



## MINUTES OF PROCEEDINGS

### COMMITTEE OF THE WHOLE – COMMUNITY SERVICES COMMITTEE MEETING WEDNESDAY APRIL 22, 2020 12:00 PM VIA TELECONFERENCE

#### **MEMBERS PRESENT:**

Mayor Dean Backer (East Nipissing)  
Councillor Mark King - Chair (North Bay)  
Councillor Chris Mayne (North Bay)  
Councillor Dave Mendicino (North Bay)  
Councillor Dan Roveda Vice Chair (West Nipissing)  
Councillor Scott Robertson (North Bay)  
Representative Amanda Smith (Unincorporated)  
Mayor Jane Dumas (South Algonquin)  
Councillor Bill Vrebosch (North Bay)

#### **REGRETS:**

Councillor Mac Bain – (North Bay)  
Mayor Dan O'Mara (Temagami)  
Councillor Terry Kelly (East Ferris)

#### **STAFF ATTENDANCE:**

Catherine Matheson, CAO  
Marianne Zadra, Executive Coordinator and Communications  
Melanie Shaye, Director of Corporate Services  
Michelle Glabb, Director of Social Services and Employment  
Stacey Cyopeck, Manager, Housing Programs  
Pierre Guenette, Manager, Housing Operations  
Jason Corbett, Contract Specialist  
Dawn Carlyle, Project Manager

## **CALL TO ORDER**

The Community Services Committee was called to order at 12:06 PM by Chair Dan Roveda. The Chair commended all staff for pulling together to do a remarkable job under unusual circumstances.

## **DECLARATION OF CONFLICTS OF INTEREST**

No conflicts were declared.

## **ADOPTION OF THE AGENDA**

### **Recommendation**

That the Committee of the Whole accepts the agenda for the Community Services Committee of April 22, 2020.

*Carried.*

## **CONSENT AGENDA**

### **Reports for Information Only**

#### **Recommendation**

That the Committee receive for information purposes Consent Agenda item 5.1.

### **5.1 CS02-20 Emergency Child Care Services**

This report describes the actions taken by the Children's Services Department in response to the COVID-19 pandemic and emergency childcare services for essential workers. This report is brought to the Board for information purposes only.

There was a question about whether any of the operations altered their hours of operation. Director of Children's Services Lynn Démoré Pitre explained the centre based YMCA Woodland Site has extended hours to 6:30 am to 7 pm. Additional staff have been hired to accommodate the extended hours. Some home based providers have extended hours to include evenings, weekends and some holidays. Additional staff must be recruited to accommodate further extended hours. There is a plan in place to do this through the registry.

*Carried.*

## **MANAGERS REPORTS**

### **CS03-20 Emergency Child Care Services – Child Care Space Priority Access Policy**

#### **Recommendation**

That the District of Nipissing Social Services Administration Board accept and endorse the

**Emergency Childcare Services Child Care space Priority Access Policy, attached as Appendix A.**

Lynn Démoré Pitre explained how the policy was created, how the March survey informed the policy and that families should be accommodated according to needs. At the time, the health care sector indicated the greatest need. Both parents must be working outside of the home to qualify for emergency child care. The qualified applications for emergency child care were accepted on a first come, first served basis. Priority one went to health care workers and child care workers, the latter was included to remove any barriers preventing early years and child care workers from working in the emergency child care settings. Priority two includes all other essential workers. The centre based spaces are full of priority one families. Formal approval of this policy was requested.

***Carried.***

**[Mark King joined by phone]**

**HS10-20 Reaching Home 2020-21 – RFP****Recommendation**

That the District of Nipissing Social Services Administration Board (DNSSAB) approves the report HS10-20 and authorizes the recommended disbursement of funds for the Reaching Home 2020-21 fiscal year.

The federal funding is aimed at reducing homelessness in the district. It is provided through the community entity (DNSSAB). Decisions about how to use the funding is decided collaboratively with the Nipissing District Housing and Homelessness Partnership (CAB). Three proposals were submitted as outline in the report.

***Carried.***

**OTHER BUSINESS**

There was clarification by the recording secretary that the meeting was being recorded for minute taking purposes only.

**Next Meeting Date**

Wednesday, April 22 at 1:30 PM - DNSSAB Board to meet electronically.

**ADJOURNMENT**

**Moved by:** Councillor Bill Vrebosch

**Seconded by:** Councillor Scott Robertson

That the Community Services Committee meeting be adjourned at 12:29 PM.

***Carried.***

---

MARK KING  
CHAIR OF THE BOARD

---

CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator