.

11551 - Living Temagami-Heritage and Culture Centre Request regarding the stored materials

Direction was given to move this to urgent items on this agenda with a motion to approve the request

11552 - Living Temagami-Heritage and Culture Centre Announcement of Benjamin Chee Chee exhibit and security camera installation

Direction was given for this item to be placed on the May 24th consent agenda with a motion for staff to work with Living Temagami to determine the cost to install security cameras.

11553 - Living Temagami-Heritage and Culture Centre Historical document collection access and workspace

Direction was given for this item to received for information and for staff to respond to Living Temagami to approach the Library Board.

11582 - Living Temagami- Heritage and Culture Centre Request for Tents at Train Station to be set up

Direction was given for this item to be placed on the May 24th consent agenda with a motion to approve the request.

11560 - Temiskaming Smallmouth Bass Sponsorship for the 2018 Smallmouth Bass Series

Direction was given for this item to be placed on the May 24th consent agenda with a motion to approve the \$300 donation.

11564 - District of Nipissing Social Services Admin Board Request for Proposals for 2018 Healthy Communities Fund

This item to be received for information and direction was given to staff to share this information with local groups.

11570 - Timiskaming Health Unit Roadside Springs Signage

This item to be placed on the consent agenda for information and direction to provide information to the Temiskaming Health Unit regarding springs in Temagami.

11576 - Ministry of Environment and Climate Change 2018 Ontario Community Infrastructure Fund OCIF

Direction was given to move this to urgent items on this agenda with a motion to apply for funding and request a letter of support.

11584 - Wendy Allair Annual Kim and Tracy Memorial Baseball Tournament Donation Request

This item to be placed on the May 24th consent agenda with a motion to donate as we have in the past.

11585 - Temagami First Nation Pow Wow 2018 request for use of space and support

This item to be placed on the May 24th consent agenda with a motion to grant the request.

11538 - All Aboard Northern Ontario Thank you for support for the initiative to restore train passenger service

Direction was given for items 13 to 18, 20 to 25 and 27 to 29 be received for information only upon return to regular session.

11539 - Halton Region Seeking support for Truck and Rail development in the Town of Milton

11540 - Township of Baldwin Support Motion Bill C-71

11541 - Ernie Hardeman MPP Oxford Private Members Bill regarding Municipalities deciding to receive a landfill

11542 - Ontario Trillium Foundation Knowledge Centre online resource

11549 - Ministry of Transportation CycleON Ontario's Cycling Strategy

11562 - Ministry of Education Revised Pupil Accommodation Review Guidelines and Integrated Planning Update

Direction for this item to be placed on the May 24th consent agenda with a motion that the Mayor send a letter.

11555 - Minister of Citizenship and Immigration Nominations for Champion of Diversity Award

11568 - Timiskaming Health Unit 2017 Audited Financial Statements

11569 - Town of Lakeshore Resolution regarding Renovations or Demo of Buildings with Hazardous Materials

11574 - Destination Ontario Travel Information Services Conference

11575 - Minister of Seniors Affairs June is Ontario's 34th Annual Seniors Month Letter and Poster

11578 - Federation of Northern Ontario Municipalities Annual Report 2017-2018

11579 - Ontario Clean Water Agency Temagami Operations Report 2018

This item to be placed on the May 24th consent agenda with a motion to refer it to public works to review the list of capital items.

11580 - Ontario Good Roads Association Minister McGarry Approves Minimum Maintenance Standard regulation

11581 - Ontario Good Roads Association Municipal Asset Management Plan Training for Elected Officials

11583 - Office of the Fire Marshall Three Regulations under FPPA mandatory certification.pdf

To be placed on the May 24th consent with a motion to refer this to PPP to report on the impact on the Municipality of Temagami.

BY-LAWS

None.

APPROVED MINUTES OF COMMITTEE MEETINGS

11567 - Timiskaming Health Unit Board of Health Minutes February 7, 2018 and Quarter 1 Report

11577 - Au Chateau Board Meeting March 21, 2018 Minutes

DRAFT - Public Works Minutes April 17, 2018 doc

UNFINISHED BUSINESS

Living Temagami-Heritage and Culture Centre and Municipality Ontario Trillium Fund Grant Application Submission (for information)

Council acknowledged the submission for information.

LTAPP Documents Containing Discussion or Recommendation for Tree Removal

This item to be considered under Motions on Urgent items on this agenda.

11482 - City of Stratford National Public Works Week

This item to be placed on the May 24th consent agenda to do a staff appreciation bbq at the end of August.

NEW BUSINESS

None.

NOTICES OF MOTION

None.

RETURN TO SPECIAL COUNCIL MEETING

18-155

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT this meeting return to regular session at 8:28 p.m.

CARRIED

Motion to receive items for information

18-156

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT correspondence items numbered: 10.13 to 10.18 and 10.20 - 10.25 and 10.28-29 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting;

AND FURTHER THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

CARRIED

MOTIONS ON URGENT * ITEMS

(*Items on this agenda that need to be dealt with prior to the next regular council meeting)

Public Works Recommendation re Asset Management Plan

18-157

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council receive Memo No. 2018-M-18; AND FURTHER THAT Council adopt the Public Works & Water Advisory Committee recommendation that Council put money aside to revise our Municipal Asset Management Plan.

AMENDED

Amendment:

18-158

MOVED BY: D. O'Mara

SECONDED BY: L. Hunter

BE IT RESOLVED THAT the motion be amended to remove "put money aside to"

CARRIED

18-157 (As Amended)

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council receive Memo No. 2018-M-18; AND FURTHER THAT Council adopt the Public Works & Water Advisory Committee recommendation that Council revise our Municipal Asset Management Plan.

CARRIED

LTAPP Documents Containing Discussion or Recommendation for Tree Removal

Councillor Lowery moved away from the Council table during the discussion and motion on this item.

18-159

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council accept the recommendation from the LTAPP Ad Hoc Committee that trees and brush need to be removed from the access point; AND FURTHER THAT Council direct that any trees to be removed or significantly cut back and the areas to be brushed are to be marked to make it clear to Public Works staff what is to be removed; AND FURTHER THAT Barry Turcotte and Dan O'Mara are hereby delegated the responsibility to mark the appropriate trees for removal.

CARRIED

Memo 2018-M-019 - Follow up from CAO Resignation

18-160

MOVED BY: L. Hunter

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive Memo 2018-M-019 regarding Follow up from Chief Administrative Officer's Resignation; AND FURTHER THAT Council appoint Councillor Brian Koski as the Municipality's Emergency Management Program Coordinator.

CARRIED

18-161

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council appoint Monty Cummings and Barry Turcotte as a temporary staff signing authority for banking purposes until such time as the new Treasurer/Administrator is hired and appointed.

CARRIED

Report 2018-013 - Additional work required for TN Lagoon Application

18-162

MOVED BY: J. Harding

SECONDED BY: R. Prefasi

WHEREAS the Ministry of Environment and Climate Change (MOECC) is requiring an Assimilative Capacity Assessment be done to accompany the application for amendment to the ECA for the Temagami North Lagoon; AND WHEREAS this was not known at the time EXP quoted the work to be done to submit the application; NOW THEREFORE BE IT RESOLVED THAT Council receive Report 2018-013 and authorized EXP to do the additional work as per their quote for \$7,700 plus tax.

CARRIED

11551 - Living Temagami-Heritage and Culture Centre Request regarding the stored materials

18-163

MOVED BY: J. Harding

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT the Municipality donate the remaining wood, windows and other articles that are being stored by the Municipality that were recently listed on Gov Deals to Living Temagami as per our surplus disposal policy.

CARRIED

11544 - Pier Structural Engineering Corp P-Sec P-SEC Project Number 17510 April 11, 2018 Fire Tower Structural Report

18-164

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

Be it resolved that Council receive the Pier Structural Report and direct staff to put out a request for proposals to do the work identified in the Pier Structural Report and to replace the gate at the base of the tower.

CARRIED

11576 - Ministry of Environment and Climate Change 2018 Ontario Community Infrastructure Fund OCIF

18-165

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council direct that the Municipality apply for funding through the OCIF application based funding; AND FURTHER THAT Council request the MOECC for a letter of support for the Temagami North Lagoon RBC Project.

CARRIED

ADJOURNMENT

18-163

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting adjourn at 9:02 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING
DRAFT MINUTES**

**Tuesday, May 15, 2018, 4:00 P.M.
Welcome Center**

PRESENT: L. Hunter, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: E. Gunnell, T. Lepage
GUESTS: Steve Watt - Planning Lawyer (by phone); Annette Blunt - Ironside
Consulting (by phone for open session)

PURPOSE OF THIS SPECIAL MEETING

THE PURPOSE OF THIS MEETING IS FOR COUNCIL TO:

- address matters in Closed Session as authorized by Section 239 of the Municipal Act, 2001, as amended, subsections (2)(e) and (f) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and the receiving of advice that is subject to solicitor/client privilege, regarding an appeal to the Ontario Municipal Board (OMB); and (2)(c) a proposed or pending disposition of land by the municipality regarding a lot in the industrial park.
- Discuss and give direction regarding the Treasurer /Administrator position.

CALL TO ORDER AND ROLL CALL

Deputy Mayor Brian Koski called the meeting to order at 4:13 pm, there were no people in the audience. He called the roll and reported that Mayor Hunter was present by phone.

ADOPTION OF THE AGENDA

18-145

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the Special Council Meeting Agenda dated May 15, 2018 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

CLOSED SESSION

Before the draft proposed motion was read, Councillor Prefasi requested that the motion to move to closed session be split into two motions.

Councillor Prefasi requested a recorded vote.

18-146

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOVED THAT this Special Council meeting proceed in camera at 4:23 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to subsections: (2)(e) and (f) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and the receiving of advice that is subject to solicitor/client privilege, regarding an appeal to the Ontario Municipal Board (OMB).

Recorded	YEAS	NAYS	Abstain
L. Hunter	X		
J. Harding		X	
B. Koski	X		
C. Lowery	X		
D. O'Mara	X		
R. Prefasi		X	
Results	4	2	0
			CARRIED

18-147

MOVED BY: L. Hunter

SECONDED BY: D. O'Mara

BE IT RESOVED THAT this Special Council meeting proceed in camera at 4:23 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to subsection: (2)(c) a proposed or pending disposition of land by the municipality regarding a lot in the industrial park.

CARRIED

The meeting returned to regular session at 5:05 p.m. Deputy Mayor Koski reported that Council would be considering motions resulting from the closed session.

Mayor Hunter requested a recorded vote.

18-148

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council reject the settlement offer from the Temagami First Nation.

Recorded	YEAS	NAYS	Abstain
L. Hunter		X	
J. Harding	X		
B. Koski	X		
C. Lowery	X		
D. O'Mara	X		
R. Prefasi	X		
Results	5	1	0
			CARRIED

18-149

MOVED BY: R. Prefasi

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council accept the offer to purchase a 6.22 acre parcel shown as Part 2, Parcel 27902, on Survey Plan of Township of Strathy, Municipality of the Township of Temagami, District of Nipissing for the amount stated in the offer to purchase, and that the purchaser arrange his own access to the property.

CARRIED

18-150

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council direct staff to apply to FedNor for funding for creating access to the back properties in the industrial park.

CARRIED

UNFINISHED BUSINESS

Treasurer/Administrator Position

Annette Blunt of Ironside Consulting joined the meeting by phone. Councillor O'Mara gave an overview of what had proceeded so far in the hiring process. Council confirmed that they were okay

with the job description as amended and provided to Council by Annette. Council then discussed the salary range for the new position and whether it would be a fixed term contract or full time position. The consensus was to make the decision on the term depending on the candidates. The following motion was passed:

18-151

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council accept the job description for the Treasurer/Administrator as presented by Ironside Consulting on April 26, 2018 and that the salary range be from \$95,000 to \$120,000.

CARRIED

ADJOURNMENT

18-152

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting adjourn at 5:53 p.m.

CARRIED

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 18-1398

Being a by-law to appoint a Councillor for the Corporation of the Municipality of Temagami.

WHEREAS under Subsection 10 (1) (2) of the Municipal Act, 2001, S.O., 2001, c. 25, as amended, (the Act) a single-tier municipality may pass by-laws respecting the governance structure of the municipality and its local boards;

AND WHEREAS under Subsection 26 (1) of the Act, if a vacancy occurs in the office of a member of council, the municipality may fill the vacancy by appointing a person who has consented to accept the office if appointed;

AND WHEREAS by resolution 18-138 on the 17th day of April, 2018, the Council of the Municipality of Temagami declared the Office of Councillor to be vacant;

AND WHEREAS by resolution _____ on the 24th day of May, 2018, Council named _____, who has consented to accept the office if appointed, to the office of Councillor;

AND WHEREAS under section 264 of the Act, a person appointed or elected to fill a vacancy shall hold office for the remainder of the term of the person he or she replaced.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That _____ is hereby appointed as Councillor for the Corporation of the Municipality of Temagami; and
2. That this appointment shall remain in effect for the remainder of the current term of Council, unless otherwise declared vacant in accordance with the Act;
3. That this bylaw shall come into force and take effect upon final passing thereof.
4. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law, after the passage of the by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST time on this 24th day of May, 2018.

READ A SECOND AND THIRD time and finally passed this 24th day of May, 2018.

Mayor

Clerk

DECLARATION OF OFFICE
(Section 232 of the *Municipal Act, 2001*)

I, _____, having been elected to the office
(name of person)
of Councillor in the Municipality of Temagami
(name of office) (name of municipality)

do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the *Municipal Conflict of Interest Act*.
4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second (or the reigning sovereign for the time being).

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me *Elaine Gunnell, Clerk*)

at the *Municipality of Temagami*)

in the *District of Nipissing*)

on the **24th** day of **May, 2018**)

signature of declarant

Commissioner for taking Affidavits



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
MINUTES**

**Thursday, March 22, 2018, 6:30 P.M.
Welcome Center**

PRESENT: L. Hunter, D. Burrows, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: E. Gunnell, B. Turcotte

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:30 pm. There were 10 people in the audience.

ADOPTION OF THE AGENDA

18-091

MOVED BY: J. Harding

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the Regular Council Meeting Agenda dated March 22, 2018 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

CLOSED SESSION

None.

ADOPTION OF MINUTES

Committee of the Whole Meeting - March 13, 2018 - DRAFT Minutes

18-092

MOVED BY: D. Burrows

SECONDED BY: B. Koski

BE IT RESOLVED THAT the Minutes of the Committee of the Whole meeting held on March 13, 2018 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Councillor D. O'Mara asked for updates on xplornet and on wifi at the Lake Temagami Access Point.

DELEGATIONS/ PRESENTATIONS

Registered Delegations/ Presentations

None.

Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)

- Presenter: Kim Corbett; Subject: comments on Stephen Simpson's letter on the agenda and the effect of the business on the neighbours.
- Presenter: Stephen Simpson; Subject: comments regarding his letter on the agenda and further details about the business and neighbourhood.
- Presenter: Jamie Koistinen; Subject: to ask to be advised if Council will be discussion Temagami First Nation capital projects at future council meetings.

CONSENT AGENDA ITEMS

18-093

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council adopt the consent agenda motions as presented on the agenda.

CARRIED

Regular Council Meeting February 22, 2018 - Draft Minutes

18-093

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the Minutes of the Regular Council meeting held on February 22, 2018 be adopted as presented.

CARRIED

Report 2018-007 TFD Feb 2018 (for information)

18-093

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Report 2018-007 Temagami Fire Department Report for Feb 2018 be received for information.

CARRIED

Report 18-006 - Acting CAO Report

18-093

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Report 18-006 - Acting CAO Report be received for information.

CARRIED

OCWA - annual drinking water reports

18-093

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

WHEREAS the Ontario Clean Water Agency has prepared an Annual / Summary Report of the operation of the Municipality's water treatment systems for Temagami North and South and the quality of the water as required by the Ontario's Drinking-Water Systems Regulation (O. Reg. 170/03), made under the Safe Drinking Water Act in 2002; NOW THEREFORE BE IT RESOLVED THAT Council receive correspondence from Ontario Clean Water Agency (OCWA) dated February 27, 2016 regarding Temagami North & South Annual Reports; AND FURTHER THAT Council direct staff to post notice of said reports on the municipal website; AND FURTHER THAT Council direct staff to provide a copy of said reports, without charge, to every person who requests a copy as per Section 11 (7) of O.Reg. 170/03, and to make the reports available for inspection by any member of the public at the Municipal Office during normal business hours as per Section 12.

CARRIED

Minister Gravel re meeting at ROMA

18-093

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council receive the correspondence from Minister Gravel re meeting at ROMA; AND FURTHER THAT the Municipality send a letter back to Minister Gravel to remind him of his commitment made at that meeting.

CARRIED

STAFF REPORTS

Items to be Considered Separately from Consent Agenda:

REVISED Report 2018-007 - 2017 statement of remuneration and expenses

18-094

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

WHEREAS the Treasurer of the Municipality is required under Section 284 of the Municipal Act, 2001, as amended, to provide to Council by March 31st a statement of remuneration and expenses paid in the previous year to members of Council and others appointed by Council as detailed in the Act; THEREFORE BE IT RESOLVED THAT: Council acknowledge receipt of Report 2018-007 and accept the Revised statement of remuneration attached thereto.

CARRIED

Memo 2018-M-010 - Deem Completion for Application Z-17-01 - Geromaer Inc

18-095

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council acknowledge receipt of Consent Application File No. C-17-04 & Zoning By-law Amendment Application File No. Z-17-01 – Geromaer Inc. and deems application Z-17-01 complete; AND FURTHER THAT Council receive Memo No. 2018-M-10 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-17-01 – 292 Fox Run; AND FURTHER THAT Council set the date and time for the statutory public meeting for Zoning By-law Amendment File No. Z-17-01 as Tuesday, April 17, 2018 at 5:30 p.m.
CARRIED

Memo 2018-M-012 - Options for remote attendance in Procedure By-law
18-096

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council receive Memo 2018-M-012 - Options for remote attendance in Procedure By-law; AND FURTHER THAT Council direct staff to draft an amendment to the Procedure By-law to provide for electronic participation in meetings from the direction given at the March 13, 2018 Committee of the Whole meeting; AND FURTHER THAT Council hereby gives notice of intent to consider an amendment to the Procedure By-law as required by section 21 of said by-law.

CARRIED

Memo 2018-M-013 - Backwash Pump
18-097

MOVED BY: B. Koski

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive memo 2018-M-013 regarding Backwash Pump at Temagami South Water Plant; AND FURTHER THAT Council authorize staff to purchase the backwash pump as quoted before the budget is passed due to the urgency of this.

CARRIED

COUNCIL COMMITTEE REPORTS

Items to be Considered Separately from Consent Agenda:

Memo 2018-M-014 - GGF recommendation re increases due to min wage increase
18-098

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED Council receive Memo 2018-M-014 on behalf of the General Government and Finance Advisory Committee regarding Recommendation for Salary/Wages due to Impact of Minimum Wage Increase; AND FURTHER THAT Council direct that an increase be given phased in over 4 years.

DEFEATED

Council directed that this matter go back to the General Government and Finance Advisory Committee to do the review of grids and ranges as per the policy.

Memo 2018-M-011 - OMB Ad-Hoc Committee Terms of Reference

18-099

MOVED BY: D. Burrows

SECONDED BY: J. Harding

WHEREAS at the OMB Ad-hoc Committee meeting held on February 21, 2018 the Committee reviewed and revised the draft Terms of Reference prepared by staff; NOW THEREFORE BE IT RESOLVED THAT that Council receive Memo-2018-M-011 regarding the OMB Ad-Hoc Committee Terms of Reference; AND FURTHER THAT Council adopt the Terms of Reference as presented.

CARRIED

Memo 2018-M-020 - GGF re Fit for Life

18-100

MOVED BY: B. Koski

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive Memo 2018-M-020 on behalf of the General Government and Finance Advisory Committee regarding Recommendation for Fit for Life Funding; AND FURTHER THAT Council direct that staff apply to amend the project to cover a full time contract for one year.

CARRIED

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

- Councillor Lowery reported on a pilot program at the FHT for COPD and exercise.
- Councillor Koski reported on the recent Public Works and Water Advisory Committee meeting and the need to overhaul the SWMMP and AMP.
- Councillor O'Mara thanked Council for donating the cost of the insurance for the Ling Fling event.

CORRESPONDENCE

Items to be Considered Separately from Consent Agenda (from CoW):

Township of Norwich Resolution regarding Ontario Building Code Amendments and Accompanying Memo 2018-M-016

18-101

MOVED BY: D. Burrows

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive correspondence from the Township of Norwich asking for support of their Resolution regarding the Ontario Building Code Amendments; AND FURTHER THAT Council send a letter of support..

CARRIED

Items to be Considered Separately from Consent Agenda (New Items)

Temagami and District Chamber of Commerce Information Centre Update

18-102

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from the Temagami and District Chamber of Commerce regarding Information Centre Update; AND FURTHER THAT the Chamber and Living Temagami be requested to meet together with the Acting CAO to work out the details to be incorporated into the leases.

CARRIED

S. Simpson UDT Diving regarding R1 R2 Zoning List Interpretation and Accompanying Memo 2018-M-015 PAC recommendation

18-103

MOVED BY: D. Burrows

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council receive correspondence from Stephen Simpson UDT Diving regarding R1 R2 Zoning List Interpretation; AND FURTHER THAT Council direct staff to send the relevant documentation to our planner for a planning report.

CARRIED

Industry Canada - FedNor Funding for Economic Development Projects

18-104

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from Industry Canada - FedNor regarding Funding for Economic Development Projects; AND FURTHER THAT the Municipality apply for funding for strategic planning.

CARRIED

Temagami Community Foundation Donation Request for Fundraiser in the City

18-105

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from the Temagami Community Foundation regarding Donation Request for Fundraiser in the City; AND FURTHER THAT the Municipality donate \$500.00.

CARRIED

Daniels Facility of the University of Toronto Letter requesting the use of the Theatre

18-106

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive correspondence from Daniels Facility of the University of Toronto requesting the use of the Theatre; AND FURTHER THAT we donate the cost of the theatre.

CARRIED

Building Ties Temiskaming regarding 2018 Lake Tour Passport Contribution

18-107

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council receive correspondence from Building Ties Temiskaming regarding 2018 Lake Tour Passport Contribution; AND FURTHER THAT Council authorize a contribution of \$500 for the 2018 passport project.

CARRIED

Ontario Trillium Foundation Grow Grant Due May 16, 2018 and webinars and Workshop Schedules

18-108

MOVED BY: R. Prefasi

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from Ontario Trillium Foundation Grow Grant Due May 16, 2018 and webinars and Workshop Schedules; AND FURTHER THAT Council authorize and direct that a member of staff attend the webinars.

CARRIED

Association of Municipalities of Ontario Main Street Revitalization Funding Update

18-109

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from the Association of Municipalities of Ontario regarding Main Street Revitalization Funding Update for information.

AMENDED

Amendment:

18-110

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the motion be amended to add: And further that it be referred to the Economic Development Advisory Committee for recommendations.

CARRIED

18-109 (AS AMENDED)

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from the Association of Municipalities of Ontario regarding Main Street Revitalization Funding Update for information;

AND FURTHER THAT it be referred to the Economic Development Advisory Committee for recommendations.

CARRIED

Temiskaming Art Gallery Benjamin Chee Chee Exhibition February 26 to April 20, 2018
18-111

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT Council receive correspondence from the Temiskaming Art Gallery regarding Benjamin Chee Chee Exhibition February 26 to April 20, 2018 for information.

CARRIED

Direction was given to staff to inform them that we did not receive the invitation in time to attend the reception.

Ministry of Municipal Affairs regarding Planning Act Regulations related to Building Better Communities - Conserving Watersheds Act, 2017
18-112

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from the Ministry of Municipal Affairs Planning Act regarding Regulations related to Building Better Communities for information.

CARRIED

Environment and Land Tribunals Ontario Confirmation of Hearing Room Arrangements Case No PL171041 and PL171040
18-113

18-113

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from Environment and Land Tribunals Ontario regarding Confirmation of Hearing Room Arrangements Case No PL171041 for information.

CARRIED

BY-LAWS

None.

APPROVED MINUTES OF COMMITTEE MEETINGS

18-114

MOVED BY: B. Koski

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received and listed in the minutes of this meeting.

CARRIED

The following items were received for information:

- General Government and Finance January 11, 2018 - Draft Minutes
- Draft Public Works Minutes February 6, 2018 doc

UNFINISHED BUSINESS

MOECC re May 25 deadline

Council took a recess until 9:00pm in order to get the quote from EXP before considering the item deferred from the afternoon special meeting.

18-115

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive correspondence from the MOECC regarding the May 25 deadline for Temagami North Lagoon - Condition 12 of ECA Requirements; AND FURTHER THAT Council agrees to sole source this work to EXP due to the urgent nature of the work required; AND FURTHER THAT Council direct staff to work with EXP and OCWA to submit the required documentation to the MOECC before the May 25th deadline, as per the March 22, 2018 estimate from EXP in the amount of \$61,930; AND FURTHER THAT it be referred to the GGF Advisory Committee to address in the draft budget.

CARRIED

NEW BUSINESS

None.

NOTICES OF MOTION

None.

ANNOUNCEMENT

Mayor Hunter advised that before the confirmation by-law, Councillor Burrows had some information for Council. Councillor Burrows announced her resignation from Council and Committees effective immediately because of her new employment.

CONFIRMATION BY-LAW

By-law 18-1342, being a by-law to confirm the proceedings of Council.

18-116

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT By-law 18-1342, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 22nd day of March; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

18-117

MOVED BY: B. Koski

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting adjourn at 9:15 p.m.

CARRIED

Mayor

Clerk

DRAFT



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING
DRAFT MINUTES**

**Thursday, March 22, 2018, 3:00 P.M.
Welcome Center**

PRESENT: L. Hunter, D. Burrows, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: E. Gunnell, B. Turcotte
GUESTS: EXP, OCWA

PURPOSE OF THIS SPECIAL MEETING

1. For Council to hear a presentation from EXP and to discuss options for addressing the MOECC's requirements for the Temagami North Lagoon; and
2. To address matters in Closed Session as authorized by Section 239 of the Municipal Act, 2001, as amended, which pertain to subsections (2)(b) Personal matters about identifiable individuals, including municipal employees and (2)(d) Labour relations or employee negotiations regarding personal matters and employment of administrative personnel.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 3:00pm. There were 3 people in the audience, plus four representatives from EXP and two from OCWA.

ADOPTION OF THE AGENDA

18-085

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the Special Council Meeting Agenda dated March 22, 2018 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

DELEGATIONS/ PRESENTATIONS

Presentation by EXP regarding Temagami North Lagoon

Michael Delmonte of EXP made a power point presentation regarding options the Municipality has with respect to meeting the May 25, 2018 deadline for Condition 13 of the ECA for the Temagami North Lagoon. Following the presentation he and Nolan Dombroski from EXP answered questions

of Council and of OCWA. There was discussion whether the Rotating Biological Contactor (RBC) option was the best choice at this time or if UV disinfection should be done first and follow up with the RBC or desludging later. There was discussion on timeframe for installation and it was clarified that the Municipality needs to submit an application by May 25, 2018, but the MOECC will then need to approve it before we can start construction. The following resolution was passed:

18-086

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT the presentation by EXP regarding the Temagami North Lagoon be received.

CARRIED

UNFINISHED BUSINESS

MOECC re May 25 deadline

18-087

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receive correspondence from the MOECC regarding the May 25 deadline for Temagami North Lagoon - Condition 12 of ECA Requirements; AND FURTHER THAT...

DEFERRED

To Defer

18-088

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the motion be tabled until the regular meeting this evening.

CARRIED

Council requested that EXP provide to the Municipality, by email before the end of the evening council meeting, a quote for the work required to submit the application to the MOECC.

CLOSED SESSION

18-089

MOVED BY: D. Burrows

SECONDED BY: B. Koski

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 4:35 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to: (2)(b) Personal matters about identifiable individuals, including municipal employees and (2)(d) Labour relations or employee negotiations regarding personal matters and employment of administrative personnel.

CARRIED

Council returned to open session at 5:37pm. Mayor Hunter reported that Council had given direction to our lawyer regarding a personal matter about an identifiable individual.

ADJOURNMENT

18-090

MOVED BY: D. O'Mara

SECONDED BY: D. Burrows

BE IT RESOLVED THAT this meeting adjourn at 5:42 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING
DRAFT MINUTES**

**Wednesday, March 28, 2018, 12:00 P.M.
Welcome Center**

PRESENT: L. Hunter, J. Harding, B. Koski, C. Lowery, D. O'Mara
ABSENT: D. Burrows, R. Prefasi
STAFF: Tammy Lepage, E. Gunnell (from 12:30 on)
GUESTS: Steve Watt - Lawyer, Cathy Dwyer, Barry Graham, Barret Leudke - Committee of Adjustment Members

PURPOSE OF THIS SPECIAL MEETING

The purpose of this meeting is for Council to have a question and answer session with G. Steve Watt of Municipal Law Chambers regarding Ontario Municipal Board Appeals.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 12:00 noon and called the roll.

ADOPTION OF THE AGENDA

18-118

MOVED BY: C. Lowery

SECONDED BY: B. Koski

BE IT RESOLVED THAT the Special Council Meeting Agenda dated March 28, 2018 be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

DELEGATIONS/ PRESENTATIONS

Steve Watt of Municipal Law Chambers regarding Ontario Municipal Board Appeals

Steve Watt of Municipal Law Chambers spoke to Council, Committee Members and the public regarding the Ontario Municipal Board Appeal process.

NEW BUSINESS

Question and Answer Period

Mr. Watt answered questions from Council and Committee members and the audience. He advised that any questions about the current appeal to be heard by the OMB on June 19th should be dealt with in closed session. He answered general questions regarding the process and representation at the hearing. He answered questions about the alternative to going to a full OMB hearing and about how to avoid similar situations going forward.

CLOSED SESSION (IF REQUIRED)

Ongoing OMB Matters

It was determined that a closed session was required to discuss specifics related to the ongoing OMB case. The following motion was passed:

18-119

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 12:30 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to: (2)(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality regarding an OMB case; and (2)(f) The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose regarding an OMB case.

CARRIED

Municipal Clerk, Elaine Gunnell joined the meeting for the closed session and the following portion of the meeting.

The meeting returned to open session at 1:27 p.m. Mayor Hunter reported that Council had given Mr. Watt direction regarding the matter in closed session and that Council would consider a motion in open session resulting from the closed session discussion. The following motion was passed:

18-120

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council recognizes the need for an Archeological Management Plan (AMP); AND FURTHER THAT Council agrees in principle to work to create an AMP and ask the Temagami First Nation and other interested parties to participate with us in creating it.

CARRIED

ADJOURNMENT

18-121

MOVED BY: J. Harding

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting adjourn at 1:32 p.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

SPECIAL COUNCIL MEETING

DRAFT MINUTES

Tuesday, April 17, 2018, 3:00 P.M.

Welcome Center

PRESENT: L. Hunter, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: Tammy Lepage

PURPOSE OF THIS SPECIAL MEETING

THE PURPOSES OF THE MEETING are:

1. For Council to address matters in Closed Session as authorized by Section 239 of the Municipal Act, 2001, as amended, which pertain to subsections (2)(b) Personal matters about identifiable individuals, including municipal employees and (2)(d) Labour relations or employee negotiations regarding personal matters and employment of administrative personnel.
2. For Council to discuss the senior office management positions and to possibly give direction as to these roles.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 3:00 pm. There was 1 person in the audience.

ADOPTION OF THE AGENDA

18-122

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Special Council Meeting Agenda dated April 17, 2018 at 3:00 pm be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

CLOSED SESSION

18-123

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT this Special Council meeting proceed in camera at 3:04 p.m., under section 236 of the Municipal Act, 2001 as amended, in order to address matters pertaining to (2)(b) Personal matters about identifiable individuals, including municipal employees and (2)(d) Labour relations or employee negotiations regarding personal matters and employment of administrative personnel.
CARRIED

The meeting returned to regular session at 3:22 pm. Mayor Hunter announced that CAO Patrick Cormier has resigned his position effective immediately and that Council wishes him the best and that Council will be discussing its plans for seeking new administrative leadership.

UNFINISHED BUSINESS

Discussion of Senior Management Positions

Council discussed options for making changes to senior management positions. The following motions were passed:

18-124

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council combine the positions CAO & Treasurer thus reducing the senior management levels by one.

AMENDED

18-125

MOVED BY: R. Prefasi

SECONDED BY: B. Koski

BE IT RESOLVED THAT the motion be amended to include the title of the new position to be Treasurer/Administrator

CARRIED

18-124 (As amended)

MOVED BY: B. Koski

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council combine the position of CAO & Treasurer thus reducing the senior management levels by one; AND FURTHER THAT the title of the new position be Treasurer/Administrator.

CARRIED

18-126

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council direct staff to hire the services of Ironside Consulting Services to assist with recruitment initiatives for the new position Treasurer/Administrator as per set out in the quote for services dated March 7, 2018.

CARRIED

18-127

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVE that Council forms an Ad-Hoc Committee to work with Ironside Consulting;
AND FURTHER THAT Council appoint Councillor O'Mara, Councillor Prefasi, Mayor Hunter and the Clerk to the Ad-Hoc Committee.

AMENDED

18-128

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT the motion be amended to include Councillor O'Mara be the main lead on this project.

CARRIED

18-127 (As amended)

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council forms an Ad-Hoc Committee to work with Ironside Consulting;
AND FURTHER THAT Council appoint Councillor O'Mara, Councillor Prefasi, Mayor Hunter and the Clerk to the Ad-Hoc Committee.

AND FURTHER THAT Councillor O'Mara be the main lead on this project.

CARRIED

ADJOURNMENT

18-129

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT this meeting adjourn at 4:07 p.m.

CARRIED

Mayor

Clerk



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
SPECIAL COUNCIL MEETING - ZONING BY-LAW HEARING
DRAFT MINUTES**

**Tuesday, April 17, 2018, 5:30 P.M.
Welcome Center**

PRESENT: L. Hunter, J. Harding, B. Koski, C. Lowery, D. O'Mara, R. Prefasi
STAFF: T. Lepage, Planning Assistant /Acting Clerk

PURPOSE OF THIS SPECIAL MEETING

The Purpose of this Special Meeting is for Council to receive public comments on Zoning By-law Amendment application # Z-17-01.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 5:30 pm. There were 2 of people in the audience.

ADOPTION OF THE AGENDA

18-130

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT the Special Council Meeting / Zoning By-law Hearing Agenda dated April 17, 2018 at 5:30 pm be adopted as presented.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

PRESENTATION OF THE APPLICATION

Application Z-17-01 - Geromaer

Planning Assistant, Acting Clerk Tammy Lepage, gave an overview of the application. She also informed Council regarding the status of the concurrent Consent Application C-17-04 that was granted on March 22, 2018, subject to conditions, one of which was the rezoning of the property as outlined. She explained that the application will be considered by the Planning Advisory Committee

(PAC) on April 23, 2018 and that a memo with their recommendation will be provided to Council for the April 26, 2018 regular Council meeting.

The Agent Mr. Leo Deloyde spoke to the application and stated that he agrees with the Planning Consultants report. He informed Council that the retained parcel is not part of the plan of subdivision agreement and the re-zoning only applies to the lots proposed as part of the consent. He further explained that the R3 zone allows for one residential dwelling per proposed lot and that the lots are bigger than the maximum of 1.5 ha. He answered questions and comments from Council.

WRITTEN SUBMISSIONS MADE AFTER THE POSTING OF NOTICE OF THE MEETING

There were no written submissions made after the posting of notice of the meeting.

COMMENTS FROM THE PUBLIC ON THE APPLICATION

There were no comments from the public on the application.

ADJOURNMENT

18-131

MOVED BY: D. O'Mara

SECONDED BY: B. Koski

BE IT RESOLVED THAT this meeting adjourn at 5:40 p.m.

CARRIED

Mayor

Clerk



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
DRAFT MINUTES

Thursday, April 26, 2018, 6:30 P.M.
Welcome Center

PRESENT: L. Hunter, B. Koski, C. Lowery
ABSENT: J. Harding, D. O'Mara, R. Prefasi
STAFF: E. Gunnell

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:30 p.m. with no quorum present. She explained to those present the procedural requirement to wait for 15 minutes and then if there was still no quorum, for the clerk to call the roll and adjourn the meeting. At 6:45 p.m. the clerk called the roll and adjourned the meeting.

Mayor

Clerk



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott
2877 Highway 11 North
Marten River, ON
POH 1T0
705 892 2340
pelliott@ontera.net

MONTHLY REPORT MARCH 2018 2018-009

TRAINING

- March 6th Member watched the Essentials of Fire Fighting "Introduction to SCBA" and "Use and maintenance of SCBA" videos. Fire Chief Elliott demonstrated proper donning and doffing techniques. Fire fighters then practiced these techniques. Used breathable air cylinders were refilled.
- March 20th Canadian Red Cross trainer, Captain Siegner demonstrated practical application of CPR and AED for infant, child and adult. Fire fighters practiced the skills using adult and baby dummies and trainer AED.
- March 22-25 Firefighters N. Malbrecht and T. Malbrecht, Fire Chief P. Elliott and Captain MJ Elliott attended the Northeastern Fire Education Conference and Trade Show. The complete listing of training seminars and presentations is attached.

INCIDENTS

March was an incident free month.

OTHER

- The extension ladder brackets for Engine 4 were repaired and the ladder was reinstalled on the vehicle. We much appreciate the volunteers that picked up this task.
- A heavy layer of sand on the cement pad outside of the fire hall was washed off by volunteers.
- Thanks to all the fire fighters who helped to clean the hall move and houses fire trucks in advance of this year's Winterfest.

- The “Green is the theme” St Patrick’s Day Winterfest was an amazing success. Thanks to all the fire fighters community and student volunteers and to Fire fighters J. Devost and R. Cantin for chairing this committee. Check it out on MartenRiver.ca.



- Fire Chief Elliott attended the Zone 7 Fire Chiefs meeting at the Northeastern Fire Education Conference in Huntsville on March 23rd.



Marten River Volunteer Fire Department

Summary of Training Received at **the 20th Annual Northeastern Fire Education Conference,**
March 22-25, 2018

Attendees: Fire Chief Paul Elliott
Captain Mary Jane Elliott
Fire Fighter Norm Malbrecht
Fire Fighter Tina Malbrecht

The following Seminars/Presentations were attended:

Friday March 23, 2018

Developing Relationships to Promote Public Education

Presented by Samantha J Hoffmann, Public Fire and Life Safety Officer/Information Officer

This session covered Public Education as the first line of defence and how to develop partnerships within communities to promote it. We looked at how departments can connect by using:

WEALTH (budget and donated resources) WORK (community volunteers and member time)

WISDOM (Plan development and implementation) and INFLUENCE (outside resources, local median social media, free and low cost resources, business partnerships i.e. real estate companies etc.

Overview of Ontario Fire Services Section 21 Committee Update

Presented by Rob Grimwood, Fire Chief & CEMC, Niagara-on-the-Lake Fire & Emergency Services, OAFSC Management Co-Chair, Section 21 Committee

- Because on the New OFC website all guidance notes were modernized and presented in both English and French.
- New guidance notes developed were: Exposure to noxious weeds, working alone, Active attacker, and Carbon dioxide hazards (restaurants), Chemical suicides (Hydrogen sulfide in enclosed spaces), Fire Fighter hygiene and decontamination, Medication, Working at heights, & Ground Ladder training.
- Guidance notes in the works include: Training centers, Eye Protection, Wildland Fires, PPE, Respiratory Protection, Water Rescue, Traffic Safety, Fire Fighter Survival, Reg 714/94, Elevator Rescue Training, External Training, PTSD Prevention, and Cancer Prevention.
- Moving forward committee plans to improve engagement, identify trends, improve the GN process and promote GN use.

Leadership Lessons from Christmas Vacation and Clark W. Griswold

Presented by Billy D. Hayes, Chief Program Officer for The National Center for Fire and Life Safety

This presentation explores Clarke Griswold's leadership trails and core values that help him achieve his mission of a "fun old fashion family Christmas". Leadership qualities such as vision, passion, positivity, selflessness, expectation, tolerance, inclusion, accountability, reflection, control and celebrating success were all discussed.

Update from the Ontario Association of Fire Chiefs

Presented by Chief Stephen Hernen, President

OAFC Strategic Plan's 4 Themes

1. Communication to promote excellence in the fire service --One Voice One Message
2. Diversify revenue streams to grow and build the mission through partnerships.
3. Enhance member services
4. Inform (DZ licensing, Certification Programs, Ambulance Act. Simultaneous notifications, Next Gen 911)

Training facilitated by OAFC include; Road 2 Mental Readiness, Solar Training , Humber Collage Fire Service Executive Management Certificate, Beyond Hoses & Helmets, Natural Gas Awareness And Resurce1 Online

NFPA Update

Presented by Laura King, Canadian Public Education Representative, NFPA

NFPA's abundance of fire safety tools and messaging for chiefs, FPOs and educators is free, easily accessible and evolving to include more Canadian content. We were shown how NFPA can help departments with their community risk reduction. She helped us understand the resources available to help spread fire-safety messages, find out about NFPA training in Canada and leave armed with a public-education tool kit.

CNR Derailment March 2015

Presented by Chief Mike Benson, Gogama Fire Department

Chief Benson demonstrated how by implement his small town's emergency plans on Mary 7, 2015 a 100 car train derailment and crude oil fire and spill was coordinated.

Saturday March 24, 2018

The Privilege of Leadership

Presented by Billy D. Hayes, Chief Program Officer for The National Center for Fire and Life Safety

This workshop will explore a number of leadership lessons from history where those in charge, were faced with difficult circumstances, but demonstrated the ability to face those circumstances with confidence, competence, and effective decision making skills. Being placed in a responsible leadership position is really a privilege, not a detriment. He stressed walking away with a positive outlook regardless of the difficulties and meeting challenges by being solution driven, earning trust, observing

and interpreting, using intuition and common sense, by being innovative, taking risks, sharing a vision, having a presence, caring, knowing your strengths and weaknesses and celebrating success.

Update from the Office of the Fire Marshal and Emergency Management

Presented by Ross Nichols, Ontario Fire Marshal and Chief, Emergency Management

We were advised of items that the OFMEM has been working on. Including revised vulnerable occupancy compliance, NFPP revitalization, 4 new investigators, upgrades for PPE, trade partners, webinars, streamline reports, 1st Nations support, on call operation managers, Airbnb , cannabis , standpipe systems, furniture in corridors, tall wood building construction, CO alarms, retirement homes, long-life smoke alarms, combustible cladding, lead evaluators, modernizing written testing, online classroom, electronic testing to NFPA standards , 2yr internship for fire fighter positions, Kidde recall, NFPA1006 technical rescuer and NFPA1521 testing for Incident command.

The Art of Reading Smoke

Presented by Phil Jose, Ignition Point Training, Deputy Chief, Seattle Fire Department

He used fire-ground video so that attendees will learn the skill of reading smoke. We learned about the three steps for reading smoke. Inventory and compare smoke attributes including volume, velocity, density and color. Observe the factors that may change the VVDC. Answer how those attributes will indicate fire size, fire location and predict fire behavior.

Trade Show

Approximately 60 vendors displayed firefighting related apparatus, equipment, PPE, safety supplies etc. A great opportunity to see what is new and innovative in the industry.

Sunday March 25, 2018

4 Hour Workshops

Job Hazard Analysis/Risk Assessments Attended By Captain MJ Elliott

Sponsored by Public Services Health and Safety Association

Identifying hazards and assessing the level of risk associated with those hazards is the most important activity you perform every day, at work and away from work. Effective health and safety management is based on a universal understanding of risks and how to control them through good planning. This training program outlines the steps in a risk assessment and provides details on completing a job hazard analysis. Identifying hazards and assessing the level of risk associated with those hazards is the most important activity you perform every day, at work and away from work. Applicable for all sectors, this training is intended for managers, supervisors, workers and joint health and safety committee members. It outlines the steps in a risk assessment and provides details on completing a job hazard analysis. Identifying hazards and assessing the level of risk associated with those hazards is the most important activity you perform every day, at work and away from work. Effective health and safety management is based on a universal understanding of risks and how to control them through good planning.

Big Rig Extrication Attended By Fire Chief P. Elliott and Fire Fighter N. Malbrecht
Sponsored by Code 4 Fire & Rescue

Led by Instructor Jason Defosse from Code 4 with special guest speaker James Ireland, Heavy Towing Specialist, Rescue 51 Towing & Recovering, from the hit show Heavy Rescue 401.

Jason will be lending his expertise on the hazards of dealing with big rig and multiple passenger vehicles

Jason will cover:

Vehicle construction, hazards and dangers

Equipment and resources

Securing the scene with hazmat consideration

Identifying loads and weights

Heaving lifting and stabilization

Heavy truck anatomy and extrication

Multiple patient incidents

Gaining access and creating space

Rapid extrication techniques

Code 4 Fire & Rescue has been focused on Extrication Training for over 30 years. Code 4 provides Service & Training to Thousands of Fire Departments in Ontario, Atlantic Canada and New York State. Jason Defosse has been a Firefighter & Extrication Rescuer for 22 years. In conjunction with Chris Christie, Jason has helped further develop Code 4's Rapid Response, Train-The-Trainer, Big-Rig & School Bus Courses. Over the past 6 years, Jason has successfully conducted approximately one thousand Courses in Ontario, Atlantic Canada, North America and South America, training thousands of students.

Traffic Protection for Emergency Services (includes traffic control person training)

Attended by T.Malbrecht

Sponsored by Public Services Health and Safety Association

Applicable for the Emergency sector, this training is designed for workers whom are exposed to traffic hazards and work on or near roadways for emergency response purposes.

This program covers the hazards of working close to vehicles and equipment, the legislation and Section 21 Guidance Notes that apply, and how workers can protect themselves from these hazards. Upon completion of this program the participant will be able to list traffic hazards that may be found in their workplace, describe the legislation related to these hazards and be familiar with Ontario Traffic Manual Book 7, Appendix A1 for Unplanned Events. Signaling and Traffic Control Person (TCP) are also covered.

Specific Learning Objectives

Describe the legislation and guidelines that apply to traffic protection for emergency services workers

Identify the hazards of traffic, risk factors for traffic incidents and the purpose of temporary traffic control/protection

Illustrate the use of Traffic Control Persons (TCP), the legal requirements for training, Personal Protective Equipment (PPE), where they should be located and how they should signal and communicate

Recognize additional factors at emergency scenes that can affect worker health or safety.

Apply the Ontario Traffic Manual Temporary Conditions (Book 7) to set up appropriate traffic protection for common scenes to protect emergency services workers



Corporation of the Municipality of Temagami

Memo No.
2018-M-021

Memorandum to Council



Staff



Committee

Subject:	Request Deem 33 & 39 White Bear Court Legally described as Lots 24 and 25 of Plan 36M-610
Agenda Date:	April 17th, 2018
Attachments for Information:	<ul style="list-style-type: none">• Deeming request• Attached Draft Deeming By-Law

RECOMMENDATION

This memorandum is to recommend that Council consider the following motion:

BE IT RESOLVED THAT Council receive Memo No. 2018-M-021 regarding the request to deem Lots 24 & 25 of Plan 36M-610;
AND FURTHER THAT Council consider a Deeming By-law to deem 33 and 39 White Bear Court (Lots 24 & 25 of Plan 36M-610) to not be a part of a Registered Plan of Subdivision for planning purposes;

BACKGROUND INFORMATION

When lots are not located in a plan of subdivision they will automatically “merge on title” when two abutting lots are owned by the same person. Lots in a registered plan of subdivision do not “merge on title” automatically, when the same property owner purchases side-by-side properties, as per Section 50(3) of the *Planning Act*. In order for a “merge” to occur a deeming by-law is required.

When it is desirable for two lots in a plan of subdivision to “merge”, as per Section 50 (4) a Council of a local municipality may by by-law deem any part of a subdivision that has been registered for eight years or more, to not be lots in a registered plan of subdivision. This has been requested for certain lands described as 33 and 39 White Bear Court (Lots 24 & 25 of Plan 36M-610). The request to deem the lands is considered in this memo.

ANALYSIS

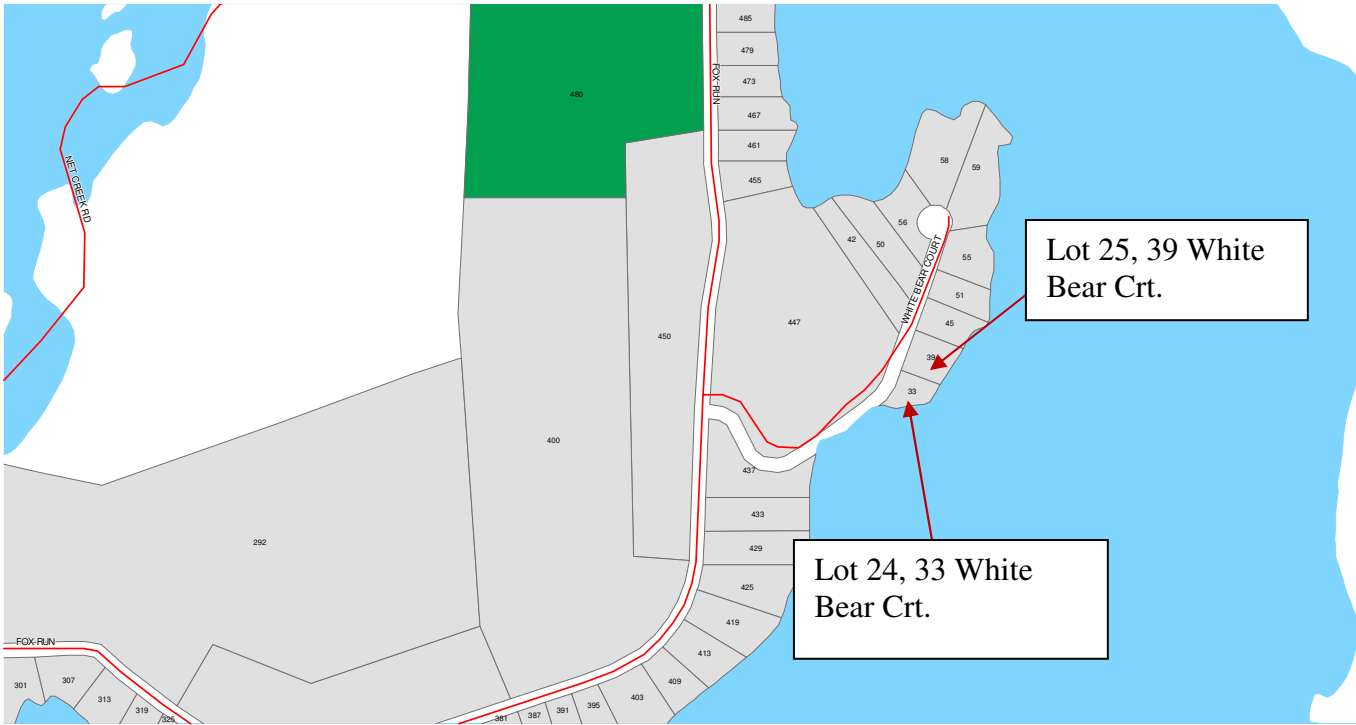
The purpose of passing the deeming by-law is to deem the lots not to be a lot in a plan of subdivision. This would allow the deemed lots to be treated as one lot for planning purposes.

The purpose of joining the lots together would be to construct a 40’ x 60’ x 16’ Norsteel Garage on 39 White Bear Court to accommodate for storage for vehicles, recreational vehicles, tents, storage trailers etc. Once the properties are “merged” the proposed Norsteel Garage will be an accessory use to the existing dwelling located on 33 White Bear Court. The applicants are still able to meet all setback requirements and other provisions of the Zoning By-law; however the applicant has submitted a Zoning By-law Amendment to facilitate the construction of the garage as it would exceed the maximum permitted size of a garage. This application will be subject to a public meeting at a future date.

The resulting lot following the “merging” of the two properties would have a lot frontage of approximately 140 metres on Cassels Lake and a lot area of approximately 0.7 hectares. The lot would not be out of character with the rest of the subdivision on Fox Run.

The planning department has no concerns with the request and recommends that Council enact a Deeming By-law for these lots. It should be noted that the only way the land may be divided in the future will be through the consent process.

If Council agrees to the request to join the lands, and considers a Deeming By-law, the by-law does not require public notice or a public hearing prior to the passing of the By-law. The By-law does require three readings of Council and to be registered at Land Titles if passed.



Prepared by:	Reviewed by:	Approved for Council consideration by:
Tammy Lepage, Planning Assistant	Jamie Robinson, Planning Consultant MHBC	Elaine Gunnell, Municipal Clerk
Name, Position	Name, Position	Name, Position

March 16, 2018

Mayor & Council of The Municipality of Temagami
Box 220
Temagami, ON P0H 2H0

Dear Mayor & Council

This request is in regard to the following properties:

PIN 49004-0046 LT
Description PCL 24-1 SEC 36M610 SRO: LT 24 PL 36M610 CASSELS S/T RIGHT IN LT260973 & NP8370;
TEMAGAMI, DISTRICT OF NIPISSING

And

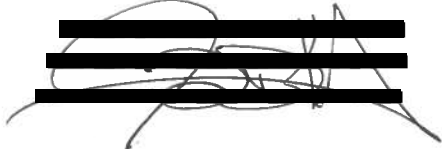
PIN 49004-0047 LT
Description PCL 25-1 SEC 36M610 SRO: LT 25 PL 36M610 CASSELS S/T RIGHT IN LT260973 & NP8370;
TEMAGAMI, DISTRICT OF NIPISSING


In 2013 we requested to have a by-law deemed that they are no longer on a plan of subdivision. We requested this through Barbara Madigan and have Consolidated the parcels legally on August 8, 2013 (please see attached copy). Our lawyer, William Ramsay has drawn up the necessary documents.

We are planning to make an application to build an engineered garage but require the properties to be as one. We have no intention of ever severing them once this is complete.

Should you require further information, please do not hesitate to contact either at the numbers below.

Thank you for your consideration,


James D. Krech
33 White Bear Court
Temagami, ON P0H 2H0
705-840-5155
705-840-5221


Kimberly A. Krech
33 White Bear Court
Temagami, ON P0H 2H0
705-840-5155
705-840-5221

Properties

PIN 49004 - 0046 LT

Description PCL 24-1 SEC 36M610 SRO; LT 24 PL 36M610 CASSELS S/T RIGHT IN LT260973 & NP8370; TEMAGAMI ; DISTRICT OF NIPISSING

Address TEMAGAMI

PIN 49004 - 0047 LT

Description PCL 25-1 SEC 36M610 SRO; LT 25 PL 36M610 CASSELS S/T RIGHT IN LT260973 & NP8370; TEMAGAMI ; DISTRICT OF NIPISSING

Address TEMAGAMI

Applicant(s)

Name KRECH, KIMBERLY ANNE

Address for Service 33 White Bear Court, Temagami, ON P0H 2H0

This document is not authorized under Power of Attorney by this party.

Statements

The registered owner applies to consolidate the selected PINs and the proposed description for the parcels to be consolidated is PCL 24-1 and PCL 25-1 SEC 36M610 SRO; LT 24 and LT 25 PL 36M610 CASSELS S/T RIGHT IN LT260973 & NP8370; TEMAGAMI ; DISTRICT OF NIPISSING.

Signed By

William Ralph Ramsay

18 Armstrong St.
New Liskeard
P0J 1P0acting for
Applicant(s)

Signed

2013 08 07

Tel 705-647-4010

Fax 705-647-4341

I have the authority to sign and register the document on behalf of the Applicant(s).

Submitted ByRAMSAY LAW OFFICE PROFESSIONAL
CORPORATION18 Armstrong St.
New Liskeard
P0J 1P0

2013 08 08

Tel 705-647-4010

Fax 705-647-4341

Fees/Taxes/Payment

Statutory Registration Fee \$60.00

Total Paid \$60.00

File Number

Applicant Client File Number :

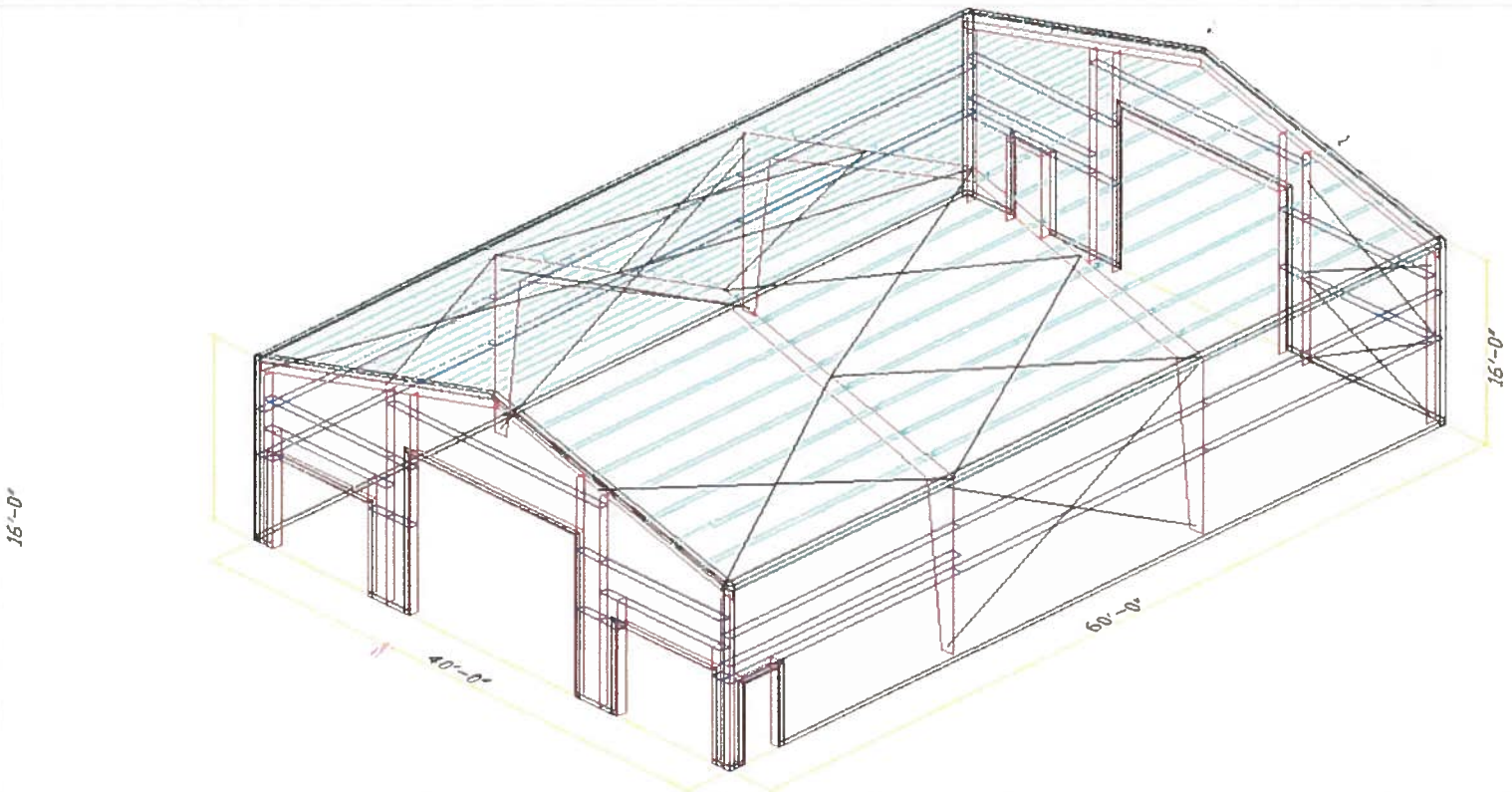
17782 RS

Norsteel Quote

Client		Job Site	Width	Length	Eve Height	Slope	Date Created	Date Expired
Jim Krech		Tamagami, Ontario K0L1T0	40'	60'	16'	4:12	02/28/2018	03/07/2018
Framed Openings		Included in all Packages:					Building Cost:	\$ 36,989.00
Overhead Openings	(2) 14'w x14'h (2) 8'w x 8'h	Primary Framing	Rigid Frames and End Wall Frames				Insulation R20/R13	\$ 5,605.39
Service Door 3'7" Wx7'2"H	2	Secondary Framing	Purlins, Girt & Eave Struts				Freight	Included
Windows	0	Wall and Roof Sheeting	26 Gauge Galvanized Coloured Cladding, 26 Gauge GALVALUME Roof Sheeting.				Taxes	Extra
Code:	NBC 10, BCBC 12	Engineered Drawing	3 sets of engineered stamped drawings included				Estimated Date of Delivery:	6-8 weeks
Wind Speed:	90	Assembly Manuals	Included					
Wind Exposure:	R1	We do not provide:	Building Foundation/Installation services					
Roof Snow Load:	51.8300		Doors and Windows					
Live Load:	20.00							
Collateral Load:	3							
Closed?:	2							
Seismic Zone:	F							
Seismic Coef:	0.150							

To see photos of our buildings:

- Please follow this link to our website building gallery: <http://norsteelbuildings.ca/gallery/>
- Or our Facebook page: www.facebook.com/NorsteelBuildingsLimited/



Get to know Norsteel:

Recipient of the following awards:

- Top 100 Metal Builders in North America (voted by Metal Construction News 5 years in a row)
- Top Builder (2010, 2011, 2012, 2013, 2014, 2015, 2016)
- Million Dollar Award (2010, 2011, 2012, 2013, 2014, 2015)

Norsteel was built on honesty and integrity. Serving the commercial, industrial, and residential markets for over a decade, Norsteel specializes in a variety of different building applications, from commercial garages, to industrial warehouses, to sports facilities.

Basic Components of a Steel Building

Although there are a lot of different components in a Steel Structure, Steel Buildings are Basically comprised of:

- Primary Framing
 - Columns and Rafters (Rigid Frames)
 - Post and Beam Endwalls
- Secondary Framing:
 - Wall "Z" Girts,
 - Roof "Z" Purlins, and
 - Eave "C" Purlin
- Roof and Wall Sheeting
 - 26 Gauge Galvalume Roof: Standard Screw Down or 24 Gauge Galvalume Standing Seam Roof
 - 26 Gauge Galvanized Wall Panels
- Bracing
- Trim



Lofts & Mezzanines

- Minimum recommended Wall Height at 16' H
- Pre Engineered STEEL Mezzanine integrated into the design



- Free Standing / Self Supporting Mezzanine out of wood



Interior Finishing Options

Steel Liner Panels

- Available in a variety of colors
- 24 or 26 Gauge Galvanized Steel
- Available in 7'9" Wall only or full Wall and Roof



Full Roof and Wall Liner Panel



7'9" Wall Liner Panels

Laminated Insulation:



Wood Frame with sheetrock



STANDARD PANEL PAINT SYSTEMS

Exterior painted roof and wall panels are precision roll formed from pre-painted galvanized or Galvalume® coils. The metal is first subjected to a strenuous cleaning process followed by the application of an oven-cured primer. Next the finish coat is applied under constant monitoring for proper cure temperature and color uniformity. Before panels are formed, the finished coil is subjected to stringent quality control tests including: physical bend resistance, impact resistance, and film thickness, hardness, gloss, and color. The standard paint system is an industry proven Silicone-Polyester coating. Silicone-Polyester is a recognized standard of product quality for exterior building systems. Printed colors are matched as closely as possible. Exact color match should be made from metal chip samples.

*Liner panels for wall and roof are normally provided in a 28 gage panel coated with a highly serviceable interior grade white polyester coating. Liner panels are for inside use and are not intended to be exposed to the effects of weather or sunlight. All painted wall and trim products are painted with the same high quality paint system described here. Galvalume® Trim may be available at a slight increase in price.

*Backer side primer colors may vary.

SILICONIZED POLYESTER

BURNISHED SLATE
(BS)



EVERGREEN
(EG)



AZTEC BLUE
(AB)



BRICK RED
(BR)



SAGEBRUSH TAN
(SB)



FOX GRAY
(FG)



LIGHTSTONE
(LS)



POLAR WHITE
(PW)





USE PERMIT
for

Certificate No.: 10-061148

Class 4 Sewage System Installed under Certificate of Approval
(constructed/installed/established/enlarged/extended/altered)

No. 10-061148 in accordance with The Building Code Act 1997, and Regulations and subject to the limitations thereof,

is issued to Kimberly Krech for a sewage system located on the property described as follows:
(name of owner/registered lease holder)

District Nipissing Township/Municipality Cassels/Temagami Twp Lot #
Twp Con # Plan # 36M610 Sublot # 4 Parcel # 24-1
and is related to the Site Inspection Report dated August 26, 2010.

Dated this 17th day of September, 2010.

Inspector

Form N-4-LC (04.00), rev. (03.09)

Director
Appointment



SITE INSPECTION REPORT FOR A USE PERMIT RELATED TO

Site Inspection Report File No.: 10-061148 Dated: Aug 23-10

Owner's Name: Kimberly Kreck

1. Persons at inspection (Name/s): Brian Feeney

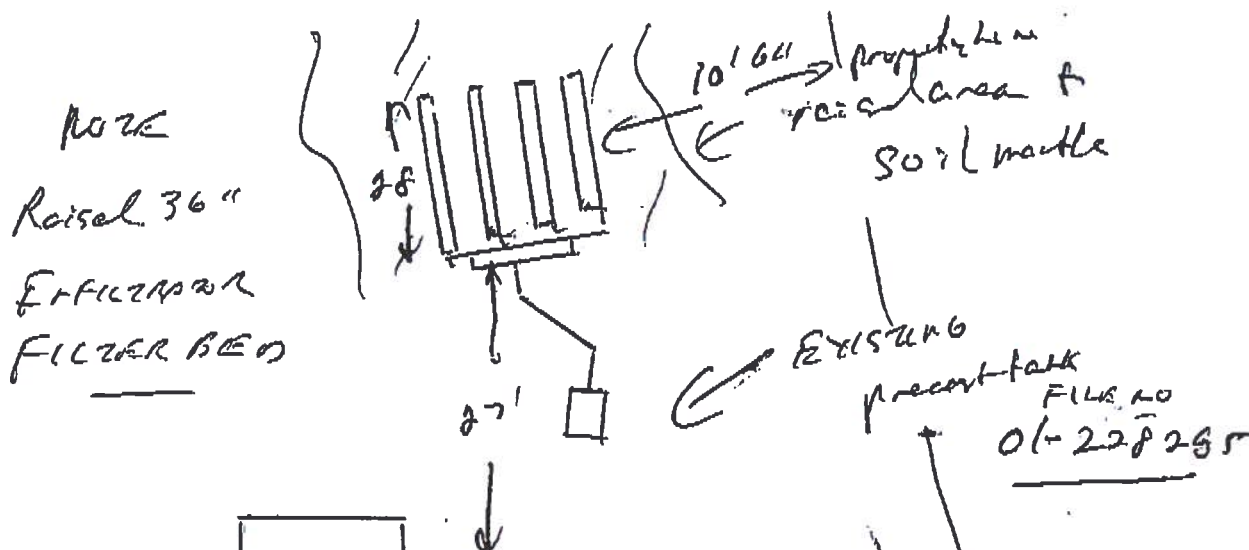
Attending in capacity of: carpenter

2. Time of Inspection: 2:55 Weather Conditions: overcast

3. Assessment
The work inspected conforms to that required by Certificate of Approval, dated Aug 23-10 in all respects.

4. Filter Sand: Number Cubic Yards: 60 yds Supplied by: North Van Sand & Gravel Ltd

5. Reconstruction or changes required before Use Permit issued (Nil if applicable).



6. Completion of work under Certificate of Approval includes:

- add crushed stone and building paper
- backfill absorption trenches or sand filter with foam
- ensure stable slopes of raised leaching beds (not less than 4:1)
- grade surface of bed
- recommend add topsoil and seed or sod
- conduct surface drainage away from leaching bed area
- other (detail)

7. Additional Inspection: ☐ Required ☒ Not required

8. Use Permit issued on (date)

SEP 17 2010

(Inspector)

[Signature]

COPY

Personal Information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the Building Code Act, 1992. Questions about the collection of personal information may be addressed to: a) Timiskaming Health Unit's Privacy Officer, or, b) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor, Toronto, M5G 2E5 (416) 585-6666.

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 18-XXXX

Being a bylaw to designate lots on a certain plan of subdivision that has been registered for eight years or more as deemed not to be lots on a registered plan of subdivision

WHEREAS Subsection 50(4) of *The Planning Act*, R.S.O. 1990, c.P.13, provides that the Council of a municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight (8) years or more not to be a registered plan of subdivision for the purposes of subsection 50(3) of *The Planning Act*;

AND WHEREAS the Council of the Corporation of the Municipality of Temagami deems it is desirable that Lots 24 and 25, Plan 36M-610, being the plan of subdivision referred to herein, be deemed not to be lots on a registered plan of subdivision in order to accommodate the construction of the new home on Lot 25.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. Lots 24 and 25, Plan 36M-610 in the Municipality of Temagami, are hereby deemed not to be lots on a registered plan of subdivision for the purposes of Section 50(3) of *The Planning Act*, R.S.O. 1990, c.P.13 as shown on Schedule A-1 to this By-law.
2. That the Clerk of the Corporation of the Municipality of Temagami is hereby authorized and directed to:
 - (1) Register a certified copy of this by-law in the proper Land Registry Office; and
 - (2) Send by registered mail, notice of passing of this by-law to the owner(s) of land to which this by-law applies, within 30 days of passing of this by-law.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. That this by-law shall come into force and take effect upon finally passing thereof.

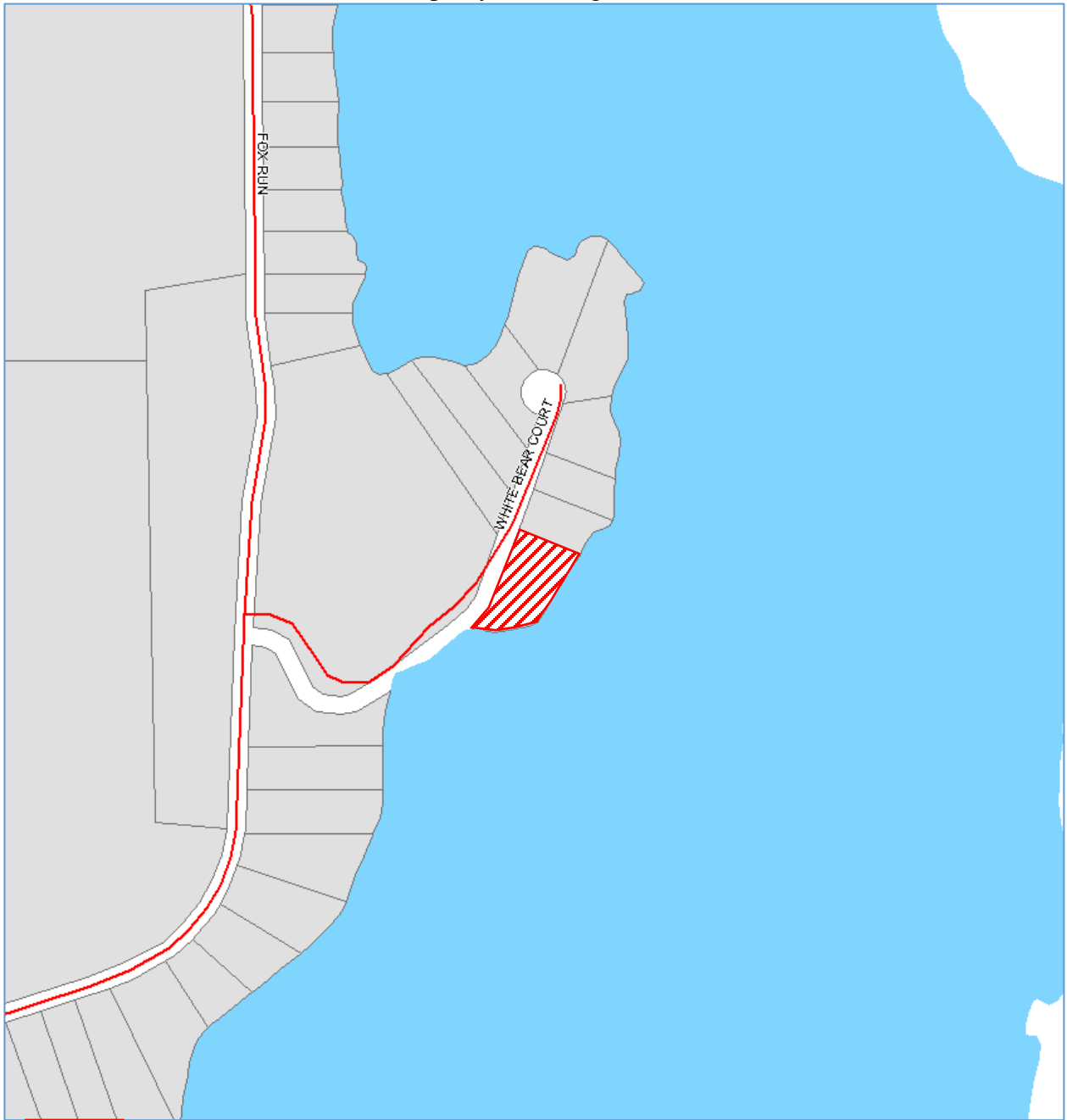
TAKEN AS READ a first time this _____ day of _____ 2018.

TAKEN AS READ a second and third time and finally passed this _____ day of _____ 2018.

Mayor

Clerk

Schedule 'A-1'
Lots 24 and 25 on White Bear Court – By-law No.: _____
Municipality of Temagami



Lands to be deemed not to be lots in a registered plan of subdivision.

This is Schedule 'A-1' to By-law No. _____

Passed this ____ day of _____, 2018

Mayor

Clerk



MARTEN RIVER VOLUNTEER FIRE DEPARTMENT

Fire Chief Paul Elliott
2877 Highway 11
Marten River, ON
POH 1T0

MONTHLY REPORT February 2018 2018-008

TRAINING

- Feb.6th Temagami Fire Department attended with their rescues. Fire Fighters examined inventories on both Temagami's and Marten River's vehicles. Chief Sanderson reported on Dispatch to Phone and the "Who's Responding" app. Fire Department Correspondence was reviewed.
- Feb.20th Fire fighters completed inventories and inspections for all three rescue vehicles.

INCIDENTS

- Feb.3rd Marten River Fire fighters responded to a moving tractor-trailer on fire. The department was called off when the vehicle moved out of the MRFD jurisdiction.
- Feb.4 The fire department responded to a cottage fire on Highway 11.
- Feb.17th Members were activated to a two snowmobile collision that occurred on the snowmobile trail on Tonomo Lake Road.
- Feb.19th Fire fighters responded to a MVC on Highway 11 between 8 Mile and Rabbit Lake Roads. Members controlled traffic on request of OPP.



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2018-M-026

☒ **Staff**
☐ **Committee**

Subject: Changes to the Land Use Planning Appeal System – Building Better Communities & Conserving Watersheds Act, 2017

Agenda Date: April 17, 2018

Attachments for Information:

- Overview of changes
- Job Aid Implementation Table

RECOMMENDATION

This memorandum is to recommend that Council consider the following motion:

WHEREAS Council deems it desirable to further the training of current/newly appointed Committee members, and members of Council; AND WHEREAS Council concedes that legislation is continuously changing; AND WHEREAS Council deems it desirable to further have training opportunity regarding the Planning Act changes taken into effect April 3, 2018; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-026; AND FURTHER THAT Council invite Christopher Brown, Planner of the Ministry of Municipal Affairs to come and make a presentation to Council; AND FURTHER THAT Council also hereby invite members of the Committee of Adjustment, Planning Advisory Committee, and members of the public to attend and participate in this training session.

INFORMATION

In the spring of 2016 the review process began, outreaching to gain input from publics, municipalities & First Nations communities on recommended changes to the operations, practices and procedures surrounding the Ontario Municipal Board (OMB).

Bill 139, *Building Better Communities & Conserving Watershed Act*, 2017 received Royal Assent in December of 2017. These changes proposed in Bill 139 were to Repeal the *Ontario Municipal Board Act* and replace with the *Local Planning Appeal Tribunal (LPAT), Act 2017*. LPAT replaces the OMB as the appeal body province-wide. Some of the changes with Bill 139 give more empowerment to municipalities, give voice regarding land use decisions and enhance the protection of public interest. The attached overview of changes and job aid implementation table is attached for your information.

To assist municipalities facilitate these legislative changes, Christopher Brown, Planner from the Ministry of Municipal Affairs would be pleased to come and make a presentation to the Council, Committee of Adjustment, Planning Advisory Committee and members of the public on the changes; however, he requires a resolution of Council to do so.

Prepared by:

Approved for Council consideration by:

Tammy Lepage,
Planning Assistant

Elaine Gunnell,
Municipal Clerk/ Acting CAO

Name, Position

Name, Position

Building Better Communities and Conserving Watersheds Act, 2017



OVERVIEW OF CHANGES TO THE LAND USE PLANNING AND APPEAL SYSTEM



MUNICIPAL AND GOVERNMENT INFORMATION SESSION

Ontario Municipal Board (OMB) Review

- Review began Spring 2016
- Sought to recommend changes to improve the Ontario Municipal Board's role within broader land use planning system and address recurring concerns among many groups that:
 - too many decisions are appealed, hearings are increasingly complex and costly
 - there needs to be more respect and deference to decisions made by local councils
 - more needs to be done to increase the use of mediation and reduce adversarial nature of hearings
 - public and community groups feel they do not have the knowledge or resources to meaningfully participate in the process
- While previous changes had been made impacting how the OMB dealt with land use planning appeals, these did not address the OMB's operations, practices and procedures
 - Strong Communities (Planning Amendment) Act, 2004 (Bill 26)
 - Planning and Conservation Land Statute Law Amendment Act, 2006 (Bill 51)
 - Smart Growth for Our Communities Act, 2015 (Bill 73)

OMB Review – Process and Intent

- Jointly led by Ministry of Municipal Affairs (MMA) and Ministry of the Attorney General (MAG)
- Focused on “scope” and “effectiveness” of the OMB
 - scope - what Board deals with (Planning Act)
 - effectiveness - how Board operates (OMB Act)
- Key principles framing review:
 - protecting long term public interests
 - maintaining / improving access to dispute resolution
 - transparency in hearing processes and decision-making
 - minimizing impacts on court system
- Out of scope: eliminating the OMB

Province-wide Consultation

- Broad province-wide outreach engaged municipalities, stakeholders, Indigenous communities and the public
- Spring 2016 - web posting and e-consultation
- October 2016 - public consultation document released proposing specific changes in key areas and inviting feedback
- Environmental Bill of Rights and Regulatory Registry postings – 75 day postings ended December 19, 2016
- 12 Regional Public Town Halls - Newmarket, Clarington, Hamilton, Windsor, London, Guelph, Thunder Bay, Sudbury, Ottawa, Mississauga and Toronto - approximately 700 participants
- MPP-led workshops with their constituents

What We Heard

- Approximately 1,100 written submissions received
- Broad range of views expressed, broad-based support for undertaking a review of the OMB
- Too many land use decisions are appealed
- More deference to municipal decisions needed
- Need to “level the playing field”
- Hearings are long and adversarial, increase use of mediation
- Overall mixed views from many groups on possible changes to Planning Act

Bill 139 Milestones

- Introduction / First Reading May 30, 2017
- Second Reading /
Referred to Standing Committee September 27, 2017
- EBR / Regulatory Registry Postings
(proposed regulation changes) December 7, 2017
- Third Reading / Royal Assent December 12, 2017

Bill 139 Highlights

- Building Better Communities and Conserving Watersheds Act, 2017 (Bill 139) received Royal Assent December 12, 2017
- Makes transformative changes to the land use planning and appeal system
- Repeals Ontario Municipal Board Act and replaces it with Local Planning Appeal Tribunal Act, 2017
- Enacts the Local Planning Appeal Support Centre Act, 2017 which establishes a new independent agency
- Makes changes to the Planning Act and various other Acts

Bill 139 Highlights

- **Planning Act changes:**
 - provide more municipal control
 - provide a strong community voice for local land use decisions
 - protect public interests
- **Local Planning and Appeal Tribunal Act, 2017**
 - establishes Local Planning Appeal Tribunal (LPAT) as the province-wide appeal body for land use planning matters
- **The LPAT:**
 - is an independent, dispute-resolution body
 - is governed by the Local Planning Appeal Tribunal Act
 - reports administratively through Environment and Land Tribunals Ontario to the Ministry of the Attorney General
- **Local Planning Appeal Support Centre Act, 2017**
 - creates the Local Planning Appeal Support Centre (LPASC)
 - establishes LPASC as a new independent agency
 - gives LPASC the mandate to establish and administer a cost-effective and efficient system for providing support services to persons determined to be eligible for matters governed by the Planning Act that are under the jurisdiction of the Tribunal

Timing

- Bill 139 changes to the land use planning and appeal system come into force upon proclamation
- There are some corresponding technical changes required to existing regulations under the Planning Act
- There will also be new regulations under the Planning Act and the Local Planning Appeal Tribunal Act, 2017 setting out:
 - transition for certain planning matters in process at the time the legislation comes into force
 - rules for matters and proceedings that come to the LPAT under the Planning Act
- Changes not addressed in the transition regulation would apply immediately upon proclamation

Building Better Communities and Conserving Watersheds Act, 2017



PLANNING ACT CHANGES MUNICIPAL AND GOVERNMENT INFORMATION SESSION

Key Areas of Change

More Municipal Control

- Two-Year “Time-Out” – New Secondary Plans
- No Appeal of Interim Control By-laws When First Passed
- More Authority for Local Appeal Bodies (LABs)
- Longer Decision Timelines
- Protected Major Transit Station Area (PMTSA)

Strong Community Voice

- Consistency / Conformity Standard
- Requirement to Send New Information Back to Approval Authority
- LPAT Authority Limited to Matters that were Part of Council Decision

Protecting Public Interests

- No Appeal of Major Provincial Decisions
- Minister’s Zoning Orders
- Climate Change
- Affordable Housing



Cannot apply to amend new secondary plans for two years, unless amendment is municipally-supported

Intended Outcomes

- Give municipalities more control over development in their communities
- Increase certainty in local planning processes, facilitate implementation of local policies

Previously

- Applications to amend a secondary plan could be made at any time

Implementation Considerations

- Change provides a two-year timeout for **new** secondary plans – removes ability to make applications to amend a new secondary plan for two years, unless proposed change is supported by council
- Planning Act defines secondary plan for the purposes of this provision
- “Timeout” would begin on the first day that any part of the secondary plan comes into effect
- Change shelters policies / designations that are contained within a secondary plan document - does not shelter policies that affect a secondary plan area but are not contained within the plan itself (e.g., secondary plan policies which rely on cross-references to policies in parent official plan)
- Complements change introduced through Smart Growth for Our Communities Act, 2015 that provided a two-year timeout for applications to amend new official plans and comprehensive zoning by-laws

No appeal of municipal interim control by-laws when first passed (except by Province)

Intended Outcomes

- Give municipalities more control over development in their communities
- Allow municipalities to redirect limited resources from responding to appeals to carrying out the planning studies intended by interim control by-laws

Previously

- Appeal of an interim control by-law could be made within 60 days of the passing or extension of the by-law

Implementation Considerations

- Any extension to interim control by-laws (beyond 1st year) is subject to appeal
- Province continues to have the ability to appeal
- Interim control by-laws allow municipalities to put a “pause” on development in a specific area in order to undertake required technical studies prior to possible enactment of a new zoning by-law; can be passed for a period of up to one year and can be extended prior to expiry so that the by-law is in place for up to two years from time first passed
- Once an area is subject to an interim control by-law, another interim control by-law cannot be passed to apply to the area for a minimum three year period following the expiry of the by-law

Authority of local appeal bodies (LABs) expanded to include adjudicating appeals related to site plans

Intended Outcomes

- Provide option to adjudicate additional appeals locally (i.e., site plan control)

Previously

- Changes made in 2007 provided municipalities with authority to establish a LAB for appeals regarding applications for minor variances and consents to sever land

Implementation Considerations

- Once established, a LAB replaces the function of the LPAT for these matters
- Municipalities can determine which types of authorized appeals (minor variance, consents, site plans) their LAB may adjudicate
- Some site plans could still be appealed to LPAT if they are linked to other applications (e.g., zoning)
- LAB decisions are final – they are only appealable to Divisional Court and only on a question of law (and decisions on motions for directions are not appealable)

Longer Decision Timelines

Decision timelines extended for official plans, official plan amendments and zoning by-law amendments

Intended Outcomes

- More time to assess planning matters and hear input from the public before making a decision
- More time to negotiate solutions to possible issues and potentially avoid appeals

Previously

- Official plans and official plan amendments - 180 days
- Zoning by-law amendments - 120 days
- Holding by-laws - 120 days

Implementation Considerations

- Timelines extended by 30 days:
 - official plans and official plan amendments - 210 days
 - zoning by-law amendments and holding by-laws - 150 days
- Decision timeline is 210 days where there are concurrent official plan amendment and zoning by-law amendment applications to a local municipality for the same proposal (joint applications)

Protected Major Transit Station Areas (PMTSAs)

New municipal tool to support transit infrastructure - restricts appeals of official plans and zoning by-laws / community planning permit by-laws in municipally-defined PMTSAs

Intended Outcomes

- Facilitate implementation of densities that support higher order transit infrastructure projects – transit that operates in whole or in part in a dedicated right of way, including heavy rail, light rail, buses
- Give municipalities more control over development in transit corridors

Previously

- Could not shelter transit-supportive densities from appeal under the Planning Act

Implementation Considerations

- Discretionary tool for municipalities that have “higher order transit” as defined in Planning Act
- Greater Golden Horseshoe municipalities may choose to use PMTSA tool to help implement MTSA policy direction in Growth Plan
- To use tool, municipalities need to establish the required official plan policies, subject to approval, and where appropriate, corresponding zoning by-law / Community Planning Permit System by-law provisions
- Municipalities can use planning tools like zoning by-laws or a community planning permit system to determine where the density should go and what form it should take

PMTSAs - How Process Works

NO APPEAL* of matters in the chart below when municipality establishes PMTSA official plan policies and zoning / Community Planning Permit System by-law provisions

Establishing the Official Plan Framework:

Official Plans: Minimum Requirements for PMTSAs

Upper-Tier Municipality	Lower-Tier Municipality	Single-Tier Municipality
<ul style="list-style-type: none"> Identify area around station or stop on higher order transit corridor as a “Protected” MTSA and delineate the area’s boundary Identify minimum density target across area (i.e., residents and jobs per hectare) Require lower-tier official plans to identify uses and minimum densities for buildings and structures 	<ul style="list-style-type: none"> Delineate “Protected” MTSA and identify minimum density targets in conformity with upper-tier official plan Identify permitted uses within area Identify minimum densities for buildings and structures in the area identified in upper-tier official plan 	<ul style="list-style-type: none"> Identify area around station or stop on higher order transit corridor as a “Protected” MTSA and delineate the area’s boundary Identify minimum density target across area (i.e., residents and jobs per hectare) Identify permitted uses within area Identify minimum densities for buildings and structures in the area
Density targets are set out in the Growth Plan for the Greater Golden Horseshoe and / or implementation support materials (e.g., MTO Transit-Supportive Guidelines)		

*Matters that Continue to be Appealable

- All other official plan policies (e.g., parkland, housing, environmental protection)
- All other zoning / community planning permit system requirements (e.g., bonusing, lot coverage, setbacks, parking)
- Minister can appeal any matter in a PMTSA

PMTSAs - How Process Works

Establishing the Zoning By-Law or Community Planning Permit By-Law Framework:

- Municipality needs to align zoning by-laws with their PMTSA official plan policies by identifying minimum densities; may also wish to identify minimum heights
- Municipalities also have the option to identify maximum densities and heights

Approving the Framework

- Municipalities need to signal their intent to use the PMTSA tool (e.g., they need to use the term “Protected” when developing their PMTSA framework for public consultation and submitting it for approval)
- Upper and single-tier PMTSA official plan policies must be approved by the Province
- Lower-tier PMTSA policies are to be developed within one year of the upper-tier PMTSA policies coming into effect and must be approved by the upper-tier
- Once approved, there is no ability to appeal the PMTSA official plan policies
- Corresponding zoning by-law provisions (i.e., density, height, use) are not subject to appeal, except by Minister

PMTSAs - How Process Works

Amending the Framework

- Once in place, cannot apply to amend the PMTSA official plan policies, unless supported by local council (i.e., upper-tier, lower-tier or single-tier)
- Any proposal (either municipally-initiated or privately-initiated) to amend the minimum PMTSA official plan policies requires approval by the Province or upper-tier municipality
- Once an amendment is approved, cannot appeal the PMTSA provisions

Applications to Amend Zoning By-law Provisions within PMTSA

- Any amendment to the zoning by-law must comply with the requirements of the official plan
- If the municipality supports the application and passes the zoning by-law amendment, the municipality's decision on the elements necessary to provide for the minimum density (i.e., uses, height and density) are not appealable, except by Minister
- If the municipality refuses or fails to make a decision on a zoning by-law amendment application, the applicant may appeal but only on the basis that both:
 - the existing zoning by-law does not reflect the policy direction set out in official plan or provincial policies and
 - the application brings the zoning by-law in line with the official plan and provincial policies

Restrict appeal grounds for official plans/amendments, zoning by-laws/amendments and community planning permit by-laws to only matters of consistency and/or conformity with provincial and/or municipal policies/plans

Intended Outcomes

- Increase deference to municipal decisions
- Provide more certainty in local planning process

Previously

- When appeal was lodged, OMB could make any planning decision that council or an approval authority could have made

Implementation Considerations

- Change limits ability of LPAT to overturn decisions made by locally-elected councils – LPAT must dismiss an appeal of a local decision unless it is inconsistent with the Provincial Policy Statement (PPS), does not conform / conflicts with provincial plans, does not conform with applicable official plan (e.g., upper-tier official plan)
- Municipalities will be better positioned to defend their decisions when official plans are consistent / conform with provincial policies and plans
- Onus is on appellant to set out reasons why council decision is inconsistent / does not conform with provincial policy and / or applicable official plan
- For appeals of a non-decision or a refusal, onus is on the applicant to demonstrate: (1) how their proposal would be consistent with provincial and local policies and (2) how existing official plan policies or zoning provisions fall short
- LPAT has authority to approve a settlement to which all specified parties have agreed – LPAT is required to confirm that any such settlement aligns with provincial and local policies / plans

Consistency / Conformity - What it Applies to

Consistency / Conformity standard applies to:

- appeals of municipal decisions / refusals on official plans, official plan amendments, zoning by-laws, zoning by-law amendments and community planning permit by-laws
- appeals of municipal non-decisions for applicant-initiated official plan or zoning by-law amendment applications

Note – There is a **two-part test** for all municipal refusal and non-decision appeals of applicant-initiated official plan or zoning by-law amendments:

An appeal of this nature would need to be made on the grounds that:

1. the part (or parts) of an official plan or zoning by-law that would be affected by the requested amendment is **inconsistent / does not conform** with provincial and local policies / plans; and
2. the requested amendment is **consistent / conforms** with provincial and local policies / plans

A hearing based solely on consistency / conformity does not apply to:

- appeals of tools that are exclusively site-specific in nature (e.g., subdivisions, consents, minor variances)
- appeals of approval authority non-decisions on official plans and official plan amendments

Consistency / Conformity Standard: Opportunity to Reconsider (Remedial Authority)

Requirement to return matter to municipality for new decision when LPAT determines that municipal decision / settlement on a major land use planning matter did not follow provincial / local policies

Intended Outcomes

- Increase deference to municipal decisions and more certainty in local planning process
- Provide municipalities an opportunity to reassess their original decision and address any shortcomings

Previously

- OMB was not required to return matter to municipality but instead had authority to make the final decision on an appeal

Implementation Considerations

- Change applies to appeals of official plans/amendments, zoning by-laws/amendments, and community planning permit by-laws where there are consistency / conformity issues
- Municipality has opportunity to address local matters in making a new decision
- If a matter is returned, municipality has up to 90 days to issue a new decision on an application
- 90 day timeline does not apply to municipally-initiated matters
- When reconsidering a planning application returned by LPAT, a municipality would need to reassess the application, provide notice of a public meeting, hold the public meeting and issue a new decision
- If a new municipal decision is not made within the timeframe, the matter can be appealed and LPAT makes the final decision

Requirement to Send New Information Back to Municipality

Requirement for LPAT to send new information and material at subdivision hearings back to municipality for re-evaluation of original decision if the municipality requests the information and material be returned

Intended Outcomes

- Increase certainty for municipalities that would like the opportunity to review new information on a subdivision application submitted during an appeal

Previously

- OMB had authority to determine whether to send new materials back to municipalities, based on test of whether it would have “materially affected” appealed decision

Implementation Considerations

- Gives municipalities the ability to require the LPAT to send material back
- Does not require all new information to be sent to municipalities, only information that is requested
- If sent back, a municipality would have 60 days to reconsider its decision and make a written recommendation to the LPAT, as per O. Reg. 549 / 06

LPAT Authority Limited to Matters that were Part of Council Decision

Clarification that LPAT authority is limited to only dealing with parts of an official plan that were part of Council's decision

Intended Outcomes

- Support local decision-making
- Recognize the role of municipalities as primary decision makers on their official plans

Previously

- Tribunal did not have authority to approve or modify any part of an official plan that was already in effect that was not part of the original municipal decision

Implementation Considerations

- Technical change that further clarifies existing Planning Act provision
- Change clarifies that the LPAT does not have authority to approve or modify any part of an official plan that is already in effect and was not added, amended, or revoked by the municipality when making their original decision

No appeal of provincial decisions on official plans and major official plan updates (s. 26)

Intended Outcomes

- Reduce number of appeals, including conformity exercises to provincial plans
- Increase certainty regarding implementation of provincial policies and interests
- Protect important provincial interests, such as public health and safety

Previously

- Provincial decisions, including provincial plan conformity exercises, could be appealed

Implementation Considerations

- Change means there is no appeal of a provincial decision to approve, modify or refuse all or part(s) of a new official plan or an official plan update where the Minister is the approval authority, including conformity exercises to provincial plans done through section 26 of Planning Act
- Province's decision cannot be appealed whether it is made within the statutory timeframe (210 days) or once the timeframe has expired - however, an appeal can be made if no provincial decision is issued when statutory timeframe has expired
- If the Province issues a partial decision, an appeal can be made on the part or parts of an official plan or amendment where no provincial decision was made within the statutory timeframe (210 days)
- Appeals of non-decisions (and partial non-decisions) by the Province are not subject to hearings based solely on consistency / conformity; however, other reforms apply (e.g., timelines for oral hearings)
- Province and municipalities will continue to work together to ensure both local and provincial matters are adequately addressed

Remove mandatory referral of MZO's

Intended Outcomes

- Greater certainty regarding implementation of provincial matters
- Provide the Minister with final discretion on matter, recognizing MZO's are used to protect provincial interests

Previously

- Any party could request referral of MZO to OMB
- Minister required to refer MZO to OMB unless: request did not disclose any apparent land use planning grounds, was not made in good faith, was frivolous or vexatious, was made only for purposes of delay, was an abuse of process

Implementation Considerations

- Change removes ability for anyone to require Minister to refer MZO to Tribunal - means that the Minister of Municipal Affairs is the final decision-maker related to any requests to amend or revoke a MZO
- Minister of Municipal Affairs retains authority to refer MZO to LPAT, if the Minister determines it to be appropriate
- Approach similar to Ontario Planning and Development Act process where Minister has final discretion on how to resolve the matter

Requirement for all municipal official plans to include climate change policies

Intended Outcomes

- Support Ontario's Climate Change Action Plan 2016-2020
- Support proactive planning for climate change

Previously

- Climate change policies were not explicitly required through section 16 of Planning Act; this section sets out goals, objectives and policies that need to be included in municipal official plans

Implementation Considerations

- Official plan policies must identify goals, objectives and actions to mitigate greenhouse gas emissions and adapt to a changing climate, including through increasing resiliency
- Legislative change complements and supports existing provincial policies
- Provincial land use policies, such as the Provincial Policy Statement 2014, already require municipalities to plan for and consider the impacts of climate change
- Ministry of Environment and Climate Change is preparing guidance material to assist municipalities

Requirement for all municipal official plans to include policies dealing with the adequate provision of affordable housing

Intended Outcomes

- Support implementation of provincial policies and plans that require an adequate supply of housing, including affordable housing

Previously

- Policies dealing with the adequate provision of affordable housing were not explicitly required through Section 16 of the Planning Act; this section sets out goals, objectives and policies that must be included in municipal official plans

Implementation Considerations

- Legislative change complements existing provincial policy requirements
- Provincial policies, such as the Provincial Policy Statement 2014, already require municipalities to plan for an appropriate range and mix of housing, including affordable housing
- Many municipalities already include policies that address this requirement

Building Better Communities and Conserving Watersheds Act, 2017



CHANGES TO HEARING PROCESS MUNICIPAL AND GOVERNMENT INFORMATION SESSION

Key Areas of Change

Local Planning Appeal Tribunal (“LPAT” or the “Tribunal”)

Supporting Citizens

- Establishing the Local Planning Appeal Support Centre (“LPASC” or the “Support Centre”)
- Creating User-friendly Websites for LPAT and LPASC
- Making LPAT Decisions Publicly-accessible

Modernized Processes and Reducing Adversarial Hearings

- Introducing Mandatory Case Management Conference Process
- Changing Requirements for Oral Testimony and Evidentiary Record
- Promoting Active Adjudication



The Ontario Municipal Board Act is repealed and LPAT is established as the province-wide appeal body for land use planning matters

Intended Outcomes

- Make the hearing process faster and fairer
- Active adjudication by Tribunal members

Previously

- Hearings cost too much and took too long
- Hearings were too adversarial and there was the need for more mediation

Key Details

- Modernize hearing procedures and practices, including timely processes and decisions
- Promoting alternative dispute resolution and reduced number of hearings

The new Local Planning Appeal Support Centre provides information and support for citizens who want to participate in the land use planning appeal process before the LPAT

Intended Outcomes

- Help level the playing field for citizens
- Provide the tools participants need to effectively participate in the land use planning appeal process
- Provide information on land use planning, guidance on board procedures, and advice and representation to citizens in certain matters

Previously

- Citizen Liaison Office provided limited citizen support

Key Details

- The Local Planning Appeal Support Centre is established as a separate agency, replaces Citizen Liaison Office
- LPASC will establish and administer a cost-effective and efficient system for providing support services to eligible persons regarding matters governed by the Planning Act that are under the jurisdiction of the Tribunal

User-friendly Websites

New, user-friendly websites for the Tribunal and the Local Planning Appeal Support Centre

Intended Outcomes

- Introduce new, user-friendly websites for new Tribunal and the Support Centre to help citizens engage in process
- Provide clear information on LPAT and the Support Centre practices and procedures
- Improve access to information and resources to better support citizen participation

Previously

- Citizens found the OMB website difficult to navigate and locate information
- The website lacked information about how a lay person could participate in an appeal and what they could expect at a hearing

Key Details

- The Tribunal website will provide clear information on Tribunal practices and procedures and will include:
 - easy-to-understand educational videos on the hearing process
 - easy access to past decisions

Making LPAT Decisions Publicly-Accessible

Require public posting of Tribunal decisions, including plain language executive summaries

Intended Outcomes

- Make the LPAT process easier to navigate by making decisions easier to understand
- Help citizens access Tribunal decisions
- Increase transparency in process

Previously

- Challenging for non-experts to access and understand OMB decisions
- Difficult to search for past OMB decisions

Key Details

- Adopt of plain language to make the LPAT process more accessible
- Provide of clearer rationale for decisions

Mandatory Case Management Conference Process

Implement mandatory case management conference process for major planning matters to narrow issues and promote settlement

Intended Outcomes

- Allow for hearings to be held in a fair, cost-effective and expeditious manner by providing opportunities for parties and other interested persons to come together to:
 - identify if additional parties should be added
 - confirm and narrow the issues in dispute
 - explore opportunities for mediation and settlement
 - deal with any other matter
- Empower the Tribunal to actively guide the proceedings to level the playing field and make it less adversarial for parties and participants

Previously

- OMB reviewed each case and decided, with input from the parties, whether to direct the case to mediation, hold a pre-hearing conference or schedule a hearing
- Most appeals proceeded directly to a hearing

Key Details

- Require for submissions to the Tribunal to be made 30 days before the case management conference
- At case management conference, Tribunal required to explore opportunities for mediation and settlement with parties

Statutory rules regarding the conduct of proceedings which limit oral testimony and the evidentiary record

Intended Outcomes

- Create of a faster, more efficient and cost-effective proceedings
- Less adversarial hearings

Previously

- More flexibility given to parties to determine what evidence to submit
- No limits on oral testimony often provided an inherent advantage to one party over the other during hearings

Key Details

- Reduce adversarial hearings by eliminating oral testimony in major land use planning appeals at the Tribunal
- On matters that fall under the consistency / conformity test, only parties to the appeal may provide oral submissions
- On matters that do not fall under the consistency / conformity test but are complex (i.e., approval authority non-decisions on official plans and plans of subdivision), parties and other persons, as determined by the Tribunal, may provide oral submission
- No persons or parties may introduce new evidence or call or examine witnesses at oral hearings

The LPAT Act clarifies the Tribunal's power to ask questions, examine a party and require a party to produce evidence

Intended Outcomes

- An approach to hearings in which adjudicators play a more active role to simplify and expedite the hearing process, and in some case to address inequalities between parties

Previously

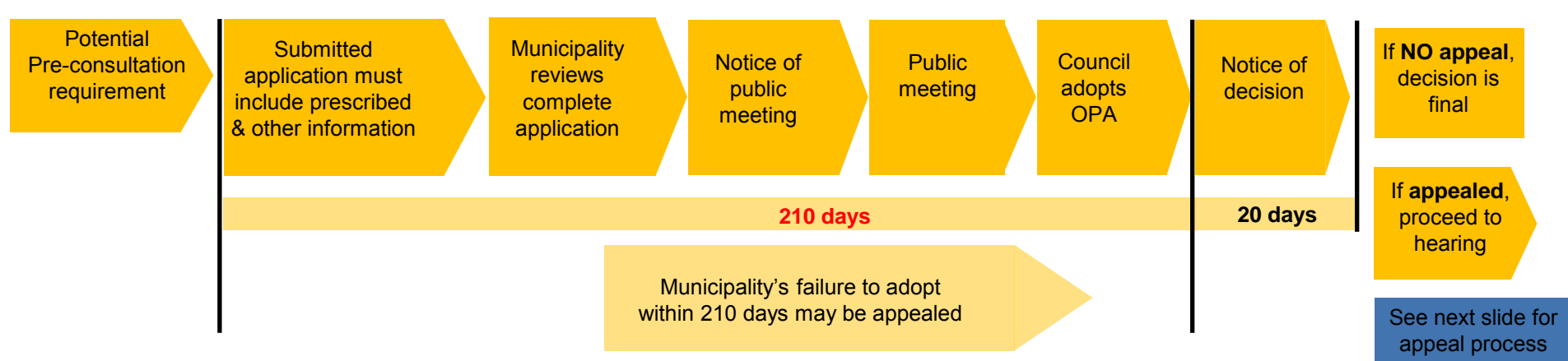
- OMB adopted a formal and legalistic superior court model

Key Details

- Active adjudication can lead to less adversarial hearings, which can benefit all parties
- Adjudicators play a more active role in proceedings by, for example, explaining rules and procedures, scoping issues and evidence and questioning witnesses

Planning and Appeal Process With Bill 139 Changes

Planning Process: Official Plan Amendment Initiated by Applicant and Exempt from Approval*



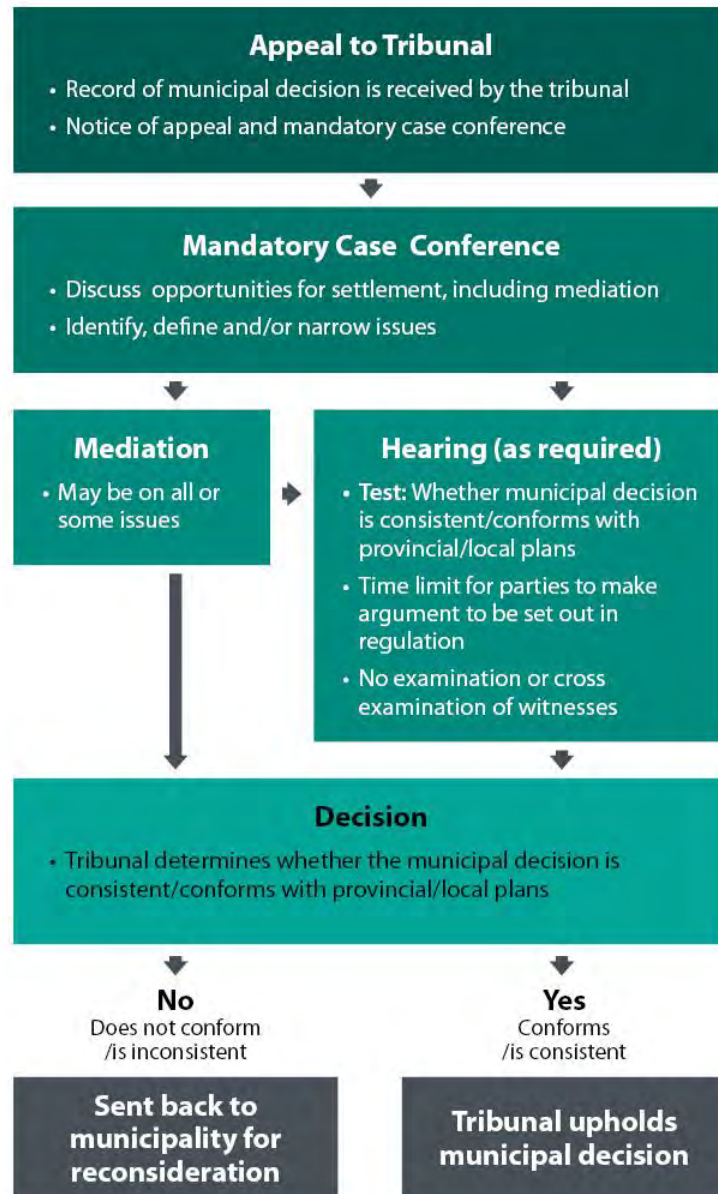
Note: Number of days based on extension of 180 day timeline to 210 day timeline

*Additional steps would be required where there is an approval authority

Planning and Appeal Process With Bill 139 Changes

New Hearing Process

Appeal of municipal decision on official plan/zoning (i.e., conformity / consistency appeals)



Municipal Planning Review

- 90 days for applications (hold public meeting, issue new decision)
- If no appeal, decision in effect
- If appealed proceed to Tribunal for final resolution

Impact of Changes on Appeals

Planning Matter	Was a Decision Made?	Continued Ability to Appeal to Tribunal	Subject to Consistency/Conformity Review Standard	Ability to Appeal to LAB (currently only Toronto)
New Official Plans and s. 26 Updates approved by Province	Decision	No	n/a	n/a
	Non-decision	Yes	No	
Official Plan Amendments approved by Province	Decision	Yes	Yes	
	Non-decision	Yes	No	
Official Plans / Amendments not approved by Province	Decision	Yes*	Yes	
	Non-decision	Yes	No	
Privately-initiated Official Plan Amendments (s.22(7))	Municipal decision to refuse to adopt OPA	Yes	Yes	
	Non-decision	Yes	Yes	
Zoning By-laws / Community Planning Permit By-laws	Decision	Yes*	Yes	
	Non-decision	Yes	Yes	
Minister’s Zoning Orders /Requests to amend or revoke	Decision or Non-decision	No	n/a	
Interim Control By-laws		No (unless extended beyond 1 year)	n/a	
Community Planning Permits		Yes	No** will benefit from procedural hearing improvements (e.g., hearing timelines)	
Subdivisions/ Condominiums				
Site Plans				
Consents				
Minor Variances				

* Unless a municipality chooses to use the "Protected Major Transit Station Area" tool, then those policies / provisions would not be appealable

** Tools are subject to additional review criteria

Building Better Communities and Conserving Watersheds Act, 2017



IN-EFFECT DATES, PROCLAMATION, REGULATIONS MUNICIPAL AND GOVERNMENT INFORMATION SESSION

In-Effect Date, Regulations

Effective Date of Legislation

- Bill 139, or Building Better Communities and Conserving Watersheds Act, 2017 is now in force, but the schedules to the Act that implement changes to the land use planning appeal system come into force on a day to be named by proclamation of the Lieutenant Governor

Transition Regulations

- New provisions in the regulations under the Planning Act and the Local Planning Appeal Tribunal Act, 2017 set out transition rules for certain Planning Act matters that are in process when the new system comes into force

Other Planning Act Regulations

- Some Planning Act changes require corresponding technical amendments to existing regulations

Other Local Planning Appeal Tribunal Act, 2017 Regulations

- Regulations made under the LPAT Act include those that:
 - prescribe timelines for appeals to the Tribunal under the Planning Act
 - establish time limits for submissions at oral hearings by the Tribunal of major land use planning appeals
 - govern the practices and procedures of the Tribunal

Planning Act Regulations – Amended

Regulation	Regulation #	Planning Act Reference
Official Plans and Plan Amendments	O. Reg. 543/06	ss. 17 & 22
Zoning, Holding, Interim Control By-laws	O. Reg. 545/06	ss. 34, 36 & 38
Plans of Subdivision	O. Reg. 544/06	s. 51
Consent Applications	O. Reg. 197/96	s. 53
Minor Variance Applications	O. Reg. 200/96	s. 45
Local Appeal Bodies	O. Reg. 551/06	s. 8.1 (& s. 115 COTA)
Community Planning Permits	O. Reg. 173/16	ss. 70.2 & 70.2.1
Prescribed Time Period	O. Reg. 549/06	s. 51
Transitional Matters - General	O. Reg. 174/16	s. 70.8

Amended Planning Act Regulations

- Technical changes made to a number of existing regulations to:
 - replace references to Ontario Municipal Board with Local Planning Appeal Tribunal
 - update relevant legislative cross-references
- Changes revise what information is to be included in the giving of notice:
 - as some decisions would be final and not subject to appeal, the statements in a notice (written or posted) need to reflect this inability to appeal
- Changes to facilitate implementation of the new consistency / conformity standard of review:
 - regulation amendments revise what information and material is needed for an official plan / amendment or zoning by-law / amendment:
 - the required information and material as part of a submission to an approval authority (only for an official plan / amendment) or a complete application will now have to include whether an application conforms with the relevant official plan(s)
 - regulation amendments revise what is required to be forwarded to the Local Planning Appeal Tribunal on an appeal of an official plan / amendment or zoning by-law / amendment:
 - the municipal statement would also need to include an explanation as to whether the decision conforms with the relevant official plan(s)

Planning Act Regulations – Changes at a Glance



Regulation	Notice Requirements	Complete Application Requirements	Record to be Forwarded to LPAT and approval authority (if applicable)	Tribunal Name Change & Legislative Cross-References
O. Reg. 543/06 “Official Plans and Plan Amendments”	✓	✓	✓	✓
O. Reg. 545/06 “Zoning By-Laws, Holding By-Laws and Interim Control By-Laws”	✓	✓	✓	✓
O. Reg. 544/06 “Plans of Subdivision”	-	✓	-	✓
O. Reg. 197/96 “Consent Applications”	-	✓	-	✓
O. Reg. 200/96 “Minor Variance Applications”	-	-	-	✓
O. Reg. 551/06 “Local Appeal Bodies”	-	-	-	✓
O. Reg. 173/16 “Community Planning Permits”	-	-	-	✓
O. Reg. 549/06 “Prescribed Time Period – Subsections 17 (44.4), 34 (24.4) and 51 (52.4) of the Act”	-	-	-	✓
O. Reg. 174/16 “Transitional Matters - General”	N/A	N/A	N/A	N/A

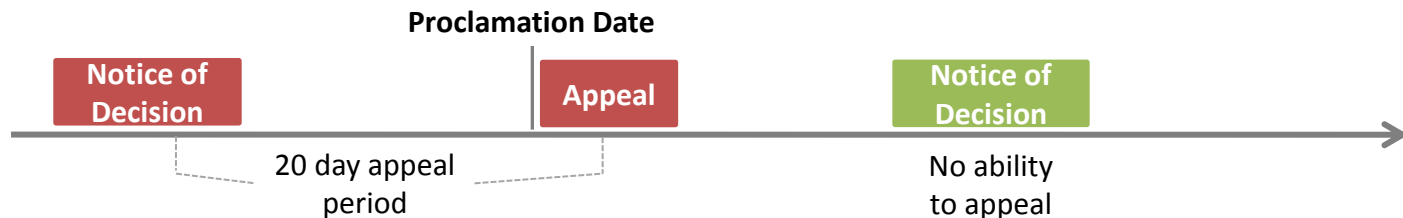
Planning Act Changes – Transition Principles

- Appeals made after the new rules come into force (i.e., proclamation) are generally subject to the new rules and heard by the new Local Planning Appeal Tribunal
- Appeals already before the OMB as of December 12, 2017 (i.e., Royal Assent) would be subject to the existing rules and would be heard by the Board
- Appeals of matters between the date of Royal Assent and the date that the new rules are proclaimed into force:
 - would be heard by the Local Planning Appeal Tribunal if the planning matter began after the date of Royal Assent
 - would be heard by the Ontario Municipal Board if the planning matter began (e.g., the complete application was received) before the date of Royal Assent

No Appeal of Provincial Decisions on Official Plans and Official Plan Updates

Planning Act Change	Effective Date
Remove ability to appeal provincial decisions on official plans and official plan updates, including conformity exercises	Applies to provincial decisions on official plans and official plan updates where notice of decision is given after proclamation

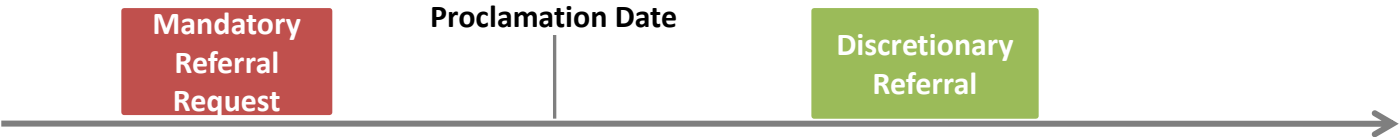
-  Applies where notice of decision is given after proclamation date
-  Does not apply where notice of decision is given before proclamation date



No Mandatory Referral of Minister's Zoning Orders

Planning Act Change	Effective Date
Remove mandatory referrals of Minister's Zoning Orders to the Tribunal	Applies to requests for referral made after proclamation

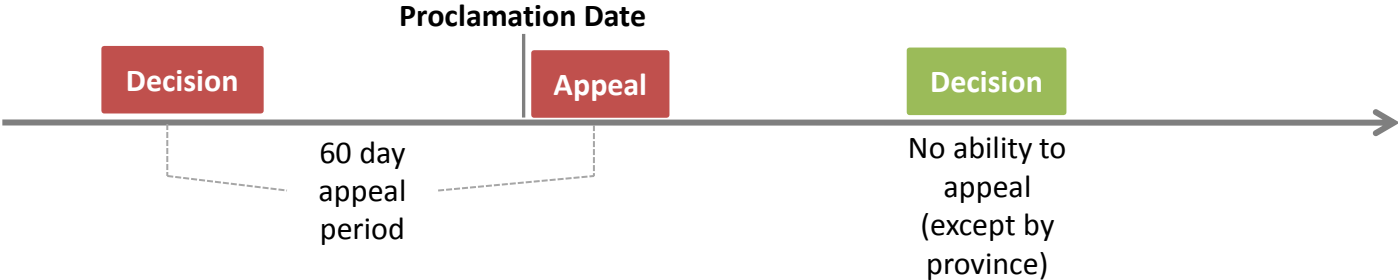
- Referral is discretionary after proclamation date
- Requests to refer may be made before proclamation date



No Appeal of Interim Control By-laws When First Passed

Planning Act Change	Effective Date
No appeal (except by province) of municipal interim control by-laws when first passed	Applies to decisions made after proclamation

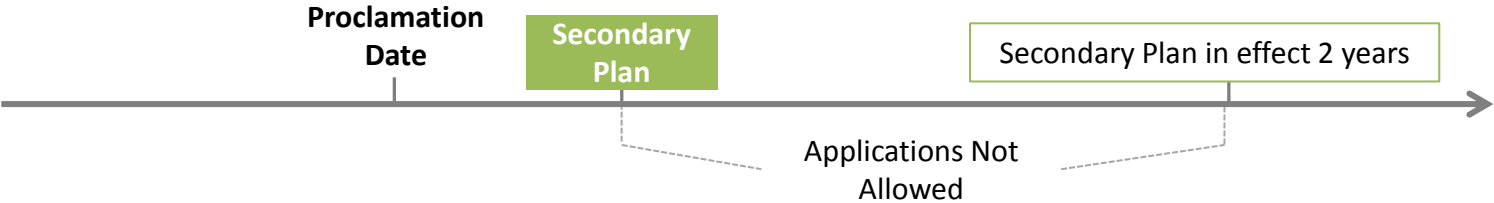
- Applies to decisions made after proclamation date
- Does not apply to decisions made before proclamation date



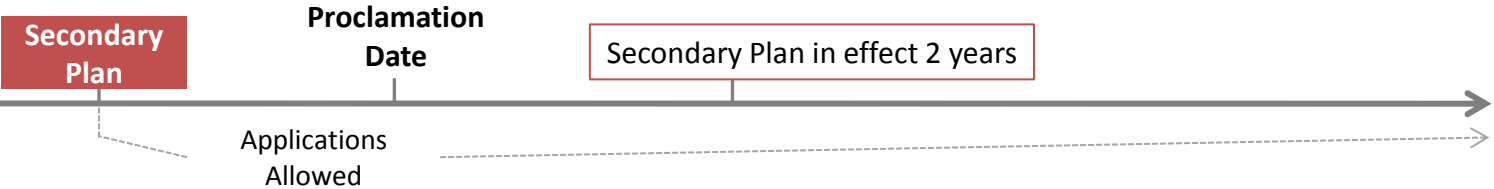
Two-year Timeout for Secondary Plans

Planning Act Change	Effective Date
No applications to amend new secondary plans for two years, unless permitted by municipal council	Applies to applications for amendments to secondary plans that come into effect after proclamation

Applies to applications for amendments to secondary plans that come into effect after proclamation date



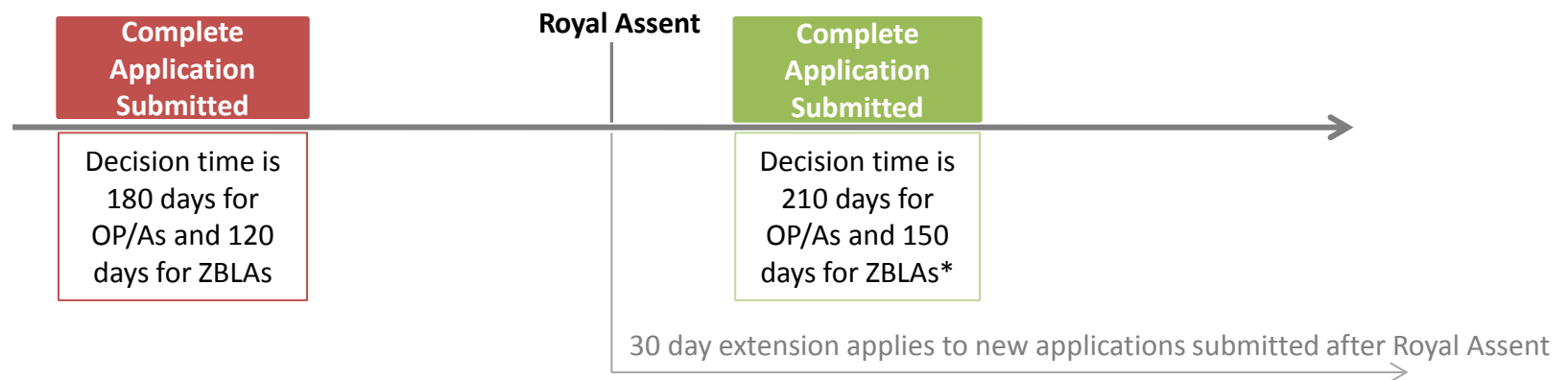
Does not apply to applications for amendments to secondary plans that come into effect before proclamation date



Extend Planning Decision-Making Timelines for Municipalities

Planning Act Change	Effective Date
Provide an extension (generally 30 days) for certain municipal decision timelines (official plan/official plan amendments and zoning by-law amendments)	Would apply to complete applications submitted after Royal Assent (December 12, 2017)

- Applies to complete applications submitted after Royal Assent
- Does not apply to complete applications submitted before Royal Assent

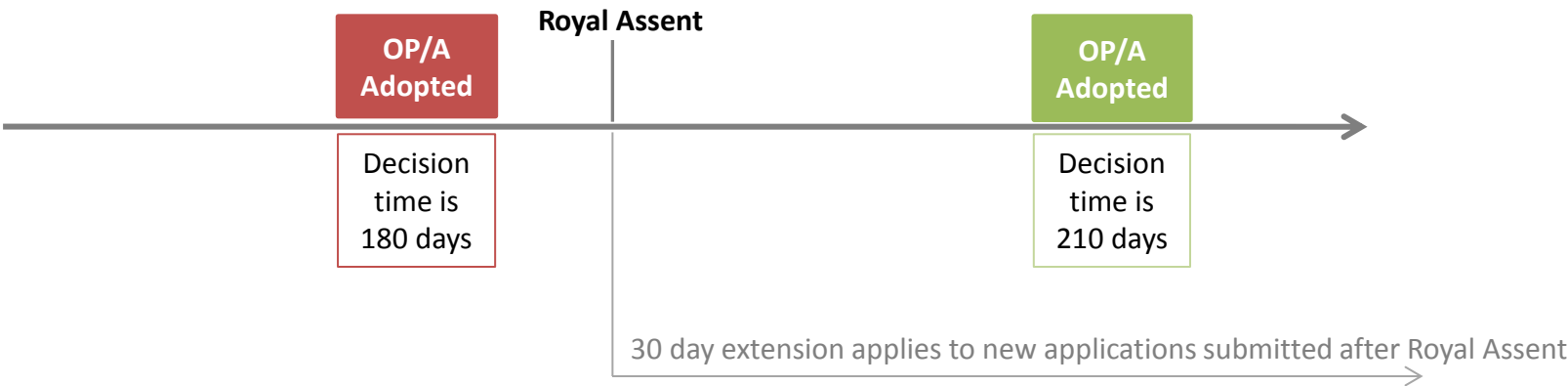


*If an application to amend a zoning by-law is submitted concurrently with a request to amend a municipality's official plan, the timeline for the zoning by-law amendment application will be extended to 210 days.

Extend Planning Decision-Making Timelines for Approval Authorities

Planning Act Change	Effective Date
Provide a 30 day extension for approval authority decisions on adopted official plans and amendments	Would apply to official plans/amendments adopted after Royal Assent (December 12, 2017)

- Applies to OPs/OPAs adopted after Royal Assent
- Does not apply to OPs/OPAs adopted after Royal Assent

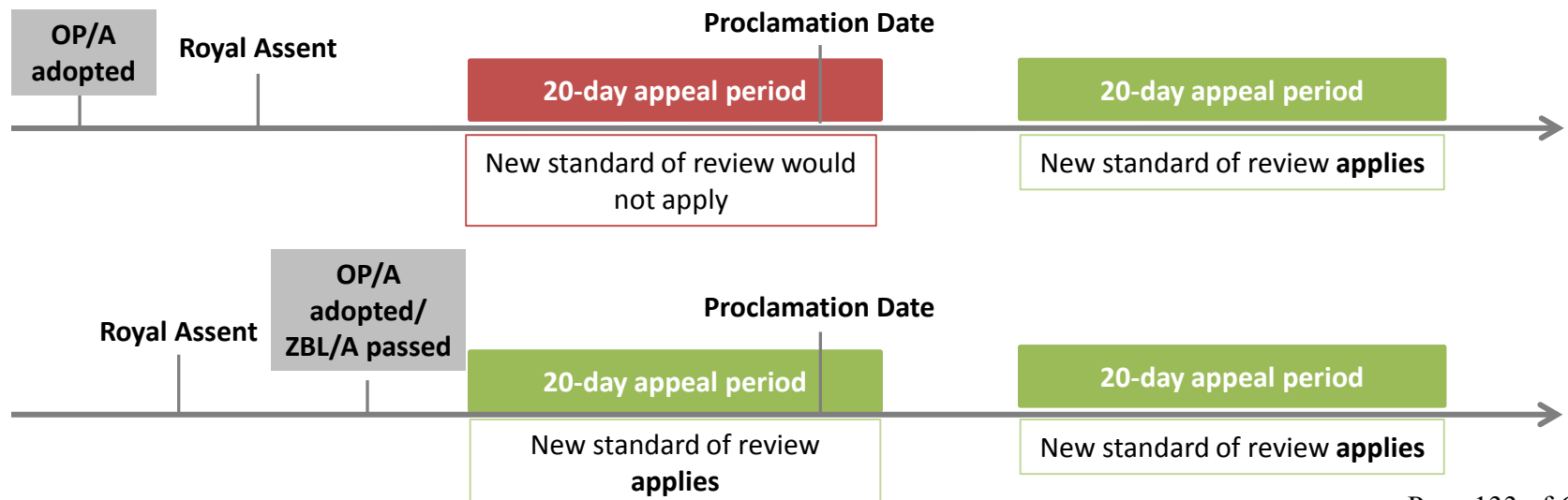


*If an application to amend a zoning by-law is submitted concurrently with a request to amend a municipality's official plan, the timeline for the zoning by-law amendment application will be extended to 210 days.

Consistency/Conformity Standard for Decisions on Municipally-Initiated Official Plans / Amendments and Zoning By-Laws / Amendments

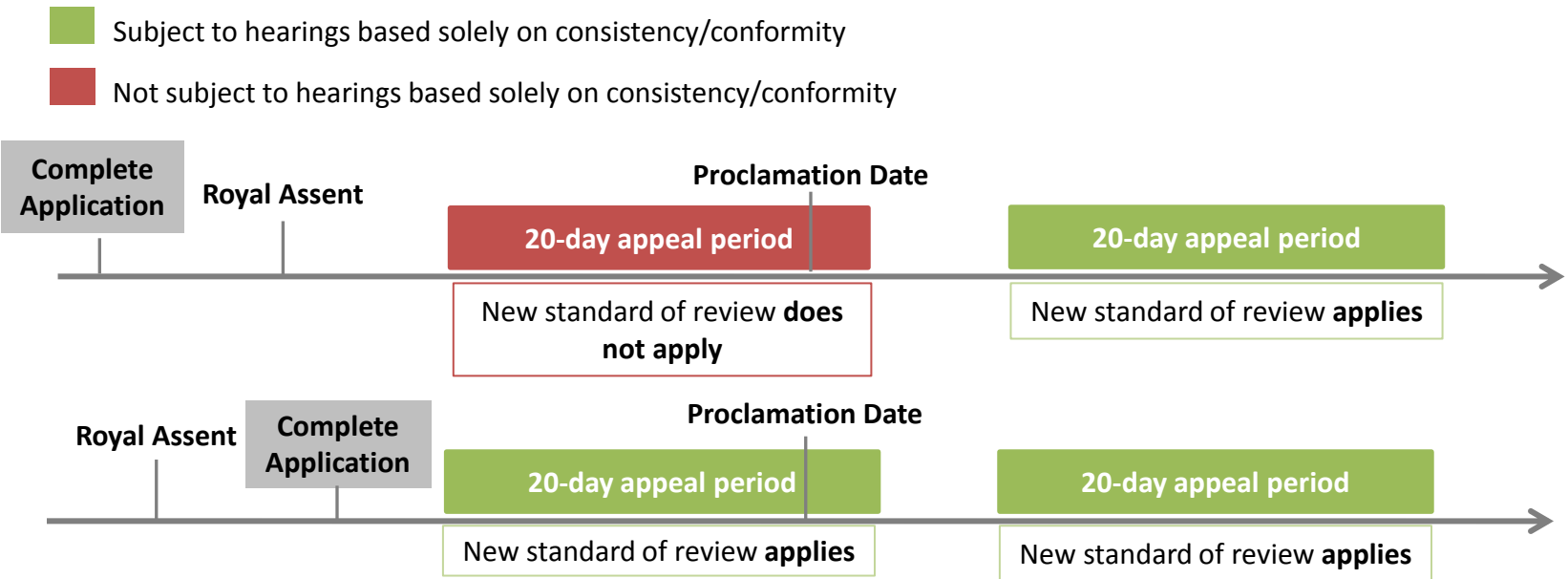
Planning Act Change	Effective Date
Restrict the grounds of appeal of a decision on a municipally-initiated official plan/ amendment or zoning by-law/ amendment to consistency and/ or conformity with provincial and/or local plans	<p>Applies to:</p> <ul style="list-style-type: none"> • appeals of decisions made during appeal periods that begin after proclamation, and • appeals of decisions made before proclamation in respect of: <ul style="list-style-type: none"> • municipally-initiated official plan amendments that are adopted after Royal Assent (December 12, 2017) • municipally-initiated zoning by-law amendments that are passed after Royal Assent (December 12, 2017)

- Subject to hearings based solely on consistency/conformity
- Not subject to hearings based solely on consistency/conformity



Consistency/Conformity Standard for Decisions on Applications for Official Plan Amendments and Zoning By-Law Amendments

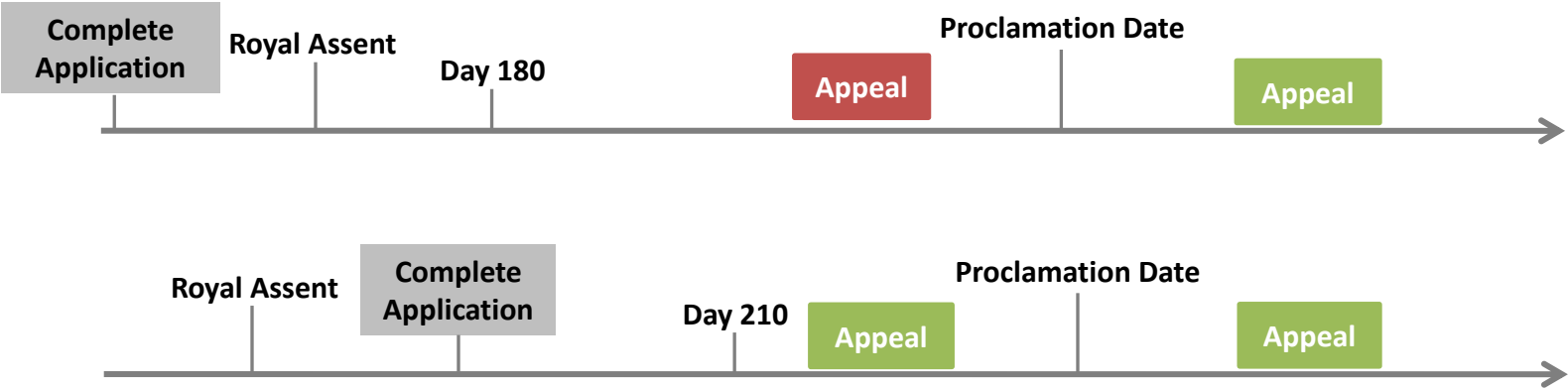
Planning Act Changes	Effective Date
Restrict the grounds of appeal of a decision on an official plan amendment or zoning by-law amendment application to consistency and/or conformity with provincial and/or local plans	Applies to: <ul style="list-style-type: none"> appeals of decisions made during appeal periods that begin after proclamation, and appeals of decisions made before proclamation in respect of complete applications made after Royal Assent (December 12, 2017)



Consistency/Conformity Standard for Non-Decisions on Applications for Official Plans / Amendments and Zoning By-Laws / Amendments

Planning Act Change	Effective Date
Restrict the grounds of appeal of a non-decision on an official plan/amendment or zoning by-law/amendment to consistency and/or conformity with provincial and/or local plans	Applies to: <ul style="list-style-type: none"> appeals of non-decisions made after proclamation appeals of non-decisions made before proclamation in respect of complete applications made after Royal Assent (December 12, 2017)

- Subject to hearings based solely on consistency/conformity
- Not subject to hearings based solely on consistency/conformity



LPAT Act – Transition Regulation

LPAT Act	Application
<p>New process for appeals of a municipality or an approval authority's <u>decision</u> in respect of an official plan or zoning by-law described in <u>subsection 38 (1)</u> of the Act</p>	<p>Applies to:</p> <ul style="list-style-type: none"> • appeals made during appeal periods that begin after the Act comes into force; and • appeals made before the Act comes into force for <ul style="list-style-type: none"> ○ complete applications made to a municipality or an approval authority after Royal Assent ○ municipally-initiated official plan amendments that are adopted after Royal Assent; and ○ municipally-initiated zoning by-law amendments that are passed after Royal Assent
<p>New process for appeals of a municipality's <u>failure to make a decision</u> in respect of an official plan or zoning by-law described in <u>subsection 38 (1)</u> of the Act</p>	<p>Applies to:</p> <ul style="list-style-type: none"> • appeals made after the Act comes into force; and • appeals made before the Act comes into force for complete applications made to a municipality or an approval authority after Royal Assent
<p>New process for appeals of an approval authority's <u>failure to make a decision</u> in respect of an official plan or plan of subdivision described in <u>subsection 38 (2)</u> of the Act</p>	<p>Applies to:</p> <ul style="list-style-type: none"> • appeals made after the Act comes into force

LPAT Act – Transition Examples

Appeal Type	Complete Application Filed	Appeal Date	Old Process	New Process
Appeal under subsections 17(24), 17(36), 22(7), 34(11) or 34(19) of the Planning Act of: <ul style="list-style-type: none"> a municipality or approval authority's decision in respect of an official plan or zoning by-law; or a municipality's failure to make a decision in respect of an official plan or zoning by-law (See LPAT Act s. 38(1))	Dec 11 (i.e., before Royal Assent)	Before LPAT Act comes into force	✓	
	Dec 11 (i.e., before Royal Assent)	After LPAT Act comes into force		✓
	Dec 13 (i.e., after Royal Assent)	Before LPAT Act comes into force		✓
	Dec 13 (i.e., after Royal Assent)	After LPAT Act comes into force		✓
	After LPAT Act comes into force			✓
Appeal under subsections 17(40) & 51(34) of the Planning Act of: <ul style="list-style-type: none"> an approval authority's failure to make a decision in respect of an official plan or plan of subdivision (See LPAT Act s. 38(2))	Before LPAT Act comes into force		✓	
	After LPAT Act comes into force			✓

Table shows timelines under the LPAT Act for proceedings before the Tribunal in relation to appeals under the Planning Act: **the time for a proceeding begins from the date the proceeding is received and validated by the LPAT**

Type of Appeal	Timeline for Completion of Proceeding / Hearing
<ul style="list-style-type: none"> A municipality or approval authority's decision or a municipality's failure to make a decision in respect of an official plan or zoning by-law described in subsection 38 (1) of the LPAT Act 	10 months
<ul style="list-style-type: none"> A new decision of a municipality or an approval authority on an official plan or zoning by-law described in subsection 38 (1) of the LPAT Act A municipality or approval authority's failure to make a new decision on an official plan or zoning by-law described in subsection 38 (1) of the LPAT Act 	6 months
<ul style="list-style-type: none"> An approval authority's failure to make a decision on an official plan or plan of subdivision described in subsection 38 (2) of the LPAT Act 	12 months
<ul style="list-style-type: none"> Any other proceeding before the LPAT under the Planning Act (e.g., minor variances, site plans, consents) 	6 months

LPAT Act Regulations – “Stop the Clock”

- For the purposes of calculating the time for a proceeding, any of the following periods of time would be excluded from the calculation:
 - Any period of time occurring during an adjournment of the proceeding if,
 - the adjournment is granted by the LPAT on the consent of two or more parties for the purposes of mediation, or
 - the adjournment is necessary, in the opinion of the LPAT, to secure a fair and just determination of the appeal
 - Any period of time during a stay of the appeal before the LPAT granted by the Divisional Court

LPAT Act Regulations – Time Limits for Submissions at Oral Hearings

- At an oral hearing of an appeal of a municipality or approval authority's decision or a municipality's failure to make a decision on an official plan or zoning by-law described in subsection 38 (1) of the LPAT Act:

each party would have a maximum of 75 minutes to make a submission (i.e., presentation) to the LPAT

- At an oral hearing of an appeal of an approval authority's failure to make a decision on an official plan or plan of subdivision described in subsection 38 (2) of the LPAT Act:

each party would have a maximum of 75 minutes to make a submission to the LPAT and other persons identified by the LPAT as participants would each have 25 minutes to make a submission to the LPAT

- LPAT has discretion to increase the time limits where, in the opinion of the LPAT, it is necessary for a fair and just determination of the appeal

LPAT Act Regulations – Practices and Procedures

- For appeals described in subsections 38 (1) and (2) of the LPAT Act, the examination of a party or any other person, other than by the LPAT, would be prohibited

Where to Find Resources - Planning Act

Information materials are available: www.mah.gov.on.ca/Page11014.aspx

MMA Municipal Services Offices (MSOs)

MSO Central (Toronto)

(416) 585-6226 or 1-800-668-0230

MSO North (Sudbury)

(705) 564-0120 or 1-800-461-1193

MSO West (London)

(519) 873-4020 or 1-800-265-4736

MSO North (Thunder Bay)

(807) 475-1651 or 1-800-465-5027

MSO East (Kingston)

(613) 545-2100 or 1-800-267-9438

Where to Find Resources—LPAT and LPASC

Environment and Land Tribunals Ontario <http://elto.gov.on.ca/>

Local Planning Appeal Support Centre



Questions?

JOB AID: Changes to the Land Use Planning and Appeal System – “Before and After” Implementation Table

The table below identifies key changes made to the land use planning and appeal system as a result of the Building Better Communities and Conserving Watersheds Act, 2017 that take effect upon proclamation.

Disclaimer: This table has been prepared as a training tool only. Although the table has been carefully prepared, the Ministry of Municipal Affairs and the Ministry of the Attorney General do not guarantee the accuracy or completeness of the information contained in it. The table deals in summarized fashion with complex matters and reflects legislation, policies and practices that are subject to change. The table is not a substitute for specialized legal or professional advice. Users should always refer back to the original legislation and other relevant documents when making decisions related to land use planning matters.

	#	Key Changes	Legislative References	Matters Impacted	Previous Provision(s) / Requirement(s)	Intended Outcomes	Implementation Considerations
More Municipal Control	1	Two-year “Time-out” – New Secondary Plans <ul style="list-style-type: none">Cannot apply to amend new secondary plans for two years, unless amendment is municipally-supported	Planning Act subsections: 22(2.1.1), (2.1.2) and (2.2)	OPA	Applications to amend a secondary plan could be made at any time	Give municipalities more control over development in their communities Support new secondary plans developed by municipalities Increase certainty in local planning processes, facilitate implementation of local policies Provide continued municipal flexibility to make amendments they feel are necessary during the “time-out”	<ul style="list-style-type: none">Change removes ability to make applications to amend a new secondary plan for two years, unless amendment is municipality-supportedPlanning Act defines secondary plan for the purposes of this provision:<ul style="list-style-type: none">“...a secondary plan is a part of an official plan, added by way of an amendment, that contains policies and land use designations that apply to multiple contiguous parcels of land, but not an entire municipality, and that provides more detailed land use policy direction in respect of those parcels than was provided before the amendment” s. 22 (2.1.2)Change shelters policies and designations that are contained within a secondary plan document - does not shelter policies that affect a secondary plan area but are not contained within the secondary plan itself (e.g. secondary plan policies which rely on cross-references to policies in parent official plan)Complements change introduced through Smart Growth for Our Communities Act, 2015 that provided a two-year timeout for applications to amend new official plans and comprehensive zoning by-laws
	2	No Appeal of Interim Control By-laws when First Passed <ul style="list-style-type: none">No appeal of municipal interim control by-law when first passed (except by Province)	Planning Act subsections: 38 (4) and (4.1)	ICBL	Appeal of an interim control by-law could be made within 60 days of the passing or extension of the by-law by anyone who received notice	Give municipalities more control over development in their communities Allow municipalities to redirect limited resources from fighting appeals to carrying out the planning studies contemplated by interim control by-laws Reduce appeals	<ul style="list-style-type: none">Change removes appeals of municipal interim control by-laws when first passed (except by Province)Any extension to an interim control by-law (beyond 1st year) is subject to appealInterim control by-laws allow municipalities to put a “pause” on development in a specific area in order to undertake required technical studies prior to enactment of a new zoning by-law; can be passed for a period of up to one year and can be extended prior to expiry so that it can be in place for up to two years from time first passedOnce an area is subject to an interim control by-law, another interim control by-law cannot be passed to apply to the area for a minimum three year period following the expiry of the by-law

More Municipal Control	3	More Authority for local appeal bodies (LABs) <ul style="list-style-type: none"> Authority of LABs expanded to include adjudicating appeals related to site plans 	Planning Act subsections: 8.1 (6) – Expanded authority for LABs City of Toronto Act, 2006 subsections: 115 (5) – Expanded authority for Toronto LAB	Consent / Minor Variance / Site Plan	Changes made in 2007 provided municipalities with authority to establish a LAB for appeals regarding applications for minor variances and consents to sever land	Provide option to adjudicate additional appeals locally (i.e. site plan control) Reduce number of appeals to provincial appeal body	<ul style="list-style-type: none"> Once established, a LAB replaces the function of the Local Planning Appeal Tribunal for applications for minor variances, consents to sever land and site plan control Municipalities can determine which types of those authorized appeals their LAB may adjudicate Even where a LAB is empowered to hear appeals related to site plans, some site plans could still be appealed to Tribunal if linked to other applications (e.g. zoning) LAB decisions are final – they are only appealable to Divisional Court and only on a question of law (and decisions on motions for directions are not appealable)
	4	Longer Decision Timelines <ul style="list-style-type: none"> Decision timelines extended for official plans, official plan amendments, zoning by-law amendments, holding by-laws Consolidated timeline for zoning by-law amendment applications that are submitted together with an official plan amendment request 	Planning Act subsections: 17 (40) – Approval authority decision timeline for OPs 22 (7.0.2) – Decision timeline for requests for OPAs 34 (11) – Decision timeline for applications for ZBLAs 34 (11.0.0.0.1) – Consolidated timeline for ZBLA applications that are submitted together with an OPA request 36 (3) – Decision timeline for applications to remove holding symbols	OP / OPA ZBLA Holding By-law	Official plans and official plan amendments - 180 days Zoning by-law amendments and holding by-laws - 120 days	More time to assess planning matters and hear input from the public before making a decision More time to negotiate solutions to possible issues and potentially avoid appeals More efficient and timely decisions	<ul style="list-style-type: none"> Certain decision making timelines have been extended by 30 days <ul style="list-style-type: none"> Official plans and official plan amendments - 210 days Zoning by-law amendments and holding by-laws - 150 days Where there are concurrent official plan amendment and zoning by-law amendment applications to a local municipality for the same proposal (joint applications), the timeline is extended to 210 days

More Municipal Control	5	Protected Major Transit Station Area (PMTSA) <ul style="list-style-type: none"> New municipal tool to support transit infrastructure - new tool restricts appeals of certain parts of official plans and zoning by-laws / community planning permit by-laws in municipally-defined PMTSAs 	Planning Act subsections: <p>1(1) – Definition of “higher order transit”</p> <p>16 (15) to (19) – Official plan requirements and related approvals</p> <p>17(36.1.4) to (36.1.7) – Limitations on appeals regarding PMTSAs (OPs)</p> <p>22(2.1.3) and (2.2) – No ability to apply to amend PMTSA official plan policies unless support by council</p> <p>34(19.5) to (19.8) – Limitations on appeals regarding PMTSAs (ZBLs)</p>	OP / OPA / ZBL / ZBA CPPS	Transit-supportive densities in major transit station areas were not sheltered from appeal under the Planning Act	Facilitate implementation of densities that support higher order transit infrastructure projects <p>Give municipalities more control over development in transit corridors</p>	Overview of Tool <ul style="list-style-type: none"> Discretionary tool for municipalities that have “higher order transit” as defined in Planning Act - “higher order transit” means transit that operates in whole or in part in a dedicated right of way, including heavy rail, light rail, buses) Tool restricts appeals of PMTSA matters (e.g., transit-supportive density and height) when a municipality establishes the required official plan policies and the corresponding implementing zoning by-law provisions Density targets are set out in Growth Plan for the Greater Golden Horseshoe and / or implementation support materials (e.g., MTO Transit-Supportive Guidelines) How It Works <ul style="list-style-type: none"> Municipalities need to signal their intent to use the PMTSA tool (e.g., use term “Protected” when developing their PMTSA framework for public consultation and submitting it for approval). Municipalities need to first delineate the boundary of the PMTSA and establish the required official plan policies (e.g., identify the uses and minimum densities to be accommodated in the PMTSA) Either the Province or the appropriate upper-tier municipality needs to approve the official plan policies when they are being put in place and whenever they are being changed Municipalities also need to align their zoning by-laws with official plan policies Municipalities may also identify minimum heights and/or maximum densities and heights for the PMTSAs in their official plans and zoning by-laws (or CPP by-laws) PMTSA policies and zoning provisions are not subject to appeal (except by Province). However, there could be appeals of other components of a PMTSA official plan amendment and related zoning/community planning permit system requirements (e.g. bonusing, lot coverage, setbacks, parking) Applications to amend approved PMTSA official plan policies are not allowed unless they are municipally-supported Municipalities can use planning tools like zoning by-laws or a community planning permit system to determine where the density should go and what form it should take Site-Specific Applications to Amend Zoning By-law Provisions within PMTSA <ul style="list-style-type: none"> Any amendment to the zoning by-law must conform with official plan policies If the municipality supports the application and passes the zoning by-law amendment, the municipality’s decision on the PMTSA elements (i.e., uses, height and density) are not appealable (except by Province) If the municipality refuses or fails to make a decision on the zoning by-law amendment application, the applicant may appeal but only on the basis that both: <ul style="list-style-type: none"> existing zoning by-law does not reflect the policy direction set out in official plan or provincial policies and subject application brings zoning by-law in line with the official plan and provincial policies

Strong Community Voice	6	Consistency / Conformity Standard – Reducing the Local Planning Appeal Tribunal’s (LPAT) Ability to Overturn Local Decisions and Providing Municipality with Opportunity to Reconsider Matter <ul style="list-style-type: none"> Restrict appeal grounds for official plans/OPAs, zoning by-laws/ZBAs and community planning permit by-laws to <u>only</u> matters of consistency and/or conformity with provincial and/or municipal policies/plans Requirement to return matter to municipality for new decision when LPAT determines that municipal decision / settlement on a major land use planning matter did not follow provincial / local policies If a new decision on an application is not made within the timeframe, the LPAT would make the final decision 	Planning Act subsections: 17 (24.0.1) and (36.0.1) –Basis for an appeal of the adoption or approval of an official plan limited to consistency/conformity 17 (45) and (49.1) to (49.12) – LPAT authority limited to issues of consistency/ conformity for an appeal of a decision to adopt or approve an official plan; opportunity for municipality to reconsider the matter 22 (7.0.0.1) – Basis for an appeal of a refusal or non-decision on a request to amend an official plan limited to consistency/ conformity 22 (11.0.4) and (11.0.8) to (11.0.19) – LPAT authority limited to issues of consistency/ conformity for an appeal of a refusal or non-decision on a request to amend an official plan; opportunity for municipality to reconsider the matter	OP / OPA ZBL / ZBLA CPPS	OMB was required to “have regard to” the decision of the local council but had authority to make any decision that council or an approval authority could have made	Increase deference to municipal decisions and more certainty in local planning process Provide municipalities with an opportunity to reassess their original decision and address any shortcomings	<ul style="list-style-type: none"> Consistency / conformity standard applies to: <ul style="list-style-type: none"> appeals of municipal decisions / refusals on official plans, official plan amendments, zoning by-laws, zoning by-law amendments and community planning permit by-laws appeals of municipal non-decisions for applicant-initiated official plan or zoning by-law amendment applications Change limits ability of LPAT to overturn decisions made by locally-elected councils – LPAT must dismiss an appeal of a local decision unless it is inconsistent with the Provincial Policy Statement (PPS), does not conform / conflicts with provincial plans, does not conform with applicable official plan (e.g. upper-tier official plan) Tribunal can overturn local decision only on the basis of being inconsistent with the PPS, not conforming / conflicting with provincial plans, not conforming with applicable official plan (e.g. upper-tier official plan) Municipalities will be better positioned to defend their decisions when official plans are consistent / conform with provincial policies and plans Onus is on appellant to set out reasons why council decision is inconsistent / does not conform with provincial policy and/or applicable official plan For appeals of a non-decision or refusal of an official plan amendment or zoning by-law amendment, the consistency / conformity standard applies and there is a two-part test. Onus is on applicant to demonstrate: 1) how their proposal would be consistent with provincial and local policies and 2) how existing official plan policies or zoning provisions fall short LPAT has authority to approve a settlement to which all specified parties have agreed – LPAT is required to confirm that any such settlement aligns with provincial and local policies / plans <p>Requirement to Return Matter to Municipality for New Decision</p> <ul style="list-style-type: none"> If LPAT determines a municipal decision does not follow local and / or provincial policies, the Tribunal is required to return the matter to the municipality to make a new decision If a matter related to an application is returned, the municipality has up to 90 days to make a new decision 90 day timeline does not apply to municipally-initiated matters Municipality’s second decision would be final unless it is appealed <p>Second Appeal</p> <ul style="list-style-type: none"> If the second decision is appealed, LPAT would hear the matter and make a determination on whether the second decision follows local and / or provincial policies If the second decision is aligned, the municipal decision would stand If the second decision is again found to be inconsistent or does not conform with local or provincial policies, LPAT would be responsible for making the final decision

Strong Community Voice			<p>34 (11.0.0.0.2) and (19.0.1) – Basis for an appeal of a decision to pass, refuse or a failure to make a decision on a zoning by-law/ amendment</p> <p>34 (25) and (26) to (26.3) – LPAT authority limited to issues of consistency/ conformity for an appeal of a decision to pass, refuse or a failure to make a decision on a zoning by-law/amendment; opportunity for municipality to reconsider the matter</p>				<ul style="list-style-type: none"> • Process gives municipality opportunity to reassess their position on a planning matter and address any shortcomings, while continuing to have the opportunity to address local matters in making a new decision • Could allow municipality to implement LPAT’s decision while applying local context • When reconsidering a planning application returned by LPAT, a municipality would need to reassess the application, provide notice of a public meeting, hold the public meeting and issue a new decision
	7	Requirement to Send New Information Back to Approval Authority <ul style="list-style-type: none"> • Requirement for LPAT to send new information and material at subdivision hearings back to approval authority for re-evaluation of original decision if the municipality requests the information and material be returned 	Planning Act subsection: 51 (52.4)	Plan of Subdivision	OMB had authority to determine whether to send new materials back to approval authorities, based on test of whether the new information would have “materially affected” appealed decision	Increase certainty for municipalities that would like the opportunity to review new information on a subdivision application submitted during an appeal	<ul style="list-style-type: none"> • Change gives approval authorities the ability to require the OMB to send material back • Does not require all new information to be sent to approval authority • If sent back, an approval authority continues to have 60 days to reconsider its decision and make a written recommendation to the LPAT
	8	LPAT Authority Limited to Matters that Were Part of Council Decision <ul style="list-style-type: none"> • Clarification that LPAT authority is limited to only dealing with parts of an official plan that were part of council’s decision 	Planning Act subsection: 17 (50.1)	OP / OPA	Previous Planning Act reforms limited the scope of OMB’s authority in relation to official plans	Support local decision-making Recognize the role of municipalities as primary decision makers on their official plans	<ul style="list-style-type: none"> • Technical change amending existing Planning Act provision to clarify that LPAT’s authority is limited to dealing with parts of an official plan that are part of council’s decision • Change clarifies that the Tribunal does not have authority to approve or modify any part of an official plan that is already in effect and was not added, amended, or revoked by the municipality when making its original decision

Protecting Public Interests	9	No Appeal of Major Provincial Decisions <ul style="list-style-type: none"> No appeal of provincial decisions on official plans and major official plan updates (section 26) 	Planning Act subsections: <p>17 (36.5) – No appeal of a provincial decision to approve, modify or refuse all or part of an official plan</p> <p>21 (3) – No appeal of a provincial decision on a major official plan update under section 26 of the Planning Act</p>	OP / OPA	Provincial decisions, including provincial plan conformity exercises, could be appealed	Reinforce Ontario’s policy-led planning system and increase certainty regarding implementation of provincial matters Protect important provincial interests, such as public health and safety Reduce number of appeals, including conformity exercises to provincial plans	<ul style="list-style-type: none"> Shelters major provincial decisions from appeal - change means there is no appeal of a provincial decision related to a new official plan or an official plan update where the province is the approval authority Change shelters upper-tier and single-tier conformity exercises from appeal where minister is approval authority and makes a decision An appeal can continue to be made where no provincial decision is issued within the statutory timeframe (210 days) Province and municipalities will continue to work together to ensure both local and provincial matters are adequately addressed
	10	Minister’s Zoning Orders <ul style="list-style-type: none"> Remove mandatory referral of MZOs to the Tribunal 	Planning Act subsections: <p>47 (8.0.1), (10), (13) and (15)</p>	MZO	Any party could request referral of MZO to OMB	Greater certainty regarding implementation of provincial matters Provide Minister with final discretion on matter	<ul style="list-style-type: none"> Change removes ability for anyone to require minister to refer an application to amend or revoke a MZO to Tribunal - means that MMA Minister is the final decision-maker related to any requests to amend or revoke a MZO MZOs have traditionally been used in situations where the Province believes that a tangible provincial interest needs to be protected or maintained, for example to facilitate employment-generating uses such as auto parts manufacturing Approach similar to Ontario Planning and Development Act, 1994 process where Minister has final discretion of disposition of matter
	11	Climate Change <ul style="list-style-type: none"> Requirement for all municipal official plans to include climate change policies 	Planning Act subsection: <p>16 (14)</p>	OP	Climate change policies were not explicitly required through section 16 of Planning Act which sets out goals, objectives and policies that needed to be included in municipal official plans	Support Ontario’s Climate Change Action Plan 2016-2020 Support proactive planning for climate change	<ul style="list-style-type: none"> Change requires municipalities to develop and include climate change policies in their official plan Official plan policies must identify goals, objectives and actions to mitigate greenhouse gas emissions and adapt to a changing climate, including through increasing resiliency Provincial land use policies, such as the Provincial Policy Statement 2014, already require municipalities to plan for and consider the impacts of climate change; GGH Growth Plan policy requires upper and single-tier municipalities to develop climate change policies Legislative change complements and supports existing provincial policies Ministry of Environment and Climate Change is preparing guidance material to assist municipalities
	12	Affordable Housing <ul style="list-style-type: none"> Requirement for all municipal official plans to include policies dealing with the adequate provision of affordable housing 	Planning Act clause: <p>16 (1)(a.1)</p>	OP	Policies dealing with adequate provision of affordable housing were not explicitly required through section 16 of the Planning Act which sets out goals, objectives and policies that must be included in municipal official plans	Support implementation of provincial policies and plans that require an adequate supply of housing, including affordable housing	<ul style="list-style-type: none"> Provincial policies, such as the Provincial Policy Statement 2014, already required municipalities to plan for an appropriate range and mix of housing, including affordable housing Legislative change complements existing provincial policy requirements Many municipalities already include policies that address this requirement

Supporting Citizens	13	Local Planning Appeal Tribunal (LPAT) <ul style="list-style-type: none"> Replace the Ontario Municipal Board Act with the Local Planning Appeal Tribunal 	Local Planning Appeal Tribunal Act subsection: 2 (1)		Appeals on land use planning matters were heard before the Ontario Municipal Board	Making the hearing process faster and fairer	<ul style="list-style-type: none"> Modernize hearing procedures and practices, and timely processes and decisions Promote alternative dispute resolution and reduced number of hearings
	14	Local Planning Appeal Support Centre (LPASC) <ul style="list-style-type: none"> New agency to provide information and support on the land use planning appeal process 	Local Planning Appeal Support Centre Act subsection: 2 (1)		In 2006, Ontario established the Citizen Liaison Office at the OMB to help the public understand what the OMB does and how to participate in the process Citizen Liaison Office provided some/limited citizen support. One employee dedicated to responding to requests for information for all tribunals under the Environment and Lands Ontario, including the OMB	Support citizens Provide citizens and participants with tools to effectively participate Provide information on land use planning, guidance on board procedures, and advise and representation to citizen in certain matters	<ul style="list-style-type: none"> Local Planning Appeal Support Centre is established as a separate agency, replaces Citizen Liaison Office The support centre will establish and administer a cost-effective and efficient system for providing support services to persons determined to be eligible formatters governed by the Planning Act that are under the jurisdiction of the Tribunal. The support centre will provide: <ul style="list-style-type: none"> information on land use planning guidance on tribunal procedures advice or representation any other services prescribed by the regulations
	15	User-Friendly Websites <ul style="list-style-type: none"> New, user-friendly websites for LPAT and LPASC 	n/a		Website was difficult to navigate and find information	Provide tools participants need to effectively participate Increase public access to information and resources Provide clear information and resources to better support citizen participation	<ul style="list-style-type: none"> Website will provide clear information on Tribunal practices and procedures Include easy-to-understand educational videos on the hearing process Provide easy access to past decisions
	16	Making LPAT Decisions Publicly-Accessible <ul style="list-style-type: none"> Ensure public posting of Tribunal decisions, including plain language executive summaries 	n/a		Difficult to search for OMB past decisions	Make process easier to navigate by making decisions easier to understand Help citizens access Tribunal decisions Increase transparency in process	<ul style="list-style-type: none"> Adopt plain language to make the LPAT process more accessible Provide clearer rationale for decisions

Modernized Processes and Reducing Adversarial Hearings	17	Mandatory Case Management Conference Process <ul style="list-style-type: none"> Implement mandatory case conference process for major planning matters to narrow issues and promote settlement 	Local Planning Appeal Tribunal Act subsections: 33 (1) 39 (1), (2)		<p>In 2008, the OMB updated its rules of practice and procedures to require mediation assessment. This allowed the Board, upon receiving an application, to review the information to determine if it should be streamed into mediation, pre-hearing or a full hearing</p> <p>Allow for hearings to be held in a fair, cost-effective and expeditious manner by providing opportunities for parties and other interested persons to be brought together to identify if additional parties should be added, confirm and narrow the issues in dispute, explore opportunities for mediation and settlement and deal with any other matter</p> <p>Empower the Tribunal to actively guide the proceedings in order to level the playing field and make it less adversarial for parties and participants</p>	<ul style="list-style-type: none"> Require submissions to the Tribunal to be made 30 days before the case management conference Make most hearings more efficient by putting in place a mandatory case management conference for the majority of appeals under the Planning Act before a case can proceed to a hearing, which may result in cases being sent to mediation or having the issues under dispute narrowed
	18	Oral Testimony and Evidentiary Record <ul style="list-style-type: none"> Statutory rules created regarding the conduct of proceedings to limit oral testimony at oral hearings 	Local Planning Appeal Tribunal Act subsection: 32 (3) 41 (1) 42 (1), (2), (3)		<p>No limitation on oral testimony provided and limited flexibility given to parties to determine what evidence to submit</p> <p>Faster and more efficient proceedings</p> <p>Shorter hearings which would save time and costs for those involved</p>	<ul style="list-style-type: none"> Reduce adversarial hearings by eliminating oral testimony in major land use planning appeals at the Tribunal The Act identifies who may participate in oral hearings and the time they have to make oral submissions On the matters that fall under the consistency / conformity test, only parties to the appeal may provide oral submissions On the matters that do not fall under the consistency / conformity test, but are complex, parties and other persons, as determined by the Tribunal, may provide oral submission No persons or parties may bring evidence or examine witnesses at oral hearings
	19	Active Adjudication <ul style="list-style-type: none"> LPAT Act clarifies power to ask questions, examine a party, and require a party to produce evidence 	Local Planning Appeal Tribunal Act subsection: 33 (2)		<p>The OMB used a formal and legalistic superior court model</p> <p>An approach to hearings in which adjudicators play a more active role to simplify and expedite the hearing process, and in some case to address inequalities between parties</p>	<ul style="list-style-type: none"> Active adjudication can lead to less adversarial hearings, which can benefit all parties Adjudicators play a more active role in proceedings, for example, by explaining rules and procedures, scoping issues and evidence, and questioning witnesses

Temagami Fire Department
Monthly Report of Activities

for the month of: **March 2018**

1 Activation

- 10:31, March 21st, report of tractor trailer brakes on fire - hwy11 & red squirrel road – 4 firefighters responded – pre-fire condition, no services required - suspect rear brake drag caused smoke from over-heated rear brakes

Training:

- 4 regular meetings
- 3 members attended Northeastern Fire Educational Conference (Huntsville), training sessions included Traffic Protection for Emergency Services and Big Rig Extrication

Fire Prevention:

- Several Fire Safety Plans in various stages of review

Fire Education:

- Regular radio “fire safety” announcements on CJTT
- Monthly community newsletter - Fire Safety messages

Other:

- 1 member resigned – moving back south
- Municipal response prepared for council approval regarding Ministry of Community Safety and Correctional Services (MCSCS) proposed regulations related to new requirements for: Mandatory training and certification for firefighters; and Community risk assessments
- Draft road standards schedule, developed during E&R Bylaw review, provided to neighbouring fire dept. - been incorporated it into their updated E&R bylaw.
- Initiated trial use of “who’s Responding App (both departments) – benefits of knowing firefighter availability, and personnel resources responding to incidents
- OFMEM distributed “Emergency Management and Civil Protection Act Compliance Guide for Municipalities” – will require Emergency Management Program Committee to develop revisions, for council approval, to our Emergency Plan
- Rebate from Metalfab received for truck accessories that were returned (associated with the GVW of the new truck)

Jim Sanderson

Fire Chief, Temagami Fire Department

Date: *April 6, 2018*

MUNICIPALITY OF TEMAGAMI	
Report Prepared For:	Tammy Lepage
Report Prepared By:	Jamie Robinson, MCIP, RPP
Subject:	Second Unit Official Plan Amendment Update and Summary of Process
Report Date:	April 11, 2018

A. OVERVIEW

This Report has been prepared to provide details regarding the processing of a Municipally initiated Official Plan Amendment to include secondary unit policies in the Official Plan.

At a Special Meeting of Council held on March 13, 2018, Committee of the Whole passed a resolution regarding an Official Plan Amendment to implement policies regarding second units as follows:

WHEREAS PAC has requested that Council deal with the issues of second units by allowing them in all neighbourhoods therefore BE IT RESOLVED THAT that Council direct staff to begin the process of amending Temagami's Official Plan to allow second units in all neighbourhoods.

Following the resolution passed on March 13, 2018, we have commenced the drafting of Official Plan policies that will implement the inclusion and permissions for second suites on properties within the Municipality. A draft Official Plan Amendment is expected to be completed by the end of April. Once prepared, there will be opportunity for PAC, Council, Staff and members of the public to review the document and to provide comments.

B. APPLICATION PROCESS

Regulation 525/97 of the *Planning Act* includes municipalities that are exempt from approvals from the Ministry of Municipal Affairs for Official Plan Amendments. As of January 1, 2015, the Municipality of Temagami is considered to be exempt from approvals from the Ministry of Municipal Affairs for Official Plan Amendments, under Section 17 of the *Planning Act*.

The processing of the Official Plan Amendment Application requires that a Public Meeting be held.

Notice for a Public Meeting concerning an Official Plan Amendment is required to be issued 20 days prior to the Public Meeting.

As part of the circulation of the Notice, the Notice, along with a copy of the draft Official Plan Amendment, will be circulated to commenting agencies including the Ministry, Health Unit and MTO.

Following the Public Meeting, comments that have been provided will be reviewed and evaluated. The draft Official Plan Amendment will be revised as necessary prior to the final Official Plan Amendment and a recommendation report will be provided to Council for consideration.

C. SUMMARY

Following preparation of the draft Official Plan Amendment, which will include policies to be implemented into the Municipality's Official Plan to permit second units, the Municipality will schedule a Public Meeting as required under the *Planning Act*. It is anticipated that a Public Meeting would be able to be held at a Council Meeting in June of 2018.

Respectfully Submitted,

MHBC Planning

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner

MUNICIPALITY OF TEMAGAMI	
Report Prepared For:	Tammy Lepage
Report Prepared By:	Jamie Robinson, MCIP, RPP
Subject:	Information Report Regarding Review of R1 & R2 Zone Provisions and Home Occupation
Report Date:	April 11, 2018

A. BACKGROUND

At the Regular Council Meeting held on March 22, 2018, Council passed the following resolution regarding "Steve Simpson UDT Diving regarding R1 R2 Zoning List Interpretation":

BE IT RESOLVED THAT Council receive correspondence from Stephen Simpson UDT Diving regarding R1 R2 Zoning List Interpretation, AND FURTHER THAT Council direct staff to send the relevant documentation to our planner for a planning report.

In accordance with the direction of Council, this Report has been prepared to provide an overview of the Remote Residential (R1) Zone (Lake Temagami) and Remote Residential (R2) Zone provisions as they pertain to home occupations.

We have had an opportunity to review the letter that was submitted to Mr. Simpson from the Municipality, dated October 12, 2017; and the letter that was submitted to the Mayor and Council from Mr. Simpson, dated March 5, 2018.

Other documents that were reviewed included letters in support and opposed to the use of a Technical Diving School at the subject property, located at 7416 Highway 11 North.

Following a review of the relevant documentation, it is understood that Mr. Simpson currently operates a Technical Diving School on the subject property, and the Municipality previously provided Mr. Simpson with a letter that stated this was not a permitted use within the R2 Zone in the Zoning By-law.

The subject property is located within the Matabitchuan Neighbourhood and is designated as Integrated Management Area in the Official Plan; and is located within the R2 Zone in the Zoning By-law. The subject property has lot frontage on Net Lake and is accessed by a private road, Guppy Road. The subject property and adjacent properties are shoreline residential lots.

B. ZONING BY-LAW REVIEW

The permitted uses for the R2 Zone are included in Section 7.5.1 of the Zoning By-law. An excerpt of Section 7.5.1 of the Zoning By-law follows:

SECTION 7.5 - REMOTE RESIDENTIAL (R2) ZONE

7.5.1 PERMITTED USES

No person shall within any Remote Residential (R2) Zone use any lot, or erect, alter or use any building or structure for any purpose except one or more of the following uses:

- permanent dwelling unit or a seasonal dwelling unit
- a modular home
- sleep cabins, subject to the provisions of Section 6.41
- a water based boathouse, in accordance with Section 6.06 or
- a land based boathouse, in accordance with Section 6.06 and 6.40
- a detached garage in accordance with Section 7.5.2
- other accessory buildings, in accordance with section 6.04 (By-law 07-745)
- a home occupation use, in accordance with Section 6.23

The permitted uses for the R1 Zone are included in Section 7.4.1 of the Zoning By-law, and the permitted uses are the same as for the R2 Zone, with the exception that a bed and breakfast establishment is an additional permitted use within the R1 Zone.

A home occupation is permitted within the R1 Zone and the R2 Zone, in accordance with Section 6.23 of the Zoning By-law. The definition of a home occupation further identifies that the use must be secondary to the main residential use and cannot change the residential character of the dwelling. The definition of a home occupation and an excerpt of Section 6.23 of the Zoning By-law is included below:

HOME OCCUPATION shall mean any gainful occupation which is conducted within the dwelling unit by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in this Zoning By-law.

6.23 HOME OCCUPATION

A Home Occupation may be carried out in certain zones, where permitted, subject to the following:

- (a) no person, other than a resident of the dwelling unit and one non-resident employee may be employed in the home occupation, except in the R1, R2 and R3 Zones where two non-resident employees may be employed in the home occupation;
- (b) there is no display, other than an un-illuminated sign not greater than one (1.0) square metre in size, to indicate to persons outside that any part of the dwelling unit or lot is

being used for a purpose other than a dwelling unit, except in the, R1 and R2 Zones where no such sign is permitted;

- (c) such home occupation is clearly secondary to the main residential use and does not change the residential character of the dwelling unit nor creates or becomes a public nuisance, particularly in regard to noise, noxious odours or emission of smoke, traffic or parking;
- (d) such home occupation does not interfere with television or radio reception;
- (e) there is no outside storage of goods or materials and there is no use of any part of an accessory building;
- (f) not more than twenty five per cent (25%) of the gross floor area of the dwelling unit or forty six (46.0) square metres, whichever is the lesser, is used for the purposes of a home occupation;
- (g) such home occupation uses may include a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;
- (h) when retail sales are carried out as part of a home occupation located on a lot accessible by a municipally maintained road, one on-site parking space shall be provided in addition to any required for the dwelling unit and employees;
- (i) (By-law 13-1121) except in the R1 and R2 Zones, one parking space shall be provided for each employee not residing in the residence.

The definition and provisions included in the Zoning By-law regarding home occupations establish that a home occupation shall be contained within a dwelling and clearly be secondary to the residential use. Section 6.23 c) of the Zoning By-law states that a home occupation shall not change the residential character of the dwelling and not create a public nuisance, in particular to traffic and parking for example.

Following review of the Zoning By-law, it is clear that the Technical Diving School on the property cannot be considered as a home occupation. The use is not entirely located within the dwelling, and depending on the number of people engaged in diving lessons, there is the potential to increase traffic and parking on the subject property.

The Planning Documents support commercial uses and economic development within Temagami; however, it is not economic development at all costs. Commercial uses must be appropriately located where they are compatible with surrounding land uses and either located in a Commercial Zone or, as a home occupation as use, be compatible and at a scale that is appropriate.

There are other opportunities for the proposed use to locate in the Municipality; in one of the existing commercially zoned properties as either the principal use, or as an accessory use to a use such as a lodge.

C. SUMMARY

We have had an opportunity to review the relevant documentation related to the existing use on the subject property, and agree with the content of the letter that was submitted to Mr. Simpson on October 12, 2017, from the Municipality. The Technical Diving School is not a permitted use within the R2 Zone.

Further, it is unlikely that a Zoning By-law Amendment to support the Technical Diving School on the subject property could be supported. The nature and scale of the use do not appear to be compatible with shoreline recreational residential properties.

Staff would be encouraged to work with the proponent to identify potential opportunities within the Municipality where the proposed use would be suitable.

Respectfully Submitted,

MHBC Planning

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

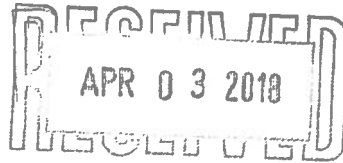
Jamie Robinson, BES, MCIP, RPP
Partner

Tammy Lepage

11521

From: ron.yourvoicematters Prefasi <ron.yourvoicematters@gmail.com>
Sent: Monday, April 2, 2018 1:01 PM
To: Brian Koski; Carol Lowery; Dan O'Mara; Debby Burrows; John Harding; Lorie Hunter; Ron Prefasi
Cc: Elaine Gunnell; Tammy Lepage; Roxanne St. Germain

TO:
Mayor and Council,



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☒ ☒
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐
☐ _____
☐ _____

I am hereby withdrawing from two Ad Hoc committees that I sit on:

- Ad Hoc OMB Committee
- Ad Hoc Website Committee

I must withdraw from the OMB Committee in large part because I was not able to take part in the discussion, conversation and presentation by our OMB legal representative Mr. Watt on Wednesday March 28th at noon. That lack of firsthand information coupled with the very intense attack by Mayor Hunter and Councillor Lowery in eviscerating the ability of the Chair of the OMB Committee to call the Lawyer for any kind of clarification have made it impossible for me to properly represent Council on this committee. Additionally I asked for information from Staff on January 26th looking for an opportunity to go through their notes on calls regarding the OMB hearing from Ministry of Municipal Affairs and in calls with our lawyer...you probably can guess how far that went.

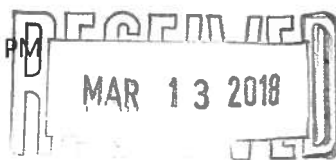
I withdraw from the Website Committee in part because it has also taken an incredible amount of time and effort to get to the point we have reached thus far. This item was in the 2017 budget a year ago and very little has been accomplished to date other than deciding which company to hire. It took almost six weeks just to have my three members appointed by council. One proposed member was personally disparaged in remarks to me by the Mayor and Councilor Lowery, both of whom attempted to disallow her to share her expertise for what could only be personal reasons, and one other councillor strongly questioned her entitlement to sit on a committee because of where she lived...remember, I was looking for expertise for this committee, not place of residence. I asked staff on February 9th to check with FEDNOR for funding as many Municipal websites have had support from FEDNOR...and...that's right! I asked staff to supply me with the details of the successful Website company so that I could share it with my committee members...guess what... Also, the Terms of Reference have not even yet been prepared by staff for this committee.

I have more important things to do with my time than to wait.

Regards,

Ron

From: Roxanne St. Germain
Sent: Tuesday, March 13, 2018 3:17 PM
To: Roxanne St. Germain
Subject: City of Hamilton Resolution
Attachments: Follow up Item 5.5.doc



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

From: Vernem, Christine [mailto:Christine.Vernem@hamilton.ca]
Sent: Tuesday, March 13, 2018 3:07 PM
ToSubject: City of Hamilton Resolution

Good afternoon,

Please find attached the City of Hamilton's February 28, 2018 endorsement of the Town of Essex's resolution regarding Offering School Property to Municipalities.

Many thanks,

Christine Vernem
 Legislative Secretary
 Clerks Office
 Phone: 905-546-2424, Ext. 2053



Hamilton

Office of the City Clerk
City Manager's Office
City of Hamilton
71 Main St. W., 1st Floor
Hamilton, Ontario,
Canada L8P 4Y5
www.hamilton.ca

March 13, 2018

Association of Municipalities of Ontario (AMO)
200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Rural Ontario Municipal Association
200 University Avenue, Suite 800
Toronto, ON M5H 3C6

Ontario Municipalities

Dear Sir/Madame,

Re: Offering School Property to Municipalities

At its meeting of February 28, 2018, Hamilton City Council endorsed The Town of Essex's resolution regarding the above matter, as follows:

That when schools boards make decisions to close schools that they have to offer the building to the local municipality for a dollar.

Yours truly,

Janet Pilon, CMMIII, DPA, CMO
Manager, Legislative Services/Deputy Clerk

cc Robert Auger
Clerk, Legal and Legislative Services
Town of Essex

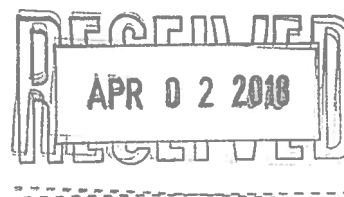
File: C18-003
(5.5)

From: Madawaska Valley <info@madawaskavalley.ca>
Sent: Monday, April 2, 2018 5:02 PM
To: kwynne.mpp.co@liberal.ola.org; john.yakabusko@pc.ola.org; 'Kath'; vic.fedelico@pc.ola.org; roma@roma.on.ca
Subject: Asset Management
Attachments: SKM_454e18040217100.pdf

Good Afternoon: Council of The Township of Madawaska Valley passed the enclosed resolution at their Regular Council Meeting of March 5, 2018 and is requesting your support.

Gwen Dombroski, Dipl.M.M.

Acting Clerk/Executive Assistant/Communications Coordinator
 Township of Madawaska Valley
 Box 1000, 85 Bay Street
 Barry's Bay, Ontario K0J 1B0
 613-756-2747 ext. 212
gdombroski@madawaskavalley.ca



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



**THE CORPORATION OF THE TOWNSHIP
OF MADAWASKA VALLEY**

P.O. Box 1000

85 Bay Street

Barry's Bay ON K0J 1B0

Ph 613-756-2747 Fax 613-756-0553

info@madawaskavalley.ca

Moved by: Councillor Archer 2018-32-0305
Seconded by: Councillor Peplinski 05 March 2018

BE IT RESOLVED:

THAT the Council of the Township of Madawaska Valley does hereby find as follows:

WHEREAS: Small, rural Municipalities face significant resource capacity challenges in the collection and maintenance of accurate data for asset management planning, standardized tools should be developed at the cost of the provincial government;

AND WHEREAS: These standardized tools should be piloted in a number of small rural municipalities with provincial government guidance and resources to ensure evidence based outcomes that satisfy the regulatory frameworks outlined in O. Reg.588/2017, and the expectations of the province going forward;

AND WHEREAS: These standardized tools should be designed with service level metrics for baseline data and automatic calculations and formulas that bring forward the data required to update the asset management plan in prescribed 5 year intervals and, with built in verification of data to be uploaded electronically for reporting.

NOW THEREFORE BE IT RESOLVED THAT The Township of Madawaska Valley strongly urges Premier Kathleen Wynne and the Province of Ontario to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities.

***Replies to this correspondence can be forwarded
electronically to gdombroski@madawaskavalley.ca***

AND FURTHER THAT a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, Mr. John Yakabuski, MPP Renfrew-Nipissing-Pembroke, Mr. Vic Fedeli, Interim Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the Ontario New Democratic Party, the Rural Ontario Municipal Association, and all Ontario municipalities.

X CARRIED.

A handwritten signature in dark ink, appearing to read 'Gwen Dombroski', is written over a horizontal line.

Gwen Dombroski, Acting Clerk

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca

From: Loriann Harbers <loriann@southstormont.ca>
Sent: Thursday, March 15, 2018 10:59 AM
To: kwyne.mpp.co@liberal.ola.org; cballard.mpp.co@liberal.ola.org; amopresident@amo.on.ca; pvanini@amo.on.ca; mturner@amo.on.ca
Cc: tedg@campbellstrategies.com; Debi LucasSwitzer; Ashley Sloan; Ross Gellately; Dave Smith; Donna Primeau; Jim Bancroft; Richard Waldroff; Tammy Hart
Subject: Landfill Approval We Demand the Right - South Stormont Resolution No. 062/2018
Attachments: Res. 062.2018 Landfill Approval - We Demand the Right.pdf

Good day,

On behalf of the Township of South Stormont, please see the attached resolution concerning the above noted.

Kind regards,

Loriann Harbers, CMO

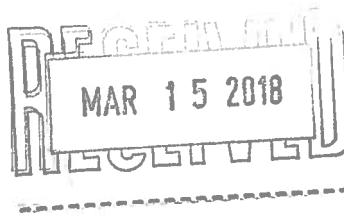
Director of Corporate Services/Clerk



Come see for yourself!

Township of South Stormont
 2 Mille Roches Rd., P.O. Box 84
 Long Sault, ON K0C 1P0
 Email: loriann@southstormont.ca
 Office: 613-534-8889 ext. 201
 Fax: 613-534-2280

[Like Us On Facebook](#)

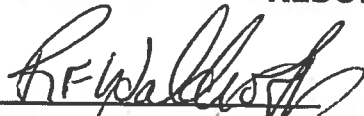


File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

TOWNSHIP OF SOUTH STORMONT

RESOLUTION

MOVED BY



RESOLUTION NO

062/2018

SECONDED BY



DATE March 14, 2018

Whereas municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

And whereas this outdated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignores them;

And whereas proposed Ontario legislation (Bill 139) will grant municipalities additional authority and autonomy to make decisions for their communities;

And whereas municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities and further that the province has recognized the value of municipal approval for power generation facilities;

And whereas the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15% and unless significant efforts are made to increase recycling and diversion rates, a new home for this Toronto garbage will need to be found, as landfill space is filling up quickly;

And whereas municipalities across Ontario are quietly being identified and targeted as potential landfill sites for future Toronto garbage by private landfill operators;

And whereas other communities should not be forced to take Toronto waste, as landfills can contaminate local watersheds, air quality, dramatically increase heavy truck traffic on community roads and reduce the quality of life for local residents;

And whereas municipalities should be considered experts in waste management as they are responsible for this within their own communities and often have decades worth of in-house expertise in managing waste, recycling and diversion programs;

And whereas municipalities should have the exclusive right to approve or reject these projects and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

Now therefore be it resolved that the Township of South Stormont calls upon the Government of Ontario and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities prior to June, 2018; and that in the case of a two-tier municipality, the approval be required at both the upper tier and affected lower tier municipalities;

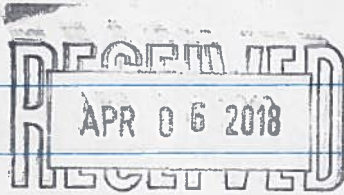
And further, that the Township of South Stormont encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

☒ CARRIED ☐ DEFEATED ☐ DEFERRED



Chairperson

Recorded Vote:	
Councillor Primeau	_____
Councillor Smith	_____
Councillor Waldroff	_____
Deputy Mayor Hart	_____
Mayor Bancroft	_____



11531

FRIDAY April 6/18

To Temagami Board.

If money is available to improve Temagami area, I suggest you consider those that live outside of Temagami town.

We do not get plowing, water, garbage pickup etc. Unlimited internet would be a big advantage to accomodate paying bills, online schooling etc.

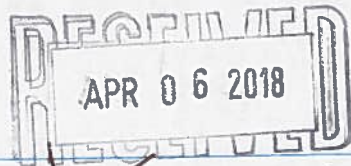
Please consider our request,

Bev McDougall

705 5694408

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ BA
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐

11532



Friday April 6 2018.

I heard Temagami was given money, I suggest servicing all Hwy 11 with high speed internet. Everyone deserves the same. Internet is needed for so much these days. Homework, Bills, etc. Its very hard to do so with very slow limited internet if any. So please get unlimited internet in all areas on Hwy 11. For Temagami Residents.

Bobbie-Ann McDougall

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ DA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐

☐ _____
☐ _____

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 18-1394

Being a by-law to authorize the Mayor and Clerk to execute an Agreement with the Association of Municipalities of Ontario (AMO) for funding under the Main Street Revitalization Initiatives Program.

WHEREAS under Section 8. (1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other act;

AND WHEREAS the Province of Ontario is making \$38355.01 available to the Corporation of the Municipality of Temagami for the purposes of supporting municipal Main Street Revitalization Initiatives;

AND WHEREAS the Association of Municipalities of Ontario (AMO) is authorized by the Province Ontario to administer the funding program and municipalities are required to enter into a Municipal Funding Agreement prior to receiving a Main Street Revitalization Initiative transfer payment;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute the Municipal Funding Agreement for Ontario's Main Street Revitalization Initiative, attached hereto as Schedule "A" and forming part of this bylaw.
2. That this bylaw shall come into force and take effect upon final passing thereof.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

TAKEN AS READ A FIRST time on this ____ day of April 2018;

READ A SECOND AND THIRD time and finally passed this ____ day of April 2018.

Mayor

Clerk

MUNICIPAL FUNDING AGREEMENT

ONTARIO'S MAIN STREET REVITALIZATION INITIATIVE

This Agreement made as of 1st day of April, 2018.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as "AMO")

AND:

THE MUNICIPALITY OF TEMAGAMI

(a municipal corporation pursuant to the Municipal Act, 2001, referred to herein as the "Recipient")

WHEREAS the Province of Ontario is making \$26 million available for allocation for the purposes of supporting municipal Main Street Revitalization Initiatives in Ontario;

WHEREAS the Province of Ontario, Ontario municipalities as represented by AMO are signatories to Ontario's Main Street Revitalization Initiative Transfer Payment Agreement on March 12, 2018 (the "OMAFRA-AMO Agreement"), whereby AMO agreed to administer Main Street Revitalization funds made available to all Ontario municipalities, excluding Toronto;

WHEREAS the OMAFRA-AMO Transfer Payment Agreement contains a framework for the transfer of provincial funds to Ontario lower-tier and single-tier municipalities represented by AMO;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in Ontario's Main Street Revitalization Initiative;

WHEREAS AMO is carrying out the fund administration in accordance with its obligations set out in the OMAFRA-AMO Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

- 1.1 **Definitions.** When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings ascribed to them below unless the subject matter or context is inconsistent therewith:

“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.2 and Section 2 of Schedule D.

“Association of Municipalities of Ontario (AMO)” means a legally incorporated entity under the Corporations Act, 1990 R.S.O. 1990, Chapter c.38.

“Communication Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Community Improvement Plan” has the meaning as defined under section 28(1) of the Planning Act, R.S.O. 1990, c. P.13.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Effective Date” is April 1, 2018.

“Eligible Costs” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means a

- a. Municipality or its agent (including its wholly owned corporation); and
- b. Non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the Eligible Project through a formal grant agreement between the Municipality and the non-municipal entity.

“Event of Default” has the meaning given to it in Section 11.1 of this Agreement.

“Funds” mean the Funds made available to the Recipient through the Main Street Revitalization Initiative, a program established by the Government of Ontario. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Costs” means those expenditures described as ineligible in Schedule C.

“Lower-tier Municipality” means a Municipality that forms part of an Upper-tier Municipality for municipal purposes, as defined under the Municipal Act, 2001 S.O. 2001, c.25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and “Municipalities” means every municipality as defined under the Municipal Act, 2001 S.O. 2001 c.25.

“Municipal Physical Infrastructure” means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

“Ontario” means Her Majesty in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs.

“Parties” means AMO and the Recipient.

“Project Completion Date” means the Recipient must complete its Project under this Agreement by March 31, 2020.

“Recipient” has the meaning given to it on the first page of this Agreement.

“Results Report” means the report prepared and delivered to AMO by the Recipient by which reports on how Funds are supporting progress towards achieving the program objective, more specifically described in Section 3 of Schedule D.

“Single-tier Municipality” means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes as defined under the Municipal Act, 2001, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, as submitted in the Recipient’s Annual Report.

1.2 Interpretations:

Herein, etc. The words “herein”, “hereof” and “hereunder” and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.

Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2020.
- 2.2 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.3 **Notice.** Any of the Parties may terminate this Agreement on written notice.

3. RECIPIENT REQUIREMENTS

- 3.1 **Communications.** The Recipient will comply with all requirements outlined, including providing upfront project information on an annual basis, or until all Funds are expended for communications purposes in the form described in Section 7.1 and Section 1 of Schedule D.
 - a) Unless otherwise directed by Ontario, the Recipient will acknowledge the support of Ontario for Eligible Projects in the following manner: "The Project is funded [if it is partly funded the Recipient should use "in part"] by the Ontario Ministry of Agriculture, Food and Rural Affairs."
 - b) The Recipient shall notify Ontario within five (5) business days of planned media events or announcements related to the Project, organized by the Recipient to facilitate the attendance of Ontario. Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.
- 3.2 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Canadian Free Trade Agreement and applicable international trade agreements, and all other applicable laws.
 - a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be

awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

- 4.1 **Eligible Projects.** Costs directly and reasonably incurred by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs or activities funded under the Municipal Physical Infrastructure category, including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the role of small businesses in main street areas as more specifically described in Schedule B and Schedule C
- 4.2 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE COSTS

- 5.1 **Eligible Costs.** Schedule C sets out specific requirements for Eligible and Ineligible Costs.
- 5.2 **Discretion of Ontario.** Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Ontario.
- 5.3 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement.
- 5.4 **Reasonable Access.** The Recipient shall allow AMO and Ontario reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Ontario or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 5.5 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Ontario.

6. FUNDS

- 6.1 **Allocation of Funds.** AMO will allocate and transfer Funds on the basis of the formula determined by Ontario.
- 6.2 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):

- a) The allocation and transfer shall be authorized by by-law (a "Transfer By-law"). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
- b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
- c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

6.3 Transfer of Funds to a non-municipal entity. Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:

- a) The provision of such support shall be authorized by a grant agreement between the Municipality and the Eligible Recipient in support of a Community Improvement Plan. The grant agreement shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
- b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer including the submission of an Annual Report in accordance with Section 7.2.
- c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to the Municipality the grant agreement.

6.4 Use of Funds. The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

6.5 Payout of Funds. The Recipient agrees that all Funds will be transferred by AMO to the Recipient upon full execution of this Agreement.

6.6 Use of Funds. The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account and shall retain the Funds in such reserve fund, or account until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:

- a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,

- b) any interest earned on Funds will only be applied to Eligible Costs for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.
- 6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Costs. AMO reserves the right to declare that Unspent Funds after March 31, 2020 become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.
- 6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by March 31, 2020.
- 6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 6.10 **Limit on Ontario's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 6.11 **Stacking.** If the Recipient is receiving funds under other programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum contribution limitation set out in any other program agreement made in respect of that Eligible Project shall continue to apply.
- 6.12 **Insufficient funds provided by Ontario.** If Ontario does not provide sufficient funds to AMO for this Agreement, AMO may terminate this Agreement.

7. REPORTING REQUIREMENTS

- 7.1 **Communication Report.** Immediately upon execution of this Agreement the Recipient shall report to AMO any Eligible Project being undertaken in the current Municipal Fiscal Year in the form described in Schedule D.
- 7.2 **Annual Report.** The Recipient shall report in the form in Schedule D due by May 15th following the Municipal Fiscal Year on:
 - a) the amounts received from AMO under this Agreement;
 - b) the amounts received from another Eligible Recipient;
 - c) the amounts transferred to another Eligible Recipient;
 - d) amounts paid by the Recipient in aggregate for Eligible Projects;
 - e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;
 - f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,

- g) a listing of all Eligible Projects that have been funded, indicating the Eligible Project category, project description, amount of Funds, total project cost, start date, end date and completion status.

7.3 **Results Report.** The Recipient shall account in writing for results achieved by the Funds through a Results Report to be submitted to AMO. Specifically the Results Report shall document performance measures achieved through the investments in Eligible Projects in the form described in Section 3 of Schedule D.

8. RECORDS AND AUDIT

8.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

8.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Ontario for inspection or audit.

8.3 **External Auditor.** AMO and/or Ontario may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Ontario at the same time that the audit report is given to AMO.

9. INSURANCE AND INDEMNITY

9.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Ontario and AMO as additional insureds for the purposes of the Eligible Projects.

9.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 9.1. No Funds shall be expended

or transferred pursuant to this Agreement until such certificate has been delivered to AMO.

9.3 **AMO not liable.** In no event shall Ontario or AMO be liable for:

- (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or
- (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

9.4 **Recipient to Compensate Ontario.** The Recipient will ensure that it will not, at any time, hold Ontario, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Ontario, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Ontario in the performance of his or her duties.

9.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnatee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- (a) the Funds;
- (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;
- (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and
- (d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

10. DISPOSAL

10.1 **Disposal.** The Recipient will not, without Ontario's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Funds or

for which Funds were provided, the cost of which exceed \$50,000 at the time of sale, lease or disposal prior to March 31, 2021.

11. DEFAULT AND TERMINATION

11.1 **Event of Default.** AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an “Event of Default”:

- (a) failure by the Recipient to deliver in a timely manner an Annual Report or Results Report.
- (b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.
- (c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.
- (d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.
- (e) failure by the Recipient to expend Funds in accordance with Sections 4.1 and 6.8.

11.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.

11.3 **Remedies on default.** If AMO declares that an Event of Default has occurred under Section 11.1, after thirty (30) calendar days from the Recipient's receipt of the notice of an Event of Default, it may immediately terminate this Agreement.

11.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

12. CONFLICT OF INTEREST

12.1 **No conflict of interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Ontario applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

13. NOTICE

13.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 13.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.

13.2 **Representatives.** The individuals identified in Section 13.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.

13.3 **Addresses for Notice.** Further to Section 13.1 of this Agreement, notice can be given at the following addresses:

a) If to AMO:

Executive Director
Main Streets Agreement
Association of Municipalities of Ontario 200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Telephone: 416-971-9856
Email: mainstreets@amo.on.ca

b) If to the Recipient:

Municipal Clerk/Deputy Treasurer
Elaine Gunnell
MUNICIPALITY OF TEMAGAMI
P.O. Box 220, Lakeshore Drive
Temagami, ON P0H 2H0
(705) 569-3421 x208
clerk@temagami.ca

14. MISCELLANEOUS

14.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.

14.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this

Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

- 14.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 14.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
- 14.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 9.4, 9.5, 11.4 and 14.8.
- 14.6 **AMO, Ontario and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Ontario and the Recipient, between AMO and the Recipient, between Ontario and a Third Party or between AMO and a Third Party.
- 14.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Ontario or AMO.
- 14.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 14.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

15. SCHEDULES

- 15.1 This Agreement, including:
- Schedule A Municipal Allocation
 - Schedule B Eligible Projects
 - Schedule C Eligible and Ineligible Costs
 - Schedule D Reporting

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

16. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

RECIPIENT'S NAME:

MUNICIPALITY OF TEMAGAMI

Mayor Name

Signature

Clerk Name

Signature

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By Title

Signature

In the presence of:

Witness Title

Signature

**SCHEDULE A
MUNICIPAL ALLOCATION**

RECIPIENT'S NAME: **MUNICIPALITY OF TEMAGAMI**

ALLOCATION: **\$38355.0129**

The Recipient acknowledges this is a one time payment for Eligible Projects with Eligible Costs.

SCHEDULE B

ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

- 1. Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:
 - a. Commercial building façade improvements
 - b. Preservation and adaptive reuse of heritage and industrial buildings
 - c. Provision of affordable housing
 - d. Space conversion for residential and commercial uses
 - e. Structural improvements to buildings (e.g. Building Code upgrades)
 - f. Improvement of community energy efficiency
 - g. Accessibility enhancements
- 2. Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:
 - a. Signage – wayfinding/directional, and gateway.
 - b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
 - c. Marketing plan implementation – business attraction and promotion activities, special events.

SCHEDULE C

ELIGIBLE AND INELIGIBLE COSTS

1. Eligible Costs include:

- a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.
- b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:

- a. Costs incurred prior to Effective Date or after the Project Completion Date;
- b. Any costs associated with providing the Annual and Results Reports to AMO;
- c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
- d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
- e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics or marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
- f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
- g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
- h. Taxes, to which the Recipient is eligible for a tax rebate;
- i. Purchase of land or any interest therein, and related costs; and,
- j. Routine repair and maintenance Municipal Physical Infrastructure.

SCHEDULE D

REPORTING

1. Communication Report

Immediately following the Municipality executing this Agreement the Recipient will provide AMO a Communication Report in an electronic format deemed acceptable to AMO, consisting of the following:

Project Title	Project Description	Eligible Project Category (CIP/ Municipal Physical Infrastructure	Total Project Cost	Estimate of Funds (Main Street) Spent

2. Annual Report

The Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

- a. Financial Reporting Table: The financial report table will be submitted in accordance with the following template:

Annual Report Financial Table	Annual	Cumulative
	20xx	2018 - 2020
Opening Balance	\$xxx	
Received from AMO	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Received from An Eligible Recipient	\$xxx	\$xxx
Transferred to an Eligible Recipient	(\$xxx)	(\$xxx)
Spent on Eligible Projects (for each Eligible Project category)	(\$xxx)	(\$xxx)
Closing Balance of Unspent Funds	\$xxx	

- b. Project List: The Recipient will provide to AMO a project list submitted in accordance with the following template:

Recipient	Project Title	Project Description	Eligible Project Category	Total Project Cost	Main Street Funds Used	Start & End Date	Completed?
							Yes/No/ Ongoing

3. Project Results.

The Results Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving revitalization within main street areas:

- a. Community Improvement Plan Eligible Projects
- Number of small businesses supported;
 - Total value of physical improvements;
 - Total Main Street Funds provided;
 - Total Municipal investment; and,
 - Total private investment.
- b. Municipal Physical Infrastructure Eligible Projects
- Total value of physical improvements;
 - Total Main Street Funds provided; and
 - Total municipal investment.

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 18-1396

Being a By-law to amend By-law No. 06-650, the Comprehensive Zoning By-law of the Municipality of Temagami with respect to the lands located at 292 Fox Run Road.

WHEREAS the Council of the Corporation of the Municipality of Temagami is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990, c.P.13;

AND WHEREAS Council deems it appropriate to rezone the subject lands, in accordance with Section 7.4.2 of the Official Plan;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That Schedule 'A3' of Zoning By-law 06-650, as amended, is hereby amended by changing the zone classification on the lands at 292 Fox Run Road from the Integrated Management Area (IMA) Zone to the Rural Residential Exception Three (R3-3) Zone on the lands identified on Schedule "A1" attached hereto and forming part of this By-law.
2. That Section 7.6.4 – Exceptions of By-law 06-650, as amended, is hereby amended by adding the following:

7.6.4.3 Rural Residential Exception Three (R3-3) Zone

 - a) Notwithstanding any other provisions of the Zoning By-law, the following shall apply to the lands within the R3-3 Zone:
 - i. The maximum lot area shall be 6.5 hectares.
3. That this By-law will take effect on the date of its passage, subject to the provisions of Section 34(30) and (31) of the Planning Act, R.S.O. 1990, c.P.13.
4. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

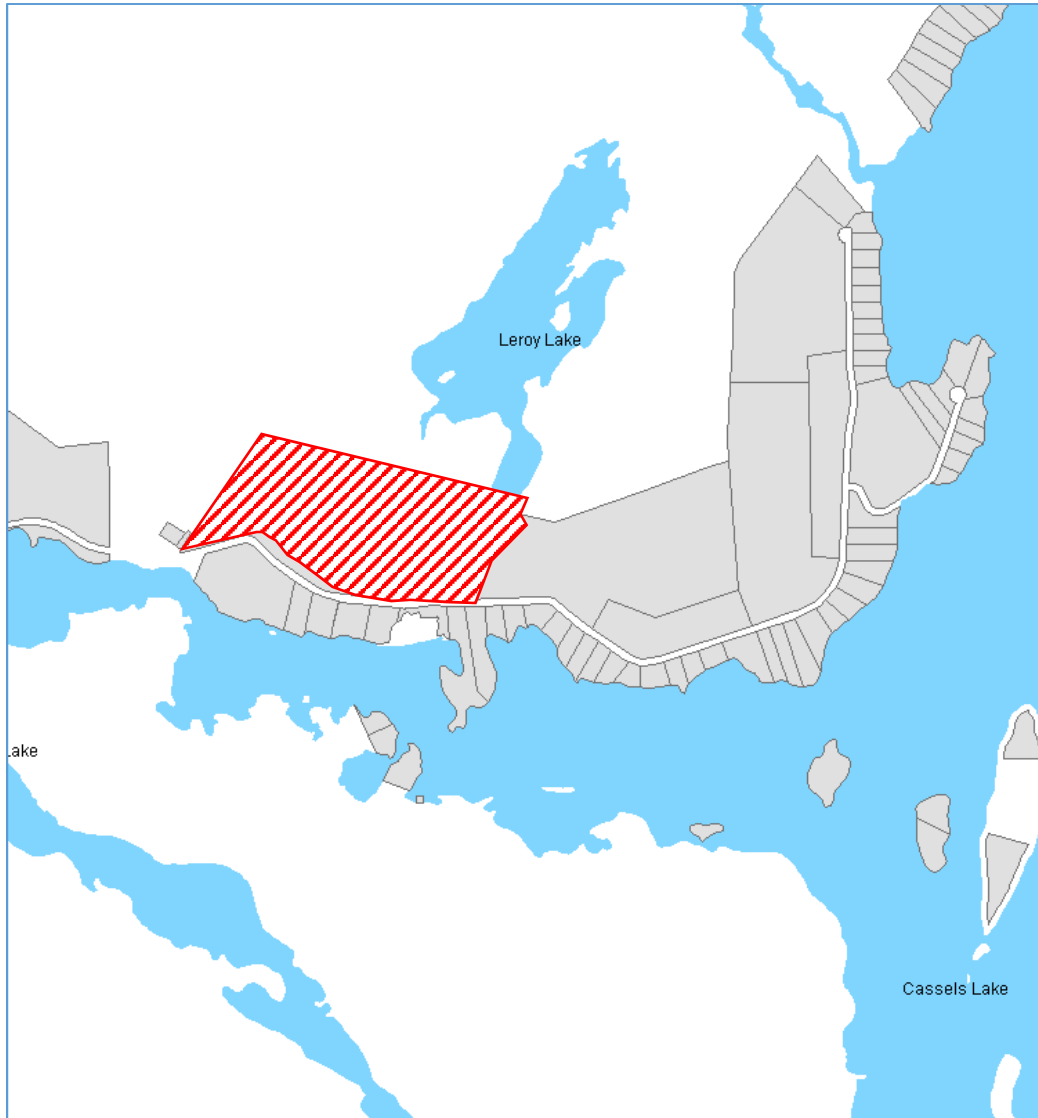
TAKEN AS READ a first time this day of , 2018.

TAKEN AS READ a second and third time and finally passed this day of , 2018.

Mayor

Clerk

Schedule 'A1'
292 Fox Run Road – By-law No. 18-1396
Municipality of Temagami



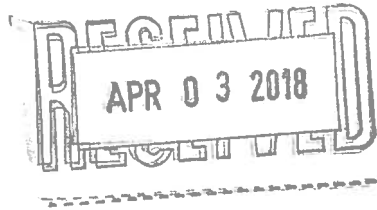
The lands to be rezoned from the Integrated Management Area (IMA) Zone to Rural Residential Exception Three (R3-3) Zone.

This is Schedule 'A-1' to By-law No. 18-1396
Passed this ____ day of _____, 2018

Mayor

Clerk

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Tuesday, April 3, 2018 11:45 PM
To:



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐
 CAO ☐
 Building ☐
 Finance ☒ ☒
 Est Dev ☒ ☒
 Parks & Rec ☒ ☒
 Planning ☒ ☒
 Public Works ☒ ☒
 PPP ☐
 Social Services ☐
☐
☐

To: Armour Township of; Armstrong-Thornloe; Assiginack Township of; Baldwin Township of; Billings Township of; Black River-Matheson Township - Donna Ethier; Blind River - Town of; Bonfield Township of; Brethour Twp of; Bruce Mines Town of; Burk's Falls Village of; Burpee and Mills Twp of; Callander Municipality of; Cindy Pigeau; Carling Twp of; Central Manitoulin Township of; Chamberlain Township of; Chapleau Township of; Charlton and Dack Municipality of; Chisholm Township of; Cobalt Town of; Cochrane Town of; Coleman Township of; Dubreuville Township of; East Ferris Township of; Elliot Lake City of; Englehart Town of; Espanola Town of; Evanturel Twp of; Fauquier-Strickland Township of; French River Municipality of; Gordon / Barrie Island Township of; Gore Bay Town of; Greater Sudbury; Greenstone - Municipality of; Harris Township of; Hearst Town of; Hilliard Township of; Hornepayne Township of; Huron Shores Municipality of; Iroquois Falls Town of; James Township of; Johnson Township of; Joly Township of; Kapuskasing Town of; Kearney Town of; Killarney Municipality of; Kirkland Lake Twn - Nancy Allick; Laird Township of; Larder Lake Township of; Latchford Town of; Mac Mer & Aber Twp - Lynne Duguay; Machar Township of; Magnetawan Municipality of; Markstay-Warren Municipality of; Matachewan Township of; Mattawa Town of; Mattawan Township of; Mattice-Val Cote Township of; McDougall Municipality of; McGarry Township of; McKellar Township of; McMurrich/Monteith Township of; Moonbeam Township of; Moosonee Town of; Nairn and Hyman Twp; Nipissing Township of; North Bay City of; North Shore Township of; Northeastern Manitoulin and the Islands Town of; Opasatika Township of; Papineau-Cameron Township of; Parry Sound Town of; Perry Township of; Plummer Additional Township of; Powassan Municipality of; Prince Township of; Ryerson Township of; Sables-Spanish Rivers Twp - Kim Sloss; Sault Ste. Marie City of; Seguin Township of; Smooth Rock Falls Town of; South Algonquin Township of; South River Village of; Spanish Town of; St. Charles Municipality of; St. Joseph Township of; Strong Township; Sundridge Village of; Tarbutt & Tarbutt Additional Township of; Tehkummah Township of; Roxanne St. Germain; Temiskaming Shores City of; The Archipelago Township of; Thessalon Town of; Timmins City of; Val Rita-Harty Township of; Wawa Municipality of; West Nipissing - Jean-Pierre Barbeau; White River Township of; Whitestone Municipality of; Parry Sound Municipal Association; Sudbury East Municipal Association; Cc: Claude Bouffard; Dean Wenborne; Denny Sharp; Gisele Pageau; Mayor Johanne Baril - Val Rita-Harty; Michel Bigras; Ronald Garbutt; Guylaine Coulombe; Jason Nelson; Jennifer Wadden; Mairghread Krought; Michelle Larose

Subject: Early Bird Deadline for the 2018 FONOM / MMA Northeastern Municipal Conference

Good morning,

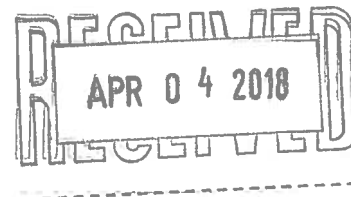
Preparations continue for the upcoming **2018 FONOM / MMA Northeastern Municipal Conference** hosted by the **Town of Parry Sound, May 9th – 11th, 2018**. We were pleased to announce earlier, **Keynote Speaker Ken Coates - Leading thinker on Canada's Future & Canada Research Chair in Regional Innovation!**

Please visit www.parrysound.ca/fonom-mma for further information regarding venues, accommodations and registration information.

We would like to remind you of the **Early Bird Deadline of April 6th!**

Hope to see you there!

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Wednesday, April 4, 2018 7:37 PM
Subject: FONOM - MMA 2018 Conference FLYER
Attachments: FONOM MMA Conference 2018 Flyer2.pdf



Good morning

We have had many inquiries lately regarding the content of this year's FONOM/MMA Conference in Parry Sound. We would ask you to please share the attached Flyer, with your Councils and staff. It will provide an update on the areas we will be focusing on this year.

Thank you

Deb Bain

Project & Operations Coordinator

Federation of Northern Ontario Municipalities

705-478-7672

www.parrysound.ca/fonom-mma

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

2018 FONOM-MMA Northeastern Municipal Conference

Hosted by the Town of Parry Sound

Leading the Way Through Innovation

Dates: May 9th - 11th, 2018

Location: Charles W. Stockey Centre for the Performing Arts
2 Bay Street, Parry Sound, Ontario

Wednesday, May 10th

- Registration Opens (11:00am)
- **Keynote Address: Ken Coates** - *Leading Thinker on Canada's Future and Canada Research Chair in Regional Innovation*
- Afternoon sessions include a Municipal Showcase for leading practices from the Town of Smooth Rock Falls and the Town of Moosonee
- Welcome Reception (5:00 p.m. - 7:00 p.m.)

Thursday, May 11th

- Updates from Ontario Northland, Ontario Forest Industries Association, Canada Wood Council and AMO President Lynn Dollin
- Attend plenary sessions on topics like Wood Heating Opportunities and Municipal Roads—Liabilities and Risks
- Attend concurrent sessions on topics such as:
 - Human Resource Management and Harassment
 - Community Hubs
 - Asset Management and Municipal Decision Making
 - Codes of Conduct
 - Community Improvement Plans
 - Financial Statements and Questions to Ask your Treasurer
 - Leveraging Shared Services
- Reception and Banquet Dinner

Friday, May 12th

- FONOM Business Meeting
- Special presentations from Dr. Roger Strasser, Founding Dean and Secretary for the Northern Ontario School of Medicine and Allan Coutts, President and CEO of NORONT on The Ring of Fire
- Adjournment (1:00 p.m.)

**For additional details regarding venues, registration, accommodations
and other local information, please visit:**

www.parrysound.ca/fonom-mma

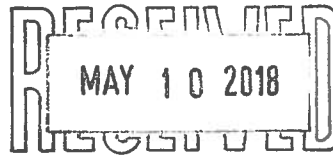


Dianne Saxe, J.D., Ph.D. in Law
Commissioner

Dianne Saxe, J.D., Ph.D. en droit
Commissaire

May 8, 2018

To the Head of Council:



File ☒ Incoming ☐ Other
Mayor ☒ Council ☒ CAO ☐
Building ☐ Finance ☐ Ec Dev ☐ Parks & Rec ☐ Planning ☐ Public Wks ☐ PPP ☐ Social Services ☐

Re: Environment, Energy and Climate Resources for Municipalities

As you know better than most, much of the work that affects Ontario's energy, environment and climate is performed by municipal governments, and provincial action/inaction on these topics have huge impacts on municipal governments, assets and budgets.

I have the privilege of serving as Environmental Commissioner of Ontario (ECO), an independent officer of the Ontario Legislature. Under Ontario's Environmental Bill of Rights, my staff and I provide the Legislature with independent, non-partisan research and advice on energy, environment and climate issues in Ontario. In the course of this work, we examine many issues that are directly relevant to municipal governments.

Last year, for example, we reported, among other topics, on energy use and opportunities in Ontario's municipal water and wastewater systems,¹ and on waste, recycling and the circular economy,² as well as opportunities to use recycled aggregate in municipal construction.³ In 2018, we have reported on Ontario's climate and electricity policies, in reports entitled "Ontario's Climate Act: From Plan to Progress" and "Making Connections: Straight Talk about Electricity in Ontario" respectively.

Ontario's Climate Act: From Plan to Progress outlines Ontario's greenhouse gas (GHG) emissions in 2015, identifies challenges to further reducing GHGs, and reviews programs developed to implement the Climate Change Mitigation and Low-carbon Economy Act, and the Climate Change Action Plan. Central to the government's plans is Ontario's cap and trade program. The report comments on the first year of cap and trade, and how the resulting funds are being spent. Our evaluation of how the province tracks its own GHG emissions provides useful guidance for GHG tracking in your own organization, and we also look at climate-smart public procurement.

.../2

¹ Every Drop Counts: Reducing the Energy and Climate Footprint of Ontario's Water Use

² Beyond the Blue Box: Ontario's Fresh Start on Waste Diversion and the Circular Economy

³ Good Choices, Bad Choices

ATTACHMENT ITEMS ARE FILED ON SHELF



Making Connections: Straight Talk about Electricity in Ontario describes the province's electricity system and identifies some of the key issues facing decision makers. The report has information about how sources and demand for electricity have changed, and why Ontario exports it. It explains electricity pricing and the increases Ontario has experienced over the last 13 years, as well as the benefits of conservation and clean energy sources to the environment and human health. The report has a particular focus on the future in its discussion of the Long-Term Energy Plan and how critical it is to meeting Ontario's climate change commitments in 2030 and beyond.

All of our reports are available at our website at eco.on.ca, together with explanatory webinars. For ease of reference, we are also providing you with one hard copy of our two most recent reports for your library, together with summaries for use by members of Council and staff. I hope they will be useful to you in policy discussions, planning and implementation.

Please share these reports with your colleagues. For more information about any of the topics covered in these reports, for additional hard copies of the reports or summaries in either official language, or to request a meeting or briefing, please contact us at commissioner@eco.on.ca or 1-800-701-6454.

Thank you for all your hard work on behalf of your community.

Sincerely,



Dianne Saxe
Environmental Commissioner of Ontario

* hard copies in
municipal office

ONTARIO'S CLIMATE ACT
Plan to Progress Summary

[docs.assets.eco.on.ca/reports/
climate-change/2017/From-Plan-to-
Progress-Summary.pdf](https://docs.assets.eco.on.ca/reports/climate-change/2017/From-Plan-to-Progress-Summary.pdf)

Plan to Progress Report -- [docs.assets.eco.on.ca/reports/climate-change/
2017/From-Plan-to-Progress.pdf](https://docs.assets.eco.on.ca/reports/climate-change/2017/From-Plan-to-Progress.pdf)

MAKING CONNECTIONS
STRAIGHT TALK ABOUT ELECTRICITY Summary

[docs.assets.eco.on.ca/reports/energy/2018/
making-connections-Summary.pdf](https://docs.assets.eco.on.ca/reports/energy/2018/making-connections-Summary.pdf)

STRAIGHT TALK ABOUT ELECTRICITY REPORT

[docs.assets.eco.on.ca/reports/energy/2018/
making-connections.pdf](https://docs.assets.eco.on.ca/reports/energy/2018/making-connections.pdf)

Ontario's Climate Act From Plan to Progress

Annual Greenhouse Gas Progress Report 2017

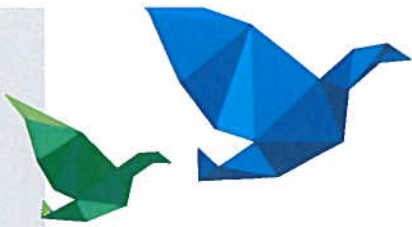
SUMMARY



Download the full report at:
eco.on.ca/reports/2017-from-plan-to-progress



Environmental
Commissioner
of Ontario



It's complicated, but Ontario is on the right track

How are our emissions?

Moving in the right direction

This is my second report to the Ontario Legislature about greenhouse gases (GHGs) and climate change.

In 2018, it is much too late to just *talk* about the climate; what counts now is action. Ontario took an essential first step when it closed its coal-fired power plants – still Canada's largest GHG reduction, and a help to air quality.

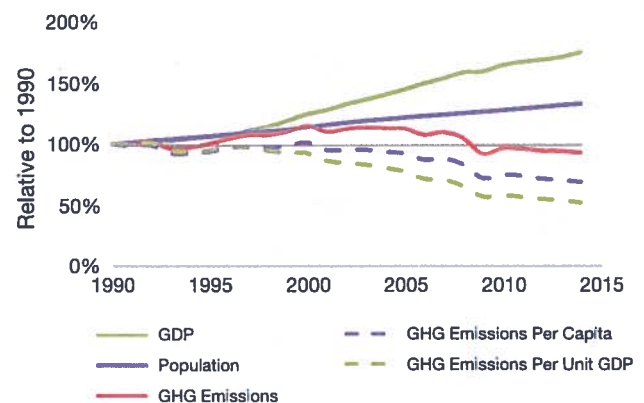
This report examines Ontario's progress on the second major step, putting a price on GHGs emitted into the atmosphere, for the benefit of our environment, our economy and our health.

Dianne Saxe, Environmental Commissioner of Ontario

Chapter 1: Ontario's GHG Emissions are Down

According to the latest available data, Ontario's GHG emissions dropped to the lowest level since reporting began in 1990, while gross domestic product and population continued to grow.

Mild weather, energy conservation/efficiencies, and coal-free electricity all helped reduce our emissions, but transportation emissions (especially from trucking – see Chapter 6) keep increasing.



Ontario's GHG emissions relative to GDP and population.

Source: Statistics Canada, *Gross domestic product, expenditure-based, provincial and territorial* (2016), CANSIM Table 384-0038; Statistics Canada, *Population by year, by province and territory* (2016), CANSIM Table 051-0001.

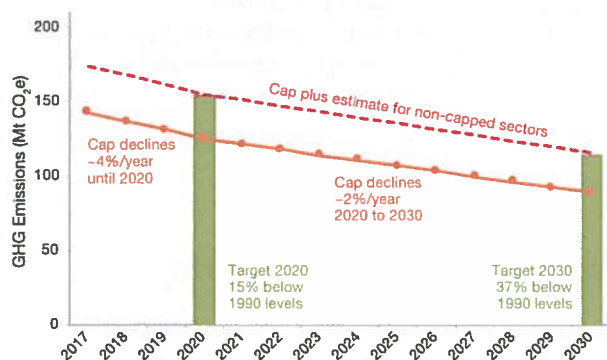
What has happened since the release of the *Climate Change Action Plan*?

A lot, actually

Chapter 2: Policies and Programs Since the Action Plan

This has been a busy time for Ontario climate policy. Since the government released its *Climate Change Action Plan* in June 2016, it has introduced dozens of additional policies and programs to reduce emissions from buildings, waste, transportation, land use, etc.

The central pillar was to put a cap and a price on Ontario's GHG emissions through a new carbon market (cap and trade program) that began January 1, 2017. Because long-term predictability of carbon policy is so important, Ontario has announced its cap on future GHG emissions for every year until 2030.



Ontario's emissions-reduction targets, cap on allowances for capped emitters, and estimate for non-capped sectors.

Source: Environmental Commissioner of Ontario.

The first year's distribution of carbon allowances (permits to emit GHGs) went smoothly, and the first four quarterly allowance auctions raised \$1.9 billion for the Greenhouse Gas Reduction Account (see Chapter 5).

Ontario is not alone

Cap and trade is getting better and more popular around the world. The link with California and Quebec should help Ontarians

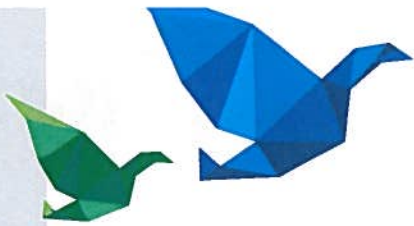
Chapter 3: National and International Context for Ontario's Climate Policy

Ontario has joined other jurisdictions around the world that are producing economic, health and environmental gains by putting a price on carbon pollution.



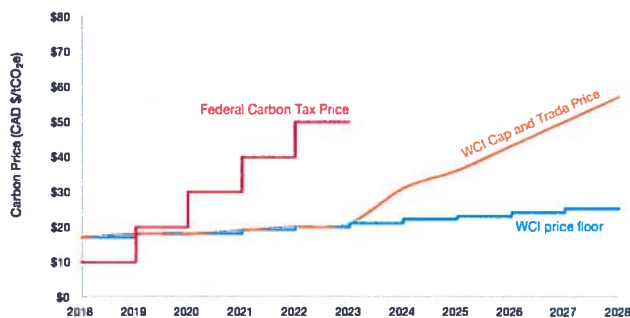
Carbon pricing initiatives around the world. China also now has a national cap and trade program.

Source: International Emissions Trading Association Global Carbon Pricing Map (December 2017).



Most jurisdictions have chosen cap and trade instead of a carbon tax, although both options can work. Cap and trade can be hard for many people to trust because it is hard to understand. But research from Harvard and elsewhere shows that cap and trade can reduce emissions more reliably and at less cost than a carbon tax.

In Canada, the *Pan-Canadian Framework on Clean Growth and Climate Change* requires all provinces and territories to put a price on carbon. Ontario can use its cap and trade program instead of the higher-cost federal carbon tax.



Carbon price forecasts under carbon tax and cap and trade policies.

Source: Environmental Commissioner of Ontario with cap and trade price estimate from ICF, Long-Term Carbon Price Forecast Report (July 2017).

Ontario's carbon market is now linked with California and Quebec, its Western Climate Initiative (WCI) partners. This should keep the cost of gasoline and diesel lower for Ontarians; stabilize Ontario's carbon market; and help Ontario industries invest in emissions reductions here at home. However, the United States' decision to pull out of the Paris Agreement complicates Ontario's plans to count emissions reductions in California as our own, and political uncertainty could weaken the next two WCI auctions.

GHG emissions have dropped faster than expected in all three WCI partner jurisdictions. This good news means that:

- The WCI market needs fine-tuning to reduce the oversupply of allowances;
- Carbon allowance prices are likely to stay low until well after 2020; and
- The predicted (temporary) flow of money from Ontario to California may shrink.

What is an offset credit?

A reduction in GHG emissions outside the cap, to make up for extra emissions by capped emitters

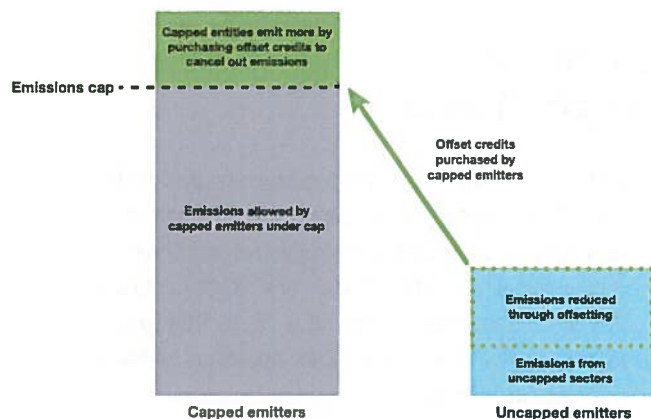
Chapter 4: Carbon Offsets

Offset credits offer a second key tool to reduce emissions while keeping the cost down for Ontarians.

About 18% of Ontario's GHG emissions (such as methane and nitrous oxide from waste, agriculture and forestry) are not covered by the cap and trade program. Offset credits could allow capped emitters to pay these uncapped sectors to reduce their emissions, or to take CO₂ out of the atmosphere, flowing money to rural communities.



How Offsets Work in the Cap and Trade Market



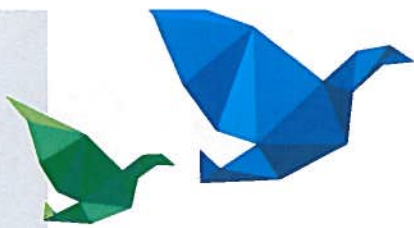
Source: Environmental Commissioner of Ontario.

Offset credits could keep the cost of emissions reductions down for capped emitters. This is particularly important for petroleum product suppliers, who pay most of the cost of cap and trade, and who will pass it on to drivers.

But if offsets are not done right, they can be little more than greenwashing. Some of Ontario's proposed protocols should be rejected.

The ECO's rating of Ontario's proposed offset protocols.

Proposed Offset Protocol	Rating and Recommendation
	<div>● Move Forward</div> <div>● Proceed With Caution</div> <div>● Do Not Move Forward</div> <div>? Not Enough Known</div>
Landfill gas capture and destruction	●
Mine methane capture and destruction	●
Ozone depleting substances capture and destruction	●
Refrigeration systems	●
Conservation cropping	●
Nitrous oxide reductions from fertilizer management in agriculture	●
Emissions reductions from livestock	?
Grassland projects	●
Anaerobic digestion	●
Organic waste management	●
Forest management	●
Afforestation and reforestation	●
Urban forest projects	●



How well is the government using the money from cap and trade?

Good start, but should do better

Chapter 5: Greenhouse Gas Reduction Account

How well is the provincial government using the \$1.9 billion dollars that flowed into the Greenhouse Gas Reduction Account (GGRA) from the first four cap and trade auctions?

According to the *Climate Change Mitigation and Low-carbon Economy Act, 2016 (Climate Act)*, GGRA funds must be used to reduce, or support the reduction of, GHG emissions. The ECO examined all uses of GGRA funds announced as of November 2017. Ninety-nine percent of these funds went to initiatives that met the minimum requirements of the *Climate Act*.

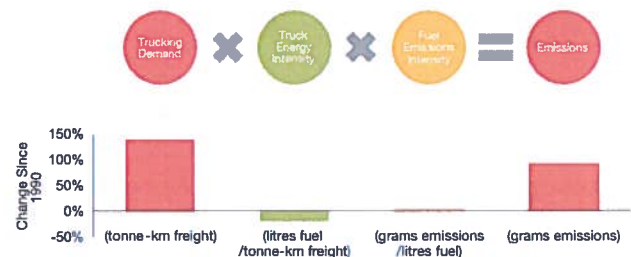
Government use of the GGRA is improving. By next year, the ECO wants to see a coherent plan tying GGRA funding decisions to the emissions-reduction targets in the *Climate Act* and to the reduction responsibilities of each ministry. For now, the GGRA's most important benefit is the improvement it has triggered in understanding Ontario's opportunities to reduce emissions.

How can we reduce freight emissions?

Avoid trucking where possible, improve truck efficiencies, and shift away from fossil fuels

Chapter 6: Freight Trucks

Freight is essential to Ontario's economy, and reducing freight's GHG emissions is essential to our climate targets. GHGs from Ontario's freight sector have more than doubled since 1990. These are predominantly from trucks, whose improvements have done little to offset huge increases in the weight and distances of freight trucked around Ontario.



The growth of heavy truck GHG emissions has been driven by increased demand.

Source: Natural Resources Canada, Comprehensive Energy Use Database (2016), Transportation Sector, Ontario, Table 36: Medium and Heavy Truck Secondary Energy Use and GHG Emissions by Energy Source.

Some Ontario government policies, such as subsidies for natural gas trucking, are not likely to reduce emissions. Instead, the government should encourage the freight sector to *avoid* trucking where possible (e.g., through logistics and road pricing), *improve* diesel truck efficiency (e.g., through incenting the scrapping of older diesel trucks), and *shift* freight away from fossil fuels (e.g., providing more targeted support for zero-emission trucks).



Is the government getting serious about climate change?

Yes - but there is still a long way to go

Chapter 7: Is the Ontario Government Taking Climate Change Seriously?

Some Ontario government ministries are taking climate change seriously. Progress this year included consideration of climate change in the *Long-Term Infrastructure Plan*, improvements to the Building Code, and empowering municipalities to adopt climate change by-laws.

But ministries often fail to treat climate change as the crisis that it is. For example, the government has a blind spot for many of its own emissions, funds projects that worsen urban sprawl, and adopted a *Long-Term Energy Plan* that will not take Ontario to its climate targets. And Ontario's fiscal policy continues to undermine its climate policy, e.g., through fossil fuel subsidies.

The government says it is committed to buying low-carbon products

Great – do it right

Chapter 8: Low-Carbon Procurement

Government procurement is an important tool to build Ontario's low-carbon economy. The Ontario government buys, on average, more than \$10 billion dollars of goods, services and infrastructure every year, and is a critical early market for low-carbon innovations.

The Ontario government has made some efforts to green what it buys and builds, but does not yet:

1. insist on knowing the GHG footprint of what it buys;
2. give that GHG footprint significant weight in procurement decisions;
3. set an emissions-reduction target for what it buys; or
4. report on its progress.

Is climate change already here across Ontario?

Yes, with much more to come

Chapter 9: Climate Change Impacts in Ontario

Climate change isn't just about polar bears, or about other people in other places in the future. Ontario is already feeling the effects of climate change, and much more is ahead.

Higher average temperatures and more extreme events, such as drought, storms, flooding and fires, are affecting people and organizations across the province. Tourism, forestry, agriculture and infrastructure are among the sectors affected by warmer, wilder and more unpredictable weather. Flooding continues to devastate families and communities in many parts of Ontario. Windsor had two "floods of the century" within 12 months.



Flooding in Harriston, Ontario.

Photo credit: Emergency Management Ontario.

Public health is at risk from the spread of ticks, wildfire smoke and hotter weather, which also intensifies the impacts of air pollution. Ontario air quality is degraded even by distant events, such as fires in western Canada and the United States.

Is it too late?

Still time to make a difference

Chapter 10: Talking With Ontarians About Climate Change

The Environmental Commissioner and her staff spend a lot of time talking with Ontarians about the urgency of climate change, what each of us can do about it, and what we owe to the young people we care about.



Young people won't have what we had.

Climate change mitigation and adaptation cannot be left entirely up to government. No one can do everything, but everyone can do something. Ontarians must reduce their carbon footprint, get ready to adapt and speak up. It's not too late to make a difference.

Making Connections Straight Talk About Electricity in Ontario

2018 Energy Conservation Progress Report, Volume One

Summary



Download the full report at:
eco.on.ca/reports/2018-making-connections



Environmental
Commissioner
of Ontario

Page 207 of 615

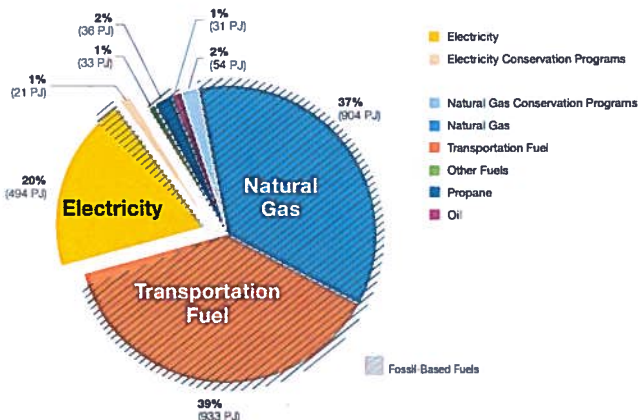


Dianne Saxe
Environmental Commissioner of Ontario

Why is our electricity system so important?

Electricity provided only 20% of Ontario's energy in 2015. But low-carbon electricity is the key to Ontario's energy future.

Electricity is the smallest and greenest of Ontario's energy sources, providing only 20% of Ontario's energy in 2015. Because the other 80% comes almost entirely from fossil fuels (natural gas and petroleum products for heating, transportation and industry), electricity is the key to our energy future.



Ontario's energy use, by fuel type in 2015, including demand reduced by utility-run conservation programs.

Greenhouse gas emissions from burning fossil fuels are the major cause of climate change, the defining challenge of our time. Governments of the world have agreed to dramatically reduce these emissions. Key first steps include increasing conservation, and minimizing fossil fuel use in the electricity system. Second steps are to convert other fossil fuel uses to low-carbon electricity, plus even more conservation.

This report answers 19 questions about electricity in Ontario. Each question and answer is a separate report chapter. The chapters are grouped into five sections:

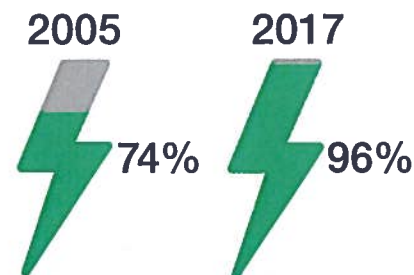
- ✕ Ontario's Transition to a Low-Carbon Electricity System
- ⚡ Impact on the Electricity System
- 💰 Impact on Electricity Prices
- 🌿 Impact on the Environment
- 🔗 Ontario's Electricity Future

Throughout this report, section icons and question numbers are used to indicate that additional information can be found in other report chapters. For example, **Q10** is a cross-reference to question 10 within the "Impact on the Environment" section.

Ontario is midway through this crucial transformation. In 2005, Ontario had a creaking, highly indebted, high-polluting electricity system that strained to meet demand. Coal-fired electricity looked cheap on the power bill but came at a high cost to the environment, the climate and human health. This could not continue.

Today, Ontario has a more expensive but a more reliable, cleaner electricity system that was 96% carbon-emission free in 2017. This transformation has created dramatic changes and opportunities for those who provide Ontario's electricity, for all of us who depend on that system, for the economy and for our natural environment. And much more change is ahead.

This report, the first volume of the ECO's 2018 Energy Conservation Progress Report, analyzes this transformation. Volume Two (to be released in summer 2018) will focus on the progress of conservation programs in 2016.

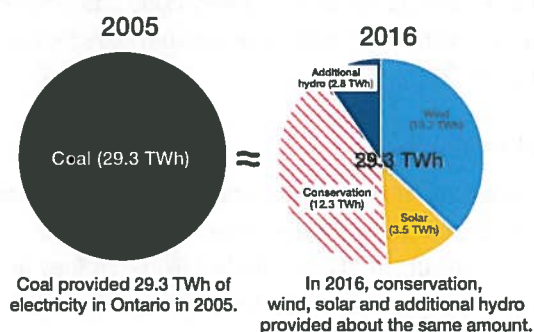


Ontario's electricity system went from 74% low-carbon generation in 2005 to 96% low-carbon generation in 2017

Where does our electricity come from?

Mostly nuclear, plus hydro (water), wind, natural gas and solar. Plus conservation.

Since 2005, Ontario has replaced coal and added capacity with nuclear, solar, wind, hydro (water) and natural gas generation facilities. Conservation has helped reduce demand. In 2016, conservation and new renewable power equalled most of the electricity formerly provided by coal. (X Q3, X Q4)



Ontario uses different sources of electricity at different times. Demand swings from high to low at different times of day, weekdays versus weekends, and as seasons change. Peak electricity use on the hottest days and coldest evenings can be more than double off-peak electricity use. (X Q3) Peak demand has an outsized impact on Ontario electricity costs. (\$ Q9)

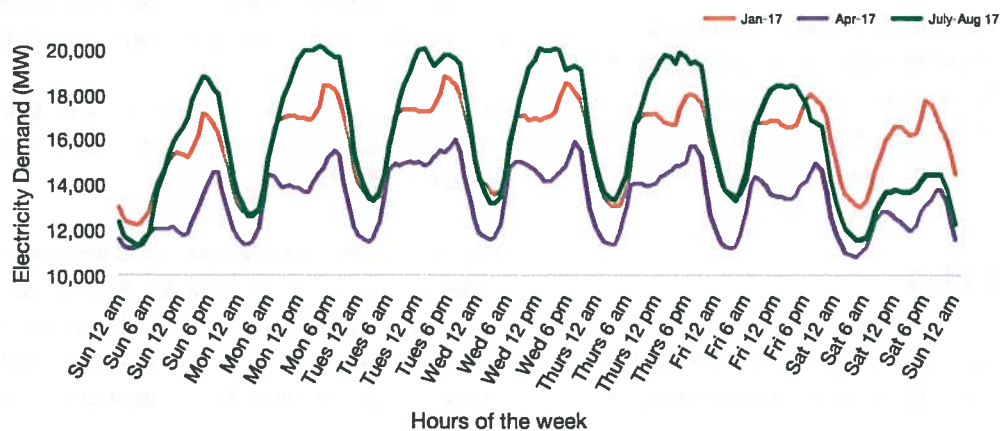
In most hours of the year, Ontario uses little or no gas-fired generation. When demand is low (e.g., nights, weekends, spring and fall), nuclear, water and wind provide the power. Solar helps on sunny days. When demand is high, Ontario uses all its sources of power, including natural gas. (X Q3, X Q4)

How well does Ontario's electricity system work?

Much better than in 2005.

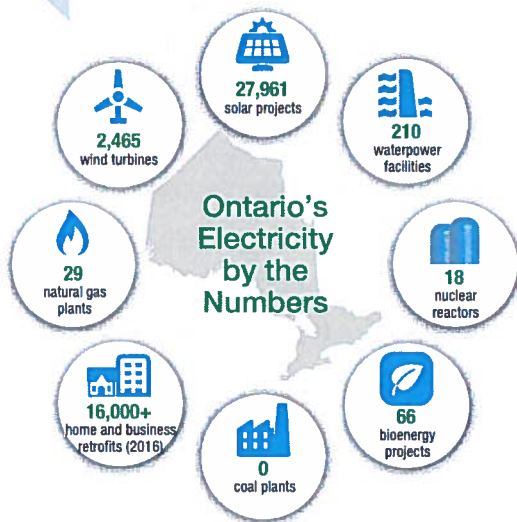
Ontario's electricity system is in much better shape than it was in 2005. Ontario is self-sufficient, with about the right amount of reliable power available for peak demand, with no brownouts or emergency appeals to reduce electricity use. (A Q5)

Hourly electricity demand patterns over a week in January, April and July-August of 2017.



After conservation, which source of power is best?

Every source of electricity has advantages and disadvantages.



Nuclear

Nuclear power provides most of Ontario's electricity, with no air pollution or greenhouse gas emissions and a relatively low cost per kilowatt-hour. To justify refurbishment of the Bruce and Darlington nuclear reactors, Ontario has committed to buy billions of dollars of power from them every year until 2064. (🔥 Q14)

Nuclear power has risks that Ontario must balance against Ontario's share of the grave consequences of climate change. Ontario has made a heavy commitment to nuclear while largely abandoning renewables. Nuclear power may not be cheaper than renewables over the long run. (🔥 Q14, 🔥 Q16)

Waterpower (hydro)

Ontario's electricity system was originally built on waterpower, starting with Niagara. Most accessible Ontario waterpower sites were developed long ago,

and provide Ontario's cheapest electricity. Some existing sites have added capacity since 2005, and there is underused storage capacity. Ontario has a weak approval process for waterpower with no public hearings, despite the serious ecosystem disruptions that dams often cause. Waterpower's environmental footprint is usually lower if it takes place at sites that have already been altered. (🔥 Q4, 🌿 Q10)

Natural gas

Natural gas-fired electricity can be turned on and off at will, which makes it useful for meeting peak demand and as backup power. Importing the gas drains money out of Ontario. Its price fluctuates on international markets beyond Ontario's control; in 2005, it was much more expensive than it is now. (🔥 Q4) Natural gas is a fossil fuel that causes air and greenhouse gas pollution; upstream methane emissions are potent greenhouse gases. (🌿 Q11)

Wind and solar

Wind and solar do not cause air pollution or greenhouse gas emissions and are the world's fastest growing sources of electricity. Costs started high, but they are increasingly competitive with fossil fuels and nuclear power. (🔥 Q4, 💰 Q9)

The Green Energy Act, 2009, fulfilled its key objectives of growing distributed renewable power and a renewable electricity industry, although not as much as planned. Having a Feed-in Tariff was the international best practice, and the rates paid were reduced as costs fell. (💰 Q9)

Wind turbines can have adverse impacts, especially on birds and bats. Appropriate siting helps minimize these impacts. (🌿 Q10)

The contributions of solar and wind are systematically underrepresented in some public reports. For example, the 87% of solar power and the 12% of wind power that are embedded (connected to local distribution utilities instead of the bulk grid) are not included in the

Independent Electricity System Operator's real-time online energy reporting (Power Data). (✗ Q4)

With the end of procurements such as the FIT program, Ontario has largely abandoned its renewable electricity industry, though customers may still generate some of their own power, through net metering. (🔌 Q17, 🔌 Q18)

**Aren't solar and wind too variable?
Ontario can use them well, as others do.**

Ontario's electricity system is successfully integrating wind and solar power. For example, solar power helps meet peak summer demand, the most expensive to serve. (🔌 Q6)

As renewable electricity grows, Ontario will need more ways to match supply and demand, including storage and more flexible pricing. Ontario can learn how from other jurisdictions who use much more wind and solar electricity than we do. (🔌 Q6, 🔌 Q16)

How much good did phasing out coal do?

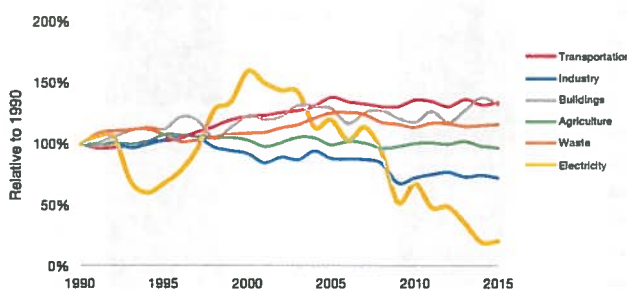
A lot, actually.

Taking coal out of electricity dramatically reduced Ontario's greenhouse gas emissions, and has improved air quality and public health. (🌿 Q11, 🌿 Q12)

Almost all of Ontario electricity's remaining greenhouse gas emissions and air pollution come from natural gas-fired power plants, which are used mostly to meet peak demand. (✗ Q4, 🌿 Q11)



Smog over downtown Toronto



Ontario historical GHG emissions by economic sector relative to 1990 levels.

Why does electricity cost what it does?

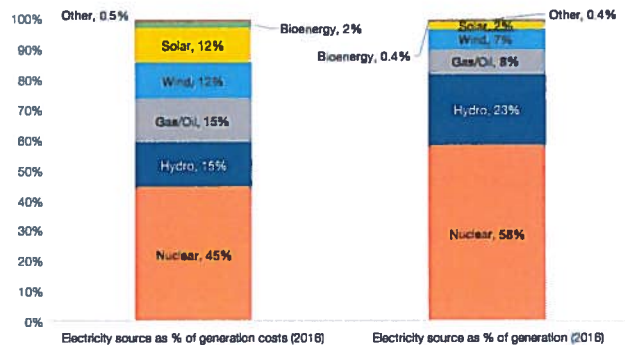
**There are many good reasons.
And some bad ones.**

There are many good reasons why Ontario electricity prices have gone up and will rise further.

Ontario's cleaner, more reliable electricity system costs about \$21 billion each year, up from about \$15 billion in 2006. Most of the extra cost is for additional

generation capacity. All new sources of power (except conservation) cost more than the old ones, partly because of inflation. Building electricity infrastructure with private capital also costs more than building it with publicly guaranteed debt, as Ontario Hydro used to do. (💰 Q9)

Nuclear, solar and wind power have contributed the most to the rise in rates. Going forward, nuclear costs will rise and solar and wind power costs will fall. (💰 Q9)



Electricity source as a share of generation costs, and share of generation (Ontario, 2016).

Note that additional hydro and wind power was available at no extra cost but was not used as supply. See 🌱 Q7.

In setting the Feed-in Tariff rates for solar and wind electricity, the government balanced multiple public policy goals, including encouraging small-scale and community power, economic development and environmental protection. Ontario's climate makes wind and solar more expensive here than in many other places. The Green Energy Act added costs and delays, including an elaborate process of environmental approvals, a unique third-party right of appeal to the Environmental Review Tribunal and, initially, domestic content requirements. (💰 Q9, 🌱 Q10)

There are also some bad reasons for today's electricity prices. The Environmental Commissioner of Ontario, the Financial Accountability Officer and the Auditor General of Ontario have all documented mistakes in Ontario's energy policy and implementation, some of which affect rates. For example, the relocation of gas plants from Oakville and Mississauga will cost about \$40 million a year for 20 years after 2017, increasing system costs about a fifth of one percent (0.2%). Past nuclear plant cost overruns added about seven-tenths of a cent (\$0.007) per kilowatt-hour until March 31, 2018. On the other hand, the sale of Hydro One has not materially affected electricity rates. (💰 Q9)

Today's electricity customers pay only 80% of the cost of the electricity system through their electricity bills. The other 20% has been shifted to taxpayers and to future ratepayers, who will also pay \$21 billion in interest on money the province has borrowed under the Fair Hydro Plan. (💰 Q9) Electricity rates will go up again after 2021, when the borrowed money must start to be repaid. (🔥 Q13)

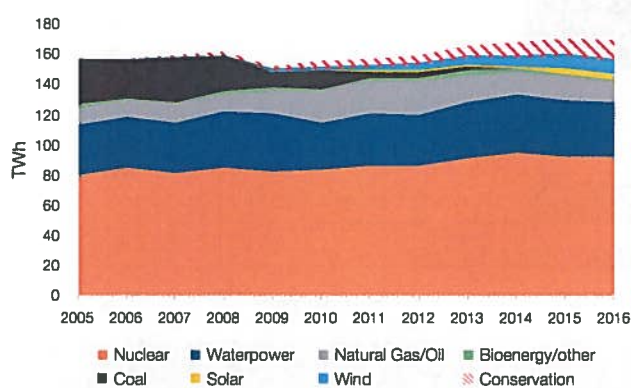
Why conserve?

Why bother conserving? To save money, to reduce emissions at peak, and to make electricity available to replace fossil fuels.

The average Ontario household uses 13% less electricity today than it did in 2005. This has helped to buffer the impact of higher electricity rates. (💰 Q8)

Electricity conservation remains the cheapest way to match supply and demand, but Ontario needs to focus more on conserving electricity when demand is high (e.g., hot summer weekdays and cold winter evenings). (🔊 Q19)

Electricity production and conservation by resource, 2005-2016.



Is there a surplus?

Why does Ontario sell cheap power to the U.S.? Because it turns spare capacity into money.

When demand is low, Ontario often has surplus power. This off-peak surplus is a natural consequence of an electricity system based on nuclear and renewables, because supply is not determined by demand. The surplus may largely disappear after 2020. (🔊 Q7)

Ontario exports surplus power for more than it costs us to generate that power; Ontario does not lose money by exporting. But there are better options for using this power in Ontario, such as storage, charging electric vehicles and making hydrogen ("power to gas"). Flexible pricing would encourage demand to shift to when there is surplus power. (🔊 Q16)

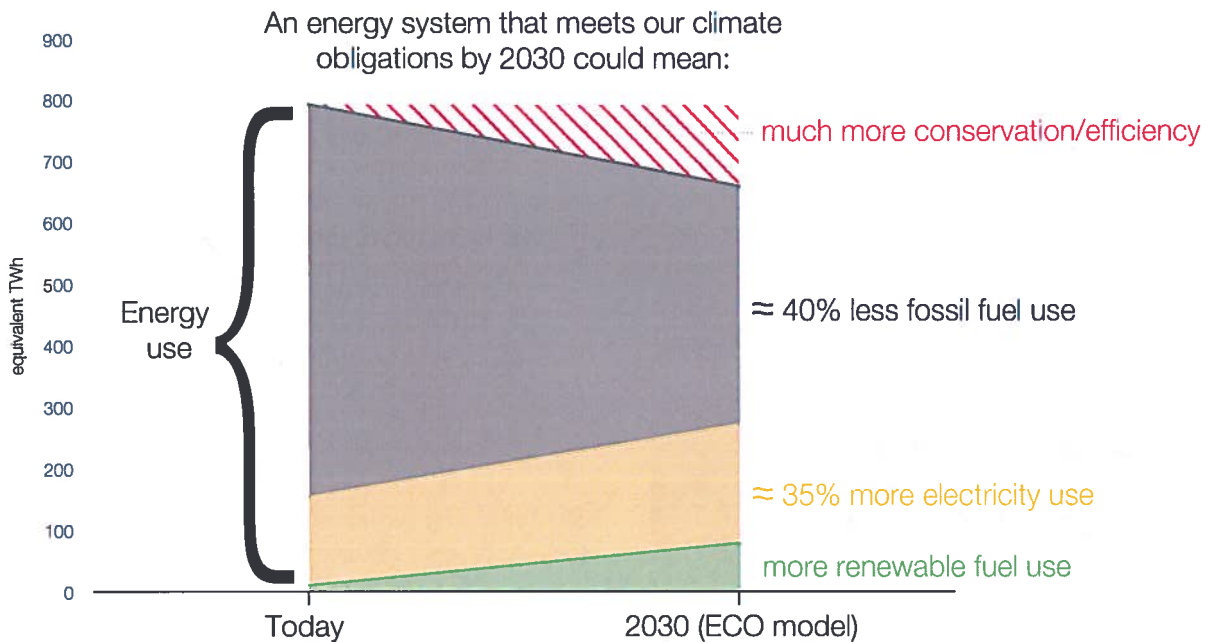
What's ahead?

We need more clean electricity and conservation to replace natural gas, gasoline and diesel. But Ontario is not getting ready.

The limits on greenhouse gas pollution in Ontario's Climate Change Mitigation and Low-carbon Economy Act mean that more than 40% of the fossil fuels now used for heating and transportation must be replaced by conservation, active transportation, biofuels, direct renewable energy and low-carbon electricity over the next 13 years, within the lifetime of today's vehicles and furnaces. This means that low-carbon electricity supply must increase much more than the government plans. (🔊 Q15)

The Ontario government is not prepared for this transformation. The 2017 Long-Term Energy Plan mostly ignores the urgency of climate change and the 80% of Ontario's energy that comes from fossil fuels. (🔊 Q13)

Ontario's current plans for obtaining future electricity supplies (other than nuclear) may save money in the short run if electricity demand remains flat. But they will discourage the growth of renewable electricity, may not save money if demand grows, and may not produce the low-pollution, low-carbon electricity supply that Ontario will need. (🔊 Q15, 🔊 Q17, 🔊 Q18)



Summary of ECO recommendations

The ECO recommends that:

1. Ontario's Long-Term Energy Plan should be required by law to be consistent with the Climate Change Mitigation and Low-carbon Economy Act. It should plan Ontario's energy system, not just electricity, and should prepare for significant electrification of transportation and heating.
2. Conservation should play a larger role than it does now and should be focussed on times of high demand. It will have more value as demand grows.
3. Ontario should do more to minimize adverse impacts of electricity generation, such as bird and bat kills by wind turbines.
4. To help people who are unduly affected by electricity rates, low-income and Aboriginal financial support programs should be supplemented with enhanced conservation programs to make electrically heated homes more efficient.
5. Ontario should learn from jurisdictions who already use much more renewable electricity, and update electricity infrastructure and energy system regulations to encourage the low-carbon transformation. For example:
 - a. Ontario should get better at using flexibility tools, such as storage, demand response, interties and prices, to match supply and demand, instead of turning off (curtailing) low-carbon off-peak electricity and running gas-fired generation at peak.
 - b. Net metering and Market Renewal should provide sufficient incentives to grow renewable electricity as needed to keep Ontario's electricity supply low-carbon.
 - c. Local distribution utilities should facilitate a growing level of renewable generation and storage.

INSPECTION

Inspection of Approved 2018 – 2019 Annual Work Schedule Sudbury Forest

The **Sudbury District Office** of the Ontario **Ministry of Natural Resources and Forestry (MNRF)** has reviewed and approved the April 1, 2018 – March 31, 2019 annual work schedule (AWS) for the Sudbury Forest.

Availability

The AWS will be available for public inspection at the Vermilion Forest Management Company Ltd. office and the Ontario Government website at www.ontario.ca/forestplans beginning **March 15, 2018** and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

Vermilion Forest Management Company Ltd. is responsible for tree planting on the Sudbury Forest. Please contact Doug Maki, Silviculture Forester at 705-560-6363 for information regarding tree planting job opportunities.

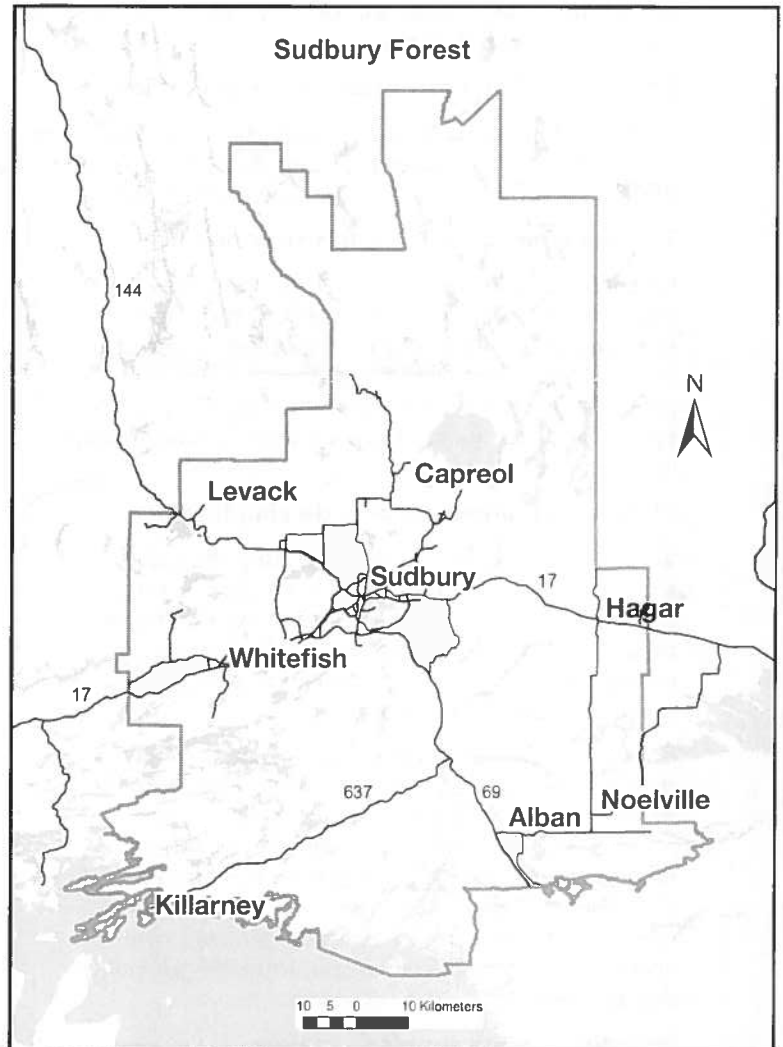
For information on the locations and licence requirements for obtaining fuelwood for personal use, please contact Albert Gauthier, Forestry Technical Specialist at 705-564-7853. For commercial fuelwood opportunities, please contact Ron Luopa, Operations Forester at 705-560-6363.

More Information

For more information on the AWS or to arrange an appointment with MNRF staff to discuss the AWS or to request an AWS operations summary map, please contact:

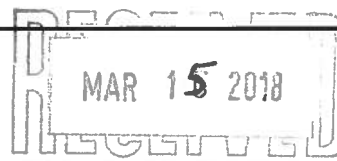
Tim Lehman, R.P.F., Management Forester
Ministry of Natural Resources and Forestry
Sudbury District Office
3767 Hwy. 69 South, Suite 5
Sudbury, ON P3G 1E7
tel: 705-564-7875
fax: 705-564-7879
office hours: 8:30 a.m. - 4:30 p.m.

Ron Luopa, R.P.F., Operations Forester
Vermilion Forest Management Company Ltd.
311 Harrison Drive, Sudbury, ON P3E 5E1
tel: 705-560-6363
fax: 705-560-7887
e-mail: vfm@sudburyforest.com
website: www.sudburyforest.com
office hours: 8:00 a.m. - 5:00 p.m.



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐

INSPECTION



11498

Inspection of Approved 2018 – 2019 Annual Work Schedule Nipissing Forest

The **North Bay District Office** of the Ontario **Ministry of Natural Resources and Forestry (MNRF)** has reviewed and approved the April 1, 2018 – March 31, 2019 Annual Work Schedule (AWS) for the **Nipissing Forest**.

Availability

The AWS will be available for public inspection at the office of Nipissing Forest Resource Management Inc. and the Ontario Government website at www.ontario.ca/forestplans beginning **March 15, 2018** and for the one-year duration of the AWS. ServiceOntario Centres, at 447 McKeown Avenue in North Bay, and 94 King Street in Sturgeon Falls, provide access to the Internet.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

Nipissing Forest Resource Management Inc. is responsible for tree planting on the Nipissing Forest. Please contact Nipissing Forest Resource Management Inc., as noted below, for information regarding tree planting job opportunities.

For information on the locations and licence requirements for obtaining fuelwood for personal use, please contact the MNRF North Bay District Office, as noted below. For commercial fuelwood opportunities, please contact Nipissing Forest Resource Management Inc.

More Information

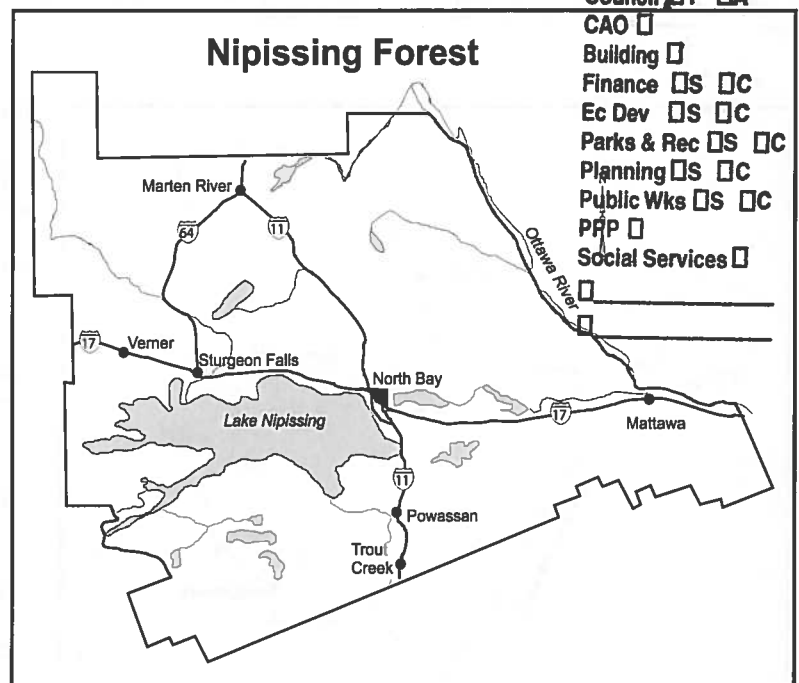
For more information on the AWS or to arrange an appointment with staff to discuss the AWS or to request an AWS operations summary map, please contact:

Guylaine Thauvette, Management Forester

Ministry of Natural Resources and Forestry
North Bay District Office
3301 Trout Lake Road
North Bay, ON P1A 4L7
tel: 705-475-5539
fax: 705-475-5500
e-mail: guylaine.thauvette@ontario.ca
office hours: Monday to Friday, 8:00 a.m. - 4:30 p.m.

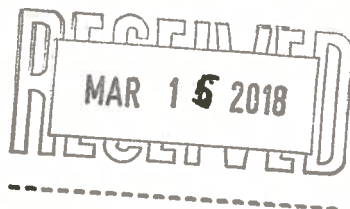
Ric Hansel R.P.F., Operations Planning Forester OR Scott McPherson, R.P.F., Planning Forester

Nipissing Forest Resource Management Inc.
P.O. Box 179
128 Lansdowne Ave. East, Callander, ON P0H 1H0
tel: 705-752-5430
fax: 705-752-5736
e-mail: nfrm@nipissingforest.com
office hours: Monday to Friday, 8:00 a.m. - 4:30 p.m.





March 12, 2018



To whom it may concern,

Please find enclosed a copy of both the English and French versions of the Inspection of Approved 2018-2019 Annual Work Schedule Temagami Management Unit as well as the Review of Proposed Operations: Information Centre Temagami Management Unit 2019-2029 Forest Management Plan for your review.

All future Temagami Forest Management Plan notices can be sent electronically to clients who request that format. If you would like notices sent to you by electronic mail going forward, please send an email from your preferred email address along with your name and/or business name and current mailing address to Toby-Anne Gravelle at toby-anne.gravelle@ontario.ca.

Should you have any questions on the contact information updates, feel free to contact me at (705) 475-5520.

Sincerely,

Toby-Anne Gravelle
Resources Management Clerk
Ministry of Natural Resources and Forestry
North Bay District

TAG/

Enclosure

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ EA
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

INSPECTION

Inspection of Approved 2018 – 2019 Annual Work Schedule Temagami Management Unit

The **North Bay District Office** of the Ontario **Ministry of Natural Resources and Forestry (MNR)** has reviewed and approved the April 1, 2018 – March 31, 2019 Annual Work Schedule (AWS) for the **Temagami Management Unit**.

Availability

The AWS will be available for public inspection at the First Resource Management Group Inc. office and the Ontario Government website at www.ontario.ca/forestplans beginning **March 16, 2018** and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

First Resource Management Group (FRMG) is responsible for tree planting on the Temagami Management Unit. Please contact FRMG for information regarding tree planting job opportunities.

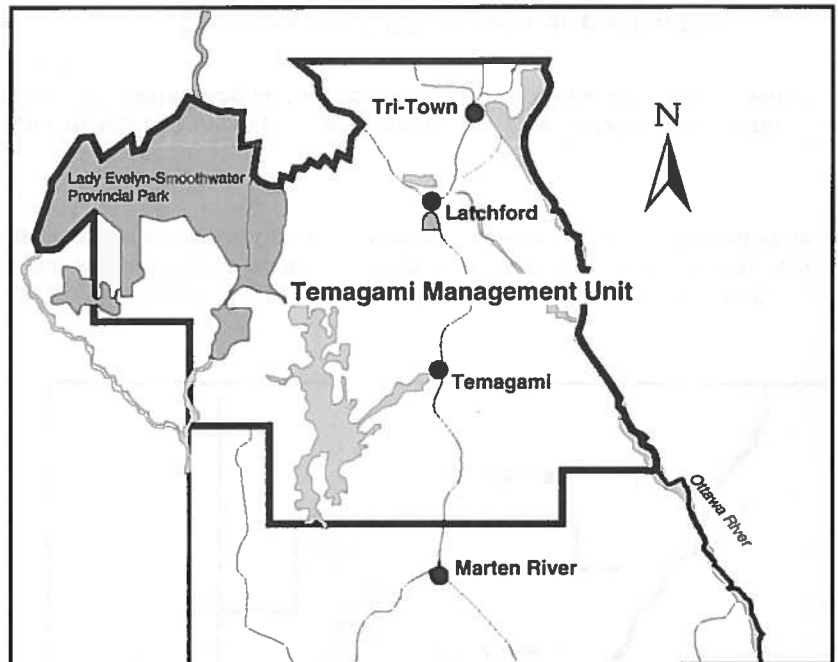
For information on the locations and licence requirements for obtaining fuelwood for personal use, please contact the MNR North Bay District Office at 705-475-5550. For commercial fuelwood opportunities, please contact FRMG.

More Information

For more information on the AWS or to arrange an appointment with MNR staff to discuss the AWS or to request an AWS operations summary map, please contact:

Shelley Straughan, R.P.F., A/Management Forester
Ministry of Natural Resources and Forestry
North Bay District Office
3301 Trout Lake Road, North Bay, ON P1A 4L7
tel: 705-475-5615
fax: 705-475-5500
e-mail: shelley.straughan@ontario.ca
office hours: Monday to Friday, 8:00 a.m. to 4:30 p.m.

Etienne Green, R.P.F., Planning Forester
First Resource Management Group Inc.
P.O. Box 850
22 Paget Street
New Liskeard, ON P0J 1P0
tel: 705-650-3360
e-mail: etienne.green@frmg.ca
office hours: Monday to Friday, 8:00 a.m. to 5:00 p.m.



REVIEW

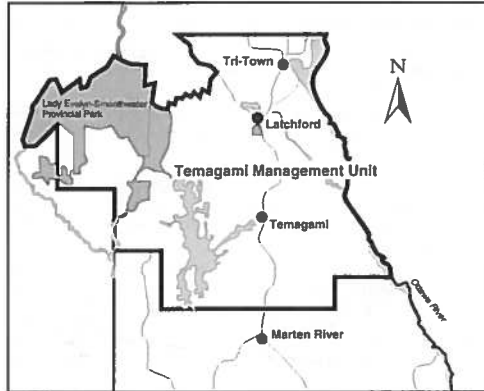
Review of Proposed Operations: Information Centre Temagami Management Unit 2019-2029 Forest Management Plan

The Ontario Ministry of Natural Resources and Forestry (MNRF), First Resource Management Group and the Temagami Local Citizens' Committee (LCC) invite you to an information centre. This information centre is being held as part of the detailed planning of operations for the ten-year period of the 2019-2029 Forest Management Plan (FMP) for the Temagami Management Unit.

The Planning Process

The FMP takes approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. The second opportunity (Stage Two) for this FMP occurred November 8, 2017 to December 7, 2017 when the public was invited to review and comment on the long-term management direction. This 'Stage Three' notice is:

- To invite you to review and comment on:
 - the details of access, harvest, renewal and tending operations for the ten-year period of the plan, and
 - the proposed primary and branch road corridors and the proposed operational road boundaries for the ten-year period of the plan, and
- To request contributions to the background information to be used in planning.



How to Get Involved

To facilitate your review, information centres will be held at the following locations from 4:00 p.m. to 8:00 p.m. on the following days:

April 16, 2018 at the Temagami Community Centre & Arena, 100 Spruce Drive, Temagami, ON P0H 2H0

April 17, 2018 at the New Liskeard Golf Clubhouse, 804027 Golf Course Road, New Liskeard, ON P0J 1P0

The following information may be obtained at the information centre:

- Summary of the MNRF Regional Director preliminary endorsed long-term management direction; and
- Summary map(s) of:
 - the planned areas for harvest, renewal and tending operations for the ten-year period of the plan; and
 - the proposed corridors for new primary and branch roads for the ten-year period of the plan.

In addition to the most current versions of the information and maps which were available at Stages One and Two of the public consultation, the following information will be available at the information centre(s):

- First Nation and Métis Background Information Report;
- Preliminary Report on Protection of Identified First Nation and Métis Values;
- Summary of public comments and submissions received to date and any responses to those comments and submissions;
- The proposed road use management strategies; and
- The list of required modifications resulting from the public review of the long-term management direction.

The detailed proposed operations will be available for review and comment at the First Resource Management Group office and at the MNRF North Bay District Office at the locations shown below during normal office hours for a period of 60 days April 16, 2018 to June 14, 2018. Comments on the proposed operations for the Temagami Management Unit must be received by Shelley Straughan of the planning team at the MNRF North Bay District Office, by **June 14, 2018**.

Meetings with representatives of the planning team and the LCC can be requested at any time during the planning process. Reasonable opportunities to meet planning team members during non-business hours will be provided upon request. If you require more information or wish to discuss your interests and concerns with a planning team member, please contact one of the individuals listed below:

Shelley Straughan, R.P.F.
MNRF North Bay District Office
3301 Trout Lake Road
North Bay, ON P0L 1C0
tel: 705-475-5615
e-mail: shelley.straughan@ontario.ca

Etienne Green, R.P.F.
First Resource Management Group
P.O. Box 850
New Liskeard, ON P0J 1P0
tel: 705-650-3360
e-mail: etienne.green@frmg.ca

Lorne Hillcoat
Local Citizen Committee Rep.
Site C - 74 Scott Street
P.O. Box 1810
New Liskeard, ON P0J 1P0
tel: 705-628-2444
e-mail: lhillcoat@temfund.ca

During the planning process there is an opportunity to make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the 2017 *Forest Management Planning Manual (Part A, Section 2.4.1)*.

Stay Involved

The tentative scheduled date for submission of the draft FMP is **August 12, 2018**. There will be two more formal opportunities for you to be involved. These stages are listed and tentatively scheduled as follows:

Stage Four -	Information Centre: Review of Draft FMP	October 2018
Stage Five -	Inspection of MNRF-Approved FMP	January 2019

If you would like to be added to a mailing list to be notified of public involvement opportunities, please contact Shelley Straughan at 705-475-5615.

The Ministry of Natural Resources and Forestry is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*; however, your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources and Forestry to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Marilyn Mills at 705-475-5598.

Renseignements en français : Guylaine Thauvette au 705 475-5539.

**Environment and Land Tribunals
Ontario**

Ontario Municipal Board

655 Bay Street, Suite 1500
Toronto ON M5G 1E5

Telephone: (416) 212-6349

Toll Free: 1-866-448-2248

Fax: (416) 326-5370

Website: www.elto.gov.on.ca

**Tribunaux de l'environnement et de
l'aménagement du territoire Ontario**

**Commission des affaires municipales
de L'Ontario**

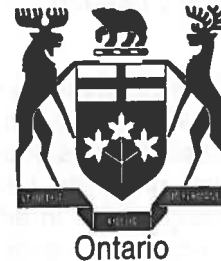
655 rue Bay, suite 1500
Toronto ON M5G 1E5

Téléphone: (416) 212-6349

Sans Frais: 1-866-448-2248

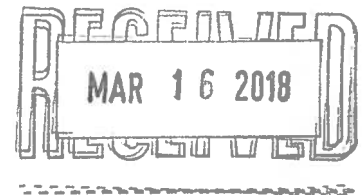
Télécopieur: (416) 326-5370

Site Web: www.elto.gov.on.ca



PROCEEDING COMMENCED UNDER subsection 53(19) of the *Planning Act*, R.S.O.
1990, c. P.13, as amended

Appellant:	Temagami First Nation
Applicant:	Nancy Reid
Subject:	Consent
Property Address/Description:	130 Lake Temagami Island 992
Municipality:	Township of Temagami
Municipal File No.:	C-17-03
OMB Case No.:	PL171040, PL171041
OMB File No.:	PL171040, PL171041
OMB Case Name:	Temagami First Nation v. Temagami (Township)



JOINT APPOINTMENT FOR HEARING

The Ontario Municipal Board hereby appoints:

at: 10:30 AM
on: Tuesday June 19, 2018
at: Municipal Building
Council Chambers
7 Lakeshore Drive
Temagami, ON P0H 2H0

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐ ☐
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐
☒ ALH

for the commencement of the hearing of this appeal.

The Board has set aside **1 day** for this hearing.

All parties and participants should attend at the start of the hearing at the time and date indicated, irrespective of the number of days scheduled. Hearing dates are firm - adjournments will not be granted except in the most serious circumstances, and only in accordance with the Board's Rules on Adjournments.

If you do not attend and are not represented at this hearing, the Board may proceed in your absence and you will not be entitled to any further notice of the proceedings.

In the event the decision is reserved, persons taking part in the hearing and wishing a copy of the decision may request a copy from the presiding Board member or, in writing, from the Board. Such decision will be mailed to you when available.

Pour recevoir des services en français, veuillez communiquer avec la Division des audiences au (416) 212-6349, au moins 20 jours civils avant la date fixée pour l'audience.

We are committed to providing accessible services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance. Please also identify any assistance you may require in the event of an emergency evacuation.

DATED at Toronto, this 16th day of March, 2018.

Mary Ann Hunwicks
Secretary

ONTARIO MUNICIPAL BOARD RULES ON ADJOURNMENTS

61. Hearing Dates Fixed Hearing events will take place on the date set unless the Board agrees to an adjournment.

62. Requests for Adjournment if All Parties Consent If all of the parties agree, they may make a written request to adjourn a hearing event. The request must include the reasons, a suggested new date, and the signed consents of all parties. However, the Board may require that the parties attend in person or convene an electronic hearing to request an adjournment, even if all of the parties consent.

63. Requests for Adjournment Without Consent If a party objects to an adjournment request, the party requesting the adjournment must bring a motion at least 10 days before the date set for the hearing event. If the reason for an adjournment arises less than 10 days before the date set for the hearing event, the party must give notice of the request to the Board and to the other parties and serve their motion materials as soon as possible. If the Board refuses to consider a late request, any motion for adjournment must be made in person, at the beginning of the hearing event.

64. Emergencies Only The Board will grant last minute adjournments only for unavoidable emergencies, such as illnesses, so close to the hearing date that another representative or witnesses cannot be obtained. The Board must be informed of these emergencies as soon as possible.

65. Powers of the Board upon Adjournment Request The Board may,

- (a) grant the request;
- (b) grant the request and fix a new date or, where appropriate, the Board will schedule a prehearing conference on the status of the matter;
- (c) grant a shorter adjournment than requested;
- (d) deny the request, even if all parties have consented;
- (e) direct that the hearing proceed as scheduled but with a different witness, or evidence on another issue;
- (f) grant an indefinite adjournment, if the request is made by the applicant or proponent and is accepted by the Board as reasonable and the Board finds no substantial prejudice to the other parties or to the Board's schedule. In this case the applicant or proponent must make a request that the hearing be rescheduled;
- (g) convert the scheduled date to a mediation or prehearing conference; or
- (h) make any other appropriate order.

August 11, 2008

From: Anne-Marie Loranger <tdlt.btt@gmail.com>
Sent: Thursday, March 15, 2018 11:56 AM
To: Lois Weston-Bernstein; James Franks; Bernadette Lindsay; Samir Boumerzoug; Michelle Anderson; Roxanne St. Germain; Tourisme; Stephen; Deschamps, Denise (IC); Lucie Desrochers
Subject: Report / compte rendu
Attachments: Report February 14 2018.docx; Compte rendu le 14 février 2018.docx

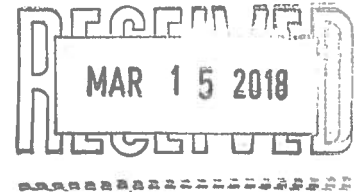
Hello everyone,

Here is the report of the last Lake Temiskaming Tour du lac Témiscamingue meeting on February 14th, 2018 in NB.
 Thank you!

Bonjour à vous tous,

Voici le compte-rendu de la dernière rencontre du Lake Temiskaming du la Témiscamingue datant du 14 février à NB.

Merci!



Anne-Marie Loranger

Tisser des Liens Témiscamingue / Building Ties Temiskaming
 Temiskaming Shores and Area Chamber of Commerce
 c.p. 811 / P.O. Box 811
 883356 Chemin / Hwy 65
 Téléphone / Telephone: 705-647-5771
 Télécopie / Fax: 705-8633
tdlt.btt@gmail.com

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☒ S ☒ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



4. Lake Temiskaming Tour du lac Témiscamingue Website

Anne-Marie Loranger is working on adding a Big Attractions page on the website and it will hopefully be in the works before the end of her contract.

Adèle Laframboise, a Co-op student from École secondaire catholique Sainte-Marie, is working at the chamber until June and has started learning about the website.

Anne-Marie Loranger showed the committee the statistic that she pulled from Google Analytics (for the website).

Adding hashtag to the passport will give statistics as well. It will have to be added to the passport.

The committee agreed to keep Mattawa on the tour until we sort out the partnership for the next project.

5. Next phase project – Packages (Fed Nor application)

Phase One of a new project has been accepted by FEDNOR.

Phase Two application is being written in the next week.

- ✓ Ottawa Heritage River
- ✓ Lake Temiskaming Tour du lac Témiscamingue packages
- ✓ Way Finding signage
- ✓ Passport each year
- ✓ Website

6. Partnership commitments for 2018

The committee asked for a letter with information about the next project. (3-year commitment)

Samir Boumerzing requested that a presentation be made to the MRC du Témiscaming.

Anne-Marie Loranger will send a letter to all the partners' contribution to the project.

7. Project ends March 31 – lead until next project

Lois Weston-Bernstein said that the TSACC will take the lead until the next project pending on the funding approval.

8. Date for the next meeting

The committee will meet in the fall of 2018

Anne-Marie Loranger
Anne-Marie Loranger

28/02/2018



Meeting for Lake Temiskaming Tour Partners
Wednesday, February 14th 2018
North Bay Chamber of Commerce Office
205 Main Street, North Bay
10:30 a.m.

Present:

Anderson, Michelle -Economic Development Officer for Cobalt, Coleman, and Latchford Economic Development Initiative
Boumerzoug, Samir -Agent de développement
Franks, James – Economic Development Officer
Hollingshead, Stephen-Tourism North Bay
Lindsay, Bernadette -Partnership & Product Development
Lockhart, Pauline- Temagami representative
Loranger, Anne-Marie -Tisser des Liens Témiscamingue / Building Ties Temiskaming
Nadon-Langlois, Amanda- Tourisme Kipawa Tourism
Weston-Bernstein, Lois -Business Manager for the Temiskaming Shores & Area Chamber of Commerce

Regrets:

Deschamps, Denise -FedNor

1. Welcome

James Franks welcomes everyone to the meeting and thanks Steve Hollingshead for the use of the boardroom. A round-table of all participants and an introduction of their jobs was done.

2. Update of the 2017 project and successes

Lois Weston-Bernstein shared with the committee the success of the project and its accomplishments. The Lake Temiskaming Tour du lac Témiscamingue was promoted throughout the project with events such as the Hello/Bonjour Campaign, 4 Building Ties evenings, the Winter Fun Guide, Devil's Rock signage, Shuttle during the Foire Gourmande, the Temiskaming Ambassador Day and many more. Expedition à la Vivianne, the Lake Tour Passport, and the Website itself were also used to successfully promote the Lake Tour route.

3. 2018 passport draft, T-shirts or other giveaways.

Bernadette Lindsay suggested we put the testimonial of the winners of the passport on the website. She added that we need to continue working to build the website and make it even better.

The committee made a few recommendations for the t-shirts. Anne-Marie Loranger will work on a new design.

The committee decided to have 3 tourist packages worth 1000\$ in the Temiskaming Shores area, Temagami area, and the Témiscaming and Kipawa areas.

A basket valued at 500\$ containing local products to be drawn among those who payed an admission fee to a tourist attraction. The prize is added to this year's passport.

Steve Hollingshead explained the winter package in North Bay to Rebecca Phillis and he wants her to choose a date that works for her to use the prize.

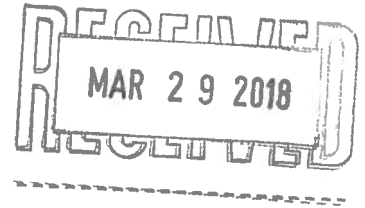
From: Anne-Marie Loranger <tdlt.btt@gmail.com>
Sent: Thursday, March 29, 2018 9:39 AM
To: Anne-Marie Loranger
Subject: Merci - Thank you

Un mot de remerciement pour toi...

A thank you note to you....



Notez que cette adresse électronique sera supprimée.
Please note that this email address will be deleted.



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~1~~ ☐ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☒ S ☒ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

On my last day co-ordinating this successful FedNor project, Building Ties Temiskaming, I would like to take a moment to say thank you for being part of this awesome initiative.

**Together we have accomplished many great things
It was a pleasure!**

Thank you!

En cette dernière journée en t'en que chargé du projet FedNor -Tisser des Liens Temiskamingue, j'aimerais prendre un instant et vous remercier d'avoir contribué d'une façon quelconque à cette formidable initiative.

**Nous avons accompli beaucoup ensemble
Ce fût un plaisir!!**

Merci!





Ministry of the Environment
and Climate Change

Notices of Adverse Test Results and Issue Resolution (Schedule 16)

Drinking Water Systems Regulation (O. Reg. 170/03)

Instructions

These Notice forms apply to drinking water system owners and operators (Owners/Operators) and Ministry of the Environment and Climate Change (MOECC) licensed laboratories (Licensed Laboratories) regulated by Drinking Water Systems Regulation, Ontario Regulation 170/03 (O. Reg. 170/03).

Immediate Report of Adverse Results

Section 16-3(3) of Schedule 16 of O. Reg. 170/03 sets out the requirements for Owners/Operators and Licensed Laboratories to make an immediate report of adverse test results under O. Reg. 170/03 by speaking in person or by telephone to the MOECC's Spills Action Centre (SAC), at 1 800 268-6060 or 416 325-3000, the local Medical Officer of Health/Health Unit (Health Unit) and the Owner/Operator (Immediate Report).

[Adverse test results for trihalomethanes (THMs) do not require an Immediate Report; see section below.]

Written Notice within 24 hours of the Immediate Report

Within 24 hours of an Immediate Report, Section 16-7(3) of Schedule 16 requires that Owners/Operators and Licensed Laboratories must also provide written notice to the MOECC and the Health Unit, by fax or e-mail. Licensed Laboratories must complete and submit Sections 1 and 3 of this Notice. Owners/Operators must complete and submit Section 2A of this Notice. Note: Owners/Operators must complete and submit Section 3 of this Notice for any adverse result of an operational parameter.

Notice Within 7 Days of Issue Resolution

Within 7 days after the issue has been resolved, Section 16-9(1) of Schedule 16 requires that Owners/Operators must provide a written notice, Section 2B of this Notice, to SAC and the Health Unit, summarizing the actions taken and the results achieved. This written notice must also be sent to the interested authority for any designated facility (if applicable) within 30 days.

Owners and Operators must follow any additional corrective actions required by the Health Unit.

Total Trihalomethanes (THMs)

As of January 2016, Sections 16-8 and 16-7 of Schedule 16 requires that Owners/Operators calculate the running annual average (RAA) for THMs and report any adverse test result in writing to the MOECC and the Health Unit within 7 calendar days of the end of the calendar quarter that produced the adverse test result. The written notice is submitted using Section 2C of this Notice. RAA calculation is outlined in Schedule 13-6 of O. Reg. 170/03.

Immediate oral notification is no longer required for this parameter.

As of January 2016, Licensed Laboratories that upload THM test results into the Ministry's data system and report the results to Owners/Operators within 48 hours of the test result being authorized at the laboratory, are exempt from reporting the RAA. If the data is not uploaded, the RAA must be calculated by the laboratory and the laboratory must complete and submit the written notice form and the analytical results (Section 1 and Section 3).

Note: Small municipal residential systems and non-municipal year round residential systems that serve designated facilities also must notify the operator of each designated facility served by their system.

The 'Trihalomethane and Haloacetic Acid Sampling and Reporting Requirements Technical Bulletin' provides full details on the changes to the reporting requirements and provides examples for calculating quarterly and running annual averages. The Technical Bulletin is available on the ministry's web page via the following link: <https://www.ontario.ca/page/total-trihalomethane-thm-reporting-requirements-technical-bulletin>

SAC fax: 1 800 268-6061 or 416 325-3011

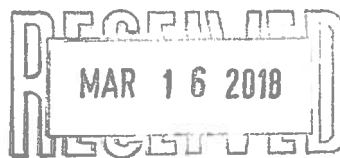
SAC e-mail: moe.sac@moe.gov.on.ca

Provincial standards for water quality are set out in:

Safe Drinking Water Act, 2002

Ontario Regulation 169/03 (Water Quality Standards)

Ontario Regulation 170/03 (Drinking Water Systems)



File ☒ Incoming ☐ Other
Mayor ☐ Council ☒ CAO ☐
Building ☐ Finance ☐ Ec Dev ☐ Parks & Rec ☐ Planning ☐ Public Works ☐ PPP ☐ Social Services ☐
OCWA-BIND

Failure to notify these parties in accordance with the Regulation constitutes an offence under the *Safe Drinking Water Act*. A copy of this form may be acquired through the MOECC public web site (www.ontario.ca/drinkingwater) or by contacting any MOECC office.

Collection of information on this form is done in accordance with the *Safe Drinking Water Act, 2002* and its Regulations. Information gathered herein, including personal information, is governed by the *Freedom of Information and Protection of Privacy Act* (FIPPA) and may be disclosed to other government agencies (including municipal health unit employees) pursuant to 'Section 42' of the FIPPA for the consistent purpose of administering any Act or program that pertains to drinking water safety. For questions and concerns, please contact the Ministry of Environment and Climate Change at 1 866 793-2588.



Ministry of the Environment
and Climate Change

Notices of Adverse Test Results and Issue Resolution (Schedule 16)

Drinking Water Systems Regulation (O. Reg. 170/03)

Fields marked with an asterisk (*) are mandatory.

Section 2A - Written Notice By Drinking Water System (DWS) Owner (For THM reporting see Section 2C)

Indicators of Adverse Water Quality

AWQI Number

138928

Is this a re-sample? *

☐ Yes ☒ No ☐ Unknown If Yes, then provide Initial AWQI number

☐ Microbiological *

☒ Physical/Chemical *

☐ Radiological *

☐ Licence/Order/Certificate Authority *

Indicator of Adverse Results

☒ Other Observations (Improperly disinfected water directed to water users, etc)

Details of Adverse Result (parameter of concern and amount) *

Loss of coagulant chemical addition for the Temagami South WTP on every second "cycle" of water plant. MP-9 was accidentally "paused" and did not run when called for by PLC. Duration of loss of coagulant is from March 14th, 2018 at 11:30 to March 16th, 2018 at 14:30.

DWS Information

DWS Name *

Temagami South Drinking Water System

DWS Number *

220000424

Last Name *

Dubois

First Name *

Joshua

Position *

Operator/Mechanic

Additional Comments

Oral Notification To Local Medical Officer Of Health - Person Contacted

Public Health Unit Name *

Timiskaming Health Unit

Last Name *

McLain

First Name *

Maria

Position *

PHI

Telephone Number (including area code) *

705 647-4305

Fax Number (including area code)

705 647-5779

Date (yyyy/mm/dd) *

2018/03/16

Time (hh:mm) *

4:09 PM

DWS Person Providing Oral Notification *

Joshua Dubois

Email Address

jdubois@ocwa.com

Corrective Actions to be Taken by Owner/Operator

Corrective Actions	Required *	Completed	Comments
Resample and Test	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Courtesy sampling of distribution system
Disinfection Restored / Increased	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Mains / Pipes Flushed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Signs Posted	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	


Page 229 of 615

Fields marked with an asterisk (*) are mandatory.

Section 2A continued.

Corrective Actions	Required *	Completed	Comments
Users Advised to Boil Water / Seek Alternate Source	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Other (Include any other Health Unit Directions and any additional attachments)	Required	Completed	Comments
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Oral Notification To Spills Action Centre (SAC) - Person Contacted

Last Name *	First Name *
Harris	Mark
Position *	
Senior Provincial Officer	
DWS Person Providing Oral Notifying *	Date (yyyy/mm/dd) *
Joshua Dubois	2018/03/16
Initial DWS Notification Prepared by *	Time (hh:mm) *
Joshua Dubois	4:16 PM
Signature	Date (yyyy/mm/dd) *
	2018/03/16

Additional Comments

Coagulant pump MP-9 was accidentally placed in "pause" mode on March 14th, 2018 at approximately 11:30. The coagulant addition is dosed between two chemical pumps, MP-9 and MP-10, which alternate as LEAD pump on every water plant start up. Therefore every second water plant start up, coagulation was not achieved. The loss of coagulation was noticed due to operating parameters starting to differ from the normal limits. At no point in time did the parameters reach CT triggers. Upon investigation, MP-9 was found to be non-operational and was then put back into operation and the chlorine dosage was increased to compensate for any potential loss of disinfection. As an additional step, distribution samples are being taken and tested.

Fields marked with an asterisk (*) are mandatory.

Section 2A continued.

Do you have another adverse to report? *

☐ Yes

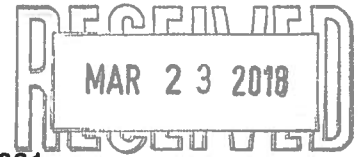
☒ No



Ontario Clean Water Agency
Agence Ontarienne Des Eaux
 North Eastern Ontario Hub

Process & Compliance Office
 31 Station Rd N, Kirkland Lake, ON P2N 3J5
 T: 705-567-3955 F: 705-567-7974

Fax



To: Ministry of the Environment Spills Action Center (SAC)

Fax: 800-268-6061

Timiskaming Health Unit

705-647-5779

The Municipality of Temagami

705-569-2834

Date: March 23, 2018

Pages (incl. cover): 5

AWQI# 138928

Please find attached the Notice of Issue Resolution for an adverse water quality incident which occurred on March 16, 2018.

Municipal Partners; please place a copy of this notice in with the drinking water information binder that is available to the public.

If you have any questions regarding this information, please feel free to contact me.

Regards,

Rebecca Marshall
 Process and Compliance Technician
 Ontario Clean Water Agency, NEO Hub
 Cell: 705-648-4267
rmarshall@ocwa.com

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☒ S ☐ C
 PPP ☐
 Social Services ☐
X ocwa binder

Enclosures: Section 2(B)–Notice of Issue Resolution– Section 16-9 (O.Reg.170/03)

Notices of Adverse Test Results and Issue Resolution (Schedule 16)

Drinking Water Systems Regulation (O. Reg. 170/03)

Fields marked with an asterisk (*) are mandatory.

Section 2B – Notice Of Issue Resolution – Section 16-9 (O. Reg. 170/03)

DWS Information

DWS Name *	DWS Number *
Temagami South Drinking Water System	220000424

DWS Contact Name

Last Name *	First Name *
Marshall	Rebecca

Telephone Number (including area code) *	Fax Number (including area code)	Email Address
705 648-4267	705 567-7974	rmarshall@ocwa.com

Initial AWQI Number ¹ *	Date Resolved (yyyy/mm/dd) *	Date Resolution Notice Provided (yyyy/mm/dd) *
138928	2018/03/23	2018/03/23

Are there previous re-sample AWQI Numbers? *

☐ Yes ☒ No

 If known, please provide All Other Resample AWQI Numbers²

Summary of Action Taken and Results Achieved (include test results showing water quality is no longer adverse) *

The chemical pump was put back into operation as soon as the operator noticed it was paused.

CT triggers were double checked to make sure that there was proper disinfection.

Micro-bacteriological samples were taken on March 16th at three different locations in the distribution and analyzed for total coliforms and E.coli. A second set of three samples were taken on March 17 and analyzed for the same parameters. Results for all samples were zero for total coliforms and E.coli. See attached results

Operators are exploring options to make the chemical pumps alarm if paused for too long and they will be contacting the pump manufacturer to see what can be done. If an alarm can not be programmed operators will do visual checks when visiting the plant.

Was an Advisory Issued by the Health Unit? *	Advisory Type	Date Issued (yyyy/mm/dd)
<input type="checkbox"/> Yes		
<input checked="" type="checkbox"/> No <input type="checkbox"/> Self Imposed Advisory		

If Rescinded, please select date the advisory was rescinded

Date Rescinded (yyyy/mm/dd)

Other (Include Health Unit Directions and any additional attachments)

Attached File Name	Created	Modified	Size (MB)	Remove Selected File
				<input type="checkbox"/>
Number of attachments			0	

Prepared By *
Rebecca Marshall

Signature



Date (yyyy/mm/dd) *

2018/03/23

Additional Comments

Do you have another adverse to report?

☐ Yes☐ No¹ The original adverse test result.

² When resolving an AWQI state all resample AWQI number's associated with the initial AWQI. For example, if there is an adverse test result of Total Coliform one of the corrective actions is to resample. If the resample came back adverse then you resample again. You need to continue to resample until the test results for two consecutive sets of samples taken 24 to 48 hours apart are clear or as directed by the Health Unit. At this point, the Incident is resolved. Submit the AWQI form and include all related AWQI number's (Initial AWQI number and any Resample AWQI number) on the same Section 2B. This eliminates the requirement to submit a Section 2B form for every adverse test result associated with one incident. If the first resample test result is clear then this section does not apply. For THM's, drinking water system owners/operators are not required to take resamples as part of the prescribed corrective actions; unless directed by the Health Unit.

**TESTMARK Laboratories Ltd.***Committed to Quality and Service***CERTIFICATE OF ANALYSIS - REVISED**

Client: Victor Legault
 Company: OCWA - Haileybury - Temagami South WTP
 Address: 1 Browning St. Box 513
 Haileybury, ON, P0J 1K0
 Phone: (705) 672-5549
 Email: vlegault@ocwa.com
 Sampled By: Chris Barkhouse

Work Order Number: 330455
 PO #: 18164
 Regulation: O.Reg. 170
 Project #: Org. # 6028
 Fax: (705) 569-2834
 DWS #: 220000424

Date Order Received: 3/17/2018

Analysis Started: 3/17/2018

Arrival Temperature: 9.9°C

Analysis Completed: 3/19/2018

TEST RESULTS

Sample Description	Lab ID	Type / Matrix	Date / Time Collected	Field Chlorine		EC	TC	HPC
				Free	Total			
46 Lakeshore Drive	1071638	Distribution / Treated Water	3/16/2018 4:15 PM	0.84		0	0	<10
6729-B Hwy 11	1071639	Distribution / Treated Water	3/16/2018 4:25 PM	0.9		0	0	<10
Tower	1071640	Distribution / Treated Water	3/16/2018 4:30 PM	0.85		0	0	<10
Tower	1071640r	Distribution / Treated Water	3/16/2018 4:30 PM	0.85		0	0	<10

Result Units: CFU/100mL (water matrix) CFU/g (soil matrix), except HPC which is CFU/1mL. Temp. is in Degrees Celsius.

Note that all tests have been performed in accordance with our accredited and licensed test methods (Method Reference A10 for E. coli, fecal, total coliform and background, and Method Reference A68 for HPC).

REPORT COMMENTS

* REVISED report to correct sample date. 03/22/18 HH

Supersedes report printed: 3/21/2018 3:52:15 PM

This report has been approved by:

Brad Woodward, H.B.Sc.
 Laboratory Director

LEGEND

TESTS EC - Escherichia coli, TC - Total Coliforms, FC - Fecal Coliforms, Back - Background, HPC - Heterotrophic Plate Count
RESULTS ~ - No Data. Results Pending.
 INT - Interferences are evident on plate and therefore bacterial colonies cannot be properly counted (interferences can be anything that inhibit the proper growth and formation of target colonies)
 NDOGN - No Data, Overgrown with Non-Target
 NDOGT - No Data, Overgrown with Target
 NDOGHPC - No Data, Overgrown with HPC
 An 'r' after the Lab ID indicates a laboratory replicate.
 Results relate only to the items tested.

**TESTMARK Laboratories Ltd.***Committed to Quality and Service***CERTIFICATE OF ANALYSIS**

Client:	Victor Legault	Work Order Number:	330464
Company:	OCWA - Halleybury - Temagami South WTP	PO #:	18164
Address:	1 Browning St. Box 513 Haileybury, ON, P0J 1K0	Regulation:	O.Reg. 170
Phone:	(705) 672-5549	Project #:	Org. # 6028
Email:	vlegault@ocwa.com	Fax:	(705) 569-2834
Sampled By:	Bryce Logan	DWS #:	220000424

Date Order Received: 3/18/2018

Analysis Started: 3/18/2018

Arrival Temperature: 9.2°C

Analysis Completed: 3/19/2018

TEST RESULTS

Sample Description	Lab ID	Type / Matrix	Date / Time Collected	Field Chlorine		EC	TC
				Free	Total		
Hwy 11 Laundry Mat	1071658	Distribution / Treated Water	3/17/2018 5:00 PM	0.88		0	0
Tower	1071659	Distribution / Treated Water	3/17/2018 5:05 PM	0.86		0	0
Hwy 11 Gas Station	1071660	Distribution / Treated Water	3/17/2018 5:15 PM	1.12		0	0
Hwy 11 Gas Station	1071660r	Distribution / Treated Water	3/17/2018 5:15 PM	1.12		0	0

Result Units: CFU/100mL (water matrix) CFU/g (soil matrix), except HPC which is CFU/1mL. Temp. is in Degrees Celsius.

Note that all tests have been performed in accordance with our accredited and licensed test methods (Method Reference A10 for E. coli, fecal, total coliform and background, and Method Reference A68 for HPC).

This report has been approved by:

Brad Woodward, H.B.Sc.
Laboratory Director**LEGEND**

TESTS EC - Escherichia coli, TC - Total Coliforms, FC - Fecal Coliforms, Back - Background, HPC - Heterotrophic Plate Count

RESULTS ~ - No Data. Results Pending.

INT - Interferences are evident on plate and therefore bacterial colonies cannot be properly counted (interferences can be anything that inhibit the proper growth and formation of target colonies)

NDOGN - No Data, Overgrown with Non-Target

NDOGT - No Data, Overgrown with Target

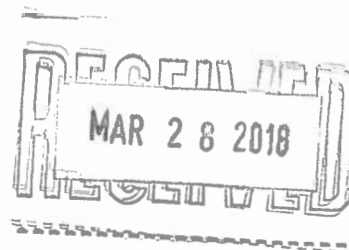
NDOGHPC - No Data, Overgrown with HPC

An 'r' after the Lab ID indicates a laboratory replicate.

Results relate only to the items tested.

11517

From: Rebecca Marshall <RMarshall@ocwa.com>
Sent: Wednesday, March 28, 2018 9:54 AM
To: Roxanne St. Germain; Elaine Gunnell; Ilersich, Sherry (MOECC)
Cc: Rebecca Marshall; Duquette, Lori (ENE)
Subject: Temagami North Lagoon 2017 Annual Performance Report
Attachments: Temagami North Lagoon Annual Report 2017.pdf



Good Morning,

The Temagami North Lagoon Annual Performance Report for 2017 has been prepared and is attached. This report is required under the systems Environmental Compliance Approval to be submitted to the MOECC each year within 90 days of the end of the period being reported on.

Regards,

Rebecca Marshall | Process and Compliance Technician | North Eastern Ontario Hub | Ontario Clean Water Agency | Tel: 705-648-4267 | Fax: 705-567-7974 | Email: rmarshall@ocwa.com

This electronic message (email) contains confidential information only for the use of the Addressee(s) named above. If you are not the intended recipient of the email or the employee or agent responsible for delivering it to the intended recipient(s), you are hereby notified that any dissemination or copying of this email and/or any attachment files is strictly prohibited. If you have received this email in error, please immediately notify the sender and arrange for the return of any and all copies and the permanent deletion of this email and any attachments

 Please consider the environment before printing this email.

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~EA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☒ S ☐ C
PPP ☐
Social Services ☐
OCWA BINOV
[]

Temagami North Wastewater Treatment Lagoon



2017 Annual Performance Report

January 1, 2017 to December 31, 2017

Prepared by the Ontario Clean Water Agency

Executive Summary

Section 12(5) of Environmental Compliance Approval No 1975-AN3RZW issued June 21, 2017 requires the owner of the Temagami North Lagoon to prepare an annual performance report within ninety days following the end of the period being reported on. The report shall contain, but shall not be limited to, the following information;

- A summary and interpretation of all monitoring data and a comparison to the effluent limits outlined in Condition 8, including an overview of the success and adequacy of the Works;
- A description of any operating problems encountered and corrective actions taken;
- A summary of all maintenance carried out on any major structure, equipment, apparatus, mechanism or thing forming part of the Works;
- A summary of any effluent quality assurance or control measures undertaken in the reporting period;
- A summary of the calibration and maintenance carried out on all effluent monitoring equipment;
- A description of efforts made and results achieved in meeting the Effluent Objectives of Condition 7;
- A summary of the report collected under Condition 10 (7) including the lagoon sludge level, the total volume of dewatered sludge disposed off-site, and where the dewatered sludge was disposed;
- A summary of any complaints received during the reporting period and any steps taken to address the complaints;
- A summary of all By-pass, spill or abnormal discharge events;
- A copy of *all Notice of Modifications submitted to the Water Supervisor as a result of Schedule B, Section 1, with a status report on the implementation of each modification;
- A report summarizing all modifications completed as a result of Schedule B, Section 3; and
- Any other information the Water Supervisor may require from time to time.

The Temagami North Lagoon produced high quality effluent throughout the reporting period meeting the compliance limits specified in the Environmental Compliance Approval. All requirements specified in the Approval and any issues experienced at the facility are further explained throughout the report.

Annual Performance Report

Sewage System Name:	Temagami North Wastewater Treatment Lagoon
Sewage System Address:	37 Cedar Avenue, Village of Temagami North
Sewage System Owner:	Corporation of the Municipality of Temagami
Sewage System Number:	120000783
Environmental Compliance Approval:	1975-AN3RZW, issued June 21, 2017
Reporting Period:	January 1, 2017 to December 31, 2017

Facility Description

Capacity of Works:	390 m ³ /day average, 1200 m ³ /day peak
Service Area:	Temagami, District of Nipissing
Service Population:	300
Effluent Receiver:	Net Lake
Major Process:	Two Cell Aerated Lagoon

The Temagami North wastewater treatment system is classified as a Class I facility with a rated capacity of 390 m³/day and a peak flow rate of 1200 m³/day. Sewage from the mobile trailer park collects in a lift station which discharges to the main sewer line. Sewage from this line, and other homes in the area, collect at the pump station adjacent to the water treatment plant. This sewage pump station directs all sewage from the community to the treatment lagoon.

The treatment lagoon consists of two cells with a combined holding capacity of 4105 m³. Each cell has an area that is aerated by blowers; the blowers are located inside a building at the site. Ferric Sulphate is added between Cell #1 and Cell #2 for pH stabilization. The lagoon continually discharges into Net Lake.

1.0 Monitoring Program

1.1 Monitoring Program as Outlined in the Environmental Compliance Approval

cBOD₅ = Five-day carbonaceous biochemical oxygen demand measured in an unfiltered sample
TSS = Total Suspended Solids
TP = Total Phosphorus
TKN = Total Kjeldahl Nitrogen
(NH₃⁻ + NH₄) N = Nitrogen as Ammonium and Ammonia
pH = Potential of Hydrogen

1.1.1 Raw Sewage (Influent)

Parameter	Type of Sample	Minimum Frequency
BOD ₅	24 hour composite	monthly
TSS	24 hour composite	monthly
TP	24 hour composite	monthly
TKN	24 hour composite	monthly

1.1.2 Final Effluent

Parameter	Type of Sample	Minimum Frequency
cBOD ₅	24 hour composite	monthly
TSS	24 hour composite	monthly
TP	24 hour composite	monthly
(NH ₃ ⁻ + NH ₄) N	24 hour composite	monthly
<i>E. coli</i>	grab	monthly
pH	grab	weekly

1.2 Data

1.2.1 Influent Flow

Month	Average Flow (m ³ /day)	Maximum Flow Rate (m ³ /day)	Total Flow (m ³ /day)
January	178	384	5533
February	219	583	6128
March	293	420	9079
April	747	1555	22417
May	552	1113	17117
June	268	341	8037
July	282	599	8742
August	394	807	12226
September	190	270	5711

Month	Average Flow (m ³ /day)	Maximum Flow Rate (m ³ /day)	Total Flow (m ³ /day)
October	194	295	6004
November	301	825	9018
December	319	972	9902

1.2.2 Summary of Influent Flow

Annual	Flow (m ³ /day)	Rated Capacity (m ³ /day)	% Capacity	Exceedance
Average	329	390	84	No
Peak Rate	1555	1200	130	Yes

1.2.3 Raw Sewage (Influent)

Parameter	Range (min - max)	Average
BOD ₅ (mg/L)	12 - 64	<37
TSS (mg/L)	1 - 260	61
TP (mg/L)	0.188 - 2.4	0.903
TKN (mg/L)	2.3 - 22.8	10.6

1.2.4 Effluent

Parameter	Range (min- max)	Average	Compliance Limit	Compliance Period
cBOD ₅ (mg/L)	1.8 - 15	5.25	30	annual average
TSS (mg/L)	<1 - 31	<11.81	40	annual average
TP (mg/L)	0.02 - 0.91	0.17	N/A	N/A
(NH ₃ ⁻ + NH ₄) N (mg/L)	0.22 - 5.97	2.27	N/A	N/A
pH	6.55 - 9.3	7.89	6.0 to 9.5	at all times
<i>E. coli</i> (cfu/100 mL)	<5 - 5600	<1191	N/A	N/A

Notes: "<" means values include results that were less than the laboratory's method detection limit
cfu ≡ colony forming units.

1.3 Sewage Treatment Program Success and Adequacy

The Performance Summary details results and efficiency of the lagoon performance demonstrating pollutant removal rates from raw sewage concentrations through to final effluent for cBOD₅, suspended solids and total phosphorus.

1.3.1 Performance Summary

Parameter	Influent	Effluent	% Removal
BOD ₅ /cBOD ₅ (mg/L)	<37	5.25	86
TSS (mg/L)	61	<11.81	81
TP (mg/L)	0.903	0.17	81

2.0 Interpretation of Monitoring and Analytical Data

The Temagami North Wastewater Lagoon exceeded its peak flow rate capacity on one occasion during the reporting period but maintained compliance with the annual average daily flow into the sewage plant. The raw sewage (influent) flow is a measurement based on the total volume of sewer water taken each day. Table 1.2.1 Influent Flow Data summarizes the flow data for 2017. The average flows and the maximum daily flows are presented for each month. Compliance is achieved when the average for the year does not exceed 390 m³/day. The average daily flow for 2017 was 329 m³/day; representing 84 % of the capacity. The peak flow rate was 1555 m³/day, exceeding the rated capacity by 130%. The flow was exceeded once, on April 10th, due to heavy precipitation and snow melt.

The effluent quality is based on the carbonaceous biochemical oxygen demand, total suspended solids, and pH levels. The annual averages for all parameters are listed in table 1.2.4 *Effluent*.

Carbonaceous Biological Oxygen Demand (cBOD₅) represents the oxygen demand from organic compounds and the oxidation of inorganic compounds such as ferrous iron and sulphide. High cBOD₅ in effluent means a large quantity of oxygen was needed to break down the organic and inorganic matter in the effluent indicating inadequate treatment. In 2017, the average cBOD₅ complied with the limit of 30 mg/L.

Total suspended Solids (TSS) in effluent are composed of settleable and nonsettleable solids depending on the size, shape and weight of the solid particles. Settable solids are large sized particles that tend to settle more rapidly in a given period of time. In 2017, the average TSS complied with the limit of 40 mg/L.

The pH of a solution is an indication of its acidic and basic properties and measured on a scale ranging between 0 and 14. Very high or very low pH levels can be corrosive to pipes, screening equipment and pumps, can damage biological processes and form undesirable toxic gases or heavy metals. In 2017, the effluent pH complied with the limit range of 6 to 9.5. The Temagami North Lagoon has a history of elevated pH in the late summer months but this was controlled in 2017 by monitoring the pH closely and increasing the ferric addition anytime the pH started

rising. The majority of vegetation surrounding the lagoon was removed in August 2016 and this continues to aid in maintaining the pH within compliance limits.

Refer to Appendix A for the Monthly Process Data Report, which summarizes the monitoring and sampling analysis conducted at the facility.

3.0 Effluent Quality Assurance and Control Measures Undertaken

The mechanical elements in the facility are in good repair, and each member of the operational staff possesses a high level of process knowledge and regulatory competence.

Samples are collected as required and analyzed by Testmark Laboratories located in Kirkland Lake, Ontario. Licensed Operators conduct in-house tests for monitoring purposes using procedures as per Standard Methods of Water and Wastewater.

Any bypass or upset events that occur are tested, monitored and reported to the Spills Action Center (SAC).

4.0 Maintenance Procedures Performed on the Works

Routine maintenance was conducted as per OCWA's Maximo Preventative Maintenance software program. Major maintenance and upgrades that took place during 2017 includes the following:

- In December 2016 a gate valve broke on the sewage pipe that leads to the top cell of the lagoon and sewage started overflowing out of the manhole on the property. This was temporarily fixed in January 2017 and then the valve was replaced in June 2017. The work was completed without incident.

5.0 Environmental and Operating Problems and Corrective Actions

The Temagami North Lagoon system is operating within its required capacity but for several years, inflow rates have been consistently above 80% capacity. The high flow rates indicate that a major portion of the measured flow is a result of infiltration of storm water and annual snowmelt. The Municipality of Temagami will be working towards addressing these flow issues.

- Temagami North Lagoon exceeded the maximum daily flow limit of 1200m³ once on April 10th with a flow of 1555m³ due to heavy precipitation and snow melt.

6.0 Efforts Made to Meet Effluent Objectives

The Temagami North Wastewater Treatment Lagoon was operated efficiently, producing quality treated wastewater that almost always meets the Objectives specified in Condition 7 of the ECA. There was one TSS result of 31 in March which slightly exceeds the objective limit but all other results were below. The mechanical elements in the facility are in good repair and the operational staff possesses a high level of process knowledge and regulatory competence.

6.1 Effluent Objectives

Parameter	Average	Maximum	Objective	Exceedance
cBOD ₅ (mg/L)	5.25	15	25	No
TSS (mg/L)	<11.81	31	30	Yes
pH	0.17	0.91	6.5 to 8.5	Yes

The following activities are included in regular operator and supervisory activities to assure the quality of the sewage treatment operations including effluent quality and flow monitoring data:

- The facility is inspected by a certified operators on a regular basis
- Certified operators conduct regular tests and monitor data from certain equipment at the plant and record this information on facility spreadsheets
- Certified operators monitor chemical usage and make adjustments as required
- Operation and Compliance staff review process data and laboratory reports to keep track of routine operation of the treatment plant to ensure compliance with the Ministry Guidelines.
- All laboratory results and selected operational data are logged in a process data management system (PDM/WISKI 7).
- All effluent quality data is reviewed by the Operations and Compliance staff to identify any changes in concentrations and/or emerging trends.
- All instrumentation is tested and maintained as per manufacturer's recommendations.
- All routine maintenance has been scheduled in OCWA's Workplace Maintenance System (WMS) and was completed in 2017.

7.0 Proposed Alterations, Extensions or Replacements to the Works

The Municipality is investigating options to meet the ECA requirement to install a disinfection system. The municipality must also consider plans for expansion now that the lagoon is consistently over 80% capacity. No definite plans have been made at this time.

8.0 Sludge Reporting

No sludge was removed from the lagoon in 2017. The sludge in the lagoon was measured on September 19, 2017 using a “Sludge Judge”.

8.1 Sludge Measurement

Location	Lagoon Depth	Sludge Depth (feet)
1 st Aeration Line	6 feet	2 feet
2 nd Aeration Line	6 feet	1 foot
3 rd Aeration Line	6 feet, 4 inches	6 inches
4 th Aeration Line	6 feet, 3 inches	6 inches

9.0 Calibration and Maintenance of all Monitoring Equipment

Plant maintenance, including non-scheduled maintenance, is monitored using the Maximo Preventative Maintenance software program. All routine and preventative maintenance measures were conducted as scheduled in 2017.

All equipment is calibrated based on the manufactures recommendations. Refer to Table 9.1 for a summary of calibrations conducted in 2017.

9.1 Calibration Summary

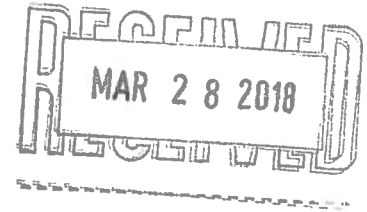
Date	Instrument	% Accuracy
May 4	Flow Meter	99.6

Appendix A: 2017 Monthly Process Data Report

Raw Data (mg/L)	Count	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
BOD ₅	12	21	55	30	23	31	12	20	46	56	58
Total Suspended Solids	13	31	49	144	32	41	1	19	46	91	32
TKN	13	9.74	22.80	10.02	5.17	8.67	2.30	8.60	8.35	12.20	16.2
Total Phosphorus	13	0.61	0.50	0.68	0.56	0.73	0.19	0.72	0.90	1.55	1.32

Final Effluent (mg/L)	Count	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
cBOD ₅	12	2.7	2.3	5.9	3.7	7.5	2.8	9.6	7.8	15	2.1
Total Suspended Solids	13	8.5	1.0	27	5.5	26	6	18	14.5	16	2
Total Phosphorus	13	0.09	0.09	0.54	0.12	0.18	0.12	0.21	0.11	0.10	0.02
Total Ammonia Nitrogen	13	2.36	3.4	5.215	3.5	0.123	0.832	0.022	0.077	1.86	2.55
E. coli. (cfu/100 mL)	13	5600	600	2750	34	5	<5	<5	5	10	20
pH - Average	51	7.936	7.953	7.74	8.3	8.36	8.3	8.684	8.185	6.748	7.48
pH - Minimum	7.66	7.7	7.2	7.7	7.7	7.9	7.81	7.02	6.55	6.91	7.3
pH - Maximum	8.06	8.31	7.99	9.0	9.0	8.6	9.3	9.11	6.85	7.71	7.55

From: Rebecca Marshall <RMarshall@ocwa.com>
Sent: Wednesday, March 28, 2018 2:17 PM
To: Ilersich, Sherry (MOECC); Elaine Gunnell; Roxanne St. Germain
Cc: Rebecca Marshall; Duquette, Lori (ENE)
Subject: Temagami South Lagoon 2017 Annual Report
Attachments: Temagami South Lagoon Annual Report 2017.pdf



Good Afternoon,

The Temagami South Lagoon Annual Performance Report for 2017 has been prepared and is attached. This report is required under the systems Environmental Compliance Approval to be submitted to the MOECC each year within 90 days of the end of the period being reported on.

Regards,

Rebecca Marshall | Process and Compliance Technician | North Eastern Ontario Hub | Ontario Clean Water Agency | Tel: 705-648-4267 | Fax: 705-567-7974 | Email: rmarshall@ocwa.com

This electronic message (email) contains confidential information only for the use of the Addressee(s) named above. If you are not the intended recipient of the email or the employee or agent responsible for delivering it to the intended recipient(s), you are hereby notified that any dissemination or copying of this email and/or any attachment files is strictly prohibited. If you have received this email in error, please immediately notify the sender and arrange for the return of any and all copies and the permanent deletion of this email and any attachments

 Please consider the environment before printing this email.

File ☒ Incoming ☐ Other

Mayor ☐

Council ☒ ~~BA~~

CAO ☐

Building ☐

Finance ☐ S ☐ C

Ec Dev ☐ S ☐ C

Parks & Rec ☐ S ☐ C

Planning ☐ S ☐ C

Public Wks ☒ S ☐ C

PPP ☐

Social Services ☐

OWN A BINDER

☐ _____



Temagami South Wastewater Treatment Lagoon

Annual Performance Report **January 1, 2017 to December 31, 2017**

Prepared by the Ontario Clean Water Agency, Northeastern Ontario Hub

EXECUTIVE SUMMARY

In 2017, the Temagami South Lagoon was able to meet most of the requirements of Environmental Compliance Approval (ECA) #3-1567-98-006 for Municipal and Private Sewage Works. Condition 4(4.4) of the ECA requires the Owner to prepare and submit a performance report to the Ministry of the Environment's District Manager on an annual basis, within 90 days of the end of the reporting period, for the preceding calendar year. The 2017 Annual Performance Report was prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Municipality of Temagami and is based on information kept on record by OCWA. The report has been completed in accordance with the approval and contains but is not limited to the following information as per the ECA;

- a summary of all monitoring data including an overview of the success and adequacy of the sewage treatment program;
- a comprehensive interpretation of all monitoring data and analytical data obtained during the reporting period, and a comparison to the effluent quality and quantity criteria described in condition 1;
- a summary of any effluent quality assurance or control measures undertaken during the reporting period;
- a tabulation and description of all bypasses, emergency and upset conditions, events that took place during the reporting period;
- a summary of the calibration and maintenance procedures conducted on all monitoring equipment;

The Temagami South Lagoon operated well and produced good quality effluent throughout the reporting period meeting the effluent limits specified in the ECA with the exception of the Biochemical Oxygen Demand (BOD5) objective during the spring discharge period.

All requirements specified in the approval and any issues experienced at the facility are further explained throughout the report.

Annual Performance Report

Sewage System Name:	Temagami South Wastewater Treatment Lagoon
Sewage System Address:	Part of Parcels 19125 and 16810 (22 Jack Guppy Way), Municipality of Temagami, ON
Sewage System Owner:	Corporation of the Municipality of Temagami
Sewage System Number:	110002327
Environmental Compliance Approval:	3-1567-98-006, issued November 8, 1998 and 3-1567-98-006 Notice No. 1, issued December 3, 2008
Reporting Period:	January 1, 2017 to December 31, 2017

Facility Description

Capacity of Works:	232 m ³ /day
Service Area:	Temagami, District of Nipissing
Service Population:	350
Effluent Receiver:	Snake Island Lake
Major Process:	Two Cell Phosphorous Removal Lagoon

The Temagami South Wastewater Treatment Lagoon is a Class I facility with a daily average flow capacity of 232 m³/day. It consists of a 7.0 acre two-celled waste stabilization lagoon with a storage capacity of 45,800 m³. The system provides phosphorus removal with the addition of ferric sulphate.

Wastewater from Temagami South is collected by a low pressure/shallow buried sanitary collector sewer system. Each home or business is equipped with a low-pressure grinder pump which pumps wastewater to the collection system.

The system discharges seasonally into Snake Island Lake. The discharge period occurs from May 1 to June 15 and from October 15 to November 30, at a rate that is not to exceed 33.3 L/s or 2877.12 m³/day.

1.0 Monitoring Data

1.1 Monitoring Program as Outlined in the Environmental Compliance Approval

BOD₅ = Five-day biochemical oxygen demand measured in an unfiltered sample
TSS = Total Suspended Solids
TP = Total Phosphorus
TKN = Total Kjeldahl Nitrogen
(NH₃⁻ + NH₄) N = Nitrogen as Ammonium and Ammonia

H₂S = Hydrogen Sulphide

1.1.1 Raw Sewage (Influent)

Parameter	Type of Sample	Minimum Frequency
BOD ₅	grab	quarterly
TSS	grab	quarterly
TP	grab	quarterly
TKN	grab	quarterly

1.1.2 Lagoon Cell Contents

Parameter	Type of Sample	Minimum Frequency
TP	grab	prior to discharge
H ₂ S	grab	prior to discharge
<i>E. coli</i>	grab	prior to discharge

1.1.3 Final Effluent

Parameter	Type of Sample	Minimum Frequency
BOD ₅	grab	five per discharge
TSS	grab	five per discharge
TP	grab	five per discharge
(NH ₃ ⁻ + NH ₄) N	grab	five per discharge

Note: Collected at 0%, 25%, 50%, 75% and 100% drawdown in the lagoon, during the discharge period.

1.2 Data

1.2.1 Influent Flow

Month	Average Flow (m ³ /day)	Maximum Flow (m ³ /day)	Total Flow (m ³ /day)
January	119	124	3557
February	126	135	3529
March	127	182	3946

Month	Average Flow (m ³ /day)	Maximum Flow (m ³ /day)	Total Flow (m ³ /day)
April	125	161	3742
May	121	131	3741
June	120	138	3586
July	137	153	4254
August	393	965	7854
September	116	131	3471
October	113	127	3498
November	131	147	3922
December	151	193	4677

1.2.2 Summary of Influent Flow

Maximum Flow (m ³ /day)	Average Flow (m ³ /day)	Rated Capacity (m ³ /day)	% Capacity	Exceedance
965	141	232	61	No

1.2.3 Raw Sewage (Influent)

Parameter	Average	Maximum
BOD ₅ (mg/L)	125	260
TSS (mg/L)	178	282
TP (mg/L)	4.77	7.5
TKN (mg/L)	32.3	49.7

1.2.4 Lagoon Cell Contents

Parameter	Spring	Fall
TP (mg/L)	0.261	0.139
H ₂ S (mg/L)	<0.04	<0.02
<i>E. coli</i> (cfu/100 mL)	3400	<5

Note: cfu = colony forming units

1.2.5 Effluent Flow Summary

Discharge Period	Volume (m ³)	Average Flow (m ³ /day)	Flow Rate (L/sec)	Compliance
Spring - May 10 to 23	21255	1635	18.9	2877.1 m ³ /day or 33.3 L/sec
Fall - Oct.16 to Nov.6	16656	1041	12	

1.2.6a Effluent – Spring

Parameter (mg/L)	Seasonal Average	Compliance Limit	Compliance Period	Exceedance
BOD ₅	18.4	25	seasonal average	No
TSS	14.4	25	seasonal average	No
TP	0.203	1.0	seasonal average	No
TAN (NH ₃ ⁻ + NH ₄) N	18.4	N/A	N/A	N/A

1.2.6b Effluent – Fall

Parameter (mg/L)	Seasonal Average	Compliance Limit	Compliance Period	Exceedance
BOD ₅	7.2	25	seasonal average	No
TSS	12.8	25	seasonal average	No
TP	0.148	1.0	seasonal average	No
TAN (NH ₃ ⁻ + NH ₄) N	2.54	N/A	N/A	N/A

1.2.7a Effluent – Spring Loadings

Parameter (kg/day)	Average	Compliance Limit	Compliance Period	Exceedance
BOD ₅	30	71.9	seasonal average	No
TSS	24	71.9	seasonal average	No
TP	0.33	2.9	seasonal average	No

1.2.7b Effluent – Fall Loadings

Parameter (kg/day)	Average	Compliance Limit	Compliance Period	Exceedance
BOD ₅	7	71.9	seasonal average	No
TSS	13	71.9	seasonal average	No
TP	0.15	2.9	seasonal average	No

1.3 Sewage Treatment Program Success and Adequacy

The Performance Summary details results and efficiency of the lagoon performance demonstrating pollutant removal rates from raw sewage concentrations through to final effluent for BOD₅, suspended solids and total phosphorus.

1.3.1a Performance Summary – Spring

Parameter	Influent	Effluent	% Removal
BOD ₅ (mg/L)	125	18.4	85
TSS (mg/L)	178	14.4	92
TP (mg/L)	4.77	0.203	96

1.3.1b Performance Summary – Fall

Parameter	Influent	Effluent	% Removal
BOD ₅ (mg/L)	125	7.2	94
TSS (mg/L)	178	12.8	93
TP (mg/L)	4.77	0.148	97

2.0 Interpretation of Monitoring and Analytical Data

The Temagami South Sewage Treatment Lagoon operated well within its required capacity. The raw sewage (influent) flow is a measurement based on the total volume of sewer water taken each day. Table 1.2.1 *Influent Flow Data* summarizes the flow data for 2017. The average and maximum flows are presented for each month. Compliance is achieved when the average annual influent flow does not exceed 232 m³/day and when the seasonal average effluent does not exceed 2877.1 m³/day. In 2017, the average annual flow was 141 m³/day which represents 61% of the rated capacity and the maximum seasonal average effluent flow was 1635 m³/day, which represents 57% of the compliance limit. The total amount of sewage treated in 2017 was 49,777 m³.

The effluent quality is based on the seasonal average of the biochemical oxygen demand, total suspended solids, and total phosphorus levels. The annual averages for all parameters are listed in table 1.2.6 *Effluent*.

Biological Oxygen Demand (BOD₅) is the amount of oxygen used by micro-organisms as they decompose organic matter in the effluent sample for five days. High BOD₅ in effluent means a large quantity of oxygen was needed to break down the organic matter and identifies a large amount of organic matter in the effluent indicating inadequate treatment. In 2017, the average BOD₅ for both seasons complied with the limit of 25 mg/L.

Suspended Solids (TSS) in effluent are composed of settleable solids and non-settleable solids depending on the size, shape and weight of the solid particles. Settable solids are large sized particles that tend to settle more rapidly in a given period of time. In 2017, the average TSS for both seasons complied with the limit of 25 mg/L.

Total Phosphorus (TP) refers to the amount of phosphorus in a sample. Excess TP stimulates algae and weed growth that may cause fluctuations in dissolved oxygen in the receiving waters. In 2017, the average TP for both seasons complied with the limit of 1 mg/L.

Refer to Appendix A for the Monthly Process Data Report, which summarizes the monitoring and sampling analysis conducted at the facility.

3.0 Effluent Quality Assurance and Control Measures Undertaken

The following activities are included in regular operator and supervisory activities to assure the quality of the sewage treatment operations including effluent quality and flow monitoring data:

- The lagoon system is inspected by a certified OCWA operator regularly during the work week.
- Certified operators conduct daily reviews of selected data from continuous monitoring equipment which is captured by OCWA's remote monitoring system.
- Certified operators monitor chemical usage and make adjustments as required
- Operation and Compliance staff reviews daily round sheets and laboratory reports to keep track of routine operation of the treatment plant and ensure compliance with the ECA.
- All process and laboratory data is logged in a process data management system (PDM/WISKI 7).
- All effluent quality data is reviewed by the ORO and Compliance staff to identify any changes in concentrations and/or emerging trends.
- All instrumentation is tested and maintained as per manufacturer's recommendations.
- All routine maintenance scheduled in OCWA's Workplace Maintenance System (WMS), was completed in 2016.

Quality Control elements of the monitoring program include the following:

- Samples are collected as required and analyzed by Accuracy Environmental Laboratories located in Kirkland Lake, Ontario. Analyses are conducted in accordance

with the Standard Council of Canada (SCC), in cooperation with the Canadian Association for Laboratory Accreditation Inc. (CALA) formerly, the Canadian Association for Environmental Analytical Laboratories (CAEAL).

- Quality control procedures are method specific and include laboratory duplicate samples, spiked blanks and spiked duplicates.
- Any bypass or upset events that occur in the system are tested, monitored and reported to the local Health Unit and Spills Action Center (SAC) and local Health Unit.

4.0 Bypasses, Sewer Main Breaks, Emergency, and Upset Events

There were no bypass, sewer main breaks, emergency or upset events for 2017.

5.0 Calibration and Maintenance of all Monitoring Equipment

Plant maintenance, including non-scheduled maintenance, is monitored using the OCWA's Preventative Maintenance software program. Monitoring equipment is calibrated based on the manufactures recommendations. All routine and preventative maintenance measures were conducted as scheduled in 2017. Refer to Table 5.1 for a summary of calibrations conducted in 2017.

5.1 Calibration Summary

Date	Instrument	% Accuracy
February 28, 2017	Influent Flow Meter	99.3 to 99.8

6.0 Maintenance Procedures Performed on the Works

No major maintenance was performed on the system in 2017. Routine maintenance schedules are entered in OCWA's computerized Workplace Management System (WMS). This is a comprehensive maintenance program that is based on a pro-active and preventive approach. This program includes but is not limited to running weekly, monthly, and annually checks as required or as recommended by manufacturer's instructions. All routine and preventative maintenance measures were conducted as scheduled in 2017.

7.0 Efforts Made to Meet Effluent Objectives

OCWA uses a number of best efforts to achieve the *Effluent Objectives*.

Operational staff has current and appropriate level of certification for the operation of the facility and continue to learn and achieve knowledge of the process and equipment. Staff also has a high level of regulatory competence.

The mechanical elements in the facility are regularly inspected, well maintained and kept in good repair. OCWA uses a computerized maintenance management program which generates works orders to ensure maintenance of equipment is proactively performed.

Raw wastewater and effluent samples are collected as required and analyzed by Testmark Laboratories, an accredited laboratory in Kirkland Lake. OCWA reviews these results on a regular basis to ensure compliance with ECA objectives and limits.

In-house sampling and testing for operational parameters provides real time results which are used to enhance process and operational performance.

Operations, maintenance and emergency procedures are available to ensure facilities are operated in compliance with applicable legal instruments. Facility staff has access to a network of operational compliance and support experts at the region and corporate levels.

OCWA provides regular status reports to the Owner which discusses operational data, maintenance activities and capital improvements.

During this reporting period, the facility met the annual effluent objectives for Total Phosphorous and Total Suspended Solids, but exceeded the objective for BOD₅ during the spring discharge. The effluent loadings objectives were met during both the spring and fall discharge seasons. Results are provided in the tables below for a comparison of the seasonal results to the system's objectives.

7.1a Spring Effluent Concentration Objectives

Parameter	Seasonal Average	Objective (Seasonal Average)	Exceedance
BOD ₅ (mg/L)	18.4	15	Yes
TSS (mg/L)	14.4	20	No
TP (mg/L)	0.203	1	No

7.1b Fall Effluent Concentration Objectives

Parameter	Seasonal Average	Objective (Seasonal Average)	Exceedance
BOD ₅ (mg/L)	7.2	15	No
TSS (mg/L)	12.8	20	No
TP (mg/L)	0.148	1	No

7.2a Spring Effluent Loading Objectives

Parameter	Average	Objective (Seasonal Average)	Exceedance
BOD ₅ (mg/L)	30	43.1	No
TSS (mg/L)	24	57.5	No
TP (mg/L)	0.33	2.9	No

7.2b Fall Effluent Loading Objectives

Parameter	Average	Objective (Seasonal Average)	Exceedance
BOD ₅ (mg/L)	7	43.1	No
TSS (mg/L)	13	57.5	No
TP (mg/L)	0.15	2.9	No

Appendix A: Monthly Process Data Report

Raw Data (mg/L)	Count	Jan	Apr	Jul	Oct	Average
BOD5	4	260	100	9.6	130	125
Suspended Solids	4	254	104	282	71	178
TKN	4	49.7	23.4	40	15.9	32.3
Total Phosphorus	4	5.66	3.52	7.5	2.41	4.77

Spring Effluent (mg/L)	Count	May	Average
BOD5	5	18.4	18.4
Suspended Solids	5	14.4	14.4
Total Phosphorus	5	0.203	0.203
NH3 + NH4 as N	5	18.4	18.4

Fall Effluent (mg/L)	Count	Oct	Nov	Average
BOD5	5	10.2	2.75	7.2
Suspended Solids	5	16.8	6.75	12.8
Total Phosphorus	5	0.177	0.106	0.148
NH3 + NH4 as N	5	2.1	3.3	2.5

TAFIP UPDATE

January 13, 2018

By Ike Laba

The Temagami & Area Fish Involvement Program (TAFIP) are very fortunate in having a total of 40 volunteers who work in groups. These smaller working groups are involved in various segment of the hatchery program such as:

- | | | |
|---------------------------|------------------------------|---------------------------------|
| - Egg collection | - Hatchery Operations | - Fry removal and dispersal |
| - Rearing pond Operations | - Fingerling Quality control | - Hatchery maintenance & repair |
| - Financial Services | - Applications & Reports | |

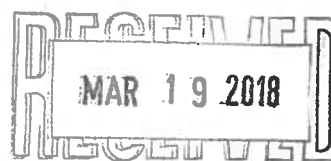
SPECIAL THANKS:

Thanks to groups and individuals who supported the hatchery program financially as well as by donation of various equipment. Due to the substantial dollars donated we were able to upgrade much of the hatchery equipment such as:

- replace an old trailer to haul a large pump unit
- purchase new 6" hoses to replace old leaking units
- purchase 3" hose for donated transfer pumps
- purchase a mini pump for start up of hatchery water system
- purchase high intensity flashlights for spawning Walleye observations

Donation of Equipment:

- a large generator donated for emergency hatchery operations (anonymous)
- water pumps donated
- equipment donated for use during egg collection (Longshot Diamond Drilling- Russ Manderstrum)



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ BA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

Issues 2017

- Weather was a major issue for the hatchery program in 2017 due to the large variations in water and air temperature. Erratic weather affects egg collection, egg hatch into fry and fingerling growth.
- Algae was more abundant this year due to the very cool summer. These issues are being addressed and will be controlled with Barley straw and chemicals.
- Natural invasive species such as: tadpoles, and mud minnows were competing for the same food as Walleye fry. Some of these issues have already been addressed.
- Predators such as mink, otter, heron, turtles etc. are being controlled where ever possible
- Oxygen is an issue and will be monitored and maintained through aeration and testing.
- Our quota of egg collection from Lake Temagami has been an issue this year. We are working on correcting this issue for the 2018 season.

Future New Ponds

We lost the use of the Roosevelt rearing ponds last year for several reasons; residual Walleye (eat their own) unable to drain the pond, invasive water weed and poor access to the pond.

We are seriously looking at a new rearing pond area off Hwy #11 which can be converted into 2 rearing ponds to replace the original Roosevelt pond. This development is costly and will take approximately one to two years to complete depending on funding.

Existing Rearing Pond update:

The Red Squirrel and Sherman rearing ponds will be upgraded in 2018 to ensure complete Walleye fingerling extraction plus the upgrading will ensure better survival during dispersal. The clay for lining the ponds was delivered to both pond sites in November of 2017. In 2018, Walleye fingerlings will be extracted at the end of August then, both ponds will be totally drained, contoured and clay lined to prevent leakage. These ponds will be ready for use in the spring of 2019.

Herridge/Angus Lakes

Preliminary work has been done in conjunction with the residents from Angus and Herridge lakes, the Ministry of Natural Resources and Forestry and the TAFIP program to enhance the future of the Walleye program on these lakes.

Herridge Lake key issues: The main spawning area on Herridge Lake is at Herridge Creek. Herridge creek as been blocked by a beaver dam for years preventing Walleye from entering the creek to spawn. Also, there are possible shoal spawning areas on Herridge lake that may require flushing.

Angus Lake key issues: From inspection of Angus Lake it is certain that all Walleye spawn on shoals. The shoals inspected require flushing of the existing silt that has accumulated throughout the years.

Both lakes will be assessed in early spring by MNRF, TAFIP and Cottage representatives to confirm possible Walleye spawning sites. Depending on the spring inspections and MNRF approval we hope to do rehabilitation work on both Herridge and Angus Lakes after the spawn in 2018.

Information or New Members:

For more information on the TAFIP program or if you would like to join then please contact:

-Ike Laba: President	@ 705 569 3252
-Gerry Stroud: Vice President	@ 705 569 2960
-Rick Gunnell: Treasurer	@ 705 569 4188
-Wendell Gustavson:	@ 705 569 2439
-Penny St. Jermaine: Lake Temagami Contact	@ 705 237 8293
-Dave Zimmerman: Cassells & Area Lakes	@ 705 569 3207



OFFICIAL DONATION RECEIPT FOR INCOME TAX PURPOSES

TEMAGAMI AREA FISH INVOLVEMENT PROGRAM
PO BOX 88, TEMAGAMI, ON P0H 2H0
 Charitable registration No. 89092 7346 RR0001

Receipt No. 1748

Description of Donation: **Cash donation received for 2017**

Year Received: **2017**

Donor's name (first, middle, last) **MUNICIPALITY OF TEMAGAMI**

Address **PO BOX 220, TEMAGAMI ON P0H 2H0**

Amount of donation: **\$200**

Date receipt issued: **March 12, 2018**

Eligible amount: **\$200**
ON

Location receipt issued: **Temagami,**

Authorized signature _____

Canada Revenue Agency
canada.ca/charities-giving



OFFICIAL DONATION RECEIPT FOR INCOME TAX PURPOSES

TEMAGAMI AREA FISH INVOLVEMENT PROGRAM
PO BOX 88, TEMAGAMI, ON P0H 2H0
 Charitable registration No. 89092 7346 RR0001

Receipt No. 1748

Description of Donation: **Cash donation received for 2017**

Year Received: **2017**

Donor's name (first, middle, last) **MUNICIPALITY OF TEMAGAMI**

COPY

Address **PO BOX 220, TEMAGAMI ON P0H 2H0**

Amount of donation: **\$200**

Date receipt issued: **March 12, 2018**

Eligible amount: **\$200**

Location receipt issued: **Temagami, ON**

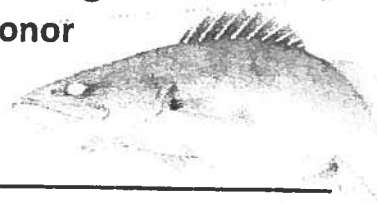
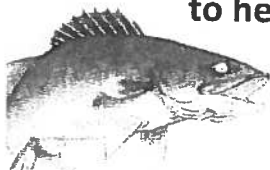
Authorized signature _____

Canada Revenue Agency
canada.ca/charities-giving

T.A.F.I.P. NEEDS YOUR CONTINUED SUPPORT

to help ensure the future health of the Walleye Fishery in Temagami.

**We appreciate your Financial Support as an Active Donor
 or as an Active T.A.F.I.P. Volunteer Member.**



Name: _____ Address: _____

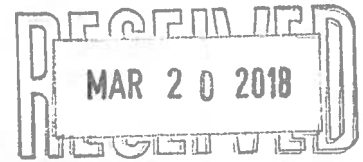
Telephone: _____ Donation: _____ Date: _____

Minimum of \$25.00 for a charitable tax receipt

SPEAKER 98487

11507

From: College of Physicians and Surgeons of Ontario <cpsoaward@cpso.on.ca>
Sent: Tuesday, March 20, 2018 9:41 AM
To: Roxanne St. Germain
Subject: Nominate a Physician in your community for the Council Award



CPSO Council Award 2019

March 2018

CALL FOR NOMINATIONS

Do you know an outstanding physician in your community?

The College of Physicians and Surgeons (CPSO) is now accepting nominations for the **2019 Council Award**.

The Council Award honours outstanding Ontario physicians who have demonstrated excellence and embody society's vision of an "ideal physician".

The criteria for selecting a physician for the Council Award are outlined in the [award brochure](#).

Four awards are presented each year, one in each of the following categories: Academic Specialty, Community Specialty, Academic Family Practice and Community Family Practice.

If you know of a physician who meets the selection criteria, please nominate him or her for the Council Award. The deadline for receipt of nominations is **Monday, October 1, 2018 at 5:00 PM**.

For further information, please contact the Communications Department at 416-967-2600 or 1-800-268-7096 ext. 611 or cpsoaward@cpso.on.ca.

Meet one of the 2018 Council Award winners:
Dr. Bill I. Wong

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

[Criteria and
Nomination Form](#)

[Past Award
Winners](#)

In February, the College presented The Council Award to Dr. Bill Wong, a Mississauga physician who helped lead his hospital's efforts to respond to patient requests for medical assistance in dying.

Dr. Wong is the Program Chief and Medical Director of the Department of Anesthesiology at Mississauga's Trillium Health Partners. He is also the hospital's Physician Lead for the Cardiac Surgery ICU.

Since arriving at the hospital in 2000, Dr. Wong has worn a number of hats that have placed him at the forefront of initiatives to increase clinical standardization and decrease medical error rates. He has been widely credited with elevating the standard of practice of medicine in the hospital as a result of these initiatives. However, it was his recent work in leading the hospital's development of policies and procedures for medical assistance in dying (MAID) that was the impetus for his nomination by his chief of staff, Dr. Dante Morra.

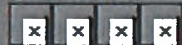
In coordinating the hospital's response to this new medical service, Dr. Wong has stood out as a skilled communicator who respectfully navigated the diverse perspectives of health-care professionals, patients and families to develop protocols that ensured patients have access to MAID and are supported by the hospital and the community.

The remaining 2018 awards will be presented at the May and September meetings of the CPSO Council.

The College of Physicians and Surgeons of Ontario is the licensing and regulatory body governing the practice of medicine in Ontario. The College is responsible for setting and maintaining standards, licensing physicians, investigating complaints about physicians on behalf of the public, and disciplining doctors found to have committed act(s) of professional misconduct.

For more information please visit the [CPSO website](#).

FOLLOW US:



College of Physicians and Surgeons of Ontario,
80 College Street, Toronto, Ontario M5G 2E2 Canada

[SafeUnsubscribe™ visit@temagami.ca](#)

[Forward this email](#) | [About our service provider](#)

Sent by cpsoaward@cpso.on.ca in collaboration with



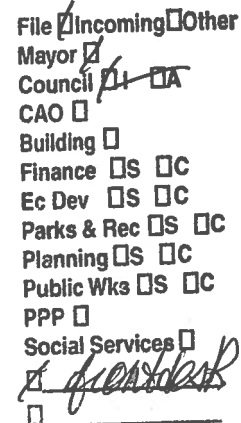
Try it free today

From: Alissa North <alissa.north@daniels.utoronto.ca>
Sent: Wednesday, March 28, 2018 10:25 AM
To: Brian Koski
Cc: Roxanne St. Germain; Lorie Hunter
Subject: thank you!

Thank you kindly for your time this weekend to welcome students to Temagami, and share some thoughts on the municipality. Thank you also to Temagami Council as a whole, for allowing us to use Temagami Theatre. It was the perfect location to gather at the end of the day to learn more about what we saw on our hikes. All the students had a great time!

All the best for your spring season.

Alissa North, Associate Professor
University of Toronto, Daniels Faculty of Architecture, Landscape, and Design
1 Spadina Crescent, Toronto Ontario Canada M5S 2J5
daniels.utoronto.ca | northdesignoffice.ca



From: Alissa North <alissa.north@daniels.utoronto.ca>
Sent: Tuesday, April 3, 2018 11:19 PM
To: LAN2014Y_INSTRUCTORS
Subject: UofT MLA Temagami Exhibition and Review

Dear Temagami Friends,

It has been such a pleasure meeting all of you over these past few weeks. Our students have learned so much from you, in support of their Temagami mapping research project.

If anyone is up for a trip to Toronto, we would like to extend an invitation for you to join us at the exhibition and review of this work. We will have all of the maps pinned to the gallery walls, and over fifty small models as conceptual idea proposals toward supporting the continued health of Temagami's Old Growth Forests.

Key details:

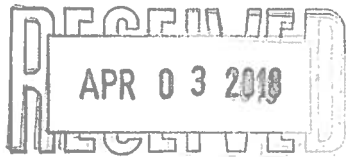
Narwhal Contemporary Gallery
2104 Dundas Street West, Toronto
Tuesday, April 10 from 2-6 pm for the Review (we have critics that will be commenting on the student work, but please also feel free to participate in this discussion!),
and 6-7 pm for the Opening Reception

Further details regarding the exhibition can be found here:
<https://www.daniels.utoronto.ca/events/2018/04/10/forests-temagami-atlas-old-and-new-growth>

We hope you may have reason to be in Toronto, so that you can join us! Interested friends, family, and colleagues are also welcome.

Sincerely,
Alissa

Alissa North, Associate Professor
University of Toronto, Daniels Faculty of Architecture, Landscape, and Design
1 Spadina Crescent, Toronto Ontario Canada M5S 2J5
daniels.utoronto.ca | northdesignoffice.ca



File ☒ Incoming ☐ Other
Mayor ☒
Council ☒ ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

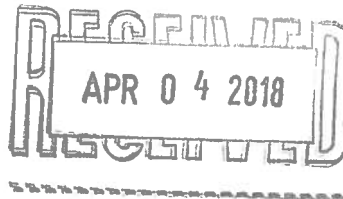
From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Wednesday, April 4, 2018 9:30 AM
Subject: Relocation of FONOM Office

Good Morning

Katelyn Guertin has accepted a position with the Town of Kirkland Lake, the Board wishes her their best. Please note that Deb Bain will be the interim Project & Operations Coordinator.
 Can you please note below the NEW contact information and mailing address for the Federation below;

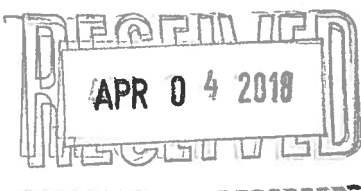
Federation of Northern Ontario Municipalities
 c/o Deb Bain
 615 Hardy Street
 North Bay, Ontario P1B 8S2

Deb Bain
 Project and Operations Coordinator
fonom.info@gmail.com
 705-478-7672



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Wednesday, April 4, 2018 12:09 AM
To:



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☒ ☒
 CAO ☐
 Building ☐
 Finance ☐ ☐ ☐ ☐
 Ec Dev ☐ ☐ ☐
 Parks & Rec ☐ ☐ ☐
 Planning ☐ ☐ ☐
 Public Wks ☐ ☐ ☐
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
 Wednesday, April 4, 2018 12:09 AM
 Armour Township of; Armstrong-Thornloe; Assiginack Township of; Baldwin Township of;
 Billings Township of; Black River-Matheson Township - Donna Ethier; Blind River - Town of;
 Bonfield Township of; Brethour Twp of; Bruce Mines Town of; Burk's Falls Village of; Burpee and
 Mills Twp of; Callander Municipality of; Cindy Pigeau; Carling Twp of; Central Manitoulin
 Township of; Chamberlain Township of; Chapleau Township of; Charlton and Dack Municipality
 of; Chisholm Township of; Cobalt Town of; Cochrane Town of; Coleman Township of;
 Dubreuville Township of; East Ferris Township of; Elliot Lake City of; Englehart Town of;
 Espanola Town of; Evanturel Twp of; Fauquier-Strickland Township of; French River Municipality
 of; Gordon / Barrie Island Township of; Gore Bay Town of; Greater Sudbury; Greenstone -
 Municipality of; Harris Township of; Hearst Town of; Hilliard Township of; Hornepayne Township
 of; Huron Shores Municipality of; Iroquois Falls Town of; James Township of; Johnson Township
 of; Joly Township of; Kapuskasing Town of; Kearney Town of; Killarney Municipality of; Kirkland
 Lake Twn - Nancy Allick; Laird Township of; Larder Lake Township of; Latchford Town of; Mac
 Mer & Aber Twp - Lynne Duguay; Machar Township of; Magnetawan Municipality of; Markstay-
 Warren Municipality of; Matachewan Township of; Mattawa Town of; Mattawan Township of;
 Mattice-Val Cote Township of; McDougall Municipality of; McGarry Township of; McKellar
 Township of; McMurrich/Monteith Township of; Moonbeam Township of; Moosonee Town of;
 Nairn and Hyman Twp; Nipissing Township of; North Bay City of; North Shore Township of;
 Northeastern Manitoulin and the Islands Town of; Opasatika Township of; Papineau-Cameron
 Township of; Parry Sound Town of; Perry Township of; Plummer Additional Township of;
 Powassan Municipality of; Prince Township of; Ryerson Township of; Sables-Spanish Rivers Twp -
 Kim Sloss; Sault Ste. Marie City of; Seguin Township of; Smooth Rock Falls Town of; South
 Algonquin Township of; South River Village of; Spanish Town of; St. Charles Municipality of; St.
 Joseph Township of; Strong Township; Sundridge Village of; Tarbutt & Tarbutt Additional
 Township of; Tehkummah Township of; Roxanne St. Germain; Temiskaming Shores City of; The
 Archipelago Township of; Thessalon Town of; Timmins City of; Val Rita-Harty Township of; Wawa
 Municipality of; West Nipissing - Jean-Pierre Barbeau; White River Township of; Whitestone
 Municipality of; Parry Sound Municipal Association; Sudbury East Municipal Association; Cc:
 Claude Bouffard; Dean Wenborne; Denny Sharp; Gisele Pageau; Mayor Johanne Baril - Val Rita-
 Harty; Michel Bigras; Ronald Garbutt; Guylaine Coulombe; Jason Nelson; Jennifer Wadden;
 Mairghread Knought; Michelle Larose
Subject: FONOM Comments on the 2018 Ontario Budget
Attachments: Observations de la FMNO sur le budget 2018 de l'Ontario.docx; FONOM Comments on the
 2018 Ontario Budget.docx

Good Morning

Please see attached as the Federation of Northern Ontario Municipalities (FONOM) has reviewed the 2018 Ontario Budget which was released by the Minister of Finance, Honourable Charles Sousa, in the Ontario Legislature on March 28, 2018.

We look forward to future investments in Northern Ontario and will be watching closely over the coming months.

For more information call:

Mayor Al Spacek
 FONOM President
 705-335-0001



FONOM Comments on the 2018 Ontario Budget

The Federation of Northern Ontario Municipalities (FONOM) has reviewed the 2018 Ontario Budget which was released by the Minister of Finance, Honourable Charles Sousa, in the Ontario Legislature on March 28, 2018.

“While the Budget listed significant investments to be made that are greatly needed, we are concerned about the government running deficits until 2024-2025, particularly at a time when the economy is doing well,” says Mayor Al Spacek of the Town of Kapuskasing and President of FONOM.

Some of the highlights in the 2018 Budget for FONOM included:

- Northern Ontario Heritage Fund Corporation (NOHFC) would be increased by \$85 million over three years to a total of \$150 million by 2021-2022.
- Investing \$500 million over three years to expand broadband connectivity in rural and northern communities.
- \$30 million over three years to be invested in the forestry sector aiming to support productivity and innovation enhancements, increase competitiveness and access to new global markets and strengthened supply chains.
- Continuing to address municipal concerns surrounding railway rights-of-way-property taxation. Municipalities will now have the option to increase rates per acre on high-tonnage rail lines based on a new adjusted tax rate schedule. The indexation of rates will continue to increase with the lowest rate per acre now being \$110, up from approximately \$35 in 2016. Short-line railway property tax rates would be held at 2016 levels.
- Community Transportation Grant Program will see \$40 million over three years to help provide transportation services in underserved areas.
- Investments in social supports such as health and dental for workers without workplace benefits, free childcare for those aged 2 1/2 until kindergarten, supports for seniors to stay in their homes longer, mental health services and investments into hospitals, among others.

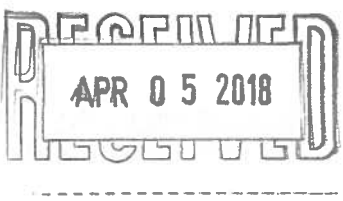
We look forward to future investments in Northern Ontario and will be watching closely over the coming months.

From: Temagami & District Chamber of Commerce <info@temagamiinformation.com>
Sent: Thursday, April 5, 2018 10:54 AM
To: Temagami & District Chamber of Commerce
Subject: FW: Geographic Naming Application

For Your Information.

Debbie Morrow
Administrative Assistant
Temagami & District Chamber of Commerce & Info Centre
705-569-3344

www.temagamiinformation.com



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Good morning,

We have posted two online questionnaires regarding a name application for features (mountains) located in Temagami on our website: www.ontario.ca/page/geographic-names. Scroll down the page to see links to all current questionnaires.

Please share with as many local residents / property owners as you can and ask them to respond. We are sending notifications to local government, First Nations, organizations and businesses. The questionnaires will be promoted over the next few weeks on social media through MNRF's Facebook page and Twitter account (@ONresources).

We hope to receive as much input as possible from local residents so that the Board has as much objective information as possible for making their decision and subsequent recommendation to the Minister of Natural Resources and Forestry.

Respondents may submit a completed questionnaire by **May 4, 2018** either online, by email to geographicnames@ontario.ca or

Print and fax to 705-755-2149 or

Print and mail to:
Ontario Geographic Names Board Secretariat
Office of the Surveyor General
Ministry of Natural Resources and Forestry
300 Water Street, 2nd Floor North Tower
Peterborough ON K9J 8M5

Feel free to give me a call with any questions and let me know if you require a French version of the printed questionnaire.

Thank you very much for your time and consideration.

Jennifer

Jennifer McMurray - Provincial Geographic Names Specialist
Ontario Geographic Names Board Secretariat
Ministry of Natural Resources and Forestry
300 Water Street, 2nd Floor North
Peterborough ON K9J 8M5
Tel: **705-755-2134**

Please Note: As part of providing accessible customer service, please let me know if you have any accommodation needs or require communication supports or alternate formats.



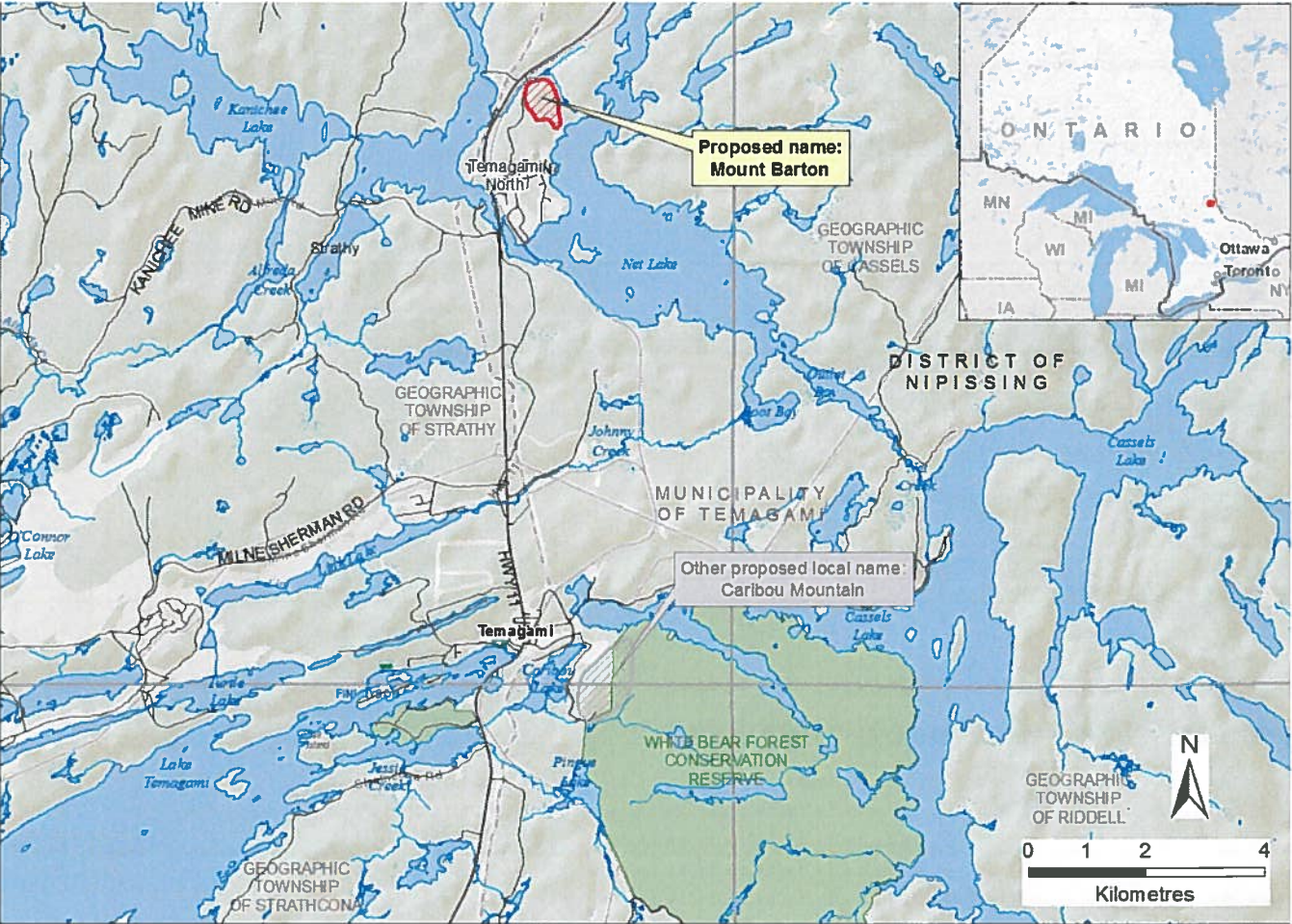
Virus-free. www.avq.com

Geographic Names Questionnaire

Proposed name: Mount Barton

The Ontario Geographic Names Board has received a request to adopt this local name for the feature highlighted on the map, below.

If you are familiar with this feature and would like to comment on it, please complete and submit this questionnaire by: **May 4, 2018**.



(<https://apps.mnr.gov.on.ca/apps/page/wp-content/uploads/2018/03/MountBarton.jpg>)

Note: This map is for illustrative purposes only. It should not be used as a precise indicator of routes or locations, or as a guide to navigation.

Reason for proposed name: "In recognition of the significant contribution James W. Barton and Barton Mine to the mining history of the Temagami area."

Located about 10 km north of Temagami, west of Net Lake, at site of former Barton Mine.

Questions about the proposed name

Considering the information outlined above, and your knowledge of the area:

*What is your association with the feature on the map? (e.g., own property near it, etc.)

*Do you currently use the proposed name?

☐ Yes ☐ No

If yes, how long have you used this name?

On what maps, records, documents, signs, etc., does the proposed name appear?

*Do you support adopting the proposed name?

☐ Yes ☐ No

*Please provide reasons for supporting or not supporting the proposed name.

Other existing names for this feature

Please answer the following questions if the feature highlighted above already has a name(s), other than the one proposed.

What is/are the other name(s)?

How long has/have the other name(s) been used or recognized?

How widely known is/are the other name(s)?

On what maps, records, documents, signs, etc., has/have the other name(s) appeared?

What is the origin/meaning of the other name(s)?

*How did you find out about this questionnaire?

Questionnaires submitted without name and contact information will not be considered.

*Your Full Name

*Address

*Your Email

*Phone Number

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Personal information collected under the authority of the *Ontario Geographic Names Board Act* section 3(8) will only be used to verify your association with/or connection to the geographic feature and to notify you of the final decision regarding this geographic names case.

The information or opinion that you provide regarding the geographic name for the feature itself will be used by the Ontario Geographic Names Board to render a decision regarding this case. If the name is approved, information provided regarding the meaning, history or reason for the name of the geographic feature may form part of the origin information publicly available as part of the official geographic names record for the province; please be assured your personal information will not be included. If you have any questions about the collection or use of your personal information, please contact us by e-mail: geographicnames@ontario.ca (mailto:geographicnames@ontario.ca) or phone: 705-755-2134 (tel:+17057552134). Please note that sending personal information by email is not considered to be secure.

*Required field

You can also submit your completed questionnaire:

- by faxing a printed copy to 705-755-2149 (tel:+17057552149)
- by mailing a printed copy to:
Ontario Geographic Names Board Secretariat
Office of the Surveyor General, Ministry of Natural Resources and Forestry
300 Water Street, 2nd Floor North Tower
Peterborough ON K9J 8M5

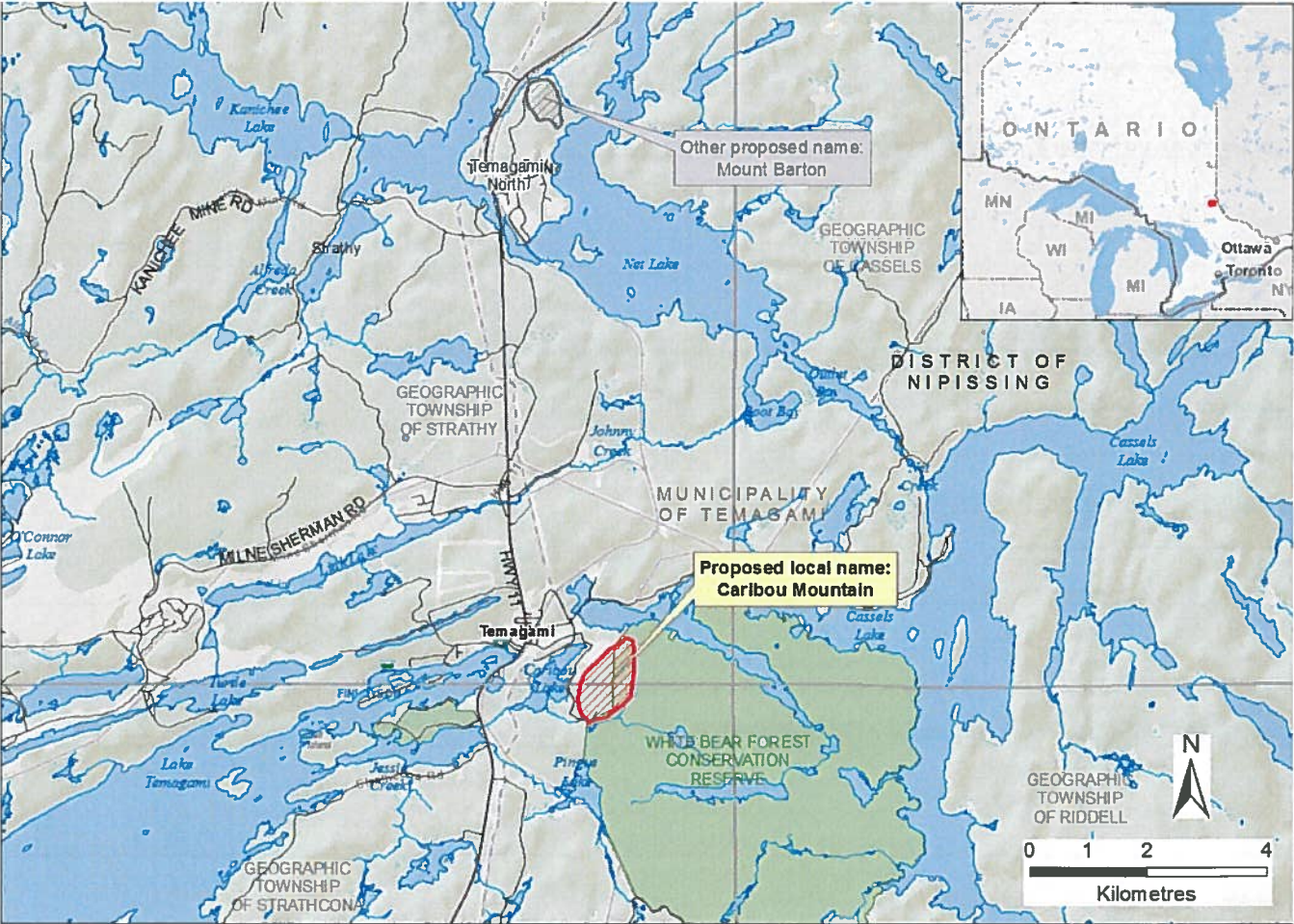
Questions? Call us: 705-755-2134 (tel:+17057552134)

Geographic Names Questionnaire

Proposed name: Caribou Mountain

The Ontario Geographic Names Board has received a request to adopt this local name for the feature highlighted on the map, below.

If you are familiar with this feature and would like to comment on it, please complete and submit this questionnaire by: **May 4, 2018.**



(<https://apps.mnr.gov.on.ca/apps/page/wp-content/uploads/2018/03/CaribouMountainEN.jpg>)

Note: This map is for illustrative purposes only. It should not be used as a precise indicator of routes or locations, or as a guide to navigation.

Reason for proposed name: "Well-known hill and tourist area with trails and a fire tower, to the west of Caribou Lake just east of the village of Temagami."

Hill located east of Caribou Lake, just east of the village of Temagami.

Questions about the proposed name

Considering the information outlined above, and your knowledge of the area:

*What is your association with the feature on the map? (e.g., own property near it, etc.)

*Do you currently use the proposed name?

☐ Yes ☐ No

If yes, how long have you used this name?

On what maps, records, documents, signs, etc., does the proposed name appear?

*Do you support adopting the proposed name?

☐ Yes ☐ No

*Please provide reasons for supporting or not supporting the proposed name.

Other existing names for this feature

Please answer the following questions if the feature highlighted above already has a name(s), other than the one proposed.

What is/are the other name(s)?

How long has/have the other name(s) been used or recognized?

How widely known is/are the other name(s)?

On what maps, records, documents, signs, etc., has/have the other name(s) appeared?

What is the origin/meaning of the other name(s)?

*How did you find out about this questionnaire?

Questionnaires submitted without name and contact information will not be considered.

*Your Full Name

*Address

*Your Email

*Phone Number

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Personal information collected under the authority of the *Ontario Geographic Names Board Act* section 3(8) will only be used to verify your association with/or connection to the geographic feature and to notify you of the final decision regarding this geographic names case.

The information or opinion that you provide regarding the geographic name for the feature itself will be used by the Ontario Geographic Names Board to render a decision regarding this case. If the name is approved, information provided regarding the meaning, history or reason for the name of the geographic feature may form part of the origin information publicly available as part of the official geographic names record for the province; please be assured your personal information will not be included. If you have any questions about the collection or use of your personal information, please contact us by e-mail: geographicnames@ontario.ca (mailto:geographicnames@ontario.ca) or phone: 705-755-2134 (tel:+17057552134). Please note that sending personal information by email is not considered to be secure.

*Required field

You can also submit your completed questionnaire:

- by faxing a printed copy to 705-755-2149 (tel:+17057552149)
- by mailing a printed copy to:
Ontario Geographic Names Board Secretariat
Office of the Surveyor General, Ministry of Natural Resources and Forestry
300 Water Street, 2nd Floor North Tower
Peterborough ON K9J 8M5

Questions? Call us: 705-755-2134 (tel:+17057552134)

From: Ontario Honours And Awards (MCI) <OntarioHonoursAndAwards@ontario.ca>
Sent: Friday, April 6, 2018 12:14 PM
To: Ontario Honours And Awards (MCI)
Subject: 2018 Lincoln M. Alexander Award/ Prix Lincoln M. Alexander
Attachments: 2018 Lincoln Alexander Award.pdf

(Un message en français suivra)

Dear Friends,

Every year since 1993, the Government of Ontario has presented the **Lincoln M. Alexander Award** to honour up to three young Ontarians who have demonstrated exemplary leadership in contributing to the elimination of racial discrimination in Ontario.

Today, I am writing to encourage you to submit a nomination for a young person whom you believe to be deserving of recognition for the **Lincoln M. Alexander Award**. Recipients will be recognized at a special ceremony and receive a cash prize of \$5,000 and a framed certificate. The nominations can be submitted under the following two categories:

- Community
- Student

To submit a nomination for this award:

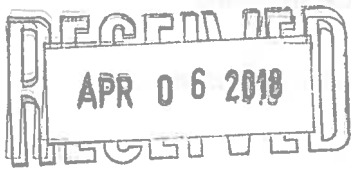
1. Visit ontario.ca/honoursandawards.
2. Select the **Inclusion** category.
3. Click on **Lincoln M. Alexander Award**.
4. Download the PDF form.
5. Read the eligibility criteria and instructions carefully.
6. Fill out the form and submit it **no later than May 31, 2018**. Instructions for submitting your nomination package can be found on the website.

If you have any questions, please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

Thank you for your support of this important recognition program.

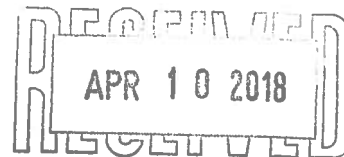
Sincerely,

Laura Albanese
Minister



File ☐ Incoming ☐ Other
Mayor ☐
Council ☒ ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐
☐

From: FedNor Outreach / Sensibilisation communautaire FedNor (IC) <ic.fednoroutreach-sensibilisationcommunautairefednor.ic@canada.ca>
Sent: Tuesday, April 10, 2018 3:46 PM
To: Roxanne St. Germain
Subject: Prosperity and Growth Strategy for Northern Ontario / Stratégie pour la prospérité et la croissance du Nord de l'Ontario IC:00099000660



Dear stakeholders,

I'm pleased to announce that yesterday, the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development and Minister for FedNor, released the federal Prosperity and Growth Strategy for Northern Ontario (PGSNO). As you know, this plan will serve as an economic development roadmap that will guide future Government of Canada activities and investments in the region.

I'd like to thank you for participating in our wide-ranging engagement process, which saw feedback from more than 1000 stakeholders including Indigenous, municipal and provincial leaders, as well as innovation and business stakeholders from across the region. Your input was instrumental in the development of the final plan.



Read the full plan here. <http://fednor.gc.ca/eic/fednor-fednor.nsf/wapi/PGSNO-2018.pdf?File/PGSNO-2018.pdf>

FedNor looks forward to working with all of our partners to ensure Northern Ontario benefits fully from this new Strategy. Once again, thank you for your contributions.

Aime J. Dimatteo
 Director General, FedNor

Chers intervenants,

Je suis heureux d'annoncer qu'hier, l'honorable Navdeep Bains, ministre de l'Innovation, des Sciences et du Développement économique et ministre de FedNor a rendu publique la Stratégie fédérale pour la prospérité et la croissance du Nord de l'Ontario (SPCNO). Comme vous le savez, cette stratégie servira de feuille de route pour le développement économique et orientera les activités et les investissements futurs du gouvernement du Canada dans la région.

Je tiens à vous remercier d'avoir participé à notre vaste processus de mobilisation qui a suscité des commentaires de plus de 1 000 intervenants, y compris des dirigeants autochtones, municipaux et provinciaux, ainsi que des intervenants dans les secteurs de l'innovation et des affaires de partout dans la région. Votre contribution a été déterminante dans l'élaboration de la stratégie finale.



Voir la Stratégie ici.

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ~~BA~~
 CAO ☐
 Building ☐
 Finance ☐ ☐ ☐ ☐
 Ec Dev ☒ ☒ ☐
 Parks & Rec ☐ ☐ ☐
 Planning ☐ ☐ ☐
 Public Wks ☐ ☐ ☐
 PPP ☐
 Social Services ☐

FedNor se réjouit à l'idée de travailler avec tous nos partenaires pour s'assurer que le Nord de l'Ontario profite pleinement de cette nouvelle stratégie. Une fois de plus, je vous remercie de votre participation.

Aime J. Dimatteo
Directeur général, FedNor

Prosperity and Growth Strategy for Northern Ontario

A plan for economic development, inclusiveness and success

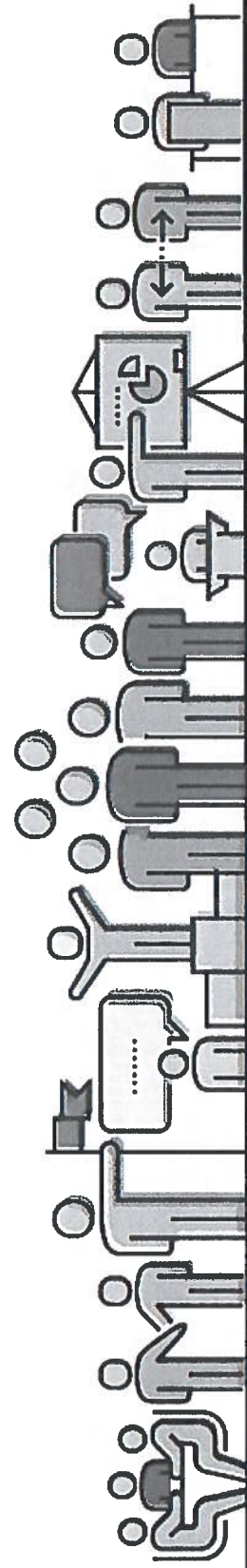


April 9, 2018

Prosperity and Growth Strategy for Northern Ontario

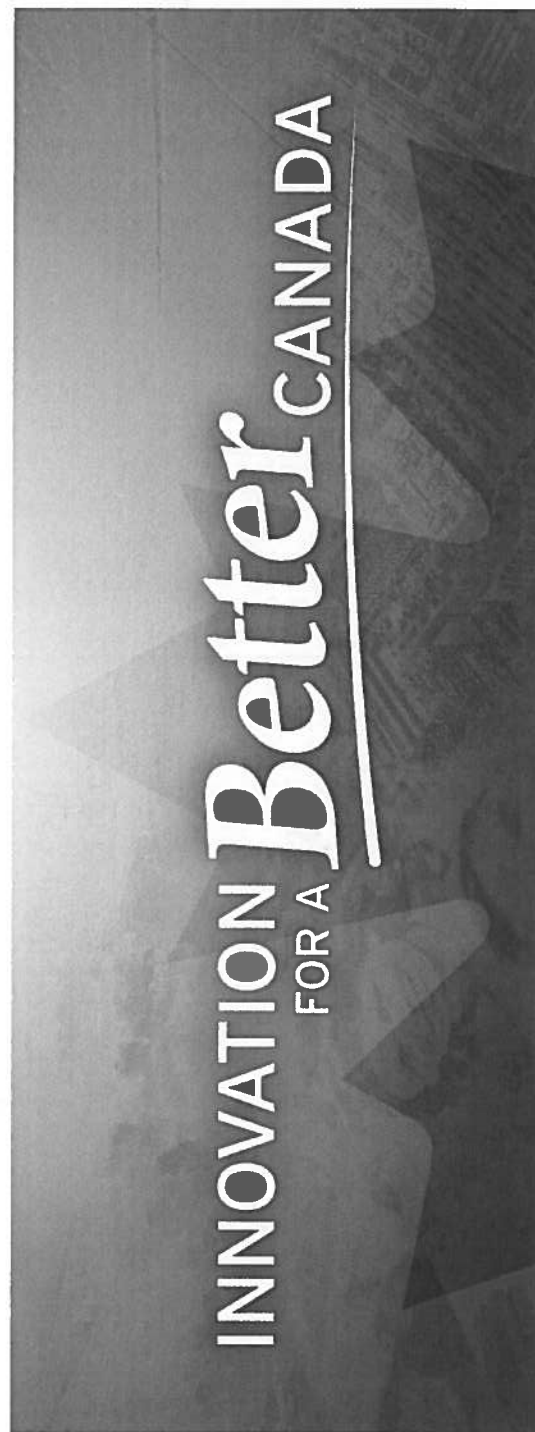
The Prosperity and Growth Strategy for Northern Ontario (PGSNO) is designed with a regional approach to economic development in mind. As part of the PGSNO, we will specifically consider:

- Current Context in Canada
- Building on Collaborations
- Challenges and Opportunities for Growth
- Priorities for Northern Ontario
 - I – Supporting Innovation
 - II – Growing Companies
 - III – Building Stronger Communities
- Outcomes
- Next Steps



Current Context in Canada

- The Minister of Innovation, Science and Economic Development Canada announced in April 2017, a plan to encourage innovation and attract global investment and talent to every region of the country, including Northern Ontario.
- While supporting the Innovation and Skills Plan, this strategy is aligned with a range of federal and provincial government priorities including supporting a strong middle class, sustainable infrastructure, jobs and innovation, export and investment.



Building on Collaborations

- At its core, the PGSNO is intended to enhance and build on the ongoing federal and provincial programs and collaborations to address the needs of Northern Ontario's communities and its residents.
- Collaboration, coordination and communication are key to the success of the PGSNO. As such, FedNor will continue to work with other government departments and stakeholders to respond to the various needs of the communities throughout the region as we collectively implement the Strategy.



Source: FedNor, 2014



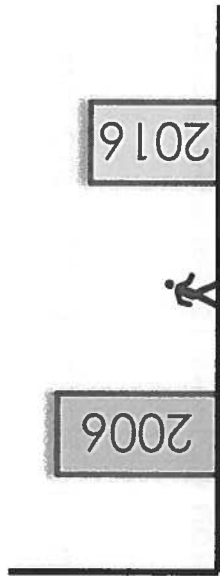
Challenges

Demography

- Between **2006** and **2016**, the population of Northern Ontario **fell 3.8 percent**, from 843,845 to 811,000
- Home to **105 of Ontario's 127 Indigenous communities**, including 31 remote reserves of which 25 are diesel dependent. **Positive** natural growth is only occurring within the **Indigenous** population
- The population in Ontario's Francophone areas is expected to decline between 2011 and 2036
- The number of people leaving the region exceeds the number of individuals coming into the region

Infrastructure

- Many small and single-industry dependent communities have **limited services** and **infrastructure** to attract new business investment
- Many rural and remote areas lag in terms of access to broadband and some lack broadband altogether



Challenges

Economy

- Current **labour shortages** and growing labour demand projections make workforce shortages one of the biggest challenges over the next **three to five** years
- Virtually all Northern Ontario businesses are small and medium-sized, employing **less than 500** workers, most of them have been historically dependant on primary sectors such as forestry and mining
- Less than three percent of Northern Ontario small and medium sized enterprises (SMEs) are exporters
- The employment rate is below the provincial average

Business Development

- Businesses in small, rural and remote communities are **isolated** from the larger clusters and professional networks limiting their decision-making capacity, their access to corporate investments and their overall competitiveness
- Northern Ontario SMEs exhibit less **business innovation activity** (37%) compared to the rest of Canada (42%)
- Energy, transportation and financing costs are higher in Northern Ontario than the rest of the province

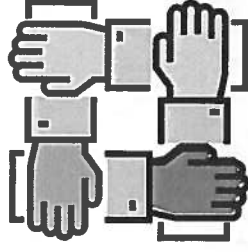


Opportunities for Growth

Innovation and Technology Adoption

- Businesses in mining, forestry, steel, agriculture and tourism sectors are transitioning to become **a knowledge-based** and **innovation-focused economy** in response to growing global demand
- Advanced technologies, including those of digitization and automation, help manufacturers **reduce** production costs, **improve** productivity and international competitiveness, and **generate demand** for new skills and employment opportunities

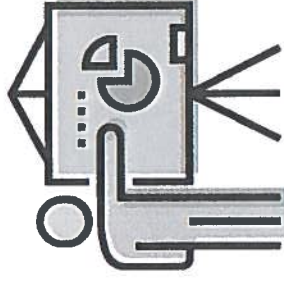
- The **regional innovation ecosystem** is successfully bringing people, institutions, businesses, and government together to **move ideas** to market and support economic growth
- Emerging **innovation clusters** of post-secondary institutions, entrepreneurs, researchers and capital in health sciences and bio-medicine will require access to **capital** to grow



Opportunities for Growth

Entrepreneurship, Trade and Digital Economy

- **New Information and Communication Technology (ICT)** systems are available to bridge geographic and technological barriers
- **Entrepreneurship** training for: 1) women, 2) trades people and 3) older workers is an opportunity for growth and for creating and transitioning businesses in smaller communities
- Whole-of-government approach to **access export markets** and business development through new high growth trade agreements that support both export and domestic growth opportunities
- New **growth opportunities** in existing sectors such as **agriculture** that leverage private investments for innovative ideas like greenhouse technologies



Opportunities for Growth

Building Stronger Communities

- Municipalities and Indigenous communities are prepared to take a **leadership** role in developing their economies to attract new business investment
- Major transformative projects like the **Ring of Fire** and **regional energy** and **road infrastructure** to connect remote First Nations and provide economic opportunities for generations to come
- The **growing Indigenous population** and residents currently not participating in the labour force provide a potential pool of existing resources to help address skill shortages
- Leverage the Federal Action Plan for **Official Languages**



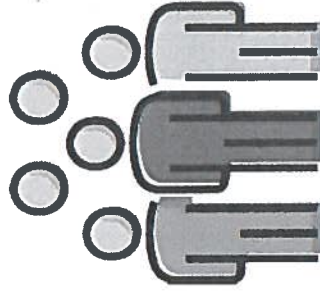
I – Supporting Innovation

Goal:

Expand and strengthen the regional innovation ecosystems to support competitive businesses and economic growth

Strategies/Actions:

- **Regional Innovation Ecosystems:** To expand the regional ecosystems to support commercialization and to accelerate growth through adoption of technology:
 - Continue support for the five Regional Innovation Centres, colleges and universities
 - Expand access to capital opportunities targeted towards innovative firms
 - Strengthen linkages between innovation stakeholders with federal and provincial programs
 - Target investment towards creating more incubators, accelerators and innovation hubs
- **Regional Clusters:** Promote the development of regional clusters by supporting the expansion and integration of innovation activity in existing economic sectors and supporting the expansion and integration of business activities in emerging sectors such as digital, health sciences, and bio-medicine



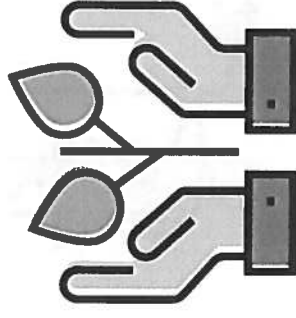
II – Growing Companies

Goal:

Enhance the delivery of supports for business start-ups and scale-ups to grow competitive companies and stimulate economic growth

Strategies/Actions:

- **Technology Adoption:** To promote the adoption of technologies to support competitive businesses and clean growth in urban and rural areas:
 - Enhance technology adoption by SMEs to improve productivity
 - Coordinate and deploy enhancement of digital connectivity investments
 - Support the adoption of clean technology
- **Sector development:** Invest strategically in potential growth sectors (i.e., agri-food) to help single industry communities diversify their economies



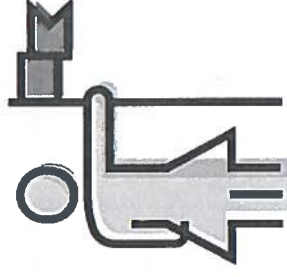
II – Growing Companies

Goal:

Enhance the delivery of supports for business start-ups and scale-ups to grow competitive companies and stimulate economic growth

Strategies/Actions:

- **Indigenous Business Growth:** Bring federal and provincial governments, and the private sector together with growth-oriented business and / or business organizations to provide the services they need to develop and grow over the long term; focus on advancing Indigenous Tourism Ontario, renewable energy, a Centre of Excellence for Indigenous Mineral Development, food security, and Indigenous forestry
- **Women Entrepreneurship:** Encourage greater participation by women in the economy, by helping more majority women-owned companies into world class businesses; continued support to PARO Centre for Women's Enterprises to explore opportunities to expand services to other parts of the region and a more targeted initiative such as women entrepreneurship related to skilled trades
- **Building a Bilingual Workforce:** Work collaboratively with all partners to identify and leverage employment opportunities by marketing the benefits of hiring French-speaking immigrants, enhancing connections with employers and improving information services to help employers that are interested in recruiting and hiring French-speaking skilled workers navigate the immigration system



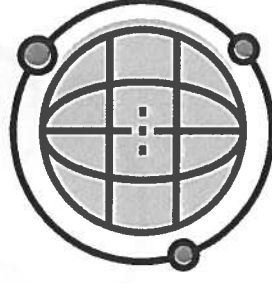
II – Growing Companies

Goal:

Enhance the delivery of supports for business start-ups and scale-ups to grow competitive companies and stimulate economic growth

Strategies/Actions:

- **Scale-up and Export Development:** To boost efforts to help increase the number of businesses reaching new markets:
 - Enhance and expand existing supports to SMEs seeking to scale up and increase global exports and networking opportunities
 - Leverage existing successful events such as the Northern Ontario pavilion of the Prospectors and Developers Association of Canada (PDAC) mining showcase, and the Royal Agricultural Winter Fair, in order to increase exports
 - Promote collaborations among trade and export organizations



- **Program Access:** Enhance access to federal business programs including:
 - Staff and service partner training to assist businesses
 - Pathfind and provide access to federal programs and services including the Innovation Canada portal, access to expertise available through the Clean Growth Hub, the Business Development Bank and the National Intellectual Property Strategy
 - Work with regional partners (Community Futures Development Corporations, Economic Development Officers, Chambers of Commerce, libraries, etc.) to provide local points of access for accessing web-based supports



III – Building Stronger Communities

Goal:

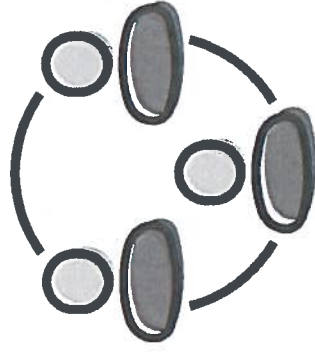
Help communities better respond to opportunities and challenges

Strategies/Actions:

- **Municipalities and Indigenous Communities:** Invest in building the economic development capacity of municipalities and Indigenous communities to attract new business investment, create jobs and contribute to the growth of the economy.

Investments are proposed in the following areas:

- Continue collaboration with Indigenous Services Canada and the Province to support comprehensive community planning in Indigenous communities
- Continue working with stakeholders, including Community Futures Development Corporations to plan and leverage resources to increase business opportunities and job creation
- Invest in community infrastructure to attract businesses and create employment
- Support the development of new businesses and employment opportunities related to regional infrastructure



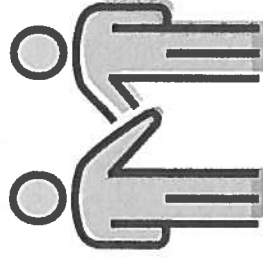
III – Building Stronger Communities

Goal:

Help communities better respond to opportunities and challenges

Strategies/Actions:

- **Talent Attraction and Retention:** Develop a Talent Attraction and Retention Strategy which will promote a positive image of Northern Ontario and its unique lifestyle advantages and act as a long-term approach to addressing current and future human resource challenges in the region:
 - Continue to invest in training development activities and provide support for targeted local training opportunities
 - Work in collaboration with all levels of government to attract skilled and highly qualified newcomers
 - Develop an initiative in partnership with post-secondary institutions aimed at facilitating international students integration into Northern Ontario
 - Assist communities to build their capacity to facilitate newcomer integration and retention



Outcomes

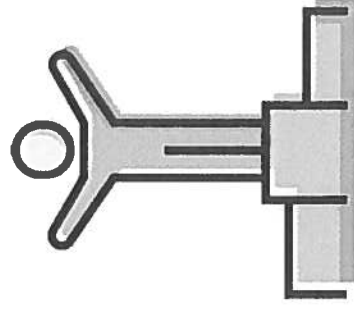
By implementing this plan, Northern Ontario will see:

- More businesses export products and services
- More businesses develop and adopt technologies
- More opportunities for Indigenous peoples and enterprises
- More opportunities for women entrepreneurs
- More professional, science and tech-related jobs
- More skilled and trade workers
- Strengthened communities, better equipped to respond to opportunities
- A stronger innovation ecosystem that will accelerate business growth



Next Steps

- Develop future actions and initiatives with appropriate partners
- Establish benchmarks and indicators to track results
- Organize public announcements as joint areas of actions are undertaken
- Evaluate outcomes and adjust actions as required
- Report on accomplishments



TEMAGAMI PUBLIC LIBRARY

Minutes of Regular Board Meeting

Tuesday, December 19th 2017

7:00pm Library Conference Room

Present: Peter DeMan, Carol Lowery, Anita Mamen, Lorie Hunter, Claudia Smith

Chair: Peter DeMan

Staff: Quelia Cormier (CEO)

Absent without notice: Marvyn Morrison

1. ADOPTION OF THE AGENDA: MOVED by Anita Mamen and SECONDED by Claudia Smith that the agenda for the December 19th Regular Board Meeting be approved. CARRIED
2. DECLARATION OF CONFLICT OR PUECUNIARY INTEREST: None Declared.
3. APPROVAL OF THE MINUTES of the Regular Board meeting of November 28th 2017. MOVED by Carol Lowery and SECONDED by Claudia Smith that the minutes of the November 28th Regular Board Meeting be accepted as presented. CARRIED
4. BUSINESS ARISING FROM MINUTES: None
5. CORRESPONDENCE: None
6. TREASURES REPORT: Not Available
7. CHIEF EXECUTIVE OFFICERS REPORT:
 - Draft Budget completed and given to the Municipal Clerk
 - We handed out over 150 colouring books and packages of crayons at the Country Christmas. All the book draw winners have been notified and arrangements have been made for delivery of the books.
 - The new Occasional Library Assistant has started training.
 - The Warming Tree is being used.
 - For the month of December the Library has been accepting Food Donations in lieu of fines. All donations are going towards the Legion Christmas Baskets.
 - Book Budget for 2017 has been spent.

Motion: MOVED by Lorie Hunter and SECONDED by Anita Mamen that the Chief Executive Officers report for the Regular Board Meeting Dated December 19th 2017 be approved. CARRIED

8. OTHER BUSINESS:
 - a) Chief Executive Officers Performance Appraisal to take place in January 2018

9. NEXT MEETING: January 23rd 2018

10. ADJOURNMENT: Moved by Claudia Smith and SECONDED by Carol Lowery that the meeting be adjourned at 7:20pm. CARRIED

TEMAGAMI PUBLIC LIBRARY

Minutes of Regular Board Meeting

Tuesday, January 23 2018

7:00pm Library Conference Room

Present: Peter DeMan, Carol Lowery, Anita Mamen, Marvyn Morrison, Claudia Smith

Chair: Peter DeMan

Staff: Quelia Cormier (CEO)

Absent with notice: Lorie Hunter

1. ADOPTION OF THE AGENDA: MOVED by Carol Lowery and SECONDED by Claudia Smith that the agenda for the January 23rd Regular Board Meeting be approved. CARRIED
2. DECLARATION OF CONFLICT OR PUECUNIARY INTEREST: None Declared.
3. APPROVAL OF THE MINUTES of the Regular Board Meeting of December 19th 2017. MOVED by Anita Mamen and SECONDED by Marvyn Morrison that the minutes of the December 19th Regular Board Meeting be accepted as presented. CARRIED
4. BUSINESS ARISING FROM MINUTES: None
5. CORRESPONDENCE: The CEO received a resume from an individual regarding employment and volunteering at the library. A letter has been drafted and sent informing the individual that we are not at present hiring, however we would keep their information on file should a position become available or if we require volunteers that they will be contacted.
6. TREASURER'S REPORT: MOVED by Claudia Smith and SECONDED by Carol Lowery that the Treasurer's Report Dated January 23rd 2018 be approved. CARRIED
7. CHIEF EXECUTIVE OFFICERS REPORT:
 - A new book shelf has been added to the Children's Area.
 - ServiceOntario at Public Libraries Program reimbursement claim is in the final stages of completion.
 - Many new digital devices have been purchased using the Improving Library Digital Services Funding. Many of these devices will assist with different programming at the library. The deadline to submit the final report and expenditure report is April 25th 2018.
 - A Lego activity was held in the library over the Christmas break. This activity was a success and will be held at our library again in the future.

- CEO has been talking with community members with small children with regards to the Library holding a regular “Story Times” for babies, toddlers and preschoolers. Feedback has been positive.
- The new Occasional Library Assistant has provided all the required documents and has finished her training and is now able to work on her own.

Motion: MOVED by Anita Mamen and SECONDED by Marvyn Morrison that the Chief Executive Officers Report dated January 23rd 2018 be approved. CARRIED

8. OTHER BUSINESS

- **Minimum Wage Increase**

MOVED by Claudia Smith and SECONDED by Anita Manan that we continue to follow our policy of minimum wage plus \$.50 per hour for Occasional Library Assistants. CARRIED

- **TechSocial**

NeoNet will be coming to the Library starting in March to do the TechSocial program. TechSocial is a program that aims to reduce social isolation by helping older adults learn about smartphones, tablets and apps. The workshop is free of charge and will include monthly workshops, one-one-one sessions and an online forum.

9. NEXT MEETING: February 27th 7:00pm

10. ADJOURNMENT: MOVED by Anita Mamen and SECONDED by Marvyn Morrison that the meeting of January 23rd be adjourned at 7:39pm. CARRIED

~Protections to Persons and Property Advisory Committee~
Minutes
January 17, 2018 – 3:00 pm meeting in Municipal Office Boardroom

Attendance: Chair Dan O'Mara, Monty Cummings, Jim Sanderson, Scott Poirier, Barry Turcotte, Wayne Brunke, Paul Elliott

With Regrets: Will Goodman, Deb Larochelle

Staff Support: Roxanne St. Germain

1. Call to Order

The meeting was called to order at 3:12 pm

2. Adopt Agenda

Agenda dated January 17, 2018 adopted by consensus.

3. Declaration of Pecuniary Interest and General Nature

None

4. Adopt Minutes of the October 10, 2017 Meeting

Minutes of the October 10, 2017 adopted by consensus.

5. Business Arising from the Minutes:

6. Delegation:

None

7. Ongoing Business:

- Updating the Establishing and Regulating Fire Department By-Laws – meeting TBA
Fire Department dual dispatch issue still to be addressed. Presentation to next C.O.W. regarding the issue to be done by Temagami Fire Chief.
Outside our area mutual aid contracts read “all of Marten River and part of Temagami”, however Council has ordered all resources to go. This may leave the Municipality unprotected.
System available called Who's Responding will allow all firefighters with cell phones to see who is responding to a call.
- Parking By-Laws for review
Wait for LTAPP report. Get copy sent to Dan of Parking By-Law
- Parking Tags
Wait for LTAPP report and LTAPP is recommending parking tags be reinstated.
- Yield signs at Temagami Access Point
Look for signs approved by PP&P and sent to Council

8. New Business:

- Ministry of Transportation dated October 23, 2017 Update on Temagami Corridor Snow Maintenance Programs.
Accident OPP audit Oct 1 – Dec 31/17 - 23 MVC at Temagami no figure from last year at this time. OPP will do a quarterly breakdown from 2016 and 2017. Contact Vanthoff re his research and his updates. Recheck answers from MTO on plow routes and number of plows. Send responses from MTO out to committee.
- Budget information – all budgets from depts. and are submitted and going through approval.
- Year-end operating issues if there are major variances in budgets let Dan know so he is aware.

- Internet Hot spot Access point
MOVED BY: Dan O'Mara
SECONDED BY: Jim Sanderson

WHEREAS for safety reasons at the Lake Temagami Access Point the Protection to Persons and Property Committee recommends that increased Cell and Wi-Fi coverage be established in this area and that a Communication Hub be created using the attendant's shed as a focal point for this service;

AND WHEREAS recently Latempa received approval from the Municipality to install a cell service booster that now provides a limited cell service around the attendant building;

AND WHEREAS recently the Municipality has also installed a phone line to this building;

AND WHEREAS in NeoNet suggested to Councillor O'Mara that the Municipality consider contacting Pascal at Tech Galaxy (Pascal.S@techgalaxy.ca, 705-272-2000) who has mentioned that the outdoor access point suitable to this need might be around \$350.00 plus installation and set-up, but with additional details provided would provide an accurate quotation for our review;

NOW THEREFORE BE IT RESOLVED THAT the Protection to Persons and Property Committee recommends to the Municipal Council that they now approach Ontera to install a regular internet service to the attendant building;

AND FURTHER THAT a wireless internet outdoor access point be established by obtaining a quote and then purchasing a commercial Internet application at an estimated cost of \$350.00 plus installation and set-up.

9. Items for Information:

10. Department Updates: Please Provide Written Updates

10.1 Ambulance Verbal report presented by Temagami Ambulance. Lots of calls including a fatality. Bear Island has a new first response vehicle. Have some new protocols no backboards anymore. Can use a backboard or scoop to get them to stretcher, but once on stretcher no backboards.

The Protection to Persons and Property Advisory Committee also discussed the request to by the paramedics for X series monitors being denied because there are not enough calls here to warrant having the new monitors. Distance and time from hospital and average age of population are not factored into the decision. The discontinued E series monitors being used are testing ok in the mornings and then have failed at calls the same day. The units are sent out to be refurbished or replaced with refurbished units that present the same problems and are not reliable.

Moved by: Paul Elliott

Seconded by: Jim Sanderson

BE IT RESOLVED THAT the Protection to Persons and Property Advisory Committee recommends to Council that DNSSAB be approached to provide our ambulance with the X Series Monitor. The refurbished E Series Monitors presently in use are not reliable and has failed at calls.

Update on ambulance base renovations with Council and DNSSAB.

The Protection to Persons and Property was also concerned that Council keep in the Capital Budget the required renovations for more suitable Crew Quarters for Paramedics and would like this issue be assigned to a group to follow-up with DSSAB to either get the funds to do some changes or get an increase in our rental agreement payment so we can get funds to cover these needed changes.

10.2 OPP – Verbal report was given. 2017 There were 243 calls in Temagami 3 officers located here or they come down from New Liskeard. Two alarms Kanichee Mine road no issues. LCBO was poster fell off wall. Ambulance assist none. 77 RIDE, B&E 0, Traffic 3, 23 MVC, Police, MSV patrols control system.

Alarms – Dropped from 13 in 2016 to 3 in 2017

MVC's – Dropped from 97 in 2016 to 78 in 2017

Fatal MVC's - One Fatal MVC each year (both in last Quarter each year)

R.I.D.E - Ride events have more than doubled

Impaired / Over80 – No impaired charges in 2016, 1 Impaired charge in 2017

Traffic Complaints – Increased by 11 calls from 2016 to 2017

Liquor Licence Act – Increased by 2 charges from 2016 to 2017

Fraud – Decreased by 2 incidents from 2016 to 2017

Drugs – Incidents involving drugs dropped from 41 in 2016 to 12 in 2017

10.3 Building – Verbal report was given along with the written report submitted previous meeting. Reviewing stagnant permits, train station clean out. Putting what is left on Gov deals. By end February need all items out of storage rental unit. Helping planning. Annual report highlights 42 permits 2 new homes 4 cottages 7 commercial and 1 government project con value 2.7 mil – our average. 2017 19 urban 36 lt 38 rural and remote. Temp road re Spruce Drive construction needs to be closed Crown needs to close their portion and town close our section.

10.3 Temagami Fire – Verbal report was given. Temagami arena false alarm. MRF assistance at fatal accident, prevention & education at pancake breakfast and at country Xmas. Did non-profit housing presentation. Breakfast with Santa. New truck is overweight and will be going back to company to have tank made smaller to lessen weight load. Have come to terms with company with what they will be doing to adjust truck weight. Changing Officer's positions.

10.4 Marten River Fire – Verbal report was given. 1 activation December. Ongoing training, updated PPE equipment arrived in December.

10.6 Public Works – Verbal report was given. Have new signs for tower being closed. Instance at 30 O'Connor with water coming out of house, went to Facebook and finding 1 of the owners. OPP had to be present to enter house and hot water fitting off on tap in basement and had been running for undetermined amount of time. Bear Island not purchasing our plow truck now.

11. Other Business:

12. Set date for next meeting:

TBA after LTAPP report has been submitted to Council.

13. Adjournment – MOTION –

MOVED BY: Paul Elliott

SECONDED BY: Jim Sanderson

BE IT RESOLVED THAT the meeting adjourn.

CARRIED

The meeting was adjourned at 4:50 p.m.

Economic Development Advisory Committee

Minutes

February 8, 2018 – 3:30 pm

Municipal Office Boardroom

THESE MINUTES OF THIS COMMITTEE REPRESENT IDEAS OR ADVICE TO COUNCIL. THEY DO NOT REPRESENT DECISIONS OF COUNCIL AND MAY REQUIRE FURTHER STUDY.

Members Present:

Chair John Harding, Suzanne Berube Daneault, Margaret Youngs, Pauline Lockhart

Members Not Present:

None

Staff Support:

Roxanne St. Germain, Monty Cummings

Members of the Public in Attendance:

None

1. Call to Order

3:40

2. Adoption of the Agenda

Moved By: Suzanne Berube Daneault

Seconded By: Margaret Youngs

Carried

3. Declaration of Pecuniary Interest and General Nature Thereof

None

4. Adoption of the Minutes of January 11, 2018

Moved By: Suzanne Berube Daneault

Second By: Pauline Lockhart

Carried

5. Delegations/Presentations

Staff spoke about the land inventory in the Northwest section in the town.

The possibly usable lots that could be sold are in the section behind churches. This area would need to be filled and services provided before they would be able to be marketed and sold.

Cost is approximately \$1,000,000 or at the least very expensive to do.

A road needs to be built in industrial units at back to the lots there could be accessed. Presently the road to access the back industrial lots crosses over property that is part of another industrial unit.

Possibly a trade with the present owner of the industrial unit property that has to be crossed for other industrial land could be made so the other industrial units could be accessed without crossing private property.

Residential other spots –

Suzanne remember a meeting about development on other lakes near here. Did not go anywhere because cost to develop was very high.

Municipal owned lots in the area by lagoon in the townsite have been divided but are not serviced. They will need to be decided on selling and then services put in.

Best place for expansion is townsite. Need roads and infrastructure to do the balance of lots.

Lions Park could be stand-alone building sites with lots 2 acres minimum maybe. Near lake trout lakes there is a 30 metres to lake minimum set back.

6. Open Public Comments and Feedback

7. Chair's Update - Update by Councillor Harding

7.1. Budget is in process.

7.2. Downtown improvement fund is \$38,355.01 (this is the March 2018 amount)
Windows that were in the train station are gone.

7.3. Upcoming Events and Updates

March 17 - Winterfest 8:30 am Marten River

March 17 - TAFIP Ling Fling 2:00 pm Mine Landing

March 1st to 4th - Shiverfest

April 7 - Food Handling Course (Valid 5 years) April 7 9am-3 pm Theatre

CIP Committee looking for members

8. New Business

8.1 Budget – Marketing & Advertising, attracting Conferences

- Social Media campaign \$ 5,000
- Marketing & Advertising \$15,000
- Conference attending \$ 5,000
- Placemats & update them
- Radio ads and outreach blasts
- Conferences & In kind events \$10,000
- Capital for signs \$10,000
- Elevator for reserve fund \$ 6,000

8.2 Lake Tour Passport updates & Request to move passport box

Pauline attending meeting in North Bay

8.3 Town properties and tax arrears, expand corridor

8.4 Windows from train station, docks etc.

Proceeds should go back to the originator source.

8.5 Economic Development Committee person advertising

9. Items for Information

9.1 Information packages for ready to go projects (Industrial Park Booklet)

9.2 Economic Development 3 year Intern Grant
Office is working on it.

9.3 Chamber Space
Office is working on it.

10. Unfinished Business

- 10.1 Chalet Condition Report Review and Recommendations
- 10.2 Priorities Report to Council - Review and Give updates of revised Priorities.
- 10.3 Train Station Business – Heritage Designation & Request for Expressions of Interest
- 10.4 Economic Development DRAFT Operating Budget – Update.
- 10.5 Industrial Parks process
Working on it?
- 10.6 Kirk Smith undeveloped property in Industrial Park
May sell it back? Default of purchase agreement regarding building and business.
- 10.7 Lake tour Passport
Suggestion to go to high rock or some other iconic place to be visited.
Promote the Temagami Community Market.
Push weekends.
- 10.7 Northern Cannabis
Grow Operation application is submitted and going through the process.
Targeting breaking ground in May at the industrial site.
- 10.8 Busy Bee and Spooner buildings are a work in progress.

11. Set date for next meeting

Next meeting is April 5, 2018 3:30 pm

12. Adjournment

Moved By: Suzanne Berube Daneault

Second By: Margaret Youngs

Meeting was Adjourned at 5:45 pm

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on February 21, 2018 at 4:45 pm**

PRESENT: MEMBERS : Léo Malette Chairperson
 Bertrand Bizier Vice-Chairperson
 Yvon Duhaime
 Jacques Dupuis Administrator / Secretary
 Guy Éthier
 Caroline Lowery
 Joanne Savage

REGRETS: Denise Brisson

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 11

Moved by : Joanne Savage
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Agenda of the Regular Meeting on February 21, 2018 be approved as presented at 4:58 pm.

Carried

04. Adoption of Minutes

Resolution No. 12

Moved by : Caroline Lowery

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Annual Meeting held January 17, 2018 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

None presented.

b) Quality Management Team Meeting Minutes

Significant discussions ensued on the Improvement Plan in terms of our results to targets. Further comparisons were made to Provincial Statistics. Areas of concern were addressed and Administrator provided the plan of action accordingly. The following resolution was then passed:

Resolution No. 13

Moved by : Joanne Savage

Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Minutes of the Quality Management Tam have been received.

Carried

c) Collins Barrow - Audit Update

On behalf of Collins Barrow, Administrator presented the Board with the Letter of Engagement. After explaining the different aspects of the audit letter, it was signed by the Administrator for its onward forwarding to Collins Barrow.

d) **Summary of Critical Incidents – 2013 - 2017**

Administrator presented a report for the years 2013 to 2017 (5 year comparison) on all Critical Incidents reported to the MOHLTC. The two major categories of interest were: Resident-to-resident abuse and Staff-to-resident abuse. As for the resident-to-resident abuse, we saw a significant increase in 2016, likely due to the closing of mental health beds in North Bay. Also a drill-down analysis was provided showing that 80% of resident-to-resident abuse occurs on 3rd floor where all residents with significant behaviours, dementia and Alzheimers are located. In terms of staff-to-resident, Administrator highlighted the Home's commitment and culture to zero tolerance to abuse. All alleged, whether founded or not, are reported. The important aspect of staff-to-resident abuse is to minimize such and that the Home does deals with these situations and not "swept under the carpet".

e) **Ontario Legislation – Fair Workplaces, Better Jobs**

Administrator updated the Board on new Labour Legislation where, amongst others, deals with employee personal leave. All employees are now entitled to two (2) paid days per year as well as Home's inability to request a medical note for the first two (2) days of personal leave (which includes sick days). Furthermore, these two (2) days will have a significant financial impact to a potential of some \$100,000 per year. No provincial relief is provided for this new legislation.

f) **MOHLTC – Proposed Amendments**

Administrator informed the Board on proposed amendments that would allow LTC Homes to borrow for capital purposes, on its own. The proviso is that each participating municipality must pass a resolution supporting the Board's ability to borrow. This resolution must be obtained at the time that the Board proposes to move forward with redevelopment. This is important in light of Homes having to redevelop.

g) **LHIN's – Declaration of Compliance**

The Board approved the signing of the Declaration of Compliance Report as part of our commitment to the Long-Term Care Service Accountability Agreement therefore the following resolution was passed:

Resolution No. 14

Moved by : Guy Éthier
Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the Board Chair and Administrator sign the Schedule E – Form of Compliance Declaration of the Long-Term Care Service Accountability Agreement.

Carried

h) **Strategic Plan**

Discussion on this item was held as part of MOHLTC Proposed Amendments, item f) above. Significant discussion ensued regarding the Municipal's difficult position in continuing to support LTC.

06. **Unfinished Business:**

a) **Financial Report**

No Financial Report as such was provided to the exception of the CSS report due to the finalization of the Budget.

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 15

Moved by : Guy Éthier
Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 16

Moved by : Bertrand Bizier
Seconded by : Guy Éthier

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. In-Camera Session

Resolution No. 17

Moved by : Guy Éthier
Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the Board go in-camera to discuss matter regarding Labour Matters at 5:55 pm.

Carried

Labour Matters:

Administrator updated the Board on two (2) grievances, one involving termination and the other accommodation. The Administrator also updated the Board on the key positions of each department, and those that will be retiring soon and the Administrator's succession plan thereon.

Resolution No. 18

Moved by : Bertrand Bizier
Seconded by : Guy Éthier

BE IT RESOLVED THAT the Board returns to its Regular meeting a 6:10 pm.

Carried

08. Other Business / Information Items

a) Next Meeting

- a) The next Board meeting is scheduled for March 21, 2018 at 4:45 pm.
- b) The April Board meeting is scheduled for April 25, 2018 at 4:45 pm.
- c) OANHSS convention is set for April 16 to 18, 2018

b) Information Items

- a) AdvantAge Ontario – Executive Report – January 25, 2018
- b) AdvantAge Ontario – Executive Report – February 2, 2018

09. **Adjournment**

Resolution No. 19

Moved by : Guy Éthier
Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the meeting now adjourn at 6:15 pm

Carried



Chairperson

Administrator / Secretary

Economic Development Advisory Committee
Draft Minutes
April 5, 2018 – 3:30 pm
Municipal Office Boardroom

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE.

THESE MINUTES OF THIS COMMITTEE REPRESENT IDEAS OR ADVICE TO COUNCIL. THEY DO NOT REPRESENT DECISIONS OF COUNCIL AND MAY REQUIRE FURTHER STUDY.

1. Call to Order

3:40 called to order

Attendance: Chair John Harding, Pauline Lockhart, Margaret Youngs, Suzanne Berube Daneault

Staff Support: Roxanne St. Germain

Guests: Ron & Suzanne Prefasi

2. Adoption of the Agenda

Moved By: Margaret Youngs

Seconded By: Pauline Lockhart

3. Declaration of Pecuniary Interest and General Nature Thereof

None

4. Adoption of the Minutes of February 8, 2018

Moved By: Suzanne Berube Daneault

Seconded By: Pauline Lockhart

5. Delegations/Presentations

None

6. Open Public Comments and Feedback

None

7. Chair's Update - Update by Councillor Harding

7.1. MOU Meeting April 4th, 2018

Economic Development Chair John Harding was at the MOU meeting and reports it was a positive meeting. Two Councillors on MOU and two people from Temagami First Nation are to be on each other's committees to do work. Program list to be determined. Framework to be determined. Tom Mathias rejoining LTAPP as the Temagami First Nation representative.

8. New Business

8.1 Main Street Revitalization Grant use ideas

For Area near present skateboard park and parking lot

- Splash pad – water park (Vortex Intl) (Raindeck.com) (Fluflow in Winnipeg) Suzie will do research.
- Front of grocery store property may be returned to Municipality or for Municipality use.
- Statues
- Mini putt – Margaret to do research.
- Skate board park – Pauline to do research.
- Gardens – Living Temagami working on collaborative grant with Municipality and EcDev supports.
- Landscaping

- Dog park – Pauline to do research.
- Playground area – Suzanne to do research.
- Shelter Structure needed near the skateboard park area
- Bathroom and change rooms needed near skateboard and splash pad area.
- TDSS (High School) Can make some of the items we need for the planters, seating etc. and the skateboard park items if we supply the materials– Pauline to contact

Around Town and Main Street Area

- Flower planters and contests for best display – bright coloured planters, possibly sponsored.
- Benches as permanent seats between flower planters – bright colours, possibly sponsored.
- Outdoor chairs could be painted or decorated and then auctioned off at the end of the year.
- Refer to Parks & Recreations plans for the skate board park and items and grants on their agenda.
- There is \$15,000 in Parks and Recreation fund for the Skateboard Park.
- CALA donated a tree that will probably be planted in the Train Station property.

Trillium Grow Grant for Community Gardens – Living Temagami and Municipality Collaboration

- Living Temagami is developing a Grow Grant Proposal for community gardening space to grow food to feed the community and address the increased need for food security and to promote physical and mental wellbeing through gardening and the improved aesthetics of the community.
- Living Temagami is working to develop the community garden project in ways that can help to tie into the main street revitalization efforts and the overall improved look of the town to encourage people to stop instead of passing through and to improve our market ability for business and for people to live in the area.
- Municipal lands will be needed for the community gardening areas and existing garden areas could also be incorporated.
- There is an indoor gardening component in development that will be food based and contribute to the town over the winter months. This part of the project is hoping to work with the Temagami Public School, the Ronnoco House, and any other business or homes that can provide the space for the indoor garden containers or towers.
- Economic Development Advisory Committee Recommends proceeding with the submission of a OTF Grow Grant in collaboration between Living Temagami and the Municipality of Temagami.

9. Items for Information

9.1 Industry Canada - FedNor Funding for Economic Development Projects

- This grant may fit the industrial park road building – Investigation needed.
- Revitalization of the downtown area may fit into this grant stream – Investigation needed.

9.2 FedNor Prosperity and Growth Strategy for Northern Ontario - Engagement Results available.

9.3 Innovations Initiatives Ontario North - Grants and Youth Grants are available – Investigation needed.

10. Unfinished Business

10.1EcDev Budget: Submission with details - Submitted to Elaine last week.

10.2Lake Tour Passport: Updates – Temagami is participating in one of the \$1,000 prize packages (Let Chamber know) The brochure has been updated and we removed the Bunny Miller Theatre and put in the Train Station as an attraction because the theatre is not accessible to the public most of the time. The passport stations remain at the waterfront and the fire tower.

10.3Town properties and tax arrears - Find out what is happening with tax arrears? – Not Discussed.

10.4Priorities Report to Council - Review and give updates of revised priorities - Not Discussed.

10.5Chalet Condition Report - Review and recommendations - Not Discussed.

10.6Train Station Business - Not Discussed

10.7Industrial Park process - Not Discussed

10.8Kirk Smith undeveloped property in Industrial Park - Not Discussed

10.9Old Chamber Space use at Welcome Centre – Not Discussed

10.10 Economic Development 3 year Intern Grant – Office Staff is working on it.

10.11 Information packages for ready to go projects - Industrial Park Booklet – Not Discussed.

11. Set date for next meeting

Tuesday May 8 at 3:30 pm

12. Adjournment

Meeting was adjourned by consensus at 5:20 pm

~Protections to Persons and Property Advisory Committee~
DRAFT Minutes
April 10, 2018 – 1:30 pm meeting in Municipal Office Boardroom

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE PROTECTION TO PERSONS & PROPERTY ADVISORY COMMITTEE.

THESE MINUTES OF THIS COMMITTEE REPRESENT IDEAS OR ADVICE TO COUNCIL. THEY DO NOT REPRESENT DECISIONS OF COUNCIL AND MAY REQUIRE FURTHER STUDY.

Attendance: Chair Dan O'Mara, Jim Sanderson, Paul Elliott, Monty Cummings, Scott Poirier, Deb Larochelle, Kevin Watson

With Regrets: Will Goodman, Wayne Brunke, Lorie Hunter

Staff Support: Roxanne St. Germain

1. Call to Order

Meeting was called to order at 1:32 pm

2. Adopt Agenda

Adopted by Consensus

3. Declaration of Pecuniary Interest and General Nature

None

4. Adopt Minutes of the January 17, 2018 Meeting

Adopted by Consensus

5. Business Arising from the Minutes:

- Hwy 11 Maintenance – (OPP Audit Reports & MTO Responses last minutes) – Not included
Send letter to John Vanthoff regarding the ongoing concerns about the Temagami Corridor Winter Maintenance issues and ask for updates on his progress regarding his campaign to improve the highway. See if he can come to a meeting or call in to discuss the concerns over Highway 11. Vanthoff did help re OPP enquiry.
 - Continued inconsistency with service provided by the different contractors.
 - GPS Track My Plow system does not work consistently in the Temagami corridor.
 - Concerns that the liquid product may not be being applied at the proper time to be working correctly. (This is based on the e seeing a spin out as a result of ice on the road shortly after the liquid was applied. Is it being used correctly? Spin out was at Kanichee Mine road in late March).
 - Based on discussions with drivers they are being called out late for freezing rain to snow from their respective contractors. By the time they are called out they are already behind in trying to get the roads clear.PP & P believes our best course of action is to continue complaining about the road conditions.
- Follow up on LTAPP – PP & P will defer any recommendations until LUP jurisdiction is clarified.
Approved motion
18-062 (as amended)
MOVED BY: R. Prefasi
SECONDED BY: J. Harding
BE IT RESOLVED THAT the LTAPP committee continue its work on an implementation plan and suggest priorities to Council and that the main priorities would be the tenure, the contractors yard, parking fees and signage and that the Committee bring this back to Council for the Committee of the Whole meeting in April.
CARRIED

Get copy of the Lake Temagami Access Point Land Use Permit for Chair

Get copy of the Parking By-law for Chair

- Parking By-Laws for review – LTAPP Report
- No Parking signs access point – LTAPP Report - Have signs been installed? Get the watch for pedestrians and parked vehicles sign should be out by Boatline Bay. Except for the No parking on South side. Install signs as per plan and monitor and review next year. Allow parking at south side of road across from Manito entrance. Last summer 156 trailers not attached to vehicles and cars parked to Boatline Bay.
- Parking Tags – LTAPP Report – Wait for LUP information resolution.
- Year end operating issues – No updates.
- Operating year end variances of concern – No update.
- Internet Hot Spot: Update – WiFi and Internet installation to be done as per resolution below. Deb Larochelle will check and will find out who is arranging the installation of services. John Janssen was asked to get information and prices on cameras. Deb will also check with MicroLink for prices as well.

MOVED BY: R. Prefasi

SECONDED BY: D. Burrows

WHEREAS for safety reasons at the Lake Temagami Access Point the Protection to Persons and Property Committee recommends that increased Cell and Wi-Fi coverage be established in this area and that a Communication Hub be created using the attendant's shed as a focal point for this service;

AND WHEREAS recently Latempa received approval from the Municipality to install a cell service booster that now provides a limited cell service around the attendant building;

AND WHEREAS recently the Municipality has also installed a phone line to this building;

AND WHEREAS NeoNet suggested to Councillor O'Mara that the Municipality consider contacting Pascal at Tech Galaxy to obtain a quote;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-007;

AND FURTHER THAT Council adopt the Protection to Persons and Property Committee recommendation that Council now approach Ontera to install a regular internet service to the attendant building;

AND FURTHER THAT a wireless internet outdoor access point be established by obtaining a quote and then purchasing a commercial Internet application at an estimated cost of \$350.00 plus installation and set-up.

CARRIED

- Ambulance Renovations Update – money in budget – Ivan Beauchamp did quote but more will be needed to begin renovations. Contact DSSAB to get the rent payment increased.
- X Series Monitor

MOVED BY: D. O'Mara

SECONDED BY: J. Harding

BE IT RESOLVED THAT Council adopt the recommendation of the Protection to Persons and Property Advisory Committee that the Municipality approach DNSSAB to provide our ambulance with the X Series Monitor, because the refurbished E Series Monitors presently in use are not reliable and have failed at calls.

CARRIED

Update – An X Series monitor is on order with DSABB and on route and will be provided to the Temagami Ambulance Service.

6. Delegation:

None

7. Ongoing Business:

- Updating the Establishing and Regulating Fire Department By-Laws: Update – Meetings will be held in May and June to update the current By-laws.
- **Dual Dispatch Concerns:** Update – Meeting held April 10, 2018 at 11:30 am. Resulting decision is in order to ensure the required resources are in the Municipality both Fire Departments will continue to respond to calls. Calls outside the Municipality will have the assisting department retain four fire fighters and one truck in the Municipality to ensure proper fire department coverage. Council is to be notified of the dual dispatch change.
- **Yield signs at Temagami Access Point:** Update – Refer to PP&P Recommendations sent to Council. As above
- **Budget:** Update – Only capital items have been dealt with to date.

8. New Business:

- **Emergency Planning:** Update – Emails of direction and revisions to Emergency Plan are required. Control Group is only comprised of Employees and no longer includes outside agencies. When an emergency is declared then the outside agencies become part of the control group. Required training will be schedule in November in order to include the new Councillours who were elected. Debby Burrows held a position in the control group, with her resignation does her position need to be replaced? Emergency Management Update is to be added as an item on the regular agenda.

9. Items for Information:

None

10. Department Updates: Please Provide Written Updates

10.1 Ambulance

- March was slow, but April has been busy averaging 2 calls a day. Ice road is closed for ambulance so any calls to Temagami First Nations will require transport be provided to the island.
- The ambulance station will be receiving an X Series Monitor.
- New medic was hired in January, with 2 more to be hired. It has been difficult to cover shifts for any requested time off from staff and this will resolve the issue.

10.2 OPP

- Regular skidoo patrols were done this season which presented a good presence on the main lake. It has been quiet. Break and enter and theft generally increase at break up and freeze up.
- Constable Belanger is on temporary assignment to Temagami.
- OPP flights will resume soon, with better resolution camera for day and night use. Peak times will have more frequent flights.
- Winter season had 1 fatality in fall of 2017.

10.3 Building

- 2 building permits to date with 3-4 pending and several enquiries and estimate 10-12 permits by end of Spring.
- Attended some Health and Safety training in Kirkland Lake
- Change made to the Parking By-law to allow lake resident overnight parking on Wildflower Lane designated parking lot in the winter.
- Attended the Northeastern Fire Conference in March.
- Temagami Public School inspections are scheduled for this week.
- Road closure to be completed in Townsite at Spruce Drive to Hillcrest Lot 16 where the

- temporary road was put in to accommodate the construction done on Spruce Drive.
- New road is being put in for access to the Townsite to allow Ontario Northland Railway to do repairs to the tracks. Old entrance to Goward will be used.
 - Have been doing site inspections.
 - Have been completing monthly safety inspections.

10.4 Temagami Fire

- Weight issue has been resolved with new pumper and received the credit for removed shelves.
- Attended the Northeastern Fire Conference and upcoming changes regarding certification of firefighters on the department are expected to be implemented.
- May affect firefighter recruitment after Jan 1, 2019 because of time commitment required regarding firefighter certification. Present firefighters who are not grandfather or certified cannot move up to an officer position if they are not certified. Small departments may not be able to be compliant. Liability issues may arise regarding certified firefighters. See written report.

10.5 Marten River Fire

- 5 activations in January, February, March with 0 calls in April.
- Ongoing training continues.
- Attended Northeastern Fire Conference – see March Report.

10.6 Public Works

- Crews have been working to unthaw many frozen blocked culverts in the last month.
- Half loads have been placed on many roads, including the Lake Temagami Access Road.
- See above building report for Spruce Drive road closure for repairs at railway crossing.
- Applied for funding for lagoon upgrades, but were not successful. Working with OCWA to have paperwork and maps in order moving forward.

11. Other Business:

12. Set date for next meeting:

Try for meeting in June to be advised.

13. Adjournment – MOTION –

Moved by: Paul Elliott

Seconded by: Jim Sanderson

BE IT RESOLVED THAT this meeting be adjourned at 2:42 pm.

*Temagami Fire Department
Monthly Report of Activities*

for the month of: *April 2018*

4 Activations

- 14:20, April 16th, Garage fire at 6468 Hwy 11 – garage fully engulfed when fire department arrived. Initial issue with getting new truck pumping. Marten River activated, assisted with 1 load of water – 2005 pumper used as water tender – 8 firefighters responded.
- 13:01 April 21, report of vehicle fire, Hwy 11, approx. 10 km north of Hwy 64, cancelled before responding by original caller advising fire out, fire dept not required
- 5:48 April 25th, report of hydro pole on fire, Hwy 11 north of Rabbit lake road – stood fire department down, fire chief investigated report – nothing found – advised Hydro
- 10:16 April 27th, Report of fire alarm activation @ 289 Foxrun – cancelled by monitoring company 8 minutes later, indicating a false alarm activation – **1 firefighter responded to hall (no other members available)**

Training:

- 4 regular meetings – 1 meeting on use of Who's Responding app, 2 practices on Pump theory, 1 practice on getting pumper 2 pumping/ flowing water

Fire Prevention:

- Several Fire Safety Plans in various stages of review
- Fire inspection at Temagami Public School – diagram in fire safety plan required updating; Prevention officer attended school's Fire drill
- Fire inspection at Temagami non-profit buildings – all in compliance

Fire Education:

- Regular radio "fire safety" announcements on CJTT
- Monthly community newsletter - Fire Safety messages
- Provide information for Temagami Times Municipal page - summer edition

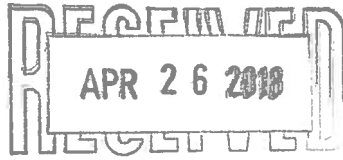
Other:

- 1 new member working on mandatory training requirements (before pager issued)
- Emergency Management Program Committee required to review/develop revisions to the Emergency Plan, for council approval, - ongoing
- Chief discussed with the acting CAO the requirement to appoint a Community Emergency Management Coordinator(CEMC) with the CAO leaving the municipality
- Chief attended Temiskaming Fire Chief's Association meeting
- Chief attended meeting with MRFD chief, acting CAO, & councilor O'Mara - Dual dispatch protocol revised so that a minimal fire coverage is maintained within the municipality when both departments respond to incident(s) outside the Municipality
- Chief attended Protection to Persons and Property meeting
- 1 daytime burning permit authorized

Jim Sanderson

Fire Chief, Temagami Fire Department
Alternate CEMC

Date: *May 2, 2018*



Corporation of the Municipality of Temagami
April 30th 2018

Temiskaming Smallmouth Bass Series
Tournament Director
Dave LaFontaine
1-705-647-2793

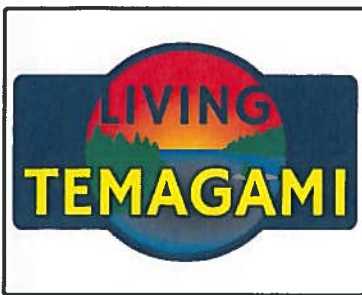
File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Spring is here and we are getting ready for our 15th year as the biggest live release Bass Tournament Series in northern Ontario. Anglers from Canada, U.S.A. and even the Netherlands have come to fish our Series and see the beauty of northern Ontario and what we have to offer and the great fishing on Cassels and Temagami Lakes.

We are proud to have the Municipality of Temagami, as one of our great sponsors for the Series and do our best to show what we have to offer anglers and their families here.

The price for sponsorship is still \$300 for the 2 events. Please make cheque out to Temiskaming Smallmouth Bass Series and forward it to Dave LaFontaine
RR1 Englehart Ontario
Hy. 569
POJ 1HO

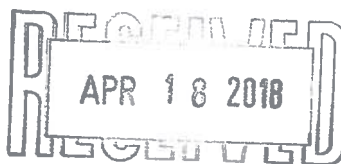
Thank You



Living Temagami
~ Heritage & Culture Centre ~
Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
1-800-661-7609 ~ 705-569-3344
www.livingtemagami.ca office@livingtemagami.ca



April 17th, 2018



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Dear Mayor & Council,

Living Temagami is excited to announce we will be hosting the Benjamin Chee Chee exhibit from June 25 to July 27, 2018 at the Temagami Train Station. This is a wonderful opportunity for our community to celebrate and enjoy the work of a Canadian Icon and be proud of this amazing local First Nation artist's accomplishments. Further details of the opening reception will be sent to Council as soon as they are finalized.

To safeguard the exhibit Living Temagami will be purchasing security cameras that will need to be installed in the Train Station. Will it be possible for the Municipality to arrange for the installation of the cameras as we do not have the authority to be drilling and running wiring or touching any electrical infrastructure in the building? We are presently sourcing the cameras and may have an option for battery or hard wired and will advise if we can do battery to avoid possible installation issues. We would appreciate any assistance and direction the Municipality can provide.

Thank you for your time and consideration.

Sincerely,

Roxanne St. Germain
Director, Living Temagami ~ Heritage & Culture Centre

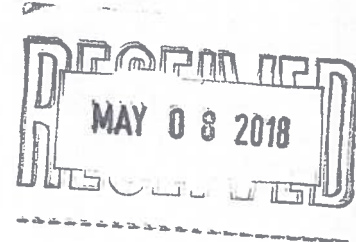
11582



Living Temagami
~ Heritage & Culture Centre ~
Temagami Train Station - 6715 Highway 11 North
P.O. Box 565, Temagami, Ontario, P0H 2H0
1-800-661-7609 ~ 705-569-3344
www.livingtemagami.ca office@livingtemagami.ca



May 8th, 2018



Dear Mayor & Council,

Living Temagami is starting the Woodworking classes shortly. We would like to use the tents that are set up for the Temagami Community Market to do the woodworking outside as much as possible. If this is agreeable we would appreciate if the tents could be set up earlier this year, even if it is only a couple it would really be helpful. We would like to start the woodworking just after the long weekend and we will be sure to not interfere with the Market day or other scheduled events.

Thank you for your time and consideration.

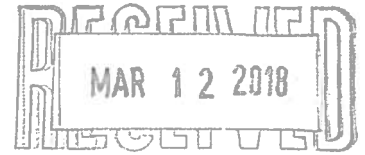
Sincerely,

Roxanne St. Germain

Director, Living Temagami ~ Heritage & Culture Centre

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☒ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

From: Roxanne St. Germain
Sent: Monday, March 12, 2018 12:12 PM
To: Roxanne St. Germain
Subject: National Public Works Week 2018
Attachments: Municipal National Public Works Week Proclamation.pdf



From: Karen Downey [mailto:KDowney@stratford.ca]
Sent: Monday, March 12, 2018 11:41 AM
ToCc: Ed Dujlovic <EDujlovic@stratford.ca>
Subject: National Public Works Week 2018

Good Morning,
 Please see the attached letter and sample proclamation for the 2018 National Public Works Week - May 20 to 26, 2018, for your consideration.
 Thank you.
 Regards,
 Karen Downey

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ I-BA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☒ S ☒ C
 PPP ☐
 Social Services ☐
☐
☐



Karen Downey
 Administrative Assistant to the
 Director of Infrastructure and Development Services
 City of Stratford
 82 Erie Street, 3rd Floor
 Stratford, ON N5A 2M4
 Phone: (519) 271-0250 Ext. 261
 Fax: (519) 271-1427
 Email: kdowney@stratford.ca
 Web: www.stratfordcanada.ca

THIS MESSAGE IS ONLY INTENDED FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY BE PRIVILEGED. This message may contain information that is confidential and exempt from disclosure under the *Municipal Freedom of Information and Protection of Privacy Act*. If you are not the intended recipient or their authorized agent, you may not forward or copy or disclose this information and you must delete or destroy all copies of this message and attachments received. If you received this communication in error, please notify me immediately.



Please consider your environmental responsibility before printing this e-mail.



March 12, 2018

Via Email

Dear Mayor and Council:

**Re: 2018 National Public Works Week
May 20 – 26, 2018
"The Power of Public Works"**

Since 1960, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 58th year in 2018.

The theme for the 2018 National Public Works Week is **"The Power of Public Works."** This theme gives voice to the impact the many facets of public works have on modern civilization. From providing clean water to disposing of solid waste, to building roads and bridges or planning for and implementing mass transit, to removing snow on roadways or devising emergency management strategies to meet natural or manmade disasters, public works services determine a society's quality of life.

As a steward of your municipality's public interest, we appeal to you to lend your support to our efforts by issuing a proclamation officially recognizing May 20–26, 2018 as National Public Works Week. Enclosed for your consideration is a draft proclamation. We hope to have all proclamations in our possession by April 13, 2018.

Together, the more than 30,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate

stability—of the nation. Therefore, we believe it is in the national interest to honour those who devote their lives to its service.

An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works agencies—particularly during National Public Works Week—tens of thousands of adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professionals, operators and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

We respectfully request that you join other Canadian and U.S. Municipalities in proclaiming the importance of public works to the quality of life in our nations and affirm the contributions of public works professionals.

Should you have questions, please contact me at:

Ed Dujlovic
President, Ontario Chapter
Canadian Public Works Association
Director of Infrastructure and Development Services
City of Stratford
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4
edujlovic@stratford.ca
519-271-0250 ext. 224

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed Dujlovic', with a long horizontal flourish extending to the right.

Ed Dujlovic
President
Ontario Chapter, Canadian Public Works Association

National Public Works Week
May 20–26, 2018
"The Power of Public Works"

Municipal Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the year 2018 marks the 58th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

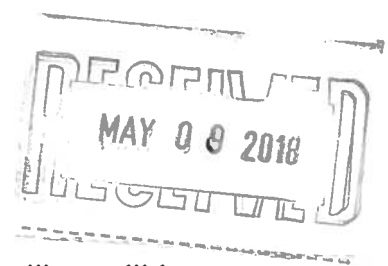
RESOLVED, We, the Mayor and Council of *MUNICIPALITY* do hereby designate the week May 20–26, 2018 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Municipality to be affixed,

DONE at the _____, Ontario this _____ the day of _____ 2018.

Mayor

11584



Municipality of Temagami

Mayor and Councillors;

On June 8, 9, & 10 2018, the Renaud and the Gauvreau families will be hosting the 15th annual mixed slo-pitch Kimmy and Tracy baseball tournament in Temagami. Half of all monies raised from this tournament will go to the Kim Renaud and the Tracy Gauvreau scholarship funds. The other half will be donated to the Temagami Fire Department.

Kim's scholarship fund is designed to help anyone pursuing a career in the field of aviation, while Tracy's is for someone pursuing a career in early childhood education or teaching. Both of these scholarships are active and can be applied for in the 2018-2019 school year. The scholarships are both available to Temagami residents. The Temagami Community Foundation manages the funds.

We have made this tournament a very successful annual event that has benefitted both the scholarship funds and the local economy while bringing together family and friends for a weekend of activities. In the first 14 years we have raised over \$ 43,000.00 for the two scholarships. We have donated approximately \$15,000.00 to the Temagami Fire Department, and approximately \$2,000.00 to the Temagami Family Health Team, both local fundraising efforts. THANK YOU.

Without the local support we have received we would not have been so successful. The first year we had 14 teams participate. The past 13 years we have had 16 or more teams participate.

At this time we are looking for volunteers and for donations to help make this weekend a memorable success. We are asking the town to donate, the arena rental fee for the weekend. If you have any questions or concerns please don't hesitate to contact me. I can be reached at 948-0507(evening) or 569-2486 (work). Debby or Joan can be reached at 569-3423.

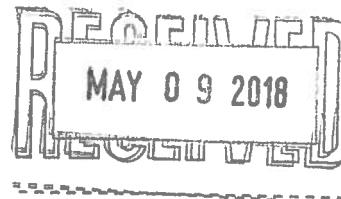
Again thank-you. As always your generosity is greatly appreciated. It's a wonderful place we live in, when we can keep the memory of these two wonderful and extraordinary women alive and well.

Sincerely,

Wendy Allair

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ EA
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ Page 331 of 615
☐

11585



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐
☐

Dear Mayor Lorie Hunter and Council:

Each year Temagami First Nation (TFN) hosts a Pow Wow that draws visitors to the area and is an important part of the cultural identity of the Temagami First Nation. The Pow Wow is a cultural celebration, a ceremonial gathering and a time for visiting with new and old friends and family.

Our Pow Wow generally is attended by over 1200 people, including invited guests, dancers, drummers, dignitaries, vendors, community members, neighbors and visitors. It is of great benefit to the region as a whole, both culturally and financially. As you may be aware, a Pow Wow is a huge event for Temagami First Nation in terms of financial and human resources.

Over the past 24 years, the Pow Wow has been held both on Bear Island and in the town of Temagami. The Pow Wow Committee and the Municipality have worked in cooperation in past years when the event occurred in town. JC Hebert, in particular, was very helpful with the Pow Wow.

This year the Pow Wow will be a two day event taking place on July 14 and July 15, 2018. The Pow Wow Committee would like to have it in Temagami. We are interested in working in collaboration with the Municipality of Temagami to make the event a success.

For a location, the Pow Wow Committee is interested in the townsite ballfield grounds, with some usage of the arena building (kitchen, upstairs hall, bathrooms, changerooms, electricity for a small PA system). We are also considering the Caribou Mountain/ski chalet area.

We are asking for Council's support of the Pow Wow and for in-kind usage of the location. In the past, the Municipality also assisted with setting up the grounds (tents, bleachers etc.) and garbage collection/removal. And, of course, we would like to invite the Mayor Hunter to the Grand Entry. And everyone is welcome.

The details could be worked between the Pow Wow Committee and the Municipality's contact person(s). Our Pow Wow Coordinator is Tyler Paul, 705-237-8900.

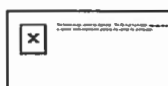
The Committee is looking forward to this year's Pow Wow and working with the Municipality of Temagami for this important celebration.

Miigwech,

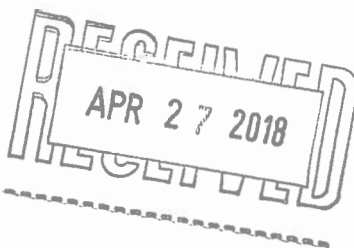
John Shymko, Economic Development Officer
On behalf of the Temagami First Nation Pow Wow Committee

From: Ministry of Education (EDU) <MinistryofEducation@ontario.ca>
Sent: Friday, April 27, 2018 1:57 PM
To: Ministry of Education (EDU)
Subject: Revised Pupil Accommodation Review Guideline and an update on integrated planning initiatives/Version révisée de la Ligne directrice relative à l'examen des installations destinées aux élèves et mise à jour sur les initiatives à la planification intégrée
Attachments: PUPIL ACCOMMODATION REVIEW GUIDELINE.pdf; LIGNE DIRECTRICE RELATIVE À L'EXAMEN PORTANT SUR LES INSTALLATIONS DESTINÉES AUX ÉLÈVES.pdf; Revised Pupil Accommodation Review Guideline and an update on integrated planning initiatives.pdf; Version révisée de la Ligne directrice relative à l'examen des installations destinées aux élèves et mise à jour sur les initiatives à la planification intégrée.pdf

Please see the attached letter regarding a revised Pupil Accommodation Review Guideline and Updates on Integrated Planning and Supports for Urban Education.



Veuillez trouver ci-joint une lettre au sujet de la version révisée de la Ligne directrice relative à l'examen des installations destinées aux élèves et des mises à jour concernant la planification intégrée et les soutiens à l'éducation en milieu urbain.



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ ☐
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



MINISTRY OF EDUCATION

PUPIL ACCOMMODATION REVIEW GUIDELINE

April 2018

TABLE OF CONTENTS

PREAMBLE

- I. PURPOSE**
- II. INTRODUCTION**
- III. GUIDING PRINCIPLES**
- IV. SCHOOL BOARD ACCOMMODATION REVIEW POLICIES**
- V. SCHOOL BOARD PLANNING PRIOR TO AN
ACCOMMODATION REVIEW**
- VI. ESTABLISHING AN ACCOMMODATION REVIEW**
- VII. THE ACCOMMODATION REVIEW COMMITTEE**
- VIII. SCHOOL INFORMATION PROFILE**
- IX. CONSULTATION WITH LOCAL MUNICIPAL GOVERNMENTS**
- X. PUBLIC MEETINGS**
- XI. COMPLETING THE ACCOMMODATION REVIEW**
- XII. TRANSITION PLANNING**
- XIII. TIMELINES FOR THE ACCOMMODATION REVIEW PROCESS**
- XIV. MODIFIED ACCOMMODATION REVIEW PROCESS**
- XV. ADMINISTRATIVE REVIEW PROCESS**
- XVI. EXEMPTIONS**
- XVII. DEFINITIONS**

APPENDIX A – ADMINISTRATIVE REVIEW PETITION TEMPLATE

PREAMBLE

School boards are responsible for managing their school capital assets in an effective manner. They must respond to changing demographics and program needs while being cognizant of the impacts of their decisions on student programming and well-being, school board resources and the local community.

One aspect of a school board's capital and accommodation planning is reviewing schools that have underutilized space. These are schools where the student capacity of the school is greater than the number of students enrolled. When a school board identifies a school that is projected to have long-term excess space, a school board would typically look at a number of options such as:

- moving attendance boundaries and programs to balance enrolment between over and underutilized schools;
- offering to lease underutilized space within a school to a coterminous school board;
- finding community partners who can pay the full cost of operating the underutilized space; and/or
- decommissioning or demolishing a section of the school that is not required for student use to reduce operating costs.

If none of these options are deemed viable by a school board, the board may determine that a pupil accommodation review process take place which could lead to possible school consolidations and closures. These decisions are made within the context of supporting the school board's student achievement and well-being strategy and to make the most effective use of its school buildings and funding.

The Ministry of Education expects school boards to work with their community partners when undertaking capital planning, including when a school board is beginning to develop options to address underutilized space in schools. The Ministry of Education's *Community Planning and Partnerships Guideline* (CPPG) outlines requirements for school boards to reach out to their local municipalities and other community partners to share planning related information and to explore potential partnership opportunities. The *Pupil Accommodation Review Guideline* (the "Guideline") builds upon the CPPG by providing requirements for school boards to share information with and seek feedback from their local municipalities and other community partners related to any pupil accommodation reviews a school board initiates.

If a pupil accommodation review results in a school closure decision, a school board will then need to decide whether to declare that school as surplus, potentially leading to the future disposition (that is, sale or lease) of the property. These dispositions are governed by Ontario Regulation 444/98 – Disposition of Surplus Real Property. Alternately, a school board may decide to use a closed school for other school board purposes, or hold the property as a strategic long-

term asset of the school board due to a projected need for the facility in the future. Each school board decides when it is appropriate to review its strategic property holdings to determine if these properties are still required to be held or should be considered surplus to the school board's needs and considered for a future disposition.

This document provides direction to school boards on one component of their capital planning - the pupil accommodation review process. It provides the minimum standards the province requires school boards to follow when undertaking a pupil accommodation review. It is important to note that school boards have flexibility to modify their pupil accommodation review policies to meet their local needs, and can develop policies that exceed the provincial minimum standards outlined in this document.

I. PURPOSE

The purpose of the *Guideline* is to provide a framework of minimum standards for school boards to undertake pupil accommodation reviews to determine the future of a school or group of schools. This *Guideline* ensures that where a decision is taken by a school board regarding the future of a school, that decision is made with the involvement of an informed local community and is based on a broad range of criteria regarding the quality of the learning experience for students.

This *Guideline* is effective upon release and replaces the previous *Guideline* of March 2015.

II. INTRODUCTION

Ontario's school boards are responsible for deciding the most appropriate pupil accommodation arrangements for the delivery of their elementary and secondary programs. These decisions are made by school board trustees in the context of carrying out their primary responsibilities of fostering student achievement and well-being, and ensuring effective stewardship of school board resources. In some cases, to address changing student populations, this requires school boards to consider undertaking pupil accommodation reviews that may lead to school consolidations and closures.

Under paragraph 26, subsection 8 (1) of the *Education Act*, the Minister of Education may issue guidelines with respect to school boards' school closure policies.

III. GUIDING PRINCIPLES

The *Guideline* has been established to align with the Ministry of Education's vision and as such, focuses on achieving excellence, ensuring equity, promoting well-being and enhancing public confidence.

All school board pupil accommodation review policies should be designed to align with these guiding principles.

IV. SCHOOL BOARD ACCOMMODATION REVIEW POLICIES

School boards are responsible for creating and implementing a policy to address pupil accommodation reviews to serve their local needs. School boards are required to consult with local communities prior to adopting or subsequently amending their pupil accommodation review policies.

All pupil accommodation review policies must be clear in stipulating that the final decision regarding the future of a school or group of schools rests solely with the Board of Trustees. If the Board of Trustees votes to close a school or schools in accordance with their policy, the school board must provide clear timelines regarding the closure(s) and ensure that a transition plan is communicated to all affected school communities within the school board.

It is important to note that this *Guideline* is intended as a **minimum** requirement for school boards in developing their policies. School boards are responsible for establishing and complying with their pupil accommodation review policies to serve their local needs.

A copy of the school board's pupil accommodation review policy and the government's *Pupil Accommodation Review Guideline* are to be made available to the public as determined in the school board's policy, and posted on the school board's website.

The *Guideline* recognizes that pupil accommodation reviews include a school or group of schools to facilitate the development of viable solutions for pupil accommodation that support the guiding principles.

School board pupil accommodation review policies will include statements that encourage the sharing of relevant information as well as providing the opportunity for the public and affected school communities to be heard.

The Ministry of Education recommends that, wherever possible, schools should only be subject to a pupil accommodation review once in a five-year period, unless there are circumstances determined by the school board, such as a significant change in enrolment.

V. SCHOOL BOARD PLANNING PRIOR TO AN ACCOMMODATION REVIEW

As described in the *Community Planning and Partnerships Guideline*, school boards must undertake long-term capital and accommodation planning, informed by any relevant information obtained from local municipal governments and other

community partners, which takes into consideration long-term enrolment projections and planning opportunities for the effective use of excess space in all area schools.

School boards must document their efforts to obtain information from local municipal governments as well as other community partners that expressed an interest prior to the pupil accommodation review; and provide any relevant information from municipalities and other community partners as part of the initial staff report (see Section VI).

VI. ESTABLISHING AN ACCOMMODATION REVIEW

School boards may proceed to establish a pupil accommodation review only after undertaking the necessary assessment of long-term capital and accommodation planning options for the school(s).

Initial Staff Report

Prior to establishing a pupil accommodation review, the initial staff report to the Board of Trustees must contain a recommended scenario and at least two alternative scenarios, which could include the status quo, to address the accommodation issue(s). The initial staff report must also include information on actions taken by school board staff prior to establishing a pupil accommodation review process and supporting rationale as to any actions taken or not taken.

Boards must use the ministry-approved template to write their initial staff reports.

The recommended and alternative accommodation scenarios included in the initial staff report must address the following four impacts:

- Impact on student programming;
- Impact on student well-being;
- Impact on school board resources; and
- Impact on the local community.

In addition, if at least one school that is eligible to receive support from the Rural and Northern Education Fund (RNEF) is included in a pupil accommodation review at any time, the initial staff report must address the following impact:

- Impact on the local economy¹.

¹ Boards must use the ministry-approved economic impact assessment template.

Boards should refer to section 5.6 (1) of *Ontario Regulation 193/10 – Restricted Purpose Revenues* (O. Reg. 193/10) for a description of the location of the list of schools eligible for Rural and Northern Education Fund Allocation. The list of RNEF-eligible schools can be found here: <http://edu.gov.on.ca/eng/funding/>

If a school board has included a new school on the list through board motion, then the board should confirm that it has been included in the ministry's list of schools eligible for Rural and Northern Education Fund Allocation (as per O. Reg. 193/10) prior to the initial staff report to the Board of Trustees.

School boards will *have discretion* to undertake economic impact assessments in other communities, if needed, however this will only be *required* if at least one RNEF-eligible school is included in a pupil accommodation review at any time.

To support these impact analyses, the following factors should be included for each accommodation scenario:

- summary of accommodation issue(s) for the school(s) under review;
- where students would be accommodated;
- if proposed changes to existing facility or facilities are required as a result of the pupil accommodation review;
- identify any program changes as a result of the recommended and alternative scenarios;
- how student transportation would be affected if changes take place;
- if new capital investment is required as a result of the pupil accommodation review, how the school board intends to fund this, as well as a proposal on how students would be accommodated if funding does not become available; and
- any relevant information obtained from municipalities and other community partners prior to the commencement of the pupil accommodation review, including any confirmed interest in using the underutilized space.

Each recommended and alternative accommodation scenario must also include a timeline for implementation.

The initial staff report and School Information Profiles (SIPs) (see Section VIII) will be made available to the public, as determined in the school board's policy, and posted on the school board's website following the decision to proceed with a pupil accommodation review by the Board of Trustees.

School boards must ensure that individuals from the school(s) under review and the broader community are invited to participate in the pupil accommodation review consultation. At a minimum, the pupil accommodation review process must consist of the following methods of consultation:

- Accommodation Review Committee (ARC) (see Section VII);

- consultation with municipal governments local to the affected school(s) (see Section IX);
- public meetings (see Section X); and
- public delegations (see Section XI).

VII. THE ACCOMMODATION REVIEW COMMITTEE

Role

School boards must establish an ARC that represents the school(s) under review and acts as the official conduit for information shared between the school board and the school communities. The ARC may comment on the initial staff report and may, throughout the pupil accommodation review process, seek clarification of the initial staff report. The ARC may provide other accommodation scenarios than those in the initial staff report; however, it must include supporting rationale for any such scenario.

The ARC members do not need to achieve consensus regarding the information provided to the Board of Trustees.

The school board's staff resources assigned to the ARC are required to compile feedback from the ARC as well as the broader community in the Community Consultation section of the final staff report (see Section XI) to be presented to the Board of Trustees.

Membership

The membership of the ARC should include, at a minimum, parent/guardian representatives from each of the schools under review, chosen by their respective school communities.

Where established by a school board's pupil accommodation review policy, there may also be the option to include students and representation from the broader community. For example, a school board's policy may include a requirement for specific representation from the First Nations, Metis, and Inuit communities. In addition, school board trustees may be ad hoc ARC members to monitor the ARC progress.

Formation

The ARC should be formed following the Board of Trustees' consideration of the initial staff report but prior to the first public meeting. The school board will invite ARC members from the school(s) under review to an orientation session that will describe the mandate, roles and responsibilities, and procedures of the ARC.

Terms of Reference

School boards will provide the ARC with Terms of Reference that describe the ARC's mandate. The mandate will refer to the school board's education and accommodation objectives in undertaking the pupil accommodation review and reflect the school board's strategy for supporting student achievement and well-being.

The Terms of Reference will also clearly outline the school board's expectations of the roles and responsibilities of the ARC; and describe the procedures of the ARC. At a minimum, the ARC will provide feedback on the initial staff report recommended and alternative scenarios.

The Terms of Reference will outline the minimum number of working meetings of the ARC.

Meetings of the Accommodation Review Committee

The ARC will meet to review materials presented by school board staff. It is recommended that the ARC hold as many working meetings as is deemed necessary within the timelines established in their school board's pupil accommodation review policy.

VIII. SCHOOL INFORMATION PROFILE

School board staff are required to develop School Information Profiles (SIPs) as orientation documents to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review. The SIP provides an understanding of and familiarity with the facilities under review.

The SIP is expected to include data for each of the following four considerations about the school(s) under review:

- Impact on student programming;
- Impact on student well-being;
- Impact on school board resources; and
- Impact on the local community.

A SIP will be completed by school board staff for each of the schools under review. The following are the minimum data requirements and factors that are to be included in the SIP:

- Facility Profile:
 - School name and address.

- Site plan and floor plan(s) (or space template) of the school with the date of school construction and any subsequent additions.
 - School attendance area (boundary) map.
 - Context map (or air photo) of the school indicating the existing land uses surrounding the school.
 - Planning map of the school with zoning, Official Plan or secondary plan land use designations.
 - Size of the school site (acres or hectares).
 - Building area (square feet or square metres).
 - Number of portable classrooms.
 - Number and type of instructional rooms as well as specialized classroom teaching spaces (e.g., science lab, tech shop, gymnasium, etc.).
 - Area of hard surfaced outdoor play area and/or green space, the number of play fields, and the presence of outdoor facilities (e.g., tracks, courts for basketball, tennis, etc.).
 - Ten-year history of major facility improvements (item and cost).
 - Projected five-year facility renewal needs of school (item and cost).
 - Current Facility Condition Index (FCI) with a definition of what the index represents.
 - A measure of proximity of the students to their existing school, and the average distance to the school for students.
 - Percentage of students that are and are not eligible for transportation under the school board policy, and the length of bus ride to the school (longest, shortest, and average length of bus ride times).
 - School utility costs (totals, per square foot, and per student).
 - Number of parking spaces on site at the school, an assessment of the adequacy of parking, and bus/car access and egress.
 - Measures that the school board has identified and/or addressed for accessibility of the school for students, staff, and the public with disabilities (i.e., barrier-free).
 - On-the-ground (OTG) capacity, and surplus/shortage of pupil places.
- Instructional Profile:
 - Describe the number and type of teaching staff, non-teaching staff, support staff, itinerant staff, and administrative staff at the school.
 - Describe the course and program offerings at the school.
 - Describe the specialized service offerings at the school (e.g., cooperative placements, guidance counseling, etc.).
 - Current grade configuration of the school (e.g., junior kindergarten to Grade 6, junior kindergarten to Grade 12, etc.).
 - Current grade organization of the school (e.g., number of combined grades, etc.).
 - Number of out of area students.
 - Utilization factor/classroom usage.
 - Summary of five previous years' enrolment and 10-year enrolment projection by grade and program.

- Current extracurricular activities.
- Other School Use Profile:
 - Current non-school programs or services resident at or co-located with the school as well as any revenue from these non-school programs or services and whether or not it is at full cost recovery.
 - Current facility partnerships as well as any revenue from the facility partnerships and whether or not it is at full cost recovery.
 - Community use of the school as well as any revenue from the community use of the school and whether or not it is at full cost recovery.
 - Availability of before and after school programs or services (e.g., child care) as well as any revenue from the before and after school programs and whether or not it is at full cost recovery.
 - Lease terms at the school as well as any revenue from the lease and whether or not it is at full cost recovery.
 - Description of the school's suitability for facility partnerships.

School boards may introduce additional items that could be used to reflect local circumstances and priorities which may help to further understand the school(s) under review.

Each school under review will have a SIP completed at the same point-in-time for comparison purposes. The Ministry of Education expects school boards to prepare SIPs that are complete and accurate, to the best of the school board's ability, prior to the commencement of a pupil accommodation review.

While the ARC may request clarification about information provided in the SIP, it is not the role of the ARC to approve the SIP.

IX. CONSULTATION WITH LOCAL MUNICIPAL GOVERNMENTS

Following the Board of Trustees' approval to undertake a pupil accommodation review, school boards must invite affected single, lower and upper-tier municipalities as well as other community partners that expressed an interest prior to the pupil accommodation review to discuss and comment on the recommended and alternative scenarios in the school board's initial staff report.

Invitations for this meeting will be sent to the elected Mayor, Chair, Warden, Reeve or equivalent, and to the Chief Administrative Officer, City Manager or equivalent for the affected single, lower and upper-tier municipalities.

If the affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the pupil accommodation review, provide their response on the recommended and alternative accommodation scenarios in the school board's initial staff report before the final public meeting school boards must include this response in the final staff report. School boards will not be required to include responses received after the final

public meeting. School boards must provide them with advance notice of when the final public meeting is scheduled to take place.

School boards must document their efforts to meet with the affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the pupil accommodation review; and provide any relevant information from this meeting as part of the final staff report to the Board of Trustees (see Section XI).

X. PUBLIC MEETINGS

Once a school board has received an initial staff report and has approved the initiation of a pupil accommodation review, the school board must arrange to hold a minimum of three public meetings for broader community consultation on the initial staff report. School boards are expected to provide facilitated public meetings to solicit broader community feedback on the recommended and alternative scenarios contained in the initial staff report. In addition to the required public meetings, school boards may use other methods to solicit community feedback.

The public meetings are to be announced and advertised publicly by the school board through an appropriate range of media as determined by the school board.

At a minimum, the first public meeting must include the following:

- an overview of the ARC orientation session;
- the initial staff report with recommended and alternative accommodation scenarios; and
- a presentation of the SIPs.

XI. COMPLETING THE ACCOMMODATION REVIEW

Final Staff Report

At the conclusion of the pupil accommodation review process, school board staff will submit a final staff report to the Board of Trustees which must be available to the public as determined in the school board's policy, and posted on the school board's website.

The final staff report must include:

- A Community Consultation section that contains feedback from the ARC and all public consultations as well as any relevant information obtained

from municipalities and other community partners prior to and during the pupil accommodation review.¹

- A section that summarizes secondary school student feedback for pupil accommodation reviews involving one or more secondary schools. School boards will determine how best to involve secondary school students in the pupil accommodation review process, to promote their voice and ensure their well-being. Potential options could include a dedicated meeting for students or an online tool for students to submit anonymous feedback. School boards could also determine whether to include feedback from elementary students in this section.

School board staff may choose to amend their recommended and alternative accommodation scenarios included in the initial staff report. However, if a new school closure² is introduced as part of any recommended or alternative scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.

School board staff will compile feedback from this additional public meeting, which will be presented to the Board of Trustees as part of the final staff report.

The recommended and alternative scenarios must also include a proposed accommodation plan, prepared for the decision of the Board of Trustees, which contains a timeline for implementation.

¹ Community partners may use the ministry-approved template to engage boards with proposed alternatives to closures and proposals for community use of schools.

² Refer to Section XVI. EXEMPTIONS.

Delegations to the Board of Trustees Meeting

Once school board staff submits the final staff report to the Board of Trustees, the school board must allow an opportunity for members of the public to provide feedback on the final staff report through public delegations to the Board of Trustees. Notice of the public delegation opportunities will be provided based on school board policy.

After the public delegations, school board staff will compile feedback from the public delegations which will be presented to the Board of Trustees with the final staff report.

Decision of the Board of Trustees

The Board of Trustees will be provided with the final staff report, including the compiled feedback from the public delegations, when making its final decision regarding the pupil accommodation review.

The Board of Trustees has the discretion to approve the recommendation(s) of the final staff report as presented, modify the recommendation(s) of the final staff report, or to approve a different outcome.

The Ministry encourages school boards not to make final pupil accommodation review decisions during the summer holiday period (typically from July 1 to the day after Labour Day).

XII. TRANSITION PLANNING

The transition of students should be carried out in consultation with parents/guardians and staff. Following the decision to consolidate and/or close a school, the school board is expected to establish a separate committee to address the transition for students and staff.

XIII. TIMELINES FOR THE ACCOMMODATION REVIEW PROCESS

The pupil accommodation review process must comply with the following minimum timelines:

- Following the date of the Board of Trustees' approval to conduct a pupil accommodation review, the school board will provide written notice of the Board of Trustees' decision within 5 business days to each of the elected Mayors, Chairs, Wardens, Reeves or equivalent and to the Chief Administrative Officers, City Managers, or equivalent of the affected single, lower and upper-tier municipalities, other community partners that expressed an interest prior to the pupil accommodation review; and

include an invitation for a meeting to discuss and comment on the recommended and alternative accommodation scenarios in the school board's initial staff report. School boards must also notify the Director(s) of Education of their coterminous school boards and the Ministry of Education through the office of the Assistant Deputy Minister of the Capital and Business Support Division.

- The meeting between the school board, affected single, lower and upper-tier municipalities and other community partners that expressed an interest prior to the pupil accommodation review must be scheduled to take place before the first public meeting.
- The affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the pupil accommodation review, should provide their response on the recommended and alternative accommodation scenarios in the school board's initial staff report before the final public meeting, otherwise school boards will not be required to include this response in the final staff report.
- The Accommodation Review Committee (ARC) should be formed following the Board of Trustees' consideration of the initial staff report but prior to the first public meeting. An overview of the ARC orientation session must be included at the first public meeting.
- Beginning with the date of the Board of Trustees' approval to conduct a pupil accommodation review, there must be no fewer than 40 business days before the first public meeting is held.
- There must be a minimum period of 60 business days between the first and final public meetings.
- The final staff report must be publicly posted no fewer than 10 business days after the final public meeting.
- From the posting of the final staff report, there must be no fewer than 10 business days before the public delegations.
- If a new school closure¹ is introduced as part of any recommended or alternative accommodation scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.
- If there is an additional public meeting, there must be no fewer than 10 business days before the public delegations.
- There must be no fewer than 10 business days between public delegations and the final decision of the Board of Trustees.

¹ Refer to Section XVI. EXEMPTIONS.

XIV. MODIFIED ACCOMMODATION REVIEW PROCESS

In certain circumstances, where the potential pupil accommodation options available are deemed by the school board to be less complex and do not include one or more schools eligible to receive support from the ministry's Rural and Northern Education Fund (RNEF), school boards may find it appropriate to undertake a modified pupil accommodation review process. The *Guideline* permits a school board to include an optional modified pupil accommodation review process in its pupil accommodation review policy.

A school board's pupil accommodation review policy must clearly outline the conditions where a modified pupil accommodation review process could be initiated by explicitly defining the factors that would allow the school board the option to conduct a modified pupil accommodation review process. The conditions for conducting a modified pupil accommodation review process are satisfying condition one and two or more of conditions two to five:

1. exclusion of any RNEF-eligible school in the pupil accommodation review; and, either
2. distance to the nearest available accommodation; or
3. utilization rate of the facility; or
4. number of students enrolled at the school; or
5. when a school board is planning the relocation (in any school year or over a number of school years) of a program, in which the enrolment constitutes more than or equal to 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years).

School boards may consider additional factors that are defined in their pupil accommodation review policy to qualify for the modified pupil accommodation review process. Multiple factors may be developed by the school board to appropriately reflect varying conditions across the board (e.g., urban, rural, elementary panel, secondary panel, etc.). The Board of Trustees must approve these explicitly defined factors, after community consultation, in order to adopt a modified pupil accommodation review process as part of their school board's pupil accommodation review policy.

The guiding principles of this *Guideline* apply to the modified pupil accommodation review process.

Even when the criteria for a modified pupil accommodation review are met, a school board may choose to use the standard pupil accommodation review process.

Implementing the Modified Accommodation Review Process

The initial staff report will explain the rationale for exempting the school(s) from the standard pupil accommodation review process, in accordance with the school board's pupil accommodation review policy.

The initial staff report and SIPs must be made available to the public, as determined in the school board's policy, and posted on the school board's website.

A public meeting will be announced and advertised through an appropriate range of media as determined by the school board.

Following the public meeting, school board staff will submit a final staff report to the Board of Trustees which must be available to the public as determined in the school board's policy, and posted on the school board's website. However, if a new school closure¹ is introduced as part of any recommended or alternative accommodation scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.

The final staff report must include:

- A Community Consultation section that contains feedback from all public consultations as well as any relevant information obtained from municipalities and other community partners prior to and during the modified pupil accommodation review.
- A section that summarizes secondary school student feedback for pupil accommodation reviews involving one or more secondary schools. School boards will determine how best to involve secondary school students in the pupil accommodation review process, to promote their voice and ensure their well-being. Options could include a dedicated meeting for students or an online tool for students to submit anonymous feedback. School boards could also determine whether to include feedback from elementary students in this section.

Once school board staff submit the final staff report to the Board of Trustees, the school board must allow an opportunity for members of the public to provide feedback through public delegations to the Board of Trustees. Notice of the public delegation opportunities will be provided based on school board policy.

¹ Refer to Section XVI. EXEMPTIONS.

After the public delegations, school board staff will compile feedback from the public delegations which will be presented to the Board of Trustees with the final staff report.

The Board of Trustees has the discretion to approve the recommendation(s) of the final staff report as presented, modify the recommendation(s) of the final staff report, or to approve a different outcome.

The Ministry encourages school boards not to make final pupil accommodation review decisions during the summer holiday period (typically from July 1 to the day after Labour Day).

A transition plan will be put in place following the decision to consolidate and/or close a school.

Timelines for the Modified Accommodation Review Process

The modified pupil accommodation review process must comply with the following minimum timelines:

- Following the date of the Board of Trustees' approval to conduct a modified pupil accommodation review, the school board will provide written notice of the Board of Trustees' decision within 5 business days to each of the elected Mayors, Chairs, Wardens, Reeves or equivalent and to the Chief Administrative Officers, City Managers, or equivalent of the affected single, lower and upper-tier municipalities, other community partners that expressed an interest prior to the modified pupil accommodation review; and include an invitation for a meeting to discuss and comment on the recommended and alternative scenarios in the school board's initial staff report. School boards must also notify the Director(s) of Education of their coterminous school boards and the Ministry of Education through the office of the Assistant Deputy Minister of the Capital and Business Support Division.
- The meeting between the school board, affected single, lower and upper-tier municipalities and other community partners that expressed an interest prior to the pupil accommodation review must be scheduled to take place before the first public meeting.
- The affected single, lower and upper-tier municipalities, as well as other community partners that expressed an interest prior to the modified pupil accommodation review, should provide their response on the recommended and alternative scenarios in the school board's initial staff report before the final public meeting, otherwise school boards will not be required to include this response in the final staff report.
- The school board must hold at least one public meeting. Beginning with the date of the Board of Trustees' approval to conduct a modified pupil

accommodation review, there must be no fewer than 40 business days before this public meeting is held.

- The final staff report must be publicly posted no fewer than 10 business days after the final public meeting.
- From the posting of the final staff report, there must be no fewer than 10 business days before the public delegations.
- If a new school closure¹ is introduced as part of any recommended or alternative scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.
- If there is an additional public meeting, there must be no fewer than 10 business days before the public delegations.
- There must be no fewer than 10 business days between public delegations and the final decision of the Board of Trustees.

XV. ADMINISTRATIVE REVIEW PROCESS

What is an Administrative Review?

The Ministry of Education encourages students, parents and community members to get involved in the accommodation review process.

If during the course of the pupil accommodation review process, an individual or individuals become concerned that the board is not following its pupil accommodation review policy, they may want to consult the board's policy and advise the Accommodation Review Committee (ARC) of their concerns.

A copy of the board's policy can be found on its website, or can be requested from the board.

If at the end of the process, an individual or individuals believe that the board did not follow its pupil accommodation review policy, then they can request an Administrative Review from the ministry.

Steps to Request an Administrative Review

Once the trustees have made their final decision, there are 30 calendar days to submit a petition to the ministry. The ministry will notify the contact person when

¹ Refer to Section XVI. EXEMPTIONS.

the petition has been received. Within 60 calendar days, the ministry will decide whether to appoint a facilitator to undertake an Administrative Review.

A review of a school board's accommodation review process may be sought if the following conditions are met.

An individual or individuals must:

Step 1

- Review the board's policy governing pupil accommodation reviews and identify areas where they believe the board did not follow its policy. A copy of the board's pupil accommodation review policy must be submitted, highlighting how the pupil accommodation review process was not compliant with the school board's pupil accommodation review policy. Some examples could include:
 - The board policy may require that public meetings be held over a 90 day period, but the meetings were held over a 70 day period.
 - The board policy may require board staff to analyze a certain number of accommodation scenarios, and the board staff may not have done so.

Step 2

- Collect signatures of people who also believe the board did not follow its policy and who support a request for an Administrative Review. Demonstrate the support of a portion of the school community through the completion of a petition signed by a number of supporters equal to at least 30% of the affected school's student headcount (e.g., if the headcount is 150, then 45 signatures would be required). An affected school is one that trustees agreed to close as part of their final decision on the pupil accommodation review. Parents/guardians of students attending the affected school and/or other individuals that formally participated in the accommodation review process are eligible to sign the petition.
- Eligible signatures are from:
 - parents or guardians of students who attend the affected school
 - other individuals who formally participated in the accommodation review process by attending a meeting, presenting a submission in person or in writing (including by email), or as ARC members.

- The petition¹ should clearly provide a space for individuals to print and sign their name or provide an e-signature²; address (street name and postal code); and to indicate whether they are a parent/guardian of a student attending the school subject to the accommodation review, or an individual who has formally participated in the review process.

Step 3

- Write a letter or email to the Minister of Education to accompany the petition. Petitioners may want to follow the format provided in Appendix A. The letter or email must explain in detail how petitioners think the board did not follow its accommodation review policy.
- Submit the petition, letter, and justification to the school board and the Minister of Education within thirty (30) calendar days of the board's closure resolution. The letter or email must identify one person as the contact person. One copy of your letter or email is to be sent to the Ministry and another copy is to be sent to the board.

The school board is then required to:

- Confirm to the Minister of Education that the names on the petition are parents/guardians of students enrolled at the affected school and/or individuals who formally participated in the review process.
- Prepare a response to the individual's or individuals' submission regarding the process and forward the board's response to the Minister of Education and the petitioner within thirty (30) calendar days of receiving the petition.

If the conditions set out above have been met, the Ministry is then required to:

- Undertake a review to determine whether the school board accommodation review process was undertaken in a manner consistent with the board's accommodation review policy within thirty (30) calendar days of receiving the school board's response and, if warranted, appoint a facilitator to undertake an Administrative Review.

¹ Information contained in the petition is subject to the *Freedom of Information and Protection of Privacy Act, 1990*.

² Petitioners must follow ministry-approved guidelines regarding the use of e-signatures.

- If the ministry decides not to appoint a facilitator, the ministry will notify the petitioner and the school board to explain why a facilitator was not appointed. The school board may post this response on its website.
- If the ministry decides to appoint a facilitator the ministry will notify the petitioner and the school board. The school board may post this response on its website. The facilitator will consult with the community and the school board to gather information to write the report to the Minister. The facilitator will determine the timing and manner in which the consultations will be conducted. The facilitator will use the information collected to write a report that responds to the question of whether the school board followed its pupil accommodation review policy, and submit the report to the Minister. The Minister will post the report on the ministry's website.

XVI. EXEMPTIONS

This *Guideline* applies to schools offering elementary or secondary programs. However, there are specific circumstances where school boards are not obligated to undertake a pupil accommodation review. These include:

- where a replacement school is to be built by the school board on the existing site, or built or acquired within the existing school attendance boundary, as identified through the school board's policy;
- where a replacement school is to be built by the school board on the existing site, or built or acquired within the existing school attendance boundary and the school community must be temporarily relocated to ensure the safety of students and staff during the reconstruction, as identified through the school board's policy;
- when a lease for the school is terminated;
- when a school board is planning the relocation (in any school year or over a number of school years) of grades or programs, in which the enrolment constitutes less than 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
- when a school board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
- where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair; or

- where there are no students enrolled at the school at any time throughout the school year.

In the above circumstances, a school board is expected to inform school communities about proposed accommodation plans for students before a decision is made by the Board of Trustees. The school board will also provide written notice to each of the affected single, lower and upper-tier municipalities through the Clerks Department (or equivalent), as well as other community partners that expressed an interest prior to the exemption, and their coterminous school boards in the areas of the affected school(s) through the Director of Education, and to the Ministry of Education through the Assistant Deputy Minister of the Capital and Business Support Division no fewer than 5 business days after the decision to proceed with an exemption.

A transition plan will be put in place following the Board of Trustees' decision to consolidate, close or move a school or students in accordance with this section.

XVII. DEFINITIONS

Accommodation review: A process, as defined in a school board pupil accommodation review policy, undertaken by a school board to determine the future of a school or group of schools.

Accommodation Review Committee (ARC): A committee, established by a school board that represents the affected school(s) of a pupil accommodation review, which acts as the official conduit for information shared between the school board and the affected school communities.

ARC working meeting: A meeting of ARC members to discuss a pupil accommodation review, and includes a meeting held by the ARC to solicit feedback from the affected school communities of a pupil accommodation review.

Business day: A calendar day that is not a weekend or statutory holiday. It also does not include calendar days that fall within school boards' Christmas, spring, and summer break. For schools with a year-round calendar, any break that is five calendar days or longer is not a business day.

Consultation: The sharing of relevant information as well as providing the opportunity for municipalities and other community partners, the public and affected school communities to be heard.

Facility Condition Index (FCI): A building condition as determined by the Ministry of Education by calculating the ratio between the five-year renewal needs and the replacement value for each facility.

On-the-ground (OTG) capacity: The capacity of the school as determined by the Ministry of Education by loading all instructional spaces within the facility to current Ministry standards for class size requirements and room areas.

Public delegation: A regular meeting of the Board of Trustees where presentations by groups or individuals can have their concerns heard directly by the school board trustees.

Public meeting: An open meeting held by the school board to solicit broader community feedback on a pupil accommodation review.

School Information Profile (SIP): An orientation document with point-in-time data for each of the schools under a pupil accommodation review to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review.

Space template: A Ministry of Education template used by a school board to determine the number and type of instructional areas to be included within a new school, and the size of the required operational and circulation areas within that school.

APPENDIX A – ADMINISTRATIVE REVIEW PETITION TEMPLATE

Dear Minister,

I am writing to request an Administrative Review of the accommodation review process undertaken by the [name of the school board] for the following school(s): [school name] , [school name] , [school name] .

On [date] , the Board of Trustees voted to [describe board resolution to close school/s, move students, keep school/s open and/or build new school/s] .

Attached please find our petition. The petitioners believe that the board did not follow its accommodation review policy in the following ways:

1) The board's policy states: [describe relevant section of the board's policy]

Instead, the board [describe how actual events differed]

2) The board's policy states: [describe relevant section of the board's policy]

Instead, the board [describe how actual events differed]

3) The board's policy states: [describe relevant section of the board's policy]

Instead, the board [describe how actual events differed]

[other examples as appropriate]

We believe the board did not follow its accommodation review policy, we hope that you will appoint an independent facilitator to review the board's accommodation review process.

Sincerely,

[Contact person for the petitioners]

Contact information

Ministry of Education

Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



April 27, 2018

Dear colleagues,

We are writing to share an update with you on the ongoing work across government on Ontario's commitment to revise the Pupil Accommodation Review Guideline (PARG) and strengthen integrated capital and community planning. We are also pleased to announce a new engagement focused on the challenges facing education planning in urban areas experiencing rapid population intensification.

Pupil Accommodation Review Guideline (PARG)

While strengthening the PARG is a key element of the province's Plan to Strengthen Rural and Northern Education, revisions to the PARG will apply to all school boards. As you know, the draft revised PARG that was shared publicly on February 9, 2018, reflected the feedback received by the ministry in fall 2017, during the first phase of consultations. The ministry's aim in revising the PARG is to create a stronger, more collaborative process that better promotes student achievement and well-being and better recognizes the community impact of school closures. Thank you to everyone who contributed valuable input through the online portal or played a role on either the Minister's Reference Group or the Technical Working Group.

As you know, in response to initial feedback received in fall 2017, the draft revised PARG included:

- Additional public meeting(s), which extends timeframes, for a standard pupil accommodation review
- Limiting use of the shorter, modified pupil accommodation review (PAR)
- New information requirements for the initial staff report
- Promotion of community input in the pupil accommodation review process and inclusion of student voice
- Streamlining the administrative review process by allowing e-signatures
- Development of ministry supports.

.../2

On March 23, the Ministry of Education concluded its second phase of consultations on the draft revised PARG. The key themes emerging from all of the feedback suggested that the ministry focus on: improving the clarity and consistency of information presented by school boards; providing more opportunities for public discussion, where needed; and, providing additional supports to improve information sharing between school boards and community partners.

Based on feedback received, the Ministry of Education has also made the following revisions to the PARG:

- Consideration of elementary student input into the accommodation decision
- Extending the timeframe for the first public meeting from 30 to 40 business days
- Requiring the municipal/community partner meeting to take place prior to the first public meeting.

The final PARG has now been posted to the ministry's website.

To support school boards in providing clear and consistent information, the Ministry of Education will work with its partners to develop templates and guidelines to assist boards in conducting pupil accommodation reviews, including templates for the initial staff report and the economic impact assessment.

The ministry aims to release these materials before fall 2018 to inform school boards' local consultations with communities and municipal governments on their local pupil accommodation review policies. While these tools are being developed and finalized in collaboration with our partner ministries and education and municipal stakeholders, there will continue to be no new pupil accommodation reviews, unless they are required to support a joint-use school initiative between two coterminous school boards.

Integrated Capital and Community Planning

Throughout the numerous consultation sessions, the need for improved community and capital planning was highlighted. In response, the Ministry of Education, in collaboration with the Ministries of Infrastructure; Municipal Affairs; Agriculture, Food and Rural Affairs; and Economic Development and Growth, will work together to assess how the province encourages and supports integrated local planning.

Feedback from the Minister's Reference Group was instrumental in pointing out the need for a new type of community planning table that looks beyond organizational mandates and builds on existing relationships. To address this feedback, we are pleased to announce the development of a Voluntary Integrated Planning and Partnerships Initiative (VIPPI) to provide flexible support to local partners that wish to enhance their collective capacity for integrated capital and community planning.

A call for proposals will be issued this summer seeking approximately three communities, representing a mix of urban, rural, Northern and Francophone communities, to participate in VIPPI. Each community will be required to identify partners to participate in a local integrated planning table that should include, at a minimum, school boards and municipalities and relevant local partners that reflect each area's unique needs. The Ministry of Education will provide a facilitator to lead a series of sessions spanning approximately one year to align with various planning cycles. The goal of this initiative is to generate a collection of best practices for integrated planning by having all participants share and discuss capital and community planning processes and relevant data and to inform future amendments to the CPPG.

New Supports for School Boards' Integrated Planning

We are pleased to announce that we will be offering additional capital supports to school boards to better support projects that involve community partnerships. As a first step, we will introduce immediate new supports for school boards working with their communities to share and co-build facilities.

The Ministry of Education will provide boards with seed funding of up to \$40,000 to assist with the planning of projects that involve a municipal or community partner. Currently, the ministry offers seed funding to support coterminous school boards that wish to pursue joint-use opportunities. The ministry will also provide funding for a project manager to assist with approved projects as they move forward.

Understanding that we must continue to ensure that school boards and communities have flexible support that can respond to local needs, the Ministry of Education will also look for opportunities to support integrated planning through the capital funding processes, with a focus on better aligning the timing of capital decision-making processes with community needs.

Community Planning and Partnerships Guideline (CPPG)

The Ministry of Education also remains committed to updating the CPPG within the next year to enhance planning and reporting practices, after we have consulted with our partners through the Minister's Reference Group. Until the new CPPG is in place, school boards should continue to use the existing CPPG and to convene their annual Community Planning and Partnerships meeting(s).

Strengthening Supports for Urban Education

During our rural and Northern engagements, we have heard from a number of stakeholders regarding the unique challenges related to growth and intensification that are unique to our province's large urban communities. This includes the challenges faced by school boards and municipalities with planning, partnering and building schools in these changing communities and the financial tools available to support this work. In response, the Ministry of Education is pleased to announce the following:

- **Urban Student Accommodation Engagement:** The government will undertake an engagement this fall focusing on supports for pupil accommodation in urban areas experiencing rapid growth and intensification, which will include Education Development Charges.
- **Land Priorities Enhancement:** The government will increase the amount of funding available through its Land Priorities program from \$60 million to \$100 million this coming year. This will support land acquisition for all boards, including those dealing with rapid enrolment growth in urban, densely populated areas within their boundaries.

We wish to extend a sincere thank you for your valuable contributions in shaping key provincial policies and initiatives over the last year. We are confident that our collaborative efforts, to date and yet to come, will result in better outcomes for our students and local communities.

Sincerely,



Indira Naidoo-Harris
Minister of Education
Minister Responsible for Early Years and Child Care



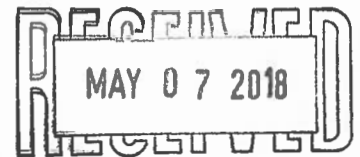
Bob Chiarelli
Minister of Infrastructure



Bill Mauro
Minister of Municipal Affairs

11579

From: Elaine Gunnell
Sent: Monday, May 7, 2018 1:17 PM
To: Roxanne St. Germain
Subject: FW: Temagami Operations Report - 1st Quarter
Attachments: Temagami Operations Report 2018 1stQ.pdf



For incoming.

Elaine Gunnell, Dipl.M.A., AOMC
Municipal Clerk
The Corporation of the Municipality of Temagami
7 Lakeshore Drive, P.O. Box 220
Temagami, ON P0H 2H0
Phone: 705-569-3421 ext 208
Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☒
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
Rebecca Marshall

From: Rebecca Marshall [mailto:RMarshall@ocwa.com]
Sent: Friday, May 4, 2018 2:50 PM
To: Elaine Gunnell <clerk@temagami.ca>
Cc: Rebecca Marshall <RMarshall@ocwa.com>
Subject: Temagami Operations Report - 1st Quarter

Good Afternoon,

Please find attached: The Temagami North and South Water and Wastewater Systems Quarterly Operations Report for the first quarter of 2018. Please do not hesitate to contact me if you have any questions.

Regards,
Rebecca Marshall | Process and Compliance Technician | North Eastern Ontario Hub | Ontario Clean Water Agency | Tel: 705-648-4267 | Fax: 705-567-7974 | Email: rmarshall@ocwa.com

This electronic message (email) contains confidential information only for the use of the Addressee(s) named above. If you are not the intended recipient of the email or the employee or agent responsible for delivering it to the intended recipient(s), you are hereby notified that any dissemination or copying of this email and/or any attachment files is strictly prohibited. If you have received this email in error, please immediately notify the sender and arrange for the return of any and all copies and the permanent deletion of this email and any attachments

Please consider the environment before printing this email.



Temagami North & South Water & Wastewater Systems

SYSTEM HIGHLIGHTS

- All preventative maintenance completed as per the work management system
- Regular weekly microbiological and quarterly chemical testing completed – no exceedances
- 2017 Annual Permit to Take Water Reporting Completed
- Municipal Sewage Reporting completed for the fourth quarter of 2017

CAPITAL WORK & PROGRESS

- Ultrasonic level transmitters were installed on all of the chemical tanks at the Temagami North and South Water Treatment Plants in March (2017 Item)
- Temagami South WTP Backwash pump removal approved
- Plans for the Temagami South WTP generator are in progress
- Items from the capital letter have not yet been approved

Temagami North WTP	
Proposed Expenditure from Capital Letter	Status
The clear wells should be inspected and if required cleaned	Waiting for Response
A submersible pump is required to supply water pressure and flow to the plant in order for it to operate when the high lift pumps are unavailable	Waiting for Response
The emergency generator should be load tested.	Waiting for Response
Chlorination system should be installed at the tower	Waiting for Response
The turbidity meters need to be replaced. The current meters are failing. Process pH will be added at the same time	Waiting for Response
The pH adjustment for the distribution water should be relocated and a pH meter installed.	Waiting for Response
Chemical pump parts	Waiting for Response
Soda Ash pumps	Waiting for Response
Generator Water Treatment/Pump Station – Annual Service	Waiting for Response
Painting of Floors	Waiting for Response
Repairing doors	Waiting for Response
Insulating of the Plant	Waiting for Response
SCADA programming repair	Waiting for Response

Temagami North WTP	
Proposed Expenditure from Capital Letter	Status
DWQMS External Audit	Required

Temagami North Lagoon	
Proposed Expenditure from Capital Letter	Status
Generator at Spruce Drive Pump Station – Annual Service	Waiting for Response
Spruce Drive Pumping station clean out	Waiting for Response

Temagami South WTP	
Proposed Expenditure from Capital Letter	Status
Computer and Printer	Completed
The pH adjusted for the distribution water should be relocated and a pH meter added.	Waiting for Response
Chemical pump parts	Waiting for Response
DR3900 Spectrophotometer	Waiting for Response
Painting of Floors	Waiting for Response
Repairing doors	Waiting for Response
Insulating of the Plant	Waiting for Response
DWQMS External Audit	Required

Temagami South Lagoon	
Proposed Expenditure from Capital Letter	Status
Sludge needs to be removed from the sewage lagoon.	Waiting for Response
Chemical tank valves and piping renewal	Waiting for Response
Ferric tank clean out	Waiting for Response

QUALITY & ENVIRONMENTAL MANAGEMENT SYSTEM (QEMS) PROGRESS

- The Operational Plan will be revised in the next quarter to reflect the recent update of the Drinking Water Quality Management Standard to Version 2.0.
- The third party re-accreditation audit will be completed by SAI Global next quarter.

MOECC INSPECTIONS & FINDINGS

- There were no inspections during the quarter.

HEALTH & SAFETY

- The monthly Health and Safety inspections were completed.
- Training Topics: Chemical Use and Handling, Hearing Protection and Emergency Showers and Eyewash Stations

INCIDENTS & COMPLAINTS

Temagami North DWS

- Category 1 Watermain Break on February 10 at Hydrant #13 on Birch Crescent – Valve to hydrant was turned off (repairs to be completed in warmer weather). No notifications required.

Temagami South DWS

- Loss of coagulant (AWQI 138928) - The chemical pump was accidentally left on pause after it was cleaned on March 14. On March 16 there were some process issues which led to the discovery of the loss of coagulant. The chemical pump was immediately turned back on and microbiological sampling was conducted to ensure that water in the distribution system was properly disinfected. All tests were good. Operators are investigating ways to alarm the system to prevent this problem from occurring in the future. MOECC Spills Action Center and local MOH notified.

Temagami South Lagoon

- Sewage Line Break on January 17 at 6718A Wildflower Ave – the break occurred at the sanitary system connection beside the building and sewage was running across the street. The connection was shut off and repaired and a sucker truck was used to clean up the raw sewage. MOECC Spills action center and the local MOH were notified.

CALL-BACK SUMMARY

System	Call-Backs this Quarter	Total Call-Backs to Date
Temagami North WTP	4	4
Temagami North Lagoon	4	4
Temagami South WTP	11	11
Temagami South Lagoon	2	2
Total	21	21

Please see Appendix A for Call-Back details

DRINKING WATER SYSTEM PERFORMANCE SUMMARY

Temagami North Drinking Water System		Jan	Feb	Mar	Compliance
Maximum Daily Raw Flow Volume (m ³ /d)		205	272	183	Max 460
Maximum Peak Raw Flow Rate (L/min)		406	381	373	Max 456
Maximum Treated Flow (m ³ /d)		171	253	160	Max 328
Total Treated Flow (m ³ /d)		4701	4166	4348	-
Free Chlorine Residual from analyzer (mg/L)		1.09 to 1.76	1.07 to 1.66	1.20 to 1.55	Min 0.85
Distribution Chlorine Residual (mg/L)		0.52 to 1.47	0.48 to 1.39	0.52 to 1.48	Min 0.05
Percent of time turbidity was below 0.3 NTU	Filter 1	100	100	100	Min 95%
	Filter 2	100	100	100	

Temagami South Drinking Water System		Jan	Feb	Mar	Compliance
Maximum Daily Raw Flow Volume (m ³ /d)		292	272	342	Max 1,005
Maximum Peak Raw Flow Rate (L/min)		603	607	602	Max 700
Maximum Treated Flow (m ³ /d)		279	219	222	Max 950
Total Treated Flow (m ³ /d)		7043	5145	5747	-
Free Chlorine Residual from analyzer (mg/L)		1.24 to 1.63	1.21 to 1.46	0.44* to 1.55	Min 1.00
Distribution Chlorine Residual (mg/L)		0.68 to 1.51	0.36 to 1.39	0.30 to 1.54	Min 0.05
Percent of time turbidity was below 0.3 NTU (filter 2)		100	100	99.9	Min 95%

**Low chlorine caused by an airlock in the chemical pump; the plant shut off automatically and a Contact Time calculation was completed to ensure that any water directed to users was properly disinfected.*

WASTE WATER TREATMENT SYSTEM PERFORMANCE SUMMARY

Temagami North Lagoon	Jan	Feb	Mar	Compliance (ECA)
AS PER THE ENVIRONMENTAL CERTIFICATE OF APPROVAL				
Average Daily Flow - Influent (m ³ /day)	212	160	152	Max 390 (<i>annual average</i>)
Max Daily Flow (m ³ /day)	403	188	241	Max 1,200/day
Total Volume Treated (m ³)	6584	4475	4712	-
cBOD ₅	2.6	2.5	1.5	25 mg/L (<i>annual average</i>)
Total Suspended Solids	2.5	2	<1	25 mg/L (<i>annual average</i>)
Total Phosphorous	0.076	0.114	0.114	1.0 mg/L (<i>annual average</i>)
(Ammonia + Ammonium) Nitrogen	2.22	2.91	2.07	-
pH	7.18 to 7.34	7.09 to 7.31	7.36 to 7.41	6.0 to 9.5 (<i>inclusive</i>)
<i>Escherichia coli</i> (<i>E. coli</i>) (cfu/100mL)	780	2000	745	Geometric Mean of 200 (<i>objective</i>)
AS PER WASTEWATER SYSTEM EFFLUENT REGULATIONS (WSER)				
cBOD ₅	2.6	2.5	1.5	25 mg/L (<i>quarterly average</i>)
Total Suspended Solids	2.5	2	<1	25 mg/L (<i>quarterly average</i>)

Temagami South Lagoon	Jan	Feb	Mar	Compliance (ECA)
AS PER THE ENVIRONMENTAL CERTIFICATE OF APPROVAL				
Average Daily Flow - Influent (m ³ /day)	168	169	149	Annual Average of 232
Total Volume Treated (m ³)	4877	4388	4330	-

APPENDIX A

CALL BACK REPORTS

Work Order Call Back Details Report

626156: call SPS high level 6029

Asset:
Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	01/04/2018 09:45 PM
Arrive time:	01/04/2018 10:25 PM
Leave time:	01/04/2018 10:35 PM
Finish Time:	01/04/2018 11:15 PM
Report Date:	1/5/18
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	CLOSE
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
1/5/18	Claude Mongrain	call high level
check station all ok		

Work Order Call Back Details Report

626560: Chemical pump fail 6030

Asset:
 Location: 6030-WTTM 6030, Temagami North WTP

Page Time:	01/05/2018 10:30 AM
Arrive time:	01/05/2018 11:15 AM
Leave time:	01/05/2018 02:00 PM
Finish Time:	01/05/2018 02:00 PM
Report Date:	1/9/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	CLOSE
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	03:30	00:00

Log		
Date	Created By	Description
1/9/18	Josh Dubois	Chemical pump failure - plant shut down
<p>Call for chem pump failure at temagami north WTP. Upon arrival plant shutdown and soda ash pre and post chem pumps failed. During troubleshooting/testing it was determined soda ash tank lines were frozen. Attempted to hot flush and try operation, still appeared to be frozen partially. Took apart strainers and removed ice, hot flushed again for longer. Started plant back up and all is ok. Placed portable heater beside lines in freezing location.</p>		

Work Order Call Back Details Report

628110: Chem Pump Fail alarm Temagami South 6028

Asset:

Location: 6028-WTTM-P 6028, Temagami South WTP, Process

Page Time:	01/18/2018 09:45 PM
Arrive time:	01/18/2018 10:45 PM
Leave time:	01/19/2018 12:15 AM
Finish Time:	01/19/2018 08:12 AM
Report Date:	1/19/18
Reported By:	Chris Barkhouse
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Chris Barkhouse	00:00	04:00

Log		
Date	Created By	Description
1/19/18	Chris Barkhouse	Respond to chem pump fail alarm. Arrived to find both pre soda pumps tripped. Flushed pumps with hot water. Restart plant and monitor operation for a bit. CL17 dropped to 0.99 earlier as well for three minutes. Performed a CT calculation and we met CT. HL pumps were off at the time.

Work Order Call Back Details Report

628319: Low Chlorine Temagami South WTP 6028

Asset:

Location: 6028-WTTM-P-DI 6028, Temagami South WTP, Process, Disinfection

Page Time:	01/21/2018 02:30 AM
Arrive time:	01/21/2018 02:45 AM
Leave time:	01/21/2018 03:15 AM
Finish Time:	01/21/2018 10:27 AM
Report Date:	1/21/18
Reported By:	Chris Barkhouse
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	COMPLIANCE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Chris Barkhouse	00:00	04:00

Log		
Date	Created By	Description
1/21/18	Chris Barkhouse	Respond to Low chlorine residual in Temagami South WTP. Review trend on Wonder ware and determined that it was a momentary dip on chlorine analyzer. Residual dropped to 0.87 for one cycle and then returned to normal. No CT calculation was necessary as the High Lift pumps were not running.

Work Order Call Back Details Report

628578: Temagami WTP low CL2 - 6028

Asset:

Location: 6028-WTTM

6028, Temagami South WTP

Page Time:	01/22/2018 10:30 AM
Arrive time:	01/22/2018 10:45 AM
Leave time:	01/22/2018 11:30 AM
Finish Time:	01/22/2018 11:30 AM
Report Date:	1/23/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	04:00

Log		
Date	Created By	Description
1/23/18	Josh Dubois	Temagami S WTP low CL2
Upon call in, log into Wonderware on computer. Review trends, see CL17 dipped to 1.00mg/L. Right on setpoint for alarm, stayed 1.00mg/L for one cycle then returned back to normal. Multiple issue in the last week, contact Rico In regards to replacing either process pump or CL17 cell to diagnose problem.		

Work Order Call Back Details Report

628682: Temagami South Low CL2 - 6028

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	01/23/2018 06:15 PM
Arrive time:	01/23/2018 06:30 PM
Leave time:	01/23/2018 07:00 PM
Finish Time:	01/23/2018 07:00 PM
Report Date:	1/24/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	04:00

Log		
Date	Created By	Description
1/24/18	Josh Dubois	Checked wonderware trends. A dip in the cell again for 1 cycle. Went to 1.00mg/L and hi lifts were off. No CT calculation needed. Dip was from 18:14:18 to 18:16:50. Cycles back to normal (1.26mg/L) Instrument tech has been previously noted and is working on this system first thing Wednesday, the 24th, morning.

Work Order Call Back Details Report

628683: Temagami south low CL2

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	01/23/2018 10:30 PM
Arrive time:	01/23/2018 11:15 PM
Leave time:	01/23/2018 11:45 PM
Finish Time:	01/24/2018 12:30 AM
Report Date:	1/24/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	04:00

Log		
Date	Created By	Description
1/24/18	Josh Dubois	Temagami south low CL2
Checked wonderware trends. A dip in the cell again for 1 cycle. Went to 1.00mg/L and hi lifts were running but plant shutdown immediately. A CT calc was performed and CT was met. Instrumentation technician has been previously noted of this issue and is schedule to perform repair/maintenance first thing Wednesday, the 24th, morning.		

Work Order Call Back Details Report

628934: Plant Shutdown 6030

Asset:

Location: 6030-WTTM

6030, Temagami North WTP

Page Time:	01/11/2018 12:15 AM
Arrive time:	01/11/2018 01:15 AM
Leave time:	01/11/2018 03:30 AM
Finish Time:	01/11/2018 01:15 AM
Report Date:	1/11/18
Reported By:	Eddie Hillman
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	SUPER	Eddie Hillman	00:00	04:00

Log		
Date	Created By	Description
1/26/18	Eddie Hillman	Plant Shutdown
When I arrived, I found that the plant was shutdown. Reset the plant and troubleshoot to find what had caused the shutdown. Looks like it was an issue that happened at the end of a backwash. Possibly backwash flow.		

Work Order Call Back Details Report

629178: Low Chlorine Alarm

Asset:

Location: 6028-WTTM

6028, Temagami South WTP

Page Time:	01/27/2018 10:00 AM
Arrive time:	01/27/2018 10:45 AM
Leave time:	01/27/2018 11:15 AM
Finish Time:	01/27/2018 11:15 AM
Report Date:	1/29/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
1/29/18	Bryce Logan	Call For low Chlorine
Chlorine dropped and came right back up while plant was off line no CT calc needed this was caused by faulting photo cell in chlorine analyzer. It needs to be replaced.		

Work Order Call Back Details Report

629179: Low Chlorine alarm

Asset:

Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	01/27/2018 10:00 PM
Arrive time:	01/27/2018 10:45 PM
Leave time:	01/27/2018 11:15 PM
Finish Time:	01/27/2018 11:15 PM
Report Date:	1/29/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
1/29/18	Bryce Logan	Low Chlorine Alarm
Call for low chlorine alarm. The Chlorine dropped and came right back up. Plant was offline so no need for CT calculation. this problem was caused by faulty Photocell in CL-17.		

Work Order Call Back Details Report

661902: High Level Alarm 6029

Asset:
 Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	02/03/2018 04:45 AM
Arrive time:	02/03/2018 05:30 AM
Leave time:	02/03/2018 06:15 AM
Finish Time:	02/03/2018 06:15 AM
Report Date:	2/5/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
2/5/18	Bryce Logan	On Arrival found nothing wrong level in pit was down and pumps both operating properly. Cause is the faulty wire that needs proper repair



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Work Order Call Back Details Report

662403: call water break temagami north 6030

Asset:

Location: 6030-WTTW 6030, Temagami North WTP Tower

Page Time:	02/10/2018 05:30 PM
Arrive time:	02/10/2018 06:30 PM
Leave time:	02/11/2018 05:30 AM
Finish Time:	02/11/2018 06:30 AM
Report Date:	2/11/18
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	13:30

Log		
Date	Created By	Description
2/11/18	Claude Mongrain	call water break
#13 hydrant leaking try to get on valve full off frozen sand town call for located and vac truck got to valve after almost 9 hour due to cold weather		

4/10/18 10:46:36

12 / 21

Work Order Call Back Details Report

664384: High/Low Wetwell Level 6029

Asset:
 Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	02/13/2018 02:15 AM
Arrive time:	02/13/2018 03:00 AM
Leave time:	02/13/2018 05:00 AM
Finish Time:	02/13/2018 05:00 AM
Report Date:	2/12/18
Reported By:	Eddie Hillman
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	SUPER	Eddie Hillman	00:00	04:00

Log		
Date	Created By	Description
2/21/18	Eddie Hillman	High/Low Wetwell Level
When I arrived I found that nothing was wrong. Seems like the temperature may have caused the issue. Station wiring needs to be repaired.		

Work Order Call Back Details Report

700148: call plant shut down temagami north wtp 6030

Asset:

Location: 6030-WTTM-P-FI 6030, Temagami North WTP, Process, Filtration

Page Time:	03/08/2018 09:30 PM	Site:	OCWASITE
Arrive time:	03/08/2018 10:30 PM	Priority:	5
Leave time:	03/08/2018 11:00 PM	Work Type:	CALL
Finish Time:	03/09/2018 12:00 AM	Status:	COMP
Report Date:	3/9/18	Classification:	REFURBISH/REPLACE
Reported By:	Claude Mongrain		
Supervisor:		GL Account:	TEMAGM6030W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
3/9/18	Claude Mongrain	call plant shut down
found #1 plant shut down reset and monitor suspect fault at backwash ending		

Work Order Call Back Details Report

700439: call pump fail 5997 SPS

Asset:
 Location: 5997-WLTM 5997, Temagami South Lagoon

Page Time:	03/12/2018 06:00 AM
Arrive time:	03/12/2018 06:05 AM
Leave time:	03/12/2018 06:15 AM
Finish Time:	03/12/2018 06:45 AM
Report Date:	3/12/18
Reported By:	Claude Mongrain
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM5997S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	MECHANIC	Claude Mongrain	00:00	04:00

Log		
Date	Created By	Description
3/12/18	Claude Mongrain	call pump fail
talk to josh about it and he will check today		

Work Order Call Back Details Report

700733: #2 pump tripped

Asset:
Location: 5997-WLTM 5997, Temagam| South Lagoon

Page Time:	03/14/2018 06:45 PM	Site:	OCWASITE
Arrive time:	03/14/2018 07:30 PM	Priority:	5
Leave time:	03/14/2018 08:15 PM	Work Type:	CALL
Finish Time:	03/15/2018 10:48 AM	Status:	COMP
Report Date:	3/15/18	Classification:	REFURBISH/REPLACE
Reported By:	Bryce Logan		
Supervisor:		GL Account:	TEMAGM5997S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/15/18	Bryce Logan	Pump # 2 tripped
Found number 2 pump tripped, reset overloads and tested the pump tripped almost immediately, reversed motor and ran backwards to clear blockage, returned to forward rotation tested seems all ok let the pump run for 10 minutes and it did not trip. Blockage cleared.		

Work Order Call Back Details Report

701008: Low Chlorine Alarm 6028

Asset:

Location: 6028-WTTM-F 6028, Temagami South WTP, Facility

Page Time:	03/17/2018 08:00 AM
Arrive time:	03/17/2018 08:45 AM
Leave time:	03/17/2018 06:00 PM
Finish Time:	03/17/2018 06:00 PM
Report Date:	3/19/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	10:00

Log		
Date	Created By	Description
3/19/18	Bryce Logan	Call For low Chlorine residual
<p>On Arrival found that the clearwell chlorine was at 0.99mg/l, and the ph was at 7.7. triggered a manual backwash on the plant to pull some of the water out of the clearwell and put it to waste to make room for new water with higher chlorine dosage and lower ph. Took multiple hand held chlorine readings of the clearwell water at the same point as the CL-17, and found that the reading was off by 0.1mg/l, the actual value was 1.10mg/l not 0.99. changed setting on analyzer. turned up the hypo dosage to help raise the chlorine residual and turned the post soda ash down to reduce the PH. turned highlifts back on. Took 3 distribution samples to comply with the 24hour separation between samples due to loss of primary disinfection on the plant due to alum pump failed and plant kept running with out dosing chemicals.</p>		



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Work Order Call Back Details Report

701011: High level alarm 6029

Asset:

Location: 6029-WWSP 6029, Temagami North Lagoon Spruce Pumping Station

Page Time:	03/18/2018 08:00 PM
Arrive time:	03/18/2018 08:45 PM
Leave time:	03/18/2018 10:30 PM
Finish Time:	03/18/2018 10:30 PM
Report Date:	3/19/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6029S-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/19/18	Bryce Logan	High Level Alarm
Call for high level alarm on arrival found nothing wrong pit was pumped down all ok. Caused by the splice in the transponder head wire.		

4/10/18 10:46:36

18 / 21

Work Order Call Back Details Report

701691: low Chlorine Alarm 6028

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	03/25/2018 10:00 AM
Arrive time:	03/25/2018 10:45 AM
Leave time:	03/26/2018 12:00 PM
Finish Time:	03/25/2018 10:00 AM
Report Date:	3/26/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/26/18	Bryce Logan	Low Chlorine Alarm
<p>Call for low CL2 alarm. CL2 was at 1.01 when I arrived but had dropped to 0.99 and shut the plant down and high lifts. found the number 1 hypo pump air locked. tested pump to see why it wouldn't trip out and switch over, found that about every 5 strokes of the pump the plunger would move not allowing the alarm to trigger switching over the pumps. Bled the air from the pump and primed the line. Restarted the plant and turned highlifts back online. CL2 jumped up to 1.13mg/l and continued to climb. Will need to change suction line on hypo pump most likely a pin hole in the line or crack causing air to get in.</p>		

Work Order Call Back Details Report

701706: Low Chlorine Alarm 6028

Asset:
Location: 6028-WTTM 6028, Temagami South WTP

Page Time:	03/21/2018 10:00 PM
Arrive time:	03/21/2018 10:45 PM
Leave time:	03/22/2018 03:00 AM
Finish Time:	03/22/2018 03:00 AM
Report Date:	3/26/18
Reported By:	Bryce Logan
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification:	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	INSTTECH	Bryce Logan	00:00	04:00

Log		
Date	Created By	Description
3/26/18	Bryce Logan	Call for plant shut down
On arrival found plant shut down and CL2 at .98mg/l Checked pumps for proper operation OK checked hypo line for a leak and did not find a leak pulled injector and tested pump. Hypo pumped out of the injector everything seems ok. Turned up hypo dosage from 3.8 to 4.1mg/l waiting till Chlorine started to climb but it kept dropping, triggered a manual backwash on plant to use up some clearwell water and circulate the water in the clearwell. Left highlifts off and the Low CL2 alarm off for the night and left the plant running to give it time to fill up and allow the Chlorine to come up. Will check in the morning.		

Work Order Call Back Details Report

740218: Low CL2 Alarm Temagami South WTP 6028

Asset:

Location: 6028-WTTM-P-DI 6028, Temagami South WTP, Process, Disinfection

Page Time:	03/30/2018 04:45 AM
Arrive time:	03/30/2018 05:30 AM
Leave time:	03/30/2018 11:45 AM
Finish Time:	03/30/2018 11:45 AM
Report Date:	4/2/18
Reported By:	Josh Dubois
Supervisor:	

Site:	OCWASITE
Priority:	5
Work Type:	CALL
Status:	COMP
Classification	REFURBISH/REPLACE
GL Account:	TEMAGM6028W-000

Actual Labor				
Task ID	Craft	Labor	Regular Hours	Premium Hours
	OPERATOR	Josh Dubois	00:00	08:00

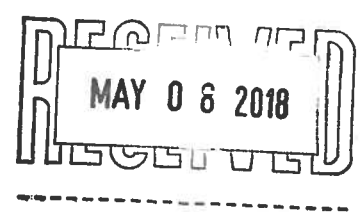
Log		
Date	Created By	Description
4/2/18	Josh Dubois	Low CL2 alarm

MP1 was air locked. Upon investigation it appeared to be the dosing monitor that was allowing air into the system, causing the air lock. The dosing monitor also was causing MP1 to not fail due to its nature of failure not triggering a fault. Using parts within the plant from spare units, repaired the entire MP1 system with a working dosing monitor and testing the pump failure operations. Pump is now working and failing properly.

From: Elaine Gunnell
Sent: Wednesday, May 9, 2018 1:59 PM
To: Roxanne St. Germain
Subject: FW: Three Regulations under the Fire Protection and Prevention Act, 1997 relating to mandatory certification, community risk assessments, and public reporting
Attachments: Fire Safety Regulations - Letter to Stakeholders .pdf; ATT00001.htm; Fire Safety Regulations - Questions and Answers .pdf; ATT00002.htm; Fire Safety Regulations - Clause-by-Clause Explanation.pdf; ATT00003.htm; Fire Safety Regulations - Narrative.pdf; ATT00004.htm

For incoming.

Elaine Gunnell, Dipl.M.A., AOMC
Municipal Clerk
The Corporation of the Municipality of Temagami
7 Lakeshore Drive, P.O. Box 220
Temagami, ON P0H 2H0
Phone: 705-569-3421 ext 208
Email: clerk@temagami.ca



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~EA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

From: Jim Sanderson
Sent: Tuesday, May 8, 2018 7:02 PM
To: Elaine Gunnell <clerk@temagami.ca>
Cc: Barry Graham <waterlog2000@yahoo.com>; Monty Cummings <building@temagami.ca>; Ken Richardson <knrich@ontera.net>; Ryan Cyr <cyr_ryan@live.ca>; Derek Trahan <derektrahan@hotmail.com>; Des Connelly <desconnelly@gmail.com>; Wendell Gustavson <wgcouncil@ontera.net>; Trent McIntyre <theparrotguy@hotmail.com>; Thomas Shank <jshank83@outlook.com>; Roxanne St Germain <rr_stgermain@hotmail.com>; Dan Lacroix <d_manlacroix@hotmail.ca>; Dirk Van Manen <docksplustemagami@gmail.com>; Nick Lepage <nlepage34@gmail.com>; M. J. Hoyle <hoylemj@hotmail.com>
Subject: Fwd: Three Regulations under the Fire Protection and Prevention Act, 1997 relating to mandatory certification, community risk assessments, and public reporting

FYI
FPPA regulations passed into law. Elaine please provide to council
Thanks
Jim

Sent from my iPhone

Begin forwarded message:

From: "Nichols, Ross (MCSCS)" <Ross.Nichols@ontario.ca>
Date: May 8, 2018 at 4:49:23 PM EDT
To: "OFM Subscribers (MCSCS)" <OFM.Subscribers@ontario.ca>
Subject: Three Regulations under the Fire Protection and Prevention Act, 1997 relating to mandatory certification, community risk assessments, and public reporting

Good afternoon, Chiefs.

Attached you will find documents relating to the three (3) new *Fire Protection and Prevention Act* Regulations that were filed earlier today.

The attachments include a Letter to Stakeholders from MCSCS Minister Lalonde, a Q&A document, a Clause-by-Clause Explanation of the Regulations, and a brief Narrative.

The Ministry has advanced the same information to municipal Mayors, CAOs, Clerks, as well as AMO, NOMA, ROMA, OGRA, the OPFFA and FFAO.

Per the Minister's Letter to Stakeholders, If you have further questions about next steps, please contact mcscsinput@ontario.ca.

Ross

Ross Nichols

Fire Marshal and

Chief, Emergency Management

Office of the Fire Marshal and Emergency Management

Ministry of Community Safety and Correctional Services

Telephone: 647.329.1200

Toll Free: 800.565.1842

Mobile: 416.700.4210

If you have any accommodation needs or require communication supports or alternate formats, please let me know.



May 8, 2019

As Minister of Community Safety and Correctional Services, it is my responsibility to ensure that the framework for the delivery of municipal fire services meets the needs and circumstances of the communities they serve across the province.

Ontario's firefighters – both career and volunteer – are among the best in the world. Our government is committed to the safety of our firefighters and of the communities they serve. An important part of my responsibilities is to work with municipalities to identify and address emerging gaps and challenges related to the delivery of fire protection services.

The ministry established the Fire Safety Technical Table (the Table) in January 2017 to provide recommendations on the enhancement of fire safety in Ontario.

The Table meets on a monthly basis and includes municipal representation (the Association of Municipalities of Ontario and the Town of Aurora), representatives from firefighter associations and representatives from career, composite and volunteer fire departments.

I want to thank the members of the Table for their dedication and for their work with my ministry on the development of three new fire safety regulations under the Fire Protection and Prevention Act (FPPA). The regulations relate to:

- Certification of firefighters;
- Risk assessments to inform the delivery of fire protection services; and,
- Public reporting on fire department response times.

These regulations respond to a number of coroner's inquest recommendations, enhance the consistency of fire safety across the province, increase transparency and accountability, and ensure that fire protection services meet the unique needs of communities.

The regulations were posted for comment on the regulatory registry in early 2018, and a great deal of valuable commentary was received. A number of changes have been made to reflect the thoughtful feedback.

I want to thank municipalities for their participation in this process and I am pleased to provide an update on the outcome of the regulatory consultation.

Mandatory Certification

The mandatory certification of firefighters, based on internationally recognized National Fire Protection Association (NFPA) standards, is a key step forward in building safer communities.

I want to emphasize that mandatory certification for four firefighter roles – including basic fire suppression – would only apply to new hires.

As such, the majority of existing suppression firefighters in Ontario – including those that work in volunteer departments – will not need to certify to maintain their jobs in their current positions. To progress to more senior positions in the fire service, certification would be required.

Some fire services in Ontario already train to NFPA standards – and over 80 have already begun certifying their firefighters. Province-wide certification would help ensure firefighters have a consistent level of knowledge and skill to safely provide fire protection services.

We recognize that some municipalities may require more time to comply with the mandatory certification of their firefighters. In response to feedback from the public posting of this regulation, we are delaying the in-force date for several roles to July 1st, 2019 and for others to January 1st, 2020 and January 1st, 2021.

For firefighters who have made best efforts to complete the certification in 24 months but were not able to do so, we are allowing an additional 12 months for completion, if the extension is approved by the Fire Marshal. This program would allow firefighters to work while completing their training and certification.

The internship program will also be expanded to include in-service fire instructors and fire inspectors for an initial 6-month internship. These participants will also benefit from a potential 6-month extension, if the extension is approved by the Fire Marshal. Firefighters who are certified and deemed-to-be certified (i.e., grandfathered) will have the ability to supervise firefighters in the internship program.

We believe the training and certification process for fire services across the province should be convenient and straightforward – particularly for small and rural municipalities who may face challenges in recruiting new volunteer firefighters.

We also recognize that firefighters will need a straightforward way to access testing services – and we will provide an online testing system that will be available free of charge. Where high-speed internet is not available, paper testing will continue to be available to fire services, also free of charge.

To ensure any challenges small or rural fire services may have adapting to the new requirements are mitigated, we will work with these municipalities to assess their current state of readiness and we will provide funding to cover all additional costs associated with this initiative.

In collaboration with our partners, MCSCS will be setting up an implementation table with a specific focus on small and rural communities to address their unique challenges throughout the implementation process.

Community Risk Assessments

Most communities undertake a risk assessment of some sort to help inform local decisions on the provision of fire protection services.

This regulation requires that all municipalities undertake a standardized risk assessment that will be used to inform the development of municipal fire protection services. A full risk assessment must be conducted every five years, with monitoring and reviewing conducted annually.

Undertaking a risk assessment will ensure that the delivery of fire protection services, including the development of public education and fire prevention programs, are based on consideration of key profiles of the community.

Public Reporting

Fire services across Ontario report their response times to the Office of the Fire Marshal and Emergency Management (OFMEM) using varying definitions. The result is inconsistent data that may be misinterpreted. There is no requirement to share this data with municipal governments or to make the information public. The public reporting regulation will create consistent reporting, and will increase transparency and accountability by providing the public with a clear understanding of what they can expect from the fire department in terms of response times.

This regulation is consistent with the Ontario Government's "open-by-default" approach to data sharing, and it is in line with the public's expectation that key information be available about their fire services.

Conclusion

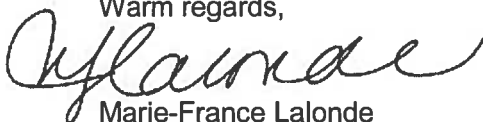
My most important priority as Minister is the safety and security of every Ontarian. That is why we are requiring firefighters to certify, fire departments to develop risk assessments, and fire department response time data to be publicly reported – it will help to improve community safety across our province.

We will work closely with communities to ensure a smooth transition to the new regulations that will begin to come into force on July 1st, 2019.

I want to thank all of our partners who worked with us on these regulations, and the municipal governments who submitted comments to the public registry.

If you have further questions about next steps, please contact mcscsinput@ontario.ca.

Warm regards,



Marie-France Lalonde
Minister

Fire Protection and Prevention Act Regulations

Narrative

Ontario is committed to the safety of both firefighters, and the public. That is why it's critical that the framework for the delivery of fire services across the province meets the needs and circumstances of communities they serve.

Following recommendations from multiple coroner's inquests, the Ministry of Community Safety and Correctional Services (MCSCS) formed a Fire Safety Technical Table (the Table) to provide recommendations on enhancing fire service delivery in Ontario. The Table includes municipal representation from the Association of Municipalities of Ontario (AMO), the Town of Aurora, fire associations and representatives from career, composite and volunteer fire departments from both urban and rural communities.

To date, the work of the Table has been informing the development of regulations related to mandatory certification of firefighters, community risk assessments to inform the delivery of fire protection services, and public reporting of fire department response times.

In regards to mandatory certification, currently, under the Occupational Health and Safety Act, employers must provide information, instruction and supervision to a worker to protect their health or safety. Ontario voluntarily adopted National Fire Protection Association (NFPA) standards in 2013/14, although certification is not yet mandatory. NFPA uses codes and standards that are considered best practice, evidence based and are used throughout North America.

More than 80 fire departments (a mix of urban/rural, large/small, professional/composite and volunteer) are already voluntarily certifying to the NFPA standards and many are training to the NFPA standards, but not yet certifying.

Under the new regulation, certification for four firefighter roles – including basic fire suppression – would only apply to new hires. As such, the majority of existing suppression firefighters in Ontario will not need to certify to maintain their jobs in their current positions. Those seeking to advance to a higher rank (e.g., Fire Officer) would be required to certify.

Firefighters who need to be certified will be able to work under the supervision of another certified firefighter, via an internship program, while they complete their training. They will have up to two years (with the potential of a one-year extension, with the approval of the Fire Marshal) to complete their certification.

Firefighters not certified before being hired by a fire department would need to be enrolled in the two year internship program. Firefighters seeking to certify to NFPA 1001 Levels 1 and 2 (exterior and interior attack), would be required to train approximately 3 hours a week to achieve certification if the firefighter is enrolled in the two year internship program.

Those who have previously trained to the former Ontario standards may be eligible to have their previous knowledge or experience qualify them for alternative compliance to certification

(i.e., grandfathering). In these instances, fire chiefs would need to attest that training has been received by the firefighter and provide documentation, upon request.

The earliest that any part of the regulation comes into force is July 2019, with other parts coming in force in 2020 and 2021.

The government of Ontario will work closely with the Table and municipalities, especially those who represent small, northern and rural areas, to identify specific challenges and seek their input in developing an implementation model that would best address their needs in order to ensure successful implementation.

Clause-by-Clause Explanation

Mandatory Certification Regulation under the

Fire Protection and Prevention Act, 1997

Regulation Section Affected	Provision	Description
Definitions		
1.	Definition 1. In this Regulation, "NFPA" means the National Fire Protection Association.	In the regulation, "NFPA" means the National Fire Protection Association.
Mandatory Certification		
2.(1)	Mandatory certification 2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters perform a fire protection service set out in Table 1 only if, (a) the firefighter performing the fire protection service is certified to the corresponding certification standard set out in that Table; or (b) this Regulation provides that the certification standard referred to in clause (a) does not apply with respect to the firefighter.	A municipality is responsible for ensuring its firefighters that perform fire protection services are certified except where a firefighter is grandfathered or is enrolled in an internship program. In an area where there is no local government, the fire department is responsible for

Regulation Section Affected	Provision	Description
		ensuring its firefighters that perform fire protection services are certified except where a firefighter is grandfathered or is enrolled in an internship program.
2.(2)	Who provides certifications (2) The certification must be provided by the Fire Marshal.	The Office of the Fire Marshal and Emergency Management (OFMEM) is responsible for knowledge and skills testing and issuing certificates to firefighters.
Intern firefighters		
3.(1)	Intern firefighters 3. (1) A certification standard does not apply with respect to a firefighter who, (a) is enrolled in an internship program approved by the Fire Marshal; and (b) is operating under the supervision of a firefighter certified to that standard; and (c) has, (i) been a firefighter for no more than 24 months, or	If a firefighter is performing a role in the internship program under the supervision of a certified firefighter and has not been a firefighter for more than two years, the intern firefighter does not have to be certified. The intern firefighter must be supervised by another firefighter who is certified to the appropriate NFPA standard. (e.g., if an intern is training to become a Public Educator, their supervisor must be

Regulation Section Affected	Provision	Description
	(ii) been in the internship program for no more than six months, if the internship program is to train to be a fire instructor or to train to be a fire inspector.	<p>certified as a Public Educator [NFPA 1035]).</p> <p>An intern firefighter can also be an existing firefighter who is training to become a Fire Instructor or Fire Inspector. These individuals have six months to become certified.</p>
3.(2)	<p>Extension of time</p> <p>(2) If a firefighter did their best to fulfil the requirements of the internship program but did not fulfil the requirements, the Fire Marshal must grant them an extension of a further,</p> <p>(a) 12 months; or</p> <p>(b) 6 months, if the internship program is to train to be a fire instructor or to train to be a fire inspector.</p>	<p>OFMEM will grant an extension of 12 months to an intern firefighter if they have made their best efforts to achieve certification within the two year internship period but were unable to do so.</p> <p>OFMEM will grant an extension of six months to an intern firefighter who has made their best efforts to achieve certification to become a Fire Instructor or Fire Inspector within the six month internship period but were unable to do so.</p>

Regulation Section Affected	Provision	Description
Transition		
4.(1)	Transition 4. (1) A certification standard set out in item 1, 2, 3, or 4 of Table 1 does not apply with respect to a firefighter who, <ul style="list-style-type: none"> (a) became a firefighter before July 1, 2019; and (b) performed the fire protection service that the standard corresponds to before July 1, 2019 	<p>This section states that mandatory certification for Public Educators, Suppression Firefighters (interior and exterior) and Pump Operators will be implemented on a go-forward basis for newly hired firefighters.</p> <p>Firefighters in the roles of Public Educator, Suppression Firefighter (both interior and exterior attack) and Pump Operators hired after July 1, 2019 will have to be certified. Existing firefighters hired before July 1, 2019 in these roles do not have to be certified.</p> <p>Firefighters in the role of a Technical Rescuer hired after January 1, 2021 will have to be certified.</p> <p>Existing firefighters hired before January 1, 2021 in the</p>
4.(2)	Same, technical rescue (2) The certification standard set out in item 5.1 of Table 1 does not apply with respect to a firefighter who, <ul style="list-style-type: none"> (a) became a firefighter before January 1, 2021; and 	

Regulation Section Affected	Provision	Description
	(b) performed the fire protection service that the standard corresponds to before January 1, 2021.	role of Technical Rescuer <u>do not</u> have to be certified.
4.(3)	<p>Letter of compliance</p> <p>(3) A certification standard set out in item 1, 2 or 3 of Table 1 does not apply with respect to a firefighter that both of the following criteria apply to:</p> <ol style="list-style-type: none"> 1. The firefighter became a firefighter before July 1, 2019. 2. The firefighter's fire chief was given permission by the Fire Marshal to issue the firefighter a Letter of Compliance with NFPA Standards respecting the relevant standard under Fire Marshal's Communiqué 2014-04, "Transition to NFPA Professional Qualifications Standards: Grandfathering Policy", which is dated January 2014 and available on a website of the Government of Ontario. 	<p>This section speaks to firefighters that have been grandfathered.</p> <p>Firefighters in the roles of Public Educator and Suppression Firefighter (both interior and exterior attack) <u>do not</u> have to be certified if they were hired before July 1, 2019 and have been grandfathered to the appropriate NFPA standard.</p>
4.(4)	<p>Earlier version of standard</p> <p>(4) A certification standard does not apply with respect to a firefighter who, prior to July 1, 2019, was certified to an earlier version of that standard.</p>	Firefighters who, before July 1, 2019 are certified to an earlier version of an NFPA standard <u>do not</u> need to re-certify to the newer editions of the standard.
4.(5)	<p>Deemed certification for the purpose of supervising interns</p> <p>(5) If subsection (3) or (4) provides that a certification standard does not apply with respect to a firefighter, that firefighter is deemed to be certified to that standard for the purpose of clause 3 (1) (b).</p>	A firefighter who has been grandfathered or holds certification to an earlier version of the appropriate NFPA standard may supervise intern firefighters.

Regulation Section Affected	Provision	Description																		
Amendments																				
5.(1)	Amendments (1) Subsection 4 (3) of this Regulation is amended by striking out "item 1, 2 or 3" in the portion before paragraph 1 and substituting "item 1, 1.3, 2, 3, 5 or 6".	As of January 1, 2020, Fire Inspectors, Fire Officers and Fire Instructors will need to be certified unless they were hired before July 1, 2019 and received grandfathering to appropriate NFPA standard.																		
5.(2)	(2) Table 1 to this Regulation is amended by adding the following items: <table border="1"> <tr> <td>1.1</td><td>Dispatch fire department resources (personnel and equipment)</td><td>NFPA 1061, "Professional Qualifications for Public Safety Telecommunications Personnel", 2014 Edition, Level I</td></tr> <tr> <td>1.2</td><td>Fire investigation activities</td><td>NFPA 1033, "Standard for Professional Qualifications for Fire Investigator", 2014 Edition</td></tr> <tr> <td>1.3</td><td>Fire prevention inspections or plans examination activities</td><td>NFPA 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner", 2014 Edition, Level I</td></tr> <tr> <td>3.1</td><td>Hazardous materials response at the Technician Level</td><td>NFPA 1072, "Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications", 2017 Edition</td></tr> <tr> <td>5.</td><td>Supervise other firefighters</td><td>NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Level I</td></tr> <tr> <td>6.</td><td>Training courses for fire protection services</td><td>NFPA 1041, "Standard for Fire Service Instructor Professional Qualifications", 2012 Edition, Level I</td></tr> </table>	1.1	Dispatch fire department resources (personnel and equipment)	NFPA 1061, "Professional Qualifications for Public Safety Telecommunications Personnel", 2014 Edition, Level I	1.2	Fire investigation activities	NFPA 1033, "Standard for Professional Qualifications for Fire Investigator", 2014 Edition	1.3	Fire prevention inspections or plans examination activities	NFPA 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner", 2014 Edition, Level I	3.1	Hazardous materials response at the Technician Level	NFPA 1072, "Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications", 2017 Edition	5.	Supervise other firefighters	NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Level I	6.	Training courses for fire protection services	NFPA 1041, "Standard for Fire Service Instructor Professional Qualifications", 2012 Edition, Level I	As of January 1, 2020, Table 1, which outlines the roles that require certification, will be amended to include Fire Dispatchers, Fire Investigators, Fire Inspectors, Hazardous Materials Personnel (Technician), Fire Officers, and Fire Instructors.
1.1	Dispatch fire department resources (personnel and equipment)	NFPA 1061, "Professional Qualifications for Public Safety Telecommunications Personnel", 2014 Edition, Level I																		
1.2	Fire investigation activities	NFPA 1033, "Standard for Professional Qualifications for Fire Investigator", 2014 Edition																		
1.3	Fire prevention inspections or plans examination activities	NFPA 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner", 2014 Edition, Level I																		
3.1	Hazardous materials response at the Technician Level	NFPA 1072, "Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications", 2017 Edition																		
5.	Supervise other firefighters	NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Level I																		
6.	Training courses for fire protection services	NFPA 1041, "Standard for Fire Service Instructor Professional Qualifications", 2012 Edition, Level I																		
5.(3)	(3) Table 1 to this Regulation is amended by adding the following item: <table border="1"> <tr> <td>5.1</td><td>Technical rescue activities, but only the following technical rescue activities: 1. Confined space rescue 2. Ice rescue 3. Rope rescue 4. Surface water rescue 5. Swift water rescue </td><td>NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2017 Edition</td></tr> </table>	5.1	Technical rescue activities, but only the following technical rescue activities: 1. Confined space rescue 2. Ice rescue 3. Rope rescue 4. Surface water rescue 5. Swift water rescue	NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2017 Edition	On January 1, 2021, Table 1, which outlines the roles that require certification, will be amended to include Technical Rescuers who perform these seven specific rescue activities need to be certified.															
5.1	Technical rescue activities, but only the following technical rescue activities: 1. Confined space rescue 2. Ice rescue 3. Rope rescue 4. Surface water rescue 5. Swift water rescue	NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2017 Edition																		

Regulation Section Affected	Provision		Description
		6. Trench rescue 7. Vehicle rescue	
	Commencement		
6. (1)	Commencement		<p>On July 1, 2019, Sections 1 to 4 and Table 1 of the regulation come into force.</p> <p>On July 1, 2019, newly hired firefighters in the roles of Public Educator, Suppression Firefighter (interior and exterior attack) and Pump Operator will need to be certified.</p>
6. (2)	(2) Subsections 5 (1) and (2) come into force on January 1, 2020.		<p>On January 1, 2020 subsection 5(1) and Table 1 are amended with respect to adding the firefighter roles that are eligible for grandfathering and require certification: Fire Inspector, Fire Officer and Fire Instructor.</p> <p>On January 1, 2020 existing firefighters in the roles of Fire Dispatchers, Fire Investigators and Hazardous Materials Personnel (Technician) will need to be certified.</p>

Regulation Section Affected	Provision	Description
		Grandfathered Fire Inspectors, Fire Officers and Fire Instructors will not need to be certified.
6. (3)	(3) Subsections 4 (2) and 5 (3) come into force on January 1, 2021.	On January 1, 2021, subsection 4 (2) and Table 1 are amended so that Technical Rescuers performing seven specific rescue activities will need to be certified, unless they performed these specific rescue activities before January 1, 2021.

Clause-by-Clause Explanation

Public Reports Regulation under the

Fire Protection and Prevention Act, 1997

Regulation Section Affected	Provision	Description
Definitions		
1.	Definition 1. In this Regulation, “PSAP” is short for public safety answering point, which means a call centre responsible for answering calls to 9-1-1 for police, firefighting and ambulance services.	In the regulation, “PSAP” is short for public safety answering point, which means a call centre responsible for answering calls to 9-1-1 for police, firefighting and ambulance services.
Preparation of public reports		
2.(1)	Preparation of public reports Fire Marshal sends fire department the information 2. (1) The Fire Marshal must give every fire department the information required by Schedule 1, based on the information the Fire Marshal has received through reports under subsection 11 (2) of the Act.	Fire departments must time stamp information through the Standard Incident Reporting system to the Office of the Fire Marshal and Emergency Management (OFMEM). OFMEM will then provide calculated response times to fire departments.
2.(2)	Fire department prepares the public report (2) Every fire department must prepare a public report setting out,	Using the calculated response time data from OFMEM, fire departments will prepare a public report.

Regulation Section Affected	Provision	Description
	(a) the information required by Schedule 1; and (b) any other information the fire department chooses to include.	This report will include all response times set out in Schedule 1. Fire departments may include any other information, including explanatory language that will help the public understand the factors that may have impacted the department's response times.
2.(3)	Fire department may use Fire Marshal's data (3) The fire department may use the information required by Schedule 1 that the Fire Marshal provided to prepare their public report, or may carry out their own calculations respecting the same time period.	A fire department may choose to calculate their own response time data in their public report instead of relying on OFMEM to conduct and provide calculations.
	Dissemination of public reports	
3.(1)	Dissemination of public reports From fire department to Fire Marshal 3. (1) Every fire department must give their public report to the Fire Marshal no later than 180 days after the Fire Marshal gives the fire department the information.	After the fire department receives their calculated response time data from OFMEM or does their own calculations, the fire department will have six months to provide their public report to the OFMEM.
3.(2)	From fire department to municipality (2) Every fire department that is authorized to provide fire protection services by a municipality must give their public report to the municipal council before giving its public report to the Fire Marshal.	Before a fire department submits their public report to OFMEM, they must submit the report to their municipal council.
3.(3)	From fire department to group of municipalities (3) Every fire department that is authorized to provide fire protection services by a group of municipalities must	If a fire department provides services to more than one municipality (e.g., through an automatic or mutual aid agreement),

Regulation Section Affected	Provision	Description
	give their public report to the municipal council of each municipality in the group of municipalities before giving their public report to the Fire Marshal.	the fire department must submit the public report to each municipal council for which they provide services.
3.(4)	Fire Marshal makes public (4) The Fire Marshal may make the public report available to the public.	OFMEM may make the public report available to the public (e.g., on its website)
Clarification		
4.	Clarification 4. For greater certainty, this Regulation does not imply that firefighters have authority to perform acts that the <i>Regulated Health Professions Act, 1991</i> does not permit them to perform.	The Regulated Health Professions Act (RHPA) provides authority for firefighters to perform "controlled acts" in response to medical emergencies in specific instances. The purpose of this provision is to clarify that the regulation does not authorize firefighters to provide any medical services that would not be permitted under the RHPA.
Commencement		
5.	Commencement 5. This Regulation comes into force on the later of January 1, 2020 and the day it is filed.	The regulation comes into force on January 1, 2020.

**Regulation
Section
Affected**

Provision

Description

**SCHEDULE 1
REQUIRED INFORMATION
CAREER FIREFIGHTERS**

1. (1)	<p>1. (1) The public report must set out the following information respecting incidents in which the first fire department unit that arrives on the scene does not include a volunteer firefighter:</p> <p>1. For each standard set out in the following Table,</p> <p>i. the percentage value of how often the fire department achieves that standard for the corresponding time interval, and</p> <p>ii. the corresponding benchmark percentage value for how often the fire department should achieve or exceed that standard.</p> <p>2. For each time interval set out in the following Table that does not have a corresponding standard, the time interval value that the fire department achieves or exceeds 90% of the time.</p>	<p>In instances, where the first fire truck on scene only includes career firefighters, the fire department must include response time benchmark data as outlined in Schedule 1 (e.g., turnout time of 80 seconds for fire and special operations) and the percentage of time the fire department achieved the benchmark (e.g., turnout time benchmark of 90%).</p> <p>Where a response time does not have a benchmark, the first fire truck that only includes career firefighters will report the response time that they met or exceeded 90% of the time.</p>								
Table	<table><tr><th>Item</th><th>Column 1</th><th>Column 2</th><th>Column 3</th></tr><tr><td>1.</td><td>Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre</td><td>Standard 30 seconds</td><td>Benchmark 95%</td></tr></table>	Item	Column 1	Column 2	Column 3	1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre	Standard 30 seconds	Benchmark 95%	<p>Definitions of each item are as follows:</p> <p>1. Alarm transfer time: The time the call the PSAP is in receipt of the alarm from the time that the alarm is first</p>
Item	Column 1	Column 2	Column 3							
1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre	Standard 30 seconds	Benchmark 95%							

Regulation Section Affected	Provision			Description
	2.	Alarm answering time: The time interval that begins when the alarm is received at the fire department communication centre and ends when the alarm is acknowledged at the communication centre	15 seconds	95%
	3.	Alarm processing time: The time interval from when the alarm is acknowledged at the fire department communication centre until response information begins to be transmitted via voice or electronic means to fire department facilities and fire department units	64 seconds for calls other than the following calls; and 90 seconds for the following calls: 1. Calls requiring emergency medical dispatch questioning and pre-arrival medical instructions 2. Calls requiring language translation 3. Calls requiring the use of a TTY/TDD device or audio/video relay services 4. Calls of criminal activity that require information vital to emergency responder safety prior to dispatching units 5. Hazardous material incidents 6. Technical rescue 7. Calls that require determining the	90%

2. Alarm answering time: The time the call is received at the communication or dispatch centre from the time the alarm is acknowledged by the communication or dispatch centre
3. Alarm processing time: The time the call is initially received by the communication or dispatch centre from the first time facilities/units are notified of the emergency by the communication or dispatch centre
4. Alarm handling time: The time the alarm is received at the PSAP from the beginning time that emergency facilities/unit(s) have information transmitted to them
5. Turnout time: The time the call is received by the facilities/unit from the time that the unit leaves the station
6. Travel time: The time the unit(s) leaves the station from the time that the first unit arrives on scene
7. Initiating action/intervention time: The time between when the fire department first arrives on the scene and when they begin to respond to the emergency

Regulation Section Affected	Provision			Description
		location of the alarm due to insufficient information		8. Total response time: The time the call is initially received by the PSAP from the time the first unit arrives on scene
4.	Alarm handling time: The time interval from the receipt of the alarm at the PSAP until the beginning of the transmittal of the response information via voice or electronic means to fire department facilities or the fire department units in the field	8. Calls received by text message	No benchmark	
5.	Turnout time: The time interval that begins when the fire department facilities and fire department units notification process begins by either an audible alarm or visual announcement or both and ends at the beginning point of travel time	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	90%	
6.	Travel time: The time interval that begins when a fire department unit is en route to the incident and ends when the fire department unit arrives at the scene	80 seconds for fire and special operations; 60 seconds for emergency medical services	90%	
7.	Initiating action/intervention time: The time interval from when a fire department unit arrives on the scene to the initiation of emergency mitigation	240 seconds for fire suppression; 240 seconds for the arrival of a unit with a first responder with an automatic external defibrillator or higher level capability	No benchmark	
8.	Total response time: The time interval from the receipt of the alarm at the PSAP to when the first	no standard for other services	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark

Regulation Section Affected	Provision			Description
	fire department unit is initiating action or intervening to control the incident	department achieves or exceeds 90% of the time		
1. (2)	(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.			If a fire department does not have information for alarm transfer time, alarm answering time, alarm processing time, alarm handling time, or total response time, then this information does not need to be included in the public report.
SCHEDULE 1 REQUIRED INFORMATION VOLUNTEER FIREFIGHTERS				
2. (1)	2. (1) The public report must set out the following information respecting incidents in which the first fire department unit that arrives on the scene includes at least one volunteer firefighter: 1. For each time interval set out in the following Table, the time interval value that the fire department achieves or exceeds 90% of the time.			In instances, where the first fire truck on scene has at least one volunteer firefighter, the fire department will include the response time that they met or exceeded 90% of the time in their public report.
Table	Item	Column 1		
		Time interval		
	1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the fire department communication centre		
	2.	Alarm answering time: The time interval that begins when the alarm is received at the fire department communication centre and ends when the alarm is acknowledged at the communication centre		
	3.	Alarm processing time: The time interval from when the alarm is acknowledged at the fire department communication centre until response information begins to be transmitted via voice or electronic		
	Definitions of each item are as follows: 1. Alarm transfer time: The time the call the PSAP is in receipt of the alarm from the time that the alarm is first received at the communication or dispatch centre			

Regulation Section Affected	Provision	Description																								
	<table><tr><td></td><td>means to fire department facilities and fire department units</td></tr><tr><td>4.</td><td>Alarm handling time: The time interval from the receipt of the alarm at the PSAP until the beginning of the transmittal of the response information via voice or electronic means to fire department facilities or the fire department units in the field</td></tr><tr><td>5.</td><td>Turnout time: The time interval that begins when the fire department facilities and fire department units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time</td></tr><tr><td>6.</td><td>Travel time: The time interval that begins when a fire department unit is en route to the incident and ends when the fire department unit arrives at the scene</td></tr><tr><td>7.</td><td>Initiating action/intervention time: The time interval from when a fire department unit arrives on the scene to the initiation of emergency mitigation</td></tr><tr><td>8.</td><td>Total response time: The time interval from the receipt of the alarm at the PSAP to when the first fire department unit is initiating action or intervening to control the incident</td></tr></table>		means to fire department facilities and fire department units	4.	Alarm handling time: The time interval from the receipt of the alarm at the PSAP until the beginning of the transmittal of the response information via voice or electronic means to fire department facilities or the fire department units in the field	5.	Turnout time: The time interval that begins when the fire department facilities and fire department units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time	6.	Travel time: The time interval that begins when a fire department unit is en route to the incident and ends when the fire department unit arrives at the scene	7.	Initiating action/intervention time: The time interval from when a fire department unit arrives on the scene to the initiation of emergency mitigation	8.	Total response time: The time interval from the receipt of the alarm at the PSAP to when the first fire department unit is initiating action or intervening to control the incident	<table><tr><td>2.</td><td>Alarm answering time: The time the call is received at the communication or dispatch centre from the time the alarm is acknowledged by the communication or dispatch centre</td></tr><tr><td>3.</td><td>Alarm processing time: The time the call is initially received by the communication or dispatch centre from the first time facilities/units are notified of the emergency by the communication or dispatch centre</td></tr><tr><td>4.</td><td>Alarm handling time: The time the alarm is received at the PSAP from the beginning time that emergency facilities/unit(s) have information transmitted to them</td></tr><tr><td>5.</td><td>Turnout time: The time the call is received by the facilities/unit from the time that the unit leaves the station</td></tr><tr><td>6.</td><td>Travel time: The time the unit(s) leaves the station from the time that the first unit arrives on scene</td></tr><tr><td>7.</td><td>Initiating action/intervention time: The time between when the fire department first arrives on the scene and when they begin to respond to the emergency</td></tr></table>	2.	Alarm answering time: The time the call is received at the communication or dispatch centre from the time the alarm is acknowledged by the communication or dispatch centre	3.	Alarm processing time: The time the call is initially received by the communication or dispatch centre from the first time facilities/units are notified of the emergency by the communication or dispatch centre	4.	Alarm handling time: The time the alarm is received at the PSAP from the beginning time that emergency facilities/unit(s) have information transmitted to them	5.	Turnout time: The time the call is received by the facilities/unit from the time that the unit leaves the station	6.	Travel time: The time the unit(s) leaves the station from the time that the first unit arrives on scene	7.	Initiating action/intervention time: The time between when the fire department first arrives on the scene and when they begin to respond to the emergency
	means to fire department facilities and fire department units																									
4.	Alarm handling time: The time interval from the receipt of the alarm at the PSAP until the beginning of the transmittal of the response information via voice or electronic means to fire department facilities or the fire department units in the field																									
5.	Turnout time: The time interval that begins when the fire department facilities and fire department units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time																									
6.	Travel time: The time interval that begins when a fire department unit is en route to the incident and ends when the fire department unit arrives at the scene																									
7.	Initiating action/intervention time: The time interval from when a fire department unit arrives on the scene to the initiation of emergency mitigation																									
8.	Total response time: The time interval from the receipt of the alarm at the PSAP to when the first fire department unit is initiating action or intervening to control the incident																									
2.	Alarm answering time: The time the call is received at the communication or dispatch centre from the time the alarm is acknowledged by the communication or dispatch centre																									
3.	Alarm processing time: The time the call is initially received by the communication or dispatch centre from the first time facilities/units are notified of the emergency by the communication or dispatch centre																									
4.	Alarm handling time: The time the alarm is received at the PSAP from the beginning time that emergency facilities/unit(s) have information transmitted to them																									
5.	Turnout time: The time the call is received by the facilities/unit from the time that the unit leaves the station																									
6.	Travel time: The time the unit(s) leaves the station from the time that the first unit arrives on scene																									
7.	Initiating action/intervention time: The time between when the fire department first arrives on the scene and when they begin to respond to the emergency																									

Regulation Section Affected	Provision	Description
2. (2)	(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.	8. Total response time: The time the call is initially received by the PSAP from the time the first unit arrives on scene If a fire department does not have information for alarm transfer time, alarm answering time, alarm processing time, alarm handling time, or total response time then this information does not need to be included in the public report.

Clause-by-Clause Explanation

Community Risk Assessments Regulation under the

Fire Protection and Prevention Act, 1997

Regulation Section Affected	Provision	Description
Mandatory Use		
1.	<p>Mandatory use</p> <p>1. Every municipality, and every fire department in a territory without municipal organization, must,</p> <p>(a) complete and review a community risk assessment as provided by this Regulation; and</p> <p>(b) use its community risk assessment to inform decisions about the provision of fire protection services.</p>	<p>A municipality is responsible for completing a community risk assessment and using the completed assessment to make evidence-based decisions on the provision of fire protection services in their community.</p> <p>In an area where there is no local government, the fire department is responsible for completing a community risk assessment and using the completed assessment to make evidence-based decisions on the provision of fire protection services in their community.</p>

Regulation Section Affected	Provision	Description
	What it is	
2. (1)	What it is 2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.	An explanation of what is a community risk assessment in the regulation.
	Mandatory profiles	
2. (2)	Mandatory profiles (2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.	Schedule 1 lists all of the factors within a community that a municipality must consider when identifying and categorizing risks.
	Form	
2. (3)	Form (3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.	If OFMEM provides a community risk assessment template a municipality or fire department in an area where there is no local government must use the template provided. A municipality or fire department in an area where there is no local government that uses another risk assessment process can be approved by OFMEM provided the mandatory profiles outlined in Schedule 1 are included.
	When to complete (at least every five years)	
3. (1)	When to complete (at least every five years) 3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.	Municipalities or fire departments in areas with where there is no local government must complete a risk assessment every five years.

Regulation Section Affected	Provision	Description
New municipality or fire department		
3. (2)	New municipality or fire department (2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence	If a new municipality or fire department in an area where there is no local government is created after the regulation comes into force, they must complete their first community risk assessment within two years.
Transition		
3. (3)	Transition (3) A municipality that exists on July 1, 2019, or a fire department in a territory without municipal organization that exists on July 1, 2019, must complete a community risk assessment no later than July 1, 2024.	A municipality or fire department in an area where there is no local government has five years to complete its community risk assessment when the regulation comes into force on July 1, 2019. As a result, the first community risk assessment will not need to be in place until July 1, 2024.
Revocation		
3. (4)	Revocation (4) Subsection (3) and this subsection are revoked on July 1, 2025	The 'transition' item in the regulation will be removed on July 1, 2025, as municipalities or fire departments in areas where there is no local government will have completed a risk assessment.
When to review (at least every year)		
4. (1)	When to review (at least every year)	Risk assessments must be reviewed annually within the five year period.

Regulation Section Affected	Provision	Description
	<p>4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after,</p> <p>(a) the day its community risk assessment was completed; and</p> <p>(b) the day its previous review was completed.</p>	
	Other reviews	
4. (2)	<p>Other reviews</p> <p>(2) The municipality or fire department must also review its community risk assessment whenever necessary.</p>	Risk assessments must be reviewed whenever necessary.
	Revisions	
4. (3)	<p>Revisions</p> <p>(3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect,</p> <p>(a) any significant changes in the mandatory profiles;</p> <p>(b) any other significant matters arising from the review.</p>	Municipalities and or fire departments in an area where there is no local government must revise its risk assessment if there are any significant changes to the mandatory profiles or another significant change in the community
	New assessment instead of review	
4. (4)	<p>New assessment instead of review</p> <p>(4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.</p>	If a municipality or fire department plans to complete a new risk assessment before the five years is up, then an annual review is not required.
	Commencement	
5.	<p>Commencement</p> <p>5. This Regulation comes into force on the later of July 1, 2019 and the day it is filed.</p>	The regulation comes into force July 1, 2019.

Regulation Section Affected	Provision	Description
SCHEDULE 1 MANDATORY PROFILES		
Schedule 1	1. Geographic profile: The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.	Physical features of the community may present inherent risks or potentially have an impact on fire department access or response time.
Schedule 1	2. Building stock profile: The types of buildings in the community, the uses of the buildings in the community, the number of buildings of each type, the number of buildings of each use and any building-related risks known to the fire department.	Potential fire risks associated with different types or uses of buildings given their prevalence in the community and the presence or absence of fire safety systems and equipment at time of construction.
Schedule 1	3. Critical infrastructure profile: The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.	Presence/availability and capacity of infrastructure elements that could have a significant impact on such things as dispatch, communications, suppression operations, overall health care or transportation for the community if compromised, or that may present unique fire risks by virtue of their size or design.
Schedule 1	4. Demographic profile: The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.	Characteristics of the population in the community in order to tailor delivery of fire protection services including public education and fire prevention programs.
Schedule 1	5. Hazard profile: The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.	Hazards, to which fire departments may be expected to respond, that may have a significant impact on the

Regulation Section Affected	Provision	Description
		community. Examples of natural hazards would include floods, forest fires or earthquakes; human caused hazards would include such things as chemical or biological attacks, or other terrorist activity; and technological hazards would include such things as industrial pollution, nuclear or hazardous materials incidents.
Schedule 1	6. Public safety response profile: The types of incidents responded to by other entities in the community, and those entities' response capabilities.	Other public safety response agencies (such as police/ambulance/rescue) that might be tasked to or able to assist in the some capacity to the response to emergencies or in mitigating the impact of emergencies to which the fire department responds.
Schedule 1	7. Community services profile: The types of services provided by other entities in the community, and those entities' service capabilities.	Presence or absence and potential abilities of other agencies, organizations, or associations to provide services that may assist in mitigating the impact of emergencies to which the fire department responds.
Schedule 1	8. Economic profile: The economic sectors affecting the community that are critical to its financial sustainability.	Economic drivers in the community that have significant influence on the ability of the community to provide or maintain service levels.

Regulation Section Affected	Provision	Description
Schedule 1	<p>9. Past loss and event history profile: The community's past emergency response experience, including the following analysis:</p> <ol style="list-style-type: none"> 1. The number and types of emergency responses, injuries, deaths and dollar losses. 2. Comparison of the community's fire loss statistics with provincial fire loss statistics. <p>Note: Each profile is to be interpreted as extending only to matters relevant to fire protection services.</p>	<p>Evaluation of previous response data to identify circumstances and behaviours that will inform decisions on fire protection services delivery including public fire safety education and inspection programs.</p>

Questions & Answers

Fire Safety Regulations

General

1. What are the new regulations that the ministry developed under the Fire Protection and Prevention Act (FPPA)?

- The ministry has developed three new regulations under the FPPA that relate to:
 - Certification of firefighters;
 - Community risk assessments to inform the delivery of fire protection services; and,
 - Public reporting on fire department response times.

2. What is the Fire Safety Technical Table (the Table)?

- The Table was established in January 2017 to identify policy gaps and challenges, and to provide recommendations to the ministry to modernize fire service delivery in Ontario.
- The Table includes municipal representation from the Association of Municipalities of Ontario (AMO), the Town of Aurora, fire associations and representatives from career, composite and volunteer fire departments from both urban and rural communities.
- The initial focus of the Table has been to inform the development of recommendations for the ministry on firefighter certification, conducting community risk assessments, public reporting of fire-related data, and other matters of collective interest.

3. Why does the government need the advice of a technical table?

- The FPPA is over 20 years old, which means there is a need to address emerging gaps and challenges related to the delivery of fire safety in Ontario, including a lack of mandatory standards related to firefighter training and certification.
- The ministry established the Table to seek input from knowledgeable stakeholders, including firefighter associations, fire departments and municipalities. The advice received from stakeholders complements the existing technical expertise of the Office of the Fire Marshal and Emergency Management (OFMEM), allowing the ministry to take into account municipal and local concerns when addressing various challenges.

4. Who has been consulted on these regulations?

- In addition to consultations with the Table and partner ministries, the proposals were posted on the regulatory registry for public comment in early 2018 – approximately 400 comments were received.

5. When would the regulations come into force?

- Mandatory certification: July 1, 2019, with some sections coming into force on January 1, 2020 and January 1, 2021.
- Community risk assessment: July 1, 2019.
- Public reporting: January 1, 2020.

Questions & Answers

Fire Safety Regulations

6. Do these regulations apply to fire services that operate in unincorporated territories where the province has jurisdiction?

- Yes, the regulatory requirements will apply to unincorporated territories as well as municipalities.

Mandatory Certification

1. Why is the ministry mandating that firefighters be certified?

- Numerous coroner's inquests have identified and/or recommended the need to implement mandatory certification of firefighters/fire services personnel.
- The Occupational Health and Safety Act requires employers to provide information, instruction and supervision to a worker to protect the health or safety of the worker; however there is no mandatory requirement to train to a specific standard.
- To increase public and firefighter safety by ensuring firefighters delivering fire protection services are trained and certified to National Fire Protection Association (NFPA) standards – which are best practice, internationally regarded and evidence based.

2. Why is the government using NFPA standards?

- NFPA is a body that creates and maintains consensus-based standards and codes for usage and adoption by local governments. These codes and standards are considered best practice, evidence based and are used throughout North America.
- NFPA standards are regularly reviewed and updated based on the latest information, with input from multiple sectors, including fire services, health care facilities, manufacturers, architects/engineers and others.

3. Which NFPA standards will firefighters have to certify to?

- Mandatory certification requirements will be implemented for the following firefighter roles:

Firefighter Roles and NFPA Standard	Available for Grandfathering	In-Force Date
Newly Hired Firefighters		
Suppression firefighters: NFPA 1001	Yes	July 1, 2019
Pump Operators: NFPA 1002	No	July 1, 2019
Technical Rescuers: NFPA 1006 (for 7 chapters)	No	January 1, 2021
Fire Educators: NFPA 1035	Yes	July 1, 2019
Newly Hired and Existing Firefighters		
Fire Officers: NFPA 1021	Yes	January 1, 2020
Fire Inspectors: NFPA 1031	Yes	January 1, 2020
Fire Investigators: NFPA 1033	No	January 1, 2020
Fire Instructors: NFPA 1041	Yes	January 1, 2020
Fire Dispatchers: NFPA 1061	No	January 1, 2020
Hazardous Materials Personnel: NFPA 1072	No	January 1, 2020

Questions & Answers

Fire Safety Regulations

4. **Why are some mandatory certification requirements only applicable to new hires while others are applicable to existing firefighters?**
- Based on discussions with the Table, concern was raised that a number of fire service roles are exposed to increased risk, both for the individuals performing these roles and the municipalities themselves and therefore all firefighters in these roles should be certified.
5. **If a municipality has a mutual aid agreement with another jurisdiction or First Nation department who will be responsible for ensuring the firefighters are certified?**
- Firefighters from other provinces, territories, countries outside Canada and First Nation fire departments will not be required to certify to NFPA standards.
 - The certification regulation applies to municipalities and fire departments in unorganized territories. As such, all firefighters employed by or appointed to a fire department within these areas must be certified.

Grandfathering

6. **What does grandfathering mean?**
- The grandfathering program allows existing firefighters to achieve alternative compliance with specific NFPA standards based on knowledge or experience gained to December 31, 2015.
 - Grandfathering has been re-opened to all fire departments in Ontario using the same requirements as the previous program in 2013/14.
7. **What will be required for grandfathering?**
- The grandfathering program allows existing firefighters to achieve alternative compliance with specific NFPA standards based on knowledge or experience gained to December 31, 2015.
 - Grandfathering has been re-opened to all fire departments in Ontario using the same requirements as the previous program in 2013/14.
 - Firefighters who wish to take advantage of grandfathering must submit an application through their fire department by September 30, 2018. Each firefighter's application must be signed by their Fire Chief, confirming the information provided is valid and that supporting documentation is available for audit. Supporting documentation includes proof of completion of Ontario Fire College courses or programs and training or in-service records.
 - OFMEM maintains a repository of Northern Fire Protection Program (NFPP) firefighter training records. OFMEM will support NFPP fire departments through the grandfathering process by providing, upon request, individual firefighter training records to the department.
 - Applications are reviewed and approved by the OFMEM. Fire departments will receive a list of successful applicants. Successful applicants may request a Letter of Compliance

Questions & Answers

Fire Safety Regulations

from their department. Fire Chiefs have the authority to sign the Letter of Compliance with NFPA Standards for their firefighters.

- Existing firefighters who do not submit an application prior to September 30, 2018 will be required to complete the necessary training and testing to achieve certification where required by the regulation (e.g., fire inspectors, fire instructors).
- 8. How many fire services personnel were grandfathered when the program was offered in 2013/14?**
- When Ontario decided to voluntarily adopt NFPA standards in 2013/14, a voluntary grandfathering program was offered that allowed fire service personnel to gain an entry point into the certification system based on knowledge or experience for:
 - Suppression Firefighters (NFPA 1001)
 - Fire Officers (NFPA 1021)
 - Fire Inspector (NFPA 1031)
 - Fire Educators (NFPA 1035)
 - Fire Instructors (NFPA 1041)
 - When the grandfathering program was first offered, the ministry received over 17,000 applications from over 350 fire services.
 - Approximately 66% (i.e., 11,500) of applicants applied for and were grandfathered for two or more levels of NFPA standards based on knowledge or experience.
- 9. If a firefighter has been grandfathered prior to the regulation coming into force and moves to another fire department, is their grandfathering still valid?**
- Yes. Grandfathering is assigned to the individual, so it would remain with them even if they move to a new department.
- 10. Why are all NFPA standards outlined for mandatory certification not available for grandfathering?**
- Grandfathering is not available for all positions as there were no Ontario based programs in place for some positions before Ontario endorsed NFPA certification standards in 2013/14.
- 11. If training records are not available, could Fire Chiefs swear an oath to say somebody has completed the necessary skills and training?**
- No. Training information/records or calls for service records are needed to substantiate eligibility for grandfathering. This information should already be in the firefighters' training and calls for service records that fire departments are required to maintain.
- 12. How much time will it take a Fire Chief to grandfather each firefighter in their department?**
- Time for a Fire Chief or designate to complete the application to grandfather each firefighter in his/her department would vary as the review of training or calls to service records would be required in order to substantiate a firefighter's eligibility.

Questions & Answers

Fire Safety Regulations

- The training and calls for service information needed to substantiate eligibility for grandfathering should already be in the firefighters' records maintained by the fire department.

13. Who will be responsible for grandfathering firefighters in the fire departments that operate in unorganized territories?

- Fire Chiefs appointed to NFPP departments would be responsible.
- The ministry understands that some NFPP fire departments may face issues with locating and compiling the necessary records for their firefighters.
- For these cases, OFMEM would provide, upon request, individual firefighter training records or calls for service records to the department.

Internship Program

14. What does “internship” mean, as outlined in the regulation?

- The internship program would allow municipalities/fire departments to hire new uncertified individuals who would have up to 24 months, with the potential of an additional 12 months upon approval of the Fire Marshal, to become certified.
- Firefighters seeking employment as either a Fire Instructor or Fire Inspector may enter into the internship program for a period of six months (with an additional six months upon approval of the Fire Marshal) to allow them to train and become certified.
- The ministry will work with the sector and appropriate stakeholders to determine the criteria for the internship program, including acceptable duties an intern may perform under direct supervision by a qualified individual before the regulation comes into force.

Training and Testing

15. What is mandatory certification going to cost municipalities?

- Since 2013/14, many fire services have been voluntarily training to NFPA standards. There are also a number of fire departments that have voluntarily been certifying their firefighters.
- Additional costs to municipalities for mandatory certification primarily relate to training materials (i.e., study manuals) and staff compensation. This would include the potential need to pay a firefighter to take training offsite if it is not delivered in-house or for a volunteer firefighter to take time off work and attend in-house or offsite training.
- Fire departments that are training to NFPA standards would likely already have training materials.

16. How much will it cost a new recruit to become a volunteer firefighter?

- The cost for a new recruit to become certified is dependent on the level of service provided by the municipality and the location of training. As such, costs will vary.
- The cost for a new volunteer recruit to be certified to NFPA 1001, Levels I and II (exterior and interior attack) at the Ontario Fire College, would be \$130 if the recruit enrolls in the 2-Part “Recruit” (which is a blend of in-class and online learning) delivery model. It would

Questions & Answers

Fire Safety Regulations

cost \$325 if the recruit enrolls in the 5-Part (which is only in-class learning) delivery model.

- Costs for training at Regional Training Centres or at a College of Applied Arts and Technology/Private Career College may vary and, in some circumstances, be more costly than what is charged at the Ontario Fire College.
- In addition, there may be costs for travel and staff compensation; however, these would vary depending on the distance travelled and whether the municipality/fire department provides staff compensation.

17. How will the ministry support fire departments with training and certification?

- Ontario specific training course content produced by the Ontario Fire College will continue to be made available online and free of charge, while other instructor material through third party publishers is made available at a nominal cost (\$75-125 for study manuals that can be shared amongst students).
- Online knowledge testing will be made available at no charge which would reduce municipal travel expenses.
- The ministry will work with the Table and municipalities, especially those who represent small, northern and rural areas, to identify specific challenges and seek their input in developing an implementation model that would best address their needs in order to ensure successful implementation.

18. How will the fire departments that operate in unorganized territories be supported?

- Fire departments that operate in the unorganized territories are part of the NFPP.
- OFMEM, having oversight for the NFPP, would support the NFPP Fire Chiefs with the implementation of the regulations, including covering related costs as appropriate.

19. When will training content be made available to fire services?

- Content for fire services that choose to deliver in-house training to their firefighters is currently available online through recognized third-party publishers and through OFMEM for Ontario specific content.

20. When will online testing be made available?

- The ministry is currently working to help ensure that online testing is made available before requirements come into force July 1, 2019.

21. Will the requirement to certify to NFPA standards mean that firefighters train for incidents that they may not be dealing with in their community?

- No. Firefighters will not have to certify to NFPA standards for roles that they do not perform in their community.
- Municipalities set levels of service and provide fire protection services in accordance with their needs and circumstances.

Questions & Answers

Fire Safety Regulations

22. Would firefighters be required to re-train and pass a certification test every time a new edition of an NFPA standard is issued?

- No. However, it would be recommended that fire departments and firefighters review and train to any new edition of an NFPA standard to stay current in their field.

23. How many hours will it take a new recruit in a northern/rural area with no high-rise/urban issues to become certified as a volunteer firefighter?

- A new volunteer recruit would have an opportunity to spread these hours over a period of two years, or three upon approval of the Fire Marshal, if they enrol in the internship program (which will likely be the case if they are not certified before being hired).
- A new recruit training to NFPA 1001 Level 1 (exterior attack) would have to complete approximately 225 hours of training.
 - If the new recruit is enrolled in the internship program which provides 24 months, this would equate to approximately two hours of training per week with 52 weeks per year (or approximately nine and a half hours a month) over the course of a two year period.
 - Should this new recruit obtain an extension by the Fire Marshal to be an intern for an additional 12 months on top of the 24 months, this would equate to approximately one and a half hours of training per week with 52 weeks per year (or approximately six and a quarter hours a month) over the course of a three year period.
- An additional 90 hours of training is required should a recruit want to be certified to NFPA 1001 Level 1 and Level 2 (interior attack).
 - If the new recruit is enrolled in the internship program, this would equate to approximately three hours of training per week with 52 weeks per year (or approximately 13 hours a month) over the course of a two year period.
 - Should this new recruit obtain an extension by the Fire Marshal to be an intern for an additional 12 months on top of the 24 months, this would equate to approximately two hours per week with 52 weeks per year (or approximately nine hours a month) over the course of a three year period.

24. Would volunteer firefighters be expected to travel for training/testing? If so, who would be expected to cover these costs for fire departments in unorganized territories?

- In some instances, volunteer firefighters may have to travel for training and testing.
- The ministry will work with municipalities to minimize impacts such as reducing travel to take training and certification so that fire services who wish to train their firefighters locally will be able to do so.
- We will work with the Table and municipalities, especially those who represent small, northern and rural areas, to identify specific challenges and seek their input in developing an implementation model that would best address their needs in order to ensure successful implementation.

Questions & Answers

Fire Safety Regulations

Community Risk Assessments

- 1. Why is the ministry requiring municipalities to conduct mandatory community risk assessments?**
 - Community risk assessments will better ensure fire departments understand the unique needs and circumstances of their communities, including fire risks.
 - This will help municipalities make evidence based decisions on the provision of fire protection services in their communities.
- 2. How is the new community risk assessment different from the risk assessment some municipalities currently complete?**
 - OFMEM has promoted the completion of a simplified risk assessment to inform decisions relating to the provision of fire protection services.
 - OFMEM has found that a large portion of municipalities do complete risk assessments. Although this is occurring, there is no mandatory requirement for them to do so.
 - The new requirements in the community risk assessment regulation build on the existing simplified risk assessments that many municipalities already conduct. This would standardize the process and help ensure a consistent and robust approach to assessing community risk across the province.
 - If a municipality currently conducts an equivalent risk assessment process, the municipality, upon approval from the Fire Marshal, would not be required to complete the risk assessment as set out in the regulation.
- 3. How is the ministry planning to support small and rural municipalities that do not have the resources to complete a more comprehensive assessment?**
 - OFMEM will be providing municipalities with a risk assessment guideline that includes a sample template to assist municipalities in completing the risk assessment.
 - OFMEM will also provide support to small/rural communities who may not be able to complete the risk assessment without assistance.
- 4. When will the template be made available to municipalities and fire services?**
 - The ministry will work with stakeholders on the development of the template which will be available before the regulation comes into force on July 1, 2019.
 - All municipalities will have to complete the new community risk assessment by July 1, 2024.

Public Reporting

- 1. Why is the ministry requiring that municipalities publicly report on their response times?**
 - Under the FPPA, fire departments report information through the completion of a Standard Incident Report (SIR) to the Fire Marshal.

Questions & Answers

Fire Safety Regulations

- Fire departments report response times using varying definitions which results in inconsistent data that may not be properly interpreted.
 - Not all fire departments report response times to their municipal councils and where they do, only some departments, typically the larger ones, report this information publicly.
 - This regulation will create consistent reporting and increase transparency and accountability by providing the public with a clear understanding of what they can expect from their fire service in terms of their response times.
- 2. Why does the ministry have different requirements for fire trucks made up of career firefighters and volunteer firefighters?**
- The public reporting regulation requirements differ for career and volunteer firefighters to recognize there are differences in the make-up of fire service delivery across Ontario and response times may vary depending on the department type.
 - Fire trucks made up of all career firefighters are required to report their response times against benchmarks that have been set out in NFPA.
 - Fire trucks made up of at least one volunteer firefighter would only be required to report what their response time is 90 percent of the time. They would not be required to compare these to benchmarks that have been set out in NFPA.
- 3. What is the process for public reporting?**
- Beginning January 1, 2020:
 - Fire departments provide time stamp data to OFMEM through the existing Standard Incident Reporting system.
 - OFMEM will use this information to calculate response times and will then provide calculated response times back to fire departments.
 - Upon receiving calculated response time data, fire departments must prepare a public report. Fire departments must submit their public report to municipal council. This provides fire departments and municipalities the opportunity to explain their response times. Explanatory language will help the public understand the factors that may impact a fire department's response times.
 - Once OFMEM receives public reports from all fire departments, OFMEM will publicly post these reports on its website.
- 4. What evidence was used to support the response times in the regulation?**
- The definitions and benchmarks for response times come from NFPA – an association that creates and maintains industry best practice, evidence based standards and codes internationally.
 - NFPA standards are regularly reviewed and updated based on the latest information, with input from multiple sectors, including fire services, health care facilities, manufacturers, architects/engineers and others.

Questions & Answers

Fire Safety Regulations

5. Why has the ministry included medical response times as part of the public reporting regulation?

- Currently, fire departments respond to medical emergency calls. Information from these calls are reported to OFMEM through the SIR system.
- The public reporting regulation requires fire departments to report on their turnout times related to emergency medical services and travel time for a fire department unit with a first responder with an automatic external defibrillator or higher level capability.
- The ministry will be conducting a comprehensive review of the SIR and through this process, will ensure that the capability to report on the medical calls in the regulation are reported and captured accurately by fire departments.
- The public reporting regulation does not imply that firefighters have the authority to perform acts that the *Regulated Health Professions Act, 1991* does not permit them to perform.



Corporation of the Municipality of Temagami

Memo No.
2018-M-024

Memorandum to Council

☐ Staff
☒ Committee

Subject: Ad Hoc Website Committee Terms of Reference

Agenda Date: April 17, 2018

Attachments: Draft Ad Hoc Website Committee Terms of Reference

RECOMMENDATION

☒ To recommend that:

WHEREAS Council passed Resolution 18-068 directing the drafting of a Terms of Reference (T&R) for the Ad-Hoc Website Committee at the regular Council meeting held on February 22, 2018; AND WHEREAS Council by resolution 18-066 as amended appointed members to this Committee; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-024 regarding the T&R for the Ad-Hoc Website Committee; AND FURTHER THAT Council adopt the Terms of Reference as amended to revise the members of the Committee.

INFORMATION

Councillor Prefasi, put forth a notice of motion for the creation of Ad-Hoc Website Committee to review the design and progress of the website from a public's perspective. At the February 22, 2018 regular council meeting, Council passed Resolution 18-066 & 18-068:

18-066 (as amended)

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT *Council received the recommendation of the Ad Hoc Website Committee;*
AND FURTHER THAT *Council hereby appoints the following to the Ad Hoc Website Committee:*

Michelle Anderson

Mike Drenth

John Shymko

Debby Burrows

CARRIED

18-068 (As Amended)

MOVED BY: D. Burrows

SECONDED BY: J. Harding

BE IT RESOLVED THAT *Council direct staff to work with Councillor Prefasi to draft a Terms of Reference for Council's consideration.*

CARRIED

Subsequent to Councillor Prefasi's resignation from this Ad-Hoc Committee, staff prepared the Terms of Reference (Attached), which sets out the proposed purpose and scope of the Committee for Council's consideration. This Committee was composed of 2 members of Council, one member of staff, as staff support, with 3 members of the public, which does not meet the criteria for a Committee as defined in s.238(1)the *Municipal Act, 2001*, as amended.

However, since Councillor Burrows has resigned from Council & Councillor Prefasi has resigned from this committee, Council may choose to appoint another member of Council to the Committee.

Prepared by:

Reviewed by & Approved for Council consideration

Tammy Lepage,
Planning Assistant

Elaine Gunnell,
Acting CAO/Municipal Clerk

Name & Position

Name & Position

Municipality of Temagami

TERMS OF REFERENCE FOR THE AD-HOC WEBSITE COMMITTEE

Purpose

This is the Terms of Reference for the Ad-Hoc Website Committee formed as directed by Resolution 18-066 as Amended and Resolution 18-068 as Amended on February 22, 2018 and appointed by the Council of the Corporation of the Municipality of Temagami on February 22, 2018. The purpose of the Committee is to review the website design and provide feedback from the public's perspective. The Committee shall inform Council on a regular basis as to the progress of the Committee.

Background

In 2009 the Municipality of Temagami designed the layout and navigation changes and put out an RFP to implement the current website. The existing website is severely outdated and needs replacing. Councillor Prefasi put forth a motion to help form an Ad-Hoc Website Committee that would provide the public's view on the website. Council directed the creation of an Ad-Hoc Website Committee on February 22, 2018, by motion 18-066 & the drafting of Terms of Reference by motion 18-068, as Amended for Council's consideration.

Context and Scope

The Committee shall examine the progress of the website and provide recommendations to Council.

In carrying out their function the committee shall:

- Review the dynamics of the home page;
- Review the ease of navigation;
- Review the functionality of the search engine;
- Review how effective the security features are;
- Carry out any responsibility that may be assigned by Council in a timely manner;
- Review the functionality of the community events page; and
- Review the calendar of upcoming events

In making their report, the Committee shall also identify/define and advise Council on all pertinent issues, including but not limited to the following:

- Identify problems;
- Project timelines, resources needed and financial budget considerations;
- Consider how the challenges can be addressed;
- Assess the appropriate timing for the project and how these goals are going to be achieved.

The Ad Hoc Website Committee is authorized by these Terms of Reference to send correspondence on behalf of the committee to individuals or groups as needed.

Committee Members

- Members of the committee shall select a person from amongst their members to act as Chair for the meetings.
- Appointment of additional committee members shall be done by resolution of Council.
- The committee shall be comprised of:

- John Shymko
- Michelle Anderson
- Mike Drenth

Meetings

Members of the Committee shall meet, in person or through teleconference, as needed to make recommendations.

As this committee is composed of one member of Council and members of the public, it does not meet the criteria for a Committee as defined in the Municipal Act, 2001, as amended, or for an Advisory Committee as defined in the Municipality's Procedure By-law 09-845 as amended. Therefore this committee is exempt from the rules governing notice of meetings and open meetings under the Municipal Act and By-law 09-845. This Committee shall be subject to the Procedure By-law No. 17-1365 for: notice of meetings; meetings open to the public; and records of meetings:

- A staff person shall keep minutes of the meetings, which shall include the time and place of the meeting, those in attendance (including by remote means), the general nature of discussion and any recommendations to Council. Although formal motions shall not be required, they may be used as deemed advisable by the committee.
- Meetings open to the public: All meetings shall be open to the public to observe the proceedings.
- All meetings shall be audio recorded and available on the municipal website.
- Notice of meetings shall be made at least 48 hours in advance of such meeting and shall be posted on the Municipal website and on the bulletin board in the lobby of the Municipal Office.
- A quorum, being more than 50% of the members of the committee, is required to be present in order to hold a committee meeting.

Administrative Support Staff

The Municipality shall provide the following municipal staff support to the committee:

Tammy Lepage, Planning Assistant as staff support will assist the committee as follows:

- Provide advice and background information;
- Provide administrative support in preparing agendas and recommendations of the Committee;
- Provide all documentation and correspondence relating to the appeals files;
- Take minutes of all Committee meetings. Minutes shall record the proceedings of the meeting without note or comment. This means recording the agenda items considered, the general nature of the discussion thereon, and any action items, recommendations, or resolutions resulting there from. The minutes shall be submitted to Council once approved;
- Assist in acquiring information from other organizations, including but not limited to the Provincial Government and its Ministries
- Other tasks and/or duties as directed.

Timing

This Committee shall be dissolved, once the Committee has submitted its final report to Council.

11570



Services de santé du
TIMISKAMING
Health Unit

Enhancing your health in so many ways.

April 26, 2018

Municipal/Township Clerk
(Please forward to council for review)

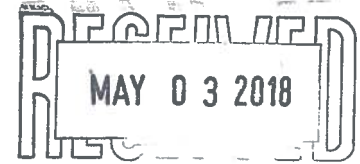
Head Office:

247 Whitewood Avenue, Unit 43
PO Box 1090
New Liskeard, ON P0J 1P0
Tel.: 705-647-4305 Fax: 705-647-5779

Branch Offices:

Dymond Tel.: 705-647-8305 Fax: 705-647-8315
Englehart Tel.: 705-544-2221 Fax: 705-544-8698
Kirkland Lake Tel.: 705-567-9355 Fax: 705-567-5476

www.timiskaminghu.com



Re: Roadside Springs

One of the goals of the Safe Water Program under the Ontario Public Health Standards is "to prevent or reduce the burden of water-borne illness related to drinking water".

Unfortunately, there is a common belief that natural springs provide pristine, chlorine-free, safe drinking water. In most cases, this is untrue and drinking water from unprotected sources can lead to illness. Roadside springs are not considered safe sources of drinking water.

To help increase public awareness of the risks associated with roadside springs, the Timiskaming Health Unit (THU) is providing new permanent signs (and U-channel metal posts) for all known roadside springs within the district.



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ ☐ ☐
Ec Dev ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐
Planning ☐ ☐ ☐
Public Wks ☐ ☐ ☐
PPP ☐
Social Services ☐
☐ _____
☐ _____

There is no cost for these signs or posts and the THU will make the arrangements for installation.

It is our hope that each municipality will support this public health education effort.

Please contact me if you have any questions or to discuss further.

Ryan Peters

Ryan Peters,
Program Manager



Corporation of the Municipality of Temagami

Report No.
2018-012

File No.

Subject:	Matters to be addressed due to Councillor Burrows' resignation
Agenda Date:	April 17, 2018
Attachments:	

RECOMMENDATION

That Council receive the report for information.

BACKGROUND

Councillor Debby Burrows submitted her letter of resignation effective March 22, 2018. Further to Report 2018-011 that details the process for filling the vacancy on Council, this report addresses other matters that also should be considered at this time as a result of her resignation.

ANALYSIS

In her position as a Councillor, Debby Burrows also fulfilled appointments as follows:

- Chair of the Planning Advisory Committee
- Member of the Cemetery Board
- Member of the Emergency Management Program Committee
- Member of the Ad Hoc Website Committee
- Member of the Community Improvement Plan Ad Hoc Committee

Depending on the length of time that the position is vacant, Council may wish to wait until someone is appointed to fill the vacant seat on Council or appoint other members to fill some of these functions.

Furthermore, Councillor Burrows was one of four members of council authorized to sign accounts payable cheques. Council should consider whether another member should be authorized, or whether three are sufficient.

Additionally, we have advertised to hire a Planner on contract for the Official Plan Review. The position posting closes on April 23rd. Council has not specified that this contract would be a management position, but the previous full-time permanent position of Planner used to be a management position. The Municipality's Hiring Policy adopted by Bylaw 10-959 states: "For the hiring of Management positions, Council may appoint an interview committee comprised of selected Councillors, the CAO and other senior staff as appropriate, and charge them with the task of selecting candidates, interviewing and hiring within parameters set out by Council. Traditionally the Chair of the Planning Advisory Committee has been appointed to the interview committee when hiring a Planner.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes ☐

No ☐

N/A ☒

This item is within the approved budgeted amount:

Yes ☐

No ☐

N/A ☒

Submitted by:

Elaine Gunnell, Municipal Clerk

MUNICIPALITY OF TEMAGAMI	
Report Prepared For:	Tammy Lepage
Report Prepared By:	Jamie Robinson, MCIP, RPP
Subject:	Municipal Wide Official Plan Amendment regarding Secondary Suites
Report Date:	May 10, 2018

A. BACKGROUND

At a Special Meeting of Council held on March 13, 2018, Committee of the Whole passed a resolution regarding an Official Plan Amendment to implement policies regarding second units as follows:

WHEREAS PAC has requested that Council deal with the issues of second units by allowing them in all neighbourhoods therefore BE IT RESOLVED THAT that Council direct staff to begin the process of amending Temagami's Official Plan to allow second units in all neighbourhoods.

On March 13, 2018, an Information Report was prepared to provide background on second units (accessory apartments) and to provide an overview of Provincial policy framework that provides the basis for municipalities to include policies and regulations in their planning documents to permit second units. Provincial legislation is in place which promotes second units as a form of affordable housing. Such second units could be in the form of an accessory apartment (either in a dwelling or an accessory building), or the establishment of a "garden suite".

Following a review of the current policies regarding second units, it was recommended that the Municipality incorporate policies to only permit second units within the Urban and Rural areas, and not to permit second units within Shoreline areas. The recommendation was that Shoreline areas be reserved for seasonal and recreational uses, and not for second units.

Following the resolution from Council on March 13, 2018, a second Information Report was prepared on April 11, 2018, and was received by Council, which set out the process for amending the Official Plan.

A draft Official Plan Amendment has been prepared and is attached to this Report as Appendix 1. The purpose of this Report is to provide information relating to the draft Official Plan Amendment to permit second units (accessory apartments) in all neighbourhoods within the Municipality, and to make recommendations as to next steps in the process.

B. POLICY REVIEW

The Municipality of Temagami's Official Plan includes policies to promote affordable housing and to establish where accessory apartments are to be permitted within the Municipality. The current

policy framework only permits accessory apartments within the Urban area. Section 2.2.2 of the Official Plan includes policies regarding Housing, and includes the following regarding accessory apartments in the Urban area:

Accessory apartments may be permitted in single detached or semi-detached dwellings or rowhouses, or in a building or structure ancillary to a single detached or semi-detached dwelling or rowhouse provided that:

- *Not more than one accessory apartment unit is permitted in association with each principal dwelling on the same lot;*
- *All requirements of the Zoning By-law, including the provision of adequate parking, of the Building Code and other relevant municipal and provincial regulations can be satisfied;*
- *It has been determined that municipal services and community facilities are adequate to meet the anticipated demand for accessory apartments.*

The Official Plan also makes provision for the establishment of a “garden suite” through the use of temporary use by-laws.

Section 4.4.1.1 of the Official Plan speaks to Low Density Residential uses and states that such uses include single detached, semi-detached, duplex dwelling units, “garden suites” and accessory apartments, in accordance with Section 2.2.2 of the Plan.

It is noted that garden suites and apartments in houses are not permitted in the Rural area. The Housing policies of Section 2.2 for the Rural area state the following:

*Housing in the rural areas is currently limited to single detached dwelling units, in keeping with the existing character of the area and in recognition of the servicing constraints. The policies of this Plan contemplate the possible introduction of higher density residential uses in the form of condominium and similar developments, subject to the policies of this Plan. **Garden suites and apartments in houses are not permitted in the rural area.***

New residential development may occur in rural areas through limited severances on existing patented lots and by the creation of new lots from Crown land in a manner that allows for the conservation of wilderness and semi-wilderness values; and considers the impact of adjacent uses.

The Official Plan also identifies permitted accessory uses for various designations in Section 4.3.3, 5.3.3, 6.3.3, 7.3.3 and 8.3.3. Accessory Apartments are not identified as a permitted accessory use within these sections of the Official Plan.

The Official Plan also includes a Glossary of Terms at the end of the document. The glossary includes a definition for 'Apartments-in-House' which is defined as the following:

Apartments-in-House – These are second self-contained units in detached or semidetached houses in a residential zone serviced by a publicly owned or operated sewage system and which satisfy special provisions of the Ontario Building Code and the Fire Code.

C. PROPOSED OFFICIAL PLAN AMENDMENT

In order to implement the direction from Council, the Official Plan is proposed to be amended in order to permit garden suites and accessory apartments in all neighbourhoods. The following revisions are proposed to Section 2.2 of the Official Plan, for the Rural area:

Housing in the rural areas is currently limited to single detached dwelling units, in keeping with the existing character of the area and in recognition of the servicing constraints. The policies of this Plan contemplate the possible introduction of higher density residential uses in the form of condominium and similar developments, subject to the policies of this Plan. Garden suites and accessory apartments ~~in houses~~ are ~~not~~ permitted in the rural area.

Accessory apartments may be permitted in single detached dwellings or in a building or structure ancillary to a single detached dwelling within the rural area (including shoreline properties) provided that:

- Not more than one accessory apartment unit is permitted in association with each principal dwelling on the same lot;*
- All requirements of the Zoning By-law, including the provisions to govern compatibility with the principal dwelling and surrounding land uses, as well as the size of the accessory apartment and other standards including the Building Code and other relevant municipal and provincial regulations can be satisfied;*
- It has been determined that on-site servicing, including a septic system and private wells, have sufficient capacity for the accessory apartment.*
- An accessory apartment shall not be permitted in the front yard as defined by the Zoning By-law.*

The Zoning By-law shall contain provisions to regulate the establishment of accessory apartments.

New residential development may occur in rural areas through limited severances on existing patented lots and by the creation of new lots from Crown land in a manner that allows for the conservation of wilderness and semi-wilderness values; and considers the impact of adjacent uses.

Further to the revisions to Section 2.2.2 of the Official Plan noted above, it is also recommended that Sections 4.3.3, 5.3.3, 6.3.3, 7.3.3 and 8.3.3 be updated to include an accessory apartment as a permitted accessory use in each of these designations.

Lastly, a new definition is recommended to be added to the Glossary of Terms to replace the current definition of 'Apartments-in-House'. A new definition for an 'Accessory Apartment' will be added to the Official Plan that states:

Accessory Apartment - A self-contained dwelling unit created by either an interior renovation within an existing dwelling, or as an exterior addition, provided that one entire face of the addition is attached to the principal dwelling, and shall not be considered a second dwelling on the lot for the purposes of this By-law; or a self-contained dwelling unit located within an accessory building.

D. CONSIDERATION FOR ACCESSORY APARTMENT REGULATIONS

Accessory apartments are to be truly “accessory” to the main residential use of the property and it would be important to ensure that provisions were in place to maintain that appearance. It is also recognized that a goal of the Municipality is to maintain shorelines and the area between the shoreline and any buildings in their natural state and as a vegetative buffer, to protect the visual and environmental integrity of the lakes.

Following completion of the Official Plan Amendment, it is recommended that the Zoning By-law also be amended to include regulations and standards that would apply to accessory apartments. Separate regulations and standards could be implemented for both accessory apartments within dwellings, or within accessory buildings.

Examples of regulations and standards that could be implemented include the following:

- Ensuring adequate parking is provided for the principal and accessory units.
- Restrict the maximum size of the accessory apartment.
- Establish locations on a property where an accessory apartment would be permitted, or not permitted (ie. minimum distance from the shoreline, located within the front yard of a shoreline property).
- Minimum lot size to be eligible for a second unit.

E. SUMMARY AND NEXT STEPS

The Official Plan currently does not have policies in place to permit second units in the Rural and Shoreline Area. The revisions to Section 2.2.2 included in Section C of this Report provide the policy framework for second units to be permitted within the Rural area, including Shoreline properties.

Following completion of the Official Plan Amendment, it is recommended that the Zoning By-law also be amended to include provisions to limit the scale of accessory apartments and their location, especially within Shoreline areas.

In order to implement the direction of Council, it is recommended that Staff be directed to schedule a Public Meeting for the Official Plan Amendment to update the second unit (accessory apartment) policies to permit accessory apartments in all neighbourhoods.

Respectfully Submitted,

MHBC Planning

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner

Official Plan Amendment No. 3

Municipality of Temagami

DRAFT

**Amendment No. 3 to the
Official Plan of the
Municipality of Temagami**

The attached explanatory text and constituting Amendment Number 3 to the Official Plan for the Municipality of Temagami, was prepared and adopted by the Council of the Corporation of the Municipality of Temagami, by By-law Number 2018- in accordance with the provisions of Sections 17 and 22 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended.

Lorie Hunter, Mayor

Elaine Gunnell, Municipal Clerk

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 2018-____

**A By-law to adopt Amendment No. 3 to the
Official Plan for the Municipality of Temagami.**

WHEREAS The Corporation of the Municipality of Temagami is empowered to amend its Official Plan as required;

AND WHEREAS Sections 17 and 22 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provide Council such authority to amend its Official Plan;

AND WHEREAS the policies of the Official Plan of the Municipality of Temagami are approved and in force and effect at this time;

AND WHEREAS the Council of the Corporation of the Municipality of Temagami deems it necessary and desirable to adopt an amendment to the Official Plan of the Temagami;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami enacts as follows:

1. Amendment No. 3 to the Official Plan for the Municipality of Temagami, consisting of the explanatory text is hereby adopted.
2. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

This By-law will take effect on the date of its passage, subject to the provisions of Section 34(30) and (31) of the Planning Act, R.S.O. 1990, c.P.13.

READ A FIRST AND SECOND TIME on the _____ day of _____, 2018.

READ A THIRD TIME and finally passed this _____ day of _____, 2018.

Lorie Hunter, Mayor

Elaine Gunnell, Municipal Clerk

Certification

Certified that the above is a true copy of By-law No. 2018-____ as enacted and passed by Council of the Municipality of Temagami on the ____th day of _____, 2018.

Elaine Gunnel, Municipal Clerk

THE CONSTITUTIONAL STATEMENT

The following Amendment to the Official Plan for the Municipality of Temagami consists of three parts:

Part A – THE PREAMBLE does not constitute part of this Amendment.

Part B – THE AMENDMENT, consisting of the text of Amendment No. 3 to the Official Plan to the Municipality of Temagami. There is no map or schedule associated with the Amendment.

Part C – THE APPENDICES do not constitute part of this Amendment. The appendices contain the background material, planning considerations and public involvement associated with this Amendment.

Part A – Preamble

Purpose

The purpose of this amendment is to include policies in the Municipality of Temagami Official Plan to implement Provincial policies regarding second units, and to permit second units within all neighbourhoods in the Municipality following direction from Council.

This amendment implements the goals and objectives of the Official Plan by providing opportunities for a range of housing types and densities to accommodate a diversity of lifestyles, age groups, income levels and persons with special needs.

Location

Amendment No. 3 is a textual amendment and generally applies to all lands within the Municipality, therefore there is no schedule provided with the Amendment.

Basis

The Provincial Policy Statement (2014), the Strong Communities through Affordable Housing Act (2011), and the Promoting Affordable Housing Act (2016) provide direction to Municipalities to provide for opportunities for the development of affordable housing in the form of second units in their planning documents, Official Plans and Zoning By-laws.

In adopting this Official Plan Amendment, Council relies on the following basis:

- The Provincial Policy Statement (2014) which speaks to the accommodation of an appropriate range and mix of residential, including second units, affordable housing and housing for older persons;
- Bill 140, The Strong Communities through Affordable Housing Act, 2011 which came into effect on January 1, 2012. This Bill made changes to the Planning Act, expanding on the affordable housing options by requiring that municipalities set policies that would allow second units in new and existing developments provided that they are in appropriate areas;
- Bill 7, The Promoting Affordable Housing Act, 2016, and Ontario's Long Term Affordable Housing Strategy Update, which expanded and enhanced the range of land use planning and municipal finance tools that municipalities can use to build more affordable market housing; and
- The Municipality of Temagami's Official Plan which sets out policies to promote affordable housing.

The Provincial policy framework related to promoting affordable housing encourages and requires Municipalities to permit second units in some form, at the discretion of the Municipality within their planning documents. Council has provided direction to permit second units in the form of accessory apartment in all neighbourhoods of the Municipality, including shoreline properties.

Part B – The Amendment

1.0 Introductory Statement

Part B – The Amendment, consisting of the following text constitutes Amendment No. 3 to the Official Plan for the Municipality of Temagami.

2.0 Details of the Amendment

The Official Plan of the Municipality of Temagami is amended in accordance with the following:

A) Revision to text within Section 2.2.2 Housing as follows:

(red text represents additions or deletions)

Housing in the rural areas is currently limited to single detached dwelling units, in keeping with the existing character of the area and in recognition of the servicing constraints. The policies of this Plan contemplate the possible introduction of higher density residential uses in the form of condominium and similar developments, subject to the policies of this Plan. Garden suites and accessory apartments ~~in houses~~ are not permitted in the rural area.

Accessory apartments may be permitted in single detached dwellings or in a building or structure ancillary to a single detached dwelling within the rural area (including shoreline properties) provided that:

- Not more than one accessory apartment unit is permitted in association with each principal dwelling on the same lot;
- All requirements of the Zoning By-law, including the provisions to govern compatibility with the principal dwelling and surrounding land uses, as well as the size of the accessory apartment and other standards including the Building Code and other relevant municipal and provincial regulations can be satisfied;
- It has been determined that on-site servicing, including a septic system and private wells, have sufficient capacity for the accessory apartment.
- An accessory apartment shall not be permitted in the front yard as defined by the Zoning By-law.

The Zoning By-law shall contain provisions to regulate the establishment of accessory apartments.

New residential development may occur in rural areas through limited severances on existing patented lots and by the creation of new lots from Crown

land in a manner that allows for the conservation of wilderness and semi-wilderness values; and considers the impact of adjacent uses.

B) Include Accessory Apartment as a permitted use in various designations

Sections 4.3.3, 5.3.3, 6.3.3, 7.3.3 & 8.3.3 shall be amended by including “accessory apartment” as a permitted accessory use.

C) Delete definition of ‘Apartments-in-House’ from Appendix C

~~Apartments-in-House — These are second self-contained units in detached or semidetached houses in a residential zone serviced by a publicly owned or operated sewage system and which satisfy special provisions of the Ontario Building Code and the Fire Code.~~

D) Add new definition of ‘Accessory Apartment’ from Appendix C

Accessory Apartment - A self-contained dwelling unit created by either an interior renovation ~~within an existing dwelling~~, or as an exterior addition to a dwelling or accessory building.

All other policies of the Official Plan of the Municipality of Temagami shall apply.

3.0 Implementation and Interpretation

The provisions of the Official Plan regarding the implementation of that Plan shall also apply to this Amendment. In all other respects the provisions of the Municipality of Temagami Official Plan shall apply.

Upon approval of this Amendment, Council shall consider an implementing Zoning By-law.

The provisions of the Official Plan, as amended from time to time, shall apply in regard to the Amendment.

Part C – The Appendices

1. Planning Information Report, prepared by MHBC, March 13, 2018
2. Resolution of Committee of the Whole regarding Second Units, March 13, 2018.
3. Planning Information Report, prepared by MHBC, April 11, 2018
4. Planning Report regarding Second Units OPA, prepared by MHBC, May 10, 2018

MUNICIPALITY OF TEMAGAMI	
Report Prepared For:	Tammy Lepage
Report Prepared By:	Jamie Robinson, MCIP, RPP
Subject:	Information Report Municipal Wide Official Plan Amendment regarding Secondary Suites
Report Date:	March 13, 2018

A. BACKGROUND

At the regular Council meeting held on November 23, 2017, Council received Memo 2017-M-103 from the Planning Advisory Committee (PAC) and adopted the recommendation of the PAC. Council directed Staff to commence an Official Plan Amendment application pertaining to permissions for second units.

A second unit can be defined as a self-contained residential unit, with a private kitchen, bathroom facilities and sleeping areas, the dwelling or structure must be ancillary to the main dwelling. Some of these second units can be basement apartments, granny flats, in-law apartments. Second units are used to increase efforts in affordable rental accommodation and to help with ageing communities like Temagami.

The first task in the process is to review the applicable legislative and policy framework. This review is to provide the PAC with this information, so that direction can be provided regarding the scope of any Official Plan Amendment.

Provincial Policy Framework

2014 Provincial Policy Statement (PPS)

Section 1.1.1 of the 2014 Provincial Policy Statement (PPS) speaks to the accommodation of an appropriate range and mix of residential (including second units, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs.

Section 1.4.3 of the PPS goes on to state that planning authorities shall provide for an appropriate range and mix of housing types and densities to meet projected requirements of current and future residents by permitting and facilitating all forms of residential intensification, including second units.

The Strong Communities through Affordable Housing Act, 2011

Bill 140, The Strong Communities through Affordable Housing Act, 2011 came into effect on January 1, 2012. The Strong Communities through the Affordable Housing Act amended various sections of the Planning Act to facilitate the creation of second units by:

- requiring municipalities to establish official plan policies and zoning by-law provisions allowing second units in detached, semi-detached and row houses, as well as in ancillary structures;
- removing the ability to appeal the establishment of these official plan policies and zoning by-law provisions except where such official plan policies are included in five- year updates of municipal official plans; and,
- providing authority for the Minister of Municipal Affairs and Housing to make regulations authorizing the use of, and prescribing standards for, second units.

Bill 140, made changes to the Planning Act including the expansion of affordable housing options by requiring that municipalities establish policies that would allow second units in new and existing developments provided that they are in appropriate areas. This Bill amended Section 16 of the Planning Act to require that municipalities include policies that allowed for second units by authorizing: a) the establishment of a secondary unit in an existing dwelling; or b) use of a residential unit in a building or structure accessory to an existing dwelling.

While providing for second units as one tool to promote affordable housing initiatives, the Province also recognized that there is a need for municipalities to assess several considerations in developing and implementing these types of official plan policies and zoning provisions. Provincial documentation (<http://www.mah.gov.on.ca/Page9575.aspx>) notes that:

- *Second units should be permitted in both existing residential communities and in newly developing areas. Newly developing areas offer the opportunity to plan proactively for second units. This includes the design of the actual houses and in the lot fabric or neighbourhood layout where ancillary structures like laneway garages could be integrally incorporated into the design. Municipalities and development proponents should specifically consider second units in the planning of new neighbourhoods.*
- *While the Act requires municipalities to permit second units, the government recognizes there may be inherent constraints within portions of a municipality or community which would make those areas inappropriate for second units (such as flood-prone areas or those with inadequate servicing). Municipalities should consider any such constraints in developing or reviewing second unit policies.*
- *While the Act requires municipalities to permit second units in detached, semi-detached and row housing, and in ancillary structures, the provisions permit one additional unit (i.e., a second unit) either in a house (e.g., basement) or in an ancillary structure (e.g., above laneway garage) on the*

same lot. Municipalities should assess where second units may be appropriate in the primary dwelling versus the ancillary structure. In some instances, municipalities may conclude it is appropriate to allow a second unit in both. However, in these situations, the sheltering of appeals does not extend to the third unit. Any party would be able to appeal the authorization of the third unit to the Ontario Municipal Board.

- *Municipalities that currently permit second units will need to review their official plans and zoning by-laws to assess whether they are permitted in the range of housing types listed in the Act.*
- *While the Act introduced a regulation-making ability for the Minister of Municipal Affairs and Housing to prescribe minimum standards for second units, a regulation has not been issued under this authority. As such, municipalities are responsible for determining what standards or zoning provisions should apply to second units in relation to matters such as minimum unit size or parking requirements. Standards should support the creation of second units.*

The Promoting Affordable Housing Act, 2016

Bill 7, The Promoting Affordable Housing Act, 2016, amends four Acts to help increase the supply of affordable housing and modernize social housing by:

- Giving municipalities the option to implement inclusionary zoning, which requires affordable housing units to be included in residential developments.
- Making secondary units such as above-garage apartments or basement units in new homes less costly to build, by exempting them from development charges. Secondary units are a potential source of affordable rental housing and allow homeowners to earn additional income.
- Giving local service managers more choice in how they deliver and administer social housing programs and services to reduce wait lists and make it easier for people in Ontario to access a range of housing options.
- Encouraging more inclusive communities and strengthening tenant rights by preventing unnecessary evictions from social housing and creating more mixed-income housing.
- Gathering data about homelessness in Ontario by requiring service managers to conduct local enumeration of those who are homeless in their communities, so that Ontario can continue to work towards its goal of ending chronic homelessness by 2025.

Municipality of Temagami Official Plan

Section 2.2.2 Housing of the Municipality of Temagami's Official Plan (OP) has set out policies to promote affordable housing. While promoting affordable housing within the community, the Municipality will also face challenges of lot sizes, severances and also availability of municipal

services. The long term goal of the Municipality is to ensure that municipal services such as: water and sewer are continued. It is also the goal of the municipality to encourage and provide facilities to meet the aging population growth within the community.

As it relates to second units, the current Official Plan includes policies regarding accessory apartments, including,

Accessory apartments may be permitted in single detached or semi-detached dwellings or rowhouses, or in a building or structure ancillary to a single detached or semi-detached dwelling or rowhouse provided that:

- *Not more than one accessory apartment unit is permitted in association with each principal dwelling on the same lot;*
- *All requirements of the Zoning By-law, including the provision of adequate parking, of the Building Code and other relevant municipal and provincial regulations can be satisfied;*
- *It has been determined that municipal services and community facilities are adequate to meet the anticipated demand for accessory apartments.*

The Official Plan also makes provision for the establishment of a “garden suite” through the use of temporary use by-laws.

Section 4.4.1.1 of the Official Plan speaks to Low Density Residential uses and states that such uses include single detached, semi-detached, duplex dwelling units, “garden suites” and accessory apartments, in accordance with Section 2.2.2 of the Plan.

It is noted that garden suites and apartments in houses are not permitted in the Rural area. The Housing policies of Section 2.2 state the following with respect to Rural Areas,

Housing in the rural areas is currently limited to single detached dwelling units, in keeping with the existing character of the area and in recognition of the servicing constraints. The policies of this Plan contemplate the possible introduction of higher density residential uses in the form of condominium and similar developments, subject to the policies of this Plan. Garden suites and apartments in houses are not permitted in the rural area. New residential development may occur in rural areas through limited severances on existing patented lots and by the creation of new lots from Crown land in a manner that allows for the conservation of wilderness and semi-wilderness values; and considers the impact of adjacent uses.

Municipality of Temagami Zoning By-law

Section 6 of the Municipality’s Zoning By-law relates to General Provisions for All Zones. Subsection 6.03 states,

An accessory apartment for the use of the owner or operator is permitted in certain commercial buildings, in accordance with the provisions of this By-law. Rental apartment units are permitted on the upper floor or floors of certain commercial buildings, in accordance with this By-law.

Apartments in houses shall be subject to the Ontario Regulation Number 384/94 of the Ontario Planning Act.

Subsection 6.19 relates to Garden Suites and states,

The gross floor area of the garden suite shall not exceed thirty percent (30%) of the existing living area of the primary residence or seventy one (71) square metres in gross floor area on a lot zoned residential, whichever is lesser. The units are portable so that when they are no longer required they may be removed and relocated to a new site. (By-law 13-1121).

Subsection 7.7 of the Zoning By-law pertains to Low Density Residential (RL) Zone. Subsection 7.7.3 outlines restrictions within the Low Density Residential Zone, as follows:

Only one accessory building is permitted on a divided semi-detached lot.

A garden suite is permitted on a single detached lot, subject to the passage of a temporary use by-law.

An accessory apartment in a single detached or semi-detached dwelling unit is permitted, subject to a rezoning.

A garden suite is not permitted in conjunction with a bed and breakfast establishment.

B. COMMENTS

Provincial legislation is in place which promotes second units as a form of affordable housing. Such second units could be in the form of an accessory apartment (either in a dwelling or an accessory building), or the establishment of a “garden suite”.

The Municipality's Official Plan and Zoning By-law provides policies and regulations that are appropriate for the establishment of garden suites through the application of a temporary use by-law. This is in-keeping with Provincial legislation.

The Municipality's Official Plan has taken steps towards facilitating the establishment of accessory apartments, however, the current policies may be seen as somewhat restrictive and perhaps not fully implementing Provincial policies. The Official Plan provides for accessory apartments in single detached or semi-detached dwellings or rowhouses, or in a building or structure ancillary to a single detached or semi-detached dwelling or rowhouse, however, this appears to be limited to those properties which are designated Low Density Residential.

Medium and High Density Residential Areas have specific permissions/provisions relating to multi-unit residential buildings which would be beyond what would fall within the category of an “accessory apartment”. The Municipality must ensure that such second units can be adequately serviced (water, sewer/septic, roads, parking, etc.).

As noted previously, the Province recognizes that there may be inherent constraints within portions of a municipality or community, which would make those areas inappropriate for second units; flood-prone areas, waterfront areas/developments on private roads that are not maintained and where emergency access may be limited, areas adjacent to lakes with limited lake capacity, areas of recreational dwelling where there may be a lack of year round roads and/or which lack other daily needs and services residents may require. It is possible, however, to extend permissions relating to accessory apartments beyond just lands designated Low Density Residential while still addressing such types of constraints in a reasonable manner. For example, an accessory apartment may be able to be accommodated within a single detached residential unit within the rural area; appropriately serviced via private well and septic and with access via a public road. Provisions would still be needed to ensure that such accessory apartments are limited in scale so as to maintain the residential character of the property.

Accessory apartments are to be truly “accessory” to the main residential use of the property and it would be important to ensure that provisions were in place to maintain that appearance.

Accessory apartments are to be a tool to assist municipalities in addressing the provision of affordable housing. It is not intended to extend to seasonal, recreation uses.

It is recognized that a goal of the Municipality is to maintain shorelines and the area between the shoreline and any buildings in their natural state and as a vegetative buffer, to protect the visual and environmental integrity of the lakes. The Official Plan speaks extensively about the importance of protecting the wilderness and semi-wilderness values of Lake Temagami. In-keeping with this, it would be recommended that permissions for secondary units not be extended to those lands along shoreline areas.

C. CONCLUSION AND RECOMMENDATION

Based on the research that has been completed, the Municipality of Temagami has policies in the Official Plan that permit accessory apartments (second units) to be developed within Urban Areas.

The Official Plan does not have policies in place to permit second units in Rural and Shoreline Area.

Based on the information contained in this Report, there does not appear to be support to permit second units on shoreline properties outside of the Urban Area as these properties are generally used for recreational purposes. The Municipality would be best served, to focus second units first

in the Urban Area and secondly in Rural Areas. There are two options to consider. They are as follows:

- 1) OPA - Undertake an OPA to update the Urban Accessory Apartment policies and establish Rural Area policies to permit accessory apartments.
- 2) Status quo – Do not undertake an OPA at this time, and continue to permit accessory apartments in Urban Areas.

It is recommended that Staff be directed to prepare an Official Plan Amendment to update the second unit (accessory apartment) policies of the Official Plan to permit accessory apartments in Rural Areas and to update the current policies pertaining to Urban areas.

Respectfully Submitted,

MHBC Planning

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
Special Council- CoW**

Agenda Number: 17.4
Legislative Number: 18-081
Title: Second Units
Date: 03/13/2018

MOVED BY: R. Prefasi
SECONDED BY: D. Burrows

WHEREAS PAC has requested that Council deal with the issues of second units by allowing them in all neighbourhoods therefore **BE IT RESOLVED THAT** that Council direct staff to begin the process of amending Temagami's Official Plan to allow second units in all neighbourhoods

YES: 3

NO: 2

ABSTAIN: 0

ABSENT: 2

CARRIED

YES: 3

D. Burrows

J. Harding

R. Prefasi

NO: 2

L. Hunter

C. Lowery

ABSTAIN: 0

ABSENT: 2

B. Koski

D. O'Mara

Declaration of Conflict of Interest:

A true copy of the resolution by the Council of the Municipality of Temagami

MUNICIPALITY OF TEMAGAMI	
Report Prepared For:	Tammy Lepage
Report Prepared By:	Jamie Robinson, MCIP, RPP
Subject:	Second Unit Official Plan Amendment Update and Summary of Process
Report Date:	April 11, 2018

A. OVERVIEW

This Report has been prepared to provide details regarding the processing of a Municipally initiated Official Plan Amendment to include secondary unit policies in the Official Plan.

At a Special Meeting of Council held on March 13, 2018, Committee of the Whole passed a resolution regarding an Official Plan Amendment to implement policies regarding second units as follows:

WHEREAS PAC has requested that Council deal with the issues of second units by allowing them in all neighbourhoods therefore BE IT RESOLVED THAT that Council direct staff to begin the process of amending Temagami's Official Plan to allow second units in all neighbourhoods.

Following the resolution passed on March 13, 2018, we have commenced the drafting of Official Plan policies that will implement the inclusion and permissions for second suites on properties within the Municipality. A draft Official Plan Amendment is expected to be completed by the end of April. Once prepared, there will be opportunity for PAC, Council, Staff and members of the public to review the document and to provide comments.

B. APPLICATION PROCESS

Regulation 525/97 of the *Planning Act* includes municipalities that are exempt from approvals from the Ministry of Municipal Affairs for Official Plan Amendments. As of January 1, 2015, the Municipality of Temagami is considered to be exempt from approvals from the Ministry of Municipal Affairs for Official Plan Amendments, under Section 17 of the *Planning Act*.

The processing of the Official Plan Amendment Application requires that a Public Meeting be held.

Notice for a Public Meeting concerning an Official Plan Amendment is required to be issued 20 days prior to the Public Meeting.

As part of the circulation of the Notice, the Notice, along with a copy of the draft Official Plan Amendment, will be circulated to commenting agencies including the Ministry, Health Unit and MTO.

Following the Public Meeting, comments that have been provided will be reviewed and evaluated. The draft Official Plan Amendment will be revised as necessary prior to the final Official Plan Amendment and a recommendation report will be provided to Council for consideration.

C. SUMMARY

Following preparation of the draft Official Plan Amendment, which will include policies to be implemented into the Municipality's Official Plan to permit second units, the Municipality will schedule a Public Meeting as required under the *Planning Act*. It is anticipated that a Public Meeting would be able to be held at a Council Meeting in June of 2018.

Respectfully Submitted,

MHBC Planning

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner



Corporation of the Municipality of Temagami

Memo No.
2018-M-030

File No.

Subject: Hiring of Planner for OP Review

Agenda Date: May 24, 2018

Attachments:

RECOMMENDATION

That Council consider the following motion:

BE IT RESOLVED THAT Council deem the position of Planner for the OP Review on a fixed term contract to be a management position; AND FURTHER THAT Council appoint the following as a hiring committee for the Contract Planner for the OP Review: _____.

BACKGROUND

We have advertised to hire a Planner on contract for the Official Plan Review. The position posting closed on April 23rd. The Municipality's Hiring Policy adopted by Bylaw 10-959 states: "For the hiring of Management positions, Council may appoint an interview committee comprised of selected Councillors, the CAO and other senior staff as appropriate, and charge them with the task of selecting candidates, interviewing and hiring within parameters set out by Council. Traditionally the Chair of the Planning Advisory Committee has been appointed to the interview committee when hiring a Planner.

Council has not specified whether or not this contract would be a management position. The Employment Policy and Procedure Manual does not have a definition of Manager (or Department Manager), but does list Management Positions on the Salary Grid. We do not currently have the Planner position on the Salary Grid; however, when the Policy was originally passed in 2009, the following positions were listed as Management positions: CAO/Clerk, Treasurer, Public Works Superintendent, Arena Manager/Recreation Coordinator, **Municipal Planner**, Municipal Law Enforcement Officer and Chief Building Official, Deputy Clerk-Treasurer. These were, at the time, full-time permanent positions, but the position currently being hired for is a full-time, fixed term contract. Our Performance Management Policy gives the following clarification in section 3.2.2.: "Management Positions – positions at the management level are those for which the remuneration is based on a range for annual salary." Based on this definition, Council may determine that this would be a management position.

Submitted by:

Elaine Gunnell, Municipal Clerk



Corporation of the Municipality of Temagami

Memo No.
2018-M-027

Memorandum to Council

☒ **Staff**
☐ **Committee**

Subject:	Notice of Complete Application and Statutory Public Meeting for Zoning By-law Amendment Z-18-01
Agenda Date:	May 24, 2018
Attachments:	#1 Z-18-01 Application & Sketch

RECOMMENDATION

This memorandum is to recommend that Council consider the following motions:

1. BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-01 – Krech and deems the rezoning application Z-18-01 complete;
AND FURTHER THAT Council receive Memo No. 2018-M-027 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-01 – 33 & 39 White Bear Court;
NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-01 as June 19, 2018 at 5:00 p.m.

INFORMATION

The Municipality of Temagami previously received an application to deem 33 and 39 White Bear Court (Lots 24 & 25 of Plan 36M-610) to not be a part of a Registered Plan of Subdivision. A Zoning By-law Amendment application was submitted concurrently with the Deeming By-law application to amend the Comprehensive Zoning By-law 06-650. The application is included as Attachment #1.

The purpose of the Zoning By-law Amendment is to rezone the subject lands to a Rural Residential Exception (R3-4) Zone to permit the construction of a 40' x 60' Norsteel Garage (currently proposed on 39 White Bear Court) to accommodate the storage of vehicles and recreational vehicles. The proposed building is 223 square metres (2,400 square feet) and has a proposed height of 6.7 metres (22 feet).

Once the properties located at 33 and 39 White Bear Court are “merged” the proposed Norsteel Garage will be an accessory use to the existing dwelling currently located on 33 White Bear Court. The proposed accessory building will comply with the minimum required setback requirements in the Zoning By-law; however the proposed accessory building exceeds the maximum gross floor area of feet 72.5 square metres (780 square) as required in Section 7.6.2 Detached Garage a) of the Zoning By-law and exceeds the maximum height of 16.4 feet (5 metres) as required in Section 7.6.2 Detached Garage b) of the Zoning By-law. The Zoning By-law Amendment seeks permission construct a detached garage that is larger than the maximum permitted gross floor area and exceeds the maximum permitted height. An accessory building would not be permitted on 39 White Bear Court until such time the property is merged with 33 White Bear Court.

COMPLETE APPLICATION

In accordance with the *Planning Act*, Council must deem the application complete. The Planning Consultant has reviewed the ZBA application and has confirmed it is complete. To meet the *Planning Act* and advertising requirements, the public meeting could be held 21 days from the date Council receives this memo and deems the application complete as per Section 34 (10.4):

Within 30 days after the person or public body that makes the application for an amendment to a by-law pays any fee under section 69, the council shall notify the person or public body that the information and material required under subsections (10.1) and (10.2), if any, have been provided, or that they have not been provided, as the case may be. 2006, c. 23, s. 15 (4).

PUBLIC MEETING

Setting a date is at Council's discretion. The Public Meeting could be held on the date of the Committee of the Whole meeting scheduled for June 19, 2018 at 5:00 p.m. The Public Meeting will allow Council to obtain the comments and views from the public and public agencies. The public can also submit comments in writing before the meeting, to be included in the meeting package or read out at the hearing. A subsequent staff report, incorporating comments received in writing or at the public meeting and any subsequent recommendations from the Planning Advisory Committee (PAC), should be prepared to assist Council's decision.

Council will have the option of considering the proposed By-law Amendment at the subsequent regular Council meeting scheduled for June 28, 2018 or, if no comments are received, Council could consider the Zoning By-law Amendment at the June 19, 2018 meeting.

PAC REVIEW

In By-Law No. 14-1198 Adopted Terms of Reference for Standing Advisory Committees, PAC can review the ZBA request prior to the public hearing on the matter and submit Committee comments to Council in the form of a resolution as part of the Public Hearing and/or meet subsequent to the Public Meeting and submit any Committee resolutions to the Planning Assistant to be included in the Planning Consultant's Report to Council, and such resolutions shall also be included as Appendices to the Report.

Prepared by:

Reviewed by & Approved for Council consideration

Tammy Lepage, Planning Assistant	Elaine Gunnell, Municipal Clerk
Name & Position	Name & Position

The Corporation of the Municipality of Temagami



Application to Amend the Official Plan
Application to Amend the Zoning By-law

☐
☒

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the schedules to Ontario Regulations 198/96 and 199/96 made under the Planning Act, R.S.O. 1990 as amended. In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information or studies that may be necessary to assess the

proposal. Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets. Three copies of the completed application accompanied by the fee, in the form of a cheque, are required upon submission of the application.

Please Print and Complete or (✓) Appropriate Box(es)

SECTION 1 APPLICANT INFORMATION			
1.1 Name of Owner(s). An owner's authorisation is required in Section 11.1, if the applicant is not the owner.			
Name of Owner(s) <u>James & Kimberly Krech</u>		Home Telephone No. <u>[REDACTED]</u>	
Business Telephone No. <u>[REDACTED]</u>	Fax No. <u>[REDACTED]</u>	Email Address <u>[REDACTED]</u>	
Address <u>33 White Bear Cr. Temagami, ON</u>		Postal Code <u>[REDACTED]</u>	
1.2 Agent/Applicant: Name of the person who is to be contacted about this application, if different than the owner. (This may be a person or a firm acting on behalf of the owner)			
Name of Owner(s)		Home Telephone No.	
Business Telephone No.	Fax No. <u>N/A</u>	Email Address	
Address		Postal Code	
1.3 Communications to be between the Municipality and owner _____ Applicant/Agent _____, all			
2. LOCATION OF THE SUBJECT LAND (Complete applicable boxes in 2.1)			
2.1 Address <u>33 White Bear Cr. Temagami</u>			
District <u>Nipissing</u>	Township <u>Temagami</u>	Former Municipality	Section or Mining Loc. No.
Concession Number (s)	Lot Number (s) <u>24/25</u>	Registered Plan No. <u>36M610</u>	Lot (s) Block(s)
Reference Plan No.	Part Number(s)	Parcel Number	Island Number
2.2 Are there any easements or restrictive covenants affecting the subject land?			
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe the easement or covenant and its effect.			
3. NAMES AND ADDRESSES OF ANY MORTGAGES< CHARGES OR OTHER ENCUMBRANCES IN RESPECT TO THE SUBJECT LANDS.			
<u>Mortgage - RMG Mortgages</u>			

4. DESCRIPTION OF SUBJECT LAND & SERVICING INFORMATION (Complete each section)				
4.1 Description	Frontage (m)	255.71	255.71	
	Depth(m)	77.49	77.49	
	Area (ha)	.84	.84	
4.2 Use of Property	Existing Use(s)	Rural Residential		
	Proposed Use (s)	Rural Residential		
4.3 Access (check the appropriate space)	Provincial Highway	N/A		
	Municipal road, maintained all year	✓		
	Municipal road, seasonally maintained	N/A		
	Other public road (e.g. LRB)	N/A		
	Right of way	N/A		
	Water access (if so please describe)	N/A		
If access to the subject land is by private toad, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year				
N/A				
If access to the subject land is by water describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				
N/A				
4.4 Water Supply	Publicly owned and operated piped water system	N/A		
	Privately owned and operated individual well	✓		
	Privately owned and operated communal well	N/A		
	Lake or other water body	N/A		
	other means	N/A		
4.5 Sewage Disposal (check the appropriate space)	Publicly owned and operated sanitary sewage system	N/A		
	Privately owned and operated individual septic tank	N/A		
	Privately owned and operated communal septic system	✓		
	Privy	N/A		
	Other means	N/A		
4.6 Other services Check if the service is available	Electricity	✓		
	School Bussing	✓		
	Garbage Collection	✓		
5. LAND USE				
5.1 What is the existing Official Plan designation(s), of the subject land?		A-1 Rural Residential		
5.2 What is the existing Zoning?		Residential		
5.3 What is the Proposed Zoning /Official Plan designation?		A-1 Rural Residential		
5.4 Complete the following chart for all existing buildings or structures on the subject land				
	Building No. 1	Building No. 2	Building No. 3	Building No. 4

Type	Wood Frame Home	Wood Shed	Wood Shed	
Height	28'	8'	# to be removed 13'	
Dimensions	40' x 60'	8' x 10'	16'6" x 16'6"	
Ground Floor Area	1900 sq ft	80 sq ft	33 sq ft	
Date Constructed	2003	2005	Moved in 2010	

5.5 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified.

Use or Feature	On the subject Land	Within 500 meters of subject land, Unless otherwise specified (indicate approximate distance)
An agricultural operation including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilisation plant		
A provincially significant wetland (class 1,2, or 3 wetland)		N/A
A provincially significant wetland within 120 meters of the subject property		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
A active railway line, a municipal/federal airport, utility corridors, Heritage Buildings, structures, sites		

6. HISTORY OF THE SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a previous official plan or zoning amendment? *Decision - No to temporary quansit style tent*

☐ No ☒ Yes ☐ Unknown If yes and if known, provide the details and decision of the previous application

6.2 If this application is a re-submission or a previous consent application, describe how it has been changed from the original application *NO*

6.3 Provide the date that the subject land was acquired by the owner *1998*

6.4 Provide the length of time that the existing uses of the subject lands have continued (Proof may be required) *1998*

7. CURRENT APPLICATION

7.1 Describe why this amendment is being requested: *To build a garage large enough to accommodate vehicles & recreational vehicles and to eliminate smaller buildings, tents & storage trailers while adding value*

7.2 Is the subject land the subject of any other planning approvals application at this time? *esthetics to existing property.*

☐ Yes ☒ No If yes and if known specify the details and file number of the application

N/A

7.3 Complete the following chart for all **proposed** buildings or structures on the subject lands

	Building No. 1	Building No. 2	Building No. 3	Building No. 4
Type	Engineered Steel			
Height	22'			
Dimensions	40' x 60'			

Ground floor area	2400 sq. ft			
Proposed Constructed Date	2018-19			

8. SKETCH

The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land;
- all existing and proposed buildings and structures on the subject land showing the distance of said buildings and structures from front, rear, and side lot lines
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells septic tanks, steep slopes, and narrow waterbodies:
- the existing uses on adjacent lands
- the location, width and name of any roads within or abutting the subject land: indicating whether it is an unopened road allowance, a public travelled road, a private road, a right of way
- if access to the subject land is by water only,, the location of the parking and boat docking facilities to be used,
- the location and name of any easement affecting the subject land.

9. OFFICIAL PLAN AMENDMENT

9.1 Does this application involve an amendment to the Official Plan? ☐ Yes ☒ No if yes complete Section 9, if no skip to Section 10

9.2 What is the purpose of the proposed Official Plan Amendment?

N/A

9.3 Does the proposed Official Plan Amendment

Change policy	<input type="checkbox"/> yes	<input type="checkbox"/> No	delete policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
replace policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No	adds policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No

List all policy sections to be amended

N/A

9.4 Does the proposed Official Plan amendment change a land use designation within the Official Plan

☐ Yes ☐ No

9.5 What is the proposed Official Plan designation

N/A

10. AUTHORISATION

10.1 If the applicant is not the owner of the land that is the subject of this application, the written authorisation of the owner that the applicant is authorised to make the application must be included with this form or the authorisation set out below must be completed.

AUTHORISATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is subject of this application and I authorise _____ to make this application on my Behalf.

Date

Signature of Owner

10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorisation of the owner concerning personal information set out below

AUTHORISATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorise _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date _____

Signature of Owner _____

10.3 Consent of Owner

Complete the consent of the owner concerning personal information set out below

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, James Krech & Kimberly Krech, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorise and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

27 MAR 18

Date _____

Signature of Owner _____

11. AFFIDAVIT OR SWORN DECLARATION

NOTE: ALL APPLICANTS SHALL ENSURE THAT A "COMPLETE APPLICATION" UNDER THE PLANNING ACT HAS BEEN MADE BEFORE COMPLETING SECTION II

I, James D Krech of the Municipality of Temagami in the Dist. of Nipissing do make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me

at the Municipality of Temagami

in the District of Nipissing

this 28th day of March 2018

Commissioner of Oaths _____

Applicant _____

Janmy-Melissa Mary Lepage, a Commissioner, etc.
Province of Ontario, for the Corporation
of the Municipality of Temagami
Expires August 9, 2020

10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorisation of the owner concerning personal information set out below

AUTHORISATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorise _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

10.3 Consent of Owner

Complete the consent of the owner concerning personal information set out below

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, James Krech & Kimberly Krech, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorise and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

27 MAR 18

Date

Signature of Owner

11. AFFIDAVIT OR SWORN DECLARATION

NOTE: ALL APPLICANTS SHALL ENSURE THAT A "COMPLETE APPLICATION" UNDER THE PLANNING ACT HAS BEEN MADE BEFORE COMPLETING SECTION II

I, Kimberly Krech of the Municipality of Temagami in the District of Nipissing make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me

at the Municipality of Temagami

in the District of Nipissing

this 28th day of March 2018

Commissioner of Oaths

Applicant

Tammy-Melissa Mary Lepage, a Commissioner, etc.,
Province of Ontario, for the Corporation
of the Municipality of Temagami
Expires August 9, 2020

12. Check List

Applicants check list: **HAVE YOU REMEMBERED TO ATTACH:**

3 copies of the complete application form
3 copies of the required sketch
2 copies of any required technical or justification study
the required fee, cheque payable to the Municipality of Temagami

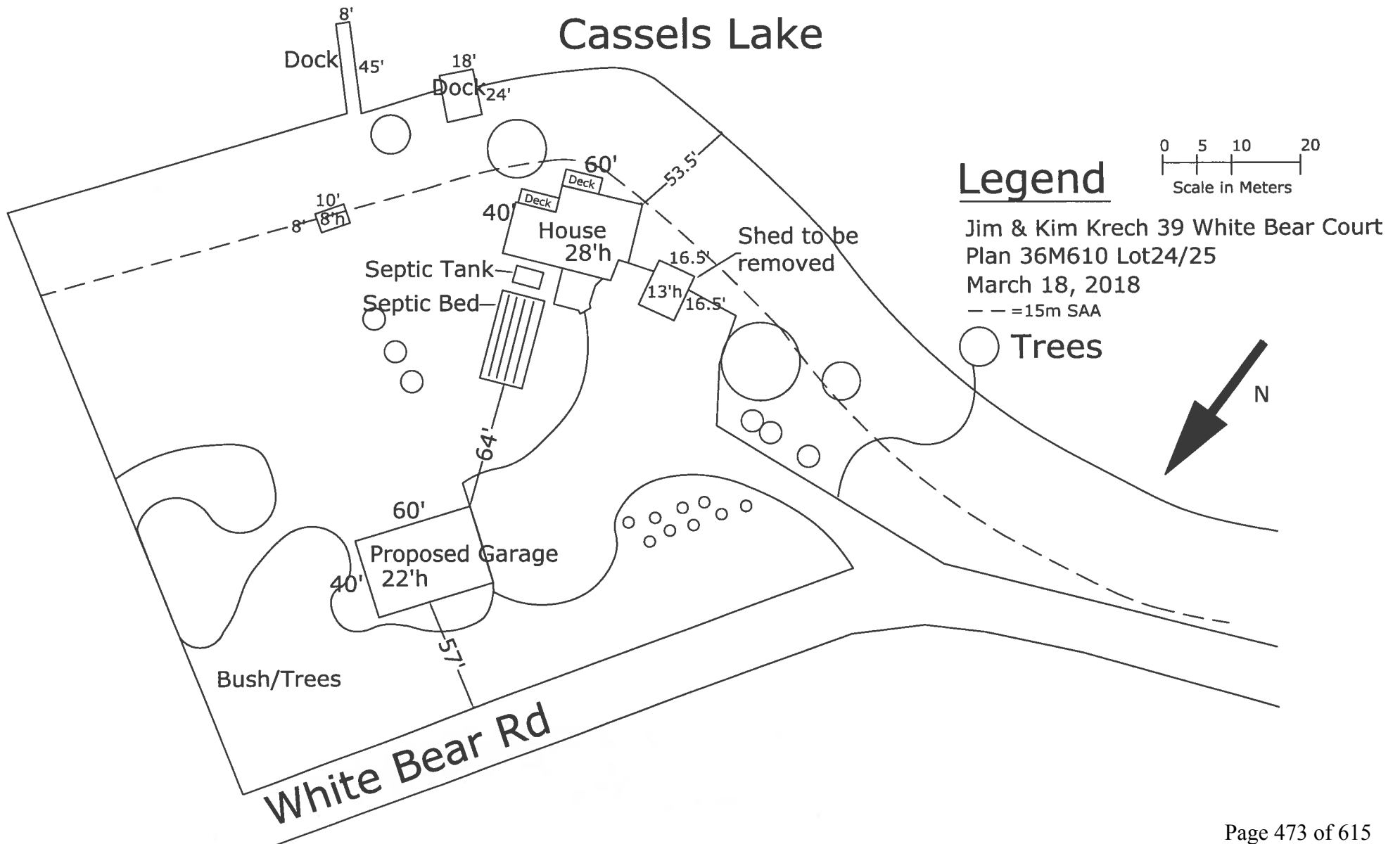
CONSENT OF OWNER – SITE VISIT

I, James & Kimberly Krech, am the owner of the land that is subject of this application and I authorise municipal staff, committee of adjustment members, and council members to enter onto the property to gather information necessary for assessing this application.

27 MAR 2018

Date [Redacted]

[Redacted Signature]
Signature





(705) 647-6223
Fax (705) 647-8851

Pedersen Construction (2013) Inc.

Hwy. 11 & 65 West, P.O. Box 2409, New Liskeard, Ontario P0J 1P0

E-mail: info@pedersenconstruction.ca

March 19, 2018

Municipality of Temagami
Temagami, Ontario

Attention: Kim Krech

Dear Kim,

Re: Budget Price - concrete slab - 40' x 60'

We are pleased to submit the following for your consideration:

- 1) Supply engineered drawing for slab.
- 2) Excavate for granular base.
- 3) Supply, level and compact 36" of granular B and 6" of granular A.
- 4) Supply and install vapour barrier.
- 5) Place 2" HI40 rigid insulation below slab.
- 6) Supply and place anchor bolts.
- 7) Form and pour 6" thick concrete slab including 24" x 24" perimeter beam c/w 4-15m rebar continuous and 10m stirrups 24" c/c. Also include MAC 360FF fibermesh reinforcement, machine polishing and concrete sealer.
- 8) Sawcut for control joints.
- 9) Install 4" weeping tile around perimeter of slab.
- 10) Install perimeter rigid insulation. (2" thick x 48" wide)
- 11) Rough grading.

BUDGET PRICE \$66,000.00

Notes:

- 1) Permit by others.
- 2) H.S.T. extra.

Thank you for the opportunity to quote.

Yours truly,

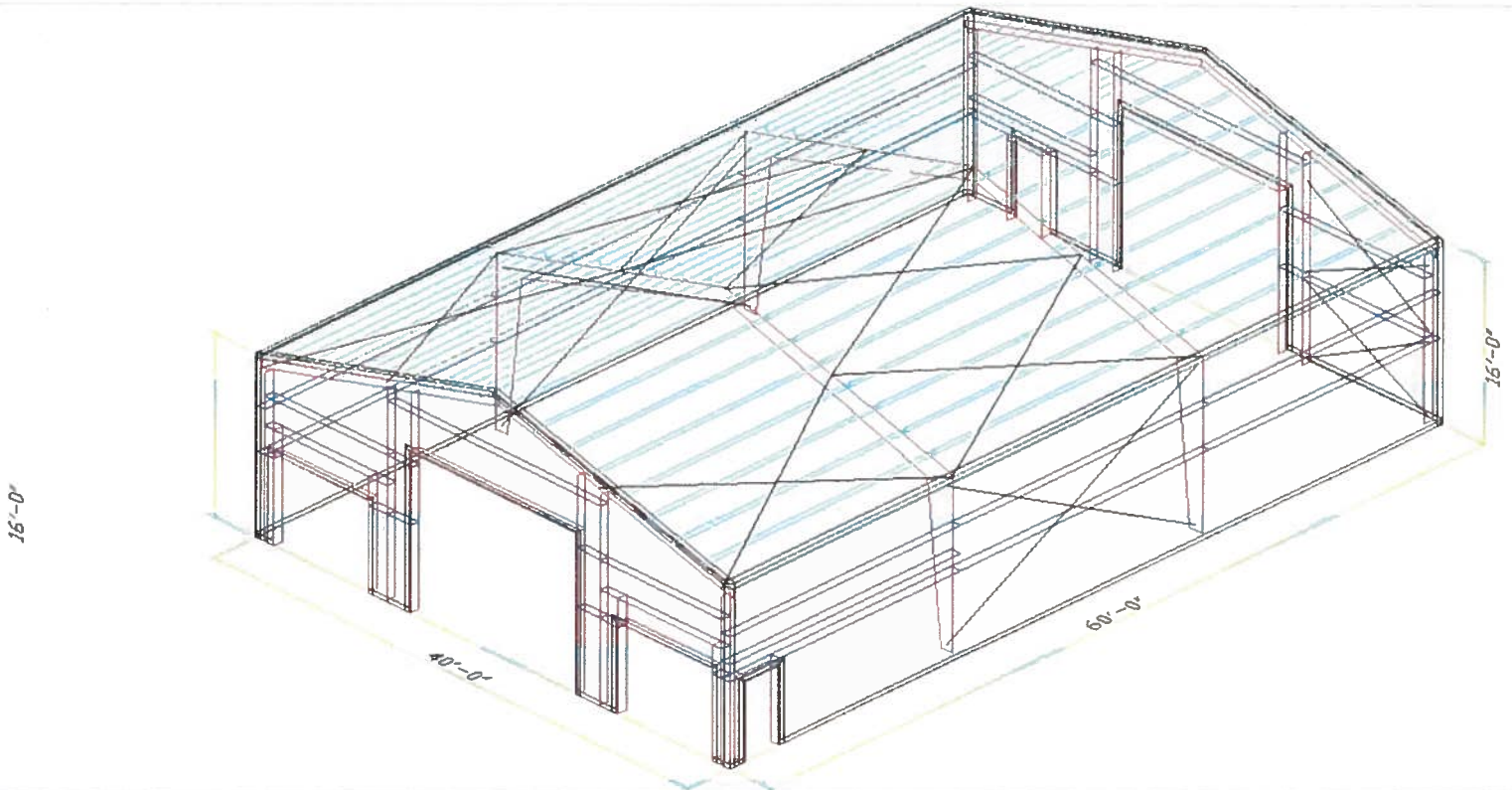
Alec Pedersen

Norsteel Quote

Client		Job Site	Width	Length	Eve Height	Slope	Date Created	Date Expired
Jim Krech		Tamagami, Ontario K0L1T0	40'	60'	16'	4:12	02/28/2018	03/07/2018
Framed Openings		Included in all Packages:					Building Cost:	\$ 36,989.00
Overhead Openings	(2) 14'w x14'h (2) 8'w x 8'h	Primary Framing	Rigid Frames and End Wall Frames				Insulation R20/R13	\$ 5,605.39
Service Door 3'7" Wx7'2"H	2	Secondary Framing	Purlins, Girt & Eave Struts				Freight	Included
Windows	0	Wall and Roof Sheeting	26 Gauge Galvanized Coloured Cladding, 26 Gauge GALVALUME Roof Sheeting.				Taxes	Extra
Code:	NBC 10, BCBC 12	Engineered Drawing	3 sets of engineered stamped drawings included				Estimated Date of Delivery:	6-8 weeks
Wind Speed:	90	Assembly Manuals	Included					
Wind Exposure:	R1	We do not provide:	Building Foundation/Installation services Doors and Windows					
Roof Snow Load:	51.8300							
Live Load:	20.00							
Collateral Load:	3							
Closed?:	2							
Seismic Zone:	F							
Seismic Coef:	0.150							

To see photos of our buildings:

- Please follow this link to our website building gallery: <http://norsteelbuildings.ca/gallery/>
- Or our Facebook page: www.facebook.com/NorsteelBuildingsLimited/



Get to know Norsteel:

Recipient of the following awards:

- **Top 100 Metal Builders in North America (voted by Metal Construction News 5 years in a row)**
- **Top Builder (2010, 2011, 2012, 2013, 2014, 2015, 2016)**
- **Million Dollar Award (2010, 2011, 2012, 2013, 2014, 2015)**

Norsteel was built on honesty and integrity. Serving the commercial, industrial, and residential markets for over a decade, Norsteel specializes in a variety of different building applications, from commercial garages, to industrial warehouses, to sports facilities.

Basic Components of a Steel Building

Although there are a lot of different components in a Steel Structure, Steel Buildings are Basically comprised of:

- **Primary Framing**
 - Columns and Rafters (Rigid Frames)
 - Post and Beam Endwalls
- **Secondary Framing:**
 - Wall "Z" Girts,
 - Roof "Z" Purlins, and
 - Eave "C" Purlin
- **Roof and Wall Sheeting**
 - 26 Gauge Galvalume Roof: Standard Screw Down or 24 Gauge Galvalume Standing Seam Roof
 - 26 Gauge Galvanized Wall Panels
- **Bracing**
- **Trim**



Interior Finishing Options

Steel Liner Panels

- Available in a variety of colors
- 24 or 26 Gauge Galvanized Steel
- Available in 7'9" Wall only or full Wall and Roof



Full Roof and Wall Liner Panel



7'9" Wall Liner Panels

Laminated Insulation:



Wood Frame with sheetrock



Lofts & Mezzanines

- Minimum recommended Wall Height at 16' H
- Pre Engineered STEEL Mezzanine integrated into the design



- Free Standing / Self Supporting Mezzanine out of wood



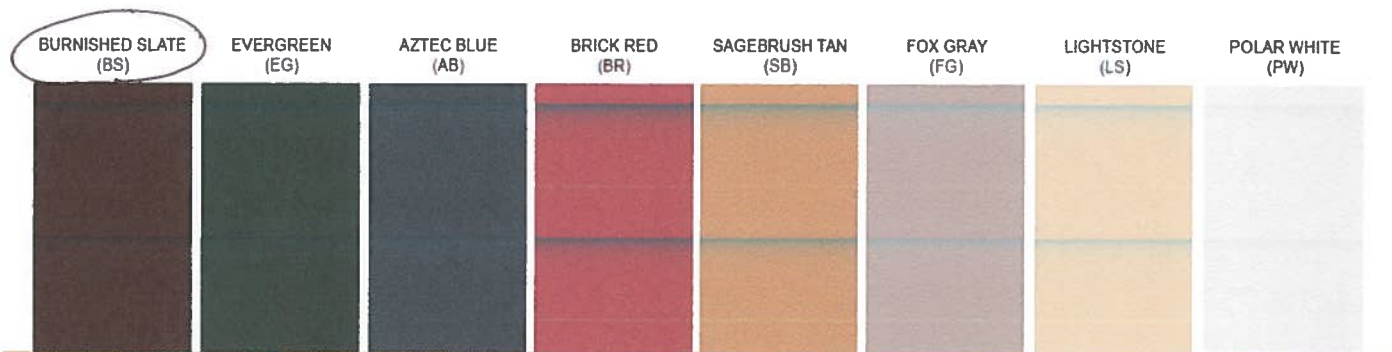
STANDARD PANEL PAINT SYSTEMS

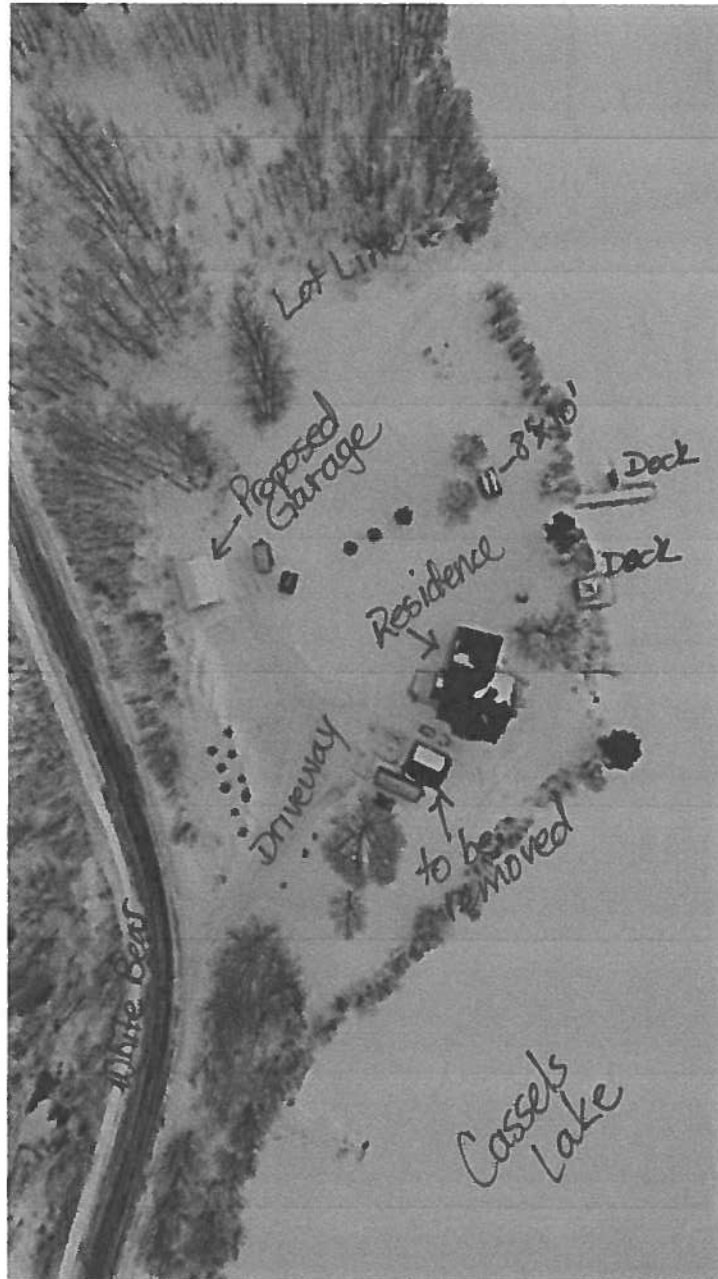
Exterior painted roof and wall panels are precision roll formed from pre-painted galvanized or Galvalume® coils. The metal is first subjected to a strenuous cleaning process followed by the application of an oven-cured primer. Next the finish coat is applied under constant monitoring for proper cure temperature and color uniformity. Before panels are formed, the finished coil is subjected to stringent quality control tests including physical bend resistance, impact resistance, and film thickness, hardness, gloss, and color. The standard paint system is an industry proven Silicone-Polyester coating. Silicone-Polyester is a recognized standard of product quality for exterior building systems. Printed colors are matched as closely as possible. Exact color match should be made from metal chip samples.

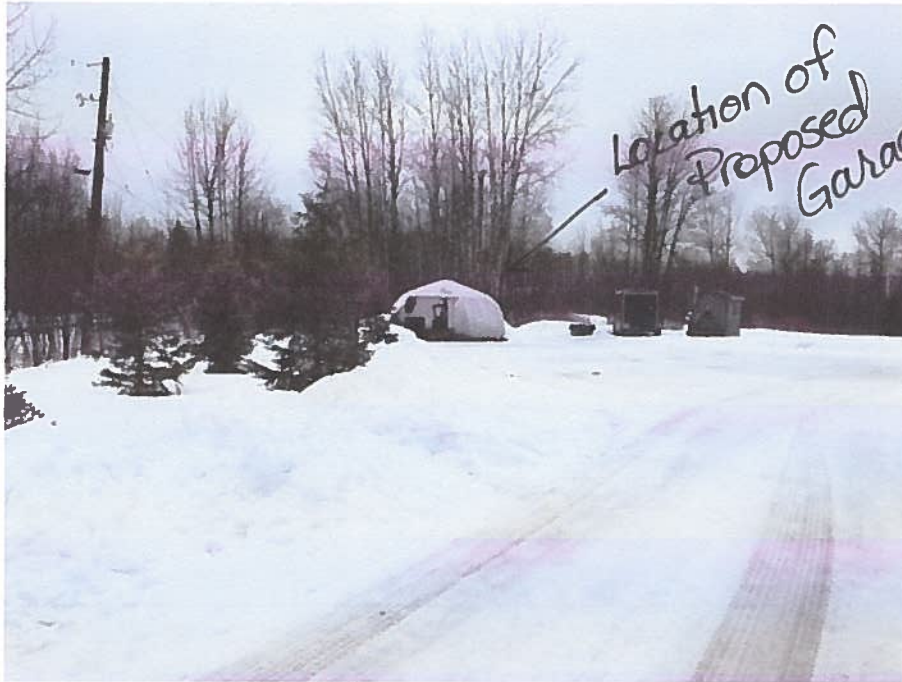
*Liner panels for wall and roof are normally provided in a 28 gage panel coated with a highly serviceable interior grade white polyester coating. Liner panels are for inside use and are not intended to be exposed to the effects of weather or sunlight. All painted wall and trim products are painted with the same high quality paint system described here. Galvalume® Trim may be available at a slight increase in price.

*Backer side primer colors may vary.

SILICONIZED POLYESTER







Location of
Proposed
Garage
(will replace tent)



← Shed 16'6" x 16'6"
to be removed









Corporation of the Municipality of Temagami

Memo No.
2018-M-028

Memorandum to Council



Staff



Committee

Subject:	Notice of Complete Application and Statutory Public Meeting for Zoning By-law Amendment Z-18-02
Agenda Date:	May 24, 2018
Attachments:	#1 Z-18-02 Application & Sketch

RECOMMENDATION

This memorandum is to recommend that Council consider the following motions:

1. BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-02 – Pandolfo and deems the rezoning application Z-18-02 complete;
AND FURTHER THAT Council receive Memo No. 2018-M-028 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-02 – 6501 Highway 11 North;
NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-02 as June 19, 2018 at 5:00 p.m.

INFORMATION

The application to amend the Zoning By-law is included as Attachment #1.

The purpose of the Zoning By-law Amendment is to permit the construction of a 52' x 32' Garage/Shop (currently being proposed to be placed in the front yard) to accommodate the storage of vehicles and recreational vehicles. The proposed building is 148 square metres (1600 square feet) and has a proposed height of 4.6 metres (15 feet).

The proposed accessory building will comply with the minimum required setback requirements in the Zoning By-law; however the proposed accessory building exceeds the maximum gross floor area of feet 15 square metres (161 square feet) as required in Section 6.04.(b) of the Zoning By-law. The proposed garage/shop is to be located in the front yard and is seeking relief of Section 6.04 (d) of the Zoning By-Law. The Zoning By-law Amendment seeks permission to construct a garage/shop that is larger than the maximum permitted gross floor area and for the garage/shop to be located in the front yard.

COMPLETE APPLICATION

In accordance with the *Planning Act*, Council must deem the application complete. The Planning Consultant has reviewed the ZBA application and has confirmed it is complete. To meet the *Planning Act* and advertising requirements, the public meeting could be held 21 days from the date Council receives this memo and deems the application complete as per Section 34 (10.4):

Within 30 days after the person or public body that makes the application for an amendment to a by-law pays any fee under section 69, the council shall notify the person or public body that the information and material required under subsections (10.1) and (10.2), if any, have been provided, or that they have not been provided, as the case may be. 2006, c. 23, s. 15 (4).

PUBLIC MEETING

Setting a date is at Council's discretion. The Public Meeting could be held on the date of the regular Council meeting scheduled for June 19, 2018 at 5:00 p.m. The Public Meeting will allow Council to obtain

the comments and views from the public and public agencies. The public can also submit comments in writing before the meeting, to be included in the meeting package or read out at the hearing. A subsequent staff report, incorporating comments received in writing or at the public meeting and any subsequent recommendations from the Planning Advisory Committee (PAC), should be prepared to assist Council's decision.

Council will have the option of considering the proposed By-law Amendment at the subsequent regular Council meeting scheduled for June 28, 2018 or, if no comments are received, Council could consider the Zoning By-law Amendment at the June 19, 2018 meeting.

PAC REVIEW

In By-Law No. 14-1198 Adopted Terms of Reference for Standing Advisory Committees, PAC can review the ZBA request prior to the public hearing on the matter and submit Committee comments to Council in the form of a resolution as part of the Public Hearing and/or meet subsequent to the Public Meeting and submit any Committee resolutions to the Planning Assistant to be included in the Planning Consultant's Report to Council, and such resolutions shall also be included as Appendices to the Report.

Prepared by:

Reviewed by & Approved for Council consideration

Tammy Lepage, Planning Assistant	Elaine Gunnell, Municipal Clerk
Name & Position	Name & Position

2-18-02

**The Corporation of the Municipality of
Temagami**



Application to Amend the Official Plan
Application to Amend the Zoning By-law

☐
☒

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the schedules to Ontario Regulations 198/96 and 199/96 made under the Planning Act, R.S.O. 1990 as amended. In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information or studies that may be necessary to assess the

proposal. Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets. Three copies of the completed application accompanied by the fee, in the form of a cheque, are required upon submission of the application.

Please Print and Complete or (✓) Appropriate Box(es)

SECTION 1 APPLICANT INFORMATION			
1.1 Name of Owner(s). An owner's authorisation is required in Section 11.1, if the applicant is not the owner.			
Name of Owner(s) John & Diane Pandolfo		Home Telephone No. [REDACTED]	
Business Telephone No	Fax No.	Email Address [REDACTED]	
Address [REDACTED]		Postal Code P0H 2H0	
1.2 Agent/Applicant: Name of the person who is to be contacted about this application, if different than the owner. (This may be a person or a firm acting on behalf of the owner)			
Name of Owner(s) Sabrina Pandolfo		Home Telephone No. [REDACTED]	
Business Telephone No	Fax No.	Email Address [REDACTED]	
Address [REDACTED]		Postal Code P0H 2H0	
1.3 Communications to be between the Municipality and owner John & Diane Pandolfo Applicant/Agent Sabrina Pandolfo, all Both the Agent & Owner			
2. LOCATION OF THE SUBJECT LAND (Complete applicable boxes in 2.1)			
2.1 Address 6501 Highway 11 North / Temagami, Ontario / Canada			
District Nipissing	Township Strathcona	Former Municipality	Section or Mining Loc. No. LOC PV 11
Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s) Block(s)
Reference Plan No.	Part Number(s)	Parcel Number 17556	Island Number
2.2 Are there any easements or restrictive covenants affecting the subject land?			
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes, describe the easement or covenant and its effect.			
Transcanada Pipeline Easment across east end of the property behind the fourplex dwelling unit.			
3. NAMES AND ADDRESSES OF ANY MORTGAGES< CHARGES OR OTHER ENCUMBRANCES IN RESPECT TO THE SUBJECT LANDS.			
N/A			

4. DESCRIPTION OF SUBJECT LAND & SERVICING INFORMATION (Complete each section)				
4.1 Description	Frontage (m)	300 feet / 91.44 meters		
	Depth(m)	300 feet / 91.44 meters		
	Area (ha)	2.07 acres / .84 Hectares		
4.2 Use of Property	Existing Use(s)	Multi Residential / Apartment Complex		
	Proposed Use (s)	Multi Residential / Apartment Complex		
4.3 Access (check the appropriate space)	Provincial Highway	Highway 11		
	Municipal road, maintained all year	N/A		
	Municipal road, seasonally maintained	N/A		
	Other public road (e.g. LRB)	N/A		
	Right of way	N/A		
	Water access (if so please describe)	N/A		
If access to the subject land is by private toad, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year				
N/A				
If access to the subject land is by water describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				
N/A				
4.4 Water Supply	Publicly owned and operated piped water system	N/A		
	Privately owned and operated individual well	N/A		
	Privately owned and operated communal well	One well supplies all units		
	Lake or other water body	N/A		
	other means	N/A		
4.5 Sewage Disposal (check the appropriate space)	Publicly owned and operated sanitary sewage system	N/A		
	Privately owned and operated individual septic tank	N/A		
	Privately owned and operated communal septic system	One Septic system for all units		
	Privy	N/A		
	Other means	N/A		
4.6 Other services Check if the service is available	Electricity	Yes - Hydro One		
	School Bussing	N/A		
	Garbage Collection	Yes - Municipal		
5. LAND USE				
5.1 What is the existing Official Plan designation(s), of the subject land? Integrated Management Area				
5.2 What is the existing Zoning? Highway Commercial				
5.3 What is the Proposed Zoning /Official Plan designation? Highway Commercial / Integrated Management Area				
5.4 Complete the following chart for all <u>existing</u> buildings or structures on the subject land				
	Building No. 1	Building No. 2	Building No. 3	Building No. 4

Type	Dwelling / Fourplex	Detached Garage / Shop	Well Shed	
Height	25 ft	15ft	10ft	
Dimensions	30 X 60	24 X 60	8 X 10	
Ground Floor Area	1800 sq feet	1440 sq feet	80 sq feet	
Date Constructed	1976	1992	1992	

5.5 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified.

Use or Feature	On the subject Land	Within 500 meters of subject land, Unless otherwise specified (indicate approximate distance)
An agricultural operation including livestock facility or stockyard	No	No
A landfill	No	No
A sewage treatment plant or waste stabilisation plant	No	No
A provincially significant wetland (class 1,2, or 3 wetland)	No	No
A provincially significant wetland within 120 meters of the subject property	No	No
Flood Plain	No	No
A rehabilitated mine site	No	No
A non-operating mine site within 1 kilometre of the subject land	No	No
A active railway line , a municipal/federal airport, utility corridors, Heritage Buildings, structures, sites	Pipeline	Railway - Approximately 420 Meters Pipeline - Easment on Property

6. HISTORY OF THE SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a previous official plan or zoning amendment?

☐ No ☐ Yes ☒ Unknown If yes and if known, provide the details and decision of the previous application

6.2 If this application is a re-submission or a previous consent application, describe how it has been changed from the original application No

6.3 Provide the date that the subject land was acquired by the owner April 7, 2017

6.4 Provide the length of time that the existing uses of the subject lands have continued (Proof may be required) Since Built in 1976

7. CURRENT APPLICATION

7.1 Describe why this amendment is being requested:

To construct an additional Garage / Shop - This will allow for tenant accessory use - The current shop is used by the property owner.

The proposed shop/garage will be 50' X 32' and approximately 15' in height. **IN THE FRONT YARD.**

7.2 Is the subject land the subject of any other planning approvals application at this time?

☐ Yes ☒ No If yes and if known specify the details and file number of the application

7.3 Complete the following chart for all proposed buildings or structures on the subject lands

	Building No. 1	Building No. 2	Building No. 3	Building No. 4
Type	Garage / Shop			
Height	15'			
Dimensions	50' X 32'			

Ground floor area	1600 sq feet			
Proposed Constructed Date	As soon as possible			

8. SKETCH

The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land;
- all existing and proposed buildings and structures on the subject land showing the distance of said buildings and structures from front, rear, and side lot lines
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells septic tanks, steep slopes, and narrow waterbodies:
- the existing uses on adjacent lands
- the location, width and name of any roads within or abutting the subject land: indicating whether it is an unopened road allowance, a public travelled road, a private road, a right of way
- if access to the subject land is by water only,, the location of the parking and boat docking facilities to be used;
- the location and name of any easement affecting the subject land.

9. OFFICIAL PLAN AMENDMENT

9.1 Does this application involve an amendment to the Official Plan? ☐ Yes ☒ No if yes complete Section 9, if no skip to Section 10

9.2 What is the purpose of the proposed Official Plan Amendment?

9.3 Does the proposed Official Plan Amendment

Change policy	<input type="checkbox"/> yes	<input type="checkbox"/> No	delete policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
replace policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No	adds policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No

List all policy sections to be amended

9.4 Does the proposed Official Plan amendment change a land use designation within the Official Plan

☐ Yes ☐ No

9.5 What is the proposed Official Plan designation

10. AUTHORISATION

10.1 If the applicant is not the owner of the land that is the subject of this application, the written authorisation of the owner that the applicant is authorised to make the application must be included with this form or the authorisation set out below must be completed.

AUTHORISATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, John Pandolfo and Diane Pandolfo, am the owner of the land that is subject of this application and I authorise

Sabrina Pandolfo to make this application on my Behalf.

May 10, 2018 - [Signature]

Date Signature of Owner

10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorisation of the owner concerning personal information set out below

AUTHORISATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, John Pandolfo and Diane Pandolfo, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of privacy Act,

I authorise Sabrina Pandolfo as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

May 10, 2018
Date

[Signature]
Signature of Owner

10.3 Consent of Owner

Complete the consent of the owner concerning personal information set out below

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, John Pandolfo and Diane Pandolfo, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and protection of Privacy Act, I authorise and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

May 10, 2018
Date

[Signature]
Signature of Owner

11. AFFIDAVIT OR SWORN DECLARATION

NOTE: ALL APPLICANTS SHALL ENSURE THAT A "COMPLETE APPLICATION" UNDER THE PLANNING ACT HAS BEEN MADE BEFORE COMPLETING SECTION II

I, Sabrina Pandolfo of the Municipality of Temagami in the District of Nipissing make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me

at the Municipality of Temagami

in the District of Nipissing

this 10th day of May 2018

[Signature]
Commissioner of Oaths

Elaine Gunnell, Commissioner, etc.,
Clerk of the
Municipality of Temagami

[Signature]
Applicant Agent

12. Check List

Applicants check list: **HAVE YOU REMEMBERED TO ATTACH:**

- 3 copies of the complete application form
- 3 copies of the required sketch
- 2 copies of any required technical or justification study
- the required fee, cheque payable to the Municipality of Temagami

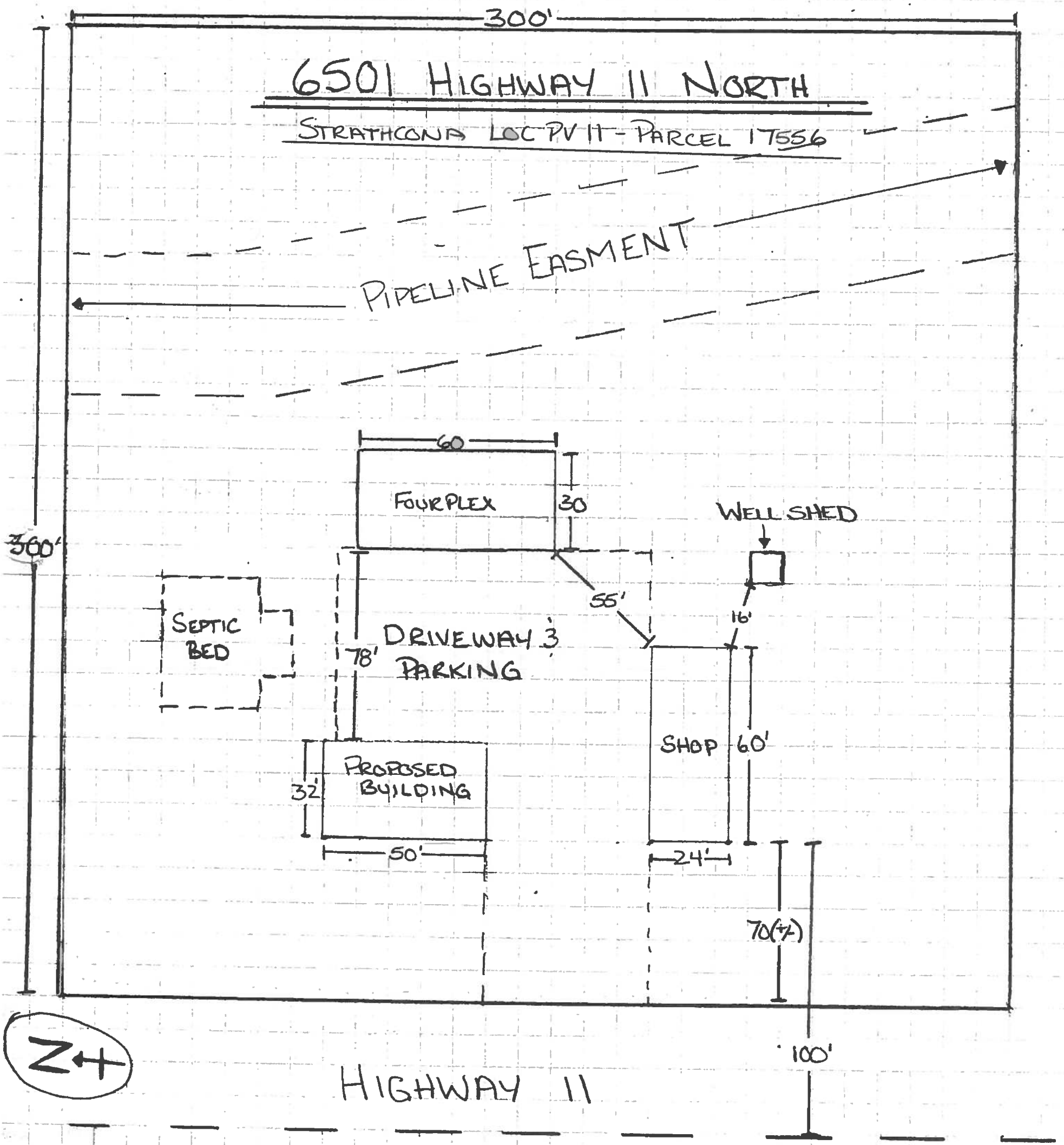
CONSENT OF OWNER – SITE VISIT

I, JOHN & DIANE RANDOLFO, am the owner of the land that is subject of this application and I authorise municipal staff, committee of adjustment members, and council members to enter onto the property to gather information necessary for assessing this application.

May 10, 2018
Date

x [Signature]
x [Signature]
Signature

HIGHWAY COMMERCIAL
SABRINA PANDOLFO
MAY 10, 2018



□ = 10 FEET (APPROX)



Corporation of the Municipality of Temagami

Memo No.
2018-M-028

Memorandum to Council



Staff



Committee

Subject:	Notice of Complete Application and Statutory Public Meeting for Zoning By-law Amendment Z-18-02
Agenda Date:	
Attachments:	#1 Z-18-02 Application & Sketch

RECOMMENDATION

This memorandum is to recommend that Council consider the following motions:

1. BE IT RESOLVED THAT Council acknowledge receipt of Zoning By-law Amendment Application File No. Z-18-02 – Pandolfo and deems the rezoning application Z-18-02 complete;
AND FURTHER THAT Council receive Memo No. 2018-M-028 regarding the Statutory Public Meeting for Zoning By-law Amendment – Z-18-02 – 6501 Highway 11 North;
NOW THEREFORE BE IT RESOLVED THAT Council set the date and time for the statutory Public Meeting for Zoning By-law Amendment File No. Z-18-02 as June 19, 2018 at 5:00 p.m.

INFORMATION

The application to amend the Zoning By-law is included as Attachment #1. The subject property is located within the Highway Commercial (HC) Zone.

The purpose of the Zoning By-law Amendment is to permit the construction of a 50 feet by 32 feet garage/shop to accommodate the storage of vehicles and recreational vehicles. The proposed building is 1,600 square feet (149 square metres) in gross floor area and has a proposed height of 15 feet (4.6 metres). The proposed building is to be located beyond the front yard setback line of the main building on the subject property.

The proposed accessory building will comply with the minimum required lot line setback requirements in the Zoning By-law; however the proposed accessory building exceeds the maximum gross floor area of 15 square metres (161.5 square feet) as required in Section 6.04 (c) of the Zoning By-law. The proposed garage/shop is also to be located in the front yard, beyond the required front yard setback line of the main building, where the Zoning By-law requires any accessory structure to be erected to the rear of the front yard setback line of the main building, as required in Section 6.04 (d) of the Zoning By-law.

The proposed Zoning By-law Amendment seeks permission to: permit a detached garage; construct a detached garage that exceeds the maximum permitted gross floor area for an accessory building in the Zoning By-law; and for the accessory building to be located beyond the front yard setback line of the main building.

COMPLETE APPLICATION

In accordance with the *Planning Act*, Council must deem the application complete. The Planning Consultant has reviewed the ZBA application and has confirmed it is complete. To meet the *Planning Act* and advertising requirements, the public meeting could be held 21 days from the date Council receives this memo and deems the application complete as per Section 34 (10.4):

Within 30 days after the person or public body that makes the application for an amendment to a by-law pays any fee under section 69, the council shall notify the person or public body that the information and material required under subsections (10.1) and (10.2), if any, have been provided, or that they have not been provided, as the case may be. 2006, c. 23, s. 15 (4).

PUBLIC MEETING

Setting a date is at Council's discretion. The Public Meeting could be held on the date of the Committee of the Whole meeting scheduled for June 19, 2018 at 5:00 p.m. The Public Meeting will allow Council to obtain the comments and views from the public and public agencies. The public can also submit comments in writing before the meeting, to be included in the meeting package or read out at the hearing. A subsequent staff report, incorporating comments received in writing or at the public meeting and any subsequent recommendations from the Planning Advisory Committee (PAC), should be prepared to assist Council's decision.

Council will have the option of considering the proposed By-law Amendment at the subsequent regular Council meeting scheduled for June 28, 2018 or, if no comments are received, Council could consider the Zoning By-law Amendment at the June 19, 2018 meeting.

PAC REVIEW

In By-Law No. 14-1198 Adopted Terms of Reference for Standing Advisory Committees, PAC can review the ZBA request prior to the public hearing on the matter and submit Committee comments to Council in the form of a resolution as part of the Public Hearing and/or meet subsequent to the Public Meeting and submit any Committee resolutions to the Planning Assistant to be included in the Planning Consultant's Report to Council, and such resolutions shall also be included as Appendices to the Report.

Prepared by:

Reviewed by & Approved for Council consideration

Tammy Lepage, Planning Assistant	Elaine Gunnell, Municipal Clerk
Name & Position	Name & Position

2-18-02

**The Corporation of the Municipality of
Temagami**



Application to Amend the Official Plan
Application to Amend the Zoning By-law

☐
☒

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the schedules to Ontario Regulations 198/96 and 199/96 made under the Planning Act, R.S.O. 1990 as amended. In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information or studies that may be necessary to assess the

proposal. Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets. Three copies of the completed application accompanied by the fee, in the form of a cheque, are required upon submission of the application.

Please Print and Complete or (✓) Appropriate Box(es)

SECTION 1 APPLICANT INFORMATION			
1.1 Name of Owner(s). An owner's authorisation is required in Section 11.1, if the applicant is not the owner.			
Name of Owner(s) John & Diane Pandolfo		Home Telephone No. [REDACTED]	
Business Telephone No	Fax No.	Email Address [REDACTED]	
Address [REDACTED]		Postal Code P0H 2H0	
1.2 Agent/Applicant: Name of the person who is to be contacted about this application, if different than the owner. (This may be a person or a firm acting on behalf of the owner)			
Name of Owner(s) Sabrina Pandolfo		Home Telephone No. [REDACTED]	
Business Telephone No	Fax No.	Email Address [REDACTED]	
Address [REDACTED]		Postal Code P0H 2H0	
1.3 Communications to be between the Municipality and owner John & Diane Pandolfo Applicant/Agent Sabrina Pandolfo, all Both the Agent & Owner			
2. LOCATION OF THE SUBJECT LAND (Complete applicable boxes in 2.1)			
2.1 Address 6501 Highway 11 North / Temagami, Ontario / Canada			
District Nipissing	Township Strathcona	Former Municipality	Section or Mining Loc. No. LOC PV 11
Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s) Block(s)
Reference Plan No.	Part Number(s)	Parcel Number 17556	Island Number
2.2 Are there any easements or restrictive covenants affecting the subject land?			
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes, describe the easement or covenant and its effect.			
Transcanada Pipeline Easment across east end of the property behind the fourplex dwelling unit.			
3. NAMES AND ADDRESSES OF ANY MORTGAGES< CHARGES OR OTHER ENCUMBRANCES IN RESPECT TO THE SUBJECT LANDS.			
N/A			

4. DESCRIPTION OF SUBJECT LAND & SERVICING INFORMATION (Complete each section)				
4.1 Description	Frontage (m)	300 feet / 91.44 meters		
	Depth(m)	300 feet / 91.44 meters		
	Area (ha)	2.07 acres / .84 Hectares		
4.2 Use of Property	Existing Use(s)	Multi Residential / Apartment Complex		
	Proposed Use (s)	Multi Residential / Apartment Complex		
4.3 Access (check the appropriate space)	Provincial Highway	Highway 11		
	Municipal road, maintained all year	N/A		
	Municipal road, seasonally maintained	N/A		
	Other public road (e.g. LRB)	N/A		
	Right of way	N/A		
	Water access (if so please describe)	N/A		
If access to the subject land is by private toad, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year				
N/A				
If access to the subject land is by water describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				
N/A				
4.4 Water Supply	Publicly owned and operated piped water system	N/A		
	Privately owned and operated individual well	N/A		
	Privately owned and operated communal well	One well supplies all units		
	Lake or other water body	N/A		
	other means	N/A		
4.5 Sewage Disposal (check the appropriate space)	Publicly owned and operated sanitary sewage system	N/A		
	Privately owned and operated individual septic tank	N/A		
	Privately owned and operated communal septic system	One Septic system for all units		
	Privy	N/A		
	Other means	N/A		
4.6 Other services Check if the service is available	Electricity	Yes - Hydro One		
	School Bussing	N/A		
	Garbage Collection	Yes - Municipal		
5. LAND USE				
5.1 What is the existing Official Plan designation(s), of the subject land? Integrated Management Area				
5.2 What is the existing Zoning? Highway Commercial				
5.3 What is the Proposed Zoning /Official Plan designation? Highway Commercial / Integrated Management Area				
5.4 Complete the following chart for all <u>existing</u> buildings or structures on the subject land				
	Building No. 1	Building No. 2	Building No. 3	Building No. 4

Type	Dwelling / Fourplex	Detached Garage / Shop	Well Shed	
Height	25 ft	15ft	10ft	
Dimensions	30 X 60	24 X 60	8 X 10	
Ground Floor Area	1800 sq feet	1440 sq feet	80 sq feet	
Date Constructed	1976	1992	1992	

5.5 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified.

Use or Feature	On the subject Land	Within 500 meters of subject land, Unless otherwise specified (indicate approximate distance)
An agricultural operation including livestock facility or stockyard	No	No
A landfill	No	No
A sewage treatment plant or waste stabilisation plant	No	No
A provincially significant wetland (class 1,2, or 3 wetland)	No	No
A provincially significant wetland within 120 meters of the subject property	No	No
Flood Plain	No	No
A rehabilitated mine site	No	No
A non-operating mine site within 1 kilometre of the subject land	No	No
A active railway line , a municipal/federal airport, utility corridors, Heritage Buildings, structures, sites	Pipeline	Railway - Approxiamtely 420 Meters Pipeline - Easment on Property

6. HISTORY OF THE SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a previous official plan or zoning amendment?

☐ No ☐ Yes ☒ Unknown If yes and if known, provide the details and decision of the previous application

6.2 If this application is a re-submission or a previous consent application, describe how it has been changed from the original application No

6.3 Provide the date that the subject land was acquired by the owner April 7, 2017

6.4 Provide the length of time that the existing uses of the subject lands have continued (Proof may be required) Since Built in 1976

7. CURRENT APPLICATION

7.1 Describe why this amendment is being requested:

To construct an additional Garage / Shop - This will allow for tenant accessory use - The current shop is used by the property owner.

The proposed shop/garage will be 50' X 32' and approximately 15' in height. **IN THE FRONT YARD.**

7.2 Is the subject land the subject of any other planning approvals application at this time?

☐ Yes ☒ No If yes and if known specify the details and file number of the application

7.3 Complete the following chart for all proposed buildings or structures on the subject lands

	Building No. 1	Building No. 2	Building No. 3	Building No. 4
Type	Garage / Shop			
Height	15'			
Dimensions	50' X 32'			

Ground floor area	1600 sq feet			
Proposed Constructed Date	As soon as possible			

8. SKETCH

The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land;
- all existing and proposed buildings and structures on the subject land showing the distance of said buildings and structures from front, rear, and side lot lines
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells septic tanks, steep slopes, and narrow waterbodies:
- the existing uses on adjacent lands
- the location, width and name of any roads within or abutting the subject land: indicating whether it is an unopened road allowance, a public travelled road, a private road, a right of way
- if access to the subject land is by water only,, the location of the parking and boat docking facilities to be used;
- the location and name of any easement affecting the subject land.

9. OFFICIAL PLAN AMENDMENT

9.1 Does this application involve an amendment to the Official Plan? ☐ Yes ☒ No if yes complete Section 9, if no skip to Section 10

9.2 What is the purpose of the proposed Official Plan Amendment?

9.3 Does the proposed Official Plan Amendment

Change policy	<input type="checkbox"/> yes	<input type="checkbox"/> No	delete policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
replace policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No	adds policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No

List all policy sections to be amended

9.4 Does the proposed Official Plan amendment change a land use designation within the Official Plan

☐ Yes ☐ No

9.5 What is the proposed Official Plan designation

10. AUTHORISATION

10.1 If the applicant is not the owner of the land that is the subject of this application, the written authorisation of the owner that the applicant is authorised to make the application must be included with this form or the authorisation set out below must be completed.

AUTHORISATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, John Pandolfo and Diane Pandolfo, am the owner of the land that is subject of this application and I authorise

Sabrina Pandolfo to make this application on my Behalf.

May 10, 2018 - [Signature]

Date Signature of Owner

10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorisation of the owner concerning personal information set out below

AUTHORISATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, John Pandolfo and Diane Pandolfo -, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of privacy Act,

I authorise Sabrina Pandolfo as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

May 10, 2018
Date

[Signature]
Signature of Owner

10.3 Consent of Owner

Complete the consent of the owner concerning personal information set out below

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, John Pandolfo and Diane Pandolfo -, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and protection of Privacy Act, I authorise and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

May 10, 2018
Date

[Signature]
Signature of Owner

11. AFFIDAVIT OR SWORN DECLARATION

NOTE: ALL APPLICANTS SHALL ENSURE THAT A " COMPLETE APPLICATION" UNDER THE PLANNING ACT HAS BEEN MADE BEFORE COMPLETING SECTION II

I, Sabrina Pandolfo of the Municipality of Temagami in the District of Nipissing make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me

at the Municipality of Temagami

in the District of Nipissing

this 10th day of May 2018

[Signature]
Commissioner of Oaths

Elaine Gunnell, Commissioner, etc.,
Clerk of the
Municipality of Temagami

[Signature]
Applicant Agent
[Signature]

12. Check List

Applicants check list: **HAVE YOU REMEMBERED TO ATTACH:**

- 3 copies of the complete application form
- 3 copies of the required sketch
- 2 copies of any required technical or justification study
- the required fee, cheque payable to the Municipality of Temagami

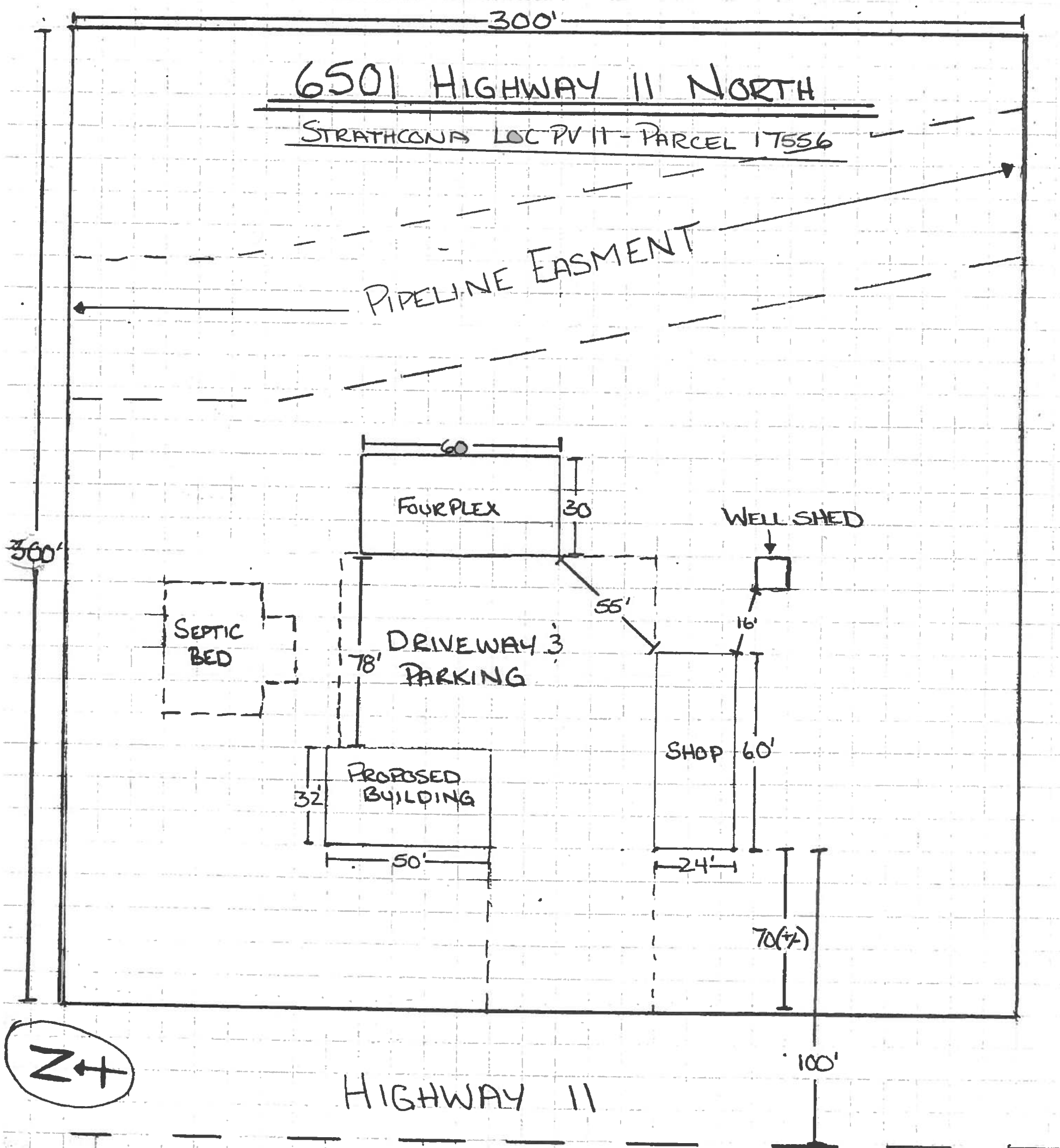
CONSENT OF OWNER – SITE VISIT

I, JOHN & DIANE RANDOLFO, am the owner of the land that is subject of this application and I authorise municipal staff, committee of adjustment members, and council members to enter onto the property to gather information necessary for assessing this application.

May 10, 2018
Date

x [Signature]
x [Signature]
Signature

HIGHWAY COMMERCIAL
SABRINA PANDOLFO
MAY 10, 2018



□ = 10 FEET (APPROX)



Corporation of the Municipality of Temagami

Memo No.
2018-M-031

File No.

Subject:	Authorization for Routine expenditures prior to passing the Budget
Agenda Date:	May 24, 2018
Attachments:	

RECOMMENDATION

That Council consider the following motion:

BE IT RESOLVED THAT Council receive Memo 2017-M-031 regarding Authorization for Routine expenditures prior to passing the Budget; AND FURTHER THAT Council authorize and direct that for 2018, each Department shall be allowed an interim appropriation of ____% of their 2017 approved department operating budget, and such interim appropriation shall be deemed to be for routine operating and recurring expenditures or statutory purposes.

BACKGROUND

The Municipality's Purchasing Policy, passed by By-Law 14-1170, states in section 5.2: "Prior to the passing of the annual operating budget, each Department shall be allowed an interim appropriation of thirty per cent (30%) of their previous year's approved department operating budget, and such interim appropriation shall be deemed to be for routine operating and recurring expenditures or statutory purposes unless otherwise directed by Council."

This was discussed at the May 24, 2018 General Government and Finance Advisory Committee meeting. This provision in the policy is suitable and supposedly intended for a budget that is passed before the end of April. The General and Government and Finance Advisory Committee did their final review of the draft budget at this meeting and staff will now prepare the necessary documents to bring it to Council. Presuming the budget will be passed in June, Council may want to give authorization and direction for normal operating expenditures or statutory purposes over and above the 30% set out in the by-law, for 2018 only.

Submitted by:

Elaine Gunnell, Municipal Clerk

PROCEDURAL NOTE TO COUNCIL

Concerning:

Memo 2018-M-023

On behalf of the Planning Advisory Committee

Regarding **Planning Advisory Committee Composition**

Council passed Resolution 17-058 on February 2, 2017 to receive Memo No. 2017-M-006 regarding the Planning Advisory Committee composition and to adopt the recommendations made from PAC that Council does not alter the composition of PAC as proposed in motion 16-465 and to increase efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

Council has not as yet reconsidered that decision. Although it is over a year later, Council should still follow the reconsideration process before discussing the attached memo. Section 14.9 of Procedure By-law 16-1279 is cited below for Council's convenience.

Reconsideration

After any question has been decided, the following shall prevail:

- (a) Any Member of Council who voted thereon with the prevailing side may give notice at any Regular Meeting of Council for a reconsideration of the question at any Regular Council Meeting. When notice is given for a reconsideration at the same meeting as a motion was passed, or when notice is given for a reconsideration of a motion from a previous meeting to be reconsidered at the same meeting as the notice was given, the motion shall be reconsidered in the Unfinished Business section of that meeting.*
- (b) Any Member of Council who voted thereon with the prevailing side may move the motion to reconsider, any Member of Council may second it.*
- (c) No discussion of the main question shall be allowed until the motion for reconsideration is carried, and no question shall be reconsidered more than once in a calendar year.*

Respectfully submitted:

Elaine Gunnell
Municipal Clerk



Corporation of the Municipality of Temagami

Memo No.
2018-M-023

Memorandum to Council

☐

Staff

☒

Committee

Subject: Planning Advisory Committee Composition

Agenda Date: April 17, 2018

Attachments:

- Memo 2016-M-075
- Resolution 16-465 & 16-466
- Resolution 16-595
- Memo 2017-M-006
- Resolution 17-058

RECOMMENDATION

This memorandum is:

To recommend that Council consider the following motion:

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS Council by motion 17-058 chose to not alter the PAC composition and to increase efforts in training and not alter the composition;

AND WHEREAS at the March 13, 2018 PAC meeting the Committee passed a motion regarding the composition;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2018-M-023 regarding the committee composition;

AND FURTHER THAT Council adopt the recommendations made by PAC;

AND FURTHER THAT Council consider an amendment to By-law 14-1198 to allow for 9 members, which must include a representative from the Lake Temagami neighbourhood and another member from the amalgamated areas beyond Lake Temagami;

AND FURTHER THAT Council direct staff to advertise for new members;

BACKGROUND INFORMATION

At the September 22, 2016 regular scheduled council meeting a motion was brought forth by Councillor Burrows and was referred to PAC (see attached).

At the November 16, 2016 PAC meeting, the Committee discussed the proposal of adding another member of Council to the current composition. The Committee was extremely hesitant about recommending any changes without public consultation and a legal opinion about whether changing the composition of PAC would require an amendment to the OP. The Committee also discussed other options including adding the member of council who could represent their neighbourhood, and another PAC member to represent the lake, or adding the Member of Council as a non-voting member, as these would not offset the balance. The reason for the hesitancy is that the composition of PAC was agreed to at amalgamation and was included in the 2004 OP as follows:

Section 9.2 of the Official Plan (OP), defines the composition of PAC as limited to a maximum of nine (9) members, which stated:

"Council shall also appoint a Planning Advisory Committee to make recommendations to Council on planning matters and the committee shall be composed of 4 members from the

islands of Lake Temagami, 4 members from the area within the former mainland boundaries of Temagami and one member from the newly incorporated CALA/Marten River area.”

The Composition was changed in the 2013 OP to read:

“Council shall also appoint a Planning Advisory Committee to make recommendations to Council on planning matters. The Committee shall be composed of a maximum of seven (7) members, which shall include the Chair who shall be a member of Council. The representation on the Planning Advisory Committee shall be consistent with the intent agreed to at amalgamation. Where the full complement of members is appointed, the committee shall be composed of the Chair, three (3) members from the Lake Temagami Neighbourhood, two (2) members from the area within the former mainland boundaries of Temagami and one (1) member from the amalgamated areas beyond Lake Temagami. Council may, as it sees fit, change the total number of Planning Advisory Committee members by by-law, without an amendment to this Plan. However, the 50% representation from Lake Temagami and proportionate representation from the other specified areas shall be maintained.”

The composition of PAC changed when the amendment to the OP was adopted. The adopted 2014 Standing Terms of Reference by By-Law 14-1198 reflects the OP.

The Committee passed the following motion at the November 16, 2016 meeting:

16-12

MOVED BY: C. Rannie (By Phone)

SECONDED BY: B. Leudke

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS PAC has had a preliminary discussion on the matter of the composition of the PAC and is hesitant to make a recommendation about potentially changing the numbers on PAC without public consultation on the matter and without a legal opinion on whether the proposed change would require an amendment to the Official Plan;

AND WHEREAS in addition to the hesitancy to alter the numbers, PAC would like to determine if it is more about education and information than about numbers and if there may be alternative methods of addressing this concern than by changing the composition of the committee;

NOW THEREFORE BE IT RESOLVED THAT PAC recommends to Council that PAC defer final recommendation to Council to allow for PAC to invite comments from key groups and the public and to obtain a legal opinion on this matter.

At the Regular Council Meeting held on February 2, 2017 Council passed motion 17-058 to increase efforts, with respect to training for Council, citizens and PAC. The training was to assist in raising the level of understanding on the planning processes, issues and decisions. Christopher Brown, Planner from the Ministry of Municipal Affairs (MMA) and his associate Caitlin Carmichael came and did a training session “Planning 101”. This sessions was open to the public and held as a Special Council Meeting held on September 6th, 2017.

At the March 13, 2018 PAC meeting, the Committee discussed that the Municipality is heading into an Official Plan review that having more members on the Committee will give a greater voice to the concerns regarding the document. The committee had no consensus in the approach to accomplish this and if a legal opinion is required. The consensus of the Committee was that new voices heard can be helpful and that the balance of the committee still needs to be maintained.

The Committee passed the following motion by recorded vote:

18-21

MOVED BY: B. Leudke

SECONDED BY: B. Graham

WHEREAS *section 9.2 of the Official Plan, "Planning Administration", defines the composition of the Planning Advisory Committee as limited to a maximum of seven (7) members;*

AND WHEREAS *Council acknowledge that the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation;*

AND WHEREAS *Council consider an amendment to By-law 14-1198 to allow for 9 members, which must include a representative from the Lake Temagami neighbourhood and another member from the amalgamated areas beyond Lake Temagami.*

NOW THEREFORE BE IT RESOLVED THAT *Council adopt the recommendation from PAC;*

AND FURTHER THAT *Council direct staff to advertise for new members.*

YEAS NAYS

C. Dwyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
J. Hasler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
J. Kenrick	<input type="checkbox"/>	<input checked="" type="checkbox"/>
B. Leudke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
L. Hunter	<input type="checkbox"/>	<input type="checkbox"/>
C. Rannie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Graham	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chair D. Burrows	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Recorded vote 6 Yeas 1 Nay

CARRIED

Prepared by:

Approved for Council consideration by:

**Tammy Lepage,
Administrative Assistant**

**Elaine Gunnell,
Acting CAO/Municipal Clerk**

Name, Position

Names, Positions

Planning Advisory Committee

Name of Committee



Corporation of the Municipality of Temagami

Memo No.
2017-M-006

Memorandum to Council

☐

Staff

☒

Committee

Subject: Planning Advisory Committee Compliment

Agenda Date: February 2, 2017

Attachments: Resolution 16-465
Resolution 16-466
Memo2016-M-075
Resolution 16-595

RECOMMENDATION

This memorandum is:

To recommend that Council consider the following motion:

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS at the January 17, 2017 PAC meeting the Committee passed a motion to make a recommendation to Council;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2017-M-006 regarding the Planning Advisory Committee composition;

AND FURTHER THAT Council acknowledge that the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation;

AND FURTHER THAT Council acknowledge and adopt the recommendations made from PAC that Council does not alter the composition of PAC as proposed in motion 16-465 and to increase efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

BACKGROUND INFORMATION

At the September 22, 2016 regular council meeting, a notice of motion was brought forth by Councillor Burrows. Resolution 16-465 (Attached) was deferred by Council and Resolution 16-466 (Attached) was passed to refer the matter to PAC for recommendations.

At the November 24, 2016 regular council meeting, Memo 2016-M-075 was presented to Council which included PAC's recommendation and Resolution 16-595 (Attached) was defeated. By defeating motion 16-595 PAC was not authorized to do public consultation and gain a legal opinion therefore, it defaulted back to the original motion 16-466.

At the January 17, 2017 Planning Advisory Committee Meeting the consensus of the Committee members was to recommend to not alter the composition of PAC. The Committee passed the following motion:

17-03

MOVED BY: J. Kenrick

SECONDED BY: C. Rannie (By Phone)

WHEREAS Council asked the Planning Advisory Committee (PAC) to make recommendations on motion 16-465 and motion 16-466 regarding the composition of the Planning Advisory Committee; AND WHEREAS the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation;
 NOW THEREFORE BE IT RESOLVED THAT PAC strongly recommends Council does not alter the composition of PAC as proposed in motion 16-465;
 AND FURTHER THAT the municipality increases efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

CARRIED

Prepared by:

Reviewed by:

Approved for Council consideration by:

Tammy Lepage, Planning Assistant	Elaine Gunnell, Municipal Clerk	Patrick Cormier, Chief Administrative Officer
Name, Position	Name, Position	Name, Position
Planning Advisory Committee		
Name of Committee		



Corporation of the Municipality of Temagami

Memo No.
2016-M-075

Memorandum to Council

☐

Staff

☒

Committee

Subject: Planning Advisory Committee Composition

Agenda Date: November 24, 2016

Attachments: Resolution 16-465 & 16-466

RECOMMENDATION

This memorandum is:

To recommend that Council consider the following motion:

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS at the November 16, 2016 PAC meeting the Committee passed a motion regarding the composition;

AND WHEREAS PAC has recommended to Council that PAC defer final recommendation to Council until public consultation;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2016-M-075 regarding the committee composition;

AND FURTHER THAT Council adopt the recommendations made by PAC;

AND FURTHER THAT Council direct staff to seek a legal opinion;

AND FURTHER THAT Council direct staff to send out notices to key groups and the public to invite comments to PAC.

BACKGROUND INFORMATION

At the September 22, 2016 regular scheduled council meeting a motion was brought forth by Councillor Burrows and was referred to PAC (see attached).

At the November 16, 2016 PAC meeting, the Committee discussed the proposal of adding another member of Council to the current composition. The Committee was extremely hesitant about recommending any changes without public consultation and a legal opinion about whether changing the composition of PAC would require an amendment to the OP. The Committee also discussed other options including adding the member of council who could represent their neighbourhood, and another PAC member to represent the lake, or adding the Member of Council as a non-voting member, as these would not offset the balance. The reason for the hesitancy is that the composition of PAC was agreed to at amalgamation and was included in the 2004 OP as follows:

Section 9.2 of the Official Plan (OP), defines the composition of PAC as limited to a maximum of nine (9) members, which stated:

“Council shall also appoint a Planning Advisory Committee to make recommendations to Council on planning matters and the committee shall be composed of 4 members from the islands of Lake Temagami, 4 members from the area within the former mainland boundaries of Temagami and one member from the newly incorporated CALA/Marten River area.”

The Composition was changed in the 2013 OP to read:

“Council shall also appoint a Planning Advisory Committee to make recommendations to Council on planning matters. The Committee shall be composed of a maximum of seven (7) members, which shall include the Chair who shall be a member of Council. The representation on the Planning Advisory Committee shall be consistent with the intent agreed to at amalgamation. Where the full complement of members is appointed, the committee shall be composed of the Chair, three (3) members from the Lake Temagami Neighbourhood, two (2) members from the area within the former mainland boundaries of Temagami and one (1) member from the amalgamated areas beyond Lake Temagami. Council may, as it sees fit, change the total number of Planning Advisory Committee members by by-law, without an amendment to this Plan. However, the 50% representation from Lake Temagami and proportionate representation from the other specified areas shall be maintained.”

The composition of PAC changed when the amendment to the OP was adopted. The adopted 2014 Standing Terms of Reference by By-Law 14-1198 reflects the OP.

The Committee passed the following motion:

16-12

MOVED BY: C. Rannie (By Phone)

SECONDED BY: B. Leudke

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS PAC has had a preliminary discussion on the matter of the composition of the PAC and is hesitant to make a recommendation about potentially changing the numbers on PAC without public consultation on the matter and without a legal opinion on whether the proposed change would require an amendment to the Official Plan;

AND WHEREAS in addition to the hesitancy to alter the numbers, PAC would like to determine if it is more about education and information than about numbers and if there may be alternative methods of addressing this concern than by changing the composition of the committee;

NOW THEREFORE BE IT RESOLVED THAT PAC recommends to Council that PAC defer final recommendation to Council to allow for PAC to invite comments from key groups and the public and to obtain a legal opinion on this matter.

Prepared by:
by:

Reviewed by:

Approved for Council consideration

Tammy Lepage, Administrative Assistant	Elaine Gunnell, Municipal Clerk & Ron Prefasi, Chair of PAC	Patrick Cormier, Chief Administrative Officer
Name, Position	Names, Positions	Name, Position
Planning Advisory Committee		
Name of Committee		

20

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 16-465

DATE: September 22, 2016

MOVED BY: _____

SECONDED BY: _____

WHEREAS section 9.2 of the Official Plan, "Planning Administration", defines the composition of the Planning Advisory Committee as limited to a maximum of seven (7) members;

AND WHEREAS at this time there is not a full complement on the Planning Advisory Committee as set out in the Plan;

AND WHEREAS the Municipality's responsibility is to be open, accountable and to give the best representation to the public;

AND WHEREAS the appointment of the full complement of members to this committee is a demonstration of council's due diligence in bringing the best planning practices to Temagami;

NOW THEREFORE BE IT RESOLVED THAT Council consider an amendment to By-law 14-1198 to allow for 8 members, which include a second member of Council, so that Councillor Debby Burrows could be appointed as deputy-chair to the Planning Advisory Committee.

CARRIED _____ AMENDED _____ DEFEATED _____ DEFERRED ✓

Declaration of Conflict of Interest:

MAYOR: _____

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 16-466

DATE: September 22, 2016

MOVED BY: 

SECONDED BY: 

BE IT RESOLVED THAT Council defer this motion and refer it to the Planning Advisory Committee for recommendations back to Council.

CARRIED ✓ AMENDED _____ DEFEATED _____ DEFERRED _____

Declaration of Conflict of Interest:

MAYOR: 

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 16- 595

DATE: November 24, 2016

MOVED BY: 

SECONDED BY: 

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS at the November 16, 2016 PAC meeting the Committee passed a motion regarding the composition;

AND WHEREAS PAC has recommended to Council that PAC defer final recommendation to Council until public consultation has been done and a legal opinion obtained;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2016-M-075 regarding the committee composition;

AND FURTHER THAT Council adopt the recommendations made by PAC;

AND FURTHER THAT Council direct staff to seek a legal opinion;

AND FURTHER THAT Council direct staff to send out notices to key groups and the public to invite comments to PAC.

CARRIED _____ AMENDED _____ DEFEATED ✓ DEFERRED _____

Declaration of Conflict of Interest:

MAYOR: 

Recorded Vote

	Yea	Nay
Debby Burrows	✓	
John Harding		✓
Carol Lowery		✓
Ron Pufasi	✓	
Dan O'Mara, Chair.		✓



Corporation of the Municipality of Temagami

Memo No.
2017-M-006

Memorandum to Council

☐

Staff

☒

Committee

Subject: Planning Advisory Committee Compliment

Agenda Date: February 2, 2017

Attachments:
Resolution 16-465
Resolution 16-466
Memo2016-M-075
Resolution 16-595

RECOMMENDATION

This memorandum is:

To recommend that Council consider the following motion:

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS at the January 17, 2017 PAC meeting the Committee passed a motion to make a recommendation to Council;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2017-M-006 regarding the Planning Advisory Committee composition;

AND FURTHER THAT Council acknowledge that the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation;

AND FURTHER THAT Council acknowledge and adopt the recommendations made from PAC that Council does not alter the composition of PAC as proposed in motion 16-465 and to increase efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

BACKGROUND INFORMATION

At the September 22, 2016 regular council meeting, a notice of motion was brought forth by Councillor Burrows. Resolution 16-465 (Attached) was deferred by Council and Resolution 16-466 (Attached) was passed to refer the matter to PAC for recommendations.

At the November 24, 2016 regular council meeting, Memo 2016-M-075 was presented to Council which included PAC's recommendation and Resolution 16-595 (Attached) was defeated. By defeating motion 16-595 PAC was not authorized to do public consultation and gain a legal opinion therefore, it defaulted back to the original motion 16-466.

At the January 17, 2017 Planning Advisory Committee Meeting the consensus of the Committee members was to recommend to not alter the composition of PAC. The Committee passed the following motion:

17-03

MOVED BY: J. Kenrick

SECONDED BY: C. Rannie (By Phone)

WHEREAS Council asked the Planning Advisory Committee (PAC) to make recommendations on motion 16-465 and motion 16-466 regarding the composition of the Planning Advisory Committee; AND WHEREAS the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation;
 NOW THEREFORE BE IT RESOLVED THAT PAC strongly recommends Council does not alter the composition of PAC as proposed in motion 16-465;
 AND FURTHER THAT the municipality increases efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

CARRIED

Prepared by:

Reviewed by:

Approved for Council consideration by:

Tammy Lepage, Planning Assistant	Elaine Gunnell, Municipal Clerk	Patrick Cormier, Chief Administrative Officer
Name, Position	Name, Position	Name, Position
Planning Advisory Committee		
Name of Committee		

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

NO.: 17-058

DATE: February 2, 2017

MOVED BY: [Signature]
SECONDED BY: [Signature]

WHEREAS Council by motion 16-466 asked the Planning Advisory Committee (PAC) to make recommendations on the deferred motion 16-465 regarding the composition of the Planning Advisory Committee;

AND WHEREAS at the January 17, 2017 PAC meeting the Committee passed a motion to make a recommendation to Council;

NOW THEREFORE BE IT RESOLVED THAT Council receive Memo No. 2017-M-006 regarding the Planning Advisory Committee composition;

AND FURTHER THAT Council acknowledge that the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation;

AND FURTHER THAT Council acknowledge and adopt the recommendations made from PAC that Council does not alter the composition of PAC as proposed in motion 16-465 and to increase efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

CARRIED ✓ AMENDED _____ DEFEATED _____ DEFERRED _____

Declaration of Conflict of Interest:

MAYOR: [Signature]

Recorded Vote

	YEAS	NAYS
Councillor Burrows	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Councillor Harding	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Koski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Lowery	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor O'Mara	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Prefasi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Hunter	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Temagami

Memo No.
2018-M-017

Memorandum to Council

☐

Staff

☒

Committee

Subject:	Waste Management Plan
Agenda Date:	April 17, 2018
Attachments:	Solid Waste Management Master Plan – Page 7, 8 & 9

RECOMMENDATION

This memorandum is:

☒

To recommend that Council consider the following motion:

BE IT RESOLVED THAT: Council receive Memo No. 2018-M-017

AND FURTHER THAT: Council adopt the recommendation of the Public Works & Water Advisory Committee that the Municipality review and revamp our Waste Management Plan;

AND FURTHER THAT: the review addresses items in the Solid Waste Management Plan such as, bag limits, transfer sites, method of collection and negotiations with TFN.

INFORMATION:

AECOM Canada Ltd. prepared our solid Waste Management Plan in 2012.

This report documented the plan as determined by the Solid Waste Management Plan Steering Committee, which included council representation, municipal staff and consultants.

The purpose of this document is to guide and inform Municipal Council and staff over the next twenty years.

The Steering Committee came up with 5 significant recommendations:

1. Take control of waste transfer stations
2. Apply for expansion of Strathy waste disposal site – (application submitted, in process).
3. Improve operations at waste disposal sites
4. Charge tipping fees for construction and demolition waste
5. Reduce frequency of curbside collection

In addition to the above, the Solid Waste Management Plan Steering committee recommended:

6. The Municipality continue negotiations with MNRF to take ownership of Briggs and Sisk sites.
7. The Municipality continue negotiations with TFN for disposal of Bear Island waste at Briggs Disposal site.

At the March 20, 2018 meeting the Committee passed the following motion.

The Public Works & Water Advisory Committee recommends that we address and implement these items as soon as possible.

MOVED BY: S Prefasi

SECONDED BY: B Leudke

Prepared by:

Reviewed by:

Deb Larochelle
Public Works Clerk

On behalf of: The Public Works & Water Advisory Committee

- **Changes to status quo at Temagami Waste Transfer Station** – The Committee has changed its recommendation that this transfer station be relocated to a fenced compound at the public works garage. In response to numerous comments the Committee is recommending that this transfer station be closed. The Municipality will work with Lake residents to identify alternative arrangements.
- **Diversion Initiatives** – The Committee has identified three additional recommendations for improvements to existing waste diversion programs.

The purpose of this document is to guide and inform Municipal Council and staff over the next twenty years. The Steering Committee will recommend that Council receive this report.

Recommendations

The Solid Waste Management Plan Steering Committee has five significant recommendations for Council's consideration:

1. **Changes to status quo at Lake Temagami Access Point Waste Transfer Station** - The Steering Committee recommends the following on a one year trial basis:
 - The site will remain unfenced.
 - Additional effort will be put into education, improved signage and enforcement.
 - An attendant will be provided for 40 hours per week during the summer months (about 10 weeks). Duties of the attendant will be well defined.
 - User groups will be requested to coordinate and provide one recommendation for the attendant's hours of work.
 - User groups will be requested to provide a volunteer attendant for ½ day per week during the off-months.

The Committee recommends that the Municipality assess operation of the site again one year after the improvements are implemented. If non-compliance issues (as identified by the Ministry of the Environment) persist then further measures will be required. Further measures to be considered will include securing the site and limiting hours of operation.

2. **Closure of Temagami Waste Transfer Station** - The Steering Committee recommends the following on a one year trial basis:
 - The transfer station will be closed.
 - The Municipality will work with Lake residents to identify alternative arrangements.

The Committee recommends that the Municipality assess the long term need for a permanent waste transfer station again after one year. A decision on re-opening or permanent closure of the transfer station should be made at that time.

3. **Apply for expansion of Temagami Waste Disposal Site** – There is sufficient approved capacity within the Municipality's three active waste disposal sites to serve Municipal needs for the next twenty years. However, most of the capacity is at the Marten River site which is not a convenient location for most Temagami residents. The very busy Temagami site, on the other hand, is at or near capacity. Preparation of an application to expand the Temagami site should commence immediately.

Briggs Waste Disposal Site is estimated to be full in eleven years. Preparations to expand Briggs Waste Disposal Site should commence three years in advance of it being full to ensure that the expansion is in place in time.

4. **Improve operations at waste disposal sites** – The Municipality of Temagami should arrange for good compaction of its sites, either by purchasing specialized landfill compaction equipment or by contracting for this service. The payback on this cost is longer lifespans which will defer the cost of capping a site and applications for expansion.

Bears are a nuisance at all three of Temagami's waste disposal sites and at the waste transfer stations. The Municipality should take advantage of advice and Bear Wise funding offered by the Ontario Ministry of Natural Resources to help solve this issue.

5. **Charge tipping fees for construction and demolition waste** – Tipping fees on construction and demolition wastes should be reinstated as soon as supervision of the waste transfer stations is implemented.
6. **Reduce frequency of curbside collection** – Reducing the collection of commercial wastes from twice weekly to once a week in the off season is recommended.

In addition to the above, the Waste Management Plan Steering Committee recommends:

7. The Municipality should continue negotiations with MNR to take ownership of Briggs and Marten River Waste Disposal Sites.
8. The Municipality should continue negotiations with Temagami First Nations for disposal of Bear Island waste at Briggs Waste Disposal Site.
9. The Municipality should undertake a review of its current practice of retaining two agencies for collection and processing of blue box recyclables. There might be an opportunity to improve the level of subsidy if everything were under one contract.
10. The Municipality should continue discussions with Ontario Tire Stewardship towards providing residents with free disposal of used tires. The Municipality should consider entering into an agreement with Ontario Electronic Stewardship for disposal of e-wastes.
11. The Municipality should be constantly looking for ways to improve waste diversion. The following waste diversion initiatives are recommended for immediate implementation:
 - A dedicated bin for cardboard should be added at the Lake Temagami Access Point Waste Transfer Station.
 - The Municipality will encourage re-use initiatives such as community garage sales organized by residents.
 - The Municipality will provide residents with more information regarding diversion initiatives and practices including composting at home.
12. Over time, the Municipality should consider the following initiatives to encourage diversion of recyclable materials from its waste disposal sites (the following initiatives not proposed for implementation in the near term):
 - User fees (bag tags for example) on all waste disposal – user fees have been shown to be an effective means to encourage residents and ratepayers to recycle.
 - Prohibitions on disposal of materials, such as blue box recyclables, that do not need to be disposed of in the waste disposal site.
 - Required use of clear plastic garbage bags – clear garbage bags, in conjunction with a prohibition on recyclable materials, has been shown to encourage diversion.
13. The Municipality should be constantly looking for ways to improve its public involvement and education programs.
14. Municipal staff should undertake annual reviews of this program. Every fifth year staff should undertake a more thorough review equivalent to the review that has gone into this report.

The following implementation plan is proposed.

Table EX.1 - Implementation Plan

Item	Timeframe
1. Changes to Status Quo at Lake Temagami Access Point Waste Transfer Station <ul style="list-style-type: none"> Complete site improvements Full implementation 	2012/13 Summer 2013
2. Close Temagami Waste Transfer Station	Fall 2012
3. Apply for Expansion of Temagami Waste Disposal Site	Immediate
4. Improve Site Operations	Immediate
5. Impose Tipping Fees on Construction and Demolition Wastes	Spring 2013
6. Reduce Frequency of Curbside Collection of Commercial Wastes	Fall 2012
7. to 14. All Other Initiatives	Ongoing

Summary

The Waste Management Plan Steering Committee will recommend that Council receive this report to guide Council and staff on waste management initiatives over the next twenty years. The recommendations of this report are to be brought back to Council for approval on an individual basis. Implementation of many recommendations will also be subject to budget approval.



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2018-M-025

☐

Staff

☒

Committee

Subject: Terms of Reference For the Official Plan Review

Agenda Date: April 17, 2018

Attachments: Draft Official Plan (OP) Terms of Reference (T&R)

RECOMMENDATION



To recommend that:

WHEREAS at the Planning Advisory Committee (PAC) meeting held on November 22, 2017, PAC reviewed the first draft of the Terms of Reference (T&R) for the Official Plan (OP) Review prepared by staff;
AND WHEREAS at the PAC meeting held on January 23, 2018, PAC reviewed the second draft;
AND WHEREAS at the PAC meeting held on February 22, 2018, PAC reviewed the third draft;
AND WHEREAS at the PAC meeting held on March 13, 2018, PAC reviewed the fourth and final draft of the T&R;
AND WHEREAS PAC passed a motion for Council to review and consider adopting the T&R for the OP review;
NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-025 regarding the T&R for the OP Review;
AND FURTHER THAT Council call a special meeting on _____ to consider the Draft Terms of Reference and give direction for the final Terms of Reference.

INFORMATION

As the Municipality is approaching its statutory 5 year review, PAC reviewed the Terms of Reference template provided by Christopher Brown, Ministry of Municipal Affairs (MMA). Staff with the assistance of previous Chair Councillor Burrows drafted the first version of the Terms of Reference and presented the first draft at the meeting held on November 22, 2017. Following the first draft numerous changes were implemented. PAC has reviewed the proposed Terms of Reference for the OP review and at the March 13, 2018 meeting passed the following motion:

18-19

MOVED BY: B. Graham

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the *draft Terms of Reference for the Official Plan review be presented to Council at the next regular Council meeting.*

CARRIED

At the PAC Committee meeting held on March 13, 2018 the consensus of the Committee was to present to Council the proposed draft Terms of Reference attached to this Memo, which sets out the proposed procedures and process during the Official Plan review process.

Prepared by:

Reviewed by & Approved for Council consideration

Tammy Lepage,
Planning Assistant

Elaine Gunnell,
Acting CAO/Municipal Clerk

Name & Position

Name & Position

Planning Advisory Committee

Name of Committee

**THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI**

**TERMS OF REFERENCE:
FOR THE PREPARATION OF THE STATUTORY
REVIEW OF THE ENTIRE OFFICIAL PLAN**

Prepared by: Tammy Lepage,
Planning Assistant, The Municipality of Temagami

Original draft: November 9, 2017

Revised draft: January 18, 2018

Revised draft: February 14, 2018

Revised draft: March 9, 2018

TABLE OF CONTENTS

- i. How to read this document**
- ii. Greening an Official Plan Program**
- 1.0 INTRODUCTION AND BACKGROUND**
 - 1.1** Existing Official Plan
 - 1.2** Geographic/Regional Location and Study Area
 - 1.2.1 Geographic/Regional Location
 - 1.2.2 Study Area
 - 1.3** Key Characteristics of Community
 - 1.4** Status of Related Policy and Regulatory Documents
 - 1.4.1 Matters of Provincial Interest
 - 1.4.2 Local Interest Needing Review
 - 1.4.3 Zoning
- 2.0 PURPOSE AND OBJECTIVES OF THE OFFICIAL PLAN OR UPDATE**
 - 2.1** Purpose
 - 2.2** Project Scope
 - 2.2.1 Zoning By-law Update
 - 2.2.2 Planning Horizon of up to 20 years
 - 2.3** Deliverables
 - 2.3.1 Draft Official Plan
 - 2.3.2 Statutory update of the entire Official Plan
 - 2.3.3 Background Reports
 - 2.3.4 Supporting Documentation
 - 2.3.5 Data
 - 2.3.6 Schedules/Maps/Presentation Displays
 - 2.3.7 New/Updated Zoning By-law
 - 2.3.8 Preparation of Record for Approval Authority
 - 2.4** Timelines and Project Budget
- 3.0 SPECIFIC EXPECTATIONS**
 - 3.1** Roles and Responsibilities of Council and Committees
 - 3.2** Main Contacts
 - 3.3** Meetings
 - 3.4** Committees
 - 3.5** Ministry of Municipal Affairs and Housing
 - 3.6** Local Agencies and Non-government Organizations (NGOs)
 - 3.7** Research
 - 3.8** Official Plan Adoption
 - 3.9** Reproductions

- 3.10 Statutory Notice Requirements
- 3.11 Distribution of Documents

4.0 GENERAL

5.0 PLANNER'S PROPOSAL

- 5.1 Conditions of Submission

6.0 MONITORING

7.0 REFERENCE MATERIAL

8.0 CONTRACT

- 8.1 Changing the Contract

9.0 CONFLICT

RESOLUTION Appendices

- A – Sample of *Planning Act* Tools

1.1 INTRODUCTION AND BACKGROUND

The existing Official Plan for the Municipality of Temagami was approved by the Ministry of Municipal Affairs on April 18, 2013. The municipality now wishes to review the entire Official Plan to ensure it is consistent with the Provincial Policy Statement, 2014, conforms to the Growth Plan for Northern Ontario, Wildland Fire Risk Assessment & Mitigation and to address land use planning issues that have arisen since 2011. This revision is anticipated to enhance growth in the Municipality.

1.2 Geographic/Regional Location and Study Area

The Municipality of Temagami is a single-tier municipality located in Northern Ontario in the District of Nipissing and is approximately 100 kilometres north of the City of North Bay. The geographic township is comprised of all land within the geographic townships of Askin, Aston, Banting, Belfast, Best, Briggs, Canton, Cassels, Chambers, Cynthia, Joan, Law, LeRoche, Milne, Olive, Phyllis, Riddell, Sisk, Strathcona, Strathy, Torrington, Vogt, Yates and the east half of Clement and Scholes.

The current Official Plan the Municipality of Temagami OP applies to all land with the municipal boundary save and except for land owned by the Federal Government, land which is part of a first nations reserve, Crown Land and land owned by the Provincial Government.

The approval authority for The Municipality of Temagami's Official Plan is the Ministry of Municipal Affairs.

1.3 Key Characteristics of Community

The Planner is to gain statistics from Stats Canada and to include the population for the Temagami First Nations. There is a significant population increase during the summer months, the overall population can be estimated as 2,600. It is an urban and rural area primarily located on "Lake Trout Lakes" and largely surrounded by vast woodland areas and Crown land.

Much of the economic growth and prosperity is based on cottaging and tourism. Resource extraction plays a lesser but important role in the economy.

1.4 Status of Related Policy and Regulatory Documents

Since the existing Official Plan was approved in 2013, the Planning Act has gone through several revisions, and on April 30, 2014 the revised Provincial Policy Statement (PPS) replaced the 2005 PPS. The PPS, 2014, required a greater focus on Building Strong Healthy Communities and set policies in place for second units for affordable housing, to accommodate ageing communities (1.1.1); public services must show to be financially viable over the life cycle of the facility (1.1.3.8); language has been added to implement diversity in rural areas and to emphasise the importance of economic success of the province.(1.1.4); Focused on the growth & development of rural settlement areas

(1.1.4.2); infrastructure & public service facilities (1.6); natural heritage (2.1), Wetlands & Water (2.2); Agriculture (2.3); Mineral Aggregate Resources (2.5); Cultural Heritage & Aboriginal Interest (2.6.4 & 2.6.5) and Protection Public Health & Safety (3.0).

1.4.1 MATTERS OF PROVINCIAL INTEREST

As required under the *Planning Act*, the Municipality of Temagami wants to ensure that its Official Plan has regard for provincial interests under S. 2 of the *Planning Act*, is consistent with the Provincial Policy Statement, 2014, and permits through the Wildland Fire Risk Reduction through MNRF Wildland Fire Risk Assessment Mitigation.

- a) Lake Trout Policies
 - a. Consents, Subdivisions on patented land according to Lakeshore Capacity Assessment Handbook
- b) MNRF Wildland Fire Risk Assessment Mitigation, FireSmart
- c) Bill 73 *Smart Growth for our Communities Act*
- d) *Building Better Communities and Conserving Watersheds Act*

1.4.2 LOCAL INTEREST NEEDING REVIEW

The Municipality of Temagami would like to review the following policies:

- a) Site Plan Control policy (requirement to have the same application throughout all neighbourhoods)
- b) Wind and Solar policy to encourage green energy
- c) Second Unit policy
- d) Vegetative Buffer policy
- e) Mainland development policy
- f) Economic readiness policy
- g) Archaeological and Heritage culture policy
- h) Development on Private Roads policy
- i) Part A “Tenants for Temagami”
- j) Water quality safeguard policies
- k) Geothermal Policy
- l) Planning Tools not currently used (Development Permit System, vegetation removal by-law, Community Improvement Plans, Strategic Plans, Archaeological Assessment Plan)
- m) The necessity of local neighbourhood policies all mimicking one another
- n) To make the Official Plan more user friendly

There are likely to be other issues identified through the review process and public input received during public consultation. The purpose of the above list is to give a general indication of the issues. This list should not be regarded as in-depth and final.

The major issues to be investigated will be drafted as outlined below:

- Creation of an issues table, which can be updated after each meeting;

ToR – v4 – April 11, 2018

- The issues table should list the following headers:
 - Item i.e. (Bill 73, Second Units, Firesmart etc.)
 - Issue (what is the issues at hand with the item)
 - Options set out Consolidated Issues Table or Background Report
 - PAC Recommendation to Council
 - Proposed OP and/or ZBL Modification

1.4.3 Zoning

The Zoning By-law came into force in 2006 and was last amended in 2014. The amendments were general site specific in nature. The Zoning By-law will have to be updated within three years following approval of the new Official Plan to ensure it conforms to the new Plan. It will be necessary for the Planner to review the Site Plan Control By-Law to identify and present to the Municipality any change and/or modifications as a result of the Official Plan review. However, it is the desire of the Municipality that the Zoning By-law be updated concurrently to ensure that the impact of Official Plan policy/schedule changes on the Zoning By-law is recognized and that By-law conformity.

2.0 PURPOSE AND OBJECTIVES OF THE OFFICIAL PLAN OR UPDATE

It's time for the statutory review of the entire Official Plan under the *Planning Act* the update is to ensure:

- The Official Plan reflects changing local conditions, and the interests of the community and current municipal council;
- The official plan is consistent with the Provincial Policy Statement, 2014
- The Official Plan conforms to applicable provincial plans.

2.1 Purpose

The purpose of this project is to review and update the entirety of the Official Plan, to prepare computer digitized mapping of the Official Plan schedules and to integrate all applicable provincial policies into the plan. The digitized version will be available to the community on the municipal website.

Council expects that an updated Official Plan, which conforms to the *Planning Act* and Provincial Policy Statements, will clarify the community's future development goals and objectives, simplify the planning approvals process, and enhance local autonomy.

Council also wishes to update the Official Plan to include policies to enable five *Planning Act* tools that will assist Council in implementing the community's vision: community improvement plans; second suites; firesmart and site plan control.

2.2 Project Scope

Council hopes that an updated Official Plan will clarify the municipality's future development goals and objectives, address provincial and local interests, simplify implementation of the plan.

2.2.1 Zoning By-law Update

There have been a number of changes to the comprehensive zoning by-law for Municipality of Temagami since it was passed in 2006 and amended in 2014. Although, the Municipality of Temagami has made every effort to ensure that the zoning conforms to the Official Plan. There may be instances where the current zoning and new Official Plan policies are not aligned. The Planner will prepare an update to the zoning by-law concurrently with the preparation of the statutory review of the entire Official Plan, which will address the need to conform to the new Plan. The current zoning by-law is available at <https://www.temagami.ca/pagesmith/45>.

2.2.2 Planning Horizon

As per Policy 1.1.2 of the *Provincial Policy Statement*, 2014, a planning horizon of up to 20 years will form part of the basis for the Official Plan study. The planning horizon for the Official Plan program will be twenty (20) years from the date of Council's adoption of the plan.

In addition to rationalize potential direction for growth, setting intensification, redevelopment, density targets, identify opportunities for efficient use of land, and efficiency of the infill council requires a detailed review exercise be completed as part of this Official Plan program. This exercise will be applying, at a minimum, the criteria outlined in the *Provincial Policy Statement*, 2014 along with other local considerations. This exercise will be consistent with local economic demand.

2.3 Deliverables

The following subsections outline council's expectations for deliverables from the Planner throughout the process of developing the review of the entire Official Plan for the Municipality of Temagami. Subsections 2.3.1 to 2.3.6 of this document (at a minimum) detail the copies of the deliverables that should be provided to the municipality. Details regarding numbers of copies are included in subsection 3.9 of this document.

2.3.1 Draft Official Plan

Council requires that at least one draft version of the plan be submitted to council, staff and the approval authority (e.g. Ministry of Municipal Affairs) for review and comment prior to submission of the final version of the Official Plan for adoption. If major revisions are required to the draft, council may request one additional draft of the Official Plan, be prepared and submitted by the Planner.

2.3.2 Statutory update of the entire Official Plan

The Planner will prepare and submit a final version of an Official Plan, complete with text and schedules suitable for adoption, to Council by the date set out in subsection 2.4 of these terms of reference.

2.3.3 Background Reports

The scope of the report shall include the preparation of a Background Report, which will be used as the basis for policy and land use designation updating. The report will provide a

background information outlining the rationale for the amount, type and location of land uses being recommended in the Official Plan. The municipality will make copies of these studies and provide them to the Planner for the preparation of the Official Plan.

This report will include the following:

- (1) The location, extent and analysis of all provincial interests in the planning area and policies that are consistent with the Provincial Policy Statement, 2014;
- (2) The location and extent of all development constraints;
- (3) An inventory of existing land uses and vacant lots and their location in the planning area;
- (4) An account of past development trends;
- (5) Existing and forecasted populations & employment levels;
- (6) Confirmation of the extent and location and capacity of all existing services/infrastructure in the planning area, including roads (public and private roads), recreation services, waste disposal, sewer and water carriers, etc.;
- (7) Background information evaluating the ability of the natural environment to support the scale of the development, where development is proposed, with respect to servicing (i.e. private septic system, municipal sewerage servicing and capacity), lake capacity, and other environmental considerations;
- (8) The identification of the amount of vacant land and potential for intensification in the Town of Temagami and Temagami North, including an inventory of vacant lots of record;
- (9) If determined insufficient vacant land in the urbanized areas designated for development to accommodate expected growth, all vacant land surrounding the Municipality should be evaluated for further expansion;
- (10) Enabling various *Planning Act* tools, including Community Improvement Plan and second units;
- (11) Ensuring the statutory update of the entire Official Plan is consistent with the Provincial Policy Statement, 2014, and conforms with applicable Provincial Plans;
- (12) Ensuring that the Waste Management Plan, Capital Asset Plan Investment, Investment readiness report, and Economic Development plans be provided to assist the Planner;
- (13) Review and consolidate Official Plan amendments as part of the update; and
- (14) Update the zoning by-law concurrently to ensure it is consistent with the Official Plan.

2.3.4 Supporting Documentation

Copies of all supporting documentation prepared with respect to the statutory update of the entire Official Plan, will be provided to The Municipality of Temagami by the Planner.

2.3.5 Data

Copies of all data collected and information on the manner in which it was analyzed, for the statutory update of the entire Official Plan, will be provided by the Planner.

2.3.6 Schedules/Maps/Presentation Displays

1. Copies of all updated schedules for the statutory update of the entire Official Plan will be produced by the Planner and provided to The Municipality of Temagami.
2. Copies of all the maps and presentation displays used for public meetings etc., for the Official Plan program, will be provided to The Municipality of Temagami by the Planner. Maps and displays shall be of appropriate size and professional appearance (e.g. poster size and in colour).
3. As the Zoning By-law is being prepared concurrently as part of the Official Plan program, copies of all schedules for the updated Zoning By-law will be produced by the Planner and provided to The Municipality of Temagami.
4. The Municipality of Temagami will provide digitized base mapping derived from Ontario Base Mapping (OBM) maps at a scale of 1:20,000 with contour intervals of 10 metres and also digitized zoning schedules, assessment maps and existing Official Plan schedules for use by the Planner in preparing the necessary amendments to the Schedules or for the preparation of any additional mapping that may be necessary.
5. The mapping to be prepared by the Planner will identify those areas to be protected due to matters of environmental significance, agricultural capability, aggregate and other mineral deposits, Areas of Natural and Scientific Interest (ANSI's), wetlands, fish and wildlife habitat, etc. The Planner should retrieve any available mapping from provincial and other government agencies that will help to identify environmentally significant areas. For example, the primary sources of data for natural heritage and non-renewable resources are the Ontario Geospatial Data Exchange/Land Information Ontario (OGDE/LIO) and the Natural Heritage Information Centre (NHIC). All products produced for the municipality/planning board, as part of this contract, shall be the property of the municipality/planning board.

2.3.7 Updated Zoning By-law

The Planner will prepare and submit a final version of an updated Zoning by-law, which conforms with or does not conflict with the statutory update of the entire Official Plan, complete with text and schedules suitable for adoption, to council, concurrently with the draft statutory update of the entire Official Plan.

2.3.8 Preparation of Record for Approval Authority

Once the Council has adopted the statutory update of the entire Official Plan, the Planner shall support the clerk/secretary treasurer, as needed, in the preparation of the Record (package for complete submission of the statutory update of the entire Official Plan) for the approval authority.

2.4 Timelines and Project Budget

The process will be underway early spring of 2018, a draft of the statutory update of the entire Official Plan in fall of 2018 followed by a final draft in the first quarter of 2019.

The selection of this project is by Request for Proposal.

3.0 SPECIFIC EXPECTATIONS

3.1 Roles and Responsibilities of Council and Committees

The duties of council are to:

- a) Review recommendations of the planning committee and select the Planner;
- b) Hold the mandatory public hearing during the Official Plan review;
- c) Adopt the statutory update of the entire Official Plan when the review is completed;
- d) Council to appoint an External Relations Committee as per the Memorandum of Understanding.

The duties of Staff are to:

- a) Liaise with the Planner to ensure that the Official Plan addresses local conditions and desires;
- b) act as a resource to the Planner throughout the Official Plan program (e.g. provide existing information/data to the Planner);
- c) Regularly communicate with the approval authority on progress;
- d) following selection by council, liaise with the Planner to ensure that the new/updated Official Plan policies address provincial interests, and local conditions and desires; and
- e) Liaise with other groups and agencies (e.g. public utilities commission, conservation authorities, school boards, etc.).

The duties of the planning committee are to:

- a) conduct the call for Planner proposals;
- b) recommend a Planner to produce the statutory update of the entire Official Plan;
- c) Hold the mandatory open house;
- d) Make recommendation to Council on the draft Official Plan and draft Zoning By-law; and
- e) Chair public meetings during the Official Plan program.

3.2 Main Contacts

Staff will be the primary contact for the municipality's Planner.

3.3 Meetings

The following meetings are required to be held throughout the work program. If additional meetings are proposed by the Planner, the number and the purpose of these meetings should be identified by the Planner.

- a) an introductory meeting to discuss the Official Plan program/work plan, and identify problem areas and common concerns involving the Planner and:
 - ☐ council representative(s)
 - ☐ planning committee representative(s) and/or municipal staff
 - ☐ representative of the approval authority (MAH)
- b) One meeting with the Ministry of Municipal Affairs and Housing staff to discuss provincial interests.

For each set of open houses, the location of the meetings will be as follows:

- c) Issues identification:

- ☐ Marten River
 - ☐ Lake Temagami; and
 - ☐ The Town of Temagami.
- d) Policy options
- ☐ Marten River
 - ☐ Lake Temagami; and
 - ☐ The Town of Temagami.
- e) Draft Official Plan
- ☐ Marten River
 - ☐ Lake Temagami; and
 - ☐ The Town of Temagami.
- f) Statutory Meeting
- ☐ The Town of Temagami.

The Planner will organize and participate in a public meeting, as required under clause 17(15)(d) of the *Planning Act*, to present the final draft of the statutory update of the entire Official Plan to council, and the public, before it is adopted by Council (as further explained in section 3.9 of this document).

Council representative(s), Planning Advisory Committee, municipal staff, Ministry of Municipal Affairs, Temagami First Nations (TFN & TAA) should be in attendance to all meetings noted above.

3.4 Committees

Council requires, as part of the Official Plan program that the Planner work with the Planning Advisory Committee (PAC) acting as the “Steering Committee”.

- ❖ Planning Advisory Committee (PAC)
- ❖ The Technical Advisory Committee (TAC) (Government Agencies)
- ❖ External Relations Committee (ERC) (Temagami First Nations & TAA)

The Planner is expected to attend all PAC, TAC and ERC meetings and prepare minutes.

3.5 Ministry of Municipal Affairs and Housing

Council requires the staff/ the Planner to involve staff from the approval authority (Ministry of Municipal Affairs) for the Municipality of Temagami’s Official Plan, on an early and ongoing basis throughout the Official Plan program. Council requires early consultation with MMA to address any provincial interests early in the process.

Council also requires staff/the Planner to invite the approval authority (Ministry of Municipal Affairs) to send representative(s) to be involved on the Technical Advisory Committee, which is to be established at the beginning of the Official Plan statutory review of the entire OP.

3.6 Aboriginal Communities, Local Agencies and Non-government Organizations (NGOs)

In addition to the statutory public meeting, pursuant to clause 17(15) (d) of the *Planning Act*, council expects local consultation on this Official Plan program. It is council's desire to develop an Official Plan representative of community interests, and reduce the likelihood of the adopted plan being appealed to the Ontario Municipal Board.

The Planner through the Municipality will contact the Temagami First Nation and that the Temagami First Nation will have the opportunity to participate in the project through i.e. an External Relations Committee or by any other mechanism. The Planner will have due regard for the External Relations Committee.

3.7 Research

Council requests that the Planner outline in the proposal the type of research it will undertake to support the background studies and proposed policies, and how it will undertake this research for the official plan program including an estimate of the time to be spent in the study area.

3.8 Official Plan Adoption

On completion of the final draft by the Planner and prior to adoption, the council must hold a public meeting to solicit the views of the public. The Planner shall be in attendance to present the final draft to Council and to assist the Council with the public meeting. If Council feels any further revisions are necessary, the Planner shall revise the draft.

Once Council is satisfied with the Official Plan, it will be adopted by by-law and forwarded to the approval authority for review.

3.9 Reproductions

The determination of Electronic/digital and/or printed copies of all documents and maps shall be determined from the Planner and be outlined in the Planner's proposal.

Printed copies of draft documents presented in fulfillment of project requirements need not be bound, may be photocopies, and may be accompanied by full-sized maps in order to keep costs reasonable.

3.10 Statutory Notice Requirements

The Planner shall be responsible for preparing the text for all statutory notices and ensuring all statutory notice requirements are met for the duration of the official plan program. Staff shall be responsible for the posting of said notices.

3.11 Distribution of Documents

- a) All documents and revisions to documents shall be forwarded by the Planner in sufficient time so that they will be received by the Council at least two weeks prior to the date of the Council meeting at which documents and revisions are to be discussed.
- b) Draft circulation of the plan to affected agencies and the approval authority shall be completed by the Planner. Copies of the comments from affected agencies and the

approval authority shall be made available to the municipality/planning board and approval authority.

- c) At the same time as the Official Plan and other required documents (as per section 3.11 of this document) are being sent to the Council, one copy of each document shall be sent by the Planner directly to the approval authority.

Please note that this address may change as a result of webpage updates.

E.g. Northern Municipal Services Office
 Suite 401, 159 Cedar Street
 Sudbury, ON, P3E 6A5

4.0 GENERAL

- a) All mapping should be available in a digital format.
- b) Appropriate metric units of measurement should be used in all text and mapping.
- c) All information, data, reports, mapping, literature or hardware developed or acquired by the Planner in the course of the study and having application to this study shall become the property of the municipality immediately at the end of the project and shall be delivered to the municipality, with final billing unless the municipality provides the Planner with explicit written direction to the contrary.
- d) This update shall include analysis of any objections to the plan.
- e) A contingency allowance approach should not be used in making cost estimates. Cost overrun at conclusion of the statutory update should also be avoided. Problems with costs may be considered provided they are identified early in the program and clearly justified.
- f) Regular payments will be conditional upon the receipt of invoices associated with the progress of the Official Plan program.

5.0 PLANNER ON CONTRACT

As per Council's Resolution 18-042 the Planner shall be employed by the Municipality of Temagami on an 18 – 24 month contract. The Planner's resume should clearly describe their knowledge and work experience with regards to carrying out the work set out in the Terms of Reference. The Planner's resume must contain at least, but is not necessarily limited to, the following:

- a) a research design indicating the methodology that will be used to conduct the Official Plan program and specify the degree of involvement by the municipality and the public
- b) A work flowchart showing the timing of the phases and deliverables for the program (with completion dates) and meetings. This should include any suggested revisions to the program from those outlined in this terms of reference, and an explanation of the reasons for the suggested changes
- c) maximum total cost broken down by phases, with meetings, printing costs and other disbursements listed separately
- d) a copy of any recent Official Plan prepared by the individual similar to that being requested in this terms of reference and the status of its approval
- e) Identify how each stage of the Official Plan program, as well as the statutory

review of the entire Official Plan, will meet compliance requirements under the *Accessibility for Ontarians with Disabilities Act (AODA)*.

- f) A list of references.

All mapping and textual requirements must be in appropriate metric units of measurement.

5.1 Conditions of Submission

The determination of wages/salary will be completed at a staffing level. There is no commitment to accept any submissions received.

The Planner, may be required to make a presentation to the municipality as part of the selection process.

6.0 MONITORING

Council recognizes that only through continuous contact will Council and the Planner produce a satisfactory document. However, monthly meetings are costly. Therefore, the Planner is required to submit a brief written report once a month including those months when a meeting is scheduled. The report shall outline the following items:

1. Work currently under way.
2. Project schedule update. Reasons for any delays.
3. Date of next meeting with Council.
4. What is expected of Council at the next meeting and in the interim?

A copy of the monthly report submitted to the Council shall be forwarded to the approval authority Ministry of Municipal Affairs at the following address:

The Corporation of the Municipality of Temagami
P.O. Box 220,
Temagami, On, P0H 2H0.

7.0 REFERENCE MATERIAL

- ☐ *Planning Act*
- ☐ Provincial Policy Statement, 2014
- ☐ The Municipality of Temagami Official Plan, 2013
- ☐ The Municipality of Temagami Comprehensive Zoning By-law, 2014
- ☐ Various municipal studies i.e. economic development studies

8.0 CONTRACT

The Planner shall enter into a contract with the municipality. The contract shall indicate that work to be undertaken shall be done to the satisfaction of The Municipality of Temagami, in accordance with the terms of reference, and for the amount agreed upon by the two parties. The contract shall also indicate that no additional money shall be paid to the Planner for any additional work for which prior authorization has not been given in writing.

8.1 Changing the Contract

The contract may be revised provided that a completed analysis of the effect of any proposed change is submitted and agreed upon in writing by both parties. This analysis would include an assessment of the impact of the proposed change on target dates and costs.

To facilitate this process, a standard change request form, agreed to by the parties, will be developed by the Planner.

Questions on these Terms of Reference may be referred to:

Name: Tammy Lepage
Position: Planning Assistant
The Municipality of Temagami
P.O. Box 220,
7 Lakeshore Dr,
Temagami, ON
POH 2H0
Phone: 705-569-3421 ext. 210
Fax: 705-569-2834

9.0 CONFLICT RESOLUTION

If a dispute should arise between the Municipality of Temagami and the Planner with respect to interpretation of the contractual agreement between the municipality and the Planner, both parties agree to first attempt to negotiate a solution to the disagreement between them, and second (if a negotiated agreement cannot be reached), agree to mediation of the dispute.

APPENDIX A

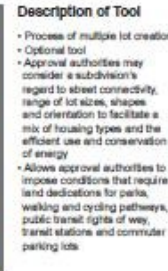
Sample of *Planning Act* Tools to Support Intensification and Sustainability



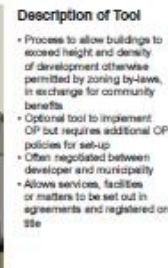
Minimum/Maximum Standards in Zoning-Bylaws (s. 34 (3))



Reduction in Parkland Dedication Payments (s. 42 (6.2) and (6.3))



Community Improvement Plans (CIPs) (s. 28)



DISCLAIMER: This chart deals in summarized fashion with complex matters and reflects legislation, policies and practices that are subject to change. It should not be relied upon when making decisions related to land use planning matters. In addition, all evaluations represent hypothetical scenarios of the application of various tools. Users should refer to the relevant legislation, regulations and policy documents when making land use planning decisions.

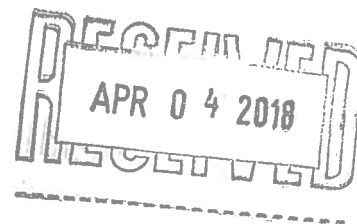
Produced by Provincial Planning Policy Branch, Ministry of Municipal Affairs and Housing

ISBN 978-1-4635-1014-6 (PDF) ISBN 978-1-4635-1329-6 (eMIL) © Queen's Printer for Ontario, 2018

Disponible en français

Page 542 of 615

From: Jill Cornick <Jill.Cornick@ontarionorthland.ca>
Sent: Wednesday, April 4, 2018 2:37 PM
To: Barry Turcotte; Elaine Gunnell
Subject: Spruce Drive 76.2 TSD
Attachments: 76.2 TSD.pdf



Barry and Elaine

Please see the attached estimate letter for the proposed repair work at Spruce Drive.

Although the work is proposed this year it will be invoiced in 2019. This is done so that we can be sure no additional work is required due to settling.

This is only an estimate. The municipality will be billed the actual costs. Our estimates tend to be conservative so that the actuals usually are less rather than more. Our District Manager will work with the municipality on scheduling the work. Some municipalities are able to supply equipment such as backhoes to reduce costs.

This work includes removal of the temporary crossing. If you decide to keep the crossing permanently for use in case of emergency there would be a cost saving.

We recognize that this represents a significant cost for a small municipality. We are willing to work with you on payment if needed.

Please let me know if you have any questions.

Regards

Jill Cornick
Technical Services
Ontario Northland
P: 1-705-472-4500 or 1-800-363-7512 ext 250
C: 1-705-471-5803
F: 1-705-476-9878
Jill.cornick@ontarionorthland.ca

www.Ontarionorthland.ca

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~1~~ ~~BA~~
CAO ☐
Building ☐
Finance ☒ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☒ C
Planning ☐ S ☐ C
Public Wks ☒ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

March 15, 2018

File: 4711-762

Corporation of the Municipality of Temagami
PO Box 220
Temagami ON
P0H 2H0

Attn: Barry Turcotte – Public Work Superintendent

Re: Public Crossing at Mile 76.2 TSD Subdivision Spruce Dr.

Dear Barry:

The above referenced crossings will require repairs in 2018. The repairs involve the replacement of any worn out track structure as well as the crossing surface. A temporary diversion will be required while work is done at the crossing.

The estimated amount below is based on our inspection of the exposed and visible components of the crossing and measurements of key track and crossing components. It reflects the actual requirements and the following division of costs.

- The Municipality of Temagami is responsible for the cost of the crossing materials as well any costs related to flagging, approach work or detouring of roadway traffic.
- Ontario Northland is responsible for the cost of all components of the track structure. This includes the replacement of track ties, spikes, tie plates and the installation of new rail.
- The Municipality of Temagami and Ontario Northland equally share the cost of labour charges and most equipment charges.

Therefore, your portion of the estimated cost to repair these crossings is **\$34,900**. Since this is an estimated amount, Ontario Northland will issue an invoice based on actual material and labour costs (with industry standard overheads) once the company has completed the repairs.

If you have any questions or require further information, please contact the undersigned.

Sincerely,



Jill Cornick

Technical Services
Ontario Northland
Rail Infrastructure - North Bay
P: 1.705.472.4500 ext.250
F: 1.705.476.9878
E: Jill.Cornick@Ontarionorthland.ca
W: www.ontarionorthland.ca
cc. K. Gamble

From: Barry Turcotte
Sent: Wednesday, April 11, 2018 9:20 AM
To: Roxanne St. Germain; Deb Larochelle
Cc: Elaine Gunnell
Subject: RE: 11528 - Ontario Northland Spruce Drive 76.2 TSD Price for Proposed repair work at Spruce Drive

Hi Roxanne

I have been in contact with Jill in discussions and there is a new revised price of \$ 23,400 now, plus whatever PW can donate for equipment.
 Thought I would let you know, would you like the revised copy?

Barry Turcotte
 Public Works Superintendent

From: Roxanne St. Germain
Sent: Tuesday, April 10, 2018 10:06 AM
To: Deb Larochelle <publicworks@temagami.ca>; Barry Turcotte <pwsuper@temagami.ca>
Subject: 11528 - Ontario Northland Spruce Drive 76.2 TSD Price for Proposed repair work at Spruce Drive

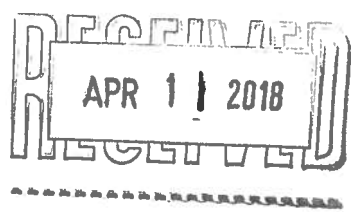
Incoming Mail

Regards,

Roxanne St. Germain

Roxanne St. Germain, Dipl, BA Hon.
 Administrative Assistant
 Municipality of Temagami
 7 Lakeshore Drive, P.O. Box 220
 Temagami, Ontario, P0H 2H0

T: 705-569-3421 x 200
 F: 705-569-2834
frontdesk@temagami.ca
www.temagami.ca



- File ☒ Incoming ☐ Other
- Mayor ☐
- Council ☒ I ☐ A
- CAO ☐
- Building ☐
- Finance ☒ S ☐ C
- Ec Dev ☐ S ☐ C
- Parks & Rec ☐ S ☐ C
- Planning ☐ S ☐ C
- Public Wks ☒ S ☐ C
- PPP ☐
- Social Services ☐
- ☐ _____
- ☐ _____

March 15, 2018

File: 4711-762

Corporation of the Municipality of Temagami
PO Box 220
Temagami ON
P0H 2H0

Attn: Barry Turcotte – Public Work Superintendent

Re: Public Crossing at Mile 76.2 TSD Subdivision Spruce Dr.

Dear Barry:

The above referenced crossings will require repairs in 2018. The repairs involve the replacement of any worn out track structure as well as the crossing surface. A temporary diversion will be required while work is done at the crossing.

The estimated amount below is based on our inspection of the exposed and visible components of the crossing and measurements of key track and crossing components. It reflects the actual requirements and the following division of costs.

- The Municipality of Temagami is responsible for the cost of the crossing materials as well any costs related to flagging, approach work or detouring of roadway traffic.
- Ontario Northland is responsible for the cost of all components of the track structure. This includes the replacement of track ties, spikes, tie plates and the installation of new rail.
- The Municipality of Temagami and Ontario Northland equally share the cost of labour charges and most equipment charges.

Therefore, your portion of the estimated cost to repair these crossings is **\$23,400**. Since this is an estimated amount, Ontario Northland will issue an invoice based on actual material and labour costs (with industry standard overheads) once the company has completed the repairs.

If you have any questions or require further information, please contact the undersigned.

Sincerely,

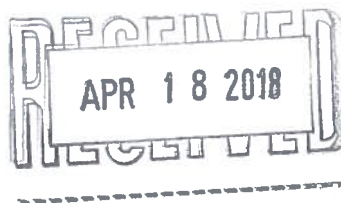


Jill Cornick

Technical Services
Ontario Northland
Rail Infrastructure - North Bay
P: 1.705.472.4500 ext.250
F: 1.705.476.9878
E: Jill.Cornick@Ontarionorthland.ca
W: www.ontarionorthland.ca
cc. K. Gamble

11548

13 April 2018

Municipality of Temagami
P.O. Box 220
Temagami, ON P0H 2H0**ATTENTION: Patrick Cormier
Chief Administrative Officer:**

Dear Sir:

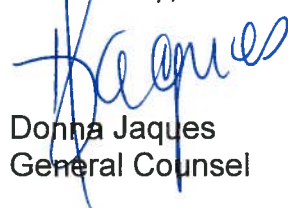
**RE: Lease of Land – Temagami Station Grounds
Part 5 on Plan 36R-10947**


The term of the lease agreement for the above property dated 19 February 2001 expired on 1 July 2017.

Please accept this letter as confirmation that, in accordance with section 26 of the lease agreement, the occupation of the land by the Municipality of Temagami will continue on an overholding basis with all the terms and conditions of the lease agreement remaining in full force and effect.

If the Municipality wishes to enter into a new lease agreement for the property, please advise, failing which we will consider the terms and conditions of the existing agreement satisfactory to the Municipality.

Yours truly,


Donna Jaques
General CounselT: 705-472-4500 X 316
E: donna.jaques@ontarionorthland.ca

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ~~BA~~
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐

☐

This Indenture

10023

made the 19th day of Feb. 2001 ~~two thousand~~

In Pursuance of the Short Forms of Leases Act

Between

ONTARIO NORTHLAND TRANSPORTATION COMMISSION

hereinafter called the "Lessor"
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

hereinafter called the "Lessee"
OF THE SECOND PART

1) PREMISES

WITNESSETH that in consideration of the rents, covenants and agreements hereinafter reserved and contained on the part of the said Lessee, to be paid, observed and performed, the said Lessor has demised and leased and by these presents doth demise and lease unto the said Lessee the surface rights of that certain parcel or tract of land and premises located at Temagami, Ontario, more particularly described as the Ontario Northland Railway station grounds designated as Part 5 on Plan 36R-10947.

2) TERM

TO HAVE AND TO HOLD the said demised Premises for and during the term to be computed from the date that the transfer of the Temagami Station property has been registered in the Land Titles office for the District of Nipissing and from thenceforth ensuing and to be fully completed and ended on the 1st day of July 2017, unless sooner terminated by written notice as hereinafter mentioned.

3) RENTAL

(1) YIELDING AND PAYING THEREFOR yearly during the said term hereby granted, unto the said Lessor, the sum of \$1.00 per annum plus G.S.T., the receipt and adequacy of which is hereby acknowledged.

(2) THE Lessee further covenants to pay all other sums required by this Lease to be paid by him and agrees that all amounts payable by the Lessee to the Lessor or to any other party pursuant to the provisions of this Lease shall be deemed to be additional rent ("Additional Rent") whether or not specifically designated as such in this Lease.

(3) THE Lessor and the Lessee agree that it is their mutual intention that this Lease shall be a completely carefree net lease for the Lessor and that the Lessor shall not, during the Term of this Lease, be required to make any payments in respect of the Premises other than charges of a kind personal to the Lessor (such as income and estate taxes and mortgage payments):

(a) and to effect the said intention of the parties the Lessee promises to pay the following expenses related to the Premises as Additional Rent;

(i) utilities (including but not limited to gas, electricity, water, heat, air-conditioning);

- (ii) services supplied to the Premises, provided that this does not in any way oblige the Lessor to provide any services, unless otherwise agreed in this Lease;
- (iii) maintenance;
- (iv) insurance premiums;
- (v) any tax or duty imposed upon, or collectable by the Lessor which is measured by or based in whole or in part directly upon the Rent including, without limitation, the goods and services tax, value added tax, business transfer tax, retail sales tax, federal sales tax, excise tax or duty or any tax similar to any of the foregoing;
- (vi) real property taxes, rates, duties and assessments including such portion of real property taxes formerly known as business taxes.

(b) and if any of the foregoing charges are invoiced directly to the Lessee, the Lessee shall pay same as and when they become due and produce proof of payment to the Lessor immediately if requested to do so, but the Lessee may contest or appeal any such charges at the Lessee's own expense;

(c) and the Lessee hereby agrees to indemnify and protect the Lessor from any liability accruing to the Lessor in respect of the expenses payable by the Lessee as provided herein;

(d) and if the Lessee fails to make any of the payments required by this Lease then the Lessor may make such payments and charge to the Lessee as Additional Rent the amounts paid by the Lessor, and if such charges are not paid by the Lessee on demand the Lessor shall be entitled to the same remedies and may take the same steps for recovery of the unpaid charges as in the event of Rent in arrears;

(4) ALL payments to be made by the Lessee pursuant to this Lease shall be delivered to the Lessor at the Lessor's address for service set out in Section 23 or to such other place as the Lessor may from time to time direct in writing.

(5) THE Lessee acknowledges and agrees that the payments of Rent and Additional Rent provided for in this Lease shall be made without any deductions for any reason whatsoever unless expressly allowed by the terms of this Lease or agreed to by the Lessor in writing; and

(a) no partial payment by the Lessee which is accepted by the Lessor shall be considered as other than a partial payment on account of Rent owing and shall not prejudice the Lessor's right to recover any rent owing.

4) REMOVAL OF STRUCTURES UPON TERMINATION OF LEASE

AT the expiration of the term or upon the earlier termination of this Lease, the Lessee shall within sixty (60) days remove off the Premises of the Lessor at its expense all buildings, structures, improvements, other facilities and materials thereon not belonging to the Lessor which the Lessee shall have placed thereon, leaving the property in as good condition in all respects as it was before the erection of the said buildings, structures, improvements, other facilities and materials. If the Lessee shall not remove the buildings, structures, improvements, other facilities and materials as aforesaid the same shall belong to the Lessor without any right to the Lessee to have compensation therefore, or the Lessor may if it sees fit remove or cause to be removed the buildings, structures, improvements, other facilities and materials at the expense of the Lessee who shall pay to the Lessor forthwith the cost of such removal. The Lessee shall have no claim against the Lessor for injury, if any, done to the premises by any such removal.

5) ASSIGNMENT (1) THE Lessee shall not assign this Lease or sublet the whole or any part of the demised Premises unless he first obtains the consent of the Lessor in writing, which consent shall not unreasonably be withheld, and the Lessee hereby waives his right to the benefit of any present or future Act of the Legislature of Ontario which would allow the Lessee to assign this Lease or sublet the demised Premise without the Lessor's consent.

(2) THE consent of the Lessor to any assignment or subletting shall not operate as a waiver of the necessity for consent to any subsequent assignment or subletting.

(3) ANY consent granted by the Lessor shall be conditional upon the assignee, sub-lessee or occupant executing a written agreement directly with the Lessor agreeing to be bound by all the terms of this Lease as if the assignee, sub-lessee or occupant had originally executed this Lease as Lessee.

(4) ANY consent given by the Lessor to any assignment or other disposition of the Lessee's interest in this Lease or in the demised Premises shall not relieve the Lessee from his obligations under this Lease, including the obligation to pay rentals provided for herein.

(5) IF the party originally entering into this Lease as Lessee or any party who subsequently becomes the Lessee by way of assignment or sublease or otherwise as provided for in this Lease, is a corporation then;

(a) The Lessee shall not be entitled to deal with its authorized or issued capital or that of an affiliated company in any way that results in a change in the effect of voting control of the Lessee unless the Lessor first consents in writing to the proposed change;

(b) If any change is made in the control of the Lessee's corporation without the written consent of the Lessor then the Lessor shall be entitled to treat the Lessee as being in default and to exercise the remedies stipulated in the Lease and any other remedies available in law;

(c) The Lessee agrees to make available to the Lessor or his authorized representatives the corporate books and records of the Lessee for inspection at reasonable times.

AND the said Lessee covenants with the said Lessor, its successors and assigns:

6) ACCESS

(1) THAT the Lessor, its servants or agents, shall have full and free access for inspection purposes during normal business hours and in the presence of the Lessee or a representative of the Lessee to any part of the leased land comprising said Premises; it being expressly understood and agreed, however, that in cases of emergency, the Lessor, its officers, servants or agents shall at all times and for all purposes have full and free access to and over the leased land comprising said Premises.

(2) THAT the Lessor, its servants or agents together with the customers of the Lessor's public transportation services, shall have full, free and unencumbered access over the Premises to the passenger waiting room located in the Temagami Station and to its abutting properties.

7) USE

THE demised Premises shall be used by the Lessee for the purpose only of permitting the encroachment of the Temagami Station on to the rail lands of the Lessor. The Lessee shall not carry on or permit to be carried on in the Station or on the demised Premises any type of business without the prior written consent of the Lessor which consent shall not be unreasonably withheld.

8) MAINTENANCE

- (1) THE Lessee accepts the Premises in an "as is" condition and any improvements made to the said Premises by the Lessee at any time during the Lease, to make the Premises suitable for the operations of the Lessee hereunder, shall be at the risk, cost and expense of the Lessee and to the satisfaction of the Lessor.
- (2) THE Lessee covenants that during the term of this Lease and any renewal thereof the Lessee shall keep in good condition the Premises including all alterations and additions made thereto, and shall, with or without notice, promptly make all needed repairs and all necessary replacements as required by the Lessor.
- (3) THE Lessee shall permit the Lessor or a person authorized by the Lessor to enter the Premises to examine the condition thereof and view the state of repair at reasonable times.
 - (a) and if upon such examination repairs are found to be necessary, written notice of the repairs required shall be given to the Lessee by or on behalf of the Lessor and the Lessee shall make the necessary repairs within the time specified in the notice.
 - (b) and if the Lessee refuses or neglects to keep the Premises in good repair the Lessor may, but shall not be obliged to, make any necessary repairs, and shall be permitted to enter the Premises by itself or its servants or agents, for the purpose of effecting the repairs without being liable to the Lessee for any loss, damage or inconvenience to the Lessee in connection with the Lessor's entry and repairs, and if the Lessor makes repairs the Lessee shall pay the cost of them immediately as Additional Rent.
- (4) UPON the expiry of the Term or other determination of this Lease the Lessee agrees peaceably to surrender the Premises, including any alterations or additions made thereto, to the Lessor in a state of good repair.
- (5) THE Lessee shall immediately give written notice to the Lessor of any substantial damage that occurs to the Premises from any cause.
- (6) THE Lessee shall maintain and repair, at the cost and expense of the Lessee, the said Premises and shall keep the Premises free of debris and neat and tidy to the reasonable satisfaction of the Lessor.

9) ALTERATIONS AND ADDITIONS

- (1) THE Lessee shall not construct or erect any buildings or other structures on the said Premises without obtaining the approval of the Lessor or his or her designated representative, of plans showing the design and nature of construction of such building or structures and their proposed location, and all such buildings or structures shall be constructed and thereafter maintained by and at the cost and expense of the Lessee to the reasonable satisfaction of the Lessor.
- (2) NO building, structure or piles of material over four feet (4') in height shall be placed at less distance than six feet (6') at right angles from the gauge side of the nearest rail of any railway track; if the track is curved, no building, structure or piles of material over four feet (4') in height shall be placed at less distance than ten feet (10') from the gauge side of the nearest rail of such track without first obtaining the approval of the Lessor.

(3) ANY and all alterations or additions to the Premises made by the Lessee must comply with all applicable building code standards and by-laws of the municipality in which the Premises are located.

(4) THE Lessee shall be responsible for and pay the cost of any alterations, additions, installations or improvements that any governing authority, municipal, provincial or otherwise, may require to be made in, on or to the Premises.

(5) IF at any time during the term of Lease or any renewal thereof, the Lessee defaults in its obligation of maintaining the said Premises and the said buildings, structures and improvements and every of them, in accordance with the requirements of this Lease, the Lessor may give written notice, specifying the respect in which such maintenance is deficient.

(6) THE Lessee agrees, at its own expense and by whatever means may be necessary, immediately to obtain the release or discharge of any encumbrance that may be registered against the Lessor's property in connection with any additions or alterations to the Premises made by the Lessee or in connection with any other activity of the Lessee.

(7) THE Lessee shall, at its own expense, if requested by the Lessor, remove any or all additions or improvements made by the Lessee to the Premises during the Term and shall repair all damage caused by the installation or the removal or both.

10) RULES

(1) THAT the Lessee covenants that it will at all times during the occupancy of the demised Premises observe and conform to such rules as shall be made by the Lessor from time to time including the rules set forth in Schedule "A" attached hereto and of which the Lessee shall be notified, such rules being deemed to be incorporated in and form part of these presents.

(2) THAT the Lessee will comply with and conform to all laws, by-laws, orders, rules and regulations of any lawful authority having jurisdiction whether municipal, parliamentary or otherwise, respecting all buildings, structures, other facilities, goods and other property on the demised Premises and the Lessee's use of the demised Premises.

11) DISTRESS

AND the Lessee further covenants, promises and agrees with the Lessor that notwithstanding any present or future Act of the Legislature of the Province of Ontario, none of the goods or chattels of the Lessee at any time during the continuance of the term hereby created on the said demised Premises shall be exempt from levy by distress for rent in arrears by the Lessee as provided for by the said Section of said Act, and that upon any claim being made for such exemption by the Lessee or on distress being made by the Lessor, this covenant and agreement may be pleaded as an estoppel against the Lessee in any action brought to test the right to the levying upon any such goods as are named exempted in the said Section, the Lessee waiving as he hereby does all and every benefit that could or might have accrued to him under and by virtue of the said section of the said act but for the above covenant.

The Lessor covenants with the Lessee for quiet enjoyment.

PROVISO for re-entry by the said Lessor on non-payment of rent or non-performance of covenants.

12) ACTS OF DEFAULT
AND LESSOR'S
REMEDIES (1)

AN Act of Default has occurred when:

- (a) the Lessee has failed to pay rent for a period of 15 consecutive days, regardless of whether demand for payment has been made or not;
 - (b) the Lessee has breached his covenants or failed to perform any of his obligations under this lease; and
 - i) the Lessor has given notice specifying the nature of the default and the steps required to correct it; and
 - ii) the Lessee has failed to correct the default as required by the notice;
 - (c) the Lessee has:
 - i) become bankrupt or insolvent or made an assignment for the benefit of creditors;
 - ii) had its properties seized or attached in satisfaction of a judgment;
 - iii) had a receiver appointed;
 - iv) committed any act or neglected to do anything with the result that a Construction Lien or other encumbrance is registered against the Lessor's property;
 - v) without the consent of the Lessor, made or entered into an agreement to make a sale of its assets to which the Bulk Sales Act applies;
 - vi) taken action if the Lessee is a corporation, with a view to winding up dissolution or liquidation;
 - (d) any insurance policy is cancelled or not renewed by reason of the use or occupation of the demised Premises, or by reason of non-payment of premiums;
 - (e) the demised Premises:
 - i) become vacant or remain unoccupied for a period of thirty (30) consecutive days; or
 - ii) are used by any other person or persons, or for any other purpose than as provided for in this Lease without the written consent of the Lessor.
- (2) WHEN an Act of Default on the part of the Lease has occurred:
- (a) the current month's rent together with the next three (3) months' rent shall become due and payable immediately and;
 - (b) the Lessor shall have the right to terminate this Lease and to re-enter the demised Premises and deal with them as it may choose.
- (3) IF, because an Act of Default has occurred, the Lessor exercises its right to terminate this Lease and re-enter the demised Premises prior to the end of the term, the Lessee shall nevertheless be liable for payment of rent and other amounts payable by the Lessee in accordance with the provisions of this Lease until the Lessor has re-let the demised Premises or otherwise dealt with the demised Premises in such manner that the cessation of payments by the Lessee will not result in loss to the Lessor and the Lessee agrees to be liable to the Lessor, until the end of the term of this Lease for payment of any differences between the amount of rent hereby agreed to be paid for the term hereby granted and the rent any new Lessee pays to the Lessor.
- (4) IF, when an Act of Default has occurred, the Lessor chooses not to terminate this Lease and re-enter the demised Premises, the Lessor shall have the right to take any and all necessary

steps to rectify any or all Acts of Default of the Lessee and to charge the cost of such rectification to the Lessee and to recover the costs as rent.

(5) IF, when an Act of Default has occurred, the Lessor chooses to waive its rights to exercise the remedies available to it under this Lease or at law the waiver shall not constitute condonation of the Act of Default, nor shall the waiver be pleaded as an estoppel against the Lessor to prevent his exercising his remedies with respect to a subsequent Act of Default. No covenant, term, or condition of this Lease shall be deemed to have been waived by the Lessor unless the waiver is in writing and signed by the Lessor.

13) RISKS OF INJURY

(1) THE Lessee covenants to assume all risk of injury, loss or damage by fire, theft or other cause whatsoever, whether due to the negligence of the Lessor, its servants or otherwise and to all property of or in the custody of the Lessee on the demised Premises.

(2) THE Lessee shall indemnify and save the Lessor harmless from and against any and all claims, actions, damages, costs and expenses (including legal expenses) which may arise by reason of the exercise of the rights and privileges granted herein by the Lessee or as a result of any breach of the terms of this Lease by the Lessee or by any act or omission of the Lessee or those for whom the Lessee is at law responsible, including all legal costs and expenses reasonably incurred by the Lessor in connection with the defence or settlement of any such claim, notwithstanding that any injury, loss, or damage may have been caused or contributed to by the negligence of the Lessor.

14) NOTICE OF ACCIDENT

THE Lessee shall give the Lessor prompt written notice of any accident or other defect in the sprinkler system, water pipes, gas pipes or wires on any part of the Premises.

15) INSURANCE

(1) General Liability Insurance - The Lessee, at its expense, will procure and maintain throughout the term of this Lease or any renewal thereof, Commercial General Liability Insurance in form and content satisfactory to and with insurance companies acceptable to the Lessor, protecting both the Lessor and the Lessee against liability for bodily injury and death and for damage to or destruction of property by reason of any occurrence or accident in, on or about the demised Premises leased by the Lessee, including tenant's legal liability, with liability coverage in an amount of not less than two million dollars (\$2,000,000.00), and such higher limits as the Lessor may reasonably require from time to time. It is understood and agreed that the employees of the Lessee shall not be considered employees of the Lessor.

The insurance provided herein shall apply to the Lessor and the Lessee (the Insureds) in the same manner and to the same extent as if a separate policy had been issued to each and shall contain a cross liability clause.

The Lessee agrees that the insurance provided herein does in no way limit the Lessee's liability pursuant to the indemnity provisions of this Lease.

(2) Fire and Extended Perils Direct Damage Insurance - The Lessee shall take out and keep in force and effect throughout the term, fire and extended perils direct damage insurance coverage on the Temagami Station building at a replacement cost basis, with a responsible insurance company in an amount such as would be carried by a prudent owner and in an amount satisfactory to the Lessor. The Lessee shall include the Lessor as an additional insured and shall provide evidence of insurance to the Lessor.

(3) Insurance of Property - The Lessee shall at its expense procure and maintain sufficient insurance in respect of all insurable goods, merchandise and other property in respect of which the Lessee has an insurable interest which may and any time be on or in the demised Premises, and the

Lessee releases the Lessor from all claims for any loss resulting from the Lessee's neglect or failure to so insure.

(4) Subrogation - The Lessee shall have no claim against the Lessor or the Lessor's insurance for any damage the Lessee may suffer, and the Lessee shall require the insurers under the insurance in subsections (1) and (2) to waive any right of subrogation by the insurers against the Lessor.

(5) Evidence of Insurance - Upon the request of the Lessor, the Lessee shall provide to the Lessor evidence of such insurance having been obtained and maintained in the form of a certificate of insurance and such insurance shall not be subject to cancellation except after at least ninety (90) days' prior written notice to the Lessor.

(6) Notification - The Lessor shall not be responsible for notifying the insurers of any occurrence or accident in or around the demised Premises leased by the Lessee.

(7) Insurance During Assignment - Notwithstanding the provisions of the assignment clause herein, the Lessee shall ensure that any Assignee of the demised Premises shall obtain and maintain in full force and effect, during the term of such assignment, the insurance referred to in this clause. The Lessee shall obtain from such assignee, and shall file with the Lessor, a certificate that such insurance has been obtained and is being maintained.

16) NUISANCE

THE Lessee covenants to not at any time use the demised Premises in any way considered objectionable to the Lessor, nor to obstruct or interfere with the operation, maintenance or use of any railway track, roadway or works of the Lessor, or others, in the vicinity of the demised Premises. The said Lessee also covenants not to obstruct or interfere with the rights of the Lessor or other occupants of the said Premises or in any way injure or annoy them or conflict with any of the rules and regulations of the Board of Health or with any Statute or municipal by-law.

17) ENVIRONMENT

(1) IT is understood and agreed that the Premises are being leased to the Lessee "as is". The Lessee has satisfied itself as to the condition of the Premises and its future for the use intended. The Lessee acknowledges that it has inspected the Premises and conducted an independent investigation of current and past uses of such Premises and the Lessee has not relied on any representations by the Lessor concerning any condition of the Premises, environmental or otherwise. The Lessor makes no representations or warranties whatsoever regarding the fitness of the Premises for any particular use regarding the presence or absence upon or under such leased lands or any surrounding or neighbouring lands of leakage or likely leakage or emission from or onto the Premises or of any dangerous or potentially dangerous substance or condition.

(2) THE Lessee shall immediately carry out all measures which the Lessor, in its sole discretion, considers necessary to keep the Premises free and clear of all contaminants or residue (hereinafter referred to as "environmental contamination") resulting from Lessee's occupation or use of the Premises. The Lessee shall be solely responsible for the cost of all work carried out to correct any environmental contamination which occurs on other lands as a result of the Lessee's occupation or use of the Premises.

(3) IF the Lessee fails to correct any environmental contamination to the satisfaction of the Lessor or any public authority having jurisdiction, the Lessor may perform such work by its employees or agents. The Lessor may charge the Lessee from time to time for all the costs incurred by the Lessor correcting such environmental contamination plus 15% for overhead and the Lessee shall pay the Lessor's invoice for such costs within 10 days of receipt of each invoice. In the event that such remedial work is carried out by any public authority the cost of such work shall be borne by the Lessee.

(4) THE Lessee shall comply with the provisions of any federal, provincial or municipal laws applicable to the Premises with respect to maintaining a clean environment. If any public authority having jurisdiction with respect to environmental protection, or fire protection, requires the installation of equipment or apparatus to take such measures as may be required by such public authority as a result of the Lessee's use of the Premises, the Lessee shall be solely responsible for the cost of all work carried out to comply with the requirements of the public authority.

(5) UPON the termination of this Lease, the Lessee shall leave the Premises in a clean and tidy condition free of any environmental contamination resulting from the Lessee's occupation or use of the Premises. The Lessee shall remove such facility and contents by the date of termination of this Lease unless the Lessor consents in writing to such facility remaining on the Premises and in such case the Lessee shall have the burden of proving that any environmental contamination has not resulted from its occupation or use of the Premises.

(6) THE Lessee shall indemnify and save harmless the Lessor from any claim, penalty, fine, cause of action or demand (including legal fees) which may result from any environmental contamination.

(7) THE responsibility of the Lessee to the Lessor with respect to environmental obligations contained herein shall continue to be in force by the Lessor notwithstanding the termination of the Lease.

18) NO ABATEMENT
OF RENT

THERE shall be no abatement from or reduction of the rent due hereunder, nor shall the Lessee be entitled to damages, losses, costs or disbursements from the Lessor during the term hereby created on, caused by or on account of fire, water, or sprinkler systems to the said Premises, whether due to acts of God, strikes, accidents, the making of alterations, repairs, renewals or improvements to the said Premises or the equipment or systems supplying the said services, or from any cause whatsoever; provided that the said failure or stoppage be remedied within a reasonable time.

19) RIGHT TO SHOW
PREMISES

THAT the Lessee will permit the Lessor to exhibit the demised Premises during the last three months of the term to any prospective tenant and will permit all persons having written authority therefor to view the said Premises at all reasonable hours.

20) PROHIBITED
SUBSTANCES

THE Lessee covenants that no substances of an explosive, dangerous or inflammable nature or character, including but without restricting the generality of the foregoing, dangerous or prohibited substances within the scope of any applicable environmental legislation, including orders of any other lawful authority having jurisdiction, shall be stored in or upon the said Premises, without the written consent of the Lessor and due compliance with all legislation, regulations, orders or other lawful requirements of any authority having jurisdiction.

21) DRAINAGE

THE Lessee covenants to maintain the existing drainage pattern of the demised Premises and cause no alteration therein without the prior approval of the Lessor.

22) ACCESS TO
THE PREMISES

THE Lessor does not warrant safe access to the demised Premises and access thereto shall be at the risk of the Lessee. If it is necessary to cross other lands of the Lessor or over railway tracks to have access to the demised Premises, the way used therefor shall be that designated by the Lessor.

- 23) NOTICES (1) ANY notice required or permitted to be given by one party to the other pursuant to the terms of this Lease may be given

To the Lessor at: 555 Oak St. East, North Bay, Ontario, P1B 8L3

To the Lessee at: PO Box 220, Temagami ON P0H 2H0

- (2) THE above addresses may be changed at any time by giving ten (10) days written notice.
- (3) ANY notice given by one party to the other in accordance with the provision of this Lease shall be deemed conclusively to have been received on the date delivered, if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed.

24) SUBORDINATION AND POSTPONEMENT

- (1) THIS Lease and all the rights of the Lessee under this Lease are subject and subordinate to any and all charges against the land, buildings or improvements of which the demised Premises form part, whether the charge is in the nature of a mortgage, trust deed, lien or any other form of charge arising from the financing or refinancing, including extensions or renewals, of the Lessor's interest in the property.
- (2) UPON the request of the Lessor, the Lessee will execute any form required to subordinate this Lease and the Lessee's rights to any such charge, and will, if required, attorn to the holder of the charge.
- (3) NO subordination by the Lessee shall have the effect of permitting the holder of any charge to disturb the occupation and possession of the demised Premises by the Lessee as long as the Lessee performs his obligations under this Lease.

25) REGISTRATION

THE Lessee shall not at any time register notice of a copy of this Lease on title to the property of which the demised Premises form part without the consent of the Lessor.

26) OVER HOLDING

PROVIDED further and it is hereby agreed that should the Lessee hold over after the expiration of this Lease and the Lessor thereafter accept rent for the said Premises, the Lessee shall hold the said Premises as a monthly tenant only of the Lessor but subject in all other respects to the terms and conditions of this Lease.

27) INTERPRETATION

THE words importing the singular number only shall include the plural, and vice versa, and words importing the masculine gender shall include the feminine gender, and words importing persons shall include firms and corporations and vice versa.

Unless the context otherwise requires, the word "Lessor" and the word "Lessee" wherever used herein shall be construed to include and shall mean the executors, administrators, successors and/or assigns of the said Lessor and Lessee, respectively, and when there are two or more Lessees bound by the same covenants herein contained, their obligations shall be joint and several.

28) RAIL OPERATIONS

THE Lessor or its assigns or successors in interest has or have a right-of-way within 100 metres from the Premises. There may be alterations to or expansion of the rail facilities on such right-of-way in the future including the possibility that the railway or its assigns or successors as

aforesaid may expand its operations which expansion may affect the living environment of the residents in the vicinity. Notwithstanding the inclusion of any noise and vibration attenuating measures in the design of the development and individual dwelling(s) the Lessor will not be responsible for any complaints or claims arising from use of such facilities and/or operations on, over and under the aforesaid right-of-way.

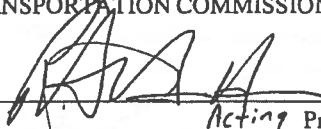
IN WITNESS WHEREOF the parties hereto have executed these presents.

SIGNED, SEALED and DELIVERED

In the presence of

ONTARIO NORTHLAND
TRANSPORTATION COMMISSION

per

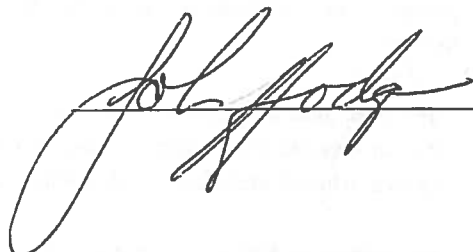

Acting President

Secretary

THE CORPORATION OF THE MUNICIPALITY
OF TEMAGAMI

per





APPROVED
APPROVED
APPROVED
APPROVED
COUNCIL
COMMISSION APPROVAL

SCHEDULE "A"

SCHEDULE OF RULES FORMING PART OF THE WITHIN LEASE

- (a) The encroachment of the Temagami Station onto the abutting railway lands of the Lessor shall be deemed to be with the consent of the Lessor to the extent that neither the Lessee nor any person claiming under it, shall acquire any easement or other right in respect of the said encroachment.
- (b) In making any of its installations, the Lessee shall observe and carry them out according to recognized good engineering practice in accordance with all applicable governmental laws, regulations or requirements concerning the same.
- (c) The Lessee shall comply with all statutes, regulations, by-laws, codes and requirements of all governments and governmental authorities and all boards and commissions applicable thereto with respect to its use and occupation of the demised Premises.
- (d) The Lessee shall submit to the Lessor a copy of any licence to install or maintain any such installation as required by the appropriate governmental authorities.
- (e) The Lessee shall cause itself and its subcontractors to comply with and keep in good standing under the provisions of the Workplace Safety and Insurance Act, if applicable, and any changes or amendments thereto.
- (f) The Lessee shall be responsible for the removal of snow from the demised Premises plus the track side platform required for required for use by the customers of the Lessor and shall be responsible for all expenses incurred while fulfilling this obligation.
- (g) The Lessee covenants to observe any rules and regulations which are in effect or may be placed in effect by ONTC with respect to the use and occupation of the demised Premises.
- (h) Any installations, maintenance or alterations to the Lessee's occupation and use of the demised Premises must first meet with the requirements and approval of the Lessor and will be done at the Lessee's sole expense. Such work shall include signage, structural, mechanical and electrical repairs and changes, leasehold improvements and any demising construction on the Premises, to the satisfaction of the local Building Department and shall be constructed and paid for by the Lessee.
- (i) The Lessee agrees that no work shall at any time be done on the demised Premises in such a manner as to obstruct, delay in any way or interfere with the Lessor's operations or with the ability of the Lessor's employees or customers to utilize the Lessor's operations. The Lessor will not carry out any work upon the demised Premises without prior written notice to the Licensee.
- (j) The Lessee shall obtain approval from the Lessor's O.N.Tel division before digging, installing stakes or poles or posts into the ground or commencing any activity that might disturb buried or overhead cables. Any damage caused by the Lessee, its officers, employees, servants, agents, contractors or invitees or those for whom it is responsible shall be paid by the Licensee.

- (k) In the event that the Temagami Station or any part thereof is razed, removed or destroyed, the Lessee shall cause any rebuilding or replacement of the Temagami Station to be such as will ensure that the encroachment onto the Lessor's railway land is terminated.

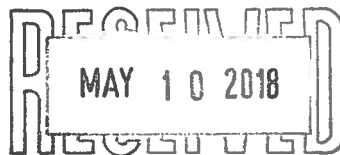


Dianne Saxe, J.D., Ph.D. in Law
Commissioner

Dianne Saxe, J.D., Ph.D. en droit
Commissaire

May 8, 2018

To the Head of Council:



File ☒ Incoming ☐ Other
Mayor ☒
Council ☒ EA
CAO ☐
Building ☐
Finance ☐ IS ☐ DC
Ec Dev ☐ IS ☐ DC
Parks & Rec ☐ IS ☐ DC
Planning ☐ IS ☐ DC
Public Wks ☐ IS ☐ DC
PPP ☐
Social Services ☐

Re: Environment, Energy and Climate Resources for Municipalities

As you know better than most, much of the work that affects Ontario's energy, environment and climate is performed by municipal governments, and provincial action/inaction on these topics have huge impacts on municipal governments, assets and budgets.

I have the privilege of serving as Environmental Commissioner of Ontario (ECO), an independent officer of the Ontario Legislature. Under Ontario's Environmental Bill of Rights, my staff and I provide the Legislature with independent, non-partisan research and advice on energy, environment and climate issues in Ontario. In the course of this work, we examine many issues that are directly relevant to municipal governments.

Last year, for example, we reported, among other topics, on energy use and opportunities in Ontario's municipal water and wastewater systems,¹ and on waste, recycling and the circular economy,² as well as opportunities to use recycled aggregate in municipal construction.³ In 2018, we have reported on Ontario's climate and electricity policies, in reports entitled "Ontario's Climate Act: From Plan to Progress" and "Making Connections: Straight Talk about Electricity in Ontario" respectively.

Ontario's Climate Act: From Plan to Progress outlines Ontario's greenhouse gas (GHG) emissions in 2015, identifies challenges to further reducing GHGs, and reviews programs developed to implement the Climate Change Mitigation and Low-carbon Economy Act, and the Climate Change Action Plan. Central to the government's plans is Ontario's cap and trade program. The report comments on the first year of cap and trade, and how the resulting funds are being spent. Our evaluation of how the province tracks its own GHG emissions provides useful guidance for GHG tracking in your own organization, and we also look at climate-smart public procurement.

.../2

¹ Every Drop Counts: Reducing the Energy and Climate Footprint of Ontario's Water Use

² Beyond the Blue Box: Ontario's Fresh Start on Waste Diversion and the Circular Economy

³ Good Choices, Bad Choices

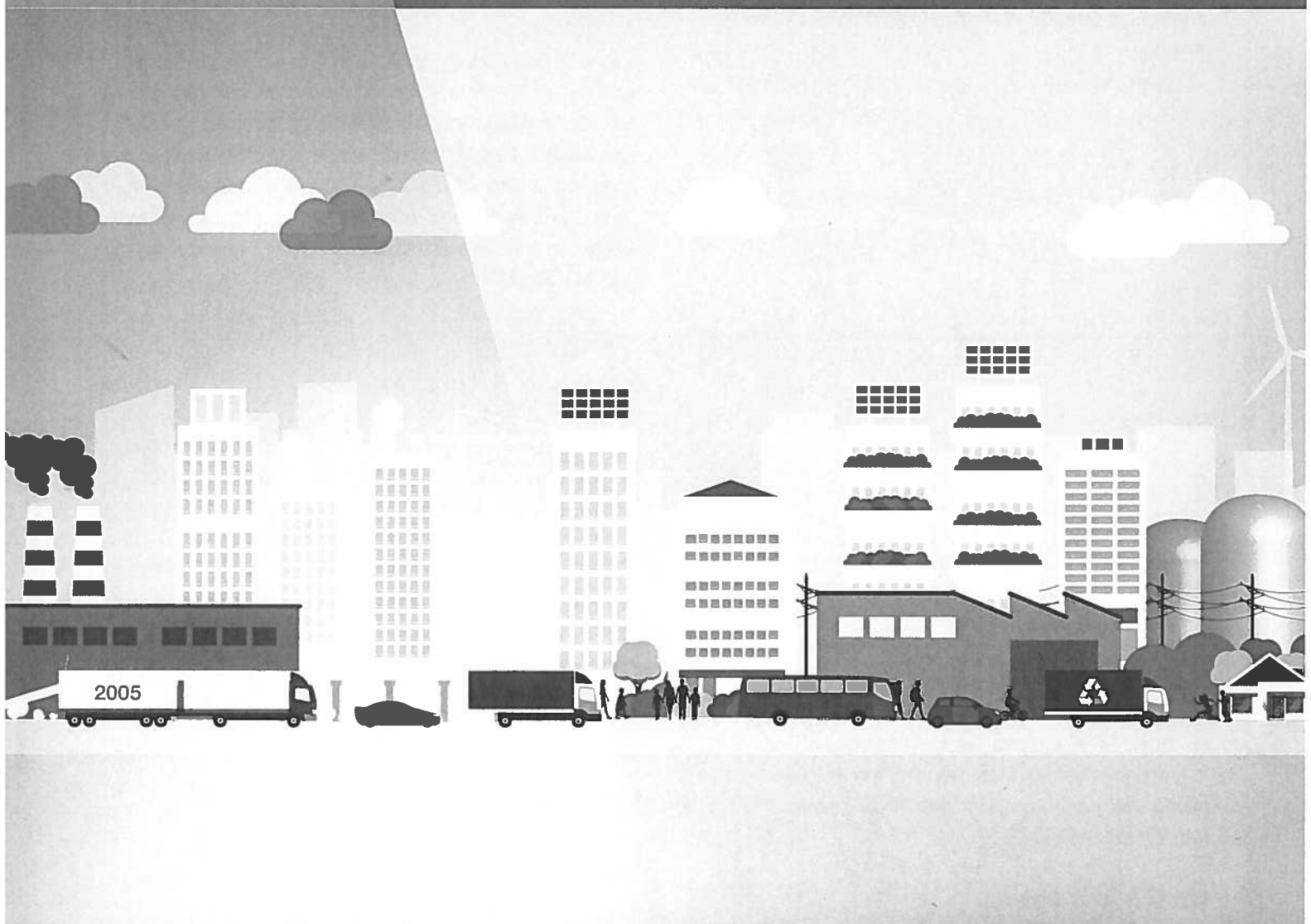
ATTACHMENT ITEMS ARE FILED ON SHELF



Making Connections Straight Talk About Electricity in Ontario

2018 Energy Conservation Progress Report, Volume One

Summary



Download the full report at:
eco.on.ca/reports/2018-making-connections



Environmental
Commissioner
of Ontario
Page 562 of 615

Making Connections Straight Talk About Electricity in Ontario

2018 Energy Conservation Progress Report, Volume One



Environmental
Commissioner
of Ontario

Page 563 of 615

Ontario's Climate Act From Plan to Progress

Annual Greenhouse Gas Progress Report 2017

SUMMARY



Download the report and recommendations at:
eco.on.ca/reports/2017-from-plan-to-progress

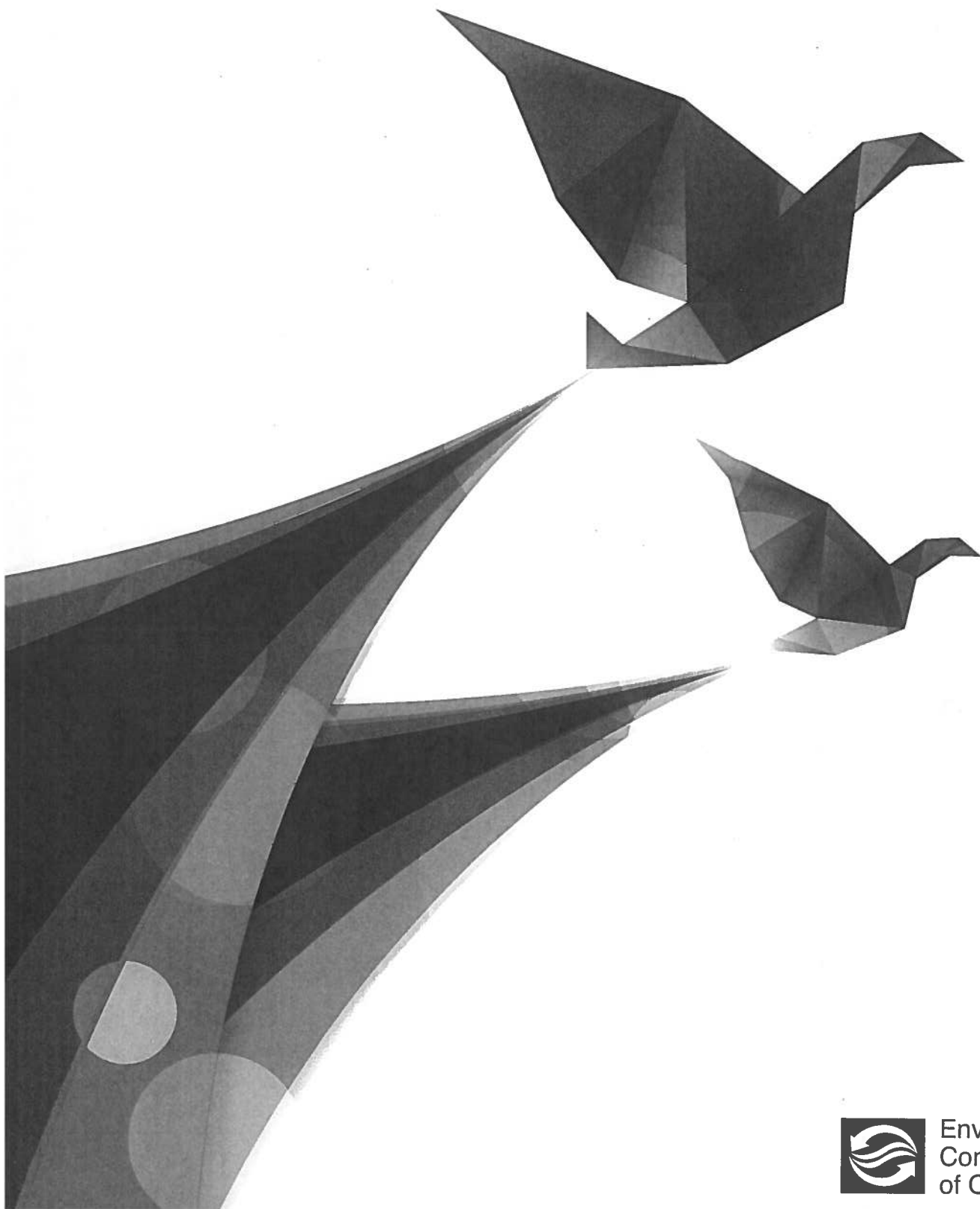


Environmental
Commissioner
of Ontario

Page 564 of 615

Ontario's Climate Act From Plan to Progress

Annual Greenhouse Gas Progress Report 2017



Environmental
Commissioner
of Ontario

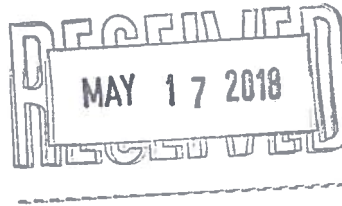
Page 563 of 615



11590

April 24, 2018

Municipality of Temagami
P.O. Box 220
Temagami ON
POH 2H0



File ☒ Incoming ☐ Other
Mayor ☒
Council ☒ ☐ ☐
CAO ☐
Building ☐
Finance ☐ ☐ ☐ ☐
Ec Dev ☐ ☐ ☐ ☐
Parks & Rec ☐ ☐ ☐ ☐
Planning ☐ ☐ ☐ ☐
Public Wks ☐ ☐ ☐ ☐
PPP ☐
Social Services ☐
☐ _____
☐ _____

RE: Invitation to join the "Preferred Autonomous Vehicles Test Corridor"

Mayor & Members of Council:

I am writing to you today to invite you to be a part of OGRA's Municipal Alliance for Connected and Autonomous Vehicles in Ontario (MACAVO) initiative for controlled testing of Autonomous Vehicles (AVs). Under this initiative, we are calling for the creation of a seamless and well-coordinated "Preferred AV Test Corridor", stretching from Windsor to Ottawa. Through this initiative, our aim is to help attract (and retain) AV-related industry and talent in Ontario, which in turn can become a catalyst in helping provide unparalleled socio-economic benefits for all municipalities involved. A more detailed report of the initiative is attached.

OGRA is requesting the following call-to-action by municipalities in Ontario:

1. Identify One (1) municipal point of contact who will be responsible to spearhead all AV-related activities for your municipality, and:
2. Identify the Preferred routes within your municipality

We respectfully request that your council pass the following resolution:

That the _____ of _____ participate in OGRA's Autonomous Vehicle initiative and that this matter be referred to staff to develop a list of preferred routes with the municipality.

On behalf of OGRA thank you for your consideration of this request. Should you have any follow-up questions, please feel free contact myself or Fahad Shuja at Fahad@ogra.org.

Kind regards,

J. W. Tiernay
Executive Director
Ontario Good Roads Association
E: Joe@ogra.org



MACAVO

Municipal Alliance for Connected and Autonomous Vehicles in Ontario

INITIATIVE DETAILS:

Preferred Autonomous Vehicles' Test Corridor



Contents

Executive Summary	4
1. Autonomous Vehicles (AVs) – a Critical Consideration	4
2. Ontario Good Road Association's (OGRA's) Support to-Date	4
3. A Major New Initiative	6
4. Action Required to be a Part of the "Preferred AV Test Corridor" + Key Milestones	7
5. Preference of Testing on Municipal Roads vs. Highways	8
6. Cost to Join the Preferred Corridor	8
7. Thoughts on Expanding the Preferred Corridor	9
8. Your Support Matters	9
APPENDIX A	10
APPENDIX B	13

Executive Summary

Ontario Good Roads Association, through its Municipal Alliance for Connected and Autonomous Vehicles in Ontario (MACAVO¹), has embarked on an initiative for controlled testing of Autonomous Vehicles (AVs). Under this initiative, OGRA is calling for the creation of a seamless and well-coordinated “Preferred AV Test Corridor”, stretching from Windsor to Ottawa. Through this initiative, our aim is to help attract (and retain) AV-related industry and talent in Ontario, which in turn can become a catalyst in helping provide unparalleled socio-economic benefits for all municipalities involved.

OGRA is working closely with a number of key Ontario municipalities, who have already collectively identified over two-thousand centreline kilometres of Preferred roads for the testing of AVs. By extending the invite to all jurisdictions, OGRA is hereby requesting the municipalities to, each:

- i. Identify One (1) municipal point of contact who will be responsible to spearhead all AV-related activities for your municipality, and
- ii. Identify the Preferred roads within your municipality and send the KML file to Fahad Shuja (Fahad@ogra.org)

1. Autonomous Vehicles (AVs) – a Critical Consideration

The topic of AVs has certainly gained exponential momentum in recent years. Just a few years ago, AVs were generally thought of as a “Jetsons Era” concept – i.e. not happening anytime soon. Fast-forward to today and every major auto-manufacturer is investing heavily in this technology. Not only that, we are also witnessing innovative technology start-ups as well as partnerships arising between the tech and automotive sectors. From OGRA’s perspective, our mandate is to support our municipal members when we notice important shifts on the horizon. This particular shift due to AVs is perhaps as big as, if not bigger than, the transition from horses to “horseless-carriages” (i.e. cars) in early 20th century. And since these vehicles are going to be very much part and parcel of our municipal roadways, it is critical for all Ontario municipalities to start exploring AVs with a very serious lens. It is no longer an issue of “if” AVs will arrive, but only a matter of “how soon”.

2. Ontario Good Road Association’s (OGRA’s) Support to-Date

OGRA has been monitoring the AV sector for the past several years. We have also been active in keeping our municipal members up-to-date with global/local activities in the AV sector. In no particular order:

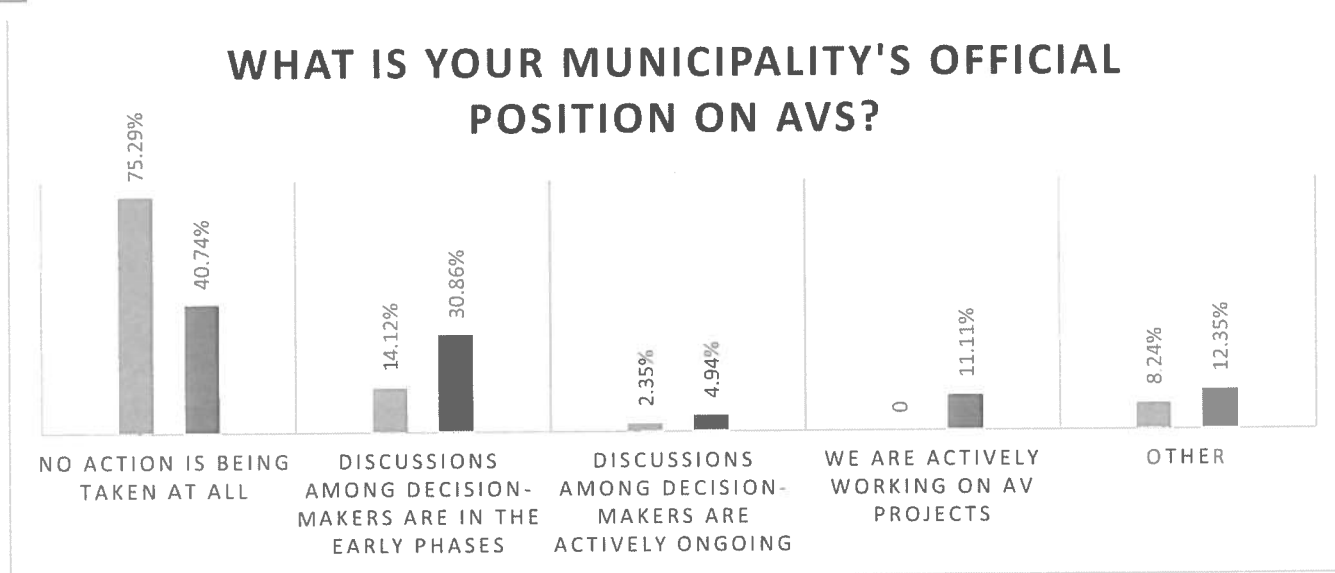
- We published a whitepaper, called “The Roadmap for Autonomous Vehicles in Ontario, Canada”²,
- We have carried out various (no cost) webinars, bringing forward important AV-related topic/ideas,
- We have conducted two major surveys since 2016 to understand municipal progress on AVs,

- We have provided municipal-focused recommendations to the Ontario Ministry of Transportation (MTO) as part of their ongoing dialogue regarding updates to the Pilot AV Regulation 306/15³,
- We have established a dedicated group called “Municipal Alliance for Connected and Autonomous Vehicles in Ontario” (MACAVO), comprising of many of Ontario’s forward-looking municipalities that are interested in furthering the testing and deployment of AVs on their local roads.

OGRA is very encouraged by the level of support received on this AV topic from municipalities to-date. We conducted our first cross-municipal survey in late 2016, and then repeated many of the same questions again in another similar survey in early 2018. Approximately 100 municipalities participated in each of these surveys. Within a span of about 14 months, we’ve seen significant shifts in favour of AVs. Here are some results for your consideration:

LEGEND:

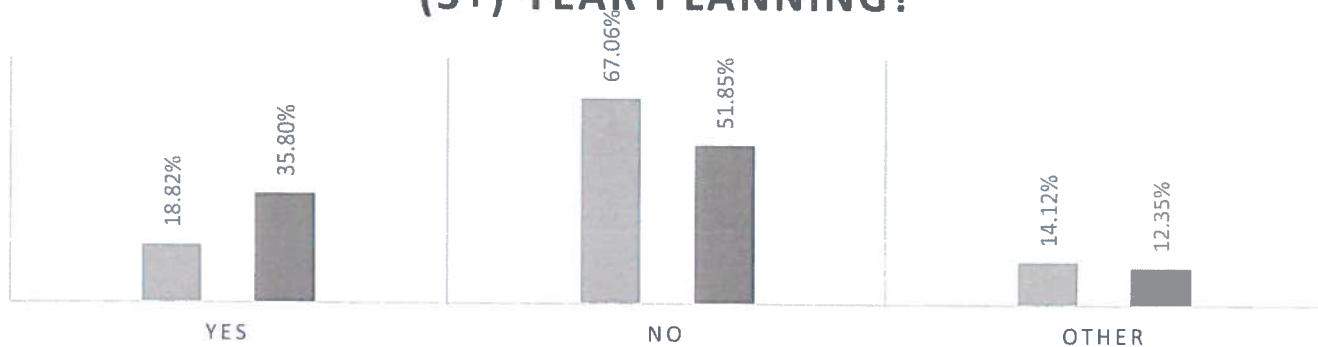
■ Late 2016 survey results ■ Early 2018 survey results



PLEASE NOTE FROM ABOVE CHART: In 2016, over 75% of municipalities indicated having taken no action. This number has significantly changed now – only about 40% of municipalities have not taken any action. Additionally, internal discussions have gone up from 14% to over 30%. Also note that Active Projects have gone from 0% in 2016 to over 11% in early 2018.

³ Link: <https://www.ontario.ca/laws/regulation/150306>

ARE YOU CONSIDERING CONNECTED AND/OR AUTONOMOUS VEHICLES IN YOUR LONG-TERM (3+) YEAR PLANNING?



PLEASE NOTE FROM ABOVE CHART: In 2016, around 18% of municipalities were addressing AVs/CVs in their long-term planning. That number has now nearly doubled to over 35%.

3. A Major New Initiative

The AV sector is at a critical boiling point now. There is a tremendous amount of activity across the globe in order to develop and enhance the associated technologies, very rapidly. Ontario is particularly very well-positioned to not only take part in this early part of AV revolution, but perhaps to even be among the leaders. Besides having a strong auto-manufacturing sector in our own backyard, we also have multiple tech sector hubs that are already doing some fascinating work in the field of AVs. In addition to that, two years ago, Ontario became the first jurisdiction in Canada to have created an AV Pilot Regulation 306/15. Needless to say, we now have all the important ingredients in place to take Ontario to the next level of AV race.

As OGRA's next major initiative, we have started working to help create a seamless, well-coordinated "Preferred AV Test Corridor", spanning from Windsor and all the way to Ottawa. This initiative is being driven through OGRA's new MACAVO group, which is primarily comprised of leaders from various municipalities. If the vision for this Preferred Corridor can be materialized (through your support), it will be the first municipal coordination of its kind in the entire world. That title itself can be an important feather in Ontario's hat, which can act as a powerful catalyst for uplifting Ontario's and Canada's profile on the global AV stage.

At materialization, this Preferred Corridor has the potential to provide "at least" 800 kilometres of dedicated testing opportunities to AVs authorized to operate in Ontario through MTO⁴. Besides being the first in the world, there are a number of other opportunities that come along with this initiative:

- Ability to attract and retain talent within Ontario and Canada,
- Ability to establish local policies that allow for seamless flow of AV traffic (as opposed to each jurisdiction having different standards),
- Ability to collectively test critical infrastructure technologies along the Preferred Corridor,
- Ability to pool funds together and carry out large exercises that couldn't be done single-handedly,
- Ability to work closely and directly with AV stakeholder groups (e.g. auto-manufacturers, tech sector, education sector, and more) and solving problems together,

- Ability for municipalities to work together in order to learn/grow together in the new AV world,
- Ability to collectively educate the citizens – an extremely important element for AV deployment,
- Ability to become a model of collaboration for the other Provinces of Canada, and
- Lots more!

All-in-all, establishing a clear, Preferred AV Test Corridor is an excellent way for Ontario to become an integral part of AV testing and deployment in the world.

4. Action Required to be a Part of the “Preferred AV Test Corridor” + Key Milestones

At this stage, OGRA is simply requesting all interested municipalities to highlight⁵ as many Preferred local/private roads as possible. A number of municipalities have already conducted this exercise, and OGRA is pleased to share that we have already received over two-thousand (2,000+) kilometres of municipal Preferred roads for consideration towards the Windsor-Ottawa Corridor.

Following are the initial set of milestones for this initiative:

1. [Ongoing] Each participating municipality to identify One (1) employee⁶ for their municipal AV file. This individual should be in a position to take information from MACAVO/OGRA and share it efficiently with all internal stakeholders within the municipality.
2. [Ongoing] Each participating municipality to identify ALL roads (or sections thereof) where they are comfortable in allowing testing of SAE Level 4 and Level 5 AVs (table on page 8) – i.e. no driver required. Once identified, the Preferred roads to be shared with OGRA as a “KML” file⁷, by sending the file to Fahad@ogra.org.
3. [Ongoing] OGRA to put together an aggregate⁸ of all municipal Preferred road selections onto a digital map.
4. OGRA to propose a Preferred, seamless Corridor to participating municipalities, likely through a face-to-face meeting before the end of summer 2018.
5. OGRA to initiate active discussions with all AV stakeholders to bring various testing and collaboration opportunities to the participating municipalities.

OGRA has also put together a detailed set of Frequently Asked Questions (FAQs), in APPENDIX A.

⁵ OGRA recommends that this Preferred roads' highlighting be done in strategic collaboration with stakeholder municipal employees.

⁶ Today, this selected individual can be anyone from the Mayor to Transportation/Planning Director. The key element is to install in individual who can take actions on behalf of the municipality on AV initiatives.

⁷ Can be easily created using industry-standard GIS program(s) like ESRI and ArcGIS, which most municipalities already use for their day-to-day activities. If KML file cannot be produced, simply send the scanned, hand-marked map to OGRA and we will convert it to a digital file.

⁸ The map will not be shared publicly at this stage. It will be used as a key tool to collaborate with municipalities to generate a seamless route.

SAE level	Name	Narrative Definition	Execution of Steering and Acceleration/Deceleration	Monitoring of Driving Environment	Fallback Performance of Dynamic Driving Task	System Capability (Driving Modes)
Human driver monitors the driving environment						
0	No Automation	the full-time performance by the <i>human driver</i> of all aspects of the <i>dynamic driving task</i> , even when enhanced by warning or intervention systems	Human driver	Human driver	Human driver	n/a
1	Driver Assistance	the <i>driving mode-specific</i> execution by a driver assistance system of either steering or acceleration/deceleration using information about the driving environment and with the expectation that the <i>human driver</i> perform all remaining aspects of the <i>dynamic driving task</i>	Human driver and system	Human driver	Human driver	Some driving modes
2	Partial Automation	the <i>driving mode-specific</i> execution by one or more driver assistance systems of both steering and acceleration/deceleration using information about the driving environment and with the expectation that the <i>human driver</i> perform all remaining aspects of the <i>dynamic driving task</i>	System	Human driver	Human driver	Some driving modes
Automated driving system ("system") monitors the driving environment						
3	Conditional Automation	the <i>driving mode-specific</i> performance by an <i>automated driving system</i> of all aspects of the <i>dynamic driving task</i> with the expectation that the <i>human driver</i> will respond appropriately to a request to intervene	System	System	Human driver	Some driving modes
4	High Automation	the <i>driving mode-specific</i> performance by an <i>automated driving system</i> of all aspects of the <i>dynamic driving task</i> , even if a <i>human driver</i> does not respond appropriately to a request to intervene	System	System	System	Some driving modes
5	Full Automation	the full-time performance by an <i>automated driving system</i> of all aspects of the <i>dynamic driving task</i> under all roadway and environmental conditions that can be managed by a <i>human driver</i>	System	System	System	All driving modes

5. Preference of Testing on Municipal Roads vs. Highways

The AV technology, to-date, is being tested primarily in secluded areas, which has been extremely helpful. That said, it is now time to allow these vehicles to interact on local roadways in a very coordinated manner. Primary reason for this is the fact that in order for this technology to prosper, and to bring about exponential socio-economic benefits to our citizens and businesses, a level of trust has to be developed through interactions. The AVs must learn to co-exist in our increasingly multi-modal society, alongside pedestrians, cyclists, transit, and much more. There is no better way to teach this integration to AVs besides giving them an opportunity to be tested in real-world situations. And by having dedicated Preferred Corridor(s), it will be exponentially more cost-effective for municipalities to focus their attention and be involved.

OGRA also envisions having the Preferred Corridor run through Ontario's Provincial Highways, but only as a secondary option when no municipal roadway is available for the given location. While Highway testing is very important, many of the human-AV interactions happen on local streets, and therefore it is important to give preference to municipal roads first.

6. Cost to Join the Preferred Corridor

OGRA intends for this Preferred Corridor exercise to be open to all municipalities and therefore there is no financial contribution required by the supporting municipalities. All OGRA requires for now is your initial highlighting of locally Preferred roads (and/or road sections).

7. Thoughts on Expanding the Preferred Corridor

OGRA's ultimate vision is to continue expanding this exercise to connect all corners of the Province. Therefore, even if a municipality does not fall within the Windsor-Ottawa stretch, OGRA's invitation to join still is very much open! Essentially, if your municipality is located in Ontario, we are hereby inviting you to engage with us in this exercise.

8. Your Support Matters

It is in OGRA's DNA to keep eyes on emerging technologies and support Ontario's municipalities as best as we can through initiatives, policies, and education. We feel this is a very historic moment for Ontario and Canada, and would like to encourage you to come and support OGRA in this promising initiative. In order to get started, all you need is to identify your locally Preferred roads.

Should you have any questions, please contact Fahad Shuja at OGRA, at Fahad@ogra.org.

APPENDIX A

Frequently Asked Questions (FAQs)

Q. What is “Level 4” and “Level 5”?

A. These are the highest possible levels of automation. The wording has been adopted from the Society of Automotive Engineers (SAE). At Level 4 and 5, the vehicle is not only driving by itself (like “Kitt” from Knight Rider), but it does not even require a steering wheel.

Q. What is the difference between “AVs” and “CVs”?

A. “AVs”, by definition, are designed by auto manufacturers to act like perfect human drivers, and they dutifully follow the rules of the road. They have sensors and software installed within the vehicle to allow for complete navigation from point A to B. “CVs” (or Connected Vehicles) are those that have some sort of communication channels with infrastructure, road users, other vehicles, pedestrians, etc. By definition, AVs do not need to also be CVs, and vice versa. At this stage, it is important to get the testing properly done for AVs, as they pose the most risk to those around them. Ultimately, the best results can be achieved when AVs are also talking to each other and are “Connected”. If you need further clarification, please contact OGRA.

Q. Do AVs require mandatory updates to the infrastructure?

A. No. AV manufacturers are actively working to allow the AVs to operate without specific infrastructure upgrades. As long as the road network is in compliance with Ontario's Minimum Maintenance Standards (MMS), O. Reg 239/02, AVs should be able to navigate on Ontario's existing municipal roadways.

Q. How much of the road network (by %) should be selected as Preferred for L4/5 testing?

A. Anything above 10% of entire road network should be a very good start.

Q. When marking up Preferred roads for Level 4/5 Corridor within our municipality, should we avoid roads around hospitals and schools?

A. We had previously suggested to exclude roads around schools, hospitals, and any other critical areas; however, since then we've been approached by some municipalities who feel that these same areas are where many accidents happen due to human error, and therefore can benefit greatly from AVs. Based on that feedback, we would like pull back our initial suggestion of excluding those areas, and would like to leave the decision entirely with your level of comfort.

Q. “Can we update/add/delete the Preferred road selections after the first submission?

A. Absolutely. This first run is a preliminary exercise to get the ‘brain juices’ flowing! None of the routes are to be carved in stone yet at this early stage.

Q. In selecting the Preferred roads, should we limit ourselves to paved roads only?

A. No. At this stage, nothing is off the table. Please mark out any possible road(s) that you prefer for L4/5 testing in your jurisdiction

Q. Would it be beneficial for the municipalities to provide locations of supporting infrastructure, such as EV charging stations, rest areas?

A. You are one step ahead of us, and that's great! Yes. Going forward, once the Preferred Corridor is in place, the next exercise will likely be to start requesting MACAVO to identify key infrastructure within their local jurisdictions.

Q. Is the Preferred Corridor going to be only for passenger vehicles, or can it be used for others traffic as well (such as freight trucks, transit lines, etc.)?

A. We are not limiting this exercise to any particular type of vehicle. However, if you will ONLY ALLOW a certain kind of vehicle then we will need to know that at some point in the near future.

Q. Are there plans to connect the Preferred Corridor to Northern and Southern Ontario as well?

A. Absolutely. While our initial Preferred Corridor highlight is Windsor-to-Ottawa route, the door is wide open to all municipalities to get involved. We would like to connect as many jurisdictions as possible.

Q. How are municipalities handling liability and insurance in the event an accident occurs on a municipal roadway?

A. As part of Ontario's AV Pilot Regulation 306/15⁹, MTO requires that any test vehicles carry a \$5M insurance. Testers can't test without it.

Q. Are there concerns with AVs being tested on roadways with cycling infrastructure?

A. A big part of this Preferred Corridor will be to allow AVs to interact with multi-modal traffic + civilians. We will of course have to be extra careful in situations where AVs are expected to operate very close to this kind of traffic. This is very much a learning exercise for everyone. The computer must be trained with all possible scenarios. The more it "knows", the more it will be able to better navigate and save lives.

Q. What will happen if there is an accident involving these vehicles during the testing? Will the Municipality be required to get involved and how will the insurance work?

A. Today, there is a void in rules regarding this, and one big reason why OGRA has taken on the task to create the Preferred Corridor. We need to start these discussions. Being at the table will help pave the way for amicable solutions.

Q. When are other (non-municipal) stakeholders going to be engaged as part of this exercise?

A. OGRA is already in communications with a number of stakeholders from private sector, auto manufacturing, technology solutions, educational institutes, and more. Active engagement with these (and any other) stakeholders can begin as soon as at least one Windsor-Ottawa municipal Preferred Corridor has been established.

Q. Our municipality is new to this exercise. What should we be doing next to participate?

A. Most participating municipalities have now identified ONE (1) representative who will be the point-person on the AV file for their respective jurisdiction. We would like to recommend that you start by identifying the right individual who will represent your municipality's interests in the AV discussions. Furthermore, most participating municipalities have started to hold internal meetings with local staff

⁹ Link: <https://www.ontario.ca/laws/regulation/150306>

and/or stakeholder municipal departments to start identifying ALL possible roads (and/or sections thereof) where they are comfortable in testing Level 4/5 AVs. We don't recommend creating a town-hall type setting; instead, it is important to engage handful of municipal employees in key departments who will ultimately have to deal with AVs in one way or another. At this stage, it is about Quality individuals over Quantity.

Finally, some municipalities have nearly completed identifying their first draft of L4/5 roads, and are looking to share their selections with OGRA. Those municipalities are encouraged to send in their KML files to Fahad@ogra.org.

Q. When is the next MACAVO meeting scheduled?

A. Our last meeting took place in Brampton, on March 26th, 2018. Next meeting date is not yet set. Being fully cognizant of the costs associated with travel to/from meetings, our aim is to carry out meetings only when critical decisions are to be made as a group. Our aim is to utilize remote communications (such as webinars, screen-sharing etc.) as much as possible, in order to help minimize costs of our municipal members. We are estimating that another meeting will be required somewhere near the mid or end of summer 2018.

Q. I want to make sure I identify the right representative from my municipality. Who should I select?

A. Yes, it is critical that you identify the right person to represent your jurisdiction. The primary individual from your municipality should have the professional authority to go back and set wheels in motion. As an example, some of the typical job titles you can expect to interact with through OGRA's MACAVO group include, Transportation Directors/Planners, Mayors, Councillors, and more. On that note, if you feel that you have sufficient political/managerial authority to make change, but require technical assistance to answer any road-related questions that may come up, then please connect yourself with a technical support staff.



FOR IMMEDIATE RELEASE

Municipalities Create Alliance to Actively Promote Connected and Autonomous Vehicle Testing and Integration within our Communities

OAKVILLE, Ontario, November 17, 2016 – Connected Vehicles (CVs) and Autonomous Vehicles (AVs) are coming much faster than originally estimated. Ontario was the first province in Canada to create a Regulation (Reg. 306/15) allowing AVs to be piloted on its roads. With this regulation in place, municipalities across Ontario must prepare for the imminent arrival of CVs and AVs. In an effort to have all jurisdictions work together, and to help facilitate this co-ordination, Ontario Good Roads Association (OGRA) has organized the Municipal Alliance for Connected and Autonomous Vehicles in Ontario (MACAVO), best pronounced “Muh-Kay-Vo”.

MACAVO is to bring forward-looking Ontario municipalities together to facilitate CV/AV research, testing and integration within their respective jurisdictions. This provides MACAVO members the opportunity to learn from each other and develop a synchronized set of logistics, policies, and communication channels to help the CV/AV industry move forward in Ontario, while integrating with municipal services.

The first official MACAVO meeting took place on August 9, 2016 and was attended by municipal transportation leaders from: City of Barrie; City of Brampton; Region of Durham; City of Elliot Lake; County of Essex; City of Hamilton; Town of Lakeshore; York Region; and others. The City of Stratford has since joined MACAVO as well. Stratford is particularly an amazing inspiration for the MACAVO team because of the great work that the city has already done in welcoming various technologies. Several other Ontario municipalities have also expressed interest in joining in the near future.

“We openly invite all Ontario municipalities who are prepared to start researching, testing and integrating these technologies in some capacity, to join MACAVO”, said Thomas MacPherson, York Region Manager of Transportation Asset Management and Chair of MACAVO. “Efforts across the province need to be co-ordinated to maximize the long-term benefits that CVs and AVs can provide our communities. At MACAVO, we are ready to work with all CV and AV stakeholders, including: the automobile industry; young entrepreneurs; the education sector; and local, provincial, and federal governments.”

Robert Burlie, P. Eng. and President of OGRA said, “... It is estimated that 50% of all vehicles on our roads will be fully autonomous in the next 15 years and assist all municipalities who are making substantial efforts to improve road safety and ease traffic congestion. This technology is improving so rapidly that there will certainly be other benefits to all our communities and municipalities in Ontario, and will allow our roadways to be completely transformed for better use by pedestrians, cyclists, public transit, vulnerable users and vehicles.”

“Not many people are aware that OGRA played a pivotal role in assisting Ontario’s municipalities in transitioning from horses to automobiles. We see a very similar shift in transportation taking place today, with the move toward connected and driverless automobiles” said Joe Tiernay, OGRA’s Executive Director. “Only this time, the positive effects are expected to be even greater than before, and we want to make sure we are standing alongside our member municipalities, supporting them as they prepare for this historic transition”

MACAVO is hereby requesting the automobile industry, as well as all other CV/AV stakeholders to come forward to begin the collaboration process. In the coming months, MACAVO will set up a work-plan to help drive the team forward with achievable, short- and long- term goals and objectives for CVs and AVs.



About Ontario Good Roads Association (OGRA)

The mandate of the Ontario Good Roads Association, a not-for-profit entity, is to represent the transportation and public works interests of Ontario municipalities through advocacy, consultation, training and the delivery of identified services.

- 30 -

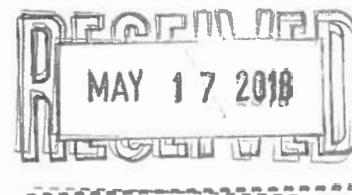
MACAVO Contact

Name, Title: Fahad Shuja, OGRA Member Services Coordinator
Phone: 289-291-6472 x31
Email: Fahad@ogra.org
Address: 1525 Cornwall Road, Unit 22, Oakville, ON L6J0B2, Canada





From: Book7 <Book7@exp.com>
Sent: Thursday, May 17, 2018 11:27 AM
To: Book7
Subject: OTM Book 7 Update - Stakeholder Consultation Workshops
Attachments: OTM Book 7 Update Consultation Invite 2018.pdf



Hello,

The Ontario Ministry of Transportation (MTO) is undertaking an update to its OTM Book 7: Temporary Conditions. EXP is hosting a series of stakeholder workshops on behalf of the Ministry on how OTM Book 7 should be updated. This multi-stakeholder consultation will obtain feedback from all types of OTM Book 7 users, including municipalities, contractors, and design engineers, among others.

Five multi-stakeholder consultation workshops are being held, including the following dates and locations:

- **June 11, 2018** (9:00 am - 3:00 pm) - **Ottawa** (Best Western Plus, Le Café 1274, 1274 Carling Avenue)
- **June 13, 2018** (9:00 am - 3:00 pm) - **North Bay** (Best Western, 700 Lakeshore Drive)
- **June 18, 2018** (9:00 am - 3:00 pm) - **Burlington** (Royal Botanical Gardens, 1185 York Blvd)
- **June 21, 2018** (9:00 am - 3:00 pm) - **Thunder Bay** (Victoria Inn, 555 W. Arthur Street)
- **June 26, 2018** (9:00 am - 3:00 pm) - **London** (Ramada London, 817 Exeter Road)

Please see the attached invitation and register at <https://www.surveymonkey.com/r/BOOK7UPDATE> as we would greatly appreciate your participation in these workshops.

Thank you,

Book 7 Update Team

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☒ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

OTM = Ontario Traffic Manual.

Ministry of Transportation

Traffic Office

Highway Standards Branch
301 St. Paul Street, 2nd Floor
St. Catharines, Ontario L2R 7R4
Tel Number: (905) 704-2960
Fax Number: (905) 704-2888

Ministère des Transports

Bureau de la circulation routière

Direction des normes routières
301 rue St. Paul, 2^e étage
St. Catharines (Ontario) L2R 7R4
Tél. : (905) 704-2960
Télec. : (905) 704-2888



May 11, 2018

Re: OTM Book 7 Update - Stakeholder Consultation

Dear Fellow Professional,

The Ontario Ministry of Transportation (MTO) is undertaking an update to the OTM Book 7: Temporary Conditions. There will be a series of stakeholder workshops on how OTM Book 7 should be updated. This multi-stakeholder consultation will obtain feedback from all types of OTM Book 7 users, including municipalities, contractors, and design engineers, among others.

Your attendance at one of the stakeholder workshops would be greatly appreciated. Please see the attached notice for more information and details on how to register.

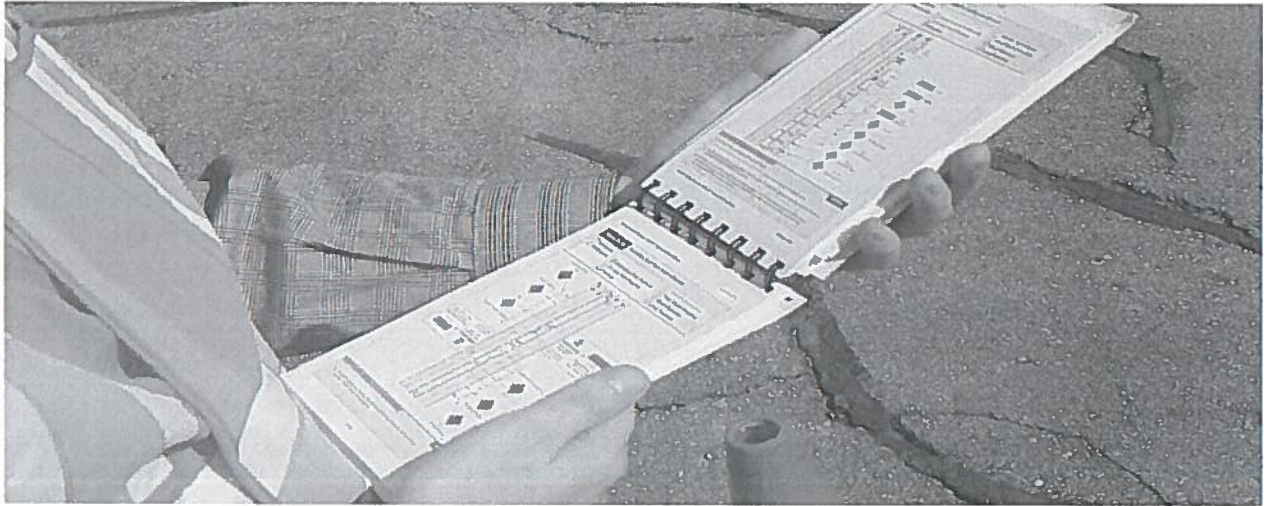
If you have any further questions please do not hesitate to contact myself or the OTM Book 7 Update project team from EXP Services Inc. at Book7@exp.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Roger De Gannes".

Rog
Roger De Gannes
Head, Operations and Engineering

MTO's OTM Book 7 Update: Stakeholder Consultation Workshops



Help MTO and the project team from EXP to update OTM Book 7 to make it more concise, clear, user-friendly, and reflective of current industry best practice. We want to know:

- How and where do you use OTM Book 7?
- What did you like most and least about the last OTM Book 7 Update?
- What suggestions do you have to make OTM Book 7 even more useful? (e.g., format, structure, content changes, etc)
- How can we make temporary work zones safer for workers and the public?

Five multi-stakeholder consultation workshops are being held, including the following dates and locations:

- **June 11, 2018** (9:00 am - 3:00 pm) - **Ottawa** (Best Western Plus, Le Café 1274, 1274 Carling Avenue)
- **June 13, 2018** (9:00 am - 3:00 pm) - **North Bay** (Best Western, 700 Lakeshore Drive)
- **June 18, 2018** (9:00 am - 3:00 pm) - **Burlington** (Royal Botanical Gardens, 1185 York Blvd)
- **June 21, 2018** (9:00 am - 3:00 pm) - **Thunder Bay** (Victoria Inn, 555 W. Arthur Street)
- **June 26, 2018** (9:00 am - 3:00 pm) - **London** (Ramada London, 817 Exeter Road)

To register, please visit <https://www.surveymonkey.com/r/BOOK7UPDATE>.

Please note: space is limited, and we want to hear from as many different types of stakeholders as possible. As such, the number of registrants from each organization will be limited at our discretion and based on the number of registrations received.

A light breakfast and lunch will be provided.

For more information, please e-mail the OTM Book 7 Update Team at Book7@exp.com.

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 18-1395

Being a bylaw to designate lots on a certain plan of subdivision that has been registered for eight years or more as deemed not to be lots on a registered plan of subdivision

WHEREAS Subsection 50(4) of *The Planning Act*, R.S.O. 1990, c.P.13, provides that the Council of a municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight (8) years or more not to be a registered plan of subdivision for the purposes of subsection 50(3) of *The Planning Act*;

AND WHEREAS the Council of the Corporation of the Municipality of Temagami deems it is desirable that Lots 24 and 25, Plan 36M-610, being the plan of subdivision referred to herein, be deemed not to be lots on a registered plan of subdivision in order to accommodate the construction of the new home on Lot 25.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. Lots 24 and 25, Plan 36M-610 in the Municipality of Temagami, are hereby deemed not to be lots on a registered plan of subdivision for the purposes of Section 50(3) of *The Planning Act*, R.S.O. 1990, c.P.13 as shown on Schedule A-1 to this By-law.
2. That the Clerk of the Corporation of the Municipality of Temagami is hereby authorized and directed to:
 - (1) Register a certified copy of this by-law in the proper Land Registry Office; and
 - (2) Send by registered mail, notice of passing of this by-law to the owner(s) of land to which this by-law applies, within 30 days of passing of this by-law.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. That this by-law shall come into force and take effect upon finally passing thereof.

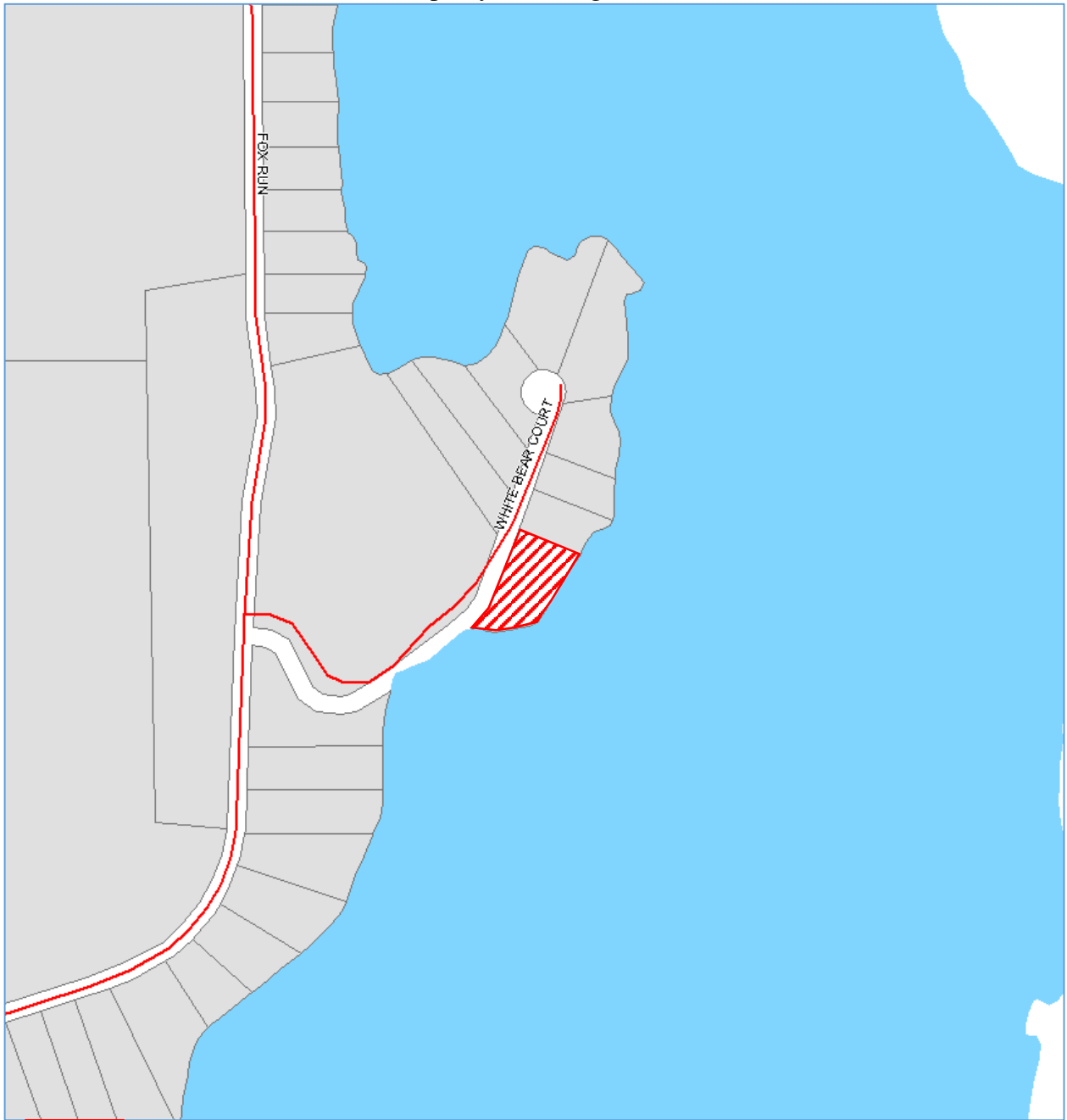
TAKEN AS READ a first time this _____ day of _____ 2018.

TAKEN AS READ a second and third time and finally passed this _____ day of _____ 2018.

Mayor

Clerk

Schedule 'A-1'
Lots 24 and 25 on White Bear Court – By-law No.: 18-1395
Municipality of Temagami



Lands to be deemed not to be lots in a registered plan of subdivision.

This is Schedule 'A-1' to By-law No. 13-1895

Passed this ____ day of _____, 2018

Mayor

Clerk

**Corporation of the Municipality of Temagami
Planning Advisory Committee (PAC) Meeting
Municipal Office Boardroom
February 22, 2018 at 10:00a.m.
MINUTES**

An audio recording of this meeting has been made and is available through the Municipal Website.
--

Committee Members Present: (Chair) Debby Burrows, Claire Rannie (By Phone), Barret Leudke, John Kenrick, Jim Hasler (By Phone), Cathy Dwyer (Arrived at 10:12 a.m) & Lorie Hunter

Staff: Tammy Lepage

Absent: Barry Graham (With Notice)

Members of the Public: 3

Call to Order and Roll Call: 10:00 a.m.

The Chair read the audio recording declaration of this meeting.

Adoption of Agenda

18-11

MOVED BY: J. Kenrick

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the revised agenda for the February 22, 2018 meeting of the Planning Advisory Committee be adopted as presented.

CARRIED

Disclosure of Pecuniary Interest and Conflict of Interest

None.

Minutes of Previous Meeting

18-12

MOVED BY: J. Kenrick

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Minutes of the Planning Advisory Committee meeting held on January 23, 2018 be adopted as presented.

CARRIED

Business Arising from the Minutes

None.

Unfinished Business

Draft Official Plan Terms of Reference Version 3

The committee discussed the following changes to the Terms of Reference:

- Under s. 1.2 “Geographic/Regional Location” should read as: “The geographic township is comprised of all land within the geographic townships etc.” and add: “the east half of Clement and Scholes”.
- Under s. 1.3 should read as: “It is an urban and rural area primarily located on Lake Trout Lakes etc.”

- Under s.1.4.1 should read as:” permits through the Wildland Fire Risk Reduction through the MNR Wildland Fire Risk Assessment Mitigation.”
- Under s.1.4.2 to include Geothermal policies
- Under s.2.2.2. should read: “In addition to rationalize potential direction for growth, setting intensification, redevelopment, density targets, identify opportunities for efficient use of land, and efficiency of the infill council requires a detailed review exercise be completed as part of this Official Plan program. This exercise will be applying, at a minimum, the criteria outlined in the Provincial Policy Statement, 2014 along with other local considerations. This exercise will have some reflection and be consistent with demand of the local economic.”
- Under s.2.3.3 Correct the Typo “Capitol” should read as “Capital” and add an “s” to “Economic Development plans”
- Under s.3.1 Duties of the Planning Committee add: “ make recommendations to Council”
- Under s.3.3 a) change the wording “and/or” to “and” and also correct the s.3.3 f) Statutory Meeting only in the town of Temagami

Due to technical difficulties the audio recording for the beginning of this meeting was not recorded and the recorder was replaced.

- Under s. 3.4 1st Paragraph should read: “Council requires, as part of the Official Plan program that the Planner work with the Planning Advisory Committee (PAC) acting as the “Steering Committee”.
- Under s. 3.6 should read: “Through the Municipality the Planner is encouraged to contact the Temagami First Nation to participate in the project through i.e. the External Relations Committee or by any other mechanism.”
- Under s.5.1 wording change from “its” to his/her and should read as: “The Planner, at his/her expense etc.”

The Committee discussed that the Draft T& R be sent to the MMA for review.

The Committee discussed the zoning by-law constraints and that the zoning by-law is to be amended concurrently with the Official Plan.

Discussion on ways to achieve a better collaboration with the Temagami First Nation (TFN). The Committee was not unanimous in coming to a decision of how the TFN should be represented during the OP review process. The Committee discussed that the Planner will be involved all throughout the collaboration efforts. Staff is to confirm if any correspondence has been sent to the Temagami First Nations regarding PAC’s recommendation to Council and who would be selected to sit on the External Relations Committee.

The Committee did not have consensus regarding changing the PAC composition and the process of accomplishing this change. Further discussion the amalgamation document that set the precedent for PAC composition and was emulated in the Official Plan.

Discussion took place regarding the TFN and finding out the land code/claims.

Staff is to provide an update at the next meeting regarding if any correspondence was sent to the TFN.

Discussion on the PAC Composition

The Committee discussed the importance of having new members. The Committee heard public comments regarding the background information on the motion presented to Council that was defeated by recorded vote. Further discussion regarding not offsetting the balance of the 50% representation from Lake Temagami. The Committee did not have consensus at this time. Staff will prepare a draft motion outlining the relevant section of the Official Plan,

ensuring within the body of the motion that the composition reflects a fundamental agreement at amalgamation and that Council consider an amendment to the by-law. Staff will provide the draft motion at the next PAC meeting.

The Committee also discussed that meetings are open to the public and anyone can make written/verbal comment submissions or attend any/all meetings.

Review of the Official Plan (OP)

The Chair informed the Committee that her conversation with Ms. W. Kauffman of Ministry of Municipal Affairs (MMA), the Municipalities OP is the most complex OP. The Committee did not have consensus regarding the policy duplicates in each neighbourhood be removed, and only keep the exceptions in each.

The Committee heard public comments regarding the history of the creation of the policies.

The Committee further heard public comments regarding the PAC composition.

Staff is to review with the MMA on how this can be accomplished.

B. Leudke excused himself at 11:25 returned at 11:27

D. Burrows excused herself at 11:26 and returned at 11:28

The Committee paused for Lunch at 12:23p.m.

The committee discussed the following revisions to the Official Plan:

- Section A is the rational for the OP, and has multiple values. Section A is the guiding principle and vision of the OP.
- Section A.1.7 Forest Management Plan for Temagami Management Unit needs to be updated.
- Section regarding “Tenets of Temagami” and if this section still has merit. The Committee discussed that correspondence be sent to make the community aware that the process for review the Official Plan has commenced.
- The Committee discussed that the Map of the neighbourhoods be provided at each meeting for visual reference.

The meeting reconvened 1:02 p.m.

- Part B Section 2.2 update the population and number of households.
- Section 1.1 Purpose “have regard for aboriginal and treaty rights” Discussion took place regarding the quote above and to ensure the text reflects the correct legal terminology.
 - Bullet point one change to “establish and foster the vision for the future Temagami.”
 - Bullet point two change to “promote an orderly pattern of development”
 - Bullet point five should read “Maintain the balance of social economic and environmental interest and list the current items and include age and recreational resources.
 - “Protection from the impacts of development on adjacent properties” to be a separate bullet point.
- Section 1.2 Goals and Objectives bullet point one should read as: “to create the necessary communication infrastructure to support a diverse economy.”
- Bullet point two should read as: “to ensure that development operates within the limits of the sustainability and remove “the local definition of”.
- Remove the paragraph at the beginning on page 2-2 “Future monitoring of this Plan...”
- Section 2.2, 2.2.1 & 2.2.2, needs updating with the correct statistics from Statistics Canada and MPAC.

- Page 2-5 under “Rural “Garden suites & apartments in houses are permitted in the rural areas.” Staff read out the definition of Garden suites.
- Page 2-6 third paragraph policies are good and that it’s the zoning by-law that is restrictive.
- Add the definition for manufacturing, commercial, garden suites, sleep cabin, boathouses & second units.
- Review the economic development plans to ensure accuracy on pages 2-6 to 2-7.

The Committee discussed reading up to the first neighbourhood for discussion at the next meeting.

Discussion took place regarding second unit policies and that within the current OP some of these policies are already mentioned.

Update on Official Plan Housekeeping Amendment re: Second Units

The Chair read out the Memorandum received from staff regarding the second units and that the second unit policies were not part of the last OP review.

Discussion took place regarding the merits of an Open House before the Statutory Public Meeting, as Open Houses allow for the public to be able to have a dialogue regarding policies and have an opportunity to ask questions regarding those policies. Further discussion took place that during a statutory public meeting dialogue with the public doesn’t take place. The Committee did not have consensus regarding Open Houses and will await for the Planning Consultant’s report prior to making their recommendation to Council.

Staff will provide the Planning Consultants once this report is received and staff is to add it to the Agenda for discussion at the next meeting.

Further discussion took place to gain clarification from the Ministry of Municipal Affairs (MMA) and staff will draft a letter requesting clarification regarding this policy. Discussion took place to gain further clarification on the procedures for second units as some Official Plans and zoning by-law prohibits structures from becoming second units within shoreline areas. The Committee reviewed the email provided by Christopher Brown from MMA dated September 29, 2017 and is satisfied that a letter is not to be drafted.

Discussion took place that second unit policies should not be delayed as mandated by the legislation to be added to the Official Plan.

The Committee heard public comments regarding this matter.

Update on hiring a planner

Staff informed the Committee that no further updates can be given at this time and that staff will gain clarification from the Clerk and provide an update at the next meeting.

Staff excused herself at 12:15 and returned 12:16.

Items for Information

18-13

MOVED BY: B. Leudke

SECONDED BY: J. Kenrick

BE IT RESOLVED THAT the information item be noted, filed, and recorded in the minutes of this meeting.

Items for information were:

- Correspondence from the Christopher Brown, Ministry of Municipal Affairs dated February 9, 2018 regarding proper terminology for a 10 year review vs. 5 year.
- Minor Variance Application Spreadsheet

CARRIED

Items for next agenda

- Planning Consultants report on second units
- Update on hiring a planner
- Review the OP document
- Review changes on the Terms of Reference
- Review second units

Set Meeting Date

18-14

MOVED BY: B. Leudke

SECONDED BY: L. Hunter

BE IT RESOLVED THAT the next Planning Advisory Committee Meeting be scheduled for March 13@ 10:00 am.

CARRIED

Meeting Adjournment

18-15

MOVED BY: B. Leudke

SECONDED BY: L. Hunter

BE IT RESOLVED THAT the February 22, 2018 meeting be adjourned at 2:01p.m.

CARRIED

**Corporation of the Municipality of Temagami
Planning Advisory Committee (PAC) Meeting
Municipal Office Boardroom
November 22, 2017 at 1:00p.m.
MINUTES**

An audio recording of this meeting has been made and is available through the Municipal Website.
--

Committee Members Present: (Acting Chair) John Kenrick, Claire Rannie (By Phone), Barret Leudke, Jim Hasler (By Phone) and Barry Graham

Staff: Tammy Lepage

Absent: Cathy Dwyer (With Notice), Debby Burrow (with Notice)

Members of the Public: 2

Call to Order: 1:00 p.m.

The support staff called the meeting to order and the consensus of the Committee is to appoint John Kenrick as Acting Chair for this meeting.

Adoption of Agenda

17-32

MOVED BY: B. Graham

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the revised agenda for the November 22, 2017 meeting of the Planning Advisory Committee be adopted as presented.

CARRIED

Revision is to add item 6.4 Discussion on retaining services from a Planner and/or Consultant.

Audio Recordings

The Committee discussed audio recordings of committee meetings and passed the following motion:

17-33

MOVED BY: B. Graham

SECONDED BY: B. Leudke

BE IT RESOLVED THAT this meeting of the Planning Advisory Committee meeting be audio recorded and that members of the public and presenters be notified that the meeting is being recorded and that for the purpose of this meeting they may request to have their comments not be recorded;

AND FURTHER THAT the Committee hereby requests Council to add committee meetings to its Audio Recording Policy for recording meetings, making the recordings available to the public through the Municipal website, and retention of the recording

CARRIED

Minutes of Previous Meeting

17-34

MOVED BY: C. Rannie

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Minutes of the Planning Advisory Committee meeting held on October 30, 2017 be adopted as revised.

CARRIED

Revision is to remove the duplicate word “reduced” and add a “d” to the word “increase” on page 2 first paragraph. Revision is to also add L. Hunter as being present in the header “Committee Members Present”.

Disclosure of Pecuniary Interest and Conflict of Interest

None.

Business Arising from the Minutes

Staff informed the Committee regarding all items that were requested in the last set of Minutes, have been provided within the package for this meeting.

Further discussion took place regarding the planning inspection budget and the consensus of the Committee is to reduce that budget to \$5,000.

Unfinished Business

Planning Act Tariff of Fees Schedule A to By-law No. 06-684

Discussion took place regarding comparing our fees to other rural communities similar to ours. The consensus of the committee is not to increase the Planning Tariff of Fees Schedule.

Discussion on Mining Location B

Discussion took place regarding the above and the merits of the non-development on mainland. The Committee did not have consensus as to the duty to consult with the property owners, and whether or not property owners have a legal right to develop on their property.

M. Cummings, Chief Building Official gave a bit of history on the consultation process during the Zoning By-law implementation and informed the Committee that according to the mailing list print out from 2006 all landowners were sent the draft Zoning By-law. He confirmed by reviewing the mailing list that staff provided to the Committee that the current owner, at the time, Ms. B. Boysen Bruce did receive a copy of the publication. He further explained that the publication of the draft Zoning By-law was mailed out December 21, 2006 prior to adoption and it resembled a newspaper article similar to the Temagami Times. He explained further that the Municipality only received 8 returns and Ms. Boysen Bruce publication was not listed as returned. He further informed the Committee that he was certain that the mainland development originated from the Ministry of Natural Resources and Forestry Land Use Plan.

Mr. Kenrick gave a brief history on mainland development, and the Crown's policies. Further discussion took place regarding mainland development and staff will bring the information below back to the Committee at a later date.

After carefully discussing the issue the majority of members would like to recommend to Council to seek a legal opinion on the following items:

1. Does the status of the buildings have any bearings on the permitted uses on the site?
2. Seek an opinion from a professional planner regarding the above property.

Clarification from Jamie Robinson regarding OP Amendment or ZBL Amendment

The Committee received this item for information.

Clarification from the Clerk regarding External Relations Committee structure as per the MOU

The Committee received this item for information. The consensus of the Committee is to recommend to Council to adopt this consultation process for the 2017-2018 OP review and to request, through the MOU Committee that TFN & TAA establish an External Relations Committee. The External Relations Committee will review the Draft OP and provide comments/concerns.

Discussion on retaining a Planner vs. Consultant for the OP review

Staff informed the Committee that hiring a Consultant in a firm who specializes in OP can be quite costly vs. hiring a Planner on contract. Staff further informed the Committee that a Planner retained on

contract can also accomplish alternate policies that need to be in place such as the Community Improvement Plan and Archaeological policies. The Committee heard public comments regarding background information for hiring a Planner on contract vs. a Consulting firm.

Further discussion took place as to the challenges the Municipality faced when looking at hiring a Planner vs. a Planning Assistant. Staff informed the Committee, that instead of hiring a planner/consultant for the Official Plan Review, hiring a consultant for drafting and implementing a Community Improvement Plan, and have a planning consultant on retainer during that time to deal with planning related matters, it would be cost effective to have one individual on short term contract, that can do the tasks required. Further discussion took place to see if a planner can be retained on short term contract and that heavy emphasis be placed on their past experience on the development/review of complex official plans. The consensus of the Committee is to recommend to Council consider hiring a planner on contract and passed the following motion:

17-35

MOVED BY: J. Hasler

SECONDED BY: B. Leudke

WHEREAS the Municipality would be hiring a consultant for the Official Plan review and a consultant for the Community Improvement Plan and uses a consulting firm for other planning related matters;

AND WHEREAS it may be beneficial to hire a Full-Time Planner on contract for 18months to 2 years to accomplish these projects and mentor the Planning Assistant on regular planning matters;

AND WHEREAS the qualification should emphasise their past experience regarding official plan development/review and zoning by-law development/review;

NOW THEREFORE BE IT RESOLVED THAT the Planning Advisory Committee recommends to Council to consider hiring a planner on contract.

CARRIED

Items for next agenda

- OP review
- Terms of Reference

Set Meeting Date

The consensus of the Planning Advisory Committee is that the next meeting be scheduled for after the Christmas holidays.

Meeting Adjournment

17-36

MOVED BY: B. Leudke

SECONDED BY: B. Graham

BE IT RESOLVED THAT the November 22, 2017 meeting be adjourned at 2:24 p.m.



TEMAGAMI FIRST NATION

BEAR ISLAND

LAKE TEMAGAMI, ONTARIO P0H 1C0

TEL 1.888.737.9884 or 705.237.8943

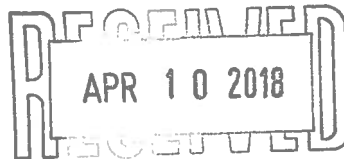
FAX 705.237.8959

www.temagamifirstnation.ca



April 10, 2018

Lorie Hunter – Mayor
Municipality of Temagami
Box 220
Temagami, ON P0H 2H0



File ☒ Incoming ☐ Other
Mayor ☒
Council ☒ BA
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
Ron P.

Dear Mayor and Council

Further to Temagami First Nation Chief and Council writing the Municipality of Temagami asking for a public apology and including a resolution. I wish to further advise that I too was personally slighted by Councillor Prefasi's erroneous rant on his social media page, additionally I am of the opinion that the basis of the page is not representative of good governance. Councillor Ron Prefasi maintains his own social media page on Facebook (where he is the page's creator, moderator and administrator called "Temagami Ron Prefasi – Your Voice Matters". This page is a forum which allows and encourages hateful, malicious and vexatious exchanges to take place on social media. The basis of this page and Councillor Prefasi's conduct on the page also violates the Municipal Declaration of Office, the Royal Proclamation of 1763, Bylaw 17-1337 Municipality of Temagami Workplace Harassment Policy, the Human Rights Code and the Charter of Rights and Freedom, the MOU between TAA/TFN/MOT and more specifically the Policy Statement under Municipal Code of Conduct (By-Law 13-118), as such please accept this letter as my Complaint, which I believe is of a serious nature as defined under section 5 Enforcement of the Schedule A to By-Law 13-1138 more specifically sections 5.1 and 5.4.

Please refer the chronology of events below and details of my complaint where Councillor Prefasi violates the codes to which he has been given the elected privilege to represent. As quoted in Schedule A to By-Law 13-1138 – *Attaining an elected position within the community is a privilege which carries significant responsibilities and obligations. As leaders in our community, Members of Council are held to high standards of conduct and ethical behaviour. In addition to being well-informed to undertake their policy and decision-making functions effectively, Council members are expected to carry out their duties in a fair, honest, conscientious, diligent, impartial, transparent and professional manner that respects the dignity of individuals and is in accordance with the Human Rights Code and the Charter of Rights and Freedoms* - is the Municipal Council in support of Councillor Prefasi's page and the basis of it ?

On November 28th 2017 – prior to finalizing the Tender of Temagami First Nation (TFN) Multi-Use Facility - I organized an open house on Bear Island and invited every neighboring contractor, supplier, lodge owner and anyone who had an interest in taking part in and learning about our project. The Open House was designed to be a forum to develop partnerships/opportunities with all 6 of our Pre-Qualified General Contractors, it was well attended and it was here that TFN also learned that the lodges did not have the ability to dedicate their establishments to our potential contractor's manpower needs. This led TFN to purchase a contractor camp comprised of 8 modular trailers which would be set up on Bear Island to provide lodging for the workforce carrying out our major Capital Project. (As an aside I would like to share that the operation of this camp alone will be creating eight new full-time jobs in our area during construction.)

A plan was finalized on Tuesday March 14th on how we could safely move these trailers down the Lake Temagami Access Road and over our ice road to Bear Island. This plan was developed between myself, TFN's Community Infrastructure Manager, the camp supplier, the hired transport drivers, an Engineer with the Ministry of Labour and the local contractor who was hired to assist in moving these trailers. After which we had to apply for Oversize Load Permits with the Ministry of Transportation (MTO) of Ontario. It takes 36 hours to obtain the required MTO permits before we could begin to move these trailers via transport – the permits are only valid from dawn till dusk on regular work days (Monday through Friday) and the route in which these trailers are traveling need to be identified at the time of application. The permits were required as the loads exceeded the allowed width of 8.5 feet –these trailers were 12 feet wide. An overweight permit was not required nor issued by the MTO.

On the afternoon of Thursday March 15th after preparing the "Community Bulletin" (as attached) advising of the intermit ice road closure I attempted to contact the Municipal Public Works Superintendent (PWS) – Barry Turcotte to include him in our plans regarding the trailers. He was out of the office so I spoke to his Administrator and also supplied her with a copy of the "Community Bulletin" – she advised that the Public Works Crew was imposing the half load restrictions that day – I asked what the reduced weight limit would be to which she didn't know but moments later emailed that it was 5 tons per axle – at which time I advised that even with the half load restrictions imposed 7 of the 8 trailers conformed to the restriction as the trailers and trucks combined weight was 45,000 pounds 24 tons and given that the transports have 6 axels the loads were under the allowed 30 ton – the combined truck and trailer weight of the 8th truck was 63,000 pounds – almost 2 tons over the imposed weight limit however the expected weather forecast throughout the week of March 19th (when we would begin the haul the trailers) the daytime high was expected to be -18. The Access Road was and would remain frozen.

The PWS returned my call at 10:30AM on Friday March 16th, I made him aware of our plans in regards to moving these trailers, I made him aware we had obtained the MTO permits, consulted with an Engineer from the MTO and through discussion; given the weather, the weight of the loads we agreed that the Access Road was able to tolerate the loads provided we hauled the heaviest load (the 8th trailer) first thing in the morning ensuring the road was at its hardest. He asked for my email address as he wanted to recap and formalize our conversation. At 2:22PM that day an email was sent to my attention which all Municipal Council was also copied on;

Hi Jamie

*Thanks for taking the time to speak to me today about the Municipality's concerns for the Lake Temagami Access Road. As you are aware at this time of year the Municipality of Temagami has half load signs up on the Mine Access road to protect the road and keep it in the best shape possible for everyone that uses this road. I understand that next week TFN will be hauling mobile trailers down this road and we want to make clear that any damages to our road resulting from these trailers and/or materials being hauled is at TFN expense to repair. As I mentioned, the MTO permits do not cover travel on municipally maintained roads. I would also like to add that, because Section 110 of the Highway Traffic Act the Act allows municipalities to issue permits to allow oversize or over weight vehicles to travel on municipally maintained roads, **in the future you** or the contractor should approach the Municipality for a permit for oversize or overweight loads on the mine road.*

We want to work cooperatively with the Temagami First Nation, but there is not time to take this to Council to get permits for Monday morning.

Please respond to acknowledge receipt of this email.

Thank you

Barry Turcotte -Public Works Superintendent

In response to Barry's email I offer the following comments/questions for consideration –

- Does the municipality actually have "jurisdiction" over the Lake Temagami Access Road as defined in section 110 of the Municipal Act? I am not questioning the fact that the Municipality maintains the road but I have seen correspondence from the Mayor to Ministers and even Councillor Prefasi siting their position is that they (as the Municipality) do not own the road and further question why the Municipality should be responsible for maintaining it – would the road not then fall under Crown Land and further would imposing a fee further violate the Royal Proclamation of 1763 where First Nation member maintain that we are able to travel freely throughout n'Daki Menan and further on this road as un-surrendered Native Territory as defined in the Royal Proclamation? Under the Declaration of Office does Councillor Prefasi's actions in declaring "that the Municipality has to use whatever means are at its disposal to prevent these vehicles (the trailers) from using the Access Road" bear true allegiance to Her Majesty Queen Elizabeth the Second by impeding our Progress? Is it the intention of the Municipality to enforce/issue permits in the future? Is the Municipality claiming on record that they now have ownership of the road in its current state?
- Did I miss the underlying sense of urgency to respond to the email that the PWS had sent? Did the PWS express in his professional opinion that the road in question could not accommodate the loads? It was Councillor Prefasi who seemingly took an issue with agreement and/or discussion that Public Works Superintendent and I had. What transpired between 2:22PM on Friday and 8:34AM on Saturday March 17th to provoke Councillor Prefasi to address all of Council by email/letter and post the letter and his position on the matter, to his social media page?

- Under Schedule A to By-Law 13-1138 Section 4.7 - *Members shall acknowledge and respect the fact that staff work for the Municipality as a corporate body and are responsible for making recommendations that reflect their professional expertise and corporate objectives, without due influence from any individual Member. In addition, Members shall acknowledge and respect the fact that staff carry out directions of Council as a whole, through the Chief Administrative Officer (CAO) and administer the policies of the Municipality. A Member shall refrain from using their position to improperly influence members of staff in their duties or functions or to gain an advantage for themselves or others. If a Member disagrees with or disapproves of information or advice provided by staff or actions taken by staff acting in good faith, the Member shall ensure that any comments made to this effect in public shall be made in a fair and respectful manner, in such a way as to express disapproval with the outcome, without criticizing staff.*

As I said, on the morning of Saturday, March 17, 2018, Councillor Prefasi posted a letter that he had addressed to all of Municipal Council on his Facebook page, which led and provoked a completely unhealthy destructive exchange on Facebook, between himself (a member of Municipal Council) Temagami First Nation members and Municipal residents (attached is the letter and comments)

The thread of the post opened with him saying “wearing my councillors hat this morning” *“Three large oversized trailers are scheduled to use the Access Road sometime this week to get to the TFN’s ice road. The Municipality was made aware of this through a post on my Facebook page. Public Works correspondence with the TFN’s Capital Projects Manager regarding the necessity of obtaining Municipal permits for oversized loads has gone unanswered, so it prompted me to send the attached letter to our Mayor and Council outlining my concerns and the necessity for a meeting with the TFN to discuss the parameters required for moving large loads such as this and to resolve the issue amicably.*

I did in fact attempt to work with the municipality of Temagami and that your Public Work Superintend in his professional experience advised on Friday that he had no concerns with the Mine Road to use Mine Road to transport our trailers. All of Council was notified by the PWS yet Councillor Prefasi sites that his social media page is where he first learned of this? Again I have concerns of how the conversation was conducted on facebook – was Councillor Prefasi upholding the Municipal Code of Conduct or in compliance with Bylaw 17-1337 Municipality of Temagami Workplace Harassment Policy, the Human Rights Code and the Charter of Rights and Freedom when making these posts and statements on social media? Are Councilor Prefasi’s comments/actions reflective of the relationship the Municipality wants to remain with TFN, more specifically is this type of behaviour supported by the Municipality under the MOU between the parties ?

I attended the last Municipal Council meeting held on March 22nd, as I wanted to be there to speak to any matters that may have been discussed relating to Temagami First Nation’s Capital Project (TFN-CP). I was told at the March 22nd meeting that the TFN-CP was not a matter on the agenda and that no discussions on the TFN-CP would be taking place under the agenda item “new business”. I also took a moment to advise Municipal Council that should the TFN-CP become an “item” of discussion I would like to be notified as I am the point person for the project.

I have spent the last thirteen years working on major capital projects throughout Ontario and Western Canada and on each of these projects I was a direct liaison with Consultants, Sub-Contractors, site Personnel and Clients/Owner – all stakeholders in a project, which is why I engaged and truly understand the importance of these types conversations that took place with the Public Works Superintendent. I also understand the obligation to ensure a projects practices are in compliance with Ontario Provincial Specification Standards, Ontario Provincial Drawings Standards, specifications listed in Contracts documents, bylaws, and any other policies that hold stakeholders to a high measure of safety. Having said that I understand why a permit was issued from the Municipality to Geromer Inc. Geromer Inc was hauling “heavy loads” in a residential area – Fox Run .. generally a Municipality issues these types of permits in these types of situations to ensure the infrastructure under the road (as in water, sewer, gas and hydro lines) as well as the surface treatment (asphalt, granular sealant) in which the heavy loads are travelling on are protected and the integrity of that infrastructure isn’t compromised. I reviewed the permit issued to Geromer Inc. where an understandable 12T total limit was imposed in order to preserve the integrity of the surface treatment of that road. The Access Road has no buried infrastructure, it’s a complete granular base, one could even go so far to say that weakest point of that road is bridge at Tadapoga Creek (kilometer 5) but that bridge is also highway rated which generally allows/holds 120,000KG, none of these trailers in no way exceeded the weight limit of that road? I honestly question where Councillor Prefasi felt an emergency situation was before him? How did TFN have a complete disregard for the Municipality or other users of that road? I will ask again – does Council support his views?

As resident of Temagami for over 30 years, a TFN member as well as their newly appointed Capital Projects Manager I am trying realize and take pride in the local benefits that this \$9.8 million project will create, not only for our Nation but to the other adjacent communities so that more of the benefits stay within OUR ENTIRE COMMUNITY OF TEMAGAMI. This is the largest project this area has seen in too long, I am not sure how Councillor Prefasi’s behaviour encourages or even supports our endeavours, but we will continue to strive for local benefit. I wish to further add that the Financial Benefits that has been expended since our contract was awarded on February 26th had been almost \$400,000.00 local contactors, suppliers and lodge owners, more specifically the following; Miller Paving, Runnals Trucking, Caldwell Trucking, Temagami Shores, Temagami Petro, Grants Home Hardware, Longshot Diamond Drilling, Manderstrom Construction Services and Temagami Electrical Services.

Finally, I write to you the Municipal Council to ask if you find my allegations of infractions regarding Councillor Prefasi’s behaviour and actions to be of a serious nature? I am asking Council to decide whether or not to exercise its authority under Section 223 of the Municipal Act 2001, as amended (the Act) to appoint an Integrity Commissioner who would be responsible for performing an independent investigation and reporting back to Council.

Sincerely

Jamie Koistinen

Capital Projects Manager - Temagami First Nation

The Municipality of Temagami is facing an emergency situation that it must deal with proactively.

It is an issue that contains elements of public safety, Municipal liability, potential costs for repair of infrastructure and due diligence through Risk Management.

The TFN has hired a contractor to move oversized trailers down the Lake Temagami Access Road this coming week. These trailers are vehicles that can only travel on provincially controlled roads if they obtain special permits from the MOT.

I understand that the MOT has provided those permits to the contractor. This allows the contractor to haul the trailers on provincial roads.

However, the MOT, in an email to the LTAPP committee, has claimed that it has no jurisdiction over the Access Road.

This is about a lot more than half load signs on the Mine Road.

It's about the safety of the travelling public.

It's about the safety of kids on school buses.

It's about the Municipality's responsibility to assume due diligence in Risk Assessment.

It's about access on the road for postal vehicles and emergency vehicles such as police and ambulance.

It's about ensuring that the Municipality take every necessary step to protect itself legally should anything happen as a result of these oversized trailers on the Access Road.

It's about whether we turn a blind eye to the actions of one segment of the area's population that is using the infrastructure in the municipality without cost.

It's about treating taxpayers more harshly than we treat non-taxpayers. Harken back to Mr. Leger on Fox Run.

It's about the potential costs to the Municipality should there be problems with our infrastructure as a result of these oversized loads.

The TFN does not have the authority to drive these vehicles on the Mine Road. Nor do the drivers for the transport company that the TFN has hired.

This is a complete disregard for the community of Temagami.

Our first knowledge of this was a Facebook posting to my Facebook page 24 hours ago.

There was no contact with the Municipality.

We don't even know when these vehicles are travelling on the Access Road or how long they will hold up traffic.

We only know, from Facebook, when the ice road will be closed to ALL traffic and when every access to the ice road will be blocked.

There has been no response as yet to the contact email sent to the TFN by our Public Works Superintendent at 2:22 this afternoon.

How can this situation be resolved?

First of all, an issue of this magnitude should have been dealt with today by the Mayor and the acting CAO. Not by the Superintendent of Public Works.

This is also not the time to back away from this issue due to the perception of political correctness.

It's the time to analyze the situation and to come to a reasonable conclusion which protects our ratepayers, other users of the road and the Municipality itself.

Until such time as there is communication between the TFN and the Municipality, the Municipality has to use whatever means are at its disposal to prevent these vehicles from using the Access Road, whether by doing it through discussion between the Mayor and the Chief, or by requesting that the OPP prohibit and/or fine the contractors for driving on a municipally maintained road without a Municipally issued permit for an oversized load, or through doing what the Reeve of Temagami had to do in the late 1980's due to an emergency situation: have the Public Works crew disrupt traffic on the road for a day in order to replace a culvert.

Given the short time frame facing us, I would suggest that it is the Mayor's duty to step in and contact the TFN and let them know that this is not going to happen until there is a meeting between the TFN, the council of the Municipality, the principal players in our Public Works department and the contractors.

Given these conditions, this is the prudent thing to do.

Temagami Ron Prefasi: Your Voice Matters

Prefasi: Your Voice Matters

Public Group

About

Discussion

Members

Videos

Photos

Files

Shortcuts

- ndakimenan voices
- Temagami Ron Prefasi...
- The Pier Market 2
- OUR TEMAGAMI 2
- Kimmy & Tracy Memor...
- See more

TEMAGAMI RON PREFASI... YOUR VOICE MATTERS

Wearing my councillor's hat this morning.

Three large oversized trailers are scheduled to use the Access Road sometime this week to get to the TFN's ice road.

The Municipality was made aware of this through a post on my Facebook page.

Public Works correspondence with the TFN's Capital Projects Manager regarding the necessity of obtaining Municipal permits for oversized loads has gone unanswered, so it prompted me to send the attached letter to our Mayor and Council outlining my concerns and the necessity for a meeting with the TFN to discuss the parameters required for moving large loads such as this and to resolve the issue amicably.

This is a clear indication of why I believe that the present Memorandum of Understanding between the TFN and the Municipality is not working effectively.

The Municipality of Temagami is facing an emergency...

PDF

[Download](#)
[Preview](#)

Jesse Cyr and 12 others

6 Shares 39 Comments

Randall Becker Is there an issue

Like · Reply · 2d

Randall Becker ?

Like · Reply · 2d

Mark Overton What are they moving

Like · Reply · 2d

Randall Becker A few mine camp type buildings.

Like · Reply · 2d

Randall Becker The road is frozen solid so it cant be a weight issue. The road is owned by the MNR and temagami cant even enforce people parking on the road reducing it down to one lane.

Like · Reply · 2d

Randall Becker The wide load permits are in place which meets MTO standards. Dose the town issue thier own permits? We are moving a few big trailers. Its not like we are rezoning land without consultation or something.

Like · Reply · 2d

Randall Becker It temagami wants to face an emergency situation regarding the use of the lake temagami access rd. That can be arranged. We have blocked it before

Like · Reply · 2d

Your Pages

[TFN Capital Projects](#)

SUGGESTED MEMBERS

Friends

Locations

Recent Group Files


Create New Groups

Recent Group Photos

Suggested Groups

Randall Becker All requirements for safe transport of these loads have been met. Please describe the "emergency situation" temagami has with this

Like · Reply · 2d

 **John Shymko** My intention on sharing the community notice cited was to make people's lives in all of the Temagami communities easier.


To have the post politicized is to go against the very nature of the post and, from my understanding, the very nature of what this page has become.

A community divided is not a community.

Like · Reply · 2d · Edited

 **Randall Becker** A misinformed leadership is a big issue.


Like · Reply · 2d

 **Randall Becker** The loads are big and bulky but under 5 ton per axle. So again. Please describe the emergency situation.

Like · Reply · 2d

 **Robin Burns Koistinen** This is not about safety, it's an ugly agenda hidden among safety rhetoric!

Like · Reply · 2d

 **Robin Burns Koistinen** These same trailers came up the Highway 11 the time of day was chosen not to have interfere with school buses. Their will be flaggers. The temperature next week will be perfect the Lake Temagami road will frozen.


Like · Reply · 2d

 **John Shymko** A lot of progress has been made recently with community relations.

I am saddened by how willing people are to risk this progress.

I feel there are agendas at play here, and I really think the best needs of the community are not being served.

Like · Reply · 2d · Edited

 **Robin Burns Koistinen** Welcome to Prefasi rhetoric. There's an Assembly today I'm sure this will move to the top of agenda!

Like · Reply · 2d

 **Randall Becker** We deffinatly will speak to this "emergency situation"

Like · Reply · 2d


 **Kim Montroy** Why hasn't MTO contacted the Municipality, if there was an issue?

Like · Reply · 2d


 Write a reply...

 **Robin Burns Koistinen** Ambulances can be accommodated!


Like · Reply · 2d

 **Ron Prefasi** I am attending the Marten River Winterfest this morning and the Ling Fling this afternoon. If anyone wishes to speak about this I'd be happy to. I will be awaiting a call from the Mayor to advise council that she has been in contact with the TFN and that we have an emergency meeting scheduled to discuss this with the band on Sunday so that permits can be issued with the parameters required to protect the transport company, the TFN and the taxpayers of this Municipality.

Like · Reply · 2d

 **Ron Prefasi** Hi Randall Becker. I used the word emergency as an emergency situation allows Council to have an emergency meeting without the 48 hours notice which the Municipality's bylaws require. In an emergency, we can have a meeting on Sunday with the TFN to discuss the parameters and issue the permits. Otherwise, we could not meet until Wednesday to deal with this issue.

Like · Reply · 2d

 **Robin Burns Koistinen** Ron you used the word emergency for drama read your dramatic letter! It's so ridiculous, I really hope your fellow members of Council see your drama, and it's all about you trying to be the guy!

Like · Reply · 1d

 Write a reply...

ADD MEMBERS

MEMBERS



SUGGESTED MEMBERS

Friends

 **Marc J. Beaudry** [Add Member](#)

 **Frank Sisco** [Add Member](#)

 **Gordon Carr** [Add Member](#)

[See More](#)

DESCRIPTION

Today (May 11) is the official launch of Temagami's opportunity ... [See More](#)

LOCATIONS

 **Temagami, Ontario**

RECENT GROUP FILES

The Municipality of Temagami is facing...
Ron Prefasi updated on Saturday

CREATE NEW GROUPS

Groups make it easier than ever to share with friends, family and teammates.

[Create Group](#)

RECENT GROUP PHOTOS




Suggested Groups



Hazelton and Scenic View Community
105 members

[Join](#)



Northeastern Ontario Collectables BUY/SELL/TRADE/SWAP
131 members

[Join](#)



Perron People

YOUR PAGES

1,047 Members

 **TFN Capital Projects**

 **Creever** 4h

 **Hida** 4h

 **April Rose Mckenzie** 4h

 **Add Member** 3h

 **Add Member** 1d


 **Add Member** 3h

 **Add Member** 3h

 **Alice Becker** 3h

 **Val Wilson** 3h

 **Chantal Seguin** 2h

 **Lise Remillard** 21m


 **Julian Davies** 5h

 **Steve McDermott** 12h


[See All](#)

Turn on chat to see who's available


[Search](#)

 **Randall Becker** How many load permits has the town issued on the MNR owned road in the past?


Like Reply 2d


 **Ron Prefasi** John Shymko, you are so wrong. This is the ONLY information that the Municipality has to date – the information that has been given this morning on this page. And, Robin Burns Koistinen has provided at least some details of what is to occur. And Randall Becker can find the details of the fact that this is not an MTO controlled road in the email attached that I have sent to council. Permits issued by MOT for Highway #11 do not cover travel on the Lake Temagami Access Road. Even your contractor's insurance will not cover him. My pancakes are getting cold. See you this afternoon.

Like Reply 2d

 **Robin Burns Koistinen** Oh Ron you are so wrong there were conversations with your staff and the memo was sent to Town office! You know so! This site is not the Municipal Office contrary to your belief that nothing happens unless it is posted here!


Like Reply 1d

 Write a reply...


 **Robin Burns Koistinen** It's all Prefasi being the guy! There are no issues. Yeah I have the weather forecast and common sense!

On the other hand you want an us them situation like Temagami 51!


Like Reply 2d

 **Kim Montroy** There has been great Communications and there will be an accompanying vehicle w lights, we have exceptional conditions right now to keep moving our project on, IF WE HAVE TO COME CLOSE THE WHOLE ROAD DOWN WE WILL!


Like Reply 2d

 **Randall Becker** The lake temagami access rd should be shut down indefinitely until the federal government's failure of fiduciary obligations is negotiated and reconciled.

Like Reply 2d Edited


 **John Harding** I like the words Common Sense and I am getting ready to push for de/amalgamation from the town of Temagami

Like Reply 2d


 **Robin Burns Koistinen** John Harding you know there is no issue bringing these trailers in, Prefasi needs a common sense nudge!

Like Reply 1d

 Write a reply...

 **Randall Becker** We can have a blocked in place before the syrup hits the pancakes

Like Reply 2d

 **John Shymko** Just to highlight a few expressions from your letter. I encourage all to read the letter in Ron's post themselves, so these will not be taken out of context.

However, these do not seem like unifying phrases to me.

"treating taxpayers more harshly than we treat non-taxpayers."

"complete disregard for the community of Temagami"

"back away from this issue due to the perception of political correctness"

"has to use whatever means are at its disposal"

"requesting that the OPP prohibit and/or fine the contractors"

These are not community building block statements.

I live in the municipality of Temagami and I work in the community of Bear Island. I, like so many here, have stakes in both communities.

but come on... "treating taxpayers more harshly than we treat non-taxpayers." "umm... who are you referring to? First Nations people?"

really? seriously?

"back away from this issue due to the perception of political correctness"

honestly?

ADD MEMBERS

Enter name or email address...

MEMBERS



SUGGESTED MEMBERS

Friends

 Marc J. Beaudry

 Frank Sisco

 Gordon Carr

See More

DESCRIPTION

Today (May 11) is the official launch of Temagami's opportunity ... See More

LOCATIONS



Temagami, Ontario

RECENT GROUP FILES

The Municipality of Temagami is facing...
Ron Prefasi updated on Saturday

CREATE NEW GROUPS

Groups make it easier than ever to share with friends, family and teammates.

Create Group

RECENT GROUP PHOTOS

See All



Suggested Groups

See All



Hazleton and Scenic View Community
105 members

Join



Northeastern Ontario Collectables
BUY/SELL/TRADE/SWAP
131 members

Join



Perron People

Turn on chat to see who's online

Search

If anyone else would have said this, you would have been all over them. This is not respectful communication.

This is the very definition of divisive politics.

Are we not above that yet?

Like · Reply · 2d

Robin Burns Koistinen Told you his true colours would reveal them self. Because he shows up at a couple events our carnival and step dancing and talks about reconciliation at Wabun he thinks he is Mr Wonderful. But his letter his words his venom is underneath the pasty fake smile!

Like · Reply · 2d

Kim Carr Robin Burns Koistinen really??? Was that necessary??? Not very professional if you want ppl to take you seriously. Would be nice if you could keep comments to topic on hand and not get rudely personal.

Like · Reply · 2d · Edited

Robin Burns Koistinen Personal, personal, I guess you didn't read Rons post! It seems you don't like a balanced perspective while he is allowed to post negative comments about municipal staff, others on Council, reference the First Nation as non taxpayers in his condescending manner you are all for it, but when he gets it back its personal! Poor Ron! Give me a break!

Like · Reply · 2d

Kim Carr Robin Burns Koistinen actually robin I do read them, and if I had information to the contrary I would also read that and respond accordingly. I enjoy reading facts...not personal attacks and drama. I see nothing but negativity in your comments also. I don't see the correlation between his comments and yours...totally opposite. We all get the fact you don't like him...and that's fine. I don't choose who I like and don't like on who I vote for, it's not a popularity contest...I vote for who I think will do good for the town as a whole and personal opinions aside. Say what you like about Ron his has, is and will continue to do what is best for the town. There is and always will be political deputies. What I like to see is if Ron...or anyone else posts something you don't believe to be correct...then yes post your rebuttal and back it up with real proof if you have it. Not immature comments about what events he shows up to and does. Last time I checked that wasn't a bad thing lol

Like · Reply · 2d

Robin Burns Koistinen Kim I do have facts, it's there for everyone to read, look at his letter, if you were on the receiving end of such a post, it is hidden racism, I'm happy for you that you don't understand such concepts!

Like · Reply · 2d

Kim Carr Robin Burns Koistinen again with the negative rude comments. I refuse to stoop to that level and play your game anymore....done lol have a great day!

Like · Reply · 2d · Edited

Robin Burns Koistinen I'm sorry again that you find the truth negative, but that's what this site is founded on, but every once and a while someone challenges it!! If Ron wanted respectful dialogue he would have reasonably called the Chief and asked about the plan, but no he hides and threatens, and he posts negative propaganda about the job!

Let's talk about the job it will have great benefits to the Region, transports travel that road daily but now that we have a couple he wants to impose for a lack of a better term a toll on a road that the Town does not own!

Like · Reply · 2d

Write a reply...

Jamie NE Koistinen Actually Ron you're the one who is wrong - I contracted the public works department on Thursday prior to John Shymko posting the notice on this page - the Super wasn't in so I spoke with the admin even sent her the notice and asked that He Contact me when once he got back. Friday morning at 10:30 I received a call from him - I advised him of our entire plan which he told me he would sent me an email to confirm what him and I had just discussed - 4hrs later I received an email from him of which all of Temagami council was copied on - it hasn't even been 24hrs since I've received the email and this is how you sound the horns - wow!!!

Like · Reply · 2d

ADD MEMBERS

MEMBERS

SUGGESTED MEMBERS

Friends

- Marc J. Beaudry
- Frank Sisco
- Gordon Carr

See More

DESCRIPTION

Today (May 11) is the official launch of Temagami's opportunity... See More

LOCATIONS

Temagami, Ontario

RECENT GROUP FILES

The Municipality of Temagami is facing... Ron Prefasi updated on Saturday

CREATE NEW GROUPS

Groups make it easier than ever to share with friends, family and teammates.

Create Group

RECENT GROUP PHOTOS

See All

Suggested Groups

Hazelton and Scenic View Community
105 members

Join

Northeastern Ontario Collectables BUY/SELL/TRADE/SWAP
131 members

Join

Perron People

YOUR PAGES

TFN Capital Projects

1,047 Members

Hide

April Rose McKenzie

3h

1d

3h

3h

3h

2h



















21m

5h

12h


Turn on chat to see who's available.

Search

-  Robin Burns Koistinen Same old same old! Prefasi thinks no proper planning could have occurred until he became involved. So he can continue to say I'm Mr wonderful. They were going to transport these trailers at risk to everyone. Such a self serving donkey!
- Like · Reply · 2d
-  John Harding John Shymko now you know how people are treated around Temagami we need change
- Like · Reply · 2d
-  Kim Montroy We will not be delayed!
- Like · Reply · 2d
-  Robin Burns Koistinen John Harding how what people are being treated, did you read your leaders post, do you support his nonsense?
- Like · Reply · 1d
-  Nora Daisy Fannin John Harding please clarify what you are saying.
- Like · Reply · 1d
-  John Harding No
- Like · Reply · 1d
-  John Harding There is a nonsense by Ron and Robin and i do not support
- Like · Reply · 1d
- 
-  Randall Becker I will be putting a resolution to the people to shut down the lake temagami access rd indefinitely at today's meeting. If it passes we will try to give notification to the permanent residents of the lake a window of time to move thier vehicals to Temagami.
- Like · Reply · 2d · Edited
-  Robin Burns Koistinen Ron there's a full assembly today at the arena perhaps you should attend and voice your concerns there before this escalates! Mr Wonderful
- Like · Reply · 2d
-  Randall Becker We can make our own deccissions regarding our homeland. Thanks anyway.
- Like · Reply · 2d
-  Randall Becker The town of temagami. The province of ontario. And the canadian government dont have any say on our homeland. This is unceded native land! Its time to remind everyone of this fact!
- Like · Reply · 2d
-  Robin Burns Koistinen Ron Prefasi referring to our community as non taxpayers is so offensive our people have shared and we keep on sharing! Now you want to chase us for pennies on the road! But the real offence is referring to us as non taxpayers, it is certainly not in keeping with Rekindle Temagami, Truth and Reconciliation !
- Like · Reply · 2d
-  Ron Prefasi Robin Burns Koistinen , as per your invitation, I went to the arena a few minutes ago to the TAA assembly, was met by Chief Becker who informed me that you were not there, and I was not allowed in. The Chief informed me that a decision on the road would be made and a press release issued by the TAA.
- Like · Reply · 1d
-  Kim Carr Huh!! Imagine that!
- Like · Reply · 1d
-  Robin Burns Koistinen Yes I am home today! My grandsons Birthday!
- Like · Reply · 1d
-  Kim Montroy Robin Burns Koistinen , right on Robin, family first!
- Like · Reply · 1d
-  Robin Burns Koistinen Yes had a wonderful ride through some of the territory look Grandson to see pictographs!
- Like · Reply · 1d


ADD MEMBERS


MEMBERS




SUGGESTED MEMBERS

Friends

 Marc J. Beaudry

 Frank Sisco


 Gordon Carr

See More

DESCRIPTION

Today (May 11) is the official launch of Temagami's opportunity ... See More

LOCATIONS

 Temagami, Ontario

RECENT GROUP FILES


The Municipality of Temagami is facing...
Ron Prefasi updated on Saturday

CREATE NEW GROUPS


Groups make it easier than ever to share with friends, family and teammates

Create Group

RECENT GROUP PHOTOS




Suggested Groups




Hazelton and Scenic View Community
105 members

Join




Northeastern Ontario Collectables
BUY/SELL/TRADE/SWAP
131 members


Join





Perron People


YOUR PAGES


 TFN Capital Projects
1,047 Members
CONTACT


 McIsaac
4h


 April Rose McKenzie
4h


 Alice Becker
3h

 Val Wilson
1d

 Chantal Seguin
2h


 Liso Remillard
21m

 Julian Davies
5h


 Steve McDermott
12h

Robin Burns Koistinen Kim Carr you don't want to get in a character debate with me, we all know what happened to Bunny's Boutique once you took over!


Like · Reply · 1d

 **Ron Prefasi** Robin Burns Koistinen , take your best shots at me. BUT this is absolutely uncalled for. Venom against Prefasi, no big deal. Personal attacks against others for no apparent reason is unconscionable.


Like · Reply · 1d

 **Robin Burns Koistinen** C'Mon Ron she's a big girl, she wants to dialogue let her!


Like · Reply · 1d


 **Robin Burns Koistinen** Sorry Ron I said perhaps you should attend, I didn't say I was there!

Like · Reply · 1d


 **Robin Burns Koistinen** Also, Randall Becker immediately responded on this page and said no thanks, so you and Kim should learn how to read where the Chief said no thanks!

Like · Reply · 1d


 Write a reply...

 **Robin Burns Koistinen** Talk about drama! Propaganda! B.S. Let's instead talk about you left the Town nearly bankrupt before the turn of the Century! Nothing left in the coffers after having a industry, a mine, a lumber mill, but allegedly you had one of the highest expen... See More


Like · Reply · 1d · Edited

 **Dan Lacroix Belanger** Question what is the coast for a company to obtain a travel license so they can move this over size load on the access road


Like · Reply · 20h · Edited

 **Robin Burns Koistinen** I haven't a clue, I don't know why one would be required.


Like · Reply · 20h

 **Dan Lacroix Belanger** I would asowm that the town has there own bylaw about the weight restrictions on the road so therefore you would need a special permit to travel surten things of difrent weight class , for the road , I don't know what this road is class as but as like... See More

Like · Reply · 20h · Edited

 **Randall Becker** The loads do not exceed the 5 ton per axle. Perfasi has an issue with aboriginal people on unceded native land. Period.





Like · Reply · 20h

 Write a comment...

ADD MEMBERS


Enter name or email address...


MEMBERS


   

SUGGESTED MEMBERS

Friends

 **Marc J. Beaudry** [Add Member](#)

 **Frank Sisco** [Add Member](#)


 **Gordon Carr** [Add Member](#)

[See More](#)


DESCRIPTION

Today (May 11) is the official launch of Temagami's opportunity ... See More

LOCATIONS

 Temagami, Ontario

RECENT GROUP FILES




 The Municipality of Temagami is facing... Ron Prefasi updated on Saturday

CREATE NEW GROUPS

Groups make it easier than ever to share with friends, family and teammates.


[Create Group](#)


RECENT GROUP PHOTOS


  

[See All](#)

Suggested Groups

 **Hazelton and Scenic View Community** 105 members [Join](#)


 **Northeastern Ontario Collectables BUY/SELL/TRADE/SWAP** 131 members [Join](#)

 **Perron People** [Join](#)


[Join on chat to see who's available](#)


[Search](#)


YOUR PAGES


 **TFN Capital Projects**


1,047 Members


 **Apra Rose Mckenzie** [Hide](#)


 **Alice Becker** [Add Member](#)

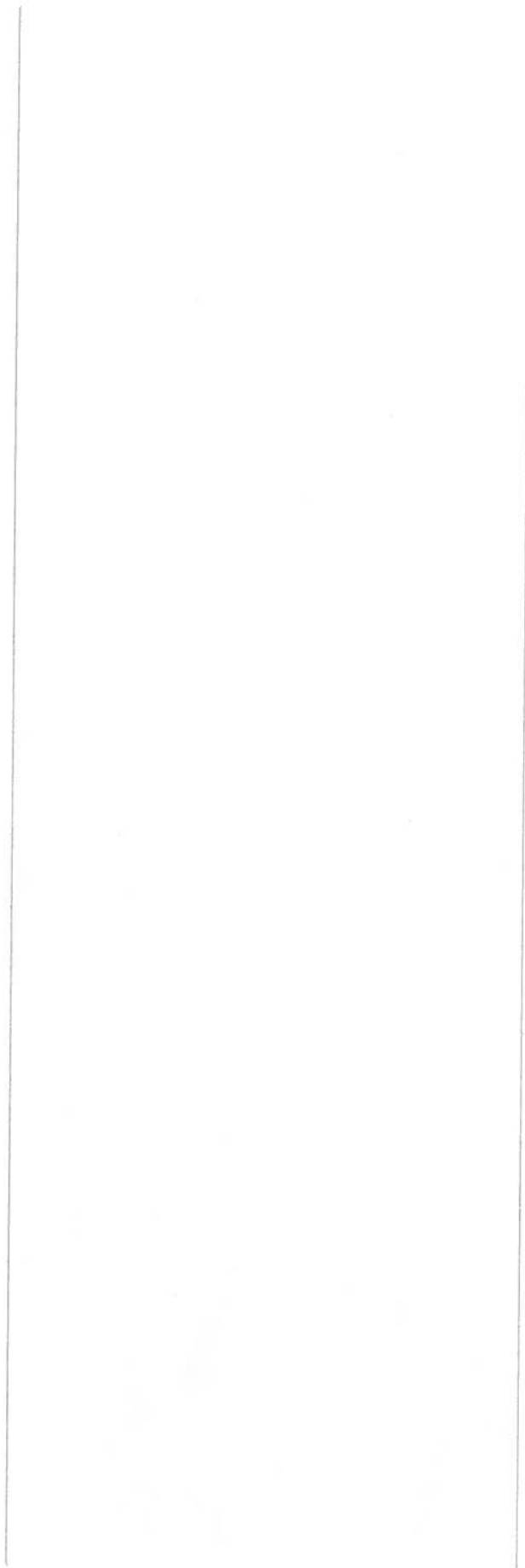
 **Val Wilson** [Add Member](#)

 **Chantal Seguin** [Add Member](#)

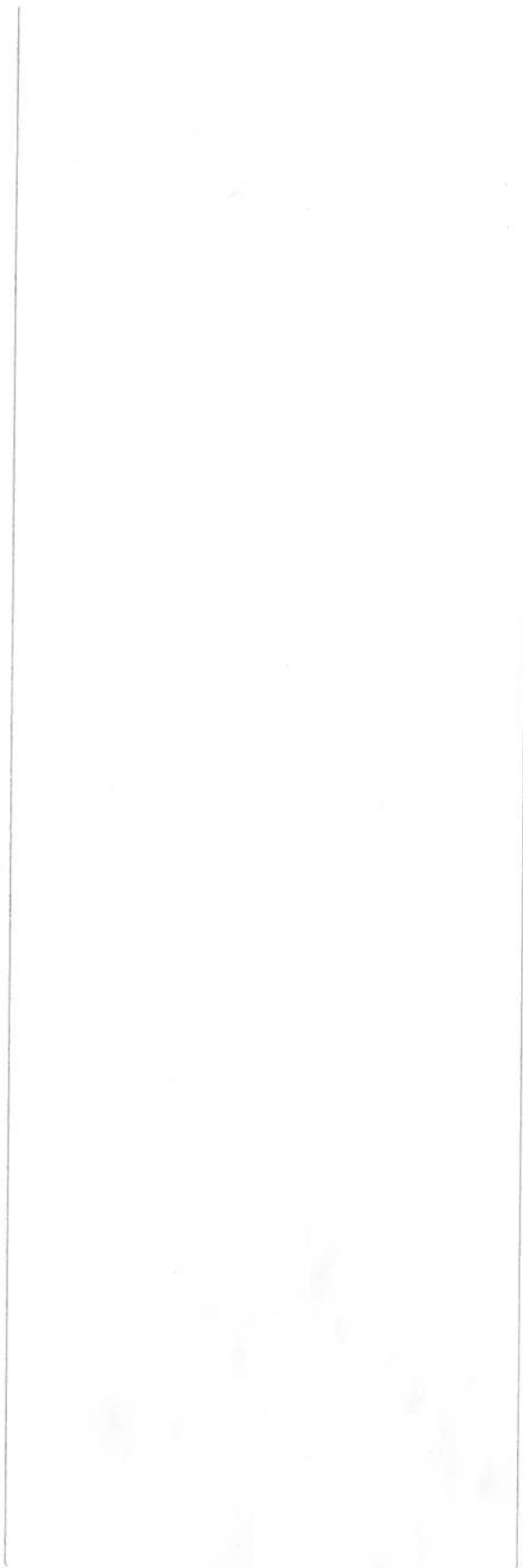
 **Lise Renard** [Add Member](#)

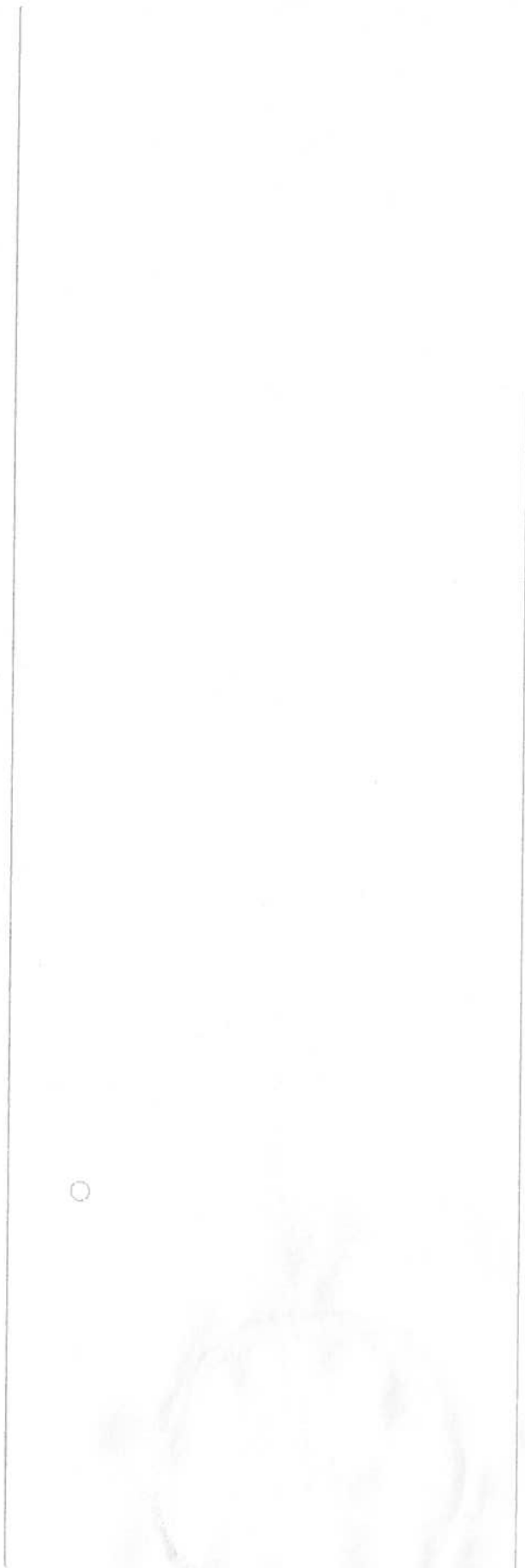
 **Julian Davies** [Add Member](#)

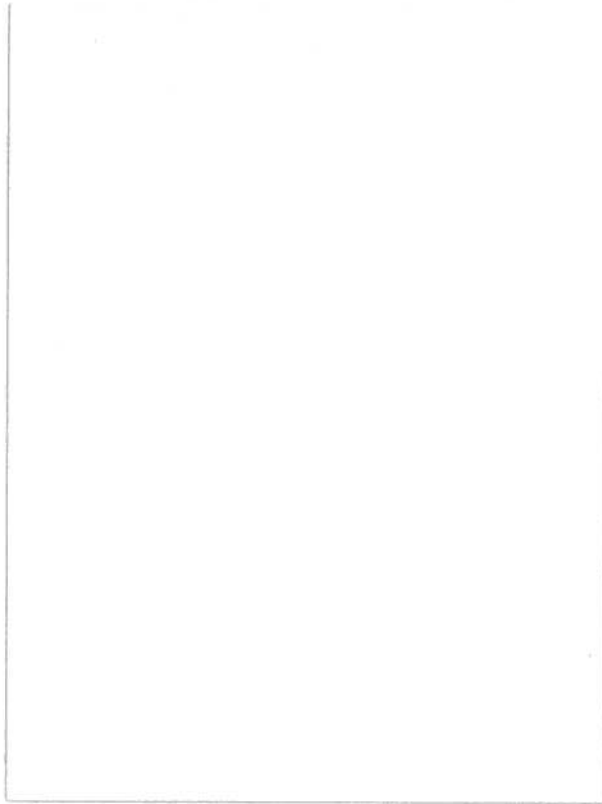
 **Steve McDermott** [Add Member](#)











TEMAGAMI FIRST NATION



BEAR ISLAND
LAKE TEMAGAMI, ONTARIO P0H 1C0
TEL 1.888.737.9884 or 705.237.8943
FAX 705.237.8959
www.temagamifirstnation.ca



COMMUNITY BULLETIN

Attn: Community Members and Ice Road Users
RE: ICE ROAD CLOSURE – Contractor Camp

Please be advised that starting in the afternoon of Monday March 19th until Friday March 23rd 2018, we will be moving the contractor camp trailers from town to Bear Island.

These trailers are currently staged at the Daki Menan Lands and Resource Corporation office located in town. They will be hauled to the end of the Lake Temagami Access Road by transport trucks and will then be towed from the Mine Landing across the ice using heavy equipment. The trailers will gain access to the island by Dean's Beach and will be towed to Lots 46-48 (former elders complex lots - across from the store) – we will be controlling/re-routing traffic on the island while transportation is underway.

On Tuesday March 20th the ICE ROAD will be CLOSED to any and all users between 9:30AM – 10:30AM and again in the afternoon from 2:30PM – 3:30PM.
We will be stopping traffic at all access points leading to ice road.

A reminder that the speed limit of the Lake Temagami Access Road is posted at 50km/hr and to slow down when you see the pilot truck (advance warning truck) that will be used to escort the trailers down the Access Road as the transports take wide corners.

We apologize for any disruption this may cause but hope that this notice will allow you enough time to adjust your travel plans accordingly. Please contact me directly should you have any further questions or concerns at Jamie.Koistinen@temagamifirstnation.ca or 705-237-8600

To ensure the safety of all ice road users and community residents please help us by respecting those who are controlling the traffic, we thank you in advance for your cooperation.

Sincerely

Jamie Koistinen

Capital Projects Manager - Temagami First Nation

Schedule A to By-law 13-1138

Appendix B

FORM OF AFFIDAVIT

AFFIDAVIT OF

1. I, M. Jame Koistinen of the Municipality of Temagami
[Name of Individual] [Name of Municipality]

affirm the following:

2. I have personal knowledge of the facts as set out in this affidavit, because _____
I read the information first hand on Ron Couneller Ron Prefasi's
social media page.

[Outline basis of information - eg. was at event with the member of Council, etc.]

3. I have reason to believe that a member of council, Ron Prefasi
[Name of Member of Council]
has contravened section(s) detailed in attached formal complaint 5 pages +
[Indicate section number(s)] attachments
of the Code of Conduct for members of Council (Adopted by By-law 13-1138).

4. The key facts that have led me to this belief are as follows:

detailed in attached formal complaint 5 pages + attachments

[Set out the facts briefly-numbered statements are helpful-attach a separate sheet if more space needed]

5. This affidavit is made for the purpose of requesting that this matter be reviewed.

6. I acknowledge that I have read the following section of the Council Code of Conduct.

5.5 Integrity Commissioner

If an Integrity Commissioner finds that a complaint has been filed that is malicious, frivolous, vexatious, or has no basis in fact, the complainant shall be required to reimburse the Municipality for the Integrity Commissioner's fees and costs associated with the complaint.

Prior to an Integrity Commissioner commencing any investigation, the Complainant(s) will be required to complete the affidavit found in Appendix B to this policy.

SWORN [or AFFIRMED] before me at the

Municipality of Temagami
[Name of Municipality]

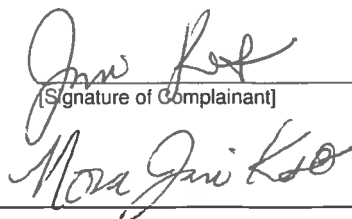
in the Province of Ontario this 11th Day of April, 2018

COMMISSIONER OF OATHS


[Signature of Commissioner]
[Stamp]

Elaine Gunnell, Commissioner, etc.,
Clerk of the
Municipality of Temagami

COMPLAINANT


[Signature of Complainant]

Elaine Gunnell

From: Debby Burrows <debbyburrowsinfo@yahoo.ca>
Sent: Thursday, May 17, 2018 8:51 AM
To: Bill Kitts; Elaine Gunnell
Subject: Cemetery Board

Good Morning Elaine

Now that I no longer represent council on the cemetery board, I would like to remain a member of the board.
Please consider this my request to continue as a member on the cemetery board.

Thank you

Debby Burrows

[Sent from Yahoo Mail for iPad](#)

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

BY-LAW NO. 18-1399

Being a bylaw to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the April 17, 2018 and May 14, 2018 Committee of the Whole meetings and the March 28, 2018, April 17, 2018 and May 14, 2018 special meetings and May 24, 2018 regular meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-law.
3. **THAT** the Mayor and the Chief Administrative Officer or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 24th day of May, 2018.

Mayor

Clerk