

## MINE LANDING PARKING STALL AD HOC COMMITTEE

### Minutes

August 19, 2024 at 10:00 a.m.

Location: Zoom

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**PRESENT:** Chair L. Hunter, Deputy Mayor J. Koistinen, Councillor C. Lowery T. Johnstone and Katie Madore

**STAFF:** B. Turcotte and D. Larochelle

**ABSENT:** S. Monahan

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1. Meeting called to order at 10:06 A.M.

2. ADOPT AGENDA – MOTION

MOVED BY: T. Johnstone  
SECONDED BY: K. Madore

BE IT RESOLVED THAT: the Mine Landing Parking Stall Ad Hoc Committee agenda dated August 19, 2024 be adopted as presented.

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE

None

4. ADOPT MINUTES - MOTION

MOVED BY: K. Madore  
SECONDED BY: T. Johnstone

BE IT RESOLVED THAT: the Mine Landing Parking Stall Ad Hoc Committee minutes dated July 15, 2024 be adopted as amended.

5. LAKE TEMAGAMI ACCESS POINT PAID PARKING RULES

General:

1. Maintenance of the site is the responsibility of the Municipality of Temagami; anyone found removing trees and or enlarging a stall will be in contravention of these rules and will forfeit their parking stall.
2. Municipal parking stalls will only be available to property owners and permanent residents of Lake Temagami and Bear Island.  
**Action:** Review the ten-year parking lot agreement between Temagami First Nation and the municipality dated February 10, 2011.

3. Municipal parking stalls are only for the use of the registered user including their guests and family, and other registered users to whom they have specifically given permission to use the stall.
4. Parking stalls are for the parking of motor vehicles, motorized snow vehicles or ATV's. A loaded or unloaded trailer no longer than 25 feet in total length is permitted.  
**Action:** Remove trailer parking from this section #4 due to not coinciding with the by-law.
5. A maximum of one motor vehicle is permitted to be parked in a parking stall at any one time.  
**Action:** B. Turcotte will measure the size of lots.
6. The parking of trailers in addition to another vehicle in a stall is not permitted.
7. No vehicle shall be parked as to obstruct another parking stall or the flow of traffic on the main road. Municipal staff will only remove snow from parking stalls if time and equipment permit, and will not plow within one stall width of a parked vehicle or object of any type stored in a stall. Snow removal from stalls is the responsibility of the lease and shall not impact on neighboring stalls or the travelled portion of the road.
8. Sub-leasing or renting of parking stalls is not permitted.
9. Every person leasing a parking stall from the Municipality must sign a copy of the rules and return the signed copy to the Municipality.
10. Any contravention of these rules may result in the forfeiture of the parking stall.
11. Any fraudulent information given to the Municipality will result in the loss of the parking stall.

**Action:** Include in the agreement definition of a motor vehicle.

### ELECTRICAL OUTLETS

1. Electrical outlets will be available year-round.
2. Electrical outlets are permitted for block heaters and preventative maintenance.  
**Action:** Look into the cost of leaving the hydro on during the summer months to power small equipment for vehicle maintenance, such as the air compressor and vacuum?

### PARKING TAGS

**Action:** Remove from rules

## ENFORCEMENT

1. Vehicles parked illegally in the paid parking areas will only be ticketed or towed if a complaint is received from the registered lessee of the stall in questions. The complainant will be required to show identification when a complaint is made.  
**Action:** Vehicles will not be towed until the new by law is officially passed

## PAYMENT

1. Parking stalls are to be paid for by calendar year and expire on the 31 of December each year.
2. Invoices will be issued by the municipality early in the new year.
3. Parking stall fees are established as per the current User Fee By Law
4. Payment of parking stall fees is required within 30 days of the invoice date, after this date a \$50 penalty will be added to the invoice, if invoices are not paid within 60 days the parking stall will be considered forfeited.  
**Action:** send invoices out by email.  
**Action:** Staff verify if the lessee of the parking stall owns property.

## 6. NEXT MEETING

September 9, 2024 at 10:00 am / Zoom  
(Review KMK Report and ways to create more parking)

## 7. ADJOURNMENT

August 19, 2024 at 11:53 am