



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-208



Staff



Committee

Subject: Treasurer Administrator Report

Agenda Date: November 28, 2019

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2019-M-208, report from Treasurer/Administrator, for Information.

INFORMATION

As this is the second meeting in November there are not reports from other departments which typically run month to month.

Ambulance Building

We prioritized items in the report on the Ambulance Building. Included in the report was a concern on some structural areas and a concern regarding fire separation between the garage and the rest of the building. In the interest of time, we contacted the writer of the original report and asked for a review of the areas of structural concern and plan development for the fire separation. This inspection has been completed and we are waiting for the documentation to be received.

Service Delivery Review

As noted at our last meeting, the Province has a grant program designed to fund service delivery reviews. Expressions of Interest are being received until December 6th. In speaking with our Ministry Advisor, we can submit an Expression of Interest prior to engaging a consultant for this process.

The present plan is to complete the Expression of Interest and then request proposals which would close in January. The proposal call will include wording that this project is possibly funded.

Green Fund

Prior to this meeting, we will be participating in a webinar about how to apply for these funds. We are working with OCWA to ensure we are applying for the most pressing and costly need in our water and wastewater systems. A further report on this will be included in the meeting of December 19th and then the application will be completed prior to the deadline in January 2020.

The further report will compare and contrast needs associated with our lagoon in Temagami North and the results of the water tower assessments which will be in our hands shortly.

Postage

At the special meeting of Council on November 14, Staff was asked how much postage would be to mail the encroachment by-law to each ratepayer. If a letter was sent requiring normal postage the cost would be approximately \$1,200 plus HST based on postage use during tax billing. If a letter and the draft by-law was sent then this cost becomes \$2,600 plus HST based on the additional postage required due to the size of the mailing.

The recommendation remains to wait until the meeting of December 19th when the comments received will be available for review. At this meeting we will also include how we tried to get the message out. At that point, Council can determine if there was a sufficient cross section of our municipality to move forward or if a further delay to ensure a broader distribution, perhaps with the February tax billing, occurs prior to Council considering the by-law further.

FEDNOR and NOHFC

The Municipality hosted a day where representatives from FEDNOR and NOHFC were at the office and met with different individuals from our business community. This day was coordinated by Sabrina Pandolfo and seemed to be well received. Participants were provided an opportunity to discuss future plans or present concerns and next steps were provided.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator