



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-166

Staff
 Committee

Subject:	Donations – Cash and In Kind
Agenda Date:	October 17, 2019
Attachments:	Summary of donations

RECOMMENDATION

BE IT RESOLVED THAT Council receive the summary of donations made to September 30, 2019 as information.

INFORMATION

Attached to this report is the summary of cash and in kind donations that have been made to September 30, 2019. Included in the report are donations and items paid resulting from life events with Staff (long service, retirement, bereavement etc.).

From the report you can see that, at present, our donations in kind are almost equal to the cash that has been contributed. We have also noted some further work that needs to be completed from a structural perspective as it was discovered that we have some equipment where no rental rate appeared in our By-Laws but are used when setting up for certain events. As well, we will be recommending changes to our rental forms to ensure we have more complete information on what services are being requested whether the rental is being donated or paid for. We have had a couple of instances where what was requested did not match to what was used.

Not included in this report are items related to Shiverfest or Canada Day, which are municipal events recorded in the general ledger and included in the variance report.

Between now and the end of the year, apart from Staff Recognition, the following events normally occur. Some are hosted by the Municipality and others by Community Groups where we have made either cash donations or donations in kind in the past. These events are the Wild Game Dinner, the Lions Senior's Dinner, Temagami Fire Department's Breakfast with Santa, the Santa Train, the Christmas Parade, the Community Market Bazaar, the possibly Christmas in the in the Country.

In 2019 we have not recorded the donations in kind as we have only just started tracking these. Moving forward, Staff intend to budget and record the revenue and expense for these in kind contributions to ensure there is a more clear picture of the costs and revenue of our various contributions and service offering.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator