

“SCHEDULE E”

ELECTRONIC PARTICIPATION

The Municipal Act, under Section 238 (2), permits electronic participation. Municipalities are able to permit and provide the extent and manner of this participation.

Members may participate electronically by phone or internet. Other forms of electronic communication may be permitted at the time by Council resolution. The Municipality shall pay costs associated with conference calling required for electronic participation. In the event there is a service interruption, the Chair may call one recess for ten (10) minutes to rectify the situation.

Members participating through electronic means shall declare any Conflicts as may arise through notice filed with the Clerk’s office.

There is no restriction to the number of meetings that an individual Member of Council may participate through electronic means.

Electronic participation is permitted for any Open Session of Council.

Electronic participation is NOT permitted for any Closed Session of Council.

Members participating in the meeting by electronic means are not included when determining quorum. Accordingly, a maximum of three Members may participate by electronic means provided that the rest of Council is present in Council Chambers. Members wishing to participate electronically shall advise the Clerk. Once three requests have been received the Clerk shall advise Council that the limit for electronic participation has been met. Requests should be received by noon on the business day preceding the meeting.

The Chair of the meeting shall be physically present. When the Head of Council, or Chair of the Committee as the case may be, is participating electronically, the Chair for the meeting will be determined as set out in the Procedural By-Law.

The Chair shall ensure that Members participating electronically are given the same opportunity to speak to each questions as they would have been given if present in Council Chambers.

Members participating electronically shall be permitted to vote through verbal means.

Members participating electronically shall have the same privileges related to ‘rising on a point of order’ or moving amendments verbally.