



Corporation of the Municipality of Temagami

Memo No.  
2019-M-053

Memorandum to Council

Staff

Committee

**Subject:** Report from Treasurer Administrator

**Agenda Date:** March 14, 2019

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo No. 2019-M-052.

**INFORMATION**

Draft Budget

The preliminary budget has been included later in this agenda. While it is not yet balanced, part of the work of Staff over the next month will be to refine projects and operating estimates to get closer to the goal of limiting increases to 2.5%.

Year End Accounting and Financial Audit

We are ready for the auditors to start their work on March 18<sup>th</sup> when they are scheduled to start their fieldwork.

Asset Management – AMP 2.0

We have had the initial call with Hemson consulting. Part of the process is completion of an evaluation tool by both the Municipality and by the consultants. We had completed our work prior to the call and now they are completing their assessment and we will talk again in April.

Vadim

Interim taxes have been billed using the new system. It was necessary to change our first due date from the normal end of February to the end of March to ensure there was the required time between billing and due dates. Vadim is now being used for all of our processes while the in house training continues.

Staff

Offers of employment have been extended to Sarah Goodyear who will start on March 11<sup>th</sup> as a part-time Office Assistant, Chantal Kramer who is scheduled to start on March 18<sup>th</sup> as a full-time Office Assistant and Suzie Fournier who is scheduled to start in April as the new Clerk.

Year End Reporting

Year End reporting has been completed for the Ontario Community Infrastructure Fund – Formula Base, Federal Gas Tax and our various employment related reports.

**Prepared by:**  
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**Treasurer/Administrator**