



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-169

☒ **Staff**
☐ **Committee**

Subject: Minor Variance Fee

Agenda Date: **October 17, 2019**

Attachments: Report from MHBC

RECOMMENDATION

BE IT RESOLVED THAT Council receive Report 209-M-169;

AND FURTHER THAT Council direct Staff to refund the Minor Variance Fee where it was determined that no Minor Variance was required.

INFORMATION

In July, 2018, Council reviewed a request for the refund of a Minor Variance fee to Mr. and Mrs. Jones. At the time, information provided was that the cost incurred through our contract planner was greater than the fee collected. Based on that, Council chose not to approve the requested refund.

Earlier this year, Mrs. Jones attended the office. It was noted during that meeting that while, initially, she and her representative were advised that a Minor Variance was required, the Contract Planner's report noted that this was not the case.

With this information, regardless of what was paid by the Municipality, in my opinion, we should not have charged a fee in the absence of the need for a Minor Variance. As such, Staff recommends that the application fee paid be returned.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator