

**Minutes of the Regular Meeting  
of the Board of Management of Au Château  
held by conference call  
on December 16, 2020 at 12:00 noon**

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PRESENT: MEMBERS :    Lise Senécal                      Chair  
                                 Yvon Duhaime  
                                 Jacques Dupuis           Administrator / Secretary  
                                 Léo Malette               Vice-Chair  
                                 Catherine Neddow       Provincial Appointee  
                                 Joanne Savage  
                                 Nicole Janson            Recording Secretary

REGRETS:                      Dan O'Mara

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*Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.*

**01.    Meeting called to order**

Meeting was called to order.

**02.    Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03.    Adoption of Agenda**

Resolution No. 59

Moved by            : Léo Malette  
Seconded by       : Catherine Neddow

BE IT RESOLVED THAT the Agenda of the Regular Meeting on December 16, 2020 be approved as presented at 12:00 pm.

Carried

**04. Adoption of Minutes**

Resolution No. 60

Moved by : Joanne Savage

Seconded by : Léo Malette

BE IT RESOLVED THAT the Minutes of the Regular Meeting held November 18, 2020 be approved as presented.

Carried

**05. New Business:**

**a) Health & Safety Committee Meeting Minutes**

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 61

Moved by : Yvon Duhaime

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

**b) Insurance Update**

In response to the Board's inquiry in terms of their liability in case of a lawsuit due to COVID-19 or any other communicable diseases, Administrator advised that Directors and Officers will no longer be covered and therefore is recommending two options to get indemnification, as provided in the memo, which will be discussed further in the January meeting.

**c) COVID Funding & Expenses Update**

Administrator summarized the report and further advised that funding will be forthcoming to cover PPE and the pandemic pay.

d) **Staffing Analysis Update**

The Board was informed that in November the Home was in deficit but the first week of December we were balanced again. Administrator further advised that he is considering other options to lighten the workload for staff. This is currently being looked into and further details will be brought to the Board for further discussion.

e) **Ministry of Long-Term Care Inspection Report**

Discussion was held regarding the report whereas no order was issued due to our past history, nonetheless, the concerns raised were dealt with accordingly.

f) **Attending Nurse Practitioner Application**

The Ministry is awarding three Nurse Practitioners in the district and therefore with the support of the Medical Director and Attending physicians of the Home, Administrator sent in an application whereas this would be beneficial to the Home especially for those residents affected by Huntington disease amongst others.

g) **Strategic Planning – Letters to Municipalities**

Administrator informed the Board that the Home will make every effort to minimize the impact on municipalities as much as possible but cannot cut where it will be affecting the care of the residents.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 62

Moved by : Léo Malette

Seconded by : Joanne Savage

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

**b) Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 63

Moved by : Yvon Duhaime  
Seconded by : Catherine Neddow

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

*Prior to proceeding with the remainder of the meeting Administrator requested attestation from Board members that they were alone and did not have anyone else present at their location due to the scheduled In-camera session. Confirmation received by all members.*

**07. In-Camera Session**

Resolution No. 64

Moved by : Joanne Savage  
Seconded by : Léo Malette

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding Labour Matters at 1:00 pm.

Carried

**a) Labour Matters**

Administrator updated the Board on two matters relating to ONA, being letter of demands and the current negotiations.

Resolution No. 65

Moved by : Yvon Duhaime  
Seconded by : Catherine Neddow

BE IT RESOLVED THAT the Board returns to its Regular Meeting at 1:05 pm.

Carried

08. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for January 20<sup>th</sup>, 2021 at 12:00 noon.

b) **Information Items**

None provided.

09. **Adjournment**

Resolution No. 66

Moved by : Catherine Neddow

Seconded by : Léo Malette

BE IT RESOLVED THAT the meeting now adjourns at 1:15 pm.

Carried

Chair

Administrator / Secretary