



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
COUNCIL IN COMMITTEE OF THE WHOLE MEETING  
AGENDA

Tuesday, November 13, 2018, 6:30 P.M.  
Welcome Center

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An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

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	<b>Pages</b>
<b>1. <u>CALL TO ORDER AND ROLL CALL</u></b>	
<b>2. <u>ADOPTION OF THE AGENDA</u></b>	
Draft Motion: BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated November 13, 2018 be adopted as presented / amended.	
<b>3. <u>DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF</u></b>	
<b>4. <u>MOVE TO COMMITTEE OF THE WHOLE</u></b>	
Draft Motion: BE IT RESOLVED THAT this meeting move to Committee of the Whole.	
<b>5. <u>MINUTES OF PREVIOUS MEETINGS</u></b>	
5.1 Regular Council Meeting Minutes October 18, 2018 - DRAFT Minutes	1
<b>6. <u>BUSINESS ARISING FROM THE MINUTES</u></b>	
<b>7. <u>STAFF REPORTS</u></b>	
7.1 Report 2018-024 - Temagami Fire Department Monthly Report - September, 2018	9
7.2 Report 2018-025 - Temagami Fire Department Monthly Report - October, 2018	11
7.3 Report 2018-026 - Train Station Draft Lease	12
Draft Motion: BE IT RESOLVED THAT Council receive Report 2018-026 regarding the Train Station lease; AND FURTHER THAT Council rescinding resolution 17-239 establishing the rent for the Train Station at \$1,600 per month plus utilities; AND FURTHER THAT Council establish a reasonable rent, including an allowance for utilities for each area of the Temagami Train Station to be leased; AND FURTHER THAT Council approve the draft lease and direct Staff as to which area should be leased to which group; AND FURTHER THAT Council establish a maximum 'donation in kind' to be considered when offering a lease for a lower amount than the reasonable rent determined; AND FURTHER THAT, once signed, Council directs Staff to prepare By-Laws to approve the leases for Council's consideration.	
7.4 Report 2018-027 - Home Occupation Matters	22

Draft Motion:

BE IT RESOLVED THAT Council receive Report 2018-027; AND FURTHER THAT Council choose Option 2 and direct Staff to act accordingly; AND FURTHER THAT Council direct Staff to defer starting the process to change wording in the Comprehensive Zoning By-Law until the earlier of either the Official Plan update has been completed and approved or an Ad-Hoc Committee is formed to work with our Planning Consultant to review the Comprehensive Zoning By-Law in its entirety.

**7.5 Memo - 2018-M-065 - 2018 Forest Fire Emergency After Action Report**

34

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-065 and accompanying *2018 Forest Fire Emergency After Action Report*; AND FURTHER THAT Council supports the report's recommendations in principle; AND FURTHER THAT Council directs the Emergency Management Program Committee (EMPC) to develop a Corrective Action Plan (CAP) for Council's consideration and approval.

**7.6 Memo 2018-M-066 - Municipal Property sales and Cost for Survey**

68

Draft Motion:

WHEREAS Council passed Motion No. 18-315 at the July 26, 2018 Regular Council meeting regarding the execution and completion of an encroachment agreement with the proponent Mr. Hamel; AND WHEREAS a survey is required in order for the encroachment agreement to be a registered document on the title of the property; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-066 regarding Municipal Property sales and cost for survey; AND FURTHER THAT Council directs Staff to share the cost of the survey at a split of 80% to the Municipality and 20% to the proponent.

Draft Motion:

WHEREAS Council accepted Mr. Black's offer to purchase at the July 26, 2018 Regular Council meeting regarding property known as Lot 198; AND WHEREAS during the review process of this purchase Lot 198 is on an unregistered reference plan; AND WHEREAS for completion of this sale a survey is required; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-066 regarding Municipal Property sales and cost for survey; AND FURTHER THAT Council waives the cost for this survey only.

**7.7 Memo 2018-M-067 - Treasurer Administrator Memo**

69

**8. COUNCIL COMMITTEE REPORTS**

**9. ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS**

**10. CORRESPONDENCE**

**10.1 11714 - Temagami Canoe Festival Request for Municipality to be lead in Fednor Funding Application**

70

Draft Motion:

BE IT RESORLVED THAT Council receive correspondence from the Temagami Canoe Festival (TCF) dated October 28, 2018 regarding the request to act as a Qualified Donee for funding application to FedNor for the Temagami Canoe Festival; AND FURTHER THAT Council approve the request to act as the qualified donee for the funding and authorize the Special Projects Coordinator to assist with the funding application; AND FURTHER THAT the Municipality enter into a letter of understanding with the TCF to

clarify the roles and responsibilities of each party.

- 10.2 **11715 - Temagami Canoe Festival Request for Support for the Temagami Canoe Festival July 19-21, 2019** 76  
Draft Motion:  
BE IT RESOLVED THAT Council receive correspondence from the Temagami Artistic Collective dated October 19, 2018 regarding a request for support for the Temagami Canoe Festival 2019; AND FURTHER THAT Council authorize their requests subject to the payment of Fees for the equipment funded by the Ontario Trillium Foundation (OTF) as per our fee by-law in accordance with the Municipality's agreement with the OTF to charge for the use of this equipment.
- 10.3 **11716 - Temagami Artistic Collective Venue rental fees 2 year Agreement Renewal** 78  
Draft Motion:  
WHEREAS the Municipality of Temagami and the Temagami Artistic Collective have entered into agreements since 2010 for reduced rental rates in order to promote arts and culture in Temagami; AND WHEREAS the most recent Letter of Understanding will expire on December 31, 2018; AND WHEREAS the Council of the Municipality deems it desirable to renew the Letter of Understanding for an additional 2 years, but with the donation amount changed to include the full amount of the rental fee for up to five (5) performances a year at the Bunny Miller Theatre; NOW THEREFORE BE IT RESOLVED THAT Council authorize and direct staff to prepare and execute said Letter of Understanding.
- 10.4 **11712 - Temagami Community Market Request for Donation for the Christmas Bazaar Silent Auction** 87  
Draft Motion:  
BE IT RESOLVED THAT Council receive correspondence from the Temagami & Community Market dated October 16, 2018; AND FURTHER THAT Council direct staff to purchase a Hugh McKenzie painting with a value of up to \$150 as a donation to the Christmas Bazaar Silent Auction.
- 10.5 **11724 - Temagami Community Foundation req. to permit ticket sales within Municipal Boundary** 88  
Draft Motion:  
BE IT RESOLVED THAT Council receive correspondence from the Temagami Community Foundation dated October 24, 2018; AND FURTHER THAT Council endorse the ticket sales within the Municipal Boundary.
- 10.6 **11722 - Tri-Town Sno Travellers & Club Echo Lake Temagami Trails Extension Proposal** 90  
Draft Motion:  
BE IT RESOLVED THAT Council receive correspondence from Tri-Town Sno Travellers & Club Echo dated October 30, 2018 regarding the request for support for the trail preparation and equipment; AND FURTHER THAT Council support the Tri-Town Sno Travellers efforts to re-open the River Valley and Red Squirrel Trails; AND FURTHER THAT Council endorse the application through the Trillium Foundation.
- 10.7 **11706A - Temagami Community Foundation Req. to rent the upper level of the train station for an office** 92
- 10.8 **11731 - Temagami & District Chamber of Commerce Train Station Updated Proposal** 93
- 10.9 **11704 - Temagami and District Chamber of Commerce Labour Market and Labour Focus September 2018** 94

10.10	11708 - Ontario Honours and Awards Secretariat Ontario Medal of Good Citizenship Nominations	102
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10.16	11728 - Office of the Fire Marshal and Emergency Management Essentials of Municipal Fire Protection Seminars	133
10.17	11733 - Government of Canada Prime Minister's Awards 2018 for Teacher or Early Childhood Educator	136
11.	<u>BY-LAWS</u>	
12.	<u>APPROVED MINUTES OF COMMITTEE MEETINGS</u>	
12.1	Committee of Adjustment held on October 25,2018 - DRAFT Minutes	138
12.2	Public Works and Water held on October 31, 2018 - DRAFT Minutes	141
12.3	Protection to Persons and Property Advisory Committee - October 31, 2018 - DRAFT Minutes	145
13.	<u>UNFINISHED BUSINESS</u>	
13.1	11713 - Peacock Woodworking & Temagami Lions Club Request for Country Christmas needed services, equipment, and display	149
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Temagami Country Christmas received October 18, 2018 regarding a request for a display within the walking trails; AND FURTHER THAT Council direct staff to purchase an inflatable with a value of up to \$200 as a donation to the Temagami Country Christmas.	
14.	<u>NEW BUSINESS</u>	
15.	<u>RETURN TO SPECIAL COUNCIL MEETING (Optional)</u>	
	Draft Motion: BE IT RESOLVED THAT this meeting return to regular session at                      p.m.	
16.	<u>NOTICES OF MOTION</u>	
16.1	Notice of Motion regarding the Temagami Tower	
	Draft Motion: WHEREAS approximately \$50,000 grant of an approved \$100,000 grant from the Federal Government for repairs and painting of the Tower was lost; AND WHEREAS a number of questions have arisen about the Tower Project, regarding items, among others, such as: the tendering process, the eventual use of, and loss of part of a Federal grant, the unused product at the end of the repairs and painting, the contractor's charges for time lost and for extras, the extent of, and final inspection of, the repairs on the Tower before painting began and the effects of overspraying in the area of the Tower due to the lack of use of any type of shroud; THEREFORE BE IT RESOLVED that Council direct staff to	

provide Council with a comprehensive report for the public on all aspects of the Tower Project, including but not limited to:

1. Council resolutions and details surrounding the awarding, and the process followed in the eventual use of the grant of \$100,000 to the Municipality for work on the Tower;
2. Council resolutions and details pertaining to the original RFP of approximately 3 years ago and the decisions about awarding of the final contract for the Tower Project to a contractor without re-tendering the contract;
3. Council resolutions and details pertaining to the Municipality's RFP's and contracts for the two engineering reports on the Tower;
4. A timeline with details tracking the Tower Project from the time of the budgeting process in 2015 to the grant application, the eventual use of grant funds, the RFP's and any quotes received for the Project or parts thereof, to the awarding of the contract;
5. Details of the repair work done by certified welders on parts of the Tower, as required in the engineering reports, before the painting of the Tower began;
6. An accounting of the cost of any and all peripherals such as the gate and the cost of Public Works repairs on any part of the Tower during the painting process;
7. A spreadsheet breaking down the total cost to the taxpayers of the Municipality, with full details, for both engineering reports and for all of the work done on the Tower, including all extras;
8. A record of the amount of sandblasting material and paint that were purchased and how much was actually used and a record of the disposition of any unused portions of paint and material;
9. An estimate for the contracting of an in-depth scan of metal stress on the Tower, as a safety measure that has been requested on more than one occasion in the past two years by Parks and Recreation due to the Tower's two decades of operation since construction.

**17. MOTIONS ON URGENT \* ITEMS**

(\*Items on this agenda that need to be dealt with prior to the next regular council meeting)

**17.1 11714 - Temagami Canoe Festival Request for Municipality to be lead in Fednor Funding Application**

150

Draft Motion:

BE IT RESORLVED THAT Council receive correspondence from the Temagami Canoe Festival (TCF) dated October 28, 2018 regarding the request to act as a Qualified Donee for funding application to FedNor for the Temagami Canoe Festival; AND FURTHER THAT Council approve the request to act as the qualified donee for the funding and authorize the Special Projects Coordinator to assist with the funding application; AND FURTHER THAT the Municipality enter into a letter of understanding with the TCF to clarify the roles and responsibilities of each party.

**17.2 11713 - Peacock Woodworking & Temagami Lions Club Request for Country Christmas needed services, equipment, and display**

152

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Temagami Country Christmas received October 18, 2018 regarding a request for a display within the walking trails; AND FURTHER THAT Council direct staff to purchase an inflatable with a value of up to \$200 as a donation to the Temagami Country Christmas.

18. ADJOURNMENT

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at                      p.m.