



Corporation of the Municipality of Temagami

Memo No.  
2021-M-054

**Memorandum to Council**

**Subject:** Notice of Motion #1

**Agenda Date:** April 15, 2021

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT future meeting of Council occur with only the Clerk present;

AND FURTHER THAT should Council wish other members of Staff be present at a meeting, a resolution will be passed requesting attendance at the following regular session.

**INFORMATION**

At the last regular session, Councillor Harding provided notice of his intent to bring forward a resolution concerning limiting the number of Staff members present at normal Council meetings.

For clarity, the Municipal Act, 2001, as amended, defines a meeting where a quorum of members is present and members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council. Part of the statutory responsibilities of the Clerk position is to record all resolutions etc. of the meeting. While Council has previously appointed a Deputy-Clerk as well, for the purpose of this notice of motion, the Deputy-Clerk would only attend meetings where the Clerk is unable to attend. The Clerk can also delegate, in writing, any of their powers to any person other than a member of Council.

Certain members of Staff have statutory obligations in addition to fulfilling the requirements of their job description. In general, Staff at meetings of Council provide a resource to Council members as they consider recommendations put forward.

Presently, those members of Staff who attend meetings of Council take care to arrange other non-work commitments around Council meetings. Should Council adopt this notice of motion then this would no longer be the case which means that Staff would not be available at a moment's notice to act as this resource. Should a member of Council determine they have questions of Staff or require additional input, the appropriate mechanics would be to defer the resolution and invite the appropriate member of Staff to the following regular session of Council. This should be done in accordance with the policies in place for Staff direction. Also, it is not reasonable to assume that the Clerk would have an in depth knowledge of all subject matters as different members of Staff have different areas of expertise.

Council should consider provisions of the Municipal Act, Code of Conduct, and relevant Council/Staff policies when deliberating on this motion.

**Respectfully Submitted:**  
**Craig Davidson**  
**Treasurer/Administrator**