

**TEMAGAMI PUBLIC LIBRARY
REGULAR BOARD MEETING
MINUTES**

**Monday, March 18, 2024, 5:15 pm
Temagami Public Library Board Room
IN PERSON**

Present: Victoria Winsor (Vice-Chair) Carmen Koski, Ashly Legacy, and Bob Sykes

Absent with Notice: Carol Lowery (Chair)

Staff: Debra Kitts (Library CEO, Board Secretary, Board Treasurer)

Members of the Public: 0

1. CALL TO ORDER AND ROLL CALL

Victoria Winsor called the meeting to order at 5:17 pm.

2. ADOPTION OF THE AGENDA

Motion # 24-020
MOVED BY: Carmen Koski
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Regular Board Meeting Agenda dated March 18, 2024, be adopted as presented.

CARRIED

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. REPORT FROM CLOSED SESSIONS

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

Regular Board Meeting – February 26, 2024

Motion # 24-021
MOVED BY: Bob Sykes
SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT the Minutes of the Temagami Public Library Regular Board Meeting held on February 26, 2024 be adopted as presented.

CARRIED

6. **BUSINESS ARISING FROM THE MINUTES**

7. **DELEGATIONS / PRESENTATIONS**

- 7.1 Registered Delegations – With Presentations:
- 7.2 Invited Presentations:
- 7.3 Registered Delegations – Without Presentations:
- 7.4 Unregistered Delegations:

8. **CONSENT AGENDA ITEMS**

Motion # 24-022
MOVED BY: Carmen Koski
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda.

CARRIED

8.1 **Staff Report(s) for Information:**

Hard copies of all staff items for information have been circulated to the Board prior to the meeting.

Motion # 24-023
MOVED BY: Carmen Koski
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT staff items numbered 8.1.1 to 8.1.6 on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting.

CARRIED

Library CEO Report:

8.1.1 Board Membership – Committee Application

Motion # 24-024
MOVED BY: Ashly Legacy
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board receives the confidential correspondence regarding a Committee Application and recommends that the applicant be appointed to the Temagami Public Library Board.

AND FURTHER THAT the Temagami Public Library Board approves the Library CEO to send correspondence to council requesting council to appoint the applicant to the Temagami Public Library Board and amend the By-Law with respect to Temagami Public Library Board Membership.

CARRIED

- 8.1.2 Event – Canada Reads 2024
- 8.1.3 Event – Leprechaun Hunt
- 8.1.4 Program / Activity – TDSRC and TDSRC StoryWalk
- 8.1.5 Photos and Social Media
- 8.1.6 Staff – Summer Help

8.2 Correspondence for Information:

Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.

9. STAFF REPORTS

9.1 Library CEO - Financial Report

Motion # 24-025

MOVED BY: Ashly Legacy

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board accepts the Financial Report.
CARRIED

10. BOARD COMMITTEE REPORTS

11. ANNOUNCEMENTS – CHAIR, VICE CHAIR AND BOARD

12. CORRESPONDENCE

12.1 Action Correspondence

13. POLICIES / PROCEDURES / JOB DESCRIPTIONS

Table of Contents - Introduction

Motion # 24-026

MOVED BY: Carmen Koski

SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT the Temagami Public Library Board approves the Policy Binder Table of Contents **Introduction**.

CARRIED

OP-01 Privacy Access to Information and Electronic Messages Under CASL

Motion # 24-027
MOVED BY: Ashly Legacy
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board approves Policy **OP-01 Privacy Access to Information and Electronic Messages Under CASL.**
CARRIED

OP-02 Safety, Security and Emergency

Motion # 24-028
MOVED BY: Carmen Koski
SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT the Temagami Public Library Board approves Policy **OP-02 Safety, Security and Emergency.**
CARRIED

OP-03 Code of Conduct (Public)

Motion # 24-029
MOVED BY: Bob Sykes
SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT the Temagami Public Library Board approves Policy **OP-03 Code of Conduct (Public).**
CARRIED

14. UNFINISHED BUSINESS

14.1

15. NEW BUSINESS

15.1

16. NOTICE OF MOTION

17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA

18. CLOSED SESSION

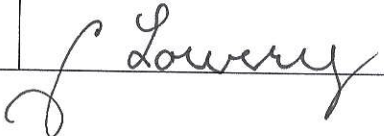
19. NEXT MEETING

The next Regular Meeting will be on Monday, May 13, 2024 at 5:15 pm in person.

20. ADJOURNMENT

Motion # **24-030**
MOVED BY: Ashly Legacy
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT this meeting adjourn at 6:05 pm.
CARRIED

Date: May 13, 2024	Board Chair: Carol Lowery	Board Chair Signature: 
------------------------------	-------------------------------------	--