

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
May 20, 2020 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

No conflicts of interest were declared

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 25

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Agenda of the Regular Meeting on May 20, 2020 be approved as presented at 12:00 pm.

Carried

04. Adoption of Minutes

Resolution No. 26

Moved by : Léo Malette

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Regular Meeting held April 29, 2020 be approved as presented.

Carried

05. New Business:

a) Personal Protective Equipment Update

The Board was updated on the PPE inventory the Home currently has and its efforts in keeping a reasonable supply available at all time. Only two (2) items are of concern being mask / visor combination and disposable / re-usable gowns.

b) Pandemic Pay Update

Administrator provided the Board with the guidelines on the pandemic pay as to the main purpose of the programs and amounts that staff will receive. Also, unfortunately the management group remains excluded from this program.

c) Admissions to LTC from Hospital

After discussion on the issue in question, the Board agreed with Administrator not to proceed with admissions and continue to follow Ministry's directives / guidelines. Board commended Administrator on his efforts in keeping the residents' and staff's health and safety a priority.

d) COVID-19 UPDATE

Resident and Staff Testing Results

Administrator informed the Board that testing results for all residents and most of the staff came back negative for COVID-19. Due to these encouraging news it was recommended by the Board that a press release be issued to recognize the staff's efforts in maintaining a pandemic-free Home and their continued devotion in keeping residents safe and healthy.

Activity Programs

Residents' activities continue to be provided to keep morale up while at the same time respecting precautions and distancing.

Communication Program – Families and Staff

Communication with families is being done by staff on a regular basis either by phone, email or face time including Facebook to keep family members informed on the well-being of their loved ones.

e) LHIN's Declaration of Compliance – MSSA - CSS

Board approval was required to authorize the Chair to sign the Declaration of Compliance and therefore the following resolution was passed:

Resolution No. 27

Moved by : Léo Malette
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board authorizes the Chair to sign the Declaration of Compliance with respect to Au Château's Multi-Sector Service Accountability Agreement.

Carried

f) Strategic Plan – Update Meeting with DNSSAB

Administrator updated the Board on his meeting with DNSSAB regarding the 40 units and more specifically the 102 bed shelter whereby requesting a five (5) year extension with the same funding level from DNSSAB. This will be reviewed and discussed at the DNSSAB Board level and a response will be provided once a decision has been made.

06. Unfinished Business:

a) Financial Report

Administrator updated the Board on the expenses incurred and the amount remaining from the government funding provided for COVID-19.

The Financial Report was then accepted as presented and the following resolution was adopted:

Resolution No. 28

Moved by : Léo Malette
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) Administrative Report

None presented.

07. In-Camera Session

None

08. Other Business / Information Items

a) Next Meeting

The next meeting is scheduled for June 17th, 2020 at 12:00 noon.

b) Information Items

None

09. **Adjournment**


Resolution No. 29

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 12:45 pm.

Carried



Chair

Administrator / Secretary