



Corporation of the Municipality of Temagami

Memo No.
2024-M-172

Memorandum to Council

Subject:	Tender Document and Engineering Report on Fox Run Road Project
Agenda Date:	October 10 th 2024
Attachments:	

RECOMMENDATION

WHEREAS the Council approved Resolution 23-179, which directed Tulloch Engineering to assess the state of Fox Run Road,

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Temagami authorizes the preparation of the engineering report and tender documents by Tulloch Engineering;

AND FURTHER THAT the costs associated with the preparation of these documents be covered by utilizing reserve funds, with the understanding that these costs will be reimbursed once external funding is secured for the project;

AND FURTHER THAT staff be directed to actively pursue applicable funding opportunities to ensure the project is eligible for financial support;

AND FURTHER THAT the Chief Administrative Officer/Treasurer is hereby authorized to execute all necessary documents to effectuate this resolution.

INTRODUCTION

The Fox Run Road project requires immediate action to address critical prerequisites for its advancement. Currently, there is no engineering document that adequately defines the scope, estimated costs, and timeline for the project. This oversight has created uncertainty regarding the existing condition of the roadway and the budget necessary for its completion. After expending \$1.2 million, we lack clarity on the road's current state and the required funding to finalize the project.

CURRENT SITUATION

While the Council approved Resolution 23-179 for Tulloch Engineering to assess the state of Fox Run Road, the request was narrowed down to a limited visual site assessment and observations. Due to this limitation in the assessment scope, the recommendations provided are solely Tulloch's professional opinions and do not constitute a comprehensive engineering report. This approach has restricted the project's advancement by prioritizing a partial assessment over obtaining the complete engineering report and necessary tender documents. Consequently, the recommendations are insufficient for making informed decisions regarding the project's next steps.

To ensure the project is shovel-ready and eligible for potential funding opportunities, it is crucial to return to the council's original decision and engage professionals to assess the Fox Run project comprehensively. This assessment will secure a realistic current status of the road, clear scope of work, accurate estimated funding requirements, and explore financing alternatives.

IMPORTANCE OF TENDER DOCUMENTS AND ENGINEERING REPORTS

Before seeking funding or financing, it is essential to have tender documents and an engineering report completed for several reasons:

- **Accurate Cost Estimates:** Tender documents provide detailed cost estimates, which are crucial for securing accurate funding. Funding agencies often require precise budgeting to assess the viability and financial implications of projects
- **Project Scope Clarity:** An engineering report defines the project scope, including technical specifications and project timelines. This clarity is vital for stakeholders, ensuring that everyone involved understands the project requirements and objectives.
- **Compliance with Funding Requirements:** Many funding programs require projects to be shovel-ready, which includes having all necessary documentation in place before applying. Tender documents and engineering reports serve as proof that the project meets these requirements
- **Risk Mitigation:** Having comprehensive engineering assessments and tender documents reduces the risk of unforeseen challenges during the project execution phase, which can lead to cost overruns and delays. By identifying potential issues early, the project team can address them proactively

FUNDING OPPORTUNITIES

To maximize funding possibilities, it's essential to align the project with current funding programs available for road surfacing in Ontario, particularly for housing development. Funding programs often prioritize projects that are ready for immediate construction, highlighting the need for supporting documentation and engineering reports. Various provincial and federal programs require projects to be shovel-ready, meaning they must have completed preliminary work, including:

- **Environmental Assessments:** Evaluating potential impacts on local ecosystems and communities.
- **Design Plans:** Design plans are essential in the engineering and construction process, providing a clear blueprint for proposed improvements. These detailed schematics outline every aspect of the project, ensuring all stakeholders understand the final outcome.
- **Permits:** Securing necessary approvals from regulatory bodies.

RECOMMENDATIONS

- **Engage the Municipal Engineer:** Authorize the preparation of the engineering report and tender documents by Tulloch Engineering.
- **Budget Considerations:** Utilize reserve funds to cover the costs of these preparations, with the understanding that they will be reimbursed once external funding is secured.
- **Pursue Funding Opportunities:** Secure the necessary engineering report to enable the pursuit of applicable funding opportunities that require shovel-ready projects. Ensure all documentation aligns with the criteria set forth by funding programs.

Respectively Submitted

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