



**TEMAGAMI PUBLIC LIBRARY
REGULAR BOARD MEETING
MINUTES**

Monday, June 12, 2023, 7:00 pm

Temagami Public Library Board Room

IN PERSON

PRESENT: Carol Lowery, Victoria Winsor, Carmen Koski, John Shymko, Bob Sykes,

Absent with Notice:

STAFF: Debra Kitts (Acting CEO)

1. CALL TO ORDER AND ROLL CALL

Carol Lowery called the meeting to order at 7:04 pm.

2. ADOPTION OF THE AGENDA

23-035

MOVED BY: John Shymko

SECONDED BY: Carmen Koski

BE IT RESOLVED THAT the Temagami Public Library Regular Board Meeting Agenda dated June 12, 2023 be adopted as presented. **CARRIED**

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. REPORT FROM CLOSED SESSIONS

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

Regular Board Meeting – May 8, 2023

23-036

MOVED BY: Bob Sykes

SECONDED BY: John Shymko

BE IT RESOLVED THAT the Minutes of the Temagami Public Library Regular Board Meeting held on May 8, 2023 be adopted as presented. **CARRIED**

6. **BUSINESS ARISING FROM THE MINUTES**

7. **DELEGATIONS / PRESENTATIONS**

Registered Delegations – With Presentations:

Invited Presentations:

Registered Delegations – Without Presentations:

Unregistered Delegations:

8. **CONSENT AGENDA ITEMS**

23-037

MOVED BY: Carmen Koski
SECONDED BY: Victoria Winsor

BE IT RESOLVED THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda. **CARRIED**

8.1 Staff Report(s) for Information:

Hard copies of all staff items for information have been circulated to the Board prior to the meeting.

23-038

MOVED BY: Carmen Koski
SECONDED BY: John Shymko

BE IT RESOLVED THAT staff items numbered 8.1.1 to 8.1.10 on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting. **CARRIED**

Acting CEO Report:

8.1.1 Library Summer Hours

8.1.2 CBC Corner

- 8.1.3 Libby
- 8.1.4 Tackle Share
- 8.1.5 TD Summer Reading Program 2023
- 8.1.6 Book Club
- 8.1.7 Internet Hotspots
- 8.1.8 iPads
- 8.1.9 Tracy Gauvreau Scholarship Fund
- 8.1.10 Tackle A Good Book

8.2 Correspondence for Information:

Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.

23-039

MOVED BY: Bob Sykes
SECONDED BY: John Shymko

Draft Motion:

BE IT RESOLVED THAT correspondence item numbered 8.2.1 on this agenda be received by the Temagami Public Library Board for information and be noted, filed and recorded in the minutes of this meeting. **CARRIED**

- 8.2.1 2023-06-06 Email from Ontario Library Association
Re: OLA/OLBA Membership

9. STAFF REPORTS

9.1 CEO Financial Report

23-040

MOVED BY: John Shymko
SECONDED BY: Victoria Winsor

BE IT RESOLVED THAT the Temagami Public Library Board accepts the report of the CEO dated June 8, 2023. **CARRIED**

10. BOARD COMMITTEE REPORTS

11. ANNOUNCEMENTS – CHAIR, VICE CHAIR AND BOARD

12. CORRESPONDENCE

12.1 Action Correspondence

13. POLICIES / PROCEDURES / JOB DESCRIPTIONS

14. UNFINISHED BUSINESS

14.1 Library Board Training

Ontario Library Services – Governance 101: Public Library Board Training (VIRTUAL)
Thursday, June 15, 6:30 pm to 8:30 pm.

14.2 Temagami Public Library Fines and Charges Comparison

June 13, 2022 Library Board Minutes – Motion 22-009

14.3 Temagami First Nation supervised access of the Library's Archives and Digitalization of Materials.

September 12, 2022 Library Board Minutes – Motion 22-019

14.4 Library Policies

Review and update policies.

September 12, 2022 Library Board Minutes – Acting CEO Report

14.5 Remembrance Day 2023

Library to consider the purchase of a wreath. CEO to contact the Legion in fall.

14.6 Review of the CEO Position

Review to be done before the end of December 2023.

May 8, 2023 Library Board Minutes – Motion 23-033

14.7 July 1st Canada Day Library Book Sale at the Library.

Volunteers - Carol Lowery and Victoria Winsor.

Vulnerable Sector Checks will not be required for volunteers for the Book Sale.

The Book Sale Hours will be 10 am to 2 pm on Saturday, July 1st.

15. NEW BUSINESS

15.1 A rental policy was discussed.

16. NOTICE OF MOTION

17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA

18. CLOSED SESSION

19. NEXT MEETING

The next Regular Meeting will be on Monday, September 18 at 7:00 pm in person.

20. ADJOURNMENT

23-041

MOVED BY: Bob Sykes

SECONDED BY: John Shymko

BE IT RESOLVED THAT this meeting adjourn at 7:56 pm. **CARRIED**