

**Corporation of the Municipality of Temagami
Planning Advisory Committee (PAC) Meeting
Municipal Office Boardroom
November 22, 2017 at 1:00p.m.
DRAFT MINUTES**

These minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

Committee Members Present: (Acting Chair) John Kenrick, Claire Rannie (By Phone), Barret Leudke, Jim Hasler (By Phone) and Barry Graham

Staff: Tammy Lepage

Absent: Cathy Dwyer (With Notice), Debby Burrow (with Notice)

Members of the Public: 2

Call to Order: 1:00 p.m.

The support staff called the meeting to order and the consensus of the Committee is to appoint John Kenrick as Acting Chair for this meeting.

Adoption of Agenda

17-32

MOVED BY: B. Graham

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the revised agenda for the November 22, 2017 meeting of the Planning Advisory Committee be adopted as presented.

CARRIED

Revision is to add item 6.4 Discussion on retaining services from a Planner and/or Consultant.

Audio Recordings

The Committee discussed audio recordings of committee meetings and passed the following motion:

17-33

MOVED BY: B. Graham

SECONDED BY: B. Leudke

BE IT RESOLVED THAT this meeting of the Planning Advisory Committee meeting be audio recorded and that members of the public and presenters be notified that the meeting is being recorded and that for the purpose of this meeting they may request to have their comments not be recorded;

AND FURTHER THAT the Committee hereby requests Council to add committee meetings to its Audio Recording Policy for recording meetings, making the recordings available to the public through the Municipal website, and retention of the recording

CARRIED

Minutes of Previous Meeting

17-34

MOVED BY: C. Rannie

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the Minutes of the Planning Advisory Committee meeting held on October 30, 2017 be adopted as revised.

CARRIED

Revision is to remove the duplicate word “reduced” and add a “d” to the word “increase” on page 2 first paragraph. Revision is to also add L. Hunter as being present in the header “Committee Members Present”.

Disclosure of Pecuniary Interest and Conflict of Interest

None.

Business Arising from the Minutes

Staff informed the Committee regarding all items that were requested in the last set of Minutes, have been provided within the package for this meeting.

Further discussion took place regarding the planning inspection budget and the consensus of the Committee is to reduce that budget to \$5,000.

Unfinished Business

Planning Act Tariff of Fees Schedule A to By-law No. 06-684

Discussion took place regarding comparing our fees to other rural communities similar to ours. The consensus of the committee is not to increase the Planning Tariff of Fees Schedule.

Discussion on Mining Location B

Discussion took place regarding the above, and if the duty to consult was complied with during the time of the Official Plan review. M. Cummings, Chief Building Official gave a bit of history the consultation process during the Zoning By-law implementation and informed the Committee that according to the mailing list they were sent the draft Zoning By-law. The publication of the draft Zoning By-law resembled a newspaper article similar to the Temagami Times and at that time the mailing list followed the tax mailing list. He further informed the Committee that he was certain that the mainland development originated from the Ministry of Natural Resources and Forestry Land Use Plan.

Mr. Kenrick gave a brief history on mainland development, and the Crown’s policies. Further discussion took place regarding mainland development and staff will bring the information below back to the Committee at a later date.

The consensus of the Committee is to recommend to Council to seek a legal opinion on the following items:

1. Does the status of the buildings have any bearings on the decision?
2. Seek another opinion from a planner regarding the above property.

Clarification from Jamie Robinson regarding OP Amendment or ZBL Amendment

The Committee received this item for information.

Clarification from the Clerk regarding External Relations Committee structure as per the MOU

The Committee received this item for information and the consensus of the Committee is to recommend to Council to adopt this consultation process for the 2017-2018 OP review and to request, through the MOU Committee that TFN & TAA establish an External Relations Committee to review the Draft OP at agreed upon stages in the process and provide comments and concerns to PAC.

Discussion on retaining a Planner vs. Consultant for the OP review

Staff informed the Committee that hiring a Consultant in a firm who specializes in OP can be quite costly vs. hiring a Planner on contract. Staff further informed the Committee that a Planner retained on contract can also accomplish alternate policies that need to be in place such as the Community Improvement Plan and Archaeological policies. The consensus of the Committee was to allow Mr. Prefasi to comment, on the above. He informed the Committee that at the General Government and

Finance meeting, a discussion took place on the Planner vs. Consultant and that it would be an excellent learning experience for the Planning Assistant and more importantly catch up on policies and plans that could be implemented.

Further discussion took place as to the challenges the Municipality faced when looking at hiring a Planner vs. a Planning Assistant. The consensus of the Committee is to recommend to Council consider hiring a planner on contract and passed the following motion:

17-35

MOVED BY: J. Hasler

SECONDED BY: B. Leudke

WHEREAS the Municipality would be hiring a consultant for the Official Plan review and a consultant for the Community Improvement Plan and uses a consulting firm for other planning related matters;

AND WHEREAS it may be beneficial to hire a Full-Time Planner on contract for 18months to 2 years to accomplish these projects and mentor the Planning Assistant on regular planning matters;

AND WHEREAS the qualification should emphasise their past experience regarding official plan development/review and zoning by-law development/review;

NOW THEREFORE BE IT RESOLVED THAT the Planning Advisory Committee recommends to Council to consider hiring a planner on contract.

CARRIED

Items for next agenda

- OP review
- Terms of Reference

Set Meeting Date

The consensus of the Planning Advisory Committee is that the next meeting be scheduled for after the Christmas holidays.

Meeting Adjournment

17-36

MOVED BY: B. Leudke

SECONDED BY: B. Graham

BE IT RESOLVED THAT the November 22, 2017 meeting be adjourned at 2:24 p.m.