

**Minutes of the Regular Meeting  
of the Board of Management of Au Château  
held in Au Château's Boardroom  
on December 18, 2019 at 12:00 noon**

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PRESENT: MEMBERS :     Lise Senécal                     Chair  
                                 Yvon Duhaime  
                                 Jacques Dupuis           Administrator / Secretary  
                                 Léo Malette  
                                 Joanne Savage  
                                 Nicole Janson             Recording Secretary

REGRETS:                     Dan O'Mara

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**01.     Meeting called to order**

Meeting was called to order.

**02.     Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03.     Adoption of Agenda**

Resolution No. 68

Moved by             : Léo Malette  
Seconded by        : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on December 18, 2019 be approved as amended at 4:05 pm.

Carried

**04. Adoption of Minutes**

Resolution No. 69

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the Minutes of the Regular Meeting held November 20, 2019 be approved as presented.

Carried

**05. New Business:**

**a) Health & Safety Committee Meeting Minutes**

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 70

Moved by : Léo Malette

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

**b) Auditor General Report – Food & Nutrition Update**

Administrator highlighted the challenges regarding the food and nutrition requirements which translates into a shortfall of funding and staffing. Recommendations were also highlighted and supported to ensure that the Home can continue to provide the best food and nutrition to the residents.

**c) Outbreak 5 year Analysis**

The Board was apprised on the outbreak analysis which in conclusion show the same trends as other homes in the regions.

d) **Advantage Ontario Submission to the Standing Committee: Bill 138**

The report concluded that the main goal when developing a supply chain management system is to reduce the overall cost for all health sector without compromising the quality of care of residents and choice of products and services received.

e) **Strategic Plan**

No new developments.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 71

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 72

Moved by : Léo Malette Joanne Savage

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

**07. In-Camera Session**

None

**08. Other Business / Information Items**

**a) Next Meeting**

The next meeting is scheduled for January 15<sup>th</sup>, 2020 at 12:00 noon.

**b) Information Items**

AdvantAge Ontario – Executive report December 10, 2019

AdvantAge Ontario – Action Update November, 2019

**09. Adjournment**


Resolution No. 73

Moved by : Léo Malette

Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 1:36 pm.

Carried

  
Chairperson

  
Administrator / Secretary