



**TEMAGAMI PUBLIC LIBRARY
REGULAR BOARD MEETING
MINUTES
Monday, May 13, 2024, 5:15 pm
Temagami Public Library Board Room
IN PERSON**

Present: Carol Lowery (Chair), Victoria Winsor (Vice-Chair) Carmen Koski, Bob Sykes, Ashly Legacy, and Leah Gauci

Absent with Notice:

Staff: Debra Kitts (Library CEO, Board Secretary, Board Treasurer)

Members of the Public: 0

1. CALL TO ORDER AND ROLL CALL

Carol Lowery called the meeting to order at 5:12 pm.

2. ADOPTION OF THE AGENDA

Motion # 24-031
MOVED BY: Carmen Koski
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Regular Board Meeting Agenda dated May 13, 2024, be adopted as presented.

CARRIED

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. REPORT FROM CLOSED SESSIONS

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

Regular Board Meeting – March 18, 2024

Motion # 24-032
MOVED BY: Victoria Winsor
SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT the Minutes of the Temagami Public Library Regular Board Meeting held on March 18, 2024 be adopted as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS / PRESENTATIONS

- 7.1 Registered Delegations – With Presentations:**
- 7.2 Invited Presentations:**
- 7.3 Registered Delegations – Without Presentations:**
- 7.4 Unregistered Delegations:**

8. CONSENT AGENDA ITEMS

Motion # 24-033
MOVED BY: Carmen Koski
SECONDED BY: Victoria Winsor

BE IT RESOLVED THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda.

CARRIED

- 8.1 Staff Report(s) for Information:**
Hard copies of all staff items for information have been circulated to the Board prior to the meeting.

Motion # 24-034
MOVED BY: Leah Gauci
SECONDED BY: Bob Sykes

BE IT RESOLVED THAT staff items numbered 8.1.1 to 8.1.8 on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting.

CARRIED

Library CEO Report:

- 8.1.1 TPL Board – Membership By-Law 24-1730**
- 8.1.2 TPL Board – Bank Account**
- 8.1.3 TPL - 2023 Annual Survey of Public Libraries**
- 8.1.4 TPL – New PO Box Number and Address**
- 8.1.5 TPL – New Thursday Hours**
- 8.1.6 Staff Training – Standard First Aid 2-Day Course**
- 8.1.7 Event – Easter Egg Hunt**
- 8.1.8 Event – Keep It or Gift It Craft Time at the Library**

8.2 Correspondence for Information:

Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.

9. STAFF REPORTS

9.1 Library CEO - Financial Report

Motion # 24-035

MOVED BY: Ashly Legacy

SECONDED BY: Leah Gauci

BE IT RESOLVED THAT the Temagami Public Library Board accepts the Financial Report.
CARRIED

10. BOARD COMMITTEE REPORTS

11. ANNOUNCEMENTS – CHAIR, VICE CHAIR AND BOARD

Carol Lowery welcomed Leah Gauci, a new board member, to the Temagami Public Library Board.

12. CORRESPONDENCE

12.1 Action Correspondence

13. POLICIES / PROCEDURES / JOB DESCRIPTIONS

OP-04 Collection Development

Motion # 24-036

MOVED BY: Carmen Koski

SECONDED BY: Bob Sykes

BE IT RESOLVED THAT the Temagami Public Library Board approves Policy **OP-04 Collection Development**.
CARRIED

OP-05 Resource Sharing

Motion # 24-037

MOVED BY: Ashly Legacy

SECONDED BY: Victoria Winsor

BE IT RESOLVED THAT the Temagami Public Library Board approves Policy **OP-05 Resource Sharing**.
CARRIED

OP-06 Programming

Motion # 24-038
MOVED BY: Victoria Winsor
SECONDED BY: Leah Gauci

BE IT RESOLVED THAT the Temagami Public Library Board approves Policy **OP-06 Programming.**
CARRIED

14. UNFINISHED BUSINESS

14.1

15. NEW BUSINESS

15.1 Temagami Public School visits to the Temagami Public Library

16. NOTICE OF MOTION

17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA

18. CLOSED SESSION

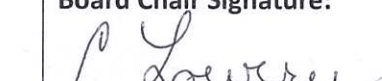
19. NEXT MEETING

The next Regular Meeting will be on Monday, June 10th at 5:15 pm.

20. ADJOURNMENT

Motion # 24-039
MOVED BY: Bob Sykes
SECONDED BY: Ashly Legacy

BE IT RESOLVED THAT this meeting adjourn at 5:55 pm.
CARRIED

Date: September 9, 2024	Board Chair: Carol Lowery	Board Chair Signature: 
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