



Corporation of the Municipality of Temagami

Memo No.
2020-M-186

Memorandum to Council

Subject: Plans Implementation – Next Steps and Timing

Agenda Date: December 10, 2020

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive the 2021 Budget planning update received on December 10, 2020.

INFORMATION

In 2020, we have received final documents for the Strategic Plan and the Service Delivery Review. We have also received a draft final plan for the Waste Management Master Plan that has yet to be reviewed at a meeting. In order to ensure that the work that has been started in 2020 does not end there, the following is the implementation plan that Staff is proposing. When the month is noted, while the intention is that this would be on an agenda for the Regular Council meeting, it is also possible to have special meetings called within the conditions set forth in our Procedural By-Law.

While the predominate source documents for this proposal has been the Service Delivery Review with the implementation plan, the attempt is to consolidate the points of the other plans into one document. It should be noted that while there may be times where parts of the implementation will be ‘farmed out’ to gain different point of view, for the most part these are being worked on by Staff to ensure we have the appropriate understanding of the next steps rather than creating more documents than need to be acted upon. As implementation plans are discussed with Council, fine tuning of the plans and processes can occur.

January

- Perhaps at a special meeting – review the final draft of the Waste Management Master Plan with Tulloch Engineering. This is the next step in this process and from this review discussions can be held and our implementation schedule updated.
- We are presently reviewing the current Human Resources Policies as well as the Organizational Design. We should have documents that are ready for Council’s review at the Regular January meeting. This step is an important one as we move through other implementation plans as it would highlight our capacity as an organization to assume different roles and, alternatively, will identify more clearly where we may have excess capacity that is not planned to be used. As other portions of the implementation are considered and put into action, this base model may change but it is important to know where we are starting.
- Feasibility Study for an economic development corporation is being worked on and should be ready for the January regular meeting.
- Part of the Service Delivery Review was the development of a Recreation Strategy. Staff is suggesting that this start with a discussion with Council on the various options for the future of the arena. Once there is a framework of a plan for the arena, a Recreation Strategy can be built around this.

February

- In January, two Staff members are attending virtual sessions related to establishing documentation around a level of service. From this, and our present information, the discussion of our Levels of Service can begin. This may be something that will take more than one meeting as we work through

all the services that we do provide but these discussions will not only influence future department planning but also other reports such as the Asset Management Plan.

- Part of the Level of Service discussion will be a review of user charges. This review will cover the present charges as well as areas where charges could be expanded as noted through the various studies we have received.
- Building on the 'future of the arena' discussion from January, the formation of the Recreation Strategy can start. Again, the development of a strategy and what actions are required to support this strategy would take some time to be complete but starting in February, we should be well on our way by the spring, although special meetings may be required.
- Staff will be doing some research on the economic development dashboard. The results of this research will be presented to Council in February.

March

In March, the present plan is to start discussions on a digital strategy and the steps to develop and integrated downtown plan.

In addition to these items, work will also be continuing, along with our contract planner, on the Official Plan renewal. Once the implementation pieces have been discussed and confirmed by Council, Staff will be working on implementing the necessary changes into our operations.

While the above has mostly focused on the Service Delivery Review items, the implementation plan associated with the Strategic Plan will also be consulted to ensure we are incorporating these recommendations as well so Council can have one discussion that is the result of many plans rather than having the discussion multiple time.

Respectfully Submitted:
Craig Davidson
Treasurer/Administrator