

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
on October 21, 2020 at 12:00 noon**

PRESENT: MEMBERS :	Lise Sénécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	Vice-Chair
	Catherine Neddow	Provincial Appointee
	Dan O'Mara	
	Joanne Savage	
	Nicole Janson	Recording Secretary

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 43

Moved by : Léo Malette
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on October 21, 2020 be approved as presented at 12:00 pm.

Carried

04. **Adoption of Minutes**

Resolution No. 44

Moved by : Joanne Savage

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Regular Meeting held September 16, 2020 be approved as presented.

Carried

05. **New Business:**

a) **Health & Safety Committee Meeting Minutes**

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 45

Moved by : Yvon Duhaime

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) **Quality Management Team Meeting Minutes**

The Quality Management Team Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 46

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the Minutes of the Quality Management Team have been received.

Carried

c) **Public Appointee to the Board**

Provincial Appointee, Catherine Neddow was welcomed to the Board.

d) **Staffing Report – August and September**

An overview of the staffing report was made with Administrator highlighting the issues and concerns and the need to backfill with the planning agency. This is in part due to the pandemic pay which was no longer being offered and the issue of staff shortage began. It is hoped that with the new funding for PSW recently announced by the Ministry this will resolve some of the issues.

e) **MOHLTC – Funding Announcement**

The Ministry has recently announced extended funding for which Administrator highlighted four main critical areas of need:

- Screening, PPE etc.
- IPAC
- Minor capital funding
- Recruitment and retention

The Board was further informed by Administrator that unfortunately the Home is unable to access the funding under the recruitment and retention due to the Collective agreement, and the Ministry was made aware of this.

f) **AdvantAge Ontario – COVID-19 Lessons Learned**

The Board was provided with a synopsis of what is coming and highlighted key points of interest.

g) **Chief Financial Officer's Retirement**

Administrator announced the CFO's retirement and further informed the Board of his replacement. The Board has requested that a card be presented to the CFO on their behalf and would like to do so by Zoom conferencing in order to express their best wishes in a visual manner. This will be arranged and the Board will be informed of the date and time.

h) **Strategic Plan**

The Board was informed that DNSSAB will not be providing funding for the 102 bed Shelter which will create a shortfall of \$650,000. The Board expressed their disappointment following a positive announcement in June and further expressed disappointment that this was brought to light at the last minute. The Home was proactive in wanting this matter settled five (5) years ago, and again three (3) years ago, and recently with new CAO of DNSSAB. Unfortunately, this lack of funding will certainly affect the municipal contribution starting in 2021.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 47

Moved by : Yvon Duhaime
Seconded by : Léo Malette

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 48

Moved by : Léo Malette
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. In-Camera Session

None presented.

08. Other Business / Information Items

a) Next Meeting

The next meeting is scheduled for November 18st, 2020 at 12:00 noon.

b) Information Items

None provided.

09. Adjournment

Resolution No. 49

Moved by : Yvon Duhaime
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the meeting now adjourns at 1:40 pm.

Carried

Chair

Administrator / Secretary