



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.  
2019-M-108



Staff



Committee

**Subject:** Strategic Plan Consultant

**Agenda Date:** July 11, 2019

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive Memo 2019-M-108;  
AND FURTHER THAT Council direct Staff to award RFP-SP-2019 to Strexer Harrop on confirmation of the work plan

Second Recommendation

BE IT RESOLVED THAT should the edited work plan not be confirmed then Council direct Staff to consider the second lowest Request for Proposal received and report to Council at their meeting of July 25<sup>th</sup> for ratification.

**INFORMATION**

RFP-SP-2019 was issued with a reply date set for June 26, 2019. There were four replies to this Proposal Call.

Replies were received from (In order received)

Firm	Location	Price	Index Score
Strexer Harrop	Bridgenorth	\$12,980	93
13 Ways	Alberta	\$90,000	75
CMG	Timmins	\$44,007	83
Evergreen	Cochrane	\$20,000	89

Reviewing the work plan provided by Strexer Harrop, there is one meeting being proposed with Staff which should, in my opinion, be Council and Senior Staff. As well, in the text of the proposal their meeting #1 speaks of public engagement which is not fully clear when the meeting is summarized on the work plan. It should be noted that one of the requirements of the RFP was to have a Public Engagement Session prior to Labour Day.

As well, Strexer Harrop appears to be facilitating a strategic alignment of priorities which, given the other structural exercises being considered by Council may be a good first step rather than the community transformation suggested by 13 Ways.

The proposal received from Evergreen also appears to meet our needs well.

The recommendation is to communicate with Strexer Harrop and confirm the details of the work plan to include Council and Public Engagement. Should this be confirmed then to proceed with awarding. Should there be no alteration or there is an increase in cost that becomes prohibitive then prior direction be given to move to the next lowest on the index scale to ensure we have a consultant in place prior to the meeting of July 25<sup>th</sup>.

**Respectfully Submitted:**

**Craig Davidson**

**Treasurer/Administrator**