



Corporation of the Municipality of Temagami

Report No.
2023-M-151

File No.

Subject: Committee of Adjustment Training

Agenda Date: July 12, 2023

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council direct Staff to coordinate additional training for the Committee of Adjustment members as soon as possible.

INFORMATION

At the June 14, 2023 Committee of Adjustment meeting, members asked for additional training so that there is a clear understanding of the processes and how decisions should be made.

ANALYSIS

A couple training services were priced out and a breakdown of the costs are below:

NAME	PRICE	TOTAL COST
AMO - Association of Municipalities Ontario	\$250 /person	\$2,250.00
OACA – Ontario Association of Committees of Adjustment	\$310 Municipal Rate	\$310.00

AMO offers a 'Foundations in Planning' course which focuses on the need and importance of planning, the planning hierarchy (policy, legislation, regulations etc., the process and timelines of planning. This is a 3-hour training session with an opportunity to purchase further courses.

OACA offers a series of six videos, each approximately 10-15 minutes long with handouts for each participant. After each video, users will be prompted to take a small quiz.

The course focuses on A Planning Overview, Consents, Minor Variances, Site Visits, Meeting Protocol, and Conflict of Interest.

Registration can be done at any time and there are no 'terms' or 'semesters' associated with the program. Once enrolled for the course, there will be unlimited access to the videos for a three-week period.

Respectfully Submitted:

Nicole Claveau