



**Corporation of the Municipality of Temagami**

**Memo No.**  
2020-M-051

**Memorandum to Council**

**Subject:** Service Delivery Review Consultant

**Agenda Date:** May 14, 2020

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council accepts the proposal from BDO as the consultant for the Service Delivery Review at the estimated cost of \$42,130;

AND FURTHER THAT Staff be directed to take the necessary steps to start this project directly.

**INFORMATION**

The Municipality issued a call for proposals for consulting services in support of a Service Delivery Review. The adjusted deadline for submissions as 3:00 pm on May 7, 2020. The call for proposals was provided to three professional accounting firms who have extensive experience in municipal government. We received two proposals, one from KPMG and one from BDO.

From a review of the two proposals received, it appears that the BDO has a more robust public and stakeholder engagement process that will also guide the decision making process. Ensuring that there is public and stakeholder engagement is an important factor when implementing the results of a service delivery review as it is the public and the stakeholders that will be the ultimate judge on how well this process was completed and implemented.

Both quotes were within the limits of the funding provided by the Province for completion of a service delivery review. The quote submitted by BDO was the lower of the two proposals received.

So for the public engagement and price differences, Staff is recommending that the engagement be awarded to BDO.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**