

**Minutes of the Regular Meeting  
of the Board of Management of Au Château  
held in Au Château's Boardroom  
on January 15, 2020 at 12:00 noon**

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PRESENT: MEMBERS : Léo Malette  
Yvon Duhaime  
Jacques Dupuis Administrator / Secretary  
Dan O'Mara via teleconferencing  
Joanne Savage  
Lise Senécal at 10:00 am  
Nicole Janson Recording Secretary

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**01. Meeting called to order**

Meeting was called to order.

**02. Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03. Elections**

It was agreed to withhold elections until the next meeting due to the physical absence of some Board members and it was further unanimously agreed to have Léo Malette preside the meeting.

**04. Adoption of Agenda**

Resolution No. 1

Moved by : Yvon Duhaime  
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on January 15, 2020 be approved as presented at 12:10 pm.

Carried

**05. Adoption of Minutes**

Resolution No. 2

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Regular Meeting held December 18, 2019 be approved as presented.

Carried

**06. New Business:**

**a) Staffing Update**

Administrator provided staffing data for the month of December to keep the Board apprised of what is happening in the Home. The report outlines the shortage of staff in each discipline and how one-on-one is affecting staffing of PSW's. It was also highlighted how shortages were filled using Helping Hands, which is a very effective way to meet residents' demands.

**b) Budget Update**

The purpose of this update is to let the Board know of the challenges ahead and the need of either making staff cuts or requesting more funding from the municipalities. The Home is facing a deficit and will be presenting proposals for discussion in the in-camera session. This will require further discussion at the budget level at the next meeting in order to move forward.

**c) Strategic Plan – Letter to MOHLTC**

A draft letter to the Assistant Deputy-Minister was presented to the Board for their comments. It was agreed to proceed with the letter as presented with the recommendation of requesting a meeting with the Assistant Deputy-Minister for further discussion.

**07. Unfinished Business:**

**a) Financial Report**

None presented due to the finalization of the year-end.

**b) Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 3

Moved by : Joanne Savage  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

**08. In-Camera Session**

Resolution No. 4

Moved by : Yvon Duhaime  
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding Labour Relations at 1:00 p.m.

Carried

**Labour Relations**

Administrator apprised the Board of potential staff reduction in light of deficit position.

Resolution No. 5

Moved by : Joanne Savage  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board returns to its Regular Meeting at 1:35 pm

Carried

09. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for February 19<sup>th</sup>, 2020 at 12:00 noon.

b) **Information Items**

AdvantAge Ontario – Action Update December, 2019

10. **Adjournment**

Resolution No. 6

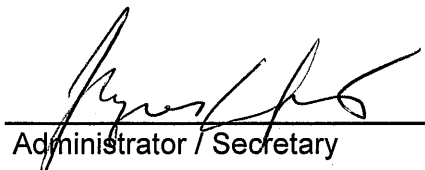
Moved by : Yvon Duhaime

Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 1:40 pm.

Carried

  
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Chairperson

  
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Administrator / Secretary