

**Minutes of the Annual Meeting  
of the Board of Management of Au Château  
held by conference call  
on January 17, 2024 at 12:00 noon**

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PRESENT: MEMBERS :	Daniel Gagné	Chair
	Catherine Neddow	Vice-Chair
	Jérôme Courchesne	
	Ronald Demers	
	Jacques Dupuis	Administrator / Secretary
	Fernand Pellerin	
	Jamie Restoule	
	Nicole Janson	Recording Secretary

REGRETS:                    Temagami Representative

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**01.    Meeting called to order**

Meeting was called to order.

**02.    Declaration of Conflict of Interest**

No declaration of conflict of interest declared.

**03.    Elections**

The Administrator chaired the elections having the following resolutions being adopted:

Resolution No. 1

Moved by        : Ronald Demers  
Seconded by    : Jérôme Courchesne

BE IT RESOLVED THAT Daniel Gagné be appointed Chair for the year 2024.

Carried

Resolution No. 2

Moved by : Fernand Pellerin  
Seconded by : Ronald Demers

BE IT RESOLVED THAT Catherine Neddow be appointed Vice-Chair for the year 2024.

Carried

**04. Adoption of Agenda**

Resolution No. 3

Moved by : Ronald Demers  
Seconded by : Catherine Neddow

BE IT RESOLVED THAT the Agenda of the Annual Meeting on January 17, 2024 be approved as presented at 12:07 pm.

Carried

**05. Adoption of Minutes**

Resolution No. 4

Moved by : Fernand Pellerin  
Seconded by : Jérôme Courchesne

BE IT RESOLVED THAT the Minutes of the Regular Meeting held December 20, 2023 be approved as presented.

Carried

06. **New Business:**

a) **Health & Safety Committee Meeting Minutes**

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 5

Moved by : Jamie Restoule

Seconded by : Jérôme Courchesne

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) **Quality Management Committee Minutes**

The Quality Management Committee Meeting Minutes were then accepted as presented and the following resolution was adopted:

Resolution No. 6

Moved by : Fernand Pellerin

Seconded by : Catherine Neddow

BE IT RESOLVED THAT the Minutes of the Quality Management Committee have been received.

Carried

c) **Critical Incident Report 2022**

Administrator provided a summary of the report detailing each category.

d) **Respite Bed Correspondence**

Administrator informed the Board that the Ministry has approved one Short-stay respite bed instead of two to try to improve occupancy. The second short-stay respite bed has been transferred to a long-term bed.

e) **Strategic Plan**

There were no new developments to report to the exception of the publication of the communiqué which will appear in the next Tribune edition.

07. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 7

Moved by : Ronald Demers

Seconded by : Fernand Pellerin

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

None

09. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for February 21<sup>st</sup>, 2024 at 12:00 noon.

b) **Information Items**

None

10. **Adjournment**

Resolution No. 8

Moved by : Jérôme Courchesne  
Seconded by : Ronald Demers

BE IT RESOLVED THAT the meeting now adjourns at 12:35 pm.

Carried

  
Chair

  
Administrator / Secretary