



IN-HOUSE COUNSEL AGREEMENT

The undersigned Municipality hereby becomes a member of the Wishart Municipal Group (WMG) by engaging Wishart Law Firm LLP to provide legal services in accordance with the selected package.

Packages (select only one, Councillor add-on optional)

Silver Package 1	Gold Package 1
<ul style="list-style-type: none"> - 700 Ask a Lawyer Minutes™ - 1% discount on other legal fees - Pooled-Cost Drafting Workshop - Cost sharing opportunities with other members - Member Alert 	<ul style="list-style-type: none"> - 2,175 Ask a Lawyer Minutes™ - 2% discount on other legal fees - Pooled-Cost Drafting Workshop - Cost sharing opportunities with other members - Member Alert
\$6,000.00 +HST for 1-year term	\$15,000.00 +HST for 3-year term
<input type="checkbox"/> Select this package	<input type="checkbox"/> Select this package
Silver Package 2	Gold Package 2
<ul style="list-style-type: none"> - 1,450 Ask a Lawyer Minutes™ - 2% discount on other legal fees - Pool-Cost Drafting Workshop - Cost sharing opportunities with other members - Member Alert 	<ul style="list-style-type: none"> - 4,500 Ask a Lawyer Minutes™ - 5% discount on other legal fees - Pooled-Cost Drafting Workshop - Cost sharing opportunities with other members - Member Alert
\$12,000.00 +HST for 1-year term	\$30,000.00 +HST for 3-year term
<input type="checkbox"/> Select this package	<input type="checkbox"/> Select this package
Councillor Add-on	275 Ask a Lawyer Minutes™ for Councillors to get advice and guidance about their roles, responsibilities, liabilities as Councillors of the Municipality.
\$1,500 +HST per 1 year term	
<input type="checkbox"/> Select councillor add-on	

Members shall receive

<ul style="list-style-type: none"> • A dedicated lead lawyer who oversees the municipality's legal service • Access to periodic pooled-cost drafting workshops • Priority scheduling of meetings both in your office and in ours • Flexible payment terms (Gold packages only) • Regular "checkup call" from legal counsel • Exclusive members only web portal 	<ul style="list-style-type: none"> • Legislation change alert • Discounted travel rates for in-person council meetings • Periodic membership usage reports • Unlike cell phone minutes, membership minutes never expire • Access to Emergency Legal Response Team™ at discounted rates • Immediate access to a team member to help you with your questions
--	--

Ask a Lawyer Minutes™ do not expire. Flexible payment terms for the Gold packages are available for municipalities to pay over time.

The Municipality confirms it has passed the applicable bylaws or resolutions to enter into the agreement.

The Additional Terms & Conditions attached hereto are deemed to form an integral part of this agreement.

This agreement shall be governed by the laws of Ontario.

This agreement shall be effective as of the date first signed by the Municipality.

WISHART LAW FIRM LLP

THE MUNICIPALITY OF TEMAGAMI

Per: _____

Per: _____

Name: J. PAUL R. CASSAN

Name: _____

Title: LAWYER

Title: _____

Date: July, 2019

Date: July, 2019

c/s

Per: _____

Name: _____

Title: _____

Date: July, 2019

I/We have authority to bind the corporation

Additional Terms & Conditions

1. Lead Lawyer

1.1. The dedicated lead lawyer for the Municipality:

- (a) shall be as agreed between the Municipality and WMG;
- (b) may be changed, if unable to fulfill the role of lead lawyer, to another WMG lawyer upon receipt of written notice by WMG; and
- (c) may delegate any tasks to other WMG lawyers at the lead lawyer's sole discretion.

2. Pooled Cost Drafting Workshop

2.1. Participation in the pooled-cost drafting workshop is optional.

2.2. The cost associated with participation in the pooled-cost drafting workshop shall be apportioned between the Municipality and any other member participants.

3. Cost Sharing with Other Members

3.1. The Municipality shall have the option to share costs associated with standardized document production, training, and other work product from time-to-time when notified by WMG.

3.2. Cost sharing opportunities will be provided at least once per calendar year.

4. Renewal of Agreement

4.1. 30-days before the expiry of the term of the agreement, WMG shall provide written notice of same to the Municipality. In the event the Municipality does not notify WMG that the Municipality wishes to terminate the agreement on the expiry of the agreement's term, the agreement shall be deemed to be automatically renewed for an additional 1-year or 3-year term as applicable.

5. Discounted Rates

5.1. The Municipality shall receive:

- (a) 20% off any applicable hourly rate(s) for travel to in-person Council meetings; and
- (b) access to the Emergency Legal Response Team™ at the discount rate specified in the Municipality's Gold or Silver package.

6. Councilor Add-on

6.1. The purchase of the Councilor add-on does not change the solicitor-client relationship between the Municipality and WMG. Councillors will only be permitted to ask WMG lawyers about matters pertaining to their role as a Councillor, they will not receive legal advice on any personal matters nor will they, as individuals, become clients of WMG or Wishart Law Firm LLP solely by the Municipality purchasing the Councilor add-on.

7. Member Alerts and Regular "Checkup Calls"

7.1. No Ask a Lawyer Minutes™ shall be used by the Municipality in receiving member alerts or regular "checkup calls" during the term of the agreement.

7.2. Member alerts will be provided from time-to-time as new developments happen that WMG determines are of interest to members.

7.3. Regular checkup calls will be as scheduled with the Municipality, but shall be offered no less than quarterly.

8. Use of Ask a Lawyer Minutes

8.1. Unless otherwise confirmed in writing by the Municipality, any time spent by a WMG lawyer working on matters for the Municipality shall be deemed as Ask a Lawyer Minutes™.

9. Purchase of Additional Minutes

9.1. Once the Municipality has fully used all the Municipality's Ask a Lawyer minutes, the Municipality shall be given the option to purchase additional minutes at a price to be negotiated.

9.2. In the event the Municipality chooses not to purchase additional Ask a Lawyer Minutes™ it shall be invoiced for legal fees at the then current hourly rate for each WMG lawyer.

10. Disbursements

10.1. Disbursements are not included in the Municipality's Gold or Silver package and will be billed to the Municipality at cost and not subject to any mark up or administrative fee of any kind.

11. Disclosure of Membership

11.1. The Municipality acknowledges and agrees that WMG may disclose that the Municipality is member of WMG.