



Corporation of the Municipality of Temagami

Memo No.
2023-M-189

Memorandum to Council

Subject: Scoring Matrix for Auditing Services

Agenda Date: September 14th 2023

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive report 2023-M-189;

AND FURTHER THAT Council authorize the use of the proposed Scoring Matrix for Auditing Services when requesting proposals.

INFORMATION

Proposed Scoring Matrix for Integrity Commissioner

Qualifications and Experience (30 points)

- Experience in auditing municipal governments. (0-15)
- Professional certifications and licenses. (0-10)
- Relevant experience with similar-sized organizations. (0-5)

Technical Approach (30 points)

- A clear and comprehensive audit methodology. (0-10)
- Approach to risk assessment and internal controls testing. (0-10)
- Communication plan for progress updates and final reports. (0-10)

Fees and Budget (20 points)

- A detailed breakdown of fees and expenses. (0-7)
- Demonstrated value for services offered. (0-6)
- Ability to work within the proposed budget. (0-7)

References (10 points)

- Past client references and client satisfaction and feedback. (0-10)

Local Presence and Understanding of Municipality (10 points)

- Familiarity with the Municipality of Temagami and its unique needs. (0-5)
- Availability for on-site meetings and discussions. (0-5)

Total Score (100 points)

Respectfully Submitted

Sabrina Pandolfo