



## **MINUTES OF PROCEEDINGS**

### **REGULAR BOARD MEETING – WEDNESDAY APRIL 24, 2019 3:00 PM – DNSSAB Boardroom**

#### **MEMBERS PRESENT:**

Mayor Dean Backer (East Nipissing)  
Councillor Mac Bain (North Bay)  
Mayor Jane Dumas (South Algonquin) by teleconference  
Councillor Mark King (North Bay)  
Councillor Terry Kelly (East Ferris)  
Councillor Chris Mayne (North Bay)  
Councillor Dave Mendicino (North Bay)  
Mayor Dan O'Mara (Temagami)  
Councillor Dan Roveda (West Nipissing)  
Councillor Scott Robertson (North Bay)  
Representative Amanda Smith (Unincorporated)  
Councillor Bill Vrebosch (North Bay)

#### **GUESTS:**

Lana Mitchell – LIPI  
Susan Rennard – Crisis Centre

#### **STAFF ATTENDANCE:**

Joseph Bradbury, Chief Administrative Officer  
Jean Guy Belzile, EMS Chief  
Melanie Shaye, Director of Corporate Services  
Lynn Démoré-Pitre, Director of Children's Services  
Michelle Glabb, Director Social Services  
Marianne Zadra, Executive Coordinator and Communications  
Stacey Cyopeck, Manager, Housing Services  
Pierre Guenette, Manager, Housing Operations  
Justin Avery, Senior Accountant

**CALL TO ORDER**

The Regular Board Meeting was called to order at 3:03 PM by Chair Mark King.

**DECLARATION OF CONFLICTS OF INTEREST**

No conflicts were declared.

**Adoption of the Roll Call**  
**Resolution No. 2019-59**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Councillor Mac Bain

**That the Board of Directors accepts the Roll Call as read by the Secretary for the Regular Board meeting of April 24, 2019. Motion carried.**

**PRESENTATIONS** (no external presentations)

**Adoption of the Agenda**  
**Resolution No. 2019-60**

**Moved by:** Mayor Dean Backer

**Seconded by:** Councillor Terry Kelly

**That the Board accepts the agenda for the Regular Board meeting of April 24, 2019. Motion carried.**

**Minutes of Proceedings**

**Resolution No. 2019-61**

**Moved by:** Councillor Dave Mendicino

**Seconded by:** Councillor Bill Vrebosch

***Resolved* THAT the Board adopt the minutes of the proceedings of the Proceedings of the Regular Board Meeting of March 27, 2019.**

Recording Secretary Marianne Zadra noted a change to the minutes indicating Representative Amanda Smith was present.

**Motion carried.**

**CHAIR'S REMARKS**

Chair Mark King welcomed everyone and thanked them for attending. He spoke about recent announcements by the province that will mean changes and leaner times ahead for DNSSAB, adding the province is trying to ensure funds will go directly to people who need the services. He noted DNSSAB can come out at the other end of this uncertain time with a better organization. He thanked Dan Roveda for attending a meeting at the Recovery Home regarding a closer relationship and a plan to better address the downtown core issues in the summer. He also thanked Scott Robertson for attending a tour at the Crisis Centre earlier this month to understand what's happening there. The Chair noted that May's committee meeting will be one day earlier because of FONOM. The May board meeting will be in West Nipissing Council chambers.

**CAO Report**  
**Resolution #2019-62**

**Moved by:** Mayor Dean Backer

**Seconded by:** Representative Amanda Smith

**Resolved** THAT the Board accepts the Report from the Chief Administrative Officer B03-19, dated April 24, 2019.

The CAO indicated he will not go through the report due to time constraints.

**Motion carried.**

**Consent Agenda**  
**Resolution #2019-63**

**Moved by:** Councillor Dave Mendicino

**Seconded by:** Councillor Mac Bain

**Resolved** THAT the Board of Directors approves the Consent Agenda of April 24, 2019 which includes the following:

7.1 Executive Audit Committee Minutes – April 10, 2019

7.2 Social Services and Employment Committee Minutes – April 10, 2019

7.3 Children's Services and EMS Committee Minutes – April 10, 2019

7.4 Housing Services Minutes – April 10, 2019

7.5 Correspondence/Media Coverage

7.5.1 Mar 23 Nugget Article RE EMS calls escalating at seniors' building

7.5.2 Mar 23 Nugget Article RE North Bay woman challenges the 'stereotype of addicts as being write-offs'

7.5.3 Mar 27 letter from MCCSS to CAO RE Funding for TWOMO election

7.5.4 April 5 Nugget Article RE DNSSAB CAO stepping down

7.5.5 April 5 2019 Nugget Article RE Dire affordable housing situation expected to get worse

7.5.6 April 6 Bay Today Article RE DNSSAB CAO moves on

7.5.7 Apr 11 MyNorthBayNow article RE Nipissing DSSAB chair praises departing CAO

7.5.8 April 17 Letter to Board Chair from Minister Steve Clark, Municipal Affairs and

Housing RE housing and homelessness funding.

**Motion carried.**

**Move In Camera**

**Resolution #2019-64**

**Moved by:** Councillor Scott Robertson

**Seconded by:** Councillor Terry Kelly

*Resolved* THAT the Board move in-camera at 3:12 to discuss a personnel issue.

**Motion carried.**

**\*\*\*In Camera minutes are filed separately\*\*\***

**Adjourn In Camera**

**Resolution #2019-65**

**Moved by:** Councillor Mac Bain

**Seconded by:** Councillor Dave Mendicino

*Resolved* THAT the Board adjourn in-camera at 5:16.

**Motion carried.**

Staff were asked back into the room.

**Approve In Camera**

**Resolution #2019-66**

**Moved by:** Mayor Dean Backer

**Seconded by:** Representative Amanda Smith

*Resolved* THAT the Board accepts action(s) discussed in-camera.

**Motion carried.**

**Accept Resignation of CAO**

**Resolution #2019-67**

**Moved by:** Councillor Mac Bain

**Seconded by:** Councillor Scott Robertson

*Resolved* THAT the Board of Directors accept the resignation of the Chief Administrative Officer, Joseph Bradbury, effective today; and

**THAT the CAO's last day will be no later than July 8, 2019.**

**FURTHERMORE, be it resolved that Corporate Services Director Melanie Shaye be appointed Acting Chief Administrative Officer in the interim until a person has been appointed to the role permanently.**

**Motion carried.**

**EX10-19 Healthy Communities Fund 2019/2020 Implementation  
Resolution No. 2019-68**

**Moved by:** Councillor Dave Mendicino

**Seconded by:** Councillor Dan Roveda

*Whereas* staff administers the Healthy Communities Fund (HCF) on behalf of the district's municipalities every year;

*Whereas* the current HCF funding cycle and Service Agreements are from July 1 to June 30 each year;

*Whereas* the HCF for 2019-2020 will be continuing on this funding cycle and timelines;

*Be It Resolved THAT* the Board receive this briefing note for general information purposes, and notification that staff will be implementing the 2019-2020 HCF application process towards the end of April.

**Motion carried.**

**EX11-19 Transitional Support Case Manager Positions (Deferred)  
Resolution No. 2019-69**

**Moved by:**

**Seconded by:**

This item was deferred until a time that the Board can better assess the financial implications of the Provincial budget on further hiring. All agreed.

**EX09-19 Revisions to the Travel, Meal and Hospitality Policy  
Resolution No. 2019-70**

**Moved by:** Mayor Dan O'Mara

**Seconded by:** Councillor Terry Kelly

**THAT the draft revisions to the 2019 Travel, Meal and Hospitality policy, previously approved under resolution 2017-23, be approved by the District of Nipissing Social Services Administration Board as presented in report EX09-19.**

**EX12-19 Follow up on Disposal of Surplus Computers**  
**Resolution No. 2019-71**

**Moved by:** Councillor Mac Bain

**Seconded by:** Councillor Dave Mendicino

THAT the District of Nipissing Social Services Administration Board (DNSSAB) continues to use the Disposal of Assets Policy in its current state.

**Motion carried**

**NEW/OTHER BUSINESS**

No new business was discussed

**Next Meeting Date**

Wednesday, May 22, 2019 at 3:00 PM in the West Nipissing Council Chamber 101-225 Holditch Street, Sturgeon Falls.

**Adjournment**

**Resolution No. 2018-72**

**Moved by:** Councillor Mac Bain

**Seconded by:** Councillor Terry Kelly

*Resolved* That the Board meeting be adjourned at 5:19 p.m.

**Motion carried.**

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MARK KING  
CHAIR OF THE BOARD

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JOSEPH BRADBURY  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator