

Schedule H – Meetings During Declared Emergencies

The Municipal Act, Section 238(3.3) provides Municipalities the ability to alter rules around quorum and participation in closed sessions when an emergency has been declared either by the Mayor or by the Premier.

- Schedule E of the Procedural By-Law governs electronic participation by Members in meetings.
- While participating in a meeting during a declared emergency, Members participating in a meeting by electronic means will be included when determining quorum. Accordingly, there is no limit to the number of Members who can participate electronically in an Open Session of Council.
- While operating during a declared emergency, Members may participate in closed sessions electronically. Members shall ensure that they are able to participate in such meetings while still observing the confidentiality and privacy associated with Closed Sessions. If a Member is not able to find a private location to participate in a Closed Session they should voluntarily not participate in the meeting.
- The Chair of the meeting is not required to be physically present in Chambers during meetings called while an active declaration of an emergency exists.
- Meetings will continue to be recorded and recordings, as governed by Schedule G will still be in effect.
- While operating under a declaration of an emergency, it may be necessary to limit Public Access to the meetings as they are occurring, however, all actions will be taken to ensure the recordings of such meetings are made available to the Public in accordance with our guidelines.