

**Municipality of Temagami
General Government & Finance Advisory Committee Meeting
Welcome Centre Boardroom
November 13, 2017 at 8:30 a.m.
Draft Minutes**

These minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

Present: R. Prefasi (Chair), B. Koski, L. Hunter, P. Cormier, E. Gunnell

Chair Ron Prefasi called the meeting to order at 8:38 a.m.

Adoption of Agenda

The agenda for November 13, 2017 was adopted by consensus.

Adoption of Minutes

The draft minutes of the November 2, 2017 General Government and Finance Advisory Committee were accepted by consensus.

Business Arising

There was no business arising besides items already on this agenda.

Website proposals shortlist and prices

The committee discussed the proposals that had been provided and decided to revisit matter at the next committee meeting. Elaine will provide for that meeting a chart with the base price and additional costs for each of the top ranked proposals and a recommendation. The committee will review this for a submission and recommendation to Council at the December council meeting.

Funding for an EDO

There was no new information to report at this time.

Review Tax Arrears Summary and Non-identifying Detail.

The Committee reviewed the additional non-identifying detail on the tax arrears listing that differentiated between provincial and mining claim properties and patent land properties. There was discussion of the available means to collect outstanding taxes from mining claims including the possibility of the Ministry of Northern Development and Mines (MNDN) requiring taxes to be paid up before renewing claims. Staff will contact the MDND to find out what measures they can take to assist the municipality in collecting mining claim tax arrears.

Salary and Wage Comparisons

There was discussion regarding the salary and wage comparisons that Patrick had provided electronically to the committee members and also of the impact of the change to the minimum wage might have on these and municipal wages in Temagami. The committee was informed that Temagami wages and salaries are close to the bottom of the ranges of the other comparable

municipalities. The Committee discussed the possibility of adding an increase equal to the increase in minimum wage to all municipal salaries and wages across the board, over two years and of suspending COLA for two years and instead increase the wage structure over the two years. Staff were asked to come back to the next meeting with information on the financial impact of doing so.

Budget

The committee was informed that staff have not yet received the capital budget recommendations from all committees. There was discussion on the capital budget items for the General Government and Finance departments. Staff were requested to get an updated price from Ontel for a new phone system; to get a price on the Welcome Centre clock replacement; to get a price to sandblast and paint the Welcome Centre railings instead of replacing them; to get an updated price for windows and to look into the availability of energy funding for retrofitting municipal buildings. The Train station elevator was discussed and staff were asked to look into pricing to replace it. Elaine will follow up with J. Harding re EcDev capital items.

The committee decided to recommend to Council to hire a Planner on an 18-month contract, if possible, to do the OP review and the CIP instead of hiring outside consultants and to also provide planning advice on a day-to-day basis working with the Planning Assistant. Elaine to contact Debby Burrows to advise her of this discussion.

User Fees

Elaine will follow up with the various committees to get submissions in for user fees. It was decided to review user fees at the next meeting for submission to Council at the December budget meeting.

Elaine will contact Deb Larochelle to get the new garbage survey and email both the new one and the old one to the General Government and Finance Advisory Committee members by email.

Closed session: to review the chart for overtime and time in lieu.

Moved by: B. Koski

Seconded: L. Hunter

To move into closed session at 10:45 am.

CARRIED

The Committee moved to closed session as authorized by Council by Resolution 17-493 under section 239 of the Municipal Act, 2001, to address matters regarding identifiable individuals including municipal employees regarding overtime and discussed the information provided.

Next Meeting

The next meeting was set for December 6 at 9:00 a.m.

Key items for the next meeting will include the capital budget spreadsheet; user fees; website proposals; results of the garbage survey; salary and wage review – costs of suggested measures; and (in closed session) overtime with total costs.

Adjournment

The meeting was adjourned at 11:32 a.m.