

**TEMAGAMI PUBLIC LIBRARY
REGULAR BOARD MEETING
MINUTES
Monday, January 15, 2024, 5:15 pm
Temagami Public Library Boardroom
IN PERSON**

Present: Carol Lowery (Chair), Carmen Koski, Ashly Legacy, and Bob Sykes
Victoria Winsor (Vice-Chair) via phone

Staff: Debra Kitts (Library CEO, Board Secretary, Board Treasurer)

Members of the Public: 0

1. CALL TO ORDER AND ROLL CALL

Carol Lowery called the meeting to order at 5:16 pm.

2. ADOPTION OF THE AGENDA

Motion # 24-001

MOVED BY: Carmen Koski

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Regular Board Meeting Agenda dated January 15, 2024, be adopted as presented.

CARRIED

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. REPORT FROM CLOSED SESSIONS

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

Regular Board Meeting – November 27, 2023

Motion # 24-002

MOVED BY: Bob Sykes

SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT the Minutes of the Temagami Public Library Regular Board Meeting held on November 27, 2023, be adopted as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS / PRESENTATIONS

7.1 Registered Delegations – With Presentations:

7.1.1 John Shymko – New Adult Literacy Program – Deferred

7.2 Invited Presentations:

7.3 Registered Delegations – Without Presentations:

7.4 Unregistered Delegations:

8. CONSENT AGENDA ITEMS

Motion # 24-003

MOVED BY: Ashly Legacy

SECONDED BY: Carmen Koski

BE IT RESOLVED THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda.

CARRIED

8.1 Staff Report(s) for Information:

Hard copies of all staff items for information have been circulated to the Board prior to the meeting.

Motion # 24-004

MOVED BY: Ashly Legacy

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT staff items numbered 8.1.1 to 8.1.7 on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting.

CARRIED

Acting CEO Report:

8.1.1 Book Club – 2024 Canada Reads

8.1.2 Book Reviews

8.1.3 CBC Radio One – Up North

8.1.4 Ontario Funding – PLOG

8.1.5 Programs – TD Summer Reading Club

8.1.6 Staff Appreciation

Motion # 24-005

MOVED BY: Bob Sykes

SECONDED BY: Carmen Koski

BE IT RESOLVED THAT the Temagami Public Library Board authorizes that a Christmas Bonus be given to each Library staff member.

CARRIED

8.1.7 TPL 2024 Budget

8.2 Correspondence for Information:

Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.

9. STAFF REPORTS

9.1 CEO Financial Report

Motion # 24-006

MOVED BY: Carmen Koski

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board accepts the report of the CEO dated January 12, 2024.

CARRIED

10. BOARD COMMITTEE REPORTS

11. ANNOUNCEMENTS – CHAIR, VICE-CHAIR AND BOARD

12. CORRESPONDENCE

12.1 Action Correspondence

13. POLICIES / PROCEDURES / JOB DESCRIPTIONS

POLICIES:

BL-01 Board By-Laws

GOV-10 Succession Planning

Motion # 24-007

MOVED BY: Ashly Legacy

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board approve Draft Policy BL-01 Board By-Laws.

CARRIED

Motion # 24-008

MOVED BY: Victoria Winsor

SECONDED BY: Carmen Koski

BE IT RESOLVED THAT the Temagami Public Library Board approve Draft Policy GOV-10 Succession Planning.

CARRIED

14. UNFINISHED BUSINESS

14.1 Review of the CEO Position

Review to be done before the end of June 2024.

November 27, 2023 Library Board Minutes – Motion 23-071

Motion # 24-009

MOVED BY: Carmen Koski

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board changes the employment title and position for Debra Kitts from Acting CEO to CEO and from Contract Employee to Permanent Part Time Employee.

CARRIED

15. NEW BUSINESS

15.1

16. NOTICE OF MOTION

17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA

18. CLOSED SESSION

19. NEXT MEETING

The next Regular Meeting will be on Monday, February 26, 2024 at 5:15 pm in person.

20. ADJOURNMENT

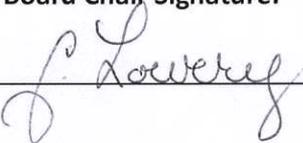
Motion # 24-010

MOVED BY: Carmen Koski

SECONDED BY: Victoria Winsor

BE IT RESOLVED THAT this meeting adjourn at 5:54 pm.

CARRIED

Date: February 26, 2024	Board Chair: Carol Lowery	Board Chair Signature: 
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