



Corporation of the Municipality of Temagami

Memo No.  
2024-M-074

## Memorandum to Council

**Subject:** Administrative Briefing Note

**Agenda Date:** April 11, 2024

**Attachments:**

### **RECOMMENDATION**

BE IT RESOLVED THAT the Corporation of the Municipality of Temagami hereby receive report 2024-M-074 for information.

### **INFORMATION**

It is with regret that we announce the resignation of Rhonda Smith from her role as our Municipal Clerk. Rhonda's departure leaves behind a legacy of knowledge and dedication. Her hard work and contributions to our team will be sorely missed. We extend our heartfelt wishes for success in her future endeavors.

In response to this transition, staff have received direction from Council to proceed with a temporary contract for Clerk services. This interim solution will ensure the continued operation of essential services as we navigate towards a long-term staffing solution.

We are moving forward with the recruitment process for Public Works Operators/Labourers. An advertisement will be issued to attract qualified candidates who can contribute to the crucial work of maintaining our infrastructure and public spaces.

Staff have been engaging in regular monthly meetings with TFN (Temagami First Nation) Staff. These discussions have been fruitful, culminating in plans for a presentation to Council during the May Working Session. The presentation will focus on Set Aside Lands, Traditional Lands, and other pertinent matters. Additionally, TFN Staff have been providing valuable feedback on our Memorandum of Understanding (MOU) document. The initial draft of this document will be presented for discussion during the upcoming meeting.

Despite ongoing organizational reviews and staffing changes, all staff remain dedicated to maintaining essential services and meeting obligatory reporting requirements. We appreciate their hard work and commitment during this transitional period.

**Respectfully Submitted**  
**Sabrina Pandolfo**