



## NDHC BOARD MEETING

### MINUTES OF PROCEEDINGS

**Date:** March 27, 2024, 2:00 p.m.  
**Location:** DNSSAB Boardroom  
200 McIntyre Street East, North Bay, ON, P1B 8V6

**Members Present:** Chris Mayne- Chair  
Ethel LaValley  
Mark King  
Mélanie Chenier  
Peter Chirico

**Members Absent:** Lana Mitchell- Vice Chair  
Dan O'Mara  
Terry Kelly

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#### 1. Call to Order

The Chair called the meeting to order at 4:33 PM.

**Resolution #: NDHC2024-08**

Moved by: Mark King

Seconded by: Ethel LaValley

*THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the NDHC Board meeting of March 27, 2024 at 4:33 PM.*

**CARRIED**

#### 1.1 Declaration of Conflict of Interest

#### 2. Opening Remarks by the Chair

The Chair welcomed everyone.

**3. Approval of Agenda**

**Resolution #: NDHC2024-09**

Moved by: Mélanie Chenier

Seconded by: Peter Chirico

*THAT the Board accept the Agenda for March 27, 2024.*

**CARRIED**

**4. Approval of Minutes**

**Resolution #: NDHC2024-10**

Moved by: Peter Chirico

Seconded by: Ethel LaValley

*THAT the Board adopt the minutes of the January 31, 2024 proceedings of the NDHC Board Meeting.*

**CARRIED**

**5. Delegations**

The auditor reviewed the audit plan for NDHC for year ending 2023. Dean Decaire noted the bulk of the fieldwork will be done in April with results of audit test in May.

**6. Consent Agenda**

There were no items in the Consent Agenda.

**7. Managers' Reports**

**7.1 NDHC Home Conversion Pilot Program, NDHC-2024-005**

It was noted that the market and location of the pilot will be determined once the investment plan and pilot are approved by the Ministry. Staff will inform the Board if more funding becomes available to allow DNSSAB to do more.

**Resolution #: NDHC2024-11**

Moved by: Mélanie Chenier

Seconded by: Ethel LaValley

*That the Board approves moving forward with the Home Conversion Pilot Program, upon approval by the Ministry of Municipal Affairs and Housing (MMAH) of the OPHI Investment Plan and the proposed pilot program.*

**CARRIED**

**8. Move In Camera**

**Resolution #: NDHC2024-12**

Moved by: Mark King

Seconded by: Peter Chirico

*THAT the NDHC Board moves in-camera at 4:59.*

**CARRIED**

**8.1 Approve in-cam agenda**

**8.2 Approve in-camera minutes**

**8.3 Report #1, NDHC-2024-004**

**9. Adjourn In Camera**

**Resolution #: NDHC2024-13**

*THAT the Board approve the action/direction discussed in-camera.*

**10. Other / New Business**

There was no new business.

**11. Next Meeting Date**

**Resolution #: NDHC2024-14**

*THAT the next meeting will be held at a yet to be determined date.*

**12. Adjournment**

**Resolution #: NDHC2024-15**

Moved by: Mélanie Chenier

Seconded by: Mark King

*THAT the NDHC Board Meeting be adjourned at 5:11 PM.*

**CARRIED**

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CHRIS MAYNE

CHAIR OF THE BOARD

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MELANIE SHAYE

ACTING SECRETARY OF THE BOARD