

# Temagami Public Library

Via Zoom

Minutes of October 27<sup>th</sup> 2020

Present: Carol Lowery (Chair), John Shymko (Vice Chair), Paul Middleton

Absent with notice: Claudia Smith

Staff Present: Quelia Cormier (CEO)

1. **MEETING CALLED TO ORDER AT:** 6:35pm
2. **ADOPTION OF THE AGENDA: MOVED** by John Shymko and **SECONDED** by Paul Middleton that the agenda of the Temagami Public Board meeting dated Tuesday October 27<sup>th</sup> 2020 be accepted as presented. **CARRIED.**
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST:** None Declared.
4. **REVIEW AND APPROVAL OF THE MINUTES:** of the regular board meeting dated June 23<sup>rd</sup> 2020. **MOVED** by Paul Middleton and **SECONDED** by that John Shymko that the minutes dated September 29<sup>th</sup> be accepted as presented. **CARRIED.**
5. **BUSINESS ARISING FROM THE MINUTES:**
  - The Chair will visit the bank with regards to the Tracy Gauvreau Account.
  - The Chair will speak with Shauna Waddell with regards to the awarding of the scholarship fund.
  - John Shymko and Quelia Cormier will provide gifts and thank you cards for the recently resigned board members.
6. **CORRESPONDENCE:**
  - Resignation from the Library Board from Anita Mamen. The board accepts her resignation and thanks her for her years of services and wish her the best.
7. **TREASURERS REPORT: MOVED** by Paul Middleton and **SECONDED** by John Shymko that the Treasurer's Report dated October 6<sup>th</sup> 2020 be accepted as presented. **CARRIED.**
8. **CEO's REPORT:**
  - The library reopened on Wednesday October 14<sup>th</sup>.
  - We have received positive feedback on our policies and procedures for the reopening of the library during the pandemic.
  - CEO has updated her first aid and is certified for another 3 years.

9. **New Business:**

**Board Vacancies**

**MOVED** by Paul Middleton and **SECONDED** by John Shymko that the board directs the CEO to contact the Clerk of the Municipality of Temagami so public notice of vacancies on the board can be posted. **CARRIED.**

**Occasional Library Staff**

**MOVED** by John Shymko and **SECONDED** by Paul Middleton that the CEO and the Human Resources manager advertise to hire two Occasional Library Staff members. **CARRIED.**

10. **NEXT MEETING:** November 24<sup>th</sup> at 7:30pm

11. **ADJOURNMENT: MOVED** by Paul Middleton and **SECONDED** by John Shymko that the regular board meeting of October 27<sup>th</sup> 2020 be adjourned at 7:01pm. **CARRIED.**