



## **MINUTES OF PROCEEDINGS**

### **REGULAR BOARD MEETING – WEDNESDAY NOVEMBER 20, 2019 3:00 PM –DNSSAB BOARDROOM, 3<sup>RD</sup> FLOOR, CITY HALL**

#### **MEMBERS PRESENT:**

Councillor Mac Bain (North Bay)  
Councillor Dave Mendicino (North Bay)  
Mayor Dan O'Mara (Temagami)  
Councillor Dan Roveda (West Nipissing)  
Councillor Scott Robertson (North Bay) via teleconference  
Mayor Dean Backer (East Nipissing)  
Councillor Mark King (North Bay)  
Mayor Jane Dumas (South Algonquin) via teleconference  
Representative Amanda Smith (Unincorporated)  
Councillor Terry Kelly (East Ferris)

#### **REGRETS:**

Councillor Bill Vrebosch (North Bay)  
Councillor Chris Mayne (North Bay)

#### **STAFF ATTENDANCE:**

Melanie Shaye, A/Chief Administrative Officer, Director of Corporate Services  
Marianne Zadra, Executive Coordinator and Communications  
Justin Avery, Manager of Finance  
Pierre Guenette, Manager, Housing Operations  
Stacey Cyopeck, Manager, Housing Programs  
Lynn Demore-Pitre, Director, Children's Services  
Michelle Glabb, Director, Social Services and Employment  
Dave Plumstead, Manager Planning, Outcomes & Analytics/EMS Liaison

#### **CALL TO ORDER**

The Regular Board Meeting was called to order at 3:01 PM by Acting Chair Mac Bain.

**Adoption of the Roll Call  
Resolution No. 2019-157**

**Moved by:** Representative Amanda Smith  
**Seconded by:** Mayor Dean Backer

**That the Board of Directors accepts the Roll Call as read for the Regular Board meeting of November 20, 2019. *Motion carried.***

**Adoption of the Agenda  
Resolution No. 2019-158**

**Moved by:** Councillor Terry Kelly  
**Seconded by:** Mayor Dan O'Mara

**That the Board accepts the agenda for the Regular Board meeting of November 20, 2019, amended to remove item 7.5.5. from the consent agenda to allow further discussion of this item. *Motion carried.***

Chair noted (out of order on the agenda) that on Monday morning he attended a webinar on the Ontario Health Team organization. He indicated the province wishes to consult broadly, especially in Northern Ontario. Jim Pine is the lead appointed by the province and understands the challenges municipalities face. There was a fear there would be one provider for ambulance service and it's been made clear it will be several non-profit providers. He added it is encouraging they want to speak with us before a decision is made.

**Chair Resumes Duties  
Resolution No. 2019-159**

**Moved by:** Councillor Dave Mendicino  
**Seconded by:** Mayor Dean Backer

**Whereas Mark King was granted a leave of absence from the District of Nipissing Social Services Administration Board of Directors during the Federal Election campaign and ending October 21, 2019 as per Resolution Number 2019-125;**

**Be It Resolved THAT the Board of Directors accepts the resumption of the Chair's duties of the DNSSAB by Mark King; and**

**Be It Further Resolved THAT Mac Bain resumes the duties of Vice Chair of the DNSSAB, thereby also relieving Dan Roveda of the duties of Acting Vice Chair.**

***Motion carried.***

**CHAIR'S REMARKS**

Mark King now chaired the meeting. He thanked Mac Bain and Dan Roveda for the excellent job done during his absence.

He recognized the amount of work done on the CAO Hiring Committee. He extended a special thank you to Justin Avery and the Finance staff regarding uncertainties around funding from the province.

With the increased demand for shelter, he thanked those who secured the new warming centre south, and acknowledged the Knox family for their financial contribution.

He noted transitional housing as one of the biggest issues going forward, adding that the site plan and planning will require provincial support, and recognizing local municipalities are not in the financial position to support this kind of project. Furthermore, municipal partners will need to find the funds to increase the first year of EMS costs which are outside the envelope of the province. He will meet with paramedics next week.

With regards to Housing, the chair indicated federal support through CMHC is unworkable from our end. Staff has looked at other models that may be more suitable.

He thanked the board and staff for their support.

**DECLARATION OF CONFLICTS OF INTEREST**

No conflicts were declared.

**Review of Minutes****Resolution No. 2019-160**

**Moved by:**

**Seconded by:**

**MOTION: #2019-160 Resolved THAT the Board of Directors adopt the minutes of the proceedings of the Regular Board Meeting of October 24, 2019.**

[this motion was missed]

**CAO Report****Resolution #2019-161**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Councillor Terry Kelly

**Resolved THAT the Board of Directors accepts the Report from the Chief Administrative Officer B08-19, dated November 20, 2019.**

Acting CAO Melanie Shaye reviewed the contents of the CAO Report. She noted that:

- All Board members are encouraged to attend the Executive committee where the 2020 Budget will be discussed in depth. Municipal apportionment won't be known until January.
- We are waiting to hear from lawyer regarding the hiring of new CAO.
- Restructuring of the DNSSAB meeting format will be considered when new CAO is here. Board members are welcome to offer their input.
- Mayor's Roundtable meeting on November 26<sup>th</sup> will be attended by Melanie, Stacey Cyopeck, Michelle Glabb and Dave Plumstead. A transitional housing plan in which Ontario Works may offer other supports is a very exciting component of the table.
- Due to very constrained spending in 2019, funding has been found for the warming centre and training.
- NOSDA has released its Executive Director. Any inquiries can be channeled through Melanie.
- Near North Health and Wellness has submitted a proposal for an Ontario Health Team. Under this new plan, the former LHIN has been broken into 5 sections
- Representatives from DNSSAB attended the opening of the second warming centre
- Regarding the Calvin resolution – that municipality would like to see apportionment reexamined to change the calculation. This will be discussed further in the consent agenda section

She reviewed the OW numbers, trauma training for the community and DNSSAB staff, the employment team career fair and updated enrollment numbers in community collaborations.

Children's Services rolled out the Early Development Instrument (EDI) at committee which shows Nipissing District in a promising light.

She asked Lynn to touch on the potential teachers strike and how this will affect child care. Lynn noted she has spoken with local school boards and that some will be working to rule starting next week, but schools should remain open and this won't be a problem for child care programs in schools. Communication is being worked on for parents and care givers during a potential strike to be delivered Dec. 2<sup>nd</sup>. In response to a question, Early On and Child Care workers will have to cross the picket lines while maintaining respect for strikers.

- A comprehensive report was presented at the EMS committee by Dave Plumstead and Steve Merkley on ways to improve service and increase

efficiencies.

- Staff met with a proponent interested in developing housing. Staff will prepare a report for February.
- Various improvements have been made at housing operations including appliances, lighting, etc.
- NDHC has a new logo.
- Shared Halloween staff photos.

***Carried.***

### **Consent Agenda (These items are subject to change)**

Mayor Dan O'Mara asked that item 7.5.5 be brought out of the consent agenda.

The Chair opened the floor to discuss the Calvin resolution which was pulled from the Consent Agenda. Mayor Dean Backer, who represents Calvin on the Board, informed the Board members he spoke with the mayors of the other municipalities about the different tax base for the grouping of municipalities that he represents on the Board. Calvin also sent a similar correspondence to other Agencies, Boards and Commissions as they are trying to reduce their municipal taxes.

Temagami Mayor Dan O'Mara indicated his municipality would be interested in looking at different formulas. There was discussion about what happened when Cochrane went through this process, and that legally, this issue remains unresolved. There was discussion about what is needed to change the formula, and the double 50 rule, and the divisiveness this could cause in the District.

The Chair instructed the CAO to write a letter indicating that at this meeting the board reviewed the discussion and at this time doesn't wish to open up the levy calculation for the DNSSAB but we value our municipal partners and will endeavor to minimize the levy increase to all members. He reiterated that the Board never said it would re-levy municipalities.

All agreed to the spirit of the letter.

### **Resolution #2019-161-B**

**Moved by:** Councillor Mac Bain

**Seconded by:** Councillor Dan Roveda

Be it resolved that the District of Nipissing Social Services Administration Board accepts Resolution #2019-212 from the Corporation of the Municipality of Calvin. The Board has reviewed the Resolution, and is not wishing to open up the levy calculation at this time. The DNSSAB values its municipal partners, and is endeavoring through the budget

process to keep the levy impact as low as possible.

***Carried.***

**CONSENT AGENDA**  
**Resolution #2019-162**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Mayor Dan O'Mara

Resolved THAT the Board of Directors approves the Consent Agenda of November 20, 2019 which includes the following:

7.1 Executive Audit Committee Minutes – November 4, 2019

7.2 Children's Services and EMS Committee Minutes – November 4, 2019

7.3 Housing Services Minutes – November 4, 2019

7.4 Social Services and Employment Minutes – (No minutes - November 4 Committee was deferred.)

**7.5 Correspondence/Media Coverage (Items will be added as they arise)**

7.5.1 Oct 22 Chisholm Twp. Resolution # 279 RE approve revised DNSSAB Bylaws

7.5.2 October 25 2019 letter from Minister of Education to municipal heads of council

7.5.3 Nov 7 Nugget Article RE Increasing call volumes stretching Nipissing District EMS

7.5.4 Nov 7 Nugget Article RE Staffing pressures driving up EMS costs

7.5.5 Nov 12 2019 Calvin Res 2019-212 DNSSAB Levy Calculation **Removed to allow for discussion.**

7.5.6 Nov 13 Nugget Article RE Warming centre to open at former gd2go building

7.5.7 Nov 13 BayToday Article RE Second warming centre to open in city

***Carried.***

**EX21-19 Q3 Financial Report**  
**Resolution #2019-163**

**Moved by:** Mayor Dean Backer

**Seconded by:** Councillor Dan Roveda

*Resolved* THAT the District of Nipissing Social Services Administration Board accepts the year-to-date (YTD) financial report, January 1 to September 30, 2019 as presented in report EX21-19 for information purposes.

***Carried.***

**CSEMS03-19 Early Development Indicators Report**  
**Resolution #2019-164**

**Moved by:** Representative Amanda Smith

**Seconded by:** Councillor Dan Roveda

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*Resolved* THAT the District of Nipissing Social Services Administration Board accepts for information purposes CSEMS03-19 Early Development Indicators Report.

***Carried.***

**HS 23-2019 OPHI Allocations**

**Resolution #2019-165**

**Moved by:** Councillor Dan Roveda

**Seconded by:** Mayor Dean Backer

*Resolved* THAT the District of Nipissing Social Services Administration Board accepts the report HS23-19 and authorizes staff to enter into contribution agreements with eligible social housing and shelter providers for the purposes of expending funding under the Ontario Priorities Housing Initiative (OHPI), up to a maximum of \$675,455.

***Carried.***

**HS21-2019 Service Level Standards**

**Resolution #2019-166**

**Moved by:** Councillor Mac Bain

**Seconded by:** Councillor Terry Kelly

*Resolved* THAT the District of Nipissing Social Services Administration Board approve the submission of the Action Plan to incrementally meet the District of Nipissing's Service Level Standards, as prescribed by the Housing Services Act, 2011, attached as Appendix A, and as set out in report HS21-19.

**The in-camera session was not required, and resolution numbers 167, 168 and 169 have been struck.**

**~~In-Camera~~**

**~~Resolution #2019-167~~**

~~THAT the Board move in-camera at~~

**~~Adjourn In-Camera~~**

**~~Resolution #2019-168~~**

~~THAT the Board adjourns in-camera at — PM.~~

**~~Approve In-Camera~~**

**~~Resolution No. 2019-169~~**

~~THAT the Board accepts action(s) discussed in-camera.~~

### **New Business**

- Marianne Zadra produced the new calendar. There was discussion about potentially meeting every 6 weeks instead of monthly to save costs. Most members felt it was important to have monthly meetings to stay engaged with the organization and any issues, although some felt there was too much paper in the package. It was indicated a Committee of the Whole is being considered for the future, but this decision will be made by the incoming CAO. Melanie will survey other DSSABs to see what they do. This can be brought forward again in January.
- Committee meeting will be on Thursday Dec. 5 at 10 AM.
- Dec. 18 Board meeting will be at 3:00 PM
- Members were advised of potential changes to committee start times for December to allow for extended budget discussions.
- The portal that allows us to process expenses will not be available from Dec. 4 to 11 as we will be transitioning to a new system

### **Next Meeting Date**

Wednesday, December 18, 2019 DNSSAB Boardroom, North Bay City Hall. *Time to be confirmed.*

### **Adjournment**

#### **Resolution No. 2018-170**

**Moved by:** Councillor Terry Kelly

**Seconded by:** Mayor Dean Backer

**Resolved** That the Board meeting be adjourned at 4:01 p.m.

***Motion carried.***

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MAC BAIN  
ACTING CHAIR OF THE BOARD

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MELANIE SHAYE  
ACTING SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator