



Corporation of the Municipality of Temagami

Memo No.
2019-M-066

Memorandum to Council

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Staff

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Committee

Subject: Report from Treasurer Administrator

Agenda Date: April 11, 2019

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo No. 2019-M-066.

INFORMATION

User Charges

The theory behind user charges is that there should be a charge when special requests are made. The charge should be set at such a level that ensures that the average ratepayer are not incurring costs related to these special requests.

While we do have a number of charges presently covered in our User Charge By-Law, there are some that appear to be missing or are not adequate in their present form.

New charges that are being contemplated are an administrative research fee that would be applied when special requests are made for reports outside of what would go to Council in normal operations and a fee for supplying duplicate tax information. As stated, special requests and requests for duplicate tax information are both in addition to the information provided or available to all ratepayers.

One area where our fees are inadequate is our planning fees. The fees established are to cover Staff time in processing these requests. Most often, when costs of the contract planner, legal, and advertising costs are considered, it is costing the Municipality more for the planning process than is being recovered in fees.

These, as well as a review of our present fees, will be brought to our next meeting.

Procedural By-Law

We have received a draft of our new Procedural By-Law. This is being reviewed by Staff and will be on the next agenda for Council consideration.

Fire Smart

We have requested a Fire Smart presentation. Their operation are starting up the first of May. Once Council makes a determination on the dates of the May meetings (later in the meeting) then we can work to confirm a date.

Prepared by:
Craig Davidson
Treasurer/Administrator