



Corporation of the Municipality of Temagami

Memo No.
2023-W-262

Memorandum to Council

Subject: Staffing Report

Agenda Date: December 14, 2023

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT Council receive Memo 2023-M-262 for information

INFORMATION

This report will outline some of the Administrative changes and updates over the past few months:

The Contract Treasurer has left their position with the Municipality. We have reached out to various external agencies for support and suggestions on how to move forward. We have since hired a contract Deputy Treasurer who has 22 years of Accounting background to assist in getting the Municipality's finances up to date. Again, there will be a learning curve with a new to them accounting system. However, we are confident that we will get back on track. We have reached out to the Municipal Auditors and Central Square to support where required. Welcome Cathy LaPerriere to the Municipal Team.

We have hired one Public Works Operator with a DZ on a contract until the end of April to get us through plowing season. Working full time hours with the Public Works Crew. Welcome Tom Shank to the Municipal Team.

We are in the process of negotiating with another operator to assist with plowing services on contract until the end of April.

Dan Arbour has been working full time hours and we hope to continue this until the services delivery review is completed. He has been working on updating by-laws, familiarizing himself and tending to outstanding complaints, working with CGIS on upgrades to violation tracking linked to properties, he is working on an inventory/recommendation for signage, and more

Omar De La Serna has been hired as the full time Recreation Coordinator/Facility Operator and is working on his Basic Refrigeration course, Planning Christmas Events and getting the ice in.

We have kept the Summer employees, Brad & Troy on through the transition. Once the ice is fully in they will be put onto a call-in list for assistance with weekend hockey tournaments.

The interviews have commenced for the Organizational Review and we expect to have recommendations early in the new year.

Everyone is working hard and taken on additional tasks where possible to keep things moving forward. Keep up the good work Team!

Respectfully Submitted
Sabrina Pandolfo