



Corporation of the Municipality of Temagami

Memo No.
2020-M-168

Memorandum to Council

☒ **Staff**

Subject:	Living Temagami Request – Use of Community Centre
Agenda Date:	November 19, 2020
Attachments:	Correspondence from Living Temagami date November 10, 2020

RECOMMENDATION

BE IT RESOLVED THAT Council provide staff with the authority to make arrangements with Living Temagami for the use of the Temagami Community Centre for the year 2021, at no charge, working within the guidelines as stated in this memo.

INFORMATION

The Municipality received correspondence from Living Temagami dated November 10, 2020, regarding the use of the Temagami Community Centre, at no cost, for some of their community programming and events. Please see the letter attached.

Living Temagami has developed and implemented some quality programming and events for the community in the past couple of years. They have also been taking steps and are making efforts toward becoming more self-sustainable in the past year.

Community programming and events, while continuing to follow public health regulations, has been said to be an effective way to support mental health and wellbeing in the community.

Guidelines for staff approval of use:

- This only applies to event or programs that are free of charge to attend, if charging any costs for the event/program, Living Temagami is subject to the user fee by-law.
- This only applies to event or programs that are open to the general public.
- Living Temagami must ensure that they research and are following all public health regulations.
- Living Temagami must provide a valid certificate of insurance, showing the Municipality of Temagami as an additional insured.
- Living Temagami must do their own set up for the event/program, sanitization and take down when the event/program is complete.
- Living Temagami must clean the facility in a timely manner before returning the keys.
- Municipal Staff must be given appropriate notice (minimum two weeks) for the event/program.
- Living Temagami will ensure that they have personnel to manage the event/program appropriately and safely.
- Living Temagami will ensure that they coordinate their events/programs with the Temagami Recreation and Events committee.
- A paying user of the Community Centre will take precedence.
- Municipal events and programming will take precedence.

Staff will have the authority to approve or deny the events and if the event is in contravention of the guideline, Council may choose to revoke the agreement at any time without notice.

Respectfully Submitted:
Kelly Hearn
Recreation