

Temagami Public Library

Regular Board Meeting

Via Zoom

Tuesday, November 24th 2020

Present: Carol Lowery (Chair), Claudia Smith, Paul Middleton

Absent with notice: John Shymko

Staff Present: Quelia Cormier (CEO)

1. **MEETING CALLED TO ORDER AT: 7:30PM**
2. **ADOPTION OF THE AGENDA: MOVED** by Claudia Smith and **SECONDED** by Paul Middleton that the agenda of the Temagami Public Library Board meeting dated Tuesday November 24th 2020 be accepted as presented. **CARRIED.**
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST:** None Declared.
4. **REVIEW AND APPROVAL OF THE MINUTES:** of the regular board meeting dated October 27th 2020. **MOVED** by Claudia Smith and **SECONDED** by Paul Middleton that the minutes dated October 27th 2020 be accepted as presented. **CARRIED.**
5. **Business arising from the minutes**
 - The chair has visited the bank and reported that the Tracy Gauvreau Scholarship account has been closed and funds have been transferred to the Community Foundation. The chair also reported that the bank has sent documentation to the library with regards to closing the account. The CEO has not yet received this documentation from the bank.
6. **CORRESPONDENCE:** None
7. **TREASURER'S REPORT: MOVED** by Paul Middleton and **SECONDED** by Claudia Smith that the Treasurer's Report dated Nov 1st 2020 be accepted as presented. **CARRIED.**
8. **CEO's REPORT:**
 - CEO had an interview with the Temiskaming Speaker on the reopening of the library.
 - An application has been filled out allowing us to apply to the Park Pass lending program through Parks Ontario. This will allow us to lend out Park Passes to our patrons.

- The CEO is looking at putting together a Christmas craft package for the children of Temagami as well as virtual Christmas story reading with Santa.
 - Do to Covid-19 the warming tree will be outside the library door this winter.
 - The CEO has been working on editing the library's website.
 - The CEO has been working with municipal staff to get the 9 iPad and cases that we received with funding from the Community Foundations Canada Emergency Community Support Fund ready to be able to start using for programming and lending out to library patrons.
 - CEO is currently working on the 2021 Budget.
- MOVED by Claudia Smith and **SECONDED** by Paul Middleton that the CEO's Report dated November 19th be accepted as presented. **CARRIED.**

9. NEW BUSINESS:

- Holiday Hours: The Library will be closed at 12:00pm on Thursday December 24th 2020 and will reopen on Tuesday January 5th 2021 at 9:00am.
- Establish hiring committee for Occasional Back Up: The CEO, Board Chair Carol Lowery and Board Member Paul Middleton will set on the hiring committee.
- Discussion was had on draft minutes being sent to the Municipal Clerks office. The Chair will contact the Clerk with regards to this matter.

10. Next Meeting: January 26th 2020

Moved by Paul Middleton and **SECONDED** by Claudia Smith that our next meeting be held January 26th 2021 at 7:30pm. **CARRIED.**

11. ADJOURNMENT: MOVED by Paul Middleton and **SECONDED** by Claudia Smith that the regular board meeting of November 24th 2020 be adjourned at 8:00pm. **CARRIED.**